

Circular No. 7

File No. SB50/51

MINISTRY OF FINANCE AND PLANNING  
(PUBLIC SERVICE ESTABLISHMENT DIVISION)  
30 NATIONAL HEROES CIRCLE  
P.O. BOX 512  
KINGSTON  
JAMAICA

April 5, 2012

**Permanent Secretaries  
Heads of Departments/Agencies  
Chief Executive Officers of Public Bodies**

**Re: Rate of Staff Attrition in the Public Sector**

In order to inform policy discussions in relation to the Public Sector Transformation process, urgent information is required on the number of individuals who have left public sector employment in the last five years. Information should be provided for each fiscal year as outlined below:

Fiscal Year	No. of separations
2007/2008	
2008/2009	
2009/2010	
2010/2011	
2011/2012	

Ministries, Departments and Agencies are asked to send this information to the Ministry of Finance and Planning by Friday April 20, 2012. Where possible, please categorize the nature of the separation, that is, whether by retirement, resignation or other.

Mr. Dennis Townsend, Deputy Financial Secretary or Miss Valerie Henderson may be contacted if any clarification is needed. The contact number is 932-5346. Interim responses can be emailed to [dennis.townsend@mof.gov.jm](mailto:dennis.townsend@mof.gov.jm) or [valerie.henderson@mof.gov.jm](mailto:valerie.henderson@mof.gov.jm).

We sincerely apologise for the short notice and express appreciation for your cooperation.



Wesley Hughes, CD.  
Financial Secretary