



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16
Website: <http://www.mof.gov.jm>
Email: info@mof.gov.jm

MINISTRY OF FINANCE AND THE PUBLIC SERVICE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

Circular No. 28

August 20, 2010

Ref. No. 55/99

To: Permanent Secretaries
Heads of Departments/Agencies

Re: Grievance Policy for the Public Sector

The Ministry of Finance and the Public Service is currently developing a Grievance Policy for the Public Sector. This will include all Ministries, Departments and Agencies (MDAs). The aim of this policy is to provide the framework that will ensure that employees' grievances are treated fairly and expeditiously, thus promoting harmonious employee/management relationship.

In order to facilitate the preparation of the policy, this Ministry is requesting that all MDAs submit copies of existing procedures (if any) currently being used to resolve grievances. In addition, recommendations and suggestions are invited on issues that could be included in this policy.

Your kind cooperation is anticipated in submitting the information requested above by **Friday, September 17, 2010**. Kindly direct same to the attention of:

Mrs. Lorna Phillips
Director
Industrial Relations Unit
Ministry of Finance and the Public Service
30 National Heroes Circle
Kingston.


Wesley Hughes, CD
Financial Secretary