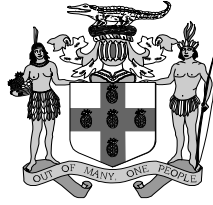


THE CIVIL SERVICE ESTABLISHMENT ACT

**THE CIVIL SERVICE ESTABLISHMENT
(GENERAL) ORDER, 2010.**



**THE
JAMAICA GAZETTE
SUPPLEMENT
PROCLAMATIONS, RULES AND REGULATIONS**

15H

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TUESDAY, JUNE 1, 2010

No. 32D

No. 45H

THE CIVIL SERVICE ESTABLISHMENT ACT

THE CIVIL SERVICE ESTABLISHMENT (GENERAL) ORDER, 2010

THE CIVIL SERVICE ESTABLISHMENT ACT

THE CIVIL SERVICE ESTABLISHMENT (GENERAL) ORDER, 2010.

In exercise of the powers conferred upon the Minister by section 3 of the Civil Service Establishment Act, and of every other power hereunto enabling, the following Order is hereby made:-

1. This Order may be cited as the Civil Service Establishment (General) Order, 2010.
2. In this Order “established office” means an office established and constituted as an office in the public service by paragraph:- 3 (1).
3.
 - (1) The offices specified in the second column of Part I of the Schedule are hereby established and constituted as offices in the public service.
 - (2) The emoluments of each established office shall be: –
 - (a) the emoluments respectively specified in relation to the classification group or grade set out in the third column of Part I of the Schedule; or
 - (b) in the case of offices not included in a classification group or grade, the emoluments respectively specified in relation to such offices in Part II of the Schedule, as the case may be, with effect from the respective dates specified in that Part.
 - (3) Subject to sub-paragraph (4), there shall be appointed to the established offices such officers as may, from time to time, be necessary.
 - (4) Without prejudice to the provisions of sections 36 and 37 of the Interpretation Act as respects each Ministry or Department captioned in Part I of the Schedule, the number of officers appointed to the established offices shall not, at any time, exceed the number specified in the first column of that Part.
 - (5) Where an office is constituted by an enactment having effect at the 1st day of February, 1976, that office shall, for the purpose of the Pensions Act, be deemed to be an office specified in Part II of the Schedule.
 - (6) In this paragraph “enactment” includes the Constitution of Jamaica.
4. The symbols set out in the first column of the Appendix to Part I of the Schedule shall, in relation to the fourth column of that Part, have the meanings specified in relation thereto in the second column of the Appendix.

5. (1) Subject to sub-paragraph (2), there shall be attached to each classification group or grade of established offices listed in Part II of the Schedule, the emoluments set out in relation thereto in that Part with effect from the respective dates specified therein.

(2) Where a salary scale set out in Part II of the Schedule contains a proficiency bar, a promotional bar or a qualification bar, as the case may be, no officer shall, after reaching the point in the salary scale at which the proficiency bar, promotional bar or qualification bar, as the case may be, becomes applicable, receive any further increment in that scale until he has fulfilled the requirements established for passing the bar.
6. The offices specified in the second column of Part III of the Schedule are hereby abolished with effect from the respective dates specified in the fourth column thereof.
7. The Civil Service Establishment (General) Order, 2008, is hereby revoked.

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SUMMARY
Operation of Posts In Ministries/Departments

Ministry/Department	Posts		Total Establishment
	Operational	Non-Operational	
<u>Ministries:</u>			
Agriculture and Fisheries	935	-	935
Education	936	-	936
Energy (Former)	1	-	1
Energy & Mining	234	-	234
Energy, Mining & Telecommunications	1	-	1
Environment and Housing	-	2	2
Finance and the Public Service	807	-	807
Foreign Affairs and Foreign Trade	431	-	431
Health	10,823	-	10,823
Industry, Investment & Commerce	199	-	199
Industry, Technology, Energy & Commerce	-	3	3
Justice	221	-	221
Labour and Social Security	1080	-	1080
Land and Environment	-	14	14
Mining & Telecommunications (Former)	5	-	5
National Security	1021	-	1021
Office of the Prime Minister	681	-	681
Tourism	47	-	47
Transport & Works	273	-	273
Water and Housing	227	-	227
Youth, Sports & Culture	179	-	179
<u>Departments & Other Units:</u>			
Accountant General	223	-	223
Attorney General	81	-	81
Auditor General	193	-	193

Ministry/Department	Posts		Total Establishment
	Operational	Non-Operational	
<u>Departments & Other Units (Cont'd)</u>			
Bellevue Hospital	873	-	873
Correctional Services	2466	-	2466
Director of Public Prosecutions	77	-	77
Forestry Department	174	-	174
Government Chemist	34	-	34
Governor General and Staff	28	-	28
Jamaica Information Service	-	16	16
Land Valuation and Estate Department	-	13	13
Legal Reform Department	16	-	16
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Office of the Services Commissions	121	-	121
Police Department	10,847	-	10,847
Post and Telecommunications	2866	-	2866
Surveys Department	-	2	2
Tax Administration Directorate	4683	-	4683
Town Planning Department	-	5	5
Trustee in Bankruptcy	17	-	17
<u>Courts:</u>			
Commercial Court	4	-	4
Court of Appeal	45	-	45
Family Court	91	-	91
Resident Magistrates' Courts	494	-	494
Revenue Court	6	-	6
Supreme Court	223	-	223
TOTAL NUMBER OF POSTS	41,689	62	41,751

SCHEDULE PART I
LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE

His Excellency The Governor General And Staff

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Governor General's Secy and Clerk to Privy Council	GMG SEG	6	
1	Supernumerary, Gov Gen Secy & Clerk to Privy Cncl	GMG SEG	6	New post [# 62992] with effect from August 3, 2009.
1	Deputy Gov. General's Secretary, Corporate Affairs	GMG SEG	5	New post [# 62989] with effect from April 1, 2010.
1	Deputy Secretary & Registrar to the Privy Council	GMG SEG	3	
1	Director 1	GMG SEG	1	
1	Public Relations Manager	MCG IE	4	
1	Public Relations Officer	MCG IE	3	
1	Director, Human Resource and Administration	GMG SEG	2	
1	Procurement Officer	GMG AM	3	
1	Administrative/Personnel Officer	GMG AM	3	
1	Director of Finance	FMG PA	2	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Executive Secretary 2	OPS SS	5	
1	Inventory/Records Officer	PIDG RIM	2	
1	Executive Secretary 1	OPS SS	4	
1	Information and Systems Manager	MIS IT	4	
1	Telephone Operator	OPS TO	1	
1	Property Administrator	GMG SEG	1	New post [# 62990] with effect from April 1, 2010.
1	Property Maintenance Manager	SOG ST	4	
1	Farm Manager/Property Caretaker	SOG ST	4	New post [# 62991] with effect from April 1, 2010.
1	Landscaping/Grounds Manager	SOG ST	3	
1	Secretary 1	OPS SS	1	
1	Head Messenger/Attendant	LMO TS	3	
1	Messenger/Attendant	LMO TS	2	
1	Attendant	LMO TS	1	
1	Cleaner/Attendant	LMO TS	2	New post [# 62994] with effect from April 1, 2010.

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28 **Total - His Excellency The Governor General And Staff**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Auditor General's Department

No of Offices	Office	Classification	Grade	Remarks
1	Auditor General	GMG EMG	1	
1	Director, Human Resource and Administration	GMG SEG	3	
1	Director, Human Resource Development	GMG SEG	2	
1	Director, Human Resource Management	GMG SEG	1	
1	Assistant Human Resource Officer	GMG AM	2	
1	Information Technology Officer	MIS IT	3	
1	Manager, Administration	GMG AM	4	
1	Divisional Director	FMG AS	7	
1	Functional Coordinator, Value For Money	FMG AS	6	
1	Functional Coordinator, Information Tech. Audit	FMG AS	6	
1	Assistant To The Auditor General	FMG AS	5	
1	Accountant 2	FMG PA	2	
1	Accounting Technician 2	FMG AT	2	
1	Records Officer 1	PIDG RIM	2	
2	Accounting Technician 1	FMG AT	1	
1	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
1	Records Officer 1	PIDG RIM	2	
1	Accounting Clerk 2	FMG AC	2	
2	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Chief Attendant	LMO TS	2	
4	Attendant	LMO TS	1	

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Typing Pool

No of Offices	Office	Classification	Grade	Remarks
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	

5

Central Government Auditing Service

No of Offices	Office	Classification	Grade	Remarks
3	Senior Director	FMG AS	6	
5	Director, Audit	FMG AS	5	
5	Audit Manager	FMG AS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Auditor General's Department

Central Government Auditing Service

No of Offices	Office	Classification	Grade	Remarks
12	Senior Auditor	FMG AS	3	
24	Auditor	FMG AS	2	
39	Assistant Auditor	FMG AS	1	
7	Audit Clerk	FMG AUC	1	

95

Local Government And Other Statutory Auditing Services

No of Offices	Office	Classification	Grade	Remarks
2	Director, Audit	FMG AS	5	
2	Audit Manager	FMG AS	4	
1	Senior Auditor	FMG AS	3	
6	Auditor	FMG AS	2	
10	Assistant Auditor	FMG AS	1	
4	Audit Clerk	FMG AUC	1	

25

Statutory Audit And Special Investigation Division

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	FMG AS	7	
3	Senior Director, Audit	FMG AS	6	
2	Audit Manager	FMG AS	4	
7	Senior Auditor	FMG AS	3	
5	Auditor	FMG AS	2	
1	Assistant Auditor	FMG AS	1	
4	Audit Clerk	FMG AUC	1	

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Financial Statement Audit Unit

No of Offices	Office	Classification	Grade	Remarks
1	Functional Coordinator	FMG AS	6	New post [# 62973] with effect from April 1, 2010.
2	Director of Audit	FMG AS	5	Two (2) new posts [#s 62974-5] with effect from April 1, 2010.
2	Audit Manager	FMG AS	4	Two (2) new posts [#s 62976-7] with effect from April 1, 2010.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Auditor General's Department

Financial Statement Audit Unit

No of Offices	Office	Classification	Grade	Remarks
4	Senior Auditor	FMG AS	3	Four (4) new posts [#s 62978-81] with effect from April 1, 2010.
9				

Information Technology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Audit Manager	FMG AS	4	New post [# 62982] with effect from April 1, 2012.
1	Senior Auditor	FMG AS	3	New post [# 62983] with effect from April 1, 2011
1	Senior Auditor	FMG AS	3	New post [# 62984] with effect from April 1, 2012.
1	Auditor	FMG AS	2	New post [# 62985] with effect from April 1, 2012.
4				

Performance Audit Unit

No of Offices	Office	Classification	Grade	Remarks
1	Audit Manager	FMG AS	4	New post [# 62986] with effect from April 1, 2010.
1	Audit Manager	FMG AS	4	New post [# 62987] with effect from April 1, 2011.
1	Senior Auditor	FMG AS	3	New post [# 62988] with effect from April 1, 2010.
3				

193	Total - Auditor General's Department
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Services Commissions

Appointments And Personnel Transactions In The Central Government

No of Offices	Office	Classification	Grade	Remarks
1	Chief Personnel Officer	GMG CTD	1	
1	Senior Deputy Chief Personnel Officer	GMG SEG	5	
1	Supernumerary, Snr. Deputy. Chief Personnel Officer	GMG SEG	5	New post [# 62869] with effect from April 1, 2010.
1	Deputy Chief Personnel Officer (Discip/Retirement)	GMG SEG	3	
2	Deputy Chief Personnel Officer (Appt. And Pol/Jud)	GMG SEG	3	
3	Assistant Chief Personnel Officer	GMG SEG	2	
2	Director 1	GMG SEG	1	
2	Executive Assistant	GMG SEG	1	
1	Director	GMG SEG	1	
1	EDP Manager	MIS IT	5	
2	Administrator	GMG AM	4	
1	Legal Officer	JLG LO	3	C.D.
1	Personnel and Records Manager	GMG SEG	1	
2	Executive Secretary 1	OPS SS	4	
3	Administrator	GMG AM	3	
3	Administrator	GMG AM	2	
1	Office Manager	GMG AM	2	
2	Administrator	GMG AM	1	
11	Cadet (Administrative)			
2	Computer Operator	MIS IT	2	
1	Administrative Secretary 1	OPS ADS	1	
1	Senior Secretary	OPS SS	4	
5	Senior Secretary	OPS SS	3	
11	Secretary 2	OPS SS	2	
1	Receptionist	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Messenger/Attendant	LMO TS	3	
1	Attendant	LMO TS	2	
4	Attendant	LMO TS	1	
1	Driver 1	LMO DR	1	

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Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Budget Officer	FMG AT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Services Commissions

Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
4				

Stenotype Service

No of Offices	Office	Classification	Grade	Remarks
1	Chief Stenotype Writer	OPS SW	3	B11.
7	Senior Stenotype Writer	OPS SW	2	B11.
10	Stenotype Writer	OPS SW	1	B20.
18				

Registry

No of Offices	Office	Classification	Grade	Remarks
2	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
6	Records Clerk	PIDG RIM	1	
10				

Municipal And Parish Councils Commission

No of Offices	Office	Classification	Grade	Remarks
1	Secretary, Municipal & Parish Councils Commission	GMG SEG	4	
1	Director 1	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	
1	Administrator	GMG AM	3	
1	Secretary 2	OPS SS	2	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
7				

Monitoring & Auditing

No of Offices	Office	Classification	Grade	Remarks
2	Director, Human Resource Auditor	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Services Commissions

Monitoring & Auditing

No of Offices	Office	Classification	Grade	Remarks
2	Senior Human Resource Auditor	GMG SEG	2	
4	Human Resource Auditor	GMG SEG	1	
8				

Information Standards & Education

No of Offices	Office	Classification	Grade	Remarks
1	Dep Chief Personnel Officer Info, Standards & Educ	GMG SEG	4	
1	Director, Recruitment and Placement	GMG SEG	2	
1	Director, Human Resource Development	GMG SEG	2	
1	Administrator	GMG AM	4	
4				

121	Total - Office Of The Services Commissions
-----	---

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Administrative Assistant	GMG SEG	1	
2	Executive Assistant	GMG SEG	1	
1	Administrative Secretary 1	OPS ADS	1	
1	Executive Secretary 3	OPS SS	6	
1	Supernumerary Executive Secretary 3	OPS SS	6	
6	Executive Secretary 2	OPS SS	5	
4	Executive Secretary 1	OPS SS	4	
4	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	

24

Planning And Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Planning and Evaluation	GMG SEG	4	
1	Corporate Planning Analyst (Planning & Evaluation)	GMG SEG	2	

2

Information Communication & Technology

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Information Systems	MIS IT	7	
1	Programmer/Analyst	MIS IT	5	
1	Systems Hardware Officer	MIS IT	4	
1	Technical Support Assistant	MIS IT	3	

4

Communications And Public Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	International Relations Officer	GMG SEG	1	
1	Press Secretary	MCG IE	6	
1	Public Relations Manager	MCG IE	3	B22.
1	Photographer	MCG AVT	3	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Communications And Public Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
6				

Chancery And Protocol

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Director 2	GMG SEG	2	
1	Director 1	GMG SEG	1	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	3	
1	Executive Secretary	OPS SS	4	
1	Senior Secretary	OPS SS	3	
7				

Regional Office

No of Offices	Office	Classification	Grade	Remarks
1	Programme/Project Manager	GMG SEG	3	
1	Administrative Assistant	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
1	Attendant	LMO TS	1	
4				

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
2	Senior Auditor	FMG AS	3	
4	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	Post [# 339] previously shown under Finance and Accounts Division.
10				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Finance And Accounts Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Financial Systems Manager	FMG PA	2	
1	Project Accountant	FMG PA	2	
1	Financial Analyst	FMG PA	2	
1	Project Accounts Assistant	FMG AT	1	
1	Records Officer	PIDG RIM	2	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	Post [#58210] of Supervisor, Typing Pool retitled with effect from April 1, 2008.
1	Secretary 2	OPS SS	2	
9				

Accounts Payable And Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Director, Expenditure Control and Accounts	FMG PA	3	
1	Supervisor, Payment	FMG PA	2	
2	Senior Payments Officer	FMG AT	3	
4	Payment Officer	FMG AT	2	
2	Accounting Clerk 2	FMG AC	2	
1	Collections Officer	FMG AC	2	
11				

Salaries Unit

No of Offices	Office	Classification	Grade	Remarks
1	Head, Payroll Unit	FMG PA	1	
2	Checking Officer, Payroll	FMG AT	3	
4	Payroll Officer	FMG AT	2	
7				

Management Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Finance And Accounts Division

Management Accounts (Formerly Budget)

No of Offices	Office	Classification	Grade	Remarks
1	Senior Budget Officer	FMG PA	2	
1	Senior Commitment Control Officer	FMG PA	1	
2	Budget Officer	FMG PA	1	
2	Commitment Control Officer	FMG AT	3	

6

Final Accounts And Reporting

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	2	
1	Senior, Final Accounts Officer	FMG PA	1	
2	Final Accounts Officer	FMG AT	3	
2	Assistant Final Accounts Officer	FMG AT	2	

6

40 **Total - Finance And Accounts Division**

Finance And Accounts Division (old)

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	

1

Disbursement - Payments

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	

1

Disbursement - Checking

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 1	FMG AT	1	

1

3 **Total - Finance And Accounts Division (old)**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Administration And Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Administration and Special Services	GMG SEG	4	
1	Director, Social Secretariat	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
4				

Documentation And Information

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Librarian/Researcher	PIDG LB	2	
1	Information Officer	PIDG AR	5	
1	Registrar	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
9				

Property Management

No of Offices	Office	Classification	Grade	Remarks
1	Facilities Manager	GMG SEG	2	
1	Property Maintenance Officer	SOG ST	4	
1	Assistant Property Maintenance Officer	SOG ST	3	
1	Caretaker/Machine Operator	LMO TS	3	B29.
2	Gardener	LMO TS	2	
26	Landscape Attendant	LMO TS	1	
32				

Office Management/General Services

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	3	
2	Receptionist	PIDG RIM	2	
3	Telephone Operator	OPS TO	1	
2	Attendant/Messenger	LMO TS	2	
12	Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Administration And Special Services

Office Management/General Services

No of Offices	Office	Classification	Grade	Remarks
1	Cleaner/Attendant	LMO TS	1	
1	Handyman	LMO TS	2	

22

Upkeep of Prime Minister's Residence

No of Offices	Office	Classification	Grade	Remarks
1	House Manager	GMG AM	4	
1	Valet	LMO TS	4	
1	Senior Chef	LMO TS	4	
2	Butler	LMO TS	3	
1	Housekeeper	LMO TS	4	
3	Parlour Attendant	LMO TS	3	
2	House Maid	LMO TS	2	
1	Driver	LMO DR	1	
1	Handyman	LMO TS	2	

13

Transport/Fleet Management

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG AM	3	
3	Driver 1	LMO DR	1	

4

Procurement/Inventory

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Officer	GMG AM	3	
1	Assistant Procurement Officer	PIDG RIM	2	
1	Assistant Inventory Officer	PIDG RIM	2	
2	Storekeeper	PIDG RIM	2	

5

89 **Total - Administration And Special Services**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Human Resource Management And Development

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG	5	
2	Director 3	GMG SEG	3	
3	Senior Human Resource Officer	GMG SEG	1	
1	Human Resource Officer 2	GMG AM	4	
1	Assistant Human Resource Officer	GMG AM	3	
1	Executive Secretary 1	OPS SS	4	
1	Records Officer 1	PIDG RIM	2	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

15

Organization And Development

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Senior Human Resource Officer	GMG SEG	1	

2

Typing Pool

No of Offices	Office	Classification	Grade	Remarks
2	Secretary 2	OPS SS	2	

2

19 **Total - Human Resource Management And Development**

Planning & Development Division

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Development Analyst	GMG SEG	3	
1	Administrative Assistant	GMG SEG	1	
1	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Planning & Development Division

7

Business Development Policy Branch

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Policy Analyst	GMG SEG	3	
1	Policy Officer	GMG SEG	1	

3

Development Planning Policy & Strategy Branch

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Director 4	GMG SEG	4	
1	Policy Officer	GMG SEG	1	

3

13 **Total - Planning & Development Division**

Infrastructure, Planning, Policy And Strategy

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Policy Officer	GMG SEG	1	

2

Environment And Risk Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Director, Natural Resources	GMG SEG	3	
1	Director, Pollution Control	GMG SEG	3	
1	Director, Projects and Enforcement	GMG SEG	3	
1	Director	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	

6

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Infrastructure, Planning, Policy And Strategy

Standards And Development

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Director, Land Use Planning Dev.	GMG SEG	3	
1	Director, Land Policy	GMG SEG	3	
1	Director, Planning Enforcement And Control	GMG SEG	2	
1	Administrator	GMG AM	4	
1	Senior Secretary	OPS SS	3	

6

Facilities Management

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG AM	4	
1	Telephone Operator	OPS TO	1	
2	Office Attendant	LMO TS	2	
1	Attendant	LMO TS	1	
1	Messenger	LMO TS	1	

6

20 **Total - Infrastructure, Planning, Policy And Strategy**

Project Planning & Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
2	Project Co-ordinator	GMG SEG	3	
1	Administrative Support Officer	GMG AM	2	

4

4 **Total - Project Planning & Monitoring**

Land Policy & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Executive Secretary	OPS SS	4	

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Land Policy & Administration

National Spatial Data Management

No of Offices	Office	Classification	Grade	Remarks
1	National GIS Co-ordinator	GMG SEG	5	
1	GIS Infrastructure Manager	MIS IT	7	
1	GIS Project Manager	GMG SEG	3	
1	Senior GIS Manager	MIS IT	6	
1	Spatial Data Analyst	MIS IT	5	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	

7

Land Administration And Management

No of Offices	Office	Classification	Grade	Remarks
1	Director 5	GMG SEG	5	
1	Director, Land Administration	GMG SEG	3	
1	Director, Land Acquisition	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	

5

14 **Total - Land Policy & Administration**

Development Division

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Senior Secretary	OPS SS	3	

2

2 **Total - Development Division**

Meteorological Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	6	
1	Administrator	GMG AM	4	
2	Meteorologist 4	SOG ST	8	
3	Meteorologist 3	SOG ST	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Meteorological Services

No of Offices	Office	Classification	Grade	Remarks
4	Meteorologist 2	SOG ST	6	
1	Meteorological Instruments & Equipment Specialist	SOG ST	6	
4	Meteorologist 1	SOG ST	5	
10	Senior Meteorological Technician	SOG ST	5	
11	Meteorological Technician 2	SOG ST	4	
18	Meteorological Technician 1	SOG ST	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2	Accounting Clerk 2	FMG AC	2	
1	Executive Secretary 1	OPS SS	4	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Telephone Operator/Receptionist	OPS TO	2	
2	Driver 2	LMO DR	2	
1	Attendant	LMO TS	1	
1	Attendant	LMO TS	2	
1	Messenger	LMO TS	1	
1	Caretaker/Watchman	LMO TS	2	

69

69 **Total - Meteorological Services**

Information & Telecommunication Department

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	New post [# 62843] with effect from October 1, 2009.

1

1 **Total - Information & Telecommunication Department**

331 **Total - Prime Minister's Office**

Department of Local Government

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director General	GMG EMG	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Department of Local Government

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Executive Assistant	GMG SEG	1	
1	Office Services Administrator	GMG AM	2	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	

8

Total - Central Administration

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
1	Secretary 2	OPS SS	2	

2

Head Office

No of Offices	Office	Classification	Grade	Remarks
1	Senior Auditor	FMG AS	3	
1	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	

4

Rural Parishes

No of Offices	Office	Classification	Grade	Remarks
2	Senior Auditor	FMG AS	3	
2	Auditor	FMG AS	2	
6	Assistant Auditor	FMG AS	1	

10

16 **Total - Internal Audit**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Department of Local Government

Communication And Public Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication And Public Relations	MCG IE	5	
1	Public Relations And Communication Officer	MCG IE	4	
1	Secretary 2	OPS SS	2	
3				
3	Total - Communication And Public Relations			

Strategic Policy, Planning And Reform

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG	3	
1	Performance Monitoring Officer	GMG SEG	2	
1	Corporate Planner	GMG SEG	2	
1	Policy Analyst	GMG SEG	2	
1	Research Officer	SOG ST	6	
1	Data Entry Clerk	OPS DP	3	
1	Senior Secretary	OPS SS	3	
8				
8	Total - Strategic Policy, Planning And Reform			

Information Computer Technology

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Information Technology	MIS IT	7	
1	Programme Analyst	MIS IT	6	
1	Systems Analyst	MIS IT	5	
1	User Support Officer	MIS IT	4	
1	Administrative Assistant	GMG AM	2	
5				
5	Total - Information Computer Technology			

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Department of Local Government

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director Employee Relations	GMG SEG	1	
1	Human Resource Development Officer	GMG AM	4	
1	Senior Secretary	OPS SS	3	
2	Secretary	OPS SS	1	
6				

Human Resource Management (HRM)

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
1	Human Resource Officer	GMG AM	4	
1	Senior Personnel Officer	GMG AM	4	
1	Personnel Officer	GMG AM	3	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
10				

HRM - Staffing And Human Resource Management Information

No of Offices	Office	Classification	Grade	Remarks
1	Personnel Officer	GMG AM	3	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
3				

HRM - Pension And Leave Administration

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Personnel Officer	GMG AM	2	
1	Administrator	GMG AM	2	
2	Computer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
2	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Department of Local Government

Human Resource Management And Administration

HRM - Pension And Leave Administration

7

Assets And Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Administration and Asset Management	GMG SEG	2	
1	Office Manager	GMG AM	2	
1	Records Officer 1	PIDG RIM	2	
1	Storekeeper	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	2	
1	Customer Service Officer	GMG AM	1	
2	Attendant	LMO TS	2	
3	Attendant	LMO TS	1	
1	Driver	LMO DR	1	
1	Driver 1	LMO DR	1	
1	Handyman	LMO TS	1	

15

Transport Management

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG AM	2	
1	Driver	LMO DR	1	

2

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Officer	GMG SEG	1	
1	Records Officer 1	PIDG RIM	2	

2

Documentation, Information And Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Director	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Department of Local Government

Human Resource Management And Administration

Documentation, Information And Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Access Officer	GMG SEG	1	
1	Director	PIDG RIM	5	Post [# 50796] to be abolished when vacant.
1	Senior Library Assistant	PIDG LA	2	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
1	Dispatch Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
1	Records Officer	PIDG RIM	3	

11

56 **Total - Human Resource Management And Administration**

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Legal Officer	JLG LO	4	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	

5

5 **Total - Legal Services**

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	
1	Financial Analyst	FMG PA	2	
1	Manager, Financial Management Information System	FMG AT	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

5

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Department of Local Government

Finance And Accounts

Budget

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	2	
1	Senior Budget Officer	FMG AT	3	
1	Budget Officer	FMG AT	2	
1	Commitment Control Officer	FMG AT	2	
4				

Accounts And Expenditure Control (A&EC)

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	
1				

A&EC - Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Payroll	FMG AT	3	
1	Payroll Officer	FMG AT	2	
1	Payroll Officer	FMG AT	1	
2	Payroll Clerk	FMG AC	2	
5				

A&EC - Disbursements

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
3	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	1	
8				

A&EC - Final Accounts

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 2	FMG AT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Department of Local Government

Finance And Accounts

A&EC - Final Accounts

No of Offices	Office	Classification	Grade	Remarks
3	Accounting Technician 1	FMG AT	1	
5				

Parochial Revenue Fund

No of Offices	Office	Classification	Grade	Remarks
1	Director, Parochial Revenue Fund	FMG PA	3	
1	Financial Controller	FMG PA	2	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Secretary 2	OPS SS	2	
5				
33	Total - Finance And Accounts			

Technical Services And Major Projects

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	SOG ST	9	
1	Director, Roads & Minor Water Supply	SOG ST	8	
1	Architect	SOG ST	6	Post [# 61200] of Quantity Surveyor (SOG/ST 7), reclassified and retitled with effect from February 2, 2010.
2	Senior Executive Engineer	SOG ST	7	
1	Senior Executive Architect	SOG ST	7	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
8				

Technical Services Directorate - Headquarters

No of Offices	Office	Classification	Grade	Remarks
3	Technical Quality Assurance Officer	SOG ST	8	Three (3) new posts [#s 62764-6] with effect from June 1, 2009.
3				
11	Total - Technical Services And Major Projects			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Department of Local Government

Urban And Regional Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director, Urban & Regional Planning	SOG ST	8	
1	Urban Planner	SOG ST	6	
2				
2	Total - Urban And Regional Planning			

Local Government And Community Services Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Local Government and Community Services	GMG SEG	4	
1	Director	GMG SEG	3	
2	Administrator	GMG AM	3	
1	Administrator	GMG AM	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
7				

Agencies And Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
2	Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
2	Secretary 2	OPS SS	2	
6				
13	Total - Local Government And Community Services Administration			

Board of Supervision

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	
3	Area Officer	SWG PS	3	
1	Areas Officer (Social Worker)	SWG PS	3	
1	Administrator	GMG AM	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Department of Local Government

Board of Supervision

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
10				
10	Total - Board of Supervision			

Hazard Mitigation And Weather Services

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Director, Climate Change And Emergency Services	GMG SEG	3	
1	Director, Hazard Mitigation	SOG ST	7	
1	Senior Secretary	OPS SS	3	
4				
4	Total - Hazard Mitigation And Weather Services			

Posts from the former Ministry of Local Government And Works

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Public Relations Officer	MCG IE	3	
1	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
4	Executive Secretary 1	OPS SS	4	
3	Senior Secretary	OPS SS	3	
12				

Local Government Administration

No of Offices	Office	Classification	Grade	Remarks
1	Storekeeper 3	OPS CR	3	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Department of Local Government

Posts from the former Ministry of Local Government And Works

Former Local Government And Sports

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director, Prog. Budgeting, Plan. & Eval	GMG SEG	4	
1	Director, Corporate Services	GMG SEG	3	
1	Director, Special Programmes	GMG SEG	2	
1	Director, Information System	MIS EDP	4	
1	Director 2	SMG	2	
1	Director, Finance	FAA	5	
4	Clerical Officer 3	OPS CR	2	
1	Executive Secretary 2	OPS SS	6	
1	Clerk Typist 2	OPS SS	2	
1	Attendant 2	GLS	2	

13

26 **Total - Posts from the former Ministry of Local Government And Works**

200 **Total - Department of Local Government**

Cabinet Office

The Cabinet Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary/Cabinet Secretary	GMG EMG	1	
2	Director General	GMG EMG	1	One (1) new post [# 62842] with effect from September 1, 2009 and one (1) new post [# 62967] with effect from November 16, 2009.
1	Chief Technical Director	GMG CTD	1	
1	Senior Director, Corporate Affairs	GMG SEG	5	
1	Senior Legal Officer	JLG LO	4	C.D. New post [# 62846] with effect from January 1, 2009.

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Policy Analysis And Review Division

No of Offices	Office	Classification	Grade	Remarks
2	Principal Director	GMG SEG	6	
1	Director, Change Management and Communication	GMG SEG	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Cabinet Office

The Cabinet Secretariat

Policy Analysis And Review Division

No of Offices	Office	Classification	Grade	Remarks
2	Senior Policy Analyst	GMG SEG	3	Post [# 543] formerly Policy Analyst (GMG/SEG 2) upgraded and retitled with effect from April 1, 2009.
2	Chief Policy Analyst	GMG SEG	4	
1	Director, Documentation, Info. & Access Services	GMG SEG	3	
1	Policy Analyst 2	GMG SEG	3	
1	Director	GMG SEG	3	
1	Senior Policy And Project Officer	GMG SEG	4	
1	Administrative Assistant	GMG SEG	1	
1	System/Database Administrator	MIS IT	5	
1	Systems Hardware Technician	MIS IT	3	
1	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
2	Administrative Officer	GMG AM	2	
2	Senior Secretary	OPS SS	3	
1	Receptionist	PIDG RIM	2	
1	Attendant	LMO TS	1	
1	Driver 2	LMO DR	2	
1	Driver 1	LMO DR	1	

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Cabinet Recording Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Director, Recording Secretariat	GMG SEG	3	Post [# 550] formerly GMG/SEG 2, upgraded with effect from April 1, 2009.
4	Cabinet Recording Secretariat Officer	GMG SEG	1	
2	Assistant Co-ordinator	GMG AM	4	Posts [#s 53716 & 551] formerly (GMG/SEG 1) reclassified with effect from April 1, 2008.
1	Attendant	LMO TS	1	Post of Delivery Clerk retitled with effect from April 1, 2009.
1	Delivery Clerk	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Cabinet Office

The Cabinet Secretariat

Consultancy Unit

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 2	OPS SS	5	
1	Driver	LMO	2	
1	Attendant	GLS	1	
3				

Total - The Cabinet Secretariat

Information Systems And Special Projects Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Corporate Planner	GMG SEG	3	Post [# 570] formerly GMG/SEG 2, upgraded with effect from April 1, 2009.
2				

Administrative Reform Programme (A.R.P Secretariat)

No of Offices	Office	Classification	Grade	Remarks
1	Secretary to IMCAR	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	3	
1	Attendant	GLS	1	
4				

Total - Information Systems And Special Projects Division

Standards And Monitoring Unit

No of Offices	Office	Classification	Grade	Remarks
3	Chief Standards Officer	GMG SEG	3	
1	Chief Customer Service Officer	GMG SEG	3	
1	Customer Service Officer	GMG SEG	1	
1	Customer Service/Standards Officer	GMG SEG	1	
1	Management Analyst 1	GMG PMA	5	
7				
7	Total - Standards And Monitoring Unit			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Cabinet Office

Management Development Branch

Management Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
3	Management Analyst 2	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
5				

Human Resource Policy And Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Director 2	GMG SEG	2	
2				

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	2	
1	Machine Operator/Binder	LMO TS	3	
1	Driver 1	LMO DR	1	
1	Attendant	LMO TS	1	
4				
11	Total - Management Development Branch			

Public Sector Reform Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Modernization Programme Integrator	GMG SEG	4	
1	Executive Secretary 2	OPS SS	5	
1	Senior Secretary	OPS SS	3	
5	Secretary 2	OPS SS	2	
9				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Cabinet Office

Public Sector Reform Unit

Project Planning and Management

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Programme Financial Officer	FMG PA	3	
1	Project Officer	GMG SEG	3	
1	Project Finance Officer	FMG PA	2	
1	Procurement Officer	GMG SEG	1	

5

Policy Development

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Senior Policy Analyst	GMG SEG	4	
2	Policy Analyst	GMG SEG	3	

4

Modernisation Programme Implementation Unit

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	Post [# 61298] formerly GMG/SEG 5 upgraded with effect from April 1, 2008.
2	Modernisation Projects Coordinator	GMG SEG	5	Two (2) posts [#s 61299 & 61300] formerly GMG/SEG 3 upgraded and redcircled with effect from April 1, 2008.
2	Modernisation Projects Coordinator	GMG SEG	3	
2	Policy Analyst 1	GMG SEG	2	

7

Standard Monitoring & Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Chief Standard & Monitoring Officer	GMG SEG	4	
2	Standard & Monitoring Officer	GMG SEG	3	

4

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Cabinet Office

Public Sector Reform Unit

Corporate Management & Development

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
4	Chief Corporate Management & Operations Analyst	GMG SEG	4	
4	Senior Management & Operations Analyst	GMG SEG	3	
4	Management & Operations Analyst	GMG SEG	2	
1	Systems Administrator	MIS IT	4	
1	Administrator	GMG AM	2	
1	Executive Secretary 1	OPS SS	4	

16

Information & Communication Technology

No of Offices	Office	Classification	Grade	Remarks
1	Human Resource/Communications Manager	GMG SEG	2	
1	Director	MIS IT	8	
1	Senior Systems Development Manager	MIS IT	7	
1	Systems Application Manager	MIS IT	7	
1	Quality Assurance Officer	MIS IT	7	
1	Senior Systems Programmer/Analyst	MIS IT	6	
1	Systems Development Officer	MIS IT	5	
1	Systems Programmer/Analyst	MIS IT	5	
1	Network Administrator	MIS IT	5	
2	User Support Officer	MIS IT	4	
1	Senior Secretary	OPS SS	3	
2	Attendant	LMO TS	1	

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H R Management & Development

No of Offices	Office	Classification	Grade	Remarks
1	Human Resource Specialist	GMG SEG	1	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Cabinet Office

Public Sector Reform Unit

Secretarial Support

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	2	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	
7				

Performance Management And Evaluation Branch

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	5	Post [# 61245] formerly Principal Director (PMEU) (GMG/SEG 4), retitled and upgraded with effect from November 1, 2009.
1	Administrative Officer	GMG AM	3	Post [# 61246] formerly GMG/AM 2, upgraded with effect from November 1, 2009.
4	Performance Analyst	GMG SEG	3	Four (4) new posts [#s 62872-75] with effect from November 1, 2009.
1	Senior Research Officer	SOG ST	8	New post [# 62876] with effect from November 1, 2009.
1	Statistician	SOG ST	7	New post [# 62877] with effect from November 1, 2009.
1	Secretary 2	OPS SS	2	New post [# 62878] with effect from November 1, 2009.
9				

76 **Total - Public Sector Reform Unit**

National Security Council

National Security Strategic Implementation Unit (NSSIU)

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, NSSIU	GMG SEG	6	
1	Director, Monitoring and Research	GMG SEG	4	
2	Research Analyst	GMG SEG	3	
1	Communication Specialist	MCG IE	6	
1	Administrative Officer	GMG AM	4	
6				
6	Total - National Security Council			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Cabinet Office

150	Total - Cabinet Office
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681	Total - Office Of The Prime Minister
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Jamaica Information Service

General Administration

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
3				

Payments And Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 1	FMG AT	1	
1				

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Records Clerk	PIDG RIM	1	
2				

Registry

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	
1				

Public Affairs And Information

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1				

Publication And Advertising Department

No of Offices	Office	Classification	Grade	Remarks
2	Secretary 1	OPS SS	1	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Jamaica Information Service

General Administration

Regional Services

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	
1				

Overseas

No of Offices	Office	Classification	Grade	Remarks
1	Information Attache	MCG IE	3	
1				

Television

No of Offices	Office	Classification	Grade	Remarks
1	Senior Producer	MCG AVP	3	
1	Senior Library Assistant	PIDG LA	2	
1	Secretary 2	OPS SS	2	
3				

Research Unit

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	
1				

16 **Total - General Administration**

16 **Total - Jamaica Information Service**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Financial Secretary	GMG EMG	1	
1	Director General	GMG EMG	1	
1	Director, Information, Communication & Technology	GMG SEG	5	
1	Executive Assistant To The Financial Secretary	GMG SEG	1	
1	Special Assistant To The Minister	GMG PMA	4	
4	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
1	Administrative Assistant	GMG AM	3	
1	Senior Secretary	OPS SS	3	

14

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	6	Post [# 1065] to be operated at the FMG/AS 5 level.
2	Audit Supervisor	FMG AS	4	
3	Senior Auditor	FMG AS	3	
4	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	

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Legal Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Legal Officer	JLG LO	3	C.D.
2				
2	Total - Legal Services Division			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

General Administration

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
2				

Payments And Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Clerical Officer 4	OPS CR	3	
3				

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Advance Controller/FMIS Assistant	FMG AT	1	
1	Bank Reconciliation Clerk 1	FMG AC	1	
2				
7	Total - General Administration			

Finance And Accounts Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Financial Analyst	FMG PA	3	
1	Financial Systems Manager	FMG PA	2	Post [# 1103] of FMIS Manager (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Executive Secretary 1	OPS SS	4	Post [# 1105] of Senior Secretary (OPS/SS 3) upgraded and retitled with effect from April 1, 2009.
4				
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Finance And Accounts Division

Management Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Accounts	FMG PA	4	Post [# 1133] of Director, Budget/Cash Management (FMG/PA 3) retitled and upgraded with effect from April 1, 2009.
1	Senior Management Accountant	FMG PA	3	Post [# 1134] of Budget Officer (Recurrent) (FMG/PA 2) upgraded and retitled with effect from April 1, 2009.
1	Management Accountant	FMG PA	1	Post [# 53842] of Budget Officer (Capital) retitled with effect from April 1, 2009.
1	Management Accountant	FMG PA	1	Post [# 53843] of Assistant Budget Officer (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.
1	Senior Commitment Control Officer	FMG PA	1	Post [# 1135] of Commitment Control Officer (FMG/AT 3) reclassified and retitled with effect from April 1, 2009.
1	Commitment Control Officer	FMG AT	3	Post [# 1112] of Assistant Commitment Control Officer (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.
6				
6	Total - Management Accounts			

Accounts Payable & Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts Payable and Payroll	FMG PA	4	Post [# 1102] of Director, Expenditure Control & Accounting (FMG/PA 3) upgraded and retitled with effect from April 1, 2009.
1	Senior Secretary	OPS SS	3	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Finance And Accounts Division

Accounts Payable & Payroll

Accounts Payable & Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Accounts Payable and Disbursement Manager	FMG PA	3	Post [# 53851] of Financial Controller (FMG/PA 2) upgraded and retitled with effect from April 1, 2009.
1	Senior Disbursement Officer	FMG PA	1	Post [# 1117] of Payment Clerk (FMG/AT 1) reclassified and retitled with effect from April 1, 2009.
1	Checking Officer	FMG AT	3	Post of Checking Supervisor (FMG/AT 2) [# 1110] upgraded and retitled with effect from April 1, 2009.
1	Checking Officer	FMG AT	3	Post [# 54055] formerly (FMG/AT 2) upgraded and transferred from Public Service Establishment Division (PSED) Office Management with effect from April 1, 2009.
4				

Accounts Payable Unit

No of Offices	Office	Classification	Grade	Remarks
1	Accounts Payable Manager	FMG PA	2	Post [# 1128] of Payment Supervisor (FMG/AT 3) reclassified and retitled with effect from April 1, 2009.
2	Accounts Payable Officer 2	FMG AT	3	Posts [#s 1113 & 1136] of Checking Officer (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.
1	Accounts Payable Officer 1	FMG AT	2	Post [# 1116] of Checking Clerk (FMG/AC 2), retitled and reclassified with effect from April 1, 2009.
1	Accounts Payable Officer 1	FMG AT	2	Post [# 1118] of Payment Clerk (FMG/AC 2) reclassified and retitled with effect from April 1, 2009.
1	Accounts Payable Officer 1	FMG AT	2	Post [# 1125] of Payment Clerk (FMG/AC 1) reclassified and retitled with effect from April 1, 2009.
1	Collections and Disbursements Officer	FMG AT	1	Post [# 1126] of Cashier (FMG/CS 1) retitled and reclassified with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Finance And Accounts Division

Accounts Payable & Payroll

Accounts Payable Unit

7

Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Payroll Manager	FMG PA	2	Post [# 1111] of Financial Controller (FMG/PA 1) retitled and upgraded with effect from April 1, 2009.
2	Senior Payroll Officer	FMG AT	3	One post [# 53844] of Salaries Officer (Monthly) (FMG/AT 2) and post [# 53845] of Salaries Officer (Monthly) (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.
5	Payroll Officer 1	FMG AT	2	One (1) new post [# 62761] with effect from April 1, 2009, two (2) posts [#s 1121 & 53846] of Salaries Clerk (Fortnightly) (FMG/AC 2) and one (1) post [# 53848] of Bank Reconciliation Clerk 2 (FMG/AC 2) reclassified and retitled and one (1) post [# 1120] of Salaries Clerk (Monthly) (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.

8

21 **Total - Accounts Payable & Payroll**

Final Accounts

Final Accounts And Reporting

No of Offices	Office	Classification	Grade	Remarks
1	Director, Final Accounts & Reporting	FMG PA	3	Post [# 1109] of Financial Controller (FMG/PA 2) upgraded and retitled with effect from April 1, 2009.
1	Senior Final Accountant	FMG PA	1	Post [# 1129] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Advance Controller	FMG PA	1	Post [# 1115] of Advance Controller/FMIS Assistant (FMG/AT 2) reclassified and retitled with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Finance And Accounts Division

Final Accounts

Final Accounts And Reporting

No of Offices	Office	Classification	Grade	Remarks
2	Senior Bank Reconciliation Officer	FMG AT	3	Post [# 1130] of Bank Reconciliation Supervisor (FMG/AT 2) and one (1) post [# 53847] of Bank Reconciliation Officer (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.
1	Bank Reconciliation Officer	FMG AT	2	Post [# 1132] of Journal Clerk (FMG/AC 2) reclassified and retitled with effect from April 1, 2009.
6				
6	Total - Final Accounts			

Public Service Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Public Service Accounts	FMG PA	3	Post [# 53850] of Director (FMG/PA 2) upgraded and retitled with effect from April 1, 2009.
1	Accountant (Bus Scheme)	FMG PA	1	Post [# 1131] of Accounting Technician 1 (FMG/AT 1) reclassified and retitled with effect from April 1, 2009.
1	Senior Accountant (Provident Fund)	FMG PA	1	Post [# 1743] of Accounting Technician 3 (FMG/AT 3) reclassified and retitled with effect from April 1, 2009.
1	Assistant Accountant (Provident Fund)	FMG AT	3	Post [# 1744] of Accounting Technician 2 (FMG/AT 2) upgraded and retitled with effect from April 1, 2009.
1	Accountant (Health Scheme Accounts)	FMG AT	3	Post [# 1745] of Accounting Technician 1 (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.
1	Assistant Accountant (Bonding)	FMG AT	3	Post [# 53852] of Accounting Technician 1 (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.
1	Secretary 2	OPS SS	2	Post [# 1107] of Secretary 1 (OPS/SS 1) upgraded and retitled with effect from April 1, 2009.
7				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Finance And Accounts Division

Public Service Accounts

7 _ä

44 **Total - Finance And Accounts Division**

Corporate Planning And Administration Division

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG SEG	6	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Stenographer	OPS SS	2	
4				
4				

Information Management

Information Systems Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Systems Unit	MIS IT	8	
1	Manager, Technical Support	MIS IT	7	
1	Business Analyst	MIS IT	6	
1	Senior Systems Administrator	MIS IT	6	
1	Senior Network Administrator	MIS IT	6	
1	Supervisor, Client Support	MIS IT	5	
1	Network Administrator	MIS IT	5	
1	Systems Administrator	MIS IT	5	
2	Programmer/Analyst	MIS IT	5	
1	Senior Software/Hardware Technician	MIS IT	5	
1	Systems Administrator	MIS IT	5	
2	Senior Programmer	MIS IT	4	
1	Network Administrator	MIS IT	4	
2	Client Support Technician	MIS IT	4	
2	Software/Hardware Technician	MIS IT	4	

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Documentation Centre

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Corporate Planning And Administration Division

Information Management

Documentation Centre

No of Offices	Office	Classification	Grade	Remarks
1	Librarian	PIDG LB	4	
1	Senior Library Assistant	PIDG LA	2	
1	Records Manager	PIDG RIM	5	
2	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
4	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	

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Communication And Public Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	MCG IE	6	
1	Public Relations Officer	MCG IE	4	
1	Administrator	GMG AM	3	

3

40 **Total - Information Management**

Human Resource Management & Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	

1

Organization And Methods

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Corporate Planning And Administration Division

Human Resource Management & Development

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 5	GMG PMA	5	
1	Director	GMG SEG	3	
2	Senior Human Resource Officer	GMG SEG	1	
2	Human Resource Officer	GMG AM	4	
2	Assistant Human Resource Officer	GMG AM	2	
1	Information Records Manager	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
2	Senior Secretary	OPS SS	4	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

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Human Resource Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Training Officer	GMG SEG	1	
1	Training Officer	GMG SEG	1	
1	Secretary 2	OPS SS	2	

4

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	

1

22 **Total - Human Resource Management & Development**

Security Fleet & Emergency Management

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Transport Manager	GMG AM	4	
1	Records Officer 2	PIDG RIM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Corporate Planning And Administration Division

Security Fleet & Emergency Management

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
5	Driver 1	LMO DR	1	
1	Mechanic	LMO TS	5	
2	Watchman	LMO TS	2	
1	Watchman	LMO TS	2	
13				
13	Total - Security Fleet & Emergency Management			

Procurement, Property And Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Procurement, Property & Office Services	GMG SEG	3	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
2	Attendant	LMO TS	1	
6				

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	1	
1	Procurement Officer	GMG AM	3	
1	Supplies Clerk	PIDG RIM	3	
3				

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG AM	4	
1	Customer Service Officer	GMG AM	2	
1	Inventory Clerk	PIDG RIM	3	
1	Billing Officer	PIDG RIM	3	
2	Billing Clerk	PIDG RIM	2	
2	Receptionist	GMG AM	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Corporate Planning And Administration Division

Procurement, Property And Office Services

Office Services

No of Offices	Office	Classification	Grade	Remarks
4	Telephone Operator	OPS TO	1	One (1) post [# 1165] incorrectly listed as Telephone Operator (OPS/TO 2) in CSE (General) Order 2008.
2	Senior Secretary	OPS SS	3	
2	Supervisor Attendant	LMO TS	3	
17	Attendant	LMO TS	1	
1	Attendant	LMO TS	1	
34				

Business Centre

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG AM	3	
5	Records Officer 1	PIDG RIM	2	
2	Copy Room Attendant	PIDG RIM	1	
1	Attendant	LMO TS	3	
1	Attendant	LMO TS	2	
1	Office Attendant	LMO TS	1	
3	Attendant	LMO TS	1	
14				

Maintenance And Property

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Maintenance & Property	GMG SEG	1	
1	Senior Maintenance Officer	SOG ST	5	
2	Artisan	LMO TS	4	
1	Head Gardener	LMO TS	2	
1	Gardener	LMO TS	1	
1	Janitor	LMO TS	1	
7				
64	Total - Procurement, Property And Office Services			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Corporate Planning And Administration Division

Strategic Planning And Reform

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Strategic Planning & Reform	GMG SEG	5	
1	Director, Corporate Planning	GMG SEG	3	
1	Planning & Research Analyst	SOG ST	6	
1	Senior Secretary	OPS SS	3	
4				
4	Total - Strategic Planning And Reform			
147	Total - Corporate Planning And Administration Division			

Taxation Policy

No of Offices	Office	Classification	Grade	Remarks
1	Director General (Tax-ARP)			
1	Supernumerary Deputy Financial Secretary	GMG SEG	6	
1	Human Resource Management Specialist (Tax-ARP)	GMG SEG	5	
1	Director, Research And Analysis	GMG SEG	4	
1	Director, Taxation Policy Development	GMG SEG	4	
1	Econometrician	SOG ST	8	
1	Director, International Trade Relations	GMG SEG	4	
1	Director, Policy Review	GMG SEG	3	
1	Director Tax Relief	GMG SEG	3	
1	Statistician	SOG ST	7	
1	Economist/Research Officer	SOG ST	7	
1	Policy Analyst	GMG SEG	2	
1	Senior Tax Officer	GMG SEG	2	
1	Tax Relief Officer	GMG SEG	1	
1	International Trade Officer	GMG SEG	1	
1	Tax Administrator	GMG AM	3	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
20				
20	Total - Taxation Policy			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Budget Preparation And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Budget Analyst 1	GMG PMA	5	
2	Administrator 4	GMG PMA	4	
1	Computer Operator	OPS DP	4	
1	Secretary 2	OPS SS	2	
4	Secretary 1	OPS SS	1	
9				
9	Total - Budget Preparation And Administration			

Financial Management Division

Administration Of Financial Administration And Audit Act

No of Offices	Office	Classification	Grade	Remarks
1	Financial Analyst	FMG PA	1	
2	Senior Secretary	OPS SS	3	
1	Telephone Operator	OPS TO	1	
4				

Asset Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Equipment Auditor	GMG PMA	3	
2	Senior Supply Officer	GMG PMA	3	
1	Administrator 2	GMG PMA	2	
4				

Central Procurement Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Senior Procurement Officer	GMG SEG	2	
1				

Financial Review Unit

No of Offices	Office	Classification	Grade	Remarks
2	Expenditure Analyst	FMG PA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Financial Management Division

Financial Review Unit

2

11 **Total - Financial Management Division**

Public Expenditure Division

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG CTD	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
3				

Public Expenditure

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Senior Cash Management Analyst	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
3				

Social Infrastructure

No of Offices	Office	Classification	Grade	Remarks
1	Public Expenditure Unit Head	GMG SEG	4	
1	Financial Analyst 2	FMG PA	2	
1	FAA Analyst 2	FMG PA	2	
2	Senior Budget Analyst	FMG PA	2	
2	Budget Analyst	FMG PA	1	
1	Senior Secretary	OPS SS	3	
8				

Production

No of Offices	Office	Classification	Grade	Remarks
1	Public Expenditure Unit Head	GMG SEG	4	
2	Financial Analyst 2	FMG PA	2	
2	Budget Analyst	FMG PA	1	
1	Budget Analyst	FMG PA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Public Expenditure Division

Public Expenditure

Production

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
7				

Machinery Of State

No of Offices	Office	Classification	Grade	Remarks
1	Public Expenditure Unit Head	GMG SEG	4	
1	Financial Analyst 2	FMG PA	2	
1	Financial Analyst 2	FMG PA	2	
1	Senior Budget Analyst	FMG PA	2	
2	Budget Analyst	FMG PA	1	
1	Senior Secretary	OPS SS	3	
7				

Physical Infrastructure

No of Offices	Office	Classification	Grade	Remarks
1	Public Expenditure Unit Head	GMG SEG	4	
2	Financial Analyst 2	FMG PA	2	
1	Senior Budget Analyst	FMG PA	2	
3	Budget Analyst	FMG PA	1	
1	Senior Secretary	OPS SS	3	
8				

33 Total - Public Expenditure

Cash Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Cash Management	GMG SEG	5	B6.
1	Director, Banking And Revenue	FMG PA	3	
1	Senior Cash Management Analyst	GMG SEG	3	
1	Cash Management Analyst	GMG SEG	2	
1	Cash Management Analyst	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
6				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Public Expenditure Division

Cash Management

6 **Total - Cash Management**

Projects Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Head-Economic Development Projects	SOG ST	8	
1	Head-Social Sector Projects	SOG ST	8	
1	Head-Engineering Projects	SOG ST	8	
4	Senior Project Analyst	SOG ST	7	
2	Senior Project Engineer	SOG ST	7	
1	Project Engineer	SOG ST	6	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	

13

13 **Total - Projects Unit**

55 **Total - Public Expenditure Division**

Public Expenditure Policy And Co-ordination Division

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG CTD	1	
1	Executive Secretary 1	OPS SS	4	

2

Special Assignment

No of Offices	Office	Classification	Grade	Remarks
1	Director, Special Assignment	FMG PA	3	

1

1 **Total - Special Assignment**

Procurement And Asset Policy Unit

No of Offices	Office	Classification	Grade	Remarks
1	Unit Director	GMG SEG	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Public Expenditure Policy And Co-ordination Division

Procurement And Asset Policy Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Compliance & Regulatory Monitoring	GMG SEG	3	
2	Senior Procurement & Asset Policy Analyst	GMG SEG	2	
4	Procurement & Asset Policy Analyst	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
10				
10	Total - Procurement And Asset Policy Unit			

Legal And Public Sector Reform

No of Offices	Office	Classification	Grade	Remarks
1	Legal and Public Sector Reform Unit Head	FMG PA	4	
1	Legal and Public Sector Analyst	FMG PA	2	
1	Secretary 2	OPS SS	2	
3				
3	Total - Legal And Public Sector Reform			

Financial Systems

No of Offices	Office	Classification	Grade	Remarks
1	Financial Systems Unit Head	FMG PA	4	
1	Systems and Procedures Section Head	FMG PA	3	
3	Systems and Procedures Analyst	FMG PA	2	
1	Systems and Procedures Analyst 2	FMG PA	2	
1	Senior Secretary	OPS SS	3	
7				

Information Technology Strategy

No of Offices	Office	Classification	Grade	Remarks
1	Information Technology Strategy Unit Head	MIS IT	8	
1	Information Technology Strategy Analyst	MIS IT	6	
2				
9	Total - Financial Systems			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Public Expenditure Policy And Co-ordination Division

Internal Audit Directorate

No of Offices	Office	Classification	Grade	Remarks
1	Internal Audit Directorate Unit Head	FMG AS	6	
1	Audit Co-ordinator	FMG AS	5	
1	Functional Coordinator	FMG AS	5	
1	Audit Specialist	FMG AS	3	
1	Information Systems Auditor	FMG AS	3	
1	Senior Secretary	OPS SS	3	
6				
6	Total - Internal Audit Directorate			

Asset Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Asset Management	GMG SEG	4	
1	Systems Support Officer	MIS IT	3	
1	Senior Secretary	OPS SS	3	
3				

Motor Vehicle Administration

No of Offices	Office	Classification	Grade	Remarks
1	Asset Operations Manager	GMG SEG	1	
1	Monitoring Officer	GMG AM	3	
2				

Fuel Coupon

No of Offices	Office	Classification	Grade	Remarks
1	Asset Accounting & Information Manager	FMG PA	2	
1	Accountant	FMG PA	1	
1	Accounting Technician 3	FMG AT	3	
2	Accounting Technician 2	FMG AT	2	
5				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Public Expenditure Policy And Co-ordination Division

Asset Management

Board Of Survey

No of Offices	Office	Classification	Grade	Remarks
1	Board of Survey Administrator	GMG AM	4	
1	Chief Equipment Auditor	GMG AM	3	
2	Senior Equipment Auditor	GMG AM	2	
1	Equipment Auditor	GMG AM	1	
1	Stores Auditor	GMG AM	1	
1	Monitoring Officer	GMG AM	3	
1	Asset Assistant	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Caretaker	LMO TS	3	
2	Handyman	LMO TS	2	
1	Attendant/Messenger	LMO TS	1	
1	Driver 1	LMO DR	1	
1	Attendant/Messenger	LMO TS	1	
2	Attendant	LMO TS	1	
18				
28	Total - Asset Management			

Executive Agency Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Executive Agency Monitoring Unit Head	GMG SEG	4	
1	Executive Agency Monitoring Analyst	FMG PA	2	
1	Accounting/Operations Systems Analyst	FMG PA	3	
1	Senior Secretary	OPS SS	3	
4				
4	Total - Executive Agency Monitoring			
63	Total - Public Expenditure Policy And Co-ordination Division			

Financial Regulations Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Financial Analyst	FMG PA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Financial Regulations Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Economic Analyst	SOG ST	8	
1	Economic Analyst	SOG ST	7	
1	Economic Researcher	SOG ST	6	
1	Senior Secretary	OPS SS	3	
6				
6	Total - Financial Regulations Division			

Economic Management Division

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG CTD	1	
1	Executive Secretary 1	OPS SS	4	
2				

External Financing And Technical Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1				

Financial And Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
2	Director 2	GMG SEG	2	
2	Director 1	GMG SEG	1	
1	Research Officer	SOG ST	5	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
8				

Contribution To International Financial Institutions

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Economic Management Division

Contribution To International Financial Institutions

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
2				

Fiscal Policy Management Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Chief Fiscal Economist	SOG ST	8	
1	Chief Research Economist	SOG ST	8	
1	Chief Macro Economist	SOG ST	8	
1	Senior Fiscal Economist	SOG ST	7	
1	Senior Research Economist	SOG ST	7	
1	Senior Macro Economist	SOG ST	7	
1	Fiscal Economist	SOG ST	6	
1	Research Economist	SOG ST	6	
1	Macro Economist	SOG ST	6	
1	Information Support Officer	MIS IT	2	
1	Executive Secretary 1	OPS SS	4	
12				
12	Total - Fiscal Policy Management Unit			

Debt Management Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Senior Secretary	OPS SS	3	
2				

Domestic Debt

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Senior Economist/Research Analyst	GMG SEG	3	
1	Senior Economist	GMG SEG	2	
1	Economist 2	GMG SEG	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Economic Management Division

Debt Management Unit

Domestic Debt

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Economist	SOG ST	5	
1	Secretary 2	OPS SS	2	
6				

Loan Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Director	GMG SEG	3	
1	Director 1	GMG SEG	1	
1	Research Officer	SOG ST	5	
1	Secretary 2	OPS SS	2	
5				

External Debt

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Senior Economist/Research Analyst	GMG SEG	3	
1	Senior Economist	GMG SEG	2	
1	Economist	SOG ST	6	
1	Secretary 2	OPS SS	2	
5				

Securities

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	4	
1	Senior Reconciliation Officer	FMG PA	2	
1	Reconciliation Officer	FMG PA	1	
1	Senior Securities Officer	GMG SEG	2	
1	Security Officer	GMG SEG	1	
3	Interface Officer	SOG ST	5	
1	Records Officer 1	PIDG RIM	2	
9				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Economic Management Division

Debt Management Unit

EDP

No of Offices	Office	Classification	Grade	Remarks
1	Database Administrator/Debt System Analyst	MIS IT	4	
2	Assistant Data Base Administrator	MIS IT	2	
1	Records Management Officer	PIDG RIM	5	
1	Secretary 2	OPS SS	2	
5				
32	Total - Debt Management Unit			
57	Total - Economic Management Division			

Projects

No of Offices	Office	Classification	Grade	Remarks
1	Departmental Assistant	OPS CR	1	
1				
1	Total - Projects			

Public Enterprise Division

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG SEG	6	
2	Unit Director	GMG SEG	4	
1	Director, Management Support	GMG SEG	4	
4	Sector Director	FMG PA	3	
1	Senior Financial Analyst, Management Support	FMG PA	2	
8	Senior Financial Analyst	FMG PA	2	
1	Financial Analyst	FMG PA	1	
2	Administrative Secretary 1	OPS ADS	1	
1	Executive Secretary 1	OPS SS	4	
21				
21	Total - Public Enterprise Division			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Administration Of Unit Trust And Insurance Legislation

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Supernumerary Deputy Superintendent Of Insurance	GMG SEG	3	
1				
1	Total - Administration Of Unit Trust And Insurance Legislation			

Planning Administration

No of Offices	Office	Classification	Grade	Remarks
1	Legal Officer	JLG LO	2	
1				
1	Total - Planning Administration			

Revenue Protection Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Executive Secretary	OPS SS	4	
1	Communication Specialist	MCG IE	4	
3				

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management and Admin.	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Accounting Technician	FMG AT	2	
1	Senior Secretary	OPS SS	3	
1	Receptionist/Telephone Operator	OPS TO	1	
1	Office Attendant	LMO TS	2	
6				
6	Total - Human Resource Management And Administration			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Revenue Protection Division

Operations Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Operations	RMG TA	9	
1	Senior Secretary	OPS SS	3	
2				

Kingston

No of Offices	Office	Classification	Grade	Remarks
2	Senior Revenue Investigator	RMG TA	7	
4	Revenue Investigator	RMG TA	6	
6				

Montego Bay

No of Offices	Office	Classification	Grade	Remarks
2	Senior Revenue Investigator	RMG TA	7	
4	Revenue Investigator	RMG TA	6	
6				

14 **Total - Operations Management**

Internal And Special Investigations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Special Investigation	RMG TA	8	
1	Senior Secretary	OPS SS	3	
2				

Kingston

No of Offices	Office	Classification	Grade	Remarks
2	Special Investigator	RMG TA	7	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Revenue Protection Division

Internal And Special Investigations

Montego Bay

No of Offices	Office	Classification	Grade	Remarks
2	Special Investigator	RMG TA	7	
2				
6	Total - Internal And Special Investigations			
29	Total - Revenue Protection Division			

Public Service Establishment Division

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG CTD	1	B3.
1	Project Analyst	GMG SEG	2	
1	Executive Assistant	GMG SEG	1	
1	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
6				

Superannuation Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Superannuation	GMG SEG	4	
2	Senior Superannuation Officer	GMG SEG	2	
2	Superannuation Officer	GMG AM	4	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
8				

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Executive Officer 2	OPS CR	5	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Public Service Establishment Division

Superannuation Branch

Provident Fund Section

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Pensions Officer	GMG SEG	1	
4	Schedule Clerk	OPS CR	4	
5				
14	Total - Superannuation Branch			

Permanent Salaries Review Board

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
2	Director 2	GMG SEG	2	
1	Senior Research Officer	SOG ST	5	
1	Research Officer	SOG ST	4	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Attendant	LMO TS	2	
1	Attendant/Messenger	LMO TS	2	
9				
9	Total - Permanent Salaries Review Board			

Pensions Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Senior Social Worker	SWG PS	3	
1	Clerical Officer 3	OPS CR	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor	OPS SS	3	
5	Secretary 1	OPS SS	1	
10				

Computations

No of Offices	Office	Classification	Grade	Remarks
2	Manager	GMG SEG	2	
6	Computations Supervisor	GMG AM	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Public Service Establishment Division

Pensions Administration

Computations

No of Offices	Office	Classification	Grade	Remarks
17	Computation Officer	GMG AM	3	
25				

Client Services

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG SEG	2	
4	Liaison Officer	GMG AM	3	
5				

Records Management

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG SEG	1	
1	Administrator	GMG AM	2	
1	Registrar	PIDG RIM	4	
5	Records Officer 2	PIDG RIM	3	
8				

Data Entry

No of Offices	Office	Classification	Grade	Remarks
1	Data Control Supervisor	MIS IT	3	
4	Data Entry Clerk	MIS IT	2	
1	Data Control Officer	GMG AM	2	
6				
54	Total - Pensions Administration			

Research And Establishment Control Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Director, Research And Analysis	GMG SEG	3	Post [# 1801] formerly GMG/SEG 2 upgraded with effect from January 1, 2010.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Public Service Establishment Division

Research And Establishment Control Unit

No of Offices	Office	Classification	Grade	Remarks
2	Director	GMG SEG	2	
2	Administrator	GMG AM	3	
1	Senior Research Officer	SOG ST	6	
2	Research Officer	SOG ST	5	
1	Information Systems Officer	MIS IT	4	
1	Database Analyst	MIS IT	3	
2	Data Processing Officer	MIS IT	2	
1	Senior Secretary	OPS SS	3	
14				
14	Total - Research And Establishment Control Unit			

Employee Relations Branch

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1				
1	Total - Employee Relations Branch			

Compensation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Compensation	GMG SEG	5	B6.
2	Chief Compensation Analyst	GMG SEG	4	B7.
2	Senior Compensation Analyst	GMG SEG	3	B9.
4	Compensation Analyst 2	GMG SEG	2	B9.
2	Compensation Analyst 1	GMG SEG	1	B16.
1	Administrator	GMG AM	3	
2	Senior Secretary	OPS SS	3	
2	Secretary 1	OPS SS	1	
16				
16	Total - Compensation			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Public Service Establishment Division

Special Benefits

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Director	GMG SEG	3	Post [# 1779] formerly listed under Benefits Administration.
1	Director, Negotiated Benefits	GMG SEG	2	
1	Director	GMG SEG	2	
1	Programme Coordinator	GMG SEG	2	Post [# 689] formerly listed under Human Resource Policy, Management & Development .
1	Director 1	GMG SEG	1	Post [# 1770] formerly listed under Benefits Administration.
2	Director	GMG SEG	1	Post [# 1780] formerly listed under Benefits Administration.
1	Counsellor	GMG SEG	1	
1	Administrator	GMG AM	4	
1	Administrator 4	GMG AM	4	
1	Leave Officer	GMG AM	3	Post [# 1774] formerly listed under Benefits Administration.
1	Loans Officer	GMG AM	3	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
16				
16	Total - Special Benefits			

Industrial Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Industrial Relations	GMG SEG	4	B6.
1	Chief Industrial Relations Officer	GMG SEG	3	B7
3	Senior Industrial Relations Officer	GMG SEG	2	B9.
2	Industrial Relations Officer	GMG SEG	1	B13.
2	Senior Industrial Relations Administrator	GMG AM	4	
2	Industrial Relations Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
14				
14	Total - Industrial Relations Unit			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Public Service Establishment Division

Human Resource Policy, Training And Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Policy, Training & Dev.	GMG SEG	4	
1				

Scholarships, Bonding & Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Director, Scholarships, Bonding & Compliance	GMG SEG	3	
1				

Scholarships And Assistance

No of Offices	Office	Classification	Grade	Remarks
1	Director, Scholarships and Assistance	GMG SEG	2	
1	Director, MOU Training	GMG SEG	1	Post [# 641] of Director 1 retitled with effect from January 1, 2009.
1	Scholarships Administrator	GMG AM	3	Post [# 651] formerly GMG/AM 2 upgraded with effect from January 1, 2009.
1	Scholarships Administrator	GMG AM	2	New post [# 62753] with effect from January 1, 2009.
4				

Bonding

No of Offices	Office	Classification	Grade	Remarks
1	Director, Bonding	GMG SEG	1	Post [# 650] of Bonding & Compliance Officer (GMG/AM 3) reclassified and retitled with effect from January 1, 2009.
1	Administrator, Bonding	GMG AM	2	New post [# 62751] with effect from January 1, 2009.
2				

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Telephone Operator	OPS TO	2	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Public Service Establishment Division

Human Resource Policy, Training And Development

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Director, Compliance	GMG SEG	2	Post [# 649] of Director (GMG/SEG 1) retitled and upgraded with effect from January 1, 2009.
1	Collections Officer	GMG SEG	1	New post [# 62752] with effect from January 1, 2009.
2				

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	Post [# 621] formerly listed under Office Management.
2	Senior Secretary	OPS SS	3	Two (2) posts [#s 647 & 652] formerly listed under Office Management.
1	Attendant	LMO TS	1	Post [# 593] formerly listed under Office Management.
4				
15	Total - Human Resource Policy, Training And Development			
159	Total - Public Service Establishment Division			

Financial Investigation Division

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	International Relations Specialist	GMG SEG	4	
1	Administrative Secretary 2	OPS ADS	2	
3				

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	C.D.
1	Senior Legal Counsel	JLG LO	3	C.D.
3	Legal Officer	JLG LO	2	C.D.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Financial Investigation Division

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
6				
6	Total - Legal Services			

Internal Investigation

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	9	
1	Regional Director	RMG TA	7	
1	Regional Director 1	RMG TA	7	
2	Manager	RMG TA	6	
6	Senior Internal Investigator	RMG TA	5	
3	Internal Investigator	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
2	Senior Secretary	OPS SS	3	
17				
17	Total - Internal Investigation			

Financial Intelligence Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Intelligence	GMG SEG	5	
1	Manager	RMG TA	8	
2	Senior Intelligence Officer	RMG TA	7	
3	Intelligence Officer	RMG TA	6	
1	Senior Secretary	OPS SS	3	
8				
8	Total - Financial Intelligence Unit			

Planning And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Director, Training	GMG SEG	1	
1	Accounting Technician 1	FMG AT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Financial Investigation Division

Planning And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Personnel Officer	GMG AM	3	
1	Office Manager	GMG AM	3	
1	Accounting Technician 3	FMG AT	3	
1	Registrar	PIDG RIM	3	
1	Records/Inventory Officer	PIDG RIM	2	
1	Records/Stores Officer	PIDG RIM	2	
2	Records Officer 1	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
4	Secretary	OPS SS	2	
1	Telephone Operator/Receptionist	OPS TO	2	
1	Driver/Courier	LMO DR	1	
1	Artisan/Handyman	LMO TS	3	
1	Attendant	LMO TS	2	
1	Office Attendant	LMO TS	1	
21				
21	Total - Planning And Administration			

Special Investigation

No of Offices	Office	Classification	Grade	Remarks
2	Investigator	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
3				
3	Total - Special Investigation			

Financial Crimes Investigations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
3	Senior Forensic Examiner	FMG PA	5	Post [# 54444] transferred from Tax Administration Directorate with effect from August 1, 2009.
2	Revenue Investigations Manager	RMG TA	7	
8	Revenue Investigator	RMG TA	6	
6	Forensic Examiner	FMG PA	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Financial Investigation Division

Financial Crimes Investigations Unit

No of Offices	Office	Classification	Grade	Remarks
14	Assistant Forensic Examiner	FMG PA	3	Two (2) posts [s 54453 & 54455] transferred from Tax Administration Directorate with effect from August 1, 2009.
1	Asset Manager	GMG SEG	2	
1	Administrative Secretary 1	OPS ADS	1	
4	Senior Secretary	OPS SS	3	
40				
40	Total - Financial Crimes Investigations Unit			

Information Technology

No of Offices	Office	Classification	Grade	Remarks
1	Director	MIS IT	8	
2	Information Technology Specialist	MIS IT	6	
1	Database Administrator	MIS IT	5	
1	Network/System Administrator	MIS IT	5	
1	Analyst/Programmer	MIS IT	4	
1	Computer Technician	MIS IT	3	
7				
7	Total - Information Technology			

Financial Profile Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Financial Profile Unit	GMG SEG	1	
3	Profile Officer	GMG AM	3	
4				
4	Total - Financial Profile Unit			

Financial Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Financial Analyst	FMG PA	3	
2	Financial Analyst	FMG PA	2	
2	Data Analyst/Manager	GMG AM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Financial Investigation Division

Financial Management

5

5 **Total - Financial Management**

114 **Total - Financial Investigation Division**

Public Accountability Inspectorate Division

No of Offices	Office	Classification	Grade	Remarks
1	Inspector General	FMG PA	5	
3	Senior Inspector	FMG PA	4	
5	Inspector	FMG PA	2	
1	Executive Secretary 1	OPS SS	4	

10

10 **Total - Public Accountability Inspectorate Division**

Posts To Be Abolished When Vacant

International Financial Institution

No of Offices	Office	Classification	Grade	Remarks
1	Economist	NPS NPS	2	
1				
1	Total - International Financial Institution			

Public Service Establishment Division

Registry

No of Offices	Office	Classification	Grade	Remarks
2	Departmental Assistant	OPS CR	1	
2				

Pensions Branch

No of Offices	Office	Classification	Grade	Remarks
1	Telephone Operator A	OPS TO	2	
1				
3	Total - Public Service Establishment Division			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Posts To Be Abolished When Vacant

Registry

No of Offices	Office	Classification	Grade	Remarks
1	Clerical Officer 3	OPS CR	2	
1				
1	Total - Registry			

Supply Division

Financial Management

No of Offices	Office	Classification	Grade	Remarks
1	Accountant 2	FAA	2	
1				

Data Preparation

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Supervisor, Data Preparation	OPS DP	4	
1				
2	Total - Supply Division			
7	Total - Posts To Be Abolished When Vacant			

Posts From Former Inland Revenue Department

General Administration

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	
1	Clerical Officer 3	OPS CR	2	
2				

Disbursements

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

General Administration

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	
1				
4	Total - General Administration			

Region A

Morant Bay Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 1	FMG AC	1	
1				
1	Total - Region A			

Region C

Spanish Town Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes 2	GMG PMA	2	
1				

Christiana Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes 2	GMG PMA	2	
1	Collector Of Taxes 1	GMG PMA	1	
1	Cashier	FMG CS	2	
3	Revenue Field Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
7				
8	Total - Region C			
13	Total - Posts From Former Inland Revenue Department			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance And The Public Service

Posts From Former Customs Department

General Administration

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Auditor	FMG AS	2	
1				
1	Total - General Administration			

Kingston

Custom House

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG PMA	3	
1	Customs Officer 1	GMG PMA	1	
2				
2	Total - Kingston			
3	Total - Posts From Former Customs Department			

807	Total - Ministry Of Finance And The Public Service			
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Accountant General	GMG CTD	1	
1	Director, Shares & Securities	FMG PA	3	Post [# 1955] of Registrar, Shares and Securities (FMG/PA 2) retitled and upgraded with effect from April 1, 2009.
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	Post [# 1937] of Senior Secretary (OPS/SS 4) reclassified with effect from June 1, 2002.
4				
4	Total - General Administration			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
1	Audit Specialist	FMG AS	4	New post [# 62801] with effect from April 1, 2009
1	Audit Supervisor	FMG AS	4	Post [# 1897] of Senior Auditor (FMG/AS 3) retitled and upgraded with effect from April 1, 2009.
2	Senior Auditor	FMG AS	3	One (1) post [# 1903] of Auditor (FMG/AS 2) retitled and upgraded with effect from April 1, 2009.
3	Audit Supervisor	FMG AS	4	Three (3) new posts [s 62833-35] with effect from April 1, 2009.
8	Auditor	FMG AS	2	One (1) post [# 1907] of Assistant Auditor (FMG/AS 1) retitled and upgraded with effect from April 1, 2009.
4	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	Post [# 1911] of Secretary (OPS/SS 1) retitled and upgraded with effect from April 1, 2009.
21				
21	Total - Internal Audit			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Information Technology

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Management	MIS IT	7	New post [# 62802] with effect from April 1, 2009.
1	Director, Financial Information System	MIS IT	6	
1	Systems Analyst/Programmer	MIS IT	5	New post [# 62803] with effect from April 1, 2009.
1	Senior Hardware Technician	MIS IT	5	New post [# 62804] with effect from April 1, 2009.
1	Database Administrator	MIS IT	4	New post [# 62805] with effect from April 1, 2009.
1	Client Support Supervisor	MIS IT	4	New post [# 62806] with effect from April 1, 2009.
1	Client Support Officer	MIS IT	3	Post [# 1929] of Computer Programmer retitled with effect from April 1, 2009.
1	Client Support Officer	MIS IT	3	Post [# 1932] of Supervisor, Computer Unit retitled with effect from April 1, 2009.
3	Hardware Technician	MIS IT	3	Three (3) new posts [#s 62807-9] with effect from April 1, 2009.
2	Data Processing Officer	MIS IT	2	Two (2) posts [#s 1933-34] of Data Preparation Clerk (MIS/IT 1) retitled and upgraded with effect from April 1, 2009.
1	Data Preparation Clerk	MIS IT	1	
14				
14	Total - Information Technology			

Treasury & Debt Management Division

Debt Management

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Accountant General	FMG PA	5	Post [# 1936] formerly (FMG/PA 4) upgraded with effect from April 1, 2009.
1	Director, Debt Management	FMG PA	4	
1	Treasury Accountant	FMG PA	2	Post [# 1957] formerly listed under Financial Management.
1	Financial Analyst	FMG PA	1	New post [# 62800] with effect from April 1, 2009.
1	Executive Secretary 1	OPS SS	4	Post [# 1860] of Senior Secretary (OPS/SS 3) retitled and upgraded with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Treasury & Debt Management Division

Debt Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	Post [# 1970] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from April 1, 2009.

6

Public Debt - Foreign

No of Offices	Office	Classification	Grade	Remarks
1	Director, Foreign Debt	FMG PA	3	Post [# 50604] of Senior Accountant (FMG/PA 2) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accountant 2	FMG PA	2	Post [# 1961] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	Post [# 50606] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.

3

Public Debt - Local

No of Offices	Office	Classification	Grade	Remarks
1	Director, Local Debt	FMG PA	3	Post [# 50603] of Director, retitled with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 1965] formerly listed under Financial Administration (Public Debt Management Accounts).
1	Accounting Technician 3	FMG AT	3	Post [# 50605] formerly listed under Financial Administration (Debt Services).
1	Secretary 2	OPS SS	2	

4

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Treasury & Debt Management Division

Debt Management

Land Bond

No of Offices	Office	Classification	Grade	Remarks
1	Land Bond Director	FMG PA	2	Post [# 1959] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 1966] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 1968] of Treasury Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.

3

Local Payments

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant - Local Payments	FMG PA	2	Post [# 1956] of Director, Local Debt, retitled with effect from April 1, 2009.
1	Treasury Accountant (Institutional Loans)	FMG PA	1	Post [# 1960] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	Post [# 1960] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant (Guaranteed Loans)	FMG PA	1	Post [# 1964] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.
1	Accounting Technician 2 (Revenue Officer)	FMG AT	2	Post [# 1969] of Computer Operator (MIS/IT 2) retitled and reclassified with April 1, 2009.

5

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Treasury & Debt Management Division

Debt Management

Miscellaneous, Computer & Tertiary Assistance Loan

No of Offices	Office	Classification	Grade	Remarks
1	Director, Miscellaneous, Computer & Tertiary Loans	FMG PA	2	New post [# 62810] with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	Post [# 1963] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	New post [# 62836] with effect from April 1, 2009.
1	Delinquency Officer	GMG SEG	1	New post [# 62811] with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 1948] of Treasury Accounting Technician 2 (FMG/AT 2) upgraded and retitled with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 1967] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and upgraded and transferred from Public Debt with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 1942] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	New post [# 62815] with effect from April 1, 2009.
2	Treasury Accounting Technician 1	FMG AT	1	Two (2) posts [#s 1950-1] of Accounting Clerk 1 (FMG/AC 1) retitled and reclassified with effect from April 1, 2009.

10

Motor Vehicle, Salary Advance & Other Loans

No of Offices	Office	Classification	Grade	Remarks
1	Director, Motor Vehicle & Salary Advance	FMG PA	2	Post [# 1971] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
2	Treasury Accountant 1	FMG PA	1	Two (2) posts [#s 1972-3] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Treasury & Debt Management Division

Debt Management

Motor Vehicle, Salary Advance & Other Loans

No of Offices	Office	Classification	Grade	Remarks
1	Delinquency Officer	GMG SEG	1	New post [# 62812] with effect from April 1, 2009.
1	Treasury Accountant 1	FMG AT	3	Post [# 1949] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and upgraded with effect from April 1, 2009.
2	Treasury Accounting Technician 2	FMG AT	2	Two (2) posts [#s 1974-5] of Treasury Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.
4	Treasury Accounting Technician 1	FMG AT	1	Four posts [#s 1976-78 & 1981] of Accounting Clerk 1 (FMG/AC 1) retitled and reclassified with effect from April 1, 2009.
1	Secretary 2	OPS SS	2	Post [#1983] of Secretary 1 (OPS/SS 1) retitled and upgraded with effect from April 1, 2009.
12				
43	Total - Debt Management			

Treasury Deposit & Related Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Treasury Deposits	FMG PA	3	Post [# 1984] formerly FMG/PA 2 upgraded with effect from April 1, 2009.
1	Senior Secretary	OPS SS	3	Post [# 1982] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from April 1, 2009.
2				

Investments & Payments

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 2	FMG PA	2	Post [# 1988] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Treasury & Debt Management Division

Treasury Deposit & Related Accounts

Investments & Payments

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 1990] of Treasury Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.
2				

Payments & Receipts (Foreign)

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant	FMG PA	2	Post [# 1986] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant	FMG PA	1	Post [# 1985] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant	FMG PA	1	Post [# 1987] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.
3	Treasury Accounting Technician 1	FMG AT	1	Three (3) posts [#s 1991-3] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
6				

10 **Total - Treasury Deposit & Related Accounts**

Consolidated Fund Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Consolidated Fund	FMG PA	4	Post [# 1946] formerly FMG/PA 3 upgraded with effect from April 1, 2009.
1	Financial Systems Analyst	FMG PA	1	Post [# 1945] of Computer Operator (MIS/IT 2) retitled and reclassified with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Treasury & Debt Management Division

Consolidated Fund Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	Post [# 1952] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from April 1, 2009.

3

Revenue Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Revenue Management	FMG PA	3	Post [# 1938] formerly FMG/PA 2, upgraded with effect from April 1, 2009.
1	Treasury Accountant 2	FMG PA	2	Post [# 1947] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	Post [# 1941] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	Post [# 1958] of Treasury Accounting Technician (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 1	FMG AT	1	Post [# 1943] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	New post [# 62813] with effect from April 1, 2009.

6

Expenditure Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Expenditure Management	FMG PA	3	New post [# 62814] with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	Post [# 1939] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Treasury & Debt Management Division

Consolidated Fund Management

Expenditure Management

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 2	FMG PA	2	Post [# 51230] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC	2	
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 1940] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 1989] of Treasury Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 2997] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.
1	Secretary 2	OPS SS	2	
8				
17	Total - Consolidated Fund Management			
70	Total - Treasury & Debt Management Division			

Corporate & Public Sector Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Accountant General	FMG PA	5	
1	Executive Secretary 1	OPS SS	4	Post [# 1859] of Senior Secretary (OPS/SS 3) retitled and upgraded with effect from April 1, 2009.
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Public Relations

No of Offices	Office	Classification	Grade	Remarks
1	Public Relations Information Officer	MCG IE	5	Post [# 2022] of Client Service Officer (MCG/IE 4) retitled Public Relations Officer with effect from April 1, 2009. (Incorrect post # was listed in 2009 CSE (G)(A) Order) and further upgraded and retitled with effect from April 1, 2009.
1				
1	Total - Public Relations			

Client Services

No of Offices	Office	Classification	Grade	Remarks
1	Client Service Manager	GMG AM	4	Post [# 2023] of Information Officer (MCG/IE 2) reclassified and retitled Client Service Officer (GMG/AM 3) with effect from April 1, 2009. (Incorrect post # was listed in 2009 CSE (G) (A) Order). Further retitled and upgraded with effect from April 1, 2009.
2	Client Service Officer	GMG AM	3	Two (2) posts [#s 61557-8] of Information Officer (GMG/AM 2) retitled and upgraded with effect from April 1, 2009.
3				
3	Total - Client Services			

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Salaries Director	FMG PA	2	Post [# 1996] of Accountant (FMG/PA 1) retitled and upgraded with effect from April 1, 2009.
1	Secretary 2	OPS SS	2	Post [# 1995] of Clerk/Typist 1 (OPS/SS 1) retitled and upgraded with effect from April 1, 2009.
1	Salaries Supervisor	FMG PA	1	Post [# 1919] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Salaries Supervisor	FMG PA	1	Post [# 1997] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
4	Treasury Accounting Technician 3	FMG AT	3	Four posts [#s 1998-2000 & 3888] of Accounting Technician 2 (FMG/AT 2) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 1921] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 2001] of Salary Clerk (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
6	Treasury Accounting Technician 2	FMG AT	2	Four (4) posts [#s 1924-5, 1927-8] of Accounting Clerk 1 (FMG/AC 1) retitled and reclassified with effect from April 1, 2009.
16				
16	Total - Salaries			

Finance & Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance	FMG PA	3	Post [# 1912] of Treasury Accountant (FMG/PA 2) upgraded and retitled with effect from April 1, 2009.
1	Senior Secretary	OPS SS	3	Post [# 1930] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from April 1, 2009.
2				

Expenditure & Control

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 1	FMG PA	1	New post [# 62817] with effect from April 1, 2009.
2	Treasury Accounting Technician 2	FMG AT	2	One (1) new post [# 62816] with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Finance & Accounts

Expenditure & Control

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accounting Technician 1	FMG AT	1	Post [# 1920] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 1	FMG AT	1	Post [# 1926] of Accounting Clerk 1 (FMG/AC 1) retitled and reclassified with effect from April 1, 2009.
5				

Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 1	FMG PA	1	New post [# 62818] with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	
1	Treasury Accounting Technician 1	FMG AT	1	
1	Treasury Accounting Technician 1	FMG AT	1	Post [# 1923] of Accounting Clerk (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
4				

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 2	FMG PA	2	New post [# 62819] with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	
1	Treasury Accounting Technician 2	FMG AT	2	
1	Treasury Accounting Technician 1	FMG AT	1	
1	Treasury Accounting Technician 1	FMG AT	1	Post [# 1922] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
5				
16	Total - Finance & Accounts			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Human Resource Management & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management and Admin.	GMG SEG	3	Post [# 1861] of Director, Human Resources & Administration (GMG/SEG 2) retitled and upgraded with effect from April 1, 2009.
1	Senior Secretary	OPS SS	3	Post [# 1878] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from April 1, 2009.
1	Secretary 2	OPS SS	2	New post (# 62826) with effect from April 1, 2009.
3				

Human Resource Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	New post (# 62827) with effect from April 1, 2009.
1				

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	2	Post [# 1874] of Director of Personnel (GMG/SEG 1) retitled and upgraded with effect from April 1, 2009.
1	Senior Human Resource Officer	GMG SEG	1	Post [# 1875] of Personnel Officer (GMG/AM 3) retitled and reclassified with effect from April 1, 2009.
1	HRMIS/Records Officer	GMG AM	2	Post [# 1876] of Leave Officer (PIDG/RIM 2) retitled and reclassified with effect from April 1, 2009.
1	Human Resource Officer	PIDG RIM	2	Post [# 1877] of Records Officer retitled with effect from April 1, 2009.
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Human Resource Management & Administration

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Office Services	GMG SEG	1	New post [# 62828] with effect from April 1, 2009.
1	Office Manager	GMG AM	3	
1	Supplies Manager	GMG AM	3	Post [# 1863] of Assistant Office Manager (GMG/AM 1) retitled and upgraded with effect from April 1, 2009.
1	Receptionist/Telephone Operator	OPS TO	2	Post [# 1865] of Telephone Operator (OPS/TO 1) upgraded and retitled with effect from April 1, 2009.
1	Supervisor (Attendant)	LMO TS	3	Post [# 1870] of Attendant (LMO/TS 1) upgraded and retitled with effect from April 1, 2009.
1	Supervisor (Attendant)	LMO TS	3	New post [# 62829] with effect from April 1, 2009.
1	Attendant	LMO TS	2	Post [#1868] of Vault Attendant retitled with effect from April 1, 2009.
4	Attendant	LMO TS	2	Four (4) posts [#s 1869 & 1871-73] formerly LMO/TS 1 upgraded with effect from April 1, 2009.
2	Driver	LMO DR	1	Post [# 1867] of Attendant (LMO/TS 1) retitled and reclassified with effect from June 1, 2002.
13				
21	Total - Human Resource Management & Administration			

Records & Vault Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Records & Vault Management	GMG SEG	1	Post [# 1879] of Registrar (PIDG/RIM 4) retitled and reclassified with effect from April 1, 2009.
1	Vault Officer	PIDG RIM	2	New post [# 62830] with effect from April 1, 2009.
3	Data Officer/Records Clerk	PIDG RIM	1	Three (3) new posts [#s 62831 & 62837-8] with effect from April 1, 2009.
5				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Records & Vault Management

Pensions

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor (Pensions)	PIDG RIM	3	Post [# 1881] of Records Officer 1 (PIDG/RIM 2) retitled and upgraded with effect from April 1, 2009.
5	Records Officer	PIDG RIM	2	Five (5) posts [#s 1885-6, 1889-90 & 1894] of Records Clerk (PIDG/RIM 1) retitled and upgraded with effect from April 1, 2009.
6				

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor (Administration & Departments)	PIDG RIM	3	Post [# 1880] of Records Officer 2 retitled with effect from April 1, 2009.
1	Records Officer	PIDG RIM	2	New post [# 62832] with effect from April 1, 2009.
1	Records Officer	PIDG RIM	2	Post [# 1864] of Storekeeper retitled with effect from April 1, 2009.
3	Records Officer	PIDG RIM	2	Three (3) posts [#s 1884, 1888 & 1892] of Records Clerk (PIDG/RIM 1) upgraded and retitled with effect from April 1, 2009.
6				

Personnel Records

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor (Personnel Record)	PIDG RIM	3	Post [# 1882] of Records Officer 1 (PIDG/RIM 2) retitled and upgraded with effect from April 1, 2009.
4	Records Officer	PIDG RIM	2	Four (4) posts [#s 1883, 1887, 1891 & 1893] of Records Clerk (PIDG/RIM 1) retitled and upgraded with effect from April 1, 2009.
5				
22	Total - Records & Vault Management			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Pensions Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, General Services	FMG PA	3	
1	Disbursement Officer	FMG AT	1	Post [# 2026] of Cashier (FMG/CS 1) retitled and reclassified with effect from April 1, 2009.
1	Disbursement Officer	FMG AT	1	New post [# 62821] with effect from April 1, 2009.
1	Senior Secretary	OPS SS	3	Post [# 2027] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from April 1, 2009.
1	Secretary 2	OPS SS	2	Post [# 2028] of Secretary 1 (OPS/SS 1) retitled and upgraded with effect from April 1, 2009.
1	Administrator 3	GMG AM	3	New post [# 62820] with effect from April 1, 2009.
2	Records Clerk	PIDG RIM	1	Two (2) new posts [#s 62822 & 62839] with effect from April 1, 2009.
8				

First Payment

No of Offices	Office	Classification	Grade	Remarks
1	Pensions Supervisor	FMG PA	2	Post [# 2004] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
2	Treasury Accounting Technician 3	FMG AT	3	Two (2) posts [#s 2006-2007] of Accounting Technician 2 (FMG/AT 2) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 2025] of Accounting Clerk (FMG/AC 2) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 2011] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.
4	Treasury Accounting Technician 2	FMG AT	2	Four (4) posts [#s 2020-1, 2010 & 2012] of Accounting Technician 1 (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Pensions Branch

First Payment

9

Public Officers

No of Offices	Office	Classification	Grade	Remarks
1	Accountant Pensions Payment	FMG PA	1	
1	Pensions Supervisor	FMG PA	1	Post [# 2003] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
4	Treasury Accounting Technician 2	FMG AT	3	Four (4) posts [#s 2013-5 & 2019] of Accounting Technician 2 (FMG/AT 2) retitled and upgraded with effect from April 1, 2009.
2	Treasury Accounting Technician 2	FMG AT	3	Two (2) new posts [#s 62823-24] with effect from April 1, 2009.

8

Teachers

No of Offices	Office	Classification	Grade	Remarks
1	Pensions Supervisor	FMG PA	1	Post [# 2005] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 2008] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 2009] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.

3

Police & Military

No of Offices	Office	Classification	Grade	Remarks
1	Pensions Supervisor	FMG PA	1	New post (# 62825) with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 2016] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Pensions Branch

Police & Military

2

Widows, Dependents, Legislative

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 2017] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.

1

Blue Cross/Sagicor

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 2024] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.

1

Jamaica Railway Corp./Jamaica Agricultural Society

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 2018] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.

1

33 **Total - Pensions Branch**

114 **Total - Corporate & Public Sector Services**

223 **Total - Accountant General's Department**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Director General's Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Director General	RMG TA	11	
1	Technical Specialist	RMG TA	9	
1	Technical Specialist (Customs)	RMG TA	9	
2	Human Resource Analyst 2	GMG SEG	2	
1	HRM Specialist	GMG SEG	5	
1	Corporate And Project Management Specialist	RMG TA	9	Post [# 53912] formerly RMG/TA 8 upgraded with effect from April 1, 2009.
1	Systems Specialist	MIS IT	8	
1	Executive Secretary 2	OPS SS	5	
2	Administrative Secretary 2	OPS ADS	2	
1	Driver/Courier	LMO DR	1	
1	Office Attendant	LMO TS	1	
13				
13				

Financial Crimes

No of Offices	Office	Classification	Grade	Remarks
2	Forensic Examiner	FMG PA	4	
1	Assistant Forensic Examiner	FMG PA	3	
1	Secretary 2	OPS SS	2	
4				
4	Total - Financial Crimes			

Inspectorate

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	RMG TA	8	
1	Director, Inspectorate	RMG TA	7	
3	Tax Auditor 3	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
6				
6	Total - Inspectorate			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Director General's Executive Office

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Internal Audit	RMG TA	8	
2	Director, Internal Audit	RMG TA	7	
4	Senior Internal Auditor	RMG TA	5	
1	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
12	Internal Auditor	RMG TA	4	
2	Records Officer	PIDG RIM	2	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary (Region 1 & 2)	OPS SS	3	
1	Senior Secretary (Region 3 & 4)	OPS SS	3	
1	Attendant	LMO TS	1	

27

27 **Total - Internal Audit**

Total - Director General's Executive Office

Tax Administration Services Department

No of Offices	Office	Classification	Grade	Remarks
1	Supernumerary Commissioner	RMG TA	10	
1	Commissioner	RMG TA	10	
1	Planner	GMG SEG	2	
1	Director, Organizational Development	GMG SEG	2	
1	Taxpayer Information Specialist	RMG TA	6	
1	Administrative Secretary 2	OPS ADS	2	

6

6

Taxpayer Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Taxpayer Services	RMG TA	8	
1	Director, Taxpayer Education	RMG TA	6	
1	Director, Forms Manuals And Procedures	RMG TA	6	
2	Analyst, Taxpayer Services	RMG TA	4	
2	Taxpayer Information Specialist	RMG TA	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Tax Administration Services Department

Taxpayer Support Services

No of Offices	Office	Classification	Grade	Remarks
3	Taxpayer Education Officer	RMG TA	4	
1	Director, Communications	MCG IE	6	Post [# 53920] of Director, Public Relations (MCG/IE 4) retitled and upgraded with effect from April 1, 2009.
1	Public Relations Officer	MCG IE	3	
1	Administrative Secretary 1	OPS ADS	1	
13				

Taxpayer Registration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Taxpayer Registration	RMG TA	7	
1	Manager, Taxpayer Registration	RMG TA	5	
1	Supervisor, Taxpayer Registration	RMG TA	2	
1	Supervisor Card Centre	RMG TA	2	
12	Document Perfection Officer	RMG TA	1	
2	Document Perfection (Production)	RMG TA	1	
2	Document Perfection (Distribution)	RMG TA	1	
1	Quality Review Officer	RMG TA	1	
1	Manager, Data Processing Centre	MIS IT	4	
3	Data Entry Operator	MIS IT	1	
2	Customer Service Representative	GMG AM	1	
2	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	
30				

Information Technology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Information System	MIS IT	6	
1	Senior Business Analyst	MIS IT	5	
1	Systems Administrator	MIS IT	4	
1	Analyst/Programmer	MIS IT	4	
1	Computer Operator	MIS IT	2	
5				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Tax Administration Services Department

Taxpayer Support Services

Tax Compliance Certification Unit

No of Offices	Office	Classification	Grade	Remarks
1	Secretary	OPS SS	2	
1	Telephone Operator	OPS TO	1	
2				
50	Total - Taxpayer Support Services			

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	JLG LO	5	C.D.
1	Administrative Secretary 1	OPS ADS	1	
1	Librarian	PIDG LB	4	
1	Process Server/Clerk	PIDG RIM	2	
4				

Civil Litigation

No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	C.D.
1	Senior Legal Counsel	JLG LO	3	C.D.
2	Legal Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
5				

Criminal Litigation

No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	C.D.
1	Senior Counsel	JLG LO	3	C.D.
2	Legal Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
5				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Tax Administration Services Department

Legal Services

Advisory Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	C.D.
1	Senior Counsel	JLG LO	3	C.D.
2	Legal Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	

5

Legislation And Treaty Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	C.D.
2	Senior Counsel	JLG LO	3	C.D.
1	Legal Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	

5

24 **Total - Legal Services**

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	GMG SEG	4	
1	Director, Human Resource Management & Development	GMG SEG	3	
1	Director, Human Resource Management	GMG SEG	1	
1	Human Resource Officer	GMG AM	4	
1	Administrative Secretary 1	OPS ADS	1	
1	Information/Records Management Officer	GMG AM	3	
1	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	

8

Training

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Training	GMG SEG	3	
1	Senior Trainer/Computer Specialist	MIS IT	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Tax Administration Services Department

Administration

Training

No of Offices	Office	Classification	Grade	Remarks
6	Senior Trainer	GMG SEG	2	
1	Training Evaluation Officer	GMG SEG	1	
2	Trainer	GMG SEG	1	
1	Training Administrator	GMG AM	4	
2	Executive Secretary 1	OPS SS	4	
1	Audio Visual Technician	MCG AVT	3	
1	Senior Secretary	OPS SS	3	
1	Office Attendant	LMO TS	3	
1	Office Equipment Operator	LMO TS	3	

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Property Services And Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	GMG SEG	4	
4	Property Services Manager	GMG SEG	1	
1	Office Equipment Operator	LMO TS	2	
1	Senior Secretary	OPS SS	3	

7

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	1	
1	Procurement Officer	GMG AM	3	Post [# 54598] formerly listed under Property Services and Procurement.
1	Stores Officer	PIDG RIM	3	
2	Records Officer	PIDG RIM	2	
1	Inventory Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Tax Administration Services Department

Administration

Property Services (Regional)

No of Offices	Office	Classification	Grade	Remarks
4	Maintenance Officer	GMG AM	3	
6	Office Services Manager	GMG AM	3	
6	Inventory/Stores Officer	PIDG RIM	3	
4	Registrar	PIDG RIM	3	
4	Receptionist	PIDG RIM	1	
4	Secretary	OPS SS	2	
1	Office Equipment Operator	LMO TS	3	
6	Caretaker/Landscape Specialist	LMO TS	2	
3	Attendant	LMO TS	2	
19	Attendant	LMO TS	1	
2	Driver	LMO DR	2	
6	Driver	LMO DR	1	
3	Telephone Operator/Receptionist	OPS TO	2	
5	Telephone Operator	OPS TO	1	

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Registry

No of Offices	Office	Classification	Grade	Remarks
12	Records Officer	PIDG RIM	2	

12

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	
2	Senior Accountant	FMG PA	1	
1	Budget Officer	FMG PA	1	
1	Accountant	FMG AT	3	
2	Accounting Technician 1	FMG AT	1	
1	Cashier	FMG CS	1	
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Tax Administration Services Department

Administration

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Internal Auditor	FMG AS	3	
1	Internal Auditor	FMG AS	2	
1	Secretary	OPS SS	2	
5				
139	Total - Administration			
219	Total - Tax Administration Services Department			

Inland Revenue Department (Old)

Executive

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner	RMG TA	10	
1	Public Relations Officer	MCG IE	2	
1	Administrative Secretary 2	OPS ADS	2	
3				

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
1	Senior Internal Auditor (Head Office)	FMG AS	3	
1	Senior Internal Auditor (Regional)	FMG AS	3	
8	Internal Auditor	FMG AS	2	
1	Secretary	OPS SS	2	
12				
15	Total - Executive			

Planning

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Planning	RMG TA	8	
1	Manager, Performance Review	RMG TA	6	
1	Manager, Annual Work Plans	RMG TA	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Planning

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Forms, Manuals and Proc.	RMG TA	5	
2	Performance Review Analyst	RMG TA	4	
4	Analyst	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
11				
11	Total - Planning			

Information Technology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Information System	MIS IT	7	
1	Senior Business Analyst	MIS IT	6	
4	Systems Administrator	MIS IT	5	
1	Analyst/Programmer	MIS IT	4	
2	Computer Operator	MIS IT	2	
9				
9	Total - Information Technology Unit			

Finance And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	GMG SEG	4	
1	Administrative Secretary 1	OPS ADS	1	
2				

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	
1	Director Organizational Development	GMG SEG	3	
1	Director, Human Resource Management	GMG SEG	3	
4	Senior Human Resource Officer	GMG SEG	1	
4	Human Resource Officer	GMG AM	4	
1	Information/Records Officer	GMG AM	3	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Finance And Administration

Personnel

No of Offices	Office	Classification	Grade	Remarks
2	Records Officer	PIDG RIM	3	

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Training Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	3	
1	Training Career Development Officer	GMG SEG	2	
2	Training Officer	GMG SEG	1	
1	Senior Secretary	OPS SS	3	

5

Maintenance And Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Director, Maintenance And Facilities	GMG SEG	1	
1	Manager, Stores	GMG AM	3	
1	Registrar	PIDG RIM	3	
1	Manager, Office Services	GMG AM	3	
1	Records Officer	PIDG RIM	2	
1	Office Services Officer	GMG PMA	3	
2	Stores Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	
1	Inventory Officer	GMG AM	2	
1	Library Assistant	PIDG LA	2	
2	Telephone Operator/Receptionist	OPS TO	1	
2	Driver/Courier	LMO DR	1	
2	Attendant	LMO TS	1	
2	Office Attendant	LMO TS	1	
2	Driver	LMO DR	1	

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Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance And Accounts	FMG PA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Finance And Administration

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accountant, Final Accounts	FMG PA	1	
2	Budget Officer	FMG PA	1	
1	Salaries Supervisor	FMG AT	3	
2	Salaries Officer	FMG AT	2	
1	Commitment Officer	FMG AT	2	
1	Bank Reconciliation Officer	FMG AT	2	
2	Final Accounts Officer	FMG AT	2	
1	Claims Officer	FMG AT	1	
1	Statements Officer	FMG AT	1	
2	Verification Officer	FMG AT	1	
1	Accounting Technician 1	FMG AT	1	
1	Accounts Payable Officer	FMG AT	1	
1	Statutory Deductions Officer	FMG AC	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	
20				
63	Total - Finance And Administration			

Revenue Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Revenue Accounts	RMG TA	7	
1	Manager, Refunds	RMG TA	5	
1	Manager, Statement and Queries	RMG TA	5	
1	Manager, Verification and Clarification	RMG TA	5	
1	Manager, Final Accounts	RMG TA	5	
1	Accountant 3 (Refund)	RMG TA	3	
4	Accountant 2 (Refund)	RMG TA	2	
4	Accountant 1 (Refund)	RMG TA	1	
1	Deposit Officer	RMG TA	3	
1	Refunds Clerk	RMG TA	1	
5	Verification Clerk/Detailer	RMG TA	1	
1	Ledger Officer	RMG TA	2	
2	Cash Book Officer	RMG TA	1	
2	Final Accounts Officer	RMG TA	3	
2	Verification Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Revenue Accounts

No of Offices	Office	Classification	Grade	Remarks
2	Refunds Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	
32				
32	Total - Revenue Accounts			

Operations

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Operations	RMG TA	9	
1	Taxpayer Accounting Technical Specialist	RMG TA	7	
1	Assistant Commissioner, Compliance	RMG TA	7	
1	Assistant Commissioner, Taxpayer Service	RMG TA	7	
2	Administrative Secretary 1	OPS ADS	1	
5	Executive Secretary 1	OPS SS	4	
11				
11	Total - Operations			

Tax Compliance Certification Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Tax Compliance Certification	RMG TA	5	
2	Senior Examiner	RMG TA	3	
4	Examiner	RMG TA	2	
2	Records Officer	PIDG RIM	2	
2	Customer Service Representative	GMG AM	1	
11				
11	Total - Tax Compliance Certification Unit			

Region 1

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional (Region 1)	RMG TA	8	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 1

Kingston

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	5	
1	Collector Of Taxes (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	5	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	5	
5	Team Leader (Compliance)	RMG TA	5	
1	Manager, Payment Processing	RMG TA	4	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Manager Taxpayer Service	RMG TA	4	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	4	
1	Applications Administrator	MIS IT	3	
1	Licences Officer	RMG TA	3	
1	Senior Motor Vehicle Officer	RMG TA	3	
4	Taxpayer Service Officer	RMG TA	3	
28	Compliance Officer 2	RMG TA	4	
12	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Motor Vehicle Officer	RMG TA	2	
3	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
20	Cashier	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
2	Batch Returns Officer	RMG TA	1	
5	Taxpayer Accounts Officer	RMG TA	1	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
5	Data Entry Technician	MIS IT	1	
2	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 1

Morant Bay

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
4	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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Port Antonio

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
4	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 1

Port Antonio

No of Offices	Office	Classification	Grade	Remarks
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
2	Secretary	OPS SS	2	

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Buff Bay

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Services Officer	RMG TA	2	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 1

Port Morant

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Services Officer	RMG TA	2	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	

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195 **Total - Region 1**

Region 2

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional (Region 2)	RMG TA	8	

1

Cross Roads

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	6	
1	Collector Of Taxes (Compliance)	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
2	Taxpayer Services Officer	RMG TA	2	
4	Compliance Officer 2	RMG TA	4	
6	Compliance Officer 1	RMG TA	3	
1	Imprest Officer	FMG AC	2	
8	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Application Administrator	MIS IT	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 2

Cross Roads

No of Offices	Office	Classification	Grade	Remarks
1	Stock Officer	PIDG RIM	2	
1	Telephone Operator	OPS TO	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	

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St. Andrew

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	5	
1	Collector Of Taxes (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	5	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	5	
1	Manager, Payment Processing	RMG TA	4	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	4	
1	Manager, Taxpayer Services	RMG TA	4	
5	Team Leader (Compliance)	RMG TA	5	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Manager, Payment Processing	RMG TA	4	
4	Taxpayer Services Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
28	Compliance Officer 2	RMG TA	4	
1	Senior Compliance Officer	RMG TA	3	
12	Compliance Officer 1	RMG TA	3	
1	Data Perfection Officer	RMG TA	2	
1	Driver/Licence Officer	RMG TA	2	
1	Motor Vehicle Officer	RMG TA	2	
3	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
22	Cashier	RMG TA	1	
1	Data Entry Technician/Photocopier	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
2	Batch Returns Officer	RMG TA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 2

St. Andrew

No of Offices	Office	Classification	Grade	Remarks
5	Taxpayer Accounts Officer	RMG TA	1	
1	Application Administrator	MIS IT	3	
4	Data Entry Technician	MIS IT	1	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
4	Machine Operator	LMO TS	3	
1	Secretary	OPS SS	2	

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St. Ann's Bay

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account)	RMG TA	5	
2	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	4	
1	Collections Officer	RMG TA	4	
6	Compliance Officer 2	RMG TA	4	
1	Senior Taxpayer Accounts Officer	RMG TA	3	
2	Taxpayer Service Officer	RMG TA	2	
1	Licences Officer	RMG TA	2	
4	Compliance Officer 1	RMG TA	3	
2	Motor Vehicle Officer	RMG TA	2	
1	Driver/Licence Officer	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	1	
1	Value Book Officer	RMG TA	1	
8	Cashier	RMG TA	1	
1	Data Entry Technician/Photographer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 2

St. Ann's Bay

No of Offices	Office	Classification	Grade	Remarks
1	Lamination Clerk	RMG TA	1	
1	Batch Returns Officer	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
1	Application Administrator	MIS IT	3	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	

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Brown's Town

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
2	Compliance Officer 2	RMG TA	4	
5	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 2

Brown's Town

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Port Maria

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	4	
4	Compliance Officer 2	RMG TA	4	
1	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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Moneague

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 2

Moneague

No of Offices	Office	Classification	Grade	Remarks
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Services Officer	RMG TA	2	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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Annotto Bay

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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288 **Total - Region 2**

Region 3

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional (Region 3)	RMG TA	8	

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Mandeville

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Compliance)	RMG TA	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 3

Mandeville

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Account)	RMG TA	5	
2	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collections Officer	RMG TA	4	
1	Senior Taxpayer Accounts Officer	RMG TA	3	
6	Compliance Officer 2	RMG TA	4	
2	Taxpayer Service Officer	RMG TA	2	
4	Compliance Officer 1	RMG TA	3	
2	Motor Vehicle Officer	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Licences Officer	RMG TA	2	
1	Taxpayer Service Assistant	RMG TA	1	
1	Value Book Officer	RMG TA	1	
8	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Data Entry Technician/Photographer	RMG TA	1	
1	Batch Returns Officer	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	
1	Imprest Officer	FMG AT	1	
1	Application Administrator	MIS IT	3	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	

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May Pen

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account)	RMG TA	5	
2	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 3

May Pen

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collections Officer	RMG TA	4	
1	Senior Taxpayer Accounts Officer	RMG TA	3	
6	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
2	Taxpayer Service Officer	RMG TA	2	
2	Motor Vehicle Officer	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Licences Officer	RMG TA	2	
1	Taxpayer Service Assistant	RMG TA	1	
1	Value Book Officer	RMG TA	1	
8	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Data Entry Technician/Photographer	RMG TA	1	
1	Batch Returns Officer	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	

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Spanish Town

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account)	RMG TA	5	
3	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collections Officer	RMG TA	4	
1	Senior Taxpayer Accounts Officer	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 3

Spanish Town

No of Offices	Office	Classification	Grade	Remarks
7	Compliance Officer 2	RMG TA	4	
2	Taxpayer Service Officer	RMG TA	2	
1	Licences Officer	RMG TA	2	
1	Compliance Officer	RMG TA	2	
4	Compliance Officer 1	RMG TA	3	
2	Motor Vehicle Officer	RMG TA	2	
1	Driver/Licence Officer	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	1	
1	Value Book Officer	RMG TA	1	
8	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Data Entry Technician/Photographer	RMG TA	1	
1	Batch Returns Officer	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	

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Black River

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
4	Compliance Officer 2	RMG TA	4	
1	Application Administrator	MIS IT	2	
1	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 3

Black River

No of Offices	Office	Classification	Grade	Remarks
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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Chapleton

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
2	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 3

Chapleton

No of Offices	Office	Classification	Grade	Remarks
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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Linstead

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
2	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 3

Old Harbour

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Application Administrator	MIS IT	2	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
3	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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Santa Cruz

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
3	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 3

Santa Cruz

No of Offices	Office	Classification	Grade	Remarks
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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Christiana

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Compliance Officer 2	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
5	Compliance Officer 1	RMG TA	3	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 3

Lionel Town

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Compliance Officer 2	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
3	Compliance Officer 1	RMG TA	3	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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316 **Total - Region 3**

Region 4

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional (Region 4)	RMG TA	8	
1				

Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	5	
3	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	4	
1	Manager, Payment Processing	RMG TA	4	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	3	
1	Manager Taxpayer Service	RMG TA	3	
12	Compliance Officer 2	RMG TA	4	
6	Compliance Officer 1	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 4

Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Data Perfection Officer	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
2	Taxpayer Service Officer	RMG TA	2	
1	Licences Officer	RMG TA	2	
10	Cashier	RMG TA	1	
4	Taxpayer Service Assistant	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Batch Returns Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Data Entry Technician/Photographer	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Driver/Licence Officer	RMG TA	2	
1	Motor Vehicle Officer	RMG TA	2	
1	Application Administrator	MIS IT	3	
2	Data Entry Technician	MIS IT	1	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
2	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	
1	Machine Operator	LMO TS	3	

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Falmouth

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
5	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 4

Falmouth

No of Offices	Office	Classification	Grade	Remarks
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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Lucea

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
4	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 4

Lucea

No of Offices	Office	Classification	Grade	Remarks
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

31

Savanna-La-Mar

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
4	Compliance Officer 2	RMG TA	4	
6	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
2	Value Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (Old)

Region 4

Darliston

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
2	Compliance Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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Jackson Town

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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191 **Total - Region 4**

1142 **Total - Inland Revenue Department (Old)**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations

No of Offices	Office	Classification	Grade	Remarks
1	Taxpayer Accounting Technical Specialist	RMG TA	8	
1	Assistant Commissioner, Compliance	RMG TA	8	
1	Assistant Commissioner, Taxpayer Service	RMG TA	8	
2	Administrative Secretary 1	OPS ADS	1	
5	Executive Secretary 1	OPS SS	4	
3	Registry Officer	PIDG RIM	2	
13				
13	Total - Operations			

Operations - Montego Bay Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
4				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
10	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
1	Manager, Accounts Maintenance	RMG TA	5	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
18				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Montego Bay Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	5	
4	Taxpayer Services Officer	RMG TA	4	
5	Taxpayer Service Assistant	RMG TA	3	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	3	
2	Data Entry Technician	MIS IT	1	

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Licences And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	2	
1	Records Officer	PIDG RIM	2	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
1	Data Entry/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
1	Data Perfection Officer	MIS IT	2	
1	Machine Operator	LMO TS	3	

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Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
3	Team Leader (Compliance)	RMG TA	5	
12	Compliance Officer 2	RMG TA	4	
6	Compliance Officer 1	RMG TA	3	

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72 **Total - Operations - Montego Bay Collectorate**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Cross Roads Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Telephone Operator	OPS TO	1	
1	Senior Secretary	OPS SS	3	
2	Office Attendant	LMO TS	1	
6				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
3	Taxpayer Services Officer	RMG TA	4	
3	Taxpayer Service Assistant	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	
9				

Taxpayer Accounts And Collection

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
11	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
15				

Accounts Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Accounts	RMG TA	4	
2	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
5				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Cross Roads Collectorate

Licence And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	6	
1	Motor Vehicle Officer	RMG TA	3	
2	Records Officer	PIDG RIM	2	
4				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
4	Compliance Officer 2	RMG TA	4	
6	Compliance Officer 1	RMG TA	3	
13				

52 **Total - Operations - Cross Roads Collectorate**

Operations - St. Andrew Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
5				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Services)	RMG TA	6	
1	Manager, Taxpayer Services	RMG TA	5	
6	Taxpayer Services Officer	RMG TA	4	
5	Taxpayer Service Assistant	RMG TA	3	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - St. Andrew Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
5	Data Entry Technician	MIS IT	1	
4	Machine Operator	LMO TS	3	

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Taxpayer Accounts And Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	6	Post [# 62056] was incorrectly listed as #62055 in the CSE (G)(A) Order 2009.
1	Manager, Payment Processing	RMG TA	5	
22	Collections Officer	RMG TA	2	
1	Cash Book Officer	RMG TA	1	
1	Value Book Officer	RMG TA	2	

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Accounts And Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Accounts Maintenance	RMG TA	5	
5	Taxpayer Accounts Officer	RMG TA	3	
2	Batch Returns Officer	RMG TA	2	

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Licences And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	5	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
8	Taxpayer Service Assistant	RMG TA	3	
1	Licences Officer	RMG TA	4	
1	Driver/Licence Officer	RMG TA	3	
5	Records Officer	PIDG RIM	2	
1	Data Entry/Photographer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - St. Andrew Collectorate

Licences And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Lamination Clerk	FMG AT	1	
1	Records Officer	PIDG RIM	2	
1	Data Perfection Officer	RMG TA	2	

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Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
5	Team Leader (Compliance)	RMG TA	5	
28	Compliance Officer 2	RMG TA	4	
12	Compliance Officer 1	RMG TA	3	

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133 **Total - Operations - St. Andrew Collectorate**

Operations - Kingston Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Imprest Officer	FMG AT	1	
1	Application Administrator	MIS IT	4	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
2	Attendant	LMO TS	1	

7

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager (Taxpayer Service)	RMG TA	5	
6	Taxpayer Services Officer	RMG TA	4	
5	Taxpayer Service Assistant	RMG TA	3	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
2	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Kingston Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Stock Officer	PIDG RIM	3	
5	Data Entry Technician	MIS IT	1	

22

Licences And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Licence & M.Vehicle Docum.)	RMG TA	6	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	5	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
4	Taxpayer Service Assistant	RMG TA	3	
1	Licences Officer	RMG TA	4	
1	Driver/Licence Officer	RMG TA	3	
2	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
1	Records Officer	PIDG RIM	2	

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Taxpayer Accounts And Collection

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
20	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

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Accounts Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Manager, (Accounts Maintenance)	RMG TA	5	
5	Taxpayer Accounts Officer	RMG TA	3	
2	Batch Returns Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Kingston Collectorate

Accounts Maintenance

8

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
5	Team Leader (Compliance)	RMG TA	5	
28	Compliance Officer 2	RMG TA	4	
12	Compliance Officer 1	RMG TA	3	

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121 **Total - Operations - Kingston Collectorate**

Operations - Savanna-la-Mar Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

7

Compliance

No of Offices	Office	Classification	Grade	Remarks
2	Team Leader (Compliance)	RMG TA	5	
6	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Savanna-la-Mar Collectorate

Compliance

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Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

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32 **Total - Operations - Savanna-la-Mar Collectorate**

Operations - St. Ann's Bay Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
3	Taxpayer Services Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Stock Officer	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - St. Ann's Bay Collectorate

Licences And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
1	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
7				

Taxpayer Accounts And Collection

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
8	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
16				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
6	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

13

49 **Total - Operations - St. Ann's Bay Collectorate**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Spanish Town Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
3	Taxpayer Services Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Stock Officer	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	

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Licence And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
1	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	

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Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
8	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Spanish Town Collectorate

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Value Book Officer	RMG TA	2	
12				

Accounts Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Accounts Maintenance	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
4				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
3	Team Leader (Compliance)	RMG TA	5	
8	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	
16				
52	Total - Operations - Spanish Town Collectorate			

Operations - Mandeville Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
4				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Mandeville Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
3	Taxpayer Services Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	3	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Stock Officer	PIDG RIM	3	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Records Officer	PIDG RIM	2	

10

Licence And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
1	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	

7

Taxpayer Accounts And Collection

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
1	Manager, Payment Processing	RMG TA	5	
8	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

16

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Mandeville Collectorate

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
6	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

13

50 **Total - Operations - Mandeville Collectorate**

Operations - May Pen Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
3	Taxpayer Services Officer	RMG TA	3	
3	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Stock Officer	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	

10

Licence And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - May Pen Collectorate

Licence And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
7				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
8	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
16				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
6	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
11				

48 **Total - Operations - May Pen Collectorate**

Operations - Morant Bay Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Morant Bay Collectorate

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
1	Lamination Clerk	RMG TA	1	

9

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts/Assessment Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
4	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

8

32 Total - Operations - Morant Bay Collectorate

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Port Antonio Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	
1	Office Attendant	LMO TS	1	

5

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	4	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
1	Lamination Clerk	RMG TA	1	

11

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	3	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	

7

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
4	Compliance Officer 2	RMG TA	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Port Antonio Collectorate

Compliance

No of Offices	Office	Classification	Grade	Remarks
3	Compliance Officer 1	RMG TA	3	

8

31 **Total - Operations - Port Antonio Collectorate**

Operations - Buff Bay Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	

4

Taxpayer Services And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	

6

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

4

14 **Total - Operations - Buff Bay Collectorate**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Port Morant Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	
4				

Taxpayer Services And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	1	
6				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
4				
14	Total - Operations - Port Morant Collectorate			

Operations - Brown's Town Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Brown's Town Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
3	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
1	Lamination Clerk	RMG TA	1	

10

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
2	Compliance Officer 2	RMG TA	4	
5	Compliance Officer 1	RMG TA	3	

8

33 Total - Operations - Brown's Town Collectorate

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Port Maria Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
1	Lamination Clerk	RMG TA	1	

9

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Port Maria Collectorate

Compliance

No of Offices	Office	Classification	Grade	Remarks
4	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
7				
31	Total - Operations - Port Maria Collectorate			

Operations - Moneague Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	
4				

Taxpayer Service And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	
6				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
4				
14	Total - Operations - Moneague Collectorate			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Annotto Bay Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary 2	OPS SS	2	

4

Taxpayer Service And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	

6

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

4

14 **Total - Operations - Annotto Bay Collectorate**

Operations - Black River Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	

4

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Black River Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

8

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Lamination Clerk	RMG TA	1	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

12

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
4	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	

7

31 **Total - Operations - Black River Collectorate**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Chapleton Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

8

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Lamination Clerk	RMG TA	1	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

12

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Chapleton Collectorate

Compliance

No of Offices	Office	Classification	Grade	Remarks
2	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
6				
30	Total - Operations - Chapleton Collectorate			

Operations - Linstead Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	
4				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
8				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Cash Book Officer	FMG AT	1	
1	Stock Officer	PIDG RIM	3	
1	Lamination Clerk	RMG TA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Linstead Collectorate

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Value Book Officer	RMG TA	2	

12

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
2	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

7

31 **Total - Operations - Linstead Collectorate**

Operations - Old Harbour Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

8

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Old Harbour Collectorate

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Lamination Clerk	RMG TA	1	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

12

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
3	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

8

32 **Total - Operations - Old Harbour Collectorate**

Operations - Santa Cruz Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Santa Cruz Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

8

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
3	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

8

31 **Total - Operations - Santa Cruz Collectorate**

Operations - Christiana Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Christiana Collectorate

4

Taxpayer Services And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	

6

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
5	Compliance Officer 1	RMG TA	3	

6

16 **Total - Operations - Christiana Collectorate**

Operations - Lionel Town Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	

4

Taxpayer Service And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Lionel Town Collectorate

Taxpayer Service And Accounts

6

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
4				
14	Total - Operations - Lionel Town Collectorate			

Operations - Falmouth Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	
4				

Taxpayer Service

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
1	Lamination Clerk	RMG TA	1	
9				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Falmouth Collectorate

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Stock Officer	PIDG RIM	2	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

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Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
5	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

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33 Total - Operations - Falmouth Collectorate

Operations - Lucea Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	

4

Taxpayer Service

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Lucea Collectorate

Taxpayer Service

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Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Lamination Clerk	RMG TA	1	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

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Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
5	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

9

33 Total - Operations - Lucea Collectorate

Operations - Darliston Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	

4

Taxpayer Service And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Darliston Collectorate

Taxpayer Service And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	

6

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

4

14 **Total - Operations - Darliston Collectorate**

Operations - Jackson Town Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	

4

Taxpayer Service And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Clerk	PIDG RIM	2	

6

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Jackson Town Collectorate

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
4				
14	Total - Operations - Jackson Town Collectorate			

Portmore Collectorate

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	
1	Telephone Operator	OPS TO	1	
1	Stock Officer	PIDG RIM	3	
2	Office Attendant	LMO TS	1	
8				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Service Officer	RMG TA	4	
3	Taxpayer Services Officer	RMG TA	3	
4	Taxpayer Service Assistant	RMG TA	2	
2	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Senior Motor Vehicle Officer	RMG TA	4	
2	Motor Vehicle Officer	RMG TA	3	
2	Records Officer	PIDG RIM	2	
17				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Portmore Collectorate

Compliance Office

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
2	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	4	
6				

Taxpayer Accounts & Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Collections Officer	RMG TA	4	
10	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	FMG AT	2	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
2	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
19				

50 **Total - Portmore Collectorate**

National Motor Vehicle Registry

No of Offices	Office	Classification	Grade	Remarks
1	Manager, National Motor Vehicle Reg.	RMG TA	6	
1	Assistant Manager	RMG TA	5	
3	Senior Motor Vehicle Vetting Officer	RMG TA	4	
2	Title Production Officer	RMG TA	3	
4	Quality Review Officer	RMG TA	3	
2	Data Entry Technician	MIS IT	2	
1	Senior Quality Review Officer	RMG TA	4	
3	Quality Review Officer	RMG TA	3	
1	Secretary	OPS SS	2	
1	Registrar	PIDG RIM	3	
2	Registry Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

National Motor Vehicle Registry

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22 **Total - National Motor Vehicle Registry**

1156 **Total - Inland Revenue Department**

Taxpayer Appeals Department

Appeals Department

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner, Appeals	RMG TA	10	
1	Appeals Manager	RMG TA	8	
2	Senior Appeals Officer	RMG TA	7	
2	Tax Appeals Officer	RMG TA	6	
6	Appeals Officer	RMG TA	6	
1	Legal Advisor	JLG LO	3	C.D.
1	Telephone Operator	OPS TO	1	
1	Administrative Secretary 2	OPS ADS	2	
1	Senior Secretary	OPS SS	3	

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16

16 **Total - Taxpayer Appeals Department**

Revenue Protection Department

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Director, Planning	RMG TA	6	
1				

Special Investigation

No of Offices	Office	Classification	Grade	Remarks
2	Director, Special Investigation	RMG TA	7	
3	Investigator	RMG TA	4	
2	Intelligence Officer	RMG TA	4	
7				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Revenue Protection Department

Executive Office

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary (Regions 3 & 4)	OPS SS	3	
1				

Inspectorate

No of Offices	Office	Classification	Grade	Remarks
2	Tax Auditor 3	RMG TA	4	
2				
11	Total - Executive Office			

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer	PIDG RIM	2	
1				

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	2	
1	Senior Accountant	FMG AT	3	
1	Accounting Clerk	FMG AC	2	
3				

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Director Of Personnel	GMG SEG	1	
1	HRMIS Officer	GMG AM	2	
2				
6	Total - Administration			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Revenue Protection Department

Internal Investigation

No of Offices	Office	Classification	Grade	Remarks
1	Internal Investigator (Regions 1 & 2)	RMG TA	4	
1				
1	Total - Internal Investigation			
18	Total - Revenue Protection Department			

Taxpayer, Audit And Assessment Department

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner	RMG TA	10	
3	Tax Audit Technical Specialist	RMG TA	8	
1	Public Relations Officer	MCG IE	3	
1	Administrative Assistant	GMG AM	4	
1	Administrative Assistant	GMG AM	3	
1	Secretary	OPS SS	2	
8				

Information Technology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Information System	MIS IT	6	
2	Senior Business Analyst	MIS IT	5	
2	Systems Administrator	MIS IT	4	
3	Business Analyst/Programmer	MIS IT	4	
1	Analyst/Programmer	MIS IT	4	
8	Computer Operator	MIS IT	2	
17				

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Internal Auditor	FMG AS	3	
2	Internal Auditor	FMG AS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Executive Office

Internal Audit

5

30 **Total - Executive Office**

Operation Support Service (Conf. & Quality Review)

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Operations Support	RMG TA	8	
1	Director, Objection and Quality Review	RMG TA	7	
1	Manager, Objection	RMG TA	6	
1	Director, Classification, Audit Ser. & Ret. Field	RMG TA	6	
1	Manager, Quality Review	RMG TA	6	
1	Manager, Taxpayer Account & Registration	RMG TA	4	
3	Waiver Officer	RMG TA	3	
3	Adjustment Officer	RMG TA	1	
3	Records Clerk	PIDG RIM	1	
3	Registration Officer	RMG TA	2	
2	Tax Auditor	RMG TA	2	
1	Executive Secretary 1	OPS SS	4	
1	Secretary	OPS SS	2	

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Refunds

No of Offices	Office	Classification	Grade	Remarks
1	Director, Refund	RMG TA	7	
3	Manager	RMG TA	6	
1	Director, Inspector	RMG TA	7	
8	Senior Tax Auditor	RMG TA	5	
12	Tax Auditor 3	RMG TA	4	
18	Tax Auditor 2	RMG TA	3	
13	Tax Auditor	RMG TA	2	
10	Refunds Officer	RMG TA	1	
2	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
3	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Objection And Quality Review

No of Offices	Office	Classification	Grade	Remarks
8	Senior Tax Auditor	RMG TA	5	
1	Senior Secretary	OPS SS	3	
7	Tax Auditor 3	RMG TA	4	

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Classification

No of Offices	Office	Classification	Grade	Remarks
4	Senior Tax Auditor	RMG TA	5	
4	Records Clerk	PIDG RIM	1	

8

Superannuation

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Manager	RMG TA	6	
2	Senior Tax Auditor	RMG TA	5	
5	Tax Auditor 3	RMG TA	4	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	

11

Training

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
2	Training Officer	GMG SEG	1	

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Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

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Planning

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Planning	RMG TA	8	
1	Manager, Annual Work Plans	RMG TA	5	
1	Manager, Forms, Manuals and Proc.	RMG TA	5	
1	Manager, Performance Review	RMG TA	6	
2	Analyst Performance Review	RMG TA	4	
2	Analyst, Procedure and Forms	RMG TA	4	
2	Analyst, Work Plan	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	

11

11 **Total - Planning**

Tax Fraud Investigation

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Tax Fraud	RMG TA	9	
2	Director, Tax Fraud Investigation	RMG TA	7	
6	Manager, Special Investigation	RMG TA	6	
1	Director, Intelligence	RMG TA	6	
6	Senior Special Investigator	RMG TA	5	
3	Senior Intelligence Officer	RMG TA	5	
12	Special Investigator	RMG TA	4	
3	Intelligence Officer 2	RMG TA	4	
6	Intelligence Officer	RMG TA	4	
1	Tax Auditor 3	RMG TA	4	
4	Intelligence Officer 1	RMG TA	3	
1	Administrative Assistant	GMG AM	4	
3	Senior Secretary	OPS SS	3	

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49 **Total - Tax Fraud Investigation**

Finance And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Finance And Administration	GMG SEG	4	
1	Administrative Secretary 2	OPS ADS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Finance And Administration

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Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	
1	Director, Organisational Development	GMG SEG	3	
1	Director, Human Resource Management	GMG SEG	3	
4	Senior Human Resource Officer	GMG SEG	1	
4	Human Resource Officer	GMG AM	4	
1	Information/Records Officer	GMG AM	3	
1	Senior Secretary	OPS SS	3	
2	Records Officer	PIDG RIM	3	

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Maintenance And Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	1	
1	Director, Maintenance And Facilities	GMG SEG	1	
1	Manager, Stores	PIDG RIM	3	
2	Stores Officer	PIDG RIM	2	
2	Inventory Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	
2	Driver/Courier	LMO DR	1	
1	Maintenance Officer	LMO TS	4	
4	Watchman	LMO TS	2	

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Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Office Services	GMG AM	3	
1	Registrar	PIDG RIM	3	
1	Library Technician	PIDG LB	1	
3	Office Attendant	LMO TS	2	
18	Office Attendant	LMO TS	1	
2	Driver/Courier	LMO DR	1	
3	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Finance And Administration

Office Services

No of Offices	Office	Classification	Grade	Remarks
2	Telephone Operator/Receptionist	OPS TO	2	
3	Telephone Operator	OPS TO	1	
2	Copy Centre Officer	LMO TS	2	

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Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	
1	Senior Accountant	FMG PA	2	
1	Budget Officer	FMG PA	1	
2	Accounting Technician 3	FMG AT	3	Posts [#s 54754-5] were incorrectly listed as Accountant in previous CSE (G) Orders.
5	Accounting Technician 2	FMG AT	2	
4	Accounting Technician 1	FMG AT	1	
2	Collections Cashier	RMG TA	2	
1	Secretary	OPS SS	2	

17

85 **Total - Finance And Administration**

Operation - Regional

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Audit Operations	RMG TA	9	
4	Registrar	PIDG RIM	3	
1	Administrative Secretary 2	OPS ADS	2	

6

Region 1

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional	RMG TA	8	
2	Director, Audit	RMG TA	7	
1	Manager Review	RMG TA	6	
8	Manager, Audit Group	RMG TA	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Operation - Regional

Region 1

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Returns Processing	RMG TA	5	
1	Supervisor Excise	RMG TA	4	
20	Senior Tax Auditor	RMG TA	5	
1	Manager, Audit Services	RMG TA	4	
52	Tax Auditor 3	RMG TA	4	
2	Senior Audit Service Officer	RMG TA	3	
18	Tax Auditor 2	RMG TA	3	
1	Quality Control Officer	RMG TA	3	
2	Quality Review Officer	RMG TA	3	
2	Excise Officer	RMG TA	3	
1	Ledger Accounting Officer	RMG TA	3	
12	Tax Auditor	RMG TA	2	
3	Audit Service Officer	RMG TA	2	
2	Excise Officer 1	RMG TA	2	
2	Data Perfection Officer	RMG TA	2	
10	Data Entry Technician	MIS IT	1	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
1	Records Clerk	PIDG RIM	1	
5	Secretary	OPS SS	2	
5	Records Clerk	PIDG RIM	1	
3	Records Officer	PIDG RIM	2	

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Region 2

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	
2	Director, Audit	RMG TA	7	
1	Manager Review	RMG TA	6	
8	Manager, Audit Group	RMG TA	6	
1	Supervisor, Excise	RMG TA	4	
1	Manager, Returns Processing	RMG TA	5	
19	Senior Tax Auditor	RMG TA	5	
1	Manager, Audit Services	RMG TA	4	
52	Tax Auditor 3	RMG TA	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Operation - Regional

Region 2

No of Offices	Office	Classification	Grade	Remarks
2	Senior Audit Service Officer	RMG TA	3	
18	Tax Auditor 2	RMG TA	3	
2	Excise Officer	RMG TA	3	
1	Quality Control Officer	RMG TA	3	
1	Quality Review Officer	RMG TA	3	
1	Ledger Accounting Officer	RMG TA	3	
12	Tax Auditor	RMG TA	2	
3	Audit Service Officer	RMG TA	2	
2	Excise Officer 1	RMG TA	2	
2	Data Perfection Officer	RMG TA	2	
10	Data Entry Technician	MIS IT	1	
2	Records Clerk	PIDG RIM	1	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
5	Secretary	OPS SS	2	
5	Records Clerk	PIDG RIM	1	
3	Records Officer	PIDG RIM	2	

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Region 3

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	
1	Director, Audit	RMG TA	7	
1	Manager, Review	RMG TA	6	
4	Manager, Audit Group	RMG TA	6	
1	Manager, Returns Processing	RMG TA	5	
12	Senior Tax Auditor	RMG TA	5	
1	Manager, Audit Services	RMG TA	4	
32	Tax Auditor 3	RMG TA	4	
3	Senior Audit Service Officer	RMG TA	3	
1	Supervisor, Excise	RMG TA	4	
2	Tax Auditor 2	RMG TA	3	
1	Quality Control Officer	RMG TA	3	
1	Quality Review Officer	RMG TA	3	
7	Tax Auditor 2	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Operation - Regional

Region 3

No of Offices	Office	Classification	Grade	Remarks
1	Ledger Accounting Officer	RMG TA	3	
4	Excise Officer 2	RMG TA	3	
6	Tax Auditor	RMG TA	2	
3	Audit Service Officer	RMG TA	2	
3	Excise Officer 1	RMG TA	2	
1	Data Perfection Officer	RMG TA	2	
5	Data Entry Technician	MIS IT	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
4	Secretary	OPS SS	2	
3	Records Officer	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
2	Records Clerk	PIDG RIM	1	

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Region 4

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	
1	Director, Audit	RMG TA	7	
1	Manager, Review	RMG TA	6	
4	Manager, Audit Group	RMG TA	6	
1	Manager, Returns Processing	RMG TA	5	
9	Senior Tax Auditor	RMG TA	5	
1	Manager, Audit Services	RMG TA	4	
25	Tax Auditor 3	RMG TA	4	
1	Senior Audit Service Officer	RMG TA	3	
9	Tax Auditor 2	RMG TA	3	
1	Quality Control Officer	RMG TA	3	
1	Quality Review Officer	RMG TA	3	
1	Ledger Accounting Officer	RMG TA	3	
5	Tax Auditor	RMG TA	2	
1	Excise Officer 1	RMG TA	3	
2	Excise Officer 1	RMG TA	2	
1	Data Perfection Officer	RMG TA	2	
2	Audit Service Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Operation - Regional

Region 4

No of Offices	Office	Classification	Grade	Remarks
5	Data Entry Technician	MIS IT	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
3	Records Clerk	PIDG RIM	1	
4	Secretary	OPS SS	2	
2	Records Officer	PIDG RIM	2	
4	Records Officer 1	PIDG RIM	2	

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515 **Total - Operation - Regional**

Stamp Duty And Transfer Tax - Kingston

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Stamp Duty And Transfer Tax	RMG TA	9	
3	Senior Verifier/Registrar	RMG TA	3	
1	Perforator Verifier	RMG TA	2	
2	Perforator Operator 1	RMG TA	1	
1	Stamper	RMG TA	1	
1	Administrative Secretary 2	OPS ADS	2	
4	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
2	Records Officer	PIDG RIM	2	

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Estate And Daily Assessments

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Estate & Daily Ass.	RMG TA	7	
1	Manager, Estate	RMG TA	6	
1	Manager, Daily Assessment	RMG TA	6	
2	Senior Valuer	RMG TA	5	
2	Valuation Surveyor	RMG TA	4	
2	Tax Auditor 3	RMG TA	4	
4	Valuer 2	RMG TA	3	
4	Valuer 1	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Stamp Duty And Transfer Tax - Kingston

Estate And Daily Assessments

No of Offices	Office	Classification	Grade	Remarks
6	Senior Assessor	RMG TA	5	
13	Assessor	RMG TA	3	
3	Assessor 1	RMG TA	1	
4	Collections Officer	RMG TA	2	Four (4) posts [#s 55883-6] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008. Incorrectly shown under Stamp Duty & Transfer Tax - Kingston, (Administration) in the CSE (G)(A) Order 2009.
1	Administrative Secretary 1	OPS ADS	1	
1	Registrar	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
1	Secretary	OPS SS	2	
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Valuations And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Valuation And Col.	RMG TA	7	
1	Manager, Valuations	RMG TA	6	
1	Manager, Collections	RMG TA	4	
1	Valuation Surveyor	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
1	Valuer 2	RMG TA	3	
1	Secretary	OPS SS	2	
1	Records Officer 1	PIDG RIM	2	
2	Records Officer	PIDG RIM	2	
10				

Stamp Duty And Transfer Tax - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Operations	RMG TA	6	
2	Valuation Surveyor	RMG TA	4	
3	Assessor 2	RMG TA	3	
1	Valuer 2	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Stamp Duty And Transfer Tax - Kingston

Stamp Duty And Transfer Tax - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Valuer 1	RMG TA	2	
2	Perforator Operator 1	RMG TA	1	
1	Collections Officer	RMG TA	2	
2	Data Entry Operator	MIS IT	1	
1	Secretary	OPS SS	2	

14

Daily Assessments

No of Offices	Office	Classification	Grade	Remarks
3	Assessor 1	RMG TA	1	
5	Data Entry Clerk	MIS IT	1	
1	Secretary	OPS SS	2	
4	Records Officer	PIDG RIM	2	

13

103 **Total - Stamp Duty And Transfer Tax - Kingston**

Stamp Duty And Transfer Tax - May Pen

No of Offices	Office	Classification	Grade	Remarks
1	Collections Officer	RMG TA	2	Post [# 55891] was incorrectly entered in CSE (G) (A) Order under Stamp Duty & Transfer Montego Bay.

1

1 **Total - Stamp Duty And Transfer Tax - May Pen**

928 **Total - Taxpayer, Audit And Assessment Department**

Jamaica Customs Department

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner Of Customs	RMG TA	10	
1	Legal Officer	JLG LO	3	C.D.
1	Legal Officer	JLG LO	1	C.D.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Secretary 2	OPS ADS	2	
1	Executive Secretary	OPS SS	4	
5				
5	Total - Executive Office			

Executive Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Corporate Planner	GMG SEG	2	
1	Revenue Analyst	RMG TA	6	
1	Director, Public Relations	MCG IE	4	
2	Customer Service Manager	GMG AM	3	
4	Information Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
11				
11	Total - Executive Services			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
3	Senior Auditor	FMG AS	3	
10	Auditor	FMG AS	2	
1	Secretary	OPS SS	2	
15				
15	Total - Internal Audit			

Corporate Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	RMG TA	9	
1	Executive Secretary 1	OPS SS	4	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Corporate Services

Internal Review

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
1	Reviewing Officer	GMG AM	4	
1	Documentalist/Research Officer	GMG AM	4	
4				
6	Total - Corporate Services			

Human Resources - Corporate Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	
1	Director	GMG SEG	3	
1	Director, Organizational Development	GMG SEG	3	New post [# 62968] with effect from April 1, 2010.
1	Occupational Health & Safety Director	GMG SEG	3	
1	Director, Organizational Development	GMG SEG	3	
1	Occupational Health & Safety Officer	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	New post [# 62969] with effect from April 1, 2010.
8				

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Senior Human Resource Officer	GMG SEG	1	
2	Senior Human Resource Officer	GMG SEG	1	
2	Human Resource Officer	GMG AM	3	
1	Information/Records Officer	GMG AM	2	
2	Assistant Human Resource Officer	GMG AM	2	
2	Records Officer	PIDG RIM	2	
2	Secretary	OPS SS	2	
12				
20	Total - Human Resources - Corporate Services			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Administration - Corporate Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
1	Secretary	OPS SS	2	
2				

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Office Services Manager	GMG AM	3	
1	Supplies Clerk	PIDG RIM	2	
1	Purchasing Officer	GMG AM	2	
1	Stores Clerk	PIDG RIM	1	
2	Receptionist	PIDG RIM	2	
2	Storeman	LMO TS	2	
1	Telephone Operator	OPS TO	1	
1	Telephone Operator	OPS TO	2	
2	Mail Clerk	PIDG RIM	1	
1	Chief Attendant	LMO TS	3	
2	Attendant/Caretaker	LMO TS	2	
3	Attendant	LMO TS	1	
4	Caretaker	LMO TS	1	
22				

Transport

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG AM	3	
4	Driver 2	LMO DR	2	
3	Driver 1	LMO DR	1	
8				
32	Total - Administration - Corporate Services			

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	4	
1	Director/Financial Controller	FMG PA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Manager Financial Systems Operation	FMG AT	3	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
5				

Accounts Receivable

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 2	FMG AT	2	
2				

Salaries And Wages

No of Offices	Office	Classification	Grade	Remarks
1	Payment Supervisor	FMG AT	3	
2	Accounting Technician 1	FMG AT	1	
1	Salaries Officer (Monthly)	FMG AT	2	
1	Salaries Officer (Fortnightly)	FMG AT	2	
1	Personal/Statutory Deductions Officer	FMG AC	1	
1	Salaries Reimbursement Officer	FMG AC	2	
7				

Accounts Payable

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Bills Officer	FMG AC	2	
1	Travelling/Subsistence Officer	FMG AC	2	
1	Checking Unit Supervisor	FMG AT	2	
2	Checking Officer	FMG AC	2	
2	Overtime Clerk	FMG AC	2	
1	Collections Officer	RMG TA	2	Post [# 57898] of Cashier (FMG/CS 1) reclassified and retitled with effect from October 1, 2008.
10				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Finance And Accounts

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	1	
1	Accounting Technician 2	FMG AT	2	
1	Bank Reconciliation Officer	FMG AT	1	
3				

Financial Planning And Budget

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	2	
1	Commitment Control Officer	FMG AT	2	
2				

Revenue Accounting

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Secretary	OPS SS	2	
1	Filing Clerk	PIDG RIM	2	
1	Bank Reconciliation Officer	RMG TA	2	
1	Revenue Collection Officer	RMG TA	5	
1	Sub-Ledger Officer	RMG TA	3	
1	Revenue Accountant	RMG TA	6	
1	Assistant Revenue Accountant	RMG TA	4	
1	Revenue Accounts Clerk	RMG TA	2	
1	Electronic Receipts Reconciliation Officer	RMG TA	2	

10

39 **Total - Finance And Accounts**

Collector Of Customs - Kingston

No of Offices	Office	Classification	Grade	Remarks
1	Collector of Customs	RMG TA	8	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Collector Of Customs - Kingston

Returning Residents Administration

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Customs Supervisor	RMG TA	5	
1	Customs Officer 2	RMG TA	3	
1	Data Entry Operator	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Clerical Officer	RMG TA	1	

6

Entry Records

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	PIDG RIM	3	
2	Records Officer	PIDG RIM	2	

3

Operations

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	RMG TA	9	
1	Assistant Commissioner, Technical Support	RMG TA	8	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	

4

Entry Processing

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
4	Customs Supervisor	RMG TA	5	
12	Customs Officer 1	RMG TA	2	
1	Secretary	OPS SS	2	
8	Customs Officer 2	RMG TA	3	
1	Lodgement Supervisor	RMG TA	2	
2	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Collector Of Customs - Kingston

Entry Processing

No of Offices	Office	Classification	Grade	Remarks
5	Data Entry Officer	MIS IT	1	

35

Parcel Post

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
3	Customs Supervisor	RMG TA	5	
1	Secretary	OPS SS	2	
2	Records Officer	PIDG RIM	2	
2	Customs Officer 2 (Entry Examiners)	RMG TA	3	
14	Customs Officer 2 (Assessors)	RMG TA	3	

23

Collections And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	

2

Deposits - Collections And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
1	Senior Customs Officer	RMG TA	4	
1	Records Clerk	PIDG RIM	1	
1	Records Officer	PIDG RIM	2	

4

Collections - Collections And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
6	Collections Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Collector Of Customs - Kingston

Collections - Collections And Accounts

No of Offices	Office	Classification	Grade	Remarks
5	Batching Clerk	RMG TA	1	
3	Records Officer	PIDG RIM	2	

15

Refunds And Drawbacks - Collections And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
1	Senior Customs Officer	RMG TA	4	
1	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	

4

Motor Vehicle

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
3	Customs Supervisor	RMG TA	5	
6	Customs Officer 1	RMG TA	2	
3	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
1	Secretary	OPS SS	2	
2	Records Officer	PIDG RIM	2	
1	Attendant	LMO TS	1	

19

Private Bonded Warehouses

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
2	Customs Officer 2	RMG TA	3	
1	Customs Officer 1	RMG TA	2	
3	Records Officer	PIDG RIM	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Collector Of Customs - Kingston

124 £\$ _

Custom House - Kingston

No of Offices	Office	Classification	Grade	Remarks
1	Director, Operations	RMG TA	7	
1				
1	Total - Custom House - Kingston			

Marine Operations - Kingston

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Senior Secretary	OPS SS	3	
1	Trailer Driver	LMO DR	2	
3				

Site Inspection

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
4	Customs Supervisor	RMG TA	5	
4	Senior Customs Officer	RMG TA	4	
18	Customs Officer	RMG TA	3	
3	Tally Officer	RMG TA	1	
2	Records Clerk	PIDG RIM	1	
1	Records Officer	PIDG RIM	2	
33				

Queen's Warehouse

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Customs Supervisor	RMG TA	5	
1	Secretary	OPS SS	2	
6	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
3	Records Officer	PIDG RIM	2	
2	Accounting Clerk	RMG TA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Queen's Warehouse

No of Offices	Office	Classification	Grade	Remarks
2	Delivery Officer	RMG TA	1	
8	Warehouseman	LMO TS	2	
1	Office Attendant	LMO TS	1	

27

Sufferance Wharves And Outposts

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	

2

Port Antonio - Operations

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
2	Customs Officer 2	RMG TA	3	
1	Records Officer	PIDG RIM	2	
1	Boatman	LMO TS	1	
1	Attendant	LMO TS	1	

6

Sufferance Wharves

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
2	Customs Officer 2	RMG TA	3	
1	Records Officer	PIDG RIM	2	

4

Mandeville And Port Kaiser

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
5	Customs Officer	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Mandeville And Port Kaiser

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer	PIDG RIM	2	
1	Attendant	LMO TS	1	
8				

Port Royal

No of Offices	Office	Classification	Grade	Remarks
1	Senior Customs Officer	RMG TA	4	
1	Customs Officer 2	RMG TA	3	
3	Boatman	LMO TS	1	
1	Attendant	LMO TS	1	
6				

Rocky Point And Port Esquivel

No of Offices	Office	Classification	Grade	Remarks
1	Senior Customs Officer	RMG TA	4	
6	Customs Officer 2	RMG TA	3	
1	Records Officer	PIDG RIM	2	
8				

Wharves

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
2				

Berth 1 - 5

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
3	Manifest Clerk	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Berth 1 - 5

No of Offices	Office	Classification	Grade	Remarks
2	Delivery Officer	RMG TA	1	

13

Berth 6

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
3	Manifest Clerk	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	

12

Berth 7

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
3	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
2	Manifest Officer	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	

9

Berth 8

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
4	Customs Officer 2	RMG TA	3	
1	Delivery Officer	RMG TA	1	

6

Berth 11

No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Berth 11

No of Offices	Office	Classification	Grade	Remarks
6	Customs Officer 2	RMG TA	3	
4	Delivery Officer	RMG TA	1	
4	Tally Officer	RMG TA	1	
2	Collections Officer	RMG TA	2	
5	Manifest Clerk	PIDG RIM	2	
1	Data Entry Clerk	MIS IT	1	
1	Attendant	LMO TS	1	

25

Kingston Wharves

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
4	Delivery Officer	RMG TA	1	
4	Tally Officer	RMG TA	1	
1	Data Entry Clerk	MIS IT	1	

10

Public And Motor Vehicle

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	

2

Motor Vehicle Warehouse 211 - Public And Motor Vehicle

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
3	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Universal Freight 214 - Public And Motor Vehicle

No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	Two (2) posts [#s 57784 & 57787] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.
2	Delivery Officer	RMG TA	1	
2	Tally Officer	RMG TA	1	
3	Manifest Clerk	PIDG RIM	2	

16

Newport Warehouse 116 - Public And Motor Vehicle

No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
4	Customs Officer 2	RMG TA	3	
2	Tally Officer	RMG TA	1	
3	Manifest Clerk	PIDG RIM	2	
2	Delivery Officer	RMG TA	1	
2	Collections Officer	RMG TA	2	Two (2) posts [#s 57770-1] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.

15

Adolph Levy 228 - Public And Motor Vehicle

No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	Two (2) posts [#s 57916-17] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.
2	Delivery Officer	RMG TA	1	
2	Tally Officer	RMG TA	1	
3	Manifest Clerk	PIDG RIM	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Freeport/Export Transhipment

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
4	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
9				

Freezone

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	6	
6	Customs Officer 2	RMG TA	3	
2	Delivery Officer	RMG TA	1	
2	Manifest Clerk	PIDG RIM	2	
11				

Container Station

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
2	Senior Customs Officer	RMG TA	4	
12	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
2	Tally Officer	RMG TA	1	
1	Collections Cashier	RMG TA	2	Post [# 57948] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.
22				

Freeport/Export Transhipment - Scrap Metal

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
3	Customs Supervisor	RMG TA	5	
1	Customs Officer 2	RMG TA	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Freeport/Export Transhipment - Scrap Metal

5

277 **Total - Marine Operations - Kingston**

Airport Operations - Kingston

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
2	Senior Secretary	OPS SS	3	
1	Clerical Officer	RMG TA	1	
1	Collector of Customs	RMG TA	8	

5

Baggage Hall

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
8	Supervisor	RMG TA	5	
5	Customs Duty Officer	RMG TA	4	
6	Senior Customs/Roving Officer	RMG TA	4	
17	Customs Officer 2	RMG TA	3	
25	Customs Officer 1	RMG TA	2	
8	Records Officer	PIDG RIM	2	
8	Collections Officer	RMG TA	2	
1	Driver	LMO DR	1	
3	Warehouseman	LMO TS	2	
1	Attendant	LMO TS	1	

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Air Cargo

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
4	Caretaker	LMO TS	2	Post [# 61428] re-instated with effect from January 1, 2009.

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Airport Operations - Kingston

Export/Transhipment

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
1	Senior Customs Officer	RMG TA	4	
4	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
8				

Air Jamaica

No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
7	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
2	Delivery Officer	RMG TA	1	
2	Records Officer	PIDG RIM	2	
1	Attendant	LMO TS	1	
16				

Ajas 1 & 2

No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
8	Customs Officer 2	RMG TA	3	
5	Collections Officer	RMG TA	2	
4	Records Officer	PIDG RIM	2	
2	Delivery Officer	RMG TA	1	
1	Office Attendant	LMO TS	1	
22				

Amerijet

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
3	Customs Officer 2	RMG TA	3	
1	Records Officer	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Airport Operations - Kingston

Amerijet

6

Jamaica Dispatch

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
4	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	

8

Courier Service

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
1	Tally Officer	RMG TA	1	
1	Delivery Officer	RMG TA	1	

10

Manifest Branch

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
8	Tally Officer	RMG TA	1	
4	Manifest/Records Officer	PIDG RIM	2	

13

Queen's Warehouse (NMIA)

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
2	Customs Supervisor	RMG TA	5	
7	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
4	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Airport Operations - Kingston

Queen's Warehouse (NMIA)

No of Offices	Office	Classification	Grade	Remarks
1	Driver	LMO DR	1	
4	Warehouseman	LMO TS	2	
1	Attendant	LMO TS	1	
23				
201	Total - Airport Operations - Kingston			

Collector of Customs - St. Ann's Bay

No of Offices	Office	Classification	Grade	Remarks
1	Collector of Customs	RMG TA	7	
2	Customs Supervisor	RMG TA	5	
12	Customs Officer 2	RMG TA	3	
2	Senior Customs Officer	RMG TA	4	
1	Cashier	RMG TA	1	
1	Accounting Clerk	RMG TA	1	
1	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
1	Cleaner/Attendant	LMO TS	2	
22				
22	Total - Collector of Customs - St. Ann's Bay			

Collector of Customs - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Collector of Customs	RMG TA	8	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
3				
3	Total - Collector of Customs - Montego Bay			

Airport Operations - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Airport Operations - Montego Bay

1

Courier Service/Private Aircraft Centre

No of Offices	Office	Classification	Grade	Remarks
3	Customs Officer 2	RMG TA	3	
1	Cashier	RMG TA	1	

4

Cargo/Queen's Warehouse

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
6	Customs Officer 2	RMG TA	3	
2	Delivery Officer	RMG TA	1	
2	Cashier	RMG TA	1	
4	Records Officer	PIDG RIM	2	

17

Passenger Control - (Donald Sangster Intl.)

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
10	Customs Supervisor	RMG TA	5	
4	Senior Customs Officer	RMG TA	4	
7	Senior Customs/Roving Officer	RMG TA	4	
25	Customs Officer 2	RMG TA	3	
24	Customs Officer	RMG TA	2	
7	Collections Officer	RMG TA	2	Seven (7) posts [#s 57649-55] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.
5	Manifest Clerk	PIDG RIM	2	
1	Driver	LMO DR	2	
1	Driver	LMO DR	1	

85

107 **Total - Airport Operations - Montego Bay**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Port Operations - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
3				

Out-Posts/Freezone (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
3	Collections Officer	RMG TA	2	Three (3) posts [#s 57698-700] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.
3	Manifest Clerk	PIDG RIM	2	
14				

Site Inspection - (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Senior Customs Officer	RMG TA	4	
5	Customs Officer 2	RMG TA	3	
2	Tally Officer	RMG TA	1	
1	Data Entry Officer	MIS IT	1	
11				

Freeport/Container Station

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
8	Customs Officer 2	RMG TA	3	
2	Tally Officer	RMG TA	1	
2	Delivery Officer	RMG TA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Port Operations - Montego Bay

Freeport/Container Station

No of Offices	Office	Classification	Grade	Remarks
2	Collections Officer	RMG TA	2	Two (2) posts [#s 57817-8] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.
4	Manifest Clerk	PIDG RIM	2	
21				
49	Total - Port Operations - Montego Bay			

Customs House - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Senior Secretary	OPS SS	3	
1	Attendant	LMO TS	1	
1	Caretaker	LMO TS	1	
4				

Parcel Post

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
2	Customs Officer 2	RMG TA	3	
1	Assessment Clerk	RMG TA	1	
4				

Entry Processing

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Customs Supervisor	RMG TA	5	
2	Senior Customs Officer	RMG TA	4	
5	Customs Officer 2	RMG TA	3	
1	Lodgement Supervisor	RMG TA	2	
2	Lodgement Clerk	RMG TA	1	
2	Records Officer	PIDG RIM	2	
14				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Customs House - Montego Bay

Collection Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Accounts Supervisor	RMG TA	5	
1	Deposit/Entry Examiner	RMG TA	3	
1	Refunds/Drawback Officer	RMG TA	4	
2	Accounts Clerk	RMG TA	1	
1	Batching Clerk	RMG TA	1	
2	Collections Officer	RMG TA	2	
2	Records Officer	PIDG RIM	2	

11

33 **Total - Customs House - Montego Bay**

Compliance And Enforcement

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Assistant Commissioner	RMG TA	8	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	

4

Incentives

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
1	Records Officer	PIDG RIM	2	
2	Customs Supervisor	RMG TA	5	
4	Senior Customs Officer	RMG TA	4	
5	Customs Officer 2	RMG TA	3	

14

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Compliance And Enforcement

Post Auditing

No of Offices	Office	Classification	Grade	Remarks
2	Manager	RMG TA	6	
2	Secretary	OPS SS	2	
4	Audit Supervisor	RMG TA	5	
12	Auditor	RMG TA	4	
2	Records Officer	PIDG RIM	2	

22

Risk Analysis

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
2	Risk Analyst	RMG TA	5	

3

Research

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
2	Senior Customs Officer	RMG TA	4	

3

Contraband Enforcement

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Senior Secretary	OPS SS	3	
1	Driver	LMO DR	2	
1	Attendant	LMO TS	1	
2	Manager	RMG TA	6	
4	Enforcement Supervisor	RMG TA	5	
5	Senior Enforcement Officer	RMG TA	4	
6	Enforcement Officer 2	RMG TA	3	
2	Secretary	OPS SS	2	
9	Enforcement Officer	RMG TA	4	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Compliance And Enforcement

National Search Centre

No of Offices	Office	Classification	Grade	Remarks
2	Search Supervisor	RMG TA	5	
3	Senior Search Officer	RMG TA	4	
5	Search Officer 2	RMG TA	3	

10

Intelligence

No of Offices	Office	Classification	Grade	Remarks
1	Enforcement Supervisor	RMG TA	5	
4	Senior Enforcement Officer	RMG TA	4	
1	Data Entry Clerk	MIS IT	1	

6

X-Ray Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, X-ray Unit	RMG TA	7	
2	Manager	RMG TA	6	
4	Supervisor	RMG TA	5	
21	Image Interpreter	RMG TA	4	

28

122 **Total - Compliance And Enforcement**

Valuation

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	
1	Senior Secretary	OPS SS	3	

2

Verification

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Valuation

Verification

No of Offices	Office	Classification	Grade	Remarks
6	Senior Valuation Officer	RMG TA	4	
14	Valuation Officer	RMG TA	3	
22				

Research

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	6	
2	Research Officer	SOG ST	5	
1	Data Base Manager	MIS IT	4	
2	Data Entry Clerk	MIS IT	1	
1	Secretary	OPS SS	2	
1	Librarian	PIDG LB	2	
8				

Post Clearance Audit

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
3	Senior Auditor	RMG TA	5	
12	Auditor	RMG TA	4	
1	Secretary	OPS SS	2	
17				
49	Total - Valuation			

International And Industry Liaison

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	
1	Senior Secretary	OPS SS	3	
1	Manager	RMG TA	6	
1	Manager Classification And Industry Liaison	RMG TA	6	
1	Caricom Officer	RMG TA	5	
1	Tariff Officer	RMG TA	5	
6				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

International And Industry Liaison

6 **Total - International And Industry Liaison**

1154 **Total - Jamaica Customs Department**

4683 **Total - Tax Administration Directorate**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth, Sports & Culture

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Executive Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
7				
7	Total - Executive Office			

Corporate Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
3				

Human Resource Management & Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Director, Organizational Development	GMG SEG	2	
1	Director, Human Resource Development	GMG SEG	2	
1	Human Resource Officer	GMG AM	4	
1	Secretary 2	OPS SS	2	
5				
5	Total - Human Resource Management & Development			

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG SEG	1	
1	Procurement Officer	GMG AM	3	
2				
2	Total - Procurement			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth, Sports & Culture

Corporate Services

Administration and Facilities Management

No of Offices	Office	Classification	Grade	Remarks
1	Assets Manager	GMG SEG	2	
1	Office Manager	GMG AM	3	
1	Transport Officer	GMG AM	3	
1	Storekeeper/Inventory Officer	PIDG RIM	2	
1	Receptionist/Telephone Operator	OPS TO	1	
3	Office Attendant	LMO TS	1	
1	Office Attendant 1	LMO TS	1	
1	Attendant/Messenger	LMO TS	1	
2	Driver	LMO DR	1	

12

12 **Total - Administration and Facilities Management**

Documentation/Information Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Systems Administrator	MIS IT	3	
1	User Support Officer	MIS IT	2	
1	Records Officer	PIDG RIM	3	
1	Registry Clerk	PIDG RIM	2	

5

5 **Total - Documentation/Information Access Services**

Accounts Unit

No of Offices	Office	Classification	Grade	Remarks
1	Financial Analyst	FMG PA	2	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	

3

3 **Total - Accounts Unit**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth, Sports & Culture

Corporate Services

Customer Relations

No of Offices	Office	Classification	Grade	Remarks
1	Customer Relations Manager	GMG SEG	1	
1				
1	Total - Customer Relations			
31	Total - Corporate Services			

Communications And Public Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director of Communications	MCG IE	6	
1	Senior Communications Officer	MCG IE	4	
1	Media Relations Officer	MCG IE	4	
1	Public Relations Officer	MCG IE	3	
5	Media Monitoring Officer	MCG IE	3	
1	Webmaster	MIS IT	4	
10				
10	Total - Communications And Public Relations			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
1	Audit Manager	FMG AS	3	
1	Senior Auditor	FMG AS	2	
1	Auditor	FMG AS	1	
1	Audit Clerk	FMG AUC	1	
5				
5	Total - Internal Audit			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth, Sports & Culture

Entertainment and Culture

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Executive Secretary 1	OPS SS	4	
2				

Cultural Policy & Monitoring Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Culture	GMG SEG	4	
1	Co-ordinator, Commemorative Events	GMG SEG	3	
1	Director	GMG SEG	1	
1	Administrator 3	GMG AM	3	
1	Senior Secretary	OPS SS	3	
5				
5	Total - Cultural Policy & Monitoring Unit			

Entertainment Policy & Monitoring Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Director 2	GMG SEG	2	
1	Administrative Assistant	GMG AM	2	
3				
3	Total - Entertainment Policy & Monitoring Unit			
10	Total - Entertainment and Culture			

Youth Policy & Programme Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Director, Youth Programmes	GMG SEG	2	
1	Administrator 3	GMG PMA	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
5				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth, Sports & Culture

Youth Policy & Programme Development

5 **Total - Youth Policy & Programme Development**

Information Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Policy Officer	GMG SEG	2	
1	Director 1	GMG SEG	1	
1	Legal Officer	JLG LO	3	
2	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
9				

Research & Media Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	6	
1	Research Officer	SOG ST	5	
2				
2	Total - Research & Media Relations Unit			
11	Total - Information Division			

Jamaica Archives And Records

No of Offices	Office	Classification	Grade	Remarks
1	Government Archivist	PIDG AR	7	
1	Senior Archivist	PIDG AR	6	
1	Supervisor	PIDG AR	5	
1	Assistant Archivist 2	PIDG AR	4	
5	Assistant Archivist 1	PIDG AR	3	
1	Archives Restorer 3	PIDG AR	4	
2	Archives Restorer 2	PIDG AR	3	
1	Manager, Automated Systems	MIS IT	4	
3	Archives Restorer 1	PIDG AR	2	
1	Senior Photographer	MCG AVT	3	
1	Photographer	MCG AVT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth, Sports & Culture

Jamaica Archives And Records

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 1	OPS SS	4	
1	Secretary 2	OPS SS	2	
2	Cleaner/Office Attendant	LMO TS	2	

22

Government Records Centre

No of Offices	Office	Classification	Grade	Remarks
1	Senior Archivist	PIDG AR	6	
1	Senior Records Management Analyst	PIDG AR	5	
4	Records Management Analyst	PIDG AR	4	
1	Facilities Manager	GMG AM	3	
1	Secretary 1	OPS SS	1	
1	Secretary 2	OPS SS	2	
3	Watchman	LMO TS	1	
3	Records Centre Clerk	PIDG AR	3	
1	Attendant	LMO TS	1	
2	Office Attendant	LMO TS	1	

18

18 **Total - Government Records Centre**

Audio Visual Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Archivist Audio Visual	PIDG AR	6	
1	Audio Visual Records Analyst	PIDG AR	5	
1	Senior Conservation Officer	PIDG AR	4	
2	Conservation Assistant	PIDG AR	3	
1	Assistant Systems Administrator	MIS IT	3	
1	Senior Audio Visual Technical Officer	MCG AVT	4	
2	Audio Visual Technical Officer	MCG AVT	3	
3	Assistant Archivist	PIDG AR	3	
1	Senior Secretary	OPS SS	3	
2	Office Attendant	LMO TS	2	
1	Security/Janitor	LMO TS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth, Sports & Culture

Jamaica Archives And Records

Audio Visual Unit

16

56 **Total - Jamaica Archives And Records**

Access To Information

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	5	
1	Communication/Public Education Manager	MCG IE	5	
1	Public Education Officer	MCG IE	3	
1	Administrator	GMG AM	4	
1	Executive Secretary	OPS SS	4	
1	Senior Secretary	OPS SS	3	Post [# 59141] was formerly listed under Social & Community Development.
6				
6	Total - Access To Information			

Social And Community Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Social & Community Development	GMG SEG	3	
1	Manager, Anti-doping in Sports	GMG SEG	2	
1	Administrative Secretary	OPS ADS	1	
3				
3	Total - Social And Community Development			

Community Development & Sports

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Community Dev. Youth & Sports	GMG SEG	5	
1	Executive Secretary 1	OPS SS	4	
2				
2	Total - Community Development & Sports			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth, Sports & Culture

Bureau of Gender Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Executive Director	GMG SEG	5	
1	Accountant	FMG PA	1	
1	Systems Administrator	MIS IT	3	
1	Librarian	PIDG LB	3	
1	Executive Secretary 1	OPS SS	4	
5				

Public Education & Information Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager	MCG IE	4	
1	Senior Policy Analyst	GMG SEG	2	
1	Director	GMG SEG	3	
1	Policy Analyst	GMG SEG	2	
1	Secretary 2	OPS SS	2	
5				
5	Total - Public Education & Information Unit			

Research Unit

No of Offices	Office	Classification	Grade	Remarks
1	Research Co-ordinator	SOG ST	7	
3	Research Officer	SOG ST	6	
4				
4	Total - Research Unit			

Community Liaison Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
1	Rural Sociologist	SOG ST	6	
2	Social Worker	SWG PS	3	
1	Project Officer	GMG AM	4	
5				
5	Total - Community Liaison Branch			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth, Sports & Culture

Bureau of Gender Affairs

Administration And Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Manager	GMG AM	4	
1	Customer Service Officer	GMG AM	2	
1	Accounting Clerk 2	FMG AC	2	
1	Registrar	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
1	Driver 1	LMO DR	1	
1	Messenger	LMO TS	1	
1	Attendant	LMO TS	1	
8				
8	Total - Administration And Accounts Branch			

Women's Centre

No of Offices	Office	Classification	Grade	Remarks
1	Senior Social Worker	SWG PS	3	
4	Social Worker 2	SWG PS	2	
1	Clerical Officer 4	OPS CR	3	
6				
6	Total - Women's Centre			
33	Total - Bureau of Gender Affairs			
179	Total - Ministry of Youth, Sports & Culture			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Administrative Assistant	GMG SEG	1	
1	Administrator 3	GMG PMA	3	
1	Executive Secretary 3	OPS SS	6	
3	Executive Secretary 2	OPS SS	5	
5	Executive Secretary 1	OPS SS	4	Post [# 4898] transferred from the Foreign Trade Division with effect from November 2, 2009.

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Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Foreign Service Officer	FSG FSO	2	
1	Legal Officer	JLG LO	2	C.D.
1	Secretary 2	OPS SS	2	

4

Public Relations & Media Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Public Relations/Media Officer	MCG IE	4	
1	Foreign Service Officer	FSG FSO	1	
1	Secretary 2	OPS SS	2	

3

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Auditor	FMG AS	3	
2	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	
1	Secretary 2	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Foreign Service Operations Division

No of Offices	Office	Classification	Grade	Remarks
1	Under Secretary	FSG FSO	8	
1				

Corporate Planning

No of Offices	Office	Classification	Grade	Remarks
1	Corporate Planner	GMG SEG	2	
1				
1	Total - Corporate Planning			

Administration and Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Head, Administration Unit	GMG SEG	1	
1	Office Manager	GMG AM	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Secretary 1	OPS SS	1	
2	Telephone Operator	OPS TO	2	
7	Attendant	LMO TS	1	
1	Attendant			
2	Receptionist	PIDG RIM	1	
1	Watchman	LMO TS	1	
19				
19	Total - Administration and Office Management			

Communications

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
3	Driver 1	LMO DR	1	
8				
8	Total - Communications			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Foreign Service Operations Division

Information Systems and Records (Formerly Registry)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Librarian/Records Officer	PIDG LB	4	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
7	Records Clerk	PIDG RIM	1	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 1	OPS SS	1	
15				
15	Total - Information Systems and Records (Formerly Registry)			

Information and Communication Technology Unit (ICT)

No of Offices	Office	Classification	Grade	Remarks
1	Director, ICT	MIS IT	6	
1	Systems Administrator	MIS IT	5	New post [# 61530] with effect from July 1, 2008 and not January 1, 2009 as listed in the 2009 CSE Amendment Order.
1	Webmaster/Multimedia Specialist	MIS IT	4	New post [# 61531] with effect from July 1, 2008 and not January 1, 2009 as listed in the 2009 CSE Amendment Order.
1	Help Desk/Counter Technician	MIS IT	3	New post [# 61532] with effect from July 1, 2008 and not January 1, 2009 as listed in the 2009 CSE Amendment Order.
4				
4	Total - Information and Communication Technology Unit (ICT)			

Human Resource Management and Development

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG	4	
1	Director, Human Resource Management	GMG SEG	3	
1	Director, Organisation & Development	GMG SEG	3	
1	Director, Human Resource Development	GMG SEG	3	
1	Senior Human Resource Officer	GMG SEG	1	
1	Human Resource Officer	GMG AM	4	
1	Assistant Human Resource Officer	GMG AM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Foreign Service Operations Division

Human Resource Management and Development

No of Offices	Office	Classification	Grade	Remarks
1	HRMIS Records Management Officer	GMG AM	2	
2	Records Officer 1	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
13				
13	Total - Human Resource Management and Development			

Protocol Department (Formerly Protocol & Consular Dept.)

No of Offices	Office	Classification	Grade	Remarks
1	Director	FSG FSO	6	Post [# 4845] transferred from the former Protocol and Consular Department with effect from November 2, 2009.
1	Assistant Director	FSG FSO	4	Post [# 4846] transferred from the former Protocol and Consular Department with effect from November 2, 2009.
2	Protocol Officer	GMG SEG	1	Posts [#s 4847-8] of Foreign Service Officer (FSO 3) reclassified and retitled with effect from June 1, 2009. Transferred from the former Protocol and Consular Department with effect from November 2, 2009.
1	Protocol Officer 3	GMG SEG	1	Post [# 50032] of Protocol Officer (FSO 3), retitled and reclassified with effect from June 1, 2009. Transferred from the former Protocol and Consular Department with effect from November 2, 2009.
1	Protocol Officer 2	GMG AM	4	Post [# 4849] of Foreign Service Officer (FSO 2) retitled and reclassified with effect from June 1, 2009. Transferred from the former Protocol and Consular Department with effect from November 2, 2010.
1	Protocol Officer 2	GMG AM	4	Post [# 4851] of Foreign Service Officer 1 (FSO 1) retitled and reclassified with effect from June 1, 2009. Transferred from the former Protocol and Consular Department with effect from November 2, 2010.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Foreign Service Operations Division

Protocol Department (Formerly Protocol & Consular Dept.)

No of Offices	Office	Classification	Grade	Remarks
1	Protocol Officer 1	GMG AM	3	Posts [#s 4852-3] of Foreign Service Officer 1 (FSO 1) reclassified and retitled with effect from June 1, 2009. Transferred from the former Protocol and Consular Department with effect from November 2, 2009.
1	Senior Secretary	OPS SS	3	Post [# 4855] transferred from the former Protocol and Consular Department with effect from November 2, 2009.
1	Secretary 2	OPS SS	2	Post [# 4856] transferred from the former Protocol and Consular Department with effect from November 2, 2009.
10				
10	Total - Protocol Department (Formerly Protocol & Consular Dept.)			

Diaspora and Consular Affairs Department

No of Offices	Office	Classification	Grade	Remarks
1	Director	FSG FSO	6	Post [# 54915] transferred from Jamaicans Overseas Department with effect from November 2, 2009.
1	Assistant Director	FSG FSO	4	Post [# 4873] transferred from Jamaicans Overseas Department with effect from November 2, 2009.
1	Assistant Director	FSG FSO	4	Post [# 53474] of Marine & Aviation Officer retitled and transferred from the Marine and Aviation Affairs Department with effect from November 2, 2009.
2	Foreign Service Officer	FSG FSO	2	Post [# 4822] transferred from the Jamaicans Overseas Department and post [# 4871] transferred from the Marine Aviation Affairs Department with effect from November 2, 2009.
1	Foreign Service Officer 1	FSG FSO	1	Post [# 4850] transferred from Protocol and Consular Department with effect from November 2, 2009.
1	Foreign Service Officer 1	FSG FSO	1	Post [# 4854] transferred from the Jamaicans Overseas Department with effect from November 2, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Foreign Service Operations Division

Diaspora and Consular Affairs Department

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	Post [# 4841] transferred from the Jamaicans Overseas Department with effect from November 2, 2009
1	Secretary 2	OPS SS	2	Post [# 4874] transferred from the Jamaicans Overseas Department with effect from November 11, 2009.
9				
9	Total - Diaspora and Consular Affairs Department			
80	Total - Foreign Service Operations Division			

Foreign Trade Division (formerly Trade and Maritime Affairs Division)

No of Offices	Office	Classification	Grade	Remarks
1	Under Secretary	FSG FSO	8	Post [#4795] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
1	Supernumerary Under Secretary	FSG FSO	8	New post [# 62692] with effect from November 1, 2008 to October 31, 2011.
2				

CSME Unit

No of Offices	Office	Classification	Grade	Remarks
1	Investment Affairs Officer	FSG FSO	5	Post [# 54913] transferred from Investment Unit with effect from November 2, 2009.
1	Senior Secretary	OPS SS	3	Post [# 4844] transferred from the Marine and Aviation Affairs Department with effect from November 2, 2009.
2				
2	Total - CSME Unit			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Foreign Trade Division (formerly Trade and Maritime Affairs Division)

Foreign Trade Department

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	FSG FSO	7	Post [# 4863] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
1	Director	FSG FSO	6	Post [# 53473] of Director. Marine and Aviation Affairs retitled and transferred from the former Maritime & Aviation Affairs Department with effect from November 2, 2009.
1	Deputy Director	FSG FSO	5	Post [# 4864] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
2	Assistant Director	FSG FSO	4	Posts [#s 50440-1] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
3	Foreign Service Officer 3	FSG FSO	3	Posts [#s 4865-6 & 50442] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
1	Foreign Service Officer 1	FSG FSO	1	Post [# 4813] transferred from the former Marine & Aviation Affairs Department with effect from November 2, 2009.
1	Foreign Service Officer 2	FSG FSO	2	Post [# 4867] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
1	Senior Secretary	OPS SS	3	Post [# 4868] transferred from the former Trade & Maritime Affairs Division with effect from November 2, 2009.
1	Secretary 2	OPS SS	2	Post [# 4827] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
12				
12	Total - Foreign Trade Department			
16	Total - Foreign Trade Division (formerly Trade and Maritime Affairs Division)			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Multilateral Affairs Division

International Organization Department

No of Offices	Office	Classification	Grade	Remarks
1	Under Secretary	FSG FSO	8	Post [# 4817] formerly shown under Bilateral And Regional Affairs Division.
1	Director	FSG FSO	6	
1	Assistant Director	FSG FSO	4	
1	Foreign Service Officer	FSG FSO	3	
2	Foreign Service Officer	FSG FSO	2	
1	Foreign Service Officer	FSG FSO	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
10				
10	Total - International Organization Department			

Economic Affairs Department (formerly International Economic Affairs Dept.)

No of Offices	Office	Classification	Grade	Remarks
1	Director	FSG FSO	6	Post [# 4818] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
1	Assistant Director	FSG FSO	4	Post [# 4819] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
1	Foreign Service Officer	FSG FSO	3	Post [# 4820] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
1	Foreign Service Officer	FSG FSO	2	Post [# 4821] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
1	Foreign Service Officer 3	FSG FSO	3	Post [# 4936] of Counsellor retitled and transferred from Embassy in Washington (USA) with effect from November 2, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Multilateral Affairs Division

Economic Affairs Department (formerly International Economic Affairs Dept.)

No of Offices	Office	Classification	Grade	Remarks
2	Foreign Service Officer	FSG FSO	1	Posts [#s 4823 & 4836] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
1	Senior Secretary	OPS SS	3	Post [#4826] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
1	Secretary 1	OPS SS	1	Post [#4828] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
9				
9	Total - Economic Affairs Department (formerly International Economic Affairs Dept.)			
19	Total - Multilateral Affairs Division			

Bilateral And Regional Affairs Division

No of Offices	Office	Classification	Grade	Remarks
1	Under Secretary	FSG FSO	8	
1	Executive Secretary	OPS SS	4	
2				

Caribbean and Americas Department

No of Offices	Office	Classification	Grade	Remarks
1	Director	FSG FSO	6	
1	Assistant Director	FSG FSO	4	
1	Foreign Service Officer 3	FSG FSO	3	Post [# 5090] of Counsellor retitled with effect from November 2, 2009.
2	Foreign Service Officer 3	FSG FSO	3	
1	Foreign Service Officer 2	FSG FSO	2	
3	Foreign Service Officer 1	FSG FSO	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Bilateral And Regional Affairs Division

Caribbean and Americas Department

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	
12				
12	Total - Caribbean and Americas Department			

Bilateral Relations Department

No of Offices	Office	Classification	Grade	Remarks
1	Director, Bilateral Relations	FSG FSO	6	
1	Assistant Director	FSG FSO	4	
2	Foreign Service Officer 3	FSG FSO	3	
2	Foreign Service Officer 2	FSG FSO	2	
2	Foreign Service Officer	FSG FSO	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
10				
10	Total - Bilateral Relations Department			
24	Total - Bilateral And Regional Affairs Division			

Finance And Accounts (Headquarters)

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer 1	FMG PA	4	
1	Director, Finance And Accounts	FMG PA	2	
1	Accounting Technician/Office Manager	FMG AT	2	
1	Financial Management Information Systems Manager	FMG AT	2	
1	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
9				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Finance And Accounts (Headquarters)

Budget and Cash Management

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
3				
3	Total - Budget and Cash Management			

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Accounting Technician 2	FMG AT	2	
4	Accounting Technician 1	FMG AT	1	
2	Accounting Clerk 1	FMG AC	1	
9				
9	Total - Payments			

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
2	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
5				
5	Total - Salaries			

Main Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
6				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Finance And Accounts (Headquarters)

Main Accounts

6 **Total - Main Accounts**

32 **Total - Finance And Accounts (Headquarters)**

High Commission In The United Kingdom

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	8	E
1	Minister/Deputy High Commissioner	FSG FSO	5	E
1	Diaspora Development Officer	FSG FSO	4	E
2	Counsellor	FSG FSO	3	E
3	First Secretary	FSG FSO	2	E
1	Second Secretary	FSG FSO	1	E
1	Accounting Technician 3	FMG AT	3	E
1	Accounting Technician 2	FMG AT	2	E
1	Records Officer 1 (Registry)	PIDG RIM	2	E
1	Executive Secretary 1	OPS SS	4	E
1	Senior Secretary	OPS SS	3	E
1	Secretary 2	OPS SS	2	E

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Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Community Relations Officer			
1	Stenographer			
1	Senior Clerk			
2	Clerk Grade 2			
1	Telephonist			
1	Chauffeur			
1	Records Officer 1	PIDG RIM	2	
1	Senior Clerk (Office Management)			
1	Senior Clerk (Registry)			
1	Customer Service Officer 2			
1	Data Entry/Image Capture Officer	MIS IT	2	
1	Cashier			

13

28 **Total - High Commission In The United Kingdom**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

High Commission In Ottawa, Canada

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	7	E
1	Counsellor	FSG FSO	3	E
1	Second Secretary	FSG FSO	1	E
1	Accounting Technician 2	FMG AT	2	E
1	Senior Secretary	OPS SS	3	E
1	Secretary 2	OPS SS	2	E
6				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
2	Clerk Grade 1			
1	Stenographer			
1	Chauffeur			
4				

10 **Total - High Commission In Ottawa, Canada**

Consulate General In Toronto, Canada

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Consul General	FSG FSO	5	E
1	Vice Consul	FSG FSO	2	E
1	Secretary 2	OPS SS	2	E
1	Accounting Technician 2	FMG AT	2	E
4				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Typist 1			
2	Clerk Grade 1			
1	Chauffeur/Messenger			
1	Clerk (Cashier) Grade1			
1	Customer Service Officer 2			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Consulate General In Toronto, Canada

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Cashier			
7				
11	Total - Consulate General In Toronto, Canada			

Embassy In Washington, United States Of America

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	8	E
1	Minister	FSG FSO	5	E
1	Minister/Counsellor	FSG FSO	4	E
1	Counsellor	FSG FSO	3	E
1	Records Officer 1	PIDG RIM	2	E
1	Accounting Technician 2	FMG AT	2	E
1	Executive Secretary 1	OPS SS	4	E
1	Senior Secretary	OPS SS	3	E
2	Secretary 2	OPS SS	2	E
10				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Grade 1			
1	Stenographer Grade 1			
1	Telephone/Receptionist			
1	Ambassador's Chauffeur			
1	Chauffeur/Messenger			
1	Female Messenger			
6				
16	Total - Embassy In Washington, United States Of America			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Permanent Mission Of Jamaica To The Organisation Of American States, Washington, USA

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Minister/Deputy Permanent Representative	FSG FSO	5	E
1	First Secretary	FSG FSO	2	E
1	Secretary 2	OPS SS	2	E
3				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Clerk			
1	Clerk Grade 1			
2				
5	Total - Permanent Mission Of Jamaica To The Organisation Of American States, Washington, USA			

Embassy In Mexico City, Mexico

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	6	E
1	Counsellor	FSG FSO	3	E
1	Accounting Technician 2	FMG AT	2	E
1	Senior Secretary	OPS SS	3	E
1	Secretary 2	OPS SS	2	E
5				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary			
1	Ambassador's Chauffeur			
2				
7	Total - Embassy In Mexico City, Mexico			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Consulate General In New York, USA

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Consul General	FSG FSO	6	E
1	Consul	FSG FSO	3	E
1	Vice Consul	FSG FSO	2	E
2	Vice Consul	FSG FSO	1	E
1	Accounting Technician 3	FMG AT	3	E
1	Accounting Technician 2	FMG AT	2	E
1	Records Officer 1	PIDG RIM	2	E
1	Secretary 2	OPS SS	2	E
1	Senior Secretary	OPS SS	3	E

10

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
4	Clerk Grade 1			
2	Stenographer Grade 1			
1	Stenographer			
1	Telephonist/Receptionist			
1	Consul General's Chauffeur			
1	Chauffeur/Messenger			
1	Cleaner/Attendant			
1	Customer Service Officer 2			
1	Customer Service Officer 2			
1	Data Entry/Image Capture Officer	MIS IT	2	

14

24 **Total - Consulate General In New York, USA**

Permanent Mission To United Nations, New York, USA

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Representative	FSG FSO	8	E
1	Minister/Deputy Permanent Representative	FSG FSO	5	E
2	Counsellor	FSG FSO	3	E
2	First Secretary	FSG FSO	2	E

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Permanent Mission To United Nations, New York, USA

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
3	Second Secretary	FSG FSO	1	E
1	Librarian 2			E
1	Accounting Technician 1	FMG AT	1	E
1	Records Officer 2	PIDG RIM	3	E
1	Executive Secretary 1	OPS SS	4	E
2	Senior Secretary	OPS SS	3	E
1	Secretary 2	OPS SS	2	E

16

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Grade 1			
1	Stenographer Grade 1			
1	Stenographer			
1	Registry Clerk - Grade 1			
1	Ambassador's Chauffeur			
1	Librarian/Archivist			
1	Administrative and Research Assistant			
1	Accounting Clerk			

8

24 **Total - Permanent Mission To United Nations, New York, USA**

Permanent Representative Of Jamaica To The United Nations, Geneva, Switzerland

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Representative	FSG FSO	8	E
1	Ministry/Deputy Permanent Representative	FSG FSO	5	E
1	Minister/Counsellor	FSG FSO	4	E
2	First Secretary	FSG FSO	2	E
1	Accounting Technician 2	FMG AT	2	E
1	Senior Secretary	OPS SS	3	E
1	Secretary 2	OPS SS	2	E

8

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Permanent Representative Of Jamaica To The United Nations, Geneva, Switzerland

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Secretary/Receptionist			
1	Chauffeur			
1	Chauffeur/Messenger			
1	Cleaner/Attendant			
4				
12	Total - Permanent Representative Of Jamaica To The United Nations, Geneva, Switzerland			

High Commission In Port Of Spain, Trinidad And Tobago

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	6	E
1	Counsellor	FSG FSO	3	E
1	Accounting Technician 2	FMG AT	2	E
1	Senior Secretary	OPS SS	3	E
1	Secretary 2	OPS SS	2	E
5				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Stenographer			
1	Clerk Grade 1			
1	Chauffeur			
1	Office Maid			
4				
9	Total - High Commission In Port Of Spain, Trinidad And Tobago			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Embassy In Berlin, Germany

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	7	E
1	Counsellor	FSG FSO	3	E
1	Accounting Technician 2	FMG AT	2	E
1	Records Officer 2	PIDG RIM	3	E
1	Senior Secretary	OPS SS	3	E
5				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Typist 1			
1	Clerk Grade 1			
1	Messenger/Driver			
1	Translator			
4				

9 **Total - Embassy In Berlin, Germany**

Permanent Mission To The European Economic Community And Embassy In Brussels, Belgium

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	8	E
1	Special Projects Liaison Officer	FSG FSO	5	E
1	Minister/Counsellor	FSG FSO	4	E
1	First Secretary	FSG FSO	2	E
1	Second Secretary	FSG FSO	1	E
1	Accounting Technician 2	FMG AT	2	E
1	Administrative Assistant	GMG AM	3	E
1	Records Officer 2	PIDG RIM	3	E
1	Senior Secretary	OPS SS	3	E
9				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Permanent Mission To The European Economic Community And Embassy In Brussels, Belgium

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Translator/Typist			
1	Receptionist/Typist			
1	Clerk Typist 1			
1	Ambassador's Chauffeur			
1	Messenger/Driver			
5				
14	Total - Permanent Mission To The European Economic Community And Embassy In Brussels, Belgium			

Consulate General, Miami, USA

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Consul General	FSG FSO	5	E
1	Consul	FSG FSO	3	E
1	Records Officer 2	PIDG RIM	3	E
1	Accounting Technician 2	FMG AT	2	E
1	Senior Secretary	OPS SS	3	E
5				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Telephonist/Receptionist			
3	Clerk Grade 1			
1	Messenger/Driver			
1	Customer Service Officer 2			
1	Data Entry/Image Capture Officer	MIS IT	2	
7				
12	Total - Consulate General, Miami, USA			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Embassy In Caracas, Venezuela

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	6	E
1	Counsellor	FSG FSO	3	E
1	Second Secretary	FSG FSO	1	E
1	Accounting Technician 2	FMG AT	2	E
1	Records Officer 1	PIDG RIM	2	E
1	Senior Secretary	OPS SS	3	E
6				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary			
1	Chauffeur			
2				
8	Total - Embassy In Caracas, Venezuela			

Embassy In Havana, Cuba

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	6	E
1	Counsellor	FSG FSO	3	E
1	Counsellor/Student Affairs Co-ordinator	FSG FSO	3	E. New post [# 62901] with effect from April 1, 2010.
1	Office Manager	FMG AT	2	E
1	Senior Secretary	OPS SS	3	E
5				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary			
1	Chauffeur/Messenger			
1	Office Maid			
3				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Embassy In Havana, Cuba

8 **Total - Embassy In Havana, Cuba**

High Commission In Abuja, Nigeria

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	6	E
1	Counsellor	FSG FSO	3	E
1	Senior Secretary	OPS SS	3	E
1	Accounting Technician/Office Manager	FMG AT	2	E
4				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Grade 1			
1	Chauffeur			
2	Security Guard			
4				

8 **Total - High Commission In Abuja, Nigeria**

Embassy In Tokyo, Japan

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	7	E
1	Minister/Counsellor	FSG FSO	4	E
1	First Secretary	FSG FSO	2	E
1	Accounting Technician 3	FMG AT	3	E
1	Senior Secretary	OPS SS	3	E
5				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary			
1	Telephonist/Receptionist			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Embassy In Tokyo, Japan

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador's Chauffeur			
1	Secretary			
4				
9	Total - Embassy In Tokyo, Japan			

Embassy, Peoples Republic of China

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	7	E
1	Minister/Counsellor	FSG FSO	4	E
1	Attache/Senior Secretary	OPS SS	3	E
1	Accounting Technician 2	FMG AT	2	E
4				
4				

Locally Recruited Posts

No of Offices	Office	Classification	Grade	Remarks
1	Clerk-Consular/Accounts			
1	Receptionist/Bilingual Secretary			
1	Chauffeur			
1	Messenger/Driver			
1	Office Attendant			
5				
5				
9	Total - Embassy, Peoples Republic of China			

Jamaican High Commission - South Africa

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	8	E

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Jamaican High Commission - South Africa

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Minister/Counsellor	FSG FSO	4	E
1	First Secretary	FSG FSO	2	E
1	Accounting Technician 3	FMG AT	3	E
1	Executive Secretary 1	OPS SS	4	E
5				

Total - Home Based Staff

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Grade 1 Clerk			
1	Receptionist/Secretary			
1	Ambassador's Chauffeur			
1	Messenger/Driver			
1	Office Attendant/Cleaner			

5

5 **Total - Locally Engaged Staff**

10 **Total - Jamaican High Commission - South Africa**

431 **Total - Ministry Of Foreign Affairs And Foreign Trade**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Tourism

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Executive Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
6				
6	Total - Executive Office			

Corporate Communications

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Corporate Communications	GMG SEG	4	Post [#54007] of Director (MCG/IE 5) reclassified and retitled with effect from June 1, 2009.
1	Communications Director, Product Development	GMG SEG	3	New post [# 62770] with effect from June 1, 2009.
1	Public Relations Officer	MCG IE	3	
1	Communications Co-ordinator, Graphics	MCG AVP	3	New post [# 62771] with effect from June 1, 2009.
4				
4	Total - Corporate Communications			

Corporate Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
1	Procurement Officer	GMG AM	3	New post [# 62903] with effect from January 1, 2010.
3				

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Tourism

Corporate Services

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 1	FMG AT	1	
2				
2	Total - Accounts			

Human Resource & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	3	
1	Senior Human Resource Officer	GMG SEG	1	
2				
2	Total - Human Resource & Administration			

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	3	
1	Storekeeper/Inventory Officer	PIDG RIM	3	
1	Receptionist/Telephone Operator	OPS TO	2	
1	Attendant/Messenger	LMO TS	2	
1	Handyman	LMO TS	1	
3	Office Attendant	LMO TS	1	
2	Driver 1	LMO DR	1	
10				
10	Total - Office Management			

Documentation/Information/Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Systems Support Officer	MIS IT	3	
1	Registrar	PIDG RIM	2	
1	Registry Clerk	PIDG RIM	1	
4				
4	Total - Documentation/Information/Access Services			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Tourism

Corporate Services

21

Tourism

No of Offices	Office	Classification	Grade	Remarks
1	Director General	GMG EMG	1	
1	Administrative Assistant	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
4				

Tourism Policy & Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Director, Tourism Facilitation	GMG SEG	3	
1	Director, Tourism Relation	GMG SEG	3	
1	Facilitation & Monitoring Officer	GMG SEG	2	
1	Production Facilitation Officer	GMG SEG	2	
5				
5	Total - Tourism Policy & Monitoring			
9	Total - Tourism			

Strategic Planning & Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Economist	GMG SEG	4	
1	Strategic Policy Analyst	GMG SEG	2	
1	Corporate Planner	GMG SEG	2	
1	Policy Analyst	GMG SEG	1	
1	Administrative Assistant	GMG AM	3	
6				
6				
6	Total - Strategic Planning & Evaluation			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Tourism

Posts from the former Ministry of Tourism, Entertainment & Culture

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1				
1	Total - Posts from the former Ministry of Tourism, Entertainment & Culture			
47	Total - Ministry Of Tourism			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

General Administration

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Chief Technical Director	GMG CTD	1	
1	Administrative Assistant	GMG SEG	1	
1	Administrator 3	GMG AM	3	
1	Procurement Officer	GMG AM	2	
2	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
8				

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Public Relations Manager	MCG IE	4	
1	Public Relations Officer	MCG IE	2	
4				

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Senior Personnel Officer	GMG AM	4	
1	Assistant Personnel Officer	GMG AM	2	
1	Administrator	GMG AM	1	
1	Secretary 1	OPS SS	1	
4				

Registry

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
5	Records Clerk	PIDG RIM	1	
6				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

General Administration

Training

No of Offices	Office	Classification	Grade	Remarks
1	Director, Training	GMG SEG	1	
1	Training Officer	GMG AM	2	
2				

Typing Pool

No of Offices	Office	Classification	Grade	Remarks
7	Senior Secretary	OPS SS	3	
15	Secretary 2	OPS SS	2	
22	Secretary 1	OPS SS	1	
44				

Establishment And General

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 1	GMG AM	1	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
2	Telephone Operator	OPS TO	1	
1	Artisan 4	LMO TS	5	
2	Artisan 3	LMO TS	4	
1	Caretaker	LMO TS	2	
10	Attendant	LMO TS	1	
1	Gardener	LMO	1	
5	Watchman	LMO TS	1	
1	Driver 2	LMO DR	2	
28				

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Auditor	FMG AS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

General Administration

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
4	Auditor	FMG AS	2	
6	Assistant Auditor	FMG AS	1	
1	Secretary	OPS SS	2	
14				
110	Total - General Administration			

Finance and Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Director, Finance	FMG PA	3	
1	Budget Officer	FMG PA	2	
1	Financial Management Information Systems Manager	FMG AT	3	
1	Commitment Control/Budget Officer	FMG AT	3	
1	Senior Secretary	OPS SS	3	
1	Cashier	FMG CS	1	
7				

Vote Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Vote Accounts	FMG PA	2	
1				

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
3	Accounting Technician 1	FMG AT	1	
6				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Finance and Accounts

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Payment Supervisor	FMG PA	1	
1				

Disbursements

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2	Accounting Clerk 2	FMG AC	2	
4				

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
8	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 1	FMG AC	1	
10				
29	Total - Finance and Accounts			

Food Stamps and Public Assistance

No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	2	
1				

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
4	Accounting Technician 1	FMG AT	1	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Food Stamps and Public Assistance

Payments

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Clerk 2	FMG AC	2	
2				
7	Total - Food Stamps and Public Assistance			

Fund Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Fund Accounts	FMG PA	2	
1				

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	Post [# 5253] was incorrectly listed as Payment Supervisor (FMG/PA 1) in previous CSE (G) Orders.
1				

Voucher Preparation

No of Offices	Office	Classification	Grade	Remarks
3	Accounting Technician 2	FMG AT	2	
3	Accounting Clerk 2	FMG AC	2	
6				

Book Preparation

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Fund Accounts

National Insurance, Disbursement Unit

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
5	Records Clerk	PIDG RIM	1	
6				

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
4	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Supernumerary Accounting Technician 2	FMG AT	2	
1	Secretary 1	OPS SS	1	
7				
23	Total - Fund Accounts			

Manpower Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Manpower Services	GMG SEG	4	
1	Director, Local Employment Work Permit/G. Bay	GMG SEG	3	
1	Director, Overseas Employment (US)	GMG SEG	1	
1	Director, Overseas Employment (Canada)	GMG SEG	1	
1	Director, Overseas Farm Workers Savings	GMG SEG	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Supernumerary Administrator	GMG PMA	2	
8				

Local Employment Services

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 4	GMG AM	4	
6	Administrator 3	GMG AM	3	
1	Job Interviewer	GMG AM	3	
1	Research Officer	SOG ST	5	
6	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Manpower Services Division

Local Employment Services

No of Offices	Office	Classification	Grade	Remarks
1	Departmental Assistant	OPS CR	1	

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Overseas Employment and Migration Services

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
3	Administrator 3	GMG AM	3	
1	Welfare Officer	GMG AM	3	
4	Administrator 2	GMG AM	2	
5	Administrator 1	GMG AM	1	
1	Administrator	GMG AM	3	
1	Labour Officer 3	OPS CR	5	
3	Administrator 3	GMG AM	3	
1	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
4	Records Clerk (Work Permit)	PIDG RIM	1	
1	Senior Fingerprint Technician	PTSG PX	7	
1	Fingerprint Technician 2	PTSG PX	5	
6	Fingerprint Technician 1	PTSG PX	4	

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Overseas Employment Family Services Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	New post [# 62848] with effect from July 1, 2009.
2	Administrator 4	GMG AM	4	Two (2) new posts [#s 62849-50] with effect from July 1, 2009.
14	Professional Social Worker	SWG PS	2	Fourteen (14) new posts [#s 62851-64] with effect from July 1, 2009.
1	Information Technology Officer	MIS IT	4	New post [# 62865] with effect from July 1, 2009.
1	Data Entry Clerk	MIS IT	2	New post [# 62866] with effect from July 1, 2009.
1	Data Entry Clerk	MIS IT	1	New post [# 62867] with effect from July 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Manpower Services Division

Overseas Employment Family Services Unit

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Work Permit Section

No of Offices	Office	Classification	Grade	Remarks
1	Director, Work Permit Section	GMG SEG	3	Post [# 5357] of Director (GMG/SEG 1) retitled and upgraded with effect from January 1, 2010.
1	Supervisor	GMG AM	4	
2	Administrator 3	GMG AM	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

6

Work Permit Unit - Investigation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	GMG AM	4	
2	Investigation Officer	GMG AM	3	

3

Work Permit Unit - Customer Service

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	GMG AM	3	
2	Customer Service Officer	GMG AM	2	

3

Work Permit Unit - Data Processing

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	MIS IT	2	
4	Data Entry Clerk	MIS IT	1	
3	Records Officer 1 (Statistics)	PIDG RIM	2	

8

99 **Total - Manpower Services Division**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Industrial Relations and Allied Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Director 6	GMG SEG	6	B3.
1				

Industrial Relations Services

No of Offices	Office	Classification	Grade	Remarks
1	Chief Director, Industrial Relations	GMG SEG	4	B5.
1	Director, Pre-Conciliation	GMG SEG	3	B7.
2	Director, Conciliation	GMG SEG	2	B9.
1	Director 1 (St. Ann)	GMG SEG	1	
5	Industrial Relations Officer	GMG SEG	1	B13.
10				

E.S.O.P. Programme

No of Offices	Office	Classification	Grade	Remarks
1	Financial Analyst	GMG SEG	1	
1				

Conciliation

No of Offices	Office	Classification	Grade	Remarks
3	Conciliation Officer 2	GMG AM	4	B16.
4	Conciliation Officer 1	GMG AM	3	B22.
1	Executive Secretary 1	OPS SS	4	B19.
8				

Industrial Dispute Tribunal

No of Offices	Office	Classification	Grade	Remarks
1	Secretary To The Tribunal	GMG SEG	2	B9.
5	Assistant Secretary	GMG AM	4	B16.
2	Records Officer 1	PIDG RIM	2	
1	Chief Stenotype Writer	OPS SW	3	B13.
6	Senior Stenotype Writer	OPS SW	2	B13.
7	Stenotype Writer	OPS SW	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Industrial Relations and Allied Services Division

Industrial Dispute Tribunal

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Telephone Operator 1	OPS TO	1	
1	Attendant	LMO TS	1	

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Admin. of Laws Relating to Pay and General Conditions of Employment

No of Offices	Office	Classification	Grade	Remarks
1	Director, Pay And Conditions Of Employment	GMG SEG	3	B7.
2	Director 1	GMG SEG	1	
1	Administrator 1	GMG AM	1	
2	Labour Officer 2	GMG AM	2	
2	Records Clerk	PIDG RIM	1	

8

Minimum Wage Advisory Commission

No of Offices	Office	Classification	Grade	Remarks
1	Secretary	GMG AM	3	

1

Regional Office (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
1	Administrator 4	GMG AM	4	
1	Job Solicitor	GMG AM	3	
7	Administrator 3	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Industrial Relations and Allied Services Division

Planning, Research and Statistics Division

No of Offices	Office	Classification	Grade	Remarks
1	Corporate Planner	GMG SEG	4	
1	Director, Planning And Monitoring	GMG SEG	2	
1	Director, Research And Analysis	SOG ST	8	B7.
1	Senior Labour Market Analyst	SOG ST	7	
1	Labour Market Analyst	SOG ST	6	
1	Director, Data Collection and Statistics	SOG ST	6	
1	Director, Social And Economic Research	SOG ST	6	
2	Research Officer	SOG ST	5	
1	Data Collecting Officer	GMG AM	1	
1	Senior Systems Analyst	MIS IT	5	
1	Administrator 2	GMG AM	2	
2	Records Clerk	PIDG RIM	1	

14

Labour Exchange Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Electronic Labour Exchange	GMG SEG	2	
1	Job Solicitor	GMG AM	3	
1	Job Interviewer	GMG AM	3	
9	Data Entry Clerk	MIS IT	1	Posts [#s 5650, 5653, 5662, 5669, 5686, 6047, 6064, 6082 & 5691] were incorrectly listed under the Planning Research & Statistical Division.

12

93 **Total - Industrial Relations and Allied Services Division**

Industrial Safety Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Industrial Safety	GMG SEG	4	
2	Assistant Director, Industrial Safety	SOG ST	7	
3	Senior Industrial Safety Inspector	SOG ST	6	
10	Industrial Safety Inspector	SOG ST	4	
1	Records Officer 2	PIDG RIM	3	
2	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Industrial Safety Division

19

19 **Total - Industrial Safety Division**

Productivity Centre

Executive Director's Office

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	6	
1	Administrative Manager	GMG AM	4	
1	Records Officer	PIDG RIM	2	
1	Executive Secretary	OPS SS	4	
1	Office Assistant	LMO TS	4	

5

Technical Assistance Service Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Productivity Specialist	GMG SEG	4	
1	Productivity Specialist	GMG SEG	2	
1	Research Officer	SOG ST	5	

3

Information/Communication Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Communication Specialist	MCG IE	5	
1	Communication Specialist	MCG IE	4	

2

Research Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Productivity Specialist	GMG SEG	3	
1	Productivity Specialist	GMG SEG	2	
1	Technical Resources Officer	SOG ST	5	
1	Research Officer	SOG ST	5	

4

14 **Total - Productivity Centre**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Child Labour Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Child Labour Unit	GMG SEG	3	
1	Policy Analyst	GMG SEG	2	
1	Research Officer	SOG ST	5	
1	Secretary 2	OPS SS	2	
1	Database Administrator	MIS IT	4	
1	Production Technician	MCG AVP	4	
1	Audio Visual Technician	MCG AVT	4	
1	Audio Visual Assistant	MCG AVT	2	
8				
8	Total - Child Labour Unit			
402	Total - Labour			

Social Security

General Administration

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Social Security	GMG SEG	5	
1	Director, International Social Security	GMG SEG	2	
1	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
5				

Special Projects

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	1	
1				

Administrative Division

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Director, Administration	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

General Administration

Administrative Division

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 1	OPS SS	5	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Records Officer 2	PIDG RIM	3	
5	Records Clerk	PIDG RIM	1	

12

Personnel Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Senior Personnel Officer	GMG AM	4	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Records Officer 2	PIDG RIM	3	
5	Records Officer 1	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 1	OPS SS	1	

13

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 2	GMG AM	2	
1	Storekeeper	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Storekeeper 2	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	1	
1	Driver 1	LMO DR	1	
1	Handyman	LMO	2	
1	Attendant	LMO TS	2	
4	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

General Administration

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Legal Services	JLG LO	5	C.D.
1	Senior Legal Officer	JLG LO	4	C.D.
2	Legal Officer	JLG LO	3	C.D.
1	Legal Officer	JLG LO	1	C.D.
1	Legal Secretary/Executive Secretary 1	OPS SS	4	
1	Secretary	OPS SS	2	
1	Senior Secretary	OPS SS	3	
8				
55	Total - General Administration			

Information and Customer Service Centre

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 4	GMG AM	3	
1	Information Officer	PIDG RIM	3	
1	Information Officer	PIDG RIM	2	
3				
3	Total - Information and Customer Service Centre			

Administration of National Insurance

No of Offices	Office	Classification	Grade	Remarks
1	Director, National Insurance	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2				

Contributions Branch

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 5	GMG AM	4	
1	Records Clerk	PIDG RIM	1	
2	Secretary 1	OPS SS	1	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

Administration of National Insurance

Local Office Administration

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
1	Stenographer	OPS SS	2	

3

Local Office

No of Offices	Office	Classification	Grade	Remarks
13	Parish Manager	GMG SEG	1	
1	Administrator 1	GMG AM	1	
14	Administrator 3	GMG AM	3	
16	Administrator 2	GMG AM	2	
11	Inspector 2	GMG AM	2	
13	Inspector 1	GMG AM	1	
42	Administrator 1	GMG AM	1	
4	Administrator 1	GMG PMA	1	
1	Data Entry Clerk	MIS IT	1	
3	Records Officer 2	PIDG RIM	3	
2	Records Officer	PIDG RIM	2	
24	Records Officer 1	PIDG RIM	2	
56	Records Clerk	PIDG RIM	1	
12	Secretary 2	OPS SS	2	
15	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	
14	Attendant	LMO TS	1	

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Manual Processing Unit

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG AM	3	
1	Records Officer 2	PIDG RIM	3	
8	Records Officer 1	PIDG RIM	2	
17	Records Clerk	PIDG RIM	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

Administration of National Insurance

Management Information Systems Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Computer Services	MIS IT	7	
1	Systems Development Manager	MIS IT	6	
1	Operations Manager	MIS IT	6	
2	Senior Systems Analyst	MIS IT	5	
1	Systems Supervisor	MIS IT	5	
4	Programmer Analyst	MIS IT	4	
1	Supervisor, Computer Operator	MIS IT	4	
4	Supervisor	MIS IT	3	
2	Programmer	MIS IT	3	
1	Network Administrator	MIS IT	4	
2	Senior Data Control Clerk	MIS IT	2	
2	Senior Data Entry Clerk	MIS IT	2	
1	Supervisor, Data Processing Unit	MIS IT	2	
2	Computer Operator	MIS IT	2	
6	Data Entry/Control Clerk	MIS IT	1	
3	Data Control Clerk	MIS IT	1	
7	Data Entry Clerk	MIS IT	1	
1	Records Clerk	PIDG RIM	1	

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Claims And Benefit Section

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	
1	Social Worker 2	SWG PS	2	
2	Social Services Administrator 2	SWG SSA	2	
2	Records Officer 2	PIDG RIM	3	
8	Records Officer 1	PIDG RIM	2	
1	Supervisor Typing Pool	OPS SS	3	
2	Secretary 1	OPS SS	1	

17

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Senior Compliance Officer	GMG AM	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

Administration of National Insurance

Compliance

No of Offices	Office	Classification	Grade	Remarks
5	Compliance Officer	GMG AM	3	
6				

Employment And Injury Benefits

No of Offices	Office	Classification	Grade	Remarks
1	Senior Social Worker	SWG PS	3	
2	Social Worker 1	SWG PS	1	
1	Social Services Administrator 1	SWG SSA	1	
9	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
2	Secretary 1	OPS SS	1	
19				

International Social Security Section

No of Offices	Office	Classification	Grade	Remarks
1	Social Worker 2	SWG PS	2	
1	Social Worker 1	SWG PS	1	
1	Secretary 2	OPS SS	2	
3				

365 **Total - Administration of National Insurance**

National Insurance Investment Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director - Investment	GMG SEG	6	
1	Director - Funds Management	FMG PA	4	
1	Director Real Estate/Property Management	GMG SEG	4	
1	Director, Finance	FMG PA	3	
1	Real Estate/Property Manager (Parish & Comm Off)	GMG SEG	2	
1	Real Estate/Property Manager-Resort Residential	GMG SEG	2	
1	Investment Analyst - Fixed Income	GMG SEG	2	
1	Investment Analyst - Equity	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

National Insurance Investment Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Research Analyst	SOG ST	6	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
11				
11	Total - National Insurance Investment Secretariat			

Public Assistance and Food Security Programme

No of Offices	Office	Classification	Grade	Remarks
1	Director, Public Assistance	GMG SEG	3	
1	Director, Food Aid	GMG SEG	1	
1	Secretary 2	OPS SS	2	
3				

Supervision Of Public Assistance

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Public Assistance	GMG SEG	1	
1	Senior Social Worker	SWG PS	3	
15	Social Worker 1	SWG PS	1	
38	Social Services Administrator 2	SWG SSA	2	
50	Social Services Administrator 1	SWG SSA	1	
1	Accountant 1	FAA	1	
1	Records Clerk	PIDG RIM	1	
16	Records Officer 1	PIDG RIM	2	
33	Records Clerk	PIDG RIM	1	
3	Secretary 1	OPS SS	1	
1	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	1	
5	Attendant	LMO TS	1	
1	Messenger/Attendant	LMO TS	1	
167				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

Public Assistance and Food Security Programme

Central Food Organisation

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG AM	3	
1	Office Administrator	GMG AM	1	
1	Superintendent Of Stores	PIDG RIM	3	
1	Storekeeper 3	PIDG RIM	2	
1	Storekeeper 2	PIDG RIM	1	
1	Departmental Assistant	OPS CR	1	
2	Secretary 1	OPS SS	1	
4	Storeman 2	LMO TS	2	
5	Storeman 1	LMO TS	1	
1	Watchman	LMO TS	1	
2	Attendant	LMO TS	1	

20

Disaster Welfare and Rehabilitation Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Disaster Welfare & Rehabilitation Mgt.	GMG SEG	3	

1

191 **Total - Public Assistance and Food Security Programme**

The Jamaica Council for Persons with Disabilities

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	
1	Social Worker 2	SWG PS	2	
1	Assistant Social Worker 2	SWG PS	2	
1	Accounting Technician 2	FMG AT	2	
1	Secretary 2	OPS SS	2	
1	Administrator	GMG AM	2	
1	Supervisor - Assessment & Guidance	GMG AM	2	
2	Workshop Supervisor	GMG AM	1	
2	Workshop Instructor	SOG ST	2	
1	Workshop Instructor	SOG ST	1	
2	Field Officer	SWG SSA	1	
2	Accounting Technician	FMG AT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

The Jamaica Council for Persons with Disabilities

No of Offices	Office	Classification	Grade	Remarks
1	Telephone Operator	OPS TO	3	
17				

Early Stimulation Programme

No of Offices	Office	Classification	Grade	Remarks
1	Director, Early Stimulation Programme	GMG SEG	1	
1	Supervisor, Home Visiting Programme	TSS HS	5	
1	Senior Child Development Aide	TSS HS	4	
9	Child Development Aide	TSS HS	3	
1	Physiotherapist 4	PMG PT	4	
1	Secretary 1	OPS SS	1	
14				
31	Total - The Jamaica Council for Persons with Disabilities			

National Council for Senior Citizens

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	
3	Social Worker 2	SWG PS	2	
2	Social Worker 2 (Programme Organizers)	SWG PS	2	
6	Social Worker 1 (Parish Organizer)	SWG PS	1	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk	FMG AC	2	
1	Secretary 1	OPS SS	1	
1	Secretary 2	OPS SS	2	
1	Supervisor	LMO TS	4	
1	Head Cook	LMO TS	3	
1	Assistant Cook	LMO TS	2	
1	Driver	LMO	2	
20				
20	Total - National Council for Senior Citizens			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

Statistical And Research Services

No of Offices	Office	Classification	Grade	Remarks
1	Statistician	GMG SEG	1	
1	Statistical Clerk	PIDG RIM	2	
2				
2	Total - Statistical And Research Services			
678	Total - Social Security			
<hr/>				
1080	Total - Ministry Of Labour And Social Security			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Chief Educational Officer	GMG CTD	1	
1	Director 1	GMG SEG	1	Post [# 7236] previously shown under Culture Unit.
1	Public Relations Officer	MCG IE	4	
1	Education Officer	GMG EO	2	
1	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Senior Secretary	OPS SS	4	
13				

Total - Direction And Administration

Internal Audit Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
3	Senior Auditor	FMG AS	3	
9	Auditor	FMG AS	2	
12	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
27				

27 **Total - Internal Audit Unit**

Strategic Reform

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2				
2	Total - Strategic Reform			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. and Admin	GMG SEG	5	
1	Director, Personnel	GMG SEG	2	
1	Director, Administration (Facilities & Util. Mgmt)	GMG SEG	1	
1	Records Administrator	PIDG RIM	4	
1	Senior Personnel Officer	GMG AM	4	
1	Personnel Officer	GMG AM	3	
3	Assistant Personnel Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 2	OPS CR	4	
7	Records Officer 1	PIDG RIM	2	
3	Clerical Officer 3	OPS CR	2	
5	Departmental Assistant	OPS CR	1	

31

Professional Development Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Professional Development Unit	GMG EO	4	
1	Deputy Director, Human Resource Development	GMG SEG	2	
4	Education Officer	GMG EO	2	
1	Senior Training Officer	GMG AM	4	
1	Training Officer	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Departmental Assistant	OPS CR	1	

11

11 **Total - Professional Development Unit**

Teachers Tuition Refund Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Manager	GMG SEG	1	New post [# 62767] with effect from May 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Human Resource Management And Administration

Teachers Tuition Refund Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Officer	GMG AM	4	New post [# 62768] with effect from May 1, 2009.
2				
2	Total - Teachers Tuition Refund Secretariat			
44	Total - Human Resource Management And Administration			

Industrial Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Industrial Relations Officer	GMG SEG	1	
2	Administrator 4	GMG AM	3	
3				
3	Total - Industrial Relations Unit			

School Personnel And Administration Services

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
1	Director, Schools Personnel	GMG SEG	3	Post [# 6201] previously shown under Human Resource Management and Administration.
4	Administrator	GMG AM	3	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	2	
1	Administrator 2	GMG AM	2	
1	Administrator	GMG PMA	1	
1	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
1	Clerk Typist 2	OPS SS	2	
2	Records Officer 2	PIDG RIM	3	
12	Records Officer 1	PIDG RIM	2	
32				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

School Personnel And Administration Services

32 **Total - School Personnel And Administration Services**

Facilities And Utilities Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	Post [# 58764] previously shown under Human Resource Management & Administration.
1	Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
1	Administrator	GMG AM	1	
1	Records Officer 2	PIDG RIM	3	
4	Records Officer 1	PIDG RIM	2	
9	Records Clerk	PIDG RIM	1	
1	Clerical Officer 3	OPS CR	2	
4	Telephone Operator	OPS TO	1	
1	Secretary 1	OPS SS	1	
1	Photocopy Machine Operator	LMO TS	2	
1	Driver 2	LMO DR	2	
4	Driver 1	LMO DR	1	
1	Driver	LMO	2	
4	Gardener	LMO TS	2	
1	Collator	LMO TS	1	
3	Chief Attendant	LMO TS	2	
20	Attendant	LMO TS	1	
16	Watchman	LMO TS	1	
1	Handyman	LMO TS	1	

76

76 **Total - Facilities And Utilities Management**

Finance And Accounts (Formerly Financial Management & Internal Audit)

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	Post [# 6188] previously shown under Direction & Administration.
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Finance And Accounts (Formerly Financial Management & Internal Audit)

Finance

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounting Services	FMG PA	3	
1	Director, Budget and Financial Planning	FMG PA	3	
5	Accounting Clerk	FMG AC	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Stenographer	OPS SS	2	
13				
13	Total - Finance			

Budget Section

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts	FMG PA	3	
1	Director, School Finance	FMG PA	2	
2	Financial Controller 2	FMG PA	2	
3	Accounting Technician 3	FMG AT	3	
7				
7	Total - Budget Section			

General Salaries (formerly Salaries)

No of Offices	Office	Classification	Grade	Remarks
1	Salary Supervisor	FMG PA	1	Post [# 6440] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2010.
8	Salary Officer	FMG AT	2	Four (4) posts [s 6479-81 & 6452] of Accounting Technician 1 (FMG/AT 1) upgraded & retitled, three (3) posts [s 6476-8] of Accounting Clerk 2 (FMG/AC 2) and one (1) post [# 6488] of Accounting Clerk 1 (FMG/AC 1) retitled and reclassified with effect from April 1, 2010.
9				
9	Total - General Salaries (formerly Salaries)			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Finance And Accounts (Formerly Financial Management & Internal Audit)

Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk	FMG AC	2	
1	Computer Operator	MIS IT	2	
1	Computer Operator	MIS IT	1	
3	Computer Operator 2	OPS DP	4	
6				
6	Total - Disbursement			

Commitment Control

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Financial Controller 1	FMG PA	1	
3				
3	Total - Commitment Control			

Finance Administration

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 2	FMG AT	2	
10	Accounting Technician 1	FMG AT	1	
12				
12	Total - Finance Administration			

School Financial Services

No of Offices	Office	Classification	Grade	Remarks
6	Salary Supervisor	FMG PA	1	Six (6) posts [#s 6497-8 & 50318-21] of Regional Supervisor (FMG/AT 2) retitled and reclassified with effect from April 1, 2010.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Finance And Accounts (Formerly Financial Management & Internal Audit)

School Financial Services

No of Offices	Office	Classification	Grade	Remarks
27	Salary Officer	FMG AT	2	Twenty-two (22) posts [#s 6516-24, 6512-14, 6506-10, 6499-6500 & 6502-4] of Salaries Officer (FMG/AT 1) and five (5) posts [#s 6443, 6446, 6450-1 & 6453] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2010.
4	Salaries Officer	FMG AT	1	
6	Master Control Clerk Deduction	FMG AC	2	
1	Keypunch Operator	MIS IT	1	
2	Data Preparation Clerk 1	MIS IT	1	
46				
46	Total - School Financial Services			

Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Bank Reconciliation System	FMG AT	3	Post [# 53536] of Supervisor, Bank Reconciliation (FMG/AT 2) retitled and upgraded with effect from April 1, 2010.
5	Bank Reconciliation Officer	FMG AT	2	One (1) post [# 6438] of Accounting Technician 2 retitled and one (1) post [# 6454] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2010, one (1) post [# 6465] of Accounting Clerk (FMG/AC 1) and two (2) posts [#s 53557-8] of Dispatch Clerk (FMG/AC 1) retitled and reclassified with effect from April 1, 2010.
5	Accounting Clerk 1	FMG AC	1	
11				
11	Total - Bank Reconciliation			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Finance And Accounts (Formerly Financial Management & Internal Audit)

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Final Accounts	FMG PA	1	Post [# 6439] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2010.
1	Senior Final Accounts Officer	FMG AT	3	Post [# 6448] of Accounting Technician 1 (FMG/AT 1) upgraded and retitled with effect from April 1, 2010.
1	Accounting Technician	FMG AT	1	Post [# 6472] of Accounting Clerk 1 (FMG/AC 1) reclassified and retitled with effect from April 1, 2010.
1	Accounting Clerk 2	FMG AC	2	
4				
4	Total - Final Accounts			
112	Total - Finance And Accounts (Formerly Financial Management & Internal Audit)			

Educational Services Division

Curriculum And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Chief Education Officer	GMG EO	5	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
3				

Special Education

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
4	Education Officer	GMG EO	2	
1	Education Officer (Braille Operations)	GMG EO	2	
1	Operations Assistant	LMO TS	5	
1	Secretary 2	OPS SS	2	
1	Chauffeur	LMO DR	1	
9				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Educational Services Division

Curriculum And Support Services

Media Services Unit

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
3	Senior Education Officer	GMG EO	3	
3	Education Officer	GMG EO	2	
1	Director, Procurement And Utilization	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
1	Manager	PIDG RIM	4	
1	Librarian	PIDG LB	3	
1	Educational Officer, Library	GMG EO	2	
1	Video Production Officer	MCG AVP	5	
1	Art Director	MCG AVT	4	
2	Graphic Artist	MCG AVT	2	
1	Radio Production Officer	MCG AVP	5	
1	Web Page Designer	MIS IT	5	
1	Technical Support Officer	MIS IT	5	
1	Data Entry Clerk	MIS IT	1	
1	Bookstore Supervisor	PIDG RIM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Records Clerk	PIDG RIM	1	
1	Library Assistant	OPS CR	3	
1	Library Assistant	PIDG LA	1	
1	Attendant	LMO TS	2	
1	Attendant	LMO TS	1	

29

Core Curriculum Unit

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
7	Senior Education Officer	GMG EO	3	
1	Equipment Specialist	GMG EO	3	
20	Education Officer 1	GMG EO	2	
1	Administrator	GMG AM	2	
1	Writer	GMG PMA	2	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Educational Services Division

Curriculum And Support Services

Core Curriculum Unit

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
5	Secretary 1	OPS SS	1	
1	Records Officer 1	PIDG RIM	2	
1	Visual Aid Attendant	MCG AVT	1	

40

Technical And Vocational Unit

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
5	Senior Education Officer	GMG EO	3	
6	Education Officer	GMG EO	2	
1	Administrator 2	GMG PMA	2	
1	Senior Secretary	OPS SS	3	
4	Secretary 1	OPS SS	1	

18

Guidance And Counselling

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
1	Senior Education Officer	GMG EO	3	
6	Education Officer	GMG EO	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	

12

Early Childhood Unit

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
3	Senior Education Officer	GMG EO	3	
1	Administrative Manager	GMG SEG	1	
1	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Educational Services Division

Curriculum And Support Services

Early Childhood Unit

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	
1	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

12

Day Care Centre

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	
5	Social Worker 2	SWG PS	2	
2	Records Officer 1	PIDG RIM	2	
1	Secretary	OPS SS	3	

9

Administration of School's Operations (Formerly Admin. Of Secondary Ed.)

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Chief Education Officer - Schools Operation	GMG EO	5	
1	Senior Education Officer - Primary Coordinator	GMG EO	3	
1	Senior Education Officer Indp. School Coordination	GMG EO	3	
1	Administrator	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
2	Secretary 1	OPS SS	1	

7

School Feeding Programme

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Director 1	GMG SEG	1	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Driver	LMO DR	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Educational Services Division

Curriculum And Support Services

146

Student Assessment

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG EO	4	
1				

Test Construction

No of Offices	Office	Classification	Grade	Remarks
2	Senior Assessment Officer	GMG EO	3	
4	Assessment Officer	GMG EO	2	
1	Computer Systems Manager	MIS IT	4	
1	Database Administrator	MIS IT	3	
1	Data Processing Supervisor	MIS IT	2	
9				

Data Processing And Analysis

No of Offices	Office	Classification	Grade	Remarks
3	Data Entry Clerk	MIS IT	1	
3				

Examination Administration

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG AM	4	
4	Examination Supervisor	PIDG RIM	3	
10	Records Officer 1	PIDG RIM	2	
7	Records Clerk	PIDG RIM	1	
22				

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG PMA	3	
1	Records Clerk	PIDG RIM	1	
1	Machine Operator	LMO TS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Educational Services Division

Student Assessment

Office Management

3

Transcripts

No of Offices	Office	Classification	Grade	Remarks
2	Records Officer	PIDG RIM	2	

2

Item Bank

No of Offices	Office	Classification	Grade	Remarks
1	Item Bank Supervisor	GMG PMA	3	
2	Secretary 2	OPS SS	2	

3

Typing Pool

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Typing Pool	OPS SS	3	
1	Secretary 2	OPS SS	2	

2

45 **Total - Student Assessment**

191 **Total - Educational Services Division**

Tertiary

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
1	Standards Officer	GMG EO	3	
1	Administrator	GMG AM	3	
1	Administrator 2	GMG PMA	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Stenographer	OPS SS	2	
1	Records Officer 1	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Tertiary

Direction And Administration

8

8 **Total - Direction And Administration**

Supervision Of Tertiary Education

No of Offices	Office	Classification	Grade	Remarks
2	Senior Education Officer	GMG EO	3	
1	Education Officer	GMG EO	2	

3

3 **Total - Supervision Of Tertiary Education**

11 **Total - Tertiary**

Region I - Kingston

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Information Technology Administrator	MIS IT	4	
1	Senior Education Officer	GMG EO	3	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator	GMG AM	1	
1	Data Processing Officer	MIS IT	1	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor, Typing Pool	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Records Officer 2	PIDG RIM	3	
5	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
2	Registry Clerk	OPS CR	2	
1	Clerical Officer 2	OPS CR	1	

25

25 **Total - Direction And Administration**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region I - Kingston

Supervision Of Schools - Early Childhood Education

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
9	Assistant Education Officer	GMG EO	1	
3	Assistant Education Officer (Resource Centre)	GMG EO	1	
13				
13	Total - Supervision Of Schools - Early Childhood Education			

Supervision Of Schools - Primary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
8	Education Officer	GMG EO	2	
9				
9	Total - Supervision Of Schools - Primary			

Supervision Of Schools - Secondary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer - Secondary Coordination	GMG EO	3	
5	Education Officer	GMG EO	2	
6				
6	Total - Supervision Of Schools - Secondary			

Community Relations

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	Total - Community Relations			

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
3	Assistant Building Officer	SOG ST	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region I - Kingston

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Works Overseer	SOG ST	3	
5				
5	Total - Supervision Of Facilities			

Payment

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	Total - Payment			
60	Total - Region I - Kingston			

Region II - Portland

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator 2	GMG AM	1	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor, Typing Pool	OPS SS	3	
2	Secretary 1	OPS SS	1	
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Registry Clerk	OPS CR	2	
1	Clerical Officer 2	OPS CR	1	
1	Driver 1	LMO DR	1	
2	Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region II - Portland

Direction And Administration

22

22 **Total - Direction And Administration**

Supervision Of Schools - Early Childhood Education

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
5	Assistant Education Officer	GMG EO	1	
3	Assistant Education Officer(Resource Cntr Officer)	GMG EO	1	
9				
9	Total - Supervision Of Schools - Early Childhood Education			

Supervision Of Schools - Primary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
5	Education Officer	GMG EO	2	
6				
6	Total - Supervision Of Schools - Primary			

Supervision Of Schools - Secondary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
3	Education Officer	GMG EO	2	
4				
4	Total - Supervision Of Schools - Secondary			

Community Relations

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	Total - Community Relations			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region II - Portland

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
2	Assistant Building Officer	SOG ST	4	
3				
3	Total - Supervision Of Facilities			

Budget And Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				
1	Total - Budget And Bank Reconciliation			

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	Total - Payments			
47	Total - Region II - Portland			

Region III - Brown's Town

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator 2	GMG AM	1	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor, Typing Pool	OPS SS	3	
2	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region III - Brown's Town

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Driver 1	LMO DR	1	
2	Attendant 1	LMO TS	1	

22

22 **Total - Direction And Administration**

Supervision Of Schools - Early Childhood Education

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
6	Assistant Education Officer	GMG EO	1	
3	Assistant Education Officer(Resource Cntr Officer)	GMG EO	1	

10

10 **Total - Supervision Of Schools - Early Childhood Education**

Supervision Of Schools - Primary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
7	Education Officer	GMG EO	2	

8

8 **Total - Supervision Of Schools - Primary**

Supervision Of Schools - Secondary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
4	Education Officer	GMG EO	2	

5

5 **Total - Supervision Of Schools - Secondary**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region III - Brown's Town

Community Relations

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	Total - Community Relations			

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
2	Assistant Building Officer	SOG ST	4	
1	Works Overseer 2	SOG ST	3	
4				
4	Total - Supervision Of Facilities			

Budget And Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				
1	Total - Budget And Bank Reconciliation			

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	Total - Payments			
52	Total - Region III - Brown's Town			

Region IV - Montego Bay

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region IV - Montego Bay

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator 2	GMG AM	1	
1	Office Manager	GMG AM	2	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Driver	LMO	2	
2	Attendant 1	LMO TS	1	

22

22 **Total - Direction And Administration**

Supervision Of Schools - Early Childhood Education

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
9	Assistant Education Officer	GMG EO	1	
3	Assistant Education Officer(Resource Cntr Officer)	GMG EO	1	

13

13 **Total - Supervision Of Schools - Early Childhood Education**

Supervision Of Schools - Primary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
8	Education Officer	GMG EO	2	

9

9 **Total - Supervision Of Schools - Primary**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region IV - Montego Bay

Supervision Of Schools - Secondary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
5	Education Officer	GMG EO	2	
6				
6	Total - Supervision Of Schools - Secondary			

Community Relations

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	Total - Community Relations			

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
3	Assistant Building Officer	SOG ST	4	
1	Works Overseer	SOG ST	3	
5				
5	Total - Supervision Of Facilities			

Budget And Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				
1	Total - Budget And Bank Reconciliation			

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	Total - Payments			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region IV - Montego Bay

58 **Total - Region IV - Montego Bay**

Region V - Mandeville

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator 2	GMG AM	1	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor, Typing Pool	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Driver 1	LMO DR	1	
2	Attendant 1	LMO TS	1	

22

22 **Total - Direction And Administration**

Supervision Of Schools - Early Childhood

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
7	Assistant Education Officer	GMG EO	1	
3	Assistant Education Officer(Resource Cntr Officer)	GMG EO	1	

11

11 **Total - Supervision Of Schools - Early Childhood**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region V - Mandeville

Supervision Of Schools - Primary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
7	Education Officer	GMG EO	2	
8				
8	Total - Supervision Of Schools - Primary			

Supervision Of Schools - Secondary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
2	Education Officer	GMG EO	2	
3				
3	Total - Supervision Of Schools - Secondary			

Community Relations

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	Total - Community Relations			

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
3	Assistant Building Officer	SOG ST	4	
1	Works Overseer 2	SOG ST	3	
5				
5	Total - Supervision Of Facilities			

Budget And Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region V - Mandeville

Budget And Bank Reconciliation

1 —

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	Total - Payments			
52	Total - Region V - Mandeville			

Region VI - Old Harbour

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator	GMG AM	1	
1	Office Manager	GMG AM	2	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
5	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Clerical Officer 2	OPS CR	1	
1	Driver 1	LMO DR	1	
2	Attendant 1	LMO TS	1	
27				
27	Total - Direction And Administration			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region VI - Old Harbour

Supervision Of Schools - Early Childhood Education

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
12	Assistant Education Officer	GMG EO	1	
2	Assistant Education Officer(Resource Cntr Officer)	GMG EO	1	
15				
15	Total - Supervision Of Schools - Early Childhood Education			

Supervision Of Schools - Primary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
8	Education Officer	GMG EO	2	
9				
9	Total - Supervision Of Schools - Primary			

Supervision Of Schools - Secondary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
3	Education Officer	GMG EO	2	
4				
4	Total - Supervision Of Schools - Secondary			

Community Relations

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	Total - Community Relations			

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
3	Assistant Building Officer	SOG ST	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region VI - Old Harbour

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Works Overseer 2	SOG ST	3	
5				
5	Total - Supervision Of Facilities			

Budget And Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				
1	Total - Budget And Bank Reconciliation			

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	Total - Payments			
63	Total - Region VI - Old Harbour			

Planning And Development Division

Policy Analysis And Research

No of Offices	Office	Classification	Grade	Remarks
1	Director, Planning and Development	GMG SEG	5	Post [# 6187] previously shown under Direction and Administration.
1	Director, Policy Analysis Research And M.I.S	GMG EO	4	
1	Senior Education Officer	GMG EO	3	
1	Education Officer	GMG EO	2	
1	International Affairs Officer	GMG SEG	1	
1	Administrator	GMG AM	1	
1	Secretary 1	OPS SS	1	
1	Senior Secretary	OPS SS	3	Post [# 6198] previously shown under Direction and Administration.
1	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Planning And Development Division

Policy Analysis And Research

9

9 **Total - Policy Analysis And Research**

Education And Management Information System

No of Offices	Office	Classification	Grade	Remarks
1	Director	MIS IT	7	
1	Manager, Technical Support	MIS IT	5	
2	Programmer Analyst	MIS IT	4	
1	Database Coordinator	MIS IT	3	
1	Assistant Database Co-ordinator	MIS IT	2	
1	Systems Hardware Technician	MIS IT	2	
1	Data Preparation Officer	MIS IT	1	
1	Administrative Secretary 1	OPS ADS	1	

9

9 **Total - Education And Management Information System**

Statistics

No of Offices	Office	Classification	Grade	Remarks
1	Senior Statistician	SOG ST	7	
1	Statistician	SOG ST	6	
1	Data Control Officer	MIS IT	2	
1	Systems Hardware Technician	MIS IT	2	
1	Data Preparation Officer	MIS IT	1	
1	Secretary 2	OPS SS	2	

6

6 **Total - Statistics**

24 **Total - Planning And Development Division**

Planning, Monitoring And Evaluation

Education Planning

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
1	Senior Education Officer	GMG EO	3	
4	Education Officer	GMG EO	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Planning, Monitoring And Evaluation

Education Planning

No of Offices	Office	Classification	Grade	Remarks
1	Senior Project Economist	SOG ST	6	
1	Planner	SOG ST	5	
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
11				
11	Total - Education Planning			

Corporate Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Administrator 3	GMG PMA	3	
1	Corporate Planner	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
4				
4	Total - Corporate Planning			

Programme Monitoring And Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Head Programme Monitoring And Evaluation	GMG EO	4	
1	Senior Education Officer Prog. Mon. And Eval	GMG EO	3	
2	Education Officer	GMG EO	2	
1	Senior Secretary	OPS SS	3	Post [# 6196] previously shown under Direction and Administration.
5				
5	Total - Programme Monitoring And Evaluation			
20	Total - Planning, Monitoring And Evaluation			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Project Management And Technical Services Division

Project Management Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Director 3	GMG SEG	3	
2	Director 1	GMG SEG	1	
1	Administrator	GMG AM	1	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	

8

8 **Total - Project Management Unit**

Project Financing

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts	FMG PA	2	
2	Accounting Technician 3	FMG AT	3	
3	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	

7

7 **Total - Project Financing**

Technical Services Unit (Formerly Building Services)

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	9	
1	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	

8

8 **Total - Technical Services Unit (Formerly Building Services)**

Architectural Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Architect	SOG ST	8	
1	Senior Executive Engineer	SOG ST	7	
1	Senior Executive Architect	SOG ST	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Project Management And Technical Services Division

Architectural Unit

No of Offices	Office	Classification	Grade	Remarks
1	Executive Quantity Surveyor	SOG ST	7	
1	Executive Architect	SOG ST	6	
1	Architect	SOG ST	5	
1	Quantity Surveyor	SOG ST	5	
1	Site Acquisition Officer	SOG ST	5	
1	Senior Draughtsman	SOG ST	4	
1	Draughtsman	SOG ST	3	
3	Assistant Draughtsman	SOG ST	2	
1	Records Officer 1	PIDG RIM	3	
14				
14	Total - Architectural Unit			

Maintenance Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Building Officer	SOG ST	7	
1	Building Officer	SOG ST	5	
2				
2	Total - Maintenance Unit			

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Chief Procurement Officer	GMG SEG	1	
1	Procurement Officer	GMG AM	3	
2	Administrator 2	GMG PMA	2	
1	Executive Officer 1	OPS CR	4	
1	Clerical Officer 4	OPS CR	3	
1	Records Officer 2	PIDG RIM	3	
3	Records Clerk	PIDG RIM	1	
10				
10	Total - Procurement			
49	Total - Project Management And Technical Services Division			
936	Total - Ministry of Education			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Energy, Mining And Telecommunications

Posts from the former Ministry of Public Utilities & Transport

Energy Economics

No of Offices	Office	Classification	Grade	Remarks
1	Stenographer	OPS SS	2	
1				
1	Total - Posts from the former Ministry of Public Utilities & Transport			

1	Total - Ministry Of Energy, Mining And Telecommunications			
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG	EMG 1	
1				
1	Total - Executive Office			
1	Total - Ministry of Energy			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Mining And Telecommunications

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 1	OPS SS	4	
1				

Total - Executive Office

Technology Division

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Senior Secretary	OPS SS	3	

2

2 **Total - Technology Division**

Posts transferred from Ministry of Industry, Investment & Commerce w.e.f. May 12, 2008).

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Secretary 2	OPS SS	2	

2

2 **Total - Posts transferred from Ministry of Industry, Investment & Commerce w.e.f. May 12, 2008).**

5 **Total - Ministry of Mining And Telecommunications**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	New post [# 62841] with effect from May 12, 2008. Created for the Ministry of Mining and Telecommunications and transferred with effect from April 6, 2009.
1	Principal Director	GMG SEG	6	Post [# 50852] transferred from the former Ministry of Mining & Telecommunication with effect from April 6, 2009.
1	Executive Secretary 2	OPS SS	5	Post [# 61550] transferred from the former Ministry of Mining & Telecommunications with effect from April 6, 2009.
2	Administrative Assistant	GMG SEG	1	Posts [#s 9008 & 8755] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Executive Secretary 1	OPS SS	4	Post [# 8734] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Executive Secretary 2	OPS SS	6	Post [# 320] transferred from the Office of the Prime Minister with effect from April 6, 2009.
1	Executive Secretary 1	OPS SS	4	Post [# 50609] of Executive Secretary 2 (OPS/SS 5) redcircled, regraded and transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Executive Secretary 2	OPS SS	5	Post [# 50912] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 50906] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 61551] of Executive Secretary 1 (OPS/SS 4) redcircled, regraded and transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Receptionist	PIDG RIM	2	Post [# 50855] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Procurement Officer	GMG SEG	2	Post [# 61118] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Executive Office

13 **Total - Executive Office**

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	Post [# 8735] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Auditor	FMG AS	3	Post [# 8728] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Auditor	FMG AS	2	Two (2) posts [#s 50622 & 9029] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Assistant Auditor	FMG AS	1	Post [# 61120] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 8721] transferred from the former Ministry of Energy with effect from April 6, 2009.
6				
6	Total - Internal Audit			

Communication & Public Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication And Public Relations	MCG IE	4	Post [# 50710] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Information Officer	MCG IE	2	Post [# 50908] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 2	OPS SS	2	Post [# 8792] transferred from the former Ministry of Energy with effect from April 6, 2009.
3				
3	Total - Communication & Public Relations			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D. Post [# 50616] transferred from the former Ministry of Energy with effect from April 6, 2009.(Post was incorrectly listed as Legal Officer in 2008 CSE General Order).
1	Administrative Assistant	GMG AM	2	Post [# 9033] transferred from the former Ministry of Energy with effect from April 6, 2009.
2				
2	Total - Legal Services			

Energy Monitoring Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Energy	GMG SEG	6	Post [# 8960] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Director, Regulatory Affairs	GMG SEG	2	Post [# 8961] of Administrator (GMG/AM 4) reclassified, retitled and transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Executive Secretary 1	OPS SS	4	Post [# 8934] transferred from the former Ministry of Energy with effect from April 6, 2009.
3				

Energy Economics

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	SOG ST	8	Post [# 9004] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Economist	SOG ST	7	Post [# 9006] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Data and Quality Control Officer	MIS IT	3	Post [# 8932] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 2	OPS SS	2	Post [# 50914] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Energy Monitoring Division

Energy Economics

4

4 **Total - Energy Economics**

Energy Systems And Conservation

No of Offices	Office	Classification	Grade	Remarks
1	Senior Energy Engineer	SOG ST	8	Post [# 9012] of Senior Engineer (SOG/ST 7) transferred from the former Ministry of Energy and upgraded and retitled with effect from April 6, 2009.
1	Director 1	SOG ST	7	Post [# 9005] transferred from the former Ministry of Energy with effect from April 6, 2009.
2				
2	Total - Energy Systems And Conservation			
9	Total - Energy Monitoring Division			

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	Post [# 50653] formerly GMG/SEG 5 transferred from the former Ministry of Energy with effect from April 6, 2009 and regraded and redcircled with effect from September 1, 2009.
1	Senior Secretary	OPS SS	3	Post [# 50654] transferred from the former Ministry of Energy with effect from April 6, 2009.
2				

Office Management and Transportation

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	Post [# 50680] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Administrator	GMG AM	3	Post [# 50681] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Human Resource Management And Administration

Office Management and Transportation

No of Offices	Office	Classification	Grade	Remarks
2	Records Officer 2	PIDG RIM	3	Two (2) posts [#s 50682-3] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Telephone Operator	OPS TO	1	Two (2) posts [#s 50684-5] transferred from the former Ministry of Energy with effect from April 6, 2009.
4	Driver	LMO DR	1	Posts [#s 50686-7 & 50689-90] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Attendant 2	LMO TS	2	Posts [#s 50692-3] transferred from the former Ministry of Energy with effect from September 14, 2007.
2	Attendant	LMO TS	1	Posts [#s 50698-9] transferred from the former Ministry of Mining & Telecommunications with effect from April 1, 2009.
2	Messenger	LMO TS	1	Posts [#s 50694 & 50696] transferred from the former Ministry of Energy with effect from April 6, 2009.
16				
16	Total - Office Management and Transportation			

Typing Pool

No of Offices	Office	Classification	Grade	Remarks
2	Senior Secretary	OPS SS	3	Posts [#s 50701-2] transferred from the former Ministry of Energy with effect from April 6, 2009.
4	Secretary 2	OPS SS	2	Four (4) posts [#s 50703-6] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Secretary 1	OPS SS	1	Two (2) posts [#s 50707-8] transferred from the former Ministry of Energy with effect from April 6, 2009.
8				
8	Total - Typing Pool			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Human Resource Management And Administration

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	Post [# 50655] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Personnel Officer	GMG AM	4	Post [# 50656] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Assistant Personnel Officer	GMG AM	2	Post [# 8698] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Personnel Officer	GMG AM	3	Post [# 50657] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Administrator	GMG AM	2	Post [# 50658] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Records Officer 1	PIDG RIM	2	Post [# 50659] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Records Clerk	PIDG RIM	1	Post [# 8750] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 2	OPS SS	2	Post [# 50660] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 1	OPS SS	1	Post [# 50661] transferred from the former Ministry of Energy with effect from April 6, 2009.
9				
9	Total - Personnel			

Information & Documentation Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	Post [# 7289] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Librarian 3	PIDG LB	3	Post [# 50672] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Library Assistant	PIDG LA	2	Post [# 50673] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Library Assistant	PIDG LA	1	Post [# 50674] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Human Resource Management And Administration

Information & Documentation Branch

No of Offices	Office	Classification	Grade	Remarks
1	Registrar	PIDG RIM	3	Post [# 50665] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Records Officer 1	PIDG RIM	2	Post [# 50666] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Records Clerk 1	PIDG RIM	1	Posts [#s 8733 & 50671] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 2	OPS SS	2	Post [# 9273] transferred from the former Ministry of Energy with effect from April 6, 2009.
9				
9	Total - Information & Documentation Branch			

Industrial Relations

No of Offices	Office	Classification	Grade	Remarks
1	Industrial Relations Officer	GMG AM	3	Post [# 50662] transferred from the former Ministry of Energy with effect from April 6, 2009.
1				
1	Total - Industrial Relations			

Training

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	Post [# 50678] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Training Officer	GMG AM	3	Post [# 50679] transferred from the former Ministry of Energy with effect from April 6, 2009.
2				
2	Total - Training			
47	Total - Human Resource Management And Administration			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	Post [# 50625] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Financial Analyst	FMG PA	3	Post [# 51228] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Manager, Financial Management Information System	FMG AT	3	Post [# 51227] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 50626] transferred from the former Ministry of Energy with effect from April 6, 2009.
4				

Budget

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	2	Post [# 50627] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Commitment Control Officer	FMG AT	3	Post [# 50642] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Budget Officer	FMG AT	2	Post [# 50628] transferred from the former Ministry of Energy with effect from April 6, 2009.
3				
3	Total - Budget			

Expenditure Control & Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	Post [# 50629] transferred from the former Ministry of Energy with effect from April 6, 2009.
1				

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	Post [# 50631] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Finance And Accounts

Expenditure Control & Accounts Branch

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	Post [# 50632] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Accounting Technician 1	FMG AT	1	Post [# 58991] transferred from the former Ministry of Energy with effect from April 6, 2009.
3				

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	1	Post [# 50630] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Accounting Technician 3	FMG AT	3	Post [# 50636] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Accounting Technician 2	FMG AT	2	Post [# 50637] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Accounting Technician 1	FMG AT	1	Post [# 50638] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Accounting Clerk 2	FMG AC	2	Posts [#s 50639 & 58992] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Cashier	FMG CS	1	Post [# 50640] transferred from the former Ministry of Energy with effect from April 6, 2009.
7				
11	Total - Expenditure Control & Accounts Branch			

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	Post [# 50643] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Accounting Technician 1	FMG AT	1	Posts [#s 50644-5] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Finance And Accounts

Final Accounts

3	
3	Total - Final Accounts
21	Total - Finance And Accounts

Technology Division

No of Offices	Office	Classification	Grade	Remarks
1	Systems Administrator	MIS IT	5	Post [# 50650] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Webmaster/Multimedia Specialist	MIS IT	4	Post [# 58106] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Web Programmer	MIS IT	3	Post [# 58107] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Systems Support Specialist	MIS IT	3	Post [# 8763] transferred from the former Ministry of Energy with effect from April 6, 2009.
4				
4	Total - Technology Division			

Policy, Planning, Development And Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	Post [# 7290] of Director (GMG/SEG 4) transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009 and retitled and upgraded with effect from September 1, 2009.
1	Corporate Planner	GMG SEG	2	Post [# 61119] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Director, Mine Development & Mineral Lands	SOG ST	8	Post [# 50913] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Director, Mineral Economics & Mineral Promotion	SOG ST	8	Post [# 58932] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Policy, Planning, Development And Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Assistant	GMG AM	3	Post [# 8732] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 50915] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
6				
6	Total - Policy, Planning, Development And Evaluation			

Electricity Division

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	5	Post [# 8962] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 50380] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 1	OPS SS	1	Post [# 8983] transferred from the former Ministry of Energy with effect from April 6, 2009.
3				

Industrial Safety

No of Offices	Office	Classification	Grade	Remarks
1	Health Safety & Environment Engineer	SOG ST	7	Post [# 8959] transferred from the former Ministry of Energy with effect from April 6, 2009.
7	Safety Inspector	SOG ST	5	Posts [#s 56401-4 & 61121-23] transferred from the former Ministry of Energy with effect from April 6, 2009.
8				
8	Total - Industrial Safety			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Electricity Division

Head Office (Kingston)

No of Offices	Office	Classification	Grade	Remarks
1	Executive Engineer	SOG ST	8	Post [# 8963] transferred from the former Ministry of Energy with effect from April 6, 2009.
4	Engineer	SOG ST	7	Posts [#s 8965-7 & 9013] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Electrical Inspector 2	SOG ST	4	Post [# 8971] transferred from the former Ministry of Energy with effect from April 6, 2009.
3	Electrical Inspector 1	SOG ST	3	Posts [#s 8973-5] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Technical Assistant	SOG ST	2	Post [# 8988] transferred from the former Ministry of Energy with effect from April 6, 2009.
5	Technical Assistant	SOG ST	1	Posts [#s 8991-5] transferred from the former Ministry of Energy with effect from April 6, 2009.
15				
15	Total - Head Office (Kingston)			

Sub Office 1 (Mandeville)

No of Offices	Office	Classification	Grade	Remarks
1	Electrical Inspector 3	SOG ST	5	Post [# 8970] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Technical Assistant	SOG ST	1	Posts [#s 8998-9] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 1	OPS SS	1	Post [# 8981] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Records Clerk	PIDG RIM	1	Post [# 8985] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Attendant	LMO TS	1	Post [# 9270] transferred from the former Ministry of Energy with effect from April 6, 2009.
6				
6	Total - Sub Office 1 (Mandeville)			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Electricity Division

Sub Office 2 (St. Ann)

No of Offices	Office	Classification	Grade	Remarks
1	Electrical Inspector 3	SOG ST	5	Post [# 8972] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Technical Assistant	SOG ST	1	Posts [#s 9000 & 9002] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 1	OPS SS	1	Post [# 8982] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Records Clerk	PIDG RIM	1	Post [# 8989] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Attendant	LMO TS	1	Post [# 9269] transferred from the former Ministry of Energy with effect from April 6, 2009.
6				
6	Total - Sub Office 2 (St. Ann)			

Sub Office 3 (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Executive Engineer	SOG ST	8	Post [# 8964] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Engineer	SOG ST	7	Post [# 8968] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Electrical Inspector 2	SOG ST	4	Post [# 8976] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Electrical Inspector 1	SOG ST	3	Posts [#s 8977-8] transferred from the former Ministry of Energy with effect from April 6, 2009.
3	Technical Assistant	SOG ST	1	Posts [#s 8996-7 & 9001] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 2	OPS SS	2	Post [# 8979] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 1	OPS SS	1	Post [# 8980] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Electricity Division

Sub Office 3 (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	Post [# 8986] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Attendant	LMO TS	1	Post [# 9266] transferred from the former Ministry of Energy with effect from April 6, 2009.
12				
12	Total - Sub Office 3 (Montego Bay)			

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	2	Post [# 9054] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Accounting Clerk 2	FMG AC	2	Post [# 8984] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Records Clerk	PIDG RIM	1	Posts [#s 58987 & 51139] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Telephone Operator	OPS TO	1	Post [# 8990] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Attendant	LMO TS	1	Post [# 9267] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Messenger	LMO TS	1	Post [# 9268] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Driver	LMO DR	1	Post [# 51140] transferred from the former Ministry of Energy with effect from April 6, 2009.
8				
8	Total - Office Services			
58	Total - Electricity Division			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Mines And Geology Division

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner	SOG ST	10	Post [# 8532] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	HR & Administrative Manager	GMG SEG	1	Post [# 8533] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Office Manager	GMG AM	2	Post [# 7400] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Executive Secretary 1	OPS SS	4	Post [# 8536] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Records Clerk	PIDG RIM	1	Post [# 56654] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2	Secretary 2	OPS SS	2	Posts [#s 8539-40] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Telephone Operator	OPS TO	1	Post [# 8542] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Driver 2	LMO DR	2	Post [# 8543] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2	Driver 1	LMO DR	1	Posts [#s 8544-5] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Senior Attendant	LMO TS	2	Post [# 8546] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2	Attendant	LMO TS	1	Posts [#s 8547-8] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Gardener	LMO TS	1	Post [# 8549] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Mines And Geology Division

Mining Branch

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	SOG ST	9	Post [# 8550] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 8538] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2				

Evaluation & Revenue Section

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	8	Post [# 8584] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Senior Inspector	SOG ST	7	Post [# 8585] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
3	Inspector 1	SOG ST	5	Posts [#s 8554, 8587 & 8588] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
5				
7	Total - Mining Branch			

Inspectorate Section

No of Offices	Office	Classification	Grade	Remarks
1	Chief Inspector	SOG ST	8	Post [# 8551] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Mines And Geology Division

Inspectorate Section

Safety and Environment Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Inspector	SOG ST	7	Post [# 8556] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2	Inspector 2	SOG ST	6	Posts [#s 8552 & 8558] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Inspector 1	SOG ST	5	Post [# 8555] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
4				

Mining and Quarrying Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Inspector	SOG ST	7	Post [# 8557] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Inspector 2	SOG ST	6	Post [# 8553] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2	Inspector 1	SOG ST	5	Posts [#s 8559 & 8586] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
4				
9	Total - Inspectorate Section			

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	2	Post [# 51225] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Payment Officer	FMG AT	2	Post [# 7353] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Mines And Geology Division

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 1	FMG AT	1	Post [# 56653] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Cashier	FMG CS	2	Post [# 8541] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
4				
4	Total - Accounts			

Public Education and Information

No of Offices	Office	Classification	Grade	Remarks
1	Information/Public Education Supervisor	MCG IE	4	Post [# 7512] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Customer Service Officer	GMG AM	1	Post [# 56655] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Library Assistant	PIDG LA	1	Post [# 7528] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
3				
3	Total - Public Education and Information			

Records Management

No of Offices	Office	Classification	Grade	Remarks
1	Mining Registrar	PIDG RIM	3	Post [# 8534] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Records Officer 1	PIDG RIM	2	Post [# 7565] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2				
2	Total - Records Management			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Mines And Geology Division

Information Technology

No of Offices	Office	Classification	Grade	Remarks
1	Systems Analyst	MIS IT	5	Post [# 7615] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	GIS/Client Support Officer	MIS IT	4	Post [# 8569] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	GIS/Client Support Officer	MIS IT	3	Post [# 8563] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
3				
3	Total - Information Technology			
43	Total - Mines And Geology Division			

Geology Branch

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	SOG ST	9	Post [# 8566] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 8537] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2				

Economic Geology

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	8	Post [# 8572] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1				
1	Total - Economic Geology			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Geology Branch

Metallic Minerals

No of Offices	Office	Classification	Grade	Remarks
1	Senior Geologist	SOG ST	6	Post [# 8573] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Geologist	SOG ST	5	Post [# 8568] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2				
2	Total - Metallic Minerals			

Industrial Minerals

No of Offices	Office	Classification	Grade	Remarks
1	Senior Geologist	SOG ST	6	Post [# 8576] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2	Geologist	SOG ST	5	Posts [#s 8575 & 8577] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Geological Assistant 2	SOG ST	2	Post [# 8578] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
4				
4	Total - Industrial Minerals			

Laboratory Services

No of Offices	Office	Classification	Grade	Remarks
1	Chief Chemist	SOG ST	8	Post [# 8579] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Chemist (Neutron Activation Specialist)	SOG ST	6	Post [# 8580] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Senior Laboratory Technician	SOG ST	4	Post [# 8581] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Geology Branch

Laboratory Services

No of Offices	Office	Classification	Grade	Remarks
2	Laboratory Assistant	SOG ST	3	Posts [#s 8582-3] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
5				
5	Total - Laboratory Services			

Research and Mapping

No of Offices	Office	Classification	Grade	Remarks
1	Director, Research and Mapping	SOG ST	8	Post [# 8560] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1				
1	Total - Research and Mapping			

Applied Research

No of Offices	Office	Classification	Grade	Remarks
1	Senior Geologist	SOG ST	6	Post [# 8567] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Geological Assistant 2	SOG ST	4	Post [# 8564] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Geological Assistant 1	SOG ST	1	Post [# 8565] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
3				
3	Total - Applied Research			

Regional Mapping

No of Offices	Office	Classification	Grade	Remarks
1	Senior Geologist	SOG ST	6	Post [# 8561] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy And Mining

Geology Branch

Regional Mapping

No of Offices	Office	Classification	Grade	Remarks
1	Geologist	SOG ST	5	Post [# 8574] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Geological Assistant 2	SOG ST	2	Post [# 8570] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Geological Assistant 1	SOG ST	1	Post [# 8571] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
4				
4	Total - Regional Mapping			
22	Total - Geology Branch			
234	Total - Ministry of Energy And Mining			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Central Direction and Control Unit

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Director General			
1	Administrative Assistant To The Permanent Sec.	GMG SEG	1	
1	Executive Assistant	GMG SEG	1	
4	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
3	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

14

14 **Total - Central Direction and Control Unit**

Internal Audit Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
2	Audit Manager (Co-ordinator)	FMG AS	4	
7	Auditor	FMG AS	2	
4	Assistant Auditor	FMG AS	1	Posts [#s 7322-23, 7325 & 7328] reinstated with effect from December 1, 2007. (To be abolished when vacant).
4	Assistant Auditor	FMG AS	1	
5	Senior Auditor	FMG AS	3	
1	Secretary 2	OPS SS	2	

24

24 **Total - Internal Audit Unit**

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	

3

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Legal Services

3

Finance and Accounts Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Financial Analyst	FMG PA	2	
1	Financial Systems Manager	FMG PA	2	
1	Executive Secretary 1	OPS SS	4	
1	Secretary 2	OPS SS	2	
1	Secretary 2	OPS SS	2	
6				
6				

Management Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Accounts	FMG PA	3	
1	Senior Budget Officer	FMG PA	2	
1	Manager, Deposits and Investments	FMG PA	2	
1	Senior Commitment Control Officer	FMG PA	1	
2	Budget Officer	FMG PA	1	
2	Commitment Control Officer	FMG AT	3	
8				
8	Total - Management Accounts Branch			

Accounts Payable And Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts Payable & Salaries	FMG PA	3	
1	Senior Secretary	OPS SS	3	
2				

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Salaries	FMG PA	1	
2	Senior Salaries Officer	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Finance and Accounts Division

Accounts Payable And Salaries

Salaries

No of Offices	Office	Classification	Grade	Remarks
2	Salaries Officer	FMG AT	1	
6				

Checking

No of Offices	Office	Classification	Grade	Remarks
1	Senior Checking Officer	FMG PA	1	
2	Senior Checking Officer	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2	Checking Officer	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
7				

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Payment	FMG PA	2	
1	Disbursement Officer	FMG AT	3	
1	Collections Officer	FMG AC	2	
1	Cashier 1	FMG CS	1	
4				
19	Total - Accounts Payable And Salaries			

Final Accounts & Reporting Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Final Accounts & Reporting	FMG PA	2	
1	Revenue Officer	FMG PA	1	
1	Final Accounts Officer	FMG AT	2	
1	Senior Bank Reconciliation Officer	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2	Bank Reconciliation Officer	FMG AT	1	
1	Advance Accounts Manager	FMG AT	3	
1	Accounting Clerk 2	FMG AC	2	
1	Journal Officer	FMG AC	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Finance and Accounts Division

Final Accounts & Reporting Branch

10

10 **Total - Final Accounts & Reporting Branch**

Procurement Branch

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	2	
1	Senior Procurement Officer	GMG AM	4	
2	Procurement Officer	GMG AM	3	
1	Administrative Officer	GMG AM	2	
5				
5	Total - Procurement Branch			
48	Total - Finance and Accounts Division			

Policy Co-ordination & Administration Directorate

Communication & Public Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication And Public Relations	MCG IE	6	
1	Public Relations Officer	MCG IE	4	
1	Videographer/Video Editor	MCG AVT	5	New post [# 62847] with effect from December 1, 2009.
1	Video/Graphic Specialist	MCG AVP	3	
1	Video/Graphic Officer	MCG AVP	2	
1	Senior Secretary	OPS SS	3	
6				
6	Total - Communication & Public Relations Unit			
6	Total - Policy Co-ordination & Administration Directorate			

Human Resource Management and Development

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2				
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Human Resource Management and Development

Organizational Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Senior Resource Officer	GMG SEG	1	
1	Secretary 2	OPS SS	2	
3				
3	Total - Organizational Development			

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
2				

HRM Staffing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Human Resource Officer	GMG SEG	1	
2	Assistant Human Resource Officer 2	GMG AM	3	
2	Assistant Human Resource Officer 1	GMG AM	2	
1	Secretary 2	OPS SS	2	Post [# 7435] formerly listed under Secretarial Pool.
1	Secretary 1	OPS SS	1	Post [# 7419] formerly listed under Human Resource Development.
7				

Employee Benefits

No of Offices	Office	Classification	Grade	Remarks
1	Senior Human Resource Officer	GMG SEG	1	Post [# 7395] formerly shown under Human Resource Management.
2	Assistant Human Resource Officer 2	GMG AM	3	Posts [#s 7399 & 7409] formerly shown under Human Resource Management.
2	Assistant Human Resource Officer 1	GMG AM	2	Posts [#s 7405 & 7408] formerly shown under Human Resource Management.
1	Secretary 2	OPS SS	2	Post [# 7434] formerly listed under Secretarial Pool.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Human Resource Management and Development

Human Resource Management

Employee Benefits

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	Post [# 7438] formerly listed under Secretarial Pool.
7				

Industrial Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
1	Secretary 1	OPS SS	1	Post [# 7441] formerly listed under Secretarial Pool.
2				

Information & Records

No of Offices	Office	Classification	Grade	Remarks
1	Human Resource Officer	GMG AM	4	
1	Information Technology Support Officer	MIS IT	3	
2	Records Officer 1	PIDG RIM	2	
4				
22	Total - Human Resource Management			

Human Resource Development

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Senior Human Resource Development Officer	GMG SEG	1	
1	Assistant Human Resource Development Officer	GMG AM	2	
1	Records Clerk	PIDG RIM	1	
1	Accounting Technician 1	FMG AT	1	
1	Senior Secretary	OPS SS	3	
6				

Twickenham Park Training Centre

No of Offices	Office	Classification	Grade	Remarks
1	Centre Manager	GMG AM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Human Resource Management and Development

Human Resource Development

Twickenham Park Training Centre

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Support Officer	GMG AM	2	
2	Maid	LMO TS	2	
1	Housemother	LMO TS	5	
1	Cook	LMO TS	3	
3	Watchman	LMO TS	1	
1	Handyman	LMO TS	1	
10				

Eltham Park Training Centre

No of Offices	Office	Classification	Grade	Remarks
1	Centre Manager	GMG AM	3	
1	Administrative Support Officer	GMG AM	2	
1	Housemother	LMO TS	5	
1	Cook	LMO TS	3	
1	Maid	LMO TS	1	
1	Maid	LMO TS	2	
1	Handyman	LMO TS	1	Post [# 56639] formerly listed under Twickenham Park Training Centre.
3	Watchman	LMO TS	1	
1	Handyman	LMO TS	1	
11				
27	Total - Human Resource Development			

Facilities and Property Management Branch

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Administrator	GMG AM	2	Post [# 7493] formerly listed under Transport/Fleet Management.
1	Records Officer 2	PIDG RIM	3	
1	Inventory Officer	PIDG RIM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Human Resource Management and Development

Facilities and Property Management Branch

Administration

6

Office Management and General Services

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	4	
1	Security And Energy Officer	GMG SEG	1	
1	Secretary 2	OPS SS	2	
2	Records Officer 1	PIDG RIM	2	
1	Storekeeper	PIDG RIM	3	
1	Telephone Operator	OPS TO	2	
2	Telephone Operator	OPS TO	1	
1	Machine Operator	LMO TS	2	
1	Chief Office Attendant	LMO TS	3	
1	Strongroom Attendant	LMO TS	2	
1	Gardener	LMO TS	2	Post [# 7500] formerly listed under Transport/Fleet Management.
18	Attendant 1	LMO TS	1	
2	Gateman	LMO TS	1	
1	Handyman	LMO TS	1	

34

Building and Property Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Civil Works Engineer	SOG ST	7	
3	Senior Building & Property Maintenance Officer	SOG ST	6	
2	Building & Property Maintenance Officer	SOG ST	4	
1	Records Officer 2	PIDG RIM	3	

7

Transport/Fleet Management

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG SEG	1	
1	Artisan 4	LMO TS	5	
4	Artisan Helper	LMO TS	1	
4	Driver 2	LMO DR	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Human Resource Management and Development

Facilities and Property Management Branch

Transport/Fleet Management

No of Offices	Office	Classification	Grade	Remarks
8	Driver 1	LMO DR	1	

18

65 **Total - Facilities and Property Management Branch**

Documentation, Information And Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Records Manager	PIDG RIM	5	
1	Records Analyst	PIDG RIM	3	
1	Secretary 2	OPS SS	2	
5	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	

12

Library

No of Offices	Office	Classification	Grade	Remarks
1	Librarian 4	PIDG LB	4	
1	Librarian	PIDG LB	2	
1	Librarian 2	PIDG LB	2	
1	Library Assistant 2	PIDG LA	2	
2	Library Assistant 1	PIDG LA	1	

6

18 **Total - Documentation, Information And Access Services**

137 **Total - Human Resource Management and Development**

Agricultural Planning And Policy

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Policy Analyst	GMG SEG	2	Post [# 61038] formerly listed under Agricultural Economic Planning.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Agricultural Planning And Policy

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 1	OPS SS	4	Post [# 7551] formerly listed under Agricultural Economic Planning.
3	Secretary 1	OPS SS	1	
6				
6				

Agricultural Economic Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	8	
2	Senior Secretary	OPS SS	3	
3				

Data Analysis and Macro Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director, Data Analysis & Planning	SOG ST	7	
2	Agricultural Economist 2	SOG ST	6	
1	Agricultural Economist 1	SOG ST	5	
4				

Micro Planning

No of Offices	Office	Classification	Grade	Remarks
1	Senior Agricultural Economist	SOG ST	7	
1	Statistician	SOG ST	6	
2	Agricultural Economist 2	SOG ST	6	
2	Regional Rural Sociologist	SOG ST	5	
6				

Farm Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Agricultural Economist	SOG ST	7	
1	Agricultural Economist 2	SOG ST	6	
2	Agricultural Planning Assistant	SOG ST	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Agricultural Planning And Policy

Agricultural Economic Planning

Farm Management

4

17 **Total - Agricultural Economic Planning**

Data Bank And Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Data Bank And Evaluation	SOG ST	8	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

3

Monitoring and Evaluation Section

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director, Monitoring & Evaluation	SOG ST	7	
1	Agricultural Economist	SOG ST	6	
1	Sociologist	SOG ST	6	

3

Statistics And Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director Data Collections & Statistics	SOG ST	7	
2	Statistician	SOG ST	6	
3	Statistical Officer	GMG AM	2	
3	Data Collections Administrator	SOG ST	5	
16	Data Collecting Officer 2	PIDG RIM	3	

25

31 **Total - Data Bank And Evaluation**

International Trade

No of Offices	Office	Classification	Grade	Remarks
1	International Trade Specialist	SOG ST	9	
1	Senior Secretary	OPS SS	3	Post [# 7303] formerly listed under Central Direction and Control.

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Agricultural Planning And Policy

International Trade

2 **Total - International Trade**

Agricultural Marketing And Credit Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
5				

Market Research Grades And Standards

No of Offices	Office	Classification	Grade	Remarks
1	Director, Market Research Grades & Standards	SOG ST	7	
3	Commodity Specialist	SOG ST	6	
1	Research Officer	SOG ST	5	
5				

Commodity Monitoring And Information

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	7	
1	Incentives Officer	GMG SEG	1	
1	Statistical Coordinator	SOG ST	3	
1	Monitoring Officer	SOG ST	6	
4				

14 **Total - Agricultural Marketing And Credit Services**

70 **Total - Agricultural Planning And Policy**

Agricultural Credit And Subsidies

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Senior Credit Officer	GMG PMA	4	
1	Credit Officer	GMG PMA	3	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Agricultural Credit And Subsidies

No of Offices	Office	Classification	Grade	Remarks
2	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
8				

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	3	
2	Records Clerk (Registry)	PIDG RIM	1	
2	Attendant	LMO TS	1	
5				

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Technician 1	FMG AT	1	
4				

Inspection And Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Chief Inspector	FMG AS	4	
4	Senior Inspector	FMG AS	3	
4	Inspector	FMG AS	2	
4	Assistant Inspector	FMG AS	1	
13				

Research And Information

No of Offices	Office	Classification	Grade	Remarks
1	Director, Research	SOG ST	7	
1	Research Officer	SOG ST	6	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Agricultural Credit And Subsidies

32

Technical Services Directorate

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Executive Engineer	SOG ST	7	
1	Technical Services Co-ordinator	GMG SEG	1	Post [# 7865] of Administrative Assistant (GMG/AM 4) retitled and reclassified with effect from May 1, 2009.
1	Executive Secretary 2	OPS SS	5	
1	Secretary 1	OPS SS	1	
5				
5				

Jamaica Import/Export Inspectorate Centre (One Stop Shop)

No of Offices	Office	Classification	Grade	Remarks
1	Client Service Officer	GMG AM	4	New post [# 62844] with effect from November 1, 2009.
1				
1	Total - Jamaica Import/Export Inspectorate Centre (One Stop Shop)			

Project Management and Co-ordination Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Project Management & Co-ordination	GMG SEG	4	
1	Professional Accountant 3	FMG PA	3	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
6				
6	Total - Project Management and Co-ordination Division			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Public Gardens and Zoo Division

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	2	Post [# 7868] formerly GMG/AM 1 upgraded with effect from April 1, 2010. Previously listed under Technical Services Directorate.
1	Records Clerk	PIDG RIM	1	
1	Driver 2	LMO DR	2	
2	Driver 1	LMO DR	1	
1	Maintenance Technician	LMO TS	3	
1	Warden	LMO TS	3	
1	Gateman	LMO TS	2	
1	Attendant	LMO TS	1	
1	Nursery Supervisor	SOG ST	2	New post [# 62899] with effect from April 1, 2010.
1	Nursery Attendant	LMO TS	2	New post [# 62900] with effect from April 1, 2010.

11

Hope Gardens

No of Offices	Office	Classification	Grade	Remarks
1	Botanist/Education Officer	SOG ST	6	
1	Superintendent	SOG ST	8	
1	Horticulturist/Agronomist	SOG ST	5	
4	Gardener 1	LMO TS	1	
1	Records Clerk	PIDG RIM	1	Post [# 7871] formerly shown under Public Gardens & Zoo Division.
1	Secretary 2	OPS SS	2	

9

Field Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Gardener	LMO TS	3	
3	Gardener 1	LMO TS	1	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Public Gardens and Zoo Division

Rural Gardens - Castleton Gardens

No of Offices	Office	Classification	Grade	Remarks
1	Facilities Manager	SOG ST	3	
1	Senior Gardener	LMO TS	4	
4	Gardener	LMO TS	2	Post [# 7889] formerly shown under Field Maintenance.
4	Gardener Attendant	LMO TS	1	
10				

Rural Gardens - Cinchona

No of Offices	Office	Classification	Grade	Remarks
1	Facilities Manager	SOG ST	3	
1	Senior Gardener	LMO TS	4	
2	Gardener	LMO TS	2	
2	Gardener Attendant	LMO TS	1	
6				

Rural Gardens - Bath

No of Offices	Office	Classification	Grade	Remarks
1	Senior Gardener	LMO TS	4	
1	Gardener Attendant	LMO TS	1	
2				

Rural Gardens - Fern Gully

No of Offices	Office	Classification	Grade	Remarks
1	Senior Gardener	LMO TS	4	
1	Gardener	LMO TS	2	
1	Gardener Attendant	LMO TS	1	
3				

Rural Gardens - Bamboo Grove

No of Offices	Office	Classification	Grade	Remarks
1	Senior Gardener	LMO TS	4	
2	Gardener	LMO TS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Public Gardens and Zoo Division

Rural Gardens - Bamboo Grove

No of Offices	Office	Classification	Grade	Remarks
3	Gardener Assistant	LMO TS	1	

6

51 **Total - Public Gardens and Zoo Division**

Veterinary Services Division

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Veterinary Services	MDG VO	3	
1	Executive Secretary 1	OPS SS	4	Post [# 7959] formerly listed under Secretarial Support.
2	Senior Secretary	OPS SS	3	Posts [#s 7960-1] formerly listed under Secretarial Support.
1	Secretary 2	OPS SS	2	Post [# 7962] formerly listed under Secretarial Support.

5

Human Resource & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Veterinary Specialist	MDG VO	1	
1	Administrator	GMG AM	4	
1	Customer Service Officer	GMG AM	2	
1	Records Officer 1	PIDG RIM	2	
1	Records Officer 1	PIDG RIM	2	
1	Telephone Operator	OPS TO	1	
1	Driver 1	LMO DR	1	
1	Caretaker	LMO TS	3	
1	Cleaner Attendant	LMO TS	1	
1	Cleaner/Attendant	LMO TS	1	

10

Laboratory Services

No of Offices	Office	Classification	Grade	Remarks
3	Veterinary Specialist	MDG VO	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Veterinary Services Division

Laboratory Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Veterinary Officer	MDG VO	2	
1	Toxicologist/Analyst	SOG ST	7	
1	Chief Veterinary Medical Technologist	PMG VMT	3	
1	Supervisory Veterinary Medical Technologist	PMG VMT	2	
4	Veterinary Medical Technologist	PMG VMT	2	Four (4) posts [#s 7949-52] formerly PMG/VMT 1 upgraded with effect from January 1, 2001.
4	Senior Veterinary Biochemical Analyst	SOG ST	6	
1	Veterinary Biochemical Analyst	SOG ST	5	
1	Senior Laboratory Technician	SOG ST	3	
1	Maintenance Technician	SOG ST	4	
1	Pharmacist 3	PMG PHS	3	
1	Data Entry Officer	MIS IT	2	
2	Laboratory Attendant	LMO TS	2	

22

Quarantine

No of Offices	Office	Classification	Grade	Remarks
1	Senior Veterinary Officer	MDG VO	2	
1	Veterinary Specialist	MDG VO	1	
2	Animal Health Technician 3	PMG AH	3	
2	Animal Health Technician 2	PMG AH	2	
1	Secretary 2	OPS SS	2	
2	Farm Hand 2	LMO TS	3	
1	Cleaner/Attendant	LMO TS	2	

10

Surveillance/Field Operations

No of Offices	Office	Classification	Grade	Remarks
2	Senior Veterinary Officer	MDG VO	2	Post [# 8005] formerly listed under Permit/Licences & Inspection.
4	Veterinary Specialist	MDG VO	1	Post [# 7946] formerly listed under Bodles Station.
3	Animal Health Technician 1	PMG AH	1	
4	Animal Health Technician 2	PMG AH	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Veterinary Services Division

Surveillance/Field Operations

No of Offices	Office	Classification	Grade	Remarks
7	Artificial Insemination Technician 1	PMG AH	1	
2	Secretary 2	OPS SS	2	
1	Veterinary Clinic Attendant	LMO TS	2	

23

Permit/License & Inspection

No of Offices	Office	Classification	Grade	Remarks
1	Veterinary Specialist	MDG VO	1	
2	Animal Health Technician 3	PMG AH	3	
2	Animal Health Technician 2	PMG AH	2	

5

Bodles Station

No of Offices	Office	Classification	Grade	Remarks
1	Artificial Insemination Technician 3	PMG AH	3	
2	Animal Health Technician 1	PMG AH	1	Posts [#s 7996-97] incorrectly shown in previous Order as upgraded to PMG/AH 2.
1	Artificial Insemination Technician 2	PMG AH	2	
2	Artificial Insemination Technician 2	PMG AH	2	

6

Finance & Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Cashier	FMG CS	1	
1	Cashier	FMG CS	2	

3

84 Total - Veterinary Services Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Research and Development Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Research Director	SOG ST	10	
1	Human Resource & Administration Manager	GMG SEG	1	
1	Administrator	GMG AM	2	
1	Executive Secretary 1	OPS SS	4	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Records Clerk	PIDG RIM	1	
1	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	
4	Attendant	LMO TS	1	
13				

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Professional Accountant	FMG PA	2	
1	Senior Accountant	FMG PA	1	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	1	
7				

Operations Farm Management

No of Offices	Office	Classification	Grade	Remarks
1	Operations Manager	SOG ST	6	
5	Field Assistant	SOG ST	2	
3	Senior Dairyman/Milker	LMO TS	3	
9	Farm Hand	LMO TS	2	
1	Farm Hand	LMO TS	3	
9	Farm Hand	LMO TS	1	
1	Farm Hand	LMO TS	2	
1	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	4	
4	Driver 2	LMO DR	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Research and Development Division

Operations Farm Management

No of Offices	Office	Classification	Grade	Remarks
2	Driver 1	LMO DR	1	
2	Gateman	LMO TS	1	

39

Biometry

No of Offices	Office	Classification	Grade	Remarks
1	Biometrician	SOG ST	7	

1

Livestock Research and Improvement

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Research Director	SOG ST	9	
1	Farm Manager	SOG ST	5	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
3	Farm Hand	LMO TS	2	
2	Watchman	LMO TS	1	

9

Animal Nutrition and Husbandry

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
2	Chief Livestock Research Officer	SOG ST	7	
2	Senior Livestock Research Officer	SOG ST	6	
1	Livestock Research Officer	SOG ST	5	
5	Livestock Research Assistant	SOG ST	3	
1	Senior Laboratory Technician	SOG ST	3	
1	Laboratory Technician	SOG ST	2	
1	Secretary 2	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Research and Development Division

Animal Breeding and Genetics

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
2	Chief Livestock Research Officer	SOG ST	7	
3	Senior Livestock Research Officer	SOG ST	6	
3	Livestock Research Officer	SOG ST	5	
2	Livestock Research Assistant	SOG ST	3	
1	Secretary 2	OPS SS	2	
1	Records Officer 1	PIDG RIM	2	
3	Farm Hand	LMO TS	2	
7	Farm Hand	LMO TS	1	

23

Crop and Plant Protection Research

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Research Director	SOG ST	9	
1	Senior Secretary	OPS SS	3	

2

Crop Research

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	

4

Plant Breeding

No of Offices	Office	Classification	Grade	Remarks
1	Chief Plant Breeding Officer	SOG ST	7	
1	Senior Plant Breeding Officer	SOG ST	6	
1	Plant Breeding Officer	SOG ST	5	
2	Research Assistant (Plant Breeding)	SOG ST	4	

5

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Research and Development Division

Agronomy

No of Offices	Office	Classification	Grade	Remarks
1	Chief Agronomist	SOG ST	7	
1	Senior Agronomist	SOG ST	6	
3	Agronomist	SOG ST	5	
3	Crop Research Assistant	SOG ST	4	

8

Plant Protection and Post Entry Quarantine

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
1	Secretary	OPS SS	3	

2

Plant Protection

No of Offices	Office	Classification	Grade	Remarks
1	Chief Plant Protection Officer	SOG ST	7	
3	Senior Plant Protection Officer	SOG ST	6	
6	Plant Protection Officer	SOG ST	5	
5	Plant Research Assistant	SOG ST	3	
3	Laboratory Technician	SOG ST	2	

18

Post Entry Quarantine

No of Offices	Office	Classification	Grade	Remarks
1	Chief Post Entry Officer	SOG ST	7	
1	Horticulturist	SOG ST	6	
1	Post Entry Quarantine Officer (Tissue Culture)	SOG ST	5	
1	Post Entry Quarantine Officer (Seed Pathology)	SOG ST	5	
1	Green House Manager	SOG ST	4	
2	Research Assistant (Green House)	SOG ST	3	
1	Laboratory Technician	SOG ST	2	

8

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Research and Development Division

Extension Services

No of Offices	Office	Classification	Grade	Remarks
2	Extension Specialist	SOG ST	5	
2				

Orange River Research Station

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
1	Farm Manager	SOG ST	5	
1	Field Assistant	SOG ST	2	
1	Accounting Technician 3	FMG AT	3	
1	Secretary 1	OPS SS	1	
1	Driver 2	LMO DR	2	
1	Office Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
9				

Beekeeping Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Plant Protection Officer	SOG ST	7	
1	Senior Plant Protection Officer	SOG ST	6	
5	Apiculture Officer	SOG ST	6	Post [# 8460] of Plant Protection Officer (SOG/ST 5) retitled and upgraded with effect from May 1, 2009.
1	Research Assistant	SOG ST	4	
1	Laboratory Technician	SOG ST	2	
9				

Montpellier Research Station

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
1	Accounting Technician 3	FMG AT	3	
1	Plant Protection Officer	SOG ST	5	
1	Farm Manager	SOG ST	5	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Research and Development Division

Montpellier Research Station

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	Post [# 8420] of Farm Hand LMO/TS 2 retitled and reclassified with effect from April 1, 2010. (Bodles Research Station)
2	Senior Dairyman/Milker	LMO TS	3	
3	Farm Hand	LMO TS	2	
2	Field Assistant	SOG ST	2	
2	Driver 2	LMO DR	2	
1	Driver 1	LMO DR	1	
3	Watchman	LMO TS	1	
19				
192	Total - Research and Development Division			

Plant Quarantine/Produce Inspection Branch

No of Offices	Office	Classification	Grade	Remarks
1	Chief Plant Quarantine & Produce Inspector	SOG ST	9	
1	Senior Plant Quarantine/Enquiry Point Officer	SOG ST	8	
1	Administrative Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Administrative Assistant	GMG AM	3	
1	Forklift Operator/Fumigation Assistant	LMO TS	5	
2	Forklift Operator/Fumigation Assistant	LMO TS	4	
1	Cleaner/Attendant	LMO TS	2	
1	Gardener	LMO TS	2	
1	Attendant	LMO TS	1	
1	Cleaner/Attendant	LMO TS	2	
12				

Import/Export Unit

No of Offices	Office	Classification	Grade	Remarks
1	Import/Export Manager	SOG ST	7	
4	Plant Quarantine/Producer Inspector 2	SOG ST	5	Posts [#s 8168-9, 8160-1] formerly shown under Plant Quarantine Produce Inspection Branch.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Plant Quarantine/Produce Inspection Branch

Import/Export Unit

No of Offices	Office	Classification	Grade	Remarks
6	Plant Quarantine/Produce Inspector 1	SOG ST	4	Posts [#s 8182-3, 8190-1 & 8193-4] formerly shown under Plant Quarantine/Produce Inspection Branch.

11

Certificate/Compliance Unit

No of Offices	Office	Classification	Grade	Remarks
1	Certificate/Compliance Manager	SOG ST	7	
1	Plant Quarantine/Produce Inspector 2	SOG ST	5	
6	Plant Quarantine/Producer Inspector 2	SOG ST	5	
5	Plant Quarantine/Produce Inspector 1	SOG ST	4	Posts [#s 8184-6, 8188-9] formerly shown under Plant Quarantine/Produce Inspection Branch.

13

Export Complex Unit (Kingston)

No of Offices	Office	Classification	Grade	Remarks
1	Manager	SOG ST	7	
1	Fumigator	SOG ST	6	
1	Identifier/Entomologist	SOG ST	6	
1	Administrative Officer	GMG AM	2	
1	Accounting Technician 3	FMG AT	3	
1	Forklift Operator/Fumigation Assistant	LMO TS	4	

6

Export Complex Unit (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Cashier	FMG CS	1	
1	Manager/Plant Quarantine Produce Inspector	SOG ST	7	
1	Fumigator	SOG ST	6	
1	Accounting Technician 2	FMG AT	2	Post [# 55442] formerly shown under Administration.
1	Identifier/Entomologist	SOG ST	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Plant Quarantine/Produce Inspection Branch

Export Complex Unit (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Forklift Operator/Fumigation Assistant	LMO TS	5	
1	Cleaner/Attendant	LMO TS	2	
1	Attendant	LMO TS	1	

8

Pest Risk Analysis Unit

No of Offices	Office	Classification	Grade	Remarks
1	Pest Risk Analysis Manager	SOG ST	7	
2	Pest Risk Analyst	SOG ST	6	
1	Entomologist	SOG ST	6	
1	Records/Data Input Officer	PIDG RIM	2	

5

55 **Total - Plant Quarantine/Produce Inspection Branch**

394 **Total - Technical Services Directorate**

Policy Co-ordination & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director, Policy Co-ordination & Admin	GMG SEG	6	
1	Executive Secretary 1	OPS SS	4	

2

2

Information & Communication Technology

No of Offices	Office	Classification	Grade	Remarks
1	Information & Communication Technology Director	MIS IT	7	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Policy Co-ordination & Administration

Information & Communication Technology

Infrastructure Services

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Infrastructural Services	MIS IT	6	
1	Network Administrator	MIS IT	5	

2

Applications Unit

No of Offices	Office	Classification	Grade	Remarks
1	Applications Manager	MIS IT	6	
1	Systems Analyst	MIS IT	5	
1	Senior Programmer	MIS IT	4	
1	Web Information/Content Officer	MCG IE	3	
1	Programmer 1	MIS IT	3	

5

User Support Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, User Support Services	MIS IT	5	
2	User Support Technician	MIS IT	3	

3

Data Entry

No of Offices	Office	Classification	Grade	Remarks
1	Data Control Supervisor	MIS IT	3	
2	Data Entry Technician 2	MIS IT	2	

3

14 **Total - Information & Communication Technology**

Corporate & Strategic Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Policy Co-ordination & Administration

Corporate & Strategic Planning

1 —

17 **Total - Policy Co-ordination & Administration**

Rural Physical Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director, Rural Physical Planning	SOG ST	8	
1	Administrator	GMG AM	3	
1	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
1	Driver 1	LMO DR	1	
2	Laboratory Attendant	LMO TS	1	
1	Telephone Operator	OPS TO	1	
2	Attendant	LMO TS	1	
10				
10				

Soil Analysis And Land Use Studies

No of Offices	Office	Classification	Grade	Remarks
2	Agricultural Chemist 2	SOG ST	6	
1	Agricultural Chemist 3	SOG ST	7	
2	Laboratory Technican 2	SOG ST	3	
7	Laboratory Technician 1	SOG ST	2	
3	Secretary 1	OPS SS	1	
1	Farm Hand 1	LMO TS	1	
1	Storeman	LMO TS	1	
17				
17	Total - Soil Analysis And Land Use Studies			

Regional Planning And Administration

No of Offices	Office	Classification	Grade	Remarks
4	Regional Rural Planner	SOG ST	7	
4	Regional Land Capability Planner	SOG ST	6	
2	Cartographer	SOG ST	5	
4	Cartographer Technician	SOG ST	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Rural Physical Planning

Regional Planning And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Regional Soil Surveyor	SOG ST	4	
15				
15	Total - Regional Planning And Administration			

Geographic Information Systems

No of Offices	Office	Classification	Grade	Remarks
1	Manager	MIS IT	4	
1	Systems Analyst	MIS IT	3	
2				
2	Total - Geographic Information Systems			
44	Total - Rural Physical Planning			

Fisheries Division

No of Offices	Office	Classification	Grade	Remarks
1	Director Of Fisheries	SOG ST	9	
1	Administrator	GMG AM	4	
2	Records Officer 1	PIDG RIM	2	
2	Records Clerk (Registry)	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
3	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	2	
2	Attendant	LMO TS	2	
4	Driver 1	LMO DR	1	
4	Watchman	LMO TS	1	
21				

Data Management

No of Offices	Office	Classification	Grade	Remarks
1	Marine Researcher/Analyst	SOG ST	6	
1	Data Entry Operator	MIS IT	2	
1	Data Entry Clerk	MIS IT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Fisheries Division

Data Management

3

3 **Total - Data Management**

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Professional Accountant	FMG PA	2	
1	Senior Accountant	FMG PA	1	
2	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Cashier	FMG CS	2	

6

6 **Total - Accounts**

Marine Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Marine and Aviation Affairs	SOG ST	7	
2	Senior Fisheries Officer	SOG ST	6	
1	Master Fisherman	SOG ST	5	
4	Fisheries Officer	SOG ST	5	
1	Vessel Master	SOG ST	4	
3	Chief Fisheries Instructor	SOG ST	4	
10	Senior Fisheries Instructor	SOG ST	3	
8	Fisheries Instructor	SOG ST	2	
2	Game Warden	PTSG PX	1	
10	Records Officer 1	PIDG RIM	2	
2	Engineering Technician 2	SOG ST	3	
1	Engineering Technician 1	SOG ST	2	
1	Artisan 4	LMO TS	5	
3	Leading Hand	LMO TS	4	
1	Leading Hand (Cook)	LMO TS	3	
6	Pump Operator	LMO TS	1	

56

56 **Total - Marine Branch**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Fisheries Division

Aquaculture Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	7	
1	Accounting Clerk 2	FMG AC	2	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
2	Driver 2	LMO DR	2	
1	Attendant	LMO TS	1	
1	Handyman	LMO TS	1	
6	Watchman	LMO TS	1	

15

Aquaculture Research Unit

No of Offices	Office	Classification	Grade	Remarks
1	Research Officer	SOG ST	6	
1	Farm Manager	SOG ST	4	
2	Senior Pond Operator	SOG ST	4	
1	Field Assistant	SOG ST	2	
10	Pond Operator	SOG ST	2	
2	Watchman	LMO TS	1	

17

32 **Total - Aquaculture Branch**

Extension Services

No of Offices	Office	Classification	Grade	Remarks
3	Regional Extension Officer	SOG ST	4	
6	Fisheries Extension Officer	SOG ST	3	
1	Bulldozer Operator	LMO TS	3	
2	Bulldozer Operator Assistant	LMO TS	2	

12

12 **Total - Extension Services**

130 **Total - Fisheries Division**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Posts To Be Abolished When Vacant

Maintenance of Gardens and Zoo

Hope Zoo

No of Offices	Office	Classification	Grade	Remarks
1	Curator Of Zoo	SOG ST	7	
1	Assistant Curator Of Zoo	SOG ST	5	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Head Zoo Keeper	LMO TS	5	
1	Gardener 2	LMO TS	2	
3	Zoo Keeper	LMO TS	4	
5	Gardener 1	LMO TS	1	
14				
14	Total - Maintenance of Gardens and Zoo			

Machinery Research

No of Offices	Office	Classification	Grade	Remarks
1	Works Overseer 2	TSS GT	3	
1				
1	Total - Machinery Research			

Livestock Research

No of Offices	Office	Classification	Grade	Remarks
1	Ranger	LMO TS	1	
1				
1	Total - Livestock Research			
16	Total - Posts To Be Abolished When Vacant			
935	Total - Ministry of Agriculture And Fisheries			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Forestry Department

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Conservator of Forest	SOG ST	10	
1	Director, Forestry	GMG SEG	5	
1	Supernumerary Deputy Director, Forestry	GMG SEG	3	
1	Legal Officer	JLG LO	2	C.D.
1	Technical Assistant	SOG ST	5	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

8

Regional Forestry Operations

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Regional Forestry Operations	SOG ST	9	
3	Regional Forest Officer	SOG ST	7	
1	Accounting Clerk 2	FMG AC	2	Post [# 7829] was omitted from 2008 CSE (G) Order.
6	Forest Supervisor	SOG ST	6	
22	Forester 2	SOG ST	4	
14	Forester 1	SOG ST	3	
31	Forest Warden	PTSG PX	2	
3	Accounting Technician 2	FMG AT	2	
5	Accounting Clerk 2	FMG AC	2	
3	Secretary 2	OPS SS	2	
9	Watchman	LMO TS	1	
3	Driver 1	LMO DR	1	
4	Nursery Foreman	LMO TS	6	
3	Office Attendant	LMO TS	1	

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116

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Professional Accountant 2	FMG PA	2	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Forestry Department

Finance And Accounts

1

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2				
2	Total - Final Accounts			

Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	1	
4				
4	Total - Disbursement			

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
2	Accounting Technician 1	FMG AT	1	
3				
3	Total - Salaries			

Projects

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2				
2	Total - Projects			
12	Total - Finance And Accounts			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Forestry Department

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management and Admin.	GMG SEG	2	
1	Senior Personnel Officer	GMG AM	4	
1	Personnel Administrator	GMG AM	2	
1	Stenographer	OPS SS	2	
4				

Registry

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
2				
6				

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Facilities Manager	GMG AM	4	
1	Procurement Officer	GMG AM	3	
1	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
2	Driver 2	LMO DR	2	
2	Driver 1	LMO DR	1	
2	Office Attendant	LMO TS	2	
1	Gate Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
1	Attendant/Messenger	LMO TS	2	
1	Attendant 2	GLS	2	
2	Sideman	LMO TS	1	
1	Handyman	LMO TS	1	
18				
18	Total - Office Services			
24	Total - Human Resource Management And Administration			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Forestry Department

Public Education And Information

No of Offices	Office	Classification	Grade	Remarks
1	Forest Education Officer	GMG SEG	2	
1	Forest Information & Public Awareness Officer	MCG IE	3	
1	Training Officer	GMG AM	3	
1	Library Assistant	PIDG LA	2	
4				
4				
4	Total - Public Education And Information			

Technical Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Technical Services	SOG ST	8	
1	Senior Secretary	OPS SS	3	
2				

Research And Development

No of Offices	Office	Classification	Grade	Remarks
1	Senior Forest Research Officer	SOG ST	7	
1	Forest Research Officer	SOG ST	6	
1	Nursery & Private Forest Co-ordinator	SOG ST	5	
1	Seed Collection Co-ordinator	SOG ST	4	
1	Forest Research Technician	SOG ST	3	
5				
5	Total - Research And Development			

Resource Planning And Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Forest Resource Management and Planning	SOG ST	7	
1	Watershed Management & Soil Conservation Officer	SOG ST	6	
1	Forest Inventory and Utilisation Officer	SOG ST	6	
1	GIS Survey & Mapping Officer	SOG ST	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Forestry Department

Technical Services

Resource Planning And Management

No of Offices	Office	Classification	Grade	Remarks
1	Forest Inventory Officer	NPS NPS	2	
1	Senior Survey Technician	SOG ST	4	
2	Survey Technician	SOG ST	3	
2	Geographic Information Systems Technician	SOG ST	4	
1	GIS Analyst & Network Administrator	MIS IT	4	
11				
11	Total - Resource Planning And Management			
18	Total - Technical Services			
174	Total - Forestry Department			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
2	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
9				

Total - Executive Office

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Auditor	FMG AS	3	
1	Auditor	FMG AS	2	
1	Senior Secretary	OPS SS	3	
2	Assistant Auditor	FMG AS	1	
7				
7				

7 Total - Internal Audit

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Legal Officer	JLG LO	4	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
3				
3				
3	Total - Legal Services			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Policy Planning, Projects And Research

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Corporate Planner	GMG SEG	2	
1	Senior Economist	SOG ST	8	
1	Project Planning Specialist	SOG ST	7	
1	Research Assistant	SOG ST	3	
1	Research Officer	SOG ST	5	
1	Senior Secretary	OPS SS	3	
1	Administrative Officer	GMG AM	3	

8

8 **Total - Policy Planning, Projects And Research**

Communications/Public Relations Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication And Public Relations	MCG IE	6	
1	Information Officer	MCG IE	2	
1	Secretary 2	OPS SS	2	

3

3 **Total - Communications/Public Relations Division**

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	New post [# 62772] with effect from May 1, 2009.
1	Director, Expenditure and Control	FMG PA	2	New post [#62773] with effect from May 1, 2009.
1	Accountant	FMG PA	2	
1	Final Accounts Officer	FMG AT	3	New post [# 62774] with effect from May 1, 2009.
1	Disbursements (Payments) Supervisor	FMG AT	3	New post [# 62775] with effect from May 1, 2009.
1	Budget Officer	FMG AT	2	
1	Payments Officer	FMG AT	2	New post [# 62776] with effect from May 1, 2009.
1	Cashier	FMG CS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Budget Director	FMG PA	2	New post [# 62970] with effect from April 1, 2010.
1	Salaries Supervisor	FMG AT	3	New post [# 62971] with effect from April 1, 2010.
1	Payroll Officer	FMG AT	2	New post [# 62972] with effect from April 1, 2010
11				
11				
11	Total - Finance And Accounts			

Corporate Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Director, Corporate Affairs	GMG SEG	4	
1	Director, Human Resource Management	GMG SEG	3	Post [# 8757] of Director of Personnel (GMG/SEG 2) upgraded and retitled with effect from April 1, 2010.
1	Secretary 2	OPS SS	2	
3				

Human Resource Management & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	2	New post [# 62778] with effect from May 1, 2009
1	Director, Human Resource Development	GMG SEG	1	New post [# 62779] with effect from May 1, 2009.
1	Records Officer	PIDG RIM	2	New post [# 62868] with effect from November 1, 2009.
3				
3	Total - Human Resource Management & Administration			

Information And Communications Technology

No of Offices	Office	Classification	Grade	Remarks
1	Systems Administrator	MIS IT	5	
1	Technical Support Specialist	MIS IT	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Corporate Affairs

Information And Communications Technology

2

2 **Total - Information And Communications Technology**

Procurement And Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Security Officer	PTSG PX	1	
2	Telephone Operator	OPS TO	1	
1	Receptionist/Assistant Telephone Operator	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Driver 1	LMO DR	1	
1	Security Officer	PTSG PX	1	
1	Attendant/Messenger	LMO TS	2	
2	Cleaner/Office Attendant	LMO TS	2	

13

13 **Total - Procurement And Office Services**

Documentation, Information And Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk 1	PIDG RIM	1	
1	Secretary 2	OPS SS	2	

6

6 **Total - Documentation, Information And Access Services**

27 **Total - Corporate Affairs**

Industry Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Director	GMG SEG	3	
1	Monitoring & Facilitation Officer 2	GMG SEG	2	
1	Monitoring & Facilitation Officer 1	GMG SEG	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Industry Division

No of Offices	Office	Classification	Grade	Remarks
1	Incentive Officer	GMG SEG	1	
1	Trade Relations & Research Officer	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
8				
8				

Freezone Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
2	Monitoring Officer	GMG SEG	1	
3				
3	Total - Freezone Secretariat			
11	Total - Industry Division			

Science And Technology

No of Offices	Office	Classification	Grade	Remarks
1	Director, Science And Technology	GMG SEG	4	
1				
1	Total - Science And Technology			

Investment Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Investment	GMG SEG	5	New post [#62871] with effect from January 4, 2010.
1				
1	Total - Investment Division			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Commerce Division

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2				
2				

Monitoring Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Administrator	GMG AM	4	
2	Administrator 2	GMG AM	3	
1	Secretary 2	OPS SS	2	
5				
5	Total - Monitoring Unit			

Vehicle Import Policy

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Director 1	GMG SEG	1	
2				
2	Total - Vehicle Import Policy			
9	Total - Commerce Division			

Food Storage And Infestation Prevention Division

No of Offices	Office	Classification	Grade	Remarks
1	Chief Food Storage Officer	SOG ST	9	
1	Deputy Food Storage Officer	SOG ST	8	
1	Chief Food Storage Inspector	SOG ST	7	
6	Senior Food Storage Scientist	SOG ST	7	
8	Food Storage Scientist	SOG ST	6	
3	Senior Food Storage Inspector	SOG ST	6	
18	Food Storage Inspector	SOG ST	5	
1	Accounting Technician 2	FMG AT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Food Storage And Infestation Prevention Division

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk	FMG AC	2	
1	Administrator	GMG AM	3	
4	Assistant Food Storage Scientist	SOG ST	4	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk 1	PIDG RIM	1	
3	Driver	LMO	3	
1	Senior Technical Assistant	SOG ST	2	
4	Technical Assistant	SOG ST	1	
2	Attendant	LMO TS	1	

62

62

62 **Total - Food Storage And Infestation Prevention Division**

Co-operative And Friendly Societies Division

No of Offices	Office	Classification	Grade	Remarks
1	Registrar Of Co-operative And Friendly Societies	GMG SEG	3	
1				
1				

Development Research And Technology

No of Offices	Office	Classification	Grade	Remarks
1	Systems Analyst	MIS IT	5	
1	Data Entry Clerk	MIS IT	2	
2				
2	Total - Development Research And Technology			

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Co-operative And Friendly Societies Division

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 1	FMG AC	1	
1	Senior Secretary	OPS SS	3	
2	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Driver	LMO DR	1	
1	Attendant	LMO TS	2	
8				
8	Total - Office Management			

Research, Development And Training

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	1	
1	Senior Training And Promotion Officer	GMG AM	4	
1	Training And Promotion Officer 2	GMG AM	3	
2	Training And Promotion Officer 1	GMG AM	2	
1	Secretary 2	OPS SS	2	
6				

Development And Research

No of Offices	Office	Classification	Grade	Remarks
1	Senior Development And Research Officer	GMG AM	4	
1	Development And Research Officer 2	GMG AM	3	
1	Development And Research Officer 1	GMG AM	2	
3				
9	Total - Research, Development And Training			

Audit And Investigations

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG AS	4	
2	Senior Auditor	FMG AS	3	
4	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Co-operative And Friendly Societies Division

Audit And Investigations

10

10 **Total - Audit And Investigations**

Inspectorate

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Registrar of Co-operative Societies	GMG SEG	1	
1				

Northern Region

No of Offices	Office	Classification	Grade	Remarks
1	Regional Co-operative Officer	GMG AM	4	
2	Senior Co-operative Officer	GMG AM	3	
3				

Southern Region

No of Offices	Office	Classification	Grade	Remarks
1	Regional Co-operative Officer	GMG AM	4	
6	Senior Co-operative Officer	GMG AM	3	
1	Secretary 2	OPS SS	2	
8				
12	Total - Inspectorate			
42	Total - Co-operative And Friendly Societies Division			

Ministry of Industry, Commerce And Tech. (Former)

Posts from the former Ministry of Comm. & Tech. to be abolished when vacant

No of Offices	Office	Classification	Grade	Remarks
1	Technical Inspector	TSS GT	4	
1				
	Total - Posts from the former Ministry of Comm. & Tech. to be abolished when vacant			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Ministry of Industry, Commerce And Tech. (Former)

Posts from the former Ministry of Industry, Investment And Commerce

Registry

No of Offices	Office	Classification	Grade	Remarks
1	Departmental Assistant	OPS CR	1	
1				

Library

No of Offices	Office	Classification	Grade	Remarks
1	Clerical Officer 4	OPS CR	3	
1				

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG PMA	4	
1				

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accountant 1	FAA	1	
1				
4	Total - Posts from the former Ministry of Industry, Investment And Commerce			
5	Total - Ministry of Industry, Commerce And Tech. (Former)			
199	Total - Ministry of Industry, Investment And Commerce			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Industry, Tech., Energy & Commerce
Copyright

No of Offices	Office	Classification	Grade	Remarks
1	Legal Director	JLG LO	3	C.D.
1	Copyright Officer	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
3				
3	Total - Copyright			

3	Total - Ministry Of Industry, Tech., Energy & Commerce			
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

General Administration

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Postmaster General	GMG SEG	6	
1	Public Relations Officer	GMG SEG	1	
1	Administrative Assistant	GMG SEG	1	
1	Supernumerary Administrator 2	GMG AM	2	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	

6

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Finance	FMG PA	3	
1	Director, Costing	FMG PA	2	
1	Accountant	FMG PA	1	
1	Financial Controller 2	FMG AT	3	
1	Accountant 4 (Costing)	FMG AT	3	
1	Manager, Financial Management Information System	FMG AT	3	
1	Accountant 4 (Salaries)	FMG AT	2	
3	Accountant 3	FMG AT	2	
4	Accountant 2	FMG AT	1	
9	Accounting Technician 1	FMG AT	1	
1	Accounting Technician 1 (Deduction)	FMG AT	1	
22	Accounting Clerk 2	FMG AC	2	
10	Accounting Clerk 1	FMG AC	1	
1	Accounting Clerk 1 (Payroll)	FMG AC	1	
1	Cashier	FMG CS	2	
4	Records Clerk	PIDG RIM	1	

62

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
3	Auditor	FMG AS	3	
2	Assistant Auditor	FMG AS	1	

6

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

General Administration

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2				

Personnel And Establishment

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Senior Personnel Officer	GMG AM	4	
1	Industrial Relations Officer	GMG AM	4	
1	Personnel Officer	GMG AM	3	
1	Welfare Officer	GMG AM	3	
3	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Caregiver	LMO TS	2	
15				

Training

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	
1	Training Officer	GMG SEG	1	
1	Senior Tutor	PTO PMA	4	
2	Postal Tutor	PTO PMA	3	
1	Secretary 1	OPS SS	1	
6				

Registry

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
9	Records Clerk	PIDG RIM	1	
11				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

General Administration

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Office/Procurement Manager	GMG SEG	1	
1	Assistant Procurement Manager	GMG AM	4	
1	Procurement Officer	PIDG RIM	2	
1	Driver	LMO DR	1	
4				

Stores

No of Offices	Office	Classification	Grade	Remarks
1	Storekeeper	PIDG RIM	3	
1	Assistant Storekeeper	PIDG RIM	2	
4	Store Clerk	PIDG RIM	1	
3	Storeman	LMO TS	1	
9				

Quality Assurance Branch

No of Offices	Office	Classification	Grade	Remarks
1	Quality Assurance Officer	GMG SEG	2	
1				

Security

No of Offices	Office	Classification	Grade	Remarks
1	Chief of Security	GMG SEG	2	
1	Deputy Chief of Security	GMG SEG	1	
1	Post Office Security Officer	GMG AM	4	
1	Assistant Post Office Security Officer	GMG AM	3	
1	Records Clerk	PIDG RIM	1	
5				

Typing And Miscellaneous

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 1	OPS SS	4	
4	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

General Administration

Typing And Miscellaneous

No of Offices	Office	Classification	Grade	Remarks
2	Secretary 2	OPS SS	2	
8	Secretary 1	OPS SS	1	
2	Telephone Operator	OPS TO	1	
1	Driver	LMO DR	1	
1	Attendant	LMO TS	2	
12	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
1	Gardener	LMO TS	1	

33

160 **Total - General Administration**

Postal Division 1

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Postmaster General	GMG SEG	4	
1	Head Postmaster (Corporate Area)	GMG SEG	2	
1	Regional Co-ordinator	GMG SEG	2	
1	Senior Regional Inspector (Corporate Area)	GMG SEG	1	
2	Regional Inspector (Corporate Area)	PTO PMA	5	

6

Central Sorting Office - Letters

No of Offices	Office	Classification	Grade	Remarks
3	Sorting Office Controller	GMG SEG	1	
1	Airport Operations Co-ordinator, Airport Facility	PTO PMA	3	
1	Assistant Superintendent	PTO PMA	4	
1	Chief Inspector	PTO PMA	3	
4	Supervisor	PTO PMA	2	
2	Transport Officer	GMG AM	1	
4	Postal Clerk 3	PTO CR	4	
30	Postal Clerk B	PTO CR	4	
34	Postal Clerk C	PTO CR	3	
9	Postal Clerk 1	PTO IN	1	
3	Shift Supervisor	PTO PMA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

Postal Division 1

Central Sorting Office - Letters

No of Offices	Office	Classification	Grade	Remarks
1	Inspector	PTO PMA	2	B24.
20	Inspector	PTO PMA	1	
1	Assistant Inspector Of Postmen	PTO CA	3	
2	Mail Officer	PTO PMA	1	
2	Mail Officer	PTO CA	3	
26	Postman A	PTO CA	2	
250	Postman B	PTO CA	1	
4	Secretary 1	OPS SS	1	
1	Philatelic Officer	PTO PMA	2	
1	Accounting Clerk 2	FMG AC	2	
1	Records Officer 1	PIDG RIM	2	
2	Accounting Clerk 1	FMG AC	1	
18	Records Clerk	PIDG RIM	1	
1	Attendant	LMO TS	2	
5	Attendant	LMO TS	1	

427

Central Sorting Office - Parcels

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent	GMG SEG	1	B26.
1	Assistant Superintendent	PTO PMA	4	
3	Supervisor	PTO PMA	2	
12	Postal Clerk B	PTO CR	4	
31	Postal Clerk C	PTO CR	3	
3	Inspector	PTO PMA	1	
1	Assistant Inspector Of Postmen	PTO CA	3	
16	Postman A	PTO CA	2	
74	Postman B	PTO CA	1	
1	Secretary 1	OPS SS	1	
1	Accounting Technician 1	FMG AT	1	
11	Accounting Clerk 2	FMG AC	2	
5	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	1	
7	Records Clerk	PIDG RIM	1	
1	Attendant	LMO TS	2	
4	Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

Postal Division 1

Central Sorting Office - Parcels

173

Corporate Area Post Offices

No of Offices	Office	Classification	Grade	Remarks
8	Postmaster A	PTO PMA	4	
7	Postmaster B	PTO PMA	3	
8	Deputy Postmaster A	PTO PMA	3	
11	Postmaster C	PTO PMA	2	
1	Postmaster 4	PTO IN	4	
1	Postmaster 3	PTO IN	3	
7	Deputy Postmaster B	PTO PMA	2	
8	Postmaster D	PTO PMA	1	
1	Postmaster 2	PTO IN	2	
35	Postal Clerk A	PTO PMA	1	
103	Postal Clerk B	PTO CR	4	
2	Postal Clerk 1	PTO IN	1	
12	Inspector	PTO PMA	1	
35	Postman A	PTO CA	2	
304	Postman B	PTO CA	1	
1	Departmental Assistant	OPS CR	1	
44	Attendant	LMO TS	1	

588

1194 **Total - Postal Division 1**

Postal Division 2

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Postmaster General	GMG SEG	3	
10	Regional Inspector	PTO PMA	5	
1	Senior Secretary	OPS SS	3	

12

Regional Offices

No of Offices	Office	Classification	Grade	Remarks
8	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

Postal Division 2

Regional Offices

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	
9				

District Post Office - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Postmaster A	PTO PMA	4	
1	Postmaster C	PTO PMA	2	
3	Deputy Postmaster A	PTO PMA	3	
4	Postal Clerk A	PTO PMA	1	
29	Postal Clerk B	PTO CR	4	
2	Inspector	PTO PMA	1	
1	Mail Officer	PTO CA	3	
9	Postman A	PTO CA	2	
29	Postman B	PTO CA	1	
1	Secretary 1	OPS SS	1	
9	Attendant	GLS	1	
89				

Other District Offices

No of Offices	Office	Classification	Grade	Remarks
2	Postmaster A	PTO PMA	4	
20	Postmaster B	PTO PMA	3	
1	Postmaster 4	PTO IN	4	
3	Deputy Postmaster A	PTO PMA	3	
21	Deputy Postmaster B	PTO PMA	2	
81	Postmaster C	PTO PMA	2	
2	Postmaster 3	PTO IN	3	
175	Postmaster D	PTO PMA	1	
24	Postal Clerk A	PTO PMA	1	
417	Postal Clerk B	PTO CR	4	
5	Inspector	PTO PMA	1	
12	Postman A	PTO CA	2	
101	Postman B	PTO CA	1	
1	Secretary 1	OPS SS	1	
1	Attendant	LMO TS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

Postal Division 2

Other District Offices

No of Offices	Office	Classification	Grade	Remarks
211	Attendant	LMO TS	1	
1	Handyman	LMO TS	1	

1078

West Henderson Post Office - Greater Portmore

No of Offices	Office	Classification	Grade	Remarks
1	Postmaster C	PTO PMA	2	
4	Postal Clerk B	PTO CR	4	
1	Postman A	PTO CA	2	
9	Postman B	PTO CA	1	
1	Office Attendant	LMO TS	1	

16

1204 **Total - Postal Division 2**

Overseas Mail

No of Offices	Office	Classification	Grade	Remarks
1	Inspector, Postal Services	GMG SEG	1	
1	Assistant Inspector, Postal Services	PTO PMA	3	
2	Inspector	PTO PMA	2	B24.
2	Accounting Clerk 2	FMG AC	2	
2	Records Clerk	PIDG RIM	1	

8

8 **Total - Overseas Mail**

Mail Planning Branch

No of Offices	Office	Classification	Grade	Remarks
1	Inspector, Postal Services	GMG SEG	1	
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

Mail Planning Branch

4

4 **Total - Mail Planning Branch**

Internal Mail Transport

Mail Courier

No of Offices	Office	Classification	Grade	Remarks
262	Mail Courier	PTO MC	1	
262				
262	Total - Internal Mail Transport			

Telecommunication Services

Engineering

No of Offices	Office	Classification	Grade	Remarks
1	Telecommunications Engineer	SOG ST	7	
3	Telecommunications Technician	SOG ST	3	
1	Senior Secretary	OPS SS	3	
1	Records Clerk	PIDG RIM	1	
1	Storekeeper	PIDG RIM	1	
7				
7	Total - Telecommunication Services			

Building Repair And Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Building Engineer	SOG ST	7	
1	Superintendent	SOG ST	5	
2	Senior Technician	SOG ST	4	
7	Technician	SOG ST	3	
6	Technician	SOG ST	2	
1	Clerical Officer 3 (Stores)	OPS CR	2	
18				
18	Total - Building Repair And Maintenance			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

Information Technology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Technology	MIS IT	7	
1	Systems Administrator	MIS IT	5	
1	Systems Support Co-ordinator	MIS IT	4	
1	Senior Programmer	MIS IT	4	
1	Webmaster/Multimedia Specialist	MIS IT	3	
2	Hardware Technician	MIS IT	2	
1	Data Preparation Officer	MIS IT	1	
1	Senior Secretary	OPS SS	3	
9				
9	Total - Information Technology Unit			
2866	Total - Post And Telecommunications			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Water & Housing

Executive Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Executive Assistant	GMG SEG	1	
1	Public Relations Officer	MCG IE	4	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
8				
8	Total - Executive Secretariat			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
2	Senior Auditor	FMG AS	3	
3	Auditor	FMG AS	2	
1	Secretary 1	OPS SS	1	
7				
7	Total - Internal Audit			

Finance And Accounts Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	
1	Director, Finance And Accounts	FMG PA	3	
1	Manager, Financial Management Information System	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
6				
6				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Water & Housing

Finance And Accounts Division

Budget Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Budget	FMG PA	2	
1	Commitment Control Officer	FMG AT	3	
1	Budget Assistant	FMG AT	2	
3				
3	Total - Budget Management			

Finance And Accounts

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
3				

General Payments And Salaries

No of Offices	Office	Classification	Grade	Remarks
2	Financial Controller	FMG AT	3	
1	Payments Officer	FMG AT	2	
1	Payments Officer	FMG AT	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Cashier	FMG CS	2	
1	Accounting Clerk 2	FMG AC	2	
8				

Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	
1				
12	Total - Finance And Accounts			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Water & Housing

Finance And Accounts Division

Housing Fund Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	
1	Director, Budget and Finance	FMG PA	2	
1	Financial Controller	FMG AT	3	
1	Manager, Mortgage and Accounts Receivable	FMG AT	3	
1	Financial Controller - Payments	FMG AT	3	
1	Commitment Control Officer	FMG AT	2	
1	Accounting Technician 2	FMG AT	2	
1	Mortgage Officer	FMG AT	1	
1	Data Entry Officer	MIS IT	1	
1	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	3	

11

11 **Total - Housing Fund Accounts**

32 **Total - Finance And Accounts Division**

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Legal Officer 3	JLG LO	3	C.D.
3	Legal Officer 2	JLG LO	2	C.D.
3	Senior Paralegal Officer	PLG TR	6	
1	Paralegal Assistant	PLG TR	3	
1	Search Clerk	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	

13

13 **Total - Legal Services**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Water & Housing

Documentation & Access Services

Documentation and Information

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Senior Library Assistant	PIDG LA	2	
1	Librarian	PIDG LB	2	
8				
8	Total - Documentation and Information			

Administration And Support

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Director, Administration	GMG SEG	1	
1	Administrator (Personnel)	GMG AM	3	
1	Transport Manager	GMG AM	3	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	2	
2	Telephone Operator	OPS TO	1	
1	Records Officer 1	PIDG RIM	2	
4	Driver 1	LMO DR	1	
1	Senior Attendant	LMO TS	2	
8	Attendant	LMO TS	1	
1	Gardener	LMO TS	1	
26				
26	Total - Administration And Support			
34	Total - Documentation & Access Services			

Planning And Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Strategic Planning & Evaluation	GMG SEG	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Water & Housing

Planning And Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Strategic Monitoring & Evaluation	GMG SEG	3	
1	Director, Strategic & Corporate Planning	GMG SEG	3	
1	Director, Information Technology	MIS IT	6	
1	Strategic Planning Analyst	SOG ST	6	
1	Financial Planning Analyst	SOG ST	6	
1	Monitoring & Evaluation Analyst	SOG ST	6	
1	Systems Administrator	MIS IT	4	
1	Database Administrator	MIS IT	4	
1	Senior Secretary	OPS SS	3	

10

10 **Total - Planning And Evaluation**

Housing Directorate

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Senior Director, Housing Directorate	GMG SEG	6	
1	Administrative Secretary 1	OPS ADS	1	Post [# 12366] formerly listed under Executive Secretariat.
2	Executive Secretary 1	OPS SS	4	Posts [#s 50718 & 50917] formerly listed under Executive Secretariat.

5

5

Housing Solution

No of Offices	Office	Classification	Grade	Remarks
1	Director, Housing Policy	GMG SEG	4	
1	Director 4	GMG SEG	4	
1	Community Development Officer	GMG SEG	1	
1	Habitat Co-ordinator	GMG SEG	2	
1	Senior Secretary	OPS SS	3	

5

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Water & Housing

Housing Directorate

Housing Solution

Policy Development And Research

No of Offices	Office	Classification	Grade	Remarks
1	Director, Policy Development & Research	GMG SEG	3	
1	Policy Analyst (Sectoral Monitoring & Forecasting)	GMG SEG	2	
1	Policy Analyst (Legislative & Institutional)	GMG SEG	2	
2	Assistant Policy Analyst	GMG SEG	1	
1	Research Analyst	SOG ST	6	
2	Research Officer	SOG ST	5	
1	Secretary 1	OPS SS	1	

9

14 **Total - Housing Solution**

Housing Estate And Land Management

Land Administration Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Land Administration	SOG ST	8	
1	Senior Land Officer	SOG ST	7	
1	Graphic Information Systems Specialist	SOG ST	6	
1	Valuation Officer	SOG ST	6	
2	Lands Officer	SOG ST	5	
1	Systems Clerk	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	

8

Regional And Maintenance Operations

No of Offices	Office	Classification	Grade	Remarks
1	Engineer	SOG ST	7	
3	Senior Technical Officer	SOG ST	5	
2	Technical Officer (Montego Bay)	SOG ST	4	
2	Technical Officer (St. Ann's Bay)	SOG ST	4	
2	Technical Officer (May Pen)	SOG ST	4	
2	Technical Officer (Savanna-La-Mar)	SOG ST	4	
1	Quantity Survey Technician	SOG ST	4	
1	Land Surveyor Technician	SOG ST	4	
1	Technical Officer (Kingston)	SOG ST	4	
1	Technical Officer (Montego Bay)	SOG ST	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Water & Housing

Housing Directorate

Housing Estate And Land Management

Regional And Maintenance Operations

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	3	
4	Secretary 2	OPS SS	2	
7	Attendant	LMO TS	1	

30

Technical Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Technical Services	SOG ST	8	
1	Director, Project Planning & Development	GMG SEG	2	
1	Architect/Planner	SOG ST	6	
1	Director, Operation Pride	GMG SEG	2	
4	Project Officer	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	

10

Social Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Social Services	GMG SEG	3	
1	Senior Community Development Officer	GMG SEG	2	
1	Senior Compliance Investigation Officer	GMG SEG	2	
4	Community Development Officer	GMG SEG	1	
4	Compliance Investigation Officer	GMG AM	4	
1	Senior Marketing Officer	GMG AM	3	
1	Senior Customer Service Officer	GMG AM	3	
3	Marketing Officer	GMG AM	2	
1	Customer Service Officer	GMG AM	1	
2	Secretary 2	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Water & Housing

Housing Directorate

Housing Estate And Land Management

Rent Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
1	Assessment Officer	SOG ST	5	
1	Senior Inspector	GMG AM	3	
3	Inspector	GMG AM	2	
1	Customer Service Officer	GMG AM	1	
1	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
1	Office Attendant/Messenger	LMO TS	2	
10				
77	Total - Housing Estate And Land Management			
96	Total - Housing Directorate			

Water Monitoring And Policy Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Director	GMG SEG	3	
1	Technical Director	SOG ST	7	
1	Administrative Assistant	GMG AM	4	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
6				
6	Total - Water Monitoring And Policy Development			

Posts formerly listed under the Ministry of Environment And Housing

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1				
1	Total - Executive Management			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Water & Housing

Posts formerly listed under the Ministry of Environment And Housing

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	
1	Records Officer 1	PIDG RIM	2	
1	Clerical Officer 3	OPS CR	2	
3				

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1				

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
3	Assistant Auditor	FMG AS	1	
3				
7	Total - General Administration			
8	Total - Posts formerly listed under the Ministry of Environment And Housing			

Technical Services (formerly listed under the Ministry of Environment And Housing)

Housing Division

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1				

Housing Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Housing Officer	GMG PMA	5	
10	Housing Officer	GMG PMA	3	
1	Secretary 1	OPS SS	1	
12				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Water & Housing

Technical Services (formerly listed under the Ministry of Environment And Housing)

Housing Division

13 —

13 **Total - Technical Services (formerly listed under the Ministry of
Environment And Housing)**

227 **Total - Ministry Of Water & Housing**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Environment And Housing

General Administration Stores

No of Offices	Office	Classification	Grade	Remarks
1	Storekeeper 1	OPS CR	2	
1				
1	Total - General Administration Stores			

Community Amenities Improvement

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG PMA	3	
1				
1	Total - Community Amenities Improvement			

2	Total - Ministry Of Environment And Housing			
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Land & Environment

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1				

Environmental Management Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1				

Estate Management/Property Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Estate Management/Property Management	GMG SEG	3	
2	Director	GMG SEG	1	
1	Secretary 2	OPS SS	2	
1	Inventory Clerk/Storekeeper	PIDG RIM	2	
1	Janitor/Caretaker	LMO TS	2	
1	Store Attendant	LMO TS	1	
7				

Information Resources

No of Offices	Office	Classification	Grade	Remarks
1	Library Assistant	PIDG LA	2	
1				
1	Total - Information Resources			

Posts formerly listed under the Ministry Of Environment And Housing

Physical Planning and Development (Technical Services Division)

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Land & Environment

Posts formerly listed under the Ministry Of Environment And Housing

Physical Planning and Development (Technical Services Division)

2

2 **Total - Physical Planning and Development (Technical Services Division)**

2 **Total - Posts formerly listed under the Ministry Of Environment And Housing**

Mines And Geology Division

Geology Division

Research And Mapping - Applied Research

No of Offices	Office	Classification	Grade	Remarks
1	Senior Laboratory Technician	PST GN	3	
1				
1	Total - Geology Division			
1	Total - Mines And Geology Division			

Administration and Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1				
1				
1	Total - Administration and Accounts			
14	Total - Ministry Of Land & Environment			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Town Planning Department

Planning And Research Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Deputy Government Town Planner	SOG ST	9	
1				
1	Total - Planning And Research Division			

Research

No of Offices	Office	Classification	Grade	Remarks
1	Research Director	SOG ST	7	
1				
1	Total - Research			

Development Control

No of Offices	Office	Classification	Grade	Remarks
2	Senior Physical Planner	SOG ST	7	
1	Physical Planner 4	SOG ST	6	
3				
3	Total - Development Control			
5	Total - Town Planning Department			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Land Valuation And Estate Department

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner, Land Valuation	SOG ST	10	
1				

Finance And Accounts

Disbursement And Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Cashier	FMG CS	1	
1				
1	Total - Finance And Accounts			
2	Total - Administration And Support Services			

Valuation And Surveys Division

Regional Offices

No of Offices	Office	Classification	Grade	Remarks
3	Assistant Commissioner, Valuation	SOG ST	8	
1	Senior Valuation Surveyor	SOG ST	7	
4				
4	Total - Valuation And Surveys Division			

Technical Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Technical Services	SOG ST	8	
1				

Valuation Roll Unit

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk 1	PIDG RIM	1	
1	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Land Valuation And Estate Department

Technical Services Division

Valuation Roll Unit

2

2 **Total - Valuation Roll Unit**

Public Relations And Information Unit

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1				
1	Total - Public Relations And Information Unit			

Lands (formerly listed under the Ministry Of Environment And Housing)

Land Administration Division

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner Of Lands	GMG SEG	3	
1	Legal Officer	JLG LO	2	
1	Records Clerk	PIDG RIM	1	
3				
3	Total - Lands (formerly listed under the Ministry Of Environment And Housing)			
7	Total - Technical Services Division			
13	Total - Land Valuation And Estate Department			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Survey Department

Cadastral

Cadastral Mapping Division

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director, Surveys	SOG ST	8	
1				
	Total - Cadastral Mapping Division			
1	Total - Cadastral			

Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director, Surveys	SOG ST	8	
1				
1	Total - Special Services			
2	Total - Survey Department			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of Titles

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Registrar	JLG LO	6	
1	Senior Deputy Registrar	JLG LO	5	
2				

Production Unit

New Titles

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer	PIDG RIM	2	
1				

Memorandum

No of Offices	Office	Classification	Grade	Remarks
1	Checker	PLG TR	4	
1	Drafter	PLG TR	3	
2				

Legal Services

No of Offices	Office	Classification	Grade	Remarks
2	Legal Officer	JLG LO	2	
2				
5	Total - Production Unit			
7	Total - Office Of Titles			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Policy Director, Electoral & Parliamentary Affairs	GMG SEG	3	
1	Executive Assistant To The Permanent Secretary	GMG SEG	1	
1	Supernumerary Director 1	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
8				

Total - Executive Management

Policy Directorate

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director, Policy	GMG CTD	1	
1	Senior Administrator/Team Support	GMG AM	4	
1	Executive Secretary	OPS SS	4	
3				

International Relations

No of Offices	Office	Classification	Grade	Remarks
1	International Relations Co-ordinator	GMG SEG	3	
1	Policy Manager, International Relations	GMG SEG	2	
1	Policy Manager, Regional Relations	GMG SEG	1	
3				
3	Total - International Relations			

Research and Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director of Research and Evaluation	GMG SEG	4	
1	Manager, Programme & Policy Evaluation	GMG SEG	3	
1	Manager, Statistics	SOG ST	6	
1	Manager, Research	SOG ST	6	
1	Research Officer	SOG ST	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Policy Directorate

Research and Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Research Assistant	SOG ST	4	
1	Statistician	SOG ST	4	
1	Office Administrator/Team Support	GMG AM	2	
8				
8	Total - Research and Evaluation			

Organized Crime and Defence Unit

No of Offices	Office	Classification	Grade	Remarks
1	Policy Director, Organised Crime and Defence	GMG SEG	4	
1	Policy Analyst	GMG SEG	2	
2				

Serious & Organized Crime (Transnational)

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager, Serious & Org. Crime (Transnat'l)	GMG SEG	3	
1	Policy Analyst, Serious & Org. Crime (Transnat'l)	GMG SEG	2	
2				

Serious & Organized Crime (Domestic)

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager, Serious & Org. Crime (Domestic)	GMG SEG	3	
1	Policy Analyst, Serious & Org. Crime (Domestic)	GMG SEG	2	
2				

Defence

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager, Defence	GMG SEG	3	
1	Senior Administrator (JDF)	GMG AM	4	
2				
8	Total - Organized Crime and Defence Unit			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Policy Directorate

Crime Prevention and Community Safety

No of Offices	Office	Classification	Grade	Remarks
1	Policy Director, Crime Prevention & Comm. Safety	GMG SEG	5	
1	Senior Office Administrator/Team Support	GMG AM	2	
1	Office Administrator/Team Support	GMG AM	1	

3

Social Intervention & Public Order

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	4	
1	Policy Analyst, NGO/CBO	GMG SEG	2	
1	Policy Analyst, Police Liaison & Public Order	GMG SEG	2	
1	Programme Development Specialist	GMG SEG	2	

4

Diversion and Re-Integration

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	3	
1	Policy Analyst, Diversion & Re-integration	GMG SEG	2	
1	Administrator/Team Support	GMG AM	2	

3

Community Policing & Safety

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	3	
1	Policy Analyst	GMG SEG	2	

2

12 **Total - Crime Prevention and Community Safety**

Offender Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Offender Management	GMG SEG	4	
1	Director, Inspectorate	GMG SEG	3	
1	Policy Manager, Offender Management	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Policy Directorate

Offender Management

No of Offices	Office	Classification	Grade	Remarks
3	Policy Analyst	GMG SEG	2	
1	Administrator/Team Support	GMG AM	2	
1	Senior Office Administrator/Team Support	GMG AM	2	
1	Office Administrator/Team Support	GMG AM	1	
1	Secretary 2	OPS SS	2	
1	Senior Secretary	OPS SS	3	Post [# 56862] formerly shown under Programmes and Management Co-ordination Division.

11

Parole Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Director, Parole Secretariat	GMG SEG	1	
3	Social Worker 2	SWG PS	2	
1	Secretary 2	OPS SS	2	Post [# 14042] formerly shown under Programmes and Management Co-ordination Division - Parole Secretariat.
1	Secretary 1	OPS SS	1	Post [# 14043] formerly shown under Programmes and Management Co-ordination Division - Parole Secretariat.

6

17 **Total - Offender Management**

Protective Security Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Protective Security	GMG SEG	3	
1	Manager, Protective Security	GMG SEG	2	
1	Administrator/Team Support	GMG AM	2	
1	Office Administrator/Team Support	GMG AM	1	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Policy Directorate

Protective Security Unit

Security & Standards

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Security & Standards	GMG SEG	2	
5	Inspector	GMG AM	4	
6				
10	Total - Protective Security Unit			

Border Security and Control

No of Offices	Office	Classification	Grade	Remarks
1	Policy Director	GMG SEG	4	
1	Office Administrator/Team Support	GMG AM	1	
2				

Passport , Immigration & Citizenship

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	3	
1	Policy Analyst	GMG SEG	2	
2				

Ports of Entry

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	3	
1				
5	Total - Border Security and Control			
66	Total - Policy Directorate			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Audit Supervisor	FMG AS	4	Post [# 56841] of Senior Auditor (FMG/AS 3) upgraded and retitled Audit Manager (FMG/AS 5) with effect from June 1, 2007 and regraded and retitled with effect from November 2, 2009.
2	Senior Auditor	FMG AS	4	Two (2) new posts [#s 60881-2] with effect from November 2, 2009.
3	Senior Auditor	FMG AS	3	Three (3) posts [#s 13535, 13538 & 13540] of Auditor (FMG/AS 2) upgraded and retitled with effect from November 2, 2009.
1	Senior Auditor - Corrections	FMG AS	3	One (1) post [# 56873] of Auditor (FMG/AS 2) upgraded and retitled with effect from November 2, 2009.
1	Senior Auditor - HQ & JCF	FMG AS	3	One (1) post [# 56874] of Auditor (FMG/AS 2) upgraded and retitled with effect from November 2, 2009.
1	Auditor, O/S	FMG AS	2	One (1) post [# 13543] of Assistant Auditor (FMG/AS 1) upgraded and retitled with effect from November 2, 2009.
1	Auditor, JDF	FMG AS	2	One (1) post [# 13544] of Assistant Auditor (FMG/AS 1) upgraded and retitled with effect from November 2, 2009.
1	Auditor, ICPSD and O/S	FMG AS	2	One (1) post [# 13545] of Assistant Auditor (FMG/AS 1) upgraded and retitled with effect from November 2, 2009.
5	Auditor	FMG AS	2	Four (4) posts [#s 13541, 13546 & 56875-6] of Assistant Auditor (FMG/AS 1) upgraded and retitled and one (1) new post [# 60883] with effect from November 2, 2009.
4	Assistant Auditor	FMG AS	1	Four (4) new posts [#s 60894-7] with effect from November 2, 2009.
1	Senior Secretary	OPS SS	3	Post [# 56672] formerly shown under Executive Management.
22				
22	Total - Internal Audit			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
2	Legal Officer	JLG LO	3	C.D.
1	Administrator/Team Support	GMG AM	2	
4				
4	Total - Legal Services			

Witness Protection Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Witness Protection	GMG SEG	4	
1	Administrative Manager	GMG SEG	2	
1	Accounting Officer	FMG PA	2	
1	Administrative Assistant	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Records Clerk	PIDG RIM	1	
1	Office Assistant/Attendant	LMO TS	1	
7				
7				

Field Operations/Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Director, Field Operations/Services	GMG SEG	3	
2	Senior Co-ordinator	SWG PS	4	
3	Senior Social Worker	SWG PS	3	
11	Social Worker 2	SWG PS	2	
1	Driver	LMO DR	1	
18				
18	Total - Field Operations/Services			
25	Total - Witness Protection Unit			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Corporate Services Directorate

No of Offices	Office	Classification	Grade	Remarks
1	Head of Corporate Services	GMG SEG	6	
1	Executive Secretary	OPS SS	4	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	1	
4				

Human Resource Management and Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management and Admin.	GMG SEG	4	
1	Supernumerary Dir., Human Resource Mgmt. & Admin.	GMG SEG	4	
1	Director, Industrial Relations	GMG SEG	2	
1	Office Administrator/Team Support	GMG AM	1	
1	Senior Secretary	OPS SS	3	
5				

Performance Management & Organizational Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Performance Mgmt. & Org. Development	GMG SEG	2	
1	Administrator, Performance Mgmt. Appraisal System	GMG AM	4	
2				

Human Resource Management (formerly Personnel Branch)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	3	
1	Senior Personnel Officer	GMG AM	4	
1	Personnel Officer	GMG AM	3	
1	Personnel Administrator	GMG AM	2	
1	Administrative Assistant	GMG AM	2	
1	Records Clerk	PIDG RIM	1	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Corporate Services Directorate

Human Resource Management and Administration

Human Resource Management (formerly Personnel Branch)

9

Human Resource Development Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	
1	Administrator, Training Support	GMG AM	2	
1	Secretary 2	OPS SS	2	

3

Information & Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Registrar	PIDG RIM	3	
2	Records Officer	PIDG RIM	2	
1	Librarian	PIDG LB	1	
1	Records Clerk	PIDG RIM	1	

6

Property Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Building Projects And Equipment	SOG ST	8	
1	Property Officer	SOG ST	6	
2	Maintenance Officer	LMO TS	4	
1	Secretary 2	OPS SS	2	

5

Procurement And Office Services Branch

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Procurement & Office Services	GMG SEG	1	
1	Office Services Manager	GMG AM	3	
1	Transport Manager	GMG AM	2	
2	Customer Service Officer	GMG AM	1	
1	Administrator	GMG AM	1	
1	Telephone Operator	OPS TO	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Corporate Services Directorate

Human Resource Management and Administration

Procurement And Office Services Branch

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	2	
4	Attendant	LMO TS	1	
3	Driver 1	LMO DR	2	

15

Information Systems Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Technology	MIS IT	7	
1	IMIS Manager	MIS IT	6	
1	Business Analyst	MIS IT	6	
1	Database Administrator	MIS IT	5	
1	Webmaster	MIS IT	5	
1	Network/System Administrator	MIS IT	4	

6

51 **Total - Human Resource Management and Administration**

Public Affairs And Communication

No of Offices	Office	Classification	Grade	Remarks
1	Director of Public Affairs and Communications	MCG IE	6	
1	Senior Communications And Public Relations Officer	MCG IE	4	
1	Office Administrator/Team Support	GMG AM	1	

3

3 **Total - Public Affairs And Communication**

58 **Total - Corporate Services Directorate**

Caribbean Regional Drug Law Enforcement Centre

No of Offices	Office	Classification	Grade	Remarks
1	Director/Principal	GMG SEG	5	
1	Director, Academic Affairs	GMG SEG	3	
1	Administrative Manager	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Caribbean Regional Drug Law Enforcement Centre

No of Offices	Office	Classification	Grade	Remarks
1	Syndicate Director (Offices of the Courts)	GMG SEG	2	
1	Syndicate Director (Specialized Training)	GMG SEG	2	
1	Syndicate Director (Social Programme)	GMG SEG	1	
1	Director	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

10

Administration And Support

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	2	Post [# 14062] formerly Office Manager (GMG/PMA 3) reclassified with effect from April 1, 2002.
1	Bursar/Accountant	FMG AT	3	
1	Accounting Clerk 2	FMG AC	2	
1	Housekeeper	TSS HS	5	
1	Head Cook	LMO TS	4	
2	Cook	LMO TS	3	
1	Assistant Cook	LMO TS	2	
2	Laundress	LMO TS	2	
1	Driver 1	LMO DR	1	
2	Cleaner/Attendant	LMO TS	1	
1	Cleaner	LMO TS	1	
1	Groundsman	LMO TS	1	

15

15 **Total - Administration And Support**

25 **Total - Caribbean Regional Drug Law Enforcement Centre**

Programmes And Management Co-ordination Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Programmes Management & Co-ordination	GMG SEG	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Programmes And Management Co-ordination Division

1

Inspectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Inspector (Correction)	GMG SEG	1	
1	Senior Inspector	GMG SEG	1	
2	Inspector	GMG AM	4	
4				
4	Total - Inspectorate			

Defence, Police And Corrections Section

No of Offices	Office	Classification	Grade	Remarks
1	Director, Defence, Corrections & Policing	GMG SEG	2	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	1	
1	Secretary 2	OPS SS	2	
4				
4	Total - Defence, Police And Corrections Section			
9	Total - Programmes And Management Co-ordination Division			

Strategic Planning, Policy, Research And Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1				
1	Total - Strategic Planning, Policy, Research And Evaluation			

Immigration, Passport And Citizenship

No of Offices	Office	Classification	Grade	Remarks
1	Director, Immigration Passport And Citizenship	GMG SEG	5	
1	Senior Secretary	OPS SS	3	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Immigration, Passport And Citizenship

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	1	
1	Administrator	GMG AM	2	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Telephone Operator 1	OPS TO	1	
2	Driver 1	LMO DR	1	
1	Driver/Courier	LMO DR	1	
1	Male Attendant	LMO TS	1	
2	Office Attendant	LMO TS	1	
1	Handyman	LMO TS	1	

13

Collection And Imprest

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician	FMG AT	1	
5	Cashier	FMG CS	2	

6

Registry

No of Offices	Office	Classification	Grade	Remarks
1	Registrar	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	

5

24 **Total - Administration And Support Services**

Systems Administration

No of Offices	Office	Classification	Grade	Remarks
1	Systems Manager	MIS IT	5	
1	Computer Operator	MIS IT	2	

2

Total -

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Immigration, Passport And Citizenship

Systems Administration

2 —

Immigration Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Immigration Services	GMG SEG	3	
1	Senior Immigration Officer	GMG PMA	4	
4	Immigration Officer	GMG PMA	3	
2	Secretary 2	OPS SS	2	
8				

Permanent And Temporary Residence

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 4	GMG PMA	4	
2	Immigration Officer	PTSG PX	7	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
5				

Kingston Ports

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
12	Senior Immigration Officer	PTSG PX	8	
68	Immigration Officer	PTSG PX	7	
81				

Central Inspection Office

No of Offices	Office	Classification	Grade	Remarks
1	Director, Deportation and Repatriation	GMG SEG	1	
1	Immigration Officer	PTSG PX	7	
1	Secretary 2	OPS SS	2	
3				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Immigration, Passport And Citizenship

Immigration Services

Montego Bay - Operations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Central Inspection	GMG SEG	2	
1	Data Entry Operator	MIS IT	2	
1	Director, Montego Bay Operations	GMG SEG	2	
1	Director	GMG SEG	1	
12	Senior Immigration Officer	PTSG PX	8	
90	Immigration Officer	PTSG PX	7	
1	Administrator	GMG PMA	3	
1	Records Clerk	PIDG RIM	1	
1	Cashier	FMG CS	1	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	
1	Driver	LMO DR	1	

112

209 **Total - Immigration Services**

Citizenship Services

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
1	Senior Citizenship Officer	PTSG PX	8	Post [# 56644] of Administrator (GMG/PMA 4) retitled and reclassified with effect from March 1, 2007.
3	Citizenship Officer	PTSG PX	7	
5				

Citizenship And Permanent Residence Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Citizenship	GMG SEG	2	
3	Secretary 2	OPS SS	2	
4				
9	Total - Citizenship Services			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Immigration, Passport And Citizenship

Passport

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Quality Assurance Officer	MIS IT	2	
3	Records Officer 1	PIDG RIM	2	
1	Clerical Officer 3	OPS CR	2	

6

Systems Operation

No of Offices	Office	Classification	Grade	Remarks
1	Systems Operator	MIS IT	4	
3	Systems Officer	MIS IT	3	
4	Quality Assurance Officer	MIS IT	2	
1	Systems Review Officer	MIS IT	3	
11	Data Entry Operator	MIS IT	1	
4	Image Capture Operator	MIS IT	1	
3	Lamination Operator	LMO TS	3	
2	Laminator	LMO TS	3	
4	Print Operator	MIS IT	1	

33

Customer Service

No of Offices	Office	Classification	Grade	Remarks
1	Customer Service Manager	GMG SEG	1	
2	Supervisor	PIDG RIM	3	
1	Customer Service Officer	GMG AM	3	
1	Issue Clerk	PIDG RIM	2	
10	Reception Officer	GMG AM	2	
3	Records Officer	PIDG RIM	2	
2	Issue Clerk	PIDG RIM	2	
6	Mail Order Reception Clerk	PIDG RIM	2	
2	Mail Order Reception Clerk (Overseas)	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

30

69 **Total - Passport**

315 **Total - Immigration, Passport And Citizenship**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Personnel Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Personnel Officer	GMG AM	4	
1	Administrator	GMG AM	2	
1	Secretary 2	OPS SS	2	
3	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
7				
7	Total - Personnel Administration			

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
3	Accounting Technician 1	FMG AT	1	
4	Accounting Clerk 2	FMG AC	2	
19	Accounting Clerk 1	FMG AC	1	
4	Data Preparation Clerk 1	MIS IT	1	
2	Secretary 1	OPS SS	1	
1	Attendant	LMO TS	1	
1	Dispatch Worker	LMO TS	2	
36				
36	Total - Accounts			

Headquarters

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 2	OPS SS	5	
3	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
1	Billing Clerk	FMG AC	2	
2	Attendant	LMO TS	1	
10				
10	Total - Headquarters			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Garrison Administrative Unit

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Clerk	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
1	Records Officer	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Records Clerk	PIDG RIM	2	
2	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
6	Secretary 1	OPS SS	1	
1	Mess Supervisor (Garrison)	LMO TS	5	
1	Mess Supervisor (Flagstaff)	LMO TS	5	
1	Mess Supervisor (Garrison)	LMO TS	3	
1	Telephone Operator 2	OPS TO	2	
6	Telephone Operator	OPS TO	1	
1	Secretary 2	OPS SS	2	
1	Principal Pharmacist	PMG PHS	4	
1	Nurse 2	NPG RN	2	
2	Dental Nurse	PMG DX	3	
1	Senior Dental Assistant	PMG DA	2	
2	Dental Assistant	PMG DA	1	
2	Cook	LMO TS	3	
1	Cook 2	GLS	2	
1	Store Clerk	PIDG RIM	1	
1	Sanitation Worker	LMO TS	2	
1	Supervisory Attendant	LMO TS	2	
24	Attendant	LMO TS	1	
8	Office Attendant	LMO TS	1	
11	Gardener	LMO TS	1	
1	Handyman 1	LMO TS	1	

86

86 **Total - Garrison Administrative Unit**

Military Workshop

No of Offices	Office	Classification	Grade	Remarks
1	Inspector Of Machinery	SOG ST	4	
1	Records Officer 1	PIDG RIM	2	
5	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Military Workshop

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 1	FMG AC	1	
1	Clerk Typist 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Foreman	LMO TS	6	
1	Civilian Armourer	LMO TS	6	
1	Marine Technician	LMO TS	5	
2	Artisan 4	LMO TS	5	
19	Artisan 3	LMO TS	4	
8	Artisan 2	LMO TS	3	
1	Artisan	LMO TS	2	
1	Artisan Helper 2	LMO TS	2	
2	Artisan Helper	LMO TS	2	
1	Attendant	LMO TS	1	
1	Guard	PTSG PX	2	
1	Records Clerk	PIDG RIM	1	
49				
49	Total - Military Workshop			

Military Stores Depot

No of Offices	Office	Classification	Grade	Remarks
7	Records Officer 1	PIDG RIM	2	
2	Accounting Clerk 1	FMG AC	1	
2	Purchasing Clerk	PIDG RIM	2	
11	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
3	Artisan 3	LMO TS	4	
1	Handyman	LMO TS	1	
2	Storeman	LMO TS	2	
6	Storeman	LMO TS	1	
1	Storekeeper	PIDG RIM	2	
3	Store Clerk	PIDG RIM	2	
3	Guard	PTSG PX	2	
44				
44	Total - Military Stores Depot			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Force Engineering

No of Offices	Office	Classification	Grade	Remarks
1	Works Overseer	SOG ST	4	
1	Chief Draughtsman	SOG ST	3	
1	Assistant Inspector - Machinery	SOG ST	3	
1	Draughtsman	SOG ST	3	
1	Draughtsman 1	SOG ST	2	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
1	Store Clerk	PIDG RIM	2	
3	Accounting Clerk 1	FMG AC	1	
1	Timekeeper	PIDG RIM	1	
1	Store Clerk	PIDG RIM	1	
1	Records Clerk	PIDG RIM	1	
2	Secretary 1	OPS SS	1	
3	Foreman	LMO TS	6	
1	Foreman	LMO TS	5	
2	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	5	
1	Pool Attendant/Lifeguard	LMO TS	4	
14	Artisan 3	LMO TS	4	
29	Artisan 2	LMO TS	3	
1	Artisan 2 (Tyreman)	LMO TS	3	
1	Machine Operator	LMO TS	3	
1	Headman	LMO TS	2	
1	Drain Cleaner	LMO TS	2	
8	Driver 1	LMO DR	1	
1	Attendant	LMO TS	2	
3	Attendant	LMO TS	1	
2	Handyman 2	LMO TS	2	
2	Handyman 1	LMO TS	2	
22	Handyman 1	LMO TS	1	
1	Gardener	LMO TS	1	
1	Artisan	LMO TS	4	
2	Workshop Handyman	LMO TS	2	
11	Workshop Handyman	LMO TS	1	
2	Sanitation Worker	LMO TS	2	
1	Storekeeper	PIDG RIM	2	
1	Range Warden	LMO TS	2	
4	Guard	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Force Engineering

132

132 **Total - Force Engineering**

Newcastle Training Depot

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
1	Foreman	LMO TS	5	
5	Artisan 3	LMO TS	4	
6	Artisan 2	LMO TS	3	
1	Headman 2	LMO TS	2	
3	Artisan Helper	LMO TS	1	
1	Attendant	LMO TS	1	
1	Handyman	LMO	1	
7	Handyman	LMO TS	1	
2	Gardener	LMO TS	1	
3	Cook	LMO TS	3	
3	Attendant	LMO TS	1	
1	Handyman 2	LMO TS	2	

35

35 **Total - Newcastle Training Depot**

Jamaica National Reserve

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	
4	Accounting Clerk	FMG AC	1	
3	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
3	Artisan 2	LMO TS	3	
1	Kitchen Attendant	LMO TS	2	
3	Gardener	LMO TS	1	
1	Storeroom Clerk	PIDG RIM	2	
7	Attendant	LMO TS	1	
1	Storeman	GLS	1	
2	Handyman	LMO TS	2	
3	Artisan 3	LMO TS	4	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Jamaica National Reserve

31

Operation of Defence Force

Jamaica Combined Cadet Force

No of Offices	Office	Classification	Grade	Remarks
1	Adjutant Training Officer	GMG SEG	2	
1	Director-Finance and Administration (Staff Order)	GMG SEG	1	
1	Administrative Officer	GMG AM	2	
2	Secretary 2	OPS SS	2	
3	Records Officer	PIDG RIM	1	
1	Attendant	LMO TS	1	
1	Gardener	LMO TS	1	
2	Assistant Training Officer	GMG AM	4	
1	Stores Assets Administrator (Quarter Master)	GMG AM	4	
1	Stores/Assets Officer	PIDG RIM	3	
1	Store Clerk	PIDG RIM	2	
1	Armoury Attendant	LMO TS	3	
16				
16	Total - Operation of Defence Force			
446	Total - Maintenance And Operations, Jamaica Defence Force			

Special Projects Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Special Projects	GMG SEG	4	
2	Project Manager	GMG SEG	3	
2	Project Officer	GMG SEG	2	
5				
5	Total - Special Projects Unit			

Planning and Finance

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Administrative Assistant	GMG AM	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Planning and Finance

2

2

Corporate Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director of Corporate Planning	GMG SEG	4	
1	Corporate Planner	GMG SEG	2	
1	Office Administrator/Team Support	GMG AM	1	
3				
3	Total - Corporate Planning			

Budget And Commitment Control

No of Offices	Office	Classification	Grade	Remarks
1	Director, Budget & Commitment Control	FMG PA	2	
1	Commitment Control Officer	FMG AT	2	
2				
2	Total - Budget And Commitment Control			

Finance & Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance And Accounts	FMG PA	3	
1	Manager, Financial Management Information System	FMG AT	3	
1	Accounting Clerk 2	FMG AC	2	
1	Supernumerary Accounting Technician 1	FMG AT	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
6				
6	Total - Finance & Accounts			

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Planning and Finance

Payments

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Clerk 2	FMG AC	2	
4				
4	Total - Payments			

Main Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1				
1	Total - Main Accounts			

Main Accounts - Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	1	
3				
3	Total - Main Accounts - Final Accounts			

Main Accounts - Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2				
2	Total - Main Accounts - Bank Reconciliation			

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Accounting Technician 1	FMG AT	1	
2	Accounting Clerk 2	FMG AC	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Planning and Finance

Salaries

5

5 **Total - Salaries**

28 **Total - Planning and Finance**

Security Intelligence And Operations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Security Intelligence and Operations	GMG SEG	4	
1	Intelligence Co-ordinator	GMG SEG	2	
1	Administrator	GMG PMA	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
5				

Organized Crime

No of Offices	Office	Classification	Grade	Remarks
1	Director, Organised Crime	GMG SEG	2	
1				
1	Total - Organized Crime			

Narcotics, Ports And Tourism

No of Offices	Office	Classification	Grade	Remarks
1	Director, Narcotics Ports and Tourism	GMG SEG	2	
1				
1	Total - Narcotics, Ports And Tourism			

Government Security And Firearm

No of Offices	Office	Classification	Grade	Remarks
1	Director, Government Security and Firearm	GMG SEG	2	
1				
1	Total - Government Security And Firearm			
8	Total - Security Intelligence And Operations			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

No of Offices	Office	Classification	Grade	Remarks
1	Immigration Officer	PTSG PX	7	
1				
1021	Total - Ministry of National Security			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Central Control And Executive Direction

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner Of Police			A1.
5	Deputy Commissioner Of Police			A2.
1	Supernumerary Deputy Commissioner Of Police			A2.
19	Assistant Commissioner Of Police			A2.
2	Senior Superintendent			A3.
1	Superintendent			A4.
2	Supernumerary Assistant Commissioner Of Police			A2.
3	Supernumerary Senior Superintendent			A3.
6	Supernumerary Superintendent			A4.
5	Supernumerary Deputy Superintendent			A5.
11	Supernumerary Assistant Superintendent			A8.

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Operations Of The Regular Police Force

No of Offices	Office	Classification	Grade	Remarks
36	Senior Superintendent			A3.
76	Superintendent			A4.
168	Deputy Superintendent			A5.
100	Assistant Superintendent			A8.
1	Director, Music (Police Band)			A4.
12	Supernumerary Inspector			A11.
512	Inspector			A11.
14	Supernumerary Sergeant			A12.
1342	Sergeant			A12.
2081	Corporal			A13.
5587	Constable			A14.

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Operations Of The Auxiliary Police Force

No of Offices	Office	Classification	Grade	Remarks
1	Commander			
1	Inspector			
1	Executive Secretary	OPS SS	4	
4	Senior Secretary	OPS SS	3	
16	Secretary 2	OPS SS	2	
10	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Operations Of The Auxiliary Police Force

No of Offices	Office	Classification	Grade	Remarks
1	Registrar	PIDG RIM	3	
1	Records Clerk	PIDG RIM	1	
1	Library Assistant	PIDG LA	1	
1	Storekeeper	PIDG RIM	2	
1	Assistant Storekeeper	PIDG RIM	1	
2	Telephone Operator	OPS TO	2	
1	Artisan	LMO TS	4	
2	Attendant	LMO TS	2	
1	Attendant			
6	Motor Vehicle Washer	LMO TS	1	
13	Motor Vehicle Washer/Handyman	LMO TS	2	
4	Office Attendant	LMO TS	1	
1	Plumber	LMO TS	3	
2	Groundsman	LMO TS	1	
6	Groundsman	LMO	1	
1	Motor Vehicle Washer	GLS	1	
8	Station Cleaner	LMO TS	1	

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Civilian Staff

No of Offices	Office	Classification	Grade	Remarks
1	Director, Legal Medicine	MDG MO	5	
3	Forensic Pathologist	MDG MO	4	
1	Medical Officer	MDG MO	1	
1	Dean, Academic Studies	GMG SEG	3	
1	Public Relations and Information Officer	MCG IE	4	
1	Stores Officer	GMG AM	3	New post [# 61499] with effect from July 1, 2008. (Incorrect post number was listed in 2009 Amendment).
1	Teacher (Cadet)			
1	Civilian Graduate Teacher			
1	Librarian	PIDG LB	3	
26	Dispatcher	OPS TO	4	
1	Library Assistant	PIDG LA	1	
1	Senior Administrator	GMG AM	3	
3	Administrator 2	GMG AM	2	
1	Administrator	GMG AM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Civilian Staff

No of Offices	Office	Classification	Grade	Remarks
10	Administrator 1	GMG AM	1	
1	Consultant Psychiatrist	MDG MO	4	
1	Executive Secretary 2	OPS SS	5	
11	Senior Secretary	OPS SS	3	
2	Secretary	OPS SS	3	
25	Secretary 2	OPS SS	2	
71	Secretary 1	OPS SS	1	
2	Stenographer	OPS SS	2	
5	Clerk Typist 1	OPS SS	1	
4	Records Officer 1	PIDG RIM	2	
25	Records Clerk	PIDG RIM	1	
1	Store Clerk	PIDG RIM	1	
1	Stores Officer	GMG AM	3	
2	Clerical Officer 4	OPS CR	3	
1	Records Clerk	PIDG RIM	1	
5	Records Clerk	PIDG RIM	2	
3	Machine Operator	OPS DP	3	
1	Artisan 4	AIT	4	
4	Artisan	LMO TS	5	
15	Artisan	LMO TS	4	
1	Artisan 3	AIT	3	
4	Artisan (Motor Vehicle Mechanic)	LMO TS	4	
1	Tailor	LMO TS	3	
2	Sign Artist	LMO TS	3	
20	Artisan	LMO TS	3	
1	Artisan (Motor Vehicle Mechanic)	LMO TS	3	
1	Artisan (Upholsterer)	LMO TS	3	
3	Mechanic	AIT	2	
1	Mate	LMO	3	
1	Farrier	LMO TS	3	
1	Seaman	LMO	2	
4	Kennel Attendant	LMO TS	2	
1	Boatswain	LMO	1	
56	Groundsman	LMO TS	1	
2	Kennel Attendant	LMO TS	1	
1	Tyre Repairman	LMO TS	2	
2	Head Cook	LMO TS	4	
26	Cook	LMO TS	3	
11	Female Attendant	LMO TS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Civilian Staff

No of Offices	Office	Classification	Grade	Remarks
1	Male Attendant	LMO TS	2	
6	Mortuary Attendant	TSS HS	2	
1	Messenger/Caretaker	LMO TS	2	
3	Storeman	LMO TS	1	
2	Jail Attendant	LMO TS	1	
4	Male Attendant	LMO TS	1	
7	Attendant	LMO TS	1	
35	Office Attendant	LMO TS	1	
7	Exhibit Carrier	LMO TS	1	
55	Motor Vehicle Washer	LMO TS	1	
2	Artisan (Carpenter)	LMO TS	4	
1	Supervisor, Mortuary Attendant	TSS HS	3	

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Immigration And Passport Services

No of Offices	Office	Classification	Grade	Remarks
2	Watchman 1	GLS	1	

2

National Firearm And Drug Intelligence Centre

No of Offices	Office	Classification	Grade	Remarks
1	Systems Manager	MIS IT	4	
2	Computer Operator	MIS IT	2	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

6

Traffic Ticketing System

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	3	
2	Field Officer	GMG AM	2	
1	Data Supervisor	MIS IT	2	
7	Data Clerk	MIS IT	1	
3	Data Clerk 1	MIS IT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Traffic Ticketing System

14

Forensic Science Laboratory

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	10	
2	Deputy Director	SOG ST	8	
4	Chief Forensic Officer	SOG ST	7	
1	Scientific Officer	SOG ST	7	
4	Senior Forensic Officer	SOG ST	6	
15	Forensic Officer	SOG ST	5	
3	Scientific Officer	SOG ST	6	
1	Administrator	GMG AM	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	
1	Male Attendant	LMO TS	1	
1	Office Attendant	LMO TS	1	
1	Groundsman	GLS	1	

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Telecommunications Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Telecommunications	GMG SEG	5	

1

Corporate And Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Corporate & Special Services	GMG SEG	6	New post [# 62993] with effect from April 1, 2010.

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Finance and Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	FMG PA	5	
1	Manager, Financial Systems Management	FMG PA	2	
1	Accounting Clerk 1	FMG AC	1	
1	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	3	
1	Executive Secretary 1	OPS SS	4	
1	Secretary 2	OPS SS	2	
1	Driver	LMO DR	1	
1	Messenger/Attendant	LMO TS	1	
9				

Budget and Commitment Control , Asset Management & Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Director, Budg., Commit. Control Asset Mgmt & Proc	FMG PA	3	
1	Senior Budget and Commitment Control Officer	FMG AT	3	
1	Budget Officer	FMG AT	2	
3				

Budget & Commitment Control

No of Offices	Office	Classification	Grade	Remarks
2	Commitment Control Officer	FMG AT	2	
2				

Asset Management

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician	FMG AT	1	
1				

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Procurement Officer	GMG AM	3	
1	Procurement Officer	GMG AM	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Finance and Administration

Budget and Commitment Control , Asset Management & Procurement

Procurement

2

8 **Total - Budget and Commitment Control , Asset Management & Procurement**

Salaries and Payments

No of Offices	Office	Classification	Grade	Remarks
1	Director, Salaries & Payment	FMG PA	3	
1				

Salaries Branch

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Salaries	FMG PA	1	
3	Accounting Technician 2	FMG AT	2	
25	Accounting Technician 1	FMG AT	1	
29				

Payment Branch

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Payments	FMG PA	1	
2	Payment Supervisor	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Certifying Officer	FMG AT	1	
15	Accounting Clerk 2	FMG AC	2	
20				
50	Total - Salaries and Payments			

Main Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Manager	FMG PA	2	
1	Accounting Technician 2	FMG AT	2	
2	Accounting Technician 1	FMG AT	1	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Finance and Administration

Main Accounts Branch

Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
3	Accounting Clerk 2	FMG AC	2	
4				
8	Total - Main Accounts Branch			

Computer Payroll Services

No of Offices	Office	Classification	Grade	Remarks
1	Information Systems Manager	MIS IT	4	
2	Computer Supervisor	MIS IT	3	
5	Computer Operator	MIS IT	2	
8				
8	Total - Computer Payroll Services			

Transport & Repairs Branch

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	SOG ST	8	
1	Administrator	GMG AM	1	
1	Senior Secretary	OPS SS	3	
3				
3	Total - Transport & Repairs Branch			
86	Total - Finance and Administration			

Police National Computer Centre

No of Offices	Office	Classification	Grade	Remarks
1	Director, Police National Computer Centre	MIS IT	7	
1	Administrative Assistant	GMG AM	2	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Police National Computer Centre

System Maintenance and Development Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, System Maintenance and Development	MIS IT	6	
1	System Analyst/Software Engineer	MIS IT	5	
1	Programmer Analyst	MIS IT	4	

3

Data and Quality Control Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Data and Quality Control	MIS IT	4	
3	Data and Quality Control Officer	MIS IT	3	
2	Data Entry Clerk	MIS IT	1	

6

Operations/Network and Technical Support Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Operations/Network and Technical Support	MIS IT	6	
1	Senior Systems Engineer	MIS IT	5	
1	Senior Computer Operator	MIS IT	3	
1	Computer Technician	MIS IT	3	
2	Computer Operator	MIS IT	2	
2	Geo Code Assistant	MIS IT	2	
1	Geo Code Supervisor	MIS IT	3	
11	Data Processor	MIS IT	1	
2	Data Entry Clerk	MIS IT	1	
3	Data Entry Operator	MIS IT	1	

25

Help Desk Services

No of Offices	Office	Classification	Grade	Remarks
1	Help Desk Officer	MIS IT	2	

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Police National Computer Centre

Training Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Training and Development	GMG SEG	1	
1	Assistant Training Officer	GMG AM	3	
2				
39	Total - Police National Computer Centre			
39				

Human Resource Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG	5	
1	Director, Human Resource Management	GMG SEG	3	
1	Director, Organizational Development	GMG SEG	3	
1	Director, Human Resource Development	GMG SEG	2	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
2	Administrator	GMG AM	1	
6	Director	GMG SEG	2	
2	Senior Human Resource Officer	GMG SEG	1	
1	Senior HRIS Resource Officer	GMG SEG	1	
1	Training & Evaluation Officer	GMG SEG	1	
1	Human Resource Development Officer	GMG AM	4	
8	Human Resource Officer	GMG AM	4	
1	Human Resource Information System Officer	GMG AM	3	
2	Assistant Human Resource Officer	GMG AM	3	
1	Registrar	PIDG RIM	4	
2	Secretary 2	OPS SS	2	
10	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
1	Administrative Secretary	OPS ADS	1	
8	Secretary	OPS SS	2	
2	Secretary 1	OPS SS	1	
5	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Human Resource Division

63

63 **Total - Human Resource Division**

Medical Services Branch

No of Offices	Office	Classification	Grade	Remarks
1	Medical Director	MDG MO	4	
1	Medical Officer	MDG MO	2	
1	Paramedical Director	GMG SEG	3	
2	Psychologist	SOG ST	7	
2	Medical Social Worker	SWG PS	1	
2	Registered Nurse	NPG RN	1	

9

Police Convalescent Home

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG SEG	2	
2	Registered Nurse	NPG RN	1	
1	Secretary	OPS SS	2	
4	Practical Nurse	TSS HS	4	
2	Housekeeper	LMO TS	2	
1	Chief Cook	LMO TS	4	
1	Kitchen Assistant	LMO TS	2	
1	Groundsman/Handyman	LMO TS	1	

13

13 **Total - Police Convalescent Home**

22 **Total - Medical Services Branch**

Chaplaincy Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chaplain			
2	Assistant Chaplain			
5	Assistant Chaplain/Psychologist			

8

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Chaplaincy Unit

8	—	ä
10847	Total	- Police Department

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Central Administration

Executive Management, Planning and Research

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner Of Corrections	GMG SEG	6	
1	Chaplain	GMG SEG	2	
3	Assistant Chaplain	GMG SEG	1	
1	Public Relations And Communications Officer	MCG IE	3	
1	Consultant Medical Officer	MDG MO	4	
1	Psychiatrist	MDG MO	3	
2	Medical Officer	MDG MO	2	
1	Dental Surgeon	MDG DS	2	
1	Psychologist	SOG ST	7	
1	Superintendent A	PTSG AI	3	
1	Inspector Of Standards And Procedures	GMG AM	4	
1	Systems Administrator	MIS IT	4	
1	Administrative Assistant	GMG AM	3	
1	Executive Secretary 1	OPS SS	4	

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Planning and Research

No of Offices	Office	Classification	Grade	Remarks
1	Director, Research and Planning	GMG SEG	2	
1	Research Officer	SOG ST	5	
1	Database Manager	MIS IT	3	
1	Statistical Officer	SOG ST	3	
1	Statistical Clerk	SOG ST	1	
2	Data Entry Clerk	MIS IT	1	

7

24 **Total - Executive Management, Planning and Research**

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Juvenile/Community Services	GMG SEG	2	
4	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Clerical Officer 3	OPS CR	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Central Administration

General Administration

8

Adult Institutions

No of Offices	Office	Classification	Grade	Remarks
6	Superintendent, Prison A			A6.
7	Superintendent, Prison B			A7.
1	Superintendent B			A7.
1	Supernumerary Superintendent, Prison B			
17	Assistant Superintendent, Prisons			A9.
3	Teacher	TPG TS	5	
3	Accounting Clerk 2	FMG AC	2	
9	Accounting Clerk 1	FMG AC	1	
1	Matron	NPG DM	2	
2	Nurse 1	NPG RN	1	
2	Assistant Nurse	NPG EAN	1	
82	Correctional Officer 4 (Overseer)	PTSG CO	4	A10.
229	Correctional Officer 3 (Staff Officer)	PTSG CO	3	A15.
354	Correctional Officer 2 (Corporal)	PTSG CO	2	A16.
894	Correctional Officer 1 (Warder)	PTSG CO	1	A17.
6	Secretary 1	OPS SS	1	
3	Storekeeper	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Agricultural Ranger	PTSG PX	1	
1	Attendant	LMO TS	1	
5	Watchman	LMO TS	2	
1	Driver 1	LMO DR	1	

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Juvenile Institutions

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 3			A18.
2	Superintendent 2			A19.
1	Superintendent 1			A20.
1	Correctional Officer 2 (Corporal)	PTSG CO	2	A16.
3	Assistant Superintendent			A21.
8	Teacher			B23.
9	Instructor 2			B23.
10	Instructor 1			B23.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Central Administration

General Administration

Juvenile Institutions

No of Offices	Office	Classification	Grade	Remarks
1	Probation Officer	SWG PS	2	
1	Matron	NPG DM	2	
1	Practical Nurse	NPG EAN	1	
10	Correctional Officer 4 (Chief Correctional Off.)	PTSG CO	4	A10.
15	Correctional Officer 3 (Staff Officer)	PTSG CO	3	A15.
25	Correctional Officer 2 (Corporal)	PTSG CO	2	A16.
44	Correctional Officer 1 (Warder)	PTSG CO	1	A17.
6	Welfare Case Manager	SWG PS	2	
5	Duty Officer	PTSG PX	2	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
4	Senior Housemother	SWG SWA	2	
11	Housemother	SWG SWA	1	
8	Accounting Clerk 2	FMG AC	2	
1	Records Clerk	PIDG RIM	1	
3	Driver 1	LMO DR	1	
2	Handyman	LMO	1	
3	Cook	LMO TS	3	
1	Office Attendant	LMO TS	1	
3	Cook	LMO TS	3	
11	Attendant/Laundress	LMO TS	2	
1	Cook	LMO TS	3	
3	Watchman	LMO TS	2	

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Community Services

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	B8.
1	Watchman	GLS	1	

2

1836 **Total - General Administration**

1860 **Total - Central Administration**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Human Resource Management and Community Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner Of Corrections	GMG SEG	4	
1	Industrial Relations Officer	GMG SEG	2	
1	Director of Organisational Development	GMG SEG	1	
1	Procurement Officer	GMG SEG	1	
1	Superintendent Of Stores	GMG AM	2	
1	Senior Secretary	OPS SS	3	

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Personnel and Administration Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Director, Performance Mgmt. & Appraisal System	GMG SEG	1	
1	Assistant Personnel Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	

8

Administration Section

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	2	
1	Telephone Operator	OPS TO	1	
5	Attendant	LMO TS	1	

7

Personnel Section

No of Offices	Office	Classification	Grade	Remarks
1	Personnel Officer	GMG AM	3	
2	Records Officer 2	PIDG RIM	3	
4	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Human Resource Management and Community Services

Personnel and Administration Branch

Documentation and Registry Section

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
6				
32	Total - Personnel and Administration Branch			

Human Resource Development (Training)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	
1	Training Officer	GMG AM	3	
2				

Carl Rattray Staff College (formerly Staff College)

No of Offices	Office	Classification	Grade	Remarks
1	Principal, Staff College	GMG SEG	1	
1	Assistant Superintendent			A9.
3	Correctional Officer 3 (Staff Officer)	PTSG CO	3	A15.
2	Correctional Officer 1 (Warder)	PTSG CO	1	A17.
1	Housekeeper	TSS HS	5	
1	Secretary 1	OPS SS	1	
1	Laundress/Attendant	LMO TS	2	
1	Cook	LMO TS	3	
1	Assistant Cook	LMO TS	2	
12				
14	Total - Human Resource Development (Training)			

Community Services Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Community Services	GMG SEG	3	
1	Co-ordinator, Community Services Order	GMG SEG	2	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Human Resource Management and Community Services

Community Services Branch

3

Region 1 (Surrey)

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	SWG PS	4	A8.
10	Senior Probation Officer	SWG PS	3	
47	Probation Officer	SWG PS	2	
4	Probation Aftercare Officer	SWG PS	2	B12.
1	Senior Secretary	OPS SS	3	
8	Secretary 1	OPS SS	1	
7	Cleaner/Attendant	LMO TS	1	

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Region 2 (Middlesex)

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	SWG PS	4	B8.
8	Senior Probation Officer	SWG PS	3	
2	Senior Probation Aftercare Officer	SWG PS	3	B10.
41	Probation Officer	SWG PS	2	
9	Probation Aftercare Officer	SWG PS	2	B12.
10	Secretary 1	OPS SS	1	
5	Cleaner/Attendant	LMO TS	1	

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Region 3 (Cornwall)

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	SWG PS	4	B8.
6	Senior Probation Officer	SWG PS	3	
26	Probation Officer	SWG PS	2	
5	Probation Aftercare Officer	SWG PS	2	B12.
1	Senior Secretary	OPS SS	3	
9	Secretary 1	OPS SS	1	
6	Cleaner/Attendant	LMO TS	1	

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211 **Total - Community Services Branch**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Human Resource Management and Community Services

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Finance and Accounts Division

No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	3	
1	Project Accountant	FMG AT	3	
2				

Budget Section

No of Offices	Office	Classification	Grade	Remarks
1	Accountant 1	FMG PA	1	
2	Accounting Technician 2	FMG AT	2	
3				

Payment Section

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
3	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	1	
6				

Main Accounts Section

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	FMIS Manager	FMG AT	2	Post [# 21483] of Accounting Technician 1 (FMG/AT 1), upgraded and retitled with effect from April 1, 2007.
2	Accounting Technician 1	FMG AT	1	
4				

Payroll Section

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
6	Accounting Technician 1	FMG AT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Finance and Accounts Division

Payroll Section

No of Offices	Office	Classification	Grade	Remarks
6	Accounting Technician 1	FMG AT	1	
7				
22	Total - Finance and Accounts Division			

Rehabilitation Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Rehabilitation	GMG SEG	2	
1	Education Co-ordinator	GMG SEG	1	
1	Coordinator, Inmates Welfare	GMG SEG	1	
1	Risk Assessment Co-ordinator	SWG PS	4	
1	Probation Officer	SWG PS	2	
1	Project Co-ordinator	SOG ST	5	
1	Catering Officer	TSS HS	6	
1	Secretary 2	OPS SS	2	
8				
8	Total - Rehabilitation Services Division			

Custodial Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner Of Corrections	GMG SEG	4	
1	Director, Security	GMG SEG	2	
1	Technical Assistant	GMG SEG	1	
1	Property Manager	GMG SEG	1	
1	Signals Communication Coordinator	TSS GT	8	
1	Radio Operator	OPS TO	2	
1	Senior Secretary	OPS SS	3	
3	Teacher	TPG TS	5	
10				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Custodial Services Division

Transport Management Branch

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Superintendent (Transport Manager)			A9.
10	Driver 2	LMO DR	2	
10	Driver 1	LMO DR	1	
21				
21	Total - Transport Management Branch			

Juvenile Services Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Juvenile Services	GMG SEG	2	
1				
1	Total - Juvenile Services Branch			

Horizon Adult Remand Centre

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent A	PTSG AI	3	A6.
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
3				

Armoury

No of Offices	Office	Classification	Grade	Remarks
4	Corporal	PTSG CO	2	A16.
4				

Administration and Support

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent B	PTSG AI	2	A7.
2	Assistant Superintendent	PTSG AI	1	A9.
1	Storekeeper	PIDG RIM	2	
2	Assistant Storekeeper	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Custodial Services Division

Horizon Adult Remand Centre

Administration and Support

No of Offices	Office	Classification	Grade	Remarks
3	Overseer	PTSG CO	4	A10.
2	Staff Officer	PTSG CO	3	A15.
2	Warder	PTSG CO	1	A17.
1	Accounting Clerk 2	FMG AC	2	

14

Fingerprint and Records Management Unit - Administration and Support

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	2	
1	Records Clerk 1	PIDG RIM	1	
2	Corporal	PTSG CO	2	A16.

4

Para Medical - Administration and Support

No of Offices	Office	Classification	Grade	Remarks
1	Overseer	PTSG CO	4	A10.
1	Staff Officer	PTSG CO	3	A15.
3	Corporal	PTSG CO	2	A16.
5	Warder	PTSG CO	1	A17.
2	Wardress	PTSG CO	1	A17.

12

Custody (Male Confinement)

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent B	PTSG AI	2	A7.
18	Overseer (Supervisor)	PTSG CO	4	A10.
23	Staff Officer (Assistant Supervisor)	PTSG CO	3	A15.
36	Corporal	PTSG CO	2	A16.
107	Warder	PTSG CO	1	A17.

185

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Custodial Services Division

Horizon Adult Remand Centre

Custody (Female Confinement)

No of Offices	Office	Classification	Grade	Remarks
1	Overseer (Supervisor)	PTSG CO	4	A10.
6	Staff Officer	PTSG CO	3	A15.
4	Corporal	PTSG CO	2	A16.
16	Wardress (Section Duties)	PTSG CO	1	A17.
27				

Security, Communication and Transport

No of Offices	Office	Classification	Grade	Remarks
1	Overseer	PTSG CO	4	A10.
8	Staff Officer	PTSG CO	3	A15.
2	Assistant Superintendent	PTSG AI	1	A9.
4	Corporal	PTSG CO	2	A16.
11	Warder	PTSG CO	1	A17.
6	Wardress	PTSG CO	1	A17.

32

281 **Total - Horizon Adult Remand Centre**

313 **Total - Custodial Services Division**

2466 **Total - Department Of Correctional Services**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Chief Technical Director	GMG CTD	1	New post [#62870] with effect from December 1, 2009.
1	Executive Assistant To The Permanent Secretary	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
7				
7				
7	Total - Executive Office			

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Legal Services	JLG LO	5	C.D.
1	Senior Legal Officer	JLG LO	3	C.D. Post [# 14026] previously shown as Legal Officer.
2	Legal Officer	JLG LO	2	C.D.
1	Paralegal Officer	PLG LS	3	
1	Senior Secretary	OPS SS	3	
6				
6	Total - Legal Services			

Information and Education Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Public Relations Officer	MCG IE	4	
1	Public Relations Officer	MCG IE	3	
2	Research/Monitoring Officer	SOG ST	5	Posts [#s 58082-3] previously shown as Research Monitoring Officer.
1	Product Assistant	MCG AVP	3	
1	Senior Secretary	OPS SS	3	
1	Records Clerk	PIDG RIM	1	
7				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Information and Education Division

7 **Total - Information and Education Division**

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Audit Supervisor	FMG AS	3	
4	Auditor	FMG AS	2	
5	Assistant Auditor	FMG AS	1	
1	Administrative Assistant	OPS ADS	1	
1	Secretary 2	OPS SS	2	

14

14 **Total - Internal Audit**

Strategic Planning, Policy, Research and Evaluation Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Executive Secretary 1	OPS SS	4	

2

2

Research Corporate Planning and Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Research Corporate Planning & Evaluation	GMG SEG	4	
1	Corporate Planner	GMG SEG	2	
1	Senior Research And Monitoring Officer	SOG ST	6	
1	Research & Monitoring Officer	SOG ST	5	
1	Research Assistant	SOG ST	4	
1	Administrative Assistant	GMG AM	2	

6

Statistics

No of Offices	Office	Classification	Grade	Remarks
1	Senior Statistician	SOG ST	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Strategic Planning, Policy, Research and Evaluation Division

Research Corporate Planning and Evaluation

Statistics

No of Offices	Office	Classification	Grade	Remarks
1	Statistician	SOG ST	5	
1	Assistant Statistician	SOG ST	4	
3				
9	Total - Research Corporate Planning and Evaluation			

Criminal and Civil Justice Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Criminal & Civil Justice	GMG SEG	4	
1	Director, Legal Administration	GMG SEG	3	
1	Director	GMG SEG	1	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
11				
11	Total - Criminal and Civil Justice Division			
22	Total - Strategic Planning, Policy, Research and Evaluation Division			

Modernization And Strategic Analysis

No of Offices	Office	Classification	Grade	Remarks
1	Director, Modernization & Strategic Analysis	GMG SEG	4	
1	Senior Management Analyst	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
3				
3	Total - Modernization And Strategic Analysis			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Inspection And Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Director, Inspection & Monitoring	GMG SEG	3	
1	Senior Inspector	GMG SEG	2	
2				
2	Total - Inspection And Monitoring			

Human Resource Management and Administration Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. and Admin.	GMG SEG	4	
1	Administrative Secretary	OPS ADS	1	
1	Senior Secretary	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
5				
5				

Customer Service Branch

No of Offices	Office	Classification	Grade	Remarks
1	Customer Service Co-ordinator	GMG SEG	1	
1	Customer Service Officer	GMG AM	1	
2	Receptionist	PIDG RIM	2	
4				
4	Total - Customer Service Branch			

Documentation, Information & Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Access Officer	GMG SEG	1	
1	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
6				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Human Resource Management and Administration Division

Documentation, Information & Access Services

6 **Total - Documentation, Information & Access Services**

Procurement and Office Services Branch

No of Offices	Office	Classification	Grade	Remarks
1	Supernumerary Manager, Procurement & Office Serv.	GMG SEG	1	New post [#59006] with effect from April 1, 2006 to March 31, 2008.

1

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	3	
1	Telephone Operator	OPS TO	2	
2	Senior Attendant	LMO TS	2	
5	Attendant	LMO TS	1	
1	Attendant	LMO TS	1	
1	Attendant/Messenger	LMO TS	1	

11

Transport

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG AM	3	
4	Driver 1	LMO DR	1	

5

Stores and Inventory

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	1	
1	Records Clerk	PIDG RIM	1	

2

19 **Total - Procurement and Office Services Branch**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Human Resource Management and Administration Division

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	3	
1	Industrial Relations & Welfare Officer	GMG SEG	1	
1	Senior Human Resource Officer	GMG SEG	1	
3	Human Resource Officer	GMG AM	4	
4	Assistant Human Resource Officer	GMG AM	3	
1	Administrator	GMG AM	1	
1	Records Officer 1	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

15

15 **Total - Human Resource Management**

Human Resource Development Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	
1	Senior Human Resource Development Officer	GMG SEG	1	
1	Human Resource Development Officer	GMG AM	4	
1	Human Resource Information Technology Officer	GMG AM	3	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	

6

6 **Total - Human Resource Development Branch**

Organizational Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Organizational Development	GMG SEG	2	

1

1 **Total - Organizational Development**

56 **Total - Human Resource Management and Administration Division**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Projects and Allied Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Projects and Allied Services	SOG ST	8	
1				
1				
1	Total - Projects and Allied Services			

Property Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Property Management	SOG ST	7	
2	Maintenance Officer	LMO TS	4	
1	Secretary 2	OPS SS	2	
4				
4				
4	Total - Property Management			

Finance and Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	
1	Director, Payroll and Payments	FMG PA	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
4				

Budget and Commitment

No of Offices	Office	Classification	Grade	Remarks
1	Director, Budget & Commitment Control	FMG PA	2	
1	Commitment Control Officer	FMG AT	2	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Finance and Accounts

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Supernumerary Accounting Clerk 2	FMG AC	2	
1				

Payments

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Clerk 2	FMG AC	2	
2	Accounting Technician 1	FMG AT	1	
1	Cashier	FMG CS	1	
5				

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
4				

General Accounting and Financial Reporting

No of Offices	Office	Classification	Grade	Remarks
1	Senior Budget And Commitment Officer	FMG AT	3	
1				

Courts & Clients Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1				
18				
18	Total - Finance and Accounts			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Human Rights

No of Offices	Office	Classification	Grade	Remarks
1	Human Rights Specialist	JLG LO	4	C.D.
1	Human Rights Officer	GMG AM	4	
2				
2	Total - Human Rights			

Justice Training Institute

No of Offices	Office	Classification	Grade	Remarks
1	Director/Principal	GMG SEG	5	
1	Executive Secretary	OPS SS	4	
2				

Finance and Administration

No of Offices	Office	Classification	Grade	Remarks
1	Head, Finance and Administration	FMG PA	1	
1	Library Assistant	PIDG LA	1	
1	Receptionist/Telephone Operator	OPS TO	2	
1	Caretaker/Watchman	LMO TS	3	
1	Attendant/Messenger	LMO TS	2	
2	Attendant/Cleaner	LMO TS	2	
2	Watchman 1	LMO TS	1	
9				

Training and Academic Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Director, Training and Academic Affairs	GMG SEG	3	
1	Registrar	GMG AM	4	
2				

Programmes

No of Offices	Office	Classification	Grade	Remarks
1	Programme Co-ordinator	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Justice Training Institute

Programmes

No of Offices	Office	Classification	Grade	Remarks
3	Lecturer	GMG SEG	1	
1	Secretary 2	OPS SS	2	
5				
18				
18	Total - Justice Training Institute			

Information Technology

Management Information Systems Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Information Systems	MIS IT	6	
1	Applications Manager	MIS IT	5	
1	Technical Services Manager	MIS IT	5	
1	Applications Developer	MIS IT	4	
1	Web Administrator	MIS IT	3	
2	Computer Technician	MIS IT	2	
1	Administrative Assistant	GMG AM	2	
8				
8				
8	Total - Information Technology			

Criminal Justice Reform

No of Offices	Office	Classification	Grade	Remarks
1	Co-ordinator, Criminal Justice Reform	GMG SEG	5	
1	Senior Secretary	OPS SS	3	
2				
2	Total - Criminal Justice Reform			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Legal Aid Support

No of Offices	Office	Classification	Grade	Remarks
2	Legal Officer	JLG LO	2	C.D.
2				
2	Total - Legal Aid Support			

Law Review Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Technical Assistant To Law Revision Commissioner	GMG SEG	2	
1	Technical Support Administrator	GMG AM	3	
2	Data Entry Officer	MIS IT	2	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	
7				
7	Total - Law Review Secretariat			

Victim Support Branch

No of Offices	Office	Classification	Grade	Remarks
1	Senior Co-ordinator	SWG PS	4	
1	Co-ordinator	SWG PS	3	
14	Parish Co-ordinator	SWG PS	2	
15	Social Worker 1	SWG PS	1	
5	Social Worker	SWG PS	1	
1	Secretary 2	OPS SS	2	
37				
37	Total - Victim Support Branch			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Office of the Special Coroner

No of Offices	Office	Classification	Grade	Remarks
1	Special Coroner	JLG JD	2	C.D. New post [# 62904] with effect from April 1, 2010.
1	Assistant Special Coroner	JLG JD	1	New post [# 62995] with effect from May 1, 2010.
2	Clerk Of Court	JLG LO	2	C.D. Two (2) new posts [#s 62905-6] with effect from April 1, 2010.
1	Senior Secretary	OPS SS	3	New post [# 62907] with effect from April 1, 2010.
5				
5	Total - Office of the Special Coroner			
221	Total - Ministry of Justice			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Of Appeal

Adjudication of Justice

No of Offices	Office	Classification	Grade	Remarks
1	Registrar, Court Of Appeal	JLG JD	2	C.D. Post [# 21422] formerly JLG/JD 1 upgraded with effect from April 1, 2010.
1	Executive Secretary 1	OPS SS	4	Post [# 21431] formerly Secretary 2 (OPS/SS 2), upgraded and retitled with effect from April 1, 2010.
2				

Total - Adjudication of Justice

Appeals

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Registrar	JLG LO	4	C.D. Post [# 21425] formerly JLG/LO 2, upgraded with effect from April 1, 2010.
2	Chief Court Assistant	PLG LS	5	Two (2) posts [#s 21435-6] of Court Assistant (PLG/LS 2), retitled and upgraded with effect from April 1, 2010.
1	Senior Court Assistant	PLG LS	4	New post [# 62879] with effect from April 1, 2010.
5	Court Assistant	PLG LS	3	Five (5) new posts [#s 62880-84] with effect from April 1, 2010.
1	Senior Secretary	OPS SS	3	Post [# 21432] of Secretary 1 (OPS/SS 1), retitled and upgraded with effect from April 1, 2010.

10

10 **Total - Appeals**

Judgement & Interim Proceedings

No of Offices	Office	Classification	Grade	Remarks
1	Senior Judicial Clerk	JLG LO	4	C.D. New post [# 62885] with effect from April 1, 2010.
2	Judicial Clerk	JLG LO	2	C.D. Two (2) new posts [#s 62886-87] with effect from April 1, 2010.
3				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Of Appeal

Judgement & Interim Proceedings

3 **Total - Judgement & Interim Proceedings**

Information Technology

No of Offices	Office	Classification	Grade	Remarks
1	System Analyst/Software Engineer	MIS IT	4	
1	Network/Help Desk Assistant	MIS IT	3	New post [#62889] with effect from April 1, 2010.
2				
2	Total - Information Technology			

Judicial Support Services

No of Offices	Office	Classification	Grade	Remarks
4	Senior Judicial Clerk	JLG LO	4	C.D. Two posts [#s 21423-4] formerly Legal Officer (Legal Aid) (JLG/LO 2), retitled and upgraded and two (2) new posts [#s 62965-6] with effect from April 1, 2010.
1	Executive Secretary 2	OPS SS	5	
4	Executive Secretary 1	OPS SS	4	
7	Executive Secretary 1	OPS SS	4	Seven (7) new posts [#s 62890-96] with effect from April 1, 2010.
16				
16	Total - Judicial Support Services			

Human Resource Management & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director Human Resource and Administration	GMG SEG	2	Post [# 21426] of Court Administrator (GMG/CAS 1), retitled and reclassified with effect from April 1, 2010.
1	Senior Records Officer	PIDG RIM	3	Post [# 21433] of Records Officer 1 (PIDG/RIM 2), retitled and upgraded with effect from April 1, 2010.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Of Appeal

Human Resource Management & Administration

No of Offices	Office	Classification	Grade	Remarks
2	Records Officer	PIDG RIM	2	Posts [#s 21434 & 61009] formerly Records Clerk (PIDG/RIM 1), retitled and upgraded with effect from April 1, 2010.
1	Library Assistant	PIDG LA	2	
3	Driver 2	LMO DR	2	
2	Attendant	LMO TS	1	
1	Office Manager	GMG AM	2	New post [# 62898] with effect from April 1, 2010.

11

11 **Total - Human Resource Management & Administration**

Caribbean Court of Justice/Privy Council

No of Offices	Office	Classification	Grade	Remarks
1	Chief Court Assistant	PLG LS	5	New post [# 62897] with effect from April 1, 2010,

1

1 **Total - Caribbean Court of Justice/Privy Council**

45 **Total - Court Of Appeal**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Director Of Public Prosecutions

Central Administration (Advisory Servs. & Prosecutions Of Criminal Cases)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Public Prosecutions	JLG LO	7	C.D.
3	Senior Deputy Director, Public Prosecutions	JLG LO	6	C.D.
5	Deputy Director, Public Prosecutions	JLG LO	5	C.D.
8	Assistant Director, Public Prosecutions	JLG LO	4	C.D.
18	Crown Counsel	JLG LO	3	C.D.
2	Assistant Crown Counsel	JLG LO	2	C.D.
1	Legal Officer (Legal Aid)	JLG LO	2	C.D.
3	Paralegal Officer	PLG LS	3	
1	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	

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Financial Crimes Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Financial Examiner	JLG LO	6	C.D.
2	Legal Officer	JLG LO	3	C.D.
1	Telephone Operator	OPS TO	1	
4				
4				
4	Total - Financial Crimes Division			

Prosecutions Division

No of Offices	Office	Classification	Grade	Remarks
2	Assistant Director, Public Prosecutions	JLG LO	4	C.D.
4	Prosecutor	JLG LO	3	C.D.
6				
6	Total - Prosecutions Division			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Director Of Public Prosecutions

Financial Analysis Division

No of Offices	Office	Classification	Grade	Remarks
2	Records Officer 1	PIDG RIM	2	
2				
2				
2	Total - Financial Analysis Division			

Human Resource Management and Administration

No of Offices	Office	Classification	Grade	Remarks
1	Human Resource Manager	GMG SEG	2	
1	Administrator 3	GMG AM	3	
1	Administrator 2	GMG AM	2	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
1	Records Clerk	PIDG RIM	1	
1	Senior Library Assistant	PIDG LA	2	
1	Records Officer 2 (Registry)	PIDG RIM	3	
1	Records Officer 1 (Registry)	PIDG RIM	2	
1	Telephone Operator	OPS TO	2	
1	Office Attendant	LMO TS	2	
3	Attendant	LMO TS	1	
19				
19	Total - Human Resource Management and Administration			

77 **Total - Director Of Public Prosecutions**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Family Court

Kingston And St. Andrew

No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Senior Court Administrator	GMG CAS	2	
1	Senior Social Worker	SWG PS	3	
3	Social Worker 2	SWG PS	2	
1	Administrator	GMG AM	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
3	Assistant Clerk 3	PLG LS	5	
4	Assistant Clerk 2	PLG LS	4	
1	Payment Clerk	FMG AC	1	
1	Cashier	FMG CS	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
2	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	Post [# 58670] previously shown under Attendance Centre.
1	Groundsman	LMO TS	1	
3	Office Attendant	LMO TS	1	
2	Watchman	GLS	1	

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Attendance Centre

No of Offices	Office	Classification	Grade	Remarks
1	Senior Social Worker	SWG PS	3	
1	Social Worker 1	SWG PS	1	
1	Teacher (Trained)			
1	Secretary 1	OPS SS	1	
2	Instructor			
1	Cook	LMO TS	2	
1	Attendant	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Family Court

St. James

No of Offices	Office	Classification	Grade	Remarks
2	Judge, Family Court	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Senior Court Administrator	GMG CAS	2	
1	Senior Social Worker	SWG PS	3	
1	Social Worker 2	SWG PS	2	
2	Assistant Clerk 3	PLG LS	5	
1	Assistant Clerk 2	PLG LS	4	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	4	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Telephone Operator	OPS TO	1	
2	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	

23

Hanover

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Senior Social Worker	SWG PS	3	
1	Social Worker 2	SWG PS	2	
1	Assistant Clerk 3	PLG LS	5	
1	Assistant Clerk 2	PLG LS	4	
1	Accounting Clerk 2	FMG AC	2	
1	Secretary 1	OPS SS	1	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Family Court

Westmoreland

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Senior Social Worker	SWG PS	3	
1	Social Worker	SWG PS	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
2	Assistant Clerk 2	PLG LS	4	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
1	Bailiff	PTSG PX	3	

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91	Total - Family Court
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Adjudication Of Cases

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Stenographer	OPS SS	2	
1	Assistant Clerk 2	PLG LS	4	
1	Bailiff	PTSG PX	3	
2	Assistant Clerk 3	PLG LS	4	
6				

Corporate Area (Criminal)

No of Offices	Office	Classification	Grade	Remarks
2	Senior Resident Magistrate	JLG JD	2	C.D.
6	Resident Magistrate	JLG JD	1	C.D.
8	Clerk Of Court	JLG LO	2	C.D.
5	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Accounting Technician 2	FMG AT	2	
1	Court Administrator	GMG CAS	1	
1	Accounting Clerk 2	FMG AC	2	
5	Assistant Clerk 3	PLG LS	5	
12	Assistant Clerk 2	PLG LS	4	
4	Records Officer	PIDG RIM	2	
3	Secretary 2	OPS SS	2	
1	Senior Court Reporter	OPS SW	2	
11	Court Reporter 1	OPS SW	1	
8	Judges Orderly	LMO TS	2	
1	Bailiff	PTSG PX	3	
1	Telephone Operator	OPS TO	1	
3	Attendant	LMO TS	1	

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Gun Court

No of Offices	Office	Classification	Grade	Remarks
1	Resident Magistrate	JLG JD	1	C.D.
1	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Assistant Clerk 3	PLG LS	5	
1	Secretary 2	OPS SS	2	
1	Judges Orderly	LMO TS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Gun Court

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	
7				

Corporate Area (Civil)

No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
2	Assistant Clerk 3	PLG LS	5	
7	Assistant Clerk 2	PLG LS	4	
1	Accounting Clerk 2	FMG AC	2	
1	Records Officer	PIDG RIM	2	
1	Bailiff	PTSG PX	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Senior Court Reporter	OPS SW	2	
5	Court Reporter 1	OPS SW	1	
1	Telephone Operator	OPS TO	1	
2	Judges Orderly	LMO TS	2	
2	Watchman	LMO TS	1	
1	Attendant	LMO TS	1	

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Tax Court

No of Offices	Office	Classification	Grade	Remarks
1	Resident Magistrate	JLG JD	1	C.D.
1	Clerk Of Court	JLG LO	2	C.D.
1	Assistant Clerk 2	PLG LS	4	

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Traffic Court

No of Offices	Office	Classification	Grade	Remarks
1	Resident Magistrate	JLG JD	1	C.D.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Traffic Court

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Accounting Technician 1	FMG AT	1	
1	Assistant Clerk 3	PLG LS	5	
2	Assistant Clerk 2	PLG LS	4	
3	Assistant Clerk 1	PLG LS	3	
1	Secretary 2	OPS SS	2	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	

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Coroner Court

No of Offices	Office	Classification	Grade	Remarks
1	Resident Magistrate	JLG JD	1	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Assistant Clerk 3	PLG LS	5	
1	Assistant Clerk 2	PLG LS	4	
1	Secretary 2	OPS SS	2	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
1	Groundsman	LMO TS	1	

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St. Thomas

No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
2	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk	PLG LS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

St. Thomas

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Groundsman	LMO TS	1	

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Portland

No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Assistant Clerk 3	PLG LS	5	
1	Accounting Clerk 2	FMG AC	2	
3	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk	PLG LS	2	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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St. Mary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
1	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

St. Mary

No of Offices	Office	Classification	Grade	Remarks
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
3	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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St. Ann

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
6	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
2	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
3	Judges Orderly	LMO TS	2	
2	Attendant	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Browns Town

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Assistant Clerk 3	PLG LS	5	
1	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
5				

St. Catherine

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
4	Resident Magistrate	JLG JD	1	C.D.
7	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
6	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
8	Court Reporter 1	OPS SW	1	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Bailiff	PTSG PX	3	
4	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
1	Groundsman	LMO TS	1	

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Clarendon

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
1	Court Administrator	GMG CAS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Clarendon

No of Offices	Office	Classification	Grade	Remarks
3	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
7	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	

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Trelawny

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
3	Assistant Clerk 2	PLG LS	4	
2	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Manchester

No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
4	Assistant Clerk 2	PLG LS	4	
2	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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St. Elizabeth

No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
4	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Westmoreland

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
7	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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Hanover

No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
3	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk	PLG LS	2	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Hanover

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	
1	Caretaker	LMO TS	1	

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St. James

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
5	Clerk Of Court	JLG LO	2	C.D.
3	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
6	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Bailiff	PTSG PX	3	
4	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Groundsman	LMO TS	1	
1	Watchman	LMO TS	1	

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494	Total - Resident Magistrates' Courts
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Revenue Court

No of Offices	Office	Classification	Grade	Remarks
1	Registrar Revenue Court	JLG LO	2	C.D.
2	Senior Secretary	OPS SS	3	
1	Clerical Officer 4	OPS CR	3	
1	Usher	OPS CR	1	
1	Attendant	GLS	1	
6				
6	Total - Revenue Court			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Supreme Court

Adjudication Of Cases

No of Offices	Office	Classification	Grade	Remarks
1	Master-In-Chambers	JLG JD	3	C.D.
2	Registrar	JLG JD	2	C.D.
3	Deputy Registrar	JLG LO	3	C.D.
1	Legal Officer (Legal Aid)	JLG LO	2	C.D.
2	Judicial Clerk	JLG LO	2	C.D.
1	Chief Court Administrator	GMG CAS	3	
2	Court Administrator	GMG CAS	1	
1	Chief Librarian	PIDG LB	4	
1	Judicial Secretary	GMG CAS	2	
1	Administrator	GMG AM	3	
1	Librarian	PIDG LB	3	
1	Executive Secretary 3	OPS SS	6	
1	Executive Secretary 1	OPS SS	4	
1	Chief Court Reporter	OPS SW	3	B11.
6	Senior Court Reporter	OPS SW	2	B11.
26	Court Reporter 1	OPS SW	1	B20.
2	Senior Court Assistant	PLG LS	4	
1	Chief Court Assistant	PLG LS	5	
5	Court Assistant	PLG LS	3	
12	Senior Secretary	OPS SS	3	
4	Secretary 2	OPS SS	2	
7	Secretary 1	OPS SS	1	
1	Office Manager	GMG AM	2	
1	Accounting Technician 2	FMG AT	2	
3	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
16	Court Aide	PLG LS	2	
12	Usher	PLG LS	1	
1	Telephone Operator	OPS TO	1	
3	Driver 1	LMO DR	1	
1	Office Attendant	LMO TS	2	
7	Office Attendant	LMO TS	1	
1	Watchman 1	GLS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Supreme Court

Library

No of Offices	Office	Classification	Grade	Remarks
1	Senior Library Aide	PIDG LD	2	
2	Library Assistant	PIDG LA	1	
3				

Civil Registry

No of Offices	Office	Classification	Grade	Remarks
3	Court Assistant	PLG LS	3	
3	Court Aide	PLG LS	2	
6				

Court & Chambers Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Chief Court Assistant	PLG LS	5	
13	Senior Court Assistant	PLG LS	4	
14				
14	Total - Court & Chambers Support Services			

Case Co-ordination & Court Operations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Case Co-ordination and Court Operations	GMG SEG	2	
3	Chief Court Assistant	PLG LS	5	
4				
4	Total - Case Co-ordination & Court Operations			
24	Total - Civil Registry			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Supreme Court

Criminal

Criminal Section

No of Offices	Office	Classification	Grade	Remarks
1	Senior Deputy Registrar	JLG LO	3	C.D.
1	Senior Court Assistant	PLG LS	4	
2				
2	Total - Criminal Section			

Gun Court Section

No of Offices	Office	Classification	Grade	Remarks
1	Court Co-ordinator	JLG LO	1	C.D.
1	Court Assistant	PLG LS	5	
1	Court Assistant	PLG LS	4	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
5				
5	Total - Gun Court Section			

Court Management & Support

No of Offices	Office	Classification	Grade	Remarks
1	Director, Court Management Support Services	GMG SEG	3	
1	Data Entry and Scanning Supervisor	MIS IT	3	
10	Data Entry and Scanning Clerk	MIS IT	2	
12				
12	Total - Court Management & Support			
19	Total - Criminal			

Court Management Services

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Principal Executive Officer	GMG CTD	1	
1	Executive Secretary 2	OPS SS	5	
2				
2	Total -			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Supreme Court

Court Management Services

Executive Management

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. and Admin	GMG SEG	4	
1	Director, Human Resource Management	GMG SEG	3	
1	Senior Human Resource Officer	GMG SEG	1	
1	Human Resource Officer	GMG AM	4	
1	Senior Secretary	OPS SS	3	
2	Records Officer	PIDG RIM	2	
7				

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	1	Post [# 56794] of Manager, Procurement and Office Services retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
1				

8 Total - Human Resource Management And Administration

Finance And Accounts Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	
1	Financial Systems Manager	FMG AT	3	Post [# 56799] of Manager, Financial Management Information System retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
1	Senior Budget Officer	FMG AT	3	Post [# 56801] of Accounting Technician 3 retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
1	Commitment Officer	FMG AT	2	Post [# 13413] of Accounting Technician 2 retitled and transferred from the Ministry of Justice with effect from January 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Supreme Court

Court Management Services

Finance And Accounts Division

No of Offices	Office	Classification	Grade	Remarks
1	Commitment Officer	FMG AT	2	Post [# 13413] of Accounting Technician 2 retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
1	Salaries Officer	FMG AT	3	Post [# 56802] of Accounting Technician 3 retitled and transferred from the the Ministry of Justice with effect from January 1, 2009. (Post was incorrectly listed as Accounting Clerk in 2007 Amendment).
1	Senior Secretary	OPS SS	3	
6				

Accounts Payable & Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Payment Supervisor	FMG AT	3	
1				

Accounting & Reporting Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounting & Reporting	FMG PA	3	Post [# 60782] transferred from the Ministry of Justice with effect from January 1, 2009.
2	Bank Reconciliation Clerk	FMG AC	2	Posts [#s 13448 & 61010] of Accounting Clerk 2 retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
2	Bank Reconciliation Officer	FMG AT	1	Two (2) posts [#s 13480 & 13497] of Accounting Technician 1, retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
1	Journal Clerk	FMG AC	1	Post [# 13502] of Accounting Clerk 1 retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
6				
13	Total - Finance And Accounts Division			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Supreme Court

Court Management Services

Communication Information And Client Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication Information & Client Serv.	MCG IE	5	
1				
1	Total - Communication Information And Client Services			

Information And Communication Technology Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information, Communication & Technology	MIS IT	8	
2	Network Administrator	MIS IT	4	Two (2) posts [#s 56791 & 59003] transferred from the Ministry of Justice with effect from January 1, 2009.
1	Web Administrator	MIS IT	3	Post [# 58997] transferred from the Ministry of Justice with effect from January 1, 2009.
1	ICT Infrastructure Service Manager	MIS IT	7	Post [# 61249] of Senior Systems Engineer (MIS/IT 5) upgraded, retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
5				
5	Total - Information And Communication Technology Division			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	Post [#13532] transferred from the Ministry of Justice with effect from January 1, 2009.
1	Audit Manager	FMG AS	4	Post [# 61126] transferred from Ministry of Justice with effect from January 1, 2009. (Post was incorrectly listed as Auditor Manager in CSE Orders).
2	Audit Supervisor	FMG AS	3	Two posts [#s 61127-8] transferred from the Ministry of Justice with effect from January 1, 2009. (Posts were incorrectly listed as Auditor Superior in CSE (G) Orders)

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Supreme Court

Court Management Services

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
6	Auditor	FMG AS	2	Six (6) posts [#s 13534, 13536-7, 13539 & 61131-2] transferred from Ministry of Justice with effect from January 1, 2009.
5	Assistant Auditor	FMG AS	1	Five (5) posts [#s 13547, 13549, 13551-2 & 61136] transferred from Ministry of Justice with effect from January 1, 2009.
1	Senior Secretary	OPS SS	3	
16				
16	Total - Internal Audit			

Court Operations Division

No of Offices	Office	Classification	Grade	Remarks
1	Property Officer	SOG ST	6	
2	Maintenance Officer	LMO TS	4	
3				
3	Total - Court Operations Division			
48	Total - Court Management Services			
223	Total - Supreme Court			

Commercial Court

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Legal Reform Department

No of Offices	Office	Classification	Grade	Remarks
1	Director of Legal Reform	JLG LO	7	C.D.
1	Deputy Director, Legal Reform	JLG LO	6	C.D.
2	Senior Assistant Director	JLG LO	5	C.D.
2	Assistant Director	JLG LO	4	C.D.
4	Legal Officer	JLG LO	3	C.D.
1	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Administrative Officer	GMG AM	2	
1	Records Officer 1	PIDG RIM	2	
1	Attendant	LMO TS	1	

16

16	Total - Legal Reform Department
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Attorney General's Department

Legal Advisor To The Government

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Solicitor General	JLG LO	7	C.D.
2	Deputy Solicitor General	JLG LO	6	C.D.
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
7				

State Proceedings

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
2	Crown Counsel	JLG LO	3	C.D.
1	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
5				

Litigation

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
2	Assistant Attorney General	JLG LO	4	C.D.
6	Crown Counsel	JLG LO	3	C.D.
4	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
14				

International Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
1	Assistant Attorney General	JLG LO	4	C.D.
2	Crown Counsel	JLG LO	3	C.D.
1	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
6				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Attorney General's Department

Legal Advisor To The Government

Commercial Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
2	Assistant Attorney General	JLG LO	4	C.D.
2	Crown Counsel	JLG LO	3	C.D.
2	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	

8

General Legal Advice

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
1	Assistant Attorney General	JLG LO	4	C.D.
1	Crown Counsel	JLG LO	3	C.D.
1	Assistant Crown Counsel	JLG LO	2	C.D.

4

Constitutional Legislation

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
1	Assistant Attorney General	JLG LO	4	C.D.
1	Crown Counsel	JLG LO	3	C.D.
2	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	

6

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
1	Administrator 2	GMG AM	2	
1	Systems Administrator	MIS IT	4	
1	Information Technology Specialist	MIS IT	3	
1	Paralegal Officer	PLG LS	3	
1	Paralegal Officer	PLG LS	4	
1	Librarian	PIDG LB	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Attorney General's Department

Legal Advisor To The Government

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Library Assistant	PIDG LA	2	
1	Records Officer 3	PIDG RIM	4	
1	Records Officer 1	PIDG RIM	2	
1	Cashier	FMG CS	1	
1	Records Clerk 1	PIDG RIM	1	
1	Records Clerk	PIDG RIM	1	
1	Supervisor, Typing Pool	OPS SS	3	
8	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	2	
2	Attendant 2	GLS	2	
5	Attendant	GLS	1	
1	Driver	LMO DR	1	

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81 **Total - Legal Advisor To The Government**

81 **Total - Attorney General's Department**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Trustee In Bankruptcy

No of Offices	Office	Classification	Grade	Remarks
1	Trustee In Bankruptcy	JLG LO	5	C.D.
1	Executive Secretary	OPS SS	4	
1	Senior Secretary	OPS SS	3	
3				

Accounts, Securities And Financial Investigation

No of Offices	Office	Classification	Grade	Remarks
1	Senior Accountant	FMG PA	3	
1	Accountant	FMG PA	1	
1	Accounting Technician 3	FMG AT	3	
1	Cashier	FMG CS	2	
1	Accounting Clerk 2	FMG AC	2	
5				

5 **Total - Accounts, Securities And Financial Investigation**

Estates And Liquidation

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Trustee In Bankruptcy	JLG LO	3	C.D.
3	Estate And Liquidation Administrator	PLG TA	5	
1	Estate And Liquidation Officer	PLG TA	4	
5				

5 **Total - Estates And Liquidation**

Personnel And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	4	
1	Information Officer	MIS IT	2	
1	Driver 1	LMO DR	1	
1	Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Trustee In Bankruptcy

Personnel And Administration

4

4 **Total - Personnel And Administration**

17 **Total - Trustee In Bankruptcy**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Parliamentary Counsel

Drafting Of Legislation

No of Offices	Office	Classification	Grade	Remarks
1	Chief Parliamentary Counsel	JLG LO	7	C.D.
1	Deputy Chief Parliamentary Counsel	JLG LO	6	C.D.
3	Senior Parliamentary Counsel	JLG LO	5	C.D.
3	Parliamentary Counsel	JLG LO	4	C.D.
5	Assistant Parliamentary Counsel	JLG LO	3	C.D.
1	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Administrator	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	1	
3	Attendant	LMO TS	1	

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26	Total - Office Of The Parliamentary Counsel
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport & Works

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Executive Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
7				

Total - Central Administration

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Legal Officer	JLG LO	3	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
4				

4 Total - Legal Services

Public Relations

No of Offices	Office	Classification	Grade	Remarks
1	Public Relations Officer	MCG IE	4	
1				
1				
1	Total - Public Relations			

Policy, Standard & Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Senior Director, Policy Planning & Evaluation Div.	GMG SEG	6	Post [# 58558] red circled. To be abolished when vacant.
1	Administrative Secretary 1	OPS ADS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport & Works

Policy, Standard & Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
4				

Technical Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Technical Services	SOG ST	9	
1	Transport Planner	GMG SEG	3	
1	Engineering Officer	SOG ST	8	
1	Senior Research Officer	SOG ST	6	
1	Research Officer	SOG ST	5	
1	Economic Analyst	GMG SEG	2	
1	Statistician	SOG ST	6	
1	Environment Officer	GMG SEG	2	
1	GIS Analyst	SOG ST	6	
1	Transport Economist	GMG SEG	2	
1	GIS Technician	SOG ST	5	
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	
13				
13	Total - Technical Services			

Corporate Planning and Performance Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG	4	
1	Senior Performance Monitoring Officer	GMG SEG	3	
1	Corporate Planner	GMG SEG	2	
2	Performance Monitoring Officer	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
7				
7	Total - Corporate Planning and Performance Monitoring			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport & Works

Policy, Standard & Monitoring

Projects

No of Offices	Office	Classification	Grade	Remarks
1	Director, Projects	GMG SEG	4	
2	Special Projects Officer	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
4				
4	Total - Projects			

Transport

No of Offices	Office	Classification	Grade	Remarks
1	Director, Transport Policy	GMG SEG	4	
3	Senior Transport Policy Officer	GMG SEG	3	
1	Transport Policy Officer	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	Post [# 8950] formerly listed under Works.
8				
8	Total - Transport			

Works

No of Offices	Office	Classification	Grade	Remarks
1	Director, Works Policy	GMG SEG	4	
1	Senior Works Policy Officer	GMG SEG	3	
1	Works Policy Officer	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
4				
4	Total - Works			
40	Total - Policy, Standard & Monitoring			

Human Resource Management and Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. and Admin	GMG SEG	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport & Works

Human Resource Management and Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	3	
1	Director, Organisation & Development	GMG SEG	2	
1	Director, Human Resource Development	GMG SEG	2	
1	Senior Human Resource & I.R. Officer	GMG SEG	2	
1	Human Resource Development Officer	GMG AM	4	
1	Human Resource Officer (Staffing)	GMG AM	4	
2	Assistant Human Resource Officer	GMG AM	3	
2	Records Officer	PIDG RIM	2	
2	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

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Administration and Asset Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Administration and Asset Management	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Driver 2	LMO DR	2	Post [# 51018] formerly listed under Central Administration.
1	Driver 1	LMO DR	1	Post [# 62441] formerly listed under Central Administration.

5

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	3	
1	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Telephone Operator	OPS TO	1	
1	Caretaker	LMO TS	2	Seconded to Executive Agency with effect from April 2, 2001.
1	Attendant	LMO TS	1	Post [# 58528] of Caretaker retitled with effect from January 4, 2010.
2	Driver	LMO DR	1	Seconded to Executive Agency with effect from April 2, 2001.
1	Office Equipment Operator	LMO TS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport & Works

Human Resource Management and Administration

Administration and Asset Management

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Chief Attendant	LMO TS	2	
3	Attendant	LMO TS	1	Seconded to Executive Agency with effect from April 2, 2001.
1	Handyman	LMO TS	1	
1	Messenger	LMO TS	2	
15				

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Officer	GMG AM	4	
1	Records Officer	PIDG RIM	2	Seconded to Executive Agency with effect from April 2, 2001.
1	Inventory Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	Post [# 50972] formerly listed under Human Resource Management Administration.
4				

24 **Total - Administration and Asset Management**

Documentation, Information & Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Registrar	PIDG RIM	3	
1	Librarian 1	PIDG LB	1	
2	Records Officer	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
7				
7	Total - Documentation, Information & Access Services			

Information Management

Network Communication

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Management	MIS IT	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport & Works

Human Resource Management and Administration

Information Management

Network Communication

No of Offices	Office	Classification	Grade	Remarks
1	Network Communication Manager	MIS IT	6	
1	Systems Development Manager	MIS IT	5	
1	Network Communication Engineer	MIS IT	4	
1	Systems Programmer	MIS IT	4	
1	Systems Administrator	MIS IT	3	
1	Senior Secretary	OPS SS	3	
7				
7	Total - Information Management			
52	Total - Human Resource Management and Administration			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	Seconded to Executive Agency with effect from April 2, 2001.
2	Audit Manager	FMG AS	4	
4	Senior Auditor	FMG AS	3	Seconded to Executive Agency with effect from April 2, 2001.
3	Auditor	FMG AS	2	
1	Assistant Auditor	FMG AS	1	
1	Secretary 2	OPS SS	2	
12				
12	Total - Internal Audit			

Finance and Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Financial Analyst, Investment & External Funds	FMG PA	3	
1	Financial Systems Manager	FMG PA	2	
1	Executive Secretary 1	OPS SS	4	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport & Works

Finance and Accounts

Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Payroll Manager	FMG PA	2	
1	Senior Payroll Officer	FMG AT	3	
2	Payroll Officer	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Payroll Clerk	FMG AC	2	
1	Accounting Clerk 2	FMG AC	2	Post [# 26563] to be abolished when vacant.
7				
7	Total - Payroll			

Final Accounts & Reporting Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Manager, Final Accounts	FMG PA	3	
1	Accountant, Final Accounts	FMG PA	1	
1	Senior Bank Reconciliation Officer	FMG AT	3	
1	Bank Reconciliation Officer	FMG AT	2	
1	General Journal Officer	FMG AT	2	
5				
5	Total - Final Accounts & Reporting Unit			

Management Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Accounts	FMG PA	4	
1	Senior Management Accountant	FMG PA	3	
1	Management Accountant, Capital Projects	FMG PA	2	
1	Deposit Receivable and Commitment Control Officer	FMG PA	1	
1	Commitment Control Officer	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Senior Secretary	OPS SS	3	
7				
7	Total - Management Accounts			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport & Works

Finance and Accounts

Accounts and Expenditure Control

No of Offices	Office	Classification	Grade	Remarks
1	Director, Financial Accounts	FMG PA	4	
1	Senior Secretary	OPS SS	3	
2				

Accounts Payable And Disbursement Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Manager, Accounts Payable & Disbursement	FMG PA	3	
1	Payment Manager	FMG PA	2	
1	Payable Accountant	FMG PA	1	
1	Accounting Technician 1	FMG AT	1	
3	Senior Accounts Payable Officer	FMG AT	3	
2	Senior Payment Officer	FMG AT	3	
1	Collections and Disbursements Officer	FMG AT	1	
10				
12	Total - Accounts and Expenditure Control			
35	Total - Finance and Accounts			

Island Traffic Authority

No of Offices	Office	Classification	Grade	Remarks
1	Director (Supervisor), Island Traffic Authority	GMG SEG	4	
2	Chief Inspector (Motor Vehicle)	SOG ST	6	
16	Senior Motor Vehicle Inspector	SOG ST	5	
39	Motor Vehicle Inspector	SOG ST	4	
1	Administrator	GMG AM	3	
1	Administrator	GMG AM	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Accounting Clerk 1	FMG AC	1	
42	Records Officer 1	PIDG RIM	2	Twenty one (21) new posts [#s 62777 & 62780-99] with effect from May 1, 2009.
1	Gardener	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport & Works

Island Traffic Authority

No of Offices	Office	Classification	Grade	Remarks
5	Attendant 1	LMO TS	1	
1	Yardman	LMO TS	1	
1	Watchman	LMO TS	1	
115				
115				
115	Total - Island Traffic Authority			

Road Safety Branch

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	3	
1	Administrator	GMG AM	1	
1	Secretary 2	OPS SS	2	
3				

Accident And Data Analyst Section

No of Offices	Office	Classification	Grade	Remarks
1	Accident Analyst Statistician	SOG ST	6	
1				
1	Total - Accident And Data Analyst Section			

Information/Education Section

No of Offices	Office	Classification	Grade	Remarks
1	Education And Information Officer	MCG IE	3	
1	Data Entry Officer	MIS IT	2	
2				
2	Total - Information/Education Section			
6	Total - Road Safety Branch			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport & Works

Directorate of Maintenance Services (DMS)

County Maintenance Services

Surrey

No of Offices	Office	Classification	Grade	Remarks
1	Watchman	LMO TS	1	Post [# 26911] to be abolished when vacant.
1				
1	Total - County Maintenance Services			
1	Total - Directorate of Maintenance Services (DMS)			
<hr/>				
273	Total - Ministry of Transport & Works			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

General Administration

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Director/Co-ordinator, Policy Analysis & Research	GMG SEG	3	
1	Policy Director, International Health	GMG SEG	3	
1	Director, Health Service/Policy Co-ordinator	GMG SEG	3	
1	Supernumerary Director 2	GMG SEG	2	
1	Assistant to Permanent Secretary	GMG SEG	1	
1	Co-ordinator	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	
1	Administrator	GMG AM	2	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	1	
1	Driver 1	LMO DR	1	

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Communications

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Public Relations And Communication	MCG IE	6	
1	Director, Communications	MCG IE	6	
1	Public Relations Officer	MCG IE	4	
1	Projectionist	MCG AVT	1	
1	Secretary 2	OPS SS	2	

5

National Registration (Preparation) Unit

No of Offices	Office	Classification	Grade	Remarks
1	Project Co-ordinator	GMG SEG	4	
1	Operations Manager	GMG SEG	2	
1	Director, Information System	MIS IT	6	
3	Information And Education (Field) Officer	MCG IE	3	
1	Administrator	GMG AM	2	
1	Senior Programmer/System Administrator	MIS IT	4	
1	Public Relations Officer	MCG IE	4	
1	Data Entry Technician	OPS DP	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

General Administration

National Registration (Preparation) Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Driver 1	LMO DR	1	

13

Total - General Administration

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Legal Services	JLG LO	5	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Administrator	GMG AM	2	
1	Secretary 2	OPS SS	2	

4

4 **Total - Legal Services**

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
4	Audit Supervisor	FMG AS	4	
4	Senior Auditor	FMG AS	3	
4	Auditor	FMG AS	2	
4	Assistant Auditor	FMG AS	1	
1	Audit Clerk	FMG AUC	1	
1	Senior Secretary	OPS SS	3	

19

19 **Total - Internal Audit**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Standards and Regulations Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Standards and Regulation	GMG SEG	5	
1	Administrator	GMG AM	2	
1	Customer Service Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	

4

Standards Research and Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Standards Research And Development	GMG SEG	3	
1	Quality Assurance Co-ordinator	GMG SEG	2	
1	Bio-Medical Engineer	SOG ST	7	
1	Research Officer	SOG ST	6	
1	Development Officer, New Tech, Comp. Health	GMG SEG	2	
2	Scientific Officer	PMG PHS	6	
1	Secretary 2	OPS SS	2	

8

Pharmaceutical and Regulatory Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Director, Pharmaceutical And Regulatory Affairs	PMG PHS	7	
1	Chief Dangerous Drugs Inspector	PMG PHS	5	
1	Registrar, Institutions and Facilities	GMG SEG	2	
1	Chief Drug Inspector	PMG PHS	5	
4	Pharmacist	PMG PHS	4	
1	Monitoring And Regulation Officer	SOG ST	6	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

12

Investigation and Enforcement

No of Offices	Office	Classification	Grade	Remarks
1	Director, Investigation And Enforcement	GMG SEG	3	
3	Senior Investigator	GMG SEG	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Standards and Regulations Division

Investigation and Enforcement

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
5				
29	Total - Standards and Regulations Division			

Finance, Accounts And Budget

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Senior Director, Finance	FMG PA	3	
1	Director, Finance	FMG PA	1	
1	Financial Controller	FMG PA	1	
1	Financial Management Information Systems Manager	FMG AT	3	
1	Senior Secretary	OPS SS	3	
6				

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
7	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
11				

Budget

No of Offices	Office	Classification	Grade	Remarks
1	Director, Programme Budgeting And Fin. Mgmt	FMG PA	3	
1	Budget Officer	FMG PA	2	
1	Commitment Control Officer	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Finance, Accounts And Budget

Budget

7

Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Accounting Technician 2	FMG AT	2	
4	Accounting Clerk 2	FMG AC	2	

7

Voucher Processing And Checking Unit

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 1	FMG AT	1	

2

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Secretary/Administrator	GMG AM	3	

8

Project Unit

No of Offices	Office	Classification	Grade	Remarks
1	Project Accountant	FMG PA	3	Post [# 56806] formerly shown under Budget Unit.
2	Accounting Technician 3	FMG AT	3	
2	Accounting Clerk 2	FMG AC	2	

5

46 Total - Finance, Accounts And Budget

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Transportation Manager	GMG PMA	4	
1	Security Manager	GMG PMA	4	
1	Programme Co-ordinator	GMG PMA	3	
1	Records Clerk	PIDG RIM	1	
1	Secretary 1	OPS SS	1	
5				
5	Total - Administration			

Maintenance Services

No of Offices	Office	Classification	Grade	Remarks
1	Executive Engineer	ASG	2	
1	Executive Engineer	SOG ST	6	
1	Engineer	ASG	2	
1	Engineer	SOG ST	5	
1	Engineer	ASG	1	
2	Electro-Mechanical Technician	SOG ST	3	
2	Work Overseer 2	TSS GT	3	
1	Storekeeper	OPS CR	3	
1	Accounting Clerk 1	FMG AC	1	
1	Records Clerk	PIDG RIM	1	
9	Artisan 3	LMO TS	4	
5	Artisan 2	LMO TS	3	
1	Artisan	LMO	2	
1	Artisan	LMO TS	2	
1	Station Attendant	LMO TS	1	
29				
29	Total - Maintenance Services			

Planning, Evaluation And Reform

Health Information

No of Offices	Office	Classification	Grade	Remarks
1	Senior Survey Statistician	NPS NPS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Planning, Evaluation And Reform

Health Information

No of Offices	Office	Classification	Grade	Remarks
1	Senior Statistician Data Collection and Imp.	NPS NPS	2	
1	Mathematical Statistician	NPS NPS	2	
3				

Pharmacy

No of Offices	Office	Classification	Grade	Remarks
1	Director, Pharmaceutical Services	PMG PHS	7	
4	Pharmacist	PMG PHS	5	
5				

Medical Support

No of Offices	Office	Classification	Grade	Remarks
1	Chief Medical Officer	MDG MO	8	
1	Supernumerary Chief Medical Officer	MDG MO	8	New post [# 53657] with effect from November 3, 1997 to November 2, 2001.
2				

Primary Health Care

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Officer	MDG MO	7	Post [# 27665] formerly shown under Technical Services Division.
1	Senior Medical Officer (Special Projects)	MDG MO	6	Post [# 27667] formerly shown under Technical Services Division.
1	Director, Public Health Inspectorate Service	PMG PHI	8	B14. Post [# 27668] formerly shown under Technical Services Division.
1	Assistant Director, Nursing	NPG RN	9	Post [# 27669] formerly shown under Technical Services Division.
1	Community Nurse 4	NPG RN	8	Post [# 27670] formerly shown under Technical Services Division.
1	Deputy Director, Public Health Inspectorate	PMG PHI	7	B14. Post [# 27671] formerly shown under Technical Services Division.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Planning, Evaluation And Reform

Primary Health Care

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 6	PMG PHI	6	B14. Post [# 27672] formerly shown under Technical Services Division.
8	Public Health Inspector 2	PMG PHI	2	B21. Posts [#s 27676-82 & 27685] formerly shown under Technical Services Division.
15				

Secondary And Tertiary

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Officer	MDG MO	7	Post [# 27697] formerly shown under Technical Services Division.
1	Assistant Director, Nursing	NPG RN	9	Post [# 27700] formerly shown under Technical Services Division.
1	Senior Secretary	OPS SS	3	Post [# 27701] formerly shown under Technical Services Division.
3				

Epidemiological Research And Training Unit

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Officer	MDG MO	7	
1	Senior Medical Officer	MDG MO	5	
1	Director, Epidemiological Research And Training	MDG MO	3	
1	Senior Medical Officer	MDG MO	4	
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Epidemiological Officer	PMG ALH	1	
1	Administrator 5	GMG PMA	5	
7				

Mental Health Services

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Officer	MDG MO	7	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Planning, Evaluation And Reform

HIV/AIDS Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Monitoring and Evaluation	GMG SEG	3	
1	Monitoring and Evaluation Officer	GMG SEG	2	
1	Bio-Statistician	SOG ST	6	
1	HIV/STI Information Officer	MIS IT	4	
1	Database Officer	MIS IT	3	
1	Data Entry Clerk	MIS IT	1	
1	Director, Treatment Care and Support	MDG MO	4	
1	Director, HIV Prevention	GMG SEG	4	
1	Behaviour Change Communications Co-ordinator - NGO	GMG SEG	1	
1	Behaviour Change Comm. Co-ordinator - Vulnerable	GMG SEG	1	
1	Behaviour Change Communications Officer	MCG IE	4	
1	Youth Intervention Co-ordinator	GMG AM	3	
1	National Programme Administrator	GMG SEG	3	
1	Finance Officer	FMG PA	2	
1	Accounting Technician	FMG AT	3	
1	Procurement Officer	GMG SEG	2	
1	Assistant Procurement Officer	GMG AM	4	
3	Programme Administrator	GMG AM	4	

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56 **Total - Planning, Evaluation And Reform**

Environmental Health

Administrative And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	ASG	5	
1	Environmental Engineer	ASG	3	
1	Environmental Engineer	ASG	2	
1	Community Nurse 4			
2	Public Health Inspector 6	PMG PHI	6	B14.
4	Public Health Inspector 2	PMG PHI	2	B21.

10

10 **Total - Environmental Health**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Health Education

Administrative Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director, Communication and Research	MCG IE	2	
2	Senior Health Education Officer	GMG PMA	5	
1	Regional Health Education Officer	GMG PMA	5	
1	Communication Media Officer/Research Writer	MCG IE	1	
2	Assistant Health Education Officer	GMG PMA	3	
1	Senior Graphic Artist	MCG AVT	2	
1	Audio-Visual Assistant (Maintenance Officer)	MCG AVT	1	

9

9 **Total - Health Education**

Secretariat, Pan American Health Organisation

No of Offices	Office	Classification	Grade	Remarks
1	Documentation And Filing Clerk	PIDG LA	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Records Clerk	PIDG RIM	1	
1	Attendant	LMO TS	1	
2	Driver 1	LMO DR	1	

8

8 **Total - Secretariat, Pan American Health Organisation**

National Disease Control Programme

I) Malaria Vigilance And Mosquito Control Programme

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Scientific Officer (Entomologist)	SOG ST	5	

1

1 **Total - I) Malaria Vigilance And Mosquito Control Programme**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

National Disease Control Programme

II) Hansen's Disease Control Unit

No of Offices	Office	Classification	Grade	Remarks
1	Resident	MDG MO	2	
1				
1	Total - II) Hansen's Disease Control Unit			

III) Chest Clinic

No of Offices	Office	Classification	Grade	Remarks
1	Clerical Officer	OPS CR	2	
1	Secretary	OPS SS	3	
1	Darkroom Technician	TSS HS	3	
3				
3	Total - III) Chest Clinic			
5	Total - National Disease Control Programme			

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer (Health)	MDG MO	6	
4	Medical Officer (Health)	MDG MO	4	
1	Medical Officer (Health)	MDG MO	3	
1	Regional Dental Auxiliary Co-ordinator	PMG DX	6	
1	Regional Community Mental Health Officer	NPG RN	5	
1	Public Health Inspector 5	PMG PHI	5	B14.
5	Public Health Inspector 3	PMG PHI	3	B18.
1	Hospital Administrator	GMG AM	3	
1	Records Officer 2	PIDG RIM	3	
4	Parish Administrative Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Accounting Technician 1	FMG AT	1	
1	Community Nurse 4	NPG RN	8	
7	Community Nurse 3	NPG RN	7	
2	Contact Investigator	PMG SDI	1	
1	Co-ordinator, Veterinary Public Health Services	PMG PHI	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Administration

No of Offices	Office	Classification	Grade	Remarks
2	Supervisor, Public Health Inspector	PMG PHI	5	B14.
4	Chief Public Health Inspector	PMG PHI	5	B14.
4	Public Health Inspector 4	PMG PHI	4	B18.
1	Transport Supervisor	TSS GT	3	
1	Driver Projectionist	TSS GT	1	
1	Health Education Officer	GMG AM	3	
1	Regional Nutritionist	PMG ND	3	
1	Pharmacist	PMG PHS	2	
1	Health Record Administrator 1	PIDG HR	3	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Administrator 2	GMG PMA	2	
1	Executive Officer 2	OPS CR	5	
1	Clerical Officer 3	OPS CR	2	
1	Accounting Clerk	FMG AC	2	
2	Driver 1	LMO DR	1	
1	Storeman	GLS	1	
3	Security Guard	PTSG PX	1	
5	Community Mental Health Officer	NPG RN	4	

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Curative

No of Offices	Office	Classification	Grade	Remarks
7	District Medical Officer	MDG MO	3	
9	District Medical Officer	MDG MO	2	
6	Medical Officer (Health)	MDG MO	1	
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
3	Pharmacist	PMG PHS	1	
2	Senior Medical Technologist	PMG MDT	2	
1	Senior Medical Technologist	PST PP	2	
1	Supervisory Nurse Practitioner	NPG RN	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Curative

No of Offices	Office	Classification	Grade	Remarks
12	Nurse Practitioner	NPG RN	5	
6	Nurse 2	NPG RN	3	
57	Specialist Nurse	NPG RN	2	
4	Assistant Nurse 2	NPG EAN	2	
9	Assistant Nurse 1	NPG EAN	1	
2	Pharmacy Technician	PMG PTS	1	
2	Ward Attendant	TSS HS	2	

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Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
3	Nutrition Assistant	PMG NDT	2	
4	Health Education Officer	GMG AM	3	
7	Assistant Health Education Officer	GMG AM	2	
1	Family Planner	GMG PMA	1	
12	Community Nurse 2	NPG RN	5	
24	Community Nurse 1	NPG RN	4	
88	Registered Midwife 2	NPG MW	2	
1	Parish Nutritionist	PST PP	2	
159	Community Health Aide	TSS HS	3	

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Dental Services

No of Offices	Office	Classification	Grade	Remarks
4	Dental Surgeon	MDG DT	3	
5	Dental Surgeon	MDG DT	2	
4	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
2	Dental Nurse 2	PMG DX	3	
19	Dental Nurse 1	PMG DX	2	
1	Specialist Dental Assistant	PMG DA	3	
12	Senior Dental Assistant	PMG DA	2	
7	Dental Assistant	PMG DA	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Senior Contact Investigator	PMG SDI	2	
1	Contact Investigator	PMG SDI	1	
2	Contact Investigator			
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Public Health Inspector 5	PMG PHI	5	B14.
5	Veterinary Public Health Inspector	PMG PHI	3	
16	Public Health Inspector 3	PMG PHI	3	B18.
27	Public Health Inspector 2	PMG PHI	2	B21.
33	Public Health Inspector 1	PMG PHI	1	B21.
1	Pest Control Inspector	TSS HS	2	
3	Insect Inspector	TSS HS	2	Post [# 28734] was incorrectly listed as TSS/HS 3 in 2008 CSE (G) Order.
27	Larvicidal Worker	LMO TS	2	
3	Oiler	LMO	1	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
6	Health Record Technician	PIDG HR	2	
3	Clerk Typist 1	OPS SS	1	
2	Accounting Technician 1	FMG AT	1	
4	Health Record Clerk	PIDG HR	1	
1	Secretary 1	OPS SS	1	
5	Records Officer 1	PIDG RIM	2	
1	Clerical Officer 3	OPS CR	2	
3	Records Clerk	PIDG RIM	1	
7	Secretary 2	OPS SS	2	
2	Secretary	OPS SS	3	
2	Secretary 1	OPS SS	1	
2	Clerk Typist 2	OPS SS	2	
22	Driver 1	LMO DR	1	
1	Driver	LMO	3	
40	Attendant	LMO TS	1	
19	Cleaner Attendant	LMO TS	1	
12	Office Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Messenger/Attendant	LMO TS	2	
3	Maid	LMO TS	1	
4	Maid	GLS	2	
1	Attendant	LMO TS	2	
8	Male Orderly	LMO TS	1	
5	Watchman	GLS	1	
1	Groundsman	LMO	1	

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Sexually Transmitted Disease

No of Offices	Office	Classification	Grade	Remarks
3	Contact Investigator	PMG SDI	1	
1	Nurse Practitioner	NPG RN	5	
1	Staff Nurse (Specialist Nurse)	NPG RN	2	

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**Total - Incumbents Seconded to Western Region with effect from
January 1, 1999.**

829 **Total - County Of Cornwall Health Administration**

South East Area Health Administration

Kingston And St. Andrew Administration

Administration (Incumbents seconded to South East Region w.e.f Jan 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer (Health)	MDG MO	6	
5	Medical Officer (Health)	MDG MO	4	
2	Regional Community Mental Health Officer	NPG RN	5	
1	Medical Officer (Health)	MDG MO	3	
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Public Health Inspector 5	PMG PHI	5	B14.
4	Public Health Inspector 3	PMG PHI	3	B18.
1	Community Nurse 4	NPG RN	8	
6	Community Nurse 3	NPG RN	7	
1	Community Nurse 2	NPG RN	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

South East Area Health Administration

Kingston And St. Andrew Administration

Administration (Incumbents seconded to South East Region w.e.f Jan 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
2	Nurse 2	NPG RN	3	
12	Specialist Nurse	NPG RN	2	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Supervisor, Veterinary Public Health Inspector	PMG PHI	5	B14.
7	Public Health Inspector 4	PMG PHI	4	B18.
4	Public Health Inspector 3	PMG PHI	3	B18.
15	Public Health Inspector 2	PMG PHI	2	B21.
2	Public Health Inspector 1	PMG PHI	1	B21.
1	Administrator	GMG AM	4	
3	Parish Administrative Officer	GMG AM	3	
2	Community Health Aide	TSS HS	3	
3	Health Education Officer	GMG AM	3	
1	Personnel Administrator	GMG AM	3	
1	Clinic Administrator	GMG AM	2	
1	Regional Nutritionist	PMG ND	3	
1	Accounting Technician 2	FMG AT	2	
1	Systems Support Officer	MIS IT	3	
1	Systems Support Officer	MIS IT	2	
3	Accounting Clerk 2	FMG AC	2	
1	Health Record Administrator 1	PIDG HR	3	
8	Health Record Technician	PIDG HR	2	
4	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	1	
10	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
6	Community Mental Health Officer	NPG RN	4	
18	Health Record Clerk	PIDG HR	1	
1	Telephone Operator	OPS TO	1	
2	Medical Technologist	PMG MDT	1	Two (2) new posts [#s 62910-11] with effect from January 1, 2009.
1	Senior Medical Technologist	PMG MDT	2	Post [# 29087] of Medical Technologist (PST/PP 2) reclassified and retitled with effect from December 1, 2009.
3	Telephone Operator	OPS TO	2	
1	Senior Secretary	OPS SS	3	
11	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

South East Area Health Administration

Kingston And St. Andrew Administration

Administration (Incumbents seconded to South East Region w.e.f Jan 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
3	Clerk Typist 1	OPS SS	1	
1	Laboratory Assistant	TSS HS	4	
1	Security Officer	PTSG PX	1	
1	Attendant (Securities)	LMO TS	3	
1	Superintendent Quarantine Station	GLS	2	
10	Attendant	LMO TS	2	
1	Attendant	LMO TS	1	
25	Male Attendant	LMO TS	1	
18	Female Orderly	LMO TS	1	
1	Storeman	LMO TS	1	
10	Watchman	LMO TS	1	
3	Cleaner Attendant	LMO TS	1	
8	Driver 1	LMO DR	1	
2	Gardener	LMO TS	1	
3	Female Messenger	LMO TS	1	
10	Office Attendant	LMO TS	1	
3	General Worker	LMO TS	1	
4	Cleaner	LMO TS	1	
1	Cleaner	GLS	1	

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Curative (Incumbents seconded to South East Region w.e.f. Jan. 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
5	Dental Surgeon Specialist	MDG DS	3	
10	Dental Surgeon	MDG DS	2	
2	Dental Surgeon	MDG DS	1	
8	Medical Officer	MDG MO	2	
6	District Medical Officer	MDG MO	3	
2	Medical Officer (Health)	MDG MO	2	
10	Medical Officer	MDG MO	1	
1	Supervisory Nurse Practitioner	NPG RN	7	
28	Nurse Practitioner	NPG RN	5	
8	Nurse 2	NPG RN	3	
53	Specialist Nurse	NPG RN	2	
2	Assistant Nurse 2	NPG EAN	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

South East Area Health Administration

Kingston And St. Andrew Administration

Curative (Incumbents seconded to South East Region w.e.f. Jan. 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
19	Assistant Nurse 1	NPG EAN	1	
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	3	
13	Pharmacist	PMG PHS	2	
5	Pharmacist	PMG PHS	1	
1	Chief Medical Technologist 2	PMG MDT	4	
1	Senior Medical Technologist	PMG MDT	2	
2	Nurse 3	NPG RN	4	
1	Chief Contact Investigator	PMG SDI	3	
2	Senior Contact Investigator	PMG SDI	2	
4	Contact Investigator	PMG SDI	1	
4	Contact Investigator			
3	Technical Assistant	TSS HS	5	
3	Technical Assistant	TSS HS	4	
11	Technical Assistant	TSS HS	3	
1	Entomological Assistant	TSS HS	3	
1	Health Educator	GMG PMA	1	
9	Senior Pharmacy Technician	PMG PTS	2	
4	Pharmacy Technician	PMG PTS	1	

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Dental Services (Incumbents seconded to South East Region w.e.f. 1/1/99)

No of Offices	Office	Classification	Grade	Remarks
1	Regional Dental Auxiliary Co-ordinator	PMG DX	6	
6	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
23	Dental Nurse 2	PMG DX	3	
18	Dental Nurse 1	PMG DX	2	
5	Specialist Dental Assistant	PMG DA	3	
19	Senior Dental Assistant	PMG DA	2	
14	Dental Assistant	PMG DA	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

South East Area Health Administration

Kingston And St. Andrew Administration

Maternal and Child Health(Incumbents sec to South East Region w.e.f 1/1/99)

No of Offices	Office	Classification	Grade	Remarks
8	Community Nurse 2	NPG RN	5	
45	Community Nurse 1	NPG RN	4	
1	Family Life Educator	NPG RN	3	
17	Family Life Educator (Specialist Nurse)	NPG RN	2	
4	Registered Midwife 3	NPG MW	3	
42	Registered Midwife 2	NPG MW	2	
1	Senior Social Worker	SWG PS	2	
1	Social Worker 1	SWG PS	1	
1	Nutritionist	PMG ND	2	
2	Nutrition Assistant	PMG NDT	2	
1	Assistant Health Education Officer	GMG AM	2	
90	Community Health Aide	TSS HS	3	

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Environmental Health (Incumbents sec. to South East Region w.e.f 1/1/99)

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 5	PMG PHI	5	B14.
2	Veterinary Public Health Inspector	PMG PHI	3	B18.
7	Public Health Inspector 3	PMG PHI	3	B18.
20	Public Health Inspector 2	PMG PHI	2	B21.
33	Public Health Inspector 1	PMG PHI	1	B21.
1	Foreman	TSS HS	3	
2	Headman	TSS HS	2	
8	Headman	TSS HS	1	
4	Quarantine Guard	LMO TS	3	
39	Labourer	LMO TS	1	

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901 **Total - Kingston And St. Andrew Administration**

Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Community Nurse 3	NPG RN	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

South East Area Health Administration

Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Public Health Inspector 4	PMG PHI	4	B18.
1	Parish Administrative Officer	GMG AM	3	
1	Health Record Technician	PIDG HR	2	
1	Accounting Clerk 1	FMG AC	1	
2	Community Mental Health Officer	NPG RN	4	
1	Records Officer	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Secretary 1	OPS SS	1	
1	Stenographer	OPS SS	2	
1	Telephone Operator	PIDG RIM	1	
2	Driver	LMO	2	
3	Maid	GLS	2	
1	Office Attendant	GLS	1	
5	Male Attendant	LMO TS	1	
4	Female Attendant	LMO TS	1	

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Curative

No of Offices	Office	Classification	Grade	Remarks
1	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
4	Nurse Practitioner	NPG RN	5	
1	Nurse 2	NPG RN	3	
1	Specialist Nurse	NPG RN	2	
2	Assistant Nurse 2	NPG EAN	2	
3	Assistant Nurse	NPG EAN	1	
1	Pharmacist	PMG PHS	2	
1	Pharmacist	PMG PHS	1	
1	Contact Investigator	PMG SDI	1	
1	Senior Pharmacy Technician	PMG PTS	2	
2	Ward Attendant	TSS HS	2	
3	Female Attendant	LMO TS	1	
5	Male Attendant	LMO TS	1	
2	Hospital Attendant	GLS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

South East Area Health Administration

Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)

Curative

No of Offices	Office	Classification	Grade	Remarks
1	Driver	LMO	2	

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Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon Specialist	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Parish/Zone Auxiliary Co-ordinator	PMG DX	4	
1	Dental Nurse 2	PMG DX	3	
5	Dental Nurse 1	PMG DX	2	
2	Senior Dental Assistant	PMG DA	2	
4	Dental Assistant	PMG DA	1	

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Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
3	Community Nurse 2	NPG RN	5	
8	Community Nurse 1	NPG RN	4	
4	Registered Midwife 3	NPG MW	3	
22	Registered Midwife 2	NPG MW	2	
1	Nutrition Assistant	PMG NDT	2	
1	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
24	Community Health Aide	TSS HS	3	
12	Family Life Educator (Specialist Nurse)	NPG RN	2	

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Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Veterinary Public Health Inspector	PMG PHI	3	B18.
6	Public Health Inspector 3	PMG PHI	3	B18.
4	Public Health Inspector 2	PMG PHI	2	B21.
10	Public Health Inspector 1	PMG PHI	1	B21.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

South East Area Health Administration

Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
3	Insect Inspector	TSS HS	2	
1	Driver	LMO	2	
38	Larvicidal Worker	LMO TS	2	
63				
214	Total - Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)			
1115	Total - South East Area Health Administration			

Portland Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Parish Administrative Officer	GMG AM	3	
1	Community Nurse 3	NPG RN	7	
1	Regional Community Mental Health Officer	NPG RN	5	
1	Community Mental Health Officer	NPG RN	4	
1	Accounting Technician 1	FMG AT	1	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Public Health Inspector 3	PMG PHI	3	B18.
8				

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
3	Community Nurse 2	NPG RN	5	
7	Community Nurse 1	NPG RN	4	
1	Family Life Educator (Specialist Nurse)	NPG RN	2	
1	Nutrition Assistant	PMG NDT	2	
30	Community Health Aide	TSS HS	3	
2	Registered Midwife 3	NPG MW	3	
16	Registered Midwife 2	NPG MW	2	
60				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Portland Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Curative

No of Offices	Office	Classification	Grade	Remarks
1	District Medical Officer	MDG MO	3	
2	District Medical Officer	MDG MO	2	
1	District Medical Officer	MDG MO	1	
4	Nurse Practitioner	NPG RN	5	
1	Nurse 2	NPG RN	2	
1	Assistant Nurse 2	NPG EAN	2	
5	Assistant Nurse 1	NPG EAN	1	
9	Specialist Nurse	NPG RN	2	
1	Clinic Nurse	NPG RN	2	
1	Contact Investigator	PMG SDI	1	

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Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 4	PMG PHI	4	B18.
5	Public Health Inspector 3	PMG PHI	3	B18.
3	Public Health Inspector 2	PMG PHI	2	B21.
7	Public Health Inspector 1	PMG PHI	1	B21.
1	Veterinary Public Health Inspector	PMG PHI	3	
4	Insect Inspector	TSS HS	2	

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Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon Specialist	MDG DS	3	
1	Dental Surgeon	MDG DS	1	
1	Parish/Zone Auxiliary Co-ordinator	PMG DX	4	
5	Dental Nurse 2	PMG DX	3	
2	Dental Nurse 1	PMG DX	2	
1	Specialist Dental Assistant	PMG DA	3	
4	Senior Dental Assistant	PMG DA	2	
2	Dental Assistant	PMG DA	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Portland Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
1	Administrator	GMG AM	2	
2	Health Record Clerk	PIDG HR	1	
1	Clerical Officer 2	OPS CR	1	
2	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Technical Assistant	TSS HS	4	
2	Senior Pharmacy Technician	PMG PTS	2	
6	Driver 1	LMO DR	1	
2	Ward Attendant	TSS HS	2	
3	Maid	LMO TS	2	
3	Male Orderly	LMO TS	1	
9	Office Attendant	LMO TS	1	
3	Watchman	LMO TS	1	
4	Hospital Attendant	LMO TS	1	
5	Attendant	LMO TS	1	
1	Storeman	LMO TS	1	

50

**Total - Incumbents seconded to North East Region with effect from
January 1, 1999**

182 **Total - Portland Health Administration**

St. Mary Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Community Mental Health Officer	NPG RN	4	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Public Health Inspector 5	PMG PHI	5	B14.
1	Public Health Inspector 3	PMG PHI	3	B18.
1	Supervisory Midwife	NPG MW	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Mary Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Parish Administrative Officer	GMG AM	3	
1	Registered Midwife 3	NPG MW	3	
2	Artisan 2	LMO TS	3	

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Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
2	Community Nurse 3	NPG RN	7	
3	Community Nurse 2	NPG RN	5	
7	Community Nurse 1	NPG RN	4	
27	Registered Midwife 2	NPG MW	2	
1	Family Life Educator (Specialist Nurse)	NPG RN	2	
44	Community Health Aide	TSS HS	3	
1	Nutrition Assistant	PMG NDT	2	

85

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Public Health Inspector 4	PMG PHI	4	B18.
3	Public Health Inspector 3	PMG PHI	3	B18.
1	Veterinary Public Health Inspector 3	PMG PHI	3	
5	Public Health Inspector 2	PMG PHI	2	B21.
11	Public Health Inspector 1	PMG PHI	1	B21.
2	Insect Inspector	TSS HS	2	

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Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Parish/Zone Auxiliary Co-ordinator	PMG DX	4	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Mary Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Nurse 2	PMG DX	3	
2	Dental Nurse 1	PMG DX	2	
2	Senior Dental Assistant	PMG DA	2	
3	Dental Assistant	PMG DA	1	
12				

Curative

No of Offices	Office	Classification	Grade	Remarks
2	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
3	Nurse Practitioner	NPG RN	5	
9	Specialist Nurse	NPG RN	2	
1	Assistant Nurse	NPG EAN	2	
2	Assistant Nurse	NPG EAN	1	
1	Pharmacist	PMG PHS	1	
1	Contact Investigator	PMG SDI	1	
1	Pharmacy Technician	PMG PTS	1	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 1	FMG AC	1	
1	Health Record Technician	PIDG HR	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 1	OPS SS	1	
3	Health Record Clerk	PIDG HR	1	
25	Attendant	LMO TS	1	
3	Maid	LMO TS	1	
4	Driver 1	LMO DR	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Mary Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

**Total - Incumbents seconded to North East Region with effect from
January 1, 1999**

196 **Total - St. Mary Health Administration**

St. Ann Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999.

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer (Health)	MDG MO	6	
1	Medical Officer (Health)	MDG MO	4	
2	Community Nurse 3	NPG RN	7	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Public Health Inspector	PMG PHI	4	B18.
2	Registered Midwife 3	NPG MW	3	
1	Parish Administrative Officer	GMG AM	3	
1	Senior Health Education Officer	GMG AM	4	
1	Accounting Technician	FMG AT	1	

11

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
1	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
1	Community Nurse 4	NPG RN	8	
3	Community Nurse 2	NPG RN	5	
11	Community Nurse 1	NPG RN	4	
1	Family Life Educator (Specialist Nurse)	NPG RN	2	
24	Registered Midwife 2	NPG MW	2	
1	Technical Assistant	TSS HS	3	
1	Regional Nutritionist	PMG ND	3	
1	Nutrition Assistant	PMG NDT	2	
33	Community Health Aide	TSS HS	3	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Ann Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999.

Curative

No of Offices	Office	Classification	Grade	Remarks
3	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
6	Specialist Nurse	NPG RN	2	
1	Pharmacist	PMG PHS	1	
1	Senior Pharmacy Technician	PMG PTS	2	
2	Nurse Practitioner	NPG RN	5	
1	Assistant Nurse 2	NPG EAN	2	
1	Assistant Nurse 1	NPG EAN	1	
6	Office Attendant	LMO TS	1	
3	Attendant	LMO TS	1	

25

Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon Specialist	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Dental Surgeon	MDG DS	1	
1	Regional Dental Auxiliary Co-ordinator	PMG DX	6	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
4	Dental Nurse 1	PMG DX	2	
1	Senior Dental Assistant	PMG DA	2	
4	Dental Assistant	PMG DA	1	

15

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Veterinary Public Health Inspector	PMG PHI	5	
1	Public Health Inspector 4	PMG PHI	4	B18.
1	Veterinary Public Health Inspector 3	PMG PHI	3	
1	Senior Contact Investigator	PMG SDI	2	
3	Contact Investigator	PMG SDI	1	
6	Public Health Inspector 3	PMG PHI	3	B18.
5	Public Health Inspector 2	PMG PHI	2	B21.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Ann Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999.

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
14	Public Health Inspector 1	PMG PHI	1	B21.
1	Entomological Assistant	TSS HS	3	
5	Insect Inspector	TSS HS	2	
8	Larvicidal Worker	LMO TS	2	

46

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Clerk Typist 2	OPS SS	2	
1	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Health Record Clerk	PIDG HR	1	
3	Driver 1	LMO DR	1	
1	Security Guard	LMO TS	1	
2	Office Attendant	LMO TS	1	

12

Alexandria Cottage Hospital

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	1	
1	Dental Surgeon	MDG DS	1	
1	Nurse 2	NPG RN	3	
4	Specialist Nurse	NPG RN	2	
1	Assistant Nurse	NPG EAN	2	
2	Assistant Nurse	NPG EAN	1	
1	Pharmacist	PMG PHS	1	
2	Registered Midwife 2	NPG MW	2	
1	Dental Nurse 1	PMG DX	2	
1	Senior Pharmacy Technician	PMG PTS	2	
1	Dental Assistant	PMG DA	1	
1	Records Officer 1	PIDG RIM	2	
2	Driver 1	LMO DR	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Ann Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999.

Alexandria Cottage Hospital

No of Offices	Office	Classification	Grade	Remarks
2	Ward Attendant	TSS HS	2	
4	Attendant	LMO TS	1	
4	Hospital Attendant	LMO TS	1	

29

**Total - Incumbents seconded to North East Region with effect from
January 1, 1999.**

216 **Total - St. Ann Health Administration**

Manchester Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999.

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
2	Public Health Inspector 5	PMG PHI	5	B14.
1	Public Health Inspector 4	PMG PHI	4	B18.
1	Public Health Inspector 3	PMG PHI	3	B18.
1	Community Nurse 4	NPG RN	8	
2	Community Nurse 3	NPG RN	7	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Community Nurse 2	NPG RN	5	
1	Registered Midwife 3	NPG MW	3	
1	Parish Administrative Officer	GMG AM	3	
1	Health Education Officer	GMG AM	3	
1	Administrator 1	GMG AM	1	
4	Community Mental Health Officer	NPG RN	4	

18

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
2	Community Nurse 2	NPG RN	5	
10	Community Nurse 1	NPG RN	4	
2	Family Life Educator (Specialist Nurse)	NPG RN	2	
1	Regional Nutritionist	PMG ND	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Manchester Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999.

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
1	Registered Midwife 3	NPG MW	3	
1	Assistant Nurse	NPG EAN	1	
33	Registered Midwife 2	NPG MW	2	
1	Assistant Health Education Officer	GMG AM	2	
1	Nutritionist	PMG ND	2	
1	Nutrition Assistant	PMG NDT	2	
32	Community Health Aide	TSS HS	1	
85				

Curative

No of Offices	Office	Classification	Grade	Remarks
2	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
1	Pharmacist	PMG PHS	1	
5	Nurse Practitioner	NPG RN	5	
11	Specialist Nurse	NPG RN	2	
1	Assistant Nurse 2	NPG EAN	2	
2	Senior Pharmacy Technician	PMG PTS	2	
5	Community Health Aide	TSS HS	3	
28				

Environmental Health (Sanitation)

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Supervisor, Veterinary Public Health Inspector	PMG PHI	5	
1	Public Health Inspector 4	PMG PHI	4	B18.
4	Public Health Inspector 3	PMG PHI	3	B18.
1	Veterinary Public Health Inspector	PMG PHI	3	
4	Public Health Inspector 2	PMG PHI	2	B21.
8	Public Health Inspector 1	PMG PHI	1	B21.
1	Contact Investigator			
1	Contact Investigator	PMG SDI	1	
1	Entomological Assistant	TSS HS	3	
2	Insect Inspector	TSS HS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Manchester Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999.

Environmental Health (Sanitation)

No of Offices	Office	Classification	Grade	Remarks
3	Larvicidal Worker	LMO TS	2	

28

Health Administration Dental

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Dental Surgeon	MDG DS	1	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
3	Dental Nurse 2	PMG DX	3	
4	Dental Nurse 1	PMG DX	2	
4	Senior Dental Assistant	PMG DA	2	
3	Dental Assistant	PMG DA	1	

18

Support Services

No of Offices	Office	Classification	Grade	Remarks
3	Secretary 1	OPS SS	1	
1	Accounting Clerk 2	FMG AC	2	
2	Health Record Technician	PIDG HR	2	
1	Records Clerk	PIDG RIM	1	
2	Health Record Clerk	PIDG HR	1	
4	Driver 1	LMO DR	1	
3	Maid	GLS	2	
11	Office Attendant	LMO TS	2	
5	Attendant	LMO TS	1	
3	Male Orderly	LMO TS	1	
1	Cleaner Attendant	LMO TS	2	
1	Watchman	GLS	1	

37

**Total - Incumbents seconded to Southern Region with effect from
January 1, 1999.**

214 **Total - Manchester Health Administration**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Clarendon Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
2	Community Nurse 3	NPG RN	7	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Regional Community Mental Health Officer	NPG RN	5	
1	Community Mental Health Officer	NPG RN	4	
1	Parish Administrative Officer	GMG AM	3	
1	Supervisory Nurse Practitioner	NPG RN	7	
2	Registered Midwife 3	NPG MW	3	

10

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
3	Community Nurse 2	NPG RN	5	
13	Community Nurse 1	NPG RN	4	
2	Specialist Nurse	NPG RN	2	
2	Family Life Educator (Specialist Nurse)	NPG RN	2	
42	Midwife 2	NPG MW	2	
1	Nutrition Assistant	PMG NDT	2	
45	Community Health Aide	TSS HS	3	
1	Assistant Health Education Officer	GMG AM	2	
5	Office Attendant	LMO TS	1	
6	Attendant	LMO TS	1	

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Curative

No of Offices	Office	Classification	Grade	Remarks
2	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
5	Nurse Practitioner	NPG RN	5	
10	Specialist Nurse	NPG RN	2	
2	Assistant Nurse 2	NPG EAN	2	
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	1	
1	Senior Pharmacy Technician	PMG PTS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Clarendon Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999

Curative

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacy Technician	PMG PTS	1	
1	Driver	LMO	2	
6	Office Attendant	LMO TS	1	

31

Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DS	3	
2	Dental Surgeon	MDG DS	2	
1	Regional Dental Auxiliary Co-ordinator	PMG DX	6	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
4	Dental Nurse 2	PMG DX	3	
4	Dental Nurse 1	PMG DX	2	
2	Senior Dental Assistant	PMG DA	2	
5	Dental Assistant	PMG DA	1	

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Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 5	PMG PHI	5	B14.
1	Public Health Inspector 4	PMG PHI	4	B18.
5	Public Health Inspector 3	PMG PHI	3	B18.
1	Veterinary Public Health Inspector	PMG PHI	3	
8	Public Health Inspector 2	PMG PHI	2	B21.
11	Public Health Inspector 1	PMG PHI	1	B21.
2	Contact Investigator			
1	Contact Investigator	PMG SDI	1	
2	Entomological Assistant	TSS HS	3	
4	Insect Inspector	TSS HS	2	
1	Driver 1	LMO DR	1	
3	Larvicidal Worker	LMO TS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Clarendon Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	2	
2	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Health Record Technician	PIDG HR	2	
1	Accounting Clerk 2	FMG AC	2	
2	Secretary 2	OPS SS	2	
2	Driver 1	LMO DR	1	
1	Cleaner/Attendant	LMO TS	1	
1	Artisan 2	LMO TS	3	
1	Office Attendant	LMO TS	1	
1	Groundsman	LMO TS	1	

15

Chapelton Cottage Hospital

No of Offices	Office	Classification	Grade	Remarks
1	District Medical Officer	MDG MO	3	
1	Dental Surgeon	MDG DS	1	
2	Dental Nurse 1	PMG DX	2	
2	Dental Assistant	PMG DA	1	
1	Pharmacist	PMG PHS	2	
7	Specialist Nurse	NPG RN	2	
6	Assistant Nurse	NPG EAN	1	
1	Registered Midwife 2	NPG MW	2	
1	Clerical Officer 3	OPS CR	2	
1	Health Record Clerk	PIDG HR	1	
2	Driver 1	LMO DR	1	
4	Ward Attendant	GLS	2	
6	Hospital Attendant	LMO TS	1	

35

**Total - Incumbents seconded to Southern Region with effect from
January 1, 1999**

271 Total - Clarendon Health Administration

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Elizabeth Health Administration

Posts Formerly Listed Under Clarendon Health Department

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Public Health Inspector 4	PMG PHI	4	B18.
1	Public Health Inspector 3	PMG PHI	3	B18.
1	Parish Administrative Officer	GMG AM	3	
1	Administrator	GMG AM	2	
2	Community Nurse 3	NPG RN	7	
12	Registered Midwife 3	NPG MW	3	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Health Record Administrator	PIDG HR	4	
2	Records Officer 1	PIDG RIM	2	
1	Health Record Technician	PIDG HR	2	
4	Health Record Clerk	PIDG HR	1	
1	Clerical Officer 3	OPS CR	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

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Maternal and Child Health

No of Offices	Office	Classification	Grade	Remarks
2	Nutrition Assistant	PMG NDT	2	
1	Health Education Officer	GMG AM	3	
2	Assistant Health Education Officer	GMG AM	2	
3	Community Nurse 2	NPG RN	5	
21	Community Nurse 1	NPG RN	4	
1	Nutritionist	PMG ND	2	
45	Community Health Aide	TSS HS	3	
21	Registered Midwife 2	NPG MW	2	

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Curative

No of Offices	Office	Classification	Grade	Remarks
2	District Medical Officer	MDG MO	3	
5	District Medical Officer	MDG MO	2	
2	Medical Officer (Health)	MDG MO	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Elizabeth Health Administration

Posts Formerly Listed Under Clarendon Health Department

Curative

No of Offices	Office	Classification	Grade	Remarks
5	Nurse Practitioner	NPG RN	5	
16	Specialist Nurse	NPG RN	2	
1	Assistant Nurse 2	NPG EAN	2	
3	Assistant Nurse 1	NPG EAN	1	
1	Pharmacist	PMG PHS	2	
1	Pharmacist	PMG PHS	1	
3	Senior Pharmacy Technician	PMG PTS	2	
2	Technical Assistant	TSS HS	5	

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Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DT	3	
1	Dental Surgeon	MDG DT	1	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
2	Dental Nurse 2	PMG DX	3	
3	Dental Nurse 1	PMG DX	2	
4	Senior Dental Assistant	PMG DA	2	
2	Dental Assistant	PMG DA	1	

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Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 4	PMG PHI	4	B18.
5	Public Health Inspector 3	PMG PHI	3	B18.
5	Public Health Inspector 2	PMG PHI	2	B21.
14	Public Health Inspector 1	PMG PHI	1	B21.
1	Senior Contact Investigator	PMG SDI	2	
2	Contact Investigator	PMG SDI	1	
1	Insect Inspector	TSS HS	2	
6	Larvicidal Worker	LMO TS	2	
1	Oiler	LMO	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Elizabeth Health Administration

Posts Formerly Listed Under Clarendon Health Department

Support Services

No of Offices	Office	Classification	Grade	Remarks
6	Driver 1	LMO DR	1	
16	Attendant	LMO TS	1	
4	Cleaner/Attendant	LMO TS	1	
1	Office Attendant	GLS	2	
2	Office Attendant	LMO TS	1	
5	Maid	GLS	2	
1	Artisan 2	AIT	2	
1	Watchman	GLS	1	
1	Groundsman	LMO TS	1	

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255 **Total - Posts Formerly Listed Under Clarendon Health Department**

255 **Total - St. Elizabeth Health Administration**

St. Catherine Health Administration

Incumbents seconded to South East Region with effect from January 1, 1999

Administrative And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Public Health Inspector 4	PMG PHI	4	B18.
4	Public Health Inspector 3	PMG PHI	3	B18.
1	District Medical Officer	MDG MO	2	
1	Contact Investigator	PMG SDI	1	
5	Community Mental Health Officer	NPG RN	4	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Parish Administrative Officer	GMG AM	3	
4	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	1	
2	Health Record Technician	PIDG HR	2	
1	Supervisor, Typing Pool	OPS SS	3	
1	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
4	Driver 1	LMO DR	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Catherine Health Administration

Incumbents seconded to South East Region with effect from January 1, 1999

Administrative And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Hospital Cook	LMO TS	3	
2	Ward Attendant	TSS HS	2	
16	Female Attendant	LMO TS	1	
8	Male Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
1	Artisan 3	LMO TS	4	

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Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
2	Community Nurse 3	NPG RN	7	
4	Community Nurse 2	NPG RN	5	
15	Community Nurse 1	NPG RN	4	
1	Assistant Nurse 2	NPG EAN	2	
1	Assistant Nurse 1	NPG EAN	1	
2	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
1	Nutrition Assistant	PMG NDT	2	
1	Specialist Nurse	NPG RN	2	
1	Family Life Educator (Specialist Nurse)	NPG RN	2	
3	Registered Midwife 3	NPG MW	3	
28	Registered Midwife 2	NPG MW	2	
56	Community Health Aide	TSS HS	3	

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Curative

No of Offices	Office	Classification	Grade	Remarks
3	District Medical Officer	MDG MO	3	
3	District Medical Officer	MDG MO	2	
8	Nurse Practitioner	NPG RN	5	
1	Nurse 2	NPG RN	3	
15	Specialist Nurse	NPG RN	2	
1	Senior Contact Investigator	PMG SDI	2	
1	Contact Investigator	PMG SDI	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Catherine Health Administration

Incumbents seconded to South East Region with effect from January 1, 1999

Curative

No of Offices	Office	Classification	Grade	Remarks
1	Contact Investigator			
2	Senior Pharmacy Technician	PMG PTS	2	
3	Pharmacist	PMG PHS	2	
1	Technical Assistant	TSS HS	3	

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Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DS	3	
2	Dental Surgeon	MDG DS	2	
2	Dental Surgeon	MDG DS	1	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
9	Dental Nurse 2	PMG DX	3	
2	Dental Nurse 1	PMG DX	2	
7	Senior Dental Assistant	PMG DA	2	
4	Dental Assistant	PMG DA	1	

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Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 4	PMG PHI	4	B18.
7	Public Health Inspector 3	PMG PHI	3	B18.
1	Veterinary Public Health Inspector	PMG PHI	3	
6	Public Health Inspector 2	PMG PHI	2	B21.
19	Public Health Inspector 1	PMG PHI	1	B21.
1	Field Assistant	TSS HS	3	
1	Technical Assistant	TSS HS	3	
5	Insect Inspector	TSS HS	2	
43	Larvicidal Worker	LMO TS	2	

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**Total - Incumbents seconded to South East Region with effect from
January 1, 1999**

330 Total - St. Catherine Health Administration

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Nutrition Programme

Medical And Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Manager, Dietetic Services	PMG ND	6	
1	Training And Education Nutritionist	PMG ND	5	
2	Administrator 2	GMG PMA	2	
1	Records Clerk	PIDG RIM	1	
6				
6	Total - Nutrition Programme			

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
2	Senior Medical Officer	MDG MO	6	
1	Senior Paediatrician	MDG MO	6	
1	Director, Nuclear Medicine	MDG MO	4	
1	Senior Radiologist	MDG MO	4	
1	Senior Radio Therapist	MDG MO	4	
41	Consultant	MDG MO	4	
1	Consultant Anaesthetist	MDG MO	4	
27	Senior Resident	MDG MO	3	
36	Resident	MDG MO	2	
52	Junior Resident	MDG MO	1	
10	Junior Resident (Training)	MDG MO	1	
3	Dental Consultant	MDG DS	4	
2	Dental Surgeon	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Dental Surgeon	MDG DS	1	
1	Matron 3	NPG RN	8	
2	Matron 2	NPG RN	7	
1	Matron 1	NPG RN	5	
1	Deputy Matron 3	NPG RN	7	
2	Deputy Matron 2	NPG RN	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
2	Nurse Anaesthetist Preceptor	NPG RN	6	Posts [#s 31590-1] were incorrectly listed as NPG/RN 5 in 2006 and 2008 (G) Orders. (Classification Grades were adjusted from NPG/RN5 A to NPG/RN 6 with effect from September 10, 1997).
12	Nurse 3	NPG RN	4	
4	Nurse Anaesthetist	NPG RN	5	
25	Nurse Midwife 2	NPG RN	3	
79	Nurse 2	NPG RN	3	
71	Nurse Midwife 1	NPG RN	2	
63	Specialist Nurse	NPG RN	2	
215	Nurse 1	NPG RN	1	
10	Registered Midwife 3	NPG MW	3	
41	Registered Midwife 1	NPG MW	1	
22	Enrolled Assistant Nurse	NPG EAN	2	
12	Assistant Nurse	NPG EAN	2	
208	Assistant Nurse	NPG EAN	1	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Physicist	SOG ST	9	
1	Senior Medical Physicist	SOG ST	8	
1	Medical Physicist	SOG ST	7	
1	Radiographer	NPS NPS	1	
1	Diagnostic Radiographer	PMG RS	5	
1	Therapeutic Radiographer 3	PMG RS	5	
1	Diagnostic Radiographer	PMG RS	4	
4	Diagnostic Radiographer 3	PMG RS	3	
1	Therapeutic Radiographer 2	PMG RS	3	
8	Diagnostic Radiographer	PMG RS	2	
12	Diagnostic Radiographer	PMG RS	1	
8	Therapeutic Radiographer 1	PMG RS	2	
1	Supervisory Physiotherapist 2	PMG PT	3	
5	Supervisory Physiotherapist 1	PMG PT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Physiotherapist 2	PMG PT	2	
9	Physiotherapist 1	PMG PT	1	
1	Speech Therapist	PMG ALH	3	
1	Occupational Therapist	PMG OT	3	
1	Pharmacist	PMG PHS	5	
3	Pharmacist	PMG PHS	4	
2	Pharmacist	PMG PHS	3	
3	Pharmacist	PMG PHS	2	
22	Pharmacist	PMG PHS	1	
1	Medical Dental Prosthetist	PMG DX	5	
1	Chief Medical Technologist 2	PMG MDT	4	
1	Chief Medical Technologist 1	PMG MDT	3	
1	Senior Medical Technologist	PST PP	2	
3	Senior Medical Technologist	PMG MDT	2	
1	Dental Prosthetist	PMG DX	2	
1	Physicist Technician	PST GN	2	
9	Senior Pharmacy Technician	PMG PTS	2	
5	Pharmacy Technician	PMG PTS	1	
2	Electrocardiograph Technician	TSS MT	4	
1	Laboratory Technician	TSS HS	4	
2	Specialist Dental Assistant	PMG DA	3	
7	Dark Room Technician	TSS HS	3	
5	Hospital Cadet	TSS HS	3	
17	Operating Room Technician	TSS HS	2	
1	Mechanical Technician			
1	Records Officer 1	PIDG RIM	2	
1	Orthopaedic Footwear Maker And Repairer	LMO TS	3	
1	Supervisory Anaesthetic Technician	TSS MT	2	
1	Anaesthetic Technician	TSS MT	1	
1	Attendant	LMO TS	3	
5	Attendant	LMO TS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	6	
1	Chief Executive Officer	GMG SEG	5	
1	Director, Personnel	GMG SEG	1	
1	Senior Social Worker	SWG PS	3	
1	Duty Administrator	GMG AM	4	
1	Contract Monitoring Officer	GMG AM	4	
1	Hospital Administrator	GMG SEG	2	
1	Hospital Administrator	GMG AM	3	
1	Personnel Officer	GMG AM	3	
3	Assessment Officer	GMG AM	3	
2	Medical Social Worker	SWG PS	2	
1	Assistant Personnel Officer	GMG AM	2	
1	Supernumerary Financial Controller	FAA	5	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	
6	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
4	Health Record Administrator 1	PIDG HR	3	
16	Cashier	FMG CS	2	
9	Health Record Technician	PIDG HR	2	
1	Senior Library Assistant	PIDG LA	2	
5	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Medical Records Assistant 2	OPS CR	3	
1	Medical Records Clerk	OPS CR	2	
3	Clerical Officer 3	OPS CR	2	
9	Telephone Operator	OPS TO	2	
1	Telephone Operator	OPS TO	3	
2	Data Processing Clerk	MIS IT	1	
1	Executive Secretary 1	OPS SS	4	
6	Senior Secretary	OPS SS	3	
14	Secretary 2	OPS SS	2	
7	Secretary 1	OPS SS	1	
3	Office Attendant	LMO TS	1	
5	Gate Attendant	LMO TS	1	
1	Day Care Supervisor	TSS HS	4	
2	Nursery Assistant	TSS HS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
4	Nursery Assistant	TSS HS	1	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Support Services	GMG SEG	1	
1	Chief Security Officer	GMG SEG	1	
1	Linen Room Superintendent	GMG AM	2	
1	Regional Dietitian	PMG ND	3	
2	Dietitian	PMG ND	2	
1	Machine Operator	LMO TS	2	
3	Assistant Dietitian	PMG NDT	2	
1	Dietetic Assistant	PST GN	2	
4	Dietetic Assistant	PMG NDT	1	
1	Assistant Cafeteria Officer	PMG NDT	1	
1	Library Assistant	OPS CR	4	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 1	FMG AC	1	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Driver 2	LMO	3	
6	Driver 1	LMO	2	
1	Gardener	LMO TS	1	
1	Housekeeper	TSS HS	4	
1	Orthopaedic Attendant	TSS HS	3	
1	Mortuary Supervisor	TSS HS	3	
158	Ward Attendant	TSS HS	2	
2	Mortuary Attendant	TSS HS	2	
2	Mortuary Attendant	TSS HS	1	
24	Operating Theatre Attendant	TSS HS	1	
2	Orthopaedic Attendant	TSS HS	1	
10	Laundry Attendant	LMO TS	1	
1	Chief Orderly	LMO TS	3	
4	Senior Orderly	LMO TS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Housekeeper	LMO TS	3	
1	Linen Room Supervisor	LMO TS	4	
4	Cook	LMO TS	3	
12	Ambulance Attendant	LMO TS	2	
5	Housekeeping Attendant	LMO TS	2	
19	Attendant	LMO TS	1	
2	Seamstress	GLS	2	
3	Senior Laundry Attendant	LMO TS	3	
1	Linen Room Attendant	LMO TS	1	
2	Office Attendant	LMO TS	1	
1	Senior Security Officer	PTSG PX	4	
4	Senior Security Officer	PTSG PX	3	
1	Linen Room Supervisor	AIT	4	
2	Steamstress	LMO TS	3	
5	Steamstress	LMO TS	2	

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Patient Service Section

No of Offices	Office	Classification	Grade	Remarks
1	Patient Service Director	GMG SEG	1	
1	Health Record Administrator 2	PIDG HR	4	
1	Senior Assessment Officer	GMG AM	3	
1	Medical Records Officer	GMG PMA	3	
2	Assessment Officer	GMG AM	2	
1	Medico-Legal Administrator	GMG PMA	2	
1	Receptionist/Communication Officer	GMG AM	2	
1	Administrator 2	GMG PMA	2	
2	Medical Records Officer	OPS CR	2	
7	Health Record Technician	PIDG HR	2	
12	Health Record Clerk	PIDG HR	1	
5	Medical Records Assistant 2	OPS CR	3	
4	Telephone Operator	OPS TO	3	
12	Telephone Operator	OPS TO	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Asset Management Section

No of Offices	Office	Classification	Grade	Remarks
1	Asset Manager	GMG SEG	2	
1	Material Management Officer	GMG SEG	1	
1	Transport Officer	GMG PMA	2	
1	Store Superintendent	GMG AM	1	
1	Inventory Clerk	OPS CR	4	
1	Inventory Clerk	OPS CR	3	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
12	Driver 1	LMO DR	1	
4	Storeman	LMO TS	2	
1	Engineer	ASG	3	
1	Maintenance Superintendent	SOG ST	5	
1	Supervisor, Mechanical Services	SOG ST	4	
1	Supervisor Electrical and Air Conditioning	SOG ST	4	
2	Electrical Carpentry	SOG ST	4	
1	Supervisor (Plumbing)	SOG ST	4	
1	Records Officer	PIDG RIM	2	
1	Foreman	LMO TS	6	
12	Artisan	LMO TS	5	
5	Artisan	LMO TS	4	
4	Artisan Helper	LMO TS	2	
8	Station Attendant	LMO TS	2	

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Bustamante Hospital For Children

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Personnel Officer	GMG AM	3	
2	Chief Medical Technologist 1	PMG MDT	3	Two (2) new posts [#s 62917-8] with effect from January 1, 2009.
1	Electroencephalograph Technician	TSS MT	4	
2	Senior Biomedical Technician	SOG ST	4	
5	Medical Technologist	PMG MDT	1	Five (5) new posts [#s 62919-21 & 62961-2] with effect from January 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Bustamante Hospital For Children

No of Offices	Office	Classification	Grade	Remarks
2	Driver 1	LMO DR	1	

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Kingston Public Hospital

No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance And Accounts	FMG PA	2	
1	Diagnostic Radiographer 1	PMG RS	1	
1	Diagnostic Radiographer 2	PMG RS	2	
1	Nurse Anaesthetist	NPG RN	5	
2	Accounting Technician 3	FMG AT	3	
4	Accounting Technician 2	FMG AT	2	
8	Accounting Technician 1	FMG AT	1	
1	Chief Bio-Medical Technician	SOG ST	5	
2	Senior Biomedical Technician	SOG ST	4	
1	Accountant 1	FAA	1	
1	Engineer	ASG	1	
1	Senior Biomedical Technician	SOG ST	4	
2	Supervisor	SOG ST	4	
1	Artisan	LMO TS	6	
5	Artisan 4	LMO TS	5	
11	Artisan 3	LMO TS	4	
2	Artisan 2	LMO TS	3	
1	Accounting Clerk 1	FMG AC	1	
1	Records Clerk	PIDG RIM	1	
1	Clerical Officer 3	OPS CR	2	
4	Artisan 2	LMO	2	
1	Driver 1	LMO DR	1	

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**Total - Incumbents seconded to South East Region with effect from
January 1, 1999**

1717 **Total - Kingston Region**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Thomas Region

Incumbents seconded to South East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Consultant	MDG MO	4	
1	Resident	MDG MO	2	
4	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Nurse Anaesthetist	NPG RN	5	
1	Nurse 3	NPG RN	4	
13	Nurse 2	NPG RN	3	
12	Specialist Nurse	NPG RN	2	
23	Nurse 1	NPG RN	1	
2	Assistant Nurse 2	NPG EAN	2	
4	Enrolled Assistant Nurse	NPG EAN	2	
33	Assistant Nurse 1	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	
7	Registered Midwife 1	NPG MW	1	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
1	Chief Medical Technologist	PMG MDT	3	
1	Diagnostic Radiographer 2	PMG RS	2	
1	Medical Technologist	PMG MDT	1	New post [# 62909] with effect from January 1, 2009.
1	Senior Medical Technologist	PMG MDT	2	
1	Pharmacist	PMG PHS	1	
1	Dark Room Technician	TSS HS	3	
1	Technical Assistant	TSS HS	4	
2	Senior Pharmacy Technician	PMG PTS	2	
1	Technician	TSS HS	3	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Thomas Region

Incumbents seconded to South East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Hospital Administrator			
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	2	
1	Cashier	FMG CS	1	
1	Health Record Administrator 1	PIDG HR	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Cashier	FMG CS	1	
1	Health Record Technician	PIDG HR	2	
1	Secretary 2	OPS SS	2	
1	Stenographer	OPS SS	2	
1	Secretary 1	OPS SS	1	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Dietetic Assistant	PMG NDT	1	
1	Dietetic Assistant	PST GN	1	
3	Driver 1	LMO DR	1	
3	Gardener	LMO TS	1	
1	Head Cook	LMO TS	4	
7	Cook	LMO TS	3	
17	Ward Attendant	TSS HS	2	
1	Attendant	LMO TS	2	
3	Gate Attendant	LMO TS	1	
19	Attendant	LMO TS	1	
53	Hospital Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
1	Linen Room Attendant	LMO TS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Thomas Region

Incumbents seconded to South East Region with effect from January 1, 1999

Curative

No of Offices	Office	Classification	Grade	Remarks
1	Senior Entomological Assistant	TSS HS	4	
2	Entomological Assistant	TSS HS	3	

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**Total - Incumbents seconded to South East Region with effect from
January 1, 1999**

251 **Total - St. Thomas Region**

Port Antonio Region

Incumbents seconded to North East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Consultant	MDG MO	4	
1	Senior Resident	MDG MO	3	
1	Resident	MDG MO	2	
2	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Nurse Anaesthetist	NPG RN	5	
1	Nurse 3	NPG RN	4	
13	Nurse 2	NPG RN	3	
12	Specialist Nurse	NPG RN	2	
28	Nurse 1	NPG RN	1	
2	Assistant Nurse	NPG EAN	2	
4	Enrolled Assistant Nurse	NPG EAN	2	
35	Assistant Nurse	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	
3	Registered Midwife 1	NPG MW	1	
2	Operating Room Technician	TSS HS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Port Antonio Region

Incumbents seconded to North East Region with effect from January 1, 1999

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	2	
4	Pharmacist	PMG PHS	1	
1	Chief Medical Technologist 1	PMG MDT	3	
1	Diagnostic Radiographer	PMG RS	2	
1	Medical Technologist	PMG MDT	1	New post [# 62908] with effect from January 1, 2010.
1	Senior Medical Technologist	PMG MDT	2	
1	Technical Assistant	TSS HS	4	
2	Senior Pharmacy Technician	PMG PTS	2	
2	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	3	
1	Darkroom Technician	TSS HS	3	

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	1	
1	Hospital Administrator	GMG AM	3	
1	Administrator (Personnel)	GMG AM	2	
1	Accounting Technician 2	FMG AT	2	
3	Accounting Clerk	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Health Record Administrator 1	PIDG HR	3	
2	Health Record Technician	PIDG HR	2	
2	Clerical Officer 3	OPS CR	2	
2	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	1	
2	Cashier	FMG CS	1	
1	Health Record Clerk	PIDG HR	1	
1	Secretary 1	OPS SS	1	
4	Watchman	GLS	1	
2	Artisan 3	LMO TS	4	
1	Artisan 2	LMO TS	3	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Port Antonio Region

Incumbents seconded to North East Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Dietitian 1	PMG ND	1	
1	Store Clerk	PIDG RIM	1	
1	Head Cook	LMO TS	4	
5	Cook	LMO TS	3	
3	Ward Attendant	TSS HS	2	
1	Linen Room Attendant	LMO TS	3	
1	Chief Orderly	LMO TS	2	
24	Attendant	LMO TS	1	
34	Hospital Attendant	LMO TS	1	
1	Driver 2	LMO DR	2	
3	Driver 1	LMO DR	1	
1	Gardener	LMO TS	1	

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**Total - Incumbents seconded to North East Region with effect from
January 1, 1999**

230 **Total - Port Antonio Region**

Port Maria Region

Incumbents seconded to North East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
2	Consultant	MDG MO	4	
1	Resident	MDG MO	2	
6	Junior Resident	MDG MO	1	
2	Matron 1	NPG RN	5	
2	Deputy Matron 1	NPG RN	4	
2	Nurse Anaesthetist	NPG RN	5	
15	Nurse 2	NPG RN	3	
16	Specialist Nurse	NPG RN	2	
53	Nurse 1	NPG RN	1	
4	Assistant Nurse 2	NPG EAN	2	
1	Enrolled Assistant Nurse	NPG EAN	2	
37	Assistant Nurse 1	NPG EAN	1	
2	Registered Midwife 3	NPG MW	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Port Maria Region

Incumbents seconded to North East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
6	Registered Midwife 1	NPG MW	1	
10	Ward Attendant	TSS HS	2	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
2	Pharmacist	PMG PHS	3	
2	Pharmacist	PMG PHS	2	
1	Pharmacist	PMG PHS	1	
1	Chief Medical Technologist	PMG MDT	3	
1	Senior Medical Technologist	PMG MDT	2	New post [# 62927] with effect from January 1, 2009.
2	Diagnostic Radiographer	PMG RS	2	
1	Technical Assistant	TSS HS	4	
4	Senior Pharmacy Technician	PMG PTS	2	
1	Medical Technologist	PMG MDT	1	New post [# 62960] with effect from January 1, 2009.

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	1	
1	Chief Executive Officer	GMG PMA	5	
1	Hospital Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk	FMG AC	2	
1	Health Record Administrator 1	PIDG HR	3	
1	Cashier	FMG CS	2	
1	Clerical Officer 4	OPS CR	3	
3	Health Record Technician	PIDG HR	2	
1	Health Record Clerk	PIDG HR	1	
2	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Assessment Officer	GMG AM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Port Maria Region

Incumbents seconded to North East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Store Clerk	PIDG RIM	1	
1	Storekeeper	OPS CR	2	
1	Clerical Officer 2	OPS CR	1	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	2	
5	Artisan	LMO TS	2	
1	Station Attendant	LMO TS	1	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Dietetic Assistant	PMG NDT	1	
8	Driver 1	LMO DR	1	
1	Gardener	LMO TS	1	
2	Head Cook	LMO TS	4	
7	Cook	LMO TS	3	
2	Chief Attendant	LMO TS	2	
1	Mortuary Attendant	TSS HS	2	
2	Linen Room Attendant	LMO TS	2	
2	Assistant Cook	LMO TS	2	
2	Gate Attendant	LMO TS	1	
76	Hospital Attendant	LMO TS	1	
27	Male Attendant	LMO TS	1	
3	Watchman	LMO TS	1	

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**Total - Incumbents seconded to North East Region with effect from
January 1, 1999**

340 **Total - Port Maria Region**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Ann's Bay Region

Incumbents seconded to North East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	
3	Consultant	MDG MO	4	
1	Senior Resident	MDG MO	3	
5	Resident	MDG MO	2	
5	Junior Resident	MDG MO	1	
1	Matron 2	NPG RN	7	
1	Deputy Matron 2	NPG RN	5	
2	Nurse 3	NPG RN	4	
1	Nurse Anaesthetist Preceptor	NPG RN	6	Post [# 33923] was incorrectly listed as NPG/RN 5 in 2006 and 2008 CSE (G) Orders. (Classification Grades were adjusted from NPG/RN 5A to NPG/RN 6 with effect from September 10, 1997).
2	Nurse Anaesthetist	NPG RN	5	
19	Nurse 2	NPG RN	3	
15	Specialist Nurse	NPG RN	2	
55	Nurse 1	NPG RN	1	
4	Assistant Nurse 2	NPG EAN	2	
6	Enrolled Assistant Nurse	NPG EAN	2	
31	Assistant Nurse 1	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	
6	Registered Midwife 2	NPG MW	2	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
1	Regional Medical Technologist	PMG MDT	5	Post [# 34064] of Chief Medical Technologist 2 (PMG/MDT 4) upgraded and retitled with effect from January 1, 2001.
1	Chief Medical Technologist 2	PMG MDT	4	New post [# 62936] with effect from January 1, 2009.
2	Chief Medical Technologist 1	PMG MDT	3	One (1) new post [# 62931] with effect from January 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Ann's Bay Region

Incumbents seconded to North East Region with effect from January 1, 1999

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Diagnostic Radiographer 4	PMG RS	4	
1	Diagnostic Radiographer 2	PMG RS	2	
1	Radiographer 1	PST PP	1	
1	Physiotherapist 2	PMG PT	2	
1	Physiotherapist	PMG PT	1	
2	Senior Medical Technologist	PMG MDT	2	One (1) new post [# 62932] with effect from January 1, 2009.
4	Medical Technologist	PMG MDT	1	Four (4) new posts [#s 62956-59] with effect from January 1, 2009.
2	Senior Pharmacy Technician	PMG PTS	2	
1	Darkroom Technician	TSS HS	3	
1	Secretary 2	OPS SS	2	

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	4	
1	Hospital Administrator	GMG AM	4	
1	Administrator	GMG AM	2	
3	Community Mental Health Officer	NPG RN	4	
1	Health Record Administrator 2	PIDG HR	4	
3	Health Record Technician	PIDG HR	2	
1	Accountant 2	FAA	2	
1	Accounting Technician	FMG AT	1	
1	Records Clerk	PIDG RIM	1	
2	Telephone Operator	OPS TO	1	
2	Accounting Clerk	FMG AC	2	
4	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Clerk Typist 2	OPS SS	2	
1	Supervisor Electro Mechanical	SOG ST	4	
1	Mechanical Technician	TSS GT	3	
1	Works Overseer 1	TSS GT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Ann's Bay Region

Incumbents seconded to North East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Foreman 2	LMO TS	6	
3	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	4	
2	Artisan 2	LMO TS	3	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Dietitian	PMG NDT	2	
1	Regional Dietitian	PMG ND	3	
1	Dietetic Assistant	PMG NDT	1	
1	Dietetic Assistant	PST GN	1	
5	Driver 1	LMO DR	1	
1	Gardener	LMO TS	1	
1	Head Cook	LMO TS	4	
9	Ward Attendant	TSS HS	2	
4	Operating Room Technician	TSS HS	2	
10	Cook	LMO TS	3	
1	Linen Room Attendant	LMO TS	2	
1	Attendant	LMO TS	2	
32	Attendant	LMO TS	1	
55	Hospital Attendant	LMO TS	1	
1	Gate Attendant	LMO TS	1	

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**Total - Incumbents seconded to North East Region with effect from
January 1, 1999**

341 **Total - St. Ann's Bay Region**

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
24	Consultant	MDG MO	4	
1	Scientific Officer	SOG ST	7	
2	Scientific Officer	SOG ST	6	
1	Community Mental Health Officer	NPG RN	4	
15	Senior Resident	MDG MO	3	
1	Nurse Anaesthetist	NPG RN	5	
20	Resident	MDG MO	2	
26	Junior Resident	MDG MO	1	
1	Dental Consultant	MDG DS	4	
1	Dental Surgeon	MDG DS	3	
1	Matron 3	NPG RN	8	
1	Deputy Matron 3	NPG RN	7	
2	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
1	In-Service Education Officer 1			
1	Nurse Anaesthetist Preceptor	NPG RN	6	Post [# 34305] was incorrectly listed as NPG/RN 5 in 2006 and 2008 CSE (G) Orders. (Classification Grades were adjusted from NPG/RN 5A to NPG/RN 6 with effect from September 10, 1997).
10	Nurse 3	NPG RN	4	
3	Nurse Anaesthetist	NPG RN	5	
36	Nurse 2	NPG RN	3	
39	Specialist Nurse	NPG RN	2	
168	Nurse 1	NPG RN	1	
6	Assistant Nurse 2	NPG EAN	2	
18	Enrolled Assistant Nurse	NPG EAN	2	
174	Assistant Nurse 1	NPG EAN	1	
4	Registered Midwife 3	NPG MW	3	
15	Registered Midwife 1	NPG MW	1	
1	Speech Therapist	PMG ALH	3	
1	Occupational Therapist	PMG OT	3	
1	Medical Social Worker	SWG PS	2	
1	Clinical Psychologist	NPS NPS	3	
1	Medical Dental Prosthetist	PMG DX	5	
1	Assistant Occupation Therapist	TSS HS	4	
2	Specialist Dental Assistant	PMG DA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Medical And Nursing

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Physicist	SOG ST	8	
1	Diagnostic Radiographer	PMG RS	5	
1	Therapeutic Radiographer 3	PMG RS	5	
1	Therapeutic Radiographer 2	PMG RS	3	
1	Regional Medical Technologist	PMG MDT	5	Post [# 34781] of Supervisory Medical Technologist retitled with effect from January 1, 2001.
5	Chief Medical Technologist 2	PMG MDT	4	Two (2) posts [s 34786 & 34788] of Chief Medical Technologists 1 (PMG/MDT 3) upgraded with effect from January 1, 2001 and one (1) new post [# 62937] with effect from January 1, 2009.
8	Chief Medical Technologist 1	PMG MDT	3	Two (2) posts [s 34795 & 34792] of Senior Medical Technologists (PMG/MDT 2) upgraded and retitled with effect from January 1, 2001.
11	Senior Medical Technologist	PMG MDT	2	
11	Medical Technologist	PMG MDT	1	Eleven (11) new posts [s 62938-62948] with effect from January 1, 2009.
2	Diagnostic Radiographer	PMG RS	2	
1	Diagnostic Radiographer	PMG RS	3	
3	Diagnostic Radiographer	PMG RS	1	
2	Therapeutic Radiographer 1	PMG RS	2	
1	Supervisory Physiotherapist 2	PMG PT	3	
1	Supervisory Physiotherapist 1	PMG PT	2	
4	Physiotherapist	PMG PT	1	
1	Pharmacist	PMG PHS	5	
1	Pharmacist	PMG PHS	4	
2	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
11	Pharmacist	PMG PHS	1	
1	Electroencephalograph Technician	PST PP	1	
5	Technical Assistant	TSS HS	4	
9	Senior Pharmacy Technician	PMG PTS	2	
4	Pharmacy Technician	PMG PTS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
2	Technical Assistant	TSS HS	3	
3	Darkroom Technician	TSS HS	3	
1	Electrocardiograph Technician	TSS HS	3	

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	6	
1	Director 2	GMG SEG	2	
1	Chief Executive Officer	GMG SEG	1	
1	Chief Executive Officer	GMG PMA	5	
6	Assessment Officer	GMG AM	2	
2	Hospital Administrator	GMG AM	4	
1	Procurement Officer	GMG AM	2	
1	Personnel Administrator	GMG AM	3	
1	Administrator, Patient Affairs	GMG AM	2	
1	Administrator (Accident and Emergency)	GMG AM	2	
1	Administrator	GMG AM	2	
1	Librarian 4	PIDG LB	4	
1	Medical Social Worker	SWG PS	2	
1	Assistant Personnel Administrator	GMG AM	2	
1	Health Record Administrator 2	PIDG HR	4	
1	Professional Accountant 1	FMG PA	1	
1	Auditor	FMG AS	2	
3	Accounting Technician 2	FMG AT	2	
3	Accounting Technician 1	FMG AT	1	
6	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	2	
8	Cashier	FMG CS	1	
1	Health Record Administrator 1	PIDG HR	3	
1	Public Health Inspector 2			
1	Chief Security Officer	PTSG PX	5	
4	Senior Security Officer	PTSG PX	4	
17	Security Officer	PTSG PX	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
2	Executive Secretary 1	OPS SS	4	
5	Senior Secretary	OPS SS	3	
7	Secretary 2	OPS SS	2	
1	Secretary	OPS SS	3	
8	Secretary 1	OPS SS	1	
3	Stenographer	OPS SS	2	
6	Medical Record Technician	PIDG HR	2	
1	Storekeeper	PIDG RIM	2	
1	Purchasing Officer	PIDG RIM	2	
7	Records Officer 1	PIDG RIM	2	
1	Inventory Clerk	PIDG RIM	1	
5	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
2	Storekeeper	OPS CR	3	
2	Health Record Technician	PIDG HR	2	
13	Health Record Clerk	PIDG HR	1	
6	Clerical Officer 3	OPS CR	2	
1	Inventory Clerk	PIDG RIM	1	
2	Storekeeper	PIDG RIM	1	
1	Records Officer	PIDG RIM	2	
11	Records Clerk	PIDG RIM	1	
2	Receptionist	PIDG RIM	1	
1	Telephone Operator	OPS TO	3	
6	Telephone Operator	OPS TO	2	
1	Supervisor Electro-Mechanical Technician	SOG ST	4	
1	Supervisor Bio-medical Technician	SOG ST	4	
4	Bio-medical Technician	SOG ST	3	
1	Works Overseer 1	TSS GT	2	
2	Foreman 2	LMO TS	6	
3	Artisan 4	LMO TS	5	
9	Artisan 3	LMO TS	4	
14	Artisan 2	LMO TS	3	
2	Artisan	LMO TS	2	
1	Messenger	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Regional Dietitian	PMG ND	3	
1	Assistant Dietitian	PMG NDT	2	
1	Assistant Dietitian	PMG NDT	3	
1	Food Service Officer	PMG NDT	1	
1	Catering Officer	PMG NDT	1	
3	Dietitian Assistant	PMG NDT	2	
2	Dietitian Assistant	PMG NDT	1	
1	Laundry Manager	LMO TS	4	
1	Assistant Laundry Manager	TSS GT	2	
1	Administrator 2	GMG PMA	2	
1	Housekeeper 1	OPS CR	2	
1	Transport Supervisor	LMO DR	2	
1	Driver 2	LMO DR	2	
9	Driver 1	LMO DR	1	
1	Gardener	LMO	2	
6	Gardener	LMO	1	
1	Sideman	LMO	1	
1	Housekeeper	GLS	4	
1	Laundry Mistress	GLS	4	
3	Supervisor	GLS	3	
7	Head Cook	LMO TS	4	
1	Steamstress (Supervisor)	LMO TS	4	
1	Assistant Laundry Manager	LMO TS	5	
1	Office Attendant	GLS	3	
1	Linen Room Supervisor	GLS	3	
2	Orthopaedic Technician	TSS HS	2	
94	Ward Attendant	TSS HS	2	
1	Operating Room Technician	TSS HS	2	
1	Assistant Linen Room Supervisor	GLS	2	
9	Cook	LMO TS	3	
4	Hospital Cook	GLS	2	
1	Attendant	LMO TS	2	
1	Storeman	GLS	2	
2	Pantry Attendant	GLS	2	
3	Seamstress	LMO TS	3	
2	Mortuary Attendant	TSS HS	2	
1	Machine Operator (Industrial)	LMO TS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Assistant Machine Operator (Industrial)	LMO TS	1	
3	Machine Presser	LMO TS	2	
2	Linen Room Attendant	GLS	2	
2	Linen Room Attendant	GLS	1	
3	Kitchen Help	LMO TS	2	
2	Gate Attendant	GLS	1	
3	Hospital Attendant	GLS	1	
14	Hospital Attendant	LMO TS	2	
78	Hospital Attendant	LMO TS	1	
9	Attendant	GLS	1	
1	Attendant	LMO TS	1	
1	Office Attendant	LMO TS	2	
8	Office Attendant	LMO TS	1	
2	Laboratory Attendant	LMO TS	2	
2	Assistant Machine Presser	LMO TS	1	
11	Male Orderly (Attendant)	LMO TS	1	
3	Female Attendant	LMO TS	1	
4	Watchman	LMO TS	1	
7	Storeman	LMO TS	1	
2	Handyman	LMO TS	1	

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**Total - Incumbents seconded to Western Region with effect from
January 1, 1999**

1208 **Total - Montego Bay Region**

Savanna-La-Mar Region

Incumbents seconded to Western Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer 2	MDG MO	5	
3	Consultant	MDG MO	4	
1	Senior Resident	MDG MO	3	
1	Resident	MDG MO	2	
5	Junior Resident	MDG MO	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Savanna-La-Mar Region

Incumbents seconded to Western Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Matron 2	NPG RN	7	
1	Nurse Anaesthetist Preceptor	NPG RN	6	Post [# 35487] was incorrectly listed as NPG/RN 5 in 2006 and 2008 CSE (G) Orders. (Classification Grades were adjusted from NPG/RN 5A to NPG/RN 6 with effect from September 10, 1997).
1	Nurse Anaesthetist	NPG RN	5	
1	Deputy Matron 2	NPG RN	5	
15	Nurse 2	NPG RN	3	
14	Specialist Nurse	NPG RN	2	
50	Nurse 1	NPG RN	1	
1	Registered Midwife 3	NPG MW	3	
4	Registered Midwife 1	NPG MW	1	
4	Assistant Nurse 2	NPG EAN	2	
6	Enrolled Assistant Nurse	NPG EAN	2	
34	Assistant Nurse 1	NPG EAN	1	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	3	
4	Pharmacist	PMG PHS	1	
1	Chief Medical Technologist	PMG MDT	4	Post [# 35696] of Chief Medical Technologist (PMG/MDT 3) upgraded and retitled with effect from January 1, 2001.
1	Diagnostic Radiographer	PMG RS	4	
1	Medical Technologist	PMG MDT	1	New post [# 62949] with effect from January 1, 2009.
1	Physiotherapist	PMG PT	2	
1	Senior Medical Technologist	PMG MDT	2	
1	Radiographer	PST PP	1	
5	Senior Pharmacy Technician	PMG PTS	2	
2	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	3	
1	Dark Room Technician	TSS HS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Savanna-La-Mar Region

Incumbents seconded to Western Region with effect from January 1, 1999

Para Medicals

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	2	
1	Hospital Administrator	GMG AM	4	
1	Assessment Officer	GMG AM	2	
1	Hospital Administrator 1	GMG PMA	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2	Accounting Clerk	FMG AC	2	
3	Cashier	FMG CS	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Health Record Administrator 1	PIDG HR	3	
1	Clerical Officer 3	OPS CR	2	
3	Records Officer 1	PIDG RIM	2	
3	Health Record Technician	PIDG HR	2	
1	Health Record Clerk	PIDG HR	1	
2	Telephone Operator	OPS TO	2	
1	Mechanical Technician	TSS GT	3	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Dietitian	PMG ND	1	
1	Dietetic Assistant	PMG NDT	1	
1	Mechanical Technician	TSS HS	5	
3	Driver 1	LMO DR	1	
1	Handyman	LMO	1	
1	Gardener	LMO	1	
1	Laundry Mistress	LMO TS	4	
1	Housekeeper	LMO TS	5	
1	Cook	LMO TS	3	
1	Cook	LMO TS	2	
16	Ward Attendant	TSS HS	2	
2	Morgue Attendant	TSS HS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Savanna-La-Mar Region

Incumbents seconded to Western Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Orthopaedic Attendant	TSS HS	1	
1	Chief Orderly	LMO TS	3	
1	Machine Presser	LMO TS	2	
1	Linen Room Attendant	LMO TS	2	
5	Male Attendant	LMO TS	1	
20	Attendant	LMO TS	1	
1	Store Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
2	Gate Attendant	LMO TS	1	
30	Hospital Attendant	LMO TS	1	

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**Total - Incumbents seconded to Western Region with effect from
January 1, 1999**

283 **Total - Savanna-La-Mar Region**

Mandeville Region

Incumbents seconded to Southern Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	
7	Consultant	MDG MO	4	
2	Senior Resident	MDG MO	3	
3	Resident	MDG MO	2	
5	Junior Resident	MDG MO	1	
1	Matron 2	NPG RN	7	
1	Nurse Anaesthetist Preceptor	NPG RN	6	Post [# 35955] was incorrectly listed as NPG/RN 5 in 2006 and 2008 CSE (G) Orders. (Classification grades were adjusted from NPG/RN 5A to NPG/RN 6 with effect from September 10, 1997).
3	Nurse Anaesthetist	NPG RN	5	
2	Nurse Anaesthetist (Spaulding Hospital)	NPG RN	5	
1	Deputy Matron 2	NPG RN	5	
1	Nurse 3	NPG RN	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Incumbents seconded to Southern Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
15	Nurse 2	NPG RN	3	
21	Specialist Nurse	NPG RN	2	
55	Nurse 1	NPG RN	1	
12	Nurse 1 (Black River Hospital)	NPG RN	1	
14	Enrolled Assistant Nurse	NPG EAN	2	
15	Assistant Nurse 1	NPG EAN	1	
2	Registered Midwife 3	NPG MW	3	
4	Registered Midwife 1	NPG MW	1	

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Para-Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Regional Medical Technologist	PMG MDT	5	Post [# 36146] of Chief Medical Technologist 2 (PMG/MDT 4) upgraded and retitled with effect from January 1, 2001.
1	Chief Medical Technologist 2	PMG MDT	4	New post [# 62935] with effect from January 1, 2009.
2	Chief Medical Technologist 1	PMG MDT	3	New post [# 62928] with effect from January 1, 2009 and post [# 36163] of Senior Medical Technologist (PMG/MDT 2) upgraded and retitled with effect from January 1, 2001.
5	Medical Technologist	PMG MDT	1	Five (5) new posts [s 62929-30 & 62952-4] with effect from January 1, 2009.
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
3	Pharmacist	PMG PHS	1	
1	Diagnostic Radiographer	PMG RS	4	
1	Diagnostic Radiographer	PMG RS	2	
4	Diagnostic Radiographer	PMG RS	1	
1	Physiotherapist	PMG PT	2	
2	Senior Medical Technologist	PMG MDT	2	
1	Senior Medical Technologist	PST PP	2	
1	Physiotherapist	PMG PT	1	
4	Senior Pharmacy Technician	PMG PTS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Incumbents seconded to Southern Region with effect from January 1, 1999

Para-Medicals

No of Offices	Office	Classification	Grade	Remarks
2	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	3	
2	Dark Room Technician	TSS HS	3	
1	Secretary 1	OPS SS	1	

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	5	
1	Hospital Administrator	GMG PMA	5	
1	Medical Social Worker	SWG PS	2	
1	Assessment Officer	GMG AM	2	
1	Hospital Administrator	GMG PMA	1	
1	Accounting Technician 2	FMG AT	2	
2	Accounting Clerk 2	FMG AC	2	
4	Accounting Clerk 1	FMG AC	1	
2	Cashier	FMG CS	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Health Record Administrator 1	PIDG HR	3	
1	Health Record Technician	PIDG HR	2	
1	Health Record Clerk	PIDG HR	1	
2	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
1	Health Record Clerk	PIDG HR	1	
1	Supervisor Electro Mechanical	SOG ST	4	
1	Supervisor (Plumbing)	SOG ST	4	
1	Foreman 2	LMO TS	6	
2	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	4	
2	Artisan 2	LMO TS	3	
2	Artisan	LMO TS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Incumbents seconded to Southern Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Supernumerary Regional Dietitian	PMG ND	3	
1	Assistant Dietitian	PMG NDT	2	
1	Dietetic Assistant	PMG NDT	1	
1	Head Cook	LMO TS	4	
2	Cook	LMO TS	3	
4	Driver 1	LMO DR	1	
1	Chief Orderly	LMO TS	3	
1	Chief Orderly	GLS	2	
7	Ward Attendant	TSS HS	2	
2	Operating Room Technician	TSS HS	2	
1	Linen Room Attendant	LMO TS	2	
1	Attendant	GLS	2	
18	Attendant	LMO TS	1	
1	Hospital Attendant	GLS	2	
64	Hospital Attendant	LMO TS	1	
1	Gardener	LMO TS	1	
1	Gardener	LMO	1	
1	Handyman	LMO TS	1	

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**Total - Incumbents seconded to Southern Region with effect from
January 1, 1999**

Percy Junor Hospital

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Medical Technologist	PMG MDT	1	New post [# 62955] with effect from January 1, 2009.

1

Total - Percy Junor Hospital

Black River Hospital (Posts Formerly Listed Under Mandeville Region)

Medical and Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Resident	MDG MO	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Black River Hospital (Posts Formerly Listed Under Mandeville Region)

Medical and Nursing

No of Offices	Office	Classification	Grade	Remarks
2	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
1	Nurse Anaesthetist	NPG RN	5	
1	Nurse Anaesthetist (Black River Hospital)	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
8	Nurse 2	NPG RN	3	
7	Specialist Nurse	NPG RN	2	
13	Nurse 1	NPG RN	1	
2	Assistant Nurse 2	NPG EAN	2	
1	Enrolled Assistant Nurse	NPG EAN	2	
22	Assistant Nurse 1	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	
1	Registered Midwife 1	NPG MW	1	

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Para-Medical

No of Offices	Office	Classification	Grade	Remarks
2	Medical Technologist	PMG MDT	1	Two (2) new posts [#s 62950-1] with effect from January 1, 2009.
1	Chief Medical Technologist	PMG MDT	3	
3	Pharmacist	PMG PHS	1	
1	Diagnostic Radiographer	PMG RS	2	
2	Senior Pharmacy Technician	PMG PTS	2	
1	Dark Room Technician	TSS HS	3	
2	Pharmacy Technician	PMG PTS	1	

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	1	
1	Accounting Clerk 2	FMG AC	2	
1	Secretary 2	OPS SS	2	
1	Health Record Technician	PIDG HR	2	
2	Health Record Clerk	PIDG HR	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Black River Hospital (Posts Formerly Listed Under Mandeville Region)

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	
1	Artisan 4	LMO TS	5	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Dietetic Assistant	PMG NDT	1	
2	Head Cook	LMO TS	4	
2	Driver 1	LMO DR	1	
8	Ward Attendant	TSS HS	2	
1	Attendant	GLS	2	
17	Attendant	LMO TS	1	
2	Gate Attendant	GLS	1	
27	Hospital Attendant	LMO TS	1	
1	Gardener	LMO	1	
1	Handyman	LMO	1	
1	Watchman	GLS	1	

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145 **Total - Black River Hospital (Posts Formerly Listed Under Mandeville Region)**

Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)

Medical and Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Resident	MDG MO	2	
3	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
6	Nurse 2	NPG RN	3	
5	Specialist Nurse	NPG RN	2	
9	Nurse 1	NPG RN	1	
1	Assistant Nurse 2	NPG EAN	2	
14	Assistant Nurse 1	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)

Medical and Nursing

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Para-Medical

No of Offices	Office	Classification	Grade	Remarks
1	Consultant	MDG MO	4	
1	Senior Resident	MDG MO	3	
1	Pharmacist	PMG PHS	2	
1	Diagnostic Radiographer	PMG RS	2	
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Senior Pharmacy Technician	PMG PTS	2	
7	Nurse 2	NPG RN	3	
7	Specialist Nurse	NPG RN	2	
26	Nurse 1	NPG RN	1	
6	Assistant Nurse 2	NPG EAN	2	
12	Assistant Nurse 1	NPG EAN	1	
2	Registered Midwife 1	NPG MW	1	

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	1	
1	Chief Executive Officer 1	GMG PMA	5	
1	Health Record Technician	PIDG HR	2	
1	Records Officer 2	PIDG RIM	3	
2	Records Clerk	PIDG RIM	1	
1	Artisan 3	LMO TS	4	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Head Cook	LMO TS	4	
1	Cook	LMO TS	3	
2	Driver 1	LMO DR	1	
1	Chief Orderly	LMO TS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Ward Attendant	TSS HS	2	
1	Operating Room Technician	TSS HS	2	
1	Linen Room Attendant	LMO TS	2	
13	Attendant	LMO TS	1	
14	Hospital Attendant	LMO TS	1	
35				

No of Offices	Office	Classification	Grade	Remarks
1	Assessment Officer	GMG AM	2	
1	Administrator	GMG AM	2	
1	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	2	
1	Secretary 2	OPS SS	2	
1	Health Record Technician	PIDG HR	2	
1	Records Clerk	PIDG RIM	1	
1	Health Record Clerk	PIDG HR	1	
1	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	4	
1	Artisan 2	LMO TS	3	
1	Artisan	LMO TS	2	
12				

No of Offices	Office	Classification	Grade	Remarks
1	Chief Medical Technologist 1	PMG MDT	3	
1	Dietetic Assistant	PST GN	2	
3	Head Cook	LMO TS	4	
1	Pharmacist	PMG PHS	2	
2	Driver 1	LMO DR	1	
7	Ward Attendant	TSS HS	1	
1	Linen Room Attendant	LMO TS	2	
1	Senior Pharmacy Technician	PMG PTS	2	
13	Attendant	LMO TS	1	
1	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)

No of Offices	Office	Classification	Grade	Remarks
1	Dark Room Technician	TSS HS	3	
33				
196	Total - Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)			
688	Total - Mandeville Region			

Spanish Town Region

Incumbents seconded to South East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	
9	Consultant	MDG MO	4	
4	Senior Resident	MDG MO	3	
10	Resident	MDG MO	2	
15	Junior Resident	MDG MO	1	
1	Supervisory Nurse Anaesthetist	NPG RN	7	
1	Matron 2	NPG RN	7	
1	Matron 1	NPG RN	5	
1	Nurse Anaesthetist Preceptor	NPG RN	6	Post [# 36399] was incorrectly listed as NPG/RN 5 in 2006 and 2008 CSE (G) Orders. (Classification grades were adjusted from NPG/RN 5A to NPG/RN 6 with effect from September 10, 1997).
4	Nurse Anaesthetist	NPG RN	5	
1	Deputy Matron 2	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Nurse 3	NPG RN	4	
28	Nurse 2	NPG RN	3	
33	Specialist Nurse	NPG RN	2	
115	Nurse 1	NPG RN	1	
5	Assistant Nurse 2	NPG EAN	2	
6	Enrolled Assistant Nurse	NPG EAN	2	
40	Assistant Nurse 1	NPG EAN	1	
3	Registered Midwife 3	NPG MW	3	
18	Registered Midwife 1	NPG MW	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Spanish Town Region

Incumbents seconded to South East Region with effect from January 1, 1999

Medical And Nursing

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer 3	GMG SEG	4	
1	Hospital Administrator	GMG SEG	2	
1	Chief Executive Officer 1	GMG SEG	1	
1	Contract Monitoring Officer	GMG AM	4	
1	Administrator	GMG AM	2	
1	Personnel Officer	GMG AM	3	
1	Medical Social Worker	SWG PS	2	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
6	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	
1	Health Record Administrator 1	PIDG HR	3	
2	Assessment Officer	GMG AM	2	
1	Procurement Officer	GMG AM	1	
1	Main Cashier	FMG CS	2	
1	Cashier	FMG CS	2	
4	Cashier	FMG CS	1	
5	Registration Clerk	PIDG HR	1	
8	Health Record Technician	PIDG HR	2	
2	Records Officer 1	PIDG RIM	2	
5	Records Clerk	PIDG RIM	1	
1	Assistant Laboratory Technician	SOG ST	1	
1	Records Clerk	PIDG RIM	1	
4	Health Record Clerk	PIDG HR	1	
2	Telephone Operator	OPS TO	2	
2	Artisan 3	LMO TS	4	
6	Artisan 2	LMO TS	3	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Spanish Town Region

Incumbents seconded to South East Region with effect from January 1, 1999

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Chief Medical Technologist 2	PMG MDT	4	Three (3) new posts [#s 62933-4 & 62963] with effect from January 1, 2009.
1	Chief Medical Technologist 1	PMG MDT	3	
1	Pharmacist	PMG PHS	4	
1	Diagnostic Radiographer	PMG RS	4	
3	Diagnostic Radiographer	PMG RS	2	
1	Supervisory Physiotherapist 2	PMG PT	3	
2	Physiotherapist	PMG PT	1	
2	Pharmacist	PMG PHS	3	
2	Pharmacist	PMG PHS	2	
2	Pharmacist	PMG PHS	1	
3	Medical Technologist	PMG MDT	1	
1	Chief Medical Technologist 1	PMG MDT	3	
5	Senior Medical Technologist	PMG MDT	2	
2	Technical Assistant	TSS HS	4	
6	Senior Pharmacy Technician	PMG PTS	2	
3	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant 1	TSS HS	3	
1	Clerk Typist 2	OPS SS	2	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Dietitian	PMG NDT	2	
1	Dietitian 2	PMG ND	2	
3	Dietetic Assistant	PMG NDT	1	
2	Dark Room Technician	TSS HS	3	
9	Driver 1	LMO DR	1	
2	Gardener	LMO	1	
1	Cook	GLS	3	
1	Housekeeper	LMO TS	3	
4	Operating Room Technician	TSS HS	2	
20	Ward Attendant	TSS HS	1	
3	Hospital Cook	LMO TS	3	
1	Mortuary Attendant	TSS HS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Spanish Town Region

Incumbents seconded to South East Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
19	Attendant	LMO TS	1	
34	Hospital Attendant	LMO TS	1	
1	Linen Room Attendant	LMO TS	2	
1	Watchman	GLS	1	

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**Total - Incumbents seconded to South East Region with effect from
January 1, 1999**

506 **Total - Spanish Town Region**

May Pen Hospital

Incumbents seconded to Southern Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	5	
1	Medical Officer	MDG MO	3	
2	Resident	MDG MO	2	
1	Junior Resident	MDG MO	1	
1	Medical Officer	MDG MO	1	
1	Nurse Anaesthetist Preceptor	NPG RN	6	Post [# 36948] was incorrectly listed as NPG/RN 5 in 2006 and 2008 CSE (G) Orders. (Classification grades were adjusted from NPG/RN 5A to NPG/RN 6 with effect from September 10, 1997).
1	Nurse Anaesthetist	NPG RN	5	
1	Matron 2	NPG RN	7	
10	Nurse 2	NPG RN	3	
12	Specialist Nurse	NPG RN	2	
28	Nurse 1	NPG RN	1	
1	Midwife			
4	Registered Midwife 1	NPG MW	1	
2	Enrolled Assistant Nurse	NPG EAN	2	
14	Enrolled Assistant Nurse	NPG EAN	1	
14	Assistant Nurse 1	NPG EAN	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

May Pen Hospital

Incumbents seconded to Southern Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	3	
1	Operations Manager	GMG SEG	1	
1	Personnel Manager	GMG PMA	4	
1	Assessment Officer	GMG AM	2	
2	Health Record Technician	PIDG HR	2	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	2	
1	Stores And Inventory Clerk	PIDG RIM	2	
2	Health Record Clerk	PIDG HR	1	
1	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	2	
1	Artisan 4	LMO TS	5	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	1	
1	Pharmacist	PMG PHS	2	
2	Operating Room Technician	TSS HS	2	
1	Diagnostic Radiographer 4	PMG RS	4	
1	Diagnostic Radiographer 1	PMG RS	1	
1	Diagnostic Radiographer 2	PMG RS	2	
2	Chief Medical Technologist 2	PMG MDT	4	One (1) post [# 37007] of Chief Medical Technologist 1 (PMG/MDT 3) upgraded and retitled with effect from January 1, 2001 and one (1) new post [# 62923] with effect from January 1, 2009.
1	Chief Medical Technologist 1	PMG MDT	3	One (1) post [# 53559] of Senior Medical Technologist (PMG/MDT 2) upgraded and retitled with effect from January 1, 2001.
1	Senior Medical Technologist	PMG MDT	2	
2	Senior Pharmacy Technician	PMG PTS	2	
1	Clinical Dietitian	PMG ND	2	
1	Technical Assistant	TSS HS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

May Pen Hospital

Incumbents seconded to Southern Region with effect from January 1, 1999

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Dark Room Technician	TSS HS	3	
2	Medical Technologist	PMG MDT	1	Two (2) new posts [#s 62925-6] with effect from January 1, 2009.

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Dietetic Assistant	PMG NDT	1	
1	Dietetic Assistant	PST GN	1	
1	Driver 2	LMO DR	2	
4	Driver 1	LMO DR	1	
2	Gardener	LMO TS	1	
25	Ward Attendant	TSS HS	2	
1	Operating Room Technician	TSS HS	2	
1	Chief Orderly	GLS	2	
1	Seamstress	LMO TS	2	
1	Domestic Supervisor	GLS	2	
2	Cook	GLS	2	
1	Linen Room Attendant	LMO TS	1	
6	Hospital Attendant	LMO TS	1	
6	Hospital Attendant	GLS	1	
1	Gate Attendant	LMO TS	1	
9	Male Attendant	LMO TS	1	
6	Male Attendant	GLS	1	
1	Watchman	GLS	1	

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**Total - Incumbents seconded to Southern Region with effect from
January 1, 1999**

197 **Total - May Pen Hospital**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)

I) National Chest Hospital

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	5	
3	Consultant	MDG MO	4	
2	Senior Resident	MDG MO	3	
4	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
1	Nurse 3	NPG RN	4	
9	Nurse 2	NPG RN	3	
8	Specialist Nurse	NPG RN	2	
30	Nurse 1	NPG RN	1	
3	Enrolled Assistant Nurse	NPG EAN	2	
24	Assistant Nurse 1	NPG EAN	1	
5	Ward Attendant	TSS HS	2	
1	Operating Room Technician	TSS HS	2	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	3	
1	Senior Medical Technologist	PMG MTS	2	
1	Medical Technologist	PMG MDT	1	New post [# 62964] with effect from January 1, 2009.
1	Diagnostic Radiographer			
1	Diagnostic Radiographer	PMG RS	1	
1	Physiotherapist	PMG PT	2	
1	Senior Pharmacy Technician	PMG PTS	2	
1	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	4	
1	Dark Room Technician	TSS HS	3	

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)

I) National Chest Hospital

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Hospital Administrator	GMG AM	3	
1	Assessment Officer	GMG AM	2	
1	Stores Officer	GMG AM	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk	FMG AC	2	
1	Technician	PIDG HR	2	
2	Records Officer 2	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Health Record Administrator 1	PIDG HR	3	
1	Supervisor (Electrical)	SOG ST	4	
2	Secretary 2	OPS SS	2	
1	Departmental Assistant	OPS CR	1	
1	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Dietitian 2	PMG ND	2	
2	Dietetic Assistant	PMG NDT	1	
1	Housekeeper	LMO TS	4	
1	Attendant	LMO TS	2	
3	Cook	LMO TS	3	
1	Seamstress	LMO TS	2	
2	Hospital Attendant	LMO TS	2	
23	Hospital Attendant	LMO TS	1	
11	Attendant	LMO TS	1	
1	Gate Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
3	Driver	LMO	2	
2	Gardener	LMO TS	1	
1	Artisan 2	LMO TS	3	
1	Artisan	LMO TS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)

I) National Chest Hospital

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II) Operation Of Hope Institute

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Nurse 2	NPG RN	3	
4	Specialist Nurse	NPG RN	2	
4	Nurse 1	NPG RN	1	
2	Assistant Nurse 2	NPG EAN	2	
8	Assistant Nurse 1	NPG EAN	1	
5	Ward Attendant	TSS HS	2	

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Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Officer	GMG AM	2	
1	Records Officer 2	PIDG RIM	2	
1	Ambulance Driver	LMO	2	
1	Cook	LMO TS	3	
1	Assistant Cook	LMO TS	2	
4	Porter	LMO TS	1	
9	Female Help	LMO TS	1	

18

45 **Total - II) Operation Of Hope Institute**

221 **Total - Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)**

National Public Health Laboratory

Administrative Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Laboratory Services	MDG MO	6	
1	Laboratory Quality Assurance Co-ordinator	PMG MDT	5	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

National Public Health Laboratory

Administrative Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Administrator	GMG AM	4	
1	Procurement Officer	GMG AM	2	
1	Office Manager	GMG AM	2	
1	Assistant Personnel Officer	GMG AM	2	
1	Accounting Technician 2	FMG AT	2	
2	Accounting Clerk 2	FMG AC	2	
1	Storekeeper	PIDG RIM	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Records Officer	OPS CR	2	
3	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Driver 2	LMO DR	2	
3	Driver 1	LMO DR	1	
1	Chief Laboratory Attendant	LMO TS	3	
18	Attendant	LMO TS	2	
1	Hospital Attendant	LMO TS	2	
2	Office Attendant	LMO TS	1	
1	Bio Med Technician	TSS GT	4	
1	Systems Administrator	MIS IT	4	

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Blood Transfusion

No of Offices	Office	Classification	Grade	Remarks
1	Director, Blood Transfusion Services	MDG MO	5	
1	Senior Resident	MDG MO	3	
1	Medical Officer	MDG MO	2	
1	Chief Medical Technologist 1	PMG MDT	3	
1	Supervisory Medical Technologist	PMG MTS	5	
1	Chief Medical Technologist 2	PMG MDT	4	
4	Senior Medical Technologist	PMG MDT	2	
6	Senior Medical Technologist	PMG MDT	2	
1	Blood Donor Organizer	GMG SEG	1	
1	Assistant Blood Donor Organizer	GMG AM	3	
1	Technical Assistant	TSS HS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

National Public Health Laboratory

Blood Transfusion

No of Offices	Office	Classification	Grade	Remarks
5	Technical Assistant	TSS HS	3	
1	Nurse 2	NPG RN	3	
2	Nurse 1	NPG RN	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Telephone Operator 2	OPS TO	2	
1	Laboratory Attendant	LMO TS	2	
2	Assistant Nurse	NPG EAN	1	Two (2) posts [#s 32263-4] transferred from the Southern Regional Health Authority - Kingston Region, (Medical and Nursing) with effect from July 1, 2008.

33

Immunology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Medical Technologist 2	PMG MDT	4	
2	Chief Medical Technologist 1	PMG MDT	3	
2	Medical Technologist	PMG MDT	1	

5

Laboratory Services

No of Offices	Office	Classification	Grade	Remarks
1	Chief Consultant	MDG MO	5	
5	Consultant	MDG MO	4	
3	Senior Resident (Specialist)	MDG MO	3	
2	Supervisory Medical Technologist	PMG MDT	5	
11	Chief Medical Technologist	PMG MDT	3	
1	Chief Medical Technologist 1	PMG MDT	3	One (1) new post [# 62912] with effect from January 1, 2009.
7	Chief Medical Technologist 2	PMG MDT	4	
1	Chief Medical Technologist 1	PMG MDT	3	
21	Senior Medical Technologist	PMG MDT	2	Two (2) new posts [#s 62913-4] with effect from January 1, 2009.
12	Senior Medical Technologist	PMG MDT	2	
2	Medical Technologist	PMG MDT	1	Two (2) new posts [#s 62915-6] with effect from January 1, 2009.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

National Public Health Laboratory

Laboratory Services

No of Offices	Office	Classification	Grade	Remarks
18	Senior Medical Technologist	PMG MDT	2	Three (3) posts [#s 37464 & 37447-8] of Medical Technologist (PMG/MDT 1) upgraded and retitled with effect from January 1, 2001.
1	Laboratory Technician	TSS HS	6	
14	Technical Assistant 2	TSS HS	4	
2	Technical Assistant 1	TSS HS	3	
3	Secretary 2	OPS SS	2	
4	Secretary 1	OPS SS	1	
2	Cytology Technician	TSS HS	5	
4	Cytology Technician	TSS HS	4	
1	Microscopist	TSS HS	3	
1	Director, Clinical Chemistry	SOG ST	8	
1	Chief Environmental Engineer	SOG ST	7	
1	Environmental Engineer	SOG ST	6	
1	Scientific Officer	SOG ST	5	
1	Senior Environmental Scientist	SOG ST	5	
1	Environmental Scientist	SOG ST	4	
2	Engineer Assistant	SOG ST	3	
1	Engineer Assistant	SOG ST	2	
1	Laboratory Technician	SOG ST	2	
2	Female Orderly	LMO TS	2	
127				
212				
212	Total - National Public Health Laboratory			

Kiwanis Maternity Centre

Incumbents seconded to South East Region with effect from January 1, 1999

No of Offices	Office	Classification	Grade	Remarks
1	Community Nurse 1	NPG RN	4	
1	Nurse 3	NPG RN	3	
1	Nurse Midwife			
1	Registered Midwife 3	NPG MW	3	
4	Registered Midwife 2	NPG MW	2	
2	Ward Attendant	TSS HS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kiwanis Maternity Centre

Incumbents seconded to South East Region with effect from January 1, 1999

No of Offices	Office	Classification	Grade	Remarks
8	Orderly	LMO TS	1	
1	Cook	LMO TS	3	

19

Total

January 1, 1999

- Incumbents seconded to South East Region with effect from

19

Total - Kiwanis Maternity Centre

Sir John Golding Rehabilitation Centre (formerly Mona Rehabilitation Centre)

No of Offices	Office	Classification	Grade	Remarks
1	Rehabilitation Officer	SWG PS	3	
1	Hospital Administrator	GMG AM	2	
2	Secretary 2	OPS SS	2	
1	Medical Records Assistant 2	OPS CR	4	
1	Executive Officer 1	OPS CR	4	
1	Accounting Technician 1	FMG AT	1	
1	Telephone Operator	OPS TO	2	
1	Security Supervisor	PTSG PX	3	
7	Security Guard	PTSG PX	1	
1	Dietetic Assistant	PMG NDT	1	
1	Head Cook	LMO TS	4	
1	Cook	LMO TS	3	
1	Linen Room Attendant	LMO TS	2	
8	Assistant Cook	LMO TS	2	
1	Laundry Supervisor	LMO TS	4	
3	Seamstress	LMO TS	2	
8	Laundry Attendant	LMO TS	1	
1	Records Officer 1	PIDG RIM	2	
2	Gardener	LMO TS	1	
2	Artisan	LMO TS	4	
1	Artisan 2	LMO TS	3	
1	Driver 1	LMO DR	1	
1	Chief Orderly	LMO TS	3	
1	Senior Orderly	LMO TS	2	
15	Male Orderly	LMO TS	1	
1	Ambulance Attendant	LMO TS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Sir John Golding Rehabilitation Centre (formerly Mona Rehabilitation Centre)

No of Offices	Office	Classification	Grade	Remarks
23	Female Orderly	LMO TS	1	
1	Appliance Workshop Manager	SOG ST	5	
3	Supervisor	TSS HS	5	
3	Orthopaedic Maker And Repairer	TSS HS	4	
5	Orthopaedic Footwear Maker And Repairer	TSS HS	3	
2	Ward Attendant	TSS HS	2	

102

102 **Total - Sir John Golding Rehabilitation Centre (formerly Mona Rehabilitation Centre)**

Training Of Staff Nurses And Midwives

No of Offices	Office	Classification	Grade	Remarks
1	Director, Kingston School Of Nursing	NPG RN	8	
8	Nursing Tutor 2	NPG RN	5	
1	Tutor 2	NPG RN	5	
11	Tutor 1	NPG RN	4	
1	Sister (Assistant Tutor)	NPG RN	2	
36	Nursing Tutor 1	NPG RN	4	
1	Office Administrator	GMG SEG	1	
1	Senior Library Assistant	PIDG LA	2	
1	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
1	Stenographer	OPS SS	2	
3	Secretary 1	OPS SS	1	
1	Attendant	LMO TS	1	
1	Hospital Attendant	LMO TS	1	

68

68 **Total - Training Of Staff Nurses And Midwives**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Training Of Dental Auxiliaries

Didactic And Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	MDG DT	4	
2	Dental Surgeon	MDG DT	3	
2	Dental Surgeon	MDG DT	2	
4	Dental Tutor 2	PMG DX	5	
1	Dental Prosthetist Tutor	PMG DX	5	
3	Dental Tutor 1	PMG DX	4	
1	Dental Prosthetist	PMG DX	1	
4	Dental Assistant Tutor	PMG DA	4	
2	Specialist Dental Assistant	PMG DA	3	

20

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Administrator	GMG AM	2	
1	Telephone Operator	OPS TO	1	
1	Artisan 3	AIT	3	
1	Driver	LMO	3	
2	Office Attendant	LMO TS	1	
1	Librarian	PIDG LB	4	
1	Caretaker	LMO TS	1	
1	Watchman	LMO TS	1	

11

31 **Total - Training Of Dental Auxiliaries**

Training Of Physiotherapists

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Director	PMG PT	4	
1	Physical Therapy Tutor	PMG PT	3	
1	Administrator	GMG AM	2	
1	Library Assistant 1	PIDG LA	1	

4

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Training Of Physiotherapists

4 **Total - Training Of Physiotherapists**

Training Of Nurse Practitioners

No of Offices	Office	Classification	Grade	Remarks
1	Tutor, Advanced Nursing Programme	NPG RN	7	Post [# 37730] Red Circled with effect from August 1, 2004.
1	Administrator	GMG AM	2	Post [# 37731] Red Circled with effect from August 1, 2004.
1	Messenger	LMO TS	1	Post [# 37734] Red Circled with effect from August 1, 2004.
1	Attendant	LMO TS	1	Post [# 37735] Red Circled with effect from August 1, 2004.
4				

4 **Total - Training Of Nurse Practitioners**

Training Of Nurses Anaesthetists

No of Offices	Office	Classification	Grade	Remarks
1	Medical Director	MDG MO	4	
1	Coordinator, Advanced Nursing Programme	NPG RN	8	
1	Critical Care Coordinator	NPG RN	8	
2	Tutor, Advanced Nursing Programme	NPG RN	7	
2	Nursing Tutor, Critical Care	NPG RN	7	
1	Administrator (Critical Care Programme)	GMG AM	4	
1	Senior Secretary	OPS SS	3	
9				

9 **Total - Training Of Nurses Anaesthetists**

Technical Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Nursing Services	NPG RN	10	
1	Deputy Chief Nurse	NPG RN	8	
1	Administrative Assistant	GMG AM	4	
1	Executive Secretary 1	OPS SS	4	
2	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Technical Services Division

6

Health Promotion and Protection

No of Offices	Office	Classification	Grade	Remarks
1	Director, Health Promotion and Protection	MDG MO	7	
1	Epidemiological Clerk	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
2	Records Clerk	PIDG RIM	1	
1	Administrator	GMG AM	2	

6

Health Promotion and Education

No of Offices	Office	Classification	Grade	Remarks
1	Director	MCG IE	6	
2	Senior Health Education Officer	MCG IE	4	
1	Communications Officer - Research Writer	MCG IE	3	
2	Behaviour Change Officer	GMG SEG	1	
1	Secretary 2	OPS SS	2	
1	Visual Aid Assistant	LMO TS	2	

8

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Director, Environmental Health	GMG SEG	4	
1	Environmental Health Specialist - Waste Water Mgmt	GMG SEG	3	
1	Medical Entomologist - Vector Control	SOG ST	7	
1	Environmental Health Specialist 2, Prt. Hlth & Qrn	GMG SEG	2	
1	Environmental Health Specialist - Food & Safety	GMG SEG	2	
1	Environmental Health Specialist - Occ. Health Sfty	GMG SEG	2	
1	Environmental Officer- Water & Waste Water	GMG SEG	1	
1	Environmental Officer- Solid Waste	GMG SEG	1	
1	Director, Policy and Programmes - Vet. Pub. Health	MDG VO	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

11

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Technical Services Division

Health Promotion and Protection

Epidemiological Research and Analysis

No of Offices	Office	Classification	Grade	Remarks
1	Director, Epidemiology Research And Analysis	SOG ST	8	
1	Bio-Statistician	SOG ST	7	
2	Research Officer	SOG ST	6	
1	Data Entry Clerk	MIS IT	1	
1	Secretary 1	OPS SS	1	
6				

Disease Prevention and Control

No of Offices	Office	Classification	Grade	Remarks
1	Director	MDG MO	6	
1	Medical Epidemiologist Chronic Disease/Injury Prev	MDG MO	4	
1	Medical Epidemiologist, Communicable Diseases	MDG MO	4	
1	Programme Development Officer, Chronic Diseases	GMG SEG	1	
1	Data Entry Clerk	MIS IT	1	
1	Confidential Information Officer	GMG AM	3	
2	Helpline Counsellor	GMG AM	3	
4	Surveillance Officer	SOG ST	6	
1	Secretary 2	OPS SS	2	
13				

Nutrition

No of Offices	Office	Classification	Grade	Remarks
1	Director, Nutrition	GMG SEG	3	
1	Programme Development Officer	GMG SEG	2	
1	Secretary 2	OPS SS	2	
3				

47 **Total - Health Promotion and Protection**

Health Services Planning and Integration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Health Services Planning and Integration	MDG MO	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Technical Services Division

Health Services Planning and Integration

No of Offices	Office	Classification	Grade	Remarks
1	Community Mental Health Programme Co-ordinator	NPG RN	8	
1	Co-ordinator, Dental Auxiliary Service	PMG DX	7	
1	Director, Dental Services	MDG DS	5	
1	Administrator	GMG AM	2	
1	Records Clerk	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

8

Family Health Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Family Health Services	MDG MO	6	
1	Programme Development Officer, Family Health	MDG MO	5	Post [# 27666] of Senior Medical Officer - Primary Health Care (MDG/MO 6) retitled and red-circled with effect from February 1, 2000. (Incorrectly listed in CSE (G) Orders as MDG/MO 6).
1	Secretary 2	OPS SS	2	

3

Health System Support and Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Director	MDG MO	6	
1	Programme Development Officer, Technical Support	GMG SEG	1	
1	Programme Development Officer, Health Sys. Support	GMG SEG	1	
1	National Coordinator, Diagnostic Radiographic Serv	PMG RS	6	
1	Coordinator, Therapeutic Radiography	PMG RS	6	
1	Coordinator, Physiotherapy Services	PMG PT	6	
1	Secretary 2	OPS SS	2	

7

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Technical Services Division

Health Services Planning and Integration

Mental Health and Substance Abuse

No of Offices	Office	Classification	Grade	Remarks
1	Director	MDG MO	6	
1	Director, Child Mental Health Services	MDG MO	5	
1	Programme Development Officer, Mental Health	GMG SEG	2	
1	Chief Occupational Therapist	PMG OT	4	
1	Secretary 2	OPS SS	2	
5				
23	Total - Health Services Planning and Integration			

Emergency Disaster Management and Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Emergency Medical Services	MDG MO	5	
1	Director, Emergency Management & Special Services	GMG SEG	3	
1	Administrator	GMG AM	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
6				
6	Total - Emergency Disaster Management and Special Services			

Immunology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director (Medical)	MDG MO	5	
1	Chief Medical Technologist 2	PMG MDT	4	
1	Senior Medical Technologist	PMG MDT	2	
1	Technical Assistant	TSS HS	4	
1	Records Officer	PIDG RIM	2	
5				
5	Total - Immunology Unit			
87	Total - Technical Services Division			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

4

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Administration	GMG SEG	3	
1	Stores Manager	GMG SEG	1	
1	Secretary 2	OPS SS	2	
2	Receptionist/Telephone Operator	OPS TO	1	
3	Telephone Operator	OPS TO	2	
1	Attendant	LMO TS	2	
7	Attendant	LMO TS	1	
1	Office Attendant	LMO TS	1	
1	Hospital Attendant	LMO TS	1	
1	Caretaker	LMO TS	1	
1	Driver 1	LMO DR	1	Post [# 27743] formerly shown under Planning Evaluation and Reform - Health Information.

20

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	1	
1	Procurement Officer	GMG AM	3	
2	Administrator, Customs Clearance	GMG AM	2	

4

Assets, Office and Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Assets Officer and Special Services	GMG SEG	1	
1	Administrator	GMG AM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Human Resource Management And Administration

Administration

Assets, Office and Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Office Services	GMG AM	2	
1	Storekeeper	PIDG RIM	2	
1	Inventory Officer	PIDG RIM	2	

5

Security & Transport

No of Offices	Office	Classification	Grade	Remarks
1	Director, Security & Transport	GMG SEG	2	
1	Security & Transport Officer	GMG AM	3	
1	Secretary 1	OPS SS	1	
1	Driver	LMO	3	
9	Driver 1	LMO DR	1	
1	Watchman	GLS	1	Post [# 27875] formerly shown under Support Services National Disease Control Programme.

14

Estate & Property Management

No of Offices	Office	Classification	Grade	Remarks
1	Property Manager	GMG AM	2	
1	Estate/Property Manager	GMG SEG	1	

2

45 **Total - Administration**

Human Resource Management and Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	
1	Administrator	GMG AM	2	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Human Resource Management And Administration

Human Resource Management and Development

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	
8				

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Assistant Director, Personnel	GMG SEG	1	
3	Personnel Officer	GMG AM	3	
1	Administrator	GMG AM	1	
2	Assistant Personnel Officer	GMG PMA	3	
2	Administrator 2	GMG PMA	2	
1	Systems Administrator	MIS EDP	2	
2	Data Entry Clerk	MIS IT	1	
7	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
3	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	

25

Manpower Planning And Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Curriculum Development Specialist	GMG SEG	3	
1	Manpower Planner	GMG SEG	2	
1	Training and Development Officer	GMG SEG	1	
1	Training And Development Officer (Nursing)	GMG SEG	1	
1	Secretary 2	OPS SS	2	

6

In-service Training

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director, Nursing	NPG RN	9	
1	Co-ordinator, In-service Education	NPG RN	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Human Resource Management And Administration

Human Resource Management and Development

In-service Training

No of Offices	Office	Classification	Grade	Remarks
5	In-Service Education Officer 2	NPG RN	5	
1	Training Officer	GMG AM	2	
1	Training Officer	GMG PMA	2	
1	Senior Library Assistant	PIDG LA	2	
2	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	

14

Industrial Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Industrial Relations	GMG SEG	2	
1	Industrial Relations Officer	GMG AM	3	
1	Secretary 2	OPS SS	2	

3

56 **Total - Human Resource Management and Development**

Systems and Information Technology

No of Offices	Office	Classification	Grade	Remarks
1	Director, Systems And Information Technology	MIS IT	7	
1	Technical Support Services Administrator	MIS IT	6	
2	Technical Support Service Technician	MIS IT	4	
1	Systems Administrator	MIS IT	6	
1	Programme Analyst	MIS IT	5	
2	Programmer	MIS IT	3	
1	Help Desk Co-ordinator	MIS IT	2	

9

9 **Total - Systems and Information Technology**

Documentation And Information

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Human Resource Management And Administration

Documentation And Information

No of Offices	Office	Classification	Grade	Remarks
1	Registrar	PIDG RIM	3	
1	Senior Library Assistant	PIDG LA	2	
1	Library Assistant	PIDG LA	2	
1	Librarian 5	PIDG LB	5	
1	Audio Visual Technician	MCG AVT	1	
4	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
12				
12	Total - Documentation And Information			

Health Facilities Maintenance Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	8	
1	Civil Engineer	SOG ST	7	
1	Maximo Co-ordinator	SOG ST	5	
1	Electrical Engineer	SOG ST	7	
1	Bio-Medical Engineer	SOG ST	7	
2	Senior Biomedical Technician	SOG ST	4	
1	Administrator	GMG AM	3	
1	Senior Civil Works Technician	SOG ST	4	
1	Secretary 2	OPS SS	2	
1	Senior Electro-Mechanical Technician	SOG ST	4	
1	Artisan	LMO TS	6	
1	Telephone Operator	OPS TO	2	
2	Office Attendant	LMO TS	1	
2	Driver 1	LMO DR	1	
17				
17	Total - Health Facilities Maintenance Unit			

143 **Total - Human Resource Management And Administration**

Policy Planning And Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Policy Planning And Evaluation	GMG SEG	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Policy Planning And Development

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	
3				

Planning and Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Planning And Evaluation	GMG SEG	4	
1	Health Information Analyst	GMG SEG	2	
1	Corporate Planner	GMG SEG	2	
1	Director, Health Record Services	PIDG HR	5	
2	Health Record Administrator 2	PIDG HR	4	
1	Social Scientist	SOG ST	6	
2	Statistician	SOG ST	5	
2	Research Officer	SOG ST	5	
3	Data Entry Clerk	MIS IT	1	
1	Secretary 2	OPS SS	2	

15

Health Systems Improvement

No of Offices	Office	Classification	Grade	Remarks
1	Director, Health Systems Improvement	GMG SEG	4	
1	Health Economist	SOG ST	7	
1	Health Planner	SOG ST	7	
1	Business Analyst	GMG SEG	2	
1	Management Analyst 2	GMG SEG	1	
1	Management Analyst	GMG AM	4	
1	Secretary 2	OPS SS	2	

7

Project Planning and Implementation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Project Planning And Implementation	GMG SEG	4	
1	Project Development Planner	GMG SEG	2	
1	Director, Civil Works	SOG ST	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Policy Planning And Development

Project Planning and Implementation

No of Offices	Office	Classification	Grade	Remarks
1	Project Engineer	SOG ST	7	
1	Project Architect	SOG ST	7	
1	Project Management Specialist	GMG SEG	2	
1	Financial Analyst	FMG PA	2	
1	Engineering Technician Draftsman	SOG ST	4	
1	Secretary 2	OPS SS	2	

9

34 **Total - Policy Planning And Development**

South East Region Health Authority

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	GMG SEG	6	
1	Director, Finance and Accounts	FMG PA	4	
1	Director, Human Resource Mngt. & Ind. Relations	GMG SEG	4	
1	Parish Manager (St. Catherine)	GMG SEG	5	
1	Parish Manager (Kingston & St. Andrew)	GMG SEG	4	
1	Parish Manager (St. Thomas)	GMG SEG	3	
1	Director, Management Information Systems	MIS EDP	6	
1	Orthopaedic Attendant	TSS HS	3	

8

Maintenance Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Electro-Mechanical Technician	SOG ST	4	

1

9 **Total - South East Region Health Authority**

North East Region Health Authority

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	GMG SEG	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

North East Region Health Authority

No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance and Accounts	FMG PA	4	
1	Director, Human Resource Mngt. & Ind. Relations	GMG SEG	4	
1	Parish Manager (Portland)	GMG SEG	3	
1	Parish Manager (St. Mary)	GMG SEG	3	
1	Parish Manager (St. Ann)	GMG SEG	3	
1	Director, Management Information Systems	MIS EDP	6	
7				
7	Total - North East Region Health Authority			

Western Region Health Authority

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	GMG SEG	6	
1	Director, Finance and Accounts	FMG PA	4	
1	Director, Human Resource Mngt. & Ind. Relations	GMG SEG	4	
1	Parish Manager (St. James)	GMG SEG	4	
1	Parish Manager (Trelawny)	GMG SEG	3	
1	Parish Manager (Hanover)	GMG SEG	3	
1	Parish Manager (Westmoreland)	GMG SEG	3	
1	Director, Management Information Systems	MIS EDP	6	
1	Junior Bio-medical Technician	SOG ST	3	
9				
9	Total - Western Region Health Authority			

Southern Region Health Authority

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	GMG SEG	6	
1	Regional Technical Director	MDG MO	6	
1	Director, Finance and Accounts	FMG PA	4	
1	Director, Human Resource Mngt. & Ind. Relations	GMG SEG	4	
1	Parish Manager (Clarendon)	GMG SEG	4	
1	Parish Manager (Manchester)	GMG SEG	3	
1	Parish Manager (St. Elizabeth)	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Southern Region Health Authority

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Information Systems	MIS EDP	6	
8				
No of Offices	Office	Classification	Grade	Remarks
1	Nurse 1	NPG RN	1	
1				
9	Total - Southern Region Health Authority			

Family Services Division (Posts to be abolished when Vacant)

Child Welfare

No of Offices	Office	Classification	Grade	Remarks
1	Social Worker Co-ordinator	GMG SEG	1	
1	Principal Social Worker	SWG PS	4	
3	Senior Social Worker	SWG PS	3	
10	Social Worker 2	SWG PS	2	
5	Social Worker 1	SWG PS	1	
2	Administrator 1	GMG AM	1	
1	Accounting Clerk 1	FMG AC	1	
1	Senior Secretary	OPS SS	3	
9	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
4	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Driver 1	LMO DR	1	
5	Attendant	LMO TS	1	
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Manning's Children Home

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Superintendent			A21.
1	Teacher			B23.
3	Instructor 1			B23.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Family Services Division (Posts to be abolished when Vacant)

Manning's Children Home

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 1	GMG AM	1	
2	Duty Officer	PTSG PX	1	
1	Driver 1	LMO DR	1	
2	Handyman	LMO TS	1	
2	Social Work Aide 2	SWG SWA	2	
1	Social Work Aide 1	SWG SWA	1	
2	Cook	LMO TS	3	
4	Attendant	LMO TS	2	

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Summerfield Boys' Home

No of Offices	Office	Classification	Grade	Remarks
2	Social Work Aide 1	SWG SWA	1	
2	Instructor 1			B23.
2	Duty Officer	PTSG PX	1	
1	Records Officer 2	PIDG RIM	3	
1	Handyman	LMO TS	1	
2	Cook	LMO TS	3	
4	Maid	LMO TS	2	

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Windsor Girls' Home

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 2			A19.
1	Instructor 2			B23.
2	Instructor 1			B23.
1	Teacher			B23.
1	Records Officer 2	PIDG RIM	3	
1	Social Work Aide 2	SWG SWA	2	
1	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
1	Maid	LMO TS	2	
1	Watchman	LMO TS	1	
1	Handyman	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Family Services Division (Posts to be abolished when Vacant)

Windsor Girls' Home

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Muirton Boys' Home

No of Offices	Office	Classification	Grade	Remarks
1	Instructor 2			B23.
1	Instructor 1			B23.
2	Duty Officer	PTSG PX	1	B23.
2	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
2	Maid	LMO TS	2	
1	Handyman	LMO TS	1	

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Musgrave Girls' Home

No of Offices	Office	Classification	Grade	Remarks
1	Instructor			B23.
1	Records Officer 2	PIDG RIM	3	
4	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
1	Handyman	LMO TS	1	
2	Watchman	LMO TS	1	

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Places of Safety

Homestead

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 3			B18.
1	Assistant Superintendent			A21.
1	Teacher			B23.
4	Instructor 1			B23.
1	Administrator 1	GMG AM	1	
1	Social Work Aide 2	SWG SWA	2	
1	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
3	Attendant	LMO TS	2	
1	Watchman	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Family Services Division (Posts to be abolished when Vacant)

Places of Safety

Homestead

No of Offices	Office	Classification	Grade	Remarks
1	Duty Officer	PTSG PX	1	
1	Driver 1	LMO DR	1	
1	Handyman	LMO TS	1	

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Copse

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 3			A18.
1	Superintendent 1			A20.
1	Teacher			B23.
1	Instructor 2			B23.
1	Instructor 1			B23.
1	Duty Officer	PTSG PX	1	
1	Administrator 1	GMG AM	1	
1	Social Work Aide 2	SWG SWA	2	
1	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
2	Attendant	LMO TS	2	
1	Driver 1	LMO DR	1	

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Glenhope

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Superintendent			A21.
1	Teacher			B23.
1	Instructor 2			B23.
1	Instructor 1			B23.
1	Administrator 1	GMG AM	1	
2	Social Work Aide 2	SWG SWA	2	
2	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
2	Attendant	LMO TS	2	
1	Handyman	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Family Services Division (Posts to be abolished when Vacant)

Places of Safety

Glenhope Nursery

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 2			A19.
1	Records Officer 2	PIDG RIM	3	
3	Assistant Nurse 1	NPG EAN	1	
8	Nurse Aide	TSS HS	1	
1	Handyman	LMO TS	1	
1	Cook	LMO TS	3	
2	Attendant	LMO TS	2	

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Granville

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 2			A19.
1	Assistant Superintendent			A21.
1	Teacher			B23.
2	Instructor 1			B23.
1	Administrator 1	GMG AM	1	
1	Handyman	LMO TS	1	
2	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	

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St. Augustine

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Superintendent			A21.
2	Instructor 1			B23
1	Duty Officer	PTSG PX	1	
1	Administrator 1	GMG AM	1	
1	Social Work Aide 2	SWG SWA	2	
1	Cook	LMO TS	3	
3	Attendant	LMO TS	2	
1	Handyman	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Family Services Division (Posts to be abolished when Vacant)

Places of Safety

Blossom Gardens

No of Offices	Office	Classification	Grade	Remarks
5	Assistant Nurse 1	NPG EAN	1	
1	Records Officer 2	PIDG RIM	3	
1	Cook	LMO TS	3	
4	Attendant	LMO TS	2	

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Marigold Childcare Centre

No of Offices	Office	Classification	Grade	Remarks
2	Assistant Nurse 1	NPG EAN	1	
7	Nurse Aide	TSS HS	1	
1	Records Officer 2	PIDG RIM	3	
1	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
3	Attendant	LMO TS	2	
1	Handyman	LMO TS	1	

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109 **Total - Places of Safety**

225 **Total - Family Services Division (Posts to be abolished when Vacant)**

10823 **Total - Ministry Of Health**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Bellevue Hospital

Operation Of The Mental Hospital

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	
3	Consultant, Psychiatry	MDG MO	4	
3	Senior Resident	MDG MO	3	
2	Resident	MDG MO	2	
1	Dental Surgeon 2	MDG DS	2	
6	Junior Resident	MDG MO	1	
1	Chief Executive Officer	GMG SEG	5	
1	Hospital Administrator 5	GMG SEG	1	
1	Hospital Administrator 2	GMG PMA	3	
1	Senior Social Worker	SWG PS	3	
5	Medical Social Worker	SWG PS	2	
1	Administrator (Personnel)	GMG AM	3	
1	Purchasing Officer	GMG AM	1	
1	Clinical Psychologist 2	PMG ALH	3	
1	Clinical Psychologist 1	PMG ALH	2	
1	Dietitian 2	PMG ND	2	
1	Occupational Therapist 2	PMG OT	2	
1	EEG Technician	TSS MT	4	
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	3	
1	Diagnostic Radiographer 1	PMG RS	1	
2	Pharmacist	PMG PHS	1	
3	Occupational Therapist 1	PMG OT	1	
1	Assistant Dietitian	PMG NDT	2	
2	Dietetic Assistant	PMG NDT	1	
1	Matron 3	NPG RN	8	
2	Deputy Matron 3	NPG RN	7	
18	Nurse 3	NPG RN	4	
1	In-Service Education Officer 1	NPG RN	4	
28	Psychiatric Nurse 2	NPG RN	3	
141	Psychiatric Nurse 1	NPG RN	2	
10	Assistant Nurse	NPG EAN	2	
20	Enrolled Assistant Nurse	NPG EAN	2	
113	Assistant Nurse	NPG EAN	1	
1	Senior Dental Assistant	PMG DA	2	
1	Senior Pharmacy Technician	PMG PTS	2	
1	Needlework Instructor	TSS HS	3	
1	Woodwork Instructor	TSS HS	3	
149	Psychiatric Nursing Aide	TSS HS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Bellevue Hospital

Operation Of The Mental Hospital

No of Offices	Office	Classification	Grade	Remarks
1	Health Record Administrator 1	PIDG HR	3	
1	Health Record Technician	PIDG HR	2	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
3	Health Record Clerk	PIDG HR	1	
1	Storekeeper	PIDG RIM	3	
1	Assistant Storekeeper	PIDG RIM	2	
3	Store Clerk	PIDG RIM	1	
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Storekeeper 2	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
4	Secretary 1	OPS SS	1	
1	Machine Operator 1			
2	Machine Operator 1	LMO TS	2	
1	Telephone Operator	OPS TO	2	
1	Telephone Operator A	OPS TO	3	
3	Telephone Operator	OPS TO	1	
1	Security Officer 3	PTSG PX	3	
3	Security Officer 2	PTSG PX	2	
18	Security Officer 1	PTSG PX	1	
2	Security Officer 1			
1	Foreman	LMO TS	6	
6	Artisan	LMO TS	4	
17	Artisan	LMO TS	3	
3	Driver 2	LMO DR	2	
3	Driver 1	LMO DR	1	
1	Sideman	LMO TS	1	
1	Wagon Driver	LMO	1	
2	Groundsman	LMO TS	1	
4	Handyman			
1	Laundry Supervisor 2	LMO TS	4	
1	Sewing Room Supervisor	LMO TS	4	
1	Chief Sanitation Worker	LMO TS	4	
1	Supervisor (Sanitation)	LMO TS	3	
1	Linen Room Supervisor	LMO TS	3	
2	Laundry Supervisor 1	LMO TS	3	
2	Head Cook	LMO TS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Bellevue Hospital

Operation Of The Mental Hospital

No of Offices	Office	Classification	Grade	Remarks
24	Cook	LMO TS	3	
2	Cook			
50	Ward Attendant	TSS HS	2	
2	Mortuary Attendant	TSS HS	2	
5	Seamstress Class 2	LMO TS	3	
1	Linen Room Attendant	LMO TS	2	
1	Attendant	LMO TS	2	
7	Attendant	LMO TS	1	
6	Storeman	LMO TS	1	
1	Storeman			
1	Sanitation Worker	LMO TS	2	
15	Sanitation Worker	LMO TS	1	
5	Sanitation Worker			
69	Hospital Attendant	LMO TS	1	
5	Gate Attendant	LMO TS	1	

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Finance And Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Financial Controller	FMG AT	3	
1	Accountant	FMG AT	2	
1	Accountant	FMG AT	1	
1	Accounting Technician 1	FMG AT	1	
1	Reconciliation Clerk	FMG AC	2	
3	Accounting Clerk 2	FMG AC	2	
5	Accounting Clerk 1	FMG AC	1	
2	Cashier	FMG CS	1	
1	Data Processing Clerk	MIS IT	1	

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Ken Royes Rehabilitation Centre

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Matron 3	NPG RN	7	
1	Nurse 3	NPG RN	4	
2	Psychiatric Nurse 2	NPG RN	3	
7	Psychiatric Nurse 1	NPG RN	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Bellevue Hospital

Ken Royes Rehabilitation Centre

No of Offices	Office	Classification	Grade	Remarks
7	Assistant Nurse	NPG EAN	1	
5	Psychiatric Nurse Aide	TSS HS	2	
2	Security Officer 1			
1	Driver			
2	Ward Attendant	TSS HS	2	
1	Cook	LMO TS	3	

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873	Total - Bellevue Hospital
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Government Chemist

Analytical And Advisory Services

No of Offices	Office	Classification	Grade	Remarks
1	Government Chemist	SOG ST	10	
1	Deputy Government Chemist	SOG ST	8	
3	Senior Chemist	SOG ST	7	
6	Chemist 2	SOG ST	6	
3	Chemist 1	SOG ST	5	
1	Senior Chemist Technologist	SOG ST	4	
1	Chemist Technologist	SOG ST	3	
1	Records Officer	PIDG RIM	3	

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Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	

3

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG PMA	3	
1	Executive Officer 1	OPS CR	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	
1	Caretaker/Groundsman	LMO TS	2	
2	Laboratory Attendant	LMO TS	2	
1	Messenger	LMO TS	1	
2	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	

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34 **Total - Government Chemist**

41751 **Total Established Offices**

SCHEDULE PART I

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Mining and Telecommunications

Executive Office

(Posts transferred from the former Ministry of Energy, Mining & Telecommunications w.e.f. May 12, 2008).

No of Offices	Office	Classification	Remarks
61550	<i>Executive Secretary 2</i>	<i>OPS/SS 5</i>	
8734	<i>Executive Secretary 1</i>	<i>OPS/SS 4</i>	
9009	<i>Executive Secretary 1</i>	<i>OPS/SS 4</i>	
50852	<i>Principal Director</i>	<i>GMG/SEG 6</i>	
61551	<i>Executive Secretary 1</i>	<i>OPS/SS 4</i>	
9008	<i>Administrative Assistant</i>	<i>GMG/SEG 1</i>	
6	<i>Total - Executive Office</i>		

Policy, Planning and Development

No of Offices	Office	Classification	Remarks
7290	<i>Director</i>	<i>GMG/SEG 4</i>	
50913	<i>Director – Mine Development Mineral Lands</i>	<i>SOG/ST 8</i>	
58932	<i>Director, Mineral Economics & Mineral Promotion</i>	<i>SOG/ST 8</i>	
50915	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
4	<i>Total – Policy, Planning and Dev.</i>		

Ministry of Mining and Telecommunications
Policy, Planning and Development
Technology

No. of Posts	Post	Classification	Remarks
51226	<i>Director 4</i>	<i>GMG/SEG 4</i>	
53743	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
2	<i>Total - Technology</i>		

Post & Telecommunications
(Posts transferred from Ministry of Industry, Investment & Commerce with effect from May 12, 2008)

No. of Posts	Post	Classification	Remarks
9014	<i>Director 2</i>	<i>GMG/SEG 2</i>	<i>Posts transferred from the former Ministry of Industry & Commerce with effect from May 12, 2008.</i>
8933	<i>Secretary</i>	<i>OPS/SS 2</i>	
2	<i>Total – Post & Telecommunications</i>		

Ministry of Mining and Telecommunications
Mines & Geology

No. of Posts	Post	Classification	Remarks
8532	<i>Commissioner</i>	<i>SOG/ST 10</i>	
8536	<i>Executive Secretary 1</i>	<i>OPS/SS 4</i>	
8539	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
8540	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
4	<i>Total – Mines & Geology</i>		

Geology Branch

No. of Posts	Post	Classification	Remarks
8566	<i>Deputy Commissioner</i>	<i>SOG/ST 9</i>	
8537	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
2	<i>Total – Geology Branch</i>		

Economic Geology Section

No. of Posts	Post	Classification	Remarks
8572	<i>Director</i>	<i>SOG/ST 8</i>	
1	<i>Total – Economic Geology Section</i>		

Ministry of Mining and Telecommunications
Mines & Geology
Geology Branch
Metallic Minerals

No. of Posts	Post	Classification	Remarks
8573	<i>Senior Geologist</i>	<i>SOG/ST 6</i>	
8568	<i>Geologist</i>	<i>SOG/ST 5</i>	
2	<i>Total – Metallic Minerals</i>		

Industrial Minerals

No. of Posts	Post	Classification	Remarks
8576	<i>Senior Geologist</i>	<i>SOG/ST 6</i>	
8575	<i>Geologist</i>	<i>SOG/ST 5</i>	
8577	<i>Geologist</i>	<i>SOG/ST 5</i>	
8578	<i>Geologist Assistant 2</i>	<i>SOG/ST 2</i>	
4	<i>Total – Industrial Minerals</i>		

Ministry of Mining and Telecommunications
Mines and Geology
Research & Mapping

No. of Posts	Post	Classification	Remarks
8560	<i>Director, Research & Mapping</i>	<i>SOG/ST 8</i>	
1	<i>Total - Research & Mapping</i>		

Applied Research

No. of Posts	Post	Classification	Remarks
8567	<i>Senior Geologist</i>	<i>SOG/ST 6</i>	
8564	<i>Geologist Assistant 2</i>	<i>SOG/ST 2</i>	
8565	<i>Geologist Assistant 1</i>	<i>SOG/ST 1</i>	
3	<i>Total - Applied Research</i>		

Ministry of Mining and Telecommunications
Mines and Geology
Research & Mapping
Regional Mapping

No. of Posts	Post	Classification	Remarks
8561	<i>Senior Geologist</i>	<i>SOG/ST 6</i>	
8574	<i>Geologist</i>	<i>SOG/ST 5</i>	
8570	<i>Geological Assistant 2</i>	<i>SOG/ST 2</i>	
8571	<i>Geological Assistant</i>	<i>SOG/ST 1</i>	
4	<i>Total – Regional Mapping</i>		

Mines and Geology
Mining Branch

No. of Posts	Post	Classification	Remarks
8550	<i>Deputy Commissioner</i>	<i>SOG/ST 9</i>	
8538	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
2	<i>Total – Mining Branch</i>		

Ministry of Mining and Telecommunications
Mines and Geology
Accounts

No. of Posts	Post	Classification	Remarks
51225	<i>Accountant</i>	<i>FMG/PA 2</i>	
7353	<i>Payment Officer</i>	<i>FMG/AT 2</i>	
8541	<i>Cashier</i>	<i>FMG/CS 2</i>	
56653	<i>Accounting Technician 1</i>	<i>FMG/AT 1</i>	
4	<i>Total - Accounts</i>		

Mines and Geology
Information Technology

No. of Posts	Post	Classification	Remarks
7615	<i>Systems Analyst</i>	<i>MIS/IT 5</i>	
8569	<i>GIS/Client Support Officer</i>	<i>MIS/IT 4</i>	
8563	<i>GIS/Client Support Officer</i>	<i>MIS/IT 3</i>	
3	<i>Total – Information Technology</i>		

Ministry of Mining and Telecommunications
Mines and Geology
Mining Branch
Evaluation and Revenue Branch

No. of Posts	Post	Classification	Remarks
8584	<i>Director</i>	<i>SOG/ST 8</i>	
8585	<i>Senior Inspector</i>	<i>SOG/ST 7</i>	
8587	<i>Inspector 1</i>	<i>SOG/ST 5</i>	
8587	<i>Inspector 1</i>	<i>SOG/ST 5</i>	
8554	<i>Inspector 1</i>	<i>SOG/ST 5</i>	
5	<i>Total – Evaluation and Revenue Branch</i>		

Inspectorate Section

No. of Posts	Post	Classification	Remarks
8551	<i>Chief Inspector</i>	<i>SOG/ST 8</i>	
1	<i>Total – Inspectorate Section</i>		

Inspectorate Section
Safety and Environment Unit

No. of Posts	Post	Classification	Remarks
8556	Senior Inspector	SOG/ST 7	
8552	Inspector 2	SOG/ST 6	
8558	Inspector 2	SOG/ST 5	
8555	Inspector 1	SOG/ST 5	
4	Total – Safety and Environment Unit		

Ministry of Mining and Telecommunications
Mining Branch
Inspectorate Section
Mining Quarrying Unit

No. of Posts	Post	Classification	Remarks
8557	Senior Inspector	SOG/ST 7	
8553	Inspector 2	SOG/ST 6	
8559	Inspector 1	SOG/ST 5	
8586	Inspector 1	SOG/ST 5	
4	Total - Mining Quarrying Unit		

Ministry of Mining and Telecommunications
Mining Branch
Laboratory Services

No. of Posts	Post	Classification	Remarks
8579	<i>Chief Chemist</i>	<i>SOG/ST 8</i>	
8580	<i>Chemist (Neutron Activation Specialist)</i>	<i>SOG/ST 6</i>	
8581	<i>Senior Laboratory Technician</i>	<i>SOG/ST 4</i>	
8582	<i>Laboratory Assistant</i>	<i>SOG/ST 3</i>	
8583	<i>Laboratory Assistant</i>	<i>SOG/ST 3</i>	
5	<i>Total – Laboratory Services</i>		

Ministry of Mining and Telecommunications
Mines and Geology Division
Human Resource and Administration

No. of Posts	Post	Classification	Remarks
8533	<i>HR & Administrative Manager</i>	<i>GMG/SEG 1</i>	
1	<i>Total – Human Resource and Administration</i>		

Records Management

No. of Posts	Post	Classification	Remarks
8534	<i>Mining Registrar</i>	<i>PIDG/RIM 3</i>	
7565	<i>Records Officer 1</i>	<i>PIDG/RIM 2</i>	
2	<i>Total – Records Management</i>		

Office Management

No. of Posts	Post	Classification	Remarks
7400	<i>Office Manager</i>	<i>GMG/AM 2</i>	
8542	<i>Telephone Operator</i>	<i>OPS/TO 1</i>	
8543	<i>Driver 2</i>	<i>LMO/DR 2</i>	
56654	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
4	<i>Total – Office Management</i>		

Ministry of Mining and Telecommunications
Mines and Geology Division
Human Resource and Administration
Office Management

No. of Posts	Post	Classification	Remarks
8544	<i>Driver 1</i>	<i>LMO/DR 1</i>	
8545	<i>Driver 1</i>	<i>LMO/DR 1</i>	
8546	<i>Senior Attendant</i>	<i>LMO/TS 2</i>	
8547	<i>Attendant</i>	<i>LMO/TS 1</i>	
8548	<i>Attendant</i>	<i>LMO/TS 1</i>	
8549	<i>Gardener</i>	<i>LMO/TS 1</i>	
6			
10	<i>Total – Office Management</i>		

Mines and Geology Division
Public Education and Information

No. of Posts	Post	Classification	Remarks
7512	<i>Information/Public Education Supervisor</i>	<i>PIDG/IE 4</i>	
7528	<i>Library Assistant</i>	<i>PIDG/LA 1</i>	
56655	<i>Customer Service Officer</i>	<i>GMG/AM 1</i>	
3	<i>Total– Public Education and Information</i>		
79	<i>Total</i>		

SCHEDULE PART I

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy

Executive Office

(Posts transferred from the former Ministry of Energy, Mining & Telecommunications w.e.f. May 12, 2008).

No of Posts	Post	Classification	Remarks
8914	<i>Permanent Secretary</i>	<i>GMG/EMG 1</i>	
50609	<i>Executive Secretary 2</i>	<i>OPS/SS 5</i>	
50912	<i>Executive Secretary 2</i>	<i>OP./SS 5</i>	
50906	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	<i>Post [# 50906] of Executive Secretary 1 (OPS/SS 4) transferred from the former Ministry of Energy, Mining & Telecommunications, reclassified & red circled with effect from May 12, 2008.</i>
8755	<i>Administrative Assistant</i>	<i>GMG/SEG 1</i>	

Ministry of Energy

Executive Office

No of Posts	Post	Classification	Remarks
50855	<i>Receptionist</i>	<i>PIDG/RIM 2</i>	
61118	<i>Procurement Officer</i>	<i>GMG/SEG 2</i>	
2			
7	<i>Total - Executive Office</i>		

Legal Services

50616	<i>Senior Legal Officer</i>	<i>JLG/LO 4</i>	
9033	<i>Administrative Assistant</i>	<i>GMG/AM 2</i>	
2	<i>Total – Legal Services</i>		

Policy, Planning & Development

No of Posts	Post	Classification	Remarks
61119	<i>Corporate Planner</i>	<i>GMG/SEG 2</i>	
8732	<i>Administrative Assistant</i>	<i>GMG/AM 3</i>	
2	<i>Total –Policy Planning & Development</i>		

Policy, Planning & Development
Communication/Public Relations Division

No of Posts	Post	Classification	Remarks
50710	<i>Director, Communication and Public Relations</i>	<i>MCG/IE 4</i>	
50908	<i>Information Officer</i>	<i>MCG/IE 2</i>	<i>Post of Communication Officer retitled with effect from January 2, 2008.</i>
8729	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
3	<i>Total - Communication/Public Relations Division</i>		

Electricity Division

No of Posts	Post	Classification	Remarks
8962	<i>Director</i>	<i>GMG/SEG 5</i>	
50380	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
8983	<i>Secretary</i>	<i>OPS/SS 1</i>	
3			

Electricity Division
Office Services

No of Posts	Post	Classification	Remarks
9054	<i>Office Manager</i>	<i>GMG/AM 2</i>	
8984	<i>Accounting Clerk 2</i>	<i>FMG/AC 2</i>	
8987	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
51139	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
8990	<i>Telephone Operator</i>	<i>OPS/TO 1</i>	
51140	<i>Driver 1</i>	<i>LMO/DR 1</i>	
9267	<i>Attendant</i>	<i>LMO/TS 1</i>	
9268	<i>Messenger</i>	<i>LMO/TS 1</i>	
8	<i>Total 8</i>		

Head Office (Kingston)

Post No	Post	Classification	Remarks
8963	<i>Executive Engineer</i>	<i>SOG/ST 8</i>	
8965	<i>Engineer</i>	<i>SOG/ST 7</i>	
8966	<i>Engineer</i>	<i>SOG/ST 7</i>	
8967	<i>Engineer</i>	<i>SOG/ST 7</i>	
9013	<i>Engineer</i>	<i>SOG/ST 7</i>	
5			

Electricity Division
Head Office (Kingston)

No of Posts	Post	Classification	Remarks
8971	<i>Electrical Inspector 2</i>	<i>SOG/ST 4</i>	
8973	<i>Electrical Inspector 1</i>	<i>SOG/ST 3</i>	
8974	<i>Electrical Inspector 1</i>	<i>SOG/ST 3</i>	
8975	<i>Electrical Inspector 1</i>	<i>SOG/ST 3</i>	
8988	<i>Technical Assistant</i>	<i>SOG/ST 2</i>	
8991-5	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
56401	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
56402	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
56403	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
56404	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
61121	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
61122	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
61123	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
17	Total		
22	Total - Head Office (Kingston)		

Electricity Division
Sub Office 1 (Mandeville)

No of Posts	Post	Classification	Remarks
8970	<i>Electrical Inspector 3</i>	<i>SOG/ST 5</i>	
8998	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
8999	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
8981	<i>Secretary 1</i>	<i>OPS/SS 1</i>	
8985	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
9270	<i>Attendant</i>	<i>LMO/TS 1</i>	
6	<i>Total – Sub Office 1 (Mandeville)</i>		

Sub Office 2 (St. Ann)

No of Posts	Post	Classification	Remarks
8972	<i>Electrical Inspector 3</i>	<i>SOG/ST 5</i>	
9000	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
9002	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
8982	<i>Secretary 1</i>	<i>OPS/SS 1</i>	
8989	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
9269	<i>Attendant</i>	<i>LMO/TS 1</i>	
6	<i>Total– Sub Office 1 (St. Ann)</i>		

Electricity Division
Sub Office 3 (Montego Bay)

No of Posts	Post	Classification	Remarks
8964	<i>Executive Engineer</i>	<i>SOG/ST 8</i>	
8968	<i>Engineer</i>	<i>SOG/ST 7</i>	
8976	<i>Electrical Inspector 2</i>	<i>SOG/ST 4</i>	
8977	<i>Electrical Inspector 1</i>	<i>SOG/ST 3</i>	
8978	<i>Electrical Inspector 1</i>	<i>SOG/ST 3</i>	
8996	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
8997	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
9001	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
8979	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
8980	<i>Secretary 1</i>	<i>OPS/SS 1</i>	
8986	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
9266	<i>Attendant</i>	<i>LMO/TS 1</i>	
12			
57	<i>Total – Electricity Division</i>		

Ministry of Energy Technology

No of Posts	Post	Classification	Remarks
58106	Webmaster /Multimedia Specialist	MIS/IT 4	
58107	Web Programmer	MIS/IT 3	
8763	Systems Support Specialist	MIS/IT 3	
3	Total – Technology		

Internal Audit

No of Posts	Post	Classification	Remarks
8735	Chief Internal Auditor	FMG/AS 4	
8728	Senior Auditor	FMG/AS 3	
50622	Auditor	FMG/AS 2	
9029	Auditor	FMG/AS 2	
61120	Assistant Auditor	FMG/AS 1	
8721	Senior Secretary	OPS/SS 3	
6	Total – Internal Audit		

Ministry of Energy
Human Resource Management and Administration

No of Posts	Post	Classification	Remarks
50653	<i>Senior Director</i>	<i>GMG/SEG 5</i>	
50654	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
2	<i>Total – Human Resource Management and Administration</i>		

Human Resource Management and Administration
Typing Pool

No of Posts	Post	Classification	Remarks
50701-2	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
50703-6	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
50707-8	<i>Secretary 1</i>	<i>OPS/SS 1</i>	
8	<i>Total – Typing Pool</i>		

Ministry of Energy
Human Resource Management and Administration
Personnel

No of Posts	Post	Classification	Remarks
50655	<i>Director 2</i>	<i>GMG/SEG 2</i>	
150656	<i>Senior Personnel Officer</i>	<i>GMG/AM 4</i>	
50657	<i>Personnel Officer</i>	<i>GMGAM 3</i>	
8698	<i>Assistant Personnel Officer</i>	<i>GMG/AM 2</i>	
50658	<i>Administrator</i>	<i>GMG/AM 2</i>	
50659	<i>Records Officer 1</i>	<i>PIDG/RIM 2</i>	
8750	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
50660	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
50661	<i>Secretary 1</i>	<i>OPS/SS 1</i>	
9	<i>Total - Personnel</i>		

Industrial Relations Unit

No of Posts	Post	Classification	Remarks
50662	<i>Industrial Relations Officer</i>	<i>GMG/AM 3</i>	
1	<i>Total – Industrial Relations</i>		

Ministry of Energy
Human Resource Management and Administration
Training

No of Posts	Post	Classification	Remarks
50678	<i>Director 1</i>	<i>GMG/SEG 1</i>	
50679	<i>Training Officer</i>	<i>GMG/AM 3</i>	
2	<i>Total - Training</i>		

Information and Documentation Branch

No of Posts	Post	Classification	Remarks
7829	<i>Director 3</i>	<i>GMG/SEG 3</i>	
50672	<i>Librarian 3</i>	<i>PIDG/LB 3</i>	
50673	<i>Senior Library Assistant</i>	<i>PIDG/LA 2</i>	
50674	<i>Library Assistant</i>	<i>PIDG/LA 1</i>	
4	<i>Total – Information and Documentation Branch</i>		

Ministry of Energy
Human Resource Management and Administration
Information and Documentation Branch
Registry

No of Posts	Post	Classification	Remarks
50665	<i>Registrar</i>	<i>PIDG/RIM 3</i>	
50666	<i>Records Officer 1</i>	<i>PIDG/RIM 2</i>	
50671	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
8733	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
9273	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
5	<i>Total – Registry</i>		

Ministry of Energy
Human Resource Management and Administration
Information and Documentation Branch
Office Management and Transportation

No of Posts	Post	Classification	Remarks
50680	<i>Director</i>	<i>GMG/SEG 1</i>	
50681	<i>Administrator</i>	<i>GMG/AM 3</i>	
50682-3	<i>Records Officer 2</i>	<i>PIDG/RIM 3</i>	
50684-5	<i>Telephone Operator</i>	<i>OPS/TO 1</i>	
50686-91	<i>Driver 1</i>	<i>LMO/DR 1</i>	
50692-3	<i>Attendant 2</i>	<i>LMO/TS 2</i>	
50695	<i>Attendant</i>	<i>LMO/TS 1</i>	
50697-50700	<i>Attendant</i>	<i>LMO/TS 1</i>	
50696	<i>Messenger</i>	<i>LMO/TS 1</i>	
50694	<i>Messenger</i>	<i>LMO/TS 1</i>	
21	<i>Total – Registry</i>		

Finance and Accounts

No of Posts	Post	Classification	Remarks
50625	<i>Principal Finance Officer</i>	<i>FMG/PA 5</i>	
51228	<i>Financial Analyst</i>	<i>FMG/PA 3</i>	

Ministry of Energy Finance and Accounts

No of Posts	Post	Classification	Remarks
51227	Manager, Financial Management & Information Systems	FMG/AT 3	
50626	Senior Secretary	OPS/SS 3	
2			
4	<i>Total – Finance and Accounts</i>		

Finance and Accounts Budget

No of Posts	Post	Classification	Remarks
50627	Director, Budget	FMG/PA 2	
50628	Budget Officer	FMG/AT 2	
2	<i>Total - Budget</i>		

Ministry of Energy
Finance and Accounts
Expenditure Control and Accounts Branch

No of Posts	Post	Classification	Remarks
50629	Director	FMG/PA 3	
1	Total – Expenditure Control and Accounts		

Finance and Accounts
Salaries

No of Posts	Post	Classification	Remarks
50631	Accounting Technician 3	FMG/AT 3	
50632	Accounting Technician 2	FMG/AT 2	
589911	Accounting Technician 1	FMG/AT 1	
3	Total - Salaries		

Ministry of Energy
Finance and Accounts
Payments

No of Posts	Post	Classification	Remarks
50630	<i>Director</i>	<i>FMG/PA 1</i>	
50636	<i>Accounting Technician 3</i>	<i>FMG/AT 3</i>	
50637	<i>Accounting Technician 2</i>	<i>FMG/AT 2</i>	
50638	<i>Accounting Technician 1</i>	<i>FMG/AT 1</i>	
50639	<i>Accounting Clerk 2</i>	<i>FMG/AC 2</i>	
58992	<i>Accounting Clerk 2</i>	<i>FMG/AC 2</i>	
50640	<i>Cashier</i>	<i>FMG/CS 1</i>	
7	<i>Total – Payments</i>		

Ministry of Energy
Finance and Accounts
Commitment Control

No of Posts	Post	Classification	Remarks
50642	<i>Commitment Control Officer</i>	<i>FMG/AT 3</i>	
1	<i>Total – Commitment Control</i>		

Finance and Accounts
Final Accounts

No of Posts	Post	Classification	Remarks
50643	<i>Accounting Technician 3</i>	<i>FMG/AT 3</i>	
50644	<i>Accounting Technician 1</i>	<i>FMG/AT 1</i>	
50645	<i>Accounting Technician 1</i>	<i>FMG/AT 1</i>	
3	<i>Total – Final Accounts</i>		
21	<i>Total – Finance & Accounts</i>		

Ministry of Energy
Energy Monitoring Division

No. of Posts	Post	Classification	Remarks
8960	<i>Senior Director, Energy</i>	<i>GMG/SEG 6</i>	
8934	<i>Executive Secretary 1</i>	<i>OPS/SS 4</i>	
8961	<i>Administrator</i>	<i>GMG/AM 4</i>	
3	<i>Total – Energy Monitoring Division</i>		

Energy Monitoring Division
Energy Economics

No. of Posts	Post	Classification	Remarks
9004	<i>Director 2</i>	<i>SOG/ST 8</i>	
9005	<i>Director 1</i>	<i>SOG/ST 7</i>	
9006	<i>Senior Economist</i>	<i>SOG/ST 7</i>	
8932	<i>Data & Quality Control Officer</i>	<i>MIS/IT 3</i>	
50914	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
5	<i>Total – Energy Economics</i>		

Ministry of Energy
Energy Monitoring Division
Energy, Planning & Renewable

No. of Posts	Post	Classification	Remarks
9012	<i>Senior Engineer</i>	<i>SOG/ST 7</i>	
8959	<i>Health Safety & Environment Engineer</i>	<i>SOG/ST 7</i>	
2	<i>Total – Energy, Planning & Renewable</i>		

SCHEDULE PART I

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy, Mining & Telecommunications
(Posts from the former Ministry of Mining & Energy
Executive Management

No of Posts	Post	Classification	Remarks
7289	<i>Director General</i>		
1	<i>Total - Executive Management</i>		

(Post from the former Ministry of Public Utilities & Transport)
Energy Economics

No of Posts	Post	Classification	Remarks
9010	<i>Stenographer</i>	<i>OPS/SS 2</i>	
1	<i>Total – Energy Economics</i>		

(Post from the former Ministry of Public Utilities & Transport)
Technology Division

50650	<i>Systems Administrator</i>	<i>MIS/IT 5</i>	
1	<i>Total – Technology Division</i>		
3	Total – Ministry of Energy, Mining & Telecommunications		

APPENDIX TO PART I OF SCHEDULE

In Part I of this Schedule, the Symbols set out in the first column hereunder shall have the meanings specified in relation thereto in the second column

Keys to Symbols	with effect from 1st April, 2006	With effect from 1st April, 2007	With effect from 1st April, 2008	With effect from 1st April, 2009
A1 Entitled to Housing Allowance of	\$768,000 p.a.	\$821,760 p.a.		
A2 Entitled to Housing Allowance of	--	--	\$834,600 p.a.	\$893,022 p.a.
A3 Entitled to Housing Allowance of	--	--	\$746,325 p.a.	\$798,568 p.a.
A4 Entitled to Housing Allowance of	--	--	\$644,809 p.a.	\$689,945 p.a.
A5 Entitled to Housing Allowance of	--	--	\$595,455 p.a.	\$637,137 p.a.
A6 Entitled to Housing Allowance of	--	--	\$575,192 p.a.	\$615,455 p.a.
A7 Entitled to Housing Allowance of	--	--	\$534,709 p.a.	\$572,138 p.a.
A8 Entitled to Housing Allowance of	--	--	\$513,600 p.a.	\$549,552 p.a.
A9 Entitled to Housing Allowance of	--	--	\$457,613 p.a.	\$489,645 p.a.
A10 Entitled to Housing Allowance of	--	--	\$392,868 p.a.	\$420,368 p.a.
A11 Entitled to Housing Allowance of	--	--	\$385,200 p.a.	\$412,164 p.a.
A12 Entitled to Housing Allowance of	--	--	\$354,384 p.a.	\$379,191 p.a.
A13 Entitled to Housing Allowance of	--	--	\$331,272 p.a.	\$354,461 p.a.

Keys to Symbols	with effect from 1st April, 2006	With effect from 1st April, 2007	With effect from 1st April, 2008	With effect from 1st April, 2009
A14 Entitled to Housing Allowance of	--	--	\$308,160 p.a.	\$329,731 p.a.
A15 Entitled to Housing Allowance of	--	--	\$282,646 p.a.	\$302,431 p.a.
A16 Entitled to Housing Allowance of	--	--	\$266,073 p.a.	\$284,698 p.a.
A17 Entitled to Housing Allowance of	--	--	\$234,564 p.a.	\$250,984 p.a.
A18 Entitled to Housing Allowance of	--	\$217,336 p.a.	\$249,936 p.a.	\$267,431 p.a.
A19 Entitled to Housing Allowance of	--	\$194,067 p.a.	\$223,177 p.a.	\$238,799 p.a.
A20 Entitled to Housing Allowance of	--	\$173,131 p.a.	\$199,101 p.a.	\$213,038 p.a.
A21 Entitled to Housing Allowance of	--	\$138,815 p.a.	\$159,637 p.a.	\$170,812 p.a.

		With effect from 1st October, 1999	With effect from 1st April, 2008	With effect from 1st September, 2008	With effect from 1st April, 2009
B1	Entitled to Duty Allowance of	\$370,896 p.a.	-	-	-
B2	Entitled to Duty Allowance of	-	\$349,091 p.a.	-	\$373,527 p.a.
B3	Entitled to Duty Allowance of	-	\$317,355 p.a.	-	\$339,570 p.a.
B4	Entitled to Duty Allowance of	\$234,732 p.a.	-	-	-
B5	Entitled to Duty Allowance of	-	\$230,804 p.a.	-	\$246,960 p.a.
B6	Entitled to Duty Allowance of	-	\$230,769 p.a.	-	\$246,923 p.a.
B7	Entitled to Duty Allowance of	-	\$185,834 p.a.	-	\$198,843 p.a.
B8	Entitled to Duty Allowance of	-	\$176,813 p.a.	-	\$189,190 p.a.
B9	Entitled to Duty Allowance of	-	\$152,495 p.a.	-	\$163,170 p.a.
B10	Entitled to Duty Allowance of	-	\$149,684 p.a.	-	\$160,162 p.a.
B11	Entitled to Duty Allowance of	-	-	\$130,116 p.a.	\$139,224 p.a.
B12	Entitled to Duty Allowance of	-	\$126,754 p.a.	-	\$135,627 p.a.
B13	Entitled to Duty Allowance of	-	\$117,876 p.a.	-	\$126,127 p.a.
B14	Entitled to Duty Allowance of	-	\$111,984 p.a.	-	-

		With effect from 1st October, 1999	With effect from 1st April, 2008	With effect from 1st September, 2008	With effect from 1st April, 2009
B15	Entitled to Duty Allowance of	-	\$105,053 p.a.	-	\$112,466 p.a.
B16	Entitled to Duty Allowance of	-	\$104,969 p.a.	-	\$112,316 p.a.
B17	Entitled to Duty Allowance of	-	\$104,911 p.a.	-	\$112,255 p.a.
B18	Entitled to Duty Allowance of	-	\$104,598 p.a.	-	-
B19	Entitled to Duty Allowance of	-	\$102,233 p.a.	-	\$109,387 p.a.
B20	Entitled to Duty Allowance of	-	-	\$96,360 p.a.	\$103,500 p.a.
B21	Entitled to Duty Allowance of	-	\$92,300 p.a.	-	-
B22	Entitled to Duty Allowance of	-	\$87,201 p.a.	-	\$93,305 p.a.
B23	Entitled to Duty Allowance of	-	\$75,480 p.a.	-	\$80,000 p.a.
B24	Entitled to Duty Allowance of	-	\$70,186 p.a.	-	\$75,100 p.a.
B25	Entitled to Duty Allowance of	-	\$68,828 p.a.	-	\$73,456 p.a.
B26	Entitled to Duty Allowance of	-	\$58,814 p.a.	-	\$62,930 p.a.
B27	Entitled to Duty Allowance of	-	\$51,924 p.a.	-	\$55,558 p.a.
B28	Entitled to Duty Allowance of	-	\$42,039 p.a.	-	\$44,982 p.a.
B29	Entitled to Duty Allowance of	-	\$35,295 p.a.	-	\$37,765 p.a.
C	Receive Library Allowance of	-	\$163,875 p.a.	-	-
D	Receive Robing/Apparel Allowance of	-	\$112,556 p.a.	-	-
E	Receive Foreign Service Allowances.	-	Varies with location		

**SCHEDULE
PART II
LIST OF SALARY GROUPS AND GRADES**

**PUBLIC MANAGEMENT CATEGORY
GENERAL MANAGEMENT GROUP (GMG)**

Executive Management Group (GMG/EMG)

FINANCIAL SECRETARY
CABINET SECRETARY
AUDITOR GENERAL
PERMANENT SECRETARY

With Effect From 1/4/2008	\$4,389,407	\$4,499,143	\$4,611,621	\$4,726,912	\$4,845,084	\$4,966,212	\$5,090,367	\$5,217,626	\$5,348,067	\$5,481,768 p.a.
With Effect From 1/4/2009	\$4,696,666	\$4,814,083	\$4,934,435	\$5,057,795	\$5,184,240	\$5,313,846	\$5,446,693	\$5,582,860	\$5,722,431	\$5,865,492 p.a.

Chief Technical Director (GMG/CTD)

With Effect From 1/4/2008	\$4,389,407	\$4,499,143	\$4,611,621	\$4,726,912	\$4,845,084	\$4,966,212	\$5,090,367	\$5,217,626 p.a.
With Effect From 1/4/2009	\$4,696,666	\$4,814,083	\$4,934,435	\$5,057,795	\$5,184,240	\$5,313,846	\$5,446,693	\$5,582,860 p.a.

Senior Executive Group (GMG/SEG)

GMG/SEG 6

With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.

GMG/SEG 5

With Effect From 1/4/2008	\$2,720,201	\$2,788,206	\$2,857,911	\$2,929,359	\$3,002,593	\$3,077,658	\$3,154,599	\$3,233,464 p.a.
With Effect From 1/4/2009	\$2,910,615	\$2,983,380	\$3,057,965	\$3,134,414	\$3,212,774	\$3,293,094	\$3,375,421	\$3,459,806 p.a.

GMG/SEG 4

With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,347	\$2,676,630	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.

GENERAL MANAGEMENT GROUP (GMG) (Cont'd)

Senior Executive Group (GMG/SEG) (Cont'd)

GMG/SEG 3

With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.

GMG/SEG 2

With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.

GMG/SEG 1

With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.

Programme Management and Administration (GMG/PMA)

GMG/PMA 5

With Effect From 1/4/2008	\$829,118	\$849,846	\$871,092	\$892,869	\$915,191	\$938,071	\$961,522	\$985,561 p.a.
With Effect From 1/4/2009	\$887,156	\$909,335	\$932,068	\$955,370	\$979,254	\$1,003,736	\$1,028,829	\$1,054,550 p.a.

GMG/PMA 4

With Effect From 1/4/2008	\$708,257	\$725,964	\$744,113	\$762,716	\$781,784	\$801,328	\$821,361	\$841,895 p.a.
With Effect From 1/4/2009	\$757,835	\$776,781	\$796,201	\$816,106	\$836,509	\$857,421	\$878,857	\$900,828 p.a.

GMG/PMA 3

With Effect From 1/4/2008	\$604,274	\$619,381	\$634,866	\$650,737	\$667,006	\$683,681	\$700,773	\$718,292 p.a.
With Effect From 1/4/2009	\$646,574	\$662,738	\$679,306	\$696,289	\$713,696	\$731,539	\$749,827	\$768,573 p.a.

GMG/PMA 2

With Effect From 1/4/2008	\$514,616	\$527,481	\$540,668	\$554,185	\$568,040	\$582,241	\$596,797	\$611,716 p.a.
With Effect From 1/4/2009	\$550,639	\$564,405	\$578,515	\$592,978	\$607,802	\$622,997	\$638,572	\$654,537 p.a.

GMG/PMA 1

With Effect From 1/4/2008	\$444,429	\$455,540	\$466,928	\$478,601	\$490,566	\$502,831	\$515,401	\$528,286 p.a.
With Effect From 1/4/2009	\$475,539	\$487,428	\$499,613	\$512,104	\$524,906	\$538,029	\$551,479	\$565,266 p.a.

GENERAL MANAGEMENT GROUP (GMG) (Cont'd)

Administrative Management Series (GMG/AM)

GMG/AM 4

With Effect From 1/4/2008	\$1,049,683	\$1,075,925	\$1,102,823	\$1,130,394	\$1,158,654	\$1,187,620	\$1,217,311	\$1,247,743 p.a.
With Effect From 1/4/2009	\$1,123,161	\$1,151,240	\$1,180,021	\$1,209,522	\$1,239,760	\$1,270,754	\$1,302,522	\$1,335,086 p.a.

GMG/AM 3

With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.

GMG/AM 2

With Effect From 1/4/2008	\$701,744	\$719,287	\$737,270	\$755,701	\$774,594	\$793,959	\$813,808	\$834,153 p.a.
With Effect From 1/4/2009	\$750,866	\$769,638	\$788,878	\$808,600	\$828,815	\$849,536	\$870,774	\$892,544 p.a.

GMG/AM 1

With Effect From 1/4/2008	\$573,086	\$587,414	\$602,099	\$617,151	\$632,580	\$648,395	\$664,605	\$681,220 p.a.
With Effect From 1/4/2009	\$613,202	\$628,533	\$644,246	\$660,352	\$676,861	\$693,782	\$711,127	\$728,905 p.a.

Court Administration Series (GMG/CAS)

GMG/CAS 3

With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.

GMG/CAS 2

With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.

GMG/CAS 1

With Effect From 1/4/2008	\$975,287	\$999,670	\$1,024,661	\$1,050,278	\$1,076,535	\$1,103,448	\$1,131,034	\$1,159,310 p.a.
With Effect From 1/4/2009	\$1,043,558	\$1,069,646	\$1,096,388	\$1,123,797	\$1,151,892	\$1,180,690	\$1,210,207	\$1,240,462 p.a.

GENERAL MANAGEMENT GROUP (GMG) (Cont'd)

Education Officer Series (GMG/EO)

GMG/EO 5

With Effect From 1/4/2008	\$3,257,851	\$3,339,297	\$3,422,780	\$3,508,349	\$3,596,058	\$3,685,959	\$3,778,108	\$3,872,561 p.a.
With Effect From 1/4/2009	\$3,485,901	\$3,573,048	\$3,662,374	\$3,753,934	\$3,847,782	\$3,943,977	\$4,042,576	\$4,143,640 p.a.

GMG/EO 4

With Effect From 1/4/2008	\$2,875,645	\$2,947,536	\$3,021,225	\$3,096,755	\$3,174,174	\$3,253,529	\$3,334,867	\$3,418,238 p.a.
With Effect From 1/4/2009	\$3,076,940	\$3,153,864	\$3,232,710	\$3,313,528	\$3,396,366	\$3,481,276	\$3,568,307	\$3,657,515 p.a.

GMG/EO 3

With Effect From 1/4/2008	\$2,319,212	\$2,377,192	\$2,436,622	\$2,497,538	\$2,559,976	\$2,623,975	\$2,689,575	\$2,756,814 p.a.
With Effect From 1/4/2009	\$2,481,557	\$2,543,596	\$2,607,186	\$2,672,365	\$2,739,174	\$2,807,654	\$2,877,845	\$2,949,791 p.a.

GMG/EO 2

With Effect From 1/4/2008	\$2,062,548	\$2,114,112	\$2,166,964	\$2,221,139	\$2,276,667	\$2,333,584	\$2,391,923	\$2,451,721 p.a.
With Effect From 1/4/2009	\$2,206,926	\$2,262,100	\$2,318,652	\$2,376,618	\$2,436,034	\$2,496,935	\$2,559,358	\$2,623,342 p.a.

GMG/EO 1

With Effect From 1/4/2008	\$1,274,292	\$1,306,149	\$1,338,803	\$1,372,273	\$1,406,580	\$1,441,744	\$1,477,788	\$1,514,733 Q.B.
	\$1,750,027	\$1,793,778	\$1,838,623	\$1,884,588	\$1,931,703	\$1,979,995	\$2,029,495	\$2,080,233 p.a.
With Effect From 1/4/2009	\$1,363,492	\$1,397,580	\$1,432,519	\$1,468,332	\$1,505,041	\$1,542,667	\$1,581,233	\$1,620,764 Q.B.
	\$1,872,529	\$1,919,343	\$1,967,326	\$2,016,509	\$2,066,922	\$2,118,595	\$2,171,560	\$2,225,849 p.a.

FISCAL MANAGEMENT GROUP (FMG)

Professional Accounting Series (FMG/PA)

FMG/PA 5								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.

FMG/PA 4								
With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,347	\$2,676,630	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.

FMG/PA 3								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.

FMG/PA 2								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.

FMG/PA 1								
With Effect From 1/4/2008	\$977,509	\$1,001,947	\$1,026,996 PB	\$1,181,045	\$1,210,571	\$1,240,835	\$1,271,856	\$1,303,653 p.a.
With Effect From 1/4/2009	\$1,045,935	\$1,072,083	\$1,098,885 PB	\$1,263,718	\$1,295,311	\$1,327,694	\$1,360,886	\$1,394,908 p.a.

Audit Series (FMG/AS)

FMG/AS 7								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.

FMG/AS 6								
With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,347	\$2,676,630	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.

FMG/AS 5								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.

FISCAL MANAGEMENT GROUP (FMG) (Cont'd)

Audit Series (FMG/AS) (Cont'd)

FMG/AS 4								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
FMG/AS 3								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
FMG/AS 2								
With Effect From 1/4/2008	\$983,347	\$1,007,930	\$1,033,129	\$1,058,957	\$1,085,431	\$1,112,566	\$1,140,381	\$1,168,890 p.a.
With Effect From 1/4/2009	\$1,052,181	\$1,078,485	\$1,105,448	\$1,133,084	\$1,161,411	\$1,190,446	\$1,220,207	\$1,250,712 p.a.
FMG/AS 1								
With Effect From 1/4/2008	\$701,578	\$719,118	\$737,096	\$755,523	\$774,411	\$793,771	\$813,616	\$833,956 p.a.
With Effect From 1/4/2009	\$750,689	\$769,456	\$788,692	\$808,410	\$828,620	\$849,335	\$870,569	\$892,333 p.a.

Audit Clerk Series (FMG/AUC)

FMG/AUC 1								
With Effect From 1/4/2008	\$440,551	\$451,565	\$462,854	\$474,425 QB	\$588,288	\$602,995	\$618,070	\$633,521 p.a.
With Effect From 1/4/2009	\$471,390	\$483,175	\$495,254	\$507,635 QB	\$629,468	\$645,204	\$661,334	\$677,868 p.a.

Accounting Technician Series (FMG/AT)

FMG/AT 3								
With Effect From 1/4/2008	\$825,226	\$845,857	\$867,003	\$888,678	\$910,895	\$933,668	\$957,009	\$980,935 p.a.
With Effect From 1/4/2009	\$882,992	\$905,067	\$927,694	\$950,886	\$974,658	\$999,024	\$1,024,000	\$1,049,600 p.a.
FMG/AT 2								
With Effect From 1/4/2008	\$647,951	\$664,150	\$680,754	\$697,773	\$715,217	\$733,098	\$751,425	\$770,211 p.a.
With Effect From 1/4/2009	\$693,308	\$710,641	\$728,407	\$746,617	\$765,282	\$784,414	\$804,025	\$824,125 p.a.

FISCAL MANAGEMENT GROUP (FMG) (Cont'd)

Accounting Technician Series (FMG/AT) (Cont'd)

FMG/AT 1								
With Effect From 1/4/2008	\$555,340	\$569,223	\$583,454	\$598,040	\$612,991	\$628,316	\$644,024	\$660,124 p.a.
With Effect From 1/4/2009	\$594,213	\$609,069	\$624,295	\$639,903	\$655,900	\$672,298	\$689,105	\$706,333 p.a.

Accounting Clerk Series (FMG/AC)

FMG/AC 2								
With Effect From 1/4/2008	\$521,626	\$534,667	\$548,034	\$561,734	\$575,778	\$590,172	\$604,926	\$620,050 p.a.
With Effect From 1/4/2009	\$558,140	\$572,094	\$586,396	\$601,056	\$616,082	\$631,484	\$647,271	\$663,453 p.a.

FMG/AC 1								
With Effect From 1/4/2008	\$437,419	\$448,354	\$459,563	\$471,052	\$482,828	\$494,899	\$507,271	\$519,953 p.a.
With Effect From 1/4/2009	\$468,038	\$479,739	\$491,732	\$504,026	\$516,626	\$529,542	\$542,780	\$556,350 p.a.

Cashier Series (FMG/CS)

FMG/CS 2								
With Effect From 1/4/2008	\$484,753	\$496,871	\$509,293	\$522,026	\$535,076	\$548,453	\$562,164	\$576,219 p.a.
With Effect From 1/4/2009	\$518,685	\$531,652	\$544,944	\$558,567	\$572,532	\$586,845	\$601,516	\$616,554 p.a.

FMG/CS 1								
With Effect From 1/4/2008	\$418,030	\$428,480	\$439,192	\$450,172	\$461,426	\$472,962	\$484,786	\$496,906 p.a.
With Effect From 1/4/2009	\$447,292	\$458,474	\$469,936	\$481,684	\$493,726	\$506,069	\$518,721	\$531,689 p.a.

FISCAL MANAGEMENT GROUP (FMG) (Cont'd)

FINANCIAL ACCOUNTING AND AUDITING (FAA)

FAA 6

With Effect From 1/4/2001	\$434,638	\$445,504	\$456,641	\$468,057	\$479,759	\$491,753	\$504,047	\$516,648 p.a.
With Effect From 1/4/2002	\$490,075	\$502,327	\$514,886	\$527,758	\$540,952	\$554,475	\$568,337	\$582,546 p.a.

FAA 5

With Effect From 1/4/2001	\$340,345	\$348,854	\$357,575	\$366,515	\$375,677	\$385,069	\$394,696	\$404,563 p.a.
With Effect From 1/4/2002	\$392,011	\$401,811	\$411,857	\$422,153	\$432,707	\$443,525	\$454,613	\$465,978 p.a.

FAA 4

With Effect From 1/4/2001	\$294,003	\$301,353	\$308,887	\$316,609	\$324,524	\$332,637	\$340,953	\$349,477 p.a.
With Effect From 1/4/2002	\$343,815	\$352,410	\$361,221	\$370,251	\$379,507	\$388,995	\$398,720	\$408,688 p.a.

FAA 3

With Effect From 1/4/2001	\$253,972	\$260,321	\$266,830	\$273,500	\$280,338	\$287,346	\$294,530	\$301,893 p.a.
With Effect From 1/4/2002	\$302,183	\$309,738	\$317,481	\$325,418	\$333,554	\$341,892	\$350,440	\$359,201 p.a.

FAA 2

With Effect From 1/4/2001	\$203,966	\$209,065	\$214,292	\$219,649	\$225,140	\$230,769	\$236,538	\$242,451 p.a.
With Effect From 1/4/2002	\$250,177	\$256,431	\$262,842	\$269,413	\$276,148	\$283,052	\$290,128	\$297,381 p.a.

FAA 1

With Effect From 1/4/2001	\$167,805	\$172,000	\$176,300	\$180,708	\$185,225	\$189,856	\$194,602	\$199,467 p.a.
With Effect From 1/4/2002	\$212,569	\$217,884	\$223,331	\$228,914	\$234,637	\$240,503	\$246,515	\$252,678 p.a.

REGULATORY MANAGEMENT GROUP (RMG)

Revenue Agent Series (RMG/RA)

RMG/RA 4								
With Effect From 1/4/2001	\$730,961	\$749,235	\$767,966	\$787,165	\$806,844	\$827,015	\$847,691	\$868,883 p.a.
With Effect From 1/4/2002	\$798,251	\$818,208	\$838,663	\$859,629	\$881,120	\$903,148	\$925,727	\$948,870 p.a.
RMG/RA 3								
With Effect From 1/4/2001	\$598,058	\$613,010	\$628,335	\$644,043	\$660,144	\$676,648	\$693,564	\$710,903 p.a.
With Effect From 1/4/2002	\$660,033	\$676,533	\$693,447	\$710,783	\$728,553	\$746,766	\$765,436	\$784,571 p.a.
RMG/RA 2								
With Effect From 1/4/2001	\$478,447	\$490,408	\$502,668	\$515,235	\$528,116	\$541,319	\$554,852	\$568,723 p.a.
With Effect From 1/4/2002	\$535,637	\$549,028	\$562,753	\$576,822	\$591,243	\$606,024	\$621,174	\$636,704 p.a.
RMG/RA 1								
With Effect From 1/4/2001	\$398,706	\$408,673	\$418,890	\$429,363	\$440,097	\$451,099	\$462,377	\$473,936 p.a.
With Effect From 1/4/2002	\$452,706	\$464,024	\$475,624	\$487,515	\$499,703	\$512,195	\$525,000	\$538,125 p.a.

Revenue Investigation Series (RMG/RI)

RMG/RI 2								
With Effect From 1/4/2001	\$628,360	\$644,069	\$660,170	\$676,675	\$693,592	\$710,931	\$728,705	\$746,922 p.a.
With Effect From 1/4/2002	\$691,546	\$708,835	\$726,556	\$744,720	\$763,338	\$782,421	\$801,982	\$822,031 p.a.
RMG/RI 1								
With Effect From 1/4/2001	\$502,688	\$515,255	\$528,137	\$541,340	\$554,874	\$568,746	\$582,964	\$597,538 p.a.
With Effect From 1/4/2002	\$560,848	\$574,869	\$589,241	\$603,972	\$619,071	\$634,548	\$650,411	\$666,672 p.a.

REGULATORY MANAGEMENT GROUP (RMG) (Cont'd)

Tax Administration (RMG/TA)

RMG/TA 11								
With Effect From 1/4/2008	\$4,389,407	\$4,499,143	\$4,611,621	\$4,726,912	\$4,845,084	\$4,966,212	\$5,090,367	\$5,217,626 p.a.
With Effect From 1/4/2009	\$4,696,666	\$4,814,083	\$4,934,435	\$5,057,795	\$5,184,240	\$5,313,846	\$5,446,693	\$5,582,860 p.a.
RMG/TA 10								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.
RMG/TA 9								
With Effect From 1/4/2008	\$2,720,201	\$2,788,206	\$2,857,911	\$2,929,358	\$3,002,593	\$3,077,658	\$3,154,600	\$3,233,464 p.a.
With Effect From 1/4/2009	\$2,910,615	\$2,983,380	\$3,057,965	\$3,134,413	\$3,212,774	\$3,293,094	\$3,375,421	\$3,459,807 p.a.
RMG/TA 8								
With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,346	\$2,676,631	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,637	\$2,659,503	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.
RMG/TA 7								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,429	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,994 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,099	\$2,141,326	\$2,194,859	\$2,249,731	\$2,305,974	\$2,363,623 p.a.
RMG/TA 6								
With Effect From 1/4/2008	\$1,524,969	\$1,563,094	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,496	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,323	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
RMG/TA 5								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,204	\$1,427,008	\$1,462,683	\$1,499,251 p.a.
RMG/TA 4								
With Effect From 1/4/2008	\$926,560	\$949,724	\$973,467	\$997,803	\$1,022,748	\$1,048,317	\$1,074,525	\$1,101,388 p.a.
With Effect From 1/4/2009	\$991,419	\$1,016,204	\$1,041,609	\$1,067,650	\$1,094,341	\$1,121,699	\$1,149,742	\$1,178,485 p.a.

REGULATORY MANAGEMENT GROUP (RMG) (Cont'd)

Tax Administration (RMG/TA) (Cont'd)

RMG/TA 3								
With Effect From 1/4/2008	\$778,858	\$798,330	\$818,288	\$838,745	\$859,714	\$881,207	\$903,237	\$925,818 p.a.
With Effect From 1/4/2009	\$833,378	\$854,213	\$875,568	\$897,457	\$919,894	\$942,891	\$966,463	\$990,625 p.a.
RMG/TA 2								
With Effect From 1/4/2008	\$661,862	\$678,408	\$695,369	\$712,753	\$730,572	\$748,836	\$767,557	\$786,746 p.a.
With Effect From 1/4/2009	\$708,192	\$725,897	\$744,044	\$762,645	\$781,712	\$801,254	\$821,286	\$841,818 p.a.
RMG/TA 1								
With Effect From 1/4/2008	\$538,007	\$551,457	\$565,243	\$579,374	\$593,859	\$608,705	\$623,923	\$639,521 p.a.
With Effect From 1/4/2009	\$575,667	\$590,059	\$604,810	\$619,931	\$635,429	\$651,315	\$667,598	\$684,287 p.a.

MANAGEMENT INFORMATION SYSTEM (MIS)

Electronic Data Processing Systems Administration (MIS/EDP)

MIS/EDP 6								
With Effect From 1/4/2001	\$886,012	\$908,163	\$930,867	\$954,138	\$977,992	\$1,002,442	\$1,027,503	\$1,053,190 p.a.
With Effect From 1/4/2002	\$959,505	\$983,493	\$1,008,080	\$1,033,282	\$1,059,114	\$1,085,592	\$1,112,732	\$1,140,550 p.a.
MIS/EDP 5								
With Effect From 1/4/2001	\$739,820	\$758,315	\$777,273	\$796,705	\$816,622	\$837,038	\$857,964	\$879,413 p.a.
With Effect From 1/4/2002	\$807,464	\$827,651	\$848,342	\$869,551	\$891,290	\$913,572	\$936,411	\$959,822 p.a.
MIS/EDP 4								
With Effect From 1/4/2001	\$562,618	\$576,684	\$591,101	\$605,878	\$621,025	\$636,551	\$652,465	\$668,776 p.a.
With Effect From 1/4/2002	\$623,175	\$638,754	\$654,723	\$671,091	\$687,869	\$705,065	\$722,692	\$740,759 p.a.
MIS/EDP 3								
With Effect From 1/4/2001	\$443,006	\$454,081	\$465,433	\$477,069	\$488,995	\$501,220	\$513,751	\$526,595 p.a.
With Effect From 1/4/2002	\$498,778	\$511,247	\$524,029	\$537,129	\$550,558	\$564,322	\$578,430	\$592,890 p.a.
MIS/EDP 2								
With Effect From 1/4/2001	\$357,506	\$366,444	\$375,605	\$384,995	\$394,620	\$404,485	\$414,598	\$424,963 p.a.
With Effect From 1/4/2002	\$409,859	\$420,105	\$430,608	\$441,373	\$452,407	\$463,717	\$475,310	\$487,193 p.a.
MIS/EDP 1								
With Effect From 1/4/2001	\$283,524	\$290,612	\$297,877	\$305,324	\$312,957	\$320,781	\$328,801	\$337,021 p.a.
With Effect From 1/4/2002	\$332,917	\$341,240	\$349,771	\$358,515	\$367,478	\$376,665	\$386,081	\$395,733 p.a.

Information Technology Group (MIS/IT)

MIS/IT 8								
With Effect From 1/4/2008	\$2,380,238	\$2,439,744	\$2,500,737	\$2,563,256	\$2,627,337	\$2,693,021	\$2,760,346	\$2,829,355 p.a.
With Effect From 1/4/2009	\$2,546,854	\$2,610,526	\$2,675,789	\$2,742,684	\$2,811,251	\$2,881,532	\$2,953,570	\$3,027,410 p.a.
MIS/IT 7								
With Effect From 1/4/2008	\$1,911,493	\$1,959,281	\$2,008,263	\$2,058,469	\$2,109,931	\$2,162,679	\$2,216,746	\$2,272,165 p.a.
With Effect From 1/4/2009	\$2,045,298	\$2,096,430	\$2,148,841	\$2,202,562	\$2,257,626	\$2,314,067	\$2,371,918	\$2,431,216 p.a.

MANAGEMENT INFORMATION SYSTEM (MIS) (Cont'd)

Information Technology Group (MIS/IT) (Cont'd)

MIS/IT 6								
With Effect From 1/4/2008	\$1,550,430	\$1,589,191	\$1,628,921	\$1,669,644	\$1,711,385	\$1,754,169	\$1,798,023	\$1,842,974 p.a.
With Effect From 1/4/2009	\$1,658,960	\$1,700,434	\$1,742,945	\$1,786,519	\$1,831,182	\$1,876,961	\$1,923,885	\$1,971,982 p.a.
MIS/IT 5								
With Effect From 1/4/2008	\$1,376,771	\$1,411,190	\$1,446,470	\$1,482,632	\$1,519,697	\$1,557,690	\$1,596,632	\$1,636,548 p.a.
With Effect From 1/4/2009	\$1,473,145	\$1,509,973	\$1,547,723	\$1,586,416	\$1,626,076	\$1,666,728	\$1,708,396	\$1,751,106 p.a.
MIS/IT 4								
With Effect From 1/4/2008	\$1,212,261	\$1,242,568	\$1,273,632	\$1,305,473	\$1,338,109	\$1,371,562	\$1,405,851	\$1,440,997 p.a.
With Effect From 1/4/2009	\$1,297,119	\$1,329,547	\$1,362,786	\$1,396,856	\$1,431,777	\$1,467,571	\$1,504,261	\$1,541,867 p.a.
MIS/IT 3								
With Effect From 1/4/2008	\$792,796	\$812,616	\$832,932	\$853,755	\$875,099	\$896,976	\$919,401	\$942,386 p.a.
With Effect From 1/4/2009	\$848,292	\$869,499	\$891,237	\$913,518	\$936,356	\$959,764	\$983,759	\$1,008,353 p.a.
MIS/IT 2								
With Effect From 1/4/2008	\$658,867	\$675,339	\$692,222	\$709,528	\$727,266	\$745,448	\$764,084	\$783,186 p.a.
With Effect From 1/4/2009	\$704,988	\$722,613	\$740,678	\$759,195	\$778,175	\$797,629	\$817,570	\$838,009 p.a.
MIS/IT 1								
With Effect From 1/4/2008	\$495,130	\$507,508	\$520,196	\$533,201	\$546,531	\$560,194	\$574,199	\$588,554 p.a.
With Effect From 1/4/2009	\$529,789	\$543,034	\$556,610	\$570,525	\$584,788	\$599,408	\$614,393	\$629,753 p.a.

PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG)

Librarian Series (PIDG/LB)

PIDG/LB 5								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
PIDG/LB 4								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
PIDG/LB 3								
With Effect From 1/4/2008	\$1,077,476	\$1,104,413	\$1,132,024	\$1,160,324	\$1,189,332	\$1,219,066	\$1,249,542	\$1,280,781 p.a.
With Effect From 1/4/2009	\$1,152,900	\$1,181,722	\$1,211,265	\$1,241,547	\$1,272,586	\$1,304,400	\$1,337,010	\$1,370,436 p.a.
PIDG/LB 2								
With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.
PIDG/LB 1								
With Effect From 1/4/2008	\$701,744	\$719,287	\$737,270	\$755,701	\$774,594	\$793,959	\$813,808	\$834,153 p.a.
With Effect From 1/4/2009	\$750,866	\$769,638	\$788,878	\$808,600	\$828,815	\$849,536	\$870,774	\$892,544 p.a.

Library Assistant Series (PIDG/LA)

PIDG/LA 2								
With Effect From 1/4/2008	\$572,174	\$586,479	\$601,141	\$616,169	\$631,574	\$647,363	\$663,549	\$680,136 p.a.
With Effect From 1/4/2009	\$612,227	\$627,532	\$643,221	\$659,301	\$675,784	\$692,678	\$709,997	\$727,746 p.a.
PIDG/LA 1								
With Effect From 1/4/2008	\$441,986	\$453,036	\$464,362	\$475,971	\$487,870	\$500,067	\$512,569	\$525,418 p.a.
With Effect From 1/4/2009	\$472,925	\$484,748	\$496,867	\$509,289	\$522,021	\$535,072	\$548,449	\$562,197 p.a.

PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont'd)

Library Aide Series (PIDG/LD)

PIDG/LD 2

With Effect From 1/4/2008	\$8,183	\$8,388	\$8,598	\$8,813	\$9,033	\$9,259 p.w.
With Effect From 1/4/2009	\$8,756	\$8,975	\$9,200	\$9,430	\$9,665	\$9,907 p.w.

PIDG/LD 1

With Effect From 1/4/2008	\$7,274	\$7,456	\$7,642	\$7,833	\$8,029	\$8,230 p.w.
With Effect From 1/4/2009	\$7,783	\$7,977	\$8,177	\$8,381	\$8,591	\$8,806 p.w.

Health Record Series (PIDG/HR)

PIDG/HR 5

With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.

PIDG/HR 4

With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.

PIDG/HR 3

With Effect From 1/4/2008	\$701,744	\$719,287	\$737,270	\$755,701	\$774,594	\$793,959	\$813,808	\$834,153 p.a.
With Effect From 1/4/2009	\$750,866	\$769,638	\$788,878	\$808,600	\$828,815	\$849,536	\$870,774	\$892,544 p.a.

PIDG/HR 2

With Effect From 1/4/2008	\$573,473	\$587,810	\$602,505	\$617,567	\$633,007	\$648,832	\$665,053	\$681,679 p.a.
With Effect From 1/4/2009	\$613,616	\$628,956	\$644,680	\$660,797	\$677,317	\$694,250	\$711,606	\$729,396 p.a.

PIDG/HR 1

With Effect From 1/4/2008	\$432,754	\$443,573	\$454,662	\$466,029	\$477,680	\$489,622	\$501,862	\$514,409 p.a.
With Effect From 1/4/2009	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417 p.a.

PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont'd)

Archives and Records Management Series (PIDG/AR)

PIDG/AR 7

With Effect From 1/4/2008	\$2,403,063	\$2,463,140	\$2,524,718	\$2,587,836	\$2,652,532	\$2,718,845	\$2,786,816	\$2,856,487 p.a.
With Effect From 1/4/2009	\$2,571,277	\$2,635,559	\$2,701,448	\$2,768,985	\$2,838,209	\$2,909,164	\$2,981,893	\$3,056,441 p.a.

PIDG/AR 6

With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.

PIDG/AR 5

With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.

PIDG/AR 4

With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.

PIDG/AR 3

With Effect From 1/4/2008	\$11,946	\$12,245	\$12,551	\$12,865	\$13,186	\$13,516	\$13,854	\$14,200 p.w.
With Effect From 1/4/2009	\$12,782	\$13,102	\$13,430	\$13,765	\$14,109	\$14,462	\$14,824	\$15,194 p.w.

PIDG/AR 2

With Effect From 1/4/2008	\$9,700	\$9,943	\$10,191	\$10,446	\$10,707	\$10,975	\$11,249	\$11,531 p.w.
With Effect From 1/4/2009	\$10,379	\$10,639	\$10,905	\$11,177	\$11,457	\$11,743	\$12,037	\$12,338 p.w.

PIDG/AR 1

With Effect From 1/4/2008	\$8,312	\$8,520	\$8,733	\$8,951	\$9,175	\$9,404	\$9,639	\$9,881 p.w.
With Effect From 1/4/2009	\$8,894	\$9,116	\$9,344	\$9,578	\$9,817	\$10,063	\$10,314	\$10,572 p.w.

PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont'd)

Records and Information Management Series (PIDG/RIM)

PIDG/RIM 5

With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.

PIDG/RIM 4 (*New Level*)

With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.

PIDG/RIM 3

With Effect From 1/4/2008	\$632,509	\$648,322	\$664,530	\$681,143	\$698,172	\$715,626	\$733,517	\$751,855 p.a.
With Effect From 1/4/2009	\$676,785	\$693,704	\$711,047	\$728,823	\$747,044	\$765,720	\$784,863	\$804,485 p.a.

PIDG/RIM 2

With Effect From 1/4/2008	\$517,514	\$530,452	\$543,713	\$557,306	\$571,238	\$585,519	\$600,157	\$615,161 p.a.
With Effect From 1/4/2009	\$553,740	\$567,583	\$581,773	\$596,317	\$611,225	\$626,506	\$642,168	\$658,223 p.a.

PIDG/RIM 1

With Effect From 1/4/2008	\$425,523	\$436,161	\$447,065	\$458,242	\$469,698	\$481,440	\$493,476	\$505,813 p.a.
With Effect From 1/4/2009	\$455,310	\$466,692	\$478,360	\$490,319	\$502,577	\$515,141	\$528,020	\$541,220 p.a.

Technical Operator Series (PIDG/TO)

PIDG/TO 3

With effect from 1/4/2008	\$536,372	\$549,781	\$563,525	\$577,613	\$592,054	\$606,855 p.a.
With effect from 1/4/2009	\$573,918	\$588,265	\$602,972	\$618,046	\$633,498	\$649,335 p.a.

PIDG/TO 2

With effect from 1/4/2008	\$493,708	\$506,050	\$518,702	\$531,669	\$544,961	\$558,585 p.a.
With effect from 1/4/2009	\$528,267	\$541,474	\$555,011	\$568,886	\$583,108	\$597,686 p.a.

PIDG/TO 1

With effect from 1/4/2008	\$425,087	\$435,714	\$446,607	\$457,772	\$469,217	\$480,947 p.a.
With effect from 1/4/2009	\$454,843	\$466,214	\$477,870	\$489,816	\$502,062	\$514,613 p.a.

MASS COMMUNICATION AND INFORMATION GROUP (MCG)

Audio Visual Production Series (MCG/AVP)

MCG/AVP 6

With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.

MCG/AVP 5

With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.

MCG/AVP 4

With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.

MCG/AVP 3

With Effect From 1/4/2008	\$850,080	\$871,332	\$893,115	\$915,443	\$938,329	\$961,787	\$985,832	\$1,010,478 p.a.
With Effect From 1/4/2009	\$909,586	\$932,325	\$955,633	\$979,524	\$1,004,012	\$1,029,113	\$1,054,840	\$1,081,211 p.a.

MCG/AVP 2

With Effect From 1/4/2008	\$718,400	\$736,360	\$754,769	\$773,639	\$792,980	\$812,804	\$833,124	\$853,952 p.a.
With Effect From 1/4/2009	\$768,688	\$787,906	\$807,603	\$827,793	\$848,488	\$869,700	\$891,443	\$913,729 p.a.

MCG/AVP 1

With Effect From 1/4/2008	\$569,209	\$583,439	\$598,025	\$612,975	\$628,300	\$644,007	\$660,107	\$676,610 p.a.
With Effect From 1/4/2009	\$609,053	\$624,280	\$639,887	\$655,884	\$672,281	\$689,088	\$706,315	\$723,973 p.a.

Audio Visual Technician Series (AVT)

MCG/AVT 6

With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.

MCG/AVT 5

With Effect From 1/4/2008	\$883,711	\$905,803	\$928,448	\$951,660	\$975,451	\$999,837	\$1,024,833	\$1,050,454 p.a.
With Effect From 1/4/2009	\$945,570	\$969,210	\$993,440	\$1,018,276	\$1,043,733	\$1,069,826	\$1,096,572	\$1,123,986 p.a.

MASS COMMUNICATION AND INFORMATION GROUP (MCG) (Cont'd)

Audio Visual Technician Series (AVT) (Cont'd)

MCG/AVT 4

With Effect From 1/4/2008	\$718,400	\$736,360	\$754,769	\$773,639	\$792,980	\$812,804	\$833,124	\$853,952 p.a.
With Effect From 1/4/2009	\$768,688	\$787,906	\$807,603	\$827,793	\$848,488	\$869,700	\$891,443	\$913,729 p.a.

MCG/AVT 3

With Effect From 1/4/2008	\$588,156	\$602,860	\$617,931	\$633,380	\$649,214	\$665,445	\$682,081	\$699,133 p.a.
With Effect From 1/4/2009	\$629,327	\$645,060	\$661,187	\$677,716	\$694,659	\$712,026	\$729,826	\$748,072 p.a.

MCG/AVT 2

With Effect From 1/4/2008	\$476,749	\$488,667	\$500,884	\$513,406	\$526,241	\$539,397	\$552,882	\$566,704 p.a.
With Effect From 1/4/2009	\$510,121	\$522,874	\$535,946	\$549,345	\$563,078	\$577,155	\$591,584	\$606,374 p.a.

MCG/AVT 1

With Effect From 1/4/2008	\$418,319	\$428,777	\$439,497	\$450,484	\$461,746	\$473,290	\$485,122	\$497,250 p.a.
With Effect From 1/4/2009	\$447,602	\$458,792	\$470,262	\$482,018	\$494,069	\$506,420	\$519,081	\$532,058 p.a.

Information and Editorial Series (MCG/IE)

MCG/IE 6

With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.

MCG/IE 5

With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.

MCG/IE 4

With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.

MCG/IE 3

With Effect From 1/4/2008	\$855,062	\$876,438	\$898,349	\$920,808	\$943,828	\$967,424	\$991,610	\$1,016,400 p.a.
With Effect From 1/4/2009	\$914,916	\$937,789	\$961,234	\$985,265	\$1,009,896	\$1,035,144	\$1,061,022	\$1,087,548 p.a.

MASS COMMUNICATION AND INFORMATION GROUP (MCG) (Cont'd)

Information and Editorial Series (MCG/IE) (*cont'd*)

MCG/IE 2								
With Effect From 1/4/2008	\$719,974	\$737,973	\$756,422	\$775,333	\$794,716	\$814,584	\$834,949	\$855,822 p.a.
With Effect From 1/4/2009	\$770,372	\$789,631	\$809,372	\$829,606	\$850,346	\$871,605	\$893,395	\$915,730 p.a.
MCG/IE 1								
With Effect From 1/4/2008	\$612,237	\$627,543	\$643,231	\$659,312	\$675,795	\$692,690	\$710,007	\$727,757 p.a.
With Effect From 1/4/2009	\$655,094	\$671,471	\$688,258	\$705,464	\$723,101	\$741,178	\$759,708	\$778,700 p.a.

FOREIGN SERVICES GROUP (FSG)

Foreign Services Officers (FSG/FSO)

FSO 8								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.
FSO 7								
With Effect From 1/4/2008	\$2,720,201	\$2,788,206	\$2,857,911	\$2,929,359	\$3,002,593	\$3,077,658	\$3,154,599	\$3,233,464 p.a.
With Effect From 1/4/2009	\$2,910,615	\$2,983,380	\$3,057,965	\$3,134,414	\$3,212,774	\$3,293,094	\$3,375,421	\$3,459,806 p.a.
FSO 6								
With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,347	\$2,676,630	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.
FSO 5								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.
FSO 4								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
FSO 3								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
FSO 2								
With Effect From 1/4/2008	\$975,287	\$999,670	\$1,024,661	\$1,050,278	\$1,076,535	\$1,103,448	\$1,131,034	\$1,159,310 p.a.
With Effect From 1/4/2009	\$1,043,558	\$1,069,646	\$1,096,388	\$1,123,797	\$1,151,892	\$1,180,690	\$1,210,207	\$1,240,462 p.a.
FSO 1								
With Effect From 1/4/2008	\$794,190	\$814,045	\$834,396	\$855,256	\$876,637	\$898,553	\$921,017	\$944,042 p.a.
With Effect From 1/4/2009	\$849,783	\$871,028	\$892,804	\$915,124	\$938,002	\$961,452	\$985,488	\$1,010,125 p.a.

JUDICIAL AND LEGAL GROUP (JLG)

Judicial Series (JLG/JD)

JLG/JD 3								
With Effect From 1/4/2007	\$3,403,814	\$3,488,909	\$3,576,132	\$3,665,535	\$3,757,173	\$3,851,103	\$3,947,380	\$4,046,065 p.a.
With Effect From 1/4/2008	\$3,591,023	\$3,680,799	\$3,772,819	\$3,867,139	\$3,963,818	\$4,062,913	\$4,164,486	\$4,268,598 p.a.
adjustment w.e.f 1/4/2008	\$3,770,575	\$3,864,839	\$3,961,460	\$4,060,496	\$4,162,009	\$4,266,059	\$4,372,711	\$4,482,028 p.a.

JLG/JD 2								
With Effect From 1/4/2007	\$3,265,959	\$3,347,608	\$3,431,298	\$3,517,080	\$3,605,007	\$3,695,133	\$3,787,511	\$3,882,199 p.a.
With Effect From 1/4/2008	\$3,445,587	\$3,531,726	\$3,620,019	\$3,710,520	\$3,803,283	\$3,898,365	\$3,995,824	\$4,095,720 p.a.
Adjustment w.e.f 1/4/2008	\$3,617,866	\$3,708,313	\$3,801,020	\$3,896,046	\$3,993,447	\$4,093,283	\$4,195,615	\$4,300,506 p.a.

JLG/JD 1								
With Effect From 1/4/2007	\$2,720,334	\$2,788,343	\$2,858,051	\$2,929,502	\$3,002,740	\$3,077,809	\$3,154,754	\$3,233,623 p.a.
With Effect From 1/4/2008	\$2,869,953	\$2,941,701	\$3,015,244	\$3,090,625	\$3,167,891	\$3,247,088	\$3,328,265	\$3,411,472 p.a.
Adjustment w.e.f 1/4/2008	\$3,013,450	\$3,088,787	\$3,166,006	\$3,245,156	\$3,326,285	\$3,409,442	\$3,494,678	\$3,582,045 p.a.

Legal Officer Series (JLG/LO)

JLG/LO 7								
With Effect From 1/4/2007	\$3,847,451	\$3,943,637	\$4,042,228	\$4,143,284	\$4,246,866	\$4,353,038	p.a.	
With Effect From 1/4/2008	\$4,424,568	\$4,535,183	\$4,648,562	\$4,764,776	\$4,883,896	\$5,005,993	p.a.	

JLG/LO 6								
With Effect From 1/4/2007	\$3,074,890	\$3,151,763	\$3,230,557	\$3,311,321	\$3,394,104	\$3,478,956	\$3,565,930	\$3,655,078 p.a.
With Effect From 1/4/2008	\$3,536,124	\$3,624,527	\$3,715,140	\$3,808,019	\$3,903,219	\$4,000,800	\$4,100,820	\$4,203,340 p.a.

JLG/LO 5								
With Effect From 1/4/2007	\$2,561,186	\$2,625,216	\$2,690,847	\$2,758,118	\$2,827,071	\$2,897,747	\$2,970,191	\$3,044,446 p.a.
With Effect From 1/4/2008	\$2,945,364	\$3,018,999	\$3,094,474	\$3,171,835	\$3,251,131	\$3,332,410	\$3,415,720	\$3,501,113 p.a.

JLG/LO 4								
With Effect From 1/4/2007	\$2,133,304	\$2,186,637	\$2,241,303	\$2,297,335	\$2,354,769	\$2,413,638	\$2,473,979	\$2,535,828 p.a.
With Effect From 1/4/2008	\$2,453,300	\$2,514,632	\$2,577,498	\$2,641,935	\$2,707,984	\$2,775,683	\$2,845,076	\$2,916,202 p.a.

JUDICIAL AND LEGAL GROUP (JLG) (cont'd)

Legal Officer Series (JLG/LO) (cont'd)

JLG/LO 3								
With Effect From 1/4/2007	\$1,776,906	\$1,821,328	\$1,866,861	\$1,913,533	\$1,961,371	\$2,010,405	\$2,060,666	\$2,112,182 p.a.
With Effect From 1/4/2008	\$2,043,441	\$2,094,527	\$2,146,891	\$2,200,563	\$2,255,577	\$2,311,966	\$2,369,765	\$2,429,010 p.a.
JLG/LO 2								
With Effect From 1/4/2007	\$1,480,048	\$1,517,050	\$1,554,976	\$1,593,850	\$1,633,696	\$1,674,539	\$1,716,402	\$1,759,312 p.a.
With Effect From 1/4/2008	\$1,702,056	\$1,744,607	\$1,788,222	\$1,832,928	\$1,878,751	\$1,925,720	\$1,973,863	\$2,023,209 p.a.
JLG/LO 1								
With Effect From 1/4/2007	\$925,982	\$949,131	\$972,859	\$997,181	\$1,022,111	\$1,047,663	\$1,073,855	\$1,100,701 Q.B.
With Effect From 1/4/2007	\$1,232,785	\$1,263,605	\$1,295,195	\$1,327,575	\$1,360,764	\$1,394,783	\$1,429,653	\$1,465,394 p.a.
With Effect From 1/4/2008	\$1,064,879	\$1,091,501	\$1,118,788	\$1,146,758	\$1,175,427	\$1,204,813	\$1,234,933	\$1,265,806 Q.B.
With Effect From 1/4/2008	\$1,417,703	\$1,453,146	\$1,489,474	\$1,526,711	\$1,564,879	\$1,604,001	\$1,644,101	\$1,685,204 p.a.

PARA-LEGAL GROUP (PLG)

Trust Administration Series (PLG/TA)

PLG/TA 5

With Effect From 1/4/2008	\$1,186,110	\$1,215,763	\$1,246,157	\$1,277,311	\$1,309,244	\$1,341,975	\$1,375,524	\$1,409,912 p.a.
With Effect From 1/4/2009	\$1,269,138	\$1,300,866	\$1,333,388	\$1,366,722	\$1,400,891	\$1,435,913	\$1,471,811	\$1,508,606 p.a.

PLG/TA 4

With Effect From 1/4/2008	\$815,235	\$835,616	\$856,506	\$877,919	\$899,867	\$922,364	\$945,423	\$969,058 p.a.
With Effect From 1/4/2009	\$872,301	\$894,109	\$916,462	\$939,373	\$962,858	\$986,929	\$1,011,602	\$1,036,892 p.a.

PLG/TA 3

With Effect From 1/4/2008	\$682,272	\$699,329	\$716,812	\$734,732	\$753,101	\$771,928	\$791,226	\$811,007 p.a.
With Effect From 1/4/2009	\$730,031	\$748,282	\$766,989	\$786,164	\$805,818	\$825,963	\$846,612	\$867,777 p.a.

PLG/TA 2

With Effect From 1/4/2008	\$540,850	\$554,371	\$568,230	\$582,436	\$596,997	\$611,922	\$627,220	\$642,900 p.a.
With Effect From 1/4/2009	\$578,709	\$593,177	\$608,006	\$623,206	\$638,787	\$654,756	\$671,125	\$687,903 p.a.

PLG/TA 1

With Effect From 1/4/2008	\$432,754	\$443,573	\$454,662	\$466,029	\$477,680	\$489,622	\$501,862	\$514,409 p.a.
With Effect From 1/4/2009	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417 p.a.

Titles Registration Series (PLG/TR)

PLG/TR 7

With Effect From 1/4/2008	\$1,186,110	\$1,215,763	\$1,246,157	\$1,277,311	\$1,309,244	\$1,341,975	\$1,375,524	\$1,409,912 p.a.
With Effect From 1/4/2009	\$1,269,138	\$1,300,866	\$1,333,388	\$1,366,722	\$1,400,891	\$1,435,913	\$1,471,811	\$1,508,606 p.a.

PLG/TR 6

With Effect From 1/4/2008	\$815,235	\$835,616	\$856,506	\$877,919	\$899,867	\$922,364	\$945,423	\$969,058 p.a.
With Effect From 1/4/2009	\$872,301	\$894,109	\$916,462	\$939,373	\$962,858	\$986,929	\$1,011,602	\$1,036,892 p.a.

PLG/TR 5

With Effect From 1/4/2008	\$682,272	\$699,329	\$716,812	\$734,732	\$753,101	\$771,928	\$791,226	\$811,007 p.a.
With Effect From 1/4/2009	\$730,031	\$748,282	\$766,989	\$786,164	\$805,818	\$825,963	\$846,612	\$867,777 p.a.

PARA-LEGAL GROUP (PLG) (Cont'd)

Titles Registration Series (PLG/TR) (Cont'd)

PLG/TR 4								
With Effect From 1/4/2008	\$613,175	\$628,505	\$644,217	\$660,323	\$676,831	\$693,752	\$711,095	\$728,873 p.a.
With Effect From 1/4/2009	\$656,098	\$672,500	\$689,313	\$706,545	\$724,209	\$742,314	\$760,872	\$779,894 p.a.
PLG/TR 3								
With Effect From 1/4/2008	\$545,210	\$558,841	\$572,812	\$587,132	\$601,810	\$616,856	\$632,277	\$648,084 p.a.
With Effect From 1/4/2009	\$583,375	\$597,960	\$612,908	\$628,231	\$643,937	\$660,035	\$676,536	\$693,450 p.a.
PLG/TR 2								
With Effect From 1/4/2008	\$460,575	\$472,089	\$483,892	\$495,989	\$508,389	\$521,098	\$534,126	\$547,479 p.a.
With Effect From 1/4/2009	\$492,815	\$505,136	\$517,764	\$530,708	\$543,976	\$557,575	\$571,515	\$585,802 p.a.
PLG/TR 1								
With Effect From 1/4/2008	\$432,754	\$443,573	\$454,662	\$466,029	\$477,680	\$489,622	\$501,862	\$514,409 p.a.
With Effect From 1/4/2009	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417 p.a.

General Legal Support Series (PLG/LS)

PLG/LS 5								
With Effect From 1/4/2008	\$769,419	\$788,654	\$808,371	\$828,580	\$849,295	\$870,527	\$892,290	\$914,597 p.a.
With Effect From 1/4/2009	\$823,278	\$843,860	\$864,957	\$886,581	\$908,745	\$931,464	\$954,750	\$978,619 p.a.
PLG/LS 4								
With Effect From 1/4/2008	\$636,277	\$652,184	\$668,488	\$685,200	\$702,330	\$719,889	\$737,886	\$756,333 p.a.
With Effect From 1/4/2009	\$680,816	\$697,836	\$715,282	\$733,164	\$751,493	\$770,281	\$789,538	\$809,276 p.a.
PLG/LS 3								
With Effect From 1/4/2008	\$540,850	\$554,371	\$568,230	\$582,436	\$596,997	\$611,922	\$627,220	\$642,900 p.a.
With Effect From 1/4/2009	\$578,709	\$593,177	\$608,006	\$623,206	\$638,787	\$654,756	\$671,125	\$687,903 p.a.

PARA-LEGAL GROUP (PLG) (Cont'd)

General Legal Support Series (PLG/LS) (Cont'd)

PLG/LS 2								
With Effect From 1/4/2008	\$456,131	\$467,535	\$479,223	\$491,204	\$503,484	\$516,071	\$528,973	\$542,197 p.a.
With Effect From 1/4/2009	\$488,061	\$500,262	\$512,769	\$525,588	\$538,728	\$552,196	\$566,001	\$580,151 p.a.
PLG/LS 1								
With Effect From 1/4/2008	\$432,754	\$443,573	\$454,662	\$466,029	\$477,680	\$489,622	\$501,862	\$514,409 p.a.
With Effect From 1/4/2009	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417 p.a.

MEDICAL,VETERINARY AND DENTISTRY GROUP (MDG)

Medical Officer Series (MDG/MO)

MDG/MO 8								
With Effect From 1/4/2008	\$4,506,321	\$4,618,979	\$4,734,454	\$4,852,815	\$4,974,136	\$5,098,489	\$5,225,951	\$5,356,600 p.a.
With Effect From 1/4/2009	\$4,821,764	\$4,942,308	\$5,065,866	\$5,192,512	\$5,322,325	\$5,455,383	\$5,591,768	\$5,731,562 p.a.
MDG/MO 7								
With Effect From 1/4/2008	\$3,686,171	\$3,778,325	\$3,872,783	\$3,969,603	\$4,068,843	\$4,170,564	\$4,274,828	\$4,381,699 p.a.
With Effect From 1/4/2009	\$3,944,203	\$4,042,808	\$4,143,878	\$4,247,475	\$4,353,662	\$4,462,503	\$4,574,066	\$4,688,418 p.a.
MDG/MO 6								
With Effect From 1/4/2008	\$3,199,488	\$3,279,475	\$3,361,462	\$3,445,499	\$3,531,636	\$3,619,927	\$3,710,425	\$3,803,186 p.a.
With Effect From 1/4/2009	\$3,423,452	\$3,509,039	\$3,596,765	\$3,686,684	\$3,778,851	\$3,873,322	\$3,970,155	\$4,069,409 p.a.
MDG/MO 5								
With Effect From 1/4/2008	\$2,766,881	\$2,836,053	\$2,906,955	\$2,979,628	\$3,054,119	\$3,130,472	\$3,208,734	\$3,288,952 p.a.
With Effect From 1/4/2009	\$2,960,563	\$3,034,577	\$3,110,441	\$3,188,202	\$3,267,908	\$3,349,605	\$3,433,345	\$3,519,179 p.a.
MDG/MO 4								
With Effect From 1/4/2008	\$2,388,350	\$2,448,059	\$2,509,261	\$2,571,992	\$2,636,292	\$2,702,199	\$2,769,754	\$2,838,998 p.a.
With Effect From 1/4/2009	\$2,555,535	\$2,619,423	\$2,684,909	\$2,752,031	\$2,820,832	\$2,891,353	\$2,963,637	\$3,037,728 p.a.
MDG/MO 3								
With Effect From 1/4/2008	\$1,946,731	\$1,995,399	\$2,045,284	\$2,096,416	\$2,148,827	\$2,202,547	\$2,257,611	\$2,314,051 p.a.
With Effect From 1/4/2009	\$2,083,002	\$2,135,077	\$2,188,454	\$2,243,165	\$2,299,244	\$2,356,726	\$2,415,644	\$2,476,035 p.a.
MDG/MO2								
With Effect From 1/4/2008	\$1,634,443	\$1,675,304	\$1,717,186	\$1,760,116	\$1,804,119	\$1,849,222	\$1,895,452	\$1,942,839 p.a.
With Effect From 1/4/2009	\$1,748,854	\$1,792,575	\$1,837,389	\$1,883,324	\$1,930,407	\$1,978,667	\$2,028,134	\$2,078,837 p.a.
MDG/MO 1								
With Effect From 1/4/2008	\$1,442,023	\$1,478,073	\$1,515,025	\$1,552,901	\$1,591,723	\$1,631,516	\$1,672,304	\$1,714,112 p.a.
With Effect From 1/4/2009	\$1,542,964	\$1,581,539	\$1,621,077	\$1,661,604	\$1,703,144	\$1,745,723	\$1,789,366	\$1,834,100 p.a.
INTERNS 2								
With Effect From 1/4/2008	\$1,442,023 p.a.							
With Effect From 1/4/2009	\$1,542,964 p.a.							
INTERNS 1								
With Effect From 1/4/2008	\$1,153,618 p.a.							
With Effect From 1/4/2009	\$1,234,372 p.a.							
LOCUM INTERNS								
With Effect From 1/4/2008	\$1,131,087 p.a.							
With Effect From 1/4/2009	\$1,210,263 p.a.							

MEDICAL,VETERINARY AND DENTISTRY GROUP (MDG) (Cont'd)

Dentistry Series (MDG/DS)

MDG/DS 6								
With Effect From 1/4/2008	\$3,199,488	\$3,279,475	\$3,361,462	\$3,445,499	\$3,531,636	\$3,619,927	\$3,710,425	\$3,803,186 p.a.
With Effect From 1/4/2009	\$3,423,452	\$3,509,039	\$3,596,765	\$3,686,684	\$3,778,851	\$3,873,322	\$3,970,155	\$4,069,409 p.a.
MDG/DS 5								
With Effect From 1/4/2008	\$2,655,575	\$2,721,965	\$2,790,014	\$2,859,764	\$2,931,258	\$3,004,540	\$3,079,653	\$3,156,644 p.a.
With Effect From 1/4/2009	\$2,841,465	\$2,912,502	\$2,985,315	\$3,059,947	\$3,136,446	\$3,214,857	\$3,295,229	\$3,377,609 p.a.
MDG/DS 4								
With Effect From 1/4/2008	\$2,320,755	\$2,378,774	\$2,438,244	\$2,499,200	\$2,561,680	\$2,625,722	\$2,691,365	\$2,758,649 p.a.
With Effect From 1/4/2009	\$2,483,208	\$2,545,289	\$2,608,921	\$2,674,144	\$2,740,997	\$2,809,522	\$2,879,760	\$2,951,754 p.a.
MDG/DS 3								
With Effect From 1/4/2008	\$1,906,174	\$1,953,829	\$2,002,675	\$2,052,741	\$2,104,060	\$2,156,661	\$2,210,578	\$2,265,842 p.a.
With Effect From 1/4/2009	\$2,039,607	\$2,090,597	\$2,142,862	\$2,196,433	\$2,251,344	\$2,307,628	\$2,365,318	\$2,424,451 p.a.
MDG/DS 2								
With Effect From 1/4/2008	\$1,599,744	\$1,639,738	\$1,680,731	\$1,722,750	\$1,765,818	\$1,809,964	\$1,855,213	\$1,901,593 p.a.
With Effect From 1/4/2009	\$1,711,726	\$1,754,520	\$1,798,383	\$1,843,342	\$1,889,426	\$1,936,661	\$1,985,078	\$2,034,705 p.a.
MDG/DS 1								
With Effect From 1/4/2008	\$1,414,985	\$1,450,360	\$1,486,619	\$1,523,784	\$1,561,879	\$1,600,926	\$1,640,949	\$1,681,973 p.a.
With Effect From 1/4/2009	\$1,514,034	\$1,551,885	\$1,590,682	\$1,630,449	\$1,671,211	\$1,712,991	\$1,755,816	\$1,799,711 p.a.
MDG/DS 1 (with private practice)								
With Effect From 1/4/2008	\$1,168,264	\$1,197,471	\$1,227,408	\$1,258,093	\$1,289,545	\$1,321,784	\$1,354,828	\$1,388,699 p.a.
With Effect From 1/4/2009	\$1,250,043	\$1,281,294	\$1,313,326	\$1,346,159	\$1,379,813	\$1,414,309	\$1,449,666	\$1,485,908 p.a.

MEDICAL,VETERINARY AND DENTISTRY GROUP (MDG) (Cont'd)

Veterinary Officer Series (MDG/VO)

MDG/VO 3

With Effect From 1/4/2008	\$3,686,171	\$3,778,325	\$3,872,784	\$3,969,603	\$4,068,843	\$4,170,564	\$4,274,828	\$4,381,699 p.a.
With Effect From 1/4/2009	\$3,944,203	\$4,042,808	\$4,143,879	\$4,247,476	\$4,353,662	\$4,462,503	\$4,574,066	\$4,688,418 p.a.

MDG/VO 2

With Effect From 1/4/2008	\$2,766,882	\$2,836,053	\$2,906,955	\$2,979,628	\$3,054,119	\$3,130,473	\$3,208,733	\$3,288,953 p.a.
With Effect From 1/4/2009	\$2,960,563	\$3,034,577	\$3,110,442	\$3,188,202	\$3,267,908	\$3,349,606	\$3,433,345	\$3,519,180 p.a.

MDG/ VO 1

With Effect From 1/4/2008	\$1,946,731	\$1,995,399	\$2,045,284	\$2,096,416	\$2,148,827	\$2,202,547	\$2,257,611	\$2,314,051 p.a.
With Effect From 1/4/2009	\$2,083,002	\$2,135,077	\$2,188,454	\$2,243,165	\$2,299,244	\$2,356,726	\$2,415,644	\$2,476,035 p.a.

PARAMEDICAL GROUP (PMG)

Medical Technologist Series (PMG/MDT)

PMG/MDT 5

With Effect From 1/4/2008	\$1,414,985	\$1,450,360	\$1,486,618	\$1,523,784	\$1,561,879	\$1,600,926	\$1,640,949	\$1,681,972 p.a.
With Effect From 1/4/2009	\$1,514,034	\$1,551,885	\$1,590,682	\$1,630,449	\$1,671,210	\$1,712,990	\$1,755,815	\$1,799,710 p.a.

PMG/MDT 4

With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.

PMG/MDT 3

With Effect From 1/4/2008	\$1,009,988	\$1,035,237	\$1,061,118	\$1,087,646	\$1,114,838	\$1,142,708	\$1,171,276	\$1,200,558 p.a.
With Effect From 1/4/2009	\$1,080,687	\$1,107,704	\$1,135,397	\$1,163,782	\$1,192,876	\$1,222,698	\$1,253,266	\$1,284,597 p.a.

PMG/MDT 2

With Effect From 1/4/2008	\$819,756	\$840,250	\$861,256	\$882,788	\$904,857	\$927,479	\$950,666	\$974,433 p.a.
With Effect From 1/4/2009	\$877,139	\$899,067	\$921,544	\$944,583	\$968,197	\$992,402	\$1,017,212	\$1,042,643 p.a.

PMG/MDT 1

With Effect From 1/4/2008	\$680,984	\$698,009	\$715,459	\$733,345	\$751,679	\$770,471	\$789,733	\$809,476 p.a.
With Effect From 1/4/2009	\$728,653	\$746,869	\$765,541	\$784,680	\$804,297	\$824,404	\$845,014	\$866,139 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Veterinary Medical Technologist Series (PMG/VMT)

PMG/VMT 3

With Effect From 1/4/2006	\$1,009,988	\$1,035,237	\$1,061,118	\$1,087,646	\$1,114,838	\$1,142,708	\$1,171,276	\$1,200,558 p.a.
With Effect From 1/4/2007	\$1,080,687	\$1,107,704	\$1,135,397	\$1,163,782	\$1,192,876	\$1,222,698	\$1,253,266	\$1,284,597 p.a.

PMG/VMT 2

With Effect From 1/4/2006	\$819,756	\$840,250	\$861,256	\$882,788	\$904,857	\$927,479	\$950,666	\$974,433 p.a.
With Effect From 1/4/2007	\$877,139	\$899,068	\$921,544	\$944,583	\$968,197	\$992,402	\$1,017,212	\$1,042,643 p.a.

PMG/VMT 1

With Effect From 1/4/2006	\$680,984	\$698,009	\$715,459	\$733,345	\$751,679	\$770,471	\$789,733	\$809,476 p.a.
With Effect From 1/4/2007	\$728,653	\$746,869	\$765,541	\$784,680	\$804,297	\$824,404	\$845,014	\$866,139 p.a.

Radiographer Series (PMG/RS)

PMG/RS 6

With Effect From 1/4/2008	\$1,637,597	\$1,678,537	\$1,720,501	\$1,763,513	\$1,807,601	\$1,852,791	\$1,899,111	\$1,946,588 p.a.
With Effect From 1/4/2009	\$1,752,229	\$1,796,035	\$1,840,936	\$1,886,959	\$1,934,133	\$1,982,486	\$2,032,048	\$2,082,850 p.a.

PMG/RS 5

With Effect From 1/4/2008	\$1,374,428	\$1,408,789	\$1,444,008	\$1,480,109	\$1,517,111	\$1,555,039	\$1,593,915	\$1,633,763 p.a.
With Effect From 1/4/2009	\$1,470,638	\$1,507,404	\$1,545,089	\$1,583,716	\$1,623,309	\$1,663,892	\$1,705,489	\$1,748,126 p.a.

PMG/RS 4

With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Radiographer Series (PMG/RS) (Cont'd)

PMG/RS 3								
With Effect From 1/4/2008	\$1,009,988	\$1,035,237	\$1,061,118	\$1,087,646	\$1,114,838	\$1,142,708	\$1,171,276	\$1,200,558 p.a.
With Effect From 1/4/2009	\$1,080,687	\$1,107,704	\$1,135,397	\$1,163,782	\$1,192,876	\$1,222,698	\$1,253,266	\$1,284,597 p.a.
PMG/RS 2								
With Effect From 1/4/2008	\$819,756	\$840,250	\$861,256	\$882,788	\$904,857	\$927,479	\$950,666	\$974,433 p.a.
With Effect From 1/4/2009	\$877,139	\$899,068	\$921,544	\$944,583	\$968,197	\$992,402	\$1,017,212	\$1,042,643 p.a.
PMG/RS 1								
With Effect From 1/4/2008	\$680,984	\$698,009	\$715,459	\$733,345	\$751,679	\$770,471	\$789,733	\$809,476 p.a.
With Effect From 1/4/2009	\$728,653	\$746,869	\$765,541	\$784,680	\$804,297	\$824,404	\$845,014	\$866,139 p.a.

Nutrition & Dietetics Series (PMG/ND)

PMG/ND 7								
With Effect From 1/4/2008	\$1,874,630	\$1,921,495	\$1,969,533	\$2,018,771	\$2,069,240	\$2,120,971	\$2,173,996	\$2,228,346 p.a.
With Effect From 1/4/2009	\$2,005,854	\$2,056,000	\$2,107,400	\$2,160,085	\$2,214,087	\$2,269,439	\$2,326,175	\$2,384,330 p.a.
PMG/ND 6								
With Effect From 1/4/2008	\$1,572,706	\$1,612,024	\$1,652,324	\$1,693,632	\$1,735,973	\$1,779,373	\$1,823,857	\$1,869,453 p.a.
With Effect From 1/4/2009	\$1,682,796	\$1,724,865	\$1,767,987	\$1,812,187	\$1,857,491	\$1,903,929	\$1,951,527	\$2,000,315 p.a.
PMG/ND 5								
With Effect From 1/4/2008	\$1,351,896	\$1,385,694	\$1,420,336	\$1,455,845	\$1,492,241	\$1,529,547	\$1,567,785	\$1,606,980 p.a.
With Effect From 1/4/2009	\$1,446,529	\$1,482,692	\$1,519,760	\$1,557,754	\$1,596,697	\$1,636,615	\$1,677,530	\$1,719,469 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Nutrition & Dietetics Series (PMG/ND) (Cont'd)

PMG/ND 4								
With Effect From 1/4/2008	\$1,230,226	\$1,260,981	\$1,292,506	\$1,324,819	\$1,357,939	\$1,391,887	\$1,426,685	\$1,462,352 p.a
With Effect From 1/4/2009	\$1,316,342	\$1,349,250	\$1,382,981	\$1,417,556	\$1,452,995	\$1,489,320	\$1,526,553	\$1,564,716 p.a
PMG/ND 3								
With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a
PMG/ND 2								
With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642 p.a
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947 p.a
PMG/ND 1								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a

Nutrition & Dietetics Technician Series (PMG/NDT)

PMG/NDT 2								
With Effect From 1/4/2008	\$603,182	\$618,261	\$633,718	\$649,561	\$665,800	\$682,445	\$699,506	\$716,994 p.a
With Effect From 1/4/2009	\$645,404	\$661,540	\$678,078	\$695,030	\$712,406	\$730,216	\$748,471	\$767,183 p.a
PMG/NDT 1								
With Effect From 1/4/2008	\$533,394	\$546,729	\$560,397	\$574,407	\$588,767	\$603,486	\$618,573	\$634,038 p.a
With Effect From 1/4/2009	\$570,731	\$585,000	\$599,625	\$614,615	\$629,981	\$645,730	\$661,873	\$678,420 p.a

PARAMEDICAL GROUP (PMG) (Cont'd)

Physical Therapy Series (PMG/PT)

PMG/PT 6								
With Effect From 1/4/2008	\$1,870,123	\$1,916,876	\$1,964,798	\$2,013,918	\$2,064,266	\$2,115,873	\$2,168,770	\$2,222,989 p.a.
With Effect From 1/4/2009	\$2,001,032	\$2,051,058	\$2,102,334	\$2,154,893	\$2,208,765	\$2,263,984	\$2,320,584	\$2,378,598 p.a.
PMG/PT 5								
With Effect From 1/4/2008	\$1,637,597	\$1,678,537	\$1,720,501	\$1,763,513	\$1,807,601	\$1,852,791	\$1,899,111	\$1,946,588 p.a.
With Effect From 1/4/2009	\$1,752,229	\$1,796,035	\$1,840,936	\$1,886,959	\$1,934,133	\$1,982,486	\$2,032,048	\$2,082,850 p.a.
PMG/PT 4								
With Effect From 1/4/2008	\$1,351,896	\$1,385,694	\$1,420,336	\$1,455,845	\$1,492,241	\$1,529,547	\$1,567,785	\$1,606,980 p.a.
With Effect From 1/4/2009	\$1,446,529	\$1,482,692	\$1,519,760	\$1,557,754	\$1,596,697	\$1,636,615	\$1,677,530	\$1,719,469 p.a.
PMG/PT 3								
With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.
PMG/PT 2								
With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642 p.a.
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947 p.a.
PMG/PT 1								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Occupational Therapy Series (PMG/OT)

PMG/OT 4								
With Effect From 1/4/2008	\$1,414,985	\$1,450,360	\$1,486,618	\$1,523,784	\$1,561,879	\$1,600,926	\$1,640,949	\$1,681,972 p.a.
With Effect From 1/4/2009	\$1,514,034	\$1,551,885	\$1,590,682	\$1,630,449	\$1,671,210	\$1,712,990	\$1,755,815	\$1,799,710 p.a.
PMG/OT 3								
With Effect From 1/4/2008	\$1,009,988	\$1,035,237	\$1,061,118	\$1,087,646	\$1,114,838	\$1,142,708	\$1,171,276	\$1,200,558 p.a.
With Effect From 1/4/2009	\$1,080,687	\$1,107,704	\$1,135,397	\$1,163,782	\$1,192,876	\$1,222,698	\$1,253,266	\$1,284,597 p.a.
PMG/OT 2								
With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642 p.a.
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947 p.a.
PMG/OT 1								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a.

Pharmacy Series (PMG/PHS)

PMG/PHS 7								
With Effect From 1/4/2008	\$1,874,630	\$1,921,495	\$1,969,533	\$2,018,771	\$2,069,240	\$2,120,971	\$2,173,996	\$2,228,346 p.a.
With Effect From 1/4/2009	\$2,005,854	\$2,056,000	\$2,107,400	\$2,160,085	\$2,214,087	\$2,269,439	\$2,326,175	\$2,384,330 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Pharmacy Series (PMG/PHS) Cont'd)

PMG/PHS 6

With Effect From 1/4/2008	\$1,601,096	\$1,641,123	\$1,682,151	\$1,724,205	\$1,767,310	\$1,811,493	\$1,856,780	\$1,903,200 p.a.
With Effect From 1/4/2009	\$1,713,173	\$1,756,002	\$1,799,902	\$1,844,900	\$1,891,022	\$1,938,298	\$1,986,755	\$2,036,424 p.a.

PMG/PHS 5

With Effect From 1/4/2008	\$1,433,010	\$1,468,835	\$1,505,556	\$1,543,195	\$1,581,775	\$1,621,319	\$1,661,852	\$1,703,399 p.a.
With Effect From 1/4/2009	\$1,533,321	\$1,571,654	\$1,610,945	\$1,651,219	\$1,692,499	\$1,734,812	\$1,778,182	\$1,822,637 p.a.

PMG/PHS 4

With Effect From 1/4/2008	\$1,275,289	\$1,307,171	\$1,339,850	\$1,373,347	\$1,407,680	\$1,442,872	\$1,478,944	\$1,515,918 p.a.
With Effect From 1/4/2009	\$1,364,559	\$1,398,673	\$1,433,640	\$1,469,481	\$1,506,218	\$1,543,873	\$1,582,470	\$1,622,032 p.a.

PMG/PHS 3

With Effect From 1/4/2008	\$1,036,454	\$1,062,365	\$1,088,924	\$1,116,147	\$1,144,051	\$1,172,652	\$1,201,969	\$1,232,018 p.a.
With Effect From 1/4/2009	\$1,109,006	\$1,136,731	\$1,165,149	\$1,194,278	\$1,224,135	\$1,254,738	\$1,286,107	\$1,318,259 p.a.

PMG/PHS 2

With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642 p.a.
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947 p.a.

PMG/PHS 1

With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Animal Health Series (PMG/AH)

PMG/AH 3								
With Effect From 1/4/2008	\$799,217	\$819,197	\$839,677	\$860,669	\$882,186	\$904,240	\$926,846	\$950,017 p.a.
With Effect From 1/4/2009	\$855,162	\$876,541	\$898,454	\$920,916	\$943,939	\$967,537	\$991,726	\$1,016,519 p.a.

PMG/AH 2								
With Effect From 1/4/2008	\$679,461	\$696,448	\$713,859	\$731,706	\$749,998	\$768,748	\$787,967	\$807,666 p.a.
With Effect From 1/4/2009	\$727,024	\$745,199	\$763,829	\$782,925	\$802,498	\$822,561	\$843,125	\$864,203 p.a.

PMG/AH 1								
With Effect From 1/4/2008	\$582,462	\$597,024	\$611,950	\$627,248	\$642,929	\$659,003	\$675,478	\$692,365 p.a.
With Effect From 1/4/2009	\$623,235	\$638,816	\$654,786	\$671,156	\$687,935	\$705,133	\$722,761	\$740,830 p.a.

Dental Auxiliary Series (PMG/DX)

PMG/DX 7								
With Effect From 1/4/2008	\$1,383,441	\$1,418,027	\$1,453,477	\$1,489,814	\$1,527,060	\$1,565,236	\$1,604,367	\$1,644,476 p.a.
With Effect From 1/4/2009	\$1,480,281	\$1,517,289	\$1,555,221	\$1,594,101	\$1,633,954	\$1,674,803	\$1,716,673	\$1,759,590 p.a.

PMG/DX 6								
With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.

PMG/DX 5								
With Effect From 1/4/2008	\$1,009,988	\$1,035,238	\$1,061,119	\$1,087,647	\$1,114,838	\$1,142,709	\$1,171,277	\$1,200,559 p.a.
With Effect From 1/4/2009	\$1,080,687	\$1,107,705	\$1,135,397	\$1,163,782	\$1,192,877	\$1,222,699	\$1,253,266	\$1,284,598 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Dental Auxiliary Series (PMG/DX) (Cont'd)

PMG/DX 4

With Effect From 1/4/2008	\$819,757	\$840,251	\$861,257	\$882,788	\$904,858	\$927,479	\$950,666	\$974,433 p.a.
With Effect From 1/4/2009	\$877,140	\$899,068	\$921,545	\$944,583	\$968,198	\$992,403	\$1,017,213	\$1,042,643 p.a.

PMG/DX 3

With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a.

PMG/DX 2

With Effect From 1/4/2008	\$657,051	\$673,477	\$690,314	\$707,572	\$725,262	\$743,393	\$761,978	\$781,027 p.a.
With Effect From 1/4/2009	\$703,045	\$720,621	\$738,636	\$757,102	\$776,030	\$795,431	\$815,316	\$835,699 p.a.

PMG/DX 1

With Effect From 1/4/2008	\$554,133	\$567,987	\$582,186	\$596,741	\$611,659	\$626,951	\$642,625	\$658,690 p.a.
With Effect From 1/4/2009	\$592,923	\$607,746	\$622,939	\$638,513	\$654,476	\$670,837	\$687,608	\$704,799 p.a.

Dental Assistant Series (PMG\DA)

PMG/DA 4

With Effect From 1/4/2008	\$648,178	\$664,383	\$680,992	\$698,017	\$715,467	\$733,354	\$751,688	\$770,480 p.a.
With Effect From 1/4/2009	\$693,551	\$710,889	\$728,662	\$746,878	\$765,550	\$784,689	\$804,306	\$824,414 p.a.

PMG/DA 3

With Effect From 1/4/2008	\$477,448	\$489,384	\$501,619	\$514,159	\$527,013	\$540,188	\$553,693	\$567,535 p.a.
With Effect From 1/4/2009	\$510,869	\$523,641	\$536,732	\$550,150	\$563,904	\$578,002	\$592,452	\$607,263 p.a.

PMG/DA 2

With Effect From 1/4/2008	\$442,134	\$453,188	\$464,518	\$476,130	\$488,034	\$500,235	\$512,740	\$525,559 p.a.
With Effect From 1/4/2009	\$473,084	\$484,911	\$497,034	\$509,460	\$522,196	\$535,251	\$548,632	\$562,348 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Dental Assistant Series (PMG\DA) (Cont'd)

PMG/DA 1								
With Effect From 1/4/2008	\$401,728	\$411,771	\$422,065	\$432,617	\$443,433	\$454,518	\$465,881	\$477,528 p.a.
With Effect From 1/4/2009	\$429,849	\$440,595	\$451,610	\$462,900	\$474,473	\$486,335	\$498,493	\$510,955 p.a.

Public Health Inspectorate Series (PMG/PHI)

PMG/PHI 8								
With Effect From 1/4/2008	\$1,946,731	\$1,995,399	\$2,045,284	\$2,096,416	\$2,148,827	\$2,202,547	\$2,257,611	\$2,314,051 p.a.
With Effect From 1/4/2009	\$2,083,002	\$2,135,077	\$2,188,454	\$2,243,165	\$2,299,244	\$2,356,726	\$2,415,644	\$2,476,035 p.a.

PMG/PHI 7								
With Effect From 1/4/2008	\$1,635,795	\$1,676,689	\$1,718,607	\$1,761,572	\$1,805,611	\$1,850,751	\$1,897,020	\$1,944,446 p.a.
With Effect From 1/4/2009	\$1,750,300	\$1,794,058	\$1,838,909	\$1,884,882	\$1,932,004	\$1,980,304	\$2,029,812	\$2,080,557 p.a.

PMG/PHI 6								
With Effect From 1/4/2008	\$1,414,985	\$1,450,360	\$1,486,618	\$1,523,784	\$1,561,879	\$1,600,926	\$1,640,949	\$1,681,972 p.a.
With Effect From 1/4/2009	\$1,514,034	\$1,551,885	\$1,590,682	\$1,630,449	\$1,671,210	\$1,712,990	\$1,755,815	\$1,799,710 p.a.

PMG/PHI 5								
With Effect From 1/4/2008	\$1,275,289	\$1,307,171	\$1,339,850	\$1,373,347	\$1,407,680	\$1,442,872	\$1,478,944	\$1,515,918 p.a.
With Effect From 1/4/2009	\$1,364,559	\$1,398,673	\$1,433,640	\$1,469,481	\$1,506,218	\$1,543,873	\$1,582,470	\$1,622,032 p.a.

PMG/PHI 4								
With Effect From 1/4/2008	\$1,036,454	\$1,062,365	\$1,088,924	\$1,116,147	\$1,144,051	\$1,172,652	\$1,201,969	\$1,232,018 p.a.
With Effect From 1/4/2009	\$1,109,006	\$1,136,731	\$1,165,149	\$1,194,278	\$1,224,135	\$1,254,738	\$1,286,107	\$1,318,259 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Public Health Inspectorate (PMG/PHI) Cont'd

PMG/PHI 3

With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642 p.a.
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947 p.a.

PMG/PHI 2

With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a.

PMG/PHI 1

With Effect From 1/4/2008	\$663,556	\$680,145	\$697,148	\$714,577	\$732,442	\$750,753	\$769,521	\$788,759 p.a.
With Effect From 1/4/2009	\$710,005	\$727,755	\$745,949	\$764,597	\$783,712	\$803,305	\$823,388	\$843,973 p.a.

Social Disease Investigation Series (PMG/SDI)

PMG/SDI 3

With Effect From 1/4/2008	\$1,374,428	\$1,408,789	\$1,444,008	\$1,480,109	\$1,517,111	\$1,555,039	\$1,593,915	\$1,633,763 p.a.
With Effect From 1/4/2009	\$1,470,638	\$1,507,404	\$1,545,089	\$1,583,716	\$1,623,309	\$1,663,892	\$1,705,489	\$1,748,126 p.a.

PMG/SDI 2

With Effect From 1/4/2008	\$1,036,454	\$1,062,365	\$1,088,924	\$1,116,147	\$1,144,051	\$1,172,652	\$1,201,969	\$1,232,018 p.a.
With Effect From 1/4/2009	\$1,109,006	\$1,136,731	\$1,165,149	\$1,194,278	\$1,224,135	\$1,254,738	\$1,286,107	\$1,318,259 p.a.

PMG/SDI 1

With Effect From 1/4/2008	\$829,773	\$850,517	\$871,780	\$893,575	\$915,914	\$938,812	\$962,282	\$986,339 p.a.
With Effect From 1/4/2009	\$887,857	\$910,053	\$932,805	\$956,125	\$980,028	\$1,004,529	\$1,029,642	\$1,055,383 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Allied Health Series (PMG/ALH)

PMG/ALH 4

Medical Entomologist

Medical Physicist

With Effect From 1/4/2008	\$1,689,870	\$1,732,117	\$1,775,420	\$1,819,806	\$1,865,301	\$1,911,933	\$1,959,732	\$2,008,725 p.a.
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With Effect From 1/4/2009	\$1,808,161	\$1,853,365	\$1,899,700	\$1,947,192	\$1,995,872	\$2,045,769	\$2,096,913	\$2,149,336 p.a.
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PMG/ALH 3

Clinical Psychologist 2

Speech Therapist

With Effect From 1/4/2008	\$1,351,896	\$1,385,694	\$1,420,336	\$1,455,845	\$1,492,241	\$1,529,547	\$1,567,785	\$1,606,980 p.a.
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With Effect From 1/4/2009	\$1,446,529	\$1,482,692	\$1,519,760	\$1,557,754	\$1,596,697	\$1,636,615	\$1,677,530	\$1,719,469 p.a.
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PMG/ALH 2

Clinical Psychologist 1

With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
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With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.
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PMG/ALH 1

Epidemiological Officer

With Effect From 1/4/2008	\$906,644	\$929,310	\$952,543	\$976,356	\$1,000,765	\$1,025,784	\$1,051,429	\$1,077,715 p.a.
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With Effect From 1/4/2009	\$970,109	\$994,362	\$1,019,221	\$1,044,701	\$1,070,819	\$1,097,589	\$1,125,029	\$1,153,155 pa.
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Pharmacy Technician Series (PMG/PTS)

PMG/PTS 2

With Effect From 1/4/2008	\$486,847	\$499,018	\$511,493	\$524,281	\$537,388	\$550,822 Q.B		
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	\$549,377	\$563,111	\$577,189	\$591,619	\$606,409	\$621,570 p.a.		
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With Effect From 1/4/2009	\$520,926	\$533,949	\$547,298	\$560,980	\$575,005	\$589,380 Q.B		
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	\$587,833	\$602,529	\$617,592	\$633,032	\$648,858	\$665,079 p.a.		
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PMG/PTS 1

With Effect From 1/4/2008	\$434,009	\$444,859	\$455,981	\$467,380	\$479,065	\$491,041	\$503,318	\$515,900 p.a.
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With Effect From 1/4/2009	\$464,390	\$476,000	\$487,899	\$500,097	\$512,599	\$525,414	\$538,550	\$552,013 p.a.
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NURSING PERSONNEL GROUP (NPG)

Registered Nurse Series (NPG/RN)

NPG/RN 10

With effect From 1/4/2008	\$2,027,967	\$2,078,666	\$2,130,633	\$2,183,898	\$2,238,496	\$2,294,458	\$2,351,820	\$2,410,615 p.a.
With effect From 1/4/2009	\$2,169,924	\$2,224,173	\$2,279,777	\$2,336,771	\$2,395,191	\$2,455,070	\$2,516,447	\$2,579,358 p.a.

NPG/RN 9

With effect From 1/4/2008	\$1,762,009	\$1,806,059	\$1,851,211	\$1,897,491	\$1,944,928	\$1,993,552	\$2,043,390	\$2,094,475 p.a.
With effect From 1/4/2009	\$1,885,350	\$1,932,484	\$1,980,796	\$2,030,316	\$2,081,073	\$2,133,100	\$2,186,428	\$2,241,088 p.a.

NPG/RN 8

With effect From 1/4/2008	\$1,548,004	\$1,586,704	\$1,626,371	\$1,667,031	\$1,708,706	\$1,751,424	\$1,795,210	\$1,840,090 p.a.
With effect From 1/4/2009	\$1,656,364	\$1,697,773	\$1,740,217	\$1,783,723	\$1,828,316	\$1,874,024	\$1,920,874	\$1,968,896 p.a.

NPG/RN 7

With effect From 1/4/2008	\$1,387,322	\$1,422,005	\$1,457,556	\$1,493,994	\$1,531,344	\$1,569,628	\$1,608,869	\$1,649,090 p.a.
With effect From 1/4/2009	\$1,484,435	\$1,521,546	\$1,559,584	\$1,598,574	\$1,638,538	\$1,679,502	\$1,721,489	\$1,764,527 p.a.

NPG/RN 6

With effect From 1/4/2008	\$1,275,495	\$1,307,382	\$1,340,067	\$1,373,569	\$1,407,908	\$1,443,106	\$1,479,183	\$1,516,163 p.a.
With effect From 1/4/2009	\$1,364,780	\$1,398,899	\$1,433,872	\$1,469,719	\$1,506,461	\$1,544,123	\$1,582,726	\$1,622,294 p.a.

NPG/RN 5

With effect From 1/4/2008	\$1,243,786	\$1,274,881	\$1,306,753	\$1,339,422	\$1,372,908	\$1,407,230	\$1,442,411	\$1,478,471 p.a.
With effect From 1/4/2009	\$1,330,852	\$1,364,123	\$1,398,226	\$1,433,182	\$1,469,011	\$1,505,736	\$1,543,380	\$1,581,964 p.a.

NURSING PERSONNEL GROUP (NPG) (Cont'd)

Registered Nurse Series (NPG/RN) Cont'd

NPG/RN 4								
With effect From 1/4/2008	\$1,054,176	\$1,080,530	\$1,107,543	\$1,135,232	\$1,163,613	\$1,192,703	\$1,222,521	\$1,253,084 p.a.
With effect From 1/4/2009	\$1,127,968	\$1,156,167	\$1,185,071	\$1,214,698	\$1,245,065	\$1,276,192	\$1,308,097	\$1,340,799 p.a.
NPG/RN 3								
With effect From 1/4/2008	\$938,766	\$962,235	\$986,291	\$1,010,948	\$1,036,222	\$1,062,128	\$1,088,681	\$1,115,898 p.a.
With effect From 1/4/2009	\$1,004,480	\$1,029,592	\$1,055,332	\$1,081,715	\$1,108,758	\$1,136,477	\$1,164,889	\$1,194,011 p.a.
NPG/RN 2								
With effect From 1/4/2008	\$782,432	\$801,992	\$822,042	\$842,593	\$863,658	\$885,249	\$907,381	\$930,065 p.a.
With effect From 1/4/2009	\$837,202	\$858,132	\$879,585	\$901,575	\$924,114	\$947,217	\$970,897	\$995,170 p.a.
NPG/RN 1								
With effect From 1/4/2008	\$668,282	\$684,989	\$702,114	\$719,667	\$737,659	\$756,100	\$775,002	\$794,378 p.a.
With effect From 1/4/2009	\$715,062	\$732,939	\$751,262	\$770,044	\$789,295	\$809,027	\$829,253	\$849,984 p.a.

Midwifery Series (NPG/MW)

NPG/MW 3								
With effect From 1/4/2008	\$865,888	\$887,536	\$909,724	\$932,467	\$955,779	\$979,672	\$1,004,165	\$1,029,268 p.a.
With effect From 1/4/2009	\$926,500	\$949,663	\$973,404	\$997,740	\$1,022,683	\$1,048,249	\$1,074,457	\$1,101,317 p.a.
NPG/MW 2								
With effect From 1/4/2008	\$702,402	\$719,962	\$737,961	\$756,410	\$775,321	\$794,703	\$814,571	\$834,936 p.a.
With effect From 1/4/2009	\$751,570	\$770,359	\$789,618	\$809,359	\$829,593	\$850,332	\$871,591	\$893,381 p.a.

NURSING PERSONNEL GROUP (NPG) (Cont'd)

Midwifery Series (NPG/MW) (Cont'd)

NPG/MW 1

With effect From 1/4/2008	\$650,684	\$666,952	\$683,626	\$700,716	\$718,234	\$736,190	\$754,594	\$773,459 p.a.
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With effect From 1/4/2009	\$696,232	\$713,638	\$731,479	\$749,766	\$768,510	\$787,723	\$807,416	\$827,601 p.a.
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Enrolled Assistant Nurse Series (NPG/EAN)

NPG/EAN 2

With effect From 1/4/2008	\$626,454	\$642,116	\$658,169	\$674,623	\$691,489	\$708,776	\$726,495	\$744,658 p.a.
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With effect From 1/4/2009	\$670,306	\$687,064	\$704,241	\$721,847	\$739,893	\$758,390	\$777,350	\$796,784 p.a.
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NPG/EAN 1

With effect From 1/4/2008	\$506,223	\$518,878	\$531,850	\$545,146	\$558,775	\$572,745	\$587,064	\$601,740 p.a.
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With effect From 1/4/2009	\$541,659	\$555,199	\$569,079	\$583,306	\$597,889	\$612,837	\$628,158	\$643,862 p.a.
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APPLIED, PHYSICAL, NATURAL AND SOCIAL SCIENCES CATEGORY
APPLIED SCIENCE GROUP (ASG)

Applied Science (ASG)

ASG 6								
With Effect From 1/4/2000	\$1,033,681	\$1,059,523	\$1,086,011	\$1,113,161	\$1,140,990	\$1,169,515	\$1,198,753	\$1,228,722 p.a.
With Effect From 1/4/2001	\$1,113,080	\$1,140,907	\$1,169,430	\$1,198,666	\$1,228,632	\$1,259,348	\$1,290,832	\$1,323,103 p.a.
ASG 5								
With Effect From 1/4/2000	\$841,712	\$862,754	\$884,323	\$906,431	\$929,092	\$952,319	\$976,127	\$1,000,530 p.a.
With Effect From 1/4/2001	\$913,432	\$936,268	\$959,675	\$983,666	\$1,008,258	\$1,033,465	\$1,059,301	\$1,085,784 p.a.
ASG 4								
With Effect From 1/4/2000	\$694,043	\$711,394	\$729,179	\$747,408	\$766,094	\$785,246	\$804,877	\$824,999 p.a.
With Effect From 1/4/2001	\$759,857	\$778,853	\$798,325	\$818,283	\$838,740	\$859,708	\$881,201	\$903,231 p.a.
ASG 3								
With Effect From 1/4/2000	\$572,955	\$587,279	\$601,961	\$617,010	\$632,435	\$648,246	\$664,452	\$681,063 p.a.
With Effect From 1/4/2001	\$633,925	\$649,773	\$666,017	\$682,668	\$699,735	\$717,228	\$735,159	\$753,538 p.a.
ASG 2								
With Effect From 1/4/2000	\$472,541	\$484,354	\$496,463	\$508,875	\$521,596	\$534,636	\$548,002	\$561,702 p.a.
With Effect From 1/4/2001	\$529,494	\$542,732	\$556,300	\$570,208	\$584,463	\$599,074	\$614,051	\$629,402 p.a.
ASG 1								
With Effect From 1/4/2000	\$346,559	\$355,223	\$364,104	\$373,206	\$382,537	\$392,100	\$401,902	\$411,950 p.a.
With Effect From 1/4/2001	\$398,474	\$408,436	\$418,646	\$429,113	\$439,840	\$450,836	\$462,107	\$473,660 p.a.

SCIENTIFIC OFFICERS GROUP (SOG)

Science & Technology Series (SOG/ST)

SOG/ST 10								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.
SOG/ST 9								
With Effect From 1/4/2008	\$2,381,187	\$2,440,717	\$2,501,735	\$2,564,278	\$2,628,385	\$2,694,095	\$2,761,447	\$2,830,483 p.a.
With Effect From 1/4/2009	\$2,547,870	\$2,611,567	\$2,676,856	\$2,743,777	\$2,812,372	\$2,882,681	\$2,954,748	\$3,028,617 p.a.
SOG/ST 8								
With Effect From 1/4/2008	\$1,861,655	\$1,908,197	\$1,955,902	\$2,004,799	\$2,054,919	\$2,106,292	\$2,158,949	\$2,212,923 p.a.
With Effect From 1/4/2009	\$1,991,971	\$2,041,770	\$2,092,815	\$2,145,135	\$2,198,763	\$2,253,733	\$2,310,076	\$2,367,828 p.a.
SOG/ST 7								
With Effect From 1/4/2008	\$1,529,095	\$1,567,323	\$1,606,506	\$1,646,668	\$1,687,835	\$1,730,031	\$1,773,282	\$1,817,614 p.a.
With Effect From 1/4/2009	\$1,636,132	\$1,677,035	\$1,718,961	\$1,761,935	\$1,805,983	\$1,851,133	\$1,897,411	\$1,944,847 p.a.
SOG/ST 6								
With Effect From 1/4/2008	\$1,190,593	\$1,220,358	\$1,250,867	\$1,282,139	\$1,314,192	\$1,347,047	\$1,380,723	\$1,415,242 p.a.
With Effect From 1/4/2009	\$1,273,935	\$1,305,783	\$1,338,428	\$1,371,889	\$1,406,186	\$1,441,341	\$1,477,374	\$1,514,308 p.a.
SOG/ST 5								
With Effect From 1/4/2008	\$941,850	\$965,396	\$989,531	\$1,014,269	\$1,039,626	\$1,065,617	\$1,092,257	\$1,119,564 p.a.
With Effect From 1/4/2009	\$1,007,780	\$1,032,974	\$1,058,798	\$1,085,268	\$1,112,400	\$1,140,210	\$1,168,715	\$1,197,933 p.a.
SOG/ST 4								
With Effect From 1/4/2008	\$778,402	\$797,862	\$817,808	\$838,253	\$859,210	\$880,690	\$902,707	\$925,275 p.a.
With Effect From 1/4/2009	\$832,890	\$853,712	\$875,055	\$896,931	\$919,354	\$942,338	\$965,897	\$990,044 p.a.
SOG/ST 3								
With Effect From 1/4/2008	\$649,422	\$665,658	\$682,299	\$699,357	\$716,840	\$734,761	\$753,130	\$771,959 p.a.
With Effect From 1/4/2009	\$694,882	\$712,254	\$730,060	\$748,311	\$767,019	\$786,195	\$805,850	\$825,996 p.a.
SOG/ST 2								
With Effect From 1/4/2008	\$492,382	\$504,691	\$517,309	\$530,241	\$543,497	\$557,085	\$571,012	\$585,287 p.a.
With Effect From 1/4/2009	\$526,849	\$540,020	\$553,520	\$567,358	\$581,542	\$596,081	\$610,983	\$626,257 p.a.

SCIENTIFIC OFFICERS GROUP (SOG) (Cont'd)

Science & Technology Series (SOG/ST) (Cont'd)

SOG/ST 1								
With Effect From 1/4/2008	\$417,994	\$428,444	\$439,155	\$450,134	\$461,387	\$472,922	\$484,745	\$496,864 p.a.
With Effect From 1/4/2009	\$447,254	\$458,435	\$469,896	\$481,644	\$493,685	\$506,027	\$518,677	\$531,644 p.a.

PRACTICAL SCIENCE AND TECHNOLOGY GROUP (PST)

General Subgroup (PST/GN)

PST/GN4			
With Effect From 1/4/2001	\$360,000 X	\$9,000 -	\$396,000 p.a
With Effect From 1/10/2002	\$381,600 X	\$9,540	\$419,760 p.a
PST/GN3			
With Effect From 1/4/2001	\$315,000 X	\$7,875 -	\$346,500 p.a
With Effect From 1/10/2002	\$333,900 X	\$8,348	\$367,290 p.a
PST/GN2			
With Effect From 1/4/2001	\$291,600 X	\$7,290 -	\$313,470 p.a
With Effect From 1/10/2002	\$309,096 X	\$7,727	\$332,278 p.a
PST/GN1			
With Effect From 1/4/2001	\$243,000 X	\$6,075 -	\$291,600 p.a
With Effect From 1/10/2002	\$257,580 X	\$6,440	\$309,096 p.a

NATURAL, PHYSICAL AND SOCIAL SCIENCES GROUP (NPS)

Natural, Physical And Social Sciences (NPS)

NPS 4								
With Effect From 1/4/2000	\$527,989	\$541,189	\$554,719	\$568,587	\$582,801	\$597,371	\$612,306	\$627,613 p.a
With Effect From 1/4/2001	\$587,161	\$601,840	\$616,886	\$632,308	\$648,116	\$664,319	\$680,927	\$697,950 p.a
NPS 3								
With Effect From 1/4/2000	\$413,691	\$424,033	\$434,634	\$445,500	\$456,638	\$468,054	\$479,755	\$491,749 p.a
With Effect From 1/4/2001	\$468,291	\$479,998	\$491,998	\$504,298	\$516,906	\$529,828	\$543,074	\$556,651 p.a
NPS 2								
With Effect From 1/4/2000	\$348,856	\$357,577	\$366,516	\$375,679	\$385,071	\$394,698	\$404,565	\$414,680 p.a
With Effect From 1/4/2001	\$400,862	\$410,883	\$421,155	\$431,684	\$442,476	\$453,538	\$464,877	\$476,499 p.a
NPS 1								
With Effect From 1/4/2000	\$294,003	\$301,353	\$308,887	\$316,609	\$324,524	\$332,637	\$340,953	\$349,477 p.a
With Effect From 1/4/2001	\$343,815	\$352,410	\$361,221	\$370,251	\$379,507	\$388,995	\$398,720	\$408,688 p.a
Social Work Series (NPS/SW)								
NPS/SW 6								
With Effect From 1/4/98	\$555,461	\$569,348	\$583,581	\$598,171	\$613,125	\$628,453	\$644,164	\$660,269 p.a.
With Effect From 1/4/99	\$577,680	\$592,122	\$606,925	\$622,098	\$637,651	\$653,592	\$669,932	\$686,680 p.a.
NPS/SW 5								
With Effect From 1/4/98	\$423,215	\$433,795	\$444,640	\$455,756	\$467,150	\$478,829	\$490,800	\$503,070 p.a.
With Effect From 1/4/99	\$440,143	\$451,147	\$462,425	\$473,986	\$485,836	\$497,981	\$510,431	\$523,192 p.a.
NPS/SW 4								
With Effect From 1/4/98	\$330,811	\$339,081	\$347,558	\$356,247	\$365,153	\$374,282	\$383,639	\$393,230 p.a.
With Effect From 1/4/99	\$344,044	\$352,645	\$361,461	\$370,498	\$379,760	\$389,254	\$398,986	\$408,960 p.a.

NATURAL, PHYSICAL AND SOCIAL SCIENCES GROUP (NPS) (Cont'd)

Social Work Series (NPS/SW) (Cont'd)

NPS/SW 3								
With Effect From 1/4/98	\$271,675	\$278,467	\$285,429	\$292,564	\$299,878	\$307,375	\$315,060	\$322,936 p.a.
With Effect From 1/4/99	\$282,542	\$289,606	\$296,846	\$304,267	\$311,874	\$319,670	\$327,662	\$335,854 p.a.
NPS/SW 2								
With Effect From 1/4/98	\$240,120	\$246,123	\$252,276	\$258,583	\$265,048	\$271,674	\$278,466	\$285,427 p.a.
With Effect From 1/4/99	\$249,724	\$255,967	\$262,366	\$268,925	\$275,649	\$282,540	\$289,603	\$296,843 p.a.
NPS/SW 1								
With Effect From 1/4/98	\$183,115	\$187,693	\$192,385	\$197,195	\$202,125	\$207,178	\$212,357	\$217,666 p.a.
With Effect From 1/4/99	\$190,440	\$195,201	\$200,081	\$205,083	\$210,210	\$215,465	\$220,852	\$226,373 p.a.

SOCIAL WORK GROUP (SWG)

Professional Social Work (SWG/PS)

SWG/PS 4								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
SWG/PS 3								
With Effect From 1/4/2008	\$997,395	\$1,022,330	\$1,047,888	\$1,074,085	\$1,100,937	\$1,128,461	\$1,156,672	\$1,185,589 p.a.
With Effect From 1/4/2009	\$1,067,213	\$1,093,893	\$1,121,240	\$1,149,271	\$1,178,003	\$1,207,453	\$1,237,639	\$1,268,580 p.a.
SWG/PS 2								
With Effect From 1/4/2008	\$845,029	\$866,155	\$887,809	\$910,004	\$932,754	\$956,073	\$979,975	\$1,004,474 p.a.
With Effect From 1/4/2009	\$904,181	\$926,786	\$949,955	\$973,704	\$998,047	\$1,022,998	\$1,048,573	\$1,074,787 p.a.
SWG/PS 1								
With Effect From 1/4/2008	\$708,961	\$726,685	\$744,852	\$763,474	\$782,561	\$802,125	\$822,178	\$842,732 p.a.
With Effect From 1/4/2009	\$758,588	\$777,553	\$796,992	\$816,917	\$837,340	\$858,273	\$879,730	\$901,723 p.a.

Social Services Administration (SWG/SSA)

SWG/SSA 2								
With Effect From 1/4/2008	\$603,985	\$619,084	\$634,561	\$650,425	\$666,686	\$683,353	\$700,437	\$717,948 p.a.
With Effect From 1/4/2009	\$646,264	\$662,420	\$678,981	\$695,955	\$713,354	\$731,188	\$749,468	\$768,204 p.a.
SWG/SSA 1								
With Effect From 1/4/2008	\$521,310	\$534,343	\$547,701	\$561,394	\$575,429	\$589,814	\$604,560	\$619,674 p.a.
With Effect From 1/4/2009	\$557,802	\$571,747	\$586,040	\$600,691	\$615,709	\$631,101	\$646,879	\$663,051 p.a.

SOCIAL WORK GROUP (SWG) (Cont'd)

Social Work Aide (SWG/SWA)

SWG/SWA 2

With Effect From 1/4/2008	\$513,056	\$525,883	\$539,030	\$552,506	\$566,318	\$580,476	\$594,988	\$609,863 p.a.
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With Effect From 1/4/2009	\$548,970	\$562,695	\$576,762	\$591,181	\$605,961	\$621,110	\$636,637	\$652,553 p.a.
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SWG/SWA 1

With Effect From 1/4/2008	\$418,016	\$428,466	\$439,178	\$450,157	\$461,411	\$472,947	\$484,770	\$496,889 p.a.
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With Effect From 1/4/2009	\$447,277	\$458,459	\$469,920	\$481,668	\$493,710	\$506,053	\$518,704	\$531,672 p.a.
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TECHNICAL AND SUPPORT SERVICES GROUP (TSS)

General Sub Group (TSS/GT)

TSS/GT 8								
With Effect From 1/4/2000	\$424,034	\$434,635	\$445,501	\$456,638	\$468,054	\$479,756	\$491,749	\$504,043 p.a.
With Effect From 1/4/2001	\$479,047	\$491,024	\$503,299	\$515,882	\$528,779	\$541,998	\$555,548	\$569,437 p.a.
TSS/GT 7								
With Effect From 1/4/2000	\$340,474	\$348,986	\$357,711	\$366,653	\$375,820	\$385,215	\$394,846	\$404,717 p.a.
With Effect From 1/4/2001	\$392,145	\$401,949	\$411,998	\$422,298	\$432,855	\$443,676	\$454,768	\$466,137 p.a.
TSS/GT 6								
With Effect From 1/4/2000	\$280,003	\$287,003	\$294,179	\$301,533	\$309,071	\$316,798	\$324,718	\$332,836 p.a.
With Effect From 1/4/2001	\$329,256	\$337,487	\$345,924	\$354,572	\$363,437	\$372,522	\$381,836	\$391,381 p.a.
TSS/GT 5								
With Effect From 1/4/2000	\$241,879	\$247,926	\$254,124	\$260,477	\$266,989	\$273,664	\$280,506	\$287,518 p.a.
With Effect From 1/4/2001	\$289,606	\$296,846	\$304,268	\$311,874	\$319,671	\$327,663	\$335,855	\$344,251 p.a.
TSS/GT 4								
With Effect From 1/4/2000	\$198,994	\$203,968	\$209,068	\$214,294	\$219,652	\$225,143	\$230,772	\$236,541 p.a.
With Effect From 1/4/2001	\$245,005	\$251,131	\$257,409	\$263,844	\$270,440	\$277,201	\$284,131	\$291,234 p.a.
TSS/GT 3								
With Effect From 1/4/2000	\$164,179 X		\$4,586 -		\$182,523 p.a.			
With Effect From 1/4/2001	\$208,798 X		\$4,769 -		\$227,874 p.a.			
TSS/GT 2								
With Effect From 1/4/2000	\$146,736 X		\$3,177 -		\$162,621 p.a.			
With Effect From 1/4/2001	\$190,657 X		\$3,304 -		\$207,177 p.a.			
TSS/GT 1								
With Effect From 1/4/2000	\$133,469 X		\$2,158 -		\$144,259 p.a.			
	\$2,566 X		\$43 -		\$2,781 p.w			
With Effect From 1/4/2001	\$176,860 X		\$2,244 -		\$188,080 p.a.			
	\$3,401 X		\$45 -		\$3,626 p.w			

TECHNICAL AND SUPPORT SERVICES GROUP (TSS)

Medical Machine Technician Series (TSS/MT)

Electroencephalograph Tech.
TSS/MT 4

With Effect From 1/4/2008	\$650,110	\$666,363	\$683,022	\$700,097	\$717,600	\$735,540	\$753,928	\$772,777 p.a.
With Effect From 1/4/2009	\$695,618	\$713,008	\$730,833	\$749,104	\$767,832	\$787,028	\$806,703	\$826,871 p.a.

Anaesthetic (Blood Gas) Tech.
ECG Tech. (BHC)
TSS/MT 3

With Effect From 1/4/2008	\$516,810	\$529,730	\$542,974	\$556,548	\$570,462	\$584,723	\$599,341	\$614,325 p.a.
With Effect From 1/4/2009	\$552,987	\$566,811	\$580,982	\$595,506	\$610,394	\$625,654	\$641,295	\$657,327 p.a.

Cardio-Thoracic/Anaesthetic Tech.
Supervisory Anaesthetic Tech.
TSS/MT 2

With Effect From 1/4/2008	\$461,438	\$472,973	\$484,798	\$496,918	\$509,341	\$522,074	\$535,126	\$548,504 p.a.
With Effect From 1/4/2009	\$493,738	\$506,082	\$518,734	\$531,702	\$544,995	\$558,619	\$572,585	\$586,899 p.a.

Orthopaedic Technician
Anaesthetic Technician
TSS/MT 1

With Effect From 1/4/2008	\$406,065	\$416,217	\$426,622	\$437,288	\$448,220	\$459,425	\$470,911	\$482,684 p.a.
With Effect From 1/4/2009	\$434,490	\$445,352	\$456,486	\$467,898	\$479,595	\$491,585	\$503,875	\$516,472 p.a.

Health Support Sub Group (TSS/HS)

TSS/HS 7

With Effect From 1/4/2008	\$576,696	\$591,114	\$605,891	\$621,039	\$636,565	\$652,479 p.a.
With Effect From 1/4/2009	\$617,065	\$632,492	\$648,304	\$664,512	\$681,124	\$698,152 p.a.

TSS/HS 6

With Effect From 1/4/2008	\$532,972	\$546,296	\$559,954	\$573,953	\$588,301	\$603,009 p.a.
With Effect From 1/4/2009	\$570,280	\$584,537	\$599,151	\$614,129	\$629,483	\$645,220 p.a.

TECHNICAL AND SUPPORT SERVICES GROUP (TSS) (Cont'd)

Health Support Sub Group (TSS/HS) (Cont'd)

TSS/HS 5						
With Effect From 1/4/2008	\$482,156	\$494,210	\$506,565	\$519,229	\$532,210	\$545,515 p.a.
With Effect From 1/4/2009	\$515,907	\$528,804	\$542,025	\$555,575	\$569,465	\$583,701 p.a.
TSS/HS 4						
With Effect From 1/4/2008	\$443,277	\$454,359	\$465,718	\$477,361	\$489,295	\$501,527 p.a.
With Effect From 1/4/2009	\$474,306	\$486,164	\$498,318	\$510,776	\$523,545	\$536,634 p.a.
TSS/HS 3						
With Effect From 1/4/2008	\$416,688	\$427,105	\$437,782	\$448,727	\$459,945	\$471,444 p.a.
With Effect From 1/4/2009	\$445,856	\$457,002	\$468,427	\$480,138	\$492,141	\$504,445 p.a.
TSS/HS 2						
With Effect From 1/4/2008	\$374,890	\$384,262	\$393,868	\$403,715	\$413,808	\$424,153 p.a.
With Effect From 1/4/2009	\$401,132	\$411,160	\$421,439	\$431,975	\$442,775	\$453,844 p.a.
TSS/HS 1						
With Effect From 1/4/2008	\$335,855	\$344,252	\$352,858	\$361,679	\$370,721	\$379,989 p.a.
With Effect From 1/4/2009	\$359,365	\$368,349	\$377,558	\$386,997	\$396,672	\$406,589 p.a.

OFFICE AND PUBLIC SERVICE GROUP (OPS)

Clerical And Regulatory Series (OPS/CR)

OPS/CR 5			
With Effect From 1/4/2000	\$183,278 X	\$4,764 -	\$202,334 p.a.
With Effect From 1/4/2001	\$228,661 X	\$4,955 -	\$248,481 p.a.
OPS/CR 4			
With Effect From 1/4/2000	\$164,222 X	\$4,501 -	\$177,725 p.a.
With Effect From 1/4/2001	\$208,843 X	\$4,681 -	\$222,886 p.a.
OPS/CR 3			
With Effect From 1/4/2000	\$148,542 X	\$3,389 -	\$162,098 p.a.
With Effect From 1/4/2001	\$192,536 X	\$3,525 -	\$206,636 p.a.
OPS/CR 2			
With Effect From 1/4/2000	\$136,429 X	\$2,320 -	\$145,709 p.a.
With Effect From 1/4/2001	\$179,939 X	\$2,413 -	\$189,591 p.a.
OPS/CR 1			
With Effect From 1/4/2000	\$121,272 X	\$2,097 -	\$133,854 p.a.
	\$2,333 X	\$41 -	\$2,579 p.w.
With Effect From 1/4/2001	\$164,175 X	\$2,181 -	\$177,261 p.a.
	\$3,157 X	\$43 -	\$3,415 p.w.

Data Processing Series (OPS/DP)

OPS/DP 5			
With Effect From 1/4/2000	\$223,120 X	\$5,804 -	\$246,336 p.a.
With Effect From 1/4/2001	\$270,096 X	\$6,036 -	\$294,240 p.a.

OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)

Data Processing Series (OPS/DP)

OPS/DP 4			
With Effect From 1/4/2000	\$199,923 X	\$5,480 -	\$216,363 p.a.
With Effect From 1/4/2001	\$245,972 X	\$5,699 -	\$263,069 p.a.
OPS/DP 3			
With Effect From 1/4/2000	\$180,835 X	\$4,126 -	\$197,339 p.a.
With Effect From 1/4/2001	\$226,121 X	\$4,291 -	\$243,285 p.a.
OPS/DP 2			
With Effect From 1/4/2000	\$166,088 X	\$2,830 -	\$177,408 p.a.
With Effect From 1/4/2001	\$210,784 X	\$2,943 -	\$222,556 p.a.
OPS/DP 1			
With Effect From 1/4/2000	\$141,956 X	\$2,917 -	\$153,624 p.a.
	\$2,730 X	\$56 -	\$3,066 p.w.
With Effect From 1/4/2001	\$185,686 X	\$3,034 -	\$197,822 p.a.
	\$3,571 X	\$58 -	\$3,803 p.w.

Telephone Operating Series (OPS/TO) (Old Series)

OPS/TO 5			
With Effect From 1/4/2000	\$177,540 X	\$4,767 -	\$191,841 p.a.
With Effect From 1/4/2001	\$222,694 X	\$4,958 -	\$237,568 p.a.
OPS/TO 4			
With Effect From 1/4/2000	\$164,223 X	\$4,501 -	\$177,726 p.a.
With Effect From 1/4/2001	\$208,844 X	\$4,681 -	\$222,887 p.a.
OPS/TO 3			
With Effect From 1/4/2000	\$148,542 X	\$3,389 -	\$162,098 p.a.
With Effect From 1/4/2001	\$192,536 X	\$3,525 -	\$206,636 p.a.

OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)

Telephone Operating Series (OPS/TO) (Old Series) (Cont'd)

OPS/TO 2			
With Effect From 1/4/2000	\$135,362 X	\$2,322 -	\$144,650 p.a.
With Effect From 1/4/2001	\$178,829 X	\$2,415 -	\$188,489 p.a.
OPS/TO 1			
With Effect From 1/4/2000	\$121,269 X	\$2,097 -	\$131,754 p.a.
With Effect From 1/4/2001	\$164,172 X	\$2,181 -	\$175,077 p.a.

Telephone Operator Series (OPS/TO) (New Series)

OPS/TO 4								
With Effect From 1/4/2008	\$600,783	\$615,803	\$631,198	\$646,978	\$663,152	\$679,731	\$696,724	\$714,142 p.a.
With Effect From 1/4/2009	\$642,838	\$658,909	\$675,381	\$692,266	\$709,573	\$727,312	\$745,495	\$764,132 p.a.
OPS/TO 3								
With Effect From 1/4/2008	\$478,777	\$490,747	\$503,015	\$515,591	\$528,480	\$541,692	\$555,235	\$569,116 p.a.
With Effect From 1/4/2009	\$512,292	\$525,099	\$538,226	\$551,682	\$565,474	\$579,611	\$594,101	\$608,954 p.a.
OPS/TO 2								
With Effect From 1/4/2008	\$421,411	\$431,946	\$442,745	\$453,813	\$465,158	\$476,787	\$488,707	\$500,925 p.a.
With Effect From 1/4/2009	\$450,909	\$462,182	\$473,737	\$485,580	\$497,720	\$510,163	\$522,917	\$535,990 p.a.
OPS/TO 1								
With Effect From 1/4/2008	\$397,081	\$407,008	\$417,183	\$427,613	\$438,303	\$449,261	\$460,492	\$472,005 p.a.
With Effect From 1/4/2009	\$424,877	\$435,499	\$446,386	\$457,546	\$468,985	\$480,709	\$492,727	\$505,045 p.a.

OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)

Administrative Assistants Series (OPS/ADS)

OPS/ADS 2

With Effect From 1/4/2008	\$1,037,139	\$1,063,067	\$1,089,644	\$1,116,885	\$1,144,807	\$1,173,428	\$1,202,763	\$1,232,832 p.a.
With Effect From 1/4/2009	\$1,109,739	\$1,137,482	\$1,165,919	\$1,195,067	\$1,224,944	\$1,255,568	\$1,286,957	\$1,319,131 p.a.

OPS/ADS 1

With Effect From 1/4/2008	\$826,661	\$847,328	\$868,511	\$890,224	\$912,480	\$935,291	\$958,674	\$982,641 p.a.
With Effect From 1/4/2009	\$884,528	\$906,641	\$929,307	\$952,540	\$976,353	\$1,000,762	\$1,025,781	\$1,051,425 p.a.

Secretarial Series (OPS/SS) (Old Series)

OPS/SS 7

Executive Secretary 3

With Effect From 1/4/98	\$442,772	\$453,841	\$465,187	\$476,817	\$488,737	\$500,956	\$513,480	\$526,317 p.a.
With Effect From 1/4/99	\$460,482	\$471,994	\$483,794	\$495,889	\$508,286	\$520,993	\$534,018	\$547,368 p.a.

OPS/SS 6

Executive Secretary 2

With Effect From 1/4/2000	\$357,363	\$366,297	\$375,454	\$384,841	\$394,462	\$404,323	\$414,431	\$424,792 p.a.
With Effect From 1/4/2001	\$409,709	\$419,952	\$430,451	\$441,212	\$452,242	\$463,548	\$475,137	\$487,016 p.a.

OPS/SS 5

Executive Secretary 1

With Effect From 1/4/2000	\$287,004	\$294,179	\$301,533	\$309,071	\$316,798	\$324,718	\$332,836	\$341,157 p.a.
With Effect From 1/4/2001	\$336,536	\$344,949	\$353,573	\$362,412	\$371,473	\$380,759	\$390,278	\$400,035 p.a.

OPS/SS 4

Senior Secretary

With Effect From 1/4/2000	\$247,925	\$254,123	\$260,476	\$266,988	\$273,662	\$280,504	\$287,516	\$294,704 p.a.
With Effect From 1/4/2001	\$295,894	\$303,291	\$310,873	\$318,645	\$326,611	\$334,776	\$343,146	\$351,725 p.a.

OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)

Secretarial Series (OPS/SS) (Old Series) (cont'd)

OPS/SS 3								
Secretary								
Supervisor Typing Pool								
With Effect From 1/4/2000	\$189,434	\$194,170	\$199,024	\$204,000	\$209,100	\$214,327	\$219,685	\$225,177 p.a.
With Effect From 1/4/2001	\$235,063	\$240,940	\$246,963	\$253,138	\$259,466	\$265,953	\$272,601	\$279,416 p.a.
OPS/SS 2								
Clerk Typist 2								
Stenographer								
With Effect From 1/4/2000	\$152,879	\$156,701	\$160,618	\$164,634	\$168,750	\$172,969	\$177,293	\$181,725 p.a.
With Effect From 1/4/2001	\$197,046	\$201,972	\$207,022	\$212,197	\$217,502	\$222,940	\$228,513	\$234,226 p.a.
OPS/SS 1								
Clerk Typist 1								
Typist								
With Effect From 1/4/2000	\$126,117	\$129,270	\$132,501	\$135,814	\$139,209	\$142,689	\$146,257	\$149,913 p.a.
With Effect From 1/4/2001	\$169,213	\$173,444	\$177,780	\$182,224	\$186,780	\$191,449	\$196,236	\$201,142 p.a.

Secretarial Series (OPS/SS) (New Series)

OPS/SS 6								
Executive Secretary 3								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
OPS/SS 5								
Executive Secretary 2								
With Effect From 1/4/2008	\$1,050,525	\$1,076,789	\$1,103,708	\$1,131,301	\$1,159,583	\$1,188,572	\$1,218,287	\$1,248,744 p.a.
With Effect From 1/4/2009	\$1,124,062	\$1,152,164	\$1,180,967	\$1,210,492	\$1,240,754	\$1,271,772	\$1,303,567	\$1,336,156 p.a.

OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)

Secretarial Series (OPS/SS) (New Series) (Cont'd)

OPS/SS 4								
Executive Secretary 1								
With Effect From 1/4/2008	\$821,114	\$841,642	\$862,683	\$884,250	\$906,356	\$929,015	\$952,240	\$976,046 p.a.
With Effect From 1/4/2009	\$878,592	\$900,557	\$923,070	\$946,147	\$969,801	\$994,046	\$1,018,897	\$1,044,370 p.a.
OPS/SS 3								
Senior Secretary								
With Effect From 1/4/2008	\$688,275	\$705,482	\$723,119	\$741,197	\$759,727	\$778,720	\$798,188	\$818,143 p.a.
With Effect From 1/4/2009	\$736,454	\$754,866	\$773,737	\$793,081	\$812,908	\$833,230	\$854,061	\$875,413 p.a.
OPS/SS2								
Secretary 2								
With Effect From 1/4/2008	\$519,239	\$532,220	\$545,525	\$559,163	\$573,142	\$587,471	\$602,158	\$617,212 p.a.
With Effect From 1/4/2009	\$555,586	\$569,475	\$583,712	\$598,305	\$613,262	\$628,594	\$644,309	\$660,417 p.a.
OPS/SS 1								
Secretary 1								
With Effect From 1/4/2008	\$432,892	\$443,715	\$454,807	\$466,178	\$477,832	\$489,778	\$502,022	\$514,573 p.a.
With Effect From 1/4/2009	\$463,195	\$474,775	\$486,644	\$498,810	\$511,280	\$524,062	\$537,164	\$550,593 p.a.

Stenotype Writer Series (OPS/SW)

OPS/SW 3								
Chief Court Reporter								
Senior Stenotype Tutor								
Chief Stenotype Writer								
With Effect From 1/4/2008	\$1,074,206	\$1,101,061	\$1,128,587	\$1,156,802	\$1,185,722	\$1,215,365	\$1,245,749	\$1,276,893 p.a.
With Effect From 1/4/2009	\$1,149,400	\$1,178,135	\$1,207,589	\$1,237,778	\$1,268,723	\$1,300,441	\$1,332,952	\$1,366,276 p.a.

OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)

Stenotype Writer Series (OPS/SW) (Cont'd)

OPS/SW 2

Senior Court Reporter

Senior Stenotype Writer

Stenotype Tutor

With Effect From 1/4/2008	\$860,320	\$881,828	\$903,873	\$926,470	\$949,632	\$973,373	\$997,707	\$1,022,650 p.a.
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With Effect From 1/4/2009	\$920,542	\$943,556	\$967,144	\$991,323	\$1,016,106	\$1,041,509	\$1,067,546	\$1,094,235 p.a.
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OPS/SW 1

Court Reporter 1

Stenotype Writer

With Effect From 1/4/2008	\$712,163	\$729,967	\$748,216	\$766,921	\$786,094	\$805,747	\$825,891	\$846,538 p.a.
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With Effect From 1/4/2009	\$762,014	\$781,065	\$800,591	\$820,606	\$841,121	\$862,149	\$883,703	\$905,795 p.a.
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Office Equipment Operation Sub Group (OPS/OE)

OPS/OE 2

With effect from 1/4/98	\$138,860 X	\$4,562 -	\$157,108 p.a.
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With effect from 1/4/99	\$144,414 X	\$4,745 -	\$163,394 p.a.
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OPS/OE 1

With effect from 1/4/98	\$121,900 X	\$3,204 -	\$137,920 p.a.
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With effect from 1/4/99	\$126,776 X	\$3,333 -	\$143,441 p.a.
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POST AND TELEGRAPH OPERATORS GROUP (PTO)

Programme Management and Administration (PTO/PMA)

PTO/PMA 5

With Effect From 1/4/2008	\$1,062,600	\$1,089,165	\$1,116,394	\$1,144,304	\$1,172,912	\$1,202,234	\$1,232,290	\$1,263,097 p.a.
With Effect From 1/4/2009	\$1,136,982	\$1,165,407	\$1,194,542	\$1,224,405	\$1,255,015	\$1,286,391	\$1,318,551	\$1,351,514 p.a.

PTO/PMA 4

With Effect From 1/4/2008	\$893,550	\$915,889	\$938,786	\$962,256	\$986,312	\$1,010,970	\$1,036,244	\$1,062,150 p.a.
With Effect From 1/4/2009	\$956,099	\$980,001	\$1,004,501	\$1,029,614	\$1,055,354	\$1,081,738	\$1,108,781	\$1,136,501 p.a.

PTO/PMA 3

With Effect From 1/4/2008	\$748,650	\$767,366	\$786,550	\$806,214	\$826,370	\$847,029	\$868,204	\$889,910 p.a.
With Effect From 1/4/2009	\$801,056	\$821,082	\$841,609	\$862,649	\$884,215	\$906,321	\$928,979	\$952,203 p.a.

PTO/PMA 2

With Effect From 1/4/2008	\$621,863	\$637,409	\$653,344	\$669,678	\$686,420	\$703,580	\$721,170	\$739,199 p.a.
With Effect From 1/4/2009	\$665,393	\$682,028	\$699,078	\$716,555	\$734,469	\$752,831	\$771,652	\$790,943 p.a.

PTO/PMA 1

With Effect From 1/4/2008	\$512,709	\$525,527	\$538,665	\$552,132	\$565,935	\$580,083	\$594,585	\$609,450 p.a.
With Effect From 1/4/2009	\$548,599	\$562,314	\$576,372	\$590,781	\$605,550	\$620,689	\$636,206	\$652,112 p.a.

Carrier Service Group (PTO/CA)

PTO/CA 4

With Effect From 1/4/2006	\$392,354 X		\$5,390 -	\$408,524 p.a.
With Effect From 1/4/2007	\$411,971 X		\$5,660 -	\$428,951 p.a.

PTO/CA 3

With Effect From 1/4/2006	\$368,704 X		\$4,059 -	\$384,940 p.a.
With Effect From 1/4/2007	\$387,139 X		\$4,262 -	\$404,187 p.a.

PTO/CA 2

With Effect From 1/4/2008	\$8,188 X		\$158 -	\$8,661 P.B.
	\$8,714		\$201 -	\$9,318 p.w.
With Effect From 1/4/2009	\$8,761 X		\$169 -	\$9,267 P.B.
	\$9,324 X		\$215 -	\$9,970 p.w.

PTO/CA 1

With Effect From 1/4/2008	\$7,826 X		\$143 -	\$8,396 p.w.
With Effect From 1/4/2009	\$8,374 X		\$153 -	\$8,984 p.w.

POST AND TELEGRAPH OPERATORS GROUP (PTO) (Cont'd)

Clerical Service Sub-Group (PTO/CR)

PTO/CR 4			
With Effect From 1/4/2008	\$473,767 X	\$6,509 -	\$493,294 p.a.
With Effect From 1/4/2009	\$506,930 X	\$6,965 -	\$527,824 p.a.
PTO/CR 3			
With Effect From 1/4/2008	\$445,210 X	\$4,901 -	\$464,815 p.a.
With Effect From 1/4/2009	\$476,375 X	\$5,244 -	\$497,352 p.a.

ARTISAN AND INDUSTRIAL TRADE GROUP (AIT)

AIT 5			
With Effect From 1/4/2002	\$218,438 X	\$4,152 -	\$230,894 p.a.
With Effect From 1/4/2003	\$224,991 X	\$4,277 -	\$237,822 p.a.
With Effect From 1/4/2002	\$4,200.00 X	\$80.00 -	\$4,440.00 p.w.
With Effect From 1/4/2003	\$4,326.00 X	\$82.00 -	\$4,572.00 p.w.
AIT 4			
With Effect From 1/4/2002	\$3,979.00 X	\$54.00 -	\$4,195.00 p.w.
With Effect From 1/4/2003	\$4,098.00 X	\$56.00 -	\$4,322.00 p.w.
AIT 3			
With Effect From 1/4/2002	\$3,789.00 X	\$49.00 -	\$3,985.00 p.w.
With Effect From 1/4/2003	\$3,903.00 X	\$50.00 -	\$4,103.00 p.w.
AIT 2			
With Effect From 1/4/2002	\$3,549.00 X	\$44.81 -	\$3,773.03 p.w.
With Effect From 1/4/2003	\$3,655.00 X	\$46.15 -	\$3,885.75 p.w.
AIT 1			
With Effect From 1/4/2002	\$3,274.00 X	\$39.00 -	\$3,430.00 p.w.
With Effect From 1/4/2003	\$3,372.00 X	\$40.00 -	\$3,532.00 p.w.

LABOUR AND MECHANICAL OPERATIONS GROUP (LMO)

LMO 5				
With Effect From 1/4/2002	\$209,227 X	\$4,151 -	\$221,680 p.a	
With Effect From 1/4/2003	\$215,504 X	\$4,276 -	\$228,332 p.a	
With Effect From 1/4/2002	\$4,024 X	\$80 -	\$4,264	p.w.
With Effect From 1/4/2003	\$4,145 X	\$82 -	\$4,391	p.w.
LMO 4				
With Effect From 1/4/2002	\$3,826 X	\$50 -	\$3,976	p.w.
With Effect From 1/4/2003	\$3,941 X	\$52 -	\$4,097	p.w.
LMO 3				
With Effect From 1/4/2002	\$3,666 X	\$48 -	\$3,810	p.w.
With Effect From 1/4/2003	\$3,776 X	\$49 -	\$3,923	p.w.
LMO 2				
With Effect From 1/4/2002	\$3,530 X	\$45 -	\$3,665	p.w.
With Effect From 1/4/2003	\$3,636 X	\$46 -	\$3,774	p.w.
LMO 1				
With Effect From 1/4/2002	\$3,353 X	\$41 -	\$3,517	p.w.
With Effect From 1/4/2003	\$3,454 X	\$42 -	\$3,622	p.w.
Driver Series (LMO/DR)				
LMO/DR 2				
With Effect From 1/4/2008	\$8,672 X	\$253 -	\$10,443	p.w.
With Effect From 1/4/2009	\$9,279 X	\$271 -	\$11,174	p.w.
LMO/DR 1				
With Effect From 1/4/2008	\$7,477 X	\$201 -	\$8,886	p.w.
With Effect From 1/4/2009	\$8,000 X	\$215 -	\$9,508	p.w.

LABOUR AND MECHANICAL OPERATIONS GROUP (LMO) (Cont'd)

Trades And Services (LMO/TS)

LMO/TS 6						
With Effect From 1/4/2008	\$9,367	\$9,601	\$9,841	\$10,087	\$10,339	\$10,598 p.w.
With Effect From 1/4/2009	\$10,023	\$10,273	\$10,530	\$10,793	\$11,063	\$11,340 p.w.
LMO/TS 5						
With Effect From 1/4/2008	\$8,579	\$8,794	\$9,013	\$9,239	\$9,470	\$9,706 p.w.
With Effect From 1/4/2009	\$9,180	\$9,409	\$9,644	\$9,885	\$10,133	\$10,386 p.w.
LMO/TS 4						
With Effect From 1/4/2008	\$7,951	\$8,149	\$8,353	\$8,562	\$8,776	\$8,995 p.w.
With Effect From 1/4/2009	\$8,507	\$8,720	\$8,938	\$9,161	\$9,390	\$9,625 p.w.
LMO/TS 3						
With Effect From 1/4/2008	\$7,494	\$7,682	\$7,874	\$8,071	\$8,272	\$8,479 p.w.
With Effect From 1/4/2009	\$8,019	\$8,219	\$8,425	\$8,636	\$8,851	\$9,073 p.w.
LMO/TS 2						
With Effect From 1/4/2008	\$6,787	\$6,957	\$7,131	\$7,309	\$7,492	\$7,679 p.w.
With Effect From 1/4/2009	\$7,262	\$7,444	\$7,630	\$7,821	\$8,016	\$8,217 p.w.
LMO/TS 1						
With Effect From 1/4/2008	\$6,435	\$6,596	\$6,761	\$6,930	\$7,103	\$7,280 p.w.
With Effect From 1/4/2009	\$6,885	\$7,057	\$7,234	\$7,415	\$7,600	\$7,790 p.w.

GENERAL SERVICES GROUP (GLS)

GLS 4			
With Effect From 1/4/2002	\$3,820 X	\$50 -	\$4,020 p.w.
With Effect From 1/4/2003	\$3,935 X	\$52 -	\$4,143 p.w.
GLS 3			
With Effect From 1/4/2002	\$3,666 X	\$48 -	\$3,810 p.w.
With Effect From 1/4/2003	\$3,776 X	\$49 -	\$3,923 p.w.
GLS 2			
With Effect From 1/4/2002	\$3,530 X	\$44 -	\$3,662 p.w.
With Effect From 1/4/2003	\$3,636 X	\$45 -	\$3,771 p.w.
GLS 1			
With Effect From 1/4/2002	\$3,353 X	\$41 -	\$3,517 p.w.
With Effect From 1/4/2003	\$3,454 X	\$42 -	\$3,622 p.w.

PRINTING GROUP (PTG)

Skilled Group - (PTG/SK)

PTG/SK6				
With Effect From 1/4/98	\$246,480 X	\$5,407 -	\$257,294 p.a.	
With Effect From 1/4/99	\$256,339 X	\$5,623 -	\$267,585 p.a.	
PTG/SK5				
With Effect From 1/4/98	\$232,367 X	\$4,416 -	\$241,199 p.a.	
With Effect From 1/4/99	\$241,662 X	\$4,593 -	\$250,848 p.a.	
PTG/SK4				
With Effect From 1/4/98	\$221,406 X	\$3,280 -	\$227,966 p.a.	
With Effect From 1/4/99	\$230,262 X	\$3,411 -	\$237,084 p.a.	
PTG/SK3				
With Effect From 1/4/2000	\$2,422 X	\$48 -	\$2,566 p.w	
With Effect From 1/4/2001	\$3,783 X	\$50 -	\$3,933 p.w.	
PTG/SK2				
With Effect From 1/4/2000	\$2,002 X	\$41 -	\$2,205 p.w.	
With Effect From 1/4/2001	\$3,346 X	\$42 -	\$3,557 p.w.	
PTG/SK1				
With Effect From 1/4/2000	\$1,600 X	\$34 -	\$1,736 p.w.	
With Effect From 1/4/2001	\$2,928 X	\$36 -	\$3,070 p.w.	

PRINTING GROUP (PTG) (Cont'd)

Semi-Skilled Group (PTG/DS)

PTG/DS3

With Effect From 1/4/2000	\$2,423 X	\$49 -	\$2,521 p.w.
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With Effect From 1/4/2001	\$3,784 X	\$51 -	\$3,886 p.w.
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PTG/DS2

With Effect From 1/4/2000	\$1,855 X	\$36 -	\$1,965 p.w.
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With Effect From 1/4/2001	\$3,194 X	\$38 -	\$3,308 p.w.
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PTG/DS1

With Effect From 1/4/2000	\$1,600 X	\$36 -	\$1,744 p.w.
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With Effect From 1/4/2001	\$2,928 X	\$38 -	\$3,078 p.w.
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Un-Skilled Group (PTG/UN)

PTG/UN 1

With Effect From 1/4/2000	\$1,855 X	\$36 -	\$1,963 p.w.
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With Effect From 1/4/2001	\$3,193 X	\$38 -	\$3,306 p.w.
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PROTECTIVE SERVICES GROUP (PTSG)

Protective Services Series (PTSG/PX)

PTSG/PX 8								
With Effect From 1/4/2008	\$1,093,995	\$1,121,345	\$1,149,378	\$1,178,113	\$1,207,566	\$1,237,755	\$1,268,699	\$1,300,416 p.a.
With Effect From 1/4/2009	\$1,170,575	\$1,199,839	\$1,229,835	\$1,260,581	\$1,292,095	\$1,324,398	\$1,357,508	\$1,391,445 p.a.
PTSG/PX 7								
With Effect From 1/4/2008	\$941,850	\$965,396	\$989,531	\$1,014,269	\$1,039,626	\$1,065,617	\$1,092,257	\$1,119,564 p.a.
With Effect From 1/4/2009	\$1,007,780	\$1,032,974	\$1,058,798	\$1,085,268	\$1,112,400	\$1,140,210	\$1,168,715	\$1,197,933 p.a.
PTSG/PX 6								
With Effect From 1/4/2008	\$831,968	\$852,767	\$874,086	\$895,938	\$918,336	\$941,295	\$964,827	\$988,948 p.a.
With Effect From 1/4/2009	\$890,205	\$912,460	\$935,272	\$958,654	\$982,620	\$1,007,186	\$1,032,365	\$1,058,174 p.a.
PTSG/PX 5								
With Effect From 1/4/2008	\$699,143	\$716,621	\$734,537	\$752,900	\$771,723	\$791,016	\$810,791	\$831,061 p.a.
With Effect From 1/4/2009	\$748,082	\$766,785	\$785,954	\$805,603	\$825,743	\$846,387	\$867,546	\$889,235 p.a.
PTSG/PX 4								
With Effect From 1/4/2008	\$618,240	\$633,696	\$649,538	\$665,777	\$682,421	\$699,482	\$716,969	\$734,893 p.a.
With Effect From 1/4/2009	\$661,517	\$678,055	\$695,006	\$712,381	\$730,191	\$748,446	\$767,157	\$786,336 p.a.
PTSG/PX 3								
With Effect From 1/4/2008	\$545,795	\$559,439	\$573,425	\$587,761	\$602,455	\$617,516 p.a.		
With Effect From 1/4/2009	\$584,000	\$598,600	\$613,565	\$628,904	\$644,627	\$660,743 p.a.		
PTSG/PX 2								
With Effect From 1/4/2008	\$492,398	\$504,708	\$517,325	\$530,259	\$543,515	\$557,103 p.a.		
With Effect From 1/4/2009	\$526,866	\$540,037	\$553,538	\$567,377	\$581,561	\$596,100 p.a.		
PTSG/PX 1								
With Effect From 1/4/2008	\$440,192	\$451,197	\$462,477	\$474,039	\$485,890	\$498,037 p.a.		
With Effect From 1/4/2009	\$471,006	\$482,781	\$494,851	\$507,222	\$519,902	\$532,900 p.a.		

PROTECTIVE SERVICES GROUP (PTSG) (Cont'd)

Correctional Officers (PTSG/CO)

PTSG/CO 3

With Effect From 1/4/2008	\$698,503	\$715,966	\$733,865	\$752,211	\$771,017	\$790,292 p.a.
With Effect From 1/4/2009	\$747,398	\$766,083	\$785,235	\$804,866	\$824,988	\$845,613 p.a.

PTSG/CO 2

With Effect From 1/4/2008	\$577,083	\$591,510	\$606,297	\$621,455	\$636,991	\$652,916 p.a.
With Effect From 1/4/2009	\$617,478	\$632,915	\$648,738	\$664,957	\$681,581	\$698,620 p.a.

PTSG/CO 1

With Effect From 1/4/2008	\$508,145	\$520,848	\$533,870	\$547,216	\$560,897	\$574,919 p.a.
With Effect From 1/4/2009	\$543,715	\$557,308	\$571,240	\$585,521	\$600,159	\$615,163 p.a.

SECURITY SERVICES GROUP (SSG)

Correctional Officer Series (SSG/CS)

SSG/CS 4						
With Effect From 1/4/2000	\$499,512	\$512,000	\$524,800	\$537,920	\$551,368	\$565,152 p.a.
With Effect From 1/4/2001	\$532,480	\$545,792	\$559,437	\$573,423	\$587,758	\$602,452 p.a.
SSG/CS 3						
With Effect From 1/4/2002	\$449,477	\$460,714	\$472,232	\$484,037	\$496,138	\$508,542 p.a.
With Effect From 1/4/2003	\$462,961	\$474,535	\$486,399	\$498,559	\$511,023	\$523,798 p.a.
SSG/CS 2						
With Effect From 1/4/2002	\$357,811	\$366,756	\$375,925	\$385,323	\$394,956	\$404,830 p.a.
With Effect From 1/4/2003	\$368,545	\$377,759	\$387,203	\$396,883	\$406,805	\$416,975 p.a.
SSG/CS 1						
With Effect From 1/4/2002	\$315,070	\$322,947	\$331,020	\$339,296	\$347,778	\$356,473 p.a.
With Effect From 1/4/2003	\$324,522	\$332,635	\$340,951	\$349,475	\$358,212	\$367,167 p.a.

Protection Services Series (SSG/PX)

SSG/PX 5						
With Effect From 1/4/2000	\$186,826 X		\$6,140 -		\$205,246 p.a.	
With Effect From 1/4/2001	\$260,000 X		\$6,386 -		\$279,158 p.a.	
SSG/PX 4						
With Effect From 1/4/2000	\$172,112 X		\$4,951 -		\$186,965 p.a.	
With Effect From 1/4/2001	\$246,000 X		\$5,149 -		\$261,447 p.a.	
SSG/PX 3						
With Effect From 1/4/2000	\$159,635 X		\$3,728 -		\$174,547 p.a.	
With Effect From 1/4/2001	\$239,000 X		\$3,877 -		\$254,508 p.a.	

SECURITY SERVICES GROUP (SSG)

Protection Services Series (SSG/PX) (Cont'd)

SSG/PX 2			
With Effect From 1/4/2000	\$146,441 X	\$2,512 -	\$156,489 p.a.
	\$2,815 X	\$49 -	\$3,011 p.w.
With Effect From 1/4/2001	\$228,000 X	\$2,612 -	\$238,448 p.a.
	\$4,385 X	\$51 -	\$4,589 p.w.
SSG/PX 1			
With Effect From 1/4/2000	\$133,396 X	\$2,307 -	\$147,238 p.a.
	\$2,565 X	\$45 -	\$2,835 p.w.
With Effect From 1/4/2001	\$215,004 X	\$2,399 -	\$229,398 p.a.
	\$4,135 X	\$47 -	\$4,417 p.w.

CHILD CARE AND JUVENILE INSTITUTIONS

Superintendent 3										
Adjustment 1\4\ 2007	\$1,448,904	\$1,492,371	\$1,537,142	\$1,583,256	\$1,630,754	\$1,679,677	p.a.			
With Effect From 1/4/2008	\$1,666,240	\$1,716,227	\$1,767,713	\$1,820,745	\$1,875,367	\$1,931,628	p.a.			
With Effect From 1/4/2009	\$1,782,876	\$1,836,363	\$1,891,453	\$1,948,197	\$2,006,643	\$2,066,842	p.a.			
Superintendent 2										
Adjustment 1\4\ 2007	\$1,293,779	\$1,332,592	\$1,372,570	\$1,413,747	\$1,456,160	\$1,499,844	p.a.			
With Effect From 1/4/2008	\$1,487,846	\$1,532,481	\$1,578,456	\$1,625,809	\$1,674,584	\$1,724,821	p.a.			
With Effect From 1/4/2009	\$1,591,995	\$1,639,755	\$1,688,948	\$1,739,616	\$1,791,804	\$1,845,559	p.a.			
Superintendent 1										
Adjustment 1\4\ 2007	\$1,154,210	\$1,188,836	\$1,224,501	\$1,261,236	\$1,299,073	\$1,338,046	p.a.			
With Effect From 1/4/2008	\$1,327,341	\$1,367,162	\$1,408,176	\$1,450,422	\$1,493,934	\$1,538,752	p.a.			
With Effect From 1/4/2009	\$1,420,255	\$1,462,863	\$1,506,749	\$1,551,951	\$1,598,510	\$1,646,465	p.a.			
Assistant Superintendent										
Adjustment 1\4\ 2007	\$925,434	\$953,197	\$981,792	\$1,011,246	\$1,041,584	\$1,072,831	p.a.			
With Effect From 1/4/2008	\$1,064,249	\$1,096,176	\$1,129,061	\$1,162,933	\$1,197,821	\$1,233,756	p.a.			
With Effect From 1/4/2009	\$1,138,746	\$1,172,908	\$1,208,096	\$1,244,339	\$1,281,669	\$1,320,119	p.a.			
Teacher & Instructor 2 (Dip.)										
Adjustment 1\4\ 2007	\$679,751	\$694,706	\$709,990	\$725,609	\$741,573	\$757,887	\$774,561	\$791,601	\$809,016	\$826,815 p.a.
With Effect From 1/4/2008	\$781,714	\$798,912	\$816,488	\$834,451	\$852,809	\$871,570	\$890,745	\$910,341	\$930,369	\$950,837 p.a.
With Effect From 1/4/2009	\$836,434	\$854,836	\$873,642	\$892,862	\$912,505	\$932,580	\$953,097	\$974,065	\$995,495	\$1,017,396 p.a.
Teacher & Instructor 2 (Cert.)										
Adjustment 1\4\ 2007	\$646,324	\$660,543	\$675,075	\$689,927	\$705,105	\$720,617	\$736,471	\$752,673	\$769,232	\$786,155 p.a.
With Effect From 1/4/2008	\$743,272	\$759,624	\$776,336	\$793,416	\$810,871	\$828,710	\$846,941	\$865,574	\$884,617	\$904,078 p.a.
With Effect From 1/4/2009	\$795,302	\$812,798	\$830,680	\$848,955	\$867,632	\$886,720	\$906,227	\$926,164	\$946,540	\$967,364 p.a.
Instructor 1										
Adjustment 1\4\ 2007	\$535,771	\$547,557	\$559,604	\$571,915	\$584,497	\$597,356	\$610,498	\$623,929	\$637,655	\$651,684 p.a.
With Effect From 1/4/2008	\$616,136	\$629,691	\$643,544	\$657,702	\$672,172	\$686,959	\$702,073	\$717,518	\$733,304	\$749,436 p.a.
With Effect From 1/4/2009	\$659,266	\$673,769	\$688,592	\$703,741	\$719,224	\$735,047	\$751,218	\$767,744	\$784,635	\$801,897 p.a.
Teacher A3										
Adjustment 1\4\ 2007	\$476,519	\$487,002	\$497,717	\$508,666	\$519,857	\$531,294	\$542,982	\$554,928	\$567,136	\$579,613 p.a.
With Effect From 1/4/2008	\$547,997	\$560,053	\$572,374	\$584,966	\$597,836	\$610,988	\$624,430	\$638,167	\$652,207	\$666,555 p.a.
With Effect From 1/4/2009	\$586,357	\$599,257	\$612,440	\$625,914	\$639,684	\$653,757	\$668,140	\$682,839	\$697,861	\$713,214 p.a.

CORRECTIONAL SERVICES - ADULT INSTITUTIONS

Warders

Superintendent 'A'						
With Effect From 1/4/2008	\$1,327,021	\$1,360,196	\$1,394,201	\$1,429,056	\$1,464,782	\$1,501,402 p.a
With Effect From 1/4/2009	\$1,419,912	\$1,455,410	\$1,491,795	\$1,529,090	\$1,567,317	\$1,606,500 p.a
Superintendent 'B'						
With Effect From 1/4/2008	\$1,149,894	\$1,178,642	\$1,208,108	\$1,238,310	\$1,269,268	\$1,301,000 p.a
With Effect From 1/4/2009	\$1,230,387	\$1,261,146	\$1,292,675	\$1,324,992	\$1,358,117	\$1,392,070 p.a
Assistant Superintendent						
With Effect From 1/4/2008	\$996,411	\$1,021,321	\$1,046,854	\$1,073,025	\$1,099,851	\$1,127,347 p.a
With Effect From 1/4/2009	\$1,066,159	\$1,092,813	\$1,120,134	\$1,148,137	\$1,176,840	\$1,206,261 p.a
						3.33333E+55
Overseer						
With Effect From 1/4/2008	\$864,902	\$886,525	\$908,688	\$931,405	\$954,690	\$978,558 p.a.
With Effect From 1/4/2009	\$925,446	\$948,582	\$972,296	\$996,604	\$1,021,519	\$1,047,057 p.a.

LOCALLY ENGAGED STAFF

Salary Scales are shown in the currency of the respective Host Countries

Jamaican Embassy, Bonn

		With effect from 1/7/99		
Clerk Typist 1	DM	\$38,236 x	\$1,302 -	\$48,652 p.a.
Clerk Grade 1	DM	\$38,571 x	\$1,315 -	\$49,091 p.a.
Chauffeur	DM	\$41,756 x	\$1,276 -	\$51,964 p.a.
Translator	DM	\$43,808 x	\$1,447 -	\$55,384 p.a.
Messenger	DM	\$31,245 x	\$1,263 -	\$41,349 p.a.
Part-Time Cleaner	DM	\$25,372 x	\$1,250 -	\$35,372 p.a.

Jamaican High Commission, Trinidad

		With effect from 1/7/99		
Stenographer	TT	\$41,551 x	\$1,260 -	\$51,631 p.a.
Clerk Grade 1	TT	\$41,691 x	\$1,260 -	\$51,771 p.a.
Clerk	TT	\$35,244 x	\$1,260 -	\$45,324 p.a.
Receptionist/Typist	TT	\$34,230 x	\$1,260 -	\$44,310 p.a.
Chauffeur	TT	\$37,833 x	\$1,236 -	\$47,721 p.a.
Messenger/Driver	TT	\$36,202 x	\$1,106 -	\$45,050 p.a.
Office Attendant	TT	\$24,354 x	\$996 -	\$32,322 p.a.
Caretaker/Gardener	TT	\$23,839 x	\$996 -	\$31,807 p.a.

Jamaican Embassy, Japan

		With effect from 1/7/99		
Bilingual Secretary	Y	\$3,026,795 x	\$211,836 -	\$4,721,483 p.a.
Telephonist/Receptionist	Y	\$2,329,926 x	\$180,324 -	\$3,772,518 p.a.
Ambassador's Chauffeur	Y	\$2,640,392 x	\$184,824 -	\$4,118,984 p.a.
Chauffeur/Messenger	Y	\$2,575,992 x	\$162,288 -	\$3,874,296 p.a.
Secretary	Y	\$2,318,390 x	\$167,412 -	\$3,657,686 p.a.

LOCALLY ENGAGED STAFF (Cont'd)

Salary Scales are shown in the currency of the respective Host Countries
Jamaican High Commission, Ottawa

		With effect from 1/7/99		With effect from 1/7/99
Clerk Typist	CN	\$21,587 x	\$644 -	\$26,739 p.a.
Clerks Grade 1	CN	\$20,432 x	\$644 -	\$25,584 p.a.
Telephonist/Receptionist	CN	\$18,039 x	\$644 -	\$23,191 p.a.
Chauffeur	CN	\$22,335 x	\$644 -	\$27,487 p.a.
Driver/Messenger	CN	\$19,505 x	\$644 -	\$24,657 p.a.
Messenger	CN	\$16,472 x	\$537 -	\$20,768 p.a.
Cleaner/Attendant	CN	\$15,616 x	\$452 -	\$19,232 p.a.

Jamaican High Commission, Abuja (Nigeria)

		With effect from 1/7/99		With effect from 1/7/99
Stenographer	US	\$2,721 x	\$90 -	\$3,351 p.a.
Clerk/Typist 1	US	\$2,540 x	\$87 -	\$3,149 p.a.
Telephonist/Receptionist	US	\$2,208 x	\$77 -	\$2,747 p.a.
Chauffeur	US	\$1,974 x	\$74 -	\$2,492 p.a.
Chauffeur/Messenger	US	\$1,770 x	\$63 -	\$2,211 p.a.
Security Guards	US	\$1,381 x	\$28 -	\$1,577 p.a.
Office Cleaner	US	\$1,176 x	\$27 -	\$1,365 p.a.

Jamaican Consulate General, Toronto

		With effect from 1/7/99		With effect from 1/7/99
Clerk/Typist 1	CN	\$21,587 x	\$644 -	\$26,739 p.a.
Clerks Grade 1	CN	\$20,432 x	\$644 -	\$25,584 p.a.
Chauffeur/Messenger	CN	\$19,505 x	\$644 -	\$24,657 p.a.

LOCALLY ENGAGED STAFF (Cont'd)

Salary Scales are shown in the currency of the respective Host Countries
Jamaican Permanent Representative to the United Nations, Geneva

		With effect from 1/7/99		
Telephone/Receptionist	SFr	\$63,423 x	\$1,260 -	\$73,503 p.a.
Records Information Officer	SFr	\$54,397 x	\$1,248 -	\$64,381 p.a.
Chauffeur	SFr	\$50,660 x	\$1,212 -	\$60,356 p.a.
Driver/Messenger	SFr	\$45,695 x	\$1,189 -	\$55,207 p.a.
Cleaner/Attendant	SFr	\$42,185 x	\$1,161 -	\$51,473 p.a.

Jamaican Consulate General, New York

		With effect from 1/7/99		
Clerks Grade 1	US	\$21,707 x	\$780 -	\$27,947 p.a.
Stenographers Grade 1	US	\$21,707 x	\$780 -	\$27,947 p.a.
Typist	US	\$19,188 x	\$780 -	\$25,428 p.a.
Telephonist/Receptionist	US	\$18,655 x	\$780 -	\$24,895 p.a.
Chauffeur	US	\$24,239 x	\$884 -	\$31,311 p.a.
Chauffeur/Messenger	US	\$17,962 x	\$780 -	\$24,202 p.a.
Cleaner/Attendant	US	\$16,203 x	\$780 -	\$22,443 p.a.
Messenger/Guard	US	\$16,203 x	\$780 -	\$22,443 p.a.

Jamaican Embassy, Brussels

		With effect from 1/7/99		
Translator/Typist	BF	\$785,528 x	\$28,496 -	\$1,013,496 p.a.
Clerk/Typist	BF	\$781,805 x	\$28,482 -	\$1,009,661 p.a.
Receptionist/Typist	BF	\$710,741 x	\$28,468 -	\$938,485 p.a.
Chauffeur/Driver	BF	\$693,680 x	\$28,454 -	\$921,312 p.a.
Messenger/Driver	BF	\$648,293 x	\$28,440 -	\$875,813 p.a.
Office Attendant	BF	\$567,000 x	\$28,426 -	\$794,408 p.a.

LOCALLY ENGAGED STAFF (Cont'd)

Salary Scales are shown in the currency of the respective Host Countries

Jamaican High Commission, London

	With effect from 1/7/99		
Community Relations Officer	\$18,460 x	\$780 -	\$24,700 p.a.
Senior Clerk (Off. Mgmt)	\$15,080 x	\$780 -	\$21,320 p.a.
Senior Clerk (Records)	\$15,080 x	\$780 -	\$21,320 p.a.
Stenographers Grade 1	\$10,171 x	\$733 -	\$16,035 p.a.
Clerks Grade 1	\$9,959 x	\$733 -	\$15,823 p.a.
Chauffeur	\$9,493 x	\$733 -	\$15,357 p.a.
Clerks Grade 2	\$9,425 x	\$733 -	\$15,289 p.a.
Telephonist/Receptionmist	\$9,048 x	\$676 -	\$14,456 p.a.
Chauffeur/Messenger	\$9,123 x	\$676 -	\$14,531 p.a.
Receptionist/Guard	\$9,056 x	\$676 -	\$14,464 p.a.
Male Messenger	\$8,424 x	\$503 -	\$12,448 p.a.
Office Attendant	\$8,116 x	\$503 -	\$12,140 p.a.

Jamaican Permanent Representative to the United Nations, New York

	With effect from 1/7/99		
Clerks Grade 1	US \$21,107 x	\$780 -	\$27,347 p.a.
Typist Grade 1	US \$21,107 x	\$780 -	\$27,347 p.a.
Typist Grade 2	US \$19,188 x	\$780 -	\$25,428 p.a.
Clerk Grade 2	US \$19,188 x	\$780 -	\$25,428 p.a.
Telephonist/Receptionist	US \$18,655 x	\$780 -	\$24,895 p.a.
Chauffeur	US \$24,239 x	\$780 -	\$30,479 p.a.
Driver/Messenger	US \$17,962 x	\$780 -	\$24,202 p.a.
Cleaner/Attendant	US \$16,203 x	\$780 -	\$22,443 p.a.

LOCALLY ENGAGED STAFF (Cont'd)

Salary Scales are shown in the currency of the respective Host Countries

Jamaica Consulate General, Miami

		With effect from 1/7/99		
Clerks Grade 1	US	\$21,210 x	\$780 -	\$27,450 p.a.
Telephonist/Receptionist	US	\$18,655 x	\$780 -	\$24,895 p.a.
Chauffeur/Messenger	US	\$21,210 x	\$780 -	\$27,450 p.a.
Cleaner/Attendant	US	\$16,203 x	\$780 -	\$22,443 p.a.

Jamaican Embassy, Washington

Jamaican Permanent Representative to the O.A.S., Washington

		With effect from 1/7/99		
Embassy				
Clerks Grade 1	US	\$21,107 x	\$780 -	\$27,347 p.a.
Stenographers Grade 1	US	\$21,107 x	\$780 -	\$27,347 p.a.
Telephonist/Receptionist	US	\$18,655 x	\$780 -	\$24,895 p.a.
Chauffeur	US	\$24,239 x	\$884 -	\$31,311 p.a.
Embassy Guard	US	\$17,882 x	\$780 -	\$24,122 p.a.
Chauffeur/Messenger	US	\$17,962 x	\$780 -	\$24,202 p.a.
Messenger	US	\$17,323 x	\$780 -	\$23,563 p.a.
Cleaner/Attendant	US	\$16,203 x	\$780 -	\$22,443 p.a.

O. A. S.

Bilingual Secretary	US	\$25,318 x	\$780 -	\$31,558 p.a.
Clerk Grade 1	US	\$21,107 x	\$780 -	\$27,347 p.a.

LOCALLY ENGAGED STAFF (Cont'd)

Salary Scales are shown in the currency of the respective Host Countries

Jamaican Embassy, Caracas

		With effect from 1/7/99		
Bilingual Secretary	US	\$11,101 x	\$396 -	\$14,269 p.a.
Chaffeur	US	\$5,478 x	\$324 -	\$8,070 p.a.
Telephonist/Receptionist	US	\$4,995 x	\$291 -	\$7,323 p.a.
Driver/Messenger	US	\$4,963 x	\$288 -	\$7,267 p.a.
Cleaner/Attendant	US	\$3,577 x	\$204 -	\$5,209 p.a.

Jamaican Embassy , Mexico

		With effect from 1/7/99		
Bilingual Secretary	US	\$10,920 x	\$219 -	\$12,672 p.a.
Receptionist/Typist	US	\$7,098 x	\$172 -	\$8,474 p.a.
Ambassador's Chauffeur	US	\$6,661 x	\$172 -	\$8,037 p.a.
Chauffeur/Messenger	US	\$5,460 x	\$140 -	\$6,580 p.a.
Cleaner/Attendant	US	\$3,276 x	\$87 -	\$3,972 p.a.

Jamaican Embassy , Cuba

		With effect from 1/7/99	
Bilingual Secretary	US	\$5,350 p.a.	
Chauffeur/Messenger	US	\$3,423 p.a.	
Office Maid	US	\$2,675 p.a.	

JAMAICA CONSTABULARY FORCE

Officer Corps

Commissioner						
With Effect From 1/4/2006	\$3,643,277	\$3,734,359	\$3,827,718	\$3,923,410	\$4,021,496	\$4,122,033 p.a.
With Effect From 1/4/2007	\$3,880,090	\$3,977,092	\$4,076,519	\$4,178,432	\$4,282,893	\$4,389,965 p.a.
Deputy Commissioner						
With Effect From 1/4/2006	\$2,862,333	\$2,933,892	\$3,007,239	\$3,082,420	\$3,159,480	\$3,238,467 p.a.
With Effect From 1/4/2007	\$3,048,385	\$3,124,594	\$3,202,709	\$3,282,777	\$3,364,846	\$3,448,968 p.a.
Assistant Commissioner						
With Effect From 1/4/2008	\$4,065,319	\$4,187,278	\$4,312,897	\$4,442,284	\$4,575,552	\$4,712,819 p.a.
With Effect From 1/4/2009	\$5,279,629	\$5,464,416	\$5,655,670	\$5,853,619	\$6,058,495	\$6,270,543 p.a.
Senior Superintendent						
With Effect From 1/4/2008	\$3,131,053	\$3,224,985	\$3,321,734	\$3,421,386	\$3,524,028	\$3,629,749 p.a.
With Effect From 1/4/2009	\$3,969,023	\$4,107,939	\$4,251,717	\$4,400,527	\$4,554,545	\$4,713,954 p.a.
Superintendent						
With Effect From 1/4/2008	\$2,477,866	\$2,552,202	\$2,628,768	\$2,707,631	\$2,788,860	\$2,872,526 p.a.
With Effect From 1/4/2009	\$3,065,881	\$3,173,187	\$3,284,249	\$3,399,198	\$3,518,170	\$3,641,305 p.a.
Deputy Superintendent						
With Effect From 1/4/2008	\$1,960,944	\$2,019,772	\$2,080,366	\$2,142,777	\$2,207,060	\$2,273,272 p.a.
With Effect From 1/4/2009	\$2,368,248	\$2,451,136	\$2,536,926	\$2,625,718	\$2,717,619	\$2,812,735 p.a.
Assistant Superintendent						
With Effect From 1/4/2008	\$1,510,292	\$1,555,601	\$1,602,269	\$1,650,337	\$1,699,848	\$1,750,843 p.a.
With Effect From 1/4/2009	\$1,780,358	\$1,842,671	\$1,907,164	\$1,973,915	\$2,043,002	\$2,114,507 p.a.

JAMAICA CONSTABULARY FORCE (Cont'd)

Federated Ranks

Inspector							
With Effect From 1/4/2008	\$1,094,783	\$1,127,626	\$1,161,455	\$1,196,299	\$1,232,188	\$1,269,153 p.a.	
With Effect From 1/4/2009	\$1,259,675	\$1,303,764	\$1,349,396	\$1,396,625	\$1,445,506	\$1,496,099 p.a.	
Sergeant							
With Effect From 1/4/2008	\$890,914	\$917,642	\$945,171	\$973,526	\$1,002,732	\$1,032,814 p.a.	
With Effect From 1/4/2009	\$1,000,578	\$1,035,598	\$1,071,844	\$1,109,359	\$1,148,186	\$1,188,373 p.a.	
Corporal							
With Effect From 1/4/2008	\$725,010	\$746,760	\$769,163	\$792,238	\$816,005	\$840,485 p.a.	
With Effect From 1/4/2009	\$794,774	\$822,591	\$851,381	\$881,180	\$912,021	\$943,942 p.a.	
Constable							
With Effect From 1/4/2008	\$581,701	\$590,000	\$607,700	\$625,931	\$644,709	\$664,050	\$683,972 p.a.
With Effect From 1/4/2009	\$622,421	\$631,300	\$653,396	\$676,264	\$699,934	\$724,431	\$749,786 p.a.
Cadet							
With Effect From 1/4/96	\$135 -		\$160 per day				
With Effect From 1/4/97	\$155 -		\$180 per day				

CASUAL DAILY PAID EMPLOYEES

Casual Daily Paid Employees

With Effect From 1/4/2008	\$1,182 per day
With Effect From 1/4/2009	\$1,265 per day

PART - TIME CLEANERS

	With effect from 1/4/2008	With effect from 1/4/2009
6 hours or more but less than 8 hours per week	\$2,947	\$3,153 p.w.
8 hours or more but less than 10 hours per week	\$2,985	\$3,194 p.w.
10 hours or more but less than 12 hours per week	\$3,029	\$3,241 p.w.
12 hours or more but less than 16 hours per week	\$3,108	\$3,325 p.w.
16 hours or more but less than 20 hours per week	\$3,315	\$3,547 p.w.
20 hours or more but less than 24 hours per week	\$3,532	\$3,780 p.w.
24 hours or more weekly	\$3,753	\$4,016 p.w.

MAIL COURIERS

Mail Couriers

	With Effect From 1/4/2008	With Effect From 1/4/2009
1 to 40 miles	\$5,339 p.w.	\$5,713 p.w.
41 to 60 miles	\$5,665 p.w.	\$6,061 p.w.
61 to 80 miles	\$5,684 p.w.	\$6,082 p.w.
81 to 100 miles	\$5,704 p.w.	\$6,103 p.w.
101 to 120 miles	\$5,728 p.w.	\$6,129 p.w.
Over 120 miles	\$5,760 p.w.	\$6,163 p.w.

SCHEDULE PART III
LIST OF ABOLISHED OFFICES

His Excellency The Governor General And Staff

General Administration

No of Posts	Post	Classification	Remarks
1	Supernumerary, Gov Gen Secy & Clerk to Privy Cncl	GMG SEG 6	Post [# 61394] abolished with effect from April 1, 2010.

1

1 **Total - His Excellency The Governor General And Staff**

Office Of The Prime Minister

Department of Local Government

Strategic Policy, Planning And Reform

No of Posts	Post	Classification	Remarks
1	Performance Monitoring Officer	GMG SEG 2	Post [# 60938] abolished with effect from June 1, 2009.

1

1 **Total - Strategic Policy, Planning And Reform**

Human Resource Management And Administration

Human Resource Management (HRM)

No of Posts	Post	Classification	Remarks
2	Secretary 1	OPS SS 1	Two (2) posts [#s 50769-50770] abolished with effect from June 1, 2009.

2

2 **Total - Human Resource Management And Administration**

3 **Total - Department of Local Government**

3 **Total - Office Of The Prime Minister**

LIST OF ABOLISHED OFFICES

**Ministry Of Finance And The Public Service
Administration Of Unit Trust And Insurance Legislation****Administration**

No of Posts	Post	Classification	Remarks
1	Deputy Superintendent Of Insurance	GMG SEG 4	Post [# 1572] abolished with effect from April 18, 2009.

1

Office Superintendent And Registry

No of Posts	Post	Classification	Remarks
1	Telephone Operator	OPS TO 1	Post [# 1582] abolished with effect from December 12, 2008.

1

2 Total - Administration Of Unit Trust And Insurance Legislation**Posts From Former General Consumption Tax****Mandeville Region****Compliance And Excise Control**

No of Posts	Post	Classification	Remarks
1	Senior Compliance Officer	GMG PMA 3	Post [# 3143] abolished with effect from April 1, 2009.
2	Compliance Officer 2	GMG PMA 2	Posts [#s 3145 & 3147] abolished with effect from April 1, 2009.
1	Excise Officer 5	GMG PMA 2	Post [# 3148] abolished with effect from April 1, 2009.
2	Records Officer 1	PIDG RIM 2	Posts [#s 3150 - 51] abolished with effect from April 1, 2009.
1	Secretary 2	OPS SS 2	Post [# 3152] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 3153] abolished with effect from April 1, 2009.
2	Attendant	LMO TS 1	Posts [#s 3154 - 55] abolished with effect from April 1, 2009.

10

Registration, Returns And Enquiry Section

No of Posts	Post	Classification	Remarks
2	Returns Processing Officer	GMG PMA 1	Posts [#s 3176 & 3178] abolished with effect from April 1, 2009.

2

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service**Posts From Former General Consumption Tax****Mandeville Region**12 **Total - Mandeville Region****Eastern A Region****Compliance And Excise Control**

No of Posts	Post	Classification		Remarks
1	Records Officer 1	PIDG RIM	2	Post [# 3192] abolished with effect from April 1, 2009.
1	Driver	LMO	1	Post [# 3195] abolished with effect from April 1, 2009.

2

2 **Total - Eastern A Region****Eastern B Region**

No of Posts	Post	Classification		Remarks
1	Secretary 1	OPS SS	1	Post [# 3226] abolished with effect from April 1, 2009.

1

Compliance And Excise Control

No of Posts	Post	Classification		Remarks
1	Excise Inspector 5	GMG PMA	2	Post [# 3232] abolished with effect from April 1, 2009.
1	Excise Inspector 4	GMG PMA	1	Post [# 3233] abolished with effect from April 1, 2009.
1	Records Officer 1	PIDG RIM	2	Post [# 3235] abolished with effect from April 1, 2009.
2	Attendant	LMO TS	1	Posts [#s 3236 - 37] abolished with effect from April 1, 2009.

5

Returns Perfection Branch

No of Posts	Post	Classification		Remarks
4	Returns Perfection Officer	GMG PMA	1	Posts [#s 3270 - 73] abolished with effect from April 1, 2009.
6	Records Clerk	PIDG RIM	1	Posts [#s 3279 - 84] abolished with effect from April 1, 2009.

10

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service**Posts From Former General Consumption Tax****Eastern B Region****Excise Division**

No of Posts	Post	Classification	Remarks
1	Excise Inspector 4	GMG PMA 3	Post [# 3300] abolished with effect from April 1, 2009.
2	Excise Inspector 3	GMG PMA 2	Posts [#s 3303 & 3305] abolished with effect from April 1, 2009.
8	Excise Inspector 2	GMG PMA 1	Posts [#s 3306, 3308, 3318, 3327 - 30 & 3334] abolished with effect from April 1, 2009.
11			
27	Total - Eastern B Region		
41	Total - Posts From Former General Consumption Tax		

Posts From Former Income Tax Department**General Administration****Facilities Management Branch**

No of Posts	Post	Classification	Remarks
2	Watchman	LMO TS 1	Posts [#s 3394 - 95] abolished with effect from April 1, 2009.
2			
2	Total - General Administration		

Intelligence, Delinquent Returns And Special Investigations**Intelligence**

No of Posts	Post	Classification	Remarks
1	Income Tax Agent 2	NPS NPS 3	Post [# 3458] abolished with effect from April 1, 2009.
5	Income Tax Agent 1	NPS NPS 2	Posts [#s 3465 - 69] abolished with effect from April 1, 2009.
2	Records Officer 2	PIDG RIM 3	Posts [#s 3475 & 3477] abolished with effect from April 1, 2009.
1	Records Officer 1	PIDG RIM 2	Post [# 3483] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 3490] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 3492] abolished with effect from April 1, 2009.
11			

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service**Posts From Former Income Tax Department****Intelligence, Delinquent Returns And Special Investigations****Delinquent Returns**

No of Posts	Post	Classification	Remarks
3	Income Tax Delinquency Officer 2	NPS NPS 2	Posts [#s 3500, 3502 & 3514] abolished with effect from April 1, 2009.
1	Income Tax Delinquency Officer 1	NPS NPS 1	Post [# 3528] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 3560] abolished with effect from April 1, 2009.
2	Secretary 1	OPS SS 1	Posts [#s 3564 - 65] abolished with effect from April 1, 2009.

7

18 **Total - Intelligence, Delinquent Returns And Special Investigations****Audit Branch****Internal Audit**

No of Posts	Post	Classification	Remarks
1	Assistant Auditor	FMG AS 1	Post [# 3611] abolished with effect from April 1, 2009.

1

Audit Branch Group 1

No of Posts	Post	Classification	Remarks
1	Assistant Commissioner 2	GMG SEG 2	Post [# 3612] abolished with effect from April 1, 2009.

1

Audit Branch Group 2

No of Posts	Post	Classification	Remarks
1	Income Tax Agent 1	NPS NPS 2	Post [# 3671] abolished with effect from April 1, 2009.
1	Secretary 2	OPS SS 2	Post [# 3685] abolished with effect from April 1, 2009.

2

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service**Posts From Former Income Tax Department****Audit Branch****Audit Branch Group 3**

No of Posts	Post	Classification	Remarks
1	Audit Team Leader	GMG SEG 1	Post [# 3687] abolished with effect from April 1, 2009.

1

5 Total - Audit Branch**Taxpayer Assistance Education And Information**

No of Posts	Post	Classification	Remarks
1	Records Clerk	PIDG RIM 1	Post [# 3762] abolished with effect from April 1, 2009.

1

1 Total - Taxpayer Assistance Education And Information**Returns Processing Branch****Refunds And Exemptions Verification**

No of Posts	Post	Classification	Remarks
3	Revenue Agent	RMG RA 2	Posts [#s 3803 - 05] abolished with effect from April 1, 2009.
7	Records Officer 1	PIDG RIM 2	Posts [#s 3806 - 12] abolished with effect from April 1, 2009.
6	Records Clerk	PIDG RIM 1	Posts [#s 3813 - 18] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 3819] abolished with effect from April 1, 2009.

17

Receiving, Clearing And Accounts

No of Posts	Post	Classification	Remarks
1	Secretary 1	OPS SS 1	Post [# 3820] abolished with effect from April 1, 2009.

1

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service**Posts From Former Income Tax Department****Returns Processing Branch****Files**

No of Posts	Post	Classification	Remarks
5	Records Clerk	PIDG RIM 1	Posts [#s 3836 - 40] abolished with effect from April 1, 2009.

5

Classification

No of Posts	Post	Classification	Remarks
1	Income Tax Agent 3	NPS NPS 4	Post [# 3842] abolished with effect from April 1, 2009.
2	Revenue Agent	RMG RA 3	Posts [#s 3843 - 44] abolished with effect from April 1, 2009.
2	Revenue Agent	RMG RA 2	Posts [#s 3845 - 46] abolished with effect from April 1, 2009.

5

ESOP Unit

No of Posts	Post	Classification	Remarks
1	Director 2	GMG SEG 2	Post [# 3847] abolished with effect from April 1, 2009.

1

29 **Total - Returns Processing Branch**55 **Total - Posts From Former Income Tax Department****Posts From Former Inland Revenue Department****General Administration****Administration**

No of Posts	Post	Classification	Remarks
1	Director, Public Rel., Taxpayer Ed./Infor. Officer	GMG SEG 1	Post [# 53518] abolished with effect from April 1, 2009
1	Records Officer 1	PIDG RIM 2	Post [# 3856] abolished with effect from April 1, 2009.
1	Executive Secretary 1	OPS SS 4	Post [# 3857] abolished with effect from April 1, 2009
3	Senior Secretary	OPS SS 3	Posts [#s 3858 -60] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service**Posts From Former Inland Revenue Department****General Administration****Administration**

6

Finance And Accounts

No of Posts	Post	Classification		Remarks
2	Accountant	FMG PA	2	Posts [#s 3863 - 64] abolished with effect from April 1, 2009.
4	Accounting Clerk 2	FMG AC	2	Posts [#s 3869 & 3871 - 73] abolished with effect from April 1, 2009
1	Accounting Clerk 1	FMG AC	1	Post [# 3865] abolished with effect from April 1, 2009
1	Cashier	FMG CS	1	Post [# 3870] abolished with effect from April 1, 2009.
2	Clerical Officer 4	OPS CR	3	Posts [#s 3867 - 68] abolished with effect from April 1, 2009.
1	Clerical Officer 2	OPS CR	1	Post [#3875] abolished with effect from April 1, 2009.

11

Final Accounts

No of Posts	Post	Classification		Remarks
1	Accounting Technician 3	FMG AT	3	Post [# 3879] abolished with effect from April 1, 2009.
1	Accounting Technician 2	FMG AT	2	Post [# 3880] abolished with effect from April 1, 2009.

2

Disbursements

No of Posts	Post	Classification		Remarks
1	Accounting Technician 3	FMG AT	3	Post [# 3881] abolished with effect from April 1, 2009.
1	Accounting Technician 1	FMG AT	1	Post [# 3882] abolished with effect from April 1, 2009.

2

Budget

No of Posts	Post	Classification		Remarks
1	Accounting Technician 3	FMG AT	3	Post [# 3884] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

General Administration

Budget

No of Posts	Post	Classification	Remarks
1	Accounting Technician 2	FMG AT 2	Post [# 3885] abolished with effect from April 1, 2009
2			

Verification And Classification

No of Posts	Post	Classification	Remarks
1	Accounting Technician 3	FMG AT 3	Post [# 3886] abolished with effect from April 1, 2009.
1			

Salaries

No of Posts	Post	Classification	Remarks
1	Accounting Technician 2	FMG AT 2	Post [# 3887] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC 2	Post [# 3889] abolished with effect from April 1, 2009.
2			

Revenue Accounts

No of Posts	Post	Classification	Remarks
2	Accounting Technician 2	FMG AT 2	Posts [#s 3890 - 91] abolished with effect from April 1, 2009.
4	Accounting Technician 1	FMG AT 1	Posts [#s 3892 - 95] abolished with effect from April 1, 2009
18	Accounting Clerk 2	FMG AC 2	Posts [#s 3896 - 98, 3902 - 4, 3915 - 7 & 4425 - 33] abolished with effect from April 1, 2009.
3	Accounting Clerk 1	FMG AC 1	Posts [#s 3918 -19 & 3940] abolished with effect from April 1, 2009.
1	Accountant 3	FAA 3	Post [# 3899] abolished with effect from April 1, 2009.
3	Records Clerk	PIDG RIM 1	Posts [#s 3933 & 3941 - 42] abolished with effect from April 1, 2009.
3	Clerical Officer 3	OPS CR 2	Posts [#s 3920, 28 & 30] abolished with effect from April 1, 2009.
3	Clerical Officer 2	OPS CR 1	Posts [#s 3935 & 3938 - 39] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

General Administration

Revenue Accounts

No of Posts	Post	Classification	Remarks
1	Departmental Assistant	OPS CR 1	Post [# 3944] abolished with effect from April 1, 2009.

38

Statements

No of Posts	Post	Classification	Remarks
1	Accounting Technician 1	FMG AT 1	Post [# 3950] abolished with effect from April 1, 2009.

1

Internal Audit

No of Posts	Post	Classification	Remarks
1	Chief Internal Auditor	FMG AS 4	Post [# 3951] abolished with effect from April 1, 2009.
3	Auditor	FMG AS 2	Posts [#s 3952 - 54] abolished with effect from April 1, 2009.

4

Data Processing And Statistics Branch

No of Posts	Post	Classification	Remarks
1	EDP Manager	MIS IT 5	Post [# 3955] abolished with effect from April 1, 2009.
2	System Administrator	MIS IT 4	Posts [#s 50405 - 06] abolished with effect from April 1, 2009.
2	Applications Administrator	MIS IT 3	Posts [#s 3956 - 57] abolished with effect from April 1, 2009.
1	Manager Data Processing And Statistics	GMG PMA 3	Post [# 3958] abolished with effect from April 1, 2009.
1	Assistant Manager Data Processing And Statistics	GMG PMA 2	Post [# 3959] abolished with effect from April 1, 2009.
2	Computer Operator	MIS IT 2	Posts [#s 3961 - 3962] abolished with effect from April 1, 2009.
1	Senior Secretary	OPS SS 3	Post [# 3963] abolished with effect from April 1, 2009.

10

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service**Posts From Former Inland Revenue Department****General Administration****Stores**

No of Posts	Post	Classification	Remarks
1	Stock Verification Officer	PIDG RIM 1	Post [# 3966] abolished with effect from April 1, 2009
1	Handyman	LMO TS 1	Post [# 3967] abolished with effect from April 1, 2009.

2

Registry

No of Posts	Post	Classification	Remarks
2	Clerical Officer 2	OPS CR 1	Posts [#s 3969 - 70] abolished with effect from April 1, 2009.
2	Records Clerk	PIDG RIM 1	Posts [#s 3971 - 72] abolished with effect from April 1, 2009.

4

Typing Pool

No of Posts	Post	Classification	Remarks
1	Secretary/Stenographer	OPS SS 3	Post [# 3974] abolished with effect from April 1, 2009.
1	Secretary	OPS SS 3	Post [# 3975] abolished with effect from April 1, 2009.
1	Secretary 2	OPS SS 2	Post [# 3976] abolished with effect from April 1, 2009.
5	Secretary 1	OPS SS 1	Posts [#s 3978 - 3982] abolished with effect from April 1, 2009.
1	Stenographer	OPS SS 2	Post [# 3977] abolished with effect from April 1, 2009.

9

Personnel

No of Posts	Post	Classification	Remarks
2	Records Officer 1	PIDG RIM 2	Posts [#s 3989 - 90] abolished with effect from April 1, 2009.
1	Secretary 2	OPS SS 2	Post [# 3991] abolished with effect from April 1, 2009.
1	Telephone Operator A	OPS TO 1	Post [# 3993] abolished with effect from April 1, 2009.
1	Attendant	LMO TS 2	Post [# 3994] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

General Administration

Personnel

No of Posts	Post	Classification	Remarks
6	Attendant	LMO TS 1	Posts [#s 3995-4000] abolished with effect from April 1, 2009
11			

Systems And Procedures

No of Posts	Post	Classification	Remarks
1	Principal Surveyor	GMG PMA 3	Post [# 4001] abolished with effect from April 1, 2009.
1	Senior Surveyor	GMG PMA 2	Post [# 4002] abolished with effect from April 1, 2009.
2	Surveyor 1	GMG PMA 1	Posts [#s 4003 - 04] abolished with effect from April 1, 2009.
4			

General Services

No of Posts	Post	Classification	Remarks
1	Clerical Officer 4	PIDG RIM 2	Post [# 4005] abolished with effect from April 1, 2009.
2	Driver 1	LMO DR 1	Posts [#s 4006 - 07] abolished with effect from April 1, 2009.
3			
112	Total - General Administration		

Region A

No of Posts	Post	Classification	Remarks
1	Assistant Commissioner	GMG SEG 2	Post [# 4008] abolished with effect from April 1, 2009.
1	Regional Inspector	GMG SEG 1	Post [# 4009] abolished with effect from April 1, 2009.
2	Assistant Regional Inspector	GMG PMA 4	Posts [#s 4010 - 11] abolished with effect from April 1, 2009.
4			

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

Region A

St. Ann's Bay Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 4	GMG PMA 4	Post [# 4012] abolished with effect from April 1, 2009.
2	Collector Of Taxes 2	GMG PMA 2	Posts [#s 4013 & 50016] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4014] abolished with effect from April 1, 2009.
5	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4015 - 19] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 4020] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4021] abolished with effect from April 1, 2009.
1	Supervisor, Drivers Licence System	PIDG RIM 3	Post [# 4022] abolished with effect from April 1, 2009.
1	Data Collecting Unit Operator	PIDG RIM 2	Post [# 4023] abolished with effect from April 1, 2009.
1	Drivers Licence Clerk/Laminator	PIDG RIM 1	Post [# 4024] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4474] abolished with effect from April 1, 2009.

15

Port Antonio Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4025] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4026] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4027] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4028] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC 2	Post [# 4413] abolished with effect from April 1, 2009.
2	Accounting Clerk 1	FMG AC 1	Posts [#s 4495 - 96] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4029] abolished with effect from April 1, 2009.
4	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4030 - 33] abolished with effect from April 1, 2009.
1	Records Officer 1	PIDG RIM 2	Post [# 4497] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

Region A

Port Antonio Collectorate

No of Posts	Post	Classification	Remarks
1	Records Clerk	PIDG RIM 1	Post [# 4498] abolished with effect from April 1, 2009.

14

Brown's Town Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4035] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4036] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4037] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4038] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4039] abolished with effect from April 1, 2009.
6	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4040 - 45] abolished with effect from April 1, 2009.
2	Records Clerk	PIDG RIM 1	Posts [#s 4408 - 09] abolished with effect from April 1, 2009.
1	Attendant	LMO TS 1	Post [# 4560] abolished with effect from April 1, 2009.

14

Port Maria Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4047] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4048] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4049] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC 2	Post [# 4508] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4050] abolished with effect from April 1, 2009.
4	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4051 -54] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 4055] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

Region A

Port Maria Collectorate

No of Posts	Post	Classification	Remarks
1	Records Clerk	PIDG RIM 1	Post [# 4542] abolished with effect from April 1, 2009.

11

Morant Bay Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4056] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4057] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4058] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4059] abolished with effect from April 1, 2009.
4	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4060 - 63] abolished with effect from April 1, 2009.
4	Records Clerk	PIDG RIM 1	Posts [#s 3948, 4490, 4492 - 93] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 4064] abolished with effect from April 1, 2009
1	Attendant	LMO TS 1	Post [# 4575] abolished with effect from April 1, 2009

14

Moneague Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4065] abolished with effect from April 1, 2009
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4066] abolished with effect from April 1, 2009
1	Accounting Clerk 1	FMG AC 1	Post [# 4488] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3914] abolished with effect from April 1, 2009.
3	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4067 - 69] abolished with effect from April 1, 2009.

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LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

Region A

Annotto Bay Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4070] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4071] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3913] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC 2	Post [# 4548] abolished with effect from April 1, 2009.
1	Assistant Collector Of Taxes	PIDG RIM 3	Post [# 4072] abolished with effect from April 1, 2009.
5	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4073 - 77] abolished with effect from April 1, 2009.

10

Buff Bay Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4078] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3912] abolished with effect from April 1, 2009.
1	Assistant Collector Of Taxes	PIDG RIM 3	Post [# 4079] abolished with effect from April 1, 2009.
3	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4080 - 82] abolished with effect from April 1, 2009.

6

Port Morant Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4083] abolished with effect from April 1, 2009.
1	Accounting Clerk 1	FMG AC 1	Post [# 4503] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3911] abolished with effect from April 1, 2009.
1	Assistant Collector Of Taxes	PIDG RIM 3	Post [# 4084] abolished with effect from April 1, 2009.
2	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4085 - 86] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 4087] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

Region A

Port Morant Collectorate

No of Posts	Post	Classification	Remarks
1	Records Clerk	PIDG RIM 1	Post [# 4543] abolished with effect from April 1, 2009.
8			

103 **Total - Region A**

Region B

No of Posts	Post	Classification	Remarks
1	Assistant Commissioner	GMG SEG 2	Post [# 4088] abolished with effect from April 1, 2009.
1	Regional Inspector	GMG SEG 1	Post [#4089] abolished with effect from April 1, 2009.
2	Assistant Regional Inspector	GMG PMA 4	Posts [#s 4090 - 91] abolished with effect from April 1, 2009.
4			

St. Andrew Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 6	GMG SEG 1	Post [# 4092] abolished with effect from April 1, 2009.
4	Collector Of Taxes 3	GMG PMA 3	Posts [#s 4093 - 96] abolished with effect from April 1, 2009.
2	Collector Of Taxes 1	GMG PMA 1	Posts [#s 4097 - 98] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4099] abolished with effect from April 1, 2009.
20	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4100 - 4119] abolished with effect from April 1, 2009.
1	Accounting Clerk	FMG AC 1	Post [# 4410] abolished with effect from April 1, 2009.
16	Cashier	FMG CS 2	Posts [#s 412 - 35] abolished with effect from April 1, 2009.
1	Supervisor, Drivers Licence System	PIDG RIM 3	Post [# 4136] abolished with effect from April 1, 2009.
3	Data Collecting Unit Operator	PIDG RIM 2	Posts [#s 4137 - 39] abolished with effect from April 1, 2009.
3	Drivers Licence Clerk/Laminator	PIDG RIM 1	Posts [#s 4140 - 42] abolished with effect from April 1, 2009.
11	Records Clerk	PIDG RIM 1	Posts [#s 4414 - 15, 4500, 4502, 4505 - 06, 4509, 4523, 4527 - 28 & 4534] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

Region B

St. Andrew Collectorate

No of Posts	Post	Classification		Remarks
1	Attendant	LMO TS	2	Post [# 4554] abolished with effect from April 1, 2009.

64

Kingston Collectorate

No of Posts	Post	Classification		Remarks
1	Principal Collector Of Taxes	GMG SEG	1	Post [# 4143] abolished with effect from April 1, 2009.
1	Collector Of Taxes 5	GMG PMA	5	Post [# 4144] abolished with effect from April 1, 2009.
2	Collector Of Taxes 4	GMG PMA	4	Posts [#s 4145 - 46] abolished with effect from April 1, 2009.
4	Collector Of Taxes 3	GMG PMA	3	Posts [#s 4147 - 50] abolished with effect from April 1, 2009.
2	Collector Of Taxes 2	GMG PMA	2	Posts [#s 4151 - 52] abolished with effect from April 1, 2009.
1	Assistant Collector Of Taxes	PIDG RIM	3	Post [# 4153] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM	3	Post [# 4154] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC	2	Post [# 3905] abolished with effect from April 1, 2009.
1	Records Officer 2	PIDG RIM	3	Post [# 3960] abolished with effect from April 1, 2009.
13	Cashier	FMG CS	2	Posts [#s 4155 - 67] abolished with effect from April 1, 2009.
11	Revenue Field Officer 1	PIDG RIM	2	Posts [#s 4168 - 78] abolished with effect from April 1, 2009.
15	Records Clerk	PIDG RIM	1	Posts [#s 4180 - 82, 4184 - 93, 4443 & 4455] abolished with effect from April 1, 2009.
1	Clerical Officer 3	OPS CR	2	Post [# 4194] abolished with effect from April 1, 2009.
2	Secretary 1	OPS SS	1	Posts [#s 4195 - 96] abolished with effect from April 1, 2009.
1	Supervisor, Drivers Licence System	PIDG RIM	3	Post [# 4197] abolished with effect from April 1, 2009.
3	Data Collecting Unit Operator	PIDG RIM	2	Posts [#s 4198 - 4200] abolished with effect from April 1, 2009.
3	Drivers Licence Clerk/Laminator	PIDG RIM	1	Posts [#s 4201 - 03] abolished with effect from April 1, 2009.
1	Attendant	LMO TS	1	Post [# 4557] abolished with effect from April 1, 2009.

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LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

Region B

132 Total - Region B

Region C

No of Posts	Post	Classification	Remarks
1	Assistant Commissioner	GMG SEG 2	Post [# 4204] abolished with effect from April 1, 2009.
1	Regional Inspector	GMG SEG 1	Post [# 4205] abolished with effect from April 1, 2009.
2	Assistant Regional Inspector	GMG PMA 4	Posts [#s 4206 - 07] abolished with effect from April 1, 2009.
4			

Spanish Town Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 5	GMG PMA 5	Post [# 4208] abolished with effect from April 1, 2009.
1	Collector Of Taxes 4	GMG PMA 4	Post [# 53512] abolished with effect from April 1, 2009.
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4209] abolished with effect from April 1, 2009.
1	Applications Administrator	MIS IT 3	Post [# 53514] abolished with effect from April 1, 2009.
1	Accounting Clerk 1	FMG AC 1	Post [# 3922] abolished with effect from April 1, 2009.
1	Supervisor, Drivers Licence System	PIDG RIM 3	Post [# 4218] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4211] abolished with effect from April 1, 2009.
4	Revenue Field Officer 1	PIDG RIM 2	Post [# 4212 - 15] abolished with effect from April 1, 2009.
1	Data Collecting Unit Operator	PIDG RIM 2	Post [# 4219] abolished with effect from April 1, 2009.
4	Cashier	FMG CS 2	Posts [#s 4216, 53513, 53531 - 32] abolished with effect from April 1, 2009.
1	Data Entry Officer	MIS IT 1	Post [# 53515] abolished with effect from April 1, 2009.
1	Data Entry Officer	OPS DP 3	Post [# 54119] abolished with effect from April 1, 2009.
1	Senior Secretary	OPS SS 3	Post [# 53516] abolished with effect from April 1, 2009.
1	Drivers Licence Clerk/Laminator	PIDG RIM 1	Post [# 4220] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 3929] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

Region C

Spanish Town Collectorate

No of Posts	Post	Classification		Remarks
1	Telephone Operator/Receptionist	OPS TO	2	Post [# 53517] abolished with effect from April 1, 2009.
22				

Mandeville Collectorate

No of Posts	Post	Classification		Remarks
1	Collector Of Taxes 4	GMG PMA	4	Post [# 4221] abolished with effect from April 1, 2009.
1	Collector Of Taxes 3	GMG PMA	3	Post [# 4222] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA	2	Post [# 4223] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM	3	Post [# 4224] abolished with effect from April 1, 2009.
8	Revenue Field Officer 1	PIDG RIM	2	Posts [#s 4225 - 32] abolished with effect from April 1, 2009.
1	Accounting Clerk 1	FMG AC	1	Post [# 4482] abolished with effect from April 1, 2009.
1	Cashier	FMG CS	2	Post [# 4233] abolished with effect from April 1, 2009.
1	Supervisor, Drivers Licence System	PIDG RIM	3	Post [# 4235] abolished with effect from April 1, 2009.
2	Data Collecting Unit Operator	PIDG RIM	2	Posts [#s 4236 - 37] abolished with effect from April 1, 2009.
2	Drivers Licence Clerk/Laminator	PIDG RIM	1	Posts [#s 4238 - 39] abolished with effect from April 1, 2009.
3	Records Clerk	PIDG RIM	1	Posts [#s 3926, 4404 & 4480] abolished with effect from April 1, 2009.
22				

Chapelton Collectorate

No of Posts	Post	Classification		Remarks
1	Collector Of Taxes 3	GMG PMA	3	Post [# 4240] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA	2	Post [# 4241] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA	1	Post [# 4242] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM	3	Post [# 4243] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

Region C

Chapelton Collectorate

No of Posts	Post	Classification	Remarks
8	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4244 - 51] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4252] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	
14			

May Pen Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4253] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4254] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4255] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4256] abolished with effect from April 1, 2009.
6	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4257 - 62] abolished with effect from April 1, 2009.
1	Accounting Clerk 1	FMG AC 1	Post [# 4487] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4263] abolished with effect from April 1, 2009.
12			

Linstead Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4265] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4266] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4267] abolished with effect from April 1, 2009.
1	Accounting Clerk 1	FMG AC 1	Post [# 4469] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4269] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4268] abolished with effect from April 1, 2009.
5	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4270 - 74] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

Region C

Linstead Collectorate

No of Posts	Post	Classification	Remarks
4	Records Clerk	PIDG RIM 1	Posts [#s 3877 - 78, 4471, 4473] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 4275] abolished with effect from April 1, 2009.

16

Santa Cruz Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4276] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4277] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4278] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4279] abolished with effect from April 1, 2009.
5	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4280 - 84] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4285] abolished with effect from April 1, 2009.
1	Accounting Clerk 1	FMG AC 1	Post [# 4424] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4514] abolished with effect from April 1, 2009.

12

Black River Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4287] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4288] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4289] abolished with effect from April 1, 2009.
4	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4290 - 93] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4294] abolished with effect from April 1, 2009.
2	Records Clerk	PIDG RIM 1	Posts [#s 4422 & 4453] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

Region C

Lionel Town Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4296] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3909] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4297] abolished with effect from April 1, 2009.
3	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4298 - 4300] abolished with effect from April 1, 2009.
1	Attendant	LMO TS 1	Post [# 4568] abolished with effect from April 1, 2009.

7

Old Harbour Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4306] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4307] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3908] abolished with effect from April 1, 2009.
2	Accounting Clerk 1	FMG AC 1	Posts [#s 4494 & 4515] abolished with effect from April 1, 2009.
3	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4308 - 10] abolished with effect from April 1, 2009.
2	Records Clerk	PIDG RIM 1	Posts [#s 3949 & 4540] abolished with effect from April 1, 2009.
2	Secretary 1	OPS SS 1	Posts [#s 4311 - 12] abolished with effect from April 1, 2009.

12

131 **Total - Region C**

Region D

No of Posts	Post	Classification	Remarks
1	Assistant Commissioner	GMG SEG 2	Post [# 4313] abolished with effect from April 1, 2009.
1	Regional Inspector	GMG SEG 1	Post [# 4314] abolished with effect from April 1, 2009.
2	Assistant Regional Inspector	GMG PMA 4	Posts [#s 4315 - 16] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service Posts From Former Inland Revenue Department Region D

4

Montego Bay Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 5	GMG PMA 5	Post [# 4317] abolished with effect from April 1, 2009.
1	Collector Of Taxes 4	GMG PMA 4	Post [# 50891] abolished with effect from April 1, 2009.
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4318] abolished with effect from April 1, 2009.
2	Collector Of Taxes 2	GMG PMA 2	Posts [#s 4319 - 20] abolished with effect from April 1, 2009.
2	Collector Of Taxes 1	GMG PMA 1	Posts [#s 4321 - 2] abolished with effect from April 1, 2009.
1	Information Manager	MCG IE 3	Post [# 50892] abolished with effect from April 1, 2009.
1	Information Officer	MCG IE 2	Post [# 50893] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4323] abolished with effect from April 1, 2009.
8	Cashier	FMG CS 2	Posts [#s 4334 - 36, 4346 - 47, 4350, 50894 - 95] abolished with effect from April 1, 2009.
9	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4325 - 33] abolished with effect from April 1, 2009.
2	Accounting Clerk 1	FMG AC 1	Posts [#s 4337 - 38] abolished with effect from April 1, 2009.
2	Clerical Officer 4	OPS CR 3	Posts [#s 4340 - 41] abolished with effect from April 1, 2009.
5	Records Clerk	PIDG RIM 1	Posts [#s 3927, 4339, 4342 -43 & 4349] abolished with effect from April 1, 2009.
1	Supervisor, Data Processing Unit	PIDG RIM 3	Post [# 4351] abolished with effect from April 1, 2009.
2	Data Collecting Unit Operator	PIDG RIM 2	Posts [#s 4352 - 53] abolished with effect from April 1, 2009.
1	Drivers Licence Clerk/Laminator	PIDG RIM 1	Post [# 4355] abolished with effect from April 1, 2009.
1	Secretary 2	OPS SS 2	Post [# 4551] abolished with effect from April 1, 2009.
2	Attendant	LMO TS 1	Posts [#s 4573 - 74] abolished with effect from April 1, 2009.

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LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

Region D

Savanna-La-Mar Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 4	GMG PMA 4	Post [# 4356] abolished with effect from April 1, 2009.
2	Collector Of Taxes 2	GMG PMA 2	Posts [#s 4357 - 58] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4359] abolished with effect from April 1, 2009.
7	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4360 - 66] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4367] abolished with effect from April 1, 2009.
4	Records Clerk	PIDG RIM 1	Posts [#s 3876, 3921, 4368 & 4545] abolished with effect from April 1, 2009.
1	Attendant	LMO TS 1	Post [# 4581] abolished with effect from April 1, 2009.

17

Falmouth Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4369] abolished with effect from April 1, 2009.
2	Collector Of Taxes 2	GMG PMA 2	Posts [#s 4370 - 71] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4372] abolished with effect from April 1, 2009.
3	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4373 - 75] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 4376] abolished with effect from April 1, 2009.

8

Lucea Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4377] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4378] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4379] abolished with effect from April 1, 2009.
5	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4380- 84] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Inland Revenue Department

Region D

Lucea Collectorate

No of Posts	Post	Classification	Remarks
1	Cashier	FMG CS 2	Post [# 4385] abolished with effect from April 1, 2009.
2	Records Clerk	PIDG RIM 1	Posts [#s 3923 & 4477] abolished with effect from April 1, 2009.

11

Jackson Town Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4386] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4387] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3907] abolished with effect from April 1, 2009.
5	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4388 - 92] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4549] abolished with effect from April 1, 2009.

9

Darliston Collectorate

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4393] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4394] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3906] abolished with effect from April 1, 2009.
2	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4395 - 96] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4466] abolished with effect from April 1, 2009.

6

98 **Total - Region D**

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service Posts From Former Inland Revenue Department Income Tax

No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4398] abolished with effect from April 1, 2009.
1	Clerical Officer 3	OPS CR 2	Post [# 4400] abolished with effect from April 1, 2009.
1	Telephone Operator A	OPS TO 1	Post [# 4401] abolished with effect from April 1, 2009.
3			
3	Total - Income Tax		

Collection Of Internal Revenue And Income Tax At Out Stations

No of Posts	Post	Classification	Remarks
1	Principal Surveyor	GMG PMA 3	Post [# 4402] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC 2	Post [# 4403] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4405] abolished with effect from April 1, 2009.
1	Records Officer 1	PIDG RIM 2	Post [# 4406] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4435] abolished with effect from April 1, 2009.
1	Clerical Officer	PIDG RIM 1	Post [# 4483] abolished with effect from April 1, 2009.
2	Clerical Officer 4	OPS CR 3	Posts [#s 4416 & 4419] abolished with effect from April 1, 2009.
8	Clerical Officer 3	OPS CR 2	Posts [#s 4440, 4444 - 46, 4448, 4478, 4516 & 4520] abolished with effect from April 1, 2009.
2	Departmental Assistant	OPS CR 1	Posts [#s 4529 & 4550] abolished with effect from April 1, 2009.
1	Secretary	OPS SS 3	Post [# 4552] abolished with effect from April 1, 2009.
20	Attendant	LMO TS 1	Posts [#s 4558 - 59, 4561-63, 4565-67, 4569-72, 4576-80 & 4582-84] abolished with effect from April 1, 2009.
3	Attendant	GLS 1	Posts [#s 4555 - 56 & 4564] abolished with effect from April 1, 2009.
42			
42	Total - Collection Of Internal Revenue And Income Tax At Out Stations		

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service**Posts From Former Inland Revenue Department****Central Motor Vehicle Registry**

No of Posts	Post	Classification	Remarks
1	Manager	GMG PMA 3	Post [# 4585] abolished with effect from April 1, 2009.
1	Assistant Manager	GMG PMA 2	Post [# 4586] abolished with effect from April 1, 2009.
1	Verification Officer	PIDG RIM 3	Post [# 4587] abolished with effect from April 1, 2009.
2	Records Officer 2	PIDG RIM 3	Posts [#s 4588 & 4595] abolished with effect from April 1, 2009.
4	Verification Clerk	PIDG RIM 1	Posts [#s 4589 - 92] abolished with effect from April 1, 2009.
2	Records Clerk	PIDG RIM 1	Posts [#s 4593 - 94] abolished with effect from April 1, 2009.
1	Typist	OPS SS 1	Post [# 4553] abolished with effect from April 1, 2009.
12			
12	Total - Central Motor Vehicle Registry		
633	Total - Posts From Former Inland Revenue Department		

Posts From Former Stamp Duty And Transfer Tax**General Administration****Internal Audit**

No of Posts	Post	Classification	Remarks
1	Chief Internal Auditor	FMG AS 3	Post [# 4600] abolished with effect from April 1, 2009.
1			

Personnel

No of Posts	Post	Classification	Remarks
1	Secretary 1	OPS SS 1	Post [# 53607] abolished with effect from April 1, 2009.
1	Telephone Operator	OPS TO 1	Post [# 4607] abolished with effect from April 1, 2009.
1	Office Attendant	LMO TS 2	Post [# 4608] abolished with effect from April 1, 2009.
1	Attendant	LMO TS 1	Post [# 4611] abolished with effect from April 1, 2009.
1	Driver 1	LMO DR 1	Post [# 4612] abolished with effect from April 1, 2009.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service Posts From Former Stamp Duty And Transfer Tax General Administration Personnel

5

Finance And Accounts

No of Posts	Post	Classification	Remarks
1	Accounting Technician 1	FMG AT 1	Post [# 4616] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC 2	Post [# 4617] abolished with effect from April 1, 2009.
2			
8	Total - General Administration		

Collection/Compliance

No of Posts	Post	Classification	Remarks
1	Secretary 1	OPS SS 1	Post [# 4624] abolished with effect from April 1, 2009.
1			

Revenue Collections

No of Posts	Post	Classification	Remarks
1	Cashier	FMG CS 2	Post [# 4629] abolished with effect from April 1, 2009.
2	Perforator Operator	PIDG RIM 1	Posts [#s 4632 - 33] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4634] abolished with effect from April 1, 2009.
4	Stamper	LMO TS 2	Posts [#s 4635 - 38] abolished with effect from April 1, 2009.
8			
9	Total - Collection/Compliance		

Assessments

No of Posts	Post	Classification	Remarks
1	Secretary 2	OPS SS 2	Post [# 4647] abolished with effect from April 1, 2009.
1			

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service Posts From Former Stamp Duty And Transfer Tax

Assessments

Daily Assessments

No of Posts	Post	Classification	Remarks
3	Records Officer 1	PIDG RIM 2	Posts [#s 4666 - 68] abolished with effect from April 1, 2009.
2	Data Entry Clerk	MIS IT 1	Posts [#s 50890 & 51248] abolished with effect from April 1, 2009.
1	Secretary 2	OPS SS 2	Post [# 53608] abolished with effect from April 1, 2009.
6			

Estate (Transfer Tax)

No of Posts	Post	Classification	Remarks
1	Administrator 4	GMG PMA 4	Post [# 4670] abolished with effect from April 1, 2009.
1	Assessor	GMG PMA 2	Post [# 4674] abolished with effect from April 1, 2009.
3	Assistant Assessor	GMG PMA 1	Posts [#s 4676 - 78] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4680] abolished with effect from April 1, 2009.
6			

Valuation

No of Posts	Post	Classification	Remarks
1	Valuer 1	TSS GT 5	Post [# 4688] abolished with effect from April 1, 2009.
1	Valuation Assistant 2	TSS GT 4	Post [# 4689] abolished with effect from April 1, 2009.

2

15 **Total - Assessments**

32 **Total - Posts From Former Stamp Duty And Transfer Tax**

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Customs Department

General Administration

Information Technology Unit

No of Posts	Post	Classification	Remarks
1	Senior Development Analyst	MIS IT 5	Post [#2384] abolished with effect from December 1, 2007.

1

Facilities Management

No of Posts	Post	Classification	Remarks
1	Handyman	LMO TS 1	Post [# 2064] abolished with effect from September 1, 2009.

1

Assessment And Collections Of Customs Duties

No of Posts	Post	Classification	Remarks
1	Secretary 1	OPS SS 1	Post [# 2206] abolished with effect from June 1, 2009.
1	Attendant 1	LMO TS 1	Post [# 2286] abolished with effect from September 1, 2009.

2

4 **Total - General Administration**

Accounts Branch

Revenue Accounts

No of Posts	Post	Classification	Remarks
1	Batching Clerk	PIDG RIM 1	Post [# 2129] abolished with effect from February 10, 2009.

1

Overtime Claims

No of Posts	Post	Classification	Remarks
1	Director	FMG PA 1	Post [# 54044] abolished with effect from April 1, 2002.
1	Accountant	FMG AT 2	Post [# 54045] abolished with effect from April 1, 2002.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service**Posts From Former Customs Department****Accounts Branch****Overtime Claims**

No of Posts	Post	Classification	Remarks
1	Supervisor	FMG AT 2	Post [# 54046] abolished with effect from April 1, 2002.
1	Billing Officer	FMG AT 1	Post [# 54047] abolished with effect from April 1, 2002.
4			
5	Total - Accounts Branch		

Kingston**Port Bustamante**

No of Posts	Post	Classification	Remarks
1	Branch Manager	GMG PMA 4	Post [# 2765] abolished with effect from June 12, 2006

1

Queen's Warehouse

No of Posts	Post	Classification	Remarks
1	Customs Officer	GMG PMA 2	Post [# 2954] abolished with effect from November 14, 2006.

1

2 Total - Kingston**Norman Manley International Airport - Kingston**

No of Posts	Post	Classification	Remarks
5	Customs Officer 2	GMG PMA 2	Post [# 2676] abolished with effect from April 1, 2002, two (2) posts [#s 2688-9] abolished with effect from October 31, 2003, post [# 2690] abolished with effect from February 13, 2003 and post [# 2691] abolished with effect from October 26, 2001.
4	Customs Officer 1	GMG PMA 1	Post [# 2692] abolished with effect from May 8, 2003, post [# 2693] abolished with effect from January 28, 2003, post [# 2694] abolished with effect from October 4, 2002 and post [# 2695] abolished with effect from September 26, 2002.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Customs Department

Norman Manley International Airport - Kingston

No of Posts	Post	Classification	Remarks
4	Customs Officer 1	GMG PMA 1	Post [# 2696] abolished with effect from January 10, 2003, post [# 2697] abolished with effect from September 1, 2003, post [# 2701] abolished with effect from May 9, 2003 and post [# 2703] abolished with effect from October 10, 2003.
4	Customs Officer 1	GMG PMA 1	Post [# 2704] abolished with effect from November 22, 2002, post [# 2706] abolished with effect from March 7, 2003, post [# 2709] abolished with effect from April 23, 2003 and post [# 2710] abolished with effect from November 8, 2002.
3	Customs Officer 1	GMG PMA 1	Posts [#s 2698-9 & 2707] abolished with effect from July 1, 2003.
2	Customs Officer 1	GMG PMA 1	Posts [#s 2700 & 2705] abolished with effect from June 1, 2003.
2	Customs Officer 1	GMG PMA 1	Posts [#s 2702 & 2708] abolished with effect from October 1, 2003.
4	Customs Officer 1	GMG PMA 1	Post [# 2711] abolished with effect from November 19, 2003, post [#2712] abolished with effect from November 11, 2003, post [#2713] abolished with effect from April 1, 2002 & post [#2714] abolished with effect from September 3, 2002.
4	Revenue Collection Officer	FMG CS 2	Two (2) posts [#s 2718-9] abolished with effect from July 1, 2003, and two (2) posts [#s 2720-1] abolished with effect from April 1, 2002.
1	Records Officer 2	PIDG RIM 3	Post [# 2722] abolished with effect from April 1, 2002.
8	Delivery Clerk	PIDG RIM 2	Post [# 2728] abolished with effect from November 1, 2003, five (5) posts [#s 2723-4, 2730-1 & 2733] abolished with effect from April 1, 2002 and posts [#s 2732 & 2729] abolished with effect from July 1, 2003.
3	Customs Cashier	OPS CR 3	Post [# 2735] abolished with effect from July 1, 2003 and two (2) posts [#s 2734 & 2736] abolished with effect from April 1, 2002.
1	Customs Delivery Clerk	OPS CR 3	Post [# 2737] abolished with effect from April 1, 2002.
3	Records Clerk	PIDG RIM 1	Post [# 2739] abolished with effect from March 14, 2002, post [# 2738] abolished with effect from April 1, 2002 and post [# 2740] abolished with effect from July 23, 2002.
1	Secretary 2	OPS SS 2	Post [# 2741] abolished with effect from April 1, 2002.

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Customs Department

Norman Manley International Airport - Kingston

No of Posts	Post	Classification	Remarks
1	Female Searcher	PIDG RIM 1	Post [# 2742] abolished with effect from April 1, 2002.
8	Customs Aide	PIDG RIM 1	Post [# 2744] abolished with effect from September 1, 2003 and seven (7) posts [#s 2743 & 2745-50] abolished with effect from April 1, 2002.
1	Driver	LMO DR 2	Post [# 2751] abolished with effect from April 1, 2002.
9	Warehouseman	LMO TS 2	Post [# 2752] abolished with effect from March 18, 2003, four (4) posts [#s 2753 & 2758-60] abolished with effect from April 1, 2002, post [# 2754] abolished with effect from April 21, 2000, post [# 2755] abolished with effect from November 1, 2003, post [# 2756] abolished with effect from August 12, 2003 and post [# 2757] abolished with effect from February 14, 2003.
1	Forklift Operator	LMO TS 2	Post [#2761] abolished with effect from April 1, 2002.
1	Attendant	LMO TS 1	Post [# 2762] abolished with effect from April 1, 2002.

70

Export Branch

No of Posts	Post	Classification	Remarks
1	Export Branch Manager	GMG PMA 4	Post [# 2659] abolished with effect from June 4, 2003.
1	Invoice Inspector	GMG PMA 3	Post [# 2667] abolished with effect from April 1, 2002.
5	Customs Inspector	GMG PMA 2	One (1) post [# 2715] abolished with effect from September 3, 2001, two (2) posts [#s 2716 & 50047] abolished with effect from April 1, 2004, post [# 2717] abolished with effect from April 1, 2002 and post [# 50048] abolished with effect from November 20, 2002.
3	Tally Clerk	PIDG RIM 3	Posts [#s 2725-27] abolished with effect from April 1, 2002.

10

LIST OF ABOLISHED OFFICES

Ministry Of Finance And The Public Service

Posts From Former Customs Department

Norman Manley International Airport - Kingston

Amerijet International Cargo Warehouse Operation

No of Posts	Post	Classification	Remarks
1	Branch Manager	GMG PMA 4	Post [# 50407] abolished with effect from April 1, 2002.
1	Senior Customs Officer	GMG PMA 3	Post [# 50408] abolished with effect from July 1, 2003.
5	Customs Officer 2	GMG PMA 2	Three (3) posts [#s 50411-13] abolished with effect from April 1, 2002 and two (2) posts [#s 50409-10] abolished with effect from July 1, 2003.
1	Customs Officer 1	GMG PMA 1	Post [# 50414] abolished with effect from September 14, 2002.
1	Delivery Clerk	OPS CR 3	Post [# 50415] abolished with effect from April 1, 2002.
2	Tally Clerk	OPS CR 3	Two (2) posts [#s 50416-7] abolished with effect from April 1, 2002.
2	Manifest Clerk	OPS CR 3	Two (2) posts [#s 50418-9] abolished with effect from April 1, 2002.
1	Cashier	FMG CS 2	Post [# 50420] abolished with effect from April 1, 2002.
14			
94	Total - Norman Manley International Airport - Kingston		
105	Total - Posts From Former Customs Department		
868	Total - Ministry Of Finance And The Public Service		

Ministry Of Foreign Affairs And Foreign Trade

Foreign Trade Division (formerly Trade and Maritime Affairs Division)

Foreign Trade Department

No of Posts	Post	Classification	Remarks
1	Secretary 1	OPS SS 1	Post [# 4869] abolished with effect from July 1, 2008.
1			
1	Total - Foreign Trade Department		
1	Total - Foreign Trade Division (formerly Trade and Maritime Affairs Division)		
1	Total - Ministry Of Foreign Affairs And Foreign Trade		

LIST OF ABOLISHED OFFICES

Ministry Of Labour And Social Security

Labour

General Administration

Internal Audit

No of Posts	Post	Classification	Remarks
1	Supernumerary Auditor	FMG AS 2	Post [#61408] abolished with effect from June 10, 2007.
1			
1	Total - General Administration		
1	Total - Labour		
1	Total - Ministry Of Labour And Social Security		

Ministry of Education

School Personnel And Administration Services

No of Posts	Post	Classification	Remarks
2	Administrator	GMG PMA 3	Posts [#s 6272-3] abolished with effect from May 1, 2009.
2			
2	Total - School Personnel And Administration Services		
2	Total - Ministry of Education		

Ministry Of Water & Housing

Executive Secretariat

No of Posts	Post	Classification	Remarks
1	Director General		Post [#53835] abolished with effect from March 10, 2008
1			
1	Total - Executive Secretariat		

LIST OF ABOLISHED OFFICES

Ministry Of Water & Housing

Posts formerly listed under the Ministry of Environment And Housing

Executive Management

No of Posts	Post	Classification	Remarks
1	Permanent Secretary	GMG EMG 1	Post [#12363] abolished with effect from April 1, 2002
1	Executive Secretary 2	OPS SS 5	Post [#12367] abolished with effect from April 1, 2008
3	Executive Secretary 1	OPS SS 4	Three (3) posts [s 12369-71] abolished with effect from April 1, 2008
5			
5	Total - Executive Management		

General Administration

No of Posts	Post	Classification	Remarks
1	Director, Administration	GMG SEG 1	Post [#12374] abolished with effect from April 1, 2002
1	Chief Security Officer	GMG PMA 4	Post [#12375] abolished with effect from April 1, 2008.
1	Procurement Officer	GMG PMA 4	Post [#12376] abolished with effect from April 1, 2008
1	Secretary 2	OPS SS 2	Post [#50734] abolished with effect from April 1, 2008
1	Secretary 1	OPS SS 1	Post [#12543] abolished with effect from April 1, 2008
1	Clerical Officer 3	OPS CR 2	Post [#12382] abolished with effect from April 1, 2008.
1	Driver 1	LMO DR 1	Post [#50738] abolished with effect from April 1, 2008.
7			

Finance And Accounts

No of Posts	Post	Classification	Remarks
1	Commitment Control Officer	FMG AT 1	Post [#50920] abolished with effect from April 1, 2008.
1	Secretary 1	OPS SS 1	Post [#12415] abolished with effect from April 1, 2008.
2			

LIST OF ABOLISHED OFFICES

Ministry Of Water & Housing**Posts formerly listed under the Ministry of Environment And Housing****General Administration****Final Accounts Unit**

No of Posts	Post	Classification	Remarks
1	Accounting Technician 1	FMG AT 1	Post [# 12420] abolished with effect from April 1, 2008.
1	Accounting Clerk 2	FMG AC 2	Post [#12441] abolished with effect from April 1, 2008.
1	Clerk Typist 2	OPS SS 2	Post [#12542] abolished with effect from April 1, 2008.
1	Attendant	LMO TS 1	Post [#50740] abolished with effect from April 1, 2008.
4			

Budget Unit

No of Posts	Post	Classification	Remarks
1	Accounting Technician 2	FMG AT 2	Post [#50438] abolished with effect from April 1, 2008.
1			

Voucher Processing And Disbursement

No of Posts	Post	Classification	Remarks
1	Accounting Technician 2	FMG AT 2	Post [#12427] abolished with effect from April 1, 2008
1	Accounting Technician 1	FMG AT 1	Post [#12428] abolished with effect from April 1, 2008.
1	Accounting Clerk 2	FMG AC 2	Post [#12430] abolished with effect from April 1, 2008.
1	Records Clerk	PIDG RIM 1	Post [#12431] abolished with effect from April 1, 2008.
4			

Salaries

No of Posts	Post	Classification	Remarks
1	Accounting Technician 1	FMG AT 1	Post [#12435] abolished with effect from April 1, 2008.
1	Accounting Clerk 2	FMG AC 2	Post [#12436] abolished with effect from April 1, 2008.
2			

LIST OF ABOLISHED OFFICES

Ministry Of Water & Housing

Posts formerly listed under the Ministry of Environment And Housing

General Administration

Disbursement

No of Posts	Post	Classification	Remarks
1	Accounting Technician 2	FMG AT 2	Post [#12442] abolished with effect from April 1, 2008.
1	Accounting Technician 1	FMG AT 1	Post [#12443] abolished with effect from April 1, 2008.
1	Accounting Clerk 1	FMG AC 1	Post [#12445] abolished with effect from April 1, 2008.
3			

Personal Accounts

No of Posts	Post	Classification	Remarks
3	Accounting Clerk 2	FMG AC 2	Three (3) posts [#s 12447, 12449 & 50439] abolished with effect from April 1, 2008.
1	Records Clerk	PIDG RIM 1	Post [#12450] abolished with effect from April 1, 2008.
1	Secretary 2	OPS SS 2	Post [#12452] abolished with effect from April 1, 2008.
1	Secretary 1	OPS SS 1	Post [#12453] abolished with effect from April 1, 2008.
6			

Human Resource Management

No of Posts	Post	Classification	Remarks
1	Senior Director	GMG SEG 4	Post [#12454] abolished with effect from April 1, 2008.
1	Training Manager	GMG SEG 1	Post [#12455] abolished with effect from April 1, 2008.
1	Industrial Relations Officer	GMG PMA 4	Post [#12456] abolished with effect from April 1, 2008.
3			

Personnel

No of Posts	Post	Classification	Remarks
1	Personnel Officer	GMG PMA 4	Post [#12460] abolished with effect from April 1, 2008.
2	Assistant Personnel Officer	GMG PMA 3	Posts [#s 12461-2] abolished with effect from April 1, 2008.

LIST OF ABOLISHED OFFICES

Ministry Of Water & Housing

Posts formerly listed under the Ministry of Environment And Housing

General Administration

Personnel

No of Posts	Post	Classification	Remarks
1	Administrator 2	GMG PMA 2	Post [#12464] abolished with effect from April 1, 2008.
1	Records Officer 1	PIDG RIM 2	Post [#12466] abolished with effect from April 1, 2008.
1	Secretary 2	OPS SS 2	Post [#12471] abolished with effect from April 1, 2008.
1	Secretary 1	OPS SS 1	Post [#12472] abolished with effect from April 1, 2008.

7

Internal Audit

No of Posts	Post	Classification	Remarks
1	Assistant Auditor	FMG AS 1	Post [#12485] abolished with effect from April 1, 2008.
1	Clerical Officer 3	OPS CR 2	Post [#12349] abolished with effect from April 1, 2008.

2

41 **Total - General Administration**

Legal Services

No of Posts	Post	Classification	Remarks
2	Paralegal Assistant	PLG TR 3	Two (2) posts [#s 12725 & 12727] abolished with effect from April 1, 2008.
1	Administrator	GMG PMA 2	Post [#50022] abolished with effect from April 1, 2008.

3

3 **Total - Legal Services**

Planning And Evaluation

No of Posts	Post	Classification	Remarks
1	Senior Secretary	OPS SS 3	Post [#50730] abolished with effect from April 1, 2008.
1	Secretary	OPS SS 2	Post [#50922] abolished with effect from April 1, 2008.

LIST OF ABOLISHED OFFICES

Ministry Of Water & Housing

Posts formerly listed under the Ministry of Environment And Housing

Planning And Evaluation

2

2 **Total - Planning And Evaluation**

Policy Co-ordination, Planning And Monitoring

No of Posts	Post	Classification	Remarks
1	Business Analyst	NPS NPS 4	Post [#12749] abolished with effect from April 1, 2008.
1	Planner Engineer	ASG 4	Post [#12751] abolished with effect from April 1, 2008.

2

2 **Total - Policy Co-ordination, Planning And Monitoring**

53 **Total - Posts formerly listed under the Ministry of Environment And Housing**

Technical Services (formerly listed under the Ministry of Environment And Housing)

No of Posts	Post	Classification	Remarks
1	Director, Technical Services	GMG CTD 1	Post [#12494] abolished with effect from April 1, 2008.
1			
1			

Housing Division

Housing Administration

No of Posts	Post	Classification	Remarks
2	Housing Officer	GMG PMA 3	Posts [#s12508-9] abolished with effect from April 1, 2008.
1	Social Worker 2	SWG PS 3	Post [#51234] abolished with effect from April 1, 2008.
2	Secretary 2	OPS SS 2	Posts [#s 12517-8] abolished with effect from April 1, 2008.
5			

LIST OF ABOLISHED OFFICES

Ministry Of Water & Housing

Technical Services (formerly listed under the Ministry of Environment And Housing)

Housing Division

Housing Schemes

No of Posts	Post	Classification	Remarks
1	Administrator 2	GMG PMA 2	Post [#12514] abolished with effect from April 1, 2008.
1	Administrator 1	GMG PMA 1	Post [#12515] abolished with effect from April 1, 2008.
2			

Management Of Housing Estate

No of Posts	Post	Classification	Remarks
1	Administrator 3	GMG PMA 3	Post [#12521] abolished with effect from April 1, 2008.
1	Clerical Officer 4	OPS CR 3	Post [#12531] abolished with effect from April 1, 2008.
1	Clerk Typist 2	OPS SS 2	Post [#12541] abolished with effect from April 1, 2008.
3			

Construction And Maintenance

No of Posts	Post	Classification	Remarks
1	Secretary 2	OPS SS 2	Post [#12566] abolished with effect from April 1, 2008.
1	Secretary 1	OPS SS 1	Post [#12569] abolished with effect from April 1, 2008.
1	Departmental Assistant	OPS CR 1	Post [#12570] abolished with effect from April 1, 2008.
1	Handyman	LMO TS 2	Post [#12571] abolished with effect from April 1, 2008.
4			

Research Branch

No of Posts	Post	Classification	Remarks
3	Records Officer 1	PIDG RIM 2	Three (3) posts [#s 12523-4 & 12527] abolished with effect from April 1, 2008.
1	Data Entry Clerk	MIS IT 1	Post [#12529] abolished with effect from April 1, 2008.
4			

LIST OF ABOLISHED OFFICES

Ministry Of Water & Housing**Technical Services (formerly listed under the Ministry of Environment And Housing)****Housing Division**

18

Land**Regional Offices**

No of Posts	Post	Classification	Remarks
8	Social Worker 1	SWG PS 1	Posts [#s 51235-41 & 51243] abolished with effect from April 1, 2008.
3	Accounting Clerk 2	FMG AC 2	Posts [#s 12581 & 12583-4] abolished with effect from April 1, 2008.

11

Squatter Management

No of Posts	Post	Classification	Remarks
1	Director, Squatter Management	GMG SEG 3	Post [#58983] abolished with effect from April 1, 2008.
1	Community Development and Planning Officer	GMG SEG 2	Post [#58984] abolished with effect from April 1, 2008.
1	Secretary 2	OPS SS 2	Post [#12512] abolished with effect from April 1, 2008

3

14 **Total - Land**33 **Total - Technical Services (formerly listed under the Ministry of Environment And Housing)**

87 **Total - Ministry Of Water & Housing**

Ministry Of Land & Environment**Disaster Preparedness And Emergency Relief****Incumbents seconded to ODPEM with effect from September, 1993.****(Transferred from Min. of Water & Housing w.e.f. November 11, 2002.)**

No of Posts	Post	Classification	Remarks
1	Director, Emergency Relief Services	GMG SEG 5	Post [#26167] abolished with effect from January 1, 2010.
1	Assistant Director, Prevention Preparedness	SMG 1	Post [#26168] abolished with effect from January 1, 2010.
1	Head Planning and Research	NPS NPS 4	Post [#26169] abolished with effect from January 1, 2010.

LIST OF ABOLISHED OFFICES

Ministry Of Land & Environment

Disaster Preparedness And Emergency Relief

Incumbents seconded to ODPEM with effect from September, 1993.

(Transferred from Min. of Water & Housing w.e.f. November 11, 2002.)

No of Posts	Post	Classification		Remarks
1	Research Officer	NPS NPS	2	Post [#26170] abolished with effect from January 1, 2010.
1	Assistant Director, Public Ed. Training And Info.	GMG PMA	4	Post [#26171] abolished with effect from January 1, 2010.
1	Co-ordinator, Emergency Relief	GMG PMA	4	Post [#26172] abolished with effect from January 1, 2010.
1	Administrator 4	GMG PMA	4	Post [#26173] abolished with effect from January 1, 2010.
1	Co-ordinator	GMG PMA	3	Post [#26174] abolished with effect from January 1, 2010.
1	Systems Development Officer	MIS EDP	2	Post [#26175] abolished with effect from January 1, 2010.
1	Public Information Officer	MCG IE	1	Post [#26176] abolished with effect from January 1, 2010.
1	Training Officer	GMG PMA	2	Post [#26177] abolished with effect from January 1, 2010.
1	Assistant Training Officer	GMG PMA	1	Post [#26178] abolished with effect from January 1, 2010.
1	Accountant 3	FAA	3	Post [#26179] abolished with effect from January 1, 2010.
1	Accountant 1	FAA	1	Post [#26180] abolished with effect from January 1, 2010.
1	Cashier	OPS CR	3	Post [#26181] abolished with effect from January 1, 2010.
1	Data Processing Clerk	OPS DP	2	Post [#26182] abolished with effect from January 1, 2010.
1	Office Manager	OPS CR	5	Post [#26183] abolished with effect from January 1, 2010.
2	Records Officer	OPS CR	3	Posts [#s 26184-85] abolished with effect from January 1, 2010.
1	Librarian	PIDG LB	3	Post [# 26186] abolished with effect from January 1, 2010.
1	Clerical Officer 2	OPS CR	1	Post [#26187] abolished with effect from January 1, 2010.
1	Senior Secretary	OPS SS	4	Post [#26188] abolished with effect from January 1, 2010.
4	Secretary	OPS SS	3	Posts [#s26189-92] abolished with effect from January 1, 2010.
1	Clerk Typist 2	OPS SS	2	Post [#26193] abolished with effect from January 1, 2010.
1	Clerk Typist 1	OPS SS	1	Post [#26194] abolished with effect from January 1, 2010.
1	Technical Assistant	TSS GT	4	Post [#26195] abolished with effect from January 1, 2010.
1	Radio Operator	TSS GT	4	Post [#26196] abolished with effect from January 1, 2010.

LIST OF ABOLISHED OFFICES

Ministry Of Land & Environment

Disaster Preparedness And Emergency Relief

Incumbents seconded to ODPEM with effect from September, 1993.

(Transferred from Min. of Water & Housing w.e.f. November 11, 2002.)

No of Posts	Post	Classification		Remarks
1	Telephone Operator A	OPS TO	2	Post [#26197] abolished with effect from January 1, 2010.
4	Driver 1	LMO DR	1	Posts [#s26198-26201] abolished with effect from January 1, 2010.
1	Gardener	LMO	1	Post [#26202] abolished with effect from January 1, 2010.
3	Attendant	GLS	1	Posts [#s26203-05] abolished with effect from January 1, 2010.
3	Watchman	GLS	1	Posts [#s26206-08] abolished with effect from January 1, 2010.

42

Total - Incumbents seconded to ODPEM with effect from September, 1993.

42 **Total - Disaster Preparedness And Emergency Relief**

42 **Total - Ministry Of Land & Environment**

Director Of Public Prosecutions

Central Administration (Advisory Servs. & Prosecutions Of Criminal Cases)

No of Posts	Post	Classification		Remarks
2	Crown Counsel	JLG LO	3	Posts [#s 23619-20] abolished with effect from April 1, 2005.

2

2 **Total - Director Of Public Prosecutions**

Supreme Court

Criminal

Court Management & Support

No of Posts	Post	Classification		Remarks
1	Manager, Human Resource and Office Services	GMG SEG	1	Post [# 61248] abolished with effect from January 1, 2009.

LIST OF ABOLISHED OFFICES

Supreme Court

Criminal

Court Management & Support

No of Posts	Post	Classification		Remarks
1	Data Entry and Scanning Supervisor	MIS IT	3	Post [# 61251] abolished with effect from January 1, 2009.
2				
2	Total - Court Management & Support			
2	Total - Criminal			
2	Total - Supreme Court			

Attorney General's Department

Legal Advisor To The Government

Central Administration

No of Posts	Post	Classification		Remarks
1	Supernumerary Deputy Solicitor General	JLG LO	6	Post [# 58761] abolished with effect from April 2, 2008.
1				
1	Total - Legal Advisor To The Government			
1	Total - Attorney General's Department			

Ministry of Transport & Works

Policy, Standard & Monitoring

No of Posts	Post	Classification		Remarks
1	Senior Director, Policy Planning & Evaluation Div.	GMG SEG	6	Post [# 50942] abolished with effect from June 1, 2008.
1				
1	Total - Policy, Standard & Monitoring			

LIST OF ABOLISHED OFFICES

Ministry of Transport & Works Finance and Accounts

No of Posts	Post	Classification		Remarks
1	Accounting Technician 2	FMG AT	2	Post [# 24346] abolished with effect from June 1, 2008.
1				

Management Accounts

No of Posts	Post	Classification		Remarks
1	Accounting Technician 1	FMG AT	1	Post [# 51076] abolished with effect from June 1, 2008.
1				
1	Total - Management Accounts			
2	Total - Finance and Accounts			

Directorate of Construction Services Building and Civil Engineering

No of Posts	Post	Classification		Remarks
1	Secretary 2	OPS SS	2	Post [#26400] abolished with effect from June 1, 2008.
1				
1	Total - Building and Civil Engineering			
1	Total - Directorate of Construction Services			

Directorate of Technical Services (DTS) Civil Engineering Services

No of Posts	Post	Classification		Remarks
1	Secretary 2	OPS SS	2	Post [# 26273] abolished with effect from June 1, 2008.
1				
1	Total - Civil Engineering Services			
1	Total - Directorate of Technical Services (DTS)			

LIST OF ABOLISHED OFFICES

Ministry of Transport & Works

Directorate of Maintenance Services (DMS)

County Maintenance Services

Cornwall

No of Posts	Post	Classification	Remarks
1	Accounting Clerk 1	FMG AC 1	Post [# 26603] abolished with effect from June 1, 2008.
1			
1	Total - County Maintenance Services		
1	Total - Directorate of Maintenance Services (DMS)		

Directorate of Electrical and Mechanical Services

Workshop Services

Montego Bay Workshop

No of Posts	Post	Classification	Remarks
1	Timekeeper	PIDG RIM 1	Post [# 27015] abolished with effect from June 1, 2008.
1			
1	Total - Workshop Services		
1	Total - Directorate of Electrical and Mechanical Services		
7	Total - Ministry of Transport & Works		

Ministry Of Health

Training Of Physiotherapists

No of Posts	Post	Classification	Remarks
1	Principal, School Of Physical Therapy	PMG PT 5	Post [# 37717] abolished with effect from November 24, 2006.
1	Clinical Co-ordinator	PMG PT 4	Post [# 37718] abolished with effect from November 16, 2006.
1	Physical Therapy Tutor	PMG PT 3	Post [# 37719] abolished with effect from October 24, 2006.
1	Secretary 2	OPS SS 2	Post [# 37721] abolished with effect from November 8, 2006.
1	Attendant	LMO TS 1	Post [# 27881] abolished with effect from August 9, 2006.
1	Cleaner/Attendant	LMO TS 1	Post [# 37724] abolished with effect from July 22, 2006.

LIST OF ABOLISHED OFFICES

Ministry Of Health Training Of Physiotherapists

6

6 **Total - Training Of Physiotherapists**

6 **Total - Ministry Of Health**

1023 **Total Abolished Posts**

Dated this the 1st June, 2010.

AUDLEY SHAW
Minister of Finance and the Public Service