



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

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MINISTRY OF FINANCE & THE PUBLIC SERVICE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON 4
JAMAICA

2019 April 2

Circular No.: 4
Division: Public Expenditure Policy Coordination

Permanent Secretaries
Chief Executive Officers
Heads of Departments

Re: Standard Bidding Documents and entry into force of the Public Procurement Act 2015 and attendant Regulations

The Ministry of Finance and the Public Service advises that the Public Procurement Act along with two Regulations- being The Public Procurement Regulations and The Public Procurement Reconsideration and Review Regulations have entered into force on **April 1, 2019**. The entry into force of this law means that all procurement proceedings undertaken on and beyond April 1, 2019 must be conducted in accordance with the law.

As is customary, solicitation of bids must be done by use of Standard Bidding Documents issued by the Ministry. These documents contain important instructions to bidders, template forms, along with standard contract documents. Forty-three (43) new standard bidding documents have been issued for use by all Procuring Entities. Public Procurement practitioners and other persons involved in public procurement proceedings are therefore advised to access these standard bidding documents from the Ministry's website (www.mof.gov.jm) and apply them according to the method and technique required for the particular procurement being undertaken.

Please note that in our quest to simplify and improve procurement administration across the public sector, in consultation with our stakeholders, we will make modifications to these standard bidding documents as are deemed necessary. The Ministry welcomes the feedback of our stakeholders in relation to this and other matters under the law.

For further information, please do not hesitate to contact the (Procurement and Asset Policy Unit) Office of Public Procurement Policy at 876-932-5220/932-5205, or by e-mail papucustomer@care.mof.gov.jm/oppccustomer@care.mof.gov.jm.

Darlene Morrison (Ms.)
Financial Secretary