



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

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MINISTRY OF FINANCE AND THE PUBLIC SERVICE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

REF NO:

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To: Permanent Secretaries
Heads of Departments
Chief Executives, Statutory
Bodies and Government Companies
Chief Personnel Officer

INTRODUCTION OF SHARED CORPORATE SERVICES

The Government of Jamaica (GOJ) has been working to implement Shared Corporate Services (SCS) as a key component of the Public Sector Transformation Programme. The objective of SCS is to improve the quality and effectiveness of certain support functions within the GOJ whilst reducing the cost of providing these services. This will enable ministries, departments and agencies to focus on their core mandates. The following areas of operations are slated for SCS – HR, Internal Audit, Finance and Accounts, Asset Management, Procurement, ICT, and PR and communication. The implementation of SCS is being managed by the Transformation Implementation Unit (TIU).

Following a rigorous period of building and testing, Internal Audit and HR are scheduled for pilot commencing January 31, 2021. The purpose of the pilot is to validate the solution and the implementation approach before commencing a full-scale rollout of these services.

The entities in the pilot are:

HR Shared Services

1. eGov Jamaica Ltd
2. Office of the Services Commissions
3. Passport, Immigration and Citizenship Agency
4. Transport Authority
5. Account General's Department

Internal Audit Shared Services

1. Office of the Prime Minister/Cabinet Office
2. Ministry of Tourism
3. Ministry of Agriculture and Fisheries
4. Ministry of Transport and Mining
5. Ministry of Finance and the Public Service
6. Accountant General's Department

The Centres will be staffed temporarily by personnel who have been assigned, with the consent of their Head of Entity, to the shared service's pilot. Once the pilot has been completed the permanent structure will be staffed through a competitive recruitment process.

We will keep you updated on the progress of the Implementation of Shared Corporate Services but should you have any queries, please send us an email at letusknow@transformation.gov.jm.

Darlene Morrison (Miss)
Financial Secretary