



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE  
**FINANCIAL SECRETARY** AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16  
Website: <http://www.mof.gov.jm>

**MINISTRY OF FINANCE AND PLANNING**  
**30 NATIONAL HEROES CIRCLE**  
**KINGSTON 4**  
**JAMAICA**

**Circular No. 9**

**Ref. No: C41<sup>II</sup>**

**April 12, 2016**

To: Permanent Secretaries  
Heads of Departments

**Correction of Salary Scales for the Archives and Records Management (Levels 1-3)  
for the period April 1, 2015 to March 31, 2017**

Reference is made to this Ministry's Circular No 23 Reference No. C41 dated September 22, 2015, approving salary scales for the Library Assistant, Archives and Records Management (Levels 1-3), Technical Operator and Library Aide Series.

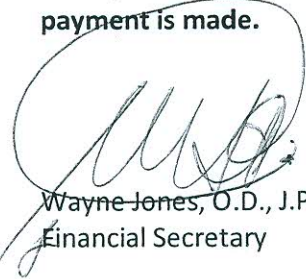
It has come to attention that the Archives and Records Management Series (PIDG/AR 1-3) is incorrect.

The corrected scales are now shown on the attached schedule.

All other details/conditions in the Circular under reference remain.

Please ensure that this Circular is brought to the attention of all relevant agencies and personnel under your purview.

**In any case of doubt or difficulty, please contact the Compensation Unit of this Ministry BEFORE payment is made.**

  
Wayne Jones, O.D., J.P.  
Financial Secretary

## 2015 - 2017 REVISION OF SALARIES

### PUBLIC INFORMATION AND DOCUMENTATION GROUP

Archives and Records Management Series (PIDG/AR)	\$	\$	\$	\$	\$	\$	\$	\$
PIDG/AR 3								
Existing	12,782	13,102	13,430	13,765	14,109	14,462	14,824	15,194 p.w
With effect from April 1, 2015	14,090	14,442	14,803	15,173	15,553	15,942	16,340	16,749 p.w
With effect from April 1, 2016	14,513	14,876	15,247	15,629	16,019	16,420	16,830	17,251 p.w
PIDG/AR 2								
Existing	10,379	10,639	10,905	11,177	11,457	11,743	12,037	12,338 p.w
With effect from April 1, 2015	11,687	11,979	12,279	12,586	12,900	13,223	13,553	13,892 p.w
With effect from April 1, 2016	12,038	12,339	12,647	12,963	13,287	13,619	13,960	14,309 p.w
PIDG/AR 1								
Existing	8,894	9,116	9,344	9,578	9,817	10,063	10,314	10,572 p.w
With effect from April 1, 2015	10,202	10,457	10,718	10,986	11,261	11,543	11,831	12,127 p.w
With effect from April 1, 2016	10,508	10,771	11,040	11,316	11,599	11,889	12,186	12,491 p.w