



MINISTRY OF FINANCE AND THE PUBLIC SERVICE  
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JAMAICA

ANY REPLY OR SUBSEQUENT REFERENCE  
SHOULD BE ADDRESSED TO THE FINANCIAL  
SECRETARY AND THE FOLLOWING REFERENCE  
NUMBER QUOTED:-

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**Circular No: 32**

Permanent Secretaries  
Heads of Department  
Chief Executive Officers of Government  
Agencies and Public Bodies

**Data on Employment in the Public Sector**

Please recall that by letter dated February 9, 2010, the Public Sector Transformation Unit (PSTU) Cabinet Office, for the purpose of fulfilling commitments outlined in the IMF Letter of Intent of January, 2010, issued a circular requiring the provision of data on public sector employment.

The PSTU is in the process of verifying and updating the data which will then be presented to the Financial Secretary, Ministry of Finance and the Public Service for management and control purposes.

Please note that over the years, it has been the practice of the Ministry of Finance and the Public Service to collect data on posts in Central Government, as a matter of course. This data collection was extended over time to cover all Government Sectors (Central Government, Statutory Bodies, Executive Agencies, Parish Councils and Government Educational Institutions).

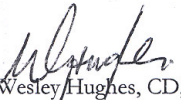
The range of data collected by the Ministry of Finance and the Public Service was also expanded to include gender, age group, qualification, and status of employment, among other things. The updated database is scheduled for completion by **March 31, 2011**.

It is intended that going forward, all data collection and management will be coordinated by the Ministry of Finance and the Public Service for the optimizing of efforts and efficiency. To this end, the Ministry Finance and the Public Service will be calling upon all Government Entities to update the data provided on a regular basis in order to keep the data current.

Quarterly updates are being contemplated in the first instance. Updates will therefore be required as of end June, September, and December, 2011, April, 2012, and so on.

We will communicate with you further on the range of data to be provided and the format to be used.

We anticipate your cooperation and would welcome any comments in this regard, which should be sent to Ms Carol Haase, E-mail address [Carol.Haase@mof.gov.jm](mailto:Carol.Haase@mof.gov.jm)

  
Wesley Hughes, CD, JP  
Financial Secretary