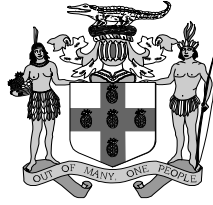


# **THE CIVIL SERVICE ESTABLISHMENT ACT**

**THE CIVIL SERVICE ESTABLISHMENT**

**(GENERAL) ORDER, 2018.**



**THE  
JAMAICA GAZETTE  
SUPPLEMENT  
PROCLAMATIONS, RULES AND REGULATIONS**

476A

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No. 26A

**THE CIVIL SERVICE ESTABLISHMENT ACT**  
**THE CIVIL SERVICE ESTABLISHMENT (GENERAL)**  
**ORDER, 2018.**

# **THE CIVIL SERVICE ESTABLISHMENT ACT**

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## **The Civil Service Establishment (General) Order, 2018.**

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In exercise of the power conferred upon the Minister by section 3 of the Civil Service Establishment Act, and of every other power hereunto enabling, the following Order is hereby made:-

1. This Order may be cited as the Civil Service Establishment (General) Order, 2018.
2. In this Order “established office” means an office established and constituted as an office in the public service by paragraph 3(1).
3. - (1) The offices specified in the second column of Part I of the

**Schedule.** Schedule are hereby established and constituted as offices in the public service.

(2) The emoluments of each established office shall be –

- (a) the emoluments respectively specified in Part II in relation to the classification group or grade set out in the third column of Part I of the Schedule; or
- (b) in the case of the offices not included in a classification group or grade, the emoluments respectively specified in relation to the offices in Part II of the Schedule, as the case may be, with effect from the respective dates specified in that Part.

(3) Subject to subparagraph (4), there shall be appointed to the established offices such officers as may, from time to time, be necessary.

(4) Without prejudice to the provisions of sections 36 and 37 of the *Interpretation Act*, regarding each Ministry or Department set out in

**Schedule.** Part I of the Schedule, the number of officers appointed to the established offices shall not, at any time, exceed the number specified in the first column of that Part.

(5) When an office is constituted by an enactment having effect at the 1<sup>st</sup> day of February, 1976, that office shall, for the purpose of the *Pensions Act*, be deemed to be an office specified in Part II of the Schedule.

(6) In this paragraph “enactment” includes the Constitution of Jamaica.

4. - (1) Subject to subparagraph (2), there shall be attached to each classification group or grade of established offices listed in Part II of the Schedule, the emoluments set out in relation thereto in that Part with effect from the respective dates specified therein.

(2) Where a salary set out in Part II of the Schedule contains a proficiency bar, a promotional bar or a qualification bar, as the case may be, no officer shall, after reaching the point in the salary scale at which the proficiency bar, promotional bar or qualification bar, as the case may be, becomes applicable, receive any further increment in that scale until he has fulfilled the requirements established for passing the qualification bar.

5. The offices specified in the second column of Part III of the Schedule are hereby abolished, with effect from the respective dates specified in the fourth column thereof.

6. The Civil Service Establishment (General) Order, 2017, is revoked.

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**SUMMARY**  
**OPERATION OF POSTS IN MINISTRIES/DEPARTMENTS**

<b>MINISTRY/DEPARTMENT</b>	<b>Posts</b>		<b>Total Establishment</b>
	<b>Operational</b>	<b>Non-Operational</b>	
Agriculture & Fisheries (Former)		13	13
Cabinet Office	113		113
Culture, Gender, Entertainment & Sport	95		95
Economic Growth and job Creation	375		375
Education, Youth and Information	1173		1173
Energy (Former)		1	1
Finance & the Public Service	903		903
Foreign Affairs & Foreign Trade	448		448
Health	747		747
Industry, Commerce, Agriculture & Fisheries	1116		1116
Industry, Investment & Commerce (Former)		10	10
Justice	290		290
Labour & Social Security	1109		1109
Local Government & Community Dev.	163		163
National Security	743		743
Office of the Prime Minister	267		267
Science, Energy & Technology	206		206
Tourism	56		56
Transport & Mining	358		358
Transport, Works & Housing (Former)		6	6
Water and Housing (Former)		3	3
Youth & Culture (Former)		11	11
<b>Departments &amp; Other Units</b>			
Accountant General	206		206
Accountant General (Former)		40	40
Attorney General	95		95
Auditor General	211		211
Bellevue Hospital		647	647
Correctional Services	3001		3001
Court Management Services	129		129
Director of Public Prosecutions	110		110
Forestry Department		34	34
Government Chemist	26		26
Governor General & Staff	27		27
Institute of Forensic Science & Legal Medicine	109		109
Land Valuation & Estate Department		5	5
Legal Reform Department	16		16
Office of the Government Trustee (OGT)	13		13
Office of the Parliamentary Counsel	31		31
Office of the Supervisory of Insolvency (OSI)	19		19
Office of the Services Commissions	133		133
Office of Titles		1	1
Police Department	17141		17141
Post & Telecommunications	2345		2345
Tax Administration Directorate		3734	3734
Town Planning Department		1	1

**SUMMARY**  
**OPERATION OF POSTS IN MINISTRIES/DEPARTMENTS**

	Posts		
<b>MINISTRY/DEPARTMENT</b>	<b>Operational</b>	<b>Non-Operational</b>	<b>Total Establishment</b>
<b>Courts:</b>			
Commercial Court	4		4
Court of Appeal	49		49
Family Court	94		94
Parish Courts	523		523
Revenue Court	4		4
Supreme Court	219		219
<b><u>TOTAL</u></b>	<b>32667</b>	<b>4506</b>	<b>37173</b>

# SCHEDULE PART I

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### His Excellency the Governor General & Staff

#### General Administration

No. of Offices	Office	Classification	Remark
1	Governor General's Secy & Clerk to Privy Council	GMG SEG 6	
1	Deputy Gov. General's Secretary, Corporate Affairs	GMG SEG 5	
1	Deputy Secretary & Registrar to the Privy Council	GMG SEG 3	
1	Director, Human Resource & Administration	GMG SEG 2	
1	Director 1	GMG SEG 1	
1	Property Administrator	GMG SEG 1	
1	Director of Finance	FMG PA 2	
1	Accounting Technician 3	FMG AT 3	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Technician 1	FMG AT 1	
1	Press Secretary	MCG IE 6	
1	Public Relations Manager	MCG IE 4	
1	Public Relations Officer	MCG IE 3	
1	Farm Manager/Property Caretaker	SOG ST 4	
1	Landscaping/Grounds Manager	SOG ST 3	
1	Information & Systems Manager	MIS IT 4	
1	Procurement Officer	GMG AM 3	
1	Administrative/Personnel Officer	GMG AM 3	
1	Inventory/Records Officer	PIDG RIM 2	
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
1	Secretary 1	OPS SS 1	
1	Telephone Operator	OPS TO 1	
1	Driver/Messenger	LMO DR 2	
1	Messenger/Attendant	LMO TS 2	
2	Cleaner/Office Attendant	LMO TS 2	

**27**

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**27 Total - His Excellency the Governor General & Staff**

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Auditor General's Department

No. of Offices	Office	Classification	Remark
1	Auditor General	AUGD AGS 10	
1	Senior Director, Quality Assurance	AUGD AGS 8	
1	Assistant To The Auditor General	AUGD AGS 7	
1	Editor	AUGD AGS 5	
1	Executive Secretary 2	AUGD AGS 5	
<b>5</b>			

### Quality Assurance Unit

No. of Offices	Office	Classification	Remark
1	Director, Quality Assurance	AUGD AGS 7	New post [# 71360] with effect from February 5, 2018.
<b>1</b>			

### Performance Audit

No. of Offices	Office	Classification	Remark
1	Deputy Auditor General	AUGD AGS 9	
1	Director, Quality Assurance	AUGD AGS 7	
5	Director, Audit	AUGD AGS 7	
17	Senior Auditor	AUGD AGS 6	
1	Executive Secretary 1	AUGD AGS 4	
<b>25</b>			

### Economic Assessment

No. of Offices	Office	Classification	Remark
1	Chief Economist	AUGD AGS 9	
1	Senior Economist	AUGD AGS 8	
2	Economist	AUGD AGS 7	
1	Director, Audit	AUGD AGS 7	
1	Auditor	AUGD AGS 5	New post [# 71361] with effect from February 5, 2018.
2	Assistant Auditor	AUGD AGS 4	
<b>8</b>			
<b>8</b>	<b>Total - Economic Assessment</b>		

### Performance Assessment

No. of Offices	Office	Classification	Remark
2	Principal Auditor, Performance Assessment	AUGD AGS 8	



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Auditor General's Department

### Performance Audit

#### Performance Assessment

No. of Offices	Office	Classification	Remark
2			
2	Total - Performance Assessment		
35	Total - Performance Audit		

### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	AUGD AGS 7	
1	Internal Auditor	AUGD AGS 5	
2			
2	Total - Internal Audit		

### Corporate Services

No. of Offices	Office	Classification	Remark
1	Director, Corporate Services	AUGD AGS 9	
1	Director, Corporate Planning & Public Education	AUGD AGS 7	
2			

### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	AUGD AGS 7	
1	Accountant 2	AUGD AGS 6	
1	Executive Secretary 1	AUGD AGS 4	
1	Accounting Technician 2	AUGD AGS 4	
2	Accounting Technician 1	AUGD AGS 3	
1	Accounting Clerk 2	AUGD AGS 2	
7			
7	Total - Finance & Accounts		

### Corporate Planning & Public Education

No. of Offices	Office	Classification	Remark
1	Corporate Communications Officer	AUGD AGS 5	
1			
1	Total - Corporate Planning & Public Education		

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Auditor General's Department

### Corporate Services

#### Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource & Administration	AUGD AGS 8	
1	Director, Human Resource Development	AUGD AGS 7	
1	Manager, Administration	AUGD AGS 5	
1	Human Resource Officer	AUGD AGS 5	
1	Senior Secretary	AUGD AGS 3	
1	Telephone Operator	AUGD AGS 2	
1	Chief Office Attendant/Machine Operator	AUGD AGS 2	
4	Attendant	AUGD AGS 1	
<b>11</b>			

#### Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	AUGD AGS 6	
<b>1</b>			

#### Documentation & Information Management Unit

No. of Offices	Office	Classification	Remark
1	Manager, Documentation & Information Management	AUGD AGS 5	
2	Electronic Records & Documentation Officer	AUGD AGS 4	
2	Records & Information Officer	AUGD AGS 3	
1	Records Clerk	AUGD AGS 2	
<b>6</b>			

#### **18 Total - Human Resource Management & Administration**

#### Information Technology

No. of Offices	Office	Classification	Remark
1	Director, Information Technology	AUGD AGS 7	
1	Information Technology Officer	AUGD AGS 5	
1	I.T. Infrastructure Officer	AUGD AGS 5	New post [# 71358] with effect from January 22, 2018.
1	I.T. Help Desk Technician	AUGD AGS 3	New post [# 71359] with effect from January 22, 2018.
<b>4</b>			

#### **4 Total - Information Technology**

#### **32 Total - Corporate Services**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Auditor General's Department

### Assurance Audit

No. of Offices	Office	Classification	Remark
1	Deputy Auditor General	AUGD AGS 9	
<b>1</b>			

### Information Technology

No. of Offices	Office	Classification	Remark
1	Principal Auditor, Information Technology	AUGD AGS 8	
3	Director, Audit	AUGD AGS 7	
<b>4</b>			
<b>4</b>	<b>Total - Information Technology</b>		

### Compliance Audit

No. of Offices	Office	Classification	Remark
5	Principal Auditor, Compliance	AUGD AGS 8	
19	Director, Audit	AUGD AGS 7	
24	Auditor	AUGD AGS 5	
45	Assistant Auditor	AUGD AGS 4	
<b>93</b>			
<b>93</b>	<b>Total - Compliance Audit</b>		

### Financial Audit

No. of Offices	Office	Classification	Remark
2	Principal Auditor, Finance	AUGD AGS 8	
6	Director, Audit	AUGD AGS 7	
5	Senior Auditor	AUGD AGS 6	
12	Auditor	AUGD AGS 5	
3	Assistant Auditor	AUGD AGS 4	
9	Audit Clerk	AUGD AGS 3	
1	Secretary 1	AUGD AGS 2	
<b>38</b>			
<b>38</b>	<b>Total - Financial Audit</b>		
<b>136</b>	<b>Total - Assurance Audit</b>		
<b>211</b>	<b>Total - Auditor General's Department</b>		

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Services Commissions

#### Executive Office

No. of Offices	Office	Classification	Remark
1	Chief Personnel Officer	GMG CTD 1	Post [# 189] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Executive Assistant	GMG SEG 1	Post [# 56880] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Senior Secretary	OPS SS 3	New post [# 71258] with effect from October 17, 2017.
<b>3</b>			

#### Legal Unit

No. of Offices	Office	Classification	Remark
1	Legal Officer	JLG LO 4	C.D. Post [# 58697] of Legal Officer (JLG/LO 3) upgraded and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Paralegal Assistant	PLG LS 5	New post [# 71257] with effect from October 17, 2017.
<b>2</b>			

**5 Total - Executive Office**

#### Public Service HR Audit

No. of Offices	Office	Classification	Remark
1	Senior Deputy CPO, Public Service HR Audit	GMG SEG 5	Post [# 190] of Senior Deputy Chief Personnel Officer (GMG/SEG 5) retitled and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
2	Director, Human Resource Audit	GMG SEG 4	Two (2) posts [#s 60772-3] of Director, Human Resource Auditor (GMG/SEG 3) retitled, upgraded and transferred from Monitoring & Auditing with effect from October 17, 2017.
2	Senior Human Resource Auditor	GMG SEG 3	Two (2) posts [#s 60774-5] of Senior Human Resource Auditor (GMG/SEG 2) upgraded and transferred from Monitoring & Auditing with effect from October 17, 2017.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Services Commissions

#### Public Service HR Audit

No. of Offices	Office	Classification	Remark
2	Senior Human Resource Auditor	GMG SEG 3	Two (2) new posts [#s 71259-60] with effect from October 17, 2017.
4	Human Resource Auditor	GMG SEG 2	Four (4) posts [#s 60776-9] of Human Resource Auditor (GMG/SEG 1) upgraded and transferred from Monitoring & Auditing with effect from October 17, 2017.
1	Human Resource Auditor	GMG SEG 2	Post [# 202] of Administrator (GMG/AM 4) retitled, reclassified and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
6	Human Resource Auditor	GMG SEG 2	Six (6) new posts [#s 71261-6] with effect from October 17, 2017.
1	Administrator	GMG AM 3	New post [# 71267] with effect from October 17, 2017.
1	Executive Secretary 1	OPS SS 4	Post [# 248] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
2	Senior Secretary	OPS SS 3	Two (2) posts [#s 252 & 255] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
2	Secretary 2	OPS SS 2	Two (2) posts [#s 257 & 262] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.

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#### Appointments

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Audit & Appointments	GMG SEG 4	Post [# 192] of Deputy Chief Personnel Officer (Appt. & Pol./Jud.) (GMG/SEG 3) retitled, upgraded and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Senior Human Resource Auditor	GMG SEG 3	Post [# 195] of Assistant Chief Personnel Officer (GMG/SEG 2) retitled, upgraded and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Services Commissions

#### Public Service HR Audit

##### Appointments

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Auditor	GMG SEG 3	Post [# 201] of Administrator (GMG/AM 4) retitled, reclassified and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
3	Human Resource Auditor	GMG SEG 2	Three (3) posts [#s 206, 208 & 209] of Administrator (GMG/AM 3) retitled, reclassified and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Human Resource Auditor	GMG SEG 2	Post [# 211] of Administrator (GMG/AM 2) retitled, reclassified and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Administrator	GMG AM 4	Post [# 205] of Administrator (GMG/AM 4) transferred from Information Standards & Education with effect from October 17, 2017.

8

**8 Total - Appointments**

**32 Total - Public Service HR Audit**

#### Public Service Recourse, Redress & Retirement

No. of Offices	Office	Classification	Remark
1	Deputy CPO Public Service Recourse, Redress & Retirement	GMG SEG 4	Post [# 191] of Deputy Chief Personnel Officer (Discip/Retirement) (GMG/SEG 3) retitled, upgraded and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Director, Discipline & Retirement	GMG SEG 2	Post [# 198] of Director 1 (GMG/SEG 1) retitled, upgraded and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Director of Appeals	GMG SEG 2	New post [# 71268] with effect from October 17, 2017.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Services Commissions

#### Public Service Recourse, Redress & Retirement

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	Post [# 210] of Administrator (GMG/AM 2) upgraded and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Administrator	GMG AM 3	New post [# 71269] with effect from October 17, 2017.
1	Senior Secretary	OPS SS 3	Post [# 251] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Secretary 2	OPS SS 2	Post [# 263] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.

7

**7 Total - Public Service Recourse, Redress & Retirement**

#### Corporate & Special Services

No. of Offices	Office	Classification	Remark
1	Director, Corporate & Special Services	GMG SEG 4	New post [# 71283] with effect from October 17, 2017.
2	Administrator	GMG AM 1	Two (2) posts [#s 215-6] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Senior Secretary	OPS SS 3	New post [# 71289] with effect from October 17, 2017.

4

#### Stenotype Service

No. of Offices	Office	Classification	Remark
1	Chief Stenotype Writer	OPS SW 3	
10	Senior Stenotype Writer	OPS SW 2	
5	Senior Stenotype Writer	OPS SW 2	Five (5) posts [#s 288,290-2 & 296] retitled and upgraded with effect from October 17, 2017.
2	Stenotype Writer	OPS SW 1	

18

**18 Total - Stenotype Service**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Services Commissions

#### Corporate & Special Services

#### Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management and Development	GMG SEG 3	Post [# 204] of Personnel and Records Manager (GMG/SEG 1) retitled, upgraded and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Human Resource Officer	GMG AM 4	Post [# 212] of Administrator (GMG/AM 2) retitled, upgraded and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
2	Senior Human Resource Officer	GMG SEG 1	Two (2) new posts [s 71284-5] with effect from October 17, 2017.
1	Administrative Assistant	GMG AM 2	Post [# 261] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.

5

#### 5 Total - Human Resource Management & Development

#### ICT & Records Management

No. of Offices	Office	Classification	Remark
1	Director, ICT & Records Management	MIS IT 6	New post [# 71288] with effect from October 17, 2017.
1	System/Database Administrator	MIS IT 5	Post [# 200] of EDP Manager (MIS/IT 5) retitled and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	ICT Officer	MIS IT 4	Post [# 1404] of Computer Operator (MIS/IT 2) retitled, upgraded and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Technical Support Assistant	MIS IT 3	Post [# 244] of Computer Operator (MIS/IT 2) retitled, upgraded and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Services Commissions

#### Corporate & Special Services

#### ICT & Records Management

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post [# 264] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.

**5**

#### Main Registry

No. of Offices	Office	Classification	Remark
1	Registrar	PIDG RIM 4	Post [# 233] of Records Officer 2 (PIDG/RIM 3) retitled, upgraded and transferred from Registry with effect from October 17, 2017.
1	Records Officer 2	PIDG RIM 3	Post [# 234] transferred from Registry with effect from October 17, 2017.
2	Records Officer 2	PIDG RIM 3	Two (2) posts [#s 235-6] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Registry with effect from October 17, 2017.
3	Records Officer 2	PIDG RIM 3	Three (3) posts [#s 237-9] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Registry with effect from October 17, 2017.
1	Records Officer 2	PIDG RIM 3	Post [# 305] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Municipal & Parish Councils' Commission with effect from October 17, 2017.
1	Records Officer 1	PIDG RIM 2	Post [# 306] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Municipal & Parish Councils' Commission with effect from October 17, 2017.
3	Records Clerk	PIDG RIM 1	Three (3) posts [#s 240-2] transferred from Registry with effect from October 17, 2017.

**12**

#### **17 Total - ICT & Records Management**

#### Procurement & Office Services

No. of Offices	Office	Classification	Remark
1	Procurement/Office Manager	GMG SEG 2	New post [# 71286] with effect from October 17, 2017.
1	Senior Administrator	GMG AM 4	New post [# 71287] with effect from October 17, 2017.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Services Commissions

#### Corporate & Special Services

#### Procurement & Office Services

No. of Offices	Office	Classification	Remark
1	Senior Administrator	GMG AM 4	Post [# 207] of Office Manager (GMG/AM 2) retitled, upgraded and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Customer Care Officer	GMG AM 1	Post [# 243] of Receptionist (PIDG/RIM 1) retitled, reclassified and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Telephone Operator	OPS TO 2	Post [# 269] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Messenger	LMO TS 3	Post [# 270] of Messenger/Attendant (LMO/TS 3) retitled and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Senior Attendant	LMO TS 2	Post [# 271] of Attendant (LMO/TS 2) retitled and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
3	Attendant	LMO TS 1	Three (3) posts [#s 272-4] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Driver 1	LMO DR 1	Post [# 276] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.

**11**

**11 Total - Procurement & Office Services**

#### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 3	Post [# 229] of Financial Controller (FMG/PA 2) retitled, upgraded and transferred from Accounts Branch with effect from October 17, 2017.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Services Commissions

#### Corporate & Special Services

#### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Management Accountant	FMG PA 1	Post [# 230] transferred from Accounts Branch with effect from October 17, 2017.
1	Financial Accountant	FMG AT 3	Post [# 231] transferred from Accounts Branch with effect from October 17, 2017.
1	Accounts Payable Officer	FMG AT 2	Post [# 232] transferred from Accounts Branch with effect from October 17, 2017.
1	Secretary 2	OPS SS 2	Post [# 50495] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
5			
5	<b>Total - Finance &amp; Accounts</b>		
60	<b>Total - Corporate &amp; Special Services</b>		

#### Information Standards & Public Education

No. of Offices	Office	Classification	Remark
1	Deputy CPO, Information Standards & Public Education	GMG SEG 4	Post [# 53770] of Deputy Chief Personnel Officer Information, Standards & Education (GMG/SEG 4) retitled and transferred from Information Standards & Education with effect from October 17, 2017.
1	Director, HR Development & Public Education	GMG SEG 3	Post [# 60771] of Director Human Resource Development (GMG/SEG 2) retitled, upgraded and transferred from Information Standards & Education with effect from October 17, 2017.
1	Director, Human Resource Policy & Standards	GMG SEG 3	New post [# 71272] with effect from October 17, 2017.
1	Human Resource Policy Analyst	GMG SEG 2	New post [# 71273] with effect from October 17, 2017.
1	Recruitment & Selection Specialist	GMG SEG 2	New post [# 71270] with effect from October 17, 2017.
1	Recruitment & Selection Specialist	GMG SEG 2	Post [# 50000] of Director, Recruitment and Placement (GMG/SEG 2) transferred from Information Standards & Education with effect from October 17, 2017.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Services Commissions

#### Information Standards & Public Education

No. of Offices	Office	Classification			Remark
1	Human Resource Information & Development Officer	GMG	SEG	1	Post [# 197] of Director 1 (GMG/SEG 1) retitled and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Human Resource Information & Development Officer	GMG	SEG	1	Post [# 199] of Executive Assistant (GMG/SEG 1) retitled and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Human Resource Information & Development Officer	GMG	SEG	1	New post [# 71271] with effect from October 17, 2017.
2	Administrative Assistant	GMG	AM	2	Two (2) posts [#s 71274-5] with effect from October 17, 2017.
1	Senior Secretary	OPS	SS	3	Post [# 253] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.

**12**

**12 Total - Information Standards & Public Education**

#### Police/Judicial Services

No. of Offices	Office	Classification			Remark
1	Secretary, Police/Judicial Services	GMG	SEG	4	Post [# 193] of Deputy Chief Personnel Officer (Appt. & Pol./Jud.) (GMG/SEG 3) retitled, upgraded and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Senior Human Resource Auditor	GMG	SEG	3	New post [# 71278] with effect from October 17, 2017.
1	Assistant Secretary, Police/Judicial Services	GMG	SEG	3	Post [# 194] of Assistant Chief Personnel Officer (GMG/SEG 2) retitled, upgraded and transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Human Resource Auditor	GMG	SEG	2	New post [# 71279] with effect from October 17, 2017.
2	Administrator	GMG	AM	3	Two (2) new posts [#s 71276-7] with effect from October 17, 2017.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Services Commissions

#### Police/Judicial Services

No. of Offices	Office	Classification	Remark
1	Administrative Secretary 1	OPS ADS 1	Post [# 245] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Executive Secretary 1	OPS SS 4	Post [# 247] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
1	Senior Secretary	OPS SS 3	Post [# 250] transferred from Appointments & Personnel Transactions In The Central Government with effect from October 17, 2017.
9			
9	<b>Total - Police/Judicial Services</b>		

#### Local Government Services

No. of Offices	Office	Classification	Remark
1	Secretary, Local Government Services	GMG SEG 4	Post [# 50329] of Secretary, Municipal & Parish Councils' Commission (GMG/SEG 4) retitled and transferred from Municipal & Parish Councils' Commission with effect from October 17, 2017.
1	Assistant Secretary, Local Government Services	GMG SEG 3	Post [# 301] of Director 1 (GMG/SEG 1) retitled, upgraded and transferred from Municipal & Parish Councils' Commission with effect from October 17, 2017.
1	Senior Human Resource Auditor	GMG SEG 3	New post [# 71280] with effect from October 17, 2017.
1	Human Resource Auditor	GMG SEG 2	New post [# 71281] with effect from October 17, 2017.
1	Administrator	GMG AM 3	Post [# 302] transferred from Municipal & Parish Councils' Commission with effect from October 17, 2017.
1	Administrator	GMG AM 3	New post [# 71282] with effect from October 17, 2017.
1	Executive Secretary 1	OPS SS 4	Post [# 303] transferred from Municipal & Parish Councils' Commission with effect from October 17, 2017.
1	Secretary 2	OPS SS 2	Post [# 304] transferred from Municipal & Parish Councils' Commission with effect from October 17, 2017.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Office of the Services Commissions**

**Local Government Services**

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No. of Offices	Office	Classification	Remark
8			
8	Total - Local Government Services		
133	Total - Office of the Services Commissions		

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Prime Minister

#### Prime Minister's Office

##### Central Administration

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Administrative Assistant	GMG SEG 1	
1	Senior Legal Officer	JLG LO 4	C.D.
1	Executive Secretary 3	OPS SS 6	
1	Supernumerary Executive Secretary 3	OPS SS 6	
5	Executive Secretary 2	OPS SS 5	
4	Executive Secretary 1	OPS SS 4	
4	Senior Secretary	OPS SS 3	
3	Secretary 2	OPS SS 2	
1	Records Officer	PIDG RIM 2	
<b>22</b>			

##### Planning & Evaluation

No. of Offices	Office	Classification	Remark
1	Director, Planning And Evaluation	GMG SEG 4	
1	Corporate Planning Analyst (Planning & Evaluation)	GMG SEG 2	
<b>2</b>			

##### Information Communication & Technology

No. of Offices	Office	Classification	Remark
1	Manager, Information Systems	MIS IT 7	
1	Programmer/Analyst	MIS IT 5	
1	Systems Hardware Officer	MIS IT 4	
1	Technical Support Assistant	MIS IT 3	
<b>4</b>			

##### Communications & Public Relations Unit

No. of Offices	Office	Classification	Remark
1	Photographer	MCG AVT 3	
1	Executive Secretary	OPS SS 4	
<b>2</b>			

##### Chancery & Protocol

No. of Offices	Office	Classification	Remark
1	Chief of State Protocol	GMG SEG 5	
1	Director 3	GMG SEG 3	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Prime Minister

#### Prime Minister's Office

##### Chancery & Protocol

No. of Offices	Office	Classification	Remark
1	Director 2	GMG SEG 2	
1	Director 1	GMG SEG 1	
1	Administrator	GMG AM 4	
1	Executive Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>7</b>			

##### Regional Office

No. of Offices	Office	Classification	Remark
1	Programme/Project Manager	GMG SEG 3	
1	Administrative Assistant	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
1	Attendant	LMO TS 1	
<b>4</b>			

##### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Audit Supervisor	FMG AS 4	
2	Senior Auditor	FMG AS 3	
6	Auditor	FMG AS 2	
1	Senior Secretary	OPS SS 3	
<b>12</b>			

#### Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Financial Systems Manager	FMG PA 2	
1	Project Accountant	FMG PA 2	
1	Financial Analyst	FMG PA 2	
1	Project Accounts Assistant	FMG AT 1	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Records Officer	PIDG RIM 2	
<b>9</b>			



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Office of the Prime Minister**

**Prime Minister's Office**

**Finance & Accounts Division**

**Accounts Payable & Payroll**

No. of Offices	Office	Classification	Remark
1	Director, Expenditure Control and Accounts	FMG PA 3	
1	Supervisor, Payment	FMG PA 2	
2	Senior Payments Officer	FMG AT 3	
4	Payment Officer	FMG AT 2	
2	Accounting Clerk 2	FMG AC 2	
1	Collections Officer	FMG AC 2	
<b>11</b>			

**Salaries Unit**

No. of Offices	Office	Classification	Remark
1	Head, Payroll Unit	FMG PA 1	
2	Checking Officer, Payroll	FMG AT 3	
4	Payroll Officer	FMG AT 2	
<b>7</b>			

**Management Accounts**

No. of Offices	Office	Classification	Remark
1	Director	FMG PA 3	
<b>1</b>			

**Management Accounts**

No. of Offices	Office	Classification	Remark
1	Senior Budget Officer	FMG PA 2	
1	Senior Commitment Control Officer	FMG PA 1	
2	Budget Officer	FMG PA 1	
2	Commitment Control Officer	FMG AT 3	
<b>6</b>			

**Final Accounts & Reporting**

No. of Offices	Office	Classification	Remark
1	Director	FMG PA 2	
1	Senior, Final Accounts Officer	FMG PA 1	
2	Final Accounts Officer	FMG AT 3	
2	Assistant Final Accounts Officer	FMG AT 2	
<b>6</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Office of the Prime Minister

### Prime Minister's Office

#### Finance & Accounts Division

**40 Total - Finance & Accounts Division**

#### Finance & Accounts Division (Old)

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
<b>1</b>			

#### Disbursement - Payments

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
<b>1</b>			

#### Disbursement - Checking

No. of Offices	Office	Classification	Remark
1	Accounting Technician 1	FMG AT 1	
<b>1</b>			

**3 Total - Finance & Accounts Division (Old)**

### Information Division

#### Research & Media Relations Unit

No. of Offices	Office	Classification	Remark
2	Media Monitoring Officer	MCG IE 3	
<b>2</b>			

#### Access to Information Unit

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 5	
1	Communication/Public Education Manager	MCG IE 5	
1	Public Education Officer	MCG IE 3	
3	Media Monitoring Officer	MCG IE 3	
1	Administrator	GMG AM 4	
1	Executive Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>9</b>			

**11 Total - Information Division**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Prime Minister

#### Prime Minister's Office

##### Administration & Special Services

No. of Offices	Office	Classification	Remark
1	Director, Administration and Special Services	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
<b>3</b>			

##### Documentation, Information & Access Services

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Procurement Manager	GMG SEG 1	
1	Librarian/Researcher	PIDG LB 2	
1	Registrar	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
<b>9</b>			

##### Property Management

No. of Offices	Office	Classification	Remark
1	Facilities Manager	GMG SEG 2	
1	Property Maintenance Officer	SOG ST 4	
1	Assistant Property Maintenance Officer	SOG ST 3	
1	Caretaker/Machine Operator	LMO TS 3	
2	Gardener	LMO TS 2	
26	Landscape Attendant	LMO TS 1	
<b>32</b>			

##### Office Management Inventory

No. of Offices	Office	Classification	Remark
1	Office/Inventory Manager	GMG SEG 2	
1	Telephone Operator	OPS TO 1	
2	Attendant/Messenger	LMO TS 2	
1	Handyman	LMO TS 2	
12	Attendant	LMO TS 1	
1	Cleaner/Attendant	LMO TS 1	
<b>18</b>			

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Prime Minister

#### Prime Minister's Office

##### Administration & Special Services

##### Upkeep of Prime Minister's Residence (Vale Royal)

No. of Offices	Office	Classification	Remark
1	House Manager	GMG AM 4	
1	Valet	LMO TS 4	
1	Senior Chef	LMO TS 4	
1	Housekeeper	LMO TS 4	
2	Butler	LMO TS 3	
3	Parlour Attendant	LMO TS 3	
2	House Maid	LMO TS 2	
1	Handyman	LMO TS 2	

**12**

##### Transport/Fleet Management

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG AM 3	
3	Driver 1	LMO DR 1	
1	Driver	LMO DR 1	

**5**

##### Procurement

No. of Offices	Office	Classification	Remark
1	Procurement Officer	GMG AM 3	
1	Assistant Procurement Officer	PIDG RIM 2	
1	Assistant Inventory Officer	PIDG RIM 2	
2	Storekeeper	PIDG RIM 2	

**5**

##### Events Management

No. of Offices	Office	Classification	Remark
1	Director, Social Secretariat	GMG SEG 3	
1	Administrative Secretary 1	OPS ADS 1	

**2**

##### Customer Relations

No. of Offices	Office	Classification	Remark
1	Customer Service Manager	GMG SEG 1	
2	Receptionist	PIDG RIM 2	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Prime Minister

#### Prime Minister's Office

#### Administration & Special Services

##### Customer Relations

No. of Offices	Office	Classification	Remark
2	Telephone Operator	OPS TO 1	
5			
91	<b>Total - Administration &amp; Special Services</b>		

#### Human Resource Development & Management Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG 5	
2	Director 3	GMG SEG 3	
5	Senior Human Resource Officer	GMG SEG 1	
1	Human Resource Officer 2	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Records Officer 1	PIDG RIM 2	
17			

#### Organization & Development

No. of Offices	Office	Classification	Remark
1	Director 3	GMG SEG 3	
1	Senior Human Resource Officer	GMG SEG 1	
2			

#### Typing Pool

No. of Offices	Office	Classification	Remark
2	Secretary 2	OPS SS 2	
2			
21	<b>Total - Human Resource Development &amp; Management Division</b>		

#### Planning & Development Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Development Analyst	GMG SEG 3	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Office of the Prime Minister

### Prime Minister's Office

#### Planning & Development Division

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG SEG 1	
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>6</b>			

#### Business Development Policy Branch

No. of Offices	Office	Classification	Remark
1	Policy Analyst	GMG SEG 3	
<b>1</b>			

#### Development Planning Policy & Strategy Branch

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Director 4	GMG SEG 4	
1	Policy Officer	GMG SEG 1	
<b>3</b>			

**10 Total - Planning & Development Division**

#### Infrastructure, Planning, Policy & Strategy

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Policy Officer	GMG SEG 1	
<b>2</b>			

**2 Total - Infrastructure, Planning, Policy & Strategy**

#### Development Division

No. of Offices	Office	Classification	Remark
1	Director 3	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

**2 Total - Development Division**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Prime Minister

#### Prime Minister's Office

#### Information & Telecommunication Department

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
<b>1</b>			
<b>1</b>	<b>Total - Information &amp; Telecommunication Department</b>		

#### National Registration Unit

No. of Offices	Office	Classification	Remark
1	Director, National Registration Unit	MIS IT 8	
1	Director, Information System	MIS IT 6	
1	Operations Manager	GMG SEG 2	
1	Senior Programmer/System Administrator	MIS IT 4	
1	Data Entry Technician	MIS IT 1	
1	Public Relations Officer	MCG IE 4	
3	Information & Education (Field) Officer	MCG IE 3	
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	
1	Driver 1	LMO DR 1	
<b>13</b>			
<b>13</b>	<b>Total - National Registration Unit</b>		

#### Bureau of Gender Affairs

#### Women's Centre

No. of Offices	Office	Classification	Remark
1	Senior Social Worker	SWG PS 3	
4	Social Worker 2	SWG PS 2	
<b>5</b>			
<b>5</b>	<b>Total - Bureau of Gender Affairs</b>		

#### Communications & Public Affairs

No. of Offices	Office	Classification	Remark
1	Director, Communications & Public Affairs	GMG SEG 4	
1	Manager, Communications & Public Affairs	MCG IE 6	
1	Information Officer	MCG IE 4	
<b>3</b>			

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Prime Minister

#### Prime Minister's Office

##### Communications & Public Affairs

##### Media Monitoring & Research

No. of Offices	Office	Classification	Remark
1	Manager, Media Monitoring & Research	MCG IE 6	
<b>1</b>			

##### Website & Social Media Unit

No. of Offices	Office	Classification	Remark
1	Manager, Webmaster & Social Media	MCG IE 6	
1	Social Media Officer	MCG IE 4	
<b>2</b>			

##### Public Relations, Special Projects & Community Outreach

No. of Offices	Office	Classification	Remark
1	Manager, PR, Special Projects & Comm. Outreach	MCG IE 6	
<b>1</b>			

**7 Total - Communications & Public Affairs**

**259 Total - Prime Minister's Office**

### Department of Local Government

#### Posts from the former Ministry of Local Government & Works

##### General Administration

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	C.D. Post [# 24205] to be abolished when vacant.
1	Administrative Assistant	GMG SEG 1	Post [# 24207] to be abolished when vacant.
2	Executive Secretary 2	OPS SS 5	Two posts [#s 24209-10] to be abolished when vacant.
1	Executive Secretary 1	OPS SS 4	Post [# 24215] to be abolished when vacant.
1	Senior Secretary	OPS SS 3	Post [# 24216] to be abolished when vacant.
<b>6</b>			

##### Former Local Government & Sports

No. of Offices	Office	Classification	Remark
1	Director 2	SMG 2	Post [# 27200] to be abolished when vacant.



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Office of the Prime Minister

### Department of Local Government

#### Posts from the former Ministry of Local Government & Works

#### Former Local Government & Sports

No. of Offices	Office	Classification	Remark
1	Executive Secretary 2	OPS SS 6	Post [# 27208] to be abolished when vacant.
2			
8	Total - Posts from the former Ministry of Local Government & Works		
8	Total - Department of Local Government		
267	Total - Office of the Prime Minister		

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Cabinet Office

#### Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary/Cabinet Secretary	GMG EMG 1	
1	Executive Assistant to the Cabinet Secretary	GMG SEG 4	
2	Policy Analyst	GMG SEG 2	
1	Senior Legal Officer	JLG LO 4	C.D.
1	Administrative Assistant	GMG SEG 1	
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
8			
8	<b>Total - Executive Office</b>		

### The Cabinet Secretariat

#### Policy Analysis & Review Division

No. of Offices	Office	Classification	Remark
1	Director, Change Management & Communication	GMG SEG 4	
1			
1	<b>Total - Policy Analysis &amp; Review Division</b>		

#### Consultancy Unit

No. of Offices	Office	Classification	Remark
1	Executive Secretary 2	OPS SS 5	
1			
1	<b>Total - Consultancy Unit</b>		
2	<b>Total - The Cabinet Secretariat</b>		

### Information System & Special Project Division

#### Administrative Programme (A.R.P Secretariat)

No. of Offices	Office	Classification	Remark
1	Secretary to IMCAR	OPS SS 4	
1			
1	<b>Total - Administrative Programme (A.R.P Secretariat)</b>		
1	<b>Total - Information System &amp; Special Project Division</b>		

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Cabinet Office

#### Standards & Monitoring Unit

No. of Offices	Office	Classification	Remark
1	Customer Service Officer	GMG SEG 1	
1			
1	<b>Total - Standards &amp; Monitoring Unit</b>		

#### Information & Communication Technology

No. of Offices	Office	Classification	Remark
2	Attendant	LMO TS 1	
2			

#### Secretarial Support

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
1			
1	<b>Total - Secretarial Support</b>		

**3 Total - Information & Communication Technology**

#### Performance Management & Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Performance Management and Evaluation	GMG CTD 1	
4	Senior Performance Analyst	GMG SEG 4	
1	Senior Evaluation and Research Officer	GMG SEG 4	
4	Performance Analyst	GMG SEG 3	
1	Statistician	SOG ST 7	
1	Administrative Assistant	GMG AM 3	
12			

**12 Total - Performance Management & Evaluation Branch**

#### Public Sector Modernisation Division

No. of Offices	Office	Classification	Remark
1	Director General	GMG EMG 1	
1	Modernisation Specialist, Customer Service Development	GMG SEG 4	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Cabinet Office

#### Public Sector Modernisation Division

No. of Offices	Office	Classification	Remark
1	Modernisation Specialist, Industrial Psychology	GMG SEG 4	
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary	OPS SS 5	
<b>5</b>			

#### Modernisation Programme Implementation Unit

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
2	Snr. Director, Modernisation Prog. Implementation	GMG SEG 5	
2	Senior Director	GMG SEG 5	
4	Senior Modernisation Programme Implementation Officer	GMG SEG 4	
8	Modernisation Projects Coordinator	GMG SEG 3	
4	Modernisation Programme Coordinator	GMG SEG 3	
2	Modernisation Projects Coordinator - Information Technology	GMG SEG 3	
3	Modernisation Officer	GMG SEG 2	
3	Executive Secretary 1	OPS SS 4	
<b>29</b>			

#### **29 Total - Modernisation Programme Implementation Unit**

#### Project Planning and Management Unit

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Project Officer	GMG SEG 3	
1	Procurement Officer	GMG SEG 1	
1	Programme Financial Officer	FMG PA 3	
1	Project Finance Officer	FMG PA 2	
<b>5</b>			
<b>5</b>	<b>Total - Project Planning and Management Unit</b>		

#### Modernization Policy Development

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Senior Policy Analyst	GMG SEG 4	
2	Policy Analyst	GMG SEG 3	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Cabinet Office

#### Public Sector Modernisation Division

##### Modernization Policy Development

No. of Offices	Office	Classification	Remark
1	Research Assistant/Documentalist	GMG SEG 3	
1	Executive Secretary 1	OPS SS 4	
<b>6</b>			
<b>6</b>	<b>Total - Modernization Policy Development</b>		

##### Modernisation Programme Integrator Unit

No. of Offices	Office	Classification	Remark
1	Modernization Programme Integrator	GMG SEG 4	
<b>1</b>			
<b>1</b>	<b>Total - Modernisation Programme Integrator Unit</b>		
<b>46</b>	<b>Total - Public Sector Modernisation Division</b>		

### Corporate Affairs

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate Affairs	GMG SEG 6	
1	Corporate Planner	GMG SEG 3	
1	Director, Documentation, Information & Access Services	GMG SEG 3	
1	Director	GMG SEG 3	Post [# 602] to be abolished when vacant.
1	System/Database Administrator	MIS IT 5	Post [# 548] to be abolished when vacant.
1	Senior Systems Programmer/Analyst	MIS IT 6	
1	Administrative Manager	GMG SEG 1	
1	Systems Hardware Technician	MIS IT 3	
1	Administrative Assistant	GMG AM 3	
1	Receptionist	PIDG RIM 2	
1	Records Manager	PIDG AR 4	
1	Driver 2	LMO DR 2	
1	Driver	LMO DR 2	
2	Attendant	LMO TS 2	
1	Delivery Clerk	LMO TS 2	
1	Driver 1	LMO DR 1	
<b>17</b>			
<b>17</b>	<b>Total - Corporate Affairs</b>		

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Cabinet Office

#### National Security Policy Coordination

No. of Offices	Office	Classification	Remark
1	Senior Director, NSSIU	GMG SEG 6	
1	Director, Monitoring & Research	GMG SEG 4	
1	Research Analyst	GMG SEG 3	
1	Communication Specialist	MCG IE 6	
<b>4</b>			

**4 Total - National Security Policy Coordination**

#### Cabinet Support and Policy Support Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Executive Secretary 1	OPS SS 4	
<b>2</b>			

#### Cabinet Recording Secretariat

No. of Offices	Office	Classification	Remark
1	Director, Recording Secretariat	GMG SEG 3	
6	Cabinet Recording Secretariat Officer	GMG SEG 1	
2	Assistant Co-ordinator	GMG SEG 1	
<b>9</b>			

**9 Total - Cabinet Recording Secretariat**

#### Policy Analysis & Review Unit

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
2	Chief Policy Analyst	GMG SEG 4	
1	Senior Director & Projects Officer	GMG SEG 4	
3	Senior Policy Analyst	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
<b>8</b>			

**8 Total - Policy Analysis & Review Unit**

**19 Total - Cabinet Support and Policy Support Division**

**113 Total - Cabinet Office**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Executive Office

No. of Offices	Office	Classification	Remark
1	Financial Secretary	GMG EMG 1	
1	DFS - Technical Advisory Coordination	GMG CTD 1	
1	Director, Information, Communication & Technology	GMG SEG 5	
1	Technical Programme Analyst	GMG SEG 4	
1	Technical Coordinator	GMG SEG 3	
4	Executive Secretary 2	OPS SS 5	
3	Executive Secretary 1	OPS SS 4	

**12**

**12 Total - Executive Office**

#### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Audit Supervisor	FMG AS 4	
3	Senior Auditor	FMG AS 3	
4	Auditor	FMG AS 2	
2	Assistant Auditor	FMG AS 1	
1	Senior Secretary	OPS SS 3	

**13**

#### Posts transferred from the Accountant General's Department

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	Post [# 1895] to be abolished when vacant.
1	Audit Specialist	FMG AS 4	
4	Audit Supervisor	FMG AS 4	
2	Senior Auditor	FMG AS 3	
8	Auditor	FMG AS 2	
4	Assistant Auditor	FMG AS 1	
1	Senior Secretary	OPS SS 3	

**21**

**34 Total - Internal Audit**

### Legal Services Division

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	C.D.
2	Legal Officer	JLG LO 3	C.D.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Legal Services Division

No. of Offices	Office	Classification	Remark
1	Legal Officer	JLG LO 2	C.D.
1	Paralegal Officer	PLG LS 4	
5			

**5 Total - Legal Services Division**

#### General Administration

##### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
1			

##### Payments & Salaries

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	
1			

##### Final Accounts

No. of Offices	Office	Classification	Remark
1	Advance Controller/FMIS Assistant	FMG AT 1	
1			

**3 Total - General Administration**

#### Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Director, Public Service Accounts	FMG PA 3	
1	Financial Analyst	FMG PA 3	
1	Financial Systems Manager	FMG PA 2	
1	Senior Accountant (Provident Fund)	FMG PA 1	
1	Accountant (Health Scheme Accounts)	FMG AT 3	
1	Assistant Accountant (Bonding)	FMG AT 3	
1	Assistant Accountant (Provident Fund)	FMG AT 3	
1	Executive Secretary 1	OPS SS 4	
9			



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Finance & the Public Service**

**Finance & Accounts Division**

**Management Accounts**

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	
1	Senior Management Accountant	FMG PA 3	
2	Management Accountant	FMG PA 1	
1	Senior Commitment Control Officer	FMG PA 1	
1	Commitment Control Officer	FMG AT 3	

**6**

**6 Total - Management Accounts**

**Accounts Payable & Payroll**

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable and Payroll	FMG PA 4	
1	Senior Secretary	OPS SS 3	

**2**

**Accounts Payable & Disbursement**

No. of Offices	Office	Classification	Remark
1	Accounts Payable and Disbursement Manager	FMG PA 3	
1	Senior Disbursement Officer	FMG PA 1	
2	Checking Officer	FMG AT 3	

**4**

**Accounts Payable Unit**

No. of Offices	Office	Classification	Remark
1	Accounts Payable Manager	FMG PA 2	
2	Accounts Payable Officer 2	FMG AT 3	
3	Accounts Payable Officer 1	FMG AT 2	
1	Collections and Disbursements Officer	FMG AT 1	

**7**

**Payroll**

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 2	
2	Senior Payroll Officer	FMG AT 3	
5	Payroll Officer 1	FMG AT 2	

**8**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Finance & the Public Service**

**Finance & Accounts Division**

**Accounts Payable & Payroll**

**21 Total - Accounts Payable & Payroll**

**Final Accounts**

**Final Accounts and Reporting**

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 3	
1	Senior Final Accountant	FMG PA 1	
1	Advance Controller	FMG PA 1	
2	Senior Bank Reconciliation Officer	FMG AT 3	
1	Bank Reconciliation Officer	FMG AT 2	
<b>6</b>			

**6 Total - Final Accounts**

**42 Total - Finance & Accounts Division**

**Corporate Planning & Administration Division**

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG SEG 6	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>3</b>			

**Information Management**

**Information Systems Unit**

No. of Offices	Office	Classification	Remark
1	Director, Information Systems Unit	MIS IT 8	
1	Manager, Technical Support	MIS IT 7	
1	Business Analyst	MIS IT 6	
1	Senior Systems Administrator	MIS IT 6	
1	Senior Network Administrator	MIS IT 6	
1	Supervisor, Client Support	MIS IT 5	
1	Network Administrator	MIS IT 5	
2	Programmer/Analyst	MIS IT 5	
1	Senior Software/Hardware Technician	MIS IT 5	
2	Systems Administrator	MIS IT 5	
2	Senior Programmer	MIS IT 4	
1	Network Administrator	MIS IT 4	
1	Database Administrator/Debt System Analyst	MIS IT 4	Post [# 50599] to be abolished when vacant.

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Finance & the Public Service

### Corporate Planning & Administration Division

#### Information Management

##### Information Systems Unit

No. of Offices	Office	Classification	Remark
2	Client Support Technician	MIS IT 4	
2	Software/Hardware Technician	MIS IT 4	
2	Assistant Database Administrator	MIS IT 2	Two (2) posts [#s 50600-1] to be abolished when vacant

**22**

##### Documentation Information Access Unit

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Information & Access Services	GMG SEG 3	
1	Documentation And Information Officer	PIDG RIM 3	
1	Librarian	PIDG LB 4	
1	Senior Library Assistant	PIDG LA 2	
1	Senior Secretary	OPS SS 3	
1	Records Manager	GMG SEG 2	
1	Records Management Officer	PIDG RIM 5	Post [# 50602] to be abolished when vacant.
1	Records Analyst	PIDG RIM 4	
2	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	Post [# 53606] to be abolished when vacant.
7	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	

**21**

##### Communication & Public Relations

No. of Offices	Office	Classification	Remark
1	Director 1	MCG IE 6	
1	Public Relations Officer	MCG IE 4	
1	Administrator	GMG AM 3	

**3**

**46 Total - Information Management**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Corporate Planning & Administration Division

#### Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Management & Development	GMG SEG 5	
1	Director, Performance Management Appraisal System	GMG SEG 2	
1	Senior Human Resource Development Officer	GMG SEG 2	
1	Senior Human Resource Officer	GMG SEG 1	
1	Performance Management Analyst	GMG AM 4	
1	Human Resource Administrator	GMG AM 3	
2	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
<b>9</b>			

#### Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1	Counsellor	GMG SEG 2	
1	Senior Human Resource Officer	GMG SEG 1	
1	Human Resource Officer	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 2	
1	Information Records & Communication Manager	GMG SEG 1	
1	Records Officer 1	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
1	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 2	
<b>11</b>			

#### Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
2	Training Officer	GMG SEG 1	
1	Secretary 2	OPS SS 2	
<b>4</b>			

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Corporate Planning & Administration Division

#### Human Resource Management & Development Branch

##### Employee Relations, Occupational Health & Safety

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations, Occupational Health & Safety	GMG SEG 3	
1	Human Resource Officer	GMG AM 4	
1	Industrial Relations Officer	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 2	
4			

#### 28 Total - Human Resource Management & Development Branch

#### Security Fleet & Emergency Management

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1	Transport Manager	GMG AM 4	
1	Secretary 2	OPS SS 2	
1	Records Officer 2	PIDG RIM 3	
1	Mechanic	LMO TS 5	
6	Driver 1	LMO DR 1	
1	Watchman	LMO TS 2	
12			

#### 12 Total - Security Fleet & Emergency Management

#### Procurement, Property & Office Services

No. of Offices	Office	Classification	Remark
1	Director, Procurement, Property & Office Services	GMG SEG 3	
1	Senior Procurement Officer	GMG SEG 2	
2	Secretary 2	OPS SS 2	
2	Attendant	LMO TS 1	
1	Attendant	LMO TS 2	Post [# 1830] to be abolished when vacant.
7			

#### Procurement

No. of Offices	Office	Classification	Remark
1	Procurement Manager	GMG SEG 1	
1	Procurement Officer	GMG AM 3	
1	Supplies Clerk	PIDG RIM 3	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Finance & the Public Service

### Corporate Planning & Administration Division

#### Procurement, Property & Office Services

##### Procurement

No. of Offices	Office	Classification	Remark
<b>3</b>			

##### Office Services

No. of Offices	Office	Classification	Remark
1	Office Services Manager	GMG SEG 1	
1	Office Manager	GMG AM 3	
1	Customer Service Officer	GMG AM 2	
1	Inventory Clerk	PIDG RIM 3	
1	Billing Officer	PIDG RIM 3	
2	Billing Clerk	PIDG RIM 2	
2	Receptionist	GMG AM 1	
2	Telephone Operator	OPS TO 1	
1	Senior Secretary	OPS SS 3	
2	Supervisor Attendant	LMO TS 3	
1	Machine Operator/Binder	LMO TS 3	
1	Attendant/Messenger	LMO TS 2	
17	Attendant	LMO TS 1	
<b>33</b>			

##### Business Centre

No. of Offices	Office	Classification	Remark
1	Manager	GMG AM 3	
5	Records Officer 1	PIDG RIM 2	
2	Copy Room Attendant	PIDG RIM 1	
1	Attendant	LMO TS 2	
1	Attendant	LMO TS 3	
2	Attendant	LMO TS 1	
<b>12</b>			

##### Maintenance & Property

No. of Offices	Office	Classification	Remark
1	Manager, Maintenance & Property	GMG SEG 1	
1	Senior Maintenance Officer	SOG ST 5	
2	Artisan	LMO TS 4	
1	Head Gardener	LMO TS 2	
1	Gardener	LMO TS 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Finance & the Public Service

### Corporate Planning & Administration Division

#### Procurement, Property & Office Services

#### Maintenance & Property

No. of Offices	Office	Classification	Remark
1	Janitor	LMO TS 1	
7			

**62 Total - Procurement, Property & Office Services**

#### Strategic Planning & Reform

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Planning & Reform	GMG SEG 5	
1	Director, Corporate Planning	GMG SEG 3	
1	Planning & Research Analyst	SOG ST 6	
1	Senior Secretary	OPS SS 3	
4			

**4 Total - Strategic Planning & Reform**

#### Strategic Organizational Development & Change Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Strategic Organizational Development	GMG SEG 4	
1	Strategic Organizational Development Officer	GMG SEG 2	
2			

**2 Total - Strategic Organizational Development & Change Management Branch**

**157 Total - Corporate Planning & Administration Division**

#### Taxation Policy

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG SEG 6	
1	Director	GMG SEG 4	Post [# 1511] to be abolished when vacant.
1	Director, Research and Analysis	GMG SEG 4	
1	Director, Taxation Policy Development	GMG SEG 4	
1	Director, International Trade Relations	GMG SEG 4	
1	Econometrician	SOG ST 8	
1	Director, Policy Review	GMG SEG 3	
1	Director, Tax Relief	GMG SEG 3	
1	Statistician	SOG ST 7	
1	Economist/Research Officer	SOG ST 7	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Taxation Policy

No. of Offices	Office	Classification	Remark
1	Senior Tax Officer	GMG SEG 2	
1	Policy Analyst	GMG SEG 2	
1	Tax Relief Officer	GMG SEG 1	
1	International Trade Officer	GMG SEG 1	
1	Tax Administrator	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
1	Help Desk Supervisor	RMG TA 4	
1	Secretary 2	OPS SS 2	

**20**

**20 Total - Taxation Policy**

#### Budget Preparation & Administration

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 1	

**1**

**1 Total - Budget Preparation & Administration**

#### Financial Management Division

##### Administration of Financial Administration & Audit Act

No. of Offices	Office	Classification	Remark
1	Financial Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	

**2**

##### Financial Review Unit

No. of Offices	Office	Classification	Remark
2	Expenditure Analyst	FMG PA 1	

**2**

**4 Total - Financial Management Division**

#### Public Expenditure Division

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Public Expenditure Division

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>3</b>			

#### Public Expenditure

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

#### Social Infrastructure

No. of Offices	Office	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
1	Financial Analyst 2	FMG PA 2	
1	FAA Analyst 2	FMG PA 2	
2	Senior Budget Analyst	FMG PA 2	
2	Budget Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	
<b>8</b>			

#### Production

No. of Offices	Office	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
2	Financial Analyst 2	FMG PA 2	
3	Budget Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	
<b>7</b>			

#### Machinery Of State

No. of Offices	Office	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
2	Financial Analyst 2	FMG PA 2	
1	Senior Budget Analyst	FMG PA 2	
2	Budget Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	
<b>7</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Finance & the Public Service

### Public Expenditure Division

#### Public Expenditure

##### Physical Infrastructure

No. of Offices	Office	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
2	Financial Analyst 2	FMG PA 2	
1	Senior Budget Analyst	FMG PA 2	
3	Budget Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	

**8**

**32 Total - Public Expenditure**

#### Cash Management

No. of Offices	Office	Classification	Remark
1	Senior Director, Cash Management	GMG SEG 5	
1	Director, Banking And Revenue	FMG PA 3	
1	Senior Cash Management Analyst	GMG SEG 3	
1	Cash Management Analyst	GMG SEG 2	
1	Cash Management Analyst	GMG SEG 1	Post [# 1378] to be abolished when vacant.
1	Senior Secretary	OPS SS 3	

**6**

**6 Total - Cash Management**

#### Projects Unit

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Head-Economic Development Projects	SOG ST 8	
1	Head-Social Sector Projects	SOG ST 8	
1	Head-Engineering Projects	SOG ST 8	
4	Senior Project Analyst	SOG ST 7	
2	Senior Project Engineer	SOG ST 7	
1	Project Engineer	SOG ST 6	
1	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 2	

**13**

**13 Total - Projects Unit**

**54 Total - Public Expenditure Division**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Public Expenditure Policy & Co-ordination Division

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	
1	Executive Secretary 1	OPS SS 4	
<b>2</b>			

#### Special Assignment

No. of Offices	Office	Classification	Remark
1	Director, Special Assignment	FMG PA 3	
<b>1</b>			
<b>1</b>	<b>Total - Special Assignment</b>		

#### Procurement & Asset Policy Unit

No. of Offices	Office	Classification	Remark
1	Unit Director	GMG SEG 5	
1	Director, Compliance & Regulatory Monitoring	GMG SEG 3	
2	Senior Procurement & Asset Policy Analyst	GMG SEG 2	
1	Manager, Public Procurement Customer Care	GMG SEG 2	
4	Procurement & Asset Policy Analyst	GMG SEG 1	
2	Public Procurement Customer Care Officer	GMG AM 3	
1	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 2	
<b>13</b>			
<b>13</b>	<b>Total - Procurement &amp; Asset Policy Unit</b>		

#### Legal & Public Sector Reform Unit

No. of Offices	Office	Classification	Remark
1	Legal and Public Sector Reform Unit Head	FMG PA 4	
1	Legal and Public Sector Analyst	FMG PA 2	
1	Director of Finance	FMG PA 2	
1	Senior Secretary	OPS SS 3	
<b>4</b>			
<b>4</b>	<b>Total - Legal &amp; Public Sector Reform Unit</b>		

#### Financial Systems & Procedures Unit (Formerly Financial Systems)

No. of Offices	Office	Classification	Remark
1	Head, Financial Systems & Procedures Unit	FMG PA 5	
1	Director, Accrual Accounting Implementation	FMG PA 3	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Public Expenditure Policy & Co-ordination Division

##### Financial Systems & Procedures Unit (Formerly Financial Systems)

No. of Offices	Office	Classification	Remark
1	Director, Operational Systems & Procedures	FMG PA 3	
1	Director, E-Commerce Banking & Investments	FMG PA 3	
1	Project & Fund Accounting Specialist	FMG PA 3	
1	Assets and Inventory Specialist	FMG PA 2	
1	Revenue Systems Specialist	FMG PA 2	
1	Business Process Specialist	FMG PA 2	
1	Banking and E-Commerce Specialist	FMG PA 2	
1	Expenditure Systems Specialist	FMG PA 2	
1	Senior Secretary	OPS SS 3	

**11**

##### Information Technology Strategy

No. of Offices	Office	Classification	Remark
1	Information Technology Strategy Unit Head	MIS IT 8	
1	Co-ordinator, Special Projects	GMG SEG 2	

**2**

**13 Total - Financial Systems & Procedures Unit (Formerly Financial Systems)**

##### Internal Audit Directorate

No. of Offices	Office	Classification	Remark
1	Internal Audit Directorate Unit Head	FMG AS 6	
1	Audit Co-ordinator	FMG AS 5	
1	Functional Co-ordinator	FMG AS 5	
1	Audit Specialist	FMG AS 4	
1	Information Systems Auditor	FMG AS 4	
1	Senior Secretary	OPS SS 3	

**6**

**6 Total - Internal Audit Directorate**

##### Asset Management

No. of Offices	Office	Classification	Remark
1	Director, Asset Management	GMG SEG 4	
1	Systems Support Officer	MIS IT 3	
1	Senior Secretary	OPS SS 3	

**3**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Public Expenditure Policy & Co-ordination Division

##### Asset Management

##### Motor Vehicle Administration

No. of Offices	Office	Classification	Remark
1	Asset Operations Manager	GMG SEG 1	
1	Monitoring Officer	GMG AM 3	
<b>2</b>			

##### Fuel Coupon

No. of Offices	Office	Classification	Remark
1	Asset Accounting & Information Manager	FMG PA 2	
1	Accountant	FMG PA 1	
1	Accounting Technician 3	FMG AT 3	
2	Accounting Technician 2	FMG AT 2	
<b>5</b>			

##### Board Of Survey

No. of Offices	Office	Classification	Remark
1	Board of Survey Administrator	GMG AM 4	
1	Chief Equipment Auditor	GMG AM 3	
1	Monitoring Officer	GMG AM 3	
2	Senior Equipment Auditor	GMG AM 2	
1	Equipment Auditor	GMG AM 1	
1	Stores Auditor	GMG AM 1	
1	Asset Assistant	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
1	Caretaker	LMO TS 3	
1	Handyman	LMO TS 2	
2	Attendant/Messenger	LMO TS 1	
2	Attendant	LMO TS 1	

**15**

**25 Total - Asset Management**

**64 Total - Public Expenditure Policy & Co-ordination Division**

#### Financial Regulations Division

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Senior Economic Analyst	SOG ST 8	
1	Financial Analyst	FMG PA 2	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Finance & the Public Service

### Financial Regulations Division

No. of Offices	Office	Classification	Remark
1	Economic Analyst	SOG ST 7	
1	Economic Researcher	SOG ST 6	
1	Senior Secretary	OPS SS 3	
<b>6</b>			

**6 Total - Financial Regulations Division**

### Economic Management Division

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	
1	Executive Assistant	GMG SEG 1	
1	Research Officer	SOG ST 5	
<b>3</b>			

### International Programme Management

No. of Offices	Office	Classification	Remark
1	Director, International Programme Management	GMG SEG 5	
1	Director, International Financial Institutions	GMG SEG 3	
1	International Financial Institutions Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
<b>4</b>			

### Negotiations

No. of Offices	Office	Classification	Remark
1	Director, Negotiations	GMG SEG 4	
1	Senior Negotiations Officer	GMG SEG 3	
2	Negotiation Officer	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
<b>5</b>			

### Programme Management

No. of Offices	Office	Classification	Remark
1	Director, Programme Management & Co-ordination	GMG SEG 4	
2	Senior Programme Management & Co-ordination Officer	GMG SEG 3	
2	Programme Management & Co-ordination Officer	GMG SEG 2	
1	Senior Secretary	OPS SS 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Finance & the Public Service**

**Economic Management Division**

**International Programme Management**

**Programme Management**

No. of Offices	Office	Classification	Remark
6			

**15 Total - International Programme Management**

**Fiscal Policy Management Unit**

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Economic Programme Analyst	GMG SEG 4	
1	Chief Fiscal Economist	GMG SEG 4	
1	Chief Macro Economist	GMG SEG 4	
1	Senior Macro Economist (Research & Policy Review)	GMG SEG 3	
1	Senior Fiscal Economist (Forecast and Monitoring)	GMG SEG 3	
1	Senior Fiscal Economist (Research, Policy Review & Risk Assessment)	GMG SEG 3	
1	Senior Macro Economist (Data Monitoring, Management & Analysis)	GMG SEG 3	
1	Fiscal Economist (Forecast and Monitoring)	GMG SEG 2	
1	Fiscal Economist (Research, Policy Review & Risk Assessment)	GMG SEG 2	
1	Macro Economist	GMG SEG 2	
1	Executive Secretary 1	OPS SS 4	

**12**

**12 Total - Fiscal Policy Management Unit**

**Debt Management Unit (New)**

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Manager, Investor Relations & Communications	GMG SEG 4	
1	Manager, Compliance	GMG SEG 3	
1	Executive Assistant	GMG SEG 1	
4			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Finance & the Public Service

### Economic Management Division

#### Debt Management Unit (New)

##### Domestic Market (Portfolio Management)

No. of Offices	Office	Classification	Remark
1	Director, Portfolio Management	GMG SEG 5	
1	Manager, Domestic Markets	GMG SEG 4	
4	Portfolio Management Analyst	GMG SEG 3	
1	Administrator	GMG AM 3	
<b>7</b>			

##### Internal Market (Portfolio Management)

No. of Offices	Office	Classification	Remark
1	Manager, External Markets	GMG SEG 4	
<b>1</b>			

##### Debt Strategy & Analysis

No. of Offices	Office	Classification	Remark
1	Director, Debt Strategy	GMG SEG 5	
1	Administrator	GMG AM 3	
<b>2</b>			

##### Risk Analysis

No. of Offices	Office	Classification	Remark
1	Manager, Risk Analysis	GMG SEG 4	
2	Risk Analyst	GMG SEG 3	
<b>3</b>			

##### Policy Research & Analysis

No. of Offices	Office	Classification	Remark
1	Manager, Policy & Research Analysis	GMG SEG 4	
2	Policy Research Analyst	GMG SEG 3	
<b>3</b>			

##### Debt Operations

No. of Offices	Office	Classification	Remark
1	Director, Debt Operations	GMG SEG 4	
1	Administrator	GMG AM 3	
<b>2</b>			



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Finance & the Public Service

### Economic Management Division

#### Debt Management Unit (New)

##### Debt Recording & System Support

No. of Offices	Office	Classification	Remark
1	Manager, Debt Recording & System Support	GMG SEG 3	
3	Debt Recording & Systems Support Officer	GMG SEG 2	
<b>4</b>			

##### Debt Reconciliation

No. of Offices	Office	Classification	Remark
1	Manager, Debt Reconciliation	GMG SEG 2	
2	Debt Reconciliation Officer	GMG SEG 1	
<b>3</b>			

##### Monitoring & Disbursement

No. of Offices	Office	Classification	Remark
1	Manager, Monitoring & Disbursement	GMG SEG 3	
2	Monitoring & Disbursement Officer	GMG SEG 2	
<b>3</b>			

##### Posts transferred from the Accountant General's Department

No. of Offices	Office	Classification	Remark
1	Director, Debt Management	FMG PA 4	Post [# 1954] to be abolished when vacant.
1	Director, Foreign Debt	FMG PA 3	Post [# 50604] to be abolished when vacant.
1	Accountant, Local Payments	FMG PA 2	Post [# 1956] to be abolished when vacant.
1	Accountant	FMG PA 2	Post [# 1957] to be abolished when vacant.
1	Accountant 2	FMG PA 2	Post [# 1961] to be abolished when vacant.
1	Accountant (Guaranteed Loans)	FMG PA 1	Post [# 1964] to be abolished when vacant.
1	Financial Analyst	FMG PA 1	Post [# 62800] to be abolished when vacant.
2	Accountant 1	FMG PA 1	Two (2) posts [#s 1960 & 50606] to be abolished when vacant.
1	Accountant (Institutional Loans)	FMG PA 1	Post [# 1962] to be abolished when vacant.
1	Accounting Technician 3	FMG AT 3	Post [# 50605] to be abolished when vacant.
1	Accounting Technician 2	FMG AT 2	Post [# 1965] to be abolished when vacant.

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Finance & the Public Service

### Economic Management Division

#### Debt Management Unit (New)

Posts transferred from the Accountant General's Department

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2 (Revenue Officer)	FMG AT 2	Post [# 1969] to be abolished when vacant.
1	Secretary 2	OPS SS 2	Post [# 50607] to be abolished when vacant.
<b>14</b>			
<b>46</b>	<b>Total - Debt Management Unit (New)</b>		

#### Debt Management Unit (Old) (Posts to be abolished when vacant)

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	Post [# 1506] to be abolished when vacant.
1	Senior Secretary	OPS SS 3	Post [# 1507] to be abolished when vacant.
<b>2</b>			

#### Domestic Debt

No. of Offices	Office	Classification	Remark
1	Senior Economist/Research Analyst	GMG SEG 3	Post [# 50594] to be abolished when vacant.
1	Senior Economist	GMG SEG 2	Post [# 53600] to be abolished when vacant.
1	Economist 2	GMG SEG 1	Post [# 53601] to be abolished when vacant.
1	Assistant Economist	SOG ST 5	Post [# 53602] to be abolished when vacant.
1	Secretary 2	OPS SS 2	Post [# 1510] to be abolished when vacant.
<b>5</b>			

#### Loan Administration

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post [# 1505] to be abolished when vacant.
<b>1</b>			

#### External Debt

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 4	Post [# 1515] to be abolished when vacant.

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Finance & the Public Service

### Economic Management Division

#### Debt Management Unit (Old) (Posts to be abolished when vacant)

##### External Debt

No. of Offices	Office	Classification	Remark
1	Senior Economist/Research Analyst	GMG SEG 3	Post [# 1518] to be abolished when vacant.
1	Senior Economist	GMG SEG 2	Post [# 1516] to be abolished when vacant.
1	Economist	SOG ST 6	Post [# 1517] to be abolished when vacant.
1	Secretary 2	OPS SS 2	Post [# 1519] to be abolished when vacant.
<b>5</b>			

##### Securities

No. of Offices	Office	Classification	Remark
1	Director	FMG PA 4	Post [# 53603] to be abolished when vacant.
1	Senior Securities Officer	GMG SEG 2	Post [# 1512] to be abolished when vacant.
1	Senior Reconciliation Officer	FMG PA 2	Post [# 53604] to be abolished when vacant.
1	Security Officer	GMG SEG 1	Post [# 1513] to be abolished when vacant.
1	Reconciliation Officer	FMG PA 1	Post [# 53605] to be abolished when vacant.
3	Interface Officer	SOG ST 5	Three (3) posts [#s 50595-7] to be abolished when vacant.
<b>8</b>			

##### EDP

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post [# 1514] to be abolished when vacant.
<b>1</b>			

**22 Total - Debt Management Unit (Old) (Posts to be abolished when vacant)**

**98 Total - Economic Management Division**

## Public Enterprise Division

### Office of the Deputy Financial Secretary

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	
1	Supernumerary Unit Director	GMG SEG 4	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Public Enterprise Division

##### Office of the Deputy Financial Secretary

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	
2	Administrative Secretary 1	OPS ADS 1	
1	Administrative Secretary	OPS ADS 1	
6			

**6 Total - Office of the Deputy Financial Secretary**

##### Public Private Partnership Unit

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Director, Public Partnership	GMG SEG 4	
2	Senior Financial Analyst	FMG PA 3	
4			

**4 Total - Public Private Partnership Unit**

##### Policy Research & Co-ordination

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Director, Policy & Research	GMG SEG 4	
1	Director, Financial Analyst & Co-ordination	FMG PA 4	
1	Senior Policy Analyst	GMG SEG 3	
1	Financial Analyst	FMG PA 2	
5			

**5 Total - Policy Research & Co-ordination**

##### Finance & Development

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
3	Sector Director	FMG PA 4	
2	Senior Financial Analyst	FMG PA 3	
3	Financial Analyst	FMG PA 2	
9			

**9 Total - Finance & Development**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Public Enterprise Division

##### Transport/Social Services Sector

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
2	Sector Director	FMG PA 4	
2	Senior Financial Analyst	FMG PA 3	
2	Financial Analyst	FMG PA 2	
7			

**7 Total - Transport/Social Services Sector**

##### Agricultural Mining & Energy (Production Sector)

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
2	Sector Director	FMG PA 4	
2	Senior Financial Analyst	FMG PA 3	
2	Financial Analyst	FMG PA 2	
7			

**7 Total - Agricultural Mining & Energy (Production Sector)**

##### Executive Agency Monitoring

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Sector Director	FMG PA 4	
1	Senior Financial Analyst	FMG PA 3	
3			

**3 Total - Executive Agency Monitoring**

**41 Total - Public Enterprise Division**

##### Planning Administration

No. of Offices	Office	Classification	Remark
1	Legal Officer	JLG LO 2	C.D.
1			

**1 Total - Planning Administration**

##### Revenue Protection Division

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Revenue Protection Division

No. of Offices	Office	Classification	Remark
1	Director, Special Projects	GMG SEG 5	
1	Communication Specialist	MCG IE 4	
1	Executive Secretary	OPS SS 4	
<b>4</b>			

#### Administration

No. of Offices	Office	Classification	Remark
1	Records Officer	PIDG RIM 2	
1	Driver	LMO DR 1	
<b>2</b>			

#### **2 Total - Administration**

#### Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Compliance Risk and Security Officer	RMG TA 8	
1	Director, Human Resource Management and Admin.	GMG SEG 2	
1	Administrator	GMG AM 3	
1	Accounting Technician	FMG AT 2	
1	Senior Secretary	OPS SS 3	
1	Office Attendant	LMO TS 2	
1	Receptionist/Telephone Operator	OPS TO 1	
<b>7</b>			

#### **7 Total - Human Resource Management & Administration**

#### Legal Services

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	
1	Legal Officer	JLG LO 3	C.D.
1	Paralegal Officer	PLG LS 4	
<b>3</b>			

#### **3 Total - Legal Services**

#### Operations Management

No. of Offices	Office	Classification	Remark
1	Director, Revenue Investigation	RMG TA 9	
1	Senior Secretary	OPS SS 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Finance & the Public Service**

**Revenue Protection Division**

**Operations Management**

No. of Offices	Office	Classification	Remark
<b>2</b>			
Kingston			

No. of Offices	Office	Classification	Remark
1	Chief Revenue Investigator	RMG TA 8	
2	Senior Revenue Investigator	RMG TA 7	
1	Special Investigator	RMG TA 7	
6	Revenue Investigator	RMG TA 6	
<b>10</b>			

Montego Bay			
No. of Offices	Office	Classification	Remark
1	Chief Revenue Investigator	RMG TA 8	
1	Senior Revenue Investigator	RMG TA 7	
3	Revenue Investigator	RMG TA 6	
<b>5</b>			

Mandeville			
No. of Offices	Office	Classification	Remark
1	Chief Revenue Investigator	RMG TA 8	
1	Senior Revenue Investigator	RMG TA 7	
1	Senior Secretary	OPS SS 3	
<b>3</b>			

**20 Total - Operations Management**

**Intelligence Unit**

No. of Offices	Office	Classification	Remark
1	Director, Intelligence	RMG TA 8	
1	Senior Intelligence Officer	RMG TA 7	
1	Intelligence Officer	RMG TA 6	
<b>3</b>			
<b>3</b>	<b>Total - Intelligence Unit</b>		

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Revenue Protection Division

##### Internal & Special Investigations

No. of Offices	Office	Classification	Remark
1	Director, Special Investigation	RMG TA 8	
3	Senior Special Investigator	RMG TA 7	
1	Senior Secretary	OPS SS 3	
5			

**5 Total - Internal & Special Investigations**

##### Compliance /Enforcement Unit

No. of Offices	Office	Classification	Remark
1	Chief Compliance/Enforcement Officer	RMG TA 8	
1	Compliance & Enforcement Officer	RMG TA 7	
2			

**2 Total - Compliance /Enforcement Unit**

##### Information Technology Unit

No. of Offices	Office	Classification	Remark
1	Information Technology Specialist	MIS IT 6	
1	Database Specialist	MIS IT 4	
2			

**2 Total - Information Technology Unit**

**48 Total - Revenue Protection Division**

### Public Service Establishment Division/Strategic HRM Division (SHRMD)

#### Superannuation Branch

No. of Offices	Office	Classification	Remark
1	Director, Superannuation	GMG SEG 4	
2	Senior Superannuation Officer	GMG SEG 2	
2	Superannuation Officer	GMG AM 4	
1	Senior Secretary	OPS SS 3	
6			

**6 Total - Superannuation Branch**

#### Pensions Administration

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Public Service Establishment Division/Strategic HRM Division (SHRMD)

##### Pensions Administration

No. of Offices	Office	Classification	Remark
1	Attendant	LMO TS 1	
<b>2</b>			

##### Computations

No. of Offices	Office	Classification	Remark
2	Manager	GMG SEG 2	
6	Computation Supervisor	GMG AM 4	
17	Computation Officer	GMG AM 3	
<b>25</b>			

##### Client Services

No. of Offices	Office	Classification	Remark
1	Manager	GMG SEG 2	
1	Senior Social Worker	SWG PS 3	
4	Liaison Officer	GMG AM 3	
<b>6</b>			

##### Records Management

No. of Offices	Office	Classification	Remark
1	Manager	GMG SEG 1	
1	Administrator	GMG AM 2	
1	Registrar	PIDG RIM 4	
5	Records Officer 2	PIDG RIM 3	
<b>8</b>			

##### Data Entry

No. of Offices	Office	Classification	Remark
1	Data Control Supervisor	MIS IT 3	
4	Data Entry Clerk	MIS IT 2	
1	Data Control Officer	GMG AM 2	
<b>6</b>			

**47 Total - Pensions Administration**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Finance & the Public Service**

**Public Service Establishment Division/Strategic HRM Division (SHRMD)**

**Benefits Admin./Employee Relations**

No. of Offices	Office	Classification	Remark
1	Director, Negotiated Benefits	GMG SEG 2	
1	Director, Health Benefits	GMG SEG 1	
2	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
<b>5</b>			

**Employee Assistance Programme**

No. of Offices	Office	Classification	Remark
1	Director, Employee Assistance/Counselling Prog.	GMG SEG 3	
1	Counsellor	GMG SEG 2	
1	Counsellor	GMG SEG 2	Post [# 1822] to be abolished when vacant.
<b>3</b>			

**Occupational Health & Safety Branch**

No. of Offices	Office	Classification	Remark
1	Director, Occupational Health & Safety	GMG SEG 3	
<b>1</b>			

**Loan Administration**

No. of Offices	Office	Classification	Remark
1	Director, Loan Administration	GMG SEG 3	
1	Director 2	GMG SEG 2	
2	Director 1	GMG SEG 1	
1	Loans Officer	GMG AM 4	
1	Data Entry Officer	MIS IT 2	
<b>6</b>			

**Leave Administration**

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 2	
1	Director 1	GMG SEG 1	
1	Leave Officer	GMG AM 4	
<b>3</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Finance & the Public Service**

**Public Service Establishment Division/Strategic HRM Division (SHRMD)**

**Benefits Admin./Employee Relations**

**Special Benefits Projects**

No. of Offices	Office	Classification	Remark
1	Director, Special Benefits	GMG SEG 3	
1	Administrator	GMG SEG 1	
2			

**20 Total - Benefits Admin./Employee Relations**

**Compensation Unit**

No. of Offices	Office	Classification	Remark
1	Chief Compensation Analyst	GMG SEG 4	
2	Senior Compensation Analyst	GMG SEG 3	
4	Compensation Analyst 2	GMG SEG 2	
2	Compensation Analyst 1	GMG SEG 1	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	

**11**

**11 Total - Compensation Unit**

**Industrial Relations Unit**

No. of Offices	Office	Classification	Remark
1	Chief Industrial Relations Officer	GMG SEG 3	
3	Senior Industrial Relations Officer	GMG SEG 2	
2	Industrial Relations Officer	GMG SEG 1	
2	Senior Industrial Relations Administrator	GMG AM 4	
1	Industrial Relations Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	

**12**

**12 Total - Industrial Relations Unit**

**Human Resource Policy, Training & Development**

**Scholarships & Assistance**

No. of Offices	Office	Classification	Remark
1	Director, Scholarships and Assistance	GMG SEG 2	
1	Director, MOU Training	GMG SEG 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Finance & the Public Service

### Public Service Establishment Division/Strategic HRM Division (SHRMD)

#### Human Resource Policy, Training & Development

##### Scholarships & Assistance

No. of Offices	Office	Classification	Remark
1	Scholarship Administrator	GMG AM 2	
1	Administrator	GMG AM 2	Post [# 1827] transferred from Post Operation & Strategic Support with effect from January 22, 2018.
<b>4</b>			

##### Bonding

No. of Offices	Office	Classification	Remark
1	Director, Bonding	GMG SEG 1	
1	Administrator, Bonding	GMG AM 2	
<b>2</b>			

##### Compliance

No. of Offices	Office	Classification	Remark
1	Director, Compliance	GMG SEG 2	
1	Collections Officer	GMG SEG 1	
<b>2</b>			

##### Support Services

No. of Offices	Office	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
2	Senior Secretary	OPS SS 3	
<b>3</b>			

**11 Total - Human Resource Policy, Training & Development**

##### Human Resource Policy & Planning

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Specialist	GMG SEG 3	
1	Human Resource Specialist	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
<b>3</b>			

**3 Total - Human Resource Policy & Planning**

**110 Total - Public Service Establishment Division/Strategic HRM Division (SHRMD)**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Strategic Human Resource Management Division (SHRMD)

##### Office of the DFS/CTD

##### Central Administration

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary, Strategic Human Resource Management Division	GMG CTD 1	
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
<b>3</b>			

##### Strategic Operations & Support

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Operations & Support	GMG SEG 4	Post [# 1821] of Senior Director, Post Operation & Strategic Support (GMG/SEG 4) retitled and transferred from Post Operation & Strategic Support with effect from January 22, 2018.
1	Strategic Operations Analyst	GMG SEG 2	Post [# 1673] of Project Analyst (GMG/SEG 2) retitled and transferred from Central Administration with effect from January 22, 2018.
1	Technical Coordinator	GMG SEG 1	Post [# 54697] of Executive Assistant (GMGM/SEG 1) retitled and transferred from Central Administration with effect from January 22, 2018.
1	Senior Research Officer	SOG ST 5	Post [# 1824] transferred from Post Operation & Strategic Support with effect from January 22, 2018.
1	Administrator	GMG AM 4	Post [# 1825] of Research Officer (SOG/ST 4) retitled, reclassified and transferred from Post Operation & Strategic Support with effect from January 22, 2018.
<b>5</b>			
<b>8</b>	<b>Total - Office of the DFS/CTD</b>		

##### Human Resource Policy Development, Research & Information Management Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, HR Policy Development, Research & Information Management	GMG SEG 6	
1	Senior Director, Strategic HR Policy Development	GMG SEG 5	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Strategic Human Resource Management Division (SHRMD)

##### Human Resource Policy Development, Research & Information Management Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Information Management	GMG SEG 4	

3

**3 Total - Human Resource Policy Development, Research & Information Management Branch**

##### Compensation Management & Implementation Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Compensation Management & Implementation	GMG SEG 6	
1	Senior Director, Employment Welfare Management	GMG SEG 5	
1	Senior Director, Compensation	GMG SEG 5	
1	Senior Director, Industrial Relations	GMG SEG 5	
1	Senior Director, Pensions	GMG SEG 5	

5

**5 Total - Compensation Management & Implementation Branch**

##### Workforce Planning & Improvement Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Workforce Planning & Improvement	GMG SEG 5	
1	Chief Work Force Planning Officer, Strategic HR Policy Development	GMG SEG 4	
1	Chief Knowledge & Talent Management Officer	GMG SEG 4	

3

**3 Total - Workforce Planning & Improvement Branch**

##### Corporate Management & Establishment Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Corporate Management & Establishment Branch	GMG SEG 6	
4	Chief Management & Establishment Analyst	GMG SEG 5	
1	Chief Research & Establishment Control Officer	GMG SEG 4	
1	Chief Standards Development & Review Officer	GMG SEG 4	
4	Senior Management & Operations Analyst	GMG SEG 4	
4	Management & Operations Analyst	GMG SEG 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Finance & the Public Service**

**Strategic Human Resource Management Division (SHRMD)**

**Corporate Management & Establishment Branch**

No. of Offices	Office	Classification	Remark
1	Director, Research and Analysis	GMG SEG 3	
2	Director	GMG SEG 2	
4	Assistant Management & Operations Analyst	GMG SEG 2	
1	Information Systems Officer	MIS IT 4	
1	Senior Research Officer	SOG ST 6	
2	Case Management Administrator	GMG AM 4	
1	Research Officer	SOG ST 5	
2	Administrator	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
2	Database Analyst	MIS IT 3	
3	Senior Secretary	OPS SS 3	
2	Data Processing Officer	MIS IT 2	

**37**

**37 Total - Corporate Management & Establishment Branch**

**Audit/Monitoring & Evaluation Branch**

No. of Offices	Office	Classification	Remark
1	Senior Director, Audit/Monitoring & Evaluation	GMG SEG 5	

**1**

**1 Total - Audit/Monitoring & Evaluation Branch**

**57 Total - Strategic Human Resource Management Division (SHRMD)**

**Financial Investigation Division**

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Technical Specialist	GMG SEG 4	
1	Administrative Secretary 2	OPS ADS 2	

**3**

**Legal Unit**

No. of Offices	Office	Classification	Remark
1	Director, Legal Unit	JLG LO 5	C.D.
1	Senior Legal Counsel	JLG LO 4	C.D.
1	Legal Officer	JLG LO 3	C.D.
4	Legal Officer	JLG LO 2	C.D.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Finance & the Public Service

#### Financial Investigation Division

##### Legal Unit

No. of Offices	Office	Classification	Remark
1	Executive Secretary	OPS SS 4	
1	Paralegal Officer	PLG LS 4	
1	Process Server	PIDG RIM 2	
<b>10</b>			
<b>10</b>	<b>Total - Legal Unit</b>		

##### Internal Investigation

No. of Offices	Office	Classification	Remark
1	Director	RMG TA 9	
1	Regional Director 1	RMG TA 7	
1	Regional Director	RMG TA 7	
1	Manager	RMG TA 6	
6	Senior Internal Investigator	RMG TA 5	
1	Internal Investigator	RMG TA 4	
1	Administrative Secretary 1	OPS ADS 1	
2	Senior Secretary	OPS SS 3	
<b>14</b>			
<b>14</b>	<b>Total - Internal Investigation</b>		

##### Financial Intelligence Unit

No. of Offices	Office	Classification	Remark
1	Director, Intelligence	GMG SEG 6	
1	Manager	RMG TA 8	
1	Senior Intelligence Officer	RMG TA 7	
2	Intelligence Officer	RMG TA 6	
1	Senior Secretary	OPS SS 3	
<b>6</b>			
<b>6</b>	<b>Total - Financial Intelligence Unit</b>		

##### Planning & Administration

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1	Accounting Technician 3	FMG AT 3	
1	Accounting Technician 1	FMG AT 1	
1	Personnel Officer	GMG AM 3	
1	Office Manager	GMG AM 3	



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Finance & the Public Service

### Financial Investigation Division

#### Planning & Administration

No. of Offices	Office	Classification	Remark
1	Registrar	PIDG RIM 3	
1	Records/Inventory Officer	PIDG RIM 2	
1	Records/Stores Officer	PIDG RIM 2	
2	Records Officer 1	PIDG RIM 2	
2	Secretary	OPS SS 2	
1	Telephone Operator/Receptionist	OPS TO 2	
1	Driver/Courier	LMO DR 1	
1	Artisan/Handyman	LMO TS 3	
1	Attendant	LMO TS 2	
1	Office Attendant	LMO TS 1	

**17**

**17 Total - Planning & Administration**

#### Special Investigation

No. of Offices	Office	Classification	Remark
2	Investigator	RMG TA 4	
1	Administrative Secretary 1	OPS ADS 1	

**3**

**3 Total - Special Investigation**

#### Financial Crimes Investigations Unit

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
3	Senior Forensic Examiner	FMG PA 5	
1	Revenue Investigations Manager	RMG TA 7	
6	Forensic Examiner	FMG PA 4	
14	Assistant Forensic Examiner	FMG PA 3	
1	Administrative Secretary 1	OPS ADS 1	
3	Senior Secretary	OPS SS 3	

**29**

**29 Total - Financial Crimes Investigations Unit**

#### Information Technology

No. of Offices	Office	Classification	Remark
1	Director	MIS IT 8	
2	Information Technology Specialist	MIS IT 6	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Finance & the Public Service**

**Financial Investigation Division**

**Information Technology**

No. of Offices	Office	Classification	Remark
1	Database Administrator	MIS IT 5	
1	Network/System Administrator	MIS IT 5	
1	Analyst/Programmer	MIS IT 4	
1	Computer Technician	MIS IT 3	
7			
7	<b>Total - Information Technology</b>		

**Financial Management**

No. of Offices	Office	Classification	Remark
1	Manager, Profiling Section	GMG SEG 2	
1	Senior Financial Analyst	FMG PA 4	
2	Financial Analyst	FMG PA 3	
3	Profile Officer	GMG AM 4	
2	Data Analyst/Manager	GMG AM 2	
9			
9	<b>Total - Financial Management</b>		

**Asset Recovery Unit**

No. of Offices	Office	Classification	Remark
1	Asset Recovery Manager	GMG SEG 3	
1	Financial Accountant	FMG PA 3	
1	Asset Recovery Officer	GMG AM 4	
1	Administrator	GMG AM 3	
4			
4	<b>Total - Asset Recovery Unit</b>		

**102 Total - Financial Investigation Division**

**Public Accountability Inspectorate Division**

No. of Offices	Office	Classification	Remark
1	Inspector General	FMG PA 5	
3	Senior Inspector	FMG PA 4	
5	Inspector	FMG PA 2	
1	Executive Secretary 1	OPS SS 4	
10			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Finance & the Public Service

### Public Accountability Inspectorate Division

**10 Total - Public Accountability Inspectorate Division**

### Post to be abolished when vacant

### Public Service Establishment Division

#### Pensions Branch

No. of Offices	Office	Classification	Remark
1	Telephone Operator A	OPS TO 2	Post [# 1840] to be abolished when vacant.
1			
1	<b>Total - Public Service Establishment Division</b>		
1	<b>Total - Post to be abolished when vacant</b>		

### Revenue Appeals Division

No. of Offices	Office	Classification	Remark
1	Commissioner of Revenue Appeals	GMG CTD 1	
2	Deputy Commissioner, Appeals	GMG SEG 5	
1	Commissioner, Appeals	RMG TA 10	
2	Assistant Commissioner, Appeals	GMG SEG 3	
8	Assistant Commissioner	GMG SEG 3	
1	Legal Officer	JLG LO 3	C.D.
1	Senior Legal Officer	JLG LO 4	C.D.
1	Customer Service/Records Officer	GMG AM 2	
1	Office/Delivery Attendant	LMO TS 2	
18			

#### Administration

No. of Offices	Office	Classification	Remark
2	Senior Assistant Commissioner of Appeals	GMG SEG 4	
1	Director of Administration	GMG SEG 1	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	
1	Executive Secretary	OPS SS 4	
6			
24	<b>Total - Revenue Appeals Division</b>		

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Finance & the Public Service**

**Posts From The Former Inland Revenue Department**

**General Administration**

**Finance & Accounts**

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	
<b>1</b>			

**Disbursements**

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	
<b>1</b>			

**Personnel**

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 1	
<b>1</b>			

**3 Total - General Administration**

**Region A**

**Morant Bay Collectorate**

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 1	FMG AC 1	
<b>1</b>			

**1 Total - Region A**

**Region C**

**Christiana Collectorate**

No. of Offices	Office	Classification	Remark
1	Cashier	FMG CS 2	
3	Revenue Field Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
<b>5</b>			

**5 Total - Region C**

**9 Total - Posts From The Former Inland Revenue Department**

**903 Total - Ministry of Finance & the Public Service**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Accountant General's Department**

**Executive Office**

No. of Offices	Office	Classification	Remark
1	Accountant General	GMG CTD 1	
1	Business Analyst	GMG SEG 3	
1	Executive Assistant	GMG SEG 1	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>5</b>			
<b>5</b>	<b>Total - Executive Office</b>		

**Corporate Services Division**

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate Services	GMG SEG 5	
1	Executive Secretary	OPS SS 4	
<b>2</b>			

**Finance & Accounts**

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 4	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

**Accounts Payables**

No. of Offices	Office	Classification	Remark
1	Manager, Accounts Payable	FMG PA 3	
1	Budget & Commitment Officer	FMG PA 1	
1	Payments Officer	FMG AT 3	
<b>3</b>			

**Final Accounts**

No. of Offices	Office	Classification	Remark
1	Accountant, Final Accounts	FMG PA 2	
1	Final Accounts Officer	FMG AT 3	
1	Bank Reconciliation Officer	FMG AT 2	
<b>3</b>			
<b>8</b>	<b>Total - Finance &amp; Accounts</b>		

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Accountant General's Department

### Corporate Services Division

#### Communications & Customer Service

No. of Offices	Office	Classification	Remark
1	Director, Communications & Customer Service	MCG IE 5	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

#### Customer Relations

No. of Offices	Office	Classification	Remark
2	Customer Relations Supervisor	GMG SEG 1	
4	Customer Relations Officer	GMG AM 3	
<b>6</b>			

#### Public Relations

No. of Offices	Office	Classification	Remark
1	Public Relations Officer	MCG IE 3	
<b>1</b>			

**9 Total - Communications & Customer Service**

#### Enterprise Risk Management

No. of Offices	Office	Classification	Remark
1	Director, Enterprise Risk Management	GMG SEG 3	
1	Risk Officer	GMG SEG 1	
<b>2</b>			

**2 Total - Enterprise Risk Management**

#### Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
<b>3</b>			

#### Human Resource

No. of Offices	Office	Classification	Remark
1	Human Resource Manager	GMG SEG 2	
1	Senior Human Resource Officer	GMG SEG 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Accountant General's Department

### Corporate Services Division

#### Human Resource Management & Development

##### Human Resource

No. of Offices	Office	Classification	Remark
1	Human Resource Officer	GMG AM 3	
<b>3</b>			

##### Training & Development

No. of Offices	Office	Classification	Remark
1	Training and Development Manager	GMG SEG 2	
1	Training Officer	GMG AM 4	
<b>2</b>			

##### Organization Development

No. of Offices	Office	Classification	Remark
1	Manager, Organizational Development	GMG SEG 2	
<b>1</b>			

#### **9 Total - Human Resource Management & Development**

#### Facilities Management

No. of Offices	Office	Classification	Remark
1	Facilities Manager	GMG SEG 2	
1	Office Manager	GMG AM 3	
1	Stores Officer	GMG AM 1	
1	Inventory Officer	PIDG RIM 2	
2	Driver	LMO DR 1	
1	Chief Attendant	LMO TS 3	
6	Attendant	LMO TS 2	

**13**

#### **13 Total - Facilities Management**

#### **43 Total - Corporate Services Division**

### Information & Technology Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Information & Technology Division	MIS IT 8	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Accountant General's Department

### Information & Technology Division

#### Registry

No. of Offices	Office	Classification	Remark
1	Registrar	GMG SEG 2	
<b>1</b>			

#### Document Management

No. of Offices	Office	Classification	Remark
1	Assistant Registrar, Document Management	PIDG RIM 5	
2	Records Archivist	PIDG RIM 4	
2	Records Officer	PIDG RIM 2	
<b>5</b>			

#### Records

No. of Offices	Office	Classification	Remark
1	Assistant Registrar, Records	PIDG RIM 5	
2	Records/Library Officer	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
<b>5</b>			

**11 Total - Registry**

#### Information Technology

No. of Offices	Office	Classification	Remark
1	Director, Information Technology	MIS IT 7	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

#### Infrastructure Operations

No. of Offices	Office	Classification	Remark
1	Manager, Infrastructure Operations	MIS IT 6	
1	Network Engineer	MIS IT 5	Post [# 1931] of Network Administrator (MIS/IT 6) retitled, red circled and transferred from Information Management Branch with effect from September 26, 2016.
1	Hardware Engineer	MIS IT 5	
<b>3</b>			



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Accountant General's Department**

**Information & Technology Division**

**Information Technology**

**Client Support**

No. of Offices	Office	Classification	Remark
1	Client Support Manager	MIS IT 5	
1	CTMS Support Supervisor	MIS IT 5	
1	Client Support Supervisor	MIS IT 4	
3	CTMS Support Specialist	MIS IT 4	
2	Client Support Specialist	MIS IT 3	
3	Help Desk Assistant	MIS IT 3	
<b>11</b>			

**Systems Operations**

No. of Offices	Office	Classification	Remark
1	Manager, Systems Operations	MIS IT 6	
1	Systems Administrator	MIS IT 5	
1	Senior Programmer	MIS IT 5	
1	Database Administrator	MIS IT 5	
2	Systems Analyst	MIS IT 4	
1	Programmer/Webmaster	MIS IT 4	
<b>7</b>			

**23 Total - Information Technology**

**36 Total - Information & Technology Division**

**Government Accounting & Reporting Division**

No. of Offices	Office	Classification	Remark
1	Deputy Accountant General, Government Accounting & Reporting Division	FMG PA 5	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>3</b>			

**Banking Arrangements & Government Shareholding**

No. of Offices	Office	Classification	Remark
1	Assistant Accountant General, Banking Arrangements & Government Shareholding	FMG PA 4	
<b>1</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Accountant General's Department

### Government Accounting & Reporting Division

#### Banking Arrangements & Government Shareholding

##### Government Shareholding

No. of Offices	Office	Classification	Remark
1	Director, Government Shareholdings	FMG PA 3	
1			

##### Government Banking Relations

No. of Offices	Office	Classification	Remark
1	Director, Government Banking Relations	FMG PA 3	
1			

#### 3 Total - Banking Arrangements & Government Shareholding

#### Accounting & Reporting

No. of Offices	Office	Classification	Remark
1	Assistant Accountant General, Accounting & Reporting	FMG PA 4	
1			

##### Government Reporting

No. of Offices	Office	Classification	Remark
1	Director, Government Reporting	FMG PA 3	
4	Manager, Fiscal Reporting	FMG PA 2	
5			

##### Government Accounting

No. of Offices	Office	Classification	Remark
1	Director, Government Accounting	FMG PA 3	
3	Bank Reconciliation Officer	FMG PA 2	
1	Treasury Inspector	FMG PA 2	
3	Treasury Accountant	FMG PA 2	
8			

##### Standards & Policies

No. of Offices	Office	Classification	Remark
1	Director, Standards & Policies	FMG PA 3	
1	Manager, Accounting Standards & Policies	FMG PA 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Accountant General's Department**

**Government Accounting & Reporting Division**

**Accounting & Reporting**

**Standards & Policies**

No. of Offices	Office	Classification	Remark
2			
16	Total - Accounting & Reporting		
22	Total - Government Accounting & Reporting Division		

**Financial Operations Division**

No. of Offices	Office	Classification	Remark
1	Deputy Accountant General, Operations	FMG PA 5	
1	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
4			

**Revenue & Expenditure**

No. of Offices	Office	Classification	Remark
1	Assistant Accountant General, Revenue & Expenditure	FMG PA 4	
1			

**Revenue Management**

No. of Offices	Office	Classification	Remark
1	Director, Revenue Management	FMG PA 3	
1	Revenue Analyst/Manager	FMG PA 2	
3	Revenue/Treasury Officer	FMG AT 3	
5			

**Centralized Disbursement**

No. of Offices	Office	Classification	Remark
1	Director, Centralized Disbursement	FMG PA 3	
1	Disbursement Analyst	FMG PA 2	
1	Disbursement Officer	FMG AT 3	
3			
9	Total - Revenue & Expenditure		

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Accountant General's Department**

**Financial Operations Division**

**Pensions & Public Salary**

No. of Offices	Office	Classification	Remark
1	Director, Pensions & Public Salary	FMG PA 4	
<b>1</b>			

**Pensions**

No. of Offices	Office	Classification	Remark
4	Senior Payroll Officer, Pensions	FMG PA 2	
1	Director, Pensions	FMG PA 3	
1	Administrator 3	GMG AM 3	
4	Payroll Control Officer	FMG AT 3	
21	Payroll Officer, Pensions	FMG AT 3	
1	Secretary 2	OPS SS 2	
2	Life Certificate Officer	PIDG RIM 1	
<b>34</b>			

**Centralized Salary**

No. of Offices	Office	Classification	Remark
1	Director, Centralized Salary	FMG PA 3	
2	Senior Payroll Officer	FMG PA 2	
2	Payroll Control Officer	FMG AT 3	
13	Payroll Officer	FMG AT 3	
1	Secretary 2	OPS SS 2	
<b>19</b>			

**54 Total - Pensions & Public Salary**

**67 Total - Financial Operations Division**

**Financial Resources Division**

No. of Offices	Office	Classification	Remark
1	Deputy Accountant General, Financial Resources Division	FMG PA 5	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>3</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Accountant General's Department**

**Financial Resources Division**

**Public Loans**

No. of Offices	Office	Classification	Remark
1	Director, Public Loans	FMG PA 4	
3	Loans Manager	FMG PA 3	
1	Delinquency Officer	FMG PA 2	
3	Senior Loans Officer	FMG PA 2	
6	Loans Officer	FMG AT 3	
1	Secretary 2	OPS SS 2	

**15**

**15 Total - Public Loans**

**Treasury Deposit**

No. of Offices	Office	Classification	Remark
1	Director, Treasury Deposits	FMG PA 4	
1	Senior Secretary	OPS SS 3	

**2**

**Investment**

No. of Offices	Office	Classification	Remark
1	Investment Analyst	FMG PA 3	
1	Investment Officer	FMG PA 2	

**2**

**Receipts**

No. of Offices	Office	Classification	Remark
1	Receipts Manager	FMG PA 3	
1	Treasury Accountant, Receipts	FMG PA 2	
2	Disbursement Clerk	FMG AT 1	

**4**

**Payments**

No. of Offices	Office	Classification	Remark
1	Payments Manager	FMG PA 3	
1	Treasury Accountant, Payments	FMG PA 2	

**2**

**10 Total - Treasury Deposit**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Accountant General's Department**

**Financial Resources Division**

**Cash Management**

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<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Assistant Accountant General, Cash Management	FMG PA 4	
2	Cash Manager/Planner	FMG PA 3	
2	Financial Analyst	FMG PA 2	
<b>5</b>			
<b>5</b>	<b>Total - Cash Management</b>		
<b>33</b>	<b>Total - Financial Resources Division</b>		
<b>206</b>	<b>Total - Accountant General's Department</b>		

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# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Accountant General's Department (Former)

### Information Management Branch

No. of Offices	Office	Classification	Remark
1	Data Preparation Clerk	MIS IT 1	Post [# 1935] to be abolished when vacant.
1			
1	<b>Total - Information Management Branch</b>		

## Treasury & Debt Management Division

### Debt Management

#### Land Bond

No. of Offices	Office	Classification	Remark
2	Treasury Accounting Technician 3	FMG AT 3	Two (2) posts [#s 1966 & 1968] to be abolished when vacant.
2			

#### Miscellaneous, Computer & Tertiary Assistance Loan

No. of Offices	Office	Classification	Remark
1	Delinquency Officer	GMG SEG 1	Post [# 62811] to be abolished when vacant.
2	Treasury Accounting Technician 1	FMG AT 1	Two (2) posts [#s 1950 & 1951] to be abolished when vacant.
3			

#### Motor Vehicle, Salary Advance & Other Loans

No. of Offices	Office	Classification	Remark
1	Treasury Accountant 1	FMG PA 1	Post [# 1973] to be abolished when vacant.
4	Treasury Accounting Technician 1	FMG AT 1	Four (4) posts [#s 1976-8 & 1981] to be abolished when vacant.
5			
10	<b>Total - Debt Management</b>		

## Treasury Deposit & Related Accounts

### Payments & Receipts (Foreign)

No. of Offices	Office	Classification	Remark
1	Treasury Accounting Technician 1	FMG AT 1	Post [# 1992] to be abolished when vacant.
1			
1	<b>Total - Treasury Deposit &amp; Related Accounts</b>		

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Accountant General's Department (Former)

### Treasury & Debt Management Division

#### Consolidated Fund Management Branch

##### Revenue Management

No. of Offices	Office	Classification	Remark
1	Treasury Accounting Technician 1	FMG AT 1	Post [# 1943] to be abolished when vacant.
<b>1</b>			

##### Expenditure Management

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	Post [# 51231] to be abolished when vacant.
<b>1</b>			
<b>2</b>	<b>Total - Consolidated Fund Management Branch</b>		
<b>13</b>	<b>Total - Treasury &amp; Debt Management Division</b>		

## Corporate & Public Sector Services

### Finance & Accounts

#### Expenditure & Control

No. of Offices	Office	Classification	Remark
2	Treasury Accounting Technician 1	FMG AT 1	Two (2) posts [#s 1920 & 1926] to be abolished when vacant.
<b>2</b>			

##### Bank Reconciliation

No. of Offices	Office	Classification	Remark
2	Treasury Accounting Technician 1	FMG AT 1	Two (2) posts [#s 1918 & 1923] to be abolished when vacant.
<b>2</b>			

##### Final Accounts

No. of Offices	Office	Classification	Remark
2	Treasury Accounting Technician 1	FMG AT 1	Two (2) posts [#s 1917 & 1922] to be abolished when vacant.
<b>2</b>			
<b>6</b>	<b>Total - Finance &amp; Accounts</b>		



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Accountant General's Department (Former)

### Corporate & Public Sector Services

#### Human Resource Management & Administration Unit

##### Human Resource Management

No. of Offices	Office	Classification	Remark
1	Human Resource Officer	PIDG RIM 2	Post [# 1877] to be abolished when vacant.

1

##### Office Services

No. of Offices	Office	Classification	Remark
1	Supplies Manager	GMG AM 3	Post [# 1863] to be abolished when vacant.
1	Receptionist/Telephone Operator	OPS TO 2	Post [# 1865] to be abolished when vacant.

2

**3 Total - Human Resource Management & Administration Unit**

##### Records & Vault Management

No. of Offices	Office	Classification	Remark
1	Vault Officer	PIDG RIM 2	Post [# 62830] to be abolished when vacant.
3	Data Officer/Records Clerk	PIDG RIM 1	Three (3) posts [#s 62831 & 62837-8] to be abolished when vacant.

4

##### Pensions

No. of Offices	Office	Classification	Remark
5	Records Officer	PIDG RIM 2	Five (5) posts [#s 1885-6, 1889-90 & 1894] to be abolished when vacant.

5

##### Administration

No. of Offices	Office	Classification	Remark
1	Supervisor (Administration & Departments)	PIDG RIM 3	Post [# 1880] to be abolished when vacant.
3	Records Officer	PIDG RIM 2	Three (3) posts [#s 1888, 1892 & 62832] to be abolished when vacant.

4

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Accountant General's Department (Former)**

**Corporate & Public Sector Services**

**Records & Vault Management**

Personnel Records

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No. of Offices	Office	Classification	Remark
1	Supervisor (Personnel Record)	PIDG RIM 3	Post [# 1882] to be abolished when vacant.

1

**14 Total - Records & Vault Management**

**Pensions Branch**

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No. of Offices	Office	Classification	Remark
2	Disbursement Officer	FMG AT 1	Two (2) posts [#s 2026 & 62821] to be abolished when vacant.

2

First Payment

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No. of Offices	Office	Classification	Remark
1	Pensions Supervisor	FMG PA 2	Post [# 2004] to be abolished when vacant.

1

**3 Total - Pensions Branch**

**26 Total - Corporate & Public Sector Services**

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**40 Total - Accountant General's Department (Former)**

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Tax Administration Directorate

#### Director General's Executive Office

No. of Offices	Office	Classification	Remark
1	HRM Specialist	GMG SEG 5	
1	Technical Specialist	RMG TA 9	
1	Technical Specialist (Customs)	RMG TA 9	
1	Corporate & Project Management Specialist	RMG TA 9	
1	Systems Specialist	MIS IT 8	
2	Human Resource Analyst 2	GMG SEG 2	
1	Executive Secretary 2	OPS SS 5	
2	Administrative Secretary 2	OPS ADS 2	
1	Driver/Courier	LMO DR 1	
1	Office Attendant	LMO TS 1	

**12**

#### Financial Crimes

No. of Offices	Office	Classification	Remark
2	Forensic Examiner	FMG PA 4	
1	Assistant Forensic Examiner	FMG PA 3	
1	Secretary 2	OPS SS 2	

**4**

**4 Total - Financial Crimes**

#### Inspectorate

No. of Offices	Office	Classification	Remark
1	Director, Inspectorate	RMG TA 7	
3	Tax Auditor 3	RMG TA 4	
1	Administrative Secretary 1	OPS ADS 1	

**5**

**5 Total - Inspectorate**

#### Internal Audit

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Internal Audit	RMG TA 8	
2	Director, Internal Audit	RMG TA 7	
4	Senior Internal Auditor	RMG TA 5	
9	Internal Auditor	RMG TA 4	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary (Region 1 & 2)	OPS SS 3	
1	Senior Secretary (Region 3 & 4)	OPS SS 3	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Tax Administration Directorate

#### Director General's Executive Office

##### Internal Audit

No. of Offices	Office	Classification	Remark
3	Records Officer	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
1	Attendant	LMO TS 1	

**24**

**24 Total - Internal Audit**

**45 Total - Director General's Executive Office**

### Tax Administration Services Department

No. of Offices	Office	Classification	Remark
1	Taxpayer Information Specialist	RMG TA 6	
1	Planner	GMG SEG 2	
1	Administrative Secretary 2	OPS ADS 2	
<b>3</b>			

#### Taxpayer Support Services

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Taxpayer Services	RMG TA 8	
1	Director, Communications	MCG IE 6	
1	Director, Taxpayer Education	RMG TA 6	
1	Director, Forms Manuals and Procedures	RMG TA 6	
1	Taxpayer Information Specialist	RMG TA 6	
2	Analyst, Taxpayer Services	RMG TA 4	
3	Taxpayer Education Officer	RMG TA 4	
1	Public Relations Officer	MCG IE 3	
1	Administrative Secretary 1	OPS ADS 1	

**12**

#### Taxpayer Registration

No. of Offices	Office	Classification	Remark
1	Director, Taxpayer Registration	RMG TA 7	
1	Manager, Data Processing Centre	MIS IT 4	
1	Manager, Taxpayer Registration	RMG TA 5	
1	Supervisor, Taxpayer Registration	RMG TA 2	
1	Supervisor, Card Centre	RMG TA 2	
2	Customer Service Representative	GMG AM 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Tax Administration Services Department

#### Taxpayer Support Services

##### Taxpayer Registration

No. of Offices	Office	Classification	Remark
12	Document Perfection Officer	RMG TA 1	
2	Document Perfection (Production)	RMG TA 1	
2	Document Perfection (Distribution)	RMG TA 1	
1	Quality Review Officer	RMG TA 1	
1	Secretary	OPS SS 2	
2	Records Officer	PIDG RIM 2	
3	Data Entry Operator	MIS IT 1	

**30**

##### Information Technology Unit

No. of Offices	Office	Classification	Remark
1	Manager, Information System	MIS IT 6	
1	Senior Business Analyst	MIS IT 5	
1	Systems Administrator	MIS IT 4	
1	Analyst/Programmer	MIS IT 4	
1	Computer Operator	MIS IT 2	

**5**

##### Tax Compliance Certification Unit

No. of Offices	Office	Classification	Remark
1	Secretary	OPS SS 2	
1	Telephone Operator	OPS TO 1	

**2**

**49 Total - Taxpayer Support Services**

#### Legal Services

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner	JLG LO 5	C.D.
1	Librarian	PIDG LB 4	
1	Administrative Secretary 1	OPS ADS 1	
1	Process Server/Clerk	PIDG RIM 2	

**4**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Tax Administration Services Department**

**Legal Services**

**Civil Litigation**

No. of Offices	Office	Classification	Remark
1	Director	JLG LO 4	C.D.
1	Senior Legal Counsel	JLG LO 3	C.D.
2	Legal Counsel	JLG LO 2	C.D.
1	Senior Secretary	OPS SS 3	
<b>5</b>			

**Criminal Litigation**

No. of Offices	Office	Classification	Remark
1	Director	JLG LO 4	C.D.
1	Senior Counsel	JLG LO 3	C.D.
1	Legal Counsel	JLG LO 2	C.D.
1	Senior Secretary	OPS SS 3	
<b>4</b>			

**Advisory Services**

No. of Offices	Office	Classification	Remark
1	Director	JLG LO 4	C.D.
1	Senior Legal Counsel	JLG LO 3	C.D.
1	Legal Counsel	JLG LO 2	C.D.
1	Senior Secretary	OPS SS 3	
<b>4</b>			

**Legislation & Treaty Services**

No. of Offices	Office	Classification	Remark
1	Director	JLG LO 4	C.D.
2	Senior Counsel	JLG LO 3	C.D.
1	Legal Counsel	JLG LO 2	C.D.
1	Senior Secretary	OPS SS 3	
<b>5</b>			

**22 Total - Legal Services**

**Administration**

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner	GMG SEG 4	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Tax Administration Services Department

#### Administration

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 3	
1	Director, Organizational Development	GMG SEG 2	
1	Director, Human Resource Management	GMG SEG 1	
1	Human Resource Officer	GMG AM 4	
1	Information/Records Management Officer	GMG AM 3	
1	Administrative Secretary 1	OPS ADS 1	
1	Senior Secretary	OPS SS 3	
1	Records Officer	PIDG RIM 2	
<b>9</b>			

#### Training

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner, Training	GMG SEG 3	
6	Senior Trainer	GMG SEG 2	
1	Senior Trainer/Computer Specialist	MIS IT 5	
1	Training Evaluation Officer	GMG SEG 1	
2	Trainer	GMG SEG 1	
1	Training Administrator	GMG AM 4	
2	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
1	Audio Visual Technician	MCG AVT 3	
1	Office Equipment Operator	LMO TS 3	
1	Office Attendant	LMO TS 3	
<b>18</b>			

#### Property Services & Procurement

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner	GMG SEG 4	
4	Property Services Manager	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
1	Office Equipment Operator	LMO TS 2	
<b>7</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Tax Administration Services Department

#### Administration

##### Procurement

No. of Offices	Office	Classification	Remark
1	Procurement Manager	GMG SEG 1	
1	Procurement Officer	GMG AM 3	
1	Stores Officer	PIDG RIM 3	
1	Secretary	OPS SS 2	
2	Records Officer	PIDG RIM 2	
1	Inventory Officer	PIDG RIM 2	
<b>7</b>			

##### Property Services (Regional)

No. of Offices	Office	Classification	Remark
4	Maintenance Officer	GMG AM 3	
6	Office Services Manager	GMG AM 3	
3	Inventory/Stores Officer	PIDG RIM 3	
4	Registrar	PIDG RIM 3	
4	Secretary	OPS SS 2	
2	Receptionist	PIDG RIM 1	
3	Telephone Operator/Receptionist	OPS TO 2	
5	Telephone Operator	OPS TO 1	
2	Driver	LMO DR 2	
4	Driver	LMO DR 1	
5	Caretaker/Landscape Specialist	LMO TS 2	
3	Attendant	LMO TS 2	
19	Attendant	LMO TS 1	
<b>64</b>			

##### Registry

No. of Offices	Office	Classification	Remark
12	Records Officer	PIDG RIM 2	
<b>12</b>			

##### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director	FMG PA 3	
2	Senior Accountant	FMG PA 1	
1	Budget Officer	FMG PA 1	
1	Accountant	FMG AT 3	



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Tax Administration Services Department

#### Administration

#### Finance & Accounts

No. of Offices	Office	Classification	Remark
2	Accounting Technician 1	FMG AT 1	
1	Accounting Clerk	FMG AC 2	
1	Secretary	OPS SS 2	
<b>9</b>			

#### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	
2	Senior Internal Auditor	FMG AS 3	
1	Internal Auditor	FMG AS 2	
1	Secretary	OPS SS 2	
<b>5</b>			

**131 Total - Administration**

**205 Total - Tax Administration Services Department**

## Inland Revenue Department

#### Executive

No. of Offices	Office	Classification	Remark
1	Administrative Secretary 2	OPS ADS 2	
1	Public Relations Officer	MCG IE 2	
<b>2</b>			

#### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	
1	Senior Internal Auditor (Head Office)	FMG AS 3	
1	Senior Internal Auditor (Regional)	FMG AS 3	
8	Internal Auditor	FMG AS 2	
1	Secretary	OPS SS 2	
<b>12</b>			

**14 Total - Executive**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Inland Revenue Department

#### Planning

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Planning	RMG TA 8	
1	Manager, Performance Review	RMG TA 6	
1	Manager, Annual Work Plans	RMG TA 5	
1	Manager, Forms, Manuals & Proc.	RMG TA 5	
2	Performance Review Analyst	RMG TA 4	
4	Analyst	RMG TA 4	
1	Administrative Secretary 1	OPS ADS 1	
<b>11</b>			
<b>11</b>	<b>Total - Planning</b>		

#### Information Technology Unit

No. of Offices	Office	Classification	Remark
1	Manager, Information System	MIS IT 7	
1	Senior Business Analyst	MIS IT 6	
4	Systems Administrator	MIS IT 5	
1	Analyst/Programmer	MIS IT 4	
2	Computer Operator	MIS IT 2	
<b>9</b>			
<b>9</b>	<b>Total - Information Technology Unit</b>		

#### Finance & Administration

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner	GMG SEG 4	
1	Administrative Secretary 1	OPS ADS 1	
<b>2</b>			

#### Personnel

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Director, Organizational Development	GMG SEG 3	
1	Director, Human Resource Management	GMG SEG 3	
4	Senior Human Resource Officer	GMG SEG 1	
4	Human Resource Officer	GMG AM 4	
1	Information/Records Officer	GMG AM 3	
1	Senior Secretary	OPS SS 3	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Inland Revenue Department

#### Finance & Administration

##### Personnel

No. of Offices	Office	Classification	Remark
2	Records Officer	PIDG RIM 3	

**15**

##### Training Unit

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
1	Training Career Development Officer	GMG SEG 2	
2	Training Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	

**5**

##### Maintenance & Facilities

No. of Offices	Office	Classification	Remark
1	Director, Maintenance & Facilities	GMG SEG 1	
1	Manager, Stores	GMG AM 3	
1	Manager, Office Services	GMG AM 3	
1	Inventory Officer	GMG AM 2	
1	Registrar	PIDG RIM 3	
1	Library Assistant	PIDG LA 2	
1	Secretary	OPS SS 2	
2	Stores Officer	PIDG RIM 2	
1	Records Officer	PIDG RIM 2	
2	Telephone Operator/Receptionist	OPS TO 1	
2	Driver/Courier	LMO DR 1	
2	Attendant	LMO TS 1	
2	Office Attendant	LMO TS 1	

**18**

##### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 3	
1	Accountant, Final Accounts	FMG PA 1	
1	Accountant, Disbursement	FMG PA 1	
1	Budget Officer	FMG PA 1	
1	Salaries Supervisor	FMG AT 3	
2	Salaries Officer	FMG AT 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Finance & Administration**

**Finance & Accounts**

No. of Offices	Office	Classification	Remark
1	Commitment Officer	FMG AT 2	
1	Bank Reconciliation Officer	FMG AT 2	
2	Final Accounts Officer	FMG AT 2	
1	Claims Officer	FMG AT 1	
1	Statements Officer	FMG AT 1	
2	Verification Officer	FMG AT 1	
1	Accounting Technician 1	FMG AT 1	
1	Accounts Payable Officer	FMG AT 1	
1	Statutory Deductions Officer	FMG AC 2	
1	Secretary	OPS SS 2	
1	Records Officer	PIDG RIM 2	

**20**

**60 Total - Finance & Administration**

**Revenue Accounts**

No. of Offices	Office	Classification	Remark
1	Director, Revenue Accounts	RMG TA 7	
1	Manager, Refunds	RMG TA 5	
1	Manager, Statement & Queries	RMG TA 5	
1	Manager, Verification & Classification	RMG TA 5	
1	Manager, Final Accounts	RMG TA 5	
1	Accountant 3 (Refund)	RMG TA 3	
1	Deposit Officer	RMG TA 3	
2	Final Accounts Officer	RMG TA 3	
2	Verification Officer	RMG TA 2	
2	Refunds Officer	RMG TA 2	
4	Accountant 2 (Refund)	RMG TA 2	
1	Ledger Officer	RMG TA 2	
4	Accountant 1 (Refund)	RMG TA 1	
1	Refunds Clerk	RMG TA 1	
5	Verification Clerk/Detailer	RMG TA 1	
2	Cash Book Officer	RMG TA 1	
1	Secretary	OPS SS 2	
1	Records Officer	PIDG RIM 2	

**32**

**32 Total - Revenue Accounts**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Inland Revenue Department

#### Operations

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Operations	RMG TA 9	
1	Taxpayer Accounting Technical Specialist	RMG TA 7	
4	Executive Secretary 1	OPS SS 4	
6			

#### 6 Total - Operations

### Tax Compliance Certification Unit

No. of Offices	Office	Classification	Remark
1	Senior Examiner	RMG TA 3	
2	Examiner	RMG TA 2	
2	Customer Service Representative	GMG AM 1	
2	Records Officer	PIDG RIM 2	
7			

#### 7 Total - Tax Compliance Certification Unit

### Region 1

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner, Regional (Region 1)	RMG TA 8	
1			

### Kingston

No. of Offices	Office	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
1	Compliance Officer 1	RMG TA 3	
3	Taxpayer Accounts Officer	RMG TA 1	
1	Data Entry Technician	MIS IT 1	
7			

### Morant Bay

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
1	Compliance Officer 2	RMG TA 4	
1	Compliance Officer 1	RMG TA 3	
3			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Region 1**

**Port Antonio**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA 4	
1	Compliance Officer 1	RMG TA 3	
1	Application Administrator	MIS IT 2	
1	Secretary	OPS SS 2	
<b>4</b>			

**Port Morant**

No. of Offices	Office	Classification	Remark
2	Compliance Officer 1	RMG TA 3	
<b>2</b>			
<b>17</b>	<b>Total - Region 1</b>		

**Region 2**

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner, Regional (Region 2)	RMG TA 8	
<b>1</b>			

**Cross Roads**

No. of Offices	Office	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
1	Compliance Officer 2	RMG TA 4	
1	Application Administrator	MIS IT 3	
1	Cashier	RMG TA 1	
<b>5</b>			

**St. Andrew**

No. of Offices	Office	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
2	Manager, Payment Processing	RMG TA 4	
6	Compliance Officer 2	RMG TA 4	
2	Taxpayer Services Officer	RMG TA 3	
1	Senior Taxpayer Services and Records Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Imprest Officer	FMG AT 1	
3	Cashier	RMG TA 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Region 2**

**St. Andrew**

No. of Offices	Office	Classification	Remark
1	Taxpayer Accounts Officer	RMG TA 1	
3	Data Entry Technician	MIS IT 1	
1	Records Officer	PIDG RIM 2	
1	Machine Operator	LMO TS 3	
<b>24</b>			

**St. Ann's Bay**

No. of Offices	Office	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA 4	
1	Compliance Officer 2	RMG TA 4	
1	Cash Book Officer	RMG TA 1	
<b>5</b>			

**Brown's Town**

No. of Offices	Office	Classification	Remark
2	Compliance Officer 1	RMG TA 3	
1	Stock Officer	PIDG RIM 2	
<b>3</b>			

**Annotto Bay**

No. of Offices	Office	Classification	Remark
1	Compliance Officer 1	RMG TA 3	
1	Office Attendant	LMO TS 1	
<b>2</b>			

**40 Total - Region 2**

**Region 3**

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner, Regional (Region 3)	RMG TA 8	
<b>1</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Region 3**

**Mandeville**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Collector Of Taxes (Compliance)	RMG TA 6	
2	Team Leader (Compliance)	RMG TA 5	
1	Compliance Officer 1	RMG TA 3	
1	Driver/Licence Officer	RMG TA 2	
1	Value Book Officer	RMG TA 1	
1	Cashier	RMG TA 1	
<b>7</b>			

**May Pen**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
2	Team Leader (Compliance)	RMG TA 5	
1	Senior Taxpayer Accounts Officer	RMG TA 3	
<b>3</b>			

**Spanish Town**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
3	Team Leader (Compliance)	RMG TA 5	
3	Compliance Officer 2	RMG TA 4	
1	Data Entry Technician/Photographer	RMG TA 1	
<b>7</b>			

**Black River**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Secretary	OPS SS 2	
<b>1</b>			

**Chapelton**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Compliance Officer 1	RMG TA 3	
1	Driver/Licence Officer	RMG TA 2	
1	Cashier	RMG TA 1	
<b>3</b>			



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Region 3**

**Old Harbour**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Taxpayer Services)	RMG TA 4	
2	Compliance Officer 2	RMG TA 4	
1	Taxpayer Service Assistant	RMG TA 1	
<b>4</b>			

**Santa Cruz**

No. of Offices	Office	Classification	Remark
1	Senior Collector	RMG TA 5	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA 4	
1	Compliance Officer 1	RMG TA 3	
1	Taxpayer Services Officer	RMG TA 2	
<b>4</b>			

**Christiana**

No. of Offices	Office	Classification	Remark
1	Cash Book Officer	RMG TA 1	
<b>1</b>			

**Lionel Town**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 4	
1	Deputy Collector of Taxes	RMG TA 3	
<b>2</b>			

**33 Total - Region 3**

**Region 4**

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner, Regional (Region 4)	RMG TA 8	
<b>1</b>			

**Montego Bay**

No. of Offices	Office	Classification	Remark
3	Team Leader (Compliance)	RMG TA 5	
2	Compliance Officer 1	RMG TA 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Region 4**

**Montego Bay**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Taxpayer Service Officer	RMG TA 2	
1	Taxpayer Accounts Officer	RMG TA 1	
1	Driver/Licence Officer	RMG TA 2	
1	Records Officer	PIDG RIM 2	
<b>9</b>			

**Falmouth**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Compliance Officer 1	RMG TA 3	
1	Collections Officer	RMG TA 3	
1	Stock Officer	PIDG RIM 2	
<b>3</b>			

**Lucea**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Compliance Officer 1	RMG TA 3	
1	Cash Book Officer	RMG TA 1	
1	Secretary	OPS SS 2	
<b>3</b>			

**Savanna-La-Mar**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Collector Of Taxes (Taxpayer Services)	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
1	Data Entry Technician	RMG TA 1	
<b>5</b>			

**Darliston**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Compliance Officer 1	RMG TA 3	
<b>1</b>			

**Jackson Town**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Collector Of Taxes	RMG TA 4	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Inland Revenue Department

#### Region 4

Jackson Town

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
1	Compliance Officer 1	RMG TA 3	
<b>3</b>			

**25 Total - Region 4**

**254 Total - Inland Revenue Department**

### Inland Revenue Department

#### Operations

No. of Offices	Office	Classification	Remark
1	Taxpayer Accounting Technical Specialist	RMG TA 8	
1	Assistant Commissioner, Compliance	RMG TA 8	
1	Assistant Commissioner, Taxpayer Service	RMG TA 8	
2	Administrative Secretary 1	OPS ADS 1	
5	Executive Secretary 1	OPS SS 4	
3	Registry Officer	PIDG RIM 2	
<b>13</b>			

**13 Total - Operations**

#### Operations - Montego Bay Collectorate

No. of Offices	Office	Classification	Remark
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
<b>4</b>			

#### Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
1	Manager, Accounts Maintenance	RMG TA 5	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Value Book Officer	RMG TA 2	
10	Collections Officer	RMG TA 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Montego Bay Collectorate**

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Batch Returns Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	

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**Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager	RMG TA 5	
4	Taxpayer Services Officer	RMG TA 4	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
5	Taxpayer Service Assistant	RMG TA 3	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
2	Data Entry Technician	MIS IT 1	

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**Licences & Motor Vehicle Documentation**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager	RMG TA 4	
1	Motor Vehicle Officer	RMG TA 3	
1	Licences Officer	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Service Assistant	RMG TA 2	
1	Data Entry Technician/Photographer	RMG TA 2	
1	Data Perfection Officer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
1	Records Officer	PIDG RIM 2	
1	Machine Operator	LMO TS 3	

**12**

**Compliance**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
3	Team Leader (Compliance)	RMG TA 5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Montego Bay Collectorate**

**Compliance**

No. of Offices	Office	Classification	Remark
12	Compliance Officer 2	RMG TA 4	
6	Compliance Officer 1	RMG TA 3	

**22**

**72 Total - Operations - Montego Bay Collectorate**

**Operations - Cross Roads Collectorate**

No. of Offices	Office	Classification	Remark
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
1	Telephone Operator	OPS TO 1	
2	Office Attendant	LMO TS 1	

**7**

**Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
3	Taxpayer Services Officer	RMG TA 4	
3	Taxpayer Service Assistant	RMG TA 3	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	

**9**

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
11	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Cross Roads Collectorate**

Accounts Maintenance

No. of Offices	Office	Classification	Remark
1	Manager, Accounts	RMG TA 4	
2	Taxpayer Accounts Officer	RMG TA 3	
1	Batch Returns Officer	RMG TA 2	
1	Records Officer	PIDG RIM 2	
<b>5</b>			

Licence & Motor Vehicle Documentation

No. of Offices	Office	Classification	Remark
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA 6	
1	Motor Vehicle Officer	RMG TA 3	
2	Records Officer	PIDG RIM 2	
<b>4</b>			

Compliance

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
2	Team Leader (Compliance)	RMG TA 5	
4	Compliance Officer 2	RMG TA 4	
6	Compliance Officer 1	RMG TA 3	
<b>13</b>			

**53 Total - Operations - Cross Roads Collectorate**

**Operations - St. Andrew Collectorate**

No. of Offices	Office	Classification	Remark
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
<b>5</b>			

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Taxpayer Services)	RMG TA 6	
1	Manager, Taxpayer Services	RMG TA 5	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Inland Revenue Department

#### Operations - St. Andrew Collectorate

##### Taxpayer Services

No. of Offices	Office	Classification	Remark
6	Taxpayer Services Officer	RMG TA 4	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
5	Taxpayer Service Assistant	RMG TA 3	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
5	Data Entry Technician	MIS IT 1	
4	Machine Operator	LMO TS 3	

**25**

##### Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
22	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	

**26**

##### Accounts & Maintenance

No. of Offices	Office	Classification	Remark
1	Manager, Accounts Maintenance	RMG TA 5	
5	Taxpayer Accounts Officer	RMG TA 3	
2	Batch Returns Officer	RMG TA 2	

**8**

##### Licences & Motor Vehicle Documentation

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA 5	
1	Senior Motor Vehicle Officer	RMG TA 4	
1	Licences Officer	RMG TA 4	
1	Motor Vehicle Officer	RMG TA 3	
8	Taxpayer Service Assistant	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
1	Data Entry/Photographer	RMG TA 2	
1	Data Perfection Officer	RMG TA 2	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Inland Revenue Department

#### Operations - St. Andrew Collectorate

##### Licences & Motor Vehicle Documentation

No. of Offices	Office	Classification	Remark
1	Lamination Clerk	RMG TA 1	
6	Records Officer	PIDG RIM 2	

**23**

##### Compliance

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
5	Team Leader (Compliance)	RMG TA 5	
28	Compliance Officer 2	RMG TA 4	
12	Compliance Officer 1	RMG TA 3	

**46**

**133 Total - Operations - St. Andrew Collectorate**

#### Operations - Kingston Collectorate

No. of Offices	Office	Classification	Remark
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
2	Attendant	LMO TS 1	

**7**

##### Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager (Taxpayer Service)	RMG TA 5	
6	Taxpayer Services Officer	RMG TA 4	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
5	Taxpayer Service Assistant	RMG TA 3	
1	Stock Officer	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
3	Data Entry Technician	MIS IT 1	

**20**



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Kingston Collectorate**

**Licences & Motor Vehicle Documentation**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Licence & M.Vehicle Docum.)	RMG TA 6	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA 5	
1	Senior Motor Vehicle Officer	RMG TA 4	
1	Licences Officer	RMG TA 4	
1	Motor Vehicle Officer	RMG TA 3	
4	Taxpayer Service Assistant	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
2	Data Entry Technician/Photographer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
1	Records Officer	PIDG RIM 2	

**14**

**Taxpayer Accounts & Collection**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
20	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	

**24**

**Accounts Maintenance**

No. of Offices	Office	Classification	Remark
1	Manager, (Accounts Maintenance)	RMG TA 5	
5	Taxpayer Accounts Officer	RMG TA 3	
2	Batch Returns Officer	RMG TA 2	

**8**

**Compliance**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
5	Team Leader (Compliance)	RMG TA 5	
28	Compliance Officer 2	RMG TA 4	
12	Compliance Officer 1	RMG TA 3	

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# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Inland Revenue Department

#### Operations - Kingston Collectorate

**119 Total - Operations - Kingston Collectorate**

#### Operations - Savanna-la-Mar Collectorate

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
<b>4</b>			

#### Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
<b>7</b>			

#### Compliance

No. of Offices	Office	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
6	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	
<b>10</b>			

#### Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Senior Taxpayer/Assessment Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	
<b>11</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Savanna-la-Mar Collectorate**

**32 Total - Operations - Savanna-la-Mar Collectorate**

**Operations - St. Ann's Bay Collectorate**

No. of Offices	Office	Classification	Remark
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 3	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
<b>4</b>			

**Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 6	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
3	Taxpayer Services Officer	RMG TA 3	
2	Taxpayer Service Assistant	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
<b>9</b>			

**Licences & Motor Vehicle Documentation**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Senior Motor Vehicle Officer	RMG TA 4	
1	Motor Vehicle Officer	RMG TA 3	
1	Licences Officer	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
1	Data Entry Technician/Photographer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
<b>7</b>			

**Taxpayer Accounts & Collection**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
1	Manager, Accounts Maintenance	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Batch Returns Officer	RMG TA 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - St. Ann's Bay Collectorate**

**Taxpayer Accounts & Collection**

No. of Offices	Office	Classification	Remark
8	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
<b>16</b>			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
2	Team Leader (Compliance)	RMG TA 5	
6	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	
<b>13</b>			

**49 Total - Operations - St. Ann's Bay Collectorate**

**Operations - Spanish Town Collectorate**

No. of Offices	Office	Classification	Remark
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 3	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
<b>4</b>			

**Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
3	Taxpayer Services Officer	RMG TA 3	
2	Taxpayer Service Assistant	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
<b>9</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Spanish Town Collectorate**

**Licence & Motor Vehicle Documentation**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Senior Motor Vehicle Officer	RMG TA 4	
1	Motor Vehicle Officer	RMG TA 3	
1	Licences Officer	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
1	Data Entry Technician/Photographer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
<b>7</b>			

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
8	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
<b>12</b>			

**Accounts Maintenance**

No. of Offices	Office	Classification	Remark
1	Manager, Accounts Maintenance	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Batch Returns Officer	RMG TA 2	
1	Records Officer	PIDG RIM 2	
<b>4</b>			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
3	Team Leader (Compliance)	RMG TA 5	
8	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	
<b>16</b>			

**52 Total - Operations - Spanish Town Collectorate**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Mandeville Collectorate**

No. of Offices	Office	Classification	Remark
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
<b>4</b>			

**Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
3	Taxpayer Services Officer	RMG TA 3	
2	Taxpayer Service Assistant	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
<b>10</b>			

**Licence & Motor Vehicle Documentation**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Senior Motor Vehicle Officer	RMG TA 4	
1	Motor Vehicle Officer	RMG TA 3	
1	Licences Officer	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
1	Data Entry Technician/Photographer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
<b>7</b>			

**Taxpayer Accounts & Collection**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
1	Manager, Accounts Maintenance	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Batch Returns Officer	RMG TA 2	
8	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Mandeville Collectorate**

**Taxpayer Accounts & Collection**

No. of Offices	Office	Classification	Remark
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
<b>16</b>			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
2	Team Leader (Compliance)	RMG TA 5	
6	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	
<b>13</b>			

**50 Total - Operations - Mandeville Collectorate**

**Operations - May Pen Collectorate**

No. of Offices	Office	Classification	Remark
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
<b>4</b>			

**Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
3	Taxpayer Services Officer	RMG TA 3	
3	Taxpayer Service Assistant	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
<b>10</b>			

**Licence & Motor Vehicle Documentation**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Senior Motor Vehicle Officer	RMG TA 4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - May Pen Collectorate**

**Licence & Motor Vehicle Documentation**

No. of Offices	Office	Classification	Remark
1	Motor Vehicle Officer	RMG TA 3	
1	Licences Officer	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
1	Data Entry Technician/Photographer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
<b>7</b>			

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
1	Manager, Accounts Maintenance	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
8	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Batch Returns Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
<b>16</b>			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
2	Team Leader (Compliance)	RMG TA 5	
6	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	
<b>11</b>			

**48 Total - Operations - May Pen Collectorate**

**Operations - Morant Bay Collectorate**

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
<b>3</b>			



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Morant Bay Collectorate**

**Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Lamination Clerk	RMG TA 1	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
<b>9</b>			

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Senior Taxpayer Accounts/Assessment Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	
<b>11</b>			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
4	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
<b>8</b>			

**31 Total - Operations - Morant Bay Collectorate**

**Operations - Port Antonio Collectorate**

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Port Antonio Collectorate**

No. of Offices	Office	Classification	Remark
1	Office Attendant	LMO TS 1	
<b>4</b>			

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Senior Collections Officer	RMG TA 4	
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	
<b>10</b>			

**Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
<b>7</b>			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
4	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
<b>8</b>			

**29 Total - Operations - Port Antonio Collectorate**

**Operations - Buff Bay Collectorate**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Imprest/Stock Officer	FMG AT 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Buff Bay Collectorate**

No. of Offices	Office	Classification	Remark
1	Office Attendant	LMO TS 1	
<b>3</b>			

**Taxpayer Services & Accounts**

No. of Offices	Office	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
<b>6</b>			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
<b>4</b>			

**13 Total - Operations - Buff Bay Collectorate**

**Operations - Port Morant Collectorate**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Imprest/Stock Officer	FMG AT 1	
1	Secretary	OPS SS 2	
1	Office Attendant	LMO TS 1	
<b>4</b>			

**Taxpayer Services & Accounts**

No. of Offices	Office	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Port Morant Collectorate**

**Taxpayer Services & Accounts**

No. of Offices	Office	Classification	Remark
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
<b>6</b>			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
<b>4</b>			

**14 Total - Operations - Port Morant Collectorate**

**Operations - Brown's Town Collectorate**

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
<b>4</b>			

**Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
3	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Lamination Clerk	RMG TA 1	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
<b>10</b>			

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Brown's Town Collectorate**

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Stock Officer	PIDG RIM 2	

**11**

**Compliance**

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
2	Compliance Officer 2	RMG TA 4	
5	Compliance Officer 1	RMG TA 3	

**8**

**33 Total - Operations - Brown's Town Collectorate**

**Operations - Port Maria Collectorate**

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	

**4**

**Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Lamination Clerk	RMG TA 1	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Port Maria Collectorate**

**Taxpayer Services**

No. of Offices	Office	Classification	Remark
9			

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Stock Officer	PIDG RIM 2	
11			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
4	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	
7			

**31 Total - Operations - Port Maria Collectorate**

**Operations - Moneague Collectorate**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Imprest/Stock Officer	FMG AT 1	
1	Secretary	OPS SS 2	
1	Office Attendant	LMO TS 1	
4			

**Taxpayer Services & Accounts**

No. of Offices	Office	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Moneague Collectorate**

**Taxpayer Services & Accounts**

No. of Offices	Office	Classification	Remark
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
<b>6</b>			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
<b>4</b>			

**14 Total - Operations - Moneague Collectorate**

**Operations - Annotto Bay Collectorate**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Imprest/Stock Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	
1	Office Attendant	LMO TS 1	
<b>4</b>			

**Taxpayer Services & Accounts**

No. of Offices	Office	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
<b>6</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Inland Revenue Department

#### Operations - Annotto Bay Collectorate

##### Compliance

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
4			

**14 Total - Operations - Annotto Bay Collectorate**

#### Operations - Black River Collectorate

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	
4			

##### Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
8			

##### Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	
1	Lamination Clerk	RMG TA 1	



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Inland Revenue Department

#### Operations - Black River Collectorate

##### Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
12			

##### Compliance

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
4	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	
7			

#### 31 Total - Operations - Black River Collectorate

#### Operations - Chapelton Collectorate

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
2			

##### Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
8			

##### Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Chapelton Collectorate**

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Cash Book Officer	FMG AT 1	
1	Lamination Clerk	RMG TA 1	
1	Stock Officer	PIDG RIM 2	
<b>12</b>			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
2	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
<b>6</b>			

**28 Total - Operations - Chapelton Collectorate**

**Operations - Linstead Collectorate**

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	
<b>4</b>			

**Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Data Entry Technician	MIS IT 1	
1	Records Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	
<b>8</b>			

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Linstead Collectorate**

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	
1	Lamination Clerk	RMG TA 1	

**12**

**Compliance**

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
2	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	

**7**

**31 Total - Operations - Linstead Collectorate**

**Operations - Old Harbour Collectorate**

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	

**4**

**Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Records Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	

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# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## **Tax Administration Directorate**

### **Inland Revenue Department**

#### **Operations - Old Harbour Collectorate**

##### **Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	
1	Lamination Clerk	RMG TA 1	

**12**

##### **Compliance**

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
3	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	

**8**

**31 Total - Operations - Old Harbour Collectorate**

#### **Operations - Santa Cruz Collectorate**

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	

**4**

##### **Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Data Entry Technician	MIS IT 1	
1	Records Officer	PIDG RIM 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Santa Cruz Collectorate**

**Taxpayer Services**

No. of Offices	Office	Classification	Remark
1	Office Attendant	LMO TS 1	
<b>8</b>			

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Senior Taxpayer/Assessment Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Stock Officer	PIDG RIM 2	
<b>11</b>			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
3	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	
<b>8</b>			

**31 Total - Operations - Santa Cruz Collectorate**

**Operations - Christiana Collectorate**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Imprest/Stock Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	
1	Office Attendant	LMO TS 1	
<b>4</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Christiana Collectorate**

**Taxpayer Services & Accounts**

No. of Offices	Office	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
<b>6</b>			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
5	Compliance Officer 1	RMG TA 3	
<b>6</b>			

**16 Total - Operations - Christiana Collectorate**

**Operations - Lionel Town Collectorate**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Imprest/Stock Officer	FMG AT 1	
1	Office Attendant	LMO TS 1	
<b>3</b>			

**Taxpayer Service & Accounts**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
<b>6</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Inland Revenue Department

#### Operations - Lionel Town Collectorate

##### Compliance

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
4			

**13 Total - Operations - Lionel Town Collectorate**

#### Operations - Falmouth Collectorate

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
3			

##### Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Lamination Clerk	RMG TA 1	
1	Data Entry Technician	MIS IT 1	
1	Records Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	
9			

##### Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Stock Officer	PIDG RIM 2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Falmouth Collectorate**

**Compliance**

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
5	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
<b>9</b>			

**32 Total - Operations - Falmouth Collectorate**

**Operations - Lucea Collectorate**

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
<b>4</b>			

**Taxpayer Service**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
<b>8</b>			

**Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Lamination Clerk	RMG TA 1	



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## **Tax Administration Directorate**

### **Inland Revenue Department**

#### **Operations - Lucea Collectorate**

##### **Taxpayer Accounts & Collections**

No. of Offices	Office	Classification	Remark
<b>11</b>			

##### **Compliance**

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
5	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
<b>9</b>			

#### **32 Total - Operations - Lucea Collectorate**

#### **Operations - Darliston Collectorate**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Imprest/Stock Officer	FMG AT 1	
1	Secretary	OPS SS 2	
1	Office Attendant	LMO TS 1	
<b>4</b>			

##### **Taxpayer Service & Accounts**

No. of Offices	Office	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
<b>6</b>			

##### **Compliance**

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
<b>4</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**Operations - Darliston Collectorate**

**14 Total - Operations - Darliston Collectorate**

**Operations - Jackson Town Collectorate**

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Imprest/Stock Officer	FMG AT 1	
1	Secretary	OPS SS 2	
1	Office Attendant	LMO TS 1	
<b>4</b>			

**Taxpayer Services & Accounts**

No. of Offices	Office	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
<b>6</b>			

**Compliance**

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
<b>4</b>			

**14 Total - Operations - Jackson Town Collectorate**

**Portmore Collectorate**

**Administration**

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Stock Officer	PIDG RIM 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
1	Telephone Operator	OPS TO 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Inland Revenue Department

#### Portmore Collectorate

##### Administration

No. of Offices	Office	Classification	Remark
2	Office Attendant	LMO TS 1	
<b>8</b>			

##### Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Senior Taxpayer Service Officer	RMG TA 4	
1	Senior Motor Vehicle Officer	RMG TA 4	
3	Taxpayer Services Officer	RMG TA 3	
2	Motor Vehicle Officer	RMG TA 3	
4	Taxpayer Service Assistant	RMG TA 2	
2	Records Officer	PIDG RIM 2	
<b>14</b>			

##### Compliance Office

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Compliance	RMG TA 5	
2	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
<b>6</b>			

##### Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Senior Collections Officer	RMG TA 4	
2	Taxpayer Accounts Officer	RMG TA 3	
1	Batch Returns Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
10	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
<b>17</b>			

**45 Total - Portmore Collectorate**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Inland Revenue Department**

**National Motor Vehicle Registry**

No. of Offices	Office	Classification	Remark
1	Manager, National Motor Vehicle Reg.	RMG TA 6	
1	Assistant Manager	RMG TA 5	
3	Senior Motor Vehicle Vetting Officer	RMG TA 4	
1	Senior Quality Review Officer	RMG TA 4	
2	Title Production Officer	RMG TA 3	
7	Quality Review Officer	RMG TA 3	
2	Data Entry Technician	MIS IT 2	
1	Registrar	PIDG RIM 3	
1	Secretary	OPS SS 2	
2	Registry Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	

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**22 Total - National Motor Vehicle Registry**

**1140 Total - Inland Revenue Department**

**Taxpayer Appeals Department**

**Appeals Department**

No. of Offices	Office	Classification	Remark
1	Administrative Secretary 2	OPS ADS 2	
1	Senior Secretary	OPS SS 3	
1	Telephone Operator	OPS TO 1	

**3**

**3 Total - Taxpayer Appeals Department**

**Revenue Protection Department**

**Administration**

**Finance & Accounts**

No. of Offices	Office	Classification	Remark
1	Director	FMG PA 2	
1	Senior Accountant	FMG AT 3	
1	Accounting Clerk	FMG AC 2	

**3**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Revenue Protection Department**

**Administration**

**Personnel**

No. of Offices	Office	Classification	Remark
1	Director of Personnel	GMG SEG 1	
1	HRMIS Officer	GMG AM 2	
<b>2</b>			
<b>5</b>	<b>Total - Administration</b>		

**Internal Investigation**

No. of Offices	Office	Classification	Remark
1	Internal Investigator (Regions 1 & 2)	RMG TA 4	
<b>1</b>			
<b>1</b>	<b>Total - Internal Investigation</b>		
<b>6</b>	<b>Total - Revenue Protection Department</b>		

**Taxpayer, Audit & Assessment Department**

**Executive Office**

No. of Offices	Office	Classification	Remark
3	Tax Audit Technical Specialist	RMG TA 8	
1	Public Relations Officer	MCG IE 3	
1	Administrative Assistant	GMG AM 4	
1	Administrative Assistant	GMG AM 3	
1	Secretary	OPS SS 2	
<b>7</b>			

**Information Technology Unit**

No. of Offices	Office	Classification	Remark
1	Manager, Information System	MIS IT 6	
2	Senior Business Analyst	MIS IT 5	
2	Systems Administrator	MIS IT 4	
4	Business Analyst/Programmer	MIS IT 4	
8	Computer Operator	MIS IT 2	
<b>17</b>			

**Internal Audit**

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Tax Administration Directorate

#### Taxpayer, Audit & Assessment Department

##### Executive Office

##### Internal Audit

No. of Offices	Office	Classification	Remark
2	Senior Internal Auditor	FMG AS 3	
2	Internal Auditor	FMG AS 2	
<b>5</b>			

#### **29 Total - Executive Office**

##### Operation Support Service (Conf. & Quality Review)

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner, Operations Support	RMG TA 8	
1	Director, Objection and Quality Review	RMG TA 7	
1	Manager, Objection	RMG TA 6	
1	Director, Classification, Audit Ser. & Ret. Field	RMG TA 6	
1	Manager, Quality Review	RMG TA 6	
1	Manager, Taxpayer Account & Registration	RMG TA 4	
1	Executive Secretary 1	OPS SS 4	
3	Waiver Officer	RMG TA 3	
3	Registration Officer	RMG TA 2	
2	Tax Auditor	RMG TA 2	
3	Accounts Adjustment Officer	RMG TA 1	
1	Secretary	OPS SS 2	
3	Records Clerk	PIDG RIM 1	
<b>22</b>			

##### Refunds

No. of Offices	Office	Classification	Remark
1	Director, Refund	RMG TA 7	
1	Director, Inspector	RMG TA 7	
3	Manager	RMG TA 6	
8	Senior Tax Auditor	RMG TA 5	
12	Tax Auditor 3	RMG TA 4	
18	Tax Auditor 2	RMG TA 3	
13	Tax Auditor	RMG TA 2	
1	Senior Secretary	OPS SS 3	
10	Refunds Officer	RMG TA 1	
3	Secretary	OPS SS 2	
2	Records Officer	PIDG RIM 2	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Taxpayer, Audit & Assessment Department

#### Refunds

No. of Offices	Office	Classification	Remark
72			

#### Objection & Quality Review

No. of Offices	Office	Classification	Remark
8	Senior Tax Auditor	RMG TA 5	
7	Tax Auditor 3	RMG TA 4	
1	Senior Secretary	OPS SS 3	
16			

#### Classification

No. of Offices	Office	Classification	Remark
4	Senior Tax Auditor	RMG TA 5	
4	Records Clerk	PIDG RIM 1	
8			

#### Superannuation

No. of Offices	Office	Classification	Remark
1	Director, ESOP	RMG TA 7	
1	Manager	RMG TA 6	
2	Senior Tax Auditor	RMG TA 5	
5	Tax Auditor 3	RMG TA 4	
1	Senior Secretary	OPS SS 3	
1	Records Officer	PIDG RIM 2	
11			

#### Training

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
2	Training Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
4			

#### Personnel

No. of Offices	Office	Classification	Remark
1	Secretary	OPS SS 2	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Taxpayer, Audit & Assessment Department

#### Personnel

No. of Offices	Office	Classification	Remark
1			

#### Planning

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Planning	RMG TA 8	
1	Manager, Performance Review	RMG TA 6	
1	Manager, Forms, Manuals and Proc.	RMG TA 5	
2	Analyst, Performance Review	RMG TA 4	
2	Analyst, Procedure & Forms	RMG TA 4	
2	Analyst, Work Plan	RMG TA 4	
1	Administrative Secretary 1	OPS ADS 1	
10			
10	Total - Planning		

#### Tax Fraud Investigation

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Tax Fraud	RMG TA 9	
2	Director, Tax Fraud Investigation	RMG TA 7	
6	Manager, Special Investigation	RMG TA 6	
1	Director, Intelligence	RMG TA 6	
6	Senior Special Investigator	RMG TA 5	
3	Senior Intelligence Officer	RMG TA 5	
12	Special Investigator	RMG TA 4	
3	Intelligence Officer 2	RMG TA 4	
6	Intelligence Officer	RMG TA 4	
1	Tax Auditor 3	RMG TA 4	
1	Administrative Assistant	GMG AM 4	
4	Intelligence Officer 1	RMG TA 3	
3	Senior Secretary	OPS SS 3	
49			
49	Total - Tax Fraud Investigation		

#### Finance & Administration

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Finance & Administration	GMG SEG 4	
1	Administrative Secretary 2	OPS ADS 2	



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Taxpayer, Audit & Assessment Department

#### Finance & Administration

No. of Offices	Office	Classification	Remark
2			

#### Personnel

No. of Offices	Office	Classification	Remark
1	Director, Organisational Development	GMG SEG 3	
1	Director, Human Resource Management	GMG SEG 3	
4	Senior Human Resource Officer	GMG SEG 1	
4	Human Resource Officer	GMG AM 4	
1	Information/Records Officer	GMG AM 3	
1	Senior Secretary	OPS SS 3	
2	Records Officer	PIDG RIM 3	
14			

#### Maintenance & Facilities

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 1	
1	Director, Procurement	GMG SEG 1	
1	Manager, Stores	PIDG RIM 3	
1	Secretary	OPS SS 2	
2	Stores Officer	PIDG RIM 2	
2	Inventory Officer	PIDG RIM 2	
2	Driver/Courier	LMO DR 1	
1	Maintenance Officer	LMO TS 4	
4	Watchman	LMO TS 2	
15			

#### Office Services

No. of Offices	Office	Classification	Remark
1	Manager, Office Services	GMG AM 3	
2	Registrar	PIDG RIM 3	
3	Records Officer	PIDG RIM 2	
2	Telephone Operator/Receptionist	OPS TO 2	
3	Telephone Operator/Receptionist	OPS TO 1	
2	Driver/Courier	LMO DR 1	
2	Copy Centre Operator	LMO TS 2	
3	Office Attendant	LMO TS 2	
18	Office Attendant	LMO TS 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Taxpayer, Audit & Assessment Department

#### Finance & Administration

##### Office Services

No. of Offices	Office	Classification	Remark
<b>36</b>			

##### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 3	
1	Senior Accountant	FMG PA 2	
1	Budget Officer	FMG PA 1	
2	Accounting Technician 3	FMG AT 3	
2	Collections Officer	RMG TA 2	
5	Accounting Technician 2	FMG AT 2	
4	Accounting Technician 1	FMG AT 1	
1	Secretary	OPS SS 2	
<b>17</b>			

**84 Total - Finance & Administration**

#### Operation - Regional

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Audit Operations	RMG TA 9	
1	Administrative Secretary 2	OPS ADS 2	
4	Registrar	PIDG RIM 3	
<b>6</b>			

##### Region 1

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner, Regional	RMG TA 8	
2	Director, Audit	RMG TA 7	
1	Manager Review	RMG TA 6	
8	Manager, Audit Group	RMG TA 6	
1	Manager, Returns Processing	RMG TA 5	
20	Senior Tax Auditor	RMG TA 5	
1	Supervisor, Excise	RMG TA 4	
1	Manager, Audit Services	RMG TA 4	
52	Tax Auditor 3	RMG TA 4	
1	Executive Secretary 1	OPS SS 4	
2	Senior Audit Services Officer	RMG TA 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Taxpayer, Audit & Assessment Department**

**Operation - Regional**

**Region 1**

No. of Offices	Office	Classification	Remark
18	Tax Auditor 2	RMG TA 3	
2	Quality Review Officer	RMG TA 3	
1	Quality Control Officer	RMG TA 3	
2	Excise Officer 1	RMG TA 2	
1	Ledger Accounting Officer	RMG TA 3	
2	Senior Secretary	OPS SS 3	
11	Tax Auditor	RMG TA 2	
1	Audit Services Officer	RMG TA 2	
3	Audit Service Officer	RMG TA 2	
2	Excise Officer	RMG TA 3	
2	Data Perfection Officer	RMG TA 2	
5	Secretary	OPS SS 2	
3	Records Officer	PIDG RIM 2	
10	Data Entry Technician	MIS IT 1	
6	Records Clerk	PIDG RIM 1	

**159**

**Region 2**

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner	RMG TA 8	
2	Director, Audit	RMG TA 7	
1	Manager Review	RMG TA 6	
8	Manager, Audit Group	RMG TA 6	
1	Manager, Returns Processing	RMG TA 5	
19	Senior Tax Auditor	RMG TA 5	
1	Supervisor, Excise	RMG TA 4	
1	Manager, Audit Services	RMG TA 4	
52	Tax Auditor 3	RMG TA 4	
1	Executive Secretary 1	OPS SS 4	
2	Senior Audit Services Officer	RMG TA 3	
18	Tax Auditor 2	RMG TA 3	
2	Excise Officer	RMG TA 3	
1	Quality Control Officer	RMG TA 3	
1	Quality Review Officer	RMG TA 3	
1	Ledger Accounting Officer	RMG TA 3	
2	Senior Secretary	OPS SS 3	
12	Tax Auditor	RMG TA 2	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Taxpayer, Audit & Assessment Department

#### Operation - Regional

##### Region 2

No. of Offices	Office	Classification	Remark
1	Audit Service Officer	RMG TA 2	
2	Audit Services Officer	RMG TA 2	
2	Excise Officer 1	RMG TA 2	
2	Data Perfection Officer	RMG TA 2	
5	Secretary	OPS SS 2	
3	Records Officer	PIDG RIM 2	
10	Data Entry Technician	MIS IT 1	
7	Records Clerk	PIDG RIM 1	

**158**

##### Region 3

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner	RMG TA 8	
1	Director, Audit	RMG TA 7	
1	Manager, Review	RMG TA 6	
4	Manager, Audit Group	RMG TA 6	
1	Manager, Returns Processing	RMG TA 5	
12	Senior Tax Auditor	RMG TA 5	
1	Manager, Audit Services	RMG TA 4	
32	Tax Auditor 3	RMG TA 4	
1	Supervisor, Excise	RMG TA 4	
1	Executive Secretary 1	OPS SS 4	
3	Senior Audit Services Officer	RMG TA 3	
8	Tax Auditor 2	RMG TA 3	
1	Quality Control Officer	RMG TA 3	
1	Quality Review Officer	RMG TA 3	
1	Ledger Accounting Officer	RMG TA 3	
4	Excise Officer 2	RMG TA 3	
1	Senior Secretary	OPS SS 3	
6	Tax Auditor	RMG TA 2	
3	Audit Services Officer	RMG TA 2	
3	Excise Officer 1	RMG TA 2	
1	Data Perfection Officer	RMG TA 2	
4	Secretary	OPS SS 2	
3	Records Officer	PIDG RIM 2	
5	Data Entry Technician	MIS IT 1	
5	Records Clerk	PIDG RIM 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Taxpayer, Audit & Assessment Department

#### Operation - Regional

##### Region 3

No. of Offices	Office	Classification	Remark
11	Distillery Officer	PIDG RIM 1	

**115**

##### Region 4

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner	RMG TA 8	
1	Director, Audit	RMG TA 7	
1	Manager, Review	RMG TA 6	
4	Manager, Audit Group	RMG TA 6	
1	Manager, Returns Processing	RMG TA 5	
9	Senior Tax Auditor	RMG TA 5	
1	Manager, Audit Services	RMG TA 4	
25	Tax Auditor 3	RMG TA 4	
1	Executive Secretary 1	OPS SS 4	
1	Senior Audit Services Officer	RMG TA 3	
6	Tax Auditor 2	RMG TA 3	
1	Quality Control Officer	RMG TA 3	
1	Quality Review Officer	RMG TA 3	
1	Ledger Accounting Officer	RMG TA 3	
1	Senior Secretary	OPS SS 3	
5	Tax Auditor	RMG TA 2	
1	Excise Officer 1	RMG TA 3	
2	Excise Officer 1	RMG TA 2	
1	Data Perfection Officer	RMG TA 2	
2	Audit Services Officer	RMG TA 2	
4	Secretary	OPS SS 2	
2	Records Officer	PIDG RIM 2	
4	Records Officer 1	PIDG RIM 2	
5	Data Entry Technician	MIS IT 1	
3	Records Clerk	PIDG RIM 1	
8	Distillery Officer	PIDG RIM 1	

**92**

**530 Total - Operation - Regional**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Tax Administration Directorate

#### Taxpayer, Audit & Assessment Department

##### Stamp Duty & Transfer Tax - Kingston

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Stamp Duty and Transfer Tax	RMG TA 9	
1	Administrative Secretary 2	OPS ADS 2	
3	Senior Verifier/Registrar	RMG TA 3	
1	Perforator Verifier	RMG TA 2	
2	Perforator Operator 1	RMG TA 1	
1	Stamper	RMG TA 1	
4	Records Officer 1	PIDG RIM 2	
2	Records Officer	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	

**17**

##### Estate & Daily Assessments

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner, Estate & Daily Ass.	RMG TA 7	
1	Manager, Estate	RMG TA 6	
1	Manager, Daily Assessment	RMG TA 6	
2	Senior Valuer	RMG TA 5	
6	Senior Assessor	RMG TA 5	
2	Valuation Surveyor	RMG TA 4	
2	Tax Auditor 3	RMG TA 4	
1	Administrative Secretary 1	OPS ADS 1	
4	Valuer 2	RMG TA 3	
13	Assessor	RMG TA 3	
4	Valuer 1	RMG TA 2	
4	Collections Officer	RMG TA 2	
1	Registrar	PIDG RIM 3	
3	Assessor 1	RMG TA 1	
1	Secretary	OPS SS 2	
3	Records Officer 1	PIDG RIM 2	

**49**

##### Valuations & Collections

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner, Valuation and Col.	RMG TA 7	
1	Manager, Valuations	RMG TA 6	
1	Manager, Collections	RMG TA 4	
1	Valuation Surveyor	RMG TA 4	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Taxpayer, Audit & Assessment Department

#### Stamp Duty & Transfer Tax - Kingston

##### Valuations & Collections

No. of Offices	Office	Classification	Remark
1	Administrative Secretary 1	OPS ADS 1	
1	Valuer 2	RMG TA 3	
1	Secretary	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
2	Records Officer	PIDG RIM 2	

**10**

#### Stamp Duty & Transfer Tax - Montego Bay

No. of Offices	Office	Classification	Remark
1	Manager, Operations	RMG TA 6	
2	Valuation Surveyor	RMG TA 4	
3	Assessor 2	RMG TA 3	
1	Valuer 2	RMG TA 3	
1	Valuer 1	RMG TA 2	
1	Collections Officer	RMG TA 2	
2	Perforator Operator 1	RMG TA 1	
1	Secretary	OPS SS 2	
2	Data Entry Operator	MIS IT 1	

**14**

#### Daily Assessments

No. of Offices	Office	Classification	Remark
3	Assessor 1	RMG TA 1	
1	Secretary	OPS SS 2	
4	Records Officer	PIDG RIM 2	
5	Data Entry Clerk	MIS IT 1	

**13**

**103 Total - Stamp Duty & Transfer Tax - Kingston**

#### Stamp Duty & Transfer Tax - May Pen

No. of Offices	Office	Classification	Remark
1	Collections Officer	RMG TA 2	

**1**

**1 Total - Stamp Duty & Transfer Tax - May Pen**

**940 Total - Taxpayer, Audit & Assessment Department**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Jamaica Customs Department

#### Executive Office

No. of Offices	Office	Classification	Remark
1	Legal Officer	JLG LO 3	C.D.
1	Commissioner Of Customs	RMG TA 10	
1	Administrative Secretary 2	OPS ADS 2	
1	Driver	LMO DR 1	
<b>4</b>			
<b>4</b>	<b>Total - Executive Office</b>		

#### Executive Services

No. of Offices	Office	Classification	Remark
1	Director, Public Relations	MCG IE 4	
2	Customer Service Manager	GMG AM 3	
2	Information Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	
<b>6</b>			
<b>6</b>	<b>Total - Executive Services</b>		

#### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	
2	Senior Auditor	FMG AS 3	
9	Auditor	FMG AS 2	
1	Secretary	OPS SS 2	
<b>13</b>			
<b>13</b>	<b>Total - Internal Audit</b>		

#### Security Vetting Unit

No. of Offices	Office	Classification	Remark
1	Security Vetting Supervisor	RMG TA 7	
1	Vetting Officer	RMG TA 6	
<b>2</b>			
<b>2</b>	<b>Total - Security Vetting Unit</b>		

#### Corporate Services

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner	RMG TA 9	



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Tax Administration Directorate

### Jamaica Customs Department

#### Corporate Services

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	
2			

#### Internal Review

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1	Reviewing Officer	GMG AM 4	
2			
4	<b>Total - Corporate Services</b>		

#### Human Resources - Corporate Services

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1	Occupational Health & Safety Director	GMG SEG 3	
1	Manager, Performance Management	GMG SEG 2	Post [# 57021] to be abolished when vacant.
1	Occupational Health & Safety Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
5			

#### Personnel

No. of Offices	Office	Classification	Remark
2	Senior Human Resource Officer	GMG SEG 1	
2	Human Resource Officer	GMG AM 3	
1	Information/Records Officer	GMG AM 2	
2	Assistant Human Resource Officer	GMG AM 2	
2	Secretary	OPS SS 2	
2	Records Officer	PIDG RIM 2	
11			
16	<b>Total - Human Resources - Corporate Services</b>		

#### Information Management - Human Resources - Corporate Services

No. of Offices	Office	Classification	Remark
1	Director	MIS IT 7	
1	Operations Manager	MIS IT 6	
2	Programmer/Analyst	MIS IT 4	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Jamaica Customs Department

#### Information Management - Human Resources - Corporate Services

No. of Offices	Office	Classification	Remark
2	Hardware Network Engineer	MIS IT 4	
2	Systems Administrator	MIS IT 4	
2	Data Base Administrator	MIS IT 4	
1	Training Implementation Assistant	MIS IT 3	
2	Customer Service Operator	MIS IT 3	
1	Data Control Officer	MIS IT 2	
4	Data Entry Clerk	MIS IT 1	
<b>18</b>			

#### Records Management

No. of Offices	Office	Classification	Remark
1	Manager	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
<b>4</b>			

#### Training & Development

No. of Offices	Office	Classification	Remark
2	Training Officer	GMG SEG 1	
1	Secretary	OPS SS 2	
<b>3</b>			

**25 Total - Information Management - Human Resources - Corporate Services**

#### Administration - Corporate Services

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 2	
1	Secretary	OPS SS 2	
<b>2</b>			

#### Office Services

No. of Offices	Office	Classification	Remark
1	Purchasing Officer	GMG AM 2	
1	Supplies Clerk	PIDG RIM 2	
2	Receptionist	PIDG RIM 2	
1	Stores Clerk	PIDG RIM 1	
2	Mail Clerk	PIDG RIM 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Jamaica Customs Department

#### Administration - Corporate Services

##### Office Services

No. of Offices	Office	Classification	Remark
1	Telephone Operator	OPS TO 2	
1	Telephone Operator	OPS TO 1	
1	Chief Attendant	LMO TS 3	
1	Storeman	LMO TS 2	
2	Attendant/Caretaker	LMO TS 2	
3	Attendant	LMO TS 1	
4	Caretaker	LMO TS 1	
<b>20</b>			

##### Transport

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG AM 3	
4	Driver 2	LMO DR 2	
3	Driver 1	LMO DR 1	
<b>8</b>			

**30 Total - Administration - Corporate Services**

#### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director	FMG PA 4	
1	Director/Financial Controller	FMG PA 3	
1	Manager Financial Systems Operation	FMG AT 3	
1	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 2	
<b>5</b>			

##### Accounts Receivable

No. of Offices	Office	Classification	Remark
2	Accounting Technician 2	FMG AT 2	
<b>2</b>			

##### Salaries & Wages

No. of Offices	Office	Classification	Remark
1	Payment Supervisor	FMG AT 3	
1	Salaries Officer (Monthly)	FMG AT 2	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Jamaica Customs Department

#### Finance & Accounts

##### Salaries & Wages

No. of Offices	Office	Classification	Remark
1	Salaries Officer (Fortnightly)	FMG AT 2	
2	Accounting Technician 1	FMG AT 1	
1	Salaries Reimbursement Officer	FMG AC 2	
1	Personal/Statutory Deductions Officer	FMG AC 1	
<b>7</b>			

##### Accounts Payable

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1	Collections Officer	RMG TA 2	
1	Checking Unit Supervisor	FMG AT 2	
2	Bills Officer	FMG AC 2	
1	Travelling/Subsistence Officer	FMG AC 2	
2	Checking Officer	FMG AC 2	
2	Overtime Clerk	FMG AC 2	
<b>10</b>			

##### Final Accounts

No. of Offices	Office	Classification	Remark
1	Accountant	FMG PA 1	
1	Accounting Technician 2	FMG AT 2	
1	Bank Reconciliation Officer	FMG AT 1	
<b>3</b>			

##### Financial Planning & Budget

No. of Offices	Office	Classification	Remark
1	Commitment Control Officer	FMG AT 2	
<b>1</b>			

##### Revenue Accounting

No. of Offices	Office	Classification	Remark
1	Director	RMG TA 7	
1	Revenue Collection Officer	RMG TA 5	
1	Assistant Revenue Accountant	RMG TA 4	
1	Electronic Receipts Reconciliation Officer	RMG TA 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Finance & Accounts**

Revenue Accounting

No. of Offices	Office	Classification	Remark
1	Bank Reconciliation Officer	RMG TA 2	
1	Revenue Accounts Clerk	RMG TA 2	
1	Secretary	OPS SS 2	
1	Filing Clerk	PIDG RIM 2	
<b>8</b>			

**36 Total - Finance & Accounts**

**Collector Of Customs - Kingston**

No. of Offices	Office	Classification	Remark
1	Collector of Customs	RMG TA 8	
<b>1</b>			

Returning Residents Administration

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
1	Customs Supervisor	RMG TA 5	
1	Customs Officer 2	RMG TA 3	
1	Records Officer	PIDG RIM 2	
1	Data Entry Operator	MIS IT 1	
<b>5</b>			

Entry Records

No. of Offices	Office	Classification	Remark
1	Supervisor	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
<b>3</b>			

Operations

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner	RMG TA 9	
1	Assistant Commissioner, Technical Support	RMG TA 8	
<b>2</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Jamaica Customs Department

#### Collector Of Customs - Kingston

##### Entry Processing

No. of Offices	Office	Classification	Remark
3	Customs Supervisor	RMG TA 5	
7	Customs Officer 2	RMG TA 3	
6	Customs Officer 1	RMG TA 2	
1	Secretary	OPS SS 2	
2	Records Officer	PIDG RIM 2	
5	Data Entry Officer	MIS IT 1	
1	Records Clerk	PIDG RIM 1	

**25**

##### Parcel Post

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
2	Customs Supervisor	RMG TA 5	
2	Customs Officer 2 (Entry Examiners)	RMG TA 3	
11	Customs Officer 2 (Assessors)	RMG TA 3	
1	Secretary	OPS SS 2	
2	Records Officer	PIDG RIM 2	

**19**

##### Collections & Accounts

No. of Offices	Office	Classification	Remark
1	Secretary	OPS SS 2	

**1**

##### Deposits - Collections & Accounts

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
1	Senior Customs Officer	RMG TA 4	
1	Records Officer	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	

**4**

##### Collections - Collections & Accounts

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Collector Of Customs - Kingston**

**Collections - Collections & Accounts**

No. of Offices	Office	Classification	Remark
6	Collections Officer	RMG TA 2	
4	Batching Clerk	RMG TA 1	
3	Records Officer	PIDG RIM 2	

**14**

**Refunds & Drawbacks - Collections & Accounts**

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
1	Records Officer	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	

**3**

**Motor Vehicle**

No. of Offices	Office	Classification	Remark
2	Customs Supervisor	RMG TA 5	
2	Customs Officer 2	RMG TA 3	
5	Customs Officer 1	RMG TA 2	
2	Collections Officer	RMG TA 2	
2	Records Officer	PIDG RIM 2	
1	Attendant	LMO TS 1	

**14**

**Private Bonded Warehouses**

No. of Offices	Office	Classification	Remark
1	Customs Officer 2	RMG TA 3	
1	Customs Officer 1	RMG TA 2	
1	Secretary	OPS SS 2	
2	Records Officer	PIDG RIM 2	

**5**

**96 Total - Collector Of Customs - Kingston**

**Marine Operations - Kingston**

No. of Offices	Office	Classification	Remark
1	Director	RMG TA 7	
1	Senior Secretary	OPS SS 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Marine Operations - Kingston**

No. of Offices	Office	Classification	Remark
<b>2</b>			

**Site Inspection**

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
3	Customs Supervisor	RMG TA 5	
4	Senior Customs Officer	RMG TA 4	
10	Customs Officer	RMG TA 3	
3	Tally Officer	RMG TA 1	
1	Records Officer	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
<b>24</b>			

**Queen's Warehouse**

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
3	Customs Officer 2	RMG TA 3	
1	Collections Officer	RMG TA 2	
2	Accounting Clerk	RMG TA 1	
3	Records Officer	PIDG RIM 2	
7	Warehouseman	LMO TS 2	
1	Office Attendant	LMO TS 1	
<b>18</b>			

**Sufferance Wharves & Outposts**

No. of Offices	Office	Classification	Remark
1	Secretary	OPS SS 2	
<b>1</b>			

**Port Antonio - Operations**

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
1	Customs Officer 2	RMG TA 3	
1	Records Officer	PIDG RIM 2	
1	Boatman	LMO TS 1	
1	Attendant	LMO TS 1	



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Marine Operations - Kingston**

**Port Antonio - Operations**

No. of Offices	Office	Classification	Remark
5			

**Sufferance Wharves**

No. of Offices	Office	Classification	Remark
1	Customs Officer 2	RMG TA 3	
1	Records Officer	PIDG RIM 2	
2			

**Mandeville & Port Kaiser**

No. of Offices	Office	Classification	Remark
4	Customs Officer	RMG TA 3	
1	Records Officer	PIDG RIM 2	
5			

**Port Royal**

No. of Offices	Office	Classification	Remark
1	Senior Customs Officer	RMG TA 4	
1	Customs Officer 2	RMG TA 3	
3	Boatman	LMO TS 1	
1	Attendant	LMO TS 1	
6			

**Rocky Point & Port Esquivel**

No. of Offices	Office	Classification	Remark
1	Senior Customs Officer	RMG TA 4	
3	Customs Officer 2	RMG TA 3	
4			

**Wharves**

No. of Offices	Office	Classification	Remark
1	Secretary	OPS SS 2	
1			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Marine Operations - Kingston**

**Berth 1 - 5**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Customs Supervisor	RMG TA 5	
4	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
1	Delivery Officer	RMG TA 1	
3	Manifest Clerk	PIDG RIM 2	
<b>11</b>			

**Berth 6**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Customs Supervisor	RMG TA 5	
3	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
3	Manifest Clerk	PIDG RIM 2	
<b>9</b>			

**Berth 7**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
3	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
1	Delivery Officer	RMG TA 1	
1	Manifest Officer	PIDG RIM 2	
<b>7</b>			

**Berth 8**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Customs Supervisor	RMG TA 5	
3	Customs Officer 2	RMG TA 3	
1	Delivery Officer	RMG TA 1	
<b>5</b>			

**Berth 11**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
5	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
4	Delivery Officer	RMG TA 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Marine Operations - Kingston**

**Berth 11**

No. of Offices	Office	Classification	Remark
4	Tally Officer	RMG TA 1	
4	Manifest Clerk	PIDG RIM 2	
1	Data Entry Clerk	MIS IT 1	

**20**

**Kingston Wharves**

No. of Offices	Office	Classification	Remark
3	Delivery Officer	RMG TA 1	
3	Tally Officer	RMG TA 1	
1	Data Entry Clerk	MIS IT 1	

**7**

**Public & Motor Vehicle**

No. of Offices	Office	Classification	Remark
1	Secretary	OPS SS 2	

**1**

**Motor Vehicle Warehouse 211 - Public & Motor Vehicle**

No. of Offices	Office	Classification	Remark
3	Customs Officer 2	RMG TA 3	
1	Delivery Officer	RMG TA 1	
2	Records Officer	PIDG RIM 2	

**6**

**Universal Freight 214 - Public & Motor Vehicle**

No. of Offices	Office	Classification	Remark
2	Customs Supervisor	RMG TA 5	
3	Customs Officer 2	RMG TA 3	
1	Collections Officer	RMG TA 2	
2	Delivery Officer	RMG TA 1	
2	Tally Officer	RMG TA 1	
3	Manifest Clerk	PIDG RIM 2	

**13**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Jamaica Customs Department

#### Marine Operations - Kingston

#### Newport Warehouse 116 - Public & Motor Vehicle

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
4	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
2	Tally Officer	RMG TA 1	
2	Delivery Officer	RMG TA 1	
3	Manifest Clerk	PIDG RIM 2	
<b>14</b>			

#### Adolph Levy 228 - Public & Motor Vehicle

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
3	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
1	Delivery Officer	RMG TA 1	
2	Tally Officer	RMG TA 1	
3	Manifest Clerk	PIDG RIM 2	
<b>12</b>			

#### Freeport/Export Transshipment

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
1	Customs Supervisor	RMG TA 5	
3	Customs Officer 2	RMG TA 3	
2	Records Officer	PIDG RIM 2	
<b>7</b>			

#### Freezone

No. of Offices	Office	Classification	Remark
4	Customs Officer 2	RMG TA 3	
2	Delivery Officer	RMG TA 1	
2	Manifest Clerk	PIDG RIM 2	
<b>8</b>			

# **LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE**

## **Tax Administration Directorate**

### **Jamaica Customs Department**

#### **Marine Operations - Kingston**

##### Container Station

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
1	Customs Supervisor	RMG TA 5	
1	Senior Customs Officer	RMG TA 4	
7	Customs Officer 2	RMG TA 3	
1	Collections Cashier	RMG TA 2	
2	Tally Officer	RMG TA 1	
2	Records Officer	PIDG RIM 2	

**15**

##### Freeport/Export Transhipment - Scrap Metal

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
2	Customs Supervisor	RMG TA 5	

**3**

**206 Total - Marine Operations - Kingston**

#### **Airport Operations - Kingston**

No. of Offices	Office	Classification	Remark
1	Collector of Customs	RMG TA 8	
1	Director	RMG TA 7	
1	Clerical Officer	RMG TA 1	

**3**

##### Baggage Hall

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
6	Supervisor	RMG TA 5	
2	Customs Duty Officer	RMG TA 4	
3	Senior Customs/Roving Officer	RMG TA 4	
11	Customs Officer 2	RMG TA 3	
14	Customs Officer 1	RMG TA 2	
6	Collections Officer	RMG TA 2	
1	Secretary	OPS SS 2	
8	Records Officer	PIDG RIM 2	
2	Warehouseman	LMO TS 2	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Tax Administration Directorate

### Jamaica Customs Department

#### Airport Operations - Kingston

##### Baggage Hall

No. of Offices	Office	Classification	Remark
1	Attendant	LMO TS 1	
<b>55</b>			

##### Air Cargo

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
1	Secretary	OPS SS 2	
3	Caretaker	LMO TS 2	
<b>5</b>			

##### Export/Transshipment

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
4	Customs Officer 2	RMG TA 3	
2	Records Officer	PIDG RIM 2	
<b>7</b>			

##### Air Jamaica

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
5	Customs Officer 2	RMG TA 3	
1	Collections Officer	RMG TA 2	
2	Delivery Officer	RMG TA 1	
2	Records Officer	PIDG RIM 2	
1	Attendant	LMO TS 1	
<b>12</b>			

##### Ajas 1 & 2

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
5	Customs Officer 2	RMG TA 3	
4	Collections Officer	RMG TA 2	
2	Delivery Officer	RMG TA 1	
3	Records Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Airport Operations - Kingston**

Ajas 1 & 2

No. of Offices	Office	Classification	Remark
<b>16</b>			
Amerijet			

No. of Offices	Office	Classification	Remark
1	Customs Officer 2	RMG TA 3	
1	Delivery Officer	RMG TA 1	
1	Records Officer	PIDG RIM 2	
<b>3</b>			

Jamaica Dispatch

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
3	Customs Officer 2	RMG TA 3	
1	Delivery Officer	RMG TA 1	
2	Records Officer	PIDG RIM 2	
<b>7</b>			

Courier Service

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
2	Customs Officer 2	RMG TA 3	
1	Tally Officer	RMG TA 1	
2	Records Officer	PIDG RIM 2	
<b>6</b>			

Manifest Branch

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
8	Tally Officer	RMG TA 1	
4	Manifest/Records Officer	PIDG RIM 2	
<b>13</b>			

Queen's Warehouse (NMIA)

No. of Offices	Office	Classification	Remark
2	Customs Supervisor	RMG TA 5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Airport Operations - Kingston**

**Queen's Warehouse (NMIA)**

No. of Offices	Office	Classification	Remark
4	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
1	Secretary	OPS SS 2	
4	Records Officer	PIDG RIM 2	
1	Driver	LMO DR 1	
3	Warehouseman	LMO TS 2	
1	Attendant	LMO TS 1	

**18**

**145 Total - Airport Operations - Kingston**

**Collector of Customs - St. Ann's Bay**

No. of Offices	Office	Classification	Remark
1	Collector of Customs	RMG TA 7	
2	Customs Supervisor	RMG TA 5	
2	Senior Customs Officer	RMG TA 4	
12	Customs Officer 2	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Accounting Clerk	RMG TA 1	
1	Records Officer	PIDG RIM 2	
1	Senior Secretary	OPS SS 3	
1	Cleaner/Attendant	LMO TS 2	

**22**

**22 Total - Collector of Customs - St. Ann's Bay**

**Collector of Customs - Montego Bay**

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 2	

**2**

**2 Total - Collector of Customs - Montego Bay**

**Airport Operations - Montego Bay**

No. of Offices	Office	Classification	Remark
1	Director	RMG TA 7	



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Airport Operations - Montego Bay**

No. of Offices	Office	Classification	Remark
1			
Courier Service/Private Aircraft Centre			

No. of Offices	Office	Classification	Remark
3	Customs Officer 2	RMG TA 3	
1	Collections Officer	RMG TA 2	
4			

**Cargo/Queen's Warehouse**

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
1	Customs Supervisor	RMG TA 5	
6	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
2	Delivery Officer	RMG TA 1	
4	Records Officer	PIDG RIM 2	
16			

**Passenger Control - (Donald Sangster Intl.)**

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
8	Customs Supervisor	RMG TA 5	
4	Senior Customs Officer	RMG TA 4	
6	Senior Customs/Roving Officer	RMG TA 4	
25	Customs Officer 2	RMG TA 3	
22	Customs Officer	RMG TA 2	
7	Collections Officer	RMG TA 2	
5	Manifest Clerk	PIDG RIM 2	
1	Driver	LMO DR 2	
79			

**100 Total - Airport Operations - Montego Bay**

**Port Operations - Montego Bay**

No. of Offices	Office	Classification	Remark
1	Director	RMG TA 7	
1	Secretary	OPS SS 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Port Operations - Montego Bay**

No. of Offices	Office	Classification	Remark
<b>2</b>			

**Out-Posts/Freezone (Montego Bay)**

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
1	Customs Supervisor	RMG TA 5	
5	Customs Officer 2	RMG TA 3	
3	Collections Officer	RMG TA 2	
3	Manifest Clerk	PIDG RIM 2	
<b>13</b>			

**Site Inspection - (Montego Bay)**

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
2	Senior Customs Officer	RMG TA 4	
5	Customs Officer 2	RMG TA 3	
2	Tally Officer	RMG TA 1	
<b>10</b>			

**Freeport/Container Station**

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
7	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
2	Tally Officer	RMG TA 1	
2	Delivery Officer	RMG TA 1	
4	Manifest Clerk	PIDG RIM 2	
<b>18</b>			

**43 Total - Port Operations - Montego Bay**

**Customs House - Montego Bay**

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
1	Attendant	LMO TS 1	
1	Caretaker	LMO TS 1	
<b>3</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Customs House - Montego Bay**

**Parcel Post**

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
1	Customs Officer 2	RMG TA 3	
1	Assessment Clerk	RMG TA 1	
<b>3</b>			

**Entry Processing**

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
1	Customs Supervisor	RMG TA 5	
2	Senior Customs Officer	RMG TA 4	
5	Customs Officer 2	RMG TA 3	
1	Lodgement Supervisor	RMG TA 2	
2	Lodgement Clerk	RMG TA 1	
2	Records Officer	PIDG RIM 2	
<b>14</b>			

**Collection Accounts**

No. of Offices	Office	Classification	Remark
1	Accounts Supervisor	RMG TA 5	
1	Refunds/Drawback Officer	RMG TA 4	
1	Deposit/Entry Examiner	RMG TA 3	
2	Collections Officer	RMG TA 2	
2	Accounts Clerk	RMG TA 1	
1	Batching Clerk	RMG TA 1	
2	Records Officer	PIDG RIM 2	
<b>10</b>			

**30 Total - Customs House - Montego Bay**

**Compliance & Enforcement/Border Protection Division**

**Compliance**

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner	RMG TA 8	
1	Senior Secretary	OPS SS 3	
1	Records Officer	PIDG RIM 2	
<b>3</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Compliance & Enforcement/Border Protection Division**

**Incentives**

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
1	Senior Customs Officer	RMG TA 4	
3	Customs Officer 2	RMG TA 3	
1	Secretary	OPS SS 2	
<b>6</b>			

**Post Auditing**

No. of Offices	Office	Classification	Remark
1	Manager	RMG TA 6	
2	Audit Supervisor	RMG TA 5	
25	Auditor	RMG TA 4	
2	Secretary	OPS SS 2	
1	Records Officer	PIDG RIM 2	
<b>31</b>			

**Risk Analysis**

No. of Offices	Office	Classification	Remark
1	Director	RMG TA 7	
1	Risk Analyst	RMG TA 5	
<b>2</b>			

**Research**

No. of Offices	Office	Classification	Remark
1	Director	RMG TA 7	
1	Senior Customs Officer	RMG TA 4	
<b>2</b>			

**Contraband Enforcement**

No. of Offices	Office	Classification	Remark
1	Director	RMG TA 7	
1	Manager	RMG TA 6	
3	Enforcement Supervisor	RMG TA 5	
1	Senior Enforcement Officer	RMG TA 4	
7	Enforcement Officer	RMG TA 4	
4	Enforcement Officer 2	RMG TA 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Compliance & Enforcement/Border Protection Division**

**Contraband Enforcement**

No. of Offices	Office	Classification	Remark
2	Secretary	OPS SS 2	
1	Driver	LMO DR 2	
<b>20</b>			

**National Search Centre**

No. of Offices	Office	Classification	Remark
1	Search Supervisor	RMG TA 5	
3	Search Officer 2	RMG TA 3	
<b>4</b>			

**Intelligence**

No. of Offices	Office	Classification	Remark
1	Enforcement Supervisor	RMG TA 5	
3	Senior Enforcement Officer	RMG TA 4	
<b>4</b>			

**X-Ray Unit**

No. of Offices	Office	Classification	Remark
2	Manager	RMG TA 6	
4	Supervisor	RMG TA 5	
13	Image Interpreter	RMG TA 4	
<b>19</b>			

**91 Total - Compliance & Enforcement/Border Protection Division**

**Valuation**

**Verification**

No. of Offices	Office	Classification	Remark
5	Senior Valuation Officer	RMG TA 4	
11	Valuation Officer	RMG TA 3	
1	Secretary	OPS SS 2	
<b>17</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Jamaica Customs Department**

**Valuation**

**Research**

No. of Offices	Office	Classification	Remark
1	Director	SOG ST 6	
1	Librarian	PIDG LB 2	
1	Secretary	OPS SS 2	
2	Data Entry Clerk	MIS IT 1	
<b>5</b>			

**Post Clearance Audit**

No. of Offices	Office	Classification	Remark
2	Senior Auditor	RMG TA 5	
9	Auditor	RMG TA 4	
1	Secretary	OPS SS 2	
<b>12</b>			

**34 Total - Valuation**

**International & Industry Liaison**

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner	RMG TA 8	
1	Manager	RMG TA 6	
2	Tariff Officer	RMG TA 6	
1	Caricom Officer	RMG TA 5	
<b>5</b>			

**5 Total - International & Industry Liaison**

**910 Total - Jamaica Customs Department**

**Large Taxpayer Office**

No. of Offices	Office	Classification	Remark
1	General Manager	RMG TA 9	
1	Senior Business Analyst	MIS IT 6	
3	Senior Administrative Officer	GMG AM 3	
2	Administrative Officer	GMG AM 2	
1	Registrar	PIDG RIM 3	
1	Records Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
<b>10</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Large Taxpayer Office**

**Debt Management & Collections**

No. of Offices	Office	Classification	Remark
1	Manager Collections & Debt Management	RMG TA 8	
1	Administrative Officer	GMG AM 2	
<b>2</b>			

**Debt Management**

No. of Offices	Office	Classification	Remark
1	Arrears Management Supervisor	RMG TA 6	
5	Arrears Management Officer	RMG TA 5	
<b>6</b>			

**Collections**

No. of Offices	Office	Classification	Remark
1	Senior Collections Officer	RMG TA 5	
3	Collections Officer	RMG TA 3	
<b>4</b>			

**Accounts Control**

No. of Offices	Office	Classification	Remark
1	Accounts Control Supervisor	RMG TA 6	
5	Accounts Control Officer	RMG TA 4	
<b>6</b>			

**Office Audit**

No. of Offices	Office	Classification	Remark
2	Manager, Field Audit	RMG TA 7	
1	Audit Manager - Office	RMG TA 6	
6	Senior Field Auditor	RMG TA 6	
2	Senior Office Auditor	RMG TA 5	
10	Field Auditor	RMG TA 5	
2	Returns Processing Officer	RMG TA 4	
1	Administrative Officer	GMG AM 2	
<b>24</b>			

**42 Total - Debt Management & Collections**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Tax Administration Directorate**

**Large Taxpayer Office**

**Client Relations Unit**

No. of Offices	Office	Classification	Remark
1	Chief Client Relationship Manager	RMG TA 8	
9	Senior Client Relationship Manager	RMG TA 7	
9	Client Relationship Manager	RMG TA 6	
1	Administrative Officer	GMG AM 2	

**20**

**20 Total - Client Relations Unit**

**Audit Unit**

No. of Offices	Office	Classification	Remark
3	Senior Audit & Investigation Manager	RMG TA 8	
6	Audit Specialist	RMG TA 7	
1	Administrative Officer	GMG AM 2	

**10**

**10 Total - Audit Unit**

**Field Audit**

No. of Offices	Office	Classification	Remark
13	Audit Manager (Field)	RMG TA 7	
67	Senior Field Auditor	RMG TA 6	
12	Auditor	RMG TA 5	
18	Field Auditor	RMG TA 5	
15	Assistant Auditor	RMG TA 4	

**125**

**125 Total - Field Audit**

**Individual & Exchange Branch**

No. of Offices	Office	Classification	Remark
1	Manager, Individual	RMG TA 8	
2	Exchange Information Officer	RMG TA 7	

**3**

**3 Total - Individual & Exchange Branch**

**210 Total - Large Taxpayer Office**



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Tax Administration Directorate**

**Customer Care Centre**

**May Pen Revenue Centre**

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<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Manager, Customer Care Centre	RMG TA 7	
2	Supervisor Customer Care	RMG TA 6	
3	Senior Customer Care Agent	RMG TA 4	
15	Customer Care Agent	RMG TA 3	
<b>21</b>			
<b>21</b>	<b>Total - May Pen Revenue Centre</b>		
<b>21</b>	<b>Total - Customer Care Centre</b>		
<b>3734</b>	<b>Total - Tax Administration Directorate</b>		

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Culture, Gender, Entertainment & Sport**

**Executive Office**

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Executive Assistant	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
<b>5</b>			

**5 Total - Executive Office**

**Corporate & Liaison Services**

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate & Liaison Services	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

**Assets & Facilities Management**

No. of Offices	Office	Classification	Remark
1	Assets Manager	GMG SEG 2	
1	Administrative Manager	GMG AM 4	
1	Office Manager	GMG AM 3	
1	Transport Officer	GMG AM 3	
1	Storekeeper	PIDG RIM 2	
1	Registrar	PIDG RIM 3	
1	Receptionist/Telephone Operator	OPS TO 2	
1	Inventory/Maintenance Officer	LMO TS 3	
1	Records Officer 1	PIDG RIM 2	
1	Office Attendant	LMO TS 2	
2	Office Attendant	LMO TS 1	
1	Driver 1	LMO DR 1	
1	Rider/Messenger	LMO DR 1	
2	Driver	LMO DR 1	
1	Messenger	LMO TS 1	
1	Attendant	LMO TS 1	

**18**

**18 Total - Assets & Facilities Management**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Culture, Gender, Entertainment & Sport

### Corporate & Liaison Services

#### Finance & Accounts

##### Accounts

No. of Offices	Office	Classification	Remark
1	Manager, Finance & Accounts	FMG PA 2	
1	Budget & Commitment Control Officer	FMG PA 1	
1	Accountant	FMG PA 1	
1	Accounting Clerk 2	FMG AC 2	
1	Accounting Technician 3	FMG AT 3	
5			
5	<b>Total - Finance &amp; Accounts</b>		

##### Customer Relations

No. of Offices	Office	Classification	Remark
1	Customer Relations Manager	GMG SEG 1	
1	Customer Service Officer	GMG AM 2	New post [# 71345] with effect from November 27, 2017.
2			
2	<b>Total - Customer Relations</b>		

##### Information & Communication Technology

No. of Offices	Office	Classification	Remark
1	Director, Information & Communication Technology	MIS IT 6	
1	Website & Social Media Officer	MIS IT 4	
1	Systems Administrator	MIS IT 3	
1	User Support Officer	MIS IT 2	
4			
4	<b>Total - Information &amp; Communication Technology</b>		

##### Information/Documentation & Access Services

No. of Offices	Office	Classification	Remark
1	Director, Information/Documentation & Access Services	GMG SEG 3	
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
3			
3	<b>Total - Information/Documentation &amp; Access Services</b>		

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Culture, Gender, Entertainment & Sport

#### Corporate & Liaison Services

##### Procurement

No. of Offices	Office	Classification	Remark
1	Procurement Manager	GMG SEG 1	
1	Procurement Officer	GMG AM 3	

2

**2 Total - Procurement**

**36 Total - Corporate & Liaison Services**

#### Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Director, Human Resource Management	GMG SEG 3	
1	Director, Organizational Development	GMG SEG 2	
1	Director, Human Resource Development	GMG SEG 2	
1	Human Resource Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
1	Records Officer	PIDG RIM 2	

7

**7 Total - Human Resource Management & Development**

#### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	
1	Senior Internal Auditor	FMG AS 3	
3	Auditor	FMG AS 2	

5

**5 Total - Internal Audit**

#### Legal Services

No. of Offices	Office	Classification	Remark
1	Legal Officer	JLG LO 3	C.D.
1	Executive Secretary 1	OPS SS 4	

2

**2 Total - Legal Services**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Culture, Gender, Entertainment & Sport

#### Public Relations & Corporate Communications

No. of Offices	Office	Classification	Remark
1	Director, Public Relations & Corporate Communications	MCG IE 6	
1	Senior Communications Officer	MCG IE 4	
1	Public Relations Officer	MCG IE 3	
<b>3</b>			

#### **3 Total - Public Relations & Corporate Communications**

#### Strategic Planning & Performance Monitoring

No. of Offices	Office	Classification	Remark
1	Director, Strategic Planning & Performance Monitoring	GMG SEG 4	
1	Corporate Planner	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
<b>3</b>			

#### **3 Total - Strategic Planning & Performance Monitoring**

#### Entertainment Policy & Monitoring

No. of Offices	Office	Classification	Remark
1	Director, Entertainment, Policy & Monitoring	GMG SEG 4	
1	Director, Entertainment	GMG SEG 2	
1	Entertainment Registry Administrator	GMG AM 4	New post [# 71357] with effect January 22, 2018.
1	Administrative Assistant	GMG AM 2	
<b>4</b>			

#### **4 Total - Entertainment Policy & Monitoring**

#### Culture & Creative Industries Policy

No. of Offices	Office	Classification	Remark
1	Principal Director, Culture & Creative Industries Policy	GMG SEG 6	
1	Director, Cultural Policy & Monitoring	GMG SEG 4	
1	Director, Cultural Economics & Business Initiatives	GMG SEG 3	
1	Director, World Heritage & Cultural Conventions	GMG SEG 3	
1	Director, Cultural Research & Information	GMG SEG 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Culture, Gender, Entertainment & Sport**  
**Culture & Creative Industries Policy**

No. of Offices	Office	Classification	Remark
1	Administrator 3	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>8</b>			
<b>8</b>	<b>Total - Culture &amp; Creative Industries Policy</b>		

**Gender Affairs**

No. of Offices	Office	Classification	Remark
1	Senior Director, Gender Affairs	GMG SEG 5	
1	Systems Administrator	MIS IT 3	Post [# 58226] to be abolished when vacant.
1	Executive Secretary 1	OPS SS 4	
<b>3</b>			

**Public Education & Information**

No. of Offices	Office	Classification	Remark
1	Manager, Public Education & Information	MCG IE 4	Post [# 6155] to be abolished when vacant.
<b>1</b>			

**Policy & Research**

No. of Offices	Office	Classification	Remark
1	Director, Policy & Research	GMG SEG 3	
<b>1</b>			

**Policy**

No. of Offices	Office	Classification	Remark
2	Policy Analyst	GMG SEG 2	
<b>2</b>			

**Research**

No. of Offices	Office	Classification	Remark
1	Research Co-ordinator	SOG ST 7	
3	Research Officer	SOG ST 6	
1	Librarian	PIDG LB 3	
<b>5</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Culture, Gender, Entertainment & Sport**

**Gender Affairs**

**Policy & Research**

**8 Total - Policy & Research**

**Community Liaison**

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No. of Offices	Office	Classification	Remark
1	Director, Community Liaison	GMG SEG 2	
1	Rural Sociologist	SOG ST 6	
1	Project Officer	GMG AM 4	
2	Social Worker	SWG PS 3	
<b>5</b>			

**5 Total - Community Liaison**

**17 Total - Gender Affairs**

**Sports Development & Monitoring**

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No. of Offices	Office	Classification	Remark
1	Senior Director, Sports Development & Monitoring	GMG SEG 5	
1	Director, Sports Policy Development	GMG SEG 3	
1	Manager, Standards Regulations & Anti-Doping in Sports	GMG SEG 2	
1	Administrative Secretary	OPS ADS 1	
1	Executive Secretary 1	OPS SS 4	
<b>5</b>			

**5 Total - Sports Development & Monitoring**

**95 Total - Ministry of Culture, Gender, Entertainment & Sport**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Youth & Culture (Former)**

**Child Care Institutions (Posts to be abolished when vacant)**

**Windsor Girl's Home**

No. of Offices	Office	Classification			Remark
1	Instructor 2				Post [# 37870] to be abolished when vacant.
2	Instructor 1				Two (2) posts [#s 37871-2] to be abolished when vacant.
1	Teacher				Post [# 37873] to be abolished when vacant.
1	Social Work Aide 2	SWG	SWA	2	Post [# 37875] to be abolished when vacant.
1	Social Work Aide 1	SWG	SWA	1	Post [# 37876] to be abolished when vacant.
1	Records Officer 2	PIDG	RIM	3	Post [# 37874] to be abolished when vacant.
1	Cook	LMO	TS	3	Post [# 37877] to be abolished when vacant.
1	Maid	LMO	TS	2	Post [# 37878] to be abolished when vacant.
1	Watchman	LMO	TS	1	Post [# 37879] to be abolished when vacant.
1	Handyman	LMO	TS	1	Post [# 37880] to be abolished when vacant.
<b>11</b>					
<b>11</b>	<b>Total - Windsor Girl's Home</b>				
<b>11</b>	<b>Total - Child Care Institutions (Posts to be abolished when vacant)</b>				
<b>11</b>	<b>Total - Ministry of Youth &amp; Culture (Former)</b>				



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Foreign Affairs & Foreign Trade

#### Executive Management

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Administrative Assistant	GMG SEG 1	
1	Executive Secretary 3	OPS SS 6	
3	Executive Secretary 2	OPS SS 5	
5	Executive Secretary 1	OPS SS 4	

**11**

#### Legal Services

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	C.D.
1	Legal Officer	JLG LO 3	C.D.
1	Legal Officer	JLG LO 2	C.D.
1	Administrative Assistant	GMG AM 3	

**4**

#### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	
2	Senior Auditor	FMG AS 3	
2	Auditor	FMG AS 2	
2	Assistant Auditor	FMG AS 1	

**7**

### Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Director, Corporate Services	GMG SEG 5	Post [# 4703] of Under Secretary (FSG/FSO 8) retitled, reclassified, Red Circled and transferred from Foreign Service Operations Division with effect from January 23, 2017.

**1**

#### Administration & Office Management

No. of Offices	Office	Classification	Remark
1	Director, Administration and Asset Management	GMG SEG 2	
1	Office Manager	GMG SEG 1	
1	Procurement Officer	GMG AM 4	
1	Inventory Officer	GMG AM 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Foreign Affairs & Foreign Trade**

**Corporate Services Division**

**Administration & Office Management**

No. of Offices	Office	Classification	Remark
1	Stores Officer	GMG AM 1	
2	Customer Service Officer	PIDG RIM 2	
1	Secretary 1	OPS SS 1	
2	Telephone Operator	OPS TO 2	
8	Attendant	LMO TS 1	
1	Watchman	LMO TS 1	
<b>19</b>			

**Communication**

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
3	Driver 1	LMO DR 1	
<b>7</b>			

**26 Total - Administration & Office Management**

**Document, Information & Access Services**

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Librarian	PIDG LB 4	
1	Records Manager	PIDG RIM 5	
1	Records Officer 2	PIDG RIM 3	
1	Senior Assistant Librarian	PIDG LA 2	E.
10	Records Officer 1	PIDG RIM 2	
<b>15</b>			

**15 Total - Document, Information & Access Services**

**Information & Communication Technology (ICT)**

No. of Offices	Office	Classification	Remark
1	Director, ICT	MIS IT 7	
1	Systems Administrator	MIS IT 5	
1	Webmaster/Multimedia Specialist	MIS IT 4	
1	Help Desk/Computer Technician	MIS IT 3	
<b>4</b>			

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Foreign Affairs & Foreign Trade

#### Corporate Services Division

##### Information & Communication Technology (ICT)

##### 4 Total - Information & Communication Technology (ICT)

##### Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG 4	
1	Director, Human Resource Management	GMG SEG 3	
1	Director, Organization & Development	GMG SEG 3	
1	Director, Human Resource Development	GMG SEG 3	
1	Senior Human Resource Officer	GMG SEG 1	
1	Human Resource Officer	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 2	
1	HRMIS Records Management Officer	GMG AM 2	
1	Assistant Human Resource Officer-Benefits	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	E.
1	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	

**13**

##### 13 Total - Human Resource Management & Development

##### Public Relations & Communication Unit

No. of Offices	Office	Classification	Remark
1	Public Relations & Communications Manager	MCG IE 5	
1	Public Relations/Media Officer	MCG IE 4	
1	Public Relations Officer	MCG IE 3	
1	Secretary 2	OPS SS 2	

**4**

##### 4 Total - Public Relations & Communication Unit

##### 63 Total - Corporate Services Division

#### Diaspora, Protocol & Consular Affairs Division

No. of Offices	Office	Classification	Remark
1	Under Secretary	FSG FSO 8	
1	Executive Secretary	OPS SS 4	
<b>2</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Foreign Affairs & Foreign Trade**

**Diaspora, Protocol & Consular Affairs Division**

**Consular Affairs**

No. of Offices	Office	Classification	Remark
1	Director	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
1	Foreign Service Officer 2	FSG FSO 2	
1	Foreign Service Officer 1	FSG FSO 1	
1	Senior Secretary 3	OPS SS 3	
1	Records Officer 1	PIDG RIM 2	
<b>6</b>			
<b>6</b>	<b>Total - Consular Affairs</b>		

**Diaspora Affairs**

No. of Offices	Office	Classification	Remark
1	Director	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
1	Foreign Service Officer 2	FSG FSO 2	
1	Foreign Service Officer 1	FSG FSO 1	
1	Senior Secretary 3	OPS SS 3	
<b>5</b>			
<b>5</b>	<b>Total - Diaspora Affairs</b>		

**Protocol Unit**

No. of Offices	Office	Classification	Remark
1	Director	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
3	Protocol Officer 3	FSG FSO 3	
2	Protocol Officer 2	FSG FSO 2	
2	Protocol Officer 1	FSG FSO 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
<b>11</b>			
<b>11</b>	<b>Total - Protocol Unit</b>		

**24 Total - Diaspora, Protocol & Consular Affairs Division**

**Foreign Trade Division**

No. of Offices	Office	Classification	Remark
1	Under Secretary	FSG FSO 8	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Foreign Affairs & Foreign Trade**

**Foreign Trade Division**

No. of Offices	Office	Classification	Remark
1			

**CSME Unit**

No. of Offices	Office	Classification	Remark
1	Trade Agreements Implementation & Co-ord. Officer	FSG FSO 6	
1	Senior Secretary	OPS SS 3	
2			
2	<b>Total - CSME Unit</b>		

**Foreign Trade Department**

No. of Offices	Office	Classification	Remark
1	Senior Director	FSG FSO 7	
1	Director	FSG FSO 6	
2	Deputy Director	FSG FSO 5	
2	Assistant Director	FSG FSO 4	
1	Deputy Trade Agreement Imp. & Co-ord. Officer	FSG FSO 3	
2	Foreign Service Officer 3	FSG FSO 3	
3	Foreign Service Officer 2	FSG FSO 2	
2	Senior Secretary	OPS SS 3	
14			
14	<b>Total - Foreign Trade Department</b>		
17	<b>Total - Foreign Trade Division</b>		

**Multilateral Affairs Division**

**International Organization Department**

No. of Offices	Office	Classification	Remark
1	Under Secretary	FSG FSO 8	
1	Director	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
1	Foreign Service Officer	FSG FSO 3	
2	Foreign Service Officer	FSG FSO 2	
1	Foreign Service Officer	FSG FSO 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
10			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Foreign Affairs & Foreign Trade

### Multilateral Affairs Division

#### International Organization Department

**10 Total - International Organization Department**

#### Economic Affairs Department (Formerly Intl. Economic Affairs Dept.)

No. of Offices	Office	Classification	Remark
1	Director	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
1	Foreign Service Officer	FSG FSO 3	
1	Foreign Service Officer 3	FSG FSO 3	
1	Foreign Service Officer	FSG FSO 2	
1	Foreign Service Officer	FSG FSO 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	

**8**

**8 Total - Economic Affairs Department (Formerly Intl. Economic Affairs Dept.)**

**18 Total - Multilateral Affairs Division**

### Bilateral & Regional Affairs Division

No. of Offices	Office	Classification	Remark
1	Under Secretary	FSG FSO 8	
1	Executive Secretary	OPS SS 4	

**2**

### Caribbean & Americas Department

No. of Offices	Office	Classification	Remark
1	Director	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
3	Foreign Service Officer 3	FSG FSO 3	
1	Foreign Service Officer 2	FSG FSO 2	
3	Foreign Service Officer 1	FSG FSO 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	

**12**

**12 Total - Caribbean & Americas Department**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Foreign Affairs & Foreign Trade

#### Bilateral & Regional Affairs Division

##### Bilateral Relations Department

No. of Offices	Office	Classification	Remark
1	Director, Bilateral Relations	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
2	Foreign Service Officer 3	FSG FSO 3	
2	Foreign Service Officer 2	FSG FSO 2	
2	Foreign Service Officer	FSG FSO 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	

**10**

**10 Total - Bilateral Relations Department**

**24 Total - Bilateral & Regional Affairs Division**

#### Finance & Accounts (Headquarters)

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer 1	FMG PA 4	
1	Executive Secretary 1	OPS SS 4	

**2**

#### Management Accounting Unit

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 3	
1	Financial Systems Manager/Financial Analyst	FMG PA 2	
1	Senior Management Accountant	FMG PA 1	
1	Commitment Control Officer	FMG AT 3	
1	Expenditure Management Officer	FMG AT 2	
1	Secretary 2	OPS SS 2	

**6**

**6 Total - Management Accounting Unit**

#### Missions Accounts Unit

No. of Offices	Office	Classification	Remark
1	Director, Missions Accounts	FMG PA 3	
1	Mission Accounts Supervisor	FMG PA 1	
3	Mission Accounts Officer 2	FMG AT 2	
2	Mission Accounts Officer 1	FMG AT 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Foreign Affairs & Foreign Trade

### Finance & Accounts (Headquarters)

#### Missions Accounts Unit

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 1	FMG AC 1	Post [# 4729] to be abolished when vacant.
8			
8	<b>Total - Missions Accounts Unit</b>		

#### Accounts, Expenditure & Control

No. of Offices	Office	Classification	Remark
1	Director, Financial Accounts	FMG PA 3	
1	Accounting Clerk 1	FMG AC 1	Post [# 4740] to be abolished when vacant.
1	Secretary 2	OPS SS 2	
3			

#### Payroll Unit

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 1	
1	Senior Payroll Officer	FMG AT 2	
2	Payroll Officer	FMG AT 1	
1	Payroll Clerk 2	FMG AC 2	
5			

#### Accounts Payable/Disbursement

No. of Offices	Office	Classification	Remark
1	Payment Manager	FMG PA 2	
1	Senior Accounts Payable Officer	FMG AT 3	
1	Senior Payment Officer	FMG AT 2	
1	Payment Officer	FMG AT 1	
1	Collection and Disbursement Officer	FMG AC 2	
5			

#### 13 Total - Accounts, Expenditure & Control

#### Final Accounts

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts	FMG PA 2	
1	Final Accounts Supervisor	FMG PA 1	
1	Bank Reconciliation Officer	FMG AT 3	



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Foreign Affairs & Foreign Trade

#### Finance & Accounts (Headquarters)

##### Final Accounts

No. of Offices	Office	Classification	Remark
1	General Journal Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	Post [# 4718] to be abolished when vacant.
1	Accounting Clerk 1	FMG AC 1	Post [# 4741] to be abolished when vacant.

7

7 Total - Final Accounts

36 Total - Finance & Accounts (Headquarters)

#### Policy & Planning Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Policy & Planning	GMG SEG 5	
1	Senior Policy Analyst	GMG SEG 3	
1	Corporate Planner	GMG SEG 2	
1	Policy Analyst	GMG SEG 2	
1	Research Officer	SOG ST 5	
1	Administrative Assistant	GMG AM 3	

6

6 Total - Policy & Planning Division

#### High Commission In The United Kingdom

##### Home Based Staff

No. of Offices	Office	Classification	Remark
1	High Commissioner	FSG FSO 8	E.
1	Minister/Deputy High Commissioner	FSG FSO 5	E.
1	Diaspora Development Officer	FSG FSO 4	E.
1	Senior Mission Accountant 2	FMG PA 2	E.
2	Counsellor	FSG FSO 3	E.
2	First Secretary	FSG FSO 2	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Executive Secretary 1	OPS SS 4	E.
1	Second Secretary	FSG FSO 1	E.
1	Senior Secretary	OPS SS 3	E.
1	Mission Accounts Officer 2	FMG AT 2	E.
1	Records Officer 1 (Registry)	PIDG RIM 2	E.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Foreign Affairs & Foreign Trade**

**High Commission In The United Kingdom**

Home Based Staff

No. of Offices	Office	Classification	Remark
<b>14</b>			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Community Relations Officer		
1	Stenographer		
1	Senior Clerk		
2	Clerk Grade 2		
1	Telephonist		
1	Chauffeur		
1	Senior Clerk (Office Management)		
1	Senior Clerk (Registry)		
1	Customer Service Officer 2		
1	Data Entry/Image Capture Officer	MIS IT 2	
1	Cashier		
1	Cleaner/Office Attendant	PIDG RIM 2	
<b>13</b>			

**27 Total - High Commission In The United Kingdom**

**High Commission In Ottawa, Canada**

Home Based Staff

No. of Offices	Office	Classification	Remark
1	High Commissioner	FSG FSO 7	E.
1	Counsellor	FSG FSO 3	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.
<b>4</b>			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
2	Clerk Grade 1		
1	Stenographer		
1	Chauffeur		
<b>4</b>			
<b>8</b>	<b>Total - High Commission In Ottawa, Canada</b>		

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Foreign Affairs & Foreign Trade

### Consulate General In Toronto, Canada

#### Home Based Staff

No. of Offices	Office	Classification	Remark
1	Consul General	FSG FSO 5	E.
1	Vice Consul	FSG FSO 2	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
<b>3</b>			

#### Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Clerk Typist 1		
2	Clerk Grade 1		
1	Chauffeur/Messenger		
1	Clerk (Cashier) Grade1		
1	Customer Service Officer 2		
1	Cashier		
<b>7</b>			

**10 Total - Consulate General In Toronto, Canada**

### Embassy In Washington, United States of America

#### Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 8	E.
1	Minister	FSG FSO 5	E.
1	Minister/Counsellor	FSG FSO 4	E.
1	Mission Accountant 1, Office Manager	FMG PA 1	E.
1	Executive Secretary 1	OPS SS 4	E.
1	Senior Secretary	OPS SS 3	E.
1	Secretary 2	OPS SS 2	E.
<b>7</b>			

#### Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Clerk Grade 1		
1	Stenographer Grade 1		
1	Telephone/Receptionist		
1	Ambassador's Chauffeur		
1	Chauffeur/Messenger		
1	Female Messenger		

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Foreign Affairs & Foreign Trade**

**Embassy In Washington, United States of America**

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Senior Clerk		
7			

**14 Total - Embassy In Washington, United States of America**

**Permanent Mission of Jamaica to the Organisation of American States,  
Washington, USA**

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Minister/Deputy Permanent Representative	FSG FSO 5	E.
1	First Secretary	FSG FSO 2	E.
2			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Bilingual Clerk		
1	Clerk Grade 1		
2			

**4 Total - Permanent Mission of Jamaica to the Organisation of American States, Washington,  
USA**

**Embassy In Mexico City, Mexico**

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 6	E.
1	Counsellor	FSG FSO 3	E.
1	Mission Accounts Officer 2, Office Manager	FMG AT 2	E.
1	Senior Secretary	OPS SS 3	E.
4			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Bilingual Secretary		
1	Ambassador's Chauffeur		
2			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Foreign Affairs & Foreign Trade**

**Embassy In Mexico City, Mexico**

**6 Total - Embassy In Mexico City, Mexico**

**Consulate General In New York, USA**

**Home Based Staff**

No. of Offices	Office	Classification	Remark
1	Consul General	FSG FSO 6	E.
1	Consul	FSG FSO 3	E.
1	Community Relations Officer	FSG FSO 3	E.
1	Vice Consul	FSG FSO 2	E.
2	Vice Consul	FSG FSO 1	E.
1	Mission Accountant 1, Office Manager	FMG PA 1	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.
<b>9</b>			

**Locally Engaged Staff**

No. of Offices	Office	Classification	Remark
3	Clerk Grade 1		
2	Stenographer Grade 1		
1	Cashier		
1	Network Administrator		
1	Telephonist/Receptionist		
1	Consul General's Chauffeur		
1	Chauffeur/Messenger		
1	Cleaner/Attendant		
1	Customer Service Officer 2		
1	Customer Service Officer 2		
1	Data Entry/Image Capture Officer	MIS IT 2	
<b>14</b>			

**23 Total - Consulate General In New York, USA**

**Permanent Mission to the United Nations, New York, USA**

**Home Based Staff**

No. of Offices	Office	Classification	Remark
1	Permanent Representative	FSG FSO 8	E.
1	Minister/Deputy Permanent Representative	FSG FSO 5	E.
2	Counsellor	FSG FSO 3	E.
2	First Secretary	FSG FSO 2	E.
1	Executive Secretary 1	OPS SS 4	E.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Foreign Affairs & Foreign Trade**

**Permanent Mission to the United Nations, New York, USA**

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Second Secretary	FSG FSO 1	E.
2	Senior Secretary	OPS SS 3	E.
1	Records Officer 2	PIDG RIM 3	E.
1	Mission Accounts Officer 1	FMG AT 1	E.

**12**

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Clerk Grade 1		
1	Stenographer Grade 1		
1	Stenographer		
1	Registry Clerk - Grade 1		
1	Ambassador's Chauffeur		
1	Librarian/Archivist		
1	Administrative and Research Assistant		
1	Accounting Clerk		

**8**

**20 Total - Permanent Mission to the United Nations, New York, USA**

**Permanent Representative of Jamaica to the United Nations, Geneva, Switzerland**

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Permanent Representative	FSG FSO 8	E.
1	Ministry/Deputy Permanent Representative	FSG FSO 5	E.
1	Minister/Counsellor	FSG FSO 4	E.
2	First Secretary	FSG FSO 2	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.

**7**

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Bilingual Secretary/Receptionist		
1	Chauffeur		
1	Driver/Messenger		
1	Registrar/Librarian		

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Foreign Affairs & Foreign Trade**

**Permanent Representative of Jamaica to the United Nations, Geneva, Switzerland**

**Locally Engaged Staff**

No. of Offices	Office	Classification	Remark
4			

**11 Total - Permanent Representative of Jamaica to the United Nations, Geneva, Switzerland**

**High Commission In Port of Spain, Trinidad & Tobago**

**Home Based Staff**

No. of Offices	Office	Classification	Remark
1	High Commissioner	FSG FSO 6	E.
2	Counsellor	FSG FSO 3	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.
5			

**Locally Engaged Staff**

No. of Offices	Office	Classification	Remark
1	Administrative Assistant		
1	Clerk Grade 1		
1	Chauffeur		
1	Office Maid		
4			

**9 Total - High Commission In Port of Spain, Trinidad & Tobago**

**Embassy In Berlin, Germany**

**Home Based Staff**

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 7	E.
1	Counsellor	FSG FSO 3	E.
1	Senior Secretary	OPS SS 3	E.
1	Mission Accounts Officer 2, Office Manager	FMG AT 2	E.
1	Records Officer 2	PIDG RIM 3	E.
5			

**Locally Engaged Staff**

No. of Offices	Office	Classification	Remark
1	Bilingual Secretary		

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Foreign Affairs & Foreign Trade**

**Embassy In Berlin, Germany**

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Clerk Grade 1		
1	Messenger/Driver		
1	Accounting Clerk		
4			

**9 Total - Embassy In Berlin, Germany**

**Permanent Mission to the European Economic Community & Embassy In  
Brussels, Belgium**

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 8	E.
1	Minister/Counsellor	FSG FSO 4	E.
1	First Secretary	FSG FSO 2	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Administrative Assistant		E.
1	Senior Secretary	OPS SS 3	E.
6			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Translator/Typist		
1	Receptionist/Typist		
1	Clerk Typist 1		
1	Ambassador's Chauffeur		
1	Messenger/Driver		
1	Office Attendant/Cleaner		
6			

**12 Total - Permanent Mission to the European Economic Community & Embassy In Brussels,  
Belgium**

**Consulate General, Miami, USA**

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Consul General	FSG FSO 5	E.
1	Consul	FSG FSO 3	E.



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Foreign Affairs & Foreign Trade**

**Consulate General, Miami, USA**

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.
1	Records Officer 2	PIDG RIM 3	E.
<b>5</b>			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Telephonist/Receptionist		
3	Clerk Grade 1		
1	Messenger/Driver		
1	Customer Service Officer 2		
1	Data Entry/Image Capture Officer	MIS IT 2	
1	Cashier Grade 1		
<b>8</b>			

**13 Total - Consulate General, Miami, USA**

**Embassy In Caracas, Venezuela**

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 6	E.
1	Counsellor	FSG FSO 3	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.
<b>4</b>			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Bilingual Secretary		
1	Chauffeur		
<b>2</b>			

**6 Total - Embassy In Caracas, Venezuela**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Foreign Affairs & Foreign Trade**

**Consulate of Jamaica - Cayman Islands**

**Home Based Staff**

No. of Offices	Office	Classification	Remark
1	Vice Consul	FSG FSO 2	E.
1	Office Manager	GMG AM 2	E.

**2**

**2 Total - Home Based Staff**

**2 Total - Consulate of Jamaica - Cayman Islands**

**Embassy In Havana, Cuba**

**Home Based Staff**

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 6	E.
1	Counsellor	FSG FSO 3	E.
1	Counsellor/Student Affairs Co-ordinator	FSG FSO 3	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.

**5**

**Locally Engaged Staff**

No. of Offices	Office	Classification	Remark
1	Bilingual Secretary		
1	Chauffeur/Messenger		
1	Office Maid		

**3**

**8 Total - Embassy In Havana, Cuba**

**High Commission In Abuja, Nigeria**

**Home Based Staff**

No. of Offices	Office	Classification	Remark
1	High Commissioner	FSG FSO 6	E.
1	Counsellor	FSG FSO 3	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.

**4**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Foreign Affairs & Foreign Trade

### High Commission In Abuja, Nigeria

#### Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Clerk Grade 1		
1	Chauffeur		
2	Security Guard		
<b>4</b>			

**8 Total - High Commission In Abuja, Nigeria**

### Embassy In Tokyo, Japan

#### Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 7	E.
1	Minister/Counsellor	FSG FSO 4	E.
1	First Secretary	FSG FSO 2	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
<b>4</b>			

#### Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Bilingual Secretary		
1	Telephonist/Receptionist		
1	Ambassador's Chauffeur		
1	Secretary		
<b>4</b>			

**8 Total - Embassy In Tokyo, Japan**

### Embassy, Peoples Republic of China

#### Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 7	
1	Minister/Counsellor	FSG FSO 4	
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	
1	Attache/Senior Secretary	OPS SS 3	
<b>4</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Foreign Affairs & Foreign Trade**

**Embassy, Peoples Republic of China**

**Locally Recruited Posts**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Clerk-Consular/Accounts		
1	Bilingual Secretary		
1	Chauffeur		
1	Messenger/Driver		
1	Office Attendant		
1	Receptionist/Translator		
<b>6</b>			

**10 Total - Embassy, Peoples Republic of China**

**Jamaican High Commission - South Africa**

**Home Based Staff**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	High Commissioner	FSG FSO 8	E.
1	Minister/Counsellor	FSG FSO 4	E.
1	First Secretary	FSG FSO 2	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Executive Secretary 1	OPS SS 4	E.
<b>5</b>			

**5 Total - Home Based Staff**

**Locally Engaged Staff**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Grade 1 Clerk		
1	Receptionist/Secretary		
1	Ambassador's Chauffeur		
1	Messenger/Driver		
1	Office Attendant/Cleaner		
<b>5</b>			

**5 Total - Locally Engaged Staff**

**10 Total - Jamaican High Commission - South Africa**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Foreign Affairs & Foreign Trade

#### Embassy in Kuwait

##### Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 7	E.
1	Minister/Counsellor	FSG FSO 4	E.
1	First Secretary	FSG FSO 2	E.
1	Senior Secretary	OPS SS 3	E.
1	Accountant/Office Manager	FMG AT 2	E.

**5**

**5 Total - Home Based Staff**

##### Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Bilingual Secretary/Receptionist		
1	Translator		
1	Chauffeur		
1	Messenger/Driver		
1	Office Attendant		

**5**

**5 Total - Locally Engaged Staff**

**10 Total - Embassy in Kuwait**

#### Jamaican Embassy In Brazil

##### Locally Recruited Staff

No. of Offices	Office	Classification	Remark
1	Bilingual Secretary/Translator		
1	Receptionist/Secretary		
1	Chauffeur		
1	Messenger/Driver		
1	Office Attendant		

**5**

**5 Total - Locally Recruited Staff**

##### Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 7	E.
1	Minister/Counsellor	FSG FSO 4	E.
1	Second Secretary	FSG FSO 1	E.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Foreign Affairs & Foreign Trade**

**Jamaican Embassy In Brazil**

**Home Based Staff**

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No. of Offices	Office	Classification			Remark
1	Senior Secretary	OPS	SS	3	E.
1	Mission Accounts Officer 2, Office Manager	FMG	AT	2	E.

**5**

**5 Total - Home Based Staff**

**10 Total - Jamaican Embassy In Brazil**

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**448 Total - Ministry of Foreign Affairs & Foreign Trade**

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Tourism

#### Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Executive Assistant	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
1	Executive Secretary	OPS SS 4	
6			
6	<b>Total - Executive Office</b>		

#### Corporate Communications

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate Communications	GMG SEG 4	
1	Communications Director, Product Development	GMG SEG 3	
1	Public Relations Officer	MCG IE 3	
1	Communications Co-ordinator, Graphics	MCG AVP 3	
1	Administrative Assistant	GMG AM 2	
5			
5	<b>Total - Corporate Communications</b>		

#### Legal Services

No. of Offices	Office	Classification	Remark
1	Legal Officer	JLG LO 4	C.D.
1	Administrative Assistant	GMG AM 3	
2			
2	<b>Total - Legal Services</b>		

#### Corporate Services

No. of Offices	Office	Classification	Remark
1	Director, Corporate Services	GMG SEG 4	
1	Administrative Assistant	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	Post [# 54004] to be abolished when vacant.
1	Senior Secretary	OPS SS 3	
4			

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Tourism

#### Corporate Services

##### Administration & Asset Management

No. of Offices	Office	Classification	Remark
1	Director, Administration and Asset Management	GMG SEG 2	
1	Procurement Officer	GMG AM 3	
1	Storekeeper/Administrator	GMG AM 2	
1	Customer Service Officer	GMG AM 2	
1	Inventory Officer	PIDG RIM 3	
1	Receptionist/Telephone Operator	OPS TO 2	
2	Driver 1	LMO DR 1	
1	Office Messenger/Driver	LMO DR 1	
3	Office Attendant	LMO TS 1	
1	Handyman	LMO TS 1	

**13**

**13 Total - Administration & Asset Management**

##### Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 3	
1	Senior Human Resource Officer	GMG SEG 1	
1	Assistant Human Resource Officer	GMG AM 2	

**3**

**3 Total - Human Resource Management & Development**

##### Documentation/Information & Access Services

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Systems Support Officer	MIS IT 6	
1	Registrar	PIDG RIM 2	
1	Records Clerk/Receptionist	PIDG RIM 1	
1	Registry Clerk	PIDG RIM 1	

**5**

**5 Total - Documentation/Information & Access Services**

##### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Manager, Finance & Accounts	FMG PA 2	



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Tourism

#### Corporate Services

##### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Budget & Commitment Officer	FMG PA 1	
1	Accounting Technician 2	FMG AT 2	

**3**

**3 Total - Finance & Accounts**

**28 Total - Corporate Services**

#### Technical Services Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Technical Services	GMG CTD 1	
1	Administrative Assistant	GMG SEG 1	
1	Executive Secretary 1	OPS SS 4	

**3**

#### Strategic Planning & Evaluation

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Economist	GMG SEG 4	
1	Strategic Policy Analyst	GMG SEG 2	
1	Corporate Planner	GMG SEG 2	
1	Policy Analyst	GMG SEG 1	
1	Administrative Assistant	GMG AM 3	

**6**

**6 Total - Strategic Planning & Evaluation**

#### Tourism Policy & Monitoring

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 4	
1	Director, Tourism Facilitation	GMG SEG 3	
1	Director, Tourism Relation	GMG SEG 3	
1	Facilitation & Monitoring Officer	GMG SEG 2	
1	Product Facilitation Officer	GMG SEG 2	
1	Senior Secretary	OPS SS 3	

**6**

**6 Total - Tourism Policy & Monitoring**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Tourism**

**Technical Services Division**

**15    Total - Technical Services Division**

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**56    Total - Ministry of Tourism**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Labour & Social Security**

**Executive Office**

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Chief Technical Director	GMG CTD 1	
2	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
<b>5</b>			
<b>5</b>	<b>Total - Executive Office</b>		

**Internal Audit**

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Auditor	FMG AS 4	
3	Auditor	FMG AS 3	
4	Auditor	FMG AS 2	
3	Assistant Auditor	FMG AS 1	
1	Secretary	OPS SS 2	
<b>14</b>			
<b>14</b>	<b>Total - Internal Audit</b>		

**Legal Unit**

No. of Offices	Office	Classification	Remark
1	Director, Legal Services	JLG LO 5	C.D.
1	Senior Legal Officer	JLG LO 4	C.D.
2	Legal Officer	JLG LO 3	C.D.
1	Legal Officer	JLG LO 2	C.D.
1	Legal Secretary/Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 2	
<b>8</b>			
<b>8</b>	<b>Total - Legal Unit</b>		

**Public Relations Unit**

No. of Offices	Office	Classification	Remark
1	Public Relations Manager	MCG IE 4	
1	Public Relations Officer	MCG IE 2	
<b>2</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Labour & Social Security

### Public Relations Unit

#### 2 Total - Public Relations Unit

### Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Management & Development	GMG SEG 5	
1	Executive Secretary 1	OPS SS 4	
1	Secretary 1	OPS SS 1	
<b>3</b>			

### Organizational Development Section

No. of Offices	Office	Classification	Remark
1	Director, Organizational Development	GMG SEG 3	
<b>1</b>			
<b>1</b>	<b>Total - Organizational Development Section</b>		

### Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

### Staffing Unit

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	
1	Assistant Personnel Officer	GMG AM 2	
1	Records Officer 2	PIDG RIM 3	
1	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
<b>5</b>			

### Employee Benefits Unit

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	
1	Personnel Officer	GMG AM 3	
1	Assistant Personnel Officer	GMG AM 2	
1	Administrator	GMG AM 1	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Labour & Social Security

#### Human Resource Management & Development Branch

##### Human Resource Management Section

###### Employee Benefits Unit

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
4	Records Officer 1	PIDG RIM 2	
<b>9</b>			

**16 Total - Human Resource Management Section**

##### Human Resource Development Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
1	Senior Human Resource Development Officer	GMG SEG 1	
1	Human Resource Development Officer	GMG AM 4	
<b>3</b>			

**3 Total - Human Resource Development Section**

##### Employee Relations Section

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations	GMG SEG 2	
<b>1</b>			

**1 Total - Employee Relations Section**

**24 Total - Human Resource Management & Development Branch**

##### Administration Branch

No. of Offices	Office	Classification	Remark
1	Director, Administration	GMG SEG 4	Post [# 5450] of Director, Administration (GMG/SEG 1) upgraded and transferred from Social Security Division - General Administration with effect from December 11, 2017.
1	Administrator	GMG AM 3	Post [# 5169] of Secretary 1 (OPS/SS 1) retitled, reclassified and transferred from Human Resource Management & Administration - Typing Pool with effect from December 11, 2017
<b>2</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Labour & Social Security

### Administration Branch

#### Office Services, Utilities & Energy Management Section

No. of Offices	Office	Classification			Remark
1	Director, Office Services, Utilities & Energy Management	GMG	SEG	1	New post [# 71362] with effect from December 11, 2017.
1	Administrator, Inventory	GMG	AM	2	New post [# 71351] with effect from December 11, 2017.
1	Administrator, Utility Services	GMG	AM	2	New post [# 71350] with effect from December 11, 2017.
1	Storekeeper	PIDG	RIM	3	Post [# 5467] transferred from Human Resource Management & Administration with effect from December 11, 2017.
1	Administrator 1	GMG	AM	1	Post [# 5212] transferred from Human Resource Management & Administration - Establishment General with effect from December 11, 2017.
1	Records Officer	PIDG	RIM	2	Post [# 5215] transferred from Human Resource Management & Administration - Establishment General with effect from December 11, 2017.
1	Records Officer 1	PIDG	RIM	2	Post [# 5468] transferred from Human Resource Management & Administration with effect from December 11, 2017.
1	Telephone Operator	OPS	TO	3	Post [# 58080] transferred from Social Security Division - The Jamaica Council for Persons with Disabilities with effect from December 11, 2017.
1	Records Clerk	PIDG	RIM	1	Post [# 5219] transferred from Human Resource Management & Administration with effect from December 11, 2017.
1	Records Clerk	PIDG	RIM	1	Post [# 5473] transferred from Human Resource Management & Administration with effect from December 11, 2017.
1	Storekeeper 2	PIDG	RIM	1	Post [# 6106] transferred from Human Resource Management & Administration with effect from December 11, 2017.
1	Telephone Operator	OPS	TO	2	Post [# 5222] transferred from Human Resource Management & Administration - Establishment General with effect from December 11, 2017.
1	Telephone Operator	OPS	TO	1	Post [# 6091] transferred from Social Security Division - Public Assistance & Food Security Programme with effect from December 11, 2017.

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Labour & Social Security

### Administration Branch

#### Office Services, Utilities & Energy Management Section

No. of Offices	Office	Classification			Remark
1	Telephone Operator	OPS	TO	1	Post [# 5773] transferred from Social Security Division - Administration of National Insurance with effect from December 11, 2017.
1	Telephone Operator	OPS	TO	1	Post [# 5477] transferred from Human Resource Management & Administration with effect from December 11, 2017.
2	Telephone Operator	OPS	TO	1	Two (2) posts [#s 5223-4] transferred from Human Resource Management & Administration - Establishment General with effect from December 11, 2017.
1	Telephone Operator 1	OPS	TO	1	Post [# 5225] transferred from Industrial Relations & Allied Services Division - Industrial Disputes Tribunal with effect from December 11, 2017.
1	Chief Attendant	LMO	TS	3	Post [# 5243] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Industrial Relations & Allied Services Division - Industrial Disputes Tribunal with effect from December 11, 2017.
2	Storeman 2	LMO	TS	2	Two (2) posts [#s 6115-6] transferred from Social Security Division - Public Assistance & Food Security Programme with effect from December 11, 2017.
1	Attendant	LMO	TS	2	Post [# 5480] transferred from Human Resource Management & Administration with effect from December 11, 2017.
14	Attendant	LMO	TS	1	Fourteen (14) posts [#s 5774-87] transferred from Administration of National Insurance - Local Office with effect from December 11, 2017.
2	Attendant	LMO	TS	1	Two (2) posts [#s 6125-6] transferred from Social Security Division - Public Assistance & Food Security Programme with effect from December 11, 2017.
5	Attendant	LMO	TS	1	Five (5) posts [#s 6095-9] transferred from Social Security Division - Public Assistance & Food Security Programme with effect from December 11, 2017.
4	Attendant	LMO	TS	1	Four (4) posts [#s 5481-4] transferred from Human Resource Management & Administration with effect from December 11, 2017.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Labour & Social Security

#### Administration Branch

#### Office Services, Utilities & Energy Management Section

No. of Offices	Office	Classification	Remark
10	Attendant	LMO TS 1	Ten (10) posts [#s 5227-33, 5240-1 & 5244] transferred from Human Resource Management & Administration - Establishment & General with effect from December 11, 2017.
1	Watchman	LMO TS 1	Post [# 5239] transferred from Human Resource Management & Administration - Establishment General with effect from December 11, 2017.
1	Storeman 1	LMO TS 1	Post [# 6117] transferred from Social Security Division - Public Assistance & Food Security Programme with effect from December 11, 2017.
1	Messenger/Attendant	LMO TS 1	Post [# 6100] transferred from Social Security Division - Public Assistance & Food Security Programme with effect from December 11, 2017.

**60**

**60 Total - Office Services, Utilities & Energy Management Section**

#### Property Management & Maintenance Section

No. of Offices	Office	Classification	Remark
1	Director, Property Management & Maintenance	SOG ST 7	New post [# 71352] with effect from December 11, 2017.
1	Property Management & Maintenance Officer	SOG ST 3	New post [# 71353] with effect from December 11, 2017.
1	Artisan 4	LMO TS 5	Post [# 5246] transferred from Human Resource Management & Administration - Establishment General with effect from December 11, 2017.
2	Artisan 3	LMO TS 4	Two (2) posts [#s 5247-8] transferred from Human Resource Management & Administration - Establishment General with effect from December 11, 2017.
1	Caretaker	LMO TS 2	Post [# 5226] transferred from Human Resource Management & Administration - Establishment General with effect from December 11, 2017.
1	Gardener	LMO TS 1	Post [# 5234] transferred from Human Resource Management & Administration - Establishment General with effect from December 11, 2017.



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Labour & Social Security

### Administration Branch

#### Property Management & Maintenance Section

No. of Offices	Office	Classification	Remark
7			

**7 Total - Property Management & Maintenance Section**

#### Security Transport & Emergency Management Section

No. of Offices	Office	Classification	Remark
1	Director, Security Transport & Emergency Management	GMG SEG 3	New post [# 71354] with effect from December 11, 2017.
1	Mechanical Technician	SOG ST 3	New post [# 71356] with effect from December 11, 2017.
1	Transport Officer	GMG AM 3	New post [# 71355] with effect from December 11, 2017.
1	Administrator 2	GMG AM 2	Post [# 5464] transferred from Human Resource Management & Administration with effect from December 11, 2017.
1	Driver/Courier	LMO DR 1	Post [# 68672] transferred from National Insurance Investment Secretariat - Administrative Services with effect from December 11, 2017.
1	Secretary 2	OPS SS 2	Post [# 5476] transferred from Human Resource Management & Administration with effect from December 11, 2017.
1	Driver	LMO DR 2	Post [# 5478] transferred from Human Resource Management & Administration with effect from December 11, 2017.
1	Driver	LMO DR 2	Post [# 6150] transferred from Social Security Division - National Council for the Senior Citizens with effect from December 11, 2017.
1	Driver	LMO DR 2	Post [# 5245] of Driver 2 (LMO/DR 2) retitled and transferred from Human Resource Management & Administration - Establishment General with effect from December 11, 2017.
1	Watchman	LMO TS 1	Post [# 6124] transferred from Social Security Division - Public Assistance & Food Security Programme with effect from December 11, 2017.
1	Watchman	LMO TS 1	Post [# 5485] transferred from Human Resource Management & Administration with effect from December 11, 2017.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Labour & Social Security

#### Administration Branch

#### Security Transport & Emergency Management Section

No. of Offices	Office	Classification	Remark
4	Watchman	LMO TS 1	Four (4) posts [#s 5235-8] transferred from Human Resource Management & Administration - Establishment General with effect from December 11, 2017.

**15**

**15 Total - Security Transport & Emergency Management Section**

**84 Total - Administration Branch**

#### Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Executive Secretary 1	OPS SS 5	
2	Secretary 2	OPS SS 2	
1	Records Clerk	PIDG RIM 1	
<b>5</b>			

#### Human Resource Management

No. of Offices	Office	Classification	Remark
3	Secretary 1	OPS SS 1	

**3**

**3 Total - Human Resource Management**

#### Registry

No. of Offices	Office	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
5	Records Clerk	PIDG RIM 1	

**6**

**6 Total - Registry**

#### Typing Pool

No. of Offices	Office	Classification	Remark
5	Senior Secretary	OPS SS 3	
10	Secretary 2	OPS SS 2	
19	Secretary 1	OPS SS 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Labour & Social Security**

**Human Resource Management & Administration**

**Typing Pool**

No. of Offices	Office	Classification	Remark
34			
34	<b>Total - Typing Pool</b>		

**Establishment & General**

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	
1			
1	<b>Total - Establishment &amp; General</b>		
49	<b>Total - Human Resource Management &amp; Administration</b>		

**Finance & Accounts Division**

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Financial Systems Manager	FMG PA 2	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
4			

**Manpower Services**

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
1	Accounting Technician 1	FMG AT 1	
2			
2	<b>Total - Manpower Services</b>		

**National Council for Senior Citizens**

No. of Offices	Office	Classification	Remark
1	Accounting Technician 1	FMG AT 1	
1	Accounting Clerk	FMG AC 2	
2			
2	<b>Total - National Council for Senior Citizens</b>		

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Labour & Social Security

### Finance & Accounts Division

#### Jamaica Council for Persons with Disabilities

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
2	Accounting Technician	FMG AT 1	
3			
3	<b>Total - Jamaica Council for Persons with Disabilities</b>		

#### Work Permit Unit

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
1			
1	<b>Total - Work Permit Unit</b>		

#### Management Accounts Unit

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	
1	Revenue & Accounts Receivable Manager	FMG PA 2	
1	Commitment Control Officer	FMG PA 2	
1	Senior Secretary 3	OPS SS 3	
4			
4	<b>Total - Management Accounts Unit</b>		

#### Financial Accounts

No. of Offices	Office	Classification	Remark
1	Director, Financial Accounts	FMG PA 4	
1			

#### Payroll

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 2	
2	Senior Payroll Officer	FMG AT 3	
2	Monthly Payroll Officer	FMG AT 2	
2	Fortnightly Payroll Officer	FMG AT 1	
7			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Labour & Social Security

### Finance & Accounts Division

#### Financial Accounts

##### Accounts Payable & Disbursement

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable & Disbursement	FMG PA 3	
<b>1</b>			

##### Disbursement

No. of Offices	Office	Classification	Remark
1	Senior Disbursement Officer	FMG PA 1	
1	Senior Accounts Payable Officer	FMG AT 3	
1	Disbursement/Checking Officer	FMG AT 2	
<b>3</b>			

##### Accounts Payable

No. of Offices	Office	Classification	Remark
1	Manager, Accounts Payable	FMG PA 2	
2	Accounts Payable Officer	FMG AT 1	
1	Collection and Disbursement Officer	FMG AT 1	
1	Payable Officer	FMG AC 1	
<b>5</b>			

#### **17 Total - Financial Accounts**

#### Project Accounts Unit

No. of Offices	Office	Classification	Remark
1	Senior Project Manager, Accounts	FMG PA 4	
1	Project/Special Accountant	FMG PA 1	
<b>2</b>			

#### **2 Total - Project Accounts Unit**

#### Final Accounting & Reporting

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts	FMG PA 3	
1	Senior Final Accountant	FMG PA 1	
2	Final Accounts Officer	FMG AT 3	
2	Assistant Final Accounts Officer	FMG AT 1	
<b>6</b>			

#### **6 Total - Final Accounting & Reporting**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Labour & Social Security**

**Finance & Accounts Division**

**Fund Accounts**

No. of Offices	Office	Classification	Remark
1	Director, Fund Accounts	FMG PA 4	
1	Supervisor, Final Accounts	FMG PA 2	
1	Disbursement Manager	FMG PA 2	
1	Senior Final Accountant	FMG PA 1	
1	Manager, Overseas Pension	FMG PA 1	
3	Reconciliation Officer	FMG AT 3	
4	Certifying Officer	FMG AT 3	
1	Supernumerary Accounting Technician 2	FMG AT 2	
2	Senior Cheque Booklet Preparation Officer	FMG AT 2	
2	Cheque Dispatch Officer	FMG AT 2	
1	Collection & Disbursement Officer	FMG AT 1	
5	Cheque Booklet Preparation Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	

**25**

**25 Total - Fund Accounts**

**Public Assistance Division**

No. of Offices	Office	Classification	Remark
1	P.A.D Accountant	FMG PA 3	
1			

**P.A.D. (Payment)**

No. of Offices	Office	Classification	Remark
1	Senior Final Accounts Officer	FMG PA 1	
1	Senior Payment Officer	FMG PA 1	
2	Payment Officer	FMG AT 2	
1	Final Accounts Officer	FMG AT 2	
1	Assistant Final Accounts Officer	FMG AT 1	
2	Assistant Payment Officer	FMG AT 1	

**8**

**9 Total - Public Assistance Division**

**75 Total - Finance & Accounts Division**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Labour & Social Security

#### Planning, Research & Statistics Division

No. of Offices	Office	Classification	Remark
1	Corporate Planner	GMG SEG 4	
1	Director, Research and Analysis	SOG ST 8	
1	Senior Labour Market Analyst	SOG ST 7	
1	Director, Planning and Monitoring	GMG SEG 2	
1	Senior Systems Analyst	MIS IT 5	
1	Labour Market Analyst	SOG ST 6	
1	Director, Data Collection and Statistics	SOG ST 6	
1	Director, Social and Economic Research	SOG ST 6	
2	Research Officer	SOG ST 5	
1	Administrator 2	GMG AM 2	
1	Data Collecting Officer	GMG AM 1	
2	Records Clerk	PIDG RIM 1	

**14**

#### Statistical & Research Services

No. of Offices	Office	Classification	Remark
1	Statistician	GMG SEG 1	
1	Statistical Clerk	PIDG RIM 2	

**2**

**2 Total - Statistical & Research Services**

**16 Total - Planning, Research & Statistics Division**

### Labour

#### Manpower Services Division

No. of Offices	Office	Classification	Remark
1	Director, Manpower Services	GMG SEG 4	
1	Director, Local Employment Work Permit/G. Bay	GMG SEG 3	
1	Director, Overseas Employment (US)	GMG SEG 1	
1	Director, Overseas Employment (Canada)	GMG SEG 1	
1	Director, Overseas Farm Workers Savings	GMG SEG 1	

**5**

#### Local Employment Services

No. of Offices	Office	Classification	Remark
1	Research Officer	SOG ST 5	
1	Administrator 4	GMG AM 4	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Labour & Social Security

### Labour

#### Manpower Services Division

##### Local Employment Services

No. of Offices	Office	Classification	Remark
6	Administrator 3	GMG AM 3	
1	Job Interviewer	GMG AM 3	
6	Records Clerk	PIDG RIM 1	

**15**

##### Overseas Employment & Mitigation Services

No. of Offices	Office	Classification	Remark
1	Director 1	GMG SEG 1	
1	Senior Fingerprint Technician	PTSG PX 7	
6	Administrator 3	GMG AM 3	
1	Welfare Officer	GMG AM 3	
1	Administrator	GMG AM 3	
4	Administrator 2	GMG AM 2	
1	Fingerprint Technician 2	PTSG PX 5	
1	Records Officer 2	PIDG RIM 3	
6	Fingerprint Technician 1	PTSG PX 4	
5	Administrator 1	GMG AM 1	
2	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
4	Records Clerk (Work Permit)	PIDG RIM 1	

**34**

##### Overseas Employment Family Services Unit

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1	Information Technology Officer	MIS IT 4	
2	Administrator 4	GMG AM 4	
14	Professional Social Worker	SWG PS 2	
1	Data Entry Clerk	MIS IT 2	
1	Data Entry Clerk	MIS IT 1	

**20**

##### Work Permit Unit

No. of Offices	Office	Classification	Remark
1	Director, Work Permit Section	GMG SEG 3	
1	Supervisor	GMG AM 4	



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Labour & Social Security**

**Labour**

**Manpower Services Division**

**Work Permit Unit**

No. of Offices	Office	Classification	Remark
2	Administrator 3	GMG AM 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
<b>6</b>			

**Work Permit Unit - Investigation**

No. of Offices	Office	Classification	Remark
1	Supervisor	GMG AM 4	
2	Investigation Officer	GMG AM 3	
<b>3</b>			

**Work Permit Unit - Customer Service**

No. of Offices	Office	Classification	Remark
1	Supervisor	GMG AM 3	
2	Customer Service Officer	GMG AM 2	
<b>3</b>			

**Work Permit Unit - Data Processing**

No. of Offices	Office	Classification	Remark
1	Supervisor	MIS IT 2	
3	Records Officer 1 (Statistics)	PIDG RIM 2	
4	Data Entry Clerk	MIS IT 1	
<b>8</b>			

**Employment Agency Unit**

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 2	
1	Senior Inspector/Compliance Officer	GMG AM 4	
2	Inspector/Compliance Officer	GMG AM 3	
1	Data Entry Officer	MIS IT 2	
1	Secretary	OPS SS 2	
<b>6</b>			

**100 Total - Manpower Services Division**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Labour & Social Security

### Labour

#### Industrial Relations & Allied Services Division

No. of Offices	Office	Classification	Remark
1	Director 6	GMG SEG 6	
<b>1</b>			

#### Industrial Relations Services

No. of Offices	Office	Classification	Remark
1	Chief Director, Industrial Relations	GMG SEG 4	
1	Director, Pre-Conciliation	GMG SEG 3	
2	Director, Conciliation	GMG SEG 2	
1	Director 1 (St. Ann)	GMG SEG 1	
5	Industrial Relations Officer	GMG SEG 1	
<b>10</b>			

#### Employee Share Ownership Programme (E.S.O.P)

No. of Offices	Office	Classification	Remark
1	Financial Analyst	GMG SEG 1	
<b>1</b>			

#### Conciliation

No. of Offices	Office	Classification	Remark
3	Conciliation Officer 2	GMG AM 4	
4	Conciliation Officer 1	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
<b>8</b>			

#### Industrial Disputes Tribunal

No. of Offices	Office	Classification	Remark
1	Secretary To The Tribunal	GMG SEG 2	
1	Chief Stenotype Writer	OPS SW 3	
5	Assistant Secretary	GMG AM 4	
6	Senior Stenotype Writer	OPS SW 2	
4	Stenotype Writer	OPS SW 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
2	Records Officer 1	PIDG RIM 2	
<b>21</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Labour & Social Security

### Labour

#### Industrial Relations & Allied Services Division

##### Admin. of Laws Relating to Pay & General Conditions of Employment

No. of Offices	Office	Classification	Remark
1	Director, Pay and Conditions Of Employment	GMG SEG 3	
2	Director 1	GMG SEG 1	
2	Labour Officer 2	GMG AM 2	
1	Administrator 1	GMG AM 1	
2	Records Clerk	PIDG RIM 1	
<b>8</b>			

##### Minimum Wage Advisory Commission

No. of Offices	Office	Classification	Remark
1	Secretary	GMG AM 3	
<b>1</b>			

##### Regional Office (Montego Bay)

No. of Offices	Office	Classification	Remark
1	Director 1	GMG SEG 1	
1	Administrator 4	GMG AM 4	
1	Job Solicitor	GMG AM 3	
7	Administrator 3	GMG AM 3	
1	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
<b>12</b>			

##### Labour Exchange Unit

No. of Offices	Office	Classification	Remark
1	Director, Electronic Labour Exchange	GMG SEG 2	
1	Job Solicitor	GMG AM 3	
1	Job Interviewer	GMG AM 3	
9	Data Entry Clerk	MIS IT 1	
<b>12</b>			

**74 Total - Industrial Relations & Allied Services Division**

#### Industrial Safety Division

No. of Offices	Office	Classification	Remark
1	Director, Industrial Safety	GMG SEG 4	
2	Assistant Director, Industrial Safety	SOG ST 7	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Labour & Social Security

#### Labour

#### Industrial Safety Division

No. of Offices	Office	Classification	Remark
3	Senior Industrial Safety Inspector	SOG ST 6	
10	Industrial Safety Inspector	SOG ST 4	
1	Records Officer 2	PIDG RIM 3	
1	Records Clerk	PIDG RIM 1	

**18**

**18 Total - Industrial Safety Division**

#### Jamaica Productivity Centre

#### Executive Director's Office

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Administrative Manager	GMG AM 4	
1	Executive Secretary	OPS SS 4	
1	Records Officer	PIDG RIM 2	
1	Office Assistant	LMO TS 4	

**5**

#### Technical Assistance Service Unit

No. of Offices	Office	Classification	Remark
1	Senior Director, Technical Assistance Services	GMG SEG 5	
1	Senior Productivity Specialist	GMG SEG 4	
1	Productivity Specialist	GMG SEG 3	
1	Research Officer	SOG ST 5	

**4**

#### Information/Communication Unit

No. of Offices	Office	Classification	Remark
1	Senior Communication Specialist	MCG IE 5	
1	Communication Specialist	MCG IE 4	

**2**

#### Research & Measurement Unit

No. of Offices	Office	Classification	Remark
1	Senior Director, Research & Measurement	GMG SEG 5	
1	Senior Productivity Specialist	GMG SEG 3	
1	Technical Resources Officer	SOG ST 5	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Labour & Social Security

### Labour

#### Jamaica Productivity Centre

##### Research & Measurement Unit

No. of Offices	Office	Classification	Remark
1	Research Officer	SOG ST 5	
4			
15	<b>Total - Jamaica Productivity Centre</b>		

##### Child Labour Unit

No. of Offices	Office	Classification	Remark
1	Director, Child Labour Unit	GMG SEG 3	
1	Policy Analyst	GMG SEG 2	
1	Research Officer	SOG ST 5	
1	Database Administrator	MIS IT 4	
1	Secretary 2	OPS SS 2	
5			
5	<b>Total - Child Labour Unit</b>		

**212 Total - Labour**

### Social Security Division

#### General Administration

##### Executive Management

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post [# 5139] transferred from Human Resource Management - Typing Pool with effect from November 13, 2017.
1	Chief Technical Director	GMG CTD 1	
1	Director, Social Security	GMG SEG 5	
1	Director 3	GMG SEG 3	
1	Director, Disaster Welfare & Rehabilitation Mgt.	GMG SEG 3	
1	Director, International Social Security	GMG SEG 2	
1	Administrative Assistant	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
9			

##### Special Projects

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Labour & Social Security

### Social Security Division

#### General Administration

##### Special Projects

No. of Offices	Office	Classification	Remark
1			

##### Administrative Division

No. of Offices	Office	Classification	Remark
1	Procurement Officer	GMG AM 2	
1	Secretary 2	OPS SS 2	
1	Records Officer 2	PIDG RIM 3	
5	Records Clerk	PIDG RIM 1	
8			

**18 Total - General Administration**

#### Information & Customer Service Centre

No. of Offices	Office	Classification	Remark
1	Administrator 4	GMG AM 3	
1	Information Officer	PIDG RIM 3	
1	Information Officer	PIDG RIM 2	
3			

**3 Total - Information & Customer Service Centre**

#### Administration of National Insurance

No. of Offices	Office	Classification	Remark
1	Director, National Insurance	GMG SEG 4	
1	Director, NI Gold Administration	GMG SEG 2	
1	Administrator, NI Gold	GMG AM 4	
1	Senior Secretary	OPS SS 3	
4			

##### Contributions of Branch

No. of Offices	Office	Classification	Remark
1	Administrator 3	GMG AM 3	
1	Administrator 5	GMG AM 4	
1	Records Officer 2	PIDG RIM 3	
8	Records Officer 1	PIDG RIM 2	
17	Records Clerk	PIDG RIM 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Labour & Social Security

### Social Security Division

#### Administration of National Insurance

##### Contributions of Branch

No. of Offices	Office	Classification	Remark
<b>28</b>			
Local Office			

No. of Offices	Office	Classification	Remark
13	Parish Manager	GMG SEG 1	
15	Administrator 3	GMG AM 3	
16	Administrator 2	GMG AM 2	
11	Inspector 2	GMG AM 2	
3	Records Officer 2	PIDG RIM 3	
13	Inspector 1	GMG AM 1	
1	Administrator 1	GMG PMA 1	
43	Administrator 1	GMG AM 1	
12	Secretary 2	OPS SS 2	
2	Records Officer	PIDG RIM 2	
25	Records Officer 1	PIDG RIM 2	
1	Data Entry Clerk	MIS IT 1	
15	Secretary 1	OPS SS 1	
56	Records Clerk	PIDG RIM 1	
<b>226</b>			

##### Management Information Systems Unit

No. of Offices	Office	Classification	Remark
1	Director, Computer Services	MIS IT 7	
1	Systems Development Manager	MIS IT 6	
1	Operations Manager	MIS IT 6	
2	Senior Systems Analyst	MIS IT 5	
1	Systems Supervisor	MIS IT 5	
1	Network Administrator	MIS IT 4	
4	Programmer Analyst	MIS IT 4	
1	Supervisor, Computer Operator	MIS IT 4	
4	Supervisor	MIS IT 3	
2	System Support Technician	MIS IT 3	
2	Senior Data Control Clerk	MIS IT 2	
2	Senior Data Entry Clerk	MIS IT 2	
1	Supervisor, Data Processing Unit	MIS IT 2	
2	Computer Operator	MIS IT 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Labour & Social Security**

**Social Security Division**

**Administration of National Insurance**

**Management Information Systems Unit**

No. of Offices	Office	Classification	Remark
6	Data Entry/Control Clerk	MIS IT 1	
3	Data Control Clerk	MIS IT 1	
7	Data Entry Clerk	MIS IT 1	

**41**

**Claims & Benefits Section**

No. of Offices	Office	Classification	Remark
1	Principal Social Worker	SWG PS 4	
1	Social Worker 2	SWG PS 2	
2	Records Officer 2	PIDG RIM 3	
2	Social Services Administrator 2	SWG SSA 2	
8	Records Officer 1	PIDG RIM 2	
2	Secretary 1	OPS SS 1	

**16**

**Compliance**

No. of Offices	Office	Classification	Remark
1	Senior Compliance Officer	GMG AM 4	
5	Compliance Officer	GMG AM 3	

**6**

**Employment & Injury Benefits**

No. of Offices	Office	Classification	Remark
1	Senior Social Worker	SWG PS 3	
2	Social Worker 1	SWG PS 1	
1	Social Services Administrator 1	SWG SSA 1	
9	Records Officer 1	PIDG RIM 2	
4	Records Clerk	PIDG RIM 1	

**17**

**International Social Security Section**

No. of Offices	Office	Classification	Remark
1	Social Worker 2	SWG PS 2	
1	Social Worker 1	SWG PS 1	
1	Secretary 2	OPS SS 2	



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Labour & Social Security**

**Social Security Division**

**Administration of National Insurance**

**International Social Security Section**

No. of Offices	Office	Classification	Remark
<b>3</b>			

**341 Total - Administration of National Insurance**

**National Insurance Investment Secretariat**

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
<b>1</b>			

**1 Total - National Insurance Investment Secretariat**

**Public Assistance & Food Security Programme**

No. of Offices	Office	Classification	Remark
1	Director, Public Assistance	GMG SEG 3	
1	Director, Food Aid	GMG SEG 1	
<b>2</b>			

**Supervision of Public Assistance**

No. of Offices	Office	Classification	Remark
1	Manager, Public Assistance	GMG SEG 1	
1	Senior Social Worker	SWG PS 3	
15	Social Worker 1	SWG PS 1	
38	Social Services Administrator 2	SWG SSA 2	
50	Social Services Administrator 1	SWG SSA 1	
1	Secretary 2	OPS SS 2	
16	Records Officer 1	PIDG RIM 2	
3	Secretary 1	OPS SS 1	
34	Records Clerk	PIDG RIM 1	

**159**

**Central Food Organization**

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 4	
1	Superintendent Of Stores	PIDG RIM 3	
1	Office Administrator	GMG AM 1	
1	Storekeeper 3	PIDG RIM 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Labour & Social Security**

**Social Security Division**

**Public Assistance & Food Security Programme**

**Central Food Organization**

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 1	
1	Storekeeper 2	PIDG RIM 1	
2	Storeman 2	LMO TS 2	
4	Storeman 1	LMO TS 1	

**12**

**173 Total - Public Assistance & Food Security Programme**

**The Jamaica Council for Persons with Disabilities**

No. of Offices	Office	Classification	Remark
1	Principal Social Worker	SWG PS 4	
1	Social Worker 2	SWG PS 2	
1	Assistant Social Worker 2	SWG PS 2	
1	Administrator	GMG AM 2	
1	Supervisor - Assessment & Guidance	GMG AM 2	
2	Workshop Supervisor	GMG AM 1	
2	Field Officer	SWG SSA 1	
1	Secretary 2	OPS SS 2	
2	Workshop Instructor	SOG ST 2	
1	Workshop Instructor	SOG ST 1	

**13**

**Early Stimulation Programme**

No. of Offices	Office	Classification	Remark
1	Physiotherapist 4	PMG PT 4	
1	Director, Early Stimulation Programme	GMG SEG 1	
1	Supervisor, Home Visiting Programme	TSS HS 5	
1	Senior Child Development Aide	TSS HS 4	
1	Secretary 1	OPS SS 1	
9	Child Development Aide	TSS HS 3	

**14**

**27 Total - The Jamaica Council for Persons with Disabilities**

**National Council for the Senior Citizens**

No. of Offices	Office	Classification	Remark
1	Principal Social Worker	SWG PS 4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Labour & Social Security**

**Social Security Division**

**National Council for the Senior Citizens**

No. of Offices	Office	Classification	Remark
3	Social Worker 2	SWG PS 2	
2	Social Worker 2 (Programme Organizers)	SWG PS 2	
6	Social Worker 1 (Parish Organizer)	SWG PS 1	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Supervisor	LMO TS 4	
1	Head Cook	LMO TS 3	
1	Assistant Cook	LMO TS 2	
<b>17</b>			

**Portland**

No. of Offices	Office	Classification	Remark
1	Parish Organiser	SWG PS 1	
<b>1</b>			

**Trelawny**

No. of Offices	Office	Classification	Remark
1	Parish Organiser	SWG PS 1	
<b>1</b>			

**Hanover**

No. of Offices	Office	Classification	Remark
1	Parish Organiser	SWG PS 1	
<b>1</b>			

**Westmoreland**

No. of Offices	Office	Classification	Remark
1	Parish Organiser	SWG PS 1	
<b>1</b>			

**Manchester**

No. of Offices	Office	Classification	Remark
1	Parish Organiser	SWG PS 1	
<b>1</b>			

**22 Total - National Council for the Senior Citizens**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Labour & Social Security

### Social Security Division

#### Social Intervention Programme

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 4	
1	Coordinator	GMG SEG 2	
1	Coordinator, Education & Entrepreneurship	GMG SEG 1	
1	Administrative Assistant	GMG AM 4	
1	Administrator, Education & Entrepreneurship	GMG AM 3	
1	Payroll Officer	FMG AT 2	
1	Disbursement Officer	FMG AT 1	

**7**

**7 Total - Social Intervention Programme**

**592 Total - Social Security Division**

### National Insurance Investment Secretariat

#### Executive Office

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Legal Officer/Corporate Secretary	JLG LO 3	
1	Risk Manager	GMG SEG 3	
1	Administrative Services Manager	GMG SEG 1	
1	Security & Settlements Officer	GMG SEG 1	

**5**

**5 Total - Executive Office**

#### Bonds Portfolio

No. of Offices	Office	Classification	Remark
1	Director, Bonds Portfolio	GMG SEG 5	
1	Research Analyst	SOG ST 7	
1	Loans Manager	GMG SEG 2	

**3**

**3 Total - Bonds Portfolio**

#### Equity Portfolio

No. of Offices	Office	Classification	Remark
1	Director, Equity Portfolio	GMG SEG 5	
1	Manager, Equity Trading	GMG SEG 3	
1	Research Analyst	SOG ST 7	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Labour & Social Security**

**National Insurance Investment Secretariat**

**Equity Portfolio**

No. of Offices	Office	Classification	Remark
3			
<b>3</b>	<b>Total - Equity Portfolio</b>		

**Real Estate Portfolio**

No. of Offices	Office	Classification	Remark
1	Director, Real Estate	GMG SEG 5	
2	Property Manager	GMG SEG 3	
1	Lease Administration Manager	GMG SEG 2	
1	Administrative Officer	GMG AM 4	
4	Gardener/Handyman	LMO TS 1	
9			
<b>9</b>	<b>Total - Real Estate Portfolio</b>		

**Finance & Accounts**

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 4	
1	Accountant Loans & Receivables	FMG PA 2	
1	Accountant, Fund Accounts	FMG PA 1	
1	Accounts Payable Officer	FMG AT 3	
1	Accounting Clerk	FMG AC 2	
5			
<b>5</b>	<b>Total - Finance &amp; Accounts</b>		

**Administrative Services**

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	
1	Customer Service Officer	GMG AM 2	
1	Office Attendant	LMO TS 1	
3			
<b>3</b>	<b>Total - Administrative Services</b>		

**28 Total - National Insurance Investment Secretariat**

**1109 Total - Ministry of Labour & Social Security**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Education, Youth & Information

#### Direction & Administration

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Education Officer	GMG EO 2	Post [# 6189] to be abolished when vacant.
1	Director 1	GMG SEG 1	
1	Administrative Assistant	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
3	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
<b>11</b>			

**11 Total - Direction & Administration**

#### Internal Audit Division

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
3	Senior Auditor	FMG AS 3	
9	Auditor	FMG AS 2	
12	Assistant Auditor	FMG AS 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
<b>27</b>			

**27 Total - Internal Audit Division**

#### Educational Services Division

No. of Offices	Office	Classification	Remark
1	Chief Educational Officer	GMG CTD 1	
<b>1</b>			

#### School's Operations Branch

No. of Offices	Office	Classification	Remark
1	Deputy Chief Education Officer - Schools Operation	GMG EO 5	
<b>1</b>			

#### Administration Section

No. of Offices	Office	Classification	Remark
1	Senior Education Officer - Primary Coordinator	GMG EO 3	
1	Senior Education Officer Indp. School Coordination	GMG EO 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Educational Services Division**

**School's Operations Branch**

**Administration Section**

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	
2	Secretary 1	OPS SS 1	
1	Records Officer 1	PIDG RIM 2	
<b>6</b>			

**School Feeding Programme**

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1	Director 1	GMG SEG 1	
1	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
1	Driver	LMO DR 1	
<b>7</b>			

**Student Assessment Section**

No. of Offices	Office	Classification	Remark
1	Manager	GMG EO 4	
<b>1</b>			

**Student Assessment Section- Test construction Unit**

No. of Offices	Office	Classification	Remark
2	Senior Assessment Officer	GMG EO 3	
4	Assessment Officer	GMG EO 2	
1	Computer Systems Manager	MIS IT 4	
1	Database Administrator	MIS IT 3	
1	Data Processing Supervisor	MIS IT 2	
<b>9</b>			

**Student Assessment Section- Data Processing & Analysis Unit**

No. of Offices	Office	Classification	Remark
3	Data Entry Clerk	MIS IT 1	
<b>3</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Educational Services Division**

**School's Operations Branch**

**Student Assessment Section- Examination Administration**

No. of Offices	Office	Classification	Remark
1	Manager	GMG AM 4	
4	Examination Supervisor	PIDG RIM 3	
10	Records Officer 1	PIDG RIM 2	
7	Records Clerk	PIDG RIM 1	
<b>22</b>			

**Student Assessment Section- Office Management Unit**

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 2	
1	Records Clerk	PIDG RIM 1	
1	Machine Operator	LMO TS 2	
<b>3</b>			

**Student Assessment Section- Transcripts Unit**

No. of Offices	Office	Classification	Remark
2	Records Officer	PIDG RIM 2	
<b>2</b>			

**Student Assessment Section- Item Bank Unit**

No. of Offices	Office	Classification	Remark
1	Item Bank Supervisor	GMG AM 2	
2	Secretary 2	OPS SS 2	
<b>3</b>			

**Student Assessment Section- Typing Pool**

No. of Offices	Office	Classification	Remark
1	Supervisor, Typing Pool	OPS SS 3	
1	Secretary 2	OPS SS 2	
<b>2</b>			

**59 Total - School's Operations Branch**

**Curriculum & Support Services Branch**

No. of Offices	Office	Classification	Remark
1	Deputy Chief Education Officer	GMG EO 5	



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Education, Youth & Information

### Educational Services Division

#### Curriculum & Support Services Branch

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
<b>3</b>			

#### Special Education Section

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	
4	Education Officer	GMG EO 2	
1	Education Officer (Braille Operations)	GMG EO 2	
1	Secretary 2	OPS SS 2	
1	Chauffeur	LMO DR 1	
<b>8</b>			

#### Media Services Section

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	
3	Senior Education Officer	GMG EO 3	
3	Education Officer	GMG EO 2	
1	Educational Officer, Library	GMG EO 2	
1	Radio Production Officer	MCG AVP 5	
1	Video Production Officer	MCG AVP 5	
1	Technical Support Officer	MIS IT 5	
1	Web Page Designer	MIS IT 5	
1	Art Director	MCG AVT 4	
1	Librarian	PIDG LB 3	
1	Administrator	GMG AM 3	
1	Manager	PIDG RIM 4	
1	Graphic Artist	MCG AVT 2	
1	Senior Secretary	OPS SS 3	
1	Administrator	GMG AM 2	
1	Bookstore Supervisor	PIDG RIM 3	
1	Data Entry Clerk	MIS IT 1	
1	Secretary 2	OPS SS 2	
1	Records Clerk	PIDG RIM 1	
1	Attendant	LMO TS 2	
1	Attendant	LMO TS 1	

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# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Education, Youth & Information

### Educational Services Division

#### Curriculum & Support Services Branch

##### Core Curriculum Section

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	
7	Senior Education Officer	GMG EO 3	
1	Equipment Specialist	GMG EO 3	
20	Education Officer 1	GMG EO 2	
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
5	Secretary 1	OPS SS 1	
1	Records Officer 1	PIDG RIM 2	

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##### Technical & Vocational Section

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	
5	Senior Education Officer	GMG EO 3	
6	Education Officer	GMG EO 2	
1	Administrative Assistant	GMG AM 3	
1	Senior Secretary	OPS SS 3	
4	Secretary 1	OPS SS 1	

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##### Guidance & Counselling Section

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	
1	Senior Education Officer	GMG EO 3	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	

**5**

##### Early Childhood Section

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	
1	Senior Education Officer	GMG EO 3	
1	Administrative Manager	GMG SEG 1	
1	Records Officer 2	PIDG RIM 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Educational Services Division**

**Curriculum & Support Services Branch**

**Early Childhood Section**

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 1	
<b>5</b>			

**Early Childhood Section- Day Care Centre**

No. of Offices	Office	Classification	Remark
2	Records Officer 1	PIDG RIM 2	
<b>2</b>			

**104 Total - Curriculum & Support Services Branch**

**Tertiary Branch**

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	
<b>1</b>			

**Direction & Administration**

No. of Offices	Office	Classification	Remark
1	Standards Officer	GMG EO 3	
1	Administrator	GMG AM 3	
1	Administrator 2	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	
1	Records Officer 1	PIDG RIM 2	
<b>6</b>			

**Supervisory of Tertiary Education Section**

No. of Offices	Office	Classification	Remark
2	Senior Education Officer	GMG EO 3	
1	Education Officer	GMG EO 2	
<b>3</b>			

**Training of Staff Nurses & Midwives Section**

No. of Offices	Office	Classification	Remark
1	Tutor 2	HPC RN 4	
11	Tutor 1	HPC RN 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Educational Services Division**

**Tertiary Branch**

**Training of Staff Nurses & Midwives Section**

No. of Offices	Office	Classification	Remark
12			
22	<b>Total - Tertiary Branch</b>		

**Regional Guidance & Counselling Branch**

No. of Offices	Office	Classification	Remark
6	Senior Education Officer	GMG EO 3	
6	Education Officer	GMG EO 2	
6	Educational Social Worker	GMG EO 1	
6	Health & Family Life Educator	GMG EO 1	
6	Administrative Assistant	GMG AM 3	
6	Records Officer	PIDG RIM 2	
36			
36	<b>Total - Regional Guidance &amp; Counselling Branch</b>		

**Region I- Kingston**

**Direction & Administration**

No. of Offices	Office	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	
1	Senior Education Officer	GMG EO 3	
1	Regional Financial Controller	FMG PA 2	
1	Director, Personnel	GMG SEG 1	
1	Information Technology Administrator	MIS IT 4	
1	Personnel Officer	GMG AM 3	
1	Assistant Personnel Officer	GMG AM 2	
1	Office Manager	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Supervisor, Typing Pool	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	
1	Personnel Administrator	GMG AM 1	
1	Secretary 2	OPS SS 2	
5	Records Officer 1	PIDG RIM 2	
1	Data Processing Officer	MIS IT 1	
2	Secretary 1	OPS SS 1	
2	Records Clerk	PIDG RIM 1	
23			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Education, Youth & Information

### Educational Services Division

#### Region I- Kingston

##### Supervision of Schools- Early Childhood Education

No. of Offices	Office	Classification	Remark
2	Assistant Education Officer	GMG EO 1	
<b>2</b>			

##### Supervision of Schools- Primary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	
8	Education Officer	GMG EO 2	
<b>9</b>			

##### Supervision of Schools- Secondary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer - Secondary Coordination	GMG EO 3	
5	Education Officer	GMG EO 2	
<b>6</b>			

##### Community Relations

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	
<b>1</b>			

##### Supervision of Facilities

No. of Offices	Office	Classification	Remark
1	Regional Building Officer	SOG ST 5	
3	Assistant Building Officer	SOG ST 4	
<b>4</b>			

##### Payments

No. of Offices	Office	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	
<b>1</b>			

**46 Total - Region I- Kingston**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Educational Services Division**

**Region II- Portland**

**Direction & Administration**

No. of Offices	Office	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	
1	Regional Financial Controller	FMG PA 2	
1	Information Technology Administrator	MIS IT 4	
1	Director, Personnel	GMG SEG 1	
1	Personnel Officer	GMG AM 3	
1	Assistant Personnel Officer	GMG AM 2	
1	Office Manager	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Supervisor, Typing Pool	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	
1	Personnel Administrator 2	GMG AM 1	
2	Records Officer 1	PIDG RIM 2	
2	Secretary 1	OPS SS 1	
3	Records Clerk	PIDG RIM 1	
1	Data Processing Officer	MIS IT 1	
1	Driver 1	LMO DR 1	
2	Attendant	LMO TS 1	

**22**

**Supervision of Schools- Early Childhood Education**

No. of Offices	Office	Classification	Remark
1	Assistant Education Officer	GMG EO 1	

**1**

**Supervision of Schools- Primary**

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	
5	Education Officer	GMG EO 2	

**6**

**Supervision of Schools- Secondary**

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	
3	Education Officer	GMG EO 2	

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Educational Services Division**

**Region II- Portland**

**Community Relations**

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	
<b>1</b>			

**Supervision of Facilities**

No. of Offices	Office	Classification	Remark
1	Regional Building Officer	SOG ST 5	
2	Assistant Building Officer	SOG ST 4	
<b>3</b>			

**Budget & Bank Reconciliation**

No. of Offices	Office	Classification	Remark
1	Supervisor	FMG AT 3	
<b>1</b>			

**Payments**

No. of Offices	Office	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	
<b>1</b>			

**39 Total - Region II- Portland**

**Region III- Brown's Town**

**Direction & Administration**

No. of Offices	Office	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	
1	Regional Financial Controller	FMG PA 2	
1	Information Technology Administrator	MIS IT 4	
1	Director, Personnel	GMG SEG 1	
1	Personnel Officer	GMG AM 3	
1	Office Manager	GMG AM 2	
1	Assistant Personnel Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Supervisor, Typing Pool	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	
1	Personnel Administrator 2	GMG AM 1	
3	Records Officer 1	PIDG RIM 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Educational Services Division**

**Region III- Brown's Town**

**Direction & Administration**

No. of Offices	Office	Classification	Remark
1	Data Processing Officer	MIS IT 1	
2	Secretary 1	OPS SS 1	
2	Records Clerk	PIDG RIM 1	
1	Driver 1	LMO DR 1	
2	Attendant 1	LMO TS 1	
<b>22</b>			

**Supervision of Schools- Primary**

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	
7	Education Officer	GMG EO 2	
<b>8</b>			

**Supervision of Schools- Secondary**

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	
4	Education Officer	GMG EO 2	
<b>5</b>			

**Community Relations**

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	
<b>1</b>			

**Supervision of Facilities**

No. of Offices	Office	Classification	Remark
1	Regional Building Officer	SOG ST 5	
2	Assistant Building Officer	SOG ST 4	
<b>3</b>			

**Budget & Bank Reconciliation**

No. of Offices	Office	Classification	Remark
1	Supervisor	FMG AT 3	
<b>1</b>			



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Educational Services Division**

**Region III- Brown's Town**

Payments

No. of Offices	Office	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	
1			
<b>41</b>	<b>Total - Region III- Brown's Town</b>		

**Region IV- Montego Bay**

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	
1	Regional Financial Controller	FMG PA 2	
1	Information Technology Administrator	MIS IT 4	
1	Director, Personnel	GMG SEG 1	
1	Personnel Officer	GMG AM 3	
1	Assistant Personnel Officer	GMG AM 2	
1	Office Manager	GMG AM 2	
2	Senior Secretary	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	
1	Personnel Administrator 2	GMG AM 1	
1	Secretary 2	OPS SS 2	
3	Records Officer 1	PIDG RIM 2	
1	Secretary 1	OPS SS 1	
1	Data Processing Officer	MIS IT 1	
2	Records Clerk	PIDG RIM 1	
1	Driver	LMO 2	
2	Attendant 1	LMO TS 1	
<b>22</b>			

Supervision of Schools- Primary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	
8	Education Officer	GMG EO 2	
<b>9</b>			

Supervision of Schools- Secondary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Education, Youth & Information

### Educational Services Division

#### Region IV- Montego Bay

##### Supervision of Schools- Secondary

No. of Offices	Office	Classification	Remark
5	Education Officer	GMG EO 2	
<b>6</b>			

##### Community Relations

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	
<b>1</b>			

##### Supervision of Facilities

No. of Offices	Office	Classification	Remark
1	Regional Building Officer	SOG ST 5	
3	Assistant Building Officer	SOG ST 4	
1	Works Overseer	SOG ST 3	
<b>5</b>			

##### Budget & Bank Reconciliation

No. of Offices	Office	Classification	Remark
1	Supervisor	FMG AT 3	
<b>1</b>			

##### Payments

No. of Offices	Office	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	
<b>1</b>			

**45 Total - Region IV- Montego Bay**

#### Region V- Mandeville

##### Direction & Administration

No. of Offices	Office	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	
1	Regional Financial Controller	FMG PA 2	
1	Information Technology Administrator	MIS IT 4	
1	Director, Personnel	GMG SEG 1	
1	Personnel Officer	GMG AM 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Educational Services Division**

**Region V- Mandeville**

**Direction & Administration**

No. of Offices	Office	Classification	Remark
1	Assistant Personnel Officer	GMG AM 2	
1	Office Manager	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Supervisor, Typing Pool	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	
1	Personnel Administrator 2	GMG AM 1	
1	Secretary 2	OPS SS 2	
3	Records Officer 1	PIDG RIM 2	
1	Data Processing Officer	MIS IT 1	
1	Secretary 1	OPS SS 1	
2	Records Clerk	PIDG RIM 1	
1	Driver 1	LMO DR 1	
2	Attendant 1	LMO TS 1	

**22**

**Supervision of Schools- Early Childhood**

No. of Offices	Office	Classification	Remark
2	Assistant Education Officer	GMG EO 1	

**2**

**Supervision of Schools- Primary**

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	
7	Education Officer	GMG EO 2	

**8**

**Supervision of Schools- Secondary**

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	
2	Education Officer	GMG EO 2	

**3**

**Community Relations**

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Educational Services Division**

**Region V- Mandeville**

**Community Relations**

No. of Offices	Office	Classification	Remark
1			

**Supervision of Facilities**

No. of Offices	Office	Classification	Remark
1	Regional Building Officer	SOG ST 5	
3	Assistant Building Officer	SOG ST 4	
4			

**Budget & Bank Reconciliation**

No. of Offices	Office	Classification	Remark
1	Supervisor	FMG AT 3	
1			

**Payments**

No. of Offices	Office	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	
1			

**42 Total - Region V- Mandeville**

**Region VI- Old Harbour**

**Direction & Administration**

No. of Offices	Office	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	
1	Regional Financial Controller	FMG PA 2	
1	Information Technology Administrator	MIS IT 4	
1	Director, Personnel	GMG SEG 1	
1	Personnel Officer	GMG AM 3	
1	Assistant Personnel Officer	GMG AM 2	
1	Office Manager	GMG AM 2	
2	Senior Secretary	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	
1	Personnel Administrator	GMG AM 1	
1	Secretary 2	OPS SS 2	
5	Records Officer 1	PIDG RIM 2	
1	Data Processing Officer	MIS IT 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Educational Services Division**

**Region VI- Old Harbour**

**Direction & Administration**

No. of Offices	Office	Classification	Remark
2	Secretary 1	OPS SS 1	
3	Records Clerk	PIDG RIM 1	
1	Driver 1	LMO DR 1	
2	Attendant 1	LMO TS 1	
<b>26</b>			

**Supervision of Schools- Primary**

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	
8	Education Officer	GMG EO 2	
<b>9</b>			

**Supervision of Schools- Secondary**

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	
3	Education Officer	GMG EO 2	
<b>4</b>			

**Community Relations**

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	
<b>1</b>			

**Supervision of Facilities**

No. of Offices	Office	Classification	Remark
1	Regional Building Officer	SOG ST 5	
3	Assistant Building Officer	SOG ST 4	
<b>4</b>			

**Budget & Bank Reconciliation**

No. of Offices	Office	Classification	Remark
1	Supervisor	FMG AT 3	
<b>1</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Education, Youth & Information

### Educational Services Division

#### Region VI- Old Harbour

#### Payments

No. of Offices	Office	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	
1			

**46 Total - Region VI- Old Harbour**

**481 Total - Educational Services Division**

### Division of Schools Services (DSS)

#### Office of the Chief Education Officer

No. of Offices	Office	Classification	Remark
1	Executive Assistant	GMG SEG 1	New post [# 71315] with effect from April 1, 2018.
1	Administrative Assistant	GMG AM 4	New post [# 71309] with effect from April 1, 2018.

**2**

**2 Total - Office of the Chief Education Officer**

#### Schools' Safety & Security Branch

No. of Offices	Office	Classification	Remark
1	Director, Schools' Safety & Security	GMG SEG 3	New post [# 71302] with effect from April 1, 2018.

**1**

**1 Total - Schools' Safety & Security Branch**

#### Schools' Project Implementation & Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Director, Schools' Project Implementation & Monitoring	GMG SEG 4	New post [# 71303] with effect from April 1, 2018.

**1**

**1 Total - Schools' Project Implementation & Monitoring Branch**

#### Schools' Improvement Services Branch

No. of Offices	Office	Classification	Remark
1	Administrative Secretary	OPS ADS 1	New post [# 71304] with effect from April 1, 2018.

**1**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Education, Youth & Information

#### Division of Schools Services (DSS)

#### Schools' Improvement Services Branch

##### School's Performance, Monitoring & Evaluation Unit

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	New post [# 71305] with effect from April 1, 2018.
1	Senior Education Officer	GMG EO 3	New post [# 71307] with effect from April 1, 2018.
1	Education Officer	GMG EO 2	New post [# 71308] with effect from April 1, 2018.
1	Administrative Assistant	GMG AM 4	New post [# 71306] with effect from April 1, 2018.
1	Secretary	OPS SS 2	New post [# 71310] with effect from April 1, 2018.

**5**

##### Standards Development Unit

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	New post [# 71311] with effect from April 1, 2018.
1	Senior Education Officer	GMG EO 3	New post [# 71313] with effect from April 1, 2018.
1	Education Officer	GMG EO 2	New post [# 71314] with effect from April 1, 2018.
1	Administrative Assistant	GMG AM 4	New post [# 71312] with effect from April 1, 2018.
1	Secretary	OPS SS 2	New post [# 71316] with effect from April 1, 2018.

**5**

##### Policy Implementation & Quality Assurance Unit

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	New post [# 71317] with effect from April 1, 2018.
1	Senior Quality Assurance Analyst	SOG ST 7	New post [# 71319] with effect from April 1, 2018.
1	Quality Assurance Analyst	SOG ST 6	New post [# 71320] with effect from April 1, 2018.
1	Research Officer	SOG ST 6	New post [# 71321] with effect from April 1, 2018.
1	Statistician	SOG ST 5	New post [# 71322] with effect from April 1, 2018.

**5**

**16 Total - Schools' Improvement Services Branch**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Education, Youth & Information

#### Division of Schools Services (DSS)

##### Exam & Assessment Administration Services Branch

No. of Offices	Office	Classification	Remark
1	Deputy Chief Education Officer	GMG EO 5	New post [# 71323] with effect from April 1, 2018.
1	Registrar	GMG EO 3	New post [# 71332] with effect from April 1, 2018.
1	Statistician	SOG ST 5	New post [# 71333] with effect from April 1, 2018.
1	Administrative Secretary	OPS ADS 1	New post [# 71324] with effect from April 1, 2018.
<b>4</b>			

##### National School Leaving Certificate Secretariat

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	New post [# 71340] with effect from April 1, 2018.
1	Research Officer	SOG ST 6	New post [# 71341] with effect from April 1, 2018.
1	Administrative Assistant	GMG AM 4	New post [# 71318] with effect from April 1, 2018.
<b>3</b>			

#### **7 Total - Exam & Assessment Administration Services Branch**

##### Independent Schools Branch

No. of Offices	Office	Classification	Remark
4	Assistant Registrar	GMG EO 2	Four (4) new posts [#s 71325-8] with effect from April 1, 2018.
<b>4</b>			
<b>4</b>	<b>Total - Independent Schools Branch</b>		

##### Tertiary Branch

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	New post [# 71335] with effect from April 1, 2018.
2	Education Officer	GMG EO 2	Two (2) new posts [#s 71336-7] with effect from April 1, 2018.
2	Administrative Assistant	GMG AM 4	Two (2) new posts [#s 71338-9] with effect from April 1, 2018.
1	Administrator	GMG AM 3	New post [# 71342] with effect from April 1, 2018.
<b>6</b>			



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Education, Youth & Information

#### Division of Schools Services (DSS)

##### Tertiary Branch

##### Tertiary Financial Support Unit

No. of Offices	Office	Classification	Remark
1	Director, Tertiary Financial Support	GMG SEG 3	New post [# 71329] with effect from April 1, 2018.
1	Manager, Scholarships	GMG SEG 2	New post [# 71330] with effect from April 1, 2018.
1	Manager, JAMVAT	GMG SEG 2	New post [# 71331] with effect from April 1, 2018.
1	Financial Assistance Officer	GMG SEG 2	New post [# 71334] with effect from April 1, 2018.
4			
10	<b>Total - Tertiary Branch</b>		
41	<b>Total - Division of Schools Services (DSS)</b>		

#### Legal Affairs Division

No. of Offices	Office	Classification	Remark
1	Legal Officer	JLG LO 3	C.D.
1	Legal Officer	JLG LO 2	C.D.
2			
2	<b>Total - Legal Affairs Division</b>		

#### Strategic Reform Division

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 4	
1	Senior Secretary	OPS SS 3	
2			
2	<b>Total - Strategic Reform Division</b>		

#### Public Relations Division

No. of Offices	Office	Classification	Remark
1	Public Relations Officer	MCG IE 4	
1			
1	<b>Total - Public Relations Division</b>		

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Human Resource Management & Administration Division**

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Mgmt. and Admin.	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

**Procurement Branch**

No. of Offices	Office	Classification	Remark
1	Director, Procurement	GMG SEG 2	
1	Chief Procurement Officer	GMG SEG 1	
1	Procurement Officer	GMG AM 3	
1	Records Officer 2	PIDG RIM 3	
3	Records Clerk	PIDG RIM 1	
<b>7</b>			

**7 Total - Procurement Branch**

**Documentation, Information & Access Services**

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
<b>1</b>			
<b>1</b>	<b>Total - Documentation, Information &amp; Access Services</b>		

**Personnel Branch**

No. of Offices	Office	Classification	Remark
1	Director, Personnel	GMG SEG 2	Post [# 6202] to be abolished when vacant.
1	Senior Personnel Officer	GMG AM 4	
1	Personnel Officer	GMG AM 3	
1	Administrator	GMG AM 3	
1	Records Administrator	PIDG RIM 4	
3	Assistant Personnel Officer	GMG AM 2	
1	Administrator	GMG AM 2	
2	Records Officer 2	PIDG RIM 3	
1	Administrator	GMG AM 1	
2	Secretary 2	OPS SS 2	
11	Records Officer 1	PIDG RIM 2	
2	Secretary 1	OPS SS 1	
14	Records Clerk	PIDG RIM 1	
<b>41</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Education, Youth & Information

### Human Resource Management & Administration Division

#### Personnel Branch

#### 41 Total - Personnel Branch

#### School Personnel & Administration Services

No. of Offices	Office	Classification	Remark
1	Director, Schools Personnel	GMG SEG 3	
1	Director 1	GMG SEG 1	
1	Administrator	GMG AM 4	
4	Administrator	GMG AM 3	
1	Administrator	GMG AM 2	
1	Administrator 2	GMG AM 2	
1	Senior Secretary	OPS SS 3	
2	Records Officer 2	PIDG RIM 3	
3	Secretary 2	OPS SS 2	
12	Records Officer 1	PIDG RIM 2	
3	Secretary 1	OPS SS 1	

**30**

#### 30 Total - School Personnel & Administration Services

#### Professional Development Branch

No. of Offices	Office	Classification	Remark
1	Director, Professional Development Unit	GMG EO 4	Post [# 6616] to be abolished when vacant.
1	Medical Director	HPC MO 4	
4	Education Officer	GMG EO 2	
1	Director, Kingston School of Nursing	HPC RN 6	
1	Coordinator, Advanced Nursing Programme	HPC RN 6	Post [# 37737] to be abolished when vacant.
1	Critical Care Coordinator	HPC RN 6	Post [# 54870] to be abolished when vacant.
1	Tutor, Advanced Nursing Programme	HPC RN 5	Post [# 37739] to be abolished when vacant.
1	Nursing Tutor, Critical Care	HPC RN 5	Post [# 54872] to be abolished when vacant.
1	Deputy Director, Human Resource Development	GMG SEG 2	Post [# 6617] to be abolished when vacant.
6	Nurse Tutor 2	HPC RN 4	
11	Nurse Tutor 1	HPC RN 3	
1	Senior Training Officer	GMG AM 4	
1	Training Officer	GMG AM 3	
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Human Resource Management & Administration Division**

**Professional Development Branch**

No. of Offices	Office	Classification	Remark
<b>33</b>			

Teachers Tuition Refund Secretariat

No. of Offices	Office	Classification	Remark
1	Administrative Manager	GMG SEG 1	
1	Administrative Officer	GMG AM 4	
<b>2</b>			

**35 Total - Professional Development Branch**

**Facilities & Utilities Management Branch**

Administration Section

No. of Offices	Office	Classification	Remark
1	Director, Administration (Facilities & Util. Mgmt.)	GMG SEG 1	
1	Secretary 1	OPS SS 1	
4	Telephone Operator	OPS TO 1	
2	Driver 2	LMO DR 2	
4	Driver 1	LMO DR 1	
3	Chief Attendant	LMO TS 3	
1	Senior Photocopy Machine Operator	LMO TS 3	
4	Gardener	LMO TS 2	
1	Machine Operator	LMO TS 1	
20	Attendant	LMO TS 1	
16	Watchman	LMO TS 1	
1	Handyman	LMO TS 1	
<b>58</b>			

**58 Total - Facilities & Utilities Management Branch**

**Education & Management Information Systems Branch**

No. of Offices	Office	Classification	Remark
1	Director	MIS IT 7	
1	Manager, Technical Support	MIS IT 5	
2	Programmer Analyst	MIS IT 4	
1	Administrative Secretary 1	OPS ADS 1	
1	Database Coordinator	MIS IT 3	
1	Assistant Database Co-ordinator	MIS IT 2	
1	Systems Hardware Technician	MIS IT 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Human Resource Management & Administration Division**

**Education & Management Information Systems Branch**

No. of Offices	Office	Classification	Remark
8			
8	<b>Total - Education &amp; Management Information Systems Branch</b>		

**Human Resource Management & Development Branch**

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 4	
1			

**Human Resource Management Section**

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1			

**Human Resource Development Section**

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1			

**Employee Relations Section**

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1			

**Organizational Development Section**

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1			

**PMAS Section**

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 2	
1	Human Resource Officer	GMG AM 4	
2			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Human Resource Management & Administration Division**

**Human Resource Management & Development Branch**

**Industrial Relations Section**

No. of Offices	Office	Classification	Remark
1	Industrial Relations Officer	GMG SEG 1	
2	Administrator 4	GMG AM 3	
3			

**10 Total - Human Resource Management & Development Branch**

**192 Total - Human Resource Management & Administration Division**

**Finance & Accounts Division**

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1			

**Finance**

No. of Offices	Office	Classification	Remark
1	Director, Accounting Services	FMG PA 3	
1	Director, Budget and Financial Planning	FMG PA 3	
1	Senior Secretary	OPS SS 3	
5	Accounting Clerk	FMG AC 2	
2	Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	
1	Stenographer	OPS SS 2	

**13**

**13 Total - Finance**

**Budget**

No. of Offices	Office	Classification	Remark
1	Director, Accounts	FMG PA 3	
1	Director, School Finance	FMG PA 2	
2	Financial Controller 2	FMG PA 2	
3	Accounting Technician 3	FMG AT 3	

**7**

**7 Total - Budget**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Finance & Accounts Division**

**Disbursement**

No. of Offices	Office	Classification	Remark
1	Accounting Clerk	FMG AC 2	
1	Computer Operator	MIS IT 2	
1	Computer Operator	MIS IT 1	
<b>3</b>			
<b>3</b>	<b>Total - Disbursement</b>		

**General Salaries**

No. of Offices	Office	Classification	Remark
1	Salary Supervisor	FMG PA 1	
8	Salary Officer	FMG AT 2	
<b>9</b>			
<b>9</b>	<b>Total - General Salaries</b>		

**Finance Administration**

No. of Offices	Office	Classification	Remark
2	Accounting Technician 2	FMG AT 2	
10	Accounting Technician 1	FMG AT 1	
<b>12</b>			
<b>12</b>	<b>Total - Finance Administration</b>		

**Commitment Control**

No. of Offices	Office	Classification	Remark
2	Financial Controller 1	FMG PA 1	
1	Accounting Technician 3	FMG AT 3	
<b>3</b>			
<b>3</b>	<b>Total - Commitment Control</b>		

**School Financial Services**

No. of Offices	Office	Classification	Remark
6	Salary Supervisor	FMG PA 1	
27	Salary Officer	FMG AT 2	
4	Salaries Officer	FMG AT 1	
2	Master Control Clerk Deduction	FMG AC 2	
1	Keypunch Operator	MIS IT 1	
2	Data Preparation Clerk 1	MIS IT 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Finance & Accounts Division**

**School Financial Services**

No. of Offices	Office	Classification	Remark
42			
42	<b>Total - School Financial Services</b>		

**Final Accounts**

No. of Offices	Office	Classification	Remark
1	Supervisor, Final Accounts	FMG PA 1	
1	Senior Final Accounts Officer	FMG AT 3	
1	Accounting Technician	FMG AT 1	
1	Accounting Clerk 2	FMG AC 2	
4			
4	<b>Total - Final Accounts</b>		

**Bank Reconciliation**

No. of Offices	Office	Classification	Remark
1	Supervisor, Bank Reconciliation System	FMG AT 3	
5	Bank Reconciliation Officer	FMG AT 2	
1	Accounting Clerk 1	FMG AC 1	
7			
7	<b>Total - Bank Reconciliation</b>		

**101 Total - Finance & Accounts Division**

**Youth Division**

**National Centre for Youth Development**

No. of Offices	Office	Classification	Remark
4	Senior Youth Empowerment Officer	GMG SEG 1	
27	Youth Empowerment Officer	GMG AM 3	
1	Administrator 3	GMG AM 3	
1	Secretary 2	OPS SS 2	
33			
33	<b>Total - National Centre for Youth Development</b>		

**Children Affairs Policy Division**

No. of Offices	Office	Classification	Remark
1	Senior Director, Children Affairs Division	GMG SEG 5	



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Education, Youth & Information

### Youth Division

#### Children Affairs Policy Division

No. of Offices	Office	Classification	Remark
1	Director, Policy Monitoring & Evaluation	GMG SEG 3	
1	Policy Analyst	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
4			
4	<b>Total - Children Affairs Policy Division</b>		

#### Youth & Adolescent Policy Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Youth & Adolescents Policy Division	GMG SEG 5	
1	Senior Programme Development Specialist	GMG SEG 3	
1	Director, Program Implementation	GMG SEG 3	
1	Policy Analyst	GMG SEG 2	
1	Manager, Research, Monitoring & Evaluation	GMG SEG 2	
2	Programme Development Specialist	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
8			
8	<b>Total - Youth &amp; Adolescent Policy Division</b>		

#### Childcare Institutions (Posts to be abolished when Vacant)

#### Mannings Children's Home

No. of Offices	Office	Classification	Remark
1	Teacher		Post [# 37834] to be abolished when vacant.
3	Instructor 1		Three (3) posts [#s 37835-7] to be abolished when vacant.
1	Administrator 1	GMG AM 1	Post [# 37838] to be abolished when vacant.
2	Social Work Aide 2	SWG SWA 2	Two (2) posts [#s 37844-5] to be abolished when vacant.
2	Duty Officer	PTSG PX 1	Two (2) posts [#s 37839-37840] to be abolished when vacant.
1	Social Work Aide 1	SWG SWA 1	Post [# 37846] to be abolished when vacant.
2	Cook	LMO TS 3	Two (2) posts [#s 37847-8] to be abolished when vacant.
4	Attendant	LMO TS 2	Four (4) posts [#s 37849-37852] to be abolished when vacant.
2	Handyman	LMO TS 1	Two (2) posts [#s 37842-3] to be abolished when vacant.

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Education, Youth & Information

#### Youth Division

#### Childcare Institutions (Posts to be abolished when Vacant)

##### Summerfield Boy's Home

No. of Offices	Office	Classification	Remark
2	Instructor 1		Two (2) posts [#s 37856-7] to be abolished when vacant.
1	Records Officer 2	PIDG RIM 3	Post [# 37860] to be abolished when vacant.
2	Duty Officer	PTSG PX 1	Two (2) posts [#s 37858-9] to be abolished when vacant.
2	Social Work Aide 1	SWG SWA 1	Two (2) posts [#s 37854-5] to be abolished when vacant.
2	Cook	LMO TS 3	Two (2) posts [#s 37862 & 37866] to be abolished when vacant.
4	Maid	LMO TS 2	Four (4) posts [#s 37863-5 & 37867] to be abolished when vacant.
1	Handyman	LMO TS 1	Post [# 37861] to be abolished when vacant.

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##### Homestead Place of Safety

No. of Offices	Office	Classification	Remark
1	Teacher		Post [# 37909] to be abolished when vacant.
2	Instructor 1		Two (2) posts [#s 37911 & 37913] to be abolished when vacant.
1	Administrator 1	GMG AM 1	Post [# 37914] to be abolished when vacant.
1	Social Work Aide 2	SWG SWA 2	Post [# 37915] to be abolished when vacant.
1	Duty Officer	PTSG PX 1	Post [# 37922] to be abolished when vacant.
1	Social Work Aide 1	SWG SWA 1	Post [# 37916] to be abolished when vacant.
1	Cook	LMO TS 3	Post [# 37917] to be abolished when vacant.
3	Attendant	LMO TS 2	Three (3) posts [#s 37918-20] to be abolished when vacant.
1	Watchman	LMO TS 1	Post [# 37921] to be abolished when vacant.
1	Handyman	LMO TS 1	Post [# 37924] to be abolished when vacant.

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# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Education, Youth & Information

### Youth Division

#### Childcare Institutions (Posts to be abolished when Vacant)

##### Glenhope Place of Safety

No. of Offices	Office	Classification	Remark
1	Teacher		Post [# 37940] to be abolished when vacant.
1	Instructor 2		Post [# 37941] to be abolished when vacant.
1	Instructor 1		Post [# 37942] to be abolished when vacant.
2	Social Work Aide 2	SWG SWA 2	Two (2) posts [#s 34944-5] to be abolished when vacant.
2	Social Work Aide 1	SWG SWA 1	Two (2) posts [#s 37946 & 53484] to be abolished when vacant.
1	Cook	LMO TS 3	Post [# 37947] to be abolished when vacant.
2	Attendant	LMO TS 2	Two (2) posts [#s 37948-9] to be abolished when vacant.
1	Handyman	LMO TS 1	Post [# 37951] to be abolished when vacant.

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##### Glenhope Nursery

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	Post [# 37953] to be abolished when vacant.
1	Administrator 1	GMG AM 1	Post [# 37943] to be abolished when vacant.
3	Assistant Nurse 1	NPG EAN 1	Three (3) posts [#s 37954-6] to be abolished when vacant.
8	Nurse Aide	TSS HS 1	Eight (8) posts [#s 37957-37964] to be abolished when vacant.
1	Cook	LMO TS 3	Post [# 37966] to be abolished when vacant.
2	Attendant	LMO TS 2	Two (2) posts [#s 37967-8] to be abolished when vacant.
1	Handyman	LMO TS 1	Post [# 37965] to be abolished when vacant.

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##### Granville

No. of Offices	Office	Classification	Remark
1	Assistant Superintendent		Post [# 37970] to be abolished when vacant.
1	Teacher		Post [# 37971] to be abolished when vacant.

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Education, Youth & Information

### Youth Division

#### Childcare Institutions (Posts to be abolished when Vacant)

##### Granville

No. of Offices	Office	Classification	Remark
2	Instructor 1		Two (2) posts [#s 37972-3] to be abolished when vacant.
1	Administrator 1	GMG AM 1	Post [# 37974] to be abolished when vacant.
2	Social Work Aide 1	SWG SWA 1	Two (2) posts [#s 37976 & 53485] to be abolished when vacant.
1	Cook	LMO TS 3	Post [# 37977] to be abolished when vacant.
1	Handyman	LMO TS 1	Post [# 37975] to be abolished when vacant.
<b>9</b>			

##### St. Augustine

No. of Offices	Office	Classification	Remark
2	Instructor 1		Two (2) posts [#s 37891-2] to be abolished when vacant.
1	Administrator 1	GMG AM 1	Post [# 37984] to be abolished when vacant.
1	Social Work Aide 2	SWG SWA 2	Post [# 37985] to be abolished when vacant.
1	Duty Officer	PTSG PX 1	Post [# 37983] to be abolished when vacant.
1	Cook	LMO TS 3	Post [# 37986] to be abolished when vacant.
3	Attendant	LMO TS 2	Three (3) posts [#s 37987-9] to be abolished when vacant.
1	Handyman	LMO TS 1	Post [# 37990] to be abolished when vacant.
<b>10</b>			

##### Blossom Garden's

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	Post [# 37997] to be abolished when vacant.
5	Assistant Nurse 1	NPG EAN 1	Five (5) posts [#s 37992-6] to be abolished when vacant.
1	Cook	LMO TS 3	Post [# 37998] to be abolished when vacant.
4	Attendant	LMO TS 2	Four (4) posts [#s 37999-38002] to be abolished when vacant.
<b>11</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Education, Youth & Information

### Youth Division

#### Childcare Institutions (Posts to be abolished when Vacant)

##### Muirton's Boys Home

No. of Offices	Office	Classification	Remark
1	Instructor 2		Post [# 37882] to be abolished when vacant.
1	Instructor 1		Post [# 37883] to be abolished when vacant.
2	Duty Officer	PTSG PX 1	Two (2) posts [#s 37884-5] to be abolished when vacant.
2	Social Work Aide 1	SWG SWA 1	Two (2) posts [#s 37887-8] to be abolished when vacant.
1	Cook	LMO TS 3	Post [# 37889] to be abolished when vacant.
2	Maid	LMO TS 2	Posts [#s 37890-1] to be abolished when vacant.
1	Handyman	LMO TS 1	Post [# 37892] to be abolished when vacant.

**10**

##### Marigold Childcare Centre

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	Post [# 38013] to be abolished when vacant.
2	Assistant Nurse 1	NPG EAN 1	Two (2) posts [#s 38004-5] to be abolished when vacant.
1	Social Work Aide 1	SWG SWA 1	Post [# 38014] to be abolished when vacant.
7	Nurse Aide	TSS HS 1	Seven (7) posts [#s 38006-12] to be abolished when vacant.
1	Cook	LMO TS 3	Post [# 38015] to be abolished when vacant.
3	Attendant	LMO TS 2	Three (3) posts [#s 38016-8] to be abolished when vacant.
1	Handyman	LMO TS 1	Post [# 38019] to be abolished when vacant.

**16**

##### Musgrave Girl's Home

No. of Offices	Office	Classification	Remark
1	Instructor		Post [# 37894] to be abolished when vacant.
1	Records Officer 2	PIDG RIM 3	Post [# 37895] to be abolished when vacant.
4	Social Work Aide 1	SWG SWA 1	Four (4) posts [#s 37896-8 & 53483] to be abolished when vacant.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Education, Youth & Information

#### Youth Division

##### Childcare Institutions (Posts to be abolished when Vacant)

##### Musgrave Girl's Home

No. of Offices	Office	Classification	Remark
1	Cook	LMO TS 3	Post [# 37899] to be abolished when vacant.
1	Handyman	LMO TS 1	Post [# 37900] to be abolished when vacant.
2	Watchman	LMO TS 1	Two (2) posts [#s 37903 & 37905] to be abolished when vacant.

**10**

**139 Total - Childcare Institutions (Posts to be abolished when Vacant)**

**184 Total - Youth Division**

#### Information Division

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Policy Officer	GMG SEG 2	
1	Director 1	GMG SEG 1	
2	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	

**6**

#### Jamaica Archives & Records Department

No. of Offices	Office	Classification	Remark
1	Government Archivist	PIDG AR 7	
1	Senior Archivist	PIDG AR 6	
1	Manager, Automated Systems	MIS IT 4	
1	Supervisor	PIDG AR 5	
1	Assistant Archivist 2	PIDG AR 4	
1	Archives Restorer 3	PIDG AR 4	
1	Senior Photographer	MCG AVT 3	
1	Photographer	MCG AVT 2	
1	Executive Secretary 1	OPS SS 4	
5	Assistant Archivist 1	PIDG AR 3	
2	Archives Restorer 2	PIDG AR 3	
1	Secretary 2	OPS SS 2	
2	Archives Restorer 1	PIDG AR 2	
2	Cleaner/Office Attendant	LMO TS 2	

**21**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Information Division**

**Jamaica Archives & Records Department**

**Audio Visual Unit**

No. of Offices	Office	Classification	Remark
1	Senior Archivist Audio Visual	PIDG AR 6	
1	Audio Visual Records Analyst	PIDG AR 5	
1	Senior Audio Visual Technical Officer	MCG AVT 4	
1	Senior Conservation Officer	PIDG AR 4	
2	Audio Visual Technical Officer	MCG AVT 3	
1	Assistant Systems Administrator	MIS IT 3	Post [# 56689] to be abolished when vacant.
1	Senior Secretary	OPS SS 3	
2	Conservation Assistant	PIDG AR 3	
3	Assistant Archivist	PIDG AR 3	
2	Office Attendant	LMO TS 2	
1	Security/Janitor	LMO TS 2	

**16**

**Government Records Centre**

No. of Offices	Office	Classification	Remark
1	Senior Archivist	PIDG AR 6	
1	Senior Records Management Analyst	PIDG AR 5	
4	Records Management Analyst	PIDG AR 4	
1	Facilities Manager	GMG AM 3	
3	Records Centre Clerk	PIDG AR 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
3	Watchman	LMO TS 1	
1	Attendant	LMO TS 1	
2	Office Attendant	LMO TS 1	

**18**

**55 Total - Jamaica Archives & Records Department**

**61 Total - Information Division**

**Project Management & Technical Services Division**

**Architectural Branch**

No. of Offices	Office	Classification	Remark
1	Chief Architect	SOG ST 8	
1	Senior Executive Engineer	SOG ST 7	
1	Senior Executive Architect	SOG ST 7	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Project Management & Technical Services Division**

**Architectural Branch**

No. of Offices	Office	Classification	Remark
1	Executive Quantity Surveyor	SOG ST 7	
1	Executive Architect	SOG ST 6	
1	Architect	SOG ST 5	
1	Quantity Surveyor	SOG ST 5	
1	Site Acquisition Officer	SOG ST 5	
1	Senior Draughtsman	SOG ST 4	
1	Draughtsman	SOG ST 3	
1	Records Officer 2	PIDG RIM 3	
2	Assistant Draughtsman	SOG ST 2	

**13**

**13 Total - Architectural Branch**

**Technical Services Branch**

No. of Offices	Office	Classification	Remark
1	Director	SOG ST 9	
1	Senior Secretary	OPS SS 3	
3	Secretary 2	OPS SS 2	
3	Secretary 1	OPS SS 1	

**8**

**8 Total - Technical Services Branch**

**Maintenance Branch**

No. of Offices	Office	Classification	Remark
1	Chief Building Officer	SOG ST 7	

**1**

**1 Total - Maintenance Branch**

**Project Management Branch**

No. of Offices	Office	Classification	Remark
1	Director 4	GMG SEG 4	
2	Director 1	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
1	Administrator	GMG AM 1	
2	Secretary 2	OPS SS 2	

**7**



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Project Management & Technical Services Division**

**Project Management Branch**

**7 Total - Project Management Branch**

**Project Financing Branch**

No. of Offices	Office	Classification	Remark
1	Director, Accounts	FMG PA 2	
2	Accounting Technician 3	FMG AT 3	
3	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
<b>7</b>			

**7 Total - Project Financing Branch**

**36 Total - Project Management & Technical Services Division**

**Planning & Development Division**

**Statistics Branch**

No. of Offices	Office	Classification	Remark
1	Senior Statistician	SOG ST 7	
1	Statistician	SOG ST 6	
1	Data Control Officer	MIS IT 2	
1	Systems Hardware Technician	MIS IT 2	
1	Secretary 2	OPS SS 2	
1	Data Preparation Officer	MIS IT 1	
<b>6</b>			

**6 Total - Statistics Branch**

**Policy Analysis & Research Branch**

No. of Offices	Office	Classification	Remark
1	Director, Policy Analysis Research and M.I.S	GMG EO 4	
1	Senior Education Officer	GMG EO 3	
1	Senior Director, Planning and Development	GMG SEG 5	
1	Education Officer	GMG EO 2	
1	International Affairs Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
1	Administrator	GMG AM 1	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
<b>9</b>			

**9 Total - Policy Analysis & Research Branch**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Education, Youth & Information**

**Planning & Development Division**

**Corporate Planning Branch**

No. of Offices	Office	Classification	Remark
1	Director 2	GMG SEG 2	
1	Corporate Planner	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
<b>3</b>			

**3 Total - Corporate Planning Branch**

**Planning Monitoring & Evaluation Branch**

**Programme Monitoring & Evaluation Section**

No. of Offices	Office	Classification	Remark
1	Head Programme Monitoring and Evaluation	GMG EO 4	
1	Senior Education Officer, Programme Monitoring and Evaluation	GMG EO 3	
2	Education Officer	GMG EO 2	
1	Senior Secretary	OPS SS 3	
<b>5</b>			

**Education Planning Section**

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	
1	Senior Education Officer	GMG EO 3	
4	Education Officer	GMG EO 2	
1	Senior Project Economist	SOG ST 6	
1	Planner	SOG ST 5	
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
<b>11</b>			

**16 Total - Planning Monitoring & Evaluation Branch**

**34 Total - Planning & Development Division**

**1173 Total - Ministry of Education, Youth & Information**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Energy (Former)**

**Executive Office**

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No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1			
1	<b>Total - Executive Office</b>		
1	<b>Total - Ministry of Energy (Former)</b>		

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Science, Energy & Technology

#### Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Technical Coordinator	GMG SEG 2	
1	Administrative Assistant	GMG SEG 1	
3	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
1	Receptionist	PIDG RIM 2	

**8**

**8 Total - Executive Office**

#### Energy Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Executive Secretary 1	OPS SS 4	

**2**

#### Electricity

No. of Offices	Office	Classification	Remark
1	Senior Director, Electricity	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	

**3**

#### Head Office (Kingston)

No. of Offices	Office	Classification	Remark
1	Executive Engineer	SOG ST 8	
4	Engineer	SOG ST 7	
1	Electrical Inspector 2	SOG ST 4	
3	Electrical Inspector 1	SOG ST 3	
1	Technical Assistant	SOG ST 2	
5	Technical Assistant	SOG ST 1	

**15**

#### Industrial Safety

No. of Offices	Office	Classification	Remark
1	Health Safety & Environment Engineer	SOG ST 7	
7	Safety Inspector	SOG ST 5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Science, Energy & Technology**

**Energy Division**

**Electricity**

**Industrial Safety**

No. of Offices	Office	Classification	Remark
<b>8</b>			

**Office Services**

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 2	
1	Accounting Clerk 2	FMG AC 2	
2	Records Clerk	PIDG RIM 1	
1	Telephone Operator	OPS TO 1	
1	Attendant	LMO TS 1	
1	Messenger	LMO TS 1	
1	Driver	LMO DR 1	
<b>8</b>			

**Mandeville Sub-Office**

No. of Offices	Office	Classification	Remark
1	Electrical Inspector 3	SOG ST 5	
2	Technical Assistant	SOG ST 1	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
1	Attendant	LMO TS 1	
<b>6</b>			

**St. Ann Sub-Office**

No. of Offices	Office	Classification	Remark
1	Electrical Inspector 3	SOG ST 5	
2	Technical Assistant	SOG ST 1	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
1	Attendant	LMO TS 1	
<b>6</b>			

**Montego-Bay Sub-Office**

No. of Offices	Office	Classification	Remark
1	Executive Engineer	SOG ST 8	
1	Engineer	SOG ST 7	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Science, Energy & Technology**

**Energy Division**

**Electricity**

**Montego-Bay Sub-Office**

No. of Offices	Office	Classification	Remark
1	Electrical Inspector 2	SOG ST 4	
2	Electrical Inspector 1	SOG ST 3	
3	Technical Assistant	SOG ST 1	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
1	Attendant	LMO TS 1	
<b>12</b>			

**58 Total - Electricity**

**Energy**

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Executive Secretary 1	OPS SS 4	
<b>2</b>			

**Regulatory Affairs**

No. of Offices	Office	Classification	Remark
1	Director, Regulatory Affairs	GMG SEG 2	
<b>1</b>			

**Project Implementation & Management**

No. of Offices	Office	Classification	Remark
1	Director, Project Management	GMG SEG 4	
2	Project Co-ordinator	GMG SEG 2	
1	Project Financial Management Specialist	FMG PA 2	
<b>4</b>			

**Energy Economics**

No. of Offices	Office	Classification	Remark
1	Director, Energy Economics	SOG ST 8	
1	Senior Economist	SOG ST 7	
1	Data and Quality Control Officer	MIS IT 3	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Science, Energy & Technology

#### Energy Division

##### Energy

##### Energy Economics

No. of Offices	Office	Classification	Remark
5			
Energy Systems & Conservation			
No. of Offices	Office	Classification	Remark
1	Senior Energy Engineer	SOG ST 8	
1	Director 1	SOG ST 7	
2			
Programme Management & Administration			
No. of Offices	Office	Classification	Remark
1	Director, Programme Management & Administration	GMG SEG 2	
1			
15	Total - Energy		
75	Total - Energy Division		

#### Legal Services

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	C.D.
1	Legal Officer	JLG LO 2	C.D.
2			
2	Total - Legal Services		

#### Communications & Public Relations

No. of Offices	Office	Classification	Remark
1	Director, Communications & Public Relations	MCG IE 5	Post [# 50710] of Director, Communications & Public Relations (MCG/IE 4) upgraded with effect from January 22, 2018.
1	Communications & Public Relations Officer	MCG IE 3	Post [# 50908] of Information Officer (MCG/IE 2) retitled and upgraded with effect from January 22, 2018.
1	Administrative Assistant	GMG AM 2	Post [# 8729] of Secretary 2 (OPS/SS 2) retitled and reclassified with effect from January 22, 2018.
3			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Science, Energy & Technology

### Communications & Public Relations

#### 3 Total - Communications & Public Relations

### Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate Services	GMG SEG 5	
1	Executive Secretary 1	OPS SS 4	
2			

### Information Systems

No. of Offices	Office	Classification	Remark
1	Information Systems Manager	MIS IT 7	
1	Systems Administrator	MIS IT 5	
1	Webmaster/Multimedia Specialist	MIS IT 4	
1	Systems Support Specialist	MIS IT 3	
1	Technical Administrative Assistant	MIS IT 2	
1	Secretary 2	OPS SS 2	
6			

#### 6 Total - Information Systems

### Documentation Information & Access Services

No. of Offices	Office	Classification	Remark
1	Director, Documentation Information & Access Services	GMG SEG 3	
1			

### Library

No. of Offices	Office	Classification	Remark
1	Librarian 3	PIDG LB 3	
1	Senior Library Assistant	PIDG LA 2	
1	Library Assistant	PIDG LA 1	
1	Secretary 2	OPS SS 2	
4			

### Registry

No. of Offices	Office	Classification	Remark
1	Registrar	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Science, Energy & Technology

### Corporate Services Division

#### Documentation Information & Access Services

##### Registry

No. of Offices	Office	Classification	Remark
3			

##### Access/Customer Services

No. of Offices	Office	Classification	Remark
1	Customer Service Officer	GMG AM 2	
1			

#### 9 Total - Documentation Information & Access Services

#### Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Senior Secretary	OPS SS 3	
2			

##### Organisational Development & Performance Management

No. of Offices	Office	Classification	Remark
1	Director, Organizational Development & Perf. Mgmt.	GMG SEG 3	
1	Human Resource Officer, Organizational Development & Performance Management	GMG AM 3	
2			

##### Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Director, Employee Relations, Health, Safety & Wellbeing	GMG SEG 2	
1	Senior Human Resource Officer (Staffing)	GMG SEG 1	
1	Human Resource Officer (Staffing)	GMG AM 4	
1	Human Resource Officer (Retirement, Pension etc.)	GMG AM 4	
1	Human Resource Officer (Loans, Allowances etc.)	GMG AM 4	
1	Human Resource Officer (Leave Administration)	GMG AM 4	
1	Human Resource Information System Officer	GMG AM 3	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Science, Energy & Technology

### Corporate Services Division

#### Human Resource Management & Development

##### Human Resource Management

No. of Offices	Office	Classification	Remark
2	Secretary 2	OPS SS 2	
2	Records Officer 1	PIDG RIM 2	
<b>12</b>			

##### Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 2	
1	Human Resource Development Officer	GMG AM 4	
1	Secretary 2	OPS SS 2	
<b>3</b>			

#### **19 Total - Human Resource Management & Development**

#### Procurement

No. of Offices	Office	Classification	Remark
1	Procurement Officer	GMG SEG 2	
1	Project Procurement Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
<b>3</b>			

#### **3 Total - Procurement**

#### Administration

No. of Offices	Office	Classification	Remark
1	Director, Administration	GMG SEG 2	
1	Secretary 2	OPS SS 2	
<b>2</b>			

##### Office Management Section

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 4	
<b>1</b>			

##### Office Management Section- Inventory

No. of Offices	Office	Classification	Remark
1	Storekeeper	PIDG RIM 3	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Science, Energy & Technology

#### Corporate Services Division

##### Administration

##### Office Management Section- Inventory

No. of Offices	Office	Classification	Remark
1	Inventory Officer	PIDG RIM 3	
<b>2</b>			

##### Office Management Section- Office Services

No. of Offices	Office	Classification	Remark
2	Attendant 2	LMO TS 2	
2	Messenger/Handyman	LMO TS 2	
2	Attendant	LMO TS 1	
<b>6</b>			

##### Office Management Section- Customer Relations/Service

No. of Offices	Office	Classification	Remark
2	Receptionist/Telephone Operator	OPS TO 2	
<b>2</b>			

##### Transport Section

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG AM 3	
3	Driver 1	LMO DR 1	
1	Driver (Rider)	LMO DR 1	
<b>5</b>			

**18 Total - Administration**

**57 Total - Corporate Services Division**

#### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Audit Manager	FMG AS 4	
2	Senior Auditor	FMG AS 3	
4	Auditor	FMG AS 2	
2	Assistant Auditor	FMG AS 1	
1	Senior Secretary	OPS SS 3	
<b>12</b>			

**12 Total - Internal Audit**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Science, Energy & Technology

#### Information, Communication & Technology Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Director 4	GMG SEG 4	
1	Information Communication & Technology Programme Officer	GMG SEG 2	Post [# 68624] of Technical Coordinator (GMG/SEG 2) retitled and transferred from Policy Planning Development & Evaluation - Mineral Lands Management & Renewable Energy with effect from December 11, 2017.
1	Administrative Assistant	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
5			

#### Post & Telecommunications

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Director, Post and Telecommunications	GMG SEG 3	
1	Executive Secretary 1	OPS SS 4	
1	Secretary 2	OPS SS 2	

4

4 Total - Post & Telecommunications

9 Total - Information, Communication & Technology Division

#### Policy Planning Development & Evaluation

No. of Offices	Office	Classification	Remark
1	Principal Director, Policy, Planning, Development & Evaluation	GMG SEG 6	
1	Administrative Assistant	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	

4

#### Corporate Planning & Performance Management

No. of Offices	Office	Classification	Remark
1	Director, Corporate Planning & Perf. Management	GMG SEG 4	
1	Corporate Planner	GMG SEG 2	
1	Performance Monitoring Officer	GMG AM 4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Science, Energy & Technology**

**Policy Planning Development & Evaluation**

**Corporate Planning & Performance Management**

No. of Offices	Office	Classification	Remark
3			
3	<b>Total - Corporate Planning &amp; Performance Management</b>		

**Research**

No. of Offices	Office	Classification	Remark
1	Chief Research Officer	SOG ST 7	
1	Research Officer	SOG ST 6	
1	Statistician	SOG ST 5	
3			
3	<b>Total - Research</b>		

**Mineral Lands Management & Renewable Energy**

No. of Offices	Office	Classification	Remark
1	Director, Mineral Lands Management & Renewable Energy	GMG SEG 4	
1			
1	<b>Total - Mineral Lands Management &amp; Renewable Energy</b>		

**Energy Science & Technology**

No. of Offices	Office	Classification	Remark
2	Senior Policy Analyst, Science, Energy & Technology	GMG SEG 3	
1	Policy Analyst, Science, Energy & Technology	GMG SEG 2	
3			
3	<b>Total - Energy Science &amp; Technology</b>		
14	<b>Total - Policy Planning Development &amp; Evaluation</b>		

**Finance & Accounts Division**

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Financial Analyst	FMG PA 3	
1	Manager, Financial Management Information System	FMG AT 3	
1	Executive Secretary	OPS SS 4	
4			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Science, Energy & Technology**

**Finance & Accounts Division**

**Expenditure Control & Accounts Branch**

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable and Payroll	FMG PA 3	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

**Payroll Unit**

No. of Offices	Office	Classification	Remark
1	Head, Payroll Unit	FMG PA 1	
1	Senior Payroll Officer	FMG AT 3	
1	Payroll Officer	FMG AT 2	
<b>3</b>			

**Payments Unit**

No. of Offices	Office	Classification	Remark
1	Manager, Payment Unit	FMG PA 2	
1	Payment Supervisor	FMG PA 1	
1	Senior Payment Officer	FMG AT 3	
1	Payment Officer	FMG AT 2	
1	Collection/Disbursement Officer	FMG AT 1	
1	Assistant Payments Officer	FMG AT 1	
<b>6</b>			

**11 Total - Expenditure Control & Accounts Branch**

**Final Accounts**

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts	FMG PA 2	
1	Final Accounts Officer	FMG AT 3	
1	Bank Reconciliation Officer	FMG AT 2	
<b>3</b>			

**3 Total - Final Accounts**

**Management Accounts**

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 3	
1	Management Accountant	FMG PA 1	
1	Commitment Control Officer	FMG AT 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Science, Energy & Technology**

**Finance & Accounts Division**

**Management Accounts**

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No. of Offices	Office	Classification	Remark
<b>3</b>			
<b>3</b>	<b>Total - Management Accounts</b>		
<b>21</b>	<b>Total - Finance &amp; Accounts Division</b>		

**Cyber Incident Response Team Division**

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No. of Offices	Office	Classification	Remark
1	Director, Cyber Incident Response Team	MIS IT 9	
1	Information Systems Security Specialist	MIS IT 7	
1	Cyber Incident Specialist	MIS IT 7	
1	Cyber Analyst/Researcher	MIS IT 7	
1	Administrative Assistant	GMG AM 3	
<b>5</b>			
<b>5</b>	<b>Total - Cyber Incident Response Team Division</b>		

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**206 Total - Ministry of Science, Energy & Technology**

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Agriculture & Fisheries (Former)

#### Central Direction & Control Unit

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	Post [# 7293] to be abolished when vacant.
1	Senior Secretary	OPS SS 3	Post [# 7300] to be abolished when vacant.
1	Secretary 2	OPS SS 2	Post [# 7304] to be abolished when vacant.
3			
3	<b>Total - Central Direction &amp; Control Unit</b>		

#### Internal Audit Unit

No. of Offices	Office	Classification	Remark
2	Assistant Auditor	FMG AS 1	Two (2) posts [#s 7322 & 7326] to be abolished when vacant.
2			
2	<b>Total - Internal Audit Unit</b>		

#### Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post [# 7340] to be abolished when vacant.
1			

#### Management Accounts Branch

No. of Offices	Office	Classification	Remark
1	Manager, Deposits and Investments	FMG PA 2	Post [# 61064] to be abolished when vacant.
1			
1	<b>Total - Management Accounts Branch</b>		

#### Accounts Payable & Payroll

##### Checking

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	Post [# 7358] to be abolished when vacant.
1			
1	<b>Total - Accounts Payable &amp; Payroll</b>		
3	<b>Total - Finance &amp; Accounts Division</b>		



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Agriculture & Fisheries (Former)

#### Policy Co-ordination & Administration Directorate

##### Human Resource Management & Development

###### HRM - Employee Benefits

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 1	Post [# 7438] to be abolished when vacant.
<b>1</b>			

###### Industrial Relations Unit

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 1	Post [# 7419] to be abolished when vacant.
<b>1</b>			

###### Documentation, Information & Access Services

No. of Offices	Office	Classification	Remark
1	Director 3	GMG SEG 3	Post [# 7510] to be abolished when vacant.
<b>1</b>			

#### **3 Total - Human Resource Management & Development**

#### Facility & Property Management

##### Office Management & General Services

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 4	Post [# 7449] to be abolished when vacant.
<b>1</b>			

###### Transport/Fleet Management

No. of Offices	Office	Classification	Remark
1	Driver 1	LMO DR 1	Post [# 7508] to be abolished when vacant.
<b>1</b>			

#### **2 Total - Facility & Property Management**

#### **5 Total - Policy Co-ordination & Administration Directorate**

#### **13 Total - Ministry of Agriculture & Fisheries (Former)**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Forestry Department

#### Regional Forestry Operations

No. of Offices	Office	Classification	Remark
2	Accounting Technician 2	FMG AT 2	
6	Accounting Clerk 2	FMG AC 2	
9	Watchman	LMO TS 1	
3	Driver 1	LMO DR 1	
1	Nursery Foreman	LMO TS 6	
3	Office Attendant	LMO TS 1	
<b>24</b>			

### Finance & Accounts

#### Final Accounts

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
<b>1</b>			
<b>1</b>	<b>Total - Final Accounts</b>		
<b>1</b>	<b>Total - Finance &amp; Accounts</b>		

### Human Resource Management & Administration

#### Registry

No. of Offices	Office	Classification	Remark
1	Records Clerk	PIDG RIM 1	
<b>1</b>			

#### Office Services

No. of Offices	Office	Classification	Remark
1	Telephone Operator	OPS TO 2	
2	Driver 2	LMO DR 2	
1	Driver 1	LMO DR 1	
1	Watchman	LMO TS 1	
1	Attendant/Messenger	LMO TS 2	
1	Sideman	LMO TS 1	
1	Handyman	LMO TS 1	
<b>8</b>			
<b>8</b>	<b>Total - Office Services</b>		
<b>9</b>	<b>Total - Human Resource Management &amp; Administration</b>		

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Forestry Department**

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**34 Total - Forestry Department**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Executive Office**

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Co-ordinator, Special Projects	GMG SEG 2	
1	Administrative Assistant To The Permanent Sec.	GMG SEG 1	
4	Executive Secretary 2	OPS SS 5	
3	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
<b>12</b>			

**Special Projects**

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Special Projects	GMG CTD 1	
1	Executive Secretary 2	OPS SS 5	
<b>2</b>			
<b>2</b>	<b>Total - Special Projects</b>		
<b>14</b>	<b>Total - Executive Office</b>		

**Strategic Planning, Performance & Project Management Directorate**

No. of Offices	Office	Classification	Remark
1	Director General	GMG EMG 1	Post [# 8688] transferred from Office of the Director General with effect from October 17, 2017.
1	Administrative Assistant	GMG SEG 1	Post [# 50854] transferred from Office of the Director General with effect from October 17, 2017.
1	Executive Secretary 2	OPS SS 5	Post [# 50851] transferred from Office of the Director General with effect from October 17, 2017.
<b>3</b>			

**Strategic Planning , Performance Monitoring & Evaluation Branch**

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Planning, Performance Monitoring & Evaluation	GMG SEG 5	Post [# 50909] of Director, Corp./Strategic Planning & Performance Monitoring (GMG/SEG 4) retitled, upgraded and transferred from Strategic Planning, Monitoring & Evaluation Division with effect from October 17, 2017.
1	Senior Performance Monitoring & Evaluation Analyst	GMG SEG 3	New post [# 71251] with effect from October 17, 2017.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Industry, Commerce, Agriculture & Fisheries

#### Strategic Planning, Performance & Project Management Directorate

##### Strategic Planning , Performance Monitoring & Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Performance Monitoring & Evaluation Analyst	GMG SEG 2	Post [# 50648] of Corporate Planner (GMG/SEG 2) retitled and transferred from Strategic Planning, Monitoring & Evaluation Division with effect from October 17, 2017.
1	Performance Monitoring & Evaluation Analyst	GMG SEG 2	Post [# 64046] of Corporate Planner/Analyst (GMG/SEG 2) retitled and transferred from Strategic Planning, Monitoring & Evaluation Division with effect from October 17, 2017.
1	Planning & Research Analyst	SOG ST 6	New post [# 71252] with effect from October 17, 2017.
1	Administrative Officer	GMG AM 3	Post [# 50652] transferred from Economic Planning & Policy with effect from October 17, 2017.
1	Senior Secretary	OPS SS 3	Post [# 50651] transferred from Economic Planning & Policy with effect from October 17, 2017.

7

#### 7 Total - Strategic Planning , Performance Monitoring & Evaluation Branch

##### Project Management & Coordination Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Project Management & Coordination	GMG SEG 5	Post [# 7534] of Director, Project Management & Co-ordination (GMG/SEG 4) retitled, upgraded and transferred from Office of the Director General with effect from October 17, 2017.
1	Project Management Specialist	GMG SEG 4	New post [# 71253] with effect from October 17, 2017.
1	Senior Project Accountant	FMG PA 4	Post [# 7535] of Professional Accountant 3 (FMG/PA 3) retitled, upgraded and transferred from Office of the Director General with effect from October 17, 2017.
1	Rural Sociologist/Project Stakeholder Analyst	GMG SEG 3	New post [# 71254] with effect from October 17, 2017.
1	Project Accountant	FMG PA 2	New post [# 71255] with effect from October 17, 2017.
1	Administrator	GMG AM 3	Post [# 7536] transferred from Office of the Director General with effect from October 17, 2017.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Strategic Planning, Performance & Project Management Directorate**

**Project Management & Coordination Branch**

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	Post [# 7538] of Accounting Technician 2 (FMG/AT 2) retitled, upgraded and transferred from Office of the Director General with effect from October 17, 2017.
1	Senior Secretary	OPS SS 3	Post [# 7537] transferred from Office of the Director General with effect from October 17, 2017.
1	Accounting Technician 2	FMG AT 2	Post [# 7539] of Accounting Technician 1 (FMG/AT 1) retitled, upgraded and transferred from Office of the Director General with effect from October 17, 2017.
1	Secretary	OPS SS 2	New post [# 71256] with effect from October 17, 2017.

**10**

**10 Total - Project Management & Coordination Branch**

**ISO Quality Systems Branch**

No. of Offices	Office	Classification	Remark
1	Senior Director, ISO Quality Systems	GMG SEG 5	Post [# 68887] transferred from Office of the Director General with effect from October 17, 2017.
1	Director, Standards Implementation & Quality Assurance	GMG SEG 3	Post [# 68888] transferred from Office of the Director General with effect from October 17, 2017.
2	Quality Assurance & Monitoring Officer	GMG SEG 2	Two (2) posts [#s 68889-90] transferred from Office of the Director General with effect from October 17, 2017.
1	Administrative Assistant	GMG AM 3	Post [# 68891] transferred from Office of the Director General with effect from October 17, 2017.

**5**

**5 Total - ISO Quality Systems Branch**

**25 Total - Strategic Planning, Performance & Project Management Directorate**

**Legal Services Unit**

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	C.D.
1	Legal Director	JLG LO 3	C.D.
2	Legal Officer	JLG LO 2	C.D.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Legal Services Unit**

No. of Offices	Office	Classification	Remark
2	Senior Secretary	OPS SS 3	
6			
6	<b>Total - Legal Services Unit</b>		

**Communications & Public Relations**

No. of Offices	Office	Classification	Remark
1	Director, Communication And Public Relations	MCG IE 6	
1	Public Relations Officer	MCG IE 4	
1	Communications and Media Officer	MCG IE 4	
1	Videographer	MCG AVT 5	
1	Information Officer	MCG IE 3	
1	Photo & Graphic Specialist	MCG AVP 3	
1	Administrative Assistant	GMG AM 2	
1	Assistant Information Officer	MCG IE 1	
8			
8	<b>Total - Communications &amp; Public Relations</b>		

**Economic Planning Services Division**

No. of Offices	Office	Classification	Remark
1	Principal Director, Economic Planning & Policy	GMG SEG 6	Post [# 7540] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Executive Secretary 1	OPS SS 4	Post [# 7551] transferred from Economic Planning & Policy with effect from February 5, 2018.
2			

**Economic Planning & Policy Branch**

No. of Offices	Office	Classification	Remark
1	Director, Agricultural Economic Planning	SOG ST 8	
1	Chief Planning Analyst	GMG SEG 5	
1	Senior Economist	SOG ST 8	
1	Policy Analyst	GMG SEG 2	
1	Research Officer	SOG ST 5	
1	Research Assistant	SOG ST 3	
1	Senior Secretary	OPS SS 3	
7			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Economic Planning Services Division**

**Economic Planning & Policy Branch**

**7 Total - Economic Planning & Policy Branch**

**Praedial Larceny Prevention Coordination Branch**

No. of Offices	Office	Classification	Remark
1	Praedial Larceny Co-ordinator	GMG SEG 2	Post [# 64355] transferred from Praedial Larceny Prevention Coordination Unit with effect from February 5, 2018.
1	Administrator	GMG AM 2	Post [# 64356] transferred from Praedial Larceny Prevention Coordination Unit with effect from February 5, 2018.

**2**

**2 Total - Praedial Larceny Prevention Coordination Branch**

**Data Analysis & Macro Planning Branch**

No. of Offices	Office	Classification	Remark
1	Director, Data Analysis & Planning	SOG ST 7	Post [# 7542] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Agricultural Economist 2	SOG ST 6	Post [# 7545] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Senior Secretary	OPS SS 3	Post [# 7553] transferred from Economic Planning & Policy with effect from February 5, 2018.

**3**

**3 Total - Data Analysis & Macro Planning Branch**

**Micro Planning Branch**

No. of Offices	Office	Classification	Remark
1	Senior Agricultural Economist	SOG ST 7	Post [# 7543] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Statistician	SOG ST 6	Post [# 7570] transferred from Economic Planning & Policy with effect from February 5, 2018.
2	Agricultural Economist 2	SOG ST 6	Two (2) posts [#s 7548-9] transferred from Economic Planning & Policy with effect from February 5, 2018.

**4**

**4 Total - Micro Planning Branch**



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Economic Planning Services Division**

**Farm Management Branch**

No. of Offices	Office	Classification	Remark
1	Senior Agricultural Economist	SOG ST 7	Post [# 7544] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Agricultural Economist 2	SOG ST 6	Post [# 7550] transferred from Economic Planning & Policy with effect from February 5, 2018.
2			
2	<b>Total - Farm Management Branch</b>		

**Agriculture Marketing Information Branch**

No. of Offices	Office	Classification	Remark
1	Director, Agricultural Marketing & Information	GMG SEG 5	Post [# 7562] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Senior Secretary	OPS SS 3	Post [# 7566] transferred from Economic Planning & Policy with effect from February 5, 2018.
2			

**Agriculture Services Unit**

No. of Offices	Office	Classification	Remark
1	Director, Agricultural Services	GMG SEG 4	Post [# 8140] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Senior Secretary	OPS SS 3	Post [# 8142] transferred from Economic Planning & Policy with effect from February 5, 2018.
2	Secretary 2	OPS SS 2	Two (2) posts [#s 8143-4] transferred from Economic Planning & Policy with effect from February 5, 2018.
4			

**Stakeholder Liaison Unit**

No. of Offices	Office	Classification	Remark
1	Director, Stakeholder Liaison	GMG SEG 3	Post [# 8153] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Monitoring Officer	GMG SEG 2	Post [# 8155] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Assistant Monitoring Officer	GMG SEG 1	Post [# 8288] transferred from Economic Planning & Policy with effect from February 5, 2018.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Economic Planning Services Division**

**Agriculture Marketing Information Branch**

**Stakeholder Liaison Unit**

No. of Offices	Office	Classification	Remark
<b>3</b>			

**Agriculture Incentive Unit**

No. of Offices	Office	Classification	Remark
1	Director, Agricultural Incentives Unit	GMG SEG 2	Post [# 63210] transferred from Economic Planning & Policy with effect from February 5, 2018.
<b>1</b>			

**Agriculture Business & Market Distribution Unit**

No. of Offices	Office	Classification	Remark
1	Director, Agricultural Business	GMG SEG 3	Post [# 7546] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Market Development Officer	GMG SEG 2	Post [# 8149] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Assistant Market Development Officer	GMG SEG 1	Post [# 8156] transferred from Economic Planning & Policy with effect from February 5, 2018.
<b>3</b>			

**Reports & Evaluation Unit**

No. of Offices	Office	Classification	Remark
1	Director, Reports & Evaluation	GMG SEG 3	Post [# 7609] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Agricultural Economist	SOG ST 7	Post [# 7610] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Sociologist	SOG ST 7	Post [# 7611] transferred from Economic Planning & Policy with effect from February 5, 2018.
<b>3</b>			

**Market Research Unit**

No. of Offices	Office	Classification	Remark
1	Director, Market Research	SOG ST 8	Post [# 8148] transferred from Economic Planning & Policy with effect from February 5, 2018.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Economic Planning Services Division**

**Agriculture Marketing Information Branch**

**Market Research Unit**

No. of Offices	Office	Classification	Remark
1	Senior Research Officer	SOG ST 7	Post [# 8150] transferred from Economic Planning & Policy with effect from February 5, 2018.
2	Research Officer	SOG ST 6	Two (2) posts [#s 8141 & 8151] transferred from Economic Planning & Policy with effect from February 5, 2018.
<b>4</b>			

**Statistics & Field Operations Unit**

No. of Offices	Office	Classification	Remark
1	Director, Field Operations	SOG ST 8	Post [# 7563] transferred from Economic Planning & Policy with effect from February 5, 2018.
3	Regional Data Collection Officer	SOG ST 5	Three (3) posts [#s 7577-9] transferred from Economic Planning & Policy with effect from February 5, 2018.
16	Data Collection Officer	SOG ST 3	Sixteen (16) posts [#s 7580-1, 7583-7, 7590 & 7592-9] transferred from Economic Planning & Policy with effect from February 5, 2018.
1	Secretary 2	OPS SS 2	Post [# 50901] transferred from Economic Planning & Policy with effect from February 5, 2018.
<b>21</b>			

**Data Analysis & Design Unit**

No. of Offices	Office	Classification	Remark
1	Director, Data Analysis	SOG ST 8	Post [# 63209] transferred from Economic Planning & Policy with effect from February 5, 2018.
2	Statistician	SOG ST 7	Two (2) posts [#s 7568-9] transferred from Economic Planning & Policy with effect from February 5, 2018.
<b>3</b>			

**Agricultural Information Systems Unit**

No. of Offices	Office	Classification	Remark
1	Manager	MIS IT 6	Post [# 63215] transferred from Economic Planning & Policy - Statistics & Field Operations with effect from February 5, 2018.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Economic Planning Services Division**

**Agriculture Marketing Information Branch**

**Agricultural Information Systems Unit**

No. of Offices	Office	Classification			Remark
1	Senior Systems Analyst	MIS	IT	5	Post [# 63216] transferred from Economic Planning & Policy - Statistics & Field Operations with effect from February 5, 2018.
1	Database Administrator	MIS	IT	4	Post [# 63217] transferred from Economic Planning & Policy - Statistics & Field Operations with effect from February 5, 2018.
1	Web Designer	MIS	IT	4	Post [# 63218] transferred from Economic Planning & Policy - Statistics & Field Operations with effect from February 5, 2018.
1	Liaison Officer	GMG	AM	4	Post [# 63219] transferred from Economic Planning & Policy - Statistics & Field Operations with effect from February 5, 2018.

**5**

**49 Total - Agriculture Marketing Information Branch**

**69 Total - Economic Planning Services Division**

**Internal Audit**

No. of Offices	Office	Classification			Remark
1	Chief Internal Auditor	FMG	AS	5	
3	Audit Manager (Co-ordinator)	FMG	AS	4	
7	Senior Auditor	FMG	AS	3	
9	Auditor	FMG	AS	2	
4	Assistant Auditor	FMG	AS	1	
1	Assistant Auditor	FMG	AS	1	Post [# 7329] to be abolished when vacant.
1	Senior Secretary	OPS	SS	3	
1	Secretary 2	OPS	SS	2	

**27**

**27 Total - Internal Audit**

**Finance & Accounts Division**

No. of Offices	Office	Classification			Remark
1	Principal Finance Officer	FMG	PA	5	
1	Financial Analyst	FMG	PA	3	
1	Financial Systems Manager	FMG	PA	2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Finance & Accounts Division**

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>5</b>			

**Management Accounts Branch**

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	
1	Senior Management Accountant	FMG PA 3	
1	Director, Expenditure & Control	FMG PA 2	
1	Director, Finance	FMG PA 2	
1	Management Accountant (Capital)	FMG PA 2	
1	Management Accountant (Recurrent)	FMG PA 2	
1	Senior Commitment Control Officer	FMG PA 1	
2	Commitment Control Officer	FMG AT 3	
1	Disbursements (Payments) Supervisor	FMG AT 3	
1	Senior Secretary	OPS SS 3	
1	Budget Officer	FMG AT 2	
<b>12</b>			

**12 Total - Management Accounts Branch**

**Accounts Payable & Payroll**

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable and Payroll	FMG PA 4	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

**Payroll Unit**

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 2	
1	Senior Payroll Officer	FMG AT 3	
3	Payroll Officer	FMG AT 2	
1	Assistant Payroll Officer	FMG AT 1	
<b>6</b>			

**Payables Unit**

No. of Offices	Office	Classification	Remark
1	Manager, Accounts Payables	FMG PA 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Finance & Accounts Division**

**Accounts Payable & Payroll**

**Payables Unit**

No. of Offices	Office	Classification	Remark
1	Payment Supervisor	FMG PA 2	Post [# 7333] transferred from Payments Unit with effect from February 5, 2018.
1	Checking Supervisor	FMG PA 2	Post [# 7342] transferred from Checking Unit with effect from February 5, 2018.
1	Senior Payment Officer	FMG AT 3	Post [# 61069] transferred from Payments Unit with effect from February 5, 2018.
2	Senior Checking Officer	FMG AT 3	Two (2) posts [#s 7346 & 7349] transferred from Checking Unit with effect from February 5, 2018.
2	Checking Officer	FMG AT 2	Two (2) posts [#s 7357 & 7359] transferred from Checking Unit with effect from February 5, 2018.
2	Payment Officer	FMG AT 2	Two (2) posts [#s 7365 & 7388] transferred from Payments Unit with effect from February 5, 2018.
1	Payments Officer	FMG AT 2	Post [62776] transferred from Payments Unit with effect from February 5, 2018.
1	Collections Officer	FMG AT 1	Post [7366] transferred from Payments Unit with effect from February 5, 2018.
1	Accounting Clerk 2	FMG AC 2	Post [# 7347] to be abolished when vacant. Post transferred from Payments Unit with effect from February 5, 2018.
1	Accounting Clerk 2	FMG AC 2	Post [50634] retitled with effect from February 5, 2018.

**14**

**22 Total - Accounts Payable & Payroll**

**Final Accounts & Reporting Branch**

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 3	
1	Senior Final Accountant	FMG PA 1	
1	Final Accounts Officer	FMG AT 3	
2	Final Accountant	FMG AT 3	
1	Senior Bank Reconciliation Officer	FMG AT 3	
1	Bank Reconciliation Officer	FMG AT 2	
1	Bank Reconciliation Officer	FMG AT 1	Post [# 7351] to be abolished when vacant.
1	Journal Officer	FMG AT 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Finance & Accounts Division**

**Final Accounts & Reporting Branch**

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	
<b>10</b>			
<b>10</b>	<b>Total - Final Accounts &amp; Reporting Branch</b>		
<b>49</b>	<b>Total - Finance &amp; Accounts Division</b>		

**Corporate Services Division**

No. of Offices	Office	Classification	Remark
1	Principal Director, Corporate Services	GMG SEG 6	
1	Executive Secretary 1	OPS SS 4	
<b>2</b>			

**Human Resource Management & Development**

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

**HRD- Twickenham Park Training Centre**

No. of Offices	Office	Classification	Remark
1	Centre Manager	GMG AM 3	
1	Administrative Support Officer	GMG AM 2	
1	House Keeper	LMO TS 5	
1	Cook	LMO TS 3	
1	Assistant House Keeper	LMO TS 2	
2	Watchman	LMO TS 1	
1	Handyman	LMO TS 1	
<b>8</b>			

**HRD- Eltham Park Training Centre**

No. of Offices	Office	Classification	Remark
1	Centre Manager	GMG AM 3	
1	Administrative Support Officer	GMG AM 2	
1	Housekeeper	LMO TS 5	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Industry, Commerce, Agriculture & Fisheries

### Corporate Services Division

#### Human Resource Management & Development

##### HRD- Eltham Park Training Centre

No. of Offices	Office	Classification	Remark
1	Cook	LMO TS 3	
2	Assistant Housekeeper	LMO TS 2	
2	Watchman	LMO TS 1	
2	Handyman	LMO TS 1	
<b>10</b>			

##### Organizational Development

No. of Offices	Office	Classification	Remark
1	Director, Organizational Development	GMG SEG 3	
1	Senior Organization Development Officer	GMG SEG 2	Post [# 64040] of Organization Development Officer (GMG/SEG 2) retitled with effect from February 5, 2018.
1	Organization Development Officer	GMG SEG 1	
1	Records Officer	PIDG RIM 3	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
<b>6</b>			

##### Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	Post [# 7394] of Director 3 (GMG/SEG 3) retitled with effect from February 5, 2018.
1	Senior Human Resource Officer	GMG SEG 2	Post [# 62778] of Director, Human Resource Management (GMG/SEG 2) retitled with effect from February 5, 2018.
1	Senior Secretary	OPS SS 3	
<b>3</b>			

##### Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	Post [# 7414] of Director 3 (GMG/SEG 3) retitled with effect from February 5, 2018.
1	Senior Human Resource Development Officer	GMG SEG 1	



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Industry, Commerce, Agriculture & Fisheries

### Corporate Services Division

#### Human Resource Management & Development

##### Human Resource Development

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Development Officer	GMG SEG 1	Post [# 62779] of Director, Human Resource Development (GMG/SEG 1) retitled with effect from February 5, 2018.
1	Assistant Human Resource Development Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Records Clerk	PIDG RIM 1	
<b>6</b>			

##### HRM- Staffing

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	
2	Assistant Human Resource Officer 2	GMG AM 3	
2	Assistant Human Resource Officer 1	GMG AM 2	
1	Secretary 2	OPS SS 2	
<b>6</b>			

##### Employee Benefits

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	
2	Assistant Human Resource Officer 2	GMG AM 3	
2	Assistant Human Resource Officer 1	GMG AM 2	
1	Secretary 2	OPS SS 2	
<b>6</b>			

##### Industrial Relations

No. of Offices	Office	Classification	Remark
1	Senior Industrial Relations Officer	GMG SEG 1	Post [# 7443] of Director 1 (GMG/SEG 1) retitled with effect from February 5, 2018.
1	Industrial Relations Officer	GMG AM 3	
<b>2</b>			

##### HRM- Information & Records Management

No. of Offices	Office	Classification	Remark
1	Human Resource Officer	GMG AM 4	
1	Information Technology Support Officer	MIS IT 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Corporate Services Division**

**Human Resource Management & Development**

**HRM- Information & Records Management**

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
2	Records Officer 1	PIDG RIM 2	
<b>5</b>			

**Documentation, Information & Access Services**

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Records Manager	PIDG RIM 5	
6	Records Officer 1	PIDG RIM 2	
1	Records Analyst	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
2	Secretary 2	OPS SS 2	
3	Records Clerk	PIDG RIM 1	
3	Records Clerk 1	PIDG RIM 1	
<b>18</b>			

**Documentation, Information & Access Services- Library**

No. of Offices	Office	Classification	Remark
1	Librarian 4	PIDG LB 4	
1	Librarian	PIDG LB 3	
2	Librarian 2	PIDG LB 2	
1	Library Assistant 2	PIDG LA 2	
1	Senior Secretary	OPS SS 3	
1	Library Assistant 1	PIDG LA 1	
<b>7</b>			

**Documentation, Information & Access Services- Registry**

No. of Offices	Office	Classification	Remark
1	Registrar	PIDG RIM 4	
<b>1</b>			

**80 Total - Human Resource Management & Development**

**Procurement Branch**

No. of Offices	Office	Classification	Remark
1	Procurement Manager	GMG SEG 2	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Industry, Commerce, Agriculture & Fisheries

#### Corporate Services Division

##### Procurement Branch

No. of Offices	Office	Classification	Remark
1	Senior Procurement Officer	GMG AM 4	
2	Procurement Officer	GMG AM 3	
1	Administrative Officer	GMG AM 2	
1	Inventory Officer	PIDG RIM 3	
1	Secretary 2	OPS SS 2	
7			

#### 7 Total - Procurement Branch

##### Facilities & Property Management

No. of Offices	Office	Classification	Remark
1	Director, Facilities & Property Management	GMG SEG 4	Post [# 7444] of Director (GMG/SEG 4) retitled with effect from February 5, 2018.
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Supervisor, Aftercare	HSC HS 5	
1	Aftercare Assistant	HSC HS 4	
5			

##### Office Management & General Services

No. of Offices	Office	Classification	Remark
1	Director, Office Management & General Services	GMG SEG 2	Post [# 61109] of Director 2 (GMG/SEG 2) retitled with effect from February 5, 2018.
1	Office Services Manager	GMG SEG 1	Post [# 63232] of Director, Office Management & Transportation (GMG/SEG 1) retitled with effect from February 5, 2018.
1	Customer Service Officer/Receptionist	GMG AM 2	
2	Inventory Officer	PIDG RIM 3	
1	Storekeeper	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
1	Receptionist/Assistant Telephone Operator	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
1	Telephone Operator	OPS TO 2	
4	Telephone Operator	OPS TO 1	
1	Chief Office Attendant	LMO TS 3	
1	Machine Operator	LMO TS 2	
1	Attendant - Machine Operator	LMO TS 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Corporate Services Division**

**Facilities & Property Management**

**Office Management & General Services**

No. of Offices	Office	Classification	Remark
1	Strongroom Attendant	LMO TS 2	
1	Cleaner/Attendant	LMO TS 2	
2	Cleaner/Office Attendant	LMO TS 2	
1	Attendant/Messenger	LMO TS 2	
1	Gardener	LMO TS 2	
16	Attendant 1	LMO TS 1	
1	Handyman	LMO TS 1	
2	Attendant	LMO TS 1	

**42**

**Building & Property Maintenance**

No. of Offices	Office	Classification	Remark
1	Civil Works Engineer	SOG ST 8	

**1**

**Building & Property Maintenance- Minor Works**

No. of Offices	Office	Classification	Remark
2	Senior Building & Property Maintenance Officer	SOG ST 6	
3	Building & Property Maintenance Officer	SOG ST 4	

**5**

**Building & Property Maintenance- Major Works**

No. of Offices	Office	Classification	Remark
1	Project Manager	SOG ST 7	
1	Quantity Surveyor	SOG ST 7	
1	Senior Building & Property Maintenance Officer	SOG ST 6	

**3**

**Building & Property Maintenance- Support Services**

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	
1	Secretary 2	OPS SS 2	

**2**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Corporate Services Division**

**Facilities & Property Management**

**Security & Energy Unit**

No. of Offices	Office	Classification	Remark
1	Security And Energy Officer	GMG SEG 1	
1	Records Officer 1	PIDG RIM 2	
1	Caretaker	LMO TS 3	
1	Gateman	LMO TS 1	
1	Security Officer	PTSG PX 1	
<b>5</b>			

**Transport & Fleet Management**

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG SEG 1	
1	Records Officer 2	PIDG RIM 3	
4	Driver 2	LMO DR 2	
1	Driver	LMO DR 2	
1	Artisan 4	LMO TS 5	
3	Artisan Helper	LMO TS 1	
8	Driver 1	LMO DR 1	
<b>19</b>			

**82 Total - Facilities & Property Management**

**Information & Communication Technology**

No. of Offices	Office	Classification	Remark
1	Systems Administrator	MIS IT 5	
1	Technical Support Specialist	MIS IT 4	
<b>2</b>			

**Data Entry**

No. of Offices	Office	Classification	Remark
1	Data Control Supervisor	MIS IT 3	
2	Data Entry Technician 2	MIS IT 2	
<b>3</b>			

**User Support**

No. of Offices	Office	Classification	Remark
1	Manager, User Support Services	MIS IT 5	
2	User Support Technician	MIS IT 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Corporate Services Division**

**Information & Communication Technology**

**User Support**

No. of Offices	Office	Classification	Remark
<b>3</b>			

**Application**

No. of Offices	Office	Classification	Remark
1	Applications Manager	MIS IT 6	
1	Systems Analyst	MIS IT 5	
1	Senior Programmer	MIS IT 4	
1	Web Information/Content Officer	MCG IE 3	
1	Programmer 1	MIS IT 3	
<b>5</b>			

**Infrastructure Services**

No. of Offices	Office	Classification	Remark
1	Information & Communication Technology Director	MIS IT 7	
1	Manager, Infrastructural Services	MIS IT 6	
1	Network Administrator	MIS IT 5	
<b>3</b>			

**16 Total - Information & Communication Technology**

**187 Total - Corporate Services Division**

**Technical Services Directorate- Agriculture & Fisheries**

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Technical Services Co-ordinator	GMG SEG 1	
1	Executive Secretary 2	OPS SS 5	
1	Secretary 1	OPS SS 1	
<b>4</b>			

**Research & Development**

No. of Offices	Office	Classification	Remark
1	Principal Research Director	SOG ST 10	
1	Human Resource & Administration Manager	GMG SEG 1	
1	Executive Secretary 1	OPS SS 4	
1	Administrator	GMG AM 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Research & Development**

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
1	Telephone Operator	OPS TO 1	
4	Attendant	LMO TS 1	
<b>13</b>			

**Accounts**

No. of Offices	Office	Classification	Remark
1	Professional Accountant	FMG PA 2	
1	Senior Accountant	FMG PA 1	
1	Accounting Technician 3	FMG AT 3	
3	Accounting Technician 1	FMG AT 1	
1	Accounting Clerk 2	FMG AC 2	
1	Cashier	FMG CS 2	
<b>8</b>			

**Operations Farm Management**

No. of Offices	Office	Classification	Remark
1	Operations Manager	SOG ST 6	
5	Field Assistant	SOG ST 2	
1	Artisan 4	LMO TS 5	
1	Artisan 3	LMO TS 4	
3	Senior Dairyman/Milker	LMO TS 3	
1	Farm Hand	LMO TS 3	
4	Driver 2	LMO DR 2	
7	Farm Hand	LMO TS 2	
9	Farm Hand	LMO TS 1	
2	Driver 1	LMO DR 1	
1	Gateman	LMO TS 1	
<b>35</b>			

**Biometric**

No. of Offices	Office	Classification	Remark
1	Biometrician	SOG ST 7	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Research & Development**

**Biometric**

No. of Offices	Office	Classification	Remark
1			
<b>Livestock Research &amp; Improvement</b>			

No. of Offices	Office	Classification	Remark
1	Deputy Research Director	SOG ST 9	
1	Farm Manager	SOG ST 5	
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	
3	Farm Hand	LMO TS 2	
3	Farm Hand	LMO TS 2	Three (3) posts [s 58166-8] transferred from Operations Farm Management with effect from February 5, 2018.
2	Watchman	LMO TS 1	
12			

**Animal Nutrition & Husbandry**

No. of Offices	Office	Classification	Remark
1	Senior Research Director	SOG ST 8	
2	Chief Livestock Research Officer	SOG ST 7	
2	Senior Livestock Research Officer	SOG ST 6	
1	Livestock Research Officer	SOG ST 5	
5	Livestock Research Assistant	SOG ST 3	
1	Senior Laboratory Technician	SOG ST 3	
1	Laboratory Technician	SOG ST 2	
1	Secretary 2	OPS SS 2	
14			

**Animal Breeding & Genetics**

No. of Offices	Office	Classification	Remark
1	Senior Research Director	SOG ST 8	
2	Chief Livestock Research Officer	SOG ST 7	
3	Senior Livestock Research Officer	SOG ST 6	
3	Livestock Research Officer	SOG ST 5	
2	Livestock Research Assistant	SOG ST 3	
1	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Research & Development**

**Animal Breeding & Genetics**

No. of Offices	Office	Classification	Remark
3	Farm Hand	LMO TS 2	
7	Farm Hand	LMO TS 1	
<b>23</b>			

**Crop & Plant Protection Branch**

No. of Offices	Office	Classification	Remark
1	Deputy Research Director	SOG ST 9	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

**Crop Research**

No. of Offices	Office	Classification	Remark
1	Senior Research Director	SOG ST 8	
1	Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	
<b>4</b>			

**Plant Breeding**

No. of Offices	Office	Classification	Remark
1	Chief Plant Breeding Officer	SOG ST 7	
1	Senior Plant Breeding Officer	SOG ST 6	
1	Plant Breeding Officer	SOG ST 5	
2	Research Assistant (Plant Breeding)	SOG ST 4	
<b>5</b>			

**Agronomy**

No. of Offices	Office	Classification	Remark
1	Chief Agronomist	SOG ST 7	
1	Senior Agronomist	SOG ST 6	
3	Agronomist	SOG ST 5	
3	Crop Research Assistant	SOG ST 4	
<b>8</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Research & Development**

**Plant Protection & Post Entry Quarantine**

No. of Offices	Office	Classification	Remark
1	Senior Research Director	SOG ST 8	
1	Secretary 2	OPS SS 2	
<b>2</b>			

**Plant Protection**

No. of Offices	Office	Classification	Remark
1	Chief Plant Protection Officer	SOG ST 7	
3	Senior Plant Protection Officer	SOG ST 6	
6	Plant Protection Officer	SOG ST 5	
5	Plant Research Assistant	SOG ST 3	
3	Laboratory Technician	SOG ST 2	
<b>18</b>			

**Post Entry Quarantine**

No. of Offices	Office	Classification	Remark
1	Chief Post Entry Officer	SOG ST 7	
1	Horticulturist	SOG ST 6	
1	Post Entry Quarantine Officer (Tissue Culture)	SOG ST 5	
1	Post Entry Quarantine Officer (Seed Pathology)	SOG ST 5	
1	Green House Manager	SOG ST 4	
2	Research Assistant (Green House)	SOG ST 3	
1	Laboratory Technician	SOG ST 2	
<b>8</b>			

**Extension Services**

No. of Offices	Office	Classification	Remark
2	Extension Specialist	SOG ST 5	
<b>2</b>			

**Orange River Research Station**

No. of Offices	Office	Classification	Remark
1	Senior Research Director	SOG ST 8	
1	Farm Manager	SOG ST 5	
1	Accounting Technician 3	FMG AT 3	
1	Field Assistant	SOG ST 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Research & Development**

**Orange River Research Station**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Secretary 1	OPS SS 1	
1	Driver 2	LMO DR 2	
1	Office Attendant	LMO TS 1	
2	Watchman	LMO TS 1	
<b>9</b>			

**Bee Keeping Unit**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Senior Research Director	SOG ST 8	
1	Chief Plant Protection Officer	SOG ST 7	
1	Senior Plant Protection Officer	SOG ST 6	
5	Apiculture Officer	SOG ST 6	
1	Research Assistant	SOG ST 4	
1	Laboratory Technician	SOG ST 2	
<b>10</b>			

**Montpelier Research Station**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Plant Protection Officer	SOG ST 5	
1	Farm Manager	SOG ST 5	
1	Accounting Technician 3	FMG AT 3	
1	Secretary 2	OPS SS 2	
2	Field Assistant	SOG ST 2	
2	Driver 2	LMO DR 2	
1	Driver 1	LMO DR 1	
2	Senior Dairyman/Milker	LMO TS 3	
3	Farm Hand	LMO TS 2	
2	Farm Hand	LMO TS 2	
1	Attendant	LMO TS 1	
<b>17</b>			

**191 Total - Research & Development**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Veterinary Services Division**

**Administration**

No. of Offices	Office	Classification	Remark
1	Director, Veterinary Services	HPC VO 3	
1	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Caretaker	LMO TS 3	
<b>6</b>			

**Human Resource & Administration**

No. of Offices	Office	Classification	Remark
1	Veterinary Specialist	HPC VO 2	
1	Administrator	GMG AM 4	
1	Customer Service Officer	GMG AM 2	
1	Records Officer 1	PIDG RIM 2	
1	Telephone Operator	OPS TO 1	
1	Driver 1	LMO DR 1	
1	Caretaker	LMO TS 3	
2	Cleaner Attendant	LMO TS 1	
<b>9</b>			

**Laboratory Services**

No. of Offices	Office	Classification	Remark
3	Veterinary Specialist	HPC VO 2	
1	Senior Veterinary Officer	HPC VO 2	
1	Laboratory Quality Manager	SOG ST 8	
1	Toxicologist/Analyst	SOG ST 7	
1	Pharmacist 3	HPC PHS 3	
4	Senior Veterinary Biochemical Analyst	SOG ST 6	
1	Chief Veterinary Medical Technologist	HPC VMT 3	
1	Supervisory Veterinary Medical Technologist	HPC VMT 2	
4	Senior Veterinary Medical Technologist	HPC VMT 2	
1	Maintenance Technician	SOG ST 4	
1	Data Entry Officer	MIS IT 2	
1	Senior Laboratory Technician	SOG ST 3	
2	Laboratory Attendant	LMO TS 2	
<b>22</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Veterinary Services Division**

**Quarantine**

No. of Offices	Office	Classification	Remark
1	Senior Veterinary Officer	HPC VO 2	
1	Port Veterinarian	HPC VO 2	
1	Veterinary Specialist	HPC VO 2	
4	Animal Health Technician 3	HTAC AH 3	
1	Animal Health Technician 2	HTAC AH 2	
1	Secretary 2	OPS SS 2	
2	Farm Hand 2	LMO TS 3	
1	Cleaner/Attendant	LMO TS 2	

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**Surveillance/Field Operations**

No. of Offices	Office	Classification	Remark
2	Senior Veterinary Officer	HPC VO 2	
4	Veterinary Specialist	HPC VO 2	
2	Veterinary Officer	HPC VO 1	
4	Animal Health Technician 2	HTAC AH 2	
11	Animal Health Technician 1	HTAC AH 1	
7	Artificial Insemination Technician 1	HTAC AH 1	
5	Secretary 2	OPS SS 2	
1	Veterinary Clinic Attendant	LMO TS 2	

**36**

**Permit/License & Inspection**

No. of Offices	Office	Classification	Remark
1	Veterinary Specialist	HPC VO 2	
3	Animal Health Technician 2	HTAC AH 2	
2	Animal Health Technician 1	HTAC AH 1	

**6**

**Bodles Station**

No. of Offices	Office	Classification	Remark
1	Artificial Insemination Technician 3	HTAC AH 3	
1	Animal Health Technician 3	HTAC AH 3	
2	Artificial Insemination Technician 2	HTAC AH 2	
2	Animal Health Technician 2	HTAC AH 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Veterinary Services Division**

**Bodles Station**

No. of Offices	Office	Classification	Remark
6			

**Finance & Accounts**

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1	Cashier	FMG CS 2	
1	Cashier	FMG CS 1	
3			

**100 Total - Veterinary Services Division**

**Fisheries Division**

No. of Offices	Office	Classification	Remark
1	Director of Fisheries	SOG ST 9	
1	Administrator	GMG AM 4	
1	Senior Secretary	OPS SS 3	
2	Records Officer 1	PIDG RIM 2	
2	Records Clerk (Registry)	PIDG RIM 1	
2	Secretary 1	OPS SS 1	
1	Telephone Operator	OPS TO 2	
4	Driver 1	LMO DR 1	
2	Attendant	LMO TS 2	
3	Watchman	LMO TS 1	
19			

**Data Management**

No. of Offices	Office	Classification	Remark
1	Marine Researcher/Analyst	SOG ST 6	
1	Data Entry Operator	MIS IT 2	
1	Data Entry Clerk	MIS IT 1	
3			

**Accounts**

No. of Offices	Office	Classification	Remark
1	Professional Accountant	FMG PA 2	
1	Senior Accountant	FMG PA 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Fisheries Division**

**Accounts**

No. of Offices	Office	Classification	Remark
2	Accounting Technician 2	FMG AT 2	
2	Accounting Technician 1	FMG AT 1	
1	Cashier	FMG CS 2	
<b>7</b>			

**Marine Branch**

No. of Offices	Office	Classification	Remark
1	Director, Marine and Aviation Affairs	SOG ST 7	
2	Senior Fisheries Officer	SOG ST 6	
5	Fisheries Officer	SOG ST 5	
3	Chief Fisheries Instructor	SOG ST 4	
10	Senior Fisheries Instructor	SOG ST 3	
10	Records Officer 1	PIDG RIM 2	
5	Fisheries Instructor	SOG ST 2	
1	Game Warden	PTSG PX 1	
1	Artisan 4	LMO TS 5	
3	Leading Hand	LMO TS 4	
1	Leading Hand (Cook)	LMO TS 3	
6	Pump Operator	LMO TS 1	
<b>48</b>			

**Aquaculture**

No. of Offices	Office	Classification	Remark
1	Director	SOG ST 7	
1	Accounting Technician 2	FMG AT 2	
1	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
1	Secretary 1	OPS SS 1	
2	Driver 2	LMO DR 2	
1	Attendant	LMO TS 1	
1	Handyman	LMO TS 1	
5	Watchman	LMO TS 1	
<b>14</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Fisheries Division**

**Aquaculture - Aquaculture Research Unit**

No. of Offices	Office	Classification	Remark
1	Research Officer	SOG ST 6	
1	Farm Manager	SOG ST 4	
2	Senior Pond Operator	SOG ST 4	
8	Pond Operator	SOG ST 2	
1	Watchman	LMO TS 1	

**13**

**Extension Services**

No. of Offices	Office	Classification	Remark
3	Regional Extension Officer	SOG ST 4	
6	Fisheries Extension Officer	SOG ST 3	
1	Bulldozer Operator	LMO TS 3	
1	Bulldozer Operator Assistant	LMO TS 2	

**11**

**115 Total - Fisheries Division**

**Public Gardens & Zoo Division**

No. of Offices	Office	Classification	Remark
1	Superintendent	SOG ST 8	
1	Administrator	GMG AM 2	
1	Nursery Supervisor	SOG ST 2	
1	Nursery Attendant	LMO TS 2	

**4**

**Hope Gardens**

No. of Offices	Office	Classification	Remark
1	Botanist/Education Officer	SOG ST 6	
1	Horticulturist/Agronomist	SOG ST 5	
1	Secretary 2	OPS SS 2	
1	Records Clerk	PIDG RIM 1	

**4**

**Rural Garden- Castleton**

No. of Offices	Office	Classification	Remark
1	Facilities Manager	SOG ST 3	



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Public Gardens & Zoo Division**

**Rural Garden- Castleton**

No. of Offices	Office	Classification	Remark
1	Senior Gardener	LMO TS 4	
3	Gardener	LMO TS 2	
4	Gardener Attendant	LMO TS 1	
<b>9</b>			

**Rural Garden- Cinchona**

No. of Offices	Office	Classification	Remark
1	Facilities Manager	SOG ST 3	
1	Senior Gardener	LMO TS 4	
3	Gardener	LMO TS 2	
2	Gardener Attendant	LMO TS 1	
<b>7</b>			

**Rural Garden- Bath**

No. of Offices	Office	Classification	Remark
1	Senior Gardener	LMO TS 4	
1	Gardener Attendant	LMO TS 1	
<b>2</b>			

**Rural Garden- Fern Gully**

No. of Offices	Office	Classification	Remark
1	Senior Gardener	LMO TS 4	
1	Gardener	LMO TS 2	
1	Gardener Attendant	LMO TS 1	
<b>3</b>			

**Rural Garden- Bamboo Grove**

No. of Offices	Office	Classification	Remark
1	Senior Gardener	LMO TS 4	
2	Gardener	LMO TS 2	
3	Gardener Assistant	LMO TS 1	
<b>6</b>			

**35 Total - Public Gardens & Zoo Division**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Plant Quarantine/Produce Inspection Branch**

No. of Offices	Office	Classification	Remark
1	Chief Plant Quarantine & Produce Inspector	SOG ST 9	
1	Senior Plant Quarantine/Enquiry Point Officer	SOG ST 8	
1	Administrative Assistant	GMG AM 3	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Forklift Operator/Fumigator Assistant	LMO TS 5	
3	Forklift Operator/Fumigator Assistant	LMO TS 4	
2	Cleaner/Attendant	LMO TS 2	
1	Gardener	LMO TS 2	

**12**

**Import/Export Unit**

No. of Offices	Office	Classification	Remark
1	Import/Export Manager	SOG ST 7	
2	Plant Quarantine/Producer Inspector Fumigator	SOG ST 6	
2	Plant Quarantine/Produce Inspector 2	SOG ST 5	
5	Plant Quarantine/Produce Inspector 1	SOG ST 4	

**10**

**Certificate/Compliance Unit**

No. of Offices	Office	Classification	Remark
1	Citrus Protection Officer	SOG ST 6	Post [# 8190] transferred from Import/Export Unit with effect from February 5, 2018.
1	Certificate/Compliance Manager	SOG ST 7	
1	Identifier/Entomologist	SOG ST 6	
7	Plant Quarantine/Produce Inspector 2	SOG ST 5	
5	Plant Quarantine/Produce Inspector 1	SOG ST 4	

**15**

**Export Complex Unit (Kingston)**

No. of Offices	Office	Classification	Remark
1	Manager/Plant Quarantine Produce Inspector	SOG ST 7	Post [# 8159] of Manager (SOG/ST 7) retitled and transferred from Certificate/Compliance Unit with effect from February 5, 2018.
1	Fumigator	SOG ST 6	Post [# 55433] transferred from Certificate/Compliance Unit with effect from February 5, 2018.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Plant Quarantine/Produce Inspection Branch**

**Export Complex Unit (Kingston)**

No. of Offices	Office	Classification	Remark
1	Administrative Officer	GMG AM 2	
1	Accounting Technician 3	FMG AT 3	
1	Forklift Operator/Fumigation Assistant	LMO TS 4	
1	Cashier	FMG CS 1	
<b>6</b>			

**Export Complex Unit (Montegobay)**

No. of Offices	Office	Classification	Remark
1	Manager/Plant Quarantine Produce Inspector	SOG ST 7	
1	Fumigator	SOG ST 6	
1	Identifier/Entomologist	SOG ST 6	
1	Administrative Officer	GMG AM 2	
1	Accounting Technician 2	FMG AT 2	
1	Cashier	FMG CS 1	
1	Forklift Operator/Fumigation Assistant	LMO TS 5	
1	Forklift Operator/Fumigator Assistant	LMO TS 4	
1	Cleaner/Attendant	LMO TS 2	
1	Attendant	LMO TS 1	
<b>10</b>			

**Pest Risk Analysis Unit**

No. of Offices	Office	Classification	Remark
1	Pest Risk Analysis Manager	SOG ST 7	
2	Pest Risk Analyst	SOG ST 6	
1	Entomologist	SOG ST 6	
1	Records/Data Input Officer	PIDG RIM 2	
<b>5</b>			

**Jamaica Import/Export Inspectorate Centre**

No. of Offices	Office	Classification	Remark
1	Client Service Officer	GMG AM 4	
<b>1</b>			

**59 Total - Plant Quarantine/Produce Inspection Branch**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Land Management Division**

No. of Offices	Office	Classification	Remark
1	Director, Land Management	SOG ST 9	Post [# 7646] of Senior Director (SOG/ST 9) retitled with effect from February 5, 2018.

**1**

**Northern Region**

No. of Offices	Office	Classification	Remark
2	Regional Rural Planner	SOG ST 8	
1	Soil Scientist	SOG ST 5	
1	Secretary 2	OPS SS 2	

**4**

**Western Region**

No. of Offices	Office	Classification	Remark
2	Regional Rural Planner	SOG ST 8	
1	Soil Scientist	SOG ST 5	
1	Secretary 2	OPS SS 2	

**4**

**Laboratory Services**

No. of Offices	Office	Classification	Remark
1	Technical Manager	SOG ST 8	
2	Senior Agricultural Chemist	SOG ST 7	
2	Senior Laboratory Technician	SOG ST 4	
6	Laboratory Technician 1	SOG ST 3	
1	Secretary 2	OPS SS 2	
1	Senior Laboratory Attendant	LMO TS 3	
2	Laboratory Attendant	LMO TS 2	

**15**

**Agricultural Mapping Unit**

No. of Offices	Office	Classification	Remark
1	Manager, Agricultural Mapping	MIS IT 5	Post [# 7654] of Manager (MIS/IT 5) retitled with effect from February 5, 2018.
1	GIS Analyst	MIS IT 4	

**2**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Land Management Division**

**Administration & Support Services**

No. of Offices	Office	Classification	Remark
1	Manager, Administration & Support Services	GMG SEG 1	
1	Executive Secretary	OPS SS 4	
1	Records Officer	PIDG RIM 2	
1	Receptionist/Telephone Operator	OPS TO 2	
1	Driver 1	LMO DR 1	
3	Attendant	LMO TS 2	
1	Gardener	LMO TS 1	
1	Handyman/Gardener	LMO TS 1	

**10**

**Cartography Unit**

No. of Offices	Office	Classification	Remark
2	Senior Cartographer	SOG ST 6	
4	Cartographer	SOG ST 4	

**6**

**Specialised Services**

No. of Offices	Office	Classification	Remark
4	Regional Land Capability Planner	SOG ST 7	

**4**

**46 Total - Land Management Division**

**Food Storage & Infestation Prevention Division**

No. of Offices	Office	Classification	Remark
1	Chief Food Storage Officer	SOG ST 9	
1	Executive Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
1	Secretary	OPS SS 2	

**6**

**Administration & Office Services**

No. of Offices	Office	Classification	Remark
1	Information Technology Officer	MIS IT 4	
1	Administrator	GMG AM 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Technical Services Directorate- Agriculture & Fisheries**

**Food Storage & Infestation Prevention Division**

**Administration & Office Services**

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
1	Records Clerk 1	PIDG RIM 1	
3	Driver	LMO DR 1	
1	Office Attendant	LMO TS 2	
2	Attendant	LMO TS 1	
<b>11</b>			

**Finance & Accounts**

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1	Accounting Technician 1	FMG AT 1	
<b>2</b>			

**Food Storage**

No. of Offices	Office	Classification	Remark
1	Deputy Food Storage Officer	SOG ST 8	
1	Chief Food Storage Inspector	SOG ST 7	
6	Senior Food Storage Scientist	SOG ST 7	
8	Food Storage Scientist	SOG ST 6	
1	Senior Inspector	SOG ST 6	
3	Senior Food Storage Inspector	SOG ST 6	
18	Food Storage Inspector	SOG ST 5	
4	Assistant Food Storage Scientist	SOG ST 4	
1	Senior Technical Assistant	SOG ST 2	
5	Technical Assistant	SOG ST 1	
<b>48</b>			

**67 Total - Food Storage & Infestation Prevention Division**

**617 Total - Technical Services Directorate- Agriculture & Fisheries**

**Industry & Commerce Division**

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	Post [# 64047] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Industry & Commerce Division**

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	Post [# 64225] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

2

**Commerce Branch**

No. of Offices	Office	Classification	Remark
1	Director, Commerce	GMG SEG 4	Post [# 50857] of Director 4 (GMG/SEG 4) retitled and transferred from Office of the Chief Technical Director - Commerce Division with effect from February 5, 2018.
1	Director, Commodities	GMG SEG 2	Post [# 50325] transferred from Office of the Chief Technical Director - Commerce Division with effect from February 5, 2018.
1	Senior Secretary	OPS SS 3	Post [# 50859] transferred from Office of the Chief Technical Director - Commerce Division with effect from February 5, 2018.

3

**Copyright Unit**

No. of Offices	Office	Classification	Remark
1	Copyright Officer	GMG SEG 2	Post [# 456] transferred from Office of the Chief Technical Director - Copyright with effect from February 5, 2018.

1

**Vehicle Import Policy Unit**

No. of Offices	Office	Classification	Remark
1	Vehicle Import Policy Officer	GMG SEG 1	Post [# 50326] of Director 1 (GMG/SEG 1) retitled and transferred from Office of the Chief Technical Director - Commerce Division with effect from February 5, 2018.

1

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Industry & Commerce Division**

**Commerce Branch**

**Monitoring Unit**

No. of Offices	Office	Classification	Remark
1	Director, Monitoring	GMG SEG 2	Post [# 8747] of Director 2 (GMG/SEG 2) retitled and transferred from Office of the Chief Technical Director - Commerce Division with effect from February 5, 2018.
1	Administrator	GMG AM 4	Post [# 8758] transferred from Office of the Chief Technical Director - Commerce Division with effect from February 5, 2018.
2	Administrator 2	GMG AM 3	Two (2) posts [#s 8748 & 50858] transferred from Office of the Chief Technical Director - Commerce Division with effect from February 5, 2018.
1	Secretary 2	OPS SS 2	Post [# 50860] transferred from Office of the Chief Technical Director - Commerce Division with effect from February 5, 2018.
5			
10	<b>Total - Commerce Branch</b>		

**Industry Branch**

No. of Offices	Office	Classification	Remark
1	Director, Industry	GMG SEG 4	Post [# 8762] of Senior Director (GMG/SEG 4) retitled and transferred from Office of the Chief Technical Director - Industry Division with effect from February 5, 2018.
1	Senior Secretary	OPS SS 3	Post [# 8767] transferred from Office of the Chief Technical Director - Industry Division with effect from February 5, 2018.
1	Secretary 2	OPS SS 2	Post [# 50715] transferred from Office of the Chief Technical Director - Industry Division with effect from February 5, 2018.
3			

**Freezone Secretariat**

No. of Offices	Office	Classification	Remark
1	Freezone Officer	GMG SEG 2	Post [# 50714] of Director 2 (GMG/SEG 2) retitled and transferred from Office of the Chief Technical Director - Industry Division with effect from February 5, 2018.



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Industry, Commerce, Agriculture & Fisheries

### Industry & Commerce Division

#### Industry Branch

#### Freezone Secretariat

No. of Offices	Office	Classification	Remark
1			
Business Facilitation Unit			

No. of Offices	Office	Classification	Remark
2	Business Facilitation Officer	GMG SEG 1	Two (2) posts [#s 8697 & 8751] of Director 1 (GMG/SEG 1) retitled and transferred from Office of the Chief Technical Director - Industry Division with effect from February 5, 2018.
2			

#### Manufacturing & Incentive Monitoring Unit

No. of Offices	Office	Classification	Remark
1	Director, Manufacturing & Incentive Monitoring Unit	GMG SEG 3	Post [# 59121] of Director 3 (GMG/SEG 3) retitled and transferred from Office of the Chief Technical Director - Industry Division with effect from February 5, 2018.
1	Manufacturing & Incentive Monitoring Officer	GMG SEG 1	Post [# 50713] of Director 1 (GMG/SEG 1) retitled and transferred from Office of the Chief Technical Director - Industry Division with effect from February 5, 2018.
2			

#### Scrap Metal Monitoring Unit

No. of Offices	Office	Classification	Remark
1	Scrap Metal Policy & Monitoring Officer	GMG SEG 2	Post [# 8764] of Director 2 (GMG/SEG 2) retitled and transferred from Office of the Chief Technical Director - Industry Division with effect from February 5, 2018.
1			

#### Trade Relations Unit

No. of Offices	Office	Classification	Remark
1	Trade Relations Officer	GMG SEG 1	Post [# 8765] of Director 1 (GMG/SEG 1) retitled and transferred from Office of the Chief Technical Director - Industry Division with effect from February 5, 2018.
1			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Industry & Commerce Division**

**Industry Branch**

**10 Total - Industry Branch**

**International Trade Branch**

No. of Offices	Office	Classification	Remark
1	Director, International Trade	GMG SEG 4	Post [# 63982] of International Trade Specialist (GMG/SEG 4) retitled and transferred from Office of the Chief Technical Director - Trade Unit with effect from February 5, 2018.
1	International Trade Specialist	SOG ST 9	Post [# 7541] transferred from Office of the Chief Technical Director - Trade Unit with effect from February 5, 2018.
1	Agricultural Trade Officer	SOG ST 6	Post [# 64048] transferred from Office of the Chief Technical Director - Trade Unit with effect from February 5, 2018.
1	Trade Liaison Officer	GMG SEG 1	Post [# 64228] transferred from Office of the Chief Technical Director - Trade Unit with effect from February 5, 2018.
2	Senior Secretary	OPS SS 3	Two (2) posts [#s 7303 & 64227] transferred from Office of the Chief Technical Director - Trade Unit with effect from February 5, 2018.

**6**

**6 Total - International Trade Branch**

**Micro, Small & Medium Enterprise Branch**

No. of Offices	Office	Classification	Remark
1	Senior Director, Micro, Small and Medium Enterprise	GMG SEG 5	Post [# 68881] transferred from Micro, Small & Medium Enterprise Division with effect from February 5, 2018.
1	Director, Programmes & Projects	GMG SEG 4	Post [# 68882] transferred from Micro, Small & Medium Enterprise Division with effect from February 5, 2018.
1	Small Business Financing Specialist	GMG SEG 4	Post [# 68883] transferred from Micro, Small & Medium Enterprise Division with effect from February 5, 2018.
1	Promotions & Outreach Manager	GMG SEG 2	Post [# 68884] transferred from Micro, Small & Medium Enterprise Division with effect from February 5, 2018.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Industry & Commerce Division**

**Micro, Small & Medium Enterprise Branch**

No. of Offices	Office	Classification	Remark
1	Analyst/Research	GMG SEG 2	Post [# 68885] transferred from Micro, Small & Medium Enterprise Division with effect from February 5, 2018.
1	Administrative Assistant	GMG AM 3	Post [# 68886] transferred from Micro, Small & Medium Enterprise Division with effect from February 5, 2018.
6			
6	<b>Total - Micro, Small &amp; Medium Enterprise Branch</b>		
34	<b>Total - Industry &amp; Commerce Division</b>		

**Department of Registrar of Co-operatives & Friendly Societies**

No. of Offices	Office	Classification	Remark
1	Director, Registrar of Co-ops & Friendly Societies	GMG SEG 5	Post [# 24462] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Senior Systems Administrator	MIS IT 6	Post [# 53529] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Administrator	GMG AM 4	Post [# 24464] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Executive Secretary 1	OPS SS 4	Post [# 24467] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Help Desk Technician	MIS IT 3	Post [# 53530] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Accounting Clerk	FMG AC 2	Post [# 24465] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Data Entry Clerk	MIS IT 2	Post [# 61543] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Records Officer 1	PIDG RIM 2	Post [# 24481] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Department of Registrar of Co-operatives & Friendly Societies**

No. of Offices	Office	Classification	Remark
1	Records Clerk	PIDG RIM 1	Post [# 24502] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Telephone Operator	OPS TO 2	Post [# 53527] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Driver	LMO DR 1	Post [# 56592] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
3	Watchman	LMO TS 2	Three (3) posts [#s 64469-71] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
2	Attendant	LMO TS 2	Two (2) posts [#s 24470 & 64467] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Groundsman	LMO TS 1	Post [# 64468] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

**17**

**Office Services**

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	Post [# 8233] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Records Clerk (Registry)	PIDG RIM 1	Post [# 8236] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
2	Attendant	LMO TS 1	Two (2) posts [#s 8246-7] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

**4**

**4 Total - Office Services**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Department of Registrar of Co-operatives & Friendly Societies**

**Research Development & Training Branch**

No. of Offices	Office	Classification	Remark
1	Director, Research Training & Development	GMG SEG 3	Post [# 24480] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Senior Secretary	OPS SS 3	Post [# 24468] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
2			

**Development Section**

No. of Offices	Office	Classification	Remark
1	Development Manager	GMG SEG 2	Post [# 24485] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
2	Development & Registration Officer	GMG AM 4	Two (2) posts [#s 24486-7] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
3			

**Training Section**

No. of Offices	Office	Classification	Remark
1	Training Manager	GMG SEG 2	Post [# 24482] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Senior Training Officer	GMG SEG 1	Post [# 53528] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
2	Training Officer	GMG AM 4	Two (2) posts [#s 24483-4] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
4			

**9 Total - Research Development & Training Branch**

**Audit & Investigation Branch**

No. of Offices	Office	Classification	Remark
1	Director, Audit & Investigation	FMG AS 5	Post [# 24471] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Department of Registrar of Co-operatives & Friendly Societies**

**Audit & Investigation Branch**

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post [# 24503] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

**2**

**Financial Section**

No. of Offices	Office	Classification	Remark
1	Chief Auditor, Financial	FMG AS 4	Post [# 24473] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
3	Senior Auditor	FMG AS 3	Three (3) posts [#s 24474-5 & 53569] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Auditor	FMG AS 2	Post [# 24477] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

**5**

**Investigation Section**

No. of Offices	Office	Classification	Remark
1	Chief Auditor, Investigation	FMG AS 4	Post [# 24472] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Senior Auditor	FMG AS 3	Post [# 24476] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Auditor	FMG AS 2	Post [# 24478] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

**3**

**10 Total - Audit & Investigation Branch**

**Inspectorate Section**

No. of Offices	Office	Classification	Remark
1	Director, Inspectorate	GMG SEG 3	Post [# 24463] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Industry, Commerce, Agriculture & Fisheries

### Department of Registrar of Co-operatives & Friendly Societies

#### Inspectorate Section

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post [# 24469] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

2

#### Northern Region

No. of Offices	Office	Classification	Remark
1	Manager, Northern Region	GMG SEG 2	Post [# 24488] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
2	Senior Registration & Inspection Officer	GMG SEG 1	Two (2) posts [#s 24489 & 56595] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Inspection Officer	GMG AM 4	Post [# 53570] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Administrative Support	GMG AM 2	Post [# 68789] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Driver	LMO DR 1	Post [# 68801] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Office Attendant	LMO TS 2	Post [# 68790] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

7

#### Southern Region

No. of Offices	Office	Classification	Remark
1	Manager, Southern Region	GMG SEG 2	Post [# 24490] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
4	Senior Inspection Officer	GMG SEG 1	Four (4) posts [#s 24491-3 & 24495] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Inspection Officer	GMG AM 4	Post [# 24494] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Department of Registrar of Co-operatives & Friendly Societies**

**Inspectorate Section**

**Southern Region**

No. of Offices	Office	Classification	Remark
1	Administrative Support	GMG AM 2	Post [# 68787] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Office Attendant	LMO TS 2	Post [# 68788] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
8			

**17 Total - Inspectorate Section**

**Agriculture Credit & Subsidies Branch**

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	Post [# 8195] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Senior Secretary	OPS SS 3	Post [# 8224] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Secretary 2	OPS SS 2	Post [# 8226] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Secretary 1	OPS SS 1	Post [# 8232] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
4			

**4 Total - Agriculture Credit & Subsidies Branch**

**Finance & Accounts**

No. of Offices	Office	Classification	Remark
1	Accountant	FMG PA 1	Post [# 8207] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Accounting Technician 2	FMG AT 2	Post [# 8223] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Industry, Commerce, Agriculture & Fisheries**

**Department of Registrar of Co-operatives & Friendly Societies**

**Finance & Accounts**

No. of Offices	Office	Classification	Remark
1	Accounting Technician 1	FMG AT 1	Post [# 8221] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Accounting Clerk 2	FMG AC 2	Post [# 8222] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
4			
4	<b>Total - Finance &amp; Accounts</b>		

**Inspection & Monitoring**

No. of Offices	Office	Classification	Remark
1	Chief Inspector	FMG AS 4	Post [# 8197] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Director, Research	SOG ST 7	Post [# 50225] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
1	Research Officer	SOG ST 6	Post [# 50226] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
4	Senior Inspector	FMG AS 3	Four (4) posts [#s 8206, 8208-10] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
4	Inspector	FMG AS 2	Four (4) posts [#s 53501-4] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.
4	Assistant Inspector	FMG AS 1	Four (4) posts [#s 8211-13 & 53505] transferred from Registrar of Co-operatives & Friendly Societies with effect from February 5, 2018.

15

15 **Total - Inspection & Monitoring**

80 **Total - Department of Registrar of Co-operatives & Friendly Societies**

1116 **Total - Ministry of Industry, Commerce, Agriculture & Fisheries**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Industry, Investment & Commerce (Former)

#### Executive Office

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG SEG 1	Post [# 50614] to be abolished when vacant.
1	Executive Secretary 1	OPS SS 4	Post [# 50610] to be abolished when vacant.
2			
2	<b>Total - Executive Office</b>		

#### Legal Services

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	C.D. Post [# 8696] to be abolished when vacant.
1			
1	<b>Total - Legal Services</b>		

#### Communications/Public Relations Division

No. of Offices	Office	Classification	Remark
1	Director, Communication & Public Relations	MCG IE 6	Post [# 50709] to be abolished when vacant.
1			
1	<b>Total - Communications/Public Relations Division</b>		

#### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 4	Post [# 62772] to be abolished when vacant.
1	Director, Budget	FMG PA 3	Post [# 62970] to be abolished when vacant.
1	Salaries Supervisor	FMG AT 3	Post [# 62971] to be abolished when vacant.
3			
3	<b>Total - Finance &amp; Accounts</b>		

#### Corporate Affairs & Services

No. of Offices	Office	Classification	Remark
1	Director, Corporate Affairs	GMG SEG 4	Post [# 9274] to be abolished when vacant.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Industry, Investment & Commerce (Former)**

**Corporate Affairs & Services**

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No. of Offices	Office	Classification	Remark
1			

**Human Resource Management & Administration**

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No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	Post [# 8757] to be abolished when vacant.
1			
1	<b>Total - Human Resource Management &amp; Administration</b>		

**Information & Communications Technology**

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No. of Offices	Office	Classification	Remark
1	Director, Science & Technology	GMG SEG 4	Post [# 50856] to be abolished when vacant.
1			
1	<b>Total - Information &amp; Communications Technology</b>		
3	<b>Total - Corporate Affairs &amp; Services</b>		
10	<b>Total - Ministry of Industry, Investment &amp; Commerce (Former)</b>		

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# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Post & Telecommunications Department

### General Administration

#### Administration

No. of Offices	Office	Classification	Remark
1	Postmaster General	GMG CTD 1	Post [# 9301] of Postmaster General (GMG/SEG 6) reclassified with effect from November 13, 2017.
1	Legal Officer	JLG LO 3	C.D.
1	Business Development Manager	GMG SEG 2	New post [# 71297] with effect from November 13, 2017.
1	Corporate Planner	GMG SEG 1	
1	Administrative Assistant	GMG SEG 1	
1	Records Officer 1	PIDG RIM 2	
<b>6</b>			

#### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	
3	Senior Auditor	FMG AS 3	
4	Auditor	FMG AS 2	
2	Assistant Auditor	FMG AS 1	
1	Secretary 2	OPS SS 2	
<b>11</b>			

#### Personnel & Establishment

No. of Offices	Office	Classification	Remark
1	Records Clerk	PIDG RIM 1	
<b>1</b>			

#### Training

No. of Offices	Office	Classification	Remark
1	Postal Tutor	PTO PMA 3	
1	Secretary 1	OPS SS 1	
<b>2</b>			

#### Registry

No. of Offices	Office	Classification	Remark
3	Records Clerk	PIDG RIM 1	
<b>3</b>			

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Post & Telecommunications Department

#### General Administration

##### Stores

No. of Offices	Office	Classification	Remark
2	Store Clerk	PIDG RIM 1	
<b>2</b>			

##### Security Unit

No. of Offices	Office	Classification	Remark
1	Chief of Security	GMG SEG 4	
1	Deputy Chief of Security	GMG SEG 2	
2	Assistant Chief of Security	GMG SEG 1	
1	Postal Crime Analyst	SOG ST 5	
2	Surveillance Officer	SOG ST 2	
1	Postal Security Administrator	GMG AM 4	
1	Senior Secretary	OPS SS 3	
<b>9</b>			

##### Typing & Miscellaneous

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
1	Executive Secretary	OPS SS 4	Post [# 9437] of Senior Secretary (OPS/SS 3) retitled & upgraded with effect from April 1, 2018.
1	Secretary 2	OPS SS 2	
3	Secretary 1	OPS SS 1	
2	Attendant	LMO TS 1	
<b>9</b>			

**43 Total - General Administration**

### Human Resource Management & Administration Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Management & Administration	GMG SEG 5	New post [# 71298] with effect from November 13, 2017.
1	Executive Secretary	OPS SS 4	New post [# 71299] with effect from November 13, 2017.
<b>2</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Post & Telecommunications Department

### Human Resource Management & Administration Division

#### Administration Branch

No. of Offices	Office	Classification	Remark
1	Director, Administration	GMG SEG 2	Post [# 62721] of Assistant Procurement Manager (GMG/AM 4) retitled, reclassified and transferred from General Administration - Office Services with effect from November 13, 2017.
<b>1</b>			

#### Registry

No. of Offices	Office	Classification	Remark
1	Records Administrator	PIDG RIM 4	Post [# 9406] of Records Officer 2 (PIDG/RIM 3) retitled, upgraded and transferred from General Administration - Registry with effect from November 13, 2017.
1	Records Analyst	PIDG RIM 3	Post [# 9407] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from General Administration - Registry with effect from November 13, 2017.
4	Records Clerk	PIDG RIM 1	Four (4) posts [#s 9412-4 & 9416] transferred from General Administration - Registry with effect from November 13, 2017.
<b>6</b>			

#### Stores

No. of Offices	Office	Classification	Remark
1	Store Supervisor	PIDG RIM 4	Post [# 9418] of Storekeeper (PIDG/RIM 3) retitled, upgraded and transferred from General Administration - Stores with effect from November 13, 2017.
1	Store Keeper (General)	PIDG RIM 2	Post [# 9419] of Assistant Storekeeper (PIDG/RIM 2) retitled and transferred from General Administration - Stores with effect from November 13, 2017.
1	Storekeeper (Maintenance)	PIDG RIM 2	Post [# 12186] of Storekeeper (PIDG/RIM 2) retitled and transferred from Telecommunication Services - Engineering with effect from November 13, 2017.
1	Store Clerk (Postal etc.)	PIDG RIM 1	Post [# 9423] of Store Clerk (PIDG/RIM 1) transferred from General Administration - Stores with effect from November 13, 2017.

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Post & Telecommunications Department

### Human Resource Management & Administration Division

#### Administration Branch

#### Stores

No. of Offices	Office	Classification	Remark
2	Store Clerk (Uniforms and Toiletries)	PIDG RIM 1	Two (2) posts [#s 9527-8] of Postal Clerk C (PTO/CR 3) retitled, reclassified and transferred from Postal Division 1 - Central Sorting Office - Letters with effect from November 13, 2017.
1	Store Clerk (Bicycles etc.)	PIDG RIM 1	Post [# 10171] of Postal Clerk B (PTO/CR 4) retitled, reclassified and transferred from Postal Division 1 - Corporate Area Post Offices with effect from November 13, 2017.
3	Storeman	LMO TS 2	Three (3) posts [#s 9424-6] of Storeman (LMO/TS 1) upgraded and transferred from General Administration - Stores with effect from November 13, 2017.

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#### Ancillary Services

No. of Offices	Office	Classification	Remark
1	Chief Attendant	LMO TS 3	Post [# 9450] of Attendant (LMO/TS 2) retitled, upgraded and transferred from General Administration - Typing & Miscellaneous with effect from November 13, 2017.
1	Senior Office Attendant	LMO TS 2	Post [# 9899] of Attendant (LMO/TS 2) retitled and transferred from Postal Division 1 - Central Sorting Office - Letters with effect from November 13, 2017.
1	Senior Office Attendant	LMO TS 2	Post [# 10075] of Attendant (LMO/TS 2) retitled and transferred from Postal Division 1 - Central Sorting Office - Parcels with effect from November 13, 2017.
8	Attendant	LMO TS 1	Eight (8) posts [#s 9451-3 & 9456-60] transferred from General Administration - Typing & Miscellaneous with effect from November 13, 2017.
5	Attendant	LMO TS 1	Five (5) posts [#s 9900-4] transferred from General Administration - Typing & Miscellaneous with effect from November 13, 2017.
3	Attendant	LMO TS 1	Three (3) posts [#s 10076 & 10078-9] transferred from Postal Division 1 - Central Sorting Office - Parcels with effect from November 13, 2017.

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Post & Telecommunications Department

### Human Resource Management & Administration Division

#### Administration Branch

#### Ancilliary Services

No. of Offices	Office	Classification	Remark
3	Attendant	LMO TS 1	Three (3) posts [s 10640, 10680 & 10682] transferred from Postal Division 1 - Corporate Area Post Offices with effect from November 13, 2017.
1	Attendant	LMO TS 1	Post [s 9638] of Postman B (PTO/CA 1) retitled, reclassified and transferred from Postal Division 1 - Central Sorting Office - Letters with effect from November 13, 2017.
2	Groundsman/Attendant	LMO TS 1	Two (2) posts [s 9454 & 9461] of Attendant (LMO/TS 1) retitled and transferred from General Administration - Typing & Miscellaneous with effect from November 13, 2017.
1	Groundsman/Attendant	LMO TS 1	Post [s 9464] of Gardener (LMO/TS 1) retitled and transferred from General Administration - Typing & Miscellaneous with effect from November 13, 2017.
1	Driver	LMO DR 1	Post [s 53638] transferred from General Administration - Typing & Miscellaneous with effect from November 13, 2017.
1	Driver	LMO DR 1	Post [s 61575] transferred from General Administration - Office Services with effect from November 13, 2017.
2	Telephone Operator	OPS TO 1	Two (2) posts [s 9448-9] transferred from General Administration - Typing & Miscellaneous with effect from November 13, 2017.

**30**

#### Inventory

No. of Offices	Office	Classification	Remark
1	Inventory Officer	GMG AM 2	Post [s 9422] of Store Clerk (PIDG/RIM 1) retitled, reclassified and transferred from General Administration - Stores with effect from November 13, 2017.
1	Inventory Clerk	PIDG RIM 1	Post [s 9953] of Postal Clerk C (PTO/CR 3) retitled, reclassified and transferred from Postal Division 1 - Central Sorting Office - Parcels with effect from November 13, 2017.



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Post & Telecommunications Department

#### Human Resource Management & Administration Division

##### Administration Branch

##### Inventory

No. of Offices	Office	Classification	Remark
1	Inventory Clerk	PIDG RIM 1	Post [# 9953] of Postal Clerk C (PTO/CR 3) retitled, reclassified and transferred from Postal Division 1 - Central Sorting Office - Letters with effect from November 13, 2017.
3			
50	<b>Total - Administration Branch</b>		

##### Public & Customer Relations Branch

No. of Offices	Office	Classification	Remark
1	Public Relations Officer	MCG IE 4	Post [# 9302] transferred from Postal Division 1 - Customer Service Unit with effect from November 13, 2017.
1	Senior Customer Relations Officer	GMG AM 3	Post [# 64163] transferred from Postal Division 1 - Customer Service Unit with effect from November 13, 2017.
7	Customer Relations Officer	GMG AM 1	Seven (7) posts [#s 64164-70] transferred from Postal Division 1 - Customer Service Unit with effect from November 13, 2017.
9			
9	<b>Total - Public &amp; Customer Relations Branch</b>		

##### Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	Post [# 9382] transferred from Human Resource Management & Development Division with effect from November 13, 2017. Post incorrectly listed as Director, Human Resource & Development in the previous CSE (General) Order 2017.
1	Industrial Relations Officer	GMG AM 4	Post [# 9386] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
1	Senior Secretary	OPS SS 3	Post [# 9436] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
3			

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Post & Telecommunications Department

#### Human Resource Management & Administration Division

#### Human Resource Management & Development Branch

##### Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	Post [# 9398] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
1	Senior Human Resource Development Officer	GMG SEG 1	Post [# 9399] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
2	Human Resource Officer	GMG AM 4	Two (2) posts [#s 9400 & 9403] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
1	Secretary 2	OPS SS 2	Post [# 9446] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
5			

##### Organizational Development

No. of Offices	Office	Classification	Remark
1	Director, Organizational Development	GMG SEG 3	Post [# 68922] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
1	Secretary 2	OPS SS 2	Post [# 9445] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from General Administration - Typing & Miscellaneous with effect from November 13, 2017.
2			

##### Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	Post [# 9384] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
1	Records Officer 2	PIDG RIM 3	Post [# 9305] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
1	Secretary 2	OPS SS 2	Post [# 9438] transferred from Human Resource Management & Development Division with effect from November 13, 2017.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Post & Telecommunications Department

#### Human Resource Management & Administration Division

#### Human Resource Management & Development Branch

##### Human Resource Management

No. of Offices	Office	Classification	Remark
4	Records Clerk	PIDG RIM 1	Four (4) posts [#s 9411, 9395, 9397 & 9881] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
7			

##### Human Resource Management - Staffing

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	Post [# 9387] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
2	Records Officer 2	PIDG RIM 3	Two (2) posts [#s 9389 & 9391] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
1	Secretary 2	OPS SS 2	Post [# 9444] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from General Administration - Typing & Miscellaneous with effect from November 13, 2017.
4			

##### Human Resource Management - Employee Benefits/Safety/Wellbeing

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	Post [# 9385] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
1	Welfare Officer	GMG AM 3	Post [# 9388] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
1	Records Officer 2	PIDG RIM 3	Post [# 9390] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
1	Secretary 2	OPS SS 2	Post [# 9440] of Secretary 1 (OPS/SS 1) upgraded, retitled and transferred from General Administration - Typing & Miscellaneous with effect from November 13, 2017.

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Post & Telecommunications Department

### Human Resource Management & Administration Division

#### Human Resource Management & Development Branch

##### Human Resource Management - Employee Benefits/Safety/Wellbeing

No. of Offices	Office	Classification	Remark
3	Records Officer 1	PIDG RIM 2	Three (3) posts [#s 9392-4] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
2	Records Clerk	PIDG RIM 1	Two (2) posts [#s 9894 & 11894] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
1	Caregiver	LMO TS 2	Post [# 59135] transferred from Human Resource Management & Development Division with effect from November 13, 2017.
<b>10</b>			
<b>31</b>	<b>Total - Human Resource Management &amp; Development Branch</b>		

#### Procurement Branch

No. of Offices	Office	Classification	Remark
1	Procurement Manager	GMG SEG 1	Post [# 9417] of Office/Procurement Manager (GMG/SEG 1) retitled and transferred from General Administration - Office Services with effect from November 13, 2017.
1	Procurement Officer	PIDG RIM 2	Post [# 62722] transferred from General Administration - Office Services with effect from November 13, 2017.
<b>2</b>			
<b>2</b>	<b>Total - Procurement Branch</b>		

#### Building Repairs & Maintenance Branch

No. of Offices	Office	Classification	Remark
1	Building Repairs and Maintenance Manager	SOG ST 7	
1	Superintendent	SOG ST 6	
1	Assistant Building Technician	SOG ST 5	
1	Repairs & Maintenance Administrator	GMG AM 3	
2	Senior Building Repairs and Maintenance Officer	SOG ST 4	
1	Mechanical Maintenance Specialist	SOG ST 4	
1	Senior Secretary	OPS SS 3	
8	Building Repairs and Maintenance Officer	SOG ST 3	
1	Electrician	SOG ST 3	
7	Assistant Building Repairs and Maintenance Officer	SOG ST 2	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Post & Telecommunications Department

#### Human Resource Management & Administration Division

##### Building Repairs & Maintenance Branch

No. of Offices	Office	Classification	Remark
1	Secretary	OPS SS 2	
1	Clerical Officer 3 (Stores)	OPS CR 2	

**26**

**26 Total - Building Repairs & Maintenance Branch**

##### Information Technology Branch

No. of Offices	Office	Classification	Remark
1	Director, Information Technology	MIS IT 7	Post [# 60765] transferred from Information Technology Unit with effect from November 13, 2017.
1	Systems Administrator	MIS IT 5	Post [# 12177] transferred from Information Technology Unit with effect from November 13, 2017.
1	Systems Support Co-ordinator	MIS IT 4	Post [# 60766] transferred from Information Technology Unit with effect from November 13, 2017.
1	Senior Programmer	MIS IT 4	Post [# 61574] transferred from Information Technology Unit with effect from November 13, 2017.
1	Webmaster/Multimedia Specialist	MIS IT 3	Post [# 60767] transferred from Information Technology Unit with effect from November 13, 2017.
2	Hardware Technician	MIS IT 2	Two (2) posts [#s 59192-3] transferred from Information Technology Unit with effect from November 13, 2017.
1	Data Preparation Officer	MIS IT 1	Post [# 59194] transferred from Information Technology Unit with effect from November 13, 2017.
1	Senior Secretary	OPS SS 3	Post [# 62723] transferred from Information Technology Unit with effect from November 13, 2017.

**9**

**9 Total - Information Technology Branch**

**129 Total - Human Resource Management & Administration Division**

### Postal Division 1

No. of Offices	Office	Classification	Remark
1	Deputy Postmaster General	GMG SEG 4	
1	Head Postmaster (Corporate Area)	GMG SEG 2	
1	Regional Co-ordinator	GMG SEG 2	
1	Senior Regional Inspector (Corporate Area)	GMG SEG 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Post & Telecommunications Department

### Postal Division 1

No. of Offices	Office	Classification	Remark
2	Regional Inspector (Corporate Area)	PTO PMA 5	
<b>6</b>			

#### Central Sorting Office - Letters

No. of Offices	Office	Classification	Remark
3	Sorting Office Controller	GMG SEG 1	
1	Airport Operations Co-ordinator, Airport Facility	PTO PMA 3	
1	Chief Inspector	PTO PMA 3	
4	Supervisor	PTO PMA 2	
2	Transport Officer	GMG AM 1	
27	Postal Clerk B	PTO CR 4	
25	Postal Clerk C	PTO CR 3	
3	Shift Supervisor	PTO PMA 2	
1	Inspector	PTO PMA 2	
20	Inspector	PTO PMA 1	
2	Mail Officer	PTO PMA 1	
26	Postman A	PTO CA 2	
125	Postman B	PTO CA 1	
2	Secretary 1	OPS SS 1	
1	Philatelic Officer	PTO PMA 2	
1	Records Officer 1	PIDG RIM 2	
13	Records Clerk	PIDG RIM 1	
<b>257</b>			

#### Central Sorting Office - Parcels

No. of Offices	Office	Classification	Remark
1	Superintendent	GMG SEG 1	
1	Assistant Superintendent	PTO PMA 4	
3	Supervisor	PTO PMA 2	
12	Postal Clerk B	PTO CR 4	
16	Postal Clerk C	PTO CR 3	
3	Inspector	PTO PMA 1	
16	Postman A	PTO CA 2	
44	Postman B	PTO CA 1	
1	Secretary 1	OPS SS 1	
6	Records Clerk	PIDG RIM 1	
1	Attendant	LMO TS 1	
<b>104</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Post & Telecommunications Department**

**Postal Division 1**

**Corporate Area Post Offices**

No. of Offices	Office	Classification	Remark
8	Postmaster A	PTO PMA 4	
7	Postmaster B	PTO PMA 3	
8	Deputy Postmaster A	PTO PMA 3	
11	Postmaster C	PTO PMA 2	
1	Postmaster 4	PTO IN 4	
1	Postmaster 3	PTO IN 3	
7	Deputy Postmaster B	PTO PMA 2	
8	Postmaster D	PTO PMA 1	
35	Postal Clerk A	PTO PMA 1	
94	Postal Clerk B	PTO CR 4	
12	Inspector	PTO PMA 1	
35	Postman A	PTO CA 2	
251	Postman B	PTO CA 1	
39	Attendant	LMO TS 1	

**517**

**884 Total - Postal Division 1**

**Postal Division 2**

No. of Offices	Office	Classification	Remark
1	Deputy Postmaster General	GMG SEG 3	
10	Regional Inspector	PTO PMA 5	
1	Senior Secretary	OPS SS 3	

**12**

**Regional Offices**

No. of Offices	Office	Classification	Remark
8	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	

**9**

**District Post Office - Montego Bay**

No. of Offices	Office	Classification	Remark
1	Postmaster A	PTO PMA 4	
3	Deputy Postmaster A	PTO PMA 3	
1	Postmaster C	PTO PMA 2	
4	Postal Clerk A	PTO PMA 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Post & Telecommunications Department**

**Postal Division 2**

**District Post Office - Montego Bay**

No. of Offices	Office	Classification	Remark
29	Postal Clerk B	PTO CR 4	
2	Inspector	PTO PMA 1	
9	Postman A	PTO CA 2	
15	Postman B	PTO CA 1	
1	Secretary 1	OPS SS 1	
6	Attendant	GLS 1	
<b>71</b>			

**Other District Offices**

No. of Offices	Office	Classification	Remark
2	Postmaster A	PTO PMA 4	
20	Postmaster B	PTO PMA 3	
1	Postmaster 4	PTO IN 4	
3	Deputy Postmaster A	PTO PMA 3	
21	Deputy Postmaster B	PTO PMA 2	
81	Postmaster C	PTO PMA 2	
2	Postmaster 3	PTO IN 3	
175	Postmaster D	PTO PMA 1	
24	Postal Clerk A	PTO PMA 1	
337	Postal Clerk B	PTO CR 4	
5	Inspector	PTO PMA 1	
12	Postman A	PTO CA 2	
82	Postman B	PTO CA 1	
1	Secretary 1	OPS SS 1	
1	Attendant	LMO TS 2	
158	Attendant	LMO TS 1	
<b>925</b>			

**West Henderson Post Office - Greater Portmore**

No. of Offices	Office	Classification	Remark
1	Postmaster C	PTO PMA 2	
3	Postal Clerk B	PTO CR 4	
1	Postman A	PTO CA 2	
8	Postman B	PTO CA 1	
1	Office Attendant	LMO TS 1	
<b>14</b>			

**1031 Total - Postal Division 2**



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Post & Telecommunications Department**

**Overseas Mail**

No. of Offices	Office	Classification	Remark
1	Inspector, Postal Services	GMG SEG 1	
1	Assistant Inspector, Postal Services	PTO PMA 3	
2	Inspector	PTO PMA 2	
2	Accounting Clerk 2	FMG AC 2	
2	Records Clerk	PIDG RIM 1	
<b>8</b>			
<b>8</b>	<b>Total - Overseas Mail</b>		

**Mail Planning Branch**

No. of Offices	Office	Classification	Remark
1	Inspector, Postal Services	GMG SEG 1	
1	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
<b>3</b>			
<b>3</b>	<b>Total - Mail Planning Branch</b>		

**Internal Mail Transport**

**Mail Courier**

No. of Offices	Office	Classification	Remark
159	Mail Courier	PTO MC 1	
<b>159</b>			
<b>159</b>	<b>Total - Internal Mail Transport</b>		

**Quality Assurance Unit**

No. of Offices	Office	Classification	Remark
1	Quality Assurance Officer	GMG SEG 2	
1	Assistant Quality Assurance Officer	GMG AM 3	
1	Senior Secretary	OPS SS 3	
<b>3</b>			
<b>3</b>	<b>Total - Quality Assurance Unit</b>		

**Finance & Accounts Division**

No. of Offices	Office	Classification	Remark
1	Senior Director, Finance & Accounts	FMG PA 4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Post & Telecommunications Department**

**Finance & Accounts Division**

No. of Offices	Office	Classification	Remark
1	Financial Systems Manager	FMG PA 1	
1	Executive Secretary 1	OPS SS 4	
<b>3</b>			

**Management Accounts Branch**

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 2	
1	Budget Officer	FMG AT 3	
1	Commitment Control Officer	FMG AT 2	
<b>3</b>			

**3 Total - Management Accounts Branch**

**Accounts Payable & Department Deposit Branch**

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable & Departmental Deposit	FMG PA 3	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

**Accounts Payable Section**

No. of Offices	Office	Classification	Remark
1	Supervisor, Accounts Payable	FMG AT 3	
4	Accounts Payable Officer	FMG AT 1	
2	Disbursement Clerk	FMG AC 2	
1	Collections Officer	FMG AC 2	
<b>8</b>			

**Parcels Accounts Section**

No. of Offices	Office	Classification	Remark
1	Supervisor, Parcels Accounts	FMG AT 2	
11	Senior Reconciliation Officer	FMG AT 1	
5	Reconciliation Clerk	FMG AC 2	
1	Cashier	FMG CS 2	
<b>18</b>			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Post & Telecommunications Department**

**Finance & Accounts Division**

**Accounts Payable & Department Deposit Branch**

**District Postmasters' Abstract Section**

No. of Offices	Office	Classification	Remark
1	Manager, District Postmaster Abstract Unit	FMG PA 1	
1	Supervisor, Dis. Postmaster's Abstract Unit (Imp.)	FMG AT 3	
1	Supervisor, Dis. Postmaster's Abstract Unit (Pen.)	FMG AT 3	
2	Deposit Journal Control Officer	FMG AT 2	
1	NIS Pension Imprest Officer	FMG AT 1	
1	Revenue Bank Lodgement Verification Officer	FMG AT 1	
1	Remittance Officer	FMG AT 1	
1	Deposit Bank Lodgement Verification Officer	FMG AT 1	
1	Deposit Data Analyst Officer	FMG AT 1	
1	Postmaster's Stock Verification Officer	FMG AT 1	
1	Revenue Data Analyst Officer	FMG AT 1	
6	Pension Checking Clerk	FMG AC 2	
1	Postmaster's Abstract Record Clerk	FMG AC 2	

**19**

**District Postmasters' Abstract Section - Accounts Registry Unit**

No. of Offices	Office	Classification	Remark
1	Accounts Records Officer	FMG AT 1	
1	Accounts Records Clerk	FMG AC 2	

**2**

**49 Total - Accounts Payable & Department Deposit Branch**

**Payroll & Departmental Revenue Branch**

No. of Offices	Office	Classification	Remark
1	Director, Payroll & Department Revenue	FMG PA 3	

**1**

**Pay Section (Letters)**

No. of Offices	Office	Classification	Remark
3	Allowance Payable Officer	FMG AT 1	

**3**

**Main Stamp Vault Section**

No. of Offices	Office	Classification	Remark
1	Supervisor, Main Stamp Vault Section	FMG PA 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Post & Telecommunications Department

### Finance & Accounts Division

#### Payroll & Departmental Revenue Branch

##### Main Stamp Vault Section

No. of Offices	Office	Classification	Remark
1	Stamp Dispatch Officer	FMG AT 2	
1	Stamp Requisition Returning Officer	FMG AT 1	
<b>3</b>			

##### Money Order Section

No. of Offices	Office	Classification	Remark
1	Supervisor, Money Order Section	FMG AT 3	
1	International Postal Money Order Clerk	FMG AT 1	
1	British Postal Money Order Clerk	FMG AT 1	
1	Jamaica Postal Money Order Clerk	FMG AC 2	
<b>4</b>			

##### Payroll & Salary Deduction Section

No. of Offices	Office	Classification	Remark
1	Manager, Payroll & Salary Deduction	FMG PA 1	
1	Senior Salary Deduction Officer	FMG AT 3	
4	Payroll Officer	FMG AT 2	
1	Salary Deduction Officer	FMG AT 1	
1	Statutory Verification Officer	FMG AT 1	
<b>8</b>			

#### **19 Total - Payroll & Departmental Revenue Branch**

#### Final Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts Branch	FMG PA 2	
1	Deposit Bank Reconciliation Officer	FMG AT 3	
1	Revenue Main Ledger Accountant	FMG AT 3	
1	Deposit Bank Reconciliation Verification Officer	FMG AT 1	
1	Departmental Deposit Main Ledger Accountant	FMG AT 3	
1	Deposit Subsidiary Officer	FMG AT 1	
1	Revenue Bank Reconciliation Officer	FMG AT 3	
1	Recurrent Bank Reconciliation Officer	FMG AT 3	
1	Salaries Bank Reconciliation Officer	FMG AT 3	
1	Salary Journal Officer	FMG AT 1	
1	Revenue Subsidiary Officer	FMG AT 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Post & Telecommunications Department**

**Finance & Accounts Division**

**Final Accounts Branch**

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No. of Offices	Office	Classification	Remark
11			
11	Total - Final Accounts Branch		
85	Total - Finance & Accounts Division		
2345	Total - Post & Telecommunications Department		

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Water & Housing (Former)**

**Housing Directorate**

**Housing Solution**

**Policy Development And Research**

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 2	
1			
1	<b>Total - Housing Solution</b>		
1	<b>Total - Housing Directorate</b>		

**Posts formerly listed under the Ministry of Environment & Housing**

**General Administration**

**Personal Accounts**

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	
1			
1	<b>Total - General Administration</b>		
1	<b>Total - Posts formerly listed under the Ministry of Environment &amp; Housing</b>		

**Technical Services (formerly listed under the Ministry of Environment & Housing)**

**Housing Division**

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
1			
1	<b>Total - Housing Division</b>		
1	<b>Total - Technical Services (formerly listed under the Ministry of Environment &amp; Housing)</b>		
3	<b>Total - Ministry of Water &amp; Housing (Former)</b>		

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Town Planning Department**

**Planning & Research Division**

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No. of Offices	Office	Classification	Remark
1	Senior Deputy Government Town Planner	SOG ST 9	
1			
1	<b>Total - Planning &amp; Research Division</b>		

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1	<b>Total - Town Planning Department</b>		
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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Land Valuation & Estate Department**

**Valuation & Surveys Division**

Regional Offices

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No. of Offices	Office	Classification	Remark
2	Assistant Commissioner, Valuation	SOG ST 8	
1	Senior Valuation Surveyor	SOG ST 7	
<b>3</b>			
<b>3</b>	<b>Total - Valuation &amp; Surveys Division</b>		

**Technical Services Division**

**Lands**

Land Administration Division

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No. of Offices	Office	Classification	Remark
1	Commissioner Of Lands	GMG SEG 3	
1	Legal Officer	JLG LO 2	C.D.
<b>2</b>			
<b>2</b>	<b>Total - Lands</b>		
<b>2</b>	<b>Total - Technical Services Division</b>		
<b>5</b>	<b>Total - Land Valuation &amp; Estate Department</b>		

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Office of Titles**

**Production Unit**

Memorandum

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No. of Offices	Office	Classification	Remark
1	Checker	PLG TR 4	
1			
1	Total - Production Unit		
1	Total - Office of Titles		

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of National Security

#### Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Technical Coordinator	GMG SEG 3	
1	Executive Assistant To The Permanent Secretary	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
2	Executive Secretary 1	OPS SS 4	
7			
7	<b>Total - Executive Office</b>		

#### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
1	Audit Supervisor	FMG AS 4	
2	Senior Auditor	FMG AS 4	
3	Senior Auditor	FMG AS 3	
1	Senior Auditor - Corrections	FMG AS 3	
1	Senior Auditor - HQ & JCF	FMG AS 3	
1	Auditor, O/S	FMG AS 2	
1	Auditor, JDF	FMG AS 2	
1	Auditor, ICPSD and O/S	FMG AS 2	
5	Auditor	FMG AS 2	
4	Assistant Auditor	FMG AS 1	
1	Senior Secretary	OPS SS 3	
22			
22	<b>Total - Internal Audit</b>		

#### Legal Services

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	C.D.
2	Legal Officer	JLG LO 3	C.D.
1	Administrator/Team Support	GMG AM 2	
4			
4	<b>Total - Legal Services</b>		

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of National Security

#### Justice Protection Unit (formerly Witness Protection Unit)

##### Administration

No. of Offices	Office	Classification	Remark
1	Director, Justice Protection	GMG SEG 5	
1	Administrative Manager	GMG SEG 2	
1	Accounting Officer	FMG PA 2	
1	Accounting Technician 3	FMG AT 3	
1	Administrative Assistant	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Records Clerk	PIDG RIM 1	
1	Office Assistant/Attendant	LMO TS 1	
<b>8</b>			

#### Field Operations/Services

##### Administration

No. of Offices	Office	Classification	Remark
1	Deputy Director, Field Operations/Services	GMG SEG 4	
2	Senior Co-ordinator	GMG SEG 2	
3	Senior Social Worker	SWG PS 4	
10	Social Worker 2	SWG PS 3	
1	Driver	LMO DR 1	

**17**

**17 Total - Field Operations/Services**

**25 Total - Justice Protection Unit (formerly Witness Protection Unit)**

### Corporate Services Directorate

No. of Offices	Office	Classification	Remark
1	Head of Corporate Services	GMG SEG 6	
1	Executive Secretary	OPS SS 4	
1	Administrator	GMG AM 4	
1	Administrator	GMG AM 1	
<b>4</b>			

#### Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Admin.	GMG SEG 4	
1	Director, Industrial Relations	GMG SEG 2	
1	Office Administrator/Team Support	GMG AM 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of National Security

### Corporate Services Directorate

#### Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
<b>4</b>			

#### Performance Management & Organizational Development

No. of Offices	Office	Classification	Remark
1	Director, Performance Mgmt. & Org. Development	GMG SEG 2	
1	Administrator, Performance Mgmt. Appraisal System	GMG AM 4	
<b>2</b>			

#### Human Resource Management Unit

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Senior Human Resource Officer	GMG SEG 1	
1	HRM Information System (HRMIS) Officer	GMG AM 4	
1	Human Resource Officer	GMG AM 3	
1	Human Resource Officer	GMG AM 2	
1	Administrative Assistant	GMG AM 2	
1	Records Clerk	PIDG RIM 1	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
<b>9</b>			

#### Human Resource Development Unit

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 2	
1	Administrator, Training Support	GMG AM 2	
1	Secretary 2	OPS SS 2	
<b>3</b>			

#### Information & Documentation

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Registrar	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
1	Librarian	PIDG LB 3	
1	Records Clerk	PIDG RIM 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of National Security

### Corporate Services Directorate

#### Human Resource Management & Administration

##### Information & Documentation

No. of Offices	Office	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
<b>7</b>			

##### Information Systems Unit

No. of Offices	Office	Classification	Remark
1	Director, Information Technology	MIS IT 7	
1	IMIS Manager	MIS IT 6	
1	Business Analyst	MIS IT 6	
1	Database Administrator	MIS IT 5	
1	Webmaster	MIS IT 5	
1	Network Security/Systems Administrator	MIS IT 6	
1	Help Desk Officer	MIS IT 2	
<b>7</b>			

##### Office Services Section

No. of Offices	Office	Classification	Remark
1	Office Services Manager	GMG AM 3	
2	Customer Service Officer	GMG AM 1	
1	Inventory Administrator	GMG AM 1	
1	Telephone Operator	OPS TO 2	
1	Attendant	LMO TS 2	
4	Attendant	LMO TS 1	
<b>10</b>			

##### Transport Section

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG SEG 1	
3	Driver 1	LMO DR 2	
2	Driver 1	LMO DR 1	
<b>6</b>			

**48 Total - Human Resource Management & Administration**

#### Public Affairs & Communication

No. of Offices	Office	Classification	Remark
1	Director of Public Affairs & Communications	MCG IE 6	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of National Security

#### Corporate Services Directorate

##### Public Affairs & Communication

No. of Offices	Office	Classification	Remark
1	Senior Communications & Public Relations Officer	MCG IE 4	
1	Office Administrator/Team Support	GMG AM 1	
<b>3</b>			

**3 Total - Public Affairs & Communication**

##### Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director, Procurement	GMG SEG 2	
1	Senior Procurement Officer	GMG AM 4	
1	Procurement Officer	GMG AM 3	
1	Administrative Assistant	GMG AM 1	
<b>4</b>			

**4 Total - Procurement Branch**

##### Buildings Projects & Equipment Branch

No. of Offices	Office	Classification	Remark
1	Director, Building Projects & Equipment	SOG ST 8	
2	Property Officer	SOG ST 6	
2	Property Administrator	GMG SEG 1	
1	Secretary 2	OPS SS 2	
<b>6</b>			

**6 Total - Buildings Projects & Equipment Branch**

**65 Total - Corporate Services Directorate**

### Maintenance & Operations, Jamaica Defence Force

#### Personnel Administration

No. of Offices	Office	Classification	Remark
1	Human Resource & Administration Manager	GMG SEG 2	
1	Administrative Assistant	GMG AM 3	
3	Human Resource Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Registrar	PIDG RIM 3	
1	Records Clerk	PIDG RIM 1	
1	Cleaner/Attendant	LMO TS 2	
<b>9</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of National Security

### Maintenance & Operations, Jamaica Defence Force

#### Personnel Administration

#### 9 Total - Personnel Administration

#### Accounts

No. of Offices	Office	Classification	Remark
1	Accountant 2	FMG PA 2	
1	Accountant 1	FMG PA 1	
2	Accounting Technician 3	FMG AT 3	
2	Accounting Technician 2	FMG AT 2	
6	Accounting Technician 1	FMG AT 1	
14	Accounting Clerk 2	FMG AC 2	
1	Accounting Clerk 1	FMG AC 1	
1	Senior Data Preparation Officer	MIS IT 3	
1	Data Preparation Officer	MIS IT 2	
2	Data Preparation Clerk 1	MIS IT 1	
1	Cashier	FMG CS 2	
2	Secretary 2	OPS SS 2	
1	Dispatch Clerk	LMO TS 2	
1	Attendant	LMO TS 1	

**36**

#### 36 Total - Accounts

#### Headquarters

No. of Offices	Office	Classification	Remark
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
3	Administrative Assistant	GMG AM 2	
3	Secretary 1	OPS SS 1	
1	Billing Clerk	FMG AC 2	
2	Attendant	LMO TS 1	

**11**

#### 11 Total - Headquarters

#### Garrison Administrative Unit

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk	FMG AC 2	
2	Accounting Clerk 1	FMG AC 1	
1	Principal Pharmacist	HPC PHS 4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of National Security**

**Maintenance & Operations, Jamaica Defence Force**

**Garrison Administrative Unit**

No. of Offices	Office	Classification	Remark
2	Dental Nurse/Hygienist	HTAC DN 2	
1	Dental Assistant Administrator	HTAC DA 2	
2	Dental Assistant	HTAC DA 1	
1	Secretary 2	OPS SS 2	
6	Secretary 1	OPS SS 1	
1	Records Officer	PIDG RIM 2	
2	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
1	Store Clerk	PIDG RIM 1	
1	Telephone Operator 2	OPS TO 2	
6	Telephone Operator	OPS TO 1	
1	Senior Secretary	OPS SS 3	
1	Mess Supervisor (Garrison)	LMO TS 5	
1	Mess Supervisor (Flagstaff)	LMO TS 5	
6	Artisan 3	LMO TS 4	
1	Cook 2	LMO TS 3	
3	Cook	LMO TS 3	
1	Mess Supervisor (Garrison)	LMO TS 3	
1	Sanitation Worker	LMO TS 2	
1	Supervisory Attendant	LMO TS 2	
3	Handyman	LMO TS 2	
24	Attendant	LMO TS 1	
8	Office Attendant	LMO TS 1	
11	Gardener	LMO TS 1	
1	Handyman 1	LMO TS 1	

**95**

**95 Total - Garrison Administrative Unit**

**Military Workshop**

No. of Offices	Office	Classification	Remark
1	Inspector Of Machinery	SOG ST 4	
1	Records Officer 1	PIDG RIM 2	
5	Records Clerk	PIDG RIM 1	
1	Accounting Clerk 1	FMG AC 1	
1	Clerk Typist 2	OPS SS 2	
1	Secretary 1	OPS SS 1	



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of National Security

#### Maintenance & Operations, Jamaica Defence Force

##### Military Workshop

No. of Offices	Office	Classification	Remark
1	Foreman	LMO TS 6	
1	Marine Technician	LMO TS 5	
2	Artisan 4	LMO TS 5	
18	Artisan 3	LMO TS 4	
8	Artisan 2	LMO TS 3	
1	Artisan	LMO TS 2	
1	Artisan Helper 2	LMO TS 2	
2	Artisan Helper	LMO TS 2	
1	Attendant	LMO TS 1	
1	Guard	PTSG PX 2	
<b>46</b>			

**46 Total - Military Workshop**

##### Military Stores Depot

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	
1	Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	
2	Purchasing Clerk	PIDG RIM 2	
6	Records Officer 1	PIDG RIM 2	
1	Storekeeper	PIDG RIM 2	
3	Store Clerk	PIDG RIM 2	
11	Records Clerk	PIDG RIM 1	
3	Artisan 3	LMO TS 4	
2	Storeman	LMO TS 2	
1	Handyman	LMO TS 1	
4	Storeman	LMO TS 1	
3	Guard	PTSG PX 2	
<b>40</b>			

**40 Total - Military Stores Depot**

##### Force Engineering

No. of Offices	Office	Classification	Remark
1	Chief Draughtsman	SOG ST 5	
1	Assistant Inspector - Machinery	SOG ST 3	
1	Works Overseer	SOG ST 4	
2	Draughtsman	SOG ST 4	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of National Security

### Maintenance & Operations, Jamaica Defence Force

#### Force Engineering

No. of Offices	Office	Classification	Remark
3	Accounting Clerk 1	FMG AC 1	
2	Secretary 1	OPS SS 1	
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
1	Store Clerk	PIDG RIM 2	
1	Storekeeper	PIDG RIM 2	
1	Timekeeper	PIDG RIM 1	
1	Records Clerk	PIDG RIM 1	
3	Foreman	LMO TS 6	
1	Foreman	LMO TS 5	
2	Artisan 4	LMO TS 5	
1	Artisan 3	LMO TS 5	
1	Pool Attendant/Lifeguard	LMO TS 4	
14	Artisan 3	LMO TS 4	
1	Artisan	LMO TS 4	
28	Artisan 2	LMO TS 3	
1	Artisan 2 (Tyreman)	LMO TS 3	
1	Headman	LMO TS 2	
1	Attendant	LMO TS 2	
2	Workshop Handyman	LMO TS 2	
2	Handyman 2	LMO TS 2	
2	Handyman 1	LMO TS 2	
2	Sanitation Worker	LMO TS 2	
1	Range Warden	LMO TS 2	
3	Attendant	LMO TS 1	
22	Handyman 1	LMO TS 1	
1	Gardener	LMO TS 1	
11	Workshop Handyman	LMO TS 1	
2	Guard	LMO TS 1	
7	Driver 1	LMO DR 1	

**125**

**125 Total - Force Engineering**

#### Newcastle Training Depot

No. of Offices	Office	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
1	Foreman	LMO TS 5	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of National Security

### Maintenance & Operations, Jamaica Defence Force

#### Newcastle Training Depot

No. of Offices	Office	Classification	Remark
2	Artisan 3	LMO TS 4	
6	Artisan 2	LMO TS 3	
2	Cook	LMO TS 3	
1	Headman 2	LMO TS 2	
3	Artisan Helper	LMO TS 1	
2	Gardener	LMO TS 1	
4	Attendant	LMO TS 1	
1	Handyman	LMO 1	
7	Handyman	LMO TS 1	

**30**

**30 Total - Newcastle Training Depot**

#### Jamaica National Reserve

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	
3	Accounting Clerk	FMG AC 1	
3	Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	
3	Artisan 2	LMO TS 3	
1	Kitchen Attendant	LMO TS 2	
3	Gardener	LMO TS 1	
1	Storeroom Clerk	PIDG RIM 2	
7	Attendant	LMO TS 1	

**24**

**24 Total - Jamaica National Reserve**

### Operation of Defence Force

#### Jamaica Combined Cadet Force

No. of Offices	Office	Classification	Remark
1	Adjutant Training Officer	GMG SEG 2	
1	Director-Finance and Administration (Staff Order)	GMG SEG 1	
2	Assistant Training Officer	GMG AM 4	
1	Stores Assets Administrator (Quarter Master)	GMG AM 4	
1	Administrative Officer	GMG AM 2	
2	Secretary 2	OPS SS 2	
1	Stores/Assets Officer	PIDG RIM 3	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of National Security

#### Maintenance & Operations, Jamaica Defence Force

##### Operation of Defence Force

##### Jamaica Combined Cadet Force

No. of Offices	Office	Classification	Remark
1	Store Clerk	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
1	Armoury Attendant	LMO TS 3	
1	Attendant	LMO TS 1	
1	Gardener	LMO TS 1	

**16**

**16 Total - Operation of Defence Force**

**432 Total - Maintenance & Operations, Jamaica Defence Force**

#### Modernization Initiatives & Strategic Projects Division (Formerly Special Projects Unit)

No. of Offices	Office	Classification	Remark
1	Snr. Director, Modernization Initiatives & Strategic Projects	GMG SEG 5	
1	Director, Organizational Transformation	GMG SEG 4	
1	Director, Safety & Security Infrastructure	GMG SEG 4	
2	Project Analyst	GMG SEG 2	
1	Administrator	GMG AM 4	

**6**

**6 Total - Modernization Initiatives & Strategic Projects Division (Formerly Special Projects Unit)**

#### Planning & Finance

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Financial Systems Manager	FMG PA 2	
1	Administrative Assistant	GMG AM 1	
1	Executive Secretary 1	OPS SS 4	

**4**

#### Accounts Payable & Payroll

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable & Payroll	FMG PA 4	
1	Senior Secretary	OPS SS 3	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of National Security

### Planning & Finance

#### Accounts Payable & Payroll

No. of Offices	Office	Classification	Remark
2			
Payroll			

No. of Offices	Office	Classification	Remark
1	Manager, Payroll	FMG PA 2	
1	Senior Payroll Officer	FMG AT 3	
1	Payroll Officer 2	FMG AT 2	
1	Payroll Officer 1	FMG AT 1	
1	Payroll Clerk	FMG AC 2	
5			

#### Accounts Payable & Disbursement

No. of Offices	Office	Classification	Remark
1	Manager, Accounts Payable & Disbursement	FMG PA 2	
1	Senior Accounts Payable Officer	FMG AT 3	
2	Accounts Payable Officer	FMG AT 2	
1	Assistant Accounts Payable Officer	FMG AT 1	
5			

#### 12 Total - Accounts Payable & Payroll

#### Final Accounts & Reporting

No. of Offices	Office	Classification	Remark
1	Manager, Final Accounts	FMG PA 3	
1	Senior Final Accountant	FMG PA 1	
1	Final Accounts Officer	FMG AT 3	
1	Senior Bank Reconciliation Officer	FMG AT 3	
2	Assistant Final Accounts Officer	FMG AT 2	
1	Bank Reconciliation Officer	FMG AT 2	
1	Collections Officer	FMG AT 1	
8			

#### 8 Total - Final Accounts & Reporting

#### Management Accounts

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	
1	Manager, Recurrent Fund	FMG PA 3	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of National Security

### Planning & Finance

#### Management Accounts

No. of Offices	Office	Classification	Remark
1	Manager, Capital Account	FMG PA 2	
1	Manager, Deposits, Investments & Revenue	FMG PA 2	

4

4 Total - Management Accounts

28 Total - Planning & Finance

### Immigration, Passport & Citizenship

#### Administration & Support Services

No. of Offices	Office	Classification	Remark
1	Records Officer 1	PIDG RIM 2	

1

#### Collection & Imprest

No. of Offices	Office	Classification	Remark
2	Cashier	FMG CS 2	

2

#### Registry

No. of Offices	Office	Classification	Remark
1	Records Officer 1	PIDG RIM 2	

1

4 Total - Administration & Support Services

### Systems Administration

No. of Offices	Office	Classification	Remark
1	Systems Manager	MIS IT 5	
1	Computer Operator	MIS IT 2	

2

2 Total - Systems Administration

### Immigration Services

#### Permanent & Temporary

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of National Security

### Immigration, Passport & Citizenship

#### Immigration Services

##### Permanent & Temporary

No. of Offices	Office	Classification	Remark
1			

##### Kingston Ports

No. of Offices	Office	Classification	Remark
1	Director 1	GMG SEG 1	
1	Senior Immigration Officer	PTSG PX 8	
4	Immigration Officer	PTSG PX 7	
6			

##### Montego Bay - Operations

No. of Offices	Office	Classification	Remark
1	Director, Central Inspection	GMG SEG 2	
1	Director	GMG SEG 1	
2	Senior Immigration Officer	PTSG PX 8	
7	Immigration Officer	PTSG PX 7	
11			
18	<b>Total - Immigration Services</b>		

#### Citizenship Services

No. of Offices	Office	Classification	Remark
1	Senior Citizenship Officer	PTSG PX 8	
1			

##### Citizenship & Permanent Residence Branch

No. of Offices	Office	Classification	Remark
1	Director, Citizenship	GMG SEG 2	
1	Secretary 2	OPS SS 2	
2			
3	<b>Total - Citizenship Services</b>		

#### Passport

##### Systems Operation

No. of Offices	Office	Classification	Remark
1	Systems Officer	MIS IT 3	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of National Security

#### Immigration, Passport & Citizenship

##### Passport

##### Systems Operation

No. of Offices	Office	Classification	Remark
1	Quality Assurance Officer	MIS IT 2	
2	Data Entry Operator	MIS IT 1	
1	Lamination Operator	LMO TS 3	
1	Laminator	LMO TS 3	
6			

##### Customer Service

No. of Offices	Office	Classification	Remark
1	Customer Service Manager	GMG SEG 1	
1	Customer Service Officer	GMG AM 3	
1	Reception Officer	GMG AM 2	
1	Supervisor	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	

8

14 Total - Passport

41 Total - Immigration, Passport & Citizenship

### Strategic Evaluation Centre (SEC)

#### General Administration

No. of Offices	Office	Classification	Remark
1	Director, Strategic Intelligence	GMG SEG 6	
1	Strategic Intelligence Technical Advisor	GMG SEG 5	
1	Executive Assistant	GMG SEG 1	
1	Administrative Secretary 2	OPS ADS 2	

4

4 Total - General Administration

#### National & International Affairs

No. of Offices	Office	Classification	Remark
1	Chief Analyst	GMG SEG 4	

1



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of National Security

### Strategic Evaluation Centre (SEC)

#### National & International Affairs

#### Counter Terrorism, Cyber Crime & CBRNE

No. of Offices	Office	Classification	Remark
1	Senior Analyst	SOG ST 8	
1	Analyst	SOG ST 7	
<b>2</b>			

#### Transnational Crime, Narcotics, Human Trafficking/Smuggling

No. of Offices	Office	Classification	Remark
1	Senior Analyst	SOG ST 8	
2	Analyst	SOG ST 7	
<b>3</b>			

#### Organized & Financial Crime, Guns & Gangs

No. of Offices	Office	Classification	Remark
1	Senior Analyst	SOG ST 8	
1	Analyst	SOG ST 7	
<b>2</b>			

#### Environmental & Food Security, Health Security, Disaster Security & Public Security

No. of Offices	Office	Classification	Remark
1	Senior Analyst	SOG ST 8	
1	Analyst	SOG ST 7	
<b>2</b>			

**10 Total - National & International Affairs**

#### Regional Affairs

No. of Offices	Office	Classification	Remark
1	Senior Analyst	SOG ST 8	
<b>1</b>			

**1 Total - Regional Affairs**

**15 Total - Strategic Evaluation Centre (SEC)**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of National Security

#### Security Policy & Risk Management Affairs Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Security Policy & Risk Management	GMG CTD 1	
1	Executive Secretary 1	OPS SS 4	
2			

#### Border Security & Control Branch

No. of Offices	Office	Classification	Remark
1	Policy Director	GMG SEG 4	
1	Office Administrator/Team Support	GMG AM 1	
2			

#### Passport, Immigration & Citizenship Unit

No. of Offices	Office	Classification	Remark
1	Policy Manager	GMG SEG 3	
1	Policy Analyst	GMG SEG 2	
2			

#### Ports of Entry Unit

No. of Offices	Office	Classification	Remark
1	Policy Manager	GMG SEG 3	
1			
5	<b>Total - Border Security &amp; Control Branch</b>		

#### Crime Prevention & Community Safety Branch

No. of Offices	Office	Classification	Remark
1	Policy Director, Crime Prevention & Comm. Safety	GMG SEG 5	
1	Senior Office Administrator/Team Support	GMG AM 2	
1	Office Administrator/Team Support	GMG AM 1	
3			

#### Social Intervention & Public Order Unit

No. of Offices	Office	Classification	Remark
1	Policy Manager	GMG SEG 4	
1	Policy Analyst, NGO/CBO	GMG SEG 2	
1	Policy Analyst, Police Liaison & Public Order	GMG SEG 2	
1	Programme Development Specialist	GMG SEG 2	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of National Security

### Security Policy & Risk Management Affairs Division

#### Crime Prevention & Community Safety Branch

##### Social Intervention & Public Order Unit

No. of Offices	Office	Classification	Remark
4			

##### Diversion & Re-integration Unit

No. of Offices	Office	Classification	Remark
1	Policy Manager	GMG SEG 3	
1	Policy Analyst, Diversion & Re-integration	GMG SEG 2	
2			

##### Community Policing & Safety Unit

No. of Offices	Office	Classification	Remark
1	Policy Manager	GMG SEG 3	
1			

**10 Total - Crime Prevention & Community Safety Branch**

#### Protective Security Branch

No. of Offices	Office	Classification	Remark
1	Director, Protective Security	GMG SEG 5	
1	Manager, Protective Security	GMG SEG 3	
1	Policy Analyst, Protective Security	GMG SEG 2	
1	Administrator/Team Support	GMG AM 2	
1	Office Administrator/Team Support	GMG AM 1	
5			

##### Security & Standards Unit

No. of Offices	Office	Classification	Remark
1	Manager, Security & Standards	GMG SEG 3	
4	Inspector, Security & Standards	GMG SEG 1	
5			

**10 Total - Protective Security Branch**

#### Organized Crime & Defence Branch

No. of Offices	Office	Classification	Remark
1	Policy Director, Organized Crime & Defence	GMG SEG 4	
1	Policy Analyst	GMG SEG 2	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of National Security

### Security Policy & Risk Management Affairs Division

#### Organized Crime & Defence Branch

No. of Offices	Office	Classification	Remark
2			

#### Serious & Organized Crime (Transnational) Unit

No. of Offices	Office	Classification	Remark
1	Policy Manager, Serious & Org. Crime (Transnat'l)	GMG SEG 3	
1	Policy Analyst, Serious & Org. Crime (Transnat'l)	GMG SEG 2	
2			

#### Serious & Organized Crime (Domestic) Unit

No. of Offices	Office	Classification	Remark
1	Policy Manager, Serious & Org. Crime (Domestic)	GMG SEG 3	
1	Policy Analyst, Serious & Org. Crime (Domestic)	GMG SEG 2	
2			

#### Defense Unit

No. of Offices	Office	Classification	Remark
1	Policy Manager, Defence	GMG SEG 3	
1	Senior Administrator (JDF)	GMG AM 4	
2			

#### 8 Total - Organized Crime & Defence Branch

#### Caribbean Regional Drug Law Enforcement Centre (Branch)

No. of Offices	Office	Classification	Remark
1	Director/Principal	GMG SEG 5	
1	Director, Academic Affairs	GMG SEG 3	
1	Administrative Manager	GMG SEG 2	
1	Syndicate Director (Offices of the Courts)	GMG SEG 2	
1	Syndicate Director (Specialized Training)	GMG SEG 2	
1	Syndicate Director (Social Programme)	GMG SEG 1	
1	Director	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
10			

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of National Security

#### Security Policy & Risk Management Affairs Division

##### Caribbean Regional Drug Law Enforcement Centre (Branch)

##### Administration & Support

No. of Offices	Office	Classification	Remark
1	Bursar/Accountant	FMG AT 3	
1	Office Manager	GMG AM 2	
1	Accounting Clerk 2	FMG AC 2	
1	Housekeeper	TSS HS 5	
1	Head Cook	LMO TS 4	
2	Cook	LMO TS 3	
1	Assistant Cook	LMO TS 2	
2	Laundress	LMO TS 2	
1	Driver 1	LMO DR 1	
2	Cleaner/Attendant	LMO TS 1	
1	Cleaner	LMO TS 1	
1	Groundsman	LMO TS 1	

**15**

**25 Total - Caribbean Regional Drug Law Enforcement Centre (Branch)**

**60 Total - Security Policy & Risk Management Affairs Division**

#### Research, Rehabilitation & Diversion Policy Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Research, Rehabilitation & Diversion Policy	GMG CTD 1	
1	Senior Administrator/Team Support	GMG AM 4	
1	Executive Secretary	OPS SS 4	

**3**

#### International Security Relations Policy Branch

No. of Offices	Office	Classification	Remark
1	Director, International Security Relations	GMG SEG 5	
1	Senior Policy Analyst	GMG SEG 3	
1	Policy Manager Analyst	GMG SEG 2	

**3**

**3 Total - International Security Relations Policy Branch**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of National Security

#### Research, Rehabilitation & Diversion Policy Division

##### Research & Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Director of Research and Evaluation	GMG SEG 4	
1	Manager, Programme & Policy Evaluation	GMG SEG 3	
1	Manager, Statistics	SOG ST 6	
1	Manager, Research	SOG ST 6	
1	Research Officer	SOG ST 5	
1	Statistician	SOG ST 4	
1	Office Administrator/Team Support	GMG AM 2	
7			
7	<b>Total - Research &amp; Evaluation Branch</b>		

##### Offender Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Offender Management	GMG SEG 4	
1	Policy Manager, Offender Management	GMG SEG 3	
3	Policy Analyst	GMG SEG 2	
1	Administrator	GMG AM 3	
1	Administrator/Team Support	GMG AM 2	
1	Senior Office Administrator/Team Support	GMG AM 2	
1	Office Administrator/Team Support	GMG AM 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
11			

##### Parole Secretariat Unit

No. of Offices	Office	Classification	Remark
1	Director, Parole Secretariat	GMG SEG 1	
3	Social Worker 2	SWG PS 2	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
6			

##### Inspectorate of Prisons Unit

No. of Offices	Office	Classification	Remark
1	Director, Inspectorate	GMG SEG 3	
2	Senior Inspector (Correction)	GMG SEG 1	
2	Inspector	GMG AM 4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of National Security**

**Research, Rehabilitation & Diversion Policy Division**

**Offender Management Branch**

Inspectorate of Prisons Unit

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No. of Offices	Office	Classification	Remark
5			

**22 Total - Offender Management Branch**

**Strategic Planning & Performance Management Branch**

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No. of Offices	Office	Classification	Remark
1	Director, Strategic Planning & Performance Management	GMG SEG 4	
1	Corporate Planner	GMG SEG 2	
1	Administrative Support Officer	GMG AM 1	
3			

**3 Total - Strategic Planning & Performance Management Branch**

**38 Total - Research, Rehabilitation & Diversion Policy Division**

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**743 Total - Ministry of National Security**

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Institute of Forensic Science & Legal Medicine

#### Executive Office

No. of Offices	Office	Classification	Remark
1	Executive Director	GMG CTD 1	
1	Quality Control Officer	SOG ST 7	
1	Research Co-ordinator	SOG ST 7	
1	Executive Secretary	OPS SS 4	
<b>4</b>			
<b>4</b>	<b>Total - Executive Office</b>		

#### Case Receival Unit

No. of Offices	Office	Classification	Remark
1	Manager, Case Receival	SOG ST 7	
3	Case Receival Officer	SOG ST 5	
<b>4</b>			
<b>4</b>	<b>Total - Case Receival Unit</b>		

#### Forensic Science

No. of Offices	Office	Classification	Remark
1	Senior Director, Forensic Science	SOG ST 10	
1	Laboratory Technician	SOG ST 2	
1	Administrative Assistant	GMG AM 2	
1	Secretary 2	OPS SS 2	
<b>4</b>			

#### Chemistry Section

No. of Offices	Office	Classification	Remark
1	Director, Chemistry	SOG ST 9	
2	Chief Forensic Science Officer	SOG ST 8	
4	Senior Forensic Science Officer	SOG ST 7	
4	Forensic Science Officer	SOG ST 6	
1	Forensic Secretary (Chemistry)	OPS SS 3	
<b>12</b>			
<b>12</b>	<b>Total - Chemistry Section</b>		

#### Biology Section

No. of Offices	Office	Classification	Remark
1	Director, Biology	SOG ST 9	



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Institute of Forensic Science & Legal Medicine**

**Forensic Science**

**Biology Section**

No. of Offices	Office	Classification	Remark
1	Senior Forensic Science Officer	SOG ST 7	
1	Forensic Science Officer	SOG ST 6	
1	Forensic Secretary (Biology)	OPS SS 3	
1	Forensic Seretary	OPS SS 3	

**5**

**5 Total - Biology Section**

**Firearms & Toolmarks Examination**

No. of Offices	Office	Classification	Remark
1	Director, Firearms & Toolmarks	SOG ST 9	
4	Chief Firearms & Toolmarks Examiner	SOG ST 8	
4	Senior Firearms & Toolmarks Examiner	SOG ST 7	
7	Firearms & Toolmarks Examiner	SOG ST 6	
1	Forensic Secretary (Firearms)	OPS SS 3	

**17**

**17 Total - Firearms & Toolmarks Examination**

**Serology/Histology Unit**

No. of Offices	Office	Classification	Remark
2	Chief Forensic Science Officer	SOG ST 8	
3	Senior Forensic Science Officer	SOG ST 7	
5	Forensic Science Officer	SOG ST 6	

**10**

**10 Total - Serology/Histology Unit**

**DNA Unit**

No. of Offices	Office	Classification	Remark
1	Chief Forensic Science Officer	SOG ST 8	
3	Senior Forensic Science Officer	SOG ST 7	
1	Forensic Science Officer	SOG ST 6	

**5**

**5 Total - DNA Unit**

**53 Total - Forensic Science**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Institute of Forensic Science & Legal Medicine

#### Forensic Pathology

No. of Offices	Office	Classification	Remark
1	Senior Director, Forensic Pathology	HPC MO 5	
1	Administrative Assistant	GMG AM 2	
1	Secretary 2	OPS SS 2	
<b>3</b>			

#### North East Region

No. of Offices	Office	Classification	Remark
1	Forensic Pathologist	HPC MO 4	
1	Mortuary Supervisor	HTAC HT 4	
2	Mortuary Technician	HTAC HT 2	
1	Mortuary Attendant	HSC HS 2	
<b>5</b>			
<b>5</b>	<b>Total - North East Region</b>		

#### Western Region

No. of Offices	Office	Classification	Remark
1	Forensic Pathologist	HPC MO 4	
1	Mortuary Supervisor	HTAC HT 4	
2	Mortuary Technician	HTAC HT 2	
1	Mortuary Attendant	HSC HS 2	
<b>5</b>			
<b>5</b>	<b>Total - Western Region</b>		

#### South East Region

No. of Offices	Office	Classification	Remark
2	Forensic Pathologist	HPC MO 4	
1	Mortuary Supervisor	HTAC HT 4	
4	Mortuary Technician	HTAC HT 2	
2	Mortuary Attendant	HSC HS 2	
<b>9</b>			
<b>9</b>	<b>Total - South East Region</b>		

#### Southern Region

No. of Offices	Office	Classification	Remark
1	Forensic Pathologist	HPC MO 4	
1	Mortuary Supervisor	HTAC HT 4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Institute of Forensic Science & Legal Medicine**

**Forensic Pathology**

**Southern Region**

No. of Offices	Office	Classification	Remark
2	Mortuary Technician	HTAC HT 2	
1	Mortuary Attendant	HSC HS 2	

**5**

**5 Total - Southern Region**

**27 Total - Forensic Pathology**

**Human Resource Management & Administration**

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Admin.	GMG SEG 3	
1	Human Resource Officer	GMG SEG 1	
1	Human Resource Officer (Benefits)	GMG SEG 1	
1	Administrative Manager	GMG SEG 1	
1	Administrative Assistant	GMG AM 2	
2	Records Officer	PIDG RIM 2	
1	Telephone Operator	OPS TO 1	
3	Office Attendant	LMO TS 2	
1	Groundsman	LMO TS 2	

**12**

**12 Total - Human Resource Management & Administration**

**Finance & Accounts**

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 3	
1	Accountant	FMG PA 1	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Technician 1	FMG AT 1	
1	Accounting Clerk	FMG AC 2	
1	Senior Secretary	OPS SS 3	

**6**

**6 Total - Finance & Accounts**

**Information & Communications Technology**

No. of Offices	Office	Classification	Remark
1	Manager, Information & Communications	MIS IT 6	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Institute of Forensic Science & Legal Medicine**

**Information & Communications Technology**

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<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
2	ICT Support Officer	MIS IT 4	
3			
3	<b>Total - Information &amp; Communications Technology</b>		
109	<b>Total - Institute of Forensic Science &amp; Legal Medicine</b>		

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Police Department

#### Central Control & Executive Direction

No. of Offices	Office	Classification	Remark
1	Commissioner Of Police		
5	Deputy Commissioner Of Police		
1	Deputy Commissioner		
1	Supernumerary Deputy Commissioner Of Police		
19	Assistant Commissioner Of Police		
2	Senior Superintendent		
1	Superintendent		
4	Supernumerary Assistant Commissioner Of Police		
3	Supernumerary Senior Superintendent		
6	Supernumerary Superintendent		
5	Supernumerary Deputy Superintendent		
6	Executive Secretary	OPS SS 4	
<b>54</b>			

#### Operations of the Regular Police Force

No. of Offices	Office	Classification	Remark
40	Senior Superintendent		
87	Superintendent		
199	Deputy Superintendent		
130	Assistant Superintendent		
1	Director, Music (Police Band)		
12	Supernumerary Inspector		
572	Inspector		
14	Supernumerary Sergeant		
1626	Sergeant		
2508	Corporal		
8853	Constable		
<b>14042</b>			

#### Operations of the Auxiliary Police Force

No. of Offices	Office	Classification	Remark
1	Commander		
1	Inspector		
1	Executive Secretary	OPS SS 4	
4	Senior Secretary	OPS SS 3	
8	Secretary 2	OPS SS 2	
10	Secretary 1	OPS SS 1	
1	Storekeeper	PIDG RIM 2	
440	District Constable 3		

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Police Department

#### Operations of the Auxiliary Police Force

No. of Offices	Office	Classification	Remark
660	District Constable 2		
1100	District Constable 1		
1	Library Assistant	PIDG LA 1	
1	Records Clerk	PIDG RIM 1	
1	Assistant Storekeeper	PIDG RIM 1	
2	Telephone Operator	OPS TO 2	
1	Plumber	LMO TS 3	
1	Artisan	LMO TS 4	
2	Attendant	LMO TS 2	
1	Attendant		
13	Motor Vehicle Washer/Handyman	LMO TS 2	
6	Motor Vehicle Washer	LMO TS 1	
4	Office Attendant	LMO TS 1	
8	Station Cleaner	LMO TS 1	
2	Groundsman	LMO TS 1	
5	Groundsman	LMO 1	
1	Motor Vehicle Washer	GLS 1	

**2275**

#### Civilian Staff

No. of Offices	Office	Classification	Remark
1	Medical Officer 2	HPC MO 2	
1	Dean, Academic Studies	GMG SEG 3	
1	Public Relations & Information Officer	MCG IE 4	
1	Teacher (Cadet)		
1	Civilian Graduate Teacher		
1	Librarian	PIDG LB 3	
10	Data Processing Clerk	MIS IT 2	
2	Automated Fingerprint Technician	PTSG PX 4	
1	Library Assistant	PIDG LA 1	
26	Dispatcher	OPS TO 4	
2	Stores Officer	GMG AM 3	
1	Senior Administrator	GMG AM 3	
3	Administrator 2	GMG AM 2	
1	Administrator	GMG AM 2	
10	Administrator 1	GMG AM 1	
3	Machine Operator	MIS IT 1	
1	Executive Secretary 2	OPS SS 5	
13	Senior Secretary	OPS SS 3	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Police Department

#### Civilian Staff

No. of Offices	Office	Classification	Remark
31	Secretary 2	OPS SS 2	
67	Secretary 1	OPS SS 1	
5	Records Officer 1	PIDG RIM 2	
31	Records Clerk	PIDG RIM 1	
1	Store Clerk	PIDG RIM 1	
4	Artisan	LMO TS 5	
15	Artisan	LMO TS 4	
1	Auto Body Painter	LMO TS 4	
4	Artisan (Motor Vehicle Mechanic)	LMO TS 4	
2	Artisan (Carpenter)	LMO TS 4	
1	Mechanic	LMO TS 4	
1	Tailor	LMO TS 3	
2	Sign Artist	LMO TS 3	
20	Artisan	LMO TS 3	
1	Artisan (Motor Vehicle Mechanic)	LMO TS 3	
1	Artisan (Upholsterer)	LMO TS 3	
1	Farrier	LMO TS 3	
1	Cook	LMO TS 2	
4	Kennel Attendant	LMO TS 2	
1	Tyre Repairman	LMO TS 2	
11	Female Attendant	LMO TS 2	
1	Male Attendant	LMO TS 2	
1	Messenger/Caretaker	LMO TS 2	
55	Groundsman	LMO TS 1	
2	Kennel Attendant	LMO TS 1	
3	Storeman	LMO TS 1	
2	Jail Attendant	LMO TS 1	
4	Male Attendant	LMO TS 1	
7	Attendant	LMO TS 1	
35	Office Attendant	LMO TS 1	
7	Exhibit Carrier	LMO TS 1	
55	Motor Vehicle Washer	LMO TS 1	

**456**

#### National Firearm & Drug Intelligence Centre

No. of Offices	Office	Classification	Remark
1	Systems Manager	MIS IT 4	
2	Computer Operator	MIS IT 2	
1	Administrator	GMG AM 3	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Police Department

#### National Firearm & Drug Intelligence Centre

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
<b>6</b>			

#### Traffic Ticketing System Unit

No. of Offices	Office	Classification	Remark
1	Director, Traffic Management	GMG SEG 1	
2	Field Officer	GMG AM 2	
1	Data Supervisor	MIS IT 2	
7	Data Clerk	MIS IT 1	
3	Data Clerk 1	MIS IT 1	
4	Data Clerk (Quality Control)	MIS IT 1	
<b>18</b>			

#### Call Centre

No. of Offices	Office	Classification	Remark
1	Call Centre Manager	GMG SEG 1	
<b>1</b>			

#### Corporate Communications Unit

No. of Offices	Office	Classification	Remark
1	Director, Corporate Communications	GMG SEG 5	
<b>1</b>			

### Finance & Administration

#### Computer Payroll Services

No. of Offices	Office	Classification	Remark
1	Information Systems Manager	MIS IT 4	
1	Computer Supervisor	MIS IT 3	
5	Computer Operator	MIS IT 2	
<b>7</b>			
<b>7</b>	<b>Total - Computer Payroll Services</b>		
<b>7</b>	<b>Total - Finance &amp; Administration</b>		



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Police Department

#### Police National Computer Centre

No. of Offices	Office	Classification	Remark
1	Director, Police National Computer Centre	MIS IT 7	
1	Administrative Assistant	GMG AM 2	
<b>2</b>			

#### System Maintenance & Development Unit

No. of Offices	Office	Classification	Remark
1	Manager, System Maintenance and Development	MIS IT 6	
1	System Analyst/Software Engineer	MIS IT 5	
1	Programmer Analyst	MIS IT 4	
<b>3</b>			

#### Data & Quality Control Unit

No. of Offices	Office	Classification	Remark
1	Manager, Data and Quality Control	MIS IT 4	
3	Data and Quality Control Officer	MIS IT 3	
2	Data Entry Clerk	MIS IT 1	
<b>6</b>			

#### Operations/Network & Technical Support Unit

No. of Offices	Office	Classification	Remark
1	Manager, Operations/Network & Technical Support	MIS IT 6	
1	Senior Systems Engineer	MIS IT 5	
1	Geo Code Supervisor	MIS IT 4	
1	Computer Technician	MIS IT 3	
1	Senior Computer Operator	MIS IT 3	
2	Geo Code Assistant	MIS IT 3	
2	Computer Operator	MIS IT 2	
11	Data Processor	MIS IT 1	
2	Data Entry Clerk	MIS IT 1	
3	Data Entry Operator	MIS IT 1	
<b>25</b>			

#### Help Desk Services

No. of Offices	Office	Classification	Remark
1	Help Desk Officer	MIS IT 2	
<b>1</b>			

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Police Department

#### Police National Computer Centre

##### Training Unit

No. of Offices	Office	Classification	Remark
1	Manager, Training & Development	GMG SEG 1	
1	Assistant Training Officer	GMG AM 3	
<b>2</b>			

##### Information Security Unit

No. of Offices	Office	Classification	Remark
1	Information Security Manager	MIS IT 6	New post [# 71300] with effect from November 13, 2017.
1	Information Security Officer	MIS IT 4	New post [# 71301] with effect from November 13, 2017.
<b>2</b>			

**41 Total - Police National Computer Centre**

### Human Resource Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Mgmt. & Dev.	GMG SEG 5	
1	Director, Human Resource Management	GMG SEG 3	
1	Director, Organizational Development	GMG SEG 3	
6	Director	GMG SEG 2	
1	Director, Human Resource Development	GMG SEG 2	
1	Senior HRIS Resource Officer	GMG SEG 1	
1	Training & Evaluation Officer	GMG SEG 1	
2	Senior Human Resource Officer	GMG SEG 1	
1	Administrator	GMG AM 4	
1	Human Resource Development Officer	GMG AM 4	
8	Human Resource Officer	GMG AM 4	
1	Administrator	GMG AM 3	
2	Assistant Human Resource Officer	GMG AM 3	
1	Human Resource Information System Officer	GMG AM 3	
1	Registrar	PIDG RIM 4	
1	Administrative Secretary	OPS ADS 1	
1	Senior Secretary	OPS SS 3	
1	Assistant Personnel Officer	GMG AM 2	
1	Registrar	PIDG RIM 3	
2	Administrator	GMG AM 1	
2	Secretary 2	OPS SS 2	
8	Secretary	OPS SS 2	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Police Department

#### Human Resource Division

No. of Offices	Office	Classification	Remark
5	Records Officer 1	PIDG RIM 2	
10	Records Officer	PIDG RIM 2	
2	Secretary 1	OPS SS 1	
2	Records Clerk	PIDG RIM 1	
2	Office Attendant	LMO TS 2	
1	Groundsman	LMO TS 1	

**67**

#### Organizational Development Unit

No. of Offices	Office	Classification	Remark
1	Human Resource Officer	GMG AM 4	

**1**

**1 Total - Organizational Development Unit**

**68 Total - Human Resource Division**

#### Medical Services Branch

No. of Offices	Office	Classification	Remark
1	Clinical Director	HPC MO 5	
1	Medical Director	HPC MO 4	
1	Medical Officer	HPC MO 2	
1	Paramedical Director	GMG SEG 3	
2	Psychologist	SOG ST 7	
1	Senior Medical Social Worker	HPC MS 2	
2	Medical Social Worker	HPC MS 1	
1	Director, Police Nursing Services	HPC RN 5	
2	Registered Nurse	HPC RN 1	
1	Senior Physiotherapist	HPC PT 4	
2	Physiotherapist	HPC PT 2	
1	Executive Secretary 1	OPS SS 4	
1	Handyman	LMO TS 2	
1	Laundress	LMO TS 2	
1	Handyman	LMO TS 2	New post [# 71344] with effect from November 27, 2017.
2	Office Attendant	LMO TS 1	
1	Office Attendant	LMO TS 1	New post [# 71343] with effect from November 27, 2017.

**22**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Police Department

### Medical Services Branch

### Police Convalescent Home

No. of Offices	Office	Classification	Remark
1	Manager	GMG SEG 2	
1	Secretary	OPS SS 2	
4	Practical Nurse	HSC HS 6	
1	Chief Cook	LMO TS 4	
2	Housekeeper	LMO TS 2	
1	Kitchen Assistant	LMO TS 2	
1	Groundsman/Handyman	LMO TS 1	
<b>11</b>			

**11 Total - Police Convalescent Home**

**33 Total - Medical Services Branch**

### Chaplaincy Unit

No. of Offices	Office	Classification	Remark
1	Chaplain		
2	Assistant Chaplain		
5	Assistant Chaplain/Psychologist		
<b>8</b>			

**8 Total - Chaplaincy Unit**

### Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
<b>4</b>			

### Financial Systems Management

No. of Offices	Office	Classification	Remark
1	Manager, Financial Systems Management	FMG PA 2	
<b>1</b>			
<b>1</b>	<b>Total - Financial Systems Management</b>		

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Police Department

### Finance & Accounts Branch

#### Management Accounts

No. of Offices	Office	Classification	Remark
1	Director	FMG PA 4	
1	Senior Budget & Commitment Control Officer	FMG PA 2	
2	Budget Officer	FMG AT 3	
2	Commitment Officer	FMG AT 3	
<b>6</b>			
<b>6</b>	<b>Total - Management Accounts</b>		

#### Financial Accounts

No. of Offices	Office	Classification	Remark
1	Director	FMG PA 4	
<b>1</b>			
<b>1</b>	<b>Total - Financial Accounts</b>		

#### Final Accounts & Reporting

No. of Offices	Office	Classification	Remark
1	Director	FMG PA 3	
1	Senior Final Accounts Officer	FMG PA 1	
1	Senior Bank Reconciliation Officer	FMG AT 3	
3	Bank Reconciliation Officer	FMG AT 1	
<b>6</b>			
<b>6</b>	<b>Total - Final Accounts &amp; Reporting</b>		

#### Payroll

No. of Offices	Office	Classification	Remark
1	Manager	FMG PA 2	
3	Payroll Supervisor	FMG PA 1	
6	Senior Payroll Officer	FMG AT 3	
20	Payroll Officer	FMG AT 2	
<b>30</b>			
<b>30</b>	<b>Total - Payroll</b>		

#### Payments

No. of Offices	Office	Classification	Remark
1	Manager	FMG PA 2	
2	Payment Supervisor	FMG PA 1	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Police Department

#### Finance & Accounts Branch

##### Payments

No. of Offices	Office	Classification	Remark
4	Senior Payments Officer	FMG AT 3	
14	Payment Officer	FMG AT 1	
2	Collection & Disbursement Officer	FMG AT 1	

**23**

**23 Total - Payments**

**71 Total - Finance & Accounts Branch**

#### Corporate & Special Services

No. of Offices	Office	Classification	Remark
1	Director, Corporate & Special Services	GMG SEG 6	
1	Executive Secretary 1	OPS SS 4	

**2**

#### Administration & Procurement

No. of Offices	Office	Classification	Remark
1	Director, Administration & Procurement	GMG SEG 3	

**1**

#### Procurement

No. of Offices	Office	Classification	Remark
1	Procurement Officer	GMG AM 4	
1	Assistant Procurement Officer	GMG AM 3	

**2**

#### Transportation & Repairs

No. of Offices	Office	Classification	Remark
1	Transport Manager	SOG ST 8	
2	Chief Workshop Supervisor	SOG ST 5	
2	Supervisor - Car & Light Truck Maintenance	SOG ST 4	
2	Supervisor - Automobile Body Repairs	SOG ST 4	
2	Motor Vehicle Inspector	SOG ST 3	
2	Supervisor - Automobile Assessor	SOG ST 3	
1	Administrator	GMG AM 1	
1	Senior Secretary	OPS SS 3	

**13**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Police Department

#### Corporate & Special Services

#### Administration & Procurement

#### Asset & Office Management

No. of Offices	Office	Classification	Remark
1	Inventory Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	
1	Messenger/Attendant	LMO TS 1	
<b>3</b>			

**19 Total - Administration & Procurement**

#### Property Services

No. of Offices	Office	Classification	Remark
1	Property Services Manager	GMG SEG 3	
2	Maintenance Officer	LMO TS 4	
<b>3</b>			

**3 Total - Property Services**

**24 Total - Corporate & Special Services**

#### Centre for Investigation of Sexual Offences and Child Abuse (CISOCA)

No. of Offices	Office	Classification	Remark
1	Medical Officer	HPC MO 2	
3	Registered Nurse	HPC RN 1	
2	Data Entry Clerk	MIS IT 1	
1	Secretary 2	OPS SS 2	
<b>7</b>			

**7 Total - Centre for Investigation of Sexual Offences and Child Abuse (CISOCA)**

#### Civilian Staff - Police Academy Canteen

#### Food Distribution & Dining Hall Maintenance

No. of Offices	Office	Classification	Remark
1	Head Chef	LMO TS 4	
6	Kitchen Attendant	LMO TS 3	
6	Kitchen Steward	LMO TS 3	
<b>13</b>			

**13 Total - Food Distribution & Dining Hall Maintenance**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Police Department**

**Civilian Staff - Police Academy Canteen**

**Food Preparation & Kitchen Maintenance**

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No. of Offices	Office	Classification			Remark
1	Head Chef	LMO	TS	4	
2	Chef	LMO	TS	3	
6	Kitchen Attendant	LMO	TS	3	
6	Kitchen Steward	LMO	TS	3	
1	Scullion	LMO	TS	1	

**16**

**16 Total - Food Preparation & Kitchen Maintenance**

**29 Total - Civilian Staff - Police Academy Canteen**

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**17141 Total - Police Department**

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Department of Correctional Services

#### Executive Office

No. of Offices	Office	Classification	Remark
1	Commissioner of Corrections	GMG CTD 1	B7.
1	Technical Coordinator	GMG SEG 2	
1	Director, Corporate Communications & Public Relations	MCG IE 5	
1	Superintendent A	PTSG AI 3	A6.
1	Systems Administrator	MIS IT 4	
1	Inspector of Standards & Procedures	GMG AM 4	
1	Administrative Assistant	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	

**8**

**8 Total - Executive Office**

#### Specialized & Medical Services Division

No. of Offices	Office	Classification	Remark
1	Consultant Medical Officer	HPC MO 4	
1	Psychiatrist	HPC MO 3	
2	Medical Officer	HPC MO 2	
1	Dental Surgeon	HPC DS 2	
2	Psychologist	SOG ST 7	
1	Chaplain	GMG SEG 2	
3	Assistant Chaplain	GMG SEG 1	
3	Pharmacist	HPC PHS 2	

**14**

**14 Total - Specialized & Medical Services Division**

#### Corporate Planning & Research Division

No. of Offices	Office	Classification	Remark
1	Director, Corporate Planning & Research	GMG SEG 3	
1	Research Officer	SOG ST 5	
1	Public Relations Officer	MCG IE 3	
1	Database Manager	MIS IT 3	
1	Statistical Officer	SOG ST 3	
1	Statistical Clerk	SOG ST 1	
2	Data Entry Clerk	MIS IT 1	

**8**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Department of Correctional Services

### Corporate Planning & Research Division

**8 Total - Corporate Planning & Research Division**

### Human Resource Management & Administration Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Management & Administration	GMG SEG 5	B7.
1	Industrial Relations Officer	GMG SEG 2	
1	Director of Organizational Development	GMG SEG 1	
1	Procurement Officer	GMG SEG 1	
1	Superintendent Of Stores	GMG AM 2	
1	Senior Secretary	OPS SS 3	
<b>6</b>			

### Human Resource Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Personnel	GMG SEG 2	
1	Director, Performance Mgmt. & Appraisal System	GMG SEG 1	
1	Assistant Personnel Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	
<b>8</b>			

**8 Total - Human Resource Management Branch**

### Administration Branch

No. of Offices	Office	Classification	Remark
1	Personnel Officer	GMG AM 3	
1	Office Manager	GMG AM 2	
3	Records Officer 2	PIDG RIM 3	
5	Records Officer 1	PIDG RIM 2	
7	Records Clerk	PIDG RIM 1	
1	Telephone Operator	OPS TO 1	
5	Attendant	LMO TS 1	

**23**

**23 Total - Administration Branch**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Department of Correctional Services

#### Human Resource Management & Administration Division

##### Human Resource Development (Training)

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 2	
1	Training Officer	GMG AM 3	
<b>2</b>			

##### Carl Rattray Staff College

No. of Offices	Office	Classification	Remark
1	Principal, Staff College	GMG SEG 1	
1	Assistant Superintendent		A9.
3	Correctional Officer 3 (Staff Officer)	PTSG CO 3	A15.
2	Correctional Officer 1 (Warder)	PTSG CO 1	A17.
1	Housekeeper	TSS HS 5	
1	Secretary 1	OPS SS 1	
1	Cook	LMO TS 3	
1	Assistant Cook	LMO TS 2	
1	Laundress/Attendant	LMO TS 2	

**12**

**14 Total - Human Resource Development (Training)**

**51 Total - Human Resource Management & Administration Division**

### Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Finance & Accounts	FMG PA 4	Post [# 21475] of Accountant (FMG/PA 3) retitled and upgraded with effect from October 2, 2017.
1	Manager, Financial Information Systems	FMG PA 2	Post [# 21483] of FMIS Manager (FMG/AT 2) retitled, reclassified and transferred from Main Accounts Section with effect from October 2, 2017.
1	Administrative Secretary	OPS ADS 1	Post [# 21502] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Custodial Services Division - Juvenile Services Branch with effect from October 2, 2017.
1	Secretary 2	OPS SS 2	New post [# 71231] with effect from October 2, 2017.
<b>4</b>			

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Department of Correctional Services

#### Finance & Accounts Division

#### Budget & Commitment Control Branch

No. of Offices	Office	Classification	Remark
1	Director, Budget & Commitment Control	FMG PA 3	Post [# 21476] of Accountant 1 (FMG/PA 1) retitled, upgraded and transferred from Budget Section with effect from October 2, 2017.
1	Senior Budget Officer	FMG PA 1	Post [# 21480] of Accounting Technician 2 (FMG/AT 2) retitled, reclassified and transferred from Budget Section with effect from October 2, 2017.
1	Commitment Control Officer	FMG AT 3	New post [# 71232] with effect from October 2, 2017.

**3**

**3 Total - Budget & Commitment Control Branch**

#### Payroll Branch

No. of Offices	Office	Classification	Remark
1	Director, Payroll	FMG PA 2	Post [# 21479] of Accounting Technician 3 (FMG/AT 3) retitled, reclassified and transferred from Payroll Section with effect from October 2, 2017.
1	Senior Payroll Officer	FMG PA 1	Post [# 63282] of Accounting Technician (FMG/AT 2) retitled, reclassified and transferred from Metcalfe Street Juvenile Remand Centre with effect from October 2, 2017.
1	Senior Payroll Officer	FMG PA 1	Post [# 21491] of Accounting Technician 1 (FMG/AT 1) retitled and reclassified and transferred from Payroll Section with effect from October 2, 2017.
1	Senior Payroll Officer	FMG PA 1	Post [# 21481] of Accounting Technician 2 (FMG/AT 2) retitled, reclassified and transferred from Budget Section with effect from October 2, 2017.
3	Payroll Officer	FMG AT 2	Three (3) posts [#s 21490, 21492-3] of Accounting Technician 1 (FMG/AT 1) retitled, upgraded and transferred from Payroll Section with effect from October 2, 2017.
1	Payroll Officer	FMG AT 2	Post [# 21488] of Accounting Technician 1 (FMG/AT 1) retitled, upgraded and transferred from Main Accounts Section with effect from October 2, 2017.

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Department of Correctional Services

### Finance & Accounts Division

#### Payroll Branch

No. of Offices	Office	Classification	Remark
3	Payroll Technician	FMG AT 1	Three (3) posts [# 21484-6] of Accounting Clerk 2 (FMG/AC 2) retitled, reclassified and transferred from Payment Section with effect from October 2, 2017.
1	Payroll Technician	FMG AT 1	Post [# 21568] of Accounting Clerk 2 (FMG/AC 2) retitled, reclassified and transferred from Custodial Services Division - Adult Correctional Centres with effect from October 2, 2017.
1	Payroll Technician	FMG AT 1	Post [# 23210] of Accounting Clerk 1 (FMG/AC 1) retitled, reclassified and transferred from Custodial Services Division - Adult Correctional Centres with effect from October 2, 2017.
4	Payroll Technician	FMG AT 1	Four (4) posts [#s 23204-5, 23207 & 23209] of Accounting Clerk 1 (FMG/AC 1) retitled, reclassified and transferred from Custodial Services Division - Adult Correctional Centres with effect from October 2, 2017.
1	Payroll Technician	FMG AT 1	Post [# 23385] of Accounting Clerk 2 (FMG/AC 2) retitled, reclassified and transferred from Custodial Services Division - Juvenile Services Branch with effect from October 2, 2017.
1	Payroll Technician	FMG AT 1	Post [# 21489] of Accounting Technician 1 (FMG/AT 1) retitled and transferred from Payroll Section with effect from October 2, 2017.
1	Payroll Technician	FMG AT 1	Post [# 21520] of Records Clerk (PIDG/RIM 1) retitled, reclassified and transferred from Human Resource Management & Administration Division - Administration Branch with effect from October 2, 2017.

**20**

**20 Total - Payroll Branch**

#### Final Accounts (Main Accounts) Branch

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts	FMG PA 2	Post [# 21478] of Accounting Technician 3 (FMG/AT 3) retitled, reclassified and transferred from Main Accounts Section with effect from October 2, 2017.

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Department of Correctional Services

### Finance & Accounts Division

#### Final Accounts (Main Accounts) Branch

No. of Offices	Office	Classification	Remark
1	Senior Final Accounts Officer	FMG AT 3	Post [# 23387] of Accounting Clerk 2 (FMG/AC 2) retitled, reclassified and transferred from Custodial Services Division - Juvenile Services Branch with effect from October 2, 2017.
1	Final Accounts Officer	FMG AT 2	Post [# 23208] of Accounting Clerk 1 (FMG/AC 1) retitled, reclassified and transferred from Custodial Services Division - Adult Correctional Centres with effect from October 2, 2017.

**3**

#### **3 Total - Final Accounts (Main Accounts) Branch**

#### Project Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Project Accounts	FMG PA 2	Post [# 54912] of Project Accountant (FMG/AT 3) retitled and reclassified with effect from October 2, 2017.
1	Senior Project Accounts Officer	FMG AT 3	New post [# 71233] with effect from October 2, 2017.
11	Project Accounts Officer	FMG AT 2	Eleven (11) new posts [#s 71234-44] with effect from October 2, 2017.

**13**

#### **13 Total - Project Accounts Branch**

#### Payments Branch

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payables	FMG PA 2	Post [# 21477] of Accounting Technician 3 (FMG/AT 3) retitled, reclassified and transferred from Payment Section with effect from October 2, 2017.
1	Senior Payments Officer	FMG PA 1	Post [# 21482] of Accounting Technician 2 (FMG/AT 2) retitled, reclassified and transferred from Payment Section with effect from October 2, 2017.
1	Payments Officer 2	FMG AT 2	Post [# 21494] of Accounting Technician 1 (FMG/AT 1) retitled, upgraded and transferred from Payroll Section with effect from October 2, 2017.

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Department of Correctional Services

### Finance & Accounts Division

#### Payments Branch

No. of Offices	Office	Classification	Remark
1	Payments Officer 2	FMG AT 2	Post [# 21487] of Accounting Technician 1 (FMG/AT 1) retitled, upgraded and transferred from Main Accounts Section with effect from October 2, 2017.
1	Payments Officer 1	FMG AT 1	Post [# 21569] of Accounting Clerk 2 (FMG/AC 2) retitled, reclassified and transferred from Custodial Services Division - Adult Correctional Centres with effect from October 2, 2017.
1	Payments Officer 1	FMG AT 1	Post [# 23211] of Accounting Clerk 1 (FMG/AC 1) retitled, reclassified and transferred from Custodial Services Division - Adult Correctional Centres with effect from October 2, 2017.
1	Payments Officer 1	FMG AT 1	Post [# 23384] of Accounting Clerk 2 (FMG/AC 2) retitled, reclassified and transferred from Custodial Services Division - Juvenile Services Branch with effect from October 2, 2017.
1	Disbursement & Receipts Officer	FMG AC 2	Post [# 21495] of Cashier (FMG/CS 1) retitled, reclassified and transferred from Payment Section with effect from October 2, 2017.

8

#### Institutions

No. of Offices	Office	Classification	Remark
1	Payments Officer 1 (Horizon Adult Remand Centre)	FMG AT 1	Post [# 58242] of Accounting Clerk 2 (FMG/AC 2) retitled, reclassified and transferred from Custodial Services Division - Horizon Adult Remand Centre with effect from October 2, 2017.
1	Payments Officer 1 (St. Catherine Adult Correctional Centre)	FMG AT 1	Post [# 21567] of Accounting Clerk 2 (FMG/AC 2) retitled, reclassified and transferred from Custodial Services Division - Adult Correctional Centres with effect from October 2, 2017.
1	Payments Officer 1 (Rio Cobre Juvenile Remand Centre)	FMG AT 1	Post [# 23206] of Accounting Clerk 1 (FMG/AC 1) retitled, reclassified and transferred from Custodial Services Division - Adult Correctional Centres with effect from October 2, 2017.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Department of Correctional Services

#### Finance & Accounts Division

#### Payments Branch

##### Institutions

No. of Offices	Office	Classification	Remark
1	Payments Officer 1 (South Camp Juvenile Correctional Centre)	FMG AT 1	Post [# 23212] of Accounting Clerk 1 (FMG/AC 1) retitled, reclassified and transferred from Custodial Services Division - Adult Correctional Centres with effect from October 2, 2017.
1	Payments Officer 1 (Metcalfe Street Juvenile Remand Centre)	FMG AT 1	Post [# 23388] of Accounting Clerk 2 (FMG/AC 2) retitled, reclassified and transferred from Custodial Services Division - Juvenile Services Branch with effect from October 2, 2017.
1	Payments Officer 1 (Tamarind Farm Adult Correctional Centre)	FMG AT 1	Post [# 23386] of Accounting Clerk 2 (FMG/AC 2) retitled, reclassified and transferred from Custodial Services Division - Juvenile Services Branch with effect from October 2, 2017.
1	Payments Officer 1 (Hill Top Juvenile Correctional Centre)	FMG AT 1	Post [# 23389] of Accounting Clerk 2 (FMG/AC 2) retitled, reclassified and transferred from Custodial Services Division - Juvenile Services Branch with effect from October 2, 2017.
1	Payments Officer 1 (Tower Street Adult Correctional Centre)	FMG AT 1	New post [# 71245] with effect from October 2, 2017.
3	Payments Officer 1 (Fort Augusta Adult Correctional Centre)	FMG AT 1	Three (3) new posts [#s 71246-8] with effect from October 2, 2017.

**11**

**19 Total - Payments Branch**

**62 Total - Finance & Accounts Division**

### Rehabilitation & Probation Aftercare Division

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner of Corrections, Rehabilitation & Probation Aftercare	GMG SEG 6	
1	Director, Rehabilitation	GMG SEG 3	
1	Education Co-ordinator	GMG SEG 1	
1	Co-ordinator, Inmates Welfare	GMG SEG 1	
1	Risk Assessment Co-ordinator	SWG PS 4	
1	Project Co-ordinator	SOG ST 5	



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Department of Correctional Services

### Rehabilitation & Probation Aftercare Division

No. of Offices	Office	Classification	Remark
1	Catering Officer	TSS HS 6	
1	Secretary 2	OPS SS 2	
<b>8</b>			

### Probation Aftercare Branch

No. of Offices	Office	Classification	Remark
1	Director, Probation Aftercare Services	SWG PAO 5	B8.
1	Co-ordinator, Community Services Order	SWG PAO 4	
1	Principal Probation Aftercare Officer	SWG PAO 3	
3	Senior Probation Aftercare Officer	SWG PAO 2	
1	Senior Secretary	OPS SS 3	
<b>7</b>			

### **7 Total - Probation Aftercare Branch**

## Region 1

### Regional Administration Services

No. of Offices	Office	Classification	Remark
1	Chief Probation Aftercare Officer	SWG PAO 4	B8.
1	Senior Secretary	OPS SS 3	
8	Secretary 1	OPS SS 1	
7	Cleaner/Attendant	LMO TS 1	
<b>17</b>			

### Corporate Area Institution Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
5	Probation Aftercare Officer	SWG PAO 1	
<b>7</b>			

### Corporate Area Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
13	Probation Aftercare Officer	SWG PAO 1	
<b>14</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Department of Correctional Services

### Rehabilitation & Probation Aftercare Division

#### Region 1

##### KSA Family Court

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
10	Probation Aftercare Officer	SWG PAO 1	
<b>12</b>			

##### St. Thomas Probation Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
6	Probation Aftercare Officer	SWG PAO 1	
<b>8</b>			

##### Spanish Town Institution Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
3	Probation Aftercare Officer	SWG PAO 1	
<b>5</b>			

##### Spanish Town Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
12	Probation Aftercare Officer	SWG PAO 1	
<b>14</b>			

##### Portmore Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
7	Probation Aftercare Officer	SWG PAO 1	
<b>9</b>			

**86 Total - Region 1**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Department of Correctional Services

### Rehabilitation & Probation Aftercare Division

#### Region 2

##### Regional Administration Services

No. of Offices	Office	Classification	Remark
1	Chief Probation Aftercare Officer	SWG PAO 4	B8.
10	Secretary 1	OPS SS 1	
5	Cleaner/Attendant	LMO TS 1	

**16**

##### Portland Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
4	Probation Aftercare Officer	SWG PAO 1	

**6**

##### St. Mary Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
6	Probation Aftercare Officer	SWG PAO 1	

**8**

##### St. Ann Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
7	Probation Aftercare Officer	SWG PAO 1	

**9**

**39 Total - Region 2**

#### Region 3

##### Regional Administration Services

No. of Offices	Office	Classification	Remark
1	Chief Probation Aftercare Officer	SWG PAO 4	B8.
1	Senior Secretary	OPS SS 3	
9	Secretary 1	OPS SS 1	
6	Cleaner/Attendant	LMO TS 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Department of Correctional Services

### Rehabilitation & Probation Aftercare Division

#### Region 3

##### Regional Administration Services

No. of Offices	Office	Classification	Remark
<b>17</b>			

##### Clarendon Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
11	Probation Aftercare Officer	SWG PAO 1	
<b>13</b>			

##### Manchester Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	B10.
1	Senior Probation Aftercare Officer	SWG PAO 2	
9	Probation Aftercare Officer	SWG PAO 1	
<b>11</b>			

##### St. Elizabeth Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
5	Probation Aftercare Officer	SWG PAO 1	
<b>7</b>			

**48 Total - Region 3**

#### Region 4

##### Regional Administration Services

No. of Offices	Office	Classification	Remark
1	Chief Probation Aftercare Officer	SWG PAO 4	B8.
<b>1</b>			

##### Trelawny Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Department of Correctional Services

### Rehabilitation & Probation Aftercare Division

#### Region 4

##### Trelawny Community Office

No. of Offices	Office	Classification	Remark
4	Probation Aftercare Officer	SWG PAO 1	
<b>6</b>			

##### St. James Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
6	Probation Aftercare Officer	SWG PAO 1	
<b>8</b>			

##### St. James Family Court Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
4	Probation Aftercare Officer	SWG PAO 1	
<b>6</b>			

##### Hanover Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
3	Probation Aftercare Officer	SWG PAO 1	
<b>5</b>			

##### Westmoreland Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
6	Probation Aftercare Officer	SWG PAO 1	
<b>8</b>			

**34 Total - Region 4**

**222 Total - Rehabilitation & Probation Aftercare Division**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Department of Correctional Services

#### Custodial Services Division

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner of Corrections	GMG SEG 6	B7.
1	Director, Security	GMG SEG 2	B7.
1	Technical Assistant	GMG SEG 1	
1	Property Manager	GMG SEG 1	
1	Signals Communication Coordinator	SOG ST 4	
1	Senior Secretary	OPS SS 3	
1	Radio Operator	OPS TO 2	
3	Teacher	TPG TS 5	B23.
<b>10</b>			

#### Transport Management Branch

No. of Offices	Office	Classification	Remark
1	Assistant Superintendent (Transport Manager)		A9.
10	Driver 2	LMO DR 2	
10	Driver 1	LMO DR 1	
<b>21</b>			

**21 Total - Transport Management Branch**

#### Juvenile Services Branch

##### Institutions

No. of Offices	Office	Classification	Remark
1	Director, Juvenile/Community Services	GMG SEG 2	B7.
1	Superintendent 3		A18.
2	Superintendent 2		A19.
1	Superintendent 1		A20.
3	Assistant Superintendent		A9.
8	Teacher		B23.
9	Instructor 2		
10	Instructor 1		
1	Matron	NPG DM 2	
1	Enrolled Assistant Nurse 1	HTAC EAN 1	
10	Overseer/Chief Correctional Officer 4	PTSG CO 4	A10.
15	Correctional Officer 3 (Staff Officer)	PTSG CO 3	A15.
26	Correctional Officer 2 (Corporal)	PTSG CO 2	A16.
44	Correctional Officer 1 (Warder)	PTSG CO 1	A17.
6	Welfare Case Manager	SWG PS 2	
5	Duty Officer	PTSG PX 2	
2	Accounting Clerk 2	FMG AC 2	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Department of Correctional Services

### Custodial Services Division

#### Juvenile Services Branch

##### Institutions

No. of Offices	Office	Classification	Remark
4	Senior Housemother	SWG SWA 2	
11	Housemother	SWG SWA 1	
1	Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
3	Driver 1	LMO DR 1	
7	Cook	LMO TS 3	
11	Attendant/Laundress	LMO TS 2	
3	Watchman	LMO TS 2	
1	Office Attendant	LMO TS 1	
2	Handyman	LMO 1	

**191**

##### General Administration

No. of Offices	Office	Classification	Remark
1	Director, Juvenile Services	GMG SEG 3	B7.
3	Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	

**6**

**197 Total - Juvenile Services Branch**

#### Horizon Adult Remand Centre

##### General Administration

No. of Offices	Office	Classification	Remark
1	Superintendent A	PTSG AI 3	A6.
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	

**3**

##### Armoury

No. of Offices	Office	Classification	Remark
4	Corporal	PTSG CO 2	A16.

**4**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Department of Correctional Services

### Custodial Services Division

#### Horizon Adult Remand Centre

##### Administration & Support

No. of Offices	Office	Classification	Remark
1	Superintendent B	PTSG AI 2	A7.
2	Assistant Superintendent	PTSG AI 1	A9.
1	Storekeeper	PIDG RIM 2	
2	Assistant Storekeeper	PIDG RIM 1	
3	Overseer	PTSG CO 4	A10.
2	Staff Officer	PTSG CO 3	A15.
2	Warder	PTSG CO 1	A17.

**13**

##### Fingerprint & Records Management Unit - Administration and Support

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 2	
1	Records Clerk 1	PIDG RIM 1	
2	Corporal	PTSG CO 2	A16.

**4**

##### Para Medical - Administration & Support

No. of Offices	Office	Classification	Remark
1	Overseer	PTSG CO 4	A10.
1	Staff Officer	PTSG CO 3	A15.
3	Corporal	PTSG CO 2	A16.
5	Warder	PTSG CO 1	A17.
2	Wardress	PTSG CO 1	A17.

**12**

##### Custody (Male Confinement)

No. of Offices	Office	Classification	Remark
1	Superintendent B	PTSG AI 2	A7.
18	Overseer (Supervisor)	PTSG CO 4	A10.
23	Staff Officer (Assistant Supervisor)	PTSG CO 3	A15.
36	Corporal	PTSG CO 2	A16.
107	Warder	PTSG CO 1	A17.

**185**



# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Department of Correctional Services

### Custodial Services Division

#### Horizon Adult Remand Centre

##### Custody (Female Confinement)

No. of Offices	Office	Classification	Remark
1	Overseer (Supervisor)	PTSG CO 4	A10.
6	Staff Officer	PTSG CO 3	A15.
4	Corporal	PTSG CO 2	A16.
16	Wardress (Section Duties)	PTSG CO 1	A17.
<b>27</b>			

##### Security, Communication & Transport

No. of Offices	Office	Classification	Remark
1	Overseer	PTSG CO 4	A10.
8	Staff Officer	PTSG CO 3	A15.
2	Assistant Superintendent	PTSG AI 1	A9.
4	Corporal	PTSG CO 2	A16.
11	Warder	PTSG CO 1	A17.
6	Wardress	PTSG CO 1	A17.
<b>32</b>			

**280 Total - Horizon Adult Remand Centre**

#### Adult Correctional Centres

No. of Offices	Office	Classification	Remark
6	Superintendent, Prison A		A6.
7	Superintendent, Prison B		A7.
1	Superintendent B		A7.
17	Assistant Superintendent, Prisons		A9.
3	Teacher	TPG TS 5	B23.
1	Matron	NPG DM 2	
2	Nurse 1	HPC RN 1	
2	Enrolled Assistant Nurse 1	HTAC EAN 1	
82	Overseer/Chief Correctional Officer 4	PTSG CO 4	A10.
229	Correctional Officer 3 (Staff Officer)	PTSG CO 3	A15.
354	Correctional Officer 2 (Corporal)	PTSG CO 2	
894	Correctional Officer 1 (Warder)	PTSG CO 1	A17.
6	Secretary 1	OPS SS 1	
3	Storekeeper	PIDG RIM 2	
1	Records Officer	PIDG RIM 2	
1	Agricultural Ranger	PTSG PX 1	
1	Attendant	LMO TS 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Department of Correctional Services

### Custodial Services Division

#### Adult Correctional Centres

No. of Offices	Office	Classification	Remark
5	Watchman	LMO TS 2	
1	Driver 1	LMO DR 1	
150	Correctional Officer	PTSG CO 1	

**1766**

**1766 Total - Adult Correctional Centres**

#### Metcalfe Street Juvenile Remand Centre

##### General Administration

No. of Offices	Office	Classification	Remark
1	Superintendent 3		A18.
2	Secretary 2	OPS SS 2	
<b>3</b>			

##### Operations

No. of Offices	Office	Classification	Remark
3	Assistant Superintendent		A9.
1	Senior Housemother	SWG SWA 2	
4	Housemother	SWG SWA 1	
6	Cook	LMO TS 3	
8	Attendant/Laundress	LMO TS 2	
<b>22</b>			

##### Administration

No. of Offices	Office	Classification	Remark
1	Manager, Administration	GMG SEG 1	
1	Human Resource Officer	GMG AM 4	
1	Store Clerk	PIDG RIM 2	
2	Driver	LMO DR 2	
2	Handyman	LMO TS 1	
<b>7</b>			

##### Social Support Unit

No. of Offices	Office	Classification	Remark
1	Co-ordinator, Social Support	GMG SEG 1	
4	Teacher 2 (Diploma)		
6	Instructor 1		

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Department of Correctional Services**

**Custodial Services Division**

**Metcalf Street Juvenile Remand Centre**

**Social Support Unit**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Registered Nurse	HPC RN 2	
3	Welfare Case Manager	SWG PS 1	
<b>15</b>			

**Operations (Uniform Staff)**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
12	Correctional Officer 4 (Overseer)	PTSG CO 4	A10.
24	Correctional Officer 3 (Staff Officer)	PTSG CO 3	A15.
64	Correctional Officer 2 (Corporal)	PTSG CO 2	A16.
198	Correctional Officer 1 (Warder)	PTSG CO 1	A17.
<b>298</b>			

**345 Total - Metcalf Street Juvenile Remand Centre**

**2619 Total - Custodial Services Division**

**Sex Offender Registry**

<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Registrar	SWG PAO 4	
14	Registration Officer	SWG PAO 2	
1	Database Administrator	MIS IT 4	
1	Administrative Assistant	GMG AM 3	
<b>17</b>			

**17 Total - Sex Offender Registry**

**3001 Total - Department of Correctional Services**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Justice

#### Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Technical Coordinator	GMG SEG 2	
1	Executive Assistant To The Permanent Secretary	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
1	Executive Secretary	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>8</b>			

**8 Total - Executive Office**

#### Legal Services

No. of Offices	Office	Classification	Remark
1	Director, Legal Services	JLG LO 5	C.D.
1	Deputy Director, Legal Services	JLG LO 4	C.D.
1	Senior Legal Officer	JLG LO 3	C.D.
1	Legal Officer	JLG LO 2	C.D.
1	Senior Secretary	OPS SS 3	
<b>5</b>			

**5 Total - Legal Services**

#### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor 1	FMG AS 4	
1	Audit Supervisor	FMG AS 3	
1	Audit Specialist 1	FMG AS 3	
4	Auditor	FMG AS 2	
4	Assistant Auditor	FMG AS 1	
1	Administrative Secretary	OPS ADS 1	
1	Secretary 2	OPS SS 2	
<b>13</b>			

**13 Total - Internal Audit**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Justice

#### Strategic Planning, Policy, Research & Evaluation Division

##### Criminal & Civil Justice Division

No. of Offices	Office	Classification	Remark
1	Director, Criminal & Civil Justice	GMG SEG 4	
1	Director, Legal Administration	GMG SEG 3	
1	Director	GMG SEG 1	
1	Administrator	GMG AM 4	
1	Administrator	GMG AM 3	
1	Administrator	GMG AM 2	
2	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	

11

11 Total - Criminal & Civil Justice Division

11 Total - Strategic Planning, Policy, Research & Evaluation Division

#### Modernization & Strategic Analysis

No. of Offices	Office	Classification	Remark
1	Director, Modernization & Strategic Analysis	GMG SEG 4	
1	Senior Secretary	OPS SS 3	

2

2 Total - Modernization & Strategic Analysis

#### Human Resource Management & Administration Division

##### Procurement & Office Services Branch

##### Office Services

No. of Offices	Office	Classification	Remark
1	Director, Procurement & Office Services	GMG SEG 2	

1

1 Total - Procurement & Office Services Branch

1 Total - Human Resource Management & Administration Division

#### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 4	
1	Financial Systems Manager	FMG PA 1	
1	Senior Secretary	OPS SS 3	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Justice

### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
<b>4</b>			

### Budget & Commitment Control

No. of Offices	Office	Classification	Remark
1	Director, Budget & Commitment Control	FMG PA 2	
1	Snr. Budget & Commitment Control Officer	FMG AT 3	
1	Commitment Control Officer	FMG AT 2	
<b>3</b>			

#### **3 Total - Budget & Commitment Control**

### Final Accounts

No. of Offices	Office	Classification	Remark
1	Financial Reporting & Reconciliation Supervisor	FMG PA 1	
1	Accounting Technician 3	FMG AT 3	
1	Accounting Technician 1	FMG AT 1	
<b>3</b>			

#### **3 Total - Final Accounts**

### Payroll & Payments

No. of Offices	Office	Classification	Remark
1	Director, Payroll & Payments	FMG PA 3	
<b>1</b>			

### Payroll (Salaries)

No. of Offices	Office	Classification	Remark
1	Salaries Supervisor	FMG PA 1	
2	Accounting Technician 2	FMG AT 2	
2	Accounting Technician 1	FMG AT 1	
<b>5</b>			

### Payments

No. of Offices	Office	Classification	Remark
1	Payment Supervisor	FMG PA 1	
1	Accounting Technician 2 - Payroll Controls & Mileage	FMG AT 2	
1	Accounting Technician 3	FMG AT 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

## Ministry of Justice

### Finance & Accounts

#### Payroll & Payments

##### Payments

No. of Offices	Office	Classification	Remark
1	Accounting Technician 1/Cashier	FMG AT 1	
1	Accounting Technician 1	FMG AT 1	
5			

**11 Total - Payroll & Payments**

##### Project Accounts

No. of Offices	Office	Classification	Remark
1	Project Accountant	FMG PA 2	
1	Accounting Technician 2	FMG AT 2	
2			

**2 Total - Project Accounts**

**23 Total - Finance & Accounts**

## Human Rights

No. of Offices	Office	Classification	Remark
1	Human Rights Specialist	JLG LO 4	C.D.
1	Human Rights Officer	GMG AM 4	
2			

**2 Total - Human Rights**

## Justice Training Institute

No. of Offices	Office	Classification	Remark
1	Director/Principal	GMG SEG 5	
1	Executive Secretary	OPS SS 4	
2			

##### Finance & Administration

No. of Offices	Office	Classification	Remark
1	Head, Finance and Administration	FMG PA 1	
1	Library Assistant	PIDG LA 1	
1	Receptionist/Telephone Operator	OPS TO 2	
1	Caretaker/Watchman	LMO TS 3	
1	Attendant/Messenger	LMO TS 2	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Justice

#### Justice Training Institute

##### Finance & Administration

No. of Offices	Office	Classification	Remark
1	Attendant/Cleaner	LMO TS 2	
2	Watchman 1	LMO TS 1	
<b>8</b>			

##### Training & Academic Affairs

No. of Offices	Office	Classification	Remark
1	Director, Training and Academic Affairs	GMG SEG 3	
1	Registrar	GMG AM 4	
<b>2</b>			

##### Programmes

No. of Offices	Office	Classification	Remark
1	Programme Co-ordinator	GMG SEG 2	
3	Lecturer	GMG SEG 1	
1	Secretary 2	OPS SS 2	
<b>5</b>			

**17 Total - Justice Training Institute**

### Information Technology

#### Management Information Systems Division

No. of Offices	Office	Classification	Remark
1	Information System Security Officer	MIS IT 5	
<b>1</b>			

**1 Total - Information Technology**

### Criminal Justice Reform

No. of Offices	Office	Classification	Remark
1	Co-ordinator, Criminal Justice Reform	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

**2 Total - Criminal Justice Reform**



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Justice

#### Legal Aid Support

No. of Offices	Office	Classification	Remark
2	Legal Officer	JLG LO 2	C.D.
2			
2	<b>Total - Legal Aid Support</b>		

#### Law Review Secretariat

No. of Offices	Office	Classification	Remark
1	Technical Assistant To Law Revision Commissioner	GMG SEG 2	
1	Technical Support Administrator	GMG AM 3	
2	Data Entry Officer	MIS IT 2	
1	Records Officer	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
1	Attendant	LMO TS 1	
7			
7	<b>Total - Law Review Secretariat</b>		

### Victim Services Division

#### National Office

No. of Offices	Office	Classification	Remark
1	Director, Victim Services	GMG SEG 4	
1	Programmes Manager	GMG SEG 3	
1	Corporate Services Manager	GMG SEG 1	
1	Clinical Psychologist	HPC ALH 3	
1	Research Officer	SOG ST 5	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Registry Officer	PIDG RIM 2	
1	Receptionist/Telephone Operator	OPS TO 2	
9			
9	<b>Total - National Office</b>		

#### Regional Office

No. of Offices	Office	Classification	Remark
3	Regional Director	GMG SEG 2	
3	Secretary 2	OPS SS 2	
4	Office Attendant	LMO TS 1	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Justice

#### Victim Services Division

##### Regional Office

No. of Offices	Office	Classification	Remark
10			
10	Total - Regional Office		

##### Parish Office

No. of Offices	Office	Classification	Remark
14	Victim Services Manager	SWG PS 3	
28	Victim Services Officer	SWG PS 2	
14	Victim Services Clerk	PIDG RIM 2	
56			
56	Total - Parish Office		
75	Total - Victim Services Division		

#### Office of the Special Coroner

No. of Offices	Office	Classification	Remark
1	Special Coroner	JLG JD 2	C.D.
1	Assistant Special Coroner	JLG JD 1	
2	Assistant Clerk	PLG LS 4	
1	Judges Orderly	LMO TS 2	
1	Office Attendant/Messenger	LMO TS 2	
2	Clerk Of Court	JLG LO 2	C.D.
1	Senior Secretary	OPS SS 3	
9			
9	Total - Office of the Special Coroner		

#### Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate Services	GMG SEG 5	
1	Executive Secretary 1	OPS SS 4	
2			

#### Administration & Office Services

No. of Offices	Office	Classification	Remark
1	Director, Administration & Office Services	GMG SEG 3	
1	Senior Secretary	OPS SS 3	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Justice

### Corporate Services Division

#### Administration & Office Services

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 3	
1	Telephone Operator	OPS TO 2	
2	Senior Attendant	LMO TS 2	
5	Attendant	LMO TS 1	

**11**

#### Stores & Inventory

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 1	
1	Records Clerk	PIDG RIM 1	

**2**

#### Transport

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG AM 3	
6	Driver 1	LMO DR 1	

**7**

#### Customer Service Unit

No. of Offices	Office	Classification	Remark
1	Customer Service Co-ordinator	GMG SEG 1	
1	Customer Service Officer	GMG AM 1	
2	Receptionist	PIDG RIM 2	

**4**

**24 Total - Administration & Office Services**

#### Property Management & Special Projects

No. of Offices	Office	Classification	Remark
1	Director, Property Management & Special Projects	SOG ST 9	
1	Projects Officer	SOG ST 7	
1	Quantity Surveyor	SOG ST 5	
1	Senior Property & Maintenance Officer	SOG ST 4	
1	Projects Administrator (Clerk of Works)	SOG ST 6	
1	Maintenance Officer	LMO TS 4	
1	Senior Secretary	OPS SS 3	

**7**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Justice

### Corporate Services Division

#### Property Management & Special Projects

#### 7 Total - Property Management & Special Projects

#### Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Administrative Assistant	GMG AM 3	
1	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
<b>6</b>			

#### Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Senior Human Resource Officer (Employee Relations & Welfare)	GMG SEG 1	
1	Senior Human Resource Officer (Staffing)	GMG SEG 1	
1	Human Resource Officer (Benefits)	GMG AM 4	
1	Human Resource Officer (Staffing)	GMG AM 4	
1	Assistant Human Resource Officer (Staffing)	GMG AM 3	
1	Human Resource Information Systems Officer	GMG AM 3	
1	Assistant Human Resource Officer (Benefits)	GMG AM 3	
1	Administrator	GMG AM 1	
1	Human Resource Registrar	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	
<b>12</b>			

#### Organizational Development

No. of Offices	Office	Classification	Remark
1	Director, Organizational Development & Performance Management	GMG SEG 3	
1	Performance Management Officer	GMG AM 4	
<b>2</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Justice

### Corporate Services Division

#### Human Resource Management & Development

##### Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 2	
1	Senior Human Resource Development Officer	GMG SEG 1	
1	Human Resource Development Officer	GMG AM 4	
<b>3</b>			

#### **23 Total - Human Resource Management & Development**

#### Documentation Information & Access Services

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Access Officer	GMG SEG 1	
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
<b>5</b>			

#### **5 Total - Documentation Information & Access Services**

#### Public Relations & Communication

No. of Offices	Office	Classification	Remark
1	Director, Public Relations & Communication	MCG IE 5	
1	Senior Public Relations Officer	MCG IE 4	
1	Public Relations Officer	MCG IE 3	
1	Research/Monitoring Officer	SOG ST 5	
1	Senior Secretary	OPS SS 3	
1	Records Clerk	PIDG RIM 1	
<b>6</b>			

#### **6 Total - Public Relations & Communication**

#### Management Information Systems Branch

No. of Offices	Office	Classification	Remark
1	Director, Management Information Systems	MIS IT 7	
1	Business Analyst	MIS IT 5	
1	Technical Services Manager	MIS IT 5	
1	Applications Developer	MIS IT 4	
1	Web Administrator	MIS IT 4	
2	Technical Support Officer	MIS IT 2	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Justice

#### Corporate Services Division

##### Management Information Systems Branch

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	
8			
8	<b>Total - Management Information Systems Branch</b>		
75	<b>Total - Corporate Services Division</b>		

#### Justice Policy and Governance

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Justice Policy and Governance	GMG CTD 1	
1	Executive Secretary 1	OPS SS 4	
1	Administrator	GMG AM 4	
3			

##### Strategic Planning & Performance Management Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Planning & Performance Management	GMG SEG 5	
1	Director, Corporate Planning & Evaluation	GMG SEG 4	
1	Corporate Planner	GMG SEG 3	
1	Director, Inspection & Performance Monitoring	GMG SEG 3	
1	Administrative Assistant	GMG AM 2	
1	Records Clerk	PIDG RIM 1	
6			
6	<b>Total - Strategic Planning &amp; Performance Management Branch</b>		

##### Justice Policy Analysis & Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Justice Policy Analysis & Development	JLG LO 6	
2	Administrator	GMG AM 4	
1	Senior Secretary	OPS SS 3	
4			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Justice

### Justice Policy and Governance

#### Justice Policy Analysis & Development Branch

##### Criminal Civil and Family Law

No. of Offices	Office	Classification	Remark
1	Director, Criminal, Civil & Family Law	JLG LO 5	
1	Senior Policy Analyst, Criminal Law	GMG SEG 4	
1	Senior Policy Analyst, Family & Civil Law	GMG SEG 4	
1	Policy Analyst, Criminal Law	GMG SEG 3	
1	Policy Analyst, Family & Civil Law	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
<b>7</b>			

##### Public Law Restorative & Preventative Justice

No. of Offices	Office	Classification	Remark
1	Director, Public Law Restorative & Preventative Justice	JLG LO 5	
1	Senior Policy Analyst, Public Law	GMG SEG 4	
1	Senior Policy Analyst, Justice Dispute & Resolution	GMG SEG 3	
1	Policy Analyst, Restorative Justice	GMG SEG 3	
1	Policy Analyst, Public Law	GMG SEG 3	
2	Secretary 2	OPS SS 2	
<b>7</b>			

##### Research Modernization & Reform

No. of Offices	Office	Classification	Remark
1	Director, Justice Research, Modernization & Reform	GMG SEG 4	
2	Senior Research, Modernization & Reform Analyst	GMG SEG 2	
1	Chief Research Modernization & Reform Analyst	GMG SEG 3	
1	Senior Statistician	SOG ST 6	
1	Statistician	SOG ST 5	
1	Research, Modernization & Reform Analyst	GMG SEG 1	
1	Assistant Statistician	SOG ST 4	
1	Administrative Assistant	GMG AM 2	
1	Senior Secretary	OPS SS 3	

**10**

**28 Total - Justice Policy Analysis & Development Branch**

**37 Total - Justice Policy and Governance**

**290 Total - Ministry of Justice**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Court of Appeal

#### Adjudication of Justice

No. of Offices	Office	Classification	Remark
1	Registrar, Court Of Appeal	JLG JD 2	C.D.
1	Judicial Clerk	JLG LO 2	
1	Executive Secretary 1	OPS SS 4	
<b>3</b>			
<b>3</b>	<b>Total - Adjudication of Justice</b>		

#### Appeals

No. of Offices	Office	Classification	Remark
1	Deputy Registrar	JLG LO 4	C.D.
2	Chief Court Assistant	PLG LS 5	
1	Senior Court Assistant	PLG LS 4	
4	Court Assistant	PLG LS 3	
1	Senior Secretary	OPS SS 3	
<b>9</b>			
<b>9</b>	<b>Total - Appeals</b>		

#### Judgement & Interim Proceedings

No. of Offices	Office	Classification	Remark
1	Senior Judicial Clerk	JLG LO 4	C.D.
<b>1</b>			
<b>1</b>	<b>Total - Judgement &amp; Interim Proceedings</b>		

#### Judicial Support Services

No. of Offices	Office	Classification	Remark
9	Senior Judicial Clerk	JLG LO 4	C.D.
1	Executive Secretary 2	OPS SS 5	
10	Executive Secretary 1	OPS SS 4	
<b>20</b>			
<b>20</b>	<b>Total - Judicial Support Services</b>		

#### Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Director, Human Resource and Administration	GMG SEG 2	
1	Administrator	GMG AM 3	



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Court of Appeal**

**Human Resource Management & Administration**

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No. of Offices	Office	Classification	Remark
1	Senior Records Officer	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
1	Library Assistant	PIDG LA 2	
5	Judges Orderly	LMO TS 2	
4	Attendant	LMO TS 1	

**15**

**15 Total - Human Resource Management & Administration**

**Caribbean Court of Justice/Privy Council**

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No. of Offices	Office	Classification	Remark
1	Chief Court Assistant	PLG LS 5	

**1**

**1 Total - Caribbean Court of Justice/Privy Council**

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**49 Total - Court of Appeal**

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Court Management Services

#### Executive Management

(Formerly listed under Supreme Court)

No. of Offices	Office	Classification	Remark
1	Principal Executive Officer	GMG CTD 1	
1	Legal Officer	JLG LO 3	C.D.
1	Executive Secretary 2	OPS SS 5	
<b>3</b>			
<b>3</b>	<b>Total - (Formerly listed under Supreme Court)</b>		
<b>3</b>	<b>Total - Executive Management</b>		

### Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Mgmt. and Admin.	GMG SEG 4	
1	Director, Human Resource Management	GMG SEG 3	
1	Human Resource Officer	GMG AM 4	
1	Administrative Assistant	GMG AM 2	
5	Secretary 2	OPS SS 2	
<b>9</b>			

### Human Resource Management

No. of Offices	Office	Classification	Remark
1	Registrar	PIDG RIM 3	
2	Leave Officer	PIDG RIM 2	
1	Senior Human Resource Officer	GMG SEG 2	
1	Human Resource Officer	GMG AM 4	
2	Assistant Human Resource Officer	GMG AM 3	
2	Benefits Officer	PIDG RIM 3	
2	Service Records Officer	PIDG RIM 2	
<b>11</b>			
<b>11</b>	<b>Total - Human Resource Management</b>		

### Human Resource Planning & Development

No. of Offices	Office	Classification	Remark
1	Senior Training & Development Officer	GMG SEG 1	
1	Training and Development Officer	GMG AM 4	
<b>2</b>			
<b>2</b>	<b>Total - Human Resource Planning &amp; Development</b>		

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Court Management Services

### Human Resource Management & Administration

### Organizational Development & Performance Management

No. of Offices	Office	Classification	Remark
1	Performance Management & Appraisal Support Officer	GMG SEG 1	

1

**1 Total - Organizational Development & Performance Management**

### Procurement & Administration

No. of Offices	Office	Classification	Remark
1	Director of Procurement and Administration	GMG SEG 2	
2	Procurement Officer	GMG SEG 1	
1	Transport Manager	GMG AM 4	
3	Driver 2	LMO DR 2	
1	Driver 1	LMO DR 1	
1	Groundsman	LMO TS 1	
1	Office Manager	GMG AM 4	
1	Attendant	LMO TS 1	

11

**11 Total - Procurement & Administration**

### Industrial Relations, Health & Well-being

No. of Offices	Office	Classification	Remark
1	Director, IR, Health & Well-being	GMG SEG 2	
1	Inventory Officer	PIDG RIM 2	
1	Store Clerk	PIDG RIM 1	
3	Attendant	LMO TS 1	

6

**6 Total - Industrial Relations, Health & Well-being**

**40 Total - Human Resource Management & Administration**

### Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 4	
1	Financial Systems Manager	FMG PA 1	
1	Senior Budget Officer	FMG AT 3	
1	Commitment Officer	FMG AT 2	
1	Salaries Officer	FMG AT 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Court Management Services**

**Finance & Accounts Division**

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	
<b>6</b>			

**Payables & Disbursement**

No. of Offices	Office	Classification	Remark
1	Payables & Disbursement Manager	FMG AT 3	
2	Payment Officer	FMG AT 2	
2	Payment Clerk	FMG AC 2	
1	Cashier	FMG CS 1	
<b>6</b>			

**Salaries**

No. of Offices	Office	Classification	Remark
1	Salaries Manager	FMG PA 1	
1	Salaries Officer	FMG AT 3	
1	Checking Officer	FMG AT 2	
1	Salaries Clerk	FMG AC 2	
<b>4</b>			

**10 Total - Payables & Disbursement**

**Accounts & Reporting Branch**

No. of Offices	Office	Classification	Remark
2	Bank Reconciliation Clerk	FMG AC 2	
2	Bank Reconciliation Officer	FMG AT 1	
1	Journal Clerk	FMG AC 1	
<b>5</b>			

**Final Accounts**

No. of Offices	Office	Classification	Remark
1	Final Accounts Manager	FMG PA 1	
2	Final Accountant	FMG AT 3	
<b>3</b>			

**8 Total - Accounts & Reporting Branch**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Court Management Services

#### Finance & Accounts Division

##### Management Accounting

No. of Offices	Office	Classification	Remark
1	Director, Management Accounting	FMG PA 2	
1	Budget Officer	FMG AT 2	
1	Assistant Budget Officer	FMG AT 1	
<b>3</b>			
<b>3</b>	<b>Total - Management Accounting</b>		

##### Court Accounting

No. of Offices	Office	Classification	Remark
1	Director, Court Accounting	FMG PA 2	
<b>1</b>			
<b>1</b>	<b>Total - Court Accounting</b>		

##### Expenditure Accounting

No. of Offices	Office	Classification	Remark
1	Director, Expenditure Accounting	FMG PA 3	
<b>1</b>			
<b>1</b>	<b>Total - Expenditure Accounting</b>		
<b>29</b>	<b>Total - Finance &amp; Accounts Division</b>		

### Client Services, Communication & Information

No. of Offices	Office	Classification	Remark
1	Director, Client Services Communication & Info.	GMG SEG 4	
1	Administrative Assistant	GMG AM 2	
1	Senior Public Relations Officer	MCG IE 5	
1	Public Education Officer	MCG IE 3	
<b>4</b>			

##### Protocol Services

No. of Offices	Office	Classification	Remark
1	Chief Court Protocol Officer	MCG IE 5	
1	Court Protocol Officer	MCG IE 4	
<b>2</b>			
<b>2</b>	<b>Total - Protocol Services</b>		

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Court Management Services

### Client Services, Communication & Information

#### Customer Service

No. of Offices	Office	Classification	Remark
1	Customer Service Co-ordinator	GMG SEG 2	
1	Customer Service Officer	GMG SEG 1	
1	Customer Service Assistant	GMG AM 2	
<b>3</b>			
<b>3</b>	<b>Total - Customer Service</b>		

#### Records, Documentation & Access to Information

No. of Offices	Office	Classification	Remark
1	Manager, Records, Documentation and ATI	GMG SEG 2	
1	Registrar	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	
<b>4</b>			
<b>4</b>	<b>Total - Records, Documentation &amp; Access to Information</b>		

**13 Total - Client Services, Communication & Information**

### Information & Communication Technology Division

No. of Offices	Office	Classification	Remark
1	Director, Information, Communication & Technology	MIS IT 8	
1	ICT Infrastructure Service Manager	MIS IT 7	
2	Network Administrator	MIS IT 4	
1	Web Administrator	MIS IT 3	
1	Administrative Assistant	GMG AM 2	
<b>6</b>			

#### Software Development & Implementation

No. of Offices	Office	Classification	Remark
1	Manager, Software Development and Implementation	MIS IT 6	
1	Senior Programmer	MIS IT 5	
1	Programmer	MIS IT 4	
1	Systems/Analyst/Software Engineer	MIS IT 4	
1	Systems Analyst	MIS IT 3	
1	Webmaster	MIS IT 4	
1	Network Co-ordinator	MIS IT 6	
2	Hardware Technician	MIS IT 3	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Court Management Services

#### Information & Communication Technology Division

##### Software Development & Implementation

No. of Offices	Office	Classification	Remark
1	Systems Engineer/Analyst	MIS IT 5	
1	Network/Help Desk Assistant	MIS IT 3	

**11**

**11 Total - Software Development & Implementation**

**17 Total - Information & Communication Technology Division**

### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
1	Audit Manager	FMG AS 4	
2	Audit Supervisor	FMG AS 3	
6	Auditor	FMG AS 2	
5	Assistant Auditor	FMG AS 1	
1	Senior Secretary	OPS SS 3	

**16**

**16 Total - Internal Audit**

### Strategic Planning Reform & Monitoring

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 4	
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG 3	
1	Administrative Assistant	GMG AM 2	

**3**

**3 Total - Strategic Planning Reform & Monitoring**

### Building & Property Management

No. of Offices	Office	Classification	Remark
1	Director, Building & Property Management	SOG ST 8	
2	Property Officer	SOG ST 6	
1	Administrative Assistant	GMG AM 2	
4	Maintenance Officer	LMO TS 4	

**8**

**8 Total - Building & Property Management**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Court Management Services**

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**129   Total - Court Management Services**

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Director of Public Prosecutions

#### Central Administration

No. of Offices	Office	Classification	Remark
1	Director, Public Prosecutions	JLG LO 7	C.D.
1	Legal Officer (Legal Aid)	JLG LO 2	C.D.
1	Executive Secretary 2	OPS SS 5	
<b>3</b>			

**3 Total - Central Administration**

#### Prosecution of Criminal Cases & Advisory Services Division

No. of Offices	Office	Classification	Remark
5	Senior Deputy Director, Public Prosecutions	JLG LO 6	C.D.
5	Deputy Director, Public Prosecutions	JLG LO 5	C.D.
15	Assistant Director, Public Prosecutions	JLG LO 4	C.D.
30	Crown Counsel	JLG LO 3	C.D.
5	Legal Secretary	OPS SS 4	
10	Senior Secretary	OPS SS 3	
<b>70</b>			

**70 Total - Prosecution of Criminal Cases & Advisory Services Division**

#### Human Resource Management & Administration Division

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Administration	GMG SEG 3	
1	Human Resource Officer	GMG AM 3	
1	Administrative Secretary	OPS ADS 1	
1	Records Officer 2	PIDG RIM 2	
<b>4</b>			

#### Office Services Branch

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 4	
1	Records Administrator	PIDG RIM 4	
1	Records Analyst	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
2	Telephone Operator	OPS TO 2	
8	Attendant/Messenger	LMO TS 2	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Director of Public Prosecutions

#### Human Resource Management & Administration Division

##### Office Services Branch

No. of Offices	Office	Classification	Remark
15			
15	<b>Total - Office Services Branch</b>		

##### Library Services Branch

No. of Offices	Office	Classification	Remark
1	Librarian	PIDG LB 3	
1	Senior Library Assistant	PIDG LA 2	
2			
2	<b>Total - Library Services Branch</b>		

##### Case File Administration Branch

No. of Offices	Office	Classification	Remark
1	Case File Administrator	GMG SEG 1	
4	Senior Secretary	OPS SS 3	
5			
5	<b>Total - Case File Administration Branch</b>		

**26 Total - Human Resource Management & Administration Division**

### Case Management Division

No. of Offices	Office	Classification	Remark
1	Legal Officer	JLG LO 3	C.D.
6	Paralegal Officer	PLG LS 3	
7			
7	<b>Total - Case Management Division</b>		

### Information Technology Division

No. of Offices	Office	Classification	Remark
1	Manager, Information Technology	MIS IT 6	
1	Information Technology Officer	MIS IT 3	
2	Data Entry Officer	MIS IT 2	
4			
4	<b>Total - Information Technology Division</b>		

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Office of the Director of Public Prosecutions**

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**110 Total - Office of the Director of Public Prosecutions**

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Family Court

#### Kingston & St. Andrew

No. of Offices	Office	Classification	Remark
2	Judge, Family Court	JLG JD 2	C.D.
1	Judge, Family Court	JLG JD 1	C.D.
2	Clerk Of Court	JLG LO 2	C.D.
2	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Senior Court Administrator	GMG CAS 2	
1	Senior Social Worker	SWG PS 3	
3	Social Worker 2	SWG PS 2	
1	Administrator	GMG AM 1	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
3	Assistant Clerk 3	PLG LS 5	
4	Assistant Clerk 2	PLG LS 4	
1	Payment Clerk	FMG AC 1	
1	Cashier	FMG CS 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
2	Bailiff	PTSG PX 3	
2	Judges Orderly	LMO TS 2	
3	Office Attendant	LMO TS 1	
2	Watchman	LMO TS 1	

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#### Attendance Centre

No. of Offices	Office	Classification	Remark
1	Senior Social Worker	SWG PS 3	
1	Social Worker 1	SWG PS 1	
1	Teacher (Trained)		
1	Secretary 1	OPS SS 1	
2	Instructor		
1	Cook	LMO TS 2	
1	Attendant	LMO TS 1	

**8**

#### St. James

No. of Offices	Office	Classification	Remark
1	Senior Judge, Family Court	JLG JD 2	C.D.
2	Judge, Family Court	JLG JD 1	C.D.
2	Clerk Of Court	JLG LO 2	C.D.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Family Court

#### St. James

No. of Offices	Office	Classification	Remark
1	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Senior Court Administrator	GMG CAS 2	
1	Senior Social Worker	SWG PS 3	
1	Social Worker 2	SWG PS 2	
2	Assistant Clerk 3	PLG LS 5	
1	Assistant Clerk 2	PLG LS 4	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Bailiff	PTSG PX 3	
2	Judges Orderly	LMO TS 2	
1	Telephone Operator	OPS TO 1	
2	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	

**24**

#### Hanover

No. of Offices	Office	Classification	Remark
1	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Senior Social Worker	SWG PS 3	
1	Social Worker 2	SWG PS 2	
1	Assistant Clerk 3	PLG LS 5	
1	Assistant Clerk 2	PLG LS 4	
1	Accounting Clerk 2	FMG AC 2	
1	Secretary 1	OPS SS 1	
1	Bailiff	PTSG PX 3	
1	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	

**12**

#### Westmoreland

No. of Offices	Office	Classification	Remark
1	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Senior Social Worker	SWG PS 3	
1	Social Worker	SWG PS 2	
1	Accounting Clerk 2	FMG AC 2	
1	Assistant Clerk 3	PLG LS 5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Family Court**

Westmoreland

No. of Offices	Office	Classification	Remark
2	Assistant Clerk 2	PLG LS 4	
1	Secretary 2	OPS SS 2	
1	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	
1	Bailiff	PTSG PX 3	

**12**

Northern Children's Court

No. of Offices	Office	Classification	Remark
1	Judge, Family Court	JLG JD 1	C.D.

**1**

Southern Children's Court

No. of Offices	Office	Classification	Remark
1	Judge, Family Court	JLG JD 1	C.D.

**1**

**94 Total - Family Court**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Parish Courts

No. of Offices	Office	Classification	Remark
20	Judge of the Parish Court	JLG JD 1	C.D.
<b>20</b>			

### Adjudication of Cases

No. of Offices	Office	Classification	Remark
1	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Assistant Clerk 2	PLG LS 4	
1	Bailiff	PTSG PX 3	
2	Assistant Clerk 3	PLG LS 4	
<b>5</b>			

### Corporate Area (Criminal)

No. of Offices	Office	Classification	Remark
2	Senior Judge of the Parish Court	JLG JD 2	C.D.
6	Judge of the Parish Court	JLG JD 1	C.D.
8	Clerk Of Court	JLG LO 2	C.D.
5	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Accounting Technician 2	FMG AT 2	
1	Court Administrator	GMG CAS 1	
1	Accounting Clerk 2	FMG AC 2	
5	Assistant Clerk 3	PLG LS 5	
12	Assistant Clerk 2	PLG LS 4	
4	Records Officer	PIDG RIM 2	
3	Secretary 2	OPS SS 2	
1	Senior Court Reporter	OPS SW 2	
11	Court Reporter 1	OPS SW 1	
8	Judges Orderly	LMO TS 2	
1	Bailiff	PTSG PX 3	
1	Telephone Operator	OPS TO 1	
3	Attendant	LMO TS 1	
<b>73</b>			

### Gun Court

No. of Offices	Office	Classification	Remark
1	Judge of the Parish Court	JLG JD 1	C.D.
1	Clerk Of Court	JLG LO 2	C.D.
1	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Assistant Clerk 3	PLG LS 5	
1	Secretary 2	OPS SS 2	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Parish Courts

#### Gun Court

No. of Offices	Office	Classification	Remark
1	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	
<b>7</b>			

#### Corporate Area (Civil)

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.
1	Judge of the Parish Court	JLG JD 1	C.D.
2	Clerk Of Court	JLG LO 2	C.D.
2	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	
2	Case Progression Officer	GMG AM 4	
1	Accounting Technician 2	FMG AT 2	
2	Assistant Clerk 3	PLG LS 5	
7	Assistant Clerk 2	PLG LS 4	
1	Accounting Clerk 2	FMG AC 2	
1	Records Officer	PIDG RIM 2	
1	Bailiff	PTSG PX 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Senior Court Reporter	OPS SW 2	
5	Court Reporter 1	OPS SW 1	
1	Telephone Operator	OPS TO 1	
2	Judges Orderly	LMO TS 2	
2	Watchman	LMO TS 1	
1	Attendant	LMO TS 1	
<b>36</b>			

#### Tax Court

No. of Offices	Office	Classification	Remark
1	Judge of the Parish Court	JLG JD 1	C.D.
1	Clerk Of Court	JLG LO 2	C.D.
1	Assistant Clerk 2	PLG LS 4	
<b>3</b>			

#### Traffic Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Parish Courts

#### Traffic Court

No. of Offices	Office	Classification	Remark
1	Judge Of The Court Of Appeal	JLG JD 1	C.D.
1	Clerk Of Court	JLG LO 2	C.D.
2	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	New post [71249] with effect from October 2, 2017.
1	Accounting Technician 1	FMG AT 1	
1	Assistant Clerk 3	PLG LS 5	
2	Assistant Clerk 2	PLG LS 4	
3	Assistant Clerk 1	PLG LS 3	
1	Secretary 2	OPS SS 2	
1	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	

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#### Coroner Court

No. of Offices	Office	Classification	Remark
1	Judge of the Parish Court	JLG JD 1	C.D.
1	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	New post [# 71250] with effect from October 2, 2017.
1	Assistant Clerk 3	PLG LS 5	
1	Assistant Clerk 2	PLG LS 4	
1	Secretary 2	OPS SS 2	
1	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	
1	Watchman	LMO TS 1	
1	Groundsman	LMO TS 1	

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#### St. Thomas Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.
1	Judge of the Parish Court	JLG JD 1	C.D.
3	Clerk Of Court	JLG LO 2	C.D.
1	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Parish Courts

#### St. Thomas Parish Court

No. of Offices	Office	Classification	Remark
1	Assistant Clerk 3	PLG LS 5	
2	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	Post [# 53635] of Assistant Clerk (PLG/LS 2) retitled and upgraded with effect from November 14, 2016.
1	Records Officer	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Bailiff	PTSG PX 3	
1	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	
1	Groundsman	LMO TS 1	

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#### Portland Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.
1	Judge of the Parish Court	JLG JD 1	C.D.
3	Clerk Of Court	JLG LO 2	C.D.
1	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	
1	Accounting Technician 2	FMG AT 2	
1	Assistant Clerk 3	PLG LS 5	
1	Accounting Clerk 2	FMG AC 2	
3	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	Post [# 51264] of Assistant Clerk (PLG/LS 2) retitled and upgraded with effect from November 14, 2016.
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Secretary 2	OPS SS 2	
1	Bailiff	PTSG PX 3	
2	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Parish Courts

#### St. Mary Parish Court

No. of Offices	Office	Classification			Remark
1	Senior Judge of the Parish Court	JLG	JD	2	C.D.
1	Judge of the Parish Court	JLG	JD	1	C.D.
2	Clerk Of Court	JLG	LO	2	C.D.
1	Deputy Clerk Of Court	JLG	LO	1	C.D.
1	Court Administrator	GMG	CAS	1	
1	Accounting Technician 2	FMG	AT	2	
1	Accounting Clerk 2	FMG	AC	2	
2	Assistant Clerk 3	PLG	LS	5	
3	Assistant Clerk 2	PLG	LS	4	
1	Assistant Clerk	PLG	LS	3	
1	Records Officer	PIDG	RIM	2	
1	Secretary 2	OPS	SS	2	
1	Senior Court Reporter	OPS	SW	2	
2	Court Reporter 1	OPS	SW	1	
1	Bailiff	PTSG	PX	3	
2	Judges Orderly	LMO	TS	2	
1	Attendant	LMO	TS	1	

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#### St. Ann Parish Court

No. of Offices	Office	Classification			Remark
1	Senior Judge of the Parish Court	JLG	JD	2	C.D.
2	Judge of the Parish Court	JLG	JD	1	C.D.
2	Clerk Of Court	JLG	LO	2	C.D.
2	Deputy Clerk Of Court	JLG	LO	1	C.D.
1	Court Administrator	GMG	CAS	1	
1	Accounting Technician 2	FMG	AT	2	
1	Accounting Clerk 2	FMG	AC	2	
1	Assistant Clerk 3	PLG	LS	5	
6	Assistant Clerk 2	PLG	LS	4	
1	Assistant Clerk 1	PLG	LS	3	
1	Records Officer	PIDG	RIM	2	
1	Senior Court Reporter	OPS	SW	2	
2	Court Reporter 1	OPS	SW	1	
2	Secretary 2	OPS	SS	2	
1	Bailiff	PTSG	PX	3	
3	Judges Orderly	LMO	TS	2	
2	Attendant	LMO	TS	1	

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# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Parish Courts

### Brown's Town

No. of Offices	Office	Classification	Remark
1	Clerk Of Court	JLG LO 2	C.D.
1	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Assistant Clerk 3	PLG LS 5	
1	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
<b>5</b>			

### St. Catherine Parish Court

No. of Offices	Office	Classification	Remark
2	Senior Judge of the Parish Court	JLG JD 2	C.D.
3	Judge of the Parish Court	JLG JD 1	C.D.
7	Clerk Of Court	JLG LO 2	C.D.
2	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	
1	Case Progression Officer	GMG AM 4	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
2	Assistant Clerk 3	PLG LS 5	
6	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
8	Court Reporter 1	OPS SW 1	
2	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Bailiff	PTSG PX 3	
4	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	
1	Watchman	LMO TS 1	
1	Groundsman	LMO TS 1	
<b>48</b>			

### Clarendon Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.
2	Judge of the Parish Court	JLG JD 1	C.D.
3	Clerk Of Court	JLG LO 2	C.D.
2	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Parish Courts

### Clarendon Parish Court

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
2	Assistant Clerk 3	PLG LS 5	
7	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
1	Records Officer	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Bailiff	PTSG PX 3	
2	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	
1	Watchman	LMO TS 1	

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### Trelawny Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.
2	Judge of the Parish Court	JLG JD 1	C.D.
3	Clerk Of Court	JLG LO 2	C.D.
1	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
1	Assistant Clerk 3	PLG LS 5	
3	Assistant Clerk 2	PLG LS 4	
2	Assistant Clerk 1	PLG LS 3	
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Secretary 2	OPS SS 2	
1	Bailiff	PTSG PX 3	
2	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	

**25**

### Manchester Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Parish Courts

#### Manchester Parish Court

No. of Offices	Office	Classification	Remark
2	Judge of the Parish Court	JLG JD 1	C.D.
2	Clerk Of Court	JLG LO 2	C.D.
2	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	
1	Case Progression Officer	GMG AM 4	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
2	Assistant Clerk 3	PLG LS 5	
4	Assistant Clerk 2	PLG LS 4	
2	Assistant Clerk 1	PLG LS 3	
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Secretary 2	OPS SS 2	
1	Bailiff	PTSG PX 3	
1	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	

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#### St. Elizabeth Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.
1	Judge of the Parish Court	JLG JD 1	C.D.
2	Clerk Of Court	JLG LO 2	C.D.
1	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
2	Assistant Clerk 3	PLG LS 5	
4	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Secretary 2	OPS SS 2	
1	Bailiff	PTSG PX 3	
2	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Parish Courts

#### Westmoreland Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.
2	Judge of the Parish Court	JLG JD 1	C.D.
3	Clerk Of Court	JLG LO 2	C.D.
2	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
2	Assistant Clerk 3	PLG LS 5	
7	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Bailiff	PTSG PX 3	
1	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	

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#### Hanover Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.
1	Judge of the Parish Court	JLG JD 1	C.D.
3	Clerk Of Court	JLG LO 2	C.D.
2	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
1	Assistant Clerk 3	PLG LS 5	
3	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Secretary 2	OPS SS 2	
1	Bailiff	PTSG PX 3	
2	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Parish Courts

### Hanover Parish Court

No. of Offices	Office	Classification	Remark
1	Caretaker	LMO TS 1	
<b>25</b>			

### St. James Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.
2	Judge of the Parish Court	JLG JD 1	C.D.
5	Clerk Of Court	JLG LO 2	C.D.
3	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Case Progression Officer	GMG AM 4	
1	Court Administrator	GMG CAS 1	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
2	Assistant Clerk 3	PLG LS 5	
6	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Bailiff	PTSG PX 3	
4	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	
1	Groundsman	LMO TS 1	
1	Watchman	LMO TS 1	
<b>38</b>			

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**523 Total - Parish Courts**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Revenue Court**

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<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Registrar, Revenue Court	JLG LO 2	C.D.
2	Senior Secretary	OPS SS 3	
1	Attendant	GLS 1	
<b>4</b>			
<hr/>			
<b>4</b>	<b>Total - Revenue Court</b>		

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Supreme Court

#### Adjudication of Cases

No. of Offices	Office	Classification			Remark
1	Director of Court Administration	GMG	EMG	1	
4	Master-In-Chambers	JLG	JD	3	C.D.
3	Registrar	JLG	JD	2	C.D.
4	Deputy Registrar	JLG	LO	3	C.D.
5	Case Progression Officer	GMG	AM	4	
1	Legal Officer (Legal Aid)	JLG	LO	2	C.D.
12	Judicial Clerk	JLG	LO	2	C.D.
1	Office Manager	GMG	AM	2	
1	Chief Court Administrator	GMG	CAS	3	
1	Judicial Secretary	GMG	CAS	2	
2	Court Administrator	GMG	CAS	1	
12	Judge's Orderly	LMO	TS	2	
1	Chief Court Assistant	PLG	LS	5	
2	Senior Court Assistant	PLG	LS	4	
5	Court Assistant	PLG	LS	3	
16	Court Aide	PLG	LS	2	
12	Usher	PLG	LS	1	
1	Chief Librarian	PIDG	LB	4	
1	Librarian	PIDG	LB	3	
1	Accounting Technician 2	FMG	AT	2	B20.
1	Administrator	GMG	AM	3	
1	Chief Court Reporter	OPS	SW	3	B11.
6	Senior Court Reporter	OPS	SW	2	B11.
26	Court Reporter 1	OPS	SW	1	
1	Executive Secretary 3	OPS	SS	6	
1	Executive Secretary 1	OPS	SS	4	
12	Senior Secretary	OPS	SS	3	
4	Secretary 2	OPS	SS	2	
7	Secretary 1	OPS	SS	1	
1	Telephone Operator	OPS	TO	1	
3	Records Officer	PIDG	RIM	2	
1	Records Clerk	PIDG	RIM	1	
3	Driver 1	LMO	DR	1	
1	Office Attendant	LMO	TS	2	
7	Office Attendant	LMO	TS	1	
1	Watchman 1	GLS		1	

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Supreme Court

#### Library

No. of Offices	Office	Classification	Remark
1	Senior Library Aide	PIDG LD 2	
2	Library Assistant	PIDG LA 1	
<b>3</b>			

### Civil Registry

No. of Offices	Office	Classification	Remark
3	Court Assistant	PLG LS 3	
3	Court Aide	PLG LS 2	
<b>6</b>			

### Court & Chambers Support Services

No. of Offices	Office	Classification	Remark
1	Chief Court Assistant	PLG LS 5	
13	Senior Court Assistant	PLG LS 4	
<b>14</b>			
<b>14</b>	<b>Total - Court &amp; Chambers Support Services</b>		

### Case Co-ordination & Court Operations

No. of Offices	Office	Classification	Remark
1	Director, Case Co-ordination and Court Operations	GMG SEG 2	
3	Chief Court Assistant	PLG LS 5	
<b>4</b>			
<b>4</b>	<b>Total - Case Co-ordination &amp; Court Operations</b>		
<b>24</b>	<b>Total - Civil Registry</b>		

### Criminal

#### Criminal Section

No. of Offices	Office	Classification	Remark
1	Senior Deputy Registrar	JLG LO 3	C.D.
1	Senior Court Assistant	PLG LS 4	
<b>2</b>			
<b>2</b>	<b>Total - Criminal Section</b>		

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Supreme Court

#### Criminal

#### Gun Court Section

No. of Offices	Office	Classification	Remark
1	Court Co-ordinator	JLG LO 1	C.D.
1	Court Assistant	PLG LS 5	
1	Court Assistant	PLG LS 4	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	

5

5 Total - Gun Court Section

#### Court Management & Support

No. of Offices	Office	Classification	Remark
1	Director, Court Management Support Services	GMG SEG 3	
1	Data Entry and Scanning Supervisor	MIS IT 3	
10	Data Entry and Scanning Clerk	MIS IT 2	

12

12 Total - Court Management & Support

#### Jury Management Section

No. of Offices	Office	Classification	Remark
4	Juror Summons Preparation Clerk	PIDG RIM 2	

4

4 Total - Jury Management Section

23 Total - Criminal

#### Office of the Chief Resident Magistrate

No. of Offices	Office	Classification	Remark
1	Chief Judge of the Parish Court	JLG JD 3	C.D.
1	Executive Legal Officer 1	JLG LO 4	C.D.

2

2 Total - Office of the Chief Resident Magistrate

#### Office of the Chief Justice

No. of Offices	Office	Classification	Remark
1	Executive Legal Officer 2	JLG LO 5	C.D.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Supreme Court**

**Office of the Chief Justice**

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No. of Offices	Office	Classification	Remark
1			
1	<b>Total - Office of the Chief Justice</b>		

**Satellite Registry, St. James**

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No. of Offices	Office	Classification	Remark
1	Deputy Registrar	JLG LO 3	C.D.
1	Senior Court Assistant	PLG LS 4	
1	Court Assistant	PLG LS 3	
1	Data Entry & Scanning Clerk	MIS IT 2	
4			
4	<b>Total - Satellite Registry, St. James</b>		

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**219 Total - Supreme Court**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Commercial Court**

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No. of Offices	Office	Classification			Remark
1	Deputy Registrar	JLG	LO	3	C.D.
1	Court Assistant	PLG	LS	3	
1	Court Aide	PLG	LS	2	
1	Secretary 2	OPS	SS	2	
<b>4</b>					

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**4 Total - Commercial Court**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Legal Reform Department**

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<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>			<b>Remark</b>
1	Director of Legal Reform	JLG	LO	7	C.D.
1	Deputy Director of Legal Reform	JLG	LO	6	C.D.
2	Senior Assistant Director of Legal Reform	JLG	LO	5	C.D.
2	Assistant Director of Legal Reform	JLG	LO	4	C.D.
4	Legal Officer	JLG	LO	3	C.D.
1	Executive Secretary 2	OPS	SS	5	
1	Executive Secretary 1	OPS	SS	4	
1	Senior Secretary	OPS	SS	3	
1	Administrative Officer	GMG	AM	2	
1	Records Officer 1	PIDG	RIM	2	
1	Attendant	LMO	TS	1	

**16**

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**16 Total - Legal Reform Department**

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Attorney General's Department

#### Central Administration

No. of Offices	Office	Classification	Remark
1	Solicitor General	JLG LO 7	C.D.
4	Executive Secretary 2	OPS SS 5	
2	Executive Secretary 1	OPS SS 4	
7			

**7 Total - Central Administration**

#### Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Administration	GMG SEG 3	
1	Director, Human Resource Management & Development	GMG SEG 2	
1	Systems Administrator	MIS IT 6	
1	Director, Documentation Information & Access Services	GMG SEG 1	
1	Librarian	PIDG LB 3	
1	Records Officer 3	PIDG RIM 4	
1	Information Technology Specialist	MIS IT 3	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	
1	Paralegal Officer	PLG LS 4	
1	Paralegal Officer	PLG LS 3	
1	Library Assistant	PIDG LA 2	
1	Records Officer 1	PIDG RIM 2	
1	Records Clerk 1	PIDG RIM 1	
1	Records Clerk	PIDG RIM 1	
8	Secretary 2	OPS SS 2	
1	Telephone Operator	OPS TO 2	
2	Senior Office Attendant	LMO TS 2	
3	Office Attendant	LMO TS 1	
2	Driver	LMO DR 1	

**31**

**31 Total - Human Resource Management & Administration**



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Attorney General's Department

#### Litigation & State Proceedings

No. of Offices	Office	Classification	Remark
1	Deputy Solicitor General	JLG LO 6	C.D.
4	Senior Assistant Attorney General	JLG LO 5	C.D.
4	Assistant Attorney General	JLG LO 4	C.D.
10	Crown Counsel	JLG LO 3	C.D.
5	Assistant Crown Counsel	JLG LO 2	C.D.
1	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
<b>27</b>			

**27 Total - Litigation & State Proceedings**

#### Commercial Affairs

No. of Offices	Office	Classification	Remark
1	Deputy Solicitor General	JLG LO 6	C.D.
1	Senior Assistant Attorney General	JLG LO 5	C.D.
2	Assistant Attorney General	JLG LO 4	C.D.
2	Crown Counsel	JLG LO 3	C.D.
2	Assistant Crown Counsel	JLG LO 2	C.D.
1	Executive Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>10</b>			

**10 Total - Commercial Affairs**

#### Constitutional & Legislative Affairs

No. of Offices	Office	Classification	Remark
1	Deputy Solicitor General	JLG LO 6	C.D.
1	Senior Assistant Attorney General	JLG LO 5	C.D.
1	Assistant Attorney General	JLG LO 4	C.D.
1	Crown Counsel	JLG LO 3	C.D.
2	Assistant Crown Counsel	JLG LO 2	C.D.
1	Senior Secretary	OPS SS 3	
<b>7</b>			

**7 Total - Constitutional & Legislative Affairs**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Attorney General's Department**

**International Affairs**

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No. of Offices	Office	Classification			Remark
1	Deputy Solicitor General	JLG	LO	6	C.D.
1	Senior Assistant Attorney General	JLG	LO	5	C.D.
1	Assistant Attorney General	JLG	LO	4	C.D.
2	Crown Counsel	JLG	LO	3	C.D.
1	Assistant Crown Counsel	JLG	LO	2	C.D.
1	Senior Secretary	OPS	SS	3	
<b>7</b>					

**7 Total - International Affairs**

**General Legal Advice**

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No. of Offices	Office	Classification			Remark
1	Deputy Solicitor General	JLG	LO	6	C.D.
1	Senior Assistant Attorney General	JLG	LO	5	C.D.
1	Assistant Attorney General	JLG	LO	4	C.D.
1	Crown Counsel	JLG	LO	3	C.D.
1	Assistant Crown Counsel	JLG	LO	2	C.D.
1	Executive Secretary 1	OPS	SS	4	
<b>6</b>					

**6 Total - General Legal Advice**

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**95 Total - Attorney General's Department**

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## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Office of the Supervisory of Insolvency (OSI)

#### Executive Office

No. of Offices	Office	Classification	Remark
1	Supervisor of Insolvency	JLG LO 6	
1	Executive Secretary	OPS SS 4	
2			
2	Total - Executive Office		

#### Licensing & Compliance

No. of Offices	Office	Classification	Remark
1	Deputy Supervisor of Insolvency	JLG LO 4	
1	Licensing and Compliance Officer	JLG LO 2	
1	Application & Investigation Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
4			
4	Total - Licensing & Compliance		

#### Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 3	
1	Financial Accountant	FMG PA 2	
1	Compliance & Accounting Officer	FMG PA 1	
1	Accounts Payable Officer	FMG AT 2	
1	Collections & Disbursement Officer	FMG AT 1	
5			
5	Total - Finance & Accounts		

#### Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management and Administration	GMG SEG 2	
1	Manager, Office Services	GMG AM 4	
1	Systems Administrator	MIS IT 3	
1	Information & Public Relations Officer	MCG IE 2	
1	Records Officer	PIDG RIM 3	
1	Receptionist	OPS TO 2	
1	Driver	LMO DR 1	
1	Office Attendant	LMO TS 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Office of the Supervisory of Insolvency (OSI)**

**Human Resource Management & Administration**

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No. of Offices	Office	Classification	Remark
8			
8	Total - Human Resource Management & Administration		
19	Total - Office of the Supervisory of Insolvency (OSI)		

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Office of the Government Trustee (OGT)**

**Executive Office**

No. of Offices	Office	Classification	Remark
1	Government Trustee	JLG LO 5	C.D.
1	Executive Secretary	OPS SS 4	
2			
2	<b>Total - Executive Office</b>		

**Insolvency**

No. of Offices	Office	Classification	Remark
1	Deputy Government Trustee	JLG LO 3	C.D.
1	Director, Insolvency Administration	GMG SEG 2	
3	Insolvency Administrator	PLG TA 5	
1	Senior Secretary	OPS SS 3	
1	Records and Information Officer	PIDG RIM 3	
7			
7	<b>Total - Insolvency</b>		

**Estate Accounting & Securities**

No. of Offices	Office	Classification	Remark
1	Director, Estate Accounting & Securities	FMG PA 3	
1	Estate Fund Accountant	FMG PA 2	
1	Accounts Payable Officer	FMG AT 2	
1	Collections and Disbursement Officer	FMG AT 1	
4			
4	<b>Total - Estate Accounting &amp; Securities</b>		
13	<b>Total - Office of the Government Trustee (OGT)</b>		

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Office of the Parliamentary Counsel**

**Drafting of Legislation**

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<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>			<b>Remark</b>
1	Chief Parliamentary Counsel	JLG	LO	7	C.D.
2	Deputy Chief Parliamentary Counsel	JLG	LO	6	C.D.
4	Senior Parliamentary Counsel	JLG	LO	5	C.D.
4	Parliamentary Counsel	JLG	LO	4	C.D.
5	Assistant Parliamentary Counsel	JLG	LO	3	C.D.
2	Legislative Editor	JLG	LO	1	C.D.
1	Executive Secretary 2	OPS	SS	5	
2	Executive Secretary 1	OPS	SS	4	
2	Senior Secretary	OPS	SS	3	
2	Secretary 2	OPS	SS	2	
1	Administrator	GMG	AM	3	
1	Registrar	PIDG	RIM	3	
1	Records Clerk	PIDG	RIM	1	
1	Telephone Operator	OPS	TO	1	
2	Attendant	LMO	TS	1	

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**31 Total - Office of the Parliamentary Counsel**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

## Ministry of Transport & Mining

### Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Executive Assistant	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
2	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
7			
7	<b>Total - Executive Office</b>		

### Caribbean Memorandum of Understanding (CMOU)- Port State Control Secretariat

No. of Offices	Office	Classification	Remark
1	Secretary General	GMG SEG 3	
1			
1	<b>Total - Caribbean Memorandum of Understanding (CMOU)- Port State Control Secretariat</b>		

### Legal Services

No. of Offices	Office	Classification	Remark
1	Director, Legal Services	JLG LO 4	C.D.
1	Senior Legal Officer	JLG LO 3	C.D.
2	Legal Officer	JLG LO 2	C.D.
1	Senior Secretary	OPS SS 3	
5			
5	<b>Total - Legal Services</b>		

### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Audit Manager	FMG AS 4	
4	Senior Auditor	FMG AS 3	
4	Auditor	FMG AS 2	
1	Secretary 2	OPS SS 2	
12			
12	<b>Total - Internal Audit</b>		

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Transport & Mining**

**Finance & Accounts**

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Financial Analyst, Investment & External Funds	FMG PA 3	
1	Financial Systems Manager	FMG PA 2	
1	Executive Secretary 1	OPS SS 4	
<b>4</b>			

**Accounts Branch (Mines & Geology)**

No. of Offices	Office	Classification	Remark
1	Accountant	FMG PA 2	
1	Payment Officer	FMG AT 2	
1	Accounting Technician 1	FMG AT 1	
1	Cashier	FMG CS 2	
<b>4</b>			
<b>4</b>	<b>Total - Accounts Branch (Mines &amp; Geology)</b>		

**Management Accounts**

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	
1	Senior Management Accountant	FMG PA 3	
1	Management Accountant, Capital Projects	FMG PA 2	
1	Deposit Receivable and Commitment Control Officer	FMG PA 1	
1	Commitment Control Officer	FMG AT 3	
1	Accounting Technician 2	FMG AT 2	
1	Senior Secretary	OPS SS 3	
<b>7</b>			
<b>7</b>	<b>Total - Management Accounts</b>		

**Accounts & Expenditure Control**

No. of Offices	Office	Classification	Remark
1	Director, Financial Accounts	FMG PA 4	
1	Senior Secretary	OPS SS 3	
<b>2</b>			

**Accounts Payable & Disbursement**

No. of Offices	Office	Classification	Remark
1	Senior Manager, Accounts Payable & Disbursement	FMG PA 3	



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Transport & Mining**

**Finance & Accounts**

**Accounts & Expenditure Control**

**Accounts Payable & Disbursement**

No. of Offices	Office	Classification	Remark
1	Payment Manager	FMG PA 2	
1	Payable Accountant	FMG PA 1	
3	Senior Accounts Payable Officer	FMG AT 3	
2	Senior Payment Officer	FMG AT 3	
1	Collections and Disbursements Officer	FMG AT 1	
1	Accounting Technician 1	FMG AT 1	Post [# 51078] to be abolished when vacant.

**10**

**Payroll**

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 2	
1	Senior Payroll Officer	FMG AT 3	
2	Payroll Officer	FMG AT 2	
1	Accounting Technician 1	FMG AT 1	
1	Payroll Clerk	FMG AC 2	

**6**

**Final Accounts & Reporting**

No. of Offices	Office	Classification	Remark
1	Senior Manager, Final Accounts	FMG PA 3	
1	Accountant, Final Accounts	FMG PA 1	
1	Senior Bank Reconciliation Officer	FMG AT 3	
1	Bank Reconciliation Officer	FMG AT 2	
1	General Journal Officer	FMG AT 2	

**5**

**23 Total - Accounts & Expenditure Control**

**38 Total - Finance & Accounts**

**Corporate Services**

No. of Offices	Office	Classification	Remark
1	Director, Corporate Services	GMG SEG 5	
1	Senior Secretary	OPS SS 3	

**2**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Transport & Mining

### Corporate Services

#### Procurement Branch

No. of Offices	Office	Classification	Remark
1	Procurement & Inventory Manager	GMG SEG 1	
1	Procurement Officer	GMG AM 3	
1	Secretary 2	OPS SS 2	
1	Supplies Officer	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	

5

5 Total - Procurement Branch

#### Documentation/Information & Access Services

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Information & Access Services	GMG SEG 3	
1	Librarian 2	PIDG LB 2	
1	Registrar	PIDG RIM 3	
3	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	

7

7 Total - Documentation/Information & Access Services

#### Transport & Security

No. of Offices	Office	Classification	Remark
1	Transport & Security Manager	GMG AM 4	
1	Driver 2	LMO DR 2	
3	Driver 1	LMO DR 1	

5

5 Total - Transport & Security

#### Information, Communication & Technology

No. of Offices	Office	Classification	Remark
1	Director, Information, Communication & Technology	MIS IT 7	
1	Network Manager	MIS IT 6	
1	Software Development Manager	MIS IT 6	
1	Systems Analyst	MIS IT 5	
1	Network Engineer	MIS IT 5	
1	Software Engineer	MIS IT 5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Transport & Mining**

**Corporate Services**

**Information, Communication & Technology**

No. of Offices	Office	Classification	Remark
1	Systems Administrator	MIS IT 4	
1	ICT Technician	MIS IT 3	
1	Senior Secretary	OPS SS 3	
<b>9</b>			

**Information Technology (Mines & Geology)**

No. of Offices	Office	Classification	Remark
1	Systems Analyst	MIS IT 5	
1	GIS/Client Support Officer	MIS IT 4	
1	GIS/Client Support Officer	MIS IT 3	
<b>3</b>			

**12 Total - Information, Communication & Technology**

**Administration & Property Management**

No. of Offices	Office	Classification	Remark
1	Director, Administration & Property Management	GMG SEG 2	
1	Office & Utility Manager	GMG AM 4	
1	Utility Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Inventory/Fixed Assets Officer	PIDG RIM 2	
1	Records Officer	PIDG RIM 2	
1	Telephone Operator	OPS TO 2	
1	Receptionist/Telephone Operator	OPS TO 1	
1	Caretaker	LMO TS 2	
1	Office Equipment Operator	LMO TS 2	
1	Messenger	LMO TS 2	
1	Chief Attendant	LMO TS 2	
1	Handyman	LMO TS 1	
4	Attendant	LMO TS 1	
<b>17</b>			

**Office Management Section (Mines & Geology)**

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 2	
1	Records Clerk	PIDG RIM 1	
1	Telephone Operator	OPS TO 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Transport & Mining**

**Corporate Services**

**Administration & Property Management**

**Office Management Section (Mines & Geology)**

No. of Offices	Office	Classification	Remark
1	Driver 2	LMO DR 2	
2	Driver 1	LMO DR 1	
1	Senior Attendant	LMO TS 2	
2	Attendant	LMO TS 1	
1	Gardener	LMO TS 1	

**10**

**27 Total - Administration & Property Management**

**Human Resource Management, Development & Administration**

**Mines & Geology**

No. of Offices	Office	Classification	Remark
1	Human Resource Manager	GMG SEG 1	
<b>1</b>			

**Organisational Development and Performance Management**

No. of Offices	Office	Classification	Remark
1	Director, Organizational Dev. & Performance Mgmt.	GMG SEG 3	
<b>1</b>			

**Occupational Health & Wellness**

No. of Offices	Office	Classification	Remark
1	Occupational Health & Wellness Officer	GMG SEG 1	
<b>1</b>			

**Human Resource Development**

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
1	Human Resource Development Officer	GMG AM 4	
<b>2</b>			

**5 Total - Human Resource Management, Development & Administration**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Transport & Mining

#### Corporate Services

#### Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development Branch	GMG SEG 4	Post [# 58694] of Director, Human Resource Management, Development & Administration (GMG/SEG 4) retitled with effect from January 22, 2018.
1	Director, Human Resource Management & Employee Relations	GMG SEG 3	Post [# 58525] transferred from Human Resource Management, Development & Administration with effect from January 22, 2018.
1	Senior Human Resource Officer (Staffing)	GMG SEG 1	Post [# 50967] transferred from Human Resource Management, Development & Administration with effect from January 22, 2018.
1	Assistant Human Resource Officer (Pensions)	GMG AM 3	Post [# 50968] transferred from Human Resource Management, Development & Administration with effect from January 22, 2018.
1	Assistant Human Resource Officer	GMG AM 3	Post [# 50969] transferred from Human Resource Management, Development & Administration with effect from January 22, 2018.
1	Senior Secretary	OPS SS 3	Post [# 50971] transferred from Human Resource Management, Development & Administration with effect from January 22, 2018.
2	Records Officer	PIDG RIM 2	Two (2) posts [#s 50976-7] transferred from Human Resource Management, Development & Administration with effect from January 22, 2018.
1	Secretary 1	OPS SS 1	Post [# 50974] transferred from Human Resource Management, Development & Administration with effect from January 22, 2018.
1	Records Clerk	PIDG RIM 1	Post [# 64358] transferred from Human Resource Management, Development & Administration with effect from January 22, 2018.

**10**

**10 Total - Human Resource Management & Development Branch**

#### Public Relations & Communication

No. of Offices	Office	Classification	Remark
1	Director, Public Relations & Communication	MCG IE 5	
1	Public Relations Officer	MCG IE 4	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Transport & Mining

#### Corporate Services

#### Public Relations & Communication

No. of Offices	Office	Classification	Remark
2			
Mines & Geology			
No. of Offices	Office	Classification	Remark
1	Information/Public Education Supervisor	MCG IE 4	
1	Customer Service Officer	GMG AM 1	
1	Library Assistant	PIDG LA 1	
3			
5	Total - Public Relations & Communication		
78	Total - Corporate Services		

#### Policy, Planning & Research Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Administrative Assistant	GMG AM 3	Post [# 50947] of Administrative Secretary 1 (OPS/ADS 1) retitled and reclassified with effect from December 11, 2017.
1	Executive Secretary 1	OPS SS 4	Post [# 8925] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from December 11, 2017.
3			

#### Transport Policy (International & Land) Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Transport Policy (International & Land)	GMG SEG 5	Post [# 58550] of Director, Transport Policy (GMG/SEG 4) retitled, upgraded and transferred from Transport Policy with effect from December 11, 2017.
1	Administrator	GMG AM 3	Post [# 58554] transferred from Transport Policy with effect from December 11, 2017.
1	Senior Secretary	OPS SS 3	Post [# 58551] transferred from Transport Policy with effect from December 11, 2017.
1	Secretary 2	OPS SS 2	Post [# 8950] transferred from Transport Policy with effect from December 11, 2017.
4			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Transport & Mining

### Policy, Planning & Research Division

#### Transport Policy (International & Land) Branch

##### International Transport Policy

No. of Offices	Office	Classification	Remark
1	Senior International Transport Policy Officer	GMG SEG 3	Post [# 58678] of Senior Transport Policy Officer (GMG/SEG 3) retitled and transferred from Transport Policy with effect from December 11, 2017.
1	International Transport Policy Officer	GMG SEG 2	Post [# 58552] of Transport Policy Officer (GMG/SEG 2) retitled and transferred from Transport Policy with effect from December 11, 2017.
2			

##### Land Transport Policy

No. of Offices	Office	Classification	Remark
2	Senior Land Transport Policy Officer	GMG SEG 3	Two (2) posts [# 58676-7] of Senior Transport Policy Officer (GMG/SEG 3) retitled and transferred from Transport Policy with effect from December 11, 2017.
2			

##### Road Safety Unit

No. of Offices	Office	Classification	Remark
1	Director, Road Safety	GMG SEG 3	Post [# 53488] transferred from Road Safety Branch with effect from December 11, 2017.
1	Administrator	GMG AM 1	Post [# 53490] transferred from Road Safety Branch with effect from December 11, 2017.
1	Secretary 2	OPS SS 2	Post [# 53489] transferred from Road Safety Branch with effect from December 11, 2017.
3			

##### Road Safety - Accident & Data Analyst Section

No. of Offices	Office	Classification	Remark
1	Accident Analyst Statistician	SOG ST 6	Post [# 53491] transferred from Road Safety Branch with effect from December 11, 2017.
1			

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Transport & Mining

#### Policy, Planning & Research Division

#### Transport Policy (International & Land) Branch

##### Road Safety - Information/Education Section

No. of Offices	Office	Classification	Remark
1	Education And Information Officer	MCG IE 3	Post [# 53492] transferred from Road Safety Branch with effect from December 11, 2017.
2	Data Entry Officer	MIS IT 2	Two (2) posts [#s 53493 & 68726] transferred from Road Safety Branch with effect from December 11, 2017.

**3**

#### **15 Total - Transport Policy (International & Land) Branch**

#### Mining/Minerals Policy & Development Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Mining's/Minerals Policy & Development Branch	GMG SEG 6	Post [# 68805] of Principal Director, Transport & Mining's/Minerals Policy (GMG/SEG 6) retitled and transferred from Mines Policy with effect from December 11, 2017.
1	Director, Mineral Economics & Development	GMG SEG 4	Post [# 58932] transferred from Mines Policy with effect from December 11, 2017.
1	Director, Minerals, Lands & Environmental Management	GMG SEG 4	New post [# 71346] with effect from December 11, 2017.
1	Minerals/Mining Policy & Community Relations Analyst	GMG SEG 3	Post [# 68626] of Policy Analyst (GMG/SEG 2) retitled, upgraded and transferred from Mines Policy with effect from December 11, 2017.
1	Mining/Minerals Economist	GMG SEG 2	Post [# 68623] transferred from Mines Policy with effect from December 11, 2017.
1	Executive Secretary 1	OPS SS 4	Post [# 68806] transferred from Mines Policy with effect from December 11, 2017.
1	Administrator	GMG AM 2	New post [# 71349] with effect from December 11, 2017.

**7**

#### **7 Total - Mining/Minerals Policy & Development Branch**



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Transport & Mining**

**Policy, Planning & Research Division**

**Planning Research & Evaluation Branch**

No. of Offices	Office	Classification	Remark
1	Director, Planning, Research and Evaluation Branch [Transport and Works]	SOG ST 9	
1	Engineering Officer	SOG ST 8	
1	Transport Planner	GMG SEG 3	
1	Research Analyst (Transport)	GMG SEG 2	
1	Research Analyst (Mining/Minerals)	GMG SEG 2	New post [# 71347] with effect from December 11, 2017.
1	Senior Research Officer	SOG ST 6	
1	Statistician	SOG ST 6	
1	GIS Analyst	SOG ST 6	
1	GIS Technician	SOG ST 5	
1	Research Officer	SOG ST 5	
1	Statistical Officer	SOG ST 5	New post [# 71348] with effect from December 11, 2017.
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	

**13**

**13 Total - Planning Research & Evaluation Branch**

**Corporate Planning & Performance Monitoring**

No. of Offices	Office	Classification	Remark
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG 4	
1	Senior Performance Monitoring Officer	GMG SEG 3	
1	Corporate Planner	GMG SEG 2	
2	Performance Monitoring Officer	GMG SEG 2	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	

**7**

**7 Total - Corporate Planning & Performance Monitoring**

**45 Total - Policy, Planning & Research Division**

**Projects Division**

No. of Offices	Office	Classification	Remark
1	Director, Projects	GMG SEG 4	
2	Special Projects Officer	GMG SEG 2	
1	Senior Secretary	OPS SS 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Transport & Mining**

**Projects Division**

No. of Offices	Office	Classification	Remark
4			
4	Total - Projects Division		

**Island Traffic Authority**

No. of Offices	Office	Classification	Remark
1	Director (Supervisor), Island Traffic Authority	GMG SEG 5	
2	Chief Inspector (Motor Vehicle)	SOG ST 6	
16	Senior Motor Vehicle Inspector	SOG ST 5	
39	Motor Vehicle Inspector	SOG ST 4	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	
1	Administrator	GMG AM 1	
1	Accounting Clerk 1	FMG AC 1	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
42	Records Officer 1	PIDG RIM 2	
1	Gardener	LMO TS 1	
5	Attendant 1	LMO TS 1	
1	Yardman	LMO TS 1	
1	Watchman	LMO TS 1	
114			

**Vehicle Weight Enforcement Unit**

**Harbour View Weight Station**

No. of Offices	Office	Classification	Remark
1	Senior Vehicle Weight Enforcement Officer	SOG ST 5	
2	Vehicle Weight Enforcement Officer	SOG ST 4	
1	Records Officer 1	PIDG RIM 2	
1	Driver 2	LMO DR 2	
5			

**Glistening Waters Weight Station**

No. of Offices	Office	Classification	Remark
1	Senior Vehicle Weight Enforcement Officer	SOG ST 5	
2	Vehicle Weight Enforcement Officer	SOG ST 4	
1	Records Officer 1	PIDG RIM 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

## Ministry of Transport & Mining

### Island Traffic Authority

#### Vehicle Weight Enforcement Unit

##### Glistening Waters Weight Station

No. of Offices	Office	Classification	Remark
1	Driver 2	LMO DR 2	
5			
10	<b>Total - Vehicle Weight Enforcement Unit</b>		
124	<b>Total - Island Traffic Authority</b>		

## Mines & Geology Division

No. of Offices	Office	Classification	Remark
1	Commissioner	SOG ST 10	
1	Executive Secretary 1	OPS SS 4	
2			

### Secretarial Support

No. of Offices	Office	Classification	Remark
2	Secretary 2	OPS SS 2	
2			
2	<b>Total - Secretarial Support</b>		

### Records Management

No. of Offices	Office	Classification	Remark
1	Mining Registrar	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
2			
2	<b>Total - Records Management</b>		

### Geology Branch

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner	SOG ST 9	
1	Senior Secretary	OPS SS 3	
2			

### Economic Geology

No. of Offices	Office	Classification	Remark
1	Director	SOG ST 8	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Transport & Mining

### Mines & Geology Division

#### Geology Branch

##### Economic Geology

No. of Offices	Office	Classification	Remark
1			

##### Economic Geology-Metallic Minerals

No. of Offices	Office	Classification	Remark
1	Senior Geologist	SOG ST 6	
1	Geologist	SOG ST 5	
2			

##### Economic Geology- Industrial Minerals

No. of Offices	Office	Classification	Remark
1	Senior Geologist	SOG ST 6	
2	Geologist	SOG ST 5	
1	Geological Assistant 2	SOG ST 2	
4			

##### Research & Mapping

No. of Offices	Office	Classification	Remark
1	Director, Research and Mapping	SOG ST 8	
1			

##### Research & Mapping- Applied Research

No. of Offices	Office	Classification	Remark
1	Senior Geologist	SOG ST 6	
1	Geological Assistant 2	SOG ST 4	
1	Geological Assistant 1	SOG ST 1	
3			

##### Research & Mapping- Regional Mapping

No. of Offices	Office	Classification	Remark
1	Senior Geologist	SOG ST 6	
1	Geologist	SOG ST 5	
1	Geological Assistant 2	SOG ST 2	
1	Geological Assistant 1	SOG ST 1	
4			

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Transport & Mining**

**Mines & Geology Division**

**Geology Branch**

**Laboratory Services**

No. of Offices	Office	Classification	Remark
1	Chief Chemist	SOG ST 8	
1	Chemist (Neutron Activation Specialist)	SOG ST 6	
1	Senior Laboratory Technician	SOG ST 4	
2	Laboratory Assistant	SOG ST 3	

**5**

**22 Total - Geology Branch**

**Mining Branch**

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner	SOG ST 9	
1	Senior Secretary	OPS SS 3	

**2**

**Evaluation & Revenue Section**

No. of Offices	Office	Classification	Remark
1	Director	SOG ST 8	
1	Senior Inspector	SOG ST 7	
3	Inspector 1	SOG ST 5	

**5**

**Inspectorate Branch**

No. of Offices	Office	Classification	Remark
1	Chief Inspector	SOG ST 8	

**1**

**Inspectorate Branch-Safety & Environment Unit**

No. of Offices	Office	Classification	Remark
1	Senior Inspector	SOG ST 7	
2	Inspector 2	SOG ST 6	
1	Inspector 1	SOG ST 5	

**4**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Transport & Mining**

**Mines & Geology Division**

**Mining Branch**

**Inspectorate Branch- Mining & Quarrying Branch**

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<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Senior Inspector	SOG ST 7	
1	Inspector 2	SOG ST 6	
2	Inspector 1	SOG ST 5	
<b>4</b>			
<b>16</b>	<b>Total - Mining Branch</b>		
<b>44</b>	<b>Total - Mines &amp; Geology Division</b>		
<b>358</b>	<b>Total - Ministry of Transport &amp; Mining</b>		

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Transport, Works & Housing (Former)**

**Central Administration**

No. of Offices	Office	Classification	Remark
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
2			
2	<b>Total - Central Administration</b>		

**Legal Services Division**

**Transport & Works**

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
1			
1	<b>Total - Transport &amp; Works</b>		
1	<b>Total - Legal Services Division</b>		

**Corporate Services Division**

**Administration & Property Management**

No. of Offices	Office	Classification	Remark
1	Telephone Operator	OPS TO 1	
1	Secretary 1	OPS SS 1	
1	Attendant	LMO TS 1	
3			
3	<b>Total - Administration &amp; Property Management</b>		
3	<b>Total - Corporate Services Division</b>		
6	<b>Total - Ministry of Transport, Works &amp; Housing (Former)</b>		

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Health

#### Executive Management

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Director/Co-ordinator, Policy Analysis & Research	GMG SEG 3	
1	Policy Director, International Health	GMG SEG 3	
1	Director, Health Service/Policy Co-ordinator	GMG SEG 3	
1	Assistant to Permanent Secretary	GMG SEG 1	
1	Co-ordinator	GMG SEG 1	
1	Administrator	GMG AM 3	Post [# 56591] of Administrator (GMG/AM 2) upgraded with effect from October 30, 2017.
2	Executive Secretary 2	OPS SS 5	
3	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 1	
1	Driver 1	LMO DR 1	
16			

**16 Total - Executive Management**

#### Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
4	Audit Supervisor	FMG AS 4	
4	Senior Auditor	FMG AS 3	
4	Auditor	FMG AS 2	
4	Assistant Auditor	FMG AS 1	
1	Audit Clerk	FMG AUC 1	
1	Senior Secretary	OPS SS 3	

**19**

**19 Total - Internal Audit**

#### National Registration (Preparation) Unit

No. of Offices	Office	Classification	Remark
1	Project Co-ordinator	GMG SEG 4	

**1**

**1 Total - National Registration (Preparation) Unit**



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Health

#### Legal Services

No. of Offices	Office	Classification	Remark
1	Director, Legal Services	JLG LO 5	C.D.
1	Legal Officer	JLG LO 2	C.D.
1	Administrator	GMG AM 2	
1	Secretary 2	OPS SS 2	
<b>4</b>			

**4 Total - Legal Services**

#### Public Relations & Communication

No. of Offices	Office	Classification	Remark
1	Director, Public Relations & Communication	GMG SEG 4	
1	Manager, Public Relations & Communication	MCG IE 6	
1	Public Relations Officer	MCG IE 4	
1	Projectionist	MCG AVT 1	
1	Secretary 2	OPS SS 2	
<b>5</b>			

**5 Total - Public Relations & Communication**

#### Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	
<b>4</b>			

#### Administration

No. of Offices	Office	Classification	Remark
1	Director, Administration	GMG SEG 3	
1	Stores Manager	GMG SEG 1	
1	Secretary 2	OPS SS 2	
2	Receptionist/Telephone Operator	OPS TO 1	
3	Telephone Operator	OPS TO 2	
1	Attendant	LMO TS 2	
7	Attendant	LMO TS 1	
1	Office Attendant	LMO TS 1	
1	Hospital Attendant	LMO TS 1	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Health

### Human Resource Management & Administration

#### Administration

No. of Offices	Office	Classification	Remark
1	Caretaker	LMO TS 1	
1	Driver 1	LMO DR 1	
<b>20</b>			

#### Procurement

No. of Offices	Office	Classification	Remark
1	Procurement Manager	GMG SEG 1	
1	Procurement Officer	GMG AM 3	
2	Administrator, Customs Clearance	GMG AM 2	
<b>4</b>			

#### Assets Office & Special Services

No. of Offices	Office	Classification	Remark
1	Director, Assets Officer & Special Services	GMG SEG 1	
1	Administrator	GMG AM 2	
1	Manager, Office Services	GMG AM 2	
1	Storekeeper	PIDG RIM 2	
1	Inventory Officer	PIDG RIM 2	
<b>5</b>			

#### Security & Transport

No. of Offices	Office	Classification	Remark
1	Director, Security & Transport	GMG SEG 2	
1	Security & Transport Officer	GMG AM 3	
1	Secretary 1	OPS SS 1	
1	Driver	LMO 3	
9	Driver 1	LMO DR 1	
<b>13</b>			

#### Estate & Property Management

No. of Offices	Office	Classification	Remark
1	Property Manager	GMG AM 2	
1	Estate/Property Manager	GMG SEG 1	
<b>2</b>			

**44 Total - Administration**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Health

#### Human Resource Management & Administration

#### Systems & Information Technology

No. of Offices	Office	Classification	Remark
1	Director, Systems & Information Technology	MIS IT 7	
1	Technical Support Services Administrator	MIS IT 6	
1	Systems Administrator	MIS IT 6	
1	Programme Analyst	MIS IT 5	
2	Technical Support Service Technician	MIS IT 4	
2	Programmer	MIS IT 3	
1	Help Desk Co-ordinator	MIS IT 2	
<b>9</b>			

#### **9 Total - Systems & Information Technology**

#### Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Administrator	GMG AM 2	
2	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
<b>8</b>			

#### Personnel

No. of Offices	Office	Classification	Remark
1	Director, Personnel	GMG SEG 2	
1	Assistant Director, Personnel	GMG SEG 1	
3	Personnel Officer	GMG AM 3	
1	Administrator	GMG AM 1	
2	Data Entry Clerk	MIS IT 1	
7	Records Officer 1	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
4	Records Clerk	PIDG RIM 1	
<b>20</b>			

#### Manpower Planning & Development

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Health

### Human Resource Management & Administration

#### Human Resource Management & Development

##### Manpower Planning & Development

No. of Offices	Office	Classification	Remark
1	Curriculum Development Specialist	GMG SEG 3	
1	Manpower Planner	GMG SEG 2	
1	Training and Development Officer	GMG SEG 1	
1	Training And Development Officer (Nursing)	GMG SEG 1	
1	Secretary 2	OPS SS 2	
<b>6</b>			

##### In-Service Training

No. of Offices	Office	Classification	Remark
1	Assistant Director, Nursing	HPC RN 7	
1	Co-ordinator, In-Service Education	HPC RN 5	
5	In-Service Education Officer 2	HPC RN 4	
1	Training Officer	GMG AM 2	
1	Senior Library Assistant	PIDG LA 2	
2	Records Officer 1	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
1	Attendant	LMO TS 1	
<b>13</b>			

##### Industrial Relations

No. of Offices	Office	Classification	Remark
1	Director, Industrial Relations	GMG SEG 2	
1	Industrial Relations Officer	GMG AM 3	
1	Secretary 2	OPS SS 2	
<b>3</b>			

#### **50 Total - Human Resource Management & Development**

##### Documentation & Information

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
<b>1</b>			

##### Library

No. of Offices	Office	Classification	Remark
1	Librarian 5	PIDG LB 5	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Health

### Human Resource Management & Administration

#### Documentation & Information

##### Library

No. of Offices	Office	Classification	Remark
1	Senior Library Assistant	PIDG LA 2	
1	Library Assistant	PIDG LA 2	
1	Audio Visual Technician	MCG AVT 1	
<b>4</b>			

##### Access to Information Centre

No. of Offices	Office	Classification	Remark
1	Access Officer	GMG SEG 1	
<b>1</b>			

##### Registry

No. of Offices	Office	Classification	Remark
1	Registrar	PIDG RIM 3	
4	Records Officer 1	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
<b>7</b>			

**13 Total - Documentation & Information**

#### Health Facilities Maintenance Unit

No. of Offices	Office	Classification	Remark
1	Director	SOG ST 8	
1	Civil Engineer	SOG ST 7	
1	Electrical Engineer	SOG ST 7	
1	Bio-Medical Engineer	SOG ST 7	
1	Maximo Co-ordinator	SOG ST 5	
2	Senior Biomedical Technician	SOG ST 4	
1	Senior Civil Works Technician	SOG ST 4	
1	Senior Electro-mechanical Technician	SOG ST 4	
1	Administrator	GMG AM 3	
1	Secretary 2	OPS SS 2	
1	Artisan	LMO TS 6	
2	Office Attendant	LMO TS 1	
1	Telephone Operator	OPS TO 2	
2	Driver 1	LMO DR 1	
<b>17</b>			

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Health

### Human Resource Management & Administration

#### Health Facilities Maintenance Unit

17 Total - Health Facilities Maintenance Unit

137 Total - Human Resource Management & Administration

### Policy, Planning & Development

No. of Offices	Office	Classification	Remark
1	Director, Policy Planning & Development	GMG SEG 5	
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
3			

### Planning & Evaluation

No. of Offices	Office	Classification	Remark
1	Director, Planning & Evaluation	GMG SEG 4	
1	Health Information Analyst	GMG SEG 2	
1	Corporate Planner	GMG SEG 2	
1	Director, Health Record Services	HPC HR 5	
2	Health Record Administrator 2	HPC HR 5	
1	Social Scientist	SOG ST 6	
2	Statistician	SOG ST 5	
2	Research Officer	SOG ST 5	
3	Data Entry Clerk	MIS IT 1	
1	Secretary 2	OPS SS 2	
15			

15 Total - Planning & Evaluation

### Health Systems Improvement

No. of Offices	Office	Classification	Remark
1	Director, Health Systems Improvement	GMG SEG 4	
1	Business Analyst	GMG SEG 2	
1	Management Analyst 2	GMG SEG 1	
1	Health Economist	SOG ST 7	
1	Health Planner	SOG ST 7	
1	Cost Analyst	FMG PA 1	
1	Management Analyst	GMG AM 4	
1	Secretary 2	OPS SS 2	
8			

8 Total - Health Systems Improvement

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Health

#### Policy, Planning & Development

##### Project Planning & Implementation

No. of Offices	Office	Classification	Remark
1	Director, Project Planning & Implementation	GMG SEG 4	
1	Project Development Planner	GMG SEG 2	
1	Project Management Specialist	GMG SEG 2	
1	Director, Civil Works	SOG ST 7	
1	Project Engineer	SOG ST 7	
1	Project Architect	SOG ST 7	
1	Engineering Technician Draftsman	SOG ST 4	
1	Financial Analyst	FMG PA 2	
1	Secretary 2	OPS SS 2	

**9**

**9 Total - Project Planning & Implementation**

**35 Total - Policy, Planning & Development**

#### Technical Services

No. of Offices	Office	Classification	Remark
1	Chief Nursing Officer	HPC RN 8	
1	Deputy Chief Nurse	HPC RN 7	
1	Administrative Assistant	GMG AM 4	
1	Executive Secretary 1	OPS SS 4	
2	Secretary 2	OPS SS 2	

**6**

#### Health Promotion & Protection

No. of Offices	Office	Classification	Remark
1	Director, Health Promotion & Protection	HPC MO 7	
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Epidemiological Clerk	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	

**6**

#### Environmental Health

No. of Offices	Office	Classification	Remark
1	Director, Environmental Health	HPC EH 8	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Health

### Technical Services

#### Health Promotion & Protection

##### Environmental Health

No. of Offices	Office	Classification	Remark
1	Environmental Health Specialist - Waste Water Mgmt.	HPC EH 7	
1	Environmental Health Specialist 2, Prt. Hlth & Quarantine	HPC EH 6	
1	Environmental Health Specialist - Food & Safety	HPC EH 6	
1	Environmental Health Specialist - Occ. Health & Safety	HPC EH 6	
1	Environmental Officer- Water & Waste Water	HPC EH 5	
1	Environmental Officer- Solid Waste	HPC EH 5	
1	Medical Entomologist - Vector Control	HPC ALH 4	
1	Director, Policy & Programmes - Vet. Pub. Health	HPC VO 2	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
<b>11</b>			

##### Epidemiological Research & Analysis

No. of Offices	Office	Classification	Remark
1	Director, Epidemiology Research & Analysis	SOG ST 8	
1	Bio-Statistician	SOG ST 7	
2	Research Officer	SOG ST 6	
1	Data Entry Clerk	MIS IT 1	
1	Secretary 1	OPS SS 1	
<b>6</b>			

##### Nutrition

No. of Offices	Office	Classification	Remark
1	Director, Nutrition	HPC ND 6	
1	Programme Development Officer	HPC ND 4	
1	Secretary 2	OPS SS 2	
<b>3</b>			

##### Disease Prevention & Control

No. of Offices	Office	Classification	Remark
1	Director	HPC MO 6	



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Health

#### Technical Services

#### Health Promotion & Protection

##### Disease Prevention & Control

No. of Offices	Office	Classification	Remark
1	Medical Epidemiologist, Chronic Disease/Injury Prev.	HPC MO 4	
1	Medical Epidemiologist, Communicable Diseases	HPC MO 4	
1	Programme Development Officer, Chronic Diseases	GMG SEG 1	
1	Surveillance Officer	HPC ALH 2	
3	Surveillance Officer	HPC ALH 1	
1	Data Entry Clerk	MIS IT 1	
1	Confidential Information Officer	GMG AM 3	
2	Helpline Counsellor	GMG AM 3	
1	Secretary 2	OPS SS 2	

**13**

##### Health Promotion & Education

No. of Offices	Office	Classification	Remark
1	Director	HPC HPE 4	
2	Senior Health Education Officer	HPC HPE 3	
1	Communications Officer - Research Writer	MCG IE 3	
2	Behaviour Change Officer	HPC HPE 2	
1	Secretary 2	OPS SS 2	
1	Visual Aid Assistant	LMO TS 2	

**8**

**47 Total - Health Promotion & Protection**

#### Standards & Regulation Division

No. of Offices	Office	Classification	Remark
1	Director, Standards & Regulation	GMG SEG 5	
1	Administrator	GMG AM 2	
1	Customer Service Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	

**4**

##### Standard, Research & Development

No. of Offices	Office	Classification	Remark
1	Director, Standards Research & Development	GMG SEG 3	
1	Development Officer, New Tech, Comp. Health	GMG SEG 2	
1	Quality Assurance Co-ordinator	GMG SEG 2	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Health

### Technical Services

#### Standards & Regulation Division

##### Standard, Research & Development

No. of Offices	Office	Classification	Remark
1	Bio-Medical Engineer	SOG ST 7	
1	Research Officer	SOG ST 6	
2	Scientific Officer	HPC PHS 6	
1	Secretary 2	OPS SS 2	
<b>8</b>			

##### Pharmaceutical & Regulatory Affairs

No. of Offices	Office	Classification	Remark
1	Director, Pharmaceutical & Regulatory Affairs	HPC PHS 7	
1	Chief Dangerous Drugs Inspector	HPC PHS 5	
1	Chief Drug Inspector	HPC PHS 5	
4	Pharmacist	HPC PHS 4	
1	Registrar, Institutions & Facilities	GMG SEG 2	
1	Monitoring & Regulation Officer	SOG ST 6	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Records Officer 1	PIDG RIM 2	
<b>12</b>			

##### Investigation & Enforcement

No. of Offices	Office	Classification	Remark
1	Director, Investigation And Enforcement	GMG SEG 3	
3	Senior Investigator	GMG SEG 1	
1	Secretary 2	OPS SS 2	
<b>5</b>			

#### **29 Total - Standards & Regulation Division**

#### Health Services Planning & Integration

No. of Offices	Office	Classification	Remark
1	Director, Health Services Planning & Integration	HPC MO 7	
1	Community Mental Health Programme Co-ordinator	HPC RN 6	
1	Co-ordinator, Dental Auxiliary Service	HTAC DN 6	
1	Chief Dental Officer	HPC DS 6	
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Health

### Technical Services

#### Health Services Planning & Integration

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
<b>8</b>			

#### Family Health Services

No. of Offices	Office	Classification	Remark
1	Director, Family Health Services	HPC MO 6	
1	Programme Development Officer, Family Health	HPC MO 5	
1	Secretary 2	OPS SS 2	
<b>3</b>			

#### Health Systems Support & Monitoring

No. of Offices	Office	Classification	Remark
1	Director	HPC MO 6	
1	National Coordinator, Diagnostic Radiographic Serv.	HPC MIP 7	
1	Coordinator, Therapeutic Radiography	HPC RT 4	
1	Coordinator, Physiotherapy Services	HPC PT 7	
1	Programme Development Officer, Technical Support	GMG SEG 1	
1	Programme Development Officer, Health Sys. Support	GMG SEG 1	
1	Secretary 2	OPS SS 2	
<b>7</b>			

#### Mental Health & Substance Abuse

No. of Offices	Office	Classification	Remark
1	Director	HPC MO 6	
1	Director, Child Mental Health Services	HPC MO 5	
1	Chief Occupational Therapist	PMG OT 4	
1	Programme Development Officer, Mental Health	GMG SEG 2	
1	Secretary 2	OPS SS 2	

**5**

**23 Total - Health Services Planning & Integration**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Health

#### Technical Services

#### Emergency Disaster Management & Special Services

No. of Offices	Office	Classification	Remark
1	Director, Emergency Medical Services	HPC MO 5	
1	Director, Emergency Management & Special Services	GMG SEG 3	
1	Administrator	GMG AM 3	
1	Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	
6			

**6 Total - Emergency Disaster Management & Special Services**

**111 Total - Technical Services**

#### Finance, Accounts & Budget

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Senior Director, Finance	FMG PA 3	
1	Financial System Manager	FMG PA 2	Post [# 50152] of Financial Management Information Systems Manager (FMG/AT 3) retitled and reclassified with effect from January 22, 2018.
1	Director, Finance	FMG PA 1	
1	Financial Controller	FMG PA 1	
1	Senior Secretary	OPS SS 3	
6			

#### Salaries

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1	Accounting Technician 2	FMG AT 2	
7	Accounting Clerk 2	FMG AC 2	
2	Accounting Clerk 1	FMG AC 1	
11			

#### Budget

No. of Offices	Office	Classification	Remark
1	Director, Programme Budgeting & Fin. Mgmt.	FMG PA 3	
1	Budget Officer	FMG PA 2	
1	Commitment Control Officer	FMG AT 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Health**

**Finance, Accounts & Budget**

**Budget**

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
1	Accounting Clerk 1	FMG AC 1	
1	Secretary 2	OPS SS 2	
<b>7</b>			

**Disbursement**

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
2	Accounting Technician 2	FMG AT 2	
4	Accounting Clerk 2	FMG AC 2	
<b>7</b>			

**Voucher Processing & Checking Unit**

No. of Offices	Office	Classification	Remark
2	Accounting Technician 1	FMG AT 1	
<b>2</b>			

**Accounts**

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
2	Accounting Clerk 1	FMG AC 1	
1	Secretary/Administrator	GMG AM 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
<b>8</b>			

**Project Unit**

No. of Offices	Office	Classification	Remark
1	Project Accountant	FMG PA 3	
2	Accounting Technician 3	FMG AT 3	
2	Accounting Clerk 2	FMG AC 2	
<b>5</b>			

**46 Total - Finance, Accounts & Budget**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Health

#### Planning, Evaluation & Reform

##### Pharmacy

No. of Offices	Office	Classification	Remark
1	Director, Pharmaceutical Services	HPC PHS 7	Post [# 27648] to be abolished when vacant.
4	Pharmacist	HPC PHS 5	
5			
5	<b>Total - Pharmacy</b>		

##### Medical Support

No. of Offices	Office	Classification	Remark
1	Chief Medical Officer	HPC MO 8	
1			
1	<b>Total - Medical Support</b>		

##### Primary Health Care

No. of Offices	Office	Classification	Remark
1	Principal Medical Officer	HPC MO 7	Post [# 27665] to be abolished when vacant.
1	Senior Medical Officer (Special Projects)	HPC MO 6	
1	Director, Public Health Inspectorate Service	PMG PHI 8	
1	Deputy Director, Public Health Inspectorate	PMG PHI 7	
1	Public Health Inspector 6	PMG PHI 6	
7	Public Health Inspector 2	PMG PHI 2	
1	Community Nurse 4	NPG RN 8	
13			
13	<b>Total - Primary Health Care</b>		

##### Secondary & Tertiary

No. of Offices	Office	Classification	Remark
1	Principal Medical Officer	HPC MO 7	Post [# 27697] to be abolished when vacant.
1	Senior Secretary	OPS SS 3	
2			
2	<b>Total - Secondary &amp; Tertiary</b>		

##### Epidemiological Research & Training Unit

No. of Offices	Office	Classification	Remark
1	Principal Medical Officer	HPC MO 7	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Health

#### Planning, Evaluation & Reform

#### Epidemiological Research & Training Unit

No. of Offices	Office	Classification	Remark
1	Senior Medical Officer	HPC MO 5	
1	Senior Medical Officer	HPC MO 4	
1	Director, Epidemiological Research & Training	HPC MO 3	
1	Public Health Inspector 6	PMG PHI 6	
1	Epidemiological Officer	HPC ALH 1	

**6**

**6 Total - Epidemiological Research & Training Unit**

#### Mental Health Services

No. of Offices	Office	Classification	Remark
1	Principal Medical Officer	HPC MO 7	

**1**

**1 Total - Mental Health Services**

#### HIV/AIDS Unit

No. of Offices	Office	Classification	Remark
1	Director, Treatment Care & Support	HPC MO 4	
1	Director, HIV Prevention	GMG SEG 4	
1	Director, Monitoring & Evaluation	GMG SEG 3	
1	National Programme Administrator	GMG SEG 3	
1	Monitoring & Evaluation Officer	GMG SEG 2	
1	Procurement Officer	GMG SEG 2	
1	Bio-Statistician	SOG ST 6	
1	Behaviour Change Communications Co-ordinator - NGO	GMG SEG 1	
1	Behaviour Change Comm. Co-ordinator - Vulnerable	GMG SEG 1	
1	HIV/STI Information Officer	MIS IT 4	
1	Database Officer	MIS IT 3	
1	Data Entry Clerk	MIS IT 1	
1	Behaviour Change Communications Officer	HPC HPE 3	
1	Finance Officer	FMG PA 2	
1	Accounting Technician	FMG AT 3	
1	Assistant Procurement Officer	GMG AM 4	
3	Programme Administrator	GMG AM 4	

**19**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Health

### Planning, Evaluation & Reform

#### HIV/AIDS Unit

19 Total - HIV/AIDS Unit

47 Total - Planning, Evaluation & Reform

#### Administration

No. of Offices	Office	Classification	Remark
1	Records Clerk	PIDG RIM 1	
1	Secretary 1	OPS SS 1	
2			
2	Total - Administration		

#### Maintenance Services

No. of Offices	Office	Classification	Remark
1	Executive Engineer	SOG ST 6	
1	Engineer	SOG ST 5	
2	Electro-Mechanical Technician	SOG ST 3	
1	Accounting Clerk 1	FMG AC 1	
1	Records Clerk	PIDG RIM 1	
9	Artisan 3	LMO TS 4	
5	Artisan 2	LMO TS 3	
1	Station Attendant	LMO TS 1	
21			
21	Total - Maintenance Services		

#### Health Education

##### Administrative Support Services

No. of Offices	Office	Classification	Remark
1	Assistant Director, Communication & Research	MCG IE 2	
1	Communication Media Officer/Research Writer	MCG IE 1	
1	Senior Graphic Artist	MCG AVT 2	
1	Audio-Visual Assistant (Maintenance Officer)	MCG AVT 1	
4			
4	Total - Health Education		



## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Health

#### Secretariat Pan American Health Organization

No. of Offices	Office	Classification	Remark
1	Documentation & Filing Clerk	PIDG LA 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
1	Attendant	LMO TS 1	
2	Driver 1	LMO DR 1	
<b>8</b>			

**8 Total - Secretariat Pan American Health Organization**

### Nutrition Programme

#### Medical & Support Services

No. of Offices	Office	Classification	Remark
2	Manager, Dietetic Services	HPC ND 4	
1	Training & Education Nutritionist	HPC ND 4	
1	Records Clerk	PIDG RIM 1	
<b>4</b>			

**4 Total - Medical & Support Services**

**4 Total - Nutrition Programme**

### National Public Health Laboratory

#### Administrative Support Services

No. of Offices	Office	Classification	Remark
1	Director, Laboratory Services	HPC MO 6	
1	Laboratory Quality Assurance Co-ordinator	HPC MDT 7	
1	Accounting Technician 2	FMG AT 2	
1	Systems Administrator	MIS IT 4	
1	Administrator	GMG AM 4	
3	Accounting Clerk 2	FMG AC 2	
1	Accounting Clerk 1	FMG AC 1	
1	Procurement Officer	GMG AM 2	
1	Office Manager	GMG AM 2	
1	Assistant Personnel Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Records Officer	OPS CR 2	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Health

#### National Public Health Laboratory

##### Administrative Support Services

No. of Offices	Office	Classification	Remark
1	Storekeeper	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
1	Telephone Operator	OPS TO 2	
1	Driver 2	LMO DR 2	
3	Driver 1	LMO DR 1	
1	Chief Laboratory Attendant	HSC HS 3	
18	Attendant	HSC HS 2	
1	Hospital Attendant	HSC HS 2	
2	Office Attendant	HSC HS 2	

**46**

**46 Total - Administrative Support Services**

##### Blood Transfusion

No. of Offices	Office	Classification	Remark
1	Director, Blood Transfusion Services	HPC MO 5	
1	Senior Resident	HPC MO 3	
1	Medical Officer	HPC MO 2	
1	Coordinator, Blood Transfusion Services	HPC MDT 7	
1	Chief Medical Technologist 2	HPC MDT 5	
1	Chief Medical Technologist 1	HPC MDT 4	
10	Senior Medical Technologist	HPC MDT 2	
1	Blood Donor Organizer	GMG SEG 1	
1	Assistant Blood Donor Organizer	GMG AM 3	
1	Technical Assistant	HTAC HT 2	
5	Technical Assistant	HTAC HT 1	
1	Nurse Manager	HPC RN 3	
2	Nurse 1	HPC RN 1	
1	Assistant Nurse	HTAC EAN 1	
1	Assistant Nurse	HTAC EAN 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Telephone Operator 2	OPS TO 2	
1	Laboratory Attendant	HSC HS 2	

**33**

**33 Total - Blood Transfusion**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Health

#### National Public Health Laboratory

#### Immunology Unit

No. of Offices	Office	Classification	Remark
1	Director (Medical)	HPC MO 5	
2	Chief Medical Technologist 2	HPC MDT 5	
2	Chief Medical Technologist 1	HPC MDT 4	
1	Senior Medical Technologist	HPC MDT 2	
2	Medical Technologist	HPC MDT 1	
1	Technical Assistant	HTAC HT 2	
1	Records Officer	PIDG RIM 2	
<b>10</b>			
<b>10</b>	<b>Total - Immunology Unit</b>		

#### Laboratory Services

No. of Offices	Office	Classification	Remark
1	Chief Consultant	HPC MO 5	
5	Consultant	HPC MO 4	
3	Senior Resident (Specialist)	HPC MO 3	
7	Chief Medical Technologist 2	HPC MDT 5	
1	Laboratory Equipment Specialist	HPC MDT 7	
1	Coordinator, Medical Technology Services	HPC MDT 7	
13	Chief Medical Technologist 1	HPC MDT 4	
51	Senior Medical Technologist	HPC MDT 2	
2	Medical Technologist	HPC MDT 1	
1	Laboratory Technician	TSS HS 6	
2	Cytology Technician	HTAC HT 3	
4	Cytology Technician	HTAC HT 2	
14	Technical Assistant 2	HTAC HT 2	
2	Technical Assistant 1	HTAC HT 1	
1	Microscopist	HTAC HT 1	
3	Secretary 2	OPS SS 2	
4	Secretary 1	OPS SS 1	
1	Director, Clinical Chemistry	SOG ST 8	
1	Chief Environmental Engineer	SOG ST 7	
1	Environmental Engineer	SOG ST 6	
1	Scientific Officer	SOG ST 5	
1	Senior Environmental Scientist	SOG ST 5	
1	Environmental Scientist	SOG ST 4	
2	Engineer Assistant	SOG ST 3	
1	Engineer Assistant	SOG ST 2	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Health

#### National Public Health Laboratory

##### Laboratory Services

No. of Offices	Office	Classification	Remark
1	Laboratory Technician	SOG ST 2	
2	Laboratory Attendant	HSC HS 2	

**127**

**127 Total - Laboratory Services**

**216 Total - National Public Health Laboratory**

#### National Disease Control Programme

No. of Offices	Office	Classification	Remark
1	Scientific Officer (Entomologist)	SOG ST 5	

**1**

##### Hansen's Disease Control Unit

No. of Offices	Office	Classification	Remark
1	Resident	HPC MO 2	

**1**

##### Chest Clinic

No. of Offices	Office	Classification	Remark
1	Darkroom Technician	TSS HS 3	

**1**

**3 Total - National Disease Control Programme**

#### Training of Staff Nurses & Midwives

No. of Offices	Office	Classification	Remark
2	Nursing Tutor 2	HPC RN 4	
2	In-Service Education Officer 2	HPC RN 4	
22	Nursing Tutor 1	HPC RN 3	
1	Sister (Assistant Tutor)	HPC RN 2	
1	Office Administrator	GMG SEG 1	
1	Senior Library Assistant	PIDG LA 2	
2	Secretary 2	OPS SS 2	
3	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
1	Attendant	LMO TS 1	

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Health

#### Training of Staff Nurses & Midwives

No. of Offices	Office	Classification	Remark
1	Hospital Attendant	LMO TS 1	
<b>37</b>			

**37 Total - Training of Staff Nurses & Midwives**

#### Training of Dental Auxiliaries

##### Administration & Support Services

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	
1	Driver	LMO 3	
1	Office Attendant	LMO TS 1	
1	Caretaker	LMO TS 1	
1	Watchman	LMO TS 1	
<b>7</b>			

**7 Total - Training of Dental Auxiliaries**

#### Training of Nurse Practitioners

No. of Offices	Office	Classification	Remark
1	Tutor, Advanced Nursing Programme	NPG RN 7	
1	Administrator	GMG AM 2	
1	Messenger	LMO TS 1	
1	Attendant	LMO TS 1	
<b>4</b>			

**4 Total - Training of Nurse Practitioners**

#### Training of Nurse Anaesthetists

No. of Offices	Office	Classification	Remark
1	Tutor, Advanced Nursing Programme	HPC RN 5	
1	Nursing Tutor, Critical Care	HPC RN 5	
1	Administrator (Critical Care Programme)	GMG AM 4	
1	Senior Secretary	OPS SS 3	
<b>4</b>			

**4 Total - Training of Nurse Anaesthetists**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Health**

**Medical Solid Waste Management Unit**

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<b>No. of Offices</b>	<b>Office</b>	<b>Classification</b>	<b>Remark</b>
1	Director, Medical Solid Waste Management	GMG SEG 5	
1	Operations Manager	GMG SEG 3	
1	Administrator	GMG SEG 1	
2	Senior Facility Operator	SOG ST 5	
2	Treatment Facility Operator	SOG ST 3	
2	Logistics Officer	SOG ST 2	
1	Secretary	OPS SS 2	
5	Treatment Facility Attendant	LMO TS 3	
1	Office Attendant	LMO TS 2	
<b>16</b>			
<b>16</b>	<b>Total - Medical Solid Waste Management Unit</b>		
<b>747</b>	<b>Total - Ministry of Health</b>		

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# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Bellevue Hospital

### Operation of The Mental Hospital

No. of Offices	Office	Classification	Remark
1	Senior Medical Officer	MDG MO 6	
3	Consultant, Psychiatry	MDG MO 4	
2	Senior Resident	MDG MO 3	
2	Resident	MDG MO 2	
6	Junior Resident	MDG MO 1	
1	Chief Executive Officer	GMG SEG 5	
1	Operations Manager	GMG SEG 2	
1	Operations Officer	GMG AM 3	
1	Senior Social Worker	SWG PS 3	
5	Medical Social Worker	SWG PS 2	
1	Administrator (Personnel)	GMG AM 3	
1	Procurement Officer	GMG AM 3	
1	Clinical Psychologist 2	PMG ALH 3	
1	Clinical Psychologist 1	PMG ALH 2	
1	Dietitian 2	PMG ND 2	
1	Assistant Dietitian	PMG NDT 2	
2	Dietetic Assistant	PMG NDT 1	
1	Matron 3	NPG RN 8	
2	Deputy Matron 3	NPG RN 7	
14	Nurse 3	NPG RN 4	
1	In-Service Education Officer 1	NPG RN 4	
15	Psychiatric Nurse 2	NPG RN 3	
103	Psychiatric Nurse 1	NPG RN 2	
3	Assistant Nurse	NPG EAN 2	
63	Assistant Nurse	NPG EAN 1	
1	Needlework Instructor	TSS HS 3	
1	Woodwork Instructor	TSS HS 3	
129	Psychiatric Nursing Aide	TSS HS 3	
1	Health Record Administrator 1	PIDG HR 3	
1	Health Record Technician	PIDG HR 2	
2	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
3	Health Records Clerk	PIDG HR 1	
1	Storekeeper	PIDG RIM 3	
1	Assistant Storekeeper	PIDG RIM 2	
3	Store Clerk	PIDG RIM 1	
1	Storekeeper 2	PIDG RIM 1	
1	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
3	Secretary 1	OPS SS 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Bellevue Hospital**

**Operation of The Mental Hospital**

No. of Offices	Office	Classification	Remark
1	Machine Operator 1		
1	Telephone Operator	OPS TO 2	
1	Telephone Operator A	OPS TO 3	
3	Telephone Operator	OPS TO 1	
1	Security Officer 3	PTSG PX 3	
3	Security Officer 2	PTSG PX 2	
12	Security Officer 1	PTSG PX 1	
2	Security Officer 1		
1	Foreman	LMO TS 6	
4	Artisan	LMO TS 4	
15	Artisan	LMO TS 3	
3	Driver 2	LMO DR 2	
2	Driver 1	LMO DR 1	
1	Sideman	LMO TS 1	
1	Wagon Driver	LMO 1	
2	Groundsman	LMO TS 1	
4	Handyman		
1	Laundry Supervisor 2	LMO TS 4	
1	Chief Sanitation Worker	LMO TS 4	
1	Supervisor (Sanitation)	LMO TS 3	
2	Head Cook	LMO TS 4	
10	Cook	LMO TS 3	
1	Cook		
47	Ward Attendant	TSS HS 2	
1	Mortuary Attendant	TSS HS 2	
6	Attendant	LMO TS 1	
3	Storeman	LMO TS 1	
1	Storeman		
13	Sanitation Worker	LMO TS 1	
5	Sanitation Worker		
58	Hospital Attendant	LMO TS 1	
5	Gate Attendant	LMO TS 1	

**598**

**Finance & Accounts Branch**

No. of Offices	Office	Classification	Remark
1	Director of Finance	FMG PA 2	
1	Accountant	FMG AT 2	
1	Accountant	FMG AT 1	



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

## Bellevue Hospital

### Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Accounting Technician 1	FMG AT 1	
1	Budget Officer	FMG AT 2	
1	Reconciliation Clerk	FMG AC 2	
2	Accounting Clerk 2	FMG AC 2	
4	Accounting Clerk 1	FMG AC 1	
2	Cashier	FMG CS 1	
<b>14</b>			

### Ken Royes Rehabilitation Centre

No. of Offices	Office	Classification	Remark
1	Deputy Matron 3	NPG RN 7	
1	Nurse 3	NPG RN 4	
2	Psychiatric Nurse 2	NPG RN 3	
7	Psychiatric Nurse 1	NPG RN 2	
7	Assistant Nurse	NPG EAN 1	
5	Psychiatric Nurse Aide	TSS HS 2	
2	Security Officer 1		
1	Driver		
2	Ward Attendant	TSS HS 2	
1	Cook	LMO TS 3	
<b>29</b>			

### Medical Services Dietary Branch

No. of Offices	Office	Classification	Remark
6	Male Attendant	LMO TS 1	
<b>6</b>			

**647 Total - Bellevue Hospital**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Government Chemist

#### Analytical & Advisory Services

No. of Offices	Office	Classification	Remark
1	Government Chemist	SOG ST 10	
1	Deputy Government Chemist	SOG ST 8	
2	Senior Chemist	SOG ST 7	
4	Chemist 2	SOG ST 6	
3	Chemist 1	SOG ST 5	
1	Senior Chemist Technologist	SOG ST 4	
1	Records Officer	PIDG RIM 3	
<b>13</b>			

#### Accounts

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
1	Accounting Clerk 1	FMG AC 1	
<b>3</b>			

#### Administration

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	
1	Telephone Operator	OPS TO 1	
1	Caretaker/Groundsman	LMO TS 2	
1	Laboratory Attendant	LMO TS 2	
1	Messenger	LMO TS 1	
2	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	
<b>10</b>			

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**26 Total - Government Chemist**

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Local Govt. & Community Development**

**Central Administration**

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Executive Assistant	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
2	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
1	Driver 1	LMO DR 1	
<b>8</b>			

**8 Total - Central Administration**

**Legal Services Division**

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	C.D.
1	Legal Officer	JLG LO 3	C.D. Post [# 50749] of Senior Legal Officer (JLG/LO 4) red circled, retitled and regraded with effect from September 1, 2015.
2	Legal Officer	JLG LO 2	C.D.
1	Senior Secretary	OPS SS 3	
<b>5</b>			

**5 Total - Legal Services Division**

**Internal Audit Division**

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Audit Manager	FMG AS 4	
3	Senior Auditor	FMG AS 3	
3	Auditor	FMG AS 2	
5	Assistant Auditor	FMG AS 1	
1	Senior Secretary	OPS SS 3	
<b>15</b>			

**15 Total - Internal Audit Division**

**Strategic Policy, Planning & Reform Division**

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Policy Planning and Reform	GMG SEG 5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Local Govt. & Community Development**

**Strategic Policy, Planning & Reform Division**

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
2			

**Planning & Performance Management**

No. of Offices	Office	Classification	Remark
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG 3	
1	Performance Monitoring Officer	GMG SEG 2	
1	Corporate Planner	GMG SEG 2	
3			

**3 Total - Planning & Performance Management**

**Policy Unit**

No. of Offices	Office	Classification	Remark
1	Policy Analyst	GMG SEG 2	
1	Research Officer	SOG ST 6	
2			

**2 Total - Policy Unit**

**7 Total - Strategic Policy, Planning & Reform Division**

**Finance & Accounts Division**

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Financial Systems Manager	FMG PA 2	
1	Administrative Assistant	GMG AM 3	
3			

**Management Accounts**

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 3	
1	Operational Fund Manager	FMG PA 1	
1	Project Fund Manager	FMG AT 3	
1	Senior Commitment Control Officer	FMG AT 2	
1	Commitment Control Officer	FMG AT 1	
5			

**5 Total - Management Accounts**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Local Govt. & Community Development

### Finance & Accounts Division

#### Financial Accounts Unit

No. of Offices	Office	Classification	Remark
1	Director, Financial Accounts	FMG PA 4	
<b>1</b>			

#### Payroll Section

No. of Offices	Office	Classification	Remark
1	Manager, Payroll	FMG PA 1	
1	Senior Payroll Officer	FMG AT 3	
1	Payroll Officer	FMG AT 2	
2	Payroll Clerk	FMG AC 2	
<b>5</b>			

#### Disbursement Section

No. of Offices	Office	Classification	Remark
1	Manager, Accounts Payable & Disbursement	FMG PA 1	
1	Senior Accounts Payable Officer	FMG AT 3	
1	Accounts Payable Officer	FMG AT 2	
1	Accounting Technician 1	FMG AT 1	
1	Collections and Disbursements Officer	FMG AT 1	
1	Accounting Clerk 2	FMG AC 2	
<b>6</b>			

#### Final Accounts Section

No. of Offices	Office	Classification	Remark
1	Final Accounts Manager	FMG PA 1	
1	Senior Final Accounts Officer	FMG AT 3	
1	Final Accounts Officer	FMG AT 2	
2	Final Accounts Officer	FMG AT 1	
<b>5</b>			

**17 Total - Financial Accounts Unit**

#### Parochial Revenue Fund Unit

No. of Offices	Office	Classification	Remark
1	Director, Parochial Revenue Fund	FMG PA 4	
1	Financial Analyst	FMG PA 2	
1	Financial Controller, Parochial Revenue Fund	FMG PA 2	
1	Accounting Technician 3	FMG AT 3	

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Local Govt. & Community Development

### Finance & Accounts Division

#### Parochial Revenue Fund Unit

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
1	Secretary 2	OPS SS 2	
6			

**6 Total - Parochial Revenue Fund Unit**

**31 Total - Finance & Accounts Division**

### Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Director, Corporate Services	GMG SEG 5	
1	Administrator	GMG AM 3	
2			

#### Information Communication & Technology Unit

No. of Offices	Office	Classification	Remark
1	Director, Information & Communications Technology	MIS IT 7	
1	Supernumerary Director, Information Computer Technology	MIS IT 7	
2	Programme Analyst	MIS IT 6	
1	Network Analyst	MIS IT 5	
1	User Support Officer	MIS IT 4	
1	Administrator	GMG AM 2	
7			

**7 Total - Information Communication & Technology Unit**

#### Human Resource Management & Development Section

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 4	
1	Administrative Assistant	GMG AM 3	
2			

#### Human Resource Management Unit

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Senior Secretary	OPS SS 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Local Govt. & Community Development**

**Corporate Services Division**

**Human Resource Management & Development Section**

Human Resource Management Unit

No. of Offices	Office	Classification	Remark
<b>2</b>			

Human Resource Management - Staffing & Human Resource Mgt. & Information Section

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 2	
1	Records Clerk	PIDG RIM 1	
<b>3</b>			

Human Resource Management - Records Management

No. of Offices	Office	Classification	Remark
1	Human Resource Officer	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 2	
2	Records Officer 2	PIDG RIM 3	
1	Records Clerk	PIDG RIM 1	
<b>5</b>			

Employee Relations Unit

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations	GMG SEG 1	
1	Administrative Assistant	GMG AM 2	
<b>2</b>			

Human Resource Development Unit

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
1	Training Co-ordinator	GMG AM 4	
<b>2</b>			

**16 Total - Human Resource Management & Development Section**

**Pension & Leave Administration Unit**

No. of Offices	Office	Classification	Remark
1	Director, Pension and Leave Administration	GMG SEG 2	
1	Senior Administrator	GMG AM 4	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Local Govt. & Community Development**

**Corporate Services Division**

**Pension & Leave Administration Unit**

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	
1	Assistant Administration Officer	GMG AM 2	
1	Records Officer 1	PIDG RIM 2	
1	Customer Service Officer (Pension)	GMG AM 1	
<b>6</b>			
<b>6</b>	<b>Total - Pension &amp; Leave Administration Unit</b>		

**Corporate Communications Unit**

No. of Offices	Office	Classification	Remark
1	Director, Corporate Communications	MCG IE 5	
1	Communications/Public Relations Officer	MCG IE 4	
1	Administrator	GMG AM 3	
<b>3</b>			
<b>3</b>	<b>Total - Corporate Communications Unit</b>		

**Facilities Management & Administration Section**

No. of Offices	Office	Classification	Remark
1	Director, Facilities Management & Administration	GMG SEG 2	
1	Secretary 2	OPS SS 2	
<b>2</b>			

**Asset & Office Management**

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 3	
1	Customer Service Officer	GMG AM 1	
1	Telephone Operator	OPS TO 2	
1	Records Officer 1	PIDG RIM 2	
1	Inventory Clerk	PIDG RIM 2	
1	Maintenance Technician	LMO TS 3	
2	Attendant	LMO TS 2	
3	Attendant	LMO TS 1	
<b>11</b>			

**Transportation**

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG AM 3	



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Local Govt. & Community Development**

**Corporate Services Division**

**Facilities Management & Administration Section**

**Transportation**

No. of Offices	Office	Classification	Remark
2	Driver	LMO DR 1	
3			

**16 Total - Facilities Management & Administration Section**

**Documentation, Information & Access Services Unit**

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Access Officer	GMG SEG 1	
1	Senior Library Assistant	PIDG LA 2	
1	Registrar	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
7			

**7 Total - Documentation, Information & Access Services Unit**

**Procurement Section**

No. of Offices	Office	Classification	Remark
1	Procurement Manager	GMG SEG 2	
1	Assistant Procurement Officer	GMG AM 2	
2			

**2 Total - Procurement Section**

**Organizational Development Section**

No. of Offices	Office	Classification	Remark
1	Director, Organizational Development	GMG SEG 3	
1	Administrative Assistant	GMG AM 3	
2			

**2 Total - Organizational Development Section**

**61 Total - Corporate Services Division**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Local Govt. & Community Development**

**Technical Services & Major Projects**

No. of Offices	Office	Classification	Remark
1	Senior Director, Technical Services and Major Projects	SOG ST 9	
3	Technical Quality Assurance Officer	SOG ST 8	
1	Director, Roads & Minor Water Supply	SOG ST 8	
2	Senior Executive Engineer	SOG ST 7	
1	Quantity Surveyor	SOG ST 7	
1	Senior Executive Architect	SOG ST 7	
1	Structural Engineer	SOG ST 7	
1	Architect	SOG ST 6	
1	Site Supervisor	SOG ST 4	
1	Executive Secretary 1	OPS SS 4	

**13**

**13 Total - Technical Services & Major Projects**

**Urban & Regional Planning**

No. of Offices	Office	Classification	Remark
1	Director, Urban & Regional Planning	SOG ST 8	
1	Regional Planner	SOG ST 6	
1	Urban Planner	SOG ST 6	
1	Senior Secretary	OPS SS 3	

**4**

**4 Total - Urban & Regional Planning**

**Hazard Mitigation & Risk Management**

No. of Offices	Office	Classification	Remark
1	Senior Director, Hazard Mitigation & Risk Management	GMG SEG 4	
1	Director, Hazard Mitigation	SOG ST 7	
1	Senior Secretary	OPS SS 3	

**3**

**3 Total - Hazard Mitigation & Risk Management**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Local Govt. & Community Development

#### Human Services Division

No. of Offices	Office	Classification	Remark
1	Director, Human Services	GMG SEG 4	Post [# 24504] of Secretary, Board of Supervision (GMG/SEG 4) retitled and transferred from the Board of Supervision with effect from October 31, 2017.
4	Regional Manager	GMG SEG 2	Four (4) posts [#s 24505-8] transferred from the Board of Supervision with effect from October 31, 2017.
1	Administrator	GMG AM 4	Post [# 68674] transferred from the Board of Supervision with effect from October 31, 2017.
1	Senior Secretary	OPS SS 3	Post [# 24510] transferred from the Board of Supervision with effect from October 31, 2017.
1	Records Officer 1	PIDG RIM 2	Post [# 24512] transferred from the Board of Supervision with effect from October 31, 2017.
1	Records Clerk	PIDG RIM 1	Post [# 24513] transferred from the Board of Supervision with effect from October 31, 2017.
<b>9</b>			
<b>9</b>	<b>Total - Human Services Division</b>		

#### Agency Liaison & Monitoring Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Agency Liaison & Monitoring	GMG SEG 4	
<b>1</b>			

#### Agency Liaison Unit

No. of Offices	Office	Classification	Remark
1	Director, Agency Liaison	GMG SEG 2	
1	Administrator	GMG AM 3	
1	Administrator	GMG AM 2	
<b>3</b>			
<b>3</b>	<b>Total - Agency Liaison Unit</b>		

#### Coordinating & Monitoring Unit

No. of Offices	Office	Classification	Remark
1	Director, Co-ordination and Monitoring	GMG SEG 3	
2	Administrator	GMG AM 3	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Local Govt. & Community Development**

**Agency Liaison & Monitoring Division**

**Coordinating & Monitoring Unit**

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No. of Offices	Office	Classification	Remark
3			
3	Total - Coordinating & Monitoring Unit		
7	Total - Agency Liaison & Monitoring Division		
163	Total - Ministry of Local Govt. & Community Development		

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**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Economic Growth and Job Creation**

**Executive Management**

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Director General	GMG EMG 1	
1	Senior Technical Coordinator	GMG SEG 3	
1	Executive Assistant	GMG SEG 1	
1	Administrative Assistant	GMG AM 4	
2	Executive Secretary 2	OPS SS 5	
2	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>10</b>			

**10 Total - Executive Management**

**Finance and Accounts Division**

**Finance & Accounts**

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Director, Finance & Accounts	FMG PA 3	
1	Financial Systems Manager	FMG PA 2	
1	Projects/Utilities Officer	FMG PA 1	
1	Executive Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	
<b>6</b>			

**Accounts Payable**

No. of Offices	Office	Classification	Remark
1	Accounts Payable Manager	FMG PA 2	
1	Senior Checking Officer	FMG PA 1	New post [# 71290] with effect from October 20, 2017.
1	Senior Payments Officer	FMG PA 1	
1	Checking Officer	FMG AT 3	New post [# 71291] with effect from October 20, 2017.
1	Payments Officer 2	FMG AT 3	
2	Payments Officer 1	FMG AT 2	
1	Collections Officer	FMG AT 1	
<b>8</b>			

**Payroll**

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 2	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Economic Growth and Job Creation**

**Finance and Accounts Division**

**Finance & Accounts**

**Payroll**

No. of Offices	Office	Classification	Remark
1	Senior Payroll Officer	FMG AT 3	
2	Payroll Officer	FMG AT 2	
1	Assistant Payroll Officer	FMG AT 1	

**5**

**19 Total - Finance & Accounts**

**Management Accounts**

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 3	
<b>1</b>			

**Management Accounts (Recurrent)**

No. of Offices	Office	Classification	Remark
1	Director, Management Accountant (Recurrent)	FMG PA 2	
1	Senior Commitment Officer	FMG PA 1	
1	Commitment Control Officer	FMG AT 3	
<b>3</b>			

**Management Accounts (Capital)**

No. of Offices	Office	Classification	Remark
1	Management Accountant (Capital)	FMG PA 2	
<b>1</b>			

**5 Total - Management Accounts**

**Final Accounts & Reporting**

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 3	
<b>1</b>			

**Final Accounts**

No. of Offices	Office	Classification	Remark
1	Senior Final Accountant	FMG PA 1	
1	Final Accountant	FMG AT 3	
1	Journal Officer	FMG AT 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Economic Growth and Job Creation**

**Finance and Accounts Division**

**Final Accounts & Reporting**

**Final Accounts**

No. of Offices	Office	Classification	Remark
3			

**Bank Reconciliation**

No. of Offices	Office	Classification	Remark
1	Bank Reconciliation Officer	FMG AT 2	
1			

**5 Total - Final Accounts & Reporting**

**Housing Fund Accounts**

No. of Offices	Office	Classification	Remark
1	Director, Housing Fund Account	FMG PA 3	
1	Director, Budget and Finance	FMG PA 2	
1	Financial Controller	FMG AT 3	
1	Manager, Mortgage and Accounts Receivable	FMG AT 3	
1	Financial Controller - Payments	FMG AT 3	
1	Senior Secretary	OPS SS 3	
1	Commitment Control Officer	FMG AT 2	
1	Accounting Technician 2	FMG AT 2	
1	Mortgage Officer	FMG AT 1	
1	Accounting Clerk 2	FMG AC 2	
10			

**10 Total - Housing Fund Accounts**

**39 Total - Finance and Accounts Division**

**Legal Services Division**

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	C.D.
1	Legal Officer 3	JLG LO 3	C.D.
1	Senior Secretary	OPS SS 3	
3			

**Housing**

No. of Offices	Office	Classification	Remark
1	Legal Officer	JLG LO 3	C.D.

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Economic Growth and Job Creation**

**Legal Services Division**

**Housing**

No. of Offices	Office	Classification	Remark
2	Legal Officer	JLG LO 2	C.D.
3	Senior Paralegal Officer	PLG TR 6	
1	Paralegal Assistant	PLG TR 3	
1	Secretary 2	OPS SS 2	
1	Search Clerk	PIDG RIM 2	

**9**

**9 Total - Housing**

**12 Total - Legal Services Division**

**Internal Audit Division**

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Senior Auditor	FMG AS 3	
3	Auditor	FMG AS 2	
1	Secretary 2	OPS SS 2	

**7**

**7 Total - Internal Audit Division**

**Corporate Services Division**

No. of Offices	Office	Classification	Remark
1	Corporate Services Director	GMG SEG 6	
1	Administrator	GMG AM 4	

**2**

**Public Relations and Communication**

No. of Offices	Office	Classification	Remark
1	Public Relations & Communications Manager	MCG IE 5	
1	Public Relations Officer	MCG IE 3	
1	Senior Secretary	OPS SS 3	

**3**

**3 Total - Public Relations and Communication**



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Economic Growth and Job Creation**

**Corporate Services Division**

**Human Resource Management & Development**

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Mgmt. & Dev.	GMG SEG 4	
1	Director, Human Resource Development	GMG SEG 3	
1	Director, Human Resource Management	GMG SEG 3	
1	Director, Organization Development	GMG SEG 3	
1	Senior Human Resource Officer	GMG SEG 2	
1	Director, Employee Relations, Health, Safety & Welfare	GMG SEG 2	
1	Director, Performance Management & Appraisal	GMG SEG 1	
2	Human Resource Officer	GMG AM 4	
2	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
2	Records Officer 1	PIDG RIM 2	

**15**

**15 Total - Human Resource Management & Development**

**Information & Communication Technology**

No. of Offices	Office	Classification	Remark
1	Director, Information & Communications Technology	MIS IT 7	
1	System Development & Programming Manager	MIS IT 6	
1	Network Communications & Security Specialist	MIS IT 5	
1	Web Developer/Programmer	MIS IT 5	
1	Systems Administrator	MIS IT 5	
1	Database Administrator	MIS IT 5	
1	Help Desk Officer	MIS IT 4	
1	Help Desk Officer	MIS IT 4	Post [# 58748] of Data Entry Officer (MIS/IT 1) retitled, upgraded and transferred from Housing Fund Accounts with effect from December 11, 2017.

**8**

**8 Total - Information & Communication Technology**

**Administration & Asset Management**

No. of Offices	Office	Classification	Remark
1	Director, Administration & Asset Management	GMG SEG 2	
1	Procurement Manager	GMG SEG 1	
1	Office Manager	GMG SEG 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Economic Growth and Job Creation**

**Corporate Services Division**

**Administration & Asset Management**

No. of Offices	Office	Classification	Remark
1	Transport & Security Manager	GMG AM 4	
1	Procurement Officer	GMG AM 3	
1	Administrator	GMG AM 3	
1	Records Officer	PIDG RIM 2	
1	Telephone Operator	OPS TO 2	
1	Telephone Operator	OPS TO 1	
1	Senior Attendant	LMO TS 2	
2	Office Attendant	LMO TS 2	
1	Machine Operator	LMO TS 2	
5	Driver 1	LMO DR 1	
7	Attendant	LMO TS 1	
1	Gardener	LMO TS 1	
1	Messenger	LMO TS 1	

**27**

**Housing Management- Rent Services**

No. of Offices	Office	Classification	Remark
1	Office Attendant/Messenger	LMO TS 2	

**1**

**Technical Services- Housing**

No. of Offices	Office	Classification	Remark
6	Attendant	LMO TS 1	

**6**

**34 Total - Administration & Asset Management**

**Documentation/Information & Access Services**

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Records & Information Administrator	PIDG RIM 5	
1	Librarian	PIDG LB 3	
1	Librarian 1	PIDG LB 1	
1	Senior Secretary	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	
3	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Economic Growth and Job Creation**

**Corporate Services Division**

**Documentation/Information & Access Services**

No. of Offices	Office	Classification	Remark
10			
10	<b>Total - Documentation/Information &amp; Access Services</b>		

**Strategic Planning & Evaluation**

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Planning & Evaluation	GMG SEG 4	
1	Director, Strategic Monitoring & Evaluation	GMG SEG 3	
1	Director, Strategic & Corporate Planning	GMG SEG 3	
1	Strategic Planning Analyst	SOG ST 6	
1	Monitoring & Evaluation Analyst	SOG ST 6	
1	Senior Secretary	OPS SS 3	
6			
6	<b>Total - Strategic Planning &amp; Evaluation</b>		

**78 Total - Corporate Services Division**

**Policy, Planning & Evaluation Division**

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1			

**Housing Policy Branch**

No. of Offices	Office	Classification	Remark
1	Director, Housing Policy	GMG SEG 4	
1	Senior Secretary	OPS SS 3	
2			

**Policy Development & Research**

No. of Offices	Office	Classification	Remark
1	Senior Housing Policy Analyst	GMG SEG 3	
2	Housing Policy Analyst	GMG SEG 2	
1	Habitat Co-ordinator	GMG SEG 2	
2	Assistant Policy Analyst	GMG SEG 1	
1	Senior Research Officer	SOG ST 6	
2	Research Officer	SOG ST 5	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Economic Growth and Job Creation**

**Policy, Planning & Evaluation Division**

**Housing Policy Branch**

**Policy Development & Research**

No. of Offices	Office	Classification	Remark
9			

**Policy Development & Research- Registry**

No. of Offices	Office	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
4			

**15 Total - Housing Policy Branch**

**Land Policy & Administration Branch**

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Senior Director, Land Policy & Monitoring	GMG SEG 5	
1	Director, Land Acquisition & Divestment	GMG SEG 3	
1	Director, Land Administration	GMG SEG 3	
2	Senior Land Policy & Monitoring Officer	GMG SEG 3	
1	Executive Secretary	OPS SS 4	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	
9			

**9 Total - Land Policy & Administration Branch**

**Environment & Risk Management Branch**

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Director, Natural Resources	GMG SEG 3	
1	Director, Pollution Control	GMG SEG 3	
1	Director, Projects and Enforcement	GMG SEG 3	
1	Director	GMG SEG 1	
1	Executive Secretary 1	OPS SS 4	
6			

**6 Total - Environment & Risk Management Branch**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Economic Growth and Job Creation

### Policy, Planning & Evaluation Division

#### Development Planning Policy & Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Dev. Planning Policy & Monitoring	GMG SEG 5	
1	Director, Development Planning & Monitoring	GMG SEG 4	
1	Director, Planning Policy	GMG SEG 4	
1	Director, Planning Appeals	GMG SEG 3	
1	Planning Policy Officer	GMG SEG 2	
1	Executive Secretary 2	OPS SS 5	
1	Administrator	GMG AM 4	
1	Processing Officer	GMG AM 3	

**8**

**8 Total - Development Planning Policy & Monitoring Branch**

#### Works Policy Branch

No. of Offices	Office	Classification	Remark
1	Director, Works Policy	GMG SEG 4	
1	Senior Works Policy Officer	GMG SEG 3	
1	Works Policy Officer	GMG SEG 2	
1	Senior Secretary	OPS SS 3	

**4**

**4 Total - Works Policy Branch**

#### Water Policy & Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Water Policy & Monitoring	GMG SEG 5	
1	Director, Water Monitoring	GMG SEG 4	
1	Director, Water Policy	GMG SEG 4	
1	Senior Monitoring Officer	GMG SEG 3	
1	Monitoring Officer	GMG SEG 1	
1	Administrator	GMG AM 3	

**6**

**6 Total - Water Policy & Monitoring Branch**

**49 Total - Policy, Planning & Evaluation Division**

## LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

### Ministry of Economic Growth and Job Creation

#### Technical Services, Projects & Housing Branch

##### Project & Technical Services Section

##### Technical Audit & Road Maintenance

No. of Offices	Office	Classification	Remark
1	Manager, Technical Audit & Road Maintenance	SOG ST 8	New post [# 71292] with effect from October 20, 2017.
1	Senior Engineer Designs, Pavements & Hydrology	SOG ST 7	New post [# 71293] with effect from October 20, 2017.
1	Senior Engineer, Technical Audit	SOG ST 7	New post [# 71294] with effect from October 20, 2017.
1	Senior Engineer, Quantities/Costing	SOG ST 7	New post [# 71295] with effect from October 20, 2017.
1	Architect	SOG ST 7	New post [# 71296] with effect from October 20, 2017.

5

5 Total - Project & Technical Services Section

5 Total - Technical Services, Projects & Housing Branch

#### Investment Branch

No. of Offices	Office	Classification	Remark
1	Director, Investment	GMG SEG 5	
1	Investment Projects & Implementation Manager	GMG SEG 4	
1	Business Facilitation Manager	GMG SEG 3	
1	Project Planning Specialist	SOG ST 7	
1	Administrative Assistant	GMG AM 3	

5

5 Total - Investment Branch

#### Operations Division

##### Technical Services, Projects & Housing

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Administrative Assistant	GMG AM 4	
1	Administrative Secretary 1	OPS ADS 1	
1	Executive Secretary 1	OPS SS 4	

4

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

## Ministry of Economic Growth and Job Creation

### Operations Division

#### Technical Services, Projects & Housing

##### Project & Technical Services

No. of Offices	Office	Classification	Remark
1	Senior Director, Projects & Technical Services Branch	GMG SEG 5	
1	Director, Technical Services [Housing]	SOG ST 8	
1	Senior Secretary	OPS SS 3	
<b>3</b>			

##### Project & Technical Services- Technical Services

No. of Offices	Office	Classification	Remark
1	Engineer	SOG ST 7	
1	Quantity Surveyor	SOG ST 6	
1	Engineer	SOG ST 6	
3	Senior Technical Officer	SOG ST 5	
2	Technical Officer (Savanna-la-mar)	SOG ST 4	
1	Land Surveyor	SOG ST 4	
1	Technical Officer (Kingston)	SOG ST 4	
2	Technical Officer (May Pen)	SOG ST 4	
2	Technical Officer (Montego Bay)	SOG ST 4	
2	Technical Officer (St. Ann's Bay)	SOG ST 4	
1	Senior Secretary	OPS SS 3	
2	Accounting Clerk 2	FMG AC 2	
4	Secretary 2	OPS SS 2	
1	Technical Officer (Montego Bay)	SOG ST 2	
<b>24</b>			

##### Project & Technical Services- Housing Projects

No. of Offices	Office	Classification	Remark
1	Director, Projects (Housing)	GMG SEG 4	
4	Project Officer	GMG AM 3	
1	Secretary	OPS SS 2	
<b>6</b>			

##### Land Administration Management Section

No. of Offices	Office	Classification	Remark
1	Director, Land Administration	SOG ST 8	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Economic Growth and Job Creation**

**Operations Division**

**Technical Services, Projects & Housing**

**Land Administration Management Section**

No. of Offices	Office	Classification	Remark
1	Senior Director, Land Administration Management Branch	GMG SEG 5	
1	Senior Land Officer	SOG ST 7	
1	Geographic Information Systems Specialist	SOG ST 6	
1	Valuation Officer	SOG ST 6	
2	Lands Officer	SOG ST 5	
1	Senior Secretary	OPS SS 3	
1	Systems Clerk	PIDG RIM 2	
<b>9</b>			

**Housing Management**

No. of Offices	Office	Classification	Remark
1	Senior Director, Housing Management Branch	GMG SEG 6	
1	Executive Secretary 1	OPS SS 4	
<b>2</b>			

**Housing Management- Social Services**

No. of Offices	Office	Classification	Remark
1	Director, Social Services	GMG SEG 3	
1	Senior Community Development Officer	GMG SEG 2	
1	Senior Compliance Investigation Officer	GMG SEG 2	
5	Community Development Officer	GMG SEG 1	
4	Compliance Investigation Officer	GMG AM 4	
1	Senior Housing Officer	GMG AM 3	
1	Senior Customer Service Officer	GMG AM 3	
3	Housing Officer	GMG AM 2	
1	Customer Service Officer	GMG AM 1	
2	Secretary 2	OPS SS 2	
<b>20</b>			

**Housing Management- Rent Services**

No. of Offices	Office	Classification	Remark
1	Director, Rent Services	GMG SEG 2	
1	Assessment Officer	SOG ST 6	
1	Senior Inspector	GMG AM 3	



**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Economic Growth and Job Creation**

**Operations Division**

**Technical Services, Projects & Housing**

**Housing Management- Rent Services**

No. of Offices	Office	Classification	Remark
3	Inspector	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Customer Service Officer	GMG AM 1	
1	Records Officer	PIDG RIM 2	
<b>9</b>			

**Housing Management- Squatter Management**

No. of Offices	Office	Classification	Remark
1	Director, Squatter Management	GMG SEG 3	
1	Director, Community Development and Planning	GMG SEG 2	
1	Environment Officer	GMG SEG 2	
1	Liaison Administrative Officer (Housing)	GMG AM 4	
1	Secretary 2	OPS SS 2	
<b>5</b>			

**82 Total - Technical Services, Projects & Housing**

**National Spatial Data Management Branch**

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	GIS Infrastructure Manager	MIS IT 7	
1	GIS Project Manager	GMG SEG 3	
1	Senior Spatial Data Analyst	MIS IT 6	
1	Senior GIS Manager	MIS IT 6	
1	GISSEP Trainer/Manager	GMG SEG 2	
1	GIS System Administrator	MIS IT 5	
1	Spatial Data Analyst	MIS IT 5	
1	Administrator	GMG AM 3	
1	Executive Secretary	OPS SS 4	
1	Senior Office Attendant	LMO TS 2	
<b>11</b>			

**11 Total - National Spatial Data Management Branch**

**Meteorological Services Branch**

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 6	

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

**Ministry of Economic Growth and Job Creation**

**Operations Division**

**Meteorological Services Branch**

No. of Offices	Office	Classification	Remark
2	Meteorologist 4	SOG ST 8	
3	Meteorologist 3	SOG ST 7	
4	Meteorologist 2	SOG ST 6	
1	Meteorological Instruments & Equipment Specialist	SOG ST 6	
1	Manager, Support Services	GMG SEG 1	
4	Meteorologist 1	SOG ST 5	
10	Senior Meteorological Technician	SOG ST 5	
1	Executive Secretary 1	OPS SS 4	
11	Meteorological Technician 2	SOG ST 4	
18	Meteorological Technician 1	SOG ST 3	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Technician 1	FMG AT 1	
2	Accounting Clerk 2	FMG AC 2	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Telephone Operator/Receptionist	OPS TO 2	
2	Driver 2	LMO DR 2	
1	Attendant	LMO TS 2	
1	Caretaker/Watchman	LMO TS 2	
1	Messenger	LMO TS 1	
1	Attendant	LMO TS 1	

**69**

**69 Total - Meteorological Services Branch**

**Climate Change Branch**

No. of Offices	Office	Classification	Remark
1	Principal Director, Climate Change	GMG SEG 6	
2	Senior Technical Officer (Climate Change)	GMG SEG 4	
1	Programme Coordination, Monitoring & Evaluation Officer	GMG SEG 4	
1	Research & Development Officer	SOG ST 8	
1	Education & Outreach Officer	MCG IE 5	
1	Administrator	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	

**8**

**8 Total - Climate Change Branch**

**LIST OF ESTABLISHED OFFICES  
IN THE PUBLIC SERVICE**

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**Ministry of Economic Growth and Job Creation**

**Operations Division**

**170 Total - Operations Division**

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**375 Total - Ministry of Economic Growth and Job Creation**

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**37173 Total Established Offices**

## APPENDIX TO PART 1 OF SCHEDULE

In Part I of this schedule, the Symbols set out in the first column hereunder shall have the meanings specified in relation thereto in the second column

Keys to Symbols	Positions	With effect from 1st April, 2009	With effect from 1st April, 2015	With effect from 1st April, 2016	With effect from 1st April, 2017
A 1	Entitled to Housing Allowance of	\$1,099,104	\$1,209,014	\$1,245,285	\$1,245,285
A 2	Entitled to Housing Allowance of	\$893,022	\$982,324	\$1,011,794	\$1,011,794
A 3	Entitled to Housing Allowance of	\$798,568	\$878,425	\$904,778	\$904,778
A 4	Entitled to Housing Allowance of	\$689,945	\$758,940	\$781,708	\$781,708
A 5	Entitled to Housing Allowance of	\$637,137	\$700,851	\$721,876	\$721,876
A 6	Entitled to Housing Allowance of	\$615,455	\$737,423	\$759,546	\$759,546
A 7	Entitled to Housing Allowance of	\$572,138	\$657,054	\$676,766	\$676,766
A 8	Entitled to Housing Allowance of	\$549,552	\$604,507	\$622,642	\$622,642
A 9	Entitled to Housing Allowance of	\$489,645	\$584,429	\$601,962	\$601,962
A 10	Entitled to Housing Allowance of	\$420,368	\$509,184	\$524,460	\$524,460
A 11	Entitled to Housing Allowance of	\$412,164	\$445,164	\$458,519	\$458,519
A 12	Entitled to Housing Allowance of	\$379,191	\$412,191	\$424,557	\$424,557
A 13	Entitled to Housing Allowance of	\$354,461	\$399,461	\$411,445	\$411,445
A 14	Entitled to Housing Allowance of	\$329,731	\$374,731	\$385,973	\$385,973

Keys to Symbols	Positions	With effect from 1st April, 2009	With effect from 1st April, 2015	With effect from 1st April, 2016	With effect from 1st April, 2017
A 15	Entitled to Housing Allowance of	\$302,431	\$415,584	\$428,052	\$428,052
A 16	Entitled to Housing Allowance of	\$284,698	\$384,384	\$395,916	\$395,916
A 17	Entitled to Housing Allowance of	\$250,984	\$294,530	\$303,366	\$303,366
A 18	Entitled to Housing Allowance of	\$267,431	\$278,128	\$286,472	\$286,472
A 19	Entitled to Housing Allowance of	\$238,799	\$248,351	\$255,801	\$255,801
A 20	Entitled to Housing Allowance of	\$213,038	\$221,560	\$228,206	\$228,206
A 21	Entitled to Housing Allowance of	\$170,812	\$177,644	\$182,974	\$182,974

Keys to Symbols	Positions	With effect from 1st April, 2009	With effect from 1st April, 2015	With effect from 1st April, 2016	With effect from 1st April, 2017
B 1	Entitled to Duty Allowance of	-	-	-	-
B 2	Entitled to Duty Allowance of	\$373,527	\$378,327	\$389,677	\$409,161
B 3	Entitled to Duty Allowance of	\$339,570	\$344,370	\$354,701	\$372,436
B 4	Entitled to Duty Allowance of	-	-	-	-
B 5	Entitled to Duty Allowance of	\$246,960	\$251,760	\$259,313	\$272,278
B 6	Entitled to Duty Allowance of	\$246,923	\$251,723	\$259,275	\$272,238
B 7	Entitled to Duty Allowance of	\$198,843	\$203,643	\$209,752	\$220,240
B 8	Entitled to Duty Allowance of	\$189,190	\$193,990	\$199,810	\$209,800
B 9	Entitled to Duty Allowance of	\$163,170	\$167,970	\$173,009	\$181,660
B 10	Entitled to Duty Allowance of	\$160,162	\$164,962	\$169,911	\$178,406
B 11	Entitled to Duty Allowance of	\$139,224	\$144,024	\$148,345	\$155,762
B 12	Entitled to Duty Allowance of	\$135,627	\$140,427	\$144,640	\$151,872
B 13	Entitled to Duty Allowance of	\$126,127	\$130,927	\$134,855	\$141,598
B 14	Entitled to Duty Allowance of	-	-	-	-
B 15	Entitled to Duty Allowance of	\$112,466	\$117,266	\$119,611	\$124,396
B 16	Entitled to Duty Allowance of	\$112,316	\$117,116	\$119,458	\$124,237
B 17	Entitled to Duty Allowance of	\$112,255	\$117,055	\$119,396	\$124,172
B 18	Entitled to Duty Allowance of	-	-	-	-

SOURCE: COMPENSATION UNIT  
THE CIVIL SERVICE ESTABLISHMENT (GENERAL) ORDER, 2018

Keys to Symbols	Positions	With effect from 1st April, 2009	With effect from 1st April, 2015	With effect from 1st April, 2016	With effect from 1st April, 2017
B 19	Entitled to Duty Allowance of	\$109,387	\$114,187	\$116,471	\$121,130
B 20	Entitled to Duty Allowance of	\$103,500	\$108,300	\$110,466	\$114,885
B 21	Entitled to Duty Allowance of	-	-	-	-
B 22	Entitled to Duty Allowance of	\$93,305	\$98,105	\$100,067	\$104,070
B 23	Entitled to Duty Allowance of	\$80,000	\$84,800	\$86,496	\$89,956
B 24	Entitled to Duty Allowance of	\$75,100	\$79,900	\$81,498	\$84,758
B 25	Entitled to Duty Allowance of	\$73,456	\$78,256	\$79,821	\$83,014
B 26	Entitled to Duty Allowance of	\$62,930	\$67,730	\$69,085	\$71,848
B 27	Entitled to Duty Allowance of	\$55,558	\$60,358	\$61,565	\$64,028
B 28	Entitled to Duty Allowance of	\$44,982	\$49,782	\$50,778	\$52,809
B 29	Entitled to Duty Allowance of	\$37,765	\$42,565	\$43,416	\$45,153
C	Receive Library Allowance of	\$175,346	\$182,364	\$187,835	-
D	Receive Robing/Apparel Allowance of	\$120,435	\$140,000	\$140,000	-
E	Receive Foreign Service Allowances	<b>Varies with Location</b>			

**SCHEDULE  
PART II  
LIST OF SALARY GROUPS AND GRADES**

**PUBLIC MANAGEMENT CATEGORY  
GENERAL MANAGEMENT GROUP (GMG)**

**Executive Management Group (GMG/EMG)**

FINANCIAL SECRETARY  
CABINET SECRETARY  
PERMANENT SECRETARY

Existing	\$6,099,570	\$6,252,059	\$6,408,361	\$6,568,570	\$6,732,784	\$6,901,104	\$7,073,631	\$7,250,472	\$7,431,734	\$7,617,527	p.a.
With effect from 1/4/2017	\$6,404,549	\$6,564,662	\$6,728,779	\$6,896,998	\$7,069,423	\$7,246,159	\$7,427,313	\$7,612,996	\$7,803,320	\$7,998,403	p.a.
With effect from 1/4/2018	\$6,532,639	\$6,695,955	\$6,863,354	\$7,034,938	\$7,210,812	\$7,391,082	\$7,575,859	\$7,765,255	\$7,959,387	\$8,158,372	p.a.
With effect from 1/4/2019	\$6,793,945	\$6,963,794	\$7,137,889	\$7,316,336	\$7,499,244	\$7,686,725	\$7,878,893	\$8,075,866	\$8,277,762	\$8,484,706	p.a.
With effect from 1/4/2020	\$7,133,642	\$7,311,983	\$7,494,783	\$7,682,153	\$7,874,206	\$8,071,061	\$8,272,838	\$8,479,659	\$8,691,650	\$8,908,942	p.a.

**Chief Technical Director (GMG/CTD)**

Existing	\$4,887,006	\$5,009,181	\$5,134,411	\$5,262,771	\$5,394,340	\$5,529,199	\$5,667,429	\$5,809,114	p.a.
With effect from 1/4/2017	\$5,131,356	\$5,259,640	\$5,391,131	\$5,525,909	\$5,664,057	\$5,805,659	\$5,950,800	\$6,099,570	p.a.
With effect from 1/4/2018	\$5,233,983	\$5,364,833	\$5,498,954	\$5,636,428	\$5,777,338	\$5,921,772	\$6,069,816	\$6,221,562	p.a.
With effect from 1/4/2019	\$5,443,343	\$5,579,426	\$5,718,912	\$5,861,885	\$6,008,432	\$6,158,643	\$6,312,609	\$6,470,424	p.a.
With effect from 1/4/2020	\$5,715,510	\$5,858,398	\$6,004,858	\$6,154,979	\$6,308,854	\$6,466,575	\$6,628,239	\$6,793,945	p.a.

**Senior Executive Group (GMG/SEG)**

**GMG/SEG 6**

Existing	\$3,547,018	\$3,635,694	\$3,726,586	\$3,819,751	\$3,915,244	\$4,013,126	\$4,113,454	\$4,216,290	p.a.
With effect from 1/4/2017	\$3,724,369	\$3,817,478	\$3,912,915	\$4,010,738	\$4,111,006	\$4,213,782	\$4,319,126	\$4,427,104	p.a.
With effect from 1/4/2018	\$3,798,856	\$3,893,828	\$3,991,173	\$4,090,953	\$4,193,227	\$4,298,057	\$4,405,509	\$4,515,646	p.a.
With effect from 1/4/2019	\$3,950,811	\$4,049,581	\$4,150,820	\$4,254,591	\$4,360,956	\$4,469,979	\$4,581,729	\$4,696,272	p.a.
With effect from 1/4/2020	\$4,148,351	\$4,252,060	\$4,358,361	\$4,467,320	\$4,579,003	\$4,693,478	\$4,810,815	\$4,931,086	p.a.

**GMG/SEG 5**

Existing	\$3,047,373	\$3,123,558	\$3,201,647	\$3,281,688	\$3,363,730	\$3,447,823	\$3,534,019	\$3,622,369	p.a.
With effect from 1/4/2017	\$3,199,742	\$3,279,735	\$3,361,729	\$3,445,772	\$3,531,916	\$3,620,214	\$3,710,719	\$3,803,487	p.a.
With effect from 1/4/2018	\$3,263,736	\$3,345,330	\$3,428,963	\$3,514,687	\$3,602,554	\$3,692,618	\$3,784,934	\$3,879,557	p.a.
With effect from 1/4/2019	\$3,394,286	\$3,479,143	\$3,566,122	\$3,655,275	\$3,746,657	\$3,840,323	\$3,936,331	\$4,034,739	p.a.
With effect from 1/4/2020	\$3,564,000	\$3,653,100	\$3,744,428	\$3,838,038	\$3,933,989	\$4,032,339	\$4,133,148	\$4,236,476	p.a.

**GMG/SEG 4**

Existing	\$2,593,142	\$2,657,971	\$2,724,420	\$2,792,531	\$2,862,344	\$2,933,903	\$3,007,250	\$3,082,431	p.a.
With effect from 1/4/2017	\$2,722,799	\$2,790,869	\$2,860,641	\$2,932,157	\$3,005,461	\$3,080,597	\$3,157,612	\$3,236,553	p.a.
With effect from 1/4/2018	\$2,777,255	\$2,846,686	\$2,917,854	\$2,990,800	\$3,065,570	\$3,142,209	\$3,220,764	\$3,301,284	p.a.
With effect from 1/4/2019	\$2,888,345	\$2,960,554	\$3,034,568	\$3,110,432	\$3,188,193	\$3,267,898	\$3,349,595	\$3,433,335	p.a.
With effect from 1/4/2020	\$3,032,763	\$3,108,582	\$3,186,296	\$3,265,954	\$3,347,602	\$3,431,292	\$3,517,075	\$3,605,002	p.a.



GENERAL MANAGEMENT GROUP (GMG) (Cont'd)

Senior Executive Group (GMG/SEG) (cont'd)

GMG/SEG 3									
Existing	\$2,097,527	\$2,149,965	\$2,203,714	\$2,258,807	\$2,315,277	\$2,373,159	\$2,432,488	\$2,493,300	p.a.
With effect from 1/4/2017	\$2,202,403	\$2,257,463	\$2,313,900	\$2,371,748	\$2,431,041	\$2,491,817	\$2,554,113	\$2,617,965	p.a.
With effect from 1/4/2018	\$2,246,451	\$2,302,613	\$2,360,178	\$2,419,182	\$2,479,662	\$2,541,654	\$2,605,195	\$2,670,325	p.a.
With effect from 1/4/2019	\$2,336,309	\$2,394,717	\$2,454,585	\$2,515,950	\$2,578,849	\$2,643,320	\$2,709,403	\$2,777,138	p.a.
With effect from 1/4/2020	\$2,453,125	\$2,514,453	\$2,577,314	\$2,641,747	\$2,707,791	\$2,775,486	\$2,844,873	\$2,915,995	p.a.

GMG/SEG 2									
Existing	\$1,730,109	\$1,773,361	\$1,817,695	\$1,863,138	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
With effect from 1/4/2017	\$1,816,614	\$1,862,030	\$1,908,581	\$1,956,295	\$2,005,202	\$2,055,333	\$2,106,716	\$2,159,384	p.a.
With effect from 1/4/2018	\$1,852,947	\$1,899,270	\$1,946,752	\$1,995,421	\$2,045,306	\$2,096,439	\$2,148,850	\$2,202,571	p.a.
With effect from 1/4/2019	\$1,927,065	\$1,975,241	\$2,024,622	\$2,075,238	\$2,127,119	\$2,180,297	\$2,234,804	\$2,290,674	p.a.
With effect from 1/4/2020	\$2,023,418	\$2,074,003	\$2,125,853	\$2,179,000	\$2,233,475	\$2,289,312	\$2,346,544	\$2,405,208	p.a.

GMG/SEG 1									
Existing	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
With effect from 1/4/2017	\$1,415,972	\$1,451,372	\$1,487,656	\$1,524,847	\$1,562,968	\$1,602,043	\$1,642,094	\$1,683,146	p.a.
With effect from 1/4/2018	\$1,444,292	\$1,480,399	\$1,517,409	\$1,555,344	\$1,594,228	\$1,634,083	\$1,674,936	\$1,716,809	p.a.
With effect from 1/4/2019	\$1,502,063	\$1,539,615	\$1,578,105	\$1,617,558	\$1,657,997	\$1,699,447	\$1,741,933	\$1,785,481	p.a.
With effect from 1/4/2020	\$1,577,167	\$1,616,596	\$1,657,011	\$1,698,436	\$1,740,897	\$1,784,419	\$1,829,030	\$1,874,755	p.a.

Administrative Management Series (GMG/AM)

GMG/AM 4									
Existing	\$1,206,296	\$1,236,453	\$1,267,365	\$1,299,049	\$1,331,525	\$1,364,813	\$1,398,933	\$1,433,907	p.a.
With effect from 1/4/2017	\$1,266,611	\$1,298,276	\$1,330,733	\$1,364,001	\$1,398,101	\$1,433,054	\$1,468,880	\$1,505,602	p.a.
With effect from 1/4/2018	\$1,291,943	\$1,324,242	\$1,357,348	\$1,391,281	\$1,426,063	\$1,461,715	\$1,498,258	\$1,535,714	p.a.
With effect from 1/4/2019	\$1,343,621	\$1,377,211	\$1,411,642	\$1,446,933	\$1,483,106	\$1,520,184	\$1,558,188	\$1,597,143	p.a.
With effect from 1/4/2020	\$1,410,802	\$1,446,072	\$1,482,224	\$1,519,279	\$1,557,261	\$1,596,193	\$1,636,098	\$1,677,000	p.a.

GMG/AM 3									
Existing	\$1,010,480	\$1,035,742	\$1,061,636	\$1,088,177	\$1,115,381	\$1,143,266	\$1,171,848	\$1,201,144	p.a.
With effect from 1/4/2017	\$1,061,004	\$1,087,529	\$1,114,717	\$1,142,585	\$1,171,150	\$1,200,429	\$1,230,439	\$1,261,200	p.a.
With effect from 1/4/2018	\$1,082,224	\$1,109,280	\$1,137,012	\$1,165,437	\$1,194,573	\$1,224,437	\$1,255,048	\$1,286,424	p.a.
With effect from 1/4/2019	\$1,125,513	\$1,153,651	\$1,182,492	\$1,212,054	\$1,242,356	\$1,273,415	\$1,305,250	\$1,337,881	p.a.
With effect from 1/4/2020	\$1,181,789	\$1,211,333	\$1,241,617	\$1,272,657	\$1,304,474	\$1,337,085	\$1,370,513	\$1,404,775	p.a.
With effect from 1/4/2016	\$1,217,243	\$1,247,673	\$1,278,866	\$908,284	\$1,343,608	\$1,377,198	\$1,411,628	\$1,002,576	p.a.

GMG/AM 2									
Existing	\$843,432	\$864,518	\$886,131	\$908,284	\$930,991	\$954,266	\$978,123	\$1,002,576	p.a.
With effect from 1/4/2017	\$885,604	\$907,744	\$930,437	\$953,698	\$977,541	\$1,001,979	\$1,027,029	\$1,052,704	p.a.
With effect from 1/4/2018	\$903,316	\$925,899	\$949,046	\$972,772	\$997,091	\$1,022,019	\$1,047,569	\$1,073,758	p.a.
With effect from 1/4/2019	\$939,448	\$962,935	\$987,008	\$1,011,683	\$1,036,975	\$1,062,900	\$1,089,472	\$1,116,709	p.a.
With effect from 1/4/2020	\$986,421	\$1,011,081	\$1,036,358	\$1,062,267	\$1,088,824	\$1,116,044	\$1,143,946	\$1,172,544	p.a.

GMG/AM 1									
Existing	\$701,638	\$719,179	\$737,158	\$755,587	\$774,477	\$793,839	\$813,685	\$834,027	p.a.
With effect from 1/4/2017	\$736,720	\$755,138	\$774,016	\$793,367	\$813,201	\$833,531	\$854,369	\$875,728	p.a.
With effect from 1/4/2018	\$751,454	\$770,241	\$789,497	\$809,234	\$829,465	\$850,202	\$871,457	\$893,243	p.a.
With effect from 1/4/2019	\$781,512	\$801,050	\$821,077	\$841,603	\$862,644	\$884,210	\$906,315	\$928,973	p.a.
With effect from 1/4/2020	\$820,588	\$841,103	\$862,130	\$883,684	\$905,776	\$928,420	\$951,631	\$975,421	p.a.

GENERAL MANAGEMENT GROUP (GMG) (Cont'd)

**Court Administration Series (GMG/CAS)**

**GMG/CAS 3**

Existing	\$1,730,109	\$1,773,361	\$1,817,695	\$1,863,138	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
With effect from 1/4/2017	\$1,816,614	\$1,862,030	\$1,908,581	\$1,956,295	\$2,005,202	\$2,055,333	\$2,106,716	\$2,159,384	p.a.
With effect from 1/4/2018	\$1,852,947	\$1,899,270	\$1,946,752	\$1,995,421	\$2,045,306	\$2,096,439	\$2,148,850	\$2,202,571	p.a.
With effect from 1/4/2019	\$1,927,065	\$1,975,241	\$2,024,622	\$2,075,238	\$2,127,119	\$2,180,297	\$2,234,804	\$2,290,674	p.a.
With effect from 1/4/2020	\$2,023,418	\$2,074,003	\$2,125,853	\$2,179,000	\$2,233,475	\$2,289,312	\$2,346,544	\$2,405,208	p.a.

**GMG/CAS 2**

Existing	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
With effect from 1/4/2017	\$1,415,972	\$1,451,372	\$1,487,656	\$1,524,847	\$1,562,968	\$1,602,043	\$1,642,094	\$1,683,146	p.a.
With effect from 1/4/2018	\$1,444,292	\$1,480,399	\$1,517,409	\$1,555,344	\$1,594,228	\$1,634,083	\$1,674,936	\$1,716,809	p.a.
With effect from 1/4/2019	\$1,502,063	\$1,539,615	\$1,578,105	\$1,617,558	\$1,657,997	\$1,699,447	\$1,741,933	\$1,785,481	p.a.
With effect from 1/4/2020	\$1,577,167	\$1,616,596	\$1,657,011	\$1,698,436	\$1,740,897	\$1,784,419	\$1,829,030	\$1,874,755	p.a.

**GMG/CAS 1**

Existing	\$1,124,305	\$1,152,412	\$1,181,223	\$1,210,753	\$1,241,022	\$1,272,048	\$1,303,849	\$1,336,445	p.a.
With effect from 1/4/2017	\$1,180,520	\$1,210,033	\$1,240,284	\$1,271,291	\$1,303,073	\$1,335,650	\$1,369,042	\$1,403,268	p.a.
With effect from 1/4/2018	\$1,239,546	\$1,270,535	\$1,302,298	\$1,334,856	\$1,368,227	\$1,402,433	\$1,437,494	\$1,473,431	p.a.
With effect from 1/4/2019	\$1,289,128	\$1,321,356	\$1,354,390	\$1,388,250	\$1,422,956	\$1,458,530	\$1,494,993	\$1,532,368	p.a.
With effect from 1/4/2020	\$1,353,585	\$1,387,424	\$1,422,110	\$1,457,662	\$1,494,104	\$1,531,457	\$1,569,743	\$1,608,987	p.a.

**Education Officer Series (GMG/EO)**

**GMG/EO 5**

Existing	\$4,244,242	\$4,350,348	\$4,459,106	\$4,570,584	\$4,684,849	\$4,801,970	\$4,922,019	\$5,045,070	p.a.
With effect from 1/4/2015	\$4,414,012	\$4,524,362	\$4,637,471	\$4,753,408	\$4,872,243	\$4,994,049	\$5,118,900	\$5,246,873	p.a.
With effect from 1/4/2016	\$4,546,432	\$4,660,093	\$4,776,595	\$4,896,010	\$5,018,410	\$5,143,871	\$5,272,467	\$5,404,279	p.a.

**GMG/EO 4**

Existing	\$3,723,019	\$3,816,094	\$3,911,497	\$4,009,284	\$4,109,516	\$4,212,254	\$4,317,561	\$4,425,500	p.a.
With effect from 1/4/2015	\$3,871,940	\$3,968,738	\$4,067,957	\$4,169,656	\$4,273,897	\$4,380,744	\$4,490,263	\$4,602,520	p.a.
With effect from 1/4/2016	\$3,988,098	\$4,087,800	\$4,189,995	\$4,294,745	\$4,402,114	\$4,512,167	\$4,624,971	\$4,740,595	p.a.

**GMG/EO 3**

Existing	\$3,076,875	\$3,153,797	\$3,232,642	\$3,313,458	\$3,396,294	\$3,481,202	\$3,568,232	\$3,657,438	p.a.
With effect from 1/4/2015	\$3,199,950	\$3,279,949	\$3,361,947	\$3,445,996	\$3,532,146	\$3,620,450	\$3,710,961	\$3,803,735	p.a.
With effect from 1/4/2016	\$3,295,949	\$3,378,347	\$3,462,806	\$3,549,376	\$3,638,110	\$3,729,063	\$3,822,290	\$3,917,847	p.a.

**GMG/EO 2**

Existing	\$2,737,433	\$2,805,869	\$2,876,016	\$2,947,916	\$3,021,614	\$3,097,155	\$3,174,584	\$3,253,948	p.a.
With effect from 1/4/2015	\$2,846,930	\$2,918,104	\$2,991,056	\$3,065,833	\$3,142,478	\$3,221,040	\$3,301,566	\$3,384,106	p.a.
With effect from 1/4/2016	\$2,932,338	\$3,005,647	\$3,080,788	\$3,157,808	\$3,236,753	\$3,317,672	\$3,400,613	\$3,485,629	p.a.

**GMG/EO 1**

Existing	\$2,253,732	\$2,310,075	\$2,367,827	\$2,427,022	\$2,487,698	\$2,549,890	\$2,613,638	\$2,678,979	p.a.
	\$1,640,717	\$1,681,735	\$1,723,778	\$1,766,873	\$1,811,045	\$1,856,321	\$1,902,729	\$1,950,297	<b>QB</b>
With effect from 1/4/2015	\$2,343,881	\$2,402,478	\$2,462,540	\$2,524,104	\$2,587,206	\$2,651,887	\$2,718,184	\$2,786,138	p.a.
	\$1,706,346	\$1,749,004	\$1,792,729	\$1,837,548	\$1,883,486	\$1,930,574	\$1,978,838	\$2,028,309	<b>QB</b>
With effect from 1/4/2016	\$2,414,198	\$2,474,553	\$2,536,416	\$2,599,827	\$2,664,823	\$2,731,443	\$2,799,729	\$2,869,722	p.a.
	\$1,757,536	\$1,801,474	\$1,846,511	\$1,892,674	\$1,939,991	\$1,988,491	\$2,038,203	\$2,089,158	<b>QB</b>

**AUDITOR GENERAL GROUP (AUGD)**

**Auditor General**

AUGD/AGS 10

With effect from 1/4/2015	\$6,381,910	\$6,541,458	\$6,704,994	\$6,872,619	\$7,044,435	\$7,220,545	\$7,401,059	\$7,586,086	p.a.
With effect from 1/4/2016	\$6,573,369	\$6,737,702	\$6,906,144	\$7,078,798	\$7,255,768	\$7,437,162	\$7,623,091	\$7,813,668	p.a.

AUGD/AGS 9

With effect from 1/4/2015	\$5,017,644	\$5,143,085	\$5,271,662	\$5,403,454	\$5,538,540	\$5,677,004	\$5,818,929	\$5,964,402	p.a.
With effect from 1/4/2016	\$5,168,173	\$5,297,378	\$5,429,812	\$5,565,557	\$5,704,696	\$5,847,314	\$5,993,497	\$6,143,334	p.a.

AUGD/AGS 8

With effect from 1/4/2015	\$3,945,018	\$4,043,644	\$4,144,735	\$4,248,353	\$4,354,562	\$4,463,426	\$4,575,012	\$4,689,387	p.a.
With effect from 1/4/2016	\$4,063,369	\$4,164,953	\$4,269,077	\$4,375,804	\$4,485,199	\$4,597,329	\$4,712,262	\$4,830,069	p.a.

AUGD/AGS 7

With effect from 1/4/2015	\$3,101,688	\$3,179,231	\$3,258,711	\$3,340,179	\$3,423,684	\$3,509,276	\$3,597,008	\$3,686,933	p.a.
With effect from 1/4/2016	\$3,194,739	\$3,274,608	\$3,356,473	\$3,440,385	\$3,526,394	\$3,614,554	\$3,704,918	\$3,797,541	p.a.

AUGD/AGS 6

With effect from 1/4/2015	\$2,438,638	\$2,499,604	\$2,562,094	\$2,626,146	\$2,691,800	\$2,759,095	\$2,828,072	\$2,898,774	p.a.
With effect from 1/4/2016	\$2,511,797	\$2,574,592	\$2,638,957	\$2,704,931	\$2,772,554	\$2,841,868	\$2,912,915	\$2,985,737	p.a.

AUGD/AGS 5

With effect from 1/4/2015	\$1,476,819	\$1,513,740	\$1,551,583	\$1,590,373	\$1,630,132	\$1,670,886	\$1,712,658	\$1,755,474	p.a.
With effect from 1/4/2016	\$1,521,124	\$1,559,152	\$1,598,131	\$1,638,084	\$1,679,036	\$1,721,012	\$1,764,038	\$1,808,139	p.a.

AUGD/AGS 4

With effect from 1/4/2015	\$1,119,407	\$1,147,392	\$1,176,077	\$1,205,479	\$1,235,616	\$1,266,506	\$1,298,169	\$1,330,623	p.a.
With effect from 1/4/2016	\$1,152,989	\$1,181,814	\$1,211,359	\$1,241,643	\$1,272,684	\$1,304,501	\$1,337,114	\$1,370,542	p.a.

AUGD/AGS 3

With effect from 1/4/2015	\$891,990	\$914,289	\$937,147	\$960,575	\$984,590	\$1,009,204	\$1,034,435	\$1,060,295	p.a.
With effect from 1/4/2016	\$918,749	\$941,718	\$965,261	\$989,393	\$1,014,127	\$1,039,481	\$1,065,468	\$1,092,104	p.a.

AUGD/AGS 2

With effect from 1/4/2015	\$728,544	\$746,757	\$765,426	\$784,562	\$804,176	\$824,280	\$844,887	\$866,009	p.a.
With effect from 1/4/2016	\$750,400	\$769,160	\$788,389	\$808,099	\$828,301	\$849,009	\$870,234	\$891,990	p.a.

AUGD/AGS 1

With effect from 1/4/2015	\$595,047	\$609,923	\$625,171	\$640,801	\$656,821	\$673,241	\$690,072	\$707,324	p.a.
With effect from 1/4/2016	\$612,898	\$628,221	\$643,926	\$660,025	\$676,525	\$693,438	\$710,774	\$728,544	p.a.

**FISCAL MANAGEMENT GROUP (FMG)**

**Professional Accounting Series (FMG/PA)**

**FMG/PA 5**

Existing	\$3,547,018	\$3,635,694	\$3,726,586	\$3,819,751	\$3,915,244	\$4,013,126	\$4,113,454	\$4,216,290	p.a.
With effect from 1/4/2017	\$3,724,369	\$3,817,478	\$3,912,915	\$4,010,738	\$4,111,006	\$4,213,782	\$4,319,126	\$4,427,104	p.a.
With effect from 1/4/2018	\$3,798,856	\$3,893,828	\$3,991,173	\$4,090,953	\$4,193,227	\$4,298,057	\$4,405,509	\$4,515,646	p.a.
With effect from 1/4/2019	\$3,950,811	\$4,049,581	\$4,150,820	\$4,254,591	\$4,360,956	\$4,469,979	\$4,581,729	\$4,696,272	p.a.
With effect from 1/4/2020	\$4,148,351	\$4,252,060	\$4,358,361	\$4,467,320	\$4,579,003	\$4,693,478	\$4,810,815	\$4,931,086	p.a.

**FMG/PA 4**

Existing	\$2,593,142	\$2,657,971	\$2,724,420	\$2,792,531	\$2,862,344	\$2,933,903	\$3,007,250	\$3,082,431	p.a.
With effect from 1/4/2017	\$2,722,799	\$2,790,869	\$2,860,641	\$2,932,157	\$3,005,461	\$3,080,597	\$3,157,612	\$3,236,553	p.a.
With effect from 1/4/2018	\$2,777,255	\$2,846,686	\$2,917,854	\$2,990,800	\$3,065,570	\$3,142,209	\$3,220,764	\$3,301,284	p.a.
With effect from 1/4/2019	\$2,888,345	\$2,960,554	\$3,034,568	\$3,110,432	\$3,188,193	\$3,267,898	\$3,349,595	\$3,433,335	p.a.
With effect from 1/4/2020	\$3,032,763	\$3,108,582	\$3,186,296	\$3,265,954	\$3,347,602	\$3,431,292	\$3,517,075	\$3,605,002	p.a.

**FMG/PA 3**

Existing	\$2,097,527	\$2,149,965	\$2,203,714	\$2,258,807	\$2,315,277	\$2,373,159	\$2,432,488	\$2,493,300	p.a.
With effect from 1/4/2017	\$2,202,403	\$2,257,463	\$2,313,900	\$2,371,748	\$2,431,041	\$2,491,817	\$2,554,113	\$2,617,965	p.a.
With effect from 1/4/2018	\$2,246,451	\$2,302,613	\$2,360,178	\$2,419,182	\$2,479,662	\$2,541,654	\$2,605,195	\$2,670,325	p.a.
With effect from 1/4/2019	\$2,336,309	\$2,394,717	\$2,454,585	\$2,515,950	\$2,578,849	\$2,643,320	\$2,709,403	\$2,777,138	p.a.
With effect from 1/4/2020	\$2,453,125	\$2,514,453	\$2,577,314	\$2,641,747	\$2,707,791	\$2,775,486	\$2,844,873	\$2,915,995	p.a.

**FMG/PA 2**

Existing	\$1,730,109	\$1,773,361	\$1,817,695	\$1,863,138	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
With effect from 1/4/2017	\$1,816,614	\$1,862,030	\$1,908,581	\$1,956,295	\$2,005,202	\$2,055,333	\$2,106,716	\$2,159,384	p.a.
With effect from 1/4/2018	\$1,852,947	\$1,899,270	\$1,946,752	\$1,995,421	\$2,045,306	\$2,096,439	\$2,148,850	\$2,202,571	p.a.
With effect from 1/4/2019	\$1,927,065	\$1,975,241	\$2,024,622	\$2,075,238	\$2,127,119	\$2,180,297	\$2,234,804	\$2,290,674	p.a.
With effect from 1/4/2020	\$2,023,418	\$2,074,003	\$2,125,853	\$2,179,000	\$2,233,475	\$2,289,312	\$2,346,544	\$2,405,208	p.a.

**FMG/PA 1**

Existing	\$1,147,353	\$1,176,037	\$1,205,438	<b>PB</b>	\$1,386,253	\$1,420,910	\$1,456,433	\$1,492,843	\$1,530,164	p.a.
With effect from 1/4/2017	\$1,204,721	\$1,234,839	\$1,265,710	<b>PB</b>	\$1,455,566	\$1,491,955	\$1,529,254	\$1,567,485	\$1,606,673	p.a.
With effect from 1/4/2018	\$1,228,815	\$1,259,535	\$1,291,024	<b>PB</b>	\$1,484,677	\$1,521,794	\$1,559,839	\$1,598,835	\$1,638,806	p.a.
With effect from 1/4/2019	\$1,277,968	\$1,309,917	\$1,342,665	<b>PB</b>	\$1,544,064	\$1,582,666	\$1,622,233	\$1,662,789	\$1,704,358	p.a.
With effect from 1/4/2020	\$1,341,866	\$1,375,413	\$1,409,798	<b>PB</b>	\$1,621,268	\$1,661,799	\$1,703,344	\$1,745,928	\$1,789,576	p.a.

**Audit Series (FMG/AS)**

**FMG/AS 6**

Existing	\$2,593,142	\$2,657,971	\$2,724,420	\$2,792,531	\$2,862,344	\$2,933,903	\$3,007,250	\$3,082,431	p.a.
With effect from 1/4/2017	\$2,722,799	\$2,790,869	\$2,860,641	\$2,932,157	\$3,005,461	\$3,080,597	\$3,157,612	\$3,236,553	p.a.
With effect from 1/4/2018	\$2,777,255	\$2,846,686	\$2,917,854	\$2,990,800	\$3,065,570	\$3,142,209	\$3,220,764	\$3,301,284	p.a.
With effect from 1/4/2019	\$2,888,345	\$2,960,554	\$3,034,568	\$3,110,432	\$3,188,193	\$3,267,898	\$3,349,595	\$3,433,335	p.a.
With effect from 1/4/2020	\$3,032,763	\$3,108,582	\$3,186,296	\$3,265,954	\$3,347,602	\$3,431,292	\$3,517,075	\$3,605,002	p.a.

FISCAL MANAGEMENT GROUP (FMG) (Cont'd)

**Audit Series (FMG/AS) (Cont'd)**

FMG/AS 5

Existing	\$2,097,527	\$2,149,965	\$2,203,714	\$2,258,807	\$2,315,277	\$2,373,159	\$2,432,488	\$2,493,300	p.a.
With effect from 1/4/2017	\$2,202,403	\$2,257,463	\$2,313,900	\$2,371,748	\$2,431,041	\$2,491,817	\$2,554,113	\$2,617,965	p.a.
With effect from 1/4/2018	\$2,246,451	\$2,302,613	\$2,360,178	\$2,419,182	\$2,479,662	\$2,541,654	\$2,605,195	\$2,670,325	p.a.
With effect from 1/4/2019	\$2,336,309	\$2,394,717	\$2,454,585	\$2,515,950	\$2,578,849	\$2,643,320	\$2,709,403	\$2,777,138	p.a.
With effect from 1/4/2020	\$2,453,125	\$2,514,453	\$2,577,314	\$2,641,747	\$2,707,791	\$2,775,486	\$2,844,873	\$2,915,995	p.a.

FMG/AS 4

Existing	\$1,730,109	\$1,773,361	\$1,817,695	\$1,863,138	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
With effect from 1/4/2017	\$1,816,614	\$1,862,030	\$1,908,581	\$1,956,295	\$2,005,202	\$2,055,333	\$2,106,716	\$2,159,384	p.a.
With effect from 1/4/2018	\$1,852,947	\$1,899,270	\$1,946,752	\$1,995,421	\$2,045,306	\$2,096,439	\$2,148,850	\$2,202,571	p.a.
With effect from 1/4/2019	\$1,927,065	\$1,975,241	\$2,024,622	\$2,075,238	\$2,127,119	\$2,180,297	\$2,234,804	\$2,290,674	p.a.
With effect from 1/4/2020	\$2,023,418	\$2,074,003	\$2,125,853	\$2,179,000	\$2,233,475	\$2,289,312	\$2,346,544	\$2,405,208	p.a.

FMG/AS 3

Existing	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
With effect from 1/4/2017	\$1,415,972	\$1,451,372	\$1,487,656	\$1,524,847	\$1,562,968	\$1,602,043	\$1,642,094	\$1,683,146	p.a.
With effect from 1/4/2018	\$1,444,292	\$1,480,399	\$1,517,409	\$1,555,344	\$1,594,228	\$1,634,083	\$1,674,936	\$1,716,809	p.a.
With effect from 1/4/2019	\$1,502,063	\$1,539,615	\$1,578,105	\$1,617,558	\$1,657,997	\$1,699,447	\$1,741,933	\$1,785,481	p.a.
With effect from 1/4/2020	\$1,577,167	\$1,616,596	\$1,657,011	\$1,698,436	\$1,740,897	\$1,784,419	\$1,829,030	\$1,874,755	p.a.

FMG/AS 2

Existing	\$1,133,186	\$1,161,516	\$1,190,554	\$1,220,318	\$1,250,826	\$1,282,096	\$1,314,149	\$1,347,003	p.a.
With effect from 1/4/2017	\$1,189,845	\$1,219,591	\$1,250,081	\$1,281,333	\$1,313,367	\$1,346,201	\$1,379,856	\$1,414,352	p.a.
With effect from 1/4/2018	\$1,213,642	\$1,243,983	\$1,275,083	\$1,306,960	\$1,339,634	\$1,373,125	\$1,407,453	\$1,442,639	p.a.
With effect from 1/4/2019	\$1,262,188	\$1,293,743	\$1,326,086	\$1,359,238	\$1,393,219	\$1,428,050	\$1,463,751	\$1,500,345	p.a.
With effect from 1/4/2020	\$1,325,297	\$1,358,430	\$1,392,390	\$1,427,200	\$1,462,880	\$1,499,452	\$1,536,939	\$1,575,362	p.a.

FMG/AS 1

Existing	\$822,650	\$843,216	\$864,296	\$885,904	\$908,051	\$930,753	\$954,021	\$977,872	p.a.
With effect from 1/4/2017	\$863,783	\$885,377	\$907,511	\$930,199	\$953,454	\$977,291	\$1,001,723	\$1,026,766	p.a.
With effect from 1/4/2018	\$881,058	\$903,085	\$925,662	\$948,803	\$972,523	\$996,836	\$1,021,757	\$1,047,301	p.a.
With effect from 1/4/2019	\$916,300	\$939,208	\$962,688	\$986,755	\$1,011,424	\$1,036,710	\$1,062,628	\$1,089,193	p.a.
With effect from 1/4/2020	\$962,115	\$986,168	\$1,010,823	\$1,036,093	\$1,061,995	\$1,088,545	\$1,115,759	\$1,143,653	p.a.

**Audit Clerk Series (FMG/AUC)**

FMG/AUC 1

Existing	\$555,572	\$569,461	\$583,698	\$598,290	PB	\$741,880	\$760,427	\$779,437	798,923	p.a.
With effect from 1/4/2017	\$583,351	\$597,934	\$612,883	\$628,205	PB	\$778,974	\$798,448	\$818,409	838,870	p.a.
With effect from 1/4/2018	\$595,018	\$609,893	\$625,140	\$640,769	PB	\$794,553	\$814,417	\$834,778	855,647	p.a.
With effect from 1/4/2019	\$618,818	\$634,289	\$650,146	\$666,400	PB	\$826,336	\$846,994	\$868,169	889,873	p.a.
With effect from 1/4/2020	\$649,759	\$666,003	\$682,653	\$699,720	PB	\$867,652	\$889,344	\$911,577	934,367	p.a.

**Accounting Technician Series (FMG/AT)**

FMG/AT 3

Existing	\$979,522	\$1,004,010	\$1,029,110	\$1,054,838	\$1,081,209	\$1,108,239	\$1,135,945	\$1,164,344	p.a.
With effect from 1/4/2017	\$1,028,498	\$1,054,211	\$1,080,566	\$1,107,580	\$1,135,269	\$1,163,651	\$1,192,742	\$1,222,561	p.a.
With effect from 1/4/2018	\$1,049,068	\$1,075,295	\$1,102,177	\$1,129,732	\$1,157,975	\$1,186,924	\$1,216,597	\$1,247,012	p.a.
With effect from 1/4/2019	\$1,091,031	\$1,118,307	\$1,146,264	\$1,174,921	\$1,204,294	\$1,234,401	\$1,265,261	\$1,296,893	p.a.
With effect from 1/4/2020	\$1,145,582	\$1,174,222	\$1,203,577	\$1,233,667	\$1,264,509	\$1,296,121	\$1,328,524	\$1,361,737	p.a.

FISCAL MANAGEMENT GROUP (FMG) (Cont'd)

**Accounting Technician Series (FMG/AT) (Cont'd)**

FMG/AT 2

Existing	\$784,147	\$803,751	\$823,845	\$844,441	\$865,552	\$887,191	\$909,370	\$932,105	p.a.
With effect from 1/4/2017	\$823,354	\$843,938	\$865,037	\$886,663	\$908,829	\$931,550	\$954,839	\$978,710	p.a.
With effect from 1/4/2018	\$839,821	\$860,817	\$882,337	\$904,396	\$927,006	\$950,181	\$973,935	\$998,284	p.a.
With effect from 1/4/2019	\$873,414	\$895,250	\$917,631	\$940,572	\$964,086	\$988,188	\$1,012,893	\$1,038,215	p.a.
With effect from 1/4/2020	\$917,085	\$940,012	\$963,512	\$987,600	\$1,012,290	\$1,037,598	\$1,063,537	\$1,090,126	p.a.

FMG/AT 1

Existing	\$682,079	\$699,131	\$716,610	\$734,525	\$752,888	\$771,710	\$791,003	\$810,778	p.a.
With effect from 1/4/2017	\$716,183	\$734,088	\$752,440	\$771,251	\$790,532	\$810,295	\$830,553	\$851,316	p.a.
With effect from 1/4/2018	\$730,507	\$748,769	\$767,489	\$786,676	\$806,343	\$826,501	\$847,164	\$868,343	p.a.
With effect from 1/4/2019	\$759,727	\$778,720	\$798,188	\$818,143	\$838,596	\$859,561	\$881,050	\$903,077	p.a.
With effect from 1/4/2020	\$797,713	\$817,656	\$838,097	\$859,050	\$880,526	\$902,539	\$925,103	\$948,230	p.a.

**Accounting Clerk Series (FMG/AC)**

FMG/AC 2

Existing	\$644,924	\$661,047	\$677,573	\$694,513	\$711,876	\$729,673	\$747,914	\$766,612	p.a.
With effect from 1/4/2017	\$677,170	\$694,099	\$711,452	\$729,238	\$747,469	\$766,156	\$785,310	\$804,943	p.a.
With effect from 1/4/2018	\$690,714	\$707,981	\$725,681	\$743,823	\$762,419	\$781,479	\$801,016	\$821,041	p.a.
With effect from 1/4/2019	\$718,342	\$736,301	\$754,708	\$773,576	\$792,915	\$812,738	\$833,057	\$853,883	p.a.
With effect from 1/4/2020	\$754,259	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,709	\$896,577	p.a.

FMG/AC 1

Existing	\$552,119	\$565,922	\$580,070	\$594,572	\$609,436	\$624,672	\$640,289	\$656,296	p.a.
With effect from 1/4/2017	\$579,725	\$594,218	\$609,074	\$624,300	\$639,908	\$655,906	\$672,303	\$689,111	p.a.
With effect from 1/4/2018	\$591,319	\$606,102	\$621,255	\$636,786	\$652,706	\$669,024	\$685,749	\$702,893	p.a.
With effect from 1/4/2019	\$614,972	\$630,347	\$646,105	\$662,258	\$678,814	\$695,785	\$713,179	\$731,009	p.a.
With effect from 1/4/2020	\$645,721	\$661,864	\$678,410	\$695,371	\$712,755	\$730,574	\$748,838	\$767,559	p.a.

**Cashier Series (FMG/CS)**

FMG/CS 2

Existing	\$604,286	\$619,393	\$634,878	\$650,749	\$667,018	\$683,694	\$700,786	\$718,306	p.a.
With effect from 1/4/2017	\$634,500	\$650,363	\$666,622	\$683,287	\$700,370	\$717,879	\$735,826	\$754,221	p.a.
With effect from 1/4/2018	\$647,190	\$663,370	\$679,954	\$696,953	\$714,377	\$732,236	\$750,542	\$769,306	p.a.
With effect from 1/4/2019	\$673,078	\$689,905	\$707,152	\$724,831	\$742,952	\$761,526	\$780,564	\$800,078	p.a.
With effect from 1/4/2020	\$706,732	\$724,400	\$742,510	\$761,073	\$780,100	\$799,602	\$819,592	\$840,082	p.a.

FMG/CS 1

Existing	\$530,751	\$544,020	\$557,620	\$571,561	\$585,850	\$600,496	\$615,508	\$630,896	p.a.
With effect from 1/4/2017	\$557,289	\$571,221	\$585,501	\$600,139	\$615,142	\$630,521	\$646,284	\$662,441	p.a.
With effect from 1/4/2018	\$568,434	\$582,645	\$597,211	\$612,142	\$627,445	\$643,131	\$659,210	\$675,690	p.a.
With effect from 1/4/2019	\$591,172	\$605,951	\$621,100	\$636,627	\$652,543	\$668,857	\$685,578	\$702,717	p.a.
With effect from 1/4/2020	\$620,730	\$636,249	\$652,155	\$668,459	\$685,170	\$702,299	\$719,857	\$737,853	p.a.

**REGULATORY MANAGEMENT GROUP (RMG)**

**Tax Administration (RMG/TA)**

**RMG/TA 11**

Existing	\$4,887,006	\$5,009,181	\$5,134,411	\$5,262,771	\$5,394,340	\$5,529,199	\$5,667,429	\$5,809,114	p.a.
With effect from 1/4/2017	\$5,131,356	\$5,259,640	\$5,391,131	\$5,525,909	\$5,664,057	\$5,805,659	\$5,950,800	\$6,099,570	p.a.
With effect from 1/4/2018	\$5,233,983	\$5,364,833	\$5,498,954	\$5,636,428	\$5,777,338	\$5,921,772	\$6,069,816	\$6,221,562	p.a.
With effect from 1/4/2019	\$5,443,343	\$5,579,426	\$5,718,912	\$5,861,885	\$6,008,432	\$6,158,643	\$6,312,609	\$6,470,424	p.a.
With effect from 1/4/2020	\$5,715,510	\$5,858,398	\$6,004,858	\$6,154,979	\$6,308,854	\$6,466,575	\$6,628,239	\$6,793,945	p.a.

**RMG/TA 10**

Existing	\$3,547,019	\$3,635,694	\$3,726,587	\$3,819,751	\$3,915,245	\$4,013,126	\$4,113,454	\$4,216,291	p.a.
With effect from 1/4/2017	\$3,724,370	\$3,817,479	\$3,912,916	\$4,010,739	\$4,111,008	\$4,213,783	\$4,319,127	\$4,427,106	p.a.
With effect from 1/4/2018	\$3,798,857	\$3,893,829	\$3,991,175	\$4,090,954	\$4,193,228	\$4,298,058	\$4,405,510	\$4,515,648	p.a.
With effect from 1/4/2019	\$3,950,812	\$4,049,582	\$4,150,821	\$4,254,592	\$4,360,957	\$4,469,981	\$4,581,730	\$4,696,274	p.a.
With effect from 1/4/2020	\$4,148,352	\$4,252,061	\$4,358,363	\$4,467,322	\$4,579,005	\$4,693,480	\$4,810,817	\$4,931,087	p.a.

**RMG/TA 9**

Existing	\$3,047,373	\$3,123,558	\$3,201,647	\$3,281,688	\$3,363,730	\$3,447,823	\$3,534,019	\$3,622,369	p.a.
With effect from 1/4/2017	\$3,199,742	\$3,279,735	\$3,361,729	\$3,445,772	\$3,531,916	\$3,620,214	\$3,710,719	\$3,803,487	p.a.
With effect from 1/4/2018	\$3,263,736	\$3,345,330	\$3,428,963	\$3,514,687	\$3,602,554	\$3,692,618	\$3,784,934	\$3,879,557	p.a.
With effect from 1/4/2019	\$3,394,286	\$3,479,143	\$3,566,122	\$3,655,275	\$3,746,657	\$3,840,323	\$3,936,331	\$4,034,739	p.a.
With effect from 1/4/2020	\$3,564,000	\$3,653,100	\$3,744,428	\$3,838,038	\$3,933,989	\$4,032,339	\$4,133,148	\$4,236,476	p.a.

**RMG/TA 8**

Existing	\$2,593,142	\$2,657,970	\$2,724,420	\$2,792,530	\$2,862,343	\$2,933,902	\$3,007,250	\$3,082,431	p.a.
With effect from 1/4/2017	\$2,722,799	\$2,790,869	\$2,860,641	\$2,932,157	\$3,005,461	\$3,080,597	\$3,157,612	\$3,236,553	p.a.
With effect from 1/4/2018	\$2,777,255	\$2,846,686	\$2,917,854	\$2,990,800	\$3,065,570	\$3,142,209	\$3,220,764	\$3,301,284	p.a.
With effect from 1/4/2019	\$2,888,345	\$2,960,554	\$3,034,568	\$3,110,432	\$3,188,193	\$3,267,898	\$3,349,595	\$3,433,335	p.a.
With effect from 1/4/2020	\$3,032,763	\$3,108,582	\$3,186,296	\$3,265,954	\$3,347,602	\$3,431,292	\$3,517,075	\$3,605,002	p.a.

**RMG/TA 7**

Existing	\$2,097,527	\$2,149,965	\$2,203,714	\$2,258,807	\$2,315,277	\$2,373,159	\$2,432,488	\$2,493,300	p.a.
With effect from 1/4/2017	\$2,202,403	\$2,257,463	\$2,313,900	\$2,371,748	\$2,431,041	\$2,491,817	\$2,554,113	\$2,617,965	p.a.
With effect from 1/4/2018	\$2,246,451	\$2,302,613	\$2,360,178	\$2,419,182	\$2,479,662	\$2,541,654	\$2,605,195	\$2,670,325	p.a.
With effect from 1/4/2019	\$2,336,309	\$2,394,717	\$2,454,585	\$2,515,950	\$2,578,849	\$2,643,320	\$2,709,403	\$2,777,138	p.a.
With effect from 1/4/2020	\$2,453,125	\$2,514,453	\$2,577,314	\$2,641,747	\$2,707,791	\$2,775,486	\$2,844,873	\$2,915,995	p.a.

**RMG/TA 6**

Existing	\$1,730,108	\$1,773,361	\$1,817,695	\$1,863,137	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
With effect from 1/4/2017	\$1,816,613	\$1,862,029	\$1,908,579	\$1,956,294	\$2,005,201	\$2,055,331	\$2,106,715	\$2,159,382	p.a.
With effect from 1/4/2018	\$1,852,946	\$1,899,269	\$1,946,751	\$1,995,420	\$2,045,305	\$2,096,438	\$2,148,849	\$2,202,570	p.a.
With effect from 1/4/2019	\$1,927,063	\$1,975,240	\$2,024,621	\$2,075,237	\$2,127,118	\$2,180,295	\$2,234,803	\$2,290,673	p.a.
With effect from 1/4/2020	\$2,023,417	\$2,074,002	\$2,125,852	\$2,178,998	\$2,233,473	\$2,289,310	\$2,346,543	\$2,405,207	p.a.

REGULATORY MANAGEMENT GROUP (RMG) (Cont'd)

**Tax Administration (RMG/TA) (Cont'd)**

<b>RMG/TA 5</b>									
Existing	\$1,348,545	\$1,382,259	\$1,416,816	\$1,452,236	\$1,488,542	\$1,525,755	\$1,563,899	\$1,602,997	p.a.
With effect from 1/4/2017	\$1,415,972	\$1,451,372	\$1,487,656	\$1,524,847	\$1,562,968	\$1,602,043	\$1,642,094	\$1,683,146	p.a.
With effect from 1/4/2018	\$1,444,292	\$1,480,399	\$1,517,409	\$1,555,344	\$1,594,228	\$1,634,083	\$1,674,936	\$1,716,809	p.a.
With effect from 1/4/2019	\$1,502,063	\$1,539,615	\$1,578,105	\$1,617,558	\$1,657,997	\$1,699,447	\$1,741,933	\$1,785,481	p.a.
With effect from 1/4/2020	\$1,577,167	\$1,616,596	\$1,657,011	\$1,698,436	\$1,740,897	\$1,784,419	\$1,829,030	\$1,874,755	p.a.
<b>RMG/TA 4</b>									
Existing	\$1,070,601	\$1,097,366	\$1,124,801	\$1,152,921	\$1,181,744	\$1,211,287	\$1,241,569	\$1,272,609	p.a.
With effect from 1/4/2017	\$1,124,131	\$1,152,234	\$1,181,040	\$1,210,566	\$1,240,830	\$1,271,851	\$1,303,647	\$1,336,239	p.a.
With effect from 1/4/2018	\$1,146,614	\$1,175,279	\$1,204,661	\$1,234,778	\$1,265,647	\$1,297,288	\$1,329,720	\$1,362,963	p.a.
With effect from 1/4/2019	\$1,192,478	\$1,222,290	\$1,252,847	\$1,284,169	\$1,316,273	\$1,349,180	\$1,382,909	\$1,417,482	p.a.
With effect from 1/4/2020	\$1,252,102	\$1,283,405	\$1,315,490	\$1,348,377	\$1,382,086	\$1,416,639	\$1,452,055	\$1,488,356	p.a.
<b>RMG/TA 3</b>									
Existing	\$907,820	\$930,515	\$953,778	\$977,622	\$1,002,063	\$1,027,115	\$1,052,792	\$1,079,112	p.a.
With effect from 1/4/2017	\$953,211	\$977,041	\$1,001,467	\$1,026,504	\$1,052,167	\$1,078,471	\$1,105,433	\$1,133,068	p.a.
With effect from 1/4/2018	\$972,275	\$996,582	\$1,021,497	\$1,047,034	\$1,073,210	\$1,100,040	\$1,127,541	\$1,155,730	p.a.
With effect from 1/4/2019	\$1,011,166	\$1,036,445	\$1,062,357	\$1,088,915	\$1,116,138	\$1,144,042	\$1,172,643	\$1,201,959	p.a.
With effect from 1/4/2020	\$1,061,725	\$1,088,268	\$1,115,474	\$1,143,361	\$1,171,945	\$1,201,244	\$1,231,275	\$1,262,057	p.a.
<b>RMG/TA 2</b>									
Existing	\$799,478	\$819,465	\$839,951	\$860,950	\$882,474	\$904,536	\$927,149	\$950,328	p.a.
With effect from 1/4/2017	\$839,452	\$860,438	\$881,949	\$903,998	\$926,598	\$949,763	\$973,507	\$997,845	p.a.
With effect from 1/4/2018	\$856,241	\$877,647	\$899,588	\$922,078	\$945,130	\$968,758	\$992,977	\$1,017,801	p.a.
With effect from 1/4/2019	\$890,491	\$912,753	\$935,572	\$958,961	\$982,935	\$1,007,508	\$1,032,696	\$1,058,513	p.a.
With effect from 1/4/2020	\$935,015	\$958,390	\$982,350	\$1,006,909	\$1,032,082	\$1,057,884	\$1,084,331	\$1,111,439	p.a.
<b>RMG/TA 1</b>									
Existing	\$662,977	\$679,552	\$696,541	\$713,954	\$731,803	\$750,098	\$768,850	\$788,072	p.a.
With effect from 1/4/2017	\$696,126	\$713,529	\$731,367	\$749,651	\$768,393	\$787,603	\$807,293	\$827,475	p.a.
With effect from 1/4/2018	\$710,048	\$727,800	\$745,995	\$764,644	\$783,761	\$803,355	\$823,438	\$844,024	p.a.
With effect from 1/4/2019	\$738,450	\$756,912	\$775,834	\$795,230	\$815,111	\$835,489	\$856,376	\$877,785	p.a.
With effect from 1/4/2020	\$775,373	\$794,757	\$814,626	\$834,992	\$855,867	\$877,263	\$899,195	\$921,675	p.a.



**MANAGEMENT INFORMATION SYSTEM (MIS)**

**Information Technology Group (MIS/IT)**

**MIS/IT 9**

Existing	\$3,494,700	\$3,582,068	\$3,671,619	\$3,763,410	\$3,857,495	\$3,953,932	\$4,052,781	\$4,154,100	p.a.
With effect from 1/4/2017	\$3,669,435	\$3,761,171	\$3,855,200	\$3,951,580	\$4,050,370	\$4,151,629	\$4,255,420	\$4,361,805	p.a.
With effect from 1/4/2018	\$3,742,824	\$3,836,394	\$3,932,304	\$4,030,612	\$4,131,377	\$4,234,661	\$4,340,528	\$4,449,041	p.a.
With effect from 1/4/2019	\$3,892,537	\$3,989,850	\$4,089,596	\$4,191,836	\$4,296,632	\$4,404,048	\$4,514,149	\$4,627,003	p.a.
With effect from 1/4/2020	\$4,087,163	\$4,189,343	\$4,294,076	\$4,401,428	\$4,511,464	\$4,624,250	\$4,739,857	\$4,858,353	p.a.

**MIS/IT 8**

Existing	\$2,672,700	\$2,739,517	\$2,808,005	\$2,878,205	\$2,950,160	\$3,023,914	\$3,099,512	\$3,177,000	p.a.
With effect from 1/4/2017	\$2,806,335	\$2,876,493	\$2,948,406	\$3,022,116	\$3,097,669	\$3,175,110	\$3,254,488	\$3,335,850	p.a.
With effect from 1/4/2018	\$2,862,462	\$2,934,023	\$3,007,374	\$3,082,558	\$3,159,622	\$3,238,613	\$3,319,578	\$3,402,567	p.a.
With effect from 1/4/2019	\$2,976,960	\$3,051,384	\$3,127,669	\$3,205,860	\$3,286,007	\$3,368,157	\$3,452,361	\$3,538,670	p.a.
With effect from 1/4/2020	\$3,125,808	\$3,203,953	\$3,284,052	\$3,366,154	\$3,450,307	\$3,536,565	\$3,624,979	\$3,715,604	p.a.

**MIS/IT 7**

Existing	\$2,156,097	\$2,209,999	\$2,265,249	\$2,321,881	\$2,379,928	\$2,439,426	\$2,500,411	\$2,562,922	p.a.
With effect from 1/4/2017	\$2,263,902	\$2,320,499	\$2,378,512	\$2,437,975	\$2,498,924	\$2,561,397	\$2,625,432	\$2,691,068	p.a.
With effect from 1/4/2018	\$2,309,180	\$2,366,909	\$2,426,082	\$2,486,734	\$2,548,903	\$2,612,625	\$2,677,941	\$2,744,889	p.a.
With effect from 1/4/2019	\$2,401,547	\$2,461,586	\$2,523,125	\$2,586,204	\$2,650,859	\$2,717,130	\$2,785,058	\$2,854,685	p.a.
With effect from 1/4/2020	\$2,521,624	\$2,584,665	\$2,649,282	\$2,715,514	\$2,783,402	\$2,852,987	\$2,924,311	\$2,997,419	p.a.

**MIS/IT 6**

Existing	\$1,758,169	\$1,802,123	\$1,847,176	\$1,893,355	\$1,940,689	\$1,989,207	\$2,038,937	\$2,089,910	p.a.
With effect from 1/4/2017	\$1,846,077	\$1,892,229	\$1,939,535	\$1,988,023	\$2,037,724	\$2,088,667	\$2,140,884	\$2,194,406	p.a.
With effect from 1/4/2018	\$1,882,999	\$1,930,074	\$1,978,326	\$2,027,784	\$2,078,479	\$2,130,441	\$2,183,702	\$2,238,294	p.a.
With effect from 1/4/2019	\$1,958,319	\$2,007,277	\$2,057,459	\$2,108,895	\$2,161,618	\$2,215,658	\$2,271,050	\$2,327,826	p.a.
With effect from 1/4/2020	\$2,056,235	\$2,107,641	\$2,160,332	\$2,214,340	\$2,269,699	\$2,326,441	\$2,384,602	\$2,444,217	p.a.

**MIS/IT 5**

Existing	\$1,587,379	\$1,627,064	\$1,667,740	\$1,709,434	\$1,752,170	\$1,795,974	\$1,840,873	\$1,886,895	p.a.
With effect from 1/4/2017	\$1,666,748	\$1,708,417	\$1,751,127	\$1,794,905	\$1,839,778	\$1,885,772	\$1,932,917	\$1,981,240	p.a.
With effect from 1/4/2018	\$1,700,083	\$1,742,585	\$1,786,150	\$1,830,803	\$1,876,573	\$1,923,488	\$1,971,575	\$2,020,864	p.a.
With effect from 1/4/2019	\$1,768,086	\$1,812,288	\$1,857,596	\$1,904,035	\$1,951,636	\$2,000,427	\$2,050,438	\$2,101,699	p.a.
With effect from 1/4/2020	\$1,856,491	\$1,902,903	\$1,950,475	\$1,999,237	\$2,049,218	\$2,100,449	\$2,152,960	\$2,206,784	p.a.

**MIS/IT 4**

Existing	\$1,406,073	\$1,441,224	\$1,477,255	\$1,514,186	\$1,552,041	\$1,590,842	\$1,630,613	\$1,671,378	p.a.
With effect from 1/4/2017	\$1,476,377	\$1,513,286	\$1,551,118	\$1,589,896	\$1,629,644	\$1,670,385	\$1,712,144	\$1,754,948	p.a.
With effect from 1/4/2018	\$1,505,904	\$1,543,552	\$1,582,141	\$1,621,694	\$1,662,236	\$1,703,792	\$1,746,387	\$1,790,047	p.a.
With effect from 1/4/2019	\$1,566,140	\$1,605,294	\$1,645,426	\$1,686,562	\$1,728,726	\$1,771,944	\$1,816,243	\$1,861,649	p.a.
With effect from 1/4/2020	\$1,644,447	\$1,685,559	\$1,727,698	\$1,770,890	\$1,815,162	\$1,860,541	\$1,907,055	\$1,954,731	p.a.

MANAGEMENT INFORMATION SYSTEM (MIS) (Cont'd)

**Information Technology Group (MIS/IT) (Cont'd)**

MIS/IT 3

Existing	\$943,781	\$967,375	\$991,560	\$1,016,349	\$1,041,757	\$1,067,801	\$1,094,496	\$1,121,859	p.a.
With effect from 1/4/2017	\$990,970	\$1,015,744	\$1,041,138	\$1,067,166	\$1,093,846	\$1,121,192	\$1,149,221	\$1,177,952	p.a.
With effect from 1/4/2018	\$1,010,789	\$1,036,059	\$1,061,961	\$1,088,510	\$1,115,722	\$1,143,615	\$1,172,206	\$1,201,511	p.a.
With effect from 1/4/2019	\$1,051,221	\$1,077,502	\$1,104,439	\$1,132,050	\$1,160,351	\$1,189,360	\$1,219,094	\$1,249,571	p.a.
With effect from 1/4/2020	\$1,103,782	\$1,131,377	\$1,159,661	\$1,188,653	\$1,218,369	\$1,248,828	\$1,280,049	\$1,312,050	p.a.

MIS/IT 2

Existing	\$796,178	\$816,082	\$836,484	\$857,396	\$878,831	\$900,802	\$923,322	\$946,405	p.a.
With effect from 1/4/2017	\$835,987	\$856,887	\$878,309	\$900,266	\$922,773	\$945,842	\$969,489	\$993,726	p.a.
With effect from 1/4/2018	\$852,707	\$874,024	\$895,875	\$918,272	\$941,229	\$964,759	\$988,878	\$1,013,600	p.a.
With effect from 1/4/2019	\$886,815	\$908,985	\$931,710	\$955,003	\$978,878	\$1,003,350	\$1,028,433	\$1,054,144	p.a.
With effect from 1/4/2020	\$931,156	\$954,435	\$978,295	\$1,002,753	\$1,027,822	\$1,053,517	\$1,079,855	\$1,106,851	p.a.

MIS/IT 1

Existing	\$615,723	\$631,116	\$646,894	\$663,066	\$679,643	\$696,634	\$714,050	\$731,901	p.a.
With effect from 1/4/2017	\$646,509	\$662,672	\$679,239	\$696,220	\$713,625	\$731,466	\$749,752	\$768,496	p.a.
With effect from 1/4/2018	\$659,439	\$675,925	\$692,823	\$710,144	\$727,898	\$746,095	\$764,747	\$783,866	p.a.
With effect from 1/4/2019	\$685,817	\$702,962	\$720,536	\$738,550	\$757,014	\$775,939	\$795,337	\$815,221	p.a.
With effect from 1/4/2020	\$720,108	\$738,110	\$756,563	\$775,477	\$794,864	\$814,736	\$835,104	\$855,982	p.a.

**PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG)**

**Librarian Series (PIDG/LB)**

**PIDG/LB 5**

Existing	\$1,730,109	\$1,773,361	\$1,817,695	\$1,863,138	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
With effect from 1/4/2017	\$1,816,614	\$1,862,030	\$1,908,581	\$1,956,295	\$2,005,202	\$2,055,333	\$2,106,716	\$2,159,384	p.a.
With effect from 1/4/2018	\$1,852,947	\$1,899,270	\$1,946,752	\$1,995,421	\$2,045,306	\$2,096,439	\$2,148,850	\$2,202,571	p.a.
With effect from 1/4/2019	\$1,927,065	\$1,975,241	\$2,024,622	\$2,075,238	\$2,127,119	\$2,180,297	\$2,234,804	\$2,290,674	p.a.
With effect from 1/4/2020	\$2,023,418	\$2,074,003	\$2,125,853	\$2,179,000	\$2,233,475	\$2,289,312	\$2,346,544	\$2,405,208	p.a.

**PIDG/LB 4**

Existing	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
With effect from 1/4/2017	\$1,415,972	\$1,451,372	\$1,487,656	\$1,524,847	\$1,562,968	\$1,602,043	\$1,642,094	\$1,683,146	p.a.
With effect from 1/4/2018	\$1,444,292	\$1,480,399	\$1,517,409	\$1,555,344	\$1,594,228	\$1,634,083	\$1,674,936	\$1,716,809	p.a.
With effect from 1/4/2019	\$1,502,063	\$1,539,615	\$1,578,105	\$1,617,558	\$1,657,997	\$1,699,447	\$1,741,933	\$1,785,481	p.a.
With effect from 1/4/2020	\$1,577,167	\$1,616,596	\$1,657,011	\$1,698,436	\$1,740,897	\$1,784,419	\$1,829,030	\$1,874,755	p.a.

**PIDG/LB 3**

Existing	\$1,236,927	\$1,267,850	\$1,299,546	\$1,332,035	\$1,365,336	\$1,399,469	\$1,434,456	\$1,470,318	p.a.
With effect from 1/4/2017	\$1,298,773	\$1,331,243	\$1,364,524	\$1,398,637	\$1,433,603	\$1,469,443	\$1,506,179	\$1,543,833	p.a.
With effect from 1/4/2018	\$1,324,749	\$1,357,868	\$1,391,814	\$1,426,610	\$1,462,275	\$1,498,832	\$1,536,302	\$1,574,710	p.a.
With effect from 1/4/2019	\$1,377,739	\$1,412,182	\$1,447,487	\$1,483,674	\$1,520,766	\$1,558,785	\$1,597,755	\$1,637,698	p.a.
With effect from 1/4/2020	\$1,446,626	\$1,482,791	\$1,519,861	\$1,557,858	\$1,596,804	\$1,636,724	\$1,677,642	\$1,719,583	p.a.

**PIDG/LB 2**

Existing	\$1,031,080	\$1,056,857	\$1,083,279	\$1,110,361	\$1,138,120	\$1,166,573	\$1,195,737	\$1,225,631	p.a.
With effect from 1/4/2017	\$1,082,634	\$1,109,700	\$1,137,442	\$1,165,878	\$1,195,025	\$1,224,901	\$1,255,524	\$1,286,912	p.a.
With effect from 1/4/2018	\$1,104,287	\$1,131,894	\$1,160,191	\$1,189,196	\$1,218,926	\$1,249,399	\$1,280,634	\$1,312,650	p.a.
With effect from 1/4/2019	\$1,148,458	\$1,177,170	\$1,206,599	\$1,236,764	\$1,267,683	\$1,299,375	\$1,331,859	\$1,365,156	p.a.
With effect from 1/4/2020	\$1,205,881	\$1,236,028	\$1,266,929	\$1,298,602	\$1,331,067	\$1,364,344	\$1,398,452	\$1,433,414	p.a.

**PIDG/LB 1**

Existing	\$843,432	\$864,518	\$886,131	\$908,284	\$930,991	\$954,266	\$978,123	\$1,002,576	p.a.
With effect from 1/4/2017	\$885,604	\$907,744	\$930,437	\$953,698	\$977,541	\$1,001,979	\$1,027,029	\$1,052,704	p.a.
With effect from 1/4/2018	\$903,316	\$925,899	\$949,046	\$972,772	\$997,091	\$1,022,019	\$1,047,569	\$1,073,758	p.a.
With effect from 1/4/2019	\$939,448	\$962,935	\$987,008	\$1,011,683	\$1,036,975	\$1,062,900	\$1,089,472	\$1,116,709	p.a.
With effect from 1/4/2020	\$986,421	\$1,011,081	\$1,036,358	\$1,062,267	\$1,088,824	\$1,116,044	\$1,143,946	\$1,172,544	p.a.

**Library Assistant Series (PIDG/LA)**

**PIDG/LA 2**

Existing	\$700,634	\$718,150	\$736,103	\$754,506	\$773,369	\$792,703	\$812,520	\$832,833	p.a.
With effect from 1/4/2017	\$735,666	\$754,057	\$772,909	\$792,231	\$812,037	\$832,338	\$853,147	\$874,475	p.a.
With effect from 1/4/2018	\$750,379	\$769,138	\$788,367	\$808,076	\$828,278	\$848,985	\$870,210	\$891,965	p.a.
With effect from 1/4/2019	\$780,394	\$799,904	\$819,902	\$840,399	\$861,409	\$882,944	\$905,018	\$927,643	p.a.
With effect from 1/4/2020	\$819,414	\$839,899	\$860,897	\$882,419	\$904,480	\$927,092	\$950,269	\$974,026	p.a.

## PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont')

**Library Assistant Series (PIDG/LA) (Cont'd)**

## PIDG/LA 1

Existing	\$557,153	\$571,082	\$585,359	\$599,993	\$614,992	\$630,367	\$646,126	\$662,280	p.a.
With effect from 1/4/2017	\$585,011	\$599,636	\$614,627	\$629,992	\$645,742	\$661,886	\$678,433	\$695,394	p.a.
With effect from 1/4/2018	\$596,711	\$611,629	\$626,919	\$642,592	\$658,657	\$675,124	\$692,002	\$709,302	p.a.
With effect from 1/4/2019	\$620,579	\$636,094	\$651,996	\$668,296	\$685,003	\$702,129	\$719,682	\$737,674	p.a.
With effect from 1/4/2020	\$651,608	\$667,898	\$684,596	\$701,711	\$719,254	\$737,235	\$755,666	\$774,557	p.a.

**Library Aide Series (PIDG/LD)**

## PIDG/LD 2

Existing	\$9,969	\$10,219	\$10,474	\$10,736	\$11,004	\$11,279	p.w
With effect from 1/4/2017	\$10,467	\$10,729	\$10,997	\$11,272	\$11,554	\$11,843	p.w
With effect from 1/4/2018	\$10,677	\$10,944	\$11,217	\$11,498	\$11,785	\$12,080	p.w
With effect from 1/4/2019	\$11,104	\$11,381	\$11,666	\$11,958	\$12,257	\$12,563	p.w
With effect from 1/4/2020	\$11,659	\$11,951	\$12,249	\$12,556	\$12,869	\$13,191	p.w

## PIDG/LD 1

Existing	\$8,967	\$9,191	\$9,421	\$9,657	\$9,898	\$10,146	p.w
With effect from 1/4/2017	\$9,415	\$9,651	\$9,892	\$10,139	\$10,393	\$10,653	p.w
With effect from 1/4/2018	\$9,604	\$9,844	\$10,090	\$10,342	\$10,601	\$10,866	p.w
With effect from 1/4/2019	\$9,988	\$10,237	\$10,493	\$10,756	\$11,025	\$11,300	p.w
With effect from 1/4/2020	\$10,487	\$10,749	\$11,018	\$11,294	\$11,576	\$11,865	p.w

**Archives and Records Management Series (PIDG/AR)**

## PIDG/ AR 7

Existing	\$2,697,855	\$2,765,302	\$2,834,434	\$2,905,295	\$2,977,927	\$3,052,376	\$3,128,685	\$3,206,902	p.a.
With effect from 1/4/2017	\$2,832,748	\$2,903,566	\$2,976,156	\$3,050,559	\$3,126,823	\$3,204,994	\$3,285,119	\$3,367,247	p.a.
With effect from 1/4/2018	\$2,889,403	\$2,961,638	\$3,035,679	\$3,111,571	\$3,189,360	\$3,269,094	\$3,350,821	\$3,434,592	p.a.
With effect from 1/4/2019	\$3,004,979	\$3,080,103	\$3,157,106	\$3,236,034	\$3,316,934	\$3,399,858	\$3,484,854	\$3,571,976	p.a.
With effect from 1/4/2020	\$3,155,228	\$3,234,108	\$3,314,961	\$3,397,835	\$3,482,781	\$3,569,851	\$3,659,097	\$3,750,574	p.a.

## PIDG/ AR 6

Existing	\$2,097,527	\$2,149,965	\$2,203,714	\$2,258,807	\$2,315,277	\$2,373,159	\$2,432,488	\$2,493,300	p.a.
With effect from 1/4/2017	\$2,202,403	\$2,257,463	\$2,313,900	\$2,371,748	\$2,431,041	\$2,491,817	\$2,554,113	\$2,617,965	p.a.
With effect from 1/4/2018	\$2,246,451	\$2,302,613	\$2,360,178	\$2,419,182	\$2,479,662	\$2,541,654	\$2,605,195	\$2,670,325	p.a.
With effect from 1/4/2019	\$2,336,309	\$2,394,717	\$2,454,585	\$2,515,950	\$2,578,849	\$2,643,320	\$2,709,403	\$2,777,138	p.a.
With effect from 1/4/2020	\$2,453,125	\$2,514,453	\$2,577,314	\$2,641,747	\$2,707,791	\$2,775,486	\$2,844,873	\$2,915,995	p.a.

## PIDG/ AR 5

Existing	\$1,369,145	\$1,403,374	\$1,438,458	\$1,474,419	\$1,511,280	\$1,549,062	\$1,587,788	\$1,627,483	p.a.
With effect from 1/4/2017	\$1,437,602	\$1,473,542	\$1,510,381	\$1,548,140	\$1,586,844	\$1,626,515	\$1,667,178	\$1,708,857	p.a.
With effect from 1/4/2018	\$1,466,354	\$1,503,013	\$1,540,588	\$1,579,103	\$1,618,581	\$1,659,045	\$1,700,521	\$1,743,034	p.a.
With effect from 1/4/2019	\$1,525,008	\$1,563,134	\$1,602,212	\$1,642,267	\$1,683,324	\$1,725,407	\$1,768,542	\$1,812,756	p.a.
With effect from 1/4/2020	\$1,601,259	\$1,641,290	\$1,682,323	\$1,724,381	\$1,767,490	\$1,811,677	\$1,856,969	\$1,903,394	p.a.

## PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont'd)

**Records and Information Management Series (PIDG/AR) (Cont'd)**

## PIDG/ AR 4

Existing	\$1,031,080	\$1,056,857	\$1,083,279	\$1,110,361	\$1,138,120	\$1,166,573	\$1,195,737	\$1,225,631	p.a.
With effect from 1/4/2017	\$1,082,634	\$1,109,700	\$1,137,442	\$1,165,878	\$1,195,025	\$1,224,901	\$1,255,524	\$1,286,912	p.a.
With effect from 1/4/2018	\$1,104,287	\$1,131,894	\$1,160,191	\$1,189,196	\$1,218,926	\$1,249,399	\$1,280,634	\$1,312,650	p.a.
With effect from 1/4/2019	\$1,148,458	\$1,177,170	\$1,206,599	\$1,236,764	\$1,267,683	\$1,299,375	\$1,331,859	\$1,365,156	p.a.
With effect from 1/4/2020	\$1,205,881	\$1,236,028	\$1,266,929	\$1,298,602	\$1,331,067	\$1,364,344	\$1,398,452	\$1,433,414	p.a.

## PIDG/AR 3

Existing	\$14,513	\$14,876	\$15,247	\$15,629	\$16,019	\$16,420	\$16,830	\$17,251	p.w
With effect from 1/4/2017	\$15,239	\$15,620	\$16,010	\$16,410	\$16,821	\$17,241	\$17,672	\$18,114	p.w
With effect from 1/4/2018	\$15,543	\$15,932	\$16,330	\$16,739	\$17,157	\$17,586	\$18,026	\$18,476	p.w
With effect from 1/4/2019	\$16,165	\$16,569	\$16,984	\$17,408	\$17,843	\$18,289	\$18,747	\$19,215	p.w
With effect from 1/4/2020	\$16,973	\$17,398	\$17,833	\$18,279	\$18,735	\$19,204	\$19,684	\$20,176	p.w

## PIDG/AR 2

Existing	\$12,038	\$12,339	\$12,647	\$12,963	\$13,287	\$13,619	\$13,960	\$14,309	p.w
With effect from 1/4/2017	\$12,640	\$12,956	\$13,280	\$13,612	\$13,952	\$14,301	\$14,658	\$15,025	p.w
With effect from 1/4/2018	\$12,893	\$13,215	\$13,545	\$13,884	\$14,231	\$14,587	\$14,952	\$15,325	p.w
With effect from 1/4/2019	\$13,408	\$13,744	\$14,087	\$14,439	\$14,800	\$15,170	\$15,550	\$15,938	p.w
With effect from 1/4/2020	\$14,079	\$14,431	\$14,792	\$15,161	\$15,540	\$15,929	\$16,327	\$16,735	p.w

## PIDG/AR 1

Existing	\$10,508	\$10,771	\$11,040	\$11,316	\$11,599	\$11,889	\$12,186	\$12,491	p.w
With effect from 1/4/2017	\$11,033	\$11,309	\$11,592	\$11,882	\$12,179	\$12,483	\$12,795	\$13,115	p.w
With effect from 1/4/2018	\$11,254	\$11,535	\$11,824	\$12,119	\$12,422	\$12,733	\$13,051	\$13,378	p.w
With effect from 1/4/2019	\$11,704	\$11,997	\$12,297	\$12,604	\$12,919	\$13,242	\$13,573	\$13,913	p.w
With effect from 1/4/2020	\$12,289	\$12,597	\$12,912	\$13,234	\$13,565	\$13,904	\$14,252	\$14,608	p.w

**Records and Information Management Series (PIDG/RIM)**

## PIDG/RIM 5

Existing	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
With effect from 1/4/2017	\$1,415,972	\$1,451,372	\$1,487,656	\$1,524,847	\$1,562,968	\$1,602,043	\$1,642,094	\$1,683,146	p.a.
With effect from 1/4/2018	\$1,444,292	\$1,480,399	\$1,517,409	\$1,555,344	\$1,594,228	\$1,634,083	\$1,674,936	\$1,716,809	p.a.
With effect from 1/4/2019	\$1,502,063	\$1,539,615	\$1,578,105	\$1,617,558	\$1,657,997	\$1,699,447	\$1,741,933	\$1,785,481	p.a.
With effect from 1/4/2020	\$1,577,167	\$1,616,596	\$1,657,011	\$1,698,436	\$1,740,897	\$1,784,419	\$1,829,030	\$1,874,755	p.a.

## PIDG/RIM 4

Existing	\$1,031,080	\$1,056,857	\$1,083,279	\$1,110,361	\$1,138,120	\$1,166,573	\$1,195,737	\$1,225,631	p.a.
With effect from 1/4/2017	\$1,082,634	\$1,109,700	\$1,137,442	\$1,165,878	\$1,195,025	\$1,224,901	\$1,255,524	\$1,286,912	p.a.
With effect from 1/4/2018	\$1,104,287	\$1,131,894	\$1,160,191	\$1,189,196	\$1,218,926	\$1,249,399	\$1,280,634	\$1,312,650	p.a.
With effect from 1/4/2019	\$1,148,458	\$1,177,170	\$1,206,599	\$1,236,764	\$1,267,683	\$1,299,375	\$1,331,859	\$1,365,156	p.a.
With effect from 1/4/2020	\$1,205,881	\$1,236,028	\$1,266,929	\$1,298,602	\$1,331,067	\$1,364,344	\$1,398,452	\$1,433,414	p.a.

## PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont'd)

**Records and Information Management Series (PIDG/RIM) (Cont'd)**

## PIDG/RIM 3

Existing	\$767,129	\$786,307	\$805,964	\$826,114	\$846,766	\$867,936	\$889,634	\$911,875	p.a.
With effect from 1/4/2017	\$805,485	\$825,623	\$846,263	\$867,420	\$889,105	\$911,333	\$934,116	\$957,469	p.a.
With effect from 1/4/2018	\$821,595	\$842,135	\$863,188	\$884,768	\$906,887	\$929,560	\$952,798	\$976,618	p.a.
With effect from 1/4/2019	\$854,459	\$875,820	\$897,716	\$920,159	\$943,163	\$966,742	\$990,910	\$1,015,683	p.a.
With effect from 1/4/2020	\$897,182	\$919,611	\$942,602	\$966,167	\$990,321	\$1,015,079	\$1,040,456	\$1,066,467	p.a.

## PIDG/RIM 2

Existing	\$640,392	\$656,402	\$672,812	\$689,632	\$706,873	\$724,545	\$742,659	\$761,225	p.a.
With effect from 1/4/2017	\$672,412	\$689,222	\$706,452	\$724,114	\$742,217	\$760,772	\$779,791	\$799,286	p.a.
With effect from 1/4/2018	\$685,860	\$703,006	\$720,581	\$738,596	\$757,061	\$775,987	\$795,387	\$815,272	p.a.
With effect from 1/4/2019	\$713,294	\$731,127	\$749,405	\$768,140	\$787,343	\$807,027	\$827,203	\$847,883	p.a.
With effect from 1/4/2020	\$748,959	\$767,683	\$786,875	\$806,547	\$826,711	\$847,378	\$868,563	\$890,277	p.a.

## PIDG/RIM 1

Existing	\$539,009	\$552,485	\$566,297	\$580,454	\$594,965	\$609,840	\$625,086	\$640,713	p.a.
With effect from 1/4/2017	\$565,959	\$580,108	\$594,611	\$609,476	\$624,713	\$640,331	\$656,339	\$672,748	p.a.
With effect from 1/4/2018	\$577,279	\$591,711	\$606,503	\$621,666	\$637,208	\$653,138	\$669,466	\$686,203	p.a.
With effect from 1/4/2019	\$600,370	\$615,379	\$630,764	\$646,533	\$662,696	\$679,263	\$696,245	\$713,651	p.a.
With effect from 1/4/2020	\$630,388	\$646,148	\$662,302	\$678,859	\$695,831	\$713,226	\$731,057	\$749,334	p.a.

**Technical Operator Series (PIDG/TO)**

## PIDG/TO 3

Existing	\$661,176	\$677,705	\$694,648	\$712,014	\$729,814	\$748,059	p.a.
With effect from 1/4/2017	\$694,235	\$711,591	\$729,380	\$747,615	\$766,305	\$785,463	p.a.
With effect from 1/4/2018	\$708,119	\$725,822	\$743,968	\$762,567	\$781,631	\$801,172	p.a.
With effect from 1/4/2019	\$736,444	\$754,855	\$773,727	\$793,070	\$812,897	\$833,219	p.a.
With effect from 1/4/2020	\$773,266	\$792,598	\$812,413	\$832,723	\$853,542	\$874,880	p.a.

## PIDG/TO 2

Existing	\$614,155	\$629,509	\$645,247	\$661,378	\$677,912	\$694,860	p.a.
With effect from 1/4/2017	\$644,863	\$660,984	\$677,509	\$694,447	\$711,808	\$729,603	p.a.
With effect from 1/4/2018	\$657,760	\$674,204	\$691,059	\$708,336	\$726,044	\$744,195	p.a.
With effect from 1/4/2019	\$684,070	\$701,172	\$718,701	\$736,669	\$755,086	\$773,963	p.a.
With effect from 1/4/2020	\$718,274	\$736,231	\$754,637	\$773,502	\$792,840	\$812,661	p.a.

## PIDG/TO 1

Existing	\$538,528	\$551,991	\$565,791	\$579,936	\$594,434	\$609,295	p.a.
With effect from 1/4/2017	\$565,454	\$579,591	\$594,081	\$608,933	\$624,156	\$639,760	p.a.
With effect from 1/4/2018	\$576,763	\$591,183	\$605,962	\$621,111	\$636,639	\$652,555	p.a.
With effect from 1/4/2019	\$599,834	\$614,830	\$630,201	\$645,956	\$662,105	\$678,657	p.a.
With effect from 1/4/2020	\$629,826	\$645,571	\$661,711	\$678,253	\$695,210	\$712,590	p.a.

**MASS COMMUNICATION AND INFORMATION GROUP (MCG)**

**Audio Visual Production Series (MCG/AVP)**

**MCG/AVP 6**

Existing	\$2,097,527	\$2,149,965	\$2,203,714	\$2,258,807	\$2,315,277	\$2,373,159	\$2,432,488	\$2,493,300	p.a.
With effect from 1/4/2017	\$2,202,403	\$2,257,463	\$2,313,900	\$2,371,748	\$2,431,041	\$2,491,817	\$2,554,113	\$2,617,965	p.a.
With effect from 1/4/2018	\$2,246,451	\$2,302,613	\$2,360,178	\$2,419,182	\$2,479,662	\$2,541,654	\$2,605,195	\$2,670,325	p.a.
With effect from 1/4/2019	\$2,336,309	\$2,394,717	\$2,454,585	\$2,515,950	\$2,578,849	\$2,643,320	\$2,709,403	\$2,777,138	p.a.
With effect from 1/4/2020	\$2,453,125	\$2,514,453	\$2,577,314	\$2,641,747	\$2,707,791	\$2,775,486	\$2,844,873	\$2,915,995	p.a.

**MCG/AVP 5**

Existing	\$1,730,109	\$1,773,361	\$1,817,695	\$1,863,138	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
With effect from 1/4/2017	\$1,816,614	\$1,862,030	\$1,908,581	\$1,956,295	\$2,005,202	\$2,055,333	\$2,106,716	\$2,159,384	p.a.
With effect from 1/4/2018	\$1,852,947	\$1,899,270	\$1,946,752	\$1,995,421	\$2,045,306	\$2,096,439	\$2,148,850	\$2,202,571	p.a.
With effect from 1/4/2019	\$1,927,065	\$1,975,241	\$2,024,622	\$2,075,238	\$2,127,119	\$2,180,297	\$2,234,804	\$2,290,674	p.a.
With effect from 1/4/2020	\$2,023,418	\$2,074,003	\$2,125,853	\$2,179,000	\$2,233,475	\$2,289,312	\$2,346,544	\$2,405,208	p.a.

**MCG/AVP 4**

Existing	\$1,369,145	\$1,403,374	\$1,438,458	\$1,474,419	\$1,511,280	\$1,549,062	\$1,587,788	\$1,627,483	p.a.
With effect from 1/4/2017	\$1,437,602	\$1,473,542	\$1,510,381	\$1,548,140	\$1,586,844	\$1,626,515	\$1,667,178	\$1,708,857	p.a.
With effect from 1/4/2018	\$1,466,354	\$1,503,013	\$1,540,588	\$1,579,103	\$1,618,581	\$1,659,045	\$1,700,521	\$1,743,034	p.a.
With effect from 1/4/2019	\$1,525,008	\$1,563,134	\$1,602,212	\$1,642,267	\$1,683,324	\$1,725,407	\$1,768,542	\$1,812,756	p.a.
With effect from 1/4/2020	\$1,601,259	\$1,641,290	\$1,682,323	\$1,724,381	\$1,767,490	\$1,811,677	\$1,856,969	\$1,903,394	p.a.

**MCG/AVP 3**

Existing	\$1,006,914	\$1,032,086	\$1,057,889	\$1,084,336	\$1,111,444	\$1,139,230	\$1,167,711	\$1,196,904	p.a.
With effect from 1/4/2017	\$1,057,260	\$1,083,691	\$1,110,783	\$1,138,553	\$1,167,017	\$1,196,192	\$1,226,097	\$1,256,750	p.a.
With effect from 1/4/2018	\$1,078,405	\$1,105,365	\$1,132,999	\$1,161,324	\$1,190,357	\$1,220,116	\$1,250,619	\$1,281,885	p.a.
With effect from 1/4/2019	\$1,121,541	\$1,149,580	\$1,178,319	\$1,207,777	\$1,237,972	\$1,268,921	\$1,300,644	\$1,333,160	p.a.
With effect from 1/4/2020	\$1,177,618	\$1,207,059	\$1,237,235	\$1,268,166	\$1,299,870	\$1,332,367	\$1,365,676	\$1,399,818	p.a.

**MCG/AVP 2**

Existing	\$861,789	\$883,333	\$905,417	\$928,052	\$951,253	\$975,035	\$999,411	\$1,024,396	p.a.
With effect from 1/4/2017	\$904,878	\$927,500	\$950,688	\$974,455	\$998,816	\$1,023,787	\$1,049,382	\$1,075,616	p.a.
With effect from 1/4/2018	\$922,976	\$946,050	\$969,702	\$993,944	\$1,018,793	\$1,044,263	\$1,070,369	\$1,097,128	p.a.
With effect from 1/4/2019	\$959,895	\$983,892	\$1,008,490	\$1,033,702	\$1,059,545	\$1,086,033	\$1,113,184	\$1,141,014	p.a.
With effect from 1/4/2020	\$1,007,890	\$1,033,087	\$1,058,914	\$1,085,387	\$1,112,522	\$1,140,335	\$1,168,843	\$1,198,064	p.a.

**MCG/AVP 1**

Existing	\$697,365	\$714,799	\$732,669	\$750,985	\$769,760	\$789,004	\$808,729	\$828,947	p.a.
With effect from 1/4/2017	\$732,233	\$750,539	\$769,303	\$788,535	\$808,249	\$828,455	\$849,166	\$870,395	p.a.
With effect from 1/4/2018	\$746,878	\$765,550	\$784,689	\$804,306	\$824,413	\$845,024	\$866,149	\$887,803	p.a.
With effect from 1/4/2019	\$776,753	\$796,172	\$816,076	\$836,478	\$857,390	\$878,825	\$900,795	\$923,315	p.a.
With effect from 1/4/2020	\$815,591	\$835,980	\$856,880	\$878,302	\$900,260	\$922,766	\$945,835	\$969,481	p.a.

MASS COMMUNICATION AND INFORMATION GROUP (MCG) (Cont'd)

**Audio Visual Technician Series (AVT)**

**MCG/AVT 6**

Existing	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
With effect from 1/4/2017	\$1,415,972	\$1,451,372	\$1,487,656	\$1,524,847	\$1,562,968	\$1,602,043	\$1,642,094	\$1,683,146	p.a.
With effect from 1/4/2018	\$1,444,292	\$1,480,399	\$1,517,409	\$1,555,344	\$1,594,228	\$1,634,083	\$1,674,936	\$1,716,809	p.a.
With effect from 1/4/2019	\$1,502,063	\$1,539,615	\$1,578,105	\$1,617,558	\$1,657,997	\$1,699,447	\$1,741,933	\$1,785,481	p.a.
With effect from 1/4/2020	\$1,577,167	\$1,616,596	\$1,657,011	\$1,698,436	\$1,740,897	\$1,784,419	\$1,829,030	\$1,874,755	p.a.

**MCG/AVT 5**

Existing	\$1,023,377	\$1,048,962	\$1,075,186	\$1,102,065	\$1,129,617	\$1,157,857	\$1,186,804	\$1,216,474	p.a.
With effect from 1/4/2017	\$1,074,546	\$1,101,409	\$1,128,945	\$1,157,168	\$1,186,098	\$1,215,750	\$1,246,144	\$1,277,297	p.a.
With effect from 1/4/2018	\$1,096,037	\$1,123,438	\$1,151,524	\$1,180,312	\$1,209,820	\$1,240,065	\$1,271,067	\$1,302,843	p.a.
With effect from 1/4/2019	\$1,139,878	\$1,168,375	\$1,197,585	\$1,227,524	\$1,258,212	\$1,289,668	\$1,321,909	\$1,354,957	p.a.
With effect from 1/4/2020	\$1,196,872	\$1,226,794	\$1,257,464	\$1,288,900	\$1,321,123	\$1,354,151	\$1,388,005	\$1,422,705	p.a.

**MCG/AVT 4**

Existing	\$861,789	\$883,333	\$905,417	\$928,052	\$951,253	\$975,035	\$999,411	\$1,024,396	p.a.
With effect from 1/4/2017	\$904,878	\$927,500	\$950,688	\$974,455	\$998,816	\$1,023,787	\$1,049,382	\$1,075,616	p.a.
With effect from 1/4/2018	\$922,976	\$946,050	\$969,702	\$993,944	\$1,018,793	\$1,044,263	\$1,070,369	\$1,097,128	p.a.
With effect from 1/4/2019	\$959,895	\$983,892	\$1,008,490	\$1,033,702	\$1,059,545	\$1,086,033	\$1,113,184	\$1,141,014	p.a.
With effect from 1/4/2020	\$1,007,890	\$1,033,087	\$1,058,914	\$1,085,387	\$1,112,522	\$1,140,335	\$1,168,843	\$1,198,064	p.a.

**MCG/AVT 3**

Existing	\$718,247	\$736,203	\$754,608	\$773,473	\$792,810	\$812,630	\$832,946	\$853,770	p.a.
With effect from 1/4/2017	\$754,159	\$773,013	\$792,339	\$812,147	\$832,451	\$853,262	\$874,594	\$896,458	p.a.
With effect from 1/4/2018	\$769,243	\$788,474	\$808,185	\$828,390	\$849,100	\$870,327	\$892,086	\$914,388	p.a.
With effect from 1/4/2019	\$800,012	\$820,013	\$840,513	\$861,526	\$883,064	\$905,140	\$927,769	\$950,963	p.a.
With effect from 1/4/2020	\$840,013	\$861,013	\$882,539	\$904,602	\$927,217	\$950,397	\$974,157	\$998,511	p.a.

**MCG/AVT 2**

Existing	\$595,465	\$610,351	\$625,610	\$641,250	\$657,282	\$673,714	\$690,556	\$707,820	p.a.
With effect from 1/4/2017	\$625,238	\$640,869	\$656,891	\$673,313	\$690,146	\$707,400	\$725,085	\$743,212	p.a.
With effect from 1/4/2018	\$637,743	\$653,687	\$670,029	\$686,779	\$703,949	\$721,548	\$739,586	\$758,076	p.a.
With effect from 1/4/2019	\$663,253	\$679,834	\$696,830	\$714,251	\$732,107	\$750,410	\$769,170	\$788,399	p.a.
With effect from 1/4/2020	\$696,415	\$713,826	\$731,671	\$749,963	\$768,712	\$787,930	\$807,628	\$827,819	p.a.

**MCG/AVT 1**

Existing	\$531,070	\$544,347	\$557,955	\$571,904	\$586,202	\$600,857	\$615,878	\$631,275	p.a.
With effect from 1/4/2017	\$557,624	\$571,564	\$585,853	\$600,500	\$615,512	\$630,900	\$646,672	\$662,839	p.a.
With effect from 1/4/2018	\$568,776	\$582,995	\$597,570	\$612,510	\$627,822	\$643,518	\$659,606	\$676,096	p.a.
With effect from 1/4/2019	\$591,527	\$606,315	\$621,473	\$637,010	\$652,935	\$669,259	\$685,990	\$703,140	p.a.
With effect from 1/4/2020	\$621,103	\$636,631	\$652,547	\$668,860	\$685,582	\$702,721	\$720,289	\$738,297	p.a.



MASS COMMUNICATION AND INFORMATION GROUP (MCG) (Cont'd)

**Information and Editorial Series (MCG/IE)**

<b>MCG/IE 6</b>									
Existing	\$2,097,527	\$2,149,965	\$2,203,714	\$2,258,807	\$2,315,277	\$2,373,159	\$2,432,488	\$2,493,300	p.a.
With effect from 1/4/2017	\$2,202,403	\$2,257,463	\$2,313,900	\$2,371,748	\$2,431,041	\$2,491,817	\$2,554,113	\$2,617,965	p.a.
With effect from 1/4/2018	\$2,246,451	\$2,302,613	\$2,360,178	\$2,419,182	\$2,479,662	\$2,541,654	\$2,605,195	\$2,670,325	p.a.
With effect from 1/4/2019	\$2,336,309	\$2,394,717	\$2,454,585	\$2,515,950	\$2,578,849	\$2,643,320	\$2,709,403	\$2,777,138	p.a.
With effect from 1/4/2020	\$2,453,125	\$2,514,453	\$2,577,314	\$2,641,747	\$2,707,791	\$2,775,486	\$2,844,873	\$2,915,995	p.a.
<b>MCG/IE 5</b>									
Existing	\$1,730,109	\$1,773,361	\$1,817,695	\$1,863,138	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
With effect from 1/4/2017	\$1,816,614	\$1,862,030	\$1,908,581	\$1,956,295	\$2,005,202	\$2,055,333	\$2,106,716	\$2,159,384	p.a.
With effect from 1/4/2018	\$1,852,947	\$1,899,270	\$1,946,752	\$1,995,421	\$2,045,306	\$2,096,439	\$2,148,850	\$2,202,571	p.a.
With effect from 1/4/2019	\$1,927,065	\$1,975,241	\$2,024,622	\$2,075,238	\$2,127,119	\$2,180,297	\$2,234,804	\$2,290,674	p.a.
With effect from 1/4/2020	\$2,023,418	\$2,074,003	\$2,125,853	\$2,179,000	\$2,233,475	\$2,289,312	\$2,346,544	\$2,405,208	p.a.
<b>MCG/IE 4</b>									
Existing	\$1,369,145	\$1,403,374	\$1,438,458	\$1,474,419	\$1,511,280	\$1,549,062	\$1,587,788	\$1,627,483	p.a.
With effect from 1/4/2017	\$1,437,602	\$1,473,542	\$1,510,381	\$1,548,140	\$1,586,844	\$1,626,515	\$1,667,178	\$1,708,857	p.a.
With effect from 1/4/2018	\$1,466,354	\$1,503,013	\$1,540,588	\$1,579,103	\$1,618,581	\$1,659,045	\$1,700,521	\$1,743,034	p.a.
With effect from 1/4/2019	\$1,525,008	\$1,563,134	\$1,602,212	\$1,642,267	\$1,683,324	\$1,725,407	\$1,768,542	\$1,812,756	p.a.
With effect from 1/4/2020	\$1,601,259	\$1,641,290	\$1,682,323	\$1,724,381	\$1,767,490	\$1,811,677	\$1,856,969	\$1,903,394	p.a.
<b>MCG/IE 3</b>									
Existing	\$1,012,403	\$1,037,714	\$1,063,656	\$1,090,248	\$1,117,504	\$1,145,442	\$1,174,078	\$1,203,430	p.a.
With effect from 1/4/2017	\$1,063,023	\$1,089,599	\$1,116,839	\$1,144,760	\$1,173,379	\$1,202,713	\$1,232,781	\$1,263,600	p.a.
With effect from 1/4/2018	\$1,084,284	\$1,111,391	\$1,139,175	\$1,167,655	\$1,196,846	\$1,226,767	\$1,257,437	\$1,288,872	p.a.
With effect from 1/4/2019	\$1,127,655	\$1,155,846	\$1,184,742	\$1,214,361	\$1,244,720	\$1,275,838	\$1,307,734	\$1,340,427	p.a.
With effect from 1/4/2020	\$1,184,038	\$1,213,639	\$1,243,980	\$1,275,079	\$1,306,956	\$1,339,630	\$1,373,121	\$1,407,449	p.a.
<b>MCG/IE 2</b>									
Existing	\$863,523	\$885,111	\$907,239	\$929,920	\$953,168	\$976,997	\$1,001,422	\$1,026,458	p.a.
With effect from 1/4/2017	\$906,699	\$929,367	\$952,601	\$976,416	\$1,000,826	\$1,025,847	\$1,051,493	\$1,077,780	p.a.
With effect from 1/4/2018	\$924,833	\$947,954	\$971,653	\$995,944	\$1,020,843	\$1,046,364	\$1,072,523	\$1,099,336	p.a.
With effect from 1/4/2019	\$961,826	\$985,872	\$1,010,519	\$1,035,782	\$1,061,676	\$1,088,218	\$1,115,424	\$1,143,309	p.a.
With effect from 1/4/2020	\$1,009,918	\$1,035,166	\$1,061,045	\$1,087,571	\$1,114,760	\$1,142,629	\$1,171,195	\$1,200,475	p.a.
<b>MCG/IE 1</b>									
Existing	\$744,787	\$763,406	\$782,492	\$802,054	\$822,105	\$842,658	\$863,724	\$885,317	p.a.
With effect from 1/4/2017	\$782,026	\$801,577	\$821,616	\$842,157	\$863,211	\$884,791	\$906,911	\$929,584	p.a.
With effect from 1/4/2018	\$797,667	\$817,609	\$838,049	\$859,000	\$880,475	\$902,487	\$925,049	\$948,175	p.a.
With effect from 1/4/2019	\$829,574	\$850,313	\$871,571	\$893,360	\$915,694	\$938,586	\$962,051	\$986,102	p.a.
With effect from 1/4/2020	\$871,052	\$892,829	\$915,149	\$938,028	\$961,479	\$985,516	\$1,010,154	\$1,035,407	p.a.

**FOREIGN SERVICES GROUP (FSG)**

**Foreign Services Officers (FSG/FSO)**

**FSG/FSO 8**

Existing	\$3,547,018	\$3,635,694	\$3,726,586	\$3,819,751	\$3,915,244	\$4,013,126	\$4,113,454	\$4,216,290	p.a.
With effect from 1/4/2017	\$3,724,369	\$3,817,478	\$3,912,915	\$4,010,738	\$4,111,006	\$4,213,782	\$4,319,126	\$4,427,104	p.a.
With effect from 1/4/2018	\$3,798,856	\$3,893,828	\$3,991,173	\$4,090,953	\$4,193,227	\$4,298,057	\$4,405,509	\$4,515,646	p.a.
With effect from 1/4/2019	\$3,950,811	\$4,049,581	\$4,150,820	\$4,254,591	\$4,360,956	\$4,469,979	\$4,581,729	\$4,696,272	p.a.
With effect from 1/4/2020	\$4,148,351	\$4,252,060	\$4,358,361	\$4,467,320	\$4,579,003	\$4,693,478	\$4,810,815	\$4,931,086	p.a.

**FSG/FSO 7**

Existing	\$3,047,373	\$3,123,558	\$3,201,647	\$3,281,688	\$3,363,730	\$3,447,823	\$3,534,019	\$3,622,369	p.a.
With effect from 1/4/2017	\$3,199,742	\$3,279,735	\$3,361,729	\$3,445,772	\$3,531,916	\$3,620,214	\$3,710,719	\$3,803,487	p.a.
With effect from 1/4/2018	\$3,263,736	\$3,345,330	\$3,428,963	\$3,514,687	\$3,602,554	\$3,692,618	\$3,784,934	\$3,879,557	p.a.
With effect from 1/4/2019	\$3,394,286	\$3,479,143	\$3,566,122	\$3,655,275	\$3,746,657	\$3,840,323	\$3,936,331	\$4,034,739	p.a.
With effect from 1/4/2020	\$3,564,000	\$3,653,100	\$3,744,428	\$3,838,038	\$3,933,989	\$4,032,339	\$4,133,148	\$4,236,476	p.a.

**FSG/FSO 6**

Existing	\$2,593,142	\$2,657,971	\$2,724,420	\$2,792,531	\$2,862,344	\$2,933,903	\$3,007,250	\$3,082,431	p.a.
With effect from 1/4/2017	\$2,722,799	\$2,790,869	\$2,860,641	\$2,932,157	\$3,005,461	\$3,080,597	\$3,157,612	\$3,236,553	p.a.
With effect from 1/4/2018	\$2,777,255	\$2,846,686	\$2,917,854	\$2,990,800	\$3,065,570	\$3,142,209	\$3,220,764	\$3,301,284	p.a.
With effect from 1/4/2019	\$2,888,345	\$2,960,554	\$3,034,568	\$3,110,432	\$3,188,193	\$3,267,898	\$3,349,595	\$3,433,335	p.a.
With effect from 1/4/2020	\$3,032,763	\$3,108,582	\$3,186,296	\$3,265,954	\$3,347,602	\$3,431,292	\$3,517,075	\$3,605,002	p.a.

**FSG/FSO 5**

Existing	\$2,097,527	\$2,149,965	\$2,203,714	\$2,258,807	\$2,315,277	\$2,373,159	\$2,432,488	\$2,493,300	p.a.
With effect from 1/4/2017	\$2,202,403	\$2,257,463	\$2,313,900	\$2,371,748	\$2,431,041	\$2,491,817	\$2,554,113	\$2,617,965	p.a.
With effect from 1/4/2018	\$2,246,451	\$2,302,613	\$2,360,178	\$2,419,182	\$2,479,662	\$2,541,654	\$2,605,195	\$2,670,325	p.a.
With effect from 1/4/2019	\$2,336,309	\$2,394,717	\$2,454,585	\$2,515,950	\$2,578,849	\$2,643,320	\$2,709,403	\$2,777,138	p.a.
With effect from 1/4/2020	\$2,453,125	\$2,514,453	\$2,577,314	\$2,641,747	\$2,707,791	\$2,775,486	\$2,844,873	\$2,915,995	p.a.

**FSG/FSO 4**

Existing	\$1,730,109	\$1,773,361	\$1,817,695	\$1,863,138	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
With effect from 1/4/2017	\$1,816,614	\$1,862,030	\$1,908,581	\$1,956,295	\$2,005,202	\$2,055,333	\$2,106,716	\$2,159,384	p.a.
With effect from 1/4/2018	\$1,852,947	\$1,899,270	\$1,946,752	\$1,995,421	\$2,045,306	\$2,096,439	\$2,148,850	\$2,202,571	p.a.
With effect from 1/4/2019	\$1,927,065	\$1,975,241	\$2,024,622	\$2,075,238	\$2,127,119	\$2,180,297	\$2,234,804	\$2,290,674	p.a.
With effect from 1/4/2020	\$2,023,418	\$2,074,003	\$2,125,853	\$2,179,000	\$2,233,475	\$2,289,312	\$2,346,544	\$2,405,208	p.a.

**FSG/FSO 3**

Existing	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
With effect from 1/4/2017	\$1,415,972	\$1,451,372	\$1,487,656	\$1,524,847	\$1,562,968	\$1,602,043	\$1,642,094	\$1,683,146	p.a.
With effect from 1/4/2018	\$1,444,292	\$1,480,399	\$1,517,409	\$1,555,344	\$1,594,228	\$1,634,083	\$1,674,936	\$1,716,809	p.a.
With effect from 1/4/2019	\$1,502,063	\$1,539,615	\$1,578,105	\$1,617,558	\$1,657,997	\$1,699,447	\$1,741,933	\$1,785,481	p.a.
With effect from 1/4/2020	\$1,577,167	\$1,616,596	\$1,657,011	\$1,698,436	\$1,740,897	\$1,784,419	\$1,829,030	\$1,874,755	p.a.

FOREIGN SERVICES GROUP (FSG) (Cont'd)

**Foreign Services Officers (FSG/FSO) (Cont'd)**

FSG/FSO 2

Existing	\$1,124,305	\$1,152,412	\$1,181,223	\$1,210,753	\$1,241,022	\$1,272,048	\$1,303,849	\$1,336,445	p.a.
With effect from 1/4/2017	\$1,180,520	\$1,210,033	\$1,240,284	\$1,271,291	\$1,303,073	\$1,335,650	\$1,369,042	\$1,403,268	p.a.
With effect from 1/4/2018	\$1,204,131	\$1,234,234	\$1,265,090	\$1,296,717	\$1,329,135	\$1,362,363	\$1,396,422	\$1,431,333	p.a.
With effect from 1/4/2019	\$1,252,296	\$1,283,603	\$1,315,693	\$1,348,586	\$1,382,300	\$1,416,858	\$1,452,279	\$1,488,586	p.a.
With effect from 1/4/2020	\$1,314,911	\$1,347,783	\$1,381,478	\$1,416,015	\$1,451,415	\$1,487,701	\$1,524,893	\$1,563,016	p.a.

FSG/FSO 1

Existing	\$924,716	\$947,834	\$971,530	\$995,819	\$1,020,714	\$1,046,232	\$1,072,388	\$1,099,197	
With effect from 1/4/2017	\$970,952	\$995,226	\$1,020,106	\$1,045,609	\$1,071,749	\$1,098,543	\$1,126,006	\$1,154,157	
With effect from 1/4/2018	\$990,371	\$1,015,130	\$1,040,508	\$1,066,521	\$1,093,184	\$1,120,514	\$1,148,527	\$1,177,240	
With effect from 1/4/2019	\$1,029,986	\$1,055,735	\$1,082,129	\$1,109,182	\$1,136,911	\$1,165,334	\$1,194,468	\$1,224,329	
With effect from 1/4/2020	\$1,081,485	\$1,108,522	\$1,136,235	\$1,164,641	\$1,193,757	\$1,223,601	\$1,254,191	\$1,285,546	

# **JUDICIAL AND LEGAL GROUP (JLG)**

## **Judicial Series (JLG/JD)**

### JLG/JD 3

Existing	\$4,034,515	\$4,135,378	\$4,238,762	\$4,344,731	\$4,453,349	\$4,564,683	\$4,678,800	\$4,795,770	p.a.
With effect from 1/4/2015	\$4,195,896	\$4,300,793	\$4,408,313	\$4,518,521	\$4,631,484	\$4,747,271	\$4,865,953	\$4,987,601	p.a.
With effect from 1/4/2016	\$4,321,772	\$4,429,817	\$4,540,562	\$4,654,076	\$4,770,428	\$4,889,689	\$5,011,931	\$5,137,229	p.a.

### JLG/JD 2

Existing	\$3,871,117	\$3,967,894	\$4,067,092	\$4,168,769	\$4,272,988	\$4,379,813	\$4,489,308	\$4,601,541	p.a.
With effect from 1/4/2015	\$4,025,962	\$4,126,611	\$4,229,776	\$4,335,520	\$4,443,908	\$4,555,006	\$4,668,881	\$4,785,603	p.a.
With effect from 1/4/2016	\$4,146,741	\$4,250,409	\$4,356,669	\$4,465,586	\$4,577,226	\$4,691,656	\$4,808,948	\$4,929,171	p.a.

### JLG/JD 1

Existing	\$3,224,392	\$3,305,002	\$3,387,627	\$3,472,317	\$3,559,125	\$3,648,103	\$3,739,306	\$3,832,789	p.a.
With effect from 1/4/2015	\$3,353,368	\$3,437,202	\$3,523,132	\$3,611,210	\$3,701,490	\$3,794,028	\$3,888,878	\$3,986,100	p.a.
With effect from 1/4/2016	\$3,453,969	\$3,540,318	\$3,628,826	\$3,719,547	\$3,812,535	\$3,907,849	\$4,005,545	\$4,105,683	p.a.

## **Legal Officer Series (JLG/LO)**

### JLG/LO 7

Existing	\$5,071,369	\$5,198,154	\$5,328,107	\$5,461,310	\$5,597,843	\$5,737,789	p.a.		
With effect from 1/4/2017	\$6,702,538	\$6,870,101	\$7,041,854	\$7,217,900	\$7,398,348	\$7,583,307	p.a.		

### JLG/LO 6

Existing	\$3,783,652	\$3,878,243	\$3,975,200	\$4,074,580	\$4,176,444	\$4,280,855	\$4,387,876	\$4,497,573	p.a.
With effect from 1/4/2015	\$3,934,998	\$4,033,373	\$4,134,208	\$4,237,563	\$4,343,502	\$4,452,089	\$4,563,392	\$4,677,476	p.a.
With effect from 1/4/2016	\$4,053,048	\$4,154,374	\$4,258,234	\$4,364,690	\$4,473,807	\$4,585,652	\$4,700,293	\$4,817,801	p.a.

### JLG/LO 5

Existing	\$3,151,539	\$3,230,328	\$3,311,086	\$3,393,863	\$3,478,710	\$3,565,678	\$3,654,819	\$3,746,190	p.a.
With effect from 1/4/2015	\$3,277,601	\$3,359,541	\$3,443,529	\$3,529,618	\$3,617,858	\$3,708,305	\$3,801,012	\$3,896,038	p.a.
With effect from 1/4/2016	\$3,375,929	\$3,460,327	\$3,546,835	\$3,635,506	\$3,726,394	\$3,819,554	\$3,915,043	\$4,012,919	p.a.

### JLG/LO 4

Existing	\$2,625,031	\$2,690,656	\$2,757,923	\$2,826,871	\$2,897,543	\$2,969,981	\$3,044,231	\$3,120,336	p.a.
With effect from 1/4/2015	\$2,730,032	\$2,798,283	\$2,868,240	\$2,939,946	\$3,013,444	\$3,088,780	\$3,166,000	\$3,245,150	p.a.
With effect from 1/4/2016	\$2,811,933	\$2,882,231	\$2,954,287	\$3,028,144	\$3,103,848	\$3,181,444	\$3,260,980	\$3,342,504	p.a.

### JLG/LO 3

Existing	\$2,186,482	\$2,241,144	\$2,297,172	\$2,354,602	\$2,413,467	\$2,473,803	\$2,535,649	\$2,599,040	p.a.
With effect from 1/4/2015	\$2,273,941	\$2,330,790	\$2,389,059	\$2,448,786	\$2,510,005	\$2,572,756	\$2,637,074	\$2,703,001	p.a.
With effect from 1/4/2016	\$2,342,159	\$2,400,713	\$2,460,731	\$2,522,249	\$2,585,306	\$2,649,938	\$2,716,187	\$2,784,091	p.a.

JUDICIAL AND LEGAL GROUP (JLG) (Cont'd)

**Legal Officer Series (JLG/LO) (Cont'd)**

JLG/LO 2									
Existing	\$1,821,200	\$1,866,730	\$1,913,398	\$1,961,233	\$2,010,264	\$2,060,521	\$2,112,034	\$2,164,835	p.a.
With effect from 1/4/2015	\$1,894,048	\$1,941,399	\$1,989,934	\$2,039,683	\$2,090,675	\$2,142,942	\$2,196,515	\$2,251,428	p.a.
With effect from 1/4/2016	\$1,950,870	\$1,999,641	\$2,049,632	\$2,100,873	\$2,153,395	\$2,207,230	\$2,262,411	\$2,318,971	p.a.
JLG/LO 1									
Existing	\$1,139,421	\$1,167,906	\$1,197,104	\$1,227,032	\$1,257,707	\$1,289,150	\$1,321,379	\$1,354,413	Q.B.
With effect from 1/4/2015	\$1,184,998	\$1,214,623	\$1,244,988	\$1,276,113	\$1,308,016	\$1,340,716	\$1,374,234	\$1,408,590	p.a.
With effect from 1/4/2016	\$1,220,548	\$1,254,061	\$1,282,338	\$1,314,396	\$1,347,256	\$1,380,938	\$1,415,461	\$1,450,848	p.a.

**PARA-LEGAL GROUP (PLG)**

**Trust Administration Series (PLG/TA)**

**PLG/TA 5**

Existing	\$1,356,652	\$1,390,568	\$1,425,333	\$1,460,966	\$1,497,490	\$1,534,927	\$1,573,301	\$1,612,633	p.a.
With effect from 1/4/2017	\$1,424,485	\$1,460,097	\$1,496,599	\$1,534,014	\$1,572,364	\$1,611,674	\$1,651,965	\$1,693,265	p.a.
With effect from 1/4/2018	\$1,452,974	\$1,489,299	\$1,526,531	\$1,564,694	\$1,603,812	\$1,643,907	\$1,685,005	\$1,727,130	p.a.
With effect from 1/4/2019	\$1,511,093	\$1,548,871	\$1,587,592	\$1,627,282	\$1,667,964	\$1,709,663	\$1,752,405	\$1,796,215	p.a.
With effect from 1/4/2020	\$1,586,648	\$1,626,314	\$1,666,972	\$1,708,646	\$1,751,362	\$1,795,146	\$1,840,025	\$1,886,026	p.a.

**PLG/TA 4**

Existing	\$947,910	\$971,608	\$995,898	\$1,020,795	\$1,046,315	\$1,072,473	\$1,099,285	\$1,126,767	p.a.
With effect from 1/4/2017	\$995,306	\$1,020,188	\$1,045,693	\$1,071,835	\$1,098,631	\$1,126,097	\$1,154,249	\$1,183,105	p.a.
With effect from 1/4/2018	\$1,015,212	\$1,040,592	\$1,066,607	\$1,093,272	\$1,120,604	\$1,148,619	\$1,177,334	\$1,206,768	p.a.
With effect from 1/4/2019	\$1,055,820	\$1,082,216	\$1,109,271	\$1,137,003	\$1,165,428	\$1,194,564	\$1,224,428	\$1,255,038	p.a.
With effect from 1/4/2020	\$1,108,611	\$1,136,326	\$1,164,735	\$1,193,853	\$1,223,699	\$1,254,292	\$1,285,649	\$1,317,790	p.a.

**PLG/TA 3**

Existing	\$821,972	\$842,521	\$863,584	\$885,174	\$907,303	\$929,986	\$953,235	\$977,066	p.a.
With effect from 1/4/2017	\$863,071	\$884,647	\$906,764	\$929,433	\$952,668	\$976,485	\$1,000,897	\$1,025,920	p.a.
With effect from 1/4/2018	\$880,332	\$902,340	\$924,899	\$948,021	\$971,722	\$996,015	\$1,020,915	\$1,046,438	p.a.
With effect from 1/4/2019	\$915,545	\$938,434	\$961,895	\$985,942	\$1,010,591	\$1,035,855	\$1,061,752	\$1,088,296	p.a.
With effect from 1/4/2020	\$961,323	\$985,356	\$1,009,990	\$1,035,239	\$1,061,120	\$1,087,648	\$1,114,839	\$1,142,710	p.a.

**PLG/TA 2**

Existing	\$666,110	\$682,763	\$699,832	\$717,328	\$735,261	\$753,643	\$772,484	\$791,796	p.a.
With effect from 1/4/2017	\$699,416	\$716,901	\$734,823	\$753,194	\$772,024	\$791,324	\$811,108	\$831,385	p.a.
With effect from 1/4/2018	\$713,404	\$731,239	\$749,520	\$768,258	\$787,464	\$807,151	\$827,330	\$848,013	p.a.
With effect from 1/4/2019	\$741,940	\$760,488	\$779,501	\$798,988	\$818,963	\$839,437	\$860,423	\$881,933	p.a.
With effect from 1/4/2020	\$779,037	\$798,513	\$818,476	\$838,938	\$859,911	\$881,409	\$903,444	\$926,030	p.a.

**PLG/TA 1**

Existing	\$546,978	\$560,653	\$574,669	\$589,036	\$603,762	\$618,856	\$634,327	\$650,185	p.a.
With effect from 1/4/2017	\$574,327	\$588,685	\$603,402	\$618,487	\$633,949	\$649,798	\$666,043	\$682,694	p.a.
With effect from 1/4/2018	\$585,813	\$600,459	\$615,470	\$630,857	\$646,628	\$662,794	\$679,364	\$696,348	p.a.
With effect from 1/4/2019	\$609,246	\$624,477	\$640,089	\$656,091	\$672,494	\$689,306	\$706,539	\$724,202	p.a.
With effect from 1/4/2020	\$639,708	\$655,701	\$672,094	\$688,896	\$706,118	\$723,771	\$741,865	\$760,412	p.a.

PARA-LEGAL GROUP (PLG) (Cont'd)

**Titles Registration Series (PLG/TR)**

PLG/TR 7

Existing	\$1,356,652	\$1,390,568	\$1,425,333	\$1,460,966	\$1,497,490	\$1,534,927	\$1,573,301	\$1,612,633	p.a.
With effect from 1/4/2017	\$1,424,485	\$1,460,097	\$1,496,599	\$1,534,014	\$1,572,364	\$1,611,674	\$1,651,965	\$1,693,265	p.a.
With effect from 1/4/2018	\$1,452,974	\$1,489,299	\$1,526,531	\$1,564,694	\$1,603,812	\$1,643,907	\$1,685,005	\$1,727,130	p.a.
With effect from 1/4/2019	\$1,511,093	\$1,548,871	\$1,587,592	\$1,627,282	\$1,667,964	\$1,709,663	\$1,752,405	\$1,796,215	p.a.
With effect from 1/4/2020	\$1,586,648	\$1,626,314	\$1,666,972	\$1,708,646	\$1,751,362	\$1,795,146	\$1,840,025	\$1,886,026	p.a.

PLG/TR 6

Existing	\$968,510	\$992,723	\$1,017,541	\$1,042,979	\$1,069,054	\$1,095,780	\$1,123,175	\$1,151,254	p.a.
With effect from 1/4/2017	\$1,016,936	\$1,042,359	\$1,068,418	\$1,095,128	\$1,122,507	\$1,150,569	\$1,179,333	\$1,208,817	p.a.
With effect from 1/4/2018	\$1,037,274	\$1,063,206	\$1,089,786	\$1,117,031	\$1,144,957	\$1,173,581	\$1,202,920	\$1,232,993	p.a.
With effect from 1/4/2019	\$1,078,765	\$1,105,734	\$1,133,378	\$1,161,712	\$1,190,755	\$1,220,524	\$1,251,037	\$1,282,313	p.a.
With effect from 1/4/2020	\$1,132,703	\$1,161,021	\$1,190,047	\$1,219,798	\$1,250,293	\$1,281,550	\$1,313,589	\$1,346,428	p.a.

PLG/TR 5

Existing	\$821,972	\$842,521	\$863,584	\$885,174	\$907,303	\$929,986	\$953,235	\$977,066	p.a.
With effect from 1/4/2017	\$863,071	\$884,647	\$906,764	\$929,433	\$952,668	\$976,485	\$1,000,897	\$1,025,920	p.a.
With effect from 1/4/2018	\$880,332	\$902,340	\$924,899	\$948,021	\$971,722	\$996,015	\$1,020,915	\$1,046,438	p.a.
With effect from 1/4/2019	\$915,545	\$938,434	\$961,895	\$985,942	\$1,010,591	\$1,035,855	\$1,061,752	\$1,088,296	p.a.
With effect from 1/4/2020	\$961,323	\$985,356	\$1,009,990	\$1,035,239	\$1,061,120	\$1,087,648	\$1,114,839	\$1,142,710	p.a.

PLG/TR 4

Existing	\$745,821	\$764,466	\$783,578	\$803,168	\$823,247	\$843,828	\$864,924	\$886,547	p.a.
With effect from 1/4/2017	\$783,112	\$802,690	\$822,757	\$843,326	\$864,409	\$886,019	\$908,170	\$930,874	p.a.
With effect from 1/4/2018	\$798,774	\$818,744	\$839,212	\$860,193	\$881,697	\$903,740	\$926,333	\$949,492	p.a.
With effect from 1/4/2019	\$830,725	\$851,493	\$872,781	\$894,600	\$916,965	\$939,889	\$963,387	\$987,471	p.a.
With effect from 1/4/2020	\$872,262	\$894,068	\$916,420	\$939,330	\$962,814	\$986,884	\$1,011,556	\$1,036,845	p.a.

PLG/TR 3

Existing	\$670,916	\$687,689	\$704,881	\$722,503	\$740,566	\$759,080	\$778,057	\$797,509	p.a.
With effect from 1/4/2017	\$704,462	\$722,073	\$740,125	\$758,628	\$777,594	\$797,034	\$816,960	\$837,384	p.a.
With effect from 1/4/2018	\$718,551	\$736,515	\$754,928	\$773,801	\$793,146	\$812,975	\$833,299	\$854,131	p.a.
With effect from 1/4/2019	\$747,293	\$765,975	\$785,125	\$804,753	\$824,872	\$845,494	\$866,631	\$888,297	p.a.
With effect from 1/4/2020	\$784,658	\$804,274	\$824,381	\$844,991	\$866,115	\$887,768	\$909,962	\$932,711	p.a.

PLG/TR 2

Existing	\$577,639	\$592,080	\$606,882	\$622,055	\$637,606	\$653,546	\$669,885	\$686,632	p.a.
With effect from 1/4/2017	\$606,521	\$621,684	\$637,226	\$653,157	\$669,486	\$686,223	\$703,378	\$720,963	p.a.
With effect from 1/4/2018	\$618,651	\$634,118	\$649,971	\$666,220	\$682,875	\$699,947	\$717,446	\$735,382	p.a.
With effect from 1/4/2019	\$643,397	\$659,482	\$675,969	\$692,869	\$710,190	\$727,945	\$746,144	\$764,797	p.a.
With effect from 1/4/2020	\$675,567	\$692,456	\$709,768	\$727,512	\$745,700	\$764,342	\$783,451	\$803,037	p.a.

PARA-LEGAL GROUP (PLG) (Cont'd)

**Titles Registration Series (PLG/TR) (Cont'd)**

PLG/TR 1

Existing	\$546,978	\$560,653	\$574,669	\$589,036	\$603,762	\$618,856	\$634,327	\$650,185	p.a.
With effect from 1/4/2017	\$574,327	\$588,685	\$603,402	\$618,487	\$633,949	\$649,798	\$666,043	\$682,694	p.a.
With effect from 1/4/2018	\$585,813	\$600,459	\$615,470	\$630,857	\$646,628	\$662,794	\$679,364	\$696,348	p.a.
With effect from 1/4/2019	\$609,246	\$624,477	\$640,089	\$656,091	\$672,494	\$689,306	\$706,539	\$724,202	p.a.
With effect from 1/4/2020	\$639,708	\$655,701	\$672,094	\$688,896	\$706,118	\$723,771	\$741,865	\$760,412	p.a.

**General Legal Support Series (PLG/LS)**

PLG/LS 5

Existing	\$918,016	\$940,967	\$964,491	\$988,603	\$1,013,318	\$1,038,651	\$1,064,618	\$1,091,233	p.a.
With effect from 1/4/2017	\$963,917	\$988,015	\$1,012,715	\$1,038,033	\$1,063,984	\$1,090,583	\$1,117,848	\$1,145,794	p.a.
With effect from 1/4/2018	\$983,195	\$1,007,775	\$1,032,969	\$1,058,794	\$1,085,263	\$1,112,395	\$1,140,205	\$1,168,710	p.a.
With effect from 1/4/2019	\$1,022,523	\$1,048,086	\$1,074,288	\$1,101,145	\$1,128,674	\$1,156,891	\$1,185,813	\$1,215,458	p.a.
With effect from 1/4/2020	\$1,073,649	\$1,100,490	\$1,128,003	\$1,156,203	\$1,185,108	\$1,214,735	\$1,245,104	\$1,276,231	p.a.

PLG/LS 4

Existing	\$771,280	\$790,562	\$810,327	\$830,585	\$851,349	\$872,633	\$894,449	\$916,810	p.a.
With effect from 1/4/2017	\$809,844	\$830,090	\$850,842	\$872,113	\$893,916	\$916,264	\$939,171	\$962,650	p.a.
With effect from 1/4/2018	\$826,041	\$846,692	\$867,859	\$889,556	\$911,795	\$934,589	\$957,954	\$981,903	p.a.
With effect from 1/4/2019	\$859,083	\$880,560	\$902,574	\$925,138	\$948,266	\$971,973	\$996,272	\$1,021,179	p.a.
With effect from 1/4/2020	\$902,037	\$924,588	\$947,702	\$971,395	\$995,680	\$1,020,572	\$1,046,086	\$1,072,238	p.a.

PLG/LS 3

Existing	\$666,110	\$682,763	\$699,832	\$717,328	\$735,261	\$753,643	\$772,484	\$791,796	p.a.
With effect from 1/4/2017	\$699,416	\$716,901	\$734,823	\$753,194	\$772,024	\$791,324	\$811,108	\$831,385	p.a.
With effect from 1/4/2018	\$713,404	\$731,239	\$749,520	\$768,258	\$787,464	\$807,151	\$827,330	\$848,013	p.a.
With effect from 1/4/2019	\$741,940	\$760,488	\$779,501	\$798,988	\$818,963	\$839,437	\$860,423	\$881,933	p.a.
With effect from 1/4/2020	\$779,037	\$798,513	\$818,476	\$838,938	\$859,911	\$881,409	\$903,444	\$926,030	p.a.

PLG/LS 2

Existing	\$572,743	\$587,061	\$601,738	\$616,781	\$632,201	\$648,006	\$664,206	\$680,811	p.a.
With effect from 1/4/2017	\$601,380	\$616,415	\$631,825	\$647,621	\$663,811	\$680,406	\$697,417	\$714,852	p.a.
With effect from 1/4/2018	\$613,408	\$628,743	\$644,462	\$660,573	\$677,087	\$694,015	\$711,365	\$729,149	p.a.
With effect from 1/4/2019	\$637,944	\$653,893	\$670,240	\$686,996	\$704,171	\$721,775	\$739,820	\$758,315	p.a.
With effect from 1/4/2020	\$669,841	\$686,587	\$703,752	\$721,346	\$739,379	\$757,864	\$776,811	\$796,231	p.a.

PLG/LS 1

Existing	\$546,978	\$560,653	\$574,669	\$589,036	\$603,762	\$618,856	\$634,327	\$650,185	p.a.
With effect from 1/4/2017	\$574,327	\$588,685	\$603,402	\$618,487	\$633,949	\$649,798	\$666,043	\$682,694	p.a.
With effect from 1/4/2018	\$585,813	\$600,459	\$615,470	\$630,857	\$646,628	\$662,794	\$679,364	\$696,348	p.a.
With effect from 1/4/2019	\$609,246	\$624,477	\$640,089	\$656,091	\$672,494	\$689,306	\$706,539	\$724,202	p.a.
With effect from 1/4/2020	\$639,708	\$655,701	\$672,094	\$688,896	\$706,118	\$723,771	\$741,865	\$760,412	p.a.



# **HEALTH PROFESSIONAL CATEGORY (HPC)**

## **Medical Officers Series (HPC/MO)**

### HPC/MO 3

Existing	\$	2,349,720	\$	2,408,463	\$	2,468,675	\$	2,530,391	\$	2,593,651	\$	2,658,493	\$	2,724,955	\$	2,793,079	p.a.
With effect from April 1, 2015	\$	2,443,709	\$	2,504,802	\$	2,567,422	\$	2,631,607	\$	2,697,397	\$	2,764,832	\$	2,833,953	\$	2,904,802	p.a.
With effect from April 1, 2016	\$	2,517,020	\$	2,579,946	\$	2,644,444	\$	2,710,555	\$	2,778,319	\$	2,847,777	\$	2,918,972	\$	2,991,946	p.a.

### HPC/MO 2

Existing	\$	2,022,300	\$	2,072,858	\$	2,124,679	\$	2,177,796	\$	2,232,241	\$	2,288,047	\$	2,345,248	\$	2,403,879	p.a.
With effect from April 1, 2015	\$	2,103,192	\$	2,155,772	\$	2,209,666	\$	2,264,908	\$	2,321,530	\$	2,379,569	\$	2,439,058	\$	2,500,034	p.a.
With effect from April 1, 2016	\$	2,166,288	\$	2,220,445	\$	2,275,956	\$	2,332,855	\$	2,391,176	\$	2,450,956	\$	2,512,230	\$	2,575,035	p.a.

### HPC/MO 1

Existing	\$	1,730,190	\$	1,773,445	\$	1,817,781	\$	1,863,225	\$	1,909,806	\$	1,957,551	\$	2,006,490	\$	2,056,652	p.a.
With effect from April 1, 2015	\$	1,799,398	\$	1,844,383	\$	1,890,492	\$	1,937,754	\$	1,986,198	\$	2,035,853	\$	2,086,750	\$	2,138,918	p.a.
With effect from April 1, 2016	\$	1,853,380	\$	1,899,714	\$	1,947,207	\$	1,995,887	\$	2,045,784	\$	2,096,929	\$	2,149,352	\$	2,203,086	p.a.

## **Dental Surgeon Series (HPC/DS)**

### HPC/DS 6

With effect from April 1, 2013	\$	3,755,700	\$	3,849,593	\$	3,945,832	\$	4,044,478	\$	4,145,590	\$	4,249,230	\$	4,355,461	\$	4,464,347	p.a.
With effect from April 1, 2015	\$	3,905,928	\$	4,003,576	\$	4,103,666	\$	4,206,257	\$	4,311,414	\$	4,419,199	\$	4,529,679	\$	4,642,921	p.a.
With effect from April 1, 2016	\$	4,023,106	\$	4,123,683	\$	4,226,776	\$	4,332,445	\$	4,440,756	\$	4,551,775	\$	4,665,569	\$	4,782,209	p.a.

### HPC/DS 5

With effect from April 1, 2013	\$	3,187,530	\$	3,267,218	\$	3,348,899	\$	3,432,621	\$	3,518,437	\$	3,606,398	\$	3,696,558	\$	3,788,972	p.a.
With effect from April 1, 2015	\$	3,315,031	\$	3,397,907	\$	3,482,855	\$	3,569,926	\$	3,659,174	\$	3,750,654	\$	3,844,420	\$	3,940,530	p.a.
With effect from April 1, 2016	\$	3,414,482	\$	3,499,844	\$	3,587,340	\$	3,677,024	\$	3,768,949	\$	3,863,173	\$	3,959,752	\$	4,058,746	p.a.

### HPC/DS 4

With effect from April 1, 2013	\$	2,738,612	\$	2,807,077	\$	2,877,254	\$	2,949,185	\$	3,022,915	\$	3,098,488	\$	3,175,950	\$	3,255,348	p.a.
With effect from April 1, 2015	\$	2,848,156	\$	2,919,360	\$	2,992,344	\$	3,067,152	\$	3,143,831	\$	3,222,427	\$	3,302,988	\$	3,385,562	p.a.
With effect from April 1, 2016	\$	2,933,601	\$	3,006,941	\$	3,082,114	\$	3,159,167	\$	3,238,146	\$	3,319,100	\$	3,402,077	\$	3,487,129	p.a.

### HPC/DS 3

With effect from April 1, 2013	\$	2,349,720	\$	2,408,463	\$	2,468,675	\$	2,530,391	\$	2,593,651	\$	2,658,493	\$	2,724,955	\$	2,793,079	p.a.
With effect from April 1, 2015	\$	2,443,709	\$	2,504,802	\$	2,567,422	\$	2,631,607	\$	2,697,397	\$	2,764,832	\$	2,833,953	\$	2,904,802	p.a.
With effect from April 1, 2016	\$	2,517,020	\$	2,579,946	\$	2,644,444	\$	2,710,555	\$	2,778,319	\$	2,847,777	\$	2,918,972	\$	2,991,946	p.a.

### HPC/DS 2

With effect from April 1, 2013	\$	2,022,300	\$	2,072,858	\$	2,124,679	\$	2,177,796	\$	2,232,241	\$	2,288,047	\$	2,345,248	\$	2,403,879	p.a.
With effect from April 1, 2015	\$	2,103,192	\$	2,155,772	\$	2,209,666	\$	2,264,908	\$	2,321,530	\$	2,379,569	\$	2,439,058	\$	2,500,034	p.a.
With effect from April 1, 2016	\$	2,166,288	\$	2,220,445	\$	2,275,956	\$	2,332,855	\$	2,391,176	\$	2,450,956	\$	2,512,230	\$	2,575,035	p.a.

### HPC/DS 1

With effect from April 1, 2013	\$	1,730,190	\$	1,773,445	\$	1,817,781	\$	1,863,225	\$	1,909,806	\$	1,957,551	\$	2,006,490	\$	2,056,652	p.a.
With effect from April 1, 2015	\$	1,799,398	\$	1,844,383	\$	1,890,492	\$	1,937,754	\$	1,986,198	\$	2,035,853	\$	2,086,750	\$	2,138,918	p.a.
With effect from April 1, 2016	\$	1,853,380	\$	1,899,714	\$	1,947,207	\$	1,995,887	\$	2,045,784	\$	2,096,929	\$	2,149,352	\$	2,203,086	p.a.

## HEALTH PROFESSIONAL CATEGORY (HPC) (Cont'd)

**Dental Surgeon 1 (with private practice)**

With effect from April 1, 2013	\$1,428,509	\$1,464,222	\$1,500,827	\$1,538,348	\$1,576,807	\$1,616,227	\$1,656,632	\$1,698,048	p.a.
With effect from April 1, 2015	\$1,485,649	\$1,522,791	\$1,560,860	\$1,599,882	\$1,639,879	\$1,680,876	\$1,722,898	\$1,765,970	p.a.
With effect from April 1, 2016	\$1,530,219	\$1,568,474	\$1,607,686	\$1,647,878	\$1,689,075	\$1,731,302	\$1,774,585	\$1,818,949	p.a.

**Dental Interns****Interns 2**

With effect from April 1, 2013	\$1,730,190	p.a.
With effect from April 1, 2015	\$1,799,398	p.a.
With effect from April 1, 2016	\$1,853,380	p.a.

**Interns 1**

With effect from April 1, 2013	\$1,384,152	p.a.
With effect from April 1, 2015	\$1,439,518	p.a.
With effect from April 1, 2016	\$1,482,704	p.a.

**Locum Interns**

With effect from April 1, 2013	\$1,356,469	p.a.
With effect from April 1, 2015	\$1,410,728	p.a.
With effect from April 1, 2016	\$1,453,050	p.a.

**Veterinary Officers Series (HPC/VO)****HPC/VO 3**

Existing	\$3,187,530	\$3,267,218	\$3,348,899	\$3,432,621	\$3,518,437	\$3,606,398	\$3,696,558	\$3,788,972	p.a.
With effect from April 1, 2015	\$3,315,031	\$3,397,907	\$3,482,855	\$3,569,926	\$3,659,173	\$3,750,654	\$3,844,420	\$3,940,530	p.a.
With effect from April 1, 2016	\$3,414,482	\$3,499,843	\$3,587,340	\$3,677,024	\$3,768,948	\$3,863,173	\$3,959,751	\$4,058,746	p.a.

**HPC/VO 2**

Existing	\$2,349,720	\$2,408,463	\$2,468,675	\$2,530,391	\$2,593,651	\$2,658,493	\$2,724,955	\$2,793,079	p.a.
With effect from April 1, 2015	\$2,443,709	\$2,504,802	\$2,567,422	\$2,631,607	\$2,697,397	\$2,764,832	\$2,833,953	\$2,904,802	p.a.
With effect from April 1, 2016	\$2,517,020	\$2,579,946	\$2,644,444	\$2,710,555	\$2,778,319	\$2,847,777	\$2,918,972	\$2,991,946	p.a.

**HPC/VO 1**

Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,754	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.

**Registered Nurses Series (HPC/RN)****HPC/RN 8**

Existing	\$2,738,612	\$2,807,077	\$2,877,254	\$2,949,185	\$3,022,915	\$3,098,488	\$3,175,950	\$3,255,348	p.a.
With effect from 1/4/2015	\$2,848,156	\$2,919,360	\$2,992,344	\$3,067,152	\$3,143,831	\$3,222,427	\$3,302,988	\$3,385,562	p.a.
With effect from 1/4/2016	\$2,933,601	\$3,006,941	\$3,082,114	\$3,159,167	\$3,238,146	\$3,319,100	\$3,402,077	\$3,487,129	p.a.

**HPC/RN 7**

Existing	\$2,349,720	\$2,408,463	\$2,468,675	\$2,530,391	\$2,593,651	\$2,658,493	\$2,724,955	\$2,793,079	p.a.
With effect from 1/4/2015	\$2,443,709	\$2,504,802	\$2,567,422	\$2,631,607	\$2,697,397	\$2,764,832	\$2,833,953	\$2,904,802	p.a.
With effect from 1/4/2016	\$2,517,020	\$2,579,946	\$2,644,444	\$2,710,555	\$2,778,319	\$2,847,777	\$2,918,972	\$2,991,946	p.a.

**HPC/RN 6**

Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from 1/4/2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from 1/4/2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.

SOURCE: COMPENSATION UNIT  
THE CIVIL SERVICE ESTABLISHMENT (GENERAL) ORDER, 2018

## HEALTH PROFESSIONAL CATEGORY (HPC) (Cont'd)

**Registered Nurses Series (HPC/RN) (Cont'd)**

HPC/RN 5									
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from 1/4/2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from 1/4/2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.

HPC/RN 4									
Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from 1/4/2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from 1/4/2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.

HPC/RN 3									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from 1/4/2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from 1/4/2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.

HPC/RN 2									
Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from 1/4/2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from 1/4/2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.

HPC/RN 1									
Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from 1/4/2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from 1/4/2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.

**Pharmacy Series (HPC/PHS)**

HPC/PHS 7									
Existing	\$2,349,720	\$2,408,463	\$2,468,675	\$2,530,391	\$2,593,651	\$2,658,493	\$2,724,955	\$2,793,079	p.a.
With effect from April 1, 2015	\$2,443,709	\$2,504,802	\$2,567,422	\$2,631,607	\$2,697,397	\$2,764,832	\$2,833,953	\$2,904,802	p.a.
With effect from April 1, 2016	\$2,517,020	\$2,579,946	\$2,644,444	\$2,710,555	\$2,778,319	\$2,847,777	\$2,918,972	\$2,991,946	p.a.

HPC/PHS 6									
Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.

HPC/PHS 5									
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.

HPC/PHS 4									
Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.

## HEALTH PROFESSIONAL CATEGORY (HPC) (Cont'd)

**Pharmacy Series (HPC/PHS) (Cont'd)****HPC/PHS 3**

Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.

**HPC/PHS 2**

Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,052,197	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.

**HPC/PHS 1**

Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.

**Medical Physicist Series (HPC/MP)****HPC/MP 3**

Existing	\$2,349,720	\$2,408,463	\$2,468,675	\$2,530,391	\$2,593,651	\$2,658,493	\$2,724,955	\$2,793,079	p.a.
With effect from April 1, 2015	\$2,443,709	\$2,504,802	\$2,567,422	\$2,631,607	\$2,697,397	\$2,764,832	\$2,833,953	\$2,904,802	p.a.
With effect from April 1, 2016	\$2,517,020	\$2,579,946	\$2,644,444	\$2,710,555	\$2,778,319	\$2,847,777	\$2,918,972	\$2,991,946	p.a.

**HPC/MP 2**

Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.

**HPC/MP 1**

Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.

**Environmental Health Series (HPC/EH)****HPC/EH 8**

With effect from April 1, 2013	\$2,349,720	\$2,408,463	\$2,468,675	\$2,530,391	\$2,593,651	\$2,658,493	\$2,724,955	\$2,793,079	p.a.
With effect from April 1, 2015	\$2,443,709	\$2,504,802	\$2,567,422	\$2,631,607	\$2,697,397	\$2,764,832	\$2,833,953	\$2,904,802	p.a.
With effect from April 1, 2016	\$2,517,020	\$2,579,946	\$2,644,444	\$2,710,555	\$2,778,319	\$2,847,777	\$2,918,972	\$2,991,946	p.a.

**HPC/EH 7**

With effect from April 1, 2013	\$2,022,300	\$2,072,858	\$2,124,679	\$232,241	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,321,530	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.

## HEALTH PROFESSIONAL CATEGORY (HPC) (Cont'd)

**Environmental Health Series (HPC/EH) (Cont'd)**

<b>HPC/EH 6</b>									
With effect from April 1, 2013	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.
<b>HPC/EH 5</b>									
With effect from April 1, 2013	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,809,039	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,756,348	\$1,854,265	\$1,900,621	p.a.
<b>HPC/EH 4</b>									
With effect from April 1, 2013	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
<b>HPC/EH 3</b>									
With effect from April 1, 2013	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,379,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.
<b>HPC/EH 2</b>									
With effect from April 1, 2013	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.
<b>HPC/EH 1</b>									
With effect from April 1, 2013	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.

## HEALTH PROFESSIONAL CATEGORY (HPC) (Cont'd)

**Medical Technologist Series (HPC/MDT)**

HPC/MDT 7									
With effect from April 1, 2013	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
HPC/MDT 6									
With effect from April 1, 2013	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
HPC/MDT 5									
With effect from April 1, 2013	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
HPC/MDT 4									
With effect from April 1, 2013	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
HPC/MDT 3									
With effect from April 1, 2013	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
HPC/MDT 2									
With effect from April 1, 2013	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
HPC/MDT 1									
With effect from April 1, 2013	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.

## HEALTH PROFESSIONAL CATEGORY (HPC) (Cont'd)

**Medical Imaging Practitioners Series (HPC/MIP)**

<b>HPC/MIP 7</b>									
Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.
<b>HPC/MIP 6</b>									
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.
<b>HPC/MIP 5</b>									
Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.
<b>HPC/MIP 4</b>									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
<b>HPC/MIP 3</b>									
Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.
<b>HPC/MIP 2</b>									
Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.
<b>HPC/MIP 1</b>									
Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.

## HEALTH PROFESSIONAL CATEGORY (HPC) (Cont'd)

**Health Promotion & Education Series  
(HPC/HPE)****HPC/HPE 4**

Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.

**HPC/HPE 3**

Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.

**HPC/HPE 2**

Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.

**HPC/HPE 1**

Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.

**Occupational Therapists Series (HPC/OT)****HPC/OT 4**

Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.

**HPC/OT 3**

Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.

**HPC/OT 2**

Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.

**HPC/OT 1**

Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.



## HEALTH PROFESSIONAL CATEGORY (HPC) (Cont'd)

**Social Disease Investigation Series (HPC/SDI)****HPC/SDI 3**

Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.

**HPC/SDI 2**

Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.

**HPC/SDI 1**

Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.

**Physical Therapy Series (HPC/PT)****HPC/PT 7**

Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.

**HPC/PT 6**

Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.

**HPC/PT 5**

Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.

**HPC/PT 4**

Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.

**HPC/PT 3**

Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.

HEALTH PROFESSIONAL CATEGORY (HPC) (Cont'd)

**Physical Therapy Series (HPC/PT) (Cont'd)**

HPC/PT 2									
Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.

HPC/PT 1									
Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.

**Radiation Therapist Series (HPC/RT)**

HPC/RT 4									
Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.

HPC/RT 3									
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.

HPC/RT 2									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.

HPC/RT 1									
Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.

**Nutrition & Dietetics Series (HPC/ND)**

HPC/ND 6									
Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.

HPC/ND 5									
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.

## HEALTH PROFESSIONAL CATEGORY (HPC) (Cont'd)

**Nutrition & Dietetics Series (HPC/ND) (Cont'd)****HPC/ND 4**

Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.

**HPC/ND 3**

Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.

**HPC/ND 2**

Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.

**HPC/ND 1**

Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.

**Allied Health Series (HPC/ALH)****HPC/ALH 4**

Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.

**HPC/ALH 3**

Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.

**HPC/ALH 2**

Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.

**HPC/ALH 1**

Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.

## HEALTH PROFESSIONAL CATEGORY (HPC) (Cont'd)

**Health Records Administrators Series (HPC/HR)****HPC/HR 5**

Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.

**HPC/HR 4**

Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.

**HPC/HR 3**

Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.

**HPC/HR 2**

Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.

**HPC/HR 1**

Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.

**Medical Social Worker Series (HPC/MSW)****HPC/MSW 3**

Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.

**HPC/MSW 2**

Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.

**HPC/MSW 1**

Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.

## HEALTH PROFESSIONAL CATEGORY (HPC) (Cont'd)

**Veterinary Medical Technologist Series (HPC/VMT)****HPC/VMT 3**

Existing	\$1,080,687	\$1,107,704	\$1,135,397	\$1,163,782	\$1,192,876	\$1,222,698	\$1,253,266	\$1,284,597	p.a.
With effect from 1/4/2013	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from 1/4/2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from 1/4/2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.

**HPC/VMT 2**

Existing	\$877,139	\$899,068	\$921,544	\$944,583	\$968,197	\$992,402	\$1,017,212	\$1,042,643	p.a.
With effect from 1/4/2013	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from 1/4/2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from 1/4/2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.

**HPC/VMT 1**

Existing	\$728,653	\$746,869	\$765,541	\$784,680	\$804,297	\$824,404	\$845,014	\$866,139	p.a.
With effect from 1/4/2013	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from 1/4/2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from 1/4/2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.

**Midwifery Series (HPC/MW)****HPC/MW 3**

Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.

**HPC/MW 2**

Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.

**HPC/MW 1**

Existing	\$770,400	\$789,660	\$809,402	\$829,637	\$850,377	\$871,637	\$893,428	\$915,764	p.a.
With effect from April 1, 2015	\$818,400	\$838,860	\$859,832	\$881,327	\$903,360	\$925,944	\$949,093	\$972,820	p.a.
With effect from April 1, 2016	\$842,952	\$864,026	\$885,626	\$907,767	\$930,461	\$953,723	\$977,566	\$1,002,005	p.a.

# **HEALTH TECHNICIAN & ASSOCIATE PROFESSIONAL CATEGORY (HTAC)**

## **Dental Nurse Series (HTAC/DN)**

### **HTAC/DN 6**

Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.

### **HTAC/DN 5**

Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.

### **HTAC/DN 4**

Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.

### **HTAC/DN 2**

Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.

### **HTAC/DN 1**

Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.

## **Dental Technicians Series (HTAC/DT)**

### **HTAC/DT 2**

Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.

### **HTAC/DT 1**

Existing	\$770,400	\$789,660	\$809,402	\$829,637	\$850,377	\$871,637	\$893,428	\$915,764	p.a.
With effect from April 1, 2015	\$818,400	\$838,860	\$859,832	\$881,327	\$903,360	\$925,944	\$949,093	\$972,820	p.a.
With effect from April 1, 2016	\$842,952	\$864,026	\$885,626	\$907,767	\$930,461	\$953,723	\$977,566	\$1,002,005	p.a.

## HEALTH TECHNICIAN &amp; ASSOCIATE PROFESSIONAL CATEGORY (HTAC) (Cont'd)

**Animal Health Technicians Series (HTAC/AH)****HTAC/AH 3**

Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,948	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,076	\$1,319,076	\$1,352,054	\$1,385,854	\$1,420,501	p.a.

**HTAC/AH 2**

Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.

**HTAC/AH 1**

Existing	\$690,150	\$707,404	\$725,089	\$743,216	\$761,796	\$780,841	\$800,362	\$820,371	p.a.
With effect from April 1, 2015	\$738,150	\$756,604	\$775,519	\$794,907	\$814,779	\$835,149	\$856,028	\$877,428	p.a.
With effect from April 1, 2016	\$760,295	\$779,302	\$798,784	\$818,754	\$839,223	\$860,203	\$881,709	\$903,751	p.a.

**Health Technician Series (HTAC/HT)****HTAC/HT 5**

Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	

**HTAC/HT 4**

Existing	\$770,400	\$789,660	\$809,402	\$829,637	\$850,377	\$871,637	\$893,428	\$915,764	p.a.
With effect from April 1, 2015	\$818,400	\$838,860	\$859,832	\$881,327	\$903,360	\$925,944	\$949,093	\$972,820	
With effect from April 1, 2016	\$842,952	\$864,026	\$885,626	\$907,767	\$930,461	\$953,723	\$977,566	\$1,002,005	

**HTAC/HT 3**

Existing	\$690,150	\$707,404	\$725,089	\$743,216	\$761,796	\$780,841	\$800,362	\$820,371	p.a.
With effect from April 1, 2015	\$738,150	\$756,604	\$775,519	\$794,907	\$814,779	\$835,149	\$856,028	\$877,428	
With effect from April 1, 2016	\$760,295	\$779,302	\$798,784	\$818,754	\$839,223	\$860,203	\$881,709	\$903,751	

**HTAC/HT 2**

Existing	\$613,110	\$628,438	\$644,149	\$660,252	\$676,759	\$693,678	\$711,020	\$728,795	p.a.
With effect from April 1, 2015	\$661,110	\$677,638	\$694,579	\$711,943	\$729,742	\$747,985	\$766,685	\$785,852	
With effect from April 1, 2016	\$680,943	\$697,967	\$715,416	\$733,301	\$751,634	\$770,425	\$789,685	\$809,428	

**HTAC/HT 1**

Existing	\$561,750	\$575,794	\$590,189	\$604,943	\$620,067	\$635,569	\$651,458	\$667,744	p.a.
With effect from April 1, 2015	\$609,750	\$624,994	\$640,619	\$656,634	\$673,050	\$689,876	\$707,123	\$724,801	
With effect from April 1, 2016	\$628,043	\$643,744	\$659,837	\$676,333	\$693,241	\$710,572	\$728,337	\$746,545	

## HEALTH TECHNICIAN &amp; ASSOCIATE PROFESSIONAL CATEGORY (HTAC)(Cont'd)

**Pharmacy Technician Series (HTAC/PHT)****HTAC/PHT 2**

Existing	\$770,400	\$789,660	\$809,402	\$829,637	\$850,377	\$871,637	\$893,428	\$915,764
With effect from April 1, 2015	\$818,400	\$838,860	\$859,832	\$881,327	\$903,360	\$925,944	\$949,093	\$972,820
With effect from April 1, 2016	\$842,952	\$864,026	\$885,626	\$907,767	\$930,461	\$953,723	\$977,566	\$1,002,005

**HTAC/PHT 1**

Existing	\$613,110	\$628,438	\$644,149	\$660,252	\$676,759	\$693,678	\$711,020	\$728,795
With effect from April 1, 2015	\$661,110	\$677,638	\$694,579	\$711,943	\$729,742	\$747,985	\$766,685	\$785,852
With effect from April 1, 2016	\$680,943	\$697,967	\$715,416	\$733,301	\$751,634	\$770,425	\$789,685	\$809,428

**Nutrition & Dietetic Assistants Series (HTAC/NDT)****HTAC/NDT 2**

Existing	\$770,400	\$789,660	\$809,402	\$829,637	\$850,377	\$871,637	\$893,428	\$915,764
With effect from April 1, 2015	\$818,400	\$838,860	\$859,832	\$881,327	\$903,360	\$925,944	\$949,093	\$972,820
With effect from April 1, 2016	\$842,952	\$864,026	\$885,626	\$907,767	\$930,461	\$953,723	\$977,566	\$1,002,005

**HTAC/NDT 1**

Existing	\$690,150	\$707,404	\$725,089	\$743,216	\$761,796	\$780,841	\$800,362	\$820,371
With effect from April 1, 2015	\$738,150	\$756,604	\$775,519	\$794,907	\$814,779	\$835,149	\$856,028	\$877,428
With effect from April 1, 2016	\$760,295	\$779,302	\$798,784	\$818,754	\$839,223	\$860,203	\$881,709	\$903,751

**Health Records Clerks/Technicians Series (HTAC/HRT)****HTAC/HRT 2**

Existing	\$770,400	\$789,660	\$809,402	\$829,637	\$850,377	\$871,637	\$893,428	\$915,764	p.a.
With effect from April 1, 2015	\$818,400	\$838,860	\$859,832	\$881,327	\$903,360	\$925,944	\$949,093	\$972,820	p.a.
With effect from April 1, 2016	\$842,952	\$864,026	\$885,626	\$907,767	\$930,461	\$953,723	\$977,566	\$1,002,005	p.a.

**HTAC/HRT 1**

Existing	\$561,750	\$575,794	\$590,189	\$604,943	\$620,067	\$635,569	\$651,458	\$667,744	p.a.
With effect from April 1, 2015	\$609,750	\$624,994	\$640,619	\$656,634	\$673,050	\$689,876	\$707,123	\$724,801	p.a.
With effect from April 1, 2016	\$628,043	\$643,744	\$659,837	\$676,333	\$693,241	\$710,572	\$728,337	\$746,545	p.a.

**Dental Assistants Series (HTAC/DA)****HTAC/DA 2**

With effect from April 1, 2013	\$770,400	\$789,660	\$809,402	\$829,637	\$850,377	\$871,637	\$893,428	\$915,764	p.a.
With effect from April 1, 2015	\$818,400	\$838,860	\$859,832	\$881,327	\$903,360	\$925,944	\$949,093	\$972,820	p.a.
With effect from April 1, 2016	\$842,952	\$864,026	\$885,626	\$907,767	\$930,461	\$953,723	\$977,566	\$1,002,005	p.a.

**HTAC/DA 1**

With effect from April 1, 2013	\$613,110	\$628,438	\$644,149	\$660,252	\$676,759	\$693,678	\$711,020	\$728,795	p.a.
With effect from April 1, 2015	\$661,110	\$677,638	\$694,579	\$711,943	\$729,742	\$747,985	\$766,685	\$785,852	p.a.
With effect from April 1, 2016	\$680,943	\$697,967	\$715,416	\$733,301	\$751,634	\$770,425	\$789,685	\$809,428	p.a.



## HEALTH TECHNICIAN &amp; ASSOCIATE PROFESSIONAL CATEGORY (HTAC)(Cont'd)

**Enrolled Assistant Nurses Series (HTAC/EAN)**

## HTAC/EAN 2

Existing	\$690,150	\$707,404	\$725,089	\$743,216	\$761,796	\$780,841	\$800,362	\$820,371
With effect from April 1, 2015	\$738,150	\$756,604	\$775,519	\$794,907	\$814,779	\$835,149	\$856,028	\$877,428
With effect from April 1, 2016	\$760,295	\$779,302	\$798,784	\$818,754	\$839,223	\$860,203	\$881,709	\$903,751

## HTAC/EAN 1

Existing	\$613,110	\$628,438	\$644,149	\$660,252	\$676,759	\$693,678	\$711,020	\$728,795
With effect from April 1, 2015	\$661,110	\$677,638	\$694,579	\$711,943	\$729,742	\$747,985	\$766,685	\$785,852
With effect from April 1, 2016	\$680,943	\$697,967	\$715,416	\$733,301	\$751,634	\$770,425	\$789,685	\$809,428

**HEALTH SUPPORT CATEGORY (HSC)**

**Health Support Series (HSC/HS)**

<b>HSC/HS 5</b>									
Existing	\$561,750	\$575,794	\$590,189	\$604,943	\$620,067	\$635,569	\$651,458	\$667,744	p.a.
With effect from April 1, 2015	\$609,750	\$624,994	\$640,619	\$656,634	\$673,050	\$689,876	\$707,123	\$724,801	p.a.
With effect from April 1, 2016	\$628,043	\$643,744	\$659,837	\$676,333	\$693,241	\$710,572	\$728,337	\$746,545	p.a.
<b>HSC/HS 4</b>									
Existing	\$494,340	\$506,699	\$519,366	\$532,350	\$545,659	\$559,300	\$573,283	\$587,615	p.a.
With effect from April 1, 2015	\$542,340	\$555,899	\$569,796	\$584,041	\$598,642	\$613,608	\$628,948	\$644,672	p.a.
With effect from April 1, 2016	\$558,610	\$572,575	\$586,890	\$601,562	\$616,601	\$632,016	\$647,817	\$664,012	p.a.
<b>HSC/HS 3</b>									
Existing	\$449,400	\$460,635	\$472,151	\$483,955	\$496,054	\$508,455	\$521,166	\$534,195	p.a.
With effect from April 1, 2015	\$497,400	\$509,835	\$522,581	\$535,645	\$549,037	\$562,762	\$576,832	\$591,252	p.a.
With effect from April 1, 2016	\$512,322	\$525,130	\$538,258	\$551,715	\$565,508	\$579,645	\$594,136	\$608,990	p.a.
<b>HSC/HS 2</b>									
Existing	\$406,600	\$416,765	\$427,184	\$437,864	\$448,810	\$460,031	\$471,531	\$483,320	p.a.
With effect from April 1, 2015	\$454,600	\$465,965	\$477,614	\$489,554	\$501,793	\$514,338	\$527,197	\$540,377	p.a.
With effect from April 1, 2016	\$468,238	\$479,944	\$491,943	\$504,241	\$516,847	\$529,768	\$543,013	\$556,588	p.a.
<b>HSC/HS 1</b>									
Existing	\$372,788	\$382,108	\$391,660	\$401,452	\$411,488	\$421,775	p.a.		
With effect from April 1, 2015	\$420,788	\$431,308	\$442,090	\$453,143	\$464,471	\$476,083	p.a.		
With effect from April 1, 2016	\$433,412	\$444,247	\$455,353	\$466,737	\$478,405	\$490,365	p.a.		
<b>Medical Interns</b>									
<b>INTERNS 2</b>									
Existing	\$1,542,964								
With effect from 1/4/2013	\$1,730,190								
<b>INTERNS 1</b>									
Existing	\$1,384,152								
With effect from 1/4/2015	\$1,439,518								
With effect from 1/4/2016	\$1,482,704								
<b>LOCUM INTERNS</b>									
Existing	\$1,356,469								
With effect from 1/4/2015	\$1,410,728								
With effect from 1/4/2016	\$1,453,050								

**SCIENTIFIC OFFICERS GROUP (SOG)**

**Science & Technology Series (SOG/ST)**

**SOG/ST 10**

Existing	\$3,547,018	\$3,635,694	\$3,726,586	\$3,819,751	\$3,915,244	\$4,013,126	\$4,113,454	\$4,216,290	p.a.
With effect from 1/4/2017	\$3,724,369	\$3,817,478	\$3,912,915	\$4,010,738	\$4,111,006	\$4,213,782	\$4,319,126	\$4,427,104	p.a.
With effect from 1/4/2018	\$3,798,856	\$3,893,828	\$3,991,173	\$4,090,953	\$4,193,227	\$4,298,057	\$4,405,509	\$4,515,646	p.a.
With effect from 1/4/2019	\$3,950,811	\$4,049,581	\$4,150,820	\$4,254,591	\$4,360,956	\$4,469,979	\$4,581,729	\$4,696,272	p.a.
With effect from 1/4/2020	\$4,148,351	\$4,252,060	\$4,358,361	\$4,467,320	\$4,579,003	\$4,693,478	\$4,810,815	\$4,931,086	p.a.

**SOG/ST 9**

Existing	\$2,673,746	\$2,740,590	\$2,809,104	\$2,879,332	\$2,951,315	\$3,025,098	\$3,100,726	\$3,178,244	p.a.
With effect from 1/4/2017	\$2,807,433	\$2,877,619	\$2,949,560	\$3,023,299	\$3,098,881	\$3,176,353	\$3,255,762	\$3,337,156	p.a.
With effect from 1/4/2018	\$2,863,582	\$2,935,172	\$3,008,551	\$3,083,765	\$3,160,859	\$3,239,880	\$3,320,877	\$3,403,899	p.a.
With effect from 1/4/2019	\$2,978,125	\$3,052,578	\$3,128,893	\$3,207,115	\$3,287,293	\$3,369,475	\$3,453,712	\$3,540,055	p.a.
With effect from 1/4/2020	\$3,127,032	\$3,205,207	\$3,285,337	\$3,367,471	\$3,451,658	\$3,537,949	\$3,626,398	\$3,717,058	p.a.

**SOG/ST 8**

Existing	\$2,101,170	\$2,153,699	\$2,207,542	\$2,262,730	\$2,319,299	\$2,377,281	\$2,436,713	\$2,497,631	p.a.
With effect from 1/4/2017	\$2,206,229	\$2,261,384	\$2,317,919	\$2,375,867	\$2,435,263	\$2,496,145	\$2,558,549	\$2,622,512	p.a.
With effect from 1/4/2018	\$2,250,353	\$2,306,612	\$2,364,277	\$2,423,384	\$2,483,969	\$2,546,068	\$2,609,720	\$2,674,963	p.a.
With effect from 1/4/2019	\$2,340,367	\$2,398,876	\$2,458,848	\$2,520,319	\$2,583,327	\$2,647,911	\$2,714,108	\$2,781,961	p.a.
With effect from 1/4/2020	\$2,457,386	\$2,518,820	\$2,581,791	\$2,646,335	\$2,712,494	\$2,780,306	\$2,849,814	\$2,921,059	p.a.

**SOG/ST 7**

Existing	\$1,734,656	\$1,778,022	\$1,822,473	\$1,868,035	\$1,914,736	\$1,962,604	\$2,011,669	\$2,061,961	p.a.
With effect from 1/4/2017	\$1,821,389	\$1,866,924	\$1,913,597	\$1,961,437	\$2,010,472	\$2,060,734	\$2,112,253	\$2,165,059	p.a.
With effect from 1/4/2018	\$1,857,817	\$1,904,262	\$1,951,869	\$2,000,665	\$2,050,682	\$2,101,949	\$2,154,498	\$2,208,360	p.a.
With effect from 1/4/2019	\$1,932,129	\$1,980,432	\$2,029,943	\$2,080,692	\$2,132,709	\$2,186,027	\$2,240,678	\$2,296,695	p.a.
With effect from 1/4/2020	\$2,028,736	\$2,079,454	\$2,131,440	\$2,184,726	\$2,239,345	\$2,295,328	\$2,352,711	\$2,411,529	p.a.

**SOG/ST 6**

Existing	\$1,361,593	\$1,395,633	\$1,430,524	\$1,466,287	\$1,502,944	\$1,540,518	\$1,579,030	\$1,618,506	p.a.
With effect from 1/4/2017	\$1,429,673	\$1,465,414	\$1,502,050	\$1,539,601	\$1,578,091	\$1,617,543	\$1,657,982	\$1,699,432	p.a.
With effect from 1/4/2018	\$1,458,266	\$1,494,723	\$1,532,091	\$1,570,393	\$1,609,653	\$1,649,894	\$1,691,142	\$1,733,420	p.a.
With effect from 1/4/2019	\$1,516,597	\$1,554,512	\$1,593,374	\$1,633,209	\$1,674,039	\$1,715,890	\$1,758,787	\$1,802,757	p.a.
With effect from 1/4/2020	\$1,592,427	\$1,632,237	\$1,673,043	\$1,714,869	\$1,757,741	\$1,801,685	\$1,846,727	\$1,892,895	p.a.

**SOG/ST 5**

Existing	\$1,087,453	\$1,114,640	\$1,142,506	\$1,171,068	\$1,200,345	\$1,230,354	\$1,261,113	\$1,292,640	p.a.
With effect from 1/4/2017	\$1,141,826	\$1,170,371	\$1,199,631	\$1,229,621	\$1,260,362	\$1,291,871	\$1,324,168	\$1,357,272	p.a.
With effect from 1/4/2018	\$1,164,662	\$1,193,779	\$1,223,623	\$1,254,214	\$1,285,569	\$1,317,708	\$1,350,651	\$1,384,417	p.a.
With effect from 1/4/2019	\$1,211,249	\$1,241,530	\$1,272,568	\$1,304,382	\$1,336,992	\$1,370,417	\$1,404,677	\$1,439,794	p.a.
With effect from 1/4/2020	\$1,271,811	\$1,303,606	\$1,336,197	\$1,369,601	\$1,403,841	\$1,438,938	\$1,474,911	\$1,511,784	p.a.

SCIENTIFIC OFFICERS GROUP (SOG) (Cont'd)

**Science & Technology Series (SOG/ST) (Cont'd)**

**SOG/ST 4**

Existing	\$907,317	\$930,000	\$953,250	\$977,081	\$1,001,508	\$1,026,546	\$1,052,209	\$1,078,514	p.a.
With effect from 1/4/2017	\$952,683	\$976,500	\$1,000,912	\$1,025,935	\$1,051,584	\$1,077,873	\$1,104,820	\$1,132,441	p.a.
With effect from 1/4/2018	\$971,737	\$996,030	\$1,020,931	\$1,046,454	\$1,072,615	\$1,099,431	\$1,126,916	\$1,155,089	p.a.
With effect from 1/4/2019	\$1,010,606	\$1,035,871	\$1,061,768	\$1,088,312	\$1,115,520	\$1,143,408	\$1,171,993	\$1,201,293	p.a.
With effect from 1/4/2020	\$1,061,136	\$1,087,665	\$1,114,856	\$1,142,728	\$1,171,296	\$1,200,578	\$1,230,593	\$1,261,358	p.a.

**SOG/ST 3**

Existing	\$785,768	\$805,413	\$825,548	\$846,187	\$867,341	\$889,025	\$911,251	\$934,032	p.a.
With effect from 1/4/2017	\$825,056	\$845,683	\$866,825	\$888,496	\$910,708	\$933,476	\$956,812	\$980,733	p.a.
With effect from 1/4/2018	\$841,558	\$862,596	\$884,161	\$906,265	\$928,922	\$952,145	\$975,949	\$1,000,347	p.a.
With effect from 1/4/2019	\$875,220	\$897,100	\$919,528	\$942,516	\$966,079	\$990,231	\$1,014,987	\$1,040,361	p.a.
With effect from 1/4/2020	\$918,981	\$941,955	\$965,504	\$989,642	\$1,014,383	\$1,039,742	\$1,065,736	\$1,092,379	p.a.

**SOG/ST 2**

Existing	\$612,694	\$628,012	\$643,712	\$659,805	\$676,300	\$693,208	\$710,538	\$728,301	p.a.
With effect from 1/4/2017	\$643,329	\$659,412	\$675,897	\$692,795	\$710,115	\$727,867	\$746,064	\$764,716	p.a.
With effect from 1/4/2018	\$656,195	\$672,600	\$689,415	\$706,651	\$724,317	\$742,425	\$760,985	\$780,010	p.a.
With effect from 1/4/2019	\$682,443	\$699,504	\$716,992	\$734,917	\$753,289	\$772,122	\$791,425	\$811,210	p.a.
With effect from 1/4/2020	\$716,565	\$734,479	\$752,841	\$771,662	\$790,954	\$810,728	\$830,996	\$851,771	p.a.

**SOG/ST 1**

Existing	\$530,712	\$543,979	\$557,579	\$571,518	\$585,806	\$600,451	\$615,463	\$630,849	p.a.
With effect from 1/4/2017	\$557,248	\$571,179	\$585,458	\$600,095	\$615,097	\$630,475	\$646,236	\$662,392	p.a.
With effect from 1/4/2018	\$568,393	\$582,602	\$597,167	\$612,097	\$627,399	\$643,084	\$659,161	\$675,640	p.a.
With effect from 1/4/2019	\$591,128	\$605,906	\$621,054	\$636,580	\$652,495	\$668,807	\$685,528	\$702,666	p.a.
With effect from 1/4/2020	\$620,685	\$636,202	\$652,107	\$668,409	\$685,120	\$702,248	\$719,804	\$737,799	p.a.

**SOCIAL WORK GROUP (SWG)**

**Professional Social Work (SWG/PS)**

<b>SWG/PS 4</b>									
Existing	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
With effect from 1/4/2017	\$1,415,972	\$1,451,372	\$1,487,656	\$1,524,847	\$1,562,968	\$1,602,043	\$1,642,094	\$1,683,146	p.a.
With effect from 1/4/2018	\$1,444,292	\$1,480,399	\$1,517,409	\$1,555,344	\$1,594,228	\$1,634,083	\$1,674,936	\$1,716,809	p.a.
With effect from 1/4/2019	\$1,502,063	\$1,539,615	\$1,578,105	\$1,617,558	\$1,657,997	\$1,699,447	\$1,741,933	\$1,785,481	p.a.
With effect from 1/4/2020	\$1,577,167	\$1,616,596	\$1,657,011	\$1,698,436	\$1,740,897	\$1,784,419	\$1,829,030	\$1,874,755	p.a.
<b>SWG/PS 3</b>									
Existing	\$1,148,669	\$1,177,386	\$1,206,821	\$1,236,991	\$1,267,916	\$1,299,614	\$1,332,104	\$1,365,407	p.a.
With effect from 1/4/2017	\$1,206,102	\$1,236,255	\$1,267,161	\$1,298,840	\$1,331,311	\$1,364,594	\$1,398,709	\$1,433,677	p.a.
With effect from 1/4/2018	\$1,230,224	\$1,260,980	\$1,292,505	\$1,324,817	\$1,357,938	\$1,391,886	\$1,426,683	\$1,462,350	p.a.
With effect from 1/4/2019	\$1,279,433	\$1,311,419	\$1,344,205	\$1,377,810	\$1,412,255	\$1,447,562	\$1,483,751	\$1,520,844	p.a.
With effect from 1/4/2020	\$1,343,405	\$1,376,990	\$1,411,415	\$1,446,700	\$1,482,868	\$1,519,940	\$1,557,938	\$1,596,887	p.a.
<b>SWG/PS 2</b>									
Existing	\$980,746	\$1,005,265	\$1,030,397	\$1,056,157	\$1,082,561	\$1,109,625	\$1,137,365	\$1,165,799	p.a.
With effect from 1/4/2017	\$1,029,783	\$1,055,528	\$1,081,916	\$1,108,964	\$1,136,688	\$1,165,105	\$1,194,233	\$1,224,089	p.a.
With effect from 1/4/2018	\$1,050,379	\$1,076,638	\$1,103,554	\$1,131,143	\$1,159,422	\$1,188,407	\$1,218,118	\$1,248,571	p.a.
With effect from 1/4/2019	\$1,092,394	\$1,119,704	\$1,147,697	\$1,176,389	\$1,205,799	\$1,235,944	\$1,266,842	\$1,298,513	p.a.
With effect from 1/4/2020	\$1,147,014	\$1,175,689	\$1,205,081	\$1,235,208	\$1,266,089	\$1,297,741	\$1,330,184	\$1,363,439	p.a.
<b>SWG/PS 1</b>									
Existing	\$830,786	\$851,555	\$872,844	\$894,665	\$917,032	\$939,958	\$963,457	\$987,543	p.a.
With effect from 1/4/2017	\$872,325	\$894,133	\$916,487	\$939,399	\$962,884	\$986,956	\$1,011,630	\$1,036,921	p.a.
With effect from 1/4/2018	\$889,772	\$912,016	\$934,817	\$958,187	\$982,142	\$1,006,695	\$1,031,863	\$1,057,659	p.a.
With effect from 1/4/2019	\$925,363	\$948,497	\$972,209	\$996,514	\$1,021,427	\$1,046,963	\$1,073,137	\$1,099,965	p.a.
With effect from 1/4/2020	\$971,631	\$995,922	\$1,020,820	\$1,046,340	\$1,072,499	\$1,099,311	\$1,126,794	\$1,154,964	p.a.
<b>Social Services Administration (SWG/SSA)</b>									
<b>SWG/SSA 2</b>									
Existing	\$715,092	\$732,969	\$751,293	\$770,076	\$789,328	\$809,061	\$829,287	\$850,020	p.a.
With effect from 1/4/2017	\$750,847	\$769,618	\$788,858	\$808,580	\$828,794	\$849,514	\$870,752	\$892,521	p.a.
With effect from 1/4/2018	\$765,864	\$785,010	\$804,635	\$824,751	\$845,370	\$866,504	\$888,167	\$910,371	p.a.
With effect from 1/4/2019	\$796,498	\$816,411	\$836,821	\$857,741	\$879,185	\$901,164	\$923,694	\$946,786	p.a.
With effect from 1/4/2020	\$836,323	\$857,231	\$878,662	\$900,628	\$923,144	\$946,223	\$969,878	\$994,125	p.a.
<b>SWG/SSA 1</b>									
Existing	\$623,976	\$639,575	\$655,565	\$671,954	\$688,753	\$705,972	\$723,621	\$741,711	p.a.
With effect from 1/4/2017	\$655,175	\$671,554	\$688,343	\$705,552	\$723,190	\$741,270	\$759,802	\$778,797	p.a.
With effect from 1/4/2018	\$668,278	\$684,985	\$702,110	\$719,663	\$737,654	\$756,096	\$774,998	\$794,373	p.a.
With effect from 1/4/2019	\$695,009	\$712,385	\$730,194	\$748,449	\$767,160	\$786,339	\$805,998	\$826,148	p.a.
With effect from 1/4/2020	\$729,760	\$748,004	\$766,704	\$785,872	\$805,518	\$825,656	\$846,298	\$867,455	p.a.

**SOCIAL WORK GROUP (SWG) (Cont'd)**

**Social Work Aide (SWG/SA)**

**SWG/SA 2**

Existing	\$635,479	\$651,366	\$667,650	\$684,341	\$701,450	\$718,986	\$736,961	\$755,385	p.a.
With effect from 1/4/2017	\$667,253	\$683,934	\$701,033	\$718,558	\$736,522	\$754,935	\$773,809	\$793,154	p.a.
With effect from 1/4/2018	\$680,598	\$697,613	\$715,053	\$732,930	\$751,253	\$770,034	\$789,285	\$809,017	p.a.
With effect from 1/4/2019	\$707,822	\$725,517	\$743,655	\$762,247	\$781,303	\$800,836	\$820,856	\$841,378	p.a.
With effect from 1/4/2020	\$743,213	\$761,793	\$780,838	\$800,359	\$820,368	\$840,877	\$861,899	\$883,447	p.a.

**SWG/SA 1**

Existing	\$530,735	\$544,004	\$557,604	\$571,544	\$585,832	\$600,478	\$615,490	\$630,878	p.a.
With effect from 1/4/2017	\$557,272	\$571,204	\$585,484	\$600,121	\$615,124	\$630,502	\$646,264	\$662,421	p.a.
With effect from 1/4/2018	\$568,417	\$582,628	\$597,193	\$612,123	\$627,426	\$643,112	\$659,190	\$675,669	p.a.
With effect from 1/4/2019	\$591,154	\$605,933	\$621,081	\$636,608	\$652,523	\$668,836	\$685,557	\$702,696	p.a.
With effect from 1/4/2020	\$620,712	\$636,229	\$652,135	\$668,438	\$685,149	\$702,278	\$719,835	\$737,831	p.a.

**Probation Aftercare Officers (SWG/PAO)**

**SWG/PAO 5**

Existing	\$2,721,917	\$2,789,965	\$2,859,714	\$2,931,207	\$3,004,487	\$3,079,599	\$3,156,589	\$3,235,504	p.a.
With effect from 1/4/2017	\$2,858,013	\$2,929,463	\$3,002,700	\$3,077,767	\$3,154,711	\$3,233,579	\$3,314,419	\$3,397,279	p.a.
With effect from 1/4/2018	\$2,915,173	\$2,988,052	\$3,062,754	\$3,139,323	\$3,217,806	\$3,298,251	\$3,380,707	\$3,465,225	p.a.
With effect from 1/4/2019	\$3,031,780	\$3,107,575	\$3,185,264	\$3,264,895	\$3,346,518	\$3,430,181	\$3,515,935	\$3,603,834	p.a.
With effect from 1/4/2020	\$3,183,369	\$3,262,953	\$3,344,527	\$3,428,140	\$3,513,844	\$3,601,690	\$3,691,732	\$3,784,025	p.a.

**SWG/PAO 4**

Existing	\$2,148,729	\$2,202,448	\$2,257,509	\$2,313,946	\$2,371,795	\$2,431,090	\$2,491,867	\$2,554,164	p.a.
With effect from 1/4/2017	\$2,256,165	\$2,312,570	\$2,370,384	\$2,429,643	\$2,490,385	\$2,552,644	\$2,616,460	\$2,681,872	p.a.
With effect from 1/4/2018	\$2,301,289	\$2,358,821	\$2,417,792	\$2,478,236	\$2,540,192	\$2,603,697	\$2,668,789	\$2,735,509	p.a.
With effect from 1/4/2019	\$2,393,340	\$2,453,174	\$2,514,503	\$2,577,366	\$2,641,800	\$2,707,845	\$2,775,541	\$2,844,930	p.a.
With effect from 1/4/2020	\$2,513,007	\$2,575,833	\$2,640,228	\$2,706,234	\$2,773,890	\$2,843,237	\$2,914,318	\$2,987,176	p.a.

**SWG/PAO 3**

Existing	\$1,779,840	\$1,824,336	\$1,869,944	\$1,916,693	\$1,964,610	\$2,013,726	\$2,064,069	\$2,115,670	p.a.
With effect from 1/4/2017	\$1,868,832	\$1,915,553	\$1,963,442	\$2,012,528	\$2,062,841	\$2,114,412	\$2,167,272	\$2,221,454	p.a.
With effect from 1/4/2018	\$1,906,209	\$1,953,864	\$2,002,710	\$2,052,778	\$2,104,098	\$2,156,700	\$2,210,618	\$2,265,883	p.a.
With effect from 1/4/2019	\$1,982,457	\$2,032,018	\$2,082,819	\$2,134,889	\$2,188,262	\$2,242,968	\$2,299,042	\$2,356,518	p.a.
With effect from 1/4/2020	\$2,081,580	\$2,133,619	\$2,186,960	\$2,241,634	\$2,297,675	\$2,355,117	\$2,413,994	\$2,474,344	p.a.

**SWG/PAO 2**

Existing	\$1,483,200	\$1,520,280	\$1,558,287	\$1,597,244	\$1,637,175	\$1,678,105	\$1,720,057	\$1,763,059	p.a.
With effect from 1/4/2017	\$1,557,360	\$1,596,294	\$1,636,201	\$1,677,106	\$1,719,034	\$1,762,010	\$1,806,060	\$1,851,212	p.a.
With effect from 1/4/2018	\$1,588,507	\$1,628,220	\$1,668,925	\$1,710,649	\$1,753,415	\$1,797,250	\$1,842,181	\$1,888,236	p.a.
With effect from 1/4/2019	\$1,652,047	\$1,693,349	\$1,735,682	\$1,779,074	\$1,823,551	\$1,869,140	\$1,915,869	\$1,963,765	p.a.
With effect from 1/4/2020	\$1,734,650	\$1,778,016	\$1,822,467	\$1,868,028	\$1,914,729	\$1,962,597	\$2,011,662	\$2,061,954	p.a.

**SWG/PAO 1**

Existing	\$1,285,440	\$1,317,576	\$1,350,515	\$1,384,278	\$1,418,885	\$1,454,357	\$1,490,716	\$1,527,984	p.a.
With effect from 1/4/2017	\$1,349,712	\$1,383,455	\$1,418,041	\$1,453,492	\$1,489,830	\$1,527,075	\$1,565,252	\$1,604,383	p.a.
With effect from 1/4/2018	\$1,376,706	\$1,411,124	\$1,446,402	\$1,482,562	\$1,519,626	\$1,557,617	\$1,596,557	\$1,636,471	p.a.
With effect from 1/4/2019	\$1,431,774	\$1,467,569	\$1,504,258	\$1,541,865	\$1,580,411	\$1,619,921	\$1,660,419	\$1,701,930	p.a.
With effect from 1/4/2020	\$1,503,363	\$1,540,947	\$1,579,471	\$1,618,958	\$1,659,432	\$1,700,917	\$1,743,440	\$1,787,026	p.a.

# **TECHNICAL AND SUPPORT SERVICES GROUP (TSS)**

## **Medical Machine Technician Series (TSS/MT)**

TSS/MT 4									
With effect from 1/4/2015	\$650,110	\$666,363	\$683,022	\$700,097	\$717,600	\$735,540	\$753,928	\$772,777	p.a.
With effect from 1/4/2016	\$695,618	\$713,008	\$730,833	\$749,104	\$767,832	\$787,028	\$806,703	\$826,871	p.a.
Anaesthetic (Blood Gas) Tech. ECG Tech. (BHC)									
TSS/MT 3									
With effect from 1/4/2015	\$516,810	\$529,730	\$542,974	\$556,548	\$570,462	\$584,723	\$599,341	\$614,325	p.a.
With effect from 1/4/2016	\$552,987	\$566,811	\$580,982	\$595,506	\$610,394	\$625,654	\$641,295	\$657,327	p.a.
Cardio-Thoracic/Anaesthetic Tech. Supervisory Anaesthetic Tech.									
TSS/MT 2									
With effect from 1/4/2015	\$461,438	\$472,973	\$484,798	\$496,918	\$509,341	\$522,074	\$535,126	\$548,504	p.a.
With effect from 1/4/2016	\$493,738	\$506,082	\$518,734	\$531,702	\$544,995	\$558,619	\$572,585	\$586,899	p.a.
Orthopaedic Technician Anaesthetic Technician									
TSS/MT 1									
With effect from 1/4/2015	\$406,065	\$416,217	\$426,622	\$437,288	\$448,220	\$459,425	\$470,911	\$482,684	p.a.
With effect from 1/4/2016	\$434,490	\$445,352	\$456,486	\$467,898	\$479,595	\$491,585	\$503,875	\$516,472	p.a.

**OFFICE AND PUBLIC SERVICE GROUP (OPS)**

**Secretarial Series (OPS/ADS)**

**OPS/ADS 2**

Existing	\$1,213,071	\$1,243,398	\$1,274,483	\$1,306,345	\$1,339,004	\$1,372,479	\$1,406,791	\$1,441,960	p.a.
With effect from 1/4/2017	\$1,273,725	\$1,305,568	\$1,338,207	\$1,371,662	\$1,405,954	\$1,441,102	\$1,477,130	\$1,514,058	p.a.
With effect from 1/4/2018	\$1,299,199	\$1,331,679	\$1,364,971	\$1,399,095	\$1,434,073	\$1,469,924	\$1,506,673	\$1,544,339	p.a.
With effect from 1/4/2019	\$1,351,167	\$1,384,946	\$1,419,570	\$1,455,059	\$1,491,436	\$1,528,721	\$1,566,939	\$1,606,113	p.a.
With effect from 1/4/2020	\$1,418,725	\$1,454,193	\$1,490,548	\$1,527,812	\$1,566,007	\$1,605,158	\$1,645,286	\$1,686,419	p.a.

**OPS/ADS 1**

Existing	\$981,104	\$1,005,631	\$1,030,772	\$1,056,542	\$1,082,955	\$1,110,029	\$1,137,780	\$1,166,224	p.a.
With effect from 1/4/2017	\$1,030,159	\$1,055,913	\$1,082,311	\$1,109,369	\$1,137,103	\$1,165,531	\$1,194,669	\$1,224,536	p.a.
With effect from 1/4/2018	\$1,050,762	\$1,077,031	\$1,103,957	\$1,131,556	\$1,159,845	\$1,188,841	\$1,218,562	\$1,249,026	p.a.
With effect from 1/4/2019	\$1,092,793	\$1,120,113	\$1,148,116	\$1,176,818	\$1,206,239	\$1,236,395	\$1,267,305	\$1,298,987	p.a.
With effect from 1/4/2020	\$1,147,433	\$1,176,118	\$1,205,521	\$1,235,659	\$1,266,551	\$1,298,215	\$1,330,670	\$1,363,937	p.a.

**Secretarial Series (OPS/SS)**

**OPS/SS 6**

Existing	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
With effect from 1/4/2017	\$1,415,972	\$1,451,372	\$1,487,656	\$1,524,847	\$1,562,968	\$1,602,043	\$1,642,094	\$1,683,146	p.a.
With effect from 1/4/2018	\$1,444,292	\$1,480,399	\$1,517,409	\$1,555,344	\$1,594,228	\$1,634,083	\$1,674,936	\$1,716,809	p.a.
With effect from 1/4/2019	\$1,502,063	\$1,539,615	\$1,578,105	\$1,617,558	\$1,657,997	\$1,699,447	\$1,741,933	\$1,785,481	p.a.
With effect from 1/4/2020	\$1,577,167	\$1,616,596	\$1,657,011	\$1,698,436	\$1,740,897	\$1,784,419	\$1,829,030	\$1,874,755	p.a.

**OPS/SS 5**

Existing	\$1,207,224	\$1,237,404	\$1,268,340	\$1,300,048	\$1,332,549	\$1,365,863	\$1,400,010	\$1,435,010	p.a.
With effect from 1/4/2017	\$1,267,585	\$1,299,275	\$1,331,757	\$1,365,051	\$1,399,177	\$1,434,156	\$1,470,010	\$1,506,760	p.a.
With effect from 1/4/2018	\$1,292,937	\$1,325,260	\$1,358,392	\$1,392,352	\$1,427,160	\$1,462,839	\$1,499,410	\$1,536,896	p.a.
With effect from 1/4/2019	\$1,344,654	\$1,378,271	\$1,412,728	\$1,448,046	\$1,484,247	\$1,521,353	\$1,559,387	\$1,598,372	p.a.
With effect from 1/4/2020	\$1,411,887	\$1,447,184	\$1,483,364	\$1,520,448	\$1,558,459	\$1,597,421	\$1,637,356	\$1,678,290	p.a.

**OPS/ SS 4**

Existing	\$954,390	\$978,250	\$1,002,706	\$1,027,773	\$1,053,468	\$1,079,804	\$1,106,800	\$1,134,470	p.a.
With effect from 1/4/2017	\$1,002,110	\$1,027,162	\$1,052,841	\$1,079,162	\$1,106,141	\$1,133,795	\$1,162,140	\$1,191,193	p.a.
With effect from 1/4/2018	\$1,022,152	\$1,047,705	\$1,073,898	\$1,100,746	\$1,128,264	\$1,156,471	\$1,185,383	\$1,215,017	p.a.
With effect from 1/4/2019	\$1,063,038	\$1,089,614	\$1,116,854	\$1,144,775	\$1,173,395	\$1,202,730	\$1,232,798	\$1,263,618	p.a.
With effect from 1/4/2020	\$1,116,190	\$1,144,094	\$1,172,697	\$1,202,014	\$1,232,065	\$1,262,866	\$1,294,438	\$1,326,799	p.a.

**OPS/SS 3**

Existing	\$828,588	\$849,302	\$870,535	\$892,298	\$914,606	\$937,471	\$960,908	\$984,930	p.a.
With effect from 1/4/2017	\$870,017	\$891,768	\$914,062	\$936,914	\$960,336	\$984,345	\$1,008,953	\$1,034,177	p.a.
With effect from 1/4/2018	\$887,418	\$909,603	\$932,343	\$955,652	\$979,543	\$1,004,032	\$1,029,133	\$1,054,861	p.a.
With effect from 1/4/2019	\$922,914	\$945,987	\$969,637	\$993,878	\$1,018,725	\$1,044,193	\$1,070,298	\$1,097,055	p.a.
With effect from 1/4/2020	\$969,060	\$993,287	\$1,018,119	\$1,043,572	\$1,069,661	\$1,096,403	\$1,123,813	\$1,151,908	p.a.



OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)

**Secretarial Series (OPS/SS) (Cont'd)**

OPS/SS 2

Existing	\$642,294	\$658,351	\$674,810	\$691,680	\$708,972	\$726,696	\$744,864	\$763,485	p.a.
With effect from 1/4/2017	\$674,409	\$691,269	\$708,551	\$726,264	\$744,421	\$763,032	\$782,107	\$801,660	p.a.
With effect from 1/4/2018	\$687,897	\$705,094	\$722,722	\$740,790	\$759,309	\$778,292	\$797,749	\$817,693	p.a.
With effect from 1/4/2019	\$715,413	\$733,298	\$751,631	\$770,421	\$789,682	\$809,424	\$829,659	\$850,401	p.a.
With effect from 1/4/2020	\$751,183	\$769,963	\$789,212	\$808,942	\$829,166	\$849,895	\$871,142	\$892,921	p.a.

OPS/SS 1

Existing	\$547,131	\$560,809	\$574,829	\$589,200	\$603,930	\$619,028	\$634,504	\$650,367	p.a.
With effect from 1/4/2017	\$574,488	\$588,850	\$603,571	\$618,660	\$634,127	\$649,980	\$666,229	\$682,885	p.a.
With effect from 1/4/2018	\$585,977	\$600,627	\$615,642	\$631,033	\$646,809	\$662,980	\$679,554	\$696,543	p.a.
With effect from 1/4/2019	\$609,416	\$624,652	\$640,268	\$656,275	\$672,682	\$689,499	\$706,736	\$724,405	p.a.
With effect from 1/4/2020	\$639,887	\$655,884	\$672,282	\$689,089	\$706,316	\$723,974	\$742,073	\$760,625	p.a.

**Telephone Operator Series (OPS/TO)**

OPS/TO 4

Existing	\$732,163	\$750,467	\$769,229	\$788,460	\$808,171	\$828,375	\$849,085	\$870,312	p.a.
With effect from 1/4/2017	\$768,771	\$787,990	\$807,690	\$827,882	\$848,580	\$869,794	\$891,539	\$913,827	p.a.
With effect from 1/4/2018	\$784,147	\$803,750	\$823,844	\$844,440	\$865,551	\$887,190	\$909,370	\$932,104	p.a.
With effect from 1/4/2019	\$815,512	\$835,900	\$856,798	\$878,218	\$900,173	\$922,677	\$945,744	\$969,388	p.a.
With effect from 1/4/2020	\$856,288	\$877,695	\$899,638	\$922,129	\$945,182	\$968,811	\$993,032	\$1,017,857	p.a.

OPS/TO 3

Existing	\$597,701	\$612,643	\$627,959	\$643,658	\$659,750	\$676,244	\$693,150	\$710,478	p.a.
With effect from 1/4/2017	\$627,586	\$643,276	\$659,358	\$675,842	\$692,738	\$710,056	\$727,807	\$746,003	p.a.
With effect from 1/4/2018	\$640,138	\$656,141	\$672,545	\$689,358	\$706,592	\$724,257	\$742,364	\$760,923	p.a.
With effect from 1/4/2019	\$665,743	\$682,387	\$699,447	\$716,933	\$734,856	\$753,227	\$772,058	\$791,360	p.a.
With effect from 1/4/2020	\$699,030	\$716,506	\$734,419	\$752,779	\$771,599	\$790,889	\$810,661	\$830,928	p.a.

OPS/TO 2

Existing	\$534,476	\$547,838	\$561,534	\$575,572	\$589,962	\$604,711	\$619,829	\$635,324	p.a.
With effect from 1/4/2017	\$561,200	\$575,230	\$589,611	\$604,351	\$619,460	\$634,946	\$650,820	\$667,090	p.a.
With effect from 1/4/2018	\$572,424	\$586,734	\$601,403	\$616,438	\$631,849	\$647,645	\$663,836	\$680,432	p.a.
With effect from 1/4/2019	\$595,321	\$610,204	\$625,459	\$641,095	\$657,123	\$673,551	\$690,390	\$707,649	p.a.
With effect from 1/4/2020	\$625,087	\$640,714	\$656,732	\$673,150	\$689,979	\$707,228	\$724,909	\$743,032	p.a.

OPS/TO 1

Existing	\$507,663	\$520,355	\$533,364	\$546,698	\$560,365	\$574,374	\$588,734	\$603,452	p.a.
With effect from 1/4/2017	\$533,046	\$546,372	\$560,032	\$574,032	\$588,383	\$603,093	\$618,170	\$633,624	p.a.
With effect from 1/4/2018	\$543,707	\$557,300	\$571,232	\$585,513	\$600,151	\$615,155	\$630,534	\$646,297	p.a.
With effect from 1/4/2019	\$565,455	\$579,592	\$594,082	\$608,934	\$624,157	\$639,761	\$655,755	\$672,149	p.a.
With effect from 1/4/2020	\$593,728	\$608,571	\$623,786	\$639,380	\$655,365	\$671,749	\$688,543	\$705,756	p.a.

## OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)

**Stenotype Writer Series (OPS/SW)**

## OPS/SW 3

Existing	\$1,483,435	\$1,520,521	\$1,558,534	\$1,597,497	\$1,637,434	\$1,678,370	\$1,720,330	\$1,763,338	p.a.
With effect from 1/4/2017	\$1,557,607	\$1,596,547	\$1,636,461	\$1,677,372	\$1,719,306	\$1,762,289	\$1,806,346	\$1,851,505	p.a.
With effect from 1/4/2018	\$1,588,759	\$1,628,478	\$1,669,190	\$1,710,920	\$1,753,693	\$1,797,535	\$1,842,473	\$1,888,535	p.a.
With effect from 1/4/2019	\$1,652,309	\$1,693,617	\$1,735,957	\$1,779,356	\$1,823,840	\$1,869,436	\$1,916,172	\$1,964,076	p.a.
With effect from 1/4/2020	\$1,734,925	\$1,778,298	\$1,822,755	\$1,868,324	\$1,915,032	\$1,962,908	\$2,011,981	\$2,062,280	p.a.

## OPS/SW 2

Existing	\$1,111,377	\$1,139,162	\$1,167,641	\$1,196,832	\$1,226,752	\$1,257,421	\$1,288,857	\$1,321,078	p.a.
With effect from 1/4/2017	\$1,166,946	\$1,196,119	\$1,226,022	\$1,256,673	\$1,288,090	\$1,320,292	\$1,353,299	\$1,387,132	p.a.
With effect from 1/4/2018	\$1,190,285	\$1,220,042	\$1,250,543	\$1,281,807	\$1,313,852	\$1,346,698	\$1,380,365	\$1,414,875	p.a.
With effect from 1/4/2019	\$1,237,896	\$1,268,844	\$1,300,565	\$1,333,079	\$1,366,406	\$1,400,566	\$1,435,580	\$1,471,470	p.a.
With effect from 1/4/2020	\$1,299,791	\$1,332,286	\$1,365,593	\$1,399,733	\$1,434,726	\$1,470,594	\$1,507,359	\$1,545,043	p.a.

## OPS/SW 1

Existing	\$912,802	\$935,623	\$959,013	\$982,988	\$1,007,563	\$1,032,752	\$1,058,571	\$1,085,035	p.a.
With effect from 1/4/2017	\$958,442	\$982,403	\$1,006,963	\$1,032,137	\$1,057,941	\$1,084,389	\$1,111,499	\$1,139,286	p.a.
With effect from 1/4/2018	\$977,611	\$1,002,051	\$1,027,102	\$1,052,780	\$1,079,100	\$1,106,077	\$1,133,729	\$1,162,072	p.a.
With effect from 1/4/2019	\$1,016,715	\$1,042,133	\$1,068,187	\$1,094,891	\$1,122,264	\$1,150,320	\$1,179,078	\$1,208,555	p.a.
With effect from 1/4/2020	\$1,067,551	\$1,094,240	\$1,121,596	\$1,149,636	\$1,178,377	\$1,207,836	\$1,238,032	\$1,268,983	p.a.

**POST AND TELEGRAPH OPERATORS GROUP (PTO)**

**Programme Management and Administration (PTO/PMA)**

**PTO/PMA 6**

With effect from 1/9/2017	\$1,549,080	\$1,587,807	\$1,627,503	\$1,668,190	\$1,709,895	\$1,752,642	\$1,796,458	\$1,841,370	p.a.
With effect from 1/4/2018	\$1,580,062	\$1,619,563	\$1,660,052	\$1,701,554	\$1,744,092	\$1,787,695	\$1,832,387	\$1,878,197	p.a.
With effect from 1/4/2019	\$1,643,264	\$1,684,346	\$1,726,454	\$1,769,616	\$1,813,856	\$1,859,202	\$1,905,683	\$1,953,325	p.a.
With effect from 1/4/2020	\$1,725,427	\$1,768,563	\$1,812,777	\$1,858,096	\$1,904,549	\$1,952,163	\$2,000,967	\$2,050,991	p.a.

**PTO/PMA 5**

Existing	\$1,241,131	\$1,272,160	\$1,303,964	\$1,336,563	\$1,369,977	\$1,404,226	\$1,439,332	\$1,475,315	p.a.
With effect from 1/4/2017	\$1,303,188	\$1,335,767	\$1,369,161	\$1,403,390	\$1,438,475	\$1,474,437	\$1,511,298	\$1,549,080	p.a.
With effect from 1/4/2018	\$1,329,251	\$1,362,483	\$1,396,545	\$1,431,458	\$1,467,245	\$1,503,926	\$1,541,524	\$1,580,062	p.a.
With effect from 1/4/2019	\$1,382,421	\$1,416,982	\$1,452,406	\$1,488,717	\$1,525,935	\$1,564,083	\$1,603,185	\$1,643,265	p.a.
With effect from 1/4/2020	\$1,451,542	\$1,487,831	\$1,525,027	\$1,563,152	\$1,602,231	\$1,642,287	\$1,683,344	\$1,725,428	p.a.

**PTO/PMA 4**

Existing	\$1,054,822	\$1,081,193	\$1,108,222	\$1,135,928	\$1,164,326	\$1,193,434	\$1,223,270	\$1,253,852	p.a.
With effect from 1/4/2017	\$1,107,563	\$1,135,252	\$1,163,633	\$1,192,724	\$1,222,542	\$1,253,106	\$1,284,434	\$1,316,544	p.a.
With effect from 1/4/2018	\$1,129,714	\$1,157,957	\$1,186,906	\$1,216,579	\$1,246,993	\$1,278,168	\$1,310,122	\$1,342,875	p.a.
With effect from 1/4/2019	\$1,174,903	\$1,204,276	\$1,234,382	\$1,265,242	\$1,296,873	\$1,329,295	\$1,362,527	\$1,396,590	p.a.
With effect from 1/4/2020	\$1,233,648	\$1,264,489	\$1,296,102	\$1,328,504	\$1,361,717	\$1,395,760	\$1,430,654	\$1,466,420	p.a.

**PTO/PMA 3**

Existing	\$895,128	\$917,506	\$940,444	\$963,955	\$988,053	\$1,012,755	\$1,038,074	\$1,064,026	p.a.
With effect from 1/4/2017	\$939,884	\$963,382	\$987,466	\$1,012,153	\$1,037,457	\$1,063,393	\$1,089,978	\$1,117,227	p.a.
With effect from 1/4/2018	\$958,682	\$982,649	\$1,007,215	\$1,032,396	\$1,058,206	\$1,084,661	\$1,111,777	\$1,139,572	p.a.
With effect from 1/4/2019	\$997,029	\$1,021,955	\$1,047,504	\$1,073,692	\$1,100,534	\$1,128,047	\$1,156,248	\$1,185,155	p.a.
With effect from 1/4/2020	\$1,046,881	\$1,073,053	\$1,099,879	\$1,127,376	\$1,155,561	\$1,184,450	\$1,214,061	\$1,244,412	p.a.

**PTO/PMA 2**

Existing	\$755,395	\$774,280	\$793,637	\$813,478	\$833,815	\$854,660	\$876,026	\$897,927	p.a.
With effect from 1/4/2017	\$793,165	\$812,994	\$833,319	\$854,152	\$875,505	\$897,393	\$919,828	\$942,824	p.a.
With effect from 1/4/2018	\$809,028	\$829,254	\$849,985	\$871,235	\$893,016	\$915,341	\$938,224	\$961,680	p.a.
With effect from 1/4/2019	\$841,389	\$862,424	\$883,984	\$906,084	\$928,736	\$951,955	\$975,753	\$1,000,147	p.a.
With effect from 1/4/2020	\$883,459	\$905,545	\$928,184	\$951,388	\$975,173	\$999,552	\$1,024,541	\$1,050,155	p.a.

**PTO/PMA 1**

Existing	\$635,097	\$650,974	\$667,249	\$683,930	\$701,028	\$718,554	\$736,518	\$754,931	p.a.
With effect from 1/4/2017	\$666,852	\$683,523	\$700,611	\$718,127	\$736,080	\$754,482	\$773,344	\$792,677	p.a.
With effect from 1/4/2018	\$680,189	\$697,194	\$714,623	\$732,489	\$750,801	\$769,571	\$788,811	\$808,531	p.a.
With effect from 1/4/2019	\$707,396	\$725,081	\$743,208	\$761,789	\$780,833	\$800,354	\$820,363	\$840,872	p.a.
With effect from 1/4/2020	\$742,766	\$761,335	\$780,369	\$799,878	\$819,875	\$840,372	\$861,381	\$882,916	p.a.

POST AND TELEGRAPH OPERATORS GROUP (PTO) (Cont'd)

**Carrier Service Group (PTO/CA)**

PTO/CA 4

With effect from 1/4/2006	\$392,354	X	\$5,390	-	\$408,524	p.a.
With effect from 1/4/2007	\$411,971	X	\$5,660	-	\$428,951	p.a.

PTO/CA 3

With effect from 1/4/2006	\$368,704	X	\$4,059	-	\$384,940	p.a.
With effect from 1/4/2007	\$387,139	X	\$4,262	-	\$404,187	p.a.

PTO/CA 2

Existing	\$ 9,975	X	\$ 193	-	\$ 10,544	<b>P.B</b>
	\$ 10,925	X	\$ 252	-	\$ 11,681	p.w.
With effect from April 1, 2017	\$ 10,474	X	\$ 199	-	\$ 11,071	<b>P.B</b>
	\$ 11,471	X	\$ 265	-	\$ 12,265	p.w.
With effect from April 1, 2018	\$ 10,683	X	\$ 203	-	\$ 11,293	<b>P.B</b>
	\$ 11,701	X	\$ 270	-	\$ 12,510	p.w.
With effect from April 1, 2019	\$ 11,111	X	\$ 211	-	\$ 11,744	<b>P.B</b>
	\$ 12,169	X	\$ 281	-	\$ 13,011	p.w.
With effect from April 1, 2020	\$ 11,666	X	\$ 222	-	\$ 12,332	<b>P.B</b>
	\$ 12,777	X	\$ 295	-	\$ 13,661	p.w.

PTO/CA 1

Existing	\$ 9,576	X	\$ 175	-	\$ 10,276	p.w.
With effect from April 1, 2017	\$ 10,055	X	\$ 184	-	\$ 10,790	p.w.
With effect from April 1, 2018	\$ 10,256	X	\$ 187	-	\$ 11,006	p.w.
With effect from April 1, 2019	\$ 10,666	X	\$ 195	-	\$ 11,446	p.w.
With effect from April 1, 2020	\$ 11,199	X	\$ 205	-	\$ 12,018	p.w.

**Clerical Service Sub-Group (PTO/CR)**

PTO/CR 4

Existing	\$592,178	\$600,314	\$608,450	\$616,586		p.a.
With effect from 1/4/2017	\$621,787	\$630,330	\$638,872	\$647,415		p.a.
With effect from 1/4/2018	\$634,223	\$642,936	\$651,650	\$660,364		p.a.
With effect from 1/4/2019	\$659,592	\$668,654	\$677,716	\$686,778		p.a.
With effect from 1/4/2020	\$692,571	\$702,086	\$711,602	\$721,117		p.a.

PTO/CR 3

Existing	\$560,706	\$566,874	\$573,042	\$579,210	\$585,378	p.a.
With effect from 1/4/2017	\$588,741	\$595,218	\$601,694	\$608,171	\$614,647	p.a.
With effect from 1/4/2018	\$600,516	\$607,122	\$613,728	\$620,334	\$626,940	p.a.
With effect from 1/4/2019	\$624,537	\$631,407	\$638,277	\$645,147	\$652,017	p.a.
With effect from 1/4/2020	\$655,764	\$662,977	\$670,191	\$677,404	\$684,618	p.a.

**LABOUR AND MECHANICAL OPERATIONS GROUP (LMO)**

**Trades And Services (LMO/TS)**

**LMO/TS 6**

Existing	\$ 11,274	\$ 11,556	\$ 11,845	\$ 12,141	\$ 12,445	\$ 12,756	p.w.
With effect from April 1, 2017	\$ 11,838	\$ 12,134	\$ 12,437	\$ 12,748	\$ 13,067	\$ 13,393	p.w.
With effect from April 1, 2018	\$ 12,074	\$ 12,376	\$ 12,686	\$ 13,003	\$ 13,328	\$ 13,661	p.w.
With effect from April 1, 2019	\$ 12,557	\$ 12,871	\$ 13,193	\$ 13,523	\$ 13,861	\$ 14,208	p.w.
With effect from April 1, 2020	\$ 13,185	\$ 13,515	\$ 13,853	\$ 14,199	\$ 14,554	\$ 14,918	p.w.

**LMO/TS 5**

Existing	\$ 10,406	\$ 10,666	\$ 10,933	\$ 11,206	\$ 11,486	\$ 11,774	p.w.
With effect from April 1, 2017	\$ 10,926	\$ 11,199	\$ 11,479	\$ 11,766	\$ 12,061	\$ 12,362	p.w.
With effect from April 1, 2018	\$ 11,145	\$ 11,423	\$ 11,709	\$ 12,002	\$ 12,302	\$ 12,609	p.w.
With effect from April 1, 2019	\$ 11,591	\$ 11,880	\$ 12,177	\$ 12,482	\$ 12,794	\$ 13,114	p.w.
With effect from April 1, 2020	\$ 12,170	\$ 12,474	\$ 12,786	\$ 13,106	\$ 13,434	\$ 13,769	p.w.

**LMO/TS 4**

Existing	\$ 9,713	\$ 9,956	\$ 10,205	\$ 10,460	\$ 10,721	\$ 10,989	p.w.
With effect from April 1, 2017	\$ 10,199	\$ 10,454	\$ 10,715	\$ 10,983	\$ 11,257	\$ 11,539	p.w.
With effect from April 1, 2018	\$ 10,403	\$ 10,663	\$ 10,929	\$ 11,202	\$ 11,483	\$ 11,770	p.w.
With effect from April 1, 2019	\$ 10,819	\$ 11,089	\$ 11,366	\$ 11,651	\$ 11,942	\$ 12,240	p.w.
With effect from April 1, 2020	\$ 11,360	\$ 11,644	\$ 11,935	\$ 12,233	\$ 12,539	\$ 12,852	p.w.

**LMO/TS 3**

Existing	\$ 9,210	\$ 9,441	\$ 9,677	\$ 9,918	\$ 10,166	\$ 10,421	p.w.
With effect from April 1, 2017	\$ 9,671	\$ 9,912	\$ 10,160	\$ 10,414	\$ 10,674	\$ 10,941	p.w.
With effect from April 1, 2018	\$ 9,864	\$ 10,111	\$ 10,363	\$ 10,622	\$ 10,888	\$ 11,160	p.w.
With effect from April 1, 2019	\$ 10,258	\$ 10,515	\$ 10,778	\$ 11,047	\$ 11,323	\$ 11,607	p.w.
With effect from April 1, 2020	\$ 10,771	\$ 11,041	\$ 11,317	\$ 11,600	\$ 11,890	\$ 12,187	p.w.

**LMO/TS 2**

Existing	\$ 8,431	\$ 8,641	\$ 8,857	\$ 9,079	\$ 9,306	\$ 9,538	p.w.
With effect from April 1, 2017	\$ 8,853	\$ 9,074	\$ 9,301	\$ 9,533	\$ 9,772	\$ 10,016	p.w.
With effect from April 1, 2018	\$ 9,030	\$ 9,255	\$ 9,487	\$ 9,724	\$ 9,967	\$ 10,216	p.w.
With effect from April 1, 2019	\$ 9,391	\$ 9,626	\$ 9,866	\$ 10,113	\$ 10,366	\$ 10,625	p.w.
With effect from April 1, 2020	\$ 9,860	\$ 10,107	\$ 10,360	\$ 10,618	\$ 10,884	\$ 11,156	p.w.

**LMO/TS 1**

Existing	\$ 8,042	\$ 8,243	\$ 8,449	\$ 8,661	\$ 8,877	\$ 9,099	p.w.
With effect from April 1, 2017	\$ 8,444	\$ 8,655	\$ 8,872	\$ 9,093	\$ 9,321	\$ 9,554	p.w.
With effect from April 1, 2018	\$ 8,613	\$ 8,828	\$ 9,049	\$ 9,275	\$ 9,507	\$ 9,745	p.w.
With effect from April 1, 2019	\$ 8,958	\$ 9,181	\$ 9,411	\$ 9,646	\$ 9,887	\$ 10,135	p.w.
With effect from April 1, 2020	\$ 9,405	\$ 9,641	\$ 9,882	\$ 10,129	\$ 10,382	\$ 10,641	p.w.

LABOUR AND MECHANICAL OPERATIONS GROUP (LMO) (Cont'd)

**Driver Series (LMO/DR)**

**LMO/DR 2**

Existing	\$ 10,508	X	\$307	-	\$ 12,657	p.w.
With effect from April 1, 2017	\$ 11,033	X	\$322	-	\$ 13,290	p.w.
With effect from April 1, 2018	\$ 11,254	X	\$329	-	\$ 13,556	p.w.
With effect from April 1, 2019	\$ 11,704	X	\$342	-	\$ 14,098	p.w.
With effect from April 1, 2020	\$ 12,289	X	\$359	-	\$ 14,803	p.w.

**LMO/DR 1**

Existing	\$ 9,191	X	\$247	-	\$ 10,920	p.w.
With effect from April 1, 2017	\$ 9,651	X	\$259	-	\$ 11,466	p.w.
With effect from April 1, 2018	\$ 9,844	X	\$265	-	\$ 11,695	p.w.
With effect from April 1, 2019	\$ 10,237	X	\$275	-	\$ 12,163	p.w.
With effect from April 1, 2020	\$ 10,749	X	\$289	-	\$ 12,771	p.w.

**PROTECTIVE SERVICES GROUP (PTSG)**

**Protective Services Series (PTSG/PX)**

<b>PTSG/PX 8</b>									
Existing	\$1,255,132	\$1,286,511	\$1,318,673	\$1,351,640	\$1,385,431	\$1,420,067	\$1,455,569	\$1,491,958	p.a.
With effect from 1/4/2017	\$1,317,889	\$1,350,836	\$1,384,607	\$1,419,222	\$1,454,702	\$1,491,070	\$1,528,347	\$1,566,555	p.a.
With effect from 1/4/2018	\$1,344,246	\$1,377,853	\$1,412,299	\$1,447,606	\$1,483,796	\$1,520,891	\$1,558,914	\$1,597,887	p.a.
With effect from 1/4/2019	\$1,398,016	\$1,432,967	\$1,468,791	\$1,505,511	\$1,543,148	\$1,581,727	\$1,621,270	\$1,661,802	p.a.
With effect from 1/4/2020	\$1,467,917	\$1,504,615	\$1,542,230	\$1,580,786	\$1,620,306	\$1,660,813	\$1,702,334	\$1,744,892	p.a.
<b>PTSG/PX 7</b>									
Existing	\$1,108,053	\$1,135,755	\$1,164,149	\$1,193,252	\$1,223,084	\$1,253,661	\$1,285,002	\$1,317,127	p.a.
With effect from 1/4/2017	\$1,163,456	\$1,192,542	\$1,222,356	\$1,252,914	\$1,284,237	\$1,316,343	\$1,349,252	\$1,382,983	p.a.
With effect from 1/4/2018	\$1,186,725	\$1,216,393	\$1,246,803	\$1,277,973	\$1,309,922	\$1,342,670	\$1,376,237	\$1,410,643	p.a.
With effect from 1/4/2019	\$1,234,194	\$1,265,049	\$1,296,675	\$1,329,092	\$1,362,319	\$1,396,377	\$1,431,286	\$1,467,069	p.a.
With effect from 1/4/2020	\$1,295,903	\$1,328,301	\$1,361,509	\$1,395,546	\$1,430,435	\$1,466,196	\$1,502,851	\$1,540,422	p.a.
<b>PTSG/PX 6</b>									
Existing	\$986,951	\$1,011,625	\$1,036,916	\$1,062,838	\$1,089,409	\$1,116,645	\$1,144,561	\$1,173,175	p.a.
With effect from 1/4/2017	\$1,036,299	\$1,062,206	\$1,088,761	\$1,115,980	\$1,143,880	\$1,172,477	\$1,201,789	\$1,231,833	p.a.
With effect from 1/4/2018	\$1,057,025	\$1,083,450	\$1,110,536	\$1,138,300	\$1,166,757	\$1,195,926	\$1,225,824	\$1,256,470	p.a.
With effect from 1/4/2019	\$1,099,306	\$1,126,788	\$1,154,958	\$1,183,832	\$1,213,428	\$1,243,763	\$1,274,857	\$1,306,729	p.a.
With effect from 1/4/2020	\$1,154,271	\$1,183,128	\$1,212,706	\$1,243,023	\$1,274,099	\$1,305,951	\$1,338,600	\$1,372,065	p.a.
<b>PTSG/PX 5</b>									
Existing	\$840,564	\$861,579	\$883,118	\$905,196	\$927,826	\$951,022	\$974,797	\$999,167	p.a.
With effect from 1/4/2017	\$882,592	\$904,657	\$927,273	\$950,455	\$974,217	\$998,572	\$1,023,536	\$1,049,125	p.a.
With effect from 1/4/2018	\$900,244	\$922,750	\$945,819	\$969,464	\$993,701	\$1,018,544	\$1,044,007	\$1,070,107	p.a.
With effect from 1/4/2019	\$936,254	\$959,660	\$983,652	\$1,008,243	\$1,033,449	\$1,059,285	\$1,085,767	\$1,112,912	p.a.
With effect from 1/4/2020	\$983,066	\$1,007,643	\$1,032,834	\$1,058,655	\$1,085,121	\$1,112,250	\$1,140,056	\$1,168,557	p.a.
<b>PTSG/PX 4</b>									
Existing	\$751,403	\$770,188	\$789,442	\$809,178	\$829,408	\$850,143	\$871,397	\$893,181	p.a.
With effect from 1/4/2017	\$788,973	\$808,697	\$828,915	\$849,638	\$870,879	\$892,651	\$914,967	\$937,841	p.a.
With effect from 1/4/2018	\$804,753	\$824,871	\$845,493	\$866,631	\$888,296	\$910,504	\$933,266	\$956,598	p.a.
With effect from 1/4/2019	\$836,943	\$857,866	\$879,313	\$901,296	\$923,828	\$946,924	\$970,597	\$994,862	p.a.
With effect from 1/4/2020	\$878,790	\$900,760	\$923,279	\$946,361	\$970,020	\$994,270	\$1,019,127	\$1,044,605	p.a.
<b>PTSG/PX 3</b>									
Existing	\$671,560	\$688,349	\$705,558	\$723,197	\$741,277	\$759,808	p.a.		
With effect from 1/4/2017	\$705,138	\$722,766	\$740,836	\$759,357	\$778,340	\$797,799	p.a.		
With effect from 1/4/2018	\$719,241	\$737,222	\$755,652	\$774,544	\$793,907	\$813,755	p.a.		
With effect from 1/4/2019	\$748,010	\$766,711	\$785,878	\$805,525	\$825,664	\$846,305	p.a.		
With effect from 1/4/2020	\$785,411	\$805,046	\$825,172	\$845,802	\$866,947	\$888,620	p.a.		

PROTECTIVE SERVICES GROUP (PTSG) (Cont'd)

**Protective Services Series (PTSG/PX) (Cont'd)**

PTSG/PX 2

Existing	\$612,712	\$628,030	\$643,731	\$659,824	\$676,319	\$693,227	p.a.
With effect from 1/4/2017	\$643,348	\$659,431	\$675,917	\$692,815	\$710,135	\$727,889	p.a.
With effect from 1/4/2018	\$656,215	\$672,620	\$689,435	\$706,671	\$724,338	\$742,447	p.a.
With effect from 1/4/2019	\$682,463	\$699,525	\$717,013	\$734,938	\$753,312	\$772,144	p.a.
With effect from 1/4/2020	\$716,586	\$734,501	\$752,863	\$771,685	\$790,977	\$810,752	p.a.

PTSG/PX 1

Existing	\$555,176	\$569,056	\$583,282	\$597,864	\$612,811	\$628,131	p.a.
With effect from 1/4/2017	\$582,935	\$597,508	\$612,446	\$627,757	\$643,451	\$659,537	p.a.
With effect from 1/4/2018	\$594,593	\$609,458	\$624,695	\$640,312	\$656,320	\$672,728	p.a.
With effect from 1/4/2019	\$618,377	\$633,837	\$649,683	\$665,925	\$682,573	\$699,637	p.a.
With effect from 1/4/2020	\$649,296	\$665,529	\$682,167	\$699,221	\$716,701	\$734,619	p.a.

**Correctional Officers (PTSG/CO)**

PTSG/CO 3

Existing	\$1,047,359	\$1,073,543	\$1,100,381	\$1,127,891	\$1,156,088	\$1,184,990	\$1,214,615	\$1,244,980	p.a.
With effect from 1/4/2015	\$1,095,359	\$1,122,743	\$1,150,811	\$1,179,581	\$1,209,071	\$1,239,298	\$1,270,280	\$1,302,037	p.a.
With effect from 1/4/2016	\$1,128,219	\$1,153,425	\$1,185,335	\$1,214,969	\$1,245,343	\$1,276,477	\$1,308,389	\$1,341,098	p.a.

PTSG/CO 2

Existing	\$839,149	\$860,128	\$881,631	\$903,672	\$926,263	\$949,420	\$973,155	\$997,484	p.a.
With effect from 1/4/2015	\$887,149	\$909,328	\$932,061	\$955,362	\$979,246	\$1,003,728	\$1,028,821	\$1,054,541	p.a.
With effect from 1/4/2016	\$913,763	\$936,607	\$960,023	\$984,023	\$1,008,624	\$1,033,839	\$1,059,685	\$1,086,178	p.a.

PTSG/CO 1

Existing	\$672,330	\$689,139	\$706,367	\$724,026	\$742,127	\$760,680	\$779,697	\$799,189	p.a.
With effect from 1/4/2015	\$720,330	\$738,339	\$756,797	\$775,717	\$795,110	\$814,988	\$835,362	\$856,246	p.a.
With effect from 1/4/2016	\$741,940	\$760,489	\$779,501	\$798,988	\$818,963	\$839,437	\$860,423	\$881,934	p.a.



**CHILD CARE AND JUVENILE INSTITUTIONS**

Superintendent 3											
Adjustment 1\4\ 2007	\$1,448,904	\$1,492,371	\$1,537,142	\$1,583,256	\$1,630,754	\$1,679,677	p.a.				
With effect from 1/4/2015	\$1,666,240	\$1,716,227	\$1,767,713	\$1,820,745	\$1,875,367	\$1,931,628	p.a.				
With effect from 1/4/2016	\$1,782,876	\$1,836,363	\$1,891,453	\$1,948,197	\$2,006,643	\$2,066,842	p.a.				
Superintendent 2											
Adjustment 1\4\ 2007	\$1,293,779	\$1,332,592	\$1,372,570	\$1,413,747	\$1,456,160	\$1,499,844	p.a.				
With effect from 1/4/2015	\$1,487,846	\$1,532,481	\$1,578,456	\$1,625,809	\$1,674,584	\$1,724,821	p.a.				
With effect from 1/4/2016	\$1,591,995	\$1,639,755	\$1,688,948	\$1,739,616	\$1,791,804	\$1,845,559	p.a.				
Superintendent 1											
Adjustment 1\4\ 2007	\$1,154,210	\$1,188,836	\$1,224,501	\$1,261,236	\$1,299,073	\$1,338,046	p.a.				
With effect from 1/4/2015	\$1,327,341	\$1,367,162	\$1,408,176	\$1,450,422	\$1,493,934	\$1,538,752	p.a.				
With effect from 1/4/2016	\$1,420,255	\$1,462,863	\$1,506,749	\$1,551,951	\$1,598,510	\$1,646,465	p.a.				
Assistant Superintendent											
Adjustment 1\4\ 2007	\$925,434	\$953,197	\$981,792	\$1,011,246	\$1,041,584	\$1,072,831	p.a.				
With effect from 1/4/2015	\$1,064,249	\$1,096,176	\$1,129,061	\$1,162,933	\$1,197,821	\$1,233,756	p.a.				
With effect from 1/4/2016	\$1,138,746	\$1,172,908	\$1,208,096	\$1,244,339	\$1,281,669	\$1,320,119	p.a.				
4											
Adjustment 1\4\ 2007	\$679,751	\$694,706	\$709,990	\$725,609	\$741,573	\$757,887	\$774,561	\$791,601	\$809,016	\$826,815	p.a.
With effect from 1/4/2015	\$781,714	\$798,912	\$816,488	\$834,451	\$852,809	\$871,570	\$890,745	\$910,341	\$930,369	\$950,837	p.a.
With effect from 1/4/2016	\$836,434	\$854,836	\$873,642	\$892,862	\$912,505	\$932,580	\$953,097	\$974,065	\$995,495	\$1,017,396	p.a.
Teacher & Instructor 2 (Cert.)											
Adjustment 1\4\ 2007	\$646,324	\$660,543	\$675,075	\$689,927	\$705,105	\$720,617	\$736,471	\$752,673	\$769,232	\$786,155	p.a.
With effect from 1/4/2015	\$743,272	\$759,624	\$776,336	\$793,416	\$810,871	\$828,710	\$846,941	\$865,574	\$884,617	\$904,078	p.a.
With effect from 1/4/2016	\$795,302	\$812,798	\$830,680	\$848,955	\$867,632	\$886,720	\$906,227	\$926,164	\$946,540	\$967,364	p.a.
Instructor 1											
Adjustment 1\4\ 2007	\$535,771	\$547,557	\$559,604	\$571,915	\$584,497	\$597,356	\$610,498	\$623,929	\$637,655	\$651,684	p.a.
With effect from 1/4/2015	\$616,136	\$629,691	\$643,544	\$657,702	\$672,172	\$686,959	\$702,073	\$717,518	\$733,304	\$749,436	p.a.
With effect from 1/4/2016	\$659,266	\$673,769	\$688,592	\$703,741	\$719,224	\$735,047	\$751,218	\$767,744	\$784,635	\$801,897	p.a.
Teacher A3											
Adjustment 1\4\ 2007	\$476,519	\$487,002	\$497,717	\$508,666	\$519,857	\$531,294	\$542,982	\$554,928	\$567,136	\$579,613	p.a.
With effect from 1/4/2015	\$547,997	\$560,053	\$572,374	\$584,966	\$597,836	\$610,988	\$624,430	\$638,167	\$652,207	\$666,555	p.a.
With effect from 1/4/2016	\$586,357	\$599,257	\$612,440	\$625,914	\$639,684	\$653,757	\$668,140	\$682,839	\$697,861	\$713,214	p.a.

# CORRECTIONAL SERVICES - ADULT INSTITUTIONS

## Warders

### Superintendent 'A'

With effect from 1/4/2014	\$2,541,680	\$2,605,222	\$2,670,352	\$2,737,111	\$2,805,539	\$2,875,677	\$2,947,569	\$3,021,258	p.a
With effect from 1/4/2015	\$2,643,347	\$2,709,431	\$2,777,166	\$2,846,596	\$2,917,760	\$2,990,704	\$3,065,472	\$3,142,109	p.a
With effect from 1/4/2016	\$2,722,647	\$2,790,714	\$2,860,481	\$2,931,993	\$3,005,293	\$3,080,426	\$3,157,436	\$3,236,372	p.a

### Superintendent 'B'

With effect from 1/4/2014	\$2,036,406	\$2,087,317	\$2,139,500	\$2,192,987	\$2,247,812	\$2,304,007	\$2,361,607	\$2,420,647	p.a
With effect from 1/4/2015	\$2,117,863	\$2,170,809	\$2,225,080	\$2,280,707	\$2,337,724	\$2,396,167	\$2,456,071	\$2,517,473	p.a
With effect from 1/4/2016	\$2,181,399	\$2,235,934	\$2,291,832	\$2,349,128	\$2,407,856	\$2,468,052	\$2,529,754	\$2,592,997	p.a

### Assistant Superintendent

With effect from 1/4/2014	\$1,631,579	\$1,672,368	\$1,714,178	\$1,757,032	\$1,800,958	\$1,845,982	\$1,892,131	\$1,939,435	p.a
With effect from 1/4/2015	\$1,696,842	\$1,739,263	\$1,782,745	\$1,827,313	\$1,872,996	\$1,919,821	\$1,967,817	\$2,017,012	p.a
With effect from 1/4/2016	\$1,747,747	\$1,791,441	\$1,836,227	\$1,882,133	\$1,929,186	\$1,977,416	\$2,026,851	\$2,077,522	p.a

### Overseer

With effect from 1/4/2014	\$1,307,229	\$1,339,910	\$1,373,408	\$1,407,743	\$1,442,936	\$1,479,010	\$1,515,985	\$1,553,885	p.a.
With effect from 1/4/2015	\$1,359,518	\$1,393,506	\$1,428,344	\$1,464,053	\$1,500,654	\$1,538,170	\$1,576,625	\$1,616,040	p.a.
With effect from 1/4/2016	\$1,400,304	\$1,435,312	\$1,471,194	\$1,507,974	\$1,545,674	\$1,584,315	\$1,623,923	\$1,664,521	p.a.

# LOCALLY ENGAGED STAFF

Salary Scales are shown in the currency of the respective Host Countries

## Jamaican High Commission, Trinidad

	TT\$	TT\$	TT\$	TT\$	TT\$	TT\$	TT\$	TT\$	TT\$	
<b>Clerk Grade 1</b>										
With effect from 1/4/2008	47,944.65	49,143.27	50,371.85	51,631.14	52,921.92	54,244.97	55,601.10	56,991.12	58,415.90	p.a.
With effect from 1/4/2009	51,300.78	52,583.29	53,897.88	55,245.32	56,626.46	58,042.12	59,493.17	60,980.50	62,505.01	p.a.
<b>Stenographer</b>										
With effect from 1/4/2008	47,783.65	48,978.24	50,202.70	51,457.76	52,744.21	54,062.81	55,414.38	56,799.74	58,219.74	p.a.
With effect from 1/4/2009	51,128.51	52,406.72	53,716.89	55,059.81	56,436.30	57,847.21	59,293.39	60,775.73	62,295.12	p.a.
<b>Chauffeur</b>										
With effect from 1/4/2008	43,507.95	44,595.65	45,710.54	46,853.30	48,024.64	49,225.25	50,455.88	51,717.28	53,010.21	p.a.
With effect from 1/4/2009	46,553.51	47,717.34	48,910.28	50,133.03	51,386.36	52,671.02	53,987.80	55,337.49	56,720.93	p.a.
<b>Office Attendant</b>										
With effect from 1/4/2008	28,007.10	28,707.28	29,424.96	30,160.58	30,914.60	31,687.46	32,479.65	33,291.64	34,123.93	p.a.
With effect from 1/4/2009	29,967.60	30,716.79	31,484.71	32,271.82	33,078.62	33,905.59	34,753.23	35,622.06	36,512.61	p.a.
<b>Jamaican Embassy, Beijing</b>										
	YRMB	YRMB	YRMB	YRMB	YRMB	YRMB	YRMB	YRMB	YRMB	
<b>Clerk Interpreter</b>										
(Est. Clerk - Consular/Accounts)										
With effect from 1/4/2008	100,668.53	103,185.24	105,764.87	108,408.99	111,119.22	113,897.20	116,744.63	119,663.24	122,654.82	p.a.
With effect from 1/4/2009	107,715.32	110,408.20	113,168.41	115,997.62	118,897.56	121,870.00	124,916.75	128,039.67	131,240.66	p.a.
<b>Receptionist/Bilingual Secretary</b>										
With effect from 1/4/2008	77,638.99	79,579.96	81,569.46	83,608.70	85,698.91	87,841.39	90,037.42	92,288.36	94,595.57	p.a.
With effect from 1/4/2009	83,073.72	85,150.56	87,279.32	89,461.31	91,697.84	93,990.28	96,340.04	98,748.54	101,217.26	p.a.
<b>Translator</b>										
With effect from 1/4/2008	69,838.79	71,584.76	73,374.38	75,208.74	77,088.96	79,016.18	80,991.58	83,016.37	85,091.78	p.a.
With effect from 1/4/2009	74,727.50	76,595.69	78,510.58	80,473.35	82,485.18	84,547.31	86,661.00	88,827.52	91,048.21	p.a.
<b>Chauffeur</b>										
With effect from 1/4/2008	68,201.31	69,906.35	71,654.00	73,445.35	75,281.49	77,163.53	79,092.61	81,069.93	83,096.68	p.a.
With effect from 1/4/2009	72,975.40	74,799.79	76,669.78	78,586.53	80,551.19	82,564.97	84,629.10	86,744.82	88,913.44	p.a.
<b>Messenger/Driver</b>										
With effect from 1/4/2008	65,184.48	66,814.10	68,484.45	70,196.56	71,951.47	73,750.26	75,594.02	77,483.87	79,420.96	p.a.
With effect from 1/4/2009	69,747.40	71,491.08	73,278.36	75,110.32	76,988.08	78,912.78	80,885.60	82,907.74	84,980.43	p.a.
<b>Office Attendant</b>										
With effect from 1/4/2008	38,759.00	39,727.97	40,721.17	41,739.20	42,782.68	43,852.25	44,948.55	46,072.27	47,224.07	p.a.
With effect from 1/4/2009	41,472.13	42,508.93	43,571.65	44,660.94	45,777.47	46,921.90	48,094.95	49,297.32	50,529.76	p.a.

**Salary Scales are shown in the currency of the respective Host Countries**  
**Jamaican High Commission, Abuja (Nigeria)**

	NAIRA	NAIRA	NAIRA	NAIRA	NAIRA	NAIRA	NAIRA	NAIRA	NAIRA	
<b>Clerk Grade 1</b>										
With effect from 1/4/2008	341,923.34	350,471.42	359,233.21	368,214.04	377,419.39	386,854.87	396,526.24	406,439.40	416,600.39	p.a.
With effect from 1/4/2009	365,857.97	375,004.42	384,379.53	393,989.02	403,838.74	413,934.71	424,283.08	434,890.16	445,762.41	p.a.
<b>Chauffeur</b>										
With effect from 1/4/2008	265,730.97	272,374.25	279,183.60	286,163.19	293,317.27	300,650.20	308,166.46	315,870.62	323,767.39	p.a.
With effect from 1/4/2009	284,332.14	291,440.44	298,726.45	306,194.62	313,849.48	321,695.72	329,738.11	337,981.56	346,431.10	p.a.
<b>Security Guard</b>										
With effect from 1/4/2008	185,903.99	190,551.59	195,315.38	200,198.26	205,203.22	210,333.30	215,591.63	220,981.42	226,505.96	p.a.
With effect from 1/4/2009	198,917.27	203,890.20	208,987.45	214,212.14	219,567.44	225,056.63	230,683.05	236,450.12	242,361.37	p.a.
<b>Jamaican Embassy, Berlin</b>										
	€	€	€	€	€	€	€	€	€	
<b>Translator</b>										
With effect from 1/4/2008	25,758.48	26,402.44	27,062.50	27,739.06	28,432.54	29,143.35	29,871.94	30,618.73	31,384.20	p.a.
With effect from 1/4/2009	27,561.57	28,250.61	28,956.87	29,680.80	30,422.82	31,183.39	31,962.97	32,762.04	33,581.10	p.a.
<b>Chauffeur</b>										
With effect from 1/4/2008	24,551.93	25,165.73	25,794.87	26,439.74	27,100.74	27,778.25	28,472.71	29,184.53	29,914.14	p.a.
With effect from 1/4/2009	26,270.56	26,927.33	27,600.51	28,290.52	28,997.79	29,722.73	30,465.80	31,227.45	32,008.13	p.a.
<b>Clerk Grade 1</b>										
With effect from 1/4/2008	22,679.20	23,246.17	23,827.33	24,423.01	25,033.59	25,659.43	26,300.91	26,958.44	27,632.40	p.a.
With effect from 1/4/2009	24,266.74	24,873.41	25,495.24	26,132.62	26,785.94	27,455.59	28,141.98	28,845.53	29,566.66	p.a.
<b>Clerk Typist 1</b>										
With effect from 1/4/2008	22,482.22	23,044.28	23,620.38	24,210.89	24,816.16	25,436.57	26,072.48	26,724.29	27,392.40	p.a.
With effect from 1/4/2009	24,055.98	24,657.37	25,273.81	25,905.65	26,553.30	27,217.13	27,897.56	28,595.00	29,309.87	p.a.
<b>Messenger/Driver</b>										
With effect from 1/4/2008	18,371.61	18,830.90	19,301.67	19,784.22	20,278.82	20,785.79	21,305.44	21,838.07	22,384.03	p.a.
With effect from 1/4/2009	19,657.62	20,149.07	20,652.79	21,169.11	21,698.34	22,240.80	22,796.82	23,366.74	23,950.91	p.a.

**Salary Scales are shown in the currency of the respective Host Countries**

**Jamaican Embassy, Brussels**

	€	€	€	€	€	€	€	€	€	
<b>Translator/Typist</b>										
With effect from 1/4/2008	22,393.64	22,953.48	23,527.32	24,115.50	24,718.39	25,336.35	25,969.76	26,619.00	27,284.48	p.a.
With effect from 1/4/2009	23,916.19	24,560.22	25,174.23	25,803.59	26,448.68	27,109.89	27,787.64	28,482.33	29,194.39	p.a.
<b>Clerk Typist</b>										
With effect from 1/4/2008	22,287.51	22,844.69	23,415.81	24,001.21	24,601.24	25,216.27	25,846.67	26,492.84	27,155.16	p.a.
With effect from 1/4/2009	23,847.63	24,443.82	25,054.92	25,681.29	26,323.32	26,981.41	27,655.94	28,347.34	29,056.02	p.a.
<b>Receptionist/Typist</b>										
With effect from 1/4/2008	20,261.63	20,768.17	21,287.38	21,819.56	22,365.05	22,924.18	23,497.28	24,084.71	24,686.83	p.a.
With effect from 1/4/2009	21,679.94	22,221.94	22,777.49	23,346.93	23,930.60	24,528.87	25,142.09	25,770.64	26,414.91	p.a.
<b>Chauffeur/Driver</b>										
With effect from 1/4/2008	19,775.26	20,269.64	20,776.38	21,295.79	21,828.19	22,373.89	22,933.24	23,506.57	24,094.23	p.a.
With effect from 1/4/2009	21,159.53	21,688.52	22,230.73	22,786.50	23,356.16	23,940.06	24,538.57	25,152.03	25,780.83	p.a.
<b>Messenger/Driver</b>										
With effect from 1/4/2008	18,481.38	18,943.41	19,417.00	19,902.42	20,399.98	20,909.98	21,432.73	21,968.55	22,517.76	p.a.
With effect from 1/4/2009	19,775.07	20,269.45	20,776.19	21,295.59	21,827.98	22,373.68	22,933.02	23,506.35	24,094.01	p.a.

**Jamaican High Commission, Ottawa**

	CAN \$	CAN \$	CAN \$	CAN \$	CAN \$	CAN \$	CAN \$	CAN \$	CAN \$	
<b>Clerk Typist (Est.- Stenographer)</b>										
With effect from 1/4/2008	24,825.05	25,445.68	26,081.82	26,733.86	27,402.21	28,087.27	27,789.45	29,509.18	30,246.91	p.a.
With effect from 1/4/2009	26,562.80	27,226.87	27,907.55	28,605.23	29,320.36	30,053.37	30,804.71	31,574.83	32,364.20	p.a.
<b>Clerk Grade 1</b>										
With effect from 1/4/2008	23,496.80	24,084.22	24,686.33	25,303.48	25,936.07	26,584.47	27,249.08	27,930.31	28,628.57	p.a.
With effect from 1/4/2009	25,141.58	25,770.12	26,414.37	27,074.73	27,751.60	28,445.39	29,156.52	29,885.43	30,632.57	p.a.
<b>Chauffeur</b>										
With effect from 1/4/2008	25,685.25	26,327.38	26,985.57	27,660.20	28,351.71	29,060.50	29,787.02	30,531.69	31,294.98	p.a.
With effect from 1/4/2009	27,483.22	28,170.30	28,874.56	29,596.42	30,336.33	31,094.74	31,872.11	32,668.91	33,485.63	p.a.

**Salary Scales are shown in the currency of the respective Host Countries**  
**Jamaican High Commission, Pretoria**

	<b>ZAR</b>	<b>ZAR</b>	<b>ZAR</b>	<b>ZAR</b>	<b>ZAR</b>	<b>ZAR</b>	<b>ZAR</b>	<b>ZAR</b>	<b>ZAR</b>
<b>Clerk Grade 1</b>									
With effect from 1/4/2008	89,700.00	91,942.50	94,241.06	96,597.09	99,012.02	101,487.32	104,024.50	106,625.11	109,290.74 p.a
With effect from 1/4/2009	95,979.00	98,378.48	100,837.94	103,358.89	105,942.86	108,591.43	111,306.21	114,088.87	116,941.09 p.a
<b>Receptionist/Secretary</b>									
With effect from 1/4/2008	75,900.00	77,797.50	79,742.44	81,736.00	83,779.40	85,873.88	88,020.73	90,221.25	92,476.78 p.a
With effect from 1/4/2009	81,213.00	83,243.33	85,324.41	87,457.52	89,643.96	91,885.06	94,182.18	96,536.74	98,950.15 p.a
<b>Chauffeur</b>									
With effect from 1/4/2008	69,000.00	70,725.00	72,493.13	74,305.45	76,163.09	78,067.17	80,018.85	82,019.32	84,069.80 p.a
With effect from 1/4/2009	73,830.00	75,675.75	77,567.64	79,506.83	81,494.51	83,531.87	85,620.17	87,760.67	89,954.69 p.a
<b>Messenger/Driver</b>									
With effect from 1/4/2008	55,200.00	56,580.00	57,994.50	59,444.36	60,930.47	62,453.73	64,015.08	65,615.45	67,255.84 p.a
With effect from 1/4/2009	59,064.00	60,540.60	62,054.12	63,605.47	65,195.60	66,825.49	68,496.13	70,208.54	71,963.75 p.a
<b>Office Attendant</b>									
With effect from 1/4/2008	41,400.00	42,435.00	43,495.88	44,583.27	45,697.85	46,840.30	48,011.31	49,211.59	50,441.88 p.a
With effect from 1/4/2009	44,298.00	45,405.45	46,540.59	47,704.10	48,896.70	50,119.12	51,372.10	52,656.40	53,972.81 p.a
<b>Proas, Washington, D.C</b>									
	<b>US\$</b>	<b>US\$</b>	<b>US\$</b>	<b>US\$</b>	<b>US\$</b>	<b>US\$</b>	<b>US\$</b>	<b>US\$</b>	<b>US\$</b>
<b>Bilingual Secretary</b>									
With effect from 1/4/2008	29,115.70	29,843.59	30,589.68	31,354.42	32,138.28	32,941.74	33,765.29	34,609.42	35,474.65 p.a
With effect from 1/4/2009	31,153.80	31,932.64	32,730.96	33,549.23	34,387.96	35,247.66	36,128.86	37,032.08	37,957.88 p.a
<b>Clerk Grade 1</b>									
With effect from 1/4/2008	24,169.55	24,773.79	25,393.13	26,027.96	26,678.66	27,345.63	28,029.27	28,730.00	29,448.25 p.a
With effect from 1/4/2009	25,861.42	26,507.95	27,170.65	27,849.92	28,546.17	29,259.82	29,991.32	30,741.10	31,509.63 p.a

**Salary Scales are shown in the currency of the respective Host Countries**  
**Permanent Representative of Jamaica to the United Nations, New York**

	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$
<b>Clerk Grade 1</b>									
With effect from 1/4/2008	24,273.05	24,879.88	25,501.87	26,139.42	26,792.91	27,462.73	28,149.30	28,853.03	29,574.35 p.a
With effect from 1/4/2009	25,972.16	26,621.47	27,287.00	27,969.18	28,668.41	29,385.12	30,119.75	30,872.74	31,664.56 p.a
<b>Typist Grade 1 (Est.- Stenographer)</b>									
With effect from 1/4/2008	24,273.05	24,879.88	25,501.87	26,139.42	26,792.91	27,462.73	28,149.30	28,853.03	29,574.35 p.a
With effect from 1/4/2009	25,972.16	26,621.47	27,287.00	27,969.18	28,668.41	29,385.12	30,119.75	30,872.74	31,644.56 p.a
<b>Typist Grade 2 (Est.- Stenographer)</b>									
With effect from 1/4/2008	22,066.20	22,617.86	23,183.30	23,762.88	24,356.96	24,965.88	25,590.03	26,229.78	26,885.52 p.a
With effect from 1/4/2009	23,610.83	24,201.10	24,806.13	25,426.29	26,061.94	26,713.49	27,381.33	28,065.86	28,767.51 p.a
<b>Clerk Grade 2</b>									
With effect from 1/4/2008	22,066.20	22,617.86	23,183.30	23,762.88	24,356.96	24,965.88	25,590.03	26,229.78	26,885.52 p.a
With effect from 1/4/2009	23,610.83	24,201.10	24,806.13	25,426.29	26,060.91	26,713.49	27,381.33	28,065.86	28,767.51 p.a
<b>Chauffeur</b>									
With effect from 1/4/2008	27,874.85	28,571.72	29,286.01	30,018.16	30,768.62	31,537.83	32,326.28	33,134.44	33,962.80 p.a
With effect from 1/4/2009	29,826.09	30,571.74	31,336.04	32,119.44	32,922.42	33,745.48	34,589.12	35,453.85	36,340.19 p.a
<b>Librarian (Note)</b>									
With effect from 1/4/2008	30,104.84	30,857.46	31,628.90	32,419.62	33,230.11	34,060.86	34,912.38	35,785.19	36,679.82 p.a
With effect from 1/4/2009	32,212.18	33,017.48	33,842.92	34,688.99	35,556.22	36,445.12	37,356.25	38,290.16	39,247.41 p.a

**Salary Scales are shown in the currency of the respective Host Countries**

**Jamaican Embassy, Tokyo**

	¥	¥	¥	¥	¥	¥	¥	¥	¥	
<b>Bilingual Secretary</b>										
With effect from 1/4/2008	3,480,814.25	3,567,834.61	3,657,030.47	3,748,456.23	3,842,167.64	3,938,221.83	4,036,677.38	4,137,594.31	4,241,034.17	p.a
With effect from 1/4/2009	3,724,471.25	3,817,583.03	3,913,022.60	4,010,848.17	4,111,119.37	4,213,897.36	4,319,244.79	4,427,225.91	4,537,906.56	p.a
<b>Telephonist/Receptionist</b>										
With effect from 1/4/2008	2,679,414.90	2,746,400.27	2,815,060.28	2,885,436.79	2,957,572.71	3,031,512.02	3,107,299.82	3,184,982.32	3,264,606.88	p.a
With effect from 1/4/2009	2,866,973.94	2,938,648.29	3,012,114.50	3,087,417.36	3,164,602.80	3,243,717.87	3,324,810.81	3,407,931.08	3,493,129.36	p.a
<b>Ambassador's Chauffeur</b>										
With effect from 1/4/2008	3,036,450.80	3,112,362.07	3,190,171.12	3,269,925.40	3,351,673.53	3,435,465.37	3,521,352.01	3,609,385.81	3,699,620.45	p.a
With effect from 1/4/2009	3,249,002.36	3,330,227.41	3,413,483.10	3,498,820.18	3,586,290.68	3,675,947.95	3,767,846.65	3,862,042.81	3,958,593.88	p.a
<b>Secretary</b>										
With effect from 1/4/2008	2,666,148.50	2,732,802.21	2,801,122.27	2,871,150.32	2,942,929.08	3,016,502.31	3,091,914.87	3,169,212.74	3,248,443.06	p.a
With effect from 1/4/2009	2,852,778.90	2,924,098.37	2,997,200.83	3,072,130.85	3,148,934.12	3,227,657.47	3,308,348.91	3,391,057.63	3,475,834.07	p.a

**Jamaican Consulate General, Toronto**

	CAN \$	CAN \$	CAN \$	CAN \$	CAN \$	CAN \$	CAN \$	CAN \$	CAN \$	
<b>Clerk Typist (Est.- Stenographer)</b>										
With effect from 1/4/2008	24,825.05	25,445.68	26,081.82	26,733.86	27,402.21	28,087.27	28,789.45	29,509.18	30,246.91	p.a
With effect from 1/4/2009	26,562.80	27,226.87	27,907.55	28,605.23	29,320.36	30,053.37	30,804.71	31,574.83	32,364.20	p.a
<b>Clerk Grade 1</b>										
With effect from 1/4/2008	23,496.80	24,084.22	24,686.33	25,303.48	25,936.07	26,584.47	27,249.08	27,930.31	28,628.57	p.a
With effect from 1/4/2009	25,141.58	25,770.12	26,414.37	27,074.73	27,751.60	28,445.39	29,156.52	29,885.43	30,632.57	p.a
<b>Chauffeur/Messenger</b>										
With effect from 1/4/2008	22,430.75	22,991.52	23,566.31	24,155.46	24,759.35	25,378.33	26,012.79	26,663.11	27,329.69	p.a
With effect from 1/4/2009	24,000.90	24,600.93	25,215.95	25,846.35	26,492.51	27,154.82	27,833.69	28,529.53	29,242.77	p.a



**Salary Scales are shown in the currency of the respective Host Countries**  
**Jamican Embassy, Washington, D.C**

	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$
<b>Chauffeur</b>									
(Est. - Ambassador's Chauffeur)									
With effect from 1/4/2008	27,874.85	28,571.72	29,286.01	30,018.16	30,768.62	31,537.83	32,326.28	33,134.44	33,962.80 p.a
With effect from 1/4/2009	29,826.09	30,571.74	31,336.04	32,119.44	32,922.42	33,745.48	34,589.12	35,453.85	36,340.19 p.a
<b>Clerk Grade 1</b>									
With effect from 1/4/2008	24,273.05	24,879.88	25,501.87	26,139.42	26,792.91	27,462.73	28,149.30	28,853.03	29,574.35 p.a
With effect from 1/4/2009	25,972.16	26,621.47	27,287.00	27,969.18	28,668.41	29,385.12	30,119.75	30,872.74	31,644.56 p.a
<b>Stenographer Grade 1</b>									
With effect from 1/4/2008	24,273.05	24,879.88	25,501.87	26,139.42	26,792.91	27,462.73	28,149.30	28,853.03	29,574.35 p.a
With effect from 1/4/2009	25,972.16	26,621.47	27,287.00	27,969.18	28,668.41	29,385.12	30,119.75	30,872.74	31,644.56 p.a
<b>Telephonist/Receptionist</b>									
With effect from 1/4/2008	21,453.25	21,989.58	22,539.32	23,102.80	23,680.37	24,272.38	24,879.19	25,501.17	26,138.70 p.a
With effect from 1/4/2009	22,954.98	23,528.85	24,117.07	24,720.00	25,338.00	25,971.45	26,620.74	27,286.25	27,968.41 p.a
<b>Messenger</b>									
(Est. - Female Messenger)									
With effect from 1/4/2008	19,921.45	20,419.49	20,929.97	21,453.22	21,989.55	22,539.29	23,102.77	23,680.34	24,272.35 p.a
With effect from 1/4/2009	21,315.95	21,848.85	22,395.07	22,954.95	23,528.82	24,117.04	24,719.97	25,337.97	25,971.42 p.a

**Jamaica Embassy, Caracas**

	BsF	BsF	BsF	BsF	BsF	BsF	BsF	BsF	BsF
<b>Bilingual Secretary</b>									
With effect from 1/4/2008	27,447.22	28,133.40	28,836.74	29,557.66	30,296.60	31,054.01	31,830.36	32,626.12	33,441.78 p.a.
With effect from 1/4/2009	29,368.53	30,102.74	30,855.31	31,626.69	32,417.36	33,227.79	34,058.49	34,909.95	35,782.70 p.a.
<b>Chauffeur</b>									
With effect from 1/4/2008	13,544.36	13,882.96	14,230.04	14,585.79	14,950.43	15,324.19	15,707.30	16,099.98	16,502.48 p.a.
With effect from 1/4/2009	14,492.46	14,854.77	15,226.14	15,606.79	15,996.96	16,396.89	16,806.81	17,226.98	17,657.66 p.a.

**Salary Scales are shown in the currency of the respective Host Countries**  
**Permanent Mission of Jamaica to the United Nations, Geneva**  
**Telephonist/Receptionist**

	SF	SF	SF	SF	SF	SF	SF	SF	SF
<b>(Est. Secretary/Receptionist)</b>									
With effect from 1/4/2008	72,936.45	74,759.86	76,628.86	78,544.58	80,508.19	82,520.90	84,583.92	86,698.52	88,865.98 p.a.
With effect from 1/4/2009	78,042.00	79,993.05	87,992.88	84,042.70	86,143.77	88,297.36	90,504.80	92,767.42	95,086.60 p.a.
<b>Chauffeur</b>									
With effect from 1/4/2008	58,259.00	59,715.48	61,208.36	62,738.57	64,307.04	65,914.71	67,562.58	69,251.64	70,982.93 p.a.
With effect from 1/4/2009	62,337.13	63,895.56	65,492.95	67,130.27	68,808.53	70,528.74	72,291.96	74,099.26	75,951.74 p.a.
<b>Driver/Messenger</b>									
With effect from 1/4/2008	52,549.25	53,862.98	55,209.56	56,589.79	58,004.54	59,454.65	60,941.02	62,464.54	64,026.16 p.a.
With effect from 1/4/2009	56,227.70	57,633.39	59,074.22	60,551.08	62,064.86	63,616.48	65,206.89	66,837.06	68,507.99 p.a.
<b>Cleaner/Attendant</b>									
With effect from 1/4/2008	48,512.75	49,725.57	50,968.71	52,242.93	53,549.00	54,887.72	56,259.92	57,666.41	59,108.08 p.a.
With effect from 1/4/2009	51,908.64	53,206.36	54,536.52	55,899.93	57,297.43	58,729.86	60,198.11	61,703.06	63,245.64 p.a.

**Jamaica Embassy, Havana**

	CUC	CUC	CUC	CUC	CUC	CUC	CUC	CUC	CUC
<b>Bilingual Secretary</b>									
With effect from 1/4/2008	5,639.79	5,780.78	5,925.30	6,073.43	6,225.27	6,380.90	6,540.42	6,703.93	6,871.53 p.a.
With effect from 1/4/2009	6,034.57	6,185.44	6,340.07	6,498.57	6,661.04	6,827.56	6,998.25	7,173.21	7,352.54 p.a.
<b>Chauffeur/Messenger</b>									
With effect from 1/4/2008	3,608.41	3,698.62	3,791.09	3,885.86	3,983.01	4,082.58	4,184.65	4,289.26	4,396.50 p.a.
With effect from 1/4/2009	3,861.00	3,957.52	4,056.46	4,157.87	4,261.82	4,368.37	4,477.57	4,589.51	4,704.25 p.a.
<b>Office Maid</b>									
With effect from 1/4/2008	2,819.89	2,890.39	2,962.65	3,036.72	3,112.63	3,190.45	3,270.21	3,351.97	3,435.77 p.a.
With effect from 1/4/2009	3,017.29	3,092.72	3,170.04	3,249.29	3,330.52	3,413.78	3,499.13	3,586.60	3,676.27 p.a.

**Salary Scales are shown in the currency of the respective Host Countries**  
**Jamaican High Commission, London**

	£	£	£	£	£	£	£	£	£	
<b>Community Relations Officer</b>										
With effect from 1/4/2008	37,054.80	37,981.17	38,930.70	39,903.97	40,901.56	41,924.10	42,972.21	44,046.51	45,147.67	p.a.
With effect from 1/4/2009	39,648.63	40,639.85	41,655.85	42,697.24	43,764.67	44,858.79	45,980.26	47,129.77	48,308.01	p.a.
<b>Senior Clerk (OFF. Mgmt.)</b>										
With effect from 1/4/2008	30,270.12	31,026.87	31,802.54	32,597.61	33,412.55	34,247.86	35,104.06	35,981.66	36,881.20	p.a.
With effect from 1/4/2009	32,389.03	33,198.75	34,028.72	34,879.44	35,751.42	36,645.21	37,561.34	38,500.37	39,462.88	p.a.
<b>Senior Clerk (Records) (Est. - Records Officer)</b>										
With effect from 1/4/2008	30,270.12	31,026.87	31,802.54	32,597.61	33,412.55	34,247.86	35,104.06	35,981.66	36,881.20	p.a.
With effect from 1/4/2009	32,389.03	33,198.75	34,028.72	34,879.44	35,751.42	36,645.21	37,561.34	38,500.37	39,462.88	p.a.
<b>Stenographers Grade 1</b>										
With effect from 1/4/2008	20,416.27	20,926.68	21,449.84	21,986.09	22,535.74	23,099.14	23,676.61	24,268.53	24,875.24	p.a.
With effect from 1/4/2009	21,845.41	22,391.55	22,951.33	23,525.12	24,113.25	24,716.08	25,333.98	25,967.33	26,616.51	p.a.
<b>Clerk Grade 1</b>										
With effect from 1/4/2008	19,990.72	20,490.49	21,002.75	21,527.82	22,066.02	22,617.67	23,183.11	23,762.69	24,356.75	p.a.
With effect from 1/4/2009	21,390.07	21,924.83	22,472.95	23,034.77	23,610.64	24,200.90	24,805.93	25,426.08	26,061.73	p.a.
<b>Chauffeur</b>										
With effect from 1/4/2008	19,055.32	19,531.70	20,020.00	20,520.50	21,033.51	21,559.35	22,098.33	22,650.79	23,217.06	p.a.
With effect from 1/4/2009	20,389.19	20,898.92	21,421.40	21,956.93	22,505.85	23,068.50	23,645.21	24,236.34	24,842.25	p.a.
<b>Clerk Grade 2</b>										
With effect from 1/4/2008	18,918.82	19,391.79	19,876.59	20,373.50	20,882.84	21,404.91	21,940.04	22,488.54	23,050.75	p.a.
With effect from 1/4/2009	20,243.14	20,749.22	21,267.95	21,799.65	22,344.64	22,903.26	23,475.84	24,062.73	24,664.30	p.a.
<b>Telephonist/Receptionist (Est. - Telephonist)</b>										
With effect from 1/4/2008	18,162.07	18,616.12	19,081.53	19,558.56	20,047.53	20,548.72	21,062.43	21,588.99	22,128.72	p.a.
With effect from 1/4/2009	19,433.42	19,919.25	20,417.23	20,927.66	21,450.85	21,987.13	22,536.80	23,100.22	23,677.73	p.a.
<b>Chauffeur/Messenger</b>										
With effect from 1/4/2008	18,312.62	18,770.43	19,239.69	19,720.69	20,213.70	20,719.05	21,237.02	21,767.95	22,312.15	p.a.
With effect from 1/4/2009	19,594.50	20,084.36	20,586.47	21,101.13	21,628.66	22,169.38	22,723.61	23,291.70	23,874.00	p.a.

**Salary Scales are shown in the currency of the respective Host Countries**

**Jamaica Embassy, Mexico**

	MN\$	MN\$	MN\$	MN\$	MN\$	MN\$	MN\$	MN\$	MN\$	
<b>Bilingual Secretary</b>										
With effect from 1/4/2008	134,324.24	137,682.35	141,124.40	144,652.51	148,268.83	151,975.55	155,774.94	159,669.31	163,661.04	p.a.
With effect from 1/4/2009	143,726.94	147,320.11	151,003.11	154,778.19	158,647.64	162,613.84	166,679.18	170,846.16	175,117.32	p.a.
<b>Ambassador's Chauffeur</b>										
With effect from 1/4/2008	81,935.33	83,983.71	86,083.30	88,235.38	90,441.27	92,702.30	95,019.86	97,395.35	99,830.24	p.a.
With effect from 1/4/2009	87,670.80	89,862.57	92,109.13	94,411.86	96,772.16	99,191.46	101,671.25	104,213.03	106,818.36	p.a.

**Jamaican Consulate General, Miami**

**Salary Scales are shown in the currency of the respective Host Countries**

	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	
<b>Clerk Grade 1</b>										
With effect from 1/4/2008	24,391.50	25,001.29	25,626.32	26,266.98	26,923.65	27,596.74	28,286.66	28,993.83	29,718.67	p.a.
With effect from 1/4/2009	26,098.91	26,751.38	27,420.16	28,105.67	28,808.31	29,528.52	30,266.73	31,023.40	31,798.98	p.a.
<b>Telephonist/Receptionist (Est. - Telephonist)</b>										
With effect from 1/4/2008	21,453.25	21,989.58	22,539.32	23,102.80	23,680.37	24,272.38	24,879.19	25,501.17	26,138.70	p.a.
With effect from 1/4/2009	22,954.98	23,528.85	24,117.07	24,720.00	25,338.00	25,971.45	26,620.74	27,286.25	27,968.41	p.a.
<b>Chauffeur/Messenger</b>										
With effect from 1/4/2008	24,391.50	25,001.29	25,626.32	26,266.98	26,923.65	27,596.74	28,286.66	28,993.83	29,718.67	p.a.
With effect from 1/4/2009	26,098.91	26,751.38	27,420.16	28,105.67	28,808.31	29,528.52	30,266.73	31,023.40	31,798.98	p.a.

**JAMAICA CONSTABULARY FORCE**

**Officer Corps**

Commissioner							
Existing	\$8,070,587	\$8,353,058	\$8,645,415	\$8,948,004	\$9,261,184	\$9,585,326	p.a.
With effect from 1/4/2015	\$8,787,890	\$9,095,466	\$9,413,807	\$9,743,291	\$10,084,306	\$10,437,257	p.a.
With effect from 1/4/2016	\$9,500,555	\$9,833,075	\$10,177,232	\$10,533,435	\$10,902,106	\$11,283,679	p.a.
Deputy Commissioner							
Existing	\$6,340,641	\$6,562,563	\$6,792,253	\$7,029,982	\$7,276,031	\$7,530,692	p.a.
With effect from 1/4/2015	\$6,915,110	\$7,157,139	\$7,407,639	\$7,666,906	\$7,935,248	\$8,212,981	p.a.
With effect from 1/4/2016	\$7,475,900	\$7,737,556	\$8,008,371	\$8,288,664	\$8,578,767	\$8,879,024	p.a.
Assistant Commissioner							
Existing	\$5,279,629	\$5,464,416	\$5,655,670	\$5,853,619	\$6,058,495	\$6,270,543	p.a.
With effect from 1/4/2015	\$5,764,690	\$5,966,454	\$6,175,280	\$6,391,415	\$6,615,114	\$6,846,643	p.a.
With effect from 1/4/2016	\$6,232,185	\$6,450,311	\$6,676,072	\$6,909,735	\$7,151,546	\$7,401,881	p.a.
Senior Superintendent							
Existing	\$3,969,023	\$4,107,939	\$4,251,717	\$4,400,527	\$4,554,545	\$4,713,954	p.a.
With effect from 1/4/2015	\$4,333,674	\$4,485,352	\$4,642,339	\$4,804,821	\$4,972,990	\$5,147,045	p.a.
With effect from 1/4/2016	\$4,685,118	\$4,849,097	\$5,018,816	\$5,194,474	\$5,376,281	\$5,564,451	p.a.
Superintendent							
Existing	\$3,065,881	\$3,173,187	\$3,284,249	\$3,399,198	\$3,518,170	\$3,641,305	p.a.
With effect from 1/4/2015	\$3,347,557	\$3,464,721	\$3,585,986	\$3,711,496	\$3,841,398	\$3,975,847	p.a.
With effect from 1/4/2016	\$3,619,031	\$3,745,697	\$3,876,797	\$4,012,485	\$4,152,921	\$4,298,274	p.a.
Deputy Superintendent							
Existing	\$2,368,248	\$2,451,136	\$2,536,926	\$2,625,718	\$2,717,619	\$2,812,735	p.a.
With effect from 1/4/2015	\$2,585,828	\$2,676,332	\$2,770,004	\$2,866,954	\$2,967,298	\$3,071,153	p.a.
With effect from 1/4/2016	\$2,795,529	\$2,893,373	\$2,994,641	\$3,099,453	\$3,207,934	\$3,320,212	p.a.
Assistant Superintendent							
Existing	\$1,780,358	\$1,842,671	\$1,907,164	\$1,973,915	\$2,043,002	\$2,114,507	p.a.
With effect from 1/4/2015	\$1,943,927	\$2,011,964	\$2,082,383	\$2,155,266	\$2,230,701	\$2,308,775	p.a.
With effect from 1/4/2016	\$2,101,572	\$2,175,127	\$2,251,257	\$2,330,051	\$2,411,602	\$2,496,008	p.a.

# JAMAICA CONSTABULARY FORCE

## Federated Ranks

Inspector								
Existing	\$1,259,675	\$1,303,764	\$1,349,396	\$1,396,625	\$1,445,506	\$1,496,099	p.a.	
With effect from 1/4/2015	\$1,375,407	\$1,423,546	\$1,473,370	\$1,524,938	\$1,578,311	\$1,633,552	p.a.	
With effect from 1/4/2016	\$1,486,948	\$1,538,991	\$1,592,856	\$1,648,605	\$1,706,307	\$1,766,027	p.a.	
Sergeant								
Existing	\$1,000,578	\$1,035,598	\$1,071,844	\$1,109,359	\$1,148,186	\$1,188,373	p.a.	
With effect from 1/4/2015	\$1,092,505	\$1,130,743	\$1,170,319	\$1,211,280	\$1,253,675	\$1,297,554	p.a.	
With effect from 1/4/2016	\$1,181,104	\$1,222,442	\$1,265,228	\$1,309,511	\$1,355,344	\$1,402,781	p.a.	
Corporal								
Existing	\$794,774	\$822,591	\$851,381	\$881,180	\$912,021	\$943,942	p.a.	
With effect from 1/4/2015	\$867,793	\$898,165	\$929,601	\$962,137	\$995,812	\$1,030,665	p.a.	
With effect from 1/4/2016	\$938,168	\$971,004	\$1,004,989	\$1,040,163	\$1,076,569	\$114,249	p.a.	
Constable								
Existing	\$622,421	\$631,300	\$653,396	\$676,264	\$699,934	\$724,431	\$749,786	p.a.
With effect from 1/4/2015	\$665,990	\$689,300	\$713,426	\$738,396	\$764,239	\$790,988	\$818,672	p.a.
With effect from 1/4/2016	\$720,000	\$745,200	\$771,282	\$798,277	\$826,217	\$855,134	\$885,064	p.a.
Cadet								
With effect from 1/4/96	\$135	-	\$160	per day				
With effect from 1/4/97	\$155	-	\$180	per day				

# **DISTRICT CONSTABLES**

## **District Constables with less than 10 years' service**

			<b>p.a.</b>
Existing	1,534	per day	560,068
w.e.f. April 1, 2015	1,596	per day	582,471
w.e.f. April 1, 2016	1,644	per day	599,945

## **District Constables with 10 years' service and over but less than 20 years**

Existing	1,643	per day	599,592
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## **District Constables with 10 years' service and over but less than 15 years**

w.e.f. April 1, 2015	1,708	per day	623,576
w.e.f. April 1, 2016	1,760	per day	642,283

## **District Constables with 20 years' service and over**

Existing	1,757	per day	641,361
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## **District Constables with 15 years service and over**

w.e.f. April 1, 2015	1,827	per day	667,016
w.e.f. April 1, 2016	1,882	per day	687,026

# CASUAL DAILY PAID EMPLOYEES

Existing	\$	1,493	p.d.
With effect from April 1, 2017	\$	1,568	p.d.
With effect from April 1, 2018	\$	1,599	p.d.
With effect from April 1, 2019	\$	1,663	p.d.
With effect from April 1, 2020	\$	1,746	p.d.

## PART - TIME CLEANERS

	Existing	With effect from 1/4/2017	With effect from 1/4/2018	With effect from 1/4/2019	With effect from 1/4/2020
6 hours or more but less than 8 hours per week	\$4,198 p.w.	\$4,408 p.w.	\$4,496 p.w.	\$4,676 p.w.	\$4,910 p.w.
8 hours or more but less than 10 hours per week	\$4,241 p.w.	\$4,453 p.w.	\$4,542 p.w.	\$4,724 p.w.	\$4,960 p.w.
10 hours or more but less than 12 hours per week	\$4,289 p.w.	\$4,503 p.w.	\$4,594 p.w.	\$4,777 p.w.	\$5,016 p.w.
12 hours or more but less than 16 hours per week	\$4,375 p.w.	\$4,594 p.w.	\$4,686 p.w.	\$4,873 p.w.	\$5,117 p.w.
16 hours or more but less than 20 hours per week	\$4,604 p.w.	\$4,834 p.w.	\$4,931 p.w.	\$5,128 p.w.	\$5,385 p.w.
20 hours or more but less than 24 hours per week	\$4,844 p.w.	\$5,086 p.w.	\$5,188 p.w.	\$5,395 p.w.	\$5,665 p.w.
24 hours or more weekly	\$5,087 p.w.	\$5,341 p.w.	\$5,448 p.w.	\$5,666 p.w.	\$5,949 p.w.

## MAIL COURIERS

### Mail Couriers

	Existing	With effect from 1/4/2017	With effect from 1/4/2018	With effect from 1/4/2019	With effect from 1/4/2020
1 to 40 miles	\$6,835 p.w.	\$7,177 p.w.	\$7,320 p.w.	\$7,613 p.w.	\$7,994 p.w.
41 to 60 miles	\$7,194 p.w.	\$7,554 p.w.	\$7,705 p.w.	\$8,013 p.w.	\$8,414 p.w.
61 to 80 miles	\$7,215 p.w.	\$7,576 p.w.	\$7,727 p.w.	\$8,036 p.w.	\$8,438 p.w.
81 to 100 miles	\$7,237 p.w.	\$7,599 p.w.	\$7,751 p.w.	\$8,061 p.w.	\$8,464 p.w.
101 to 120 miles	\$7,264 p.w.	\$7,627 p.w.	\$7,780 p.w.	\$8,091 p.w.	\$8,495 p.w.
Over 120 miles	\$7,299 p.w.	\$7,664 p.w.	\$7,817 p.w.	\$8,130 p.w.	\$8,536 p.w.



## SCHEDULE PART III

### LIST OF ABOLISHED OFFICES

#### His Excellency the Governor General & Staff

##### General Administration

No. of Offices	Posts	Classification	Remarks
1	Records/Special Library Manager	GMG SEG 2	Post [# 71186] abolished with effect from September 8, 2017
1			

**1 Total- His Excellency the Governor General & Staff**

#### Auditor General's Department

No. of Offices	Posts	Classification	Remarks
1	Quality Assurance Officer	AUGD AGS 5	Post [# 64301] abolished with effect from February 5, 2018.
1			

#### Performance Audit

##### Economic Assessment

No. of Offices	Posts	Classification	Remarks
1	Director, Audit	AUGD AGS 7	Post [# 64353] abolished with effect from February 5, 2018.
1			
1	Total-Economic Assessment		
1	Total Performance Audit		
2	Total- Auditor General's Department		

#### Ministry of Finance & the Public Service

##### Strategic Human Resource Management Division (SHRMD)

##### Office of the DFS/CTD

##### Post Operation & Strategic Support

No. of Offices	Posts	Classification	Remarks
1	Secretary 2	OPS SS 2	Post [# 1828] abolished with effect from January 22, 2018.
1			
1	Total-Office of the DFS/CTD		
1	Total Strategic Human Resource Management Division (SHRMD)		

## LIST OF ABOLISHED OFFICES

### Ministry of Finance & the Public Service

1 Total- Ministry of Finance & the Public Service

### Ministry of Labour & Social Security

#### Social Security Division

#### General Administration

#### Administrative Division

No. of Offices	Posts	Classification	Remarks
1	Administrator 3	GMG AM 3	Post [# 5126] abolished with effect from December 11, 2017.
1			
1	Total-General Administration		
1	Total Social Security Division		
1	Total- Ministry of Labour & Social Security		

### Post & Telecommunications Department

#### Postal Division 1

#### Corporate Area Post Offices

No. of Offices	Posts	Classification	Remarks
1	Postmaster 2	PTO IN 2	Post [# 10128] of Postmaster 2 (PTO/IN 2) abolished with effect from November 13, 2017.
1			
1	Total Postal Division 1		

#### Telecommunication Services

#### Engineering

No. of Offices	Posts	Classification	Remarks
1	Telecommunications Engineer	SOG ST 7	Post [# 12175] abolished with effect from November 13, 2017.
1			
1	Total Telecommunication Services		
2	Total- Post & Telecommunications Department		
7	Total Abolished Offices		