

ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE  
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16  
Website: <http://www.mof.gov.jm>  
Email: [info@mof.gov.jm](mailto:info@mof.gov.jm)

MINISTRY OF FINANCE AND THE PUBLIC SERVICE  
30 NATIONAL HEROES CIRCLE  
P.O. BOX 512  
KINGSTON  
JAMAICA

January 6, 2010

**Circular No. 1**

**Division: Public Expenditure Policy Coordination**  
**File No. 107125**

Permanent Secretaries  
Heads of Departments

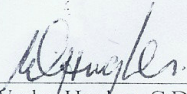
**Amendment- Salary Lodgement and Authorised Deductions**

The attention of Permanent Secretaries and Heads of Departments is invited to the following amendment to Circular number 25 "Salary Lodgement and Authorised Deductions" dated November 13, 2003.

Section 2.3 is amended to include the following:

- (j) Deduction order from approved financial institutions. This shall attract a non-refundable processing fee of five hundred dollars (\$500.00) before the signing and acceptance of any order.

(NB.) Section (1.2) shall also be applicable in respect of deduction orders.

  
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Wesley Hughes, C.D.  
Financial Secretary