



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16
Website: <http://www.mof.gov.jm>
Email: info@mof.gov.jm

MINISTRY OF FINANCE AND THE PUBLIC SERVICE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

1 March 2018

Circular No. 12

File No. 31/0050

Strategic Human Resource Management Division

Permanent Secretaries

Heads of Departments

Chairmen of Boards of Public Bodies (fully or partially funded from the Consolidated Fund)

Chief Executive Officers of Executive Agencies

Re: Special Early Retirement Programme

Reference is made to memorandum dated December 1, 2017 on the captioned matter.

Permanent Secretaries, Heads of Departments, Chairmen of Boards and Chief Executive Officers are reminded that the Government of Jamaica, in January 2018, began accepting applications for the Special Early Retirement from those employees who are vested in the Government's Pension Plan.

In accordance with section 48 (1) of the approved Pensions Act (The Pensions (Public Service) Act, 2017), you are reminded that *"An existing public officer who retires under this Subpart shall not be eligible for appointment to any office in the public service within a period of five years from the date of his retirement."* Accordingly, employees who are approved by your organisation to participate in the Special Early Retirement Programme (SERP) are not to be employed within five (5) years of retirement. Further, please note that issuing a contract for services as a means of facilitating re-employment is **NOT** to be undertaken.

However, where a consultancy is being entered into with any public officer who retired by way of the SERP as an independent contractor, then a record of that procurement should be maintained by the contracting entity and produced at the request of this Ministry irrespective of the total value of the consultancy. This will enable the Ministry to measure the impact of the SERP in a more complete way.

Permanent Secretaries, Heads of Departments, Chairmen of Boards and Chief Executive Officers must ensure that this Circular is brought to the attention of all relevant officers.

Darlene Morrison (Miss)
Financial Secretary (Acting)