

Circular No. 21

Ref. No. C59/22/1 ⁱⁱ

Public Service Establishment Division
Ministry of Finance and Planning
30 National Heroes' Circle
Kingston 4

May 13, 2002

To: Permanent Secretaries
Heads of Departments

Re: Anomaly Pay Adjustment Senior Executive and Equivalent Groups

Consequent on the implementation of the Scientific Officers Group (SOG/ST) and the attendant pay plan as well as pay adjustments to other groups, there now exists anomalies with certain grades in the Senior Executive Group. For instance, there are some officers in the Scientific Officers Group (SOG) who are paid the same rate or higher than their supervisors in the Senior Executive Group (SEG).

As a result, the salary scales for the Senior Executive Group and the relevant equivalent grades have been adjusted with effect from April 1, 2001 as detailed on the attached schedule.

This adjustment is not applicable to those newly created positions titled Administrative or Executive Assistants or those previously reclassified from the OPS/SS Series. The job descriptions for these positions are to be submitted to the Compensation Unit of the Ministry of Finance and Planning no later than May 31 st 2002.

Conversion to the adjusted salary scales should be made on a point-to-point basis starting from minimum to minimum.

The new rates for the period April 1, 2002 to May 31, 2002, where possible, may be paid in May 2002. Otherwise, arrangements are to be made for the new rates for the period April 1 2002 to June 30, 2002 to be paid in June 2002. The arrears for the period April 1, 2001 to March 31, 2002 are to be paid in August 2002.

The Public Expenditure Division (PEX) and the Public Service Establishment Division of this Ministry must be advised of the additional funds required to pay the new rates and the arrears.

In any case of doubt or difficulty, the Public Service Establishment Division of this Ministry is to be contacted before any payment is made.

P. Richardson
for Financial Secretary

**ANOMALY ADJUSTMENT FOR THE SENIOR EXECUTIVE GROUP
AND EQUIVALENT GROUPS**

	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Executive Management Series (EMG)										
EMG										
Proposed Anomaly Adjustment With Effect From April I, 2001	2,850,000	2,921,250	2,994,281	3,069,138	3,145,867	3,224,513	3,305,126	3,387,754	3,472,448	3,559,259
Senior Executive Series(GMG/SEG)										
Chief Technical Director										
Anomaly Adjustment With Effect From ~pril I, 200 I	2,850,000	2,921,250	2,994,281	3,069,138	3,145,867	3,224,513	3,305,126	3,387,754		
SEG6										
Anomaly Adjustment With Effect From April I, 2001	1,978,170	2,027,624	2,078,315	2,130,272	2,183,529	2,238,117	2,294,070	2,351,422		
SEG 5										
Anomaly Adjustment With Effect From April I , 200 I	1,623,576	1,664,165	1,705,770	1,748,414	1,792,124	1,836,927	1,882,850	1,929,922		
SEG 4										
Anomaly Adjustment With Effect From April I, 200 I	1,400,004	1,435,004	1,470,879	1,507,651	1,545,342	1,583,976	1,623,575	1,664,165		
SEG3										
Anomaly Adjustment With Effect From April I , 200 I	1,138,620	1,167,086	1,196,263	1,226,169	1,256,823	1,288,244	1,320,450	1,353,461		
SEG 2										
Anomaly Adjustment With Effect From April I, 2001	948,816	972,536	996,850	1,021,771	1,047,315	1,073,498	1,100,336	1,127,844		
SEG 1										
Anomaly Adjustment With Effect From April I, 2001	700,008	717,508	735,446	753,832	772,678	791,995	811,795	832,090		

**ANOMALY ADJUSTMENT FOR THE SENIOR EXECUTIVE GROUP
AND EQUIVALENT GROUPS**

	\$	\$	\$	\$	\$	\$	\$	\$	\$
Foreign Services Officers (FSO)									
FSOB									
Anomaly Adjustment With Effect									
From April 1, 2001	1,978,170	2,027,624	2,078,315	2,130,272	2,183,529	2,238,117	2,294,070	2,351,422	
FSO 7									
Anomaly Adjustment With Effect									
From April 1, 2001	1,623,576	2,027,617	2,078,308	2,130,266	2,183,522	2,238,110	2,294,063	2,351,415	
FS06									
Anomaly Adjustment With Effect									
From April 1, 2001	1,400,004	1,664,160	1,705,764	1,748,408	1,792,118	1,836,921	1,882,844	1,929,915	
FS05									
Anomaly Adjustment With Effect									
From April 1, 2001	1,138,620	1,167,078	1,196,255	1,226,162	1,256,816	1,288,236	1,320,442	1,353,453	
FS04									
Anomaly Adjustment With Effect									
From April 1, 2001	948,816	972,534	996,848	1,021,769	1,047,313	1,073,496	1,100,333	1,127,842	
FS03									
Anomaly Adjustment With Effect									
From April 1, 2001	700,008	717,500	735,438	753,823	772,669	791,986	811,785	832,080	
Court Administration Series (GMG/CAS)									
CAS3									
Anomaly Adjustment With Effect									
From April 1, 2001	948,816	972,536	996,850	1,021,771	1,047,315	1,073,498	1,100,336	1,127,844	
CAS 2									
Anomaly Adjustment With Effect									
From April 1, 2001	700,008	717,508	735,446	753,832	772,678	791,995	811,795	832,090	

Compensation Unit

Public Service Establishment

**ANOMALY ADJUSTMENT FOR THE SENIOR EXECUTIVE GROUP
AND EQUIVALENT GROUPS**

\$ \$ \$ \$ \$ \$ \$ \$ \$

Revenue Management Group/Tax Administration Series (RMG/TA)

RMG/TA 11

Anomaly Adjustment With Effect

From April 1, 2001	2,850,000	2,921,250	2,994,281	3,069,138	3,145,867	3,224,513	3,305,126	3,387,754
--------------------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------

RMG/TA 10

Anomaly Adjustment With Effect

From April 1, 2001	1,978,170	2,027,617	2,078,308	2,130,266	2,183,522	2,238,110	2,294,063	2,351,415
--------------------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------

RMG/TA9

Anomaly Adjustment With Effect

From April 1, 2001	1,400,004	1,435,004	1,470,879	1,507,651	1,545,342	1,583,976	1,623,575	1,664,165
--------------------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------

Librarian Series(PIDG/LS)

Librarian 5

Anomaly Adjustment With Effect

From April 1, 2001	948,816	972,536	996,850	1,021,771	1,047,315	1,073,498	1,100,336	1,127,844
--------------------	---------	---------	---------	-----------	-----------	-----------	-----------	-----------

Librarian 4

Anomaly Adjustment With Effect

From April 1, 2001	700,008	717,508	735,446	753,832	772,678	791,995	811,795	832,090
--------------------	---------	---------	---------	---------	---------	---------	---------	---------

Archives & Records Management Series (PIDG/AR)

PIDG/ AR 7

Anomaly Adjustment With Effect

From April 1, 2001	1,400,004	1,435,004	1,470,879	1,507,651	1,545,342	1,583,976	1,623,575	1,664,165
--------------------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------

Records Information Management Series (PIDG/RIM)

PIDG/RIM 4

Anomaly Adjustment With Effect

From April 1, 2001	700,008	717,508	735,446	753,832	772,678	791,995	811,795	832,090
--------------------	---------	---------	---------	---------	---------	---------	---------	---------

**ANOMALY ADJUSTMENT FOR THE SENIOR EXECUTIVE GROUP
AND EQUIVALENT GROUPS**

	\$	\$	\$	\$	\$	\$	\$	\$	\$
Financial Management Group									
Accounting Series									
<i>FMG/PA 5</i>									
Anomaly Adjustment With Effect From April 1, 2001	1,929,922	1,978,170	2,027,624	2,078,315	2,130,272	2,183,529	2,238,117	2,294,070	
<i>FMG/PA 4</i>									
Anomaly Adjustment With Effect From April 1, 2001	1,400,004	1,435,004	1,470,879	1,507,651	1,545,342	1,583,976	1,623,575	1,664,165	
<i>FMG/PA 3</i>									
Anomaly Adjustment With Effect From April 1, 2001	1,167,086	1,196,263	1,226,169	1,256,823	1,288,244	1,320,450	1,353,461	1,387,298	
Auditing Series									
<i>FMG/AS 7</i>									
Anomaly Adjustment With Effect From April 1, 2001	1,929,922	1,978,170	2,027,624	2,078,315	2,130,272	2,183,529	2,238,117	2,294,070	
<i>FMG/AS 6</i>									
Anomaly Adjustment With Effect From April 1, 2001	1,256,823	1,288,244	1,320,450	1,353,461	1,387,298	1,421,980	1,457,530	1,493,968	