



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE  
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER  
QUOTED:-

Telephone No. 92-28600-16  
Website: <http://www.mof.gov.jm>  
Email: [info@mof.gov.jm](mailto:info@mof.gov.jm)

MINISTRY OF FINANCE AND THE PUBLIC SERVICE  
PUBLIC SERVICE ESTABLISHMENT DIVISION  
30 NATIONAL HEROES CIRCLE  
P.O. BOX 512  
KINGSTON  
JAMAICA

Circular No: 31

Ref NO: C11180/4

November 18, 2010

Permanent Secretaries  
Heads of Departments

### Government Health Insurance Schemes – New Claims Payment Arrangements


Permanent Secretaries and Heads of Departments are hereby requested to advise subscribers to the Government Health Insurance Schemes, (namely: Government Employees Administrative Services Only (GEASO), Government Pensioners Administrative Services Only (GPASO), Medical Officers and Executive Management) that their Taxpayer Registration Number (TRN) and Bank Account Numbers are required by Sagicor Life of Jamaica Limited, the present administrator and insurer for the schemes.

This has become necessary to facilitate the payment of claims expeditiously. In this regard the following arrangements are to come on stream.

1. Pay Stations are to submit the TRNs and Bank Account Numbers to Sagicor Life of Jamaica Limited.
2. Claim settlement cheques will be posted directly to the subscribers' bank account.
3. The Explanation of Benefit for claims paid will continue to be sent to subscribers in the mail.
4. Subscribers who do not wish to use the bank account to which their salaries are currently posted should forward the desired bank details and policy number to their Human Resource Management Department for submission to Sagicor's Government Business Unit.

The TRNs and Bank Account Numbers should be submitted to Sagicor by November 30<sup>th</sup>, 2010.

The attached letter from Sagicor Jamaica Life provides the relevant information. **Please ensure that this circular is brought to the attention of all the officers concerned.** For any clarification please call 932 – 5380 or 932 – 5371.

  
Wesley Hughes, CD  
Financial Secretary

## Subscribers

### Government Health Schemes

Effective immediately you can now enjoy the convenience and benefit of having your health claims settlement cheques deposited directly to your Bank Account, free of cost to you. You will now have the same hassle-free experience as the direct deposit of your salary to your Bank Account.

The main advantages of this facility are:-

- Your claims will be settled faster because you will not have to wait for cheques to be printed, processed and delivered to you. Once the claim is processed, the funds are sent directly to your Bank Account;
- You will have immediate access to these funds as there is no holding of these funds and no waiting time for cheque clearing;
- There will be no lost or stale dated cheques. Please remember that replacement cheques are currently done at a cost to you of \$400.00 per cheque;
- There will be no need for you to experience delays in travelling to your banks in order to lodge or encash claim cheques.

For your convenience, your bank account to which your salary is currently posted will be used. If you wish to provide an alternate bank account, please forward this information to your Human Resources Department and the Sagicor Government Business Unit at your earliest convenience.

A unique identifier is needed to match your bank account number to you and this identifier is your Taxpayer Registration Number (TRN), therefore the information on the payroll will be used to automate this process. If you are a registered beneficiary of the National Health Fund (NHF) Program, this will have the added advantage of allowing you to automatically co-ordinate benefits between Sagicor and NHF with one swipe at providers who have this facility (in the event you forget to produce your NHF card).

The Explanation of Benefits (EOB) for claims paid will continue to be sent to you in the mail. If you wish, Sagicor will arrange to have this document sent to an e-mail address you provide so that both the deposit and the Explanation of Benefits are delivered concurrently.

This payment method is both efficient and cost-effective to the Health Schemes and to you.