



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

MINISTRY OF FINANCE & THE PUBLIC SERVICE

30 NATIONAL HEROES CIRCLE

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REF NO:10F166C

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Circular No.: 18

Division: Public Expenditure Policy Co-ordination

**Permanent Secretaries
Heads of Procuring Entities**

Re: Appointment of Board of Directors - Public Procurement Approvals

Permanent Secretaries, Heads of Departments, Chief Executive Officers and other Heads of Procuring Entities are hereby advised of the following directives relating to the appointment of new Boards of Directors and the obtaining of approvals for the award of public procurement contracts.

It is noted that with a change in political administration, there may be a period of on-going consultations with respect to the appointment of Board members to serve on various Boards of Government Ministries, Departments and Agencies. In such instances, where the Board of Directors has been dissolved, is not duly constituted and/or functional, the process of seeking approvals for the award of public procurement contracts may experience delays. As an interim measure, Procuring Entities are hereby advised to refer all procurement matters requiring Board approval to their parent Ministries for their Permanent Secretary's review and approval.

Once reconstitution of the Boards has been officially finalized, such matters shall revert to the respective procuring entities.

Permanent Secretaries, Heads of Departments, Chief Executive Officers and Heads of Procuring Entities are advised to bring this circular to the attention of all affected personnel.

Devon Rowe, CD
Financial Secretary