



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE **FINANCIAL SECRETARY** AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 922-8600
Website: <http://www.mof.gov.jm>
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MINISTRY OF FINANCE AND PLANNING
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

September 12, 2013

Circular No.: 25
Division: Public Expenditure Policy Co-ordination

Permanent Secretaries
Heads of Departments
Chief Executive Officers
Heads of Procuring Entities

Re: Contract Award Submissions to the National Contracts Commission

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are hereby advised that by way of **Cabinet Decision No. 27/13 dated July 15, 2013** all Heads of Procuring Entities are permitted to submit public procurement contract award recommendations directly to the National Contracts Commission through Sector Committees without the endorsement letter of their relevant portfolio Ministry, **effective October 1, 2013**.

Heads of the Procuring Entities must ensure that all submissions and the decisions of the National Contracts Commission are copied to the Portfolio Permanent/Financial Secretary.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.



Devon Rowe
Financial Secretary