



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED -

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MINISTRY OF FINANCE & PLANNING
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

Circular No. 19

Ref. No. C59/43II

June 19, 2013

Permanent Secretaries
Heads of Department/Agencies
Chief Executive Officers

Addendum to One-Off Payment to Public Sector Workers

Reference is made to this Ministry's Circular No. 6 Ref. No. C59/43II dated March 28, 2013 regarding the One-off Payment to Public Sector Workers consequent on the Heads of Agreement signed between the Government of Jamaica and the respective Trade Unions/Associations representing public sector employees for the 2012-2015 contract period.

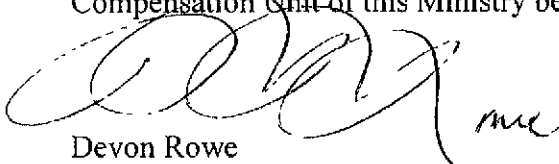
The One-off Payment as detailed in the circular under reference represents payment to **employees of the Government** who are permanent, temporary, or on fixed term contract in Central and Local Government and Public Bodies. The One-off payment is **not related to nor should it be treated as salary** and therefore, it is applicable to the following:

- Employees on approved study leave
- Employees on approved no pay leave
- Employees on interdiction/suspension
- Employees on pre-retirement leave
- Payable to the estate of an employee who dies during the period of payment
- Persons whilst in the employ of the Government during the period April 1, 2012 to March 31, 2015 (to be prorated as detailed in Circular 6 dated March 28, 2013 *item v*)
- Persons employed full-time in Ministries, Departments & Agencies (MDAs) and who are also employed on a part-time basis in other MDAs would be eligible for payment based on full-time employment **only**.

All other terms and conditions for this payment as per previous Circular remain unchanged.

Permanent Secretaries and Heads of Departments are to ensure that the content of this circular is brought to the attention of all Entities under your purview.

In any case of doubt or difficulty, please contact the Industrial Relations Unit or the Compensation Unit of this Ministry before payment is made.



Devon Rowe
Financial Secretary