



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED
TO THE FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE
NUMBER QUOTED: -

Telephone No. 92-28600-16
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MINISTRY OF FINANCE AND THE PUBLIC SERVICE

30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

November 11, 2025

Ref. No. 11039

Permanent Secretaries/ Heads of Departments/Agencies

RE: CIVIL SERVICE WEEK 2025 - REORGANIZATION OF ACTIVITIES

Following the passage of Hurricane Melissa and the devastating impact it has had across the Island, the Civil Service Week (CSW) Planning Team recognizes the widespread disruption, emotional distress and, in some cases, trauma being experienced by our citizens, including many Public Sector employees. Consequently, the schedule of activities to mark the celebration of CSW has been reorganized as follows:

- The main Church Service (*Kingston & St. Andrew Region*) will be held on **Sunday, November 16th at the Eastwood Park New Testament Church of God, 49-51 Eastwood Park Road, Kingston 10.**
- The selection process for the Civil Servant of the Year Awards has been abandoned; the 14 finalists will be acknowledged during the church service.
- The CSW Highlights Magazine will be published during the week.
- All other scheduled activities hosted by the Ministry of Finance and the Public Service and the Jamaica Civil Service Association have been cancelled.

We thank you for your understanding concerning these adjustments, and on behalf of the Cabinet Secretary, please accept best wishes for restoration and rebuilding in the wake of Hurricane Melissa. Let us continue to work together toward building a vibrant and resilient Jamaica.

Should you require any additional information, your office may liaise with Mrs. Marlene Mitchell at (876) 932-5375/ (876) 320-9997/marlene.mitchell@mof.gov.jm; or Mrs. Sylvia Shirley-Sterling at telephone: (876) 932-5367/ (876) 815-4115/sylvia.shirley-sterling@mof.gov.jm.

We apologize for any inconvenience caused.

Yours sincerely,

Darlene Morrison, CD
Financial Secretary