



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16
Website: <http://www.mof.gov.jm>
Email: info@mof.gov.jm

MINISTRY OF FINANCE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

REF NO: C12243/2

2022 January 18

Circular: No. 2

To: Permanent Secretaries
Heads of Departments

Revision of Salaries for Special, Executive and Personal Assistants- 2021/2022

Further to this Ministry's Circular No. 23 dated October 29, 2021 regarding the captioned subject, the attached schedule details amended rates of salary payable to Special and Executive Assistants below the **Qualification Bar (QB)** with effect from April 1, 2021.

All other Instruction detailed in the previous Circular under reference remain applicable

In case of doubt or difficulty, the Compensation Unit, Strategic Human Resource Management Division of this Ministry should be contacted before any action is taken.

Wayne Jones OD, JP.
For Financial Secretary

2021/2022 REVISION OF SALARIES

	Salary										Scales
	\$ p.a.	\$ p.a.	\$ p.a.	\$ p.a.	\$ p.a.	\$ p.a.		\$ p.a.	\$ p.a.	\$ p.a.	\$ p.a.
Executive and Special Assistants											
Existing	931,760	955,054	978,931	1,003,404	1,028,489	1,054,201	Q.B	1,475,882	1,512,779	1,550,598	1,589,363
With effect from 1/4/2021	969,031	993,256	1,018,088	1,043,540	1,069,629	1,096,369	Q.B	1,534,917	1,573,290	1,612,622	1,652,938