Circular No. 21

Ref. No. C59/22/111

Public Service Establishment Division Ministry of Finance and Planning 30 National Heroes' Circle Kingston 4

May 13, 2002

To:

Permanent Secretaries Heads of Departments

Re: Anomaly Pay Adjustment Senior Executive and Equivalent Groups

Consequent on the implementation of the Scientific Officers Group (SOG/ST) and the attendant pay plan as well as pay adjustments to other groups, there now exists anomalies with certain grades in the Senior Executive Group. For instance, there are some officers in the Scientific Officers Group (SOG) who are paid the same rate or higher than their supervisors in the Senior Executive Group (SEG).

As a result, the salary scales for the Senior Executive Group and the relevant equivalent grades have been adjusted with effect from April 1, 2001 as detailed on the attached schedule.

This adjustment is not applicable to those newly created positions titled Administrative or Executive Assistants or those previously reclassified from the OPS/SS Series. The job descriptions for these positions are to be submitted to the Compensation Unit of the Ministry of Finance and Planning no later than May 31st 2002.

Conversion to the adjusted salary scales should be made on a point-to-point basis starting from minimum to minimum.

The new rates for the period April 1, 2002 to May 31, 2002, where possible, may be paid in May 2002. Otherwise, arrangements are to be made for the new rates for the period April 1 2002 to June 30, 2002 to be paid in June 2002. The arrears for the period April 1, 2001 to March 31, 2002 are to be paid in August 2002.

The Public Expenditure Division (PEX) and the Public Service Establishment Division of this Ministry must be advised of the <u>additional funds</u> required to pay the new rates and the arrears.

In any case of doubt or difficulty, the Public Service Establishment Division of this Ministry is to be contacted before any payment is made.

P. Richardson

for Financial Secretary

Richardson

ANOMALY ADJUSTMENT FOR THE SENIOR EXECUTIVE GROUP AND EQUIVALENT GROUPS

iive Management Series (EMG ed Anomaly Adjustment With From April 1, 2001 Executive Series(GMG/SEG) Fechnical Director Iy Adjustment With Effect April 1, 2001 Adjustment With Effect April 1, 2001	\$ 2,850,000 2,850,000 1,978,170	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	\$ 2,994,281 2,994,281 2,078,315	\$ 3,069,138 3,069,138 3,069,138	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	\$ 3,224,513 3,224,513 2,238,117	\$ \$ 3,305,126 3,387,754 3,305,126 3,387,754 2,294,070 2,351,422	\$ 3,387,754 3,387,754 2,351,422	\$ 3,472,448	3,559,259
Senior Executive Series(GMG/SEG)										
irector nt With Effect	2,850,000	2,921,250	2,994,281	3,069,138	3,145,867	3,224,513		3,387,754		
ly Adjustment With Effect pril 1, 2001	1,978,170	2,027,624	2,078,315	2,130,272	2,183,529	2,238,117		2,351,422		
SEG 5 Anomaly Adjustment With Effect From April 1, 2001	1,623,576	1,664,165	1,705,770	1,748,414	1,623,576 1,664,165 1,705,770 1,748,414 1,792,124 1,836,927	1,836,927	1,882,850	1,929,922		
SEG 4 Anomaly Adjustment With Effect From April 1, 2001	1,400,004	1,435,004	1,470,879	1,507,651	1,545,342	1,400,004 1,435,004 1,470,879 1,507,651 1,545,342 1,583,976 1,623,575		1,664,165		
SEG 3 Anomaly Adjustment With Effect From April 1, 2001	1,138,620	1,167,086	1,196,263	1,226,169	1,256,823	1,138,620 1,167,086 1,196,263 1,226,169 1,256,823 1,288,244 1,320,450		1,353,461		
SEG 2 Anomaly Adjustment With Effect From April 1, 2001	948,816	972,536	996,850	1,021,771	1,047,315	1,073,498	1,021,771 1,047,315 1,073,498 1,100,336 1,127,844	1,127,844		
SEG 1 Anomaly Adjustment With Effect From April 1, 2001	700,008	717,508	735,446	753,832	772,678	791,995	811,795	832,090		

ANOMALY ADJUSTMENT FOR THE SENIOR EXECUTIVE GROUP AND EQUIVALENT GROUPS

CAS 3 Anomaly Adjustment With Effect From April 1, 2001	Court Administration Series (GMG	FSO 3 Anomaly Adjustment With Effect From April 1, 2001	FSO 4 Anomaly Adjustment With Effect From April 1, 2001	FSO 5 Anomaly Adjustment With Effect From April 1, 2001	FSO 6 Anomaly Adjustment With Effect From April 1, 2001	FSO 7 Anomaly Adjustment With Effect From April 1, 2001	FSO 8 Anomaly Adjustment With Effect From April 1, 2001	Foreign Services Officers (FSO)	
948,816	/CAS)	700,008	948,816	1,138,620	1,400,004	1,623,576	1,978,170		9
972,536		717,500	972,534	1,167,078	1,664,160		2,027,624		6
996,850		735,438	996,848	1,196,255	1,705,764		2,078,315		6
1,021,771		753,823	1,021,769	1,226,162	1,748,408	2,130,266	2,130,272		6
1,047,315		772,669	1,047,313	1,256,816	1,792,118	2,183,522	2,183,529		6
		791,986	1,073,496	1,288,236	1,836,921	2,238,110	2,238,117		6
		811,785		1,320,442	1,882,844	2,294,063	2,294,070		6
1,127,844		832,080	1,127,842	1,353,453	1,929,915	2,351,415	2,351,422		6
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	ly Adjustment With Effect pril 1, 2001 948,816 972,536	Administration Series (GMG/CAS) Administration Series (GMG/CAS) Adjustment With Effect pril 1, 2001 948,816 972,536 996,850 1,021,771 1,047,315 1,073,498 1,100,336	ly Adjustment With Effect 700,008 717,500 735,438 753,823 772,669 791,986 811,785 Administration Series (GMG/CAS) ly Adjustment With Effect 40,001 948,816 972,536 996,850 1,021,771 1,047,315 1,073,498 1,100,336	ly Adjustment With Effect 948,816 972,534 996,848 1,021,769 1,047,313 1,073,496 1,100,333 1y Adjustment With Effect 700,008 717,500 735,438 753,823 772,669 791,986 811,785 Administration Series (GMG/CAS) pril 1, 2001 948,816 972,536 996,850 1,021,771 1,047,315 1,073,498 1,100,336	ly Adjustment With Effect 1,138,620 1,167,078 1,196,255 1,226,162 1,256,816 1,288,236 1,320,442 1,941,2001 1,167,078 1,196,255 1,226,162 1,256,816 1,288,236 1,320,442 1,941,2001 1,100,333 1,073,496 1,100,333 1,073,496 1,100,333 1,073,496 1,100,333 1,073,496 1,100,333 1,073,498 1,021,769 1,047,313 1,073,498 1,17,85 1,201 1,	ly Adjustment With Effect 1,400,004 1,664,160 1,705,764 1,748,408 1,792,118 1,836,921 1,882,844 ly Adjustment With Effect pril 1, 2001 1,138,620 1,167,078 1,196,255 1,226,162 1,256,816 1,288,236 1,320,442 ly Adjustment With Effect pril 1, 2001 948,816 972,534 996,848 1,021,769 1,047,313 1,073,496 1,100,333 ly Adjustment With Effect pril 1, 2001 700,008 717,500 735,438 753,823 772,669 791,986 811,785 Administration Series (GMG/CAS) ly Adjustment With Effect 948,816 972,536 996,850 1,021,771 1,047,315 1,073,498 1,100,336	by Adjustment With Effect 1,623,576 2,027,617 2,078,308 2,130,266 2,183,522 2,238,110 2,294,063 ly Adjustment With Effect pril 1,2001 1,400,004 1,664,160 1,705,764 1,748,408 1,792,118 1,836,921 1,882,844 ly Adjustment With Effect pril 1,2001 1,138,620 1,167,078 1,196,255 1,226,162 1,256,816 1,288,236 1,320,442 ly Adjustment With Effect pril 1,2001 948,816 972,534 996,848 1,021,769 1,047,313 1,073,496 1,100,333 ly Adjustment With Effect pril 1,2001 700,008 717,500 735,438 753,823 772,669 791,986 811,785 Administration Series (GMG/CAS) ly Adjustment With Effect pril 1,2001 948,816 972,536 996,850 1,021,771 1,047,315 1,073,498 1,100,336	by Adjustment With Effect ptil 1,2001 1,023,576 2,027,624 2,078,308 2,130,266 2,183,529 2,238,117 2,294,070 2,078,111,2001 1,023,576 2,027,617 2,078,308 2,130,266 2,183,522 2,238,110 2,294,063 2,431,12001 1,400,004 1,664,160 1,705,764 1,748,408 1,792,118 1,836,921 1,882,844 2,191,12001 1,138,620 1,167,078 1,196,255 1,226,162 1,256,816 1,288,236 1,320,442 2,191,12001 2,194,816 2,192,534 2,196,848 1,021,769 1,047,313 1,073,496 1,100,333 2,100,100 1,100,100 1,100,100 1,100,100 1,100,100	n Services Officers (FSO) ly Adjustment With Effect ppril 1, 2001 ly Adjustm

Compensation Unit Public Service Establishment Division/MoFP

ANOMALY ADJUSTMENT FOR THE SENIOR EXECUTIVE GROUP AND EQUIVALENT GROUPS

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Revenue Management Group/Tax Administration Series (RMG/TA)

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Anomaly Adjustment With Effect From April 1, 2001 2,850,000 2,921,250 2,994,281 3,069,138 3,145,867 3,224,513 3,305,126 3,387,754

RMG/TA 10

Anomaly Adjustment With Effect From April 1, 2001 1,978,170

RMG/TA9

Anomaly Adjustment With Effect From April 1, 2001

1,400,004

2,078,308 2,130,266

2,027,617

2,183,522

2,238,110

2,294,063

2,351,415

1,435,004

1,470,879

1,507,651

1,545,342

1,583,976

1,623,575

1,664,165

Librarian Series(PIDG/LS)

Librarian 5 Anomaly Adjustment With Effect From April 1, 2001

948,816 972,536

996,850

1,021,771

1,047,315

1,073,498

1,100,336

1,127,844

791,995 811,795

832,090

772,678

1,545,342 1,583,976 1,623,575

1,664,165

Records Information Management Series (PIDG/RIM)

Anomaly Adjustment With Effect From April 1, 2001

1,400,004 1,435,004

1,470,879

1,507,651

PIDG/AR 7

Archives & Records Management Series (PIDG/AR)

Anomaly Adjustment With Effect From April 1, 2001

700,008

717,508

735,446

753,832

Librarian 4

PIDG/RIM 4

Anomaly Adjustment With Effect From April 1, 2001

700,008 717,508 735,446

753,832

772,678 791,995

811,795 832,090

Compensation Unit Public Service Establishment Division/MoFP

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ANOMALY ADJUSTMENT FOR THE SENIOR EXECUTIVE GROUP AND EQUIVALENT GROUPS

FMG/AS 6 Anomaly Adjustment With Effect From April 1, 2001	Auditing Series FMG/AS 7 Anomaly Adjustment With Effect From April 1, 2001	FMG/PA 3 Anomaly Adjustment With Effect From April 1, 2001	FMG/PA 4 Anomaly Adjustment With Effect From April 1, 2001	Accounting Series FMG/PA 5 Anomaly Adjustment With Effect From April 1, 2001	Financial Management Group
1,256,823	1,929,922	1,167,086	1,400,004	1,929,922	
1,288,244	1,978,170	1,167,086 1,196,263	1,435,004	1,978,170	
1,320,450	2,027,624	1,226,169	1,470,879	2,027,624	
1,353,461	2,078,315	1,256,823	1,507,651	2,078,315	
1,256,823 1,288,244 1,320,450 1,353,461 1,387,298 1,421,980 1,457,530 1,493,968	1,978,170 2,027,624 2,078,315 2,130,272 2,183,529 2,238,117 2,294,070	1,226,169 1,256,823 1,288,244 1,320,450 1,353,461 1,387,298	1,435,004 1,470,879 1,507,651 1,545,342 1,583,976 1,623,575 1,664,165	1,978,170 2,027,624 2,078,315 2,130,272 2,183,529 2,238,117	
1,421,980	2,183,529	1,320,450	1,583,976	2,183,529	
1,457,530	2,238,117	1,353,461	1,623,575		
1,493,968	2,294,070	1,387,298	1,664,165	2,294,070	

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