



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE **FINANCIAL SECRETARY** AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16
Website: <http://www.mof.gov.jm>
Email: info@mof.gov.jm

MINISTRY OF FINANCE AND THE PUBLIC SERVICE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

June 19, 2017

Circular No. 5
File No. 267/021^{XXXII}
Public Expenditure Policy Coordination Division

Permanent Secretaries
Chief Executive Officers
Heads of Departments

Amendments to the Revised Comprehensive Motor Vehicle Policy for the Public Sector

Permanent Secretaries, Heads of Departments and Chief Executive Officers are hereby advised that Cabinet by Decision No. 21/17 dated May 22, 2017, gave approval for the finalization of the Revised Comprehensive Motor Vehicle Policy 2017.

The changes that have been made to the Policy are for the operation and management of government-owned motor vehicles in keeping with best practices. The amended sections relate to nine (9) primary areas, as detailed below:

- 1) Entitlement of concessionary benefits for both government entities and employees;
- 2) Changes to the Cost Insurance Freight (CIF Limit) for different categories of vehicles;
- 3) Guidelines for the procurement of vehicles;
- 4) Additional guidelines provided for the management of assigned vehicles;
- 5) Requirement for affixing private licence plates to assigned vehicles for the members of the Political Directorate and Judges;
- 6) Changes to the method of disposal for assigned vehicles from 20% Straight-line to 25% Reducing Balance Method;
- 7) Control over the management of fleet vehicles;
- 8) Guidelines on the transfer of motor vehicles;

9) Guidelines on the disposal of fleet vehicles.

The revised policy supersedes previous motor vehicle policies and related Circulars, except for the Circulars mentioned within the policy. This policy will be applicable to all government entities: that is, Ministries, Departments, Executive Agencies (MDAs), Municipal Corporations and Public Bodies.

Please ensure that this Circular is brought to the attention of all officers concerned.



Everton McFarlane
Financial Secretary (Assigned)

Attch/