



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE **FINANCIAL SECRETARY** AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16
Website: <http://www.mof.gov.jm>
Email: info@mof.gov.jm

MINISTRY OF FINANCE AND THE PUBLIC SERVICE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

May 14, 2012

Circular No.: 17
Division: Public Expenditure Policy Coordination

Permanent Secretaries
All Heads of Procuring Entities

Re: Business Sensitive and Other Related Procurement Provisions

Further to the issuance of the *Revised Government of Jamaica Handbook of Public Sector Procurement Procedures, 2010* and *Cabinet Decision No. 28/08 dated August 25, 2008*, Permanent Secretaries, Heads of Departments, Chairmen of Boards and Chief Executive Officers are hereby advised that the following procurement provisions are effective:

Business Sensitive Procurement is defined as special procurements undertaken to take advantage of business opportunities that would impact the financial viability and core business of the procuring entity. For business-sensitive procurement of goods, services or works the operating functions or business objectives of the Procuring Entity are likely to be significantly impeded, or placed in jeopardy if the procurement is not executed expeditiously.

In the above circumstance, the Head of the Procuring Entity has the authority to approve contract awards through the use of the Direct Contracting Procurement Methodology as stipulated in the provisions for contracting under emergency circumstances. In this regard, the contract award is to be reported to the Ministry of Finance and Planning in the PRS1 Report, the Office of the Contractor General in the QCA Report and the National Contracts Commission (NCC) within thirty days.

The provisions that were issued by way of *Circular 34 dated September 22, 2008* for commercial entities have been revised and should be noted as follows:

Petrojam Limited

Petrojam's internal procurement regime will apply to the following:

- (i) Spot Procurement of Petroleum Products, Crude Oil, LPG, and Freight

