



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE **FINANCIAL SECRETARY** AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16
Website: <http://www.mof.gov.jm>
Email: info@mof.gov.jm

MINISTRY OF FINANCE AND THE PUBLIC SERVICE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

Reference No.: 1180/4

December 21, 2021

Circular No. 26

Permanent Secretaries
Heads of Departments
Chief Executive Officers

Collection of Information – GEASO Subscribers

Permanent Secretaries, Heads of Departments, Chief Executive Officers and all Participating Officers/Subscribers in the Government Employee Administrative Services Only Health Scheme (GEASO), are hereby informed of the following request for information.

The Administrator of the Health Scheme, Sagikor Life Jamaica Limited (SLJL), has advised that for approximately 41% of subscribers pertinent information such as banking information, TRN and email addresses is missing and this hampers the settlement of claims and increases administrative costs to the Government. The need to reissue a substantial number of cheques has led to significant costs being incurred.

Recognising the importance of adequately administering this very important benefit in the interest of the subscribers and to ensure optimal use of the Government's resources, employees are requested to complete:

- The JotForm created by SLJL which is accessible at <https://bit.ly/GEASOinfoForm>. Once completed the form is electronically sent directly to SLJL via the submit button.

Permanent Secretaries and Heads of Departments are to ensure that this information is brought to the attention of every member of staff. Information requested should be submitted by January 31, 2022.

Be assured that the information provided will be kept in strictest confidence. In case of doubt or difficulty, Miss Donna Brown from the Employee Welfare Management Section of this Ministry may be contacted at 876-932-5357 or donna.brown@mof.gov.jm.

Darlene Morrison
Financial Secretary