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MINISTRY OF FINANCE AND PLANNING PUBLIC SERVICE ESTABLISHMENT DIVISION 30 NATIONAL HEROES CIRCLE P.O. BOX 512

KINGSTON JAMAICA

December 4, 2012

To: **Permanent Secretaries**

Heads of Departments and Agencies

Government Employees Transportation Project (GETP)

Permanent Secretaries and Head of Departments are hereby reminded that officers who are in receipt of fixed, full upkeep or commuted upkeep travelling allowance approved with a motor vehicle are not allowed to travel on the GETP buses and should not be allowed to purchase bus passes.

This circular also serves to remind all users of the GETP bus service that it is a requirement to present identification cards along with bus passes to the driver on entering the bus. It is also within the rights of the Customer Service Officer and/or the Bus Monitor to request and be shown both identification cards and bus passes on request.

Failure to comply with these regulations will result in the suspension or termination of the use of the service.

Please ensure that this circular is brought to the attention of all users of the buses.

Lorna Phillips (Mrs.)

for Financial Secretary