

Circular No. 15

Ref. No. C33^{II}

Public Service Establishment Division
Ministry of Finance and Planning
30 National Heroes' Circle
Kingston 4

June 18, 2004

To: Permanent Secretaries
Heads of Departments

**Re: 2002/2004 Revision of Salaries and Allowances in the Public Service
For GLS, AIT and LMO Groups**

Further to this Ministry's circular number 6 dated March 4, 2004 and consequent on the Heads of Agreement signed with the Jamaica Confederation of Trade Unions (JCTU), the attached schedule shows the revised salary scales approved with effect from April 1, 2002 and April 1, 2003 for those positions in the old classification groups Labour and Mechanical Operations (LMO), Artisan and Industrial Trades (AIT) and the General Labour Services (GLS).

Conversion to the new scales should be made on a point-to-point basis starting from minimum to minimum.

Due to the fact that significant numbers of posts remain in these old classification groups this Ministry is obliged to establish increased rates for the contract period 2002 – 2004.

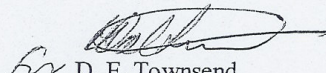
All outstanding job descriptions for posts which are currently classified GLS, LMO and AIT are to be submitted to the Compensation Unit of the Ministry of Finance and Planning for classification. The job descriptions are to be submitted even if the positions are vacant. However this does not indicate that the vacancy may be filled. The existing procedures for filling vacancies as set out in this Ministry's circulars 21 and 12 dated September 22, 2003 and May 25, 2004 respectively are to continue.

**THIS IS THE LAST TIME THAT ANY SALARY SCALES WILL BE ISSUED
FOR THESE GROUPS.**

Those persons employed outside of an established post and being paid at the GLS 1 rate are to be paid at the TS 1 rate with effect from August 1, 2004.

The other terms and conditions of the circular under reference remain where applicable.

In any case of doubt or difficulty, the Public Service Establishment Division of this Ministry is to be contacted before any payment is made.


for D. E. Townsend
for Financial Secretary

**Revision of Basic Salary, for the
Contract Period 2002 - 2004
SUPPORT SERVICE GROUPS**

OPERATIONS GROUP- (LMO)

LMO 5	\$203,133.00	X	\$4,030.00	-	\$215,223.00
With Effect From 1/4/2002	\$209,227.00	X	\$4,151.00	-	\$221,680.00
With Effect From 1/4/2003	\$215,504.00	X	\$4,276.00	-	\$228,332.00
LMO 5	\$3,906.70	X	\$78.00	-	\$4,140.70
With Effect From 1/4/2002	\$4,024.00	X	\$80.00	-	\$4,264.00
With Effect From 1/4/2003	\$4,145.00	X	\$82.00	-	\$4,391.00
LMO 4	\$3,715.00	X	\$49.00	-	\$3,862.00
With Effect From 1/4/2002	\$3,826.00	X	\$50.00	-	\$3,976.00
With Effect From 1/4/2003	\$3,941.00	X	\$52.00	-	\$4,097.00
LMO 3	\$3,559.00	X	\$47.00	-	\$3,700.00
With Effect From 1/4/2002	\$3,666.00	X	\$48.00	-	\$3,810.00
With Effect From 1/4/2003	\$3,776.00	X	\$49.00	-	\$3,923.00
LMO 2	\$3,427.00	X	\$43.50	-	\$3,557.50
With Effect From 1/4/2002	\$3,530.00	X	\$45.00	-	\$3,665.00
With Effect From 1/4/2003	\$3,636.00	X	\$46.00	-	\$3,774.00
LMO 1	\$3,255.00	X	\$40.00	-	\$3,415.00
With Effect From 1/4/2002	\$3,353.00	X	\$41.00	-	\$3,517.00
With Effect From 1/4/2003	\$3,454.00	X	\$42.00	-	\$3,622.00

ARTISAN & INDUSTRIAL TRADES (AIT)

AIT 5	\$212,076.00	X	\$4,031.00	-	\$224,169.00
With Effect From 1/4/2002	\$218,438.00	X	\$4,152.00	-	\$230,894.00
With Effect From 1/4/2003	\$224,991.00	X	\$4,277.00	-	\$237,822.00
AIT 5	\$4,078.00	X	\$78.00	-	\$4,312.00
With Effect From 1/4/2002	\$4,200.00	X	\$80.00	-	\$4,440.00
With Effect From 1/4/2003	\$4,326.00	X	\$82.00	-	\$4,572.00
AIT 4	\$3,863.00	X	\$52.00	-	\$4,071.00
With Effect From 1/4/2002	\$3,979.00	X	\$54.00	-	\$4,195.00
With Effect From 1/4/2003	\$4,098.00	X	\$56.00	-	\$4,322.00
AIT 3	\$3,679.00	X	\$48.00	-	\$3,871.00
With Effect From 1/4/2002	\$3,789.00	X	\$49.00	-	\$3,985.00
With Effect From 1/4/2003	\$3,903.00	X	\$50.00	-	\$4,103.00
AIT 2	\$3,446.00	X	\$43.50	-	\$3,663.50
With Effect From 1/4/2002	\$3,549.00	X	\$44.81	-	\$3,773.03
With Effect From 1/4/2003	\$3,655.00	X	\$46.15	-	\$3,885.75
AIT 1	\$3,179.00	X	\$38.00	-	\$3,331.00
With Effect From 1/4/2002	\$3,274.00	X	\$39.00	-	\$3,430.00
With Effect From 1/4/2003	\$3,372.00	X	\$40.00	-	\$3,532.00

GENERAL SERVICES GROUP - (GLS)

GLS 4	\$3,709.00	X	\$49.00	-	\$3,905.00
With Effect From 1/4/2002	\$3,820.00	X	\$50.00	-	\$4,020.00
With Effect From 1/4/2003	\$3,935.00	X	\$52.00	-	\$4,143.00
GLS 3	\$3,559.00	X	\$47.00	-	\$3,700.00
With Effect From 1/4/2002	\$3,666.00	X	\$48.00	-	\$3,810.00
With Effect From 1/4/2003	\$3,776.00	X	\$49.00	-	\$3,923.00
GLS 2	\$3,427.00	X	\$43.00	-	\$3,556.00
With Effect From 1/4/2002	\$3,530.00	X	\$44.00	-	\$3,662.00
With Effect From 1/4/2003	\$3,636.00	X	\$45.00	-	\$3,771.00
GLS 1	\$3,255.00	X	\$40.00	-	\$3,415.00
With Effect From 1/4/2002	\$3,353.00	X	\$41.00	-	\$3,517.00
With Effect From 1/4/2003	\$3,454.00	X	\$42.00	-	\$3,622.00