



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE  
**FINANCIAL SECRETARY** AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16  
Website: <http://www.mof.gov.jm>

**MINISTRY OF FINANCE AND PLANNING**  
**30 NATIONAL HEROES CIRCLE**  
**KINGSTON 4**  
**JAMAICA**

**Circular No. 27**

**Ref. No: 59/20<sup>VIII</sup>**

**October 6, 2015**

To: Permanent Secretaries  
Heads of Departments

**Correction of Salary Scale for the Steno Writers Series**

Further to this Ministry's memorandum No. 20 dated September 15, 2015 detailing revised salary rates for a number of categories in the Public Service, please see the attached schedule amending the rates for the **Steno Writers** series.

All instructions detailed in the circular under reference remain applicable.

Please ensure that this circular is brought to the attention of all the relevant agencies and personnel under your purview.

**In any case of doubt or difficulty, please contact the Compensation Unit of this Ministry BEFORE any payments are made.**

Wayne Jones, O.D., J.P.  
Financial Secretary

**S A L A R Y   S C A L E S**

**OFFICE AND PUBLIC SERVICE GROUP (OPS)**

	\$ p.a.	\$ p.a.	\$ p.a.	\$ p.a.	\$ p.a.	\$ p.a.	\$ p.a.	\$ p.a.
<b>Steno Writers Series (OPS/SW)</b>								
<b>OPS/SW 3</b>								
Existing	1,392,228	1,427,034	1,462,710	1,499,278	1,536,760	1,575,179	1,614,558	1,654,922
With effect from 1/4/2015	1,440,228	1,476,234	1,513,140	1,550,968	1,589,742	1,629,486	1,670,223	1,711,979
With effect from 1/4/2016	1,483,435	1,520,521	1,558,534	1,597,497	1,637,434	1,678,370	1,720,330	1,763,338
<b>OPS/SW 2</b>								
Existing	1,031,007	1,056,782	1,083,202	1,110,282	1,138,039	1,166,490	1,195,652	1,225,543
With effect from 1/4/2015	1,079,007	1,105,982	1,133,632	1,161,973	1,191,022	1,220,797	1,251,317	1,282,600
With effect from 1/4/2016	1,111,377	1,139,162	1,167,641	1,196,832	1,226,752	1,257,421	1,288,857	1,321,078
<b>OPS/SW 1</b>								
Existing	838,216	859,171	880,650	902,666	925,233	948,364	972,073	996,375
With effect from 1/4/2015	886,216	908,371	931,081	954,358	978,217	1,002,672	1,027,739	1,053,432
With effect from 1/4/2016	912,802	935,623	959,013	982,988	1,007,563	1,032,752	1,058,571	1,085,035