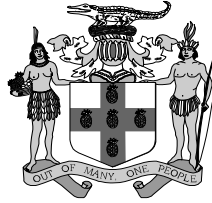


THE CIVIL SERVICE ESTABLISHMENT ACT

**THE CIVIL SERVICE ESTABLISHMENT
(GENERAL) ORDER, 2012.**



**THE
JAMAICA GAZETTE
SUPPLEMENT
PROCLAMATIONS, RULES AND REGULATIONS**

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No. 133

No. 239

THE CIVIL SERVICE ESTABLISHMENT ACT

THE CIVIL SERVICE ESTABLISHMENT (GENERAL) ORDER 2012.

THE CIVIL SERVICE ESTABLISHMENT ACT

The Civil Service Establishment (General) Order, 2012.

In exercise of the powers conferred upon the Minister by section 3 of the *Civil Service Establishment Act*, and of every other power hereunto enabling, the following Order is hereby made:-

1. This Order may be cited as the Civil Service Establishment (General) Order 2012.
2. In this order “ established office” means an office established and constituted as an office in the public service by paragraph 3 (1).

Schedule

3. – (1) The Offices specified in the second column of Part I of the Schedule are hereby Established and constituted as offices in the Public Service.

(2) The emoluments of each established office shall be –

- (a) The emoluments respectively specified in Part II in relation to the classification group or the grade set out in third column of Part I of the Schedule; or
- (b) In the case of offices not included in a classification group or grade , the emoluments respectively specified in relation to the offices in Part II of the Schedule, as the case may be, with effect from the respective dates specified in that Part.

(3) Subject to subparagraph (4), there shall be appointed to the established offices such officers as may, from time to time, be necessary.

(4) Without prejudice to the provision of sections 36 and 27 of the Interpretation Act as respects each Ministry or Department captioned in Part I of the Schedule, the number of officers appointed to the established offices shall not, at any time, exceed the number specified in the first column of that Part.

(5) Where an office is constituted by an enactment having effect at the 1st day of February, 1976, that office shall, for the purpose of the Pensions Act, be deemed to be an office specified in Part II of the Schedule.

(6) In this paragraph “enactment” includes the Constitution of Jamaica.

4. – (1) Subject to sub-paragraph (2), there shall be attached to each classification group or grade of established offices listed in Part II of the Schedule, the emoluments set out in relation thereto in that Part with effect from the respective dates specified therein.

(2) Where a salary set out in Part II of the Schedule contains a proficiency bar, a promotional bar or a qualification bar, as the case may be, no officer shall, after reaching the point in the salary scale at which the proficiency bar, promotional bar, as the case may be, becomes applicable, receive any further increment in that scale until he has fulfilled the requirements established for passing the bar.

5. The offices specified in the second column of Part III of the Schedule are hereby abolished, with effect from the respective dates specified in the fourth column thereof.

6. The Civil Service Establishment (General) Order 2010, is hereby revoked.

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SUMMARY
OPERATION OF POSTS IN MINISTRIES/DEPARTMENTS

MINISTRY/DEPARTMENT	Posts		Total Establishment
	Operational	Non-Operational	
Agriculture & Fisheries	877		877
Education	866		866
Energy (former)	1		1
Finance & Planning	818		818
Foreign Affairs & Foreign Trade	442		442
Health	6670		6670
Industry, Investment & Commerce	237		237
Justice	204		204
Labour & Social Security	1056		1056
Land & Environment	12		12
Local Government & Community Dev.	146		146
National Security	918		918
Office of the Prime Minister	493		493
Science, Tech., Energy & Mining	244		244
Tourism & Entertainment	53		53
Transport, Works & Housing	397		397
Water and Housing	9		9
Water, Land, Env. & Climate Change	207		207
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Departments & Other Units			
Accountant General	223		223
Attorney General	79		79
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Correctional Services	2960		2960
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Police Department	10855		10855
Post & Telecommunications	2443		2443
Surveys Department		1	1
Tax Administration Directorate	3962		3962
Town Planning Department		5	5
Trustee in Bankruptcy	18		18

SUMMARY
OPERATION OF POSTS IN MINISTRIES/DEPARTMENTS

<u>MINISTRY/DEPARTMENT</u>	Posts		Total Establishment
	Operational	Non-Operational	
<u>Courts:</u>			
Commercial Court	4		<u>4</u>
Court of Appeal	39		<u>39</u>
Family Court	92		<u>92</u>
Resident Magistrates Court	496		<u>496</u>
Revenue Court	3		<u>3</u>
Supreme Court	171		<u>171</u>
<u>TOTAL</u>	<u>36606</u>	<u>31</u>	<u>36637</u>

SCHEDULE PART I
LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE

His Excellency The Governor General And Staff

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Governor General's Secy and Clerk to Privy Council	GMG SEG	6	
1	Supernumerary, Gov Gen Secy & Clerk to Privy Cncl	GMG SEG	6	
1	Deputy Gov. General's Secretary, Corporate Affairs	GMG SEG	5	
1	Deputy Secretary & Registrar to the Privy Council	GMG SEG	3	
1	Director 1	GMG SEG	1	
1	Property Maintenance Manager	SOG ST	4	Post [# 26704] of Property Maintenance Manager (SOG/ST 4) transferred from the Office of the Prime Minister with effect from June 1, 2012.
1	Press Secretary	MCG IE	6	New post [# 64028] with effect from September 1, 2012.
1	Public Relations Manager	MCG IE	4	
1	Public Relations Officer	MCG IE	3	
1	Director, Human Resource and Administration	GMG SEG	2	
1	Procurement Officer	GMG AM	3	Post [# 59231] of Procurement Officer (GMG/AM 3) transferred from the Office of the Prime Minister with effect from June 1, 2012.
1	Administrative/Personnel Officer	GMG AM	3	
1	Director of Finance	FMG PA	2	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
1	Information and Systems Manager	MIS IT	4	
1	Telephone Operator	OPS TO	1	
1	Property Administrator	GMG SEG	1	
1	Farm Manager/Property Caretaker	SOG ST	4	
1	Inventory/Records Officer	PIDG RIM	2	Post [# 59232] of Inventory/Records Officer (PIDG/RIM 2) transferred from the Office of the Prime Minister with effect from June 1, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

His Excellency The Governor General And Staff

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Landscaping/Grounds Manager	SOG ST	3	Post [# 59233] of Landscaping/Grounds Manager (SOG/ST 3) transferred from the Office of the Prime Minister with effect from June 1, 2012.
1	Secretary 1	OPS SS	1	
1	Driver/Messenger	LMO DR	2	
1	Messenger/Attendant	LMO TS	2	
1	Cleaner/Office Attendant	LMO TS	2	
1	Cleaner/Office Attendant	LMO TS	2	
29				
29	Total - His Excellency The Governor General And Staff			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Auditor General's Department

No of Offices	Office	Classification	Grade	Remarks
1	Auditor General	GMG EMG	1	
1	Director, Human Resource and Administration	GMG SEG	3	
1	Director, Human Resource Development	GMG SEG	2	
1	Director, Human Resource Management	GMG SEG	1	
1	Assistant Human Resource Officer	GMG AM	2	
1	Information Technology Officer	MIS IT	3	
1	Manager, Administration	GMG AM	4	
1	Divisional Director	FMG AS	7	
1	Functional Coordinator, Value For Money	FMG AS	6	
1	Functional Coordinator, Information Tech. Audit	FMG AS	6	
1	Assistant To The Auditor General	FMG AS	5	
1	Accountant 2	FMG PA	2	
1	Accounting Technician 2	FMG AT	2	
1	Records Officer 1	PIDG RIM	2	
2	Accounting Technician 1	FMG AT	1	
1	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
1	Records Officer 1	PIDG RIM	2	
1	Accounting Clerk 2	FMG AC	2	
2	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Chief Attendant	LMO TS	2	
4	Attendant	LMO TS	1	

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Typing Pool

No of Offices	Office	Classification	Grade	Remarks
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Auditor General's Department

Central Government Auditing Service

No of Offices	Office	Classification	Grade	Remarks
3	Senior Director	FMG AS	6	
5	Director, Audit	FMG AS	5	
5	Audit Manager	FMG AS	4	
12	Senior Auditor	FMG AS	3	
24	Auditor	FMG AS	2	
39	Assistant Auditor	FMG AS	1	
5	Audit Clerk	FMG AUC	1	

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Local Government And Other Statutory Auditing Services

No of Offices	Office	Classification	Grade	Remarks
2	Director, Audit	FMG AS	5	
2	Audit Manager	FMG AS	4	
1	Senior Auditor	FMG AS	3	
6	Auditor	FMG AS	2	
10	Assistant Auditor	FMG AS	1	
3	Audit Clerk	FMG AUC	1	

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Statutory Audit And Special Investigation Division

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	FMG AS	7	
3	Senior Director, Audit	FMG AS	6	
2	Audit Manager	FMG AS	4	
7	Senior Auditor	FMG AS	3	
5	Auditor	FMG AS	2	
1	Assistant Auditor	FMG AS	1	
3	Audit Clerk	FMG AUC	1	

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Financial Statement Audit Unit

No of Offices	Office	Classification	Grade	Remarks
1	Functional Coordinator	FMG AS	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Auditor General's Department

Financial Statement Audit Unit

No of Offices	Office	Classification	Grade	Remarks
2	Director of Audit	FMG AS	5	New post [# 62974] with effect from April 1, 2011.
2	Audit Manager	FMG AS	4	New post [# 62976] with effect from April 1, 2011.
4	Senior Auditor	FMG AS	3	Two (2) new posts [#s 62978-9] with effect from April 1, 2011.
9				

Information Technology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Audit Manager	FMG AS	4	
1	Senior Auditor	FMG AS	3	
1	Senior Auditor	FMG AS	3	
1	Auditor	FMG AS	2	
4				

Performance Audit Unit

No of Offices	Office	Classification	Grade	Remarks
1	Audit Manager	FMG AS	4	
1	Audit Manager	FMG AS	4	
1	Senior Auditor	FMG AS	3	
3				

Economic Assessment Audit Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Economic Assessment	SOG ST	9	
1	Economist	SOG ST	7	
1	Director, Audit	FMG AS	5	
1	Audit Manager	FMG AS	4	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Auditor General's Department

Internal Audit Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	New post [# 63926] with effect from April 1, 2012.
1	Internal Auditor	FMG AS	2	New post [# 63927] with effect from April 1, 2012.
2				

194	Total - Auditor General's Department
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Services Commissions

Appointments And Personnel Transactions In The Central Government

No of Offices	Office	Classification	Grade	Remarks
1	Chief Personnel Officer	GMG CTD	1	
1	Senior Deputy Chief Personnel Officer	GMG SEG	5	
1	Deputy Chief Personnel Officer (Discip/Retirement)	GMG SEG	3	
2	Deputy Chief Personnel Officer (Appt. And Pol/Jud)	GMG SEG	3	
3	Assistant Chief Personnel Officer	GMG SEG	2	
2	Director 1	GMG SEG	1	
2	Executive Assistant	GMG SEG	1	
1	Director	GMG SEG	1	
1	EDP Manager	MIS IT	5	
2	Administrator	GMG AM	4	
1	Legal Officer	JLG LO	3	
1	Personnel and Records Manager	GMG SEG	1	
2	Executive Secretary 1	OPS SS	4	
3	Administrator	GMG AM	3	
3	Administrator	GMG AM	2	
1	Office Manager	GMG AM	2	
2	Administrator	GMG AM	1	
2	Computer Operator	MIS IT	2	
1	Administrative Secretary 1	OPS ADS	1	
5	Senior Secretary	OPS SS	3	
6	Secretary 2	OPS SS	2	
1	Receptionist	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Messenger/Attendant	LMO TS	3	
1	Attendant	LMO TS	2	
3	Attendant	LMO TS	1	
1	Driver 1	LMO DR	1	

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Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Financial Controller	FMG PA	2	
1	Management Accountant	FMG PA	1	
1	Financial Accountant	FMG AT	3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office Of The Services Commissions

Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Accounts Payable Officer	FMG AT	2	
4				

Stenotype Service

No of Offices	Office	Classification	Grade	Remarks
1	Chief Stenotype Writer	OPS SW	3	
10	Senior Stenotype Writer	OPS SW	2	
7	Stenotype Writer	OPS SW	1	
18				

Registry

No of Offices	Office	Classification	Grade	Remarks
2	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
6	Records Clerk	PIDG RIM	1	
10				

Municipal And Parish Councils Commission

No of Offices	Office	Classification	Grade	Remarks
1	Secretary, Municipal & Parish Councils Commission	GMG SEG	4	
1	Director 1	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	
1	Administrator	GMG AM	3	
1	Secretary 2	OPS SS	2	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
7				

Monitoring & Auditing

No of Offices	Office	Classification	Grade	Remarks
2	Director, Human Resource Auditor	GMG SEG	3	
2	Senior Human Resource Auditor	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Services Commissions

Monitoring & Auditing

No of Offices	Office	Classification	Grade	Remarks
4	Human Resource Auditor	GMG SEG	1	
8				

Information Standards & Education

No of Offices	Office	Classification	Grade	Remarks
1	Dep Chief Personnel Officer Info, Standards & Educ	GMG SEG	4	
1	Director, Recruitment and Placement	GMG SEG	2	
1	Director, Human Resource Development	GMG SEG	2	
1	Administrator	GMG AM	4	
4				

102	Total - Office Of The Services Commissions
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LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office Of The Prime Minister

Prime Minister's Office

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Administrative Assistant	GMG SEG	1	
2	Executive Assistant	GMG SEG	1	
1	Executive Secretary 3	OPS SS	6	
1	Supernumerary Executive Secretary 3	OPS SS	6	
5	Executive Secretary 2	OPS SS	5	
4	Executive Secretary 1	OPS SS	4	
4	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	

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Planning And Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Planning and Evaluation	GMG SEG	4	
1	Corporate Planning Analyst (Planning & Evaluation)	GMG SEG	2	

2

Information Communication & Technology

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Information Systems	MIS IT	7	
1	Programmer/Analyst	MIS IT	5	
1	Systems Hardware Officer	MIS IT	4	
1	Technical Support Assistant	MIS IT	3	Post [# 56817] re-instated with effect from July 16, 2012.

4

Communications And Public Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	International Relations Officer	GMG SEG	1	Post [# 58941] re-instated with effect from July 16, 2012.
1	Press Secretary	MCG IE	6	
1	Public Relations Manager	MCG IE	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Communications And Public Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Photographer	MCG AVT	3	Post [# 1038] re-instated with effect from July 16, 2012.
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
6				

Chancery And Protocol

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	Post [# 373] re-instated with effect from July 16, 2012.
1	Director 2	GMG SEG	2	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	3	
1	Executive Secretary	OPS SS	4	
1	Senior Secretary	OPS SS	3	
6				

Regional Office

No of Offices	Office	Classification	Grade	Remarks
1	Programme/Project Manager	GMG SEG	3	
1	Administrative Assistant	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
1	Attendant	LMO TS	1	
4				

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
2	Senior Auditor	FMG AS	3	
4	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	
10				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Finance And Accounts Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Financial Systems Manager	FMG PA	2	
1	Project Accountant	FMG PA	2	
1	Financial Analyst	FMG PA	2	
1	Project Accounts Assistant	FMG AT	1	
1	Records Officer	PIDG RIM	2	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

9

Accounts Payable And Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Director, Expenditure Control and Accounts	FMG PA	3	
1	Supervisor, Payment	FMG PA	2	
2	Senior Payments Officer	FMG AT	3	
4	Payment Officer	FMG AT	2	
2	Accounting Clerk 2	FMG AC	2	
1	Collections Officer	FMG AC	2	

11

Salaries Unit

No of Offices	Office	Classification	Grade	Remarks
1	Head, Payroll Unit	FMG PA	1	
2	Checking Officer, Payroll	FMG AT	3	
4	Payroll Officer	FMG AT	2	

7

Management Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Finance And Accounts Division

Management Accounts (Formerly Budget)

No of Offices	Office	Classification	Grade	Remarks
1	Senior Budget Officer	FMG PA	2	
1	Senior Commitment Control Officer	FMG PA	1	
2	Budget Officer	FMG PA	1	
2	Commitment Control Officer	FMG AT	3	
6				

Final Accounts And Reporting

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	2	
1	Senior, Final Accounts Officer	FMG PA	1	
2	Final Accounts Officer	FMG AT	3	
2	Assistant Final Accounts Officer	FMG AT	2	
6				

40 Total - Finance And Accounts Division

Finance And Accounts Division (old)

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1				

Disbursement - Payments

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1				

Disbursement - Checking

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 1	FMG AT	1	
1				
3	Total - Finance And Accounts Division (old)			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Information Division

Research And Media Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	6	
1	Media Relations Officer	MCG IE	4	
1	Research Officer	SOG ST	5	
2	Media Monitoring Officer	MCG IE	3	Post [# 56704] re-instated with effect from July 16, 2012.

5

Access to Information Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	5	
1	Communication/Public Education Manager	MCG IE	5	
1	Public Education Officer	MCG IE	3	
1	Administrator	GMG AM	4	
1	Executive Secretary	OPS SS	4	
3	Media Monitoring Officer	MCG IE	3	
1	Senior Secretary	OPS SS	3	

9

14 Total - Information Division

Administration And Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Administration and Special Services	GMG SEG	5	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

3

Documentation, Information & Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Procurement Manager	GMG SEG	1	
1	Librarian/Researcher	PIDG LB	2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office Of The Prime Minister

Prime Minister's Office

Administration And Special Services

Documentation, Information & Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Registrar	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	

9

Property Management

No of Offices	Office	Classification	Grade	Remarks
1	Facilities Manager	GMG SEG	2	
1	Property Maintenance Officer	SOG ST	4	
1	Assistant Property Maintenance Officer	SOG ST	3	
1	Caretaker/Machine Operator	LMO TS	3	
2	Gardener	LMO TS	2	
26	Landscape Attendant	LMO TS	1	

32

Office Management Inventory

No of Offices	Office	Classification	Grade	Remarks
1	Office/Inventory Manager	GMG SEG	2	
1	Telephone Operator	OPS TO	1	
2	Attendant/Messenger	LMO TS	2	
12	Attendant	LMO TS	1	
1	Cleaner/Attendant	LMO TS	1	
1	Handyman	LMO TS	2	Post [# 438] re-instated with effect from July 16, 2012.

18

Upkeep of Prime Minister's Residence (Vale Royal)

No of Offices	Office	Classification	Grade	Remarks
1	House Manager	GMG AM	4	
1	Valet	LMO TS	4	
1	Senior Chef	LMO TS	4	
2	Butler	LMO TS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Administration And Special Services

Upkeep of Prime Minister's Residence (Vale Royal)

No of Offices	Office	Classification	Grade	Remarks
1	Housekeeper	LMO TS	4	
3	Parlour Attendant	LMO TS	3	
2	House Maid	LMO TS	2	
1	Handyman	LMO TS	2	

12

Transport/Fleet Management

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG AM	3	
3	Driver 1	LMO DR	1	
1	Driver	LMO DR	1	

5

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Officer	GMG AM	3	
1	Assistant Procurement Officer	PIDG RIM	2	
1	Assistant Inventory Officer	PIDG RIM	2	
2	Storekeeper	PIDG RIM	2	

5

Events Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Social Secretariat	GMG SEG	3	
1	Administrative Secretary 1	OPS ADS	1	

2

Customer Relations

No of Offices	Office	Classification	Grade	Remarks
2	Receptionist	PIDG RIM	2	
2	Telephone Operator	OPS TO	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Administration And Special Services

Customer Relations

No of Offices	Office	Classification	Grade	Remarks
1	Customer Service Manager	GMG SEG	1	
5				
91	Total - Administration And Special Services			

Human Resource Management And Development

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG	5	
2	Director 3	GMG SEG	3	
3	Senior Human Resource Officer	GMG SEG	1	
1	Human Resource Officer 2	GMG AM	4	
1	Assistant Human Resource Officer	GMG AM	3	
1	Executive Secretary 1	OPS SS	4	
1	Records Officer 1	PIDG RIM	2	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
15				

Organization And Development

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Senior Human Resource Officer	GMG SEG	1	
2				

Typing Pool

No of Offices	Office	Classification	Grade	Remarks
2	Secretary 2	OPS SS	2	
2				
19	Total - Human Resource Management And Development			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Planning & Development Division

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Development Analyst	GMG SEG	3	
1	Administrative Assistant	GMG SEG	1	Post [# 58730] re-instated with effect from July 16, 2012.
1	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
6				

Development Planning Policy & Strategy Branch

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Director 4	GMG SEG	4	
1	Policy Officer	GMG SEG	1	
3				
9	Total - Planning & Development Division			

Infrastructure, Planning, Policy And Strategy

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	Post [# 58727] re-instated with effect from July 16, 2012.
1	Policy Officer	GMG SEG	1	
2				
2	Total - Infrastructure, Planning, Policy And Strategy			

Development Division

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
2				
2	Total - Development Division			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Information & Telecommunication Department

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1				

Information Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Policy Officer	GMG SEG	2	
1	Director 1	GMG SEG	1	
1	Legal Officer	JLG LO	3	
2	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	Post [# 466] re-instated with effect from July 16, 2012.
8				

9 Total - Information & Telecommunication Department

National Registration Unit

(Posts transf'd from the Ministry of Health w.e.f July 1, 2011).

No of Offices	Office	Classification	Grade	Remarks
1	Director, National Registration Unit	MIS IT	8	Post [# 655] of Director (GMG/SEG 4) retitled and reclassified with effect from July 1, 2011.
1	Director, Information System	MIS IT	6	
1	Operations Manager	GMG SEG	2	
1	Senior Programmer/System Administrator	MIS IT	4	
1	Public Relations Officer	MCG IE	4	
3	Information And Education (Field) Officer	MCG IE	3	
1	Data Entry Technician	MIS IT	1	
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Driver 1	LMO DR	1	
13				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

National Registration Unit

13 -

Jamaica Archives & Records

No of Offices	Office	Classification	Grade	Remarks
1	Government Archivist	PIDG AR	7	Post [# 475] of Government Archivist (PIDG/AR 7) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Senior Archivist	PIDG AR	6	Post [# 476] of Senior Archivist (PIDG/AR 6) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Supervisor	PIDG AR	5	Post [# 483] of Supervisor (PIDG/AR 5) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Assistant Archivist 2	PIDG AR	4	Post [# 477] of Assistant Archivist 2 (PIDG/AR 4) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
5	Assistant Archivist 1	PIDG AR	3	Five (5) posts [#s 478-482] of Assistant Archivist 1 (PIDG/AR 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Archives Restorer 3	PIDG AR	4	Post [# 484] of Archives Restorer 3 (PIDG/AR 4) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
2	Archives Restorer 2	PIDG AR	3	Posts [#s 485-6] of Archives Restorer 2 (PIDG/AR 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012 . Posts [#s 485-6] abolished in error and re-instated with effect from July 16, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Jamaica Archives & Records

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Automated Systems	MIS IT	4	Post [# 50010] of Manager, Automated Systems (MIS/IT 4) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
2	Archives Restorer 1	PIDG AR	2	Posts [#s 488-9] of Archives Resstoror 1 (PIDG/AR 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Senior Photographer	MCG AVT	3	Post [# 490] of Senior Photographer (MCG/AVT 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Photographer	MCG AVT	2	Post [# 491] of Photographer (MCG/AVT 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Executive Secretary 1	OPS SS	4	Post [# 493] of Executive Secretary 1 (OPS/SS 4) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [# 494] of Secretary 2 (OPS/SS 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
2	Cleaner/Office Attendant	LMO TS	2	Posts [#s 495-6] of Cleaner/Office Attendant (LMO/TS 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office Of The Prime Minister

Prime Minister's Office

Jamaica Archives & Records

Government Records Centre

No of Offices	Office	Classification	Grade	Remarks
1	Senior Archivist	PIDG AR	6	Post [# 498] of Senior Archivist (PIDG/AR 6) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Senior Records Management Analyst	PIDG AR	5	Post [# 503] of Senior Records Management Analyst (PIDG/AR 5) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
4	Records Management Analyst	PIDG AR	4	Four (4) posts [#s 504-7] of Records Management Analyst (PIDG/AR 4) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Facilities Manager	GMG AM	3	Post [# 509] of Facilities Manager (GMG/AM 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Secretary 1	OPS SS	1	Post [# 502] of Secretary 1 (OPS/SS 1) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [# 508] of Secretary 2 (OPS/SS 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
3	Watchman	LMO TS	1	Posts [#s 513-5] of Watchman (LMO/TS 1) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012 . Posts [#s 513-5] abolished in error and re-instated with effect from July 16, 2012.
3	Records Centre Clerk	PIDG AR	3	Posts [#s 499-501] of Records Centre Clerk (PIDG/AR 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Jamaica Archives & Records

Government Records Centre

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	Post [# 510] of Attendant (LMO/TS 1) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
2	Office Attendant	LMO TS	1	Posts [#s 511-2] of Office Attendant (LMO/TS 1) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.

18

Audio Visual Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Archivist Audio Visual	PIDG AR	6	Post [# 53659] of Senior Archivist, Audio Visual (PIDG/AR 6) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Audio Visual Records Analyst	PIDG AR	5	Post [# 56675] of Audio visual Record Analyst (PIDG/AR 5) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Senior Conservation Officer	PIDG AR	4	Post [# 56676] of Senior Conservation Officer (PIDG/AR 4) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
2	Conservation Assistant	PIDG AR	3	Two (2) posts [#s 56677 - 78] of Conservation Assistant (PIDG/AR 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012. Posts [#s 56677-8] abolished in error and re-instated with effect from July 16, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Jamaica Archives & Records

Audio Visual Unit

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Systems Administrator	MIS IT	3	Post [# 56689] of Assistant Systems Administrator (MIS/IT 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012. Post to be abolished when vacant.
1	Senior Audio Visual Technical Officer	MCG AVT	4	Post [# 56679] of Senior Audio Visual Technical Officer (MCG/AVT 4) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
2	Audio Visual Technical Officer	MCG AVT	3	Posts [#s 56680-1] of Audio Visual Technical Officer (MCG/AVT 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
3	Assistant Archivist	PIDG AR	3	Posts [#s 56682-4] of Assistant Archivist (PIDG/AR 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012. Post [# 56685] abolished in error and re instated with effect from July 16, 2012.
1	Senior Secretary	OPS SS	3	Post [# 56685] of Senior Secretary (OPS/SS 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
2	Office Attendant	LMO TS	2	Posts [#s 56686-7] of Office Attendant (LMO/TS 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Security/Janitor	LMO TS	2	Post [# 55688] of Security/Janitor (LMO/TS 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
16				
55	Total - Jamaica Archives & Records			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Bureau of Gender Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Executive Director	GMG SEG	5	Post [# 6154] of Executive Director (GMG/SEG 5) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Systems Administrator	MIS IT	3	Post [# 58226] of Systems Administrator (MIS/IT 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Executive Secretary 1	OPS SS	4	Post [# 6172] of Executive Secretary 1 (OPS/SS 4) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.

3

Public Education & Information Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager	MCG IE	4	Post [# 6155] abolished in error and re-instated with effect from July 16, 2012. Post [# 6155] of Manager (MCG/IE 4) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012..

1

Policy & Research Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	Post [# 53581] of Director (GMG/SEG 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Bureau of Gender Affairs

Policy Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Policy Analyst	GMG SEG	2	Post [# 53580] of Senior Policy Analyst (GMG/SEG 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Policy Analyst	GMG SEG	2	Post [# 58227] of Policy Analyst (GMG/SEG 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
2				

Research Unit

No of Offices	Office	Classification	Grade	Remarks
1	Research Co-ordinator	SOG ST	7	Post [# 6164] of Research Co-ordinator (SOG/ST 7) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
3	Research Officer	SOG ST	6	Posts [#s 6163, 6165, & 53582] of Research Officer (SOG/ST 6) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Librarian	PIDG LB	3	Post [# 6166] of Librarian (PIDG/LB 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
5				

Community Liaison Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	Post [# 6158] of Director (GMG/SEG 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Bureau of Gender Affairs

Community Liaison Branch

No of Offices	Office	Classification	Grade	Remarks
1	Rural Sociologist	SOG ST	6	Post [# 6162] of Rural Sociologist (SOG/ST 6) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
2	Social Worker	SWG PS	3	Posts [#s 6160-1] of Social Worker (SWG/PS 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Project Officer	GMG AM	4	Post [# 58228] of Project Officer (GMG/AM 4) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.

5

Administration Branch

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Manager	GMG AM	4	Post [# 6159] of Administrative Manager (GMG/AM 4) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Registrar	PIDG RIM	3	Post [# 6168] of Registrar (PIDG/RIM 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Records Officer 1	PIDG RIM	2	Post [# 6171] of Records Officer 1 (PIDG/RIM 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Driver 1	LMO DR	1	Post [# 53583] of Driver 1 (LMO/DR 1) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Messenger	LMO TS	1	Post [# 6177] of Messenger (LMO/TS 1) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Prime Minister's Office

Bureau of Gender Affairs

Administration Branch

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	Post [# 6178] of Attendant (LMO/TS 1) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.

6

Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	1	Post [# 6169] of Accountant (FMG/PA 1) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
1	Accounting Clerk 2	FMG AC	2	Post [# 6170] of Accounting Clerk 2 (FMG/AC 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.

2

Women's Centre

No of Offices	Office	Classification	Grade	Remarks
1	Senior Social Worker	SWG PS	3	Post [# 6179] of Senior Social Worker (SWG/PS 3) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.
4	Social Worker 2	SWG PS	2	Posts [#s 6180-3] of Social Worker 2 (SWG/PS 2) transferred from the former Ministry of Youth, Sports & Culture with effect from January 6, 2012.

5

30 Total - Bureau of Gender Affairs

341 Total - Prime Minister's Office

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Department of Local Government

Human Resource Management And Administration

Human Resource Management (HRM)

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	Posts [#s 50767 & 50774] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1				

Documentation, Information And Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	Post [# 50798] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Dispatch Officer 1	PIDG RIM	2	Post [# 50799] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
2				
3	Total - Human Resource Management And Administration			

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Legal Officer 2	JLG LO	2	
1				
1	Total - Legal Services			

Technical Services And Major Projects

Technical Services Directorate - Headquarters

No of Offices	Office	Classification	Grade	Remarks
1	Technical Quality Assurance Officer	SOG ST	8	
1				
1	Total - Technical Services And Major Projects			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Department of Local Government

Posts from the former Ministry of Local Government And Works

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	
1	Public Relations Officer	MCG IE	3	
1	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
4	Executive Secretary 1	OPS SS	4	
3	Senior Secretary	OPS SS	3	

12

Former Local Government And Sports

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director, Prog. Budgeting, Plan. & Eval	GMG SEG	4	
1	Director, Corporate Services	GMG SEG	3	
1	Director, Special Programmes	GMG SEG	2	
1	Director 2	SMG	2	
1	Executive Secretary 2	OPS SS	6	

5

17 Total - Posts from the former Ministry of Local Government And Works

22 Total - Department of Local Government

Cabinet Office

The Cabinet Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary/Cabinet Secretary	GMG EMG	1	
1	Director General	GMG EMG	1	
1	Chief Technical Director	GMG CTD	1	
1	Senior Director, Corporate Affairs	GMG SEG	5	
1	Senior Legal Officer	JLG LO	4	

5

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Cabinet Office

The Cabinet Secretariat

Policy Analysis And Review Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Director, Change Management and Communication	GMG SEG	4	
2	Senior Policy Analyst	GMG SEG	3	Post [# 53719] was omitted from the previous CSE (G) (A) Orders.
2	Chief Policy Analyst	GMG SEG	4	
1	Director, Documentation, Info. & Access Services	GMG SEG	3	
1	Policy Analyst 2	GMG SEG	3	
1	Director	GMG SEG	3	
1	Senior Policy And Project Officer	GMG SEG	4	
1	Administrative Assistant	GMG SEG	1	
1	System/Database Administrator	MIS IT	5	
1	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
1	Receptionist	PIDG RIM	2	
1	Attendant	LMO TS	1	
1	Driver 2	LMO DR	2	
1	Driver 1	LMO DR	1	

22

Cabinet Recording Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Director, Recording Secretariat	GMG SEG	3	
4	Cabinet Recording Secretariat Officer	GMG SEG	1	
2	Assistant Co-ordinator	GMG SEG	1	
1	Attendant	LMO TS	1	
1	Delivery Clerk	LMO TS	1	

9

Consultancy Unit

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 2	OPS SS	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Cabinet Office

The Cabinet Secretariat

Consultancy Unit

No of Offices	Office	Classification	Grade	Remarks
1	Driver	LMO	2	
2				

Total - The Cabinet Secretariat

Information Systems And Special Projects Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Corporate Planner	GMG SEG	3	
2				

Administrative Reform Programme (A.R.P Secretariat)

No of Offices	Office	Classification	Grade	Remarks
1	Secretary to IMCAR	OPS SS	4	
1				
3				

Total - Information Systems And Special Projects Division

Standards And Monitoring Unit

No of Offices	Office	Classification	Grade	Remarks
3	Chief Standards Officer	GMG SEG	3	
1	Chief Customer Service Officer	GMG SEG	3	
1	Customer Service Officer	GMG SEG	1	
1	Customer Service/Standards Officer	GMG SEG	1	
6				
6				

Total - Standards And Monitoring Unit

Management Development Branch

Management Services

No of Offices	Office	Classification	Grade	Remarks
3	Management Analyst 2	GMG SEG	1	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Cabinet Office

Management Development Branch

Management Services

4

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	2	
1	Machine Operator/Binder	LMO TS	3	
1	Driver 1	LMO DR	1	

3

7 Total - Management Development Branch

Public Sector Reform Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Principal Director	GMG SEG	6	
1	Modernization Programme Integrator	GMG SEG	4	
1	Executive Secretary 2	OPS SS	5	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	

7

Project Planning and Management

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Programme Financial Officer	FMG PA	3	
1	Project Officer	GMG SEG	3	
1	Project Finance Officer	FMG PA	2	
1	Procurement Officer	GMG SEG	1	

5

Policy Development

No of Offices	Office	Classification	Grade	Remarks
1	Senior Policy Analyst	GMG SEG	4	
2	Policy Analyst	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Cabinet Office

Public Sector Reform Unit

Policy Development

3

Modernisation Programme Implementation Unit

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
2	Snr. Director, Modernisation Prog. Implementation	GMG SEG	5	
2	Modernisation Projects Coordinator	GMG SEG	3	
2	Policy Analyst 1	GMG SEG	2	

7

Standard Monitoring & Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Chief Standard & Monitoring Officer	GMG SEG	4	
2	Standard & Monitoring Officer	GMG SEG	3	

3

Corporate Management & Development

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
2	Chief Management Analyst	GMG SEG	5	
2	Chief Management Analyst	GMG SEG	5	
4	Senior Management & Operations Analyst	GMG SEG	4	
1	Director, HR Policy and Planning	GMG SEG	5	
1	Human Resource Specialist	GMG SEG	2	
4	Management & Operations Analyst	GMG SEG	3	
4	Assistant Management & Operations Analyst	GMG SEG	2	
1	Senior Human Resource Specialist	GMG SEG	3	
1	Administrator	GMG AM	2	
1	Executive Secretary 1	OPS SS	4	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Cabinet Office

Public Sector Reform Unit

Information & Communication Technology

No of Offices	Office	Classification	Grade	Remarks
1	Human Resource/Communications Manager	GMG SEG	2	
1	Director	MIS IT	8	
1	Systems Application Manager	MIS IT	7	
1	Quality Assurance Officer	MIS IT	7	
1	Senior Systems Programmer/Analyst	MIS IT	6	
1	Systems Development Officer	MIS IT	5	
1	User Support Officer	MIS IT	4	
1	Senior Secretary	OPS SS	3	
2	Attendant	LMO TS	1	

10

Secretarial Support

No of Offices	Office	Classification	Grade	Remarks
2	Executive Secretary 1	OPS SS	4	Post [# 680] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from April 1, 2012.
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	

6

Performance Management And Evaluation Branch

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	5	
1	Administrative Officer	GMG AM	3	
4	Performance Analyst	GMG SEG	3	
1	Senior Research Officer	SOG ST	8	
1	Statistician	SOG ST	7	

8

71 Total - Public Sector Reform Unit

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Prime Minister

Cabinet Office

National Security Council

National Security Strategic Implementation Unit (NSSIU)

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, NSSIU	GMG SEG	6	
1	Director, Monitoring and Research	GMG SEG	4	
1	Research Analyst	GMG SEG	3	
1	Communication Specialist	MCG IE	6	
1	Administrative Officer	GMG AM	4	
5				
5	Total - National Security Council			
130	Total - Cabinet Office			
493	Total - Office Of The Prime Minister			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Jamaica Information Service

General Administration

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	

3

Payments And Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 1	FMG AT	1	

1

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Records Clerk	PIDG RIM	1	

2

Registry

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	

1

Public Affairs And Information

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	

1

Publication And Advertising Department

No of Offices	Office	Classification	Grade	Remarks
2	Secretary 1	OPS SS	1	

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Jamaica Information Service

General Administration

Regional Services

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	
1				

Overseas

No of Offices	Office	Classification	Grade	Remarks
1	Information Attache	MCG IE	3	
1				

Television

No of Offices	Office	Classification	Grade	Remarks
1	Senior Producer	MCG AVP	3	
1	Senior Library Assistant	PIDG LA	2	
1	Secretary 2	OPS SS	2	
3				

Research Unit

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	
1				

16 Total - General Administration

16 Total - Jamaica Information Service

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry Of Finance & Planning

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Financial Secretary	GMG EMG	1	
1	Director General	GMG EMG	1	
1	Commissioner General	RMG TA	11	Post [# 53908] of Director General retitled for two (2) years with effect from February 28, 2012. Transferred from Tax Administration Directorate.
1	DFS - Technical Advisory Coordination			
1	Director, Information, Communication & Technology	GMG SEG	5	
1	Technical Coordinator	GMG SEG	3	Post [# 1054] of Executive Assistant (GMG/SEG 1) retitled and upgraded with effect from October 1, 2011.
1	Special Assistant To The Minister	GMG PMA	4	
4	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
1	Technical Support Officer	SOG ST	7	Post [# 61541] of Administrative Assistant (GMG/AM 3) retitled and reclassified with effect from October 1, 2010.

15

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	6	
2	Audit Supervisor	FMG AS	4	
3	Senior Auditor	FMG AS	3	
4	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	

13

Legal Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Legal Services Division

No of Offices	Office	Classification	Grade	Remarks
2	Legal Officer	JLG LO	3	
3				
3	Total - Legal Services Division			

General Administration

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
2				

Payments And Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
2				
4	Total - General Administration			

Finance And Accounts Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Director, Public Service Accounts	FMG PA	3	Post [# 53850} transferred from the Office of the Prime Minister (Finance and Accounts Division) with effect from January 6, 2012.
1	Financial Analyst	FMG PA	3	
1	Senior Accountant (Provident Fund)	FMG PA	1	Post [# 1743} transferred from the Office of the Prime Minister (Finance and Accounts Division) with effect from January 6, 2012.
1	Financial Systems Manager	FMG PA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Finance And Accounts Division

No of Offices	Office	Classification	Grade	Remarks
1	Accountant (Health Scheme Accounts)	FMG AT	3	Post [# 1745} transferred from the Office of the Prime Minister (Finance and Accounts Division) with effect from January 6, 2012.
1	Assistant Accountant (Bonding)	FMG AT	3	Post [# 53852] transferred from the Office of the Prime Minister (Finance and Accounts Division) with effect from January 6, 2012.
1	Assistant Accountant (Provident Fund)	FMG AT	3	Post [# 1744} transferred from the Office of the Prime Minister (Finance and Accounts Division) with effect from January 6, 2012.
1	Executive Secretary 1	OPS SS	4	
9				
9				

Management Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Accounts	FMG PA	4	
1	Senior Management Accountant	FMG PA	3	
1	Management Accountant	FMG PA	1	
1	Management Accountant	FMG PA	1	
1	Senior Commitment Control Officer	FMG PA	1	
1	Commitment Control Officer	FMG AT	3	
6				
6	Total - Management Accounts			

Accounts Payable & Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts Payable and Payroll	FMG PA	4	
1	Senior Secretary	OPS SS	3	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Finance And Accounts Division

Accounts Payable & Payroll

Accounts Payable & Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Accounts Payable and Disbursement Manager	FMG PA	3	
1	Senior Disbursement Officer	FMG PA	1	
1	Checking Officer	FMG AT	3	
1	Checking Officer	FMG AT	3	
4				

Accounts Payable Unit

No of Offices	Office	Classification	Grade	Remarks
1	Accounts Payable Manager	FMG PA	2	
2	Accounts Payable Officer 2	FMG AT	3	
1	Accounts Payable Officer 1	FMG AT	2	
1	Accounts Payable Officer 1	FMG AT	2	
1	Accounts Payable Officer 1	FMG AT	2	
1	Collections and Disbursements Officer	FMG AT	1	
7				

Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Payroll Manager	FMG PA	2	
2	Senior Payroll Officer	FMG AT	3	
5	Payroll Officer 1	FMG AT	2	
8				

21 Total - Accounts Payable & Payroll

Final Accounts

Final Accounts And Reporting

No of Offices	Office	Classification	Grade	Remarks
1	Director, Final Accounts & Reporting	FMG PA	3	
1	Senior Final Accountant	FMG PA	1	
1	Advance Controller	FMG PA	1	
2	Senior Bank Reconciliation Officer	FMG AT	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Finance And Accounts Division

Final Accounts

Final Accounts And Reporting

No of Offices	Office	Classification	Grade	Remarks
1	Bank Reconciliation Officer	FMG AT	2	
6				
6	Total - Final Accounts			
42	Total - Finance And Accounts Division			

Corporate Planning And Administration Division

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG SEG	6	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
3				
3				

Information Management

Information Systems Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Systems Unit	MIS IT	8	
1	Manager, Technical Support	MIS IT	7	
1	Business Analyst	MIS IT	6	
1	Senior Systems Administrator	MIS IT	6	
1	Senior Network Administrator	MIS IT	6	
1	Supervisor, Client Support	MIS IT	5	
1	Network Administrator	MIS IT	5	
1	Systems Administrator	MIS IT	5	
2	Programmer/Analyst	MIS IT	5	
1	Senior Software/Hardware Technician	MIS IT	5	
1	Systems Administrator	MIS IT	5	
2	Senior Programmer	MIS IT	4	
1	Network Administrator	MIS IT	4	
2	Client Support Technician	MIS IT	4	
2	Software/Hardware Technician	MIS IT	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Corporate Planning And Administration Division

Information Management

Information Systems Unit

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Documentation Centre

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Librarian	PIDG LB	4	
1	Senior Library Assistant	PIDG LA	2	
1	Records Manager	PIDG RIM	5	
2	Records Officer 2	PIDG RIM	3	Post [# 1235] transferred from Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012.
3	Records Officer 1	PIDG RIM	2	Posts [#s 620 & 1236-7] transferred from Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012.
4	Records Officer 1	PIDG RIM	2	Posts [# 1238-41] transferred from Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012.
2	Records Clerk	PIDG RIM	1	Posts [#s 1243 & 1246] transferred from the Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012.
1	Records Analyst	PIDG RIM	4	
1	Records Clerk	PIDG RIM	1	Post [# 1244] transferred from Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 1246] was listed as # 1242 in the CSE (G) (A) Order, 2011.

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Communication And Public Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	MCG IE	6	
1	Public Relations Officer	MCG IE	4	
1	Administrator	GMG AM	3	

3

40 Total - Information Management

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Corporate Planning And Administration Division

Human Resource Management & Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	
1				

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
2	Senior Human Resource Officer	GMG SEG	1	
2	Human Resource Officer	GMG AM	4	
1	Counsellor	GMG SEG	2	Post [# 54699] transferred from Office of the Prime Minister (Cabinet Office) with effect from July 1, 2011.
2	Assistant Human Resource Officer	GMG AM	2	
1	Information Records Manager	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
2	Senior Secretary	OPS SS	4	
1	Secretary 1	OPS SS	1	
14				

Human Resource Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Training Officer	GMG SEG	1	
1	Training Officer	GMG SEG	1	
1	Secretary 2	OPS SS	2	
4				

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	
1				
20	Total			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Corporate Planning And Administration Division

Human Resource Management & Development

- 4

Security Fleet & Emergency Management

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Transport Manager	GMG AM	4	
1	Records Officer 2	PIDG RIM	3	
1	Secretary 2	OPS SS	2	
5	Driver 1	LMO DR	1	
1	Mechanic	LMO TS	5	
1	Watchman	LMO TS	2	
1	Watchman	LMO TS	2	

12

12 Total - Security Fleet & Emergency Management

Procurement, Property And Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Procurement, Property & Office Services	GMG SEG	3	
2	Secretary 2	OPS SS	2	
2	Attendant	LMO TS	1	Post [# 1830] to be abolished when vacant. Post transferred from Office of the Prime Minister (Cabinet Office) with effect from July 1, 2011.
1	Attendant	LMO TS	2	Post [# 1830] to be abolished when vacant. Post transferred from Office of the Prime Minister (Cabinet Office) with effect from July 1, 2011.

6

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	1	
1	Procurement Officer	GMG AM	3	
1	Supplies Clerk	PIDG RIM	3	

3

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Corporate Planning And Administration Division

Procurement, Property And Office Services

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Office Services Manager	GMG SEG	1	
1	Customer Service Officer	GMG AM	2	
1	Inventory Clerk	PIDG RIM	3	
1	Billing Officer	PIDG RIM	3	
2	Billing Clerk	PIDG RIM	2	
2	Receptionist	GMG AM	1	
2	Telephone Operator	OPS TO	1	
2	Senior Secretary	OPS SS	3	
2	Supervisor Attendant	LMO TS	3	
15	Attendant	LMO TS	1	
1	Attendant	LMO TS	1	

30

Business Centre

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG AM	3	
5	Records Officer 1	PIDG RIM	2	
2	Copy Room Attendant	PIDG RIM	1	
1	Attendant	LMO TS	2	
1	Attendant	LMO TS	3	
3	Attendant	LMO TS	1	

13

Maintenance And Property

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Maintenance & Property	GMG SEG	1	
1	Senior Maintenance Officer	SOG ST	5	
2	Artisan	LMO TS	4	
1	Head Gardener	LMO TS	2	
1	Gardener	LMO TS	1	
1	Janitor	LMO TS	1	

7

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Corporate Planning And Administration Division

Procurement, Property And Office Services

59 Total - Procurement, Property And Office Services

Strategic Planning And Reform

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Strategic Planning & Reform	GMG SEG	5	
1	Director, Corporate Planning	GMG SEG	3	
1	Planning & Research Analyst	SOG ST	6	
1	Senior Secretary	OPS SS	3	

4

4 Total - Strategic Planning And Reform

Strategic Organizational Development & Change Management Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director Strategic Organizational Development	GMG SEG	4	Post [# 1139] of Director (GMG/SEG 3) retitled and upgraded with effect from July 1, 2012.
1	Strategic Organizational Development Officer	GMG SEG	2	New post [# 64023] with effect from July 1, 2012.

2

2 Total - Strategic Organizational Development & Change Management Branch

140 Total - Corporate Planning And Administration Division

Taxation Policy

No of Offices	Office	Classification	Grade	Remarks
1	Director General (Tax-ARP)			
1	Supernumerary Deputy Financial Secretary	GMG SEG	6	
1	Director, Research And Analysis	GMG SEG	4	
1	Director, Taxation Policy Development	GMG SEG	4	
1	Econometrician	SOG ST	8	
1	Director, International Trade Relations	GMG SEG	4	
1	Director, Policy Review	GMG SEG	3	
1	Director Tax Relief	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Taxation Policy

No of Offices	Office	Classification	Grade	Remarks
1	Statistician	SOG ST	7	
1	Economist/Research Officer	SOG ST	7	
1	Policy Analyst	GMG SEG	2	
1	Senior Tax Officer	GMG SEG	2	
1	Tax Relief Officer	GMG SEG	1	
1	International Trade Officer	GMG SEG	1	
1	Tax Administrator	GMG AM	3	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

19

19 Total - Taxation Policy

Budget Preparation And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
4	Secretary 1	OPS SS	1	

5

5 Total - Budget Preparation And Administration

Financial Management Division

Administration Of Financial Administration And Audit Act

No of Offices	Office	Classification	Grade	Remarks
1	Financial Analyst	FMG PA	1	
2	Senior Secretary	OPS SS	3	
1	Telephone Operator	OPS TO	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Financial Management Division

Central Procurement Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Senior Procurement Officer	GMG SEG	2	
1				

Financial Review Unit

No of Offices	Office	Classification	Grade	Remarks
2	Expenditure Analyst	FMG PA	1	
2				

7 Total - Financial Management Division

Public Expenditure Division

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG CTD	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
3				

Public Expenditure

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Senior Cash Management Analyst	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
3				

Social Infrastructure

No of Offices	Office	Classification	Grade	Remarks
1	Public Expenditure Unit Head	GMG SEG	4	
1	Financial Analyst 2	FMG PA	2	
1	FAA Analyst 2	FMG PA	2	
2	Senior Budget Analyst	FMG PA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Expenditure Division

Public Expenditure

Social Infrastructure

No of Offices	Office	Classification	Grade	Remarks
2	Budget Analyst	FMG PA	1	
1	Senior Secretary	OPS SS	3	
8				

Production

No of Offices	Office	Classification	Grade	Remarks
1	Public Expenditure Unit Head	GMG SEG	4	
2	Financial Analyst 2	FMG PA	2	
2	Budget Analyst	FMG PA	1	
1	Budget Analyst	FMG PA	1	
1	Senior Secretary	OPS SS	3	
7				

Machinery Of State

No of Offices	Office	Classification	Grade	Remarks
1	Public Expenditure Unit Head	GMG SEG	4	
1	Financial Analyst 2	FMG PA	2	
1	Financial Analyst 2	FMG PA	2	
1	Senior Budget Analyst	FMG PA	2	
2	Budget Analyst	FMG PA	1	
1	Senior Secretary	OPS SS	3	
7				

Physical Infrastructure

No of Offices	Office	Classification	Grade	Remarks
1	Public Expenditure Unit Head	GMG SEG	4	
2	Financial Analyst 2	FMG PA	2	
1	Senior Budget Analyst	FMG PA	2	
3	Budget Analyst	FMG PA	1	
1	Senior Secretary	OPS SS	3	
8				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Expenditure Division

Public Expenditure

33 -

Cash Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Cash Management	GMG SEG	5	
1	Director, Banking And Revenue	FMG PA	3	
1	Senior Cash Management Analyst	GMG SEG	3	
1	Cash Management Analyst	GMG SEG	2	
1	Cash Management Analyst	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
6				
6	Total - Cash Management			

Projects Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Head-Economic Development Projects	SOG ST	8	
1	Head-Social Sector Projects	SOG ST	8	
1	Head-Engineering Projects	SOG ST	8	
4	Senior Project Analyst	SOG ST	7	
2	Senior Project Engineer	SOG ST	7	
1	Project Engineer	SOG ST	6	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
13				
13	Total - Projects Unit			
55	Total - Public Expenditure Division			

Public Expenditure Policy And Co-ordination Division

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG CTD	1	
1	Executive Secretary 1	OPS SS	4	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Expenditure Policy And Co-ordination Division

Special Assignment

No of Offices	Office	Classification	Grade	Remarks
1	Director, Special Assignment	FMG PA	3	
1				
1	Total - Special Assignment			

Procurement And Asset Policy Unit

No of Offices	Office	Classification	Grade	Remarks
1	Unit Director	GMG SEG	5	
1	Director, Compliance & Regulatory Monitoring	GMG SEG	3	
2	Senior Procurement & Asset Policy Analyst	GMG SEG	2	
4	Procurement & Asset Policy Analyst	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
10				
10	Total - Procurement And Asset Policy Unit			

Legal And Public Sector Reform

No of Offices	Office	Classification	Grade	Remarks
1	Legal and Public Sector Reform Unit Head	FMG PA	4	
1	Legal and Public Sector Analyst	FMG PA	2	
1	Secretary 2	OPS SS	2	
3				
3	Total - Legal And Public Sector Reform			

Financial Systems And Procedures Unit (Formerly Financial Systems)

No of Offices	Office	Classification	Grade	Remarks
1	Head, Financial Systems & Procedures Unit	FMG PA	5	
1	Director, Accrual Accounting Implementation	FMG PA	3	
1	Director, Operational Systems & Procedures	FMG PA	3	
1	Director, E-Commerce Banking & Investments	FMG PA	3	
1	Project & Fund Accounting Specialist	FMG PA	3	
1	Assets and Inventory Specialist	FMG PA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Expenditure Policy And Co-ordination Division

Financial Systems And Procedures Unit (Formerly Financial Systems)

No of Offices	Office	Classification	Grade	Remarks
1	Revenue Systems Specialist	FMG PA	2	
1	Business Process Specialist	FMG PA	2	
1	Banking and E-Commerce Specialist	FMG PA	2	
1	Expenditure Systems Specialist	FMG PA	2	
1	Senior Secretary	OPS SS	3	

11

Information Technology Strategy

No of Offices	Office	Classification	Grade	Remarks
1	Information Technology Strategy Unit Head	MIS IT	8	
1	Co-ordinator, Special Projects	GMG SEG	2	

2

13 Total - Financial Systems And Procedures Unit (Formerly Financial Systems)

Internal Audit Directorate

No of Offices	Office	Classification	Grade	Remarks
1	Internal Audit Directorate Unit Head	FMG AS	6	
1	Audit Co-ordinator	FMG AS	5	
1	Functional Coordinator	FMG AS	5	
1	Audit Specialist	FMG AS	4	Post [# 59123] formerly FMG/AS 3 upgraded with effect from October 1, 2011.
1	Information Systems Auditor	FMG AS	4	Post [# 59124] formerly FMG/AS 3 upgraded with effect from October 1, 2011.
1	Senior Secretary	OPS SS	3	

6

6 Total - Internal Audit Directorate

Asset Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Asset Management	GMG SEG	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Expenditure Policy And Co-ordination Division

Asset Management

No of Offices	Office	Classification	Grade	Remarks
1	Systems Support Officer	MIS IT	3	
1	Senior Secretary	OPS SS	3	
3				

Motor Vehicle Administration

No of Offices	Office	Classification	Grade	Remarks
1	Asset Operations Manager	GMG SEG	1	
1	Monitoring Officer	GMG AM	3	
2				

Fuel Coupon

No of Offices	Office	Classification	Grade	Remarks
1	Asset Accounting & Information Manager	FMG PA	2	
1	Accountant	FMG PA	1	
1	Accounting Technician 3	FMG AT	3	
2	Accounting Technician 2	FMG AT	2	
5				

Board Of Survey

No of Offices	Office	Classification	Grade	Remarks
1	Board of Survey Administrator	GMG AM	4	
1	Chief Equipment Auditor	GMG AM	3	
2	Senior Equipment Auditor	GMG AM	2	
1	Equipment Auditor	GMG AM	1	
1	Stores Auditor	GMG AM	1	
1	Monitoring Officer	GMG AM	3	
1	Asset Assistant	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Caretaker	LMO TS	3	
1	Handyman	LMO TS	2	
1	Attendant/Messenger	LMO TS	1	
1	Attendant/Messenger	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Expenditure Policy And Co-ordination Division

Asset Management

Board Of Survey

No of Offices	Office	Classification	Grade	Remarks
2	Attendant	LMO TS	1	

15

25 Total - Asset Management

Executive Agency Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Executive Agency Monitoring Unit Head	GMG SEG	4	
1	Executive Agency Monitoring Analyst	FMG PA	2	
1	Accounting/Operations Systems Analyst	FMG PA	3	
1	Senior Secretary	OPS SS	3	

4

4 Total - Executive Agency Monitoring

64 Total - Public Expenditure Policy And Co-ordination Division

Financial Regulations Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Financial Analyst	FMG PA	2	
1	Senior Economic Analyst	SOG ST	8	
1	Economic Analyst	SOG ST	7	
1	Economic Researcher	SOG ST	6	
1	Senior Secretary	OPS SS	3	

6

6 Total - Financial Regulations Division

Economic Management Division

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG CTD	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Economic Management Division

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 1	OPS SS	4	
2				

External Financing And Technical Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1				

Financial And Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
2	Director 2	GMG SEG	2	
2	Director 1	GMG SEG	1	
1	Research Officer	SOG ST	5	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
8				

Contribution To International Financial Institutions

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Director 1	GMG SEG	1	
2				

Fiscal Policy Management Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Chief Fiscal Economist	SOG ST	8	
1	Chief Research Economist	SOG ST	8	
1	Chief Macro Economist	SOG ST	8	
1	Senior Fiscal Economist	SOG ST	7	
1	Senior Research Economist	SOG ST	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Economic Management Division

Fiscal Policy Management Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Macro Economist	SOG ST	7	
1	Fiscal Economist	SOG ST	6	
1	Research Economist	SOG ST	6	
1	Macro Economist	SOG ST	6	
1	Executive Secretary 1	OPS SS	4	
11				
11	Total - Fiscal Policy Management Unit			

Debt Management Unit (Old)

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	Post [# 1506] to be abolished when vacant.
1	Senior Secretary	OPS SS	3	Post [# 1507] to be abolished when vacant.
2				

Domestic Debt

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	Post [# 1511] to be abolished when vacant.
1	Senior Economist/Research Analyst	GMG SEG	3	Post [# 50594] to be abolished when vacant.
1	Senior Economist	GMG SEG	2	Post [# 53600] to be abolished when vacant.
1	Economist 2	GMG SEG	1	Post [# 53601] to be abolished when vacant.
1	Assistant Economist	SOG ST	5	Post [# 53602] to be abolished when vacant.
1	Secretary 2	OPS SS	2	Post [# 1510] to be abolished when vacant.
6				

Loan Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	Post [# 1492] to be abolished when vacant.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Economic Management Division

Debt Management Unit (Old)

Loan Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	Post [# 1502] to be abolished when vacant.
1	Director 1	GMG SEG	1	Post [# 1503] to be abolished when vacant.
1	Research Officer	SOG ST	5	Post [# 1504] to be abolished when vacant.
1	Secretary 2	OPS SS	2	Post [# 1505] to be abolished when vacant.

5

External Debt

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	Post [# 1515] to be abolished when vacant.
1	Senior Economist/Research Analyst	GMG SEG	3	Post [# 1518] to be abolished when vacant.
1	Senior Economist	GMG SEG	2	Post [# 1516] to be abolished when vacant.
1	Economist	SOG ST	6	Post [# 1517] to be abolished when vacant.
1	Secretary 2	OPS SS	2	Post [# 1519] to be abolished when vacant.

5

Securities

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	4	Post [# 53603] to be abolished when vacant.
1	Senior Reconciliation Officer	FMG PA	2	Post [# 53604] to be abolished when vacant.
1	Reconciliation Officer	FMG PA	1	Post [# 53605] to be abolished when vacant.
1	Senior Securities Officer	GMG SEG	2	Post [# 1512] to be abolished when vacant.
1	Security Officer	GMG SEG	1	Post [# 1513] to be abolished when vacant.
3	Interface Officer	SOG ST	5	Posts [#s 50595-97] to be abolished when vacant.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Economic Management Division

Debt Management Unit (Old)

Securities

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	Post [# 53606] to be abolished when vacant.
9				

EDP

No of Offices	Office	Classification	Grade	Remarks
1	Database Administrator/Debt System Analyst	MIS IT	4	Post [# 50599] to be abolished when vacant.
2	Assistant Data Base Administrator	MIS IT	2	Posts [#s 50600-1] to be abolished when vacant.
1	Records Management Officer	PIDG RIM	5	Post [# 50602] to be abolished when vacant.
1	Secretary 2	OPS SS	2	Post [# 1514] to be abolished when vacant.
5				
32	Total - Debt Management Unit (Old)			
56	Total - Economic Management Division			

Economic Management Division

Debt Management Branch (New)

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	Post [# 63620] was listed as Senior Director, Debt Management (GMG/SEG 6) in the previous CSE (G) Order in error.
1	Executive Assistant	GMG SEG	1	
1	Manager, Investor Relations & Communications	GMG SEG	4	
1	Manager, Compliance	GMG SEG	3	
4				

Domestic Market (Portfolio Management)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Portfolio Management	GMG SEG	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Economic Management Division

Debt Management Branch (New)

Domestic Market (Portfolio Management)

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	3	
1	Manager Domestic Markets	GMG SEG	4	Post [# 63626] of Manager, Portfolio (Primary Dealers) retitled with effect from May 1, 2012.
2	Portfolio Management Analyst	GMG SEG	3	
2	Portfolio Management Analyst	GMG SEG	3	
7				

Internal Market (Portfolio Management)

No of Offices	Office	Classification	Grade	Remarks
1	Manager External Markets	GMG SEG	4	Post [# 63629] of Manager (Multilateral, Bilateral) retitled with effect from May 1, 2012.
1				

Debt Strategy & Analysis

No of Offices	Office	Classification	Grade	Remarks
1	Director, Debt Strategy	GMG SEG	5	
1	Administrator	GMG AM	3	
2				

Risk Analysis

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Risk Analysis	GMG SEG	4	
2	Risk Analyst	GMG SEG	3	
3				

Policy Research & Analysis

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Policy & Research Analysis	GMG SEG	4	New post [# 63636] with effect from June 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Economic Management Division

Debt Management Branch (New)

Policy Research & Analysis

No of Offices	Office	Classification	Grade	Remarks
2	Policy Research Analyst	GMG SEG	3	Two (2) new posts [#s 63637 - 38] with effect from June 1, 2011.

3

Debt Operations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Debt Operations	GMG SEG	4	
1	Administrator	GMG AM	3	

2

Debt Recording & System Support

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Debt Recording & System Support	GMG SEG	3	New post [# 63641] with effect from June 1, 2011.
3	Debt Recording & Systems Support Officer	GMG SEG	2	

4

Debt Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Debt Reconciliation	GMG SEG	2	
2	Debt Reconciliation Officer	GMG SEG	1	

3

Monitoring & Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Monitoring & Disbursement	GMG SEG	3	
2	Monitoring & Disbursement Officer	GMG SEG	2	

3

32 Total - Debt Management Branch (New)

32 Total - Economic Management Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Enterprise Division

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG SEG	6	
1	Supernumerary Administrative Secretary 1	OPS ADS	1	
1	Supernumerary Unit Director	GMG SEG	4	
3	Unit Director	GMG SEG	5	New post [# 63928] with effect from April 1, 2012 and posts [#s 1547-8] formerly GMG/SEG 4 upgraded with effect from April 1, 2012.
2	Administrative Secretary 1	OPS ADS	1	
1	Executive Secretary 1	OPS SS	4	
9				

Policy Research & Support Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Policy Research & Support	GMG SEG	4	Post [# 56082] of Director, Management Support retitled with effect from April 1, 2012.
4	Sector Director	FMG PA	4	Four (4) posts [#s 1550-2 & 1565] formerly (FMG/PA 3) upgraded with effect from April 1, 2012.
1	Senior Financial Analyst, Management Support	FMG PA	3	Post [# 1549] formerly FMG/PA 2 upgraded with effect from April 1, 2012.
8	Senior Financial Analyst	FMG PA	2	
3	Financial Analyst	FMG PA	2	Two (2) new posts [#s 63929-30] with effect from April 1, 2012 and post [# 1561] former FMG/PA 1) upgraded with effect from April 1, 2012.
17				

26 Total - Public Enterprise Division

Planning Administration

No of Offices	Office	Classification	Grade	Remarks
1	Legal Officer	JLG LO	2	
1				
Total -				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Planning Administration

1 \$

Revenue Protection Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Executive Secretary	OPS SS	4	
1	Communication Specialist	MCG IE	4	
3				

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management and Admin.	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Accounting Technician	FMG AT	2	
1	Senior Secretary	OPS SS	3	
1	Receptionist/Telephone Operator	OPS TO	1	
1	Office Attendant	LMO TS	2	
6				

6 Total - Human Resource Management And Administration

Operations Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Operations	RMG TA	9	
1	Senior Secretary	OPS SS	3	
2				

Kingston

No of Offices	Office	Classification	Grade	Remarks
2	Senior Revenue Investigator	RMG TA	7	
4	Revenue Investigator	RMG TA	6	
6				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Revenue Protection Division

Operations Management

Montego Bay

No of Offices	Office	Classification	Grade	Remarks
2	Senior Revenue Investigator	RMG TA	7	
4	Revenue Investigator	RMG TA	6	

6

14 Total - Operations Management

Internal And Special Investigations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Special Investigation	RMG TA	8	
1	Senior Secretary	OPS SS	3	

2

Kingston

No of Offices	Office	Classification	Grade	Remarks
2	Special Investigator	RMG TA	7	

2

Montego Bay

No of Offices	Office	Classification	Grade	Remarks
2	Special Investigator	RMG TA	7	

2

6 Total - Internal And Special Investigations

29 Total - Revenue Protection Division

Public Service Establishment Division (PSED)

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Financial Secretary	GMG CTD	1	Post [# 1672] of Chief Technical Director retitled and transferred from the Office of the Prime Minister with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Service Establishment Division (PSED)

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Project Analyst	GMG SEG	2	Post [# 1673] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Executive Assistant	GMG SEG	1	Post [# 54697] transferred from the Office of the Prime Minister (Cabinet Office) with effect from July 1, 2012.
1	Executive Secretary 2	OPS SS	5	Post [# 1675] transferred from the Office of the Prime Minister (Cabinet Officer) with effect from January 6, 2012.
1	Executive Secretary 1	OPS SS	4	Post [# 1674] transferred from the Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012.
5				

Superannuation Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Superannuation	GMG SEG	4	Post [# 1678] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2	Senior Superannuation Officer	GMG SEG	2	Posts [#s 1679 -80] transferred from the Office of the Prime Minister (Cabinet Office)with effect from January 6, 2012.
2	Superannuation Officer	GMG AM	4	Posts [#s 1681-2] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 1684] transferred from the Office of the Prime Minister with effect from January 6, 2012.
6				
6	Total - Superannuation Branch			

Strategic Support Unit (Formerly Permanent Salaries Review Board)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Strategic Support	GMG SEG	3	Post [# 1821] transferred from the Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Service Establishment Division (PSED)

Strategic Support Unit (Formerly Permanent Salaries Review Board)

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Officer	SOG ST	5	Post [# 1824] transferred from Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012.
1	Research Officer	SOG ST	4	Post [# 1825] transferred from Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012.
1	Administrator	GMG AM	2	Post [# 1827] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [# 1828] transferred from the Office of the Prime Minister with effect from January 6, 2012 and to be abolished when vacant.
1	Attendant/Messenger	LMO TS	2	Post [# 1831] transferred from the Office of the Prime Minister with effect from January 6, 2012.
6				
6	Total - Strategic Support Unit (Formerly Permanent Salaries Review Board)			

Pensions Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	Post [# 1688] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Senior Social Worker	SWG PS	3	Post [# 1689] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 1692] transferred from the Office of the Prime Minister with effect from January 6, 2012.
3				

Computations

No of Offices	Office	Classification	Grade	Remarks
2	Manager	GMG SEG	2	Posts [#s 1746 & 50480] transferred from the Office of the Prime Minister with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Service Establishment Division (PSED)

Pensions Administration

Computations

No of Offices	Office	Classification	Grade	Remarks
6	Computation Supervisor	GMG AM	4	Posts [#s 1750-2, 1763-4 & 50061] transferred from the Office of the Prime Minister with effect from January 6, 2012.
17	Computation Officer	GMG AM	3	Posts [#s 1717-9, 1732, 1734, 1753-4, 1756-62 & 1765-7] transferred from the Office of the Prime Minister with effect from January 6, 2012.

25

Client Services

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG SEG	2	Post [# 1690] transferred from the Office of the Prime Minister with effect from January 6, 2012.
4	Liaison Officer	GMG AM	3	Posts [#s 1735, 1748-9 & 1755] transferred from the Office of the Prime Minister with effect from January 6, 2012.

5

Records Management

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG SEG	1	Post [# 50354] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Administrator	GMG AM	2	Post [# 60769] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Registrar	PIDG RIM	4	Post [# 1704] transferred from the Office of the Prime Minister with effect from January 6, 2012.
5	Records Officer 2	PIDG RIM	3	Posts [#s 1705-9] transferred from the Office of the Prime Minister with effect from January 6, 2012.

8

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Service Establishment Division (PSED)

Pensions Administration

Data Entry

No of Offices	Office	Classification	Grade	Remarks
1	Data Control Supervisor	MIS IT	3	Post [# 1729] transferred from the Office of the Prime Minister with effect from January 6, 2012.
4	Data Entry Clerk	MIS IT	2	Posts [#s 1720-23] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Data Control Officer	GMG AM	2	Post [# 60770] transferred from the Office of the Prime Minister with effect from January 6, 2012.
6				
47	Total - Pensions Administration			

Research And Establishment Control Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	Post [#1792] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Director, Research And Analysis	GMG SEG	3	Post [# 1801] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2	Director	GMG SEG	2	Posts [#s 1793 & 1796] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2	Administrator	GMG AM	3	Posts [#s 1794-5] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Senior Research Officer	SOG ST	6	Post [# 1802] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Research Officer	SOG ST	5	Post [# 1804] transferred from the Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012.
1	Information Systems Officer	MIS IT	4	Post [# 1805] transferred from the Office of the Prime Minister with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Service Establishment Division (PSED)

Research And Establishment Control Unit

No of Offices	Office	Classification	Grade	Remarks
2	Database Analyst	MIS IT	3	Post [# 1803] of Research Officer (SOG/ST 5) reclassified and retitled with effect from September 1, 2012 and post [# 1806] transferred from the Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012
2	Data Processing Officer	MIS IT	2	Posts [#s 1800 & 61179] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 1798] transferred from the Office of the Prime Minister with effect from January 6, 2012.
14				
14	Total - Research And Establishment Control Unit			

Benefits Admin./Employee Relations (formerly Employee Relations Branch)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Employee Relations	GMG SEG	5	Post [# 1768] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Director, Negotiated Benefits	GMG SEG	2	Post [# 1769] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Director	GMG SEG	1	Post [# 1772] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2	Senior Secretary	OPS SS	3	Posts [#s 1777 & 1782] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [# 1778] transferred from the Office of the Prime Minister with effect from January 6, 2012.
6				

Employee Assistance Programme

No of Offices	Office	Classification	Grade	Remarks
1	Director, Employee Assistance/Counselling Prog.	GMG SEG	3	Post [# 689] transferred from the Office of the Prime Minister with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Service Establishment Division (PSED)

Benefits Admin./Employee Relations (formerly Employee Relations Branch)

Employee Assistance Programme

No of Offices	Office	Classification	Grade	Remarks
1	Counsellor	GMG SEG	2	Post [# 1822] transferred from the Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012. To be abolished when vacant.
1	Counsellor	GMG SEG	2	Post [# 1823] transferred from the Office of the Prime Minister with effect from January 6, 2012.

3

Occupational Health & Safety Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Occupational Health & Safety	GMG SEG	3	Post [# 63009] transferred from the Office of the Prime Minister with effect from January 6, 2012.

1

Loan Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Loan Administration	GMG SEG	3	Post [# 1779] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Director 2	GMG SEG	2	Post [# 1780] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2	Director 1	GMG SEG	1	Posts [#s 1775 & 63010] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Data Entry Officer	MIS IT	2	Post [# 63011] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Loans Officer	GMG AM	4	Post [# 1776] transferred from the Office of the Prime Minister with effect from January 6, 2012.

6

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Service Establishment Division (PSED)

Benefits Admin./Employee Relations (formerly Employee Relations Branch)

Leave Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	Post [# 1770] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Director 1	GMG SEG	1	Post [# 63012] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Leave Officer	GMG AM	4	Post [# 1774] transferred from the Office of the Prime Minister with effect from January 6, 2012.

3

Special Benefits Projects

No of Offices	Office	Classification	Grade	Remarks
1	Director, Special Benefits	GMG SEG	3	Post [# 1781] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Administrator	GMG SEG	1	Post [# 1773] transferred from the Office of the Prime Minister with effect from January 6, 2012.

2

21 Total - Benefits Admin./Employee Relations (formerly Employee Relations Branch)

Compensation Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Compensation	GMG SEG	5	Post [# 1783] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2	Chief Compensation Analyst	GMG SEG	4	Posts [#s 624 & 1784] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2	Senior Compensation Analyst	GMG SEG	3	
4	Compensation Analyst 2	GMG SEG	2	Posts [#s 631, 1786, 1788 & 50006] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2	Compensation Analyst 1	GMG SEG	1	Post [# 630 & 1787] transferred from the Office of the Prime Minister with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Service Establishment Division (PSED)

Compensation Unit

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	3	Post [# 1789] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 1790] transferred from Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012.
13				
13	Total - Compensation Unit			

Industrial Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Industrial Relations	GMG SEG	4	Post [# 1807] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Chief Industrial Relations Officer	GMG SEG	3	Post [# 1808] transferred from the Office of the Prime Minister with effect from January 6, 2012.
3	Senior Industrial Relations Officer	GMG SEG	2	Posts [#s 1809-11] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2	Industrial Relations Officer	GMG SEG	1	Posts [#s 1812-3] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2	Senior Industrial Relations Administrator	GMG AM	4	Posts [#s 1814-5] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Industrial Relations Administrator	GMG AM	3	Post [# 1817] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 1818] transferred from Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [# 1819] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Secretary 1	OPS SS	1	Post [# 1820] transferred from the Office of the Prime Minister with effect from January 6, 2012.
13				

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry Of Finance & Planning

Public Service Establishment Division (PSED)

Industrial Relations Unit

13 -

Human Resource Policy, Training And Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Policy, Training & Dev.	GMG SEG	4	Post [# 58862] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1				

Scholarships, Bonding & Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Director, Scholarships, Bonding & Compliance	GMG SEG	3	Post [# 638] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1				

Scholarships And Assistance

No of Offices	Office	Classification	Grade	Remarks
1	Director, Scholarships and Assistance	GMG SEG	2	Post [# 648] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Director, MOU Training	GMG SEG	1	Post [# 641] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Scholarship Administrator	GMG AM	3	Post [# 651] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Scholarship Administrator	GMG AM	2	Post [# 62753] transferred from the Office of the Prime Minister with effect from January 6, 2012.
4				

Bonding

No of Offices	Office	Classification	Grade	Remarks
1	Director, Bonding	GMG SEG	1	Post [# 650] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Administrator, Bonding	GMG AM	2	Post [# 62751] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Public Service Establishment Division (PSED)

Human Resource Policy, Training And Development

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Telephone Operator	OPS TO	2	Post [# 1163] transferred from the Office of the Prime Minister with effect from January 6, 2012.

1

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Director, Compliance	GMG SEG	2	Post [# 649] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Collections Officer	GMG SEG	1	Post [# 62752] transferred from the Office of the Prime Minister with effect from January 6, 2012.

2

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	Post [# 621] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2	Senior Secretary	OPS SS	3	Posts [#s 647 & 652] transferred from Office of the Prime Minister (Cabinet Office) with effect from January 6, 2012.
1	Attendant	LMO TS	1	Post [# 593] transferred from the Office of the Prime Minister with effect from January 6, 2012.

4

15 Total - Human Resource Policy, Training And Development

140 Total - Public Service Establishment Division (PSED)

Financial Investigation Division

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	International Relations Specialist	GMG SEG	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Financial Investigation Division

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Secretary 2	OPS ADS	2	
3				

Legal Unit (formerly Legal Services)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Legal Unit	JLG LO	5	
1	Senior Legal Counsel	JLG LO	4	
2	Legal Officer	JLG LO	2	
1	Legal Officer	JLG LO	3	
2	Legal Officer	JLG LO	2	
1	Executive Secretary	OPS SS	4	
1	Process Server	PIDG RIM	2	
1	Paralegal Officer	PLG LS	4	
10				
10	Total - Legal Unit (formerly Legal Services)			

Internal Investigation

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	9	
1	Regional Director	RMG TA	7	
1	Regional Director 1	RMG TA	7	
2	Manager	RMG TA	6	
6	Senior Internal Investigator	RMG TA	5	
3	Internal Investigator	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
2	Senior Secretary	OPS SS	3	
17				
17	Total - Internal Investigation			

Financial Intelligence Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Intelligence	GMG SEG	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Financial Investigation Division

Financial Intelligence Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	8	
2	Senior Intelligence Officer	RMG TA	7	
3	Intelligence Officer	RMG TA	6	
1	Senior Secretary	OPS SS	3	
8				
8	Total - Financial Intelligence Unit			

Planning And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Director, Training	GMG SEG	1	
1	Accounting Technician 1	FMG AT	1	
1	Personnel Officer	GMG AM	3	
1	Office Manager	GMG AM	3	
1	Accounting Technician 3	FMG AT	3	
1	Registrar	PIDG RIM	3	
1	Records/Inventory Officer	PIDG RIM	2	
1	Records/Stores Officer	PIDG RIM	2	
2	Records Officer 1	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary	OPS SS	2	
1	Telephone Operator/Receptionist	OPS TO	2	
1	Driver/Courier	LMO DR	1	
1	Artisan/Handyman	LMO TS	3	
1	Attendant	LMO TS	2	
1	Office Attendant	LMO TS	1	
19				
19	Total - Planning And Administration			

Special Investigation

No of Offices	Office	Classification	Grade	Remarks
2	Investigator	RMG TA	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Financial Investigation Division

Special Investigation

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Secretary 1	OPS ADS	1	
3				
3	Total - Special Investigation			

Financial Crimes Investigations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
3	Senior Forensic Examiner	FMG PA	5	
2	Revenue Investigations Manager	RMG TA	7	
4	Revenue Investigator	RMG TA	6	
6	Forensic Examiner	FMG PA	4	
14	Assistant Forensic Examiner	FMG PA	3	
1	Administrative Secretary 1	OPS ADS	1	
4	Senior Secretary	OPS SS	3	
35				
35	Total - Financial Crimes Investigations Unit			

Information Technology

No of Offices	Office	Classification	Grade	Remarks
1	Director	MIS IT	8	
2	Information Technology Specialist	MIS IT	6	
1	Database Administrator	MIS IT	5	
1	Network/System Administrator	MIS IT	5	
1	Analyst/Programmer	MIS IT	4	
1	Computer Technician	MIS IT	3	
7				
7	Total - Information Technology			

Financial Management

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Profiling Section	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Financial Investigation Division

Financial Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Financial Analyst	FMG PA	4	
2	Financial Analyst	FMG PA	3	
2	Data Analyst/Manager	GMG AM	2	
3	Profile Officer	GMG AM	4	
9				
9	Total - Financial Management			

Asset Recovery Unit

No of Offices	Office	Classification	Grade	Remarks
1	Asset Recovery Manager	GMG SEG	3	
1	Financial Accountant	FMG PA	3	
1	Asset Recovery Officer	GMG AM	4	
1	Administrator	GMG AM	3	
4				
4	Total - Asset Recovery Unit			
115	Total - Financial Investigation Division			

Public Accountability Inspectorate Division

No of Offices	Office	Classification	Grade	Remarks
1	Inspector General	FMG PA	5	
3	Senior Inspector	FMG PA	4	
5	Inspector	FMG PA	2	
1	Executive Secretary 1	OPS SS	4	
10				
10	Total - Public Accountability Inspectorate Division			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Post to be abolished when vacant

Public Service Establishment Division

Pensions Branch

No of Offices	Office	Classification	Grade	Remarks
1	Telephone Operator A	OPS TO	2	
1				
1	Total - Public Service Establishment Division			
1	Total - Post to be abolished when vacant			

Revenue Appeals Division

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner of Revenue Appeals	GMG CTD	1	New post [# 63613] with effect from April 1, 2011.
2	Deputy Commissioner Appeals	GMG SEG	5	Post [# 53903] of Appeals Manager (RMG/TA 8) retitled and reclassified with effect from October 1, 2011 and transferred from the Tax Appeals Department (Tax Administration Directorate) with effect from April 1, 2011.
1	Commissioner, Appeals	RMG TA	10	Post [# 53902] of Commissioner Appeals (RMG/TA 10) retitled and reclassified with effect from October 1, 2011 and transferred from Tax Appeals Department (Tax Administration Directorate) with effect from April 1, 2011.
2	Assistant Commissioner Appeals	GMG SEG	3	Posts [#s 53905-6] of Senior Appeals Officer (RMG/TA 7) retitled and reclassified with effect from October 1, 2011 and transferred from Tax Appeals Department with effect from April 1, 2011.
2	Assistant Commissioner	GMG SEG	3	Posts [#s 59125-6] of Tax Appeals Officer (RMG/TA 6) reclassified and retitled with effect from October 1, 2011 and transferred from Tax Appeals Department (Tax Administration Directorate) with effect from April 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Revenue Appeals Division

No of Offices	Office	Classification	Grade	Remarks
6	Assistant Commissioner	GMG SEG	3	Six (6) posts of Appeals Officer (RMG/TA 6) reclassified and retitled with effect from October 1, 2011 and transferred from Tax Appeals Department (Tax Admin Directorate) with effect from April 1, 2011.
1	Legal Officer	JLG LO	3	New post [# 63673] with effect from October 1, 2011.
1	Senior Legal Officer	JLG LO	4	Post [# 56584] of Legal Advisor (JLG/LO 3) retitled and reclassified with effect from October 1, 2011 and transferred from Tax Appeals Department (Tax Admin Directorate) with effect from April 1, 2011.
1	Office/Delivery Attendant	LMO TS	2	New post [# 63675] with effect from October 1, 2011.
1	Customer Service/Records Officer	GMG AM	2	New post [# 63674] with effect from October 1, 2011.

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Human Resource & Administration

No of Offices	Office	Classification	Grade	Remarks
2	Senior Assistant Commissioner of Appeals	GMG SEG	4	Two (2) new posts [#s 64029-30] with effect from July 1, 2012.
1	Director, Human Resource and Administration	GMG SEG	1	New post [# 64031] with effect from July 1, 2012.
1	Administrator	GMG AM	3	New post [# 64032] with effect from July 1, 2012.
1	Senior Secretary	OPS SS	3	New post [# 64033] with effect from July 1, 2012.
1	Executive Secretary	OPS SS	4	New post [# 64034] with effect from July 1, 2012.

6

Documentation & Access Services Unit

No of Offices	Office	Classification	Grade	Remarks
1	Documentation And Information Officer	PIDG RIM	3	New post [# 64035] with effect from July 1, 2012.

1

25 Total - Revenue Appeals Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Posts From Former Inland Revenue Department

General Administration

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	
1				

Disbursements

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	
1				

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	
1				
3	Total - General Administration			

Region A

Morant Bay Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 1	FMG AC	1	
1				
1	Total - Region A			

Region C

Christiana Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Cashier	FMG CS	2	
3	Revenue Field Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
5				
5	Total - Region C			
9	Total - Posts From Former Inland Revenue Department			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Finance & Planning

Posts From Former Customs Department

General Administration

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Auditor	FMG AS	2	
1				
1	Total - General Administration			
1	Total - Posts From Former Customs Department			
<hr/>				
818	Total - Ministry Of Finance & Planning			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Accountant General	GMG CTD	1	
1	Director, Shares & Securities	FMG PA	3	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
4				
4	Total - General Administration			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
1	Audit Specialist	FMG AS	4	
1	Audit Supervisor	FMG AS	4	
2	Senior Auditor	FMG AS	3	
3	Audit Supervisor	FMG AS	4	
8	Auditor	FMG AS	2	
4	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	
21				
21	Total - Internal Audit			

Information Management Branch (formerly Information Technology)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Management	MIS IT	7	
1	Network Administrator	MIS IT	6	
1	Systems Analyst/Programmer	MIS IT	5	
1	Senior Hardware Technician	MIS IT	5	
1	Database Administrator	MIS IT	4	
1	Client Support Supervisor	MIS IT	4	
1	Client Support Officer	MIS IT	3	
1	Client Support Officer	MIS IT	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Information Management Branch (formerly Information Technology)

No of Offices	Office	Classification	Grade	Remarks
3	Hardware Technician	MIS IT	3	
2	Data Processing Officer	MIS IT	2	
1	Data Preparation Clerk	MIS IT	1	

14

14 Total - Information Management Branch (formerly Information Technology)

Treasury & Debt Management Division

Debt Management

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Accountant General	FMG PA	5	
1	Director, Debt Management	FMG PA	4	
1	Treasury Accountant	FMG PA	2	
1	Financial Analyst	FMG PA	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	

6

Public Debt - Foreign

No of Offices	Office	Classification	Grade	Remarks
1	Director, Foreign Debt	FMG PA	3	
1	Treasury Accountant 2	FMG PA	2	
1	Treasury Accountant 1	FMG PA	1	

3

Public Debt - Local

No of Offices	Office	Classification	Grade	Remarks
1	Director, Local Debt	FMG PA	3	
1	Treasury Accounting Technician 2	FMG AT	2	
1	Accounting Technician 3	FMG AT	3	
1	Secretary 2	OPS SS	2	

4

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Treasury & Debt Management Division

Debt Management

Land Bond

No of Offices	Office	Classification	Grade	Remarks
1	Land Bond Director	FMG PA	2	
1	Treasury Accounting Technician 3	FMG AT	3	
1	Treasury Accounting Technician 3	FMG AT	3	
3				

Local Payments

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant - Local Payments	FMG PA	2	
1	Treasury Accountant 1	FMG PA	1	
1	Treasury Accountant (Institutional Loans)	FMG PA	1	Post [# 1962] of Treasury Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2009. Post number was listed in the 2010 CSE (G) Order) as 1960.
1	Treasury Accountant (Guaranteed Loans)	FMG PA	1	
1	Accounting Technician 2 (Revenue Officer)	FMG AT	2	
5				

Miscellaneous, Computer & Tertiary Assistance Loan

No of Offices	Office	Classification	Grade	Remarks
1	Director, Miscellaneous, Computer & Tertiary Loans	FMG PA	2	
1	Treasury Accountant 1	FMG PA	1	
1	Treasury Accountant 1	FMG PA	1	
1	Delinquency Officer	GMG SEG	1	
1	Treasury Accounting Technician 3	FMG AT	3	
1	Treasury Accounting Technician 3	FMG AT	3	
1	Treasury Accounting Technician 2	FMG AT	2	
1	Treasury Accounting Technician 2	FMG AT	2	
2	Treasury Accounting Technician 1	FMG AT	1	
10				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Treasury & Debt Management Division

Debt Management

Motor Vehicle, Salary Advance & Other Loans

No of Offices	Office	Classification	Grade	Remarks
1	Director, Motor Vehicle & Salary Advance	FMG PA	2	
2	Treasury Accountant 1	FMG PA	1	
1	Delinquency Officer	GMG SEG	1	
1	Treasury Accountant 1	FMG AT	3	
2	Treasury Accounting Technician 2	FMG AT	2	
4	Treasury Accounting Technician 1	FMG AT	1	
1	Secretary 2	OPS SS	2	
12				
43	Total - Debt Management			

Treasury Deposit & Related Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Treasury Deposits	FMG PA	3	
1	Senior Secretary	OPS SS	3	
2				

Investments & Payments

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 2	FMG PA	2	
1	Treasury Accounting Technician 2	FMG AT	2	
2				

Payments & Receipts (Foreign)

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant	FMG PA	2	
1	Treasury Accountant	FMG PA	1	
1	Treasury Accountant	FMG PA	1	
3	Treasury Accounting Technician 1	FMG AT	1	
6				
10	Total - Treasury Deposit & Related Accounts			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Treasury & Debt Management Division

Consolidated Fund Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Consolidated Fund	FMG PA	4	
1	Financial Systems Analyst	FMG PA	1	
1	Senior Secretary	OPS SS	3	

3

Revenue Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Revenue Management	FMG PA	3	
1	Treasury Accountant 2	FMG PA	2	
1	Treasury Accountant 1	FMG PA	1	
1	Treasury Accountant 1	FMG PA	1	
1	Treasury Accounting Technician 1	FMG AT	1	
1	Treasury Accounting Technician 2	FMG AT	2	

6

Expenditure Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Expenditure Management	FMG PA	3	
1	Treasury Accountant 1	FMG PA	1	
1	Treasury Accountant 2	FMG PA	2	
1	Accounting Clerk 2	FMG AC	2	
1	Treasury Accounting Technician 3	FMG AT	3	
1	Treasury Accounting Technician 2	FMG AT	2	
1	Treasury Accounting Technician 3	FMG AT	3	
1	Secretary 2	OPS SS	2	

8

17 Total - Consolidated Fund Management

70 Total - Treasury & Debt Management Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Accountant General	FMG PA	5	
1	Executive Secretary 1	OPS SS	4	
2				

Public Relations

No of Offices	Office	Classification	Grade	Remarks
1	Public Relations Information Officer	MCG IE	5	
1				
1	Total - Public Relations			

Client Services

No of Offices	Office	Classification	Grade	Remarks
1	Client Service Manager	GMG AM	4	
2	Client Service Officer	GMG AM	3	
3				
3	Total - Client Services			

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Salaries Director	FMG PA	2	
1	Secretary 2	OPS SS	2	
1	Salaries Supervisor	FMG PA	1	
1	Salaries Supervisor	FMG PA	1	
4	Treasury Accounting Technician 3	FMG AT	3	
1	Treasury Accounting Technician 2	FMG AT	2	
1	Treasury Accounting Technician 2	FMG AT	2	
6	Treasury Accounting Technician 2	FMG AT	2	Posts [#s 1979-80] of Accounting Clerk 1 (FMG/AC 1) retitled and reclassified with effect from April 1, 2009. (Comment was omitted from 2010 CSE (G) Order.
16				
16	Total - Salaries			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Finance & Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance	FMG PA	3	
1	Senior Secretary	OPS SS	3	

2

Expenditure & Control

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 1	FMG PA	1	
2	Treasury Accounting Technician 2	FMG AT	2	
1	Treasury Accounting Technician 1	FMG AT	1	
1	Treasury Accounting Technician 1	FMG AT	1	

5

Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 1	FMG PA	1	
1	Treasury Accounting Technician 2	FMG AT	2	
1	Treasury Accounting Technician 1	FMG AT	1	
1	Treasury Accounting Technician 1	FMG AT	1	

4

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accountant 2	FMG PA	2	
1	Treasury Accounting Technician 3	FMG AT	3	
1	Treasury Accounting Technician 2	FMG AT	2	
1	Treasury Accounting Technician 1	FMG AT	1	
1	Treasury Accounting Technician 1	FMG AT	1	

5

16 Total - Finance & Accounts

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Human Resource Management & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management and Admin.	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
3				

Human Resource Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	
1				

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	2	
1	Senior Human Resource Officer	GMG SEG	1	
1	HRMIS/Records Officer	GMG AM	2	
1	Human Resource Officer	PIDG RIM	2	
4				

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Office Services	GMG SEG	1	
1	Office Manager	GMG AM	3	
1	Supplies Manager	GMG AM	3	
1	Receptionist/Telephone Operator	OPS TO	2	
1	Supervisor (Attendant)	LMO TS	3	
6	Attendant	LMO TS	2	
2	Driver	LMO DR	1	

13

21 Total - Human Resource Management & Administration

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Records & Vault Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Records & Vault Management	GMG SEG	1	
1	Vault Officer	PIDG RIM	2	
3	Data Officer/Records Clerk	PIDG RIM	1	
5				

Pensions

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor (Pensions)	PIDG RIM	3	
5	Records Officer	PIDG RIM	2	
6				

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor (Administration & Departments)	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
3	Records Officer	PIDG RIM	2	
6				

Personnel Records

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor (Personnel Record)	PIDG RIM	3	
4	Records Officer	PIDG RIM	2	
5				
22	Total - Records & Vault Management			

Pensions Branch

No of Offices	Office	Classification	Grade	Remarks
1	Disbursement Officer	FMG AT	1	
1	Disbursement Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Pensions Branch

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Administrator 3	GMG AM	3	
2	Records Clerk	PIDG RIM	1	
7				

First Payment

No of Offices	Office	Classification	Grade	Remarks
1	Director, Pensions Management	FMG PA	3	
1	Pensions Supervisor	FMG PA	2	
3	Treasury Accounting Technician 3	FMG AT	3	
5	Treasury Accounting Technician 2	FMG AT	2	
10				

Public Officers

No of Offices	Office	Classification	Grade	Remarks
1	Pensions Supervisor	FMG PA	1	
1	Pensions Supervisor	FMG PA	1	
6	Treasury Accounting Technician 3	FMG AT	3	
8				

Teachers

No of Offices	Office	Classification	Grade	Remarks
1	Pensions Supervisor	FMG PA	1	
1	Treasury Accounting Technician 2	FMG AT	2	
1	Treasury Accounting Technician 2	FMG AT	2	
3				

Police & Military

No of Offices	Office	Classification	Grade	Remarks
1	Pensions Supervisor	FMG PA	1	
1	Treasury Accounting Technician 3	FMG AT	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate & Public Sector Services

Pensions Branch

Police & Military

2

Widows, Dependents, Legislative

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accounting Technician 3	FMG AT	3	

1

Blue Cross/Sagicor

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accounting Technician 3	FMG AT	3	

1

Jamaica Railway Corp./Jamaica Agricultural Society

No of Offices	Office	Classification	Grade	Remarks
1	Treasury Accounting Technician 2	FMG AT	2	

1

33 Total - Pensions Branch

114 Total - Corporate & Public Sector Services

223 Total - Accountant General's Department

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Director General's Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Technical Specialist	RMG TA	9	
1	Director, Special Projects	GMG SEG	5	
1	Technical Specialist (Customs)	RMG TA	9	
2	Human Resource Analyst 2	GMG SEG	2	
1	HRM Specialist	GMG SEG	5	
1	Corporate And Project Management Specialist	RMG TA	9	
1	Systems Specialist	MIS IT	8	
2	Administrative Secretary 2	OPS ADS	2	
1	Driver/Courier	LMO DR	1	
1	Office Attendant	LMO TS	1	

12

12

Financial Crimes

No of Offices	Office	Classification	Grade	Remarks
2	Forensic Examiner	FMG PA	4	
1	Assistant Forensic Examiner	FMG PA	3	
1	Secretary 2	OPS SS	2	

4

4 Total - Financial Crimes

Inspectorate

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	RMG TA	8	
1	Director, Inspectorate	RMG TA	7	
3	Tax Auditor 3	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	

6

6 Total - Inspectorate

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Director General's Executive Office

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Internal Audit	RMG TA	8	
2	Director, Internal Audit	RMG TA	7	
4	Senior Internal Auditor	RMG TA	5	
1	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
12	Internal Auditor	RMG TA	4	
2	Records Officer	PIDG RIM	2	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary (Region 1 & 2)	OPS SS	3	
1	Senior Secretary (Region 3 & 4)	OPS SS	3	
1	Attendant	LMO TS	1	

27

27 Total - Internal Audit

Total - Director General's Executive Office

Tax Administration Services Department

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner	RMG TA	10	
1	Planner	GMG SEG	2	
1	Taxpayer Information Specialist	RMG TA	6	
1	Administrative Secretary 2	OPS ADS	2	

4

4

Taxpayer Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Taxpayer Services	RMG TA	8	
1	Director, Taxpayer Education	RMG TA	6	
1	Director, Forms Manuals And Procedures	RMG TA	6	
2	Analyst, Taxpayer Services	RMG TA	4	
2	Taxpayer Information Specialist	RMG TA	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Tax Administration Services Department

Taxpayer Support Services

No of Offices	Office	Classification	Grade	Remarks
3	Taxpayer Education Officer	RMG TA	4	
1	Director, Communications	MCG IE	6	
1	Public Relations Officer	MCG IE	3	
1	Administrative Secretary 1	OPS ADS	1	

13

Taxpayer Registration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Taxpayer Registration	RMG TA	7	
1	Manager, Taxpayer Registration	RMG TA	5	
1	Supervisor, Taxpayer Registration	RMG TA	2	
1	Supervisor Card Centre	RMG TA	2	
12	Document Perfection Officer	RMG TA	1	
2	Document Perfection (Production)	RMG TA	1	
2	Document Perfection (Distribution)	RMG TA	1	
1	Quality Review Officer	RMG TA	1	
1	Manager, Data Processing Centre	MIS IT	4	
3	Data Entry Operator	MIS IT	1	
2	Customer Service Representative	GMG AM	1	
2	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

30

Information Technology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Information System	MIS IT	6	
1	Senior Business Analyst	MIS IT	5	
1	Systems Administrator	MIS IT	4	
1	Analyst/Programmer	MIS IT	4	
1	Computer Operator	MIS IT	2	

5

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Tax Administration Services Department

Taxpayer Support Services

Tax Compliance Certification Unit

No of Offices	Office	Classification	Grade	Remarks
1	Secretary	OPS SS	2	
1	Telephone Operator	OPS TO	1	

2

50 Total - Taxpayer Support Services

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	JLG LO	5	
1	Administrative Secretary 1	OPS ADS	1	
1	Librarian	PIDG LB	4	
1	Process Server/Clerk	PIDG RIM	2	

4

Civil Litigation

No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	
1	Senior Legal Counsel	JLG LO	3	
2	Legal Counsel	JLG LO	2	Post [# 53701] reinstated with effect from July 16, 2012. (Post was abolished in error in CSE (G) Amendment Order (No 2), 2012)
1	Senior Secretary	OPS SS	3	

5

Criminal Litigation

No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	
1	Senior Counsel	JLG LO	3	
2	Legal Counsel	JLG LO	2	
1	Senior Secretary	OPS SS	3	

5

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Tax Administration Services Department

Legal Services

Advisory Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	
1	Senior Counsel	JLG LO	3	
1	Legal Counsel	JLG LO	2	
1	Senior Secretary	OPS SS	3	
4				

Legislation And Treaty Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	JLG LO	4	
2	Senior Counsel	JLG LO	3	
1	Legal Counsel	JLG LO	2	
1	Senior Secretary	OPS SS	3	
5				

23 Total - Legal Services

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	GMG SEG	4	
1	Director, Human Resource Management & Development	GMG SEG	3	
1	Director, Organizational Development	GMG SEG	2	
1	Director, Human Resource Management	GMG SEG	1	
1	Administrative Secretary 1	OPS ADS	1	
1	Human Resource Officer	GMG AM	4	
1	Information/Records Management Officer	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	
9				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Tax Administration Services Department

Administration

Training

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Training	GMG SEG	3	
1	Senior Trainer/Computer Specialist	MIS IT	5	
6	Senior Trainer	GMG SEG	2	
1	Training Evaluation Officer	GMG SEG	1	
2	Trainer	GMG SEG	1	
1	Training Administrator	GMG AM	4	
2	Executive Secretary 1	OPS SS	4	
1	Audio Visual Technician	MCG AVT	3	
1	Senior Secretary	OPS SS	3	
1	Office Attendant	LMO TS	3	
1	Office Equipment Operator	LMO TS	3	

18

Property Services And Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	GMG SEG	4	
4	Property Services Manager	GMG SEG	1	
1	Office Equipment Operator	LMO TS	2	
1	Senior Secretary	OPS SS	3	

7

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	1	
1	Procurement Officer	GMG AM	3	
1	Stores Officer	PIDG RIM	3	
2	Records Officer	PIDG RIM	2	
1	Inventory Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Tax Administration Services Department

Administration

Property Services (Regional)

No of Offices	Office	Classification	Grade	Remarks
4	Maintenance Officer	GMG AM	3	
6	Office Services Manager	GMG AM	3	
5	Inventory/Stores Officer	PIDG RIM	3	
4	Registrar	PIDG RIM	3	
4	Receptionist	PIDG RIM	1	
4	Secretary	OPS SS	2	
1	Office Equipment Operator	LMO TS	3	
6	Caretaker/Landscape Specialist	LMO TS	2	
3	Attendant	LMO TS	2	
19	Attendant	LMO TS	1	
2	Driver	LMO DR	2	
6	Driver	LMO DR	1	
3	Telephone Operator/Receptionist	OPS TO	2	
5	Telephone Operator	OPS TO	1	
72				

Registry

No of Offices	Office	Classification	Grade	Remarks
12	Records Officer	PIDG RIM	2	
12				

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	
2	Senior Accountant	FMG PA	1	
1	Budget Officer	FMG PA	1	
1	Accountant	FMG AT	3	
2	Accounting Technician 1	FMG AT	1	
1	Cashier	FMG CS	1	
1	Secretary	OPS SS	2	
9				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Tax Administration Services Department

Administration

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Internal Auditor	FMG AS	3	
1	Internal Auditor	FMG AS	2	
1	Secretary	OPS SS	2	
5				
139	Total - Administration			
216	Total - Tax Administration Services Department			

Inland Revenue Department (OLD)

Executive

No of Offices	Office	Classification	Grade	Remarks
1	Public Relations Officer	MCG IE	2	
1	Administrative Secretary 2	OPS ADS	2	
2				

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
1	Senior Internal Auditor (Head Office)	FMG AS	3	
1	Senior Internal Auditor (Regional)	FMG AS	3	
8	Internal Auditor	FMG AS	2	
1	Secretary	OPS SS	2	
12				
14	Total - Executive			

Planning

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Planning	RMG TA	8	
1	Manager, Performance Review	RMG TA	6	
1	Manager, Annual Work Plans	RMG TA	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (OLD)

Planning

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Forms, Manuals and Proc.	RMG TA	5	
2	Performance Review Analyst	RMG TA	4	
4	Analyst	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
11				
11	Total - Planning			

Information Technology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Information System	MIS IT	7	
1	Senior Business Analyst	MIS IT	6	
4	Systems Administrator	MIS IT	5	
1	Analyst/Programmer	MIS IT	4	
2	Computer Operator	MIS IT	2	
9				
9	Total - Information Technology Unit			

Finance And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	GMG SEG	4	
1	Administrative Secretary 1	OPS ADS	1	
2				

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	
1	Director Organizational Development	GMG SEG	3	
1	Director, Human Resource Management	GMG SEG	3	
4	Senior Human Resource Officer	GMG SEG	1	
4	Human Resource Officer	GMG AM	4	
1	Information/Records Officer	GMG AM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (OLD)

Finance And Administration

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
2	Records Officer	PIDG RIM	3	

15

Training Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	3	
1	Training Career Development Officer	GMG SEG	2	
2	Training Officer	GMG SEG	1	
1	Senior Secretary	OPS SS	3	

5

Maintenance And Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Director, Maintenance And Facilities	GMG SEG	1	
1	Manager, Stores	GMG AM	3	
1	Registrar	PIDG RIM	3	
1	Manager, Office Services	GMG AM	3	
1	Records Officer	PIDG RIM	2	
2	Stores Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	
1	Inventory Officer	GMG AM	2	
1	Library Assistant	PIDG LA	2	
2	Telephone Operator/Receptionist	OPS TO	1	
2	Driver/Courier	LMO DR	1	
2	Attendant	LMO TS	1	
2	Office Attendant	LMO TS	1	
2	Driver	LMO DR	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (OLD)

Finance And Administration

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance And Accounts	FMG PA	3	
1	Accountant, Final Accounts	FMG PA	1	
1	Accountant, Disbursement	FMG PA	1	Post [# 56563] was incorrectly listed as Budget Officer (FMG/PA 1) in CSE (G) Order, 2010.
1	Budget Officer	FMG PA	1	
1	Salaries Supervisor	FMG AT	3	
2	Salaries Officer	FMG AT	2	
1	Commitment Officer	FMG AT	2	
1	Bank Reconciliation Officer	FMG AT	2	
2	Final Accounts Officer	FMG AT	2	
1	Claims Officer	FMG AT	1	
1	Statements Officer	FMG AT	1	
2	Verification Officer	FMG AT	1	
1	Accounting Technician 1	FMG AT	1	
1	Accounts Payable Officer	FMG AT	1	
1	Statutory Deductions Officer	FMG AC	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	
20				
62	Total - Finance And Administration			

Revenue Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Revenue Accounts	RMG TA	7	
1	Manager, Refunds	RMG TA	5	
1	Manager, Statement and Queries	RMG TA	5	
1	Manager, Verification and Clarification	RMG TA	5	
1	Manager, Final Accounts	RMG TA	5	
1	Accountant 3 (Refund)	RMG TA	3	
4	Accountant 2 (Refund)	RMG TA	2	
4	Accountant 1 (Refund)	RMG TA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (OLD)

Revenue Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deposit Officer	RMG TA	3	
1	Refunds Clerk	RMG TA	1	
5	Verification Clerk/Detailer	RMG TA	1	
1	Ledger Officer	RMG TA	2	
2	Cash Book Officer	RMG TA	1	
2	Final Accounts Officer	RMG TA	3	
2	Verification Officer	RMG TA	2	
2	Refunds Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	

32

32 Total - Revenue Accounts

Operations

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Operations	RMG TA	9	
1	Taxpayer Accounting Technical Specialist	RMG TA	7	
4	Executive Secretary 1	OPS SS	4	

6

6 Total - Operations

Tax Compliance Certification Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Tax Compliance Certification	RMG TA	5	
2	Senior Examiner	RMG TA	3	
2	Examiner	RMG TA	2	
2	Records Officer	PIDG RIM	2	
2	Customer Service Representative	GMG AM	1	

9

9 Total - Tax Compliance Certification Unit

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (OLD)

Region 1

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional (Region 1)	RMG TA	8	
1				
Kingston				

No of Offices	Office	Classification	Grade	Remarks
2	Team Leader (Compliance)	RMG TA	5	
3	Compliance Officer 2	RMG TA	4	
1	Compliance Officer 1	RMG TA	3	
3	Taxpayer Accounts Officer	RMG TA	1	
1	Data Entry Technician	MIS IT	1	
10				

Morant Bay

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
1	Compliance Officer 2	RMG TA	4	
1	Compliance Officer 1	RMG TA	3	
3				

Port Antonio

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Compliance Officer 1	RMG TA	3	
1	Application Administrator	MIS IT	2	
1	Secretary	OPS SS	2	
4				

Port Morant

No of Offices	Office	Classification	Grade	Remarks
2	Compliance Officer 1	RMG TA	3	
2				

Total

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (OLD)

Region 1

20 - Dep

Region 2

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional (Region 2)	RMG TA	8	
1				

Cross Roads

No of Offices	Office	Classification	Grade	Remarks
2	Team Leader (Compliance)	RMG TA	5	
1	Compliance Officer 2	RMG TA	4	
1	Application Administrator	MIS IT	3	
4				

St. Andrew

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Payment Processing	RMG TA	4	
1	Manager, Taxpayer Services	RMG TA	4	
2	Team Leader (Compliance)	RMG TA	5	
1	Manager, Payment Processing	RMG TA	4	
2	Taxpayer Services Officer	RMG TA	3	
6	Compliance Officer 2	RMG TA	4	
1	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
5	Cashier	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	
3	Data Entry Technician	MIS IT	1	
1	Imprest Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	
1	Machine Operator	LMO TS	3	
27				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (OLD)

Region 2

St. Ann's Bay

No of Offices	Office	Classification	Grade	Remarks
2	Team Leader (Compliance)	RMG TA	5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
1	Compliance Officer 2	RMG TA	4	
1	Senior Taxpayer Services and Records Officer	RMG TA	3	
1	Cashier	RMG TA	1	
1	Cash Book Officer	RMG TA	1	
1	Senior Secretary	OPS SS	3	

8

Brown's Town

No of Offices	Office	Classification	Grade	Remarks
1	Collections Officer	RMG TA	3	
1	Senior Taxpayer/Assessment Officer	RMG TA	3	
2	Compliance Officer 1	RMG TA	3	
1	Stock Officer	PIDG RIM	2	

5

Annotto Bay

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 1	RMG TA	3	
1	Office Attendant	LMO TS	1	

2

47 Total - Region 2

Region 3

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional (Region 3)	RMG TA	8	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (OLD)

Region 3

Mandeville

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
1	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Value Book Officer	RMG TA	1	
2	Cashier	RMG TA	1	

10

May Pen

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	3	
1	Cashier	RMG TA	1	
1	Batch Returns Officer	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	

7

Spanish Town

No of Offices	Office	Classification	Grade	Remarks
3	Team Leader (Compliance)	RMG TA	5	
3	Compliance Officer 2	RMG TA	4	
1	Data Entry Technician/Photographer	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	

8

Black River

No of Offices	Office	Classification	Grade	Remarks
1	Collections Officer	RMG TA	3	
1	Secretary	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (OLD)

Region 3

Black River

2

Chapelton

No of Offices	Office	Classification	Grade	Remarks
1	Collections Officer	RMG TA	3	
2	Compliance Officer 1	RMG TA	3	
1	Driver/Licence Officer	RMG TA	2	
1	Cashier	RMG TA	1	

5

Old Harbour

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
2	Compliance Officer 2	RMG TA	4	
1	Taxpayer Service Assistant	RMG TA	1	

4

Santa Cruz

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector	RMG TA	5	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Compliance Officer 1	RMG TA	3	
1	Taxpayer Services Officer	RMG TA	2	

4

Christiana

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 1	RMG TA	3	
1	Cash Book Officer	RMG TA	1	

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (OLD)

Region 3

Lionel Town

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 1	RMG TA	3	
3				
46	Total - Region 3			

Region 4

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional (Region 4)	RMG TA	8	
1				

Montego Bay

No of Offices	Office	Classification	Grade	Remarks
3	Team Leader (Compliance)	RMG TA	5	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Manager Taxpayer Service	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	
1	Taxpayer Service Officer	RMG TA	2	
1	Taxpayer Service Assistant	RMG TA	1	
1	Taxpayer Accounts Officer	RMG TA	1	
1	Driver/Licence Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
13				

Falmouth

No of Offices	Office	Classification	Grade	Remarks
1	Collections Officer	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
1	Compliance Officer 1	RMG TA	3	
1	Stock Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (OLD)

Region 4

Falmouth

4

Lucea

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	4	
1	Collections Officer	RMG TA	3	
1	Compliance Officer 2	RMG TA	4	
1	Compliance Officer 1	RMG TA	3	
1	Cash Book Officer	RMG TA	1	
1	Cashier	RMG TA	1	
1	Application Administrator	MIS IT	2	
1	Secretary	OPS SS	2	

8

Savanna-La-Mar

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Services)	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
1	Data Entry Technician	RMG TA	1	
1	Taxpayer Service Assistant	RMG TA	1	

6

Darliston

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	3	
1	Compliance Officer 1	RMG TA	3	

2

Jackson Town

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	4	
1	Compliance Officer 2	RMG TA	4	
1	Compliance Officer 1	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department (OLD)

Region 4

Jackson Town

3

37 Total - Region 4

293 Total - Inland Revenue Department (OLD)

Inland Revenue Department

Operations

No of Offices	Office	Classification	Grade	Remarks
1	Taxpayer Accounting Technical Specialist	RMG TA	8	
1	Assistant Commissioner, Compliance	RMG TA	8	
1	Assistant Commissioner, Taxpayer Service	RMG TA	8	
2	Administrative Secretary 1	OPS ADS	1	
5	Executive Secretary 1	OPS SS	4	
3	Registry Officer	PIDG RIM	2	

13

13 Total - Operations

Operations - Montego Bay Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	

4

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
10	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
1	Manager, Accounts Maintenance	RMG TA	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Montego Bay Collectorate

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	

18

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager	RMG TA	5	
4	Taxpayer Services Officer	RMG TA	4	
5	Taxpayer Service Assistant	RMG TA	3	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	3	
2	Data Entry Technician	MIS IT	1	

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Licences And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	2	
1	Records Officer	PIDG RIM	2	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
1	Data Entry/Photographer	RMG TA	2	Post [# 62532] was listed as MIS/IT 2 in CSE (G) Order, 2010.
1	Lamination Clerk	RMG TA	1	
1	Data Perfection Officer	MIS IT	2	
1	Machine Operator	LMO TS	3	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Montego Bay Collectorate

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
3	Team Leader (Compliance)	RMG TA	5	
12	Compliance Officer 2	RMG TA	4	
6	Compliance Officer 1	RMG TA	3	

22

72 Total - Operations - Montego Bay Collectorate

Operations - Cross Roads Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Telephone Operator	OPS TO	1	
1	Senior Secretary	OPS SS	3	
2	Office Attendant	LMO TS	1	

7

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
3	Taxpayer Services Officer	RMG TA	4	
3	Taxpayer Service Assistant	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	

9

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
11	Collections Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Cross Roads Collectorate

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

15

Accounts Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Accounts	RMG TA	4	
2	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	

5

Licence And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	6	
1	Motor Vehicle Officer	RMG TA	3	
2	Records Officer	PIDG RIM	2	

4

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
4	Compliance Officer 2	RMG TA	4	
6	Compliance Officer 1	RMG TA	3	

13

53 Total - Operations - Cross Roads Collectorate

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - St. Andrew Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	

5

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Services)	RMG TA	6	
1	Manager, Taxpayer Services	RMG TA	5	
6	Taxpayer Services Officer	RMG TA	4	
5	Taxpayer Service Assistant	RMG TA	3	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	3	
5	Data Entry Technician	MIS IT	1	
4	Machine Operator	LMO TS	3	

25

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
22	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	Post [# 62086] was listed as RMG/TA 1 in previous CSE (G) Orders.
1	Value Book Officer	RMG TA	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - St. Andrew Collectorate

Accounts And Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Accounts Maintenance	RMG TA	5	
5	Taxpayer Accounts Officer	RMG TA	3	
2	Batch Returns Officer	RMG TA	2	
8				

Licences And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	5	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
8	Taxpayer Service Assistant	RMG TA	3	
1	Licences Officer	RMG TA	4	
1	Driver/Licence Officer	RMG TA	3	
5	Records Officer	PIDG RIM	2	
1	Data Entry/Photographer	RMG TA	2	
1	Lamination Clerk	RMG TA	1	
1	Records Officer	PIDG RIM	2	
1	Data Perfection Officer	RMG TA	2	
23				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
5	Team Leader (Compliance)	RMG TA	5	
28	Compliance Officer 2	RMG TA	4	
12	Compliance Officer 1	RMG TA	3	
46				
133	Total - Operations - St. Andrew Collectorate			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Kingston Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Imprest Officer	FMG AT	1	
1	Application Administrator	MIS IT	4	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
2	Attendant	LMO TS	1	
7				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager (Taxpayer Service)	RMG TA	5	
6	Taxpayer Services Officer	RMG TA	4	
5	Taxpayer Service Assistant	RMG TA	3	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
2	Records Officer	PIDG RIM	2	
1	Stock Officer	PIDG RIM	3	
5	Data Entry Technician	MIS IT	1	
22				

Licences And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Licence & M.Vehicle Docum.)	RMG TA	6	
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA	5	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
4	Taxpayer Service Assistant	RMG TA	3	
1	Licences Officer	RMG TA	4	
1	Driver/Licence Officer	RMG TA	3	
2	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
1	Records Officer	PIDG RIM	2	
14				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Kingston Collectorate

Taxpayer Accounts And Collection

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
20	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

24

Accounts Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Manager, (Accounts Maintenance)	RMG TA	5	
5	Taxpayer Accounts Officer	RMG TA	3	
2	Batch Returns Officer	RMG TA	2	

8

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
5	Team Leader (Compliance)	RMG TA	5	
28	Compliance Officer 2	RMG TA	4	
12	Compliance Officer 1	RMG TA	3	

46

121 Total - Operations - Kingston Collectorate

Operations - Savanna-la-Mar Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	

4

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Savanna-la-Mar Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

7

Compliance

No of Offices	Office	Classification	Grade	Remarks
2	Team Leader (Compliance)	RMG TA	5	
6	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	

10

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

32 Total - Operations - Savanna-la-Mar Collectorate

Operations - St. Ann's Bay Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - St. Ann's Bay Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
4				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
3	Taxpayer Services Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Stock Officer	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	
9				

Licences And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
1	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
7				

Taxpayer Accounts And Collection

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
8	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - St. Ann's Bay Collectorate

Taxpayer Accounts And Collection

No of Offices	Office	Classification	Grade	Remarks
1	Value Book Officer	RMG TA	2	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	

16

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
6	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

13

49 Total - Operations - St. Ann's Bay Collectorate

Operations - Spanish Town Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
3	Taxpayer Services Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Stock Officer	PIDG RIM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Spanish Town Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer	PIDG RIM	2	
9				

Licence And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
1	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
7				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
8	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
12				

Accounts Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Accounts Maintenance	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Spanish Town Collectorate

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
3	Team Leader (Compliance)	RMG TA	5	
8	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

16

52 Total - Operations - Spanish Town Collectorate

Operations - Mandeville Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
3	Taxpayer Services Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	2	Posts [#s 62385-6] were incorrectly listed as RMG/TA 3 in CSE (G) Order, 2010.
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Stock Officer	PIDG RIM	3	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Records Officer	PIDG RIM	2	

10

Licence And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Senior Motor Vehicle Officer	RMG TA	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Mandeville Collectorate

Licence And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Motor Vehicle Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
1	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
7				

Taxpayer Accounts And Collection

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	
1	Manager, Payment Processing	RMG TA	5	
8	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
16				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
6	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	
13				
50	Total - Operations - Mandeville Collectorate			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - May Pen Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Principal Collector Of Taxes	RMG TA	7	
1	Application Administrator	MIS IT	4	
1	Imprest Officer	FMG AT	1	
1	Senior Secretary	OPS SS	3	
4				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
3	Taxpayer Services Officer	RMG TA	3	
3	Taxpayer Service Assistant	RMG TA	2	
1	Senior Taxpayer Services and Records Officer	RMG TA	4	
1	Stock Officer	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	
10				

Licence And Motor Vehicle Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Senior Motor Vehicle Officer	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
1	Data Entry Technician/Photographer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
7				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
8	Collections Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - May Pen Collectorate

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
1	Manager, Accounts Maintenance	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	

16

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes (Compliance)	RMG TA	6	
2	Team Leader (Compliance)	RMG TA	5	
6	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	

11

48 Total - Operations - May Pen Collectorate

Operations - Morant Bay Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Morant Bay Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
1	Lamination Clerk	RMG TA	1	
9				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts/Assessment Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
11				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
4	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
8				

32 Total - Operations - Morant Bay Collectorate

Operations - Port Antonio Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Port Antonio Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Secretary	OPS SS	2	
1	Office Attendant	LMO TS	1	
5				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
1	Lamination Clerk	RMG TA	1	
11				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	3	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
7				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
4	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
8				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Port Antonio Collectorate

31 -

Operations - Buff Bay Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	
4				

Taxpayer Services And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	
6				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
4				

14 Total - Operations - Buff Bay Collectorate

Operations - Port Morant Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Port Morant Collectorate

Taxpayer Services And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	

6

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

4

14 Total - Operations - Port Morant Collectorate

Operations - Brown's Town Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
3	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Brown's Town Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Office Attendant	LMO TS	1	
1	Lamination Clerk	RMG TA	1	

10

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
2	Compliance Officer 2	RMG TA	4	
5	Compliance Officer 1	RMG TA	3	

8

33 Total - Operations - Brown's Town Collectorate

Operations - Port Maria Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	

4

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Port Maria Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
1	Lamination Clerk	RMG TA	1	

9

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
4	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	

7

31 Total - Operations - Port Maria Collectorate

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Moneague Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	
4				

Taxpayer Service And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	
6				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
4				

14 Total - Operations - Moneague Collectorate

Operations - Annotto Bay Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary 2	OPS SS	2	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Annotto Bay Collectorate

Taxpayer Service And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	

6

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

4

14 Total - Operations - Annotto Bay Collectorate

Operations - Black River Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Black River Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Office Attendant	LMO TS	1	

8

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	
1	Lamination Clerk	RMG TA	1	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

12

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
4	Compliance Officer 2	RMG TA	4	
2	Compliance Officer 1	RMG TA	3	

7

31 Total - Operations - Black River Collectorate

Operations - Chapelton Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	

4

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Chapelton Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

8

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Lamination Clerk	RMG TA	1	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

12

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
2	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

6

30 Total - Operations - Chapelton Collectorate

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Linstead Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	
4				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
8				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Cash Book Officer	FMG AT	1	
1	Stock Officer	PIDG RIM	3	
1	Lamination Clerk	RMG TA	1	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Value Book Officer	RMG TA	2	
12				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Linstead Collectorate

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
2	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	
7				
31	Total - Operations - Linstead Collectorate			

Operations - Old Harbour Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	
4				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
8				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Old Harbour Collectorate

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Lamination Clerk	RMG TA	1	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

12

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
3	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

8

32 Total - Operations - Old Harbour Collectorate

Operations - Santa Cruz Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	

4

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Santa Cruz Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Office Attendant	LMO TS	1	

8

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
3	Compliance Officer 2	RMG TA	4	
4	Compliance Officer 1	RMG TA	3	

8

31 Total - Operations - Santa Cruz Collectorate

Operations - Christiana Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary 2	OPS SS	2	

4

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Christiana Collectorate

Taxpayer Services And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	

6

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
5	Compliance Officer 1	RMG TA	3	

6

16 Total - Operations - Christiana Collectorate

Operations - Lionel Town Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	

4

Taxpayer Service And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Lionel Town Collectorate

Taxpayer Service And Accounts

6

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

4

14 Total - Operations - Lionel Town Collectorate

Operations - Falmouth Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	

4

Taxpayer Service

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
1	Lamination Clerk	RMG TA	1	

9

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Falmouth Collectorate

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	

11

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
5	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

9

33 Total - Operations - Falmouth Collectorate

Operations - Lucea Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	

4

Taxpayer Service

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Service Assistant	RMG TA	2	
1	Data Entry Technician	MIS IT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Lucea Collectorate

Taxpayer Service

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	
8				

Taxpayer Accounts And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Stock Officer	PIDG RIM	2	
1	Lamination Clerk	RMG TA	1	
1	Senior Collections Officer	RMG TA	4	
4	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
12				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Team Leader (Compliance)	RMG TA	5	
5	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
9				

33 Total - Operations - Lucea Collectorate

Operations - Darliston Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Darliston Collectorate

4

Taxpayer Service And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	

6

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

4

14 Total - Operations - Darliston Collectorate

Operations - Jackson Town Collectorate

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Imprest/Stock Officer	FMG AT	1	
1	Office Attendant	LMO TS	1	
1	Secretary	OPS SS	2	

4

Taxpayer Services And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Collector of Taxes	RMG TA	4	
1	Taxpayer Services Officer	RMG TA	3	
1	Taxpayer Accounts Officer	RMG TA	3	
1	Collections Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Jackson Town Collectorate

Taxpayer Services And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Cash Book Officer	FMG AT	1	
1	Records Officer	PIDG RIM	2	
6				

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	
4				
14	Total - Operations - Jackson Town Collectorate			

Portmore Collectorate

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary	OPS SS	2	
1	Telephone Operator	OPS TO	1	
1	Stock Officer	PIDG RIM	3	
2	Office Attendant	LMO TS	1	
8				

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Taxpayer Service Officer	RMG TA	4	
3	Taxpayer Services Officer	RMG TA	3	
4	Taxpayer Service Assistant	RMG TA	2	
2	Data Entry Technician	MIS IT	1	
1	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Portmore Collectorate

Taxpayer Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Motor Vehicle Officer	RMG TA	4	
2	Motor Vehicle Officer	RMG TA	3	
2	Records Officer	PIDG RIM	2	

17

Compliance Office

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
2	Compliance Officer 2	RMG TA	4	
3	Compliance Officer 1	RMG TA	3	

6

Taxpayer Accounts & Collections

No of Offices	Office	Classification	Grade	Remarks
1	Collector Of Taxes	RMG TA	5	
1	Senior Collections Officer	RMG TA	4	
10	Collections Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
1	Value Book Officer	RMG TA	2	
1	Senior Taxpayer Accounts Officer	RMG TA	4	
2	Taxpayer Accounts Officer	RMG TA	3	
1	Batch Returns Officer	RMG TA	2	
1	Records Officer	PIDG RIM	2	

19

50 Total - Portmore Collectorate

National Motor Vehicle Registry

No of Offices	Office	Classification	Grade	Remarks
1	Manager, National Motor Vehicle Reg.	RMG TA	6	
3	Senior Motor Vehicle Vetting Officer	RMG TA	4	
2	Title Production Officer	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

National Motor Vehicle Registry

No of Offices	Office	Classification	Grade	Remarks
3	Quality Review Officer	RMG TA	3	
2	Data Entry Technician	MIS IT	2	
1	Secretary	OPS SS	2	
1	Registry Officer	PIDG RIM	2	
1	Office Attendant	LMO TS	1	

14

14 Total - National Motor Vehicle Registry

1149 Total - Inland Revenue Department

Taxpayer Appeals Department

Appeals Department

No of Offices	Office	Classification	Grade	Remarks
1	Telephone Operator	OPS TO	1	
1	Administrative Secretary 2	OPS ADS	2	
1	Senior Secretary	OPS SS	3	

3

3

3 Total - Taxpayer Appeals Department

Revenue Protection Department

Administration

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	2	
1	Senior Accountant	FMG AT	3	
1	Accounting Clerk	FMG AC	2	

3

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Revenue Protection Department

Administration

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Director Of Personnel	GMG SEG	1	
1	HRMIS Officer	GMG AM	2	
2				
5	Total - Administration			

Internal Investigation

No of Offices	Office	Classification	Grade	Remarks
1	Internal Investigator (Regions 1 & 2)	RMG TA	4	
1				
1	Total - Internal Investigation			
6	Total - Revenue Protection Department			

Taxpayer, Audit And Assessment Department

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner	RMG TA	10	
3	Tax Audit Technical Specialist	RMG TA	8	
1	Public Relations Officer	MCG IE	3	
1	Administrative Assistant	GMG AM	4	
1	Administrative Assistant	GMG AM	3	
1	Secretary	OPS SS	2	
8				

Information Technology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Information System	MIS IT	6	
2	Senior Business Analyst	MIS IT	5	
2	Systems Administrator	MIS IT	4	
3	Business Analyst/Programmer	MIS IT	4	
1	Analyst/Programmer	MIS IT	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Executive Office

Information Technology Unit

No of Offices	Office	Classification	Grade	Remarks
8	Computer Operator	MIS IT	2	

17

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Internal Auditor	FMG AS	3	
2	Internal Auditor	FMG AS	2	

5

30 Total - Executive Office

Operation Support Service (Conf. & Quality Review)

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Operations Support	RMG TA	8	
1	Director, Objection and Quality Review	RMG TA	7	
1	Manager, Objection	RMG TA	6	
1	Director, Classification, Audit Ser. & Ret. Field	RMG TA	6	
1	Manager, Quality Review	RMG TA	6	
1	Manager, Taxpayer Account & Registration	RMG TA	4	
3	Waiver Officer	RMG TA	3	
3	Adjustment Officer	RMG TA	1	
3	Records Clerk	PIDG RIM	1	
3	Registration Officer	RMG TA	2	
2	Tax Auditor	RMG TA	2	
1	Executive Secretary 1	OPS SS	4	
1	Secretary	OPS SS	2	

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Refunds

No of Offices	Office	Classification	Grade	Remarks
1	Director, Refund	RMG TA	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Refunds

No of Offices	Office	Classification	Grade	Remarks
3	Manager	RMG TA	6	
1	Director, Inspector	RMG TA	7	
8	Senior Tax Auditor	RMG TA	5	
12	Tax Auditor 3	RMG TA	4	Post [# 55964] reinstated with effect from July 16, 2012.
18	Tax Auditor 2	RMG TA	3	
13	Tax Auditor	RMG TA	2	
10	Refunds Officer	RMG TA	1	
2	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
3	Secretary	OPS SS	2	

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Objection And Quality Review

No of Offices	Office	Classification	Grade	Remarks
8	Senior Tax Auditor	RMG TA	5	
1	Senior Secretary	OPS SS	3	
7	Tax Auditor 3	RMG TA	4	

16

Classification

No of Offices	Office	Classification	Grade	Remarks
4	Senior Tax Auditor	RMG TA	5	
4	Records Clerk	PIDG RIM	1	

8

Superannuation

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Manager	RMG TA	6	
2	Senior Tax Auditor	RMG TA	5	
5	Tax Auditor 3	RMG TA	4	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Superannuation

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer	PIDG RIM	2	
11				

Training

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
2	Training Officer	GMG SEG	1	
4				

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Secretary	OPS SS	2	
1				
134				

Planning

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Planning	RMG TA	8	
1	Manager, Annual Work Plans	RMG TA	5	
1	Manager, Forms, Manuals and Proc.	RMG TA	5	
1	Manager, Performance Review	RMG TA	6	
2	Analyst Performance Review	RMG TA	4	
2	Analyst, Procedure and Forms	RMG TA	4	
2	Analyst, Work Plan	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
11				
11	Total - Planning			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Tax Fraud Investigation

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Tax Fraud	RMG TA	9	
2	Director, Tax Fraud Investigation	RMG TA	7	
6	Manager, Special Investigation	RMG TA	6	
1	Director, Intelligence	RMG TA	6	
6	Senior Special Investigator	RMG TA	5	
3	Senior Intelligence Officer	RMG TA	5	
12	Special Investigator	RMG TA	4	
3	Intelligence Officer 2	RMG TA	4	
6	Intelligence Officer	RMG TA	4	
1	Tax Auditor 3	RMG TA	4	
4	Intelligence Officer 1	RMG TA	3	
1	Administrative Assistant	GMG AM	4	
3	Senior Secretary	OPS SS	3	
49				
49	Total - Tax Fraud Investigation			

Finance And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Finance And Administration	GMG SEG	4	
1	Administrative Secretary 2	OPS ADS	2	
2				

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	
1	Director, Organisational Development	GMG SEG	3	
1	Director, Human Resource Management	GMG SEG	3	
4	Senior Human Resource Officer	GMG SEG	1	
4	Human Resource Officer	GMG AM	4	
1	Information/Records Officer	GMG AM	3	
1	Senior Secretary	OPS SS	3	
2	Records Officer	PIDG RIM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Finance And Administration

Personnel

15

Maintenance And Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	1	
1	Director, Procurement	GMG SEG	1	
1	Manager, Stores	PIDG RIM	3	
2	Stores Officer	PIDG RIM	2	
2	Inventory Officer	PIDG RIM	2	
1	Secretary	OPS SS	2	
2	Driver/Courier	LMO DR	1	
1	Maintenance Officer	LMO TS	4	
4	Watchman	LMO TS	2	

15

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Office Services	GMG AM	3	
1	Registrar	PIDG RIM	3	
1	Registrar	PIDG RIM	3	
3	Office Attendant	LMO TS	2	
18	Office Attendant	LMO TS	1	
2	Driver/Courier	LMO DR	1	
3	Records Officer	PIDG RIM	2	
2	Telephone Operator/Receptionist	OPS TO	2	
3	Telephone Operator	OPS TO	1	
2	Copy Centre Officer	LMO TS	2	

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Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	
1	Senior Accountant	FMG PA	2	
1	Budget Officer	FMG PA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Finance And Administration

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 3	FMG AT	3	
5	Accounting Technician 2	FMG AT	2	
4	Accounting Technician 1	FMG AT	1	
2	Collections Cashier	RMG TA	2	
1	Secretary	OPS SS	2	

17

85 Total - Finance And Administration

Operation - Regional

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Audit Operations	RMG TA	9	
4	Registrar	PIDG RIM	3	
1	Administrative Secretary 2	OPS ADS	2	

6

Region 1

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Regional	RMG TA	8	
2	Director, Audit	RMG TA	7	
1	Manager Review	RMG TA	6	
8	Manager, Audit Group	RMG TA	6	
1	Manager, Returns Processing	RMG TA	5	
1	Supervisor Excise	RMG TA	4	
20	Senior Tax Auditor	RMG TA	5	
1	Manager, Audit Services	RMG TA	4	
52	Tax Auditor 3	RMG TA	4	
2	Senior Audit Service Officer	RMG TA	3	
18	Tax Auditor 2	RMG TA	3	
1	Quality Control Officer	RMG TA	3	
2	Quality Review Officer	RMG TA	3	
2	Excise Officer	RMG TA	3	
1	Ledger Accounting Officer	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Operation - Regional

Region 1

No of Offices	Office	Classification	Grade	Remarks
1	Audit Services Officer	RMG TA	2	
11	Tax Auditor	RMG TA	2	
3	Audit Service Officer	RMG TA	2	
2	Excise Officer 1	RMG TA	2	
2	Data Perfection Officer	RMG TA	2	
10	Data Entry Technician	MIS IT	1	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
1	Records Clerk	PIDG RIM	1	
5	Secretary	OPS SS	2	
5	Records Clerk	PIDG RIM	1	
3	Records Officer	PIDG RIM	2	

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Region 2

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	
2	Director, Audit	RMG TA	7	
1	Manager Review	RMG TA	6	
8	Manager, Audit Group	RMG TA	6	
1	Supervisor, Excise	RMG TA	4	
1	Manager, Returns Processing	RMG TA	5	
19	Senior Tax Auditor	RMG TA	5	
1	Manager, Audit Services	RMG TA	4	
52	Tax Auditor 3	RMG TA	4	
2	Senior Audit Service Officer	RMG TA	3	
18	Tax Auditor 2	RMG TA	3	
2	Excise Officer	RMG TA	3	
1	Quality Control Officer	RMG TA	3	
1	Quality Review Officer	RMG TA	3	
1	Ledger Accounting Officer	RMG TA	3	
12	Tax Auditor	RMG TA	2	
3	Audit Service Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Operation - Regional

Region 2

No of Offices	Office	Classification	Grade	Remarks
2	Excise Officer 1	RMG TA	2	
2	Data Perfection Officer	RMG TA	2	
10	Data Entry Technician	MIS IT	1	
2	Records Clerk	PIDG RIM	1	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
5	Secretary	OPS SS	2	
5	Records Clerk	PIDG RIM	1	
3	Records Officer	PIDG RIM	2	

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Region 3

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	
1	Director, Audit	RMG TA	7	
1	Manager, Review	RMG TA	6	
4	Manager, Audit Group	RMG TA	6	
1	Manager, Returns Processing	RMG TA	5	
12	Senior Tax Auditor	RMG TA	5	
1	Manager, Audit Services	RMG TA	4	
32	Tax Auditor 3	RMG TA	4	
3	Senior Audit Service Officer	RMG TA	3	
1	Supervisor, Excise	RMG TA	4	
2	Tax Auditor 2	RMG TA	3	
1	Quality Control Officer	RMG TA	3	
1	Quality Review Officer	RMG TA	3	
7	Tax Auditor 2	RMG TA	3	
1	Ledger Accounting Officer	RMG TA	3	
4	Excise Officer 2	RMG TA	3	
6	Tax Auditor	RMG TA	2	
3	Audit Service Officer	RMG TA	2	
3	Excise Officer 1	RMG TA	2	
1	Data Perfection Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Operation - Regional

Region 3

No of Offices	Office	Classification	Grade	Remarks
5	Data Entry Technician	MIS IT	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
4	Secretary	OPS SS	2	
3	Records Officer	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
2	Records Clerk	PIDG RIM	1	
11	Distillery Officer	PIDG RIM	1	

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Region 4

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	
1	Director, Audit	RMG TA	7	
1	Manager, Review	RMG TA	6	
4	Manager, Audit Group	RMG TA	6	
1	Manager, Returns Processing	RMG TA	5	
9	Senior Tax Auditor	RMG TA	5	
1	Manager, Audit Services	RMG TA	4	
25	Tax Auditor 3	RMG TA	4	
1	Senior Audit Service Officer	RMG TA	3	
9	Tax Auditor 2	RMG TA	3	
1	Quality Control Officer	RMG TA	3	
1	Quality Review Officer	RMG TA	3	
1	Ledger Accounting Officer	RMG TA	3	
5	Tax Auditor	RMG TA	2	
1	Excise Officer 1	RMG TA	3	
2	Excise Officer 1	RMG TA	2	
1	Data Perfection Officer	RMG TA	2	
2	Audit Service Officer	RMG TA	2	
5	Data Entry Technician	MIS IT	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Operation - Regional

Region 4

No of Offices	Office	Classification	Grade	Remarks
3	Records Clerk	PIDG RIM	1	
4	Secretary	OPS SS	2	
2	Records Officer	PIDG RIM	2	
4	Records Officer 1	PIDG RIM	2	
8	Distillery Officer	PIDG RIM	1	

95

534 Total - Operation - Regional

Stamp Duty And Transfer Tax - Kingston

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner, Stamp Duty And Transfer Tax	RMG TA	9	
3	Senior Verifier/Registrar	RMG TA	3	
1	Perforator Verifier	RMG TA	2	
2	Perforator Operator 1	RMG TA	1	
1	Stamper	RMG TA	1	
1	Administrative Secretary 2	OPS ADS	2	
4	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
2	Records Officer	PIDG RIM	2	

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Estate And Daily Assessments

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Estate & Daily Ass.	RMG TA	7	
1	Manager, Estate	RMG TA	6	
1	Manager, Daily Assessment	RMG TA	6	
2	Senior Valuer	RMG TA	5	
2	Valuation Surveyor	RMG TA	4	
2	Tax Auditor 3	RMG TA	4	
4	Valuer 2	RMG TA	3	
4	Valuer 1	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Stamp Duty And Transfer Tax - Kingston

Estate And Daily Assessments

No of Offices	Office	Classification	Grade	Remarks
6	Senior Assessor	RMG TA	5	
13	Assessor	RMG TA	3	
3	Assessor 1	RMG TA	1	
4	Collections Officer	RMG TA	2	
1	Administrative Secretary 1	OPS ADS	1	
1	Registrar	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
1	Secretary	OPS SS	2	

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Valuations And Collections

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner, Valuation And Col.	RMG TA	7	
1	Manager, Valuations	RMG TA	6	
1	Manager, Collections	RMG TA	4	
1	Valuation Surveyor	RMG TA	4	
1	Administrative Secretary 1	OPS ADS	1	
1	Valuer 2	RMG TA	3	
1	Secretary	OPS SS	2	
1	Records Officer 1	PIDG RIM	2	
2	Records Officer	PIDG RIM	2	

10

Stamp Duty And Transfer Tax - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Operations	RMG TA	6	
2	Valuation Surveyor	RMG TA	4	
3	Assessor 2	RMG TA	3	
1	Valuer 2	RMG TA	3	
1	Valuer 1	RMG TA	2	
2	Perforator Operator 1	RMG TA	1	
1	Collections Officer	RMG TA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Taxpayer, Audit And Assessment Department

Stamp Duty And Transfer Tax - Kingston

Stamp Duty And Transfer Tax - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
2	Data Entry Operator	MIS IT	1	
1	Secretary	OPS SS	2	

14

Daily Assessments

No of Offices	Office	Classification	Grade	Remarks
3	Assessor 1	RMG TA	1	
5	Data Entry Clerk	MIS IT	1	
1	Secretary	OPS SS	2	
4	Records Officer	PIDG RIM	2	

13

103 Total - Stamp Duty And Transfer Tax - Kingston

Stamp Duty And Transfer Tax - May Pen

No of Offices	Office	Classification	Grade	Remarks
1	Collections Officer	RMG TA	2	

1

1 Total - Stamp Duty And Transfer Tax - May Pen

947 Total - Taxpayer, Audit And Assessment Department

Jamaica Customs Department

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner Of Customs	RMG TA	10	
1	Legal Officer	JLG LO	3	
1	Legal Officer	JLG LO	1	
1	Administrative Secretary 2	OPS ADS	2	
1	Executive Secretary	OPS SS	4	
1	Driver	LMO DR	1	

6

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Executive Office

6 Total - Executive Office

Executive Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Corporate Planner	GMG SEG	2	
1	Revenue Analyst	RMG TA	6	
1	Director, Public Relations	MCG IE	4	
2	Customer Service Manager	GMG AM	3	
4	Information Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	

11

11 Total - Executive Services

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
3	Senior Auditor	FMG AS	3	
10	Auditor	FMG AS	2	
1	Secretary	OPS SS	2	

15

15 Total - Internal Audit

Security Vetting Unit

No of Offices	Office	Classification	Grade	Remarks
1	Security Vetting Supervisor	RMG TA	7	New post [# 63898] with effect from December 1, 2011.
1	Vetting Officer	RMG TA	6	New post [# 63899] with effect from December 1, 2011.

2

2 Total - Security Vetting Unit

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Corporate Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	RMG TA	9	
1	Executive Secretary 1	OPS SS	4	

2

Internal Review

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
1	Reviewing Officer	GMG AM	4	

3

5 Total - Corporate Services

Human Resources - Corporate Services

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Performance Management	GMG SEG	2	
1	Director, Human Resource Management & Development	GMG SEG	4	
1	Director	GMG SEG	3	
1	Director, Organizational Development	GMG SEG	3	
1	Occupational Health & Safety Director	GMG SEG	3	
1	Occupational Health & Safety Officer	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

8

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Senior Human Resource Officer	GMG SEG	1	
2	Senior Human Resource Officer	GMG SEG	1	
2	Human Resource Officer	GMG AM	3	
1	Information/Records Officer	GMG AM	2	
2	Assistant Human Resource Officer	GMG AM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Human Resources - Corporate Services

Personnel

No of Offices	Office	Classification	Grade	Remarks
2	Records Officer	PIDG RIM	2	
2	Secretary	OPS SS	2	

12

20 Total - Human Resources - Corporate Services

Information Management - Human Resources - Corporate Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	MIS IT	7	
1	Operations Manager	MIS IT	6	
1	Senior Development Analyst	MIS IT	5	
2	Programmer/Analyst	MIS IT	4	
2	Hardware Network Engineer	MIS IT	4	
4	Systems Administrator	MIS IT	4	
3	Customer Service Operator	MIS IT	3	
1	Data Control Officer	MIS IT	2	
4	Data Entry Clerk	MIS IT	1	
2	Data Base Administrator	MIS IT	4	
1	Training Implementation Specialist	MIS IT	4	
1	Training Implementation Assistant	MIS IT	3	

23

Records Management

No of Offices	Office	Classification	Grade	Remarks
1	Manager	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

4

Training And Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Information Management - Human Resources - Corporate Services

Training And Development

No of Offices	Office	Classification	Grade	Remarks
2	Training Officer	GMG SEG	1	
1	Secretary	OPS SS	2	
4				
31	Total - Information Management - Human Resources - Corporate Services			

Administration - Corporate Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
1	Secretary	OPS SS	2	
2				

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Office Services Manager	GMG AM	3	
1	Supplies Clerk	PIDG RIM	2	
1	Purchasing Officer	GMG AM	2	
1	Stores Clerk	PIDG RIM	1	
2	Receptionist	PIDG RIM	2	
2	Storeman	LMO TS	2	
1	Telephone Operator	OPS TO	1	
1	Telephone Operator	OPS TO	2	
2	Mail Clerk	PIDG RIM	1	
1	Chief Attendant	LMO TS	3	
1	Messenger	LMO TS	2	
2	Attendant/Caretaker	LMO TS	2	
3	Attendant	LMO TS	1	
4	Caretaker	LMO TS	1	
23				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Administration - Corporate Services

Transport

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG AM	3	
4	Driver 2	LMO DR	2	
3	Driver 1	LMO DR	1	
8				
33	Total - Administration - Corporate Services			

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	4	
1	Director/Financial Controller	FMG PA	3	
1	Manager Financial Systems Operation	FMG AT	3	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
5				

Accounts Receivable

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 2	FMG AT	2	
2				

Salaries And Wages

No of Offices	Office	Classification	Grade	Remarks
1	Payment Supervisor	FMG AT	3	
2	Accounting Technician 1	FMG AT	1	
1	Salaries Officer (Monthly)	FMG AT	2	
1	Salaries Officer (Fortnightly)	FMG AT	2	
1	Personal/Statutory Deductions Officer	FMG AC	1	
1	Salaries Reimbursement Officer	FMG AC	2	
7				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Finance And Accounts

Accounts Payable

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Bills Officer	FMG AC	2	
1	Travelling/Subsistence Officer	FMG AC	2	
1	Checking Unit Supervisor	FMG AT	2	
2	Checking Officer	FMG AC	2	
2	Overtime Clerk	FMG AC	2	
1	Collections Officer	RMG TA	2	

10

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	1	
1	Accounting Technician 2	FMG AT	2	
1	Bank Reconciliation Officer	FMG AT	1	

3

Financial Planning And Budget

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	2	
1	Commitment Control Officer	FMG AT	2	

2

Revenue Accounting

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Secretary	OPS SS	2	
1	Filing Clerk	PIDG RIM	2	
1	Bank Reconciliation Officer	RMG TA	2	
1	Revenue Collection Officer	RMG TA	5	
1	Sub-Ledger Officer	RMG TA	3	
1	Revenue Accountant	RMG TA	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Finance And Accounts

Revenue Accounting

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Revenue Accountant	RMG TA	4	
1	Revenue Accounts Clerk	RMG TA	2	
1	Electronic Receipts Reconciliation Officer	RMG TA	2	
10				
39	Total - Finance And Accounts			

Collector Of Customs - Kingston

No of Offices	Office	Classification	Grade	Remarks
1	Collector of Customs	RMG TA	8	
1				

Returning Residents Administration

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Customs Supervisor	RMG TA	5	
1	Customs Officer 2	RMG TA	3	
1	Data Entry Operator	MIS IT	1	
1	Records Officer	PIDG RIM	2	
1	Clerical Officer	RMG TA	1	
6				

Entry Records

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	PIDG RIM	3	
2	Records Officer	PIDG RIM	2	
3				

Operations

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	RMG TA	9	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Collector Of Customs - Kingston

Operations

No of Offices	Office	Classification	Grade	Remarks
1	Supernumerary Deputy Commissioner, Operations	RMG TA	9	New post [# 63803] with effect from December 1, 2011.
1	Assistant Commissioner, Technical Support	RMG TA	8	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
5				

Entry Processing

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
4	Customs Supervisor	RMG TA	5	
12	Customs Officer 1	RMG TA	2	
1	Secretary	OPS SS	2	
8	Customs Officer 2	RMG TA	3	
1	Lodgement Supervisor	RMG TA	2	
2	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
5	Data Entry Officer	MIS IT	1	
35				

Parcel Post

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
3	Customs Supervisor	RMG TA	5	
1	Secretary	OPS SS	2	
2	Records Officer	PIDG RIM	2	
2	Customs Officer 2 (Entry Examiners)	RMG TA	3	
14	Customs Officer 2 (Assessors)	RMG TA	3	
23				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Collector Of Customs - Kingston

Collections And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
2				

Deposits - Collections And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
1	Senior Customs Officer	RMG TA	4	
1	Records Clerk	PIDG RIM	1	
1	Records Officer	PIDG RIM	2	
4				

Collections - Collections And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
6	Collections Officer	RMG TA	2	
5	Batching Clerk	RMG TA	1	
3	Records Officer	PIDG RIM	2	
15				

Refunds And Drawbacks - Collections And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
1	Senior Customs Officer	RMG TA	4	
1	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
4				

Motor Vehicle

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Collector Of Customs - Kingston

Motor Vehicle

No of Offices	Office	Classification	Grade	Remarks
3	Customs Supervisor	RMG TA	5	
6	Customs Officer 1	RMG TA	2	
3	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
2	Records Officer	PIDG RIM	2	
1	Attendant	LMO TS	1	

18

Private Bonded Warehouses

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
2	Customs Officer 2	RMG TA	3	
1	Customs Officer 1	RMG TA	2	
3	Records Officer	PIDG RIM	2	

8

124 Total - Collector Of Customs - Kingston

Custom House - Kingston

No of Offices	Office	Classification	Grade	Remarks
1	Director, Operations	RMG TA	7	

1

1 Total - Custom House - Kingston

Marine Operations - Kingston

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Senior Secretary	OPS SS	3	
1	Trailer Driver	LMO DR	2	

3

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Site Inspection

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
4	Customs Supervisor	RMG TA	5	
4	Senior Customs Officer	RMG TA	4	
18	Customs Officer	RMG TA	3	
3	Tally Officer	RMG TA	1	
2	Records Clerk	PIDG RIM	1	
1	Records Officer	PIDG RIM	2	

33

Queen's Warehouse

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Customs Supervisor	RMG TA	5	
1	Secretary	OPS SS	2	
6	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
3	Records Officer	PIDG RIM	2	
2	Accounting Clerk	RMG TA	1	
2	Delivery Officer	RMG TA	1	
8	Warehouseman	LMO TS	2	
1	Office Attendant	LMO TS	1	

27

Sufferance Wharves And Outposts

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Port Antonio - Operations

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
2	Customs Officer 2	RMG TA	3	
1	Records Officer	PIDG RIM	2	
1	Boatman	LMO TS	1	
1	Attendant	LMO TS	1	

6

Sufferance Wharves

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
2	Customs Officer 2	RMG TA	3	
1	Records Officer	PIDG RIM	2	

4

Mandeville And Port Kaiser

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
5	Customs Officer	RMG TA	3	
1	Records Officer	PIDG RIM	2	
1	Attendant	LMO TS	1	

8

Port Royal

No of Offices	Office	Classification	Grade	Remarks
1	Senior Customs Officer	RMG TA	4	
1	Customs Officer 2	RMG TA	3	
3	Boatman	LMO TS	1	
1	Attendant	LMO TS	1	

6

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Rocky Point And Port Esquivel

No of Offices	Office	Classification	Grade	Remarks
1	Senior Customs Officer	RMG TA	4	
6	Customs Officer 2	RMG TA	3	
1	Records Officer	PIDG RIM	2	
8				

Wharves

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
2				

Berth 1 - 5

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
3	Manifest Clerk	PIDG RIM	2	
2	Delivery Officer	RMG TA	1	
13				

Berth 6

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
3	Manifest Clerk	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	
12				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Berth 7

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
3	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
2	Manifest Officer	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	
9				

Berth 8

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
4	Customs Officer 2	RMG TA	3	
1	Delivery Officer	RMG TA	1	
6				

Berth 11

No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
6	Customs Officer 2	RMG TA	3	
4	Delivery Officer	RMG TA	1	
1	Manifest Clerk	PIDG RIM	2	
4	Tally Officer	RMG TA	1	
2	Collections Officer	RMG TA	2	
4	Manifest Clerk	PIDG RIM	2	
1	Data Entry Clerk	MIS IT	1	
1	Attendant	LMO TS	1	
25				

Kingston Wharves

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
1	Delivery Officer	RMG TA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Kingston Wharves

No of Offices	Office	Classification	Grade	Remarks
3	Delivery Officer	RMG TA	1	
4	Tally Officer	RMG TA	1	
1	Data Entry Clerk	MIS IT	1	

10

Public And Motor Vehicle

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	

2

Motor Vehicle Warehouse 211 - Public And Motor Vehicle

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
3	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	

7

Universal Freight 214 - Public And Motor Vehicle

No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
2	Delivery Officer	RMG TA	1	
2	Tally Officer	RMG TA	1	
3	Manifest Clerk	PIDG RIM	2	

16

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Newport Warehouse 116 - Public And Motor Vehicle

No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
4	Customs Officer 2	RMG TA	3	
2	Tally Officer	RMG TA	1	
3	Manifest Clerk	PIDG RIM	2	
2	Delivery Officer	RMG TA	1	
2	Collections Officer	RMG TA	2	

15

Adolph Levy 228 - Public And Motor Vehicle

No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
2	Delivery Officer	RMG TA	1	
2	Tally Officer	RMG TA	1	
3	Manifest Clerk	PIDG RIM	2	

16

Freeport/Export Trans-shipment

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
4	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	

9

Freezone

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	6	
6	Customs Officer 2	RMG TA	3	
2	Delivery Officer	RMG TA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Freezone

No of Offices	Office	Classification	Grade	Remarks
2	Manifest Clerk	PIDG RIM	2	

11

Container Station

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
2	Senior Customs Officer	RMG TA	4	
12	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
2	Tally Officer	RMG TA	1	
1	Collections Cashier	RMG TA	2	

22

Freeport/Export Transhipment - Scrap Metal

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
3	Customs Supervisor	RMG TA	5	
1	Customs Officer 2	RMG TA	4	

5

277 Total - Marine Operations - Kingston

Airport Operations - Kingston

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
2	Senior Secretary	OPS SS	3	
1	Clerical Officer	RMG TA	1	
1	Collector of Customs	RMG TA	8	

5

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Airport Operations - Kingston

Baggage Hall

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
8	Supervisor	RMG TA	5	
5	Customs Duty Officer	RMG TA	4	
6	Senior Customs/Roving Officer	RMG TA	4	
17	Customs Officer 2	RMG TA	3	
25	Customs Officer 1	RMG TA	2	
8	Records Officer	PIDG RIM	2	
8	Collections Officer	RMG TA	2	
1	Driver	LMO DR	1	
3	Warehouseman	LMO TS	2	
1	Attendant	LMO TS	1	

84

Air Cargo

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
1	Caretaker	LMO TS	2	
3	Caretaker	LMO TS	2	

6

Export/Transhipment

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
1	Senior Customs Officer	RMG TA	4	
4	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	

8

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Airport Operations - Kingston

Air Jamaica

No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
7	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
2	Delivery Officer	RMG TA	1	
2	Records Officer	PIDG RIM	2	
1	Attendant	LMO TS	1	

16

Ajas 1 & 2

No of Offices	Office	Classification	Grade	Remarks
2	Customs Supervisor	RMG TA	5	
8	Customs Officer 2	RMG TA	3	
5	Collections Officer	RMG TA	2	
4	Records Officer	PIDG RIM	2	
2	Delivery Officer	RMG TA	1	
1	Office Attendant	LMO TS	1	

22

Amerijet

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
3	Customs Officer 2	RMG TA	3	
1	Records Officer	PIDG RIM	2	
1	Delivery Officer	RMG TA	1	

6

Jamaica Dispatch

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
4	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Airport Operations - Kingston

Jamaica Dispatch

No of Offices	Office	Classification	Grade	Remarks
1	Delivery Officer	RMG TA	1	

8

Courier Service

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
2	Records Officer	PIDG RIM	2	
1	Tally Officer	RMG TA	1	
1	Delivery Officer	RMG TA	1	

10

Manifest Branch

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
8	Tally Officer	RMG TA	1	
4	Manifest/Records Officer	PIDG RIM	2	

13

Queen's Warehouse (NMIA)

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
2	Customs Supervisor	RMG TA	5	
7	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
4	Records Officer	PIDG RIM	2	
1	Driver	LMO DR	1	
4	Warehouseman	LMO TS	2	
1	Attendant	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Airport Operations - Kingston

201 -

Collector of Customs - St. Ann's Bay

No of Offices	Office	Classification	Grade	Remarks
1	Collector of Customs	RMG TA	7	
2	Customs Supervisor	RMG TA	5	
1	Customs Officer 2	RMG TA	3	
11	Customs Officer 2	RMG TA	3	
2	Senior Customs Officer	RMG TA	4	
1	Collections Officer	RMG TA	2	
1	Accounting Clerk	RMG TA	1	
1	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
1	Cleaner/Attendant	LMO TS	2	

22

22 Total - Collector of Customs - St. Ann's Bay

Collector of Customs - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Collector of Customs	RMG TA	8	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	

3

3 Total - Collector of Customs - Montego Bay

Airport Operations - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1				

Courier Service/Private Aircraft Centre

No of Offices	Office	Classification	Grade	Remarks
3	Customs Officer 2	RMG TA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Airport Operations - Montego Bay

Courier Service/Private Aircraft Centre

No of Offices	Office	Classification	Grade	Remarks
1	Collections Officer	RMG TA	2	
4				

Cargo/Queen's Warehouse

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
6	Customs Officer 2	RMG TA	3	
2	Delivery Officer	RMG TA	1	
2	Collections Officer	RMG TA	2	
4	Records Officer	PIDG RIM	2	
17				

Passenger Control - (Donald Sangster Intl.)

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
10	Customs Supervisor	RMG TA	5	
4	Senior Customs Officer	RMG TA	4	
7	Senior Customs/Roving Officer	RMG TA	4	
25	Customs Officer 2	RMG TA	3	
1	Customs Officer	RMG TA	2	
23	Customs Officer	RMG TA	2	
7	Collections Officer	RMG TA	2	
5	Manifest Clerk	PIDG RIM	2	
1	Driver	LMO DR	2	
1	Driver	LMO DR	1	
85				
107	Total - Airport Operations - Montego Bay			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Port Operations - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	

3

Out-Posts/Freezone (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
5	Customs Officer 2	RMG TA	3	
3	Collections Officer	RMG TA	2	
3	Manifest Clerk	PIDG RIM	2	

14

Site Inspection - (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Senior Customs Officer	RMG TA	4	
5	Customs Officer 2	RMG TA	3	
2	Tally Officer	RMG TA	1	

10

Freeport/Container Station

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
2	Customs Supervisor	RMG TA	5	
8	Customs Officer 2	RMG TA	3	
2	Tally Officer	RMG TA	1	
2	Delivery Officer	RMG TA	1	
2	Collections Officer	RMG TA	2	Post [# 57818] abolished with effect from July 16, 2012.
4	Manifest Clerk	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Port Operations - Montego Bay

Freeport/Container Station

21

48 Total - Port Operations - Montego Bay

Customs House - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Senior Secretary	OPS SS	3	
1	Attendant	LMO TS	1	
1	Caretaker	LMO TS	1	

4

Parcel Post

No of Offices	Office	Classification	Grade	Remarks
1	Customs Supervisor	RMG TA	5	
2	Customs Officer 2	RMG TA	3	
1	Assessment Clerk	RMG TA	1	

4

Entry Processing

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Customs Supervisor	RMG TA	5	
2	Senior Customs Officer	RMG TA	4	
5	Customs Officer 2	RMG TA	3	
1	Lodgement Supervisor	RMG TA	2	
2	Lodgement Clerk	RMG TA	1	
2	Records Officer	PIDG RIM	2	

14

Collection Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Accounts Supervisor	RMG TA	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Customs House - Montego Bay

Collection Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Deposit/Entry Examiner	RMG TA	3	
1	Refunds/Drawback Officer	RMG TA	4	
1	Accounts Clerk	RMG TA	1	
1	Accounts Clerk	RMG TA	1	
1	Batching Clerk	RMG TA	1	
2	Collections Officer	RMG TA	2	
2	Records Officer	PIDG RIM	2	

11

33 Total - Customs House - Montego Bay

Compliance & Enforcement/Border Protection Division

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Assistant Commissioner	RMG TA	8	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	

4

Incentives

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
1	Records Officer	PIDG RIM	2	
2	Customs Supervisor	RMG TA	5	
4	Senior Customs Officer	RMG TA	4	
5	Customs Officer 2	RMG TA	3	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Compliance & Enforcement/Border Protection Division

Post Auditing

No of Offices	Office	Classification	Grade	Remarks
2	Manager	RMG TA	6	
2	Secretary	OPS SS	2	
3	Audit Supervisor	RMG TA	5	
37	Auditor	RMG TA	4	Twenty five (25) new posts [#s 63957-63981] with effect from April 1, 2012.
2	Records Officer	PIDG RIM	2	
46				

Risk Analysis

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
2	Risk Analyst	RMG TA	5	
3				

Research

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
2	Senior Customs Officer	RMG TA	4	
3				

Contraband Enforcement

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
1	Senior Secretary	OPS SS	3	
1	Driver	LMO DR	2	
1	Attendant	LMO TS	1	
2	Manager	RMG TA	6	
4	Enforcement Supervisor	RMG TA	5	
5	Senior Enforcement Officer	RMG TA	4	
6	Enforcement Officer 2	RMG TA	3	
1	Secretary	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Compliance & Enforcement/Border Protection Division

Contraband Enforcement

No of Offices	Office	Classification	Grade	Remarks
1	Secretary	OPS SS	2	
9	Enforcement Officer	RMG TA	4	

32

National Search Centre

No of Offices	Office	Classification	Grade	Remarks
2	Search Supervisor	RMG TA	5	
3	Senior Search Officer	RMG TA	4	
5	Search Officer 2	RMG TA	3	

10

Intelligence

No of Offices	Office	Classification	Grade	Remarks
1	Enforcement Supervisor	RMG TA	5	
4	Senior Enforcement Officer	RMG TA	4	
1	Data Entry Clerk	MIS IT	1	

6

X-Ray Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, X-ray Unit	RMG TA	7	
2	Manager	RMG TA	6	
4	Supervisor	RMG TA	5	
21	Image Interpreter	RMG TA	4	

28

146 Total - Compliance & Enforcement/Border Protection Division

Valuation

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Valuation

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
2				

Verification

No of Offices	Office	Classification	Grade	Remarks
1	Manager	RMG TA	6	
1	Secretary	OPS SS	2	
6	Senior Valuation Officer	RMG TA	4	
14	Valuation Officer	RMG TA	3	
22				

Research

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	6	
1	Research Officer	SOG ST	5	
1	Data Base Manager	MIS IT	4	
2	Data Entry Clerk	MIS IT	1	
1	Secretary	OPS SS	2	
1	Librarian	PIDG LB	2	
7				

Post Clearance Audit

No of Offices	Office	Classification	Grade	Remarks
1	Director	RMG TA	7	
3	Senior Auditor	RMG TA	5	
1	Auditor	RMG TA	4	
11	Auditor	RMG TA	4	
1	Secretary	OPS SS	2	
17				
48	Total - Valuation			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

International And Industry Liaison

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Commissioner	RMG TA	8	
1	Senior Secretary	OPS SS	3	
1	Manager	RMG TA	6	
1	Director, Classification & Industry Liaison	RMG TA	7	
1	Caricom Officer	RMG TA	5	
2	Tariff Officer	RMG TA	6	
7				
7	Total - International And Industry Liaison			
1179	Total - Jamaica Customs Department			

Large Taxpayer Office

No of Offices	Office	Classification	Grade	Remarks
1	General Manager	RMG TA	9	New post [# 63736] with effect from April 1, 2011.
1	Senior Administrative Officer	GMG AM	3	New post [# 63737] with effect from April 1, 2011.
1	Senior Business Analyst	MIS IT	6	New post [# 63738] with effect from April 1, 2011.
1	Registrar	PIDG RIM	3	New post [# 63739] with effect from April 1, 2011.
1	Records Officer	PIDG RIM	2	New post [# 63740] with effect from April 1, 2011.
5				

Debt Management & Collections

No of Offices	Office	Classification	Grade	Remarks
1	Manager Collections & Debt Management	RMG TA	8	New post [# 63676] with effect from April 1, 2011.
1	Administrative Officer	GMG AM	2	New post [# 63677] with effect from April 1, 2011.
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Large Taxpayer Office

Debt Management & Collections

Debt Management

No of Offices	Office	Classification	Grade	Remarks
1	Debt Management Supervisor	RMG TA	6	New post [# 63678] with effect from April 1, 2011.
3	Debt Management Officer	RMG TA	5	New posts [#s 63679-81] with effect from April 1, 2011.
4				

Collections

No of Offices	Office	Classification	Grade	Remarks
1	Senior Collections Officer	RMG TA	5	New post [# 63682] with effect from April 1, 2011.
3	Collections Officer	RMG TA	3	New posts [#s 63683-5] with effect from April 1, 2011.
4				

Accounts Control

No of Offices	Office	Classification	Grade	Remarks
1	Accounts Control Supervisor	RMG TA	6	New post [# 63686] with effect from April 1, 2011.
5	Accounts Control Officer	RMG TA	4	Five (5) new posts [#s 63687-91] with effect from April 1, 2011.
6				

Office Audit

No of Offices	Office	Classification	Grade	Remarks
3	Audit Manager - Office	RMG TA	6	New posts [#s 63692-4] with effect from April 1, 2011.
2	Returns Processing Officer	RMG TA	4	New posts [#s 63696-7] with effect from April 1, 2011.
12	Senior Office Auditor	RMG TA	5	Twelve (12) new posts [#s 63698-63709] with effect from April 1, 2011.
6	Auditor	RMG TA	4	Six (6) new posts [#s 63710-15] with effect from April 1, 2011.
1	Administrative Officer	GMG AM	2	New post [# 63695] with effect from April 1, 2011.

24

40

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Large Taxpayer Office

Debt Management & Collections

-

Client Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Client Relationship Manager	RMG TA	8	New post [# 63716] with effect from April 1, 2011.
1	Administrative Officer	GMG AM	2	New post [# 63717] with effect from April 1, 2011.
9	Senior Client Relationship Manager	RMG TA	7	Nine (9) new posts [#s 63718-26] with effect from April 1, 2011.
9	Client Relationship Manager	RMG TA	6	Nine (9) new posts [#s 63727-35] with effect from April 1, 2011.
20				
20	Total - Client Relations Unit			

Audit Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Audit & Investigation Manager	RMG TA	8	New post [# 63741] with effect from April 1, 2011.
1	Administrative Officer	GMG AM	2	New post [# 63742] with effect from April 1, 2011.
4	Audit Specialist	RMG TA	7	Four (4) new posts [#s 63743-6] with effect from April 1, 2011.
6				
6	Total - Audit Unit			

Field Audit

No of Offices	Office	Classification	Grade	Remarks
6	Audit Manager - Field	RMG TA	7	Six (6) new posts [#s 63747-52] with effect from April 1, 2011.
24	Senior Field Auditor	RMG TA	6	Twenty-four (24) new posts [#s 63753-76] with effect from April 1, 2011.
12	Auditor	RMG TA	5	Twelve (12) new posts [#s 63777-88] with effect from April 1, 2011.
4	Assistant Auditor	RMG TA	4	Four (4) new posts [#s 63789-92] with effect from April 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Large Taxpayer Office

Field Audit

46

46 Total - Field Audit

Individual & Exchange Branch

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Individual	RMG TA	8	New post [# 64042] with effect from September 1, 2012.
2	Exchange Information Officer	RMG TA	7	Two (2) new posts [#s 64043-4] with effect from September 1, 2012.
3				
3	Total - Individual & Exchange Branch			
120	Total - Large Taxpayer Office			
3962	Total - Tax Administration Directorate			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Executive Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
7				
7	Total - Executive Office			

Corporate Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
3				

Human Resource Management & Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Director, Organizational Development	GMG SEG	2	
1	Director, Human Resource Development	GMG SEG	2	
1	Human Resource Officer	GMG AM	4	
1	Secretary 2	OPS SS	2	
5				
5	Total - Human Resource Management & Development			

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG SEG	1	
1	Procurement Officer	GMG AM	3	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

Corporate Services

Procurement

2 - 00

Administration and Facilities Management

No of Offices	Office	Classification	Grade	Remarks
1	Assets Manager	GMG SEG	2	
1	Office Manager	GMG AM	3	
1	Transport Officer	GMG AM	3	
1	Storekeeper/Inventory Officer	PIDG RIM	2	
1	Receptionist/Telephone Operator	OPS TO	1	
3	Office Attendant	LMO TS	1	
1	Office Attendant 1	LMO TS	1	
1	Attendant/Messenger	LMO TS	1	
2	Driver	LMO DR	1	

12

12 **Total - Administration and Facilities Management**

Documentation/Information Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Systems Administrator	MIS IT	3	
1	User Support Officer	MIS IT	2	
1	Records Officer	PIDG RIM	3	
1	Registry Clerk	PIDG RIM	2	

5

5 **Total - Documentation/Information Access Services**

Accounts Unit

No of Offices	Office	Classification	Grade	Remarks
1	Financial Analyst	FMG PA	2	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	

3

3 **Total - Accounts Unit**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

Corporate Services

Customer Relations

No of Offices	Office	Classification	Grade	Remarks
1	Customer Relations Manager	GMG SEG	1	
1				
1	Total - Customer Relations			
31	Total - Corporate Services			

Communications And Public Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director of Communications	MCG IE	6	
1	Senior Communications Officer	MCG IE	4	
1	Public Relations Officer	MCG IE	3	
1	Webmaster	MIS IT	4	
4				
4	Total - Communications And Public Relations			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
1	Audit Manager	FMG AS	3	
1	Senior Auditor	FMG AS	2	
1	Auditor	FMG AS	1	
1	Audit Clerk	FMG AUC	1	
5				
5	Total - Internal Audit			

Entertainment and Culture

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Executive Secretary 1	OPS SS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

Entertainment and Culture

2

Cultural Policy & Monitoring Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Culture	GMG SEG	4	
1	Co-ordinator, Commemorative Events	GMG SEG	3	
1	Director	GMG SEG	1	
1	Administrator 3	GMG AM	3	
1	Senior Secretary	OPS SS	3	

5

5 Total - Cultural Policy & Monitoring Unit

7 Total - Entertainment and Culture

Youth Policy & Programme Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Director, Youth Programmes	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

4

4 Total - Youth Policy & Programme Development

Strategic Policy, Planning And Monitoring Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Corporate Planning & Perf. Management	GMG SEG	3	
1	Director, Information Computer Technology	MIS IT	6	

2

2 Total - Strategic Policy, Planning And Monitoring Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

Social And Community Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Social & Community Development	GMG SEG	3	
1	Manager, Anti-doping in Sports	GMG SEG	2	
1	Administrative Secretary	OPS ADS	1	

3

3 Total - Social And Community Development

Community Development & Sports

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Community Dev. Youth & Sports	GMG SEG	5	
1	Executive Secretary 1	OPS SS	4	

2

2 Total - Community Development & Sports

Child Care Institutions

Mannings Children's Home

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Superintendent			Post [# 37833] transferred from the Ministry of Health with effect from July 1, 2011.
1	Teacher			Post [# 37834] transferred from the Ministry of Health with effect from July 1, 2011.
3	Instructor 1			Posts [#s 37835-7] transferred from the Ministry of Health with effect from July 1, 2011.
1	Administrator 1	GMG AM	1	Post [# 37838] transferred from the Ministry of Health with effect from July 1, 2011.
2	Duty Officer	PTSG PX	1	Posts [#s 37839-40] transferred from the Ministry of Health with effect from July 1, 2011.
2	Handyman	LMO TS	1	Posts [#s 37842-43] transferred from the Ministry of Health with effect from July 1, 2011.
2	Social Work Aide 2	SWG SWA	2	Posts [#s 37844-5] transferred from the Ministry of Health with effect from July 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

Child Care Institutions

Mannings Children's Home

No of Offices	Office	Classification	Grade	Remarks
1	Social Work Aide 1	SWG SWA	1	Post [# 37846] transferred from the Ministry of Health with effect from July 1, 2011.
2	Cook	LMO TS	3	Posts [#s 37847-8] transferred from the Ministry of Health with effect from July 1, 2011.
4	Attendant	LMO TS	2	Posts [#s 37849-52] transferred from the Ministry of Health with effect from July 1, 2011.

19

19 Total - Mannings Children's Home

Summerfield Boy's Home

No of Offices	Office	Classification	Grade	Remarks
2	Social Work Aide 1	SWG SWA	1	Posts [#s 37854-5] transferred from the Ministry of Health with effect from July 1, 2011.
2	Instructor 1			Posts [#s 37856-7] transferred from the Ministry of Health with effect from July 1, 2011.
2	Duty Officer	PTSG PX	1	Posts[#s 37858-9] transferred from the Ministry of Health with effect from July 1, 2011.
1	Records Officer 2	PIDG RIM	3	Post [# 37860] transferred from the Ministry of Health with effect from July 1, 2011.
1	Handyman	LMO TS	1	Post [# 37861] transferred from the Ministry of Health with effect from July 1, 2011.
2	Cook	LMO TS	3	Posts [#s 37862 & 37866] transferred from the Ministry of Health with effect from July 1, 2011.
4	Maid	LMO TS	2	Posts [#s 37863-5 & 37867] transferred from the Ministry of Health with effect from July 1, 2011.

14

14 Total - Summerfield Boy's Home

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

Child Care Institutions

Homestead Place of Safety

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 3			Post [# 37907] transferred from the Ministry of Health with effect from July 1, 2011.
1	Assistant Superintendent			Post [# 37908] transferred from the Ministry of Health with effect from July 1, 2011.
1	Teacher			Post [# 37909] transferred from the Ministry of Health with effect from July 1, 2011.
2	Instructor 1			Posts [#s 37911 & 37913] transferred from the Ministry of Health with effect from July 1, 2011.
1	Administrator 1	GMG AM	1	Post [# 37914] transferred from the Ministry of Health with effect from July 1, 2011.
1	Social Work Aide 2	SWG SWA	2	Post [# 37915] transferred from the Ministry of Health with effect from July 1, 2011.
1	Social Work Aide 1	SWG SWA	1	Post [# 37916] transferred from the Ministry of Health with effect from July 1, 2011.
1	Cook	LMO TS	3	Post [# 37917] transferred from the Ministry of Health with effect from July 1, 2011.
3	Attendant	LMO TS	2	Posts [#s 37918-20] transferred from the Ministry of Health with effect from July 1, 2011.
1	Watchman	LMO TS	1	Post [# 37921] transferred from the Ministry of Health with effect from July 1, 2011.
1	Duty Officer	PTSG PX	1	Post [# 37922] transferred from the Ministry of Health with effect from July 1, 2011.
1	Handyman	LMO TS	1	Post [# 37924] transferred from the Ministry of Health with effect from July 1, 2011.
15				
15	Total - Homestead Place of Safety			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

Child Care Institutions

Glenhope Place of Safety

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Superintendent			Post [# 37939] transferred from the Ministry of Health with effect from July 1, 2011.
1	Teacher			Post [# 37940] transferred from the Ministry of Health with effect from July 1, 2011.
1	Instructor 2			Post [# 37941] transferred from the Ministry of Health with effect from July 1, 2011.
1	Instructor 1			Post [# 37942] transferred from the Ministry of Health with effect from July 1, 2011.
1	Administrator 1	GMG AM	1	Post [# 37943] transferred from the Ministry of Health with effect from July 1, 2011.
2	Social Work Aide 2	SWG SWA	2	Posts [#s 37944-5] transferred from the Ministry of Health with effect from July 1, 2011.
2	Social Work Aide 1	SWG SWA	1	Posts [#s 37946 & 53484] transferred from the Ministry of Health with effect from July 1, 2011.
1	Cook	LMO TS	3	Post [# 37947] transferred from the Ministry of Health with effect from July 1, 2011.
2	Attendant	LMO TS	2	Posts [#s 37948-9] transferred from the Ministry of Health with effect from July 1, 2011.
1	Handyman	LMO TS	1	Post [# 37951] transferred from the Ministry of Health with effect from July 1, 2011.
13				
13	Total - Glenhope Place of Safety			

Glenhope Nursery

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 2			Post [# 37952] transferred from the Ministry of Health with effect from July 1, 2011.
1	Records Officer 2	PIDG RIM	3	Post [# 37953] transferred from the Ministry of Health with effect from July 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

Child Care Institutions

Glenhope Nursery

No of Offices	Office	Classification	Grade	Remarks
3	Assistant Nurse 1	NPG EAN	1	Posts [#s 37954-6] transferred from the Ministry of Health with effect from July 1, 2011.
8	Nurse Aide	TSS HS	1	Posts [#s 37957-64] transferred from the Ministry of Health with effect from July 1, 2011.
1	Handyman	LMO TS	1	Post [# 37965] transferred from the Ministry of Health with effect from July 1, 2011.
1	Cook	LMO TS	3	Post [# 37966] transferred from the Ministry of Health with effect from July 1, 2011.
2	Attendant	LMO TS	2	Posts [#s 37967-8] transferred from the Ministry of Health with effect from July 1, 2011.
17				
17	Total - Glenhope Nursery			

Granville

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 2			Post [# 37969] transferred from the Ministry of Health with effect from July 1, 2011.
1	Assistant Superintendent			Post [# 37970] transferred from the Ministry of Health with effect from July 1, 2011.
1	Teacher			Post [# 37971] transferred from the Ministry of Health with effect from July 1, 2011.
2	Instructor 1			Posts [#s 37972-3] transferred from the Ministry of Health with effect from July 1, 2011.
1	Administrator 1	GMG AM	1	Post [# 37974] transferred from the Ministry of Health with effect from July 1, 2011.
1	Handyman	LMO TS	1	Post [# 37975] transferred from the Ministry of Health with effect from July 1, 2011.
2	Social Work Aide 1	SWG SWA	1	Posts [#s 37976 & 53485] transferred from the Ministry of Health with effect from July 1, 2011.
1	Cook	LMO TS	3	Post [# 37977] transferred from the Ministry of Health with effect from July 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

Child Care Institutions

Granville

10

10 Total - Granville

St. Augustine

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Superintendent			Post [# 37980] transferred from the Ministry of Health with effect from July 1, 2011.
2	Instructor 1			Posts [#s 37981-2] transferred from the Ministry of Health with effect from July 1, 2011.
1	Duty Officer	PTSG PX	1	Post [# 37983] transferred from the Ministry of Health with effect from July 1, 2011.
1	Administrator 1	GMG AM	1	Post [# 37984] transferred from the Ministry of Health with effect from July 1, 2011.
1	Social Work Aide 2	SWG SWA	2	Post [# 37985] transferred from the Ministry of Health with effect from July 1, 2011.
1	Cook	LMO TS	3	Post [# 37986] transferred from the Ministry of Health with effect from July 1, 2011.
3	Attendant	LMO TS	2	Posts [#s 37987-9] transferred from the Ministry of Health with effect from July 1, 2011.
1	Handyman	LMO TS	1	Post [# 37990] transferred from the Ministry of Health with effect from July 1, 2011.

11

11 Total - St. Augustine

Blossom Garden's

No of Offices	Office	Classification	Grade	Remarks
5	Assistant Nurse 1	NPG EAN	1	Posts [#s 37992-6] transferred from the Ministry of Health with effect from July 1, 2011.
1	Records Officer 2	PIDG RIM	3	Post [# 37997] transferred from the Ministry of Health with effect from July 1, 2011.
1	Cook	LMO TS	3	Post [# 37998] transferred from the Ministry of Health with effect from July 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

Child Care Institutions

Blossom Garden's

No of Offices	Office	Classification	Grade	Remarks
4	Attendant	LMO TS	2	Posts [#s 37999-2] transferred from the Ministry of Health with effect from July 1, 2011.

11

11 **Total - Blossom Garden's**

Muirton's Boys Home

No of Offices	Office	Classification	Grade	Remarks
1	Instructor 2			Post [# 37882] transferred from the Ministry of Health with effect from July 1, 2011.
1	Instructor 1			Post [# 37883] transferred from the Ministry of Health with effect from July 1, 2011.
2	Duty Officer	PTSG PX	1	Posts [#s 37884-5] transferred from the Ministry of Health with effect from July 1, 2011.
2	Social Work Aide 1	SWG SWA	1	Posts [#s 37887-8] transferred from the Ministry of Health with effect from July 1, 2011.
1	Cook	LMO TS	3	Post [# 37889] transferred from the Ministry of Health with effect from July 1, 2011.
2	Maid	LMO TS	2	Posts [#s 37890-1] transferred from the Ministry of Health with effect from July 1, 2011.
1	Handyman	LMO TS	1	Post [# 37892] transferred from the Ministry of Health with effect from July 1, 2011.

10

10 **Total - Muirton's Boys Home**

Marigold Childcare Centre

No of Offices	Office	Classification	Grade	Remarks
2	Assistant Nurse 1	NPG EAN	1	Posts [#s 38004-5] transferred from the Ministry of Health with effect from July 1, 2011.
7	Nurse Aide	TSS HS	1	Posts [#s 38006-12] transferred from the Ministry of Health with effect from July 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

Child Care Institutions

Marigold Childcare Centre

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	Post [# 38013] transferred from the Ministry of Health with effect from July 1, 2011.
1	Social Work Aide 1	SWG SWA	1	Post [# 38014] transferred from the Ministry of Health with effect from July 1, 2011.
1	Cook	LMO TS	3	Post [# 38015] transferred from the Ministry of Health with effect from July 1, 2011.
3	Attendant	LMO TS	2	Posts [#s 38016-8] transferred from the Ministry of Health with effect from July 1, 2011.
1	Handyman	LMO TS	1	Post [# 38019] transferred from the Ministry of Health with effect from July 1, 2012.
16				
16	Total - Marigold Childcare Centre			

Windsor Girl's Home

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 2			Post [# 37868] transferred from the Ministry of Health with effect from July 1, 2011.
1	Instructor 2			Post [# 37870] transferred from the Ministry of Health with effect from July 1, 2011.
2	Instructor 1			Posts [#s 37871-2] transferred from the Ministry of Health with effect from July 1, 2011.
1	Teacher			Post [# 37873] transferred from the Ministry of Health with effect from July 1, 2011.
1	Records Officer 2	PIDG RIM	3	Post [# 37874] transferred from the Ministry of Health with effect from July 1, 2011.
1	Social Work Aide 2	SWG SWA	2	Post [# 37875] transferred from the Ministry of Health with effect from July 1, 2011.
1	Social Work Aide 1	SWG SWA	1	Post [# 37876] transferred from the Ministry of Health with effect from July 1, 2011.
1	Cook	LMO TS	3	Post [# 37877] transferred from the Ministry of Health with effect from July 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

Child Care Institutions

Windsor Girl's Home

No of Offices	Office	Classification	Grade	Remarks
1	Maid	LMO TS	2	Post [# 37878] transferred from the Ministry of Health with effect from July 1, 2011.
1	Watchman	LMO TS	1	Post [# 37879] transferred from the Ministry of Health with effect from July 1, 2011.
1	Handyman	LMO TS	1	Post [# 37880] transferred from the Ministry of Health with effect from July 1, 2011.
12				
12	Total - Windsor Girl's Home			

Musgrave Girl's Home

No of Offices	Office	Classification	Grade	Remarks
1	Instructor			Post [# 37894] transferred from the Ministry of Health with effect from July 1, 2011.
1	Records Officer 2	PIDG RIM	3	Post [# 37895] transferred from the Ministry of Health with effect from July 1, 2011.
4	Social Work Aide 1	SWG SWA	1	Posts [#s 37896-8 & 53483] transferred from the Ministry of Health with effect from July 1, 2011.
1	Cook	LMO TS	3	Post [# 37899] transferred from the Ministry of Health with effect from July 1, 2011.
1	Handyman	LMO TS	1	Post [# 37900] transferred from the Ministry of Health with effect from July 1, 2011.
2	Watchman	LMO TS	1	Posts [#s 37903 & 37905] transferred from the Ministry of Health with effect from July 1, 2011.
10				
10	Total - Musgrave Girl's Home			
158	Total - Child Care Institutions			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth & Culture

National Centre for Youth Development

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Operation Phoenix	GMG SEG	2	New post [# 63990] with effect from July 1, 2012.
4	Senior Youth Empowerment Officer	GMG SEG	1	Four (4) new posts [#s 63991-4] with effect from July 1, 2012.
27	Youth Empowerment Officer	GMG AM	3	Twenty-seven (27) new posts [#s 63995-64021] with effect from July 1, 2012.
32				
32	Total - National Centre for Youth Development			

255	Total - Ministry of Youth & Culture			
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Administrative Assistant	GMG SEG	1	
1	Executive Secretary 3	OPS SS	6	
3	Executive Secretary 2	OPS SS	5	
5	Executive Secretary 1	OPS SS	4	

11

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	
1	Foreign Service Officer	FSG FSO	2	
1	Legal Officer	JLG LO	2	
1	Secretary 2	OPS SS	2	

4

Public Relations & Media Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Public Relations/Media Officer	MCG IE	4	
1	Foreign Service Officer	FSG FSO	1	
1	Secretary 2	OPS SS	2	

3

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Auditor	FMG AS	3	
2	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	

7

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Foreign Service Operations Division

No of Offices	Office	Classification	Grade	Remarks
1	Under Secretary	FSG FSO	8	
1				

Administration and Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Head, Administration Unit	GMG SEG	1	
1	Office Manager	GMG AM	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Secretary 1	OPS SS	1	
2	Telephone Operator	OPS TO	2	
7	Attendant	LMO TS	1	
1	Attendant			
2	Receptionist	PIDG RIM	1	
1	Watchman	LMO TS	1	
19				
19	Total - Administration and Office Management			

Communications

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
3	Driver 1	LMO DR	1	
8				
8	Total - Communications			

Information Systems and Records

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Librarian/Records Officer	PIDG LB	4	
1	Records Officer 2	PIDG RIM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Foreign Service Operations Division

Information Systems and Records

No of Offices	Office	Classification	Grade	Remarks
3	Records Officer 1	PIDG RIM	2	
7	Records Clerk	PIDG RIM	1	
1	Records Officer 1	PIDG RIM	2	

14

14 Total - Information Systems and Records

Information and Communication Technology Unit (ICT)

No of Offices	Office	Classification	Grade	Remarks
1	Director, ICT	MIS IT	6	
1	Systems Administrator	MIS IT	5	
1	Webmaster/Multimedia Specialist	MIS IT	4	
1	Help Desk/Counter Technician	MIS IT	3	

4

4 Total - Information and Communication Technology Unit (ICT)

Human Resource Management and Development

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG	4	
1	Director, Human Resource Management	GMG SEG	3	
1	Director, Organisation & Development	GMG SEG	3	
1	Director, Human Resource Development	GMG SEG	3	
1	Senior Human Resource Officer	GMG SEG	1	
1	Human Resource Officer	GMG AM	4	
1	Assistant Human Resource Officer	GMG AM	2	
1	HRMIS Records Management Officer	GMG AM	2	
2	Records Officer 1	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

12

12 Total - Human Resource Management and Development

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Foreign Service Operations Division

Protocol Department (Formerly Protocol & Consular Dept.)

No of Offices	Office	Classification	Grade	Remarks
1	Director	FSG FSO	6	
1	Assistant Director	FSG FSO	4	
2	Protocol Officer	GMG SEG	1	
1	Protocol Officer 3	GMG SEG	1	
1	Protocol Officer 2	GMG AM	4	
1	Protocol Officer 2	GMG AM	4	
2	Protocol Officer 1	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
11				
11	Total - Protocol Department (Formerly Protocol & Consular Dept.)			

Diaspora and Consular Affairs Department

No of Offices	Office	Classification	Grade	Remarks
1	Director	FSG FSO	6	
1	Assistant Director	FSG FSO	4	
1	Assistant Director	FSG FSO	4	
2	Foreign Service Officer	FSG FSO	2	
1	Foreign Service Officer 1	FSG FSO	1	
1	Foreign Service Officer 1	FSG FSO	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
9				
9	Total - Diaspora and Consular Affairs Department			
78	Total - Foreign Service Operations Division			

Foreign Trade Division

No of Offices	Office	Classification	Grade	Remarks
1	Under Secretary	FSG FSO	8	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Foreign Trade Division

CSME Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director	FSG FSO	5	
1	Senior Secretary	OPS SS	3	
2				
2	Total - CSME Unit			

Foreign Trade Department

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	FSG FSO	7	
1	Director	FSG FSO	6	
1	Deputy Director	FSG FSO	5	
2	Assistant Director	FSG FSO	4	
3	Foreign Service Officer 3	FSG FSO	3	
1	Foreign Service Officer 1	FSG FSO	1	
1	Foreign Service Officer 2	FSG FSO	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
12				
12	Total - Foreign Trade Department			
15	Total - Foreign Trade Division			

Multilateral Affairs Division

International Organization Department

No of Offices	Office	Classification	Grade	Remarks
1	Under Secretary	FSG FSO	8	
1	Director	FSG FSO	6	
1	Assistant Director	FSG FSO	4	
1	Foreign Service Officer	FSG FSO	3	
2	Foreign Service Officer	FSG FSO	2	
1	Foreign Service Officer	FSG FSO	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Multilateral Affairs Division

International Organization Department

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	
10				
10	Total - International Organization Department			

Economic Affairs Department (formerly Intl. Economic Affairs Dept.)

No of Offices	Office	Classification	Grade	Remarks
1	Director	FSG FSO	6	
1	Assistant Director	FSG FSO	4	
1	Foreign Service Officer	FSG FSO	3	
1	Foreign Service Officer	FSG FSO	2	
1	Foreign Service Officer 3	FSG FSO	3	
1	Foreign Service Officer	FSG FSO	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
8				
8	Total - Economic Affairs Department (formerly Intl. Economic Affairs Dept.)			
18	Total - Multilateral Affairs Division			

Bilateral And Regional Affairs Division

No of Offices	Office	Classification	Grade	Remarks
1	Under Secretary	FSG FSO	8	
1	Executive Secretary	OPS SS	4	
2				

Caribbean and Americas Department

No of Offices	Office	Classification	Grade	Remarks
1	Director	FSG FSO	6	
1	Assistant Director	FSG FSO	4	
1	Foreign Service Officer 3	FSG FSO	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Bilateral And Regional Affairs Division

Caribbean and Americas Department

No of Offices	Office	Classification	Grade	Remarks
2	Foreign Service Officer 3	FSG FSO	3	
1	Foreign Service Officer 2	FSG FSO	2	
3	Foreign Service Officer 1	FSG FSO	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

12

12 Total - Caribbean and Americas Department

Bilateral Relations Department

No of Offices	Office	Classification	Grade	Remarks
1	Director, Bilateral Relations	FSG FSO	6	
1	Assistant Director	FSG FSO	4	
2	Foreign Service Officer 3	FSG FSO	3	
2	Foreign Service Officer 2	FSG FSO	2	
2	Foreign Service Officer	FSG FSO	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

10

10 Total - Bilateral Relations Department

24 Total - Bilateral And Regional Affairs Division

Finance And Accounts (Headquarters)

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer 1	FMG PA	4	
1	Executive Secretary 1	OPS SS	4	

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Finance And Accounts (Headquarters)

Management Accounting Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Accounts	FMG PA	3	
1	Financial Systems Manager/Financial Analyst	FMG PA	2	
1	Senior Management Accountant	FMG PA	1	
1	Commitment Control Officer	FMG AT	3	
1	Expenditure Management Officer	FMG AT	2	
1	Secretary 2	OPS SS	2	
6				
6	Total - Management Accounting Unit			

Missions Accounts Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Missions Accounts	FMG PA	3	
1	Mission Accounts Supervisor	FMG PA	1	
3	Mission Accounts Officer 2	FMG AT	2	
2	Mission Accounts Officer 1	FMG AT	1	
1	Accounting Clerk 1	FMG AC	1	
8				
8	Total - Missions Accounts Unit			

Accounts, Expenditure and Control

No of Offices	Office	Classification	Grade	Remarks
1	Director, Financial Accounts	FMG PA	3	
1	Accounting Clerk 1	FMG AC	1	
1	Secretary 2	OPS SS	2	
3				

Payroll Unit

No of Offices	Office	Classification	Grade	Remarks
1	Payroll Manager	FMG PA	1	
1	Senior Payroll Officer	FMG AT	2	
2	Payroll Officer	FMG AT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Finance And Accounts (Headquarters)

Accounts, Expenditure and Control

Payroll Unit

No of Offices	Office	Classification	Grade	Remarks
1	Payroll Clerk 2	FMG AC	2	
5				

Accounts Payable/Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Payment Manager	FMG PA	2	
1	Senior Accounts Payable Officer	FMG AT	3	
1	Senior Payment Officer	FMG AT	2	
1	Payment Officer	FMG AT	1	
1	Collection and Disbursement Officer	FMG AC	2	
5				
13	Total - Accounts, Expenditure and Control			

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Final Accounts	FMG PA	2	
1	Final Accounts Supervisor	FMG PA	1	
1	Bank Reconciliation Officer	FMG AT	3	
1	General Journal Officer	FMG AT	1	
1	Accounting Clerk 1	FMG AC	1	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
7				
7	Total - Final Accounts			
36	Total - Finance And Accounts (Headquarters)			

Policy and Planning Division

No of Offices	Office	Classification	Grade	Remarks
1	Corporate Planner	GMG SEG	2	
1	Senior Director, Policy & Planning	GMG SEG	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Policy and Planning Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Policy Analyst	GMG SEG	3	
1	Policy Analyst	GMG SEG	2	
1	Research Officer	SOG ST	5	
1	Administrative Assistant	GMG AM	3	
6				
6	Total - Policy and Planning Division			

High Commission In The United Kingdom

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	8	
1	Minister/Deputy High Commissioner	FSG FSO	5	
1	Diaspora Development Officer	FSG FSO	4	
2	Counsellor	FSG FSO	3	
2	First Secretary	FSG FSO	2	
1	Senior Mission Accountant 2	FMG PA	2	
1	Second Secretary	FSG FSO	1	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	
1	Mission Accounts Officer 2	FMG AT	2	
1	Records Officer 1 (Registry)	PIDG RIM	2	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
14				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Community Relations Officer			
1	Stenographer			
1	Senior Clerk			
2	Clerk Grade 2			
1	Telephonist			
1	Chauffeur			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

High Commission In The United Kingdom

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
1	Senior Clerk (Office Management)			
1	Senior Clerk (Registry)			
1	Customer Service Officer 2			
1	Data Entry/Image Capture Officer	MIS IT	2	
1	Cashier			

13

27 Total - High Commission In The United Kingdom

High Commission In Ottawa, Canada

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	7	
1	Counsellor	FSG FSO	3	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	
1	Senior Secretary	OPS SS	3	

4

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
2	Clerk Grade 1			
1	Stenographer			
1	Chauffeur			

4

8 Total - High Commission In Ottawa, Canada

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Consulate General In Toronto, Canada

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Consul General	FSG FSO	5	
1	Vice Consul	FSG FSO	2	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	

3

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Typist 1			
2	Clerk Grade 1			
1	Chauffeur/Messenger			
1	Clerk (Cashier) Grade1			
1	Customer Service Officer 2			
1	Cashier			

7

10 Total - Consulate General In Toronto, Canada

Embassy In Washington, United States Of America

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	8	
1	Minister	FSG FSO	5	
1	Minister/Counsellor	FSG FSO	4	
1	Counsellor	FSG FSO	3	
1	Mission Accountant 1, Office Manager	FMG PA	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

8

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Embassy In Washington, United States Of America

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Grade 1			
1	Stenographer Grade 1			
1	Telephone/Receptionist			
1	Ambassador's Chauffeur			
1	Chauffeur/Messenger			
1	Female Messenger			
1	Senior Clerk			New post [# 64036] with effect from September 1, 2012.
7				

15 Total - Embassy In Washington, United States Of America

Permanent Mission Of Jamaica To The Organisation Of American States, Washington, USA

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Minister/Deputy Permanent Representative	FSG FSO	5	
1	First Secretary	FSG FSO	2	
2				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Clerk			
1	Clerk Grade 1			
2				

4 Total - Permanent Mission Of Jamaica To The Organisation Of American States, Washington, USA

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Embassy In Mexico City, Mexico

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	6	
1	Counsellor	FSG FSO	3	
1	Mission Accounts Officer 2, Office Manager	FMG AT	2	
1	Senior Secretary	OPS SS	3	
4				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary			
1	Ambassador's Chauffeur			
2				
6	Total - Embassy In Mexico City, Mexico			

Consulate General In New York, USA

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Consul General	FSG FSO	6	
1	Consul	FSG FSO	3	
1	Community Relations Officer	FSG FSO	3	
1	Vice Consul	FSG FSO	2	
2	Vice Consul	FSG FSO	1	
1	Mission Accountant 1, Office Manager	FMG PA	1	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	
1	Senior Secretary	OPS SS	3	
9				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
4	Clerk Grade 1			
2	Stenographer Grade 1			
1	Stenographer			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Consulate General In New York, USA

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Telephonist/Receptionist			
1	Consul General's Chauffeur			
1	Chauffeur/Messenger			
1	Cleaner/Attendant			
1	Customer Service Officer 2			
1	Customer Service Officer 2			
1	Data Entry/Image Capture Officer	MIS IT	2	
14				

23 Total - Consulate General In New York, USA

Permanent Mission To United Nations, New York, USA

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Representative	FSG FSO	8	
1	Minister/Deputy Permanent Representative	FSG FSO	5	
2	Counsellor	FSG FSO	3	
2	First Secretary	FSG FSO	2	
1	Second Secretary	FSG FSO	1	
1	Mission Accounts Officer 1	FMG AT	1	
1	Records Officer 2	PIDG RIM	3	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
12				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Grade 1			
1	Stenographer Grade 1			
1	Stenographer			
1	Registry Clerk - Grade 1			
1	Ambassador's Chauffeur			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Permanent Mission To United Nations, New York, USA

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Librarian/Archivist			
1	Administrative and Research Assistant			
1	Accounting Clerk			

8

20 Total - Permanent Mission To United Nations, New York, USA

Permanent Representative Of Jamaica To The United Nations, Geneva, Switzerland

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Representative	FSG FSO	8	
1	Ministry/Deputy Permanent Representative	FSG FSO	5	
1	Minister/Counsellor	FSG FSO	4	
2	First Secretary	FSG FSO	2	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	
1	Senior Secretary	OPS SS	3	

7

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Secretary/Receptionist			
1	Chauffeur			
1	Chauffeur/Messenger			
1	Cleaner/Attendant			

4

**11 Total - Permanent Representative Of Jamaica To The United Nations,
Geneva, Switzerland**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

High Commission In Port Of Spain, Trinidad And Tobago

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	6	
1	Counsellor	FSG FSO	3	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	
1	Senior Secretary	OPS SS	3	
4				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Stenographer			
1	Clerk Grade 1			
1	Chauffeur			
1	Office Maid			
4				

8 Total - High Commission In Port Of Spain, Trinidad And Tobago

Embassy In Berlin, Germany

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	7	
1	Counsellor	FSG FSO	3	
1	Mission Accounts Officer 2, Office Manager	FMG AT	2	
1	Records Officer 2	PIDG RIM	3	
1	Senior Secretary	OPS SS	3	
5				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Typist 1			
1	Clerk Grade 1			
1	Messenger/Driver			
1	Translator			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Embassy In Berlin, Germany

Locally Engaged Staff

4

9 Total - Embassy In Berlin, Germany

Permanent Mission To The European Economic Community And Embassy In Brussels, Belgium

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	8	
1	Special Projects Liaison Officer	FSG FSO	5	
1	Minister/Counsellor	FSG FSO	4	
1	First Secretary	FSG FSO	2	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	
1	Administrative Assistant	GMG AM	3	
1	Records Officer 2	PIDG RIM	3	
1	Senior Secretary	OPS SS	3	

8

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Translator/Typist			
1	Receptionist/Typist			
1	Clerk Typist 1			
1	Ambassador's Chauffeur			
1	Messenger/Driver			
1	Office Attendant/Cleaner			

6

**14 Total - Permanent Mission To The European Economic Community
And Embassy In Brussels, Belgium**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Consulate General, Miami, USA

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Consul General	FSG FSO	5	
1	Consul	FSG FSO	3	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	
1	Senior Secretary	OPS SS	3	
1	Records Officer 2	PIDG RIM	3	

5

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Telephonist/Receptionist			
3	Clerk Grade 1			
1	Messenger/Driver			
1	Customer Service Officer 2			
1	Data Entry/Image Capture Officer	MIS IT	2	
1	Cashier Grade 1			

8

13 Total - Consulate General, Miami, USA

Embassy In Caracas, Venezuela

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	6	
1	Counsellor	FSG FSO	3	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	
1	Records Officer 1	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	

5

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Embassy In Caracas, Venezuela

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Chauffeur			
2				
7	Total - Embassy In Caracas, Venezuela			

Consulate of Jamaica - Cayman Islands

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Vice Consul	FSG FSO	2	
1	Office Manager	GMG AM	2	
2				
2	Total - Home Based Staff			
2	Total - Consulate of Jamaica - Cayman Islands			

Embassy In Havana, Cuba

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	6	
1	Counsellor	FSG FSO	3	
1	Counsellor/Student Affairs Co-ordinator	FSG FSO	3	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	
1	Senior Secretary	OPS SS	3	
5				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary			
1	Chauffeur/Messenger			
1	Office Maid			
3				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Embassy In Havana, Cuba

8

High Commission In Abuja, Nigeria

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	6	
1	Counsellor	FSG FSO	3	
1	Senior Secretary	OPS SS	3	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	
4				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Grade 1			
1	Chauffeur			
2	Security Guard			
4				

8 Total - High Commission In Abuja, Nigeria

Embassy In Tokyo, Japan

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	7	
1	Minister/Counsellor	FSG FSO	4	
1	First Secretary	FSG FSO	2	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	
4				

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary			
1	Telephonist/Receptionist			
1	Ambassador's Chauffeur			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Embassy In Tokyo, Japan

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Secretary			
4				
8	Total - Embassy In Tokyo, Japan			

Embassy, Peoples Republic of China

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	7	
1	Minister/Counsellor	FSG FSO	4	
1	Attache/Senior Secretary	OPS SS	3	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	
4				
4				

Locally Recruited Posts

No of Offices	Office	Classification	Grade	Remarks
1	Clerk-Consular/Accounts			
1	Receptionist/Bilingual Secretary			
1	Chauffeur			
1	Messenger/Driver			
1	Office Attendant			
5				
5				
9	Total - Embassy, Peoples Republic of China			

Jamaican High Commission - South Africa

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	High Commissioner	FSG FSO	8	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Jamaican High Commission - South Africa

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Minister/Counsellor	FSG FSO	4	
1	First Secretary	FSG FSO	2	
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	
1	Executive Secretary 1	OPS SS	4	
5				

Total - Home Based Staff

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Grade 1 Clerk			
1	Receptionist/Secretary			
1	Ambassador's Chauffeur			
1	Messenger/Driver			
1	Office Attendant/Cleaner			

5

5 Total - Locally Engaged Staff

10 Total - Jamaican High Commission - South Africa

Embassy in Kuwait

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	7	
1	Minister/Counsellor	FSG FSO	4	
1	First Secretary	FSG FSO	2	
1	Accountant/Office Manager	FMG AT	2	
1	Senior Secretary	OPS SS	3	

5

Total - Home Based Staff

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Embassy in Kuwait

Locally Engaged Staff

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary/Receptionist			
1	Translator			
1	Chauffeur			
1	Messenger/Driver			
1	Office Attendant			
5				
5	Total - Locally Engaged Staff			
10	Total - Embassy in Kuwait			

Jamaican Embassy in Brazil

Locally Recruited Staff

No of Offices	Office	Classification	Grade	Remarks
1	Bilingual Secretary/Translator			New post [# 63888] with effect from November 1, 2011.
1	Receptionist/Secretary			New post [# 63889] with effect from April 1, 2012.
1	Chauffeur			New post [# 63890] with effect from April 1, 2012.
1	Messenger/Driver			New post [# 63891] with effect from November 1, 2011.
1	Office Attendant			New post [# 63892] with effect from November 1, 2011.
5				
5	Total - Locally Recruited Staff			

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Ambassador	FSG FSO	7	New post [# 63893] with effect from April 1, 2012.
1	Minister/Counsellor	FSG FSO	4	New post [# 63894] with effect from November 1, 2011.
1	Second Secretary	FSG FSO	1	New post [# 63895] with effect from April 1, 2012.
1	Mission Accounts Officer 2 Office Manager	FMG AT	2	New post [# 63896] with effect from November 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Foreign Affairs And Foreign Trade

Jamaican Embassy in Brazil

Home Based Staff

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	New post [# 63897] with effect from November 1, 2011.
5				
5	Total - Home Based Staff			
10	Total - Jamaican Embassy in Brazil			
442	Total - Ministry Of Foreign Affairs And Foreign Trade			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Tourism And Entertainment

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Executive Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
1	Executive Secretary	OPS SS	4	New post [# 63945] with effect from April 1, 2012.
6				
6	Total - Executive Office			

Corporate Communications

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Corporate Communications	GMG SEG	4	
1	Communications Director, Product Development	GMG SEG	3	
1	Public Relations Officer	MCG IE	3	
1	Communications Co-ordinator, Graphics	MCG AVP	3	
4				
4	Total - Corporate Communications			

Corporate Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Executive Secretary 1	OPS SS	4	Post [# 54004] to be abolished when vacant.
1	Senior Secretary	OPS SS	3	
1	Senior Secretary	OPS SS	3	Post [# 56194] of Senior Secretary (OPS/SS 3) transferred from the Entertainment Division with effect from April 1, 2012.
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Tourism And Entertainment

Corporate Services

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	

2

2 Total - Accounts

Human Resource & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	3	
1	Senior Human Resource Officer	GMG SEG	1	

2

2 Total - Human Resource & Administration

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	4	
1	Storekeeper/Inventory Officer	PIDG RIM	3	
1	Receptionist/Telephone Operator	OPS TO	2	
1	Procurement Officer	GMG AM	3	
1	Office Messenger/Driver	LMO DR	1	
1	Handyman	LMO TS	1	
3	Office Attendant	LMO TS	1	
2	Driver 1	LMO DR	1	

11

11 Total - Office Management

Documentation/Information/Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Systems Support Officer	MIS IT	6	
1	Registrar	PIDG RIM	2	
1	Records Officer	PIDG RIM	1	New post [# 64027] with effect from August 1, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Tourism And Entertainment

Corporate Services

Documentation/Information/Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Registry Clerk	PIDG RIM	1	
1	Records Clerk/Receptionist	PIDG RIM	1	New post [# 64038] with effect from September 1, 2012.
6				
6	Total - Documentation/Information/Access Services			
25	Total - Corporate Services			

Tourism

No of Offices	Office	Classification	Grade	Remarks
1	Director General	GMG EMG	1	
1	Administrative Assistant	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
4				

Tourism Policy & Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Director, Tourism Facilitation	GMG SEG	3	
1	Director, Tourism Relation	GMG SEG	3	
1	Facilitation & Monitoring Officer	GMG SEG	2	
1	Production Facilitation Officer	GMG SEG	2	
5				
5	Total - Tourism Policy & Monitoring			
9	Total - Tourism			

Strategic Planning & Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Tourism And Entertainment

Strategic Planning & Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Economist	GMG SEG	4	
1	Strategic Policy Analyst	GMG SEG	2	
1	Corporate Planner	GMG SEG	2	
1	Policy Analyst	GMG SEG	1	
1	Administrative Assistant	GMG AM	3	
6				
6				
6	Total - Strategic Planning & Evaluation			

Entertainment Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	Post [# 56190] transferred from the former Ministry of Youth, Sports and Culture with effect from January 6, 2012
1	Director 2	GMG SEG	2	Post [# 56191] transferred from the former Ministry of Youth, Sports and Culture with effect from January 6, 2012.
1	Administrative Assistant	GMG AM	2	Post [# 56193] transferred from the former Ministry of Youth, Sports and Culture with effect from January 6, 2012.
3				
3	Total - Entertainment Division			
53	Total - Ministry Of Tourism And Entertainment			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Executive Office (formerly Gen. Admin - Central Admin)

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Chief Technical Director	GMG CTD	1	
1	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
6				
6	Total - Executive Office (formerly Gen. Admin - Central Admin)			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
2	Auditor	FMG AS	4	
3	Auditor	FMG AS	3	
4	Auditor	FMG AS	2	
3	Assistant Auditor	FMG AS	1	
1	Secretary	OPS SS	2	
14				
14	Total - Internal Audit			

Legal Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Legal Services	JLG LO	5	
1	Senior Legal Officer	JLG LO	4	
2	Legal Officer	JLG LO	3	
1	Legal Officer	JLG LO	1	
1	Legal Secretary/Executive Secretary 1	OPS SS	4	
1	Secretary	OPS SS	2	
1	Senior Secretary	OPS SS	3	
8				
8	Total - Legal Unit			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Public Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Public Relations Manager	MCG IE	4	
1	Public Relations Officer	MCG IE	2	
2				
2	Total - Public Relations Unit			

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 2	GMG AM	2	
1	Senior Director	GMG SEG	4	
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Executive Secretary 1	OPS SS	5	
1	Storekeeper	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Storekeeper 2	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	1	
1	Driver	LMO DR	2	
1	Attendant	LMO TS	2	
4	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
18				

Human Resource Management (formerly Personnel)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Senior Personnel Officer	GMG AM	4	
1	Assistant Personnel Officer	GMG AM	2	
1	Senior Personnel Officer	GMG AM	4	
1	Administrator	GMG AM	1	
1	Personnel Officer	GMG AM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Human Resource Management And Administration

Human Resource Management (formerly Personnel)

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Personnel Officer	GMG AM	2	
1	Records Officer 2	PIDG RIM	3	
1	Secretary 1	OPS SS	1	
5	Records Officer 1	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 1	OPS SS	1	
17				
17	Total - Human Resource Management (formerly Personnel)			

Human Resource Development (formerly Training)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Training	GMG SEG	1	
1	Training Officer	GMG AM	2	
2				
2	Total - Human Resource Development (formerly Training)			

Registry

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
5	Records Clerk	PIDG RIM	1	
6				
6	Total - Registry			

Typing Pool

No of Offices	Office	Classification	Grade	Remarks
7	Senior Secretary	OPS SS	3	
15	Secretary 2	OPS SS	2	
22	Secretary 1	OPS SS	1	
44				
44	Total - Typing Pool			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Human Resource Management And Administration

Establishment And General

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 1	GMG AM	1	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
2	Telephone Operator	OPS TO	1	
1	Artisan 4	LMO TS	5	
2	Artisan 3	LMO TS	4	
1	Caretaker	LMO TS	2	
10	Attendant	LMO TS	1	
1	Gardener	LMO	1	
5	Watchman	LMO TS	1	
1	Driver 2	LMO DR	2	

28

28 Total - Establishment And General

115 Total - Human Resource Management And Administration

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Director, Finance	FMG PA	3	
1	Budget Officer	FMG PA	2	
1	Financial Management Information Systems Manager	FMG AT	3	
1	Commitment Control/Budget Officer	FMG AT	3	
1	Senior Secretary	OPS SS	3	
1	Cashier	FMG CS	1	

7

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Finance And Accounts

Vote Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Vote Accounts	FMG PA	2	
1				
1	Total - Vote Accounts			

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
3	Accounting Technician 1	FMG AT	1	
6				
6	Total - Final Accounts			

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Payment Supervisor	FMG PA	1	
1				
1	Total - Payments			

Disbursements

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2	Accounting Clerk 2	FMG AC	2	
4				
4	Total - Disbursements			

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Finance And Accounts

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
7	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 1	FMG AC	1	
10				
10	Total - Salaries			
29	Total - Finance And Accounts			

Food Stamps and Public Assistance

No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	2	
1				

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
4	Accounting Technician 1	FMG AT	1	
4				
4	Total - Final Accounts			

Payments

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Clerk 2	FMG AC	2	
2				
2	Total - Payments			
7	Total - Food Stamps and Public Assistance			

NIS Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Director, Fund Accounts	FMG PA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

NIS Disbursement

1

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1				
1	Total - Payments			

Voucher Preparation

No of Offices	Office	Classification	Grade	Remarks
3	Accounting Technician 2	FMG AT	2	
3	Accounting Clerk 2	FMG AC	2	
6				
6	Total - Voucher Preparation			

Book Preparation

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG AM	3	
2	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
6				
6	Total - Book Preparation			

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
4	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Supernumerary Accounting Technician 2	FMG AT	2	
1	Secretary 1	OPS SS	1	
7				
7	Total - Final Accounts			
21	Total - NIS Disbursement			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Planning, Research and Statistics Division

No of Offices	Office	Classification	Grade	Remarks
1	Corporate Planner	GMG SEG	4	
1	Director, Planning And Monitoring	GMG SEG	2	
1	Director, Research And Analysis	SOG ST	8	
1	Senior Labour Market Analyst	SOG ST	7	
1	Labour Market Analyst	SOG ST	6	
1	Director, Data Collection and Statistics	SOG ST	6	
1	Director, Social And Economic Research	SOG ST	6	
2	Research Officer	SOG ST	5	
1	Data Collecting Officer	GMG AM	1	
1	Senior Systems Analyst	MIS IT	5	
1	Administrator 2	GMG AM	2	
2	Records Clerk	PIDG RIM	1	

14

Statistical And Research Services

No of Offices	Office	Classification	Grade	Remarks
1	Statistician	GMG SEG	1	
1	Statistical Clerk	PIDG RIM	2	

2

2 Total - Statistical And Research Services

16 Total - Planning, Research and Statistics Division

Labour

Manpower Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Manpower Services	GMG SEG	4	
1	Director, Local Employment Work Permit/G. Bay	GMG SEG	3	
1	Director, Overseas Employment (US)	GMG SEG	1	
1	Director, Overseas Employment (Canada)	GMG SEG	1	
1	Director, Overseas Farm Workers Savings	GMG SEG	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Manpower Services Division

7

Local Employment Services

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 4	GMG AM	4	
6	Administrator 3	GMG AM	3	
1	Job Interviewer	GMG AM	3	
1	Research Officer	SOG ST	5	
6	Records Clerk	PIDG RIM	1	

15

Overseas Employment And Mitigation Services

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
3	Administrator 3	GMG AM	3	
1	Welfare Officer	GMG AM	3	
4	Administrator 2	GMG AM	2	
5	Administrator 1	GMG AM	1	
1	Administrator	GMG AM	3	
3	Administrator 3	GMG AM	3	
1	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
4	Records Clerk (Work Permit)	PIDG RIM	1	
1	Senior Fingerprint Technician	PTSG PX	7	
1	Fingerprint Technician 2	PTSG PX	5	
6	Fingerprint Technician 1	PTSG PX	4	

34

Overseas Employment Family Services Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
2	Administrator 4	GMG AM	4	
14	Professional Social Worker	SWG PS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Manpower Services Division

Overseas Employment Family Services Unit

No of Offices	Office	Classification	Grade	Remarks
1	Information Technology Officer	MIS IT	4	
1	Data Entry Clerk	MIS IT	2	
1	Data Entry Clerk	MIS IT	1	

20

Work Permit Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Work Permit Section	GMG SEG	3	
1	Supervisor	GMG AM	4	
2	Administrator 3	GMG AM	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

6

Work Permit Unit - Investigation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	GMG AM	4	
2	Investigation Officer	GMG AM	3	

3

Work Permit Unit - Customer Service

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	GMG AM	3	
2	Customer Service Officer	GMG AM	2	

3

Work Permit Unit - Data Processing

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	MIS IT	2	
4	Data Entry Clerk	MIS IT	1	
3	Records Officer 1 (Statistics)	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Manpower Services Division

Work Permit Unit - Data Processing

8

96 Total - Manpower Services Division

Industrial Relations And Allied Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Director 6	GMG SEG	6	
1				

Industrial Relations Services

No of Offices	Office	Classification	Grade	Remarks
1	Chief Director, Industrial Relations	GMG SEG	4	
1	Director, Pre-Conciliation	GMG SEG	3	
2	Director, Conciliation	GMG SEG	2	
1	Director 1 (St. Ann)	GMG SEG	1	
5	Industrial Relations Officer	GMG SEG	1	
10				

E.S.O.P Programme

No of Offices	Office	Classification	Grade	Remarks
1	Financial Analyst	GMG SEG	1	
1				

Conciliation

No of Offices	Office	Classification	Grade	Remarks
3	Conciliation Officer 2	GMG AM	4	
4	Conciliation Officer 1	GMG AM	3	
1	Executive Secretary 1	OPS SS	4	
8				

Industrial Disputes Tribunal

No of Offices	Office	Classification	Grade	Remarks
1	Secretary To The Tribunal	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Industrial Relations And Allied Services Division

Industrial Disputes Tribunal

No of Offices	Office	Classification	Grade	Remarks
5	Assistant Secretary	GMG AM	4	
2	Records Officer 1	PIDG RIM	2	
1	Chief Stenotype Writer	OPS SW	3	
6	Senior Stenotype Writer	OPS SW	2	
4	Stenotype Writer	OPS SW	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Telephone Operator 1	OPS TO	1	
1	Attendant	LMO TS	1	

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Admin. of Laws Relating to Pay & General Conditions of Employment

No of Offices	Office	Classification	Grade	Remarks
1	Director, Pay And Conditions Of Employment	GMG SEG	3	
2	Director 1	GMG SEG	1	
1	Administrator 1	GMG AM	1	
2	Labour Officer 2	GMG AM	2	
2	Records Clerk	PIDG RIM	1	

8

Minimum Wage Advisory Commission

No of Offices	Office	Classification	Grade	Remarks
1	Secretary	GMG AM	3	
1				

Regional Office (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
1	Administrator 4	GMG AM	4	
1	Job Solicitor	GMG AM	3	
7	Administrator 3	GMG AM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Industrial Relations And Allied Services Division

Regional Office (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	

12

Labour Exchange Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Electronic Labour Exchange	GMG SEG	2	
1	Job Solicitor	GMG AM	3	
1	Job Interviewer	GMG AM	3	
9	Data Entry Clerk	MIS IT	1	

12

76 Total - Industrial Relations And Allied Services Division

Industrial Safety Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Industrial Safety	GMG SEG	4	
2	Assistant Director, Industrial Safety	SOG ST	7	
3	Senior Industrial Safety Inspector	SOG ST	6	
10	Industrial Safety Inspector	SOG ST	4	
1	Records Officer 2	PIDG RIM	3	
1	Records Clerk	PIDG RIM	1	

18

18 Total - Industrial Safety Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Jamaica Productivity Centre

Executive Director's Office

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	Post [# 58239] of Chief Executive Officer (GMG/SEG 6) retitled and reclassified with effect from October 1, 2011 and transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Administrative Manager	GMG AM	4	Post [# 59102] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Records Officer	PIDG RIM	2	Post [# 61024] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Executive Secretary	OPS SS	4	Post [# 61025] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Office Assistant	LMO TS	4	Post [# 61026] transferred from the Office of the Prime Minister with effect from January 6, 2012.
5				

Technical Assistance Service Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Technical Assistance Services	GMG SEG	5	Post [# 58524] of Senior Productivity Specialist (GMG/SEG 4) upgraded and retitled with effect from October 1, 2011 and transferred from Office of the Prime Minister with effect from January 6, 2012.
1	Senior Productivity Specialist	GMG SEG	4	Post [# 61027] of Productivity Specialist (GMG/SEG 2) retitled and upgraded with effect from October 1, 2011 and transferred from Office of the Prime Minister with effect from January 6, 2012.
1	Productivity Specialist	GMG SEG	2	New post [# 63794] with effect from October 1, 2011. Post transferred from Office of the Prime Minister with effect from January 6, 2012.
1	Research Officer	SOG ST	5	Post [# 61028] transferred from the Office of the Prime Minister with effect from January 6, 2012.
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Jamaica Productivity Centre

Information/Communication Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Communication Specialist	MCG IE	5	Post [# 61029] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Communication Specialist	MCG IE	4	Post [# 61030] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2				

Research & Measurement Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Research & Measurement	GMG SEG	5	Post [# 61031] of Senior Productivity Specialist (GMG/SEG 3) retitled and upgraded with effect from October 1, 2011 and transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Senior Productivity Specialist	GMG SEG	3	Post [# 61032] of Productivity Specialist (GMG/SEG 2) upgraded and retitled with effect from October 1, 2011 and transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Technical Resources Officer	SOG ST	5	Post [# 61033] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Research Officer	SOG ST	5	Post [# 61034] transferred from the Office of the Prime Minister with effect from January 6, 2012.
4				
15	Total - Jamaica Productivity Centre			

Child Labour Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Child Labour Unit	GMG SEG	3	
1	Policy Analyst	GMG SEG	2	
1	Research Officer	SOG ST	5	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Labour

Child Labour Unit

No of Offices	Office	Classification	Grade	Remarks
1	Database Administrator	MIS IT	4	
5				
5	Total - Child Labour Unit			
210	Total - Labour			

Social Security

General Administration

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Disaster Welfare & Rehabilitation Mgt.	GMG SEG	3	
1	Director, Social Security	GMG SEG	5	
1	Director 3	GMG SEG	3	
1	Director, International Social Security	GMG SEG	2	
1	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
7				

Special Projects

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	1	
1				

Administrative Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Administration	GMG SEG	1	
1	Administrator 3	GMG AM	3	
1	Executive Secretary 1	OPS SS	4	
1	Procurement Officer	GMG AM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Records Officer 2	PIDG RIM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

General Administration

Administrative Division

No of Offices	Office	Classification	Grade	Remarks
5	Records Clerk	PIDG RIM	1	

12

Total - General Administration

Information and Customer Service Centre

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 4	GMG AM	3	
1	Information Officer	PIDG RIM	3	
1	Information Officer	PIDG RIM	2	

3

3 Total - Information and Customer Service Centre

Administration of National Insurance

No of Offices	Office	Classification	Grade	Remarks
1	Director, National Insurance	GMG SEG	4	
1	Senior Secretary	OPS SS	3	

2

Contributions of Branch

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG AM	3	
1	Administrator 5	GMG AM	4	
1	Records Officer 2	PIDG RIM	3	
1	Records Clerk	PIDG RIM	1	
8	Records Officer 1	PIDG RIM	2	
17	Records Clerk	PIDG RIM	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

Administration of National Insurance

Local Office

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG AM	3	
13	Parish Manager	GMG SEG	1	
1	Administrator 1	GMG AM	1	
14	Administrator 3	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
16	Administrator 2	GMG AM	2	
11	Inspector 2	GMG AM	2	
13	Inspector 1	GMG AM	1	
42	Administrator 1	GMG AM	1	
1	Data Entry Clerk	MIS IT	1	
3	Records Officer 2	PIDG RIM	3	
2	Records Officer	PIDG RIM	2	
24	Records Officer 1	PIDG RIM	2	
56	Records Clerk	PIDG RIM	1	
12	Secretary 2	OPS SS	2	
15	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	
14	Attendant	LMO TS	1	

240

Management Information Systems Unit

No of Offices	Office	Classification	Grade	Remarks
1	Programmer Analyst	MIS IT	4	
1	Director, Computer Services	MIS IT	7	
1	Systems Development Manager	MIS IT	6	
1	Operations Manager	MIS IT	6	
2	Senior Systems Analyst	MIS IT	5	
1	Systems Supervisor	MIS IT	5	
3	Programmer Analyst	MIS IT	4	
1	Supervisor, Computer Operator	MIS IT	4	
4	Supervisor	MIS IT	3	
2	Programmer	MIS IT	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

Administration of National Insurance

Management Information Systems Unit

No of Offices	Office	Classification	Grade	Remarks
1	Network Administrator	MIS IT	4	
2	Senior Data Control Clerk	MIS IT	2	
2	Senior Data Entry Clerk	MIS IT	2	
1	Supervisor, Data Processing Unit	MIS IT	2	
2	Computer Operator	MIS IT	2	
6	Data Entry/Control Clerk	MIS IT	1	
3	Data Control Clerk	MIS IT	1	
7	Data Entry Clerk	MIS IT	1	

41

Claims And Benefits Section

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	
1	Social Worker 2	SWG PS	2	
2	Social Services Administrator 2	SWG SSA	2	
2	Records Officer 2	PIDG RIM	3	
8	Records Officer 1	PIDG RIM	2	
2	Secretary 1	OPS SS	1	

16

Compliance

No of Offices	Office	Classification	Grade	Remarks
1	Senior Compliance Officer	GMG AM	4	
5	Compliance Officer	GMG AM	3	

6

Employment And Injury Benefits

No of Offices	Office	Classification	Grade	Remarks
1	Senior Social Worker	SWG PS	3	
2	Social Worker 1	SWG PS	1	
1	Social Services Administrator 1	SWG SSA	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

Administration of National Insurance

Employment And Injury Benefits

No of Offices	Office	Classification	Grade	Remarks
9	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
2	Secretary 1	OPS SS	1	

19

International Social Security Section

No of Offices	Office	Classification	Grade	Remarks
1	Social Worker 2	SWG PS	2	
1	Social Worker 1	SWG PS	1	
1	Secretary 2	OPS SS	2	

3

356 Total - Administration of National Insurance

National Insurance Investment Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director - Investment	GMG SEG	6	
1	Director - Funds Management	FMG PA	4	
1	Director Real Estate/Property Management	GMG SEG	4	
1	Director, Finance	FMG PA	3	
1	Real Estate/Property Manager (Parish & Comm Off)	GMG SEG	2	
1	Real Estate/Property Manager-Resort Residential	GMG SEG	2	
1	Investment Analyst - Fixed Income	GMG SEG	2	
1	Investment Analyst - Equity	GMG SEG	2	
1	Research Analyst	SOG ST	6	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	

11

11 Total - National Insurance Investment Secretariat

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

Public Assistance and Food Security Programme

No of Offices	Office	Classification	Grade	Remarks
1	Director, Public Assistance	GMG SEG	3	
1	Director, Food Aid	GMG SEG	1	
1	Secretary 2	OPS SS	2	

3

Supervision Of Public Assistance

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Public Assistance	GMG SEG	1	
1	Records Clerk	PIDG RIM	1	
1	Senior Social Worker	SWG PS	3	
15	Social Worker 1	SWG PS	1	
38	Social Services Administrator 2	SWG SSA	2	
50	Social Services Administrator 1	SWG SSA	1	
1	Records Clerk	PIDG RIM	1	
16	Records Officer 1	PIDG RIM	2	
32	Records Clerk	PIDG RIM	1	
3	Secretary 1	OPS SS	1	
1	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	1	
5	Attendant	LMO TS	1	
1	Messenger/Attendant	LMO TS	1	

166

Central Food Organization

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	4	Post [# 6101] of Administrator 3 (GMG/AM 3) retitled and upgraded with effect from January 1, 2012.
1	Office Administrator	GMG AM	1	
1	Superintendent Of Stores	PIDG RIM	3	
1	Storekeeper 3	PIDG RIM	2	
1	Storekeeper 2	PIDG RIM	1	
1	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

Public Assistance and Food Security Programme

Central Food Organization

No of Offices	Office	Classification	Grade	Remarks
4	Storeman 2	LMO TS	2	
5	Storeman 1	LMO TS	1	
1	Watchman	LMO TS	1	
2	Attendant	LMO TS	1	

18

187 Total - Public Assistance and Food Security Programme

The Jamaica Councils for Persons with Disabilities

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	
1	Social Worker 2	SWG PS	2	
1	Assistant Social Worker 2	SWG PS	2	
1	Accounting Technician 2	FMG AT	2	
1	Secretary 2	OPS SS	2	
1	Administrator	GMG AM	2	
1	Supervisor - Assessment & Guidance	GMG AM	2	
2	Workshop Supervisor	GMG AM	1	
2	Workshop Instructor	SOG ST	2	
1	Workshop Instructor	SOG ST	1	
2	Field Officer	SWG SSA	1	
2	Accounting Technician	FMG AT	1	
1	Telephone Operator	OPS TO	3	

17

Early Stimulation Programme

No of Offices	Office	Classification	Grade	Remarks
1	Director, Early Stimulation Programme	GMG SEG	1	
1	Supervisor, Home Visiting Programme	TSS HS	5	
1	Senior Child Development Aide	TSS HS	4	
9	Child Development Aide	TSS HS	3	
1	Physiotherapist 4	PMG PT	4	
1	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Labour And Social Security

Social Security

The Jamaica Councils for Persons with Disabilities

Early Stimulation Programme

14

31 Total - The Jamaica Councils for Persons with Disabilities

National Council for the Senior Citizens

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	
3	Social Worker 2	SWG PS	2	
2	Social Worker 2 (Programme Organizers)	SWG PS	2	
6	Social Worker 1 (Parish Organizer)	SWG PS	1	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk	FMG AC	2	
1	Secretary 1	OPS SS	1	
1	Secretary 2	OPS SS	2	
1	Supervisor	LMO TS	4	
1	Head Cook	LMO TS	3	
1	Assistant Cook	LMO TS	2	
1	Driver	LMO	2	
20				
20	Total - National Council for the Senior Citizens			
628	Total - Social Security			
1056	Total - Ministry Of Labour And Social Security			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Chief Educational Officer	GMG CTD	1	
1	Director 1	GMG SEG	1	
1	Public Relations Officer	MCG IE	4	
1	Education Officer	GMG EO	2	
1	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Senior Secretary	OPS SS	4	Post [# 6199] reinstated with effect from July 16, 2012

13

Total - Direction And Administration

Internal Audit Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
3	Senior Auditor	FMG AS	3	
9	Auditor	FMG AS	2	
12	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

27

27 Total - Internal Audit Unit

Strategic Reform

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Senior Secretary	OPS SS	3	

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Strategic Reform

2

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. and Admin	GMG SEG	5	
1	Director, Personnel	GMG SEG	2	
1	Director, Administration (Facilities & Util. Mgmt)	GMG SEG	1	
1	Records Administrator	PIDG RIM	4	
1	Senior Personnel Officer	GMG AM	4	
1	Personnel Officer	GMG AM	3	
3	Assistant Personnel Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Records Officer 2	PIDG RIM	3	
7	Records Officer 1	PIDG RIM	2	
2	Clerical Officer 3	OPS CR	2	
3	Departmental Assistant	OPS CR	1	Three (3) posts [#s 4246 -48] reinstated with effect from July 16, 2012.

27

Professional Development Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Professional Development Unit	GMG EO	4	
1	Deputy Director, Human Resource Development	GMG SEG	2	
4	Education Officer	GMG EO	2	
1	Senior Training Officer	GMG AM	4	
1	Training Officer	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

10

10 Total - Professional Development Unit

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Human Resource Management And Administration

Teachers Tuition Refund Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Administrative Manager	GMG SEG	1	
1	Administrative Officer	GMG AM	4	
2				
2	Total - Teachers Tuition Refund Secretariat			
39	Total - Human Resource Management And Administration			

Human Resource Management And Development Branch

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1				

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1				
1	Total - Human Resource Management			

Human Resource Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1				
1	Total - Human Resource Development			

Employee Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1				
1	Total - Employee Relations			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Human Resource Management And Development Branch

Organizational Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1				
1	Total - Organizational Development			

Performance Management & Appraisal System

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
1	Human Resource Officer	GMG AM	4	Post [# 63253] was listed as # 63252 in CSE (G) (A) Order, 2011.
2				
2	Total - Performance Management & Appraisal System			
7	Total - Human Resource Management And Development Branch			

Industrial Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Industrial Relations Officer	GMG SEG	1	
2	Administrator 4	GMG AM	3	
3				
3	Total - Industrial Relations Unit			

School Personnel And Administration Services

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
1	Director, Schools Personnel	GMG SEG	3	
4	Administrator	GMG AM	3	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	2	
1	Administrator 2	GMG AM	2	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

School Personnel And Administration Services

No of Offices	Office	Classification	Grade	Remarks
3	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
2	Records Officer 2	PIDG RIM	3	
12	Records Officer 1	PIDG RIM	2	

30

30 Total - School Personnel And Administration Services

Facilities And Utilities Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
1	Administrator	GMG AM	1	
1	Records Officer 2	PIDG RIM	3	
4	Records Officer 1	PIDG RIM	2	
9	Records Clerk	PIDG RIM	1	
4	Telephone Operator	OPS TO	1	
1	Secretary 1	OPS SS	1	
1	Photocopy Machine Operator	LMO TS	2	
1	Driver 2	LMO DR	2	
4	Driver 1	LMO DR	1	
1	Driver	LMO	2	
4	Gardener	LMO TS	2	
1	Collator	LMO TS	1	
3	Chief Attendant	LMO TS	3	
20	Attendant	LMO TS	1	
16	Watchman	LMO TS	1	
1	Handyman	LMO TS	1	

75

75 Total - Facilities And Utilities Management

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1				
Finance				
No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounting Services	FMG PA	3	
1	Director, Budget and Financial Planning	FMG PA	3	
5	Accounting Clerk	FMG AC	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Stenographer	OPS SS	2	Post [# 6463] reinstated with effect from July 16, 2012
13				
13	Total - Finance			

Budget Section

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts	FMG PA	3	
1	Director, School Finance	FMG PA	2	
2	Financial Controller 2	FMG PA	2	
3	Accounting Technician 3	FMG AT	3	
7				
7	Total - Budget Section			

General Salaries (formerly Salaries)

No of Offices	Office	Classification	Grade	Remarks
1	Salary Supervisor	FMG PA	1	
8	Salary Officer	FMG AT	2	
9				
9	Total - General Salaries (formerly Salaries)			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Finance And Accounts

Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk	FMG AC	2	
1	Computer Operator	MIS IT	2	
1	Computer Operator	MIS IT	1	
3				
3	Total - Disbursement			

Commitment Control

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Financial Controller 1	FMG PA	1	
3				
3	Total - Commitment Control			

Finance Administration

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 2	FMG AT	2	
10	Accounting Technician 1	FMG AT	1	
12				
12	Total - Finance Administration			

School Financial Services

No of Offices	Office	Classification	Grade	Remarks
6	Salary Supervisor	FMG PA	1	
27	Salary Officer	FMG AT	2	
4	Salaries Officer	FMG AT	1	
2	Master Control Clerk Deduction	FMG AC	2	
1	Keypunch Operator	MIS IT	1	
2	Data Preparation Clerk 1	MIS IT	1	
42				
42	Total - School Financial Services			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Finance And Accounts

Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Bank Reconciliation System	FMG AT	3	
5	Bank Reconciliation Officer	FMG AT	2	
1	Accounting Clerk 1	FMG AC	1	Post [# 6470] reinstated with effect from July 16, 2012.
7				
7	Total - Bank Reconciliation			

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Final Accounts	FMG PA	1	
1	Senior Final Accounts Officer	FMG AT	3	
1	Accounting Technician	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
4				
4	Total - Final Accounts			
101	Total - Finance And Accounts			

Educational Services Division

Curriculum And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Chief Education Officer	GMG EO	5	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
3				

Special Education

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
4	Education Officer	GMG EO	2	
1	Education Officer (Braille Operations)	GMG EO	2	
1	Operations Assistant	LMO TS	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Educational Services Division

Curriculum And Support Services

Special Education

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Chauffeur	LMO DR	1	

9

Media Services Unit

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
3	Senior Education Officer	GMG EO	3	
3	Education Officer	GMG EO	2	
1	Director, Procurement And Utilization	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
1	Manager	PIDG RIM	4	
1	Librarian	PIDG LB	3	
1	Educational Officer, Library	GMG EO	2	
1	Video Production Officer	MCG AVP	5	
1	Art Director	MCG AVT	4	
1	Graphic Artist	MCG AVT	2	
1	Radio Production Officer	MCG AVP	5	
1	Web Page Designer	MIS IT	5	
1	Technical Support Officer	MIS IT	5	
1	Data Entry Clerk	MIS IT	1	
1	Bookstore Supervisor	PIDG RIM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Records Clerk	PIDG RIM	1	
1	Library Assistant	PIDG LA	1	
1	Attendant	LMO TS	2	
1	Attendant	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Educational Services Division

Curriculum And Support Services

Core Curriculum Unit

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
7	Senior Education Officer	GMG EO	3	
1	Equipment Specialist	GMG EO	3	
20	Education Officer 1	GMG EO	2	
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
5	Secretary 1	OPS SS	1	
1	Records Officer 1	PIDG RIM	2	

38

Technical And Vocational Unit

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
5	Senior Education Officer	GMG EO	3	
6	Education Officer	GMG EO	2	
1	Administrative Assistant	GMG AM	3	
1	Senior Secretary	OPS SS	3	
4	Secretary 1	OPS SS	1	

18

Guidance And Counselling

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
1	Senior Education Officer	GMG EO	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

5

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Educational Services Division

Curriculum And Support Services

Early Childhood Unit

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
1	Senior Education Officer	GMG EO	3	
1	Administrative Manager	GMG SEG	1	
1	Records Officer 2	PIDG RIM	3	
1	Secretary 1	OPS SS	1	

5

Day Care Centre

No of Offices	Office	Classification	Grade	Remarks
2	Records Officer 1	PIDG RIM	2	

2

Administration of School's Operations (Formerly Admin. Of Secondary Ed.)

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Chief Education Officer - Schools Operation	GMG EO	5	
1	Senior Education Officer - Primary Coordinator	GMG EO	3	
1	Senior Education Officer Indp. School Coordination	GMG EO	3	
1	Administrator	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
2	Secretary 1	OPS SS	1	

7

School Feeding Programme

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Director 1	GMG SEG	1	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Driver	LMO DR	1	

7

121 Total - Curriculum And Support Services

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Educational Services Division

Student Assessment

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG EO	4	
1				

Test Construction

No of Offices	Office	Classification	Grade	Remarks
2	Senior Assessment Officer	GMG EO	3	
4	Assessment Officer	GMG EO	2	
1	Computer Systems Manager	MIS IT	4	
1	Database Administrator	MIS IT	3	
1	Data Processing Supervisor	MIS IT	2	
9				

Data Processing And Analysis

No of Offices	Office	Classification	Grade	Remarks
3	Data Entry Clerk	MIS IT	1	
3				

Examination Administration

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG AM	4	
4	Examination Supervisor	PIDG RIM	3	
10	Records Officer 1	PIDG RIM	2	
7	Records Clerk	PIDG RIM	1	
22				

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	2	
1	Records Clerk	PIDG RIM	1	
1	Machine Operator	LMO TS	2	
3				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Educational Services Division

Student Assessment

Transcripts

No of Offices	Office	Classification	Grade	Remarks
2	Records Officer	PIDG RIM	2	
2				

Item Bank

No of Offices	Office	Classification	Grade	Remarks
1	Item Bank Supervisor	GMG AM	2	
2	Secretary 2	OPS SS	2	
3				

Typing Pool

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Typing Pool	OPS SS	3	Post [# 6699] reinstated with effect from July 16, 2012
1	Secretary 2	OPS SS	2	
2				
45	Total - Student Assessment			
166	Total - Educational Services Division			

Tertiary

No of Offices	Office	Classification	Grade	Remarks
1	Tutor 2	NPG RN	5	
11	Tutor 1	NPG RN	4	
12				

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
1	Standards Officer	GMG EO	3	
1	Administrator	GMG AM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Tertiary

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 2	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Records Officer 1	PIDG RIM	2	
7				
7	Total - Direction And Administration			

Supervision Of Tertiary Education

No of Offices	Office	Classification	Grade	Remarks
2	Senior Education Officer	GMG EO	3	
1	Education Officer	GMG EO	2	
3				
3	Total - Supervision Of Tertiary Education			
22	Total - Tertiary			

Region I - Kingston

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Information Technology Administrator	MIS IT	4	
1	Senior Education Officer	GMG EO	3	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator	GMG AM	1	
1	Data Processing Officer	MIS IT	1	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor, Typing Pool	OPS SS	3	Post [# 6779] reinstated with effect from July 16, 2012.
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region I - Kingston

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
2	Secretary 1	OPS SS	1	
1	Records Officer 2	PIDG RIM	3	
5	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Registry Clerk	OPS CR	2	Post [# 6823] reinstated with effect from July 16, 2012.

23

23 Total - Direction And Administration

Supervision Of Schools - Early Childhood Education

No of Offices	Office	Classification	Grade	Remarks
2	Assistant Education Officer	GMG EO	1	

2

2 Total - Supervision Of Schools - Early Childhood Education

Supervision Of Schools - Primary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
8	Education Officer	GMG EO	2	

9

9 Total - Supervision Of Schools - Primary

Supervision Of Schools - Secondary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer - Secondary Coordination	GMG EO	3	
5	Education Officer	GMG EO	2	

6

6 Total - Supervision Of Schools - Secondary

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region I - Kingston

Community Relations

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	Total - Community Relations			

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
3	Assistant Building Officer	SOG ST	4	
4				
4	Total - Supervision Of Facilities			

Payment

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	Total - Payment			
46	Total - Region I - Kingston			

Region II - Portland

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator 2	GMG AM	1	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor, Typing Pool	OPS SS	3	Post [# 6870] reinstated with effect from July 16, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region II - Portland

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
2	Secretary 1	OPS SS	1	
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Registry Clerk	OPS CR	2	Post [# 6877] reinstated with effect from July 16, 2012.
1	Clerical Officer 2	OPS CR	1	Post [# 6878] reinstated with effect from July 16, 2012.
1	Driver 1	LMO DR	1	
2	Attendant	LMO TS	1	

22

22 Total - Direction And Administration

Supervision Of Schools - Early Childhood Education

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Education Officer	GMG EO	1	
1				
1	Total - Supervision Of Schools - Early Childhood Education			

Supervision Of Schools - Primary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
5	Education Officer	GMG EO	2	
6				
6	Total - Supervision Of Schools - Primary			

Supervision Of Schools - Secondary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
3	Education Officer	GMG EO	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region II - Portland

Supervision Of Schools - Secondary

4

4 **Total - Supervision Of Schools - Secondary**

Community Relations

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	Total - Community Relations			

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
2	Assistant Building Officer	SOG ST	4	
3				
3	Total - Supervision Of Facilities			

Budget And Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				
1	Total - Budget And Bank Reconciliation			

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	Total - Payments			
39	Total - Region II - Portland			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region III - Brown's Town

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator 2	GMG AM	1	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor, Typing Pool	OPS SS	3	Post [# 6915] reinstated with effect from July 16, 2012.
2	Secretary 1	OPS SS	1	
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Driver 1	LMO DR	1	
2	Attendant 1	LMO TS	1	

22

22 Total - Direction And Administration

Supervision Of Schools - Primary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
7	Education Officer	GMG EO	2	

8

8 Total - Supervision Of Schools - Primary

Supervision Of Schools - Secondary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
4	Education Officer	GMG EO	2	

5

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region III - Brown's Town

Supervision Of Schools - Secondary

5 Total - Supervision Of Schools - Secondary

Community Relations

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	Total - Community Relations			

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
2	Assistant Building Officer	SOG ST	4	
3				
3	Total - Supervision Of Facilities			

Budget And Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				
1	Total - Budget And Bank Reconciliation			

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	Total - Payments			
41	Total - Region III - Brown's Town			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region IV - Montego Bay

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator 2	GMG AM	1	
1	Office Manager	GMG AM	2	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Driver	LMO	2	
2	Attendant 1	LMO TS	1	

22

22 Total - Direction And Administration

Supervision Of Schools - Primary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
8	Education Officer	GMG EO	2	

9

9 Total - Supervision Of Schools - Primary

Supervision Of Schools - Secondary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
5	Education Officer	GMG EO	2	

6

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region IV - Montego Bay

Supervision Of Schools - Secondary

6 -

Community Relations

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	Total - Community Relations			

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
3	Assistant Building Officer	SOG ST	4	
1	Works Overseer	SOG ST	3	
5				
5	Total - Supervision Of Facilities			

Budget And Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				
1	Total - Budget And Bank Reconciliation			

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				
1	Total - Payments			
45	Total - Region IV - Montego Bay			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region V - Mandeville

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator 2	GMG AM	1	
1	Office Manager	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Supervisor, Typing Pool	OPS SS	3	Post [# 7026] reinstated with effect from July 16, 2012.
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Driver 1	LMO DR	1	
2	Attendant 1	LMO TS	1	
22				
22	Total - Direction And Administration			

Supervision Of Schools - Early Childhood

No of Offices	Office	Classification	Grade	Remarks
2	Assistant Education Officer	GMG EO	1	
2				
2	Total - Supervision Of Schools - Early Childhood			

Supervision Of Schools - Primary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
7	Education Officer	GMG EO	2	
8				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region V - Mandeville

Supervision Of Schools - Primary

8 Total - Supervision Of Schools - Primary

Supervision Of Schools - Secondary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
2	Education Officer	GMG EO	2	
3				
3	Total - Supervision Of Schools - Secondary			

Community Relations

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	
1				
1	Total - Community Relations			

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
3	Assistant Building Officer	SOG ST	4	
4				
4	Total - Supervision Of Facilities			

Budget And Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	
1				
1	Total - Budget And Bank Reconciliation			

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region V - Mandeville

Payments

1 -

42 Total - Region V - Mandeville

Region VI - Old Harbour

Direction And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Regional Educational Services	GMG EO	4	
1	Director, Personnel	GMG SEG	1	
1	Regional Financial Controller	FMG PA	2	
1	Personnel Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Personnel Administrator	GMG AM	1	
1	Office Manager	GMG AM	2	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Information Technology Administrator	MIS IT	4	
1	Data Processing Officer	MIS IT	1	
1	Records Officer 2	PIDG RIM	3	
5	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Driver 1	LMO DR	1	
2	Attendant 1	LMO TS	1	

26

26 Total - Direction And Administration

Supervision Of Schools - Primary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
8	Education Officer	GMG EO	2	

9

9 Total - Supervision Of Schools - Primary

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Region VI - Old Harbour

Supervision Of Schools - Secondary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Education Officer	GMG EO	3	
3	Education Officer	GMG EO	2	

4

4 Total - Supervision Of Schools - Secondary

Community Relations

No of Offices	Office	Classification	Grade	Remarks
1	Education Officer	GMG EO	2	

1

1 Total - Community Relations

Supervision Of Facilities

No of Offices	Office	Classification	Grade	Remarks
1	Regional Building Officer	SOG ST	5	
3	Assistant Building Officer	SOG ST	4	

4

4 Total - Supervision Of Facilities

Budget And Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor	FMG AT	3	

1

1 Total - Budget And Bank Reconciliation

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Voucher Preparation Officer	FMG AT	1	

1

1 Total - Payments

46 Total - Region VI - Old Harbour

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Regional Guidance & Counselling Unit

No of Offices	Office	Classification	Grade	Remarks
6	Senior Education Officer	GMG EO	3	Six (6) new posts [#s 6754-59] of Education Officer (GMG/EO 2) upgraded and retitled with effect from April 1, 2012.
6	Education Officer	GMG EO	2	Six (6) new posts [#s 63900-5] with effect from April 1, 2012.
6	Educational Social Worker	GMG EO	1	Six (6) new posts [#s 63906-11] with effect from April 1, 2012.
6	Health & Family Life Educator	GMG EO	1	Six (6) new posts [#s 63951-56] with effect from April 1, 2012.
6	Administrative Assistant	GMG AM	3	Six (6) new posts [#s 63912-17] with effect from April 1, 2012.
6	Records Officer	PIDG RIM	2	Six (6) new posts [#s 63918-23] with effect from April 1, 2012.
36				
36				
36	Total - Regional Guidance & Counselling Unit			

Planning And Development Division

Policy Analysis And Research

No of Offices	Office	Classification	Grade	Remarks
1	Director, Planning and Development	GMG SEG	5	
1	Director, Policy Analysis Research And M.I.S	GMG EO	4	
1	Senior Education Officer	GMG EO	3	
1	Education Officer	GMG EO	2	
1	International Affairs Officer	GMG SEG	1	
1	Administrator	GMG AM	1	
1	Secretary 1	OPS SS	1	
1	Senior Secretary	OPS SS	3	
1	Records Clerk	PIDG RIM	1	
9				
9	Total - Policy Analysis And Research			

Education And Management Information System

No of Offices	Office	Classification	Grade	Remarks
1	Director	MIS IT	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Planning And Development Division

Education And Management Information System

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Technical Support	MIS IT	5	
2	Programmer Analyst	MIS IT	4	
1	Database Coordinator	MIS IT	3	
1	Assistant Database Co-ordinator	MIS IT	2	
1	Systems Hardware Technician	MIS IT	2	
1	Administrative Secretary 1	OPS ADS	1	
8				
8	Total - Education And Management Information System			

Statistics

No of Offices	Office	Classification	Grade	Remarks
1	Senior Statistician	SOG ST	7	
1	Statistician	SOG ST	6	
1	Data Control Officer	MIS IT	2	
1	Systems Hardware Technician	MIS IT	2	
1	Data Preparation Officer	MIS IT	1	
1	Secretary 2	OPS SS	2	
6				
6	Total - Statistics			
23	Total - Planning And Development Division			

Planning, Monitoring And Evaluation

Education Planning

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Chief Education Officer	GMG EO	4	
1	Senior Education Officer	GMG EO	3	
4	Education Officer	GMG EO	2	
1	Senior Project Economist	SOG ST	6	
1	Planner	SOG ST	5	
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Planning, Monitoring And Evaluation

Education Planning

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
11				
11	Total - Education Planning			

Corporate Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Corporate Planner	GMG SEG	1	
1	Senior Secretary	OPS SS	3	
3				
3	Total - Corporate Planning			

Programme Monitoring And Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Head Programme Monitoring And Evaluation	GMG EO	4	
1	Senior Education Officer Prog. Mon. And Eval	GMG EO	3	
2	Education Officer	GMG EO	2	
1	Senior Secretary	OPS SS	3	
5				
5	Total - Programme Monitoring And Evaluation			
19	Total - Planning, Monitoring And Evaluation			

Project Management And Technical Services Division

Project Management Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Director 3	GMG SEG	3	
2	Director 1	GMG SEG	1	
1	Administrator	GMG AM	1	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Project Management And Technical Services Division

Project Management Unit

No of Offices	Office	Classification	Grade	Remarks
2	Secretary 2	OPS SS	2	
8				
8	Total - Project Management Unit			

Project Financing

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts	FMG PA	2	
2	Accounting Technician 3	FMG AT	3	
3	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
7				
7	Total - Project Financing			

Technical Services Unit (Formerly Building Services)

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	9	
1	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
8				
8	Total - Technical Services Unit (Formerly Building Services)			

Architectural Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Architect	SOG ST	8	
1	Senior Executive Engineer	SOG ST	7	
1	Senior Executive Architect	SOG ST	7	
1	Executive Quantity Surveyor	SOG ST	7	
1	Executive Architect	SOG ST	6	
1	Architect	SOG ST	5	
1	Quantity Surveyor	SOG ST	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education

Project Management And Technical Services Division

Architectural Unit

No of Offices	Office	Classification	Grade	Remarks
1	Site Acquisition Officer	SOG ST	5	
1	Senior Draughtsman	SOG ST	4	
1	Draughtsman	SOG ST	3	
3	Assistant Draughtsman	SOG ST	2	
1	Records Officer 1	PIDG RIM	3	

14

14 Total - Architectural Unit

Maintenance Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Building Officer	SOG ST	7	

1

1 Total - Maintenance Unit

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Chief Procurement Officer	GMG SEG	1	
1	Procurement Officer	GMG AM	3	
1	Records Officer 2	PIDG RIM	3	
3	Records Clerk	PIDG RIM	1	

6

6 Total - Procurement

44 Total - Project Management And Technical Services Division

866 Total - Ministry of Education

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1				
1	Total - Executive Office			
1	Total - Ministry of Energy			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	New post [# 64045] with effect from October 1, 2012.
1	Technical Coordinator	GMG SEG	2	New post [# 64045] with effect from October 1, 2012.
1	Permanent Secretary	GMG EMG	1	
1	Administrative Assistant	GMG SEG	1	Post [# 8755] transferred from the Office of the Prime Minister (Access to Information Act Unit) with effect from January 6, 2012.
1	Executive Secretary 2	OPS SS	5	Post [# 8755] transferred from the Office of the Prime Minister (Access to Information Act Unit) with effect from January 6, 2012.
1	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 1	OPS SS	4	
1	Executive Secretary 2	OPS SS	5	Post [# 320] was listed as OPS/SS 6 in CSE (G) Order , 2010.
1	Senior Secretary	OPS SS	3	
1	Senior Secretary	OPS SS	3	
1	Receptionist	PIDG RIM	2	
1	Procurement Officer	GMG SEG	2	

13

13 Total - Executive Office

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
1	Senior Auditor	FMG AS	3	
2	Auditor	FMG AS	2	
1	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	
1	Information Technology Auditor	FMG AS	4	

7

7 Total - Internal Audit

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining
Communication & Public Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication And Public Relations	MCG IE	4	
1	Information Officer	MCG IE	2	
1	Secretary 2	OPS SS	2	Post [# 8729] was listed as # 8792 in the CSE (G) Order, 2010.
3				
3	Total - Communication & Public Relations			

Telecommunications

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	Post [# 50852] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Executive Secretary 1	OPS SS	4	Post [# 9009] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2				
2	Total - Telecommunications			

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	
1	Administrative Assistant	GMG AM	2	
2				
2	Total - Legal Services			

Energy Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director, Energy	GMG SEG	6	
1	Director, Regulatory Affairs	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Energy Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Programme Management and Administration	GMG SEG	2	
1	Executive Secretary 1	OPS SS	4	
4				

Energy Economics

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	SOG ST	8	
1	Senior Economist	SOG ST	7	
1	Data and Quality Control Officer	MIS IT	3	
1	Secretary 2	OPS SS	2	
4				
4	Total - Energy Economics			

Energy Systems And Conservation

No of Offices	Office	Classification	Grade	Remarks
1	Senior Energy Engineer	SOG ST	8	
1	Director 1	SOG ST	7	
2				
2	Total - Energy Systems And Conservation			

Project Implementation and Management Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Project Management	GMG SEG	4	
2	Project Co-ordinator	GMG SEG	2	
1	Project Financial Management Specialist	FMG PA	2	
1	Project Procurement Officer	GMG SEG	1	
1	Executive Secretary 2	OPS SS	5	
6				
6	Total - Project Implementation and Management Branch			
16	Total - Energy Division			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Organizational Development & Perf. Mgmt.	GMG SEG	2	New post [# 64037] with effect from September 1, 2012.
1	Senior Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
3				

Office Management and Transportation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Procurement and Office Services	GMG SEG	2	
1	Administrator	GMG AM	3	
2	Records Officer 2	PIDG RIM	3	
2	Telephone Operator	OPS TO	1	
3	Driver 1	LMO DR	1	
2	Attendant 2	LMO TS	2	
2	Attendant	LMO TS	1	
2	Messenger	LMO TS	1	

15

15 Total - Office Management and Transportation

Typing Pool

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

5

5 Total - Typing Pool

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Senior Personnel Officer	GMG AM	4	
1	Assistant Personnel Officer	GMG AM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Human Resource Management And Administration

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Personnel Officer	GMG AM	3	
1	Administrator	GMG AM	2	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
9				
9	Total - Personnel			

Information & Documentation Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Librarian 3	PIDG LB	3	
1	Senior Library Assistant	PIDG LA	2	
1	Library Assistant	PIDG LA	1	
1	Registrar	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
9				
9	Total - Information & Documentation Branch			

Training

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
1	Training Officer	GMG AM	3	
2				
2	Total - Training			
43	Total - Human Resource Management And Administration			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Financial Analyst	FMG PA	3	
1	Manager, Financial Management Information System	FMG AT	3	
1	Senior Secretary	OPS SS	3	
4				

Management Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Accounts	FMG PA	3	Post [# 50627] of Director (FMG/PA 2) retitled and upgraded with effect from April 1, 2012.
1	Management Accountant	FMG PA	1	Post [# 50628] of Budget Officer (FMG/AT 2) retitled and reclassified with effect from April 1, 2012.
1	Commitment Control Officer	FMG AT	3	
3				
3	Total - Management Accounts			

Expenditure Control & Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts Payable and Payroll	FMG PA	3	Post [# 50629] of Director (FMG/PA 3) retitled with effect from April 1, 2012.
1				

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
3				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Finance And Accounts

Expenditure Control & Accounts Branch

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Payment Unit	FMG PA	2	Post [# 50630] of Director (FMG/PA 1) retitled and upgraded with effect from April 1, 2012.
1	Payment Supervisor	FMG PA	1	Post [# 50636] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 1, 2012.
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	1	
7				
11	Total - Expenditure Control & Accounts Branch			

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Accounting Technician 1	FMG AT	1	
3				
3	Total - Final Accounts			
21	Total - Finance And Accounts			

Technology Division

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	Post [# 51226] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Systems Administrator	MIS IT	5	
1	Webmaster/Multimedia Specialist	MIS IT	4	
1	Systems Support Specialist	MIS IT	3	
1	Senior Secretary	OPS SS	3	Post [# 53743] transferred from the Office of the Prime Minister with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Technology Division

5

Information Technology

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	New post [# 64022] with effect from July 1, 2012.
1				
1	Total - Information Technology			
6	Total - Technology Division			

Policy, Planning, Development And Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Corporate Planner	GMG SEG	2	
1	Director, Mine Development & Mineral Lands	SOG ST	8	
1	Director, Mineral Economics & Mineral Promotion	SOG ST	8	
1	Administrative Assistant	GMG AM	3	
1	Senior Secretary	OPS SS	3	
6				
6	Total - Policy, Planning, Development And Evaluation			

Post & Telecommunications

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	Post [# 9014] transferred from the Office of the Prime Minister with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [# 8933] transferred from the Office of the Prime Minister with effect from January 6, 2012.
2				
2	Total - Post & Telecommunications			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Electricity Division

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	5	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
3				

Industrial Safety

No of Offices	Office	Classification	Grade	Remarks
1	Health Safety & Environment Engineer	SOG ST	7	
7	Safety Inspector	SOG ST	5	
8				
8	Total - Industrial Safety			

Head Office (Kingston)

No of Offices	Office	Classification	Grade	Remarks
1	Executive Engineer	SOG ST	8	
4	Engineer	SOG ST	7	
1	Electrical Inspector 2	SOG ST	4	
3	Electrical Inspector 1	SOG ST	3	
1	Technical Assistant	SOG ST	2	
5	Technical Assistant	SOG ST	1	
15				
15	Total - Head Office (Kingston)			

Sub Office 1 (Mandeville)

No of Offices	Office	Classification	Grade	Remarks
1	Electrical Inspector 3	SOG ST	5	
2	Technical Assistant	SOG ST	1	
1	Secretary 1	OPS SS	1	
1	Records Clerk	PIDG RIM	1	
1	Attendant	LMO TS	1	
6				
6	Total - Sub Office 1 (Mandeville)			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Electricity Division

Sub Office 2 (St. Ann)

No of Offices	Office	Classification	Grade	Remarks
1	Electrical Inspector 3	SOG ST	5	
2	Technical Assistant	SOG ST	1	
1	Secretary 1	OPS SS	1	
1	Records Clerk	PIDG RIM	1	
1	Attendant	LMO TS	1	
6				
6	Total - Sub Office 2 (St. Ann)			

Sub Office 3 (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Executive Engineer	SOG ST	8	
1	Engineer	SOG ST	7	
1	Electrical Inspector 2	SOG ST	4	
2	Electrical Inspector 1	SOG ST	3	
3	Technical Assistant	SOG ST	1	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Records Clerk	PIDG RIM	1	
1	Attendant	LMO TS	1	
12				
12	Total - Sub Office 3 (Montego Bay)			

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	2	
1	Accounting Clerk 2	FMG AC	2	
2	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	1	
1	Attendant	LMO TS	1	
1	Messenger	LMO TS	1	
1	Driver	LMO DR	1	
8				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Electricity Division

Office Services

8 -

58 Total - Electricity Division

Mines And Geology Division

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner	SOG ST	10	
1	HR & Administrative Manager	GMG SEG	1	
1	Office Manager	GMG AM	2	
1	Executive Secretary 1	OPS SS	4	
1	Records Clerk	PIDG RIM	1	
2	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	1	
1	Driver 2	LMO DR	2	
2	Driver 1	LMO DR	1	
1	Senior Attendant	LMO TS	2	
2	Attendant	LMO TS	1	
1	Gardener	LMO TS	1	

15

Mining Branch

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	SOG ST	9	
1	Senior Secretary	OPS SS	3	

2

Evaluation & Revenue Section

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	8	
1	Senior Inspector	SOG ST	7	
3	Inspector 1	SOG ST	5	

5

7 Total - Mining Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Mines And Geology Division

Inspectorate Section

No of Offices	Office	Classification	Grade	Remarks
1	Chief Inspector	SOG ST	8	
1				

Safety and Environment Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Inspector	SOG ST	7	
2	Inspector 2	SOG ST	6	
1	Inspector 1	SOG ST	5	
4				

Mining and Quarrying Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Inspector	SOG ST	7	
1	Inspector 2	SOG ST	6	
2	Inspector 1	SOG ST	5	
4				
9	Total - Inspectorate Section			

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	2	
1	Payment Officer	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Cashier	FMG CS	2	
4				
4	Total - Accounts			

Public Education and Information

No of Offices	Office	Classification	Grade	Remarks
1	Information/Public Education Supervisor	MCG IE	4	
1	Customer Service Officer	GMG AM	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Mines And Geology Division

Public Education and Information

No of Offices	Office	Classification	Grade	Remarks
1	Library Assistant	PIDG LA	1	
3				
3	Total - Public Education and Information			

Records Management

No of Offices	Office	Classification	Grade	Remarks
1	Mining Registrar	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
2				
2	Total - Records Management			

Information Technology

No of Offices	Office	Classification	Grade	Remarks
1	Systems Analyst	MIS IT	5	
1	GIS/Client Support Officer	MIS IT	4	
1	GIS/Client Support Officer	MIS IT	3	
3				
3	Total - Information Technology			
43	Total - Mines And Geology Division			

Geology Branch

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner	SOG ST	9	
1	Senior Secretary	OPS SS	3	
2				

Economic Geology

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	8	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Geology Branch

Economic Geology

1

1 Total - Economic Geology

Metallic Minerals

No of Offices	Office	Classification	Grade	Remarks
1	Senior Geologist	SOG ST	6	
1	Geologist	SOG ST	5	
2				
2	Total - Metallic Minerals			

Industrial Minerals

No of Offices	Office	Classification	Grade	Remarks
1	Senior Geologist	SOG ST	6	
2	Geologist	SOG ST	5	
1	Geological Assistant 2	SOG ST	2	
4				
4	Total - Industrial Minerals			

Laboratory Services

No of Offices	Office	Classification	Grade	Remarks
1	Chief Chemist	SOG ST	8	
1	Chemist (Neutron Activation Specialist)	SOG ST	6	
1	Senior Laboratory Technician	SOG ST	4	
2	Laboratory Assistant	SOG ST	3	
5				
5	Total - Laboratory Services			

Research and Mapping

No of Offices	Office	Classification	Grade	Remarks
1	Director, Research and Mapping	SOG ST	8	
1				
1	Total - Research and Mapping			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Technology, Energy And Mining

Geology Branch

Applied Research

No of Offices	Office	Classification	Grade	Remarks
1	Senior Geologist	SOG ST	6	
1	Geological Assistant 2	SOG ST	4	
1	Geological Assistant 1	SOG ST	1	

3

3 Total - Applied Research

Regional Mapping

No of Offices	Office	Classification	Grade	Remarks
1	Senior Geologist	SOG ST	6	
1	Geologist	SOG ST	5	
1	Geological Assistant 2	SOG ST	2	
1	Geological Assistant 1	SOG ST	1	

4

4 Total - Regional Mapping

22 Total - Geology Branch

244 Total - Ministry of Science, Technology, Energy And Mining

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Central Direction and Control Unit

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Director General			
1	Administrative Assistant To The Permanent Sec.	GMG SEG	1	
1	Co-ordinator Special Projects	GMG SEG	2	
4	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
3	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

14

14 Total - Central Direction and Control Unit

Internal Audit Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
2	Audit Manager (Co-ordinator)	FMG AS	4	
7	Auditor	FMG AS	2	
4	Assistant Auditor	FMG AS	1	
4	Assistant Auditor	FMG AS	1	
5	Senior Auditor	FMG AS	3	
1	Secretary 2	OPS SS	2	

24

24 Total - Internal Audit Unit

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	
1	Legal Officer	JLG LO	2	
1	Senior Secretary	OPS SS	3	

3

3 Total - Legal Services

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Finance and Accounts Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Financial Analyst	FMG PA	3	
1	Financial Systems Manager	FMG PA	2	
1	Executive Secretary 1	OPS SS	4	
1	Secretary 2	OPS SS	2	
5				
5				

Management Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Accounts	FMG PA	4	
1	Senior Management Accountant	FMG PA	3	
1	Manager, Deposits and Investments	FMG PA	2	
1	Senior Commitment Control Officer	FMG PA	1	
1	Management Accountant (Capital)	FMG PA	2	
1	Management Accountant (Recurrent)	FMG PA	2	
2	Commitment Control Officer	FMG AT	3	
1	Senior Secretary	OPS SS	3	
9				
9	Total - Management Accounts Branch			

Accounts Payable And Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts Payable and Payroll	FMG PA	4	Post [# 7331] of Director, Accounts Payables and Salaries (FMG/PA 3) upgraded and retitled with effect from January 1, 2012.
1	Manager, Accounts Payables	FMG PA	3	
1	Senior Secretary	OPS SS	3	
3				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Finance and Accounts Division

Accounts Payable And Payroll

Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Payroll Manager	FMG PA	2	
1	Senior Payroll Officer	FMG AT	3	
1	Payroll Officer	FMG AT	2	
1	Payroll Officer	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Payroll Officer	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	Post [# 7347] to be abolished when vacant.

7

Checking

No of Offices	Office	Classification	Grade	Remarks
1	Checking Supervisor	FMG PA	2	
2	Senior Checking Officer	FMG AT	3	
2	Checking Officer	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	Post [# 7358] to be abolished when vacant.

6

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Payment	FMG PA	2	
1	Senior Payment Officer	FMG AT	3	
1	Payment Officer	FMG AT	2	
1	Collections Officer	FMG AT	1	Post [# 7366] of Cashier 1 (FMG/CS 1) reclassified and retitled with effect from January 1, 2012.

4

20 Total - Accounts Payable And Payroll

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Finance and Accounts Division

Final Accounts & Reporting Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Final Accounts & Reporting	FMG PA	3	
1	Senior Final Accountant	FMG PA	1	
1	Final Accountant	FMG AT	3	
1	Final Accountant	FMG AT	3	
1	Senior Bank Reconciliation Officer	FMG AT	3	
1	Bank Reconciliation Officer	FMG AT	1	Post [# 7351] to be abolished when vacant.
1	Bank Reconciliation Officer	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 2	FMG AC	2	
1	Journal Officer	FMG AT	1	
11				
11	Total - Final Accounts & Reporting Branch			

Procurement Branch

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	2	
1	Senior Procurement Officer	GMG AM	4	
2	Procurement Officer	GMG AM	3	
1	Administrative Officer	GMG AM	2	
5				
5	Total - Procurement Branch			
50	Total - Finance and Accounts Division			

Policy Co-ordination & Administration Directorate

Corporate & Strategic Planning

No of Offices	Office	Classification	Grade	Remarks
1	Corporate Planner/Analyst	GMG SEG	2	New post [# 64046] with effect from November 1, 2012.
1				
1	Total - Corporate & Strategic Planning			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Policy Co-ordination & Administration Directorate

Communication & Public Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication And Public Relations	MCG IE	6	
1	Public Relations Officer	MCG IE	4	
1	Videographer/Video Editor	MCG AVT	5	
1	Video/Graphic Specialist	MCG AVP	3	
1	Video/Graphic Officer	MCG AVP	2	
1	Senior Secretary	OPS SS	3	
6				
6	Total - Communication & Public Relations Unit			
7	Total - Policy Co-ordination & Administration Directorate			

Human Resource Management and Development

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2				
2				

Organizational Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Senior Human Resource Officer	GMG SEG	1	
1	Secretary 2	OPS SS	2	
3				
3	Total - Organizational Development			

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Human Resource Management and Development

Human Resource Management

HRM Staffing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Human Resource Officer	GMG SEG	1	
2	Assistant Human Resource Officer 2	GMG AM	3	
2	Assistant Human Resource Officer 1	GMG AM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
7				

Employee Benefits

No of Offices	Office	Classification	Grade	Remarks
1	Senior Human Resource Officer	GMG SEG	1	
2	Assistant Human Resource Officer 2	GMG AM	3	
2	Assistant Human Resource Officer 1	GMG AM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
7				

Industrial Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
1	Secretary 1	OPS SS	1	
2				

Information & Records

No of Offices	Office	Classification	Grade	Remarks
1	Human Resource Officer	GMG AM	4	
1	Information Technology Support Officer	MIS IT	3	
2	Records Officer 1	PIDG RIM	2	
4				
22	Total - Human Resource Management			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Human Resource Management and Development

Human Resource Development

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Senior Human Resource Development Officer	GMG SEG	1	
1	Assistant Human Resource Development Officer	GMG AM	2	
1	Records Clerk	PIDG RIM	1	
1	Accounting Technician 1	FMG AT	1	
1	Senior Secretary	OPS SS	3	
6				

Twickenham Park Training Centre

No of Offices	Office	Classification	Grade	Remarks
1	Centre Manager	GMG AM	3	
1	Administrative Support Officer	GMG AM	2	
1	Maid	LMO TS	2	
1	Housemother	LMO TS	5	
1	Cook	LMO TS	3	
2	Watchman	LMO TS	1	
1	Handyman	LMO TS	1	
8				

Eltham Park Training Centre

No of Offices	Office	Classification	Grade	Remarks
1	Centre Manager	GMG AM	3	
1	Administrative Support Officer	GMG AM	2	
1	Housemother	LMO TS	5	
1	Cook	LMO TS	3	
1	Maid	LMO TS	1	
1	Maid	LMO TS	2	
1	Handyman	LMO TS	1	
2	Watchman	LMO TS	1	
1	Handyman	LMO TS	1	
10				
24	Total - Human Resource Development			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Human Resource Management and Development

Facilities and Property Management Branch

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	
1	Administrator	GMG AM	2	
1	Records Officer 2	PIDG RIM	3	
1	Inventory Officer	PIDG RIM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Customer Service Officer/Receptionist	GMG AM	2	New post [# 64026] with effect from August 1, 2012.
1	Cleaner/Attendant	LMO TS	2	
8				

Office Management and General Services

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	4	
1	Security And Energy Officer	GMG SEG	1	
1	Secretary 2	OPS SS	2	
2	Records Officer 1	PIDG RIM	2	
1	Storekeeper	PIDG RIM	3	
1	Telephone Operator	OPS TO	2	
2	Telephone Operator	OPS TO	1	
1	Machine Operator	LMO TS	2	
1	Chief Office Attendant	LMO TS	3	
1	Strongroom Attendant	LMO TS	2	
1	Gardener	LMO TS	2	
17	Attendant 1	LMO TS	1	
2	Gateman	LMO TS	1	
1	Handyman	LMO TS	1	
33				

Building and Property Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Civil Works Engineer	SOG ST	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Human Resource Management and Development

Facilities and Property Management Branch

Building and Property Maintenance

No of Offices	Office	Classification	Grade	Remarks
3	Senior Building & Property Maintenance Officer	SOG ST	6	
2	Building & Property Maintenance Officer	SOG ST	4	
1	Records Officer 2	PIDG RIM	3	
7				

Transport/Fleet Management

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG SEG	1	
1	Caretaker	LMO TS	3	
1	Artisan 4	LMO TS	5	
3	Artisan Helper	LMO TS	1	
4	Driver 2	LMO DR	2	
7	Driver 1	LMO DR	1	
17				

65 Total - Facilities and Property Management Branch

Documentation, Information And Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Records Manager	PIDG RIM	5	
1	Records Analyst	PIDG RIM	3	
1	Secretary 2	OPS SS	2	
5	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
12				

Library

No of Offices	Office	Classification	Grade	Remarks
1	Librarian 4	PIDG LB	4	
1	Librarian	PIDG LB	2	
1	Librarian 2	PIDG LB	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Human Resource Management and Development

Documentation, Information And Access Services

Library

No of Offices	Office	Classification	Grade	Remarks
1	Library Assistant 2	PIDG LA	2	
2	Library Assistant 1	PIDG LA	1	
6				
18	Total - Documentation, Information And Access Services			
134	Total - Human Resource Management and Development			

Agricultural Planning And Policy

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	
1	Policy Analyst	GMG SEG	2	
1	Executive Secretary 1	OPS SS	4	
3	Secretary 1	OPS SS	1	
6				
6				

Agricultural Economic Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	8	
2	Senior Secretary	OPS SS	3	
3				

Data Analysis and Macro Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director, Data Analysis & Planning	SOG ST	7	
1	Agricultural Economist 2	SOG ST	6	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Agricultural Planning And Policy

Agricultural Economic Planning

Micro Planning

No of Offices	Office	Classification	Grade	Remarks
1	Senior Agricultural Economist	SOG ST	7	
1	Statistician	SOG ST	6	
2	Agricultural Economist 2	SOG ST	6	
1	Regional Rural Sociologist	SOG ST	5	Post [# 8289] reinstated with effect from July 16, 2012.
5				

Farm Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Agricultural Economist	SOG ST	7	
1	Agricultural Economist 2	SOG ST	6	
2	Agricultural Planning Assistant	SOG ST	5	
4				
14	Total - Agricultural Economic Planning			

International Trade

No of Offices	Office	Classification	Grade	Remarks
1	International Trade Specialist	SOG ST	9	
1	Senior Secretary	OPS SS	3	
2				
2	Total - International Trade			

Agricultural Marketing Information Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Agricultural Marketing & Information	GMG SEG	5	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
3				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Agricultural Planning And Policy

Agricultural Marketing Information Branch

Data Analysis & Design Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Data Analysis	SOG ST	8	
2	Statistician	SOG ST	7	
3				

Agricultural Services Unit (formerly Agricultural Marketing & Credit Serv)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Agricultural Services	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
4				

Agricultural Incentives Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Agricultural Incentives Unit	GMG SEG	2	
1				

Reports & Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Reports & Evaluation	GMG SEG	3	
1				

Market Research

No of Offices	Office	Classification	Grade	Remarks
1	Director, Market Research	SOG ST	8	
1	Senior Research Officer	SOG ST	7	
2	Research Officer	SOG ST	6	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Agricultural Planning And Policy

Agricultural Marketing Information Branch

Field Operations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Field Operations	SOG ST	8	
3	Regional Data Collection Officer	SOG ST	5	
16	Data Collection Officer	SOG ST	3	

20

Stakeholder Liaison Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Stakeholder Liaison	GMG SEG	3	
1	Monitoring Officer	GMG SEG	2	
1	Assistant Monitoring Officer	GMG SEG	1	

3

Agri-Business & Market Distribution Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Agri Business	GMG SEG	3	
1	Market Development Officer	GMG SEG	2	
1	Assistant Market Development Officer	GMG SEG	1	
1	Secretary 2	OPS SS	2	

4

Agricultural Information Systems Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager	MIS IT	6	
1	Senior Systems Analyst	MIS IT	5	
1	Database Administrator	MIS IT	4	
1	Web Designer	MIS IT	4	
1	Agricultural Economist	SOG ST	7	
1	Sociologist	SOG ST	7	
1	Liaison Officer	GMG AM	4	

7

50 Total - Agricultural Marketing Information Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Agricultural Planning And Policy

72 Total - Agricultural Planning And Policy

Agricultural Credit And Subsidies

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	
1				
1	Total - Agricultural Credit And Subsidies			

Technical Services Directorate

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Technical Services Co-ordinator	GMG SEG	1	
1	Executive Secretary 2	OPS SS	5	
1	Secretary 1	OPS SS	1	
4				
4				

Jamaica Import/Export Inspectorate Centre (One Stop Shop)

No of Offices	Office	Classification	Grade	Remarks
1	Client Service Officer	GMG AM	4	
1				
1	Total - Jamaica Import/Export Inspectorate Centre (One Stop Shop)			

Project Management and Co-ordination Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Project Management & Co-ordination	GMG SEG	4	
1	Professional Accountant 3	FMG PA	3	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
6				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Project Management and Co-ordination Division

6 -

Public Gardens and Zoo Division

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	2	
1	Nursery Supervisor	SOG ST	2	
1	Nursery Attendant	LMO TS	2	

3

Hope Gardens

No of Offices	Office	Classification	Grade	Remarks
1	Botanist/Education Officer	SOG ST	6	
1	Superintendent	SOG ST	8	
1	Horticulturist/Agronomist	SOG ST	5	
1	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	

5

Rural Gardens - Castleton Gardens

No of Offices	Office	Classification	Grade	Remarks
1	Facilities Manager	SOG ST	3	
1	Senior Gardener	LMO TS	4	
4	Gardener	LMO TS	2	
4	Gardener Attendant	LMO TS	1	

10

Rural Gardens - Cinchona

No of Offices	Office	Classification	Grade	Remarks
1	Facilities Manager	SOG ST	3	
1	Senior Gardener	LMO TS	4	
2	Gardener	LMO TS	2	
2	Gardener Attendant	LMO TS	1	

6

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Public Gardens and Zoo Division

Rural Gardens - Bath

No of Offices	Office	Classification	Grade	Remarks
1	Senior Gardener	LMO TS	4	
1	Gardener Attendant	LMO TS	1	
2				

Rural Gardens - Fern Gully

No of Offices	Office	Classification	Grade	Remarks
1	Senior Gardener	LMO TS	4	
1	Gardener	LMO TS	2	
1	Gardener Attendant	LMO TS	1	
3				

Rural Gardens - Bamboo Grove

No of Offices	Office	Classification	Grade	Remarks
1	Senior Gardener	LMO TS	4	
2	Gardener	LMO TS	2	
3	Gardener Assistant	LMO TS	1	
6				
35	Total - Public Gardens and Zoo Division			

Veterinary Services Division

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Veterinary Services	MDG VO	3	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Caretaker	LMO TS	3	
6				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Veterinary Services Division

Human Resource & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Veterinary Specialist	MDG VO	1	
1	Administrator	GMG AM	4	
1	Customer Service Officer	GMG AM	2	
1	Records Officer 1	PIDG RIM	2	
1	Records Officer 1	PIDG RIM	2	
1	Telephone Operator	OPS TO	1	
1	Driver 1	LMO DR	1	
1	Caretaker	LMO TS	3	
1	Cleaner Attendant	LMO TS	1	
1	Cleaner/Attendant	LMO TS	1	

10

Laboratory Services

No of Offices	Office	Classification	Grade	Remarks
3	Veterinary Specialist	MDG VO	2	
1	Senior Veterinary Officer	MDG VO	2	
1	Toxicologist/Analyst	SOG ST	7	
1	Chief Veterinary Medical Technologist	PMG VMT	3	
1	Supervisory Veterinary Medical Technologist	PMG VMT	2	
4	Senior Veterinary Medical Technologist	PMG VMT	2	
4	Senior Veterinary Biochemical Analyst	SOG ST	6	
1	Veterinary Biochemical Analyst	SOG ST	5	
1	Senior Laboratory Technician	SOG ST	3	
1	Maintenance Technician	SOG ST	4	
1	Pharmacist 3	PMG PHS	3	
1	Data Entry Officer	MIS IT	2	
2	Laboratory Attendant	LMO TS	2	

22

Quarantine

No of Offices	Office	Classification	Grade	Remarks
1	Senior Veterinary Officer	MDG VO	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Veterinary Services Division

Quarantine

No of Offices	Office	Classification	Grade	Remarks
1	Port Veterinarian	MDG VO	2	New post [# 63805] with effect from January 1, 2012 and retitled with effect from July 1, 2012.
1	Veterinary Specialist	MDG VO	1	
4	Animal Health Technician 3	PMG AH	3	Two (2) posts [#s 7984-5] of Animal Health Technician 2 (PMG/AH 2) upgraded and retitled with effect from January 1, 2012.
1	Animal Health Technician 2	PMG AH	2	
1	Secretary 2	OPS SS	2	
2	Farm Hand 2	LMO TS	3	
1	Cleaner/Attendant	LMO TS	2	

12

Surveillance/Field Operations

No of Offices	Office	Classification	Grade	Remarks
2	Senior Veterinary Officer	MDG VO	2	
2	Veterinary Officer	MDG VO	1	Two (2) new posts [#s 63806-7] with effect from January 1, 2012.
4	Veterinary Specialist	MDG VO	1	
4	Animal Health Technician 2	PMG AH	2	Post [# 7995] of Animal Health Technician 1 (PMG/AH 1) retitled and upgraded with effect from January 1, 2012.
11	Animal Health Technician 1	PMG AH	1	Ten (10) new posts [#s 63808-17] with effect from January 1, 2012.
7	Artificial Insemination Technician 1	PMG AH	1	
5	Secretary 2	OPS SS	2	Three (3) new posts [#s 63818-20] with effect from January 1, 2012.
1	Veterinary Clinic Attendant	LMO TS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Veterinary Services Division

Permit/License & Inspection

No of Offices	Office	Classification	Grade	Remarks
1	Veterinary Specialist	MDG VO	1	
2	Animal Health Technician 3	PMG AH	3	
3	Animal Health Technician 2	PMG AH	2	Posts [#s 7993 & 7991] of Animal Health Technician 1 (PMG/AH 1) upgraded and retitled with effect from January 1, 2012.

6

Bodles Station

No of Offices	Office	Classification	Grade	Remarks
1	Animal Health Technician 2	PMG AH	1	
1	Animal Health Technician 2	PMG AH	2	
1	Artificial Insemination Technician 3	PMG AH	3	
1	Artificial Insemination Technician 2	PMG AH	2	
2	Artificial Insemination Technician 2	PMG AH	2	

6

Finance & Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Cashier	FMG CS	1	
1	Cashier	FMG CS	2	

3

101 Total - Veterinary Services Division

Research and Development Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Research Director	SOG ST	10	
1	Human Resource & Administration Manager	GMG SEG	1	
1	Administrator	GMG AM	2	
1	Executive Secretary 1	OPS SS	4	
1	Records Officer 1	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Research and Development Division

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Accounting Technician 1	FMG AT	1	
1	Records Clerk	PIDG RIM	1	
1	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	
4	Attendant	LMO TS	1	

14

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Professional Accountant	FMG PA	2	
1	Senior Accountant	FMG PA	1	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	
1	Cashier	FMG CS	2	

5

Operations Farm Management

No of Offices	Office	Classification	Grade	Remarks
1	Operations Manager	SOG ST	6	
5	Field Assistant	SOG ST	2	
3	Senior Dairyman/Milker	LMO TS	3	
9	Farm Hand	LMO TS	2	
1	Farm Hand	LMO TS	3	
9	Farm Hand	LMO TS	1	
1	Farm Hand	LMO TS	2	
1	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	4	
4	Driver 2	LMO DR	2	
2	Driver 1	LMO DR	1	
1	Gateman	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Research and Development Division

Biometry

No of Offices	Office	Classification	Grade	Remarks
1	Biometrician	SOG ST	7	
1				

Livestock Research and Improvement

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Research Director	SOG ST	9	
1	Farm Manager	SOG ST	5	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
3	Farm Hand	LMO TS	2	
2	Watchman	LMO TS	1	
9				

Animal Nutrition and Husbandry

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
2	Chief Livestock Research Officer	SOG ST	7	
2	Senior Livestock Research Officer	SOG ST	6	
1	Livestock Research Officer	SOG ST	5	
5	Livestock Research Assistant	SOG ST	3	
1	Senior Laboratory Technician	SOG ST	3	
1	Laboratory Technician	SOG ST	2	
1	Secretary 2	OPS SS	2	
14				

Animal Breeding and Genetics

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
2	Chief Livestock Research Officer	SOG ST	7	
3	Senior Livestock Research Officer	SOG ST	6	
3	Livestock Research Officer	SOG ST	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Research and Development Division

Animal Breeding and Genetics

No of Offices	Office	Classification	Grade	Remarks
2	Livestock Research Assistant	SOG ST	3	
1	Secretary 2	OPS SS	2	
1	Records Officer 1	PIDG RIM	2	
3	Farm Hand	LMO TS	2	
7	Farm Hand	LMO TS	1	

23

Crop and Plant Protection Research

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Research Director	SOG ST	9	
1	Senior Secretary	OPS SS	3	

2

Crop Research

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	

4

Plant Breeding

No of Offices	Office	Classification	Grade	Remarks
1	Chief Plant Breeding Officer	SOG ST	7	
1	Senior Plant Breeding Officer	SOG ST	6	
1	Plant Breeding Officer	SOG ST	5	
2	Research Assistant (Plant Breeding)	SOG ST	4	

5

Agronomy

No of Offices	Office	Classification	Grade	Remarks
1	Chief Agronomist	SOG ST	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Research and Development Division

Agronomy

No of Offices	Office	Classification	Grade	Remarks
1	Senior Agronomist	SOG ST	6	
3	Agronomist	SOG ST	5	
3	Crop Research Assistant	SOG ST	4	
8				

Plant Protection and Post Entry Quarantine

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
1	Secretary	OPS SS	3	
2				

Plant Protection

No of Offices	Office	Classification	Grade	Remarks
1	Chief Plant Protection Officer	SOG ST	7	
3	Senior Plant Protection Officer	SOG ST	6	
6	Plant Protection Officer	SOG ST	5	
5	Plant Research Assistant	SOG ST	3	
3	Laboratory Technician	SOG ST	2	
18				

Post Entry Quarantine

No of Offices	Office	Classification	Grade	Remarks
1	Chief Post Entry Officer	SOG ST	7	
1	Horticulturist	SOG ST	6	
1	Post Entry Quarantine Officer (Tissue Culture)	SOG ST	5	
1	Post Entry Quarantine Officer (Seed Pathology)	SOG ST	5	
1	Green House Manager	SOG ST	4	
2	Research Assistant (Green House)	SOG ST	3	
1	Laboratory Technician	SOG ST	2	
8				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Research and Development Division

Extension Services

No of Offices	Office	Classification	Grade	Remarks
2	Extension Specialist	SOG ST	5	
2				

Orange River Research Station

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
1	Farm Manager	SOG ST	5	
1	Field Assistant	SOG ST	2	
1	Accounting Technician 3	FMG AT	3	
1	Secretary 1	OPS SS	1	
1	Driver 2	LMO DR	2	
1	Office Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
9				

Beekeeping Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Plant Protection Officer	SOG ST	7	
1	Senior Plant Protection Officer	SOG ST	6	
5	Apiculture Officer	SOG ST	6	
1	Research Assistant	SOG ST	4	
1	Laboratory Technician	SOG ST	2	
9				

Montpellier Research Station

No of Offices	Office	Classification	Grade	Remarks
1	Senior Research Director	SOG ST	8	
1	Accounting Technician 3	FMG AT	3	
1	Plant Protection Officer	SOG ST	5	
1	Farm Manager	SOG ST	5	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Research and Development Division

Montpellier Research Station

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	
2	Senior Dairyman/Milker	LMO TS	3	
3	Farm Hand	LMO TS	2	
2	Field Assistant	SOG ST	2	
2	Driver 2	LMO DR	2	
1	Driver 1	LMO DR	1	
2	Watchman	LMO TS	1	

18

189 Total - Research and Development Division

Plant Quarantine/Produce Inspection Branch

No of Offices	Office	Classification	Grade	Remarks
1	Chief Plant Quarantine & Produce Inspector	SOG ST	9	
1	Senior Plant Quarantine/Enquiry Point Officer	SOG ST	8	
1	Administrative Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Administrative Assistant	GMG AM	3	
3	Forklift Operator/Fumigation Assistant	LMO TS	4	
1	Forklift Operator/Fumigation Assistant	LMO TS	5	
2	Cleaner/Attendant	LMO TS	2	
1	Gardener	LMO TS	2	

12

Import/Export Unit

No of Offices	Office	Classification	Grade	Remarks
1	Import/Export Manager	SOG ST	7	
1	Citrus Protection Officer	SOG ST	6	Post [# 8190] of Plant Quarantine Produce Inspector 1 (SOG/ST 4) retitled and upgraded with effect from April 1, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Plant Quarantine/Produce Inspection Branch

Import/Export Unit

No of Offices	Office	Classification	Grade	Remarks
2	Plant Quarantine/Producer Inspector Fumigator	SOG ST	6	Two (2) posts [#s 8160 & 8169] of Plant Quarantine/Producer Inspector 2 (SOG/ST 5) retitled and upgraded with effect from April 1, 2012.
2	Plant Quarantine/Producer Inspector 2	SOG ST	5	
5	Plant Quarantine/Produce Inspector 1	SOG ST	4	

11

Certificate/Compliance Unit

No of Offices	Office	Classification	Grade	Remarks
1	Certificate/Compliance Manager	SOG ST	7	
1	Plant Quarantine/Produce Inspector 2	SOG ST	5	
6	Plant Quarantine/Producer Inspector 2	SOG ST	5	
5	Plant Quarantine/Produce Inspector 1	SOG ST	4	

13

Export Complex Unit (Kingston)

No of Offices	Office	Classification	Grade	Remarks
1	Manager	SOG ST	7	
1	Fumigator	SOG ST	6	
1	Identifier/Entomologist	SOG ST	6	
1	Administrative Officer	GMG AM	2	
1	Accounting Technician 3	FMG AT	3	
1	Forklift Operator/Fumigation Assistant	LMO TS	4	

6

Export Complex Unit (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Cashier	FMG CS	1	
1	Manager/Plant Quarantine Produce Inspector	SOG ST	7	
1	Fumigator	SOG ST	6	
1	Accounting Technician 2	FMG AT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Technical Services Directorate

Plant Quarantine/Produce Inspection Branch

Export Complex Unit (Montego Bay)

No of Offices	Office	Classification	Grade	Remarks
1	Identifier/Entomologist	SOG ST	6	
1	Forklift Operator/Fumigation Assistant	LMO TS	5	
1	Cleaner/Attendant	LMO TS	2	
1	Attendant	LMO TS	1	

8

Pest Risk Analysis Unit

No of Offices	Office	Classification	Grade	Remarks
1	Pest Risk Analysis Manager	SOG ST	7	
2	Pest Risk Analyst	SOG ST	6	
1	Entomologist	SOG ST	6	
1	Records/Data Input Officer	PIDG RIM	2	

5

55 Total - Plant Quarantine/Produce Inspection Branch

391 Total - Technical Services Directorate

Policy Co-ordination & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director, Policy Co-ordination & Admin	GMG SEG	6	
1	Executive Secretary 1	OPS SS	4	

2

2

Information & Communication Technology

No of Offices	Office	Classification	Grade	Remarks
1	Information & Communication Technology Director	MIS IT	7	

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Policy Co-ordination & Administration

Information & Communication Technology

Infrastructure Services

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Infrastructural Services	MIS IT	6	
1	Network Administrator	MIS IT	5	

2

Applications Unit

No of Offices	Office	Classification	Grade	Remarks
1	Applications Manager	MIS IT	6	
1	Systems Analyst	MIS IT	5	
1	Senior Programmer	MIS IT	4	
1	Web Information/Content Officer	MCG IE	3	
1	Programmer 1	MIS IT	3	

5

User Support Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, User Support Services	MIS IT	5	
2	User Support Technician	MIS IT	3	

3

Data Entry

No of Offices	Office	Classification	Grade	Remarks
1	Data Control Supervisor	MIS IT	3	
2	Data Entry Technician 2	MIS IT	2	

3

14 Total - Information & Communication Technology

Corporate & Strategic Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director, Corp/Strategic Plang. & Perf. Monitoring	GMG SEG	4	

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Policy Co-ordination & Administration

Corporate & Strategic Planning

1 -

17 Total - Policy Co-ordination & Administration

Rural Physical Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director, Rural Physical Planning	SOG ST	8	
1	Administrator	GMG AM	3	
1	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
1	Driver 1	LMO DR	1	
2	Laboratory Attendant	LMO TS	1	
1	Telephone Operator	OPS TO	1	
3	Attendant	LMO TS	1	
1	Gardener	LMO TS	1	

12

12

Soil Analysis And Land Use Studies

No of Offices	Office	Classification	Grade	Remarks
2	Agricultural Chemist 2	SOG ST	6	
1	Agricultural Chemist 3	SOG ST	7	
2	Laboratory Technican 2	SOG ST	3	
7	Laboratory Technician 1	SOG ST	2	
3	Secretary 1	OPS SS	1	
1	Farm Hand 1	LMO TS	1	
1	Storeman	LMO TS	1	

17

17 Total - Soil Analysis And Land Use Studies

Regional Planning And Administration

No of Offices	Office	Classification	Grade	Remarks
4	Regional Rural Planner	SOG ST	7	
4	Regional Land Capability Planner	SOG ST	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Rural Physical Planning

Regional Planning And Administration

No of Offices	Office	Classification	Grade	Remarks
2	Cartographer	SOG ST	5	
4	Cartographer Technician	SOG ST	3	
1	Regional Soil Surveyor	SOG ST	4	

15

15 Total - Regional Planning And Administration

Geographic Information Systems

No of Offices	Office	Classification	Grade	Remarks
1	Manager	MIS IT	4	
1	Systems Analyst	MIS IT	3	

2

2 Total - Geographic Information Systems

46 Total - Rural Physical Planning

Fisheries Division

No of Offices	Office	Classification	Grade	Remarks
1	Director Of Fisheries	SOG ST	9	
1	Administrator	GMG AM	4	
2	Records Officer 1	PIDG RIM	2	
2	Records Clerk (Registry)	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
2	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	2	
2	Attendant	LMO TS	2	
4	Driver 1	LMO DR	1	
4	Watchman	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Fisheries Division

Data Management

No of Offices	Office	Classification	Grade	Remarks
1	Marine Researcher/Analyst	SOG ST	6	
1	Data Entry Operator	MIS IT	2	
1	Data Entry Clerk	MIS IT	1	
3				
3	Total - Data Management			

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Professional Accountant	FMG PA	2	
1	Senior Accountant	FMG PA	1	
2	Accounting Technician 2	FMG AT	2	
2	Accounting Technician 1	FMG AT	1	
1	Cashier	FMG CS	2	
7				
7	Total - Accounts			

Marine Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Marine and Aviation Affairs	SOG ST	7	
2	Senior Fisheries Officer	SOG ST	6	
3	Fisheries Officer	SOG ST	5	
3	Chief Fisheries Instructor	SOG ST	4	
10	Senior Fisheries Instructor	SOG ST	3	
1	Fisheries Officer	SOG ST	5	
5	Fisheries Instructor	SOG ST	2	
2	Game Warden	PTSG PX	1	
10	Records Officer 1	PIDG RIM	2	
1	Artisan 4	LMO TS	5	
3	Leading Hand	LMO TS	4	Post [# 8088] reinstated with effect from July 16, 2012.
1	Leading Hand (Cook)	LMO TS	3	
6	Pump Operator	LMO TS	1	
48				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Fisheries Division

Marine Branch

48 Total - Marine Branch

Aquaculture Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	7	
1	Accounting Technician 2	FMG AT	2	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
2	Driver 2	LMO DR	2	
1	Attendant	LMO TS	1	
1	Handyman	LMO TS	1	
5	Watchman	LMO TS	1	

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Aquaculture Research Unit

No of Offices	Office	Classification	Grade	Remarks
1	Research Officer	SOG ST	6	
1	Farm Manager	SOG ST	4	
2	Senior Pond Operator	SOG ST	4	
8	Pond Operator	SOG ST	2	
2	Watchman	LMO TS	1	

14

28 Total - Aquaculture Branch

Extension Services

No of Offices	Office	Classification	Grade	Remarks
3	Regional Extension Officer	SOG ST	4	
6	Fisheries Extension Officer	SOG ST	3	
1	Forklift Operator/Fumigation Assistant	LMO TS	4	Post [# 8137] of Bulldozer Operator Assistant (LMO/TS 2) retitled and upgraded with effect from April 1, 2012.
1	Bulldozer Operator	LMO TS	3	
1	Bulldozer Operator Assistant	LMO TS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture And Fisheries

Fisheries Division

Extension Services

12

12 Total - Extension Services

118 Total - Fisheries Division

877 Total - Ministry of Agriculture And Fisheries

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Forestry Department

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Technical Assistant	SOG ST	5	
1	Senior Secretary	OPS SS	3	
2				

Regional Forestry Operations

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	
4	Forest Supervisor	SOG ST	6	
21	Forester 2	SOG ST	4	
12	Forester 1	SOG ST	3	
3	Accounting Technician 2	FMG AT	2	
5	Accounting Clerk 2	FMG AC	2	
2	Secretary 2	OPS SS	2	
9	Watchman	LMO TS	1	
3	Driver 1	LMO DR	1	
4	Nursery Foreman	LMO TS	6	
3	Office Attendant	LMO TS	1	

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Finance And Accounts

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2				
2	Total - Final Accounts			

Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Forestry Department

Finance And Accounts

Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	1	
3				
3	Total - Disbursement			

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
2	Accounting Technician 1	FMG AT	1	
3				
3	Total - Salaries			

Projects

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 1	FMG AT	1	
1				
1	Total - Projects			
9	Total - Finance And Accounts			

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Personnel Administrator	GMG AM	2	
1				

Registry

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
2				
3				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Forestry Department

Human Resource Management And Administration

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Facilities Manager	GMG AM	4	
1	Procurement Officer	GMG AM	3	
1	Telephone Operator	OPS TO	2	
2	Driver 2	LMO DR	2	
1	Driver 1	LMO DR	1	
1	Gate Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
1	Attendant/Messenger	LMO TS	2	
2	Sideman	LMO TS	1	
1	Handyman	LMO TS	1	
12				
12	Total - Office Services			
15	Total - Human Resource Management And Administration			

Public Education And Information

No of Offices	Office	Classification	Grade	Remarks
1	Training Officer	GMG AM	3	
1				
1				
1	Total - Public Education And Information			

Technical Services

Research And Development

No of Offices	Office	Classification	Grade	Remarks
1	Forest Research Officer	SOG ST	6	
1	Nursery & Private Forest Co-ordinator	SOG ST	5	
1	Seed Collection Co-ordinator	SOG ST	4	
1	Forest Research Technician	SOG ST	3	
4				
4	Total - Research And Development			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Forestry Department

Technical Services

Resource Planning And Management

No of Offices	Office	Classification	Grade	Remarks
1	Forest Inventory and Utilisation Officer	SOG ST	6	
1	GIS Survey & Mapping Officer	SOG ST	5	
1	Senior Survey Technician	SOG ST	4	
1	Geographic Information Systems Technician	SOG ST	4	
4				
4	Total - Resource Planning And Management			
8	Total - Technical Services			
<hr/>				
102	Total - Forestry Department			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	International Trade Specialist	GMG SEG	4	New post [# 63982] with effect from June 1, 2012.
2	Administrative Assistant	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
9				

Total - Executive Office

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	
2	Senior Auditor	FMG AS	3	
2	Auditor	FMG AS	2	Post [# 50624] of Assistant Auditor (FMG/AS 1) retitled and upgraded with effect from December 1, 2011.
1	Senior Secretary	OPS SS	3	
1	Assistant Auditor	FMG AS	1	
7				
7				
7	Total - Internal Audit			

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Legal Director	JLG LO	3	
1	Senior Legal Officer	JLG LO	4	
1	Legal Officer	JLG LO	2	
1	Senior Secretary	OPS SS	3	
4				
4				
4	Total - Legal Services			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Policy Planning, Projects And Research

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Corporate Planner	GMG SEG	2	
1	Senior Economist	SOG ST	8	
1	Research Assistant	SOG ST	3	
1	Research Officer	SOG ST	5	
1	Senior Secretary	OPS SS	3	
1	Administrative Officer	GMG AM	3	

7

7 Total - Policy Planning, Projects And Research

Communications/Public Relations Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication And Public Relations	MCG IE	6	
1	Information Officer	MCG IE	3	Post [# 50711] of Information Officer (MCG/IE 2) upgraded with effect from April 1, 2012.
1	Assistant Information Officer	MCG IE	1	Post [# 50712] of Secretary 2 (OPS/SS 2) reclassified and retitled with effect from April 1, 2012.

3

3 Total - Communications/Public Relations Division

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	
1	Director, Expenditure and Control	FMG PA	2	
1	Director, Finance	FMG PA	2	
1	Final Accounts Officer	FMG AT	3	
1	Disbursements (Payments) Supervisor	FMG AT	3	
1	Budget Officer	FMG AT	2	
1	Payments Officer	FMG AT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Cashier	FMG AC	2	Post [# 50634] of Cashier (FMG/CS 1) reclassified with effect from September 1, 2012.
1	Senior Secretary	OPS SS	3	
1	Director, Budget	FMG PA	3	
1	Salaries Supervisor	FMG AT	3	
1	Payroll Officer	FMG AT	2	
12				
12				
12	Total - Finance And Accounts			

Corporate Affairs And Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Corporate Affairs	GMG SEG	4	
1	Librarian	PIDG LB	3	New post [# 63886] with effect from December 1, 2011.
1	Registrar	PIDG RIM	4	New post [# 63887] with effect from December 1, 2011.
1	Senior Secretary	OPS SS	3	
4				

Human Resource Management & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	2	
1	Industrial Relations Officer	GMG AM	3	
1	Director, Human Resource Management	GMG SEG	3	
1	Director, Human Resource Development	GMG SEG	1	
1	Secretary 2	OPS SS	2	
1	Senior Secretary	OPS SS	3	
1	Records Officer	PIDG RIM	2	
7				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Corporate Affairs And Services

Human Resource Management & Administration

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer	PIDG RIM	3	New post [# 64039] with effect from September 1, 2012.
1	Organisation Development Officer	GMG SEG	2	New post [# 64040] with effect from September 1, 2012.
2				
9	Total - Human Resource Management & Administration			

Information And Communications Technology

No of Offices	Office	Classification	Grade	Remarks
1	Systems Administrator	MIS IT	5	
1	Technical Support Specialist	MIS IT	4	
2				
2	Total - Information And Communications Technology			

Procurement And Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Director, Office Management and Transportation	GMG SEG	1	
1	Security Officer	PTSG PX	1	
2	Telephone Operator	OPS TO	1	
1	Receptionist/Assistant Telephone Operator	PIDG RIM	2	
1	Inventory Officer	PIDG RIM	3	
1	Secretary 2	OPS SS	2	
2	Driver 1	LMO DR	1	
1	Security Officer	PTSG PX	1	
1	Attendant/Messenger	LMO TS	2	
2	Cleaner/Office Attendant	LMO TS	2	
1	Attendant - Machine Operator	LMO TS	2	New post [# 63942] with effect from April 1, 2012.
2	Attendant	LMO TS	1	Two (2) new posts [#s 63943-4] with effect from April 1, 2012.
17				
17	Total - Procurement And Office Services			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Corporate Affairs And Services

Documentation, Information And Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk 1	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
6				
6	Total - Documentation, Information And Access Services			
38	Total - Corporate Affairs And Services			

Industry Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
3				
3				

Freezone Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1				
1	Total - Freezone Secretariat			

Business Facilitation Unit

No of Offices	Office	Classification	Grade	Remarks
2	Director 1	GMG SEG	1	
2				
2	Total - Business Facilitation Unit			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Industry Division

Manufacturing & Incentive Monitoring Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director 3	GMG SEG	3	
1	Director 1	GMG SEG	1	

2

2 Total - Manufacturing & Incentive Monitoring Unit

Scrap Metal Monitoring Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	

1

1 Total - Scrap Metal Monitoring Unit

Small Business Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	

1

1 Total - Small Business Unit

Trade Relations Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	

1

1 Total - Trade Relations Unit

11 Total - Industry Division

Science And Technology

No of Offices	Office	Classification	Grade	Remarks
1	Director, Science And Technology	GMG SEG	4	

1

1 Total - Science And Technology

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Investment Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Investment	GMG SEG	5	
1	Project Planning Specialist	SOG ST	7	
1	Investment Projects and Implementation Manager	GMG SEG	4	New post [# 64024] with effect from August 1, 2012.
1	Business Facilitation Manager	GMG SEG	3	New post [# 64025] with effect from August 1, 2012.
4				
4	Total - Investment Division			

Commerce Division

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	
1	Director, Commodities	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
3				
3				

Monitoring Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director 2	GMG SEG	2	
1	Administrator	GMG AM	4	
2	Administrator 2	GMG AM	3	
1	Secretary 2	OPS SS	2	
5				
5	Total - Monitoring Unit			

Vehicle Import Policy

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
1				
1	Total - Vehicle Import Policy			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Commerce Division

9

Copyright

No of Offices	Office	Classification	Grade	Remarks
1	Copyright Officer	GMG SEG	2	
1				
1	Total - Copyright			

Food Storage And Infestation Prevention Division

No of Offices	Office	Classification	Grade	Remarks
1	Chief Food Storage Officer	SOG ST	9	
1	Deputy Food Storage Officer	SOG ST	8	
1	Chief Food Storage Inspector	SOG ST	7	
6	Senior Food Storage Scientist	SOG ST	7	
8	Food Storage Scientist	SOG ST	6	
3	Senior Food Storage Inspector	SOG ST	6	
18	Food Storage Inspector	SOG ST	5	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk	FMG AC	2	
1	Administrator	GMG AM	3	
1	Executive Secretary	OPS SS	4	Post [# 8803] of Senior Secretary (OPS/SS 3) upgraded and retitled with effect from June 1, 2012.
4	Assistant Food Storage Scientist	SOG ST	4	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk 1	PIDG RIM	1	
3	Driver	LMO DR	1	
1	Senior Technical Assistant	SOG ST	2	
4	Technical Assistant	SOG ST	1	
2	Attendant	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Food Storage And Infestation Prevention Division

62 Total - Food Storage And Infestation Prevention Division

Co-operative And Friendly Societies Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Registrar of Co-ops & Friendly Societies	GMG SEG	5	Post [# 24462] of Registrar, Co-operatives and Friendly Societies (GMG/SEG 3) upgraded and retitled with effect from June 1, 2012.
1				
1				

Development Research And Technology

No of Offices	Office	Classification	Grade	Remarks
1	Systems Analyst	MIS IT	5	
1	Data Entry Clerk	MIS IT	2	
2				
2	Total - Development Research And Technology			

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	3	
1	Administrator	GMG AM	3	
1	Accounting Clerk 1	FMG AC	1	
1	Senior Secretary	OPS SS	3	
2	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Driver	LMO DR	1	
1	Attendant	LMO TS	2	
1	Records Clerk (Registry)	PIDG RIM	1	
2	Attendant	LMO TS	1	
12				
12	Total - Office Services			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Co-operative And Friendly Societies Division

Research, Development And Training

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	1	
1	Senior Training And Promotion Officer	GMG AM	4	
1	Training And Promotion Officer 2	GMG AM	3	
2	Training And Promotion Officer 1	GMG AM	2	
1	Secretary 2	OPS SS	2	

6

Development And Research

No of Offices	Office	Classification	Grade	Remarks
1	Senior Development And Research Officer	GMG AM	4	
1	Development And Research Officer 2	GMG AM	3	
1	Development And Research Officer 1	GMG AM	2	

3

9 Total - Research, Development And Training

Audit And Investigations

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG AS	4	
2	Senior Auditor	FMG AS	3	
4	Auditor	FMG AS	2	
2	Assistant Auditor	FMG AS	1	
1	Secretary 2	OPS SS	2	

10

10 Total - Audit And Investigations

Inspectorate

No of Offices	Office	Classification	Grade	Remarks
1	Director, Inspectorate	GMG SEG	1	
1				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Co-operative And Friendly Societies Division

Inspectorate

Northern Region

No of Offices	Office	Classification	Grade	Remarks
1	Regional Co-operative Officer	GMG AM	4	
2	Senior Co-operative Officer	GMG AM	3	
3				

Southern Region

No of Offices	Office	Classification	Grade	Remarks
1	Regional Co-operative Officer	GMG AM	4	
6	Senior Co-operative Officer	GMG AM	3	
1	Secretary 2	OPS SS	2	
8				
12	Total - Inspectorate			

Agricultural Credit and Subsidies Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
4				
4	Total - Agricultural Credit and Subsidies Branch			

Finance and Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
4				
4	Total - Finance and Accounts			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment And Commerce

Co-operative And Friendly Societies Division

Inspection and Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Chief Inspector	FMG AS	4	
4	Senior Inspector	FMG AS	3	
4	Inspector	FMG AS	2	
4	Assistant Inspector	FMG AS	1	

13

13 Total - Inspection and Monitoring

Research and Information

No of Offices	Office	Classification	Grade	Remarks
1	Director, Research	SOG ST	7	
1	Research Officer	SOG ST	6	

2

2 Total - Research and Information

69 Total - Co-operative And Friendly Societies Division

237 Total - Ministry of Industry, Investment And Commerce

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

General Administration

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Postmaster General	GMG SEG	6	
1	Public Relations Officer	GMG SEG	1	
1	Administrative Assistant	GMG SEG	1	
1	Legal Officer	JLG LO	3	New post [# 63949] with effect from June 1, 2012.
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
6				

Finance And Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Finance	FMG PA	3	
1	Director, Costing	FMG PA	2	
1	Accountant	FMG PA	1	
1	Financial Controller 2	FMG AT	3	
1	Accountant 4 (Costing)	FMG AT	3	
1	Manager, Financial Management Information System	FMG AT	3	
1	Accountant 4 (Salaries)	FMG AT	2	
3	Accountant 3	FMG AT	2	
4	Accountant 2	FMG AT	1	
9	Accounting Technician 1	FMG AT	1	
1	Accounting Technician 1 (Deduction)	FMG AT	1	
22	Accounting Clerk 2	FMG AC	2	
10	Accounting Clerk 1	FMG AC	1	
1	Accounting Clerk 1 (Payroll)	FMG AC	1	
1	Cashier	FMG CS	2	
4	Records Clerk	PIDG RIM	1	
62				

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post And Telecommunications

General Administration

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
3	Senior Auditor	FMG AS	3	Three (3) posts [#s 9377-9] of Auditor (FMG/AS 3) retitled with effect from September 1, 2011.
2	Assistant Auditor	FMG AS	1	
2	Auditor	FMG AS	2	
8				

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Senior Secretary	OPS SS	3	
2				

Personnel And Establishment

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Senior Personnel Officer	GMG AM	4	
1	Industrial Relations Officer	GMG AM	4	
1	Personnel Officer	GMG AM	3	
1	Welfare Officer	GMG AM	3	
3	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Caregiver	LMO TS	2	
15				

Training

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	
1	Training Officer	GMG SEG	1	
1	Senior Tutor	PTO PMA	4	
2	Postal Tutor	PTO PMA	3	
1	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

General Administration

Training

6

Registry

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
9	Records Clerk	PIDG RIM	1	

11

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Office/Procurement Manager	GMG SEG	1	
1	Assistant Procurement Manager	GMG AM	4	
1	Procurement Officer	PIDG RIM	2	
1	Driver	LMO DR	1	

4

Stores

No of Offices	Office	Classification	Grade	Remarks
1	Storekeeper	PIDG RIM	3	
1	Assistant Storekeeper	PIDG RIM	2	
4	Store Clerk	PIDG RIM	1	
3	Storeman	LMO TS	1	

9

Quality Assurance Branch

No of Offices	Office	Classification	Grade	Remarks
1	Quality Assurance Officer	GMG SEG	2	

1

Security

No of Offices	Office	Classification	Grade	Remarks
1	Chief of Security	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

General Administration

Security

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Chief of Security	GMG SEG	1	
1	Post Office Security Officer	GMG AM	4	
1	Assistant Post Office Security Officer	GMG AM	3	
1	Records Clerk	PIDG RIM	1	

5

Typing And Miscellaneous

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 1	OPS SS	4	
4	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
8	Secretary 1	OPS SS	1	
2	Telephone Operator	OPS TO	1	
1	Driver	LMO DR	1	
1	Attendant	LMO TS	2	
12	Attendant	LMO TS	1	
1	Gardener	LMO TS	1	

32

161 Total - General Administration

Postal Division 1

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Postmaster General	GMG SEG	4	
1	Head Postmaster (Corporate Area)	GMG SEG	2	
1	Regional Co-ordinator	GMG SEG	2	
1	Senior Regional Inspector (Corporate Area)	GMG SEG	1	
2	Regional Inspector (Corporate Area)	PTO PMA	5	

6

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

Postal Division 1

Central Sorting Office - Letters

No of Offices	Office	Classification	Grade	Remarks
3	Sorting Office Controller	GMG SEG	1	
1	Airport Operations Co-ordinator, Airport Facility	PTO PMA	3	
1	Assistant Superintendent	PTO PMA	4	
1	Chief Inspector	PTO PMA	3	
4	Supervisor	PTO PMA	2	
2	Transport Officer	GMG AM	1	
4	Postal Clerk 3	PTO CR	4	
30	Postal Clerk B	PTO CR	4	
32	Postal Clerk C	PTO CR	3	
3	Shift Supervisor	PTO PMA	2	
1	Inspector	PTO PMA	2	
20	Inspector	PTO PMA	1	
2	Mail Officer	PTO PMA	1	
26	Postman A	PTO CA	2	
136	Postman B	PTO CA	1	
4	Secretary 1	OPS SS	1	
1	Philatelic Officer	PTO PMA	2	
1	Accounting Clerk 2	FMG AC	2	
1	Records Officer 1	PIDG RIM	2	
2	Accounting Clerk 1	FMG AC	1	
18	Records Clerk	PIDG RIM	1	
1	Attendant	LMO TS	2	
5	Attendant	LMO TS	1	
1	Postman B	PTO CA	1	

300

Central Sorting Office - Parcels

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent	GMG SEG	1	
1	Assistant Superintendent	PTO PMA	4	
3	Supervisor	PTO PMA	2	
12	Postal Clerk B	PTO CR	4	
31	Postal Clerk C	PTO CR	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

Postal Division 1

Central Sorting Office - Parcels

No of Offices	Office	Classification	Grade	Remarks
3	Inspector	PTO PMA	1	
16	Postman A	PTO CA	2	
44	Postman B	PTO CA	1	
1	Secretary 1	OPS SS	1	
1	Accounting Technician 1	FMG AT	1	
11	Accounting Clerk 2	FMG AC	2	
5	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	1	
7	Records Clerk	PIDG RIM	1	
1	Attendant	LMO TS	2	
4	Attendant	LMO TS	1	

142

Corporate Area Post Offices

No of Offices	Office	Classification	Grade	Remarks
8	Postmaster A	PTO PMA	4	
7	Postmaster B	PTO PMA	3	
8	Deputy Postmaster A	PTO PMA	3	
11	Postmaster C	PTO PMA	2	
1	Postmaster 4	PTO IN	4	
1	Postmaster 3	PTO IN	3	
7	Deputy Postmaster B	PTO PMA	2	
8	Postmaster D	PTO PMA	1	
1	Postmaster 2	PTO IN	2	
35	Postal Clerk A	PTO PMA	1	
95	Postal Clerk B	PTO CR	4	
12	Inspector	PTO PMA	1	
35	Postman A	PTO CA	2	
255	Postman B	PTO CA	1	
42	Attendant	LMO TS	1	
1	Postman B	PTO CA	1	

527

975 Total - Postal Division 1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

Postal Division 2

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Postmaster General	GMG SEG	3	
10	Regional Inspector	PTO PMA	5	
1	Senior Secretary	OPS SS	3	
1	Attendant	LMO TS	1	Post [# 11835] reinstated with effect from July 16, 2012.

13

Regional Offices

No of Offices	Office	Classification	Grade	Remarks
8	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

9

District Post Office - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Postmaster A	PTO PMA	4	
1	Postmaster C	PTO PMA	2	
3	Deputy Postmaster A	PTO PMA	3	
4	Postal Clerk A	PTO PMA	1	
29	Postal Clerk B	PTO CR	4	
2	Inspector	PTO PMA	1	
9	Postman A	PTO CA	2	
21	Postman B	PTO CA	1	
1	Secretary 1	OPS SS	1	
6	Attendant	GLS	1	

77

Other District Offices

No of Offices	Office	Classification	Grade	Remarks
2	Postmaster A	PTO PMA	4	
20	Postmaster B	PTO PMA	3	
1	Postmaster 4	PTO IN	4	
3	Deputy Postmaster A	PTO PMA	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

Postal Division 2

Other District Offices

No of Offices	Office	Classification	Grade	Remarks
21	Deputy Postmaster B	PTO PMA	2	
81	Postmaster C	PTO PMA	2	
2	Postmaster 3	PTO IN	3	
175	Postmaster D	PTO PMA	1	
24	Postal Clerk A	PTO PMA	1	
364	Postal Clerk B	PTO CR	4	
5	Inspector	PTO PMA	1	
12	Postman A	PTO CA	2	
84	Postman B	PTO CA	1	
1	Secretary 1	OPS SS	1	
1	Attendant	LMO TS	2	
184	Attendant	LMO TS	1	

980

West Henderson Post Office - Greater Portmore

No of Offices	Office	Classification	Grade	Remarks
1	Postmaster C	PTO PMA	2	
3	Postal Clerk B	PTO CR	4	
1	Postman A	PTO CA	2	
9	Postman B	PTO CA	1	
1	Office Attendant	LMO TS	1	

15

1094 Total - Postal Division 2

Overseas Mail

No of Offices	Office	Classification	Grade	Remarks
1	Inspector, Postal Services	GMG SEG	1	
1	Assistant Inspector, Postal Services	PTO PMA	3	
2	Inspector	PTO PMA	2	
2	Accounting Clerk 2	FMG AC	2	
2	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

Overseas Mail

8

8 **Total - Overseas Mail**

Mail Planning Branch

No of Offices	Office	Classification	Grade	Remarks
1	Inspector, Postal Services	GMG SEG	1	
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

4

4 **Total - Mail Planning Branch**

Internal Mail Transport

Mail Courier

No of Offices	Office	Classification	Grade	Remarks
162	Mail Courier	PTO MC	1	
2	Mail Courier	PTO MC	1	Posts [#s 12085 & 12114] reinstated with effect from July 16, 2012.

164

164 **Total - Internal Mail Transport**

Telecommunication Services

Engineering

No of Offices	Office	Classification	Grade	Remarks
1	Telecommunications Engineer	SOG ST	7	
3	Telecommunications Technician	SOG ST	3	
1	Senior Secretary	OPS SS	3	
1	Records Clerk	PIDG RIM	1	
1	Storekeeper	PIDG RIM	2	

7

7 **Total - Telecommunication Services**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

Building Repair And Maintenance

No of Offices	Office	Classification	Grade	Remarks
1	Building Engineer	SOG ST	7	
1	Superintendent	SOG ST	5	
1	Assistant Building Engineer	SOG ST	5	
2	Senior Technician	SOG ST	4	
7	Technician	SOG ST	3	
6	Technician	SOG ST	2	
1	Clerical Officer 3 (Stores)	OPS CR	2	

19

19 Total - Building Repair And Maintenance

Information Technology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Technology	MIS IT	7	
1	Systems Administrator	MIS IT	5	
1	Systems Support Co-ordinator	MIS IT	4	
1	Senior Programmer	MIS IT	4	
1	Webmaster/Multimedia Specialist	MIS IT	3	
2	Hardware Technician	MIS IT	2	
1	Data Preparation Officer	MIS IT	1	
1	Senior Secretary	OPS SS	3	

9

9 Total - Information Technology Unit

Quality Assurance Unit

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Quality Assurance Officer	GMG AM	3	Post [# 10599] of Postman B (PTO/CA 1) retitled and reclassified with effect from June 1, 2012.
1	Senior Secretary	OPS SS	3	Post [# 10598] of Postman B (PTO/CA 1) retitled and reclassified with effect from June 1, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post And Telecommunications

Quality Assurance Unit

2

2 Total - Quality Assurance Unit

2443 Total - Post And Telecommunications

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Water & Housing

Executive Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 2	OPS SS	5	Posts [#s 50716-8] transferred to the Ministry of Water, Land , Environment & Climate Change with effect from January 6, 2012.
1				
1	Total - Executive Secretariat			

Housing Directorate

Housing Solution

Policy Development And Research

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	2	Post [# 12513] was listed as OPS/SS 1 in CSE (G) Order 2010.
1				
1	Total - Housing Solution			
1	Total - Housing Directorate			

Posts formerly listed under the Ministry of Environment And Housing

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1				
1	Total - Executive Management			

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	
1	Records Officer 1	PIDG RIM	2	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Water & Housing

Posts formerly listed under the Ministry of Environment And Housing

General Administration

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1				
3	Total - General Administration			
4	Total - Posts formerly listed under the Ministry of Environment And Housing			

Technical Services (formerly listed under the Ministry of Environment & Housing)

Housing Division

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1				

Housing Administration

No of Offices	Office	Classification	Grade	Remarks
1	Social Worker 2	SWG PS	3	Post [# 51234] abolished with effect from April 1, 2008, now re-instated.
1	Secretary 1	OPS SS	1	
2				
3	Total - Housing Division			
3	Total - Technical Services (formerly listed under the Ministry of Environment & Housing)			
9	Total - Ministry Of Water & Housing			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Land & Environment

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1				

Estate Management/Property Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Estate Management/Property Management	GMG SEG	3	
2	Director	GMG SEG	1	
1	Secretary 2	OPS SS	2	
1	Inventory Clerk/Storekeeper	PIDG RIM	2	
1	Janitor/Caretaker	LMO TS	2	
1	Store Attendant	LMO TS	1	
7				

Information Resources

No of Offices	Office	Classification	Grade	Remarks
1	Library Assistant	PIDG LA	2	
1				
1	Total - Information Resources			

Posts formerly listed under the Ministry Of Environment And Housing

Physical Planning and Development (Technical Services Division)

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
2				
2	Total - Physical Planning and Development (Technical Services Division)			
2	Total - Posts formerly listed under the Ministry Of Environment And Housing			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Land & Environment

Administration and Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1				
1				
1	Total - Administration and Accounts			
<hr/>				
12	Total - Ministry Of Land & Environment			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Town Planning Department

Planning And Research Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Deputy Government Town Planner	SOG ST	9	
1				
1	Total - Planning And Research Division			

Research

No of Offices	Office	Classification	Grade	Remarks
1	Research Director	SOG ST	7	
1				
1	Total - Research			

Development Control

No of Offices	Office	Classification	Grade	Remarks
2	Senior Physical Planner	SOG ST	7	
1	Physical Planner 4	SOG ST	6	
3				
3	Total - Development Control			

5	Total - Town Planning Department			
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Land Valuation And Estate Department

Valuation And Surveys Division

Regional Offices

No of Offices	Office	Classification	Grade	Remarks
2	Assistant Commissioner, Valuation	SOG ST	8	
1	Senior Valuation Surveyor	SOG ST	7	

3

3 Total - Valuation And Surveys Division

Technical Services Division

Lands

Land Administration Division

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner Of Lands	GMG SEG	3	
1	Legal Officer	JLG LO	2	

2

2 Total - Lands

2 Total - Technical Services Division

5 Total - Land Valuation And Estate Department

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Survey Department

Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director, Surveys	SOG ST	8	
1				
1	Total - Special Services			
<hr/>				
1	Total - Survey Department			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of Titles

Production Unit

New Titles

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer	PIDG RIM	2	
1				

Memorandum

No of Offices	Office	Classification	Grade	Remarks
1	Checker	PLG TR	4	
1				

Legal Services

No of Offices	Office	Classification	Grade	Remarks
2	Legal Officer	JLG LO	2	
2				

4 Total - Production Unit

4 Total - Office Of Titles

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Policy Director, Electoral & Parliamentary Affairs	GMG SEG	3	
1	Executive Assistant To The Permanent Secretary	GMG SEG	1	
1	Supernumerary Director 1	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
8				

Total - Executive Management

Policy Directorate

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director, Policy	GMG CTD	1	
1	Senior Administrator/Team Support	GMG AM	4	
1	Executive Secretary	OPS SS	4	
3				

International Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director, International Security Relations	GMG SEG	5	Post [# 59154] of International Relations Co-ordinator (GMG/SEG 3) retitled and upgraded with effect from January 3, 2012.
1	Senior Policy Analyst	GMG SEG	3	Post [# 61077] of Policy Manager, International Relations (GMG/SEG 2) retitled and upgraded with effect from January 3, 2012.
1	Policy Manager Analyst	GMG SEG	2	Post [# 61078] of Policy Manager Regional Relations (GMG/SEG 1) retitled and upgraded with effect from January 3, 2012.
3				
3	Total - International Relations			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Policy Directorate

Research and Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director of Research and Evaluation	GMG SEG	4	
1	Manager, Programme & Policy Evaluation	GMG SEG	3	
1	Manager, Statistics	SOG ST	6	
1	Manager, Research	SOG ST	6	
1	Research Officer	SOG ST	5	
1	Research Assistant	SOG ST	4	
1	Statistician	SOG ST	4	
1	Office Administrator/Team Support	GMG AM	2	

8

8 Total - Research and Evaluation

Organized Crime and Defence Unit

No of Offices	Office	Classification	Grade	Remarks
1	Policy Director, Organised Crime and Defence	GMG SEG	4	
1	Policy Analyst	GMG SEG	2	

2

Serious & Organized Crime (Transnational)

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager, Serious & Org. Crime (Transnat'l)	GMG SEG	3	
1	Policy Analyst, Serious & Org. Crime (Transnat'l)	GMG SEG	2	

2

Serious & Organized Crime (Domestic)

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager, Serious & Org. Crime (Domestic)	GMG SEG	3	
1	Policy Analyst, Serious & Org. Crime (Domestic)	GMG SEG	2	

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Policy Directorate

Organized Crime and Defence Unit

Defence

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager, Defence	GMG SEG	3	
1	Senior Administrator (JDF)	GMG AM	4	

2

8 Total - Organized Crime and Defence Unit

Crime Prevention and Community Safety

No of Offices	Office	Classification	Grade	Remarks
1	Policy Director, Crime Prevention & Comm. Safety	GMG SEG	5	
1	Senior Office Administrator/Team Support	GMG AM	2	
1	Office Administrator/Team Support	GMG AM	1	

3

Social Intervention & Public Order

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	4	
1	Policy Analyst, NGO/CBO	GMG SEG	2	
1	Policy Analyst, Police Liaison & Public Order	GMG SEG	2	
1	Programme Development Specialist	GMG SEG	2	

4

Diversion and Re-Integration

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	3	
1	Policy Analyst, Diversion & Re-integration	GMG SEG	2	
1	Administrator/Team Support	GMG AM	2	

3

Community Policing & Safety

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Policy Directorate

Crime Prevention and Community Safety

Community Policing & Safety

No of Offices	Office	Classification	Grade	Remarks
1	Policy Analyst	GMG SEG	2	
2				
12	Total - Crime Prevention and Community Safety			

Offender Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Offender Management	GMG SEG	4	
1	Director, Inspectorate	GMG SEG	3	
1	Policy Manager, Offender Management	GMG SEG	3	
3	Policy Analyst	GMG SEG	2	
1	Administrator/Team Support	GMG AM	2	
1	Senior Office Administrator/Team Support	GMG AM	2	
1	Office Administrator/Team Support	GMG AM	1	
1	Secretary 2	OPS SS	2	
1	Senior Secretary	OPS SS	3	
11				

Parole Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Director, Parole Secretariat	GMG SEG	1	
3	Social Worker 2	SWG PS	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
6				
17	Total - Offender Management			

Protective Security Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Protective Security	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Policy Directorate

Protective Security Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Protective Security	GMG SEG	3	Post [# 61094] of Manager, Protective Security (GMG/SEG 2) upgraded with effect from January 3, 2012.
1	Administrator/Team Support	GMG AM	2	
1	Office Administrator/Team Support	GMG AM	1	
4				

Security & Standards

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Security & Standards	GMG SEG	3	Post [# 59209] of Manager, Security & Standards (GMG/SEG 2) upgraded with effect from January 3, 2012.
5	Inspector, Security & Standards	GMG SEG	1	Five (5) posts [#s 59210-59212 & 61092-3] of Inspector (GMG/AM 4) reclassified and retitled with effect from January 3, 2012.
6				

10 Total - Protective Security Unit

Border Security and Control

No of Offices	Office	Classification	Grade	Remarks
1	Policy Director	GMG SEG	4	
1	Office Administrator/Team Support	GMG AM	1	
2				

Passport , Immigration & Citizenship

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	3	
1	Policy Analyst	GMG SEG	2	
2				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Policy Directorate

Border Security and Control

Ports of Entry

No of Offices	Office	Classification	Grade	Remarks
1	Policy Manager	GMG SEG	3	
1				
5	Total - Border Security and Control			
66	Total - Policy Directorate			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
1	Audit Supervisor	FMG AS	4	
2	Senior Auditor	FMG AS	4	
3	Senior Auditor	FMG AS	3	
1	Senior Auditor - Corrections	FMG AS	3	
1	Senior Auditor - HQ & JCF	FMG AS	3	
1	Auditor, O/S	FMG AS	2	
1	Auditor, JDF	FMG AS	2	
1	Auditor, ICPSD and O/S	FMG AS	2	
5	Auditor	FMG AS	2	
4	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	
22				
22	Total - Internal Audit			

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	
2	Legal Officer	JLG LO	3	
1	Administrator/Team Support	GMG AM	2	
4				
	Total -			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Legal Services

4

Witness Protection Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Witness Protection	GMG SEG	4	
1	Administrative Manager	GMG SEG	2	
1	Accounting Officer	FMG PA	2	
1	Administrative Assistant	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Records Clerk	PIDG RIM	1	
1	Office Assistant/Attendant	LMO TS	1	
7				
7				

Field Operations/Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Director, Field Operations/Services	GMG SEG	3	
2	Senior Co-ordinator	SWG PS	4	
3	Senior Social Worker	SWG PS	3	
11	Social Worker 2	SWG PS	2	
1	Driver	LMO DR	1	
18				
18	Total - Field Operations/Services			
25	Total - Witness Protection Unit			

Corporate Services Directorate

No of Offices	Office	Classification	Grade	Remarks
1	Head of Corporate Services	GMG SEG	6	
1	Executive Secretary	OPS SS	4	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	1	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Corporate Services Directorate

Human Resource Management and Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management and Admin.	GMG SEG	4	
1	Director, Industrial Relations	GMG SEG	2	
1	Office Administrator/Team Support	GMG AM	1	
1	Senior Secretary	OPS SS	3	
4				

Performance Management & Organizational Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Performance Mgmt. & Org. Development	GMG SEG	2	
1	Administrator, Performance Mgmt. Appraisal System	GMG AM	4	
2				

Human Resource Management (formerly Personnel Branch)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	3	
1	Senior Personnel Officer	GMG AM	4	
1	Personnel Officer	GMG AM	3	
1	Personnel Administrator	GMG AM	2	
1	Administrative Assistant	GMG AM	2	
1	Records Clerk	PIDG RIM	1	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
9				

Human Resource Development Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	
1	Administrator, Training Support	GMG AM	2	
1	Secretary 2	OPS SS	2	
3				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Corporate Services Directorate

Human Resource Management and Administration

Information & Documentation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Registrar	PIDG RIM	3	
2	Records Officer	PIDG RIM	2	
1	Librarian	PIDG LB	3	Post [# 51128] of Librarian (PIDG/LB 1) upgraded with effect from April 1, 2012.
1	Records Clerk	PIDG RIM	1	
6				

Property Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Property Management	SOG ST	7	Post [# 13569] of Director, Building Projects & Equipment (SOG/ST 8) regraded, retitled and redcircled with effect from November 1, 2001.
1	Property Officer	SOG ST	6	
2	Maintenance Officer	LMO TS	4	
1	Secretary 2	OPS SS	2	
5				

Procurement And Office Services Branch

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Procurement & Office Services	GMG SEG	1	
1	Office Services Manager	GMG AM	3	
1	Transport Manager	GMG AM	2	
2	Customer Service Officer	GMG AM	1	
1	Administrator	GMG AM	1	
1	Telephone Operator	OPS TO	2	
1	Attendant	LMO TS	2	
4	Attendant	LMO TS	1	
3	Driver 1	LMO DR	2	
15				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Corporate Services Directorate

Human Resource Management and Administration

Information Systems Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Technology	MIS IT	7	
1	IMIS Manager	MIS IT	6	
1	Business Analyst	MIS IT	6	
1	Database Administrator	MIS IT	5	
1	Webmaster	MIS IT	5	
1	Network/System Administrator	MIS IT	5	Post [# 58194] of Network Systems Administrator (MIS/IT 4) upgraded with effect from April 1, 2012.

6

50 Total - Human Resource Management and Administration

Public Affairs And Communication

No of Offices	Office	Classification	Grade	Remarks
1	Director of Public Affairs and Communications	MCG IE	6	
1	Senior Communications And Public Relations Officer	MCG IE	4	
1	Office Administrator/Team Support	GMG AM	1	

3

3 Total - Public Affairs And Communication

57 Total - Corporate Services Directorate

Caribbean Regional Drug Law Enforcement Centre

No of Offices	Office	Classification	Grade	Remarks
1	Director/Principal	GMG SEG	5	
1	Director, Academic Affairs	GMG SEG	3	
1	Administrative Manager	GMG SEG	2	
1	Syndicate Director (Offices of the Courts)	GMG SEG	2	
1	Syndicate Director (Specialized Training)	GMG SEG	2	
1	Syndicate Director (Social Programme)	GMG SEG	1	
1	Director	GMG SEG	1	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Caribbean Regional Drug Law Enforcement Centre

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
10				

Administration And Support

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	2	
1	Bursar/Accountant	FMG AT	3	
1	Accounting Clerk 2	FMG AC	2	
1	Housekeeper	TSS HS	5	
1	Head Cook	LMO TS	4	
2	Cook	LMO TS	3	
1	Assistant Cook	LMO TS	2	
2	Laundress	LMO TS	2	
1	Driver 1	LMO DR	1	
2	Cleaner/Attendant	LMO TS	1	
1	Cleaner	LMO TS	1	
1	Groundsman	LMO TS	1	

15

15 Total - Administration And Support

25 Total - Caribbean Regional Drug Law Enforcement Centre

Programmes And Management Co-ordination Division

Inspectorate

No of Offices	Office	Classification	Grade	Remarks
1	Senior Inspector (Correction)	GMG SEG	1	
1	Senior Inspector	GMG SEG	1	
2	Inspector	GMG AM	4	
4				
4	Total - Inspectorate			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Programmes And Management Co-ordination Division

Defence, Police And Corrections Section

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	3	
1				
1	Total - Defence, Police And Corrections Section			
5	Total - Programmes And Management Co-ordination Division			

Maintenance And Operations, Jamaica Defence Force

Personnel Administration

No of Offices	Office	Classification	Grade	Remarks
1	Human Resource & Administration Manager	GMG SEG	2	
1	Administrative Assistant	GMG AM	3	
1	Senior Secretary	OPS SS	3	
2	Human Resource Officer	GMG AM	2	
1	Registrar	PIDG RIM	3	
1	Records Clerk	PIDG RIM	1	
1	Human Resource Officer	GMG AM	2	
1	Cleaner/Attendant	LMO TS	2	
9				
9	Total - Personnel Administration			

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accountant 2	FMG PA	2	
1	Accountant 1	FMG PA	1	
2	Accounting Technician 2	FMG AT	2	
2	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	
3	Accounting Technician 1	FMG AT	1	
2	Accounting Technician 1	FMG AT	1	
14	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Senior Data Preparation Officer	MIS IT	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Data Preparation Officer	MIS IT	2	
2	Data Preparation Clerk 1	MIS IT	1	
1	Cashier	FMG CS	2	
2	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	
1	Dispatch Clerk	LMO TS	2	
36				
36	Total - Accounts			

Headquarters

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary 2	OPS SS	5	
3	Senior Secretary	OPS SS	3	
3	Secretary 1	OPS SS	1	
1	Billing Clerk	FMG AC	2	
2	Attendant	LMO TS	1	
10				
10	Total - Headquarters			

Garrison Administrative Unit

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
1	Records Officer	PIDG RIM	2	
1	Cook	LMO TS	3	Post [# 61004] was omitted in previous CSE (G) Order.
3	Records Clerk	PIDG RIM	1	Post [# 61004] was omitted in previous CSE (G) Order.
1	Records Clerk	PIDG RIM	2	
6	Artisan 3	LMO TS	4	Posts [#s 60994-6 & 60999-61001] were omitted in previous CSE (G) Order.
2	Records Officer 1	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Garrison Administrative Unit

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
6	Secretary 1	OPS SS	1	
1	Mess Supervisor (Garrison)	LMO TS	5	
1	Mess Supervisor (Flagstaff)	LMO TS	5	
1	Mess Supervisor (Garrison)	LMO TS	3	
1	Telephone Operator 2	OPS TO	2	
6	Telephone Operator	OPS TO	1	
1	Senior Secretary	OPS SS	3	
3	Handyman	LMO TS	2	Three (3) posts [#s 61006-8] were omitted in previous CSE (G) Order.
1	Principal Pharmacist	PMG PHS	4	
2	Dental Nurse	PMG DX	3	
1	Senior Dental Assistant	PMG DA	2	
2	Dental Assistant	PMG DA	1	
2	Cook	LMO TS	3	
1	Cook 2	LMO TS	3	Post [# 13670] was listed as GLS 2 in CSE (G) Order, 2010.
1	Store Clerk	PIDG RIM	1	
1	Sanitation Worker	LMO TS	2	
1	Supervisory Attendant	LMO TS	2	
24	Attendant	LMO TS	1	
8	Office Attendant	LMO TS	1	
11	Gardener	LMO TS	1	
1	Handyman 1	LMO TS	1	
95				
95	Total - Garrison Administrative Unit			

Military Workshop

No of Offices	Office	Classification	Grade	Remarks
1	Inspector Of Machinery	SOG ST	4	
1	Records Officer 1	PIDG RIM	2	
5	Records Clerk	PIDG RIM	1	
1	Accounting Clerk 1	FMG AC	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Military Workshop

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Typist 2	OPS SS	2	Post [# 13705] reinstated with effect from July 16, 2012.
1	Secretary 1	OPS SS	1	
1	Foreman	LMO TS	6	
1	Marine Technician	LMO TS	5	
2	Artisan 4	LMO TS	5	
18	Artisan 3	LMO TS	4	
8	Artisan 2	LMO TS	3	
1	Artisan	LMO TS	2	
1	Artisan Helper 2	LMO TS	2	
2	Artisan Helper	LMO TS	2	
1	Attendant	LMO TS	1	
1	Guard	PTSG PX	2	
46				
46	Total - Military Workshop			

Military Stores Depot

No of Offices	Office	Classification	Grade	Remarks
6	Records Officer 1	PIDG RIM	2	
1	Accounting Clerk 2	FMG AC	2	
2	Purchasing Clerk	PIDG RIM	2	
11	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
3	Artisan 3	LMO TS	4	
1	Handyman	LMO TS	1	
2	Storeman	LMO TS	2	
4	Storeman	LMO TS	1	
1	Storekeeper	PIDG RIM	2	
3	Store Clerk	PIDG RIM	2	
3	Guard	PTSG PX	2	
40				
40	Total - Military Stores Depot			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Force Engineering

No of Offices	Office	Classification	Grade	Remarks
1	Works Overseer	SOG ST	4	
1	Chief Draughtsman	SOG ST	5	
1	Assistant Inspector - Machinery	SOG ST	3	
1	Draughtsman	SOG ST	4	
1	Draughtsman	SOG ST	4	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
1	Store Clerk	PIDG RIM	2	
3	Accounting Clerk 1	FMG AC	1	
1	Timekeeper	PIDG RIM	1	
1	Records Clerk	PIDG RIM	1	
2	Secretary 1	OPS SS	1	
3	Foreman	LMO TS	6	
1	Foreman	LMO TS	5	
2	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	5	
1	Pool Attendant/Lifeguard	LMO TS	4	
14	Artisan 3	LMO TS	4	
28	Artisan 2	LMO TS	3	
1	Artisan 2 (Tyreman)	LMO TS	3	
1	Machine Operator	LMO TS	3	
1	Headman	LMO TS	2	
7	Driver 1	LMO DR	1	
1	Attendant	LMO TS	2	
3	Attendant	LMO TS	1	
2	Handyman 2	LMO TS	2	
2	Handyman 1	LMO TS	2	
22	Handyman 1	LMO TS	1	
1	Gardener	LMO TS	1	
1	Artisan	LMO TS	4	
2	Workshop Handyman	LMO TS	2	
11	Workshop Handyman	LMO TS	1	
2	Sanitation Worker	LMO TS	2	
1	Storekeeper	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Force Engineering

No of Offices	Office	Classification	Grade	Remarks
1	Range Warden	LMO TS	2	
2	Guard	LMO TS	1	Post [# 13918] reinstated with effect from July 16, 2012.

126

126 Total - Force Engineering

Newcastle Training Depot

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
1	Foreman	LMO TS	5	
2	Artisan 3	LMO TS	4	
6	Artisan 2	LMO TS	3	
1	Headman 2	LMO TS	2	
3	Artisan Helper	LMO TS	1	
1	Attendant	LMO TS	1	
1	Handyman	LMO	1	
7	Handyman	LMO TS	1	
2	Gardener	LMO TS	1	
2	Cook	LMO TS	3	
3	Attendant	LMO TS	1	

30

30 Total - Newcastle Training Depot

Jamaica National Reserve

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	
3	Accounting Clerk	FMG AC	1	
3	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
3	Artisan 2	LMO TS	3	
1	Kitchen Attendant	LMO TS	2	
3	Gardener	LMO TS	1	
1	Storeroom Clerk	PIDG RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Jamaica National Reserve

No of Offices	Office	Classification	Grade	Remarks
7	Attendant	LMO TS	1	

24

24 Total - Jamaica National Reserve

Operation of Defence Force

Jamaica Combined Cadet Force

No of Offices	Office	Classification	Grade	Remarks
1	Adjutant Training Officer	GMG SEG	2	
1	Director-Finance and Administration (Staff Order)	GMG SEG	1	
1	Administrative Officer	GMG AM	2	
2	Secretary 2	OPS SS	2	
3	Records Clerk	PIDG RIM	1	Posts [#s 58712-58714] were listed as Records Officer (PIDG/RIM 1) in the CSE (G) Order, 2010.
1	Attendant	LMO TS	1	
1	Gardener	LMO TS	1	
2	Assistant Training Officer	GMG AM	4	
1	Stores Assets Administrator (Quarter Master)	GMG AM	4	
1	Stores/Assets Officer	PIDG RIM	3	
1	Store Clerk	PIDG RIM	2	
1	Armoury Attendant	LMO TS	3	

16

16 Total - Operation of Defence Force

432 Total - Maintenance And Operations, Jamaica Defence Force

Special Projects Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Special Projects	GMG SEG	4	
2	Project Manager	GMG SEG	3	
2	Project Officer	GMG SEG	2	

5

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Special Projects Unit

5

Planning and Finance

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Financial Systems Manager	FMG PA	2	
1	Administrative Assistant	GMG AM	1	
1	Executive Secretary 1	OPS SS	4	
4				
4				

Corporate Planning

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	
1	Corporate Planner	GMG SEG	2	
1	Administrative Support Officer	GMG AM	1	
3				
3	Total - Corporate Planning			

Accounts Payable & Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts Payable and Payroll	FMG PA	4	
1	Senior Secretary	OPS SS	3	
2				

Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Payroll	FMG PA	2	
1	Senior Payroll Officer	FMG AT	3	
1	Payroll Officer 2	FMG AT	2	
1	Payroll Officer 1	FMG AT	1	
1	Payroll Clerk	FMG AC	2	
5				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Planning and Finance

Accounts Payable & Payroll

Accounts Payable & Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Senior Accounts Payable Officer	FMG AT	3	
1	Manager, Accounts Payable & Disbursement	FMG PA	2	
2	Accounts Payable Officer	FMG AT	2	
1	Assistant Accounts Payable Officer	FMG AT	1	
5				
12	Total - Accounts Payable & Payroll			

Final Accounts & Reporting

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Final Accounts	FMG PA	3	
1	Senior Final Accountant	FMG PA	1	
1	Final Accounts Officer	FMG AT	3	
1	Senior Bank Reconciliation Officer	FMG AT	3	
1	Assistant Final Accounts Officer	FMG AT	2	
1	Bank Reconciliation Officer	FMG AT	2	
1	Assistant Final Accounts Officer	FMG AT	2	
1	Collections Officer	FMG AT	1	
8				
8	Total - Final Accounts & Reporting			

Finance & Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	
1	Supernumerary Accounting Technician 1	FMG AT	1	
2				
2	Total - Finance & Accounts			

Management Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Accounts	FMG PA	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Planning and Finance

Management Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Recurrent Fund	FMG PA	3	
1	Manager, Capital Account	FMG PA	2	
1	Manager, Deposits, Investments & Revenue	FMG PA	2	
4				
4	Total - Management Accounts			
33	Total - Planning and Finance			

Corporate Services Directorate

Information Technology and Systems Unit

No of Offices	Office	Classification	Grade	Remarks
1	Help Desk Officer	MIS IT	2	
1				
1	Total - Information Technology and Systems Unit			

Human Resource and Administration

Procurement & Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Driver 1	LMO DR	1	
1				
1	Total - Human Resource and Administration			
2	Total - Corporate Services Directorate			

Immigration, Passport And Citizenship

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	2	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Telephone Operator 1	OPS TO	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Immigration, Passport And Citizenship

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Driver 1	LMO DR	1	
1	Driver/Courier	LMO DR	1	
1	Male Attendant	LMO TS	1	
2	Office Attendant	LMO TS	1	
1	Handyman	LMO TS	1	

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Collection And Imprest

No of Offices	Office	Classification	Grade	Remarks
5	Cashier	FMG CS	2	

5

Registry

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

3

20 Total - Administration And Support Services

Systems Administration

No of Offices	Office	Classification	Grade	Remarks
1	Systems Manager	MIS IT	5	
1	Computer Operator	MIS IT	2	

2

2 Total - Systems Administration

Immigration Services

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Immigration, Passport And Citizenship

Immigration Services

Permanent And Temporary

No of Offices	Office	Classification	Grade	Remarks
2	Immigration Officer	PTSG PX	7	
1	Secretary 1	OPS SS	1	
3				

Kingston Ports

No of Offices	Office	Classification	Grade	Remarks
1	Director 1	GMG SEG	1	
5	Senior Immigration Officer	PTSG PX	8	
47	Immigration Officer	PTSG PX	7	
53				

Central Inspection Office

No of Offices	Office	Classification	Grade	Remarks
1	Director, Deportation and Repatriation	GMG SEG	1	
1	Immigration Officer	PTSG PX	7	
1	Secretary 2	OPS SS	2	
3				

Montego Bay - Operations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Central Inspection	GMG SEG	2	
1	Data Entry Operator	MIS IT	2	
1	Director	GMG SEG	1	
10	Senior Immigration Officer	PTSG PX	8	
64	Immigration Officer	PTSG PX	7	
1	Records Clerk	PIDG RIM	1	
1	Cashier	FMG CS	1	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	
1	Driver	LMO DR	1	
82				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Immigration, Passport And Citizenship

Immigration Services

142 -

Citizenship Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Citizenship Officer	PTSG PX	8	
2	Citizenship Officer	PTSG PX	7	
3				

Citizenship And Permanent Residence Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Citizenship	GMG SEG	2	
3	Secretary 2	OPS SS	2	
4				
7	Total - Citizenship Services			

Passport

No of Offices	Office	Classification	Grade	Remarks
1	Quality Assurance Officer	MIS IT	2	
3	Records Officer 1	PIDG RIM	2	
4				

Systems Operation

No of Offices	Office	Classification	Grade	Remarks
1	Systems Operator	MIS IT	4	
3	Systems Officer	MIS IT	3	
4	Quality Assurance Officer	MIS IT	2	
1	Systems Review Officer	MIS IT	3	
10	Data Entry Operator	MIS IT	1	
4	Image Capture Operator	MIS IT	1	
3	Lamination Operator	LMO TS	3	
2	Laminator	LMO TS	3	
4	Print Operator	MIS IT	1	
32				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Immigration, Passport And Citizenship

Passport

Customer Service

No of Offices	Office	Classification	Grade	Remarks
1	Customer Service Manager	GMG SEG	1	
1	Supervisor	PIDG RIM	3	
1	Customer Service Officer	GMG AM	3	
1	Issue Clerk	PIDG RIM	2	
8	Reception Officer	GMG AM	2	
3	Records Officer	PIDG RIM	2	
2	Issue Clerk	PIDG RIM	2	
6	Mail Order Reception Clerk	PIDG RIM	2	
2	Mail Order Reception Clerk (Overseas)	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
27				
63	Total - Passport			
234	Total - Immigration, Passport And Citizenship			
918	Total - Ministry of National Security			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Central Control And Executive Direction

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner Of Police			
5	Deputy Commissioner Of Police			
1	Supernumerary Deputy Commissioner Of Police			
19	Assistant Commissioner Of Police			
2	Senior Superintendent			
1	Superintendent			
4	Supernumerary Assistant Commissioner Of Police			
3	Supernumerary Senior Superintendent			
6	Supernumerary Superintendent			
5	Supernumerary Deputy Superintendent			

47

Operations Of The Regular Police Force

No of Offices	Office	Classification	Grade	Remarks
36	Senior Superintendent			
76	Superintendent			
168	Deputy Superintendent			
100	Assistant Superintendent			
1	Director, Music (Police Band)			
12	Supernumerary Inspector			
512	Inspector			
14	Supernumerary Sergeant			
1342	Sergeant			
2081	Corporal			
5587	Constable			

9929

Operations Of The Auxiliary Police Force

No of Offices	Office	Classification	Grade	Remarks
1	Commander			
1	Inspector			
1	Executive Secretary	OPS SS	4	
4	Senior Secretary	OPS SS	3	
16	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Operations Of The Auxiliary Police Force

No of Offices	Office	Classification	Grade	Remarks
10	Secretary 1	OPS SS	1	
1	Registrar	PIDG RIM	3	
1	Records Clerk	PIDG RIM	1	
1	Library Assistant	PIDG LA	1	
1	Storekeeper	PIDG RIM	2	
1	Assistant Storekeeper	PIDG RIM	1	
2	Telephone Operator	OPS TO	2	
1	Artisan	LMO TS	4	
2	Attendant	LMO TS	2	
1	Attendant			
6	Motor Vehicle Washer	LMO TS	1	
13	Motor Vehicle Washer/Handyman	LMO TS	2	
4	Office Attendant	LMO TS	1	
1	Plumber	LMO TS	3	
2	Groundsman	LMO TS	1	
5	Groundsman	LMO	1	
1	Motor Vehicle Washer	GLS	1	
8	Station Cleaner	LMO TS	1	

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Civilian Staff

No of Offices	Office	Classification	Grade	Remarks
1	Director, Legal Medicine	MDG MO	5	
3	Forensic Pathologist	MDG MO	4	
1	Medical Officer	MDG MO	1	
1	Dean, Academic Studies	GMG SEG	3	
1	Public Relations and Information Officer	MCG IE	4	
1	Stores Officer	GMG AM	3	
1	Teacher (Cadet)			
1	Civilian Graduate Teacher			
1	Librarian	PIDG LB	3	
26	Dispatcher	OPS TO	4	
1	Library Assistant	PIDG LA	1	
1	Senior Administrator	GMG AM	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Civilian Staff

No of Offices	Office	Classification	Grade	Remarks
3	Administrator 2	GMG AM	2	
1	Administrator	GMG AM	2	
10	Administrator 1	GMG AM	1	
1	Executive Secretary 2	OPS SS	5	
11	Senior Secretary	OPS SS	3	
2	Senior Secretary	OPS SS	3	
25	Secretary 2	OPS SS	2	
71	Secretary 1	OPS SS	1	
2	Secretary 2	OPS SS	2	
4	Records Officer 1	PIDG RIM	2	
25	Records Clerk	PIDG RIM	1	
1	Store Clerk	PIDG RIM	1	
1	Stores Officer	GMG AM	3	
1	Records Clerk	PIDG RIM	1	
5	Records Clerk	PIDG RIM	2	
3	Machine Operator	OPS DP	3	
1	Cook	LMO TS	2	
4	Artisan	LMO TS	5	
15	Artisan	LMO TS	4	
1	Auto Body Painter	LMO TS	4	
4	Artisan (Motor Vehicle Mechanic)	LMO TS	4	
1	Tailor	LMO TS	3	
2	Sign Artist	LMO TS	3	
20	Artisan	LMO TS	3	
1	Artisan (Motor Vehicle Mechanic)	LMO TS	3	
1	Artisan (Upholsterer)	LMO TS	3	
1	Mechanic	LMO TS	4	
1	Records Officer 1	PIDG RIM	2	
1	Mate	LMO	3	
1	Farrier	LMO TS	3	
1	Seaman	LMO	2	
4	Kennel Attendant	LMO TS	2	
1	Boatswain	LMO	1	
56	Groundsman	LMO TS	1	
2	Kennel Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Civilian Staff

No of Offices	Office	Classification	Grade	Remarks
1	Tyre Repairman	LMO TS	2	
2	Head Cook	LMO TS	4	
26	Cook	LMO TS	3	
11	Female Attendant	LMO TS	2	
1	Male Attendant	LMO TS	2	
6	Mortuary Attendant	TSS HS	2	
1	Messenger/Caretaker	LMO TS	2	
3	Storeman	LMO TS	1	
2	Jail Attendant	LMO TS	1	
4	Male Attendant	LMO TS	1	
7	Attendant	LMO TS	1	
35	Office Attendant	LMO TS	1	
7	Exhibit Carrier	LMO TS	1	
55	Motor Vehicle Washer	LMO TS	1	
2	Artisan (Carpenter)	LMO TS	4	
1	Supervisor, Mortuary Attendant	TSS HS	3	

487

National Firearm And Drug Intelligence Centre

No of Offices	Office	Classification	Grade	Remarks
1	Systems Manager	MIS IT	4	
2	Computer Operator	MIS IT	2	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	

6

Traffic Ticketing System Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Traffic Management	GMG SEG	1	Post [# 21178] of Administrator (GMG/AM 3) retitled and reclassified with effect from August 1, 2012.
2	Field Officer	GMG AM	2	
1	Data Supervisor	MIS IT	2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Traffic Ticketing System Unit

No of Offices	Office	Classification	Grade	Remarks
7	Data Clerk	MIS IT	1	
3	Data Clerk 1	MIS IT	1	
14				

Forensic Science Laboratory

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	10	
2	Deputy Director	SOG ST	8	
4	Chief Forensic Officer	SOG ST	7	
1	Scientific Officer	SOG ST	7	
4	Senior Forensic Officer	SOG ST	6	
15	Forensic Officer	SOG ST	5	
3	Scientific Officer	SOG ST	6	
1	Administrator	GMG AM	4	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	
1	Male Attendant	LMO TS	1	
1	Office Attendant	LMO TS	1	
1	Groundsman	GLS	1	
39				

Telecommunications Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Telecommunications	GMG SEG	5	
1				

Corporate And Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Corporate & Special Services	GMG SEG	6	
1	Property Services Manager	GMG SEG	3	
1	Executive Secretary 1	OPS SS	4	New post [# 63946] with effect from April 1, 2012.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Corporate And Special Services

3

Call Centre

No of Offices	Office	Classification	Grade	Remarks
1	Call Centre Manager	GMG SEG	1	
1	Call Centre Shift Supervisor	GMG AM	4	

2

Finance and Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	FMG PA	5	
1	Manager, Financial Systems Management	FMG PA	2	
1	Accounting Clerk 1	FMG AC	1	
1	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	3	
1	Executive Secretary 1	OPS SS	4	
1	Secretary 2	OPS SS	2	
1	Driver	LMO DR	1	
1	Messenger/Attendant	LMO TS	1	

9

Budget and Commitment Control , Asset Management & Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Director, Budg., Commit. Control Asset Mgmt & Proc	FMG PA	3	
1	Senior Budget and Commitment Control Officer	FMG AT	3	
1	Budget Officer	FMG AT	2	

3

Budget & Commitment Control

No of Offices	Office	Classification	Grade	Remarks
2	Commitment Control Officer	FMG AT	2	

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Finance and Administration

Budget and Commitment Control , Asset Management & Procurement

Asset Management

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician	FMG AT	1	
1				

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Procurement Officer	GMG AM	3	
1	Procurement Officer	GMG AM	4	
2				
8	Total - Budget and Commitment Control , Asset Management & Procurement			

Salaries and Payments

No of Offices	Office	Classification	Grade	Remarks
1	Director, Salaries & Payment	FMG PA	3	
1				

Salaries Branch

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Salaries	FMG PA	1	
3	Accounting Technician 2	FMG AT	2	
25	Accounting Technician 1	FMG AT	1	
29				

Payment Branch

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Payments	FMG PA	1	
2	Payment Supervisor	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Certifying Officer	FMG AT	1	
15	Accounting Clerk 2	FMG AC	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Finance and Administration

Salaries and Payments

Payment Branch

20

50 Total - Salaries and Payments

Main Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Manager	FMG PA	2	
1	Accounting Technician 2	FMG AT	2	
2	Accounting Technician 1	FMG AT	1	

4

Bank Reconciliation

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
3	Accounting Clerk 2	FMG AC	2	

4

8 Total - Main Accounts Branch

Computer Payroll Services

No of Offices	Office	Classification	Grade	Remarks
1	Information Systems Manager	MIS IT	4	
2	Computer Supervisor	MIS IT	3	
5	Computer Operator	MIS IT	2	

8

8 Total - Computer Payroll Services

Transport & Repairs Branch

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	SOG ST	8	
2	Chief Workshop Supervisor	SOG ST	5	
2	Supervisor - Car & Light Truck Maintenance	SOG ST	4	
2	Supervisor - Automobile Body Repairs	SOG ST	4	
2	Motor Vehicle Inspector	SOG ST	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Finance and Administration

Transport & Repairs Branch

No of Offices	Office	Classification	Grade	Remarks
2	Supervisor - Automobile Assessor	SOG ST	3	
1	Administrator	GMG AM	1	
1	Senior Secretary	OPS SS	3	
13				
13	Total - Transport & Repairs Branch			
96	Total - Finance and Administration			

Police National Computer Centre

No of Offices	Office	Classification	Grade	Remarks
1	Director, Police National Computer Centre	MIS IT	7	
1	Administrative Assistant	GMG AM	2	
2				

System Maintenance and Development Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, System Maintenance and Development	MIS IT	6	
1	System Analyst/Software Engineer	MIS IT	5	
1	Programmer Analyst	MIS IT	4	
3				

Data and Quality Control Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Data and Quality Control	MIS IT	4	
3	Data and Quality Control Officer	MIS IT	3	
2	Data Entry Clerk	MIS IT	1	
6				

Operations/Network and Technical Support Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Operations/Network and Technical Support	MIS IT	6	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Police National Computer Centre

Operations/Network and Technical Support Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Systems Engineer	MIS IT	5	
1	Senior Computer Operator	MIS IT	3	
1	Computer Technician	MIS IT	3	
2	Computer Operator	MIS IT	2	
2	Geo Code Assistant	MIS IT	2	
1	Geo Code Supervisor	MIS IT	3	
11	Data Processor	MIS IT	1	
2	Data Entry Clerk	MIS IT	1	
3	Data Entry Operator	MIS IT	1	

25

Help Desk Services

No of Offices	Office	Classification	Grade	Remarks
1	Help Desk Officer	MIS IT	2	
1				

Training Unit

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Training and Development	GMG SEG	1	
1	Assistant Training Officer	GMG AM	3	

2

39 Total - Police National Computer Centre

39

Human Resource Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG	5	
1	Director, Human Resource Management	GMG SEG	3	
1	Director, Organizational Development	GMG SEG	3	
1	Director, Human Resource Development	GMG SEG	2	
1	Administrator	GMG AM	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Human Resource Division

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
2	Administrator	GMG AM	1	
6	Director	GMG SEG	2	
2	Senior Human Resource Officer	GMG SEG	1	
1	Senior HRIS Resource Officer	GMG SEG	1	
1	Training & Evaluation Officer	GMG SEG	1	
1	Human Resource Development Officer	GMG AM	4	
8	Human Resource Officer	GMG AM	4	
1	Human Resource Information System Officer	GMG AM	3	
2	Assistant Human Resource Officer	GMG AM	3	
1	Registrar	PIDG RIM	4	
2	Secretary 2	OPS SS	2	
10	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
1	Administrative Secretary	OPS ADS	1	
8	Secretary	OPS SS	2	
2	Secretary 1	OPS SS	1	
5	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

63

63

63 Total - Human Resource Division

Medical Services Branch

No of Offices	Office	Classification	Grade	Remarks
1	Clinical Director	MDG MO	5	
1	Medical Director	MDG MO	4	
1	Medical Officer	MDG MO	2	
1	Paramedical Director	GMG SEG	3	
2	Psychologist	SOG ST	7	
1	Senior Medical Social Worker	SWG PS	3	
2	Medical Social Worker	SWG PS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Medical Services Branch

No of Offices	Office	Classification	Grade	Remarks
2	Registered Nurse	NPG RN	1	
1	Executive Secretary 1	OPS SS	4	
1	Senior Physiotherapist	PMG PT	4	
1	Pharmacist	PMG PHS	3	

14

Police Convalescent Home

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG SEG	2	
2	Registered Nurse	NPG RN	1	
1	Secretary	OPS SS	2	
4	Practical Nurse	TSS HS	4	
2	Housekeeper	LMO TS	2	
1	Chief Cook	LMO TS	4	
1	Kitchen Assistant	LMO TS	2	
1	Groundsman/Handyman	LMO TS	1	

13

13 Total - Police Convalescent Home

27 Total - Medical Services Branch

Chaplaincy Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chaplain			
2	Assistant Chaplain			
5	Assistant Chaplain/Psychologist			

8

8 Total - Chaplaincy Unit

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Legal Medicine Unit

No of Offices	Office	Classification	Grade	Remarks
3	Supervisor, Mortuary Attendant	TSS HS	3	Three (3) new posts [#s 63931-3] with effect from April 1, 2012.
7	Mortuary Attendant	TSS HS	2	Seven (7) new posts [#s 63934-40] with effect from April 1, 2012.
10				
10	Total - Legal Medicine Unit			
<hr/>				
10855	Total - Police Department			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Commissioner Of Corrections	GMG SEG	6	
1	Superintendent A	PTSG AI	3	
1	Inspector Of Standards And Procedures	GMG AM	4	
1	Systems Administrator	MIS IT	4	
1	Administrative Assistant	GMG AM	3	
1	Executive Secretary 1	OPS SS	4	
6				
6				

Specialized Services

No of Offices	Office	Classification	Grade	Remarks
1	Chaplain	GMG SEG	2	
3	Assistant Chaplain	GMG SEG	1	
1	Consultant Medical Officer	MDG MO	4	
1	Psychiatrist	MDG MO	3	
2	Medical Officer	MDG MO	2	
1	Dental Surgeon	MDG DS	2	
2	Psychologist	SOG ST	7	
11				
11	Total - Specialized Services			

Planning & Research

No of Offices	Office	Classification	Grade	Remarks
1	Director, Research and Planning	GMG SEG	2	
1	Public Relations And Communications Officer	MCG IE	3	
1	Research Officer	SOG ST	5	
1	Database Manager	MIS IT	3	
1	Statistical Officer	SOG ST	3	
1	Statistical Clerk	SOG ST	1	
2	Data Entry Clerk	MIS IT	1	
8				
8	Total - Planning & Research			
25	Total - Central Administration			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Human Resource Management and Community Services

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner Of Corrections	GMG SEG	4	
1	Industrial Relations Officer	GMG SEG	2	
1	Director of Organisational Development	GMG SEG	1	
1	Procurement Officer	GMG SEG	1	
1	Superintendent Of Stores	GMG AM	2	
1	Senior Secretary	OPS SS	3	

6

Personnel and Administration Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Director, Performance Mgmt. & Appraisal System	GMG SEG	1	
1	Assistant Personnel Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	

8

Administration Section

No of Offices	Office	Classification	Grade	Remarks
1	Office Manager	GMG AM	2	
1	Telephone Operator	OPS TO	1	
5	Attendant	LMO TS	1	

7

Personnel Section

No of Offices	Office	Classification	Grade	Remarks
1	Personnel Officer	GMG AM	3	
2	Records Officer 2	PIDG RIM	3	
4	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Human Resource Management and Community Services

Personnel and Administration Branch

Documentation and Registry Section

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
6				
32	Total - Personnel and Administration Branch			

Human Resource Development (Training)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	
1	Training Officer	GMG AM	3	
2				

Carl Rattray Staff College (formerly Staff College)

No of Offices	Office	Classification	Grade	Remarks
1	Principal, Staff College	GMG SEG	1	
1	Assistant Superintendent			
3	Correctional Officer 3 (Staff Officer)	PTSG CO	3	
2	Correctional Officer 1 (Warder)	PTSG CO	1	
1	Housekeeper	TSS HS	5	
1	Secretary 1	OPS SS	1	
1	Laundress/Attendant	LMO TS	2	
1	Cook	LMO TS	3	
1	Assistant Cook	LMO TS	2	
12				
14	Total - Human Resource Development (Training)			

Community Services Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Community Services	GMG SEG	3	B8.
1	Principal Social Worker	SWG PS	4	B8.
1	Co-ordinator, Community Services Order	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Human Resource Management and Community Services

Community Services Branch

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
4				

Region 1 (Surrey)

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	SWG PS	4	
10	Senior Probation Officer	SWG PS	3	
47	Probation Officer	SWG PS	2	
4	Probation Aftercare Officer	SWG PS	2	
1	Senior Secretary	OPS SS	3	
8	Secretary 1	OPS SS	1	
7	Cleaner/Attendant	LMO TS	1	
78				

Region 2 (Middlesex)

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	SWG PS	4	
8	Senior Probation Officer	SWG PS	3	
2	Senior Probation Aftercare Officer	SWG PS	3	
41	Probation Officer	SWG PS	2	
9	Probation Aftercare Officer	SWG PS	2	
10	Secretary 1	OPS SS	1	
5	Cleaner/Attendant	LMO TS	1	
76				

Region 3 (Cornwall)

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	SWG PS	4	
6	Senior Probation Officer	SWG PS	3	
26	Probation Officer	SWG PS	2	
5	Probation Aftercare Officer	SWG PS	2	
1	Senior Secretary	OPS SS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Human Resource Management and Community Services

Community Services Branch

Region 3 (Cornwall)

No of Offices	Office	Classification	Grade	Remarks
9	Secretary 1	OPS SS	1	
6	Cleaner/Attendant	LMO TS	1	

54

212 Total - Community Services Branch

264 Total - Human Resource Management and Community Services

Finance and Accounts Division

No of Offices	Office	Classification	Grade	Remarks
1	Accountant	FMG PA	3	
1	Project Accountant	FMG AT	3	

2

Budget Section

No of Offices	Office	Classification	Grade	Remarks
1	Accountant 1	FMG PA	1	
2	Accounting Technician 2	FMG AT	2	

3

Payment Section

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
3	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	1	

6

Main Accounts Section

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Finance and Accounts Division

Main Accounts Section

No of Offices	Office	Classification	Grade	Remarks
1	FMIS Manager	FMG AT	2	
2	Accounting Technician 1	FMG AT	1	
4				

Payroll Section

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
6	Accounting Technician 1	FMG AT	1	
7				

22 Total - Finance and Accounts Division

Rehabilitation Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Rehabilitation	GMG SEG	2	
1	Education Co-ordinator	GMG SEG	1	
1	Coordinator, Inmates Welfare	GMG SEG	1	
1	Risk Assessment Co-ordinator	SWG PS	4	
1	Probation Officer	SWG PS	2	
1	Project Co-ordinator	SOG ST	5	
1	Catering Officer	TSS HS	6	
1	Secretary 2	OPS SS	2	
8				

8 Total - Rehabilitation Services Division

Custodial Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Commissioner Of Corrections	GMG SEG	4	
1	Director, Security	GMG SEG	2	
1	Technical Assistant	GMG SEG	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Custodial Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Property Manager	GMG SEG	1	
1	Signals Communication Coordinator	TSS GT	8	
1	Radio Operator	OPS TO	2	
1	Senior Secretary	OPS SS	3	
3	Teacher	TPG TS	5	

10

Transport Management Branch

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Superintendent (Transport Manager)			
10	Driver 2	LMO DR	2	
10	Driver 1	LMO DR	1	

21

21 Total - Transport Management Branch

Juvenile Services Branch

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Juvenile/Community Services	GMG SEG	2	
4	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	

7

No of Offices	Office	Classification	Grade	Remarks
1	Director, Juvenile Services	GMG SEG	2	
1	Superintendent 3			
2	Superintendent 2			
1	Superintendent 1			
1	Correctional Officer 2 (Corporal)	PTSG CO	2	
3	Assistant Superintendent			
8	Teacher			
9	Instructor 2			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Custodial Services Division

Juvenile Services Branch

No of Offices	Office	Classification	Grade	Remarks
10	Instructor 1			
1	Probation Officer	SWG PS	2	
1	Matron	NPG DM	2	
1	Practical Nurse	NPG EAN	1	
10	Overseer/Chief Correctional Officer 4	PTSG CO	4	Ten (10) posts [#s 23265-74] of Correctional Officer 4 (Chief Correctional Officer) retitled with effect from September 6, 2011.
15	Correctional Officer 3 (Staff Officer)	PTSG CO	3	
25	Correctional Officer 2 (Corporal)	PTSG CO	2	
44	Correctional Officer 1 (Warder)	PTSG CO	1	
6	Welfare Case Manager	SWG PS	2	
5	Duty Officer	PTSG PX	2	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
4	Senior Housemother	SWG SWA	2	
11	Housemother	SWG SWA	1	
8	Accounting Clerk 2	FMG AC	2	
1	Records Clerk	PIDG RIM	1	
3	Driver 1	LMO DR	1	
2	Handyman	LMO	1	
3	Cook	LMO TS	3	
1	Office Attendant	LMO TS	1	
3	Cook	LMO TS	3	
11	Attendant/Laundress	LMO TS	2	
1	Cook	LMO TS	3	
3	Watchman	LMO TS	2	

198

205 Total - Juvenile Services Branch

Horizon Adult Remand Centre

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent A	PTSG AI	3	A6.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Custodial Services Division

Horizon Adult Remand Centre

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
3				

Armoury

No of Offices	Office	Classification	Grade	Remarks
4	Corporal	PTSG CO	2	A16.
4				

Administration and Support

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent B	PTSG AI	2	A7.
2	Assistant Superintendent	PTSG AI	1	A9.
1	Storekeeper	PIDG RIM	2	
2	Assistant Storekeeper	PIDG RIM	1	
3	Overseer	PTSG CO	4	A10.
2	Staff Officer	PTSG CO	3	A15.
2	Warder	PTSG CO	1	A17.
1	Accounting Clerk 2	FMG AC	2	
14				

Fingerprint and Records Management Unit - Administration and Support

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	2	
1	Records Clerk 1	PIDG RIM	1	
2	Corporal	PTSG CO	2	A16.
4				

Para Medical - Administration and Support

No of Offices	Office	Classification	Grade	Remarks
1	Overseer	PTSG CO	4	A10.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Custodial Services Division

Horizon Adult Remand Centre

Para Medical - Administration and Support

No of Offices	Office	Classification	Grade	Remarks
1	Staff Officer	PTSG CO	3	A15.
3	Corporal	PTSG CO	2	A16.
5	Warder	PTSG CO	1	A17.
2	Wardress	PTSG CO	1	A17.

12

Custody (Male Confinement)

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent B	PTSG AI	2	A7.
18	Overseer (Supervisor)	PTSG CO	4	A10.
23	Staff Officer (Assistant Supervisor)	PTSG CO	3	A15.
36	Corporal	PTSG CO	2	A16.
107	Warder	PTSG CO	1	A17.

185

Custody (Female Confinement)

No of Offices	Office	Classification	Grade	Remarks
1	Overseer (Supervisor)	PTSG CO	4	A10.
6	Staff Officer	PTSG CO	3	A15.
4	Corporal	PTSG CO	2	A16.
16	Wardress (Section Duties)	PTSG CO	1	A17.

27

Security, Communication and Transport

No of Offices	Office	Classification	Grade	Remarks
1	Overseer	PTSG CO	4	A10.
8	Staff Officer	PTSG CO	3	A15.
2	Assistant Superintendent	PTSG AI	1	A9.
4	Corporal	PTSG CO	2	A16.
11	Warder	PTSG CO	1	A17.
6	Wardress	PTSG CO	1	A17.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Custodial Services Division

Horizon Adult Remand Centre

Security, Communication and Transport

32

281 Total - Horizon Adult Remand Centre

Adult Correctional Centres

No of Offices	Office	Classification	Grade	Remarks
6	Superintendent, Prison A			
7	Superintendent, Prison B			
1	Superintendent B			
17	Assistant Superintendent, Prisons			
3	Teacher	TPG TS	5	
3	Accounting Clerk 2	FMG AC	2	
9	Accounting Clerk 1	FMG AC	1	
1	Matron	NPG DM	2	
2	Nurse 1	NPG RN	1	
2	Assistant Nurse	NPG EAN	1	
82	Overseer/Chief Correctional Officer 4	PTSG CO	4	Eighty-two (82) posts [#s 21576-50 & 21693-6 & 21841-2 & 50280] of Correctional Officer 4 (Overseer) retitled with effect from September 6, 2011.
229	Correctional Officer 3 (Staff Officer)	PTSG CO	3	
354	Correctional Officer 2 (Corporal)	PTSG CO	2	
894	Correctional Officer 1 (Warder)	PTSG CO	1	A17.
6	Secretary 1	OPS SS	1	
3	Storekeeper	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Agricultural Ranger	PTSG PX	1	
1	Attendant	LMO TS	1	
5	Watchman	LMO TS	2	
1	Driver 1	LMO DR	1	
150	Correctional Officer	PTSG CO	1	
1778				
1778	Total - Adult Correctional Centres			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Custodial Services Division

Metcalfe Street Juvenile Remand Centre

General Administration

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 3			
2	Secretary 2	OPS SS	2	
3				

Operations

No of Offices	Office	Classification	Grade	Remarks
3	Assistant Superintendent			
1	Senior Housemother	SWG SWA	2	
4	Housemother	SWG SWA	1	
6	Cook	LMO TS	3	
8	Attendant/Laundress	LMO TS	2	
22				

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Administration	GMG SEG	1	
1	Accounting Technician	FMG AT	2	
1	Human Resource Officer	GMG AM	4	
1	Store Clerk	PIDG RIM	2	
2	Driver	LMO DR	2	
2	Handyman	LMO TS	1	
8				

Social Support Unit

No of Offices	Office	Classification	Grade	Remarks
1	Co-ordinator, Social Support	GMG SEG	1	
4	Teacher 2 (Diploma)			
6	Instructor 1			
1	Registered Nurse	NPG RN	2	
3	Welfare Case Manager	SWG PS	1	
15				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department Of Correctional Services

Custodial Services Division

Metcalf Street Juvenile Remand Centre

Operations (Uniform Staff)

No of Offices	Office	Classification	Grade	Remarks
12	Correctional Officer 4 (Overseer)	PTSG CO	4	
24	Correctional Officer 3 (Staff Officer)	PTSG CO	3	
64	Correctional Officer 2 (Corporal)	PTSG CO	2	
198	Correctional Officer 1 (Warder)	PTSG CO	1	
298				
346	Total - Metcalfe Street Juvenile Remand Centre			
2641	Total - Custodial Services Division			
<hr/>				
2960	Total - Department Of Correctional Services			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Executive Office

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Chief Technical Director	GMG CTD	1	
1	Executive Assistant To The Permanent Secretary	GMG SEG	1	
2	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
7				
7				
7	Total - Executive Office			

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Legal Services	JLG LO	5	C.D.
1	Senior Legal Officer	JLG LO	3	C.D.
2	Legal Officer	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
5				
5	Total - Legal Services			

Information and Education Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Public Relations Officer	MCG IE	4	
1	Public Relations Officer	MCG IE	3	
1	Research/Monitoring Officer	SOG ST	5	
1	Senior Secretary	OPS SS	3	
1	Records Clerk	PIDG RIM	1	
5				
5	Total - Information and Education Division			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Audit Manager	FMG AS	4	
2	Audit Supervisor	FMG AS	3	
4	Auditor	FMG AS	2	
4	Assistant Auditor	FMG AS	1	
1	Administrative Secretary	OPS ADS	1	
1	Secretary 2	OPS SS	2	

13

13 Total - Internal Audit

Strategic Planning, Policy, Research and Evaluation Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Executive Secretary 1	OPS SS	4	

2

2

Research Corporate Planning and Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Research Corporate Planning & Evaluation	GMG SEG	4	
1	Corporate Planner	GMG SEG	2	
1	Senior Research And Monitoring Officer	SOG ST	6	
1	Research & Monitoring Officer	SOG ST	5	
1	Research Assistant	SOG ST	4	
1	Administrative Assistant	GMG AM	2	

6

Statistics

No of Offices	Office	Classification	Grade	Remarks
1	Senior Statistician	SOG ST	6	
1	Statistician	SOG ST	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Strategic Planning, Policy, Research and Evaluation Division

Research Corporate Planning and Evaluation

Statistics

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Statistician	SOG ST	4	

3

9 Total - Research Corporate Planning and Evaluation

Criminal and Civil Justice Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Criminal & Civil Justice	GMG SEG	4	
1	Director, Legal Administration	GMG SEG	3	
1	Director	GMG SEG	1	
1	Administrator	GMG AM	4	
1	Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
2	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	

11

11 Total - Criminal and Civil Justice Division

22 Total - Strategic Planning, Policy, Research and Evaluation Division

Modernization And Strategic Analysis

No of Offices	Office	Classification	Grade	Remarks
1	Director, Modernization & Strategic Analysis	GMG SEG	4	
1	Senior Secretary	OPS SS	3	

2

2 Total - Modernization And Strategic Analysis

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Inspection And Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Director, Inspection & Monitoring	GMG SEG	3	
1				
1	Total - Inspection And Monitoring			

Human Resource Management and Administration Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. and Admin.	GMG SEG	4	
1	Administrative Secretary	OPS ADS	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
4				
4				

Customer Service Branch

No of Offices	Office	Classification	Grade	Remarks
1	Customer Service Co-ordinator	GMG SEG	1	
1	Customer Service Officer	GMG AM	1	
2	Receptionist	PIDG RIM	2	
4				
4	Total - Customer Service Branch			

Documentation, Information & Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	Post [# 58882] of Director retitled with effect from March 1, 2010. [Comment was omitted from 2010 CSE (General) Order].
1	Access Officer	GMG SEG	1	
1	Records Officer 2	PIDG RIM	3	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Human Resource Management and Administration Division

Documentation, Information & Access Services

5

5 Total - Documentation, Information & Access Services

Procurement and Office Services Branch

Office Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Procurement and Office Services	GMG SEG	2	Post of Director, Procurement and Office Services (GMG/SEG 1) upgraded with effect from August 1, 2012.
1	Office Manager	GMG AM	3	
1	Telephone Operator	OPS TO	2	
2	Senior Attendant	LMO TS	2	
5	Attendant	LMO TS	1	
1	Driver	LMO DR	1	Post [# 61556] of Attendant/Messenger (LMO/TS 1) retitled and reclassified with effect from February 1, 2012.

11

Transport

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG AM	3	
1	Driver	LMO DR	1	
2	Driver 1	LMO DR	1	

4

Stores and Inventory

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	1	
1	Records Clerk	PIDG RIM	1	

2

17 Total - Procurement and Office Services Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Human Resource Management and Administration Division

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	3	
1	Industrial Relations & Welfare Officer	GMG SEG	1	
1	Senior Human Resource Officer	GMG SEG	1	
2	Human Resource Officer	GMG AM	4	
2	Assistant Human Resource Officer	GMG AM	3	
1	Administrator	GMG AM	1	
1	Records Officer 1	PIDG RIM	2	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

12

12 Total - Human Resource Management

Human Resource Development Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Development	GMG SEG	2	
1	Senior Human Resource Development Officer	GMG SEG	1	
1	Human Resource Development Officer	GMG AM	4	
1	Human Resource Information Technology Officer	GMG AM	3	
1	Records Officer	PIDG RIM	2	

5

5 Total - Human Resource Development Branch

Organizational Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Organizational Development	GMG SEG	2	

1

1 Total - Organizational Development

48 Total - Human Resource Management and Administration Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Projects and Allied Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Projects and Allied Services	SOG ST	8	
1				
1				
1	Total - Projects and Allied Services			

Property Management

No of Offices	Office	Classification	Grade	Remarks
1	Maintenance Officer	LMO TS	4	
1	Secretary 2	OPS SS	2	
2				
2				
2	Total - Property Management			

Finance and Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	
1	Director, Payroll and Payments	FMG PA	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
4				

Budget and Commitment

No of Offices	Office	Classification	Grade	Remarks
1	Director, Budget & Commitment Control	FMG PA	2	
1	Commitment Control Officer	FMG AT	2	
2				

Payments

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 1	FMG AT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Finance and Accounts

Payments

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk	FMG AC	1	Post [# 13487] transferred from the former Ministry of National Security & Justice with effect from May 1, 2012.
1	Cashier	FMG CS	1	Post [# 13414] of Accountant 1 (Cashier) retitled with effect from March 1, 2010. [Comment was omitted from 2010 CSE (General). Order]

6

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	

4

Courts & Clients Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	

1

17

17 Total - Finance and Accounts

Human Rights

No of Offices	Office	Classification	Grade	Remarks
1	Human Rights Specialist	JLG LO	4	C.D.
1	Human Rights Officer	GMG AM	4	

2

2 Total - Human Rights

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Justice Training Institute

No of Offices	Office	Classification	Grade	Remarks
1	Director/Principal	GMG SEG	5	Post [# 56691] of Principal Director retitled with effect from March 1, 2010. [Comment was omitted from 2010 CSE (General) Order].
1	Executive Secretary	OPS SS	4	
2				

Finance and Administration

No of Offices	Office	Classification	Grade	Remarks
1	Head, Finance and Administration	FMG PA	1	
1	Library Assistant	PIDG LA	1	
1	Receptionist/Telephone Operator	OPS TO	2	
1	Caretaker/Watchman	LMO TS	3	
1	Attendant/Messenger	LMO TS	2	
2	Attendant/Cleaner	LMO TS	2	
2	Watchman 1	LMO TS	1	
9				

Training and Academic Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Director, Training and Academic Affairs	GMG SEG	3	
1	Registrar	GMG AM	4	
2				

Programmes

No of Offices	Office	Classification	Grade	Remarks
1	Programme Co-ordinator	GMG SEG	2	
3	Lecturer	GMG SEG	1	
1	Secretary 2	OPS SS	2	
5				
18				
18	Total - Justice Training Institute			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Information Technology

Management Information Systems Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Information Systems	MIS IT	6	
1	Applications Manager	MIS IT	5	
1	Technical Services Manager	MIS IT	5	
1	Applications Developer	MIS IT	4	
1	Web Administrator	MIS IT	3	
2	Computer Technician	MIS IT	2	
1	Administrative Assistant	GMG AM	2	
8				
8				
8	Total - Information Technology			

Criminal Justice Reform

No of Offices	Office	Classification	Grade	Remarks
1	Co-ordinator, Criminal Justice Reform	GMG SEG	5	
1	Senior Secretary	OPS SS	3	
2				
2	Total - Criminal Justice Reform			

Legal Aid Support

No of Offices	Office	Classification	Grade	Remarks
2	Legal Officer	JLG LO	2	C.D.
2				
2	Total - Legal Aid Support			

Law Review Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Technical Assistant To Law Revision Commissioner	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Law Review Secretariat

No of Offices	Office	Classification	Grade	Remarks
1	Technical Support Administrator	GMG AM	3	
2	Data Entry Officer	MIS IT	2	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	
7				
7	Total - Law Review Secretariat			

Victim Support Branch

No of Offices	Office	Classification	Grade	Remarks
1	Senior Co-ordinator	SWG PS	4	
1	Co-ordinator	SWG PS	3	
14	Parish Co-ordinator	SWG PS	2	
15	Social Worker 1	SWG PS	1	
5	Social Worker	SWG PS	1	
1	Secretary 2	OPS SS	2	
37				
37	Total - Victim Support Branch			

Office of the Special Coroner

No of Offices	Office	Classification	Grade	Remarks
1	Special Coroner	JLG JD	2	C.D.
1	Assistant Special Coroner	JLG JD	1	
2	Clerk Of Court	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
5				
5	Total - Office of the Special Coroner			

204 Total - Ministry of Justice

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Of Appeal

Adjudication of Justice

No of Offices	Office	Classification	Grade	Remarks
1	Registrar, Court Of Appeal	JLG JD	2	C.D.
1	Executive Secretary 1	OPS SS	4	
2				

Total - Adjudication of Justice

Appeals

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Registrar	JLG LO	4	C.D.
2	Chief Court Assistant	PLG LS	5	
1	Senior Court Assistant	PLG LS	4	
5	Court Assistant	PLG LS	3	
1	Senior Secretary	OPS SS	3	
10				

10 Total - Appeals

Judgement & Interim Proceedings

No of Offices	Office	Classification	Grade	Remarks
1	Senior Judicial Clerk	JLG LO	4	C.D. New post [# 62885] with effect from April 1, 2010.
2	Judicial Clerk	JLG LO	2	C.D.
3				

3 Total - Judgement & Interim Proceedings

Judicial Support Services

No of Offices	Office	Classification	Grade	Remarks
4	Senior Judicial Clerk	JLG LO	4	C.D.
1	Executive Secretary 2	OPS SS	5	
4	Executive Secretary 1	OPS SS	4	
7	Executive Secretary 1	OPS SS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Of Appeal

Judicial Support Services

16

16 Total - Judicial Support Services

Human Resource Management & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director Human Resource and Administration	GMG SEG	2	
1	Senior Records Officer	PIDG RIM	3	
2	Records Officer	PIDG RIM	2	
1	Library Assistant	PIDG LA	2	
2	Attendant	LMO TS	1	
7				

7 Total - Human Resource Management & Administration

Caribbean Court of Justice/Privy Council

No of Offices	Office	Classification	Grade	Remarks
1	Chief Court Assistant	PLG LS	5	
1				
1	Total - Caribbean Court of Justice/Privy Council			

39 Total - Court Of Appeal

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Management Services

Executive Management

(Formerly listed under Supreme Court)

No of Offices	Office	Classification	Grade	Remarks
1	Principal Executive Officer	GMG CTD	1	
1	Executive Secretary 2	OPS SS	5	
1	Legal Officer	JLG LO	3	New post [# 63821] with effect from December 1, 2011.
3				
	Total - (Formerly listed under Supreme Court)			
3	Total - Executive Management			

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. and Admin	GMG SEG	4	
1	Director, Human Resource Management	GMG SEG	3	
1	Human Resource Officer	GMG AM	4	
1	Administrative Assistant	GMG AM	2	Post [# 62737] of Senior Secretary (OPS/SS 3) reclassified and retitled with effect from December 1, 2011.
1	Secretary 2	OPS SS	2	Post [# 13573] transferred from the Ministry of Justice with effect from December 1, 2011.
4	Secretary 2	OPS SS	2	Four (4) new post [# 63833-36] with effect from December 1, 2011.
9				
9				

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Registrar	PIDG RIM	3	New post [# 63840] with effect from December 1, 2011.
2	Leave Officer	PIDG RIM	2	Two (2) new posts [#s 63841-2] with effect from December 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Management Services

Human Resource Management And Administration

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Human Resource Officer	GMG SEG	2	Post [# 56795] of Senior Human Resource Officer (GMG/SEG 1) upgraded with effect from December 1, 2011.
1	Human Resource Officer	GMG AM	4	Post [# 60798] of Human Resource Officer (GMG/AM 4) transferred from the Ministry of Justice with effect from December 1, 2011.
2	Assistant Human Resource Officer	GMG AM	3	Posts [#s 13375 & 60800] transferred from the Ministry of Justice with effect from December 1, 2011.
2	Benefits Officer	PIDG RIM	3	Two (2) new posts [#s 63843-4] with effect from December 1, 2011.
2	Service Records Officer	PIDG RIM	2	Posts [# 13391 & 60802] of Records Officer (PIDG/RIM 2) retitled with effect from December 1, 2011.
11				
11	Total - Human Resource Management			

Human Resource Planning And Development

No of Offices	Office	Classification	Grade	Remarks
1	Senior Training & Development Officer	GMG SEG	1	New post [# 63838] with effect from December 1, 2011.
1	Training and Development Officer	GMG AM	4	New post [# 63839] with effect from December 1, 2011.
2				
2	Total - Human Resource Planning And Development			

Organizational Development And Performance Management

No of Offices	Office	Classification	Grade	Remarks
1	Performance Management & Appraisal Support Officer	GMG SEG	1	New post [# 63837] with effect from December 1, 2011.
1				
1	Total - Organizational Development And Performance Management			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Court Management Services

Human Resource Management And Administration

Procurement & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director of Procurement and Administration	GMG SEG	2	New post [# 63846] with effect from December 1, 2011.
1	Procurement Manager	GMG SEG	1	
1	Procurement Officer	GMG SEG	1	New post [# 63847] with effect from December 1, 2011.
1	Transport Manager	GMG AM	4	New post [# 63848] with effect from December 1, 2011.
3	Driver 2	LMO DR	2	Posts [#s 21438-9 & 21440] of Driver 2 (LMO/DR 2) transferred from the Court of Appeal with effect from December 1, 2011.
1	Driver 1	LMO DR	1	Post [# 61553] of Driver 1 (LMO/DR 1) transferred from the Ministry of Justice with effect from December 1, 2011.
1	Groundsman	LMO TS	1	Post [# 23673] of Groundsman (LMO/TS 1) transferred from the Kingston Family Court with effect from December 1, 2011.
2	Watchman	LMO TS	1	Posts [#s 23677 & 23678] of Watchman (LMO/GLS 1) transferred and reclassified from Kingston & St. Andrew Family Court with effect from December 1, 2011.
1	Assistant Office Manager	GMG AM	2	Post [# 24145] of Office Manager (GMG/AM 2) retitled and transferred from the Supreme Court with effect from December 1, 2011.
1	Office Manager	GMG AM	4	Post [# 62898] of Office Manager (GMG/AM 2) upgraded and transferred from the Court of Appeal with effect from December 2011.
1	Telephone Operator	OPS TO	1	Post [# 24187] of Telephone Operator (OPS/TO 1) transferred from the Supreme Court with effect from December 1, 2011.
1	Office Attendant	LMO TS	2	Post [# 24193] of Office Attendant (LMO/TS 2) transferred from the Supreme Court with effect from December 1, 2011.
1	Attendant	LMO TS	1	Post [# 61555] transferred from the Ministry of Justice with effect from December 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Management Services

Human Resource Management And Administration

Procurement & Administration

16 -

Industrial Relations, Health And Well-being

No of Offices	Office	Classification	Grade	Remarks
1	Director, IR, Health & Well-Being	GMG SEG	2	New post [# 63845] with effect from December 1, 2011.
1	Inventory Officer	PIDG RIM	2	New post [# 63849] with effect from December 1, 2011.
1	Store Clerk	PIDG RIM	1	New post [# 63850] with effect from December 1, 2011.
3	Attendant	LMO TS	1	Three (3) new posts [#s 63851-3] with effect from December 1, 2011.
6				
6	Total - Industrial Relations, Health And Well-being			
45	Total - Human Resource Management And Administration			

Finance And Accounts Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	
1	Financial Systems Manager	FMG PA	1	Post [# 56799] of Financial Systems Manager (FMG/AT 3) reclassified with effect from December 1, 2011.
1	Senior Budget Officer	FMG AT	3	
1	Commitment Officer	FMG AT	2	
1	Salaries Officer	FMG AT	3	
1	Administrative Assistant	GMG AM	2	Post [# 62739] of Senior Secretary (OPS/SS 3) reclassified and retitled with effect from December 1, 2011.
6				
6				

Payables and Disbursement

No of Offices	Office	Classification	Grade	Remarks
2	Payment Officer	FMG AT	2	Two (2) new posts [#s 63857-8] with effect from December 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Management Services

Finance And Accounts Division

Payables and Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Payables & Disbursement Manager	FMG AT	3	Post [# 21327] of Payment Supervisor (FMG/AT 3) retitled with effect from December 1, 2011.
2	Payment Clerk	FMG AC	2	Two (2) new posts [#s 63859-60] with effect from December 1, 2011.
1	Cashier	FMG CS	1	New post [# 63861] with effect from December 1, 2011.
6				

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Salaries Manager	FMG PA	1	New post [# 63862] with effect from December 1, 2011.
1	Salaries Officer	FMG AT	3	New post [# 63863] with effect from December 1, 2011.
1	Checking Officer	FMG AT	2	New post [# 63864] with effect from December 1, 2011.
1	Salaries Clerk	FMG AC	2	New post [# 63865] with effect from December 1, 2011.
4				
10	Total - Payables and Disbursement			

Accounts & Reporting Branch

No of Offices	Office	Classification	Grade	Remarks
2	Bank Reconciliation Clerk	FMG AC	2	
2	Bank Reconciliation Officer	FMG AT	1	
1	Journal Clerk	FMG AC	1	
5				

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Final Accounts Manager	FMG PA	1	New post [# 63866] with effect from December 1, 2011.
2	Final Accountant	FMG AT	3	Two (2) new posts [#s 63867-8] with effect from December 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Management Services

Finance And Accounts Division

Accounts & Reporting Branch

Final Accounts

3

8 Total - Accounts & Reporting Branch

Management Accounting

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Accounting	FMG PA	2	New post [# 63854] with effect from December 1, 2011.
1	Budget Officer	FMG AT	2	New post [# 63855] with effect from December 1, 2011.
1	Assistant Budget Officer	FMG AT	1	New post [# 63856] with effect from December 1, 2011.

3

3 Total - Management Accounting

Court Accounting

No of Offices	Office	Classification	Grade	Remarks
1	Director, Court Accounting	FMG PA	2	New post [# 63869] with effect from December 1, 2011.

1

1 Total - Court Accounting

Expenditure Accounting

No of Offices	Office	Classification	Grade	Remarks
1	Director, Expenditure Accounting	FMG PA	3	Post [# 60782] of Director, Accounting & Reporting (FMG/PA 3) retitled with effect from December 1, 2011.

1

1 Total - Expenditure Accounting

29 Total - Finance And Accounts Division

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Court Management Services

Communication Information And Client Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Client Services Communication & Info.	GMG SEG	4	Post [# 62734] of Director, Communication, Information and Client Services (MCG/IE 5) reclassified and retitled with effect from December 1, 2011.
1	Administrative Assistant	GMG AM	2	New post [# 63822] with effect from December 1, 2011.
1	Senior Public Relations Officer	MCG IE	5	New post [# 63823] with effect from December 1, 2011.
1	Public Education Officer	MCG IE	3	New post [# 63824] with effect from December 1, 2011.
4				

Protocol Services

No of Offices	Office	Classification	Grade	Remarks
1	Chief Court Protocol Officer	MCG IE	5	New post [# 63825] with effect from December 1, 2011.
1	Court Protocol Officer	MCG IE	4	New post [# 63826] with effect from December 1, 2011.
2				
2	Total - Protocol Services			

Customer Service

No of Offices	Office	Classification	Grade	Remarks
1	Customer Service Co-ordinator	GMG SEG	2	New post [# 63827] with effect from December 1, 2011.
1	Customer Service Officer	GMG SEG	1	New post [# 63828] with effect from December 1, 2011.
1	Customer Service Assistant	GMG AM	2	New post [# 63829] with effect from December 1, 2011.
3				
3	Total - Customer Service			

Records, Documentation & Access to Information

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Records, Documentation and ATI	GMG SEG	2	New post [# 63830] with effect from December 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Management Services

Communication Information And Client Services

Records, Documentation & Access to Information

No of Offices	Office	Classification	Grade	Remarks
1	Registrar	PIDG RIM	3	New post [# 63831] with effect from December 1, 2011.
1	Records Officer 1	PIDG RIM	2	Post [# 56837] transferred from the Ministry of Justice with effect from December 1, 2011.
1	Records Officer 1	PIDG RIM	2	New post [# 63832] with effect from December 1, 2011.
4				
4	Total - Records, Documentation & Access to Information			
13	Total - Communication Information And Client Services			

Information And Communication Technology Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information, Communication & Technology	MIS IT	8	
1	ICT Infrastructure Service Manager	MIS IT	7	Post [# 61249] of Senior Systems Engineer (MIS/IT 5) upgraded,retitled and transferred from the Ministry of Justice with effect from January 1, 2009.
2	Network Administrator	MIS IT	4	Two (2) posts [#s 56791 & 59003] transferred from the Ministry of Justice with effect from January 1, 2009.
1	Web Administrator	MIS IT	3	Post [# 58997] transferred from the Ministry of Justice with effect from January 1, 2009.
1	Administrative Assistant	GMG AM	2	New post [# 63870] with effect from December 1, 2011.
6				

Software Development And Implementation

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Software Development And Implementation	MIS IT	6	New post [# 63871] with effect from December 1, 2011.
1	Senior Programmer	MIS IT	5	New post [# 63872] with effect from December 1, 2011.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Management Services

Information And Communication Technology Division

Software Development And Implementation

No of Offices	Office	Classification	Grade	Remarks
1	Programmer	MIS IT	4	New post [# 63873] with effect from December 1, 2011.
1	Systems/Analyst/Software Engineer	MIS IT	4	New post [# 63874] with effect from December 1, 2011.
1	Systems Analyst	MIS IT	3	New post [# 63875] with effect from December 1, 2011.
1	Webmaster	MIS IT	4	New post [# 63876] with effect from December 1, 2011.
1	Network Co-ordinator	MIS IT	6	New post [# 63877] with effect from December 1, 2011.
2	Hardware Technician	MIS IT	3	Two (2) new posts [#s 63878-9] with effect from December 1, 2011.
1	Systems Engineer/Analyst	MIS IT	5	Post [# 62888] transferred from the Court of Appeal and upgraded with effect from December 1, 2011.
1	Network/Help Desk Assistant	MIS IT	3	Post [# 62889] of Network Help Desk Assistant (MIS/IT 3) transferred from the Court of Appeal with effect from December 1, 2011.

11

11 Total - Software Development And Implementation

17 Total - Information And Communication Technology Division

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	Post [#13532] transferred from the Ministry of Justice with effect from January 1, 2009.
1	Audit Manager	FMG AS	4	Post [# 61126] transferred from Ministry of Justice with effect from January 1, 2009. (Post was listed as Auditor Manager in previous CSE Orders).
2	Audit Supervisor	FMG AS	3	Two posts [#s 61127-8] transferred from the Ministry of Justice with effect from January 1, 2009. (Posts were incorrectly listed as Auditor Superior in previous CSE (G) Orders)

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Management Services

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
6	Auditor	FMG AS	2	Six (6) posts [#s 13534, 13536-7, 13539 & 61131-2] transferred from Ministry of Justice with effect from January 1, 2009.
5	Assistant Auditor	FMG AS	1	Five (5) posts [#s 13547, 13549, 13551-2 & 61136] transferred from Ministry of Justice with effect from January 1, 2009.
1	Senior Secretary	OPS SS	3	
16				
16	Total - Internal Audit			

Court Operations Division

No of Offices	Office	Classification	Grade	Remarks
2	Maintenance Officer	LMO TS	4	
2				
2	Total - Court Operations Division			

Strategic Planning Reform And Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	New post [# 63883] with effect from December 1, 2011.
1	Administrative Assistant	GMG AM	2	New post [# 63884] with effect from December 1, 2011.
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG	3	New post [# 63885] with effect from December 1, 2011.
3				
3	Total - Strategic Planning Reform And Monitoring			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Management Services

Building And Property Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Building & Property Management	SOG ST	8	Post [# 51143] of Director, Property Management (SOG/ST 7) retitled and upgraded with effect from December 1, 2011.
2	Property Officer	SOG ST	6	New post [# 63881] with effect from December 1, 2011.
1	Administrative Assistant	GMG AM	2	New post [# 63880] with effect from December 1, 2011.
2	Maintenance Officer	LMO TS	4	New post [# 63882] with effect from December 1, 2011 and post [#56793] transferred from Ministry of Justice with effect from December 1, 2011.
6				
6	Total - Building And Property Management			
134	Total - Court Management Services			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Director Of Public Prosecutions

Central Administration (Advisory Servs. & Prosecutions Of Criminal Cases)

No of Offices	Office	Classification	Grade	Remarks
1	Director, Public Prosecutions	JLG LO	7	C.D.
3	Senior Deputy Director, Public Prosecutions	JLG LO	6	C.D.
5	Deputy Director, Public Prosecutions	JLG LO	5	C.D.
8	Assistant Director, Public Prosecutions	JLG LO	4	C.D.
18	Crown Counsel	JLG LO	3	C.D.
2	Assistant Crown Counsel	JLG LO	2	C.D.
1	Legal Officer (Legal Aid)	JLG LO	2	C.D.
3	Paralegal Officer	PLG LS	3	
1	Executive Secretary 2	OPS SS	5	
3	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	

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Financial Crimes Division

No of Offices	Office	Classification	Grade	Remarks
1	Principal Financial Examiner	JLG LO	6	C.D.
2	Legal Officer	JLG LO	3	C.D.
1	Telephone Operator	OPS TO	1	

4

4

4 Total - Financial Crimes Division

Prosecutions Division

No of Offices	Office	Classification	Grade	Remarks
2	Assistant Director, Public Prosecutions	JLG LO	4	C.D.
4	Prosecutor	JLG LO	3	C.D.

6

6 Total - Prosecutions Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Director Of Public Prosecutions

Financial Analysis Division

No of Offices	Office	Classification	Grade	Remarks
2	Records Officer 1	PIDG RIM	2	
2				
2				
2	Total - Financial Analysis Division			

Human Resource Management and Administration

No of Offices	Office	Classification	Grade	Remarks
1	Human Resource Manager	GMG SEG	2	
1	Administrator 3	GMG AM	3	
1	Administrator 2	GMG AM	2	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
1	Records Clerk	PIDG RIM	1	
1	Senior Library Assistant	PIDG LA	2	
1	Records Officer 2 (Registry)	PIDG RIM	3	
1	Records Officer 1 (Registry)	PIDG RIM	2	
1	Telephone Operator	OPS TO	2	
1	Office Attendant	LMO TS	2	
3	Attendant	LMO TS	1	
19				
19	Total - Human Resource Management and Administration			
77	Total - Director Of Public Prosecutions			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Family Court

Kingston And St. Andrew

No of Offices	Office	Classification	Grade	Remarks
1	Judge, Family Court	JLG JD	2	C.D. Post [# 23646] of Judge, Family Court (JLG/JD 1) upgraded with effect from January 1, 2012.
1	Judge, Family Court	JLG JD	2	C.D.
1	Judge, Family Court	JLG JD	1	C.D. New post [# 63799] with effect from January 1, 2012.
2	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Senior Court Administrator	GMG CAS	2	
1	Senior Social Worker	SWG PS	3	
3	Social Worker 2	SWG PS	2	
1	Administrator	GMG AM	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
3	Assistant Clerk 3	PLG LS	5	
4	Assistant Clerk 2	PLG LS	4	
1	Payment Clerk	FMG AC	1	
1	Cashier	FMG CS	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
2	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
3	Office Attendant	LMO TS	1	

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Attendance Centre

No of Offices	Office	Classification	Grade	Remarks
1	Senior Social Worker	SWG PS	3	
1	Social Worker 1	SWG PS	1	
1	Teacher (Trained)			
1	Secretary 1	OPS SS	1	
2	Instructor			
1	Cook	LMO TS	2	
1	Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Family Court

Attendance Centre

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St. James

No of Offices	Office	Classification	Grade	Remarks
2	Judge, Family Court	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Senior Court Administrator	GMG CAS	2	
1	Senior Social Worker	SWG PS	3	
1	Social Worker 2	SWG PS	2	
2	Assistant Clerk 3	PLG LS	5	
1	Assistant Clerk 2	PLG LS	4	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	4	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Telephone Operator	OPS TO	1	
2	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
1	Senior Judge, Family Court	JLG JD	2	C.D. New post [# 63800] with effect from January 1, 2012.

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Hanover

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Senior Social Worker	SWG PS	3	
1	Social Worker 2	SWG PS	2	
1	Assistant Clerk 3	PLG LS	5	
1	Assistant Clerk 2	PLG LS	4	
1	Accounting Clerk 2	FMG AC	2	
1	Secretary 1	OPS SS	1	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Family Court

Hanover

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
12				

Westmoreland

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Senior Social Worker	SWG PS	3	
1	Social Worker	SWG PS	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
2	Assistant Clerk 2	PLG LS	4	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	
1	Bailiff	PTSG PX	3	
12				

Northern Children's Court

No of Offices	Office	Classification	Grade	Remarks
1	Judge, Family Court	JLG JD	1	C.D. New post [# 63801] with effect from January 1, 2012.
1				

Southern Children's Court

No of Offices	Office	Classification	Grade	Remarks
1	Judge, Family Court	JLG JD	1	C.D. New post [# 63802] with effect from January 1, 2012.
1				

92 Total - Family Court

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Adjudication Of Cases

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Assistant Clerk 2	PLG LS	4	
1	Bailiff	PTSG PX	3	
2	Assistant Clerk 3	PLG LS	4	

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Corporate Area (Criminal)

No of Offices	Office	Classification	Grade	Remarks
2	Senior Resident Magistrate	JLG JD	2	C.D.
6	Resident Magistrate	JLG JD	1	C.D.
8	Clerk Of Court	JLG LO	2	C.D.
5	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Accounting Technician 2	FMG AT	2	
1	Court Administrator	GMG CAS	1	
1	Accounting Clerk 2	FMG AC	2	
5	Assistant Clerk 3	PLG LS	5	
12	Assistant Clerk 2	PLG LS	4	
4	Records Officer	PIDG RIM	2	
3	Secretary 2	OPS SS	2	
1	Senior Court Reporter	OPS SW	2	
11	Court Reporter 1	OPS SW	1	
8	Judges Orderly	LMO TS	2	
1	Bailiff	PTSG PX	3	
1	Telephone Operator	OPS TO	1	
3	Attendant	LMO TS	1	

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Gun Court

No of Offices	Office	Classification	Grade	Remarks
1	Resident Magistrate	JLG JD	1	C.D.
1	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Assistant Clerk 3	PLG LS	5	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Gun Court

No of Offices	Office	Classification	Grade	Remarks
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
7				

Corporate Area (Civil)

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D. Post [# 23763] of Resident Magistrate (JLG/JD 1) retitled and upgraded with effect from January 1, 2012.
1	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
2	Assistant Clerk 3	PLG LS	5	
7	Assistant Clerk 2	PLG LS	4	
1	Accounting Clerk 2	FMG AC	2	
1	Records Officer	PIDG RIM	2	
1	Bailiff	PTSG PX	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Senior Court Reporter	OPS SW	2	
5	Court Reporter 1	OPS SW	1	
1	Telephone Operator	OPS TO	1	
2	Judges Orderly	LMO TS	2	
2	Watchman	LMO TS	1	
1	Attendant	LMO TS	1	

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Tax Court

No of Offices	Office	Classification	Grade	Remarks
1	Resident Magistrate	JLG JD	1	C.D.
1	Clerk Of Court	JLG LO	2	C.D.
1	Assistant Clerk 2	PLG LS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Tax Court

3

Traffic Court

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D. New post [# 63798] with effect from January 1, 2012.
1	Resident Magistrate	JLG JD	1	C.D.
1	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Accounting Technician 1	FMG AT	1	
1	Assistant Clerk 3	PLG LS	5	
2	Assistant Clerk 2	PLG LS	4	
3	Assistant Clerk 1	PLG LS	3	
1	Secretary 2	OPS SS	2	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	

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Coroner Court

No of Offices	Office	Classification	Grade	Remarks
1	Resident Magistrate	JLG JD	1	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Assistant Clerk 3	PLG LS	5	
1	Assistant Clerk 2	PLG LS	4	
1	Secretary 2	OPS SS	2	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
1	Groundsman	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

St. Thomas

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D. Post [# 50871] of Resident Magistrate (JLG/JD 1) retitled and upgraded with effect from January 1, 2012.
1	Resident Magistrate	JLG JD	1	
3	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
2	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk	PLG LS	2	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Groundsman	LMO TS	1	

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Portland

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	Post [# 23769] of Resident Magistrate (JLG/JD 1) retitled and upgraded with effect from January 1, 2012.
1	Resident Magistrate	JLG JD	1	
3	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Assistant Clerk 3	PLG LS	5	
1	Accounting Clerk 2	FMG AC	2	
3	Assistant Clerk 2	PLG LS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Portland

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Clerk	PLG LS	2	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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St. Mary

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
1	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
3	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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St. Ann

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

St. Ann

No of Offices	Office	Classification	Grade	Remarks
2	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
6	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
2	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
3	Judges Orderly	LMO TS	2	
2	Attendant	LMO TS	1	

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Browns Town

No of Offices	Office	Classification	Grade	Remarks
1	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Assistant Clerk 3	PLG LS	5	
1	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	

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St. Catherine

No of Offices	Office	Classification	Grade	Remarks
2	Senior Resident Magistrate	JLG JD	2	C.D.
3	Resident Magistrate	JLG JD	1	C.D.
7	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

St. Catherine

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
6	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
8	Court Reporter 1	OPS SW	1	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Bailiff	PTSG PX	3	
4	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
1	Groundsman	LMO TS	1	

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Clarendon

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
1	Court Administrator	GMG CAS	1	
3	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
7	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Bailiff	PTSG PX	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Clarendon

No of Offices	Office	Classification	Grade	Remarks
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	

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Trelawny

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	
3	Assistant Clerk 2	PLG LS	4	
2	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

25

Manchester

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D. New post [# 63797] with effect from January 1, 2012.
2	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Manchester

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
4	Assistant Clerk 2	PLG LS	4	
2	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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St. Elizabeth

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D. Post of [# 23773] of Resident Magistrate (JLG/JD 1) retitled and upgraded with effect from January 1, 2012.
1	Resident Magistrate	JLG JD	1	C.D.
2	Clerk Of Court	JLG LO	2	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
4	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

St. Elizabeth

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Westmoreland

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
7	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	

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Hanover

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D. Post [# 23784] of Resident Magistrate (JLG/JD 1) retitled and upgraded with effect from January 1, 2012.
1	Resident Magistrate	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Assistant Clerk 3	PLG LS	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

Hanover

No of Offices	Office	Classification	Grade	Remarks
3	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk	PLG LS	2	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Bailiff	PTSG PX	3	
2	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Caretaker	LMO TS	1	

25

St. James

No of Offices	Office	Classification	Grade	Remarks
1	Senior Resident Magistrate	JLG JD	2	C.D.
2	Resident Magistrate	JLG JD	1	C.D.
5	Clerk Of Court	JLG LO	2	C.D.
3	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
6	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Bailiff	PTSG PX	3	
4	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Groundsman	LMO TS	1	
1	Watchman	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Resident Magistrates' Courts

St. James

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496	Total - Resident Magistrates' Courts
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Revenue Court

No of Offices	Office	Classification	Grade	Remarks
1	Registrar Revenue Court	JLG LO	2	C.D.
2	Senior Secretary	OPS SS	3	
3				
3	Total - Revenue Court			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Adjudication Of Cases

No of Offices	Office	Classification	Grade	Remarks
1	Master-In-Chambers	JLG JD	3	C.D.
2	Registrar	JLG JD	2	C.D.
3	Deputy Registrar	JLG LO	3	C.D.
1	Legal Officer (Legal Aid)	JLG LO	2	C.D.
2	Judicial Clerk	JLG LO	2	C.D.
1	Chief Court Administrator	GMG CAS	3	
2	Court Administrator	GMG CAS	1	
1	Chief Librarian	PIDG LB	4	
1	Judicial Secretary	GMG CAS	2	
1	Administrator	GMG AM	3	
1	Librarian	PIDG LB	3	
1	Executive Secretary 3	OPS SS	6	
1	Executive Secretary 1	OPS SS	4	
1	Chief Court Reporter	OPS SW	3	B11.
6	Senior Court Reporter	OPS SW	2	B11.
26	Court Reporter 1	OPS SW	1	B20.
2	Senior Court Assistant	PLG LS	4	
1	Chief Court Assistant	PLG LS	5	
5	Court Assistant	PLG LS	3	
12	Senior Secretary	OPS SS	3	
4	Secretary 2	OPS SS	2	
7	Secretary 1	OPS SS	1	
1	Accounting Technician 2	FMG AT	2	
3	Records Officer	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
16	Court Aide	PLG LS	2	
12	Usher	PLG LS	1	
3	Driver 1	LMO DR	1	
7	Office Attendant	LMO TS	1	

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Library

No of Offices	Office	Classification	Grade	Remarks
1	Senior Library Aide	PIDG LD	2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Library

No of Offices	Office	Classification	Grade	Remarks
2	Library Assistant	PIDG LA	1	
3				

Civil Registry

No of Offices	Office	Classification	Grade	Remarks
3	Court Assistant	PLG LS	3	
3	Court Aide	PLG LS	2	
6				

Court & Chambers Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Chief Court Assistant	PLG LS	5	
13	Senior Court Assistant	PLG LS	4	
14				
14	Total - Court & Chambers Support Services			

Case Co-ordination & Court Operations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Case Co-ordination and Court Operations	GMG SEG	2	
3	Chief Court Assistant	PLG LS	5	
4				
4	Total - Case Co-ordination & Court Operations			
24	Total - Civil Registry			

Criminal

Criminal Section

No of Offices	Office	Classification	Grade	Remarks
1	Senior Deputy Registrar	JLG LO	3	C.D.
1	Senior Court Assistant	PLG LS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Supreme Court

Criminal

Criminal Section

2

2 Total - Criminal Section

Gun Court Section

No of Offices	Office	Classification	Grade	Remarks
1	Court Co-ordinator	JLG LO	1	C.D.
1	Court Assistant	PLG LS	5	
1	Court Assistant	PLG LS	4	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

5

5 Total - Gun Court Section

Court Management & Support

No of Offices	Office	Classification	Grade	Remarks
1	Director, Court Management Support Services	GMG SEG	3	
1	Data Entry and Scanning Supervisor	MIS IT	3	
10	Data Entry and Scanning Clerk	MIS IT	2	

12

12 Total - Court Management & Support

19 Total - Criminal

171 Total - Supreme Court

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Commercial Court

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Registrar	JLG LO	3	C.D.
1	Court Assistant	PLG LS	3	
1	Court Aide	PLG LS	2	
1	Secretary 2	OPS SS	2	
4				
4				
4				
4	Total - Commercial Court			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Legal Reform Department

No of Offices	Office	Classification	Grade	Remarks
1	Director of Legal Reform	JLG LO	7	C.D.
1	Deputy Director, Legal Reform	JLG LO	6	C.D.
2	Senior Assistant Director	JLG LO	5	C.D.
2	Assistant Director	JLG LO	4	C.D.
4	Legal Officer	JLG LO	3	C.D.
1	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
1	Administrative Officer	GMG AM	2	
1	Records Officer 1	PIDG RIM	2	
1	Attendant	LMO TS	1	

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16	Total - Legal Reform Department
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Attorney General's Department

Legal Advisor To The Government

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Solicitor General	JLG LO	7	C.D.
2	Deputy Solicitor General	JLG LO	6	C.D.
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	

7

State Proceedings

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
2	Crown Counsel	JLG LO	3	C.D.
1	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	

5

Litigation

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
2	Assistant Attorney General	JLG LO	4	C.D.
6	Crown Counsel	JLG LO	3	C.D.
4	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	

14

International Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
1	Assistant Attorney General	JLG LO	4	C.D.
2	Crown Counsel	JLG LO	3	C.D.
1	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	

6

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Attorney General's Department

Legal Advisor To The Government

Commercial Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
2	Assistant Attorney General	JLG LO	4	C.D.
2	Crown Counsel	JLG LO	3	C.D.
2	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	

8

General Legal Advice

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
1	Assistant Attorney General	JLG LO	4	C.D.
1	Crown Counsel	JLG LO	3	C.D.
1	Assistant Crown Counsel	JLG LO	2	C.D.

4

Constitutional Legislation

No of Offices	Office	Classification	Grade	Remarks
1	Divisional Director	JLG LO	5	C.D.
1	Assistant Attorney General	JLG LO	4	C.D.
1	Crown Counsel	JLG LO	3	C.D.
2	Assistant Crown Counsel	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	

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Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
1	Administrator 2	GMG AM	2	
1	Systems Administrator	MIS IT	4	
1	Information Technology Specialist	MIS IT	3	
1	Paralegal Officer	PLG LS	3	
1	Paralegal Officer	PLG LS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Attorney General's Department

Legal Advisor To The Government

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Librarian	PIDG LB	3	
1	Library Assistant	PIDG LA	2	
1	Records Officer 3	PIDG RIM	4	
1	Records Officer 1	PIDG RIM	2	
1	Cashier	FMG CS	1	
1	Records Clerk 1	PIDG RIM	1	
1	Records Clerk	PIDG RIM	1	
1	Supervisor, Typing Pool	OPS SS	3	
8	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	2	
2	Attendant 2	GLS	2	
3	Attendant	GLS	1	
1	Driver	LMO DR	1	

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79 Total - Legal Advisor To The Government

79 Total - Attorney General's Department

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of the Trustee In Bankruptcy

No of Offices	Office	Classification	Grade	Remarks
1	Trustee In Bankruptcy	JLG LO	5	C.D.
1	Executive Secretary	OPS SS	4	
1	Senior Secretary	OPS SS	3	
3				

Accounts, Securities And Financial Investigation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance And Accounts	FMG PA	3	Post [# 51142] of Senior Accountant retitled with effect from April 1, 2012.
1	Management Accountant	FMG PA	2	
1	Financial Accountant	FMG PA	2	
1	Collections Officer	FMG AC	2	
1	Accounts Payable Officer	FMG AT	2	
5				
5	Total - Accounts, Securities And Financial Investigation			

Estates And Liquidation

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Trustee In Bankruptcy	JLG LO	3	C.D.
3	Estate And Liquidation Administrator	PLG TA	5	
1	Estate And Liquidation Officer	PLG TA	4	
5				
5	Total - Estates And Liquidation			

Human Resource Management & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	3	New post [# 63941] with effect from April 1, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of the Trustee In Bankruptcy

Human Resource Management & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource and Administration	GMG SEG	2	Post [# 21411] of Administrator (GMG/AM 4) reclassified and retitled with effect from April 1, 2012.
1	Information Officer	MIS IT	2	
1	Driver 1	LMO DR	1	
1	Office Attendant	LMO TS	1	Post [# 21421] of Attendant retitled with effect from April 1, 2012.
5				
5	Total - Human Resource Management & Administration			
18	Total - Office of the Trustee In Bankruptcy			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office Of The Parliamentary Counsel

Drafting Of Legislation

No of Offices	Office	Classification	Grade	Remarks
1	Chief Parliamentary Counsel	JLG LO	7	C.D.
1	Deputy Chief Parliamentary Counsel	JLG LO	6	C.D.
3	Senior Parliamentary Counsel	JLG LO	5	C.D.
3	Parliamentary Counsel	JLG LO	4	C.D.
5	Assistant Parliamentary Counsel	JLG LO	3	C.D.
1	Executive Secretary 2	OPS SS	5	
1	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Administrator	GMG AM	3	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	1	
2	Attendant	LMO TS	1	
25				
25	Total - Office Of The Parliamentary Counsel			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Executive Assistant	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	
1	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
1	Senior Secretary	OPS SS	3	
7				

Total - Central Administration

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D.
1	Legal Officer	JLG LO	3	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Senior Secretary	OPS SS	3	
4				

4 Total - Legal Services

Public Relations

No of Offices	Office	Classification	Grade	Remarks
1	Public Relations Officer	MCG IE	4	
1				
1	Total - Public Relations			

Policy, Standard & Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Administrative Secretary 1	OPS ADS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Policy, Standard & Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	
3				

Technical Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Technical Services	SOG ST	9	
1	Transport Planner	GMG SEG	3	
1	Engineering Officer	SOG ST	8	
1	Senior Research Officer	SOG ST	6	
1	Research Officer	SOG ST	5	
1	Economic Analyst	GMG SEG	2	
1	Statistician	SOG ST	6	
1	Environment Officer	GMG SEG	2	
1	GIS Analyst	SOG ST	6	
1	GIS Technician	SOG ST	5	
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	

12

12 Total - Technical Services

Corporate Planning and Performance Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG	4	
1	Senior Performance Monitoring Officer	GMG SEG	3	
1	Corporate Planner	GMG SEG	2	
2	Performance Monitoring Officer	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	

7

7 Total - Corporate Planning and Performance Monitoring

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Policy, Standard & Monitoring

Projects

No of Offices	Office	Classification	Grade	Remarks
1	Director, Projects	GMG SEG	4	
2	Special Projects Officer	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
4				
4	Total - Projects			

Transport

No of Offices	Office	Classification	Grade	Remarks
1	Director, Transport Policy	GMG SEG	4	
3	Senior Transport Policy Officer	GMG SEG	3	
1	Transport Policy Officer	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
8				
8	Total - Transport			

Works

No of Offices	Office	Classification	Grade	Remarks
1	Director, Works Policy	GMG SEG	4	
1	Senior Works Policy Officer	GMG SEG	3	
1	Works Policy Officer	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
4				
4	Total - Works			
38	Total - Policy, Standard & Monitoring			

Human Resource Management and Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director, Human Resource Mgmt. and Admin	GMG SEG	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Human Resource Management and Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	3	
1	Director, Organisation & Development	GMG SEG	2	
1	Director, Human Resource Development	GMG SEG	2	
1	Senior Human Resource & I.R. Officer	GMG SEG	2	
1	Human Resource Development Officer	GMG AM	4	
1	Human Resource Officer (Staffing)	GMG AM	4	
2	Assistant Human Resource Officer	GMG AM	3	
2	Records Officer	PIDG RIM	2	
2	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

14

Administration and Asset Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Administration and Asset Management	GMG SEG	2	
1	Procurement & Inventory Manager	GMG SEG	1	Post [# 58527] of Procurement Officer (GMG/AM 4) reclassified and retitled with effect from February 1, 2012.
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

4

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Office & Utility Manager	GMG AM	4	Post [# 50991] of Office Manager (GMG/AM 3) upgraded and retitled with effect from April 1, 2012.
1	Utility Officer	GMG AM	2	Post [# 51025] of Records Clerk (PIDG/RIM 1) reclassified and retitled with effect from April 1, 2012.
1	Telephone Operator	OPS TO	2	
1	Telephone Operator	OPS TO	1	
1	Caretaker	LMO TS	2	Seconded to Executive Agency with effect from april 2, 2001.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Human Resource Management and Administration

Administration and Asset Management

Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	
1	Office Equipment Operator	LMO TS	2	
1	Chief Attendant	LMO TS	2	
3	Attendant	LMO TS	1	Seconded to Executive Agency with effect from April 2, 2001.
1	Handyman	LMO TS	1	
1	Messenger	LMO TS	2	

13

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Inventory/Stores Officer	PIDG RIM	2	Post [# 51024] of Records Officer retitled with effect from April 1, 2012.
1	Inventory/Fixed Assets Officer	PIDG RIM	2	Post [# 51031] of Inventory Clerk (PIDG/RIM 1) retitled and upgraded with effect from April 1, 2012.
1	Secretary 2	OPS SS	2	

3

Transport & Security

No of Offices	Office	Classification	Grade	Remarks
1	Transport & Security Manager	GMG AM	4	
1	Driver 2	LMO DR	2	Post [# 51018] formerly listed under Central Administration.
1	Driver 1	LMO DR	1	Post [# 62441] formerly listed under Central Administration.
2	Driver	LMO DR	1	Seconded to Executive Agency with effect from April 2, 2001.

5

25 Total - Administration and Asset Management

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Human Resource Management and Administration

Documentation, Information & Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Registrar	PIDG RIM	3	
1	Librarian 1	PIDG LB	1	
2	Records Officer	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
7				
7	Total - Documentation, Information & Access Services			

Information Management

Network Communication

No of Offices	Office	Classification	Grade	Remarks
1	Director, Information Management	MIS IT	7	
1	Network Communication Manager	MIS IT	6	
1	Systems Development Manager	MIS IT	5	
1	Network Communication Engineer	MIS IT	4	
1	Systems Programmer	MIS IT	4	
1	Systems Administrator	MIS IT	3	
1	Senior Secretary	OPS SS	3	
7				
7	Total - Information Management			
53	Total - Human Resource Management and Administration			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	Seconded to Executive Agency with effect from April 2, 2001.
2	Audit Manager	FMG AS	4	
4	Senior Auditor	FMG AS	3	Seconded to Executive Agency with effect from April 2, 2001.
3	Auditor	FMG AS	2	
1	Assistant Auditor	FMG AS	1	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Internal Audit

12

12 **Total - Internal Audit**

Finance and Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Financial Analyst, Investment & External Funds	FMG PA	3	
1	Financial Systems Manager	FMG PA	2	
1	Executive Secretary 1	OPS SS	4	

4

Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Payroll Manager	FMG PA	2	
1	Senior Payroll Officer	FMG AT	3	
2	Payroll Officer	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Payroll Clerk	FMG AC	2	
1	Accounting Clerk 2	FMG AC	2	Post [# 26563] to be abolished when vacant.

7

7 **Total - Payroll**

Final Accounts & Reporting Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Manager, Final Accounts	FMG PA	3	
1	Accountant, Final Accounts	FMG PA	1	
1	Senior Bank Reconciliation Officer	FMG AT	3	
1	Bank Reconciliation Officer	FMG AT	2	
1	General Journal Officer	FMG AT	2	

5

5 **Total - Final Accounts & Reporting Unit**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Finance and Accounts

Management Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director, Management Accounts	FMG PA	4	
1	Senior Management Accountant	FMG PA	3	
1	Management Accountant, Capital Projects	FMG PA	2	
1	Deposit Receivable and Commitment Control Officer	FMG PA	1	
1	Commitment Control Officer	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Senior Secretary	OPS SS	3	
7				
7	Total - Management Accounts			

Accounts and Expenditure Control

No of Offices	Office	Classification	Grade	Remarks
1	Director, Financial Accounts	FMG PA	4	
1	Senior Secretary	OPS SS	3	
2				

Accounts Payable And Disbursement Unit

No of Offices	Office	Classification	Grade	Remarks
1	Senior Manager, Accounts Payable & Disbursement	FMG PA	3	
1	Payment Manager	FMG PA	2	
1	Payable Accountant	FMG PA	1	
1	Accounting Technician 1	FMG AT	1	
3	Senior Accounts Payable Officer	FMG AT	3	
2	Senior Payment Officer	FMG AT	3	
1	Collections and Disbursements Officer	FMG AT	1	
10				
12	Total - Accounts and Expenditure Control			
35	Total - Finance and Accounts			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Island Traffic Authority

No of Offices	Office	Classification	Grade	Remarks
1	Director (Supervisor), Island Traffic Authority	GMG SEG	4	
2	Chief Inspector (Motor Vehicle)	SOG ST	6	
16	Senior Motor Vehicle Inspector	SOG ST	5	
39	Motor Vehicle Inspector	SOG ST	4	
1	Administrator	GMG AM	3	
1	Administrator	GMG AM	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Accounting Clerk 1	FMG AC	1	
42	Records Officer 1	PIDG RIM	2	
1	Gardener	LMO TS	1	
5	Attendant 1	LMO TS	1	
1	Yardman	LMO TS	1	
1	Watchman	LMO TS	1	

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114

Vehicle Weight Enforcement Unit

Harbour View Weigh Station

No of Offices	Office	Classification	Grade	Remarks
1	Senior Vehicle Weight Enforcement Officer	SOG ST	5	
2	Vehicle Weight Enforcement Officer	SOG ST	4	
1	Records Officer 1	PIDG RIM	2	
1	Driver 2	LMO DR	2	

5

Glistening Waters Weigh Station

No of Offices	Office	Classification	Grade	Remarks
1	Senior Vehicle Weight Enforcement Officer	SOG ST	5	
2	Vehicle Weight Enforcement Officer	SOG ST	4	
1	Records Officer 1	PIDG RIM	2	
1	Driver 2	LMO DR	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Island Traffic Authority

Vehicle Weight Enforcement Unit

Glistening Waters Weigh Station

5

10 Total - Vehicle Weight Enforcement Unit

124 Total - Island Traffic Authority

Road Safety Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Administrator	GMG AM	1	
1	Secretary 2	OPS SS	2	
3				

Accident And Data Analyst Section

No of Offices	Office	Classification	Grade	Remarks
1	Accident Analyst Statistician	SOG ST	6	
1				
1	Total - Accident And Data Analyst Section			

Information/Education Section

No of Offices	Office	Classification	Grade	Remarks
1	Education And Information Officer	MCG IE	3	
1	Data Entry Officer	MIS IT	2	
2				
2	Total - Information/Education Section			
6	Total - Road Safety Branch			

Posts transferred from the former Min Hsg, Env. Water & Local Govt. w.e.f Jan 6, 2012.

Housing Fund Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Director	FMG PA	3	
1	Director, Budget and Finance	FMG PA	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Posts transferred from the former Min Hsg, Env. Water & Local Govt. w.e.f Jan 6, 2012.

Housing Fund Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Financial Controller	FMG AT	3	
1	Manager, Mortgage and Accounts Receivable	FMG AT	3	
1	Financial Controller - Payments	FMG AT	3	
1	Commitment Control Officer	FMG AT	2	
1	Accounting Technician 2	FMG AT	2	
1	Mortgage Officer	FMG AT	1	
1	Data Entry Officer	MIS IT	1	
1	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	3	
11				
11	Total - Housing Fund Accounts			

Legal Services

No of Offices	Office	Classification	Grade	Remarks
2	Legal Officer 2	JLG LO	2	Posts [#s 12719-20] transferred to the Ministry of Water, Land , Environment & Climate Change with effect from January 6, 2012.
3	Senior Paralegal Officer	PLG TR	6	
1	Paralegal Assistant	PLG TR	3	
1	Search Clerk	PIDG RIM	2	
2	Secretary 2	OPS SS	2	
9				
9	Total - Legal Services			

Land Administration Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Land Administration	SOG ST	8	
1	Senior Land Officer	SOG ST	7	
1	Geographic Information Systems Specialist	SOG ST	6	Post [# 54927] was listed as Graphic Information Systems Specialist (SOG/ST 6) in CSE (G) Order 2010.
1	Valuation Officer	SOG ST	6	
2	Lands Officer	SOG ST	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Posts transferred from the former Min Hsg, Env. Water & Local Govt. w.e.f Jan 6, 2012.

Land Administration Management

No of Offices	Office	Classification	Grade	Remarks
1	Systems Clerk	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	

8

8 Total - Land Administration Management

Housing Services

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	
1	Senior Director, Housing Directorate	GMG SEG	6	
1	Administrative Secretary 1	OPS ADS	1	
1	Administrative Assistant	GMG AM	4	
2	Executive Secretary 1	OPS SS	4	

6

Social Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Social Services	GMG SEG	3	
1	Senior Community Development Officer	GMG SEG	2	
1	Senior Compliance Investigation Officer	GMG SEG	2	
4	Community Development Officer	GMG SEG	1	
4	Compliance Investigation Officer	GMG AM	4	
1	Senior Marketing Officer	GMG AM	3	
1	Senior Customer Service Officer	GMG AM	3	
3	Marketing Officer	GMG AM	2	
1	Customer Service Officer	GMG AM	1	
2	Secretary 2	OPS SS	2	

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Rent Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	
1	Assessment Officer	SOG ST	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Posts transferred from the former Min Hsg, Env. Water & Local Govt. w.e.f Jan 6, 2012.

Housing Services

Rent Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Inspector	GMG AM	3	
3	Inspector	GMG AM	2	
1	Customer Service Officer	GMG AM	1	
1	Records Officer	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
1	Office Attendant/Messenger	LMO TS	2	
10				
35	Total - Housing Services			

Housing Policy

No of Offices	Office	Classification	Grade	Remarks
1	Director, Housing Policy	GMG SEG	4	
1	Director 4	GMG SEG	4	
1	Community Development Officer	GMG SEG	1	
1	Habitat Co-ordinator	GMG SEG	2	
1	Senior Secretary	OPS SS	3	
5				

Policy Development & Research

No of Offices	Office	Classification	Grade	Remarks
1	Director, Policy Development & Research	GMG SEG	3	
1	Policy Analyst (Sectoral Monitoring & Forecasting)	GMG SEG	2	
1	Policy Analyst (Legislative & Institutional)	GMG SEG	2	
2	Assistant Policy Analyst	GMG SEG	1	
1	Research Analyst	SOG ST	6	
2	Research Officer	SOG ST	5	
8				
13	Total - Housing Policy			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Posts transferred from the former Min Hsg, Env. Water & Local Govt. w.e.f Jan 6, 2012.

Technical Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Technical Services	SOG ST	8	
1	Director, Project Planning & Development	GMG SEG	2	
4	Project Officer	GMG AM	3	
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	

8

Regional & Maintenance Operations - Kingston

No of Offices	Office	Classification	Grade	Remarks
1	Engineer	SOG ST	7	
2	Senior Technical Officer	SOG ST	5	
1	Quantity Survey Technician	SOG ST	4	
1	Land Surveyor Technician	SOG ST	4	
1	Technical Officer (Kingston)	SOG ST	4	
1	Senior Secretary	OPS SS	3	
3	Attendant	LMO TS	1	
1	Senior Technical Officer	SOG ST	5	

11

Regional & Maintenance Operations - St. Ann

No of Offices	Office	Classification	Grade	Remarks
2	Technical Officer (St. Ann's Bay)	SOG ST	4	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	

4

Regional & Maintenance Operations - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Technical Officer (Montego Bay)	SOG ST	2	
2	Technical Officer (Montego Bay)	SOG ST	4	
1	Accounting Clerk 2	FMG AC	2	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport, Works & Housing

Posts transferred from the former Min Hsg, Env. Water & Local Govt. w.e.f Jan 6, 2012.

Technical Services

Regional & Maintenance Operations - Montego Bay

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	LMO TS	1	
6				

Regional & Maintenance Operations - May Pen

No of Offices	Office	Classification	Grade	Remarks
2	Technical Officer (May Pen)	SOG ST	4	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	
4				

Regional & Maintenance Operations - Savanna-La-Mar

No of Offices	Office	Classification	Grade	Remarks
2	Technical Officer (Savanna-La-Mar)	SOG ST	4	
1	Accounting Clerk 2	FMG AC	2	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	
5				

38 Total - Technical Services

Squatter Management Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director, Squatter Management	GMG SEG	3	
1	Community Development and Planning Officer	GMG SEG	2	
1	Secretary 2	OPS SS	2	
3				

3 Total - Squatter Management Branch

117 Total - Posts transferred from the former Min Hsg, Env. Water & Local Govt. w.e.f Jan 6, 2012.

397 Total - Ministry of Transport, Works & Housing

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

General Administration

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	
1	Director/Co-ordinator, Policy Analysis & Research	GMG SEG	3	
1	Policy Director, International Health	GMG SEG	3	
1	Director, Health Service/Policy Co-ordinator	GMG SEG	3	
1	Supernumerary Director 2	GMG SEG	2	
1	Assistant to Permanent Secretary	GMG SEG	1	
1	Co-ordinator	GMG SEG	1	
1	Executive Secretary 1	OPS SS	4	
1	Administrator	GMG AM	2	
2	Executive Secretary 2	OPS SS	5	
2	Executive Secretary 1	OPS SS	4	
2	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	1	
1	Driver 1	LMO DR	1	

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Communications

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Public Relations And Communication	MCG IE	6	
1	Director, Communications	MCG IE	6	
1	Public Relations Officer	MCG IE	4	
1	Projectionist	MCG AVT	1	
1	Secretary 2	OPS SS	2	

5

National Registration (Preparation) Unit

No of Offices	Office	Classification	Grade	Remarks
1	Project Co-ordinator	GMG SEG	4	

1

Total - General Administration

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Legal Services	JLG LO	5	C.D.
1	Legal Officer	JLG LO	2	C.D.
1	Administrator	GMG AM	2	
1	Secretary 2	OPS SS	2	
4				
4	Total - Legal Services			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	
4	Audit Supervisor	FMG AS	4	
4	Senior Auditor	FMG AS	3	
4	Auditor	FMG AS	2	
4	Assistant Auditor	FMG AS	1	
1	Audit Clerk	FMG AUC	1	
1	Senior Secretary	OPS SS	3	
19				
19	Total - Internal Audit			

Standards and Regulations Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Standards and Regulation	GMG SEG	5	
1	Administrator	GMG AM	2	
1	Customer Service Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
4				

Standards Research and Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Standards Research And Development	GMG SEG	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Standards and Regulations Division

Standards Research and Development

No of Offices	Office	Classification	Grade	Remarks
1	Quality Assurance Co-ordinator	GMG SEG	2	
1	Bio-Medical Engineer	SOG ST	7	
1	Research Officer	SOG ST	6	
1	Development Officer, New Tech, Comp. Health	GMG SEG	2	
2	Scientific Officer	PMG PHS	6	
1	Secretary 2	OPS SS	2	

8

Pharmaceutical and Regulatory Affairs

No of Offices	Office	Classification	Grade	Remarks
1	Director, Pharmaceutical And Regulatory Affairs	PMG PHS	7	
1	Chief Dangerous Drugs Inspector	PMG PHS	5	
1	Registrar, Institutions and Facilities	GMG SEG	2	
1	Chief Drug Inspector	PMG PHS	5	
4	Pharmacist	PMG PHS	4	
1	Monitoring And Regulation Officer	SOG ST	6	
1	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	

12

Investigation and Enforcement

No of Offices	Office	Classification	Grade	Remarks
1	Director, Investigation And Enforcement	GMG SEG	3	
3	Senior Investigator	GMG SEG	1	
1	Secretary 2	OPS SS	2	

5

29 Total - Standards and Regulations Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Finance, Accounts And Budget

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	5	
1	Senior Director, Finance	FMG PA	3	
1	Director, Finance	FMG PA	1	
1	Financial Controller	FMG PA	1	
1	Financial Management Information Systems Manager	FMG AT	3	
1	Senior Secretary	OPS SS	3	
6				

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
7	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
11				

Budget

No of Offices	Office	Classification	Grade	Remarks
1	Director, Programme Budgeting And Fin. Mgmt	FMG PA	3	
1	Budget Officer	FMG PA	2	
1	Commitment Control Officer	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Secretary 2	OPS SS	2	
7				

Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
2	Accounting Technician 2	FMG AT	2	
4	Accounting Clerk 2	FMG AC	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Finance, Accounts And Budget

Disbursement

7

Voucher Processing And Checking Unit

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 1	FMG AT	1	

2

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Secretary/Administrator	GMG AM	3	

8

Project Unit

No of Offices	Office	Classification	Grade	Remarks
1	Project Accountant	FMG PA	3	
2	Accounting Technician 3	FMG AT	3	
2	Accounting Clerk 2	FMG AC	2	

5

46 Total - Finance, Accounts And Budget

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	
1	Secretary 1	OPS SS	1	

2

2 Total - Administration

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Maintenance Services

No of Offices	Office	Classification	Grade	Remarks
1	Executive Engineer	SOG ST	6	
1	Engineer	SOG ST	5	
2	Electro-Mechanical Technician	SOG ST	3	
1	Accounting Clerk 1	FMG AC	1	
1	Records Clerk	PIDG RIM	1	
9	Artisan 3	LMO TS	4	
5	Artisan 2	LMO TS	3	
1	Station Attendant	LMO TS	1	

21

21 Total - Maintenance Services

Planning, Evaluation And Reform

Pharmacy

No of Offices	Office	Classification	Grade	Remarks
1	Director, Pharmaceutical Services	PMG PHS	7	
4	Pharmacist	PMG PHS	5	

5

Medical Support

No of Offices	Office	Classification	Grade	Remarks
1	Chief Medical Officer	MDG MO	8	

1

Primary Health Care

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Officer	MDG MO	7	Post [# 27665] to be abolished when vacant.
1	Senior Medical Officer (Special Projects)	MDG MO	6	
1	Director, Public Health Inspectorate Service	PMG PHI	8	B14.
1	Community Nurse 4	NPG RN	8	
1	Deputy Director, Public Health Inspectorate	PMG PHI	7	B14.
1	Public Health Inspector 6	PMG PHI	6	B14.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Planning, Evaluation And Reform

Primary Health Care

No of Offices	Office	Classification	Grade	Remarks
8	Public Health Inspector 2	PMG PHI	2	B21.
14				

Secondary And Tertiary

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Officer	MDG MO	7	Post [# 27697] to be abolished when vacant.
1	Senior Secretary	OPS SS	3	
2				

Epidemiological Research And Training Unit

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Officer	MDG MO	7	
1	Senior Medical Officer	MDG MO	5	
1	Director, Epidemiological Research And Training	MDG MO	3	
1	Senior Medical Officer	MDG MO	4	
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Epidemiological Officer	PMG ALH	1	
6				

Mental Health Services

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Officer	MDG MO	7	
1				

HIV/AIDS Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director, Monitoring and Evaluation	GMG SEG	3	
1	Monitoring and Evaluation Officer	GMG SEG	2	
1	Bio-Statistician	SOG ST	6	
1	HIV/STI Information Officer	MIS IT	4	
1	Database Officer	MIS IT	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Planning, Evaluation And Reform

HIV/AIDS Unit

No of Offices	Office	Classification	Grade	Remarks
1	Data Entry Clerk	MIS IT	1	
1	Director, Treatment Care and Support	MDG MO	4	
1	Director, HIV Prevention	GMG SEG	4	
1	Behaviour Change Communications Co-ordinator - NGO	GMG SEG	1	
1	Behaviour Change Comm. Co-ordinator - Vulnerable	GMG SEG	1	
1	Behaviour Change Communications Officer	MCG IE	4	
1	Youth Intervention Co-ordinator	GMG AM	3	
1	National Programme Administrator	GMG SEG	3	
1	Finance Officer	FMG PA	2	
1	Accounting Technician	FMG AT	3	
1	Procurement Officer	GMG SEG	2	
1	Assistant Procurement Officer	GMG AM	4	
3	Programme Administrator	GMG AM	4	

20

49 Total - Planning, Evaluation And Reform

Health Education

Administrative Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director, Communication and Research	MCG IE	2	
1	Communication Media Officer/Research Writer	MCG IE	1	
1	Senior Graphic Artist	MCG AVT	2	
1	Audio-Visual Assistant (Maintenance Officer)	MCG AVT	1	

4

4 Total - Health Education

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Secretariat, Pan American Health Organisation

No of Offices	Office	Classification	Grade	Remarks
1	Documentation And Filing Clerk	PIDG LA	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Records Clerk	PIDG RIM	1	
1	Attendant	LMO TS	1	
2	Driver 1	LMO DR	1	

8

8 Total - Secretariat, Pan American Health Organisation

National Disease Control Programme

II) Hansen's Disease Control Unit

No of Offices	Office	Classification	Grade	Remarks
1	Resident	MDG MO	2	

1

1 Total - II) Hansen's Disease Control Unit

Chest Clinic

No of Offices	Office	Classification	Grade	Remarks
1	Darkroom Technician	TSS HS	3	

1

1 Total - Chest Clinic

2 Total - National Disease Control Programme

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer (Health)	MDG MO	6	
4	Medical Officer (Health)	MDG MO	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	3	
1	Regional Dental Auxiliary Co-ordinator	PMG DX	6	
1	Regional Community Mental Health Officer	NPG RN	5	
1	Public Health Inspector 5	PMG PHI	5	B14.
4	Public Health Inspector 3	PMG PHI	3	B18.
1	Hospital Administrator	GMG AM	3	
2	Parish Administrative Officer	GMG AM	3	
1	Assistant Personnel Officer	GMG AM	2	
1	Accounting Technician 1	FMG AT	1	
1	Community Nurse 4	NPG RN	8	
7	Community Nurse 3	NPG RN	7	
1	Contact Investigator	PMG SDI	1	
2	Supervisor, Public Health Inspector	PMG PHI	5	B14.
4	Chief Public Health Inspector	PMG PHI	5	B14.
4	Public Health Inspector 4	PMG PHI	4	B18.
1	Health Education Officer	GMG AM	3	
1	Regional Nutritionist	PMG ND	3	
1	Pharmacist	PMG PHS	2	
1	Health Record Administrator 1	PIDG HR	3	
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Accounting Clerk	FMG AC	2	
1	Driver 1	LMO DR	1	
1	Security Guard	PTSG PX	1	
5	Community Mental Health Officer	NPG RN	4	

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Curative

No of Offices	Office	Classification	Grade	Remarks
5	District Medical Officer	MDG MO	3	
7	District Medical Officer	MDG MO	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Curative

No of Offices	Office	Classification	Grade	Remarks
5	Medical Officer (Health)	MDG MO	1	
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
2	Pharmacist	PMG PHS	1	
2	Senior Medical Technologist	PMG MDT	2	
1	Senior Medical Technologist	PST PP	2	
12	Nurse Practitioner	NPG RN	5	Posts [#s 28031-33] abolished with effect from July 16, 2012.
4	Nurse 2	NPG RN	3	
43	Specialist Nurse	NPG RN	2	
1	Assistant Nurse 2	NPG EAN	2	
6	Assistant Nurse 1	NPG EAN	1	
2	Pharmacy Technician	PMG PTS	1	
2	Ward Attendant	TSS HS	2	

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Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
3	Nutrition Assistant	PMG NDT	2	
4	Health Education Officer	GMG AM	3	
5	Assistant Health Education Officer	GMG AM	2	
10	Community Nurse 2	NPG RN	5	
22	Community Nurse 1	NPG RN	4	
32	Registered Midwife 2	NPG MW	2	
1	Parish Nutritionist	PST PP	2	
72	Community Health Aide	TSS HS	3	

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Dental Services

No of Offices	Office	Classification	Grade	Remarks
3	Dental Surgeon	MDG DT	3	
3	Dental Surgeon	MDG DT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Dental Services

No of Offices	Office	Classification	Grade	Remarks
4	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
2	Dental Nurse 2	PMG DX	3	
12	Dental Nurse 1	PMG DX	2	
1	Specialist Dental Assistant	PMG DA	3	

25

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Senior Contact Investigator	PMG SDI	2	
1	Contact Investigator	PMG SDI	1	
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Public Health Inspector 5	PMG PHI	5	B14.
3	Veterinary Public Health Inspector	PMG PHI	3	
12	Public Health Inspector 3	PMG PHI	3	B18.
14	Public Health Inspector 1	PMG PHI	1	
1	Oiler	LMO	1	

34

Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Health Record Clerk	PIDG HR	1	
1	Secretary 1	OPS SS	1	
2	Records Clerk	PIDG RIM	1	
4	Secretary 2	OPS SS	2	
1	Executive Secretary 1	OPS SS	4	
1	Secretary 1	OPS SS	1	
2	Driver 1	LMO DR	1	
1	Driver	LMO	3	
4	Attendant	LMO TS	1	
3	Male Orderly	LMO TS	1	
1	Groundsman	LMO	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Sexually Transmitted Disease

No of Offices	Office	Classification	Grade	Remarks
1	Staff Nurse (Specialist Nurse)	NPG RN	2	
1				

**Total - Incumbents Seconded to Western Region with effect from
January 1, 1999.**

379 Total - County Of Cornwall Health Administration

South East Area Health Administration

Kingston And St. Andrew Administration

Administration (Incumbents seconded to South East Region w.e.f Jan 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer (Health)	MDG MO	6	
5	Medical Officer (Health)	MDG MO	4	
2	Regional Community Mental Health Officer	NPG RN	5	
1	Medical Officer (Health)	MDG MO	3	
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Public Health Inspector 5	PMG PHI	5	B14.
4	Public Health Inspector 3	PMG PHI	3	B18.
1	Community Nurse 4	NPG RN	8	
6	Community Nurse 3	NPG RN	7	
1	Community Nurse 2	NPG RN	5	
2	Nurse 2	NPG RN	3	
4	Public Health Inspector 3	PMG PHI	3	B18.
8	Public Health Inspector 2	PMG PHI	2	B21.
2	Community Health Aide	TSS HS	3	
1	Accounting Clerk 2	FMG AC	2	
1	Health Record Technician	PIDG HR	2	
2	Community Mental Health Officer	NPG RN	4	
2	Medical Technologist	PMG MDT	1	
1	Senior Medical Technologist	PMG MDT	2	
1	Laboratory Assistant	TSS HS	4	
1	Attendant	LMO TS	2	
1	Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

South East Area Health Administration

Kingston And St. Andrew Administration

Administration (Incumbents seconded to South East Region w.e.f Jan 1, 1999)

49

Curative (Incumbents seconded to South East Region w.e.f. Jan. 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
5	Dental Surgeon Specialist	MDG DS	3	
5	Dental Surgeon	MDG DS	2	
2	Dental Surgeon	MDG DS	1	
8	Medical Officer	MDG MO	2	
4	District Medical Officer	MDG MO	3	
2	Medical Officer (Health)	MDG MO	2	
4	Medical Officer	MDG MO	1	
17	Nurse Practitioner	NPG RN	5	
1	Nurse 2	NPG RN	3	
27	Specialist Nurse	NPG RN	2	
2	Assistant Nurse 2	NPG EAN	2	
9	Assistant Nurse 1	NPG EAN	1	
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	3	
4	Pharmacist	PMG PHS	2	
4	Pharmacist	PMG PHS	1	
1	Chief Medical Technologist 2	PMG MDT	4	
1	Senior Medical Technologist	PMG MDT	2	
2	Nurse 3	NPG RN	4	
1	Chief Contact Investigator	PMG SDI	3	
5	Technical Assistant	TSS HS	3	
1	Entomological Assistant	TSS HS	3	
5	Senior Pharmacy Technician	PMG PTS	2	

112

Dental Services (Incumbents seconded to South East Region w.e.f. 1/1/99)

No of Offices	Office	Classification	Grade	Remarks
1	Regional Dental Auxiliary Co-ordinator	PMG DX	6	
6	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
23	Dental Nurse 2	PMG DX	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

South East Area Health Administration

Kingston And St. Andrew Administration

Dental Services (Incumbents seconded to South East Region w.e.f. 1/1/99)

No of Offices	Office	Classification	Grade	Remarks
3	Dental Nurse 1	PMG DX	2	
5	Specialist Dental Assistant	PMG DA	3	
15	Senior Dental Assistant	PMG DA	2	

53

Maternal and Child Health(Incumbents sec. to South East Region w.ef 1/1/99)

No of Offices	Office	Classification	Grade	Remarks
6	Community Nurse 2	NPG RN	5	
2	Community Nurse 2	NPG RN	5	
25	Community Nurse 1	NPG RN	4	
1	Family Life Educator	NPG RN	3	
12	Family Life Educator (Specialist Nurse)	NPG RN	2	
4	Registered Midwife 3	NPG MW	3	
26	Registered Midwife 2	NPG MW	2	
1	Senior Social Worker	SWG PS	2	
35	Community Health Aide	TSS HS	3	

112

Environmental Health (Incumbents sec. to South East Region w.e.f 1/1/99)

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 5	PMG PHI	5	B14.
2	Veterinary Public Health Inspector	PMG PHI	3	B18.
7	Public Health Inspector 3	PMG PHI	3	B18.
7	Public Health Inspector 1	PMG PHI	1	
3	Quarantine Guard	LMO TS	3	

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346 Total - Kingston And St. Andrew Administration

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

South East Area Health Administration

Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Community Nurse 3	NPG RN	7	
1	Chief Public Health Inspector	PMG PHI	5	B14.
3				

Curative

No of Offices	Office	Classification	Grade	Remarks
1	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
4	Nurse Practitioner	NPG RN	5	
6				

Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Parish/Zone Auxiliary Co-ordinator	PMG DX	4	
1	Dental Nurse 2	PMG DX	3	
5	Dental Nurse 1	PMG DX	2	
7				

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
3	Community Nurse 2	NPG RN	5	
8	Community Nurse 1	NPG RN	4	
3	Registered Midwife 3	NPG MW	3	
9	Registered Midwife 2	NPG MW	2	
1	Nutrition Assistant	PMG NDT	2	
1	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
24	Community Health Aide	TSS HS	3	
4	Family Life Educator (Specialist Nurse)	NPG RN	2	
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

South East Area Health Administration

Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Veterinary Public Health Inspector	PMG PHI	3	B18.
6	Public Health Inspector 3	PMG PHI	3	B18.
4	Public Health Inspector 2	PMG PHI	2	B21.
6	Public Health Inspector 1	PMG PHI	1	B21.
3	Larvicidal Worker	LMO TS	2	

20

90 Total - Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)

436 Total - South East Area Health Administration

Portland Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Parish Administrative Officer	GMG AM	3	
1	Community Nurse 3	NPG RN	7	
1	Regional Community Mental Health Officer	NPG RN	5	
1	Community Mental Health Officer	NPG RN	4	
1	Accounting Technician 1	FMG AT	1	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Public Health Inspector 3	PMG PHI	3	B18.

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Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
3	Community Nurse 2	NPG RN	5	
7	Community Nurse 1	NPG RN	4	
1	Family Life Educator (Specialist Nurse)	NPG RN	2	
1	Nutrition Assistant	PMG NDT	2	
23	Community Health Aide	TSS HS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Portland Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
2	Registered Midwife 3	NPG MW	3	
10	Registered Midwife 2	NPG MW	2	

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Curative

No of Offices	Office	Classification	Grade	Remarks
1	District Medical Officer	MDG MO	3	
2	District Medical Officer	MDG MO	2	
1	District Medical Officer	MDG MO	1	
4	Nurse Practitioner	NPG RN	5	
1	Nurse 2	NPG RN	2	
1	Assistant Nurse 2	NPG EAN	2	
5	Assistant Nurse 1	NPG EAN	1	
9	Specialist Nurse	NPG RN	2	
1	Contact Investigator	PMG SDI	1	

25

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 4	PMG PHI	4	B18.
5	Public Health Inspector 3	PMG PHI	3	B18.
3	Public Health Inspector 2	PMG PHI	2	B21.
7	Public Health Inspector 1	PMG PHI	1	B21.
1	Veterinary Public Health Inspector	PMG PHI	3	
4	Insect Inspector	TSS HS	2	

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Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon Specialist	MDG DS	3	
1	Dental Surgeon	MDG DS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Portland Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Parish/Zone Auxiliary Co-ordinator	PMG DX	4	
5	Dental Nurse 2	PMG DX	3	
2	Dental Nurse 1	PMG DX	2	
1	Specialist Dental Assistant	PMG DA	3	
4	Senior Dental Assistant	PMG DA	2	
2	Dental Assistant	PMG DA	1	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
1	Administrator	GMG AM	2	
2	Health Record Clerk	PIDG HR	1	
2	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
1	Technical Assistant	TSS HS	4	
2	Senior Pharmacy Technician	PMG PTS	2	
6	Driver 1	LMO DR	1	
1	Ward Attendant	TSS HS	2	
3	Male Orderly	LMO TS	1	
3	Office Attendant	LMO TS	1	
3	Attendant	LMO TS	1	

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**Total - Incumbents seconded to North East Region with effect from
January 1, 1999**

147 Total - Portland Health Administration

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Mary Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Community Mental Health Officer	NPG RN	4	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Public Health Inspector 5	PMG PHI	5	B14.
1	Public Health Inspector 3	PMG PHI	3	B18.
1	Supervisory Midwife	NPG MW	3	
1	Parish Administrative Officer	GMG AM	3	
1	Registered Midwife 3	NPG MW	3	
2	Artisan 2	LMO TS	3	

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Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
2	Community Nurse 3	NPG RN	7	
3	Community Nurse 2	NPG RN	5	
4	Community Nurse 1	NPG RN	4	
11	Registered Midwife 2	NPG MW	2	
1	Family Life Educator (Specialist Nurse)	NPG RN	2	
39	Community Health Aide	TSS HS	3	
1	Nutrition Assistant	PMG NDT	2	

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Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 4	PMG PHI	4	B18.
3	Public Health Inspector 3	PMG PHI	3	B18.
1	Veterinary Public Health Inspector 3	PMG PHI	3	
5	Public Health Inspector 2	PMG PHI	2	B21.
6	Public Health Inspector 1	PMG PHI	1	B21.

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Mary Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Parish/Zone Auxiliary Co-ordinator	PMG DX	4	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
1	Dental Nurse 2	PMG DX	3	
2	Dental Nurse 1	PMG DX	2	
2	Senior Dental Assistant	PMG DA	2	
3	Dental Assistant	PMG DA	1	

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Curative

No of Offices	Office	Classification	Grade	Remarks
2	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
3	Nurse Practitioner	NPG RN	5	
9	Specialist Nurse	NPG RN	2	
1	Assistant Nurse	NPG EAN	2	
2	Assistant Nurse	NPG EAN	1	
1	Contact Investigator	PMG SDI	1	
1	Pharmacy Technician	PMG PTS	1	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 1	FMG AC	1	
1	Health Record Technician	PIDG HR	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Mary Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
3	Health Record Clerk	PIDG HR	1	
8	Attendant	LMO TS	1	
4	Driver 1	LMO DR	1	

23

**Total - Incumbents seconded to North East Region with effect from
January 1, 1999**

142 Total - St. Mary Health Administration

St. Ann Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999.

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer (Health)	MDG MO	6	
1	Medical Officer (Health)	MDG MO	4	
2	Community Nurse 3	NPG RN	7	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Public Health Inspector	PMG PHI	4	B18.
2	Registered Midwife 3	NPG MW	3	
1	Parish Administrative Officer	GMG AM	3	
1	Senior Health Education Officer	GMG AM	4	
1	Accounting Technician	FMG AT	1	

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Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
1	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
1	Community Nurse 4	NPG RN	8	
3	Community Nurse 2	NPG RN	5	
10	Community Nurse 1	NPG RN	4	
1	Family Life Educator (Specialist Nurse)	NPG RN	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Ann Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999.

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
16	Registered Midwife 2	NPG MW	2	
1	Technical Assistant	TSS HS	3	
1	Regional Nutritionist	PMG ND	3	
23	Community Health Aide	TSS HS	3	

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Curative

No of Offices	Office	Classification	Grade	Remarks
3	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
6	Specialist Nurse	NPG RN	2	
1	Pharmacist	PMG PHS	1	
1	Senior Pharmacy Technician	PMG PTS	2	
2	Nurse Practitioner	NPG RN	5	
1	Assistant Nurse 2	NPG EAN	2	
1	Assistant Nurse 1	NPG EAN	1	
3	Office Attendant	LMO TS	1	

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Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon Specialist	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Dental Surgeon	MDG DS	1	
1	Regional Dental Auxiliary Co-ordinator	PMG DX	6	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
4	Dental Nurse 1	PMG DX	2	
1	Senior Dental Assistant	PMG DA	2	
4	Dental Assistant	PMG DA	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Ann Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999.

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor, Veterinary Public Health Inspector	PMG PHI	5	
1	Public Health Inspector 4	PMG PHI	4	B18.
1	Veterinary Public Health Inspector 3	PMG PHI	3	
1	Senior Contact Investigator	PMG SDI	2	
3	Contact Investigator	PMG SDI	1	
6	Public Health Inspector 3	PMG PHI	3	B18.
5	Public Health Inspector 2	PMG PHI	2	B21.
7	Public Health Inspector 1	PMG PHI	1	B21.
1	Entomological Assistant	TSS HS	3	
3	Insect Inspector	TSS HS	2	
3	Larvicidal Worker	LMO TS	2	

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Alexandria Cottage Hospital

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	1	
1	Dental Surgeon	MDG DS	1	
1	Nurse 2	NPG RN	3	
4	Specialist Nurse	NPG RN	2	
1	Assistant Nurse	NPG EAN	2	
2	Assistant Nurse	NPG EAN	1	
1	Pharmacist	PMG PHS	1	
2	Registered Midwife 2	NPG MW	2	
1	Dental Nurse 1	PMG DX	2	
1	Senior Pharmacy Technician	PMG PTS	2	
1	Dental Assistant	PMG DA	1	
1	Records Officer 1	PIDG RIM	2	
2	Driver 1	LMO DR	1	
1	Attendant	LMO TS	1	
2	Hospital Attendant	LMO TS	1	

22

**Total - Incumbents seconded to North East Region with effect from
January 1, 1999.**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Ann Health Administration

157 Total - St. Ann Health Administration

Manchester Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999.

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
2	Public Health Inspector 5	PMG PHI	5	B14.
1	Public Health Inspector 4	PMG PHI	4	B18.
1	Public Health Inspector 3	PMG PHI	3	B18.
1	Community Nurse 4	NPG RN	8	
2	Community Nurse 3	NPG RN	7	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Community Nurse 2	NPG RN	5	
1	Registered Midwife 3	NPG MW	3	
1	Parish Administrative Officer	GMG AM	3	
1	Health Education Officer	GMG AM	3	
1	Administrator 1	GMG AM	1	
4	Community Mental Health Officer	NPG RN	4	

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Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
2	Community Nurse 2	NPG RN	5	
9	Community Nurse 1	NPG RN	4	
2	Family Life Educator (Specialist Nurse)	NPG RN	2	
1	Regional Nutritionist	PMG ND	3	
1	Registered Midwife 3	NPG MW	3	
1	Assistant Nurse	NPG EAN	1	
17	Registered Midwife 2	NPG MW	2	
1	Nutrition Assistant	PMG NDT	2	
26	Community Health Aide	TSS HS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Manchester Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999.

Curative

No of Offices	Office	Classification	Grade	Remarks
2	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
1	Pharmacist	PMG PHS	1	
5	Nurse Practitioner	NPG RN	5	
11	Specialist Nurse	NPG RN	2	
1	Assistant Nurse 2	NPG EAN	2	
2	Senior Pharmacy Technician	PMG PTS	2	
5	Community Health Aide	TSS HS	3	

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Environmental Health (Sanitation)

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 6	PMG PHI	6	B14.
1	Supervisor, Veterinary Public Health Inspector	PMG PHI	5	
1	Public Health Inspector 4	PMG PHI	4	B18.
4	Public Health Inspector 3	PMG PHI	3	B18.
1	Veterinary Public Health Inspector	PMG PHI	3	
4	Public Health Inspector 2	PMG PHI	2	B21.
4	Public Health Inspector 1	PMG PHI	1	B21.
1	Entomological Assistant	TSS HS	3	
2	Insect Inspector	TSS HS	2	
3	Larvicidal Worker	LMO TS	2	

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Health Administration Dental

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Dental Surgeon	MDG DS	1	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
3	Dental Nurse 2	PMG DX	3	
4	Dental Nurse 1	PMG DX	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Manchester Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999.

Health Administration Dental

No of Offices	Office	Classification	Grade	Remarks
4	Senior Dental Assistant	PMG DA	2	
3	Dental Assistant	PMG DA	1	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
3	Secretary 1	OPS SS	1	
1	Accounting Clerk 2	FMG AC	2	
2	Health Record Technician	PIDG HR	2	
1	Records Clerk	PIDG RIM	1	
3	Driver 1	LMO DR	1	
2	Office Attendant	LMO TS	2	
5	Attendant	LMO TS	1	
3	Male Orderly	LMO TS	1	
1	Cleaner Attendant	LMO TS	2	

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Total - Incumbents seconded to Southern Region with effect from January 1, 1999.

167 Total - Manchester Health Administration

Clarendon Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
2	Community Nurse 3	NPG RN	7	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Regional Community Mental Health Officer	NPG RN	5	
1	Community Mental Health Officer	NPG RN	4	
1	Parish Administrative Officer	GMG AM	3	
1	Supervisory Nurse Practitioner	NPG RN	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Clarendon Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
2	Registered Midwife 3	NPG MW	3	

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Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
3	Community Nurse 2	NPG RN	5	
13	Community Nurse 1	NPG RN	4	
2	Specialist Nurse	NPG RN	2	
2	Family Life Educator (Specialist Nurse)	NPG RN	2	
28	Midwife 2	NPG MW	2	
1	Nutrition Assistant	PMG NDT	2	
35	Community Health Aide	TSS HS	3	
1	Assistant Health Education Officer	GMG AM	2	
5	Office Attendant	LMO TS	1	

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Curative

No of Offices	Office	Classification	Grade	Remarks
2	District Medical Officer	MDG MO	3	
1	District Medical Officer	MDG MO	2	
5	Nurse Practitioner	NPG RN	5	
9	Specialist Nurse	NPG RN	2	
2	Assistant Nurse 2	NPG EAN	2	
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	1	
1	Senior Pharmacy Technician	PMG PTS	2	
1	Pharmacy Technician	PMG PTS	1	
1	Driver	LMO	2	
2	Office Attendant	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Clarendon Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999

Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DS	3	
2	Dental Surgeon	MDG DS	2	
1	Regional Dental Auxiliary Co-ordinator	PMG DX	6	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
4	Dental Nurse 2	PMG DX	3	
4	Dental Nurse 1	PMG DX	2	
2	Senior Dental Assistant	PMG DA	2	
5	Dental Assistant	PMG DA	1	

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Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 5	PMG PHI	5	B14.
1	Public Health Inspector 4	PMG PHI	4	B18.
5	Public Health Inspector 3	PMG PHI	3	B18.
1	Veterinary Public Health Inspector	PMG PHI	3	
8	Public Health Inspector 2	PMG PHI	2	B21.
7	Public Health Inspector 1	PMG PHI	1	B21.
2	Entomological Assistant	TSS HS	3	
3	Insect Inspector	TSS HS	2	
1	Driver 1	LMO DR	1	
3	Larvicidal Worker	LMO TS	2	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	2	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Health Record Technician	PIDG HR	2	
1	Accounting Clerk 2	FMG AC	2	
1	Secretary 2	OPS SS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Clarendon Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Driver 1	LMO DR	1	
1	Cleaner/Attendant	LMO TS	1	
1	Artisan 2	LMO TS	3	
1	Office Attendant	LMO TS	1	
1	Groundsman	LMO TS	1	
12				

Chapelton Cottage Hospital

No of Offices	Office	Classification	Grade	Remarks
1	District Medical Officer	MDG MO	3	
1	Dental Surgeon	MDG DS	1	
2	Dental Nurse 1	PMG DX	2	
2	Dental Assistant	PMG DA	1	
1	Pharmacist	PMG PHS	2	
6	Specialist Nurse	NPG RN	2	
1	Assistant Nurse	NPG EAN	1	
1	Registered Midwife 2	NPG MW	2	
1	Health Record Clerk	PIDG HR	1	
2	Driver 1	LMO DR	1	
5	Hospital Attendant	LMO TS	1	
23				

**Total - Incumbents seconded to Southern Region with effect from
January 1, 1999**

213 Total - Clarendon Health Administration

St. Elizabeth Health Administration

Posts Formerly Listed Under Clarendon Health Department

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Public Health Inspector 4	PMG PHI	4	B18.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Elizabeth Health Administration

Posts Formerly Listed Under Clarendon Health Department

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 3	PMG PHI	3	B18.
1	Parish Administrative Officer	GMG AM	3	
1	Administrator	GMG AM	2	
1	Community Nurse 3	NPG RN	7	
8	Registered Midwife 3	NPG MW	3	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Health Record Administrator	PIDG HR	4	
2	Records Officer 1	PIDG RIM	2	
1	Health Record Technician	PIDG HR	2	
1	Health Record Clerk	PIDG HR	1	
1	Secretary 1	OPS SS	1	

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Maternal and Child Health

No of Offices	Office	Classification	Grade	Remarks
2	Nutrition Assistant	PMG NDT	2	
1	Health Education Officer	GMG AM	3	
2	Assistant Health Education Officer	GMG AM	2	
3	Community Nurse 2	NPG RN	5	
20	Community Nurse 1	NPG RN	4	
1	Nutritionist	PMG ND	2	
35	Community Health Aide	TSS HS	3	
16	Registered Midwife 2	NPG MW	2	

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Curative

No of Offices	Office	Classification	Grade	Remarks
2	District Medical Officer	MDG MO	3	
5	District Medical Officer	MDG MO	2	
2	Medical Officer (Health)	MDG MO	1	
5	Nurse Practitioner	NPG RN	5	
13	Specialist Nurse	NPG RN	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Elizabeth Health Administration

Posts Formerly Listed Under Clarendon Health Department

Curative

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	2	
1	Assistant Nurse 1	NPG EAN	1	
1	Pharmacist	PMG PHS	1	
3	Senior Pharmacy Technician	PMG PTS	2	
2	Technical Assistant	TSS HS	5	

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Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DT	3	
1	Dental Surgeon	MDG DT	1	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
2	Dental Nurse 2	PMG DX	3	
1	Dental Nurse 1	PMG DX	2	
4	Senior Dental Assistant	PMG DA	2	
2	Dental Assistant	PMG DA	1	

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Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 4	PMG PHI	4	B18.
5	Public Health Inspector 3	PMG PHI	3	B18.
5	Public Health Inspector 2	PMG PHI	2	B21.
7	Public Health Inspector 1	PMG PHI	1	B21.
1	Senior Contact Investigator	PMG SDI	2	
2	Contact Investigator	PMG SDI	1	
4	Larvicidal Worker	LMO TS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Elizabeth Health Administration

Posts Formerly Listed Under Clarendon Health Department

Support Services

No of Offices	Office	Classification	Grade	Remarks
4	Driver 1	LMO DR	1	
8	Attendant	LMO TS	1	
1	Cleaner/Attendant	LMO TS	1	
2	Office Attendant	LMO TS	1	
1	Artisan 2	AIT	2	
1	Groundsman	LMO TS	1	

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190 Total - Posts Formerly Listed Under Clarendon Health Department

190 Total - St. Elizabeth Health Administration

St. Catherine Health Administration

Incumbents seconded to South East Region with effect from January 1, 1999

Administrative And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Medical Officer (Health)	MDG MO	4	
1	Public Health Inspector 4	PMG PHI	4	B18.
4	Public Health Inspector 3	PMG PHI	3	B18.
1	District Medical Officer	MDG MO	2	
1	Contact Investigator	PMG SDI	1	
5	Community Mental Health Officer	NPG RN	4	
1	Chief Public Health Inspector	PMG PHI	5	B14.
1	Parish Administrative Officer	GMG AM	3	
3	Records Officer 1	PIDG RIM	2	
1	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	1	
1	Health Record Technician	PIDG HR	2	
1	Supervisor, Typing Pool	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
4	Driver 1	LMO DR	1	
1	Artisan 3	LMO TS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Catherine Health Administration

Incumbents seconded to South East Region with effect from January 1, 1999

Administrative And Support Services

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Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
2	Community Nurse 3	NPG RN	7	
4	Community Nurse 2	NPG RN	5	
15	Community Nurse 1	NPG RN	4	
1	Assistant Nurse 2	NPG EAN	2	
1	Assistant Nurse 1	NPG EAN	1	
2	Health Education Officer	GMG AM	3	
1	Assistant Health Education Officer	GMG AM	2	
1	Nutrition Assistant	PMG NDT	2	
1	Specialist Nurse	NPG RN	2	
3	Registered Midwife 3	NPG MW	3	
21	Registered Midwife 2	NPG MW	2	
56	Community Health Aide	TSS HS	3	

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Curative

No of Offices	Office	Classification	Grade	Remarks
3	District Medical Officer	MDG MO	3	
3	District Medical Officer	MDG MO	2	
8	Nurse Practitioner	NPG RN	5	
1	Nurse 2	NPG RN	3	
15	Specialist Nurse	NPG RN	2	
1	Senior Contact Investigator	PMG SDI	2	
1	Pharmacist	PMG PHS	2	
1	Technical Assistant	TSS HS	3	

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Dental Services

No of Offices	Office	Classification	Grade	Remarks
1	Dental Surgeon	MDG DS	3	
2	Dental Surgeon	MDG DS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Catherine Health Administration

Incumbents seconded to South East Region with effect from January 1, 1999

Dental Services

No of Offices	Office	Classification	Grade	Remarks
2	Dental Surgeon	MDG DS	1	
1	Parish/Zone Dental Auxiliary Co-ordinator	PMG DX	4	
9	Dental Nurse 2	PMG DX	3	
7	Senior Dental Assistant	PMG DA	2	
4	Dental Assistant	PMG DA	1	

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Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 4	PMG PHI	4	B18.
7	Public Health Inspector 3	PMG PHI	3	B18.
1	Veterinary Public Health Inspector	PMG PHI	3	
6	Public Health Inspector 2	PMG PHI	2	B21.

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**Total - Incumbents seconded to South East Region with effect from
January 1, 1999**

211 Total - St. Catherine Health Administration

Nutrition Programme

Medical And Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Manager, Dietetic Services	PMG ND	6	
1	Training And Education Nutritionist	PMG ND	5	
1	Records Clerk	PIDG RIM	1	

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4 Total - Nutrition Programme

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
2	Senior Medical Officer	MDG MO	6	
1	Senior Paediatrician	MDG MO	6	
1	Director, Nuclear Medicine	MDG MO	4	
1	Senior Radiologist	MDG MO	4	
1	Senior Radio Therapist	MDG MO	4	
41	Consultant	MDG MO	4	
1	Consultant Anaesthetist	MDG MO	4	
27	Senior Resident	MDG MO	3	
36	Resident	MDG MO	2	
52	Junior Resident	MDG MO	1	
10	Junior Resident (Training)	MDG MO	1	
3	Dental Consultant	MDG DS	4	
2	Dental Surgeon	MDG DS	3	
1	Dental Surgeon	MDG DS	2	
1	Dental Surgeon	MDG DS	1	
1	Matron 3	NPG RN	8	
2	Matron 2	NPG RN	7	
1	Matron 1	NPG RN	5	
1	Deputy Matron 3	NPG RN	7	
2	Deputy Matron 2	NPG RN	5	
2	Nurse Anaesthetist Preceptor	NPG RN	6	
12	Nurse 3	NPG RN	4	
4	Nurse Anaesthetist	NPG RN	5	
18	Nurse Midwife 2	NPG RN	3	
75	Nurse 2	NPG RN	3	
1	Specialist Nurse	NPG RN	2	
71	Nurse Midwife 1	NPG RN	2	
57	Specialist Nurse	NPG RN	2	
10	Registered Midwife 3	NPG MW	3	
21	Enrolled Assistant Nurse	NPG EAN	2	
11	Assistant Nurse	NPG EAN	2	
85	Assistant Nurse	NPG EAN	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Principal Medical Physicist	SOG ST	9	
1	Senior Medical Physicist	SOG ST	8	
1	Medical Physicist	SOG ST	7	
1	Diagnostic Radiographer	PMG RS	5	
1	Therapeutic Radiographer 3	PMG RS	5	
1	Diagnostic Radiographer	PMG RS	4	
4	Diagnostic Radiographer 3	PMG RS	3	
8	Diagnostic Radiographer	PMG RS	2	
6	Diagnostic Radiographer	PMG RS	1	
1	Therapeutic Radiographer 1	PMG RS	2	
1	Supervisory Physiotherapist 2	PMG PT	3	
5	Supervisory Physiotherapist 1	PMG PT	2	
1	Physiotherapist 2	PMG PT	2	
9	Physiotherapist 1	PMG PT	1	
1	Speech Therapist	PMG ALH	3	
1	Pharmacist	PMG PHS	5	
3	Pharmacist	PMG PHS	4	
2	Pharmacist	PMG PHS	3	
3	Pharmacist	PMG PHS	2	
9	Pharmacist	PMG PHS	1	
1	Medical Dental Prosthetist	PMG DX	5	
1	Chief Medical Technologist 2	PMG MDT	4	
1	Chief Medical Technologist 1	PMG MDT	3	
1	Senior Medical Technologist	PST PP	2	
3	Senior Medical Technologist	PMG MDT	2	
1	Dental Prosthetist	PMG DX	2	
9	Senior Pharmacy Technician	PMG PTS	2	
5	Pharmacy Technician	PMG PTS	1	
2	Electrocardiograph Technician	TSS MT	4	
1	Laboratory Technician	TSS HS	4	
2	Specialist Dental Assistant	PMG DA	3	
7	Dark Room Technician	TSS HS	3	
3	Hospital Cadet	TSS HS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
17	Operating Room Technician	TSS HS	2	
1	Mechanical Technician			
1	Records Officer 1	PIDG RIM	2	
1	Orthopaedic Footwear Maker And Repairer	LMO TS	3	
1	Supervisory Anaesthetic Technician	TSS MT	2	
1	Anaesthetic Technician	TSS MT	1	
1	Attendant	LMO TS	3	
5	Attendant	LMO TS	2	

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	6	
1	Chief Executive Officer	GMG SEG	5	
1	Director, Personnel	GMG SEG	1	
1	Senior Social Worker	SWG PS	3	
1	Duty Administrator	GMG AM	4	
1	Contract Monitoring Officer	GMG AM	4	
1	Hospital Administrator	GMG SEG	2	
1	Hospital Administrator	GMG AM	3	
1	Personnel Officer	GMG AM	3	
3	Assessment Officer	GMG AM	3	
2	Medical Social Worker	SWG PS	2	
1	Assistant Personnel Officer	GMG AM	2	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 1	FMG AT	1	
5	Accounting Clerk 2	FMG AC	2	
2	Accounting Clerk 1	FMG AC	1	
4	Health Record Administrator 1	PIDG HR	3	
15	Cashier	FMG CS	2	
9	Health Record Technician	PIDG HR	2	
5	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Medical Records Clerk	OPS CR	2	
3	Clerical Officer 3	OPS CR	2	
9	Telephone Operator	OPS TO	2	
1	Telephone Operator	OPS TO	3	
2	Data Processing Clerk	MIS IT	1	
1	Executive Secretary 1	OPS SS	4	
6	Senior Secretary	OPS SS	3	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Support Services	GMG SEG	1	
1	Chief Security Officer	GMG SEG	1	
1	Linen Room Superintendent	GMG AM	2	
1	Regional Dietitian	PMG ND	3	
2	Dietitian	PMG ND	2	
1	Machine Operator	LMO TS	2	
3	Assistant Dietitian	PMG NDT	2	
1	Dietetic Assistant	PST GN	2	
4	Dietetic Assistant	PMG NDT	1	
1	Assistant Cafeteria Officer	PMG NDT	1	
1	Library Assistant	OPS CR	4	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 1	FMG AC	1	
1	Records Officer 2	PIDG RIM	3	
1	Secretary 2	OPS SS	2	
1	Driver 2	LMO	3	
12	Ambulance Attendant	LMO TS	2	
5	Housekeeping Attendant	LMO TS	2	
13	Attendant	LMO TS	1	
1	Seamstress	GLS	2	
3	Senior Laundry Attendant	LMO TS	3	
1	Linen Room Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Office Attendant	LMO TS	1	
1	Senior Security Officer	PTSG PX	4	
4	Senior Security Officer	PTSG PX	3	
2	Steamstress	LMO TS	3	
5	Steamstress	LMO TS	2	

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Patient Service Section

No of Offices	Office	Classification	Grade	Remarks
1	Patient Service Director	GMG SEG	1	
1	Health Record Administrator 2	PIDG HR	4	
1	Senior Assessment Officer	GMG AM	3	
2	Assessment Officer	GMG AM	2	
1	Receptionist/Communication Officer	GMG AM	2	
1	Administrator 2	GMG PMA	2	
2	Medical Records Officer	OPS CR	2	
7	Health Record Technician	PIDG HR	2	
12	Health Record Clerk	PIDG HR	1	
1	Supernumerary, Health Records Clerk	PIDG HR	1	New post [# 63947] with effect from January 1, 2008 to October 31, 2008.

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Asset Management Section

No of Offices	Office	Classification	Grade	Remarks
1	Material Management Officer	GMG SEG	1	
1	Store Superintendent	GMG AM	1	
1	Records Officer 2	PIDG RIM	3	
3	Records Officer 1	PIDG RIM	2	
4	Records Clerk	PIDG RIM	1	
8	Station Attendant	LMO TS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Bustamante Hospital For Children

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	
1	Personnel Officer	GMG AM	3	
1	Electroencephalograph Technician	TSS MT	4	
2	Senior Biomedical Technician	SOG ST	4	
5	Medical Technologist	PMG MDT	1	
2	Driver 1	LMO DR	1	

12

Kingston Public Hospital

No of Offices	Office	Classification	Grade	Remarks
1	Director, Finance And Accounts	FMG PA	2	
1	Diagnostic Radiographer 1	PMG RS	1	
1	Diagnostic Radiographer 2	PMG RS	2	
1	Nurse Anaesthetist	NPG RN	5	
2	Accounting Technician 3	FMG AT	3	
4	Accounting Technician 2	FMG AT	2	
8	Accounting Technician 1	FMG AT	1	
1	Chief Bio-Medical Technician	SOG ST	5	
2	Senior Biomedical Technician	SOG ST	4	
1	Engineer	ASG	1	
1	Senior Biomedical Technician	SOG ST	4	
1	Supervisor	SOG ST	4	
1	Artisan	LMO TS	6	
5	Artisan 4	LMO TS	5	
11	Artisan 3	LMO TS	4	
2	Artisan 2	LMO TS	3	
1	Accounting Clerk 1	FMG AC	1	
1	Records Clerk	PIDG RIM	1	
4	Artisan 2	LMO	2	
1	Driver 1	LMO DR	1	

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**Total - Incumbents seconded to South East Region with effect from
January 1, 1999**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kingston Region

941 Total - Kingston Region

St. Thomas Region

Incumbents seconded to South East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Consultant	MDG MO	4	
1	Resident	MDG MO	2	
4	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Nurse Anaesthetist	NPG RN	5	
1	Nurse 3	NPG RN	4	
6	Nurse 2	NPG RN	3	
12	Specialist Nurse	NPG RN	2	
23	Nurse 1	NPG RN	1	
2	Assistant Nurse 2	NPG EAN	2	
4	Enrolled Assistant Nurse	NPG EAN	2	
12	Assistant Nurse 1	NPG EAN	1	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	3	
1	Chief Medical Technologist	PMG MDT	3	
1	Diagnostic Radiographer 2	PMG RS	2	
1	Medical Technologist	PMG MDT	1	
1	Senior Medical Technologist	PMG MDT	2	
1	Dark Room Technician	TSS HS	3	
1	Technical Assistant	TSS HS	4	
2	Senior Pharmacy Technician	PMG PTS	2	
1	Technician	TSS HS	3	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Thomas Region

Incumbents seconded to South East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	2	
1	Administrator	GMG AM	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	2	
1	Cashier	FMG CS	1	
1	Health Record Administrator 1	PIDG HR	3	
2	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Cashier	FMG CS	1	
1	Health Record Technician	PIDG HR	2	
1	Secretary 2	OPS SS	2	
1	Stenographer	OPS SS	2	
1	Secretary 1	OPS SS	1	

17

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Dietetic Assistant	PMG NDT	1	
1	Hospital Attendant	LMO TS	1	
1	Dietetic Assistant	PST GN	1	
3	Driver 1	LMO DR	1	
3	Gardener	LMO TS	1	
1	Head Cook	LMO TS	4	
7	Cook	LMO TS	3	
17	Ward Attendant	TSS HS	2	
1	Attendant	LMO TS	2	
3	Gate Attendant	LMO TS	1	
2	Attendant	LMO TS	1	
22	Hospital Attendant	LMO TS	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Thomas Region

Incumbents seconded to South East Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Watchman	LMO TS	1	
1	Linen Room Attendant	LMO TS	2	

65

Curative

No of Offices	Office	Classification	Grade	Remarks
1	Senior Entomological Assistant	TSS HS	4	
2	Entomological Assistant	TSS HS	3	

3

**Total - Incumbents seconded to South East Region with effect from
January 1, 1999**

165 Total - St. Thomas Region

Port Antonio Region

Incumbents seconded to North East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Consultant	MDG MO	4	
1	Senior Resident	MDG MO	3	
1	Resident	MDG MO	2	
2	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Nurse Anaesthetist	NPG RN	5	
1	Nurse 3	NPG RN	4	
10	Nurse 2	NPG RN	3	
12	Specialist Nurse	NPG RN	2	
28	Nurse 1	NPG RN	1	
2	Assistant Nurse	NPG EAN	2	
2	Enrolled Assistant Nurse	NPG EAN	2	
1	Assistant Nurse	NPG EAN	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Port Antonio Region

Incumbents seconded to North East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Registered Midwife 3	NPG MW	3	
3	Registered Midwife 1	NPG MW	1	
2	Operating Room Technician	TSS HS	2	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	2	
1	Chief Medical Technologist 1	PMG MDT	3	
1	Diagnostic Radiographer	PMG RS	2	
1	Medical Technologist	PMG MDT	1	
1	Senior Medical Technologist	PMG MDT	2	
1	Technical Assistant	TSS HS	4	
2	Senior Pharmacy Technician	PMG PTS	2	
2	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	3	
1	Darkroom Technician	TSS HS	3	

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	1	
1	Hospital Administrator	GMG AM	3	
1	Administrator (Personnel)	GMG AM	2	
1	Accounting Technician 2	FMG AT	2	
3	Accounting Clerk	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Health Record Administrator 1	PIDG HR	3	
2	Health Record Technician	PIDG HR	2	

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Total - Incumbents seconded to North East Region with effect from

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Port Antonio Region

Incumbents seconded to North East Region with effect from January 1, 1999
January 1, 1999

95 Total - Port Antonio Region

Port Maria Region

Incumbents seconded to North East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
2	Consultant	MDG MO	4	
1	Resident	MDG MO	2	
4	Junior Resident	MDG MO	1	
2	Matron 1	NPG RN	5	
2	Deputy Matron 1	NPG RN	4	
2	Nurse Anaesthetist	NPG RN	5	
14	Nurse 2	NPG RN	3	
16	Specialist Nurse	NPG RN	2	
53	Nurse 1	NPG RN	1	
4	Assistant Nurse 2	NPG EAN	2	
35	Assistant Nurse 1	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	
6	Registered Midwife 1	NPG MW	1	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
2	Pharmacist	PMG PHS	3	
2	Pharmacist	PMG PHS	2	
1	Chief Medical Technologist	PMG MDT	3	
1	Senior Medical Technologist	PMG MDT	2	
2	Diagnostic Radiographer	PMG RS	2	
1	Technical Assistant	TSS HS	4	
4	Senior Pharmacy Technician	PMG PTS	2	
1	Medical Technologist	PMG MDT	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Port Maria Region

Incumbents seconded to North East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	1	
1	Chief Executive Officer	GMG PMA	5	
1	Hospital Administrator	GMG AM	3	
1	Administrator	GMG AM	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk	FMG AC	2	
1	Health Record Administrator 1	PIDG HR	3	

7

Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Dietetic Assistant	PMG NDT	1	
8	Driver 1	LMO DR	1	
1	Gardener	LMO TS	1	
2	Head Cook	LMO TS	4	
7	Cook	LMO TS	3	
2	Chief Attendant	LMO TS	2	
1	Mortuary Attendant	TSS HS	2	
2	Linen Room Attendant	LMO TS	2	
2	Assistant Cook	LMO TS	2	
2	Gate Attendant	LMO TS	1	
75	Hospital Attendant	LMO TS	1	
27	Male Attendant	LMO TS	1	
1	Watchman	LMO TS	1	

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**Total - Incumbents seconded to North East Region with effect from
January 1, 1999**

295 Total - Port Maria Region

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Ann's Bay Region

Incumbents seconded to North East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	
3	Consultant	MDG MO	4	
1	Senior Resident	MDG MO	3	
5	Resident	MDG MO	2	
5	Junior Resident	MDG MO	1	
1	Matron 2	NPG RN	7	
1	Deputy Matron 2	NPG RN	5	
2	Nurse 3	NPG RN	4	
1	Nurse Anaesthetist Preceptor	NPG RN	6	
2	Nurse Anaesthetist	NPG RN	5	
19	Nurse 2	NPG RN	3	
15	Specialist Nurse	NPG RN	2	
55	Nurse 1	NPG RN	1	
4	Assistant Nurse 2	NPG EAN	2	
6	Enrolled Assistant Nurse	NPG EAN	2	
28	Assistant Nurse 1	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	
6	Registered Midwife 2	NPG MW	2	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
1	Regional Medical Technologist	PMG MDT	5	
1	Chief Medical Technologist 2	PMG MDT	4	
2	Chief Medical Technologist 1	PMG MDT	3	
1	Diagnostic Radiographer 4	PMG RS	4	
1	Diagnostic Radiographer 2	PMG RS	2	
1	Radiographer 1	PST PP	1	
1	Physiotherapist 2	PMG PT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Ann's Bay Region

Incumbents seconded to North East Region with effect from January 1, 1999

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Physiotherapist	PMG PT	1	
2	Senior Medical Technologist	PMG MDT	2	
4	Medical Technologist	PMG MDT	1	Four (4) new posts [#s 62956-59] with effect from January 1, 2009.
2	Senior Pharmacy Technician	PMG PTS	2	
1	Darkroom Technician	TSS HS	3	
1	Secretary 2	OPS SS	2	

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	4	
1	Hospital Administrator	GMG AM	4	
1	Administrator	GMG AM	2	
3	Community Mental Health Officer	NPG RN	4	
1	Health Record Administrator 2	PIDG HR	4	
3	Health Record Technician	PIDG HR	2	
1	Accounting Clerk 1	FMG AC	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Clerk Typist 2	OPS SS	2	
1	Supervisor Electro Mechanical	SOG ST	4	
1	Mechanical Technician	TSS GT	3	
1	Works Overseer 1	TSS GT	2	
1	Foreman 2	LMO TS	6	
3	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	4	
2	Artisan 2	LMO TS	3	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

St. Ann's Bay Region

Incumbents seconded to North East Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Dietitian	PMG NDT	2	
1	Regional Dietitian	PMG ND	3	
1	Dietetic Assistant	PMG NDT	1	
1	Dietetic Assistant	PST GN	1	
53	Hospital Attendant	LMO TS	1	
1	Gate Attendant	LMO TS	1	

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**Total - Incumbents seconded to North East Region with effect from
January 1, 1999**

260 Total - St. Ann's Bay Region

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	
24	Consultant	MDG MO	4	
2	Scientific Officer	SOG ST	6	
1	Community Mental Health Officer	NPG RN	4	
11	Senior Resident	MDG MO	3	
1	Nurse Anaesthetist	NPG RN	5	
20	Resident	MDG MO	2	
24	Junior Resident	MDG MO	1	
1	Dental Surgeon	MDG DS	3	
1	Matron 3	NPG RN	8	
1	Deputy Matron 3	NPG RN	7	
2	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
1	In-Service Education Officer 1			
1	Nurse Anaesthetist Preceptor	NPG RN	6	
10	Nurse 3	NPG RN	4	
3	Nurse Anaesthetist	NPG RN	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
34	Nurse 2	NPG RN	3	
39	Specialist Nurse	NPG RN	2	
166	Nurse 1	NPG RN	1	
6	Assistant Nurse 2	NPG EAN	2	
16	Enrolled Assistant Nurse	NPG EAN	2	
28	Assistant Nurse 1	NPG EAN	1	
3	Registered Midwife 3	NPG MW	3	
13	Registered Midwife 1	NPG MW	1	
1	Occupational Therapist	PMG OT	3	
1	Medical Social Worker	SWG PS	2	
1	Medical Dental Prosthetist	PMG DX	5	
1	Assistant Occupation Therapist	TSS HS	4	
2	Specialist Dental Assistant	PMG DA	3	
1	Assistant Nurse 1	NPG EAN	1	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Physicist	SOG ST	8	
1	Diagnostic Radiographer	PMG RS	5	
1	Therapeutic Radiographer 3	PMG RS	5	
1	Therapeutic Radiographer 2	PMG RS	3	
1	Regional Medical Technologist	PMG MDT	5	
5	Chief Medical Technologist 2	PMG MDT	4	
8	Chief Medical Technologist 1	PMG MDT	3	
11	Senior Medical Technologist	PMG MDT	2	
8	Medical Technologist	PMG MDT	1	
2	Diagnostic Radiographer	PMG RS	2	
1	Diagnostic Radiographer	PMG RS	3	
3	Diagnostic Radiographer	PMG RS	1	
2	Therapeutic Radiographer 1	PMG RS	2	
1	Supervisory Physiotherapist 2	PMG PT	3	
1	Supervisory Physiotherapist 1	PMG PT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
4	Physiotherapist	PMG PT	1	
1	Pharmacist	PMG PHS	5	
1	Pharmacist	PMG PHS	4	
2	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
6	Pharmacist	PMG PHS	1	
5	Technical Assistant	TSS HS	4	
9	Senior Pharmacy Technician	PMG PTS	2	
3	Pharmacy Technician	PMG PTS	1	
2	Technical Assistant	TSS HS	3	
3	Darkroom Technician	TSS HS	3	
1	Electrocardiograph Technician	TSS HS	3	

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	6	
1	Director 2	GMG SEG	2	
1	Chief Executive Officer	GMG SEG	1	
1	Chief Executive Officer	GMG PMA	5	
1	Senior Secretary	OPS SS	3	
8	Secretary 2	OPS SS	2	
6	Secretary 1	OPS SS	1	
2	Stenographer	OPS SS	2	
6	Medical Record Technician	PIDG HR	2	
1	Storekeeper	PIDG RIM	2	
1	Purchasing Officer	PIDG RIM	2	
7	Records Officer 1	PIDG RIM	2	
1	Inventory Clerk	PIDG RIM	1	
2	Accounting Clerk 2	FMG AC	2	
1	Messenger	LMO TS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Regional Dietitian	PMG ND	3	
1	Assistant Dietitian	PMG NDT	3	
1	Ward Attendant	TSS HS	2	
1	Catering Officer	PMG NDT	1	
3	Dietitian Assistant	PMG NDT	2	
2	Dietitian Assistant	PMG NDT	1	
1	Laundry Manager	LMO TS	4	
1	Transport Supervisor	LMO DR	2	
1	Driver 2	LMO DR	2	
9	Driver 1	LMO DR	1	
1	Gardener	LMO	2	
6	Gardener	LMO	1	
1	Sideman	LMO	1	
1	Head Cook	LMO TS	4	
1	Operating Room Technician	TSS HS	2	
33	Ward Attendant	TSS HS	2	
41	Hospital Attendant	LMO TS	1	
1	Hospital Attendant	LMO TS	2	
1	Attendant	LMO TS	1	
1	Office Attendant	LMO TS	2	
8	Office Attendant	LMO TS	1	
2	Laboratory Attendant	LMO TS	2	
2	Assistant Machine Presser	LMO TS	1	
11	Male Orderly (Attendant)	LMO TS	1	
3	Female Attendant	LMO TS	1	
6	Storeman	LMO TS	1	
2	Handyman	LMO TS	1	

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**Total - Incumbents seconded to Western Region with effect from
January 1, 1999**

684 Total - Montego Bay Region

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Savanna-La-Mar Region

Incumbents seconded to Western Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer 2	MDG MO	5	
3	Consultant	MDG MO	4	
1	Senior Resident	MDG MO	3	
1	Resident	MDG MO	2	
5	Junior Resident	MDG MO	1	
1	Matron 2	NPG RN	7	
1	Nurse Anaesthetist Preceptor	NPG RN	6	
1	Nurse Anaesthetist	NPG RN	5	
1	Deputy Matron 2	NPG RN	5	
13	Nurse 2	NPG RN	3	
14	Specialist Nurse	NPG RN	2	
50	Nurse 1	NPG RN	1	
4	Registered Midwife 1	NPG MW	1	
1	Assistant Nurse 2	NPG EAN	2	
6	Enrolled Assistant Nurse	NPG EAN	2	
34	Assistant Nurse 1	NPG EAN	1	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	4	
2	Pharmacist	PMG PHS	1	
1	Chief Medical Technologist	PMG MDT	4	
1	Diagnostic Radiographer	PMG RS	4	
1	Medical Technologist	PMG MDT	1	
1	Physiotherapist	PMG PT	2	
1	Senior Medical Technologist	PMG MDT	2	
1	Radiographer	PST PP	1	
5	Senior Pharmacy Technician	PMG PTS	2	
2	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	3	
1	Dark Room Technician	TSS HS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Savanna-La-Mar Region

Incumbents seconded to Western Region with effect from January 1, 1999

Para Medicals

18

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	2	
1	Hospital Administrator	GMG AM	4	
1	Assessment Officer	GMG AM	2	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
2	Accounting Clerk	FMG AC	2	
3	Cashier	FMG CS	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Health Record Administrator 1	PIDG HR	3	
3	Records Officer 1	PIDG RIM	2	
3	Health Record Technician	PIDG HR	2	
1	Health Record Clerk	PIDG HR	1	
2	Telephone Operator	OPS TO	2	

22

**Total - Incumbents seconded to Western Region with effect from
January 1, 1999**

177 Total - Savanna-La-Mar Region

Mandeville Region

Incumbents seconded to Southern Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	
7	Consultant	MDG MO	4	
2	Senior Resident	MDG MO	3	
3	Resident	MDG MO	2	
5	Junior Resident	MDG MO	1	
1	Matron 2	NPG RN	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Incumbents seconded to Southern Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Nurse Anaesthetist Preceptor	NPG RN	6	
3	Nurse Anaesthetist	NPG RN	5	
2	Nurse Anaesthetist (Spaulding Hospital)	NPG RN	5	
1	Deputy Matron 2	NPG RN	5	
1	Nurse 3	NPG RN	4	
15	Nurse 2	NPG RN	3	
21	Specialist Nurse	NPG RN	2	
55	Nurse 1	NPG RN	1	
12	Nurse 1 (Black River Hospital)	NPG RN	1	
14	Enrolled Assistant Nurse	NPG EAN	2	
15	Assistant Nurse 1	NPG EAN	1	
2	Registered Midwife 3	NPG MW	3	
4	Registered Midwife 1	NPG MW	1	

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Para-Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Regional Medical Technologist	PMG MDT	5	
1	Chief Medical Technologist 2	PMG MDT	4	New post [# 62935] with effect from January 1, 2009.
2	Chief Medical Technologist 1	PMG MDT	3	
5	Medical Technologist	PMG MDT	1	
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
1	Pharmacist	PMG PHS	1	
1	Diagnostic Radiographer	PMG RS	4	
1	Diagnostic Radiographer	PMG RS	2	
4	Diagnostic Radiographer	PMG RS	1	
1	Physiotherapist	PMG PT	2	
2	Senior Medical Technologist	PMG MDT	2	
1	Senior Medical Technologist	PST PP	2	
1	Physiotherapist	PMG PT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Incumbents seconded to Southern Region with effect from January 1, 1999

Para-Medicals

No of Offices	Office	Classification	Grade	Remarks
4	Senior Pharmacy Technician	PMG PTS	2	
2	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	3	
2	Dark Room Technician	TSS HS	3	
1	Secretary 1	OPS SS	1	

34

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	5	
1	Medical Social Worker	SWG PS	2	
1	Assessment Officer	GMG AM	2	

3

**Total - Incumbents seconded to Southern Region with effect from
January 1, 1999**

Percy Junor Hospital

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Medical Technologist	PMG MDT	1	

1

1 Total - Percy Junor Hospital

Black River Hospital (Posts Formerly Listed Under Mandeville Region)

Medical and Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Resident	MDG MO	2	
2	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
1	Nurse Anaesthetist	NPG RN	5	
1	Nurse Anaesthetist (Black River Hospital)	NPG RN	5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Black River Hospital (Posts Formerly Listed Under Mandeville Region)

Medical and Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Matron 1	NPG RN	4	
8	Nurse 2	NPG RN	3	
7	Specialist Nurse	NPG RN	2	
13	Nurse 1	NPG RN	1	
2	Assistant Nurse 2	NPG EAN	2	
1	Enrolled Assistant Nurse	NPG EAN	2	
22	Assistant Nurse 1	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	
1	Registered Midwife 1	NPG MW	1	

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Para-Medical

No of Offices	Office	Classification	Grade	Remarks
2	Medical Technologist	PMG MDT	1	
1	Chief Medical Technologist	PMG MDT	3	
1	Diagnostic Radiographer	PMG RS	2	
2	Senior Pharmacy Technician	PMG PTS	2	
1	Dark Room Technician	TSS HS	3	
2	Pharmacy Technician	PMG PTS	1	

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	1	
1	Accounting Clerk 2	FMG AC	2	
1	Secretary 2	OPS SS	2	
1	Health Record Technician	PIDG HR	2	
2	Health Record Clerk	PIDG HR	1	
1	Records Clerk	PIDG RIM	1	
1	Artisan 4	LMO TS	5	

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79 Total - Black River Hospital (Posts Formerly Listed Under Mandeville)

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Black River Hospital (Posts Formerly Listed Under Mandeville Region) Region)

Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)

Medical and Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Resident	MDG MO	2	
3	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
6	Nurse 2	NPG RN	3	
5	Specialist Nurse	NPG RN	2	
9	Nurse 1	NPG RN	1	
1	Assistant Nurse 2	NPG EAN	2	
14	Assistant Nurse 1	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	

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Para-Medical

No of Offices	Office	Classification	Grade	Remarks
1	Consultant	MDG MO	4	
1	Senior Resident	MDG MO	3	
1	Pharmacist	PMG PHS	2	
1	Diagnostic Radiographer	PMG RS	2	
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Senior Pharmacy Technician	PMG PTS	2	
7	Nurse 2	NPG RN	3	
7	Specialist Nurse	NPG RN	2	
26	Nurse 1	NPG RN	1	
6	Assistant Nurse 2	NPG EAN	2	
12	Assistant Nurse 1	NPG EAN	1	
2	Registered Midwife 1	NPG MW	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	1	
1	Chief Executive Officer 1	GMG PMA	5	
1	Health Record Technician	PIDG HR	2	
1	Records Officer 2	PIDG RIM	3	
2	Records Clerk	PIDG RIM	1	
1	Artisan 3	LMO TS	4	

7

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Head Cook	LMO TS	4	
1	Cook	LMO TS	3	
2	Driver 1	LMO DR	1	
1	Chief Orderly	LMO TS	3	
1	Ward Attendant	TSS HS	2	
1	Operating Room Technician	TSS HS	2	
1	Linen Room Attendant	LMO TS	2	
13	Attendant	LMO TS	1	
14	Hospital Attendant	LMO TS	1	

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No of Offices	Office	Classification	Grade	Remarks
1	Assessment Officer	GMG AM	2	
1	Administrator	GMG AM	2	
1	Accounting Clerk 2	FMG AC	2	
1	Cashier	FMG CS	2	
1	Secretary 2	OPS SS	2	
1	Health Record Technician	PIDG HR	2	
1	Records Clerk	PIDG RIM	1	
1	Health Record Clerk	PIDG HR	1	
1	Artisan 4	LMO TS	5	
1	Artisan 3	LMO TS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Mandeville Region

Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)

No of Offices	Office	Classification	Grade	Remarks
1	Artisan 2	LMO TS	3	
1	Artisan	LMO TS	2	
12				

No of Offices	Office	Classification	Grade	Remarks
1	Chief Medical Technologist 1	PMG MDT	3	
3	Head Cook	LMO TS	4	
1	Pharmacist	PMG PHS	2	
2	Driver 1	LMO DR	1	
7	Ward Attendant	TSS HS	1	
1	Linen Room Attendant	LMO TS	2	
1	Senior Pharmacy Technician	PMG PTS	2	
12	Attendant	LMO TS	1	
1	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant	TSS HS	3	
1	Dark Room Technician	TSS HS	3	
31				

194 Total - Lionel Town Hospital (Posts Formerly Listed Under Mandeville Region)

476 Total - Mandeville Region

Spanish Town Region

Incumbents seconded to South East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	
9	Consultant	MDG MO	4	
4	Senior Resident	MDG MO	3	
10	Resident	MDG MO	2	
15	Junior Resident	MDG MO	1	
1	Supervisory Nurse Anaesthetist	NPG RN	7	
1	Matron 2	NPG RN	7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Spanish Town Region

Incumbents seconded to South East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Matron 1	NPG RN	5	
1	Nurse Anaesthetist Preceptor	NPG RN	6	
4	Nurse Anaesthetist	NPG RN	5	
1	Deputy Matron 2	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Nurse 3	NPG RN	4	
24	Nurse 2	NPG RN	3	
32	Specialist Nurse	NPG RN	2	
115	Nurse 1	NPG RN	1	
5	Assistant Nurse 2	NPG EAN	2	
4	Enrolled Assistant Nurse	NPG EAN	2	
5	Assistant Nurse 1	NPG EAN	1	
1	Registered Midwife 3	NPG MW	3	
17	Registered Midwife 1	NPG MW	1	

254

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer 3	GMG SEG	4	
1	Hospital Administrator	GMG SEG	2	
1	Chief Executive Officer 1	GMG SEG	1	
1	Contract Monitoring Officer	GMG AM	4	
1	Administrator	GMG AM	2	
1	Personnel Officer	GMG AM	3	
1	Medical Social Worker	SWG PS	2	
1	Accounting Technician 3	FMG AT	3	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
6	Accounting Clerk 2	FMG AC	2	
1	Senior Secretary	OPS SS	3	
3	Secretary 2	OPS SS	2	
1	Health Record Administrator 1	PIDG HR	3	
1	Assessment Officer	GMG AM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Spanish Town Region

Incumbents seconded to South East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Officer	GMG AM	1	
1	Main Cashier	FMG CS	2	
1	Cashier	FMG CS	2	
4	Cashier	FMG CS	1	
5	Registration Clerk	PIDG HR	1	
8	Health Record Technician	PIDG HR	2	
2	Records Officer 1	PIDG RIM	2	
5	Records Clerk	PIDG RIM	1	
1	Assistant Laboratory Technician	SOG ST	1	
1	Records Clerk	PIDG RIM	1	
4	Health Record Clerk	PIDG HR	1	
2	Telephone Operator	OPS TO	2	
2	Artisan 3	LMO TS	4	
5	Artisan 2	LMO TS	3	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Chief Medical Technologist 2	PMG MDT	4	
1	Chief Medical Technologist 1	PMG MDT	3	
1	Pharmacist	PMG PHS	4	
1	Diagnostic Radiographer	PMG RS	4	
3	Diagnostic Radiographer	PMG RS	2	
1	Supervisory Physiotherapist 2	PMG PT	3	
2	Physiotherapist	PMG PT	1	
2	Pharmacist	PMG PHS	3	
1	Pharmacist	PMG PHS	2	
2	Pharmacist	PMG PHS	1	
3	Medical Technologist	PMG MDT	1	
1	Chief Medical Technologist 1	PMG MDT	3	
5	Senior Medical Technologist	PMG MDT	2	
2	Technical Assistant	TSS HS	4	
6	Senior Pharmacy Technician	PMG PTS	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Spanish Town Region

Incumbents seconded to South East Region with effect from January 1, 1999

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
3	Pharmacy Technician	PMG PTS	1	
1	Technical Assistant 1	TSS HS	3	
1	Clerk Typist 2	OPS SS	2	

37

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Dietitian	PMG NDT	2	
1	Dietitian 2	PMG ND	2	

2

**Total - Incumbents seconded to South East Region with effect from
January 1, 1999**

357 Total - Spanish Town Region

May Pen Hospital

Incumbents seconded to Southern Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	5	
1	Medical Officer	MDG MO	3	
2	Resident	MDG MO	2	
1	Junior Resident	MDG MO	1	
1	Medical Officer	MDG MO	1	
1	Nurse Anaesthetist Preceptor	NPG RN	6	
1	Nurse Anaesthetist	NPG RN	5	
1	Matron 2	NPG RN	7	
10	Nurse 2	NPG RN	3	
12	Specialist Nurse	NPG RN	2	
28	Nurse 1	NPG RN	1	
1	Midwife			
4	Registered Midwife 1	NPG MW	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

May Pen Hospital

Incumbents seconded to Southern Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
2	Enrolled Assistant Nurse	NPG EAN	2	
14	Enrolled Assistant Nurse	NPG EAN	1	
14	Assistant Nurse 1	NPG EAN	1	

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Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	3	
1	Operations Manager	GMG SEG	1	
1	Assessment Officer	GMG AM	2	
2	Health Record Technician	PIDG HR	2	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 1	FMG AC	1	
1	Cashier	FMG CS	2	
1	Stores And Inventory Clerk	PIDG RIM	2	
2	Health Record Clerk	PIDG HR	1	
1	Secretary 2	OPS SS	2	
1	Telephone Operator	OPS TO	2	
1	Artisan 4	LMO TS	5	

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Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	1	
1	Pharmacist	PMG PHS	2	
2	Operating Room Technician	TSS HS	2	
1	Diagnostic Radiographer 4	PMG RS	4	
1	Diagnostic Radiographer 1	PMG RS	1	
1	Diagnostic Radiographer 2	PMG RS	2	
1	Chief Medical Technologist 2	PMG MDT	4	
1	Chief Medical Technologist 1	PMG MDT	3	
1	Senior Medical Technologist	PMG MDT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

May Pen Hospital

Incumbents seconded to Southern Region with effect from January 1, 1999

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
2	Senior Pharmacy Technician	PMG PTS	2	
1	Clinical Dietitian	PMG ND	2	
1	Technical Assistant	TSS HS	4	
1	Dark Room Technician	TSS HS	3	
2	Medical Technologist	PMG MDT	1	

17

**Total - Incumbents seconded to Southern Region with effect from
January 1, 1999**

125 Total - May Pen Hospital

Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)

I) National Chest Hospital

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	5	
1	Supernumerary Senior Medical Officer	MDG MO	5	New post [# 63234] with effect from November 1, 2010 to November 30, 2012.
2	Consultant	MDG MO	4	
1	Senior Resident	MDG MO	3	
3	Junior Resident	MDG MO	1	
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
1	Nurse 3	NPG RN	4	
7	Nurse 2	NPG RN	3	
7	Specialist Nurse	NPG RN	2	
14	Nurse 1	NPG RN	1	
3	Enrolled Assistant Nurse	NPG EAN	2	
13	Assistant Nurse 1	NPG EAN	1	
5	Ward Attendant	TSS HS	2	
1	Operating Room Technician	TSS HS	2	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)

I) National Chest Hospital

Para Medicals

No of Offices	Office	Classification	Grade	Remarks
1	Pharmacist	PMG PHS	3	
1	Medical Technologist	PMG MDT	1	
1	Diagnostic Radiographer			
1	Physiotherapist	PMG PT	2	
1	Senior Pharmacy Technician	PMG PTS	2	
1	Pharmacy Technician	PMG PTS	1	
1	Dark Room Technician	TSS HS	3	

7

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Chief Executive Officer	GMG SEG	3	
1	Hospital Administrator	GMG AM	3	
1	Assessment Officer	GMG AM	2	
1	Stores Officer	GMG AM	1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Technician 1	FMG AT	1	
1	Accounting Clerk	FMG AC	2	
1	Technician	PIDG HR	2	
2	Records Officer 2	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Health Record Administrator 1	PIDG HR	3	
1	Supervisor (Electrical)	SOG ST	4	
2	Secretary 2	OPS SS	2	
1	Departmental Assistant	OPS CR	1	
1	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Dietitian 2	PMG ND	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)

I) National Chest Hospital

Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Dietetic Assistant	PMG NDT	1	
1	Housekeeper	LMO TS	4	
1	Attendant	LMO TS	2	
1	Cook	LMO TS	3	
1	Seamstress	LMO TS	2	
2	Hospital Attendant	LMO TS	1	
2	Hospital Attendant	LMO TS	2	
1	Artisan 2	LMO TS	3	

12

99 Total - I) National Chest Hospital

II) Operation Of Hope Institute

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
1	Matron 1	NPG RN	5	
1	Deputy Matron 1	NPG RN	4	
2	Nurse 2	NPG RN	3	
4	Specialist Nurse	NPG RN	2	
4	Nurse 1	NPG RN	1	
2	Assistant Nurse 2	NPG EAN	2	
3	Assistant Nurse 1	NPG EAN	1	
5	Ward Attendant	TSS HS	2	

22

22 Total - II) Operation Of Hope Institute

121 Total - Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)

National Public Health Laboratory

Administrative Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Laboratory Services	MDG MO	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

National Public Health Laboratory

Administrative Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Laboratory Quality Assurance Co-ordinator	PMG MDT	5	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Administrator	GMG AM	4	
1	Procurement Officer	GMG AM	2	
1	Office Manager	GMG AM	2	
1	Assistant Personnel Officer	GMG AM	2	
1	Accounting Technician 2	FMG AT	2	
2	Accounting Clerk 2	FMG AC	2	
1	Storekeeper	PIDG RIM	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Records Officer	OPS CR	2	
3	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Driver 2	LMO DR	2	
3	Driver 1	LMO DR	1	
1	Chief Laboratory Attendant	LMO TS	3	
18	Attendant	LMO TS	2	
1	Hospital Attendant	LMO TS	2	
2	Office Attendant	LMO TS	1	
1	Systems Administrator	MIS IT	4	

46

Blood Transfusion

No of Offices	Office	Classification	Grade	Remarks
1	Director, Blood Transfusion Services	MDG MO	5	
1	Senior Resident	MDG MO	3	
1	Medical Officer	MDG MO	2	
1	Chief Medical Technologist 1	PMG MDT	3	
1	Supervisory Medical Technologist	PMG MTS	5	
1	Chief Medical Technologist 2	PMG MDT	4	
4	Senior Medical Technologist	PMG MDT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

National Public Health Laboratory

Blood Transfusion

No of Offices	Office	Classification	Grade	Remarks
6	Senior Medical Technologist	PMG MDT	2	
1	Blood Donor Organizer	GMG SEG	1	
1	Assistant Blood Donor Organizer	GMG AM	3	
1	Technical Assistant	TSS HS	4	
5	Technical Assistant	TSS HS	3	
1	Nurse 2	NPG RN	3	
2	Nurse 1	NPG RN	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Telephone Operator 2	OPS TO	2	
1	Laboratory Attendant	LMO TS	2	
2	Assistant Nurse	NPG EAN	1	

33

Immunology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Medical Technologist 2	PMG MDT	4	
2	Chief Medical Technologist 1	PMG MDT	3	
2	Medical Technologist	PMG MDT	1	

5

Laboratory Services

No of Offices	Office	Classification	Grade	Remarks
1	Chief Consultant	MDG MO	5	
5	Consultant	MDG MO	4	
3	Senior Resident (Specialist)	MDG MO	3	
2	Supervisory Medical Technologist	PMG MDT	5	
11	Chief Medical Technologist	PMG MDT	3	
2	Chief Medical Technologist 1	PMG MDT	3	
5	Chief Medical Technologist 2	PMG MDT	4	
2	Chief Medical Technologist 2	PMG MDT	2	
21	Senior Medical Technologist	PMG MDT	2	
12	Senior Medical Technologist	PMG MDT	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

National Public Health Laboratory

Laboratory Services

No of Offices	Office	Classification	Grade	Remarks
2	Medical Technologist	PMG MDT	1	
18	Senior Medical Technologist	PMG MDT	2	Three (3) posts [#s 37464 & 37447-8] of Medical Technologist (PMG/MDT 1) upgraded and retitled with effect from January 1, 2001.
1	Laboratory Technician	TSS HS	6	
14	Technical Assistant 2	TSS HS	4	
2	Technical Assistant 1	TSS HS	3	
3	Secretary 2	OPS SS	2	
4	Secretary 1	OPS SS	1	
2	Cytology Technician	TSS HS	5	
4	Cytology Technician	TSS HS	4	
1	Microscopist	TSS HS	3	
1	Director, Clinical Chemistry	SOG ST	8	
1	Chief Environmental Engineer	SOG ST	7	
1	Environmental Engineer	SOG ST	6	
1	Scientific Officer	SOG ST	5	
1	Senior Environmental Scientist	SOG ST	5	
1	Environmental Scientist	SOG ST	4	
2	Engineer Assistant	SOG ST	3	
1	Engineer Assistant	SOG ST	2	
1	Laboratory Technician	SOG ST	2	
2	Female Orderly	LMO TS	2	

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211

211 Total - National Public Health Laboratory

Kiwanis Maternity Centre

Incumbents seconded to South East Region with effect from January 1, 1999

No of Offices	Office	Classification	Grade	Remarks
1	Community Nurse 1	NPG RN	4	
1	Nurse 3	NPG RN	3	
1	Nurse Midwife			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Kiwanis Maternity Centre

Incumbents seconded to South East Region with effect from January 1, 1999

No of Offices	Office	Classification	Grade	Remarks
1	Registered Midwife 3	NPG MW	3	
4	Registered Midwife 2	NPG MW	2	
2	Ward Attendant	TSS HS	2	
8	Orderly	LMO TS	1	
1	Cook	LMO TS	3	

19

**Total - Incumbents seconded to South East Region with effect from
January 1, 1999**

19 Total - Kiwanis Maternity Centre

Sir John Golding Rehabilitation Centre (formerly Mona Rehabilitation Centre)

No of Offices	Office	Classification	Grade	Remarks
1	Rehabilitation Officer	SWG PS	3	
1	Hospital Administrator	GMG AM	2	
2	Secretary 2	OPS SS	2	
1	Medical Records Assistant 2	OPS CR	4	
1	Executive Officer 1	OPS CR	4	
1	Telephone Operator	OPS TO	2	
1	Security Supervisor	PTSG PX	3	
7	Security Guard	PTSG PX	1	
1	Dietetic Assistant	PMG NDT	1	
1	Head Cook	LMO TS	4	
1	Cook	LMO TS	3	
1	Linen Room Attendant	LMO TS	2	
4	Assistant Cook	LMO TS	2	
1	Laundry Supervisor	LMO TS	4	
3	Seamstress	LMO TS	2	
8	Laundry Attendant	LMO TS	1	
1	Records Officer 1	PIDG RIM	2	
2	Gardener	LMO TS	1	
1	Driver 1	LMO DR	1	
1	Chief Orderly	LMO TS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Sir John Golding Rehabilitation Centre (formerly Mona Rehabilitation Centre)

No of Offices	Office	Classification	Grade	Remarks
1	Senior Orderly	LMO TS	2	
12	Male Orderly	LMO TS	1	
16	Female Orderly	LMO TS	1	
1	Supervisor	TSS HS	5	
2	Orthopaedic Maker And Repairer	TSS HS	4	
1	Orthopaedic Footwear Maker And Repairer	TSS HS	3	
2	Ward Attendant	TSS HS	2	

75

75 Total - Sir John Golding Rehabilitation Centre (formerly Mona Rehabilitation Centre)

Training Of Staff Nurses And Midwives

No of Offices	Office	Classification	Grade	Remarks
1	Director, Kingston School Of Nursing	NPG RN	8	
8	Nursing Tutor 2	NPG RN	5	
1	Sister (Assistant Tutor)	NPG RN	2	
36	Nursing Tutor 1	NPG RN	4	
1	Office Administrator	GMG SEG	1	
1	Senior Library Assistant	PIDG LA	2	
1	Records Clerk	PIDG RIM	1	
2	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
1	Attendant	LMO TS	1	
1	Hospital Attendant	LMO TS	1	

56

56 Total - Training Of Staff Nurses And Midwives

Training Of Dental Auxiliaries

Didactic And Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	MDG DT	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Training Of Dental Auxiliaries

Didactic And Services

No of Offices	Office	Classification	Grade	Remarks
2	Dental Tutor 2	PMG DX	5	
1	Dental Assistant Tutor	PMG DA	4	
1	Specialist Dental Assistant	PMG DA	3	

5

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
1	Administrator	GMG AM	2	
1	Telephone Operator	OPS TO	1	
1	Driver	LMO	3	
2	Office Attendant	LMO TS	1	
1	Librarian	PIDG LB	4	
1	Caretaker	LMO TS	1	
1	Watchman	LMO TS	1	

10

15 Total - Training Of Dental Auxiliaries

Training Of Nurse Practitioners

No of Offices	Office	Classification	Grade	Remarks
1	Tutor, Advanced Nursing Programme	NPG RN	7	Post [# 37730] Red Circled with effect from August 1, 2004.
1	Administrator	GMG AM	2	Post [# 37731] Red Circled with effect from August 1, 2004.
1	Messenger	LMO TS	1	Post [# 37734] Red Circled with effect from August 1, 2004.
1	Attendant	LMO TS	1	Post [# 37735] Red Circled with effect from August 1, 2004.

4

4 Total - Training Of Nurse Practitioners

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Training Of Nurses Anaesthetists

No of Offices	Office	Classification	Grade	Remarks
1	Medical Director	MDG MO	4	
1	Coordinator, Advanced Nursing Programme	NPG RN	8	
1	Critical Care Coordinator	NPG RN	8	
2	Tutor, Advanced Nursing Programme	NPG RN	7	
2	Nursing Tutor, Critical Care	NPG RN	7	
1	Administrator (Critical Care Programme)	GMG AM	4	
1	Senior Secretary	OPS SS	3	

9

9 Total - Training Of Nurses Anaesthetists

Technical Services Division

No of Offices	Office	Classification	Grade	Remarks
1	Director, Nursing Services	NPG RN	10	
1	Deputy Chief Nurse	NPG RN	8	
1	Administrative Assistant	GMG AM	4	
1	Executive Secretary 1	OPS SS	4	
2	Secretary 2	OPS SS	2	

6

Health Promotion and Protection

No of Offices	Office	Classification	Grade	Remarks
1	Director, Health Promotion and Protection	MDG MO	7	
1	Epidemiological Clerk	PIDG RIM	2	
1	Senior Secretary	OPS SS	3	
2	Records Clerk	PIDG RIM	1	
1	Administrator	GMG AM	2	

6

Health Promotion and Education

No of Offices	Office	Classification	Grade	Remarks
1	Director	MCG IE	6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Technical Services Division

Health Promotion and Protection

Health Promotion and Education

No of Offices	Office	Classification	Grade	Remarks
2	Senior Health Education Officer	MCG IE	4	
1	Communications Officer - Research Writer	MCG IE	3	
2	Behaviour Change Officer	GMG SEG	1	
1	Secretary 2	OPS SS	2	
1	Visual Aid Assistant	LMO TS	2	
8				

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
1	Director, Environmental Health	GMG SEG	4	
1	Environmental Health Specialist - Waste Water Mgmt	GMG SEG	3	
1	Medical Entomologist - Vector Control	SOG ST	7	
1	Environmental Health Specialist 2, Prt. Hlth & Qrn	GMG SEG	2	
1	Environmental Health Specialist - Food & Safety	GMG SEG	2	
1	Environmental Health Specialist - Occ. Health Sfty	GMG SEG	2	
1	Environmental Officer- Water & Waste Water	GMG SEG	1	
1	Environmental Officer- Solid Waste	GMG SEG	1	
1	Director, Policy and Programmes - Vet. Pub. Health	MDG VO	2	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
11				

Epidemiological Research and Analysis

No of Offices	Office	Classification	Grade	Remarks
1	Director, Epidemiology Research And Analysis	SOG ST	8	
1	Bio-Statistician	SOG ST	7	
2	Research Officer	SOG ST	6	
1	Data Entry Clerk	MIS IT	1	
1	Secretary 1	OPS SS	1	
6				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Technical Services Division

Health Promotion and Protection

Disease Prevention and Control

No of Offices	Office	Classification	Grade	Remarks
1	Director	MDG MO	6	
1	Medical Epidemiologist Chronic Disease/Injury Prev	MDG MO	4	
1	Medical Epidemiologist, Communicable Diseases	MDG MO	4	
1	Programme Development Officer, Chronic Diseases	GMG SEG	1	
1	Data Entry Clerk	MIS IT	1	
1	Confidential Information Officer	GMG AM	3	
2	Helpline Counsellor	GMG AM	3	
4	Surveillance Officer	SOG ST	6	
1	Secretary 2	OPS SS	2	

13

Nutrition

No of Offices	Office	Classification	Grade	Remarks
1	Director, Nutrition	GMG SEG	3	
1	Programme Development Officer	GMG SEG	2	
1	Secretary 2	OPS SS	2	

3

47 Total - Health Promotion and Protection

Health Services Planning and Integration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Health Services Planning and Integration	MDG MO	7	
1	Community Mental Health Programme Co-ordinator	NPG RN	8	
1	Co-ordinator, Dental Auxiliary Service	PMG DX	7	
1	Director, Dental Services	MDG DS	5	
1	Administrator	GMG AM	2	
1	Records Clerk	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Technical Services Division

Health Services Planning and Integration

Family Health Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Family Health Services	MDG MO	6	
1	Programme Development Officer, Family Health	MDG MO	5	Post [# 27666] of Senior Medical Officer - Primary Health Care (MDG/MO 6) retitled and red-circled with effect from February 1, 2000. (listed in previous CSE (G) Orders as MDG/MO 6).
1	Secretary 2	OPS SS	2	
3				

Health System Support and Monitoring

No of Offices	Office	Classification	Grade	Remarks
1	Director	MDG MO	6	
1	Programme Development Officer, Technical Support	GMG SEG	1	
1	Programme Development Officer, Health Sys. Support	GMG SEG	1	
1	National Coordinator, Diagnostic Radiographic Serv	PMG RS	6	
1	Coordinator, Therapeutic Radiography	PMG RS	6	
1	Coordinator, Physiotherapy Services	PMG PT	6	
1	Secretary 2	OPS SS	2	
7				

Mental Health and Substance Abuse

No of Offices	Office	Classification	Grade	Remarks
1	Director	MDG MO	6	
1	Director, Child Mental Health Services	MDG MO	5	
1	Programme Development Officer, Mental Health	GMG SEG	2	
1	Secretary 2	OPS SS	2	
4				
22	Total - Health Services Planning and Integration			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Technical Services Division

Emergency Disaster Management and Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Emergency Medical Services	MDG MO	5	
1	Director, Emergency Management & Special Services	GMG SEG	3	
1	Administrator	GMG AM	3	
1	Secretary 2	OPS SS	2	
2	Secretary 1	OPS SS	1	
6				
6	Total - Emergency Disaster Management and Special Services			

Immunology Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director (Medical)	MDG MO	5	
1	Chief Medical Technologist 2	PMG MDT	4	
1	Senior Medical Technologist	PMG MDT	2	
1	Technical Assistant	TSS HS	4	
1	Records Officer	PIDG RIM	2	
5				
5	Total - Immunology Unit			
86	Total - Technical Services Division			

Human Resource Management And Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 1	OPS SS	1	
4				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Human Resource Management And Administration

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Administration	GMG SEG	3	
1	Stores Manager	GMG SEG	1	
1	Secretary 2	OPS SS	2	
2	Receptionist/Telephone Operator	OPS TO	1	
3	Telephone Operator	OPS TO	2	
1	Attendant	LMO TS	2	
7	Attendant	LMO TS	1	
1	Office Attendant	LMO TS	1	
1	Hospital Attendant	LMO TS	1	
1	Caretaker	LMO TS	1	
1	Driver 1	LMO DR	1	

20

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Manager	GMG SEG	1	
1	Procurement Officer	GMG AM	3	
2	Administrator, Customs Clearance	GMG AM	2	

4

Assets, Office and Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Assets Officer and Special Services	GMG SEG	1	
1	Administrator	GMG AM	2	
1	Manager, Office Services	GMG AM	2	
1	Storekeeper	PIDG RIM	2	
1	Inventory Officer	PIDG RIM	2	

5

Security & Transport

No of Offices	Office	Classification	Grade	Remarks
1	Director, Security & Transport	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Human Resource Management And Administration

Administration

Security & Transport

No of Offices	Office	Classification	Grade	Remarks
1	Security & Transport Officer	GMG AM	3	
1	Secretary 1	OPS SS	1	
1	Driver	LMO	3	
9	Driver 1	LMO DR	1	

13

Estate & Property Management

No of Offices	Office	Classification	Grade	Remarks
1	Property Manager	GMG AM	2	
1	Estate/Property Manager	GMG SEG	1	

2

44 Total - Administration

Human Resource Management and Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	
1	Administrator	GMG AM	2	
2	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Records Clerk	PIDG RIM	1	

8

Personnel

No of Offices	Office	Classification	Grade	Remarks
1	Director, Personnel	GMG SEG	2	
1	Assistant Director, Personnel	GMG SEG	1	
3	Personnel Officer	GMG AM	3	
1	Administrator	GMG AM	1	
2	Data Entry Clerk	MIS IT	1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Human Resource Management And Administration

Human Resource Management and Development

Personnel

No of Offices	Office	Classification	Grade	Remarks
7	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
3	Records Clerk	PIDG RIM	1	
1	Secretary 2	OPS SS	2	

20

Manpower Planning And Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	3	
1	Curriculum Development Specialist	GMG SEG	3	
1	Manpower Planner	GMG SEG	2	
1	Training and Development Officer	GMG SEG	1	
1	Training And Development Officer (Nursing)	GMG SEG	1	
1	Secretary 2	OPS SS	2	

6

In-service Training

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Director, Nursing	NPG RN	9	
1	Co-ordinator, In-service Education	NPG RN	7	
5	In-Service Education Officer 2	NPG RN	5	
1	Training Officer	GMG AM	2	
1	Senior Library Assistant	PIDG LA	2	
2	Records Officer 1	PIDG RIM	2	
1	Secretary 2	OPS SS	2	
1	Attendant	LMO TS	1	

13

Industrial Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Industrial Relations	GMG SEG	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Human Resource Management And Administration

Human Resource Management and Development

Industrial Relations

No of Offices	Office	Classification	Grade	Remarks
1	Industrial Relations Officer	GMG AM	3	
1	Secretary 2	OPS SS	2	

3

50 Total - Human Resource Management and Development

Systems and Information Technology

No of Offices	Office	Classification	Grade	Remarks
1	Director, Systems And Information Technology	MIS IT	7	
1	Technical Support Services Administrator	MIS IT	6	
2	Technical Support Service Technician	MIS IT	4	
1	Systems Administrator	MIS IT	6	
1	Programme Analyst	MIS IT	5	
2	Programmer	MIS IT	3	
1	Help Desk Co-ordinator	MIS IT	2	

9

9 Total - Systems and Information Technology

Documentation And Information

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	
1	Registrar	PIDG RIM	3	
1	Senior Library Assistant	PIDG LA	2	
1	Library Assistant	PIDG LA	2	
1	Librarian 5	PIDG LB	5	
1	Audio Visual Technician	MCG AVT	1	
4	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	

12

12 Total - Documentation And Information

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Human Resource Management And Administration

Health Facilities Maintenance Unit

No of Offices	Office	Classification	Grade	Remarks
1	Director	SOG ST	8	
1	Civil Engineer	SOG ST	7	
1	Maximo Co-ordinator	SOG ST	5	
1	Electrical Engineer	SOG ST	7	
1	Bio-Medical Engineer	SOG ST	7	
2	Senior Biomedical Technician	SOG ST	4	
1	Administrator	GMG AM	3	
1	Senior Civil Works Technician	SOG ST	4	
1	Secretary 2	OPS SS	2	
1	Senior Electro-Mechanical Technician	SOG ST	4	
1	Artisan	LMO TS	6	
1	Telephone Operator	OPS TO	2	
2	Office Attendant	LMO TS	1	
2	Driver 1	LMO DR	1	

17

17 Total - Health Facilities Maintenance Unit

136 Total - Human Resource Management And Administration

Policy Planning And Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Policy Planning And Evaluation	GMG SEG	5	
1	Administrator	GMG AM	2	
1	Senior Secretary	OPS SS	3	

3

Planning and Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Planning And Evaluation	GMG SEG	4	
1	Corporate Planner	GMG SEG	2	
1	Director, Health Record Services	PIDG HR	5	
2	Health Record Administrator 2	PIDG HR	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Policy Planning And Development

Planning and Evaluation

No of Offices	Office	Classification	Grade	Remarks
2	Statistician	SOG ST	5	
2	Research Officer	SOG ST	5	
3	Data Entry Clerk	MIS IT	1	
1	Secretary 2	OPS SS	2	

13

Health Systems Improvement

No of Offices	Office	Classification	Grade	Remarks
1	Cost Analyst	FMG PA	1	New post [# 63950] with effect from April 1, 2012.
1	Director, Health Systems Improvement	GMG SEG	4	
1	Health Economist	SOG ST	7	
1	Health Planner	SOG ST	7	
1	Business Analyst	GMG SEG	2	
1	Management Analyst	GMG AM	4	
1	Secretary 2	OPS SS	2	

7

Project Planning and Implementation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Project Planning And Implementation	GMG SEG	4	
1	Project Development Planner	GMG SEG	2	
1	Director, Civil Works	SOG ST	7	
1	Project Engineer	SOG ST	7	
1	Project Architect	SOG ST	7	
1	Project Management Specialist	GMG SEG	2	
1	Engineering Technician Draftsman	SOG ST	4	
1	Secretary 2	OPS SS	2	

8

31 Total - Policy Planning And Development

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

South East Region Health Authority

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	GMG SEG	6	
1	Director, Finance and Accounts	FMG PA	4	
1	Director, Human Resource Mngt. & Ind. Relations	GMG SEG	4	
1	Parish Manager (St. Catherine)	GMG SEG	5	
1	Parish Manager (Kingston & St. Andrew)	GMG SEG	4	
1	Parish Manager (St. Thomas)	GMG SEG	3	
1	Director, Management Information Systems	MIS EDP	6	
1	Orthopaedic Attendant	TSS HS	3	
8				

Maintenance Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Electro-Mechanical Technician	SOG ST	4	
1				
9	Total - South East Region Health Authority			

North East Region Health Authority

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	GMG SEG	6	
1	Director, Finance and Accounts	FMG PA	4	
1	Director, Human Resource Mngt. & Ind. Relations	GMG SEG	4	
1	Parish Manager (Portland)	GMG SEG	3	
1	Parish Manager (St. Mary)	GMG SEG	3	
1	Parish Manager (St. Ann)	GMG SEG	3	
1	Director, Management Information Systems	MIS EDP	6	
7				
7	Total - North East Region Health Authority			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Western Region Health Authority

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	GMG SEG	6	
1	Director, Finance and Accounts	FMG PA	4	
1	Director, Human Resource Mngt. & Ind. Relations	GMG SEG	4	
1	Parish Manager (St. James)	GMG SEG	4	
1	Parish Manager (Trelawny)	GMG SEG	3	
1	Parish Manager (Hanover)	GMG SEG	3	
1	Parish Manager (Westmoreland)	GMG SEG	3	
1	Junior Bio-medical Technician	SOG ST	3	
8				
8	Total - Western Region Health Authority			

Southern Region Health Authority

No of Offices	Office	Classification	Grade	Remarks
1	Regional Director	GMG SEG	6	
1	Regional Technical Director	MDG MO	6	
1	Director, Finance and Accounts	FMG PA	4	
1	Director, Human Resource Mngt. & Ind. Relations	GMG SEG	4	
1	Parish Manager (Clarendon)	GMG SEG	4	
1	Parish Manager (Manchester)	GMG SEG	3	
1	Parish Manager (St. Elizabeth)	GMG SEG	3	
7				
No of Offices	Office	Classification	Grade	Remarks
1	Nurse 1	NPG RN	1	
1				
8	Total - Southern Region Health Authority			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Health

Family Services Division

Child Welfare

No of Offices	Office	Classification	Grade	Remarks
1	Social Worker Co-ordinator	GMG SEG	1	
1	Principal Social Worker	SWG PS	4	
3	Senior Social Worker	SWG PS	3	
10	Social Worker 2	SWG PS	2	
5	Social Worker 1	SWG PS	1	
2	Administrator 1	GMG AM	1	
1	Accounting Clerk 1	FMG AC	1	
1	Senior Secretary	OPS SS	3	
9	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
1	Records Officer 1	PIDG RIM	2	
3	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Driver 1	LMO DR	1	
5	Attendant	LMO TS	1	
47				
47	Total - Family Services Division			
6670	Total - Ministry Of Health			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Bellevue Hospital

Operation Of The Mental Hospital

No of Offices	Office	Classification	Grade	Remarks
1	Senior Medical Officer	MDG MO	6	
3	Consultant, Psychiatry	MDG MO	4	
2	Senior Resident	MDG MO	3	
2	Resident	MDG MO	2	
6	Junior Resident	MDG MO	1	
1	Chief Executive Officer	GMG SEG	5	
1	Operations Manager	GMG SEG	2	Posts [# 38081] of Hospital Administrator (GMG/SEG 1) retitled and upgraded with effect from July 1, 2012.
1	Operations Officer	GMG AM	3	Post [# 38082] of Administrator (GMG/PMA 3) reclassified and retitled with effect from July 1, 2012.
1	Senior Social Worker	SWG PS	3	
5	Medical Social Worker	SWG PS	2	
1	Administrator (Personnel)	GMG AM	3	
1	Procurement Officer	GMG AM	3	Post [# 38090] of Purchasing Officer (GMG/AM 1) retitled and upgraded with effect from July 1, 2012.
1	Clinical Psychologist 2	PMG ALH	3	
1	Clinical Psychologist 1	PMG ALH	2	
1	Dietitian 2	PMG ND	2	
1	Pharmacist	PMG PHS	4	
1	Pharmacist	PMG PHS	1	
1	Assistant Dietitian	PMG NDT	2	
2	Dietetic Assistant	PMG NDT	1	
1	Matron 3	NPG RN	8	
2	Deputy Matron 3	NPG RN	7	
14	Nurse 3	NPG RN	4	
1	In-Service Education Officer 1	NPG RN	4	
15	Psychiatric Nurse 2	NPG RN	3	
2	Psychiatric Nurse 1	NPG RN	2	
101	Psychiatric Nurse 1	NPG RN	2	
3	Assistant Nurse	NPG EAN	2	
63	Assistant Nurse	NPG EAN	1	
1	Senior Pharmacy Technician	PMG PTS	2	
1	Needlework Instructor	TSS HS	3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Bellevue Hospital

Operation Of The Mental Hospital

No of Offices	Office	Classification	Grade	Remarks
1	Woodwork Instructor	TSS HS	3	
129	Psychiatric Nursing Aide	TSS HS	3	
1	Health Record Administrator 1	PIDG HR	3	
1	Health Record Technician	PIDG HR	2	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
3	Health Record Clerk	PIDG HR	1	
1	Storekeeper	PIDG RIM	3	
1	Assistant Storekeeper	PIDG RIM	2	
3	Store Clerk	PIDG RIM	1	
1	Records Officer 1	PIDG RIM	2	
2	Records Clerk	PIDG RIM	1	
1	Storekeeper 2	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	
2	Secretary 2	OPS SS	2	
3	Secretary 1	OPS SS	1	
1	Machine Operator 1			
1	Telephone Operator	OPS TO	2	
1	Telephone Operator A	OPS TO	3	
3	Telephone Operator	OPS TO	1	
1	Security Officer 3	PTSG PX	3	
3	Security Officer 2	PTSG PX	2	
12	Security Officer 1	PTSG PX	1	
2	Security Officer 1			
1	Foreman	LMO TS	6	
4	Artisan	LMO TS	4	
15	Artisan	LMO TS	3	
3	Driver 2	LMO DR	2	
2	Driver 1	LMO DR	1	
1	Sideman	LMO TS	1	
1	Wagon Driver	LMO	1	
2	Groundsman	LMO TS	1	
4	Handyman			
1	Laundry Supervisor 2	LMO TS	4	
1	Chief Sanitation Worker	LMO TS	4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Bellevue Hospital

Operation Of The Mental Hospital

No of Offices	Office	Classification	Grade	Remarks
1	Supervisor (Sanitation)	LMO TS	3	
2	Head Cook	LMO TS	4	
10	Cook	LMO TS	3	
1	Cook			
47	Ward Attendant	TSS HS	2	
1	Mortuary Attendant	TSS HS	2	
6	Attendant	LMO TS	1	
3	Storeman	LMO TS	1	
1	Storeman			
13	Sanitation Worker	LMO TS	1	
5	Sanitation Worker			
58	Hospital Attendant	LMO TS	1	
5	Gate Attendant	LMO TS	1	

601

Finance And Accounts Branch

No of Offices	Office	Classification	Grade	Remarks
1	Director of Finance	FMG PA	2	Post [# 38545] of Financial Controller (FMG/AT 3) retitled and reclassified with effect from July 1, 2012.
1	Accountant	FMG AT	2	
1	Accountant	FMG AT	1	
1	Accounting Technician 1	FMG AT	1	
1	Budget Officer	FMG AT	2	Post [# 38090] of Accounting Clerk (FMG/AC 1) reclassified and retitled with effect from July 1, 2012.
1	Reconciliation Clerk	FMG AC	2	
2	Accounting Clerk 2	FMG AC	2	
4	Accounting Clerk 1	FMG AC	1	
2	Cashier	FMG CS	1	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Bellevue Hospital

Ken Royes Rehabilitation Centre

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Matron 3	NPG RN	7	
1	Nurse 3	NPG RN	4	
2	Psychiatric Nurse 2	NPG RN	3	
7	Psychiatric Nurse 1	NPG RN	2	
7	Assistant Nurse	NPG EAN	1	
5	Psychiatric Nurse Aide	TSS HS	2	
2	Security Officer 1			
1	Driver			
2	Ward Attendant	TSS HS	2	
1	Cook	LMO TS	3	

29

Medical Services Dietary Branch

No of Offices	Office	Classification	Grade	Remarks
6	Male Attendant	LMO TS	1	Six (6) posts [#s 38831-36] of Cooks (LMO/TS 3) retitled and regraded with effect from July 1, 2012.
6				

650	Total - Bellevue Hospital
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Government Chemist

Analytical And Advisory Services

No of Offices	Office	Classification	Grade	Remarks
1	Government Chemist	SOG ST	10	
1	Deputy Government Chemist	SOG ST	8	
2	Senior Chemist	SOG ST	7	
4	Chemist 2	SOG ST	6	
3	Chemist 1	SOG ST	5	
1	Senior Chemist Technologist	SOG ST	4	
1	Records Officer	PIDG RIM	3	

13

Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	

3

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	1	
1	Caretaker/Groundsman	LMO TS	2	
1	Laboratory Attendant	LMO TS	2	
1	Messenger	LMO TS	1	
2	Attendant	LMO TS	1	
2	Watchman	LMO TS	1	

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27	Total - Government Chemist
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Central Administration

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	Post [# 50741] of Director General retitled and transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Executive Assistant	GMG SEG	1	Post [# 50748] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
2	Executive Secretary 2	OPS SS	5	Posts [#s 50742-3] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
2	Executive Secretary 1	OPS SS	4	Posts [#s 50744-5] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 50747] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Driver 1	LMO DR	1	New post [# 63989] with effect from June 1, 2012.
8				

Total - Central Administration

Strategic Policy, Planning & Reform

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	Post [# 50752] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG	3	Post [# 60937] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Strategic Policy, Planning & Reform

No of Offices	Office	Classification	Grade	Remarks
1	Performance Monitoring Officer	GMG SEG	2	Post [# 60939] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Corporate Planner	GMG SEG	2	Post [# 50753] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Policy Analyst	GMG SEG	2	Post [# 60940] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Research Officer	SOG ST	6	Post [# 50754] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post[# 51213] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
7				
7	Total - Strategic Policy, Planning & Reform			

Information Computer Technology

No of Offices	Office	Classification	Grade	Remarks
1	Supernumerary, Director, Info. Computer Technology	MIS IT	7	New post [# 63924] with effect from March 1, 2012 to February 28, 2015. Post transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Information Computer Technology	MIS IT	7	Post [# 50755] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Information Computer Technology

No of Offices	Office	Classification	Grade	Remarks
1	Programme Analyst	MIS IT	6	Post [# 58692] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Systems Analyst	MIS IT	5	Post [# 53766] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	User Support Officer	MIS IT	4	Post [# 53767] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Administrative Assistant	GMG AM	2	Post [# 53765] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
6				
6	Total - Information Computer Technology			

Communication & Public Relations

No of Offices	Office	Classification	Grade	Remarks
1	Director, Communication And Public Relations	MCG IE	5	Post [# 51212] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Public Relations And Communication Officer	MCG IE	4	Post [# 12365] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [# 50024] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
3				
3	Total - Communication & Public Relations			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Urban & Regional Planning

No of Offices	Office	Classification	Grade	Remarks
1	Director, Urban & Regional Planning	SOG ST	8	Post [# 58682] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Urban Planner	SOG ST	6	Post [# 60943] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
2				
2	Total - Urban & Regional Planning			

Technical Services & Major Projects

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	SOG ST	9	Post [# 50751] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Roads & Minor Water Supply	SOG ST	8	Post [# 53476] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Architect	SOG ST	6	Post[# 61200] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
2	Senior Executive Engineer	SOG ST	7	Posts [#s 53477-8] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Senior Executive Architect	SOG ST	7	Post [# 53479] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Executive Secretary 1	OPS SS	4	Post [# 50746] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Technical Services & Major Projects

No of Offices	Office	Classification	Grade	Remarks
2	Technical Quality Assurance Officer	SOG ST	8	Posts [#s 62765-6] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

9

9 Total - Technical Services & Major Projects

Human Resource Management & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	Post [# 50757] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director Employee Relations	GMG SEG	1	Post [# 50758] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Human Resource Development Officer	GMG AM	4	Post [# 50759] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 50760] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

4

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management	GMG SEG	2	Post [# 50763] of Director, retitled and transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Human Resource Management & Administration

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Human Resource Officer	GMG AM	4	Post [# 58685] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Senior Human Resource Officer	GMG AM	4	Post [# 50764] of Personnel Officer, retitled and transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Human Resource Officer	GMG AM	3	Post [# 24208] of Personnel Officer, retitled and transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Records Officer 2	PIDG RIM	3	Post [# 50765] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Records Officer 1	PIDG RIM	2	Post [# 50773] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Records Clerk	PIDG RIM	1	
1	Senior Secretary	OPS SS	3	Post [# 24460] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [# 50768] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
9				
9	Total - Human Resource Management			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Human Resource Management & Administration

Staffing & Human Resource Management Information

No of Offices	Office	Classification	Grade	Remarks
1	Human Resource Officer	GMG AM	3	Post [# 50771] to be abolished when vacant. Post of Personnel Officer retitled and transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Records Officer 2	PIDG RIM	3	Post [# 50772] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Records Officer 1	PIDG RIM	2	Post [# 50766] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

3

3 Total - Staffing & Human Resource Management Information

Pension & Leave Administration

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Human Resource Officer	GMG AM	2	Post [# 50775] of Assistant Personnel Officer retitled and transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Administrator	GMG AM	2	Post [# 50776] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Computation Clerk	PIDG RIM	2	Post [# 51215] of Computer (PIDG/RIM 2) retitled and transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Records Clerk	PIDG RIM	1	Post [# 50778] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Human Resource Management & Administration

Pension & Leave Administration

No of Offices	Office	Classification	Grade	Remarks
2	Secretary 2	OPS SS	2	Posts [#s 50779 & 53481] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
6				
6	Total - Pension & Leave Administration			
22	Total - Human Resource Management & Administration			

Assets & Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Administration and Asset Management	GMG SEG	2	Post [# 50780] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Office Manager	GMG AM	2	Post [# 50781] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Records Officer 1	PIDG RIM	2	Post [# 50784] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Storekeeper	PIDG RIM	1	Post [# 50785] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [#50786] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Telephone Operator	OPS TO	2	Post [# 58687] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Assets & Office Management

No of Offices	Office	Classification	Grade	Remarks
1	Customer Service Officer	GMG AM	1	Post [# 50788] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
2	Attendant	LMO TS	2	Posts [#s 50789-90] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
3	Attendant	LMO TS	1	Posts [#s 50791-2 & 53568] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Handyman	LMO TS	1	Post [# 50795] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.

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Transport Management

No of Offices	Office	Classification	Grade	Remarks
1	Transport Manager	GMG AM	2	Post [# 50782] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
2	Driver	LMO DR	1	Posts [#s 50794 & 58095] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.

3

3 Total - Transport Management

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Assets & Office Management

Procurement

No of Offices	Office	Classification	Grade	Remarks
1	Procurement Officer	GMG SEG	1	Post [# 53586] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Records Officer 1	PIDG RIM	2	Post [# 50783] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
2				
2	Total - Procurement			

Documentation Information & Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	Post [# 58762] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Access Officer	GMG SEG	1	Post [# 58706] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Senior Library Assistant	PIDG LA	2	Post [# 50800] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Records Officer 2	PIDG RIM	3	Post [# 50797] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Records Clerk	PIDG RIM	1	Post [# 53613] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
5				
5	Total - Documentation Information & Access Services			
23	Total - Assets & Office Management			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Finance & Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	Post [# 50802] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Financial Analyst	FMG PA	2	Post [# 60944] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Manager, Financial Management Information System	FMG AT	3	Post [# 50803] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 50804] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
4				

Budget

No of Offices	Office	Classification	Grade	Remarks
1	Director, Budget	FMG PA	2	Post [# 50806] of Director retitled and transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Senior Budget Officer	FMG AT	3	Post [# 50807] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Budget Officer	FMG AT	2	Post [# 50809] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Commitment Control Officer	FMG AT	2	Post [# 50808] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
4				
4	Total - Budget			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Finance & Accounts

Accounts & Expenditure Control

No of Offices	Office	Classification	Grade	Remarks
1	Director, Accounts & Expenditure Control	FMG PA	3	Post [# 50814] of Director (FMG/PA 3) retitled and transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1				
1	Total - Accounts & Expenditure Control			

Parochial Revenue Fund

No of Offices	Office	Classification	Grade	Remarks
1	Director, Parochial Revenue Fund	FMG PA	3	Post [# 50828] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Financial Controller, Parochial Revenue Fund	FMG PA	2	Post [# 50829] of Financial Controller retitled and transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Accounting Technician 3	FMG AT	3	Post [# 50830] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Accounting Technician 2	FMG AT	2	Post [# 50831] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [# 50832] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
5				
5	Total - Parochial Revenue Fund			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Finance & Accounts

Disbursement

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 3	FMG AT	3	Posts [#s 50815 & 50822] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Accounting Technician 2	FMG AT	2	Post [# 50816] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Accounting Technician 1	FMG AT	1	Post [# 50817] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
2	Accounting Clerk 2	FMG AC	2	Posts [#s 50819-20] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Cashier	FMG CS	1	Post [# 50821] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
7				
7	Total - Disbursement			

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
2	Accounting Technician 2	FMG AT	2	Posts [#s 50823-4] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
3	Accounting Technician 1	FMG AT	1	Posts [#s 50825-7] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
5				
5	Total - Final Accounts			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Finance & Accounts

Payroll

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Payroll	FMG AT	3	Post [# 50810] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Payroll Officer	FMG AT	2	Post [# 50811] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Payroll Officer	FMG AT	1	Post [# 50812] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
2	Payroll Clerk	FMG AC	2	Posts [#s 7246 & 50813] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
5				
5	Total - Payroll			
31	Total - Finance & Accounts			

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	Post [# 50749] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Legal Officer	JLG LO	4	Post [# 54465] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
2	Legal Officer	JLG LO	2	Posts [#s 50750 & 54313] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	Post [# 61201] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.

5

5 Total - Legal Services

Local Government & Community Services Administration

No of Offices	Office	Classification	Grade	Remarks
1	Director, Local Govt., & Community Services Admin.	GMG SEG	4	Post [# 53588] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Director, Local Government Administration	GMG SEG	3	Post [# 24454] of Director, retitled and transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
2	Administrator	GMG AM	3	Posts [#s 24455-6] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.

4

Agencies and Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	2	Post [# 27192] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Administrator	GMG AM	3	Post [# 27193] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Local Government & Community Services Administration

Agencies and Special Services

No of Offices	Office	Classification	Grade	Remarks
1	Administrator	GMG AM	2	Post [# 27195] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
3				
3	Total - Agencies and Special Services			
7	Total - Local Government & Community Services Administration			

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	Post [# 50833] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
3	Senior Auditor	FMG AS	3	Posts [#s 50835 & 50839-40] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
3	Auditor	FMG AS	2	Posts [#s 50836 & 50841-2] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
7	Assistant Auditor	FMG AS	1	Posts [#s 50838 & 50843-8] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [# 50834] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
15				
15	Total - Internal Audit			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government And Community Dev.

Board of Supervision

No of Offices	Office	Classification	Grade	Remarks
1	Principal Social Worker	SWG PS	4	Post [# 24504] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
3	Area Officer	SWG PS	3	Posts [#s 24505-7] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Area Officer (Social Worker)	SWG PS	3	Post [# 24508] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 24510] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Records Officer 1	PIDG RIM	2	Post [# 24512] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Records Clerk	PIDG RIM	1	Post [# 24513] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
8				
8	Total - Board of Supervision			
146	Total - Ministry of Local Government And Community Dev.			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Permanent Secretary	GMG EMG	1	Post [# 51122] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Director General	GMG EMG	1	Post [# 62842] transferred from Cabinet Office with effect from April 16, 2012.
1	Executive Assistant	GMG SEG	1	Post [# 50719] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Public Relations Officer	MCG IE	4	Post [# 50721] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
2	Executive Secretary 2	OPS SS	5	Posts [#s 50717 & 50931] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Executive Secretary 1	OPS SS	4	Post [# 50718] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 50720] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
8				

Total - Executive Management

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Senior Legal Officer	JLG LO	4	C.D. Post [# 12717] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Legal Services

No of Offices	Office	Classification	Grade	Remarks
1	Legal Officer 3	JLG LO	3	C.D. Post [# 12718] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 12731] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
3				
3	Total - Legal Services			

Policy, Planning And Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Chief Technical Director	GMG CTD	1	New post [# 63804] with effect from December 1, 2011 and transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Executive Secretary 1	OPS SS	4	Post [# 12368] transferred from the former the Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
2				
2	Total - Policy, Planning And Evaluation			

Land Policy & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Principal Director	GMG SEG	6	Post [# 59103] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Land Policy & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Executive Secretary	OPS SS	4	Post [# 59104] transferred from the former Ministry of Housing , Environment, Water and Local Government with effect from January 6, 2012.

2

National Spatial Data Management

No of Offices	Office	Classification	Grade	Remarks
1	National GIS Co-ordinator	GMG SEG	5	Post [# 442] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	GIS Infrastructure Manager	MIS IT	7	Post [# 443] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	GIS Project Manager	GMG SEG	3	Post [# 59180] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Senior GIS Manager	MIS IT	6	Post [# 54463] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Spatial Data Analyst	MIS IT	5	Post [# 54311] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Administrator	GMG AM	3	Post [# 54480] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 444] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.

7

7 Total - National Spatial Data Management

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Land Policy & Administration

Land Administration & Management

No of Offices	Office	Classification	Grade	Remarks
1	Director 5	GMG SEG	5	Post [# 12574] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Land Administration	GMG SEG	3	Post [# 54464] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Land Acquisition	GMG SEG	2	Post [# 12575] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Administrator	GMG AM	3	Post [# 54312] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 12579] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
5				
5	Total - Land Administration & Management			
14	Total - Land Policy & Administration			

Standards & Development

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	4	Post [# 12691] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Land Use Planning & Dev.	GMG SEG	3	Post [# 12692] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Standards & Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Land Policy	GMG SEG	3	Post [# 12693] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Planning Enforcement And Control	GMG SEG	2	Post [# 54628] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Administrator	GMG AM	4	Post [# 12695] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 12696] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Executive Secretary 2	OPS SS	5	Post [# 54461] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
7				
7	Total - Standards & Development			

Environment & Risk Management

No of Offices	Office	Classification	Grade	Remarks
1	Senior Director	GMG SEG	5	Post [# 12702] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Natural Resources	GMG SEG	3	Post [# 12703] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Pollution Control	GMG SEG	3	Post [# 12704] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Environment & Risk Management

No of Offices	Office	Classification	Grade	Remarks
1	Director, Projects and Enforcement	GMG SEG	3	Post [# 12694] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director	GMG SEG	1	Post [# 12705] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Executive Secretary 1	OPS SS	4	Post [# 54462] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
6				
6	Total - Environment & Risk Management			

Facilities Management

No of Offices	Office	Classification	Grade	Remarks
1	Manager	GMG AM	4	Post [# 58686] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
2	Office Attendant	LMO TS	2	Posts [#s 58688-9] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Attendant	LMO TS	1	Post [# 12708] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Messenger	LMO TS	1	Post [# 58707] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Driver 1	LMO DR	1	Post [# 12389] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
6				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Facilities Management

6 Total - Facilities Management

Water Monitoring & Policy Development

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	4	Post [# 8954] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director	GMG SEG	3	Post [# 8955] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Technical Director	SOG ST	7	Post [# 56436] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 8957] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

4

4 Total - Water Monitoring & Policy Development

Climate Change

No of Offices	Office	Classification	Grade	Remarks
1	Director 4	GMG SEG	4	Post [# 50923] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Climate Change And Emergency Services	GMG SEG	3	Post [# 56435] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Hazard Mitigation	SOG ST	7	Post [# 60942] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Climate Change

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	3	Post [# 50731] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
4				
4	Total - Climate Change			

Planning & Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Director, Strategic Planning & Evaluation	GMG SEG	4	Post [# 12746] transferred from the former Ministry of Housing, Environment, Water and Local Government from January 6, 2012.
1	Director, Strategic Monitoring & Evaluation	GMG SEG	3	Post [# 58139] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Strategic & Corporate Planning	GMG SEG	3	Post [# 58140] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Information Technology	MIS IT	6	Post [# 58141] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Strategic Planning Analyst	SOG ST	6	Post [# 58142] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Monitoring & Evaluation Analyst	SOG ST	6	Post [# 58144] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Systems Administrator	MIS IT	4	Post [# 58145] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Planning & Evaluation

No of Offices	Office	Classification	Grade	Remarks
1	Database Administrator	MIS IT	4	Post [# 58146] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 12469] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
9				
9	Total - Planning & Evaluation			

Human Resource Management & Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Human Resource Management & Development	GMG SEG	4	Post [# 12454] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Human Resource Development	GMG SEG	3	Post [# 58143] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Director, Human Resource Management	GMG SEG	3	Post [# 12458] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Assistant Human Resource Officer	GMG AM	3	Post [# 12459] of Administrator Personnel (GMG/AM 3) retitled and transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Human Resource Officer	GMG AM	4	Post [# 12456] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Human Resource Management & Development

No of Offices	Office	Classification	Grade	Remarks
1	Director, Organization Development	GMG SEG	3	Post [# 56412] transferred from the former Ministry of Housing, Environment, Water and Local Government with effect from January 6, 2012.
1	Human Resource Officer	GMG AM	4	Post [# 12464] transferred from the former Ministry of Housing , Environment, Water and Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 12379] transferred from the former Ministry of Housing , Environment Water and Local Government with effect from January 6, 2012.
2	Secretary 2	OPS SS	2	Posts [#s 12523 & 12737] formerly listed under Research Branch and transferred from the former Ministry of Housing , Environment, Water and Local Government with effect from January 6, 2012.
1	Secretary 1	OPS SS	1	Post [# 51127] transferred from the former Ministry of Housing , Environment, Water and Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 12706] transferred from the former Ministry of Land and Environment, with effect from January 6, 2012.
2	Records Officer 1	PIDG RIM	2	Posts [#s 12349 & 12466] transferred from the former Ministry of Housing , Environment Water and Local Government with effect from January 6, 2012.
14				
14	Total - Human Resource Management & Development			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
1	Chief Internal Auditor	FMG AS	5	Post [# 12475] transferred from the former Ministry of Housing , Environment Water and Local Government with effect from January 6, 2012.
2	Senior Auditor	FMG AS	3	Posts [#s 12476-7] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
3	Auditor	FMG AS	2	Posts [#s 12478 & 12480-1] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
3	Assistant Auditor	FMG AS	1	Posts [#s 12482-12484] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [# 12486] was listed as Secretary (OPS/SS 1) in the CSE (G) Order 2010 and transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
10				
10	Total - Internal Audit			

Finance & Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Principal Finance Officer	FMG PA	4	Post [# 50918] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Director, Finance And Accounts	FMG PA	3	Post [# 54876] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Finance & Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Manager, Financial Management Information System	FMG AT	3	Post [# 54877] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Accounting Technician 2	FMG AT	2	Post [# 12419] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Senior Secretary	OPS SS	3	Post [# 12413] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
5				

Budget

No of Offices	Office	Classification	Grade	Remarks
1	Director, Budget	FMG PA	2	Post [# 54878] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Commitment Control Officer	FMG AT	3	Post [# 54879] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Budget Assistant	FMG AT	2	Post [# 12423] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
3				
3	Total - Budget			

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 3	FMG AT	3	Post [# 12418] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Finance & Accounts

Final Accounts

No of Offices	Office	Classification	Grade	Remarks
1	Records Clerk	PIDG RIM	1	Post [# 12450] to be reinstated with effect from April 1, 2008 and transferred from the former Ministry of Housing , Environment, Water and Local Government with effect from January 6, 2012.
1	Accounting Technician 2	FMG AT	2	Post [# 50723] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Accounting Technician 1	FMG AT	1	Post [# 58742] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
4				
4	Total - Final Accounts			

Salaries

No of Offices	Office	Classification	Grade	Remarks
1	Financial Controller	FMG AT	3	Post [# 12426] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Accounting Technician 2	FMG AT	2	Post [# 12440] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Accounting Technician 1	FMG AT	1	Post [# 12434] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
3				
3	Total - Salaries			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Finance & Accounts

Payments

No of Offices	Office	Classification	Grade	Remarks
1	Financial Controller	FMG AT	3	Post [# 50919] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Payments Officer	FMG AT	2	Post [# 12421] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Payments Officer	FMG AT	1	Post [# 58740] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Cashier	FMG CS	2	Post [# 58741] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Accounting Clerk 2	FMG AC	2	Post [# 56431] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
5				
5	Total - Payments			

Disbursement

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 2	FMG AC	2	Post [# 50725] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1				
1	Total - Disbursement			
21	Total - Finance & Accounts			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Administration & Support

No of Offices	Office	Classification	Grade	Remarks
1	Director, Administration	GMG SEG	1	Post [# 50732] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Transport Manager	GMG AM	3	Post [# 12377] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Office Manager	GMG AM	2	Post [# 12380] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Telephone Operator	OPS TO	2	Post [# 50736] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Telephone Operator	OPS TO	1	Posts [#s 12384-5] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Records Officer 1	PIDG RIM	2	Post [# 12381] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
3	Driver 1	LMO DR	1	Posts [#s 12387-8 & 50737] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Senior Attendant	LMO TS	2	Post [# 12390] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
7	Attendant	LMO TS	1	Posts [#s 12391-2, 12397-9, 12395-8 & 12394] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Gardener	LMO TS	1	Post [# 12393] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Administration & Support

18

18 Total - Administration & Support

Documentation /Information & Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Director, Documentation/Info & Access Services	GMG SEG	3	Post [# 12488] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Records Officer 2	PIDG RIM	3	Post [# 12490] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Records Officer 1	PIDG RIM	2	Post [#12491] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Records Clerk	PIDG RIM	1	Post [# 50926] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Senior Library Assistant	PIDG LA	2	Post [# 12489] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Librarian	PIDG LB	2	Post [# 56437] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [# 12414] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
7				
7	Total - Documentation /Information & Access Services			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Meteorological Services

No of Offices	Office	Classification	Grade	Remarks
1	Director	GMG SEG	6	Post [# 9185] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Administrator	GMG AM	4	Post [# 9186] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
2	Meteorologist 4	SOG ST	8	Posts [#s 9187-8] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
3	Meteorologist 3	SOG ST	7	Posts [#s 9189-91] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
4	Meteorologist 2	SOG ST	6	Posts [#s 9192-5] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Meteorological Instruments & Equipment Specialist	SOG ST	6	Post [# 9200] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
4	Meteorologist 1	SOG ST	5	Posts [#s 9196-9] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
10	Senior Meteorological Technician	SOG ST	5	Posts [#s 9201-10] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
11	Meteorological Technician 2	SOG ST	4	Posts [#s 9211-21] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
18	Meteorological Technician 1	SOG ST	3	Posts [#s 9222-39] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Meteorological Services

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	Post [# 9240] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Accounting Technician 1	FMG AT	1	Post [# 9244] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
2	Accounting Clerk 2	FMG AC	2	Posts [#s 9245-6] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Executive Secretary 1	OPS SS	4	Post [# 9241] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Secretary 2	OPS SS	2	Post [# 9242] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Secretary 1	OPS SS	1	Post [# 9243] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Telephone Operator/Receptionist	OPS TO	2	Post [# 9278] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
2	Driver 2	LMO DR	2	Posts [#s 9247-8] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Attendant	LMO TS	1	Post [# 9249] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Attendant	LMO TS	2	Post [# 9250] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

Meteorological Services

No of Offices	Office	Classification	Grade	Remarks
1	Messenger	LMO TS	1	Post [# 9251] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.
1	Caretaker/Watchman	LMO TS	2	Post [# 9252] transferred from the former Ministry of Housing, Environment , Water and Local Government with effect from January 6, 2012.

69

69 Total - Meteorological Services

Posts from the former Ministry of Housing, Environ., Water & Local Govt. w.e.f Jan 6, 2012

Administration & Support

No of Offices	Office	Classification	Grade	Remarks
1	Telephone Operator	OPS TO	1	
1	Driver 1	LMO DR	1	Post [# 12386] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012.
1	Attendant	LMO TS	1	

3

3 Total - Administration & Support

Documentation/Information & Access Services

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	

2

2 Total - Documentation/Information & Access Services

5 Total - Posts from the former Ministry of Housing, Environ., Water & Local Govt. w.e.f Jan 6, 2012

207 Total - Ministry of Water, Land, Env., And Climate Change

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water, Land, Env., And Climate Change

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

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SCHEDULE PART I

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of the Prime Minister

(Posts transferred from the Ministry of Labour & Social Security w.e.f. July 1, 2011).

The Jamaica Productivity Centre

Executive Director's Office

No of Offices	Office	Classification	Remarks
58239	Chief Executive Officer	GMG/SEG 6	
59102	Administrative Manager	GMG/AM 4	
61024	Records Officer	PIDG/RIM 2	
61025	Executive Secretary	OPS/SS 4	
61026	Office Assistant	LMO/TS 4	
5	Total - Executive Director's Office		

Technical Assistance Service Unit

No of Offices	Office	Classification	Remarks
58524	Senior Productivity Specialist	GMG/SEG 4	
61027	Productivity Specialist	GMG/SEG 2	
61028	Research Officer	SOG/ST 5	
4	Total – Technical Services Unit		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

(Posts transferred from the Ministry of Labour & Social Security w.e.f. July 1, 2011).

The Jamaica Productivity Centre Information & Communications Unit

No. of Posts	Post	Classification	Remarks
61029	Senior Communications Officer	MCG/IE 5	
61030	Communications Specialist	MCG/IE 4	
2	Total – Information & Communications Unit		

Research & Measurement Unit

No. of Posts	Post	Classification	Remarks
61031	Senior Productivity Specialist	GMG/SEG 3	
61032	Productivity Specialist	GMG/SEG 2	
61034	Research Officer	SOG/ST 5	
61033	Technical Resources Officer	SOG/ST 5	
4	Total – Research & Measurement Unit		

14 Total – Jamaica Productivity Centre

SCHEDULE PART I

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of the Prime Minister (Cabinet Office)

Public Service Establishment Division (PSED)

(Posts transferred from the former Ministry Finance & the Public Service w.e.f. July 1, 2011).

Central Administration

No. of Offices	Office	Classification	Remarks
1672	Chief Technical Director	GMG/CTD 1	Post [# 1672] of Deputy Financial Secretary retitled with effect from July 1, 2011.
63254	Supernumerary, Administrative Secretary	OPS/ADS 1	
1673	Project Analyst	GMG/SEG 2	
54697	Executive Assistant	GMG/SEG 1	
1675	Executive Secretary 2	OPS/SS 5	
1674	Executive Secretary 1	OPS/SS 4	
1676	Senior Secretary	OPS/SS 3	
7	Total – Central Administration		

Office Management

No. of Offices	Office	Classification	Remarks
1711	Executive Officer 2	OPS/CR 5	
1	Total – Office Management		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister (Cabinet Office)

Public Service Establishment Division (PSED)

(Posts transferred from the former Ministry Finance & the Public Service w.e.f. July 1, 2011).

Compensation Branch

No. of Offices	Office	Classification	Remarks
1783	Director Compensation	GMG/SEG 5	
178	Chief Compensation Analyst	GMG/SEG 4	
624	Chief Compensation Analyst	GMG/SEG 4	
628	Senior Compensation Analyst	GMG/SEG 3	
1785	Senior Compensation Analyst	GMG/SEG 3	
631	Compensation Analyst 2	GMG/SEG 2	
1788	Compensation Analyst 2	GMG/SEG 2	
50006	Compensation Analyst 2	GMG/SEG 2	
1786	Compensation Analyst 2	GMG/SEG 2	
1787	Compensation Analyst 1	GMG/SEG 1	
630	Compensation Analyst 1	GMG/SEG 1	
1789	Administrator	GMG/AM 3	
600	Senior Secretary	OPS/SS 3	
1790	Senior Secretary	OPS/SS 3	
681	Secretary 1	OPS/SS 1	
1791	Secretary 1	OPS/SS 1	
16	Total – Compensation Branch		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister (Cabinet Office)

Public Service Establishment Division (PSED)

(Posts transferred from the former Ministry Finance & the Public Service w.e.f. July 1, 2011).

Superannuation Branch

No. of Offices	Office	Classification	Remarks
1678	Director, Superannuation	GMG/SEG 4	
1679	Senior Superannuation Officer	GMG/SEG 2	
1680	Senior Superannuation Officer	GMG/SEG 2	
1681-2	Superannuation Officer	GMG/AM 4	
1683	Administrator	GMG/AM 3	
1684	Senior Secretary	OPS/SS 3	
1685	Secretary 2	OPS/SS 2	
8	Total – Superannuation Branch		

Provident Fund Section

No. of Offices	Office	Classification	Remarks
1715	Deputy Pensions Officer	GMG/SEG 1	
1724-7	Schedule Clerk	OPS/CR 4	
5	Total – Provident Fund Section		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister (Cabinet Office)

Public Service Establishment Division (PSED)

(Posts transferred from the former Ministry Finance & the Public Service w.e.f. July 1, 2011).

Strategic Support Unit

No. of Offices	Office	Classification	Remarks
1821	Director, Strategic Support	GMG/SEG 3	
1824	Senior Research Officer	SOG/ST 5	
1825	Research Officer	SOG/ST 4	
1827	Administrator	GMG/AM 2	
1828	Secretary 2	OPS/SS 2	Post [# 1828] to be abolished when vacant.
1831	Attendant/Messenger	LMO/TS 2	
6	Total – Strategic Support Unit		

Office Services

No. of Offices	Office	Classification	Remarks
1177	Attendant	LMO/TS 1	
1	Total - Office Services		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister (Cabinet Office)

Public Service Establishment Division (PSED)

(Posts transferred from the former Ministry Finance & the Public Service w.e.f. July 1, 2011).

Strategic Support Unit

No. of Offices	Office	Classification	Remarks
1688	Director	GMG/SEG 4	
1689	Senior Social Worker	SWG/PS 3	
1691	Clerical Officer 3	OPS/CR 2	
1692	Senior Secretary	OPS/SS 3	
1693	Supervisor	OPS/SS 3	
1694-96	Secretary 1	OPS/SS 1	
1699-1700	Secretary	OPS/SS 1	
10	Total – Pensions Administration		

Computations

No. of Offices	Office	Classification	Remarks
1746	Manager	GMG/SEG 2	
50480	Manager	GMG/SEG 2	
1750-52	Computation Supervisor	GMG/AM 4	
1763-4	Computation Supervisor	GMG/AM 4	
50061	Computation Supervisor	GMG/AM 4	
1717-9	Computation Officer	GMG/AM 3	
1732 & 1734	Computation Officer	GMG/AM 3	
1753-4	Computation Officer	GMG/AM 3	
1756-62	Computation Officer	GMG/AM 3	
1765-67	Computation Officer	GMG/AM 3	
25	Total – Computations		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister (Cabinet Office)

Public Service Establishment Division (PSED)

(Posts transferred from the former Ministry Finance & the Public Service w.e.f. July 1, 2011).

Client Services

No. of Offices	Office	Classification	Remarks
1690	Manager	GMG/SEG 2	
1735	Liaison Officer	GMG/AM 3	
1748-9	Liaison Officer	GMG/AM 3	
1755	Liaison Officer	GMG/AM 3	
5	Total – Client Services		

Records Management

No. of Offices	Office	Classification	Remarks
50354	Manager	GMG/SEG 1	
60769	Administrator	GMG/AM 2	
1704	Registrar	PIDG/RIM 4	
1705-9	Records Officer 2	PIDG/RIM 3	
8	Total – Records Management		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister (Cabinet Office)

Public Service Establishment Division (PSED)

(Posts transferred from the former Ministry Finance & the Public Service w.e.f. July 1, 2011).

Data Entry

No. of Offices	Office	Classification	Remarks
1729	Data Control Supervisor	MIS/IT 3	
1720-3	Data Entry Clerk	MIS/IT 2	
60770	Data Control Officer	GMG/AM 2	
6	Total – Data Entry		

Research & Establishment Control Unit

No. of Offices	Office	Classification	Remarks
1792	Director	GMG/SEG 4	
1801	Director, Research & Analysis	GMG/SEG 3	
1793	Director	GMG/SEG 2	
1796	Director	GMG/SEG 2	
1794-5	Administrator	GMG/AM 3	
1802	Senior Research Officer	SOG/ST 6	
1803-4	Research Officer	SOG/ST 5	
1805	Information Systems Officer	MIS/IT 4	
1806	Database Analyst	MIS/IT 3	
1800	Data Processing Officer	MIS/IT 2	
61179	Data Processing Officer	MIS/IT 2	
1798	Senior Secretary	OPS/SS 3	
14	Total – Research & Establishment Control Unit		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister (Cabinet Office)

Public Service Establishment Division (PSED)

(Posts transferred from the former Ministry Finance & the Public Service w.e.f. July 1, 2011).

Benefits Administration/Employee Relations

No. of Offices	Office	Classification	Remarks
1768	Director Employee Relations	GMG/SEG 5	
1769	Director, Negotiated Benefits	GMG/SEG 2	
1772	Director	GMG/SEG 1	
1777	Senior Secretary	OPS/SS 3	
1782	Senior Secretary	OPS/SS 3	
1778	Secretary 2	OPS/SS 2	
6	Total - Benefits Administration/Employee Relations		

Employee Assistance Programme

No. of Offices	Office	Classification	Remarks
689	Director, Employee Assistance/Counselling Programme	GMG/SEG 3	
1823	Counsellor	GMG/SEG 2	
1822	Counsellor	GMG/SEG 2	Post [# 1822] of Director 2 (GMG/SEG 2) Strategic Support Unit retitled with effect from July 1, 2011.
3	Total – Employee Assistance Programme		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister (Cabinet Office)

Public Service Establishment Division (PSED)

(Posts transferred from the former Ministry Finance & the Public Service w.e.f. July 1, 2011).

Occupational Health & Safety

No. of Offices	Office	Classification	Remarks
63009	Director, Occupational Health & Safety	GMG/SEG 3	
1	Total – Occupational Health & Safety		

Loan Administration

No. of Offices	Office	Classification	Remarks
1779	Director, Loan Administration	GMG/SEG 3	
1780	Director 2	GMG/SEG 2	
1775	Director 1	GMG/SEG 1	
63010	Director 1	GMG/SEG 1	
63011	Data Entry Officer	MIS/IT 2	
1776	Loans Officer	GMG/AM 4	
6	Total – Loan Administration		

Leave Administration

No. of Offices	Office	Classification	Remarks
1770	Director	GMG/SEG 2	
63012	Director 1	GMG/SEG 1	
1774	Leave Officer	GMG/AM 4	
3	Total – Leave Administration		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister (Cabinet Office)

Public Service Establishment Division (PSED)

(Posts transferred from the former Ministry Finance & the Public Service w.e.f. July 1, 2011).

Special Benefits Projects

No. of Offices	Office	Classification	Remarks
1781	Director, Special Benefits	GMG/SEG 3	
1773	Administrator	GMG/SEG 1	
2	Total – Special Benefits Projects		

Industrial Relations Unit

No. of Offices	Office	Classification	Remarks
1807	Director, Industrial Relations	GMG/SEG 4	
1808	Chief Industrial Relations Officer	GMG/SEG 3	
1809-11	Senior Industrial Relations Officer	GMG/SEG 2	
1812-3	Industrial Relations Officer	GMG/SEG 1	
1814-5	Senior Industrial Relations Administrator	GMG/AM 4	
1816-7	Industrial Relations Administrator	GMG/AM 3	
1818	Senior Secretary	OPS/SS 3	
1819	Secretary 2	OPS/SS 2	
1820	Secretary 1	OPS/SS 1	
14	Total – Industrial Relations Unit		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister (Cabinet Office)

Public Service Establishment Division (PSED)

(Posts transferred from the former Ministry Finance & the Public Service w.e.f. July 1, 2011).

Human Resource Policy, Training & Development

No. of Offices	Office	Classification	Remarks
58862	Director, Human Resource Policy, Training & Development	GMG/SEG 4	
1	Total – Human Resource Policy, Training & Development		

Scholarships, Bonding & Compliance

No. of Offices	Office	Classification	Remarks
638	Director, Scholarship, Bonding & Compliance	GMG/SEG 3	
1	Total – Scholarships, Bonding & Compliance		

Scholarships and Assistance

No. of Offices	Office	Classification	Remarks
648	Director, Scholarships & Assistance	GMG/SEG 2	
641	Director, MOU Training	GMG/SEG 1	
651	Scholarship Administrator	GMG/AM 3	
62753	Scholarship Administrator	GMG/AM 2	
4	Total – Scholarships and Assistance		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of the Prime Minister (Cabinet Office)

Public Service Establishment Division (PSED)

(Posts transferred from the former Ministry Finance & the Public Service w.e.f. July 1, 2011).

Compliance

No. of Offices	Office	Classification	Remarks
649	Director, Compliance	GMG/SEG 2	
62752	Collections Officer	GMG/SEG 1	
2	Total - Compliance		

Bonding

No. of Offices	Office	Classification	Remarks
650	Director, Bonding	GMG/SEG 1	
62751	Administrator, Bonding	GMG/AM 2	
2	Total - Bonding		

Office Management

No. of Offices	Office	Classification	Remarks
1163	Telephone Operator	OPS/TO 2	
1	Total – Office Management		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister (Cabinet Office)

Public Service Establishment Division (PSED)

(Posts transferred from the former Ministry Finance & the Public Service w.e.f. July 1, 2011).

Registry

No. of Offices	Office	Classification	Remarks
1235	Records Officer 2	PIDGRIM 3	
1	Total – Registry		

Support Services

No. of Offices	Office	Classification	Remarks
621	Records Officer 1	PIDGRIM 2	
647	Senior Secretary	OPS/SS 3	
652	Senior Secretary	OPS/SS 3	
593	Attendant	LMO/TS 1	
4	Total – Support Services		

163 Total – Public Service Establishment Division (PSED)

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

Executive Secretariat

Office No.	Office	Classification	Grade
51122	Permanent Secretary	GMG EMG	1
50719	Executive Assistant	GMG SEG	1
50721	Public Relations Officer	MCG IE	4
50716	Executive Secretary 2	OPS SS	5
50717	Executive Secretary 2	OPS SS	5
12368	Executive Secretary 1	OPS SS	4
12378	Executive Secretary 1	OPS SS	4
50720	Senior Secretary	OPS SS	3

8

8 **Total - Executive Secretariat**

Internal Audit

Office No.	Office	Classification	Grade
12475	Chief Internal Auditor	FMG AS	5
12476	Senior Auditor	FMG AS	3
12477	Senior Auditor	FMG AS	3
12478	Auditor	FMG AS	2
12480	Auditor	FMG AS	2
12481	Auditor	FMG AS	2
12486	Secretary 1	OPS SS	1

7

7 **Total - Internal Audit**

Finance And Accounts Division

Office No.	Office	Classification	Grade
50918	Principal Finance Officer	FMG PA	4
54876	Director, Finance And Accounts	FMG PA	3
54877	Manager, Financial Management Information System	FMG AT	3
12419	Accounting Technician 2	FMG AT	2
12413	Senior Secretary	OPS SS	3
12414	Secretary 2	OPS SS	2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

Finance And Accounts Division

6

6

Budget Management

Office No.	Office	Classification	Grade
54878	Director, Budget	FMG PA	2
54879	Commitment Control Officer	FMG AT	3
12423	Budget Assistant	FMG AT	2

3

3 **Total - Budget Management**

Finance And Accounts

Final Accounts

Office No.	Office	Classification	Grade
12418	Accounting Technician 3	FMG AT	3
50723	Accounting Technician 2	FMG AT	2
58742	Accounting Technician 1	FMG AT	1

3

General Payments And Salaries

Office No.	Office	Classification	Grade
12426	Financial Controller	FMG AT	3
50919	Financial Controller	FMG AT	3
12421	Payments Officer	FMG AT	2
58740	Payments Officer	FMG AT	1
12440	Accounting Technician 2	FMG AT	2
12434	Accounting Technician 1	FMG AT	1
58741	Cashier	FMG CS	2
56431	Accounting Clerk 2	FMG AC	2

8

Disbursement

Office No.	Office	Classification	Grade
50725	Accounting Clerk 2	FMG AC	2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

Finance And Accounts Division

Finance And Accounts

Disbursement

1

12 **Total - Finance And Accounts**

Housing Fund Accounts

Office No.	Office	Classification	Grade
12437	Director	FMG PA	3
58743	Director, Budget and Finance	FMG PA	2
58747	Financial Controller	FMG AT	3
58745	Manager, Mortgage and Accounts Receivable	FMG AT	3
58679	Financial Controller - Payments	FMG AT	3
58744	Commitment Control Officer	FMG AT	2
58680	Accounting Technician 2	FMG AT	2
58746	Mortgage Officer	FMG AT	1
58748	Data Entry Officer	MIS IT	1
12448	Accounting Clerk 2	FMG AC	2
56857	Senior Secretary	OPS SS	3

11

11 **Total - Housing Fund Accounts**

32 **Total - Finance And Accounts Division**

Legal Services

Office No.	Office	Classification	Grade
12717	Senior Legal Officer	JLG LO	4
12718	Legal Officer 3	JLG LO	3
12719	Legal Officer 2	JLG LO	2
12720	Legal Officer 2	JLG LO	2
12721	Legal Officer 2	JLG LO	2
12722	Senior Paralegal Officer	PLG TR	6
12723	Senior Paralegal Officer	PLG TR	6
12724	Senior Paralegal Officer	PLG TR	6
12726	Paralegal Assistant	PLG TR	3
50023	Search Clerk	PIDG RIM	2
12731	Senior Secretary	OPS SS	3

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

Legal Services

Office No.	Office	Classification	Grade
12732	Secretary 2	OPS SS	2
12735	Secretary 2	OPS SS	2

13

13 **Total - Legal Services**

Documentation & Access Services

Documentation and Information

Office No.	Office	Classification	Grade
12488	Director, Documentation/Info & Access Services	GMG SEG	3
12490	Records Officer 2	PIDG RIM	3
12491	Records Officer 1	PIDG RIM	2
12493	Records Officer 1	PIDG RIM	2
12468	Records Clerk	PIDG RIM	1
50926	Records Clerk	PIDG RIM	1
12489	Senior Library Assistant	PIDG LA	2
56437	Librarian	PIDG LB	2

8

8 **Total - Documentation and Information**

Administration And Support

Office No.	Office	Classification	Grade
12458	Director, Personnel	GMG SEG	2
50732	Director, Administration	GMG SEG	1
12459	Administrator (Personnel)	GMG AM	3
12377	Transport Manager	GMG AM	3
12380	Office Manager	GMG AM	2
12379	Senior Secretary	OPS SS	3
12737	Secretary 2	OPS SS	2
51127	Secretary 1	OPS SS	1
50736	Telephone Operator	OPS TO	2
12384	Telephone Operator	OPS TO	1
12385	Telephone Operator	OPS TO	1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

Documentation & Access Services

Administration And Support

Office No.	Office	Classification	Grade
12381	Records Officer 1	PIDG RIM	2
12386	Driver 1	LMO DR	1
12387	Driver 1	LMO DR	1
12388	Driver 1	LMO DR	1
50737	Driver 1	LMO DR	1
12390	Senior Attendant	LMO TS	2
12391	Attendant	LMO TS	1
12392	Attendant	LMO TS	1
12394	Attendant	LMO TS	1
12395	Attendant	LMO TS	1
12396	Attendant	LMO TS	1
12397	Attendant	LMO TS	1
12398	Attendant	LMO TS	1
12399	Attendant	LMO TS	1
12393	Gardener	LMO TS	1

26

26 **Total - Administration And Support**

34 **Total - Documentation & Access Services**

Planning And Evaluation

Office No.	Office	Classification	Grade
63804	Chief Technical Director	GMG CTD	1
12746	Director, Strategic Planning & Evaluation	GMG SEG	4
58139	Director, Strategic Monitoring & Evaluation	GMG SEG	3
58140	Director, Strategic & Corporate Planning	GMG SEG	3
58141	Director, Information Technology	MIS IT	6
58142	Strategic Planning Analyst	SOG ST	6
58143	Financial Planning Analyst	SOG ST	6
58144	Monitoring & Evaluation Analyst	SOG ST	6
58145	Systems Administrator	MIS IT	4
58146	Database Administrator	MIS IT	4
12469	Senior Secretary	OPS SS	3

10

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

Planning And Evaluation

10

Housing Directorate

Office No.	Office	Classification	Grade
8953	Chief Technical Director	GMG CTD	1
60904	Senior Director, Housing Directorate	GMG SEG	6
12366	Administrative Secretary 1	OPS ADS	1
50718	Executive Secretary 1	OPS SS	4
50917	Executive Secretary 1	OPS SS	4

5

5

Housing Solution

Office No.	Office	Classification	Grade
12495	Director, Housing Policy	GMG SEG	4
50726	Director 4	GMG SEG	4
58056	Community Development Officer	GMG SEG	1
50021	Habitat Co-ordinator	GMG SEG	2
12510	Senior Secretary	OPS SS	3

5

Policy Development And Research

Office No.	Office	Classification	Grade
56405	Director, Policy Development & Research	GMG SEG	3
58054	Policy Analyst (Sectoral Monitoring & Forecasting)	GMG SEG	2
56406	Policy Analyst (Legislative & Institutional)	GMG SEG	2
56407	Assistant Policy Analyst	GMG SEG	1
58055	Assistant Policy Analyst	GMG SEG	1
12742	Research Analyst	SOG ST	6
12743	Research Officer	SOG ST	5
12745	Research Officer	SOG ST	5
12513	Secretary 1	OPS SS	1

9

14 **Total - Housing Solution**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

Housing Directorate

Housing Estate And Land Management

Land Administration Management

Office No.	Office	Classification	Grade
12576	Director, Land Administration	SOG ST	8
54926	Senior Land Officer	SOG ST	7
54927	Graphic Information Systems Specialist	SOG ST	6
12577	Valuation Officer	SOG ST	6
12578	Lands Officer	SOG ST	5
56415	Lands Officer	SOG ST	5
12522	Systems Clerk	PIDG RIM	2
58057	Senior Secretary	OPS SS	3

8

Regional And Maintenance Operations

Office No.	Office	Classification	Grade
12546	Engineer	SOG ST	7
12547	Senior Technical Officer	SOG ST	5
12552	Senior Technical Officer	SOG ST	5
12556	Senior Technical Officer	SOG ST	5
12548	Technical Officer (Montego Bay)	SOG ST	4
12557	Technical Officer (Montego Bay)	SOG ST	4
12551	Technical Officer (St. Ann's Bay)	SOG ST	4
12555	Technical Officer (St. Ann's Bay)	SOG ST	4
12550	Technical Officer (May Pen)	SOG ST	4
12554	Technical Officer (May Pen)	SOG ST	4
12549	Technical Officer (Savanna-La-Mar)	SOG ST	4
12558	Technical Officer (Savanna-La-Mar)	SOG ST	4
56429	Quantity Survey Technician	SOG ST	4
56430	Land Surveyor Technician	SOG ST	4
12560	Technical Officer (Kingston)	SOG ST	4
12559	Technical Officer (Montego Bay)	SOG ST	2
12580	Accounting Clerk 2	FMG AC	2
12582	Accounting Clerk 2	FMG AC	2
12565	Senior Secretary	OPS SS	3
12585	Secretary 2	OPS SS	2
12586	Secretary 2	OPS SS	2
12587	Secretary 2	OPS SS	2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

Housing Directorate

Housing Estate And Land Management

Regional And Maintenance Operations

Office No.	Office	Classification	Grade
12588	Secretary 2	OPS SS	2
12572	Attendant	LMO TS	1
12573	Attendant	LMO TS	1
12590	Attendant	LMO TS	1
12591	Attendant	LMO TS	1
12592	Attendant	LMO TS	1
12594	Attendant	LMO TS	1
50739	Attendant	LMO TS	1

30

Technical Services

Office No.	Office	Classification	Grade
50020	Director, Technical Services	SOG ST	8
56408	Director, Project Planning & Development	GMG SEG	2
56411	Architect/Planner	SOG ST	6
56412	Director, Operation Pride	GMG SEG	2
56409	Project Officer	GMG AM	3
56410	Project Officer	GMG AM	3
56413	Project Officer	GMG AM	3
56414	Project Officer	GMG AM	3
12470	Senior Secretary	OPS SS	3
58147	Secretary	OPS SS	2

10

Social Services

Office No.	Office	Classification	Grade
12496	Director, Social Services	GMG SEG	3
56420	Senior Community Development Officer	GMG SEG	2
12530	Senior Compliance Investigation Officer	GMG SEG	2
56421	Community Development Officer	GMG SEG	1
56422	Community Development Officer	GMG SEG	1
56423	Community Development Officer	GMG SEG	1
56424	Community Development Officer	GMG SEG	1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

Housing Directorate

Housing Estate And Land Management

Social Services

Office No.	Office	Classification	Grade
56425	Compliance Investigation Officer	GMG AM	4
56426	Compliance Investigation Officer	GMG AM	4
60945	Compliance Investigation Officer	GMG AM	4
60946	Compliance Investigation Officer	GMG AM	4
56419	Senior Marketing Officer	GMG AM	3
56427	Senior Customer Service Officer	GMG AM	3
56416	Marketing Officer	GMG AM	2
56417	Marketing Officer	GMG AM	2
56418	Marketing Officer	GMG AM	2
56428	Customer Service Officer	GMG AM	1
12516	Secretary 2	OPS SS	2
60947	Secretary 2	OPS SS	2

19

Rent Services

Office No.	Office	Classification	Grade
60950	Director	GMG SEG	2
60951	Assessment Officer	SOG ST	5
60952	Senior Inspector	GMG AM	3
60953	Inspector	GMG AM	2
60954	Inspector	GMG AM	2
60955	Inspector	GMG AM	2
60956	Customer Service Officer	GMG AM	1
60957	Records Officer	PIDG RIM	2
60958	Senior Secretary	OPS SS	3
60959	Office Attendant/Messenger	LMO TS	2

10

77 **Total - Housing Estate And Land Management**

96 **Total - Housing Directorate**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water
Water Monitoring And Policy Development

Office No.	Office	Classification	Grade
8954	Director	GMG SEG	4
8955	Director	GMG SEG	3
56436	Technical Director	SOG ST	7
56198	Administrative Assistant	GMG AM	4
8956	Executive Secretary 1	OPS SS	4
8957	Senior Secretary	OPS SS	3

6

6 **Total - Water Monitoring And Policy Development**

Posts formerly listed under the Ministry of Environment And Housing
Executive Management

Office No.	Office	Classification	Grade
12373	Secretary 2	OPS SS	2

1

1 **Total - Executive Management**

General Administration

Office No.	Office	Classification	Grade
12544	Secretary 1	OPS SS	1
50735	Records Officer 1	PIDG RIM	2
12383	Clerical Officer 3	OPS CR	2

3

Salaries

Office No.	Office	Classification	Grade
12432	Accounting Technician 2	FMG AT	2

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

Posts formerly listed under the Ministry of Environment And Housing

General Administration

Internal Audit

Office No.	Office	Classification	Grade
12482	Assistant Auditor	FMG AS	1
12483	Assistant Auditor	FMG AS	1
12484	Assistant Auditor	FMG AS	1

3

7 **Total - General Administration**

8 **Total - Posts formerly listed under the Ministry of Environment And Housing**

Technical Services (formerly listed under the Ministry of Environment And Housing)

Housing Division

Office No.	Office	Classification	Grade
12511	Secretary 2	OPS SS	2

1

Housing Administration

Office No.	Office	Classification	Grade
12497	Senior Housing Officer	GMG PMA	5
12498	Housing Officer	GMG PMA	3
12499	Housing Officer	GMG PMA	3
12500	Housing Officer	GMG PMA	3
12501	Housing Officer	GMG PMA	3
12502	Housing Officer	GMG PMA	3
12503	Housing Officer	GMG PMA	3
12504	Housing Officer	GMG PMA	3
12505	Housing Officer	GMG PMA	3
12506	Housing Officer	GMG PMA	3
12507	Housing Officer	GMG PMA	3
12744	Secretary 1	OPS SS	1

12

13 **Total - Housing Division**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

(Posts transferred from Office of the Prime Minister w.e.f. July 1, 2011).

Land & Policy Administration

Office No.	Office	Classification	Grade
59103	Principal Director	GMG/SEG	6
59104	Executive Secretary	OPS/SS	4

2 Total – Land & Policy Administration

National Spatial Data Management Division

Office No.	Office	Classification	Grade
442	National GIS Coordinator	GMG/SEG	5
59180	GIS Project Manager	GMG/SEG	3
443	GIS Infrastructure Manager	MIS/IT	7
54463	Senior GIS Trainer/Manager	MIS/IT	6
54311	Spatial Data Analyst	MIS/IT	5
54480	Administrator	GMG/AM	3
444	Senior Secretary	OPS/SS	3

7 Total – National Spatial Data Management Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

(Posts transferred from Office of the Prime Minister w.e.f. July 1, 2011).

Land Administration & Management

Office No.	Office	Classification	Grade
12574	Director 5	GMG/SEG	5
12575	Director, Land Acquisition	GMG/SEG	2
54464	Director, Land Administration	GMG/SEG	3
54312	Administrator	GMG/AM	3
12579	Senior Secretary	OPS/SS	3
5	Total – Land Administration & Management		

Standards & Development

Office No.	Office	Classification	Grade
12691	Senior Director	GMG/SEG	4
54628	Director, Planning Enforcement & Control	GMG/SEG	2
12695	Administrator	GMG/AM	4
12696	Senior Secretary	OPS/SS	3
4	Total – Standards & Development		

Land Use Planning & Development

Office No.	Office	Classification	Grade
12692	Director, Land Use Planning & Development	GMG/SEG	3
1	Total – Land Use Planning & Development		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

(Posts transferred from Office of the Prime Minister w.e.f. July 1, 2011).

Land Policy

Office No.	Office	Classification	Grade
12693	Director, Land Policy	GMG/SEG	3
1	Total – Land Policy		

Planning Enforcement & Control

Office No.	Office	Classification	Grade
12702	Senior Director	GMG/SEG	5
12703	Director, Natural Resources	GMG/SEG	3
12704	Director, Pollution Control	GMG/SEG	3
12694	Director, Projects & Enforcement	GMG/SEG	3
54628	Director Planning Enforcement & Control	GMG/SEG	2
12705	Director	GMG/SEG	1
54461	Executive Secretary 2	OPS/SS	5
54462	Executive Secretary 1	OPS/SS	4
8	Total – Environment & Risk Management		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

(Posts transferred from Office of the Prime Minister w.e.f. July 1, 2011).

Meteorological Services

Office No.	Office	Classification	Grade
9185	Director	GMG/SEG	6
9186	Administrator 4	GMG/AM	4
9187-88	Meteorologist 4	SOG/ST	8
9189-91	Meteorologist 3	SOG/ST	7
9192-5	Meteorologist 2	SOG/ST	6
9196-99	Meteorologist 1	SOG/ST	5
9201-10	Senior Meteorologist Technician	SOG/ST	5
9200	Meteorological Instrument & Equipment Specialist	SOG/ST	6
9211-21	Meteorological Technician 2	SOG/ST	4
9222-39	Meteorological Technical 1	SOG/ST	3
9240	Accounting Technician 2	FMG/AT	2
9241	Executive Secretary 1	OPS/SS	4
9242	Secretary 2	OPS/SS	2
9243	Secretary 1	OPS/SS	1
9244	Accounting Technician 1	FMG/AT	1
9245-6	Accounting Clerk 2	FMG/AC	2
9247-8	Driver 2	LMO/DR	2
9249	Attendant	LMO/TS	1
9250	Attendant	LMO/TS	2
9251	Messenger	LMO/TS	1
9278	Telephone Operator/Receptionist	OPS/TO	2
9252	Caretaker Watchman	LMO/TS	2
69	Total – Meteorological Services		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

(Posts transferred from Office of the Prime Minister w.e.f. July 1, 2011).

Meteorological Services

Facilities Management

Office No.	Office	Classification	Grade
58688-9	Office Attendant	LMO/TS	2
12708	Attendant	LMO/TS	1
58686	Manager	GMG/AM	4
58707	Messenger	LMO/TS	1
12389	Driver 1	LMO/DR	1
50787	Telephone Operator	OPS/TO	1
7	Total – Facilities Management		

Ministry Of Housing, Environment & Water

General Administration

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
12454	Senior Director, Human Resource Mgmt & Dev.	GMG	SEG 4	
58143	Director, Human Resource Development	GMG	SEG 3	
12458	Director, Human Resource Management	GMG	SEG 3	
12456	Human Resource Officer	GMG	AM 4	

4 Total – Human Resource Management

Personnel

No of Offices	Office	Classification	Grade	Remarks
12464	Human Resource Officer	GMG AM	4	
12466	Records Officer 1	PIDG RIM	2	

2 Total - Personnel

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
12349	Records Officer 1	PIDG RIM	2	

1 Total – Internal Audit

7 Total – General Administration

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

Technical Services

Housing Division

Research Branch

No of Offices	Office	Classification	Grade	Remarks
12523	Secretary 2		OPS SS	2

1 Total – Housing Division

Land

Squatter Management

No of Offices	Office	Classification	Grade	Remarks
58983	Director, Squatter Management	GMG SEG	3	
58984	Community Development & Planning Officer	GMG SEG	2	
12512	Secretary 2	OPS SS	2	

3 Total - Land

11 Total – Technical Services

342 Total – Ministry of Housing, Environment & Water

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

Executive Secretariat

Office No.	Office	Classification	Grade
51122	Permanent Secretary	GMG EMG	1
50719	Executive Assistant	GMG SEG	1
50721	Public Relations Officer	MCG IE	4
50716	Executive Secretary 2	OPS SS	5
50717	Executive Secretary 2	OPS SS	5
12368	Executive Secretary 1	OPS SS	4
12378	Executive Secretary 1	OPS SS	4
50720	Senior Secretary	OPS SS	3

8

8 **Total - Executive Secretariat**

Internal Audit

Office No.	Office	Classification	Grade
12475	Chief Internal Auditor	FMG AS	5
12476	Senior Auditor	FMG AS	3
12477	Senior Auditor	FMG AS	3
12478	Auditor	FMG AS	2
12480	Auditor	FMG AS	2
12481	Auditor	FMG AS	2
12486	Secretary 1	OPS SS	1

7

7 **Total - Internal Audit**

Finance And Accounts Division

Office No.	Office	Classification	Grade
50918	Principal Finance Officer	FMG PA	4
54876	Director, Finance And Accounts	FMG PA	3
54877	Manager, Financial Management Information System	FMG AT	3
12419	Accounting Technician 2	FMG AT	2
12413	Senior Secretary	OPS SS	3
12414	Secretary 2	OPS SS	2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government
Finance And Accounts Division

6

6

Budget Management

Office No.	Office	Classification	Grade
54878	Director, Budget	FMG PA	2
54879	Commitment Control Officer	FMG AT	3
12423	Budget Assistant	FMG AT	2

3

3 **Total - Budget Management**

Finance And Accounts

Final Accounts

Office No.	Office	Classification	Grade
12418	Accounting Technician 3	FMG AT	3
50723	Accounting Technician 2	FMG AT	2
58742	Accounting Technician 1	FMG AT	1

3

General Payments And Salaries

Office No.	Office	Classification	Grade
12426	Financial Controller	FMG AT	3
50919	Financial Controller	FMG AT	3
12421	Payments Officer	FMG AT	2
58740	Payments Officer	FMG AT	1
12440	Accounting Technician 2	FMG AT	2
12434	Accounting Technician 1	FMG AT	1
58741	Cashier	FMG CS	2
56431	Accounting Clerk 2	FMG AC	2

8

Disbursement

Office No.	Office	Classification	Grade
50725	Accounting Clerk 2	FMG AC	2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

Finance And Accounts Division

Finance And Accounts

Disbursement

1

12 **Total - Finance And Accounts**

Housing Fund Accounts

Office No.	Office	Classification	Grade
12437	Director	FMG PA	3
58743	Director, Budget and Finance	FMG PA	2
58747	Financial Controller	FMG AT	3
58745	Manager, Mortgage and Accounts Receivable	FMG AT	3
58679	Financial Controller - Payments	FMG AT	3
58744	Commitment Control Officer	FMG AT	2
58680	Accounting Technician 2	FMG AT	2
58746	Mortgage Officer	FMG AT	1
58748	Data Entry Officer	MIS IT	1
12448	Accounting Clerk 2	FMG AC	2
56857	Senior Secretary	OPS SS	3

11

11 **Total - Housing Fund Accounts**

32 **Total - Finance And Accounts Division**

Legal Services

Office No.	Office	Classification	Grade
12717	Senior Legal Officer	JLG LO	4
12718	Legal Officer 3	JLG LO	3
12719	Legal Officer 2	JLG LO	2
12720	Legal Officer 2	JLG LO	2
12721	Legal Officer 2	JLG LO	2
12722	Senior Paralegal Officer	PLG TR	6
12723	Senior Paralegal Officer	PLG TR	6
12724	Senior Paralegal Officer	PLG TR	6
12726	Paralegal Assistant	PLG TR	3
50023	Search Clerk	PIDG RIM	2
12731	Senior Secretary	OPS SS	3

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government
Legal Services

Office No.	Office	Classification	Grade
12732	Secretary 2	OPS SS	2
12735	Secretary 2	OPS SS	2
13			
13	Total - Legal Services		

Documentation & Access Services

Documentation and Information

Office No.	Office	Classification	Grade
12488	Director, Documentation/Info & Access Services	GMG SEG	3
12490	Records Officer 2	PIDG RIM	3
12491	Records Officer 1	PIDG RIM	2
12493	Records Officer 1	PIDG RIM	2
12468	Records Clerk	PIDG RIM	1
50926	Records Clerk	PIDG RIM	1
12489	Senior Library Assistant	PIDG LA	2
56437	Librarian	PIDG LB	2
8			
8	Total - Documentation and Information		

Administration And Support

Office No.	Office	Classification	Grade
12458	Director, Personnel	GMG SEG	2
50732	Director, Administration	GMG SEG	1
12459	Administrator (Personnel)	GMG AM	3
12377	Transport Manager	GMG AM	3
12380	Office Manager	GMG AM	2
12379	Senior Secretary	OPS SS	3
12737	Secretary 2	OPS SS	2
51127	Secretary 1	OPS SS	1
50736	Telephone Operator	OPS TO	2
12384	Telephone Operator	OPS TO	1
12385	Telephone Operator	OPS TO	1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

Documentation & Access Services

Administration And Support

Office No.	Office	Classification	Grade
12381	Records Officer 1	PIDG RIM	2
12386	Driver 1	LMO DR	1
12387	Driver 1	LMO DR	1
12388	Driver 1	LMO DR	1
50737	Driver 1	LMO DR	1
12390	Senior Attendant	LMO TS	2
12391	Attendant	LMO TS	1
12392	Attendant	LMO TS	1
12394	Attendant	LMO TS	1
12395	Attendant	LMO TS	1
12396	Attendant	LMO TS	1
12397	Attendant	LMO TS	1
12398	Attendant	LMO TS	1
12399	Attendant	LMO TS	1
12393	Gardener	LMO TS	1

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26 **Total - Administration And Support**

34 **Total - Documentation & Access Services**

Planning And Evaluation

Office No.	Office	Classification	Grade
63804	Chief Technical Director	GMG CTD	1
12746	Director, Strategic Planning & Evaluation	GMG SEG	4
58139	Director, Strategic Monitoring & Evaluation	GMG SEG	3
58140	Director, Strategic & Corporate Planning	GMG SEG	3
58141	Director, Information Technology	MIS IT	6
58142	Strategic Planning Analyst	SOG ST	6
58143	Financial Planning Analyst	SOG ST	6
58144	Monitoring & Evaluation Analyst	SOG ST	6
58145	Systems Administrator	MIS IT	4
58146	Database Administrator	MIS IT	4
12469	Senior Secretary	OPS SS	3

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

Planning And Evaluation

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Housing Directorate

Office No.	Office	Classification	Grade
8953	Chief Technical Director	GMG CTD	1
60904	Senior Director, Housing Directorate	GMG SEG	6
12366	Administrative Secretary 1	OPS ADS	1
50718	Executive Secretary 1	OPS SS	4
50917	Executive Secretary 1	OPS SS	4

5

5

Housing Solution

Office No.	Office	Classification	Grade
12495	Director, Housing Policy	GMG SEG	4
50726	Director 4	GMG SEG	4
58056	Community Development Officer	GMG SEG	1
50021	Habitat Co-ordinator	GMG SEG	2
12510	Senior Secretary	OPS SS	3

5

Policy Development And Research

Office No.	Office	Classification	Grade
56405	Director, Policy Development & Research	GMG SEG	3
58054	Policy Analyst (Sectoral Monitoring & Forecasting)	GMG SEG	2
56406	Policy Analyst (Legislative & Institutional)	GMG SEG	2
56407	Assistant Policy Analyst	GMG SEG	1
58055	Assistant Policy Analyst	GMG SEG	1
12742	Research Analyst	SOG ST	6
12743	Research Officer	SOG ST	5
12745	Research Officer	SOG ST	5
12513	Secretary 1	OPS SS	1

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14 **Total - Housing Solution**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

Housing Directorate

Housing Estate And Land Management

Land Administration Management

Office No.	Office	Classification	Grade
12576	Director, Land Administration	SOG ST	8
54926	Senior Land Officer	SOG ST	7
54927	Graphic Information Systems Specialist	SOG ST	6
12577	Valuation Officer	SOG ST	6
12578	Lands Officer	SOG ST	5
56415	Lands Officer	SOG ST	5
12522	Systems Clerk	PIDG RIM	2
58057	Senior Secretary	OPS SS	3

8

Regional And Maintenance Operations

Office No.	Office	Classification	Grade
12546	Engineer	SOG ST	7
12547	Senior Technical Officer	SOG ST	5
12552	Senior Technical Officer	SOG ST	5
12556	Senior Technical Officer	SOG ST	5
12548	Technical Officer (Montego Bay)	SOG ST	4
12557	Technical Officer (Montego Bay)	SOG ST	4
12551	Technical Officer (St. Ann's Bay)	SOG ST	4
12555	Technical Officer (St. Ann's Bay)	SOG ST	4
12550	Technical Officer (May Pen)	SOG ST	4
12554	Technical Officer (May Pen)	SOG ST	4
12549	Technical Officer (Savanna-La-Mar)	SOG ST	4
12558	Technical Officer (Savanna-La-Mar)	SOG ST	4
56429	Quantity Survey Technician	SOG ST	4
56430	Land Surveyor Technician	SOG ST	4
12560	Technical Officer (Kingston)	SOG ST	4
12559	Technical Officer (Montego Bay)	SOG ST	2
12580	Accounting Clerk 2	FMG AC	2
12582	Accounting Clerk 2	FMG AC	2
12565	Senior Secretary	OPS SS	3
12585	Secretary 2	OPS SS	2
12586	Secretary 2	OPS SS	2
12587	Secretary 2	OPS SS	2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

Housing Directorate

Housing Estate And Land Management

Regional And Maintenance Operations

Office No.	Office	Classification	Grade
12588	Secretary 2	OPS SS	2
12572	Attendant	LMO TS	1
12573	Attendant	LMO TS	1
12590	Attendant	LMO TS	1
12591	Attendant	LMO TS	1
12592	Attendant	LMO TS	1
12594	Attendant	LMO TS	1
50739	Attendant	LMO TS	1

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Technical Services

Office No.	Office	Classification	Grade
50020	Director, Technical Services	SOG ST	8
56408	Director, Project Planning & Development	GMG SEG	2
56411	Architect/Planner	SOG ST	6
56412	Director, Operation Pride	GMG SEG	2
56409	Project Officer	GMG AM	3
56410	Project Officer	GMG AM	3
56413	Project Officer	GMG AM	3
56414	Project Officer	GMG AM	3
12470	Senior Secretary	OPS SS	3
58147	Secretary	OPS SS	2

10

Social Services

Office No.	Office	Classification	Grade
12496	Director, Social Services	GMG SEG	3
56420	Senior Community Development Officer	GMG SEG	2
12530	Senior Compliance Investigation Officer	GMG SEG	2
56421	Community Development Officer	GMG SEG	1
56422	Community Development Officer	GMG SEG	1
56423	Community Development Officer	GMG SEG	1
56424	Community Development Officer	GMG SEG	1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

Housing Directorate

Housing Estate And Land Management

Social Services

Office No.	Office	Classification	Grade
56425	Compliance Investigation Officer	GMG AM	4
56426	Compliance Investigation Officer	GMG AM	4
60945	Compliance Investigation Officer	GMG AM	4
60946	Compliance Investigation Officer	GMG AM	4
56419	Senior Marketing Officer	GMG AM	3
56427	Senior Customer Service Officer	GMG AM	3
56416	Marketing Officer	GMG AM	2
56417	Marketing Officer	GMG AM	2
56418	Marketing Officer	GMG AM	2
56428	Customer Service Officer	GMG AM	1
12516	Secretary 2	OPS SS	2
60947	Secretary 2	OPS SS	2

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Rent Services

Office No.	Office	Classification	Grade
60950	Director	GMG SEG	2
60951	Assessment Officer	SOG ST	5
60952	Senior Inspector	GMG AM	3
60953	Inspector	GMG AM	2
60954	Inspector	GMG AM	2
60955	Inspector	GMG AM	2
60956	Customer Service Officer	GMG AM	1
60957	Records Officer	PIDG RIM	2
60958	Senior Secretary	OPS SS	3
60959	Office Attendant/Messenger	LMO TS	2

10

77 **Total - Housing Estate And Land Management**

96 **Total - Housing Directorate**

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government
Water Monitoring And Policy Development

Office No.	Office	Classification	Grade
8954	Director	GMG SEG	4
8955	Director	GMG SEG	3
56436	Technical Director	SOG ST	7
56198	Administrative Assistant	GMG AM	4
8956	Executive Secretary 1	OPS SS	4
8957	Senior Secretary	OPS SS	3

6

6 **Total - Water Monitoring And Policy Development**

Posts formerly listed under the Ministry of Environment And Housing
Executive Management

Office No.	Office	Classification	Grade
12373	Secretary 2	OPS SS	2

1

1 **Total - Executive Management**

General Administration

Office No.	Office	Classification	Grade
12544	Secretary 1	OPS SS	1
50735	Records Officer 1	PIDG RIM	2
12383	Clerical Officer 3	OPS CR	2

3

Salaries

Office No.	Office	Classification	Grade
12432	Accounting Technician 2	FMG AT	2

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

Posts formerly listed under the Ministry of Environment And Housing

General Administration

Internal Audit

Office No.	Office	Classification	Grade
12482	Assistant Auditor	FMG AS	1
12483	Assistant Auditor	FMG AS	1
12484	Assistant Auditor	FMG AS	1
3			
7	Total - General Administration		
8	Total - Posts formerly listed under the Ministry of Environment And Housing		

Technical Services (formerly listed under the Ministry of Environment And Housing)

Housing Division

Office No.	Office	Classification	Grade
12511	Secretary 2	OPS SS	2
1			

Housing Administration

Office No.	Office	Classification	Grade
12497	Senior Housing Officer	GMG PMA	5
12498	Housing Officer	GMG PMA	3
12499	Housing Officer	GMG PMA	3
12500	Housing Officer	GMG PMA	3
12501	Housing Officer	GMG PMA	3
12502	Housing Officer	GMG PMA	3
12503	Housing Officer	GMG PMA	3
12504	Housing Officer	GMG PMA	3
12505	Housing Officer	GMG PMA	3
12506	Housing Officer	GMG PMA	3
12507	Housing Officer	GMG PMA	3
12744	Secretary 1	OPS SS	1
12			
13	Total - Housing Division		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister w.e.f. July 1, 2011).

Land & Policy Administration

Office No.	Office	Classification	Grade
59103	Principal Director	GMG/SEG	6
59104	Executive Secretary	OPS/SS	4

2 Total – Land & Policy Administration

National Spatial Data Management Division

Office No.	Office	Classification	Grade
442	National GIS Coordinator	GMG/SEG	5
59180	GIS Project Manager	GMG/SEG	3
443	GIS Infrastructure Manager	MIS/IT	7
54463	Senior GIS Trainer/Manager	MIS/IT	6
54311	Spatial Data Analyst	MIS/IT	5
54480	Administrator	GMG/AM	3
444	Senior Secretary	OPS/SS	3

7 Total – National Spatial Data Management Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government
(Posts transferred from Office of the Prime Minister w.e.f. July 1, 2011).

Land Administration & Management

Office No.	Office	Classification	Grade
12574	Director 5	GMG/SEG	5
12575	Director, Land Acquisition	GMG/SEG	2
54464	Director, Land Administration	GMG/SEG	3
54312	Administrator	GMG/AM	3
12579	Senior Secretary	OPS/SS	3
5	Total – Land Administration & Management		

Standards & Development

Office No.	Office	Classification	Grade
12691	Senior Director	GMG/SEG	4
54628	Director, Planning Enforcement & Control	GMG/SEG	2
12695	Administrator	GMG/AM	4
12696	Senior Secretary	OPS/SS	3
4	Total – Standards & Development		

Land Use Planning & Development

Office No.	Office	Classification	Grade
12692	Director, Land Use Planning & Development	GMG/SEG	3
1	Total – Land Use Planning & Development		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

(Posts transferred from Office of the Prime Minister w.e.f. July 1, 2011).

Land Policy

Office No.	Office	Classification	Grade
12693	Director, Land Policy	GMG/SEG	3
1	Total – Land Policy		

Planning Enforcement & Control

Office No.	Office	Classification	Grade
12702	Senior Director	GMG/SEG	5
12703	Director, Natural Resources	GMG/SEG	3
12704	Director, Pollution Control	GMG/SEG	3
12694	Director, Projects & Enforcement	GMG/SEG	3
54628	Director Planning Enforcement & Control	GMG/SEG	2
12705	Director	GMG/SEG	1
54461	Executive Secretary 2	OPS/SS	5
54462	Executive Secretary 1	OPS/SS	4
8	Total – Environment & Risk Management		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister w.e.f. July 1, 2011).

Meteorological Services

Office No.	Office	Classification	Grade
9185	Director	GMG/SEG	6
9186	Administrator 4	GMG/AM	4
9187-88	Meteorologist 4	SOG/ST	8
9189-91	Meteorologist 3	SOG/ST	7
9192-5	Meteorologist 2	SOG/ST	6
9196-99	Meteorologist 1	SOG/ST	5
9201-10	Senior Meteorologist Technician	SOG/ST	5
9200	Meteorological Instrument & Equipment Specialist	SOG/ST	6
9211-21	Meteorological Technician 2	SOG/ST	4
9222-39	Meteorological Technical 1	SOG/ST	3
9240	Accounting Technician 2	FMG/AT	2
9241	Executive Secretary 1	OPS/SS	4
9242	Secretary 2	OPS/SS	2
9243	Secretary 1	OPS/SS	1
9244	Accounting Technician 1	FMG/AT	1
9245-6	Accounting Clerk 2	FMG/AC	2
9247-8	Driver 2	LMO/DR	2
9249	Attendant	LMO/TS	1
9250	Attendant	LMO/TS	2
9251	Messenger	LMO/TS	1
9278	Telephone Operator/Receptionist	OPS/TO	2
9252	Caretaker Watchman	LMO/TS	2
69	Total – Meteorological Services		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister w.e.f. July 1, 2011).

Meteorological Services

Facilities Management

Office No.	Office	Classification	Grade
58688-9	Office Attendant	LMO/TS	2
12708	Attendant	LMO/TS	1
58686	Manager	GMG/AM	4
58707	Messenger	LMO/TS	1
12389	Driver 1	LMO/DR	1
50787	Telephone Operator	OPS/TO	1
7	Total – Facilities Management		
76	Total – Meteorological Services		
331	Total – Ministry of Housing, Environment & Water		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister (Department of Local Government w.e.f. October 26, 2011)).

Central Administration

Office No.	Office	Classification	Grade
50741	Permanent Secretary	GMG/EMG	1
50748	Executive Assistant	GMG/SEG	1
50742-3	Executive Secretary 2	OPS/SS	5
50744-5	Executive Secretary 1	OPS/SS	4
50747	Senior Secretary	OPS/SS	3

7 Total – Central Administration

Strategic ,Policy, Planning & Reform

Office No.	Office	Classification	Grade
50752	Senior Director	GMG/SEG	5
51213	Senior Secretary	OPS/SS	3
60937	Director Corporate Planning & Perf. Monitoring	GMG/SEG	3
50753	Corporate Planner	GMG/SEG	2
60939	Performance Monitoring Officer	GMG/SEG	2
50754	Research Officer	SOG/ST	6
60940	Policy Analyst	GMG/SEG	2

7 Total – Strategic, Policy, Planning & Reform

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister (Department of Local Government w.e.f. October 26, 2011)).

Information Computer Technology

Office No.	Office	Classification	Grade
50755	Director, Information Computer Technology	MIS/IT	7
58692	Programme Analyst	MIS/IT	6
53766	Systems Analyst	MIS/IT	5
53767	User Support Officer	MIS/IT	4
53765	Administrative Assistant	GMG/AM	2
5	Total – Information Computer Technology		

Communication & Public Relations

Office No.	Office	Classification	Grade
51212	Director Communication & Public Relations	MCG/IE	5
12365	Public Relations & Communications Officer	MCG/IE	4
50024	Secretary 2	OPS/SS	2
3	Total – Communication & Public Relations		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister (Department of Local Government w.e.f. October 26, 2011).

Urban & Regional Planning

Office No.	Office	Classification	Grade
58682	Director, Urban & Regional Planning	SOG/ST	8
60943	Urban Planner	SOG/ST	2
2	Total – Urban & Regional Planning		

Technical Services & Major Projects

Office No.	Office	Classification	Grade
50751	Senior Director	SOG/ST	9
50746	Executive Secretary 1	OPS/SS	4
53479	Senior Executive Architect	SOG/ST	7
3	Total – Technical Services & Major Projects		

Technical Services

Office No.	Office	Classification	Grade
53477-8	Senior Executive Engineer	SOG/ST	7
53476	Director, Roads & Minor Water Supply	SOG/ST	8
62765-6	Technical Quality Assurance Officer	SOG/ST	8
61200	Architect	SOG/ST	6
6	Total – Technical Services		

Ministry Of Housing, Environment, Water & Local Government

Human Resource Management & Administration

4

Human Resource Management

10 Total – Human Resource Management

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister (Department of Local Government w.e.f. October 26, 2011).

Staffing & Human Resource Management Information

Office No.	Office	Classification	Grade
50771	Personnel Officer	GMG/AM	3
50772	Records Officer 2	PIDG/RIM	3
50766	Records Officer 1	PIDG/RIM	2

3 Total – Staffing & Human Resource Management Information

Pension & Leave Administration

Office No.	Office	Classification	Grade
50775	Assistant Human Resource Officer	GMG/AM	2
50776	Administrator	GMG/AM	2
50779/53481	Secretary 2	OPS/SS	2
50777/51215	Computer	PIDG/RIM	2
50778	Records Clerk	PIDG/RIM	1

7 Total – Pensions & Leave Administration

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister (Department of Local Government w.e.f. October 26, 2011).

Assets & Office Management

Office No.	Office	Classification	Grade
50780	Director, Administration & Assets Management	GMG/SEG	2
50786	Secretary 2	OPS/SS	2
50781	Office Manager	GMG/AM	2
50785	Storekeeper	PIDG/RIM	1
50784	Records Officer 1	PIDG/RIM	2
58687	Telephone Operator	OPS/TO	2
50788	Customer Service Officer	GMG/AM	1
50789-90	Attendant	LMO/TS	2
53568	Attendant	LMO/TS	1
50791-2	Attendant	LMO/TS	1
50795	Handyman	LMO/TS	1

13 Total – Assets & Office Management

Procurement

Office No.	Office	Classification	Grade
53586	Procurement Officer	GMG/SEG	1
50783	Records Officer 1	PIDG/RIM	2

2 Total - Procurement

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister (Department of Local Government w.e.f. October 26, 2011)).

Transport

Office No.	Office	Classification	Grade
50782	Transport Manager	GMG/AM	2
58095/50794	Driver	LMO/DR	1
3	Total - Transport		

Documentation Information & Access Services

Office No.	Office	Classification	Grade
58762	Director, Documentation Info. & Access Services	GMG/SEG	3
50800	Senior Library Assistant	PIDG/LA	2
50801	Secretary 2	OPS/SS	2
58706	Access Officer	GMG/SEG	1
50797	Records Officer 2	PIDG/RIM	3
53613	Records Clerk	PIDG/RIM	1
54310	Records Officer	PIDG/RIM	3
7	Total – Documentation Information & Access Services		

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister (Department of Local Government w.e.f. October 26, 2011).

Finance & Accounts

Office No.	Office	Classification	Grade
50802	Principal Finance Officer	FMG/PA	4
50804	Senior Secretary	OPS/SS	3
50805	Secretary 2	OPS/SS	2
60944	Financial Analyst	FMG/PA	2
50803	Manager Financial Management, Information System	FMG/AT	3

5 Finance & Accounts

Finance & Accounts
Budget

Office No.	Office	Classification	Grade
50806	Director, Budget	FMG/PA	2
50809	Budget Officer	FMG/AT	2
50808	Commitment Control Officer	FMG/AT	2
50807	Senior Budget Officer	FMG/AT	3

4 Total – Budget

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister (Department of Local Government w.e.f. October 26, 2011).

Accounts and Expenditure Control

Office No.	Office	Classification	Grade
50814	Director	FMG/PA	3
1	Total – Accounts and Expenditure Control		

Parochial Revenue Fund

Office No.	Office	Classification	Grade
50828	Director Parochial Revenue Fund	FMG/PA	3
50829	Financial Controller	FMG/PA	2
50830	Accounting Technician 3	FMG/AT	3
50831	Accounting Technician 2	FMG/AT	2
50832	Secretary 2	OPS/SS	2
5	Total – Parochial Revenue Fund		

Disbursement

Office No.	Office	Classification	Grade
50822	Accounting Technician 3	FMG/AT	3
50816	Accounting Technician 2	FMG/AT	2
50817	Accounting Technician 1	FMG/AT	1
50815	Accounting Technician 3	FMG/AT	3
50818-20	Accounting Clerk 2	FMG/AC	2
50821	Cashier	FMG/CS	1
8	Total – Disbursement		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister (Department of Local Government w.e.f. October 26, 2011)).

Final Accounts

Office No.	Office	Classification	Grade
50823-4	Accounting Technician 2	FMG/AT	2
50825-7	Accounting Technician 1	FMG/AT	1
5	Total – Final Accounts		

Payroll

Office No.	Office	Classification	Grade
50810	Manager, Payroll	FMG/AT	3
50811	Payroll Officer	FMG/AT	2
50812	Payroll Officer	FMG/AT	1
50813/7246	Payroll Clerk	FMG/AC	2
5	Total – Payroll		

Legal Services

Office No.	Office	Classification	Grade
54465	Legal Officer	JLG/LO	4
50749	Senior Legal Officer	JLG/LO	4
50750/54313	Legal Officer	JLG/LO	2
61201	Senior Secretary	OPS/SS	3
5	Total – Legal Services		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister (Department of Local Government w.e.f. October 26, 2011)).

Local Government and Community Services Administration

Office No.	Office	Classification	Grade
53588	Director, Local Government & Community Services	GMG/SEG	4
24459	Senior Secretary	OPS/SS	3
24454	Director	GMG/SEG	3
24455-6	Administrator	GMG/AM	3
24457	Administrator	GMG/AM	1
24461	Secretary 2	OPS/SS	2

7 Total – Local Government & Community Services Administration

Agencies & Special Services

Office No.	Office	Classification	Grade
27192	Director	GMG/SEG	2
27193-4	Administrator	GMG/AM	3
27195	Administrator	GMG/AM	2
27198-9	Secretary	OPS/SS	2

6 Total – Agencies & Special Services

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister (Department of Local Government w.e.f. October 26, 2011).

Internal Audit

Office No.	Office	Classification	Grade
50833	Chief Internal Auditor	FMG/AS	5
50834	Secretary 2	OPS/SS	2

2

Internal Audit

Head Office

Office No.	Office	Classification	Grade
50835	Senior Auditor	FMG/AS	3
50836	Auditor	FMG/AS	2
50837-8	Assistant Auditor	FMG/AS	1

4 Total – Head Office

Internal Audit

Rural Parishes

Office No.	Office	Classification	Grade
50840	Senior Auditor	FMG/AS	3
50842	Auditor	FMG/AS	2
50843	Assistant Auditor	FMG/AS	1
50844-6	Assistant Auditor	FMG/AS	1
50847-8	Assistant Auditor	FMG/AS	1

10 Total – Rural Parishes

16 Total – Internal Audit

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment, Water & Local Government

(Posts transferred from Office of the Prime Minister (Department of Local Government w.e.f. October 26, 2011)).

Board of Supervision

Office No.	Office	Classification	Grade
24504	Principal Social Worker	SWG/PS	4
24505-7	Area Officer	SWG/PS	3
24510	Senior Secretary	OPS/SS	3
24511	Secretary 2	OPS/SS	2
24512	Records Office r 1	PIDG/RIM	1
24508	Area Officer (Social Worker)	SWG/PS	3
24509	Administrator	GMG/AM	1
24513	Records Clerk	PIDG/RIM	1

10 Total – Board of Supervision

159 Total - Office of the Prime Minister (Department of Local Government)

Ministry Of Housing, Environment & Water

General Administration

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
12454	Senior Director, Human Resource Mgmt & Dev.	GMG	SEG 4	
58143	Director, Human Resource Development	GMG	SEG 3	
12458	Director, Human Resource Management	GMG	SEG 3	
12456	Human Resource Officer	GMG	AM 4	

4 Total – Human Resource Management

Personnel

No of Offices	Office	Classification	Grade	Remarks
12464	Human Resource Officer	GMG AM	4	
12466	Records Officer 1	PIDG RIM	2	

2 Total - Personnel

Internal Audit

No of Offices	Office	Classification	Grade	Remarks
12349	Records Officer 1	PIDG RIM	2	

1 Total – Internal Audit

7 Total – General Administration

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry Of Housing, Environment & Water

Technical Services

Housing Division

Research Branch

No of Offices	Office	Classification	Grade	Remarks
12523	Secretary 2		OPS SS	2

1 Total – Housing Division

Land

Squatter Management

No of Offices	Office	Classification	Grade	Remarks
58983	Director, Squatter Management	GMG SEG	3	
58984	Community Development & Planning Officer	GMG SEG	2	
12512	Secretary 2	OPS SS	2	

3 Total - Land

11 Total – Technical Services

501 Total – Ministry of Housing, Environment, Water & Local Government

APPENDIX TO PART I OF SCHEDULE

In Part I of this Schedule, the Symbols set out in the first column hereunder shall have the meanings specified in relation thereto in the second column

Keys to Symbols	with effect from 1st April, 2006	With effect from 1st April, 2007	With effect from 1st April, 2008	With effect from 1st April, 2009
A1 Entitled to Housing Allowance of	\$768,000 p.a.	\$821,760 p.a.		
A2 Entitled to Housing Allowance of	--	--	\$834,600 p.a.	\$893,022 p.a.
A3 Entitled to Housing Allowance of	--	--	\$746,325 p.a.	\$798,568 p.a.
A4 Entitled to Housing Allowance of	--	--	\$644,809 p.a.	\$689,945 p.a.
A5 Entitled to Housing Allowance of	--	--	\$595,455 p.a.	\$637,137 p.a.
A6 Entitled to Housing Allowance of	--	--	\$575,192 p.a.	\$615,455 p.a.
A7 Entitled to Housing Allowance of	--	--	\$534,709 p.a.	\$572,138 p.a.
A8 Entitled to Housing Allowance of	--	--	\$513,600 p.a.	\$549,552 p.a.
A9 Entitled to Housing Allowance of	--	--	\$457,613 p.a.	\$489,645 p.a.
A10 Entitled to Housing Allowance of	--	--	\$392,868 p.a.	\$420,368 p.a.
A11 Entitled to Housing Allowance of	--	--	\$385,200 p.a.	\$412,164 p.a.
A12 Entitled to Housing Allowance of	--	--	\$354,384 p.a.	\$379,191 p.a.
A13 Entitled to Housing Allowance of	--	--	\$331,272 p.a.	\$354,461 p.a.

Keys to Symbols	with effect from 1st April, 2006	With effect from 1st April, 2007	With effect from 1st April, 2008	With effect from 1st April, 2009
A14 Entitled to Housing Allowance of	--	--	\$308,160 p.a.	\$329,731 p.a.
A15 Entitled to Housing Allowance of	--	--	\$282,646 p.a.	\$302,431 p.a.
A16 Entitled to Housing Allowance of	--	--	\$266,073 p.a.	\$284,698 p.a.
A17 Entitled to Housing Allowance of	--	--	\$234,564 p.a.	\$250,984 p.a.
A18 Entitled to Housing Allowance of	--	\$217,336 p.a.	\$249,936 p.a.	\$267,431 p.a.
A19 Entitled to Housing Allowance of	--	\$194,067 p.a.	\$223,177 p.a.	\$238,799 p.a.
A20 Entitled to Housing Allowance of	--	\$173,131 p.a.	\$199,101 p.a.	\$213,038 p.a.
A21 Entitled to Housing Allowance of	--	\$138,815 p.a.	\$159,637 p.a.	\$170,812 p.a.

		With effect from 1st October, 1999	With effect from 1st April, 2008	With effect from 1st September, 2008	With effect from 1st April, 2009
B1	Entitled to Duty Allowance of	\$370,896 p.a.	-	-	-
B2	Entitled to Duty Allowance of	-	\$349,091 p.a.	-	\$373,527 p.a.
B3	Entitled to Duty Allowance of	-	\$317,355 p.a.	-	\$339,570 p.a.
B4	Entitled to Duty Allowance of	\$234,732 p.a.	-	-	-
B5	Entitled to Duty Allowance of	-	\$230,804 p.a.	-	\$246,960 p.a.
B6	Entitled to Duty Allowance of	-	\$230,769 p.a.	-	\$246,923 p.a.
B7	Entitled to Duty Allowance of	-	\$185,834 p.a.	-	\$198,843 p.a.
B8	Entitled to Duty Allowance of	-	\$176,813 p.a.	-	\$189,190 p.a.
B9	Entitled to Duty Allowance of	-	\$152,495 p.a.	-	\$163,170 p.a.
B10	Entitled to Duty Allowance of	-	\$149,684 p.a.	-	\$160,162 p.a.
B11	Entitled to Duty Allowance of	-	-	\$130,116 p.a.	\$139,224 p.a.
B12	Entitled to Duty Allowance of	-	\$126,754 p.a.	-	\$135,627 p.a.
B13	Entitled to Duty Allowance of	-	\$117,876 p.a.	-	\$126,127 p.a.
B14	Entitled to Duty Allowance of	-	\$111,984 p.a.	-	-

		With effect from 1st October, 1999	With effect from 1st April, 2008	With effect from 1st September, 2008	With effect from 1st April, 2009
B15	Entitled to Duty Allowance of	-	\$105,053 p.a.	-	\$112,466 p.a.
B16	Entitled to Duty Allowance of	-	\$104,969 p.a.	-	\$112,316 p.a.
B17	Entitled to Duty Allowance of	-	\$104,911 p.a.	-	\$112,255 p.a.
B18	Entitled to Duty Allowance of	-	\$104,598 p.a.	-	-
B19	Entitled to Duty Allowance of	-	\$102,233 p.a.	-	\$109,387 p.a.
B20	Entitled to Duty Allowance of	-	-	\$96,360 p.a.	\$103,500 p.a.
B21	Entitled to Duty Allowance of	-	\$92,300 p.a.	-	-
B22	Entitled to Duty Allowance of	-	\$87,201 p.a.	-	\$93,305 p.a.
B23	Entitled to Duty Allowance of	-	\$75,480 p.a.	-	\$80,000 p.a.
B24	Entitled to Duty Allowance of	-	\$70,186 p.a.	-	\$75,100 p.a.
B25	Entitled to Duty Allowance of	-	\$68,828 p.a.	-	\$73,456 p.a.
B26	Entitled to Duty Allowance of	-	\$58,814 p.a.	-	\$62,930 p.a.
B27	Entitled to Duty Allowance of	-	\$51,924 p.a.	-	\$55,558 p.a.
B28	Entitled to Duty Allowance of	-	\$42,039 p.a.	-	\$44,982 p.a.
B29	Entitled to Duty Allowance of	-	\$35,295 p.a.	-	\$37,765 p.a.
C	Receive Library Allowance of	-	\$163,875 p.a.	-	\$175,346 p.a.
D	Receive Robing/Apparel Allowance of	-	\$112,556 p.a.	-	\$120,435 p.a.
E	Receive Foreign Service Allowances.	-	Varies with location		

**SCHEDULE
PART II
LIST OF SALARY GROUPS AND GRADES**

**PUBLIC MANAGEMENT CATEGORY
GENERAL MANAGEMENT GROUP (GMG)**

Executive Management Group (GMG/EMG)

FINANCIAL SECRETARY
CABINET SECRETARY
AUDITOR GENERAL
PERMANENT SECRETARY

With Effect From 1/4/2008	\$4,389,407	\$4,499,143	\$4,611,621	\$4,726,912	\$4,845,084	\$4,966,212	\$5,090,367	\$5,217,626	\$5,348,067	\$5,481,768 p.a.
With Effect From 1/4/2009	\$4,696,666	\$4,814,083	\$4,934,435	\$5,057,795	\$5,184,240	\$5,313,846	\$5,446,693	\$5,582,860	\$5,722,431	\$5,865,492 p.a.

Chief Technical Director (GMG/CTD)

With Effect From 1/4/2008	\$4,389,407	\$4,499,143	\$4,611,621	\$4,726,912	\$4,845,084	\$4,966,212	\$5,090,367	\$5,217,626 p.a.
With Effect From 1/4/2009	\$4,696,666	\$4,814,083	\$4,934,435	\$5,057,795	\$5,184,240	\$5,313,846	\$5,446,693	\$5,582,860 p.a.

Senior Executive Group (GMG/SEG)

GMG/SEG 6

With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.

GMG/SEG 5

With Effect From 1/4/2008	\$2,720,201	\$2,788,206	\$2,857,911	\$2,929,359	\$3,002,593	\$3,077,658	\$3,154,599	\$3,233,464 p.a.
With Effect From 1/4/2009	\$2,910,615	\$2,983,380	\$3,057,965	\$3,134,414	\$3,212,774	\$3,293,094	\$3,375,421	\$3,459,806 p.a.

GMG/SEG 4

With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,347	\$2,676,630	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.

GENERAL MANAGEMENT GROUP (GMG) (Cont'd)

Senior Executive Group (GMG/SEG) (Cont'd)

GMG/SEG 3								
With Effect From 1/4/2008	J\$1,858,349	J\$1,904,808	J\$1,952,428	J\$2,001,239	J\$2,051,270	J\$2,102,552	J\$2,155,116	J\$2,208,993 p.a.
With Effect From 1/4/2009	J\$1,988,434	J\$2,038,145	J\$2,089,098	J\$2,141,326	J\$2,194,859	J\$2,249,730	J\$2,305,974	J\$2,363,623 p.a.
GMG/SEG 2								
With Effect From 1/4/2008	J\$1,524,969	J\$1,563,093	J\$1,602,171	J\$1,642,225	J\$1,683,280	J\$1,725,362	J\$1,768,497	J\$1,812,709 p.a.
With Effect From 1/4/2009	J\$1,631,717	J\$1,672,510	J\$1,714,322	J\$1,757,181	J\$1,801,110	J\$1,846,138	J\$1,892,291	J\$1,939,599 p.a.
GMG/SEG 1								
With Effect From 1/4/2008	J\$1,178,755	J\$1,208,223	J\$1,238,429	J\$1,269,390	J\$1,301,125	J\$1,333,653	J\$1,366,994	J\$1,401,169 p.a.
With Effect From 1/4/2009	J\$1,261,267	J\$1,292,799	J\$1,325,119	J\$1,358,247	J\$1,392,203	J\$1,427,008	J\$1,462,684	J\$1,499,251 p.a.

GENERAL MANAGEMENT GROUP (GMG) (Cont'd)

Administrative Management Series (GMG/AM)

GMG/AM 4								
With Effect From 1/4/2008	\$1,049,683	\$1,075,925	\$1,102,823	\$1,130,394	\$1,158,654	\$1,187,620	\$1,217,311	\$1,247,743 p.a.
With Effect From 1/4/2009	\$1,123,161	\$1,151,240	\$1,180,021	\$1,209,522	\$1,239,760	\$1,270,754	\$1,302,522	\$1,335,086 p.a.
GMG/AM 3								
With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.
GMG/AM 2								
With Effect From 1/4/2008	\$701,744	\$719,287	\$737,270	\$755,701	\$774,594	\$793,959	\$813,808	\$834,153 p.a.
With Effect From 1/4/2009	\$750,866	\$769,638	\$788,878	\$808,600	\$828,815	\$849,536	\$870,774	\$892,544 p.a.
GMG/AM 1								
With Effect From 1/4/2008	\$573,086	\$587,414	\$602,099	\$617,151	\$632,580	\$648,395	\$664,605	\$681,220 p.a.
With Effect From 1/4/2009	\$613,202	\$628,533	\$644,246	\$660,352	\$676,861	\$693,782	\$711,127	\$728,905 p.a.

Court Administration Series (GMG/CAS)**GMG/CAS 3**

With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.

GMG/CAS 2

With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.

GMG/CAS 1

With Effect From 1/4/2008	\$975,287	\$999,670	\$1,024,661	\$1,050,278	\$1,076,535	\$1,103,448	\$1,131,034	\$1,159,310 p.a.
With Effect From 1/4/2009	\$1,043,558	\$1,069,646	\$1,096,388	\$1,123,797	\$1,151,892	\$1,180,690	\$1,210,207	\$1,240,462 p.a.

GENERAL MANAGEMENT GROUP (GMG) (Cont'd)

Education Officer Series (GMG/EO)

GMG/EO 5								
With Effect From 1/4/2008	\$3,257,851	\$3,339,297	\$3,422,780	\$3,508,349	\$3,596,058	\$3,685,959	\$3,778,108	\$3,872,561 p.a.
With Effect From 1/4/2009	\$3,485,901	\$3,573,048	\$3,662,374	\$3,753,934	\$3,847,782	\$3,943,977	\$4,042,576	\$4,143,640 p.a.
GMG/EO 4								
With Effect From 1/4/2008	\$2,875,645	\$2,947,536	\$3,021,225	\$3,096,755	\$3,174,174	\$3,253,529	\$3,334,867	\$3,418,238 p.a.
With Effect From 1/4/2009	\$3,076,940	\$3,153,864	\$3,232,710	\$3,313,528	\$3,396,366	\$3,481,276	\$3,568,307	\$3,657,515 p.a.
GMG/EO 3								
With Effect From 1/4/2008	\$2,319,212	\$2,377,192	\$2,436,622	\$2,497,538	\$2,559,976	\$2,623,975	\$2,689,575	\$2,756,814 p.a.
With Effect From 1/4/2009	\$2,481,557	\$2,543,596	\$2,607,186	\$2,672,365	\$2,739,174	\$2,807,654	\$2,877,845	\$2,949,791 p.a.
GMG/EO 2								
With Effect From 1/4/2008	\$2,062,548	\$2,114,112	\$2,166,964	\$2,221,139	\$2,276,667	\$2,333,584	\$2,391,923	\$2,451,721 p.a.
With Effect From 1/4/2009	\$2,206,926	\$2,262,100	\$2,318,652	\$2,376,618	\$2,436,034	\$2,496,935	\$2,559,358	\$2,623,342 p.a.
GMG/EO 1								
With Effect From 1/4/2008	\$1,274,292	\$1,306,149	\$1,338,803	\$1,372,273	\$1,406,580	\$1,441,744	\$1,477,788	\$1,514,733 Q.B.
	\$1,750,027	\$1,793,778	\$1,838,623	\$1,884,588	\$1,931,703	\$1,979,995	\$2,029,495	\$2,080,233 p.a.
With Effect From 1/4/2009	\$1,363,492	\$1,397,580	\$1,432,519	\$1,468,332	\$1,505,041	\$1,542,667	\$1,581,233	\$1,620,764 Q.B.
	\$1,872,529	\$1,919,343	\$1,967,326	\$2,016,509	\$2,066,922	\$2,118,595	\$2,171,560	\$2,225,849 p.a.

FISCAL MANAGEMENT GROUP (FMG)

Professional Accounting Series (FMG/PA)

FMG/PA 5								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.
FMG/PA 4								
With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,347	\$2,676,630	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.
FMG/PA 3								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.
FMG/PA 2								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
FMG/PA 1								
With Effect From 1/4/2008	\$977,509	\$1,001,947	\$1,026,996 PB	\$1,181,045	\$1,210,571	\$1,240,835	\$1,271,856	\$1,303,653 p.a.
With Effect From 1/4/2009	\$1,045,935	\$1,072,083	\$1,098,885 PB	\$1,263,718	\$1,295,311	\$1,327,694	\$1,360,886	\$1,394,908 p.a.
Audit Series (FMG/AS)								
FMG/AS 7								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.
FMG/AS 6								
With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,347	\$2,676,630	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.
FMG/AS 5								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.

FISCAL MANAGEMENT GROUP (FMG) (Cont'd)

Audit Series (FMG/AS) (Cont'd)

FMG/AS 4								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
FMG/AS 3								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
FMG/AS 2								
With Effect From 1/4/2008	\$983,347	\$1,007,930	\$1,033,129	\$1,058,957	\$1,085,431	\$1,112,566	\$1,140,381	\$1,168,890 p.a.
With Effect From 1/4/2009	\$1,052,181	\$1,078,485	\$1,105,448	\$1,133,084	\$1,161,411	\$1,190,446	\$1,220,207	\$1,250,712 p.a.
FMG/AS 1								
With Effect From 1/4/2008	\$701,578	\$719,118	\$737,096	\$755,523	\$774,411	\$793,771	\$813,616	\$833,956 p.a.
With Effect From 1/4/2009	\$750,689	\$769,456	\$788,692	\$808,410	\$828,620	\$849,335	\$870,569	\$892,333 p.a.

Audit Clerk Series (FMG/AUC)

FMG/AUC 1								
With Effect From 1/4/2008	\$440,551	\$451,565	\$462,854	\$474,425	\$588,288	\$602,995	\$618,070	\$633,521 p.a.
With Effect From 1/4/2009	\$471,390	\$483,175	\$495,254	\$507,635	\$629,468	\$645,204	\$661,334	\$677,868 p.a.

Accounting Technician Series (FMG/AT)

FMG/AT 3								
With Effect From 1/4/2008	\$825,226	\$845,857	\$867,003	\$888,678	\$910,895	\$933,668	\$957,009	\$980,935 p.a.
With Effect From 1/4/2009	\$882,992	\$905,067	\$927,694	\$950,886	\$974,658	\$999,024	\$1,024,000	\$1,049,600 p.a.
FMG/AT 2								
With Effect From 1/4/2008	\$647,951	\$664,150	\$680,754	\$697,773	\$715,217	\$733,098	\$751,425	\$770,211 p.a.
With Effect From 1/4/2009	\$693,308	\$710,641	\$728,407	\$746,617	\$765,282	\$784,414	\$804,025	\$824,125 p.a.

FISCAL MANAGEMENT GROUP (FMG) (Cont'd)

Accounting Technician Series (FMG/AT) (Cont'd)

FMG/AT 1								
With Effect From 1/4/2008	\$555,340	\$569,223	\$583,454	\$598,040	\$612,991	\$628,316	\$644,024	\$660,124 p.a.
With Effect From 1/4/2009	\$594,213	\$609,069	\$624,295	\$639,903	\$655,900	\$672,298	\$689,105	\$706,333 p.a.

Accounting Clerk Series (FMG/AC)

FMG/AC 2								
With Effect From 1/4/2008	\$521,626	\$534,667	\$548,034	\$561,734	\$575,778	\$590,172	\$604,926	\$620,050 p.a.
With Effect From 1/4/2009	\$558,140	\$572,094	\$586,396	\$601,056	\$616,082	\$631,484	\$647,271	\$663,453 p.a.

FMG/AC 1								
With Effect From 1/4/2008	\$437,419	\$448,354	\$459,563	\$471,052	\$482,828	\$494,899	\$507,271	\$519,953 p.a.
With Effect From 1/4/2009	\$468,038	\$479,739	\$491,732	\$504,026	\$516,626	\$529,542	\$542,780	\$556,350 p.a.

Cashier Series (FMG/CS)

FMG/CS 2								
With Effect From 1/4/2008	\$484,753	\$496,871	\$509,293	\$522,026	\$535,076	\$548,453	\$562,164	\$576,219 p.a.
With Effect From 1/4/2009	\$518,685	\$531,652	\$544,944	\$558,567	\$572,532	\$586,845	\$601,516	\$616,554 p.a.

FMG/CS 1								
With Effect From 1/4/2008	\$418,030	\$428,480	\$439,192	\$450,172	\$461,426	\$472,962	\$484,786	\$496,906 p.a.
With Effect From 1/4/2009	\$447,292	\$458,474	\$469,936	\$481,684	\$493,726	\$506,069	\$518,721	\$531,689 p.a.

REGULATORY MANAGEMENT GROUP (RMG)

Tax Administration (RMG/TA)

RMG/TA 11								
With Effect From 1/4/2008	\$4,389,407	\$4,499,143	\$4,611,621	\$4,726,912	\$4,845,084	\$4,966,212	\$5,090,367	\$5,217,626 p.a.
With Effect From 1/4/2009	\$4,696,666	\$4,814,083	\$4,934,435	\$5,057,795	\$5,184,240	\$5,313,846	\$5,446,693	\$5,582,860 p.a.
RMG/TA 10								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.
RMG/TA 9								
With Effect From 1/4/2008	\$2,720,201	\$2,788,206	\$2,857,911	\$2,929,358	\$3,002,593	\$3,077,658	\$3,154,600	\$3,233,464 p.a.
With Effect From 1/4/2009	\$2,910,615	\$2,983,380	\$3,057,965	\$3,134,413	\$3,212,774	\$3,293,094	\$3,375,421	\$3,459,807 p.a.
RMG/TA 8								
With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,346	\$2,676,631	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,637	\$2,659,503	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.
RMG/TA 7								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,429	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,994 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,099	\$2,141,326	\$2,194,859	\$2,249,731	\$2,305,974	\$2,363,623 p.a.
RMG/TA 6								
With Effect From 1/4/2008	\$1,524,969	\$1,563,094	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,496	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,323	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
RMG/TA 5								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,204	\$1,427,008	\$1,462,683	\$1,499,251 p.a.
RMG/TA 4								
With Effect From 1/4/2008	\$926,560	\$949,724	\$973,467	\$997,803	\$1,022,748	\$1,048,317	\$1,074,525	\$1,101,388 p.a.
With Effect From 1/4/2009	\$991,419	\$1,016,204	\$1,041,609	\$1,067,650	\$1,094,341	\$1,121,699	\$1,149,742	\$1,178,485 p.a.

REGULATORY MANAGEMENT GROUP (RMG) (Cont'd)

Tax Administration (RMG/TA) (Cont'd)

RMG/TA 3								
With Effect From 1/4/2008	\$778,858	\$798,330	\$818,288	\$838,745	\$859,714	\$881,207	\$903,237	\$925,818 p.a.
With Effect From 1/4/2009	\$833,378	\$854,213	\$875,568	\$897,457	\$919,894	\$942,891	\$966,463	\$990,625 p.a.
RMG/TA 2								
With Effect From 1/4/2008	\$661,862	\$678,408	\$695,369	\$712,753	\$730,572	\$748,836	\$767,557	\$786,746 p.a.
With Effect From 1/4/2009	\$708,192	\$725,897	\$744,044	\$762,645	\$781,712	\$801,254	\$821,286	\$841,818 p.a.
RMG/TA 1								
With Effect From 1/4/2008	\$538,007	\$551,457	\$565,243	\$579,374	\$593,859	\$608,705	\$623,923	\$639,521 p.a.
With Effect From 1/4/2009	\$575,667	\$590,059	\$604,810	\$619,931	\$635,429	\$651,315	\$667,598	\$684,287 p.a.

MANAGEMENT INFORMATION SYSTEM (MIS)

Information Technology Group (MIS/IT)

MIS/IT 8								
With Effect From 1/4/2008	\$2,380,238	\$2,439,744	\$2,500,737	\$2,563,256	\$2,627,337	\$2,693,021	\$2,760,346	\$2,829,355 p.a.
With Effect From 1/4/2009	\$2,546,854	\$2,610,526	\$2,675,789	\$2,742,684	\$2,811,251	\$2,881,532	\$2,953,570	\$3,027,410 p.a.
MIS/IT 7								
With Effect From 1/4/2008	\$1,911,493	\$1,959,281	\$2,008,263	\$2,058,469	\$2,109,931	\$2,162,679	\$2,216,746	\$2,272,165 p.a.
With Effect From 1/4/2009	\$2,045,298	\$2,096,430	\$2,148,841	\$2,202,562	\$2,257,626	\$2,314,067	\$2,371,918	\$2,431,216 p.a.

MANAGEMENT INFORMATION SYSTEM (MIS) (Cont'd)

Information Technology Group (MIS/IT) (Cont'd)

MIS/IT 6								
With Effect From 1/4/2008	\$1,550,430	\$1,589,191	\$1,628,921	\$1,669,644	\$1,711,385	\$1,754,169	\$1,798,023	\$1,842,974 p.a.
With Effect From 1/4/2009	\$1,658,960	\$1,700,434	\$1,742,945	\$1,786,519	\$1,831,182	\$1,876,961	\$1,923,885	\$1,971,982 p.a.
MIS/IT 5								
With Effect From 1/4/2008	\$1,376,771	\$1,411,190	\$1,446,470	\$1,482,632	\$1,519,697	\$1,557,690	\$1,596,632	\$1,636,548 p.a.
With Effect From 1/4/2009	\$1,473,145	\$1,509,973	\$1,547,723	\$1,586,416	\$1,626,076	\$1,666,728	\$1,708,396	\$1,751,106 p.a.
MIS/IT 4								
With Effect From 1/4/2008	\$1,212,261	\$1,242,568	\$1,273,632	\$1,305,473	\$1,338,109	\$1,371,562	\$1,405,851	\$1,440,997 p.a.
With Effect From 1/4/2009	\$1,297,119	\$1,329,547	\$1,362,786	\$1,396,856	\$1,431,777	\$1,467,571	\$1,504,261	\$1,541,867 p.a.
MIS/IT 3								
With Effect From 1/4/2008	\$792,796	\$812,616	\$832,932	\$853,755	\$875,099	\$896,976	\$919,401	\$942,386 p.a.
With Effect From 1/4/2009	\$848,292	\$869,499	\$891,237	\$913,518	\$936,356	\$959,764	\$983,759	\$1,008,353 p.a.
MIS/IT 2								
With Effect From 1/4/2008	\$658,867	\$675,339	\$692,222	\$709,528	\$727,266	\$745,448	\$764,084	\$783,186 p.a.
With Effect From 1/4/2009	\$704,988	\$722,613	\$740,678	\$759,195	\$778,175	\$797,629	\$817,570	\$838,009 p.a.
MIS/IT 1								
With Effect From 1/4/2008	\$495,130	\$507,508	\$520,196	\$533,201	\$546,531	\$560,194	\$574,199	\$588,554 p.a.
With Effect From 1/4/2009	\$529,789	\$543,034	\$556,610	\$570,525	\$584,788	\$599,408	\$614,393	\$629,753 p.a.

PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG)

Librarian Series (PIDG/LB)

PIDG/LB 5								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
PIDG/LB 4								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
PIDG/LB 3								
With Effect From 1/4/2008	\$1,077,476	\$1,104,413	\$1,132,024	\$1,160,324	\$1,189,332	\$1,219,066	\$1,249,542	\$1,280,781 p.a.
With Effect From 1/4/2009	\$1,152,900	\$1,181,722	\$1,211,265	\$1,241,547	\$1,272,586	\$1,304,400	\$1,337,010	\$1,370,436 p.a.
PIDG/LB 2								
With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.
PIDG/LB 1								
With Effect From 1/4/2008	\$701,744	\$719,287	\$737,270	\$755,701	\$774,594	\$793,959	\$813,808	\$834,153 p.a.
With Effect From 1/4/2009	\$750,866	\$769,638	\$788,878	\$808,600	\$828,815	\$849,536	\$870,774	\$892,544 p.a.

Library Assistant Series (PIDG/LA)

PIDG/LA 2								
With Effect From 1/4/2008	\$572,174	\$586,479	\$601,141	\$616,169	\$631,574	\$647,363	\$663,549	\$680,136 p.a.
With Effect From 1/4/2009	\$612,227	\$627,532	\$643,221	\$659,301	\$675,784	\$692,678	\$709,997	\$727,746 p.a.
PIDG/LA 1								
With Effect From 1/4/2008	\$441,982	\$453,031	\$464,357	\$475,966	\$487,865	\$500,062	\$392,093	\$401,895 p.a.
With Effect From 1/4/2009	\$472,921	\$484,744	\$496,862	\$509,284	\$522,016	\$535,066	\$419,539	\$430,028 p.a.

PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont'd)

Library Aide Series (PIDG/LD)

PIDG/LD 2								
With Effect From 1/4/2008	\$8,183	\$8,388	\$8,598	\$8,813	\$9,033	\$9,259	p.w.	
With Effect From 1/4/2009	\$8,756	\$8,975	\$9,200	\$9,430	\$9,665	\$9,907	p.w.	

PIDG/LD 1								
With Effect From 1/4/2008	\$7,274	\$7,456	\$7,642	\$7,833	\$8,029	\$8,230	p.w.	
With Effect From 1/4/2009	\$7,783	\$7,977	\$8,177	\$8,381	\$8,591	\$8,806	p.w.	

Health Record Series (PIDG/HR)

PIDG/HR 5								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.

PIDG/HR 4								
With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.

PIDG/HR 3								
With Effect From 1/4/2008	\$701,744	\$719,287	\$737,270	\$755,701	\$774,594	\$793,959	\$813,808	\$834,153 p.a.
With Effect From 1/4/2009	\$750,866	\$769,638	\$788,878	\$808,600	\$828,815	\$849,536	\$870,774	\$892,544 p.a.

PIDG/HR 2								
With Effect From 1/4/2008	\$573,473	\$587,810	\$602,505	\$617,567	\$633,007	\$648,832	\$665,053	\$681,679 p.a.
With Effect From 1/4/2009	\$613,616	\$628,956	\$644,680	\$660,797	\$677,317	\$694,250	\$711,606	\$729,396 p.a.

PIDG/HR 1								
With Effect From 1/4/2008	\$432,754	\$443,573	\$454,662	\$466,029	\$477,680	\$489,622	\$501,862	\$514,409 p.a.
With Effect From 1/4/2009	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417 p.a.

PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont'd)

Archives and Records Management Series (PIDG/AR)

PIDG/AR 7								
With Effect From 1/4/2008	\$2,403,063	\$2,463,140	\$2,524,718	\$2,587,836	\$2,652,532	\$2,718,845	\$2,786,816	\$2,856,487 p.a.
With Effect From 1/4/2009	\$2,571,277	\$2,635,559	\$2,701,448	\$2,768,985	\$2,838,209	\$2,909,164	\$2,981,893	\$3,056,441 p.a.
PIDG/AR 6								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.
PIDG/AR 5								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
PIDG/AR 4								
With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.
PIDG/AR 3								
With Effect From 1/4/2008	\$11,946	\$12,245	\$12,551	\$12,865	\$13,186	\$13,516	\$13,854	\$14,200 p.w.
With Effect From 1/4/2009	\$12,782	\$13,102	\$13,430	\$13,765	\$14,109	\$14,462	\$14,824	\$15,194 p.w.
PIDG/AR 2								
With Effect From 1/4/2008	\$9,700	\$9,943	\$10,191	\$10,446	\$10,707	\$10,975	\$11,249	\$11,531 p.w.
With Effect From 1/4/2009	\$10,379	\$10,639	\$10,905	\$11,177	\$11,457	\$11,743	\$12,037	\$12,338 p.w.
PIDG/AR 1								
With Effect From 1/4/2008	\$8,312	\$8,520	\$8,733	\$8,951	\$9,175	\$9,404	\$9,639	\$9,881 p.w.
With Effect From 1/4/2009	\$8,894	\$9,116	\$9,344	\$9,578	\$9,817	\$10,063	\$10,314	\$10,572 p.w.

PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont'd)

Records and Information Management Series (PIDG/RIM)

PIDG/RIM 5								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
PIDG/RIM 4 (<i>New Level</i>)								
With Effect From 1/4/2008	\$872,008	\$893,808	\$916,154	\$939,057	\$962,534	\$986,597	\$1,011,262	\$1,036,544 p.a.
With Effect From 1/4/2009	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102 p.a.
PIDG/RIM 3								
With Effect From 1/4/2008	\$632,509	\$648,322	\$664,530	\$681,143	\$698,172	\$715,626	\$733,517	\$751,855 p.a.
With Effect From 1/4/2009	\$676,785	\$693,704	\$711,047	\$728,823	\$747,044	\$765,720	\$784,863	\$804,485 p.a.
PIDG/RIM 2								
With Effect From 1/4/2008	\$517,514	\$530,452	\$543,713	\$557,306	\$571,238	\$585,519	\$600,157	\$615,161 p.a.
With Effect From 1/4/2009	\$553,740	\$567,583	\$581,773	\$596,317	\$611,225	\$626,506	\$642,168	\$658,223 p.a.
PIDG/RIM 1								
With Effect From 1/4/2008	\$425,523	\$436,161	\$447,065	\$458,242	\$469,698	\$481,440	\$493,476	\$505,813 p.a.
With Effect From 1/4/2009	\$455,310	\$466,692	\$478,360	\$490,319	\$502,577	\$515,141	\$528,020	\$541,220 p.a.

Technical Operator Series (PIDG/TO)

PIDG/TO 3								
With effect from 1/4/2008	\$536,372	\$549,781	\$563,525	\$577,613	\$592,054	\$606,855 p.a.		
With effect from 1/4/2009	\$573,918	\$588,265	\$602,972	\$618,046	\$633,498	\$649,335 p.a.		
PIDG/TO 2								
With effect from 1/4/2008	\$493,708	\$506,050	\$518,702	\$531,669	\$544,961	\$558,585 p.a.		
With effect from 1/4/2009	\$528,267	\$541,474	\$555,011	\$568,886	\$583,108	\$597,686 p.a.		
PIDG/TO 1								
With effect from 1/4/2008	\$425,087	\$435,714	\$446,607	\$457,772	\$469,217	\$480,947 p.a.		
With effect from 1/4/2009	\$454,843	\$466,214	\$477,870	\$489,816	\$502,062	\$514,613 p.a.		

MASS COMMUNICATION AND INFORMATION GROUP (MCG)

Audio Visual Production Series (MCG/AVP)

MCG/AVP 6								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.
MCG/AVP 5								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
MCG/AVP 4								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
MCG/AVP 3								
With Effect From 1/4/2008	\$850,080	\$871,332	\$893,115	\$915,443	\$938,329	\$961,787	\$985,832	\$1,010,478 p.a.
With Effect From 1/4/2009	\$909,586	\$932,325	\$955,633	\$979,524	\$1,004,012	\$1,029,113	\$1,054,840	\$1,081,211 p.a.
MCG/AVP 2								
With Effect From 1/4/2008	\$718,400	\$736,360	\$754,769	\$773,639	\$792,980	\$812,804	\$833,124	\$853,952 p.a.
With Effect From 1/4/2009	\$768,688	\$787,906	\$807,603	\$827,793	\$848,488	\$869,700	\$891,443	\$913,729 p.a.
MCG/AVP 1								
With Effect From 1/4/2008	\$569,209	\$583,439	\$598,025	\$612,975	\$628,300	\$644,007	\$660,107	\$676,610 p.a.
With Effect From 1/4/2009	\$609,053	\$624,280	\$639,887	\$655,884	\$672,281	\$689,088	\$706,315	\$723,973 p.a.

Audio Visual Technician Series (AVT)

MCG/AVT 6								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
MCG/AVT 5								
With Effect From 1/4/2008	\$883,711	\$905,803	\$928,448	\$951,660	\$975,451	\$999,837	\$1,024,833	\$1,050,454 p.a.
With Effect From 1/4/2009	\$945,570	\$969,210	\$993,440	\$1,018,276	\$1,043,733	\$1,069,826	\$1,096,572	\$1,123,986 p.a.

MASS COMMUNICATION AND INFORMATION GROUP (MCG) (Cont'd)

Audio Visual Technician Series (AVT) (Cont'd)

MCG/AVT 4								
With Effect From 1/4/2008	\$718,400	\$736,360	\$754,769	\$773,639	\$792,980	\$812,804	\$833,124	\$853,952 p.a.
With Effect From 1/4/2009	\$768,688	\$787,906	\$807,603	\$827,793	\$848,488	\$869,700	\$891,443	\$913,729 p.a.

MCG/AVT 3								
With Effect From 1/4/2008	\$588,156	\$602,860	\$617,931	\$633,380	\$649,214	\$665,445	\$682,081	\$699,133 p.a.
With Effect From 1/4/2009	\$629,327	\$645,060	\$661,187	\$677,716	\$694,659	\$712,026	\$729,826	\$748,072 p.a.

MCG/AVT 2								
With Effect From 1/4/2008	\$476,749	\$488,667	\$500,884	\$513,406	\$526,241	\$539,397	\$552,882	\$566,704 p.a.
With Effect From 1/4/2009	\$510,121	\$522,874	\$535,946	\$549,345	\$563,078	\$577,155	\$591,584	\$606,374 p.a.

MCG/AVT 1								
With Effect From 1/4/2008	\$418,319	\$428,777	\$439,497	\$450,484	\$461,746	\$473,290	\$485,122	\$497,250 p.a.
With Effect From 1/4/2009	\$447,602	\$458,792	\$470,262	\$482,018	\$494,069	\$506,420	\$519,081	\$532,058 p.a.

Information and Editorial Series (MCG/IE)

MCG/IE 6								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.

MCG/IE 5								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.

MCG/IE 4								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.

MCG/IE 3								
With Effect From 1/4/2008	\$855,062	\$876,438	\$898,349	\$920,808	\$943,828	\$967,424	\$991,610	\$1,016,400 p.a.
With Effect From 1/4/2009	\$914,916	\$937,789	\$961,234	\$985,265	\$1,009,896	\$1,035,144	\$1,061,022	\$1,087,548 p.a.

MCG/IE 2								
With Effect From 1/4/2008	\$719,974	\$737,973	\$756,422	\$775,333	\$794,716	\$814,584	\$834,949	\$855,822 p.a.
With Effect From 1/4/2009	\$770,372	\$789,631	\$809,372	\$829,606	\$850,346	\$871,605	\$893,395	\$915,730 p.a.

MCG/IE 1								
With Effect From 1/4/2008	\$612,237	\$627,543	\$643,231	\$659,312	\$675,795	\$692,690	\$710,007	\$727,757 p.a.
With Effect From 1/4/2009	\$655,094	\$671,471	\$688,258	\$705,464	\$723,101	\$741,178	\$759,708	\$778,700 p.a.

FOREIGN SERVICES GROUP (FSG)

Foreign Services Officers (FSG/FSO)

FSO 8								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.
FSO 7								
With Effect From 1/4/2008	\$2,720,201	\$2,788,206	\$2,857,911	\$2,929,359	\$3,002,593	\$3,077,658	\$3,154,599	\$3,233,464 p.a.
With Effect From 1/4/2009	\$2,910,615	\$2,983,380	\$3,057,965	\$3,134,414	\$3,212,774	\$3,293,094	\$3,375,421	\$3,459,806 p.a.
FSO 6								
With Effect From 1/4/2008	\$2,308,050	\$2,365,751	\$2,424,895	\$2,485,517	\$2,547,655	\$2,611,347	\$2,676,630	\$2,743,546 p.a.
With Effect From 1/4/2009	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594 p.a.
FSO 5								
With Effect From 1/4/2008	\$1,858,349	\$1,904,808	\$1,952,428	\$2,001,239	\$2,051,270	\$2,102,552	\$2,155,116	\$2,208,993 p.a.
With Effect From 1/4/2009	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623 p.a.
FSO 4								
With Effect From 1/4/2008	\$1,524,969	\$1,563,093	\$1,602,171	\$1,642,225	\$1,683,280	\$1,725,362	\$1,768,497	\$1,812,709 p.a.
With Effect From 1/4/2009	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599 p.a.
FSO 3								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
FSO 2								
With Effect From 1/4/2008	\$975,287	\$999,670	\$1,024,661	\$1,050,278	\$1,076,535	\$1,103,448	\$1,131,034	\$1,159,310 p.a.
With Effect From 1/4/2009	\$1,043,558	\$1,069,646	\$1,096,388	\$1,123,797	\$1,151,892	\$1,180,690	\$1,210,207	\$1,240,462 p.a.
FSO 1								
With Effect From 1/4/2008	\$794,190	\$814,045	\$834,396	\$855,256	\$876,637	\$898,553	\$921,017	\$944,042 p.a.
With Effect From 1/4/2009	\$849,783	\$871,028	\$892,804	\$915,124	\$938,002	\$961,452	\$985,488	\$1,010,125 p.a.

JUDICIAL AND LEGAL GROUP (JLG)

Judicial Series (JLG/JD)

JLG/JD 3								
With Effect From 1/4/2008	\$3,770,575	\$3,864,839	\$3,961,460	\$4,060,496	\$4,162,009	\$4,266,059	\$4,372,711	\$4,482,028
adjustment w.e.f 1/4/2009	\$4,034,515	\$4,135,378	\$4,238,762	\$4,344,731	\$4,453,349	\$4,564,683	\$4,678,800	\$4,795,770
JLG/JD 2								
With Effect From 1/4/2008	\$3,617,866	\$3,708,313	\$3,801,020	\$3,896,046	\$3,993,447	\$4,093,283	\$4,195,615	\$4,300,506
Adjustment w.e.f 1/4/2009	\$3,871,117	\$3,967,894	\$4,067,092	\$4,168,769	\$4,272,988	\$4,379,813	\$4,489,308	\$4,601,541
JLG/JD 1								
With Effect From 1/4/2008	\$3,013,450	\$3,088,787	\$3,166,006	\$3,245,156	\$3,326,285	\$3,409,442	\$3,494,678	\$3,582,045 p.a.
Adjustment w.e.f 1/4/2009	\$3,224,392	\$3,305,002	\$3,387,627	\$3,472,317	\$3,559,125	\$3,648,103	\$3,739,306	\$3,832,789 p.a.

Legal Officer Series (JLG/LO)

JLG/LO 7								
Existing	\$4,424,568	\$4,535,183	\$4,648,562	\$4,764,776	\$4,883,896			\$5,005,993.00 p.a.
With Effect From 1/4/2009	\$4,734,288	\$4,852,645	\$4,973,962	\$5,098,311	\$5,225,768			\$5,356,413.00 p.a.
JLG/LO 6								
Existing	\$3,536,124	\$3,624,527	\$3,715,140	\$3,808,019	\$3,903,219	\$4,000,800	\$4,100,820	\$4,203,340 p.a
With Effect From 1/4/2009	\$3,783,652	\$3,878,243	\$3,975,200	\$4,074,580	\$4,176,444	\$4,280,855	\$4,387,876	\$4,497,573 p.a
JLG/LO 5								
Existing	\$2,945,364	\$3,018,999	\$3,094,474	\$3,171,835	\$3,251,131	\$3,332,410	\$3,415,720	\$3,501,113 p.a.
With Effect From 1/4/2009	\$3,151,539	\$3,230,328	\$3,311,086	\$3,393,863	\$3,478,710	\$3,565,678	\$3,654,819	\$3,746,190 p.a.
JLG/LO 4								
Existing	\$2,453,300	\$2,514,632	\$2,577,498	\$2,641,935	\$2,707,984	\$2,775,683	\$2,845,076	\$2,916,202 p.a.
With Effect From 1/4/2009	\$2,625,031	\$2,690,656	\$2,757,923	\$2,826,871	\$2,897,543	\$2,969,981	\$3,044,231	\$3,120,336 p.a.

JUDICIAL AND LEGAL GROUP (JLG) (cont'd)

Legal Officer Series (JLG/LO) (cont'd)

JLG/LO 3								
Existing	\$2,043,441	\$2,094,527	\$2,146,891	\$2,200,563	\$2,255,577	\$2,311,966	\$2,369,765	\$2,429,010 p.a.
With Effect From 1/4/2009	\$2,186,482	\$2,241,144	\$2,297,172	\$2,354,602	\$2,413,467	\$2,473,803	\$2,535,649	\$2,599,040 p.a.
JLG/LO 2								
Existing	\$1,702,056	\$1,744,607	\$1,788,222	\$1,832,928	\$1,878,751	\$1,925,720	\$1,973,863	\$2,023,209 p.a.
With Effect From 1/4/2009	\$1,821,200	\$1,866,730	\$1,913,398	\$1,961,233	\$2,010,264	\$2,060,521	\$2,112,034	\$2,164,835
JLG/LO 1								
Existing	\$1,516,942	\$1,554,865	\$1,593,737	\$1,633,581	\$1,674,421	\$1,716,281	\$1,759,188	\$1,803,168 Q.B.
With Effect From 1/4/2009	\$1,139,421	\$1,167,906	\$1,197,104	\$1,227,032	\$1,257,707	\$1,289,150	\$1,321,379	\$1,354,413 Q.B.

PARA-LEGAL GROUP (PLG)

Trust Administration Series (PLG/TA)

PLG/TA 5								
With Effect From 1/4/2008	\$1,186,110	\$1,215,763	\$1,246,157	\$1,277,311	\$1,309,244	\$1,341,975	\$1,375,524	\$1,409,912 p.a.
With Effect From 1/4/2009	\$1,269,138	\$1,300,866	\$1,333,388	\$1,366,722	\$1,400,891	\$1,435,913	\$1,471,811	\$1,508,606 p.a.
PLG/TA 4								
With Effect From 1/4/2008	\$815,235	\$835,616	\$856,506	\$877,919	\$899,867	\$922,364	\$945,423	\$969,058 p.a.
With Effect From 1/4/2009	\$872,301	\$894,109	\$916,462	\$939,373	\$962,858	\$986,929	\$1,011,602	\$1,036,892 p.a.
PLG/TA 3								
With Effect From 1/4/2008	\$682,272	\$699,329	\$716,812	\$734,732	\$753,101	\$771,928	\$791,226	\$811,007 p.a.
With Effect From 1/4/2009	\$730,031	\$748,282	\$766,989	\$786,164	\$805,818	\$825,963	\$846,612	\$867,777 p.a.
PLG/TA 2								
With Effect From 1/4/2008	\$540,850	\$554,371	\$568,230	\$582,436	\$596,997	\$611,922	\$627,220	\$642,900 p.a.
With Effect From 1/4/2009	\$578,709	\$593,177	\$608,006	\$623,206	\$638,787	\$654,756	\$671,125	\$687,903 p.a.
PLG/TA 1								
With Effect From 1/4/2008	\$432,754	\$443,573	\$454,662	\$466,029	\$477,680	\$489,622	\$501,862	\$514,409 p.a.
With Effect From 1/4/2009	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417 p.a.

Titles Registration Series (PLG/TR)

PLG/TR 7								
With Effect From 1/4/2008	\$1,186,110	\$1,215,763	\$1,246,157	\$1,277,311	\$1,309,244	\$1,341,975	\$1,375,524	\$1,409,912 p.a.
With Effect From 1/4/2009	\$1,269,138	\$1,300,866	\$1,333,388	\$1,366,722	\$1,400,891	\$1,435,913	\$1,471,811	\$1,508,606 p.a.
PLG/TR 6								
With Effect From 1/4/2008	\$815,235	\$835,616	\$856,506	\$877,919	\$899,867	\$922,364	\$945,423	\$969,058 p.a.
With Effect From 1/4/2009	\$872,301	\$894,109	\$916,462	\$939,373	\$962,858	\$986,929	\$1,011,602	\$1,036,892 p.a.
PLG/TR 5								
With Effect From 1/4/2008	\$682,272	\$699,329	\$716,812	\$734,732	\$753,101	\$771,928	\$791,226	\$811,007 p.a.
With Effect From 1/4/2009	\$730,031	\$748,282	\$766,989	\$786,164	\$805,818	\$825,963	\$846,612	\$867,777 p.a.

PARA-LEGAL GROUP (PLG) (Cont'd)

Titles Registration Series (PLG/TR) (Cont'd)

PLG/TR 4								
With Effect From 1/4/2008	\$613,175	\$628,505	\$644,217	\$660,323	\$676,831	\$693,752	\$711,095	\$728,873 p.a.
With Effect From 1/4/2009	\$656,098	\$672,500	\$689,313	\$706,545	\$724,209	\$742,314	\$760,872	\$779,894 p.a.
PLG/TR 3								
With Effect From 1/4/2008	\$545,210	\$558,841	\$572,812	\$587,132	\$601,810	\$616,856	\$632,277	\$648,084 p.a.
With Effect From 1/4/2009	\$583,375	\$597,960	\$612,908	\$628,231	\$643,937	\$660,035	\$676,536	\$693,450 p.a.
PLG/TR 2								
With Effect From 1/4/2008	\$460,575	\$472,089	\$483,892	\$495,989	\$508,389	\$521,098	\$534,126	\$547,479 p.a.
With Effect From 1/4/2009	\$492,815	\$505,136	\$517,764	\$530,708	\$543,976	\$557,575	\$571,515	\$585,802 p.a.
PLG/TR 1								
With Effect From 1/4/2008	\$432,754	\$443,573	\$454,662	\$466,029	\$477,680	\$489,622	\$501,862	\$514,409 p.a.
With Effect From 1/4/2009	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417 p.a.

General Legal Support Series (PLG/LS)

PLG/LS 5								
With Effect From 1/4/2008	\$769,419	\$788,654	\$808,371	\$828,580	\$849,295	\$870,527	\$892,290	\$914,597 p.a.
With Effect From 1/4/2009	\$823,278	\$843,860	\$864,957	\$886,581	\$908,745	\$931,464	\$954,750	\$978,619 p.a.
PLG/LS 4								
With Effect From 1/4/2008	\$636,277	\$652,184	\$668,488	\$685,200	\$702,330	\$719,889	\$737,886	\$756,333 p.a.
With Effect From 1/4/2009	\$680,816	\$697,836	\$715,282	\$733,164	\$751,493	\$770,281	\$789,538	\$809,276 p.a.
PLG/LS 3								
With Effect From 1/4/2008	\$540,850	\$554,371	\$568,230	\$582,436	\$596,997	\$611,922	\$627,220	\$642,900 p.a.
With Effect From 1/4/2009	\$578,709	\$593,177	\$608,006	\$623,206	\$638,787	\$654,756	\$671,125	\$687,903 p.a.
PLG/LS 2								
With Effect From 1/4/2008	\$456,131	\$467,535	\$479,223	\$491,204	\$503,484	\$516,071	\$528,973	\$542,197 p.a.
With Effect From 1/4/2009	\$488,061	\$500,262	\$512,769	\$525,588	\$538,728	\$552,196	\$566,001	\$580,151 p.a.
PLG/LS 1								
With Effect From 1/4/2008	\$432,754	\$443,573	\$454,662	\$466,029	\$477,680	\$489,622	\$501,862	\$514,409 p.a.
With Effect From 1/4/2009	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417 p.a.

MEDICAL, VETERINARY AND DENTISTRY GROUP (MDG)

Medical Officer Series (MDG/MO)

MDG/MO 8								
With Effect From 1/4/2008	\$4,506,321	\$4,618,979	\$4,734,454	\$4,852,815	\$4,974,136	\$5,098,489	\$5,225,951	\$5,356,600 p.a.
With Effect From 1/4/2009	\$4,821,764	\$4,942,308	\$5,065,866	\$5,192,512	\$5,322,325	\$5,455,383	\$5,591,768	\$5,731,562 p.a.
MDG/MO 7								
With Effect From 1/4/2008	\$3,686,171	\$3,778,325	\$3,872,783	\$3,969,603	\$4,068,843	\$4,170,564	\$4,274,828	\$4,381,699 p.a.
With Effect From 1/4/2009	\$3,944,203	\$4,042,808	\$4,143,878	\$4,247,475	\$4,353,662	\$4,462,503	\$4,574,066	\$4,688,418 p.a.
MDG/MO 6								
With Effect From 1/4/2008	\$3,199,488	\$3,279,475	\$3,361,462	\$3,445,499	\$3,531,636	\$3,619,927	\$3,710,425	\$3,803,186 p.a.
With Effect From 1/4/2009	\$3,423,452	\$3,509,039	\$3,596,765	\$3,686,684	\$3,778,851	\$3,873,322	\$3,970,155	\$4,069,409 p.a.
MDG/MO 5								
With Effect From 1/4/2008	\$2,766,881	\$2,836,053	\$2,906,955	\$2,979,628	\$3,054,119	\$3,130,472	\$3,208,734	\$3,288,952 p.a.
With Effect From 1/4/2009	\$2,960,563	\$3,034,577	\$3,110,441	\$3,188,202	\$3,267,908	\$3,349,605	\$3,433,345	\$3,519,179 p.a.
MDG/MO 4								
With Effect From 1/4/2008	\$2,388,350	\$2,448,059	\$2,509,261	\$2,571,992	\$2,636,292	\$2,702,199	\$2,769,754	\$2,838,998 p.a.
With Effect From 1/4/2009	\$2,555,535	\$2,619,423	\$2,684,909	\$2,752,031	\$2,820,832	\$2,891,353	\$2,963,637	\$3,037,728 p.a.
MDG/MO 3								
With Effect From 1/4/2008	\$1,946,731	\$1,995,399	\$2,045,284	\$2,096,416	\$2,148,827	\$2,202,547	\$2,257,611	\$2,314,051 p.a.
With Effect From 1/4/2009	\$2,083,002	\$2,135,077	\$2,188,454	\$2,243,165	\$2,299,244	\$2,356,726	\$2,415,644	\$2,476,035 p.a.
MDG/MO2								
With Effect From 1/4/2008	\$1,634,443	\$1,675,304	\$1,717,186	\$1,760,116	\$1,804,119	\$1,849,222	\$1,895,452	\$1,942,839 p.a.
With Effect From 1/4/2009	\$1,748,854	\$1,792,575	\$1,837,389	\$1,883,324	\$1,930,407	\$1,978,667	\$2,028,134	\$2,078,837 p.a.
MDG/MO 1								
With Effect From 1/4/2008	\$1,442,023	\$1,478,073	\$1,515,025	\$1,552,901	\$1,591,723	\$1,631,516	\$1,672,304	\$1,714,112 p.a.
With Effect From 1/4/2009	\$1,542,964	\$1,581,539	\$1,621,077	\$1,661,604	\$1,703,144	\$1,745,723	\$1,789,366	\$1,834,100 p.a.
INTERNS 2								
With Effect From 1/4/2008	\$1,442,023							
With Effect From 1/4/2009	\$1,542,964							
INTERNS 1								
With Effect From 1/4/2008	\$1,153,618							
With Effect From 1/4/2009	\$1,234,372							
LOCUM INTERNS								
With Effect From 1/4/2008	\$1,131,087							
With Effect From 1/4/2009	\$1,210,263							

MEDICAL,VETERINARY AND DENTISTRY GROUP (MDG) (Cont'd)

Dentistry Series (MDG/DS)

MDG/DS 6								
With Effect From 1/4/2008	\$3,199,488	\$3,279,475	\$3,361,462	\$3,445,499	\$3,531,636	\$3,619,927	\$3,710,425	\$3,803,186 p.a.
With Effect From 1/4/2009	\$3,423,452	\$3,509,039	\$3,596,765	\$3,686,684	\$3,778,851	\$3,873,322	\$3,970,155	\$4,069,409 p.a.
MDG/DS 5								
With Effect From 1/4/2008	\$2,655,575	\$2,721,965	\$2,790,014	\$2,859,764	\$2,931,258	\$3,004,540	\$3,079,653	\$3,156,644 p.a.
With Effect From 1/4/2009	\$2,841,465	\$2,912,502	\$2,985,315	\$3,059,947	\$3,136,446	\$3,214,857	\$3,295,229	\$3,377,609 p.a.
MDG/DS 4								
With Effect From 1/4/2008	\$2,320,755	\$2,378,774	\$2,438,244	\$2,499,200	\$2,561,680	\$2,625,722	\$2,691,365	\$2,758,649 p.a.
With Effect From 1/4/2009	\$2,483,208	\$2,545,289	\$2,608,921	\$2,674,144	\$2,740,997	\$2,809,522	\$2,879,760	\$2,951,754 p.a.
MDG/DS 3								
Existing	\$1,657,543	\$1,698,981	\$1,741,456	\$1,784,992	\$1,829,617	\$1,875,357	\$1,922,241	\$1,970,297
With Effect From 1/4/2008	\$1,906,174		\$2,002,675	\$2,052,741	\$2,104,060	\$2,156,661	\$2,210,578	\$2,265,842 p.a.
With Effect From 1/4/2009	\$2,039,607	\$2,090,597	\$2,142,862	\$2,196,433	\$2,251,344	\$2,307,628	\$2,365,318	\$2,424,451 p.a.
MDG/DS 2								
Existing	\$1,391,082	\$1,425,859	\$1,461,505	\$1,498,043	\$1,535,494	\$1,573,881	\$1,613,228	\$1,653,559
With Effect From 1/4/2008	\$1,599,744	\$1,639,738	\$1,680,731	\$1,722,750	\$1,765,818	\$1,809,964	\$1,855,213	\$1,901,593 p.a.
With Effect From 1/4/2009	\$1,711,726	\$1,754,520	\$1,798,383	\$1,843,342	\$1,889,426	\$1,936,661	\$1,985,078	\$2,034,705 p.a.
MDG/DS 1								
Existing	\$1,230,422	\$1,261,182	\$1,292,712	\$1,325,030	\$1,358,155	\$1,392,109	\$1,426,912	\$1,462,585
With Effect From 1/4/2008	\$1,414,985	\$1,450,360	\$1,486,619	\$1,523,784	\$1,561,879	\$1,600,926	\$1,640,949	\$1,681,973 p.a.
With Effect From 1/4/2009	\$1,514,034	\$1,551,885	\$1,590,682	\$1,630,449	\$1,671,211	\$1,712,991	\$1,755,816	\$1,799,711 p.a.
MDG/DS 1 (with private practice)								
Existing	\$1,015,882	\$1,041,279	\$1,067,311	\$1,093,993	\$1,121,343	\$1,149,377	\$1,178,111	\$1,207,564
With Effect From 1/4/2008	\$1,168,264	\$1,197,471	\$1,227,408	\$1,258,093	\$1,289,545	\$1,321,784	\$1,354,828	\$1,388,699 p.a.
With Effect From 1/4/2009	\$1,250,043	\$1,281,294	\$1,313,326	\$1,346,159	\$1,379,813	\$1,414,309	\$1,449,666	\$1,485,908 p.a.

MEDICAL,VETERINARY AND DENTISTRY GROUP (MDG) (Cont'd)

Veterinary Officer Series (MDG/VO)

MDG/VO 3								
With Effect From 1/4/2008	\$3,686,171	\$3,778,325	\$3,872,784	\$3,969,603	\$4,068,843	\$4,170,564	\$4,274,828	\$4,381,699 p.a.
With Effect From 1/4/2009	\$3,944,203	\$4,042,808	\$4,143,879	\$4,247,476	\$4,353,662	\$4,462,503	\$4,574,066	\$4,688,418 p.a.
MDG/VO 2								
With Effect From 1/4/2008	\$2,766,882	\$2,836,053	\$2,906,955	\$2,979,628	\$3,054,119	\$3,130,473	\$3,208,733	\$3,288,953 p.a.
With Effect From 1/4/2009	\$2,960,563	\$3,034,577	\$3,110,442	\$3,188,202	\$3,267,908	\$3,349,606	\$3,433,345	\$3,519,180 p.a.
MDG/ VO 1								
With Effect From 1/4/2008	\$1,946,731	\$1,995,399	\$2,045,284	\$2,096,416	\$2,148,827	\$2,202,547	\$2,257,611	\$2,314,051 p.a.
With Effect From 1/4/2009	\$2,083,002	\$2,135,077	\$2,188,454	\$2,243,165	\$2,299,244	\$2,356,726	\$2,415,644	\$2,476,035 p.a.

PARAMEDICAL GROUP (PMG)

Medical Technologist Series (PMG/MDT)

PMG/MDT 5								
With Effect From 1/4/2008	\$1,414,985	\$1,450,360	\$1,486,618	\$1,523,784	\$1,561,879	\$1,600,926	\$1,640,949	\$1,681,972 p.a.
With Effect From 1/4/2009	\$1,514,034	\$1,551,885	\$1,590,682	\$1,630,449	\$1,671,210	\$1,712,990	\$1,755,815	\$1,799,710 p.a.
PMG/MDT 4								
With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.
PMG/MDT 3								
With Effect From 1/4/2008	\$1,009,988	\$1,035,237	\$1,061,118	\$1,087,646	\$1,114,838	\$1,142,708	\$1,171,276	\$1,200,558 p.a.
With Effect From 1/4/2009	\$1,080,687	\$1,107,704	\$1,135,397	\$1,163,782	\$1,192,876	\$1,222,698	\$1,253,266	\$1,284,597 p.a.
PMG/MDT 2								
With Effect From 1/4/2008	\$819,756	\$840,250	\$861,256	\$882,788	\$904,857	\$927,479	\$950,666	\$974,433 p.a.
With Effect From 1/4/2009	\$877,139	\$899,067	\$921,544	\$944,583	\$968,197	\$992,402	\$1,017,212	\$1,042,643 p.a.
PMG/MDT 1								
With Effect From 1/4/2008	\$680,984	\$698,009	\$715,459	\$733,345	\$751,679	\$770,471	\$789,733	\$809,476 p.a.
With Effect From 1/4/2009	\$728,653	\$746,869	\$765,541	\$784,680	\$804,297	\$824,404	\$845,014	\$866,139 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Veterinary Medical Technologist Series (PMG/VMT)

PMG/VMT 3								
With Effect From 1/4/2008	\$1,009,988	\$1,035,237	\$1,061,118	\$1,087,646	\$1,114,838	\$1,142,708	\$1,171,276	\$1,200,558 p.a.
With Effect From 1/4/2009	\$1,080,687	\$1,107,704	\$1,135,397	\$1,163,782	\$1,192,876	\$1,222,698	\$1,253,266	\$1,284,597 p.a.
PMG/VMT 2								
With Effect From 1/4/2008	\$819,756	\$840,250	\$861,256	\$882,788	\$904,857	\$927,479	\$950,666	\$974,433 p.a.
With Effect From 1/4/2009	\$877,139	\$899,068	\$921,544	\$944,583	\$968,197	\$992,402	\$1,017,212	\$1,042,643 p.a.
PMG/VMT 1								
With Effect From 1/4/2008	\$680,984	\$698,009	\$715,459	\$733,345	\$751,679	\$770,471	\$789,733	\$809,476 p.a.
With Effect From 1/4/2009	\$728,653	\$746,869	\$765,541	\$784,680	\$804,297	\$824,404	\$845,014	\$866,139 p.a.

Radiographer Series (PMG/RS)

PMG/RS 6								
With Effect From 1/4/2008	\$1,637,597	\$1,678,537	\$1,720,501	\$1,763,513	\$1,807,601	\$1,852,791	\$1,899,111	\$1,946,588 p.a.
With Effect From 1/4/2009	\$1,752,229	\$1,796,035	\$1,840,936	\$1,886,959	\$1,934,133	\$1,982,486	\$2,032,048	\$2,082,850 p.a.
PMG/RS 5								
With Effect From 1/4/2008	\$1,374,428	\$1,408,789	\$1,444,008	\$1,480,109	\$1,517,111	\$1,555,039	\$1,593,915	\$1,633,763 p.a.
With Effect From 1/4/2009	\$1,470,638	\$1,507,404	\$1,545,089	\$1,583,716	\$1,623,309	\$1,663,892	\$1,705,489	\$1,748,126 p.a.
PMG/RS 4								
With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Radiographer Series (PMG/RS) (Cont'd)

PMG/RS 3								
With Effect From 1/4/2008	\$1,009,988	\$1,035,237	\$1,061,118	\$1,087,646	\$1,114,838	\$1,142,708	\$1,171,276	\$1,200,558 p.a.
With Effect From 1/4/2009	\$1,080,687	\$1,107,704	\$1,135,397	\$1,163,782	\$1,192,876	\$1,222,698	\$1,253,266	\$1,284,597 p.a.
PMG/RS 2								
With Effect From 1/4/2008	\$819,756	\$840,250	\$861,256	\$882,788	\$904,857	\$927,479	\$950,666	\$974,433 p.a.
With Effect From 1/4/2009	\$877,139	\$899,068	\$921,544	\$944,583	\$968,197	\$992,402	\$1,017,212	\$1,042,643 p.a.
PMG/RS 1								
With Effect From 1/4/2008	\$680,984	\$698,009	\$715,459	\$733,345	\$751,679	\$770,471	\$789,733	\$809,476 p.a.
With Effect From 1/4/2009	\$728,653	\$746,869	\$765,541	\$784,680	\$804,297	\$824,404	\$845,014	\$866,139 p.a.

Nutrition & Dietetics Series (PMG/ND)

PMG/ND 7								
With Effect From 1/4/2008	\$1,874,630	\$1,921,495	\$1,969,533	\$2,018,771	\$2,069,240	\$2,120,971	\$2,173,996	\$2,228,346 p.a.
With Effect From 1/4/2009	\$2,005,854	\$2,056,000	\$2,107,400	\$2,160,085	\$2,214,087	\$2,269,439	\$2,326,175	\$2,384,330 p.a.
PMG/ND 6								
With Effect From 1/4/2008	\$1,572,706	\$1,612,024	\$1,652,324	\$1,693,632	\$1,735,973	\$1,779,373	\$1,823,857	\$1,869,453 p.a.
With Effect From 1/4/2009	\$1,682,796	\$1,724,865	\$1,767,987	\$1,812,187	\$1,857,491	\$1,903,929	\$1,951,527	\$2,000,315 p.a.
PMG/ND 5								
With Effect From 1/4/2008	\$1,351,896	\$1,385,694	\$1,420,336	\$1,455,845	\$1,492,241	\$1,529,547	\$1,567,785	\$1,606,980 p.a.
With Effect From 1/4/2009	\$1,446,529	\$1,482,692	\$1,519,760	\$1,557,754	\$1,596,697	\$1,636,615	\$1,677,530	\$1,719,469 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Nutrition & Dietetics Series (PMG/ND) (Cont'd)

PMG/ND 4								
With Effect From 1/4/2008	\$1,230,226	\$1,260,981	\$1,292,506	\$1,324,819	\$1,357,939	\$1,391,887	\$1,426,685	\$1,462,352 p.a
With Effect From 1/4/2009	\$1,316,342	\$1,349,250	\$1,382,981	\$1,417,556	\$1,452,995	\$1,489,320	\$1,526,553	\$1,564,716 p.a
PMG/ND 3								
With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a
PMG/ND 2								
With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642 p.a
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947 p.a
PMG/ND 1								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a

Nutrition & Dietetics Technician Series (PMG/NDT)

PMG/NDT 2								
With Effect From 1/4/2008	\$603,182	\$618,261	\$633,718	\$649,561	\$665,800	\$682,445	\$699,506	\$716,994 p.a
With Effect From 1/4/2009	\$645,404	\$661,540	\$678,078	\$695,030	\$712,406	\$730,216	\$748,471	\$767,183 p.a
PMG/NDT 1								
With Effect From 1/4/2008	\$533,394	\$546,729	\$560,397	\$574,407	\$588,767	\$603,486	\$618,573	\$634,038 p.a
With Effect From 1/4/2009	\$570,731	\$585,000	\$599,625	\$614,615	\$629,981	\$645,730	\$661,873	\$678,420 p.a

PARAMEDICAL GROUP (PMG) (Cont'd)

Physical Therapy Series (PMG/PT)

PMG/PT 6								
With Effect From 1/4/2008	\$1,870,123	\$1,916,876	\$1,964,798	\$2,013,918	\$2,064,266	\$2,115,873	\$2,168,770	\$2,222,989 p.a.
With Effect From 1/4/2009	\$2,001,032	\$2,051,058	\$2,102,334	\$2,154,893	\$2,208,765	\$2,263,984	\$2,320,584	\$2,378,598 p.a.
PMG/PT 5								
With Effect From 1/4/2008	\$1,637,597	\$1,678,537	\$1,720,501	\$1,763,513	\$1,807,601	\$1,852,791	\$1,899,111	\$1,946,588 p.a.
With Effect From 1/4/2009	\$1,752,229	\$1,796,035	\$1,840,936	\$1,886,959	\$1,934,133	\$1,982,486	\$2,032,048	\$2,082,850 p.a.
PMG/PT 4								
With Effect From 1/4/2008	\$1,351,896	\$1,385,694	\$1,420,336	\$1,455,845	\$1,492,241	\$1,529,547	\$1,567,785	\$1,606,980 p.a.
With Effect From 1/4/2009	\$1,446,529	\$1,482,692	\$1,519,760	\$1,557,754	\$1,596,697	\$1,636,615	\$1,677,530	\$1,719,469 p.a.
PMG/PT 3								
With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.
PMG/PT 2								
With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642 p.a.
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947 p.a.
PMG/PT 1								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Occupational Therapy Series (PMG/OT)

PMG/OT 4								
With Effect From 1/4/2008	\$1,414,985	\$1,450,360	\$1,486,618	\$1,523,784	\$1,561,879	\$1,600,926	\$1,640,949	\$1,681,972
With Effect From 1/4/2009	\$1,514,034	\$1,551,885	\$1,590,682	\$1,630,449	\$1,671,210	\$1,712,990	\$1,755,815	\$1,799,710

PMG/OT 3								
With Effect From 1/4/2008	\$1,009,988	\$1,035,237	\$1,061,118	\$1,087,646	\$1,114,838	\$1,142,708	\$1,171,276	\$1,200,558
With Effect From 1/4/2009	\$1,080,687	\$1,107,704	\$1,135,397	\$1,163,782	\$1,192,876	\$1,222,698	\$1,253,266	\$1,284,597

PMG/OT 2								
With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947

PMG/OT 1								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940

Pharmacy Series (PMG/PHS)

PMG/PHS 7								
With Effect From 1/4/2008	\$1,874,630	\$1,921,495	\$1,969,533	\$2,018,771	\$2,069,240	\$2,120,971	\$2,173,996	\$2,228,346
With Effect From 1/4/2009	\$2,005,854	\$2,056,000	\$2,107,400	\$2,160,085	\$2,214,087	\$2,269,439	\$2,326,175	\$2,384,330

PARAMEDICAL GROUP (PMG) (Cont'd)

Pharmacy Series (PMG/PHS) Cont'd)

PMG/PHS 6								
With Effect From 1/4/2008	\$1,601,096	\$1,641,123	\$1,682,151	\$1,724,205	\$1,767,310	\$1,811,493	\$1,856,780	\$1,903,200 p.a.
With Effect From 1/4/2009	\$1,713,173	\$1,756,002	\$1,799,902	\$1,844,900	\$1,891,022	\$1,938,298	\$1,986,755	\$2,036,424 p.a.
PMG/PHS 5								
With Effect From 1/4/2008	\$1,433,010	\$1,468,835	\$1,505,556	\$1,543,195	\$1,581,775	\$1,621,319	\$1,661,852	\$1,703,399 p.a.
With Effect From 1/4/2009	\$1,533,321	\$1,571,654	\$1,610,945	\$1,651,219	\$1,692,499	\$1,734,812	\$1,778,182	\$1,822,637 p.a.
PMG/PHS 4								
With Effect From 1/4/2008	\$1,275,289	\$1,307,171	\$1,339,850	\$1,373,347	\$1,407,680	\$1,442,872	\$1,478,944	\$1,515,918 p.a.
With Effect From 1/4/2009	\$1,364,559	\$1,398,673	\$1,433,640	\$1,469,481	\$1,506,218	\$1,543,873	\$1,582,470	\$1,622,032 p.a.
PMG/PHS 3								
With Effect From 1/4/2008	\$1,036,454	\$1,062,365	\$1,088,924	\$1,116,147	\$1,144,051	\$1,172,652	\$1,201,969	\$1,232,018 p.a.
With Effect From 1/4/2009	\$1,109,006	\$1,136,731	\$1,165,149	\$1,194,278	\$1,224,135	\$1,254,738	\$1,286,107	\$1,318,259 p.a.
PMG/PHS 2								
With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642 p.a.
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947 p.a.
PMG/PHS 1								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Animal Health Series (PMG/AH)

PMG/AH 3								
With Effect From 1/4/2008	\$799,217	\$819,197	\$839,677	\$860,669	\$882,186	\$904,240	\$926,846	\$950,017 p.a.
With Effect From 1/4/2009	\$855,162	\$876,541	\$898,454	\$920,916	\$943,939	\$967,537	\$991,726	\$1,016,519 p.a.
PMG/AH 2								
With Effect From 1/4/2008	\$679,461	\$696,448	\$713,859	\$731,706	\$749,998	\$768,748	\$787,967	\$807,666 p.a.
With Effect From 1/4/2009	\$727,024	\$745,199	\$763,829	\$782,925	\$802,498	\$822,561	\$843,125	\$864,203 p.a.
PMG/AH 1								
With Effect From 1/4/2008	\$582,462	\$597,024	\$611,950	\$627,248	\$642,929	\$659,003	\$675,478	\$692,365 p.a.
With Effect From 1/4/2009	\$623,235	\$638,816	\$654,786	\$671,156	\$687,935	\$705,133	\$722,761	\$740,830 p.a.

Dental Auxiliary Series (PMG/DX)

PMG/DX 7								
With Effect From 1/4/2008	\$1,383,441	\$1,418,027	\$1,453,477	\$1,489,814	\$1,527,060	\$1,565,236	\$1,604,367	\$1,644,476 p.a.
With Effect From 1/4/2009	\$1,480,281	\$1,517,289	\$1,555,221	\$1,594,101	\$1,633,954	\$1,674,803	\$1,716,673	\$1,759,590 p.a.
PMG/DX 6								
With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.
PMG/DX 5								
With Effect From 1/4/2008	\$1,009,988	\$1,035,238	\$1,061,119	\$1,087,647	\$1,114,838	\$1,142,709	\$1,171,277	\$1,200,559 p.a.
With Effect From 1/4/2009	\$1,080,687	\$1,107,705	\$1,135,397	\$1,163,782	\$1,192,877	\$1,222,699	\$1,253,266	\$1,284,598 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Dental Auxiliary Series (PMG/DX) (Cont'd)

PMG/DX 4								
With Effect From 1/4/2008	\$819,757	\$840,251	\$861,257	\$882,788	\$904,858	\$927,479	\$950,666	\$974,433 p.a.
With Effect From 1/4/2009	\$877,140	\$899,068	\$921,545	\$944,583	\$968,198	\$992,403	\$1,017,213	\$1,042,643 p.a.
PMG/DX 3								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a.
PMG/DX 2								
With Effect From 1/4/2008	\$657,051	\$673,477	\$690,314	\$707,572	\$725,262	\$743,393	\$761,978	\$781,027 p.a.
With Effect From 1/4/2009	\$703,045	\$720,621	\$738,636	\$757,102	\$776,030	\$795,431	\$815,316	\$835,699 p.a.
PMG/DX 1								
With Effect From 1/4/2008	\$554,133	\$567,987	\$582,186	\$596,741	\$611,659	\$626,951	\$642,625	\$658,690 p.a.
With Effect From 1/4/2009	\$592,923	\$607,746	\$622,939	\$638,513	\$654,476	\$670,837	\$687,608	\$704,799 p.a.

Dental Assistant Series (PMG\DA)

PMG/DA 4								
With Effect From 1/4/2008	\$648,178	\$664,383	\$680,992	\$698,017	\$715,467	\$733,354	\$751,688	\$770,480 p.a.
With Effect From 1/4/2009	\$693,551	\$710,889	\$728,662	\$746,878	\$765,550	\$784,689	\$804,306	\$824,414 p.a.
PMG/DA 3								
With Effect From 1/4/2008	\$477,448	\$489,384	\$501,619	\$514,159	\$527,013	\$540,188	\$553,693	\$567,535 p.a.
With Effect From 1/4/2009	\$510,869	\$523,641	\$536,732	\$550,150	\$563,904	\$578,002	\$592,452	\$607,263 p.a.
PMG/DA 2								
With Effect From 1/4/2008	\$442,134	\$453,188	\$464,518	\$476,130	\$488,034	\$500,235	\$512,740	\$525,559 p.a.
With Effect From 1/4/2009	\$473,084	\$484,911	\$497,034	\$509,460	\$522,196	\$535,251	\$548,632	\$562,348 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Dental Assistant Series (PMG\DA) (Cont'd)

PMG/DA 1									
With Effect From 1/4/2008	\$401,728	\$411,771	\$422,065	\$432,617	\$443,433	\$454,518	\$465,881	\$477,528	p.a.
With Effect From 1/4/2009	\$429,849	\$440,595	\$451,610	\$462,900	\$474,473	\$486,335	\$498,493	\$510,955	p.a.

Public Health Inspectorate Series (PMG/PHI)

PMG/PHI 8									
With Effect From 1/4/2008	\$1,946,731	\$1,995,399	\$2,045,284	\$2,096,416	\$2,148,827	\$2,202,547	\$2,257,611	\$2,314,051	p.a.
With Effect From 1/4/2009	\$2,083,002	\$2,135,077	\$2,188,454	\$2,243,165	\$2,299,244	\$2,356,726	\$2,415,644	\$2,476,035	p.a.

PMG/PHI 7									
With Effect From 1/4/2008	\$1,635,795	\$1,676,689	\$1,718,607	\$1,761,572	\$1,805,611	\$1,850,751	\$1,897,020	\$1,944,446	p.a.
With Effect From 1/4/2009	\$1,750,300	\$1,794,058	\$1,838,909	\$1,884,882	\$1,932,004	\$1,980,304	\$2,029,812	\$2,080,557	p.a.

PMG/PHI 6									
With Effect From 1/4/2008	\$1,414,985	\$1,450,360	\$1,486,618	\$1,523,784	\$1,561,879	\$1,600,926	\$1,640,949	\$1,681,972	p.a.
With Effect From 1/4/2009	\$1,514,034	\$1,551,885	\$1,590,682	\$1,630,449	\$1,671,210	\$1,712,990	\$1,755,815	\$1,799,710	p.a.

PMG/PHI 5									
With Effect From 1/4/2008	\$1,275,289	\$1,307,171	\$1,339,850	\$1,373,347	\$1,407,680	\$1,442,872	\$1,478,944	\$1,515,918	p.a.
With Effect From 1/4/2009	\$1,364,559	\$1,398,673	\$1,433,640	\$1,469,481	\$1,506,218	\$1,543,873	\$1,582,470	\$1,622,032	p.a.

PMG/PHI 4									
With Effect From 1/4/2008	\$1,036,454	\$1,062,365	\$1,088,924	\$1,116,147	\$1,144,051	\$1,172,652	\$1,201,969	\$1,232,018	p.a.
With Effect From 1/4/2009	\$1,109,006	\$1,136,731	\$1,165,149	\$1,194,278	\$1,224,135	\$1,254,738	\$1,286,107	\$1,318,259	p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Public Health Inspectorate (PMG/PHI) Cont'd

PMG/PHI 3								
With Effect From 1/4/2008	\$856,948	\$878,372	\$900,331	\$922,840	\$945,911	\$969,559	\$993,797	\$1,018,642 p.a.
With Effect From 1/4/2009	\$916,935	\$939,858	\$963,355	\$987,439	\$1,012,124	\$1,037,428	\$1,063,363	\$1,089,947 p.a.
PMG/PHI 2								
With Effect From 1/4/2008	\$735,863	\$754,260	\$773,116	\$792,444	\$812,255	\$832,561	\$853,375	\$874,710 p.a.
With Effect From 1/4/2009	\$787,373	\$807,058	\$827,234	\$847,915	\$869,113	\$890,841	\$913,112	\$935,940 p.a.
PMG/PHI 1								
With Effect From 1/4/2008	\$663,556	\$680,145	\$697,148	\$714,577	\$732,442	\$750,753	\$769,521	\$788,759 p.a.
With Effect From 1/4/2009	\$710,005	\$727,755	\$745,949	\$764,597	\$783,712	\$803,305	\$823,388	\$843,973 p.a.

Social Disease Investigation Series (PMG/SDI)

PMG/SDI 3								
With Effect From 1/4/2008	\$1,374,428	\$1,408,789	\$1,444,008	\$1,480,109	\$1,517,111	\$1,555,039	\$1,593,915	\$1,633,763 p.a.
With Effect From 1/4/2009	\$1,470,638	\$1,507,404	\$1,545,089	\$1,583,716	\$1,623,309	\$1,663,892	\$1,705,489	\$1,748,126 p.a.
PMG/SDI 2								
With Effect From 1/4/2008	\$1,036,454	\$1,062,365	\$1,088,924	\$1,116,147	\$1,144,051	\$1,172,652	\$1,201,969	\$1,232,018 p.a.
With Effect From 1/4/2009	\$1,109,006	\$1,136,731	\$1,165,149	\$1,194,278	\$1,224,135	\$1,254,738	\$1,286,107	\$1,318,259 p.a.
PMG/SDI 1								
With Effect From 1/4/2008	\$829,773	\$850,517	\$871,780	\$893,575	\$915,914	\$938,812	\$962,282	\$986,339 p.a.
With Effect From 1/4/2009	\$887,857	\$910,053	\$932,805	\$956,125	\$980,028	\$1,004,529	\$1,029,642	\$1,055,383 p.a.

PARAMEDICAL GROUP (PMG) (Cont'd)

Allied Health Series (PMG/ALH)

PMG/ALH 4

Medical Entomologist

Medical Physicist

With Effect From 1/4/2008	\$1,689,870	\$1,732,117	\$1,775,420	\$1,819,806	\$1,865,301	\$1,911,933	\$1,959,732	\$2,008,725 p.a.
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With Effect From 1/4/2009	\$1,808,161	\$1,853,365	\$1,899,700	\$1,947,192	\$1,995,872	\$2,045,769	\$2,096,913	\$2,149,336 p.a.
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PMG/ALH 3

Clinical Psychologist 2

Speech Therapist

With Effect From 1/4/2008	\$1,351,896	\$1,385,694	\$1,420,336	\$1,455,845	\$1,492,241	\$1,529,547	\$1,567,785	\$1,606,980 p.a.
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With Effect From 1/4/2009	\$1,446,529	\$1,482,692	\$1,519,760	\$1,557,754	\$1,596,697	\$1,636,615	\$1,677,530	\$1,719,469 p.a.
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PMG/ALH 2

Clinical Psychologist 1

With Effect From 1/4/2008	\$1,185,162	\$1,214,792	\$1,245,161	\$1,276,290	\$1,308,198	\$1,340,903	\$1,374,425	\$1,408,786 p.a.
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With Effect From 1/4/2009	\$1,268,124	\$1,299,827	\$1,332,323	\$1,365,631	\$1,399,771	\$1,434,766	\$1,470,635	\$1,507,401 p.a.
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PMG/ALH 1

Epidemiological Officer

With Effect From 1/4/2008	\$906,644	\$929,310	\$952,543	\$976,356	\$1,000,765	\$1,025,784	\$1,051,429	\$1,077,715 p.a.
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With Effect From 1/4/2009	\$970,109	\$994,362	\$1,019,221	\$1,044,701	\$1,070,819	\$1,097,589	\$1,125,029	\$1,153,155 pa.
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PARAMEDICAL GROUP (PMG) (Cont'd)

Pharmacy Technician Series (PMG/PTS)

PMG/PTS 2

With Effect From 1/4/2008	\$486,847	\$499,018	\$511,493	\$524,281	\$537,388	\$550,822 Q.B		
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	\$549,377	\$563,111	\$577,189	\$591,619	\$606,409	\$621,570 p.a.		
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With Effect From 1/4/2009	\$520,926	\$533,949	\$547,298	\$560,980	\$575,005	\$589,380 Q.B		
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	\$587,833	\$602,529	\$617,592	\$633,032	\$648,858	\$665,079 p.a.		
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PMG/PTS 1

With Effect From 1/4/2008	\$434,009	\$444,859	\$455,981	\$467,380	\$479,065	\$491,041	\$503,318	\$515,900 p.a.
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With Effect From 1/4/2009	\$464,390	\$476,000	\$487,899	\$500,097	\$512,599	\$525,414	\$538,550	\$552,013 p.a.
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NURSING PERSONNEL GROUP (NPG)

Registered Nurse Series (NPG/RN)

NPG/RN 10								
With effect From 1/4/2008	\$2,027,967	\$2,078,666	\$2,130,633	\$2,183,898	\$2,238,496	\$2,294,458	\$2,351,820	\$2,410,615 p.a.
With effect From 1/4/2009	\$2,169,924	\$2,224,173	\$2,279,777	\$2,336,771	\$2,395,191	\$2,455,070	\$2,516,447	\$2,579,358 p.a.
NPG/RN 9								
With effect From 1/4/2008	\$1,762,009	\$1,806,059	\$1,851,211	\$1,897,491	\$1,944,928	\$1,993,552	\$2,043,390	\$2,094,475 p.a.
With effect From 1/4/2009	\$1,885,350	\$1,932,484	\$1,980,796	\$2,030,316	\$2,081,073	\$2,133,100	\$2,186,428	\$2,241,088 p.a.
NPG/RN 8								
With effect From 1/4/2008	\$1,548,004	\$1,586,704	\$1,626,371	\$1,667,031	\$1,708,706	\$1,751,424	\$1,795,210	\$1,840,090 p.a.
With effect From 1/4/2009	\$1,656,364	\$1,697,773	\$1,740,217	\$1,783,723	\$1,828,316	\$1,874,024	\$1,920,874	\$1,968,896 p.a.
NPG/RN 7								
With effect From 1/4/2008	\$1,387,322	\$1,422,005	\$1,457,556	\$1,493,994	\$1,531,344	\$1,569,628	\$1,608,869	\$1,649,090 p.a.
With effect From 1/4/2009	\$1,484,435	\$1,521,546	\$1,559,584	\$1,598,574	\$1,638,538	\$1,679,502	\$1,721,489	\$1,764,527 p.a.
NPG/RN 6								
With effect From 1/4/2008	\$1,275,495	\$1,307,382	\$1,340,067	\$1,373,569	\$1,407,908	\$1,443,106	\$1,479,183	\$1,516,163 p.a.
With effect From 1/4/2009	\$1,364,780	\$1,398,899	\$1,433,872	\$1,469,719	\$1,506,461	\$1,544,123	\$1,582,726	\$1,622,294 p.a.
NPG/RN 5								
With effect From 1/4/2008	\$1,243,786	\$1,274,881	\$1,306,753	\$1,339,422	\$1,372,908	\$1,407,230	\$1,442,411	\$1,478,471 p.a.
With effect From 1/4/2009	\$1,330,852	\$1,364,123	\$1,398,226	\$1,433,182	\$1,469,011	\$1,505,736	\$1,543,380	\$1,581,964 p.a.

NURSING PERSONNEL GROUP (NPG) (Cont'd)

Registered Nurse Series (NPG/RN) Cont'd

NPG/RN 4								
With effect From 1/4/2008	\$1,054,176	\$1,080,530	\$1,107,543	\$1,135,232	\$1,163,613	\$1,192,703	\$1,222,521	\$1,253,084 p.a.
With effect From 1/4/2009	\$1,127,968	\$1,156,167	\$1,185,071	\$1,214,698	\$1,245,065	\$1,276,192	\$1,308,097	\$1,340,799 p.a.

NPG/RN 3								
With effect From 1/4/2008	\$938,766	\$962,235	\$986,291	\$1,010,948	\$1,036,222	\$1,062,128	\$1,088,681	\$1,115,898 p.a.
With effect From 1/4/2009	\$1,004,480	\$1,029,592	\$1,055,332	\$1,081,715	\$1,108,758	\$1,136,477	\$1,164,889	\$1,194,011 p.a.

NPG/RN 2								
With effect From 1/4/2008	\$782,432	\$801,992	\$822,042	\$842,593	\$863,658	\$885,249	\$907,381	\$930,065 p.a.
With effect From 1/4/2009	\$837,202	\$858,132	\$879,585	\$901,575	\$924,114	\$947,217	\$970,897	\$995,170 p.a.

NPG/RN 1								
With effect From 1/4/2008	\$668,282	\$684,989	\$702,114	\$719,667	\$737,659	\$756,100	\$775,002	\$794,378 p.a.
With effect From 1/4/2009	\$715,062	\$732,939	\$751,262	\$770,044	\$789,295	\$809,027	\$829,253	\$849,984 p.a.

Midwifery Series (NPG/MW)

NPG/MW 3								
With effect From 1/4/2008	\$865,888	\$887,536	\$909,724	\$932,467	\$955,779	\$979,672	\$1,004,165	\$1,029,268 p.a.
With effect From 1/4/2009	\$926,500	\$949,663	\$973,404	\$997,740	\$1,022,683	\$1,048,249	\$1,074,457	\$1,101,317 p.a.

NPG/MW 2								
With effect From 1/4/2008	\$702,402	\$719,962	\$737,961	\$756,410	\$775,321	\$794,703	\$814,571	\$834,936 p.a.
With effect From 1/4/2009	\$751,570	\$770,359	\$789,618	\$809,359	\$829,593	\$850,332	\$871,591	\$893,381 p.a.

NURSING PERSONNEL GROUP (NPG) (Cont'd)

Midwifery Series (NPG/MW) (Cont'd)

NPG/MW 1								
With effect From 1/4/2008	\$650,684	\$666,952	\$683,626	\$700,716	\$718,234	\$736,190	\$754,594	\$773,459 p.a.
With effect From 1/4/2009	\$696,232	\$713,638	\$731,479	\$749,766	\$768,510	\$787,723	\$807,416	\$827,601 p.a.

Enrolled Assistant Nurse Series (NPG/EAN)

NPG/EAN 2								
With effect From 1/4/2008	\$626,454	\$642,116	\$658,169	\$674,623	\$691,489	\$708,776	\$726,495	\$744,658 p.a.
With effect From 1/4/2009	\$670,306	\$687,064	\$704,241	\$721,847	\$739,893	\$758,390	\$777,350	\$796,784 p.a.
NPG/EAN 1								
With effect From 1/4/2008	\$506,223	\$518,878	\$531,850	\$545,146	\$558,775	\$572,745	\$587,064	\$601,740 p.a.
With effect From 1/4/2009	\$541,659	\$555,199	\$569,079	\$583,306	\$597,889	\$612,837	\$628,158	\$643,862 p.a.

SCIENTIFIC OFFICERS GROUP (SOG)

Science & Technology Series (SOG/ST)

SOG/ST 10								
With Effect From 1/4/2008	\$3,173,558	\$3,252,897	\$3,334,220	\$3,417,575	\$3,503,015	\$3,590,590	\$3,680,355	\$3,772,364 p.a.
With Effect From 1/4/2009	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429 p.a.
SOG/ST 9								
With Effect From 1/4/2008	\$2,381,187	\$2,440,717	\$2,501,735	\$2,564,278	\$2,628,385	\$2,694,095	\$2,761,447	\$2,830,483 p.a.
With Effect From 1/4/2009	\$2,547,870	\$2,611,567	\$2,676,856	\$2,743,777	\$2,812,372	\$2,882,681	\$2,954,748	\$3,028,617 p.a.
SOG/ST 8								
With Effect From 1/4/2008	\$1,861,655	\$1,908,197	\$1,955,902	\$2,004,799	\$2,054,919	\$2,106,292	\$2,158,949	\$2,212,923 p.a.
With Effect From 1/4/2009	\$1,991,971	\$2,041,770	\$2,092,815	\$2,145,135	\$2,198,763	\$2,253,733	\$2,310,076	\$2,367,828 p.a.
SOG/ST 7								
With Effect From 1/4/2008	\$1,529,095	\$1,567,323	\$1,606,506	\$1,646,668	\$1,687,835	\$1,730,031	\$1,773,282	\$1,817,614 p.a.
With Effect From 1/4/2009	\$1,636,132	\$1,677,035	\$1,718,961	\$1,761,935	\$1,805,983	\$1,851,133	\$1,897,411	\$1,944,847 p.a.
SOG/ST 6								
With Effect From 1/4/2008	\$1,190,593	\$1,220,358	\$1,250,867	\$1,282,139	\$1,314,192	\$1,347,047	\$1,380,723	\$1,415,242 p.a.
With Effect From 1/4/2009	\$1,273,935	\$1,305,783	\$1,338,428	\$1,371,889	\$1,406,186	\$1,441,341	\$1,477,374	\$1,514,308 p.a.
SOG/ST 5								
With Effect From 1/4/2008	\$941,850	\$965,396	\$989,531	\$1,014,269	\$1,039,626	\$1,065,617	\$1,092,257	\$1,119,564 p.a.
With Effect From 1/4/2009	\$1,007,780	\$1,032,974	\$1,058,798	\$1,085,268	\$1,112,400	\$1,140,210	\$1,168,715	\$1,197,933 p.a.
SOG/ST 4								
With Effect From 1/4/2008	\$778,402	\$797,862	\$817,808	\$838,253	\$859,210	\$880,690	\$902,707	\$925,275 p.a.
With Effect From 1/4/2009	\$832,890	\$853,712	\$875,055	\$896,931	\$919,354	\$942,338	\$965,897	\$990,044 p.a.
SOG/ST 3								
With Effect From 1/4/2008	\$649,422	\$665,658	\$682,299	\$699,357	\$716,840	\$734,761	\$753,130	\$771,959 p.a.
With Effect From 1/4/2009	\$694,882	\$712,254	\$730,060	\$748,311	\$767,019	\$786,195	\$805,850	\$825,996 p.a.
SOG/ST 2								
With Effect From 1/4/2008	\$492,382	\$504,691	\$517,309	\$530,241	\$543,497	\$557,085	\$571,012	\$585,287 p.a.
With Effect From 1/4/2009	\$526,849	\$540,020	\$553,520	\$567,358	\$581,542	\$596,081	\$610,983	\$626,257 p.a.

SCIENTIFIC OFFICERS GROUP (SOG) (Cont'd)

Science & Technology Series (SOG/ST) (Cont'd)

SOG/ST 1								
With Effect From 1/4/2008	\$417,994	\$428,444	\$439,155	\$450,134	\$461,387	\$472,922	\$484,745	\$496,864 p.a.
With Effect From 1/4/2009	\$447,254	\$458,435	\$469,896	\$481,644	\$493,685	\$506,027	\$518,677	\$531,644 p.a.

SOCIAL WORK GROUP (SWG)

Professional Social Work (SWG/PS)

SWG/PS 4								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.

SWG/PS 3								
With Effect From 1/4/2008	\$997,395	\$1,022,330	\$1,047,888	\$1,074,085	\$1,100,937	\$1,128,461	\$1,156,672	\$1,185,589 p.a.
With Effect From 1/4/2009	\$1,067,213	\$1,093,893	\$1,121,240	\$1,149,271	\$1,178,003	\$1,207,453	\$1,237,639	\$1,268,580 p.a.

SWG/PS 2								
With Effect From 1/4/2008	\$845,029	\$866,155	\$887,809	\$910,004	\$932,754	\$956,073	\$979,975	\$1,004,474 p.a.
With Effect From 1/4/2009	\$904,181	\$926,786	\$949,955	\$973,704	\$998,047	\$1,022,998	\$1,048,573	\$1,074,787 p.a.

SWG/PS 1								
With Effect From 1/4/2008	\$708,961	\$726,685	\$744,852	\$763,474	\$782,561	\$802,125	\$822,178	\$842,732 p.a.
With Effect From 1/4/2009	\$758,588	\$777,553	\$796,992	\$816,917	\$837,340	\$858,273	\$879,730	\$901,723 p.a.

Social Services Administration (SWG/SSA)

SWG/SSA 2								
With Effect From 1/4/2008	\$603,985	\$619,084	\$634,561	\$650,425	\$666,686	\$683,353	\$700,437	\$717,948 p.a.
With Effect From 1/4/2009	\$646,264	\$662,420	\$678,981	\$695,955	\$713,354	\$731,188	\$749,468	\$768,204 p.a.

SWG/SSA 1								
With Effect From 1/4/2008	\$521,310	\$534,343	\$547,701	\$561,394	\$575,429	\$589,814	\$604,560	\$619,674 p.a.
With Effect From 1/4/2009	\$557,802	\$571,747	\$586,040	\$600,691	\$615,709	\$631,101	\$646,879	\$663,051 p.a.

SOCIAL WORK GROUP (SWG) (Cont'd)

Social Work Aide (SWG/SWA)

SWG/SWA 2								
With Effect From 1/4/2008	\$513,056	\$525,883	\$539,030	\$552,506	\$566,318	\$580,476	\$594,988	\$609,863 p.a.
With Effect From 1/4/2009	\$548,970	\$562,695	\$576,762	\$591,181	\$605,961	\$621,110	\$636,637	\$652,553 p.a.
SWG/SWA 1								
With Effect From 1/4/2008	\$418,016	\$428,466	\$439,178	\$450,157	\$461,411	\$472,947	\$484,770	\$496,889 p.a.
With Effect From 1/4/2009	\$447,277	\$458,459	\$469,920	\$481,668	\$493,710	\$506,053	\$518,704	\$531,672 p.a.

TECHNICAL AND SUPPORT SERVICES GROUP (TSS)

Medical Machine Technician Series (TSS/MT)

Electroencephalograph Tech. TSS/MT 4								
With Effect From 1/4/2008	\$650,110	\$666,363	\$683,022	\$700,097	\$717,600	\$735,540	\$753,928	\$772,777 p.a.
With Effect From 1/4/2009	\$695,618	\$713,008	\$730,833	\$749,104	\$767,832	\$787,028	\$806,703	\$826,871 p.a.

Anaesthetic (Blood Gas) Tech. ECG Tech. (BHC) TSS/MT 3								
With Effect From 1/4/2008	\$516,810	\$529,730	\$542,974	\$556,548	\$570,462	\$584,723	\$599,341	\$614,325 p.a.
With Effect From 1/4/2009	\$552,987	\$566,811	\$580,982	\$595,506	\$610,394	\$625,654	\$641,295	\$657,327 p.a.

Cardio-Thoracic/Anaesthetic Tech. Supervisory Anaesthetic Tech. TSS/MT 2								
With Effect From 1/4/2008	\$461,438	\$472,973	\$484,798	\$496,918	\$509,341	\$522,074	\$535,126	\$548,504 p.a.
With Effect From 1/4/2009	\$493,738	\$506,082	\$518,734	\$531,702	\$544,995	\$558,619	\$572,585	\$586,899 p.a.

Orthopaedic Technician Anaesthetic Technician TSS/MT 1								
With Effect From 1/4/2008	\$406,065	\$416,217	\$426,622	\$437,288	\$448,220	\$459,425	\$470,911	\$482,684 p.a.
With Effect From 1/4/2009	\$434,490	\$445,352	\$456,486	\$467,898	\$479,595	\$491,585	\$503,875	\$516,472 p.a.

Health Support Sub Group (TSS/HS)

TSS/HS 7								
With Effect From 1/4/2008	\$576,696	\$591,114	\$605,891	\$621,039	\$636,565	\$652,479	\$668,152	\$684,152 p.a.
With Effect From 1/4/2009	\$617,065	\$632,492	\$648,304	\$664,512	\$681,124	\$698,152	\$715,152	\$732,152 p.a.

TSS/HS 6								
With Effect From 1/4/2008	\$532,972	\$546,296	\$559,954	\$573,953	\$588,301	\$603,009	\$618,009	\$633,009 p.a.
With Effect From 1/4/2009	\$570,280	\$584,537	\$599,151	\$614,129	\$629,483	\$645,220	\$661,220	\$677,220 p.a.

TECHNICAL AND SUPPORT SERVICES GROUP (TSS) (Cont'd)

Health Support Sub Group (TSS/HS) (Cont'd)

TSS/HS 5						
With Effect From 1/4/2008	\$482,156	\$494,210	\$506,565	\$519,229	\$532,210	\$545,515 p.a.
With Effect From 1/4/2009	\$515,907	\$528,804	\$542,025	\$555,575	\$569,465	\$583,701 p.a.
TSS/HS 4						
With Effect From 1/4/2008	\$443,277	\$454,359	\$465,718	\$477,361	\$489,295	\$501,527 p.a.
With Effect From 1/4/2009	\$474,306	\$486,164	\$498,318	\$510,776	\$523,545	\$536,634 p.a.
TSS/HS 3						
With Effect From 1/4/2008	\$416,688	\$427,105	\$437,782	\$448,727	\$459,945	\$471,444 p.a.
With Effect From 1/4/2009	\$445,856	\$457,002	\$468,427	\$480,138	\$492,141	\$504,445 p.a.
TSS/HS 2						
With Effect From 1/4/2008	\$374,890	\$384,262	\$393,868	\$403,715	\$413,808	\$424,153 p.a.
With Effect From 1/4/2009	\$401,132	\$411,160	\$421,439	\$431,975	\$442,775	\$453,844 p.a.
TSS/HS 1						
With Effect From 1/4/2008	\$335,855	\$344,252	\$352,858	\$361,679	\$370,721	\$379,989 p.a.
With Effect From 1/4/2009	\$359,365	\$368,349	\$377,558	\$386,997	\$396,672	\$406,589 p.a.

OFFICE AND PUBLIC SERVICE GROUP (OPS)

Telephone Operator Series (OPS/TO) (New Series)

OPS/TO 4								
With Effect From 1/4/2008	\$600,783	\$615,803	\$631,198	\$646,978	\$663,152	\$679,731	\$696,724	\$714,142 p.a.
With Effect From 1/4/2009	\$642,838	\$658,909	\$675,381	\$692,266	\$709,573	\$727,312	\$745,495	\$764,132 p.a.
OPS/TO 3								
With Effect From 1/4/2008	\$478,777	\$490,747	\$503,015	\$515,591	\$528,480	\$541,692	\$555,235	\$569,116 p.a.
With Effect From 1/4/2009	\$512,292	\$525,099	\$538,226	\$551,682	\$565,474	\$579,611	\$594,101	\$608,954 p.a.
OPS/TO 2								
With Effect From 1/4/2008	\$421,411	\$431,946	\$442,745	\$453,813	\$465,158	\$476,787	\$488,707	\$500,925 p.a.
With Effect From 1/4/2009	\$450,909	\$462,182	\$473,737	\$485,580	\$497,720	\$510,163	\$522,917	\$535,990 p.a.
OPS/TO 1								
With Effect From 1/4/2008	\$397,081	\$407,008	\$417,183	\$427,613	\$438,303	\$449,261	\$460,492	\$472,005 p.a.
With Effect From 1/4/2009	\$424,877	\$435,499	\$446,386	\$457,546	\$468,985	\$480,709	\$492,727	\$505,045 p.a.

OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)

Administrative Assistants Series (OPS/ADS)

OPS/ADS 2								
With Effect From 1/4/2008	\$1,037,139	\$1,063,067	\$1,089,644	\$1,116,885	\$1,144,807	\$1,173,428	\$1,202,763	1,232,832 p.a.
With Effect From 1/4/2009	\$1,109,739	\$1,137,482	\$1,165,919	\$1,195,067	\$1,224,944	\$1,255,568	\$1,286,957	1,319,131 p.a.
OPS/ADS 1								
With Effect From 1/4/2008	\$826,661	\$847,328	\$868,511	\$890,224	\$912,480	\$935,291	\$958,674	982,641 p.a.
With Effect From 1/4/2009	\$884,528	\$906,641	\$929,307	\$952,540	\$976,353	\$1,000,762	\$1,025,781	1,051,425 p.a.

Secretarial Series (OPS/SS) (New Series)

OPS/SS 6								
Executive Secretary 3								
With Effect From 1/4/2008	\$1,178,755	\$1,208,223	\$1,238,429	\$1,269,390	\$1,301,125	\$1,333,653	\$1,366,994	\$1,401,169 p.a.
With Effect From 1/4/2009	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251 p.a.
OPS/SS 5								
Executive Secretary 2								
With Effect From 1/4/2008	\$1,050,525	\$1,076,789	\$1,103,708	\$1,131,301	\$1,159,583	\$1,188,572	\$1,218,287	\$1,248,744 p.a.
With Effect From 1/4/2009	\$1,124,062	\$1,152,164	\$1,180,967	\$1,210,492	\$1,240,754	\$1,271,772	\$1,303,567	\$1,336,156 p.a.

OFFICE AND PUBLIC SERVICE GROUP (OPS) (Cont'd)

Secretarial Series (OPS/SS) (New Series) (Cont'd)

OPS/SS 4

Executive Secretary 1

With Effect From 1/4/2008	\$821,114	\$841,642	\$862,683	\$884,250	\$906,356	\$929,015	\$952,240	\$976,046 p.a.
With Effect From 1/4/2009	\$878,592	\$900,557	\$923,070	\$946,147	\$969,801	\$994,046	\$1,018,897	\$1,044,370 p.a.

OPS/SS 3

Senior Secretary

With Effect From 1/4/2008	\$688,275	\$705,482	\$723,119	\$741,197	\$759,727	\$778,720	\$798,188	\$818,143 p.a.
With Effect From 1/4/2009	\$736,454	\$754,866	\$773,737	\$793,081	\$812,908	\$833,230	\$854,061	\$875,413 p.a.

OPS/SS2

Secretary 2

With Effect From 1/4/2008	\$519,239	\$532,220	\$545,525	\$559,163	\$573,142	\$587,471	\$602,158	\$617,212 p.a.
With Effect From 1/4/2009	\$555,586	\$569,475	\$583,712	\$598,305	\$613,262	\$628,594	\$644,309	\$660,417 p.a.

OPS/SS 1

Secretary 1

With Effect From 1/4/2008	\$432,892	\$443,715	\$454,807	\$466,178	\$477,832	\$489,778	\$502,022	\$514,573 p.a.
With Effect From 1/4/2009	\$463,195	\$474,775	\$486,644	\$498,810	\$511,280	\$524,062	\$537,164	\$550,593 p.a.

Stenotype Writer Series (OPS/SW)

OPS/SW 3

Chief Court Reporter

Senior Stenotype Tutor

Chief Stenotype Writer

With Effect From 1/4/2008	\$1,074,206	\$1,101,061	\$1,128,587	\$1,156,802	\$1,185,722	\$1,215,365	\$1,245,749	\$1,276,893 p.a.
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With Effect From 1/4/2009	\$1,149,400	\$1,178,135	\$1,207,589	\$1,237,778	\$1,268,723	\$1,300,441	\$1,332,952	\$1,366,276 p.a.
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Stenotype Writer Series (OPS/SW) (Cont'd)

OPS/SW 2

Senior Court Reporter

Senior Stenotype Writer

Stenotype Tutor

With Effect From 1/4/2008	\$860,320	\$881,828	\$903,873	\$926,470	\$949,632	\$973,373	\$997,707	\$1,022,650 p.a.
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With Effect From 1/4/2009	\$920,542	\$943,556	\$967,144	\$991,323	\$1,016,106	\$1,041,509	\$1,067,546	\$1,094,235 p.a.
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OPS/SW 1

Court Reporter I

Stenotype Writer

With Effect From 1/4/2008	\$712,163	\$729,967	\$748,216	\$766,921	\$786,094	\$805,747	\$825,891	\$846,538 p.a.
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With Effect From 1/4/2009	\$762,014	\$781,065	\$800,591	\$820,606	\$841,121	\$862,149	\$883,703	\$905,795 p.a.
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POST AND TELEGRAPH OPERATORS GROUP (PTO)

Programme Management and Administration (PTO/PMA)

PTO/PMA 5								
With Effect From 1/4/2008	\$1,062,600	\$1,089,165	\$1,116,394	\$1,144,304	\$1,172,912	\$1,202,234	\$1,232,290	\$1,263,097 p.a.
With Effect From 1/4/2009	\$1,136,982	\$1,165,407	\$1,194,542	\$1,224,405	\$1,255,015	\$1,286,391	\$1,318,551	\$1,351,514 p.a.
PTO/PMA 4								
With Effect From 1/4/2008	\$893,550	\$915,889	\$938,786	\$962,256	\$986,312	\$1,010,970	\$1,036,244	\$1,062,150 p.a.
With Effect From 1/4/2009	\$956,099	\$980,001	\$1,004,501	\$1,029,614	\$1,055,354	\$1,081,738	\$1,108,781	\$1,136,501 p.a.
PTO/PMA 3								
With Effect From 1/4/2008	\$748,650	\$767,366	\$786,550	\$806,214	\$826,370	\$847,029	\$868,204	\$889,910 p.a.
With Effect From 1/4/2009	\$801,056	\$821,082	\$841,609	\$862,649	\$884,215	\$906,321	\$928,979	\$952,203 p.a.
PTO/PMA 2								
With Effect From 1/4/2008	\$621,863	\$637,409	\$653,344	\$669,678	\$686,420	\$703,580	\$721,170	\$739,199 p.a.
With Effect From 1/4/2009	\$665,393	\$682,028	\$699,078	\$716,555	\$734,469	\$752,831	\$771,652	\$790,943 p.a.
PTO/PMA 1								
With Effect From 1/4/2008	\$512,709	\$525,527	\$538,665	\$552,132	\$565,935	\$580,083	\$594,585	\$609,450 p.a.
With Effect From 1/4/2009	\$548,599	\$562,314	\$576,372	\$590,781	\$605,550	\$620,689	\$636,206	\$652,112 p.a.

Carrier Service Group (PTO/CA)

PTO/CA 4				
With Effect From 1/4/2006	\$392,354 X		\$5,390 -	\$408,524 p.a.
With Effect From 1/4/2007	\$411,971 X		\$5,660 -	\$428,951 p.a.
PTO/CA 3				
With Effect From 1/4/2006	\$368,704 X		\$4,059 -	\$384,940 p.a.
With Effect From 1/4/2007	\$387,139 X		\$4,262 -	\$404,187 p.a.
PTO/CA 2				
With Effect From 1/4/2008	\$8,188 X		\$158 -	\$8,661 P.B.
	\$8,714		\$201 -	\$9,318 p.w.
With Effect From 1/4/2009	\$8,761 X		\$169 -	\$9,267 p.w.
	\$9,324 X		\$215 -	\$9,970 p.w.
PTO/CA 1				
With Effect From 1/4/2008	\$7,826 X		\$143 -	\$8,396 p.w.
With Effect From 1/4/2009	\$8,374 X		\$153 -	\$8,984 p.w.

POST AND TELEGRAPH OPERATORS GROUP (PTO) (Cont'd)

Clerical Service Sub-Group (PTO/CR)

PTO/CR 4				
With Effect From 1/4/2008	\$473,767 X		\$6,509 -	\$493,294 p.a.
With Effect From 1/4/2009	\$506,930 X		\$6,965 -	\$527,824 p.a.
PTO/CR 3				
With Effect From 1/4/2008	\$445,210 X		\$4,901 -	\$464,815 p.a.
With Effect From 1/4/2009	\$476,375 X		\$5,244 -	\$497,352 p.a.

LABOUR AND MECHANICAL OPERATIONS GROUP (LMO) (Cont'd)

Trades And Services (LMO/TS)

LMO/TS 6						
With Effect From 1/4/2008	\$9,367	\$9,601	\$9,841	\$10,087	\$10,339	\$10,598 p.w.
With Effect From 1/4/2009	\$10,023	\$10,273	\$10,530	\$10,793	\$11,063	\$11,340 p.w.
LMO/TS 5						
With Effect From 1/4/2008	\$8,579	\$8,794	\$9,013	\$9,239	\$9,470	\$9,706 p.w.
With Effect From 1/4/2009	\$9,180	\$9,409	\$9,644	\$9,885	\$10,133	\$10,386 p.w.
LMO/TS 4						
With Effect From 1/4/2008	\$7,951	\$8,149	\$8,353	\$8,562	\$8,776	\$8,995 p.w.
With Effect From 1/4/2009	\$8,507	\$8,720	\$8,938	\$9,161	\$9,390	\$9,625 p.w.
LMO/TS 3						
With Effect From 1/4/2008	\$7,494	\$7,682	\$7,874	\$8,071	\$8,272	\$8,479 p.w.
With Effect From 1/4/2009	\$8,019	\$8,219	\$8,425	\$8,636	\$8,851	\$9,073 p.w.
LMO/TS 2						
With Effect From 1/4/2008	\$6,787	\$6,957	\$7,131	\$7,309	\$7,492	\$7,679 p.w.
With Effect From 1/4/2009	\$7,262	\$7,444	\$7,630	\$7,821	\$8,016	\$8,217 p.w.
LMO/TS 1						
With Effect From 1/4/2008	\$6,435	\$6,596	\$6,761	\$6,930	\$7,103	\$7,280 p.w.
With Effect From 1/4/2009	\$6,885	\$7,057	\$7,234	\$7,415	\$7,600	\$7,790 p.w.

PROTECTIVE SERVICES GROUP (PTSG)

Protective Services Series (PTSG/PX)

PTSG/PX 8								
With Effect From 1/4/2008	\$1,093,995	\$1,121,345	\$1,149,378	\$1,178,113	\$1,207,566	\$1,237,755	\$1,268,699	\$1,300,416 p.a.
With Effect From 1/4/2009	\$1,170,575	\$1,199,839	\$1,229,835	\$1,260,581	\$1,292,095	\$1,324,398	\$1,357,508	\$1,391,445 p.a.
PTSG/PX 7								
With Effect From 1/4/2008	\$941,850	\$965,396	\$989,531	\$1,014,269	\$1,039,626	\$1,065,617	\$1,092,257	\$1,119,564 p.a.
With Effect From 1/4/2009	\$1,007,780	\$1,032,974	\$1,058,798	\$1,085,268	\$1,112,400	\$1,140,210	\$1,168,715	\$1,197,933 p.a.
PTSG/PX 6								
With Effect From 1/4/2008	\$831,968	\$852,767	\$874,086	\$895,938	\$918,336	\$941,295	\$964,827	\$988,948 p.a.
With Effect From 1/4/2009	\$890,205	\$912,460	\$935,272	\$958,654	\$982,620	\$1,007,186	\$1,032,365	\$1,058,174 p.a.
PTSG/PX 5								
With Effect From 1/4/2008	\$699,143	\$716,621	\$734,537	\$752,900	\$771,723	\$791,016	\$810,791	\$831,061 p.a.
With Effect From 1/4/2009	\$748,082	\$766,785	\$785,954	\$805,603	\$825,743	\$846,387	\$867,546	\$889,235 p.a.
PTSG/PX 4								
With Effect From 1/4/2008	\$618,240	\$633,696	\$649,538	\$665,777	\$682,421	\$699,482	\$716,969	\$734,893 p.a.
With Effect From 1/4/2009	\$661,517	\$678,055	\$695,006	\$712,381	\$730,191	\$748,446	\$767,157	\$786,336 p.a.
PTSG/PX 3								
With Effect From 1/4/2008	\$545,795	\$559,439	\$573,425	\$587,761	\$602,455	\$617,516 p.a.		
With Effect From 1/4/2009	\$584,000	\$598,600	\$613,565	\$628,904	\$644,627	\$660,743 p.a.		
PTSG/PX 2								
With Effect From 1/4/2008	\$492,398	\$504,708	\$517,325	\$530,259	\$543,515	\$557,103 p.a.		
With Effect From 1/4/2009	\$526,866	\$540,037	\$553,538	\$567,377	\$581,561	\$596,100 p.a.		
PTSG/PX 1								
With Effect From 1/4/2008	\$440,192	\$451,197	\$462,477	\$474,039	\$485,890	\$498,037 p.a.		
With Effect From 1/4/2009	\$471,006	\$482,781	\$494,851	\$507,222	\$519,902	\$532,900 p.a.		

PROTECTIVE SERVICES GROUP (PTSG) (Cont'd)

Correctional Officers (PTSG/CO)

PTSG/CO 3						
With Effect From 1/4/2008	\$698,503	\$715,966	\$733,865	\$752,211	\$771,017	\$790,292 p.a.
With Effect From 1/4/2009	\$747,398	\$766,083	\$785,235	\$804,866	\$824,988	\$845,613 p.a.
PTSG/CO 2						
With Effect From 1/4/2008	\$577,083	\$591,510	\$606,297	\$621,455	\$636,991	\$652,916 p.a.
With Effect From 1/4/2009	\$617,478	\$632,915	\$648,738	\$664,957	\$681,581	\$698,620 p.a.
PTSG/CO 1						
With Effect From 1/4/2008	\$508,145	\$520,848	\$533,870	\$547,216	\$560,897	\$574,919 p.a.
With Effect From 1/4/2009	\$543,715	\$557,308	\$571,240	\$585,521	\$600,159	\$615,163 p.a.

CHILD CARE AND JUVENILE INSTITUTIONS

Superintendent 3										
Adjustment 1\4\ 2007	\$1,448,904	\$1,492,371	\$1,537,142	\$1,583,256	\$1,630,754	\$1,679,677	p.a.			
With Effect From 1/4/2008	\$1,666,240	\$1,716,227	\$1,767,713	\$1,820,745	\$1,875,367	\$1,931,628	p.a.			
With Effect From 1/4/2009	\$1,782,876	\$1,836,363	\$1,891,453	\$1,948,197	\$2,006,643	\$2,066,842	p.a.			
Superintendent 2										
Adjustment 1\4\ 2007	\$1,293,779	\$1,332,592	\$1,372,570	\$1,413,747	\$1,456,160	\$1,499,844	p.a.			
With Effect From 1/4/2008	\$1,487,846	\$1,532,481	\$1,578,456	\$1,625,809	\$1,674,584	\$1,724,821	p.a.			
With Effect From 1/4/2009	\$1,591,995	\$1,639,755	\$1,688,948	\$1,739,616	\$1,791,804	\$1,845,559	p.a.			
Superintendent 1										
Adjustment 1\4\ 2007	\$1,154,210	\$1,188,836	\$1,224,501	\$1,261,236	\$1,299,073	\$1,338,046	p.a.			
With Effect From 1/4/2008	\$1,327,341	\$1,367,162	\$1,408,176	\$1,450,422	\$1,493,934	\$1,538,752	p.a.			
With Effect From 1/4/2009	\$1,420,255	\$1,462,863	\$1,506,749	\$1,551,951	\$1,598,510	\$1,646,465	p.a.			
Assistant Superintendent										
Adjustment 1\4\ 2007	\$925,434	\$953,197	\$981,792	\$1,011,246	\$1,041,584	\$1,072,831	p.a.			
With Effect From 1/4/2008	\$1,064,249	\$1,096,176	\$1,129,061	\$1,162,933	\$1,197,821	\$1,233,756	p.a.			
With Effect From 1/4/2009	\$1,138,746	\$1,172,908	\$1,208,096	\$1,244,339	\$1,281,669	\$1,320,119	p.a.			
Teacher & Instructor 2 (Dip.)										
Adjustment 1\4\ 2007	\$679,751	\$694,706	\$709,990	\$725,609	\$741,573	\$757,887	\$774,561	\$791,601	\$809,016	\$826,815 p.a.
With Effect From 1/4/2008	\$781,714	\$798,912	\$816,488	\$834,451	\$852,809	\$871,570	\$890,745	\$910,341	\$930,369	\$950,837 p.a.
With Effect From 1/4/2009	\$836,434	\$854,836	\$873,642	\$892,862	\$912,505	\$932,580	\$953,097	\$974,065	\$995,495	\$1,017,396 p.a.
Teacher & Instructor 2 (Cert.)										
Adjustment 1\4\ 2007	\$646,324	\$660,543	\$675,075	\$689,927	\$705,105	\$720,617	\$736,471	\$752,673	\$769,232	\$786,155 p.a.
With Effect From 1/4/2008	\$743,272	\$759,624	\$776,336	\$793,416	\$810,871	\$828,710	\$846,941	\$865,574	\$884,617	\$904,078 p.a.
With Effect From 1/4/2009	\$795,302	\$812,798	\$830,680	\$848,955	\$867,632	\$886,720	\$906,227	\$926,164	\$946,540	\$967,364 p.a.
Instructor 1										
Adjustment 1\4\ 2007	\$535,771	\$547,557	\$559,604	\$571,915	\$584,497	\$597,356	\$610,498	\$623,929	\$637,655	\$651,684 p.a.
With Effect From 1/4/2008	\$616,136	\$629,691	\$643,544	\$657,702	\$672,172	\$686,959	\$702,073	\$717,518	\$733,304	\$749,436 p.a.
With Effect From 1/4/2009	\$659,266	\$673,769	\$688,592	\$703,741	\$719,224	\$735,047	\$751,218	\$767,744	\$784,635	\$801,897 p.a.
Teacher A3										
Adjustment 1\4\ 2007	\$476,519	\$487,002	\$497,717	\$508,666	\$519,857	\$531,294	\$542,982	\$554,928	\$567,136	\$579,613 p.a.
With Effect From 1/4/2008	\$547,997	\$560,053	\$572,374	\$584,966	\$597,836	\$610,988	\$624,430	\$638,167	\$652,207	\$666,555 p.a.
With Effect From 1/4/2009	\$586,357	\$599,257	\$612,440	\$625,914	\$639,684	\$653,757	\$668,140	\$682,839	\$697,861	\$713,214 p.a.

CORRECTIONAL SERVICES - ADULT INSTITUTIONS

Warders

Superintendent 'A'						
With Effect From 1/4/2008	\$1,098,982	\$1,126,457	\$1,154,618	\$1,183,483	\$1,213,071	\$1,243,397 p.a
With Effect From 1/4/2009	\$1,153,931	\$1,182,779	\$1,212,349	\$1,242,658	\$1,273,724	\$1,305,567 p.a
Superintendent 'B'						
With Effect From 1/4/2008	\$952,294	\$976,101	\$1,000,503	\$1,025,516	\$1,051,154	\$1,077,433 p.a
With Effect From 1/4/2009	\$999,908	\$1,024,906	\$1,050,529	\$1,076,792	\$1,103,712	\$1,131,304 p.a
Assistant Superintendent						
With Effect From 1/4/2008	\$852,185	\$845,814	\$866,960	\$888,634	\$910,850	\$933,621 p.a
With Effect From 1/4/2009	\$866,444	\$888,105	\$910,308	\$933,065	\$956,392	\$980,302 p.a
Overseer						
With Effect From 1/4/2008	\$716,275	\$734,182	\$752,537	\$771,350	\$790,634	\$810,400 p.a.
With Effect From 1/4/2009	\$752,089	\$770,891	\$790,163	\$809,917	\$830,165	\$850,920 p.a.

LOCALLY ENGAGED STAFF

Salary Scales are shown in the currency of the respective Host Countries

Jamaican Embassy, Bonn

		With effect from 1/7/99		
Clerk Typist 1	DM	\$38,236 x	\$1,302 -	\$48,652 p.a.
Clerk Grade 1	DM	\$38,571 x	\$1,315 -	\$49,091 p.a.
	DM	\$36,504 x	\$1,289 -	\$46,816 p.a.
Chauffeur	DM	\$41,756 x	\$1,276 -	\$51,964 p.a.
Translator	DM	\$43,808 x	\$1,447 -	\$55,384 p.a.
Messenger	DM	\$31,245 x	\$1,263 -	\$41,349 p.a.
Part-Time Cleaner	DM	\$25,372 x	\$1,250 -	\$35,372 p.a.

Jamaican High Commission, Trinidad

		With effect from 1/7/99		
Stenographer	TT	\$41,551 x	\$1,260 -	\$51,631 p.a.
Clerk Grade 1	TT	\$41,691 x	\$1,260 -	\$51,771 p.a.
Clerk	TT	\$35,244 x	\$1,260 -	\$45,324 p.a.
Receptionist/Typist	TT	\$34,230 x	\$1,260 -	\$44,310 p.a.
Chauffeur	TT	\$37,833 x	\$1,236 -	\$47,721 p.a.
Messenger/Driver	TT	\$36,202 x	\$1,106 -	\$45,050 p.a.
Office Attendant	TT	\$24,354 x	\$996 -	\$32,322 p.a.
Caretaker/Gardener	TT	\$23,839 x	\$996 -	\$31,807 p.a.

Jamaican Embassy, Japan

		With effect from 1/7/99		
Bilingual Secretary	Y	\$3,026,795 x	\$211,836 -	\$4,721,483 p.a.
Telephonist/Receptionist	Y	\$2,329,926 x	\$180,324 -	\$3,772,518 p.a.
Ambassador's Chauffeur	Y	\$2,640,392 x	\$184,824 -	\$4,118,984 p.a.
Chauffeur/Messenger	Y	\$2,575,992 x	\$162,288 -	\$3,874,296 p.a.
Secretary	Y	\$2,318,390 x	\$167,412 -	\$3,657,686 p.a.

LOCALLY ENGAGED STAFF (Cont'd)

Salary Scales are shown in the currency of the respective Host Countries
Jamaican High Commission, Ottawa

		With effect from 1/7/99		With effect from 1/7/99
Clerk Typist	CN	\$21,587 x	\$644 -	\$26,739 p.a.
Clerks Grade 1	CN	\$20,432 x	\$644 -	\$25,584 p.a.
Telephonist/Receptionist	CN	\$18,039 x	\$644 -	\$23,191 p.a.
Chauffeur	CN	\$22,335 x	\$644 -	\$27,487 p.a.
Driver/Messenger	CN	\$19,505 x	\$644 -	\$24,657 p.a.
Messenger	CN	\$16,472 x	\$537 -	\$20,768 p.a.
Cleaner/Attendant	CN	\$15,616 x	\$452 -	\$19,232 p.a.

Jamaican High Commission, Abuja (Nigeria)

		With effect from 1/7/99		With effect from 1/7/99
Stenographer	US	\$2,721 x	\$90 -	\$3,351 p.a.
Clerk/Typist 1	US	\$2,540 x	\$87 -	\$3,149 p.a.
Telephonist/Receptionist	US	\$2,208 x	\$77 -	\$2,747 p.a.
Chauffeur	US	\$1,974 x	\$74 -	\$2,492 p.a.
Chauffeur/Messenger	US	\$1,770 x	\$63 -	\$2,211 p.a.
Security Guards	US	\$1,381 x	\$28 -	\$1,577 p.a.
Office Cleaner	US	\$1,176 x	\$27 -	\$1,365 p.a.

Jamaican Consulate General, Toronto

		With effect from 1/7/99		With effect from 1/7/99
Clerk/Typist 1	CN	\$21,587 x	\$644 -	\$26,739 p.a.
Clerks Grade 1	CN	\$20,432 x	\$644 -	\$25,584 p.a.
Chauffeur/Messenger	CN	\$19,505 x	\$644 -	\$24,657 p.a.

LOCALLY ENGAGED STAFF (Cont'd)

Salary Scales are shown in the currency of the respective Host Countries
Jamaican Permanent Representative to the United Nations, Geneva

		With effect from 1/7/99		
Telephone/Receptionist	SFr	\$63,423 x	\$1,260 -	\$73,503 p.a.
Records Information Officer	SFr	\$54,397 x	\$1,248 -	\$64,381 p.a.
Chauffeur	SFr	\$50,660 x	\$1,212 -	\$60,356 p.a.
Driver/Messenger	SFr	\$45,695 x	\$1,189 -	\$55,207 p.a.
Cleaner/Attendant	SFr	\$42,185 x	\$1,161 -	\$51,473 p.a.

Jamaican Consulate General, New York

		With effect from 1/7/99		
Clerks Grade 1	US	\$21,707 x	\$780 -	\$27,947 p.a.
Stenographers Grade 1	US	\$21,707 x	\$780 -	\$27,947 p.a.
Typist	US	\$19,188 x	\$780 -	\$25,428 p.a.
Telephonist/Receptionist	US	\$18,655 x	\$780 -	\$24,895 p.a.
Chauffeur	US	\$24,239 x	\$884 -	\$31,311 p.a.
Chauffeur/Messenger	US	\$17,962 x	\$780 -	\$24,202 p.a.
Cleaner/Attendant	US	\$16,203 x	\$780 -	\$22,443 p.a.
Messenger/Guard	US	\$16,203 x	\$780 -	\$22,443 p.a.

Jamaican Embassy, Brussels

		With effect from 1/7/99		
Translator/Typist	BF	\$785,528 x	\$28,496 -	\$1,013,496 p.a.
Clerk/Typist	BF	\$781,805 x	\$28,482 -	\$1,009,661 p.a.
Receptionist/Typist	BF	\$710,741 x	\$28,468 -	\$938,485 p.a.
Chauffeur/Driver	BF	\$693,680 x	\$28,454 -	\$921,312 p.a.
Messenger/Driver	BF	\$648,293 x	\$28,440 -	\$875,813 p.a.
Office Attendant	BF	\$567,000 x	\$28,426 -	\$794,408 p.a.

LOCALLY ENGAGED STAFF (Cont'd)

Salary Scales are shown in the currency of the respective Host Countries
Jamaican High Commission, London

With effect from 1/7/99			
Community Relations Officer	\$18,460 x	\$780 -	\$24,700 p.a.
Senior Clerk (Off. Mgmt)	\$15,080 x	\$780 -	\$21,320 p.a.
Senior Clerk (Records)	\$15,080 x	\$780 -	\$21,320 p.a.
Stenographers Grade 1	\$10,171 x	\$733 -	\$16,035 p.a.
Clerks Grade 1	\$9,959 x	\$733 -	\$15,823 p.a.
Chauffeur	\$9,493 x	\$733 -	\$15,357 p.a.
Clerks Grade 2	\$9,425 x	\$733 -	\$15,289 p.a.
Telephonist/Receptionmist	\$9,048 x	\$676 -	\$14,456 p.a.
Chauffeur/Messenger	\$9,123 x	\$676 -	\$14,531 p.a.
Receptionist/Guard	\$9,056 x	\$676 -	\$14,464 p.a.
Male Messenger	\$8,424 x	\$503 -	\$12,448 p.a.
Office Attendant	\$8,116 x	\$503 -	\$12,140 p.a.

Jamaican Permanent Representative to the United Nations, New York

With effect from 1/7/99			
Clerks Grade 1	US \$21,107 x	\$780 -	\$27,347 p.a.
Typist Grade 1	US \$21,107 x	\$780 -	\$27,347 p.a.
Typist Grade 2	US \$19,188 x	\$780 -	\$25,428 p.a.
Clerk Grade 2	US \$19,188 x	\$780 -	\$25,428 p.a.
Telephonist/Receptionist	US \$18,655 x	\$780 -	\$24,895 p.a.
Chauffeur	US \$24,239 x	\$780 -	\$30,479 p.a.
Driver/Messenger	US \$17,962 x	\$780 -	\$24,202 p.a.
Cleaner/Attendant	US \$16,203 x	\$780 -	\$22,443 p.a.

LOCALLY ENGAGED STAFF (Cont'd)

Salary Scales are shown in the currency of the respective Host Countries

Jamaica Consulate General, Miami

With effect from 1/7/99				
Clerks Grade 1	US	\$21,210 x	\$780 -	\$27,450 p.a.
Telephonist/Receptionist	US	\$18,655 x	\$780 -	\$24,895 p.a.
Chauffeur/Messenger	US	\$21,210 x	\$780 -	\$27,450 p.a.
Cleaner/Attendant	US	\$16,203 x	\$780 -	\$22,443 p.a.

Jamaican Embassy, Washington

Jamaican Permanent Representative to the O.A.S., Washington

With effect from 1/7/99				
Embassy				
Clerks Grade 1	US	\$21,107 x	\$780 -	\$27,347 p.a.
Stenographers Grade 1	US	\$21,107 x	\$780 -	\$27,347 p.a.
Telephonist/Receptionist	US	\$18,655 x	\$780 -	\$24,895 p.a.
Chauffeur	US	\$24,239 x	\$884 -	\$31,311 p.a.
Embassy Guard	US	\$17,882 x	\$780 -	\$24,122 p.a.
Chauffeur/Messenger	US	\$17,962 x	\$780 -	\$24,202 p.a.
Messenger	US	\$17,323 x	\$780 -	\$23,563 p.a.
Cleaner/Attendant	US	\$16,203 x	\$780 -	\$22,443 p.a.
O. A. S.				
Bilingual Secretary	US	\$25,318 x	\$780 -	\$31,558 p.a.
Clerk Grade 1	US	\$21,107 x	\$780 -	\$27,347 p.a.

LOCALLY ENGAGED STAFF (Cont'd)

Salary Scales are shown in the currency of the respective Host Countries

Jamaican Embassy, Caracas

		With effect from 1/7/99		
Bilingual Secretary	US	\$11,101 x	\$396 -	\$14,269 p.a.
Chaffeur	US	\$5,478 x	\$324 -	\$8,070 p.a.
Telephonist/Receptionist	US	\$4,995 x	\$291 -	\$7,323 p.a.
Driver/Messenger	US	\$4,963 x	\$288 -	\$7,267 p.a.
Cleaner/Attendant	US	\$3,577 x	\$204 -	\$5,209 p.a.

Jamaican Embassy , Mexico

		With effect from 1/7/99		
Bilingual Secretary	US	\$10,920 x	\$219 -	\$12,672 p.a.
Receptionist/Typist	US	\$7,098 x	\$172 -	\$8,474 p.a.
Ambassador's Chauffeur	US	\$6,661 x	\$172 -	\$8,037 p.a.
Chauffeur/Messenger	US	\$5,460 x	\$140 -	\$6,580 p.a.
Cleaner/Attendant	US	\$3,276 x	\$87 -	\$3,972 p.a.

Jamaican Embassy , Cuba

		With effect from 1/7/99	
Bilingual Secretary	US	\$5,350 p.a.	
Chauffeur/Messenger	US	\$3,423 p.a.	
Office Maid	US	\$2,675 p.a.	

JAMAICA CONSTABULARY FORCE

Officer Corps

Commissioner						
With Effect From 1/4/2006	\$3,643,277	\$3,734,359	\$3,827,718	\$3,923,410	\$4,021,496	\$4,122,033 p.a.
With Effect From 1/4/2007	\$3,880,090	\$3,977,092	\$4,076,519	\$4,178,432	\$4,282,893	\$4,389,965 p.a.
Deputy Commissioner						
With Effect From 1/4/2006	\$2,862,333	\$2,933,892	\$3,007,239	\$3,082,420	\$3,159,480	\$3,238,467 p.a.
With Effect From 1/4/2007	\$3,048,385	\$3,124,594	\$3,202,709	\$3,282,777	\$3,364,846	\$3,448,968 p.a.
Assistant Commissioner						
With Effect From 1/4/2008	\$4,065,319	\$4,187,278	\$4,312,897	\$4,442,284	\$4,575,552	\$4,712,819 p.a.
With Effect From 1/4/2009	\$5,279,629	\$5,464,416	\$5,655,670	\$5,853,619	\$6,058,495	\$6,270,543 p.a.
Senior Superintendent						
With Effect From 1/4/2008	\$3,131,053	\$3,224,985	\$3,321,734	\$3,421,386	\$3,524,028	\$3,629,749 p.a.
With Effect From 1/4/2009	\$3,969,023	\$4,107,939	\$4,251,717	\$4,400,527	\$4,554,545	\$4,713,954 p.a.
Superintendent						
With Effect From 1/4/2008	\$2,477,866	\$2,552,202	\$2,628,768	\$2,707,631	\$2,788,860	\$2,872,526 p.a.
With Effect From 1/4/2009	\$3,065,881	\$3,173,187	\$3,284,249	\$3,399,198	\$3,518,170	\$3,641,305 p.a.
Deputy Superintendent						
With Effect From 1/4/2008	\$1,960,944	\$2,019,772	\$2,080,366	\$2,142,777	\$2,207,060	\$2,273,272 p.a.
With Effect From 1/4/2009	\$2,368,248	\$2,451,136	\$2,536,926	\$2,625,718	\$2,717,619	\$2,812,735 p.a.
Assistant Superintendent						
With Effect From 1/4/2008	\$1,510,292	\$1,555,601	\$1,602,269	\$1,650,337	\$1,699,848	\$1,750,843 p.a.
With Effect From 1/4/2009	\$1,780,358	\$1,842,671	\$1,907,164	\$1,973,915	\$2,043,002	\$2,114,507 p.a.

JAMAICA CONSTABULARY FORCE (Cont'd)

Federated Ranks

Inspector							
With Effect From 1/4/2008	\$1,094,783	\$1,127,626	\$1,161,455	\$1,196,299	\$1,232,188	\$1,269,153	p.a.
With Effect From 1/4/2009	\$1,259,675	\$1,303,764	\$1,349,396	\$1,396,625	\$1,445,506	\$1,496,099	p.a.
Sergeant							
With Effect From 1/4/2008	\$890,914	\$917,642	\$945,171	\$973,526	\$1,002,732	\$1,032,814	p.a.
With Effect From 1/4/2009	\$1,000,578	\$1,035,598	\$1,071,844	\$1,109,359	\$1,148,186	\$1,188,373	p.a.
Corporal							
With Effect From 1/4/2008	\$725,010	\$746,760	\$769,163	\$792,238	\$816,005	\$840,485	p.a.
With Effect From 1/4/2009	\$794,774	\$822,591	\$851,381	\$881,180	\$912,021	\$943,942	p.a.
Constable							
With Effect From 1/4/2008	\$581,701	\$590,000	\$607,700	\$625,931	\$644,709	\$664,050	\$683,972 p.a.
With Effect From 1/4/2009	\$622,421	\$631,300	\$653,396	\$676,264	\$699,934	\$724,431	\$749,786 p.a.
Cadet							
With Effect From 1/4/96	\$135 -		\$160	per day			
With Effect From 1/4/97	\$155 -		\$180	per day			

CASUAL DAILY PAID EMPLOYEES

Casual Daily Paid Employees

With Effect From 1/4/2008	\$1,182 per day
With Effect From 1/4/2009	\$1,265 per day

PART - TIME CLEANERS

	With effect from 1/4/2008	With effect from 1/4/2009
6 hours or more but less than 8 hours per week	\$2,947	\$3,153 p.w.
8 hours or more but less than 10 hours per wee	\$2,985	\$3,194 p.w.
10 hours or more but less than 12 hours per we	\$3,029	\$3,241 p.w.
12 hours or more but less than 16 hours per we	\$3,108	\$3,325 p.w.
16 hours or more but less than 20 hours per we	\$3,315	\$3,547 p.w.
20 hours or more but less than 24 hours per we	\$3,532	\$3,780 p.w.
24 hours or more weekly	\$3,753	\$4,016 p.w.

MAIL COURIERS

Mail Couriers

	With Effect From 1/4/2008	With Effect From 1/4/2009
1 to 40 miles	\$5,339 p.w.	\$5,713 p.w.
41 to 60 miles	\$5,665 p.w.	\$6,061 p.w.
61 to 80 miles	\$5,684 p.w.	\$6,082 p.w.
81 to 100 miles	\$5,704 p.w.	\$6,103 p.w.
101 to 120 miles	\$5,728 p.w.	\$6,129 p.w.
Over 120 miles	\$5,760 p.w.	\$6,163 p.w.

SCHEDULE PART III
LIST OF ABOLISHED OFFICES

Ministry of Youth & Culture
Child Care Institutions
Copse Place of Safety

No of Offices	Office	Classification	Grade	Remarks
1	Superintendent 3			Post [# 37925] abolished with effect from July 1, 2012.
1	Superintendent 1			Post [3 37926] abolished with effect from July 1, 2012.
1	Teacher			Post [# 37927] abolished with effect from July 1, 2012.
1	Instructor 2			Post [# 37928] abolished with effect from July 1, 2012.
1	Instructor 1			pOST [# 37929] abolished with effect from July 1, 2012.
1	Duty Officer	PTSG PX	1	Post [# 37930] abolished with effect from July 1, 2012.
1	Administrator 1	GMG AM	1	Post [# 37931] abolished with effect from July 1, 2012.
1	Social Work Aide 2	SWG SWA	2	Post [# 37932] abolished with effect from July 1, 2012.
1	Social Work Aide 1	SWG SWA	1	Post [# 37933] abolished with effect from July 1, 2012.
1	Cook	LMO TS	3	Post [# 37934] abolished with effect from July 1, 2012.
2	Attendant	LMO TS	2	Post [# 37935] abolished with effect from July 1, 2012.
1	Driver 1	LMO DR	1	Post [# 37937] abolished with effect from July 1, 2012.
13				
13	Total - Cope Place of Safety			
13	Total - Child Care Institutions			
13	Total - Ministry of Youth & Culture			

Post And Telecommunications
Postal Division 1

Corporate Area Post Offices

No of Offices	Office	Classification	Grade	Remarks
1	Postman B	PTO CA	1	Post [# 10595] abolished with effect from June 1, 2012.

LIST OF ABOLISHED OFFICES

Post And Telecommunications

Postal Division 1

Corporate Area Post Offices

1

1 Total - Postal Division 1

1 Total - Post And Telecommunications

Ministry of Justice

Human Resource Management and Administration Division

No of Offices	Office	Classification	Grade	Remarks
1	Senior Secretary	OPS SS	4	Post [# 50361] abolished with effect from August 1, 2011.
1				
1				
1	Total - Human Resource Management and Administration Division			
1	Total - Ministry of Justice			

Ministry Of Health

Maintenance Services

No of Offices	Office	Classification	Grade	Remarks
1	Engineer	ASG	1	Post [# 27449] abolished with effect from April 1, 2012.
1				
1	Total - Maintenance Services			

Spanish Town Region

Incumbents seconded to South East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Assessment Officer	GMG AM	2	Post [# 36703] abolished with effect from April 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

Spanish Town Region

Incumbents seconded to South East Region with effect from January 1, 1999

Administration

1

**Total - Incumbents seconded to South East Region with effect from
January 1, 1999**

1 Total - Spanish Town Region

2 Total - Ministry Of Health

Bellevue Hospital

Operation Of The Mental Hospital

No of Offices	Office	Classification	Grade	Remarks
1	Enrolled Assistant Nurse	NPG	EAN 2	Post [# 38418] abolished with effect from July 16, 2012.
1	Enrolled Assistant Nurse	NPG	EAN 2	Post [# 38431] abolished with effect from July 1, 2012.
2	Laundry Supervisor 1	LMO	TS 3	Two (2) posts [#s 38814-5] abolished with effect from July 1, 2012.
1	Seamstress Class 2	LMO	TS 3	Post [# 38896] abolished with effect from July 1, 2012.
1	Cook	LMO	TS 3	Post [# 38828] abolished with effect from July 1, 2012.
6				
6	Total - Bellevue Hospital			

Ministry of Local Government And Community Dev.

Strategic Policy, Planning & Reform

No of Offices	Office	Classification	Grade	Remarks
1	Performance Monitoring Officer	GMG	SEG 2	Post [# 60938] abolished with effect from January 6, 2012.
1				
1	Total - Strategic Policy, Planning & Reform			

LIST OF ABOLISHED OFFICES

Ministry of Local Government And Community Dev. Human Resource Management & Administration

No of Offices	Office	Classification	Grade	Remarks
1	Secretary	OPS SS	1	Post [# 50672] abolished with effect from June 1, 2012.
1				

Human Resource Management

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	Post [# 50769] abolished with effect from January 6, 2012.
1				
1	Total - Human Resource Management			
2	Total - Human Resource Management & Administration			

Board of Supervision

No of Offices	Office	Classification	Grade	Remarks
1	Attendant	GLS	1	Post [# 24514] transferred from the former Ministry of Housing, Environment, Water & Local Government with effect from January 6, 2012 and abolished with effect from January 6, 2012.
1				
1	Total - Board of Supervision			
4	Total - Ministry of Local Government And Community Dev.			

27 Total Abolished Posts

SCHEDULE PART III
LIST OF ABOLISHED OFFICES

Ministry Of Finance & Planning
Public Service Establishment Division (PSED)
Superannuation Branch

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	Post [# 1685] transferred from the Office of the Prime Minister with effect from January 6, 2012 and abolished with effect from July 16, 2012.

1

Provident Fund Section

No of Offices	Office	Classification	Grade	Remarks
1	Deputy Pensions Officer	GMG SEG	1	Post [# 1715] transferred from the Office of the Prime Minister with effect from January 6, 2012 and abolished with effect from July 16, 2012.

1

2 Total - Superannuation Branch

Pensions Administration

No of Offices	Office	Classification	Grade	Remarks
5	Secretary 1	OPS SS	1	Posts [#s 1694-6, 1699-1700] transferred from the Office of the Prime Minister with effect from January 6, 2012 and abolished with effect from July 16, 2012.

5

5 Total - Pensions Administration

7 Total - Public Service Establishment Division (PSED)

7 Total - Ministry Of Finance & Planning

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Jamaica Customs Department

Information Management - Human Resources - Corporate Services

No of Offices	Office	Classification	Grade	Remarks
1	Librarian	PIDG LB	3	Post [# 56964] abolished with effect from July 16, 2012.
1				
1	Total - Information Management - Human Resources - Corporate Services			
1	Total - Jamaica Customs Department			
1	Total - Tax Administration Directorate			

Ministry of Youth & Culture

Child Care Institutions

Mannings Children's Home

No of Offices	Office	Classification	Grade	Remarks
1	Driver 1	LMO DR	1	Post [# 37841] abolished with effect from July 16, 2012,
1				
1	Total - Mannings Children's Home			

Homestead Place of Safety

No of Offices	Office	Classification	Grade	Remarks
2	Instructor 1			Two (2) posts [#s 37910 & 12] abolished with effect from July 16, 2012.
1	Driver 1	LMO DR	1	Post [# 37923] abolished with effect from July 16, 2012.
3				
3	Total - Homestead Place of Safety			
4	Total - Child Care Institutions			

LIST OF ABOLISHED OFFICES

Ministry of Youth & Culture

National Centre for Youth Development

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG AM	3	Post [# 7250] abolished with effect from July 16, 2012.
1				
1	Total - National Centre for Youth Development			
5	Total - Ministry of Youth & Culture			

Ministry Of Foreign Affairs And Foreign Trade

Executive Management

No of Offices	Office	Classification	Grade	Remarks
1	Administrator 3	GMG PMA	3	Post [# 4693] abolished with effect from July 16, 2012.
1				
1	Total - Ministry Of Foreign Affairs And Foreign Trade			

Ministry Of Labour And Social Security

Social Security

Administration of National Insurance

Contributions of Branch

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	Post [# 5515] abolished with effect from July 16, 2012.
1				
1	Total - Administration of National Insurance			
1	Total - Social Security			
1	Total - Ministry Of Labour And Social Security			

LIST OF ABOLISHED OFFICES

Ministry of Agriculture And Fisheries

Fisheries Division

Marine Branch

No of Offices	Office	Classification	Grade	Remarks
1	Vessel Master	SOG ST	4	Post [# 8083] abolished with effect from July 16, 2012.
1				
1	Total - Marine Branch			
1	Total - Fisheries Division			
1	Total - Ministry of Agriculture And Fisheries			

Post And Telecommunications

Postal Division 2

Other District Offices

No of Offices	Office	Classification	Grade	Remarks
3	Attendant	LMO TS	1	Three (3) posts [#s 11843 - 45] abolished with effect from July 16, 2012.
3				
3	Total - Postal Division 2			
3	Total - Post And Telecommunications			

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Military Stores Depot

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 1	FMG AC	1	Post [# 13749] abolished with effect from July 16, 2012.
1				
1	Total - Military Stores Depot			

LIST OF ABOLISHED OFFICES

Ministry of National Security

Maintenance And Operations, Jamaica Defence Force

Force Engineering

No of Offices	Office	Classification	Grade	Remarks
1	Guard	LMO TS	1	Post [# 13897] abolished with effect from July 16, 2012.
1				
1	Total - Force Engineering			
2	Total - Maintenance And Operations, Jamaica Defence Force			
2	Total - Ministry of National Security			

Ministry Of Health

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	3	Post [# 27973] abolished with effect from October 1, 2012.
2	Parish Administrative Officer	GMG AM	3	Two (2) posts [#s 27922 - 23] abolished with effect from October 1, 2012.
1	Contact Investigator	PMG SDI	1	Post [# 53468] abolished with effect from October 1, 2012.
1	Secretary 2	OPS SS	2	Post [# 27967] abolished with effect from October 1, 2012.
1	Records Clerk	PIDG RIM	1	Post [# 27977] abolished with effect from October 1, 2012.
1	Driver 1	LMO DR	1	Post [# 27982] abolished with effect from October 1, 2012.
1	Security Guard	PTSG PX	1	Post [# 27985] abolished with effect from October 1, 2012.
8				

Curative

No of Offices	Office	Classification	Grade	Remarks
3	Specialist Nurse	NPG RN	2	Three (3) posts [#s 28111 - 12 & 28114] abolished with effect from October 1, 2012.
7	Specialist Nurse	NPG RN	2	Seven (7) posts [#s 28061 - 67] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Curative

No of Offices	Office	Classification	Grade	Remarks
2	Assistant Nurse 2	NPG EAN	2	Two (2) posts [#s 28120 & 28121] abolished with effect from October 1, 2012.

12

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
2	Assistant Health Education Officer	GMG AM	2	Two (2) posts [#s 28156 - 57] abolished with effect from October 1, 2012.
3	Registered Midwife 2	NPG MW	2	Three (3) posts [#s 28320, 28325 & 28336] abolished with effect from October 1, 2012.
12	Community Health Aide	TSS HS	3	Twelve (12) posts [#s 28533 - 44] abolished with effect from October 1, 2012.
70	Community Health Aide	TSS HS	3	Seventy (70) posts [#s 28463 - 28532] abolished with effect from October 1, 2012.

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Dental Services

No of Offices	Office	Classification	Grade	Remarks
2	Dental Nurse 1	PMG DX	2	Two (2) posts [#s 28572 & 28574] abolished with effect from October 1, 2012.
4	Senior Dental Assistant	PMG DA	2	Four (4) posts [#s 28594 - 97] abolished with effect from October 1, 2012.
4	Senior Dental Assistant	PMG DA	2	Four (4) posts [#s 28598 - 99 & 28602 - 03] abolished with effect from October 1, 2012.
2	Dental Assistant	PMG DA	1	Two (2) posts [#s 28609 & 28612] abolished with effect from October 1, 2012.

12

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
2	Contact Investigator			Two (2) posts [#s 28618 - 19] abolished with effect from October 1, 2012.
2	Veterinary Public Health Inspector	PMG PHI	3	Two (2) posts [#s 28628 - 29] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
4	Public Health Inspector 3	PMG PHI	3	Four (4) posts [#s 28648 - 51] abolished with effect from October 1, 2012.
8	Public Health Inspector 2	PMG PHI	2	Eight (8) posts [#s 27804 - 06, 28658 - 62] abolished with effect from October 1, 2012.
16	Public Health Inspector 2	PMG PHI	2	Sixteen (16) posts [#s 28663 - 65, 28667 - 69 & 28671 - 81] abolished with effect from October 1, 2012.
6	Public Health Inspector 1	PMG PHI	1	Six (6) posts [#s 28701 - 06] abolished with effect from October 1, 2012.
13	Public Health Inspector 1	PMG PHI	1	Thirteen (13) posts [#s 28721 - 31, 50395 & 50396] abolished with effect from October 1, 2012.
1	Pest Control Inspector	TSS HS	2	Post [# 28734] abolished with effect from October 1, 2012.
3	Insect Inspector	TSS HS	2	Three (3) posts [#s 28732, 28735 & 28736] abolished with effect from October 1, 2012.
8	Larvicidal Worker	LMO TS	2	Eight (8) posts [#s 28762 - 69] abolished with effect from October 1, 2012.
15	Larvicidal Worker	LMO TS	2	Fifteen (15) posts [#s 28739 - 40, 28742 - 49 & 28754 - 58] abolished with effect from October 1, 2012.

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Support Services

No of Offices	Office	Classification	Grade	Remarks
5	Health Record Technician	PIDG HR	2	Five (5) posts [#s 28777 & 28779 - 82] abolished with effect from October 1, 2012.
2	Accounting Technician 1	FMG AT	1	Two (2) posts [#s 28811 - 12] abolished with effect from October 1, 2012.
2	Health Record Clerk	PIDG HR	1	Two (2) posts [#s 28789 - 90] abolished with effect from October 1, 2012.
2	Records Officer 1	PIDG RIM	2	Two (2) posts [#s 28804 & 28810] abolished with effect from October 1, 2012.
3	Records Officer 1	PIDG RIM	2	Three (3) posts [#s 28814 - 15 & 28821] abolished with effect from October 1, 2012.
1	Records Clerk	PIDG RIM	1	Post [# 28817] abolished with effect from October 1, 2012.
3	Secretary 2	OPS SS	2	Three (3) posts [#s 28791 - 92 & 28796] abolished with effect from October 1, 2012.
1	Secretary 1	OPS SS	1	Post [# 28801] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

County Of Cornwall Health Administration

Incumbents Seconded to Western Region with effect from January 1, 1999.

Support Services

No of Offices	Office	Classification	Grade	Remarks
5	Driver 1	LMO DR	1	Five (5) posts [#s 28829 - 33] abolished with effect from October 1, 2012.
9	Driver 1	LMO DR	1	Nine (9) posts [#s 28838 - 44, 28846 & 28848] abolished with effect from October 1, 2012.
13	Attendant	LMO TS	1	Thirteen (13) posts [#s 28900 - 28912] abolished with effect from October 1, 2012.
23	Attendant	LMO TS	1	Twenty-two (22) posts [#s 28873 & 28878 - 99] abolished with effect from October 1, 2012.
18	Cleaner Attendant	LMO TS	1	Eighteen (18) posts [#s 28935 - 44 & 28946 - 53] abolished with effect from October 1, 2012.
12	Office Attendant	LMO TS	1	Twelve (12) posts [#s 28962 - 73] abolished with effect from October 1, 2012.
1	Messenger/Attendant	LMO TS	2	Post [# 28858] abolished with effect from October 1, 2012.
3	Maid	LMO TS	1	Three (3) posts [#s 28860 - 62] abolished with effect from October 1, 2012.
1	Attendant	LMO TS	2	Post [# 28863] abolished with effect from October 1, 2012.
5	Male Orderly	LMO TS	1	Five (5) posts [#s 28923 - 27] abolished with effect from October 1, 2012.

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Sexually Transmitted Disease

No of Offices	Office	Classification	Grade	Remarks
3	Contact Investigator	PMG SDI	1	Three (3) posts [#s 28976 - 78] abolished with effect from October 1, 2012.
1	Nurse Practitioner	NPG RN	5	Post [# 28979] abolished with effect from October 1, 2012.

4

Total - Incumbents Seconded to Western Region with effect from January 1, 1999.

310 Total - County Of Cornwall Health Administration

LIST OF ABOLISHED OFFICES

Ministry Of Health

South East Area Health Administration

Kingston And St. Andrew Administration

Administration (Incumbents seconded to South East Region w.e.f Jan 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
9	Specialist Nurse	NPG RN	2	Nine (9) posts [#s 27892 - 27900] abolished with effect from October 1, 2012.
1	Chief Public Health Inspector	PMG PHI	5	Post [# 28995] abolished with effect from October 1, 2012.
3	Specialist Nurse	NPG RN	2	Three (3) posts [#s 27889 - 91] abolished with effect from October 1, 2012.
1	Supervisor, Veterinary Public Health Inspector	PMG PHI	5	Post [# 29004] abolished with effect from October 1, 2012.
7	Public Health Inspector 4	PMG PHI	4	Seven (7) posts [#s 28996 - 29002] abolished with effect from October 1, 2012.
2	Public Health Inspector 2	PMG PHI	2	Two (2) posts [#s 29023 - 24] abolished with effect from October 1, 2012.
2	Public Health Inspector 1	PMG PHI	1	Two (2) posts [#s 29011 & 50397] abolished with effect from October 1, 2012.
1	Administrator	GMG AM	4	Post [# 29025] abolished with effect from October 1, 2012.
1	Parish Administrative Officer	GMG AM	3	Post [# 29026] abolished with effect from October 1, 2012.
2	Parish Administrative Officer	GMG AM	3	Two (2) posts [#s 29027 - 28] abolished with effect from October 1, 2012.
2	Health Education Officer	GMG AM	3	Two (2) posts [#s 29029 - 30] abolished with effect from October 1, 2012.
1	Health Education Officer	GMG AM	3	Post [# 29031] abolished with effect from October 1, 2012.
1	Personnel Administrator	GMG AM	3	Post [# 29032] abolished with effect from October 1, 2012.
1	Clinic Administrator	GMG AM	2	Post [# 29033] abolished with effect from October 1, 2012.
1	Regional Nutritionist	PMG ND	3	Post [# 29034] abolished with effect from October 1, 2012.
1	Accounting Technician 2	FMG AT	2	Post [# 29035] abolished with effect from October 1, 2012.
1	Systems Support Officer	MIS IT	3	Post [# 29065] abolished with effect from October 1, 2012.
1	Systems Support Officer	MIS IT	2	Post [# 29064] abolished with effect from October 1, 2012.
2	Accounting Clerk 2	FMG AC	2	Two (2) posts [#s 29037 & 29055] abolished with effect from October 1, 2012.
1	Health Record Administrator 1	PIDG HR	3	Post [# 29038] abolished with effect from October 1, 2012.
1	Health Record Technician	PIDG HR	2	Post [# 29040] abolished with effect from October 1, 2012.
2	Health Record Technician	PIDG HR	2	Two (2) posts [#s 29041 - 42] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

South East Area Health Administration

Kingston And St. Andrew Administration

Administration (Incumbents seconded to South East Region w.e.f Jan 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Clerk 1	FMG AC	1	Post [# 29049] abolished with effect from October 1, 2012.
1	Accounting Clerk 1	FMG AC	1	Post [# 29062] abolished with effect from October 1, 2012.
1	Cashier	FMG CS	1	Post [# 29054] abolished with effect from October 1, 2012.
5	Records Officer 1	PIDG RIM	2	Five (5) posts [#s 29051 - 53 & 29085 - 86] abolished with effect from October 1, 2012.
3	Records Clerk	PIDG RIM	1	Three (3) posts [#s 29060 - 61 & 29084] abolished with effect from October 1, 2012.
4	Community Mental Health Officer	NPG RN	4	Four (4) posts [#s 38158 - 59 & 38163 - 64] abolished with effect from October 1, 2012.
5	Health Record Clerk	PIDG HR	1	Five (5) posts [#s 29059, 29063 & 29067 - 69] abolished with effect from October 1, 2012.
4	Health Record Clerk	PIDG HR	1	Four (4) posts [#s 29071 - 74] abolished with effect from October 1, 2012.
1	Supernumerary, Health Records Clerk	PIDG HR	1	New post [# 63948] with effect from January 1, 2012 and abolished with effect from October 1, 2012.
1	Telephone Operator	OPS TO	1	Post [# 29066] abolished with effect from October 1, 2012.
2	Telephone Operator	OPS TO	2	Two (2) posts [#s 29058 & 29088] abolished with effect from October 1, 2012.
1	Telephone Operator	OPS TO	2	Post [# 29089] abolished with effect from October 1, 2012.
1	Senior Secretary	OPS SS	3	Post [# 29091] abolished with effect from October 1, 2012.
5	Secretary 2	OPS SS	2	Five (5) posts [#s 29090, 29092 - 93 & 29095 - 96] abolished with effect from October 1, 2012.
3	Secretary 1	OPS SS	1	Three (3) posts [#s 29094 & 29103 - 04] abolished with effect from October 1, 2012.
3	Clerk Typist 1	OPS SS	1	Three (3) posts [#s 29105 - 107] abolished with effect from October 1, 2012.
1	Security Officer	PTSG PX	1	Post [# 29109] abolished with effect from October 1, 2012.
1	Attendant (Securities)	LMO TS	3	Post [# 29110] abolished with effect from October 1, 2012
4	Attendant	LMO TS	2	Four (4) posts [#s 29117 - 20] abolished with effect from October 1, 2012.
25	Male Attendant	LMO TS	1	Twenty-five (25) posts [#s 29125 - 49] abolished with effect from October 1, 2012.
18	Female Orderly	LMO TS	1	Eighteen (18) posts [#s 29150 - 67] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

South East Area Health Administration

Kingston And St. Andrew Administration

Administration (Incumbents seconded to South East Region w.e.f Jan 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
1	Storeman	LMO TS	1	Post [# 29168] abolished with effect from October 1, 2012.
9	Watchman	LMO TS	1	Nine (9) posts [#s 29169 - 70 & 29172 - 78] abolished with effect from October 1, 2012.
3	Cleaner Attendant	LMO TS	1	Three (3) posts [#s 29179 - 81] abolished with effect from October 1, 2012.
6	Driver 1	LMO DR	1	Six (6) posts [#s 29182, 29184 - 87 & 29189] abolished with effect from October 1, 2012.
3	Female Messenger	LMO TS	1	Three (3) posts [#s 29192 - 94] abolished with effect from October 1, 2012.
5	Office Attendant	LMO TS	1	Five (5) posts [#s 29200 - 04] abolished with effect from October 1, 2012.
3	General Worker	LMO TS	1	Three (3) posts [#s 29205 - 07] abolished with effect from October 1, 2012.
1	Cleaner	GLS	1	Post [# 29208] abolished with effect from October 1, 2012.
4	Cleaner	LMO TS	1	Four (4) posts [# 29209 -12] abolished with effect from October 1, 2012.

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Curative (Incumbents seconded to South East Region w.e.f. Jan. 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
5	Dental Surgeon	MDG DS	2	Five (5) posts [#s 29219 - 23] abolished with effect from October 1, 2012.
3	Medical Officer	MDG MO	1	Three (3) posts [#s 29247 & 29249 - 50] abolished with effect from October 1, 2012.
1	Supervisory Nurse Practitioner	NPG RN	7	Post [# 29257] abolished with effect from October 1, 2012.
6	Nurse Practitioner	NPG RN	5	Six (6) posts [#s 29258 & 29260 - 64] abolished with effect from October 1, 2012.
1	Assistant Nurse 1	NPG EAN	1	Ten (10) posts [#s 29352, 29354 - 57 & 29363 - 67] abolished with effect from October 1, 2012.
2	Senior Contact Investigator	PMG SDI	2	Two (2) posts [#s 29393 - 94] abolished with effect from October 1, 2012.
4	Contact Investigator	PMG SDI	1	Four (4) posts [#s 29395 - 98] abolished with effect from October 1, 2012.
4	Contact Investigator			Four (4) posts [#s 29399 & 50369 - 71] abolished with effect from October 1, 2012.
3	Technical Assistant	TSS HS	5	Three (3) posts [#s 29400 - 02] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

South East Area Health Administration

Kingston And St. Andrew Administration

Curative (Incumbents seconded to South East Region w.e.f. Jan. 1, 1999)

No of Offices	Office	Classification	Grade	Remarks
3	Technical Assistant	TSS HS	4	Three (3) posts [#s 29403 - 05] abolished with effect from October 1, 2012.
6	Technical Assistant	TSS HS	3	Six (6) posts [#s 29406 - 11] abolished with effect from October 1, 2012.
4	Senior Pharmacy Technician	PMG PTS	2	Four (4) posts [#s 29424 - 26 & 50372] abolished with effect from October 1, 2012.
4	Pharmacy Technician	PMG PTS	1	Four (4) posts [#s 50373 - 76] abolished with effect from October 1, 2012.

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Dental Services (Incumbents seconded to South East Region w.e.f. 1/1/99)

No of Offices	Office	Classification	Grade	Remarks
8	Dental Nurse 1	PMG DX	2	Eight (8) posts [#s 29467 - 74] abolished with effect from October 1, 2012.
7	Dental Nurse 1	PMG DX	2	Seven (7) posts [#s 29460 - 66] abolished with effect from October 1, 2012.
4	Senior Dental Assistant	PMG DA	2	Four (4) posts [#s 29495 - 98] abolished with effect from October 1, 2012.
4	Dental Assistant	PMG DA	1	Four (4) posts [#s 29499 - 502] abolished with effect from October 1, 2012.
7	Dental Assistant	PMG DA	1	Seven (7) posts [#s 29503 - 09] abolished with effect from October 1, 2012.

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Maternal and Child Health(Incumbents sec. to South East Region w.ef 1/1/99)

No of Offices	Office	Classification	Grade	Remarks
6	Community Nurse 1	NPG RN	4	Six (6) posts [#s 29521 - 26] abolished with effect from October 1, 2012.
14	Community Nurse 1	NPG RN	4	Fourteen (14) posts [#s 29570 - 83] abolished with effect from October 1, 2012.
6	Registered Midwife 2	NPG MW	2	Six (6) posts [#s 29588 - 93] abolished with effect from October 1, 2012.
1	Social Worker 1	SWG PS	1	Post [# 50493] abolished with effect from October 1, 2012.
1	Nutritionist	PMG ND	2	Post [# 29630] abolished with effect from October 1, 2012.
2	Nutrition Assistant	PMG NDT	2	Two (2) posts [#s 29631 - 32] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

South East Area Health Administration

Kingston And St. Andrew Administration

Maternal and Child Health(Incumbents sec. to South East Region w.e.f 1/1/99)

No of Offices	Office	Classification	Grade	Remarks
1	Assistant Health Education Officer	GMG AM	2	Post [# 29633] abolished with effect from October 1. 2012.
1	Community Health Aide	TSS HS	3	Post [# 29634] abolished with effect from October 1. 2012.
35	Community Health Aide	TSS HS	3	Thirty-five (35) posts [#s 29635 - 29669] abolished with effect from October 1. 2012.
18	Community Health Aide	TSS HS	3	Eighteen (18) posts [#s 29705 - 12 & 29714 - 23] abolished with effect from October 1, 2012.

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Environmental Health (Incumbents sec. to South East Region w.e.f 1/1/99)

No of Offices	Office	Classification	Grade	Remarks
4	Public Health Inspector 2	PMG PHI	2	Four (4) posts [#s 29746, 29749, 29751 & 29752] abolished with effect from October 1. 2012.
11	Public Health Inspector 1	PMG PHI	1	Eleven (11) posts [#s 29753 - 29763] abolished with effect from October 1. 2012.
15	Public Health Inspector 1	PMG PHI	1	Fifteen (15) posts [#s 29771 - 85] abolished with effect from October 1, 2012.
1	Foreman	TSS HS	3	Post [# 29786] abolished with effect from October 1. 2012.
2	Headman	TSS HS	2	Two (2) posts [#s 29787 - 88] abolished with effect from October 1. 2012.
4	Headman	TSS HS	1	Four (4) posts [#s 29793 - 96] abolished with effect from October 1. 2012.
4	Headman	TSS HS	1	Four (4) posts [#s 29789 - 92] abolished with effect from October 1, 2012.
1	Quarantine Guard	LMO TS	3	Post [# 29800] abolished with effect from October 1, 2012.
30	Labourer	LMO TS	1	Thirty (30) posts [#s 29805 - 12 & 29818 - 39] abolished with effect from October 1, 2012.

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402 Total - Kingston And St. Andrew Administration

LIST OF ABOLISHED OFFICES

Ministry Of Health

South East Area Health Administration

Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Public Health Inspector 4	PMG PHI	4	Post [# 29847] abolished with effect from October 1. 2012.
1	Parish Administrative Officer	GMG AM	3	Post [# 29848] abolished with effect from October 1. 2012.
1	Health Record Technician	PIDG HR	2	Post [# 29856] abolished with effect from October 1. 2012.
1	Accounting Clerk 1	FMG AC	1	Post [# 29853] abolished with effect from October 1. 2012.
2	Community Mental Health Officer	NPG RN	4	Two (2) posts [#s 38161 & 39051] abolished with effect from October 1. 2012.
1	Records Officer	PIDG RIM	2	Post [# 29851] abolished with effect from October 1. 2012.
1	Secretary 1	OPS SS	1	Post [# 29850] abolished with effect from October 1. 2012.
1	Stenographer	OPS SS	2	Post [# 29849] abolished with effect from October 1. 2012.
1	Telephone Operator	PIDG RIM	1	Post [# 29852] abolished with effect from October 1. 2012.
2	Driver	LMO	2	Two (2) posts [#s 29857 - 58] abolished with effect from October 1. 2012.
3	Maid	GLS	2	Three (3) posts [#s 29859 - 61] abolished with effect from October 1, 2012.
1	Office Attendant	GLS	1	Post [# 29865] abolished with effect from October 1, 2012.
5	Male Attendant	LMO TS	1	Five (5) posts [#s 29863 - 64, 29868, & 29870 - 71] abolished with effect from October 1, 2012.
4	Female Attendant	LMO TS	1	Four (4) posts [#s 29862, 29866 - 67 & 29869] abolished with effect from October 1, 2012.

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Curative

No of Offices	Office	Classification	Grade	Remarks
1	Nurse 2	NPG RN	3	Post [# 29877] abolished with effect from October 1. 2012.
1	Specialist Nurse	NPG RN	2	Post [# 29878] abolished with effect from October 1. 2012.
2	Assistant Nurse 2	NPG EAN	2	Two (2) posts [#s 29879 - 80] abolished with effect from October 1. 2012.
3	Assistant Nurse	NPG EAN	1	Three (3) posts [#s 29881 - 83] abolished with effect from October 1. 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

South East Area Health Administration

Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)

Curative

No of Offices	Office	Classification	Grade	Remarks
1	Contact Investigator	PMG SDI	1	Post [# 29886] abolished with effect from October 1. 2012.
1	Senior Pharmacy Technician	PMG PTS	2	Post [# 29887] abolished with effect from October 1. 2012.
2	Ward Attendant	TSS HS	2	Two (2) posts [#s 29888 - 89] abolished with effect from October 1. 2012.
3	Female Attendant	LMO TS	1	Three (3) posts [#s 29890 - 91 & 29895] abolished with effect from October 1. 2012.
5	Male Attendant	LMO TS	1	Five (5) posts [#s 29892 - 94 & 29896 - 97] abolished with effect from October 1, 2012.
2	Hospital Attendant	GLS	1	Two (2) posts [#s 29898 - 99] abolished with effect from October 1, 2012.
1	Driver	LMO	2	Post [# 29900] abolished with effect from October 1, 2012.

22

Dental Services

No of Offices	Office	Classification	Grade	Remarks
2	Senior Dental Assistant	PMG DA	2	Two (2) posts [#s 29910 - 11] abolished with effect from October 1. 2012.
2	Dental Assistant	PMG DA	1	Two (2) posts [#s 29914 - 15] abolished with effect from October 1. 2012.

4

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
4	Public Health Inspector 1	PMG PHI	1	Four (4) posts [#s 30008 - 11] abolished with effect from October 1, 2012.
3	Insect Inspector	TSS HS	2	Three (3) posts [#s 30012 - 14] abolished with effect from October 1, 2012.
1	Driver	LMO	2	Post [# 30015] abolished with effect from October 1, 2012.
30	Larvicidal Worker	LMO TS	2	Thirty (30) posts [#s 30016 - 30023, 30025 - 30, 30033 - 30041 & 30043 - 49] abolished with effect from October 1, 2012.

38

89 Total - Parish Of St. Thomas (Incumbents sec. to South East Region

LIST OF ABOLISHED OFFICES

Ministry Of Health

South East Area Health Administration

Parish Of St. Thomas (Incumbents sec. to South East Region w.e.f. 1/1/99)

w.e.f. 1/1/99)

491 Total - South East Area Health Administration

Portland Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
7	Community Health Aide	TSS HS	3	Seven (7) posts [#s 30094 - 30100] abolished with effect from October 1, 2012.

7

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Clerical Officer 2	OPS CR	1	Post [# 30187] abolished with effect from October 1, 2012.
6	Office Attendant	LMO TS	1	Six (6) posts [#s 30214 - 19] abolished with effect from October 1, 2012.
3	Watchman	LMO TS	1	Three (3) posts [#s 30220 - 22] abolished with effect from October 1, 2012.
4	Hospital Attendant	LMO TS	1	Four (4) posts [#s 30223 - 26] abolished with effect from October 1, 2012.
2	Attendant	LMO TS	1	Two (2) posts [#s 30227 - 28] abolished with effect from October 1, 2012.

16

Total - Incumbents seconded to North East Region with effect from January 1, 1999

23 Total - Portland Health Administration

St. Mary Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
3	Community Nurse 1	NPG RN	4	Three (3) posts [#s 30245 - 47] abolished with effect from October 1, 2012.
4	Registered Midwife 2	NPG MW	2	Four (4) posts [#s 30260 - 63] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

St. Mary Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
5	Community Health Aide	TSS HS	3	Five (5) posts [#s 30317 - 21] abolished with effect from October 1, 2012.

12

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
4	Public Health Inspector 1	PMG PHI	1	Four (4) posts [#s 30342 - 43 & 30345 - 46] abolished with effect from October 1, 2012.
1	Insect Inspector	TSS HS	2	Post [# 30347] abolished with effect from October 1, 2012,

5

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 1	OPS SS	1	Post [# 30389] abolished with effect from October 1, 2012.
17	Attendant	LMO TS	1	Seventeen (17) posts [#s 30395 - 30411] abolished with effect from October 1, 2012.

18

**Total - Incumbents seconded to North East Region with effect from
January 1, 1999**

35 Total - St. Mary Health Administration

St. Ann Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999.

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
10	Community Health Aide	TSS HS	3	Ten (10) posts [#s 30506 - 15] abolished with effect from October 1, 2012.

10

LIST OF ABOLISHED OFFICES

Ministry Of Health

St. Ann Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999.

Curative

No of Offices	Office	Classification	Grade	Remarks
3	Office Attendant	LMO TS	1	Three (3) posts [#s 30534 - 36] abolished with effect from October 1, 2012.
3	Attendant	LMO TS	1	Three (3) posts [#s 30537 - 39] abolished with effect from October 1, 2012.
6				

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
5	Public Health Inspector 1	PMG PHI	1	Five (5) posts [#s 30582 - 83 & 30586 - 88] abolished with effect from October 1, 2012.
5	Larvicidal Worker	LMO TS	2	Five (5) posts [#s 30598 - 30602] abolished with effect from October 1, 2012.
10				

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Secretary 2	OPS SS	2	Post [# 30603] abolished with effect from October 1, 2012.
1	Secretary 1	OPS SS	1	Post [# 30604] abolished with effect from October 1, 2012.
1	Clerk Typist 2	OPS SS	2	Post [# 30605] abolished with effect from October 1, 2012.
1	Records Officer	PIDG RIM	2	Post [# 30606] abolished with effect from October 1, 2012.
1	Records Clerk	PIDG RIM	1	Post [# 30607] abolished with effect from October 1, 2012.
1	Health Record Clerk	PIDG HR	1	Post [# 30608] abolished with effect from October 1, 2012.
3	Driver 1	LMO DR	1	Three (3) posts [#s 30609 - 11] abolished with effect from October 1, 2012.
1	Security Guard	LMO TS	1	Post [# 30612] abolished with effect from October 1, 2012.
2	Office Attendant	LMO TS	1	Two (2) posts [#s 30613 - 14] abolished with effect from October 1, 2012.
12				

LIST OF ABOLISHED OFFICES

Ministry Of Health

St. Ann Health Administration

Incumbents seconded to North East Region with effect from January 1, 1999.

Alexandria Cottage Hospital

No of Offices	Office	Classification	Grade	Remarks
2	Ward Attendant	TSS HS	2	Two (2) posts [#s 30634 - 35] abolished with effect from October 1, 2012.
2	Hospital Attendant	LMO TS	1	Two (2) posts [#s 30642 - 43] abolished with effect from October 1, 2012.
3	Attendant	LMO TS	1	Three (3) posts [#s 30636 - 38] abolished with effect from October 1, 2012.
7				

Total - Incumbents seconded to North East Region with effect from January 1, 1999.

45 Total - St. Ann Health Administration

Manchester Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999.

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
5	Registered Midwife 2	NPG MW	2	Five (5) posts [#s 30689 - 93] abolished with effect from October 1, 2012.
6	Community Health Aide	TSS HS	1	Six (6) posts [#s 30734 - 39] abolished with effect from October 1, 2012.
11				

Environmental Health (Sanitation)

No of Offices	Office	Classification	Grade	Remarks
4	Public Health Inspector 1	PMG PHI	1	Four (4) posts [#s 30781 - 84] abolished with effect from October 1, 2012.
1	Contact Investigator			Post [# 30771] abolished with effect from October 1, 2012.
1	Contact Investigator	PMG SDI	1	Post [# 30772] abolished with effect from October 1, 2012.
6				

LIST OF ABOLISHED OFFICES

Ministry Of Health

Manchester Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999.

Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Health Record Clerk	PIDG HR	1	Two posts [#s 30817 - 18] abolished with effect from October 1, 2012.
1	Driver 1	LMO DR	1	Post [# 30819] abolished with effect from October 1, 2012.
9	Office Attendant	LMO TS	2	Nine (9) posts [#s 30826 - 34] abolished with effect from October 1, 2012.

12

**Total - Incumbents seconded to Southern Region with effect from
January 1, 1999.**

29 Total - Manchester Health Administration

Clarendon Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
5	Midwife 2	NPG MW	2	Five (5) posts [#s 30886 - 90] abolished with effect from October 1, 2012.
10	Community Health Aide	TSS HS	3	Ten (10) posts [#s 30954 - 63] abolished with effect from October 1, 2012.
6	Attendant	LMO TS	1	Six (6) posts [#s 30970 - 75] abolished with effect from October 1, 2012.

21

Curative

No of Offices	Office	Classification	Grade	Remarks
4	Office Attendant	LMO TS	1	Four (4) posts [#s 31002 - 31005] abolished with effect from October 1, 2012.

4

LIST OF ABOLISHED OFFICES

Ministry Of Health

Clarendon Health Administration

Incumbents seconded to Southern Region with effect from January 1, 1999

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
4	Public Health Inspector 1	PMG PHI	1	Four (4) posts [#s 31048 - 51] abolished with effect from October 1, 2012.
1	Contact Investigator			Post [# 31052] abolished with effect from October 1, 2012.
1	Contact Investigator			Post [# 31053] abolished with effect from October 1, 2012.
1	Contact Investigator	PMG SDI	1	Post [# 31054] abolished with effect from October 1, 2012.

7

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	Post [# 31068] abolished with effect from October 1, 2012.
1	Records Clerk	PIDG RIM	1	Post [# 31069] abolished with effect from October 1, 2012.

2

Chapelton Cottage Hospital

No of Offices	Office	Classification	Grade	Remarks
5	Assistant Nurse	NPG EAN	1	Five (5) posts [#s 31094 - 98] abolished with effect from October 1, 2012.
1	Clerical Officer 3	OPS CR	2	Post [# 31100] abolished with effect from October 1, 2012.
4	Ward Attendant	GLS	2	Four (4) posts [#s 31104 - 07] abolished with effect from October 1, 2012.
1	Hospital Attendant	LMO TS	1	Post [# 31108] abolished with effect from October 1, 2012.

11

**Total - Incumbents seconded to Southern Region with effect from
January 1, 1999**

45 Total - Clarendon Health Administration

LIST OF ABOLISHED OFFICES

Ministry Of Health

St. Elizabeth Health Administration

Posts Formerly Listed Under Clarendon Health Department

Administration

No of Offices	Office	Classification	Grade	Remarks
3	Health Record Clerk	PIDG HR	1	Three (3) posts [#s 28784 - 86] abolished with effect from October 1, 2012.

3

Maternal and Child Health

No of Offices	Office	Classification	Grade	Remarks
10	Community Health Aide	TSS HS	3	Ten (10) posts [#s 28376 - 85] abolished with effect from October 1, 2012.
5	Registered Midwife 2	NPG MW	2	Five (5) posts [#s 28293 - 97] abolished with effect from October 1, 2012.

15

Curative

No of Offices	Office	Classification	Grade	Remarks
3	Specialist Nurse	NPG RN	2	Three (3) posts [#s 28058 - 60] abolished with effect from October 1, 2012.
1	Assistant Nurse 2	NPG EAN	2	Post [# 28118] abolished with effect from October 1, 2012.
2	Assistant Nurse 1	NPG EAN	1	Two (2) posts [#s 28123 - 24] abolished with effect from October 1, 2012.

6

Dental Services

No of Offices	Office	Classification	Grade	Remarks
2	Dental Nurse 1	PMG DX	2	Two posts [#s 28564 - 65] abolished with effect from October 1, 2012.

2

LIST OF ABOLISHED OFFICES

Ministry Of Health

St. Elizabeth Health Administration

Posts Formerly Listed Under Clarendon Health Department

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
7	Public Health Inspector 1	PMG PHI	1	Seven (7) posts [#s 28689 - 91 & 28697 - 28700] abolished with effect from October 1, 2012.
2	Larvicidal Worker	LMO TS	2	Two posts [#s 28753 & 31062] abolished with effect from October 1, 2012.

9

Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Driver 1	LMO DR	1	Two (2) posts [#s 28823 - 24] abolished with effect from October 1, 2012.
8	Attendant	LMO TS	1	Eight (8) posts [#s 28867 - 72 & 28874 - 75] abolished with effect from October 1, 2012.
3	Cleaner/Attendant	LMO TS	1	Three (3) posts [#s 28931 - 33] abolished with effect from October 1, 2012.

13

48 **Total - Posts Formerly Listed Under Clarendon Health Department**

48 **Total - St. Elizabeth Health Administration**

St. Catherine Health Administration

Incumbents seconded to South East Region with effect from January 1, 1999

Administrative And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 1	PIDG RIM	2	Post [# 31129] abolished with effect from October 1, 2012.
1	Records Clerk	PIDG RIM	1	Post [# 31125] abolished with effect from October 1, 2012.
1	Health Record Technician	PIDG HR	2	Post [# 31130] abolished with effect from October 1, 2012.
2	Secretary 1	OPS SS	1	Two (2) posts [#s 31133 - 34] abolished with effect from October 1, 2012.
1	Hospital Cook	LMO TS	3	Post [# 31140] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

St. Catherine Health Administration

Incumbents seconded to South East Region with effect from January 1, 1999

Administrative And Support Services

No of Offices	Office	Classification	Grade	Remarks
16	Female Attendant	LMO TS	1	Sixteen (16) posts [#s 31143 - 58] abolished with effect from October 1, 2012.
8	Male Attendant	LMO TS	1	Eight (8) posts [#s 31159 - 66] abolished with effect from October 1, 2012.
2	Watchman	LMO TS	1	Two (2) posts [#s 31167 - 68] abolished with effect from October 1, 2012.

32

Maternal And Child Health

No of Offices	Office	Classification	Grade	Remarks
7	Registered Midwife 2	NPG MW	2	Seven (7) posts [#s 31222 - 28] abolished with effect from October 1, 2012.

7

Curative

No of Offices	Office	Classification	Grade	Remarks
1	Contact Investigator			Post [# 31314] abolished with effect from October 1, 2012.
1	Contact Investigator	PMG SDI	1	Post [# 31313] abolished with effect from October 1, 2012.
2	Senior Pharmacy Technician	PMG PTS	2	Two (2) posts [#s 31315 - 16] abolished with effect from October 1, 2012.

4

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
16	Public Health Inspector 1	PMG PHI	1	Sixteen (16) posts [#s 31364 - 31379] abolished with effect from October 1, 2012.
1	Field Assistant	TSS HS	3	Post [# 31383] abolished with effect from October 1, 2012.
1	Technical Assistant	TSS HS	3	Post [# 31384] abolished with effect from October 1, 2012.
5	Insect Inspector	TSS HS	2	Five (5) posts [#s 31385 - 89] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

St. Catherine Health Administration

Incumbents seconded to South East Region with effect from January 1, 1999

Environmental Health

No of Offices	Office	Classification	Grade	Remarks
28	Larvicidal Worker	LMO TS	2	Twenty-eight (28) posts [#s 31390 - 31417] abolished with effect from October 1, 2012.

51

Total - Incumbents seconded to South East Region with effect from January 1, 1999

94 Total - St. Catherine Health Administration

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
206	Nurse 1	NPG RN	1	Two Hundred and Six (206) posts [#s 31843 - 32036, 32039, 32041 - 42, 32044, 32047 - 50, 32052, 32054 - 55 & 32057] abolished with effect from October 1, 2012.
41	Registered Midwife 1	NPG MW	1	Forty-one (41) posts [#s 32068 - 32108] abolished with effect from October 1, 2012.
1	Enrolled Assistant Nurse	NPG EAN	2	Post [# 32121] abolished with effect from October 1, 2012.
94	Assistant Nurse	NPG EAN	1	Ninety-four (94) posts [#s 32143, 32145 - 32192, 32196, 32200 - 32206, 32209 - 21, 32223 - 32237, 32239 - 32240 & 32242 - 32248] abolished with effect from October 1, 2012.

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Administration

No of Offices	Office	Classification	Grade	Remarks
14	Secretary 2	OPS SS	2	Fourteen (14) posts [#s 32613 - 32621, 32623, 32625 & 32627 - 32629] abolished with effect from October 1, 2012.
6	Secretary 1	OPS SS	1	Six (6) posts [#s 32595, 32630 - 33 & 32635] abolished with effect from October 1, 2012.
3	Office Attendant	LMO TS	1	Three (3) posts [#s 32636 - 38] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
5	Gate Attendant	LMO TS	1	Five (5) posts [#s 32639 - 43] abolished with effect from October 1, 2012.
1	Day Care Supervisor	TSS HS	4	Post [# 32644] abolished with effect from October 1, 2012.
2	Nursery Assistant	TSS HS	2	Two (2) posts [#s 32645 - 46] abolished with effect from October 1, 2012.
4	Nursery Assistant	TSS HS	1	Four (4) posts [#s 32647 - 50] abolished with effect from October 1, 2012.

35

Support Services

No of Offices	Office	Classification	Grade	Remarks
6	Driver 1	LMO	2	Six (6) posts [#s 32679 - 84] abolished with effect from October 1, 2012.
1	Gardener	LMO TS	1	Post [# 32694] abolished with effect from October 1, 2012.
1	Housekeeper	TSS HS	4	Post [# 32695] abolished with effect from October 1, 2012.
1	Orthopaedic Attendant	TSS HS	3	Post [# 32696] abolished with effect from October 1, 2012.
1	Mortuary Supervisor	TSS HS	3	Post [# 32697] abolished with effect from October 1, 2012.
83	Ward Attendant	TSS HS	2	Eighty-three (83) posts [#s 32698 - 32769 & 32820 - 30] abolished with effect from October 1, 2012.
2	Mortuary Attendant	TSS HS	2	Two (2) posts [#s 32856 - 57] abolished with effect from October 1, 2012.
2	Mortuary Attendant	TSS HS	1	Two (2) posts [#s 32858 - 59] abolished with effect from October 1, 2012.
24	Operating Theatre Attendant	TSS HS	1	Twenty-four (24) posts [#s 32860 - 83] abolished with effect from October 1, 2012.
2	Orthopaedic Attendant	TSS HS	1	Two (2) posts [#s 32884 - 85] abolished with effect from October 1, 2012.
5	Laundry Attendant	LMO TS	1	Five (5) posts [#s 32891 - 95] abolished with effect from October 1, 2012.
1	Chief Orderly	LMO TS	3	Post [# 32896] abolished with effect from October 1, 2012.
4	Senior Orderly	LMO TS	2	Four (4) posts [#s 32897 - 32900] abolished with effect from October 1, 2012.
2	Housekeeper	LMO TS	3	Two (2) posts [#s 32902 - 03] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health**Kingston Region****Incumbents seconded to South East Region with effect from January 1, 1999****Support Services**

No of Offices	Office	Classification	Grade	Remarks
1	Linen Room Supervisor	LMO TS	4	Post [# 32904] abolished with effect from October 1, 2012.
4	Cook	LMO TS	3	Four (4) posts [#s 32906 - 09] abolished with effect from October 1, 2012.

140**Patient Service Section**

No of Offices	Office	Classification	Grade	Remarks
5	Medical Records Assistant 2	OPS CR	3	Five (5) posts [#s 32998 - 33002] abolished with effect from October 1, 2012.
4	Telephone Operator	OPS TO	3	Four (4) posts [#s 33003 & 33007 - 09] abolished with effect from October 1, 2012.
12	Telephone Operator	OPS TO	2	Twelve (12) posts [#s 33005 - 06 & 33010 - 19] abolished with effect from October 1, 2012.

21**Asset Management Section**

No of Offices	Office	Classification	Grade	Remarks
11	Driver 1	LMO DR	1	Eleven (11) posts [#s 33033 - 33042 & 33044] abolished with effect from October 1, 2012.
4	Storeman	LMO TS	2	Four (4) posts [#s 33045 - 48] abolished with effect from October 1, 2012.
1	Maintenance Superintendent	SOG ST	5	Post [# 33050] abolished with effect from October 1, 2012.
1	Supervisor, Mechanical Services	SOG ST	4	Post [# 33051] abolished with effect from October 1, 2012.
1	Supervisor Electrical and Air Conditioning	SOG ST	4	Post [# 33052] abolished with effect from October 1, 2012.
2	Electrical Carpentry	SOG ST	4	Two (2) posts [#s 33053 - 54] abolished with effect from October 1, 2012.
1	Supervisor (Plumbing)	SOG ST	4	Post [# 33055] abolished with effect from October 1, 2012.
1	Records Officer	PIDG RIM	2	Post [# 33056] abolished with effect from October 1, 2012.
1	Foreman	LMO TS	6	Post [# 33058] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

Kingston Region

Incumbents seconded to South East Region with effect from January 1, 1999

Asset Management Section

No of Offices	Office	Classification	Grade	Remarks
12	Artisan	LMO TS	5	Twelve (12) posts [#s 33059 - 33070] abolished with effect from October 1, 2012.
5	Artisan	LMO TS	4	Five (5) posts [#s 33071 - 75] abolished with effect from October 1, 2012.
4	Artisan Helper	LMO TS	2	Four (4) posts [#s 33076 - 79] abolished with effect from October 1, 2012.

44

**Total - Incumbents seconded to South East Region with effect from
January 1, 1999**

582 Total - Kingston Region

St. Thomas Region

Incumbents seconded to South East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
21	Assistant Nurse 1	NPG EAN	1	Twenty-one (21) posts [#s 33170 - 33190] abolished with effect from October 1, 2012.
3	Registered Midwife 1	NPG MW	1	Three (3) posts [#s 33192 - 94] abolished with effect from October 1, 2012.

24

Support Services

No of Offices	Office	Classification	Grade	Remarks
17	Attendant	LMO TS	1	Seventeen (17) posts [#s 33267 - 83] abolished with effect from October 1, 2012.
18	Hospital Attendant	LMO TS	1	Eighteen (18) posts [#s 33284 - 89 & 33291 - 95, 33297 - 301, 33304 - 305] abolished with effect from October 1, 2012.

35

**Total - Incumbents seconded to South East Region with effect from
January 1, 1999**

59 Total - St. Thomas Region

LIST OF ABOLISHED OFFICES

Ministry Of Health

Port Antonio Region

Incumbents seconded to North East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
33	Assistant Nurse	NPG	EAN 1	Thirty-three (33) posts [#s 33413 - 33445] abolished with effect from October 1, 2012.

33

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Clerical Officer 3	OPS	CR 2	Post [# 33479] abolished with effect from October 1, 2012.
2	Records Clerk	PIDG	RIM 1	Two (2) posts [#s 33481 - 82] abolished with effect from October 1, 2012.
1	Telephone Operator	OPS	TO 1	Post [# 33483] abolished with effect from October 1, 2012.
2	Cashier	FMG	CS 1	Two (2) posts [#s 33484 - 85] abolished with effect from October 1, 2012.
1	Health Record Clerk	PIDG	HR 1	Post [# 33486] abolished with effect from October 1, 2012.
1	Secretary 1	OPS	SS 1	Post [# 33488] abolished with effect from October 1, 2012.
4	Watchman	GLS	1	Four (4) posts [#s 33489 - 92] abolished with effect from October 1, 2012.
2	Artisan 3	LMO	TS 4	Two (2) posts [#s 27545 - 46] abolished with effect from October 1, 2012.
1	Artisan 2	LMO	TS 3	Post [# 27598] abolished with effect from October 1, 2012.

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Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Dietitian 1	PMG	ND 1	Post [# 33493] abolished with effect from October 1, 2012.
1	Store Clerk	PIDG	RIM 1	Post [# 33494] abolished with effect from October 1, 2012.
1	Head Cook	LMO	TS 4	Post [# 33495] abolished with effect from October 1, 2012.
5	Cook	LMO	TS 3	Five (5) posts [#s 33496 - 33500] abolished with effect from October 1, 2012.
3	Ward Attendant	TSS	HS 2	Three (3) posts [#s 33501 - 33503] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health**Port Antonio Region****Incumbents seconded to North East Region with effect from January 1, 1999****Support Services**

No of Offices	Office	Classification	Grade	Remarks
1	Chief Orderly	LMO TS	2	Post [# 33505] abolished with effect from October 1, 2012.
24	Attendant	LMO TS	1	Twenty-four (24) posts [#s 33506 - 33529] abolished with effect from October 1, 2012.
34	Hospital Attendant	LMO TS	1	Thirty-four (34) posts [#s 33530 - 33563] abolished with effect from October 1, 2012.
1	Driver 2	LMO DR	2	Post [# 33564] abolished with effect from October 1, 2012.
3	Driver 1	LMO DR	1	Three (3) posts [#s 33565 - 67] abolished with effect from October 1, 2012.
1	Gardener	LMO TS	1	Post [# 33568] abolished with effect from October 1, 2012.

75**Total - Incumbents seconded to North East Region with effect from
January 1, 1999****123 Total - Port Antonio Region****Port Maria Region****Incumbents seconded to North East Region with effect from January 1, 1999****Medical And Nursing**

No of Offices	Office	Classification	Grade	Remarks
10	Ward Attendant	TSS HS	2	Ten (10) posts [#s 33722 - 31] abolished with effect from October 1, 2012.

10**Administration**

No of Offices	Office	Classification	Grade	Remarks
1	Cashier	FMG CS	2	Post [# 33752] abolished with effect from October 1, 2012.
1	Clerical Officer 4	OPS CR	3	Post [# 33751] abolished with effect from October 1, 2012.
3	Health Record Technician	PIDG HR	2	Three (3) posts [#s 33753 - 55] abolished with effect from October 1, 2012.
1	Health Record Clerk	PIDG HR	1	Post [# 33767] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

Port Maria Region

Incumbents seconded to North East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
2	Records Officer 1	PIDG RIM	2	Two (2) posts [#s 33758 & 33766] abolished with effect from October 1, 2012.
2	Records Clerk	PIDG RIM	1	Two (2) posts [#s 33759 & 33765] abolished with effect from October 1, 2012.
1	Assessment Officer	GMG AM	2	Post [# 33756] abolished with effect from October 1, 2012.
1	Store Clerk	PIDG RIM	1	Post [# 33757] abolished with effect from October 1, 2012.
1	Storekeeper	OPS CR	2	Post [# 33760] abolished with effect from October 1, 2012.
1	Clerical Officer 2	OPS CR	1	Post [# 33761] abolished with effect from October 1, 2012.
1	Senior Secretary	OPS SS	3	Post [# 33762] abolished with effect from October 1, 2012.
2	Secretary 2	OPS SS	2	Two (2) posts [#s 33763 - 64] abolished with effect from October 1, 2012.
1	Telephone Operator	OPS TO	2	Post [# 33768] abolished with effect from October 1, 2012.
5	Artisan	LMO TS	2	Five (5) posts [#s 27619 - 27620 & 27625 - 27] abolished with effect from October 1, 2012.

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Total - Incumbents seconded to North East Region with effect from January 1, 1999

33 Total - Port Maria Region

St. Ann's Bay Region

Incumbents seconded to North East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Accountant 2	FAA	2	Post [# 34078] abolished with effect from October 1, 2012.
1	Accounting Technician	FMG AT	1	Post [# 37084] abolished with effect from October 1, 2012.
1	Records Clerk	PIDG RIM	1	Post [# 34080] abolished with effect from October 1, 2012.
2	Telephone Operator	OPS TO	1	Two (2) posts [#s 34087 - 88] abolished with effect from October 1, 2012.
2	Accounting Clerk	FMG AC	2	Two (2) posts [#s 34085 - 86] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

St. Ann's Bay Region

Incumbents seconded to North East Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
4	Accounting Clerk 2	FMG AC	2	Four (4) posts [#s 34089 - 92] abolished with effect from October 1, 2012.

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Support Services

No of Offices	Office	Classification	Grade	Remarks
5	Driver 1	LMO DR	1	Five (5) posts [#s 34101 - 05] abolished with effect from October 1, 2012.
1	Gardener	LMO TS	1	Post [# 34106] abolished with effect from October 1, 2012.
1	Head Cook	LMO TS	4	Post [# 34107] abolished with effect from October 1, 2012.
9	Ward Attendant	TSS HS	2	Nine (9) posts [#s 34108 - 16] abolished with effect from October 1, 2012.
4	Operating Room Technician	TSS HS	2	Four (4) posts [#s 34117 - 20] abolished with effect from October 1, 2012.
10	Cook	LMO TS	3	Ten (10) posts [#s 34121 - 30] abolished with effect from October 1, 2012.
1	Linen Room Attendant	LMO TS	2	Post [# 34131] abolished with effect from October 1, 2012.
1	Attendant	LMO TS	2	Post [# 34132] abolished with effect from October 1, 2012.
32	Attendant	LMO TS	1	Thirty-two (32) posts [#s 34133 - 34164] abolished with effect from October 1, 2012.
2	Hospital Attendant	LMO TS	1	Two (2) posts [#s 34165 - 66] abolished with effect from October 1, 2012.

66

Total - Incumbents seconded to North East Region with effect from January 1, 1999

77 Total - St. Ann's Bay Region

LIST OF ABOLISHED OFFICES

Ministry Of Health

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
70	Assistant Nurse 1	NPG	EAN 1	Seventy (70) posts [#s 34582 - 87, 34589 - 93, 34595 - 96, 34598, 34600 - 34603, 34605, 34607 - 34614, 34618, 34623, 34625, 34627 - 28, 34631 - 39, 34641 - 45, 34647, 34650, 34652, 34656 - 34662, 34670, 34688 - 34689 & 34714 - 34724] abolished with effect from October 1, 2012.

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Administration

No of Offices	Office	Classification	Grade	Remarks
5	Assessment Officer	GMG	AM 2	Five (5) posts [#s 34865 - 66, 34872 & 34894 - 95] abolished with effect from October 1, 2012.
2	Hospital Administrator	GMG	AM 4	Two (2) posts [#s 34867 - 68] abolished with effect from October 1, 2012.
1	Procurement Officer	GMG	AM 2	Post [# 34869] abolished with effect from October 1, 2012.
1	Personnel Administrator	GMG	AM 3	Post [# 34870] abolished with effect from October 1, 2012.
1	Administrator, Patient Affairs	GMG	AM 2	Post [# 34884] abolished with effect from October 1, 2012.
1	Administrator (Accident and Emergency)	GMG	AM 2	Post [# 34885] abolished with effect from October 1, 2012.
1	Administrator	GMG	AM 2	Post [# 34886] abolished with effect from October 1, 2012.
1	Librarian 4	PIDG	LB 4	Post [# 34871] abolished with effect from October 1, 2012.
1	Medical Social Worker	SWG	PS 2	Post [# 34873] abolished with effect from October 1, 2012.
1	Assistant Personnel Administrator	GMG	AM 2	Post [# 34874] abolished with effect from October 1, 2012.
1	Health Record Administrator 2	PIDG	HR 4	Post [# 34875] abolished with effect from October 1, 2012.
1	Professional Accountant 1	FMG	PA 1	Post [# 34876] abolished with effect from October 1, 2012.
1	Auditor	FMG	AS 2	Post [# 34877] abolished with effect from October 1, 2012.
3	Accounting Technician 2	FMG	AT 2	Three (3) posts [#s 34878 - 34880] abolished with effect from October 1, 2012.
1	Accounting Technician 1	FMG	AT 1	Post [# 34882] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
6	Accounting Clerk 2	FMG AC	2	Six (6) posts [#s 34954, 34975 - 76 & 35022 - 24] abolished with effect from October 1, 2012.
2	Accounting Clerk 1	FMG AC	1	Two (2) posts [#s 34977 - 78] abolished with effect from October 1, 2012.
7	Cashier	FMG CS	1	Seven (7) posts [#s 34888 & 34890 - 95] abolished with effect from October 1, 2012.
1	Cashier	FMG CS	2	Post [# 34955] abolished with effect from October 1, 2012.
1	Health Record Administrator 1	PIDG HR	3	Post [# 34887] abolished with effect from October 1, 2012.
1	Public Health Inspector 2			Post [# 34896] abolished with effect from October 1, 2012.
1	Chief Security Officer	PTSG PX	5	Post [# 34897] abolished with effect from October 1, 2012.
3	Senior Security Officer	PTSG PX	4	Three (3) posts [#s 34899 - 34901] abolished with effect from October 1, 2012.
16	Security Officer	PTSG PX	3	Sixteen (16) posts [#s 34902 - 34913 & 34915 - 34918] abolished with effect from October 1, 2012.
2	Executive Secretary 1	OPS SS	4	Two (2) posts [#s 34920 & 34923] abolished with effect from October 1, 2012.
4	Senior Secretary	OPS SS	3	Four (4) posts [#s 34919, 34921 - 22 & 34937] abolished with effect from October 1, 2012.
3	Accounting Clerk 2	FMG AC	2	Three (3) posts [#s 34993, 34996 & 35008] abolished with effect from October 1, 2012.
1	Accounting Clerk 1	FMG AC	1	Post [# 34987] abolished with effect from October 1, 2012.
2	Health Record Technician	PIDG HR	2	Two (2) posts [#s 34958 - 59] abolished with effect from October 1, 2012.
13	Health Record Clerk	PIDG HR	1	Thirteen (13) posts [#s 34960 - 72] abolished with effect from October 1, 2012.
1	Inventory Clerk	PIDG RIM	1	Post [# 34997] abolished with effect from October 1, 2012.
2	Storekeeper	PIDG RIM	1	Two (2) posts [#s 34998 - 99] abolished with effect from October 1, 2012.
1	Records Officer	PIDG RIM	2	Post [# 27491] abolished with effect from October 1, 2012.
11	Records Clerk	PIDG RIM	1	Eleven (11) posts [#s 34998 - 90, 34001 - 7 & 35014] abolished with effect from October 1, 2012.
1	Receptionist	PIDG RIM	1	Post [# 35012] abolished with effect from October 1, 2012.
1	Telephone Operator	OPS TO	3	Post [# 35015] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
6	Telephone Operator	OPS TO	2	Six (6) posts [#s 35016 - 21] abolished with effect from October 1, 2012
1	Supervisor Electro-Mechanical Technician	SOG ST	4	Post [# 27459] abolished with effect from October 1, 2012.
1	Supervisor Bio-medical Technician	SOG ST	4	Post [# 27467] abolished with effect from October 1, 2012.
3	Bio-medical Technician	SOG ST	3	Three (3) posts [#s 27468 - 69 & 27471] abolished with effect from October 1, 2012.
2	Foreman 2	LMO TS	6	Two (2) posts [#s 27500 - 01] abolished with effect from October 1, 2012.
2	Artisan 4	LMO TS	5	Two (2) posts [#s 27515 - 16] abolished with effect from October 1, 2012.
7	Artisan 3	LMO TS	4	Seven (7) posts [#s 27535 - 27539, 27541 & 27551] abolished with effect from October 1, 2012.
11	Artisan 2	LMO TS	3	Eleven (11) posts [#s 27584 - 27592, 27594 & 27596] abolished with effect from October 1, 2012.
1	Artisan	LMO TS	2	Post [# 27613] abolished with effect from October 1, 2012.

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Support Services

No of Offices	Office	Classification	Grade	Remarks
6	Head Cook	LMO TS	4	Six (6) posts [#s 35065 - 70] abolished with effect from October 1, 2012.
1	Steamstress (Supervisor)	LMO TS	4	Post [# 35071] abolished with effect from October 1, 2012.
1	Assistant Laundry Manager	LMO TS	5	Post [# 35072] abolished with effect from October 1, 2012.
2	Orthopaedic Technician	TSS HS	2	Two (2) posts [#s 35384 - 85] abolished with effect from October 1, 2012.
60	Ward Attendant	TSS HS	2	Sixty (60) posts [#s 35075 - 35134] abolished with effect from October 1, 2012.
9	Cook	LMO TS	3	Nine (9) posts [#s 35171 - 79] abolished with effect from October 1, 2012.
1	Attendant	LMO TS	2	Post [# 35185] abolished with effect from October 1, 2012.
2	Seamstress	LMO TS	3	Two (2) posts [#s 35200 & 35202] abolished with effect from October 1, 2012.
2	Mortuary Attendant	TSS HS	2	Two (2) posts [#s 35203 - 04] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

Montego Bay Region

Incumbents seconded to Western Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Machine Operator (Industrial)	LMO TS	2	Post [# 35205] abolished with effect from October 1, 2012.
1	Assistant Machine Operator (Industrial)	LMO TS	1	Post [# 35206] abolished with effect from October 1, 2012.
3	Machine Presser	LMO TS	2	Three (3) posts [#s 35208 - 09 & 35210] abolished with effect from October 1, 2012.
3	Kitchen Help	LMO TS	2	Three (3) posts [#s 35215 - 17] abolished with effect from October 1, 2012.
13	Hospital Attendant	LMO TS	2	Thirteen (13) posts [#s 35248 - 52 & 35305 - 12] abolished with effect from October 1, 2012.
34	Hospital Attendant	LMO TS	1	Thirty-four (34) posts [#s 35240 - 47, 35255 - 35267 & 35269 - 35281] abolished with effect from October 1, 2012.

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Total - Incumbents seconded to Western Region with effect from January 1, 1999

345 Total - Montego Bay Region

Savanna-La-Mar Region

Incumbents seconded to Western Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Dietitian	PMG ND	1	Post [# 35748] abolished with effect from October 1, 2012.
1	Dietetic Assistant	PMG NDT	1	Post [# 35749] abolished with effect from October 1, 2012.
1	Mechanical Technician	TSS HS	5	Post [# 35751] abolished with effect from October 1, 2012.
3	Driver 1	LMO DR	1	Three (3) posts [#s 35754 - 56] abolished with effect from October 1, 2012.
1	Handyman	LMO	1	Post [# 35758] abolished with effect from October 1, 2012.
1	Gardener	LMO	1	Post [# 35760] abolished with effect from October 1, 2012.
1	Laundry Mistress	LMO TS	4	Post [# 35761] abolished with effect from October 1, 2012.
1	Housekeeper	LMO TS	5	Post [# 35762] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

Savanna-La-Mar Region

Incumbents seconded to Western Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Cook	LMO TS	3	Post [# 35763] abolished with effect from October 1, 2012.
1	Cook	LMO TS	2	Post [# 35766] abolished with effect from October 1, 2012.
16	Ward Attendant	TSS HS	2	Sixteen (16) posts [#s 35778 - 35793] abolished with effect from October 1, 2012.
2	Morgue Attendant	TSS HS	2	Two (2) posts [#s 35816 & 35842] abolished with effect from October 1, 2012.
1	Orthopaedic Attendant	TSS HS	1	Post [# 35841] abolished with effect from October 1, 2012.
1	Chief Orderly	LMO TS	3	Post [# 35795] abolished with effect from October 1, 2012.
1	Machine Presser	LMO TS	2	Post [# 35796] abolished with effect from October 1, 2012.
1	Linen Room Attendant	LMO TS	2	Post [# 35797] abolished with effect from October 1, 2012.
5	Male Attendant	LMO TS	1	Five (5) posts [#s 35815, 35817, 35836, 35839 & 35844] abolished with effect from October 1, 2012.
20	Attendant	LMO TS	1	Twenty (20) posts [#s 35818 - 35835 & 35837 - 38] abolished with effect from October 1, 2012.
1	Store Attendant	LMO TS	1	Post [# 35843] abolished with effect from October 1, 2012.
1	Watchman	LMO TS	1	Post [# 35847] abolished with effect from October 1, 2012.
2	Gate Attendant	LMO TS	1	Two (2) posts [#s 35850 & 35851] abolished with effect from October 1, 2012.
29	Hospital Attendant	LMO TS	1	Twenty-nine (29) posts [#s 35879 - 35884 & 35886 - 35908] abolished with effect from October 1, 2012.

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Total - Incumbents seconded to Western Region with effect from January 1, 1999

92 Total - Savanna-La-Mar Region

LIST OF ABOLISHED OFFICES

Ministry Of Health

Mandeville Region

Incumbents seconded to Southern Region with effect from January 1, 1999

Administration

No of Offices	Office	Classification	Grade	Remarks
1	Accounting Technician 2	FMG AT	2	Post [# 36189] abolished with effect from October 1, 2012.
2	Accounting Clerk 2	FMG AC	2	Two (2) posts [#s 36201 & 36212] abolished with effect from October 1, 2012.
4	Accounting Clerk 1	FMG AC	1	Four (4) posts [#s 36198, 36207, 36210 & 36216] abolished with effect from October 1, 2012.
2	Cashier	FMG CS	2	Two (2) posts [#s 36206 & 36215] abolished with effect from October 1, 2012.
1	Senior Secretary	OPS SS	3	Post [# 36190] abolished with effect from October 1, 2012.
1	Secretary 1	OPS SS	1	Post [# 36191] abolished with effect from October 1, 2012.
1	Health Record Administrator 1	PIDG HR	3	Post [# 36193] abolished with effect from October 1, 2012.
1	Health Record Technician	PIDG HR	2	Post [# 36195] abolished with effect from October 1, 2012.
1	Health Record Clerk	PIDG HR	1	Post [# 36204] abolished with effect from October 1, 2012.
2	Records Officer 1	PIDG RIM	2	Two (2) posts [#s 36200 & 36209] abolished with effect from October 1, 2012.
4	Records Clerk	PIDG RIM	1	Four (4) posts [#s 36199, 36205, 36211 & 36213] abolished with effect from October 1, 2012.
1	Health Record Clerk	PIDG HR	1	Post [# 36203] abolished with effect from October 1, 2012.
1	Supervisor Electro Mechanical	SOG ST	4	Post [# 27457] abolished with effect from October 1, 2012.
1	Supervisor (Plumbing)	SOG ST	4	Post [# 50365] abolished with effect from October 1, 2012.
1	Foreman 2	LMO TS	6	Post [# 27503] abolished with effect from October 1, 2012.
2	Artisan 4	LMO TS	5	Two (2) posts [#s 27511 - 12] abolished with effect from October 1, 2012.
1	Artisan 3	LMO TS	4	Post [# 27549] abolished with effect from October 1, 2012.
2	Artisan 2	LMO TS	3	Two (2) posts [#s 27580 - 81] abolished with effect from October 1, 2012.
2	Artisan	LMO TS	2	Two (2) posts [#s 27616 - 17] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

Mandeville Region

Incumbents seconded to Southern Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Supernumerary Regional Dietitian	PMG ND	3	Post [# 36217] abolished with effect from October 1, 2012.
1	Assistant Dietitian	PMG NDT	2	Post [# 36218] abolished with effect from October 1, 2012.
1	Dietetic Assistant	PMG NDT	1	Post [# 36219] abolished with effect from October 1, 2012.
1	Head Cook	LMO TS	4	Post [# 36220] abolished with effect from October 1, 2012.
2	Cook	LMO TS	3	Two (2) posts [#s 36222 - 23] abolished with effect from October 1, 2012.
4	Driver 1	LMO DR	1	Four (4) posts [#s 36225 - 28] abolished with effect from October 1, 2012.
1	Chief Orderly	LMO TS	3	Post [# 36232] abolished with effect from October 1, 2012.
1	Chief Orderly	GLS	2	Post [# 36233] abolished with effect from October 1, 2012.
7	Ward Attendant	TSS HS	2	Seven (7) posts [#s 36235 - 41] abolished with effect from October 1, 2012.
2	Operating Room Technician	TSS HS	2	Two (2) posts [#s 36243 & 36245] abolished with effect from October 1, 2012.
1	Linen Room Attendant	LMO TS	2	Post [# 36248] abolished with effect from October 1, 2012.
18	Attendant	LMO TS	1	Eighteen (18) posts [#s 36303 - 36320] abolished with effect from October 1, 2012.
1	Hospital Attendant	GLS	2	Post [# 36247] abolished with effect from October 1, 2012
59	Hospital Attendant	LMO TS	1	Fifty-nine (59) posts [#s 36262 - 36300, 36883 - 36901 & 36907] abolished with effect from October 1, 2012
1	Gardener	LMO TS	1	Post [# 36231] abolished with effect from October 1, 2012.
1	Gardener	LMO	1	Post [# 36808] abolished with effect from October 1, 2012.
1	Handyman	LMO TS	1	Post [# 36334] abolished with effect from October 1, 2012.

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**Total - Incumbents seconded to Southern Region with effect from
January 1, 1999**

LIST OF ABOLISHED OFFICES

Ministry Of Health

Mandeville Region

Black River Hospital (Posts Formerly Listed Under Mandeville Region)

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Dietetic Assistant	PMG NDT	1	Posts [# 35750] abolished with effect from October 1, 2012.
2	Head Cook	LMO TS	4	Two (2) posts [#s 36764 - 65] abolished with effect from October 1, 2012.
2	Driver 1	LMO DR	1	Two (2) posts [#s 35752 - 53] abolished with effect from October 1, 2012.
8	Ward Attendant	TSS HS	2	Eight (8) posts [#s 35770 - 77] abolished with effect from October 1, 2012.
17	Attendant	LMO TS	1	Seventeen (17) posts [#s 35798 - 35814] abolished with effect from October 1, 2012.
27	Hospital Attendant	LMO TS	1	Twenty-seven (27) posts [#s 35852 - 35878] abolished with effect from October 1, 2012.
1	Gardener	LMO	1	Post [# 35759] abolished with effect from October 1, 2012.
1	Handyman	LMO	1	Post [# 35757] abolished with effect from October 1, 2012.

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59 Total - Black River Hospital (Posts Formerly Listed Under Mandeville Region)

193 Total - Mandeville Region

Spanish Town Region

Incumbents seconded to South East Region with effect from January 1, 1999

Medical And Nursing

No of Offices	Office	Classification	Grade	Remarks
35	Assistant Nurse 1	NPG EAN	1	Thirty-five (35) posts [#s 36627 - 36661] abolished with effect from October 1, 2012.

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Support Services

No of Offices	Office	Classification	Grade	Remarks
3	Dietetic Assistant	PMG NDT	1	Three (3) posts [#s 36792 - 94] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

Spanish Town Region

Incumbents seconded to South East Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Dark Room Technician	TSS HS	3	Two (2) posts [#s 36795 - 96] abolished with effect from October 1, 2012.
9	Driver 1	LMO DR	1	Nine (9) posts [#s 36799 - 36807] abolished with effect from October 1, 2012.
2	Gardener	LMO	1	Two (2) posts [#s 36809 - 10] abolished with effect from October 1, 2012.
1	Housekeeper	LMO TS	3	Post [# 36812] abolished with effect from October 1, 2012.
4	Operating Room Technician	TSS HS	2	Four (4) posts [#s 36813 - 16] abolished with effect from October 1, 2012.
20	Ward Attendant	TSS HS	1	Twenty (20) posts [#s 36824 - 43] abolished with effect from October 1, 2012.
2	Hospital Cook	LMO TS	3	Two (2) posts [#s 36848 - 49] abolished with effect from October 1, 2012.
1	Mortuary Attendant	TSS HS	2	Post [# 36851] abolished with effect from October 1, 2012.
19	Attendant	LMO TS	1	Nineteen (19) posts [#s 36852 & 36865 - 36882] abolished with effect from October 1, 2012.
33	Hospital Attendant	LMO TS	1	Thirty-three (33) posts [#s 36910 & 36912 - 43] abolished with effect from October 1, 2012.
1	Linen Room Attendant	LMO TS	2	Post [# 36944] abolished with effect from October 1, 2012.
1	Watchman	GLS	1	Post [# 36945] abolished with effect from October 1, 2012.

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Total - Incumbents seconded to South East Region with effect from January 1, 1999

133 Total - Spanish Town Region

May Pen Hospital

Incumbents seconded to Southern Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Dietetic Assistant	PMG NDT	1	Post [# 37012] abolished with effect from October 1, 2012.
1	Driver 2	LMO DR	2	Post [# 37014] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

May Pen Hospital

Incumbents seconded to Southern Region with effect from January 1, 1999

Support Services

No of Offices	Office	Classification	Grade	Remarks
4	Driver 1	LMO DR	1	Four (4) posts [#s 37015 - 18] abolished with effect from October 1, 2012.
2	Gardener	LMO TS	1	Two (2) posts [#s 37019 - 20] abolished with effect from October 1, 2012.
25	Ward Attendant	TSS HS	2	Twenty-five (25) posts [#s 37021 - 37029 & 50578 - 50593] abolished with effect from October 1, 2012.
1	Operating Room Technician	TSS HS	2	Post [# 37030] abolished with effect from October 1, 2012.
1	Seamstress	LMO TS	2	Post [# 37032] abolished with effect from October 1, 2012.
1	Linen Room Attendant	LMO TS	1	Post [# 37040] abolished with effect from October 1, 2012.
6	Hospital Attendant	LMO TS	1	Six (6) posts [#s 37041 - 46] abolished with effect from October 1, 2012.
1	Gate Attendant	LMO TS	1	Post [# 37063] abolished with effect from October 1, 2012.
9	Male Attendant	LMO TS	1	Nine (9) posts [#s 37064 - 72] abolished with effect from October 1, 2012.

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Total - Incumbents seconded to Southern Region with effect from January 1, 1999

52 Total - May Pen Hospital

Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)

I) National Chest Hospital

Support Services

No of Offices	Office	Classification	Grade	Remarks
19	Hospital Attendant	LMO TS	1	Nineteen (19) posts [#s 37215 - 18, 37220 - 29 & 37231 - 35] abolished with effect from October 1, 2012.
10	Attendant	LMO TS	1	Ten (10) posts [#s 37237 - 46] abolished with effect from October 1, 2012.
1	Gate Attendant	LMO TS	1	Post [# 37247] abolished with effect from October 1, 2012.
1	Watchman	LMO TS	1	Post [# 37248] abolished with effect from October 1, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)

I) National Chest Hospital

Support Services

No of Offices	Office	Classification	Grade	Remarks
2	Driver	LMO	2	Two (2) posts [#s 37249 - 50] abolished with effect from October 1, 2012.
2	Gardener	LMO TS	1	Two (2) posts [#s 37252 - 53] abolished with effect from October 1, 2012.

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35 Total - I) National Chest Hospital

II) Operation Of Hope Institute

Administration And Support Services

No of Offices	Office	Classification	Grade	Remarks
1	Records Officer 2	PIDG RIM	2	Post [# 37282] abolished with effect from October 1, 2012.
1	Ambulance Driver	LMO	2	Post [# 37283] abolished with effect from October 1, 2012.
1	Cook	LMO TS	3	Post [# 37284] abolished with effect from October 1, 2012.
1	Assistant Cook	LMO TS	2	Post [# 37285] abolished with effect from October 1, 2012.
4	Porter	LMO TS	1	Four (4) posts [#s 37286 - 89] abolished with effect from October 1, 2012.
8	Female Help	LMO TS	1	Eight (8) posts [#s 37290 - 91 & 37293 - 98] abolished with effect from October 1, 2012.

16

16 Total - II) Operation Of Hope Institute

51 Total - Liguanea Region (Incumbents seconded to South East Region w.e.f January 1, 1999)

Sir John Golding Rehabilitation Centre (formerly Mona Rehabilitation Centre)

No of Offices	Office	Classification	Grade	Remarks
2	Male Orderly	LMO TS	1	Two (2) posts [#s 37568-37569] abolished with effect from July 16, 2012.

LIST OF ABOLISHED OFFICES

Ministry Of Health

Sir John Golding Rehabilitation Centre (formerly Mona Rehabilitation Centre)

2

2 **Total - Sir John Golding Rehabilitation Centre (formerly Mona Rehabilitation Centre)**

Training Of Dental Auxiliaries

Didactic And Services

No of Offices	Office	Classification	Grade	Remarks
2	Dental Surgeon	MDG DT	3	Two (2) posts [#s 37687 - 88] abolished with effect from July 16, 2012.
2	Dental Surgeon	MDG DT	2	Two (2) posts [#s 37689 - 90] abolished with effect from July 16, 2012.
2	Dental Tutor 2	PMG DX	5	Two (2) posts [#s 37693 - 94] abolished with effect from July 16, 2012.
1	Dental Prosthetist Tutor	PMG DX	5	Post [# 37695] abolished with effect from July 16, 2012.
3	Dental Tutor 1	PMG DX	4	Three (3) posts [#s 37696 & 37698 - 99] abolished with effect from July 16, 2012.
1	Dental Prosthetist	PMG DX	1	Post [# 37700] abolished with effect from July 16, 2012.
3	Dental Assistant Tutor	PMG DA	4	Two (2) posts [#s 37701 - 02 & 37704] abolished with effect from July 16, 2012.
1	Specialist Dental Assistant	PMG DA	3	Post [# 37706] abolished with effect from July 16, 2012.
15				

15 **Total - Training Of Dental Auxiliaries**

2877 **Total - Ministry Of Health**

2898 **Total Abolished Posts**

2925 - **Grand Total Abolished Posts**

Dated this, 28th day of November, 2012

Dr. PETER D. PHILLIPS
MINISTER OF FINANCE & PLANNING