



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:

Telephone No. 92-28600-16
Website: <http://www.mof.gov.jm>
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MINISTRY OF FINANCE AND THE PUBLIC SERVICE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

19 February 2009

Circular No. 1
File No. 11645
Public Service Establishment Division

Permanent Secretaries
Heads of Departments and Agencies
Chief Executive Officers

Re: Application for Refund of Family Benefits Contributions

In accordance with Section 10(3)(a) of the Pensions (Civil Service Family Benefits) Act, where a contributor retires from the Public Service on pension, but at the time of retirement the scheme carried no risk in respect of that contributor, he/she may apply to the Minister within six (6) months of the date of retirement or such longer period as the Minister may allow to have his/her contributions refunded.

In this regard, you are hereby advised to ensure that contributors who are eligible for such refund of contributions submit his/her application within the prescribed period (that is, six (6) months from the date of retirement). All such applications should be addressed to the Minister of Finance and the Public Service.

Please ensure that the contents of this circular are brought to the attention of all the relevant officers.

Sharon Crooks

Sharon Crooks (Mrs)
Financial Secretary