

ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16
Website: <http://www.mof.gov.jm>
Email: info@mof.gov.jm

MINISTRY OF FINANCE AND THE PUBLIC SERVICE
PUBLIC SERVICE ESTABLISHMENT DIVISION
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

REF NO: SB50/51

February 9, 2010

Circular No. 7

Permanent Secretaries
Heads of Departments

Temporary Employees in Central Government

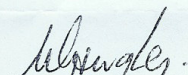
The Ministry of Finance and the Public Service is requesting that the following information be provided:

- i. the number of employees who are temporarily employed in central government for two (2) years and over; temporary employees include those persons not related to established posts as well as individuals related to established posts but not appointed
- ii. the number of employees who are employed for under two (2) years.

This information should be submitted as a matter of urgency **no later than February 26, 2010.**

This directive is applicable to all Ministries and Departments. This means therefore that Permanent Secretaries are to ensure that the information requested is provided by their respective Ministry and the Department(s) under their purview.

Your full co-operation in this matter is anticipated.


Wesley Hughes
Financial Secretary