



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16  
Website: <http://www.mof.gov.jm>  
Email: [info@mof.gov.jm](mailto:info@mof.gov.jm)

MINISTRY OF FINANCE AND THE PUBLIC SERVICE  
30 NATIONAL HEROES CIRCLE  
P.O. BOX 512  
KINGSTON  
JAMAICA

February 3, 2009

**Circular No. 6**  
**Division: Public Expenditure Policy Co-ordination**

**Permanent Secretaries**  
**Chief Executive Officers**  
**Heads of Departments**  
**Heads of Procuring Entities**

**Re: Registration of Consultants by the National Contracts Commission (NCC)**

Permanent Secretaries, Heads of Departments, Chief Executive Officers and all other Heads of Entities are hereby advised that the National Contracts Commission (NCC) recognizes persons who are members of Professional Societies approved by the Government of Jamaica. These include Accountants, Architects, Attorneys, Engineers, Land Surveyors and Medical Doctors. However, the NCC does not maintain a registry of Consultants.

Any Government entity wishing to engage a Consultant in any particular field of service must satisfy itself of the expertise and/or qualifications and include same in their request to the NCC for endorsement of the contract.

The directives contained in this Circular supersede all previous directives addressing these issues.

*Sharon Crooks*  
Sharon Crooks (Mrs.)  
Financial Secretary