Circular No 22 M.F.P. No. 11183 Ministry of Finance and the Public Service (Public Service Establishment Division) 30 National Heroes Circle Kingston 4

September 28, 2009

TO: ALL PERMANENT SECRETARIES HEADS OF DEPARTMENTS

Re: Revision of Funeral Grant

Permanent Secretaries and Heads of Departments are hereby advised that consequent on the agreement reached with the Jamaica Confederation of Trade Unions (J.C.T.U.), the Funeral Grant has been revised from 1st April, 2008.

In this regard, the existing and new grant provisions are listed below:

	Existing	Grants effective 01/04/2008
(i) Grant for the funeral of an officer who dies in the performance of or as a result of circumstances specifically attributable to his/her duties.	\$150,000.00	\$220,000.00
(ii) Grant for the funeral of an officer who dies from natural causes whilst still in the Public Service.	\$50,000.00	\$100,000.00
(iii) Grant for the funeral of an employee who serves for five (5) days per week for three (3) continuous years and who qualify under the Government Employees (Compassionate Gratuities) Resolution.	\$50,000.00	\$100,000.00
(iv) Grant for the funeral of an employee with a minimum of three (3) continuous years of service and a minimum of 156 days a year and who would have qualified for benefits under the Government Employees (Compassionate Gratuities) Resolution	\$40,000.00	\$80,000.00

In cases where employees die in the performance of, or of cause(s) specifically attributable to his/her duties, the circumstances surrounding the death should be clearly stated.

All application for Funeral Grant should be accompanied with copies of the Certificate for Burial or Death Certificate, and itemized statements from the Funeral Parlours.

Mesley Hughes CD. Financial Secretary