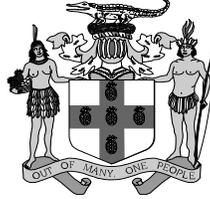




# **THE CIVIL SERVICE ESTABLISHMENT ACT**

**THE CIVIL SERVICE ESTABLISHMENT**

**(GENERAL) ORDER, 2010.**



**THE  
JAMAICA GAZETTE  
SUPPLEMENT**

**PROCLAMATIONS, RULES AND REGULATIONS**

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15H

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No. 45H

**THE CIVIL SERVICE ESTABLISHMENT ACT**

**THE CIVIL SERVICE ESTABLISHMENT (GENERAL) ORDER, 2010**

## THE CIVIL SERVICE ESTABLISHMENT ACT

### THE CIVIL SERVICE ESTABLISHMENT (GENERAL) ORDER, 2010.

In exercise of the powers conferred upon the Minister by section 3 of the Civil Service Establishment Act, and of every other power hereunto enabling, the following Order is hereby made:-

1. This Order may be cited as the Civil Service Establishment (General) Order, 2010.
2. In this Order “established office” means an office established and constituted as an office in the public service by paragraph:- 3 (1).
3.
  - (1) The offices specified in the second column of Part I of the Schedule are hereby established and constituted as offices in the public service.
  - (2) The emoluments of each established office shall be: –
    - (a) the emoluments respectively specified in relation to the classification group or grade set out in the third column of Part I of the Schedule; or
    - (b) in the case of offices not included in a classification group or grade, the emoluments respectively specified in relation to such offices in Part II of the Schedule, as the case may be, with effect from the respective dates specified in that Part.
  - (3) Subject to sub-paragraph (4), there shall be appointed to the established offices such officers as may, from time to time, be necessary.
  - (4) Without prejudice to the provisions of sections 36 and 37 of the Interpretation Act as respects each Ministry or Department captioned in Part I of the Schedule, the number of officers appointed to the established offices shall not, at any time, exceed the number specified in the first column of that Part.
  - (5) Where an office is constituted by an enactment having effect at the 1<sup>st</sup> day of February, 1976, that office shall, for the purpose of the Pensions Act, be deemed to be an office specified in Part II of the Schedule.
  - (6) In this paragraph “enactment” includes the Constitution of Jamaica.
4. The symbols set out in the first column of the Appendix to Part I of the Schedule shall, in relation to the fourth column of that Part, have the meanings specified in relation thereto in the second column of the Appendix.

5. (1) Subject to sub-paragraph (2), there shall be attached to each classification group or grade of established offices listed in Part II of the Schedule, the emoluments set out in relation thereto in that Part with effect from the respective dates specified therein.  
  
(2) Where a salary scale set out in Part II of the Schedule contains a proficiency bar, a promotional bar or a qualification bar, as the case may be, no officer shall, after reaching the point in the salary scale at which the proficiency bar, promotional bar or qualification bar, as the case may be, becomes applicable, receive any further increment in that scale until he has fulfilled the requirements established for passing the bar.
6. The offices specified in the second column of Part III of the Schedule are hereby abolished with effect from the respective dates specified in the fourth column thereof.
7. The Civil Service Establishment (General) Order, 2008, is hereby revoked.

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## SUMMARY

### Operation of Posts In Ministries/Departments

Ministry/Department	Posts		Total Establishment
	Operational	Non-Operational	
<b><u>Ministries:</u></b>			
Agriculture and Fisheries	935	-	935
Education	936	-	936
Energy (Former)	1	-	1
Energy & Mining	234	-	234
Energy, Mining & Telecommunications	1	-	1
Environment and Housing	-	2	2
Finance and the Public Service	807	-	807
Foreign Affairs and Foreign Trade	431	-	431
Health	10,823	-	10,823
Industry, Investment & Commerce	199	-	199
Industry, Technology, Energy & Commerce	-	3	3
Justice	221	-	221
Labour and Social Security	1080	-	1080
Land and Environment	-	14	14
Mining & Telecommunications (Former)	5	-	5
National Security	1021	-	1021
Office of the Prime Minister	681	-	681
Tourism	47	-	47
Transport & Works	273	-	273
Water and Housing	227	-	227
Youth, Sports & Culture	179	-	179
<b><u>Departments &amp; Other Units:</u></b>			
Accountant General	223	-	223
Attorney General	81	-	81
Auditor General	193	-	193

Ministry/Department	Posts		Total Establishment
	Operational	Non-Operational	
<b><u>Departments &amp; Other Units (Cont'd)</u></b>			
Bellevue Hospital	873	-	873
Correctional Services	2466	-	2466
Director of Public Prosecutions	77	-	77
Forestry Department	174	-	174
Government Chemist	34	-	34
Governor General and Staff	28	-	28
Jamaica Information Service	-	16	16
Land Valuation and Estate Department	-	13	13
Legal Reform Department	16	-	16
Office of the Parliamentary Counsel	26	-	26
Office of Titles		7	7
Office of the Services Commissions	121	-	121
Police Department	10,847	-	10,847
Post and Telecommunications	2866	-	2866
Surveys Department	-	2	2
Tax Administration Directorate	4683	-	4683
Town Planning Department	-	5	5
Trustee in Bankruptcy	17	-	17
<b><u>Courts:</u></b>			
Commercial Court	4	-	4
Court of Appeal	45	-	45
Family Court	91	-	91
Resident Magistrates' Courts	494	-	494
Revenue Court	6	-	6
Supreme Court	223	-	223
<b>TOTAL NUMBER OF POSTS</b>	<b>41,689</b>	<b>62</b>	<b>41,751</b>

**SCHEDULE PART I**  
**LIST OF ESTABLISHED OFFICES**  
**IN THE PUBLIC SERVICE**

**His Excellency The Governor General And Staff**

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Governor General's Secy and Clerk to Privy Council	GMG SEG	6	
1	Supernumerary, Gov Gen Secy & Clerk to Privy Cncl	GMG SEG	6	New post [# 62992] with effect from August 3, 2009.
1	Deputy Gov. General's Secretary, Corporate Affairs	GMG SEG	5	New post [# 62989] with effect from April 1, 2010.
1	Deputy Secretary & Registrar to the Privy Council	GMG SEG	3	
1	Director 1	GMG SEG	1	
1	Public Relations Manager	MCG IE	4	
1	Public Relations Officer	MCG IE	3	
1	Director, Human Resource and Administration	GMG SEG	2	
1	Procurement Officer	GMG AM	3	
1	Administrative/Personnel Officer	GMG AM	3	
1	Director of Finance	FMG PA	2	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Executive Secretary 2	OPS SS	5	
1	Inventory/Records Officer	PIDG RIM	2	
1	Executive Secretary 1	OPS SS	4	
1	Information and Systems Manager	MIS IT	4	
1	Telephone Operator	OPS TO	1	
1	Property Administrator	GMG SEG	1	New post [# 62990] with effect from April 1, 2010.
1	Property Maintenance Manager	SOG ST	4	
1	Farm Manager/Property Caretaker	SOG ST	4	New post [# 62991] with effect from April 1, 2010.
1	Landscaping/Grounds Manager	SOG ST	3	
1	Secretary 1	OPS SS	1	
1	Head Messenger/Attendant	LMO TS	3	
1	Messenger/Attendant	LMO TS	2	
1	Attendant	LMO TS	1	
1	Cleaner/Attendant	LMO TS	2	New post [# 62994] with effect from April 1, 2010.

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**28 Total - His Excellency The Governor General And Staff**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Auditor General's Department**

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No of Offices	Office	Classification	Grade	Remarks
1	Auditor General	GMG EMG	1	
1	Director, Human Resource and Administration	GMG SEG	3	
1	Director, Human Resource Development	GMG SEG	2	
1	Director, Human Resource Management	GMG SEG	1	
1	Assistant Human Resource Officer	GMG AM	2	
1	Information Technology Officer	MIS IT	3	
1	Manager, Administration	GMG AM	4	
1	Divisional Director	FMG AS	7	
1	Functional Coordinator, Value For Money	FMG AS	6	
1	Functional Coordinator, Information Tech. Audit	FMG AS	6	
1	Assistant To The Auditor General	FMG AS	5	
1	Accountant 2	FMG PA	2	
1	Accounting Technician 2	FMG AT	2	
1	Records Officer 1	PIDG RIM	2	
2	Accounting Technician 1	FMG AT	1	
1	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
1	Records Officer 1	PIDG RIM	2	
1	Accounting Clerk 2	FMG AC	2	
2	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Chief Attendant	LMO TS	2	
4	Attendant	LMO TS	1	

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**Typing Pool**

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No of Offices	Office	Classification	Grade	Remarks
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	

5

**Central Government Auditing Service**

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No of Offices	Office	Classification	Grade	Remarks
3	Senior Director	FMG AS	6	
5	Director, Audit	FMG AS	5	
5	Audit Manager	FMG AS	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Auditor General's Department**

Central Government Auditing Service

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No of Offices	Office	Classification	Grade	Remarks
12	Senior Auditor	FMG AS	3	
24	Auditor	FMG AS	2	
39	Assistant Auditor	FMG AS	1	
7	Audit Clerk	FMG AUC	1	

95

Local Government And Other Statutory Auditing Services

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No of Offices	Office	Classification	Grade	Remarks
2	Director, Audit	FMG AS	5	
2	Audit Manager	FMG AS	4	
1	Senior Auditor	FMG AS	3	
6	Auditor	FMG AS	2	
10	Assistant Auditor	FMG AS	1	
4	Audit Clerk	FMG AUC	1	

25

Statutory Audit And Special Investigation Division

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No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	FMG AS	7	
3	Senior Director, Audit	FMG AS	6	
2	Audit Manager	FMG AS	4	
7	Senior Auditor	FMG AS	3	
5	Auditor	FMG AS	2	
1	Assistant Auditor	FMG AS	1	
4	Audit Clerk	FMG AUC	1	

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Financial Statement Audit Unit

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No of Offices	Office	Classification	Grade	Remarks
1	Functional Coordinator	FMG AS	6	New post [# 62973] with effect from April 1, 2010.
2	Director of Audit	FMG AS	5	Two (2) new posts [#s 62974-5] with effect from April 1, 2010.
2	Audit Manager	FMG AS	4	Two (2) new posts [#s 62976-7] with effect from April 1, 2010.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Auditor General's Department**

Financial Statement Audit Unit

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No of Offices	Office	Classification	Grade	Remarks
4	Senior Auditor	FMG AS	3	Four (4) new posts [#s 62978-81] with effect from April 1, 2010.
9				

Information Technology Unit

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No of Offices	Office	Classification	Grade	Remarks
1	Audit Manager	FMG AS	4	New post [# 62982] with effect from April 1, 2012.
1	Senior Auditor	FMG AS	3	New post [# 62983] with effect from April 1, 2011
1	Senior Auditor	FMG AS	3	New post [# 62984] with effect from April 1, 2012.
1	Auditor	FMG AS	2	New post [# 62985] with effect from April 1, 2012.
4				

Performance Audit Unit

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No of Offices	Office	Classification	Grade	Remarks
1	Audit Manager	FMG AS	4	New post [# 62986] with effect from April 1, 2010.
1	Audit Manager	FMG AS	4	New post [# 62987] with effect from April 1, 2011.
1	Senior Auditor	FMG AS	3	New post [# 62988] with effect from April 1, 2010.
3				

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193      **Total - Auditor General's Department**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Office Of The Services Commissions**

Appointments And Personnel Transactions In The Central Government

No of Offices	Office	Classification	Grade	Remarks
1	Chief Personnel Officer	GMG CTD	1	
1	Senior Deputy Chief Personnel Officer	GMG SEG	5	
1	Supernumerary, Snr. Deputy. Chief Personnel Officer	GMG SEG	5	New post [# 62869] with effect from April 1, 2010.
1	Deputy Chief Personnel Officer (Discip/Retirement)	GMG SEG	3	
2	Deputy Chief Personnel Officer (Appt. And Pol/Jud)	GMG SEG	3	
3	Assistant Chief Personnel Officer	GMG SEG	2	
2	Director 1	GMG SEG	1	
2	Executive Assistant	GMG SEG	1	
1	Director	GMG SEG	1	
1	EDP Manager	MIS IT	5	
2	Administrator	GMG AM	4	
1	Legal Officer	JLG LO	3	C.D.
1	Personnel and Records Manager	GMG SEG	1	
2	Executive Secretary 1	OPS SS	4	
3	Administrator	GMG AM	3	
3	Administrator	GMG AM	2	
1	Office Manager	GMG AM	2	
2	Administrator	GMG AM	1	
11	Cadet (Administrative)			
2	Computer Operator	MIS IT	2	
1	Administrative Secretary 1	OPS ADS	1	
1	Senior Secretary	OPS SS	4	
5	Senior Secretary	OPS SS	3	
11	Secretary 2	OPS SS	2	
1	Receptionist	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Messenger/Attendant	LMO TS	3	
1	Attendant	LMO TS	2	
4	Attendant	LMO TS	1	
1	Driver 1	LMO DR	1	

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Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Budget Officer	FMG AT	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Office Of The Services Commissions**

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Accounts Branch

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
4				

Stenotype Service

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Stenotype Writer	OPS SW	3	B11.
7	Senior Stenotype Writer	OPS SW	2	B11.
10	Stenotype Writer	OPS SW	1	B20.
18				

Registry

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No of Offices	Office	Classification	Grade	Remarks
2	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
6	Records Clerk	PIDG RIM	1	
10				

Municipal And Parish Councils Commission

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary, Municipal & Parish Councils Commission	GMG SEG	4	
1	Director 1	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	
1	Administrator	GMG AM	3	
1	Secretary 2	OPS SS	2	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
7				

Monitoring & Auditing

---

No of Offices	Office	Classification	Grade	Remarks
2	Director, Human Resource Auditor	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Services Commissions**

Monitoring & Auditing

---

No of Offices	Office	Classification	Grade	Remarks
2	Senior Human Resource Auditor	GMG SEG	2	
4	Human Resource Auditor	GMG SEG	1	
8				

Information Standards & Education

---

No of Offices	Office	Classification	Grade	Remarks
1	Dep Chief Personnel Officer Info, Standards & Educ	GMG SEG	4	
1	Director, Recruitment and Placement	GMG SEG	2	
1	Director, Human Resource Development	GMG SEG	2	
1	Administrator	GMG AM	4	
4				

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121      **Total - Office Of The Services Commissions**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Prime Minister's Office**

Central Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Administrative Assistant	GMG SEG	1	
2	Executive Assistant	GMG SEG	1	
1	Administrative Secretary 1	OPS ADS	1	
1	Executive Secretary 3	OPS SS	6	
1	Supernumerary Executive Secretary 3	OPS SS	6	
6	Executive Secretary 2	OPS SS	5	
4	Executive Secretary 1	OPS SS	4	
4	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	

24

Planning And Evaluation

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Planning and Evaluation	GMG SEG	4	
1	Corporate Planning Analyst (Planning & Evaluation)	GMG SEG	2	

2

Information Communication & Technology

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Information Systems	MIS IT	7	
1	Programmer/Analyst	MIS IT	5	
1	Systems Hardware Officer	MIS IT	4	
1	Technical Support Assistant	MIS IT	3	

4

Communications And Public Relations Unit

---

No of Offices	Office	Classification	Grade	Remarks
1	International Relations Officer	GMG SEG	1	
1	Press Secretary	MCG IE	6	
1	Public Relations Manager	MCG IE	3	B22.
1	Photographer	MCG AVT	3	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Prime Minister's Office**

Communications And Public Relations Unit

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
6				

Chancery And Protocol

---

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Director 2	GMG SEG	2	
1	Director 1	GMG SEG	1	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	3	
1	Executive Secretary	OPS SS	4	
1	Senior Secretary	OPS SS	3	
7				

Regional Office

---

No of Offices	Office	Classification	Grade	Remarks
1	Programme/Project Manager	GMG SEG	3	
1	Administrative Assistant	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
1	Attendant	LMO TS	1	
4				

Internal Audit

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
2	Senior Auditor	FMG AS	3	
4	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	Post [# 339] previously shown under Finance and Accounts Division.
10				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Prime Minister's Office**

**Finance And Accounts Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Financial Systems Manager	FMG PA	2	
1	Project Accountant	FMG PA	2	
1	Financial Analyst	FMG PA	2	
1	Project Accounts Assistant	FMG AT	1	
1	Records Officer	PIDG RIM	2	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	Post [#58210] of Supervisor, Typing Pool retitled with effect from April 1, 2008.
1	Secretary 2	OPS SS	2	
9				

**Accounts Payable And Payroll**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Expenditure Control and Accounts	FMG PA	3	
1	Supervisor, Payment	FMG PA	2	
2	Senior Payments Officer	FMG AT	3	
4	Payment Officer	FMG AT	2	
2	Accounting Clerk 2	FMG AC	2	
1	Collections Officer	FMG AC	2	
11				

**Salaries Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Head, Payroll Unit	FMG PA	1	
2	Checking Officer, Payroll	FMG AT	3	
4	Payroll Officer	FMG AT	2	
7				

**Management Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Prime Minister's Office**

**Finance And Accounts Division**

Management Accounts (Formerly Budget)

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Budget Officer	FMG PA	2	
1	Senior Commitment Control Officer	FMG PA	1	
2	Budget Officer	FMG PA	1	
2	Commitment Control Officer	FMG AT	3	
6				

Final Accounts And Reporting

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	2	
1	Senior, Final Accounts Officer	FMG PA	1	
2	Final Accounts Officer	FMG AT	3	
2	Assistant Final Accounts Officer	FMG AT	2	
6				
40	<b>Total - Finance And Accounts Division</b>			

**Finance And Accounts Division (old)**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1				

Disbursement - Payments

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1				

Disbursement - Checking

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 1	FMG AT	1	
1				
3	<b>Total - Finance And Accounts Division (old)</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Prime Minister's Office**

**Administration And Special Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Administration and Special Services	GMG SEG	4	
1	Director, Social Secretariat	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
4				

**Documentation And Information**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Librarian/Researcher	PIDG LB	2	
1	Information Officer	PIDG AR	5	
1	Registrar	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
9				

**Property Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Facilities Manager	GMG SEG	2	
1	Property Maintenance Officer	SOG ST	4	
1	Assistant Property Maintenance Officer	SOG ST	3	
1	Caretaker/Machine Operator	LMO TS	3	B29.
2	Gardener	LMO TS	2	
26	Landscape Attendant	LMO TS	1	
32				

**Office Management/General Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	3	
2	Receptionist	PIDG RIM	2	
3	Telephone Operator	OPS TO	1	
2	Attendant/Messenger	LMO TS	2	
12	Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Prime Minister's Office**

**Administration And Special Services**

Office Management/General Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Cleaner/Attendant	LMO TS	1	
1	Handyman	LMO TS	2	

22

Upkeep of Prime Minister's Residence

---

No of Offices	Office	Classification	Grade	Remarks
1	House Manager	GMG AM	4	
1	Valet	LMO TS	4	
1	Senior Chef	LMO TS	4	
2	Butler	LMO TS	3	
1	Housekeeper	LMO TS	4	
3	Parlour Attendant	LMO TS	3	
2	House Maid	LMO TS	2	
1	Driver	LMO DR	1	
1	Handyman	LMO TS	2	

13

Transport/Fleet Management

---

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG AM	3	
3	Driver 1	LMO DR	1	

4

Procurement/Inventory

---

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Officer	GMG AM	3	
1	Assistant Procurement Officer	PIDG RIM	2	
1	Assistant Inventory Officer	PIDG RIM	2	
2	Storekeeper	PIDG RIM	2	

5

**89 Total - Administration And Special Services**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Prime Minister's Office**

**Human Resource Management And Development**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG	5	
2	Director 3	GMG SEG	3	
3	Senior Human Resource Officer	GMG SEG	1	
1	Human Resource Officer 2	GMG AM	4	
1	Assistant Human Resource Officer	GMG AM	3	
1	Executive Secretary 1	OPS SS	4	
1	Records Officer 1	PIDG RIM	2	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

15

**Organization And Development**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Senior Human Resource Officer	GMG SEG	1	

2

**Typing Pool**

---

No of Offices	Office	Classification	Grade	Remarks
2	Secretary 2	OPS SS	2	

2

19 **Total - Human Resource Management And Development**

**Planning & Development Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Development Analyst	GMG SEG	3	
1	Administrative Assistant	GMG SEG	1	
1	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Prime Minister's Office**

**Planning & Development Division**

---

7

**Business Development Policy Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Policy Analyst	GMG SEG	3	
1	Policy Officer	GMG SEG	1	

3

**Development Planning Policy & Strategy Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Director 4	GMG SEG	4	
1	Policy Officer	GMG SEG	1	

3

13 **Total - Planning & Development Division**

**Infrastructure, Planning, Policy And Strategy**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Policy Officer	GMG SEG	1	

2

**Environment And Risk Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Director, Natural Resources	GMG SEG	3	
1	Director, Pollution Control	GMG SEG	3	
1	Director, Projects and Enforcement	GMG SEG	3	
1	Director	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	

6

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Office Of The Prime Minister**

**Prime Minister's Office**

**Infrastructure, Planning, Policy And Strategy**

Standards And Development

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Director, Land Use Planning Dev.	GMG SEG	3	
1	Director, Land Policy	GMG SEG	3	
1	Director, Planning Enforcement And Control	GMG SEG	2	
1	Administrator	GMG AM	4	
1	Senior Secretary	OPS SS	3	
6				

Facilities Management

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG AM	4	
1	Telephone Operator	OPS TO	1	
2	Office Attendant	LMO TS	2	
1	Attendant	LMO TS	1	
1	Messenger	LMO TS	1	
6				

20 **Total - Infrastructure, Planning, Policy And Strategy**

**Project Planning & Monitoring**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
2	Project Co-ordinator	GMG SEG	3	
1	Administrative Support Officer	GMG AM	2	
4				
4	<b>Total - Project Planning &amp; Monitoring</b>			

**Land Policy & Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Executive Secretary	OPS SS	4	
2				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Prime Minister's Office**

**Land Policy & Administration**

National Spatial Data Management

---

No of Offices	Office	Classification	Grade	Remarks
1	National GIS Co-ordinator	GMG SEG	5	
1	GIS Infrastructure Manager	MIS IT	7	
1	GIS Project Manager	GMG SEG	3	
1	Senior GIS Manager	MIS IT	6	
1	Spatial Data Analyst	MIS IT	5	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
7				

Land Administration And Management

---

No of Offices	Office	Classification	Grade	Remarks
1	Director 5	GMG SEG	5	
1	Director, Land Administration	GMG SEG	3	
1	Director, Land Acquisition	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
5				
14	<b>Total - Land Policy &amp; Administration</b>			

**Development Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
2				
2	<b>Total - Development Division</b>			

**Meteorological Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	6	
1	Administrator	GMG AM	4	
2	Meteorologist 4	SOG ST	8	
3	Meteorologist 3	SOG ST	7	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Office Of The Prime Minister**

**Prime Minister's Office**

**Meteorological Services**

---

No of Offices	Office	Classification	Grade	Remarks
4	Meteorologist 2	SOG ST	6	
1	Meteorological Instruments & Equipment Specialist	SOG ST	6	
4	Meteorologist 1	SOG ST	5	
10	Senior Meteorological Technician	SOG ST	5	
11	Meteorological Technician 2	SOG ST	4	
18	Meteorological Technician 1	SOG ST	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2	Accounting Clerk 2	FMG AC	2	
1	Executive Secretary 1	OPS SS	4	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Telephone Operator/Receptionist	OPS TO	2	
2	Driver 2	LMO DR	2	
1	Attendant	LMO TS	1	
1	Attendant	LMO TS	2	
1	Messenger	LMO TS	1	
1	Caretaker/Watchman	LMO TS	2	

69

69 **Total - Meteorological Services**

**Information & Telecommunication Department**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	New post [# 62843] with effect from October 1, 2009.

1

1 **Total - Information & Telecommunication Department**

331 **Total - Prime Minister's Office**

**Department of Local Government**

**Central Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director General	GMG EMG	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Office Of The Prime Minister**

**Department of Local Government**

**Central Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Executive Assistant	GMG SEG	1	
1	Office Services Administrator	GMG AM	2	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	

8

**Total - Central Administration**

**Internal Audit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
1	Secretary 2	OPS SS	2	

2

**Head Office**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Auditor	FMG AS	3	
1	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	

4

**Rural Parishes**

---

No of Offices	Office	Classification	Grade	Remarks
2	Senior Auditor	FMG AS	3	
2	Auditor	FMG AS	2	
6	Assistant Auditor	FMG AS	1	

10

16     **Total - Internal Audit**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Office Of The Prime Minister**

**Department of Local Government**

**Communication And Public Relations**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication And Public Relations	MCG IE	5	
1	Public Relations And Communication Officer	MCG IE	4	
1	Secretary 2	OPS SS	2	
3				
3	<b>Total - Communication And Public Relations</b>			

**Strategic Policy, Planning And Reform**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG	3	
1	Performance Monitoring Officer	GMG SEG	2	
1	Corporate Planner	GMG SEG	2	
1	Policy Analyst	GMG SEG	2	
1	Research Officer	SOG ST	6	
1	Data Entry Clerk	OPS DP	3	
1	Senior Secretary	OPS SS	3	
8				
8	<b>Total - Strategic Policy, Planning And Reform</b>			

**Information Computer Technology**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Information Technology	MIS IT	7	
1	Programme Analyst	MIS IT	6	
1	Systems Analyst	MIS IT	5	
1	User Support Officer	MIS IT	4	
1	Administrative Assistant	GMG AM	2	
5				
5	<b>Total - Information Computer Technology</b>			

**Human Resource Management And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Department of Local Government**

**Human Resource Management And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director Employee Relations	GMG SEG	1	
1	Human Resource Development Officer	GMG AM	4	
1	Senior Secretary	OPS SS	3	
2	Secretary	OPS SS	1	
6				

**Human Resource Management (HRM)**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
1	Human Resource Officer	GMG AM	4	
1	Senior Personnel Officer	GMG AM	4	
1	Personnel Officer	GMG AM	3	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
10				

**HRM - Staffing And Human Resource Management Information**

---

No of Offices	Office	Classification	Grade	Remarks
1	Personnel Officer	GMG AM	3	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
3				

**HRM - Pension And Leave Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Personnel Officer	GMG AM	2	
1	Administrator	GMG AM	2	
2	Computer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
2	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Office Of The Prime Minister**

**Department of Local Government**

**Human Resource Management And Administration**

**HRM - Pension And Leave Administration**

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7

**Assets And Office Management**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Director, Administration and Asset Management	GMG SEG	2	
1	Office Manager	GMG AM	2	
1	Records Officer 1	PIDG RIM	2	
1	Storekeeper	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	2	
1	Customer Service Officer	GMG AM	1	
2	Attendant	LMO TS	2	
3	Attendant	LMO TS	1	
1	Driver	LMO DR	1	
1	Driver 1	LMO DR	1	
1	Handyman	LMO TS	1	

15

**Transport Management**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Transport Manager	GMG AM	2	
1	Driver	LMO DR	1	

2

**Procurement**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Procurement Officer	GMG SEG	1	
1	Records Officer 1	PIDG RIM	2	

2

**Documentation, Information And Access Services**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Director	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Department of Local Government**

**Human Resource Management And Administration**

Documentation, Information And Access Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Access Officer	GMG SEG	1	
1	Director	PIDG RIM	5	Post [# 50796] to be abolished when vacant.
1	Senior Library Assistant	PIDG LA	2	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
1	Dispatch Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
1	Records Officer	PIDG RIM	3	
11				
56	<b>Total - Human Resource Management And Administration</b>			

**Legal Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Legal Officer	JLG LO	4	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
5				
5	<b>Total - Legal Services</b>			

**Finance And Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	
1	Financial Analyst	FMG PA	2	
1	Manager, Financial Management Information System	FMG AT	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
5				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Department of Local Government**

**Finance And Accounts**

**Budget**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	2	
1	Senior Budget Officer	FMG AT	3	
1	Budget Officer	FMG AT	2	
1	Commitment Control Officer	FMG AT	2	
4				

**Accounts And Expenditure Control (A&EC)**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	
1				

**A&EC - Payroll**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Payroll	FMG AT	3	
1	Payroll Officer	FMG AT	2	
1	Payroll Officer	FMG AT	1	
2	Payroll Clerk	FMG AC	2	
5				

**A&EC - Disbursements**

---

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
3	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	1	
8				

**A&EC - Final Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 2	FMG AT	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Department of Local Government**

**Finance And Accounts**

A&EC - Final Accounts

---

No of Offices	Office	Classification	Grade	Remarks
3	Accounting Technician 1	FMG AT	1	
5				

Parochial Revenue Fund

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Parochial Revenue Fund	FMG PA	3	
1	Financial Controller	FMG PA	2	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Secretary 2	OPS SS	2	
5				
33	<b>Total - Finance And Accounts</b>			

**Technical Services And Major Projects**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	SOG ST	9	
1	Director, Roads & Minor Water Supply	SOG ST	8	
1	Architect	SOG ST	6	Post [# 61200] of Quantity Surveyor (SOG/ST 7), reclassified and retitled with effect from February 2, 2010.
2	Senior Executive Engineer	SOG ST	7	
1	Senior Executive Architect	SOG ST	7	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
8				

Technical Services Directorate - Headquarters

---

No of Offices	Office	Classification	Grade	Remarks
3	Technical Quality Assurance Officer	SOG ST	8	Three (3) new posts [#s 62764-6] with effect from June 1, 2009.
3				
11	<b>Total - Technical Services And Major Projects</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Department of Local Government**

**Urban And Regional Planning**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Urban & Regional Planning	SOG ST	8	
1	Urban Planner	SOG ST	6	
2				
2	<b>Total - Urban And Regional Planning</b>			

**Local Government And Community Services Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Local Government and Community Services	GMG SEG	4	
1	Director	GMG SEG	3	
2	Administrator	GMG AM	3	
1	Administrator	GMG AM	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
7				

**Agencies And Special Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
2	Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
2	Secretary 2	OPS SS	2	
6				
13	<b>Total - Local Government And Community Services Administration</b>			

**Board of Supervision**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	
3	Area Officer	SWG PS	3	
1	Areas Officer (Social Worker)	SWG PS	3	
1	Administrator	GMG AM	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Department of Local Government**

**Board of Supervision**

---

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
10				
10	<b>Total - Board of Supervision</b>			

**Hazard Mitigation And Weather Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Director, Climate Change And Emergency Services	GMG SEG	3	
1	Director, Hazard Mitigation	SOG ST	7	
1	Senior Secretary	OPS SS	3	
4				
4	<b>Total - Hazard Mitigation And Weather Services</b>			

**Posts from the former Ministry of Local Government And Works**

**General Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Public Relations Officer	MCG IE	3	
1	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
4	Executive Secretary 1	OPS SS	4	
3	Senior Secretary	OPS SS	3	
12				

**Local Government Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Storekeeper 3	OPS CR	3	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Department of Local Government**

**Posts from the former Ministry of Local Government And Works**

Former Local Government And Sports

---

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director, Prog. Budgeting, Plan. & Eval	GMG SEG	4	
1	Director, Corporate Services	GMG SEG	3	
1	Director, Special Programmes	GMG SEG	2	
1	Director, Information System	MIS EDP	4	
1	Director 2	SMG	2	
1	Director, Finance	FAA	5	
4	Clerical Officer 3	OPS CR	2	
1	Executive Secretary 2	OPS SS	6	
1	Clerk Typist 2	OPS SS	2	
1	Attendant 2	GLS	2	

13

26 **Total - Posts from the former Ministry of Local Government And Works**

200 **Total - Department of Local Government**

**Cabinet Office**

**The Cabinet Secretariat**

---

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary/Cabinet Secretary	GMG EMG	1	
2	Director General	GMG EMG	1	One (1) new post [# 62842] with effect from September 1, 2009 and one (1) new post [# 62967] with effect from November 16, 2009.
1	Chief Technical Director	GMG CTD	1	
1	Senior Director, Corporate Affairs	GMG SEG	5	
1	Senior Legal Officer	JLG LO	4	C.D. New post [# 62846] with effect from January 1, 2009.

6

**Policy Analysis And Review Division**

---

No of Offices	Office	Classification	Grade	Remarks
2	Principal Director	GMG SEG	6	
1	Director, Change Management and Communication	GMG SEG	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Office Of The Prime Minister**

**Cabinet Office**

**The Cabinet Secretariat**

**Policy Analysis And Review Division**

No of Offices	Office	Classification	Grade	Remarks
2	Senior Policy Analyst	GMG SEG	3	Post [# 543] formerly Policy Analyst (GMG/SEG 2) upgraded and retitled with effect from April 1, 2009.
2	Chief Policy Analyst	GMG SEG	4	
1	Director, Documentation, Info. & Access Services	GMG SEG	3	
1	Policy Analyst 2	GMG SEG	3	
1	Director	GMG SEG	3	
1	Senior Policy And Project Officer	GMG SEG	4	
1	Administrative Assistant	GMG SEG	1	
1	System/Database Administrator	MIS IT	5	
1	Systems Hardware Technician	MIS IT	3	
1	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
2	Administrative Officer	GMG AM	2	
2	Senior Secretary	OPS SS	3	
1	Receptionist	PIDG RIM	2	
1	Attendant	LMO TS	1	
1	Driver 2	LMO DR	2	
1	Driver 1	LMO DR	1	

26

**Cabinet Recording Secretariat**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Recording Secretariat	GMG SEG	3	Post [# 550] formerly GMG/SEG 2, upgraded with effect from April 1, 2009.
4	Cabinet Recording Secretariat Officer	GMG SEG	1	
2	Assistant Co-ordinator	GMG AM	4	Posts [#s 53716 & 551] formerly (GMG/SEG 1) reclassified with effect from April 1, 2008.
1	Attendant	LMO TS	1	Post of Delivery Clerk retitled with effect from April 1, 2009.
1	Delivery Clerk	LMO TS	1	

9

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Cabinet Office**

**The Cabinet Secretariat**

Consultancy Unit

---

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 2	OPS SS	5	
1	Driver	LMO	2	
1	Attendant	GLS	1	
3				

**Total - The Cabinet Secretariat**

**Information Systems And Special Projects Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Corporate Planner	GMG SEG	3	Post [# 570] formerly GMG/SEG 2, upgraded with effect from April 1, 2009.
2				

**Administrative Reform Programme (A.R.P Secretariat)**

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary to IMCAR	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	3	
1	Attendant	GLS	1	
4				

**6 Total - Information Systems And Special Projects Division**

**Standards And Monitoring Unit**

---

No of Offices	Office	Classification	Grade	Remarks
3	Chief Standards Officer	GMG SEG	3	
1	Chief Customer Service Officer	GMG SEG	3	
1	Customer Service Officer	GMG SEG	1	
1	Customer Service/Standards Officer	GMG SEG	1	
1	Management Analyst 1	GMG PMA	5	
7				

**7 Total - Standards And Monitoring Unit**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Cabinet Office**

**Management Development Branch**

Management Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
3	Management Analyst 2	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
5				

Human Resource Policy And Planning

---

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Director 2	GMG SEG	2	
2				

Office Management

---

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	2	
1	Machine Operator/Binder	LMO TS	3	
1	Driver 1	LMO DR	1	
1	Attendant	LMO TS	1	
4				
11	<b>Total - Management Development Branch</b>			

**Public Sector Reform Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Modernization Programme Integrator	GMG SEG	4	
1	Executive Secretary 2	OPS SS	5	
1	Senior Secretary	OPS SS	3	
5	Secretary 2	OPS SS	2	
9				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Office Of The Prime Minister**

**Cabinet Office**

**Public Sector Reform Unit**

**Project Planning and Management**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Programme Financial Officer	FMG PA	3	
1	Project Officer	GMG SEG	3	
1	Project Finance Officer	FMG PA	2	
1	Procurement Officer	GMG SEG	1	

5

**Policy Development**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Senior Policy Analyst	GMG SEG	4	
2	Policy Analyst	GMG SEG	3	

4

**Modernisation Programme Implementation Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	Post [# 61298] formerly GMG/SEG 5 upgraded with effect from April 1, 2008.
2	Modernisation Projects Coordinator	GMG SEG	5	Two (2) posts [#s 61299 & 61300] formerly GMG/SEG 3 upgraded and redcircled with effect from April 1, 2008.
2	Modernisation Projects Coordinator	GMG SEG	3	
2	Policy Analyst 1	GMG SEG	2	

7

**Standard Monitoring & Evaluation**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Chief Standard & Monitoring Officer	GMG SEG	4	
2	Standard & Monitoring Officer	GMG SEG	3	

4

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Cabinet Office**

**Public Sector Reform Unit**

Corporate Management & Development

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
4	Chief Corporate Management & Operations Analyst	GMG SEG	4	
4	Senior Management & Operations Analyst	GMG SEG	3	
4	Management & Operations Analyst	GMG SEG	2	
1	Systems Administrator	MIS IT	4	
1	Administrator	GMG AM	2	
1	Executive Secretary 1	OPS SS	4	

16

Information & Communication Technology

---

No of Offices	Office	Classification	Grade	Remarks
1	Human Resource/Communications Manager	GMG SEG	2	
1	Director	MIS IT	8	
1	Senior Systems Development Manager	MIS IT	7	
1	Systems Application Manager	MIS IT	7	
1	Quality Assurance Officer	MIS IT	7	
1	Senior Systems Programmer/Analyst	MIS IT	6	
1	Systems Development Officer	MIS IT	5	
1	Systems Programmer/Analyst	MIS IT	5	
1	Network Administrator	MIS IT	5	
2	User Support Officer	MIS IT	4	
1	Senior Secretary	OPS SS	3	
2	Attendant	LMO TS	1	

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H R Management & Development

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No of Offices	Office	Classification	Grade	Remarks
1	Human Resource Specialist	GMG SEG	1	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of The Prime Minister**

**Cabinet Office**

**Public Sector Reform Unit**

Secretarial Support

---

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	2	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	
7				

Performance Management And Evaluation Branch

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	5	Post [# 61245] formerly Principal Director (PMEU) (GMG/SEG 4), retitled and upgraded with effect from November 1, 2009.
1	Administrative Officer	GMG AM	3	Post [# 61246] formerly GMG/AM 2, upgraded with effect from November 1, 2009.
4	Performance Analyst	GMG SEG	3	Four (4) new posts [#s 62872-75] with effect from November 1, 2009.
1	Senior Research Officer	SOG ST	8	New post [# 62876] with effect from November 1, 2009.
1	Statistician	SOG ST	7	New post [# 62877] with effect from November 1, 2009.
1	Secretary 2	OPS SS	2	New post [# 62878] with effect from November 1, 2009.
9				
76	<b>Total - Public Sector Reform Unit</b>			

**National Security Council**

National Security Strategic Implementation Unit (NSSIU)

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, NSSIU	GMG SEG	6	
1	Director, Monitoring and Research	GMG SEG	4	
2	Research Analyst	GMG SEG	3	
1	Communication Specialist	MCG IE	6	
1	Administrative Officer	GMG AM	4	
6				
6	<b>Total - National Security Council</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Office Of The Prime Minister**

**Cabinet Office**

150      **Total - Cabinet Office**

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681      **Total - Office Of The Prime Minister**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Jamaica Information Service**

**General Administration**

Final Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
3				

Payments And Salaries

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 1	FMG AT	1	
1				

Personnel

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Records Clerk	PIDG RIM	1	
2				

Registry

---

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	
1				

Public Affairs And Information

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1				

Publication And Advertising Department

---

No of Offices	Office	Classification	Grade	Remarks
2	Secretary 1	OPS SS	1	
2				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Jamaica Information Service**

**General Administration**

Regional Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	
1				

Overseas

---

No of Offices	Office	Classification	Grade	Remarks
1	Information Attache	MCG IE	3	
1				

Television

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Producer	MCG AVP	3	
1	Senior Library Assistant	PIDG LA	2	
1	Secretary 2	OPS SS	2	
3				

Research Unit

---

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	
1				

16     **Total - General Administration**

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16     **Total - Jamaica Information Service**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

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Executive Office

---

No of Offices	Office	Classification	Grade	Remarks
1	Financial Secretary	GMG EMG	1	
1	Director General	GMG EMG	1	
1	Director, Information, Communication & Technology	GMG SEG	5	
1	Executive Assistant To The Financial Secretary	GMG SEG	1	
1	Special Assistant To The Minister	GMG PMA	4	
4	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
1	Administrative Assistant	GMG AM	3	
1	Senior Secretary	OPS SS	3	

14

Internal Audit

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	6	Post [# 1065] to be operated at the FMG/AS 5 level.
2	Audit Supervisor	FMG AS	4	
3	Senior Auditor	FMG AS	3	
4	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	

13

**Legal Services Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Legal Officer	JLG LO	3	C.D.

2

2 **Total - Legal Services Division**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Finance And The Public Service**

**General Administration**

Finance And Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
2				

Payments And Salaries

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Clerical Officer 4	OPS CR	3	
3				

Final Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Advance Controller/FMIS Assistant	FMG AT	1	
1	Bank Reconciliation Clerk 1	FMG AC	1	
2				
7	<b>Total - General Administration</b>			

**Finance And Accounts Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Financial Analyst	FMG PA	3	
1	Financial Systems Manager	FMG PA	2	Post [# 1103] of FMIS Manager (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Executive Secretary 1	OPS SS	4	Post [# 1105] of Senior Secretary (OPS/SS 3) upgraded and retitled with effect from April 1, 2009.
4				
4				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Finance And The Public Service**

**Finance And Accounts Division**

**Management Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Accounts	FMG PA	4	Post [# 1133] of Director, Budget/Cash Management (FMG/PA 3) retitled and upgraded with effect from April 1, 2009.
1	Senior Management Accountant	FMG PA	3	Post [# 1134] of Budget Officer (Recurrent) (FMG/PA 2) upgraded and retitled with effect from April 1, 2009.
1	Management Accountant	FMG PA	1	Post [# 53842] of Budget Officer (Capital) retitled with effect from April 1, 2009.
1	Management Accountant	FMG PA	1	Post [# 53843] of Assistant Budget Officer (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.
1	Senior Commitment Control Officer	FMG PA	1	Post [# 1135] of Commitment Control Officer (FMG/AT 3) reclassified and retitled with effect from April 1, 2009.
1	Commitment Control Officer	FMG AT	3	Post [# 1112] of Assistant Commitment Control Officer (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.
6				
6	<b>Total - Management Accounts</b>			

**Accounts Payable & Payroll**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts Payable and Payroll	FMG PA	4	Post [# 1102] of Director, Expenditure Control & Accounting (FMG/PA 3) upgraded and retitled with effect from April 1, 2009.
1	Senior Secretary	OPS SS	3	
2				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Finance And The Public Service**

**Finance And Accounts Division**

**Accounts Payable & Payroll**

**Accounts Payable & Disbursement**

No of Offices	Office	Classification	Grade	Remarks
1	Accounts Payable and Disbursement Manager	FMG PA	3	Post [# 53851] of Financial Controller (FMG/PA 2) upgraded and retitled with effect from April 1, 2009.
1	Senior Disbursement Officer	FMG PA	1	Post [# 1117] of Payment Clerk (FMG/AT 1) reclassified and retitled with effect from April 1, 2009.
1	Checking Officer	FMG AT	3	Post of Checking Supervisor (FMG/AT 2) [# 1110] upgraded and retitled with effect from April 1, 2009.
1	Checking Officer	FMG AT	3	Post [# 54055] formerly (FMG/AT 2) upgraded and transferred from Public Service Establishment Division (PSED) Office Management with effect from April 1, 2009.

4

**Accounts Payable Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Accounts Payable Manager	FMG PA	2	Post [# 1128] of Payment Supervisor (FMG/AT 3) reclassified and retitled with effect from April 1, 2009.
2	Accounts Payable Officer 2	FMG AT	3	Posts [#s 1113 & 1136] of Checking Officer (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.
1	Accounts Payable Officer 1	FMG AT	2	Post [# 1116] of Checking Clerk (FMG/AC 2), retitled and reclassified with effect from April 1, 2009.
1	Accounts Payable Officer 1	FMG AT	2	Post [# 1118] of Payment Clerk (FMG/AC 2) reclassified and retitled with effect from April 1, 2009.
1	Accounts Payable Officer 1	FMG AT	2	Post [# 1125] of Payment Clerk (FMG/AC 1) reclassified and retitled with effect from April 1, 2009.
1	Collections and Disbursements Officer	FMG AT	1	Post [# 1126] of Cashier (FMG/CS 1) retitled and reclassified with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Finance And The Public Service**

**Finance And Accounts Division**

**Accounts Payable & Payroll**

Accounts Payable Unit

7

Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Payroll Manager	FMG PA	2	Post [# 1111] of Financial Controller (FMG/PA 1) retitled and upgraded with effect from April 1, 2009.
2	Senior Payroll Officer	FMG AT	3	One post [# 53844] of Salaries Officer (Monthly) (FMG/AT 2) and post [# 53845] of Salaries Officer (Monthly) (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.
5	Payroll Officer 1	FMG AT	2	One (1) new post [# 62761] with effect from April 1, 2009, two (2) posts [#s 1121 & 53846] of Salaries Clerk (Fortnightly) (FMG/AC 2) and one (1) post [# 53848] of Bank Reconciliation Clerk 2 (FMG/AC 2) reclassified and retitled and one (1) post [# 1120] of Salaries Clerk (Monthly) (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.

8

21 **Total - Accounts Payable & Payroll**

**Final Accounts**

Final Accounts And Reporting

No of Offices	Office	Classification	Grade	Remarks
1	Director, Final Accounts & Reporting	FMG PA	3	Post [# 1109] of Financial Controller (FMG/PA 2) upgraded and retitled with effect from April 1, 2009.
1	Senior Final Accountant	FMG PA	1	Post [# 1129] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Advance Controller	FMG PA	1	Post [# 1115] of Advance Controller/FMIS Assistant (FMG/AT 2) reclassified and retitled with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Finance And The Public Service**

**Finance And Accounts Division**

**Final Accounts**

Final Accounts And Reporting

No of Offices	Office	Classification	Grade	Remarks
2	Senior Bank Reconciliation Officer	FMG AT	3	Post [# 1130] of Bank Reconciliation Supervisor (FMG/AT 2) and one (1) post [# 53847] of Bank Reconciliation Officer (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.
1	Bank Reconciliation Officer	FMG AT	2	Post [# 1132] of Journal Clerk (FMG/AC 2) reclassified and retitled with effect from April 1, 2009.
6				
6	<b>Total - Final Accounts</b>			

**Public Service Accounts**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Public Service Accounts	FMG PA	3	Post [# 53850] of Director (FMG/PA 2) upgraded and retitled with effect from April 1, 2009.
1	Accountant (Bus Scheme)	FMG PA	1	Post [# 1131] of Accounting Technician 1 (FMG/AT 1) reclassified and retitled with effect from April 1, 2009.
1	Senior Accountant (Provident Fund)	FMG PA	1	Post [# 1743] of Accounting Technician 3 (FMG/AT 3) reclassified and retitled with effect from April 1, 2009.
1	Assistant Accountant (Provident Fund)	FMG AT	3	Post [# 1744] of Accounting Technician 2 (FMG/AT 2) upgraded and retitled with effect from April 1, 2009.
1	Accountant (Health Scheme Accounts)	FMG AT	3	Post [# 1745] of Accounting Technician 1 (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.
1	Assistant Accountant (Bonding)	FMG AT	3	Post [# 53852] of Accounting Technician 1 (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.
1	Secretary 2	OPS SS	2	Post [# 1107] of Secretary 1 (OPS/SS 1) upgraded and retitled with effect from April 1, 2009.
7				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Finance And Accounts Division**

**Public Service Accounts**

7     \_ä

44     **Total - Finance And Accounts Division**

**Corporate Planning And Administration Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG SEG	6	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Stenographer	OPS SS	2	
4				
4				

**Information Management**

**Information Systems Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Systems Unit	MIS IT	8	
1	Manager, Technical Support	MIS IT	7	
1	Business Analyst	MIS IT	6	
1	Senior Systems Administrator	MIS IT	6	
1	Senior Network Administrator	MIS IT	6	
1	Supervisor, Client Support	MIS IT	5	
1	Network Administrator	MIS IT	5	
1	Systems Administrator	MIS IT	5	
2	Programmer/Analyst	MIS IT	5	
1	Senior Software/Hardware Technician	MIS IT	5	
1	Systems Administrator	MIS IT	5	
2	Senior Programmer	MIS IT	4	
1	Network Administrator	MIS IT	4	
2	Client Support Technician	MIS IT	4	
2	Software/Hardware Technician	MIS IT	4	
19				

**Documentation Centre**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Corporate Planning And Administration Division**

**Information Management**

Documentation Centre

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No of Offices	Office	Classification	Grade	Remarks
1	Librarian	PIDG LB	4	
1	Senior Library Assistant	PIDG LA	2	
1	Records Manager	PIDG RIM	5	
2	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
4	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	

18

Communication And Public Relations

---

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	MCG IE	6	
1	Public Relations Officer	MCG IE	4	
1	Administrator	GMG AM	3	

3

40 **Total - Information Management**

**Human Resource Management & Development**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	

1

Organization And Methods

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	

1

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Corporate Planning And Administration Division**

**Human Resource Management & Development**

**Human Resource Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 5	GMG PMA	5	
1	Director	GMG SEG	3	
2	Senior Human Resource Officer	GMG SEG	1	
2	Human Resource Officer	GMG AM	4	
2	Assistant Human Resource Officer	GMG AM	2	
1	Information Records Manager	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
2	Senior Secretary	OPS SS	4	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

15

**Human Resource Development**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Training Officer	GMG SEG	1	
1	Training Officer	GMG SEG	1	
1	Secretary 2	OPS SS	2	

4

**Personnel**

---

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	

1

22 **Total - Human Resource Management & Development**

**Security Fleet & Emergency Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Transport Manager	GMG AM	4	
1	Records Officer 2	PIDG RIM	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Corporate Planning And Administration Division**

**Security Fleet & Emergency Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
5	Driver 1	LMO DR	1	
1	Mechanic	LMO TS	5	
2	Watchman	LMO TS	2	
1	Watchman	LMO TS	2	
13				
13	<b>Total - Security Fleet &amp; Emergency Management</b>			

**Procurement, Property And Office Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Procurement, Property & Office Services	GMG SEG	3	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
2	Attendant	LMO TS	1	
6				

**Procurement**

---

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	1	
1	Procurement Officer	GMG AM	3	
1	Supplies Clerk	PIDG RIM	3	
3				

**Office Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG AM	4	
1	Customer Service Officer	GMG AM	2	
1	Inventory Clerk	PIDG RIM	3	
1	Billing Officer	PIDG RIM	3	
2	Billing Clerk	PIDG RIM	2	
2	Receptionist	GMG AM	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Finance And The Public Service**

**Corporate Planning And Administration Division**

**Procurement, Property And Office Services**

Office Services

No of Offices	Office	Classification	Grade	Remarks
4	Telephone Operator	OPS TO	1	One (1) post [# 1165] incorrectly listed as Telephone Operator (OPS/TO 2) in CSE (General) Order 2008.
2	Senior Secretary	OPS SS	3	
2	Supervisor Attendant	LMO TS	3	
17	Attendant	LMO TS	1	
1	Attendant	LMO TS	1	

34

Business Centre

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG AM	3	
5	Records Officer 1	PIDG RIM	2	
2	Copy Room Attendant	PIDG RIM	1	
1	Attendant	LMO TS	3	
1	Attendant	LMO TS	2	
1	Office Attendant	LMO TS	1	
3	Attendant	LMO TS	1	

14

Maintenance And Property

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Maintenance & Property	GMG SEG	1	
1	Senior Maintenance Officer	SOG ST	5	
2	Artisan	LMO TS	4	
1	Head Gardener	LMO TS	2	
1	Gardener	LMO TS	1	
1	Janitor	LMO TS	1	

7

64 **Total - Procurement, Property And Office Services**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Corporate Planning And Administration Division**

**Strategic Planning And Reform**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Strategic Planning & Reform	GMG SEG	5	
1	Director, Corporate Planning	GMG SEG	3	
1	Planning & Research Analyst	SOG ST	6	
1	Senior Secretary	OPS SS	3	
4				
4	<b>Total - Strategic Planning And Reform</b>			
147	<b>Total - Corporate Planning And Administration Division</b>			

**Taxation Policy**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director General (Tax-ARP)			
1	Supernumerary Deputy Financial Secretary	GMG SEG	6	
1	Human Resource Management Specialist (Tax-ARP)	GMG SEG	5	
1	Director, Research And Analysis	GMG SEG	4	
1	Director, Taxation Policy Development	GMG SEG	4	
1	Econometrician	SOG ST	8	
1	Director, International Trade Relations	GMG SEG	4	
1	Director, Policy Review	GMG SEG	3	
1	Director Tax Relief	GMG SEG	3	
1	Statistician	SOG ST	7	
1	Economist/Research Officer	SOG ST	7	
1	Policy Analyst	GMG SEG	2	
1	Senior Tax Officer	GMG SEG	2	
1	Tax Relief Officer	GMG SEG	1	
1	International Trade Officer	GMG SEG	1	
1	Tax Administrator	GMG AM	3	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
20				
20	<b>Total - Taxation Policy</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Budget Preparation And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Budget Analyst 1	GMG PMA	5	
2	Administrator 4	GMG PMA	4	
1	Computer Operator	OPS DP	4	
1	Secretary 2	OPS SS	2	
4	Secretary 1	OPS SS	1	
9				
9	<b>Total - Budget Preparation And Administration</b>			

**Financial Management Division**

Administration Of Financial Administration And Audit Act

---

No of Offices	Office	Classification	Grade	Remarks
1	Financial Analyst	FMG PA	1	
2	Senior Secretary	OPS SS	3	
1	Telephone Operator	OPS TO	1	
4				

Asset Management

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Equipment Auditor	GMG PMA	3	
2	Senior Supply Officer	GMG PMA	3	
1	Administrator 2	GMG PMA	2	
4				

Central Procurement Secretariat

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Procurement Officer	GMG SEG	2	
1				

Financial Review Unit

---

No of Offices	Office	Classification	Grade	Remarks
2	Expenditure Analyst	FMG PA	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Financial Management Division**

Financial Review Unit

---

2

11 **Total - Financial Management Division**

**Public Expenditure Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG CTD	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
3				

**Public Expenditure**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Senior Cash Management Analyst	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
3				

**Social Infrastructure**

---

No of Offices	Office	Classification	Grade	Remarks
1	Public Expenditure Unit Head	GMG SEG	4	
1	Financial Analyst 2	FMG PA	2	
1	FAA Analyst 2	FMG PA	2	
2	Senior Budget Analyst	FMG PA	2	
2	Budget Analyst	FMG PA	1	
1	Senior Secretary	OPS SS	3	
8				

**Production**

---

No of Offices	Office	Classification	Grade	Remarks
1	Public Expenditure Unit Head	GMG SEG	4	
2	Financial Analyst 2	FMG PA	2	
2	Budget Analyst	FMG PA	1	
1	Budget Analyst	FMG PA	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Finance And The Public Service**

**Public Expenditure Division**

**Public Expenditure**

Production

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
7				

Machinery Of State

No of Offices	Office	Classification	Grade	Remarks
1	Public Expenditure Unit Head	GMG SEG	4	
1	Financial Analyst 2	FMG PA	2	
1	Financial Analyst 2	FMG PA	2	
1	Senior Budget Analyst	FMG PA	2	
2	Budget Analyst	FMG PA	1	
1	Senior Secretary	OPS SS	3	
7				

Physical Infrastructure

No of Offices	Office	Classification	Grade	Remarks
1	Public Expenditure Unit Head	GMG SEG	4	
2	Financial Analyst 2	FMG PA	2	
1	Senior Budget Analyst	FMG PA	2	
3	Budget Analyst	FMG PA	1	
1	Senior Secretary	OPS SS	3	
8				

**33 Total - Public Expenditure**

**Cash Management**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Cash Management	GMG SEG	5	B6.
1	Director, Banking And Revenue	FMG PA	3	
1	Senior Cash Management Analyst	GMG SEG	3	
1	Cash Management Analyst	GMG SEG	2	
1	Cash Management Analyst	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
6				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Public Expenditure Division**

**Cash Management**

6 **Total - Cash Management**

**Projects Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Head-Economic Development Projects	SOG ST	8	
1	Head-Social Sector Projects	SOG ST	8	
1	Head-Engineering Projects	SOG ST	8	
4	Senior Project Analyst	SOG ST	7	
2	Senior Project Engineer	SOG ST	7	
1	Project Engineer	SOG ST	6	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	

13

13 **Total - Projects Unit**

55 **Total - Public Expenditure Division**

**Public Expenditure Policy And Co-ordination Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG CTD	1	
1	Executive Secretary 1	OPS SS	4	

2

**Special Assignment**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Special Assignment	FMG PA	3	

1

1 **Total - Special Assignment**

**Procurement And Asset Policy Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Unit Director	GMG SEG	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Finance And The Public Service**

**Public Expenditure Policy And Co-ordination Division**

**Procurement And Asset Policy Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Compliance & Regulatory Monitoring	GMG SEG	3	
2	Senior Procurement & Asset Policy Analyst	GMG SEG	2	
4	Procurement & Asset Policy Analyst	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
10				
10	<b>Total - Procurement And Asset Policy Unit</b>			

**Legal And Public Sector Reform**

---

No of Offices	Office	Classification	Grade	Remarks
1	Legal and Public Sector Reform Unit Head	FMG PA	4	
1	Legal and Public Sector Analyst	FMG PA	2	
1	Secretary 2	OPS SS	2	
3				
3	<b>Total - Legal And Public Sector Reform</b>			

**Financial Systems**

---

No of Offices	Office	Classification	Grade	Remarks
1	Financial Systems Unit Head	FMG PA	4	
1	Systems and Procedures Section Head	FMG PA	3	
3	Systems and Procedures Analyst	FMG PA	2	
1	Systems and Procedures Analyst 2	FMG PA	2	
1	Senior Secretary	OPS SS	3	
7				

**Information Technology Strategy**

---

No of Offices	Office	Classification	Grade	Remarks
1	Information Technology Strategy Unit Head	MIS IT	8	
1	Information Technology Strategy Analyst	MIS IT	6	
2				
9	<b>Total - Financial Systems</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Public Expenditure Policy And Co-ordination Division**

**Internal Audit Directorate**

---

No of Offices	Office	Classification	Grade	Remarks
1	Internal Audit Directorate Unit Head	FMG AS	6	
1	Audit Co-ordinator	FMG AS	5	
1	Functional Coordinator	FMG AS	5	
1	Audit Specialist	FMG AS	3	
1	Information Systems Auditor	FMG AS	3	
1	Senior Secretary	OPS SS	3	
6				
6	<b>Total - Internal Audit Directorate</b>			

**Asset Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Asset Management	GMG SEG	4	
1	Systems Support Officer	MIS IT	3	
1	Senior Secretary	OPS SS	3	
3				

**Motor Vehicle Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Asset Operations Manager	GMG SEG	1	
1	Monitoring Officer	GMG AM	3	
2				

**Fuel Coupon**

---

No of Offices	Office	Classification	Grade	Remarks
1	Asset Accounting & Information Manager	FMG PA	2	
1	Accountant	FMG PA	1	
1	Accounting Technician 3	FMG AT	3	
2	Accounting Technician 2	FMG AT	2	
5				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Public Expenditure Policy And Co-ordination Division**

**Asset Management**

**Board Of Survey**

---

No of Offices	Office	Classification	Grade	Remarks
1	Board of Survey Administrator	GMG AM	4	
1	Chief Equipment Auditor	GMG AM	3	
2	Senior Equipment Auditor	GMG AM	2	
1	Equipment Auditor	GMG AM	1	
1	Stores Auditor	GMG AM	1	
1	Monitoring Officer	GMG AM	3	
1	Asset Assistant	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Caretaker	LMO TS	3	
2	Handyman	LMO TS	2	
1	Attendant/Messenger	LMO TS	1	
1	Driver 1	LMO DR	1	
1	Attendant/Messenger	LMO TS	1	
2	Attendant	LMO TS	1	
18				
28	<b>Total - Asset Management</b>			

**Executive Agency Monitoring**

---

No of Offices	Office	Classification	Grade	Remarks
1	Executive Agency Monitoring Unit Head	GMG SEG	4	
1	Executive Agency Monitoring Analyst	FMG PA	2	
1	Accounting/Operations Systems Analyst	FMG PA	3	
1	Senior Secretary	OPS SS	3	
4				
4	<b>Total - Executive Agency Monitoring</b>			
63	<b>Total - Public Expenditure Policy And Co-ordination Division</b>			

**Financial Regulations Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Financial Analyst	FMG PA	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Finance And The Public Service**

**Financial Regulations Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Economic Analyst	SOG ST	8	
1	Economic Analyst	SOG ST	7	
1	Economic Researcher	SOG ST	6	
1	Senior Secretary	OPS SS	3	
6				
6	<b>Total - Financial Regulations Division</b>			

**Economic Management Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG CTD	1	
1	Executive Secretary 1	OPS SS	4	
2				

**External Financing And Technical Monitoring**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1				

**Financial And Disbursement**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
2	Director 2	GMG SEG	2	
2	Director 1	GMG SEG	1	
1	Research Officer	SOG ST	5	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
8				

**Contribution To International Financial Institutions**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Finance And The Public Service**

**Economic Management Division**

**Contribution To International Financial Institutions**

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
2				

**Fiscal Policy Management Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Chief Fiscal Economist	SOG ST	8	
1	Chief Research Economist	SOG ST	8	
1	Chief Macro Economist	SOG ST	8	
1	Senior Fiscal Economist	SOG ST	7	
1	Senior Research Economist	SOG ST	7	
1	Senior Macro Economist	SOG ST	7	
1	Fiscal Economist	SOG ST	6	
1	Research Economist	SOG ST	6	
1	Macro Economist	SOG ST	6	
1	Information Support Officer	MIS IT	2	
1	Executive Secretary 1	OPS SS	4	
12				
12	<b>Total - Fiscal Policy Management Unit</b>			

**Debt Management Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Senior Secretary	OPS SS	3	
2				

**Domestic Debt**

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Senior Economist/Research Analyst	GMG SEG	3	
1	Senior Economist	GMG SEG	2	
1	Economist 2	GMG SEG	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Finance And The Public Service**

**Economic Management Division**

**Debt Management Unit**

Domestic Debt

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Economist	SOG ST	5	
1	Secretary 2	OPS SS	2	
6				

Loan Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Director	GMG SEG	3	
1	Director 1	GMG SEG	1	
1	Research Officer	SOG ST	5	
1	Secretary 2	OPS SS	2	
5				

External Debt

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Senior Economist/Research Analyst	GMG SEG	3	
1	Senior Economist	GMG SEG	2	
1	Economist	SOG ST	6	
1	Secretary 2	OPS SS	2	
5				

Securities

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	4	
1	Senior Reconciliation Officer	FMG PA	2	
1	Reconciliation Officer	FMG PA	1	
1	Senior Securities Officer	GMG SEG	2	
1	Security Officer	GMG SEG	1	
3	Interface Officer	SOG ST	5	
1	Records Officer 1	PIDG RIM	2	
9				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Economic Management Division**

**Debt Management Unit**

EDP

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No of Offices	Office	Classification	Grade	Remarks
1	Database Administrator/Debt System Analyst	MIS IT	4	
2	Assistant Data Base Administrator	MIS IT	2	
1	Records Management Officer	PIDG RIM	5	
1	Secretary 2	OPS SS	2	
5				
32	<b>Total - Debt Management Unit</b>			
57	<b>Total - Economic Management Division</b>			

**Projects**

---

No of Offices	Office	Classification	Grade	Remarks
1	Departmental Assistant	OPS CR	1	
1				
1	<b>Total - Projects</b>			

**Public Enterprise Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG SEG	6	
2	Unit Director	GMG SEG	4	
1	Director, Management Support	GMG SEG	4	
4	Sector Director	FMG PA	3	
1	Senior Financial Analyst, Management Support	FMG PA	2	
8	Senior Financial Analyst	FMG PA	2	
1	Financial Analyst	FMG PA	1	
2	Administrative Secretary 1	OPS ADS	1	
1	Executive Secretary 1	OPS SS	4	
21				
21	<b>Total - Public Enterprise Division</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Administration Of Unit Trust And Insurance Legislation**

**Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Supernumerary Deputy Superintendent Of Insurance	GMG SEG	3	
1				
1	<b>Total - Administration Of Unit Trust And Insurance Legislation</b>			

**Planning Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Legal Officer	JLG LO	2	
1				
1	<b>Total - Planning Administration</b>			

**Revenue Protection Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Executive Secretary	OPS SS	4	
1	Communication Specialist	MCG IE	4	
3				

**Human Resource Management And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management and Admin.	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Accounting Technician	FMG AT	2	
1	Senior Secretary	OPS SS	3	
1	Receptionist/Telephone Operator	OPS TO	1	
1	Office Attendant	LMO TS	2	
6				
6	<b>Total - Human Resource Management And Administration</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Revenue Protection Division**

**Operations Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Operations	RMG TA	9	
1	Senior Secretary	OPS SS	3	
2				

Kingston

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No of Offices	Office	Classification	Grade	Remarks
2	Senior Revenue Investigator	RMG TA	7	
4	Revenue Investigator	RMG TA	6	
6				

Montego Bay

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No of Offices	Office	Classification	Grade	Remarks
2	Senior Revenue Investigator	RMG TA	7	
4	Revenue Investigator	RMG TA	6	
6				
14	<b>Total - Operations Management</b>			

**Internal And Special Investigations**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Special Investigation	RMG TA	8	
1	Senior Secretary	OPS SS	3	
2				

Kingston

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No of Offices	Office	Classification	Grade	Remarks
2	Special Investigator	RMG TA	7	
2				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Revenue Protection Division**

**Internal And Special Investigations**

Montego Bay

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No of Offices	Office	Classification	Grade	Remarks
2	Special Investigator	RMG TA	7	
2				
6	<b>Total - Internal And Special Investigations</b>			
29	<b>Total - Revenue Protection Division</b>			

**Public Service Establishment Division**

Central Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG CTD	1	B3.
1	Project Analyst	GMG SEG	2	
1	Executive Assistant	GMG SEG	1	
1	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
6				

**Superannuation Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Superannuation	GMG SEG	4	
2	Senior Superannuation Officer	GMG SEG	2	
2	Superannuation Officer	GMG AM	4	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
8				

Office Management

---

No of Offices	Office	Classification	Grade	Remarks
1	Executive Officer 2	OPS CR	5	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Public Service Establishment Division**

**Superannuation Branch**

Provident Fund Section

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Pensions Officer	GMG SEG	1	
4	Schedule Clerk	OPS CR	4	
5				
14	<b>Total - Superannuation Branch</b>			

**Permanent Salaries Review Board**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
2	Director 2	GMG SEG	2	
1	Senior Research Officer	SOG ST	5	
1	Research Officer	SOG ST	4	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Attendant	LMO TS	2	
1	Attendant/Messenger	LMO TS	2	
9				
9	<b>Total - Permanent Salaries Review Board</b>			

**Pensions Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Senior Social Worker	SWG PS	3	
1	Clerical Officer 3	OPS CR	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor	OPS SS	3	
5	Secretary 1	OPS SS	1	
10				

**Computations**

---

No of Offices	Office	Classification	Grade	Remarks
2	Manager	GMG SEG	2	
6	Computations Supervisor	GMG AM	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Public Service Establishment Division**

**Pensions Administration**

Computations

---

No of Offices	Office	Classification	Grade	Remarks
17	Computation Officer	GMG AM	3	
25				

Client Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG SEG	2	
4	Liaison Officer	GMG AM	3	
5				

Records Management

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG SEG	1	
1	Administrator	GMG AM	2	
1	Registrar	PIDG RIM	4	
5	Records Officer 2	PIDG RIM	3	
8				

Data Entry

---

No of Offices	Office	Classification	Grade	Remarks
1	Data Control Supervisor	MIS IT	3	
4	Data Entry Clerk	MIS IT	2	
1	Data Control Officer	GMG AM	2	
6				

54 **Total - Pensions Administration**

**Research And Establishment Control Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Director, Research And Analysis	GMG SEG	3	Post [# 1801] formerly GMG/SEG 2 upgraded with effect from January 1, 2010.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Public Service Establishment Division**

**Research And Establishment Control Unit**

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No of Offices	Office	Classification	Grade	Remarks
2	Director	GMG SEG	2	
2	Administrator	GMG AM	3	
1	Senior Research Officer	SOG ST	6	
2	Research Officer	SOG ST	5	
1	Information Systems Officer	MIS IT	4	
1	Database Analyst	MIS IT	3	
2	Data Processing Officer	MIS IT	2	
1	Senior Secretary	OPS SS	3	
14				
14	<b>Total - Research And Establishment Control Unit</b>			

**Employee Relations Branch**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1				
1	<b>Total - Employee Relations Branch</b>			

**Compensation**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Compensation	GMG SEG	5	B6.
2	Chief Compensation Analyst	GMG SEG	4	B7.
2	Senior Compensation Analyst	GMG SEG	3	B9.
4	Compensation Analyst 2	GMG SEG	2	B9.
2	Compensation Analyst 1	GMG SEG	1	B16.
1	Administrator	GMG AM	3	
2	Senior Secretary	OPS SS	3	
2	Secretary 1	OPS SS	1	
16				
16	<b>Total - Compensation</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Finance And The Public Service**

**Public Service Establishment Division**

**Special Benefits**

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Director	GMG SEG	3	Post [# 1779] formerly listed under Benefits Administration.
1	Director, Negotiated Benefits	GMG SEG	2	
1	Director	GMG SEG	2	
1	Programme Coordinator	GMG SEG	2	Post [# 689] formerly listed under Human Resource Policy, Management & Development .
1	Director 1	GMG SEG	1	Post [# 1770] formerly listed under Benefits Administration.
2	Director	GMG SEG	1	Post [# 1780] formerly listed under Benefits Administration.
1	Counsellor	GMG SEG	1	
1	Administrator	GMG AM	4	
1	Administrator 4	GMG AM	4	
1	Leave Officer	GMG AM	3	Post [# 1774] formerly listed under Benefits Administration.
1	Loans Officer	GMG AM	3	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
16				
16	<b>Total - Special Benefits</b>			

**Industrial Relations Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Industrial Relations	GMG SEG	4	B6.
1	Chief Industrial Relations Officer	GMG SEG	3	B7
3	Senior Industrial Relations Officer	GMG SEG	2	B9.
2	Industrial Relations Officer	GMG SEG	1	B13.
2	Senior Industrial Relations Administrator	GMG AM	4	
2	Industrial Relations Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
14				
14	<b>Total - Industrial Relations Unit</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Finance And The Public Service**

**Public Service Establishment Division**

**Human Resource Policy, Training And Development**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Policy, Training & Dev.	GMG SEG	4	
1				

**Scholarships, Bonding & Compliance**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Scholarships, Bonding & Compliance	GMG SEG	3	
1				

**Scholarships And Assistance**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Scholarships and Assistance	GMG SEG	2	
1	Director, MOU Training	GMG SEG	1	Post [# 641] of Director 1 retitled with effect from January 1, 2009.
1	Scholarships Administrator	GMG AM	3	Post [# 651] formerly GMG/AM 2 upgraded with effect from January 1, 2009.
1	Scholarships Administrator	GMG AM	2	New post [# 62753] with effect from January 1, 2009.
4				

**Bonding**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Bonding	GMG SEG	1	Post [# 650] of Bonding & Compliance Officer (GMG/AM 3) reclassified and retitled with effect from January 1, 2009.
1	Administrator, Bonding	GMG AM	2	New post [# 62751] with effect from January 1, 2009.
2				

**Office Management**

No of Offices	Office	Classification	Grade	Remarks
1	Telephone Operator	OPS TO	2	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Finance And The Public Service**

**Public Service Establishment Division**

**Human Resource Policy, Training And Development**

**Compliance**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Compliance	GMG SEG	2	Post [# 649] of Director (GMG/SEG 1) retitled and upgraded with effect from January 1, 2009.
1	Collections Officer	GMG SEG	1	New post [# 62752] with effect from January 1, 2009.
2				

**Support Services**

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	Post [# 621] formerly listed under Office Management.
2	Senior Secretary	OPS SS	3	Two (2) posts [#s 647 & 652] formerly listed under Office Management.
1	Attendant	LMO TS	1	Post [# 593] formerly listed under Office Management.
4				
15	<b>Total - Human Resource Policy, Training And Development</b>			
159	<b>Total - Public Service Establishment Division</b>			

**Financial Investigation Division**

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	International Relations Specialist	GMG SEG	4	
1	Administrative Secretary 2	OPS ADS	2	
3				

**Legal Services**

No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	C.D.
1	Senior Legal Counsel	JLG LO	3	C.D.
3	Legal Officer	JLG LO	2	C.D.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Financial Investigation Division**

**Legal Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
6				
6	<b>Total - Legal Services</b>			

**Internal Investigation**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	9	
1	Regional Director	RMG TA	7	
1	Regional Director 1	RMG TA	7	
2	Manager	RMG TA	6	
6	Senior Internal Investigator	RMG TA	5	
3	Internal Investigator	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
2	Senior Secretary	OPS SS	3	
17				
17	<b>Total - Internal Investigation</b>			

**Financial Intelligence Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Intelligence	GMG SEG	5	
1	Manager	RMG TA	8	
2	Senior Intelligence Officer	RMG TA	7	
3	Intelligence Officer	RMG TA	6	
1	Senior Secretary	OPS SS	3	
8				
8	<b>Total - Financial Intelligence Unit</b>			

**Planning And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Director, Training	GMG SEG	1	
1	Accounting Technician 1	FMG AT	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Financial Investigation Division**

**Planning And Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Personnel Officer	GMG AM	3	
1	Office Manager	GMG AM	3	
1	Accounting Technician 3	FMG AT	3	
1	Registrar	PIDG RIM	3	
1	Records/Inventory Officer	PIDG RIM	2	
1	Records/Stores Officer	PIDG RIM	2	
2	Records Officer 1	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
4	Secretary	OPS SS	2	
1	Telephone Operator/Receptionist	OPS TO	2	
1	Driver/Courier	LMO DR	1	
1	Artisan/Handyman	LMO TS	3	
1	Attendant	LMO TS	2	
1	Office Attendant	LMO TS	1	

21

21 **Total - Planning And Administration**

**Special Investigation**

---

No of Offices	Office	Classification	Grade	Remarks
2	Investigator	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	

3

3 **Total - Special Investigation**

**Financial Crimes Investigations Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
3	Senior Forensic Examiner	FMG PA	5	Post [# 54444] transferred from Tax Administration Directorate with effect from August 1, 2009.
2	Revenue Investigations Manager	RMG TA	7	
8	Revenue Investigator	RMG TA	6	
6	Forensic Examiner	FMG PA	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Financial Investigation Division**

**Financial Crimes Investigations Unit**

---

No of Offices	Office	Classification	Grade	Remarks
14	Assistant Forensic Examiner	FMG PA	3	Two (2) posts [#s 54453 & 54455] transferred from Tax Administration Directorate with effect from August 1, 2009.
1	Asset Manager	GMG SEG	2	
1	Administrative Secretary 1	OPS ADS	1	
4	Senior Secretary	OPS SS	3	
40				
40	<b>Total - Financial Crimes Investigations Unit</b>			

**Information Technology**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	MIS IT	8	
2	Information Technology Specialist	MIS IT	6	
1	Database Administrator	MIS IT	5	
1	Network/System Administrator	MIS IT	5	
1	Analyst/Programmer	MIS IT	4	
1	Computer Technician	MIS IT	3	
7				
7	<b>Total - Information Technology</b>			

**Financial Profile Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Financial Profile Unit	GMG SEG	1	
3	Profile Officer	GMG AM	3	
4				
4	<b>Total - Financial Profile Unit</b>			

**Financial Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Financial Analyst	FMG PA	3	
2	Financial Analyst	FMG PA	2	
2	Data Analyst/Manager	GMG AM	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Financial Investigation Division**

**Financial Management**

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5

5 **Total - Financial Management**

114 **Total - Financial Investigation Division**

**Public Accountability Inspectorate Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Inspector General	FMG PA	5	
3	Senior Inspector	FMG PA	4	
5	Inspector	FMG PA	2	
1	Executive Secretary 1	OPS SS	4	
10				
10	<b>Total - Public Accountability Inspectorate Division</b>			

**Posts To Be Abolished When Vacant**

**International Financial Institution**

---

No of Offices	Office	Classification	Grade	Remarks
1	Economist	NPS NPS	2	
1				
1	<b>Total - International Financial Institution</b>			

**Public Service Establishment Division**

**Registry**

---

No of Offices	Office	Classification	Grade	Remarks
2	Departmental Assistant	OPS CR	1	
2				

**Pensions Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Telephone Operator A	OPS TO	2	
1				
3	<b>Total - Public Service Establishment Division</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Posts To Be Abolished When Vacant**

**Registry**

---

No of Offices	Office	Classification	Grade	Remarks
1	Clerical Officer 3	OPS CR	2	
1				
1	<b>Total - Registry</b>			

**Supply Division**

**Financial Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Accountant 2	FAA	2	
1				

**Data Preparation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Supervisor, Data Preparation	OPS DP	4	
1				
2	<b>Total - Supply Division</b>			
7	<b>Total - Posts To Be Abolished When Vacant</b>			

**Posts From Former Inland Revenue Department**

**General Administration**

**Finance And Accounts**

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	
1	Clerical Officer 3	OPS CR	2	
2				

**Disbursements**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Posts From Former Inland Revenue Department**

**General Administration**

Personnel

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	
1				
4	<b>Total - General Administration</b>			

**Region A**

Morant Bay Collectorate

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 1	FMG AC	1	
1				
1	<b>Total - Region A</b>			

**Region C**

Spanish Town Collectorate

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes 2	GMG PMA	2	
1				

Christiana Collectorate

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes 2	GMG PMA	2	
1	Collector Of Taxes 1	GMG PMA	1	
1	Cashier	FMG CS	2	
3	Revenue Field Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
7				
8	<b>Total - Region C</b>			
13	<b>Total - Posts From Former Inland Revenue Department</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Finance And The Public Service**

**Posts From Former Customs Department**

**General Administration**

Internal Audit

---

No of Offices	Office	Classification	Grade	Remarks
1	Auditor	FMG AS	2	
1				
1	<b>Total - General Administration</b>			

**Kingston**

Custom House

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG PMA	3	
1	Customs Officer 1	GMG PMA	1	
2				
2	<b>Total - Kingston</b>			
3	<b>Total - Posts From Former Customs Department</b>			

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807 **Total - Ministry Of Finance And The Public Service**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Accountant General's Department**

**General Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Accountant General	GMG CTD	1	
1	Director, Shares & Securities	FMG PA	3	Post [# 1955] of Registrar, Shares and Securities (FMG/PA 2) retitled and upgraded with effect from April 1, 2009.
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	Post [# 1937] of Senior Secretary (OPS/SS 4) reclassified with effect from June 1, 2002.
4				
4	<b>Total - General Administration</b>			

**Internal Audit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
1	Audit Specialist	FMG AS	4	New post [# 62801] with effect from April 1, 2009
1	Audit Supervisor	FMG AS	4	Post [# 1897] of Senior Auditor (FMG/AS 3) retitled and upgraded with effect from April 1, 2009.
2	Senior Auditor	FMG AS	3	One (1) post [# 1903] of Auditor (FMG/AS 2) retitled and upgraded with effect from April 1, 2009.
3	Audit Supervisor	FMG AS	4	Three (3) new posts [#s 62833-35] with effect from April 1, 2009.
8	Auditor	FMG AS	2	One (1) post [# 1907] of Assistant Auditor (FMG/AS 1) retitled and upgraded with effect from April 1, 2009.
4	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	Post [# 1911] of Secretary (OPS/SS 1) retitled and upgraded with effect from April 1, 2009.
21				
21	<b>Total - Internal Audit</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Accountant General's Department**  
**Information Technology**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Management	MIS IT	7	New post [# 62802] with effect from April 1, 2009.
1	Director, Financial Information System	MIS IT	6	
1	Systems Analyst/Programmer	MIS IT	5	New post [# 62803] with effect from April 1, 2009.
1	Senior Hardware Technician	MIS IT	5	New post [# 62804] with effect from April 1, 2009.
1	Database Administrator	MIS IT	4	New post [# 62805] with effect from April 1, 2009.
1	Client Support Supervisor	MIS IT	4	New post [# 62806] with effect from April 1, 2009.
1	Client Support Officer	MIS IT	3	Post [# 1929] of Computer Programmer retitled with effect from April 1, 2009.
1	Client Support Officer	MIS IT	3	Post [# 1932] of Supervisor, Computer Unit retitled with effect from April 1, 2009.
3	Hardware Technician	MIS IT	3	Three (3) new posts [#s 62807-9] with effect from April 1, 2009.
2	Data Processing Officer	MIS IT	2	Two (2) posts [#s 1933-34] of Data Preparation Clerk (MIS/IT 1) retitled and upgraded with effect from April 1, 2009.
1	Data Preparation Clerk	MIS IT	1	
14				
14	<b>Total - Information Technology</b>			

**Treasury & Debt Management Division**  
**Debt Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Accountant General	FMG PA	5	Post [# 1936] formerly (FMG/PA 4) upgraded with effect from April 1, 2009.
1	Director, Debt Management	FMG PA	4	
1	Treasury Accountant	FMG PA	2	Post [# 1957] formerly listed under Financial Management.
1	Financial Analyst	FMG PA	1	New post [# 62800] with effect from April 1, 2009.
1	Executive Secretary 1	OPS SS	4	Post [# 1860] of Senior Secretary (OPS/SS 3) retitled and upgraded with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Accountant General's Department**

**Treasury & Debt Management Division**

**Debt Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	Post [# 1970] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from April 1, 2009.

6

**Public Debt - Foreign**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Foreign Debt	FMG PA	3	Post [# 50604] of Senior Accountant (FMG/PA 2) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accountant 2	FMG PA	2	Post [# 1961] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	Post [# 50606] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.

3

**Public Debt - Local**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Local Debt	FMG PA	3	Post [# 50603] of Director, retitled with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 1965] formerly listed under Financial Administration (Public Debt Management Accounts).
1	Accounting Technician 3	FMG AT	3	Post [# 50605] formerly listed under Financial Administration (Debt Services).
1	Secretary 2	OPS SS	2	

4

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Accountant General's Department**

**Treasury & Debt Management Division**

**Debt Management**

**Land Bond**

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No of Offices	Office	Classification	Grade	Remarks
1	Land Bond Director	FMG PA	2	Post [# 1959] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 1966] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 1968] of Treasury Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.
3				

**Local Payments**

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No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant - Local Payments	FMG PA	2	Post [# 1956] of Director, Local Debt, retitled with effect from April 1, 2009.
1	Treasury Accountant (Institutional Loans)	FMG PA	1	Post [# 1960] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	Post [# 1960] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant (Guaranteed Loans)	FMG PA	1	Post [# 1964] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.
1	Accounting Technician 2 (Revenue Officer)	FMG AT	2	Post [# 1969] of Computer Operator (MIS/IT 2) retitled and reclassified with April 1, 2009.
5				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Accountant General's Department**

**Treasury & Debt Management Division**

**Debt Management**

Miscellaneous, Computer & Tertiary Assistance Loan

No of Offices	Office	Classification	Grade	Remarks
1	Director, Miscellaneous, Computer & Tertiary Loans	FMG PA	2	New post [# 62810] with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	Post [# 1963] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	New post [# 62836] with effect from April 1, 2009.
1	Delinquency Officer	GMG SEG	1	New post [# 62811] with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 1948] of Treasury Accounting Technician 2 (FMG/AT 2) upgraded and retitled with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 1967] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and upgraded and transferred from Public Debt with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 1942] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	New post [# 62815] with effect from April 1, 2009.
2	Treasury Accounting Technician 1	FMG AT	1	Two (2) posts [#s 1950-1] of Accounting Clerk 1 (FMG/AC 1) retitled and reclassified with effect from April 1, 2009.

10

Motor Vehicle, Salary Advance & Other Loans

No of Offices	Office	Classification	Grade	Remarks
1	Director, Motor Vehicle & Salary Advance	FMG PA	2	Post [# 1971] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
2	Treasury Accountant 1	FMG PA	1	Two (2) posts [#s 1972-3] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Accountant General's Department**

**Treasury & Debt Management Division**

**Debt Management**

**Motor Vehicle, Salary Advance & Other Loans**

No of Offices	Office	Classification	Grade	Remarks
1	Delinquency Officer	GMG SEG	1	New post [# 62812] with effect from April 1, 2009.
1	Treasury Accountant 1	FMG AT	3	Post [# 1949] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and upgraded with effect from April 1, 2009.
2	Treasury Accounting Technician 2	FMG AT	2	Two (2) posts [#s 1974-5] of Treasury Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.
4	Treasury Accounting Technician 1	FMG AT	1	Four posts [#s 1976-78 & 1981] of Accounting Clerk 1 (FMG/AC 1) retitled and reclassified with effect from April 1, 2009.
1	Secretary 2	OPS SS	2	Post [#1983] of Secretary 1 (OPS/SS 1) retitled and upgraded with effect from April 1, 2009.
12				
43	<b>Total - Debt Management</b>			

**Treasury Deposit & Related Accounts**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Treasury Deposits	FMG PA	3	Post [# 1984] formerly FMG/PA 2 upgraded with effect from April 1, 2009.
1	Senior Secretary	OPS SS	3	Post [# 1982] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from April 1, 2009.
2				

**Investments & Payments**

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 2	FMG PA	2	Post [# 1988] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Accountant General's Department**

**Treasury & Debt Management Division**

**Treasury Deposit & Related Accounts**

**Investments & Payments**

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 1990] of Treasury Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.
2				

**Payments & Receipts (Foreign)**

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant	FMG PA	2	Post [# 1986] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant	FMG PA	1	Post [# 1985] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant	FMG PA	1	Post [# 1987] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.
3	Treasury Accounting Technician 1	FMG AT	1	Three (3) posts [#s 1991-3] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
6				
10	<b>Total - Treasury Deposit &amp; Related Accounts</b>			

**Consolidated Fund Management**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Consolidated Fund	FMG PA	4	Post [# 1946] formerly FMG/PA 3 upgraded with effect from April 1, 2009.
1	Financial Systems Analyst	FMG PA	1	Post [# 1945] of Computer Operator (MIS/IT 2) retitled and reclassified with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Accountant General's Department**

**Treasury & Debt Management Division**

**Consolidated Fund Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	Post [# 1952] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from April 1, 2009.

3

**Revenue Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Revenue Management	FMG PA	3	Post [# 1938] formerly FMG/PA 2, upgraded with effect from April 1, 2009.
1	Treasury Accountant 2	FMG PA	2	Post [# 1947] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	Post [# 1941] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	Post [# 1958] of Treasury Accounting Technician (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 1	FMG AT	1	Post [# 1943] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	New post [# 62813] with effect from April 1, 2009.

6

**Expenditure Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Expenditure Management	FMG PA	3	New post [# 62814] with effect from April 1, 2009.
1	Treasury Accountant 1	FMG PA	1	Post [# 1939] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Accountant General's Department**

**Treasury & Debt Management Division**

**Consolidated Fund Management**

**Expenditure Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 2	FMG PA	2	Post [# 51230] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC	2	
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 1940] of Treasury Accounting Technician 2 (FMG/AT 2) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 1989] of Treasury Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 2997] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.
1	Secretary 2	OPS SS	2	
8				
17	<b>Total - Consolidated Fund Management</b>			
70	<b>Total - Treasury &amp; Debt Management Division</b>			

**Corporate & Public Sector Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Accountant General	FMG PA	5	
1	Executive Secretary 1	OPS SS	4	Post [# 1859] of Senior Secretary (OPS/SS 3) retitled and upgraded with effect from April 1, 2009.
2				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Accountant General's Department**

**Corporate & Public Sector Services**

**Public Relations**

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No of Offices	Office	Classification	Grade	Remarks
1	Public Relations Information Officer	MCG IE	5	Post [# 2022] of Client Service Officer (MCG/IE 4) retitled Public Relations Officer with effect from April 1, 2009. (Incorrect post # was listed in 2009 CSE (G)(A) Order) and further upgraded and retitled with effect from April 1, 2009.
1				
1	<b>Total - Public Relations</b>			

**Client Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Client Service Manager	GMG AM	4	Post [# 2023] of Information Officer (MCG/IE 2) reclassified and retitled Client Service Officer (GMG/AM 3) with effect from April 1, 2009. (Incorrect post # was listed in 2009 CSE (G) (A) Order). Further retitled and upgraded with effect from April 1, 2009.
2	Client Service Officer	GMG AM	3	Two (2) posts [#s 61557-8] of Information Officer (GMG/AM 2) retitled and upgraded with effect from April 1, 2009.
3				
3	<b>Total - Client Services</b>			

**Salaries**

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No of Offices	Office	Classification	Grade	Remarks
1	Salaries Director	FMG PA	2	Post [# 1996] of Accountant (FMG/PA 1) retitled and upgraded with effect from April 1, 2009.
1	Secretary 2	OPS SS	2	Post [# 1995] of Clerk/Typist 1 (OPS/SS 1) retitled and upgraded with effect from April 1, 2009.
1	Salaries Supervisor	FMG PA	1	Post [# 1919] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Accountant General's Department**

**Corporate & Public Sector Services**

**Salaries**

No of Offices	Office	Classification	Grade	Remarks
1	Salaries Supervisor	FMG PA	1	Post [# 1997] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
4	Treasury Accounting Technician 3	FMG AT	3	Four posts [#s 1998-2000 & 3888] of Accounting Technician 2 (FMG/AT 2) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 1921] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 2001] of Salary Clerk (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
6	Treasury Accounting Technician 2	FMG AT	2	Four (4) posts [#s 1924-5, 1927-8] of Accounting Clerk 1 (FMG/AC 1) retitled and reclassified with effect from April 1, 2009.
16				
16	<b>Total - Salaries</b>			

**Finance & Accounts**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance	FMG PA	3	Post [# 1912] of Treasury Accountant (FMG/PA 2) upgraded and retitled with effect from April 1, 2009.
1	Senior Secretary	OPS SS	3	Post [# 1930] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from April 1, 2009.
2				

**Expenditure & Control**

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 1	FMG PA	1	New post [# 62817] with effect from April 1, 2009.
2	Treasury Accounting Technician 2	FMG AT	2	One (1) new post [# 62816] with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Accountant General's Department**

**Corporate & Public Sector Services**

**Finance & Accounts**

Expenditure & Control

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No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accounting Technician 1	FMG AT	1	Post [# 1920] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 1	FMG AT	1	Post [# 1926] of Accounting Clerk 1 (FMG/AC 1) retitled and reclassified with effect from April 1, 2009.
5				

Bank Reconciliation

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No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 1	FMG PA	1	New post [# 62818] with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	
1	Treasury Accounting Technician 1	FMG AT	1	
1	Treasury Accounting Technician 1	FMG AT	1	Post [# 1923] of Accounting Clerk (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
4				

Final Accounts

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No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 2	FMG PA	2	New post [# 62819] with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	
1	Treasury Accounting Technician 2	FMG AT	2	
1	Treasury Accounting Technician 1	FMG AT	1	
1	Treasury Accounting Technician 1	FMG AT	1	Post [# 1922] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.
5				
16	<b>Total - Finance &amp; Accounts</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Accountant General's Department**

**Corporate & Public Sector Services**

**Human Resource Management & Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management and Admin.	GMG SEG	3	Post [# 1861] of Director, Human Resources & Administration (GMG/SEG 2) retitled and upgraded with effect from April 1, 2009.
1	Senior Secretary	OPS SS	3	Post [# 1878] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from April 1, 2009.
1	Secretary 2	OPS SS	2	New post (# 62826) with effect from April 1, 2009.
3				

**Human Resource Development**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	New post (# 62827) with effect from April 1, 2009.
1				

**Human Resource Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	2	Post [# 1874] of Director of Personnel (GMG/SEG 1) retitled and upgraded with effect from April 1, 2009.
1	Senior Human Resource Officer	GMG SEG	1	Post [# 1875] of Personnel Officer (GMG/AM 3) retitled and reclassified with effect from April 1, 2009.
1	HRMIS/Records Officer	GMG AM	2	Post [# 1876] of Leave Officer (PIDG/RIM 2) retitled and reclassified with effect from April 1, 2009.
1	Human Resource Officer	PIDG RIM	2	Post [# 1877] of Records Officer retitled with effect from April 1, 2009.
4				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Accountant General's Department**

**Corporate & Public Sector Services**

**Human Resource Management & Administration**

**Office Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Office Services	GMG SEG	1	New post [# 62828] with effect from April 1, 2009.
1	Office Manager	GMG AM	3	
1	Supplies Manager	GMG AM	3	Post [# 1863] of Assistant Office Manager (GMG/AM 1) retitled and upgraded with effect from April 1, 2009.
1	Receptionist/Telephone Operator	OPS TO	2	Post [# 1865] of Telephone Operator (OPS/TO 1) upgraded and retitled with effect from April 1, 2009.
1	Supervisor (Attendant)	LMO TS	3	Post [# 1870] of Attendant (LMO/TS 1) upgraded and retitled with effect from April 1, 2009.
1	Supervisor (Attendant)	LMO TS	3	New post [# 62829] with effect from April 1, 2009.
1	Attendant	LMO TS	2	Post [#1868] of Vault Attendant retitled with effect from April 1, 2009.
4	Attendant	LMO TS	2	Four (4) posts [#s 1869 & 1871-73] formerly LMO/TS 1 upgraded with effect from April 1, 2009.
2	Driver	LMO DR	1	Post [# 1867] of Attendant (LMO/TS 1) retitled and reclassified with effect from June 1, 2002.
13				
21	<b>Total - Human Resource Management &amp; Administration</b>			

**Records & Vault Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Records & Vault Management	GMG SEG	1	Post [# 1879] of Registrar (PIDG/RIM 4) retitled and reclassified with effect from April 1, 2009.
1	Vault Officer	PIDG RIM	2	New post [# 62830] with effect from April 1, 2009.
3	Data Officer/Records Clerk	PIDG RIM	1	Three (3) new posts [#s 62831 & 62837-8] with effect from April 1, 2009.
5				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Accountant General's Department**

**Corporate & Public Sector Services**

**Records & Vault Management**

**Pensions**

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No of Offices	Office	Classification	Grade	Remarks
1	Supervisor (Pensions)	PIDG RIM	3	Post [# 1881] of Records Officer 1 (PIDG/RIM 2) retitled and upgraded with effect from April 1, 2009.
5	Records Officer	PIDG RIM	2	Five (5) posts [#s 1885-6, 1889-90 & 1894] of Records Clerk (PIDG/RIM 1) retitled and upgraded with effect from April 1, 2009.
6				

**Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Supervisor (Administration & Departments)	PIDG RIM	3	Post [# 1880] of Records Officer 2 retitled with effect from April 1, 2009.
1	Records Officer	PIDG RIM	2	New post [# 62832] with effect from April 1, 2009.
1	Records Officer	PIDG RIM	2	Post [# 1864] of Storekeeper retitled with effect from April 1, 2009.
3	Records Officer	PIDG RIM	2	Three (3) posts [#s 1884, 1888 & 1892] of Records Clerk (PIDG/RIM 1) upgraded and retitled with effect from April 1, 2009.
6				

**Personnel Records**

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No of Offices	Office	Classification	Grade	Remarks
1	Supervisor (Personnel Record)	PIDG RIM	3	Post [# 1882] of Records Officer 1 (PIDG/RIM 2) retitled and upgraded with effect from April 1, 2009.
4	Records Officer	PIDG RIM	2	Four (4) posts [#s 1883, 1887, 1891 & 1893] of Records Clerk (PIDG/RIM 1) retitled and upgraded with effect from April 1, 2009.
5				
22	<b>Total - Records &amp; Vault Management</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Accountant General's Department**

**Corporate & Public Sector Services**

**Pensions Branch**

No of Offices	Office	Classification	Grade	Remarks
1	Director, General Services	FMG PA	3	
1	Disbursement Officer	FMG AT	1	Post [# 2026] of Cashier (FMG/CS 1) retitled and reclassified with effect from April 1, 2009.
1	Disbursement Officer	FMG AT	1	New post [# 62821] with effect from April 1, 2009.
1	Senior Secretary	OPS SS	3	Post [# 2027] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from April 1, 2009.
1	Secretary 2	OPS SS	2	Post [# 2028] of Secretary 1 (OPS/SS 1) retitled and upgraded with effect from April 1, 2009.
1	Administrator 3	GMG AM	3	New post [# 62820] with effect from April 1, 2009.
2	Records Clerk	PIDG RIM	1	Two (2) new posts [#s 62822 & 62839] with effect from April 1, 2009.
8				

**First Payment**

No of Offices	Office	Classification	Grade	Remarks
1	Pensions Supervisor	FMG PA	2	Post [# 2004] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
2	Treasury Accounting Technician 3	FMG AT	3	Two (2) posts [#s 2006-2007] of Accounting Technician 2 (FMG/AT 2) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 2025] of Accounting Clerk (FMG/AC 2) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 2011] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.
4	Treasury Accounting Technician 2	FMG AT	2	Four (4) posts [#s 2020-1, 2010 & 2012] of Accounting Technician 1 (FMG/AT 1) upgraded and retitled with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Accountant General's Department**

**Corporate & Public Sector Services**

**Pensions Branch**

First Payment

9

Public Officers

No of Offices	Office	Classification	Grade	Remarks
1	Accountant Pensions Payment	FMG PA	1	
1	Pensions Supervisor	FMG PA	1	Post [# 2003] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
4	Treasury Accounting Technician 2	FMG AT	3	Four (4) posts [#s 2013-5 & 2019] of Accounting Technician 2 (FMG/AT 2) retitled and upgraded with effect from April 1, 2009.
2	Treasury Accounting Technician 2	FMG AT	3	Two (2) new posts [#s 62823-24] with effect from April 1, 2009.

8

Teachers

No of Offices	Office	Classification	Grade	Remarks
1	Pensions Supervisor	FMG PA	1	Post [# 2005] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 2008] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 2009] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.

3

Police & Military

No of Offices	Office	Classification	Grade	Remarks
1	Pensions Supervisor	FMG PA	1	New post (# 62825) with effect from April 1, 2009.
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 2016] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Accountant General's Department**

**Corporate & Public Sector Services**

**Pensions Branch**

Police & Military

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2

Widows, Dependents, Legislative

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No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 2017] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.

1

Blue Cross/Sagicor

---

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accounting Technician 3	FMG AT	3	Post [# 2024] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 1, 2009.

1

Jamaica Railway Corp./Jamaica Agricultural Society

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No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accounting Technician 2	FMG AT	2	Post [# 2018] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2009.

1

33 **Total - Pensions Branch**

114 **Total - Corporate & Public Sector Services**

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223 **Total - Accountant General's Department**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Director General's Executive Office**

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No of Offices	Office	Classification	Grade	Remarks
1	Director General	RMG TA	11	
1	Technical Specialist	RMG TA	9	
1	Technical Specialist (Customs)	RMG TA	9	
2	Human Resource Analyst 2	GMG SEG	2	
1	HRM Specialist	GMG SEG	5	
1	Corporate And Project Management Specialist	RMG TA	9	Post [# 53912] formerly RMG/TA 8 upgraded with effect from April 1, 2009.
1	Systems Specialist	MIS IT	8	
1	Executive Secretary 2	OPS SS	5	
2	Administrative Secretary 2	OPS ADS	2	
1	Driver/Courier	LMO DR	1	
1	Office Attendant	LMO TS	1	
13				
13				

**Financial Crimes**

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No of Offices	Office	Classification	Grade	Remarks
2	Forensic Examiner	FMG PA	4	
1	Assistant Forensic Examiner	FMG PA	3	
1	Secretary 2	OPS SS	2	
4				
4	<b>Total - Financial Crimes</b>			

**Inspectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	RMG TA	8	
1	Director, Inspectorate	RMG TA	7	
3	Tax Auditor 3	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
6				
6	<b>Total - Inspectorate</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Director General's Executive Office**

**Internal Audit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Internal Audit	RMG TA	8	
2	Director, Internal Audit	RMG TA	7	
4	Senior Internal Auditor	RMG TA	5	
1	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
12	Internal Auditor	RMG TA	4	
2	Records Officer	PIDG RIM	2	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary (Region 1 & 2)	OPS SS	3	
1	Senior Secretary (Region 3 & 4)	OPS SS	3	
1	Attendant	LMO TS	1	

27

27 **Total - Internal Audit**

**Total - Director General's Executive Office**

**Tax Administration Services Department**

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No of Offices	Office	Classification	Grade	Remarks
1	Supernumerary Commissioner	RMG TA	10	
1	Commissioner	RMG TA	10	
1	Planner	GMG SEG	2	
1	Director, Organizational Development	GMG SEG	2	
1	Taxpayer Information Specialist	RMG TA	6	
1	Administrative Secretary 2	OPS ADS	2	

6

6

**Taxpayer Support Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Taxpayer Services	RMG TA	8	
1	Director, Taxpayer Education	RMG TA	6	
1	Director, Forms Manuals And Procedures	RMG TA	6	
2	Analyst, Taxpayer Services	RMG TA	4	
2	Taxpayer Information Specialist	RMG TA	6	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Tax Administration Services Department**

**Taxpayer Support Services**

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No of Offices	Office	Classification	Grade	Remarks
3	Taxpayer Education Officer	RMG TA	4	
1	Director, Communications	MCG IE	6	Post [# 53920] of Director, Public Relations (MCG/IE 4) retitled and upgraded with effect from April 1, 2009.
1	Public Relations Officer	MCG IE	3	
1	Administrative Secretary 1	OPS ADS	1	
13				

**Taxpayer Registration**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Taxpayer Registration	RMG TA	7	
1	Manager, Taxpayer Registration	RMG TA	5	
1	Supervisor, Taxpayer Registration	RMG TA	2	
1	Supervisor Card Centre	RMG TA	2	
12	Document Perfection Officer	RMG TA	1	
2	Document Perfection (Production)	RMG TA	1	
2	Document Perfection (Distribution)	RMG TA	1	
1	Quality Review Officer	RMG TA	1	
1	Manager, Data Processing Centre	MIS IT	4	
3	Data Entry Operator	MIS IT	1	
2	Customer Service Representative	GMG AM	1	
2	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	
30				

**Information Technology Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Information System	MIS IT	6	
1	Senior Business Analyst	MIS IT	5	
1	Systems Administrator	MIS IT	4	
1	Analyst/Programmer	MIS IT	4	
1	Computer Operator	MIS IT	2	
5				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Tax Administration Services Department**

**Taxpayer Support Services**

**Tax Compliance Certification Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary	OPS SS	2	
1	Telephone Operator	OPS TO	1	
2				
50	<b>Total - Taxpayer Support Services</b>			

**Legal Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	JLG LO	5	C.D.
1	Administrative Secretary 1	OPS ADS	1	
1	Librarian	PIDG LB	4	
1	Process Server/Clerk	PIDG RIM	2	
4				

**Civil Litigation**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	C.D.
1	Senior Legal Counsel	JLG LO	3	C.D.
2	Legal Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
5				

**Criminal Litigation**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	C.D.
1	Senior Counsel	JLG LO	3	C.D.
2	Legal Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
5				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Tax Administration Services Department**

**Legal Services**

Advisory Services

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No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	C.D.
1	Senior Counsel	JLG LO	3	C.D.
2	Legal Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
5				

Legislation And Treaty Services

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No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	C.D.
2	Senior Counsel	JLG LO	3	C.D.
1	Legal Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
5				
24	<b>Total - Legal Services</b>			

**Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	GMG SEG	4	
1	Director, Human Resource Management & Development	GMG SEG	3	
1	Director, Human Resource Management	GMG SEG	1	
1	Human Resource Officer	GMG AM	4	
1	Administrative Secretary 1	OPS ADS	1	
1	Information/Records Management Officer	GMG AM	3	
1	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
8				

Training

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Training	GMG SEG	3	
1	Senior Trainer/Computer Specialist	MIS IT	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Tax Administration Services Department**

**Administration**

Training

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No of Offices	Office	Classification	Grade	Remarks
6	Senior Trainer	GMG SEG	2	
1	Training Evaluation Officer	GMG SEG	1	
2	Trainer	GMG SEG	1	
1	Training Administrator	GMG AM	4	
2	Executive Secretary 1	OPS SS	4	
1	Audio Visual Technician	MCG AVT	3	
1	Senior Secretary	OPS SS	3	
1	Office Attendant	LMO TS	3	
1	Office Equipment Operator	LMO TS	3	

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Property Services And Procurement

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	GMG SEG	4	
4	Property Services Manager	GMG SEG	1	
1	Office Equipment Operator	LMO TS	2	
1	Senior Secretary	OPS SS	3	

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Procurement

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No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	1	
1	Procurement Officer	GMG AM	3	Post [# 54598] formerly listed under Property Services and Procurement.
1	Stores Officer	PIDG RIM	3	
2	Records Officer	PIDG RIM	2	
1	Inventory Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Tax Administration Services Department**

**Administration**

Property Services (Regional)

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No of Offices	Office	Classification	Grade	Remarks
4	Maintenance Officer	GMG AM	3	
6	Office Services Manager	GMG AM	3	
6	Inventory/Stores Officer	PIDG RIM	3	
4	Registrar	PIDG RIM	3	
4	Receptionist	PIDG RIM	1	
4	Secretary	OPS SS	2	
1	Office Equipment Operator	LMO TS	3	
6	Caretaker/Landscape Specialist	LMO TS	2	
3	Attendant	LMO TS	2	
19	Attendant	LMO TS	1	
2	Driver	LMO DR	2	
6	Driver	LMO DR	1	
3	Telephone Operator/Receptionist	OPS TO	2	
5	Telephone Operator	OPS TO	1	

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Registry

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No of Offices	Office	Classification	Grade	Remarks
12	Records Officer	PIDG RIM	2	

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Finance And Accounts

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No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	
2	Senior Accountant	FMG PA	1	
1	Budget Officer	FMG PA	1	
1	Accountant	FMG AT	3	
2	Accounting Technician 1	FMG AT	1	
1	Cashier	FMG CS	1	
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Tax Administration Services Department**

**Administration**

**Internal Audit**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Internal Auditor	FMG AS	3	
1	Internal Auditor	FMG AS	2	
1	Secretary	OPS SS	2	
5				
139	<b>Total - Administration</b>			
219	<b>Total - Tax Administration Services Department</b>			

**Inland Revenue Department (Old)**

**Executive**

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No of Offices	Office	Classification	Grade	Remarks
1	Commissioner	RMG TA	10	
1	Public Relations Officer	MCG IE	2	
1	Administrative Secretary 2	OPS ADS	2	
3				

**Internal Audit**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
1	Senior Internal Auditor (Head Office)	FMG AS	3	
1	Senior Internal Auditor (Regional)	FMG AS	3	
8	Internal Auditor	FMG AS	2	
1	Secretary	OPS SS	2	
12				
15	<b>Total - Executive</b>			

**Planning**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Planning	RMG TA	8	
1	Manager, Performance Review	RMG TA	6	
1	Manager, Annual Work Plans	RMG TA	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Planning**

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No of Offices	Office	Classification	Grade	Remarks
1	Manager, Forms, Manuals and Proc.	RMG TA	5	
2	Performance Review Analyst	RMG TA	4	
4	Analyst	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
11				
11	<b>Total - Planning</b>			

**Information Technology Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Manager, Information System	MIS IT	7	
1	Senior Business Analyst	MIS IT	6	
4	Systems Administrator	MIS IT	5	
1	Analyst/Programmer	MIS IT	4	
2	Computer Operator	MIS IT	2	
9				
9	<b>Total - Information Technology Unit</b>			

**Finance And Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	GMG SEG	4	
1	Administrative Secretary 1	OPS ADS	1	
2				

**Personnel**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	
1	Director Organizational Development	GMG SEG	3	
1	Director, Human Resource Management	GMG SEG	3	
4	Senior Human Resource Officer	GMG SEG	1	
4	Human Resource Officer	GMG AM	4	
1	Information/Records Officer	GMG AM	3	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Finance And Administration**

**Personnel**

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No of Offices	Office	Classification	Grade	Remarks
2	Records Officer	PIDG RIM	3	
15				

**Training Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	3	
1	Training Career Development Officer	GMG SEG	2	
2	Training Officer	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
5				

**Maintenance And Facilities**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Maintenance And Facilities	GMG SEG	1	
1	Manager, Stores	GMG AM	3	
1	Registrar	PIDG RIM	3	
1	Manager, Office Services	GMG AM	3	
1	Records Officer	PIDG RIM	2	
1	Office Services Officer	GMG PMA	3	
2	Stores Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	
1	Inventory Officer	GMG AM	2	
1	Library Assistant	PIDG LA	2	
2	Telephone Operator/Receptionist	OPS TO	1	
2	Driver/Courier	LMO DR	1	
2	Attendant	LMO TS	1	
2	Office Attendant	LMO TS	1	
2	Driver	LMO DR	1	
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**Finance And Accounts**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance And Accounts	FMG PA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Finance And Administration**

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accountant, Final Accounts	FMG PA	1	
2	Budget Officer	FMG PA	1	
1	Salaries Supervisor	FMG AT	3	
2	Salaries Officer	FMG AT	2	
1	Commitment Officer	FMG AT	2	
1	Bank Reconciliation Officer	FMG AT	2	
2	Final Accounts Officer	FMG AT	2	
1	Claims Officer	FMG AT	1	
1	Statements Officer	FMG AT	1	
2	Verification Officer	FMG AT	1	
1	Accounting Technician 1	FMG AT	1	
1	Accounts Payable Officer	FMG AT	1	
1	Statutory Deductions Officer	FMG AC	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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63 **Total - Finance And Administration**

**Revenue Accounts**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Revenue Accounts	RMG TA	7	
1	Manager, Refunds	RMG TA	5	
1	Manager, Statement and Queries	RMG TA	5	
1	Manager, Verification and Clarification	RMG TA	5	
1	Manager, Final Accounts	RMG TA	5	
1	Accountant 3 (Refund)	RMG TA	3	
4	Accountant 2 (Refund)	RMG TA	2	
4	Accountant 1 (Refund)	RMG TA	1	
1	Deposit Officer	RMG TA	3	
1	Refunds Clerk	RMG TA	1	
5	Verification Clerk/Detailer	RMG TA	1	
1	Ledger Officer	RMG TA	2	
2	Cash Book Officer	RMG TA	1	
2	Final Accounts Officer	RMG TA	3	
2	Verification Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Revenue Accounts**

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No of Offices	Office	Classification	Grade	Remarks
2	Refunds Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	
32				
32	<b>Total - Revenue Accounts</b>			

**Operations**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Operations	RMG TA	9	
1	Taxpayer Accounting Technical Specialist	RMG TA	7	
1	Assistant Commissioner, Compliance	RMG TA	7	
1	Assistant Commissioner, Taxpayer Service	RMG TA	7	
2	Administrative Secretary 1	OPS ADS	1	
5	Executive Secretary 1	OPS SS	4	
11				
11	<b>Total - Operations</b>			

**Tax Compliance Certification Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Tax Compliance Certification	RMG TA	5	
2	Senior Examiner	RMG TA	3	
4	Examiner	RMG TA	2	
2	Records Officer	PIDG RIM	2	
2	Customer Service Representative	GMG AM	1	
11				
11	<b>Total - Tax Compliance Certification Unit</b>			

**Region 1**

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional (Region 1)	RMG TA	8	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 1**

**Kingston**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	5	
1	Collector Of Taxes (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	5	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	5	
5	Team Leader (Compliance)	RMG TA	5	
1	Manager, Payment Processing	RMG TA	4	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Manager Taxpayer Service	RMG TA	4	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	4	
1	Applications Administrator	MIS IT	3	
1	Licences Officer	RMG TA	3	
1	Senior Motor Vehicle Officer	RMG TA	3	
4	Taxpayer Service Officer	RMG TA	3	
28	Compliance Officer 2	RMG TA	4	
12	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Motor Vehicle Officer	RMG TA	2	
3	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
20	Cashier	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
2	Batch Returns Officer	RMG TA	1	
5	Taxpayer Accounts Officer	RMG TA	1	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
5	Data Entry Technician	MIS IT	1	
2	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 1**

**Morant Bay**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
4	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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**Port Antonio**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
4	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 1**

Port Antonio

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No of Offices	Office	Classification	Grade	Remarks
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
2	Secretary	OPS SS	2	

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Buff Bay

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Services Officer	RMG TA	2	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 1**

Port Morant

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Services Officer	RMG TA	2	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	

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195      **Total - Region 1**

**Region 2**

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional (Region 2)	RMG TA	8	

1

Cross Roads

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	6	
1	Collector Of Taxes (Compliance)	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
2	Taxpayer Services Officer	RMG TA	2	
4	Compliance Officer 2	RMG TA	4	
6	Compliance Officer 1	RMG TA	3	
1	Imprest Officer	FMG AC	2	
8	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Application Administrator	MIS IT	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 2**

**Cross Roads**

No of Offices	Office	Classification	Grade	Remarks
1	Stock Officer	PIDG RIM	2	
1	Telephone Operator	OPS TO	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	

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**St. Andrew**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	5	
1	Collector Of Taxes (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	5	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	5	
1	Manager, Payment Processing	RMG TA	4	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	4	
1	Manager, Taxpayer Services	RMG TA	4	
5	Team Leader (Compliance)	RMG TA	5	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Manager, Payment Processing	RMG TA	4	
4	Taxpayer Services Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
28	Compliance Officer 2	RMG TA	4	
1	Senior Compliance Officer	RMG TA	3	
12	Compliance Officer 1	RMG TA	3	
1	Data Perfection Officer	RMG TA	2	
1	Driver/Licence Officer	RMG TA	2	
1	Motor Vehicle Officer	RMG TA	2	
3	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
22	Cashier	RMG TA	1	
1	Data Entry Technician/Photocopier	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
2	Batch Returns Officer	RMG TA	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 2**

**St. Andrew**

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No of Offices	Office	Classification	Grade	Remarks
5	Taxpayer Accounts Officer	RMG TA	1	
1	Application Administrator	MIS IT	3	
4	Data Entry Technician	MIS IT	1	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
4	Machine Operator	LMO TS	3	
1	Secretary	OPS SS	2	

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**St. Ann's Bay**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account)	RMG TA	5	
2	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	4	
1	Collections Officer	RMG TA	4	
6	Compliance Officer 2	RMG TA	4	
1	Senior Taxpayer Accounts Officer	RMG TA	3	
2	Taxpayer Service Officer	RMG TA	2	
1	Licences Officer	RMG TA	2	
4	Compliance Officer 1	RMG TA	3	
2	Motor Vehicle Officer	RMG TA	2	
1	Driver/Licence Officer	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	1	
1	Value Book Officer	RMG TA	1	
8	Cashier	RMG TA	1	
1	Data Entry Technician/Photographer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 2**

**St. Ann's Bay**

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No of Offices	Office	Classification	Grade	Remarks
1	Lamination Clerk	RMG TA	1	
1	Batch Returns Officer	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
1	Application Administrator	MIS IT	3	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	

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**Brown's Town**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
2	Compliance Officer 2	RMG TA	4	
5	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 2**

Brown's Town

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Port Maria

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	4	
4	Compliance Officer 2	RMG TA	4	
1	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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Moneague

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 2**

Moneague

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No of Offices	Office	Classification	Grade	Remarks
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Services Officer	RMG TA	2	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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Annotto Bay

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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288      **Total - Region 2**

**Region 3**

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional (Region 3)	RMG TA	8	

1

Mandeville

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Compliance)	RMG TA	6	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 3**

**Mandeville**

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Account)	RMG TA	5	
2	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collections Officer	RMG TA	4	
1	Senior Taxpayer Accounts Officer	RMG TA	3	
6	Compliance Officer 2	RMG TA	4	
2	Taxpayer Service Officer	RMG TA	2	
4	Compliance Officer 1	RMG TA	3	
2	Motor Vehicle Officer	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Licences Officer	RMG TA	2	
1	Taxpayer Service Assistant	RMG TA	1	
1	Value Book Officer	RMG TA	1	
8	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Data Entry Technician/Photographer	RMG TA	1	
1	Batch Returns Officer	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	
1	Imprest Officer	FMG AT	1	
1	Application Administrator	MIS IT	3	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	

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**May Pen**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account)	RMG TA	5	
2	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 3**

**May Pen**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collections Officer	RMG TA	4	
1	Senior Taxpayer Accounts Officer	RMG TA	3	
6	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
2	Taxpayer Service Officer	RMG TA	2	
2	Motor Vehicle Officer	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Licences Officer	RMG TA	2	
1	Taxpayer Service Assistant	RMG TA	1	
1	Value Book Officer	RMG TA	1	
8	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Data Entry Technician/Photographer	RMG TA	1	
1	Batch Returns Officer	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	

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**Spanish Town**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account)	RMG TA	5	
3	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collections Officer	RMG TA	4	
1	Senior Taxpayer Accounts Officer	RMG TA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 3**

**Spanish Town**

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No of Offices	Office	Classification	Grade	Remarks
7	Compliance Officer 2	RMG TA	4	
2	Taxpayer Service Officer	RMG TA	2	
1	Licences Officer	RMG TA	2	
1	Compliance Officer	RMG TA	2	
4	Compliance Officer 1	RMG TA	3	
2	Motor Vehicle Officer	RMG TA	2	
1	Driver/Licence Officer	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	1	
1	Value Book Officer	RMG TA	1	
8	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Data Entry Technician/Photographer	RMG TA	1	
1	Batch Returns Officer	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	

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**Black River**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
4	Compliance Officer 2	RMG TA	4	
1	Application Administrator	MIS IT	2	
1	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 3**

**Black River**

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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**Chapleton**

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
2	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 3**

Chapleton

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No of Offices	Office	Classification	Grade	Remarks
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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Linstead

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
2	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 3**

Old Harbour

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Application Administrator	MIS IT	2	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
3	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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Santa Cruz

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
3	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 3**

**Santa Cruz**

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No of Offices	Office	Classification	Grade	Remarks
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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**Christiana**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Compliance Officer 2	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
5	Compliance Officer 1	RMG TA	3	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 3**

Lionel Town

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Compliance Officer 2	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
3	Compliance Officer 1	RMG TA	3	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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316 **Total - Region 3**

**Region 4**

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional (Region 4)	RMG TA	8	
1				

Montego Bay

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
1	Collector Of Taxes (Compliance)	RMG TA	6	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	5	
3	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Licence & Motor Vehicle)	RMG TA	4	
1	Manager, Payment Processing	RMG TA	4	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	3	
1	Manager Taxpayer Service	RMG TA	3	
12	Compliance Officer 2	RMG TA	4	
6	Compliance Officer 1	RMG TA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 4**

Montego Bay

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No of Offices	Office	Classification	Grade	Remarks
1	Data Perfection Officer	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
2	Taxpayer Service Officer	RMG TA	2	
1	Licences Officer	RMG TA	2	
10	Cashier	RMG TA	1	
4	Taxpayer Service Assistant	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Batch Returns Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Data Entry Technician/Photographer	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Driver/Licence Officer	RMG TA	2	
1	Motor Vehicle Officer	RMG TA	2	
1	Application Administrator	MIS IT	3	
2	Data Entry Technician	MIS IT	1	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
2	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	2	
1	Machine Operator	LMO TS	3	

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Falmouth

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
5	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 4**

Falmouth

No of Offices	Office	Classification	Grade	Remarks
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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Lucea

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
4	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
1	Value Book Officer	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 4**

Lucea

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No of Offices	Office	Classification	Grade	Remarks
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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Savanna-La-Mar

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
4	Compliance Officer 2	RMG TA	4	
6	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Data Entry Technician	RMG TA	1	
2	Value Book Officer	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	
4	Cashier	RMG TA	1	
1	Lamination Clerk	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Office Attendant	LMO TS	1	
1	Imprest Officer	FMG AC	2	
1	Stock Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department (Old)**

**Region 4**

Darliston

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
2	Compliance Officer	RMG TA	2	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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Jackson Town

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Taxpayer Services Officer	RMG TA	2	
1	Taxpayer Accounts Officer	RMG TA	2	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Office Attendant	LMO TS	1	
1	Imprest/Stock Officer	FMG AC	2	
1	Secretary	OPS SS	2	

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191 **Total - Region 4**

1142 **Total - Inland Revenue Department (Old)**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations**

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No of Offices	Office	Classification	Grade	Remarks
1	Taxpayer Accounting Technical Specialist	RMG TA	8	
1	Assistant Commissioner, Compliance	RMG TA	8	
1	Assistant Commissioner, Taxpayer Service	RMG TA	8	
2	Administrative Secretary 1	OPS ADS	1	
5	Executive Secretary 1	OPS SS	4	
3	Registry Officer	PIDG RIM	2	
13				
13	<b>Total - Operations</b>			

**Operations - Montego Bay Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
4				

**Taxpayer Accounts And Collections**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
10	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
1	Manager, Accounts Maintenance	RMG TA	5	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
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**Taxpayer Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Montego Bay Collectorate**

Taxpayer Services

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No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	5	
4	Taxpayer Services Officer	RMG TA	4	
5	Taxpayer Service Assistant	RMG TA	3	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	3	
2	Data Entry Technician	MIS IT	1	

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Licences And Motor Vehicle Documentation

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	2	
1	Records Officer	PIDG RIM	2	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
1	Data Entry/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
1	Data Perfection Officer	MIS IT	2	
1	Machine Operator	LMO TS	3	

12

Compliance

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
3	Team Leader (Compliance)	RMG TA	5	
12	Compliance Officer 2	RMG TA	4	
6	Compliance Officer 1	RMG TA	3	

22

72      **Total - Operations - Montego Bay Collectorate**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Cross Roads Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Telephone Operator	OPS TO	1	
1	Senior Secretary	OPS SS	3	
2	Office Attendant	LMO TS	1	
6				

**Taxpayer Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
3	Taxpayer Services Officer	RMG TA	4	
3	Taxpayer Service Assistant	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	
9				

**Taxpayer Accounts And Collection**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
11	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
15				

**Accounts Maintenance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Accounts	RMG TA	4	
2	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
5				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Cross Roads Collectorate**

Licence And Motor Vehicle Documentation

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No of Offices	Office	Classification	Grade	Remarks
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	6	
1	Motor Vehicle Officer	RMG TA	3	
2	Records Officer	PIDG RIM	2	
4				

Compliance

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
4	Compliance Officer 2	RMG TA	4	
6	Compliance Officer 1	RMG TA	3	
13				
52	<b>Total - Operations - Cross Roads Collectorate</b>			

**Operations - St. Andrew Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
5				

Taxpayer Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Services)	RMG TA	6	
1	Manager, Taxpayer Services	RMG TA	5	
6	Taxpayer Services Officer	RMG TA	4	
5	Taxpayer Service Assistant	RMG TA	3	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - St. Andrew Collectorate**

**Taxpayer Services**

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No of Offices	Office	Classification	Grade	Remarks
5	Data Entry Technician	MIS IT	1	
4	Machine Operator	LMO TS	3	

25

**Taxpayer Accounts And Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	6	Post [# 62056] was incorrectly listed as #62055 in the CSE (G)(A) Order 2009.
1	Manager, Payment Processing	RMG TA	5	
22	Collections Officer	RMG TA	2	
1	Cash Book Officer	RMG TA	1	
1	Value Book Officer	RMG TA	2	

26

**Accounts And Maintenance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Accounts Maintenance	RMG TA	5	
5	Taxpayer Accounts Officer	RMG TA	3	
2	Batch Returns Officer	RMG TA	2	

8

**Licences And Motor Vehicle Documentation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	5	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
8	Taxpayer Service Assistant	RMG TA	3	
1	Licences Officer	RMG TA	4	
1	Driver/Licence Officer	RMG TA	3	
5	Records Officer	PIDG RIM	2	
1	Data Entry/Photographer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - St. Andrew Collectorate**

Licences And Motor Vehicle Documentation

---

No of Offices	Office	Classification	Grade	Remarks
1	Lamination Clerk	FMG AT	1	
1	Records Officer	PIDG RIM	2	
1	Data Perfection Officer	RMG TA	2	

23

Compliance

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
5	Team Leader (Compliance)	RMG TA	5	
28	Compliance Officer 2	RMG TA	4	
12	Compliance Officer 1	RMG TA	3	

46

133 **Total - Operations - St. Andrew Collectorate**

**Operations - Kingston Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Imprest Officer	FMG AT	1	
1	Application Administrator	MIS IT	4	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
2	Attendant	LMO TS	1	

7

Taxpayer Services

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager (Taxpayer Service)	RMG TA	5	
6	Taxpayer Services Officer	RMG TA	4	
5	Taxpayer Service Assistant	RMG TA	3	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
2	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Kingston Collectorate**

**Taxpayer Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Stock Officer	PIDG RIM	3	
5	Data Entry Technician	MIS IT	1	

22

**Licences And Motor Vehicle Documentation**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Licence & M.Vehicle Docum.)	RMG TA	6	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	5	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
4	Taxpayer Service Assistant	RMG TA	3	
1	Licences Officer	RMG TA	4	
1	Driver/Licence Officer	RMG TA	3	
2	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
1	Records Officer	PIDG RIM	2	

14

**Taxpayer Accounts And Collection**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
20	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

24

**Accounts Maintenance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager, (Accounts Maintenance)	RMG TA	5	
5	Taxpayer Accounts Officer	RMG TA	3	
2	Batch Returns Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Kingston Collectorate**

Accounts Maintenance

8

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
5	Team Leader (Compliance)	RMG TA	5	
28	Compliance Officer 2	RMG TA	4	
12	Compliance Officer 1	RMG TA	3	

46

121 **Total - Operations - Kingston Collectorate**

**Operations - Savanna-la-Mar Collectorate**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

7

Compliance

No of Offices	Office	Classification	Grade	Remarks
2	Team Leader (Compliance)	RMG TA	5	
6	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Savanna-la-Mar Collectorate**

Compliance

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10

Taxpayer Accounts And Collections

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

32 **Total - Operations - Savanna-la-Mar Collectorate**

**Operations - St. Ann's Bay Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	

4

Taxpayer Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
3	Taxpayer Services Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Stock Officer	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	

9

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - St. Ann's Bay Collectorate**

Licences And Motor Vehicle Documentation

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
1	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
7				

Taxpayer Accounts And Collection

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
8	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
16				

Compliance

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
6	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	
13				
49	<b>Total - Operations - St. Ann's Bay Collectorate</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Spanish Town Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
4				

**Taxpayer Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
3	Taxpayer Services Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Stock Officer	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	
9				

**Licence And Motor Vehicle Documentation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
1	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
7				

**Taxpayer Accounts And Collections**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
8	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Spanish Town Collectorate**

Taxpayer Accounts And Collections

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No of Offices	Office	Classification	Grade	Remarks
1	Value Book Officer	RMG TA	2	
12				

Accounts Maintenance

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No of Offices	Office	Classification	Grade	Remarks
1	Manager, Accounts Maintenance	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
4				

Compliance

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
3	Team Leader (Compliance)	RMG TA	5	
8	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	
16				
52	<b>Total - Operations - Spanish Town Collectorate</b>			

**Operations - Mandeville Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
4				

Taxpayer Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Mandeville Collectorate**

**Taxpayer Services**

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No of Offices	Office	Classification	Grade	Remarks
3	Taxpayer Services Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	3	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Stock Officer	PIDG RIM	3	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Records Officer	PIDG RIM	2	
10				

**Licence And Motor Vehicle Documentation**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
1	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
7				

**Taxpayer Accounts And Collection**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
1	Manager, Payment Processing	RMG TA	5	
8	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
16				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Mandeville Collectorate**

Compliance

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
6	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	
13				
50	<b>Total - Operations - Mandeville Collectorate</b>			

**Operations - May Pen Collectorate**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
4				

Taxpayer Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
3	Taxpayer Services Officer	RMG TA	3	
3	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Stock Officer	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	
10				

Licence And Motor Vehicle Documentation

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - May Pen Collectorate**

Licence And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
7				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
8	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
16				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
6	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
11				
48	<b>Total - Operations - May Pen Collectorate</b>			

**Operations - Morant Bay Collectorate**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Morant Bay Collectorate**

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4

**Taxpayer Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
1	Lamination Clerk	RMG TA	1	

9

**Taxpayer Accounts And Collections**

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts/Assessment Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

**Compliance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
4	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

8

**32 Total - Operations - Morant Bay Collectorate**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Port Antonio Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	
1	Office Attendant	LMO TS	1	
5				

**Taxpayer Accounts And Collections**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	4	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
1	Lamination Clerk	RMG TA	1	
11				

**Taxpayer Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	3	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
7				

**Compliance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
4	Compliance Officer 2	RMG TA	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Port Antonio Collectorate**

Compliance

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No of Offices	Office	Classification	Grade	Remarks
3	Compliance Officer 1	RMG TA	3	

8

31 **Total - Operations - Port Antonio Collectorate**

**Operations - Buff Bay Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	

4

Taxpayer Services And Accounts

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	

6

Compliance

---

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

4

14 **Total - Operations - Buff Bay Collectorate**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Port Morant Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	
4				

**Taxpayer Services And Accounts**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	1	
6				

**Compliance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
4				
14	<b>Total - Operations - Port Morant Collectorate</b>			

**Operations - Brown's Town Collectorate**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	
4				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Brown's Town Collectorate**

Taxpayer Services

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
3	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
1	Lamination Clerk	RMG TA	1	

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Taxpayer Accounts And Collections

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

Compliance

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No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
2	Compliance Officer 2	RMG TA	4	
5	Compliance Officer 1	RMG TA	3	

8

**33 Total - Operations - Brown's Town Collectorate**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Port Maria Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	
4				

**Taxpayer Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
1	Lamination Clerk	RMG TA	1	
9				

**Taxpayer Accounts And Collections**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
11				

**Compliance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Port Maria Collectorate**

Compliance

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No of Offices	Office	Classification	Grade	Remarks
4	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
7				
31	<b>Total - Operations - Port Maria Collectorate</b>			

**Operations - Moneague Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	
4				

Taxpayer Service And Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	
6				

Compliance

---

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
4				
14	<b>Total - Operations - Moneague Collectorate</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Annotto Bay Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary 2	OPS SS	2	
4				

**Taxpayer Service And Accounts**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	
6				

**Compliance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
4				
14	<b>Total - Operations - Annotto Bay Collectorate</b>			

**Operations - Black River Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	
4				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Black River Collectorate**

Taxpayer Services

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

8

Taxpayer Accounts And Collections

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Lamination Clerk	RMG TA	1	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

12

Compliance

---

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
4	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	

7

**31 Total - Operations - Black River Collectorate**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Chapleton Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	
4				

**Taxpayer Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
8				

**Taxpayer Accounts And Collections**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Lamination Clerk	RMG TA	1	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
12				

**Compliance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Chapleton Collectorate**

Compliance

No of Offices	Office	Classification	Grade	Remarks
2	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
6				
30	<b>Total - Operations - Chapleton Collectorate</b>			

**Operations - Linstead Collectorate**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	
4				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
8				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Cash Book Officer	FMG AT	1	
1	Stock Officer	PIDG RIM	3	
1	Lamination Clerk	RMG TA	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Linstead Collectorate**

Taxpayer Accounts And Collections

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Value Book Officer	RMG TA	2	

12

Compliance

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No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
2	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

7

31 **Total - Operations - Linstead Collectorate**

**Operations - Old Harbour Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	

4

Taxpayer Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

8

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Old Harbour Collectorate**

Taxpayer Accounts And Collections

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Lamination Clerk	RMG TA	1	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

12

Compliance

---

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
3	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

8

32 **Total - Operations - Old Harbour Collectorate**

**Operations - Santa Cruz Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	

4

Taxpayer Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Santa Cruz Collectorate**

**Taxpayer Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

8

**Taxpayer Accounts And Collections**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

**Compliance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
3	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

8

31 **Total - Operations - Santa Cruz Collectorate**

**Operations - Christiana Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Christiana Collectorate**

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4

**Taxpayer Services And Accounts**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	

6

**Compliance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
5	Compliance Officer 1	RMG TA	3	

6

16 **Total - Operations - Christiana Collectorate**

**Operations - Lionel Town Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	

4

**Taxpayer Service And Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Lionel Town Collectorate**

Taxpayer Service And Accounts

6

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
4				
14	<b>Total - Operations - Lionel Town Collectorate</b>			

**Operations - Falmouth Collectorate**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	
4				

Taxpayer Service

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
1	Lamination Clerk	RMG TA	1	
9				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Falmouth Collectorate**

Taxpayer Accounts And Collections

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No of Offices	Office	Classification	Grade	Remarks
1	Stock Officer	PIDG RIM	2	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

Compliance

---

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
5	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

9

**33 Total - Operations - Falmouth Collectorate**

**Operations - Lucea Collectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	

4

Taxpayer Service

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Lucea Collectorate**

Taxpayer Service

8

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Lamination Clerk	RMG TA	1	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

12

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
5	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

9

**33 Total - Operations - Lucea Collectorate**

**Operations - Darliston Collectorate**

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	

4

Taxpayer Service And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Darliston Collectorate**

Taxpayer Service And Accounts

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No of Offices	Office	Classification	Grade	Remarks
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	
6				

Compliance

---

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
4				
14	<b>Total - Operations - Darliston Collectorate</b>			

**Operations - Jackson Town Collectorate**

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	
4				

Taxpayer Service And Accounts

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Clerk	PIDG RIM	2	
6				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Jackson Town Collectorate**

Compliance

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No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
4				
14	<b>Total - Operations - Jackson Town Collectorate</b>			

**Portmore Collectorate**

Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	
1	Telephone Operator	OPS TO	1	
1	Stock Officer	PIDG RIM	3	
2	Office Attendant	LMO TS	1	
8				

Taxpayer Services

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Service Officer	RMG TA	4	
3	Taxpayer Services Officer	RMG TA	3	
4	Taxpayer Service Assistant	RMG TA	2	
2	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Senior Motor Vehicle Officer	RMG TA	4	
2	Motor Vehicle Officer	RMG TA	3	
2	Records Officer	PIDG RIM	2	
17				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**Portmore Collectorate**

Compliance Office

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
2	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	4	
6				

Taxpayer Accounts & Collections

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No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Collections Officer	RMG TA	4	
10	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	FMG AT	2	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
2	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	

19

50 **Total - Portmore Collectorate**

**National Motor Vehicle Registry**

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No of Offices	Office	Classification	Grade	Remarks
1	Manager, National Motor Vehicle Reg.	RMG TA	6	
1	Assistant Manager	RMG TA	5	
3	Senior Motor Vehicle Vetting Officer	RMG TA	4	
2	Title Production Officer	RMG TA	3	
4	Quality Review Officer	RMG TA	3	
2	Data Entry Technician	MIS IT	2	
1	Senior Quality Review Officer	RMG TA	4	
3	Quality Review Officer	RMG TA	3	
1	Secretary	OPS SS	2	
1	Registrar	PIDG RIM	3	
2	Registry Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Inland Revenue Department**

**National Motor Vehicle Registry**

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22

22     **Total - National Motor Vehicle Registry**

1156     **Total - Inland Revenue Department**

**Taxpayer Appeals Department**

**Appeals Department**

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No of Offices	Office	Classification	Grade	Remarks
1	Commissioner, Appeals	RMG TA	10	
1	Appeals Manager	RMG TA	8	
2	Senior Appeals Officer	RMG TA	7	
2	Tax Appeals Officer	RMG TA	6	
6	Appeals Officer	RMG TA	6	
1	Legal Advisor	JLG LO	3	C.D.
1	Telephone Operator	OPS TO	1	
1	Administrative Secretary 2	OPS ADS	2	
1	Senior Secretary	OPS SS	3	

16

16

16     **Total - Taxpayer Appeals Department**

**Revenue Protection Department**

**Executive Office**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Planning	RMG TA	6	
1				

**Special Investigation**

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No of Offices	Office	Classification	Grade	Remarks
2	Director, Special Investigation	RMG TA	7	
3	Investigator	RMG TA	4	
2	Intelligence Officer	RMG TA	4	

7

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Revenue Protection Department**

**Executive Office**

Internal Audit

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary (Regions 3 & 4)	OPS SS	3	
1				

Inspectorate

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No of Offices	Office	Classification	Grade	Remarks
2	Tax Auditor 3	RMG TA	4	
2				
11	<b>Total - Executive Office</b>			

**Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Records Officer	PIDG RIM	2	
1				

Finance And Accounts

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No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	2	
1	Senior Accountant	FMG AT	3	
1	Accounting Clerk	FMG AC	2	
3				

Personnel

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No of Offices	Office	Classification	Grade	Remarks
1	Director Of Personnel	GMG SEG	1	
1	HRMIS Officer	GMG AM	2	
2				
6	<b>Total - Administration</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Revenue Protection Department**

**Internal Investigation**

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No of Offices	Office	Classification	Grade	Remarks
1	Internal Investigator (Regions 1 & 2)	RMG TA	4	
1				
1	<b>Total - Internal Investigation</b>			
18	<b>Total - Revenue Protection Department</b>			

**Taxpayer, Audit And Assessment Department**

**Executive Office**

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No of Offices	Office	Classification	Grade	Remarks
1	Commissioner	RMG TA	10	
3	Tax Audit Technical Specialist	RMG TA	8	
1	Public Relations Officer	MCG IE	3	
1	Administrative Assistant	GMG AM	4	
1	Administrative Assistant	GMG AM	3	
1	Secretary	OPS SS	2	
8				

**Information Technology Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Manager, Information System	MIS IT	6	
2	Senior Business Analyst	MIS IT	5	
2	Systems Administrator	MIS IT	4	
3	Business Analyst/Programmer	MIS IT	4	
1	Analyst/Programmer	MIS IT	4	
8	Computer Operator	MIS IT	2	
17				

**Internal Audit**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Internal Auditor	FMG AS	3	
2	Internal Auditor	FMG AS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Taxpayer, Audit And Assessment Department**

**Executive Office**

Internal Audit

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5

30      **Total - Executive Office**

Operation Support Service (Conf. & Quality Review)

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Operations Support	RMG TA	8	
1	Director, Objection and Quality Review	RMG TA	7	
1	Manager, Objection	RMG TA	6	
1	Director, Classification, Audit Ser. & Ret. Field	RMG TA	6	
1	Manager, Quality Review	RMG TA	6	
1	Manager, Taxpayer Account & Registration	RMG TA	4	
3	Waiver Officer	RMG TA	3	
3	Adjustment Officer	RMG TA	1	
3	Records Clerk	PIDG RIM	1	
3	Registration Officer	RMG TA	2	
2	Tax Auditor	RMG TA	2	
1	Executive Secretary 1	OPS SS	4	
1	Secretary	OPS SS	2	

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Refunds

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Refund	RMG TA	7	
3	Manager	RMG TA	6	
1	Director, Inspector	RMG TA	7	
8	Senior Tax Auditor	RMG TA	5	
12	Tax Auditor 3	RMG TA	4	
18	Tax Auditor 2	RMG TA	3	
13	Tax Auditor	RMG TA	2	
10	Refunds Officer	RMG TA	1	
2	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
3	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Taxpayer, Audit And Assessment Department**

**Objection And Quality Review**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
8	Senior Tax Auditor	RMG TA	5	
1	Senior Secretary	OPS SS	3	
7	Tax Auditor 3	RMG TA	4	

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**Classification**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
4	Senior Tax Auditor	RMG TA	5	
4	Records Clerk	PIDG RIM	1	

8

**Superannuation**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Director	RMG TA	7	
1	Manager	RMG TA	6	
2	Senior Tax Auditor	RMG TA	5	
5	Tax Auditor 3	RMG TA	4	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	

11

**Training**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Director, Human Resource Development	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
2	Training Officer	GMG SEG	1	

4

**Personnel**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Secretary	OPS SS	2	

1

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Taxpayer, Audit And Assessment Department**

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**Planning**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Planning	RMG TA	8	
1	Manager, Annual Work Plans	RMG TA	5	
1	Manager, Forms, Manuals and Proc.	RMG TA	5	
1	Manager, Performance Review	RMG TA	6	
2	Analyst Performance Review	RMG TA	4	
2	Analyst, Procedure and Forms	RMG TA	4	
2	Analyst, Work Plan	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
11				
11	<b>Total - Planning</b>			

**Tax Fraud Investigation**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Tax Fraud	RMG TA	9	
2	Director, Tax Fraud Investigation	RMG TA	7	
6	Manager, Special Investigation	RMG TA	6	
1	Director, Intelligence	RMG TA	6	
6	Senior Special Investigator	RMG TA	5	
3	Senior Intelligence Officer	RMG TA	5	
12	Special Investigator	RMG TA	4	
3	Intelligence Officer 2	RMG TA	4	
6	Intelligence Officer	RMG TA	4	
1	Tax Auditor 3	RMG TA	4	
4	Intelligence Officer 1	RMG TA	3	
1	Administrative Assistant	GMG AM	4	
3	Senior Secretary	OPS SS	3	
49				
49	<b>Total - Tax Fraud Investigation</b>			

**Finance And Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Finance And Administration	GMG SEG	4	
1	Administrative Secretary 2	OPS ADS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Taxpayer, Audit And Assessment Department**

**Finance And Administration**

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2

**Personnel**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	
1	Director, Organisational Development	GMG SEG	3	
1	Director, Human Resource Management	GMG SEG	3	
4	Senior Human Resource Officer	GMG SEG	1	
4	Human Resource Officer	GMG AM	4	
1	Information/Records Officer	GMG AM	3	
1	Senior Secretary	OPS SS	3	
2	Records Officer	PIDG RIM	3	

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**Maintenance And Facilities**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	1	
1	Director, Maintenance And Facilities	GMG SEG	1	
1	Manager, Stores	PIDG RIM	3	
2	Stores Officer	PIDG RIM	2	
2	Inventory Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	
2	Driver/Courier	LMO DR	1	
1	Maintenance Officer	LMO TS	4	
4	Watchman	LMO TS	2	

15

**Office Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Manager, Office Services	GMG AM	3	
1	Registrar	PIDG RIM	3	
1	Library Technician	PIDG LB	1	
3	Office Attendant	LMO TS	2	
18	Office Attendant	LMO TS	1	
2	Driver/Courier	LMO DR	1	
3	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Taxpayer, Audit And Assessment Department**

**Finance And Administration**

Office Services

No of Offices	Office	Classification	Grade	Remarks
2	Telephone Operator/Receptionist	OPS TO	2	
3	Telephone Operator	OPS TO	1	
2	Copy Centre Officer	LMO TS	2	

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Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	
1	Senior Accountant	FMG PA	2	
1	Budget Officer	FMG PA	1	
2	Accounting Technician 3	FMG AT	3	Posts [#s 54754-5] were incorrectly listed as Accountant in previous CSE (G) Orders.
5	Accounting Technician 2	FMG AT	2	
4	Accounting Technician 1	FMG AT	1	
2	Collections Cashier	RMG TA	2	
1	Secretary	OPS SS	2	

17

85 **Total - Finance And Administration**

**Operation - Regional**

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Audit Operations	RMG TA	9	
4	Registrar	PIDG RIM	3	
1	Administrative Secretary 2	OPS ADS	2	

6

Region 1

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional	RMG TA	8	
2	Director, Audit	RMG TA	7	
1	Manager Review	RMG TA	6	
8	Manager, Audit Group	RMG TA	6	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Taxpayer, Audit And Assessment Department**

**Operation - Regional**

**Region 1**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Manager, Returns Processing	RMG TA	5	
1	Supervisor Excise	RMG TA	4	
20	Senior Tax Auditor	RMG TA	5	
1	Manager, Audit Services	RMG TA	4	
52	Tax Auditor 3	RMG TA	4	
2	Senior Audit Service Officer	RMG TA	3	
18	Tax Auditor 2	RMG TA	3	
1	Quality Control Officer	RMG TA	3	
2	Quality Review Officer	RMG TA	3	
2	Excise Officer	RMG TA	3	
1	Ledger Accounting Officer	RMG TA	3	
12	Tax Auditor	RMG TA	2	
3	Audit Service Officer	RMG TA	2	
2	Excise Officer 1	RMG TA	2	
2	Data Perfection Officer	RMG TA	2	
10	Data Entry Technician	MIS IT	1	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
1	Records Clerk	PIDG RIM	1	
5	Secretary	OPS SS	2	
5	Records Clerk	PIDG RIM	1	
3	Records Officer	PIDG RIM	2	

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**Region 2**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Assistant Commissioner	RMG TA	8	
2	Director, Audit	RMG TA	7	
1	Manager Review	RMG TA	6	
8	Manager, Audit Group	RMG TA	6	
1	Supervisor, Excise	RMG TA	4	
1	Manager, Returns Processing	RMG TA	5	
19	Senior Tax Auditor	RMG TA	5	
1	Manager, Audit Services	RMG TA	4	
52	Tax Auditor 3	RMG TA	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Taxpayer, Audit And Assessment Department**

**Operation - Regional**

**Region 2**

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No of Offices	Office	Classification	Grade	Remarks
2	Senior Audit Service Officer	RMG TA	3	
18	Tax Auditor 2	RMG TA	3	
2	Excise Officer	RMG TA	3	
1	Quality Control Officer	RMG TA	3	
1	Quality Review Officer	RMG TA	3	
1	Ledger Accounting Officer	RMG TA	3	
12	Tax Auditor	RMG TA	2	
3	Audit Service Officer	RMG TA	2	
2	Excise Officer 1	RMG TA	2	
2	Data Perfection Officer	RMG TA	2	
10	Data Entry Technician	MIS IT	1	
2	Records Clerk	PIDG RIM	1	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
5	Secretary	OPS SS	2	
5	Records Clerk	PIDG RIM	1	
3	Records Officer	PIDG RIM	2	

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**Region 3**

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	
1	Director, Audit	RMG TA	7	
1	Manager, Review	RMG TA	6	
4	Manager, Audit Group	RMG TA	6	
1	Manager, Returns Processing	RMG TA	5	
12	Senior Tax Auditor	RMG TA	5	
1	Manager, Audit Services	RMG TA	4	
32	Tax Auditor 3	RMG TA	4	
3	Senior Audit Service Officer	RMG TA	3	
1	Supervisor, Excise	RMG TA	4	
2	Tax Auditor 2	RMG TA	3	
1	Quality Control Officer	RMG TA	3	
1	Quality Review Officer	RMG TA	3	
7	Tax Auditor 2	RMG TA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Taxpayer, Audit And Assessment Department**

**Operation - Regional**

**Region 3**

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No of Offices	Office	Classification	Grade	Remarks
1	Ledger Accounting Officer	RMG TA	3	
4	Excise Officer 2	RMG TA	3	
6	Tax Auditor	RMG TA	2	
3	Audit Service Officer	RMG TA	2	
3	Excise Officer 1	RMG TA	2	
1	Data Perfection Officer	RMG TA	2	
5	Data Entry Technician	MIS IT	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
4	Secretary	OPS SS	2	
3	Records Officer	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
2	Records Clerk	PIDG RIM	1	

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**Region 4**

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	
1	Director, Audit	RMG TA	7	
1	Manager, Review	RMG TA	6	
4	Manager, Audit Group	RMG TA	6	
1	Manager, Returns Processing	RMG TA	5	
9	Senior Tax Auditor	RMG TA	5	
1	Manager, Audit Services	RMG TA	4	
25	Tax Auditor 3	RMG TA	4	
1	Senior Audit Service Officer	RMG TA	3	
9	Tax Auditor 2	RMG TA	3	
1	Quality Control Officer	RMG TA	3	
1	Quality Review Officer	RMG TA	3	
1	Ledger Accounting Officer	RMG TA	3	
5	Tax Auditor	RMG TA	2	
1	Excise Officer 1	RMG TA	3	
2	Excise Officer 1	RMG TA	2	
1	Data Perfection Officer	RMG TA	2	
2	Audit Service Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Taxpayer, Audit And Assessment Department**

**Operation - Regional**

**Region 4**

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No of Offices	Office	Classification	Grade	Remarks
5	Data Entry Technician	MIS IT	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
3	Records Clerk	PIDG RIM	1	
4	Secretary	OPS SS	2	
2	Records Officer	PIDG RIM	2	
4	Records Officer 1	PIDG RIM	2	

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515 **Total - Operation - Regional**

**Stamp Duty And Transfer Tax - Kingston**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Stamp Duty And Transfer Tax	RMG TA	9	
3	Senior Verifier/Registrar	RMG TA	3	
1	Perforator Verifier	RMG TA	2	
2	Perforator Operator 1	RMG TA	1	
1	Stamper	RMG TA	1	
1	Administrative Secretary 2	OPS ADS	2	
4	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
2	Records Officer	PIDG RIM	2	

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**Estate And Daily Assessments**

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Estate & Daily Ass.	RMG TA	7	
1	Manager, Estate	RMG TA	6	
1	Manager, Daily Assessment	RMG TA	6	
2	Senior Valuer	RMG TA	5	
2	Valuation Surveyor	RMG TA	4	
2	Tax Auditor 3	RMG TA	4	
4	Valuer 2	RMG TA	3	
4	Valuer 1	RMG TA	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Taxpayer, Audit And Assessment Department**

**Stamp Duty And Transfer Tax - Kingston**

**Estate And Daily Assessments**

No of Offices	Office	Classification	Grade	Remarks
6	Senior Assessor	RMG TA	5	
13	Assessor	RMG TA	3	
3	Assessor 1	RMG TA	1	
4	Collections Officer	RMG TA	2	Four (4) posts [#s 55883-6] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008. Incorrectly shown under Stamp Duty & Transfer Tax - Kingston, (Administration) in the CSE (G)(A) Order 2009.
1	Administrative Secretary 1	OPS ADS	1	
1	Registrar	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
1	Secretary	OPS SS	2	
49				

**Valuations And Collections**

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Valuation And Col.	RMG TA	7	
1	Manager, Valuations	RMG TA	6	
1	Manager, Collections	RMG TA	4	
1	Valuation Surveyor	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
1	Valuer 2	RMG TA	3	
1	Secretary	OPS SS	2	
1	Records Officer 1	PIDG RIM	2	
2	Records Officer	PIDG RIM	2	
10				

**Stamp Duty And Transfer Tax - Montego Bay**

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Operations	RMG TA	6	
2	Valuation Surveyor	RMG TA	4	
3	Assessor 2	RMG TA	3	
1	Valuer 2	RMG TA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Taxpayer, Audit And Assessment Department**

**Stamp Duty And Transfer Tax - Kingston**

**Stamp Duty And Transfer Tax - Montego Bay**

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No of Offices	Office	Classification	Grade	Remarks
1	Valuer 1	RMG TA	2	
2	Perforator Operator 1	RMG TA	1	
1	Collections Officer	RMG TA	2	
2	Data Entry Operator	MIS IT	1	
1	Secretary	OPS SS	2	
14				

**Daily Assessments**

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No of Offices	Office	Classification	Grade	Remarks
3	Assessor 1	RMG TA	1	
5	Data Entry Clerk	MIS IT	1	
1	Secretary	OPS SS	2	
4	Records Officer	PIDG RIM	2	
13				
103	<b>Total - Stamp Duty And Transfer Tax - Kingston</b>			

**Stamp Duty And Transfer Tax - May Pen**

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No of Offices	Office	Classification	Grade	Remarks
1	Collections Officer	RMG TA	2	Post [# 55891] was incorrectly entered in CSE (G) (A) Order under Stamp Duty & Transfer Montego Bay.
1				
1	<b>Total - Stamp Duty And Transfer Tax - May Pen</b>			
928	<b>Total - Taxpayer, Audit And Assessment Department</b>			

**Jamaica Customs Department**

**Executive Office**

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No of Offices	Office	Classification	Grade	Remarks
1	Commissioner Of Customs	RMG TA	10	
1	Legal Officer	JLG LO	3	C.D.
1	Legal Officer	JLG LO	1	C.D.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Executive Office**

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No of Offices	Office	Classification	Grade	Remarks
1	Administrative Secretary 2	OPS ADS	2	
1	Executive Secretary	OPS SS	4	
5				
5	<b>Total - Executive Office</b>			

**Executive Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Corporate Planner	GMG SEG	2	
1	Revenue Analyst	RMG TA	6	
1	Director, Public Relations	MCG IE	4	
2	Customer Service Manager	GMG AM	3	
4	Information Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
11				
11	<b>Total - Executive Services</b>			

**Internal Audit**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
3	Senior Auditor	FMG AS	3	
10	Auditor	FMG AS	2	
1	Secretary	OPS SS	2	
15				
15	<b>Total - Internal Audit</b>			

**Corporate Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	RMG TA	9	
1	Executive Secretary 1	OPS SS	4	
2				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Corporate Services**

Internal Review

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
1	Reviewing Officer	GMG AM	4	
1	Documentalist/Research Officer	GMG AM	4	
4				
6	<b>Total - Corporate Services</b>			

**Human Resources - Corporate Services**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	
1	Director	GMG SEG	3	
1	Director, Organizational Development	GMG SEG	3	New post [# 62968] with effect from April 1, 2010.
1	Occupational Health & Safety Director	GMG SEG	3	
1	Director, Organizational Development	GMG SEG	3	
1	Occupational Health & Safety Officer	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	New post [# 62969] with effect from April 1, 2010.
8				

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Senior Human Resource Officer	GMG SEG	1	
2	Senior Human Resource Officer	GMG SEG	1	
2	Human Resource Officer	GMG AM	3	
1	Information/Records Officer	GMG AM	2	
2	Assistant Human Resource Officer	GMG AM	2	
2	Records Officer	PIDG RIM	2	
2	Secretary	OPS SS	2	
12				
20	<b>Total - Human Resources - Corporate Services</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Information Management - Human Resources - Corporate Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	MIS IT	7	
1	Operations Manager	MIS IT	6	
1	Senior Development Analyst	MIS IT	5	
2	Programmer/Analyst	MIS IT	4	
2	Hardware Network Engineer	MIS IT	4	
4	Systems Administrator	MIS IT	4	
3	Customer Service Operator	MIS IT	3	
1	Data Control Officer	MIS IT	2	
4	Data Entry Clerk	MIS IT	1	
2	Data Base Administrator	MIS IT	4	
1	Training Implementation Specialist	MIS IT	4	
1	Training Implementation Assistant	MIS IT	3	
1	Librarian	PIDG LB	3	

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**Records Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Manager	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

4

**Training And Development**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	3	
2	Training Officer	GMG SEG	1	
1	Secretary	OPS SS	2	

4

32      **Total - Information Management - Human Resources - Corporate Services**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Administration - Corporate Services**

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
1	Secretary	OPS SS	2	
2				

**Office Services**

No of Offices	Office	Classification	Grade	Remarks
1	Office Services Manager	GMG AM	3	
1	Supplies Clerk	PIDG RIM	2	
1	Purchasing Officer	GMG AM	2	
1	Stores Clerk	PIDG RIM	1	
2	Receptionist	PIDG RIM	2	
2	Storeman	LMO TS	2	
1	Telephone Operator	OPS TO	1	
1	Telephone Operator	OPS TO	2	
2	Mail Clerk	PIDG RIM	1	
1	Chief Attendant	LMO TS	3	
2	Attendant/Caretaker	LMO TS	2	
3	Attendant	LMO TS	1	
4	Caretaker	LMO TS	1	
22				

**Transport**

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG AM	3	
4	Driver 2	LMO DR	2	
3	Driver 1	LMO DR	1	
8				
32	<b>Total - Administration - Corporate Services</b>			

**Finance And Accounts**

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	4	
1	Director/Financial Controller	FMG PA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Finance And Accounts**

No of Offices	Office	Classification	Grade	Remarks
1	Manager Financial Systems Operation	FMG AT	3	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
5				

**Accounts Receivable**

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 2	FMG AT	2	
2				

**Salaries And Wages**

No of Offices	Office	Classification	Grade	Remarks
1	Payment Supervisor	FMG AT	3	
2	Accounting Technician 1	FMG AT	1	
1	Salaries Officer (Monthly)	FMG AT	2	
1	Salaries Officer (Fortnightly)	FMG AT	2	
1	Personal/Statutory Deductions Officer	FMG AC	1	
1	Salaries Reimbursement Officer	FMG AC	2	
7				

**Accounts Payable**

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Bills Officer	FMG AC	2	
1	Travelling/Subsistence Officer	FMG AC	2	
1	Checking Unit Supervisor	FMG AT	2	
2	Checking Officer	FMG AC	2	
2	Overtime Clerk	FMG AC	2	
1	Collections Officer	RMG TA	2	Post [# 57898] of Cashier (FMG/CS 1) reclassified and retitled with effect from October 1, 2008.
10				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Finance And Accounts**

Final Accounts

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No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	1	
1	Accounting Technician 2	FMG AT	2	
1	Bank Reconciliation Officer	FMG AT	1	
3				

Financial Planning And Budget

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	2	
1	Commitment Control Officer	FMG AT	2	
2				

Revenue Accounting

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Secretary	OPS SS	2	
1	Filing Clerk	PIDG RIM	2	
1	Bank Reconciliation Officer	RMG TA	2	
1	Revenue Collection Officer	RMG TA	5	
1	Sub-Ledger Officer	RMG TA	3	
1	Revenue Accountant	RMG TA	6	
1	Assistant Revenue Accountant	RMG TA	4	
1	Revenue Accounts Clerk	RMG TA	2	
1	Electronic Receipts Reconciliation Officer	RMG TA	2	
10				
39	<b>Total - Finance And Accounts</b>			

**Collector Of Customs - Kingston**

---

No of Offices	Office	Classification	Grade	Remarks
1	Collector of Customs	RMG TA	8	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Tax Administration Directorate**

**Jamaica Customs Department**

**Collector Of Customs - Kingston**

Returning Residents Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Customs Supervisor	RMG TA	5	
1	Customs Officer 2	RMG TA	3	
1	Data Entry Operator	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Clerical Officer	RMG TA	1	
6				

Entry Records

---

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	PIDG RIM	3	
2	Records Officer	PIDG RIM	2	
3				

Operations

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	RMG TA	9	
1	Assistant Commissioner, Technical Support	RMG TA	8	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
4				

Entry Processing

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
4	Customs Supervisor	RMG TA	5	
12	Customs Officer 1	RMG TA	2	
1	Secretary	OPS SS	2	
8	Customs Officer 2	RMG TA	3	
1	Lodgement Supervisor	RMG TA	2	
2	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Collector Of Customs - Kingston**

Entry Processing

---

No of Offices	Office	Classification	Grade	Remarks
5	Data Entry Officer	MIS IT	1	

35

Parcel Post

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No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
3	Customs Supervisor	RMG TA	5	
1	Secretary	OPS SS	2	
2	Records Officer	PIDG RIM	2	
2	Customs Officer 2 (Entry Examiners)	RMG TA	3	
14	Customs Officer 2 (Assessors)	RMG TA	3	

23

Collections And Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	

2

Deposits - Collections And Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
1	Senior Customs Officer	RMG TA	4	
1	Records Clerk	PIDG RIM	1	
1	Records Officer	PIDG RIM	2	

4

Collections - Collections And Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
6	Collections Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Collector Of Customs - Kingston**

Collections - Collections And Accounts

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No of Offices	Office	Classification	Grade	Remarks
5	Batching Clerk	RMG TA	1	
3	Records Officer	PIDG RIM	2	

15

Refunds And Drawbacks - Collections And Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
1	Senior Customs Officer	RMG TA	4	
1	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	

4

Motor Vehicle

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
3	Customs Supervisor	RMG TA	5	
6	Customs Officer 1	RMG TA	2	
3	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
1	Secretary	OPS SS	2	
2	Records Officer	PIDG RIM	2	
1	Attendant	LMO TS	1	

19

Private Bonded Warehouses

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
2	Customs Officer 2	RMG TA	3	
1	Customs Officer 1	RMG TA	2	
3	Records Officer	PIDG RIM	2	

8

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Collector Of Customs - Kingston**

124    £\_

**Custom House - Kingston**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Operations	RMG TA	7	
1				
1	<b>Total - Custom House - Kingston</b>			

**Marine Operations - Kingston**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Senior Secretary	OPS SS	3	
1	Trailer Driver	LMO DR	2	
3				

**Site Inspection**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
4	Customs Supervisor	RMG TA	5	
4	Senior Customs Officer	RMG TA	4	
18	Customs Officer	RMG TA	3	
3	Tally Officer	RMG TA	1	
2	Records Clerk	PIDG RIM	1	
1	Records Officer	PIDG RIM	2	
33				

**Queen's Warehouse**

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No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Customs Supervisor	RMG TA	5	
1	Secretary	OPS SS	2	
6	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
3	Records Officer	PIDG RIM	2	
2	Accounting Clerk	RMG TA	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Marine Operations - Kingston**

Queen's Warehouse

---

No of Offices	Office	Classification	Grade	Remarks
2	Delivery Officer	RMG TA	1	
8	Warehouseman	LMO TS	2	
1	Office Attendant	LMO TS	1	

27

Sufferance Wharves And Outposts

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	

2

Port Antonio - Operations

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No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
2	Customs Officer 2	RMG TA	3	
1	Records Officer	PIDG RIM	2	
1	Boatman	LMO TS	1	
1	Attendant	LMO TS	1	

6

Sufferance Wharves

---

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
2	Customs Officer 2	RMG TA	3	
1	Records Officer	PIDG RIM	2	

4

Mandeville And Port Kaiser

---

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
5	Customs Officer	RMG TA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Marine Operations - Kingston**

Mandeville And Port Kaiser

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No of Offices	Office	Classification	Grade	Remarks
1	Records Officer	PIDG RIM	2	
1	Attendant	LMO TS	1	
8				

Port Royal

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Customs Officer	RMG TA	4	
1	Customs Officer 2	RMG TA	3	
3	Boatman	LMO TS	1	
1	Attendant	LMO TS	1	
6				

Rocky Point And Port Esquivel

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Customs Officer	RMG TA	4	
6	Customs Officer 2	RMG TA	3	
1	Records Officer	PIDG RIM	2	
8				

Wharves

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No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
2				

Berth 1 - 5

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No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
3	Manifest Clerk	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Marine Operations - Kingston**

Berth 1 - 5

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No of Offices	Office	Classification	Grade	Remarks
2	Delivery Officer	RMG TA	1	

13

Berth 6

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No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
3	Manifest Clerk	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	

12

Berth 7

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No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
3	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
2	Manifest Officer	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	

9

Berth 8

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No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
4	Customs Officer 2	RMG TA	3	
1	Delivery Officer	RMG TA	1	

6

Berth 11

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No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Marine Operations - Kingston**

Berth 11

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No of Offices	Office	Classification	Grade	Remarks
6	Customs Officer 2	RMG TA	3	
4	Delivery Officer	RMG TA	1	
4	Tally Officer	RMG TA	1	
2	Collections Officer	RMG TA	2	
5	Manifest Clerk	PIDG RIM	2	
1	Data Entry Clerk	MIS IT	1	
1	Attendant	LMO TS	1	

25

**Kingston Wharves**

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No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
4	Delivery Officer	RMG TA	1	
4	Tally Officer	RMG TA	1	
1	Data Entry Clerk	MIS IT	1	

10

**Public And Motor Vehicle**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	

2

**Motor Vehicle Warehouse 211 - Public And Motor Vehicle**

---

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
3	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	

7

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Marine Operations - Kingston**

Universal Freight 214 - Public And Motor Vehicle

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No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	Two (2) posts [#s 57784 & 57787] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.
2	Delivery Officer	RMG TA	1	
2	Tally Officer	RMG TA	1	
3	Manifest Clerk	PIDG RIM	2	
16				

Newport Warehouse 116 - Public And Motor Vehicle

---

No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
4	Customs Officer 2	RMG TA	3	
2	Tally Officer	RMG TA	1	
3	Manifest Clerk	PIDG RIM	2	
2	Delivery Officer	RMG TA	1	
2	Collections Officer	RMG TA	2	Two (2) posts [#s 57770-1] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.
15				

Adolph Levy 228 - Public And Motor Vehicle

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No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	Two (2) posts [#s 57916-17] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.
2	Delivery Officer	RMG TA	1	
2	Tally Officer	RMG TA	1	
3	Manifest Clerk	PIDG RIM	2	
16				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Marine Operations - Kingston**

Freeport/Export Transhipment

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
4	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
9				

Freezone

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	6	
6	Customs Officer 2	RMG TA	3	
2	Delivery Officer	RMG TA	1	
2	Manifest Clerk	PIDG RIM	2	
11				

Container Station

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
2	Senior Customs Officer	RMG TA	4	
12	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
2	Tally Officer	RMG TA	1	
1	Collections Cashier	RMG TA	2	Post [# 57948] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.
22				

Freeport/Export Transhipment - Scrap Metal

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
3	Customs Supervisor	RMG TA	5	
1	Customs Officer 2	RMG TA	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Marine Operations - Kingston**

Freeport/Export Transhipment - Scrap Metal

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5

277 **Total - Marine Operations - Kingston**

**Airport Operations - Kingston**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
2	Senior Secretary	OPS SS	3	
1	Clerical Officer	RMG TA	1	
1	Collector of Customs	RMG TA	8	

5

**Baggage Hall**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
8	Supervisor	RMG TA	5	
5	Customs Duty Officer	RMG TA	4	
6	Senior Customs/Roving Officer	RMG TA	4	
17	Customs Officer 2	RMG TA	3	
25	Customs Officer 1	RMG TA	2	
8	Records Officer	PIDG RIM	2	
8	Collections Officer	RMG TA	2	
1	Driver	LMO DR	1	
3	Warehouseman	LMO TS	2	
1	Attendant	LMO TS	1	

84

**Air Cargo**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
4	Caretaker	LMO TS	2	Post [# 61428] re-instated with effect from January 1, 2009.

6

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Airport Operations - Kingston**

**Export/Transhipment**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Customs Supervisor	RMG TA	5	
1	Senior Customs Officer	RMG TA	4	
4	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
8				

**Air Jamaica**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
2	Customs Supervisor	RMG TA	5	
7	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
2	Delivery Officer	RMG TA	1	
2	Records Officer	PIDG RIM	2	
1	Attendant	LMO TS	1	
16				

**Ajas 1 & 2**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
2	Customs Supervisor	RMG TA	5	
8	Customs Officer 2	RMG TA	3	
5	Collections Officer	RMG TA	2	
4	Records Officer	PIDG RIM	2	
2	Delivery Officer	RMG TA	1	
1	Office Attendant	LMO TS	1	
22				

**Amerijet**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Customs Supervisor	RMG TA	5	
3	Customs Officer 2	RMG TA	3	
1	Records Officer	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Airport Operations - Kingston**

Amerijet

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6

Jamaica Dispatch

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No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
4	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	

8

Courier Service

---

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
1	Tally Officer	RMG TA	1	
1	Delivery Officer	RMG TA	1	

10

Manifest Branch

---

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
8	Tally Officer	RMG TA	1	
4	Manifest/Records Officer	PIDG RIM	2	

13

Queen's Warehouse (NMIA)

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
2	Customs Supervisor	RMG TA	5	
7	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
4	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Airport Operations - Kingston**

Queen's Warehouse (NMIA)

---

No of Offices	Office	Classification	Grade	Remarks
1	Driver	LMO DR	1	
4	Warehouseman	LMO TS	2	
1	Attendant	LMO TS	1	

23

201 **Total - Airport Operations - Kingston**

**Collector of Customs - St. Ann's Bay**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector of Customs	RMG TA	7	
2	Customs Supervisor	RMG TA	5	
12	Customs Officer 2	RMG TA	3	
2	Senior Customs Officer	RMG TA	4	
1	Cashier	RMG TA	1	
1	Accounting Clerk	RMG TA	1	
1	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
1	Cleaner/Attendant	LMO TS	2	

22

22 **Total - Collector of Customs - St. Ann's Bay**

**Collector of Customs - Montego Bay**

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No of Offices	Office	Classification	Grade	Remarks
1	Collector of Customs	RMG TA	8	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	

3

3 **Total - Collector of Customs - Montego Bay**

**Airport Operations - Montego Bay**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Airport Operations - Montego Bay**

1

Courier Service/Private Aircraft Centre

No of Offices	Office	Classification	Grade	Remarks
3	Customs Officer 2	RMG TA	3	
1	Cashier	RMG TA	1	

4

Cargo/Queen's Warehouse

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
6	Customs Officer 2	RMG TA	3	
2	Delivery Officer	RMG TA	1	
2	Cashier	RMG TA	1	
4	Records Officer	PIDG RIM	2	

17

Passenger Control - (Donald Sangster Intl.)

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
10	Customs Supervisor	RMG TA	5	
4	Senior Customs Officer	RMG TA	4	
7	Senior Customs/Roving Officer	RMG TA	4	
25	Customs Officer 2	RMG TA	3	
24	Customs Officer	RMG TA	2	
7	Collections Officer	RMG TA	2	Seven (7) posts [#s 57649-55] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.
5	Manifest Clerk	PIDG RIM	2	
1	Driver	LMO DR	2	
1	Driver	LMO DR	1	

85

107 **Total - Airport Operations - Montego Bay**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Port Operations - Montego Bay**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	

3

**Out-Posts/Freezone (Montego Bay)**

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No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
3	Collections Officer	RMG TA	2	Three (3) posts [#s 57698-700] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.
3	Manifest Clerk	PIDG RIM	2	

14

**Site Inspection - (Montego Bay)**

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No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Senior Customs Officer	RMG TA	4	
5	Customs Officer 2	RMG TA	3	
2	Tally Officer	RMG TA	1	
1	Data Entry Officer	MIS IT	1	

11

**Freeport/Container Station**

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No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
8	Customs Officer 2	RMG TA	3	
2	Tally Officer	RMG TA	1	
2	Delivery Officer	RMG TA	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Port Operations - Montego Bay**

Freeport/Container Station

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No of Offices	Office	Classification	Grade	Remarks
2	Collections Officer	RMG TA	2	Two (2) posts [#s 57817-8] of Cashier (RMG/TA 1) retitled and upgraded with effect from October 1, 2008.
4	Manifest Clerk	PIDG RIM	2	
21				
49	<b>Total - Port Operations - Montego Bay</b>			

**Customs House - Montego Bay**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Senior Secretary	OPS SS	3	
1	Attendant	LMO TS	1	
1	Caretaker	LMO TS	1	
4				

Parcel Post

---

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
2	Customs Officer 2	RMG TA	3	
1	Assessment Clerk	RMG TA	1	
4				

Entry Processing

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Customs Supervisor	RMG TA	5	
2	Senior Customs Officer	RMG TA	4	
5	Customs Officer 2	RMG TA	3	
1	Lodgement Supervisor	RMG TA	2	
2	Lodgement Clerk	RMG TA	1	
2	Records Officer	PIDG RIM	2	
14				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Customs House - Montego Bay**

Collection Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Accounts Supervisor	RMG TA	5	
1	Deposit/Entry Examiner	RMG TA	3	
1	Refunds/Drawback Officer	RMG TA	4	
2	Accounts Clerk	RMG TA	1	
1	Batching Clerk	RMG TA	1	
2	Collections Officer	RMG TA	2	
2	Records Officer	PIDG RIM	2	

11

33 **Total - Customs House - Montego Bay**

**Compliance And Enforcement**

Compliance

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Assistant Commissioner	RMG TA	8	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	

4

Incentives

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
1	Records Officer	PIDG RIM	2	
2	Customs Supervisor	RMG TA	5	
4	Senior Customs Officer	RMG TA	4	
5	Customs Officer 2	RMG TA	3	

14

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Compliance And Enforcement**

Post Auditing

---

No of Offices	Office	Classification	Grade	Remarks
2	Manager	RMG TA	6	
2	Secretary	OPS SS	2	
4	Audit Supervisor	RMG TA	5	
12	Auditor	RMG TA	4	
2	Records Officer	PIDG RIM	2	

22

Risk Analysis

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
2	Risk Analyst	RMG TA	5	

3

Research

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
2	Senior Customs Officer	RMG TA	4	

3

Contraband Enforcement

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Senior Secretary	OPS SS	3	
1	Driver	LMO DR	2	
1	Attendant	LMO TS	1	
2	Manager	RMG TA	6	
4	Enforcement Supervisor	RMG TA	5	
5	Senior Enforcement Officer	RMG TA	4	
6	Enforcement Officer 2	RMG TA	3	
2	Secretary	OPS SS	2	
9	Enforcement Officer	RMG TA	4	

32

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Compliance And Enforcement**

National Search Centre

---

No of Offices	Office	Classification	Grade	Remarks
2	Search Supervisor	RMG TA	5	
3	Senior Search Officer	RMG TA	4	
5	Search Officer 2	RMG TA	3	
10				

Intelligence

---

No of Offices	Office	Classification	Grade	Remarks
1	Enforcement Supervisor	RMG TA	5	
4	Senior Enforcement Officer	RMG TA	4	
1	Data Entry Clerk	MIS IT	1	
6				

X-Ray Unit

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, X-ray Unit	RMG TA	7	
2	Manager	RMG TA	6	
4	Supervisor	RMG TA	5	
21	Image Interpreter	RMG TA	4	
28				
122	<b>Total - Compliance And Enforcement</b>			

**Valuation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	
1	Senior Secretary	OPS SS	3	
2				

Verification

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**Valuation**

Verification

---

No of Offices	Office	Classification	Grade	Remarks
6	Senior Valuation Officer	RMG TA	4	
14	Valuation Officer	RMG TA	3	

22

Research

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	6	
2	Research Officer	SOG ST	5	
1	Data Base Manager	MIS IT	4	
2	Data Entry Clerk	MIS IT	1	
1	Secretary	OPS SS	2	
1	Librarian	PIDG LB	2	

8

Post Clearance Audit

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
3	Senior Auditor	RMG TA	5	
12	Auditor	RMG TA	4	
1	Secretary	OPS SS	2	

17

49 **Total - Valuation**

**International And Industry Liaison**

---

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	
1	Senior Secretary	OPS SS	3	
1	Manager	RMG TA	6	
1	Manager Classification And Industry Liaison	RMG TA	6	
1	Caricom Officer	RMG TA	5	
1	Tariff Officer	RMG TA	5	

6

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Jamaica Customs Department**

**International And Industry Liaison**

6      **Total - International And Industry Liaison**

1154      **Total - Jamaica Customs Department**

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4683      **Total - Tax Administration Directorate**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Youth, Sports & Culture**

**Executive Office**

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No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Executive Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
7				
7	<b>Total - Executive Office</b>			

**Corporate Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
3				

**Human Resource Management & Development**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Director, Organizational Development	GMG SEG	2	
1	Director, Human Resource Development	GMG SEG	2	
1	Human Resource Officer	GMG AM	4	
1	Secretary 2	OPS SS	2	
5				
5	<b>Total - Human Resource Management &amp; Development</b>			

**Procurement**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG SEG	1	
1	Procurement Officer	GMG AM	3	
2				
2	<b>Total - Procurement</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Youth, Sports & Culture**

**Corporate Services**

**Administration and Facilities Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Assets Manager	GMG SEG	2	
1	Office Manager	GMG AM	3	
1	Transport Officer	GMG AM	3	
1	Storekeeper/Inventory Officer	PIDG RIM	2	
1	Receptionist/Telephone Operator	OPS TO	1	
3	Office Attendant	LMO TS	1	
1	Office Attendant 1	LMO TS	1	
1	Attendant/Messenger	LMO TS	1	
2	Driver	LMO DR	1	
12				
12	<b>Total - Administration and Facilities Management</b>			

**Documentation/Information Access Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Systems Administrator	MIS IT	3	
1	User Support Officer	MIS IT	2	
1	Records Officer	PIDG RIM	3	
1	Registry Clerk	PIDG RIM	2	
5				
5	<b>Total - Documentation/Information Access Services</b>			

**Accounts Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Financial Analyst	FMG PA	2	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	
3				
3	<b>Total - Accounts Unit</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Youth, Sports & Culture**

**Corporate Services**

**Customer Relations**

---

No of Offices	Office	Classification	Grade	Remarks
1	Customer Relations Manager	GMG SEG	1	
1				
1	<b>Total - Customer Relations</b>			
31	<b>Total - Corporate Services</b>			

**Communications And Public Relations**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director of Communications	MCG IE	6	
1	Senior Communications Officer	MCG IE	4	
1	Media Relations Officer	MCG IE	4	
1	Public Relations Officer	MCG IE	3	
5	Media Monitoring Officer	MCG IE	3	
1	Webmaster	MIS IT	4	
10				
10	<b>Total - Communications And Public Relations</b>			

**Internal Audit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
1	Audit Manager	FMG AS	3	
1	Senior Auditor	FMG AS	2	
1	Auditor	FMG AS	1	
1	Audit Clerk	FMG AUC	1	
5				
5	<b>Total - Internal Audit</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Youth, Sports & Culture**

**Entertainment and Culture**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Executive Secretary 1	OPS SS	4	
2				

**Cultural Policy & Monitoring Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Culture	GMG SEG	4	
1	Co-ordinator, Commemorative Events	GMG SEG	3	
1	Director	GMG SEG	1	
1	Administrator 3	GMG AM	3	
1	Senior Secretary	OPS SS	3	
5				
5	<b>Total - Cultural Policy &amp; Monitoring Unit</b>			

**Entertainment Policy & Monitoring Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Director 2	GMG SEG	2	
1	Administrative Assistant	GMG AM	2	
3				
3	<b>Total - Entertainment Policy &amp; Monitoring Unit</b>			
10	<b>Total - Entertainment and Culture</b>			

**Youth Policy & Programme Development**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Director, Youth Programmes	GMG SEG	2	
1	Administrator 3	GMG PMA	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
5				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Youth, Sports & Culture**

**Youth Policy & Programme Development**

5 **Total - Youth Policy & Programme Development**

**Information Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Policy Officer	GMG SEG	2	
1	Director 1	GMG SEG	1	
1	Legal Officer	JLG LO	3	
2	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
9				

**Research & Media Relations Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	6	
1	Research Officer	SOG ST	5	
2				
2	<b>Total - Research &amp; Media Relations Unit</b>			
11	<b>Total - Information Division</b>			

**Jamaica Archives And Records**

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No of Offices	Office	Classification	Grade	Remarks
1	Government Archivist	PIDG AR	7	
1	Senior Archivist	PIDG AR	6	
1	Supervisor	PIDG AR	5	
1	Assistant Archivist 2	PIDG AR	4	
5	Assistant Archivist 1	PIDG AR	3	
1	Archives Restorer 3	PIDG AR	4	
2	Archives Restorer 2	PIDG AR	3	
1	Manager, Automated Systems	MIS IT	4	
3	Archives Restorer 1	PIDG AR	2	
1	Senior Photographer	MCG AVT	3	
1	Photographer	MCG AVT	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Youth, Sports & Culture**

**Jamaica Archives And Records**

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 1	OPS SS	4	
1	Secretary 2	OPS SS	2	
2	Cleaner/Office Attendant	LMO TS	2	
22				

**Government Records Centre**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Archivist	PIDG AR	6	
1	Senior Records Management Analyst	PIDG AR	5	
4	Records Management Analyst	PIDG AR	4	
1	Facilities Manager	GMG AM	3	
1	Secretary 1	OPS SS	1	
1	Secretary 2	OPS SS	2	
3	Watchman	LMO TS	1	
3	Records Centre Clerk	PIDG AR	3	
1	Attendant	LMO TS	1	
2	Office Attendant	LMO TS	1	

18

18 **Total - Government Records Centre**

**Audio Visual Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Archivist Audio Visual	PIDG AR	6	
1	Audio Visual Records Analyst	PIDG AR	5	
1	Senior Conservation Officer	PIDG AR	4	
2	Conservation Assistant	PIDG AR	3	
1	Assistant Systems Administrator	MIS IT	3	
1	Senior Audio Visual Technical Officer	MCG AVT	4	
2	Audio Visual Technical Officer	MCG AVT	3	
3	Assistant Archivist	PIDG AR	3	
1	Senior Secretary	OPS SS	3	
2	Office Attendant	LMO TS	2	
1	Security/Janitor	LMO TS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Youth, Sports & Culture**

**Jamaica Archives And Records**

**Audio Visual Unit**

16

56      **Total - Jamaica Archives And Records**

**Access To Information**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	5	
1	Communication/Public Education Manager	MCG IE	5	
1	Public Education Officer	MCG IE	3	
1	Administrator	GMG AM	4	
1	Executive Secretary	OPS SS	4	
1	Senior Secretary	OPS SS	3	Post [# 59141] was formerly listed under Social & Community Development.
6				
6	<b>Total - Access To Information</b>			

**Social And Community Development**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Social & Community Development	GMG SEG	3	
1	Manager, Anti-doping in Sports	GMG SEG	2	
1	Administrative Secretary	OPS ADS	1	
3				
3	<b>Total - Social And Community Development</b>			

**Community Development & Sports**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Community Dev. Youth & Sports	GMG SEG	5	
1	Executive Secretary 1	OPS SS	4	
2				
2	<b>Total - Community Development &amp; Sports</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Youth, Sports & Culture**

**Bureau of Gender Affairs**

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No of Offices	Office	Classification	Grade	Remarks
1	Executive Director	GMG SEG	5	
1	Accountant	FMG PA	1	
1	Systems Administrator	MIS IT	3	
1	Librarian	PIDG LB	3	
1	Executive Secretary 1	OPS SS	4	
5				

**Public Education & Information Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	MCG IE	4	
1	Senior Policy Analyst	GMG SEG	2	
1	Director	GMG SEG	3	
1	Policy Analyst	GMG SEG	2	
1	Secretary 2	OPS SS	2	
5				
5	<b>Total - Public Education &amp; Information Unit</b>			

**Research Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Research Co-ordinator	SOG ST	7	
3	Research Officer	SOG ST	6	
4				
4	<b>Total - Research Unit</b>			

**Community Liaison Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
1	Rural Sociologist	SOG ST	6	
2	Social Worker	SWG PS	3	
1	Project Officer	GMG AM	4	
5				
5	<b>Total - Community Liaison Branch</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Youth, Sports & Culture**

**Bureau of Gender Affairs**

**Administration And Accounts Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Manager	GMG AM	4	
1	Customer Service Officer	GMG AM	2	
1	Accounting Clerk 2	FMG AC	2	
1	Registrar	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
1	Driver 1	LMO DR	1	
1	Messenger	LMO TS	1	
1	Attendant	LMO TS	1	
8				
8	<b>Total - Administration And Accounts Branch</b>			

**Women's Centre**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Social Worker	SWG PS	3	
4	Social Worker 2	SWG PS	2	
1	Clerical Officer 4	OPS CR	3	
6				
6	<b>Total - Women's Centre</b>			
33	<b>Total - Bureau of Gender Affairs</b>			
179	<b>Total - Ministry of Youth, Sports &amp; Culture</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Foreign Affairs And Foreign Trade**

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Administrative Assistant	GMG SEG	1	
1	Administrator 3	GMG PMA	3	
1	Executive Secretary 3	OPS SS	6	
3	Executive Secretary 2	OPS SS	5	
5	Executive Secretary 1	OPS SS	4	Post [# 4898] transferred from the Foreign Trade Divison with effect from November 2, 2009.

12

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Foreign Service Officer	FSG FSO	2	
1	Legal Officer	JLG LO	2	C.D.
1	Secretary 2	OPS SS	2	

4

Public Relations & Media Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Public Relations/Media Officer	MCG IE	4	
1	Foreign Service Officer	FSG FSO	1	
1	Secretary 2	OPS SS	2	

3

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Auditor	FMG AS	3	
2	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	
1	Secretary 2	OPS SS	2	

8

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Foreign Affairs And Foreign Trade**

**Foreign Service Operations Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Under Secretary	FSG FSO	8	
1				

**Corporate Planning**

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No of Offices	Office	Classification	Grade	Remarks
1	Corporate Planner	GMG SEG	2	
1				
1	<b>Total - Corporate Planning</b>			

**Administration and Office Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Head, Administration Unit	GMG SEG	1	
1	Office Manager	GMG AM	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Secretary 1	OPS SS	1	
2	Telephone Operator	OPS TO	2	
7	Attendant	LMO TS	1	
1	Attendant			
2	Receptionist	PIDG RIM	1	
1	Watchman	LMO TS	1	
19				
19	<b>Total - Administration and Office Management</b>			

**Communications**

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No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
3	Driver 1	LMO DR	1	
8				
8	<b>Total - Communications</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Foreign Affairs And Foreign Trade**

**Foreign Service Operations Division**

**Information Systems and Records (Formerly Registry)**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Librarian/Records Officer	PIDG LB	4	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
7	Records Clerk	PIDG RIM	1	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 1	OPS SS	1	

15

15 **Total - Information Systems and Records (Formerly Registry)**

**Information and Communication Technology Unit (ICT)**

No of Offices	Office	Classification	Grade	Remarks
1	Director, ICT	MIS IT	6	
1	Systems Administrator	MIS IT	5	New post [# 61530] with effect from July 1, 2008 and not January 1, 2009 as listed in the 2009 CSE Amendment Order.
1	Webmaster/Multimedia Specialist	MIS IT	4	New post [# 61531] with effect from July 1, 2008 and not January 1, 2009 as listed in the 2009 CSE Amendment Order.
1	Help Desk/Counter Technician	MIS IT	3	New post [# 61532] with effect from July 1, 2008 and not January 1, 2009 as listed in the 2009 CSE Amendment Order.

4

4 **Total - Information and Communication Technology Unit (ICT)**

**Human Resource Management and Development**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG	4	
1	Director, Human Resource Management	GMG SEG	3	
1	Director, Organisation & Development	GMG SEG	3	
1	Director, Human Resource Development	GMG SEG	3	
1	Senior Human Resource Officer	GMG SEG	1	
1	Human Resource Officer	GMG AM	4	
1	Assistant Human Resource Officer	GMG AM	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Foreign Affairs And Foreign Trade**

**Foreign Service Operations Division**

**Human Resource Management and Development**

No of Offices	Office	Classification	Grade	Remarks
1	HRMIS Records Management Officer	GMG AM	2	
2	Records Officer 1	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
13				
13	<b>Total - Human Resource Management and Development</b>			

**Protocol Department (Formerly Protocol & Consular Dept.)**

No of Offices	Office	Classification	Grade	Remarks
1	Director	FSG FSO	6	Post [# 4845] transferred from the former Protocol and Consular Department with effect from November 2, 2009.
1	Assistant Director	FSG FSO	4	Post [# 4846] transferred from the former Protocol and Consular Department with effect from November 2, 2009.
2	Protocol Officer	GMG SEG	1	Posts [#s 4847-8] of Foreign Service Officer (FSO 3) reclassified and retitled with effect from June 1, 2009. Transferred from the former Protocol and Consular Department with effect from November 2, 2009.
1	Protocol Officer 3	GMG SEG	1	Post [# 50032] of Protocol Officer (FSO 3), retitled and reclassified with effect from June 1, 2009. Transferred from the former Protocol and Consular Department with effect from November 2, 2009.
1	Protocol Officer 2	GMG AM	4	Post [# 4849] of Foreign Service Officer (FSO 2) retitled and reclassified with effect from June 1, 2009. Transferred from the former Protocol and Consular Department with effect from November 2, 2010.
1	Protocol Officer 2	GMG AM	4	Post [# 4851] of Foreign Service Officer 1 (FSO 1) retitled and reclassified with effect from June 1, 2009. Transferred from the former Protocol and Consular Department with effect from November 2, 2010.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Foreign Affairs And Foreign Trade**

**Foreign Service Operations Division**

**Protocol Department (Formerly Protocol & Consular Dept.)**

No of Offices	Office	Classification	Grade	Remarks
1	Protocol Officer 1	GMG AM	3	Posts [#s 4852-3] of Foreign Service Officer 1 (FSO 1) reclassified and retitled with effect from June 1, 2009. Transferred from the former Protocol and Consular Department with effect from November 2, 2009.
1	Senior Secretary	OPS SS	3	Post [# 4855] transferred from the former Protocol and Consular Department with effect from November 2, 2009.
1	Secretary 2	OPS SS	2	Post [# 4856] transferred from the former Protocol and Consular Department with effect from November 2, 2009.
10				
10	<b>Total - Protocol Department (Formerly Protocol &amp; Consular Dept.)</b>			

**Diaspora and Consular Affairs Department**

No of Offices	Office	Classification	Grade	Remarks
1	Director	FSG FSO	6	Post [# 54915] transferred from Jamaicans Overseas Department with effect from November 2, 2009.
1	Assistant Director	FSG FSO	4	Post [# 4873] transferred from Jamaicans Overseas Department with effect from November 2, 2009.
1	Assistant Director	FSG FSO	4	Post [# 53474] of Marine & Aviation Officer retitled and transferred from the Marine and Aviation Affairs Department with effect from November 2, 2009.
2	Foreign Service Officer	FSG FSO	2	Post [# 4822] transferred from the Jamaicans Overseas Department and post [# 4871] transferred from the Marine Aviation Affairs Department with effect from November 2, 2009.
1	Foreign Service Officer 1	FSG FSO	1	Post [# 4850] transferred from Protocol and Consular Department with effect from November 2, 2009.
1	Foreign Service Officer 1	FSG FSO	1	Post [# 4854] transferred from the Jamaicans Overseas Department with effect from November 2, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**Foreign Service Operations Division**

**Diaspora and Consular Affairs Department**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	Post [# 4841] transferred from the Jamaicans Overseas Department with effect from November 2, 2009
1	Secretary 2	OPS SS	2	Post [# 4874] transferred from the Jamaicans Overseas Department with effect from November 11, 2009.
9				
9	<b>Total - Diaspora and Consular Affairs Department</b>			
80	<b>Total - Foreign Service Operations Division</b>			

**Foreign Trade Division (formerly Trade and Maritime Affairs Division)**

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No of Offices	Office	Classification	Grade	Remarks
1	Under Secretary	FSG FSO	8	Post [#4795] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
1	Supernumerary Under Secretary	FSG FSO	8	New post [# 62692] with effect from November 1, 2008 to October 31, 2011.
2				

**CSME Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Investment Affairs Officer	FSG FSO	5	Post [# 54913] transferred from Investment Unit with effect from November 2, 2009.
1	Senior Secretary	OPS SS	3	Post [# 4844] transferred from the Marine and Aviation Affairs Department with effect from November 2, 2009.
2				
2	<b>Total - CSME Unit</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Foreign Affairs And Foreign Trade**

**Foreign Trade Division (formerly Trade and Maritime Affairs Division)**

**Foreign Trade Department**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	FSG FSO	7	Post [# 4863] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
1	Director	FSG FSO	6	Post [# 53473] of Director. Marine and Aviation Affairs retitled and transferred from the former Maritime & Aviation Affairs Department with effect from November 2, 2009.
1	Deputy Director	FSG FSO	5	Post [# 4864] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
2	Assistant Director	FSG FSO	4	Posts [#s 50440-1] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
3	Foreign Service Officer 3	FSG FSO	3	Posts [#s 4865-6 & 50442] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
1	Foreign Service Officer 1	FSG FSO	1	Post [# 4813] transferred from the former Marine & Aviation Affairs Department with effect from November 2, 2009.
1	Foreign Service Officer 2	FSG FSO	2	Post [# 4867] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
1	Senior Secretary	OPS SS	3	Post [# 4868] transferred from the former Trade & Maritime Affairs Division with effect from November 2, 2009.
1	Secretary 2	OPS SS	2	Post [# 4827] transferred from the former Trade and Maritime Affairs Division with effect from November 2, 2009.
12				
12	<b>Total - Foreign Trade Department</b>			
16	<b>Total - Foreign Trade Division (formerly Trade and Maritime Affairs Division)</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Foreign Affairs And Foreign Trade**

**Multilateral Affairs Division**

**International Organization Department**

No of Offices	Office	Classification	Grade	Remarks
1	Under Secretary	FSG FSO	8	Post [# 4817] formerly shown under Bilateral And Regional Affairs Division.
1	Director	FSG FSO	6	
1	Assistant Director	FSG FSO	4	
1	Foreign Service Officer	FSG FSO	3	
2	Foreign Service Officer	FSG FSO	2	
1	Foreign Service Officer	FSG FSO	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

10

10 **Total - International Organization Department**

**Economic Affairs Department (formerly International Economic Affairs Dept.)**

No of Offices	Office	Classification	Grade	Remarks
1	Director	FSG FSO	6	Post [# 4818] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
1	Assistant Director	FSG FSO	4	Post [# 4819] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
1	Foreign Service Officer	FSG FSO	3	Post [# 4820] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
1	Foreign Service Officer	FSG FSO	2	Post [# 4821] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
1	Foreign Service Officer 3	FSG FSO	3	Post [# 4936] of Counsellor retitled and transferred from Embassy in Washington (USA) with effect from November 2, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Foreign Affairs And Foreign Trade**

**Multilateral Affairs Division**

**Economic Affairs Department (formerly International Economic Affairs Dept.)**

---

No of Offices	Office	Classification	Grade	Remarks
2	Foreign Service Officer	FSG FSO	1	Posts [#s 4823 & 4836] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
1	Senior Secretary	OPS SS	3	Post [#4826] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
1	Secretary 1	OPS SS	1	Post [#4828] transferred from the former International Economic Affairs Department with effect from November 2, 2009.
9				
9	<b>Total - Economic Affairs Department (formerly International Economic Affairs Dept.)</b>			
19	<b>Total - Multilateral Affairs Division</b>			

**Bilateral And Regional Affairs Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Under Secretary	FSG FSO	8	
1	Executive Secretary	OPS SS	4	
2				

**Caribbean and Americas Department**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	FSG FSO	6	
1	Assistant Director	FSG FSO	4	
1	Foreign Service Officer 3	FSG FSO	3	Post [# 5090] of Counsellor retitled with effect from November 2, 2009.
2	Foreign Service Officer 3	FSG FSO	3	
1	Foreign Service Officer 2	FSG FSO	2	
3	Foreign Service Officer 1	FSG FSO	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**Bilateral And Regional Affairs Division**

**Caribbean and Americas Department**

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No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	
12				
12	<b>Total - Caribbean and Americas Department</b>			

**Bilateral Relations Department**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Bilateral Relations	FSG FSO	6	
1	Assistant Director	FSG FSO	4	
2	Foreign Service Officer 3	FSG FSO	3	
2	Foreign Service Officer 2	FSG FSO	2	
2	Foreign Service Officer	FSG FSO	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
10				
10	<b>Total - Bilateral Relations Department</b>			
24	<b>Total - Bilateral And Regional Affairs Division</b>			

**Finance And Accounts (Headquarters)**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer 1	FMG PA	4	
1	Director, Finance And Accounts	FMG PA	2	
1	Accounting Technician/Office Manager	FMG AT	2	
1	Financial Management Information Systems Manager	FMG AT	2	
1	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
9				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**Finance And Accounts (Headquarters)**

**Budget and Cash Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
3				
3	<b>Total - Budget and Cash Management</b>			

**Payments**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Accounting Technician 2	FMG AT	2	
4	Accounting Technician 1	FMG AT	1	
2	Accounting Clerk 1	FMG AC	1	
9				
9	<b>Total - Payments</b>			

**Salaries**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
2	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
5				
5	<b>Total - Salaries</b>			

**Main Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
6				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**Finance And Accounts (Headquarters)**

**Main Accounts**

6      **Total - Main Accounts**

32      **Total - Finance And Accounts (Headquarters)**

**High Commission In The United Kingdom**

**Home Based Staff**

---

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	8	E
1	Minister/Deputy High Commissioner	FSG FSO	5	E
1	Diaspora Development Officer	FSG FSO	4	E
2	Counsellor	FSG FSO	3	E
3	First Secretary	FSG FSO	2	E
1	Second Secretary	FSG FSO	1	E
1	Accounting Technician 3	FMG AT	3	E
1	Accounting Technician 2	FMG AT	2	E
1	Records Officer 1 (Registry)	PIDG RIM	2	E
1	Executive Secretary 1	OPS SS	4	E
1	Senior Secretary	OPS SS	3	E
1	Secretary 2	OPS SS	2	E

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**Locally Engaged Staff**

---

No of Offices	Office	Classification	Grade	Remarks
1	Community Relations Officer			
1	Stenographer			
1	Senior Clerk			
2	Clerk Grade 2			
1	Telephonist			
1	Chauffeur			
1	Records Officer 1	PIDG RIM	2	
1	Senior Clerk (Office Management)			
1	Senior Clerk (Registry)			
1	Customer Service Officer 2			
1	Data Entry/Image Capture Officer	MIS IT	2	
1	Cashier			

13

28      **Total - High Commission In The United Kingdom**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**High Commission In Ottawa, Canada**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	7	E
1	Counsellor	FSG FSO	3	E
1	Second Secretary	FSG FSO	1	E
1	Accounting Technician 2	FMG AT	2	E
1	Senior Secretary	OPS SS	3	E
1	Secretary 2	OPS SS	2	E
6				

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
2	Clerk Grade 1			
1	Stenographer			
1	Chauffeur			
4				

10 **Total - High Commission In Ottawa, Canada**

**Consulate General In Toronto, Canada**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Consul General	FSG FSO	5	E
1	Vice Consul	FSG FSO	2	E
1	Secretary 2	OPS SS	2	E
1	Accounting Technician 2	FMG AT	2	E
4				

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Typist 1			
2	Clerk Grade 1			
1	Chauffeur/Messenger			
1	Clerk (Cashier) Grade1			
1	Customer Service Officer 2			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**Consulate General In Toronto, Canada**

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Cashier			
7				
11	<b>Total - Consulate General In Toronto, Canada</b>			

**Embassy In Washington, United States Of America**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	8	E
1	Minister	FSG FSO	5	E
1	Minister/Counsellor	FSG FSO	4	E
1	Counsellor	FSG FSO	3	E
1	Records Officer 1	PIDG RIM	2	E
1	Accounting Technician 2	FMG AT	2	E
1	Executive Secretary 1	OPS SS	4	E
1	Senior Secretary	OPS SS	3	E
2	Secretary 2	OPS SS	2	E
10				

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Grade 1			
1	Stenographer Grade 1			
1	Telephone/Receptionist			
1	Ambassador's Chauffeur			
1	Chauffeur/Messenger			
1	Female Messenger			
6				
16	<b>Total - Embassy In Washington, United States Of America</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**Permanent Mission Of Jamaica To The Organisation Of American States, Washington, USA**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Minister/Deputy Permanent Representative	FSG FSO	5	E
1	First Secretary	FSG FSO	2	E
1	Secretary 2	OPS SS	2	E
3				

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Clerk			
1	Clerk Grade 1			
2				
5	<b>Total - Permanent Mission Of Jamaica To The Organisation Of American States, Washington, USA</b>			

**Embassy In Mexico City, Mexico**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	6	E
1	Counsellor	FSG FSO	3	E
1	Accounting Technician 2	FMG AT	2	E
1	Senior Secretary	OPS SS	3	E
1	Secretary 2	OPS SS	2	E
5				

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary			
1	Ambassador's Chauffeur			
2				
7	<b>Total - Embassy In Mexico City, Mexico</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**Consulate General In New York, USA**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Consul General	FSG FSO	6	E
1	Consul	FSG FSO	3	E
1	Vice Consul	FSG FSO	2	E
2	Vice Consul	FSG FSO	1	E
1	Accounting Technician 3	FMG AT	3	E
1	Accounting Technician 2	FMG AT	2	E
1	Records Officer 1	PIDG RIM	2	E
1	Secretary 2	OPS SS	2	E
1	Senior Secretary	OPS SS	3	E

10

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
4	Clerk Grade 1			
2	Stenographer Grade 1			
1	Stenographer			
1	Telephonist/Receptionist			
1	Consul General's Chauffeur			
1	Chauffeur/Messenger			
1	Cleaner/Attendant			
1	Customer Service Officer 2			
1	Customer Service Officer 2			
1	Data Entry/Image Capture Officer	MIS IT	2	

14

24 **Total - Consulate General In New York, USA**

**Permanent Mission To United Nations, New York, USA**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Representative	FSG FSO	8	E
1	Minister/Deputy Permanent Representative	FSG FSO	5	E
2	Counsellor	FSG FSO	3	E
2	First Secretary	FSG FSO	2	E

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Foreign Affairs And Foreign Trade**

**Permanent Mission To United Nations, New York, USA**

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
3	Second Secretary	FSG FSO	1	E
1	Librarian 2			E
1	Accounting Technician 1	FMG AT	1	E
1	Records Officer 2	PIDG RIM	3	E
1	Executive Secretary 1	OPS SS	4	E
2	Senior Secretary	OPS SS	3	E
1	Secretary 2	OPS SS	2	E

16

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Grade 1			
1	Stenographer Grade 1			
1	Stenographer			
1	Registry Clerk - Grade 1			
1	Ambassador's Chauffeur			
1	Librarian/Archivist			
1	Administrative and Research Assistant			
1	Accounting Clerk			

8

24 **Total - Permanent Mission To United Nations, New York, USA**

**Permanent Representative Of Jamaica To The United Nations, Geneva, Switzerland**

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Representative	FSG FSO	8	E
1	Ministry/Deputy Permanent Representative	FSG FSO	5	E
1	Minister/Counsellor	FSG FSO	4	E
2	First Secretary	FSG FSO	2	E
1	Accounting Technician 2	FMG AT	2	E
1	Senior Secretary	OPS SS	3	E
1	Secretary 2	OPS SS	2	E

8

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Foreign Affairs And Foreign Trade**

**Permanent Representative Of Jamaica To The United Nations, Geneva, Switzerland**

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary/Receptionist			
1	Chauffeur			
1	Chauffeur/Messenger			
1	Cleaner/Attendant			
4				
12	<b>Total - Permanent Representative Of Jamaica To The United Nations, Geneva, Switzerland</b>			

**High Commission In Port Of Spain, Trinidad And Tobago**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	6	E
1	Counsellor	FSG FSO	3	E
1	Accounting Technician 2	FMG AT	2	E
1	Senior Secretary	OPS SS	3	E
1	Secretary 2	OPS SS	2	E
5				

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Stenographer			
1	Clerk Grade 1			
1	Chauffeur			
1	Office Maid			
4				
9	<b>Total - High Commission In Port Of Spain, Trinidad And Tobago</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**Embassy In Berlin, Germany**

Home Based Staff

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No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	7	E
1	Counsellor	FSG FSO	3	E
1	Accounting Technician 2	FMG AT	2	E
1	Records Officer 2	PIDG RIM	3	E
1	Senior Secretary	OPS SS	3	E
5				

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Typist 1			
1	Clerk Grade 1			
1	Messenger/Driver			
1	Translator			
4				

9 **Total - Embassy In Berlin, Germany**

**Permanent Mission To The European Economic Community And Embassy In Brussels, Belgium**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	8	E
1	Special Projects Liaison Officer	FSG FSO	5	E
1	Minister/Counsellor	FSG FSO	4	E
1	First Secretary	FSG FSO	2	E
1	Second Secretary	FSG FSO	1	E
1	Accounting Technician 2	FMG AT	2	E
1	Administrative Assistant	GMG AM	3	E
1	Records Officer 2	PIDG RIM	3	E
1	Senior Secretary	OPS SS	3	E
9				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**Permanent Mission To The European Economic Community And Embassy In Brussels, Belgium**

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Translator/Typist			
1	Receptionist/Typist			
1	Clerk Typist 1			
1	Ambassador's Chauffeur			
1	Messenger/Driver			
5				
14	<b>Total - Permanent Mission To The European Economic Community And Embassy In Brussels, Belgium</b>			

**Consulate General, Miami, USA**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Consul General	FSG FSO	5	E
1	Consul	FSG FSO	3	E
1	Records Officer 2	PIDG RIM	3	E
1	Accounting Technician 2	FMG AT	2	E
1	Senior Secretary	OPS SS	3	E
5				

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Telephonist/Receptionist			
3	Clerk Grade 1			
1	Messenger/Driver			
1	Customer Service Officer 2			
1	Data Entry/Image Capture Officer	MIS IT	2	
7				
12	<b>Total - Consulate General, Miami, USA</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**Embassy In Caracas, Venezuela**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	6	E
1	Counsellor	FSG FSO	3	E
1	Second Secretary	FSG FSO	1	E
1	Accounting Technician 2	FMG AT	2	E
1	Records Officer 1	PIDG RIM	2	E
1	Senior Secretary	OPS SS	3	E
6				

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary			
1	Chauffeur			
2				
8	<b>Total - Embassy In Caracas, Venezuela</b>			

**Embassy In Havana, Cuba**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	6	E
1	Counsellor	FSG FSO	3	E
1	Counsellor/Student Affairs Co-ordinator	FSG FSO	3	E. New post [# 62901] with effect from April 1, 2010.
1	Office Manager	FMG AT	2	E
1	Senior Secretary	OPS SS	3	E
5				

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary			
1	Chauffeur/Messenger			
1	Office Maid			
3				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**Embassy In Havana, Cuba**

8      **Total - Embassy In Havana, Cuba**

**High Commission In Abuja, Nigeria**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	6	E
1	Counsellor	FSG FSO	3	E
1	Senior Secretary	OPS SS	3	E
1	Accounting Technician/Office Manager	FMG AT	2	E
4				

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Grade 1			
1	Chauffeur			
2	Security Guard			
4				

8      **Total - High Commission In Abuja, Nigeria**

**Embassy In Tokyo, Japan**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	7	E
1	Minister/Counsellor	FSG FSO	4	E
1	First Secretary	FSG FSO	2	E
1	Accounting Technician 3	FMG AT	3	E
1	Senior Secretary	OPS SS	3	E
5				

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary			
1	Telephonist/Receptionist			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**Embassy In Tokyo, Japan**

Locally Engaged Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador's Chauffeur			
1	Secretary			
4				
9	<b>Total - Embassy In Tokyo, Japan</b>			

**Embassy, Peoples Republic of China**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	7	E
1	Minister/Counsellor	FSG FSO	4	E
1	Attache/Senior Secretary	OPS SS	3	E
1	Accounting Technician 2	FMG AT	2	E
4				
4				

Locally Recruited Posts

---

No of Offices	Office	Classification	Grade	Remarks
1	Clerk-Consular/Accounts			
1	Receptionist/Bilingual Secretary			
1	Chauffeur			
1	Messenger/Driver			
1	Office Attendant			
5				
5				
9	<b>Total - Embassy, Peoples Republic of China</b>			

**Jamaican High Commission - South Africa**

Home Based Staff

---

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	8	E

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Foreign Affairs And Foreign Trade**

**Jamaican High Commission - South Africa**

**Home Based Staff**

---

No of Offices	Office	Classification	Grade	Remarks
1	Minister/Counsellor	FSG FSO	4	E
1	First Secretary	FSG FSO	2	E
1	Accounting Technician 3	FMG AT	3	E
1	Executive Secretary 1	OPS SS	4	E
5				

**Total - Home Based Staff**

**Locally Engaged Staff**

---

No of Offices	Office	Classification	Grade	Remarks
1	Grade 1 Clerk			
1	Receptionist/Secretary			
1	Ambassador's Chauffeur			
1	Messenger/Driver			
1	Office Attendant/Cleaner			

5

5 **Total - Locally Engaged Staff**

10 **Total - Jamaican High Commission - South Africa**

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431 **Total - Ministry Of Foreign Affairs And Foreign Trade**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Tourism**

**Executive Office**

---

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Executive Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
6				
6	<b>Total - Executive Office</b>			

**Corporate Communications**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Corporate Communications	GMG SEG	4	Post [#54007] of Director (MCG/IE 5) reclassified and retitled with effect from June 1, 2009.
1	Communications Director, Product Development	GMG SEG	3	New post [# 62770] with effect from June 1, 2009.
1	Public Relations Officer	MCG IE	3	
1	Communications Co-ordinator, Graphics	MCG AVP	3	New post [# 62771] with effect from June 1, 2009.
4				
4	<b>Total - Corporate Communications</b>			

**Corporate Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
1	Procurement Officer	GMG AM	3	New post [# 62903] with effect from January 1, 2010.
3				

**Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Tourism**

**Corporate Services**

**Accounts**

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 1	FMG AT	1	
2				
2	<b>Total - Accounts</b>			

**Human Resource & Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	3	
1	Senior Human Resource Officer	GMG SEG	1	
2				
2	<b>Total - Human Resource &amp; Administration</b>			

**Office Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	3	
1	Storekeeper/Inventory Officer	PIDG RIM	3	
1	Receptionist/Telephone Operator	OPS TO	2	
1	Attendant/Messenger	LMO TS	2	
1	Handyman	LMO TS	1	
3	Office Attendant	LMO TS	1	
2	Driver 1	LMO DR	1	
10				
10	<b>Total - Office Management</b>			

**Documentation/Information/Access Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Systems Support Officer	MIS IT	3	
1	Registrar	PIDG RIM	2	
1	Registry Clerk	PIDG RIM	1	
4				
4	<b>Total - Documentation/Information/Access Services</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Tourism**

**Corporate Services**

21

**Tourism**

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No of Offices	Office	Classification	Grade	Remarks
1	Director General	GMG EMG	1	
1	Administrative Assistant	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
4				

**Tourism Policy & Monitoring**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Director, Tourism Facilitation	GMG SEG	3	
1	Director, Tourism Relation	GMG SEG	3	
1	Facilitation & Monitoring Officer	GMG SEG	2	
1	Production Facilitation Officer	GMG SEG	2	
5				
5	<b>Total - Tourism Policy &amp; Monitoring</b>			
9	<b>Total - Tourism</b>			

**Strategic Planning & Evaluation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Economist	GMG SEG	4	
1	Strategic Policy Analyst	GMG SEG	2	
1	Corporate Planner	GMG SEG	2	
1	Policy Analyst	GMG SEG	1	
1	Administrative Assistant	GMG AM	3	
6				
6				
6	<b>Total - Strategic Planning &amp; Evaluation</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Tourism**

**Posts from the former Ministry of Tourism, Entertainment & Culture**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1				
1	<b>Total - Posts from the former Ministry of Tourism, Entertainment &amp; Culture</b>			
<hr/>				
47	<b>Total - Ministry Of Tourism</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Labour And Social Security**

**Labour**

**General Administration**

Central Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Chief Technical Director	GMG CTD	1	
1	Administrative Assistant	GMG SEG	1	
1	Administrator 3	GMG AM	3	
1	Procurement Officer	GMG AM	2	
2	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
8				

Human Resource Management And Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Public Relations Manager	MCG IE	4	
1	Public Relations Officer	MCG IE	2	
4				

Personnel

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Personnel Officer	GMG AM	4	
1	Assistant Personnel Officer	GMG AM	2	
1	Administrator	GMG AM	1	
1	Secretary 1	OPS SS	1	
4				

Registry

---

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
5	Records Clerk	PIDG RIM	1	
6				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Labour And Social Security**

**Labour**

**General Administration**

Training

No of Offices	Office	Classification	Grade	Remarks
1	Director, Training	GMG SEG	1	
1	Training Officer	GMG AM	2	
2				

Typing Pool

No of Offices	Office	Classification	Grade	Remarks
7	Senior Secretary	OPS SS	3	
15	Secretary 2	OPS SS	2	
22	Secretary 1	OPS SS	1	
44				

Establishment And General

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 1	GMG AM	1	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
2	Telephone Operator	OPS TO	1	
1	Artisan 4	LMO TS	5	
2	Artisan 3	LMO TS	4	
1	Caretaker	LMO TS	2	
10	Attendant	LMO TS	1	
1	Gardener	LMO	1	
5	Watchman	LMO TS	1	
1	Driver 2	LMO DR	2	
28				

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Auditor	FMG AS	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Labour And Social Security**

**Labour**

**General Administration**

Internal Audit

---

No of Offices	Office	Classification	Grade	Remarks
4	Auditor	FMG AS	2	
6	Assistant Auditor	FMG AS	1	
1	Secretary	OPS SS	2	
14				
110	<b>Total - General Administration</b>			

**Finance and Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Director, Finance	FMG PA	3	
1	Budget Officer	FMG PA	2	
1	Financial Management Information Systems Manager	FMG AT	3	
1	Commitment Control/Budget Officer	FMG AT	3	
1	Senior Secretary	OPS SS	3	
1	Cashier	FMG CS	1	
7				

Vote Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Vote Accounts	FMG PA	2	
1				

Final Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
3	Accounting Technician 1	FMG AT	1	
6				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Labour And Social Security**

**Labour**

**Finance and Accounts**

Payments

---

No of Offices	Office	Classification	Grade	Remarks
1	Payment Supervisor	FMG PA	1	
1				

Disbursements

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2	Accounting Clerk 2	FMG AC	2	
4				

Salaries

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
8	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 1	FMG AC	1	
10				
29	<b>Total - Finance and Accounts</b>			

**Food Stamps and Public Assistance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	2	
1				

Final Accounts

---

No of Offices	Office	Classification	Grade	Remarks
4	Accounting Technician 1	FMG AT	1	
4				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Labour And Social Security**

**Labour**

**Food Stamps and Public Assistance**

Payments

---

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Clerk 2	FMG AC	2	
2				
7	<b>Total - Food Stamps and Public Assistance</b>			

**Fund Accounts**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Fund Accounts	FMG PA	2	
1				

Payments

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	Post [# 5253] was incorrectly listed as Payment Supervisor (FMG/PA 1) in previous CSE (G) Orders.
1				

Voucher Preparation

---

No of Offices	Office	Classification	Grade	Remarks
3	Accounting Technician 2	FMG AT	2	
3	Accounting Clerk 2	FMG AC	2	
6				

Book Preparation

---

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
2				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Labour And Social Security**

**Labour**

**Fund Accounts**

National Insurance, Disbursement Unit

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
5	Records Clerk	PIDG RIM	1	
6				

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
4	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Supernumerary Accounting Technician 2	FMG AT	2	
1	Secretary 1	OPS SS	1	
7				
23	<b>Total - Fund Accounts</b>			

**Manpower Services Division**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Manpower Services	GMG SEG	4	
1	Director, Local Employment Work Permit/G. Bay	GMG SEG	3	
1	Director, Overseas Employment (US)	GMG SEG	1	
1	Director, Overseas Employment (Canada)	GMG SEG	1	
1	Director, Overseas Farm Workers Savings	GMG SEG	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Supernumerary Administrator	GMG PMA	2	
8				

Local Employment Services

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 4	GMG AM	4	
6	Administrator 3	GMG AM	3	
1	Job Interviewer	GMG AM	3	
1	Research Officer	SOG ST	5	
6	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Labour And Social Security**

**Labour**

**Manpower Services Division**

Local Employment Services

No of Offices	Office	Classification	Grade	Remarks
1	Departmental Assistant	OPS CR	1	
16				

Overseas Employment and Migration Services

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
3	Administrator 3	GMG AM	3	
1	Welfare Officer	GMG AM	3	
4	Administrator 2	GMG AM	2	
5	Administrator 1	GMG AM	1	
1	Administrator	GMG AM	3	
1	Labour Officer 3	OPS CR	5	
3	Administrator 3	GMG AM	3	
1	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
4	Records Clerk (Work Permit)	PIDG RIM	1	
1	Senior Fingerprint Technician	PTSG PX	7	
1	Fingerprint Technician 2	PTSG PX	5	
6	Fingerprint Technician 1	PTSG PX	4	
35				

Overseas Employment Family Services Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	New post [# 62848] with effect from July 1, 2009.
2	Administrator 4	GMG AM	4	Two (2) new posts [#s 62849-50] with effect from July 1, 2009.
14	Professional Social Worker	SWG PS	2	Fourteen (14) new posts [#s 62851-64] with effect from July 1, 2009.
1	Information Technology Officer	MIS IT	4	New post [# 62865] with effect from July 1, 2009.
1	Data Entry Clerk	MIS IT	2	New post [# 62866] with effect from July 1, 2009.
1	Data Entry Clerk	MIS IT	1	New post [# 62867] with effect from July 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Labour And Social Security**

**Labour**

**Manpower Services Division**

Overseas Employment Family Services Unit

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Work Permit Section

No of Offices	Office	Classification	Grade	Remarks
1	Director, Work Permit Section	GMG SEG	3	Post [# 5357] of Director (GMG/SEG 1) retitled and upgraded with effect from January 1, 2010.
1	Supervisor	GMG AM	4	
2	Administrator 3	GMG AM	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
6				

Work Permit Unit - Investigation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	GMG AM	4	
2	Investigation Officer	GMG AM	3	
3				

Work Permit Unit - Customer Service

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	GMG AM	3	
2	Customer Service Officer	GMG AM	2	
3				

Work Permit Unit - Data Processing

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	MIS IT	2	
4	Data Entry Clerk	MIS IT	1	
3	Records Officer 1 (Statistics)	PIDG RIM	2	
8				
99	<b>Total - Manpower Services Division</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Labour And Social Security**

**Labour**

**Industrial Relations and Allied Services Division**

No of Offices	Office	Classification	Grade	Remarks
1	Director 6	GMG SEG	6	B3.
1				

**Industrial Relations Services**

No of Offices	Office	Classification	Grade	Remarks
1	Chief Director, Industrial Relations	GMG SEG	4	B5.
1	Director, Pre-Conciliation	GMG SEG	3	B7.
2	Director, Conciliation	GMG SEG	2	B9.
1	Director 1 (St. Ann)	GMG SEG	1	
5	Industrial Relations Officer	GMG SEG	1	B13.
10				

**E.S.O.P. Programme**

No of Offices	Office	Classification	Grade	Remarks
1	Financial Analyst	GMG SEG	1	
1				

**Conciliation**

No of Offices	Office	Classification	Grade	Remarks
3	Conciliation Officer 2	GMG AM	4	B16.
4	Conciliation Officer 1	GMG AM	3	B22.
1	Executive Secretary 1	OPS SS	4	B19.
8				

**Industrial Dispute Tribunal**

No of Offices	Office	Classification	Grade	Remarks
1	Secretary To The Tribunal	GMG SEG	2	B9.
5	Assistant Secretary	GMG AM	4	B16.
2	Records Officer 1	PIDG RIM	2	
1	Chief Stenotype Writer	OPS SW	3	B13.
6	Senior Stenotype Writer	OPS SW	2	B13.
7	Stenotype Writer	OPS SW	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Labour And Social Security**

**Labour**

**Industrial Relations and Allied Services Division**

**Industrial Dispute Tribunal**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Telephone Operator 1	OPS TO	1	
1	Attendant	LMO TS	1	

26

**Admin. of Laws Relating to Pay and General Conditions of Employment**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Pay And Conditions Of Employment	GMG SEG	3	B7.
2	Director 1	GMG SEG	1	
1	Administrator 1	GMG AM	1	
2	Labour Officer 2	GMG AM	2	
2	Records Clerk	PIDG RIM	1	

8

**Minimum Wage Advisory Commission**

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary	GMG AM	3	

1

**Regional Office (Montego Bay)**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
1	Administrator 4	GMG AM	4	
1	Job Solicitor	GMG AM	3	
7	Administrator 3	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Labour And Social Security**

**Labour**

**Industrial Relations and Allied Services Division**

Planning, Research and Statistics Division

No of Offices	Office	Classification	Grade	Remarks
1	Corporate Planner	GMG SEG	4	
1	Director, Planning And Monitoring	GMG SEG	2	
1	Director, Research And Analysis	SOG ST	8	B7.
1	Senior Labour Market Analyst	SOG ST	7	
1	Labour Market Analyst	SOG ST	6	
1	Director, Data Collection and Statistics	SOG ST	6	
1	Director, Social And Economic Research	SOG ST	6	
2	Research Officer	SOG ST	5	
1	Data Collecting Officer	GMG AM	1	
1	Senior Systems Analyst	MIS IT	5	
1	Administrator 2	GMG AM	2	
2	Records Clerk	PIDG RIM	1	

14

Labour Exchange Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Electronic Labour Exchange	GMG SEG	2	
1	Job Solicitor	GMG AM	3	
1	Job Interviewer	GMG AM	3	
9	Data Entry Clerk	MIS IT	1	Posts [#s 5650, 5653, 5662, 5669, 5686, 6047, 6064, 6082 & 5691] were incorrectly listed under the Planning Research & Statistical Division.

12

93 **Total - Industrial Relations and Allied Services Division**

**Industrial Safety Division**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Industrial Safety	GMG SEG	4	
2	Assistant Director, Industrial Safety	SOG ST	7	
3	Senior Industrial Safety Inspector	SOG ST	6	
10	Industrial Safety Inspector	SOG ST	4	
1	Records Officer 2	PIDG RIM	3	
2	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Labour And Social Security**

**Labour**

**Industrial Safety Division**

---

19

19 **Total - Industrial Safety Division**

**Productivity Centre**

**Executive Director's Office**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	6	
1	Administrative Manager	GMG AM	4	
1	Records Officer	PIDG RIM	2	
1	Executive Secretary	OPS SS	4	
1	Office Assistant	LMO TS	4	

5

**Technical Assistance Service Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Productivity Specialist	GMG SEG	4	
1	Productivity Specialist	GMG SEG	2	
1	Research Officer	SOG ST	5	

3

**Information/Communication Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Communication Specialist	MCG IE	5	
1	Communication Specialist	MCG IE	4	

2

**Research Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Productivity Specialist	GMG SEG	3	
1	Productivity Specialist	GMG SEG	2	
1	Technical Resources Officer	SOG ST	5	
1	Research Officer	SOG ST	5	

4

14 **Total - Productivity Centre**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Labour And Social Security**

**Labour**

**Child Labour Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Child Labour Unit	GMG SEG	3	
1	Policy Analyst	GMG SEG	2	
1	Research Officer	SOG ST	5	
1	Secretary 2	OPS SS	2	
1	Database Administrator	MIS IT	4	
1	Production Technician	MCG AVP	4	
1	Audio Visual Technician	MCG AVT	4	
1	Audio Visual Assistant	MCG AVT	2	
8				
8	<b>Total - Child Labour Unit</b>			
402	<b>Total - Labour</b>			

**Social Security**

**General Administration**

**Executive Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Social Security	GMG SEG	5	
1	Director, International Social Security	GMG SEG	2	
1	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
5				

**Special Projects**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	1	
1				

**Administrative Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Director, Administration	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Labour And Social Security**

**Social Security**

**General Administration**

Administrative Division

---

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 1	OPS SS	5	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Records Officer 2	PIDG RIM	3	
5	Records Clerk	PIDG RIM	1	

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Personnel Branch

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Senior Personnel Officer	GMG AM	4	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Records Officer 2	PIDG RIM	3	
5	Records Officer 1	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 1	OPS SS	1	

13

Support Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 2	GMG AM	2	
1	Storekeeper	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Storekeeper 2	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	1	
1	Driver 1	LMO DR	1	
1	Handyman	LMO	2	
1	Attendant	LMO TS	2	
4	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Labour And Social Security**

**Social Security**

**General Administration**

Legal Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Legal Services	JLG LO	5	C.D.
1	Senior Legal Officer	JLG LO	4	C.D.
2	Legal Officer	JLG LO	3	C.D.
1	Legal Officer	JLG LO	1	C.D.
1	Legal Secretary/Executive Secretary 1	OPS SS	4	
1	Secretary	OPS SS	2	
1	Senior Secretary	OPS SS	3	
8				
55	<b>Total - General Administration</b>			

**Information and Customer Service Centre**

---

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 4	GMG AM	3	
1	Information Officer	PIDG RIM	3	
1	Information Officer	PIDG RIM	2	
3				
3	<b>Total - Information and Customer Service Centre</b>			

**Administration of National Insurance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, National Insurance	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2				

**Contributions Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 5	GMG AM	4	
1	Records Clerk	PIDG RIM	1	
2	Secretary 1	OPS SS	1	
4				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Labour And Social Security**

**Social Security**

**Administration of National Insurance**

**Local Office Administration**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Administrator 3	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
1	Stenographer	OPS SS	2	
3				

**Local Office**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
13	Parish Manager	GMG SEG	1	
1	Administrator 1	GMG AM	1	
14	Administrator 3	GMG AM	3	
16	Administrator 2	GMG AM	2	
11	Inspector 2	GMG AM	2	
13	Inspector 1	GMG AM	1	
42	Administrator 1	GMG AM	1	
4	Administrator 1	GMG PMA	1	
1	Data Entry Clerk	MIS IT	1	
3	Records Officer 2	PIDG RIM	3	
2	Records Officer	PIDG RIM	2	
24	Records Officer 1	PIDG RIM	2	
56	Records Clerk	PIDG RIM	1	
12	Secretary 2	OPS SS	2	
15	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	
14	Attendant	LMO TS	1	

242

**Manual Processing Unit**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Administrator 3	GMG AM	3	
1	Records Officer 2	PIDG RIM	3	
8	Records Officer 1	PIDG RIM	2	
17	Records Clerk	PIDG RIM	1	

27

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Labour And Social Security**

**Social Security**

**Administration of National Insurance**

Management Information Systems Unit

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Computer Services	MIS IT	7	
1	Systems Development Manager	MIS IT	6	
1	Operations Manager	MIS IT	6	
2	Senior Systems Analyst	MIS IT	5	
1	Systems Supervisor	MIS IT	5	
4	Programmer Analyst	MIS IT	4	
1	Supervisor, Computer Operator	MIS IT	4	
4	Supervisor	MIS IT	3	
2	Programmer	MIS IT	3	
1	Network Administrator	MIS IT	4	
2	Senior Data Control Clerk	MIS IT	2	
2	Senior Data Entry Clerk	MIS IT	2	
1	Supervisor, Data Processing Unit	MIS IT	2	
2	Computer Operator	MIS IT	2	
6	Data Entry/Control Clerk	MIS IT	1	
3	Data Control Clerk	MIS IT	1	
7	Data Entry Clerk	MIS IT	1	
1	Records Clerk	PIDG RIM	1	

42

Claims And Benefit Section

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	
1	Social Worker 2	SWG PS	2	
2	Social Services Administrator 2	SWG SSA	2	
2	Records Officer 2	PIDG RIM	3	
8	Records Officer 1	PIDG RIM	2	
1	Supervisor Typing Pool	OPS SS	3	
2	Secretary 1	OPS SS	1	

17

Compliance

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Compliance Officer	GMG AM	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Labour And Social Security**

**Social Security**

**Administration of National Insurance**

Compliance

No of Offices	Office	Classification	Grade	Remarks
5	Compliance Officer	GMG AM	3	
6				

Employment And Injury Benefits

No of Offices	Office	Classification	Grade	Remarks
1	Senior Social Worker	SWG PS	3	
2	Social Worker 1	SWG PS	1	
1	Social Services Administrator 1	SWG SSA	1	
9	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
2	Secretary 1	OPS SS	1	
19				

International Social Security Section

No of Offices	Office	Classification	Grade	Remarks
1	Social Worker 2	SWG PS	2	
1	Social Worker 1	SWG PS	1	
1	Secretary 2	OPS SS	2	
3				

365 **Total - Administration of National Insurance**

**National Insurance Investment Secretariat**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director - Investment	GMG SEG	6	
1	Director - Funds Management	FMG PA	4	
1	Director Real Estate/Property Management	GMG SEG	4	
1	Director, Finance	FMG PA	3	
1	Real Estate/Property Manager (Parish & Comm Off)	GMG SEG	2	
1	Real Estate/Property Manager-Resort Residential	GMG SEG	2	
1	Investment Analyst - Fixed Income	GMG SEG	2	
1	Investment Analyst - Equity	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Labour And Social Security**

**Social Security**

**National Insurance Investment Secretariat**

No of Offices	Office	Classification	Grade	Remarks
1	Research Analyst	SOG ST	6	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
11				
11	<b>Total - National Insurance Investment Secretariat</b>			

**Public Assistance and Food Security Programme**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Public Assistance	GMG SEG	3	
1	Director, Food Aid	GMG SEG	1	
1	Secretary 2	OPS SS	2	
3				

**Supervision Of Public Assistance**

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Public Assistance	GMG SEG	1	
1	Senior Social Worker	SWG PS	3	
15	Social Worker 1	SWG PS	1	
38	Social Services Administrator 2	SWG SSA	2	
50	Social Services Administrator 1	SWG SSA	1	
1	Accountant 1	FAA	1	
1	Records Clerk	PIDG RIM	1	
16	Records Officer 1	PIDG RIM	2	
33	Records Clerk	PIDG RIM	1	
3	Secretary 1	OPS SS	1	
1	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	1	
5	Attendant	LMO TS	1	
1	Messenger/Attendant	LMO TS	1	
167				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Labour And Social Security**

**Social Security**

**Public Assistance and Food Security Programme**

Central Food Organisation

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG AM	3	
1	Office Administrator	GMG AM	1	
1	Superintendent Of Stores	PIDG RIM	3	
1	Storekeeper 3	PIDG RIM	2	
1	Storekeeper 2	PIDG RIM	1	
1	Departmental Assistant	OPS CR	1	
2	Secretary 1	OPS SS	1	
4	Storeman 2	LMO TS	2	
5	Storeman 1	LMO TS	1	
1	Watchman	LMO TS	1	
2	Attendant	LMO TS	1	

20

Disaster Welfare and Rehabilitation Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Disaster Welfare & Rehabilitation Mgt.	GMG SEG	3	

1

191 **Total - Public Assistance and Food Security Programme**

**The Jamaica Council for Persons with Disabilities**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	
1	Social Worker 2	SWG PS	2	
1	Assistant Social Worker 2	SWG PS	2	
1	Accounting Technician 2	FMG AT	2	
1	Secretary 2	OPS SS	2	
1	Administrator	GMG AM	2	
1	Supervisor - Assessment & Guidance	GMG AM	2	
2	Workshop Supervisor	GMG AM	1	
2	Workshop Instructor	SOG ST	2	
1	Workshop Instructor	SOG ST	1	
2	Field Officer	SWG SSA	1	
2	Accounting Technician	FMG AT	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Labour And Social Security**

**Social Security**

**The Jamaica Council for Persons with Disabilities**

No of Offices	Office	Classification	Grade	Remarks
1	Telephone Operator	OPS TO	3	
17				

**Early Stimulation Programme**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Early Stimulation Programme	GMG SEG	1	
1	Supervisor, Home Visiting Programme	TSS HS	5	
1	Senior Child Development Aide	TSS HS	4	
9	Child Development Aide	TSS HS	3	
1	Physiotherapist 4	PMG PT	4	
1	Secretary 1	OPS SS	1	
14				
31	<b>Total - The Jamaica Council for Persons with Disabilities</b>			

**National Council for Senior Citizens**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	
3	Social Worker 2	SWG PS	2	
2	Social Worker 2 (Programme Organizers)	SWG PS	2	
6	Social Worker 1 (Parish Organizer)	SWG PS	1	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk	FMG AC	2	
1	Secretary 1	OPS SS	1	
1	Secretary 2	OPS SS	2	
1	Supervisor	LMO TS	4	
1	Head Cook	LMO TS	3	
1	Assistant Cook	LMO TS	2	
1	Driver	LMO	2	
20				
20	<b>Total - National Council for Senior Citizens</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Labour And Social Security**

**Social Security**

**Statistical And Research Services**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Statistician	GMG SEG	1	
1	Statistical Clerk	PIDG RIM	2	
2				
2	<b>Total - Statistical And Research Services</b>			
678	<b>Total - Social Security</b>			
<hr/>				
1080	<b>Total - Ministry Of Labour And Social Security</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Direction And Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Chief Educational Officer	GMG CTD	1	
1	Director 1	GMG SEG	1	Post [# 7236] previously shown under Culture Unit.
1	Public Relations Officer	MCG IE	4	
1	Education Officer	GMG EO	2	
1	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Senior Secretary	OPS SS	4	
13				

**Total - Direction And Administration**

**Internal Audit Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
3	Senior Auditor	FMG AS	3	
9	Auditor	FMG AS	2	
12	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
27				

27 **Total - Internal Audit Unit**

**Strategic Reform**

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No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2				
2	<b>Total - Strategic Reform</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Human Resource Management And Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. and Admin	GMG SEG	5	
1	Director, Personnel	GMG SEG	2	
1	Director, Administration (Facilities & Util. Mgmt)	GMG SEG	1	
1	Records Administrator	PIDG RIM	4	
1	Senior Personnel Officer	GMG AM	4	
1	Personnel Officer	GMG AM	3	
3	Assistant Personnel Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 2	OPS CR	4	
7	Records Officer 1	PIDG RIM	2	
3	Clerical Officer 3	OPS CR	2	
5	Departmental Assistant	OPS CR	1	

31

**Professional Development Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Professional Development Unit	GMG EO	4	
1	Deputy Director, Human Resource Development	GMG SEG	2	
4	Education Officer	GMG EO	2	
1	Senior Training Officer	GMG AM	4	
1	Training Officer	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Departmental Assistant	OPS CR	1	

11

11 **Total - Professional Development Unit**

**Teachers Tuition Refund Secretariat**

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No of Offices	Office	Classification	Grade	Remarks
1	Administrative Manager	GMG SEG	1	New post [# 62767] with effect from May 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Human Resource Management And Administration**

**Teachers Tuition Refund Secretariat**

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No of Offices	Office	Classification	Grade	Remarks
1	Administrative Officer	GMG AM	4	New post [# 62768] with effect from May 1, 2009.
2				
2	<b>Total - Teachers Tuition Refund Secretariat</b>			
44	<b>Total - Human Resource Management And Administration</b>			

**Industrial Relations Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Industrial Relations Officer	GMG SEG	1	
2	Administrator 4	GMG AM	3	
3				
3	<b>Total - Industrial Relations Unit</b>			

**School Personnel And Administration Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
1	Director, Schools Personnel	GMG SEG	3	Post [# 6201] previously shown under Human Resource Management and Administration.
4	Administrator	GMG AM	3	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	2	
1	Administrator 2	GMG AM	2	
1	Administrator	GMG PMA	1	
1	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
1	Clerk Typist 2	OPS SS	2	
2	Records Officer 2	PIDG RIM	3	
12	Records Officer 1	PIDG RIM	2	
32				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**School Personnel And Administration Services**

32      **Total - School Personnel And Administration Services**

**Facilities And Utilities Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	Post [# 58764] previously shown under Human Resource Management & Administration.
1	Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
1	Administrator	GMG AM	1	
1	Records Officer 2	PIDG RIM	3	
4	Records Officer 1	PIDG RIM	2	
9	Records Clerk	PIDG RIM	1	
1	Clerical Officer 3	OPS CR	2	
4	Telephone Operator	OPS TO	1	
1	Secretary 1	OPS SS	1	
1	Photocopy Machine Operator	LMO TS	2	
1	Driver 2	LMO DR	2	
4	Driver 1	LMO DR	1	
1	Driver	LMO	2	
4	Gardener	LMO TS	2	
1	Collator	LMO TS	1	
3	Chief Attendant	LMO TS	2	
20	Attendant	LMO TS	1	
16	Watchman	LMO TS	1	
1	Handyman	LMO TS	1	

76

76      **Total - Facilities And Utilities Management**

**Finance And Accounts (Formerly Financial Management & Internal Audit)**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	Post [# 6188] previously shown under Direction & Administration.
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Finance And Accounts (Formerly Financial Management & Internal Audit)**

**Finance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounting Services	FMG PA	3	
1	Director, Budget and Financial Planning	FMG PA	3	
5	Accounting Clerk	FMG AC	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Stenographer	OPS SS	2	
13				
13	<b>Total - Finance</b>			

**Budget Section**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts	FMG PA	3	
1	Director, School Finance	FMG PA	2	
2	Financial Controller 2	FMG PA	2	
3	Accounting Technician 3	FMG AT	3	
7				
7	<b>Total - Budget Section</b>			

**General Salaries (formerly Salaries)**

---

No of Offices	Office	Classification	Grade	Remarks
1	Salary Supervisor	FMG PA	1	Post [# 6440] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2010.
8	Salary Officer	FMG AT	2	Four (4) posts [#s 6479-81 & 6452] of Accounting Technician 1 (FMG/AT 1) upgraded & retitled, three (3) posts [#s 6476-8] of Accounting Clerk 2 (FMG/AC 2) and one (1) post [# 6488] of Accounting Clerk 1 (FMG/AC 1) retitled and reclassified with effect from April 1, 2010.
9				
9	<b>Total - General Salaries (formerly Salaries)</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Finance And Accounts (Formerly Financial Management & Internal Audit)**

**Disbursement**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk	FMG AC	2	
1	Computer Operator	MIS IT	2	
1	Computer Operator	MIS IT	1	
3	Computer Operator 2	OPS DP	4	
6				
6	<b>Total - Disbursement</b>			

**Commitment Control**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Financial Controller 1	FMG PA	1	
3				
3	<b>Total - Commitment Control</b>			

**Finance Administration**

---

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 2	FMG AT	2	
10	Accounting Technician 1	FMG AT	1	
12				
12	<b>Total - Finance Administration</b>			

**School Financial Services**

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No of Offices	Office	Classification	Grade	Remarks
6	Salary Supervisor	FMG PA	1	Six (6) posts [#s 6497-8 & 50318-21] of Regional Supervisor (FMG/AT 2) retitled and reclassified with effect from April 1, 2010.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education**

**Finance And Accounts (Formerly Financial Management & Internal Audit)**

**School Financial Services**

No of Offices	Office	Classification	Grade	Remarks
27	Salary Officer	FMG AT	2	Twenty-two (22) posts [#s 6516-24, 6512-14, 6506-10, 6499-6500 & 6502-4] of Salaries Officer (FMG/AT 1) and five (5) posts [#s 6443, 6446, 6450-1 & 6453] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2010.
4	Salaries Officer	FMG AT	1	
6	Master Control Clerk Deduction	FMG AC	2	
1	Keypunch Operator	MIS IT	1	
2	Data Preparation Clerk 1	MIS IT	1	
46				
46	<b>Total - School Financial Services</b>			

**Bank Reconciliation**

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Bank Reconciliation System	FMG AT	3	Post [# 53536] of Supervisor, Bank Reconciliation (FMG/AT 2) retitled and upgraded with effect from April 1, 2010.
5	Bank Reconciliation Officer	FMG AT	2	One (1) post [# 6438] of Accounting Technician 2 retitled and one (1) post [# 6454] of Accounting Technician 1 (FMG/AT 1) retitled and upgraded with effect from April 1, 2010, one (1) post [# 6465] of Accounting Clerk (FMG/AC 1) and two (2) posts [#s 53557-8] of Dispatch Clerk (FMG/AC 1) retitled and reclassified with effect from April 1, 2010.
5	Accounting Clerk 1	FMG AC	1	
11				
11	<b>Total - Bank Reconciliation</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Finance And Accounts (Formerly Financial Management & Internal Audit)**

**Final Accounts**

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No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Final Accounts	FMG PA	1	Post [# 6439] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from April 1, 2010.
1	Senior Final Accounts Officer	FMG AT	3	Post [# 6448] of Accounting Technician 1 (FMG/AT 1) upgraded and retitled with effect from April 1, 2010.
1	Accounting Technician	FMG AT	1	Post [# 6472] of Accounting Clerk 1 (FMG/AC 1) reclassified and retitled with effect from April 1, 2010.
1	Accounting Clerk 2	FMG AC	2	
4				
4	<b>Total - Final Accounts</b>			
112	<b>Total - Finance And Accounts (Formerly Financial Management &amp; Internal Audit)</b>			

**Educational Services Division**

**Curriculum And Support Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Chief Education Officer	GMG EO	5	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
3				

**Special Education**

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
4	Education Officer	GMG EO	2	
1	Education Officer (Braille Operations)	GMG EO	2	
1	Operations Assistant	LMO TS	5	
1	Secretary 2	OPS SS	2	
1	Chauffeur	LMO DR	1	
9				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Educational Services Division**

**Curriculum And Support Services**

**Media Services Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
3	Senior Education Officer	GMG EO	3	
3	Education Officer	GMG EO	2	
1	Director, Procurement And Utilization	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
1	Manager	PIDG RIM	4	
1	Librarian	PIDG LB	3	
1	Educational Officer, Library	GMG EO	2	
1	Video Production Officer	MCG AVP	5	
1	Art Director	MCG AVT	4	
2	Graphic Artist	MCG AVT	2	
1	Radio Production Officer	MCG AVP	5	
1	Web Page Designer	MIS IT	5	
1	Technical Support Officer	MIS IT	5	
1	Data Entry Clerk	MIS IT	1	
1	Bookstore Supervisor	PIDG RIM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Records Clerk	PIDG RIM	1	
1	Library Assistant	OPS CR	3	
1	Library Assistant	PIDG LA	1	
1	Attendant	LMO TS	2	
1	Attendant	LMO TS	1	

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**Core Curriculum Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
7	Senior Education Officer	GMG EO	3	
1	Equipment Specialist	GMG EO	3	
20	Education Officer 1	GMG EO	2	
1	Administrator	GMG AM	2	
1	Writer	GMG PMA	2	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education**

**Educational Services Division**

**Curriculum And Support Services**

Core Curriculum Unit

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
5	Secretary 1	OPS SS	1	
1	Records Officer 1	PIDG RIM	2	
1	Visual Aid Attendant	MCG AVT	1	

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Technical And Vocational Unit

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
5	Senior Education Officer	GMG EO	3	
6	Education Officer	GMG EO	2	
1	Administrator 2	GMG PMA	2	
1	Senior Secretary	OPS SS	3	
4	Secretary 1	OPS SS	1	

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Guidance And Counselling

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
1	Senior Education Officer	GMG EO	3	
6	Education Officer	GMG EO	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	

12

Early Childhood Unit

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
3	Senior Education Officer	GMG EO	3	
1	Administrative Manager	GMG SEG	1	
1	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Educational Services Division**

**Curriculum And Support Services**

**Early Childhood Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	
1	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

12

**Day Care Centre**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	
5	Social Worker 2	SWG PS	2	
2	Records Officer 1	PIDG RIM	2	
1	Secretary	OPS SS	3	

9

**Administration of School's Operations (Formerly Admin. Of Secondary Ed.)**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Chief Education Officer - Schools Operation	GMG EO	5	
1	Senior Education Officer - Primary Coordinator	GMG EO	3	
1	Senior Education Officer Indp. School Coordination	GMG EO	3	
1	Administrator	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
2	Secretary 1	OPS SS	1	

7

**School Feeding Programme**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Director 1	GMG SEG	1	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Driver	LMO DR	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Educational Services Division**

**Curriculum And Support Services**

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**Student Assessment**

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No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG EO	4	
1				

**Test Construction**

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No of Offices	Office	Classification	Grade	Remarks
2	Senior Assessment Officer	GMG EO	3	
4	Assessment Officer	GMG EO	2	
1	Computer Systems Manager	MIS IT	4	
1	Database Administrator	MIS IT	3	
1	Data Processing Supervisor	MIS IT	2	
9				

**Data Processing And Analysis**

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No of Offices	Office	Classification	Grade	Remarks
3	Data Entry Clerk	MIS IT	1	
3				

**Examination Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG AM	4	
4	Examination Supervisor	PIDG RIM	3	
10	Records Officer 1	PIDG RIM	2	
7	Records Clerk	PIDG RIM	1	
22				

**Office Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG PMA	3	
1	Records Clerk	PIDG RIM	1	
1	Machine Operator	LMO TS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Educational Services Division**

**Student Assessment**

Office Management

---

3

Transcripts

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No of Offices	Office	Classification	Grade	Remarks
2	Records Officer	PIDG RIM	2	

2

Item Bank

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No of Offices	Office	Classification	Grade	Remarks
1	Item Bank Supervisor	GMG PMA	3	
2	Secretary 2	OPS SS	2	

3

Typing Pool

---

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Typing Pool	OPS SS	3	
1	Secretary 2	OPS SS	2	

2

45 **Total - Student Assessment**

191 **Total - Educational Services Division**

**Tertiary**

**Direction And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
1	Standards Officer	GMG EO	3	
1	Administrator	GMG AM	3	
1	Administrator 2	GMG PMA	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Stenographer	OPS SS	2	
1	Records Officer 1	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Tertiary**

**Direction And Administration**

---

8

8 **Total - Direction And Administration**

**Supervision Of Tertiary Education**

---

No of Offices	Office	Classification	Grade	Remarks
2	Senior Education Officer	GMG EO	3	
1	Education Officer	GMG EO	2	
3				
3	<b>Total - Supervision Of Tertiary Education</b>			
11	<b>Total - Tertiary</b>			

**Region I - Kingston**

**Direction And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Information Technology Administrator	MIS IT	4	
1	Senior Education Officer	GMG EO	3	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator	GMG AM	1	
1	Data Processing Officer	MIS IT	1	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor, Typing Pool	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Records Officer 2	PIDG RIM	3	
5	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
2	Registry Clerk	OPS CR	2	
1	Clerical Officer 2	OPS CR	1	
25				
25	<b>Total - Direction And Administration</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Region I - Kingston**

**Supervision Of Schools - Early Childhood Education**

---

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
9	Assistant Education Officer	GMG EO	1	
3	Assistant Education Officer (Resource Centre)	GMG EO	1	
13				
13	<b>Total - Supervision Of Schools - Early Childhood Education</b>			

**Supervision Of Schools - Primary**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
8	Education Officer	GMG EO	2	
9				
9	<b>Total - Supervision Of Schools - Primary</b>			

**Supervision Of Schools - Secondary**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer - Secondary Coordination	GMG EO	3	
5	Education Officer	GMG EO	2	
6				
6	<b>Total - Supervision Of Schools - Secondary</b>			

**Community Relations**

---

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	<b>Total - Community Relations</b>			

**Supervision Of Facilities**

---

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
3	Assistant Building Officer	SOG ST	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Education**

**Region I - Kingston**

**Supervision Of Facilities**

---

No of Offices	Office	Classification	Grade	Remarks
1	Works Overseer	SOG ST	3	
5				
5	<b>Total - Supervision Of Facilities</b>			

**Payment**

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No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	<b>Total - Payment</b>			
60	<b>Total - Region I - Kingston</b>			

**Region II - Portland**

**Direction And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator 2	GMG AM	1	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor, Typing Pool	OPS SS	3	
2	Secretary 1	OPS SS	1	
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Registry Clerk	OPS CR	2	
1	Clerical Officer 2	OPS CR	1	
1	Driver 1	LMO DR	1	
2	Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Region II - Portland**

**Direction And Administration**

---

22

22     **Total - Direction And Administration**

**Supervision Of Schools - Early Childhood Education**

---

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
5	Assistant Education Officer	GMG EO	1	
3	Assistant Education Officer(Resource Cntr Officer)	GMG EO	1	
9				
9	<b>Total - Supervision Of Schools - Early Childhood Education</b>			

**Supervision Of Schools - Primary**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
5	Education Officer	GMG EO	2	
6				
6	<b>Total - Supervision Of Schools - Primary</b>			

**Supervision Of Schools - Secondary**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
3	Education Officer	GMG EO	2	
4				
4	<b>Total - Supervision Of Schools - Secondary</b>			

**Community Relations**

---

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	<b>Total - Community Relations</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Education**

**Region II - Portland**

**Supervision Of Facilities**

---

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
2	Assistant Building Officer	SOG ST	4	
3				
3	<b>Total - Supervision Of Facilities</b>			

**Budget And Bank Reconciliation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				
1	<b>Total - Budget And Bank Reconciliation</b>			

**Payments**

---

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	<b>Total - Payments</b>			
47	<b>Total - Region II - Portland</b>			

**Region III - Brown's Town**

**Direction And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator 2	GMG AM	1	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor, Typing Pool	OPS SS	3	
2	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Education**

**Region III - Brown's Town**

**Direction And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Driver 1	LMO DR	1	
2	Attendant 1	LMO TS	1	

22

22 **Total - Direction And Administration**

**Supervision Of Schools - Early Childhood Education**

---

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
6	Assistant Education Officer	GMG EO	1	
3	Assistant Education Officer(Resource Cntr Officer)	GMG EO	1	

10

10 **Total - Supervision Of Schools - Early Childhood Education**

**Supervision Of Schools - Primary**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
7	Education Officer	GMG EO	2	

8

8 **Total - Supervision Of Schools - Primary**

**Supervision Of Schools - Secondary**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
4	Education Officer	GMG EO	2	

5

5 **Total - Supervision Of Schools - Secondary**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Education**

**Region III - Brown's Town**

**Community Relations**

---

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	<b>Total - Community Relations</b>			

**Supervision Of Facilities**

---

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
2	Assistant Building Officer	SOG ST	4	
1	Works Overseer 2	SOG ST	3	
4				
4	<b>Total - Supervision Of Facilities</b>			

**Budget And Bank Reconciliation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				
1	<b>Total - Budget And Bank Reconciliation</b>			

**Payments**

---

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	<b>Total - Payments</b>			
52	<b>Total - Region III - Brown's Town</b>			

**Region IV - Montego Bay**

**Direction And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Region IV - Montego Bay**

**Direction And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator 2	GMG AM	1	
1	Office Manager	GMG AM	2	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Driver	LMO	2	
2	Attendant 1	LMO TS	1	

22

22 **Total - Direction And Administration**

**Supervision Of Schools - Early Childhood Education**

---

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
9	Assistant Education Officer	GMG EO	1	
3	Assistant Education Officer(Resource Cntr Officer)	GMG EO	1	

13

13 **Total - Supervision Of Schools - Early Childhood Education**

**Supervision Of Schools - Primary**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
8	Education Officer	GMG EO	2	

9

9 **Total - Supervision Of Schools - Primary**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Education**

**Region IV - Montego Bay**

**Supervision Of Schools - Secondary**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
5	Education Officer	GMG EO	2	
6				
6	<b>Total - Supervision Of Schools - Secondary</b>			

**Community Relations**

---

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	<b>Total - Community Relations</b>			

**Supervision Of Facilities**

---

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
3	Assistant Building Officer	SOG ST	4	
1	Works Overseer	SOG ST	3	
5				
5	<b>Total - Supervision Of Facilities</b>			

**Budget And Bank Reconciliation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				
1	<b>Total - Budget And Bank Reconciliation</b>			

**Payments**

---

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	<b>Total - Payments</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Region IV - Montego Bay**

58      **Total - Region IV - Montego Bay**

**Region V - Mandeville**

**Direction And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator 2	GMG AM	1	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor, Typing Pool	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Driver 1	LMO DR	1	
2	Attendant 1	LMO TS	1	

22

22      **Total - Direction And Administration**

**Supervision Of Schools - Early Childhood**

---

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
7	Assistant Education Officer	GMG EO	1	
3	Assistant Education Officer(Resource Cntr Officer)	GMG EO	1	

11

11      **Total - Supervision Of Schools - Early Childhood**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Region V - Mandeville**

**Supervision Of Schools - Primary**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
7	Education Officer	GMG EO	2	
8				
8	<b>Total - Supervision Of Schools - Primary</b>			

**Supervision Of Schools - Secondary**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
2	Education Officer	GMG EO	2	
3				
3	<b>Total - Supervision Of Schools - Secondary</b>			

**Community Relations**

---

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	<b>Total - Community Relations</b>			

**Supervision Of Facilities**

---

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
3	Assistant Building Officer	SOG ST	4	
1	Works Overseer 2	SOG ST	3	
5				
5	<b>Total - Supervision Of Facilities</b>			

**Budget And Bank Reconciliation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Region V - Mandeville**

**Budget And Bank Reconciliation**

1 —

**Payments**

---

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	<b>Total - Payments</b>			
52	<b>Total - Region V - Mandeville</b>			

**Region VI - Old Harbour**

**Direction And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator	GMG AM	1	
1	Office Manager	GMG AM	2	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
5	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Clerical Officer 2	OPS CR	1	
1	Driver 1	LMO DR	1	
2	Attendant 1	LMO TS	1	
27				
27	<b>Total - Direction And Administration</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Region VI - Old Harbour**

**Supervision Of Schools - Early Childhood Education**

---

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
12	Assistant Education Officer	GMG EO	1	
2	Assistant Education Officer(Resource Cntr Officer)	GMG EO	1	
15				
15	<b>Total - Supervision Of Schools - Early Childhood Education</b>			

**Supervision Of Schools - Primary**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
8	Education Officer	GMG EO	2	
9				
9	<b>Total - Supervision Of Schools - Primary</b>			

**Supervision Of Schools - Secondary**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
3	Education Officer	GMG EO	2	
4				
4	<b>Total - Supervision Of Schools - Secondary</b>			

**Community Relations**

---

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	<b>Total - Community Relations</b>			

**Supervision Of Facilities**

---

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
3	Assistant Building Officer	SOG ST	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Education**

**Region VI - Old Harbour**

**Supervision Of Facilities**

---

No of Offices	Office	Classification	Grade	Remarks
1	Works Overseer 2	SOG ST	3	
5				
5	<b>Total - Supervision Of Facilities</b>			

**Budget And Bank Reconciliation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				
1	<b>Total - Budget And Bank Reconciliation</b>			

**Payments**

---

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	<b>Total - Payments</b>			
63	<b>Total - Region VI - Old Harbour</b>			

**Planning And Development Division**

**Policy Analysis And Research**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Planning and Development	GMG SEG	5	Post [# 6187] previously shown under Direction and Administration.
1	Director, Policy Analysis Research And M.I.S	GMG EO	4	
1	Senior Education Officer	GMG EO	3	
1	Education Officer	GMG EO	2	
1	International Affairs Officer	GMG SEG	1	
1	Administrator	GMG AM	1	
1	Secretary 1	OPS SS	1	
1	Senior Secretary	OPS SS	3	Post [# 6198] previously shown under Direction and Administration.
1	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Education**

**Planning And Development Division**

**Policy Analysis And Research**

---

9

9 **Total - Policy Analysis And Research**

**Education And Management Information System**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	MIS IT	7	
1	Manager, Technical Support	MIS IT	5	
2	Programmer Analyst	MIS IT	4	
1	Database Coordinator	MIS IT	3	
1	Assistant Database Co-ordinator	MIS IT	2	
1	Systems Hardware Technician	MIS IT	2	
1	Data Preparation Officer	MIS IT	1	
1	Administrative Secretary 1	OPS ADS	1	

9

9 **Total - Education And Management Information System**

**Statistics**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Statistician	SOG ST	7	
1	Statistician	SOG ST	6	
1	Data Control Officer	MIS IT	2	
1	Systems Hardware Technician	MIS IT	2	
1	Data Preparation Officer	MIS IT	1	
1	Secretary 2	OPS SS	2	

6

6 **Total - Statistics**

24 **Total - Planning And Development Division**

**Planning, Monitoring And Evaluation**

**Education Planning**

---

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
1	Senior Education Officer	GMG EO	3	
4	Education Officer	GMG EO	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Education**

**Planning, Monitoring And Evaluation**

**Education Planning**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Project Economist	SOG ST	6	
1	Planner	SOG ST	5	
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

11

11 **Total - Education Planning**

**Corporate Planning**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Administrator 3	GMG PMA	3	
1	Corporate Planner	GMG SEG	1	
1	Senior Secretary	OPS SS	3	

4

4 **Total - Corporate Planning**

**Programme Monitoring And Evaluation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Head Programme Monitoring And Evaluation	GMG EO	4	
1	Senior Education Officer Prog. Mon. And Eval	GMG EO	3	
2	Education Officer	GMG EO	2	
1	Senior Secretary	OPS SS	3	Post [# 6196] previously shown under Direction and Administration.

5

5 **Total - Programme Monitoring And Evaluation**

20 **Total - Planning, Monitoring And Evaluation**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Education**

**Project Management And Technical Services Division**

**Project Management Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Director 3	GMG SEG	3	
2	Director 1	GMG SEG	1	
1	Administrator	GMG AM	1	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
8				
8	<b>Total - Project Management Unit</b>			

**Project Financing**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts	FMG PA	2	
2	Accounting Technician 3	FMG AT	3	
3	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
7				
7	<b>Total - Project Financing</b>			

**Technical Services Unit (Formerly Building Services)**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	9	
1	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
8				
8	<b>Total - Technical Services Unit (Formerly Building Services)</b>			

**Architectural Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Architect	SOG ST	8	
1	Senior Executive Engineer	SOG ST	7	
1	Senior Executive Architect	SOG ST	7	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Education**

**Project Management And Technical Services Division**

**Architectural Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Executive Quantity Surveyor	SOG ST	7	
1	Executive Architect	SOG ST	6	
1	Architect	SOG ST	5	
1	Quantity Surveyor	SOG ST	5	
1	Site Acquisition Officer	SOG ST	5	
1	Senior Draughtsman	SOG ST	4	
1	Draughtsman	SOG ST	3	
3	Assistant Draughtsman	SOG ST	2	
1	Records Officer 1	PIDG RIM	3	
14				
14	<b>Total - Architectural Unit</b>			

**Maintenance Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Building Officer	SOG ST	7	
1	Building Officer	SOG ST	5	
2				
2	<b>Total - Maintenance Unit</b>			

**Procurement**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Procurement Officer	GMG SEG	1	
1	Procurement Officer	GMG AM	3	
2	Administrator 2	GMG PMA	2	
1	Executive Officer 1	OPS CR	4	
1	Clerical Officer 4	OPS CR	3	
1	Records Officer 2	PIDG RIM	3	
3	Records Clerk	PIDG RIM	1	
10				
10	<b>Total - Procurement</b>			
49	<b>Total - Project Management And Technical Services Division</b>			

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936 **Total - Ministry of Education**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Energy, Mining And Telecommunications**  
**Posts from the former Ministry of Public Utilities & Transport**

Energy Economics

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Stenographer	OPS SS	2	
1				
1	<b>Total</b>	<b>- Posts from the former Ministry of Public Utilities &amp; Transport</b>		
1	<b>Total</b>	<b>- Ministry Of Energy, Mining And Telecommunications</b>		

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy**

**Executive Office**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Permanent Secretary	GMG	EMG 1	
1				
1	<b>Total - Executive Office</b>			
1	<b>Total - Ministry of Energy</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Mining And Telecommunications**

**Executive Office**

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No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 1	OPS SS	4	

1

**Total - Executive Office**

**Technology Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Senior Secretary	OPS SS	3	

2

**2 Total - Technology Division**

**Posts transferred from Ministry of Industry, Investment & Commerce w.e.f. May 12, 2008).**

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No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Secretary 2	OPS SS	2	

2

**2 Total - Posts transferred from Ministry of Industry, Investment & Commerce w.e.f. May 12, 2008).**

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**5 Total - Ministry of Mining And Telecommunications**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Energy And Mining**

**Executive Office**

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	New post [# 62841] with effect from May 12, 2008. Created for the Ministry of Mining and Telecommunications and transferred with effect from April 6, 2009.
1	Principal Director	GMG SEG	6	Post [# 50852] transferred from the former Ministry of Mining & Telecommunication with effect from April 6, 2009.
1	Executive Secretary 2	OPS SS	5	Post [# 61550] transferred from the former Ministry of Mining & Telecommunications with effect from April 6, 2009.
2	Administrative Assistant	GMG SEG	1	Posts [#s 9008 & 8755] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Executive Secretary 1	OPS SS	4	Post [# 8734] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Executive Secretary 2	OPS SS	6	Post [# 320] transferred from the Office of the Prime Minister with effect from April 6, 2009.
1	Executive Secretary 1	OPS SS	4	Post [# 50609] of Executive Secretary 2 (OPS/SS 5) redcircled, regraded and transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Executive Secretary 2	OPS SS	5	Post [# 50912] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 50906] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 61551] of Executive Secretary 1 (OPS/SS 4) redcircled, regraded and transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Receptionist	PIDG RIM	2	Post [# 50855] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Procurement Officer	GMG SEG	2	Post [# 61118] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Executive Office**

13      **Total - Executive Office**

**Internal Audit**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	Post [# 8735] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Auditor	FMG AS	3	Post [# 8728] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Auditor	FMG AS	2	Two (2) posts [#s 50622 & 9029] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Assistant Auditor	FMG AS	1	Post [# 61120] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 8721] transferred from the former Ministry of Energy with effect from April 6, 2009.
6				
6	<b>Total - Internal Audit</b>			

**Communication & Public Relations**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication And Public Relations	MCG IE	4	Post [# 50710] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Information Officer	MCG IE	2	Post [# 50908] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 2	OPS SS	2	Post [# 8792] transferred from the former Ministry of Energy with effect from April 6, 2009.
3				
3	<b>Total - Communication &amp; Public Relations</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Legal Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D. Post [# 50616] transferred from the former Ministry of Energy with effect from April 6, 2009.(Post was incorrectly listed as Legal Officer in 2008 CSE General Order).
1	Administrative Assistant	GMG AM	2	Post [# 9033] transferred from the former Ministry of Energy with effect from April 6, 2009.
2				
2	<b>Total - Legal Services</b>			

**Energy Monitoring Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Energy	GMG SEG	6	Post [# 8960] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Director, Regulatory Affairs	GMG SEG	2	Post [# 8961] of Administrator (GMG/AM 4) reclassified, retitled and transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Executive Secretary 1	OPS SS	4	Post [# 8934] transferred from the former Ministry of Energy with effect from April 6, 2009.
3				

**Energy Economics**

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No of Offices	Office	Classification	Grade	Remarks
1	Director 2	SOG ST	8	Post [# 9004] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Economist	SOG ST	7	Post [# 9006] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Data and Quality Control Officer	MIS IT	3	Post [# 8932] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 2	OPS SS	2	Post [# 50914] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Energy Monitoring Division**

**Energy Economics**

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4

4     **Total - Energy Economics**

**Energy Systems And Conservation**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Energy Engineer	SOG ST	8	Post [# 9012] of Senior Engineer (SOG/ST 7) transferred from the former Ministry of Energy and upgraded and retitled with effect from April 6, 2009.
1	Director 1	SOG ST	7	Post [# 9005] transferred from the former Ministry of Energy with effect from April 6, 2009.
2				
2	<b>Total - Energy Systems And Conservation</b>			
9	<b>Total - Energy Monitoring Division</b>			

**Human Resource Management And Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	Post [# 50653] formerly GMG/SEG 5 transferred from the former Ministry of Energy with effect from April 6, 2009 and regraded and redcircled with effect from September 1, 2009.
1	Senior Secretary	OPS SS	3	Post [# 50654] transferred from the former Ministry of Energy with effect from April 6, 2009.
2				

**Office Management and Transportation**

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No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	Post [# 50680] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Administrator	GMG AM	3	Post [# 50681] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Human Resource Management And Administration**

**Office Management and Transportation**

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No of Offices	Office	Classification	Grade	Remarks
2	Records Officer 2	PIDG RIM	3	Two (2) posts [#s 50682-3] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Telephone Operator	OPS TO	1	Two (2) posts [#s 50684-5] transferred from the former Ministry of Energy with effect from April 6, 2009.
4	Driver	LMO DR	1	Posts [#s 50686-7 & 50689-90] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Attendant 2	LMO TS	2	Posts [#s 50692-3] transferred from the former Ministry of Energy with effect from September 14, 2007.
2	Attendant	LMO TS	1	Posts [#s 50698-9] transferred from the former Ministry of Mining & Telecommunications with effect from April 1, 2009.
2	Messenger	LMO TS	1	Posts [#s 50694 & 50696] transferred from the former Ministry of Energy with effect from April 6, 2009.
16				
16	<b>Total - Office Management and Transportation</b>			

**Typing Pool**

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No of Offices	Office	Classification	Grade	Remarks
2	Senior Secretary	OPS SS	3	Posts [#s 50701-2] transferred from the former Ministry of Energy with effect from April 6, 2009.
4	Secretary 2	OPS SS	2	Four (4) posts [#s 50703-6] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Secretary 1	OPS SS	1	Two (2) posts [#s 50707-8] transferred from the former Ministry of Energy with effect from April 6, 2009.
8				
8	<b>Total - Typing Pool</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Human Resource Management And Administration**

**Personnel**

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No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	Post [# 50655] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Personnel Officer	GMG AM	4	Post [# 50656] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Assistant Personnel Officer	GMG AM	2	Post [# 8698] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Personnel Officer	GMG AM	3	Post [# 50657] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Administrator	GMG AM	2	Post [# 50658] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Records Officer 1	PIDG RIM	2	Post [# 50659] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Records Clerk	PIDG RIM	1	Post [# 8750] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 2	OPS SS	2	Post [# 50660] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 1	OPS SS	1	Post [# 50661] transferred from the former Ministry of Energy with effect from April 6, 2009.
9				
9	<b>Total - Personnel</b>			

**Information & Documentation Branch**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	Post [# 7289] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Librarian 3	PIDG LB	3	Post [# 50672] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Library Assistant	PIDG LA	2	Post [# 50673] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Library Assistant	PIDG LA	1	Post [# 50674] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Human Resource Management And Administration**

**Information & Documentation Branch**

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No of Offices	Office	Classification	Grade	Remarks
1	Registrar	PIDG RIM	3	Post [# 50665] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Records Officer 1	PIDG RIM	2	Post [# 50666] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Records Clerk 1	PIDG RIM	1	Posts [#s 8733 & 50671] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 2	OPS SS	2	Post [# 9273] transferred from the former Ministry of Energy with effect from April 6, 2009.
9				
9	<b>Total - Information &amp; Documentation Branch</b>			

**Industrial Relations**

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No of Offices	Office	Classification	Grade	Remarks
1	Industrial Relations Officer	GMG AM	3	Post [# 50662] transferred from the former Ministry of Energy with effect from April 6, 2009.
1				
1	<b>Total - Industrial Relations</b>			

**Training**

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No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	Post [# 50678] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Training Officer	GMG AM	3	Post [# 50679] transferred from the former Ministry of Energy with effect from April 6, 2009.
2				
2	<b>Total - Training</b>			
47	<b>Total - Human Resource Management And Administration</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Finance And Accounts**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	Post [# 50625] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Financial Analyst	FMG PA	3	Post [# 51228] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Manager, Financial Management Information System	FMG AT	3	Post [# 51227] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 50626] transferred from the former Ministry of Energy with effect from April 6, 2009.
4				

**Budget**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	2	Post [# 50627] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Commitment Control Officer	FMG AT	3	Post [# 50642] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Budget Officer	FMG AT	2	Post [# 50628] transferred from the former Ministry of Energy with effect from April 6, 2009.
3				
3	<b>Total - Budget</b>			

**Expenditure Control & Accounts Branch**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	Post [# 50629] transferred from the former Ministry of Energy with effect from April 6, 2009.
1				

**Salaries**

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	Post [# 50631] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Energy And Mining**

**Finance And Accounts**

**Expenditure Control & Accounts Branch**

**Salaries**

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	Post [# 50632] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Accounting Technician 1	FMG AT	1	Post [# 58991] transferred from the former Ministry of Energy with effect from April 6, 2009.
3				

**Payments**

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	1	Post [# 50630] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Accounting Technician 3	FMG AT	3	Post [# 50636] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Accounting Technician 2	FMG AT	2	Post [# 50637] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Accounting Technician 1	FMG AT	1	Post [# 50638] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Accounting Clerk 2	FMG AC	2	Posts [#s 50639 & 58992] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Cashier	FMG CS	1	Post [# 50640] transferred from the former Ministry of Energy with effect from April 6, 2009.
7				
11	<b>Total - Expenditure Control &amp; Accounts Branch</b>			

**Final Accounts**

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	Post [# 50643] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Accounting Technician 1	FMG AT	1	Posts [#s 50644-5] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Finance And Accounts**

**Final Accounts**

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3	
3	<b>Total - Final Accounts</b>
21	<b>Total - Finance And Accounts</b>

**Technology Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Systems Administrator	MIS IT	5	Post [# 50650] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Webmaster/Multimedia Specialist	MIS IT	4	Post [# 58106] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Web Programmer	MIS IT	3	Post [# 58107] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Systems Support Specialist	MIS IT	3	Post [# 8763] transferred from the former Ministry of Energy with effect from April 6, 2009.
4				
4	<b>Total - Technology Division</b>			

**Policy, Planning, Development And  
Evaluation**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	Post [# 7290] of Director (GMG/SEG 4) transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009 and retitled and upgraded with effect from September 1, 2009.
1	Corporate Planner	GMG SEG	2	Post [# 61119] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Director, Mine Development & Mineral Lands	SOG ST	8	Post [# 50913] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Director, Mineral Economics & Mineral Promotion	SOG ST	8	Post [# 58932] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Energy And Mining**  
**Policy, Planning, Development And Evaluation**

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Assistant	GMG AM	3	Post [# 8732] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 50915] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
6				
6	<b>Total - Policy, Planning, Development And Evaluation</b>			

**Electricity Division**

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	5	Post [# 8962] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 50380] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 1	OPS SS	1	Post [# 8983] transferred from the former Ministry of Energy with effect from April 6, 2009.
3				

**Industrial Safety**

No of Offices	Office	Classification	Grade	Remarks
1	Health Safety & Environment Engineer	SOG ST	7	Post [# 8959] transferred from the former Ministry of Energy with effect from April 6, 2009.
7	Safety Inspector	SOG ST	5	Posts [#s 56401-4 & 61121-23] transferred from the former Ministry of Energy with effect from April 6, 2009.
8				
8	<b>Total - Industrial Safety</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Electricity Division**

**Head Office (Kingston)**

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No of Offices	Office	Classification	Grade	Remarks
1	Executive Engineer	SOG ST	8	Post [# 8963] transferred from the former Ministry of Energy with effect from April 6, 2009.
4	Engineer	SOG ST	7	Posts [#s 8965-7 & 9013] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Electrical Inspector 2	SOG ST	4	Post [# 8971] transferred from the former Ministry of Energy with effect from April 6, 2009.
3	Electrical Inspector 1	SOG ST	3	Posts [#s 8973-5] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Technical Assistant	SOG ST	2	Post [# 8988] transferred from the former Ministry of Energy with effect from April 6, 2009.
5	Technical Assistant	SOG ST	1	Posts [#s 8991-5] transferred from the former Ministry of Energy with effect from April 6, 2009.
15				
15	<b>Total - Head Office (Kingston)</b>			

**Sub Office 1 (Mandeville)**

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No of Offices	Office	Classification	Grade	Remarks
1	Electrical Inspector 3	SOG ST	5	Post [# 8970] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Technical Assistant	SOG ST	1	Posts [#s 8998-9] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 1	OPS SS	1	Post [# 8981] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Records Clerk	PIDG RIM	1	Post [# 8985] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Attendant	LMO TS	1	Post [# 9270] transferred from the former Ministry of Energy with effect from April 6, 2009.
6				
6	<b>Total - Sub Office 1 (Mandeville)</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Energy And Mining**

**Electricity Division**

**Sub Office 2 (St. Ann)**

No of Offices	Office	Classification	Grade	Remarks
1	Electrical Inspector 3	SOG ST	5	Post [# 8972] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Technical Assistant	SOG ST	1	Posts [#s 9000 & 9002] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 1	OPS SS	1	Post [# 8982] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Records Clerk	PIDG RIM	1	Post [# 8989] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Attendant	LMO TS	1	Post [# 9269] transferred from the former Ministry of Energy with effect from April 6, 2009.
6				
6	<b>Total - Sub Office 2 (St. Ann)</b>			

**Sub Office 3 (Montego Bay)**

No of Offices	Office	Classification	Grade	Remarks
1	Executive Engineer	SOG ST	8	Post [# 8964] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Engineer	SOG ST	7	Post [# 8968] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Electrical Inspector 2	SOG ST	4	Post [# 8976] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Electrical Inspector 1	SOG ST	3	Posts [#s 8977-8] transferred from the former Ministry of Energy with effect from April 6, 2009.
3	Technical Assistant	SOG ST	1	Posts [#s 8996-7 & 9001] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 2	OPS SS	2	Post [# 8979] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Secretary 1	OPS SS	1	Post [# 8980] transferred from the former Ministry of Energy with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Energy And Mining**

**Electricity Division**

**Sub Office 3 (Montego Bay)**

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	Post [# 8986] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Attendant	LMO TS	1	Post [# 9266] transferred from the former Ministry of Energy with effect from April 6, 2009.
12				
12	<b>Total - Sub Office 3 (Montego Bay)</b>			

**Office Services**

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	2	Post [# 9054] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Accounting Clerk 2	FMG AC	2	Post [# 8984] transferred from the former Ministry of Energy with effect from April 6, 2009.
2	Records Clerk	PIDG RIM	1	Posts [#s 58987 & 51139] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Telephone Operator	OPS TO	1	Post [# 8990] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Attendant	LMO TS	1	Post [# 9267] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Messenger	LMO TS	1	Post [# 9268] transferred from the former Ministry of Energy with effect from April 6, 2009.
1	Driver	LMO DR	1	Post [# 51140] transferred from the former Ministry of Energy with effect from April 6, 2009.
8				
8	<b>Total - Office Services</b>			
58	<b>Total - Electricity Division</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Energy And Mining**

**Mines And Geology Division**

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner	SOG ST	10	Post [# 8532] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	HR & Administrative Manager	GMG SEG	1	Post [# 8533] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Office Manager	GMG AM	2	Post [# 7400] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Executive Secretary 1	OPS SS	4	Post [# 8536] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Records Clerk	PIDG RIM	1	Post [# 56654] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2	Secretary 2	OPS SS	2	Posts [#s 8539-40] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Telephone Operator	OPS TO	1	Post [# 8542] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Driver 2	LMO DR	2	Post [# 8543] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2	Driver 1	LMO DR	1	Posts [#s 8544-5] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Senior Attendant	LMO TS	2	Post [# 8546] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2	Attendant	LMO TS	1	Posts [#s 8547-8] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Gardener	LMO TS	1	Post [# 8549] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Mines And Geology Division**

**Mining Branch**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	SOG ST	9	Post [# 8550] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 8538] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2				

**Evaluation & Revenue Section**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	8	Post [# 8584] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Senior Inspector	SOG ST	7	Post [# 8585] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
3	Inspector 1	SOG ST	5	Posts [#s 8554, 8587 & 8588] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
5				
7	<b>Total - Mining Branch</b>			

**Inspectorate Section**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Inspector	SOG ST	8	Post [# 8551] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Energy And Mining**

**Mines And Geology Division**

**Inspectorate Section**

**Safety and Environment Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Inspector	SOG ST	7	Post [# 8556] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2	Inspector 2	SOG ST	6	Posts [#s 8552 & 8558] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Inspector 1	SOG ST	5	Post [# 8555] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
4				

**Mining and Quarrying Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Inspector	SOG ST	7	Post [# 8557] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Inspector 2	SOG ST	6	Post [# 8553] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2	Inspector 1	SOG ST	5	Posts [#s 8559 & 8586] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
4				
9	<b>Total - Inspectorate Section</b>			

**Accounts**

No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	2	Post [# 51225] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Payment Officer	FMG AT	2	Post [# 7353] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Mines And Geology Division**

**Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 1	FMG AT	1	Post [# 56653] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Cashier	FMG CS	2	Post [# 8541] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
4				
4	<b>Total - Accounts</b>			

**Public Education and Information**

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No of Offices	Office	Classification	Grade	Remarks
1	Information/Public Education Supervisor	MCG IE	4	Post [# 7512] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Customer Service Officer	GMG AM	1	Post [# 56655] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Library Assistant	PIDG LA	1	Post [# 7528] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
3				
3	<b>Total - Public Education and Information</b>			

**Records Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Mining Registrar	PIDG RIM	3	Post [# 8534] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Records Officer 1	PIDG RIM	2	Post [# 7565] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2				
2	<b>Total - Records Management</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Mines And Geology Division**

**Information Technology**

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No of Offices	Office	Classification	Grade	Remarks
1	Systems Analyst	MIS IT	5	Post [# 7615] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	GIS/Client Support Officer	MIS IT	4	Post [# 8569] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	GIS/Client Support Officer	MIS IT	3	Post [# 8563] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
3				
3	<b>Total - Information Technology</b>			
43	<b>Total - Mines And Geology Division</b>			

**Geology Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	SOG ST	9	Post [# 8566] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Senior Secretary	OPS SS	3	Post [# 8537] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2				

**Economic Geology**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	8	Post [# 8572] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1				
1	<b>Total - Economic Geology</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Geology Branch**

**Metallic Minerals**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Geologist	SOG ST	6	Post [# 8573] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Geologist	SOG ST	5	Post [# 8568] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2				
2	<b>Total - Metallic Minerals</b>			

**Industrial Minerals**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Geologist	SOG ST	6	Post [# 8576] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
2	Geologist	SOG ST	5	Posts [#s 8575 & 8577] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Geological Assistant 2	SOG ST	2	Post [# 8578] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
4				
4	<b>Total - Industrial Minerals</b>			

**Laboratory Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Chemist	SOG ST	8	Post [# 8579] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Chemist (Neutron Activation Specialist)	SOG ST	6	Post [# 8580] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Senior Laboratory Technician	SOG ST	4	Post [# 8581] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Geology Branch**

**Laboratory Services**

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No of Offices	Office	Classification	Grade	Remarks
2	Laboratory Assistant	SOG ST	3	Posts [#s 8582-3] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
5				
5	<b>Total - Laboratory Services</b>			

**Research and Mapping**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Research and Mapping	SOG ST	8	Post [# 8560] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1				
1	<b>Total - Research and Mapping</b>			

**Applied Research**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Geologist	SOG ST	6	Post [# 8567] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Geological Assistant 2	SOG ST	4	Post [# 8564] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Geological Assistant 1	SOG ST	1	Post [# 8565] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
3				
3	<b>Total - Applied Research</b>			

**Regional Mapping**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Geologist	SOG ST	6	Post [# 8561] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy And Mining**

**Geology Branch**

**Regional Mapping**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Geologist	SOG ST	5	Post [# 8574] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Geological Assistant 2	SOG ST	2	Post [# 8570] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
1	Geological Assistant 1	SOG ST	1	Post [# 8571] transferred from the former Ministry of Mining and Telecommunications with effect from April 6, 2009.
4				
4	<b>Total - Regional Mapping</b>			
22	<b>Total - Geology Branch</b>			
234	<b>Total - Ministry of Energy And Mining</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Central Direction and Control Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Director General			
1	Administrative Assistant To The Permanent Sec.	GMG SEG	1	
1	Executive Assistant	GMG SEG	1	
4	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
3	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
14				
14	<b>Total - Central Direction and Control Unit</b>			

**Internal Audit Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
2	Audit Manager (Co-ordinator)	FMG AS	4	
7	Auditor	FMG AS	2	
4	Assistant Auditor	FMG AS	1	Posts [#s 7322-23, 7325 & 7328] reinstated with effect from December 1, 2007. (To be abolished when vacant).
4	Assistant Auditor	FMG AS	1	
5	Senior Auditor	FMG AS	3	
1	Secretary 2	OPS SS	2	
24				
24	<b>Total - Internal Audit Unit</b>			

**Legal Services**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
3				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Agriculture And Fisheries**

**Legal Services**

3

**Finance and Accounts Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Financial Analyst	FMG PA	2	
1	Financial Systems Manager	FMG PA	2	
1	Executive Secretary 1	OPS SS	4	
1	Secretary 2	OPS SS	2	
1	Secretary 2	OPS SS	2	
6				
6				

**Management Accounts Branch**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Accounts	FMG PA	3	
1	Senior Budget Officer	FMG PA	2	
1	Manager, Deposits and Investments	FMG PA	2	
1	Senior Commitment Control Officer	FMG PA	1	
2	Budget Officer	FMG PA	1	
2	Commitment Control Officer	FMG AT	3	
8				
8	<b>Total - Management Accounts Branch</b>			

**Accounts Payable And Salaries**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts Payable & Salaries	FMG PA	3	
1	Senior Secretary	OPS SS	3	
2				

**Salaries**

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No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Salaries	FMG PA	1	
2	Senior Salaries Officer	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Finance and Accounts Division**

**Accounts Payable And Salaries**

Salaries

No of Offices	Office	Classification	Grade	Remarks
2	Salaries Officer	FMG AT	1	
6				

Checking

No of Offices	Office	Classification	Grade	Remarks
1	Senior Checking Officer	FMG PA	1	
2	Senior Checking Officer	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2	Checking Officer	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
7				

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Payment	FMG PA	2	
1	Disbursement Officer	FMG AT	3	
1	Collections Officer	FMG AC	2	
1	Cashier 1	FMG CS	1	
4				
19	<b>Total - Accounts Payable And Salaries</b>			

**Final Accounts & Reporting Branch**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Final Accounts & Reporting	FMG PA	2	
1	Revenue Officer	FMG PA	1	
1	Final Accounts Officer	FMG AT	2	
1	Senior Bank Reconciliation Officer	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2	Bank Reconciliation Officer	FMG AT	1	
1	Advance Accounts Manager	FMG AT	3	
1	Accounting Clerk 2	FMG AC	2	
1	Journal Officer	FMG AC	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Agriculture And Fisheries**

**Finance and Accounts Division**

**Final Accounts & Reporting Branch**

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10

10 **Total - Final Accounts & Reporting Branch**

**Procurement Branch**

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No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	2	
1	Senior Procurement Officer	GMG AM	4	
2	Procurement Officer	GMG AM	3	
1	Administrative Officer	GMG AM	2	
5				
5	<b>Total - Procurement Branch</b>			
48	<b>Total - Finance and Accounts Division</b>			

**Policy Co-ordination & Administration Directorate**

**Communication & Public Relations Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication And Public Relations	MCG IE	6	
1	Public Relations Officer	MCG IE	4	
1	Videographer/Video Editor	MCG AVT	5	New post [# 62847] with effect from December 1, 2009.
1	Video/Graphic Specialist	MCG AVP	3	
1	Video/Graphic Officer	MCG AVP	2	
1	Senior Secretary	OPS SS	3	
6				
6	<b>Total - Communication &amp; Public Relations Unit</b>			
6	<b>Total - Policy Co-ordination &amp; Administration Directorate</b>			

**Human Resource Management and Development**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2				
2				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Human Resource Management and Development**

**Organizational Development**

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Senior Resource Officer	GMG SEG	1	
1	Secretary 2	OPS SS	2	
3				
3	<b>Total - Organizational Development</b>			

**Human Resource Management**

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
2				

**HRM Staffing**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Human Resource Officer	GMG SEG	1	
2	Assistant Human Resource Officer 2	GMG AM	3	
2	Assistant Human Resource Officer 1	GMG AM	2	
1	Secretary 2	OPS SS	2	Post [# 7435] formerly listed under Secretarial Pool.
1	Secretary 1	OPS SS	1	Post [# 7419] formerly listed under Human Resource Development.
7				

**Employee Benefits**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Human Resource Officer	GMG SEG	1	Post [# 7395] formerly shown under Human Resource Management.
2	Assistant Human Resource Officer 2	GMG AM	3	Posts [#s 7399 & 7409] formerly shown under Human Resource Management.
2	Assistant Human Resource Officer 1	GMG AM	2	Posts [#s 7405 & 7408] formerly shown under Human Resource Management.
1	Secretary 2	OPS SS	2	Post [# 7434] formerly listed under Secretarial Pool.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Agriculture And Fisheries**

**Human Resource Management and Development**

**Human Resource Management**

Employee Benefits

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No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	Post [# 7438] formerly listed under Secretarial Pool.

7

Industrial Relations

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No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
1	Secretary 1	OPS SS	1	Post [# 7441] formerly listed under Secretarial Pool.

2

Information & Records

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No of Offices	Office	Classification	Grade	Remarks
1	Human Resource Officer	GMG AM	4	
1	Information Technology Support Officer	MIS IT	3	
2	Records Officer 1	PIDG RIM	2	

4

22 **Total - Human Resource Management**

**Human Resource Development**

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No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Senior Human Resource Development Officer	GMG SEG	1	
1	Assistant Human Resource Development Officer	GMG AM	2	
1	Records Clerk	PIDG RIM	1	
1	Accounting Technician 1	FMG AT	1	
1	Senior Secretary	OPS SS	3	

6

Twickenham Park Training Centre

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No of Offices	Office	Classification	Grade	Remarks
1	Centre Manager	GMG AM	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Human Resource Management and Development**

**Human Resource Development**

Twickenham Park Training Centre

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Support Officer	GMG AM	2	
2	Maid	LMO TS	2	
1	Housemother	LMO TS	5	
1	Cook	LMO TS	3	
3	Watchman	LMO TS	1	
1	Handyman	LMO TS	1	

10

Eltham Park Training Centre

No of Offices	Office	Classification	Grade	Remarks
1	Centre Manager	GMG AM	3	
1	Administrative Support Officer	GMG AM	2	
1	Housemother	LMO TS	5	
1	Cook	LMO TS	3	
1	Maid	LMO TS	1	
1	Maid	LMO TS	2	
1	Handyman	LMO TS	1	Post [# 56639] formerly listed under Twickenham Park Training Centre.
3	Watchman	LMO TS	1	
1	Handyman	LMO TS	1	

11

27 **Total - Human Resource Development**

**Facilities and Property Management Branch**

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Administrator	GMG AM	2	Post [# 7493] formerly listed under Transport/Fleet Management.
1	Records Officer 2	PIDG RIM	3	
1	Inventory Officer	PIDG RIM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Human Resource Management and Development**

**Facilities and Property Management Branch**

Administration

6

Office Management and General Services

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	4	
1	Security And Energy Officer	GMG SEG	1	
1	Secretary 2	OPS SS	2	
2	Records Officer 1	PIDG RIM	2	
1	Storekeeper	PIDG RIM	3	
1	Telephone Operator	OPS TO	2	
2	Telephone Operator	OPS TO	1	
1	Machine Operator	LMO TS	2	
1	Chief Office Attendant	LMO TS	3	
1	Strongroom Attendant	LMO TS	2	
1	Gardener	LMO TS	2	Post [# 7500] formerly listed under Transport/Fleet Management.
18	Attendant 1	LMO TS	1	
2	Gateman	LMO TS	1	
1	Handyman	LMO TS	1	

34

Building and Property Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Civil Works Engineer	SOG ST	7	
3	Senior Building & Property Maintenance Officer	SOG ST	6	
2	Building & Property Maintenance Officer	SOG ST	4	
1	Records Officer 2	PIDG RIM	3	

7

Transport/Fleet Management

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG SEG	1	
1	Artisan 4	LMO TS	5	
4	Artisan Helper	LMO TS	1	
4	Driver 2	LMO DR	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Human Resource Management and Development**

**Facilities and Property Management Branch**

Transport/Fleet Management

No of Offices	Office	Classification	Grade	Remarks
8	Driver 1	LMO DR	1	
18				
65	<b>Total - Facilities and Property Management Branch</b>			

**Documentation, Information And Access Services**

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Records Manager	PIDG RIM	5	
1	Records Analyst	PIDG RIM	3	
1	Secretary 2	OPS SS	2	
5	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
12				

Library

No of Offices	Office	Classification	Grade	Remarks
1	Librarian 4	PIDG LB	4	
1	Librarian	PIDG LB	2	
1	Librarian 2	PIDG LB	2	
1	Library Assistant 2	PIDG LA	2	
2	Library Assistant 1	PIDG LA	1	
6				
18	<b>Total - Documentation, Information And Access Services</b>			
137	<b>Total - Human Resource Management and Development</b>			

**Agricultural Planning And Policy**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Policy Analyst	GMG SEG	2	Post [# 61038] formerly listed under Agricultural Economic Planning.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Agricultural Planning And Policy**

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 1	OPS SS	4	Post [# 7551] formerly listed under Agricultural Economic Planning.
3	Secretary 1	OPS SS	1	
6				
6				

**Agricultural Economic Planning**

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	8	
2	Senior Secretary	OPS SS	3	
3				

**Data Analysis and Macro Planning**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Data Analysis & Planning	SOG ST	7	
2	Agricultural Economist 2	SOG ST	6	
1	Agricultural Economist 1	SOG ST	5	
4				

**Micro Planning**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Agricultural Economist	SOG ST	7	
1	Statistician	SOG ST	6	
2	Agricultural Economist 2	SOG ST	6	
2	Regional Rural Sociologist	SOG ST	5	
6				

**Farm Management**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Agricultural Economist	SOG ST	7	
1	Agricultural Economist 2	SOG ST	6	
2	Agricultural Planning Assistant	SOG ST	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Agricultural Planning And Policy**

**Agricultural Economic Planning**

**Farm Management**

4

17 **Total - Agricultural Economic Planning**

**Data Bank And Evaluation**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Data Bank And Evaluation	SOG ST	8	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
3				

**Monitoring and Evaluation Section**

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director, Monitoring & Evaluation	SOG ST	7	
1	Agricultural Economist	SOG ST	6	
1	Sociologist	SOG ST	6	
3				

**Statistics And Evaluation**

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director Data Collections & Statistics	SOG ST	7	
2	Statistician	SOG ST	6	
3	Statistical Officer	GMG AM	2	
3	Data Collections Administrator	SOG ST	5	
16	Data Collecting Officer 2	PIDG RIM	3	
25				
31	<b>Total - Data Bank And Evaluation</b>			

**International Trade**

No of Offices	Office	Classification	Grade	Remarks
1	International Trade Specialist	SOG ST	9	
1	Senior Secretary	OPS SS	3	Post [# 7303] formerly listed under Central Direction and Control.
2				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Agriculture And Fisheries**

**Agricultural Planning And Policy**

**International Trade**

2      **Total - International Trade**

**Agricultural Marketing And Credit Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
5				

**Market Research Grades And Standards**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Market Research Grades & Standards	SOG ST	7	
3	Commodity Specialist	SOG ST	6	
1	Research Officer	SOG ST	5	
5				

**Commodity Monitoring And Information**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	7	
1	Incentives Officer	GMG SEG	1	
1	Statistical Coordinator	SOG ST	3	
1	Monitoring Officer	SOG ST	6	
4				
14	<b>Total - Agricultural Marketing And Credit Services</b>			
70	<b>Total - Agricultural Planning And Policy</b>			

**Agricultural Credit And Subsidies**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Senior Credit Officer	GMG PMA	4	
1	Credit Officer	GMG PMA	3	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Agriculture And Fisheries**

**Agricultural Credit And Subsidies**

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No of Offices	Office	Classification	Grade	Remarks
2	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
8				

Office Services

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No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	3	
2	Records Clerk (Registry)	PIDG RIM	1	
2	Attendant	LMO TS	1	
5				

Accounts

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No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Technician 1	FMG AT	1	
4				

Inspection And Monitoring

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Inspector	FMG AS	4	
4	Senior Inspector	FMG AS	3	
4	Inspector	FMG AS	2	
4	Assistant Inspector	FMG AS	1	
13				

Research And Information

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Research	SOG ST	7	
1	Research Officer	SOG ST	6	
2				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Agricultural Credit And Subsidies**

32

**Technical Services Directorate**

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Executive Engineer	SOG ST	7	
1	Technical Services Co-ordinator	GMG SEG	1	Post [# 7865] of Administrative Assistant (GMG/AM 4) retitled and reclassified with effect from May 1, 2009.
1	Executive Secretary 2	OPS SS	5	
1	Secretary 1	OPS SS	1	
5				
5				

**Jamaica Import/Export Inspectorate Centre (One Stop Shop)**

No of Offices	Office	Classification	Grade	Remarks
1	Client Service Officer	GMG AM	4	New post [# 62844] with effect from November 1, 2009.
1				
1	<b>Total - Jamaica Import/Export Inspectorate Centre (One Stop Shop)</b>			

**Project Management and Co-ordination Division**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Project Management & Co-ordination	GMG SEG	4	
1	Professional Accountant 3	FMG PA	3	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
6				
6	<b>Total - Project Management and Co-ordination Division</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Technical Services Directorate**

**Public Gardens and Zoo Division**

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	2	Post [# 7868] formerly GMG/AM 1 upgraded with effect from April 1, 2010. Previously listed under Technical Services Directorate.
1	Records Clerk	PIDG RIM	1	
1	Driver 2	LMO DR	2	
2	Driver 1	LMO DR	1	
1	Maintenance Technician	LMO TS	3	
1	Warden	LMO TS	3	
1	Gateman	LMO TS	2	
1	Attendant	LMO TS	1	
1	Nursery Supervisor	SOG ST	2	New post [# 62899] with effect from April 1, 2010.
1	Nursery Attendant	LMO TS	2	New post [# 62900] with effect from April 1, 2010.

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**Hope Gardens**

No of Offices	Office	Classification	Grade	Remarks
1	Botanist/Education Officer	SOG ST	6	
1	Superintendent	SOG ST	8	
1	Horticulturist/Agronomist	SOG ST	5	
4	Gardener 1	LMO TS	1	
1	Records Clerk	PIDG RIM	1	Post [# 7871] formerly shown under Public Gardens & Zoo Division.
1	Secretary 2	OPS SS	2	

9

**Field Maintenance**

No of Offices	Office	Classification	Grade	Remarks
1	Gardener	LMO TS	3	
3	Gardener 1	LMO TS	1	

4

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Technical Services Directorate**

**Public Gardens and Zoo Division**

**Rural Gardens - Castleton Gardens**

No of Offices	Office	Classification	Grade	Remarks
1	Facilities Manager	SOG ST	3	
1	Senior Gardener	LMO TS	4	
4	Gardener	LMO TS	2	Post [# 7889] formerly shown under Field Maintenance.
4	Gardener Attendant	LMO TS	1	
10				

**Rural Gardens - Cinchona**

No of Offices	Office	Classification	Grade	Remarks
1	Facilities Manager	SOG ST	3	
1	Senior Gardener	LMO TS	4	
2	Gardener	LMO TS	2	
2	Gardener Attendant	LMO TS	1	
6				

**Rural Gardens - Bath**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Gardener	LMO TS	4	
1	Gardener Attendant	LMO TS	1	
2				

**Rural Gardens - Fern Gully**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Gardener	LMO TS	4	
1	Gardener	LMO TS	2	
1	Gardener Attendant	LMO TS	1	
3				

**Rural Gardens - Bamboo Grove**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Gardener	LMO TS	4	
2	Gardener	LMO TS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Agriculture And Fisheries**

**Technical Services Directorate**

**Public Gardens and Zoo Division**

Rural Gardens - Bamboo Grove

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No of Offices	Office	Classification	Grade	Remarks
3	Gardener Assistant	LMO TS	1	
6				
51	<b>Total - Public Gardens and Zoo Division</b>			

**Veterinary Services Division**

Administration

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Veterinary Services	MDG VO	3	
1	Executive Secretary 1	OPS SS	4	Post [# 7959] formerly listed under Secretarial Support.
2	Senior Secretary	OPS SS	3	Posts [#s 7960-1] formerly listed under Secretarial Support.
1	Secretary 2	OPS SS	2	Post [# 7962] formerly listed under Secretarial Support.
5				

Human Resource & Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Veterinary Specialist	MDG VO	1	
1	Administrator	GMG AM	4	
1	Customer Service Officer	GMG AM	2	
1	Records Officer 1	PIDG RIM	2	
1	Records Officer 1	PIDG RIM	2	
1	Telephone Operator	OPS TO	1	
1	Driver 1	LMO DR	1	
1	Caretaker	LMO TS	3	
1	Cleaner Attendant	LMO TS	1	
1	Cleaner/Attendant	LMO TS	1	
10				

Laboratory Services

---

No of Offices	Office	Classification	Grade	Remarks
3	Veterinary Specialist	MDG VO	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Technical Services Directorate**

**Veterinary Services Division**

Laboratory Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Veterinary Officer	MDG VO	2	
1	Toxicologist/Analyst	SOG ST	7	
1	Chief Veterinary Medical Technologist	PMG VMT	3	
1	Supervisory Veterinary Medical Technologist	PMG VMT	2	
4	Veterinary Medical Technologist	PMG VMT	2	Four (4) posts [#s 7949-52] formerly PMG/VMT 1 upgraded with effect from January 1, 2001.
4	Senior Veterinary Biochemical Analyst	SOG ST	6	
1	Veterinary Biochemical Analyst	SOG ST	5	
1	Senior Laboratory Technician	SOG ST	3	
1	Maintenance Technician	SOG ST	4	
1	Pharmacist 3	PMG PHS	3	
1	Data Entry Officer	MIS IT	2	
2	Laboratory Attendant	LMO TS	2	

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Quarantine

No of Offices	Office	Classification	Grade	Remarks
1	Senior Veterinary Officer	MDG VO	2	
1	Veterinary Specialist	MDG VO	1	
2	Animal Health Technician 3	PMG AH	3	
2	Animal Health Technician 2	PMG AH	2	
1	Secretary 2	OPS SS	2	
2	Farm Hand 2	LMO TS	3	
1	Cleaner/Attendant	LMO TS	2	

10

Surveillance/Field Operations

No of Offices	Office	Classification	Grade	Remarks
2	Senior Veterinary Officer	MDG VO	2	Post [# 8005] formerly listed under Permit/Licences & Inspection.
4	Veterinary Specialist	MDG VO	1	Post [# 7946] formerly listed under Bodles Station.
3	Animal Health Technician 1	PMG AH	1	
4	Animal Health Technician 2	PMG AH	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Agriculture And Fisheries**

**Technical Services Directorate**

**Veterinary Services Division**

Surveillance/Field Operations

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No of Offices	Office	Classification	Grade	Remarks
7	Artificial Insemination Technician 1	PMG AH	1	
2	Secretary 2	OPS SS	2	
1	Veterinary Clinic Attendant	LMO TS	2	

23

Permit/License & Inspection

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No of Offices	Office	Classification	Grade	Remarks
1	Veterinary Specialist	MDG VO	1	
2	Animal Health Technician 3	PMG AH	3	
2	Animal Health Technician 2	PMG AH	2	

5

Bodles Station

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No of Offices	Office	Classification	Grade	Remarks
1	Artificial Insemination Technician 3	PMG AH	3	
2	Animal Health Technician 1	PMG AH	1	Posts [#s 7996-97] incorrectly shown in previous Order as upgraded to PMG/AH 2.
1	Artificial Insemination Technician 2	PMG AH	2	
2	Artificial Insemination Technician 2	PMG AH	2	

6

Finance & Accounts

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Cashier	FMG CS	1	
1	Cashier	FMG CS	2	

3

84 **Total - Veterinary Services Division**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Technical Services Directorate**

**Research and Development Division**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Research Director	SOG ST	10	
1	Human Resource & Administration Manager	GMG SEG	1	
1	Administrator	GMG AM	2	
1	Executive Secretary 1	OPS SS	4	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Records Clerk	PIDG RIM	1	
1	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	
4	Attendant	LMO TS	1	

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**Accounts**

No of Offices	Office	Classification	Grade	Remarks
1	Professional Accountant	FMG PA	2	
1	Senior Accountant	FMG PA	1	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	1	

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**Operations Farm Management**

No of Offices	Office	Classification	Grade	Remarks
1	Operations Manager	SOG ST	6	
5	Field Assistant	SOG ST	2	
3	Senior Dairyman/Milker	LMO TS	3	
9	Farm Hand	LMO TS	2	
1	Farm Hand	LMO TS	3	
9	Farm Hand	LMO TS	1	
1	Farm Hand	LMO TS	2	
1	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	4	
4	Driver 2	LMO DR	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Technical Services Directorate**

**Research and Development Division**

**Operations Farm Management**

No of Offices	Office	Classification	Grade	Remarks
2	Driver 1	LMO DR	1	
2	Gateman	LMO TS	1	

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**Biometry**

No of Offices	Office	Classification	Grade	Remarks
1	Biometrician	SOG ST	7	

1

**Livestock Research and Improvement**

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Research Director	SOG ST	9	
1	Farm Manager	SOG ST	5	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
3	Farm Hand	LMO TS	2	
2	Watchman	LMO TS	1	

9

**Animal Nutrition and Husbandry**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
2	Chief Livestock Research Officer	SOG ST	7	
2	Senior Livestock Research Officer	SOG ST	6	
1	Livestock Research Officer	SOG ST	5	
5	Livestock Research Assistant	SOG ST	3	
1	Senior Laboratory Technician	SOG ST	3	
1	Laboratory Technician	SOG ST	2	
1	Secretary 2	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Agriculture And Fisheries**

**Technical Services Directorate**

**Research and Development Division**

**Animal Breeding and Genetics**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Senior Research Director	SOG ST	8	
2	Chief Livestock Research Officer	SOG ST	7	
3	Senior Livestock Research Officer	SOG ST	6	
3	Livestock Research Officer	SOG ST	5	
2	Livestock Research Assistant	SOG ST	3	
1	Secretary 2	OPS SS	2	
1	Records Officer 1	PIDG RIM	2	
3	Farm Hand	LMO TS	2	
7	Farm Hand	LMO TS	1	

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**Crop and Plant Protection Research**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Deputy Research Director	SOG ST	9	
1	Senior Secretary	OPS SS	3	

2

**Crop Research**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Senior Research Director	SOG ST	8	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	

4

**Plant Breeding**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Chief Plant Breeding Officer	SOG ST	7	
1	Senior Plant Breeding Officer	SOG ST	6	
1	Plant Breeding Officer	SOG ST	5	
2	Research Assistant (Plant Breeding)	SOG ST	4	

5

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Agriculture And Fisheries**

**Technical Services Directorate**

**Research and Development Division**

**Agronomy**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Agronomist	SOG ST	7	
1	Senior Agronomist	SOG ST	6	
3	Agronomist	SOG ST	5	
3	Crop Research Assistant	SOG ST	4	

8

**Plant Protection and Post Entry Quarantine**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
1	Secretary	OPS SS	3	

2

**Plant Protection**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Plant Protection Officer	SOG ST	7	
3	Senior Plant Protection Officer	SOG ST	6	
6	Plant Protection Officer	SOG ST	5	
5	Plant Research Assistant	SOG ST	3	
3	Laboratory Technician	SOG ST	2	

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**Post Entry Quarantine**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Post Entry Officer	SOG ST	7	
1	Horticulturist	SOG ST	6	
1	Post Entry Quarantine Officer (Tissue Culture)	SOG ST	5	
1	Post Entry Quarantine Officer (Seed Pathology)	SOG ST	5	
1	Green House Manager	SOG ST	4	
2	Research Assistant (Green House)	SOG ST	3	
1	Laboratory Technician	SOG ST	2	

8

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Agriculture And Fisheries**

**Technical Services Directorate**

**Research and Development Division**

Extension Services

---

No of Offices	Office	Classification	Grade	Remarks
2	Extension Specialist	SOG ST	5	
2				

Orange River Research Station

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
1	Farm Manager	SOG ST	5	
1	Field Assistant	SOG ST	2	
1	Accounting Technician 3	FMG AT	3	
1	Secretary 1	OPS SS	1	
1	Driver 2	LMO DR	2	
1	Office Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
9				

Beekeeping Unit

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Plant Protection Officer	SOG ST	7	
1	Senior Plant Protection Officer	SOG ST	6	
5	Apiculture Officer	SOG ST	6	Post [# 8460] of Plant Protection Officer (SOG/ST 5) retitled and upgraded with effect from May 1, 2009.
1	Research Assistant	SOG ST	4	
1	Laboratory Technician	SOG ST	2	
9				

Montpellier Research Station

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
1	Accounting Technician 3	FMG AT	3	
1	Plant Protection Officer	SOG ST	5	
1	Farm Manager	SOG ST	5	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Technical Services Directorate**

**Research and Development Division**

**Montpellier Research Station**

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	
2	Senior Dairyman/Milker	LMO TS	3	
3	Farm Hand	LMO TS	2	
2	Field Assistant	SOG ST	2	
2	Driver 2	LMO DR	2	Post [# 8420] of Farm Hand LMO/TS 2 retitled and reclassified with effect from April 1, 2010. (Bodles Research Station)
1	Driver 1	LMO DR	1	
3	Watchman	LMO TS	1	
19				
192	<b>Total - Research and Development Division</b>			

**Plant Quarantine/Produce Inspection Branch**

No of Offices	Office	Classification	Grade	Remarks
1	Chief Plant Quarantine & Produce Inspector	SOG ST	9	
1	Senior Plant Quarantine/Enquiry Point Officer	SOG ST	8	
1	Administrative Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Administrative Assistant	GMG AM	3	
1	Forklift Operator/Fumigation Assistant	LMO TS	5	
2	Forklift Operator/Fumigation Assistant	LMO TS	4	
1	Cleaner/Attendant	LMO TS	2	
1	Gardener	LMO TS	2	
1	Attendant	LMO TS	1	
1	Cleaner/Attendant	LMO TS	2	
12				

**Import/Export Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Import/Export Manager	SOG ST	7	
4	Plant Quarantine/Producer Inspector 2	SOG ST	5	Posts [#s 8168-9, 8160-1] formerly shown under Plant Quarantine Produce Inspection Branch.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Technical Services Directorate**

**Plant Quarantine/Produce Inspection Branch**

**Import/Export Unit**

No of Offices	Office	Classification	Grade	Remarks
6	Plant Quarantine/Produce Inspector 1	SOG ST	4	Posts [#s 8182-3, 8190-1 & 8193-4] formerly shown under Plant Quarantine/Produce Inspection Branch.

11

**Certificate/Compliance Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Certificate/Compliance Manager	SOG ST	7	
1	Plant Quarantine/Produce Inspector 2	SOG ST	5	
6	Plant Quarantine/Producer Inspector 2	SOG ST	5	
5	Plant Quarantine/Produce Inspector 1	SOG ST	4	Posts [#s 8184-6, 8188-9] formerly shown under Plant Quarantine/Produce Inspection Branch.

13

**Export Complex Unit (Kingston)**

No of Offices	Office	Classification	Grade	Remarks
1	Manager	SOG ST	7	
1	Fumigator	SOG ST	6	
1	Identifier/Entomologist	SOG ST	6	
1	Administrative Officer	GMG AM	2	
1	Accounting Technician 3	FMG AT	3	
1	Forklift Operator/Fumigation Assistant	LMO TS	4	

6

**Export Complex Unit (Montego Bay)**

No of Offices	Office	Classification	Grade	Remarks
1	Cashier	FMG CS	1	
1	Manager/Plant Quarantine Produce Inspector	SOG ST	7	
1	Fumigator	SOG ST	6	
1	Accounting Technician 2	FMG AT	2	Post [# 55442] formerly shown under Administration.
1	Identifier/Entomologist	SOG ST	6	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Agriculture And Fisheries**

**Technical Services Directorate**

**Plant Quarantine/Produce Inspection Branch**

Export Complex Unit (Montego Bay)

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No of Offices	Office	Classification	Grade	Remarks
1	Forklift Operator/Fumigation Assistant	LMO TS	5	
1	Cleaner/Attendant	LMO TS	2	
1	Attendant	LMO TS	1	
8				

Pest Risk Analysis Unit

---

No of Offices	Office	Classification	Grade	Remarks
1	Pest Risk Analysis Manager	SOG ST	7	
2	Pest Risk Analyst	SOG ST	6	
1	Entomologist	SOG ST	6	
1	Records/Data Input Officer	PIDG RIM	2	
5				
55	<b>Total - Plant Quarantine/Produce Inspection Branch</b>			
394	<b>Total - Technical Services Directorate</b>			

**Policy Co-ordination & Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director, Policy Co-ordination & Admin	GMG SEG	6	
1	Executive Secretary 1	OPS SS	4	
2				
2				

**Information & Communication Technology**

---

No of Offices	Office	Classification	Grade	Remarks
1	Information & Communication Technology Director	MIS IT	7	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Policy Co-ordination & Administration**

**Information & Communication Technology**

Infrastructure Services

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Infrastructural Services	MIS IT	6	
1	Network Administrator	MIS IT	5	
2				

Applications Unit

No of Offices	Office	Classification	Grade	Remarks
1	Applications Manager	MIS IT	6	
1	Systems Analyst	MIS IT	5	
1	Senior Programmer	MIS IT	4	
1	Web Information/Content Officer	MCG IE	3	
1	Programmer 1	MIS IT	3	
5				

User Support Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, User Support Services	MIS IT	5	
2	User Support Technician	MIS IT	3	
3				

Data Entry

No of Offices	Office	Classification	Grade	Remarks
1	Data Control Supervisor	MIS IT	3	
2	Data Entry Technician 2	MIS IT	2	
3				

14 **Total - Information & Communication Technology**

**Corporate & Strategic Planning**

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Agriculture And Fisheries**

**Policy Co-ordination & Administration**

**Corporate & Strategic Planning**

1       —

17       **Total - Policy Co-ordination & Administration**

**Rural Physical Planning**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Rural Physical Planning	SOG ST	8	
1	Administrator	GMG AM	3	
1	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
1	Driver 1	LMO DR	1	
2	Laboratory Attendant	LMO TS	1	
1	Telephone Operator	OPS TO	1	
2	Attendant	LMO TS	1	

10

10

**Soil Analysis And Land Use Studies**

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No of Offices	Office	Classification	Grade	Remarks
2	Agricultural Chemist 2	SOG ST	6	
1	Agricultural Chemist 3	SOG ST	7	
2	Laboratory Technican 2	SOG ST	3	
7	Laboratory Technician 1	SOG ST	2	
3	Secretary 1	OPS SS	1	
1	Farm Hand 1	LMO TS	1	
1	Storeman	LMO TS	1	

17

17       **Total - Soil Analysis And Land Use Studies**

**Regional Planning And Administration**

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No of Offices	Office	Classification	Grade	Remarks
4	Regional Rural Planner	SOG ST	7	
4	Regional Land Capability Planner	SOG ST	6	
2	Cartographer	SOG ST	5	
4	Cartographer Technician	SOG ST	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Rural Physical Planning**

**Regional Planning And Administration**

No of Offices	Office	Classification	Grade	Remarks
1	Regional Soil Surveyor	SOG ST	4	
15				
15	<b>Total - Regional Planning And Administration</b>			

**Geographic Information Systems**

No of Offices	Office	Classification	Grade	Remarks
1	Manager	MIS IT	4	
1	Systems Analyst	MIS IT	3	
2				
2	<b>Total - Geographic Information Systems</b>			
44	<b>Total - Rural Physical Planning</b>			

**Fisheries Division**

No of Offices	Office	Classification	Grade	Remarks
1	Director Of Fisheries	SOG ST	9	
1	Administrator	GMG AM	4	
2	Records Officer 1	PIDG RIM	2	
2	Records Clerk (Registry)	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
3	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	2	
2	Attendant	LMO TS	2	
4	Driver 1	LMO DR	1	
4	Watchman	LMO TS	1	
21				

**Data Management**

No of Offices	Office	Classification	Grade	Remarks
1	Marine Researcher/Analyst	SOG ST	6	
1	Data Entry Operator	MIS IT	2	
1	Data Entry Clerk	MIS IT	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Agriculture And Fisheries**

**Fisheries Division**

**Data Management**

---

3

3 **Total - Data Management**

**Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Professional Accountant	FMG PA	2	
1	Senior Accountant	FMG PA	1	
2	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Cashier	FMG CS	2	

6

6 **Total - Accounts**

**Marine Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Marine and Aviation Affairs	SOG ST	7	
2	Senior Fisheries Officer	SOG ST	6	
1	Master Fisherman	SOG ST	5	
4	Fisheries Officer	SOG ST	5	
1	Vessel Master	SOG ST	4	
3	Chief Fisheries Instructor	SOG ST	4	
10	Senior Fisheries Instructor	SOG ST	3	
8	Fisheries Instructor	SOG ST	2	
2	Game Warden	PTSG PX	1	
10	Records Officer 1	PIDG RIM	2	
2	Engineering Technician 2	SOG ST	3	
1	Engineering Technician 1	SOG ST	2	
1	Artisan 4	LMO TS	5	
3	Leading Hand	LMO TS	4	
1	Leading Hand (Cook)	LMO TS	3	
6	Pump Operator	LMO TS	1	

56

56 **Total - Marine Branch**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Agriculture And Fisheries**

**Fisheries Division**

**Aquaculture Branch**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	7	
1	Accounting Clerk 2	FMG AC	2	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
2	Driver 2	LMO DR	2	
1	Attendant	LMO TS	1	
1	Handyman	LMO TS	1	
6	Watchman	LMO TS	1	

15

**Aquaculture Research Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Research Officer	SOG ST	6	
1	Farm Manager	SOG ST	4	
2	Senior Pond Operator	SOG ST	4	
1	Field Assistant	SOG ST	2	
10	Pond Operator	SOG ST	2	
2	Watchman	LMO TS	1	

17

32 **Total - Aquaculture Branch**

**Extension Services**

---

No of Offices	Office	Classification	Grade	Remarks
3	Regional Extension Officer	SOG ST	4	
6	Fisheries Extension Officer	SOG ST	3	
1	Bulldozer Operator	LMO TS	3	
2	Bulldozer Operator Assistant	LMO TS	2	

12

12 **Total - Extension Services**

130 **Total - Fisheries Division**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Agriculture And Fisheries**

**Posts To Be Abolished When Vacant**

**Maintenance of Gardens and Zoo**

Hope Zoo

No of Offices	Office	Classification	Grade	Remarks
1	Curator Of Zoo	SOG ST	7	
1	Assistant Curator Of Zoo	SOG ST	5	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Head Zoo Keeper	LMO TS	5	
1	Gardener 2	LMO TS	2	
3	Zoo Keeper	LMO TS	4	
5	Gardener 1	LMO TS	1	
14				
14	<b>Total - Maintenance of Gardens and Zoo</b>			

**Machinery Research**

No of Offices	Office	Classification	Grade	Remarks
1	Works Overseer 2	TSS GT	3	
1				
1	<b>Total - Machinery Research</b>			

**Livestock Research**

No of Offices	Office	Classification	Grade	Remarks
1	Ranger	LMO TS	1	
1				
1	<b>Total - Livestock Research</b>			
16	<b>Total - Posts To Be Abolished When Vacant</b>			

935 **Total - Ministry of Agriculture And Fisheries**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Forestry Department**

Executive Management

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No of Offices	Office	Classification	Grade	Remarks
1	Conservator of Forest	SOG ST	10	
1	Director, Forestry	GMG SEG	5	
1	Supernumerary Deputy Director, Forestry	GMG SEG	3	
1	Legal Officer	JLG LO	2	C.D.
1	Technical Assistant	SOG ST	5	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
8				

Regional Forestry Operations

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Regional Forestry Operations	SOG ST	9	
3	Regional Forest Officer	SOG ST	7	
1	Accounting Clerk 2	FMG AC	2	Post [# 7829] was omitted from 2008 CSE (G) Order.
6	Forest Supervisor	SOG ST	6	
22	Forester 2	SOG ST	4	
14	Forester 1	SOG ST	3	
31	Forest Warden	PTSG PX	2	
3	Accounting Technician 2	FMG AT	2	
5	Accounting Clerk 2	FMG AC	2	
3	Secretary 2	OPS SS	2	
9	Watchman	LMO TS	1	
3	Driver 1	LMO DR	1	
4	Nursery Foreman	LMO TS	6	
3	Office Attendant	LMO TS	1	

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116

**Finance And Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Professional Accountant 2	FMG PA	2	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Forestry Department**

**Finance And Accounts**

1

**Final Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2				
2	<b>Total - Final Accounts</b>			

**Disbursement**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	1	
4				
4	<b>Total - Disbursement</b>			

**Salaries**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
2	Accounting Technician 1	FMG AT	1	
3				
3	<b>Total - Salaries</b>			

**Projects**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2				
2	<b>Total - Projects</b>			
12	<b>Total - Finance And Accounts</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Forestry Department**

**Human Resource Management And Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management and Admin.	GMG SEG	2	
1	Senior Personnel Officer	GMG AM	4	
1	Personnel Administrator	GMG AM	2	
1	Stenographer	OPS SS	2	
4				

**Registry**

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No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
2				
6				

**Office Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Facilities Manager	GMG AM	4	
1	Procurement Officer	GMG AM	3	
1	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
2	Driver 2	LMO DR	2	
2	Driver 1	LMO DR	1	
2	Office Attendant	LMO TS	2	
1	Gate Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
1	Attendant/Messenger	LMO TS	2	
1	Attendant 2	GLS	2	
2	Sideman	LMO TS	1	
1	Handyman	LMO TS	1	
18				
18	<b>Total - Office Services</b>			
24	<b>Total - Human Resource Management And Administration</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Forestry Department**

**Public Education And Information**

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No of Offices	Office	Classification	Grade	Remarks
1	Forest Education Officer	GMG SEG	2	
1	Forest Information & Public Awareness Officer	MCG IE	3	
1	Training Officer	GMG AM	3	
1	Library Assistant	PIDG LA	2	
4				
4				
4	<b>Total - Public Education And Information</b>			

**Technical Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Technical Services	SOG ST	8	
1	Senior Secretary	OPS SS	3	
2				

**Research And Development**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Forest Research Officer	SOG ST	7	
1	Forest Research Officer	SOG ST	6	
1	Nursery & Private Forest Co-ordinator	SOG ST	5	
1	Seed Collection Co-ordinator	SOG ST	4	
1	Forest Research Technician	SOG ST	3	
5				
5	<b>Total - Research And Development</b>			

**Resource Planning And Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Forest Resource Management and Planning	SOG ST	7	
1	Watershed Management & Soil Conservation Officer	SOG ST	6	
1	Forest Inventory and Utilisation Officer	SOG ST	6	
1	GIS Survey & Mapping Officer	SOG ST	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Forestry Department**

**Technical Services**

**Resource Planning And Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Forest Inventory Officer	NPS NPS	2	
1	Senior Survey Technician	SOG ST	4	
2	Survey Technician	SOG ST	3	
2	Geographic Information Systems Technician	SOG ST	4	
1	GIS Analyst & Network Administrator	MIS IT	4	
11				
11	<b>Total - Resource Planning And Management</b>			
18	<b>Total - Technical Services</b>			
174	<b>Total - Forestry Department</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Industry, Investment And Commerce**

**Executive Office**

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No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
2	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
9				

**Total - Executive Office**

**Internal Audit**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Auditor	FMG AS	3	
1	Auditor	FMG AS	2	
1	Senior Secretary	OPS SS	3	
2	Assistant Auditor	FMG AS	1	
7				
7				

**7 Total - Internal Audit**

**Legal Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Legal Officer	JLG LO	4	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
3				
3				
3	<b>Total - Legal Services</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Investment And Commerce**

**Policy Planning, Projects And Research**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Corporate Planner	GMG SEG	2	
1	Senior Economist	SOG ST	8	
1	Project Planning Specialist	SOG ST	7	
1	Research Assistant	SOG ST	3	
1	Research Officer	SOG ST	5	
1	Senior Secretary	OPS SS	3	
1	Administrative Officer	GMG AM	3	
8				
8	<b>Total - Policy Planning, Projects And Research</b>			

**Communications/Public Relations Division**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication And Public Relations	MCG IE	6	
1	Information Officer	MCG IE	2	
1	Secretary 2	OPS SS	2	
3				
3	<b>Total - Communications/Public Relations Division</b>			

**Finance And Accounts**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	New post [# 62772] with effect from May 1, 2009.
1	Director, Expenditure and Control	FMG PA	2	New post [#62773] with effect from May 1, 2009.
1	Accountant	FMG PA	2	
1	Final Accounts Officer	FMG AT	3	New post [# 62774] with effect from May 1, 2009.
1	Disbursements (Payments) Supervisor	FMG AT	3	New post [# 62775] with effect from May 1, 2009.
1	Budget Officer	FMG AT	2	
1	Payments Officer	FMG AT	2	New post [# 62776] with effect from May 1, 2009.
1	Cashier	FMG CS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Investment And Commerce**

**Finance And Accounts**

No of Offices	Office	Classification	Grade	Remarks
1	Budget Director	FMG PA	2	New post [# 62970] with effect from April 1, 2010.
1	Salaries Supervisor	FMG AT	3	New post [# 62971] with effect from April 1, 2010.
1	Payroll Officer	FMG AT	2	New post [# 62972] with effect from April 1, 2010
11				
11				
11	<b>Total - Finance And Accounts</b>			

**Corporate Affairs**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Corporate Affairs	GMG SEG	4	
1	Director, Human Resource Management	GMG SEG	3	Post [# 8757] of Director of Personnel (GMG/SEG 2) upgraded and retitled with effect from April 1, 2010.
1	Secretary 2	OPS SS	2	
3				

**Human Resource Management & Administration**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	2	New post [# 62778] with effect from May 1, 2009
1	Director, Human Resource Development	GMG SEG	1	New post [# 62779] with effect from May 1, 2009.
1	Records Officer	PIDG RIM	2	New post [# 62868] with effect from November 1, 2009.
3				
3	<b>Total - Human Resource Management &amp; Administration</b>			

**Information And Communications Technology**

No of Offices	Office	Classification	Grade	Remarks
1	Systems Administrator	MIS IT	5	
1	Technical Support Specialist	MIS IT	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Investment And Commerce**

**Corporate Affairs**

**Information And Communications Technology**

2

2 **Total - Information And Communications Technology**

**Procurement And Office Services**

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Security Officer	PTSG PX	1	
2	Telephone Operator	OPS TO	1	
1	Receptionist/Assistant Telephone Operator	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Driver 1	LMO DR	1	
1	Security Officer	PTSG PX	1	
1	Attendant/Messenger	LMO TS	2	
2	Cleaner/Office Attendant	LMO TS	2	

13

13 **Total - Procurement And Office Services**

**Documentation, Information And Access Services**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk 1	PIDG RIM	1	
1	Secretary 2	OPS SS	2	

6

6 **Total - Documentation, Information And Access Services**

27 **Total - Corporate Affairs**

**Industry Division**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Director	GMG SEG	3	
1	Monitoring & Facilitation Officer 2	GMG SEG	2	
1	Monitoring & Facilitation Officer 1	GMG SEG	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Industry, Investment And Commerce**

**Industry Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Incentive Officer	GMG SEG	1	
1	Trade Relations & Research Officer	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
8				
8				

**Freezone Secretariat**

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No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
2	Monitoring Officer	GMG SEG	1	
3				
3	<b>Total - Freezone Secretariat</b>			
11	<b>Total - Industry Division</b>			

**Science And Technology**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Science And Technology	GMG SEG	4	
1				
1	<b>Total - Science And Technology</b>			

**Investment Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Investment	GMG SEG	5	New post [#62871] with effect from January 4, 2010.
1				
1	<b>Total - Investment Division</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Investment And Commerce**

**Commerce Division**

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2				
2				

**Monitoring Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Administrator	GMG AM	4	
2	Administrator 2	GMG AM	3	
1	Secretary 2	OPS SS	2	
5				
5	<b>Total - Monitoring Unit</b>			

**Vehicle Import Policy**

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Director 1	GMG SEG	1	
2				
2	<b>Total - Vehicle Import Policy</b>			
9	<b>Total - Commerce Division</b>			

**Food Storage And Infestation Prevention Division**

No of Offices	Office	Classification	Grade	Remarks
1	Chief Food Storage Officer	SOG ST	9	
1	Deputy Food Storage Officer	SOG ST	8	
1	Chief Food Storage Inspector	SOG ST	7	
6	Senior Food Storage Scientist	SOG ST	7	
8	Food Storage Scientist	SOG ST	6	
3	Senior Food Storage Inspector	SOG ST	6	
18	Food Storage Inspector	SOG ST	5	
1	Accounting Technician 2	FMG AT	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Investment And Commerce**

**Food Storage And Infestation Prevention Division**

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk	FMG AC	2	
1	Administrator	GMG AM	3	
4	Assistant Food Storage Scientist	SOG ST	4	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk 1	PIDG RIM	1	
3	Driver	LMO	3	
1	Senior Technical Assistant	SOG ST	2	
4	Technical Assistant	SOG ST	1	
2	Attendant	LMO TS	1	

62

62

62 **Total - Food Storage And Infestation Prevention Division**

**Co-operative And Friendly Societies Division**

No of Offices	Office	Classification	Grade	Remarks
1	Registrar Of Co-operative And Friendly Societies	GMG SEG	3	
1				
1				

**Development Research And Technology**

No of Offices	Office	Classification	Grade	Remarks
1	Systems Analyst	MIS IT	5	
1	Data Entry Clerk	MIS IT	2	
2				
2	<b>Total - Development Research And Technology</b>			

**Office Management**

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Investment And Commerce**

**Co-operative And Friendly Societies Division**

**Office Management**

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 1	FMG AC	1	
1	Senior Secretary	OPS SS	3	
2	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Driver	LMO DR	1	
1	Attendant	LMO TS	2	
8				
8	<b>Total - Office Management</b>			

**Research, Development And Training**

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	1	
1	Senior Training And Promotion Officer	GMG AM	4	
1	Training And Promotion Officer 2	GMG AM	3	
2	Training And Promotion Officer 1	GMG AM	2	
1	Secretary 2	OPS SS	2	
6				

**Development And Research**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Development And Research Officer	GMG AM	4	
1	Development And Research Officer 2	GMG AM	3	
1	Development And Research Officer 1	GMG AM	2	
3				
9	<b>Total - Research, Development And Training</b>			

**Audit And Investigations**

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG AS	4	
2	Senior Auditor	FMG AS	3	
4	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Industry, Investment And Commerce**

**Co-operative And Friendly Societies Division**

**Audit And Investigations**

---

10

10 **Total - Audit And Investigations**

**Inspectorate**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Registrar of Co-operative Societies	GMG SEG	1	
1				

**Northern Region**

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No of Offices	Office	Classification	Grade	Remarks
1	Regional Co-operative Officer	GMG AM	4	
2	Senior Co-operative Officer	GMG AM	3	
3				

**Southern Region**

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No of Offices	Office	Classification	Grade	Remarks
1	Regional Co-operative Officer	GMG AM	4	
6	Senior Co-operative Officer	GMG AM	3	
1	Secretary 2	OPS SS	2	
8				
12	<b>Total - Inspectorate</b>			
42	<b>Total - Co-operative And Friendly Societies Division</b>			

**Ministry of Industry, Commerce And Tech. (Former)**

**Posts from the former Ministry of Comm. & Tech. to be abolished when vacant**

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No of Offices	Office	Classification	Grade	Remarks
1	Technical Inspector	TSS GT	4	
1				
	<b>Total - Posts from the former Ministry of Comm. &amp; Tech. to be abolished when vacant</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Industry, Investment And Commerce**

**Ministry of Industry, Commerce And Tech. (Former)**

**Posts from the former Ministry of Industry, Investment And Commerce**

**Registry**

---

No of Offices	Office	Classification	Grade	Remarks
1	Departmental Assistant	OPS CR	1	
1				

**Library**

---

No of Offices	Office	Classification	Grade	Remarks
1	Clerical Officer 4	OPS CR	3	
1				

**Office Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG PMA	4	
1				

**Finance And Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accountant 1	FAA	1	
1				

4 **Total - Posts from the former Ministry of Industry, Investment And Commerce**

5 **Total - Ministry of Industry, Commerce And Tech. (Former)**

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199 **Total - Ministry of Industry, Investment And Commerce**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Industry, Tech., Energy & Commerce**  
**Copyright**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Legal Director	JLG LO	3	C.D.
1	Copyright Officer	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
3				
3	<b>Total - Copyright</b>			
3	<b>Total - Ministry Of Industry, Tech., Energy &amp; Commerce</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Post And Telecommunications**

**General Administration**

Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Postmaster General	GMG SEG	6	
1	Public Relations Officer	GMG SEG	1	
1	Administrative Assistant	GMG SEG	1	
1	Supernumerary Administrator 2	GMG AM	2	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	

6

Finance And Accounts

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Finance	FMG PA	3	
1	Director, Costing	FMG PA	2	
1	Accountant	FMG PA	1	
1	Financial Controller 2	FMG AT	3	
1	Accountant 4 (Costing)	FMG AT	3	
1	Manager, Financial Management Information System	FMG AT	3	
1	Accountant 4 (Salaries)	FMG AT	2	
3	Accountant 3	FMG AT	2	
4	Accountant 2	FMG AT	1	
9	Accounting Technician 1	FMG AT	1	
1	Accounting Technician 1 (Deduction)	FMG AT	1	
22	Accounting Clerk 2	FMG AC	2	
10	Accounting Clerk 1	FMG AC	1	
1	Accounting Clerk 1 (Payroll)	FMG AC	1	
1	Cashier	FMG CS	2	
4	Records Clerk	PIDG RIM	1	

62

Internal Audit

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
3	Auditor	FMG AS	3	
2	Assistant Auditor	FMG AS	1	

6

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Post And Telecommunications**

**General Administration**

Human Resource Management

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2				

Personnel And Establishment

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Senior Personnel Officer	GMG AM	4	
1	Industrial Relations Officer	GMG AM	4	
1	Personnel Officer	GMG AM	3	
1	Welfare Officer	GMG AM	3	
3	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Caregiver	LMO TS	2	
15				

Training

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	
1	Training Officer	GMG SEG	1	
1	Senior Tutor	PTO PMA	4	
2	Postal Tutor	PTO PMA	3	
1	Secretary 1	OPS SS	1	
6				

Registry

---

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
9	Records Clerk	PIDG RIM	1	
11				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Post And Telecommunications**

**General Administration**

Office Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Office/Procurement Manager	GMG SEG	1	
1	Assistant Procurement Manager	GMG AM	4	
1	Procurement Officer	PIDG RIM	2	
1	Driver	LMO DR	1	
4				

Stores

---

No of Offices	Office	Classification	Grade	Remarks
1	Storekeeper	PIDG RIM	3	
1	Assistant Storekeeper	PIDG RIM	2	
4	Store Clerk	PIDG RIM	1	
3	Storeman	LMO TS	1	
9				

Quality Assurance Branch

---

No of Offices	Office	Classification	Grade	Remarks
1	Quality Assurance Officer	GMG SEG	2	
1				

Security

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief of Security	GMG SEG	2	
1	Deputy Chief of Security	GMG SEG	1	
1	Post Office Security Officer	GMG AM	4	
1	Assistant Post Office Security Officer	GMG AM	3	
1	Records Clerk	PIDG RIM	1	
5				

Typing And Miscellaneous

---

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 1	OPS SS	4	
4	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Post And Telecommunications**

**General Administration**

Typing And Miscellaneous

---

No of Offices	Office	Classification	Grade	Remarks
2	Secretary 2	OPS SS	2	
8	Secretary 1	OPS SS	1	
2	Telephone Operator	OPS TO	1	
1	Driver	LMO DR	1	
1	Attendant	LMO TS	2	
12	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
1	Gardener	LMO TS	1	

33

160      **Total - General Administration**

**Postal Division 1**

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Postmaster General	GMG SEG	4	
1	Head Postmaster (Corporate Area)	GMG SEG	2	
1	Regional Co-ordinator	GMG SEG	2	
1	Senior Regional Inspector (Corporate Area)	GMG SEG	1	
2	Regional Inspector (Corporate Area)	PTO PMA	5	

6

Central Sorting Office - Letters

---

No of Offices	Office	Classification	Grade	Remarks
3	Sorting Office Controller	GMG SEG	1	
1	Airport Operations Co-ordinator, Airport Facility	PTO PMA	3	
1	Assistant Superintendent	PTO PMA	4	
1	Chief Inspector	PTO PMA	3	
4	Supervisor	PTO PMA	2	
2	Transport Officer	GMG AM	1	
4	Postal Clerk 3	PTO CR	4	
30	Postal Clerk B	PTO CR	4	
34	Postal Clerk C	PTO CR	3	
9	Postal Clerk 1	PTO IN	1	
3	Shift Supervisor	PTO PMA	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Post And Telecommunications**

**Postal Division 1**

Central Sorting Office - Letters

---

No of Offices	Office	Classification	Grade	Remarks
1	Inspector	PTO PMA	2	B24.
20	Inspector	PTO PMA	1	
1	Assistant Inspector Of Postmen	PTO CA	3	
2	Mail Officer	PTO PMA	1	
2	Mail Officer	PTO CA	3	
26	Postman A	PTO CA	2	
250	Postman B	PTO CA	1	
4	Secretary 1	OPS SS	1	
1	Philatelic Officer	PTO PMA	2	
1	Accounting Clerk 2	FMG AC	2	
1	Records Officer 1	PIDG RIM	2	
2	Accounting Clerk 1	FMG AC	1	
18	Records Clerk	PIDG RIM	1	
1	Attendant	LMO TS	2	
5	Attendant	LMO TS	1	

427

Central Sorting Office - Parcels

---

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent	GMG SEG	1	
1	Assistant Superintendent	PTO PMA	4	
3	Supervisor	PTO PMA	2	
12	Postal Clerk B	PTO CR	4	
31	Postal Clerk C	PTO CR	3	
3	Inspector	PTO PMA	1	B26.
1	Assistant Inspector Of Postmen	PTO CA	3	
16	Postman A	PTO CA	2	
74	Postman B	PTO CA	1	
1	Secretary 1	OPS SS	1	
1	Accounting Technician 1	FMG AT	1	
11	Accounting Clerk 2	FMG AC	2	
5	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	1	
7	Records Clerk	PIDG RIM	1	
1	Attendant	LMO TS	2	
4	Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Post And Telecommunications**

**Postal Division 1**

Central Sorting Office - Parcels

---

173

Corporate Area Post Offices

---

No of Offices	Office	Classification	Grade	Remarks
8	Postmaster A	PTO PMA	4	
7	Postmaster B	PTO PMA	3	
8	Deputy Postmaster A	PTO PMA	3	
11	Postmaster C	PTO PMA	2	
1	Postmaster 4	PTO IN	4	
1	Postmaster 3	PTO IN	3	
7	Deputy Postmaster B	PTO PMA	2	
8	Postmaster D	PTO PMA	1	
1	Postmaster 2	PTO IN	2	
35	Postal Clerk A	PTO PMA	1	
103	Postal Clerk B	PTO CR	4	
2	Postal Clerk 1	PTO IN	1	
12	Inspector	PTO PMA	1	
35	Postman A	PTO CA	2	
304	Postman B	PTO CA	1	
1	Departmental Assistant	OPS CR	1	
44	Attendant	LMO TS	1	

588

1194      **Total - Postal Division 1**

**Postal Division 2**

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Postmaster General	GMG SEG	3	
10	Regional Inspector	PTO PMA	5	
1	Senior Secretary	OPS SS	3	

12

Regional Offices

---

No of Offices	Office	Classification	Grade	Remarks
8	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Post And Telecommunications**

**Postal Division 2**

Regional Offices

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	
9				

District Post Office - Montego Bay

---

No of Offices	Office	Classification	Grade	Remarks
1	Postmaster A	PTO PMA	4	
1	Postmaster C	PTO PMA	2	
3	Deputy Postmaster A	PTO PMA	3	
4	Postal Clerk A	PTO PMA	1	
29	Postal Clerk B	PTO CR	4	
2	Inspector	PTO PMA	1	
1	Mail Officer	PTO CA	3	
9	Postman A	PTO CA	2	
29	Postman B	PTO CA	1	
1	Secretary 1	OPS SS	1	
9	Attendant	GLS	1	
89				

Other District Offices

---

No of Offices	Office	Classification	Grade	Remarks
2	Postmaster A	PTO PMA	4	
20	Postmaster B	PTO PMA	3	
1	Postmaster 4	PTO IN	4	
3	Deputy Postmaster A	PTO PMA	3	
21	Deputy Postmaster B	PTO PMA	2	
81	Postmaster C	PTO PMA	2	
2	Postmaster 3	PTO IN	3	
175	Postmaster D	PTO PMA	1	
24	Postal Clerk A	PTO PMA	1	
417	Postal Clerk B	PTO CR	4	
5	Inspector	PTO PMA	1	
12	Postman A	PTO CA	2	
101	Postman B	PTO CA	1	
1	Secretary 1	OPS SS	1	
1	Attendant	LMO TS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Post And Telecommunications**

**Postal Division 2**

Other District Offices

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No of Offices	Office	Classification	Grade	Remarks
211	Attendant	LMO TS	1	
1	Handyman	LMO TS	1	

1078

West Henderson Post Office - Greater Portmore

---

No of Offices	Office	Classification	Grade	Remarks
1	Postmaster C	PTO PMA	2	
4	Postal Clerk B	PTO CR	4	
1	Postman A	PTO CA	2	
9	Postman B	PTO CA	1	
1	Office Attendant	LMO TS	1	

16

1204 **Total - Postal Division 2**

**Overseas Mail**

---

No of Offices	Office	Classification	Grade	Remarks
1	Inspector, Postal Services	GMG SEG	1	
1	Assistant Inspector, Postal Services	PTO PMA	3	
2	Inspector	PTO PMA	2	B24.
2	Accounting Clerk 2	FMG AC	2	
2	Records Clerk	PIDG RIM	1	

8

8 **Total - Overseas Mail**

**Mail Planning Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Inspector, Postal Services	GMG SEG	1	
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Post And Telecommunications**

**Mail Planning Branch**

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4

4      **Total - Mail Planning Branch**

**Internal Mail Transport**

Mail Courier

---

No of Offices	Office	Classification	Grade	Remarks
262	Mail Courier	PTO MC	1	
262				
262	<b>Total - Internal Mail Transport</b>			

**Telecommunication Services**

Engineering

---

No of Offices	Office	Classification	Grade	Remarks
1	Telecommunications Engineer	SOG ST	7	
3	Telecommunications Technician	SOG ST	3	
1	Senior Secretary	OPS SS	3	
1	Records Clerk	PIDG RIM	1	
1	Storekeeper	PIDG RIM	1	
7				
7	<b>Total - Telecommunication Services</b>			

**Building Repair And Maintenance**

---

No of Offices	Office	Classification	Grade	Remarks
1	Building Engineer	SOG ST	7	
1	Superintendent	SOG ST	5	
2	Senior Technician	SOG ST	4	
7	Technician	SOG ST	3	
6	Technician	SOG ST	2	
1	Clerical Officer 3 (Stores)	OPS CR	2	
18				
18	<b>Total - Building Repair And Maintenance</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Post And Telecommunications**

**Information Technology Unit**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Director, Information Technology	MIS IT	7	
1	Systems Administrator	MIS IT	5	
1	Systems Support Co-ordinator	MIS IT	4	
1	Senior Programmer	MIS IT	4	
1	Webmaster/Multimedia Specialist	MIS IT	3	
2	Hardware Technician	MIS IT	2	
1	Data Preparation Officer	MIS IT	1	
1	Senior Secretary	OPS SS	3	
9				
9	<b>Total - Information Technology Unit</b>			
2866	<b>Total - Post And Telecommunications</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Water & Housing**

**Executive Secretariat**

---

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Executive Assistant	GMG SEG	1	
1	Public Relations Officer	MCG IE	4	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
8				
8	<b>Total - Executive Secretariat</b>			

**Internal Audit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
2	Senior Auditor	FMG AS	3	
3	Auditor	FMG AS	2	
1	Secretary 1	OPS SS	1	
7				
7	<b>Total - Internal Audit</b>			

**Finance And Accounts Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	
1	Director, Finance And Accounts	FMG PA	3	
1	Manager, Financial Management Information System	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
6				
6				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Water & Housing**

**Finance And Accounts Division**

**Budget Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Budget	FMG PA	2	
1	Commitment Control Officer	FMG AT	3	
1	Budget Assistant	FMG AT	2	
3				
3	<b>Total - Budget Management</b>			

**Finance And Accounts**

**Final Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
3				

**General Payments And Salaries**

---

No of Offices	Office	Classification	Grade	Remarks
2	Financial Controller	FMG AT	3	
1	Payments Officer	FMG AT	2	
1	Payments Officer	FMG AT	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Cashier	FMG CS	2	
1	Accounting Clerk 2	FMG AC	2	
8				

**Disbursement**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	
1				
12	<b>Total - Finance And Accounts</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Water & Housing**

**Finance And Accounts Division**

**Housing Fund Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	
1	Director, Budget and Finance	FMG PA	2	
1	Financial Controller	FMG AT	3	
1	Manager, Mortgage and Accounts Receivable	FMG AT	3	
1	Financial Controller - Payments	FMG AT	3	
1	Commitment Control Officer	FMG AT	2	
1	Accounting Technician 2	FMG AT	2	
1	Mortgage Officer	FMG AT	1	
1	Data Entry Officer	MIS IT	1	
1	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	3	
11				
11	<b>Total - Housing Fund Accounts</b>			
32	<b>Total - Finance And Accounts Division</b>			

**Legal Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Legal Officer 3	JLG LO	3	C.D.
3	Legal Officer 2	JLG LO	2	C.D.
3	Senior Paralegal Officer	PLG TR	6	
1	Paralegal Assistant	PLG TR	3	
1	Search Clerk	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
13				
13	<b>Total - Legal Services</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Water & Housing**

**Documentation & Access Services**

**Documentation and Information**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Senior Library Assistant	PIDG LA	2	
1	Librarian	PIDG LB	2	
8				
8	<b>Total - Documentation and Information</b>			

**Administration And Support**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Director, Administration	GMG SEG	1	
1	Administrator (Personnel)	GMG AM	3	
1	Transport Manager	GMG AM	3	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	2	
2	Telephone Operator	OPS TO	1	
1	Records Officer 1	PIDG RIM	2	
4	Driver 1	LMO DR	1	
1	Senior Attendant	LMO TS	2	
8	Attendant	LMO TS	1	
1	Gardener	LMO TS	1	
26				
26	<b>Total - Administration And Support</b>			
34	<b>Total - Documentation &amp; Access Services</b>			

**Planning And Evaluation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Strategic Planning & Evaluation	GMG SEG	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Water & Housing**

**Planning And Evaluation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Strategic Monitoring & Evaluation	GMG SEG	3	
1	Director, Strategic & Corporate Planning	GMG SEG	3	
1	Director, Information Technology	MIS IT	6	
1	Strategic Planning Analyst	SOG ST	6	
1	Financial Planning Analyst	SOG ST	6	
1	Monitoring & Evaluation Analyst	SOG ST	6	
1	Systems Administrator	MIS IT	4	
1	Database Administrator	MIS IT	4	
1	Senior Secretary	OPS SS	3	
10				
10	<b>Total - Planning And Evaluation</b>			

**Housing Directorate**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Senior Director, Housing Directorate	GMG SEG	6	
1	Administrative Secretary 1	OPS ADS	1	Post [# 12366] formerly listed under Executive Secretariat.
2	Executive Secretary 1	OPS SS	4	Posts [#s 50718 & 50917] formerly listed under Executive Secretariat.
5				
5				

**Housing Solution**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Housing Policy	GMG SEG	4	
1	Director 4	GMG SEG	4	
1	Community Development Officer	GMG SEG	1	
1	Habitat Co-ordinator	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
5				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Water & Housing**

**Housing Directorate**

**Housing Solution**

Policy Development And Research

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Policy Development & Research	GMG SEG	3	
1	Policy Analyst (Sectoral Monitoring & Forecasting)	GMG SEG	2	
1	Policy Analyst (Legislative & Institutional)	GMG SEG	2	
2	Assistant Policy Analyst	GMG SEG	1	
1	Research Analyst	SOG ST	6	
2	Research Officer	SOG ST	5	
1	Secretary 1	OPS SS	1	
9				
14	<b>Total - Housing Solution</b>			

**Housing Estate And Land Management**

Land Administration Management

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Land Administration	SOG ST	8	
1	Senior Land Officer	SOG ST	7	
1	Graphic Information Systems Specialist	SOG ST	6	
1	Valuation Officer	SOG ST	6	
2	Lands Officer	SOG ST	5	
1	Systems Clerk	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
8				

Regional And Maintenance Operations

---

No of Offices	Office	Classification	Grade	Remarks
1	Engineer	SOG ST	7	
3	Senior Technical Officer	SOG ST	5	
2	Technical Officer (Montego Bay)	SOG ST	4	
2	Technical Officer (St. Ann's Bay)	SOG ST	4	
2	Technical Officer (May Pen)	SOG ST	4	
2	Technical Officer (Savanna-La-Mar)	SOG ST	4	
1	Quantity Survey Technician	SOG ST	4	
1	Land Surveyor Technician	SOG ST	4	
1	Technical Officer (Kingston)	SOG ST	4	
1	Technical Officer (Montego Bay)	SOG ST	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Water & Housing**

**Housing Directorate**

**Housing Estate And Land Management**

**Regional And Maintenance Operations**

---

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	3	
4	Secretary 2	OPS SS	2	
7	Attendant	LMO TS	1	

30

**Technical Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Technical Services	SOG ST	8	
1	Director, Project Planning & Development	GMG SEG	2	
1	Architect/Planner	SOG ST	6	
1	Director, Operation Pride	GMG SEG	2	
4	Project Officer	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	

10

**Social Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Social Services	GMG SEG	3	
1	Senior Community Development Officer	GMG SEG	2	
1	Senior Compliance Investigation Officer	GMG SEG	2	
4	Community Development Officer	GMG SEG	1	
4	Compliance Investigation Officer	GMG AM	4	
1	Senior Marketing Officer	GMG AM	3	
1	Senior Customer Service Officer	GMG AM	3	
3	Marketing Officer	GMG AM	2	
1	Customer Service Officer	GMG AM	1	
2	Secretary 2	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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## **Ministry Of Water & Housing**

### **Housing Directorate**

#### **Housing Estate And Land Management**

##### **Rent Services**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Director	GMG SEG	2	
1	Assessment Officer	SOG ST	5	
1	Senior Inspector	GMG AM	3	
3	Inspector	GMG AM	2	
1	Customer Service Officer	GMG AM	1	
1	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
1	Office Attendant/Messenger	LMO TS	2	
10				
77	<b>Total - Housing Estate And Land Management</b>			
96	<b>Total - Housing Directorate</b>			

#### **Water Monitoring And Policy Development**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Director	GMG SEG	4	
1	Director	GMG SEG	3	
1	Technical Director	SOG ST	7	
1	Administrative Assistant	GMG AM	4	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
6				
6	<b>Total - Water Monitoring And Policy Development</b>			

#### **Posts formerly listed under the Ministry of Environment And Housing**

##### **Executive Management**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Secretary 2	OPS SS	2	
1				
1	<b>Total - Executive Management</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Water & Housing**

**Posts formerly listed under the Ministry of Environment And Housing**

**General Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	
1	Records Officer 1	PIDG RIM	2	
1	Clerical Officer 3	OPS CR	2	

3

**Salaries**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	

1

**Internal Audit**

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No of Offices	Office	Classification	Grade	Remarks
3	Assistant Auditor	FMG AS	1	

3

7 **Total - General Administration**

8 **Total - Posts formerly listed under the Ministry of Environment And Housing**

**Technical Services (formerly listed under the Ministry of Environment And Housing)**

**Housing Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	

1

**Housing Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Housing Officer	GMG PMA	5	
10	Housing Officer	GMG PMA	3	
1	Secretary 1	OPS SS	1	

12

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Water & Housing**

**Technical Services (formerly listed under the Ministry of Environment And Housing)**

**Housing Division**

13      —

13      **Total - Technical Services (formerly listed under the Ministry of  
Environment And Housing)**

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227      **Total - Ministry Of Water & Housing**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Environment And Housing**

**General Administration Stores**

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No of Offices	Office	Classification	Grade	Remarks
1	Storekeeper 1	OPS CR	2	
1				
1	<b>Total - General Administration Stores</b>			

**Community Amenities Improvement**

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No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG PMA	3	
1				
1	<b>Total - Community Amenities Improvement</b>			

---

2 **Total - Ministry Of Environment And Housing**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Land & Environment**

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1				

Environmental Management Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1				

Estate Management/Property Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Estate Management/Property Management	GMG SEG	3	
2	Director	GMG SEG	1	
1	Secretary 2	OPS SS	2	
1	Inventory Clerk/Storekeeper	PIDG RIM	2	
1	Janitor/Caretaker	LMO TS	2	
1	Store Attendant	LMO TS	1	
7				

**Information Resources**

No of Offices	Office	Classification	Grade	Remarks
1	Library Assistant	PIDG LA	2	
1				
1	<b>Total - Information Resources</b>			

**Posts formerly listed under the Ministry Of Environment And Housing  
Physical Planning and Development (Technical Services Division)**

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Land & Environment**

**Posts formerly listed under the Ministry Of Environment And Housing**

**Physical Planning and Development (Technical Services Division)**

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2

2     **Total - Physical Planning and Development (Technical Services Division)**

2     **Total - Posts formerly listed under the Ministry Of Environment And Housing**

**Mines And Geology Division**

**Geology Division**

**Research And Mapping - Applied Research**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Laboratory Technician	PST GN	3	
1				
1	<b>Total - Geology Division</b>			
1	<b>Total - Mines And Geology Division</b>			

**Administration and Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1				
1				
1	<b>Total - Administration and Accounts</b>			
14	<b>Total - Ministry Of Land &amp; Environment</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Town Planning Department**

**Planning And Research Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Deputy Government Town Planner	SOG ST	9	
1				
1	<b>Total - Planning And Research Division</b>			

**Research**

---

No of Offices	Office	Classification	Grade	Remarks
1	Research Director	SOG ST	7	
1				
1	<b>Total - Research</b>			

**Development Control**

---

No of Offices	Office	Classification	Grade	Remarks
2	Senior Physical Planner	SOG ST	7	
1	Physical Planner 4	SOG ST	6	
3				
3	<b>Total - Development Control</b>			

---

5 **Total - Town Planning Department**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Land Valuation And Estate Department**

**Administration And Support Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner, Land Valuation	SOG ST	10	
1				

**Finance And Accounts**

**Disbursement And Salaries**

---

No of Offices	Office	Classification	Grade	Remarks
1	Cashier	FMG CS	1	
1				
1	<b>Total - Finance And Accounts</b>			
2	<b>Total - Administration And Support Services</b>			

**Valuation And Surveys Division**

**Regional Offices**

---

No of Offices	Office	Classification	Grade	Remarks
3	Assistant Commissioner, Valuation	SOG ST	8	
1	Senior Valuation Surveyor	SOG ST	7	
4				
4	<b>Total - Valuation And Surveys Division</b>			

**Technical Services Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Technical Services	SOG ST	8	
1				

**Valuation Roll Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk 1	PIDG RIM	1	
1	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Land Valuation And Estate Department**

**Technical Services Division**

**Valuation Roll Unit**

---

2

2     **Total - Valuation Roll Unit**

**Public Relations And Information Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1				
1	<b>Total - Public Relations And Information Unit</b>			

**Lands (formerly listed under the Ministry Of Environment And Housing)**

**Land Administration Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner Of Lands	GMG SEG	3	
1	Legal Officer	JLG LO	2	
1	Records Clerk	PIDG RIM	1	
3				
3	<b>Total - Lands (formerly listed under the Ministry Of Environment And Housing)</b>			
7	<b>Total - Technical Services Division</b>			

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13     **Total - Land Valuation And Estate Department**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Survey Department**

**Cadastral**

**Cadastral Mapping Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director, Surveys	SOG ST	8	
1				
	<b>Total - Cadastral Mapping Division</b>			
1	<b>Total - Cadastral</b>			

**Special Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director, Surveys	SOG ST	8	
1				
1	<b>Total - Special Services</b>			
2	<b>Total - Survey Department</b>			

---

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Office Of Titles**

Central Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Registrar	JLG LO	6	
1	Senior Deputy Registrar	JLG LO	5	
2				

**Production Unit**

New Titles

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No of Offices	Office	Classification	Grade	Remarks
1	Records Officer	PIDG RIM	2	
1				

Memorandum

---

No of Offices	Office	Classification	Grade	Remarks
1	Checker	PLG TR	4	
1	Drafter	PLG TR	3	
2				

Legal Services

---

No of Offices	Office	Classification	Grade	Remarks
2	Legal Officer	JLG LO	2	
2				

5     **Total - Production Unit**

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7     **Total - Office Of Titles**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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## **Ministry of National Security**

### **Executive Management**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Permanent Secretary	GMG EMG	1	
1	Policy Director, Electoral & Parliamentary Affairs	GMG SEG	3	
1	Executive Assistant To The Permanent Secretary	GMG SEG	1	
1	Supernumerary Director 1	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
8				

**Total - Executive Management**

### **Policy Directorate**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Chief Technical Director, Policy	GMG CTD	1	
1	Senior Administrator/Team Support	GMG AM	4	
1	Executive Secretary	OPS SS	4	
3				

### **International Relations**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	International Relations Co-ordinator	GMG SEG	3	
1	Policy Manager, International Relations	GMG SEG	2	
1	Policy Manager, Regional Relations	GMG SEG	1	
3				
3	<b>Total - International Relations</b>			

### **Research and Evaluation**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Director of Research and Evaluation	GMG SEG	4	
1	Manager, Programme & Policy Evaluation	GMG SEG	3	
1	Manager, Statistics	SOG ST	6	
1	Manager, Research	SOG ST	6	
1	Research Officer	SOG ST	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of National Security**

**Policy Directorate**

**Research and Evaluation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Research Assistant	SOG ST	4	
1	Statistician	SOG ST	4	
1	Office Administrator/Team Support	GMG AM	2	
8				
8	<b>Total - Research and Evaluation</b>			

**Organized Crime and Defence Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Policy Director, Organised Crime and Defence	GMG SEG	4	
1	Policy Analyst	GMG SEG	2	
2				

**Serious & Organized Crime (Transnational)**

---

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager, Serious & Org. Crime (Transnat'l)	GMG SEG	3	
1	Policy Analyst, Serious & Org. Crime (Transnat'l)	GMG SEG	2	
2				

**Serious & Organized Crime (Domestic)**

---

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager, Serious & Org. Crime (Domestic)	GMG SEG	3	
1	Policy Analyst, Serious & Org. Crime (Domestic)	GMG SEG	2	
2				

**Defence**

---

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager, Defence	GMG SEG	3	
1	Senior Administrator (JDF)	GMG AM	4	
2				
8	<b>Total - Organized Crime and Defence Unit</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of National Security**

**Policy Directorate**

**Crime Prevention and Community Safety**

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No of Offices	Office	Classification	Grade	Remarks
1	Policy Director, Crime Prevention & Comm. Safety	GMG SEG	5	
1	Senior Office Administrator/Team Support	GMG AM	2	
1	Office Administrator/Team Support	GMG AM	1	

3

**Social Intervention & Public Order**

---

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	4	
1	Policy Analyst, NGO/CBO	GMG SEG	2	
1	Policy Analyst, Police Liaison & Public Order	GMG SEG	2	
1	Programme Development Specialist	GMG SEG	2	

4

**Diversion and Re-Integration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	3	
1	Policy Analyst, Diversion & Re-integration	GMG SEG	2	
1	Administrator/Team Support	GMG AM	2	

3

**Community Policing & Safety**

---

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	3	
1	Policy Analyst	GMG SEG	2	

2

12 **Total - Crime Prevention and Community Safety**

**Offender Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Offender Management	GMG SEG	4	
1	Director, Inspectorate	GMG SEG	3	
1	Policy Manager, Offender Management	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Policy Directorate**

**Offender Management**

---

No of Offices	Office	Classification	Grade	Remarks
3	Policy Analyst	GMG SEG	2	
1	Administrator/Team Support	GMG AM	2	
1	Senior Office Administrator/Team Support	GMG AM	2	
1	Office Administrator/Team Support	GMG AM	1	
1	Secretary 2	OPS SS	2	
1	Senior Secretary	OPS SS	3	Post [# 56862] formerly shown under Programmes and Management Co-ordination Division.

11

**Parole Secretariat**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Parole Secretariat	GMG SEG	1	
3	Social Worker 2	SWG PS	2	
1	Secretary 2	OPS SS	2	Post [# 14042] formerly shown under Programmes and Management Co-ordination Division - Parole Secretariat.
1	Secretary 1	OPS SS	1	Post [# 14043] formerly shown under Programmes and Management Co-ordination Division - Parole Secretariat.

6

17 **Total - Offender Management**

**Protective Security Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Protective Security	GMG SEG	3	
1	Manager, Protective Security	GMG SEG	2	
1	Administrator/Team Support	GMG AM	2	
1	Office Administrator/Team Support	GMG AM	1	

4

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Policy Directorate**

**Protective Security Unit**

Security & Standards

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Security & Standards	GMG SEG	2	
5	Inspector	GMG AM	4	
6				
10	<b>Total - Protective Security Unit</b>			

**Border Security and Control**

---

No of Offices	Office	Classification	Grade	Remarks
1	Policy Director	GMG SEG	4	
1	Office Administrator/Team Support	GMG AM	1	
2				

Passport , Immigration & Citizenship

---

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	3	
1	Policy Analyst	GMG SEG	2	
2				

Ports of Entry

---

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	3	
1				
5	<b>Total - Border Security and Control</b>			
66	<b>Total - Policy Directorate</b>			

**Internal Audit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of National Security**

**Internal Audit**

No of Offices	Office	Classification	Grade	Remarks
1	Audit Supervisor	FMG AS	4	Post [# 56841] of Senior Auditor (FMG/AS 3) upgraded and retitled Audit Manager (FMG/AS 5) with effect from June 1, 2007 and regraded and retitled with effect from November 2, 2009.
2	Senior Auditor	FMG AS	4	Two (2) new posts [#s 60881-2] with effect from November 2, 2009.
3	Senior Auditor	FMG AS	3	Three (3) posts [#s 13535, 13538 & 13540] of Auditor (FMG/AS 2) upgraded and retitled with effect from November 2, 2009.
1	Senior Auditor - Corrections	FMG AS	3	One (1) post [# 56873] of Auditor (FMG/AS 2) upgraded and retitled with effect from November 2, 2009.
1	Senior Auditor - HQ & JCF	FMG AS	3	One (1) post [# 56874] of Auditor (FMG/AS 2) upgraded and retitled with effect from November 2, 2009.
1	Auditor, O/S	FMG AS	2	One (1) post [# 13543] of Assistant Auditor (FMG/AS 1) upgraded and retitled with effect from November 2, 2009.
1	Auditor, JDF	FMG AS	2	One (1) post [# 13544] of Assistant Auditor (FMG/AS 1) upgraded and retitled with effect from November 2, 2009.
1	Auditor, ICPSD and O/S	FMG AS	2	One (1) post [# 13545] of Assistant Auditor (FMG/AS 1) upgraded and retitled with effect from November 2, 2009.
5	Auditor	FMG AS	2	Four (4) posts [#s 13541, 13546 & 56875-6] of Assistant Auditor (FMG/AS 1) upgraded and retitled and one (1) new post [# 60883] with effect from November 2, 2009.
4	Assistant Auditor	FMG AS	1	Four (4) new posts [#s 60894-7] with effect from November 2, 2009.
1	Senior Secretary	OPS SS	3	Post [# 56672] formerly shown under Executive Management.
22				
22	<b>Total - Internal Audit</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Legal Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
2	Legal Officer	JLG LO	3	C.D.
1	Administrator/Team Support	GMG AM	2	
4				
4	<b>Total - Legal Services</b>			

**Witness Protection Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Witness Protection	GMG SEG	4	
1	Administrative Manager	GMG SEG	2	
1	Accounting Officer	FMG PA	2	
1	Administrative Assistant	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Records Clerk	PIDG RIM	1	
1	Office Assistant/Attendant	LMO TS	1	
7				
7				

**Field Operations/Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Director, Field Operations/Services	GMG SEG	3	
2	Senior Co-ordinator	SWG PS	4	
3	Senior Social Worker	SWG PS	3	
11	Social Worker 2	SWG PS	2	
1	Driver	LMO DR	1	
18				
18	<b>Total - Field Operations/Services</b>			
25	<b>Total - Witness Protection Unit</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of National Security**

**Corporate Services Directorate**

No of Offices	Office	Classification	Grade	Remarks
1	Head of Corporate Services	GMG SEG	6	
1	Executive Secretary	OPS SS	4	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	1	
4				

**Human Resource Management and Administration**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management and Admin.	GMG SEG	4	
1	Supernumerary Dir., Human Resource Mgmt. & Admin.	GMG SEG	4	
1	Director, Industrial Relations	GMG SEG	2	
1	Office Administrator/Team Support	GMG AM	1	
1	Senior Secretary	OPS SS	3	
5				

**Performance Management & Organizational Development**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Performance Mgmt. & Org. Development	GMG SEG	2	
1	Administrator, Performance Mgmt. Appraisal System	GMG AM	4	
2				

**Human Resource Management (formerly Personnel Branch)**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	3	
1	Senior Personnel Officer	GMG AM	4	
1	Personnel Officer	GMG AM	3	
1	Personnel Administrator	GMG AM	2	
1	Administrative Assistant	GMG AM	2	
1	Records Clerk	PIDG RIM	1	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Corporate Services Directorate**

**Human Resource Management and Administration**

Human Resource Management (formerly Personnel Branch)

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9

Human Resource Development Branch

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	
1	Administrator, Training Support	GMG AM	2	
1	Secretary 2	OPS SS	2	

3

Information & Documentation

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Registrar	PIDG RIM	3	
2	Records Officer	PIDG RIM	2	
1	Librarian	PIDG LB	1	
1	Records Clerk	PIDG RIM	1	

6

Property Management

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Building Projects And Equipment	SOG ST	8	
1	Property Officer	SOG ST	6	
2	Maintenance Officer	LMO TS	4	
1	Secretary 2	OPS SS	2	

5

Procurement And Office Services Branch

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Procurement & Office Services	GMG SEG	1	
1	Office Services Manager	GMG AM	3	
1	Transport Manager	GMG AM	2	
2	Customer Service Officer	GMG AM	1	
1	Administrator	GMG AM	1	
1	Telephone Operator	OPS TO	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Corporate Services Directorate**

**Human Resource Management and Administration**

**Procurement And Office Services Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	2	
4	Attendant	LMO TS	1	
3	Driver 1	LMO DR	2	
15				

**Information Systems Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Technology	MIS IT	7	
1	IMIS Manager	MIS IT	6	
1	Business Analyst	MIS IT	6	
1	Database Administrator	MIS IT	5	
1	Webmaster	MIS IT	5	
1	Network/System Administrator	MIS IT	4	
6				
51	<b>Total - Human Resource Management and Administration</b>			

**Public Affairs And Communication**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director of Public Affairs and Communications	MCG IE	6	
1	Senior Communications And Public Relations Officer	MCG IE	4	
1	Office Administrator/Team Support	GMG AM	1	
3				
3	<b>Total - Public Affairs And Communication</b>			
58	<b>Total - Corporate Services Directorate</b>			

**Caribbean Regional Drug Law Enforcement Centre**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director/Principal	GMG SEG	5	
1	Director, Academic Affairs	GMG SEG	3	
1	Administrative Manager	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of National Security**

**Caribbean Regional Drug Law Enforcement Centre**

No of Offices	Office	Classification	Grade	Remarks
1	Syndicate Director (Offices of the Courts)	GMG SEG	2	
1	Syndicate Director (Specialized Training)	GMG SEG	2	
1	Syndicate Director (Social Programme)	GMG SEG	1	
1	Director	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
10				

**Administration And Support**

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	2	Post [# 14062] formerly Office Manager (GMG/PMA 3) reclassified with effect from April 1, 2002.
1	Bursar/Accountant	FMG AT	3	
1	Accounting Clerk 2	FMG AC	2	
1	Housekeeper	TSS HS	5	
1	Head Cook	LMO TS	4	
2	Cook	LMO TS	3	
1	Assistant Cook	LMO TS	2	
2	Laundress	LMO TS	2	
1	Driver 1	LMO DR	1	
2	Cleaner/Attendant	LMO TS	1	
1	Cleaner	LMO TS	1	
1	Groundsman	LMO TS	1	
15				
15	<b>Total - Administration And Support</b>			
25	<b>Total - Caribbean Regional Drug Law Enforcement Centre</b>			

**Programmes And Management Co-ordination Division**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Programmes Management & Co-ordination	GMG SEG	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Programmes And Management Co-ordination Division**

---

1

**Inspectorate**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Inspector (Correction)	GMG SEG	1	
1	Senior Inspector	GMG SEG	1	
2	Inspector	GMG AM	4	
4				
4	<b>Total - Inspectorate</b>			

**Defence, Police And Corrections Section**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Defence, Corrections & Policing	GMG SEG	2	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	1	
1	Secretary 2	OPS SS	2	
4				
4	<b>Total - Defence, Police And Corrections Section</b>			
9	<b>Total - Programmes And Management Co-ordination Division</b>			

**Strategic Planning, Policy, Research And Evaluation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1				
1	<b>Total - Strategic Planning, Policy, Research And Evaluation</b>			

**Immigration, Passport And Citizenship**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Immigration Passport And Citizenship	GMG SEG	5	
1	Senior Secretary	OPS SS	3	
2				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of National Security**  
**Immigration, Passport And Citizenship**  
**Administration And Support Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	1	
1	Administrator	GMG AM	2	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Telephone Operator 1	OPS TO	1	
2	Driver 1	LMO DR	1	
1	Driver/Courier	LMO DR	1	
1	Male Attendant	LMO TS	1	
2	Office Attendant	LMO TS	1	
1	Handyman	LMO TS	1	

13

**Collection And Imprest**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician	FMG AT	1	
5	Cashier	FMG CS	2	

6

**Registry**

---

No of Offices	Office	Classification	Grade	Remarks
1	Registrar	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	

5

24 **Total - Administration And Support Services**

**Systems Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Systems Manager	MIS IT	5	
1	Computer Operator	MIS IT	2	

2

**Total -**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Immigration, Passport And Citizenship**

**Systems Administration**

2     —

**Immigration Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Immigration Services	GMG SEG	3	
1	Senior Immigration Officer	GMG PMA	4	
4	Immigration Officer	GMG PMA	3	
2	Secretary 2	OPS SS	2	
8				

**Permanent And Temporary Residence**

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No of Offices	Office	Classification	Grade	Remarks
1	Administrator 4	GMG PMA	4	
2	Immigration Officer	PTSG PX	7	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
5				

**Kingston Ports**

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No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
12	Senior Immigration Officer	PTSG PX	8	
68	Immigration Officer	PTSG PX	7	
81				

**Central Inspection Office**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Deportation and Repatriation	GMG SEG	1	
1	Immigration Officer	PTSG PX	7	
1	Secretary 2	OPS SS	2	
3				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Immigration, Passport And Citizenship**

**Immigration Services**

Montego Bay - Operations

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Central Inspection	GMG SEG	2	
1	Data Entry Operator	MIS IT	2	
1	Director, Montego Bay Operations	GMG SEG	2	
1	Director	GMG SEG	1	
12	Senior Immigration Officer	PTSG PX	8	
90	Immigration Officer	PTSG PX	7	
1	Administrator	GMG PMA	3	
1	Records Clerk	PIDG RIM	1	
1	Cashier	FMG CS	1	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	
1	Driver	LMO DR	1	

112

209 **Total - Immigration Services**

**Citizenship Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
1	Senior Citizenship Officer	PTSG PX	8	Post [# 56644] of Administrator (GMG/PMA 4) retitled and reclassified with effect from March 1, 2007.
3	Citizenship Officer	PTSG PX	7	

5

**Citizenship And Permanent Residence Branch**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Citizenship	GMG SEG	2	
3	Secretary 2	OPS SS	2	

4

9 **Total - Citizenship Services**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Immigration, Passport And Citizenship**

**Passport**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Quality Assurance Officer	MIS IT	2	
3	Records Officer 1	PIDG RIM	2	
1	Clerical Officer 3	OPS CR	2	
6				

**Systems Operation**

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No of Offices	Office	Classification	Grade	Remarks
1	Systems Operator	MIS IT	4	
3	Systems Officer	MIS IT	3	
4	Quality Assurance Officer	MIS IT	2	
1	Systems Review Officer	MIS IT	3	
11	Data Entry Operator	MIS IT	1	
4	Image Capture Operator	MIS IT	1	
3	Lamination Operator	LMO TS	3	
2	Laminator	LMO TS	3	
4	Print Operator	MIS IT	1	

33

**Customer Service**

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No of Offices	Office	Classification	Grade	Remarks
1	Customer Service Manager	GMG SEG	1	
2	Supervisor	PIDG RIM	3	
1	Customer Service Officer	GMG AM	3	
1	Issue Clerk	PIDG RIM	2	
10	Reception Officer	GMG AM	2	
3	Records Officer	PIDG RIM	2	
2	Issue Clerk	PIDG RIM	2	
6	Mail Order Reception Clerk	PIDG RIM	2	
2	Mail Order Reception Clerk (Overseas)	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

30

69 **Total - Passport**

315 **Total - Immigration, Passport And Citizenship**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Maintenance And Operations, Jamaica Defence Force**

**Personnel Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Personnel Officer	GMG AM	4	
1	Administrator	GMG AM	2	
1	Secretary 2	OPS SS	2	
3	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
7				
7	<b>Total - Personnel Administration</b>			

**Accounts**

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
3	Accounting Technician 1	FMG AT	1	
4	Accounting Clerk 2	FMG AC	2	
19	Accounting Clerk 1	FMG AC	1	
4	Data Preparation Clerk 1	MIS IT	1	
2	Secretary 1	OPS SS	1	
1	Attendant	LMO TS	1	
1	Dispatch Worker	LMO TS	2	
36				
36	<b>Total - Accounts</b>			

**Headquarters**

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No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 2	OPS SS	5	
3	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
1	Billing Clerk	FMG AC	2	
2	Attendant	LMO TS	1	
10				
10	<b>Total - Headquarters</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of National Security**

**Maintenance And Operations, Jamaica Defence Force**

**Garrison Administrative Unit**

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Clerk	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
1	Records Officer	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Records Clerk	PIDG RIM	2	
2	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
6	Secretary 1	OPS SS	1	
1	Mess Supervisor (Garrison)	LMO TS	5	
1	Mess Supervisor (Flagstaff)	LMO TS	5	
1	Mess Supervisor (Garrison)	LMO TS	3	
1	Telephone Operator 2	OPS TO	2	
6	Telephone Operator	OPS TO	1	
1	Secretary 2	OPS SS	2	
1	Principal Pharmacist	PMG PHS	4	
1	Nurse 2	NPG RN	2	
2	Dental Nurse	PMG DX	3	
1	Senior Dental Assistant	PMG DA	2	
2	Dental Assistant	PMG DA	1	
2	Cook	LMO TS	3	
1	Cook 2	GLS	2	
1	Store Clerk	PIDG RIM	1	
1	Sanitation Worker	LMO TS	2	
1	Supervisory Attendant	LMO TS	2	
24	Attendant	LMO TS	1	
8	Office Attendant	LMO TS	1	
11	Gardener	LMO TS	1	
1	Handyman 1	LMO TS	1	

86

86 **Total - Garrison Administrative Unit**

**Military Workshop**

No of Offices	Office	Classification	Grade	Remarks
1	Inspector Of Machinery	SOG ST	4	
1	Records Officer 1	PIDG RIM	2	
5	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Maintenance And Operations, Jamaica Defence Force**

**Military Workshop**

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 1	FMG AC	1	
1	Clerk Typist 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Foreman	LMO TS	6	
1	Civilian Armourer	LMO TS	6	
1	Marine Technician	LMO TS	5	
2	Artisan 4	LMO TS	5	
19	Artisan 3	LMO TS	4	
8	Artisan 2	LMO TS	3	
1	Artisan	LMO TS	2	
1	Artisan Helper 2	LMO TS	2	
2	Artisan Helper	LMO TS	2	
1	Attendant	LMO TS	1	
1	Guard	PTSG PX	2	
1	Records Clerk	PIDG RIM	1	
49				
49	<b>Total - Military Workshop</b>			

**Military Stores Depot**

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No of Offices	Office	Classification	Grade	Remarks
7	Records Officer 1	PIDG RIM	2	
2	Accounting Clerk 1	FMG AC	1	
2	Purchasing Clerk	PIDG RIM	2	
11	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
3	Artisan 3	LMO TS	4	
1	Handyman	LMO TS	1	
2	Storeman	LMO TS	2	
6	Storeman	LMO TS	1	
1	Storekeeper	PIDG RIM	2	
3	Store Clerk	PIDG RIM	2	
3	Guard	PTSG PX	2	
44				
44	<b>Total - Military Stores Depot</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of National Security**

**Maintenance And Operations, Jamaica Defence Force**

**Force Engineering**

No of Offices	Office	Classification	Grade	Remarks
1	Works Overseer	SOG ST	4	
1	Chief Draughtsman	SOG ST	3	
1	Assistant Inspector - Machinery	SOG ST	3	
1	Draughtsman	SOG ST	3	
1	Draughtsman 1	SOG ST	2	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
1	Store Clerk	PIDG RIM	2	
3	Accounting Clerk 1	FMG AC	1	
1	Timekeeper	PIDG RIM	1	
1	Store Clerk	PIDG RIM	1	
1	Records Clerk	PIDG RIM	1	
2	Secretary 1	OPS SS	1	
3	Foreman	LMO TS	6	
1	Foreman	LMO TS	5	
2	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	5	
1	Pool Attendant/Lifeguard	LMO TS	4	
14	Artisan 3	LMO TS	4	
29	Artisan 2	LMO TS	3	
1	Artisan 2 (Tyreman)	LMO TS	3	
1	Machine Operator	LMO TS	3	
1	Headman	LMO TS	2	
1	Drain Cleaner	LMO TS	2	
8	Driver 1	LMO DR	1	
1	Attendant	LMO TS	2	
3	Attendant	LMO TS	1	
2	Handyman 2	LMO TS	2	
2	Handyman 1	LMO TS	2	
22	Handyman 1	LMO TS	1	
1	Gardener	LMO TS	1	
1	Artisan	LMO TS	4	
2	Workshop Handyman	LMO TS	2	
11	Workshop Handyman	LMO TS	1	
2	Sanitation Worker	LMO TS	2	
1	Storekeeper	PIDG RIM	2	
1	Range Warden	LMO TS	2	
4	Guard	LMO TS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Maintenance And Operations, Jamaica Defence Force**

**Force Engineering**

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132

132      **Total - Force Engineering**

**Newcastle Training Depot**

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No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
1	Foreman	LMO TS	5	
5	Artisan 3	LMO TS	4	
6	Artisan 2	LMO TS	3	
1	Headman 2	LMO TS	2	
3	Artisan Helper	LMO TS	1	
1	Attendant	LMO TS	1	
1	Handyman	LMO	1	
7	Handyman	LMO TS	1	
2	Gardener	LMO TS	1	
3	Cook	LMO TS	3	
3	Attendant	LMO TS	1	
1	Handyman 2	LMO TS	2	

35

35      **Total - Newcastle Training Depot**

**Jamaica National Reserve**

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No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	
4	Accounting Clerk	FMG AC	1	
3	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
3	Artisan 2	LMO TS	3	
1	Kitchen Attendant	LMO TS	2	
3	Gardener	LMO TS	1	
1	Storeroom Clerk	PIDG RIM	2	
7	Attendant	LMO TS	1	
1	Storeman	GLS	1	
2	Handyman	LMO TS	2	
3	Artisan 3	LMO TS	4	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Maintenance And Operations, Jamaica Defence Force**

**Jamaica National Reserve**

31

**Operation of Defence Force**

**Jamaica Combined Cadet Force**

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No of Offices	Office	Classification	Grade	Remarks
1	Adjutant Training Officer	GMG SEG	2	
1	Director-Finance and Administration (Staff Order)	GMG SEG	1	
1	Administrative Officer	GMG AM	2	
2	Secretary 2	OPS SS	2	
3	Records Officer	PIDG RIM	1	
1	Attendant	LMO TS	1	
1	Gardener	LMO TS	1	
2	Assistant Training Officer	GMG AM	4	
1	Stores Assets Administrator (Quarter Master)	GMG AM	4	
1	Stores/Assets Officer	PIDG RIM	3	
1	Store Clerk	PIDG RIM	2	
1	Armoury Attendant	LMO TS	3	
16				
16	<b>Total - Operation of Defence Force</b>			
446	<b>Total - Maintenance And Operations, Jamaica Defence Force</b>			

**Special Projects Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Special Projects	GMG SEG	4	
2	Project Manager	GMG SEG	3	
2	Project Officer	GMG SEG	2	
5				
5	<b>Total - Special Projects Unit</b>			

**Planning and Finance**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Administrative Assistant	GMG AM	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Planning and Finance**

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2

2

**Corporate Planning**

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No of Offices	Office	Classification	Grade	Remarks
1	Director of Corporate Planning	GMG SEG	4	
1	Corporate Planner	GMG SEG	2	
1	Office Administrator/Team Support	GMG AM	1	
3				
3	<b>Total - Corporate Planning</b>			

**Budget And Commitment Control**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Budget & Commitment Control	FMG PA	2	
1	Commitment Control Officer	FMG AT	2	
2				
2	<b>Total - Budget And Commitment Control</b>			

**Finance & Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance And Accounts	FMG PA	3	
1	Manager, Financial Management Information System	FMG AT	3	
1	Accounting Clerk 2	FMG AC	2	
1	Supernumerary Accounting Technician 1	FMG AT	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
6				
6	<b>Total - Finance &amp; Accounts</b>			

**Payments**

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Planning and Finance**

**Payments**

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No of Offices	Office	Classification	Grade	Remarks
2	Accounting Clerk 2	FMG AC	2	
4				
4	<b>Total - Payments</b>			

**Main Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1				
1	<b>Total - Main Accounts</b>			

**Main Accounts - Final Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	1	
3				
3	<b>Total - Main Accounts - Final Accounts</b>			

**Main Accounts - Bank Reconciliation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2				
2	<b>Total - Main Accounts - Bank Reconciliation</b>			

**Salaries**

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Accounting Technician 1	FMG AT	1	
2	Accounting Clerk 2	FMG AC	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Planning and Finance**

**Salaries**

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5

5     **Total - Salaries**

28     **Total - Planning and Finance**

**Security Intelligence And Operations**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Security Intelligence and Operations	GMG SEG	4	
1	Intelligence Co-ordinator	GMG SEG	2	
1	Administrator	GMG PMA	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
5				

**Organized Crime**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Organised Crime	GMG SEG	2	
1				
1	<b>Total - Organized Crime</b>			

**Narcotics, Ports And Tourism**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Narcotics Ports and Tourism	GMG SEG	2	
1				
1	<b>Total - Narcotics, Ports And Tourism</b>			

**Government Security And Firearm**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Government Security and Firearm	GMG SEG	2	
1				
1	<b>Total - Government Security And Firearm</b>			
8	<b>Total - Security Intelligence And Operations</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Immigration Officer	PTSG PX	7	
1				
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1021	<b>Total - Ministry of National Security</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Police Department**

Central Control And Executive Direction

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No of Offices	Office	Classification	Grade	Remarks
1	Commissioner Of Police			A1.
5	Deputy Commissioner Of Police			A2.
1	Supernumerary Deputy Commissioner Of Police			A2.
19	Assistant Commissioner Of Police			A2.
2	Senior Superintendent			A3.
1	Superintendent			A4.
2	Supernumerary Assistant Commissioner Of Police			A2.
3	Supernumerary Senior Superintendent			A3.
6	Supernumerary Superintendent			A4.
5	Supernumerary Deputy Superintendent			A5.
11	Supernumerary Assistant Superintendent			A8.
56				

Operations Of The Regular Police Force

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No of Offices	Office	Classification	Grade	Remarks
36	Senior Superintendent			A3.
76	Superintendent			A4.
168	Deputy Superintendent			A5.
100	Assistant Superintendent			A8.
1	Director, Music (Police Band)			A4.
12	Supernumerary Inspector			A11.
512	Inspector			A11.
14	Supernumerary Sergeant			A12.
1342	Sergeant			A12.
2081	Corporal			A13.
5587	Constable			A14.
9929				

Operations Of The Auxiliary Police Force

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No of Offices	Office	Classification	Grade	Remarks
1	Commander			
1	Inspector			
1	Executive Secretary	OPS SS	4	
4	Senior Secretary	OPS SS	3	
16	Secretary 2	OPS SS	2	
10	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Police Department**

Operations Of The Auxiliary Police Force

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No of Offices	Office	Classification	Grade	Remarks
1	Registrar	PIDG RIM	3	
1	Records Clerk	PIDG RIM	1	
1	Library Assistant	PIDG LA	1	
1	Storekeeper	PIDG RIM	2	
1	Assistant Storekeeper	PIDG RIM	1	
2	Telephone Operator	OPS TO	2	
1	Artisan	LMO TS	4	
2	Attendant	LMO TS	2	
1	Attendant			
6	Motor Vehicle Washer	LMO TS	1	
13	Motor Vehicle Washer/Handyman	LMO TS	2	
4	Office Attendant	LMO TS	1	
1	Plumber	LMO TS	3	
2	Groundsman	LMO TS	1	
6	Groundsman	LMO	1	
1	Motor Vehicle Washer	GLS	1	
8	Station Cleaner	LMO TS	1	

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Civilian Staff

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Legal Medicine	MDG MO	5	
3	Forensic Pathologist	MDG MO	4	
1	Medical Officer	MDG MO	1	
1	Dean, Academic Studies	GMG SEG	3	
1	Public Relations and Information Officer	MCG IE	4	
1	Stores Officer	GMG AM	3	New post [# 61499] with effect from July 1, 2008. (Incorrect post number was listed in 2009 Amendment).
1	Teacher (Cadet)			
1	Civilian Graduate Teacher			
1	Librarian	PIDG LB	3	
26	Dispatcher	OPS TO	4	
1	Library Assistant	PIDG LA	1	
1	Senior Administrator	GMG AM	3	
3	Administrator 2	GMG AM	2	
1	Administrator	GMG AM	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Police Department**

Civilian Staff

No of Offices	Office	Classification	Grade	Remarks
10	Administrator 1	GMG AM	1	
1	Consultant Psychiatrist	MDG MO	4	
1	Executive Secretary 2	OPS SS	5	
11	Senior Secretary	OPS SS	3	
2	Secretary	OPS SS	3	
25	Secretary 2	OPS SS	2	
71	Secretary 1	OPS SS	1	
2	Stenographer	OPS SS	2	
5	Clerk Typist 1	OPS SS	1	
4	Records Officer 1	PIDG RIM	2	
25	Records Clerk	PIDG RIM	1	
1	Store Clerk	PIDG RIM	1	
1	Stores Officer	GMG AM	3	
2	Clerical Officer 4	OPS CR	3	
1	Records Clerk	PIDG RIM	1	
5	Records Clerk	PIDG RIM	2	
3	Machine Operator	OPS DP	3	
1	Artisan 4	AIT	4	
4	Artisan	LMO TS	5	
15	Artisan	LMO TS	4	
1	Artisan 3	AIT	3	
4	Artisan (Motor Vehicle Mechanic)	LMO TS	4	
1	Tailor	LMO TS	3	
2	Sign Artist	LMO TS	3	
20	Artisan	LMO TS	3	
1	Artisan (Motor Vehicle Mechanic)	LMO TS	3	
1	Artisan (Upholsterer)	LMO TS	3	
3	Mechanic	AIT	2	
1	Mate	LMO	3	
1	Farrier	LMO TS	3	
1	Seaman	LMO	2	
4	Kennel Attendant	LMO TS	2	
1	Boatswain	LMO	1	
56	Groundsman	LMO TS	1	
2	Kennel Attendant	LMO TS	1	
1	Tyre Repairman	LMO TS	2	
2	Head Cook	LMO TS	4	
26	Cook	LMO TS	3	
11	Female Attendant	LMO TS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Police Department**

Civilian Staff

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No of Offices	Office	Classification	Grade	Remarks
1	Male Attendant	LMO TS	2	
6	Mortuary Attendant	TSS HS	2	
1	Messenger/Caretaker	LMO TS	2	
3	Storeman	LMO TS	1	
2	Jail Attendant	LMO TS	1	
4	Male Attendant	LMO TS	1	
7	Attendant	LMO TS	1	
35	Office Attendant	LMO TS	1	
7	Exhibit Carrier	LMO TS	1	
55	Motor Vehicle Washer	LMO TS	1	
2	Artisan (Carpenter)	LMO TS	4	
1	Supervisor, Mortuary Attendant	TSS HS	3	

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Immigration And Passport Services

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No of Offices	Office	Classification	Grade	Remarks
2	Watchman 1	GLS	1	

2

National Firearm And Drug Intelligence Centre

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No of Offices	Office	Classification	Grade	Remarks
1	Systems Manager	MIS IT	4	
2	Computer Operator	MIS IT	2	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

6

Traffic Ticketing System

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No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	3	
2	Field Officer	GMG AM	2	
1	Data Supervisor	MIS IT	2	
7	Data Clerk	MIS IT	1	
3	Data Clerk 1	MIS IT	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Police Department**

Traffic Ticketing System

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14

Forensic Science Laboratory

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No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	10	
2	Deputy Director	SOG ST	8	
4	Chief Forensic Officer	SOG ST	7	
1	Scientific Officer	SOG ST	7	
4	Senior Forensic Officer	SOG ST	6	
15	Forensic Officer	SOG ST	5	
3	Scientific Officer	SOG ST	6	
1	Administrator	GMG AM	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	
1	Male Attendant	LMO TS	1	
1	Office Attendant	LMO TS	1	
1	Groundsman	GLS	1	

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Telecommunications Division

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Telecommunications	GMG SEG	5	

1

Corporate And Special Services

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Corporate & Special Services	GMG SEG	6	New post [# 62993] with effect from April 1, 2010.

1

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Police Department**

**Finance and Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	FMG PA	5	
1	Manager, Financial Systems Management	FMG PA	2	
1	Accounting Clerk 1	FMG AC	1	
1	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	3	
1	Executive Secretary 1	OPS SS	4	
1	Secretary 2	OPS SS	2	
1	Driver	LMO DR	1	
1	Messenger/Attendant	LMO TS	1	
9				

**Budget and Commitment Control , Asset Management & Procurement**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Budg., Commit. Control Asset Mgmt & Proc	FMG PA	3	
1	Senior Budget and Commitment Control Officer	FMG AT	3	
1	Budget Officer	FMG AT	2	
3				

**Budget & Commitment Control**

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No of Offices	Office	Classification	Grade	Remarks
2	Commitment Control Officer	FMG AT	2	
2				

**Asset Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician	FMG AT	1	
1				

**Procurement**

---

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Procurement Officer	GMG AM	3	
1	Procurement Officer	GMG AM	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Police Department**

**Finance and Administration**

**Budget and Commitment Control , Asset Management & Procurement**

Procurement

---

2

8     **Total - Budget and Commitment Control , Asset Management & Procurement**

**Salaries and Payments**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Salaries & Payment	FMG PA	3	
1				

Salaries Branch

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No of Offices	Office	Classification	Grade	Remarks
1	Manager, Salaries	FMG PA	1	
3	Accounting Technician 2	FMG AT	2	
25	Accounting Technician 1	FMG AT	1	
29				

Payment Branch

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Payments	FMG PA	1	
2	Payment Supervisor	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Certifying Officer	FMG AT	1	
15	Accounting Clerk 2	FMG AC	2	
20				
50	<b>Total - Salaries and Payments</b>			

**Main Accounts Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager	FMG PA	2	
1	Accounting Technician 2	FMG AT	2	
2	Accounting Technician 1	FMG AT	1	
4				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Police Department**

**Finance and Administration**

**Main Accounts Branch**

Bank Reconciliation

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
3	Accounting Clerk 2	FMG AC	2	
4				
8	<b>Total - Main Accounts Branch</b>			

**Computer Payroll Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Information Systems Manager	MIS IT	4	
2	Computer Supervisor	MIS IT	3	
5	Computer Operator	MIS IT	2	
8				
8	<b>Total - Computer Payroll Services</b>			

**Transport & Repairs Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	SOG ST	8	
1	Administrator	GMG AM	1	
1	Senior Secretary	OPS SS	3	
3				
3	<b>Total - Transport &amp; Repairs Branch</b>			
86	<b>Total - Finance and Administration</b>			

**Police National Computer Centre**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Police National Computer Centre	MIS IT	7	
1	Administrative Assistant	GMG AM	2	
2				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

## **Police Department**

### **Police National Computer Centre**

#### **System Maintenance and Development Unit**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Manager, System Maintenance and Development	MIS IT	6	
1	System Analyst/Software Engineer	MIS IT	5	
1	Programmer Analyst	MIS IT	4	
3				

#### **Data and Quality Control Unit**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Manager, Data and Quality Control	MIS IT	4	
3	Data and Quality Control Officer	MIS IT	3	
2	Data Entry Clerk	MIS IT	1	
6				

#### **Operations/Network and Technical Support Unit**

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Manager, Operations/Network and Technical Support	MIS IT	6	
1	Senior Systems Engineer	MIS IT	5	
1	Senior Computer Operator	MIS IT	3	
1	Computer Technician	MIS IT	3	
2	Computer Operator	MIS IT	2	
2	Geo Code Assistant	MIS IT	2	
1	Geo Code Supervisor	MIS IT	3	
11	Data Processor	MIS IT	1	
2	Data Entry Clerk	MIS IT	1	
3	Data Entry Operator	MIS IT	1	
25				

#### **Help Desk Services**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Help Desk Officer	MIS IT	2	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

## Police Department

### Police National Computer Centre

#### Training Unit

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No of Offices	Office	Classification	Grade	Remarks
1	Manager, Training and Development	GMG SEG	1	
1	Assistant Training Officer	GMG AM	3	
2				
39	<b>Total - Police National Computer Centre</b>			
39				

## Human Resource Division

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG	5	
1	Director, Human Resource Management	GMG SEG	3	
1	Director, Organizational Development	GMG SEG	3	
1	Director, Human Resource Development	GMG SEG	2	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
2	Administrator	GMG AM	1	
6	Director	GMG SEG	2	
2	Senior Human Resource Officer	GMG SEG	1	
1	Senior HRIS Resource Officer	GMG SEG	1	
1	Training & Evaluation Officer	GMG SEG	1	
1	Human Resource Development Officer	GMG AM	4	
8	Human Resource Officer	GMG AM	4	
1	Human Resource Information System Officer	GMG AM	3	
2	Assistant Human Resource Officer	GMG AM	3	
1	Registrar	PIDG RIM	4	
2	Secretary 2	OPS SS	2	
10	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
1	Administrative Secretary	OPS ADS	1	
8	Secretary	OPS SS	2	
2	Secretary 1	OPS SS	1	
5	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Police Department**

**Human Resource Division**

63

63     **Total - Human Resource Division**

**Medical Services Branch**

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No of Offices	Office	Classification	Grade	Remarks
1	Medical Director	MDG MO	4	
1	Medical Officer	MDG MO	2	
1	Paramedical Director	GMG SEG	3	
2	Psychologist	SOG ST	7	
2	Medical Social Worker	SWG PS	1	
2	Registered Nurse	NPG RN	1	
9				

**Police Convalescent Home**

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No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG SEG	2	
2	Registered Nurse	NPG RN	1	
1	Secretary	OPS SS	2	
4	Practical Nurse	TSS HS	4	
2	Housekeeper	LMO TS	2	
1	Chief Cook	LMO TS	4	
1	Kitchen Assistant	LMO TS	2	
1	Groundsman/Handyman	LMO TS	1	

13

13     **Total - Police Convalescent Home**

22     **Total - Medical Services Branch**

**Chaplaincy Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Chaplain			
2	Assistant Chaplain			
5	Assistant Chaplain/Psychologist			
8				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Police Department**

**Chaplaincy Unit**

8      —      ä

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10847      **Total - Police Department**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Department Of Correctional Services**

**Central Administration**

**Executive Management, Planning and Research**

**Executive Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Commissioner Of Corrections	GMG SEG	6	
1	Chaplain	GMG SEG	2	
3	Assistant Chaplain	GMG SEG	1	
1	Public Relations And Communications Officer	MCG IE	3	
1	Consultant Medical Officer	MDG MO	4	
1	Psychiatrist	MDG MO	3	
2	Medical Officer	MDG MO	2	
1	Dental Surgeon	MDG DS	2	
1	Psychologist	SOG ST	7	
1	Superintendent A	PTSG AI	3	
1	Inspector Of Standards And Procedures	GMG AM	4	
1	Systems Administrator	MIS IT	4	
1	Administrative Assistant	GMG AM	3	
1	Executive Secretary 1	OPS SS	4	

17

**Planning and Research**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Research and Planning	GMG SEG	2	
1	Research Officer	SOG ST	5	
1	Database Manager	MIS IT	3	
1	Statistical Officer	SOG ST	3	
1	Statistical Clerk	SOG ST	1	
2	Data Entry Clerk	MIS IT	1	

7

24 **Total - Executive Management, Planning and Research**

**General Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Juvenile/Community Services	GMG SEG	2	
4	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Clerical Officer 3	OPS CR	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Department Of Correctional Services**

**Central Administration**

**General Administration**

8

**Adult Institutions**

No of Offices	Office	Classification	Grade	Remarks
6	Superintendent, Prison A			A6.
7	Superintendent, Prison B			A7.
1	Superintendent B			A7.
1	Supernumerary Superintendent, Prison B			
17	Assistant Superintendent, Prisons			A9.
3	Teacher	TPG TS	5	
3	Accounting Clerk 2	FMG AC	2	
9	Accounting Clerk 1	FMG AC	1	
1	Matron	NPG DM	2	
2	Nurse 1	NPG RN	1	
2	Assistant Nurse	NPG EAN	1	
82	Correctional Officer 4 (Overseer)	PTSG CO	4	A10.
229	Correctional Officer 3 (Staff Officer)	PTSG CO	3	A15.
354	Correctional Officer 2 (Corporal)	PTSG CO	2	A16.
894	Correctional Officer 1 (Warder)	PTSG CO	1	A17.
6	Secretary 1	OPS SS	1	
3	Storekeeper	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Agricultural Ranger	PTSG PX	1	
1	Attendant	LMO TS	1	
5	Watchman	LMO TS	2	
1	Driver 1	LMO DR	1	

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**Juvenile Institutions**

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 3			A18.
2	Superintendent 2			A19.
1	Superintendent 1			A20.
1	Correctional Officer 2 (Corporal)	PTSG CO	2	A16.
3	Assistant Superintendent			A21.
8	Teacher			B23.
9	Instructor 2			B23.
10	Instructor 1			B23.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Department Of Correctional Services**

**Central Administration**

**General Administration**

Juvenile Institutions

No of Offices	Office	Classification	Grade	Remarks
1	Probation Officer	SWG PS	2	
1	Matron	NPG DM	2	
1	Practical Nurse	NPG EAN	1	
10	Correctional Officer 4 (Chief Correctional Off.)	PTSG CO	4	A10.
15	Correctional Officer 3 (Staff Officer)	PTSG CO	3	A15.
25	Correctional Officer 2 (Corporal)	PTSG CO	2	A16.
44	Correctional Officer 1 (Warder)	PTSG CO	1	A17.
6	Welfare Case Manager	SWG PS	2	
5	Duty Officer	PTSG PX	2	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
4	Senior Housemother	SWG SWA	2	
11	Housemother	SWG SWA	1	
8	Accounting Clerk 2	FMG AC	2	
1	Records Clerk	PIDG RIM	1	
3	Driver 1	LMO DR	1	
2	Handyman	LMO	1	
3	Cook	LMO TS	3	
1	Office Attendant	LMO TS	1	
3	Cook	LMO TS	3	
11	Attendant/Laundress	LMO TS	2	
1	Cook	LMO TS	3	
3	Watchman	LMO TS	2	

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**Community Services**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	B8.
1	Watchman	GLS	1	

2

1836 **Total - General Administration**

1860 **Total - Central Administration**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Department Of Correctional Services**

**Human Resource Management and Community Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner Of Corrections	GMG SEG	4	
1	Industrial Relations Officer	GMG SEG	2	
1	Director of Organisational Development	GMG SEG	1	
1	Procurement Officer	GMG SEG	1	
1	Superintendent Of Stores	GMG AM	2	
1	Senior Secretary	OPS SS	3	
6				

**Personnel and Administration Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Director, Performance Mgmt. & Appraisal System	GMG SEG	1	
1	Assistant Personnel Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
8				

**Administration Section**

---

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	2	
1	Telephone Operator	OPS TO	1	
5	Attendant	LMO TS	1	
7				

**Personnel Section**

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No of Offices	Office	Classification	Grade	Remarks
1	Personnel Officer	GMG AM	3	
2	Records Officer 2	PIDG RIM	3	
4	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
11				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Department Of Correctional Services**

**Human Resource Management and Community Services**

**Personnel and Administration Branch**

Documentation and Registry Section

---

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
6				
32	<b>Total - Personnel and Administration Branch</b>			

**Human Resource Development (Training)**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	
1	Training Officer	GMG AM	3	
2				

Carl Rattray Staff College (formerly Staff College)

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal, Staff College	GMG SEG	1	
1	Assistant Superintendent			A9.
3	Correctional Officer 3 (Staff Officer)	PTSG CO	3	A15.
2	Correctional Officer 1 (Warder)	PTSG CO	1	A17.
1	Housekeeper	TSS HS	5	
1	Secretary 1	OPS SS	1	
1	Laundress/Attendant	LMO TS	2	
1	Cook	LMO TS	3	
1	Assistant Cook	LMO TS	2	
12				
14	<b>Total - Human Resource Development (Training)</b>			

**Community Services Branch**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Community Services	GMG SEG	3	
1	Co-ordinator, Community Services Order	GMG SEG	2	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Department Of Correctional Services**

**Human Resource Management and Community Services**

**Community Services Branch**

3

**Region 1 (Surrey)**

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	SWG PS	4	A8.
10	Senior Probation Officer	SWG PS	3	
47	Probation Officer	SWG PS	2	
4	Probation Aftercare Officer	SWG PS	2	B12.
1	Senior Secretary	OPS SS	3	
8	Secretary 1	OPS SS	1	
7	Cleaner/Attendant	LMO TS	1	

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**Region 2 (Middlesex)**

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	SWG PS	4	B8.
8	Senior Probation Officer	SWG PS	3	
2	Senior Probation Aftercare Officer	SWG PS	3	B10.
41	Probation Officer	SWG PS	2	
9	Probation Aftercare Officer	SWG PS	2	B12.
10	Secretary 1	OPS SS	1	
5	Cleaner/Attendant	LMO TS	1	

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**Region 3 (Cornwall)**

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	SWG PS	4	B8.
6	Senior Probation Officer	SWG PS	3	
26	Probation Officer	SWG PS	2	
5	Probation Aftercare Officer	SWG PS	2	B12.
1	Senior Secretary	OPS SS	3	
9	Secretary 1	OPS SS	1	
6	Cleaner/Attendant	LMO TS	1	

54

211      **Total - Community Services Branch**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Department Of Correctional Services**

**Human Resource Management and Community Services**

263

**Finance and Accounts Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	3	
1	Project Accountant	FMG AT	3	
2				

**Budget Section**

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No of Offices	Office	Classification	Grade	Remarks
1	Accountant 1	FMG PA	1	
2	Accounting Technician 2	FMG AT	2	
3				

**Payment Section**

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
3	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	1	
6				

**Main Accounts Section**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	FMIS Manager	FMG AT	2	Post [# 21483] of Accounting Technician 1 (FMG/AT 1), upgraded and retitled with effect from April 1, 2007.
2	Accounting Technician 1	FMG AT	1	
4				

**Payroll Section**

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
6	Accounting Technician 1	FMG AT	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Department Of Correctional Services**

**Finance and Accounts Division**

Payroll Section

---

No of Offices	Office	Classification	Grade	Remarks
6	Accounting Technician 1	FMG AT	1	
7				
22	<b>Total - Finance and Accounts Division</b>			

**Rehabilitation Services Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Rehabilitation	GMG SEG	2	
1	Education Co-ordinator	GMG SEG	1	
1	Coordinator, Inmates Welfare	GMG SEG	1	
1	Risk Assessment Co-ordinator	SWG PS	4	
1	Probation Officer	SWG PS	2	
1	Project Co-ordinator	SOG ST	5	
1	Catering Officer	TSS HS	6	
1	Secretary 2	OPS SS	2	
8				
8	<b>Total - Rehabilitation Services Division</b>			

**Custodial Services Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner Of Corrections	GMG SEG	4	
1	Director, Security	GMG SEG	2	
1	Technical Assistant	GMG SEG	1	
1	Property Manager	GMG SEG	1	
1	Signals Communication Coordinator	TSS GT	8	
1	Radio Operator	OPS TO	2	
1	Senior Secretary	OPS SS	3	
3	Teacher	TPG TS	5	
10				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Department Of Correctional Services**

**Custodial Services Division**

**Transport Management Branch**

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Superintendent (Transport Manager)			A9.
10	Driver 2	LMO DR	2	
10	Driver 1	LMO DR	1	
21				
21	<b>Total - Transport Management Branch</b>			

**Juvenile Services Branch**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Juvenile Services	GMG SEG	2	
1				
1	<b>Total - Juvenile Services Branch</b>			

**Horizon Adult Remand Centre**

**General Administration**

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent A	PTSG AI	3	A6.
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
3				

**Armoury**

No of Offices	Office	Classification	Grade	Remarks
4	Corporal	PTSG CO	2	A16.
4				

**Administration and Support**

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent B	PTSG AI	2	A7.
2	Assistant Superintendent	PTSG AI	1	A9.
1	Storekeeper	PIDG RIM	2	
2	Assistant Storekeeper	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Department Of Correctional Services**

**Custodial Services Division**

**Horizon Adult Remand Centre**

Administration and Support

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No of Offices	Office	Classification	Grade	Remarks
3	Overseer	PTSG CO	4	A10.
2	Staff Officer	PTSG CO	3	A15.
2	Warder	PTSG CO	1	A17.
1	Accounting Clerk 2	FMG AC	2	
14				

Fingerprint and Records Management Unit - Administration and Support

---

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	2	
1	Records Clerk 1	PIDG RIM	1	
2	Corporal	PTSG CO	2	A16.
4				

Para Medical - Administration and Support

---

No of Offices	Office	Classification	Grade	Remarks
1	Overseer	PTSG CO	4	A10.
1	Staff Officer	PTSG CO	3	A15.
3	Corporal	PTSG CO	2	A16.
5	Warder	PTSG CO	1	A17.
2	Wardress	PTSG CO	1	A17.
12				

Custody (Male Confinement)

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No of Offices	Office	Classification	Grade	Remarks
1	Superintendent B	PTSG AI	2	A7.
18	Overseer (Supervisor)	PTSG CO	4	A10.
23	Staff Officer (Assistant Supervisor)	PTSG CO	3	A15.
36	Corporal	PTSG CO	2	A16.
107	Warder	PTSG CO	1	A17.
185				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Department Of Correctional Services**

**Custodial Services Division**

**Horizon Adult Remand Centre**

Custody (Female Confinement)

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No of Offices	Office	Classification	Grade	Remarks
1	Overseer (Supervisor)	PTSG CO	4	A10.
6	Staff Officer	PTSG CO	3	A15.
4	Corporal	PTSG CO	2	A16.
16	Wardress (Section Duties)	PTSG CO	1	A17.

27

Security, Communication and Transport

---

No of Offices	Office	Classification	Grade	Remarks
1	Overseer	PTSG CO	4	A10.
8	Staff Officer	PTSG CO	3	A15.
2	Assistant Superintendent	PTSG AI	1	A9.
4	Corporal	PTSG CO	2	A16.
11	Warder	PTSG CO	1	A17.
6	Wardress	PTSG CO	1	A17.

32

281 **Total - Horizon Adult Remand Centre**

313 **Total - Custodial Services Division**

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2466 **Total - Department Of Correctional Services**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Justice**

**Executive Office**

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No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Chief Technical Director	GMG CTD	1	New post [#62870] with effect from December 1, 2009.
1	Executive Assistant To The Permanent Secretary	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
7				
7				
7	<b>Total - Executive Office</b>			

**Legal Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Legal Services	JLG LO	5	C.D.
1	Senior Legal Officer	JLG LO	3	C.D. Post [# 14026] previously shown as Legal Officer.
2	Legal Officer	JLG LO	2	C.D.
1	Paralegal Officer	PLG LS	3	
1	Senior Secretary	OPS SS	3	
6				
6	<b>Total - Legal Services</b>			

**Information and Education Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Public Relations Officer	MCG IE	4	
1	Public Relations Officer	MCG IE	3	
2	Research/Monitoring Officer	SOG ST	5	Posts [#s 58082-3] previously shown as Research Monitoring Officer.
1	Product Assistant	MCG AVP	3	
1	Senior Secretary	OPS SS	3	
1	Records Clerk	PIDG RIM	1	
7				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Justice**

**Information and Education Division**

7      **Total - Information and Education Division**

**Internal Audit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Audit Supervisor	FMG AS	3	
4	Auditor	FMG AS	2	
5	Assistant Auditor	FMG AS	1	
1	Administrative Assistant	OPS ADS	1	
1	Secretary 2	OPS SS	2	

14

14      **Total - Internal Audit**

**Strategic Planning, Policy, Research and Evaluation Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Executive Secretary 1	OPS SS	4	

2

2

**Research Corporate Planning and Evaluation**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Research Corporate Planning & Evaluation	GMG SEG	4	
1	Corporate Planner	GMG SEG	2	
1	Senior Research And Monitoring Officer	SOG ST	6	
1	Research & Monitoring Officer	SOG ST	5	
1	Research Assistant	SOG ST	4	
1	Administrative Assistant	GMG AM	2	

6

**Statistics**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Statistician	SOG ST	6	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Justice**

**Strategic Planning, Policy, Research and Evaluation Division**

**Research Corporate Planning and Evaluation**

Statistics

---

No of Offices	Office	Classification	Grade	Remarks
1	Statistician	SOG ST	5	
1	Assistant Statistician	SOG ST	4	
3				
9	<b>Total - Research Corporate Planning and Evaluation</b>			

**Criminal and Civil Justice Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Criminal & Civil Justice	GMG SEG	4	
1	Director, Legal Administration	GMG SEG	3	
1	Director	GMG SEG	1	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
11				
11	<b>Total - Criminal and Civil Justice Division</b>			
22	<b>Total - Strategic Planning, Policy, Research and Evaluation Division</b>			

**Modernization And Strategic Analysis**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Modernization & Strategic Analysis	GMG SEG	4	
1	Senior Management Analyst	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
3				
3	<b>Total - Modernization And Strategic Analysis</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Justice**

**Inspection And Monitoring**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Inspection & Monitoring	GMG SEG	3	
1	Senior Inspector	GMG SEG	2	
2				
2	<b>Total - Inspection And Monitoring</b>			

**Human Resource Management and Administration Division**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. and Admin.	GMG SEG	4	
1	Administrative Secretary	OPS ADS	1	
1	Senior Secretary	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
5				
5				

**Customer Service Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Customer Service Co-ordinator	GMG SEG	1	
1	Customer Service Officer	GMG AM	1	
2	Receptionist	PIDG RIM	2	
4				
4	<b>Total - Customer Service Branch</b>			

**Documentation, Information & Access Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Access Officer	GMG SEG	1	
1	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
6				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Justice**

**Human Resource Management and Administration Division**

**Documentation, Information & Access Services**

6      **Total - Documentation, Information & Access Services**

**Procurement and Office Services Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Supernumerary Manager, Procurement & Office Serv.	GMG SEG	1	New post [#59006] with effect from April 1, 2006 to March 31, 2008.
1				

**Office Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	3	
1	Telephone Operator	OPS TO	2	
2	Senior Attendant	LMO TS	2	
5	Attendant	LMO TS	1	
1	Attendant	LMO TS	1	
1	Attendant/Messenger	LMO TS	1	
11				

**Transport**

---

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG AM	3	
4	Driver 1	LMO DR	1	
5				

**Stores and Inventory**

---

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	1	
1	Records Clerk	PIDG RIM	1	
2				
19	<b>Total - Procurement and Office Services Branch</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Justice**

**Human Resource Management and Administration Division**

**Human Resource Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	3	
1	Industrial Relations & Welfare Officer	GMG SEG	1	
1	Senior Human Resource Officer	GMG SEG	1	
3	Human Resource Officer	GMG AM	4	
4	Assistant Human Resource Officer	GMG AM	3	
1	Administrator	GMG AM	1	
1	Records Officer 1	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
15				
15	<b>Total - Human Resource Management</b>			

**Human Resource Development Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	
1	Senior Human Resource Development Officer	GMG SEG	1	
1	Human Resource Development Officer	GMG AM	4	
1	Human Resource Information Technology Officer	GMG AM	3	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
6				
6	<b>Total - Human Resource Development Branch</b>			

**Organizational Development**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Organizational Development	GMG SEG	2	
1				
1	<b>Total - Organizational Development</b>			
56	<b>Total - Human Resource Management and Administration Division</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Justice**

**Projects and Allied Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Projects and Allied Services	SOG ST	8	
1				
1				
1	<b>Total - Projects and Allied Services</b>			

**Property Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Property Management	SOG ST	7	
2	Maintenance Officer	LMO TS	4	
1	Secretary 2	OPS SS	2	
4				
4				
4	<b>Total - Property Management</b>			

**Finance and Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	
1	Director, Payroll and Payments	FMG PA	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
4				

**Budget and Commitment**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Budget & Commitment Control	FMG PA	2	
1	Commitment Control Officer	FMG AT	2	
2				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Justice**

**Finance and Accounts**

Final Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Supernumerary Accounting Clerk 2	FMG AC	2	
1				

Payments

---

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Clerk 2	FMG AC	2	
2	Accounting Technician 1	FMG AT	1	
1	Cashier	FMG CS	1	
5				

Salaries

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
4				

General Accounting and Financial Reporting

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Budget And Commitment Officer	FMG AT	3	
1				

Courts & Clients Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1				
18				
18	<b>Total - Finance and Accounts</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Justice**

**Human Rights**

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No of Offices	Office	Classification	Grade	Remarks
1	Human Rights Specialist	JLG LO	4	C.D.
1	Human Rights Officer	GMG AM	4	
2				
2	<b>Total - Human Rights</b>			

**Justice Training Institute**

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No of Offices	Office	Classification	Grade	Remarks
1	Director/Principal	GMG SEG	5	
1	Executive Secretary	OPS SS	4	
2				

**Finance and Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Head, Finance and Administration	FMG PA	1	
1	Library Assistant	PIDG LA	1	
1	Receptionist/Telephone Operator	OPS TO	2	
1	Caretaker/Watchman	LMO TS	3	
1	Attendant/Messenger	LMO TS	2	
2	Attendant/Cleaner	LMO TS	2	
2	Watchman 1	LMO TS	1	
9				

**Training and Academic Affairs**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Training and Academic Affairs	GMG SEG	3	
1	Registrar	GMG AM	4	
2				

**Programmes**

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No of Offices	Office	Classification	Grade	Remarks
1	Programme Co-ordinator	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Justice**

**Justice Training Institute**

Programmes

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No of Offices	Office	Classification	Grade	Remarks
3	Lecturer	GMG SEG	1	
1	Secretary 2	OPS SS	2	
5				
18				
18	<b>Total - Justice Training Institute</b>			

**Information Technology**

Management Information Systems Division

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Information Systems	MIS IT	6	
1	Applications Manager	MIS IT	5	
1	Technical Services Manager	MIS IT	5	
1	Applications Developer	MIS IT	4	
1	Web Administrator	MIS IT	3	
2	Computer Technician	MIS IT	2	
1	Administrative Assistant	GMG AM	2	
8				
8				
8	<b>Total - Information Technology</b>			

**Criminal Justice Reform**

---

No of Offices	Office	Classification	Grade	Remarks
1	Co-ordinator, Criminal Justice Reform	GMG SEG	5	
1	Senior Secretary	OPS SS	3	
2				
2	<b>Total - Criminal Justice Reform</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Justice**

**Legal Aid Support**

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No of Offices	Office	Classification	Grade	Remarks
2	Legal Officer	JLG LO	2	C.D.
2				
2	<b>Total - Legal Aid Support</b>			

**Law Review Secretariat**

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No of Offices	Office	Classification	Grade	Remarks
1	Technical Assistant To Law Revision Commissioner	GMG SEG	2	
1	Technical Support Administrator	GMG AM	3	
2	Data Entry Officer	MIS IT	2	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	
7				
7	<b>Total - Law Review Secretariat</b>			

**Victim Support Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Co-ordinator	SWG PS	4	
1	Co-ordinator	SWG PS	3	
14	Parish Co-ordinator	SWG PS	2	
15	Social Worker 1	SWG PS	1	
5	Social Worker	SWG PS	1	
1	Secretary 2	OPS SS	2	
37				
37	<b>Total - Victim Support Branch</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Justice**

**Office of the Special Coroner**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Special Coroner	JLG JD	2	C.D. New post [# 62904] with effect from April 1, 2010.
1	Assistant Special Coroner	JLG JD	1	New post [# 62995] with effect from May 1, 2010.
2	Clerk Of Court	JLG LO	2	C.D. Two (2) new posts [#s 62905-6] with effect fom April 1, 2010.
1	Senior Secretary	OPS SS	3	New post [# 62907] with effect from April 1, 2010.
5				
5	<b>Total - Office of the Special Coroner</b>			
221	<b>Total - Ministry of Justice</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Court Of Appeal  
Adjudication of Justice**

No of Offices	Office	Classification	Grade	Remarks
1	Registrar, Court Of Appeal	JLG JD	2	C.D. Post [# 21422] formerly JLG/JD 1 upgraded with effect from April 1, 2010.
1	Executive Secretary 1	OPS SS	4	Post [# 21431] formerly Secretary 2 (OPS/SS 2), upgraded and retitled with effect from April 1, 2010.
2				
<b>Total - Adjudication of Justice</b>				

**Appeals**

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Registrar	JLG LO	4	C.D. Post [# 21425] formerly JLG/LO 2, upgraded with effect from April 1, 2010.
2	Chief Court Assistant	PLG LS	5	Two (2) posts [#s 21435-6] of Court Assistant (PLG/LS 2), retitled and upgraded with effect from April 1, 2010.
1	Senior Court Assistant	PLG LS	4	New post [# 62879] with effect from April 1, 2010.
5	Court Assistant	PLG LS	3	Five (5) new posts [#s 62880-84] with effect from April 1, 2010.
1	Senior Secretary	OPS SS	3	Post [# 21432] of Secretary 1 (OPS/SS 1), retitled and upgraded with effect from April 1, 2010.
10				
10	<b>Total - Appeals</b>			

**Judgement & Interim Proceedings**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Judicial Clerk	JLG LO	4	C.D. New post [# 62885] with effect from April 1, 2010.
2	Judicial Clerk	JLG LO	2	C.D. Two (2) new posts [#s 62886-87] with effect from April 1, 2010.
3				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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## Court Of Appeal

### Judgement & Interim Proceedings

3      **Total - Judgement & Interim Proceedings**

### Information Technology

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No of Offices	Office	Classification	Grade	Remarks
1	System Analyst/Software Engineer	MIS IT	4	
1	Network/Help Desk Assistant	MIS IT	3	New post [#62889] with effect from April 1, 2010.
2				
2	<b>Total - Information Technology</b>			

### Judicial Support Services

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No of Offices	Office	Classification	Grade	Remarks
4	Senior Judicial Clerk	JLG LO	4	C.D. Two posts [#s 21423-4] formerly Legal Officer (Legal Aid) (JLG/LO 2), retitled and upgraded and two (2) new posts [#s 62965-6] with effect from April 1, 2010.
1	Executive Secretary 2	OPS SS	5	
4	Executive Secretary 1	OPS SS	4	
7	Executive Secretary 1	OPS SS	4	Seven (7) new posts [#s 62890-96] with effect from April 1, 2010.
16				
16	<b>Total - Judicial Support Services</b>			

### Human Resource Management & Administration

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No of Offices	Office	Classification	Grade	Remarks
1	Director Human Resource and Administration	GMG SEG	2	Post [# 21426] of Court Administrator (GMG/CAS 1), retitled and reclassified with effect from April 1, 2010.
1	Senior Records Officer	PIDG RIM	3	Post [# 21433] of Records Officer 1 (PIDG/RIM 2), retitled and upgraded with effect from April 1, 2010.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Court Of Appeal**

**Human Resource Management & Administration**

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No of Offices	Office	Classification	Grade	Remarks
2	Records Officer	PIDG RIM	2	Posts [#s 21434 & 61009] formerly Records Clerk (PIDG/RIM 1), retitled and upgraded with effect from April 1, 2010.
1	Library Assistant	PIDG LA	2	
3	Driver 2	LMO DR	2	
2	Attendant	LMO TS	1	
1	Office Manager	GMG AM	2	New post [# 62898] with effect from April 1, 2010.
11				
11	<b>Total - Human Resource Management &amp; Administration</b>			

**Caribbean Court of Justice/Privy Council**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Court Assistant	PLG LS	5	New post [# 62897] with effect from April 1, 2010,
1				
1	<b>Total - Caribbean Court of Justice/Privy Council</b>			

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45 **Total - Court Of Appeal**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Director Of Public Prosecutions**

Central Administration (Advisory Servs. & Prosecutions Of Criminal Cases)

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Public Prosecutions	JLG LO	7	C.D.
3	Senior Deputy Director, Public Prosecutions	JLG LO	6	C.D.
5	Deputy Director, Public Prosecutions	JLG LO	5	C.D.
8	Assistant Director, Public Prosecutions	JLG LO	4	C.D.
18	Crown Counsel	JLG LO	3	C.D.
2	Assistant Crown Counsel	JLG LO	2	C.D.
1	Legal Officer (Legal Aid)	JLG LO	2	C.D.
3	Paralegal Officer	PLG LS	3	
1	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
46				

**Financial Crimes Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Financial Examiner	JLG LO	6	C.D.
2	Legal Officer	JLG LO	3	C.D.
1	Telephone Operator	OPS TO	1	
4				
4				
4	<b>Total - Financial Crimes Division</b>			

**Prosecutions Division**

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No of Offices	Office	Classification	Grade	Remarks
2	Assistant Director, Public Prosecutions	JLG LO	4	C.D.
4	Prosecutor	JLG LO	3	C.D.
6				
6	<b>Total - Prosecutions Division</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Director Of Public Prosecutions**

**Financial Analysis Division**

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No of Offices	Office	Classification	Grade	Remarks
2	Records Officer 1	PIDG RIM	2	
2				
2				
2	<b>Total - Financial Analysis Division</b>			

**Human Resource Management and Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Human Resource Manager	GMG SEG	2	
1	Administrator 3	GMG AM	3	
1	Administrator 2	GMG AM	2	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
1	Records Clerk	PIDG RIM	1	
1	Senior Library Assistant	PIDG LA	2	
1	Records Officer 2 (Registry)	PIDG RIM	3	
1	Records Officer 1 (Registry)	PIDG RIM	2	
1	Telephone Operator	OPS TO	2	
1	Office Attendant	LMO TS	2	
3	Attendant	LMO TS	1	
19				
19	<b>Total - Human Resource Management and Administration</b>			

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77 **Total - Director Of Public Prosecutions**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Family Court**

Kingston And St. Andrew

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No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Senior Court Administrator	GMG CAS	2	
1	Senior Social Worker	SWG PS	3	
3	Social Worker 2	SWG PS	2	
1	Administrator	GMG AM	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
3	Assistant Clerk 3	PLG LS	5	
4	Assistant Clerk 2	PLG LS	4	
1	Payment Clerk	FMG AC	1	
1	Cashier	FMG CS	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
2	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	Post [# 58670] previously shown under Attendance Centre.
1	Groundsman	LMO TS	1	
3	Office Attendant	LMO TS	1	
2	Watchman	GLS	1	

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Attendance Centre

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Social Worker	SWG PS	3	
1	Social Worker 1	SWG PS	1	
1	Teacher (Trained)			
1	Secretary 1	OPS SS	1	
2	Instructor			
1	Cook	LMO TS	2	
1	Attendant	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Family Court**

St. James

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No of Offices	Office	Classification	Grade	Remarks
2	Judge, Family Court	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Senior Court Administrator	GMG CAS	2	
1	Senior Social Worker	SWG PS	3	
1	Social Worker 2	SWG PS	2	
2	Assistant Clerk 3	PLG LS	5	
1	Assistant Clerk 2	PLG LS	4	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	4	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Telephone Operator	OPS TO	1	
2	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	

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Hanover

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Senior Social Worker	SWG PS	3	
1	Social Worker 2	SWG PS	2	
1	Assistant Clerk 3	PLG LS	5	
1	Assistant Clerk 2	PLG LS	4	
1	Accounting Clerk 2	FMG AC	2	
1	Secretary 1	OPS SS	1	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Family Court**

Westmoreland

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Senior Social Worker	SWG PS	3	
1	Social Worker	SWG PS	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
2	Assistant Clerk 2	PLG LS	4	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
1	Bailiff	PTSG PX	3	

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91      **Total - Family Court**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Resident Magistrates' Courts**

Adjudication Of Cases

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Stenographer	OPS SS	2	
1	Assistant Clerk 2	PLG LS	4	
1	Bailiff	PTSG PX	3	
2	Assistant Clerk 3	PLG LS	4	
6				

Corporate Area (Criminal)

No of Offices	Office	Classification	Grade	Remarks
2	Senior Resident Magistrate	JLG JD	2	C.D.
6	Resident Magistrate	JLG JD	1	C.D.
8	Clerk Of Court	JLG LO	2	C.D.
5	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Accounting Technician 2	FMG AT	2	
1	Court Administrator	GMG CAS	1	
1	Accounting Clerk 2	FMG AC	2	
5	Assistant Clerk 3	PLG LS	5	
12	Assistant Clerk 2	PLG LS	4	
4	Records Officer	PIDG RIM	2	
3	Secretary 2	OPS SS	2	
1	Senior Court Reporter	OPS SW	2	
11	Court Reporter 1	OPS SW	1	
8	Judges Orderly	LMO TS	2	
1	Bailiff	PTSG PX	3	
1	Telephone Operator	OPS TO	1	
3	Attendant	LMO TS	1	

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Gun Court

No of Offices	Office	Classification	Grade	Remarks
1	Resident Magistrate	JLG JD	1	C.D.
1	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Assistant Clerk 3	PLG LS	5	
1	Secretary 2	OPS SS	2	
1	Judges Orderly	LMO TS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Resident Magistrates' Courts**

Gun Court

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	
7				

Corporate Area (Civil)

No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
2	Assistant Clerk 3	PLG LS	5	
7	Assistant Clerk 2	PLG LS	4	
1	Accounting Clerk 2	FMG AC	2	
1	Records Officer	PIDG RIM	2	
1	Bailiff	PTSG PX	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Senior Court Reporter	OPS SW	2	
5	Court Reporter 1	OPS SW	1	
1	Telephone Operator	OPS TO	1	
2	Judges Orderly	LMO TS	2	
2	Watchman	LMO TS	1	
1	Attendant	LMO TS	1	

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Tax Court

No of Offices	Office	Classification	Grade	Remarks
1	Resident Magistrate	JLG JD	1	C.D.
1	Clerk Of Court	JLG LO	2	C.D.
1	Assistant Clerk 2	PLG LS	4	

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Traffic Court

No of Offices	Office	Classification	Grade	Remarks
1	Resident Magistrate	JLG JD	1	C.D.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Resident Magistrates' Courts**

Traffic Court

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No of Offices	Office	Classification	Grade	Remarks
1	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Accounting Technician 1	FMG AT	1	
1	Assistant Clerk 3	PLG LS	5	
2	Assistant Clerk 2	PLG LS	4	
3	Assistant Clerk 1	PLG LS	3	
1	Secretary 2	OPS SS	2	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	

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Coroner Court

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No of Offices	Office	Classification	Grade	Remarks
1	Resident Magistrate	JLG JD	1	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Assistant Clerk 3	PLG LS	5	
1	Assistant Clerk 2	PLG LS	4	
1	Secretary 2	OPS SS	2	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
1	Groundsman	LMO TS	1	

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St. Thomas

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No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
2	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk	PLG LS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Resident Magistrates' Courts**

St. Thomas

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No of Offices	Office	Classification	Grade	Remarks
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Groundsman	LMO TS	1	

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Portland

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No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Assistant Clerk 3	PLG LS	5	
1	Accounting Clerk 2	FMG AC	2	
3	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk	PLG LS	2	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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St. Mary

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
1	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Resident Magistrates' Courts**

St. Mary

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No of Offices	Office	Classification	Grade	Remarks
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
3	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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St. Ann

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
6	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
2	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
3	Judges Orderly	LMO TS	2	
2	Attendant	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Resident Magistrates' Courts**

Browns Town

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No of Offices	Office	Classification	Grade	Remarks
1	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Assistant Clerk 3	PLG LS	5	
1	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
5				

St. Catherine

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
4	Resident Magistrate	JLG JD	1	C.D.
7	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
6	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
8	Court Reporter 1	OPS SW	1	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Bailiff	PTSG PX	3	
4	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
1	Groundsman	LMO TS	1	

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Clarendon

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
1	Court Administrator	GMG CAS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Resident Magistrates' Courts**

Clarendon

No of Offices	Office	Classification	Grade	Remarks
3	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
7	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	

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Trelawny

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
3	Assistant Clerk 2	PLG LS	4	
2	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Resident Magistrates' Courts**

Manchester

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No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
4	Assistant Clerk 2	PLG LS	4	
2	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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St. Elizabeth

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No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
4	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Resident Magistrates' Courts**

Westmoreland

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
7	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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Hanover

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No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
3	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk	PLG LS	2	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Resident Magistrates' Courts**

Hanover

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No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	
1	Caretaker	LMO TS	1	
25				

St. James

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
5	Clerk Of Court	JLG LO	2	C.D.
3	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
6	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Bailiff	PTSG PX	3	
4	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Groundsman	LMO TS	1	
1	Watchman	LMO TS	1	

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494      **Total - Resident Magistrates' Courts**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Revenue Court**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Registrar Revenue Court	JLG LO	2	C.D.
2	Senior Secretary	OPS SS	3	
1	Clerical Officer 4	OPS CR	3	
1	Usher	OPS CR	1	
1	Attendant	GLS	1	
6				
6	<b>Total - Revenue Court</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Supreme Court**

Adjudication Of Cases

No of Offices	Office	Classification	Grade	Remarks
1	Master-In-Chambers	JLG JD	3	C.D.
2	Registrar	JLG JD	2	C.D.
3	Deputy Registrar	JLG LO	3	C.D.
1	Legal Officer (Legal Aid)	JLG LO	2	C.D.
2	Judicial Clerk	JLG LO	2	C.D.
1	Chief Court Administrator	GMG CAS	3	
2	Court Administrator	GMG CAS	1	
1	Chief Librarian	PIDG LB	4	
1	Judicial Secretary	GMG CAS	2	
1	Administrator	GMG AM	3	
1	Librarian	PIDG LB	3	
1	Executive Secretary 3	OPS SS	6	
1	Executive Secretary 1	OPS SS	4	
1	Chief Court Reporter	OPS SW	3	B11.
6	Senior Court Reporter	OPS SW	2	B11.
26	Court Reporter 1	OPS SW	1	B20.
2	Senior Court Assistant	PLG LS	4	
1	Chief Court Assistant	PLG LS	5	
5	Court Assistant	PLG LS	3	
12	Senior Secretary	OPS SS	3	
4	Secretary 2	OPS SS	2	
7	Secretary 1	OPS SS	1	
1	Office Manager	GMG AM	2	
1	Accounting Technician 2	FMG AT	2	
3	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
16	Court Aide	PLG LS	2	
12	Usher	PLG LS	1	
1	Telephone Operator	OPS TO	1	
3	Driver 1	LMO DR	1	
1	Office Attendant	LMO TS	2	
7	Office Attendant	LMO TS	1	
1	Watchman 1	GLS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Supreme Court**

Library

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Library Aide	PIDG LD	2	
2	Library Assistant	PIDG LA	1	
3				

**Civil Registry**

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No of Offices	Office	Classification	Grade	Remarks
3	Court Assistant	PLG LS	3	
3	Court Aide	PLG LS	2	
6				

**Court & Chambers Support Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Court Assistant	PLG LS	5	
13	Senior Court Assistant	PLG LS	4	
14				
14	<b>Total - Court &amp; Chambers Support Services</b>			

**Case Co-ordination & Court Operations**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Case Co-ordination and Court Operations	GMG SEG	2	
3	Chief Court Assistant	PLG LS	5	
4				
4	<b>Total - Case Co-ordination &amp; Court Operations</b>			
24	<b>Total - Civil Registry</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Supreme Court**

**Criminal**

**Criminal Section**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Deputy Registrar	JLG LO	3	C.D.
1	Senior Court Assistant	PLG LS	4	
2				
2	<b>Total - Criminal Section</b>			

**Gun Court Section**

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No of Offices	Office	Classification	Grade	Remarks
1	Court Co-ordinator	JLG LO	1	C.D.
1	Court Assistant	PLG LS	5	
1	Court Assistant	PLG LS	4	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
5				
5	<b>Total - Gun Court Section</b>			

**Court Management & Support**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Court Management Support Services	GMG SEG	3	
1	Data Entry and Scanning Supervisor	MIS IT	3	
10	Data Entry and Scanning Clerk	MIS IT	2	
12				
12	<b>Total - Court Management &amp; Support</b>			
19	<b>Total - Criminal</b>			

**Court Management Services**

**Executive Management**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Executive Officer	GMG CTD	1	
1	Executive Secretary 2	OPS SS	5	
2				
2	<b>Total -</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Supreme Court**

**Court Management Services**

**Executive Management**

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**Human Resource Management And Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. and Admin	GMG SEG	4	
1	Director, Human Resource Management	GMG SEG	3	
1	Senior Human Resource Officer	GMG SEG	1	
1	Human Resource Officer	GMG AM	4	
1	Senior Secretary	OPS SS	3	
2	Records Officer	PIDG RIM	2	
7				

**Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	1	Post [# 56794] of Manager, Procurement and Office Services retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
1				

**8 Total - Human Resource Management And Administration**

**Finance And Accounts Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	
1	Financial Systems Manager	FMG AT	3	Post [# 56799] of Manager, Financial Management Information System retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
1	Senior Budget Officer	FMG AT	3	Post [# 56801] of Accounting Technician 3 retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
1	Commitment Officer	FMG AT	2	Post [# 13413] of Accounting Technician 2 retitled and transferred from the Ministry of Justice with effect from January 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Supreme Court**

**Court Management Services**

**Finance And Accounts Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Commitment Officer	FMG AT	2	Post [# 13413] of Accounting Technician 2 retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
1	Salaries Officer	FMG AT	3	Post [# 56802] of Accounting Technician 3 retitled and transferred from the the Ministry of Justice with effect from January 1, 2009. (Post was incorrectly listed as Accounting Clerk in 2007 Amendment).
1	Senior Secretary	OPS SS	3	
6				

**Accounts Payable & Payroll**

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No of Offices	Office	Classification	Grade	Remarks
1	Payment Supervisor	FMG AT	3	
1				

**Accounting & Reporting Branch**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounting & Reporting	FMG PA	3	Post [# 60782] transferred from the Ministry of Justice with effect from January 1, 2009.
2	Bank Reconciliation Clerk	FMG AC	2	Posts [#s 13448 & 61010] of Accounting Clerk 2 retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
2	Bank Reconciliation Officer	FMG AT	1	Two (2) posts [#s 13480 & 13497] of Accounting Technician 1, retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
1	Journal Clerk	FMG AC	1	Post [# 13502] of Accounting Clerk 1 retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
6				
13	<b>Total - Finance And Accounts Division</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Supreme Court**

**Court Management Services**

**Communication Information And Client Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication Information & Client Serv.	MCG IE	5	
1				
1	<b>Total - Communication Information And Client Services</b>			

**Information And Communication Technology Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Information, Communication & Technology	MIS IT	8	
2	Network Administrator	MIS IT	4	Two (2) posts [#s 56791 & 59003] transferred from the Ministry of Justice with effect from January 1, 2009.
1	Web Administrator	MIS IT	3	Post [# 58997] transferred from the Ministry of Justice with effect from January 1, 2009.
1	ICT Infrastructure Service Manager	MIS IT	7	Post [# 61249] of Senior Systems Engineer (MIS/IT 5) upgraded,retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
5				
5	<b>Total - Information And Communication Technology Division</b>			

**Internal Audit**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	Post [#13532] transferred from the Ministry of Justice with effect from January 1, 2009.
1	Audit Manager	FMG AS	4	Post [# 61126] transferred from Ministry of Justice with effect from January 1, 2009. (Post was incorrectly listed as Auditor Manager in CSE Orders).
2	Audit Supervisor	FMG AS	3	Two posts [#s 61127-8] transferred from the Ministry of Justice with effect from January 1, 2009. (Posts were incorrectly listed as Auditor Superior in CSE (G) Orders)

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Supreme Court**

**Court Management Services**

**Internal Audit**

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No of Offices	Office	Classification	Grade	Remarks
6	Auditor	FMG AS	2	Six (6) posts [#s 13534, 13536-7, 13539 & 61131-2] transferred from Ministry of Justice with effect from January 1, 2009.
5	Assistant Auditor	FMG AS	1	Five (5) posts [#s 13547, 13549, 13551-2 & 61136] transferred from Ministry of Justice with effect from January 1, 2009.
1	Senior Secretary	OPS SS	3	
16				
16	<b>Total - Internal Audit</b>			

**Court Operations Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Property Officer	SOG ST	6	
2	Maintenance Officer	LMO TS	4	
3				
3	<b>Total - Court Operations Division</b>			
48	<b>Total - Court Management Services</b>			
223	<b>Total - Supreme Court</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Commercial Court**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Deputy Registrar	JLG LO	3	C.D.
1	Court Assistant	PLG LS	3	
1	Court Aide	PLG LS	2	
1	Secretary 2	OPS SS	2	
4				
4				
4				
<hr/>				
4	<b>Total - Commercial Court</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Legal Reform Department**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Director of Legal Reform	JLG LO	7	C.D.
1	Deputy Director, Legal Reform	JLG LO	6	C.D.
2	Senior Assistant Director	JLG LO	5	C.D.
2	Assistant Director	JLG LO	4	C.D.
4	Legal Officer	JLG LO	3	C.D.
1	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Administrative Officer	GMG AM	2	
1	Records Officer 1	PIDG RIM	2	
1	Attendant	LMO TS	1	

16

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16      **Total - Legal Reform Department**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Attorney General's Department**

**Legal Advisor To The Government**

Central Administration

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No of Offices	Office	Classification	Grade	Remarks
1	Solicitor General	JLG LO	7	C.D.
2	Deputy Solicitor General	JLG LO	6	C.D.
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
7				

State Proceedings

---

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
2	Crown Counsel	JLG LO	3	C.D.
1	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
5				

Litigation

---

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
2	Assistant Attorney General	JLG LO	4	C.D.
6	Crown Counsel	JLG LO	3	C.D.
4	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
14				

International Affairs

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No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
1	Assistant Attorney General	JLG LO	4	C.D.
2	Crown Counsel	JLG LO	3	C.D.
1	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
6				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Attorney General's Department**

**Legal Advisor To The Government**

**Commercial Affairs**

---

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
2	Assistant Attorney General	JLG LO	4	C.D.
2	Crown Counsel	JLG LO	3	C.D.
2	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	

8

**General Legal Advice**

---

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
1	Assistant Attorney General	JLG LO	4	C.D.
1	Crown Counsel	JLG LO	3	C.D.
1	Assistant Crown Counsel	JLG LO	2	C.D.

4

**Constitutional Legislation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
1	Assistant Attorney General	JLG LO	4	C.D.
1	Crown Counsel	JLG LO	3	C.D.
2	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	

6

**Administration And Support Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
1	Administrator 2	GMG AM	2	
1	Systems Administrator	MIS IT	4	
1	Information Technology Specialist	MIS IT	3	
1	Paralegal Officer	PLG LS	3	
1	Paralegal Officer	PLG LS	4	
1	Librarian	PIDG LB	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Attorney General's Department**

**Legal Advisor To The Government**

Administration And Support Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Library Assistant	PIDG LA	2	
1	Records Officer 3	PIDG RIM	4	
1	Records Officer 1	PIDG RIM	2	
1	Cashier	FMG CS	1	
1	Records Clerk 1	PIDG RIM	1	
1	Records Clerk	PIDG RIM	1	
1	Supervisor, Typing Pool	OPS SS	3	
8	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	2	
2	Attendant 2	GLS	2	
5	Attendant	GLS	1	
1	Driver	LMO DR	1	

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81     **Total - Legal Advisor To The Government**

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81     **Total - Attorney General's Department**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Trustee In Bankruptcy**

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No of Offices	Office	Classification	Grade	Remarks
1	Trustee In Bankruptcy	JLG LO	5	C.D.
1	Executive Secretary	OPS SS	4	
1	Senior Secretary	OPS SS	3	
3				

**Accounts, Securities And Financial Investigation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Accountant	FMG PA	3	
1	Accountant	FMG PA	1	
1	Accounting Technician 3	FMG AT	3	
1	Cashier	FMG CS	2	
1	Accounting Clerk 2	FMG AC	2	
5				
5	<b>Total - Accounts, Securities And Financial Investigation</b>			

**Estates And Liquidation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Trustee In Bankruptcy	JLG LO	3	C.D.
3	Estate And Liquidation Administrator	PLG TA	5	
1	Estate And Liquidation Officer	PLG TA	4	
5				
5	<b>Total - Estates And Liquidation</b>			

**Personnel And Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	4	
1	Information Officer	MIS IT	2	
1	Driver 1	LMO DR	1	
1	Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Trustee In Bankruptcy**

**Personnel And Administration**

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4

4     **Total - Personnel And Administration**

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17     **Total - Trustee In Bankruptcy**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Office Of The Parliamentary Counsel**

Drafting Of Legislation

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Parliamentary Counsel	JLG LO	7	C.D.
1	Deputy Chief Parliamentary Counsel	JLG LO	6	C.D.
3	Senior Parliamentary Counsel	JLG LO	5	C.D.
3	Parliamentary Counsel	JLG LO	4	C.D.
5	Assistant Parliamentary Counsel	JLG LO	3	C.D.
1	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Administrator	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	1	
3	Attendant	LMO TS	1	

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26      **Total - Office Of The Parliamentary Counsel**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Transport & Works**

**Central Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Executive Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
7				

**Total - Central Administration**

**Legal Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Legal Officer	JLG LO	3	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
4				

**4 Total - Legal Services**

**Public Relations**

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No of Offices	Office	Classification	Grade	Remarks
1	Public Relations Officer	MCG IE	4	
1				

**1 Total - Public Relations**

**Policy, Standard & Monitoring**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Senior Director, Policy Planning & Evaluation Div.	GMG SEG	6	Post [# 58558] red circled. To be abolished when vacant.
1	Administrative Secretary 1	OPS ADS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Transport & Works**

**Policy, Standard & Monitoring**

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No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
4				

**Technical Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Technical Services	SOG ST	9	
1	Transport Planner	GMG SEG	3	
1	Engineering Officer	SOG ST	8	
1	Senior Research Officer	SOG ST	6	
1	Research Officer	SOG ST	5	
1	Economic Analyst	GMG SEG	2	
1	Statistician	SOG ST	6	
1	Environment Officer	GMG SEG	2	
1	GIS Analyst	SOG ST	6	
1	Transport Economist	GMG SEG	2	
1	GIS Technician	SOG ST	5	
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	
13				
13	<b>Total - Technical Services</b>			

**Corporate Planning and Performance Monitoring**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG	4	
1	Senior Performance Monitoring Officer	GMG SEG	3	
1	Corporate Planner	GMG SEG	2	
2	Performance Monitoring Officer	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
7				
7	<b>Total - Corporate Planning and Performance Monitoring</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Transport & Works**

**Policy, Standard & Monitoring**

**Projects**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Projects	GMG SEG	4	
2	Special Projects Officer	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
4				
4	<b>Total - Projects</b>			

**Transport**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Transport Policy	GMG SEG	4	
3	Senior Transport Policy Officer	GMG SEG	3	
1	Transport Policy Officer	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	Post [# 8950] formerly listed under Works.
8				
8	<b>Total - Transport</b>			

**Works**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Works Policy	GMG SEG	4	
1	Senior Works Policy Officer	GMG SEG	3	
1	Works Policy Officer	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
4				
4	<b>Total - Works</b>			
40	<b>Total - Policy, Standard &amp; Monitoring</b>			

**Human Resource Management and Administration**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. and Admin	GMG SEG	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Transport & Works**

**Human Resource Management and Administration**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	3	
1	Director, Organisation & Development	GMG SEG	2	
1	Director, Human Resource Development	GMG SEG	2	
1	Senior Human Resource & I.R. Officer	GMG SEG	2	
1	Human Resource Development Officer	GMG AM	4	
1	Human Resource Officer (Staffing)	GMG AM	4	
2	Assistant Human Resource Officer	GMG AM	3	
2	Records Officer	PIDG RIM	2	
2	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

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**Administration and Asset Management**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Administration and Asset Management	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Driver 2	LMO DR	2	Post [# 51018] formerly listed under Central Administration.
1	Driver 1	LMO DR	1	Post [# 62441] formerly listed under Central Administration.

5

**Office Management**

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	3	
1	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Telephone Operator	OPS TO	1	
1	Caretaker	LMO TS	2	Seconded to Executive Agency with effect from April 2, 2001.
1	Attendant	LMO TS	1	Post [# 58528] of Caretaker retitled with effect from January 4, 2010.
2	Driver	LMO DR	1	Seconded to Executive Agency with effect from April 2, 2001.
1	Office Equipment Operator	LMO TS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Transport & Works**

**Human Resource Management and Administration**

**Administration and Asset Management**

**Office Management**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Attendant	LMO TS	2	
3	Attendant	LMO TS	1	Seconded to Executive Agency with effect from April 2, 2001.
1	Handyman	LMO TS	1	
1	Messenger	LMO TS	2	
15				

**Procurement**

---

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Officer	GMG AM	4	
1	Records Officer	PIDG RIM	2	Seconded to Executive Agency with effect from April 2, 2001.
1	Inventory Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	Post [# 50972] formerly listed under Human Resource Management Administration.
4				
24	<b>Total - Administration and Asset Management</b>			

**Documentation, Information & Access Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Registrar	PIDG RIM	3	
1	Librarian 1	PIDG LB	1	
2	Records Officer	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
7				
7	<b>Total - Documentation, Information &amp; Access Services</b>			

**Information Management**

**Network Communication**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Management	MIS IT	7	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Transport & Works**

**Human Resource Management and Administration**

**Information Management**

Network Communication

---

No of Offices	Office	Classification	Grade	Remarks
1	Network Communication Manager	MIS IT	6	
1	Systems Development Manager	MIS IT	5	
1	Network Communication Engineer	MIS IT	4	
1	Systems Programmer	MIS IT	4	
1	Systems Administrator	MIS IT	3	
1	Senior Secretary	OPS SS	3	
7				
7	<b>Total - Information Management</b>			
52	<b>Total - Human Resource Management and Administration</b>			

**Internal Audit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	Seconded to Executive Agency with effect from April 2, 2001.
2	Audit Manager	FMG AS	4	
4	Senior Auditor	FMG AS	3	Seconded to Executive Agency with effect from April 2, 2001.
3	Auditor	FMG AS	2	
1	Assistant Auditor	FMG AS	1	
1	Secretary 2	OPS SS	2	
12				
12	<b>Total - Internal Audit</b>			

**Finance and Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Financial Analyst, Investment & External Funds	FMG PA	3	
1	Financial Systems Manager	FMG PA	2	
1	Executive Secretary 1	OPS SS	4	
4				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Transport & Works**

**Finance and Accounts**

**Payroll**

---

No of Offices	Office	Classification	Grade	Remarks
1	Payroll Manager	FMG PA	2	
1	Senior Payroll Officer	FMG AT	3	
2	Payroll Officer	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Payroll Clerk	FMG AC	2	
1	Accounting Clerk 2	FMG AC	2	Post [# 26563] to be abolished when vacant.
7				
7	<b>Total - Payroll</b>			

**Final Accounts & Reporting Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Manager, Final Accounts	FMG PA	3	
1	Accountant, Final Accounts	FMG PA	1	
1	Senior Bank Reconciliation Officer	FMG AT	3	
1	Bank Reconciliation Officer	FMG AT	2	
1	General Journal Officer	FMG AT	2	
5				
5	<b>Total - Final Accounts &amp; Reporting Unit</b>			

**Management Accounts**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Accounts	FMG PA	4	
1	Senior Management Accountant	FMG PA	3	
1	Management Accountant, Capital Projects	FMG PA	2	
1	Deposit Receivable and Commitment Control Officer	FMG PA	1	
1	Commitment Control Officer	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Senior Secretary	OPS SS	3	
7				
7	<b>Total - Management Accounts</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry of Transport & Works**

**Finance and Accounts**

**Accounts and Expenditure Control**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Financial Accounts	FMG PA	4	
1	Senior Secretary	OPS SS	3	
2				

**Accounts Payable And Disbursement Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Manager, Accounts Payable & Disbursement	FMG PA	3	
1	Payment Manager	FMG PA	2	
1	Payable Accountant	FMG PA	1	
1	Accounting Technician 1	FMG AT	1	
3	Senior Accounts Payable Officer	FMG AT	3	
2	Senior Payment Officer	FMG AT	3	
1	Collections and Disbursements Officer	FMG AT	1	
10				
12	<b>Total - Accounts and Expenditure Control</b>			
35	<b>Total - Finance and Accounts</b>			

**Island Traffic Authority**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director (Supervisor), Island Traffic Authority	GMG SEG	4	
2	Chief Inspector (Motor Vehicle)	SOG ST	6	
16	Senior Motor Vehicle Inspector	SOG ST	5	
39	Motor Vehicle Inspector	SOG ST	4	
1	Administrator	GMG AM	3	
1	Administrator	GMG AM	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Accounting Clerk 1	FMG AC	1	
42	Records Officer 1	PIDG RIM	2	Twenty one (21) new posts [#s 62777 & 62780-99] with effect from May 1, 2009.
1	Gardener	LMO TS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Transport & Works**

**Island Traffic Authority**

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No of Offices	Office	Classification	Grade	Remarks
5	Attendant 1	LMO TS	1	
1	Yardman	LMO TS	1	
1	Watchman	LMO TS	1	
115				
115				
115	<b>Total - Island Traffic Authority</b>			

**Road Safety Branch**

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	3	
1	Administrator	GMG AM	1	
1	Secretary 2	OPS SS	2	
3				

**Accident And Data Analyst Section**

---

No of Offices	Office	Classification	Grade	Remarks
1	Accident Analyst Statistician	SOG ST	6	
1				
1	<b>Total - Accident And Data Analyst Section</b>			

**Information/Education Section**

---

No of Offices	Office	Classification	Grade	Remarks
1	Education And Information Officer	MCG IE	3	
1	Data Entry Officer	MIS IT	2	
2				
2	<b>Total - Information/Education Section</b>			
6	<b>Total - Road Safety Branch</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Transport & Works**

**Directorate of Maintenance Services (DMS)**

**County Maintenance Services**

Surrey

---

<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
1	Watchman	LMO TS	1	Post [# 26911] to be abolished when vacant.
1				
1	<b>Total - County Maintenance Services</b>			
1	<b>Total - Directorate of Maintenance Services (DMS)</b>			
<hr/>				
273	<b>Total - Ministry of Transport &amp; Works</b>			

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**General Administration**

Executive Management

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No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Director/Co-ordinator, Policy Analysis & Research	GMG SEG	3	
1	Policy Director, International Health	GMG SEG	3	
1	Director, Health Service/Policy Co-ordinator	GMG SEG	3	
1	Supernumerary Director 2	GMG SEG	2	
1	Assistant to Permanent Secretary	GMG SEG	1	
1	Co-ordinator	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	
1	Administrator	GMG AM	2	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	1	
1	Driver 1	LMO DR	1	

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Communications

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No of Offices	Office	Classification	Grade	Remarks
1	Manager, Public Relations And Communication	MCG IE	6	
1	Director, Communications	MCG IE	6	
1	Public Relations Officer	MCG IE	4	
1	Projectionist	MCG AVT	1	
1	Secretary 2	OPS SS	2	

5

National Registration (Preparation) Unit

---

No of Offices	Office	Classification	Grade	Remarks
1	Project Co-ordinator	GMG SEG	4	
1	Operations Manager	GMG SEG	2	
1	Director, Information System	MIS IT	6	
3	Information And Education (Field) Officer	MCG IE	3	
1	Administrator	GMG AM	2	
1	Senior Programmer/System Administrator	MIS IT	4	
1	Public Relations Officer	MCG IE	4	
1	Data Entry Technician	OPS DP	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**General Administration**

National Registration (Preparation) Unit

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Driver 1	LMO DR	1	

13

**Total - General Administration**

**Legal Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Legal Services	JLG LO	5	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Administrator	GMG AM	2	
1	Secretary 2	OPS SS	2	

4

4 **Total - Legal Services**

**Internal Audit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
4	Audit Supervisor	FMG AS	4	
4	Senior Auditor	FMG AS	3	
4	Auditor	FMG AS	2	
4	Assistant Auditor	FMG AS	1	
1	Audit Clerk	FMG AUC	1	
1	Senior Secretary	OPS SS	3	

19

19 **Total - Internal Audit**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Standards and Regulations Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Standards and Regulation	GMG SEG	5	
1	Administrator	GMG AM	2	
1	Customer Service Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
4				

**Standards Research and Development**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Standards Research And Development	GMG SEG	3	
1	Quality Assurance Co-ordinator	GMG SEG	2	
1	Bio-Medical Engineer	SOG ST	7	
1	Research Officer	SOG ST	6	
1	Development Officer, New Tech, Comp. Health	GMG SEG	2	
2	Scientific Officer	PMG PHS	6	
1	Secretary 2	OPS SS	2	
8				

**Pharmaceutical and Regulatory Affairs**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Pharmaceutical And Regulatory Affairs	PMG PHS	7	
1	Chief Dangerous Drugs Inspector	PMG PHS	5	
1	Registrar, Institutions and Facilities	GMG SEG	2	
1	Chief Drug Inspector	PMG PHS	5	
4	Pharmacist	PMG PHS	4	
1	Monitoring And Regulation Officer	SOG ST	6	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
12				

**Investigation and Enforcement**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Investigation And Enforcement	GMG SEG	3	
3	Senior Investigator	GMG SEG	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Health**

**Standards and Regulations Division**

Investigation and Enforcement

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
5				
29	<b>Total - Standards and Regulations Division</b>			

**Finance, Accounts And Budget**

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No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Senior Director, Finance	FMG PA	3	
1	Director, Finance	FMG PA	1	
1	Financial Controller	FMG PA	1	
1	Financial Management Information Systems Manager	FMG AT	3	
1	Senior Secretary	OPS SS	3	
6				

Salaries

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
7	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
11				

Budget

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Programme Budgeting And Fin. Mgmt	FMG PA	3	
1	Budget Officer	FMG PA	2	
1	Commitment Control Officer	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Finance, Accounts And Budget**

Budget

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7

Disbursement

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Accounting Technician 2	FMG AT	2	
4	Accounting Clerk 2	FMG AC	2	

7

Voucher Processing And Checking Unit

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No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 1	FMG AT	1	

2

Accounts

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No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Secretary/Administrator	GMG AM	3	

8

Project Unit

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No of Offices	Office	Classification	Grade	Remarks
1	Project Accountant	FMG PA	3	Post [# 56806] formerly shown under Budget Unit.
2	Accounting Technician 3	FMG AT	3	
2	Accounting Clerk 2	FMG AC	2	

5

46      **Total - Finance, Accounts And Budget**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Transportation Manager	GMG PMA	4	
1	Security Manager	GMG PMA	4	
1	Programme Co-ordinator	GMG PMA	3	
1	Records Clerk	PIDG RIM	1	
1	Secretary 1	OPS SS	1	
5				
5	<b>Total - Administration</b>			

**Maintenance Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Executive Engineer	ASG	2	
1	Executive Engineer	SOG ST	6	
1	Engineer	ASG	2	
1	Engineer	SOG ST	5	
1	Engineer	ASG	1	
2	Electro-Mechanical Technician	SOG ST	3	
2	Work Overseer 2	TSS GT	3	
1	Storekeeper	OPS CR	3	
1	Accounting Clerk 1	FMG AC	1	
1	Records Clerk	PIDG RIM	1	
9	Artisan 3	LMO TS	4	
5	Artisan 2	LMO TS	3	
1	Artisan	LMO	2	
1	Artisan	LMO TS	2	
1	Station Attendant	LMO TS	1	
29				
29	<b>Total - Maintenance Services</b>			

**Planning, Evaluation And Reform**

**Health Information**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Survey Statistician	NPS NPS	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Planning, Evaluation And Reform**

Health Information

No of Offices	Office	Classification	Grade	Remarks
1	Senior Statistician Data Collection and Imp.	NPS NPS	2	
1	Mathematical Statistician	NPS NPS	2	
3				

Pharmacy

No of Offices	Office	Classification	Grade	Remarks
1	Director, Pharmaceutical Services	PMG PHS	7	
4	Pharmacist	PMG PHS	5	
5				

Medical Support

No of Offices	Office	Classification	Grade	Remarks
1	Chief Medical Officer	MDG MO	8	
1	Supernumerary Chief Medical Officer	MDG MO	8	New post [# 53657] with effect from November 3, 1997 to November 2, 2001.
2				

Primary Health Care

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Officer	MDG MO	7	Post [# 27665] formerly shown under Technical Services Division.
1	Senior Medical Officer (Special Projects)	MDG MO	6	Post [# 27667] formerly shown under Technical Services Division.
1	Director, Public Health Inspectorate Service	PMG PHI	8	B14. Post [# 27668] formerly shown under Technical Services Division.
1	Assistant Director, Nursing	NPG RN	9	Post [# 27669] formerly shown under Technical Services Division.
1	Community Nurse 4	NPG RN	8	Post [# 27670] formerly shown under Technical Services Division.
1	Deputy Director, Public Health Inspectorate	PMG PHI	7	B14. Post [# 27671] formerly shown under Technical Services Division.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Planning, Evaluation And Reform**

**Primary Health Care**

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 6	PMG PHI	6	B14. Post [# 27672] formerly shown under Technical Services Division.
8	Public Health Inspector 2	PMG PHI	2	B21. Posts [#s 27676-82 & 27685] formerly shown under Technical Services Division.
15				

**Secondary And Tertiary**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Officer	MDG MO	7	Post [# 27697] formerly shown under Technical Services Division.
1	Assistant Director, Nursing	NPG RN	9	Post [# 27700] formerly shown under Technical Services Division.
1	Senior Secretary	OPS SS	3	Post [# 27701] formerly shown under Technical Services Division.
3				

**Epidemiological Research And Training Unit**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Officer	MDG MO	7	
1	Senior Medical Officer	MDG MO	5	
1	Director, Epidemiological Research And Training	MDG MO	3	
1	Senior Medical Officer	MDG MO	4	
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Epidemiological Officer	PMG ALH	1	
1	Administrator 5	GMG PMA	5	
7				

**Mental Health Services**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Officer	MDG MO	7	
1				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Planning, Evaluation And Reform**

HIV/AIDS Unit

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Monitoring and Evaluation	GMG SEG	3	
1	Monitoring and Evaluation Officer	GMG SEG	2	
1	Bio-Statistician	SOG ST	6	
1	HIV/STI Information Officer	MIS IT	4	
1	Database Officer	MIS IT	3	
1	Data Entry Clerk	MIS IT	1	
1	Director, Treatment Care and Support	MDG MO	4	
1	Director, HIV Prevention	GMG SEG	4	
1	Behaviour Change Communications Co-ordinator - NGO	GMG SEG	1	
1	Behaviour Change Comm. Co-ordinator - Vulnerable	GMG SEG	1	
1	Behaviour Change Communications Officer	MCG IE	4	
1	Youth Intervention Co-ordinator	GMG AM	3	
1	National Programme Administrator	GMG SEG	3	
1	Finance Officer	FMG PA	2	
1	Accounting Technician	FMG AT	3	
1	Procurement Officer	GMG SEG	2	
1	Assistant Procurement Officer	GMG AM	4	
3	Programme Administrator	GMG AM	4	

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56 **Total - Planning, Evaluation And Reform**

**Environmental Health**

Administrative And Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Director	ASG	5	
1	Environmental Engineer	ASG	3	
1	Environmental Engineer	ASG	2	
1	Community Nurse 4			
2	Public Health Inspector 6	PMG PHI	6	B14.
4	Public Health Inspector 2	PMG PHI	2	B21.

10

10 **Total - Environmental Health**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Health Education**

Administrative Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director, Communication and Research	MCG IE	2	
2	Senior Health Education Officer	GMG PMA	5	
1	Regional Health Education Officer	GMG PMA	5	
1	Communication Media Officer/Research Writer	MCG IE	1	
2	Assistant Health Education Officer	GMG PMA	3	
1	Senior Graphic Artist	MCG AVT	2	
1	Audio-Visual Assistant (Maintenance Officer)	MCG AVT	1	
9				
9	<b>Total - Health Education</b>			

**Secretariat, Pan American Health Organisation**

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No of Offices	Office	Classification	Grade	Remarks
1	Documentation And Filing Clerk	PIDG LA	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Records Clerk	PIDG RIM	1	
1	Attendant	LMO TS	1	
2	Driver 1	LMO DR	1	
8				
8	<b>Total - Secretariat, Pan American Health Organisation</b>			

**National Disease Control Programme**

**I) Malaria Vigilance And Mosquito Control Programme**

Para Medicals

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No of Offices	Office	Classification	Grade	Remarks
1	Scientific Officer (Entomologist)	SOG ST	5	
1				
1	<b>Total - I) Malaria Vigilance And Mosquito Control Programme</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**National Disease Control Programme**

**II) Hansen's Disease Control Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Resident	MDG MO	2	
1				
1	<b>Total - II) Hansen's Disease Control Unit</b>			

**III) Chest Clinic**

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No of Offices	Office	Classification	Grade	Remarks
1	Clerical Officer	OPS CR	2	
1	Secretary	OPS SS	3	
1	Darkroom Technician	TSS HS	3	
3				
3	<b>Total - III) Chest Clinic</b>			
5	<b>Total - National Disease Control Programme</b>			

**County Of Cornwall Health Administration**

**Incumbents Seconded to Western Region with effect from January 1, 1999.**

**Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer (Health)	MDG MO	6	
4	Medical Officer (Health)	MDG MO	4	
1	Medical Officer (Health)	MDG MO	3	
1	Regional Dental Auxiliary Co-ordinator	PMG DX	6	
1	Regional Community Mental Health Officer	NPG RN	5	
1	Public Health Inspector 5	PMG PHI	5	B14.
5	Public Health Inspector 3	PMG PHI	3	B18.
1	Hospital Administrator	GMG AM	3	
1	Records Officer 2	PIDG RIM	3	
4	Parish Administrative Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Accounting Technician 1	FMG AT	1	
1	Community Nurse 4	NPG RN	8	
7	Community Nurse 3	NPG RN	7	
2	Contact Investigator	PMG SDI	1	
1	Co-ordinator, Veterinary Public Health Services	PMG PHI	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**County Of Cornwall Health Administration**

**Incumbents Seconded to Western Region with effect from January 1, 1999.**

**Administration**

No of Offices	Office	Classification	Grade	Remarks
2	Supervisor, Public Health Inspector	PMG PHI	5	B14.
4	Chief Public Health Inspector	PMG PHI	5	B14.
4	Public Health Inspector 4	PMG PHI	4	B18.
1	Transport Supervisor	TSS GT	3	
1	Driver Projectionist	TSS GT	1	
1	Health Education Officer	GMG AM	3	
1	Regional Nutritionist	PMG ND	3	
1	Pharmacist	PMG PHS	2	
1	Health Record Administrator 1	PIDG HR	3	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Administrator 2	GMG PMA	2	
1	Executive Officer 2	OPS CR	5	
1	Clerical Officer 3	OPS CR	2	
1	Accounting Clerk	FMG AC	2	
2	Driver 1	LMO DR	1	
1	Storeman	GLS	1	
3	Security Guard	PTSG PX	1	
5	Community Mental Health Officer	NPG RN	4	

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**Curative**

No of Offices	Office	Classification	Grade	Remarks
7	District Medical Officer	MDG MO	3	
9	District Medical Officer	MDG MO	2	
6	Medical Officer (Health)	MDG MO	1	
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
3	Pharmacist	PMG PHS	1	
2	Senior Medical Technologist	PMG MDT	2	
1	Senior Medical Technologist	PST PP	2	
1	Supervisory Nurse Practitioner	NPG RN	7	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**County Of Cornwall Health Administration**

**Incumbents Seconded to Western Region with effect from January 1, 1999.**

**Curative**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
12	Nurse Practitioner	NPG RN	5	
6	Nurse 2	NPG RN	3	
57	Specialist Nurse	NPG RN	2	
4	Assistant Nurse 2	NPG EAN	2	
9	Assistant Nurse 1	NPG EAN	1	
2	Pharmacy Technician	PMG PTS	1	
2	Ward Attendant	TSS HS	2	

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**Maternal And Child Health**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
3	Nutrition Assistant	PMG NDT	2	
4	Health Education Officer	GMG AM	3	
7	Assistant Health Education Officer	GMG AM	2	
1	Family Planner	GMG PMA	1	
12	Community Nurse 2	NPG RN	5	
24	Community Nurse 1	NPG RN	4	
88	Registered Midwife 2	NPG MW	2	
1	Parish Nutritionist	PST PP	2	
159	Community Health Aide	TSS HS	3	

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**Dental Services**

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<b>No of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Grade</b>	<b>Remarks</b>
4	Dental Surgeon	MDG DT	3	
5	Dental Surgeon	MDG DT	2	
4	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
2	Dental Nurse 2	PMG DX	3	
19	Dental Nurse 1	PMG DX	2	
1	Specialist Dental Assistant	PMG DA	3	
12	Senior Dental Assistant	PMG DA	2	
7	Dental Assistant	PMG DA	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**County Of Cornwall Health Administration**

**Incumbents Seconded to Western Region with effect from January 1, 1999.**

**Environmental Health**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Contact Investigator	PMG SDI	2	
1	Contact Investigator	PMG SDI	1	
2	Contact Investigator			
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Public Health Inspector 5	PMG PHI	5	B14.
5	Veterinary Public Health Inspector	PMG PHI	3	
16	Public Health Inspector 3	PMG PHI	3	B18.
27	Public Health Inspector 2	PMG PHI	2	B21.
33	Public Health Inspector 1	PMG PHI	1	B21.
1	Pest Control Inspector	TSS HS	2	
3	Insect Inspector	TSS HS	2	Post [# 28734] was incorrectly listed as TSS/HS 3 in 2008 CSE (G) Order.
27	Larvicidal Worker	LMO TS	2	
3	Oiler	LMO	1	

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**Support Services**

No of Offices	Office	Classification	Grade	Remarks
6	Health Record Technician	PIDG HR	2	
3	Clerk Typist 1	OPS SS	1	
2	Accounting Technician 1	FMG AT	1	
4	Health Record Clerk	PIDG HR	1	
1	Secretary 1	OPS SS	1	
5	Records Officer 1	PIDG RIM	2	
1	Clerical Officer 3	OPS CR	2	
3	Records Clerk	PIDG RIM	1	
7	Secretary 2	OPS SS	2	
2	Secretary	OPS SS	3	
2	Secretary 1	OPS SS	1	
2	Clerk Typist 2	OPS SS	2	
22	Driver 1	LMO DR	1	
1	Driver	LMO	3	
40	Attendant	LMO TS	1	
19	Cleaner Attendant	LMO TS	1	
12	Office Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**County Of Cornwall Health Administration**

**Incumbents Seconded to Western Region with effect from January 1, 1999.**

Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Messenger/Attendant	LMO TS	2	
3	Maid	LMO TS	1	
4	Maid	GLS	2	
1	Attendant	LMO TS	2	
8	Male Orderly	LMO TS	1	
5	Watchman	GLS	1	
1	Groundsman	LMO	1	

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Sexually Transmitted Disease

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No of Offices	Office	Classification	Grade	Remarks
3	Contact Investigator	PMG SDI	1	
1	Nurse Practitioner	NPG RN	5	
1	Staff Nurse (Specialist Nurse)	NPG RN	2	

5

**Total - Incumbents Seconded to Western Region with effect from  
January 1, 1999.**

829 **Total - County Of Cornwall Health Administration**

**South East Area Health Administration**

**Kingston And St. Andrew Administration**

Administration (Incumbents seconded to South East Region w.e.f Jan 1, 1999)

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer (Health)	MDG MO	6	
5	Medical Officer (Health)	MDG MO	4	
2	Regional Community Mental Health Officer	NPG RN	5	
1	Medical Officer (Health)	MDG MO	3	
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Public Health Inspector 5	PMG PHI	5	B14.
4	Public Health Inspector 3	PMG PHI	3	B18.
1	Community Nurse 4	NPG RN	8	
6	Community Nurse 3	NPG RN	7	
1	Community Nurse 2	NPG RN	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**South East Area Health Administration**

**Kingston And St. Andrew Administration**

Administration (Incumbents seconded to South East Region w.e.f Jan 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
2	Nurse 2	NPG RN	3	
12	Specialist Nurse	NPG RN	2	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Supervisor, Veterinary Public Health Inspector	PMG PHI	5	B14.
7	Public Health Inspector 4	PMG PHI	4	B18.
4	Public Health Inspector 3	PMG PHI	3	B18.
15	Public Health Inspector 2	PMG PHI	2	B21.
2	Public Health Inspector 1	PMG PHI	1	B21.
1	Administrator	GMG AM	4	
3	Parish Administrative Officer	GMG AM	3	
2	Community Health Aide	TSS HS	3	
3	Health Education Officer	GMG AM	3	
1	Personnel Administrator	GMG AM	3	
1	Clinic Administrator	GMG AM	2	
1	Regional Nutritionist	PMG ND	3	
1	Accounting Technician 2	FMG AT	2	
1	Systems Support Officer	MIS IT	3	
1	Systems Support Officer	MIS IT	2	
3	Accounting Clerk 2	FMG AC	2	
1	Health Record Administrator 1	PIDG HR	3	
8	Health Record Technician	PIDG HR	2	
4	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	1	
10	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
6	Community Mental Health Officer	NPG RN	4	
18	Health Record Clerk	PIDG HR	1	
1	Telephone Operator	OPS TO	1	
2	Medical Technologist	PMG MDT	1	Two (2) new posts [#s 62910-11] with effect from January 1, 2009.
1	Senior Medical Technologist	PMG MDT	2	Post [# 29087] of Medical Technologist (PST/PP 2) reclassified and retitled with effect from December 1, 2009.
3	Telephone Operator	OPS TO	2	
1	Senior Secretary	OPS SS	3	
11	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**South East Area Health Administration**

**Kingston And St. Andrew Administration**

Administration (Incumbents seconded to South East Region w.e.f Jan 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
3	Clerk Typist 1	OPS SS	1	
1	Laboratory Assistant	TSS HS	4	
1	Security Officer	PTSG PX	1	
1	Attendant (Securities)	LMO TS	3	
1	Superintendent Quarantine Station	GLS	2	
10	Attendant	LMO TS	2	
1	Attendant	LMO TS	1	
25	Male Attendant	LMO TS	1	
18	Female Orderly	LMO TS	1	
1	Storeman	LMO TS	1	
10	Watchman	LMO TS	1	
3	Cleaner Attendant	LMO TS	1	
8	Driver 1	LMO DR	1	
2	Gardener	LMO TS	1	
3	Female Messenger	LMO TS	1	
10	Office Attendant	LMO TS	1	
3	General Worker	LMO TS	1	
4	Cleaner	LMO TS	1	
1	Cleaner	GLS	1	

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Curative (Incumbents seconded to South East Region w.e.f. Jan. 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
5	Dental Surgeon Specialist	MDG DS	3	
10	Dental Surgeon	MDG DS	2	
2	Dental Surgeon	MDG DS	1	
8	Medical Officer	MDG MO	2	
6	District Medical Officer	MDG MO	3	
2	Medical Officer (Health)	MDG MO	2	
10	Medical Officer	MDG MO	1	
1	Supervisory Nurse Practitioner	NPG RN	7	
28	Nurse Practitioner	NPG RN	5	
8	Nurse 2	NPG RN	3	
53	Specialist Nurse	NPG RN	2	
2	Assistant Nurse 2	NPG EAN	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**South East Area Health Administration**

**Kingston And St. Andrew Administration**

Curative (Incumbents seconded to South East Region w.e.f. Jan. 1, 1999)

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No of Offices	Office	Classification	Grade	Remarks
19	Assistant Nurse 1	NPG EAN	1	
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	3	
13	Pharmacist	PMG PHS	2	
5	Pharmacist	PMG PHS	1	
1	Chief Medical Technologist 2	PMG MDT	4	
1	Senior Medical Technologist	PMG MDT	2	
2	Nurse 3	NPG RN	4	
1	Chief Contact Investigator	PMG SDI	3	
2	Senior Contact Investigator	PMG SDI	2	
4	Contact Investigator	PMG SDI	1	
4	Contact Investigator			
3	Technical Assistant	TSS HS	5	
3	Technical Assistant	TSS HS	4	
11	Technical Assistant	TSS HS	3	
1	Entomological Assistant	TSS HS	3	
1	Health Educator	GMG PMA	1	
9	Senior Pharmacy Technician	PMG PTS	2	
4	Pharmacy Technician	PMG PTS	1	

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Dental Services (Incumbents seconded to South East Region w.e.f. 1/1/99)

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No of Offices	Office	Classification	Grade	Remarks
1	Regional Dental Auxiliary Co-ordinator	PMG DX	6	
6	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
23	Dental Nurse 2	PMG DX	3	
18	Dental Nurse 1	PMG DX	2	
5	Specialist Dental Assistant	PMG DA	3	
19	Senior Dental Assistant	PMG DA	2	
14	Dental Assistant	PMG DA	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**South East Area Health Administration**

**Kingston And St. Andrew Administration**

Maternal and Child Health(Incumbents sec to South East Region w.e.f 1/1/99)

No of Offices	Office	Classification	Grade	Remarks
8	Community Nurse 2	NPG RN	5	
45	Community Nurse 1	NPG RN	4	
1	Family Life Educator	NPG RN	3	
17	Family Life Educator (Specialist Nurse)	NPG RN	2	
4	Registered Midwife 3	NPG MW	3	
42	Registered Midwife 2	NPG MW	2	
1	Senior Social Worker	SWG PS	2	
1	Social Worker 1	SWG PS	1	
1	Nutritionist	PMG ND	2	
2	Nutrition Assistant	PMG NDT	2	
1	Assistant Health Education Officer	GMG AM	2	
90	Community Health Aide	TSS HS	3	

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Environmental Health (Incumbents sec. to South East Region w.e.f 1/1/99)

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 5	PMG PHI	5	B14.
2	Veterinary Public Health Inspector	PMG PHI	3	B18.
7	Public Health Inspector 3	PMG PHI	3	B18.
20	Public Health Inspector 2	PMG PHI	2	B21.
33	Public Health Inspector 1	PMG PHI	1	B21.
1	Foreman	TSS HS	3	
2	Headman	TSS HS	2	
8	Headman	TSS HS	1	
4	Quarantine Guard	LMO TS	3	
39	Labourer	LMO TS	1	

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901 **Total - Kingston And St. Andrew Administration**

**Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)**

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Community Nurse 3	NPG RN	7	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**South East Area Health Administration**

**Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)**

**Administration And Support Services**

No of Offices	Office	Classification	Grade	Remarks
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Public Health Inspector 4	PMG PHI	4	B18.
1	Parish Administrative Officer	GMG AM	3	
1	Health Record Technician	PIDG HR	2	
1	Accounting Clerk 1	FMG AC	1	
2	Community Mental Health Officer	NPG RN	4	
1	Records Officer	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Secretary 1	OPS SS	1	
1	Stenographer	OPS SS	2	
1	Telephone Operator	PIDG RIM	1	
2	Driver	LMO	2	
3	Maid	GLS	2	
1	Office Attendant	GLS	1	
5	Male Attendant	LMO TS	1	
4	Female Attendant	LMO TS	1	

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**Curative**

No of Offices	Office	Classification	Grade	Remarks
1	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
4	Nurse Practitioner	NPG RN	5	
1	Nurse 2	NPG RN	3	
1	Specialist Nurse	NPG RN	2	
2	Assistant Nurse 2	NPG EAN	2	
3	Assistant Nurse	NPG EAN	1	
1	Pharmacist	PMG PHS	2	
1	Pharmacist	PMG PHS	1	
1	Contact Investigator	PMG SDI	1	
1	Senior Pharmacy Technician	PMG PTS	2	
2	Ward Attendant	TSS HS	2	
3	Female Attendant	LMO TS	1	
5	Male Attendant	LMO TS	1	
2	Hospital Attendant	GLS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**South East Area Health Administration**

**Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)**

Curative

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No of Offices	Office	Classification	Grade	Remarks
1	Driver	LMO	2	

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Dental Services

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No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon Specialist	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Parish/Zone Auxiliary Co-ordinator	PMG DX	4	
1	Dental Nurse 2	PMG DX	3	
5	Dental Nurse 1	PMG DX	2	
2	Senior Dental Assistant	PMG DA	2	
4	Dental Assistant	PMG DA	1	

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Maternal And Child Health

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No of Offices	Office	Classification	Grade	Remarks
3	Community Nurse 2	NPG RN	5	
8	Community Nurse 1	NPG RN	4	
4	Registered Midwife 3	NPG MW	3	
22	Registered Midwife 2	NPG MW	2	
1	Nutrition Assistant	PMG NDT	2	
1	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
24	Community Health Aide	TSS HS	3	
12	Family Life Educator (Specialist Nurse)	NPG RN	2	

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Environmental Health

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No of Offices	Office	Classification	Grade	Remarks
1	Veterinary Public Health Inspector	PMG PHI	3	B18.
6	Public Health Inspector 3	PMG PHI	3	B18.
4	Public Health Inspector 2	PMG PHI	2	B21.
10	Public Health Inspector 1	PMG PHI	1	B21.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**South East Area Health Administration**

**Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)**

Environmental Health

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No of Offices	Office	Classification	Grade	Remarks
3	Insect Inspector	TSS HS	2	
1	Driver	LMO	2	
38	Larvicidal Worker	LMO TS	2	
63				
214	<b>Total - Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)</b>			
1115	<b>Total - South East Area Health Administration</b>			

**Portland Health Administration**

**Incumbents seconded to North East Region with effect from January 1, 1999**

Administration

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No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Parish Administrative Officer	GMG AM	3	
1	Community Nurse 3	NPG RN	7	
1	Regional Community Mental Health Officer	NPG RN	5	
1	Community Mental Health Officer	NPG RN	4	
1	Accounting Technician 1	FMG AT	1	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Public Health Inspector 3	PMG PHI	3	B18.
8				

Maternal And Child Health

---

No of Offices	Office	Classification	Grade	Remarks
3	Community Nurse 2	NPG RN	5	
7	Community Nurse 1	NPG RN	4	
1	Family Life Educator (Specialist Nurse)	NPG RN	2	
1	Nutrition Assistant	PMG NDT	2	
30	Community Health Aide	TSS HS	3	
2	Registered Midwife 3	NPG MW	3	
16	Registered Midwife 2	NPG MW	2	
60				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Portland Health Administration**

**Incumbents seconded to North East Region with effect from January 1, 1999**

**Curative**

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No of Offices	Office	Classification	Grade	Remarks
1	District Medical Officer	MDG MO	3	
2	District Medical Officer	MDG MO	2	
1	District Medical Officer	MDG MO	1	
4	Nurse Practitioner	NPG RN	5	
1	Nurse 2	NPG RN	2	
1	Assistant Nurse 2	NPG EAN	2	
5	Assistant Nurse 1	NPG EAN	1	
9	Specialist Nurse	NPG RN	2	
1	Clinic Nurse	NPG RN	2	
1	Contact Investigator	PMG SDI	1	

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**Environmental Health**

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No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 4	PMG PHI	4	B18.
5	Public Health Inspector 3	PMG PHI	3	B18.
3	Public Health Inspector 2	PMG PHI	2	B21.
7	Public Health Inspector 1	PMG PHI	1	B21.
1	Veterinary Public Health Inspector	PMG PHI	3	
4	Insect Inspector	TSS HS	2	

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**Dental Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon Specialist	MDG DS	3	
1	Dental Surgeon	MDG DS	1	
1	Parish/Zone Auxiliary Co-ordinator	PMG DX	4	
5	Dental Nurse 2	PMG DX	3	
2	Dental Nurse 1	PMG DX	2	
1	Specialist Dental Assistant	PMG DA	3	
4	Senior Dental Assistant	PMG DA	2	
2	Dental Assistant	PMG DA	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Portland Health Administration**

**Incumbents seconded to North East Region with effect from January 1, 1999**

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
1	Administrator	GMG AM	2	
2	Health Record Clerk	PIDG HR	1	
1	Clerical Officer 2	OPS CR	1	
2	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Technical Assistant	TSS HS	4	
2	Senior Pharmacy Technician	PMG PTS	2	
6	Driver 1	LMO DR	1	
2	Ward Attendant	TSS HS	2	
3	Maid	LMO TS	2	
3	Male Orderly	LMO TS	1	
9	Office Attendant	LMO TS	1	
3	Watchman	LMO TS	1	
4	Hospital Attendant	LMO TS	1	
5	Attendant	LMO TS	1	
1	Storeman	LMO TS	1	

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**Total - Incumbents seconded to North East Region with effect from  
January 1, 1999**

182 **Total - Portland Health Administration**

**St. Mary Health Administration**

**Incumbents seconded to North East Region with effect from January 1, 1999**

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Community Mental Health Officer	NPG RN	4	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Public Health Inspector 5	PMG PHI	5	B14.
1	Public Health Inspector 3	PMG PHI	3	B18.
1	Supervisory Midwife	NPG MW	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**St. Mary Health Administration**

**Incumbents seconded to North East Region with effect from January 1, 1999**

**Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Parish Administrative Officer	GMG AM	3	
1	Registered Midwife 3	NPG MW	3	
2	Artisan 2	LMO TS	3	

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**Maternal And Child Health**

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No of Offices	Office	Classification	Grade	Remarks
2	Community Nurse 3	NPG RN	7	
3	Community Nurse 2	NPG RN	5	
7	Community Nurse 1	NPG RN	4	
27	Registered Midwife 2	NPG MW	2	
1	Family Life Educator (Specialist Nurse)	NPG RN	2	
44	Community Health Aide	TSS HS	3	
1	Nutrition Assistant	PMG NDT	2	

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**Environmental Health**

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No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Public Health Inspector 4	PMG PHI	4	B18.
3	Public Health Inspector 3	PMG PHI	3	B18.
1	Veterinary Public Health Inspector 3	PMG PHI	3	
5	Public Health Inspector 2	PMG PHI	2	B21.
11	Public Health Inspector 1	PMG PHI	1	B21.
2	Insect Inspector	TSS HS	2	

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**Dental Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Parish/Zone Auxiliary Co-ordinator	PMG DX	4	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**St. Mary Health Administration**

**Incumbents seconded to North East Region with effect from January 1, 1999**

**Dental Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Dental Nurse 2	PMG DX	3	
2	Dental Nurse 1	PMG DX	2	
2	Senior Dental Assistant	PMG DA	2	
3	Dental Assistant	PMG DA	1	

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**Curative**

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No of Offices	Office	Classification	Grade	Remarks
2	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
3	Nurse Practitioner	NPG RN	5	
9	Specialist Nurse	NPG RN	2	
1	Assistant Nurse	NPG EAN	2	
2	Assistant Nurse	NPG EAN	1	
1	Pharmacist	PMG PHS	1	
1	Contact Investigator	PMG SDI	1	
1	Pharmacy Technician	PMG PTS	1	

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**Support Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 1	FMG AC	1	
1	Health Record Technician	PIDG HR	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 1	OPS SS	1	
3	Health Record Clerk	PIDG HR	1	
25	Attendant	LMO TS	1	
3	Maid	LMO TS	1	
4	Driver 1	LMO DR	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**St. Mary Health Administration**

**Incumbents seconded to North East Region with effect from January 1, 1999**

**Total - Incumbents seconded to North East Region with effect from  
January 1, 1999**

196      **Total - St. Mary Health Administration**

**St. Ann Health Administration**

**Incumbents seconded to North East Region with effect from January 1, 1999.**

Administration

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer (Health)	MDG MO	6	
1	Medical Officer (Health)	MDG MO	4	
2	Community Nurse 3	NPG RN	7	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Public Health Inspector	PMG PHI	4	B18.
2	Registered Midwife 3	NPG MW	3	
1	Parish Administrative Officer	GMG AM	3	
1	Senior Health Education Officer	GMG AM	4	
1	Accounting Technician	FMG AT	1	

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**Maternal And Child Health**

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No of Offices	Office	Classification	Grade	Remarks
1	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
1	Community Nurse 4	NPG RN	8	
3	Community Nurse 2	NPG RN	5	
11	Community Nurse 1	NPG RN	4	
1	Family Life Educator (Specialist Nurse)	NPG RN	2	
24	Registered Midwife 2	NPG MW	2	
1	Technical Assistant	TSS HS	3	
1	Regional Nutritionist	PMG ND	3	
1	Nutrition Assistant	PMG NDT	2	
33	Community Health Aide	TSS HS	3	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**St. Ann Health Administration**

**Incumbents seconded to North East Region with effect from January 1, 1999.**

**Curative**

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No of Offices	Office	Classification	Grade	Remarks
3	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
6	Specialist Nurse	NPG RN	2	
1	Pharmacist	PMG PHS	1	
1	Senior Pharmacy Technician	PMG PTS	2	
2	Nurse Practitioner	NPG RN	5	
1	Assistant Nurse 2	NPG EAN	2	
1	Assistant Nurse 1	NPG EAN	1	
6	Office Attendant	LMO TS	1	
3	Attendant	LMO TS	1	

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**Dental Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon Specialist	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Dental Surgeon	MDG DS	1	
1	Regional Dental Auxiliary Co-ordinator	PMG DX	6	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
4	Dental Nurse 1	PMG DX	2	
1	Senior Dental Assistant	PMG DA	2	
4	Dental Assistant	PMG DA	1	

15

**Environmental Health**

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No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Veterinary Public Health Inspector	PMG PHI	5	
1	Public Health Inspector 4	PMG PHI	4	B18.
1	Veterinary Public Health Inspector 3	PMG PHI	3	
1	Senior Contact Investigator	PMG SDI	2	
3	Contact Investigator	PMG SDI	1	
6	Public Health Inspector 3	PMG PHI	3	B18.
5	Public Health Inspector 2	PMG PHI	2	B21.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**St. Ann Health Administration**

**Incumbents seconded to North East Region with effect from January 1, 1999.**

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
14	Public Health Inspector 1	PMG PHI	1	B21.
1	Entomological Assistant	TSS HS	3	
5	Insect Inspector	TSS HS	2	
8	Larvicidal Worker	LMO TS	2	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Clerk Typist 2	OPS SS	2	
1	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Health Record Clerk	PIDG HR	1	
3	Driver 1	LMO DR	1	
1	Security Guard	LMO TS	1	
2	Office Attendant	LMO TS	1	

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Alexandria Cottage Hospital

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	1	
1	Dental Surgeon	MDG DS	1	
1	Nurse 2	NPG RN	3	
4	Specialist Nurse	NPG RN	2	
1	Assistant Nurse	NPG EAN	2	
2	Assistant Nurse	NPG EAN	1	
1	Pharmacist	PMG PHS	1	
2	Registered Midwife 2	NPG MW	2	
1	Dental Nurse 1	PMG DX	2	
1	Senior Pharmacy Technician	PMG PTS	2	
1	Dental Assistant	PMG DA	1	
1	Records Officer 1	PIDG RIM	2	
2	Driver 1	LMO DR	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**St. Ann Health Administration**

**Incumbents seconded to North East Region with effect from January 1, 1999.**

Alexandria Cottage Hospital

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No of Offices	Office	Classification	Grade	Remarks
2	Ward Attendant	TSS HS	2	
4	Attendant	LMO TS	1	
4	Hospital Attendant	LMO TS	1	

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**Total - Incumbents seconded to North East Region with effect from  
January 1, 1999.**

216 **Total - St. Ann Health Administration**

**Manchester Health Administration**

**Incumbents seconded to Southern Region with effect from January 1, 1999.**

Administration

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No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
2	Public Health Inspector 5	PMG PHI	5	B14.
1	Public Health Inspector 4	PMG PHI	4	B18.
1	Public Health Inspector 3	PMG PHI	3	B18.
1	Community Nurse 4	NPG RN	8	
2	Community Nurse 3	NPG RN	7	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Community Nurse 2	NPG RN	5	
1	Registered Midwife 3	NPG MW	3	
1	Parish Administrative Officer	GMG AM	3	
1	Health Education Officer	GMG AM	3	
1	Administrator 1	GMG AM	1	
4	Community Mental Health Officer	NPG RN	4	

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**Maternal And Child Health**

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No of Offices	Office	Classification	Grade	Remarks
2	Community Nurse 2	NPG RN	5	
10	Community Nurse 1	NPG RN	4	
2	Family Life Educator (Specialist Nurse)	NPG RN	2	
1	Regional Nutritionist	PMG ND	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Manchester Health Administration**

**Incumbents seconded to Southern Region with effect from January 1, 1999.**

**Maternal And Child Health**

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No of Offices	Office	Classification	Grade	Remarks
1	Registered Midwife 3	NPG MW	3	
1	Assistant Nurse	NPG EAN	1	
33	Registered Midwife 2	NPG MW	2	
1	Assistant Health Education Officer	GMG AM	2	
1	Nutritionist	PMG ND	2	
1	Nutrition Assistant	PMG NDT	2	
32	Community Health Aide	TSS HS	1	

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**Curative**

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No of Offices	Office	Classification	Grade	Remarks
2	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
1	Pharmacist	PMG PHS	1	
5	Nurse Practitioner	NPG RN	5	
11	Specialist Nurse	NPG RN	2	
1	Assistant Nurse 2	NPG EAN	2	
2	Senior Pharmacy Technician	PMG PTS	2	
5	Community Health Aide	TSS HS	3	

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**Environmental Health (Sanitation)**

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No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Supervisor, Veterinary Public Health Inspector	PMG PHI	5	
1	Public Health Inspector 4	PMG PHI	4	B18.
4	Public Health Inspector 3	PMG PHI	3	B18.
1	Veterinary Public Health Inspector	PMG PHI	3	
4	Public Health Inspector 2	PMG PHI	2	B21.
8	Public Health Inspector 1	PMG PHI	1	B21.
1	Contact Investigator			
1	Contact Investigator	PMG SDI	1	
1	Entomological Assistant	TSS HS	3	
2	Insect Inspector	TSS HS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Manchester Health Administration**

**Incumbents seconded to Southern Region with effect from January 1, 1999.**

Environmental Health (Sanitation)

No of Offices	Office	Classification	Grade	Remarks
3	Larvicidal Worker	LMO TS	2	

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Health Administration Dental

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Dental Surgeon	MDG DS	1	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
3	Dental Nurse 2	PMG DX	3	
4	Dental Nurse 1	PMG DX	2	
4	Senior Dental Assistant	PMG DA	2	
3	Dental Assistant	PMG DA	1	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
3	Secretary 1	OPS SS	1	
1	Accounting Clerk 2	FMG AC	2	
2	Health Record Technician	PIDG HR	2	
1	Records Clerk	PIDG RIM	1	
2	Health Record Clerk	PIDG HR	1	
4	Driver 1	LMO DR	1	
3	Maid	GLS	2	
11	Office Attendant	LMO TS	2	
5	Attendant	LMO TS	1	
3	Male Orderly	LMO TS	1	
1	Cleaner Attendant	LMO TS	2	
1	Watchman	GLS	1	

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**Total - Incumbents seconded to Southern Region with effect from January 1, 1999.**

214 **Total - Manchester Health Administration**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Clarendon Health Administration**

**Incumbents seconded to Southern Region with effect from January 1, 1999**

**Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
2	Community Nurse 3	NPG RN	7	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Regional Community Mental Health Officer	NPG RN	5	
1	Community Mental Health Officer	NPG RN	4	
1	Parish Administrative Officer	GMG AM	3	
1	Supervisory Nurse Practitioner	NPG RN	7	
2	Registered Midwife 3	NPG MW	3	

10

**Maternal And Child Health**

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No of Offices	Office	Classification	Grade	Remarks
3	Community Nurse 2	NPG RN	5	
13	Community Nurse 1	NPG RN	4	
2	Specialist Nurse	NPG RN	2	
2	Family Life Educator (Specialist Nurse)	NPG RN	2	
42	Midwife 2	NPG MW	2	
1	Nutrition Assistant	PMG NDT	2	
45	Community Health Aide	TSS HS	3	
1	Assistant Health Education Officer	GMG AM	2	
5	Office Attendant	LMO TS	1	
6	Attendant	LMO TS	1	

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**Curative**

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No of Offices	Office	Classification	Grade	Remarks
2	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
5	Nurse Practitioner	NPG RN	5	
10	Specialist Nurse	NPG RN	2	
2	Assistant Nurse 2	NPG EAN	2	
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	1	
1	Senior Pharmacy Technician	PMG PTS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Clarendon Health Administration**

**Incumbents seconded to Southern Region with effect from January 1, 1999**

**Curative**

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No of Offices	Office	Classification	Grade	Remarks
1	Pharmacy Technician	PMG PTS	1	
1	Driver	LMO	2	
6	Office Attendant	LMO TS	1	

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**Dental Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DS	3	
2	Dental Surgeon	MDG DS	2	
1	Regional Dental Auxiliary Co-ordinator	PMG DX	6	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
4	Dental Nurse 2	PMG DX	3	
4	Dental Nurse 1	PMG DX	2	
2	Senior Dental Assistant	PMG DA	2	
5	Dental Assistant	PMG DA	1	

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**Environmental Health**

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No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 5	PMG PHI	5	B14.
1	Public Health Inspector 4	PMG PHI	4	B18.
5	Public Health Inspector 3	PMG PHI	3	B18.
1	Veterinary Public Health Inspector	PMG PHI	3	
8	Public Health Inspector 2	PMG PHI	2	B21.
11	Public Health Inspector 1	PMG PHI	1	B21.
2	Contact Investigator			
1	Contact Investigator	PMG SDI	1	
2	Entomological Assistant	TSS HS	3	
4	Insect Inspector	TSS HS	2	
1	Driver 1	LMO DR	1	
3	Larvicidal Worker	LMO TS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Clarendon Health Administration**

**Incumbents seconded to Southern Region with effect from January 1, 1999**

**Support Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	2	
2	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Health Record Technician	PIDG HR	2	
1	Accounting Clerk 2	FMG AC	2	
2	Secretary 2	OPS SS	2	
2	Driver 1	LMO DR	1	
1	Cleaner/Attendant	LMO TS	1	
1	Artisan 2	LMO TS	3	
1	Office Attendant	LMO TS	1	
1	Groundsman	LMO TS	1	

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**Chapelton Cottage Hospital**

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No of Offices	Office	Classification	Grade	Remarks
1	District Medical Officer	MDG MO	3	
1	Dental Surgeon	MDG DS	1	
2	Dental Nurse 1	PMG DX	2	
2	Dental Assistant	PMG DA	1	
1	Pharmacist	PMG PHS	2	
7	Specialist Nurse	NPG RN	2	
6	Assistant Nurse	NPG EAN	1	
1	Registered Midwife 2	NPG MW	2	
1	Clerical Officer 3	OPS CR	2	
1	Health Record Clerk	PIDG HR	1	
2	Driver 1	LMO DR	1	
4	Ward Attendant	GLS	2	
6	Hospital Attendant	LMO TS	1	

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**Total - Incumbents seconded to Southern Region with effect from  
January 1, 1999**

271 **Total - Clarendon Health Administration**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**St. Elizabeth Health Administration**

**Posts Formerly Listed Under Clarendon Health Department**

**Administration**

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Public Health Inspector 4	PMG PHI	4	B18.
1	Public Health Inspector 3	PMG PHI	3	B18.
1	Parish Administrative Officer	GMG AM	3	
1	Administrator	GMG AM	2	
2	Community Nurse 3	NPG RN	7	
12	Registered Midwife 3	NPG MW	3	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Health Record Administrator	PIDG HR	4	
2	Records Officer 1	PIDG RIM	2	
1	Health Record Technician	PIDG HR	2	
4	Health Record Clerk	PIDG HR	1	
1	Clerical Officer 3	OPS CR	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

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**Maternal and Child Health**

No of Offices	Office	Classification	Grade	Remarks
2	Nutrition Assistant	PMG NDT	2	
1	Health Education Officer	GMG AM	3	
2	Assistant Health Education Officer	GMG AM	2	
3	Community Nurse 2	NPG RN	5	
21	Community Nurse 1	NPG RN	4	
1	Nutritionist	PMG ND	2	
45	Community Health Aide	TSS HS	3	
21	Registered Midwife 2	NPG MW	2	

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**Curative**

No of Offices	Office	Classification	Grade	Remarks
2	District Medical Officer	MDG MO	3	
5	District Medical Officer	MDG MO	2	
2	Medical Officer (Health)	MDG MO	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**St. Elizabeth Health Administration**

**Posts Formerly Listed Under Clarendon Health Department**

Curative

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No of Offices	Office	Classification	Grade	Remarks
5	Nurse Practitioner	NPG RN	5	
16	Specialist Nurse	NPG RN	2	
1	Assistant Nurse 2	NPG EAN	2	
3	Assistant Nurse 1	NPG EAN	1	
1	Pharmacist	PMG PHS	2	
1	Pharmacist	PMG PHS	1	
3	Senior Pharmacy Technician	PMG PTS	2	
2	Technical Assistant	TSS HS	5	

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Dental Services

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No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DT	3	
1	Dental Surgeon	MDG DT	1	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
2	Dental Nurse 2	PMG DX	3	
3	Dental Nurse 1	PMG DX	2	
4	Senior Dental Assistant	PMG DA	2	
2	Dental Assistant	PMG DA	1	

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Environmental Health

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No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 4	PMG PHI	4	B18.
5	Public Health Inspector 3	PMG PHI	3	B18.
5	Public Health Inspector 2	PMG PHI	2	B21.
14	Public Health Inspector 1	PMG PHI	1	B21.
1	Senior Contact Investigator	PMG SDI	2	
2	Contact Investigator	PMG SDI	1	
1	Insect Inspector	TSS HS	2	
6	Larvicidal Worker	LMO TS	2	
1	Oiler	LMO	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**St. Elizabeth Health Administration**

**Posts Formerly Listed Under Clarendon Health Department**

Support Services

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No of Offices	Office	Classification	Grade	Remarks
6	Driver 1	LMO DR	1	
16	Attendant	LMO TS	1	
4	Cleaner/Attendant	LMO TS	1	
1	Office Attendant	GLS	2	
2	Office Attendant	LMO TS	1	
5	Maid	GLS	2	
1	Artisan 2	AIT	2	
1	Watchman	GLS	1	
1	Groundsman	LMO TS	1	

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255 **Total - Posts Formerly Listed Under Clarendon Health Department**

255 **Total - St. Elizabeth Health Administration**

**St. Catherine Health Administration**

**Incumbents seconded to South East Region with effect from January 1, 1999**

Administrative And Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Public Health Inspector 4	PMG PHI	4	B18.
4	Public Health Inspector 3	PMG PHI	3	B18.
1	District Medical Officer	MDG MO	2	
1	Contact Investigator	PMG SDI	1	
5	Community Mental Health Officer	NPG RN	4	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Parish Administrative Officer	GMG AM	3	
4	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	1	
2	Health Record Technician	PIDG HR	2	
1	Supervisor, Typing Pool	OPS SS	3	
1	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
4	Driver 1	LMO DR	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**St. Catherine Health Administration**

**Incumbents seconded to South East Region with effect from January 1, 1999**

**Administrative And Support Services**

No of Offices	Office	Classification	Grade	Remarks
1	Hospital Cook	LMO TS	3	
2	Ward Attendant	TSS HS	2	
16	Female Attendant	LMO TS	1	
8	Male Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
1	Artisan 3	LMO TS	4	

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**Maternal And Child Health**

No of Offices	Office	Classification	Grade	Remarks
2	Community Nurse 3	NPG RN	7	
4	Community Nurse 2	NPG RN	5	
15	Community Nurse 1	NPG RN	4	
1	Assistant Nurse 2	NPG EAN	2	
1	Assistant Nurse 1	NPG EAN	1	
2	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
1	Nutrition Assistant	PMG NDT	2	
1	Specialist Nurse	NPG RN	2	
1	Family Life Educator (Specialist Nurse)	NPG RN	2	
3	Registered Midwife 3	NPG MW	3	
28	Registered Midwife 2	NPG MW	2	
56	Community Health Aide	TSS HS	3	

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**Curative**

No of Offices	Office	Classification	Grade	Remarks
3	District Medical Officer	MDG MO	3	
3	District Medical Officer	MDG MO	2	
8	Nurse Practitioner	NPG RN	5	
1	Nurse 2	NPG RN	3	
15	Specialist Nurse	NPG RN	2	
1	Senior Contact Investigator	PMG SDI	2	
1	Contact Investigator	PMG SDI	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**St. Catherine Health Administration**

**Incumbents seconded to South East Region with effect from January 1, 1999**

Curative

No of Offices	Office	Classification	Grade	Remarks
1	Contact Investigator			
2	Senior Pharmacy Technician	PMG PTS	2	
3	Pharmacist	PMG PHS	2	
1	Technical Assistant	TSS HS	3	

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Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DS	3	
2	Dental Surgeon	MDG DS	2	
2	Dental Surgeon	MDG DS	1	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
9	Dental Nurse 2	PMG DX	3	
2	Dental Nurse 1	PMG DX	2	
7	Senior Dental Assistant	PMG DA	2	
4	Dental Assistant	PMG DA	1	

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Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 4	PMG PHI	4	B18.
7	Public Health Inspector 3	PMG PHI	3	B18.
1	Veterinary Public Health Inspector	PMG PHI	3	
6	Public Health Inspector 2	PMG PHI	2	B21.
19	Public Health Inspector 1	PMG PHI	1	B21.
1	Field Assistant	TSS HS	3	
1	Technical Assistant	TSS HS	3	
5	Insect Inspector	TSS HS	2	
43	Larvicidal Worker	LMO TS	2	

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**Total - Incumbents seconded to South East Region with effect from  
January 1, 1999**

**330 Total - St. Catherine Health Administration**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Nutrition Programme**

Medical And Support Services

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No of Offices	Office	Classification	Grade	Remarks
2	Manager, Dietetic Services	PMG ND	6	
1	Training And Education Nutritionist	PMG ND	5	
2	Administrator 2	GMG PMA	2	
1	Records Clerk	PIDG RIM	1	
6				
6	<b>Total - Nutrition Programme</b>			

**Kingston Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

Medical And Nursing

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No of Offices	Office	Classification	Grade	Remarks
2	Senior Medical Officer	MDG MO	6	
1	Senior Paediatrician	MDG MO	6	
1	Director, Nuclear Medicine	MDG MO	4	
1	Senior Radiologist	MDG MO	4	
1	Senior Radio Therapist	MDG MO	4	
41	Consultant	MDG MO	4	
1	Consultant Anaesthetist	MDG MO	4	
27	Senior Resident	MDG MO	3	
36	Resident	MDG MO	2	
52	Junior Resident	MDG MO	1	
10	Junior Resident ( Training)	MDG MO	1	
3	Dental Consultant	MDG DS	4	
2	Dental Surgeon	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Dental Surgeon	MDG DS	1	
1	Matron 3	NPG RN	8	
2	Matron 2	NPG RN	7	
1	Matron 1	NPG RN	5	
1	Deputy Matron 3	NPG RN	7	
2	Deputy Matron 2	NPG RN	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Kingston Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

**Medical And Nursing**

No of Offices	Office	Classification	Grade	Remarks
2	Nurse Anaesthetist Preceptor	NPG RN	6	Posts [#s 31590-1] were incorrectly listed as NPG/RN 5 in 2006 and 2008 (G) Orders. (Classification Grades were adjusted from NPG/RN5 A to NPG/RN 6 with effect from September 10, 1997).
12	Nurse 3	NPG RN	4	
4	Nurse Anaesthetist	NPG RN	5	
25	Nurse Midwife 2	NPG RN	3	
79	Nurse 2	NPG RN	3	
71	Nurse Midwife 1	NPG RN	2	
63	Specialist Nurse	NPG RN	2	
215	Nurse 1	NPG RN	1	
10	Registered Midwife 3	NPG MW	3	
41	Registered Midwife 1	NPG MW	1	
22	Enrolled Assistant Nurse	NPG EAN	2	
12	Assistant Nurse	NPG EAN	2	
208	Assistant Nurse	NPG EAN	1	

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**Para Medicals**

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Physicist	SOG ST	9	
1	Senior Medical Physicist	SOG ST	8	
1	Medical Physicist	SOG ST	7	
1	Radiographer	NPS NPS	1	
1	Diagnostic Radiographer	PMG RS	5	
1	Therapeutic Radiographer 3	PMG RS	5	
1	Diagnostic Radiographer	PMG RS	4	
4	Diagnostic Radiographer 3	PMG RS	3	
1	Therapeutic Radiographer 2	PMG RS	3	
8	Diagnostic Radiographer	PMG RS	2	
12	Diagnostic Radiographer	PMG RS	1	
8	Therapeutic Radiographer 1	PMG RS	2	
1	Supervisory Physiotherapist 2	PMG PT	3	
5	Supervisory Physiotherapist 1	PMG PT	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Kingston Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

**Para Medicals**

No of Offices	Office	Classification	Grade	Remarks
1	Physiotherapist 2	PMG PT	2	
9	Physiotherapist 1	PMG PT	1	
1	Speech Therapist	PMG ALH	3	
1	Occupational Therapist	PMG OT	3	
1	Pharmacist	PMG PHS	5	
3	Pharmacist	PMG PHS	4	
2	Pharmacist	PMG PHS	3	
3	Pharmacist	PMG PHS	2	
22	Pharmacist	PMG PHS	1	
1	Medical Dental Prosthetist	PMG DX	5	
1	Chief Medical Technologist 2	PMG MDT	4	
1	Chief Medical Technologist 1	PMG MDT	3	
1	Senior Medical Technologist	PST PP	2	
3	Senior Medical Technologist	PMG MDT	2	
1	Dental Prosthetist	PMG DX	2	
1	Physicist Technician	PST GN	2	
9	Senior Pharmacy Technician	PMG PTS	2	
5	Pharmacy Technician	PMG PTS	1	
2	Electrocardiograph Technician	TSS MT	4	
1	Laboratory Technician	TSS HS	4	
2	Specialist Dental Assistant	PMG DA	3	
7	Dark Room Technician	TSS HS	3	
5	Hospital Cadet	TSS HS	3	
17	Operating Room Technician	TSS HS	2	
1	Mechanical Technician			
1	Records Officer 1	PIDG RIM	2	
1	Orthopaedic Footwear Maker And Repairer	LMO TS	3	
1	Supervisory Anaesthetic Technician	TSS MT	2	
1	Anaesthetic Technician	TSS MT	1	
1	Attendant	LMO TS	3	
5	Attendant	LMO TS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Kingston Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	6	
1	Chief Executive Officer	GMG SEG	5	
1	Director, Personnel	GMG SEG	1	
1	Senior Social Worker	SWG PS	3	
1	Duty Administrator	GMG AM	4	
1	Contract Monitoring Officer	GMG AM	4	
1	Hospital Administrator	GMG SEG	2	
1	Hospital Administrator	GMG AM	3	
1	Personnel Officer	GMG AM	3	
3	Assessment Officer	GMG AM	3	
2	Medical Social Worker	SWG PS	2	
1	Assistant Personnel Officer	GMG AM	2	
1	Supernumerary Financial Controller	FAA	5	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	
6	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
4	Health Record Administrator 1	PIDG HR	3	
16	Cashier	FMG CS	2	
9	Health Record Technician	PIDG HR	2	
1	Senior Library Assistant	PIDG LA	2	
5	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Medical Records Assistant 2	OPS CR	3	
1	Medical Records Clerk	OPS CR	2	
3	Clerical Officer 3	OPS CR	2	
9	Telephone Operator	OPS TO	2	
1	Telephone Operator	OPS TO	3	
2	Data Processing Clerk	MIS IT	1	
1	Executive Secretary 1	OPS SS	4	
6	Senior Secretary	OPS SS	3	
14	Secretary 2	OPS SS	2	
7	Secretary 1	OPS SS	1	
3	Office Attendant	LMO TS	1	
5	Gate Attendant	LMO TS	1	
1	Day Care Supervisor	TSS HS	4	
2	Nursery Assistant	TSS HS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Kingston Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

Administration

No of Offices	Office	Classification	Grade	Remarks
4	Nursery Assistant	TSS HS	1	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Support Services	GMG SEG	1	
1	Chief Security Officer	GMG SEG	1	
1	Linen Room Superintendent	GMG AM	2	
1	Regional Dietitian	PMG ND	3	
2	Dietitian	PMG ND	2	
1	Machine Operator	LMO TS	2	
3	Assistant Dietitian	PMG NDT	2	
1	Dietetic Assistant	PST GN	2	
4	Dietetic Assistant	PMG NDT	1	
1	Assistant Cafeteria Officer	PMG NDT	1	
1	Library Assistant	OPS CR	4	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 1	FMG AC	1	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Driver 2	LMO	3	
6	Driver 1	LMO	2	
1	Gardener	LMO TS	1	
1	Housekeeper	TSS HS	4	
1	Orthopaedic Attendant	TSS HS	3	
1	Mortuary Supervisor	TSS HS	3	
158	Ward Attendant	TSS HS	2	
2	Mortuary Attendant	TSS HS	2	
2	Mortuary Attendant	TSS HS	1	
24	Operating Theatre Attendant	TSS HS	1	
2	Orthopaedic Attendant	TSS HS	1	
10	Laundry Attendant	LMO TS	1	
1	Chief Orderly	LMO TS	3	
4	Senior Orderly	LMO TS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Kingston Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

**Support Services**

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No of Offices	Office	Classification	Grade	Remarks
2	Housekeeper	LMO TS	3	
1	Linen Room Supervisor	LMO TS	4	
4	Cook	LMO TS	3	
12	Ambulance Attendant	LMO TS	2	
5	Housekeeping Attendant	LMO TS	2	
19	Attendant	LMO TS	1	
2	Seamstress	GLS	2	
3	Senior Laundry Attendant	LMO TS	3	
1	Linen Room Attendant	LMO TS	1	
2	Office Attendant	LMO TS	1	
1	Senior Security Officer	PTSG PX	4	
4	Senior Security Officer	PTSG PX	3	
1	Linen Room Supervisor	AIT	4	
2	Steamstress	LMO TS	3	
5	Steamstress	LMO TS	2	

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**Patient Service Section**

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No of Offices	Office	Classification	Grade	Remarks
1	Patient Service Director	GMG SEG	1	
1	Health Record Administrator 2	PIDG HR	4	
1	Senior Assessment Officer	GMG AM	3	
1	Medical Records Officer	GMG PMA	3	
2	Assessment Officer	GMG AM	2	
1	Medico-Legal Administrator	GMG PMA	2	
1	Receptionist/Communication Officer	GMG AM	2	
1	Administrator 2	GMG PMA	2	
2	Medical Records Officer	OPS CR	2	
7	Health Record Technician	PIDG HR	2	
12	Health Record Clerk	PIDG HR	1	
5	Medical Records Assistant 2	OPS CR	3	
4	Telephone Operator	OPS TO	3	
12	Telephone Operator	OPS TO	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Kingston Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

**Asset Management Section**

No of Offices	Office	Classification	Grade	Remarks
1	Asset Manager	GMG SEG	2	
1	Material Management Officer	GMG SEG	1	
1	Transport Officer	GMG PMA	2	
1	Store Superintendent	GMG AM	1	
1	Inventory Clerk	OPS CR	4	
1	Inventory Clerk	OPS CR	3	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
12	Driver 1	LMO DR	1	
4	Storeman	LMO TS	2	
1	Engineer	ASG	3	
1	Maintenance Superintendent	SOG ST	5	
1	Supervisor, Mechanical Services	SOG ST	4	
1	Supervisor Electrical and Air Conditioning	SOG ST	4	
2	Electrical Carpentry	SOG ST	4	
1	Supervisor (Plumbing)	SOG ST	4	
1	Records Officer	PIDG RIM	2	
1	Foreman	LMO TS	6	
12	Artisan	LMO TS	5	
5	Artisan	LMO TS	4	
4	Artisan Helper	LMO TS	2	
8	Station Attendant	LMO TS	2	

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**Bustamante Hospital For Children**

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Personnel Officer	GMG AM	3	
2	Chief Medical Technologist 1	PMG MDT	3	Two (2) new posts [#s 62917-8] with effect from January 1, 2009.
1	Electroencephalograph Technician	TSS MT	4	
2	Senior Biomedical Technician	SOG ST	4	
5	Medical Technologist	PMG MDT	1	Five (5) new posts [#s 62919-21 & 62961-2] with effect from January 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Kingston Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

Bustamante Hospital For Children

No of Offices	Office	Classification	Grade	Remarks
2	Driver 1	LMO DR	1	
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Kingston Public Hospital

No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance And Accounts	FMG PA	2	
1	Diagnostic Radiographer 1	PMG RS	1	
1	Diagnostic Radiographer 2	PMG RS	2	
1	Nurse Anaesthetist	NPG RN	5	
2	Accounting Technician 3	FMG AT	3	
4	Accounting Technician 2	FMG AT	2	
8	Accounting Technician 1	FMG AT	1	
1	Chief Bio-Medical Technician	SOG ST	5	
2	Senior Biomedical Technician	SOG ST	4	
1	Accountant 1	FAA	1	
1	Engineer	ASG	1	
1	Senior Biomedical Technician	SOG ST	4	
2	Supervisor	SOG ST	4	
1	Artisan	LMO TS	6	
5	Artisan 4	LMO TS	5	
11	Artisan 3	LMO TS	4	
2	Artisan 2	LMO TS	3	
1	Accounting Clerk 1	FMG AC	1	
1	Records Clerk	PIDG RIM	1	
1	Clerical Officer 3	OPS CR	2	
4	Artisan 2	LMO	2	
1	Driver 1	LMO DR	1	

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**Total - Incumbents seconded to South East Region with effect from  
January 1, 1999**

1717 **Total - Kingston Region**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**St. Thomas Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

**Medical And Nursing**

No of Offices	Office	Classification	Grade	Remarks
1	Consultant	MDG MO	4	
1	Resident	MDG MO	2	
4	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Nurse Anaesthetist	NPG RN	5	
1	Nurse 3	NPG RN	4	
13	Nurse 2	NPG RN	3	
12	Specialist Nurse	NPG RN	2	
23	Nurse 1	NPG RN	1	
2	Assistant Nurse 2	NPG EAN	2	
4	Enrolled Assistant Nurse	NPG EAN	2	
33	Assistant Nurse 1	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	
7	Registered Midwife 1	NPG MW	1	

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**Para Medicals**

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
1	Chief Medical Technologist	PMG MDT	3	
1	Diagnostic Radiographer 2	PMG RS	2	
1	Medical Technologist	PMG MDT	1	New post [# 62909] with effect from January 1, 2009.
1	Senior Medical Technologist	PMG MDT	2	
1	Pharmacist	PMG PHS	1	
1	Dark Room Technician	TSS HS	3	
1	Technical Assistant	TSS HS	4	
2	Senior Pharmacy Technician	PMG PTS	2	
1	Technician	TSS HS	3	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**St. Thomas Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

**Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Hospital Administrator			
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	2	
1	Cashier	FMG CS	1	
1	Health Record Administrator 1	PIDG HR	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Cashier	FMG CS	1	
1	Health Record Technician	PIDG HR	2	
1	Secretary 2	OPS SS	2	
1	Stenographer	OPS SS	2	
1	Secretary 1	OPS SS	1	

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**Support Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Dietetic Assistant	PMG NDT	1	
1	Dietetic Assistant	PST GN	1	
3	Driver 1	LMO DR	1	
3	Gardener	LMO TS	1	
1	Head Cook	LMO TS	4	
7	Cook	LMO TS	3	
17	Ward Attendant	TSS HS	2	
1	Attendant	LMO TS	2	
3	Gate Attendant	LMO TS	1	
19	Attendant	LMO TS	1	
53	Hospital Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
1	Linen Room Attendant	LMO TS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**St. Thomas Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

Curative

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Entomological Assistant	TSS HS	4	
2	Entomological Assistant	TSS HS	3	

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**Total - Incumbents seconded to South East Region with effect from  
January 1, 1999**

251 **Total - St. Thomas Region**

**Port Antonio Region**

**Incumbents seconded to North East Region with effect from January 1, 1999**

Medical And Nursing

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No of Offices	Office	Classification	Grade	Remarks
1	Consultant	MDG MO	4	
1	Senior Resident	MDG MO	3	
1	Resident	MDG MO	2	
2	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Nurse Anaesthetist	NPG RN	5	
1	Nurse 3	NPG RN	4	
13	Nurse 2	NPG RN	3	
12	Specialist Nurse	NPG RN	2	
28	Nurse 1	NPG RN	1	
2	Assistant Nurse	NPG EAN	2	
4	Enrolled Assistant Nurse	NPG EAN	2	
35	Assistant Nurse	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	
3	Registered Midwife 1	NPG MW	1	
2	Operating Room Technician	TSS HS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Port Antonio Region**

**Incumbents seconded to North East Region with effect from January 1, 1999**

**Para Medicals**

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No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	2	
4	Pharmacist	PMG PHS	1	
1	Chief Medical Technologist 1	PMG MDT	3	
1	Diagnostic Radiographer	PMG RS	2	
1	Medical Technologist	PMG MDT	1	New post [# 62908] with effect from January 1, 2010.
1	Senior Medical Technologist	PMG MDT	2	
1	Technical Assistant	TSS HS	4	
2	Senior Pharmacy Technician	PMG PTS	2	
2	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	3	
1	Darkroom Technician	TSS HS	3	

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**Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	1	
1	Hospital Administrator	GMG AM	3	
1	Administrator (Personnel)	GMG AM	2	
1	Accounting Technician 2	FMG AT	2	
3	Accounting Clerk	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Health Record Administrator 1	PIDG HR	3	
2	Health Record Technician	PIDG HR	2	
2	Clerical Officer 3	OPS CR	2	
2	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	1	
2	Cashier	FMG CS	1	
1	Health Record Clerk	PIDG HR	1	
1	Secretary 1	OPS SS	1	
4	Watchman	GLS	1	
2	Artisan 3	LMO TS	4	
1	Artisan 2	LMO TS	3	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Port Antonio Region**

**Incumbents seconded to North East Region with effect from January 1, 1999**

Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Dietitian 1	PMG ND	1	
1	Store Clerk	PIDG RIM	1	
1	Head Cook	LMO TS	4	
5	Cook	LMO TS	3	
3	Ward Attendant	TSS HS	2	
1	Linen Room Attendant	LMO TS	3	
1	Chief Orderly	LMO TS	2	
24	Attendant	LMO TS	1	
34	Hospital Attendant	LMO TS	1	
1	Driver 2	LMO DR	2	
3	Driver 1	LMO DR	1	
1	Gardener	LMO TS	1	

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**Total - Incumbents seconded to North East Region with effect from  
January 1, 1999**

230 **Total - Port Antonio Region**

**Port Maria Region**

**Incumbents seconded to North East Region with effect from January 1, 1999**

Medical And Nursing

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No of Offices	Office	Classification	Grade	Remarks
2	Consultant	MDG MO	4	
1	Resident	MDG MO	2	
6	Junior Resident	MDG MO	1	
2	Matron 1	NPG RN	5	
2	Deputy Matron 1	NPG RN	4	
2	Nurse Anaesthetist	NPG RN	5	
15	Nurse 2	NPG RN	3	
16	Specialist Nurse	NPG RN	2	
53	Nurse 1	NPG RN	1	
4	Assistant Nurse 2	NPG EAN	2	
1	Enrolled Assistant Nurse	NPG EAN	2	
37	Assistant Nurse 1	NPG EAN	1	
2	Registered Midwife 3	NPG MW	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Port Maria Region**

**Incumbents seconded to North East Region with effect from January 1, 1999**

**Medical And Nursing**

No of Offices	Office	Classification	Grade	Remarks
6	Registered Midwife 1	NPG MW	1	
10	Ward Attendant	TSS HS	2	

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**Para Medicals**

No of Offices	Office	Classification	Grade	Remarks
2	Pharmacist	PMG PHS	3	
2	Pharmacist	PMG PHS	2	
1	Pharmacist	PMG PHS	1	
1	Chief Medical Technologist	PMG MDT	3	
1	Senior Medical Technologist	PMG MDT	2	New post [# 62927] with effect from January 1, 2009.
2	Diagnostic Radiographer	PMG RS	2	
1	Technical Assistant	TSS HS	4	
4	Senior Pharmacy Technician	PMG PTS	2	
1	Medical Technologist	PMG MDT	1	New post [# 62960] with effect from January 1, 2009.

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**Administration**

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	1	
1	Chief Executive Officer	GMG PMA	5	
1	Hospital Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk	FMG AC	2	
1	Health Record Administrator 1	PIDG HR	3	
1	Cashier	FMG CS	2	
1	Clerical Officer 4	OPS CR	3	
3	Health Record Technician	PIDG HR	2	
1	Health Record Clerk	PIDG HR	1	
2	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Assessment Officer	GMG AM	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Port Maria Region**

**Incumbents seconded to North East Region with effect from January 1, 1999**

**Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Store Clerk	PIDG RIM	1	
1	Storekeeper	OPS CR	2	
1	Clerical Officer 2	OPS CR	1	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	2	
5	Artisan	LMO TS	2	
1	Station Attendant	LMO TS	1	

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**Support Services**

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No of Offices	Office	Classification	Grade	Remarks
2	Dietetic Assistant	PMG NDT	1	
8	Driver 1	LMO DR	1	
1	Gardener	LMO TS	1	
2	Head Cook	LMO TS	4	
7	Cook	LMO TS	3	
2	Chief Attendant	LMO TS	2	
1	Mortuary Attendant	TSS HS	2	
2	Linen Room Attendant	LMO TS	2	
2	Assistant Cook	LMO TS	2	
2	Gate Attendant	LMO TS	1	
76	Hospital Attendant	LMO TS	1	
27	Male Attendant	LMO TS	1	
3	Watchman	LMO TS	1	

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**Total - Incumbents seconded to North East Region with effect from  
January 1, 1999**

340 **Total - Port Maria Region**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**St. Ann's Bay Region**

**Incumbents seconded to North East Region with effect from January 1, 1999**

**Medical And Nursing**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	
3	Consultant	MDG MO	4	
1	Senior Resident	MDG MO	3	
5	Resident	MDG MO	2	
5	Junior Resident	MDG MO	1	
1	Matron 2	NPG RN	7	
1	Deputy Matron 2	NPG RN	5	
2	Nurse 3	NPG RN	4	
1	Nurse Anaesthetist Preceptor	NPG RN	6	Post [# 33923] was incorrectly listed as NPG/RN 5 in 2006 and 2008 CSE (G) Orders. (Classification Grades were adjusted from NPG/RN 5A to NPG/RN 6 with effect from September 10, 1997).
2	Nurse Anaesthetist	NPG RN	5	
19	Nurse 2	NPG RN	3	
15	Specialist Nurse	NPG RN	2	
55	Nurse 1	NPG RN	1	
4	Assistant Nurse 2	NPG EAN	2	
6	Enrolled Assistant Nurse	NPG EAN	2	
31	Assistant Nurse 1	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	
6	Registered Midwife 2	NPG MW	2	

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**Para Medicals**

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
1	Regional Medical Technologist	PMG MDT	5	Post [# 34064] of Chief Medical Technologist 2 (PMG/MDT 4) upgraded and retitled with effect from January 1, 2001.
1	Chief Medical Technologist 2	PMG MDT	4	New post [# 62936] with effect from January 1, 2009.
2	Chief Medical Technologist 1	PMG MDT	3	One (1) new post [# 62931] with effect from January 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**St. Ann's Bay Region**

**Incumbents seconded to North East Region with effect from January 1, 1999**

**Para Medicals**

No of Offices	Office	Classification	Grade	Remarks
1	Diagnostic Radiographer 4	PMG RS	4	
1	Diagnostic Radiographer 2	PMG RS	2	
1	Radiographer 1	PST PP	1	
1	Physiotherapist 2	PMG PT	2	
1	Physiotherapist	PMG PT	1	
2	Senior Medical Technologist	PMG MDT	2	One (1) new post [# 62932] with effect from January 1, 2009.
4	Medical Technologist	PMG MDT	1	Four (4) new posts [#s 62956-59] with effect from January 1, 2009.
2	Senior Pharmacy Technician	PMG PTS	2	
1	Darkroom Technician	TSS HS	3	
1	Secretary 2	OPS SS	2	

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**Administration**

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	4	
1	Hospital Administrator	GMG AM	4	
1	Administrator	GMG AM	2	
3	Community Mental Health Officer	NPG RN	4	
1	Health Record Administrator 2	PIDG HR	4	
3	Health Record Technician	PIDG HR	2	
1	Accountant 2	FAA	2	
1	Accounting Technician	FMG AT	1	
1	Records Clerk	PIDG RIM	1	
2	Telephone Operator	OPS TO	1	
2	Accounting Clerk	FMG AC	2	
4	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Clerk Typist 2	OPS SS	2	
1	Supervisor Electro Mechanical	SOG ST	4	
1	Mechanical Technician	TSS GT	3	
1	Works Overseer 1	TSS GT	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**St. Ann's Bay Region**

**Incumbents seconded to North East Region with effect from January 1, 1999**

Administration

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No of Offices	Office	Classification	Grade	Remarks
1	Foreman 2	LMO TS	6	
3	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	4	
2	Artisan 2	LMO TS	3	

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Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Dietitian	PMG NDT	2	
1	Regional Dietitian	PMG ND	3	
1	Dietetic Assistant	PMG NDT	1	
1	Dietetic Assistant	PST GN	1	
5	Driver 1	LMO DR	1	
1	Gardener	LMO TS	1	
1	Head Cook	LMO TS	4	
9	Ward Attendant	TSS HS	2	
4	Operating Room Technician	TSS HS	2	
10	Cook	LMO TS	3	
1	Linen Room Attendant	LMO TS	2	
1	Attendant	LMO TS	2	
32	Attendant	LMO TS	1	
55	Hospital Attendant	LMO TS	1	
1	Gate Attendant	LMO TS	1	

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**Total - Incumbents seconded to North East Region with effect from  
January 1, 1999**

341 **Total - St. Ann's Bay Region**

**Montego Bay Region**

**Incumbents seconded to Western Region with effect from January 1, 1999**

Medical And Nursing

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Montego Bay Region**

**Incumbents seconded to Western Region with effect from January 1, 1999**

**Medical And Nursing**

No of Offices	Office	Classification	Grade	Remarks
24	Consultant	MDG MO	4	
1	Scientific Officer	SOG ST	7	
2	Scientific Officer	SOG ST	6	
1	Community Mental Health Officer	NPG RN	4	
15	Senior Resident	MDG MO	3	
1	Nurse Anaesthetist	NPG RN	5	
20	Resident	MDG MO	2	
26	Junior Resident	MDG MO	1	
1	Dental Consultant	MDG DS	4	
1	Dental Surgeon	MDG DS	3	
1	Matron 3	NPG RN	8	
1	Deputy Matron 3	NPG RN	7	
2	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
1	In-Service Education Officer 1			
1	Nurse Anaesthetist Preceptor	NPG RN	6	Post [# 34305] was incorrectly listed as NPG/RN 5 in 2006 and 2008 CSE (G) Orders. (Classification Grades were adjusted from NPG/RN 5A to NPG/RN 6 with effect from September 10, 1997).
10	Nurse 3	NPG RN	4	
3	Nurse Anaesthetist	NPG RN	5	
36	Nurse 2	NPG RN	3	
39	Specialist Nurse	NPG RN	2	
168	Nurse 1	NPG RN	1	
6	Assistant Nurse 2	NPG EAN	2	
18	Enrolled Assistant Nurse	NPG EAN	2	
174	Assistant Nurse 1	NPG EAN	1	
4	Registered Midwife 3	NPG MW	3	
15	Registered Midwife 1	NPG MW	1	
1	Speech Therapist	PMG ALH	3	
1	Occupational Therapist	PMG OT	3	
1	Medical Social Worker	SWG PS	2	
1	Clinical Psychologist	NPS NPS	3	
1	Medical Dental Prosthetist	PMG DX	5	
1	Assistant Occupation Therapist	TSS HS	4	
2	Specialist Dental Assistant	PMG DA	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Montego Bay Region**

**Incumbents seconded to Western Region with effect from January 1, 1999**

**Medical And Nursing**

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**Para Medicals**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Physicist	SOG ST	8	
1	Diagnostic Radiographer	PMG RS	5	
1	Therapeutic Radiographer 3	PMG RS	5	
1	Therapeutic Radiographer 2	PMG RS	3	
1	Regional Medical Technologist	PMG MDT	5	Post [# 34781] of Supervisory Medical Technologist retitled with effect from January 1, 2001.
5	Chief Medical Technologist 2	PMG MDT	4	Two (2) posts [#s 34786 & 34788] of Chief Medical Technologists 1 (PMG/MDT 3) upgraded with effect from January 1, 2001 and one (1) new post [# 62937] with effect from January 1, 2009.
8	Chief Medical Technologist 1	PMG MDT	3	Two (2) posts [#s 34795 & 34792] of Senior Medical Technologists (PMG/MDT 2) upgraded and retitled with effect from January 1, 2001.
11	Senior Medical Technologist	PMG MDT	2	
11	Medical Technologist	PMG MDT	1	Eleven (11) new posts [#s 62938-62948] with effect from January 1, 2009.
2	Diagnostic Radiographer	PMG RS	2	
1	Diagnostic Radiographer	PMG RS	3	
3	Diagnostic Radiographer	PMG RS	1	
2	Therapeutic Radiographer 1	PMG RS	2	
1	Supervisory Physiotherapist 2	PMG PT	3	
1	Supervisory Physiotherapist 1	PMG PT	2	
4	Physiotherapist	PMG PT	1	
1	Pharmacist	PMG PHS	5	
1	Pharmacist	PMG PHS	4	
2	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
11	Pharmacist	PMG PHS	1	
1	Electroencephalograph Technician	PST PP	1	
5	Technical Assistant	TSS HS	4	
9	Senior Pharmacy Technician	PMG PTS	2	
4	Pharmacy Technician	PMG PTS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Montego Bay Region**

**Incumbents seconded to Western Region with effect from January 1, 1999**

**Para Medicals**

No of Offices	Office	Classification	Grade	Remarks
2	Technical Assistant	TSS HS	3	
3	Darkroom Technician	TSS HS	3	
1	Electrocardiograph Technician	TSS HS	3	

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**Administration**

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	6	
1	Director 2	GMG SEG	2	
1	Chief Executive Officer	GMG SEG	1	
1	Chief Executive Officer	GMG PMA	5	
6	Assessment Officer	GMG AM	2	
2	Hospital Administrator	GMG AM	4	
1	Procurement Officer	GMG AM	2	
1	Personnel Administrator	GMG AM	3	
1	Administrator, Patient Affairs	GMG AM	2	
1	Administrator (Accident and Emergency)	GMG AM	2	
1	Administrator	GMG AM	2	
1	Librarian 4	PIDG LB	4	
1	Medical Social Worker	SWG PS	2	
1	Assistant Personnel Administrator	GMG AM	2	
1	Health Record Administrator 2	PIDG HR	4	
1	Professional Accountant 1	FMG PA	1	
1	Auditor	FMG AS	2	
3	Accounting Technician 2	FMG AT	2	
3	Accounting Technician 1	FMG AT	1	
6	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	2	
8	Cashier	FMG CS	1	
1	Health Record Administrator 1	PIDG HR	3	
1	Public Health Inspector 2			
1	Chief Security Officer	PTSG PX	5	
4	Senior Security Officer	PTSG PX	4	
17	Security Officer	PTSG PX	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Montego Bay Region**

**Incumbents seconded to Western Region with effect from January 1, 1999**

**Administration**

No of Offices	Office	Classification	Grade	Remarks
2	Executive Secretary 1	OPS SS	4	
5	Senior Secretary	OPS SS	3	
7	Secretary 2	OPS SS	2	
1	Secretary	OPS SS	3	
8	Secretary 1	OPS SS	1	
3	Stenographer	OPS SS	2	
6	Medical Record Technician	PIDG HR	2	
1	Storekeeper	PIDG RIM	2	
1	Purchasing Officer	PIDG RIM	2	
7	Records Officer 1	PIDG RIM	2	
1	Inventory Clerk	PIDG RIM	1	
5	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
2	Storekeeper	OPS CR	3	
2	Health Record Technician	PIDG HR	2	
13	Health Record Clerk	PIDG HR	1	
6	Clerical Officer 3	OPS CR	2	
1	Inventory Clerk	PIDG RIM	1	
2	Storekeeper	PIDG RIM	1	
1	Records Officer	PIDG RIM	2	
11	Records Clerk	PIDG RIM	1	
2	Receptionist	PIDG RIM	1	
1	Telephone Operator	OPS TO	3	
6	Telephone Operator	OPS TO	2	
1	Supervisor Electro-Mechanical Technician	SOG ST	4	
1	Supervisor Bio-medical Technician	SOG ST	4	
4	Bio-medical Technician	SOG ST	3	
1	Works Overseer 1	TSS GT	2	
2	Foreman 2	LMO TS	6	
3	Artisan 4	LMO TS	5	
9	Artisan 3	LMO TS	4	
14	Artisan 2	LMO TS	3	
2	Artisan	LMO TS	2	
1	Messenger	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Montego Bay Region**

**Incumbents seconded to Western Region with effect from January 1, 1999**

**Support Services**

No of Offices	Office	Classification	Grade	Remarks
1	Regional Dietitian	PMG ND	3	
1	Assistant Dietitian	PMG NDT	2	
1	Assistant Dietitian	PMG NDT	3	
1	Food Service Officer	PMG NDT	1	
1	Catering Officer	PMG NDT	1	
3	Dietitian Assistant	PMG NDT	2	
2	Dietitian Assistant	PMG NDT	1	
1	Laundry Manager	LMO TS	4	
1	Assistant Laundry Manager	TSS GT	2	
1	Administrator 2	GMG PMA	2	
1	Housekeeper 1	OPS CR	2	
1	Transport Supervisor	LMO DR	2	
1	Driver 2	LMO DR	2	
9	Driver 1	LMO DR	1	
1	Gardener	LMO	2	
6	Gardener	LMO	1	
1	Sideman	LMO	1	
1	Housekeeper	GLS	4	
1	Laundry Mistress	GLS	4	
3	Supervisor	GLS	3	
7	Head Cook	LMO TS	4	
1	Steamstress (Supervisor)	LMO TS	4	
1	Assistant Laundry Manager	LMO TS	5	
1	Office Attendant	GLS	3	
1	Linen Room Supervisor	GLS	3	
2	Orthopaedic Technician	TSS HS	2	
94	Ward Attendant	TSS HS	2	
1	Operating Room Technician	TSS HS	2	
1	Assistant Linen Room Supervisor	GLS	2	
9	Cook	LMO TS	3	
4	Hospital Cook	GLS	2	
1	Attendant	LMO TS	2	
1	Storeman	GLS	2	
2	Pantry Attendant	GLS	2	
3	Seamstress	LMO TS	3	
2	Mortuary Attendant	TSS HS	2	
1	Machine Operator (Industrial)	LMO TS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Montego Bay Region**

**Incumbents seconded to Western Region with effect from January 1, 1999**

Support Services

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No of Offices	Office	Classification	Grade	Remarks
2	Assistant Machine Operator (Industrial)	LMO TS	1	
3	Machine Presser	LMO TS	2	
2	Linen Room Attendant	GLS	2	
2	Linen Room Attendant	GLS	1	
3	Kitchen Help	LMO TS	2	
2	Gate Attendant	GLS	1	
3	Hospital Attendant	GLS	1	
14	Hospital Attendant	LMO TS	2	
78	Hospital Attendant	LMO TS	1	
9	Attendant	GLS	1	
1	Attendant	LMO TS	1	
1	Office Attendant	LMO TS	2	
8	Office Attendant	LMO TS	1	
2	Laboratory Attendant	LMO TS	2	
2	Assistant Machine Presser	LMO TS	1	
11	Male Orderly (Attendant)	LMO TS	1	
3	Female Attendant	LMO TS	1	
4	Watchman	LMO TS	1	
7	Storeman	LMO TS	1	
2	Handyman	LMO TS	1	

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**Total - Incumbents seconded to Western Region with effect from  
January 1, 1999**

1208 **Total - Montego Bay Region**

**Savanna-La-Mar Region**

**Incumbents seconded to Western Region with effect from January 1, 1999**

Medical And Nursing

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer 2	MDG MO	5	
3	Consultant	MDG MO	4	
1	Senior Resident	MDG MO	3	
1	Resident	MDG MO	2	
5	Junior Resident	MDG MO	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Savanna-La-Mar Region**

**Incumbents seconded to Western Region with effect from January 1, 1999**

**Medical And Nursing**

No of Offices	Office	Classification	Grade	Remarks
1	Matron 2	NPG RN	7	
1	Nurse Anaesthetist Preceptor	NPG RN	6	Post [# 35487] was incorrectly listed as NPG/RN 5 in 2006 and 2008 CSE (G) Orders. (Classification Grades were adjusted from NPG/RN 5A to NPG/RN 6 with effect from September 10, 1997).
1	Nurse Anaesthetist	NPG RN	5	
1	Deputy Matron 2	NPG RN	5	
15	Nurse 2	NPG RN	3	
14	Specialist Nurse	NPG RN	2	
50	Nurse 1	NPG RN	1	
1	Registered Midwife 3	NPG MW	3	
4	Registered Midwife 1	NPG MW	1	
4	Assistant Nurse 2	NPG EAN	2	
6	Enrolled Assistant Nurse	NPG EAN	2	
34	Assistant Nurse 1	NPG EAN	1	

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**Para Medicals**

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	3	
4	Pharmacist	PMG PHS	1	
1	Chief Medical Technologist	PMG MDT	4	Post [# 35696] of Chief Medical Technologist (PMG/MDT 3) upgraded and retitled with effect from January 1, 2001.
1	Diagnostic Radiographer	PMG RS	4	
1	Medical Technologist	PMG MDT	1	New post [# 62949] with effect from January 1, 2009.
1	Physiotherapist	PMG PT	2	
1	Senior Medical Technologist	PMG MDT	2	
1	Radiographer	PST PP	1	
5	Senior Pharmacy Technician	PMG PTS	2	
2	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	3	
1	Dark Room Technician	TSS HS	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Savanna-La-Mar Region**

**Incumbents seconded to Western Region with effect from January 1, 1999**

Para Medicals

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Administration

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	2	
1	Hospital Administrator	GMG AM	4	
1	Assessment Officer	GMG AM	2	
1	Hospital Administrator 1	GMG PMA	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2	Accounting Clerk	FMG AC	2	
3	Cashier	FMG CS	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Health Record Administrator 1	PIDG HR	3	
1	Clerical Officer 3	OPS CR	2	
3	Records Officer 1	PIDG RIM	2	
3	Health Record Technician	PIDG HR	2	
1	Health Record Clerk	PIDG HR	1	
2	Telephone Operator	OPS TO	2	
1	Mechanical Technician	TSS GT	3	

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Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Dietitian	PMG ND	1	
1	Dietetic Assistant	PMG NDT	1	
1	Mechanical Technician	TSS HS	5	
3	Driver 1	LMO DR	1	
1	Handyman	LMO	1	
1	Gardener	LMO	1	
1	Laundry Mistress	LMO TS	4	
1	Housekeeper	LMO TS	5	
1	Cook	LMO TS	3	
1	Cook	LMO TS	2	
16	Ward Attendant	TSS HS	2	
2	Morgue Attendant	TSS HS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Savanna-La-Mar Region**

**Incumbents seconded to Western Region with effect from January 1, 1999**

Support Services

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No of Offices	Office	Classification	Grade	Remarks
2	Orthopaedic Attendant	TSS HS	1	
1	Chief Orderly	LMO TS	3	
1	Machine Presser	LMO TS	2	
1	Linen Room Attendant	LMO TS	2	
5	Male Attendant	LMO TS	1	
20	Attendant	LMO TS	1	
1	Store Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
2	Gate Attendant	LMO TS	1	
30	Hospital Attendant	LMO TS	1	

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**Total - Incumbents seconded to Western Region with effect from  
January 1, 1999**

283 **Total - Savanna-La-Mar Region**

**Mandeville Region**

**Incumbents seconded to Southern Region with effect from January 1, 1999**

Medical And Nursing

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	
7	Consultant	MDG MO	4	
2	Senior Resident	MDG MO	3	
3	Resident	MDG MO	2	
5	Junior Resident	MDG MO	1	
1	Matron 2	NPG RN	7	
1	Nurse Anaesthetist Preceptor	NPG RN	6	Post [# 35955] was incorrectly listed as NPG/RN 5 in 2006 and 2008 CSE (G) Orders. (Classification grades were adjusted from NPG/RN 5A to NPG/RN 6 with effect from September 10, 1997).
3	Nurse Anaesthetist	NPG RN	5	
2	Nurse Anaesthetist (Spaulding Hospital)	NPG RN	5	
1	Deputy Matron 2	NPG RN	5	
1	Nurse 3	NPG RN	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Mandeville Region**

**Incumbents seconded to Southern Region with effect from January 1, 1999**

**Medical And Nursing**

No of Offices	Office	Classification	Grade	Remarks
15	Nurse 2	NPG RN	3	
21	Specialist Nurse	NPG RN	2	
55	Nurse 1	NPG RN	1	
12	Nurse 1 (Black River Hospital)	NPG RN	1	
14	Enrolled Assistant Nurse	NPG EAN	2	
15	Assistant Nurse 1	NPG EAN	1	
2	Registered Midwife 3	NPG MW	3	
4	Registered Midwife 1	NPG MW	1	

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**Para-Medicals**

No of Offices	Office	Classification	Grade	Remarks
1	Regional Medical Technologist	PMG MDT	5	Post [# 36146] of Chief Medical Technologist 2 (PMG/MDT 4) upgraded and retitled with effect from January 1, 2001.
1	Chief Medical Technologist 2	PMG MDT	4	New post [# 62935] with effect from January 1, 2009.
2	Chief Medical Technologist 1	PMG MDT	3	New post [# 62928] with effect from January 1, 2009 and post [# 36163] of Senior Medical Technologist (PMG/MDT 2) upgraded and retitled with effect from January 1, 2001.
5	Medical Technologist	PMG MDT	1	Five (5) new posts [#s 62929-30 & 62952-4] with effect from January 1, 2009.
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
3	Pharmacist	PMG PHS	1	
1	Diagnostic Radiographer	PMG RS	4	
1	Diagnostic Radiographer	PMG RS	2	
4	Diagnostic Radiographer	PMG RS	1	
1	Physiotherapist	PMG PT	2	
2	Senior Medical Technologist	PMG MDT	2	
1	Senior Medical Technologist	PST PP	2	
1	Physiotherapist	PMG PT	1	
4	Senior Pharmacy Technician	PMG PTS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Mandeville Region**

**Incumbents seconded to Southern Region with effect from January 1, 1999**

**Para-Medicals**

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No of Offices	Office	Classification	Grade	Remarks
2	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	3	
2	Dark Room Technician	TSS HS	3	
1	Secretary 1	OPS SS	1	

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**Administration**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	5	
1	Hospital Administrator	GMG PMA	5	
1	Medical Social Worker	SWG PS	2	
1	Assessment Officer	GMG AM	2	
1	Hospital Administrator	GMG PMA	1	
1	Accounting Technician 2	FMG AT	2	
2	Accounting Clerk 2	FMG AC	2	
4	Accounting Clerk 1	FMG AC	1	
2	Cashier	FMG CS	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Health Record Administrator 1	PIDG HR	3	
1	Health Record Technician	PIDG HR	2	
1	Health Record Clerk	PIDG HR	1	
2	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
1	Health Record Clerk	PIDG HR	1	
1	Supervisor Electro Mechanical	SOG ST	4	
1	Supervisor (Plumbing)	SOG ST	4	
1	Foreman 2	LMO TS	6	
2	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	4	
2	Artisan 2	LMO TS	3	
2	Artisan	LMO TS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Mandeville Region**

**Incumbents seconded to Southern Region with effect from January 1, 1999**

Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Supernumerary Regional Dietitian	PMG ND	3	
1	Assistant Dietitian	PMG NDT	2	
1	Dietetic Assistant	PMG NDT	1	
1	Head Cook	LMO TS	4	
2	Cook	LMO TS	3	
4	Driver 1	LMO DR	1	
1	Chief Orderly	LMO TS	3	
1	Chief Orderly	GLS	2	
7	Ward Attendant	TSS HS	2	
2	Operating Room Technician	TSS HS	2	
1	Linen Room Attendant	LMO TS	2	
1	Attendant	GLS	2	
18	Attendant	LMO TS	1	
1	Hospital Attendant	GLS	2	
64	Hospital Attendant	LMO TS	1	
1	Gardener	LMO TS	1	
1	Gardener	LMO	1	
1	Handyman	LMO TS	1	

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**Total - Incumbents seconded to Southern Region with effect from  
January 1, 1999**

**Percy Junor Hospital**

Para Medicals

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No of Offices	Office	Classification	Grade	Remarks
1	Medical Technologist	PMG MDT	1	New post [# 62955] with effect from January 1, 2009.

1

**Total - Percy Junor Hospital**

**Black River Hospital (Posts Formerly Listed Under Mandeville Region)**

Medical and Nursing

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No of Offices	Office	Classification	Grade	Remarks
1	Resident	MDG MO	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Mandeville Region**

**Black River Hospital (Posts Formerly Listed Under Mandeville Region)**

Medical and Nursing

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No of Offices	Office	Classification	Grade	Remarks
2	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
1	Nurse Anaesthetist	NPG RN	5	
1	Nurse Anaesthetist (Black River Hospital)	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
8	Nurse 2	NPG RN	3	
7	Specialist Nurse	NPG RN	2	
13	Nurse 1	NPG RN	1	
2	Assistant Nurse 2	NPG EAN	2	
1	Enrolled Assistant Nurse	NPG EAN	2	
22	Assistant Nurse 1	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	
1	Registered Midwife 1	NPG MW	1	

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Para-Medical

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No of Offices	Office	Classification	Grade	Remarks
2	Medical Technologist	PMG MDT	1	Two (2) new posts [#s 62950-1] with effect from January 1, 2009.
1	Chief Medical Technologist	PMG MDT	3	
3	Pharmacist	PMG PHS	1	
1	Diagnostic Radiographer	PMG RS	2	
2	Senior Pharmacy Technician	PMG PTS	2	
1	Dark Room Technician	TSS HS	3	
2	Pharmacy Technician	PMG PTS	1	

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Administration

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	1	
1	Accounting Clerk 2	FMG AC	2	
1	Secretary 2	OPS SS	2	
1	Health Record Technician	PIDG HR	2	
2	Health Record Clerk	PIDG HR	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Mandeville Region**

**Black River Hospital (Posts Formerly Listed Under Mandeville Region)**

Administration

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No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	
1	Artisan 4	LMO TS	5	

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Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Dietetic Assistant	PMG NDT	1	
2	Head Cook	LMO TS	4	
2	Driver 1	LMO DR	1	
8	Ward Attendant	TSS HS	2	
1	Attendant	GLS	2	
17	Attendant	LMO TS	1	
2	Gate Attendant	GLS	1	
27	Hospital Attendant	LMO TS	1	
1	Gardener	LMO	1	
1	Handyman	LMO	1	
1	Watchman	GLS	1	

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145      **Total - Black River Hospital (Posts Formerly Listed Under Mandeville Region)**

**Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)**

Medical and Nursing

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No of Offices	Office	Classification	Grade	Remarks
1	Resident	MDG MO	2	
3	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
6	Nurse 2	NPG RN	3	
5	Specialist Nurse	NPG RN	2	
9	Nurse 1	NPG RN	1	
1	Assistant Nurse 2	NPG EAN	2	
14	Assistant Nurse 1	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Mandeville Region**

**Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)**

Medical and Nursing

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Para-Medical

---

No of Offices	Office	Classification	Grade	Remarks
1	Consultant	MDG MO	4	
1	Senior Resident	MDG MO	3	
1	Pharmacist	PMG PHS	2	
1	Diagnostic Radiographer	PMG RS	2	
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Senior Pharmacy Technician	PMG PTS	2	
7	Nurse 2	NPG RN	3	
7	Specialist Nurse	NPG RN	2	
26	Nurse 1	NPG RN	1	
6	Assistant Nurse 2	NPG EAN	2	
12	Assistant Nurse 1	NPG EAN	1	
2	Registered Midwife 1	NPG MW	1	

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Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	1	
1	Chief Executive Officer 1	GMG PMA	5	
1	Health Record Technician	PIDG HR	2	
1	Records Officer 2	PIDG RIM	3	
2	Records Clerk	PIDG RIM	1	
1	Artisan 3	LMO TS	4	

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Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Head Cook	LMO TS	4	
1	Cook	LMO TS	3	
2	Driver 1	LMO DR	1	
1	Chief Orderly	LMO TS	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Mandeville Region**

**Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)**

Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Ward Attendant	TSS HS	2	
1	Operating Room Technician	TSS HS	2	
1	Linen Room Attendant	LMO TS	2	
13	Attendant	LMO TS	1	
14	Hospital Attendant	LMO TS	1	
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No of Offices	Office	Classification	Grade	Remarks
1	Assessment Officer	GMG AM	2	
1	Administrator	GMG AM	2	
1	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	2	
1	Secretary 2	OPS SS	2	
1	Health Record Technician	PIDG HR	2	
1	Records Clerk	PIDG RIM	1	
1	Health Record Clerk	PIDG HR	1	
1	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	4	
1	Artisan 2	LMO TS	3	
1	Artisan	LMO TS	2	
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No of Offices	Office	Classification	Grade	Remarks
1	Chief Medical Technologist 1	PMG MDT	3	
1	Dietetic Assistant	PST GN	2	
3	Head Cook	LMO TS	4	
1	Pharmacist	PMG PHS	2	
2	Driver 1	LMO DR	1	
7	Ward Attendant	TSS HS	1	
1	Linen Room Attendant	LMO TS	2	
1	Senior Pharmacy Technician	PMG PTS	2	
13	Attendant	LMO TS	1	
1	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Mandeville Region**

**Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)**

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No of Offices	Office	Classification	Grade	Remarks
1	Dark Room Technician	TSS HS	3	
33				
196	<b>Total - Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)</b>			
688	<b>Total - Mandeville Region</b>			

**Spanish Town Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

**Medical And Nursing**

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	
9	Consultant	MDG MO	4	
4	Senior Resident	MDG MO	3	
10	Resident	MDG MO	2	
15	Junior Resident	MDG MO	1	
1	Supervisory Nurse Anaesthetist	NPG RN	7	
1	Matron 2	NPG RN	7	
1	Matron 1	NPG RN	5	
1	Nurse Anaesthetist Preceptor	NPG RN	6	Post [# 36399] was incorrectly listed as NPG/RN 5 in 2006 and 2008 CSE (G) Orders. (Classification grades were adjusted from NPG/RN 5A to NPG/RN 6 with effect from September 10, 1997).
4	Nurse Anaesthetist	NPG RN	5	
1	Deputy Matron 2	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Nurse 3	NPG RN	4	
28	Nurse 2	NPG RN	3	
33	Specialist Nurse	NPG RN	2	
115	Nurse 1	NPG RN	1	
5	Assistant Nurse 2	NPG EAN	2	
6	Enrolled Assistant Nurse	NPG EAN	2	
40	Assistant Nurse 1	NPG EAN	1	
3	Registered Midwife 3	NPG MW	3	
18	Registered Midwife 1	NPG MW	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Spanish Town Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

Medical And Nursing

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Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer 3	GMG SEG	4	
1	Hospital Administrator	GMG SEG	2	
1	Chief Executive Officer 1	GMG SEG	1	
1	Contract Monitoring Officer	GMG AM	4	
1	Administrator	GMG AM	2	
1	Personnel Officer	GMG AM	3	
1	Medical Social Worker	SWG PS	2	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
6	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	
1	Health Record Administrator 1	PIDG HR	3	
2	Assessment Officer	GMG AM	2	
1	Procurement Officer	GMG AM	1	
1	Main Cashier	FMG CS	2	
1	Cashier	FMG CS	2	
4	Cashier	FMG CS	1	
5	Registration Clerk	PIDG HR	1	
8	Health Record Technician	PIDG HR	2	
2	Records Officer 1	PIDG RIM	2	
5	Records Clerk	PIDG RIM	1	
1	Assistant Laboratory Technician	SOG ST	1	
1	Records Clerk	PIDG RIM	1	
4	Health Record Clerk	PIDG HR	1	
2	Telephone Operator	OPS TO	2	
2	Artisan 3	LMO TS	4	
6	Artisan 2	LMO TS	3	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Spanish Town Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

**Para Medicals**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Medical Technologist 2	PMG MDT	4	
1	Chief Medical Technologist 1	PMG MDT	3	
1	Pharmacist	PMG PHS	4	
1	Diagnostic Radiographer	PMG RS	4	
3	Diagnostic Radiographer	PMG RS	2	
1	Supervisory Physiotherapist 2	PMG PT	3	
2	Physiotherapist	PMG PT	1	
2	Pharmacist	PMG PHS	3	
2	Pharmacist	PMG PHS	2	
2	Pharmacist	PMG PHS	1	
3	Medical Technologist	PMG MDT	1	Three (3) new posts [#s 62933-4 & 62963] with effect from January 1, 2009.
1	Chief Medical Technologist 1	PMG MDT	3	
5	Senior Medical Technologist	PMG MDT	2	
2	Technical Assistant	TSS HS	4	
6	Senior Pharmacy Technician	PMG PTS	2	
3	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant 1	TSS HS	3	
1	Clerk Typist 2	OPS SS	2	

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**Support Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Dietitian	PMG NDT	2	
1	Dietitian 2	PMG ND	2	
3	Dietetic Assistant	PMG NDT	1	
2	Dark Room Technician	TSS HS	3	
9	Driver 1	LMO DR	1	
2	Gardener	LMO	1	
1	Cook	GLS	3	
1	Housekeeper	LMO TS	3	
4	Operating Room Technician	TSS HS	2	
20	Ward Attendant	TSS HS	1	
3	Hospital Cook	LMO TS	3	
1	Mortuary Attendant	TSS HS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Spanish Town Region**

**Incumbents seconded to South East Region with effect from January 1, 1999**

Support Services

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No of Offices	Office	Classification	Grade	Remarks
19	Attendant	LMO TS	1	
34	Hospital Attendant	LMO TS	1	
1	Linen Room Attendant	LMO TS	2	
1	Watchman	GLS	1	

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**Total - Incumbents seconded to South East Region with effect from  
January 1, 1999**

506 **Total - Spanish Town Region**

**May Pen Hospital**

**Incumbents seconded to Southern Region with effect from January 1, 1999**

Medical And Nursing

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	5	
1	Medical Officer	MDG MO	3	
2	Resident	MDG MO	2	
1	Junior Resident	MDG MO	1	
1	Medical Officer	MDG MO	1	
1	Nurse Anaesthetist Preceptor	NPG RN	6	Post [# 36948] was incorrectly listed as NPG/RN 5 in 2006 and 2008 CSE (G) Orders. (Classification grades were adjusted from NPG/RN 5A to NPG/RN 6 with effect from September 10, 1997).
1	Nurse Anaesthetist	NPG RN	5	
1	Matron 2	NPG RN	7	
10	Nurse 2	NPG RN	3	
12	Specialist Nurse	NPG RN	2	
28	Nurse 1	NPG RN	1	
1	Midwife			
4	Registered Midwife 1	NPG MW	1	
2	Enrolled Assistant Nurse	NPG EAN	2	
14	Enrolled Assistant Nurse	NPG EAN	1	
14	Assistant Nurse 1	NPG EAN	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**May Pen Hospital**

**Incumbents seconded to Southern Region with effect from January 1, 1999**

**Administration**

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	3	
1	Operations Manager	GMG SEG	1	
1	Personnel Manager	GMG PMA	4	
1	Assessment Officer	GMG AM	2	
2	Health Record Technician	PIDG HR	2	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	2	
1	Stores And Inventory Clerk	PIDG RIM	2	
2	Health Record Clerk	PIDG HR	1	
1	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	2	
1	Artisan 4	LMO TS	5	

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**Para Medicals**

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	1	
1	Pharmacist	PMG PHS	2	
2	Operating Room Technician	TSS HS	2	
1	Diagnostic Radiographer 4	PMG RS	4	
1	Diagnostic Radiographer 1	PMG RS	1	
1	Diagnostic Radiographer 2	PMG RS	2	
2	Chief Medical Technologist 2	PMG MDT	4	One (1) post [# 37007] of Chief Medical Technologist 1 (PMG/MDT 3) upgraded and retitled with effect from January 1, 2001 and one (1) new post [# 62923] with effect from January 1, 2009.
1	Chief Medical Technologist 1	PMG MDT	3	One (1) post [# 53559] of Senior Medical Technologist (PMG/MDT 2) upgraded and retitled with effect from January 1, 2001.
1	Senior Medical Technologist	PMG MDT	2	
2	Senior Pharmacy Technician	PMG PTS	2	
1	Clinical Dietitian	PMG ND	2	
1	Technical Assistant	TSS HS	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**May Pen Hospital**

**Incumbents seconded to Southern Region with effect from January 1, 1999**

Para Medicals

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No of Offices	Office	Classification	Grade	Remarks
1	Dark Room Technician	TSS HS	3	
2	Medical Technologist	PMG MDT	1	Two (2) new posts [#s 62925-6] with effect from January 1, 2009.

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Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Dietetic Assistant	PMG NDT	1	
1	Dietetic Assistant	PST GN	1	
1	Driver 2	LMO DR	2	
4	Driver 1	LMO DR	1	
2	Gardener	LMO TS	1	
25	Ward Attendant	TSS HS	2	
1	Operating Room Technician	TSS HS	2	
1	Chief Orderly	GLS	2	
1	Seamstress	LMO TS	2	
1	Domestic Supervisor	GLS	2	
2	Cook	GLS	2	
1	Linen Room Attendant	LMO TS	1	
6	Hospital Attendant	LMO TS	1	
6	Hospital Attendant	GLS	1	
1	Gate Attendant	LMO TS	1	
9	Male Attendant	LMO TS	1	
6	Male Attendant	GLS	1	
1	Watchman	GLS	1	

70

**Total - Incumbents seconded to Southern Region with effect from  
January 1, 1999**

197 **Total - May Pen Hospital**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)**

**I) National Chest Hospital**

Medical And Nursing

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	5	
3	Consultant	MDG MO	4	
2	Senior Resident	MDG MO	3	
4	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
1	Nurse 3	NPG RN	4	
9	Nurse 2	NPG RN	3	
8	Specialist Nurse	NPG RN	2	
30	Nurse 1	NPG RN	1	
3	Enrolled Assistant Nurse	NPG EAN	2	
24	Assistant Nurse 1	NPG EAN	1	
5	Ward Attendant	TSS HS	2	
1	Operating Room Technician	TSS HS	2	

93

Para Medicals

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No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	3	
1	Senior Medical Technologist	PMG MTS	2	
1	Medical Technologist	PMG MDT	1	New post [# 62964] with effect from January 1, 2009.
1	Diagnostic Radiographer			
1	Diagnostic Radiographer	PMG RS	1	
1	Physiotherapist	PMG PT	2	
1	Senior Pharmacy Technician	PMG PTS	2	
1	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	4	
1	Dark Room Technician	TSS HS	3	

10

Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)**

**I) National Chest Hospital**

Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Hospital Administrator	GMG AM	3	
1	Assessment Officer	GMG AM	2	
1	Stores Officer	GMG AM	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk	FMG AC	2	
1	Technician	PIDG HR	2	
2	Records Officer 2	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Health Record Administrator 1	PIDG HR	3	
1	Supervisor (Electrical)	SOG ST	4	
2	Secretary 2	OPS SS	2	
1	Departmental Assistant	OPS CR	1	
1	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	

19

Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Dietitian 2	PMG ND	2	
2	Dietetic Assistant	PMG NDT	1	
1	Housekeeper	LMO TS	4	
1	Attendant	LMO TS	2	
3	Cook	LMO TS	3	
1	Seamstress	LMO TS	2	
2	Hospital Attendant	LMO TS	2	
23	Hospital Attendant	LMO TS	1	
11	Attendant	LMO TS	1	
1	Gate Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
3	Driver	LMO	2	
2	Gardener	LMO TS	1	
1	Artisan 2	LMO TS	3	
1	Artisan	LMO TS	2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)**

**I) National Chest Hospital**

176

**II) Operation Of Hope Institute**

**Medical And Nursing**

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No of Offices	Office	Classification	Grade	Remarks
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Nurse 2	NPG RN	3	
4	Specialist Nurse	NPG RN	2	
4	Nurse 1	NPG RN	1	
2	Assistant Nurse 2	NPG EAN	2	
8	Assistant Nurse 1	NPG EAN	1	
5	Ward Attendant	TSS HS	2	

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**Administration And Support Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Officer	GMG AM	2	
1	Records Officer 2	PIDG RIM	2	
1	Ambulance Driver	LMO	2	
1	Cook	LMO TS	3	
1	Assistant Cook	LMO TS	2	
4	Porter	LMO TS	1	
9	Female Help	LMO TS	1	

18

45 **Total - II) Operation Of Hope Institute**

221 **Total - Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)**

**National Public Health Laboratory**

**Administrative Support Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Laboratory Services	MDG MO	6	
1	Laboratory Quality Assurance Co-ordinator	PMG MDT	5	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Health**

**National Public Health Laboratory**

Administrative Support Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Administrator	GMG AM	4	
1	Procurement Officer	GMG AM	2	
1	Office Manager	GMG AM	2	
1	Assistant Personnel Officer	GMG AM	2	
1	Accounting Technician 2	FMG AT	2	
2	Accounting Clerk 2	FMG AC	2	
1	Storekeeper	PIDG RIM	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Records Officer	OPS CR	2	
3	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Driver 2	LMO DR	2	
3	Driver 1	LMO DR	1	
1	Chief Laboratory Attendant	LMO TS	3	
18	Attendant	LMO TS	2	
1	Hospital Attendant	LMO TS	2	
2	Office Attendant	LMO TS	1	
1	Bio Med Technician	TSS GT	4	
1	Systems Administrator	MIS IT	4	

47

Blood Transfusion

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Blood Transfusion Services	MDG MO	5	
1	Senior Resident	MDG MO	3	
1	Medical Officer	MDG MO	2	
1	Chief Medical Technologist 1	PMG MDT	3	
1	Supervisory Medical Technologist	PMG MTS	5	
1	Chief Medical Technologist 2	PMG MDT	4	
4	Senior Medical Technologist	PMG MDT	2	
6	Senior Medical Technologist	PMG MDT	2	
1	Blood Donor Organizer	GMG SEG	1	
1	Assistant Blood Donor Organizer	GMG AM	3	
1	Technical Assistant	TSS HS	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**National Public Health Laboratory**

**Blood Transfusion**

---

No of Offices	Office	Classification	Grade	Remarks
5	Technical Assistant	TSS HS	3	
1	Nurse 2	NPG RN	3	
2	Nurse 1	NPG RN	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Telephone Operator 2	OPS TO	2	
1	Laboratory Attendant	LMO TS	2	
2	Assistant Nurse	NPG EAN	1	Two (2) posts [#s 32263-4] transferred from the Southern Regional Health Authority - Kingston Region, (Medical and Nursing) with effect from July 1, 2008.

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**Immunology Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Medical Technologist 2	PMG MDT	4	
2	Chief Medical Technologist 1	PMG MDT	3	
2	Medical Technologist	PMG MDT	1	

5

**Laboratory Services**

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No of Offices	Office	Classification	Grade	Remarks
1	Chief Consultant	MDG MO	5	
5	Consultant	MDG MO	4	
3	Senior Resident (Specialist)	MDG MO	3	
2	Supervisory Medical Technologist	PMG MDT	5	
11	Chief Medical Technologist	PMG MDT	3	
1	Chief Medical Technologist 1	PMG MDT	3	One (1) new post [# 62912] with effect from January 1, 2009.
7	Chief Medical Technologist 2	PMG MDT	4	
1	Chief Medical Technologist 1	PMG MDT	3	
21	Senior Medical Technologist	PMG MDT	2	Two (2) new posts [#s 62913-4] with effect from January 1, 2009.
12	Senior Medical Technologist	PMG MDT	2	
2	Medical Technologist	PMG MDT	1	Two (2) new posts [#s 62915-6] with effect from January 1, 2009.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**National Public Health Laboratory**

Laboratory Services

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No of Offices	Office	Classification	Grade	Remarks
18	Senior Medical Technologist	PMG MDT	2	Three (3) posts [#s 37464 & 37447-8] of Medical Technologist (PMG/MDT 1) upgraded and retitled with effect from January 1, 2001.
1	Laboratory Technician	TSS HS	6	
14	Technical Assistant 2	TSS HS	4	
2	Technical Assistant 1	TSS HS	3	
3	Secretary 2	OPS SS	2	
4	Secretary 1	OPS SS	1	
2	Cytology Technician	TSS HS	5	
4	Cytology Technician	TSS HS	4	
1	Microscopist	TSS HS	3	
1	Director, Clinical Chemistry	SOG ST	8	
1	Chief Environmental Engineer	SOG ST	7	
1	Environmental Engineer	SOG ST	6	
1	Scientific Officer	SOG ST	5	
1	Senior Environmental Scientist	SOG ST	5	
1	Environmental Scientist	SOG ST	4	
2	Engineer Assistant	SOG ST	3	
1	Engineer Assistant	SOG ST	2	
1	Laboratory Technician	SOG ST	2	
2	Female Orderly	LMO TS	2	
127				
212				
212	<b>Total - National Public Health Laboratory</b>			

**Kiwanis Maternity Centre**

**Incumbents seconded to South East Region with effect from January 1, 1999**

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No of Offices	Office	Classification	Grade	Remarks
1	Community Nurse 1	NPG RN	4	
1	Nurse 3	NPG RN	3	
1	Nurse Midwife			
1	Registered Midwife 3	NPG MW	3	
4	Registered Midwife 2	NPG MW	2	
2	Ward Attendant	TSS HS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Kiwanis Maternity Centre**

**Incumbents seconded to South East Region with effect from January 1, 1999**

---

No of Offices	Office	Classification	Grade	Remarks
8	Orderly	LMO TS	1	
1	Cook	LMO TS	3	

19

**Total**

**January 1, 1999**

**- Incumbents seconded to South East Region with effect from**

19

**Total - Kiwanis Maternity Centre**

**Sir John Golding Rehabilitation Centre (formerly Mona Rehabilitation Centre)**

---

No of Offices	Office	Classification	Grade	Remarks
1	Rehabilitation Officer	SWG PS	3	
1	Hospital Administrator	GMG AM	2	
2	Secretary 2	OPS SS	2	
1	Medical Records Assistant 2	OPS CR	4	
1	Executive Officer 1	OPS CR	4	
1	Accounting Technician 1	FMG AT	1	
1	Telephone Operator	OPS TO	2	
1	Security Supervisor	PTSG PX	3	
7	Security Guard	PTSG PX	1	
1	Dietetic Assistant	PMG NDT	1	
1	Head Cook	LMO TS	4	
1	Cook	LMO TS	3	
1	Linen Room Attendant	LMO TS	2	
8	Assistant Cook	LMO TS	2	
1	Laundry Supervisor	LMO TS	4	
3	Seamstress	LMO TS	2	
8	Laundry Attendant	LMO TS	1	
1	Records Officer 1	PIDG RIM	2	
2	Gardener	LMO TS	1	
2	Artisan	LMO TS	4	
1	Artisan 2	LMO TS	3	
1	Driver 1	LMO DR	1	
1	Chief Orderly	LMO TS	3	
1	Senior Orderly	LMO TS	2	
15	Male Orderly	LMO TS	1	
1	Ambulance Attendant	LMO TS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Sir John Golding Rehabilitation Centre (formerly Mona Rehabilitation Centre)**

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No of Offices	Office	Classification	Grade	Remarks
23	Female Orderly	LMO TS	1	
1	Appliance Workshop Manager	SOG ST	5	
3	Supervisor	TSS HS	5	
3	Orthopaedic Maker And Repairer	TSS HS	4	
5	Orthopaedic Footwear Maker And Repairer	TSS HS	3	
2	Ward Attendant	TSS HS	2	
102				
102	<b>Total - Sir John Golding Rehabilitation Centre (formerly Mona Rehabilitation Centre)</b>			

**Training Of Staff Nurses And Midwives**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Kingston School Of Nursing	NPG RN	8	
8	Nursing Tutor 2	NPG RN	5	
1	Tutor 2	NPG RN	5	
11	Tutor 1	NPG RN	4	
1	Sister (Assistant Tutor)	NPG RN	2	
36	Nursing Tutor 1	NPG RN	4	
1	Office Administrator	GMG SEG	1	
1	Senior Library Assistant	PIDG LA	2	
1	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
1	Stenographer	OPS SS	2	
3	Secretary 1	OPS SS	1	
1	Attendant	LMO TS	1	
1	Hospital Attendant	LMO TS	1	
68				
68	<b>Total - Training Of Staff Nurses And Midwives</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Training Of Dental Auxiliaries**

Didactic And Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	MDG DT	4	
2	Dental Surgeon	MDG DT	3	
2	Dental Surgeon	MDG DT	2	
4	Dental Tutor 2	PMG DX	5	
1	Dental Prosthetist Tutor	PMG DX	5	
3	Dental Tutor 1	PMG DX	4	
1	Dental Prosthetist	PMG DX	1	
4	Dental Assistant Tutor	PMG DA	4	
2	Specialist Dental Assistant	PMG DA	3	

20

Administration And Support Services

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No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Administrator	GMG AM	2	
1	Telephone Operator	OPS TO	1	
1	Artisan 3	AIT	3	
1	Driver	LMO	3	
2	Office Attendant	LMO TS	1	
1	Librarian	PIDG LB	4	
1	Caretaker	LMO TS	1	
1	Watchman	LMO TS	1	

11

31      **Total - Training Of Dental Auxiliaries**

**Training Of Physiotherapists**

---

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Director	PMG PT	4	
1	Physical Therapy Tutor	PMG PT	3	
1	Administrator	GMG AM	2	
1	Library Assistant 1	PIDG LA	1	

4

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Training Of Physiotherapists**

4      **Total - Training Of Physiotherapists**

**Training Of Nurse Practitioners**

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No of Offices	Office	Classification	Grade	Remarks
1	Tutor, Advanced Nursing Programme	NPG RN	7	Post [# 37730] Red Circled with effect from August 1, 2004.
1	Administrator	GMG AM	2	Post [# 37731] Red Circled with effect from August 1, 2004.
1	Messenger	LMO TS	1	Post [# 37734] Red Circled with effect from August 1, 2004.
1	Attendant	LMO TS	1	Post [# 37735] Red Circled with effect from August 1, 2004.
4				

4      **Total - Training Of Nurse Practitioners**

**Training Of Nurses Anaesthetists**

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No of Offices	Office	Classification	Grade	Remarks
1	Medical Director	MDG MO	4	
1	Coordinator, Advanced Nursing Programme	NPG RN	8	
1	Critical Care Coordinator	NPG RN	8	
2	Tutor, Advanced Nursing Programme	NPG RN	7	
2	Nursing Tutor, Critical Care	NPG RN	7	
1	Administrator (Critical Care Programme)	GMG AM	4	
1	Senior Secretary	OPS SS	3	
9				

9      **Total - Training Of Nurses Anaesthetists**

**Technical Services Division**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Nursing Services	NPG RN	10	
1	Deputy Chief Nurse	NPG RN	8	
1	Administrative Assistant	GMG AM	4	
1	Executive Secretary 1	OPS SS	4	
2	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Technical Services Division**

6

**Health Promotion and Protection**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Health Promotion and Protection	MDG MO	7	
1	Epidemiological Clerk	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
2	Records Clerk	PIDG RIM	1	
1	Administrator	GMG AM	2	

6

**Health Promotion and Education**

No of Offices	Office	Classification	Grade	Remarks
1	Director	MCG IE	6	
2	Senior Health Education Officer	MCG IE	4	
1	Communications Officer - Research Writer	MCG IE	3	
2	Behaviour Change Officer	GMG SEG	1	
1	Secretary 2	OPS SS	2	
1	Visual Aid Assistant	LMO TS	2	

8

**Environmental Health**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Environmental Health	GMG SEG	4	
1	Environmental Health Specialist - Waste Water Mgmt	GMG SEG	3	
1	Medical Entomologist - Vector Control	SOG ST	7	
1	Environmental Health Specialist 2, Prt. Hlth & Qrn	GMG SEG	2	
1	Environmental Health Specialist - Food & Safety	GMG SEG	2	
1	Environmental Health Specialist - Occ. Health Sfty	GMG SEG	2	
1	Environmental Officer- Water & Waste Water	GMG SEG	1	
1	Environmental Officer- Solid Waste	GMG SEG	1	
1	Director, Policy and Programmes - Vet. Pub. Health	MDG VO	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Technical Services Division**

**Health Promotion and Protection**

**Epidemiological Research and Analysis**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Epidemiology Research And Analysis	SOG ST	8	
1	Bio-Statistician	SOG ST	7	
2	Research Officer	SOG ST	6	
1	Data Entry Clerk	MIS IT	1	
1	Secretary 1	OPS SS	1	
6				

**Disease Prevention and Control**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	MDG MO	6	
1	Medical Epidemiologist Chronic Disease/Injury Prev	MDG MO	4	
1	Medical Epidemiologist, Communicable Diseases	MDG MO	4	
1	Programme Development Officer, Chronic Diseases	GMG SEG	1	
1	Data Entry Clerk	MIS IT	1	
1	Confidential Information Officer	GMG AM	3	
2	Helpline Counsellor	GMG AM	3	
4	Surveillance Officer	SOG ST	6	
1	Secretary 2	OPS SS	2	
13				

**Nutrition**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Nutrition	GMG SEG	3	
1	Programme Development Officer	GMG SEG	2	
1	Secretary 2	OPS SS	2	
3				
47	<b>Total - Health Promotion and Protection</b>			

**Health Services Planning and Integration**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Health Services Planning and Integration	MDG MO	7	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Technical Services Division**

**Health Services Planning and Integration**

No of Offices	Office	Classification	Grade	Remarks
1	Community Mental Health Programme Co-ordinator	NPG RN	8	
1	Co-ordinator, Dental Auxiliary Service	PMG DX	7	
1	Director, Dental Services	MDG DS	5	
1	Administrator	GMG AM	2	
1	Records Clerk	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
8				

**Family Health Services**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Family Health Services	MDG MO	6	
1	Programme Development Officer, Family Health	MDG MO	5	Post [# 27666] of Senior Medical Officer - Primary Health Care (MDG/MO 6) retitled and red-circled with effect from February 1, 2000. (Incorrectly listed in CSE (G) Orders as MDG/MO 6).
1	Secretary 2	OPS SS	2	
3				

**Health System Support and Monitoring**

No of Offices	Office	Classification	Grade	Remarks
1	Director	MDG MO	6	
1	Programme Development Officer, Technical Support	GMG SEG	1	
1	Programme Development Officer, Health Sys. Support	GMG SEG	1	
1	National Coordinator, Diagnostic Radiographic Serv	PMG RS	6	
1	Coordinator, Therapeutic Radiography	PMG RS	6	
1	Coordinator, Physiotherapy Services	PMG PT	6	
1	Secretary 2	OPS SS	2	
7				

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Technical Services Division**

**Health Services Planning and Integration**

**Mental Health and Substance Abuse**

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No of Offices	Office	Classification	Grade	Remarks
1	Director	MDG MO	6	
1	Director, Child Mental Health Services	MDG MO	5	
1	Programme Development Officer, Mental Health	GMG SEG	2	
1	Chief Occupational Therapist	PMG OT	4	
1	Secretary 2	OPS SS	2	
5				
23	<b>Total - Health Services Planning and Integration</b>			

**Emergency Disaster Management and Special Services**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Emergency Medical Services	MDG MO	5	
1	Director, Emergency Management & Special Services	GMG SEG	3	
1	Administrator	GMG AM	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
6				
6	<b>Total - Emergency Disaster Management and Special Services</b>			

**Immunology Unit**

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No of Offices	Office	Classification	Grade	Remarks
1	Director (Medical)	MDG MO	5	
1	Chief Medical Technologist 2	PMG MDT	4	
1	Senior Medical Technologist	PMG MDT	2	
1	Technical Assistant	TSS HS	4	
1	Records Officer	PIDG RIM	2	
5				
5	<b>Total - Immunology Unit</b>			
87	<b>Total - Technical Services Division</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry Of Health**

**Human Resource Management And Administration**

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

4

**Administration**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Administration	GMG SEG	3	
1	Stores Manager	GMG SEG	1	
1	Secretary 2	OPS SS	2	
2	Receptionist/Telephone Operator	OPS TO	1	
3	Telephone Operator	OPS TO	2	
1	Attendant	LMO TS	2	
7	Attendant	LMO TS	1	
1	Office Attendant	LMO TS	1	
1	Hospital Attendant	LMO TS	1	
1	Caretaker	LMO TS	1	
1	Driver 1	LMO DR	1	Post [# 27743] formerly shown under Planning Evaluation and Reform - Health Information.

20

**Procurement**

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	1	
1	Procurement Officer	GMG AM	3	
2	Administrator, Customs Clearance	GMG AM	2	

4

**Assets, Office and Special Services**

No of Offices	Office	Classification	Grade	Remarks
1	Director, Assets Officer and Special Services	GMG SEG	1	
1	Administrator	GMG AM	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Human Resource Management And Administration**

**Administration**

Assets, Office and Special Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Office Services	GMG AM	2	
1	Storekeeper	PIDG RIM	2	
1	Inventory Officer	PIDG RIM	2	
5				

Security & Transport

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Security & Transport	GMG SEG	2	
1	Security & Transport Officer	GMG AM	3	
1	Secretary 1	OPS SS	1	
1	Driver	LMO	3	
9	Driver 1	LMO DR	1	
1	Watchman	GLS	1	Post [# 27875] formerly shown under Support Services National Disease Control Programme.
14				

Estate & Property Management

---

No of Offices	Office	Classification	Grade	Remarks
1	Property Manager	GMG AM	2	
1	Estate/Property Manager	GMG SEG	1	
2				
45	<b>Total - Administration</b>			

**Human Resource Management and Development**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	
1	Administrator	GMG AM	2	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Human Resource Management And Administration**

**Human Resource Management and Development**

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No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	
8				

**Personnel**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Assistant Director, Personnel	GMG SEG	1	
3	Personnel Officer	GMG AM	3	
1	Administrator	GMG AM	1	
2	Assistant Personnel Officer	GMG PMA	3	
2	Administrator 2	GMG PMA	2	
1	Systems Administrator	MIS EDP	2	
2	Data Entry Clerk	MIS IT	1	
7	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
3	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	

25

**Manpower Planning And Development**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Curriculum Development Specialist	GMG SEG	3	
1	Manpower Planner	GMG SEG	2	
1	Training and Development Officer	GMG SEG	1	
1	Training And Development Officer (Nursing)	GMG SEG	1	
1	Secretary 2	OPS SS	2	

6

**In-service Training**

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No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director, Nursing	NPG RN	9	
1	Co-ordinator, In-service Education	NPG RN	7	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Health**

**Human Resource Management And Administration**

**Human Resource Management and Development**

**In-service Training**

---

No of Offices	Office	Classification	Grade	Remarks
5	In-Service Education Officer 2	NPG RN	5	
1	Training Officer	GMG AM	2	
1	Training Officer	GMG PMA	2	
1	Senior Library Assistant	PIDG LA	2	
2	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	

14

**Industrial Relations**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Industrial Relations	GMG SEG	2	
1	Industrial Relations Officer	GMG AM	3	
1	Secretary 2	OPS SS	2	

3

56 **Total - Human Resource Management and Development**

**Systems and Information Technology**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Systems And Information Technology	MIS IT	7	
1	Technical Support Services Administrator	MIS IT	6	
2	Technical Support Service Technician	MIS IT	4	
1	Systems Administrator	MIS IT	6	
1	Programme Analyst	MIS IT	5	
2	Programmer	MIS IT	3	
1	Help Desk Co-ordinator	MIS IT	2	

9

9 **Total - Systems and Information Technology**

**Documentation And Information**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Health**

**Human Resource Management And Administration**

**Documentation And Information**

---

No of Offices	Office	Classification	Grade	Remarks
1	Registrar	PIDG RIM	3	
1	Senior Library Assistant	PIDG LA	2	
1	Library Assistant	PIDG LA	2	
1	Librarian 5	PIDG LB	5	
1	Audio Visual Technician	MCG AVT	1	
4	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

12

12 **Total - Documentation And Information**

**Health Facilities Maintenance Unit**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	8	
1	Civil Engineer	SOG ST	7	
1	Maximo Co-ordinator	SOG ST	5	
1	Electrical Engineer	SOG ST	7	
1	Bio-Medical Engineer	SOG ST	7	
2	Senior Biomedical Technician	SOG ST	4	
1	Administrator	GMG AM	3	
1	Senior Civil Works Technician	SOG ST	4	
1	Secretary 2	OPS SS	2	
1	Senior Electro-Mechanical Technician	SOG ST	4	
1	Artisan	LMO TS	6	
1	Telephone Operator	OPS TO	2	
2	Office Attendant	LMO TS	1	
2	Driver 1	LMO DR	1	

17

17 **Total - Health Facilities Maintenance Unit**

143 **Total - Human Resource Management And Administration**

**Policy Planning And Development**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Policy Planning And Evaluation	GMG SEG	5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Policy Planning And Development**

---

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	
3				

**Planning and Evaluation**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Planning And Evaluation	GMG SEG	4	
1	Health Information Analyst	GMG SEG	2	
1	Corporate Planner	GMG SEG	2	
1	Director, Health Record Services	PIDG HR	5	
2	Health Record Administrator 2	PIDG HR	4	
1	Social Scientist	SOG ST	6	
2	Statistician	SOG ST	5	
2	Research Officer	SOG ST	5	
3	Data Entry Clerk	MIS IT	1	
1	Secretary 2	OPS SS	2	

15

**Health Systems Improvement**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Health Systems Improvement	GMG SEG	4	
1	Health Economist	SOG ST	7	
1	Health Planner	SOG ST	7	
1	Business Analyst	GMG SEG	2	
1	Management Analyst 2	GMG SEG	1	
1	Management Analyst	GMG AM	4	
1	Secretary 2	OPS SS	2	

7

**Project Planning and Implementation**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Project Planning And Implementation	GMG SEG	4	
1	Project Development Planner	GMG SEG	2	
1	Director, Civil Works	SOG ST	7	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Health**

**Policy Planning And Development**

Project Planning and Implementation

---

No of Offices	Office	Classification	Grade	Remarks
1	Project Engineer	SOG ST	7	
1	Project Architect	SOG ST	7	
1	Project Management Specialist	GMG SEG	2	
1	Financial Analyst	FMG PA	2	
1	Engineering Technician Draftsman	SOG ST	4	
1	Secretary 2	OPS SS	2	

9

34 **Total - Policy Planning And Development**

**South East Region Health Authority**

---

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	GMG SEG	6	
1	Director, Finance and Accounts	FMG PA	4	
1	Director, Human Resource Mngt. & Ind. Relations	GMG SEG	4	
1	Parish Manager (St. Catherine)	GMG SEG	5	
1	Parish Manager (Kingston & St. Andrew)	GMG SEG	4	
1	Parish Manager (St. Thomas)	GMG SEG	3	
1	Director, Management Information Systems	MIS EDP	6	
1	Orthopaedic Attendant	TSS HS	3	

8

Maintenance Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Senior Electro-Mechanical Technician	SOG ST	4	

1

9 **Total - South East Region Health Authority**

**North East Region Health Authority**

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No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	GMG SEG	6	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

---

**Ministry Of Health**

**North East Region Health Authority**

---

No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance and Accounts	FMG PA	4	
1	Director, Human Resource Mngt. & Ind. Relations	GMG SEG	4	
1	Parish Manager (Portland)	GMG SEG	3	
1	Parish Manager (St. Mary)	GMG SEG	3	
1	Parish Manager (St. Ann)	GMG SEG	3	
1	Director, Management Information Systems	MIS EDP	6	
7				
7	<b>Total - North East Region Health Authority</b>			

**Western Region Health Authority**

---

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	GMG SEG	6	
1	Director, Finance and Accounts	FMG PA	4	
1	Director, Human Resource Mngt. & Ind. Relations	GMG SEG	4	
1	Parish Manager (St. James)	GMG SEG	4	
1	Parish Manager (Trelawny)	GMG SEG	3	
1	Parish Manager (Hanover)	GMG SEG	3	
1	Parish Manager (Westmoreland)	GMG SEG	3	
1	Director, Management Information Systems	MIS EDP	6	
1	Junior Bio-medical Technician	SOG ST	3	
9				
9	<b>Total - Western Region Health Authority</b>			

**Southern Region Health Authority**

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No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	GMG SEG	6	
1	Regional Technical Director	MDG MO	6	
1	Director, Finance and Accounts	FMG PA	4	
1	Director, Human Resource Mngt. & Ind. Relations	GMG SEG	4	
1	Parish Manager (Clarendon)	GMG SEG	4	
1	Parish Manager (Manchester)	GMG SEG	3	
1	Parish Manager (St. Elizabeth)	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Southern Region Health Authority**

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No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Information Systems	MIS EDP	6	
8				

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No of Offices	Office	Classification	Grade	Remarks
1	Nurse 1	NPG RN	1	
1				
9	<b>Total - Southern Region Health Authority</b>			

**Family Services Division (Posts to be abolished when Vacant)**

**Child Welfare**

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No of Offices	Office	Classification	Grade	Remarks
1	Social Worker Co-ordinator	GMG SEG	1	
1	Principal Social Worker	SWG PS	4	
3	Senior Social Worker	SWG PS	3	
10	Social Worker 2	SWG PS	2	
5	Social Worker 1	SWG PS	1	
2	Administrator 1	GMG AM	1	
1	Accounting Clerk 1	FMG AC	1	
1	Senior Secretary	OPS SS	3	
9	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
4	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Driver 1	LMO DR	1	
5	Attendant	LMO TS	1	
50				

**Manning's Children Home**

---

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Superintendent			A21.
1	Teacher			B23.
3	Instructor 1			B23.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Family Services Division (Posts to be abolished when Vacant)**

**Manning's Children Home**

---

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 1	GMG AM	1	
2	Duty Officer	PTSG PX	1	
1	Driver 1	LMO DR	1	
2	Handyman	LMO TS	1	
2	Social Work Aide 2	SWG SWA	2	
1	Social Work Aide 1	SWG SWA	1	
2	Cook	LMO TS	3	
4	Attendant	LMO TS	2	

20

**Summerfield Boys' Home**

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No of Offices	Office	Classification	Grade	Remarks
2	Social Work Aide 1	SWG SWA	1	
2	Instructor 1			B23.
2	Duty Officer	PTSG PX	1	
1	Records Officer 2	PIDG RIM	3	
1	Handyman	LMO TS	1	
2	Cook	LMO TS	3	
4	Maid	LMO TS	2	

14

**Windsor Girls' Home**

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No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 2			A19.
1	Instructor 2			B23.
2	Instructor 1			B23.
1	Teacher			B23.
1	Records Officer 2	PIDG RIM	3	
1	Social Work Aide 2	SWG SWA	2	
1	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
1	Maid	LMO TS	2	
1	Watchman	LMO TS	1	
1	Handyman	LMO TS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Family Services Division (Posts to be abolished when Vacant)**

Windsor Girls' Home

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12

Muirton Boys' Home

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No of Offices	Office	Classification	Grade	Remarks
1	Instructor 2			B23.
1	Instructor 1			B23.
2	Duty Officer	PTSG PX	1	B23.
2	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
2	Maid	LMO TS	2	
1	Handyman	LMO TS	1	

10

Musgrave Girls' Home

---

No of Offices	Office	Classification	Grade	Remarks
1	Instructor			B23.
1	Records Officer 2	PIDG RIM	3	
4	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
1	Handyman	LMO TS	1	
2	Watchman	LMO TS	1	

10

**Places of Safety**

Homestead

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No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 3			B18.
1	Assistant Superintendent			A21.
1	Teacher			B23.
4	Instructor 1			B23.
1	Administrator 1	GMG AM	1	
1	Social Work Aide 2	SWG SWA	2	
1	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
3	Attendant	LMO TS	2	
1	Watchman	LMO TS	1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Family Services Division (Posts to be abolished when Vacant)**

**Places of Safety**

Homestead

---

No of Offices	Office	Classification	Grade	Remarks
1	Duty Officer	PTSG PX	1	
1	Driver 1	LMO DR	1	
1	Handyman	LMO TS	1	

18

Copse

---

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 3			A18.
1	Superintendent 1			A20.
1	Teacher			B23.
1	Instructor 2			B23.
1	Instructor 1			B23.
1	Duty Officer	PTSG PX	1	
1	Administrator 1	GMG AM	1	
1	Social Work Aide 2	SWG SWA	2	
1	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
2	Attendant	LMO TS	2	
1	Driver 1	LMO DR	1	

13

Glenhope

---

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Superintendent			A21.
1	Teacher			B23.
1	Instructor 2			B23.
1	Instructor 1			B23.
1	Administrator 1	GMG AM	1	
2	Social Work Aide 2	SWG SWA	2	
2	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
2	Attendant	LMO TS	2	
1	Handyman	LMO TS	1	

13

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Family Services Division (Posts to be abolished when Vacant)**

**Places of Safety**

Glenhope Nursery

---

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 2			A19.
1	Records Officer 2	PIDG RIM	3	
3	Assistant Nurse 1	NPG EAN	1	
8	Nurse Aide	TSS HS	1	
1	Handyman	LMO TS	1	
1	Cook	LMO TS	3	
2	Attendant	LMO TS	2	

17

Granville

---

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 2			A19.
1	Assistant Superintendent			A21.
1	Teacher			B23.
2	Instructor 1			B23.
1	Administrator 1	GMG AM	1	
1	Handyman	LMO TS	1	
2	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	

10

St. Augustine

---

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Superintendent			A21.
2	Instructor 1			B23
1	Duty Officer	PTSG PX	1	
1	Administrator 1	GMG AM	1	
1	Social Work Aide 2	SWG SWA	2	
1	Cook	LMO TS	3	
3	Attendant	LMO TS	2	
1	Handyman	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry Of Health**

**Family Services Division (Posts to be abolished when Vacant)**

**Places of Safety**

Blossom Gardens

---

No of Offices	Office	Classification	Grade	Remarks
5	Assistant Nurse 1	NPG EAN	1	
1	Records Officer 2	PIDG RIM	3	
1	Cook	LMO TS	3	
4	Attendant	LMO TS	2	

11

Marigold Childcare Centre

---

No of Offices	Office	Classification	Grade	Remarks
2	Assistant Nurse 1	NPG EAN	1	
7	Nurse Aide	TSS HS	1	
1	Records Officer 2	PIDG RIM	3	
1	Social Work Aide 1	SWG SWA	1	
1	Cook	LMO TS	3	
3	Attendant	LMO TS	2	
1	Handyman	LMO TS	1	

16

109 **Total - Places of Safety**

225 **Total - Family Services Division (Posts to be abolished when Vacant)**

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10823 **Total - Ministry Of Health**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Bellevue Hospital**

Operation Of The Mental Hospital

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	
3	Consultant, Psychiatry	MDG MO	4	
3	Senior Resident	MDG MO	3	
2	Resident	MDG MO	2	
1	Dental Surgeon 2	MDG DS	2	
6	Junior Resident	MDG MO	1	
1	Chief Executive Officer	GMG SEG	5	
1	Hospital Administrator 5	GMG SEG	1	
1	Hospital Administrator 2	GMG PMA	3	
1	Senior Social Worker	SWG PS	3	
5	Medical Social Worker	SWG PS	2	
1	Administrator (Personnel)	GMG AM	3	
1	Purchasing Officer	GMG AM	1	
1	Clinical Psychologist 2	PMG ALH	3	
1	Clinical Psychologist 1	PMG ALH	2	
1	Dietitian 2	PMG ND	2	
1	Occupational Therapist 2	PMG OT	2	
1	EEG Technician	TSS MT	4	
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	3	
1	Diagnostic Radiographer 1	PMG RS	1	
2	Pharmacist	PMG PHS	1	
3	Occupational Therapist 1	PMG OT	1	
1	Assistant Dietitian	PMG NDT	2	
2	Dietetic Assistant	PMG NDT	1	
1	Matron 3	NPG RN	8	
2	Deputy Matron 3	NPG RN	7	
18	Nurse 3	NPG RN	4	
1	In-Service Education Officer 1	NPG RN	4	
28	Psychiatric Nurse 2	NPG RN	3	
141	Psychiatric Nurse 1	NPG RN	2	
10	Assistant Nurse	NPG EAN	2	
20	Enrolled Assistant Nurse	NPG EAN	2	
113	Assistant Nurse	NPG EAN	1	
1	Senior Dental Assistant	PMG DA	2	
1	Senior Pharmacy Technician	PMG PTS	2	
1	Needlework Instructor	TSS HS	3	
1	Woodwork Instructor	TSS HS	3	
149	Psychiatric Nursing Aide	TSS HS	3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Bellevue Hospital**

Operation Of The Mental Hospital

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No of Offices	Office	Classification	Grade	Remarks
1	Health Record Administrator 1	PIDG HR	3	
1	Health Record Technician	PIDG HR	2	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
3	Health Record Clerk	PIDG HR	1	
1	Storekeeper	PIDG RIM	3	
1	Assistant Storekeeper	PIDG RIM	2	
3	Store Clerk	PIDG RIM	1	
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Storekeeper 2	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
4	Secretary 1	OPS SS	1	
1	Machine Operator 1			
2	Machine Operator 1	LMO TS	2	
1	Telephone Operator	OPS TO	2	
1	Telephone Operator A	OPS TO	3	
3	Telephone Operator	OPS TO	1	
1	Security Officer 3	PTSG PX	3	
3	Security Officer 2	PTSG PX	2	
18	Security Officer 1	PTSG PX	1	
2	Security Officer 1			
1	Foreman	LMO TS	6	
6	Artisan	LMO TS	4	
17	Artisan	LMO TS	3	
3	Driver 2	LMO DR	2	
3	Driver 1	LMO DR	1	
1	Sideman	LMO TS	1	
1	Wagon Driver	LMO	1	
2	Groundsman	LMO TS	1	
4	Handyman			
1	Laundry Supervisor 2	LMO TS	4	
1	Sewing Room Supervisor	LMO TS	4	
1	Chief Sanitation Worker	LMO TS	4	
1	Supervisor (Sanitation)	LMO TS	3	
1	Linen Room Supervisor	LMO TS	3	
2	Laundry Supervisor 1	LMO TS	3	
2	Head Cook	LMO TS	4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Bellevue Hospital**

Operation Of The Mental Hospital

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No of Offices	Office	Classification	Grade	Remarks
24	Cook	LMO TS	3	
2	Cook			
50	Ward Attendant	TSS HS	2	
2	Mortuary Attendant	TSS HS	2	
5	Seamstress Class 2	LMO TS	3	
1	Linen Room Attendant	LMO TS	2	
1	Attendant	LMO TS	2	
7	Attendant	LMO TS	1	
6	Storeman	LMO TS	1	
1	Storeman			
1	Sanitation Worker	LMO TS	2	
15	Sanitation Worker	LMO TS	1	
5	Sanitation Worker			
69	Hospital Attendant	LMO TS	1	
5	Gate Attendant	LMO TS	1	

828

Finance And Accounts Branch

---

No of Offices	Office	Classification	Grade	Remarks
1	Financial Controller	FMG AT	3	
1	Accountant	FMG AT	2	
1	Accountant	FMG AT	1	
1	Accounting Technician 1	FMG AT	1	
1	Reconciliation Clerk	FMG AC	2	
3	Accounting Clerk 2	FMG AC	2	
5	Accounting Clerk 1	FMG AC	1	
2	Cashier	FMG CS	1	
1	Data Processing Clerk	MIS IT	1	

16

Ken Royes Rehabilitation Centre

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No of Offices	Office	Classification	Grade	Remarks
1	Deputy Matron 3	NPG RN	7	
1	Nurse 3	NPG RN	4	
2	Psychiatric Nurse 2	NPG RN	3	
7	Psychiatric Nurse 1	NPG RN	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Bellevue Hospital**

Ken Royes Rehabilitation Centre

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No of Offices	Office	Classification	Grade	Remarks
7	Assistant Nurse	NPG EAN	1	
5	Psychiatric Nurse Aide	TSS HS	2	
2	Security Officer 1			
1	Driver			
2	Ward Attendant	TSS HS	2	
1	Cook	LMO TS	3	

29

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873      **Total - Bellevue Hospital**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Government Chemist**

Analytical And Advisory Services

---

No of Offices	Office	Classification	Grade	Remarks
1	Government Chemist	SOG ST	10	
1	Deputy Government Chemist	SOG ST	8	
3	Senior Chemist	SOG ST	7	
6	Chemist 2	SOG ST	6	
3	Chemist 1	SOG ST	5	
1	Senior Chemist Technologist	SOG ST	4	
1	Chemist Technologist	SOG ST	3	
1	Records Officer	PIDG RIM	3	

17

Accounts

---

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	

3

Administration

---

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG PMA	3	
1	Executive Officer 1	OPS CR	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	
1	Caretaker/Groundsman	LMO TS	2	
2	Laboratory Attendant	LMO TS	2	
1	Messenger	LMO TS	1	
2	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	

14

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34      **Total - Government Chemist**

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41751      **Total Established Offices**

**SCHEDULE PART I**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Mining and Telecommunications**

**Executive Office**

**(Posts transferred from the former Ministry of Energy, Mining & Telecommunications w.e.f. May 12, 2008).**

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No of Offices	Office	Classification	Remarks
61550	<i>Executive Secretary 2</i>	<i>OPS/SS 5</i>	
8734	<i>Executive Secretary 1</i>	<i>OPS/SS 4</i>	
9009	<i>Executive Secretary 1</i>	<i>OPS/SS 4</i>	
50852	<i>Principal Director</i>	<i>GMG/SEG 6</i>	
61551	<i>Executive Secretary 1</i>	<i>OPS/SS 4</i>	
9008	<i>Administrative Assistant</i>	<i>GMG/SEG 1</i>	
<b>6</b>	<b><i>Total - Executive Office</i></b>		

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**Policy, Planning and Development**

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No of Offices	Office	Classification	Remarks
7290	<i>Director</i>	<i>GMG/SEG 4</i>	
50913	<i>Director – Mine Development Mineral Lands</i>	<i>SOG/ST 8</i>	
58932	<i>Director, Mineral Economics &amp; Mineral Promotion</i>	<i>SOG/ST 8</i>	
50915	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
<b>4</b>	<b><i>Total – Policy, Planning and Dev.</i></b>		

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**Ministry of Mining and Telecommunications**  
**Policy, Planning and Development**  
**Technology**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
51226	<i>Director 4</i>	<i>GMG/SEG 4</i>	
53743	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
<b>2</b>	<b><i>Total - Technology</i></b>		

**Post & Telecommunications**  
**(Posts transferred from Ministry of Industry, Investment & Commerce with effect from May 12, 2008)**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
9014	<i>Director 2</i>	<i>GMG/SEG 2</i>	<i>Posts transferred from the former Ministry of Industry &amp; Commerce with effect from May 12, 2008.</i>
8933	<i>Secretary</i>	<i>OPS/SS 2</i>	
<b>2</b>	<b><i>Total – Post &amp; Telecommunications</i></b>		

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Ministry of Mining and Telecommunications  
Mines & Geology

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8532	<i>Commissioner</i>	<i>SOG/ST 10</i>	
8536	<i>Executive Secretary 1</i>	<i>OPS/SS 4</i>	
8539	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
8540	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
<b>4</b>	<b><i>Total – Mines &amp; Geology</i></b>		

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Geology Branch

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8566	<i>Deputy Commissioner</i>	<i>SOG/ST 9</i>	
8537	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
<b>2</b>	<b><i>Total – Geology Branch</i></b>		

---

Economic Geology Section

---

<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8572	<i>Director</i>	<i>SOG/ST 8</i>	
<b>1</b>	<b><i>Total – Economic Geology Section</i></b>		

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**Ministry of Mining and Telecommunications**  
**Mines & Geology**  
**Geology Branch**  
**Metallic Minerals**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8573	<i>Senior Geologist</i>	<i>SOG/ST 6</i>	
8568	<i>Geologist</i>	<i>SOG/ST 5</i>	
<b>2</b>	<b><i>Total – Metallic Minerals</i></b>		

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**Industrial Minerals**

---

<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8576	<i>Senior Geologist</i>	<i>SOG/ST 6</i>	
8575	<i>Geologist</i>	<i>SOG/ST 5</i>	
8577	<i>Geologist</i>	<i>SOG/ST 5</i>	
8578	<i>Geologist Assistant 2</i>	<i>SOG/ST 2</i>	
<b>4</b>	<b><i>Total – Industrial Minerals</i></b>		

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Ministry of Mining and Telecommunications  
Mines and Geology  
Research & Mapping

---

<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8560	<i>Director, Research &amp; Mapping</i>	<i>SOG/ST 8</i>	
<i>1</i>	<i>Total - Research &amp; Mapping</i>		

---

**Applied Research**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8567	<i>Senior Geologist</i>	<i>SOG/ST 6</i>	
8564	<i>Geologist Assistant 2</i>	<i>SOG/ST 2</i>	
8565	<i>Geologist Assistant 1</i>	<i>SOG/ST 1</i>	
<i>3</i>	<i>Total - Applied Research</i>		

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**Ministry of Mining and Telecommunications**  
**Mines and Geology**  
**Research & Mapping**  
**Regional Mapping**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8561	<i>Senior Geologist</i>	<i>SOG/ST 6</i>	
8574	<i>Geologist</i>	<i>SOG/ST 5</i>	
8570	<i>Geological Assistant 2</i>	<i>SOG/ST 2</i>	
8571	<i>Geological Assistant</i>	<i>SOG/ST 1</i>	
<b>4</b>	<b><i>Total – Regional Mapping</i></b>		

**Mines and Geology**  
**Mining Branch**

---

<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8550	<i>Deputy Commissioner</i>	<i>SOG/ST 9</i>	
8538	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
<b>2</b>	<b><i>Total – Mining Branch</i></b>		

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**Ministry of Mining and Telecommunications**  
**Mines and Geology**  
**Accounts**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
51225	<i>Accountant</i>	<i>FMG/PA 2</i>	
7353	<i>Payment Officer</i>	<i>FMG/AT 2</i>	
8541	<i>Cashier</i>	<i>FMG/CS 2</i>	
56653	<i>Accounting Technician 1</i>	<i>FMG/AT 1</i>	
<b>4</b>	<b><i>Total - Accounts</i></b>		

**Mines and Geology**  
**Information Technology**

---

<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
7615	<i>Systems Analyst</i>	<i>MIS/IT 5</i>	
8569	<i>GIS/Client Support Officer</i>	<i>MIS/IT 4</i>	
8563	<i>GIS/Client Support Officer</i>	<i>MIS/IT 3</i>	
<b>3</b>	<b><i>Total – Information Technology</i></b>		

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**Ministry of Mining and Telecommunications**  
**Mines and Geology**  
**Mining Branch**  
**Evaluation and Revenue Branch**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8584	<i>Director</i>	<i>SOG/ST 8</i>	
8585	<i>Senior Inspector</i>	<i>SOG/ST 7</i>	
8587	<i>Inspector 1</i>	<i>SOG/ST 5</i>	
8587	<i>Inspector 1</i>	<i>SOG/ST 5</i>	
8554	<i>Inspector 1</i>	<i>SOG/ST 5</i>	
<b>5</b>	<b><i>Total – Evaluation and Revenue Branch</i></b>		

**Inspectorate Section**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8551	<i>Chief Inspector</i>	<i>SOG/ST 8</i>	
<b>1</b>	<b><i>Total – Inspectorate Section</i></b>		

Inspectorate Section  
Safety and Environment Unit

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8556	<i>Senior Inspector</i>	<i>SOG/ST 7</i>	
8552	<i>Inspector 2</i>	<i>SOG/ST 6</i>	
8558	<i>Inspector 2</i>	<i>SOG/ST 5</i>	
8555	<i>Inspector 1</i>	<i>SOG/ST 5</i>	
<b>4</b>	<b><i>Total – Safety and Environment Unit</i></b>		

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**Ministry of Mining and Telecommunications**  
**Mining Branch**  
**Inspectorate Section**  
**Mining Quarrying Unit**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8557	<i>Senior Inspector</i>	<i>SOG/ST 7</i>	
8553	<i>Inspector 2</i>	<i>SOG/ST 6</i>	
8559	<i>Inspector 1</i>	<i>SOG/ST 5</i>	
8586	<i>Inspector 1</i>	<i>SOG/ST 5</i>	
<b>4</b>	<b><i>Total - Mining Quarrying Unit</i></b>		

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**Ministry of Mining and Telecommunications**  
**Mining Branch**  
**Laboratory Services**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8579	<i>Chief Chemist</i>	<i>SOG/ST 8</i>	
8580	<i>Chemist (Neutron Activation Specialist)</i>	<i>SOG/ST 6</i>	
8581	<i>Senior Laboratory Technician</i>	<i>SOG/ST 4</i>	
8582	<i>Laboratory Assistant</i>	<i>SOG/ST 3</i>	
8583	<i>Laboratory Assistant</i>	<i>SOG/ST 3</i>	
<b>5</b>	<b><i>Total – Laboratory Services</i></b>		

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**Ministry of Mining and Telecommunications**  
**Mines and Geology Division**  
**Human Resource and Administration**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8533	<i>HR &amp; Administrative Manager</i>	<i>GMG/SEG 1</i>	
<b>1</b>	<b><i>Total – Human Resource and Administration</i></b>		

## **Records Management**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8534	<i>Mining Registrar</i>	<i>PIDG/RIM 3</i>	
7565	<i>Records Officer 1</i>	<i>PIDG/RIM 2</i>	
<b>2</b>	<b><i>Total – Records Management</i></b>		

## **Office Management**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
7400	<i>Office Manager</i>	<i>GMG/AM 2</i>	
8542	<i>Telephone Operator</i>	<i>OPS/TO 1</i>	
8543	<i>Driver 2</i>	<i>LMO/DR 2</i>	
56654	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
<b>4</b>	<b><i>Total – Office Management</i></b>		

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**Ministry of Mining and Telecommunications**  
**Mines and Geology Division**  
**Human Resource and Administration**  
**Office Management**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8544	<i>Driver 1</i>	<i>LMO/DR 1</i>	
8545	<i>Driver 1</i>	<i>LMO/DR 1</i>	
8546	<i>Senior Attendant</i>	<i>LMO/TS 2</i>	
8547	<i>Attendant</i>	<i>LMO/TS 1</i>	
8548	<i>Attendant</i>	<i>LMO/TS 1</i>	
8549	<i>Gardener</i>	<i>LMO/TS 1</i>	
<b>6</b>			
<b>10</b>	<b><i>Total – Office Management</i></b>		

**Mines and Geology Division**  
**Public Education and Information**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
7512	<i>Information/Public Education Supervisor</i>	<i>PIDG/IE 4</i>	
7528	<i>Library Assistant</i>	<i>PIDG/LA 1</i>	
56655	<i>Customer Service Officer</i>	<i>GMG/AM 1</i>	
<b>3</b>	<b><i>Total– Public Education and Information</i></b>		
<b>79</b>	<b><i>Total</i></b>		

**SCHEDULE PART I**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy**

**Executive Office**

**(Posts transferred from the former Ministry of Energy, Mining & Telecommunications w.e.f. May 12, 2008).**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8914	<i>Permanent Secretary</i>	<i>GMG/EMG 1</i>	
50609	<i>Executive Secretary 2</i>	<i>OPS/SS 5</i>	
50912	<i>Executive Secretary 2</i>	<i>OP./SS 5</i>	
50906	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	<i>Post [# 50906] of Executive Secretary 1 (OPS/SS 4) transferred from the former Ministry of Energy, Mining &amp; Telecommunications, reclassified &amp; red circled with effect from May 12, 2008.</i>
8755	<i>Administrative Assistant</i>	<i>GMG/SEG 1</i>	

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**Ministry of Energy**  
**Executive Office**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50855	<i>Receptionist</i>	<i>PIDG/RIM 2</i>	
61118	<i>Procurement Officer</i>	<i>GMG/SEG 2</i>	
2			
7	<i>Total - Executive Office</i>		

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**Legal Services**

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50616	<i>Senior Legal Officer</i>	<i>JLG/LO 4</i>	
9033	<i>Administrative Assistant</i>	<i>GMG/AM 2</i>	
2	<i>Total – Legal Services</i>		

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**Policy, Planning & Development**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
61119	<i>Corporate Planner</i>	<i>GMG/SEG 2</i>	
8732	<i>Administrative Assistant</i>	<i>GMG/AM 3</i>	
2	<i>Total –Policy Planning &amp; Development</i>		

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**Policy, Planning & Development**  
**Communication/Public Relations Division**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50710	<i>Director, Communication and Public Relations</i>	<i>MCG/IE 4</i>	
50908	<i>Information Officer</i>	<i>MCG/IE 2</i>	<i>Post of Communication Officer retitled with effect from January 2, 2008.</i>
8729	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
3	<b><i>Total - Communication/Public Relations Division</i></b>		

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**Electricity Division**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8962	<i>Director</i>	<i>GMG/SEG 5</i>	
50380	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
8983	<i>Secretary</i>	<i>OPS/SS 1</i>	
3			

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**Electricity Division**  
**Office Services**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
9054	<i>Office Manager</i>	<i>GMG/AM 2</i>	
8984	<i>Accounting Clerk 2</i>	<i>FMG/AC 2</i>	
8987	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
51139	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
8990	<i>Telephone Operator</i>	<i>OPS/TO 1</i>	
51140	<i>Driver 1</i>	<i>LMO/DR 1</i>	
9267	<i>Attendant</i>	<i>LMO/TS 1</i>	
9268	<i>Messenger</i>	<i>LMO/TS 1</i>	
8	<i>Total 8</i>		

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**Head Office (Kingston)**

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<b>Post No</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8963	<i>Executive Engineer</i>	<i>SOG/ST 8</i>	
8965	<i>Engineer</i>	<i>SOG/ST 7</i>	
8966	<i>Engineer</i>	<i>SOG/ST 7</i>	
8967	<i>Engineer</i>	<i>SOG/ST 7</i>	
9013	<i>Engineer</i>	<i>SOG/ST 7</i>	
5			

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**Electricity Division**  
**Head Office (Kingston)**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8971	<i>Electrical Inspector 2</i>	<i>SOG/ST 4</i>	
8973	<i>Electrical Inspector 1</i>	<i>SOG/ST 3</i>	
8974	<i>Electrical Inspector 1</i>	<i>SOG/ST 3</i>	
8975	<i>Electrical Inspector 1</i>	<i>SOG/ST 3</i>	
8988	<i>Technical Assistant</i>	<i>SOG/ST 2</i>	
8991-5	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
56401	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
56402	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
56403	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
56404	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
61121	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
61122	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
61123	<i>Safety Inspector</i>	<i>SOG/ST 5</i>	
<b>17</b>	<b>Total</b>		
<b>22</b>	<b>Total - Head Office (Kingston)</b>		

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**Electricity Division**  
**Sub Office 1 (Mandeville)**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8970	<i>Electrical Inspector 3</i>	<i>SOG/ST 5</i>	
8998	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
8999	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
8981	<i>Secretary 1</i>	<i>OPS/SS 1</i>	
8985	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
9270	<i>Attendant</i>	<i>LMO/TS 1</i>	
<b>6</b>	<b><i>Total – Sub Office 1 (Mandeville)</i></b>		

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**Sub Office 2 (St. Ann)**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8972	<i>Electrical Inspector 3</i>	<i>SOG/ST 5</i>	
9000	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
9002	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
8982	<i>Secretary 1</i>	<i>OPS/SS 1</i>	
8989	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
9269	<i>Attendant</i>	<i>LMO/TS 1</i>	
<b>6</b>	<b><i>Total– Sub Office 1 (St. Ann)</i></b>		

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**Electricity Division**  
**Sub Office 3 (Montego Bay)**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8964	<i>Executive Engineer</i>	<i>SOG/ST 8</i>	
8968	<i>Engineer</i>	<i>SOG/ST 7</i>	
8976	<i>Electrical Inspector 2</i>	<i>SOG/ST 4</i>	
8977	<i>Electrical Inspector 1</i>	<i>SOG/ST 3</i>	
8978	<i>Electrical Inspector 1</i>	<i>SOG/ST 3</i>	
8996	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
8997	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
9001	<i>Technical Assistant</i>	<i>SOG/ST 1</i>	
8979	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
8980	<i>Secretary 1</i>	<i>OPS/SS 1</i>	
8986	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
9266	<i>Attendant</i>	<i>LMO/TS 1</i>	
<b>12</b>			
<b>57</b>	<b><i>Total – Electricity Division</i></b>		

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## Ministry of Energy Technology

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
58106	<i>Webmaster /Multimedia Specialist</i>	<i>MIS/IT 4</i>	
58107	<i>Web Programmer</i>	<i>MIS/IT 3</i>	
8763	<i>Systems Support Specialist</i>	<i>MIS/IT 3</i>	
<b>3</b>	<b><i>Total – Technology</i></b>		

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## Internal Audit

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8735	<i>Chief Internal Auditor</i>	<i>FMG/AS 4</i>	
8728	<i>Senior Auditor</i>	<i>FMG/AS 3</i>	
50622	<i>Auditor</i>	<i>FMG/AS 2</i>	
9029	<i>Auditor</i>	<i>FMG/AS 2</i>	
61120	<i>Assistant Auditor</i>	<i>FMG/AS 1</i>	
8721	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
<b>6</b>	<b><i>Total – Internal Audit</i></b>		

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**Ministry of Energy**  
**Human Resource Management and Administration**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50653	<i>Senior Director</i>	<i>GMG/SEG 5</i>	
50654	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
<b>2</b>	<b><i>Total – Human Resource Management and Administration</i></b>		

**Human Resource Management and Administration**  
**Typing Pool**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50701-2	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
50703-6	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
50707-8	<i>Secretary 1</i>	<i>OPS/SS 1</i>	
<b>8</b>	<b><i>Total – Typing Pool</i></b>		

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**Ministry of Energy**  
**Human Resource Management and Administration**  
**Personnel**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50655	<i>Director 2</i>	<i>GMG/SEG 2</i>	
150656	<i>Senior Personnel Officer</i>	<i>GMG/AM 4</i>	
50657	<i>Personnel Officer</i>	<i>GMGAM 3</i>	
8698	<i>Assistant Personnel Officer</i>	<i>GMG/AM 2</i>	
50658	<i>Administrator</i>	<i>GMG/AM 2</i>	
50659	<i>Records Officer 1</i>	<i>PIDG/RIM 2</i>	
8750	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
50660	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
50661	<i>Secretary 1</i>	<i>OPS/SS 1</i>	
<b>9</b>	<b><i>Total - Personnel</i></b>		

**Industrial Relations Unit**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50662	<i>Industrial Relations Officer</i>	<i>GMG/AM 3</i>	
<b>1</b>	<b><i>Total – Industrial Relations</i></b>		

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**Ministry of Energy**  
**Human Resource Management and Administration**  
**Training**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50678	<i>Director 1</i>	<i>GMG/SEG 1</i>	
50679	<i>Training Officer</i>	<i>GMG/AM 3</i>	
<b>2</b>	<b><i>Total - Training</i></b>		

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**Information and Documentation Branch**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
7829	<i>Director 3</i>	<i>GMG/SEG 3</i>	
50672	<i>Librarian 3</i>	<i>PIDG/LB 3</i>	
50673	<i>Senior Library Assistant</i>	<i>PIDG/LA 2</i>	
50674	<i>Library Assistant</i>	<i>PIDG/LA 1</i>	
<b>4</b>	<b><i>Total – Information and Documentation Branch</i></b>		

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**Ministry of Energy**  
**Human Resource Management and Administration**  
**Information and Documentation Branch**  
**Registry**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50665	<i>Registrar</i>	<i>PIDG/RIM 3</i>	
50666	<i>Records Officer 1</i>	<i>PIDG/RIM 2</i>	
50671	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
8733	<i>Records Clerk</i>	<i>PIDG/RIM 1</i>	
9273	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
<b>5</b>	<b><i>Total – Registry</i></b>		

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**Ministry of Energy**  
**Human Resource Management and Administration**  
**Information and Documentation Branch**  
**Office Management and Transportation**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50680	<i>Director</i>	<i>GMG/SEG 1</i>	
50681	<i>Administrator</i>	<i>GMG/AM 3</i>	
50682-3	<i>Records Officer 2</i>	<i>PIDG/RIM 3</i>	
50684-5	<i>Telephone Operator</i>	<i>OPS/TO 1</i>	
50686-91	<i>Driver 1</i>	<i>LMO/DR 1</i>	
50692-3	<i>Attendant 2</i>	<i>LMO/TS 2</i>	
50695	<i>Attendant</i>	<i>LMO/TS 1</i>	
50697-50700	<i>Attendant</i>	<i>LMO/TS 1</i>	
50696	<i>Messenger</i>	<i>LMO/TS 1</i>	
50694	<i>Messenger</i>	<i>LMO/TS 1</i>	
<b>21</b>	<b><i>Total – Registry</i></b>		

**Finance and Accounts**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50625	<i>Principal Finance Officer</i>	<i>FMG/PA 5</i>	
51228	<i>Financial Analyst</i>	<i>FMG/PA 3</i>	

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**Ministry of Energy  
Finance and Accounts**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
51227	<i>Manager, Financial Management &amp; Information Systems</i>	<i>FMG/AT 3</i>	
50626	<i>Senior Secretary</i>	<i>OPS/SS 3</i>	
2			
4	<i>Total – Finance and Accounts</i>		

**Finance and Accounts  
Budget**

---

<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50627	<i>Director, Budget</i>	<i>FMG/PA 2</i>	
50628	<i>Budget Officer</i>	<i>FMG/AT 2</i>	
2	<i>Total - Budget</i>		

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**Ministry of Energy**  
**Finance and Accounts**  
**Expenditure Control and Accounts Branch**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50629	<i>Director</i>	<i>FMG/PA 3</i>	
<i>1</i>	<i>Total – Expenditure Control and Accounts</i>		

**Finance and Accounts**  
**Salaries**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50631	<i>Accounting Technician 3</i>	<i>FMG/AT 3</i>	
50632	<i>Accounting Technician 2</i>	<i>FMG/AT 2</i>	
589911	<i>Accounting Technician 1</i>	<i>FMG/AT 1</i>	
<i>3</i>	<i>Total - Salaries</i>		

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**Ministry of Energy**  
**Finance and Accounts**  
**Payments**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50630	<i>Director</i>	<i>FMG/PA 1</i>	
50636	<i>Accounting Technician 3</i>	<i>FMG/AT 3</i>	
50637	<i>Accounting Technician 2</i>	<i>FMG/AT 2</i>	
50638	<i>Accounting Technician 1</i>	<i>FMG/AT 1</i>	
50639	<i>Accounting Clerk 2</i>	<i>FMG/AC 2</i>	
58992	<i>Accounting Clerk 2</i>	<i>FMG/AC 2</i>	
50640	<i>Cashier</i>	<i>FMG/CS 1</i>	
<b>7</b>	<b><i>Total – Payments</i></b>		

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**Ministry of Energy**  
**Finance and Accounts**  
**Commitment Control**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50642	<i>Commitment Control Officer</i>	<i>FMG/AT 3</i>	
<b>1</b>	<b><i>Total – Commitment Control</i></b>		

**Finance and Accounts**  
**Final Accounts**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
50643	<i>Accounting Technician 3</i>	<i>FMG/AT 3</i>	
50644	<i>Accounting Technician 1</i>	<i>FMG/AT 1</i>	
50645	<i>Accounting Technician 1</i>	<i>FMG/AT 1</i>	
<b>3</b>	<b><i>Total – Final Accounts</i></b>		
<b>21</b>	<b><i>Total – Finance &amp; Accounts</i></b>		

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**Ministry of Energy**  
**Energy Monitoring Division**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
8960	<i>Senior Director, Energy</i>	<i>GMG/SEG 6</i>	
8934	<i>Executive Secretary 1</i>	<i>OPS/SS 4</i>	
8961	<i>Administrator</i>	<i>GMG/AM 4</i>	
<b>3</b>	<b><i>Total – Energy Monitoring Division</i></b>		

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**Energy Monitoring Division**  
**Energy Economics**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
9004	<i>Director 2</i>	<i>SOG/ST 8</i>	
9005	<i>Director 1</i>	<i>SOG/ST 7</i>	
9006	<i>Senior Economist</i>	<i>SOG/ST 7</i>	
8932	<i>Data &amp; Quality Control Officer</i>	<i>MIS/IT 3</i>	
50914	<i>Secretary 2</i>	<i>OPS/SS 2</i>	
<b>5</b>	<b><i>Total – Energy Economics</i></b>		

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**Ministry of Energy**  
**Energy Monitoring Division**  
**Energy, Planning & Renewable**

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<b>No. of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
9012	<i>Senior Engineer</i>	<i>SOG/ST 7</i>	
8959	<i>Health Safety &amp; Environment Engineer</i>	<i>SOG/ST 7</i>	
2	<b><i>Total – Energy, Planning &amp; Renewable</i></b>		

## SCHEDULE PART I

### LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

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**Ministry of Energy, Mining & Telecommunications**  
**(Posts from the former Ministry of Mining & Energy**  
**Executive Management**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
7289	<i>Director General</i>		
<b>1</b>	<b><i>Total - Executive Management</i></b>		

**(Post from the former Ministry of Public Utilities & Transport)**  
**Energy Economics**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
9010	<i>Stenographer</i>	<i>OPS/SS 2</i>	
<b>1</b>	<b><i>Total – Energy Economics</i></b>		

**(Post from the former Ministry of Public Utilities & Transport)**  
**Technology Division**

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50650	<i>Systems Administrator</i>	<i>MIS/IT 5</i>	
<b>1</b>	<b><i>Total – Technology Division</i></b>		
<b>3</b>	<b>Total – Ministry of Energy, Mining &amp; Telecommunications</b>		

## APPENDIX TO PART I OF SCHEDULE

In Part I of this Schedule, the Symbols set out in the first column hereunder shall have the meanings specified in relation thereto in the second column

<b>Keys to Symbols</b>	<b>with effect from 1<sup>st</sup> April, 2006</b>	<b>With effect from 1<sup>st</sup> April, 2007</b>	<b>With effect from 1<sup>st</sup> April, 2008</b>	<b>With effect from 1<sup>st</sup> April, 2009</b>
A1	Entitled to Housing Allowance of \$768,000 p.a.	\$821,760 p.a.		
A2	Entitled to Housing Allowance of --	--	\$834,600 p.a.	\$893,022 p.a.
A3	Entitled to Housing Allowance of --	--	\$746,325 p.a.	\$798,568 p.a.
A4	Entitled to Housing Allowance of --	--	\$644,809 p.a.	\$689,945 p.a.
A5	Entitled to Housing Allowance of --	--	\$595,455 p.a.	\$637,137 p.a.
A6	Entitled to Housing Allowance of --	--	\$575,192 p.a.	\$615,455 p.a.
A7	Entitled to Housing Allowance of --	--	\$534,709 p.a.	\$572,138 p.a.
A8	Entitled to Housing Allowance of --	--	\$513,600 p.a.	\$549,552 p.a.
A9	Entitled to Housing Allowance of --	--	\$457,613 p.a.	\$489,645 p.a.
A10	Entitled to Housing Allowance of --	--	\$392,868 p.a.	\$420,368 p.a.
A11	Entitled to Housing Allowance of --	--	\$385,200 p.a.	\$412,164 p.a.
A12	Entitled to Housing Allowance of --	--	\$354,384 p.a.	\$379,191 p.a.
A13	Entitled to Housing Allowance of --	--	\$331,272 p.a.	\$354,461 p.a.

<b>Keys to Symbols</b>	<b>with effect from 1<sup>st</sup> April, 2006</b>	<b>With effect from 1<sup>st</sup> April, 2007</b>	<b>With effect from 1<sup>st</sup> April, 2008</b>	<b>With effect from 1<sup>st</sup> April, 2009</b>
A14 Entitled to Housing Allowance of	--	--	\$308,160 p.a.	\$329,731 p.a.
A15 Entitled to Housing Allowance of	--	--	\$282,646 p.a.	\$302,431 p.a.
A16 Entitled to Housing Allowance of	--	--	\$266,073 p.a.	\$284,698 p.a.
A17 Entitled to Housing Allowance of	--	--	\$234,564 p.a.	\$250,984 p.a.
A18 Entitled to Housing Allowance of	--	\$217,336 p.a.	\$249,936 p.a.	\$267,431 p.a.
A19 Entitled to Housing Allowance of	--	\$194,067 p.a.	\$223,177 p.a.	\$238,799 p.a.
A20 Entitled to Housing Allowance of	--	\$173,131 p.a.	\$199,101 p.a.	\$213,038 p.a.
A21 Entitled to Housing Allowance of	--	\$138,815 p.a.	\$159,637 p.a.	\$170,812 p.a.

		<b>With effect from 1<sup>st</sup> October, 1999</b>	<b>With effect from 1<sup>st</sup> April, 2008</b>	<b>With effect from 1<sup>st</sup> September, 2008</b>	<b>With effect from 1<sup>st</sup> April, 2009</b>
B1	Entitled to Duty Allowance of	\$370,896 p.a.	-	-	-
B2	Entitled to Duty Allowance of	-	\$349,091 p.a.	-	\$373,527 p.a.
B3	Entitled to Duty Allowance of	-	\$317,355 p.a.	-	\$339,570 p.a.
B4	Entitled to Duty Allowance of	\$234,732 p.a.	-	-	-
B5	Entitled to Duty Allowance of	-	\$230,804 p.a.	-	\$246,960 p.a.
B6	Entitled to Duty Allowance of	-	\$230,769 p.a.	-	\$246,923 p.a.
B7	Entitled to Duty Allowance of	-	\$185,834 p.a.	-	\$198,843 p.a.
B8	Entitled to Duty Allowance of	-	\$176,813 p.a.	-	\$189,190 p.a.
B9	Entitled to Duty Allowance of	-	\$152,495 p.a.	-	\$163,170 p.a.
B10	Entitled to Duty Allowance of	-	\$149,684 p.a.	-	\$160,162 p.a.
B11	Entitled to Duty Allowance of	-	-	\$130,116 p.a.	\$139,224 p.a.
B12	Entitled to Duty Allowance of	-	\$126,754 p.a.	-	\$135,627 p.a.
B13	Entitled to Duty Allowance of	-	\$117,876 p.a.	-	\$126,127 p.a.
B14	Entitled to Duty Allowance of	-	\$111,984 p.a.	-	-

		<b>With effect from 1<sup>st</sup> October, 1999</b>	<b>With effect from 1<sup>st</sup> April, 2008</b>	<b>With effect from 1<sup>st</sup> September, 2008</b>	<b>With effect from 1<sup>st</sup> April, 2009</b>
B15	Entitled to Duty Allowance of	-	\$105,053 p.a.	-	\$112,466 p.a.
B16	Entitled to Duty Allowance of	-	\$104,969 p.a.	-	\$112,316 p.a.
B17	Entitled to Duty Allowance of	-	\$104,911 p.a.	-	\$112,255 p.a.
B18	Entitled to Duty Allowance of	-	\$104,598 p.a.	-	-
B19	Entitled to Duty Allowance of	-	\$102,233 p.a.	-	\$109,387 p.a.
B20	Entitled to Duty Allowance of	-	-	\$96,360 p.a.	\$103,500 p.a.
B21	Entitled to Duty Allowance of	-	\$92,300 p.a.	-	-
B22	Entitled to Duty Allowance of	-	\$87,201 p.a.	-	\$93,305 p.a.
B23	Entitled to Duty Allowance of	-	\$75,480 p.a.	-	\$80,000 p.a.
B24	Entitled to Duty Allowance of	-	\$70,186 p.a.	-	\$75,100 p.a.
B25	Entitled to Duty Allowance of	-	\$68,828 p.a.	-	\$73,456 p.a.
B26	Entitled to Duty Allowance of	-	\$58,814 p.a.	-	\$62,930 p.a.
B27	Entitled to Duty Allowance of	-	\$51,924 p.a.	-	\$55,558 p.a.
B28	Entitled to Duty Allowance of	-	\$42,039 p.a.	-	\$44,982 p.a.
B29	Entitled to Duty Allowance of	-	\$35,295 p.a.	-	\$37,765 p.a.
C	Receive Library Allowance of	-	\$163,875 p.a.	-	-
D	Receive Robing/Apparel Allowance of	-	\$112,556 p.a.	-	-
E	Receive Foreign Service Allowances.	-	Varies with location		

**SCHEDULE  
PART II  
LIST OF SALARY GROUPS AND GRADES**

**PUBLIC MANAGEMENT CATEGORY  
GENERAL MANAGEMENT GROUP (GMG)**

**Executive Management Group (GMG/EMG)**

FINANCIAL SECRETARY  
CABINET SECRETARY  
AUDITOR GENERAL  
PERMANENT SECRETARY

With Effect From 1/4/2008	\$4,389,407	\$4,499,143	\$4,611,621	\$4,726,912	\$4,845,084	\$4,966,212	\$5,090,367	\$5,217,626	\$5,348,067	\$5,481,768 p.a.
With Effect From 1/4/2009	\$4,696,666	\$4,814,083	\$4,934,435	\$5,057,795	\$5,184,240	\$5,313,846	\$5,446,693	\$5,582,860	\$5,722,431	\$5,865,492 p.a.

**Chief Technical Director (GMG/CTD)**

With Effect From 1/4/2008	\$4,389,407	\$4,499,143	\$4,611,621	\$4,726,912	\$4,845,084	\$4,966,212	\$5,090,367	\$5,217,626 p.a.
With Effect From 1/4/2009	\$4,696,666	\$4,814,083	\$4,934,435	\$5,057,795	\$5,184,240	\$5,313,846	\$5,446,693	\$5,582,860 p.a.

**Senior Executive Group (GMG/SEG)**

GMG/SEG 6

With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.

GMG/SEG 5

With Effect From 1/4/2008	\$2,720,201	\$2,788,206	\$2,857,911	\$2,929,359	\$3,002,593	\$3,077,658	\$3,154,599	\$3,233,464 p.a.
With Effect From 1/4/2009	\$2,910,615	\$2,983,380	\$3,057,965	\$3,134,414	\$3,212,774	\$3,293,094	\$3,375,421	\$3,459,806 p.a.

GMG/SEG 4

With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,347	\$2,676,630	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.

**GENERAL MANAGEMENT GROUP (GMG) (Cont'd)**

**Senior Executive Group (GMG/SEG) (Cont'd)**

GMG/SEG 3

With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.

GMG/SEG 2

With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.

GMG/SEG 1

With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.

**Programme Management and Administration (GMG/PMA)**

GMG/PMA 5

With Effect From 1/4/2008	\$829,118	\$849,846	\$871,092	\$892,869	\$915,191	\$938,071	\$961,522	\$985,561 p.a.
With Effect From 1/4/2009	\$887,156	\$909,335	\$932,068	\$955,370	\$979,254	\$1,003,736	\$1,028,829	\$1,054,550 p.a.

GMG/PMA 4

With Effect From 1/4/2008	\$708,257	\$725,964	\$744,113	\$762,716	\$781,784	\$801,328	\$821,361	\$841,895 p.a.
With Effect From 1/4/2009	\$757,835	\$776,781	\$796,201	\$816,106	\$836,509	\$857,421	\$878,857	\$900,828 p.a.

GMG/PMA 3

With Effect From 1/4/2008	\$604,274	\$619,381	\$634,866	\$650,737	\$667,006	\$683,681	\$700,773	\$718,292 p.a.
With Effect From 1/4/2009	\$646,574	\$662,738	\$679,306	\$696,289	\$713,696	\$731,539	\$749,827	\$768,573 p.a.

GMG/PMA 2

With Effect From 1/4/2008	\$514,616	\$527,481	\$540,668	\$554,185	\$568,040	\$582,241	\$596,797	\$611,716 p.a.
With Effect From 1/4/2009	\$550,639	\$564,405	\$578,515	\$592,978	\$607,802	\$622,997	\$638,572	\$654,537 p.a.

GMG/PMA 1

With Effect From 1/4/2008	\$444,429	\$455,540	\$466,928	\$478,601	\$490,566	\$502,831	\$515,401	\$528,286 p.a.
With Effect From 1/4/2009	\$475,539	\$487,428	\$499,613	\$512,104	\$524,906	\$538,029	\$551,479	\$565,266 p.a.

**GENERAL MANAGEMENT GROUP (GMG) (Cont'd)**

**Administrative Management Series (GMG/AM)**

GMG/AM 4								
With Effect From 1/4/2008	\$1,049,683	\$1,075,925	\$1,102,823	\$1,130,394	\$1,158,654	\$1,187,620	\$1,217,311	\$1,247,743 p.a.
With Effect From 1/4/2009	\$1,123,161	\$1,151,240	\$1,180,021	\$1,209,522	\$1,239,760	\$1,270,754	\$1,302,522	\$1,335,086 p.a.
GMG/AM 3								
With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.
GMG/AM 2								
With Effect From 1/4/2008	\$701,744	\$719,287	\$737,270	\$755,701	\$774,594	\$793,959	\$813,808	\$834,153 p.a.
With Effect From 1/4/2009	\$750,866	\$769,638	\$788,878	\$808,600	\$828,815	\$849,536	\$870,774	\$892,544 p.a.
GMG/AM 1								
With Effect From 1/4/2008	\$573,086	\$587,414	\$602,099	\$617,151	\$632,580	\$648,395	\$664,605	\$681,220 p.a.
With Effect From 1/4/2009	\$613,202	\$628,533	\$644,246	\$660,352	\$676,861	\$693,782	\$711,127	\$728,905 p.a.

**Court Administration Series (GMG/CAS)**

GMG/CAS 3								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
GMG/CAS 2								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
GMG/CAS 1								
With Effect From 1/4/2008	\$975,287	\$999,670	\$1,024,661	\$1,050,278	\$1,076,535	\$1,103,448	\$1,131,034	\$1,159,310 p.a.
With Effect From 1/4/2009	\$1,043,558	\$1,069,646	\$1,096,388	\$1,123,797	\$1,151,892	\$1,180,690	\$1,210,207	\$1,240,462 p.a.

**GENERAL MANAGEMENT GROUP (GMG) (Cont'd)**

**Education Officer Series (GMG/EO)**

GMG/EO 5								
With Effect From 1/4/2008	\$3,257,851	\$3,339,297	\$3,422,780	\$3,508,349	\$3,596,058	\$3,685,959	\$3,778,108	\$3,872,561 p.a.
With Effect From 1/4/2009	\$3,485,901	\$3,573,048	\$3,662,374	\$3,753,934	\$3,847,782	\$3,943,977	\$4,042,576	\$4,143,640 p.a.
GMG/EO 4								
With Effect From 1/4/2008	\$2,875,645	\$2,947,536	\$3,021,225	\$3,096,755	\$3,174,174	\$3,253,529	\$3,334,867	\$3,418,238 p.a.
With Effect From 1/4/2009	\$3,076,940	\$3,153,864	\$3,232,710	\$3,313,528	\$3,396,366	\$3,481,276	\$3,568,307	\$3,657,515 p.a.
GMG/EO 3								
With Effect From 1/4/2008	\$2,319,212	\$2,377,192	\$2,436,622	\$2,497,538	\$2,559,976	\$2,623,975	\$2,689,575	\$2,756,814 p.a.
With Effect From 1/4/2009	\$2,481,557	\$2,543,596	\$2,607,186	\$2,672,365	\$2,739,174	\$2,807,654	\$2,877,845	\$2,949,791 p.a.
GMG/EO 2								
With Effect From 1/4/2008	\$2,062,548	\$2,114,112	\$2,166,964	\$2,221,139	\$2,276,667	\$2,333,584	\$2,391,923	\$2,451,721 p.a.
With Effect From 1/4/2009	\$2,206,926	\$2,262,100	\$2,318,652	\$2,376,618	\$2,436,034	\$2,496,935	\$2,559,358	\$2,623,342 p.a.
GMG/EO 1								
With Effect From 1/4/2008	\$1,274,292	\$1,306,149	\$1,338,803	\$1,372,273	\$1,406,580	\$1,441,744	\$1,477,788	\$1,514,733 Q.B.
	\$1,750,027	\$1,793,778	\$1,838,623	\$1,884,588	\$1,931,703	\$1,979,995	\$2,029,495	\$2,080,233 p.a.
With Effect From 1/4/2009	\$1,363,492	\$1,397,580	\$1,432,519	\$1,468,332	\$1,505,041	\$1,542,667	\$1,581,233	\$1,620,764 Q.B.
	\$1,872,529	\$1,919,343	\$1,967,326	\$2,016,509	\$2,066,922	\$2,118,595	\$2,171,560	\$2,225,849 p.a.

**FISCAL MANAGEMENT GROUP (FMG)**

**Professional Accounting Series (FMG/PA)**

FMG/PA 5								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.

FMG/PA 4								
With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,347	\$2,676,630	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.

FMG/PA 3								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.

FMG/PA 2								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.

FMG/PA 1								
With Effect From 1/4/2008	\$977,509	\$1,001,947	\$1,026,996	<b>PB</b> \$1,181,045	\$1,210,571	\$1,240,835	\$1,271,856	\$1,303,653 p.a.
With Effect From 1/4/2009	\$1,045,935	\$1,072,083	\$1,098,885	<b>PB</b> \$1,263,718	\$1,295,311	\$1,327,694	\$1,360,886	\$1,394,908 p.a.

**Audit Series (FMG/AS)**

FMG/AS 7								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.

FMG/AS 6								
With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,347	\$2,676,630	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.

FMG/AS 5								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.

**FISCAL MANAGEMENT GROUP (FMG) (Cont'd)**

**Audit Series (FMG/AS) (Cont'd)**

FMG/AS 4								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
FMG/AS 3								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
FMG/AS 2								
With Effect From 1/4/2008	\$983,347	\$1,007,930	\$1,033,129	\$1,058,957	\$1,085,431	\$1,112,566	\$1,140,381	\$1,168,890 p.a.
With Effect From 1/4/2009	\$1,052,181	\$1,078,485	\$1,105,448	\$1,133,084	\$1,161,411	\$1,190,446	\$1,220,207	\$1,250,712 p.a.
FMG/AS 1								
With Effect From 1/4/2008	\$701,578	\$719,118	\$737,096	\$755,523	\$774,411	\$793,771	\$813,616	\$833,956 p.a.
With Effect From 1/4/2009	\$750,689	\$769,456	\$788,692	\$808,410	\$828,620	\$849,335	\$870,569	\$892,333 p.a.

**Audit Clerk Series (FMG/AUC)**

FMG/AUC 1								
With Effect From 1/4/2008	\$440,551	\$451,565	\$462,854	\$474,425 QB	\$588,288	\$602,995	\$618,070	\$633,521 p.a.
With Effect From 1/4/2009	\$471,390	\$483,175	\$495,254	\$507,635 QB	\$629,468	\$645,204	\$661,334	\$677,868 p.a.

**Accounting Technician Series (FMG/AT)**

FMG/AT 3								
With Effect From 1/4/2008	\$825,226	\$845,857	\$867,003	\$888,678	\$910,895	\$933,668	\$957,009	\$980,935 p.a.
With Effect From 1/4/2009	\$882,992	\$905,067	\$927,694	\$950,886	\$974,658	\$999,024	\$1,024,000	\$1,049,600 p.a.
FMG/AT 2								
With Effect From 1/4/2008	\$647,951	\$664,150	\$680,754	\$697,773	\$715,217	\$733,098	\$751,425	\$770,211 p.a.
With Effect From 1/4/2009	\$693,308	\$710,641	\$728,407	\$746,617	\$765,282	\$784,414	\$804,025	\$824,125 p.a.

**FISCAL MANAGEMENT GROUP (FMG) (Cont'd)**

**Accounting Technician Series (FMG/AT) (Cont'd)**

FMG/AT 1								
With Effect From 1/4/2008	\$555,340	\$569,223	\$583,454	\$598,040	\$612,991	\$628,316	\$644,024	\$660,124 p.a.
With Effect From 1/4/2009	\$594,213	\$609,069	\$624,295	\$639,903	\$655,900	\$672,298	\$689,105	\$706,333 p.a.

**Accounting Clerk Series (FMG/AC)**

FMG/AC 2								
With Effect From 1/4/2008	\$521,626	\$534,667	\$548,034	\$561,734	\$575,778	\$590,172	\$604,926	\$620,050 p.a.
With Effect From 1/4/2009	\$558,140	\$572,094	\$586,396	\$601,056	\$616,082	\$631,484	\$647,271	\$663,453 p.a.

FMG/AC 1								
With Effect From 1/4/2008	\$437,419	\$448,354	\$459,563	\$471,052	\$482,828	\$494,899	\$507,271	\$519,953 p.a.
With Effect From 1/4/2009	\$468,038	\$479,739	\$491,732	\$504,026	\$516,626	\$529,542	\$542,780	\$556,350 p.a.

**Cashier Series (FMG/CS)**

FMG/CS 2								
With Effect From 1/4/2008	\$484,753	\$496,871	\$509,293	\$522,026	\$535,076	\$548,453	\$562,164	\$576,219 p.a.
With Effect From 1/4/2009	\$518,685	\$531,652	\$544,944	\$558,567	\$572,532	\$586,845	\$601,516	\$616,554 p.a.

FMG/CS 1								
With Effect From 1/4/2008	\$418,030	\$428,480	\$439,192	\$450,172	\$461,426	\$472,962	\$484,786	\$496,906 p.a.
With Effect From 1/4/2009	\$447,292	\$458,474	\$469,936	\$481,684	\$493,726	\$506,069	\$518,721	\$531,689 p.a.

**FISCAL MANAGEMENT GROUP (FMG) (Cont'd)**

**FINANCIAL ACCOUNTING AND AUDITING ( FAA )**

FAA 6								
With Effect From 1/4/2001	\$434,638	\$445,504	\$456,641	\$468,057	\$479,759	\$491,753	\$504,047	\$516,648 p.a.
With Effect From 1/4/2002	\$490,075	\$502,327	\$514,886	\$527,758	\$540,952	\$554,475	\$568,337	\$582,546 p.a.
FAA 5								
With Effect From 1/4/2001	\$340,345	\$348,854	\$357,575	\$366,515	\$375,677	\$385,069	\$394,696	\$404,563 p.a.
With Effect From 1/4/2002	\$392,011	\$401,811	\$411,857	\$422,153	\$432,707	\$443,525	\$454,613	\$465,978 p.a.
FAA 4								
With Effect From 1/4/2001	\$294,003	\$301,353	\$308,887	\$316,609	\$324,524	\$332,637	\$340,953	\$349,477 p.a.
With Effect From 1/4/2002	\$343,815	\$352,410	\$361,221	\$370,251	\$379,507	\$388,995	\$398,720	\$408,688 p.a.
FAA 3								
With Effect From 1/4/2001	\$253,972	\$260,321	\$266,830	\$273,500	\$280,338	\$287,346	\$294,530	\$301,893 p.a.
With Effect From 1/4/2002	\$302,183	\$309,738	\$317,481	\$325,418	\$333,554	\$341,892	\$350,440	\$359,201 p.a.
FAA 2								
With Effect From 1/4/2001	\$203,966	\$209,065	\$214,292	\$219,649	\$225,140	\$230,769	\$236,538	\$242,451 p.a.
With Effect From 1/4/2002	\$250,177	\$256,431	\$262,842	\$269,413	\$276,148	\$283,052	\$290,128	\$297,381 p.a.
FAA 1								
With Effect From 1/4/2001	\$167,805	\$172,000	\$176,300	\$180,708	\$185,225	\$189,856	\$194,602	\$199,467 p.a.
With Effect From 1/4/2002	\$212,569	\$217,884	\$223,331	\$228,914	\$234,637	\$240,503	\$246,515	\$252,678 p.a.

**REGULATORY MANAGEMENT GROUP (RMG)**

**Revenue Agent Series (RMG/RA)**

RMG/RA 4								
With Effect From 1/4/2001	\$730,961	\$749,235	\$767,966	\$787,165	\$806,844	\$827,015	\$847,691	\$868,883 p.a.
With Effect From 1/4/2002	\$798,251	\$818,208	\$838,663	\$859,629	\$881,120	\$903,148	\$925,727	\$948,870 p.a.
RMG/RA 3								
With Effect From 1/4/2001	\$598,058	\$613,010	\$628,335	\$644,043	\$660,144	\$676,648	\$693,564	\$710,903 p.a.
With Effect From 1/4/2002	\$660,033	\$676,533	\$693,447	\$710,783	\$728,553	\$746,766	\$765,436	\$784,571 p.a.
RMG/RA 2								
With Effect From 1/4/2001	\$478,447	\$490,408	\$502,668	\$515,235	\$528,116	\$541,319	\$554,852	\$568,723 p.a.
With Effect From 1/4/2002	\$535,637	\$549,028	\$562,753	\$576,822	\$591,243	\$606,024	\$621,174	\$636,704 p.a.
RMG/RA 1								
With Effect From 1/4/2001	\$398,706	\$408,673	\$418,890	\$429,363	\$440,097	\$451,099	\$462,377	\$473,936 p.a.
With Effect From 1/4/2002	\$452,706	\$464,024	\$475,624	\$487,515	\$499,703	\$512,195	\$525,000	\$538,125 p.a.

**Revenue Investigation Series (RMG/RI)**

RMG/RI 2								
With Effect From 1/4/2001	\$628,360	\$644,069	\$660,170	\$676,675	\$693,592	\$710,931	\$728,705	\$746,922 p.a.
With Effect From 1/4/2002	\$691,546	\$708,835	\$726,556	\$744,720	\$763,338	\$782,421	\$801,982	\$822,031 p.a.
RMG/RI 1								
With Effect From 1/4/2001	\$502,688	\$515,255	\$528,137	\$541,340	\$554,874	\$568,746	\$582,964	\$597,538 p.a.
With Effect From 1/4/2002	\$560,848	\$574,869	\$589,241	\$603,972	\$619,071	\$634,548	\$650,411	\$666,672 p.a.

**REGULATORY MANAGEMENT GROUP (RMG) (Cont'd)**

**Tax Administration (RMG/TA)**

RMG/TA 11								
With Effect From 1/4/2008	\$4,389,407	\$4,499,143	\$4,611,621	\$4,726,912	\$4,845,084	\$4,966,212	\$5,090,367	\$5,217,626 p.a.
With Effect From 1/4/2009	\$4,696,666	\$4,814,083	\$4,934,435	\$5,057,795	\$5,184,240	\$5,313,846	\$5,446,693	\$5,582,860 p.a.
RMG/TA 10								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.
RMG/TA 9								
With Effect From 1/4/2008	\$2,720,201	\$2,788,206	\$2,857,911	\$2,929,358	\$3,002,593	\$3,077,658	\$3,154,600	\$3,233,464 p.a.
With Effect From 1/4/2009	\$2,910,615	\$2,983,380	\$3,057,965	\$3,134,413	\$3,212,774	\$3,293,094	\$3,375,421	\$3,459,807 p.a.
RMG/TA 8								
With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,346	\$2,676,631	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,637	\$2,659,503	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.
RMG/TA 7								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,429	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,994 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,099	\$2,141,326	\$2,194,859	\$2,249,731	\$2,305,974	\$2,363,623 p.a.
RMG/TA 6								
With Effect From 1/4/2008	\$1,524,969	\$1,563,094	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,496	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,323	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
RMG/TA 5								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,204	\$1,427,008	\$1,462,683	\$1,499,251 p.a.
RMG/TA 4								
With Effect From 1/4/2008	\$926,560	\$949,724	\$973,467	\$997,803	\$1,022,748	\$1,048,317	\$1,074,525	\$1,101,388 p.a.
With Effect From 1/4/2009	\$991,419	\$1,016,204	\$1,041,609	\$1,067,650	\$1,094,341	\$1,121,699	\$1,149,742	\$1,178,485 p.a.

**REGULATORY MANAGEMENT GROUP (RMG) (Cont'd)**

**Tax Administration (RMG/TA) (Cont'd)**

RMG/TA 3								
With Effect From 1/4/2008	\$778,858	\$798,330	\$818,288	\$838,745	\$859,714	\$881,207	\$903,237	\$925,818 p.a.
With Effect From 1/4/2009	\$833,378	\$854,213	\$875,568	\$897,457	\$919,894	\$942,891	\$966,463	\$990,625 p.a.
RMG/TA 2								
With Effect From 1/4/2008	\$661,862	\$678,408	\$695,369	\$712,753	\$730,572	\$748,836	\$767,557	\$786,746 p.a.
With Effect From 1/4/2009	\$708,192	\$725,897	\$744,044	\$762,645	\$781,712	\$801,254	\$821,286	\$841,818 p.a.
RMG/TA 1								
With Effect From 1/4/2008	\$538,007	\$551,457	\$565,243	\$579,374	\$593,859	\$608,705	\$623,923	\$639,521 p.a.
With Effect From 1/4/2009	\$575,667	\$590,059	\$604,810	\$619,931	\$635,429	\$651,315	\$667,598	\$684,287 p.a.

**MANAGEMENT INFORMATION SYSTEM (MIS)**

**Electronic Data Processing Systems Administration (MIS/EDP)**

MIS/EDP 6								
With Effect From 1/4/2001	\$886,012	\$908,163	\$930,867	\$954,138	\$977,992	\$1,002,442	\$1,027,503	\$1,053,190 p.a.
With Effect From 1/4/2002	\$959,505	\$983,493	\$1,008,080	\$1,033,282	\$1,059,114	\$1,085,592	\$1,112,732	\$1,140,550 p.a.
MIS/EDP 5								
With Effect From 1/4/2001	\$739,820	\$758,315	\$777,273	\$796,705	\$816,622	\$837,038	\$857,964	\$879,413 p.a.
With Effect From 1/4/2002	\$807,464	\$827,651	\$848,342	\$869,551	\$891,290	\$913,572	\$936,411	\$959,822 p.a.
MIS/EDP 4								
With Effect From 1/4/2001	\$562,618	\$576,684	\$591,101	\$605,878	\$621,025	\$636,551	\$652,465	\$668,776 p.a.
With Effect From 1/4/2002	\$623,175	\$638,754	\$654,723	\$671,091	\$687,869	\$705,065	\$722,692	\$740,759 p.a.
MIS/EDP 3								
With Effect From 1/4/2001	\$443,006	\$454,081	\$465,433	\$477,069	\$488,995	\$501,220	\$513,751	\$526,595 p.a.
With Effect From 1/4/2002	\$498,778	\$511,247	\$524,029	\$537,129	\$550,558	\$564,322	\$578,430	\$592,890 p.a.
MIS/EDP 2								
With Effect From 1/4/2001	\$357,506	\$366,444	\$375,605	\$384,995	\$394,620	\$404,485	\$414,598	\$424,963 p.a.
With Effect From 1/4/2002	\$409,859	\$420,105	\$430,608	\$441,373	\$452,407	\$463,717	\$475,310	\$487,193 p.a.
MIS/EDP 1								
With Effect From 1/4/2001	\$283,524	\$290,612	\$297,877	\$305,324	\$312,957	\$320,781	\$328,801	\$337,021 p.a.
With Effect From 1/4/2002	\$332,917	\$341,240	\$349,771	\$358,515	\$367,478	\$376,665	\$386,081	\$395,733 p.a.

**Information Technology Group (MIS/IT)**

MIS/IT 8								
With Effect From 1/4/2008	\$2,380,238	\$2,439,744	\$2,500,737	\$2,563,256	\$2,627,337	\$2,693,021	\$2,760,346	\$2,829,355 p.a.
With Effect From 1/4/2009	\$2,546,854	\$2,610,526	\$2,675,789	\$2,742,684	\$2,811,251	\$2,881,532	\$2,953,570	\$3,027,410 p.a.
MIS/IT 7								
With Effect From 1/4/2008	\$1,911,493	\$1,959,281	\$2,008,263	\$2,058,469	\$2,109,931	\$2,162,679	\$2,216,746	\$2,272,165 p.a.
With Effect From 1/4/2009	\$2,045,298	\$2,096,430	\$2,148,841	\$2,202,562	\$2,257,626	\$2,314,067	\$2,371,918	\$2,431,216 p.a.

**MANAGEMENT INFORMATION SYSTEM (MIS) (Cont'd)**

**Information Technology Group (MIS/IT) (Cont'd)**

MIS/IT 6								
With Effect From 1/4/2008	\$1,550,430	\$1,589,191	\$1,628,921	\$1,669,644	\$1,711,385	\$1,754,169	\$1,798,023	\$1,842,974 p.a.
With Effect From 1/4/2009	\$1,658,960	\$1,700,434	\$1,742,945	\$1,786,519	\$1,831,182	\$1,876,961	\$1,923,885	\$1,971,982 p.a.
MIS/IT 5								
With Effect From 1/4/2008	\$1,376,771	\$1,411,190	\$1,446,470	\$1,482,632	\$1,519,697	\$1,557,690	\$1,596,632	\$1,636,548 p.a.
With Effect From 1/4/2009	\$1,473,145	\$1,509,973	\$1,547,723	\$1,586,416	\$1,626,076	\$1,666,728	\$1,708,396	\$1,751,106 p.a.
MIS/IT 4								
With Effect From 1/4/2008	\$1,212,261	\$1,242,568	\$1,273,632	\$1,305,473	\$1,338,109	\$1,371,562	\$1,405,851	\$1,440,997 p.a.
With Effect From 1/4/2009	\$1,297,119	\$1,329,547	\$1,362,786	\$1,396,856	\$1,431,777	\$1,467,571	\$1,504,261	\$1,541,867 p.a.
MIS/IT 3								
With Effect From 1/4/2008	\$792,796	\$812,616	\$832,932	\$853,755	\$875,099	\$896,976	\$919,401	\$942,386 p.a.
With Effect From 1/4/2009	\$848,292	\$869,499	\$891,237	\$913,518	\$936,356	\$959,764	\$983,759	\$1,008,353 p.a.
MIS/IT 2								
With Effect From 1/4/2008	\$658,867	\$675,339	\$692,222	\$709,528	\$727,266	\$745,448	\$764,084	\$783,186 p.a.
With Effect From 1/4/2009	\$704,988	\$722,613	\$740,678	\$759,195	\$778,175	\$797,629	\$817,570	\$838,009 p.a.
MIS/IT 1								
With Effect From 1/4/2008	\$495,130	\$507,508	\$520,196	\$533,201	\$546,531	\$560,194	\$574,199	\$588,554 p.a.
With Effect From 1/4/2009	\$529,789	\$543,034	\$556,610	\$570,525	\$584,788	\$599,408	\$614,393	\$629,753 p.a.

**PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG)**

**Librarian Series (PIDG/LB)**

PIDG/LB 5								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
PIDG/LB 4								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
PIDG/LB 3								
With Effect From 1/4/2008	\$1,077,476	\$1,104,413	\$1,132,024	\$1,160,324	\$1,189,332	\$1,219,066	\$1,249,542	\$1,280,781 p.a.
With Effect From 1/4/2009	\$1,152,900	\$1,181,722	\$1,211,265	\$1,241,547	\$1,272,586	\$1,304,400	\$1,337,010	\$1,370,436 p.a.
PIDG/LB 2								
With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.
PIDG/LB 1								
With Effect From 1/4/2008	\$701,744	\$719,287	\$737,270	\$755,701	\$774,594	\$793,959	\$813,808	\$834,153 p.a.
With Effect From 1/4/2009	\$750,866	\$769,638	\$788,878	\$808,600	\$828,815	\$849,536	\$870,774	\$892,544 p.a.

**Library Assistant Series (PIDG/LA)**

PIDG/LA 2								
With Effect From 1/4/2008	\$572,174	\$586,479	\$601,141	\$616,169	\$631,574	\$647,363	\$663,549	\$680,136 p.a.
With Effect From 1/4/2009	\$612,227	\$627,532	\$643,221	\$659,301	\$675,784	\$692,678	\$709,997	\$727,746 p.a.
PIDG/LA 1								
With Effect From 1/4/2008	\$441,986	\$453,036	\$464,362	\$475,971	\$487,870	\$500,067	\$512,569	\$525,418 p.a.
With Effect From 1/4/2009	\$472,925	\$484,748	\$496,867	\$509,289	\$522,021	\$535,072	\$548,449	\$562,197 p.a.

**PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont'd)**

**Library Aide Series (PIDG/LD)**

PIDG/LD 2						
With Effect From 1/4/2008	\$8,183	\$8,388	\$8,598	\$8,813	\$9,033	\$9,259 p.w.
With Effect From 1/4/2009	\$8,756	\$8,975	\$9,200	\$9,430	\$9,665	\$9,907 p.w.
PIDG/LD 1						
With Effect From 1/4/2008	\$7,274	\$7,456	\$7,642	\$7,833	\$8,029	\$8,230 p.w.
With Effect From 1/4/2009	\$7,783	\$7,977	\$8,177	\$8,381	\$8,591	\$8,806 p.w.

**Health Record Series (PIDG/HR)**

PIDG/HR 5								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
PIDG/HR 4								
With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.
PIDG/HR 3								
With Effect From 1/4/2008	\$701,744	\$719,287	\$737,270	\$755,701	\$774,594	\$793,959	\$813,808	\$834,153 p.a.
With Effect From 1/4/2009	\$750,866	\$769,638	\$788,878	\$808,600	\$828,815	\$849,536	\$870,774	\$892,544 p.a.
PIDG/HR 2								
With Effect From 1/4/2008	\$573,473	\$587,810	\$602,505	\$617,567	\$633,007	\$648,832	\$665,053	\$681,679 p.a.
With Effect From 1/4/2009	\$613,616	\$628,956	\$644,680	\$660,797	\$677,317	\$694,250	\$711,606	\$729,396 p.a.
PIDG/HR 1								
With Effect From 1/4/2008	\$432,754	\$443,573	\$454,662	\$466,029	\$477,680	\$489,622	\$501,862	\$514,409 p.a.
With Effect From 1/4/2009	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417 p.a.

**PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont'd)**

**Archives and Records Management Series (PIDG/AR)**

PIDG/AR 7								
With Effect From 1/4/2008	\$2,403,063	\$2,463,140	\$2,524,718	\$2,587,836	\$2,652,532	\$2,718,845	\$2,786,816	\$2,856,487 p.a.
With Effect From 1/4/2009	\$2,571,277	\$2,635,559	\$2,701,448	\$2,768,985	\$2,838,209	\$2,909,164	\$2,981,893	\$3,056,441 p.a.
PIDG/AR 6								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.
PIDG/AR 5								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
PIDG/AR 4								
With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.
PIDG/AR 3								
With Effect From 1/4/2008	\$11,946	\$12,245	\$12,551	\$12,865	\$13,186	\$13,516	\$13,854	\$14,200 p.w.
With Effect From 1/4/2009	\$12,782	\$13,102	\$13,430	\$13,765	\$14,109	\$14,462	\$14,824	\$15,194 p.w.
PIDG/AR 2								
With Effect From 1/4/2008	\$9,700	\$9,943	\$10,191	\$10,446	\$10,707	\$10,975	\$11,249	\$11,531 p.w.
With Effect From 1/4/2009	\$10,379	\$10,639	\$10,905	\$11,177	\$11,457	\$11,743	\$12,037	\$12,338 p.w.
PIDG/AR 1								
With Effect From 1/4/2008	\$8,312	\$8,520	\$8,733	\$8,951	\$9,175	\$9,404	\$9,639	\$9,881 p.w.
With Effect From 1/4/2009	\$8,894	\$9,116	\$9,344	\$9,578	\$9,817	\$10,063	\$10,314	\$10,572 p.w.

**PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont'd)**

**Records and Information Management Series (PIDG/RIM)**

PIDG/RIM 5								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
PIDG/RIM 4 ( <i>New Level</i> )								
With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.
PIDG/RIM 3								
With Effect From 1/4/2008	\$632,509	\$648,322	\$664,530	\$681,143	\$698,172	\$715,626	\$733,517	\$751,855 p.a.
With Effect From 1/4/2009	\$676,785	\$693,704	\$711,047	\$728,823	\$747,044	\$765,720	\$784,863	\$804,485 p.a.
PIDG/RIM 2								
With Effect From 1/4/2008	\$517,514	\$530,452	\$543,713	\$557,306	\$571,238	\$585,519	\$600,157	\$615,161 p.a.
With Effect From 1/4/2009	\$553,740	\$567,583	\$581,773	\$596,317	\$611,225	\$626,506	\$642,168	\$658,223 p.a.
PIDG/RIM 1								
With Effect From 1/4/2008	\$425,523	\$436,161	\$447,065	\$458,242	\$469,698	\$481,440	\$493,476	\$505,813 p.a.
With Effect From 1/4/2009	\$455,310	\$466,692	\$478,360	\$490,319	\$502,577	\$515,141	\$528,020	\$541,220 p.a.

**Technical Operator Series (PIDG/TO)**

PIDG/TO 3								
With effect from 1/4/2008	\$536,372	\$549,781	\$563,525	\$577,613	\$592,054	\$606,855 p.a.		
With effect from 1/4/2009	\$573,918	\$588,265	\$602,972	\$618,046	\$633,498	\$649,335 p.a.		
PIDG/TO 2								
With effect from 1/4/2008	\$493,708	\$506,050	\$518,702	\$531,669	\$544,961	\$558,585 p.a.		
With effect from 1/4/2009	\$528,267	\$541,474	\$555,011	\$568,886	\$583,108	\$597,686 p.a.		
PIDG/TO 1								
With effect from 1/4/2008	\$425,087	\$435,714	\$446,607	\$457,772	\$469,217	\$480,947 p.a.		
With effect from 1/4/2009	\$454,843	\$466,214	\$477,870	\$489,816	\$502,062	\$514,613 p.a.		

**MASS COMMUNICATION AND INFORMATION GROUP (MCG)**

**Audio Visual Production Series (MCG/AVP)**

MCG/AVP 6								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.

MCG/AVP 5								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.

MCG/AVP 4								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.

MCG/AVP 3								
With Effect From 1/4/2008	\$850,080	\$871,332	\$893,115	\$915,443	\$938,329	\$961,787	\$985,832	\$1,010,478 p.a.
With Effect From 1/4/2009	\$909,586	\$932,325	\$955,633	\$979,524	\$1,004,012	\$1,029,113	\$1,054,840	\$1,081,211 p.a.

MCG/AVP 2								
With Effect From 1/4/2008	\$718,400	\$736,360	\$754,769	\$773,639	\$792,980	\$812,804	\$833,124	\$853,952 p.a.
With Effect From 1/4/2009	\$768,688	\$787,906	\$807,603	\$827,793	\$848,488	\$869,700	\$891,443	\$913,729 p.a.

MCG/AVP 1								
With Effect From 1/4/2008	\$569,209	\$583,439	\$598,025	\$612,975	\$628,300	\$644,007	\$660,107	\$676,610 p.a.
With Effect From 1/4/2009	\$609,053	\$624,280	\$639,887	\$655,884	\$672,281	\$689,088	\$706,315	\$723,973 p.a.

**Audio Visual Technician Series (AVT)**

MCG/AVT 6								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.

MCG/AVT 5								
With Effect From 1/4/2008	\$883,711	\$905,803	\$928,448	\$951,660	\$975,451	\$999,837	\$1,024,833	\$1,050,454 p.a.
With Effect From 1/4/2009	\$945,570	\$969,210	\$993,440	\$1,018,276	\$1,043,733	\$1,069,826	\$1,096,572	\$1,123,986 p.a.

**MASS COMMUNICATION AND INFORMATION GROUP (MCG) (Cont'd)**

**Audio Visual Technician Series (AVT) (Cont'd)**

MCG/AVT 4								
With Effect From 1/4/2008	\$718,400	\$736,360	\$754,769	\$773,639	\$792,980	\$812,804	\$833,124	\$853,952 p.a.
With Effect From 1/4/2009	\$768,688	\$787,906	\$807,603	\$827,793	\$848,488	\$869,700	\$891,443	\$913,729 p.a.
MCG/AVT 3								
With Effect From 1/4/2008	\$588,156	\$602,860	\$617,931	\$633,380	\$649,214	\$665,445	\$682,081	\$699,133 p.a.
With Effect From 1/4/2009	\$629,327	\$645,060	\$661,187	\$677,716	\$694,659	\$712,026	\$729,826	\$748,072 p.a.
MCG/AVT 2								
With Effect From 1/4/2008	\$476,749	\$488,667	\$500,884	\$513,406	\$526,241	\$539,397	\$552,882	\$566,704 p.a.
With Effect From 1/4/2009	\$510,121	\$522,874	\$535,946	\$549,345	\$563,078	\$577,155	\$591,584	\$606,374 p.a.
MCG/AVT 1								
With Effect From 1/4/2008	\$418,319	\$428,777	\$439,497	\$450,484	\$461,746	\$473,290	\$485,122	\$497,250 p.a.
With Effect From 1/4/2009	\$447,602	\$458,792	\$470,262	\$482,018	\$494,069	\$506,420	\$519,081	\$532,058 p.a.

**Information and Editorial Series (MCG/IE)**

MCG/IE 6								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.
MCG/IE 5								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
MCG/IE 4								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
MCG/IE 3								
With Effect From 1/4/2008	\$855,062	\$876,438	\$898,349	\$920,808	\$943,828	\$967,424	\$991,610	\$1,016,400 p.a.
With Effect From 1/4/2009	\$914,916	\$937,789	\$961,234	\$985,265	\$1,009,896	\$1,035,144	\$1,061,022	\$1,087,548 p.a.

**MASS COMMUNICATION AND INFORMATION GROUP (MCG) (Cont'd)**

**Information and Editorial Series (MCG/IE) (cont'd)**

MCG/IE 2								
With Effect From 1/4/2008	\$719,974	\$737,973	\$756,422	\$775,333	\$794,716	\$814,584	\$834,949	\$855,822 p.a.
With Effect From 1/4/2009	\$770,372	\$789,631	\$809,372	\$829,606	\$850,346	\$871,605	\$893,395	\$915,730 p.a.
MCG/IE 1								
With Effect From 1/4/2008	\$612,237	\$627,543	\$643,231	\$659,312	\$675,795	\$692,690	\$710,007	\$727,757 p.a.
With Effect From 1/4/2009	\$655,094	\$671,471	\$688,258	\$705,464	\$723,101	\$741,178	\$759,708	\$778,700 p.a.

**FOREIGN SERVICES GROUP (FSG)**

**Foreign Services Officers (FSG/FSO)**

FSO 8								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.
FSO 7								
With Effect From 1/4/2008	\$2,720,201	\$2,788,206	\$2,857,911	\$2,929,359	\$3,002,593	\$3,077,658	\$3,154,599	\$3,233,464 p.a.
With Effect From 1/4/2009	\$2,910,615	\$2,983,380	\$3,057,965	\$3,134,414	\$3,212,774	\$3,293,094	\$3,375,421	\$3,459,806 p.a.
FSO 6								
With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,347	\$2,676,630	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.
FSO 5								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.
FSO 4								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
FSO 3								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
FSO 2								
With Effect From 1/4/2008	\$975,287	\$999,670	\$1,024,661	\$1,050,278	\$1,076,535	\$1,103,448	\$1,131,034	\$1,159,310 p.a.
With Effect From 1/4/2009	\$1,043,558	\$1,069,646	\$1,096,388	\$1,123,797	\$1,151,892	\$1,180,690	\$1,210,207	\$1,240,462 p.a.
FSO 1								
With Effect From 1/4/2008	\$794,190	\$814,045	\$834,396	\$855,256	\$876,637	\$898,553	\$921,017	\$944,042 p.a.
With Effect From 1/4/2009	\$849,783	\$871,028	\$892,804	\$915,124	\$938,002	\$961,452	\$985,488	\$1,010,125 p.a.

**JUDICIAL AND LEGAL GROUP (JLG)**

**Judicial Series (JLG/JD)**

JLG/JD 3									
With Effect From 1/4/2007	\$3,403,814	\$3,488,909	\$3,576,132	\$3,665,535	\$3,757,173	\$3,851,103	\$3,947,380	\$4,046,065	p.a.
With Effect From 1/4/2008	\$3,591,023	\$3,680,799	\$3,772,819	\$3,867,139	\$3,963,818	\$4,062,913	\$4,164,486	\$4,268,598	p.a.
adjustment w.e.f 1/4/2008	\$3,770,575	\$3,864,839	\$3,961,460	\$4,060,496	\$4,162,009	\$4,266,059	\$4,372,711	\$4,482,028	p.a.

JLG/JD 2									
With Effect From 1/4/2007	\$3,265,959	\$3,347,608	\$3,431,298	\$3,517,080	\$3,605,007	\$3,695,133	\$3,787,511	\$3,882,199	p.a.
With Effect From 1/4/2008	\$3,445,587	\$3,531,726	\$3,620,019	\$3,710,520	\$3,803,283	\$3,898,365	\$3,995,824	\$4,095,720	p.a.
Adjustment w.e.f 1/4/2008	\$3,617,866	\$3,708,313	\$3,801,020	\$3,896,046	\$3,993,447	\$4,093,283	\$4,195,615	\$4,300,506	p.a.

JLG/JD 1									
With Effect From 1/4/2007	\$2,720,334	\$2,788,343	\$2,858,051	\$2,929,502	\$3,002,740	\$3,077,809	\$3,154,754	\$3,233,623	p.a.
With Effect From 1/4/2008	\$2,869,953	\$2,941,701	\$3,015,244	\$3,090,625	\$3,167,891	\$3,247,088	\$3,328,265	\$3,411,472	p.a.
Adjustment w.e.f 1/4/2008	\$3,013,450	\$3,088,787	\$3,166,006	\$3,245,156	\$3,326,285	\$3,409,442	\$3,494,678	\$3,582,045	p.a.

**Legal Officer Series (JLG/LO)**

JLG/LO 7									
With Effect From 1/4/2007	\$3,847,451	\$3,943,637	\$4,042,228	\$4,143,284	\$4,246,866	\$4,353,038			p.a.
With Effect From 1/4/2008	\$4,424,568	\$4,535,183	\$4,648,562	\$4,764,776	\$4,883,896	\$5,005,993			p.a.

JLG/LO 6									
With Effect From 1/4/2007	\$3,074,890	\$3,151,763	\$3,230,557	\$3,311,321	\$3,394,104	\$3,478,956	\$3,565,930	\$3,655,078	p.a.
With Effect From 1/4/2008	\$3,536,124	\$3,624,527	\$3,715,140	\$3,808,019	\$3,903,219	\$4,000,800	\$4,100,820	\$4,203,340	p.a.

JLG/LO 5									
With Effect From 1/4/2007	\$2,561,186	\$2,625,216	\$2,690,847	\$2,758,118	\$2,827,071	\$2,897,747	\$2,970,191	\$3,044,446	p.a.
With Effect From 1/4/2008	\$2,945,364	\$3,018,999	\$3,094,474	\$3,171,835	\$3,251,131	\$3,332,410	\$3,415,720	\$3,501,113	p.a.

JLG/LO 4									
With Effect From 1/4/2007	\$2,133,304	\$2,186,637	\$2,241,303	\$2,297,335	\$2,354,769	\$2,413,638	\$2,473,979	\$2,535,828	p.a.
With Effect From 1/4/2008	\$2,453,300	\$2,514,632	\$2,577,498	\$2,641,935	\$2,707,984	\$2,775,683	\$2,845,076	\$2,916,202	p.a.

**JUDICIAL AND LEGAL GROUP (JLG) (cont'd)**

**Legal Officer Series (JLG/LO) (cont'd)**

JLG/LO 3								
With Effect From 1/4/2007	\$1,776,906	\$1,821,328	\$1,866,861	\$1,913,533	\$1,961,371	\$2,010,405	\$2,060,666	\$2,112,182 p.a.
With Effect From 1/4/2008	\$2,043,441	\$2,094,527	\$2,146,891	\$2,200,563	\$2,255,577	\$2,311,966	\$2,369,765	\$2,429,010 p.a.
JLG/LO 2								
With Effect From 1/4/2007	\$1,480,048	\$1,517,050	\$1,554,976	\$1,593,850	\$1,633,696	\$1,674,539	\$1,716,402	\$1,759,312 p.a.
With Effect From 1/4/2008	\$1,702,056	\$1,744,607	\$1,788,222	\$1,832,928	\$1,878,751	\$1,925,720	\$1,973,863	\$2,023,209 p.a.
JLG/LO 1								
With Effect From 1/4/2007	\$925,982	\$949,131	\$972,859	\$997,181	\$1,022,111	\$1,047,663	\$1,073,855	\$1,100,701 Q.B.
With Effect From 1/4/2007	\$1,232,785	\$1,263,605	\$1,295,195	\$1,327,575	\$1,360,764	\$1,394,783	\$1,429,653	\$1,465,394 p.a.
With Effect From 1/4/2008	\$1,064,879	\$1,091,501	\$1,118,788	\$1,146,758	\$1,175,427	\$1,204,813	\$1,234,933	\$1,265,806 Q.B.
With Effect From 1/4/2008	\$1,417,703	\$1,453,146	\$1,489,474	\$1,526,711	\$1,564,879	\$1,604,001	\$1,644,101	\$1,685,204 p.a.

**PARA-LEGAL GROUP (PLG)**

**Trust Administration Series (PLG/TA)**

PLG/TA 5								
With Effect From 1/4/2008	\$1,186,110	\$1,215,763	\$1,246,157	\$1,277,311	\$1,309,244	\$1,341,975	\$1,375,524	\$1,409,912 p.a.
With Effect From 1/4/2009	\$1,269,138	\$1,300,866	\$1,333,388	\$1,366,722	\$1,400,891	\$1,435,913	\$1,471,811	\$1,508,606 p.a.
PLG/TA 4								
With Effect From 1/4/2008	\$815,235	\$835,616	\$856,506	\$877,919	\$899,867	\$922,364	\$945,423	\$969,058 p.a.
With Effect From 1/4/2009	\$872,301	\$894,109	\$916,462	\$939,373	\$962,858	\$986,929	\$1,011,602	\$1,036,892 p.a.
PLG/TA 3								
With Effect From 1/4/2008	\$682,272	\$699,329	\$716,812	\$734,732	\$753,101	\$771,928	\$791,226	\$811,007 p.a.
With Effect From 1/4/2009	\$730,031	\$748,282	\$766,989	\$786,164	\$805,818	\$825,963	\$846,612	\$867,777 p.a.
PLG/TA 2								
With Effect From 1/4/2008	\$540,850	\$554,371	\$568,230	\$582,436	\$596,997	\$611,922	\$627,220	\$642,900 p.a.
With Effect From 1/4/2009	\$578,709	\$593,177	\$608,006	\$623,206	\$638,787	\$654,756	\$671,125	\$687,903 p.a.
PLG/TA 1								
With Effect From 1/4/2008	\$432,754	\$443,573	\$454,662	\$466,029	\$477,680	\$489,622	\$501,862	\$514,409 p.a.
With Effect From 1/4/2009	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417 p.a.

**Titles Registration Series (PLG/TR)**

PLG/TR 7								
With Effect From 1/4/2008	\$1,186,110	\$1,215,763	\$1,246,157	\$1,277,311	\$1,309,244	\$1,341,975	\$1,375,524	\$1,409,912 p.a.
With Effect From 1/4/2009	\$1,269,138	\$1,300,866	\$1,333,388	\$1,366,722	\$1,400,891	\$1,435,913	\$1,471,811	\$1,508,606 p.a.
PLG/TR 6								
With Effect From 1/4/2008	\$815,235	\$835,616	\$856,506	\$877,919	\$899,867	\$922,364	\$945,423	\$969,058 p.a.
With Effect From 1/4/2009	\$872,301	\$894,109	\$916,462	\$939,373	\$962,858	\$986,929	\$1,011,602	\$1,036,892 p.a.
PLG/TR 5								
With Effect From 1/4/2008	\$682,272	\$699,329	\$716,812	\$734,732	\$753,101	\$771,928	\$791,226	\$811,007 p.a.
With Effect From 1/4/2009	\$730,031	\$748,282	\$766,989	\$786,164	\$805,818	\$825,963	\$846,612	\$867,777 p.a.

**PARA-LEGAL GROUP (PLG) (Cont'd)**

**Titles Registration Series (PLG/TR) (Cont'd)**

<b>PLG/TR 4</b>								
With Effect From 1/4/2008	\$613,175	\$628,505	\$644,217	\$660,323	\$676,831	\$693,752	\$711,095	\$728,873 p.a.
With Effect From 1/4/2009	\$656,098	\$672,500	\$689,313	\$706,545	\$724,209	\$742,314	\$760,872	\$779,894 p.a.
<b>PLG/TR 3</b>								
With Effect From 1/4/2008	\$545,210	\$558,841	\$572,812	\$587,132	\$601,810	\$616,856	\$632,277	\$648,084 p.a.
With Effect From 1/4/2009	\$583,375	\$597,960	\$612,908	\$628,231	\$643,937	\$660,035	\$676,536	\$693,450 p.a.
<b>PLG/TR 2</b>								
With Effect From 1/4/2008	\$460,575	\$472,089	\$483,892	\$495,989	\$508,389	\$521,098	\$534,126	\$547,479 p.a.
With Effect From 1/4/2009	\$492,815	\$505,136	\$517,764	\$530,708	\$543,976	\$557,575	\$571,515	\$585,802 p.a.
<b>PLG/TR 1</b>								
With Effect From 1/4/2008	\$432,754	\$443,573	\$454,662	\$466,029	\$477,680	\$489,622	\$501,862	\$514,409 p.a.
With Effect From 1/4/2009	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417 p.a.

**General Legal Support Series (PLG/LS)**

<b>PLG/LS 5</b>								
With Effect From 1/4/2008	\$769,419	\$788,654	\$808,371	\$828,580	\$849,295	\$870,527	\$892,290	\$914,597 p.a.
With Effect From 1/4/2009	\$823,278	\$843,860	\$864,957	\$886,581	\$908,745	\$931,464	\$954,750	\$978,619 p.a.
<b>PLG/LS 4</b>								
With Effect From 1/4/2008	\$636,277	\$652,184	\$668,488	\$685,200	\$702,330	\$719,889	\$737,886	\$756,333 p.a.
With Effect From 1/4/2009	\$680,816	\$697,836	\$715,282	\$733,164	\$751,493	\$770,281	\$789,538	\$809,276 p.a.
<b>PLG/LS 3</b>								
With Effect From 1/4/2008	\$540,850	\$554,371	\$568,230	\$582,436	\$596,997	\$611,922	\$627,220	\$642,900 p.a.
With Effect From 1/4/2009	\$578,709	\$593,177	\$608,006	\$623,206	\$638,787	\$654,756	\$671,125	\$687,903 p.a.

**PARA-LEGAL GROUP (PLG) (Cont'd)**

**General Legal Support Series (PLG/LS) (Cont'd)**

PLG/LS 2								
With Effect From 1/4/2008	\$456,131	\$467,535	\$479,223	\$491,204	\$503,484	\$516,071	\$528,973	\$542,197 p.a.
With Effect From 1/4/2009	\$488,061	\$500,262	\$512,769	\$525,588	\$538,728	\$552,196	\$566,001	\$580,151 p.a.
PLG/LS 1								
With Effect From 1/4/2008	\$432,754	\$443,573	\$454,662	\$466,029	\$477,680	\$489,622	\$501,862	\$514,409 p.a.
With Effect From 1/4/2009	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417 p.a.

**MEDICAL, VETERINARY AND DENTISTRY GROUP (MDG)**

**Medical Officer Series (MDG/MO)**

<b>MDG/MO 8</b>								
With Effect From 1/4/2008	\$4,506,321	\$4,618,979	\$4,734,454	\$4,852,815	\$4,974,136	\$5,098,489	\$5,225,951	\$5,356,600 p.a.
With Effect From 1/4/2009	\$4,821,764	\$4,942,308	\$5,065,866	\$5,192,512	\$5,322,325	\$5,455,383	\$5,591,768	\$5,731,562 p.a.
<b>MDG/MO 7</b>								
With Effect From 1/4/2008	\$3,686,171	\$3,778,325	\$3,872,783	\$3,969,603	\$4,068,843	\$4,170,564	\$4,274,828	\$4,381,699 p.a.
With Effect From 1/4/2009	\$3,944,203	\$4,042,808	\$4,143,878	\$4,247,475	\$4,353,662	\$4,462,503	\$4,574,066	\$4,688,418 p.a.
<b>MDG/MO 6</b>								
With Effect From 1/4/2008	\$3,199,488	\$3,279,475	\$3,361,462	\$3,445,499	\$3,531,636	\$3,619,927	\$3,710,425	\$3,803,186 p.a.
With Effect From 1/4/2009	\$3,423,452	\$3,509,039	\$3,596,765	\$3,686,684	\$3,778,851	\$3,873,322	\$3,970,155	\$4,069,409 p.a.
<b>MDG/MO 5</b>								
With Effect From 1/4/2008	\$2,766,881	\$2,836,053	\$2,906,955	\$2,979,628	\$3,054,119	\$3,130,472	\$3,208,734	\$3,288,952 p.a.
With Effect From 1/4/2009	\$2,960,563	\$3,034,577	\$3,110,441	\$3,188,202	\$3,267,908	\$3,349,605	\$3,433,345	\$3,519,179 p.a.
<b>MDG/MO 4</b>								
With Effect From 1/4/2008	\$2,388,350	\$2,448,059	\$2,509,261	\$2,571,992	\$2,636,292	\$2,702,199	\$2,769,754	\$2,838,998 p.a.
With Effect From 1/4/2009	\$2,555,535	\$2,619,423	\$2,684,909	\$2,752,031	\$2,820,832	\$2,891,353	\$2,963,637	\$3,037,728 p.a.
<b>MDG/MO 3</b>								
With Effect From 1/4/2008	\$1,946,731	\$1,995,399	\$2,045,284	\$2,096,416	\$2,148,827	\$2,202,547	\$2,257,611	\$2,314,051 p.a.
With Effect From 1/4/2009	\$2,083,002	\$2,135,077	\$2,188,454	\$2,243,165	\$2,299,244	\$2,356,726	\$2,415,644	\$2,476,035 p.a.
<b>MDG/MO2</b>								
With Effect From 1/4/2008	\$1,634,443	\$1,675,304	\$1,717,186	\$1,760,116	\$1,804,119	\$1,849,222	\$1,895,452	\$1,942,839 p.a.
With Effect From 1/4/2009	\$1,748,854	\$1,792,575	\$1,837,389	\$1,883,324	\$1,930,407	\$1,978,667	\$2,028,134	\$2,078,837 p.a.
<b>MDG/MO 1</b>								
With Effect From 1/4/2008	\$1,442,023	\$1,478,073	\$1,515,025	\$1,552,901	\$1,591,723	\$1,631,516	\$1,672,304	\$1,714,112 p.a.
With Effect From 1/4/2009	\$1,542,964	\$1,581,539	\$1,621,077	\$1,661,604	\$1,703,144	\$1,745,723	\$1,789,366	\$1,834,100 p.a.
<b>INTERNS 2</b>								
With Effect From 1/4/2008	\$1,442,023 p.a.							
With Effect From 1/4/2009	\$1,542,964 p.a.							
<b>INTERNS 1</b>								
With Effect From 1/4/2008	\$1,153,618 p.a.							
With Effect From 1/4/2009	\$1,234,372 p.a.							
<b>LOCUM INTERNS</b>								
With Effect From 1/4/2008	\$1,131,087 p.a.							
With Effect From 1/4/2009	\$1,210,263 p.a.							

**MEDICAL,VETERINARY AND DENTISTRY GROUP (MDG) (Cont'd)**

**Dentistry Series (MDG/DS)**

<b>MDG/DS 6</b>								
With Effect From 1/4/2008	\$3,199,488	\$3,279,475	\$3,361,462	\$3,445,499	\$3,531,636	\$3,619,927	\$3,710,425	\$3,803,186 p.a.
With Effect From 1/4/2009	\$3,423,452	\$3,509,039	\$3,596,765	\$3,686,684	\$3,778,851	\$3,873,322	\$3,970,155	\$4,069,409 p.a.
<b>MDG/DS 5</b>								
With Effect From 1/4/2008	\$2,655,575	\$2,721,965	\$2,790,014	\$2,859,764	\$2,931,258	\$3,004,540	\$3,079,653	\$3,156,644 p.a.
With Effect From 1/4/2009	\$2,841,465	\$2,912,502	\$2,985,315	\$3,059,947	\$3,136,446	\$3,214,857	\$3,295,229	\$3,377,609 p.a.
<b>MDG/DS 4</b>								
With Effect From 1/4/2008	\$2,320,755	\$2,378,774	\$2,438,244	\$2,499,200	\$2,561,680	\$2,625,722	\$2,691,365	\$2,758,649 p.a.
With Effect From 1/4/2009	\$2,483,208	\$2,545,289	\$2,608,921	\$2,674,144	\$2,740,997	\$2,809,522	\$2,879,760	\$2,951,754 p.a.
<b>MDG/DS 3</b>								
With Effect From 1/4/2008	\$1,906,174	\$1,953,829	\$2,002,675	\$2,052,741	\$2,104,060	\$2,156,661	\$2,210,578	\$2,265,842 p.a.
With Effect From 1/4/2009	\$2,039,607	\$2,090,597	\$2,142,862	\$2,196,433	\$2,251,344	\$2,307,628	\$2,365,318	\$2,424,451 p.a.
<b>MDG/DS 2</b>								
With Effect From 1/4/2008	\$1,599,744	\$1,639,738	\$1,680,731	\$1,722,750	\$1,765,818	\$1,809,964	\$1,855,213	\$1,901,593 p.a.
With Effect From 1/4/2009	\$1,711,726	\$1,754,520	\$1,798,383	\$1,843,342	\$1,889,426	\$1,936,661	\$1,985,078	\$2,034,705 p.a.
<b>MDG/DS 1</b>								
With Effect From 1/4/2008	\$1,414,985	\$1,450,360	\$1,486,619	\$1,523,784	\$1,561,879	\$1,600,926	\$1,640,949	\$1,681,973 p.a.
With Effect From 1/4/2009	\$1,514,034	\$1,551,885	\$1,590,682	\$1,630,449	\$1,671,211	\$1,712,991	\$1,755,816	\$1,799,711 p.a.
<b>MDG/DS 1 (with private practice)</b>								
With Effect From 1/4/2008	\$1,168,264	\$1,197,471	\$1,227,408	\$1,258,093	\$1,289,545	\$1,321,784	\$1,354,828	\$1,388,699 p.a.
With Effect From 1/4/2009	\$1,250,043	\$1,281,294	\$1,313,326	\$1,346,159	\$1,379,813	\$1,414,309	\$1,449,666	\$1,485,908 p.a.

**MEDICAL, VETERINARY AND DENTISTRY GROUP (MDG) (Cont'd)**

**Veterinary Officer Series (MDG/VO)**

MDG/VO 3								
With Effect From 1/4/2008	\$3,686,171	\$3,778,325	\$3,872,784	\$3,969,603	\$4,068,843	\$4,170,564	\$4,274,828	\$4,381,699 p.a.
With Effect From 1/4/2009	\$3,944,203	\$4,042,808	\$4,143,879	\$4,247,476	\$4,353,662	\$4,462,503	\$4,574,066	\$4,688,418 p.a.
MDG/VO 2								
With Effect From 1/4/2008	\$2,766,882	\$2,836,053	\$2,906,955	\$2,979,628	\$3,054,119	\$3,130,473	\$3,208,733	\$3,288,953 p.a.
With Effect From 1/4/2009	\$2,960,563	\$3,034,577	\$3,110,442	\$3,188,202	\$3,267,908	\$3,349,606	\$3,433,345	\$3,519,180 p.a.
MDG/ VO 1								
With Effect From 1/4/2008	\$1,946,731	\$1,995,399	\$2,045,284	\$2,096,416	\$2,148,827	\$2,202,547	\$2,257,611	\$2,314,051 p.a.
With Effect From 1/4/2009	\$2,083,002	\$2,135,077	\$2,188,454	\$2,243,165	\$2,299,244	\$2,356,726	\$2,415,644	\$2,476,035 p.a.

**PARAMEDICAL GROUP (PMG)**

**Medical Technologist Series (PMG/MDT)**

<b>PMG/MDT 5</b>								
With Effect From 1/4/2008	\$1,414,985	\$1,450,360	\$1,486,618	\$1,523,784	\$1,561,879	\$1,600,926	\$1,640,949	\$1,681,972 p.a.
With Effect From 1/4/2009	\$1,514,034	\$1,551,885	\$1,590,682	\$1,630,449	\$1,671,210	\$1,712,990	\$1,755,815	\$1,799,710 p.a.
<b>PMG/MDT 4</b>								
With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.
<b>PMG/MDT 3</b>								
With Effect From 1/4/2008	\$1,009,988	\$1,035,237	\$1,061,118	\$1,087,646	\$1,114,838	\$1,142,708	\$1,171,276	\$1,200,558 p.a.
With Effect From 1/4/2009	\$1,080,687	\$1,107,704	\$1,135,397	\$1,163,782	\$1,192,876	\$1,222,698	\$1,253,266	\$1,284,597 p.a.
<b>PMG/MDT 2</b>								
With Effect From 1/4/2008	\$819,756	\$840,250	\$861,256	\$882,788	\$904,857	\$927,479	\$950,666	\$974,433 p.a.
With Effect From 1/4/2009	\$877,139	\$899,067	\$921,544	\$944,583	\$968,197	\$992,402	\$1,017,212	\$1,042,643 p.a.
<b>PMG/MDT 1</b>								
With Effect From 1/4/2008	\$680,984	\$698,009	\$715,459	\$733,345	\$751,679	\$770,471	\$789,733	\$809,476 p.a.
With Effect From 1/4/2009	\$728,653	\$746,869	\$765,541	\$784,680	\$804,297	\$824,404	\$845,014	\$866,139 p.a.

**PARAMEDICAL GROUP (PMG) (Cont'd)**

**Veterinary Medical Technologist Series (PMG/VMT)**

PMG/VMT 3

With Effect From 1/4/2006	\$1,009,988	\$1,035,237	\$1,061,118	\$1,087,646	\$1,114,838	\$1,142,708	\$1,171,276	\$1,200,558 p.a.
With Effect From 1/4/2007	\$1,080,687	\$1,107,704	\$1,135,397	\$1,163,782	\$1,192,876	\$1,222,698	\$1,253,266	\$1,284,597 p.a.

PMG/VMT 2

With Effect From 1/4/2006	\$819,756	\$840,250	\$861,256	\$882,788	\$904,857	\$927,479	\$950,666	\$974,433 p.a.
With Effect From 1/4/2007	\$877,139	\$899,068	\$921,544	\$944,583	\$968,197	\$992,402	\$1,017,212	\$1,042,643 p.a.

PMG/VMT 1

With Effect From 1/4/2006	\$680,984	\$698,009	\$715,459	\$733,345	\$751,679	\$770,471	\$789,733	\$809,476 p.a.
With Effect From 1/4/2007	\$728,653	\$746,869	\$765,541	\$784,680	\$804,297	\$824,404	\$845,014	\$866,139 p.a.

**Radiographer Series (PMG/RS)**

PMG/RS 6

With Effect From 1/4/2008	\$1,637,597	\$1,678,537	\$1,720,501	\$1,763,513	\$1,807,601	\$1,852,791	\$1,899,111	\$1,946,588 p.a.
With Effect From 1/4/2009	\$1,752,229	\$1,796,035	\$1,840,936	\$1,886,959	\$1,934,133	\$1,982,486	\$2,032,048	\$2,082,850 p.a.

PMG/RS 5

With Effect From 1/4/2008	\$1,374,428	\$1,408,789	\$1,444,008	\$1,480,109	\$1,517,111	\$1,555,039	\$1,593,915	\$1,633,763 p.a.
With Effect From 1/4/2009	\$1,470,638	\$1,507,404	\$1,545,089	\$1,583,716	\$1,623,309	\$1,663,892	\$1,705,489	\$1,748,126 p.a.

PMG/RS 4

With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.

**PARAMEDICAL GROUP (PMG) (Cont'd)**

**Radiographer Series (PMG/RS) (Cont'd)**

PMG/RS 3									
With Effect From 1/4/2008	\$1,009,988	\$1,035,237	\$1,061,118	\$1,087,646	\$1,114,838	\$1,142,708	\$1,171,276	\$1,200,558	p.a.
With Effect From 1/4/2009	\$1,080,687	\$1,107,704	\$1,135,397	\$1,163,782	\$1,192,876	\$1,222,698	\$1,253,266	\$1,284,597	p.a.

PMG/RS 2									
With Effect From 1/4/2008	\$819,756	\$840,250	\$861,256	\$882,788	\$904,857	\$927,479	\$950,666	\$974,433	p.a.
With Effect From 1/4/2009	\$877,139	\$899,068	\$921,544	\$944,583	\$968,197	\$992,402	\$1,017,212	\$1,042,643	p.a.

PMG/RS 1									
With Effect From 1/4/2008	\$680,984	\$698,009	\$715,459	\$733,345	\$751,679	\$770,471	\$789,733	\$809,476	p.a.
With Effect From 1/4/2009	\$728,653	\$746,869	\$765,541	\$784,680	\$804,297	\$824,404	\$845,014	\$866,139	p.a.

**Nutrition & Dietetics Series (PMG/ND)**

PMG/ND 7									
With Effect From 1/4/2008	\$1,874,630	\$1,921,495	\$1,969,533	\$2,018,771	\$2,069,240	\$2,120,971	\$2,173,996	\$2,228,346	p.a.
With Effect From 1/4/2009	\$2,005,854	\$2,056,000	\$2,107,400	\$2,160,085	\$2,214,087	\$2,269,439	\$2,326,175	\$2,384,330	p.a.

PMG/ND 6									
With Effect From 1/4/2008	\$1,572,706	\$1,612,024	\$1,652,324	\$1,693,632	\$1,735,973	\$1,779,373	\$1,823,857	\$1,869,453	p.a.
With Effect From 1/4/2009	\$1,682,796	\$1,724,865	\$1,767,987	\$1,812,187	\$1,857,491	\$1,903,929	\$1,951,527	\$2,000,315	p.a.

PMG/ND 5									
With Effect From 1/4/2008	\$1,351,896	\$1,385,694	\$1,420,336	\$1,455,845	\$1,492,241	\$1,529,547	\$1,567,785	\$1,606,980	p.a.
With Effect From 1/4/2009	\$1,446,529	\$1,482,692	\$1,519,760	\$1,557,754	\$1,596,697	\$1,636,615	\$1,677,530	\$1,719,469	p.a.

**PARAMEDICAL GROUP (PMG) (Cont'd)**

**Nutrition & Dietetics Series (PMG/ND) (Cont'd)**

PMG/ND 4								
With Effect From 1/4/2008	\$1,230,226	\$1,260,981	\$1,292,506	\$1,324,819	\$1,357,939	\$1,391,887	\$1,426,685	\$1,462,352 p.a
With Effect From 1/4/2009	\$1,316,342	\$1,349,250	\$1,382,981	\$1,417,556	\$1,452,995	\$1,489,320	\$1,526,553	\$1,564,716 p.a
PMG/ND 3								
With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a
PMG/ND 2								
With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642 p.a
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947 p.a
PMG/ND 1								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a

**Nutrition & Dietetics Technician Series (PMG/NDT)**

PMG/NDT 2								
With Effect From 1/4/2008	\$603,182	\$618,261	\$633,718	\$649,561	\$665,800	\$682,445	\$699,506	\$716,994 p.a
With Effect From 1/4/2009	\$645,404	\$661,540	\$678,078	\$695,030	\$712,406	\$730,216	\$748,471	\$767,183 p.a
PMG/NDT 1								
With Effect From 1/4/2008	\$533,394	\$546,729	\$560,397	\$574,407	\$588,767	\$603,486	\$618,573	\$634,038 p.a
With Effect From 1/4/2009	\$570,731	\$585,000	\$599,625	\$614,615	\$629,981	\$645,730	\$661,873	\$678,420 p.a

**PARAMEDICAL GROUP (PMG) (Cont'd)**

**Physical Therapy Series (PMG/PT)**

<b>PMG/PT 6</b>								
With Effect From 1/4/2008	\$1,870,123	\$1,916,876	\$1,964,798	\$2,013,918	\$2,064,266	\$2,115,873	\$2,168,770	\$2,222,989 p.a.
With Effect From 1/4/2009	\$2,001,032	\$2,051,058	\$2,102,334	\$2,154,893	\$2,208,765	\$2,263,984	\$2,320,584	\$2,378,598 p.a.
<b>PMG/PT 5</b>								
With Effect From 1/4/2008	\$1,637,597	\$1,678,537	\$1,720,501	\$1,763,513	\$1,807,601	\$1,852,791	\$1,899,111	\$1,946,588 p.a.
With Effect From 1/4/2009	\$1,752,229	\$1,796,035	\$1,840,936	\$1,886,959	\$1,934,133	\$1,982,486	\$2,032,048	\$2,082,850 p.a.
<b>PMG/PT 4</b>								
With Effect From 1/4/2008	\$1,351,896	\$1,385,694	\$1,420,336	\$1,455,845	\$1,492,241	\$1,529,547	\$1,567,785	\$1,606,980 p.a.
With Effect From 1/4/2009	\$1,446,529	\$1,482,692	\$1,519,760	\$1,557,754	\$1,596,697	\$1,636,615	\$1,677,530	\$1,719,469 p.a.
<b>PMG/PT 3</b>								
With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.
<b>PMG/PT 2</b>								
With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642 p.a.
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947 p.a.
<b>PMG/PT 1</b>								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a.

**PARAMEDICAL GROUP (PMG) (Cont'd)**

**Occupational Therapy Series (PMG/OT)**

PMG/OT 4									
With Effect From 1/4/2008	\$1,414,985	\$1,450,360	\$1,486,618	\$1,523,784	\$1,561,879	\$1,600,926	\$1,640,949	\$1,681,972	p.a.
With Effect From 1/4/2009	\$1,514,034	\$1,551,885	\$1,590,682	\$1,630,449	\$1,671,210	\$1,712,990	\$1,755,815	\$1,799,710	p.a.
PMG/OT 3									
With Effect From 1/4/2008	\$1,009,988	\$1,035,237	\$1,061,118	\$1,087,646	\$1,114,838	\$1,142,708	\$1,171,276	\$1,200,558	p.a.
With Effect From 1/4/2009	\$1,080,687	\$1,107,704	\$1,135,397	\$1,163,782	\$1,192,876	\$1,222,698	\$1,253,266	\$1,284,597	p.a.
PMG/OT 2									
With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642	p.a.
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947	p.a.
PMG/OT 1									
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710	p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940	p.a.

**Pharmacy Series (PMG/PHS)**

PMG/PHS 7									
With Effect From 1/4/2008	\$1,874,630	\$1,921,495	\$1,969,533	\$2,018,771	\$2,069,240	\$2,120,971	\$2,173,996	\$2,228,346	p.a.
With Effect From 1/4/2009	\$2,005,854	\$2,056,000	\$2,107,400	\$2,160,085	\$2,214,087	\$2,269,439	\$2,326,175	\$2,384,330	p.a.

**PARAMEDICAL GROUP (PMG) (Cont'd)**

**Pharmacy Series (PMG/PHS) Cont'd)**

<b>PMG/PHS 6</b>								
With Effect From 1/4/2008	\$1,601,096	\$1,641,123	\$1,682,151	\$1,724,205	\$1,767,310	\$1,811,493	\$1,856,780	\$1,903,200 p.a.
With Effect From 1/4/2009	\$1,713,173	\$1,756,002	\$1,799,902	\$1,844,900	\$1,891,022	\$1,938,298	\$1,986,755	\$2,036,424 p.a.
<b>PMG/PHS 5</b>								
With Effect From 1/4/2008	\$1,433,010	\$1,468,835	\$1,505,556	\$1,543,195	\$1,581,775	\$1,621,319	\$1,661,852	\$1,703,399 p.a.
With Effect From 1/4/2009	\$1,533,321	\$1,571,654	\$1,610,945	\$1,651,219	\$1,692,499	\$1,734,812	\$1,778,182	\$1,822,637 p.a.
<b>PMG/PHS 4</b>								
With Effect From 1/4/2008	\$1,275,289	\$1,307,171	\$1,339,850	\$1,373,347	\$1,407,680	\$1,442,872	\$1,478,944	\$1,515,918 p.a.
With Effect From 1/4/2009	\$1,364,559	\$1,398,673	\$1,433,640	\$1,469,481	\$1,506,218	\$1,543,873	\$1,582,470	\$1,622,032 p.a.
<b>PMG/PHS 3</b>								
With Effect From 1/4/2008	\$1,036,454	\$1,062,365	\$1,088,924	\$1,116,147	\$1,144,051	\$1,172,652	\$1,201,969	\$1,232,018 p.a.
With Effect From 1/4/2009	\$1,109,006	\$1,136,731	\$1,165,149	\$1,194,278	\$1,224,135	\$1,254,738	\$1,286,107	\$1,318,259 p.a.
<b>PMG/PHS 2</b>								
With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642 p.a.
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947 p.a.
<b>PMG/PHS 1</b>								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a.

**PARAMEDICAL GROUP (PMG) (Cont'd)**

**Animal Health Series (PMG/AH)**

PMG/AH 3								
With Effect From 1/4/2008	\$799,217	\$819,197	\$839,677	\$860,669	\$882,186	\$904,240	\$926,846	\$950,017 p.a.
With Effect From 1/4/2009	\$855,162	\$876,541	\$898,454	\$920,916	\$943,939	\$967,537	\$991,726	\$1,016,519 p.a.

PMG/AH 2								
With Effect From 1/4/2008	\$679,461	\$696,448	\$713,859	\$731,706	\$749,998	\$768,748	\$787,967	\$807,666 p.a.
With Effect From 1/4/2009	\$727,024	\$745,199	\$763,829	\$782,925	\$802,498	\$822,561	\$843,125	\$864,203 p.a.

PMG/AH 1								
With Effect From 1/4/2008	\$582,462	\$597,024	\$611,950	\$627,248	\$642,929	\$659,003	\$675,478	\$692,365 p.a.
With Effect From 1/4/2009	\$623,235	\$638,816	\$654,786	\$671,156	\$687,935	\$705,133	\$722,761	\$740,830 p.a.

**Dental Auxiliary Series (PMG/DX)**

PMG/DX 7								
With Effect From 1/4/2008	\$1,383,441	\$1,418,027	\$1,453,477	\$1,489,814	\$1,527,060	\$1,565,236	\$1,604,367	\$1,644,476 p.a.
With Effect From 1/4/2009	\$1,480,281	\$1,517,289	\$1,555,221	\$1,594,101	\$1,633,954	\$1,674,803	\$1,716,673	\$1,759,590 p.a.

PMG/DX 6								
With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.

PMG/DX 5								
With Effect From 1/4/2008	\$1,009,988	\$1,035,238	\$1,061,119	\$1,087,647	\$1,114,838	\$1,142,709	\$1,171,277	\$1,200,559 p.a.
With Effect From 1/4/2009	\$1,080,687	\$1,107,705	\$1,135,397	\$1,163,782	\$1,192,877	\$1,222,699	\$1,253,266	\$1,284,598 p.a.

**PARAMEDICAL GROUP (PMG) (Cont'd)**

**Dental Auxiliary Series (PMG/DX) (Cont'd)**

PMG/DX 4								
With Effect From 1/4/2008	\$819,757	\$840,251	\$861,257	\$882,788	\$904,858	\$927,479	\$950,666	\$974,433 p.a.
With Effect From 1/4/2009	\$877,140	\$899,068	\$921,545	\$944,583	\$968,198	\$992,403	\$1,017,213	\$1,042,643 p.a.
PMG/DX 3								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a.
PMG/DX 2								
With Effect From 1/4/2008	\$657,051	\$673,477	\$690,314	\$707,572	\$725,262	\$743,393	\$761,978	\$781,027 p.a.
With Effect From 1/4/2009	\$703,045	\$720,621	\$738,636	\$757,102	\$776,030	\$795,431	\$815,316	\$835,699 p.a.
PMG/DX 1								
With Effect From 1/4/2008	\$554,133	\$567,987	\$582,186	\$596,741	\$611,659	\$626,951	\$642,625	\$658,690 p.a.
With Effect From 1/4/2009	\$592,923	\$607,746	\$622,939	\$638,513	\$654,476	\$670,837	\$687,608	\$704,799 p.a.

**Dental Assistant Series (PMG\DA)**

PMG/DA 4								
With Effect From 1/4/2008	\$648,178	\$664,383	\$680,992	\$698,017	\$715,467	\$733,354	\$751,688	\$770,480 p.a.
With Effect From 1/4/2009	\$693,551	\$710,889	\$728,662	\$746,878	\$765,550	\$784,689	\$804,306	\$824,414 p.a.
PMG/DA 3								
With Effect From 1/4/2008	\$477,448	\$489,384	\$501,619	\$514,159	\$527,013	\$540,188	\$553,693	\$567,535 p.a.
With Effect From 1/4/2009	\$510,869	\$523,641	\$536,732	\$550,150	\$563,904	\$578,002	\$592,452	\$607,263 p.a.
PMG/DA 2								
With Effect From 1/4/2008	\$442,134	\$453,188	\$464,518	\$476,130	\$488,034	\$500,235	\$512,740	\$525,559 p.a.
With Effect From 1/4/2009	\$473,084	\$484,911	\$497,034	\$509,460	\$522,196	\$535,251	\$548,632	\$562,348 p.a.

**PARAMEDICAL GROUP (PMG) (Cont'd)**

**Dental Assistant Series (PMG\DA) (Cont'd)**

PMG/DA 1								
With Effect From 1/4/2008	\$401,728	\$411,771	\$422,065	\$432,617	\$443,433	\$454,518	\$465,881	\$477,528 p.a.
With Effect From 1/4/2009	\$429,849	\$440,595	\$451,610	\$462,900	\$474,473	\$486,335	\$498,493	\$510,955 p.a.

**Public Health Inspectorate Series (PMG/PHI)**

PMG/PHI 8								
With Effect From 1/4/2008	\$1,946,731	\$1,995,399	\$2,045,284	\$2,096,416	\$2,148,827	\$2,202,547	\$2,257,611	\$2,314,051 p.a.
With Effect From 1/4/2009	\$2,083,002	\$2,135,077	\$2,188,454	\$2,243,165	\$2,299,244	\$2,356,726	\$2,415,644	\$2,476,035 p.a.

PMG/PHI 7								
With Effect From 1/4/2008	\$1,635,795	\$1,676,689	\$1,718,607	\$1,761,572	\$1,805,611	\$1,850,751	\$1,897,020	\$1,944,446 p.a.
With Effect From 1/4/2009	\$1,750,300	\$1,794,058	\$1,838,909	\$1,884,882	\$1,932,004	\$1,980,304	\$2,029,812	\$2,080,557 p.a.

PMG/PHI 6								
With Effect From 1/4/2008	\$1,414,985	\$1,450,360	\$1,486,618	\$1,523,784	\$1,561,879	\$1,600,926	\$1,640,949	\$1,681,972 p.a.
With Effect From 1/4/2009	\$1,514,034	\$1,551,885	\$1,590,682	\$1,630,449	\$1,671,210	\$1,712,990	\$1,755,815	\$1,799,710 p.a.

PMG/PHI 5								
With Effect From 1/4/2008	\$1,275,289	\$1,307,171	\$1,339,850	\$1,373,347	\$1,407,680	\$1,442,872	\$1,478,944	\$1,515,918 p.a.
With Effect From 1/4/2009	\$1,364,559	\$1,398,673	\$1,433,640	\$1,469,481	\$1,506,218	\$1,543,873	\$1,582,470	\$1,622,032 p.a.

PMG/PHI 4								
With Effect From 1/4/2008	\$1,036,454	\$1,062,365	\$1,088,924	\$1,116,147	\$1,144,051	\$1,172,652	\$1,201,969	\$1,232,018 p.a.
With Effect From 1/4/2009	\$1,109,006	\$1,136,731	\$1,165,149	\$1,194,278	\$1,224,135	\$1,254,738	\$1,286,107	\$1,318,259 p.a.

**PARAMEDICAL GROUP (PMG) (Cont'd)**

**Public Health Inspectorate (PMG/PHI) Cont'd**

PMG/PHI 3								
With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642 p.a.
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947 p.a.

PMG/PHI 2								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a.

PMG/PHI 1								
With Effect From 1/4/2008	\$663,556	\$680,145	\$697,148	\$714,577	\$732,442	\$750,753	\$769,521	\$788,759 p.a.
With Effect From 1/4/2009	\$710,005	\$727,755	\$745,949	\$764,597	\$783,712	\$803,305	\$823,388	\$843,973 p.a.

**Social Disease Investigation Series (PMG/SDI)**

PMG/SDI 3								
With Effect From 1/4/2008	\$1,374,428	\$1,408,789	\$1,444,008	\$1,480,109	\$1,517,111	\$1,555,039	\$1,593,915	\$1,633,763 p.a.
With Effect From 1/4/2009	\$1,470,638	\$1,507,404	\$1,545,089	\$1,583,716	\$1,623,309	\$1,663,892	\$1,705,489	\$1,748,126 p.a.

PMG/SDI 2								
With Effect From 1/4/2008	\$1,036,454	\$1,062,365	\$1,088,924	\$1,116,147	\$1,144,051	\$1,172,652	\$1,201,969	\$1,232,018 p.a.
With Effect From 1/4/2009	\$1,109,006	\$1,136,731	\$1,165,149	\$1,194,278	\$1,224,135	\$1,254,738	\$1,286,107	\$1,318,259 p.a.

PMG/SDI 1								
With Effect From 1/4/2008	\$829,773	\$850,517	\$871,780	\$893,575	\$915,914	\$938,812	\$962,282	\$986,339 p.a.
With Effect From 1/4/2009	\$887,857	\$910,053	\$932,805	\$956,125	\$980,028	\$1,004,529	\$1,029,642	\$1,055,383 p.a.

**PARAMEDICAL GROUP (PMG) (Cont'd)**

**Allied Health Series (PMG/ALH)**

PMG/ALH 4

Medical Entomologist

Medical Physicist

With Effect From 1/4/2008

\$1,689,870    \$1,732,117    \$1,775,420    \$1,819,806    \$1,865,301    \$1,911,933    \$1,959,732    \$2,008,725 p.a.

With Effect From 1/4/2009

\$1,808,161    \$1,853,365    \$1,899,700    \$1,947,192    \$1,995,872    \$2,045,769    \$2,096,913    \$2,149,336 p.a.

PMG/ALH 3

Clinical Psychologist 2

Speech Therapist

With Effect From 1/4/2008

\$1,351,896    \$1,385,694    \$1,420,336    \$1,455,845    \$1,492,241    \$1,529,547    \$1,567,785    \$1,606,980 p.a.

With Effect From 1/4/2009

\$1,446,529    \$1,482,692    \$1,519,760    \$1,557,754    \$1,596,697    \$1,636,615    \$1,677,530    \$1,719,469 p.a.

PMG/ALH 2

Clinical Psychologist 1

With Effect From 1/4/2008

\$1,185,162    \$1,214,792    \$1,245,161    \$1,276,290    \$1,308,198    \$1,340,903    \$1,374,425    \$1,408,786 p.a.

With Effect From 1/4/2009

\$1,268,124    \$1,299,827    \$1,332,323    \$1,365,631    \$1,399,771    \$1,434,766    \$1,470,635    \$1,507,401 p.a.

PMG/ALH 1

Epidemiological Officer

With Effect From 1/4/2008

\$906,644    \$929,310    \$952,543    \$976,356    \$1,000,765    \$1,025,784    \$1,051,429    \$1,077,715 p.a.

With Effect From 1/4/2009

\$970,109    \$994,362    \$1,019,221    \$1,044,701    \$1,070,819    \$1,097,589    \$1,125,029    \$1,153,155 p.a.

**Pharmacy Technician Series (PMG/PTS)**

PMG/PTS 2

With Effect From 1/4/2008

\$486,847    \$499,018    \$511,493    \$524,281    \$537,388    \$550,822 Q.B

\$549,377    \$563,111    \$577,189    \$591,619    \$606,409    \$621,570 p.a.

With Effect From 1/4/2009

\$520,926    \$533,949    \$547,298    \$560,980    \$575,005    \$589,380 Q.B

\$587,833    \$602,529    \$617,592    \$633,032    \$648,858    \$665,079 p.a.

PMG/PTS 1

With Effect From 1/4/2008

\$434,009    \$444,859    \$455,981    \$467,380    \$479,065    \$491,041    \$503,318    \$515,900 p.a.

With Effect From 1/4/2009

\$464,390    \$476,000    \$487,899    \$500,097    \$512,599    \$525,414    \$538,550    \$552,013 p.a.

**NURSING PERSONNEL GROUP (NPG)**

**Registered Nurse Series (NPG/RN)**

<b>NPG/RN 10</b>								
With effect From 1/4/2008	\$2,027,967	\$2,078,666	\$2,130,633	\$2,183,898	\$2,238,496	\$2,294,458	\$2,351,820	\$2,410,615 p.a.
With effect From 1/4/2009	\$2,169,924	\$2,224,173	\$2,279,777	\$2,336,771	\$2,395,191	\$2,455,070	\$2,516,447	\$2,579,358 p.a.
<b>NPG/RN 9</b>								
With effect From 1/4/2008	\$1,762,009	\$1,806,059	\$1,851,211	\$1,897,491	\$1,944,928	\$1,993,552	\$2,043,390	\$2,094,475 p.a.
With effect From 1/4/2009	\$1,885,350	\$1,932,484	\$1,980,796	\$2,030,316	\$2,081,073	\$2,133,100	\$2,186,428	\$2,241,088 p.a.
<b>NPG/RN 8</b>								
With effect From 1/4/2008	\$1,548,004	\$1,586,704	\$1,626,371	\$1,667,031	\$1,708,706	\$1,751,424	\$1,795,210	\$1,840,090 p.a.
With effect From 1/4/2009	\$1,656,364	\$1,697,773	\$1,740,217	\$1,783,723	\$1,828,316	\$1,874,024	\$1,920,874	\$1,968,896 p.a.
<b>NPG/RN 7</b>								
With effect From 1/4/2008	\$1,387,322	\$1,422,005	\$1,457,556	\$1,493,994	\$1,531,344	\$1,569,628	\$1,608,869	\$1,649,090 p.a.
With effect From 1/4/2009	\$1,484,435	\$1,521,546	\$1,559,584	\$1,598,574	\$1,638,538	\$1,679,502	\$1,721,489	\$1,764,527 p.a.
<b>NPG/RN 6</b>								
With effect From 1/4/2008	\$1,275,495	\$1,307,382	\$1,340,067	\$1,373,569	\$1,407,908	\$1,443,106	\$1,479,183	\$1,516,163 p.a.
With effect From 1/4/2009	\$1,364,780	\$1,398,899	\$1,433,872	\$1,469,719	\$1,506,461	\$1,544,123	\$1,582,726	\$1,622,294 p.a.
<b>NPG/RN 5</b>								
With effect From 1/4/2008	\$1,243,786	\$1,274,881	\$1,306,753	\$1,339,422	\$1,372,908	\$1,407,230	\$1,442,411	\$1,478,471 p.a.
With effect From 1/4/2009	\$1,330,852	\$1,364,123	\$1,398,226	\$1,433,182	\$1,469,011	\$1,505,736	\$1,543,380	\$1,581,964 p.a.

**NURSING PERSONNEL GROUP (NPG) (Cont'd)**

**Registered Nurse Series (NPG/RN) Cont'd**

NPG/RN 4								
With effect From 1/4/2008	\$1,054,176	\$1,080,530	\$1,107,543	\$1,135,232	\$1,163,613	\$1,192,703	\$1,222,521	\$1,253,084 p.a.
With effect From 1/4/2009	\$1,127,968	\$1,156,167	\$1,185,071	\$1,214,698	\$1,245,065	\$1,276,192	\$1,308,097	\$1,340,799 p.a.
NPG/RN 3								
With effect From 1/4/2008	\$938,766	\$962,235	\$986,291	\$1,010,948	\$1,036,222	\$1,062,128	\$1,088,681	\$1,115,898 p.a.
With effect From 1/4/2009	\$1,004,480	\$1,029,592	\$1,055,332	\$1,081,715	\$1,108,758	\$1,136,477	\$1,164,889	\$1,194,011 p.a.
NPG/RN 2								
With effect From 1/4/2008	\$782,432	\$801,992	\$822,042	\$842,593	\$863,658	\$885,249	\$907,381	\$930,065 p.a.
With effect From 1/4/2009	\$837,202	\$858,132	\$879,585	\$901,575	\$924,114	\$947,217	\$970,897	\$995,170 p.a.
NPG/RN 1								
With effect From 1/4/2008	\$668,282	\$684,989	\$702,114	\$719,667	\$737,659	\$756,100	\$775,002	\$794,378 p.a.
With effect From 1/4/2009	\$715,062	\$732,939	\$751,262	\$770,044	\$789,295	\$809,027	\$829,253	\$849,984 p.a.

**Midwifery Series (NPG/MW)**

NPG/MW 3								
With effect From 1/4/2008	\$865,888	\$887,536	\$909,724	\$932,467	\$955,779	\$979,672	\$1,004,165	\$1,029,268 p.a.
With effect From 1/4/2009	\$926,500	\$949,663	\$973,404	\$997,740	\$1,022,683	\$1,048,249	\$1,074,457	\$1,101,317 p.a.
NPG/MW 2								
With effect From 1/4/2008	\$702,402	\$719,962	\$737,961	\$756,410	\$775,321	\$794,703	\$814,571	\$834,936 p.a.
With effect From 1/4/2009	\$751,570	\$770,359	\$789,618	\$809,359	\$829,593	\$850,332	\$871,591	\$893,381 p.a.

**NURSING PERSONNEL GROUP (NPG) (Cont'd)**

**Midwifery Series (NPG/MW) (Cont'd)**

NPG/MW 1

With effect From 1/4/2008	\$650,684	\$666,952	\$683,626	\$700,716	\$718,234	\$736,190	\$754,594	\$773,459 p.a.
With effect From 1/4/2009	\$696,232	\$713,638	\$731,479	\$749,766	\$768,510	\$787,723	\$807,416	\$827,601 p.a.

**Enrolled Assistant Nurse Series (NPG/EAN)**

NPG/EAN 2

With effect From 1/4/2008	\$626,454	\$642,116	\$658,169	\$674,623	\$691,489	\$708,776	\$726,495	\$744,658 p.a.
With effect From 1/4/2009	\$670,306	\$687,064	\$704,241	\$721,847	\$739,893	\$758,390	\$777,350	\$796,784 p.a.

NPG/EAN 1

With effect From 1/4/2008	\$506,223	\$518,878	\$531,850	\$545,146	\$558,775	\$572,745	\$587,064	\$601,740 p.a.
With effect From 1/4/2009	\$541,659	\$555,199	\$569,079	\$583,306	\$597,889	\$612,837	\$628,158	\$643,862 p.a.

**APPLIED, PHYSICAL, NATURAL AND SOCIAL SCIENCES CATEGORY  
APPLIED SCIENCE GROUP (ASG)**

**Applied Science (ASG)**

ASG 6								
With Effect From 1/4/2000	\$1,033,681	\$1,059,523	\$1,086,011	\$1,113,161	\$1,140,990	\$1,169,515	\$1,198,753	\$1,228,722 p.a.
With Effect From 1/4/2001	\$1,113,080	\$1,140,907	\$1,169,430	\$1,198,666	\$1,228,632	\$1,259,348	\$1,290,832	\$1,323,103 p.a.
ASG 5								
With Effect From 1/4/2000	\$841,712	\$862,754	\$884,323	\$906,431	\$929,092	\$952,319	\$976,127	\$1,000,530 p.a.
With Effect From 1/4/2001	\$913,432	\$936,268	\$959,675	\$983,666	\$1,008,258	\$1,033,465	\$1,059,301	\$1,085,784 p.a.
ASG 4								
With Effect From 1/4/2000	\$694,043	\$711,394	\$729,179	\$747,408	\$766,094	\$785,246	\$804,877	\$824,999 p.a.
With Effect From 1/4/2001	\$759,857	\$778,853	\$798,325	\$818,283	\$838,740	\$859,708	\$881,201	\$903,231 p.a.
ASG 3								
With Effect From 1/4/2000	\$572,955	\$587,279	\$601,961	\$617,010	\$632,435	\$648,246	\$664,452	\$681,063 p.a.
With Effect From 1/4/2001	\$633,925	\$649,773	\$666,017	\$682,668	\$699,735	\$717,228	\$735,159	\$753,538 p.a.
ASG 2								
With Effect From 1/4/2000	\$472,541	\$484,354	\$496,463	\$508,875	\$521,596	\$534,636	\$548,002	\$561,702 p.a.
With Effect From 1/4/2001	\$529,494	\$542,732	\$556,300	\$570,208	\$584,463	\$599,074	\$614,051	\$629,402 p.a.
ASG 1								
With Effect From 1/4/2000	\$346,559	\$355,223	\$364,104	\$373,206	\$382,537	\$392,100	\$401,902	\$411,950 p.a.
With Effect From 1/4/2001	\$398,474	\$408,436	\$418,646	\$429,113	\$439,840	\$450,836	\$462,107	\$473,660 p.a.

**SCIENTIFIC OFFICERS GROUP (SOG)**

**Science & Technology Series (SOG/ST)**

SOG/ST 10								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.
SOG/ST 9								
With Effect From 1/4/2008	\$2,381,187	\$2,440,717	\$2,501,735	\$2,564,278	\$2,628,385	\$2,694,095	\$2,761,447	\$2,830,483 p.a.
With Effect From 1/4/2009	\$2,547,870	\$2,611,567	\$2,676,856	\$2,743,777	\$2,812,372	\$2,882,681	\$2,954,748	\$3,028,617 p.a.
SOG/ST 8								
With Effect From 1/4/2008	\$1,861,655	\$1,908,197	\$1,955,902	\$2,004,799	\$2,054,919	\$2,106,292	\$2,158,949	\$2,212,923 p.a.
With Effect From 1/4/2009	\$1,991,971	\$2,041,770	\$2,092,815	\$2,145,135	\$2,198,763	\$2,253,733	\$2,310,076	\$2,367,828 p.a.
SOG/ST 7								
With Effect From 1/4/2008	\$1,529,095	\$1,567,323	\$1,606,506	\$1,646,668	\$1,687,835	\$1,730,031	\$1,773,282	\$1,817,614 p.a.
With Effect From 1/4/2009	\$1,636,132	\$1,677,035	\$1,718,961	\$1,761,935	\$1,805,983	\$1,851,133	\$1,897,411	\$1,944,847 p.a.
SOG/ST 6								
With Effect From 1/4/2008	\$1,190,593	\$1,220,358	\$1,250,867	\$1,282,139	\$1,314,192	\$1,347,047	\$1,380,723	\$1,415,242 p.a.
With Effect From 1/4/2009	\$1,273,935	\$1,305,783	\$1,338,428	\$1,371,889	\$1,406,186	\$1,441,341	\$1,477,374	\$1,514,308 p.a.
SOG/ST 5								
With Effect From 1/4/2008	\$941,850	\$965,396	\$989,531	\$1,014,269	\$1,039,626	\$1,065,617	\$1,092,257	\$1,119,564 p.a.
With Effect From 1/4/2009	\$1,007,780	\$1,032,974	\$1,058,798	\$1,085,268	\$1,112,400	\$1,140,210	\$1,168,715	\$1,197,933 p.a.
SOG/ST 4								
With Effect From 1/4/2008	\$778,402	\$797,862	\$817,808	\$838,253	\$859,210	\$880,690	\$902,707	\$925,275 p.a.
With Effect From 1/4/2009	\$832,890	\$853,712	\$875,055	\$896,931	\$919,354	\$942,338	\$965,897	\$990,044 p.a.
SOG/ST 3								
With Effect From 1/4/2008	\$649,422	\$665,658	\$682,299	\$699,357	\$716,840	\$734,761	\$753,130	\$771,959 p.a.
With Effect From 1/4/2009	\$694,882	\$712,254	\$730,060	\$748,311	\$767,019	\$786,195	\$805,850	\$825,996 p.a.
SOG/ST 2								
With Effect From 1/4/2008	\$492,382	\$504,691	\$517,309	\$530,241	\$543,497	\$557,085	\$571,012	\$585,287 p.a.
With Effect From 1/4/2009	\$526,849	\$540,020	\$553,520	\$567,358	\$581,542	\$596,081	\$610,983	\$626,257 p.a.

**SCIENTIFIC OFFICERS GROUP (SOG) (Cont'd)**

**Science & Technology Series (SOG/ST) (Cont'd)**

SOG/ST 1								
With Effect From 1/4/2008	\$417,994	\$428,444	\$439,155	\$450,134	\$461,387	\$472,922	\$484,745	\$496,864 p.a.
With Effect From 1/4/2009	\$447,254	\$458,435	\$469,896	\$481,644	\$493,685	\$506,027	\$518,677	\$531,644 p.a.

**PRACTICAL SCIENCE AND TECHNOLOGY GROUP (PST)**

**General Subgroup (PST/GN)**

PST/GN4			
With Effect From 1/4/2001	\$360,000 X	\$9,000 -	\$396,000 p.a
With Effect From 1/10/2002	\$381,600 X	\$9,540	\$419,760 p.a
PST/GN3			
With Effect From 1/4/2001	\$315,000 X	\$7,875 -	\$346,500 p.a
With Effect From 1/10/2002	\$333,900 X	\$8,348	\$367,290 p.a
PST/GN2			
With Effect From 1/4/2001	\$291,600 X	\$7,290 -	\$313,470 p.a
With Effect From 1/10/2002	\$309,096 X	\$7,727	\$332,278 p.a
PST/GN1			
With Effect From 1/4/2001	\$243,000 X	\$6,075 -	\$291,600 p.a
With Effect From 1/10/2002	\$257,580 X	\$6,440	\$309,096 p.a

**NATURAL, PHYSICAL AND SOCIAL SCIENCES GROUP (NPS)**

**Natural, Physical And Social Sciences (NPS)**

<b>NPS 4</b>								
With Effect From 1/4/2000	\$527,989	\$541,189	\$554,719	\$568,587	\$582,801	\$597,371	\$612,306	\$627,613 p.a
With Effect From 1/4/2001	\$587,161	\$601,840	\$616,886	\$632,308	\$648,116	\$664,319	\$680,927	\$697,950 p.a
<b>NPS 3</b>								
With Effect From 1/4/2000	\$413,691	\$424,033	\$434,634	\$445,500	\$456,638	\$468,054	\$479,755	\$491,749 p.a
With Effect From 1/4/2001	\$468,291	\$479,998	\$491,998	\$504,298	\$516,906	\$529,828	\$543,074	\$556,651 p.a
<b>NPS 2</b>								
With Effect From 1/4/2000	\$348,856	\$357,577	\$366,516	\$375,679	\$385,071	\$394,698	\$404,565	\$414,680 p.a
With Effect From 1/4/2001	\$400,862	\$410,883	\$421,155	\$431,684	\$442,476	\$453,538	\$464,877	\$476,499 p.a
<b>NPS 1</b>								
With Effect From 1/4/2000	\$294,003	\$301,353	\$308,887	\$316,609	\$324,524	\$332,637	\$340,953	\$349,477 p.a
With Effect From 1/4/2001	\$343,815	\$352,410	\$361,221	\$370,251	\$379,507	\$388,995	\$398,720	\$408,688 p.a
<b>Social Work Series (NPS/SW)</b>								
<b>NPS/SW 6</b>								
With Effect From 1/4/98	\$555,461	\$569,348	\$583,581	\$598,171	\$613,125	\$628,453	\$644,164	\$660,269 p.a.
With Effect From 1/4/99	\$577,680	\$592,122	\$606,925	\$622,098	\$637,651	\$653,592	\$669,932	\$686,680 p.a.
<b>NPS/SW 5</b>								
With Effect From 1/4/98	\$423,215	\$433,795	\$444,640	\$455,756	\$467,150	\$478,829	\$490,800	\$503,070 p.a.
With Effect From 1/4/99	\$440,143	\$451,147	\$462,425	\$473,986	\$485,836	\$497,981	\$510,431	\$523,192 p.a.
<b>NPS/SW 4</b>								
With Effect From 1/4/98	\$330,811	\$339,081	\$347,558	\$356,247	\$365,153	\$374,282	\$383,639	\$393,230 p.a.
With Effect From 1/4/99	\$344,044	\$352,645	\$361,461	\$370,498	\$379,760	\$389,254	\$398,986	\$408,960 p.a.

**NATURAL, PHYSICAL AND SOCIAL SCIENCES GROUP (NPS) (Cont'd)**

**Social Work Series (NPS/SW) (Cont'd)**

NPS/SW 3								
With Effect From 1/4/98	\$271,675	\$278,467	\$285,429	\$292,564	\$299,878	\$307,375	\$315,060	\$322,936 p.a.
With Effect From 1/4/99	\$282,542	\$289,606	\$296,846	\$304,267	\$311,874	\$319,670	\$327,662	\$335,854 p.a.
NPS/SW 2								
With Effect From 1/4/98	\$240,120	\$246,123	\$252,276	\$258,583	\$265,048	\$271,674	\$278,466	\$285,427 p.a.
With Effect From 1/4/99	\$249,724	\$255,967	\$262,366	\$268,925	\$275,649	\$282,540	\$289,603	\$296,843 p.a.
NPS/SW 1								
With Effect From 1/4/98	\$183,115	\$187,693	\$192,385	\$197,195	\$202,125	\$207,178	\$212,357	\$217,666 p.a.
With Effect From 1/4/99	\$190,440	\$195,201	\$200,081	\$205,083	\$210,210	\$215,465	\$220,852	\$226,373 p.a.

**SOCIAL WORK GROUP (SWG)**

**Professional Social Work (SWG/PS)**

SWG/PS 4								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
SWG/PS 3								
With Effect From 1/4/2008	\$997,395	\$1,022,330	\$1,047,888	\$1,074,085	\$1,100,937	\$1,128,461	\$1,156,672	\$1,185,589 p.a.
With Effect From 1/4/2009	\$1,067,213	\$1,093,893	\$1,121,240	\$1,149,271	\$1,178,003	\$1,207,453	\$1,237,639	\$1,268,580 p.a.
SWG/PS 2								
With Effect From 1/4/2008	\$845,029	\$866,155	\$887,809	\$910,004	\$932,754	\$956,073	\$979,975	\$1,004,474 p.a.
With Effect From 1/4/2009	\$904,181	\$926,786	\$949,955	\$973,704	\$998,047	\$1,022,998	\$1,048,573	\$1,074,787 p.a.
SWG/PS 1								
With Effect From 1/4/2008	\$708,961	\$726,685	\$744,852	\$763,474	\$782,561	\$802,125	\$822,178	\$842,732 p.a.
With Effect From 1/4/2009	\$758,588	\$777,553	\$796,992	\$816,917	\$837,340	\$858,273	\$879,730	\$901,723 p.a.

**Social Services Administration (SWG/SSA)**

SWG/SSA 2								
With Effect From 1/4/2008	\$603,985	\$619,084	\$634,561	\$650,425	\$666,686	\$683,353	\$700,437	\$717,948 p.a.
With Effect From 1/4/2009	\$646,264	\$662,420	\$678,981	\$695,955	\$713,354	\$731,188	\$749,468	\$768,204 p.a.
SWG/SSA 1								
With Effect From 1/4/2008	\$521,310	\$534,343	\$547,701	\$561,394	\$575,429	\$589,814	\$604,560	\$619,674 p.a.
With Effect From 1/4/2009	\$557,802	\$571,747	\$586,040	\$600,691	\$615,709	\$631,101	\$646,879	\$663,051 p.a.

**SOCIAL WORK GROUP (SWG) (Cont'd)**

**Social Work Aide (SWG/SWA)**

SWG/SWA 2								
With Effect From 1/4/2008	\$513,056	\$525,883	\$539,030	\$552,506	\$566,318	\$580,476	\$594,988	\$609,863 p.a.
With Effect From 1/4/2009	\$548,970	\$562,695	\$576,762	\$591,181	\$605,961	\$621,110	\$636,637	\$652,553 p.a.
SWG/SWA 1								
With Effect From 1/4/2008	\$418,016	\$428,466	\$439,178	\$450,157	\$461,411	\$472,947	\$484,770	\$496,889 p.a.
With Effect From 1/4/2009	\$447,277	\$458,459	\$469,920	\$481,668	\$493,710	\$506,053	\$518,704	\$531,672 p.a.

**TECHNICAL AND SUPPORT SERVICES GROUP (TSS)**

**General Sub Group (TSS/GT)**

TSS/GT 8								
With Effect From 1/4/2000	\$424,034	\$434,635	\$445,501	\$456,638	\$468,054	\$479,756	\$491,749	\$504,043 p.a.
With Effect From 1/4/2001	\$479,047	\$491,024	\$503,299	\$515,882	\$528,779	\$541,998	\$555,548	\$569,437 p.a.
TSS/GT 7								
With Effect From 1/4/2000	\$340,474	\$348,986	\$357,711	\$366,653	\$375,820	\$385,215	\$394,846	\$404,717 p.a.
With Effect From 1/4/2001	\$392,145	\$401,949	\$411,998	\$422,298	\$432,855	\$443,676	\$454,768	\$466,137 p.a.
TSS/GT 6								
With Effect From 1/4/2000	\$280,003	\$287,003	\$294,179	\$301,533	\$309,071	\$316,798	\$324,718	\$332,836 p.a.
With Effect From 1/4/2001	\$329,256	\$337,487	\$345,924	\$354,572	\$363,437	\$372,522	\$381,836	\$391,381 p.a.
TSS/GT 5								
With Effect From 1/4/2000	\$241,879	\$247,926	\$254,124	\$260,477	\$266,989	\$273,664	\$280,506	\$287,518 p.a.
With Effect From 1/4/2001	\$289,606	\$296,846	\$304,268	\$311,874	\$319,671	\$327,663	\$335,855	\$344,251 p.a.
TSS/GT 4								
With Effect From 1/4/2000	\$198,994	\$203,968	\$209,068	\$214,294	\$219,652	\$225,143	\$230,772	\$236,541 p.a.
With Effect From 1/4/2001	\$245,005	\$251,131	\$257,409	\$263,844	\$270,440	\$277,201	\$284,131	\$291,234 p.a.
TSS/GT 3								
With Effect From 1/4/2000	\$164,179 X		\$4,586 -		\$182,523 p.a.			
With Effect From 1/4/2001	\$208,798 X		\$4,769 -		\$227,874 p.a.			
TSS/GT 2								
With Effect From 1/4/2000	\$146,736 X		\$3,177 -		\$162,621 p.a.			
With Effect From 1/4/2001	\$190,657 X		\$3,304 -		\$207,177 p.a.			
TSS/GT 1								
With Effect From 1/4/2000	\$133,469 X		\$2,158 -		\$144,259 p.a.			
	\$2,566 X		\$43 -		\$2,781 p.w			
With Effect From 1/4/2001	\$176,860 X		\$2,244 -		\$188,080 p.a.			
	\$3,401 X		\$45 -		\$3,626 p.w			

**TECHNICAL AND SUPPORT SERVICES GROUP (TSS)**

**Medical Machine Technician Series (TSS/MT)**

Electroencephalograph Tech.  
TSS/MT 4

With Effect From 1/4/2008	\$650,110	\$666,363	\$683,022	\$700,097	\$717,600	\$735,540	\$753,928	\$772,777 p.a.
With Effect From 1/4/2009	\$695,618	\$713,008	\$730,833	\$749,104	\$767,832	\$787,028	\$806,703	\$826,871 p.a.

Anaesthetic (Blood Gas) Tech.  
ECG Tech. (BHC)

With Effect From 1/4/2008	\$516,810	\$529,730	\$542,974	\$556,548	\$570,462	\$584,723	\$599,341	\$614,325 p.a.
With Effect From 1/4/2009	\$552,987	\$566,811	\$580,982	\$595,506	\$610,394	\$625,654	\$641,295	\$657,327 p.a.

Cardio-Thoracic/Anaesthetic Tech.  
Supervisory Anaesthetic Tech.

With Effect From 1/4/2008	\$461,438	\$472,973	\$484,798	\$496,918	\$509,341	\$522,074	\$535,126	\$548,504 p.a.
With Effect From 1/4/2009	\$493,738	\$506,082	\$518,734	\$531,702	\$544,995	\$558,619	\$572,585	\$586,899 p.a.

Orthopaedic Technician  
Anaesthetic Technician

With Effect From 1/4/2008	\$406,065	\$416,217	\$426,622	\$437,288	\$448,220	\$459,425	\$470,911	\$482,684 p.a.
With Effect From 1/4/2009	\$434,490	\$445,352	\$456,486	\$467,898	\$479,595	\$491,585	\$503,875	\$516,472 p.a.

**Health Support Sub Group (TSS/HS)**

TSS/HS 7

With Effect From 1/4/2008	\$576,696	\$591,114	\$605,891	\$621,039	\$636,565	\$652,479 p.a.
With Effect From 1/4/2009	\$617,065	\$632,492	\$648,304	\$664,512	\$681,124	\$698,152 p.a.

TSS/HS 6

With Effect From 1/4/2008	\$532,972	\$546,296	\$559,954	\$573,953	\$588,301	\$603,009 p.a.
With Effect From 1/4/2009	\$570,280	\$584,537	\$599,151	\$614,129	\$629,483	\$645,220 p.a.

**TECHNICAL AND SUPPORT SERVICES GROUP (TSS) (Cont'd)**

**Health Support Sub Group (TSS/HS) (Cont'd)**

TSS/HS 5						
With Effect From 1/4/2008	\$482,156	\$494,210	\$506,565	\$519,229	\$532,210	\$545,515 p.a.
With Effect From 1/4/2009	\$515,907	\$528,804	\$542,025	\$555,575	\$569,465	\$583,701 p.a.
TSS/HS 4						
With Effect From 1/4/2008	\$443,277	\$454,359	\$465,718	\$477,361	\$489,295	\$501,527 p.a.
With Effect From 1/4/2009	\$474,306	\$486,164	\$498,318	\$510,776	\$523,545	\$536,634 p.a.
TSS/HS 3						
With Effect From 1/4/2008	\$416,688	\$427,105	\$437,782	\$448,727	\$459,945	\$471,444 p.a.
With Effect From 1/4/2009	\$445,856	\$457,002	\$468,427	\$480,138	\$492,141	\$504,445 p.a.
TSS/HS 2						
With Effect From 1/4/2008	\$374,890	\$384,262	\$393,868	\$403,715	\$413,808	\$424,153 p.a.
With Effect From 1/4/2009	\$401,132	\$411,160	\$421,439	\$431,975	\$442,775	\$453,844 p.a.
TSS/HS 1						
With Effect From 1/4/2008	\$335,855	\$344,252	\$352,858	\$361,679	\$370,721	\$379,989 p.a.
With Effect From 1/4/2009	\$359,365	\$368,349	\$377,558	\$386,997	\$396,672	\$406,589 p.a.

**OFFICE AND PUBLIC SERVICE GROUP (OPS)**

**Clerical And Regulatory Series (OPS/CR)**

OPS/CR 5			
With Effect From 1/4/2000	\$183,278 X	\$4,764 -	\$202,334 p.a.
With Effect From 1/4/2001	\$228,661 X	\$4,955 -	\$248,481 p.a.
OPS/CR 4			
With Effect From 1/4/2000	\$164,222 X	\$4,501 -	\$177,725 p.a.
With Effect From 1/4/2001	\$208,843 X	\$4,681 -	\$222,886 p.a.
OPS/CR 3			
With Effect From 1/4/2000	\$148,542 X	\$3,389 -	\$162,098 p.a.
With Effect From 1/4/2001	\$192,536 X	\$3,525 -	\$206,636 p.a.
OPS/CR 2			
With Effect From 1/4/2000	\$136,429 X	\$2,320 -	\$145,709 p.a.
With Effect From 1/4/2001	\$179,939 X	\$2,413 -	\$189,591 p.a.
OPS/CR 1			
With Effect From 1/4/2000	\$121,272 X	\$2,097 -	\$133,854 p.a.
	\$2,333 X	\$41 -	\$2,579 p.w.
With Effect From 1/4/2001	\$164,175 X	\$2,181 -	\$177,261 p.a.
	\$3,157 X	\$43 -	\$3,415 p.w.

**Data Processing Series (OPS/DP)**

OPS/DP 5			
With Effect From 1/4/2000	\$223,120 X	\$5,804 -	\$246,336 p.a.
With Effect From 1/4/2001	\$270,096 X	\$6,036 -	\$294,240 p.a.

**OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)**

**Data Processing Series (OPS/DP)**

OPS/DP 4			
With Effect From 1/4/2000	\$199,923 X	\$5,480 -	\$216,363 p.a.
With Effect From 1/4/2001	\$245,972 X	\$5,699 -	\$263,069 p.a.
OPS/DP 3			
With Effect From 1/4/2000	\$180,835 X	\$4,126 -	\$197,339 p.a.
With Effect From 1/4/2001	\$226,121 X	\$4,291 -	\$243,285 p.a.
OPS/DP 2			
With Effect From 1/4/2000	\$166,088 X	\$2,830 -	\$177,408 p.a.
With Effect From 1/4/2001	\$210,784 X	\$2,943 -	\$222,556 p.a.
OPS/DP 1			
With Effect From 1/4/2000	\$141,956 X	\$2,917 -	\$153,624 p.a.
	\$2,730 X	\$56 -	\$3,066 p.w.
With Effect From 1/4/2001	\$185,686 X	\$3,034 -	\$197,822 p.a.
	\$3,571 X	\$58 -	\$3,803 p.w.

**Telephone Operating Series (OPS/TO) (Old Series)**

OPS/TO 5			
With Effect From 1/4/2000	\$177,540 X	\$4,767 -	\$191,841 p.a.
With Effect From 1/4/2001	\$222,694 X	\$4,958 -	\$237,568 p.a.
OPS/TO 4			
With Effect From 1/4/2000	\$164,223 X	\$4,501 -	\$177,726 p.a.
With Effect From 1/4/2001	\$208,844 X	\$4,681 -	\$222,887 p.a.
OPS/TO 3			
With Effect From 1/4/2000	\$148,542 X	\$3,389 -	\$162,098 p.a.
With Effect From 1/4/2001	\$192,536 X	\$3,525 -	\$206,636 p.a.

**OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)**

**Telephone Operating Series (OPS/TO) (Old Series) (Cont'd)**

OPS/TO 2				
With Effect From 1/4/2000	\$135,362 X		\$2,322 -	\$144,650 p.a.
With Effect From 1/4/2001	\$178,829 X		\$2,415 -	\$188,489 p.a.

OPS/TO 1				
With Effect From 1/4/2000	\$121,269 X		\$2,097 -	\$131,754 p.a.
With Effect From 1/4/2001	\$164,172 X		\$2,181 -	\$175,077 p.a.

**Telephone Operator Series (OPS/TO) (New Series)**

OPS/TO 4								
With Effect From 1/4/2008	\$600,783	\$615,803	\$631,198	\$646,978	\$663,152	\$679,731	\$696,724	\$714,142 p.a.
With Effect From 1/4/2009	\$642,838	\$658,909	\$675,381	\$692,266	\$709,573	\$727,312	\$745,495	\$764,132 p.a.

OPS/TO 3								
With Effect From 1/4/2008	\$478,777	\$490,747	\$503,015	\$515,591	\$528,480	\$541,692	\$555,235	\$569,116 p.a.
With Effect From 1/4/2009	\$512,292	\$525,099	\$538,226	\$551,682	\$565,474	\$579,611	\$594,101	\$608,954 p.a.

OPS/TO 2								
With Effect From 1/4/2008	\$421,411	\$431,946	\$442,745	\$453,813	\$465,158	\$476,787	\$488,707	\$500,925 p.a.
With Effect From 1/4/2009	\$450,909	\$462,182	\$473,737	\$485,580	\$497,720	\$510,163	\$522,917	\$535,990 p.a.

OPS/TO 1								
With Effect From 1/4/2008	\$397,081	\$407,008	\$417,183	\$427,613	\$438,303	\$449,261	\$460,492	\$472,005 p.a.
With Effect From 1/4/2009	\$424,877	\$435,499	\$446,386	\$457,546	\$468,985	\$480,709	\$492,727	\$505,045 p.a.

**OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)**

**Administrative Assistants Series (OPS/ADS)**

OPS/ADS 2								
With Effect From 1/4/2008	\$1,037,139	\$1,063,067	\$1,089,644	\$1,116,885	\$1,144,807	\$1,173,428	\$1,202,763	\$1,232,832 p.a.
With Effect From 1/4/2009	\$1,109,739	\$1,137,482	\$1,165,919	\$1,195,067	\$1,224,944	\$1,255,568	\$1,286,957	\$1,319,131 p.a.

OPS/ADS 1								
With Effect From 1/4/2008	\$826,661	\$847,328	\$868,511	\$890,224	\$912,480	\$935,291	\$958,674	\$982,641 p.a.
With Effect From 1/4/2009	\$884,528	\$906,641	\$929,307	\$952,540	\$976,353	\$1,000,762	\$1,025,781	\$1,051,425 p.a.

**Secretarial Series (OPS/SS) (Old Series)**

OPS/SS 7								
Executive Secretary 3								
With Effect From 1/4/98	\$442,772	\$453,841	\$465,187	\$476,817	\$488,737	\$500,956	\$513,480	\$526,317 p.a.
With Effect From 1/4/99	\$460,482	\$471,994	\$483,794	\$495,889	\$508,286	\$520,993	\$534,018	\$547,368 p.a.

OPS/SS 6								
Executive Secretary 2								
With Effect From 1/4/2000	\$357,363	\$366,297	\$375,454	\$384,841	\$394,462	\$404,323	\$414,431	\$424,792 p.a.
With Effect From 1/4/2001	\$409,709	\$419,952	\$430,451	\$441,212	\$452,242	\$463,548	\$475,137	\$487,016 p.a.

OPS/SS 5								
Executive Secretary 1								
With Effect From 1/4/2000	\$287,004	\$294,179	\$301,533	\$309,071	\$316,798	\$324,718	\$332,836	\$341,157 p.a.
With Effect From 1/4/2001	\$336,536	\$344,949	\$353,573	\$362,412	\$371,473	\$380,759	\$390,278	\$400,035 p.a.

OPS/SS 4								
Senior Secretary								
With Effect From 1/4/2000	\$247,925	\$254,123	\$260,476	\$266,988	\$273,662	\$280,504	\$287,516	\$294,704 p.a.
With Effect From 1/4/2001	\$295,894	\$303,291	\$310,873	\$318,645	\$326,611	\$334,776	\$343,146	\$351,725 p.a.

**OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)**

**Secretarial Series (OPS/SS) (Old Series) (cont'd)**

OPS/SS 3								
Secretary								
Supervisor Typing Pool								
With Effect From 1/4/2000	\$189,434	\$194,170	\$199,024	\$204,000	\$209,100	\$214,327	\$219,685	\$225,177 p.a.
With Effect From 1/4/2001	\$235,063	\$240,940	\$246,963	\$253,138	\$259,466	\$265,953	\$272,601	\$279,416 p.a.
OPS/SS 2								
Clerk Typist 2								
Stenographer								
With Effect From 1/4/2000	\$152,879	\$156,701	\$160,618	\$164,634	\$168,750	\$172,969	\$177,293	\$181,725 p.a.
With Effect From 1/4/2001	\$197,046	\$201,972	\$207,022	\$212,197	\$217,502	\$222,940	\$228,513	\$234,226 p.a.
OPS/SS 1								
Clerk Typist 1								
Typist								
With Effect From 1/4/2000	\$126,117	\$129,270	\$132,501	\$135,814	\$139,209	\$142,689	\$146,257	\$149,913 p.a.
With Effect From 1/4/2001	\$169,213	\$173,444	\$177,780	\$182,224	\$186,780	\$191,449	\$196,236	\$201,142 p.a.

**Secretarial Series (OPS/SS) (New Series)**

OPS/SS 6								
Executive Secretary 3								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
OPS/SS 5								
Executive Secretary 2								
With Effect From 1/4/2008	\$1,050,525	\$1,076,789	\$1,103,708	\$1,131,301	\$1,159,583	\$1,188,572	\$1,218,287	\$1,248,744 p.a.
With Effect From 1/4/2009	\$1,124,062	\$1,152,164	\$1,180,967	\$1,210,492	\$1,240,754	\$1,271,772	\$1,303,567	\$1,336,156 p.a.

**OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)**

**Secretarial Series (OPS/SS) (New Series) (Cont'd)**

OPS/SS 4								
Executive Secretary 1								
With Effect From 1/4/2008	\$821,114	\$841,642	\$862,683	\$884,250	\$906,356	\$929,015	\$952,240	\$976,046 p.a.
With Effect From 1/4/2009	\$878,592	\$900,557	\$923,070	\$946,147	\$969,801	\$994,046	\$1,018,897	\$1,044,370 p.a.
OPS/SS 3								
Senior Secretary								
With Effect From 1/4/2008	\$688,275	\$705,482	\$723,119	\$741,197	\$759,727	\$778,720	\$798,188	\$818,143 p.a.
With Effect From 1/4/2009	\$736,454	\$754,866	\$773,737	\$793,081	\$812,908	\$833,230	\$854,061	\$875,413 p.a.
OPS/SS2								
Secretary 2								
With Effect From 1/4/2008	\$519,239	\$532,220	\$545,525	\$559,163	\$573,142	\$587,471	\$602,158	\$617,212 p.a.
With Effect From 1/4/2009	\$555,586	\$569,475	\$583,712	\$598,305	\$613,262	\$628,594	\$644,309	\$660,417 p.a.
OPS/SS 1								
Secretary 1								
With Effect From 1/4/2008	\$432,892	\$443,715	\$454,807	\$466,178	\$477,832	\$489,778	\$502,022	\$514,573 p.a.
With Effect From 1/4/2009	\$463,195	\$474,775	\$486,644	\$498,810	\$511,280	\$524,062	\$537,164	\$550,593 p.a.

**Stenotype Writer Series (OPS/SW)**

OPS/SW 3								
Chief Court Reporter								
Senior Stenotype Tutor								
Chief Stenotype Writer								
With Effect From 1/4/2008	\$1,074,206	\$1,101,061	\$1,128,587	\$1,156,802	\$1,185,722	\$1,215,365	\$1,245,749	\$1,276,893 p.a.
With Effect From 1/4/2009	\$1,149,400	\$1,178,135	\$1,207,589	\$1,237,778	\$1,268,723	\$1,300,441	\$1,332,952	\$1,366,276 p.a.

**OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)**

**Stenotype Writer Series (OPS/SW) (Cont'd)**

OPS/SW 2								
Senior Court Reporter								
Senior Stenotype Writer								
Stenotype Tutor								
With Effect From 1/4/2008	\$860,320	\$881,828	\$903,873	\$926,470	\$949,632	\$973,373	\$997,707	\$1,022,650 p.a.
With Effect From 1/4/2009	\$920,542	\$943,556	\$967,144	\$991,323	\$1,016,106	\$1,041,509	\$1,067,546	\$1,094,235 p.a.

OPS/SW 1								
Court Reporter 1								
Stenotype Writer								
With Effect From 1/4/2008	\$712,163	\$729,967	\$748,216	\$766,921	\$786,094	\$805,747	\$825,891	\$846,538 p.a.
With Effect From 1/4/2009	\$762,014	\$781,065	\$800,591	\$820,606	\$841,121	\$862,149	\$883,703	\$905,795 p.a.

**Office Equipment Operation Sub Group (OPS/OE)**

OPS/OE 2								
With effect from 1/4/98	\$138,860 X		\$4,562 -		\$157,108 p.a.			
With effect from 1/4/99	\$144,414 X		\$4,745 -		\$163,394 p.a.			

OPS/OE 1								
With effect from 1/4/98	\$121,900 X		\$3,204 -		\$137,920 p.a.			
With effect from 1/4/99	\$126,776 X		\$3,333 -		\$143,441 p.a.			

**POST AND TELEGRAPH OPERATORS GROUP (PTO)**

**Programme Management and Administration (PTO/PMA)**

PTO/PMA 5

With Effect From 1/4/2008	\$1,062,600	\$1,089,165	\$1,116,394	\$1,144,304	\$1,172,912	\$1,202,234	\$1,232,290	\$1,263,097 p.a.
With Effect From 1/4/2009	\$1,136,982	\$1,165,407	\$1,194,542	\$1,224,405	\$1,255,015	\$1,286,391	\$1,318,551	\$1,351,514 p.a.

PTO/PMA 4

With Effect From 1/4/2008	\$893,550	\$915,889	\$938,786	\$962,256	\$986,312	\$1,010,970	\$1,036,244	\$1,062,150 p.a.
With Effect From 1/4/2009	\$956,099	\$980,001	\$1,004,501	\$1,029,614	\$1,055,354	\$1,081,738	\$1,108,781	\$1,136,501 p.a.

PTO/PMA 3

With Effect From 1/4/2008	\$748,650	\$767,366	\$786,550	\$806,214	\$826,370	\$847,029	\$868,204	\$889,910 p.a.
With Effect From 1/4/2009	\$801,056	\$821,082	\$841,609	\$862,649	\$884,215	\$906,321	\$928,979	\$952,203 p.a.

PTO/PMA 2

With Effect From 1/4/2008	\$621,863	\$637,409	\$653,344	\$669,678	\$686,420	\$703,580	\$721,170	\$739,199 p.a.
With Effect From 1/4/2009	\$665,393	\$682,028	\$699,078	\$716,555	\$734,469	\$752,831	\$771,652	\$790,943 p.a.

PTO/PMA 1

With Effect From 1/4/2008	\$512,709	\$525,527	\$538,665	\$552,132	\$565,935	\$580,083	\$594,585	\$609,450 p.a.
With Effect From 1/4/2009	\$548,599	\$562,314	\$576,372	\$590,781	\$605,550	\$620,689	\$636,206	\$652,112 p.a.

**Carrier Service Group (PTO/CA)**

PTO/CA 4

With Effect From 1/4/2006	\$392,354 X		\$5,390 -		\$408,524 p.a.
With Effect From 1/4/2007	\$411,971 X		\$5,660 -		\$428,951 p.a.

PTO/CA 3

With Effect From 1/4/2006	\$368,704 X		\$4,059 -		\$384,940 p.a.
With Effect From 1/4/2007	\$387,139 X		\$4,262 -		\$404,187 p.a.

PTO/CA 2

With Effect From 1/4/2008	\$8,188 X		\$158 -		\$8,661 P.B.
	\$8,714		\$201 -		\$9,318 p.w.
With Effect From 1/4/2009	\$8,761 X		\$169 -		\$9,267 P.B.
	\$9,324 X		\$215 -		\$9,970 p.w.

PTO/CA 1

With Effect From 1/4/2008	\$7,826 X		\$143 -		\$8,396 p.w.
With Effect From 1/4/2009	\$8,374 X		\$153 -		\$8,984 p.w.

**POST AND TELEGRAPH OPERATORS GROUP (PTO) (Cont'd)**

**Clerical Service Sub-Group (PTO/CR)**

PTO/CR 4			
With Effect From 1/4/2008	\$473,767 X	\$6,509 -	\$493,294 p.a.
With Effect From 1/4/2009	\$506,930 X	\$6,965 -	\$527,824 p.a.
 PTO/CR 3			
With Effect From 1/4/2008	\$445,210 X	\$4,901 -	\$464,815 p.a.
With Effect From 1/4/2009	\$476,375 X	\$5,244 -	\$497,352 p.a.

**ARTISAN AND INDUSTRIAL TRADE GROUP (AIT)**

AIT 5			
With Effect From 1/4/2002	\$218,438 X	\$4,152 -	\$230,894 p.a.
With Effect From 1/4/2003	\$224,991 X	\$4,277 -	\$237,822 p.a.
With Effect From 1/4/2002	\$4,200.00 X	\$80.00 -	\$4,440.00 p.w.
With Effect From 1/4/2003	\$4,326.00 X	\$82.00 -	\$4,572.00 p.w.
AIT 4			
With Effect From 1/4/2002	\$3,979.00 X	\$54.00 -	\$4,195.00 p.w.
With Effect From 1/4/2003	\$4,098.00 X	\$56.00 -	\$4,322.00 p.w.
AIT 3			
With Effect From 1/4/2002	\$3,789.00 X	\$49.00 -	\$3,985.00 p.w.
With Effect From 1/4/2003	\$3,903.00 X	\$50.00 -	\$4,103.00 p.w.
AIT 2			
With Effect From 1/4/2002	\$3,549.00 X	\$44.81 -	\$3,773.03 p.w.
With Effect From 1/4/2003	\$3,655.00 X	\$46.15 -	\$3,885.75 p.w.
AIT 1			
With Effect From 1/4/2002	\$3,274.00 X	\$39.00 -	\$3,430.00 p.w.
With Effect From 1/4/2003	\$3,372.00 X	\$40.00 -	\$3,532.00 p.w.

**LABOUR AND MECHANICAL OPERATIONS GROUP (LMO)**

LMO 5					
With Effect From 1/4/2002	\$209,227 X	\$4,151 -	\$221,680	p.a	
With Effect From 1/4/2003	\$215,504 X	\$4,276 -	\$228,332	p.a	
With Effect From 1/4/2002	\$4,024 X	\$80 -	\$4,264	p.w.	
With Effect From 1/4/2003	\$4,145 X	\$82 -	\$4,391	p.w.	
LMO 4					
With Effect From 1/4/2002	\$3,826 X	\$50 -	\$3,976	p.w.	
With Effect From 1/4/2003	\$3,941 X	\$52 -	\$4,097	p.w.	
LMO 3					
With Effect From 1/4/2002	\$3,666 X	\$48 -	\$3,810	p.w.	
With Effect From 1/4/2003	\$3,776 X	\$49 -	\$3,923	p.w.	
LMO 2					
With Effect From 1/4/2002	\$3,530 X	\$45 -	\$3,665	p.w.	
With Effect From 1/4/2003	\$3,636 X	\$46 -	\$3,774	p.w.	
LMO 1					
With Effect From 1/4/2002	\$3,353 X	\$41 -	\$3,517	p.w.	
With Effect From 1/4/2003	\$3,454 X	\$42 -	\$3,622	p.w.	
<b>Driver Series (LMO/DR)</b>					
LMO/DR 2					
With Effect From 1/4/2008	\$8,672 X	\$253 -	\$10,443	p.w.	
With Effect From 1/4/2009	\$9,279 X	\$271 -	\$11,174	p.w.	
LMO/DR 1					
With Effect From 1/4/2008	\$7,477 X	\$201 -	\$8,886	p.w.	
With Effect From 1/4/2009	\$8,000 X	\$215 -	\$9,508	p.w.	

**LABOUR AND MECHANICAL OPERATIONS GROUP (LMO) (Cont'd)**

**Trades And Services (LMO/TS)**

<b>LMO/TS 6</b>						
With Effect From 1/4/2008	\$9,367	\$9,601	\$9,841	\$10,087	\$10,339	\$10,598 p.w.
With Effect From 1/4/2009	\$10,023	\$10,273	\$10,530	\$10,793	\$11,063	\$11,340 p.w.
<b>LMO/TS 5</b>						
With Effect From 1/4/2008	\$8,579	\$8,794	\$9,013	\$9,239	\$9,470	\$9,706 p.w.
With Effect From 1/4/2009	\$9,180	\$9,409	\$9,644	\$9,885	\$10,133	\$10,386 p.w.
<b>LMO/TS 4</b>						
With Effect From 1/4/2008	\$7,951	\$8,149	\$8,353	\$8,562	\$8,776	\$8,995 p.w.
With Effect From 1/4/2009	\$8,507	\$8,720	\$8,938	\$9,161	\$9,390	\$9,625 p.w.
<b>LMO/TS 3</b>						
With Effect From 1/4/2008	\$7,494	\$7,682	\$7,874	\$8,071	\$8,272	\$8,479 p.w.
With Effect From 1/4/2009	\$8,019	\$8,219	\$8,425	\$8,636	\$8,851	\$9,073 p.w.
<b>LMO/TS 2</b>						
With Effect From 1/4/2008	\$6,787	\$6,957	\$7,131	\$7,309	\$7,492	\$7,679 p.w.
With Effect From 1/4/2009	\$7,262	\$7,444	\$7,630	\$7,821	\$8,016	\$8,217 p.w.
<b>LMO/TS 1</b>						
With Effect From 1/4/2008	\$6,435	\$6,596	\$6,761	\$6,930	\$7,103	\$7,280 p.w.
With Effect From 1/4/2009	\$6,885	\$7,057	\$7,234	\$7,415	\$7,600	\$7,790 p.w.

**GENERAL SERVICES GROUP (GLS)**

GLS 4			
With Effect From 1/4/2002	\$3,820 X	\$50 -	\$4,020 p.w.
With Effect From 1/4/2003	\$3,935 X	\$52 -	\$4,143 p.w.
 GLS 3			
With Effect From 1/4/2002	\$3,666 X	\$48 -	\$3,810 p.w.
With Effect From 1/4/2003	\$3,776 X	\$49 -	\$3,923 p.w.
 GLS 2			
With Effect From 1/4/2002	\$3,530 X	\$44 -	\$3,662 p.w.
With Effect From 1/4/2003	\$3,636 X	\$45 -	\$3,771 p.w.
 GLS 1			
With Effect From 1/4/2002	\$3,353 X	\$41 -	\$3,517 p.w.
With Effect From 1/4/2003	\$3,454 X	\$42 -	\$3,622 p.w.

**PRINTING GROUP (PTG)**

**Skilled Group - (PTG/SK)**

PTG/SK6			
With Effect From 1/4/98	\$246,480 X	\$5,407 -	\$257,294 p.a.
With Effect From 1/4/99	\$256,339 X	\$5,623 -	\$267,585 p.a.
PTG/SK5			
With Effect From 1/4/98	\$232,367 X	\$4,416 -	\$241,199 p.a.
With Effect From 1/4/99	\$241,662 X	\$4,593 -	\$250,848 p.a.
PTG/SK4			
With Effect From 1/4/98	\$221,406 X	\$3,280 -	\$227,966 p.a.
With Effect From 1/4/99	\$230,262 X	\$3,411 -	\$237,084 p.a.
PTG/SK3			
With Effect From 1/4/2000	\$2,422 X	\$48 -	\$2,566 p.w.
With Effect From 1/4/2001	\$3,783 X	\$50 -	\$3,933 p.w.
PTG/SK2			
With Effect From 1/4/2000	\$2,002 X	\$41 -	\$2,205 p.w.
With Effect From 1/4/2001	\$3,346 X	\$42 -	\$3,557 p.w.
PTG/SK1			
With Effect From 1/4/2000	\$1,600 X	\$34 -	\$1,736 p.w.
With Effect From 1/4/2001	\$2,928 X	\$36 -	\$3,070 p.w.

**PRINTING GROUP (PTG) (Cont'd)**

**Semi-Skilled Group (PTG/DS)**

PTG/DS3			
With Effect From 1/4/2000	\$2,423 X	\$49 -	\$2,521 p.w.
With Effect From 1/4/2001	\$3,784 X	\$51 -	\$3,886 p.w.

PTG/DS2			
With Effect From 1/4/2000	\$1,855 X	\$36 -	\$1,965 p.w.
With Effect From 1/4/2001	\$3,194 X	\$38 -	\$3,308 p.w.

PTG/DS1			
With Effect From 1/4/2000	\$1,600 X	\$36 -	\$1,744 p.w.
With Effect From 1/4/2001	\$2,928 X	\$38 -	\$3,078 p.w.

**Un-Skilled Group (PTG/UN)**

PTG/UN 1			
With Effect From 1/4/2000	\$1,855 X	\$36 -	\$1,963 p.w.
With Effect From 1/4/2001	\$3,193 X	\$38 -	\$3,306 p.w.

**PROTECTIVE SERVICES GROUP (PTSG)**

**Protective Services Series (PTSG/PX)**

PTSG/PX 8								
With Effect From 1/4/2008	\$1,093,995	\$1,121,345	\$1,149,378	\$1,178,113	\$1,207,566	\$1,237,755	\$1,268,699	\$1,300,416 p.a.
With Effect From 1/4/2009	\$1,170,575	\$1,199,839	\$1,229,835	\$1,260,581	\$1,292,095	\$1,324,398	\$1,357,508	\$1,391,445 p.a.
PTSG/PX 7								
With Effect From 1/4/2008	\$941,850	\$965,396	\$989,531	\$1,014,269	\$1,039,626	\$1,065,617	\$1,092,257	\$1,119,564 p.a.
With Effect From 1/4/2009	\$1,007,780	\$1,032,974	\$1,058,798	\$1,085,268	\$1,112,400	\$1,140,210	\$1,168,715	\$1,197,933 p.a.
PTSG/PX 6								
With Effect From 1/4/2008	\$831,968	\$852,767	\$874,086	\$895,938	\$918,336	\$941,295	\$964,827	\$988,948 p.a.
With Effect From 1/4/2009	\$890,205	\$912,460	\$935,272	\$958,654	\$982,620	\$1,007,186	\$1,032,365	\$1,058,174 p.a.
PTSG/PX 5								
With Effect From 1/4/2008	\$699,143	\$716,621	\$734,537	\$752,900	\$771,723	\$791,016	\$810,791	\$831,061 p.a.
With Effect From 1/4/2009	\$748,082	\$766,785	\$785,954	\$805,603	\$825,743	\$846,387	\$867,546	\$889,235 p.a.
PTSG/PX 4								
With Effect From 1/4/2008	\$618,240	\$633,696	\$649,538	\$665,777	\$682,421	\$699,482	\$716,969	\$734,893 p.a.
With Effect From 1/4/2009	\$661,517	\$678,055	\$695,006	\$712,381	\$730,191	\$748,446	\$767,157	\$786,336 p.a.
PTSG/PX 3								
With Effect From 1/4/2008	\$545,795	\$559,439	\$573,425	\$587,761	\$602,455	\$617,516 p.a.		
With Effect From 1/4/2009	\$584,000	\$598,600	\$613,565	\$628,904	\$644,627	\$660,743 p.a.		
PTSG/PX 2								
With Effect From 1/4/2008	\$492,398	\$504,708	\$517,325	\$530,259	\$543,515	\$557,103 p.a.		
With Effect From 1/4/2009	\$526,866	\$540,037	\$553,538	\$567,377	\$581,561	\$596,100 p.a.		
PTSG/PX 1								
With Effect From 1/4/2008	\$440,192	\$451,197	\$462,477	\$474,039	\$485,890	\$498,037 p.a.		
With Effect From 1/4/2009	\$471,006	\$482,781	\$494,851	\$507,222	\$519,902	\$532,900 p.a.		

**PROTECTIVE SERVICES GROUP (PTSG) (Cont'd)**

**Correctional Officers (PTSG/CO)**

PTSG/CO 3						
With Effect From 1/4/2008	\$698,503	\$715,966	\$733,865	\$752,211	\$771,017	\$790,292 p.a.
With Effect From 1/4/2009	\$747,398	\$766,083	\$785,235	\$804,866	\$824,988	\$845,613 p.a.
PTSG/CO 2						
With Effect From 1/4/2008	\$577,083	\$591,510	\$606,297	\$621,455	\$636,991	\$652,916 p.a.
With Effect From 1/4/2009	\$617,478	\$632,915	\$648,738	\$664,957	\$681,581	\$698,620 p.a.
PTSG/CO 1						
With Effect From 1/4/2008	\$508,145	\$520,848	\$533,870	\$547,216	\$560,897	\$574,919 p.a.
With Effect From 1/4/2009	\$543,715	\$557,308	\$571,240	\$585,521	\$600,159	\$615,163 p.a.

**SECURITY SERVICES GROUP (SSG)**

**Correctional Officer Series (SSG/CS)**

SSG/CS 4						
With Effect From 1/4/2000	\$499,512	\$512,000	\$524,800	\$537,920	\$551,368	\$565,152 p.a.
With Effect From 1/4/2001	\$532,480	\$545,792	\$559,437	\$573,423	\$587,758	\$602,452 p.a.
SSG/CS 3						
With Effect From 1/4/2002	\$449,477	\$460,714	\$472,232	\$484,037	\$496,138	\$508,542 p.a.
With Effect From 1/4/2003	\$462,961	\$474,535	\$486,399	\$498,559	\$511,023	\$523,798 p.a.
SSG/CS 2						
With Effect From 1/4/2002	\$357,811	\$366,756	\$375,925	\$385,323	\$394,956	\$404,830 p.a.
With Effect From 1/4/2003	\$368,545	\$377,759	\$387,203	\$396,883	\$406,805	\$416,975 p.a.
SSG/CS 1						
With Effect From 1/4/2002	\$315,070	\$322,947	\$331,020	\$339,296	\$347,778	\$356,473 p.a.
With Effect From 1/4/2003	\$324,522	\$332,635	\$340,951	\$349,475	\$358,212	\$367,167 p.a.

**Protection Services Series (SSG/PX)**

SSG/PX 5					
With Effect From 1/4/2000	\$186,826 X		\$6,140 -		\$205,246 p.a.
With Effect From 1/4/2001	\$260,000 X		\$6,386 -		\$279,158 p.a.
SSG/PX 4					
With Effect From 1/4/2000	\$172,112 X		\$4,951 -		\$186,965 p.a.
With Effect From 1/4/2001	\$246,000 X		\$5,149 -		\$261,447 p.a.
SSG/PX 3					
With Effect From 1/4/2000	\$159,635 X		\$3,728 -		\$174,547 p.a.
With Effect From 1/4/2001	\$239,000 X		\$3,877 -		\$254,508 p.a.

**SECURITY SERVICES GROUP (SSG)**

**Protection Services Series (SSG/PX) (Cont'd)**

SSG/PX 2			
With Effect From 1/4/2000	\$146,441 X	\$2,512 -	\$156,489 p.a.
	\$2,815 X	\$49 -	\$3,011 p.w.
With Effect From 1/4/2001	\$228,000 X	\$2,612 -	\$238,448 p.a.
	\$4,385 X	\$51 -	\$4,589 p.w.
SSG/PX 1			
With Effect From 1/4/2000	\$133,396 X	\$2,307 -	\$147,238 p.a.
	\$2,565 X	\$45 -	\$2,835 p.w.
With Effect From 1/4/2001	\$215,004 X	\$2,399 -	\$229,398 p.a.
	\$4,135 X	\$47 -	\$4,417 p.w.

**CHILD CARE AND JUVENILE INSTITUTIONS**

Superintendent 3											
Adjustment 1\4\ 2007	\$1,448,904	\$1,492,371	\$1,537,142	\$1,583,256	\$1,630,754	\$1,679,677	p.a.				
With Effect From 1/4/2008	\$1,666,240	\$1,716,227	\$1,767,713	\$1,820,745	\$1,875,367	\$1,931,628	p.a.				
With Effect From 1/4/2009	\$1,782,876	\$1,836,363	\$1,891,453	\$1,948,197	\$2,006,643	\$2,066,842	p.a.				
Superintendent 2											
Adjustment 1\4\ 2007	\$1,293,779	\$1,332,592	\$1,372,570	\$1,413,747	\$1,456,160	\$1,499,844	p.a.				
With Effect From 1/4/2008	\$1,487,846	\$1,532,481	\$1,578,456	\$1,625,809	\$1,674,584	\$1,724,821	p.a.				
With Effect From 1/4/2009	\$1,591,995	\$1,639,755	\$1,688,948	\$1,739,616	\$1,791,804	\$1,845,559	p.a.				
Superintendent 1											
Adjustment 1\4\ 2007	\$1,154,210	\$1,188,836	\$1,224,501	\$1,261,236	\$1,299,073	\$1,338,046	p.a.				
With Effect From 1/4/2008	\$1,327,341	\$1,367,162	\$1,408,176	\$1,450,422	\$1,493,934	\$1,538,752	p.a.				
With Effect From 1/4/2009	\$1,420,255	\$1,462,863	\$1,506,749	\$1,551,951	\$1,598,510	\$1,646,465	p.a.				
Assistant Superintendent											
Adjustment 1\4\ 2007	\$925,434	\$953,197	\$981,792	\$1,011,246	\$1,041,584	\$1,072,831	p.a.				
With Effect From 1/4/2008	\$1,064,249	\$1,096,176	\$1,129,061	\$1,162,933	\$1,197,821	\$1,233,756	p.a.				
With Effect From 1/4/2009	\$1,138,746	\$1,172,908	\$1,208,096	\$1,244,339	\$1,281,669	\$1,320,119	p.a.				
Teacher & Instructor 2 (Dip.)											
Adjustment 1\4\ 2007	\$679,751	\$694,706	\$709,990	\$725,609	\$741,573	\$757,887	\$774,561	\$791,601	\$809,016	\$826,815	p.a.
With Effect From 1/4/2008	\$781,714	\$798,912	\$816,488	\$834,451	\$852,809	\$871,570	\$890,745	\$910,341	\$930,369	\$950,837	p.a.
With Effect From 1/4/2009	\$836,434	\$854,836	\$873,642	\$892,862	\$912,505	\$932,580	\$953,097	\$974,065	\$995,495	\$1,017,396	p.a.
Teacher & Instructor 2 (Cert.)											
Adjustment 1\4\ 2007	\$646,324	\$660,543	\$675,075	\$689,927	\$705,105	\$720,617	\$736,471	\$752,673	\$769,232	\$786,155	p.a.
With Effect From 1/4/2008	\$743,272	\$759,624	\$776,336	\$793,416	\$810,871	\$828,710	\$846,941	\$865,574	\$884,617	\$904,078	p.a.
With Effect From 1/4/2009	\$795,302	\$812,798	\$830,680	\$848,955	\$867,632	\$886,720	\$906,227	\$926,164	\$946,540	\$967,364	p.a.
Instructor 1											
Adjustment 1\4\ 2007	\$535,771	\$547,557	\$559,604	\$571,915	\$584,497	\$597,356	\$610,498	\$623,929	\$637,655	\$651,684	p.a.
With Effect From 1/4/2008	\$616,136	\$629,691	\$643,544	\$657,702	\$672,172	\$686,959	\$702,073	\$717,518	\$733,304	\$749,436	p.a.
With Effect From 1/4/2009	\$659,266	\$673,769	\$688,592	\$703,741	\$719,224	\$735,047	\$751,218	\$767,744	\$784,635	\$801,897	p.a.
Teacher A3											
Adjustment 1\4\ 2007	\$476,519	\$487,002	\$497,717	\$508,666	\$519,857	\$531,294	\$542,982	\$554,928	\$567,136	\$579,613	p.a.
With Effect From 1/4/2008	\$547,997	\$560,053	\$572,374	\$584,966	\$597,836	\$610,988	\$624,430	\$638,167	\$652,207	\$666,555	p.a.
With Effect From 1/4/2009	\$586,357	\$599,257	\$612,440	\$625,914	\$639,684	\$653,757	\$668,140	\$682,839	\$697,861	\$713,214	p.a.

**CORRECTIONAL SERVICES - ADULT INSTITUTIONS**

**Warders**

Superintendent 'A'						
With Effect From 1/4/2008	\$1,327,021	\$1,360,196	\$1,394,201	\$1,429,056	\$1,464,782	\$1,501,402 p.a
With Effect From 1/4/2009	\$1,419,912	\$1,455,410	\$1,491,795	\$1,529,090	\$1,567,317	\$1,606,500 p.a
Superintendent 'B'						
With Effect From 1/4/2008	\$1,149,894	\$1,178,642	\$1,208,108	\$1,238,310	\$1,269,268	\$1,301,000 p.a
With Effect From 1/4/2009	\$1,230,387	\$1,261,146	\$1,292,675	\$1,324,992	\$1,358,117	\$1,392,070 p.a
Assistant Superintendent						
With Effect From 1/4/2008	\$996,411	\$1,021,321	\$1,046,854	\$1,073,025	\$1,099,851	\$1,127,347 p.a
With Effect From 1/4/2009	\$1,066,159	\$1,092,813	\$1,120,134	\$1,148,137	\$1,176,840	\$1,206,261 p.a
						3.33333E+55
Overseer						
With Effect From 1/4/2008	\$864,902	\$886,525	\$908,688	\$931,405	\$954,690	\$978,558 p.a.
With Effect From 1/4/2009	\$925,446	\$948,582	\$972,296	\$996,604	\$1,021,519	\$1,047,057 p.a.

**LOCALLY ENGAGED STAFF**

**Salary Scales are shown in the currency of the respective Host Countries**

**Jamaican Embassy, Bonn**

		With effect from 1/7/99		
Clerk Typist 1	DM	\$38,236 x	\$1,302 -	\$48,652 p.a.
Clerk Grade 1	DM	\$38,571 x	\$1,315 -	\$49,091 p.a.
Chauffeur	DM	\$41,756 x	\$1,276 -	\$51,964 p.a.
Translator	DM	\$43,808 x	\$1,447 -	\$55,384 p.a.
Messenger	DM	\$31,245 x	\$1,263 -	\$41,349 p.a.
Part-Time Cleaner	DM	\$25,372 x	\$1,250 -	\$35,372 p.a.

**Jamaican High Commission, Trinidad**

		With effect from 1/7/99		
Stenographer	TT	\$41,551 x	\$1,260 -	\$51,631 p.a.
Clerk Grade 1	TT	\$41,691 x	\$1,260 -	\$51,771 p.a.
Clerk	TT	\$35,244 x	\$1,260 -	\$45,324 p.a.
Receptionist/Typist	TT	\$34,230 x	\$1,260 -	\$44,310 p.a.
Chauffeur	TT	\$37,833 x	\$1,236 -	\$47,721 p.a.
Messenger/Driver	TT	\$36,202 x	\$1,106 -	\$45,050 p.a.
Office Attendant	TT	\$24,354 x	\$996 -	\$32,322 p.a.
Caretaker/Gardener	TT	\$23,839 x	\$996 -	\$31,807 p.a.

**Jamaican Embassy, Japan**

		With effect from 1/7/99		
Bilingual Secretary	Y	\$3,026,795 x	\$211,836 -	\$4,721,483 p.a.
Telephonist/Receptionist	Y	\$2,329,926 x	\$180,324 -	\$3,772,518 p.a.
Ambassador's Chauffeur	Y	\$2,640,392 x	\$184,824 -	\$4,118,984 p.a.
Chauffeur/Messenger	Y	\$2,575,992 x	\$162,288 -	\$3,874,296 p.a.
Secretary	Y	\$2,318,390 x	\$167,412 -	\$3,657,686 p.a.

**LOCALLY ENGAGED STAFF (Cont'd)**

**Salary Scales are shown in the currency of the respective Host Countries**  
**Jamaican High Commission, Ottawa**

		With effect from 1/7/99		With effect from 1/7/99
Clerk Typist	CN	\$21,587 x	\$644 -	\$26,739 p.a.
Clerks Grade 1	CN	\$20,432 x	\$644 -	\$25,584 p.a.
Telephonist/Receptionist	CN	\$18,039 x	\$644 -	\$23,191 p.a.
Chauffeur	CN	\$22,335 x	\$644 -	\$27,487 p.a.
Driver/Messenger	CN	\$19,505 x	\$644 -	\$24,657 p.a.
Messenger	CN	\$16,472 x	\$537 -	\$20,768 p.a.
Cleaner/Attendant	CN	\$15,616 x	\$452 -	\$19,232 p.a.

**Jamaican High Commission, Abuja (Nigeria)**

		With effect from 1/7/99		With effect from 1/7/99
Stenographer	US	\$2,721 x	\$90 -	\$3,351 p.a.
Clerk/Typist 1	US	\$2,540 x	\$87 -	\$3,149 p.a.
Telephonist/Receptionist	US	\$2,208 x	\$77 -	\$2,747 p.a.
Chauffeur	US	\$1,974 x	\$74 -	\$2,492 p.a.
Chauffeur/Messenger	US	\$1,770 x	\$63 -	\$2,211 p.a.
Security Guards	US	\$1,381 x	\$28 -	\$1,577 p.a.
Office Cleaner	US	\$1,176 x	\$27 -	\$1,365 p.a.

**Jamaican Consulate General, Toronto**

		With effect from 1/7/99		With effect from 1/7/99
Clerk/Typist 1	CN	\$21,587 x	\$644 -	\$26,739 p.a.
Clerks Grade 1	CN	\$20,432 x	\$644 -	\$25,584 p.a.
Chauffeur/Messenger	CN	\$19,505 x	\$644 -	\$24,657 p.a.

**LOCALLY ENGAGED STAFF (Cont'd)**

**Salary Scales are shown in the currency of the respective Host Countries**  
**Jamaican Permanent Representative to the United Nations, Geneva**

		With effect from 1/7/99		
Telephone/Receptionist	SFr	\$63,423 x	\$1,260 -	\$73,503 p.a.
Records Information Officer	SFr	\$54,397 x	\$1,248 -	\$64,381 p.a.
Chauffeur	SFr	\$50,660 x	\$1,212 -	\$60,356 p.a.
Driver/Messenger	SFr	\$45,695 x	\$1,189 -	\$55,207 p.a.
Cleaner/Attendant	SFr	\$42,185 x	\$1,161 -	\$51,473 p.a.

**Jamaican Consulate General, New York**

		With effect from 1/7/99		
Clerks Grade 1	US	\$21,707 x	\$780 -	\$27,947 p.a.
Stenographers Grade 1	US	\$21,707 x	\$780 -	\$27,947 p.a.
Typist	US	\$19,188 x	\$780 -	\$25,428 p.a.
Telephonist/Receptionist	US	\$18,655 x	\$780 -	\$24,895 p.a.
Chauffeur	US	\$24,239 x	\$884 -	\$31,311 p.a.
Chauffeur/Messenger	US	\$17,962 x	\$780 -	\$24,202 p.a.
Cleaner/Attendant	US	\$16,203 x	\$780 -	\$22,443 p.a.
Messenger/Guard	US	\$16,203 x	\$780 -	\$22,443 p.a.

**Jamaican Embassy, Brussels**

		With effect from 1/7/99		
Translator/Typist	BF	\$785,528 x	\$28,496 -	\$1,013,496 p.a.
Clerk/Typist	BF	\$781,805 x	\$28,482 -	\$1,009,661 p.a.
Receptionist/Typist	BF	\$710,741 x	\$28,468 -	\$938,485 p.a.
Chauffeur/Driver	BF	\$693,680 x	\$28,454 -	\$921,312 p.a.
Messenger/Driver	BF	\$648,293 x	\$28,440 -	\$875,813 p.a.
Office Attendant	BF	\$567,000 x	\$28,426 -	\$794,408 p.a.

**LOCALLY ENGAGED STAFF (Cont'd)**

**Salary Scales are shown in the currency of the respective Host Countries  
Jamaican High Commission, London**

	With effect from 1/7/99		
Community Relations Officer	\$18,460 x	\$780 -	\$24,700 p.a.
Senior Clerk (Off. Mgmt)	\$15,080 x	\$780 -	\$21,320 p.a.
Senior Clerk (Records)	\$15,080 x	\$780 -	\$21,320 p.a.
Stenographers Grade 1	\$10,171 x	\$733 -	\$16,035 p.a.
Clerks Grade 1	\$9,959 x	\$733 -	\$15,823 p.a.
Chauffeur	\$9,493 x	\$733 -	\$15,357 p.a.
Clerks Grade 2	\$9,425 x	\$733 -	\$15,289 p.a.
Telephonist/Receptionist	\$9,048 x	\$676 -	\$14,456 p.a.
Chauffeur/Messenger	\$9,123 x	\$676 -	\$14,531 p.a.
Receptionist/Guard	\$9,056 x	\$676 -	\$14,464 p.a.
Male Messenger	\$8,424 x	\$503 -	\$12,448 p.a.
Office Attendant	\$8,116 x	\$503 -	\$12,140 p.a.

**Jamaican Permanent Representative to the United Nations, New York**

		With effect from 1/7/99		
Clerks Grade 1	US	\$21,107 x	\$780 -	\$27,347 p.a.
Typist Grade 1	US	\$21,107 x	\$780 -	\$27,347 p.a.
Typist Grade 2	US	\$19,188 x	\$780 -	\$25,428 p.a.
Clerk Grade 2	US	\$19,188 x	\$780 -	\$25,428 p.a.
Telephonist/Receptionist	US	\$18,655 x	\$780 -	\$24,895 p.a.
Chauffeur	US	\$24,239 x	\$780 -	\$30,479 p.a.
Driver/Messenger	US	\$17,962 x	\$780 -	\$24,202 p.a.
Cleaner/Attendant	US	\$16,203 x	\$780 -	\$22,443 p.a.

**LOCALLY ENGAGED STAFF (Cont'd)**

Salary Scales are shown in the currency of the respective Host Countries

**Jamaica Consulate General, Miami**

With effect from 1/7/99

Clerks Grade 1	US	\$21,210 x	\$780 -	\$27,450 p.a.
Telephonist/Receptionist	US	\$18,655 x	\$780 -	\$24,895 p.a.
Chauffeur/Messenger	US	\$21,210 x	\$780 -	\$27,450 p.a.
Cleaner/Attendant	US	\$16,203 x	\$780 -	\$22,443 p.a.

**Jamaican Embassy, Washington**

**Jamaican Permanent Representative to the O.A.S., Washington**

With effect from 1/7/99

**Embassy**

Clerks Grade 1	US	\$21,107 x	\$780 -	\$27,347 p.a.
Stenographers Grade 1	US	\$21,107 x	\$780 -	\$27,347 p.a.
Telephonist/Receptionist	US	\$18,655 x	\$780 -	\$24,895 p.a.
Chauffeur	US	\$24,239 x	\$884 -	\$31,311 p.a.
Embassy Guard	US	\$17,882 x	\$780 -	\$24,122 p.a.
Chauffeur/Messenger	US	\$17,962 x	\$780 -	\$24,202 p.a.
Messenger	US	\$17,323 x	\$780 -	\$23,563 p.a.
Cleaner/Attendant	US	\$16,203 x	\$780 -	\$22,443 p.a.

**O. A. S.**

Bilingual Secretary	US	\$25,318 x	\$780 -	\$31,558 p.a.
Clerk Grade 1	US	\$21,107 x	\$780 -	\$27,347 p.a.

**LOCALLY ENGAGED STAFF (Cont'd)**

Salary Scales are shown in the currency of the respective Host Countries

**Jamaican Embassy, Caracas**

		With effect from 1/7/99		
Bilingual Secretary	US	\$11,101 x	\$396 -	\$14,269 p.a.
Chaffeur	US	\$5,478 x	\$324 -	\$8,070 p.a.
Telephonist/Receptionist	US	\$4,995 x	\$291 -	\$7,323 p.a.
Driver/Messenger	US	\$4,963 x	\$288 -	\$7,267 p.a.
Cleaner/Attendant	US	\$3,577 x	\$204 -	\$5,209 p.a.

**Jamaican Embassy , Mexico**

		With effect from 1/7/99		
Bilingual Secretary	US	\$10,920 x	\$219 -	\$12,672 p.a.
Receptionist/Typist	US	\$7,098 x	\$172 -	\$8,474 p.a.
Ambassador's Chauffeur	US	\$6,661 x	\$172 -	\$8,037 p.a.
Chauffeur/Messenger	US	\$5,460 x	\$140 -	\$6,580 p.a.
Cleaner/Attendant	US	\$3,276 x	\$87 -	\$3,972 p.a.

**Jamaican Embassy , Cuba**

		With effect from 1/7/99		
Bilingual Secretary	US	\$5,350 p.a.		
Chauffeur/Messenger	US	\$3,423 p.a.		
Office Maid	US	\$2,675 p.a.		

**JAMAICA CONSTABULARY FORCE**

**Officer Corps**

Commissioner						
With Effect From 1/4/2006	\$3,643,277	\$3,734,359	\$3,827,718	\$3,923,410	\$4,021,496	\$4,122,033 p.a.
With Effect From 1/4/2007	\$3,880,090	\$3,977,092	\$4,076,519	\$4,178,432	\$4,282,893	\$4,389,965 p.a.
Deputy Commissioner						
With Effect From 1/4/2006	\$2,862,333	\$2,933,892	\$3,007,239	\$3,082,420	\$3,159,480	\$3,238,467 p.a.
With Effect From 1/4/2007	\$3,048,385	\$3,124,594	\$3,202,709	\$3,282,777	\$3,364,846	\$3,448,968 p.a.
Assistant Commissioner						
With Effect From 1/4/2008	\$4,065,319	\$4,187,278	\$4,312,897	\$4,442,284	\$4,575,552	\$4,712,819 p.a.
With Effect From 1/4/2009	\$5,279,629	\$5,464,416	\$5,655,670	\$5,853,619	\$6,058,495	\$6,270,543 p.a.
Senior Superintendent						
With Effect From 1/4/2008	\$3,131,053	\$3,224,985	\$3,321,734	\$3,421,386	\$3,524,028	\$3,629,749 p.a.
With Effect From 1/4/2009	\$3,969,023	\$4,107,939	\$4,251,717	\$4,400,527	\$4,554,545	\$4,713,954 p.a.
Superintendent						
With Effect From 1/4/2008	\$2,477,866	\$2,552,202	\$2,628,768	\$2,707,631	\$2,788,860	\$2,872,526 p.a.
With Effect From 1/4/2009	\$3,065,881	\$3,173,187	\$3,284,249	\$3,399,198	\$3,518,170	\$3,641,305 p.a.
Deputy Superintendent						
With Effect From 1/4/2008	\$1,960,944	\$2,019,772	\$2,080,366	\$2,142,777	\$2,207,060	\$2,273,272 p.a.
With Effect From 1/4/2009	\$2,368,248	\$2,451,136	\$2,536,926	\$2,625,718	\$2,717,619	\$2,812,735 p.a.
Assistant Superintendent						
With Effect From 1/4/2008	\$1,510,292	\$1,555,601	\$1,602,269	\$1,650,337	\$1,699,848	\$1,750,843 p.a.
With Effect From 1/4/2009	\$1,780,358	\$1,842,671	\$1,907,164	\$1,973,915	\$2,043,002	\$2,114,507 p.a.

**JAMAICA CONSTABULARY FORCE (Cont'd)**

**Federated Ranks**

Inspector							
With Effect From 1/4/2008	\$1,094,783	\$1,127,626	\$1,161,455	\$1,196,299	\$1,232,188	\$1,269,153 p.a.	
With Effect From 1/4/2009	\$1,259,675	\$1,303,764	\$1,349,396	\$1,396,625	\$1,445,506	\$1,496,099 p.a.	
Sergeant							
With Effect From 1/4/2008	\$890,914	\$917,642	\$945,171	\$973,526	\$1,002,732	\$1,032,814 p.a.	
With Effect From 1/4/2009	\$1,000,578	\$1,035,598	\$1,071,844	\$1,109,359	\$1,148,186	\$1,188,373 p.a.	
Corporal							
With Effect From 1/4/2008	\$725,010	\$746,760	\$769,163	\$792,238	\$816,005	\$840,485 p.a.	
With Effect From 1/4/2009	\$794,774	\$822,591	\$851,381	\$881,180	\$912,021	\$943,942 p.a.	
Constable							
With Effect From 1/4/2008	\$581,701	\$590,000	\$607,700	\$625,931	\$644,709	\$664,050	\$683,972 p.a.
With Effect From 1/4/2009	\$622,421	\$631,300	\$653,396	\$676,264	\$699,934	\$724,431	\$749,786 p.a.
Cadet							
With Effect From 1/4/96	\$135 -		\$160 per day				
With Effect From 1/4/97	\$155 -		\$180 per day				

**CASUAL DAILY PAID EMPLOYEES**

**Casual Daily Paid Employees**

With Effect From 1/4/2008	\$1,182 per day
With Effect From 1/4/2009	\$1,265 per day

**PART - TIME CLEANERS**

	With effect from 1/4/2008	With effect from 1/4/2009
6 hours or more but less than 8 hours per week	\$2,947	\$3,153 p.w.
8 hours or more but less than 10 hours per week	\$2,985	\$3,194 p.w.
10 hours or more but less than 12 hours per week	\$3,029	\$3,241 p.w.
12 hours or more but less than 16 hours per week	\$3,108	\$3,325 p.w.
16 hours or more but less than 20 hours per week	\$3,315	\$3,547 p.w.
20 hours or more but less than 24 hours per week	\$3,532	\$3,780 p.w.
24 hours or more weekly	\$3,753	\$4,016 p.w.

**MAIL COURIERS**

**Mail Couriers**

	With Effect From 1/4/2008	With Effect From 1/4/2009
1 to 40 miles	\$5,339 p.w.	\$5,713 p.w.
41 to 60 miles	\$5,665 p.w.	\$6,061 p.w.
61 to 80 miles	\$5,684 p.w.	\$6,082 p.w.
81 to 100 miles	\$5,704 p.w.	\$6,103 p.w.
101 to 120 miles	\$5,728 p.w.	\$6,129 p.w.
Over 120 miles	\$5,760 p.w.	\$6,163 p.w.

**SCHEDULE PART III**  
**LIST OF ABOLISHED OFFICES**

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**His Excellency The Governor General And Staff**

**General Administration**

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No of Posts	Post	Classification	Remarks
1	Supernumerary, Gov Gen Secy & Clerk to Privy Cncl	GMG SEG 6	Post [# 61394] abolished with effect from April 1, 2010.
1			

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1 **Total - His Excellency The Governor General And Staff**

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**Office Of The Prime Minister**  
**Department of Local Government**  
**Strategic Policy, Planning And Reform**

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No of Posts	Post	Classification	Remarks
1	Performance Monitoring Officer	GMG SEG 2	Post [# 60938] abolished with effect from June 1, 2009.
1			

1 **Total - Strategic Policy, Planning And Reform**

**Human Resource Management And Administration**

**Human Resource Management (HRM)**

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No of Posts	Post	Classification	Remarks
2	Secretary 1	OPS SS 1	Two (2) posts [#s 50769-50770] abolished with effect from June 1, 2009.
2			

2 **Total - Human Resource Management And Administration**

3 **Total - Department of Local Government**

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3 **Total - Office Of The Prime Minister**

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## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service Administration Of Unit Trust And Insurance Legislation

#### Administration

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No of Posts	Post	Classification	Remarks
1	Deputy Superintendent Of Insurance	GMG SEG 4	Post [# 1572] abolished with effect from April 18, 2009.
1			

#### Office Superintendent And Registry

---

No of Posts	Post	Classification	Remarks
1	Telephone Operator	OPS TO 1	Post [# 1582] abolished with effect from December 12, 2008.
1			

2 Total - Administration Of Unit Trust And Insurance Legislation

### Posts From Former General Consumption Tax

#### Mandeville Region

#### Compliance And Excise Control

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No of Posts	Post	Classification	Remarks
1	Senior Compliance Officer	GMG PMA 3	Post [# 3143] abolished with effect from April 1, 2009.
2	Compliance Officer 2	GMG PMA 2	Posts [#s 3145 & 3147] abolished with effect from April 1, 2009.
1	Excise Officer 5	GMG PMA 2	Post [# 3148] abolished with effect from April 1, 2009.
2	Records Officer 1	PIDG RIM 2	Posts [#s 3150 - 51] abolished with effect from April 1, 2009.
1	Secretary 2	OPS SS 2	Post [# 3152] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 3153] abolished with effect from April 1, 2009.
2	Attendant	LMO TS 1	Posts [#s 3154 - 55] abolished with effect from April 1, 2009.
10			

#### Registration, Returns And Enquiry Section

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No of Posts	Post	Classification	Remarks
2	Returns Processing Officer	GMG PMA 1	Posts [#s 3176 & 3178] abolished with effect from April 1, 2009.
2			

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**LIST OF ABOLISHED OFFICES**

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**Ministry Of Finance And The Public Service**

**Posts From Former General Consumption Tax**

**Mandeville Region**

12 **Total - Mandeville Region**

**Eastern A Region**

**Compliance And Excise Control**

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No of Posts	Post	Classification	Remarks
1	Records Officer 1	PIDG RIM 2	Post [# 3192] abolished with effect from April 1, 2009.
1	Driver	LMO 1	Post [# 3195] abolished with effect from April 1, 2009.
2			
2			
2	<b>Total - Eastern A Region</b>		

**Eastern B Region**

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No of Posts	Post	Classification	Remarks
1	Secretary 1	OPS SS 1	Post [# 3226] abolished with effect from April 1, 2009.
1			

**Compliance And Excise Control**

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No of Posts	Post	Classification	Remarks
1	Excise Inspector 5	GMG PMA 2	Post [# 3232] abolished with effect from April 1, 2009.
1	Excise Inspector 4	GMG PMA 1	Post [# 3233] abolished with effect from April 1, 2009.
1	Records Officer 1	PIDG RIM 2	Post [# 3235] abolished with effect from April 1, 2009.
2	Attendant	LMO TS 1	Posts [#s 3236 - 37] abolished with effect from April 1, 2009.
5			

**Returns Perfection Branch**

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No of Posts	Post	Classification	Remarks
4	Returns Perfection Officer	GMG PMA 1	Posts [#s 3270 - 73] abolished with effect from April 1, 2009.
6	Records Clerk	PIDG RIM 1	Posts [#s 3279 - 84] abolished with effect from April 1, 2009.
10			

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former General Consumption Tax

##### Eastern B Region

##### Excise Division

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No of Posts	Post	Classification	Remarks
1	Excise Inspector 4	GMG PMA 3	Post [# 3300] abolished with effect from April 1, 2009.
2	Excise Inspector 3	GMG PMA 2	Posts [#s 3303 & 3305] abolished with effect from April 1, 2009.
8	Excise Inspector 2	GMG PMA 1	Posts [#s 3306, 3308, 3318, 3327 - 30 & 3334] abolished with effect from April 1, 2009.
11			
27	<b>Total - Eastern B Region</b>		
41	<b>Total - Posts From Former General Consumption Tax</b>		

#### Posts From Former Income Tax Department

##### General Administration

##### Facilities Management Branch

---

No of Posts	Post	Classification	Remarks
2	Watchman	LMO TS 1	Posts [#s 3394 - 95] abolished with effect from April 1, 2009.
2			
2	<b>Total - General Administration</b>		

#### Intelligence, Delinquent Returns And Special Investigations

##### Intelligence

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No of Posts	Post	Classification	Remarks
1	Income Tax Agent 2	NPS NPS 3	Post [# 3458] abolished with effect from April 1, 2009.
5	Income Tax Agent 1	NPS NPS 2	Posts [#s 3465 - 69] abolished with effect from April 1, 2009.
2	Records Officer 2	PIDG RIM 3	Posts [#s 3475 & 3477] abolished with effect from April 1, 2009.
1	Records Officer 1	PIDG RIM 2	Post [# 3483] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 3490] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 3492] abolished with effect from April 1, 2009.
11			

**LIST OF ABOLISHED OFFICES**

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**Ministry Of Finance And The Public Service**  
**Posts From Former Income Tax Department**  
**Intelligence, Delinquent Returns And Special Investigations**  
**Delinquent Returns**

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No of Posts	Post	Classification	Remarks
3	Income Tax Delinquency Officer 2	NPS NPS 2	Posts [#s 3500, 3502 & 3514] abolished with effect from April 1, 2009.
1	Income Tax Delinquency Officer 1	NPS NPS 1	Post [# 3528] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 3560] abolished with effect from April 1, 2009.
2	Secretary 1	OPS SS 1	Posts [#s 3564 - 65] abolished with effect from April 1, 2009.
7			
18	<b>Total - Intelligence, Delinquent Returns And Special Investigations</b>		

**Audit Branch**  
**Internal Audit**

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No of Posts	Post	Classification	Remarks
1	Assistant Auditor	FMG AS 1	Post [# 3611] abolished with effect from April 1, 2009.
1			

**Audit Branch Group 1**

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No of Posts	Post	Classification	Remarks
1	Assistant Commissioner 2	GMG SEG 2	Post [# 3612] abolished with effect from April 1, 2009.
1			

**Audit Branch Group 2**

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No of Posts	Post	Classification	Remarks
1	Income Tax Agent 1	NPS NPS 2	Post [# 3671] abolished with effect from April 1, 2009.
1	Secretary 2	OPS SS 2	Post [# 3685] abolished with effect from April 1, 2009.
2			

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Income Tax Department

##### Audit Branch

##### Audit Branch Group 3

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No of Posts	Post	Classification	Remarks
1	Audit Team Leader	GMG SEG 1	Post [# 3687] abolished with effect from April 1, 2009.
1			
5	<b>Total - Audit Branch</b>		

##### Taxpayer Assistance Education And Information

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No of Posts	Post	Classification	Remarks
1	Records Clerk	PIDG RIM 1	Post [# 3762] abolished with effect from April 1, 2009.
1			
1	<b>Total - Taxpayer Assistance Education And Information</b>		

##### Returns Processing Branch

##### Refunds And Exemptions Verification

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No of Posts	Post	Classification	Remarks
3	Revenue Agent	RMG RA 2	Posts [#s 3803 - 05] abolished with effect from April 1, 2009.
7	Records Officer 1	PIDG RIM 2	Posts [#s 3806 - 12] abolished with effect from April 1, 2009.
6	Records Clerk	PIDG RIM 1	Posts [#s 3813 - 18] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 3819] abolished with effect from April 1, 2009.
17			

##### Receiving, Clearing And Accounts

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No of Posts	Post	Classification	Remarks
1	Secretary 1	OPS SS 1	Post [# 3820] abolished with effect from April 1, 2009.
1			

**LIST OF ABOLISHED OFFICES**

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**Ministry Of Finance And The Public Service**

**Posts From Former Income Tax Department**

**Returns Processing Branch**

**Files**

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No of Posts	Post	Classification	Remarks
5	Records Clerk	PIDG RIM 1	Posts [#s 3836 - 40] abolished with effect from April 1, 2009.

5

**Classification**

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No of Posts	Post	Classification	Remarks
1	Income Tax Agent 3	NPS NPS 4	Post [# 3842] abolished with effect from April 1, 2009.
2	Revenue Agent	RMG RA 3	Posts [#s 3843 - 44] abolished with effect from April 1, 2009.
2	Revenue Agent	RMG RA 2	Posts [#s 3845 - 46] abolished with effect from April 1, 2009.

5

**ESOP Unit**

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No of Posts	Post	Classification	Remarks
1	Director 2	GMG SEG 2	Post [# 3847] abolished with effect from April 1, 2009.

1

29 **Total - Returns Processing Branch**

55 **Total - Posts From Former Income Tax Department**

**Posts From Former Inland Revenue Department**

**General Administration**

**Administration**

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No of Posts	Post	Classification	Remarks
1	Director, Public Rel., Taxpayer Ed./Infor. Officer	GMG SEG 1	Post [# 53518] abolished with effect from April 1, 2009
1	Records Officer 1	PIDG RIM 2	Post [# 3856] abolished with effect from April 1, 2009.
1	Executive Secretary 1	OPS SS 4	Post [# 3857] abolished with effect from April 1, 2009
3	Senior Secretary	OPS SS 3	Posts [#s 3858 -60] abolished with effect from April 1, 2009.

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Inland Revenue Department

##### General Administration

##### Administration

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6

##### Finance And Accounts

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No of Posts	Post	Classification	Remarks
2	Accountant	FMG PA 2	Posts [#s 3863 - 64] abolished with effect from April 1, 2009.
4	Accounting Clerk 2	FMG AC 2	Posts [#s 3869 & 3871 - 73] abolished with effect from April 1, 2009
1	Accounting Clerk 1	FMG AC 1	Post [# 3865] abolished with effect from April 1, 2009
1	Cashier	FMG CS 1	Post [# 3870] abolished with effect from April 1, 2009.
2	Clerical Officer 4	OPS CR 3	Posts [#s 3867 - 68] abolished with effect from April 1, 2009.
1	Clerical Officer 2	OPS CR 1	Post [#3875] abolished with effect from April 1, 2009.

11

##### Final Accounts

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No of Posts	Post	Classification	Remarks
1	Accounting Technician 3	FMG AT 3	Post [# 3879] abolished with effect from April 1, 2009.
1	Accounting Technician 2	FMG AT 2	Post [# 3880] abolished with effect from April 1, 2009.

2

##### Disbursements

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No of Posts	Post	Classification	Remarks
1	Accounting Technician 3	FMG AT 3	Post [# 3881] abolished with effect from April 1, 2009.
1	Accounting Technician 1	FMG AT 1	Post [# 3882] abolished with effect from April 1, 2009.

2

##### Budget

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No of Posts	Post	Classification	Remarks
1	Accounting Technician 3	FMG AT 3	Post [# 3884] abolished with effect from April 1, 2009.

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Inland Revenue Department

##### General Administration

##### Budget

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No of Posts	Post	Classification	Remarks
1	Accounting Technician 2	FMG AT 2	Post [# 3885] abolished with effect from April 1, 2009

2

##### Verification And Classification

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No of Posts	Post	Classification	Remarks
1	Accounting Technician 3	FMG AT 3	Post [# 3886] abolished with effect from April 1, 2009.

1

##### Salaries

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No of Posts	Post	Classification	Remarks
1	Accounting Technician 2	FMG AT 2	Post [# 3887] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC 2	Post [# 3889] abolished with effect from April 1, 2009.

2

##### Revenue Accounts

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No of Posts	Post	Classification	Remarks
2	Accounting Technician 2	FMG AT 2	Posts [#s 3890 - 91] abolished with effect from April 1, 2009.
4	Accounting Technician 1	FMG AT 1	Posts [#s 3892 - 95] abolished with effect from April 1, 2009
18	Accounting Clerk 2	FMG AC 2	Posts [#s 3896 - 98, 3902 - 4, 3915 - 7 & 4425 - 33] abolished with effect from April 1, 2009.
3	Accounting Clerk 1	FMG AC 1	Posts [#s 3918 -19 & 3940] abolished with effect from April 1, 2009.
1	Accountant 3	FAA 3	Post [# 3899] abolished with effect from April 1, 2009.
3	Records Clerk	PIDG RIM 1	Posts [#s 3933 & 3941 - 42] abolished with effect from April 1, 2009.
3	Clerical Officer 3	OPS CR 2	Posts [#s 3920, 28 & 30] abolished with effect from April 1, 2009.
3	Clerical Officer 2	OPS CR 1	Posts [#s 3935 & 3938 - 39] abolished with effect from April 1, 2009.

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Inland Revenue Department

##### General Administration

##### Revenue Accounts

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No of Posts	Post	Classification	Remarks
1	Departmental Assistant	OPS CR 1	Post [# 3944] abolished with effect from April 1, 2009.

38

##### Statements

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No of Posts	Post	Classification	Remarks
1	Accounting Technician 1	FMG AT 1	Post [# 3950] abolished with effect from April 1, 2009.

1

##### Internal Audit

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No of Posts	Post	Classification	Remarks
1	Chief Internal Auditor	FMG AS 4	Post [# 3951] abolished with effect from April 1, 2009.
3	Auditor	FMG AS 2	Posts [#s 3952 - 54] abolished with effect from April 1, 2009.

4

##### Data Processing And Statistics Branch

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No of Posts	Post	Classification	Remarks
1	EDP Manager	MIS IT 5	Post [# 3955] abolished with effect from April 1, 2009.
2	System Administrator	MIS IT 4	Posts [#s 50405 - 06] abolished with effect from April 1, 2009.
2	Applications Administrator	MIS IT 3	Posts [#s 3956 - 57] abolished with effect from April 1, 2009.
1	Manager Data Processing And Statistics	GMG PMA 3	Post [# 3958] abolished with effect from April 1, 2009.
1	Assistant Manager Data Processing And Statistics	GMG PMA 2	Post [# 3959] abolished with effect from April 1, 2009.
2	Computer Operator	MIS IT 2	Posts [#s 3961 - 3962] abolished with effect from April 1, 2009.
1	Senior Secretary	OPS SS 3	Post [# 3963] abolished with effect from April 1, 2009.

10

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**LIST OF ABOLISHED OFFICES**

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**Ministry Of Finance And The Public Service****Posts From Former Inland Revenue Department****General Administration****Stores**

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No of Posts	Post	Classification	Remarks
1	Stock Verification Officer	PIDG RIM 1	Post [# 3966] abolished with effect from April 1, 2009
1	Handyman	LMO TS 1	Post [# 3967] abolished with effect from April 1, 2009.

2

**Registry**

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No of Posts	Post	Classification	Remarks
2	Clerical Officer 2	OPS CR 1	Posts [#s 3969 - 70] abolished with effect from April 1, 2009.
2	Records Clerk	PIDG RIM 1	Posts [#s 3971 - 72] abolished with effect from April 1, 2009.

4

**Typing Pool**

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No of Posts	Post	Classification	Remarks
1	Secretary/Stenographer	OPS SS 3	Post [# 3974] abolished with effect from April 1, 2009.
1	Secretary	OPS SS 3	Post [# 3975] abolished with effect from April 1, 2009.
1	Secretary 2	OPS SS 2	Post [# 3976] abolished with effect from April 1, 2009.
5	Secretary 1	OPS SS 1	Posts [#s 3978 - 3982] abolished with effect from April 1, 2009.
1	Stenographer	OPS SS 2	Post [# 3977] abolished with effect from April 1, 2009.

9

**Personnel**

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No of Posts	Post	Classification	Remarks
2	Records Officer 1	PIDG RIM 2	Posts [#s 3989 - 90] abolished with effect from April 1, 2009.
1	Secretary 2	OPS SS 2	Post [# 3991] abolished with effect from April 1, 2009.
1	Telephone Operator A	OPS TO 1	Post [# 3993] abolished with effect from April 1, 2009.
1	Attendant	LMO TS 2	Post [# 3994] abolished with effect from April 1, 2009.

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Inland Revenue Department

##### General Administration

##### Personnel

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No of Posts	Post	Classification		Remarks
6	Attendant	LMO TS	1	Posts [#s 3995-4000] abolished with effect from April 1, 2009

11

##### Systems And Procedures

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No of Posts	Post	Classification		Remarks
1	Principal Surveyor	GMG PMA	3	Post [# 4001] abolished with effect from April 1, 2009.
1	Senior Surveyor	GMG PMA	2	Post [# 4002] abolished with effect from April 1, 2009.
2	Surveyor 1	GMG PMA	1	Posts [#s 4003 - 04] abolished with effect from April 1, 2009.

4

##### General Services

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No of Posts	Post	Classification		Remarks
1	Clerical Officer 4	PIDG RIM	2	Post [# 4005] abolished with effect from April 1, 2009.
2	Driver 1	LMO DR	1	Posts [#s 4006 - 07] abolished with effect from April 1, 2009.

3

112 **Total - General Administration**

##### Region A

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No of Posts	Post	Classification		Remarks
1	Assistant Commissioner	GMG SEG	2	Post [# 4008] abolished with effect from April 1, 2009.
1	Regional Inspector	GMG SEG	1	Post [# 4009] abolished with effect from April 1, 2009.
2	Assistant Regional Inspector	GMG PMA	4	Posts [#s 4010 - 11] abolished with effect from April 1, 2009.

4

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Inland Revenue Department

##### Region A

##### St. Ann's Bay Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 4	GMG PMA 4	Post [# 4012] abolished with effect from April 1, 2009.
2	Collector Of Taxes 2	GMG PMA 2	Posts [#s 4013 & 50016] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4014] abolished with effect from April 1, 2009.
5	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4015 - 19] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 4020] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4021] abolished with effect from April 1, 2009.
1	Supervisor, Drivers Licence System	PIDG RIM 3	Post [# 4022] abolished with effect from April 1, 2009.
1	Data Collecting Unit Operator	PIDG RIM 2	Post [# 4023] abolished with effect from April 1, 2009.
1	Drivers Licence Clerk/Laminator	PIDG RIM 1	Post [# 4024] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4474] abolished with effect from April 1, 2009.

15

##### Port Antonio Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4025] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4026] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4027] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4028] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC 2	Post [# 4413] abolished with effect from April 1, 2009.
2	Accounting Clerk 1	FMG AC 1	Posts [#s 4495 - 96] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4029] abolished with effect from April 1, 2009.
4	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4030 - 33] abolished with effect from April 1, 2009.
1	Records Officer 1	PIDG RIM 2	Post [# 4497] abolished with effect from April 1, 2009.

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Inland Revenue Department

##### Region A

##### Port Antonio Collectorate

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No of Posts	Post	Classification	Remarks
1	Records Clerk	PIDG RIM 1	Post [# 4498] abolished with effect from April 1, 2009.

14

##### Brown's Town Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4035] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4036] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4037] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4038] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4039] abolished with effect from April 1, 2009.
6	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4040 - 45] abolished with effect from April 1, 2009.
2	Records Clerk	PIDG RIM 1	Posts [#s 4408 - 09] abolished with effect from April 1, 2009.
1	Attendant	LMO TS 1	Post [# 4560] abolished with effect from April 1, 2009.

14

##### Port Maria Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4047] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4048] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4049] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC 2	Post [# 4508] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4050] abolished with effect from April 1, 2009.
4	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4051 -54] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 4055] abolished with effect from April 1, 2009.

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Inland Revenue Department

##### Region A

##### Port Maria Collectorate

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No of Posts	Post	Classification	Remarks
1	Records Clerk	PIDG RIM 1	Post [# 4542] abolished with effect from April 1, 2009.

11

##### Morant Bay Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4056] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4057] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4058] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4059] abolished with effect from April 1, 2009.
4	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4060 - 63] abolished with effect from April 1, 2009.
4	Records Clerk	PIDG RIM 1	Posts [#s 3948, 4490, 4492 - 93] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 4064] abolished with effect from April 1, 2009
1	Attendant	LMO TS 1	Post [# 4575] abolished with effect from April 1, 2009

14

##### Moneague Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4065] abolished with effect from April 1, 2009
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4066] abolished with effect from April 1, 2009
1	Accounting Clerk 1	FMG AC 1	Post [# 4488] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3914] abolished with effect from April 1, 2009.
3	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4067 - 69] abolished with effect from April 1, 2009.

7

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Inland Revenue Department

##### Region A

##### Annotto Bay Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4070] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4071] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3913] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC 2	Post [# 4548] abolished with effect from April 1, 2009.
1	Assistant Collector Of Taxes	PIDG RIM 3	Post [# 4072] abolished with effect from April 1, 2009.
5	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4073 - 77] abolished with effect from April 1, 2009.
10			

##### Buff Bay Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4078] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3912] abolished with effect from April 1, 2009.
1	Assistant Collector Of Taxes	PIDG RIM 3	Post [# 4079] abolished with effect from April 1, 2009.
3	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4080 - 82] abolished with effect from April 1, 2009.
6			

##### Port Morant Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4083] abolished with effect from April 1, 2009.
1	Accounting Clerk 1	FMG AC 1	Post [# 4503] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3911] abolished with effect from April 1, 2009.
1	Assistant Collector Of Taxes	PIDG RIM 3	Post [# 4084] abolished with effect from April 1, 2009.
2	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4085 - 86] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 4087] abolished with effect from April 1, 2009.

**LIST OF ABOLISHED OFFICES**

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**Ministry Of Finance And The Public Service**

**Posts From Former Inland Revenue Department**

**Region A**

**Port Morant Collectorate**

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No of Posts	Post	Classification		Remarks
1	Records Clerk	PIDG RIM	1	Post [# 4543] abolished with effect from April 1, 2009.
8				
103	<b>Total - Region A</b>			

**Region B**

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No of Posts	Post	Classification		Remarks
1	Assistant Commissioner	GMG SEG	2	Post [# 4088] abolished with effect from April 1, 2009.
1	Regional Inspector	GMG SEG	1	Post [#4089] abolished with effect from April 1, 2009.
2	Assistant Regional Inspector	GMG PMA	4	Posts [#s 4090 - 91] abolished with effect from April 1, 2009.
4				

**St. Andrew Collectorate**

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No of Posts	Post	Classification		Remarks
1	Collector Of Taxes 6	GMG SEG	1	Post [# 4092] abolished with effect from April 1, 2009.
4	Collector Of Taxes 3	GMG PMA	3	Posts [#s 4093 - 96] abolished with effect from April 1, 2009.
2	Collector Of Taxes 1	GMG PMA	1	Posts [#s 4097 - 98] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM	3	Post [# 4099] abolished with effect from April 1, 2009.
20	Revenue Field Officer 1	PIDG RIM	2	Posts [#s 4100 - 4119] abolished with effect from April 1, 2009.
1	Accounting Clerk	FMG AC	1	Post [# 4410] abolished with effect from April 1, 2009.
16	Cashier	FMG CS	2	Posts [#s 412 -35] abolished with effect from April 1, 2009.
1	Supervisor, Drivers Licence System	PIDG RIM	3	Post [# 4136] abolished with effect from April 1, 2009.
3	Data Collecting Unit Operator	PIDG RIM	2	Posts [#s 4137 - 39] abolished with effect from April 1, 2009.
3	Drivers Licence Clerk/Laminator	PIDG RIM	1	Posts [#s 4140 - 42] abolished with effect from April 1, 2009.
11	Records Clerk	PIDG RIM	1	Posts [#s 4414 - 15, 4500, 4502, 4505 - 06, 4509, 4523, 4527 - 28 & 4534] abolished with effect from April 1, 2009.

**LIST OF ABOLISHED OFFICES**

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**Ministry Of Finance And The Public Service**

**Posts From Former Inland Revenue Department**

**Region B**

**St. Andrew Collectorate**

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No of Posts	Post	Classification		Remarks
1	Attendant	LMO TS	2	Post [# 4554] abolished with effect from April 1, 2009.

64

**Kingston Collectorate**

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No of Posts	Post	Classification		Remarks
1	Principal Collector Of Taxes	GMG SEG	1	Post [# 4143] abolished with effect from April 1, 2009.
1	Collector Of Taxes 5	GMG PMA	5	Post [# 4144] abolished with effect from April 1, 2009.
2	Collector Of Taxes 4	GMG PMA	4	Posts [#s 4145 - 46] abolished with effect from April 1, 2009.
4	Collector Of Taxes 3	GMG PMA	3	Posts [#s 4147 - 50] abolished with effect from April 1, 2009.
2	Collector Of Taxes 2	GMG PMA	2	Posts [#s 4151 - 52] abolished with effect from April 1, 2009.
1	Assistant Collector Of Taxes	PIDG RIM	3	Post [# 4153] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM	3	Post [# 4154] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC	2	Post [# 3905] abolished with effect from April 1, 2009.
1	Records Officer 2	PIDG RIM	3	Post [# 3960] abolished with effect from April 1, 2009.
13	Cashier	FMG CS	2	Posts [#s 4155 - 67] abolished with effect from April 1, 2009.
11	Revenue Field Officer 1	PIDG RIM	2	Posts [#s 4168 - 78] abolished with effect from April 1, 2009.
15	Records Clerk	PIDG RIM	1	Posts [#s 4180 - 82, 4184 - 93, 4443 & 4455] abolished with effect from April 1, 2009.
1	Clerical Officer 3	OPS CR	2	Post [# 4194] abolished with effect from April 1, 2009.
2	Secretary 1	OPS SS	1	Posts [#s 4195 - 96] abolished with effect from April 1, 2009.
1	Supervisor, Drivers Licence System	PIDG RIM	3	Post [# 4197] abolished with effect from April 1, 2009.
3	Data Collecting Unit Operator	PIDG RIM	2	Posts [#s 4198 - 4200] abolished with effect from April 1, 2009.
3	Drivers Licence Clerk/Laminator	PIDG RIM	1	Posts [#s 4201 - 03] abolished with effect from April 1, 2009.
1	Attendant	LMO TS	1	Post [# 4557] abolished with effect from April 1, 2009.

64

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Inland Revenue Department

##### Region B

132 Total - Region B

##### Region C

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No of Posts	Post	Classification	Remarks
1	Assistant Commissioner	GMG SEG 2	Post [# 4204] abolished with effect from April 1, 2009.
1	Regional Inspector	GMG SEG 1	Post [# 4205] abolished with effect from April 1, 2009.
2	Assistant Regional Inspector	GMG PMA 4	Posts [#s 4206 - 07] abolished with effect from April 1, 2009.
4			

##### Spanish Town Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 5	GMG PMA 5	Post [# 4208] abolished with effect from April 1, 2009.
1	Collector Of Taxes 4	GMG PMA 4	Post [# 53512] abolished with effect from April 1, 2009.
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4209] abolished with effect from April 1, 2009.
1	Applications Administrator	MIS IT 3	Post [# 53514] abolished with effect from April 1, 2009.
1	Accounting Clerk 1	FMG AC 1	Post [# 3922] abolished with effect from April 1, 2009.
1	Supervisor, Drivers Licence System	PIDG RIM 3	Post [# 4218] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4211] abolished with effect from April 1, 2009.
4	Revenue Field Officer 1	PIDG RIM 2	Post [# 4212 - 15] abolished with effect from April 1, 2009.
1	Data Collecting Unit Operator	PIDG RIM 2	Post [# 4219] abolished with effect from April 1, 2009.
4	Cashier	FMG CS 2	Posts [#s 4216, 53513, 53531 - 32] abolished with effect from April 1, 2009.
1	Data Entry Officer	MIS IT 1	Post [# 53515] abolished with effect from April 1, 2009.
1	Data Entry Officer	OPS DP 3	Post [# 54119] abolished with effect from April 1, 2009.
1	Senior Secretary	OPS SS 3	Post [# 53516] abolished with effect from April 1, 2009.
1	Drivers Licence Clerk/Laminator	PIDG RIM 1	Post [# 4220] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 3929] abolished with effect from April 1, 2009.

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Inland Revenue Department

##### Region C

##### Spanish Town Collectorate

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No of Posts	Post	Classification		Remarks
1	Telephone Operator/Receptionist	OPS TO	2	Post [# 53517] abolished with effect from April 1, 2009.

22

##### Mandeville Collectorate

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No of Posts	Post	Classification		Remarks
1	Collector Of Taxes 4	GMG PMA	4	Post [# 4221] abolished with effect from April 1, 2009.
1	Collector Of Taxes 3	GMG PMA	3	Post [# 4222] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA	2	Post [# 4223] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM	3	Post [# 4224] abolished with effect from April 1, 2009.
8	Revenue Field Officer 1	PIDG RIM	2	Posts [#s 4225 - 32] abolished with effect from April 1, 2009.
1	Accounting Clerk 1	FMG AC	1	Post [# 4482] abolished with effect from April 1, 2009.
1	Cashier	FMG CS	2	Post [# 4233] abolished with effect from April 1, 2009.
1	Supervisor, Drivers Licence System	PIDG RIM	3	Post [# 4235] abolished with effect from April 1, 2009.
2	Data Collecting Unit Operator	PIDG RIM	2	Posts [#s 4236 - 37] abolished with effect from April 1, 2009.
2	Drivers Licence Clerk/Laminator	PIDG RIM	1	Posts [#s 4238 - 39] abolished with effect from April 1, 2009.
3	Records Clerk	PIDG RIM	1	Posts [#s 3926, 4404 & 4480] abolished with effect from April 1, 2009.

22

##### Chapelton Collectorate

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No of Posts	Post	Classification		Remarks
1	Collector Of Taxes 3	GMG PMA	3	Post [# 4240] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA	2	Post [# 4241] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA	1	Post [# 4242] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM	3	Post [# 4243] abolished with effect from April 1, 2009.

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Inland Revenue Department

##### Region C

##### Chapelton Collectorate

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No of Posts	Post	Classification	Remarks
8	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4244 - 51] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4252] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	
14			

##### May Pen Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4253] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4254] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4255] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4256] abolished with effect from April 1, 2009.
6	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4257 - 62] abolished with effect from April 1, 2009.
1	Accounting Clerk 1	FMG AC 1	Post [# 4487] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4263] abolished with effect from April 1, 2009.
12			

##### Linstead Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4265] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4266] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4267] abolished with effect from April 1, 2009.
1	Accounting Clerk 1	FMG AC 1	Post [# 4469] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4269] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4268] abolished with effect from April 1, 2009.
5	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4270 - 74] abolished with effect from April 1, 2009.

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**LIST OF ABOLISHED OFFICES**

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**Ministry Of Finance And The Public Service****Posts From Former Inland Revenue Department****Region C****Linstead Collectorate**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
4	Records Clerk	PIDG RIM 1	Posts [#s 3877 - 78, 4471, 4473] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 4275] abolished with effect from April 1, 2009.
16			

**Santa Cruz Collectorate**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4276] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4277] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4278] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4279] abolished with effect from April 1, 2009.
5	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4280 - 84] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4285] abolished with effect from April 1, 2009.
1	Accounting Clerk 1	FMG AC 1	Post [# 4424] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4514] abolished with effect from April 1, 2009.
12			

**Black River Collectorate**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4287] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4288] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4289] abolished with effect from April 1, 2009.
4	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4290 - 93] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4294] abolished with effect from April 1, 2009.
2	Records Clerk	PIDG RIM 1	Posts [#s 4422 & 4453] abolished with effect from April 1, 2009.

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**LIST OF ABOLISHED OFFICES**

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**Ministry Of Finance And The Public Service**

**Posts From Former Inland Revenue Department**

**Region C**

**Lionel Town Collectorate**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4296] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3909] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4297] abolished with effect from April 1, 2009.
3	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4298 - 4300] abolished with effect from April 1, 2009.
1	Attendant	LMO TS 1	Post [# 4568] abolished with effect from April 1, 2009.

7

**Old Harbour Collectorate**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4306] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4307] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3908] abolished with effect from April 1, 2009.
2	Accounting Clerk 1	FMG AC 1	Posts [#s 4494 & 4515] abolished with effect from April 1, 2009.
3	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4308 - 10] abolished with effect from April 1, 2009.
2	Records Clerk	PIDG RIM 1	Posts [#s 3949 & 4540] abolished with effect from April 1, 2009.
2	Secretary 1	OPS SS 1	Posts [#s 4311 - 12] abolished with effect from April 1, 2009.

12

131 **Total - Region C**

**Region D**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
1	Assistant Commissioner	GMG SEG 2	Post [# 4313] abolished with effect from April 1, 2009.
1	Regional Inspector	GMG SEG 1	Post [# 4314] abolished with effect from April 1, 2009.
2	Assistant Regional Inspector	GMG PMA 4	Posts [#s 4315 - 16] abolished with effect from April 1, 2009.

**LIST OF ABOLISHED OFFICES**

**Ministry Of Finance And The Public Service**

**Posts From Former Inland Revenue Department**

**Region D**

4

**Montego Bay Collectorate**

<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
1	Collector Of Taxes 5	GMG PMA 5	Post [# 4317] abolished with effect from April 1, 2009.
1	Collector Of Taxes 4	GMG PMA 4	Post [# 50891] abolished with effect from April 1, 2009.
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4318] abolished with effect from April 1, 2009.
2	Collector Of Taxes 2	GMG PMA 2	Posts [#s 4319 - 20] abolished with effect from April 1, 2009.
2	Collector Of Taxes 1	GMG PMA 1	Posts [#s 4321 - 2] abolished with effect from April 1, 2009.
1	Information Manager	MCG IE 3	Post [# 50892] abolished with effect from April 1, 2009.
1	Information Officer	MCG IE 2	Post [# 50893] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4323] abolished with effect from April 1, 2009.
8	Cashier	FMG CS 2	Posts [#s 4334 - 36, 4346 - 47, 4350, 50894 - 95] abolished with effect from April 1, 2009.
9	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4325 - 33] abolished with effect from April 1, 2009.
2	Accounting Clerk 1	FMG AC 1	Posts [#s 4337 - 38] abolished with effect from April 1, 2009.
2	Clerical Officer 4	OPS CR 3	Posts [#s 4340 - 41] abolished with effect from April 1, 2009.
5	Records Clerk	PIDG RIM 1	Posts [#s 3927, 4339, 4342 -43 & 4349] abolished with effect from April 1, 2009.
1	Supervisor, Data Processing Unit	PIDG RIM 3	Post [# 4351] abolished with effect from April 1, 2009.
2	Data Collecting Unit Operator	PIDG RIM 2	Posts [#s 4352 - 53] abolished with effect from April 1, 2009.
1	Drivers Licence Clerk/Laminator	PIDG RIM 1	Post [# 4355] abolished with effect from April 1, 2009.
1	Secretary 2	OPS SS 2	Post [# 4551] abolished with effect from April 1, 2009.
2	Attendant	LMO TS 1	Posts [#s 4573 - 74] abolished with effect from April 1, 2009.

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**LIST OF ABOLISHED OFFICES**

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**Ministry Of Finance And The Public Service****Posts From Former Inland Revenue Department****Region D****Savanna-La-Mar Collectorate**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
1	Collector Of Taxes 4	GMG PMA 4	Post [# 4356] abolished with effect from April 1, 2009.
2	Collector Of Taxes 2	GMG PMA 2	Posts [#s 4357 - 58] abolished with effect from April 1, 2009.
1	Revenue Field Officer 2	PIDG RIM 3	Post [# 4359] abolished with effect from April 1, 2009.
7	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4360 - 66] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4367] abolished with effect from April 1, 2009.
4	Records Clerk	PIDG RIM 1	Posts [#s 3876, 3921, 4368 & 4545] abolished with effect from April 1, 2009.
1	Attendant	LMO TS 1	Post [# 4581] abolished with effect from April 1, 2009.

17

**Falmouth Collectorate**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4369] abolished with effect from April 1, 2009.
2	Collector Of Taxes 2	GMG PMA 2	Posts [#s 4370 - 71] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4372] abolished with effect from April 1, 2009.
3	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4373 - 75] abolished with effect from April 1, 2009.
1	Secretary 1	OPS SS 1	Post [# 4376] abolished with effect from April 1, 2009.

8

**Lucea Collectorate**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
1	Collector Of Taxes 3	GMG PMA 3	Post [# 4377] abolished with effect from April 1, 2009.
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4378] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4379] abolished with effect from April 1, 2009.
5	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4380- 84] abolished with effect from April 1, 2009.

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Inland Revenue Department

##### Region D

##### Lucea Collectorate

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No of Posts	Post	Classification	Remarks
1	Cashier	FMG CS 2	Post [# 4385] abolished with effect from April 1, 2009.
2	Records Clerk	PIDG RIM 1	Posts [#s 3923 & 4477] abolished with effect from April 1, 2009.

11

##### Jackson Town Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4386] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4387] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3907] abolished with effect from April 1, 2009.
5	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4388 - 92] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4549] abolished with effect from April 1, 2009.

9

##### Darliston Collectorate

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No of Posts	Post	Classification	Remarks
1	Collector Of Taxes 2	GMG PMA 2	Post [# 4393] abolished with effect from April 1, 2009.
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4394] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 3906] abolished with effect from April 1, 2009.
2	Revenue Field Officer 1	PIDG RIM 2	Posts [#s 4395 - 96] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4466] abolished with effect from April 1, 2009.

6

98 **Total - Region D**

**LIST OF ABOLISHED OFFICES**

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**Ministry Of Finance And The Public Service**

**Posts From Former Inland Revenue Department**

**Income Tax**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
1	Collector Of Taxes 1	GMG PMA 1	Post [# 4398] abolished with effect from April 1, 2009.
1	Clerical Officer 3	OPS CR 2	Post [# 4400] abolished with effect from April 1, 2009.
1	Telephone Operator A	OPS TO 1	Post [# 4401] abolished with effect from April 1, 2009.

3

**3 Total - Income Tax**

**Collection Of Internal Revenue And Income Tax At Out Stations**

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<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
1	Principal Surveyor	GMG PMA 3	Post [# 4402] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC 2	Post [# 4403] abolished with effect from April 1, 2009.
1	Cashier	FMG CS 2	Post [# 4405] abolished with effect from April 1, 2009.
1	Records Officer 1	PIDG RIM 2	Post [# 4406] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4435] abolished with effect from April 1, 2009.
1	Clerical Officer	PIDG RIM 1	Post [# 4483] abolished with effect from April 1, 2009.
2	Clerical Officer 4	OPS CR 3	Posts [#s 4416 & 4419] abolished with effect from April 1, 2009.
8	Clerical Officer 3	OPS CR 2	Posts [#s 4440, 4444 - 46, 4448, 4478, 4516 & 4520] abolished with effect from April 1, 2009.
2	Departmental Assistant	OPS CR 1	Posts [#s 4529 & 4550] abolished with effect from April 1, 2009.
1	Secretary	OPS SS 3	Post [# 4552] abolished with effect from April 1, 2009.
20	Attendant	LMO TS 1	Posts [#s 4558 - 59, 4561-63, 4565-67, 4569-72, 4576-80 & 4582-84] abolished with effect from April 1, 2009.
3	Attendant	GLS 1	Posts [#s 4555 - 56 & 4564] abolished with effect from April 1, 2009.

42

**42 Total - Collection Of Internal Revenue And Income Tax At Out Stations**

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Inland Revenue Department

##### Central Motor Vehicle Registry

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No of Posts	Post	Classification	Remarks
1	Manager	GMG PMA 3	Post [# 4585] abolished with effect from April 1, 2009.
1	Assistant Manager	GMG PMA 2	Post [# 4586] abolished with effect from April 1, 2009.
1	Verification Officer	PIDG RIM 3	Post [# 4587] abolished with effect from April 1, 2009.
2	Records Officer 2	PIDG RIM 3	Posts [#s 4588 & 4595] abolished with effect from April 1, 2009.
4	Verification Clerk	PIDG RIM 1	Posts [#s 4589 - 92] abolished with effect from April 1, 2009.
2	Records Clerk	PIDG RIM 1	Posts [#s 4593 - 94] abolished with effect from April 1, 2009.
1	Typist	OPS SS 1	Post [# 4553] abolished with effect from April 1, 2009.
12			
12	<b>Total - Central Motor Vehicle Registry</b>		
633	<b>Total - Posts From Former Inland Revenue Department</b>		

#### Posts From Former Stamp Duty And Transfer Tax

##### General Administration

##### Internal Audit

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No of Posts	Post	Classification	Remarks
1	Chief Internal Auditor	FMG AS 3	Post [# 4600] abolished with effect from April 1, 2009.
1			

##### Personnel

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No of Posts	Post	Classification	Remarks
1	Secretary 1	OPS SS 1	Post [# 53607] abolished with effect from April 1, 2009.
1	Telephone Operator	OPS TO 1	Post [# 4607] abolished with effect from April 1, 2009.
1	Office Attendant	LMO TS 2	Post [# 4608] abolished with effect from April 1, 2009.
1	Attendant	LMO TS 1	Post [# 4611] abolished with effect from April 1, 2009.
1	Driver 1	LMO DR 1	Post [# 4612] abolished with effect from April 1, 2009.

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**LIST OF ABOLISHED OFFICES**

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**Ministry Of Finance And The Public Service  
Posts From Former Stamp Duty And Transfer Tax**

**General Administration**

**Personnel**

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5

**Finance And Accounts**

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No of Posts	Post	Classification	Remarks
1	Accounting Technician 1	FMG AT 1	Post [# 4616] abolished with effect from April 1, 2009.
1	Accounting Clerk 2	FMG AC 2	Post [# 4617] abolished with effect from April 1, 2009.
2			
8	<b>Total - General Administration</b>		

**Collection/Compliance**

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No of Posts	Post	Classification	Remarks
1	Secretary 1	OPS SS 1	Post [# 4624] abolished with effect from April 1, 2009.
1			

**Revenue Collections**

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No of Posts	Post	Classification	Remarks
1	Cashier	FMG CS 2	Post [# 4629] abolished with effect from April 1, 2009.
2	Perforator Operator	PIDG RIM 1	Posts [#s 4632 - 33] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4634] abolished with effect from April 1, 2009.
4	Stamper	LMO TS 2	Posts [#s 4635 - 38] abolished with effect from April 1, 2009.
8			
9	<b>Total - Collection/Compliance</b>		

**Assessments**

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No of Posts	Post	Classification	Remarks
1	Secretary 2	OPS SS 2	Post [# 4647] abolished with effect from April 1, 2009.
1			

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service Posts From Former Stamp Duty And Transfer Tax

#### Assessments

#### Daily Assessments

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No of Posts	Post	Classification	Remarks
3	Records Officer 1	PIDG RIM 2	Posts [#s 4666 - 68] abolished with effect from April 1, 2009.
2	Data Entry Clerk	MIS IT 1	Posts [#s 50890 & 51248] abolished with effect from April 1, 2009.
1	Secretary 2	OPS SS 2	Post [# 53608] abolished with effect from April 1, 2009.
6			

#### Estate (Transfer Tax)

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No of Posts	Post	Classification	Remarks
1	Administrator 4	GMG PMA 4	Post [# 4670] abolished with effect from April 1, 2009.
1	Assessor	GMG PMA 2	Post [# 4674] abolished with effect from April 1, 2009.
3	Assistant Assessor	GMG PMA 1	Posts [#s 4676 - 78] abolished with effect from April 1, 2009.
1	Records Clerk	PIDG RIM 1	Post [# 4680] abolished with effect from April 1, 2009.
6			

#### Valuation

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No of Posts	Post	Classification	Remarks
1	Valuer 1	TSS GT 5	Post [# 4688] abolished with effect from April 1, 2009.
1	Valuation Assistant 2	TSS GT 4	Post [# 4689] abolished with effect from April 1, 2009.
2			
15	<b>Total - Assessments</b>		
32	<b>Total - Posts From Former Stamp Duty And Transfer Tax</b>		

## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Customs Department

##### General Administration

##### Information Technology Unit

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No of Posts	Post	Classification	Remarks
1	Senior Development Analyst	MIS IT 5	Post [#2384] abolished with effect from December 1, 2007.

1

##### Facilities Management

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No of Posts	Post	Classification	Remarks
1	Handyman	LMO TS 1	Post [# 2064] abolished with effect from September 1, 2009.

1

##### Assessment And Collections Of Customs Duties

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No of Posts	Post	Classification	Remarks
1	Secretary 1	OPS SS 1	Post [# 2206] abolished with effect from June 1, 2009.
1	Attendant 1	LMO TS 1	Post [# 2286] abolished with effect from September 1, 2009.

2

4 **Total - General Administration**

##### Accounts Branch

##### Revenue Accounts

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No of Posts	Post	Classification	Remarks
1	Batching Clerk	PIDG RIM 1	Post [# 2129] abolished with effect from February 10, 2009.

1

##### Overtime Claims

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No of Posts	Post	Classification	Remarks
1	Director	FMG PA 1	Post [# 54044] abolished with effect from April 1, 2002.
1	Accountant	FMG AT 2	Post [# 54045] abolished with effect from April 1, 2002.

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**LIST OF ABOLISHED OFFICES**

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**Ministry Of Finance And The Public Service**

**Posts From Former Customs Department**

**Accounts Branch**

**Overtime Claims**

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No of Posts	Post	Classification	Remarks
1	Supervisor	FMG AT 2	Post [# 54046] abolished with effect from April 1, 2002.
1	Billing Officer	FMG AT 1	Post [# 54047] abolished with effect from April 1, 2002.
4			
5	<b>Total - Accounts Branch</b>		

**Kingston**

**Port Bustamante**

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No of Posts	Post	Classification	Remarks
1	Branch Manager	GMG PMA 4	Post [# 2765] abolished with effect from June 12, 2006
1			

**Queen's Warehouse**

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No of Posts	Post	Classification	Remarks
1	Customs Officer	GMG PMA 2	Post [# 2954] abolished with effect from November 14, 2006.
1			
2	<b>Total - Kingston</b>		

**Norman Manley International Airport - Kingston**

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No of Posts	Post	Classification	Remarks
5	Customs Officer 2	GMG PMA 2	Post [# 2676] abolished with effect from April 1, 2002, two (2) posts [#s 2688-9] abolished with effect from October 31, 2003, post [# 2690] abolished with effect from February 13, 2003 and post [# 2691] abolished with effect from October 26, 2001.
4	Customs Officer 1	GMG PMA 1	Post [# 2692] abolished with effect from May 8, 2003, post [# 2693] abolished with effect from January 28, 2003, post [# 2694] abolished with effect from October 4, 2002 and post [# 2695] abolished with effect from September 26, 2002.

**LIST OF ABOLISHED OFFICES**

**Ministry Of Finance And The Public Service**

**Posts From Former Customs Department**

**Norman Manley International Airport - Kingston**

<b>No of Posts</b>	<b>Post</b>	<b>Classification</b>	<b>Remarks</b>
4	Customs Officer 1	GMG PMA 1	Post [# 2696] abolished with effect from January 10, 2003, post [# 2697] abolished with effect from September 1, 2003, post [# 2701] abolished with effect from May 9, 2003 and post [# 2703] abolished with effect from October 10, 2003.
4	Customs Officer 1	GMG PMA 1	Post [# 2704] abolished with effect from November 22, 2002, post [# 2706] abolished with effect from March 7, 2003, post [# 2709] abolished with effect from April 23, 2003 and post [# 2710] abolished with effect from November 8, 2002.
3	Customs Officer 1	GMG PMA 1	Posts [#s 2698-9 & 2707] abolished with effect from July 1, 2003.
2	Customs Officer 1	GMG PMA 1	Posts [#s 2700 & 2705] abolished with effect from June 1, 2003.
2	Customs Officer 1	GMG PMA 1	Posts [#s 2702 & 2708] abolished with effect from October 1, 2003.
4	Customs Officer 1	GMG PMA 1	Post [# 2711] abolished with effect from November 19, 2003, post [#2712] abolished with effect from November 11, 2003, post [#2713] abolished with effect from April 1, 2002 & post [#2714] abolished with effect from September 3, 2002.
4	Revenue Collection Officer	FMG CS 2	Two (2) posts [#s 2718-9] abolished with effect from July 1, 2003, and two (2) posts [#s 2720-1] abolished with effect from April 1, 2002.
1	Records Officer 2	PIDG RIM 3	Post [# 2722] abolished with effect from April 1, 2002.
8	Delivery Clerk	PIDG RIM 2	Post [# 2728] abolished with effect from November 1, 2003, five (5) posts [#s 2723-4, 2730-1 & 2733] abolished with effect from April 1, 2002 and posts [#s 2732 & 2729] abolished with effect from July 1, 2003.
3	Customs Cashier	OPS CR 3	Post [# 2735] abolished with effect from July 1, 2003 and two (2) posts [#s 2734 & 2736] abolished with effect from April 1, 2002.
1	Customs Delivery Clerk	OPS CR 3	Post [# 2737] abolished with effect from April 1, 2002.
3	Records Clerk	PIDG RIM 1	Post [# 2739] abolished with effect from March 14, 2002, post [# 2738] abolished with effect from April 1, 2002 and post [# 2740] abolished with effect from July 23, 2002.
1	Secretary 2	OPS SS 2	Post [# 2741] abolished with effect from April 1, 2002.

## LIST OF ABOLISHED OFFICES

### Ministry Of Finance And The Public Service

#### Posts From Former Customs Department

#### Norman Manley International Airport - Kingston

No of Posts	Post	Classification		Remarks
1	Female Searcher	PIDG RIM	1	Post [# 2742] abolished with effect from April 1, 2002.
8	Customs Aide	PIDG RIM	1	Post [# 2744] abolished with effect from September 1, 2003 and seven (7) posts [#s 2743 & 2745-50] abolished with effect from April 1, 2002.
1	Driver	LMO DR	2	Post [# 2751] abolished with effect from April 1, 2002.
9	Warehouseman	LMO TS	2	Post [# 2752] abolished with effect from March 18, 2003, four (4) posts [#s 2753 & 2758-60] abolished with effect from April 1, 2002, post [# 2754] abolished with effect from April 21, 2000, post [# 2755] abolished with effect from November 1, 2003, post [# 2756] abolished with effect from August 12, 2003 and post [# 2757] abolished with effect from February 14, 2003.
1	Forklift Operator	LMO TS	2	Post [#2761] abolished with effect from April 1, 2002.
1	Attendant	LMO TS	1	Post [# 2762] abolished with effect from April 1, 2002.

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#### Export Branch

No of Posts	Post	Classification		Remarks
1	Export Branch Manager	GMG PMA	4	Post [# 2659] abolished with effect from June 4, 2003.
1	Invoice Inspector	GMG PMA	3	Post [# 2667] abolished with effect from April 1, 2002.
5	Customs Inspector	GMG PMA	2	One (1) post [# 2715] abolished with effect from September 3, 2001, two (2) posts [#s 2716 & 50047] abolished with effect from April 1, 2004, post [# 2717] abolished with effect from April 1, 2002 and post [# 50048] abolished with effect from November 20, 2002.
3	Tally Clerk	PIDG RIM	3	Posts [#s 2725-27] abolished with effect from April 1, 2002.

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## LIST OF ABOLISHED OFFICES

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### Ministry Of Finance And The Public Service

#### Posts From Former Customs Department

##### Norman Manley International Airport - Kingston

##### Amerijet International Cargo Warehouse Operation

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No of Posts	Post	Classification	Remarks
1	Branch Manager	GMG PMA 4	Post [# 50407] abolished with effect from April 1, 2002.
1	Senior Customs Officer	GMG PMA 3	Post [# 50408] abolished with effect from July 1, 2003.
5	Customs Officer 2	GMG PMA 2	Three (3) posts [#s 50411-13] abolished with effect from April 1, 2002 and two (2) posts [#s 50409-10] abolished with effect from July 1, 2003.
1	Customs Officer 1	GMG PMA 1	Post [# 50414] abolished with effect from September 14, 2002.
1	Delivery Clerk	OPS CR 3	Post [# 50415] abolished with effect from April 1, 2002.
2	Tally Clerk	OPS CR 3	Two (2) posts [#s 50416-7] abolished with effect from April 1, 2002.
2	Manifest Clerk	OPS CR 3	Two (2) posts [#s 50418-9] abolished with effect from April 1, 2002.
1	Cashier	FMG CS 2	Post [# 50420] abolished with effect from April 1, 2002.
14			
94	<b>Total - Norman Manley International Airport - Kingston</b>		
105	<b>Total - Posts From Former Customs Department</b>		
868	<b>Total - Ministry Of Finance And The Public Service</b>		

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### Ministry Of Foreign Affairs And Foreign Trade

#### Foreign Trade Division (formerly Trade and Maritime Affairs Division)

##### Foreign Trade Department

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No of Posts	Post	Classification	Remarks
1	Secretary 1	OPS SS 1	Post [# 4869] abolished with effect from July 1, 2008.
1			
1	<b>Total - Foreign Trade Department</b>		
1	<b>Total - Foreign Trade Division (formerly Trade and Maritime Affairs Division)</b>		
1	<b>Total - Ministry Of Foreign Affairs And Foreign Trade</b>		

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## LIST OF ABOLISHED OFFICES

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### Ministry Of Labour And Social Security

#### Labour

#### General Administration

#### Internal Audit

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No of Posts	Post	Classification	Remarks
1	Supernumerary Auditor	FMG AS 2	Post [#61408] abolished with effect from June 10, 2007.
1			
1	<b>Total - General Administration</b>		
1	<b>Total - Labour</b>		
1	<b>Total - Ministry Of Labour And Social Security</b>		

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### Ministry of Education

#### School Personnel And Administration Services

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No of Posts	Post	Classification	Remarks
2	Administrator	GMG PMA 3	Posts [#s 6272-3] abolished with effect from May 1, 2009.
2			
2	<b>Total - School Personnel And Administration Services</b>		
2	<b>Total - Ministry of Education</b>		

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### Ministry Of Water & Housing

#### Executive Secretariat

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No of Posts	Post	Classification	Remarks
1	Director General		Post [#53835] abolished with effect from March 10, 2008
1			
1	<b>Total - Executive Secretariat</b>		

## LIST OF ABOLISHED OFFICES

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### Ministry Of Water & Housing

#### Posts formerly listed under the Ministry of Environment And Housing

##### Executive Management

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No of Posts	Post	Classification		Remarks
1	Permanent Secretary	GMG EMG	1	Post [#12363] abolished with effect from April 1, 2002
1	Executive Secretary 2	OPS SS	5	Post [#12367] abolished with effect from April 1, 2008
3	Executive Secretary 1	OPS SS	4	Three (3) posts [#s 12369-71] abolished with effect from April 1, 2008
5				
5	<b>Total - Executive Management</b>			

##### General Administration

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No of Posts	Post	Classification		Remarks
1	Director, Administration	GMG SEG	1	Post [#12374] abolished with effect from April 1, 2002
1	Chief Security Officer	GMG PMA	4	Post [#12375] abolished with effect from April 1, 2008.
1	Procurement Officer	GMG PMA	4	Post [#12376] abolished with effect from April 1, 2008
1	Secretary 2	OPS SS	2	Post [#50734] abolished with effect from April 1, 2008
1	Secretary 1	OPS SS	1	Post [#12543] abolished with effect from April 1, 2008
1	Clerical Officer 3	OPS CR	2	Post [#12382] abolished with effect from April 1, 2008.
1	Driver 1	LMO DR	1	Post [#50738] abolished with effect from April 1, 2008.
7				

##### Finance And Accounts

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No of Posts	Post	Classification		Remarks
1	Commitment Control Officer	FMG AT	1	Post [#50920] abolished with effect from April 1, 2008.
1	Secretary 1	OPS SS	1	Post [#12415] abolished with effect from April 1, 2008.
2				

## LIST OF ABOLISHED OFFICES

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### Ministry Of Water & Housing

#### Posts formerly listed under the Ministry of Environment And Housing

##### General Administration

##### Final Accounts Unit

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No of Posts	Post	Classification		Remarks
1	Accounting Technician 1	FMG AT	1	Post [# 12420] abolished with effect from April 1, 2008.
1	Accounting Clerk 2	FMG AC	2	Post [#12441] abolished with effect from April 1, 2008.
1	Clerk Typist 2	OPS SS	2	Post [#12542] abolished with effect from April 1, 2008.
1	Attendant	LMO TS	1	Post [#50740] abolished with effect from April 1, 2008.
4				

##### Budget Unit

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No of Posts	Post	Classification		Remarks
1	Accounting Technician 2	FMG AT	2	Post [#50438] abolished with effect from April 1, 2008.
1				

##### Voucher Processing And Disbursement

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No of Posts	Post	Classification		Remarks
1	Accounting Technician 2	FMG AT	2	Post [#12427] abolished with effect from April 1, 2008
1	Accounting Technician 1	FMG AT	1	Post [#12428] abolished with effect from April 1, 2008.
1	Accounting Clerk 2	FMG AC	2	Post [#12430] abolished with effect from April 1, 2008.
1	Records Clerk	PIDG RIM	1	Post [#12431] abolished with effect from April 1, 2008.
4				

##### Salaries

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No of Posts	Post	Classification		Remarks
1	Accounting Technician 1	FMG AT	1	Post [#12435] abolished with effect from April 1, 2008.
1	Accounting Clerk 2	FMG AC	2	Post [#12436] abolished with effect from April 1, 2008.
2				

## LIST OF ABOLISHED OFFICES

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### Ministry Of Water & Housing

#### Posts formerly listed under the Ministry of Environment And Housing

##### General Administration

##### Disbursement

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No of Posts	Post	Classification		Remarks
1	Accounting Technician 2	FMG AT	2	Post [#12442] abolished with effect from April 1, 2008.
1	Accounting Technician 1	FMG AT	1	Post [#12443] abolished with effect from April 1, 2008.
1	Accounting Clerk 1	FMG AC	1	Post [#12445] abolished with effect from April 1, 2008.
3				

##### Personal Accounts

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No of Posts	Post	Classification		Remarks
3	Accounting Clerk 2	FMG AC	2	Three (3) posts [#s 12447, 12449 & 50439] abolished with effect from April 1, 2008.
1	Records Clerk	PIDG RIM	1	Post [#12450] abolished with effect from April 1, 2008.
1	Secretary 2	OPS SS	2	Post [#12452] abolished with effect from April 1, 2008.
1	Secretary 1	OPS SS	1	Post [#12453] abolished with effect from April 1, 2008.
6				

##### Human Resource Management

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No of Posts	Post	Classification		Remarks
1	Senior Director	GMG SEG	4	Post [#12454] abolished with effect from April 1, 2008.
1	Training Manager	GMG SEG	1	Post [#12455] abolished with effect from April 1, 2008.
1	Industrial Relations Officer	GMG PMA	4	Post [#12456] abolished with effect from April 1, 2008.
3				

##### Personnel

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No of Posts	Post	Classification		Remarks
1	Personnel Officer	GMG PMA	4	Post [#12460] abolished with effect from April 1, 2008.
2	Assistant Personnel Officer	GMG PMA	3	Posts [#s 12461-2] abolished with effect from April 1, 2008.

## LIST OF ABOLISHED OFFICES

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### Ministry Of Water & Housing

#### Posts formerly listed under the Ministry of Environment And Housing

##### General Administration

##### Personnel

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No of Posts	Post	Classification	Remarks
1	Administrator 2	GMG PMA 2	Post [#12464] abolished with effect from April 1, 2008.
1	Records Officer 1	PIDG RIM 2	Post [#12466] abolished with effect from April 1, 2008.
1	Secretary 2	OPS SS 2	Post [#12471] abolished with effect from April 1, 2008.
1	Secretary 1	OPS SS 1	Post [#12472] abolished with effect from April 1, 2008.

7

##### Internal Audit

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No of Posts	Post	Classification	Remarks
1	Assistant Auditor	FMG AS 1	Post [#12485] abolished with effect from April 1, 2008.
1	Clerical Officer 3	OPS CR 2	Post [#12349] abolished with effect from April 1, 2008.

2

41 **Total - General Administration**

##### Legal Services

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No of Posts	Post	Classification	Remarks
2	Paralegal Assistant	PLG TR 3	Two (2) posts [#s 12725 & 12727] abolished with effect from April 1, 2008.
1	Administrator	GMG PMA 2	Post [#50022] abolished with effect from April 1, 2008.

3

3 **Total - Legal Services**

##### Planning And Evaluation

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No of Posts	Post	Classification	Remarks
1	Senior Secretary	OPS SS 3	Post [#50730] abolished with effect from April 1, 2008.
1	Secretary	OPS SS 2	Post [#50922] abolished with effect from April 1, 2008.

## LIST OF ABOLISHED OFFICES

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### Ministry Of Water & Housing

#### Posts formerly listed under the Ministry of Environment And Housing

##### Planning And Evaluation

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2

2 **Total - Planning And Evaluation**

##### Policy Co-ordination, Planning And Monitoring

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No of Posts	Post	Classification	Remarks
1	Business Analyst	NPS NPS 4	Post [#12749] abolished with effect from April 1, 2008.
1	Planner Engineer	ASG 4	Post [#12751] abolished with effect from April 1, 2008.
2			
2	<b>Total - Policy Co-ordination, Planning And Monitoring</b>		
53	<b>Total - Posts formerly listed under the Ministry of Environment And Housing</b>		

#### Technical Services (formerly listed under the Ministry of Environment And Housing)

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No of Posts	Post	Classification	Remarks
1	Director, Technical Services	GMG CTD 1	Post [#12494] abolished with effect from April 1, 2008.
1			
1			

#### Housing Division

##### Housing Administration

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No of Posts	Post	Classification	Remarks
2	Housing Officer	GMG PMA 3	Posts [#s12508-9] abolished with effect from April 1, 2008.
1	Social Worker 2	SWG PS 3	Post [#51234] abolished with effect from April 1, 2008.
2	Secretary 2	OPS SS 2	Posts [#s 12517-8] abolished with effect from April 1, 2008.
5			

## LIST OF ABOLISHED OFFICES

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### Ministry Of Water & Housing

#### Technical Services (formerly listed under the Ministry of Environment And Housing)

##### Housing Division

##### Housing Schemes

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No of Posts	Post	Classification	Remarks
1	Administrator 2	GMG PMA 2	Post [#12514] abolished with effect from April 1, 2008.
1	Administrator 1	GMG PMA 1	Post [#12515] abolished with effect from April 1, 2008.
2			

##### Management Of Housing Estate

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No of Posts	Post	Classification	Remarks
1	Administrator 3	GMG PMA 3	Post [#12521] abolished with effect from April 1, 2008.
1	Clerical Officer 4	OPS CR 3	Post [#12531] abolished with effect from April 1, 2008
1	Clerk Typist 2	OPS SS 2	Post [#12541] abolished with effect from April 1, 2008.
3			

##### Construction And Maintenance

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No of Posts	Post	Classification	Remarks
1	Secretary 2	OPS SS 2	Post [#12566] abolished with effect from April 1, 2008.
1	Secretary 1	OPS SS 1	Post [#12569] abolished with effect from April 1, 2008.
1	Departmental Assistant	OPS CR 1	Post [#12570] abolished with effect from April 1, 2008.
1	Handyman	LMO TS 2	Post [#12571] abolished with effect from April 1, 2008.
4			

##### Research Branch

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No of Posts	Post	Classification	Remarks
3	Records Officer 1	PIDG RIM 2	Three (3) posts [#s 12523-4 & 12527] abolished with effect from April 1, 2008.
1	Data Entry Clerk	MIS IT 1	Post [#12529] abolished with effect from April 1, 2008.
4			

## LIST OF ABOLISHED OFFICES

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### Ministry Of Water & Housing

#### Technical Services (formerly listed under the Ministry of Environment And Housing)

##### Housing Division

18

##### Land

##### Regional Offices

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No of Posts	Post	Classification	Remarks
8	Social Worker 1	SWG PS 1	Posts [#s 51235-41 & 51243] abolished with effect from April 1, 2008.
3	Accounting Clerk 2	FMG AC 2	Posts [#s 12581 & 12583-4] abolished with effect from April 1, 2008.
11			

##### Squatter Management

---

No of Posts	Post	Classification	Remarks
1	Director, Squatter Management	GMG SEG 3	Post [#58983] abolished with effect from April 1, 2008.
1	Community Development and Planning Officer	GMG SEG 2	Post [#58984] abolished with effect from April 1, 2008.
1	Secretary 2	OPS SS 2	Post [#12512] abolished with effect from April 1, 2008
3			
14	<b>Total - Land</b>		
33	<b>Total - Technical Services (formerly listed under the Ministry of Environment And Housing)</b>		
87	<b>Total - Ministry Of Water &amp; Housing</b>		

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### Ministry Of Land & Environment

#### Disaster Preparedness And Emergency Relief

Incumbents seconded to ODPEM with effect from September, 1993.

(Transferred from Min. of Water & Housing w.e.f. November 11, 2002.)

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No of Posts	Post	Classification	Remarks
1	Director, Emergency Relief Services	GMG SEG 5	Post [#26167] abolished with effect from January 1, 2010.
1	Assistant Director, Prevention Preparedness	SMG 1	Post [#26168] abolished with effect from January 1, 2010.
1	Head Planning and Research	NPS NPS 4	Post [#26169] abolished with effect from January 1, 2010.

**LIST OF ABOLISHED OFFICES**

**Ministry Of Land & Environment  
Disaster Preparedness And Emergency Relief**

**Incumbents seconded to ODPEM with effect from September, 1993.**

**(Transferred from Min. of Water & Housing w.e.f. November 11, 2002.)**

No of Posts	Post	Classification		Remarks
1	Research Officer	NPS NPS	2	Post [#26170] abolished with effect from January 1, 2010.
1	Assistant Director, Public Ed. Training And Info.	GMG PMA	4	Post [#26171] abolished with effect from January 1, 2010.
1	Co-ordinator, Emergency Relief	GMG PMA	4	Post [#26172] abolished with effect from January 1, 2010.
1	Administrator 4	GMG PMA	4	Post [#26173] abolished with effect from January 1, 2010.
1	Co-ordinator	GMG PMA	3	Post [#26174] abolished with effect from January 1, 2010.
1	Systems Development Officer	MIS EDP	2	Post [#26175] abolished with effect from January 1, 2010.
1	Public Information Officer	MCG IE	1	Post [#26176] abolished with effect from January 1, 2010.
1	Training Officer	GMG PMA	2	Post [#26177] abolished with effect from January 1, 2010.
1	Assistant Training Officer	GMG PMA	1	Post [#26178] abolished with effect from January 1, 2010.
1	Accountant 3	FAA	3	Post [#26179] abolished with effect from January 1, 2010.
1	Accountant 1	FAA	1	Post [#26180] abolished with effect from January 1, 2010.
1	Cashier	OPS CR	3	Post [#26181] abolished with effect from January 1, 2010.
1	Data Processing Clerk	OPS DP	2	Post [#26182] abolished with effect from January 1, 2010.
1	Office Manager	OPS CR	5	Post [#26183] abolished with effect from January 1, 2010.
2	Records Officer	OPS CR	3	Posts [#s 26184-85] abolished with effect from January 1, 2010.
1	Librarian	PIDG LB	3	Post [# 26186] abolished with effect from January 1, 2010.
1	Clerical Officer 2	OPS CR	1	Post [#26187] abolished with effect from January 1, 2010.
1	Senior Secretary	OPS SS	4	Post [#26188] abolished with effect from January 1, 2010.
4	Secretary	OPS SS	3	Posts [#s26189-92] abolished with effect from January 1, 2010.
1	Clerk Typist 2	OPS SS	2	Post [#26193] abolished with effect from January 1, 2010.
1	Clerk Typist 1	OPS SS	1	Post [#26194] abolished with effect from January 1, 2010.
1	Technical Assistant	TSS GT	4	Post [#26195] abolished with effect from January 1, 2010.
1	Radio Operator	TSS GT	4	Post [#26196] abolished with effect from January 1, 2010.

## LIST OF ABOLISHED OFFICES

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### Ministry Of Land & Environment

#### Disaster Preparedness And Emergency Relief

Incumbents seconded to ODPEM with effect from September, 1993.

(Transferred from Min. of Water & Housing w.e.f. November 11, 2002.)

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No of Posts	Post	Classification		Remarks
1	Telephone Operator A	OPS TO	2	Post [#26197] abolished with effect from January 1, 2010.
4	Driver 1	LMO DR	1	Posts [#s26198-26201] abolished with effect from January 1, 2010.
1	Gardener	LMO	1	Post [#26202] abolished with effect from January 1, 2010.
3	Attendant	GLS	1	Posts [#s26203-05] abolished with effect from January 1, 2010.
3	Watchman	GLS	1	Posts [#s26206-08] abolished with effect from January 1, 2010.
42				
	<b>Total - Incumbents seconded to ODPEM with effect from September, 1993.</b>			
42	<b>Total - Disaster Preparedness And Emergency Relief</b>			
42	<b>Total - Ministry Of Land &amp; Environment</b>			

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### Director Of Public Prosecutions

Central Administration (Advisory Servs. & Prosecutions Of Criminal Cases)

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No of Posts	Post	Classification		Remarks
2	Crown Counsel	JLG LO	3	Posts [#s 23619-20] abolished with effect from April 1, 2005.
2				
2	<b>Total - Director Of Public Prosecutions</b>			

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### Supreme Court

#### Criminal

Court Management & Support

---

No of Posts	Post	Classification		Remarks
1	Manager, Human Resource and Office Services	GMG SEG	1	Post [# 61248] abolished with effect from January 1, 2009.

## LIST OF ABOLISHED OFFICES

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### Supreme Court

#### Criminal

#### Court Management & Support

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No of Posts	Post	Classification		Remarks
1	Data Entry and Scanning Supervisor	MIS IT	3	Post [# 61251] abolished with effect from January 1, 2009.
2				
2	<b>Total - Court Management &amp; Support</b>			
2	<b>Total - Criminal</b>			
2	<b>Total - Supreme Court</b>			

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### Attorney General's Department

#### Legal Advisor To The Government

#### Central Administration

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No of Posts	Post	Classification		Remarks
1	Supernumerary Deputy Solicitor General	JLG LO	6	Post [# 58761] abolished with effect from April 2, 2008.
1				
1	<b>Total - Legal Advisor To The Government</b>			
1	<b>Total - Attorney General's Department</b>			

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### Ministry of Transport & Works

#### Policy, Standard & Monitoring

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No of Posts	Post	Classification		Remarks
1	Senior Director, Policy Planning & Evaluation Div.	GMG SEG	6	Post [# 50942] abolished with effect from June 1, 2008.
1				
1	<b>Total - Policy, Standard &amp; Monitoring</b>			

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**LIST OF ABOLISHED OFFICES**

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**Ministry of Transport & Works**  
**Finance and Accounts**

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No of Posts	Post	Classification	Remarks
1	Accounting Technician 2	FMG AT 2	Post [# 24346] abolished with effect from June 1, 2008.
1			

**Management Accounts**

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No of Posts	Post	Classification	Remarks
1	Accounting Technician 1	FMG AT 1	Post [# 51076] abolished with effect from June 1, 2008.
1			
1	<b>Total - Management Accounts</b>		
2	<b>Total - Finance and Accounts</b>		

**Directorate of Construction Services**  
**Building and Civil Engineering**

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No of Posts	Post	Classification	Remarks
1	Secretary 2	OPS SS 2	Post [#26400] abolished with effect from June 1, 2008.
1			
1	<b>Total - Building and Civil Engineering</b>		
1	<b>Total - Directorate of Construction Services</b>		

**Directorate of Technical Services (DTS)**  
**Civil Engineering Services**

---

No of Posts	Post	Classification	Remarks
1	Secretary 2	OPS SS 2	Post [# 26273] abolished with effect from June 1, 2008.
1			
1	<b>Total - Civil Engineering Services</b>		
1	<b>Total - Directorate of Technical Services (DTS)</b>		

## LIST OF ABOLISHED OFFICES

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### Ministry of Transport & Works Directorate of Maintenance Services (DMS) County Maintenance Services Cornwall

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No of Posts	Post	Classification	Remarks
1	Accounting Clerk 1	FMG AC 1	Post [# 26603] abolished with effect from June 1, 2008.
1			
1	<b>Total - County Maintenance Services</b>		
1	<b>Total - Directorate of Maintenance Services (DMS)</b>		

### Directorate of Electrical and Mechanical Services

#### Workshop Services

#### Montego Bay Workshop

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No of Posts	Post	Classification	Remarks
1	Timekeeper	PIDG RIM 1	Post [# 27015] abolished with effect from June 1, 2008.
1			
1	<b>Total - Workshop Services</b>		
1	<b>Total - Directorate of Electrical and Mechanical Services</b>		
7	<b>Total - Ministry of Transport &amp; Works</b>		

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### Ministry Of Health Training Of Physiotherapists

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No of Posts	Post	Classification	Remarks
1	Principal, School Of Physical Therapy	PMG PT 5	Post [# 37717] abolished with effect from November 24, 2006.
1	Clinical Co-ordinator	PMG PT 4	Post [# 37718] abolished with effect from November 16, 2006.
1	Physical Therapy Tutor	PMG PT 3	Post [# 37719] abolished with effect from October 24, 2006.
1	Secretary 2	OPS SS 2	Post [# 37721] abolished with effect from November 8, 2006.
1	Attendant	LMO TS 1	Post [# 27881] abolished with effect from August 9, 2006.
1	Cleaner/Attendant	LMO TS 1	Post [# 37724] abolished with effect from July 22, 2006.

**LIST OF ABOLISHED OFFICES**

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**Ministry Of Health  
Training Of Physiotherapists**

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6

6 **Total - Training Of Physiotherapists**

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6 **Total - Ministry Of Health**

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1023 **Total Abolished Posts**

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**Dated this the 1st June, 2010.**

**AUDLEY SHAW**  
**Minister of Finance and the Public Service**