



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED -

Telephone No. 92 28500-16
Website: <http://www.mof.gov.jm>
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MINISTRY OF FINANCE AND THE PUBLIC SERVICE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

15 October 2008

CIRCULAR NO 43

REF NO. 12579

DIVISION: PUBLIC SERVICE ESTABLISHMENT

Permanent Secretaries
Heads of Departments
Chief Executive Officers of Statutory Bodies
Government Companies/Agencies
Secretaries of Parish Councils/KSAC

Tertiary Assistance Programme for Public Sector Employees

Further to Ministry of Finance and Planning Circular #34 dated August 8, 2006 in connection with the above-captioned Programme, it has been decided that in an effort to streamline the processing of applications for Tertiary Assistance Loans, the deadlines for receipt of applications will be as follows:

- (i) Applications for courses beginning in January will be September 30;
- (ii) Applications for courses beginning in April/May will be December 31;
- (iii) Applications for courses beginning in September /October will be May 31

Please ensure that the above dates are observed, and that this Circular is brought to the attention of all employees. Permanent Secretaries are requested to bring this Circular to the attention of all the various Agencies and Public Bodies under their respective Ministries.

Sharon Crooks (Mrs)
Financial Secretary