



**MINISTRY OF FINANCE AND PLANNING
PROCUREMENT POLICY IMPLEMENTATION UNIT
30 NATIONAL HEROES CIRCLE
KINGSON 4
JAMAICA W.I.**

Telephone 922-8600-16

April 15, 2003

CIRCULAR No.: 10

**Permanent Secretaries
Heads of Department
Heads of Agencies and other Public Bodies**

Re: Government of Jamaica Electronic Procurement Notice Board

The Office of the Contractor General has advised that the Government of Jamaica Electronic Procurement Notice Board is now fully operational.

The purpose of this notification system is to give suppliers and contractors wide-ranging and early information on the intention of the agencies and departments of Government to procure goods, services and works. Please be advised that this Notice Board may be visited at www.procurement.gov.jm

The Electronic Notice Board is not intended to replace other forms of publication, and its use does not absolve the government Agency or Department from advertising in the press as required by the GOJ Handbook of Public Sector Procurement Procedures. Rather, the use of the GOJ Electronic Procurement Notice Board will broaden the options for publicizing GOJ procurement opportunities.

There is an automatic notification feature for works contracts which facilitates the transfer of advertisements to all contractors on the list, who are accessible by e-mail. To facilitate the posting of notices and advertisements for tender in a timely manner, these may be submitted by e-mail or facsimile transmission to the Office of the Contractor General. Send e-mail to general@ocg.gov.jm and **faxes to 929-7335**.

Please ensure that this notification is forwarded for the attention of all personnel with responsibility and/or accountability for procurement matters.

Shirley Tyndall (Ms.)
Financial Secretary