

Circular No. 20

Ref. No. 11301VIII

Ministry of Finance and Planning
Public Service Establishment Division
30 National Heroes Circle
Kingston 4

May 28, 2012

To: Permanent Secretaries
Heads of Departments

Fixed Motor Vehicle Allowance Revision

Permanent Secretaries and Heads of Departments are hereby advised that approval is given for the Motor Vehicle Allowance which is paid to the Officers in the positions listed on the attached schedule to be increased as set out below.

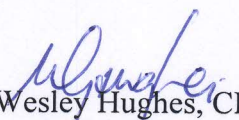
	<u>Existing</u>	<u>New rate with effect from April 1, 2012</u>
▪ Officers who possess Motor Vehicles	\$796,500 p.a.	\$975,720 p.a.
▪ An Officer who operates a partially Maintained Government Motor Vehicle should be paid 50% of the above rate	\$398,250 p.a.	\$487,860 p.a.
▪ An Officer holding a specified post to which Motor Vehicle Allowance is attached but who does not possess a motor vehicle	\$318,600 p.a.	\$390,288 p.a.

Please be reminded that Officers in receipt of Motor Vehicle Allowance and a Partially Maintained Motor Vehicle Allowance are eligible to claim mileage provided that they have travelled in excess of 200 km in a calendar month. For example, an eligible officer who travels 300km during a month should claim for 100km. **Please note that the kilometre rates (mileage) remain unchanged.**

All concerned are hereby reminded that the conditions and guidelines set out in this Ministry's Circular No. 12 Reference No. 107/125 dated May 16, 2012 are to be fully observed in relation to the payment of these allowances.

Payment of the new rates should be made in **June 2012** and the arrears for April and May are to be paid in **December 2012**.

In any case of doubt or difficulty, please contact the Industrial Relations Unit or Compensation Unit of this Ministry before payment is made.


Wesley Hughes, CD
Financial Secretary

**SCHEDULE OF POSTS TO WHICH
FIXED MOTOR VEHICLE ALLOWANCE IS ATTACHED**

1. Financial Secretary
2. Permanent Secretary
3. Auditor General
4. Chief Parliamentary Counsel
5. Solicitor General
6. Director of Public Prosecutions
7. Director of Legal Reform
8. Chief Medical Officer
9. Chief Technical Directors
10. Clerk to the Houses of Parliament
11. Master in Chambers
12. Senior Resident Magistrates (JLG/JD2)
13. Resident Magistrates (JLG/JD1)
14. Senior Director Public Prosecution
15. Deputy Chief Parliamentary Counsel
16. Deputy Director of Legal Reform
17. Deputy Solicitor General
18. Scientific Officers Group (SOG/ST 9-10)
19. Senior Executive Group (GMG/SEG 4-6)
20. Revenue Management Group (RMG/TA 9-11)
21. Financial Management Group (FMG/PA 4-5) & (FMG/AS 6-7)
22. Director, Veterinary Services (MDG/VO3)
23. Foreign Service Officer (FSG/FSO 7-8)
24. Government Archivist (PIDG/AR 7)
25. ***Judicial and Legal Group (JLG/LO 4-5)
with effect from April 1, 2012**

**Legal Officers (JLG/LO4-5) are now added to the list of Officers to receive the Fixed Motor Car Allowance.*

*Public Service Establishment Division
Ministry of Finance and Planning
May 28, 2012*