



ANY REPLY OR SUBSEQUENT REFERENCE  
SHOULD BE ADDRESSED TO THE **FINANCIAL  
SECRETARY** AND THE FOLLOWING REFERENCE  
NUMBER QUOTED:-

Telephone No. 92-28600-16  
Website: <http://www.mof.gov.jm>  
Email: [info@mof.gov.jm](mailto:info@mof.gov.jm)

**MINISTRY OF FINANCE AND PLANNING**  
**30 NATIONAL HEROES CIRCLE**  
**P.O. BOX 512**  
**KINGSTON**  
**JAMAICA**

January 17, 2006

**Circular No.5**  
**File No. 107/110**  
**Division: Public Expenditure Policy Co-ordination**

Permanent Secretaries  
Heads of Departments  
Chief Executive Officers

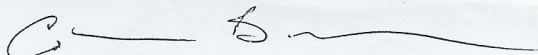
**Re: Submission of Cheque Summaries to the Accountant General**

The attention of Permanent Secretaries, Heads of Departments and Chief Executive Officers is invited to Financial Administration and Audit Act Instructions 7.31 to 7.33, which require a summary of cheques issued by Ministries, Departments and Agencies (MDAs) to be submitted to the Accountant General on a daily basis.

This requirement has become redundant because the expenditure of MDAs is monitored by the Ministry of Finance & Planning and controlled by the approved budgets of MDAs.

Please be advised that these instructions are hereby revoked and hence MDAs are no longer required to submit cheque summaries to the Accountant General.

This circular should be brought to the attention of all relevant officers.

  
Colin Bullock  
Financial Secretary