

Circular No. 4

Ref. No. C5^{II}

Public Service Establishment Division
Ministry of Finance and Planning
30 National Heroes Circle
Kingston 4

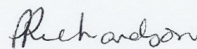
February 11, 2003

Contract Officers Employed in the Public Service

The Chairman of the Public Accounts Committee has requested that the Ministry of Finance and Planning furnish the list of **ALL** Advisors, Special Advisors, Consultants and Special Ambassadors to the Government attached to all Ministries, Departments and Agencies.

In this regard Permanent Secretaries and Heads of Departments and Agencies are hereby requested to forward to this Ministry, by 21st February 03, a copy of all contracts, inclusive of the compensation packages as well as allowable expenses for **ALL** persons employed on contract in the positions stated above.

Additionally please submit the relevant Job Descriptions/terms of reference and the work programme for all contract officers, so engaged.



P. Richardson
for Financial Secretary