



ANY REPLY TO THIS COMMUNICATION SHOULD BE
ADDRESSED TO: THE FINANCIAL SECRETARY

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Circular /Memorandum No: 6

Ref. No: 12543/6b

March 7, 2016

To: Permanent Secretaries
Heads of Departments & Agencies

Re: Government Employees Transportation Service (GETS) Monitors / Procedure Manual

As we continue to exercise vigilance in the Monitoring of the Government Employees Transportation Service (GETS) buses, this serves to advise that **a reselection of Monitors was conducted and the new Monitors appointed.**

It is expected that the Monitors will be given full support and cooperation in the execution of their duties and in maintaining discipline on the GETS buses. Therefore, as a means of clarity and in order to reinforce accountability, the PROCEDURE MANUAL for **BUS MONITORS; INSPECTORS; USERS (PASSENGERS)** which continues to serve as a guide to the modus operandi of the GETS buses has been renamed and updated. This is made accessible via the MOF&P Website, at www.mof.gov.jm and the list of Monitors is displayed on each Unit/Route for ease of access to passengers.

Consequently, Permanent Secretaries, Heads of Departments and Agencies are being asked to ensure that **all** employees within the respective entity, especially those approved to travel, are apprised of this and the information contained therein, as well as encouraged to adhere to the principles outlined.

Thank you for your kind support and assistance as we continue the effort at providing suitable transportation for our employees.


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Wayne Jones, OD, JP
Financial Secretary

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