

# THE CIVIL SERVICE ESTABLISHMENT ACT

THE CIVIL SERVICE ESTABLISHMENT (GENERAL) ORDER, 2017.



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#### THE CIVIL SERVICE ESTABLISHMENT ACT

THE CIVIL SERVICE ESTABLISHMENT (GENERAL) ORDER, 2017.

#### THE CIVIL SERVICE ESTABLISHMENT ACT

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#### The Civil Service Establishment (General) Order, 2017.

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In exercise of the power conferred upon the Minister by section 3 of the Civil Service Establishment Act, and of every other power hereunto enabling, the following Order is hereby made:-

- 1. This Order may be cited as the Civil Service Establishment (General) Order, 2017.
- 2. In this Order "established office" means an office established and constituted as an office in the public service by paragraph 3(1).
- 3. (1) The offices specified in the second column of Part I of the

**Schedule.** Schedule are hereby established and constituted as offices in the public service.

- (2) The emoluments of each established office shall be –
- (a) the emoluments respectively specified in Part II in relation to the classification group or grade set out in the third column of Part I of the Schedule; or
- (b) in the case of the offices not included in a classification group or grade, the emoluments respectively specified in relation to the offices in Part II of the Schedule, as the case may be, with effect from the respective dates specified in that Part.
- (3) Subject to subparagraph (4), there shall be appointed to the established offices such officers as may, from time to time, be necessary.

- (4) Without prejudice to the provisions of sections 36 and 37 of the *Interpretation Act*, regarding each Ministry or Department set out in
- **Schedule.** Part I of the Schedule, the number of officers appointed to the established offices shall not, at any time, exceed the number specified in the first column of that Part.
  - (5) When an office is constituted by an enactment having effect at the  $1^{st}$  day of February, 1976, that office shall, for the purpose of the *Pensions Act*, be deemed to be an office specified in Part II of the Schedule.
  - (6) In this paragraph "enactment" includes the Constitution of Jamaica.
  - 4. (1) Subject to subparagraph (2), there shall be attached to each classification group or grade of established offices listed in Part II of the Schedule, the emoluments set out in relation thereto in that Part with effect from the respective dates specified therein.
  - (2) Where a salary set out in Part II of the Schedule contains a proficiency bar, a promotional bar or a qualification bar, as the case may be, no officer shall, after reaching the point in the salary scale at which the proficiency bar, promotional bar or qualification bar, as the case may be, becomes applicable, receive any further increment in that scale until he has fulfilled the requirements established for passing the qualification bar.
  - 5. The offices specified in the second column of Part III of the Schedule are hereby abolished, with effect from the respective dates specified in the fourth column thereof.
  - 6. The Civil Service Establishment (General) Order, 2016, is revoked.

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# SUMMARY OPERATION OF POSTS IN MINISTRIES/DEPARTMENTS

	Р	osts	
MINISTRY/DEPARTMENT	Operational	Non-Operational	Total Establishment
Agriculture & Fisheries (Former)	13	•	13
Cabinet Office	113		113
Culture, Gender, Entertainment & Sport	93		93
Economic Growth and job Creation	368		368
Education, Youth and Information	1132		1132
Energy (Former)	1		1
Finance & the Public Service	904		904
Foreign Affairs & Foreign Trade	448		448
Health	747		747
Industry, Commerce, Agriculture & Fisheries	1110		1110
Industry, Investment & Commerce (Former)	10		10
Justice	290		290
Labour & Social Security	1102		1102
Local Government & Community Dev.	163		163
National Security	852		852
Office of the Prime Minister	267		267
Science, Energy & Technology	206		206
Tourism	56		56
Transport & Mining	354		354
Transport & Willing Transport, Works & Housing (Former)	6		6
Water and Housing (Former)	3		3
Youth & Culture (Former)	11		11
Toutil & Culture (Former)			11
Departments & Other Units			
Accountant General	206		206
Accountant General (Former)	40		40
Attorney General	95		95
Auditor General	209		209
Bellevue Hospital		647	647
Correctional Services	2983		2983
Court Management Services	129		129
Director of Public Prosecutions	110		110
Forestry Department		34	34
Government Chemist	26		26
Governor General & Staff	28		28
Land Valuation & Estate Department		5	
Legal Reform Department	16		16
Office of the Government Trustee (OGT)	13		13
Office of the Parliamentary Counsel	31		31
Office of the Supervisory of Insolvency (OSI)	19		19
Office of the Services Commissions	100		100
Office of Titles		1	
Police Department	17137		17137
Post & Telecommunications	2344		2344
	_		3734
	1		
Post & Telecommunications Tax Administration Directorate Town Planning Department	2344 3734		37

# SUMMARY OPERATION OF POSTS IN MINISTRIES/DEPARTMENTS

	P	osts	
MINISTRY/DEPARTMENT	Operational	Non-Operational	Total Establishment
Courts:			
Commercial Court	4		4
Court of Appeal	49		49
Family Court	94		94
Resident Magistrates' Courts	521		521
Revenue Court	4		4
Supreme Court	219		219
<u>TOTAL</u>	<u>36360</u>	<u>688</u>	37048

# **SCHEDULE PART I**

# LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

# His Excellency the Governor General & Staff

#### General Administration

No. of					
Offices	Post	Classif	fication	1	Remark
1	Governor General's Secy & Clerk to Privy Council	GMG			
1	Deputy Gov. General's Secretary, Corporate Affairs	GMG			
1	Deputy Secretary & Registrar to the Privy Council	GMG			
1	Director, Human Resource & Administration	GMG			
1	Records/Special Library Manager	GMG	SEG	2	New post [# 71186] with effect from August 8, 2017.
1	Director 1	GMG	SEG	1	
1	Property Administrator	GMG	SEG	1	
1	Director of Finance	FMG	PA	2	
1	Accounting Technician 3	FMG	ΑT	3	
1	Accounting Technician 2	FMG	ΑT	2	
1	Accounting Technician 1	FMG	ΑT	1	
1	Press Secretary	MCG	ΙE	6	
1	Public Relations Manager	MCG	ΙE	4	
1	Public Relations Officer	MCG	ΙE	3	
1	Farm Manager/Property Caretaker	SOG	ST	4	
1	Landscaping/Grounds Manager	SOG	ST	3	
1	Information & Systems Manager	MIS	IT	4	
1	Procurement Officer	GMG	AM	3	
1	Administrative/Personnel Officer	GMG	AM	3	
1	Cleaner/Office Attendant	LMO	TS	2	
1	Inventory/Records Officer	PIDG	RIM	2	
1	Executive Secretary 2	OPS	SS	5	
1	Executive Secretary 1	OPS	SS	4	
1	Secretary 1	OPS	SS	1	
1	Telephone Operator	OPS	TO	1	
1	Driver/Messenger	LMO	DR	2	
1	Messenger/Attendant	LMO	TS	2	
1	Cleaner/Office Attendant	LMO	TS	2	
28					

28 Total - His Excellency the Governor General & Staff

# **Auditor General's Department**

No. of Offices	Post	Classification	Remark
1	Auditor General	AUGD AGS 10	
1	Senior Director, Quality Assurance	AUGD AGS 8	
1	Assistant To The Auditor General	AUGD AGS 7	
1	Quality Assurance Officer	AUGD AGS 5	
1	Editor	AUGD AGS 5	
1	Executive Secretary 2	AUGD AGS 5	
6			

# **Performance Audit**

No. of Offices	Post	Classification	Remark
1	Deputy Auditor General	AUGD AGS 9	
1	Director, Quality Assurance	AUGD AGS 7	
5	Director, Audit	AUGD AGS 7	
17	Senior Auditor	AUGD AGS 6	
1	Executive Secretary 1	AUGD AGS 4	
25			

#### **Economic Assessment**

No. of Offices	Post	Classification	Remark
1	Chief Economist	AUGD AGS 9	
1	Senior Economist	AUGD AGS 8	
2	Economist	AUGD AGS 7	
2	Director, Audit	AUGD AGS 7	
2	Assistant Auditor	AUGD AGS 4	
8			

#### **Performance Assessment**

No. of Offices		Classification	Remark
2	Principal Auditor, Performance Assessment	AUGD AGS 8	
2			
2	<b>Total - Performance Assessment</b>		
35	<b>Total - Performance Audit</b>		

# **Auditor General's Department**

# **Internal Audit**

No. of Offices	Post	Classification	Remark
1	Chief Internal Auditor	AUGD AGS 7	
1	Internal Auditor	AUGD AGS 5	
2			
2	Total - Internal Audit		

# **Corporate Services**

No. of Offices	Post	Classification	Remark
1	Director, Corporate Services	AUGD AGS 9	
1	Director, Corporate Planning & Public Education	AUGD AGS 7	
2			

#### **Finance & Accounts**

No. of Offices	Post	Classification	Remark
1	Director, Finance & Accounts	AUGD AGS 7	
1	Accountant 2	AUGD AGS 6	
1	Executive Secretary 1	AUGD AGS 4	
1	Accounting Technician 2	AUGD AGS 4	
2	Accounting Technician 1	AUGD AGS 3	
1	Accounting Clerk 2	AUGD AGS 2	
7			
7	Total - Finance & Accounts		

# **Corporate Planning & Public Education**

No. of			
Offices	Post	Classification	Remark
1	Corporate Communications Officer	AUGD AGS 5	New post [# 68919] with effect from February 20, 2017.
1			

# 1 Total - Corporate Planning & Public Education

# **Human Resource Management & Administration**

No. of Offices	Post	Classification	Remark
1	Senior Director, Human Resource & Administration	AUGD AGS 8	
1	Director, Human Resource Development	AUGD AGS 7	
1	Manager, Administration	AUGD AGS 5	
1	Human Resource Officer	AUGD AGS 5	
1	Senior Secretary	AUGD AGS 3	

# **Auditor General's Department**

# **Corporate Services**

# **Human Resource Management & Administration**

No. of			
Offices	Post	Classification	Remark
1	Telephone Operator	AUGD AGS 2	
1	Chief Office Attendant/Machine Operator	AUGD AGS 2	
4	Attendant	AUGD AGS 1	
11			

#### Human Resource Management

1

No. of Offices	Post	Classification	Remark
1	Director, Human Resource Management	AUGD AGS 6	

# Documentation & Information Management Unit

No. of			
Offices	Post	Classification	Remark
1	Manager, Documentation & Information Management	AUGD AGS 5	New post [# 68918] with effect from February 20, 2017.
1	Electronic Records & Documentation Officer	AUGD AGS 4	Post [# 31] of Records Officer 1 (AUGG/AGS 3) retitled, upgraded and transferred from Human Resource Management with effect from February 20, 2017.
1	Electronic Records & Documentation Officer	AUGD AGS 4	Post [# 136] of Records Officer 1 (AUGD/AGS 3) retitled, upgraded and transferred from Human Resource Management & Administration with effect from February 20, 2017.
2	Records & Information Officer	AUGD AGS 3	Two (2) posts [#s 33-4] of Records Clerk (AUGD/AGS 2) retitled, upgraded and transferred from Human Resource Management & Administration with effect from February 20, 2017.
1	Records Clerk	AUGD AGS 2	New post [# 68923] with effect from February 20, 2017.

6

# 18 Total - Human Resource Management & Administration

# **Information Technology**

No. of Offices	Post	Classification	Remark
1	Director, Information Technology	AUGD AGS 7	
1	Information Technology Officer	AUGD AGS 5	
2			

# **Auditor General's Department**

# **Corporate Services**

# **Information Technology**

- 2 Total Information Technology
- **30** Total Corporate Services

# **Assurance Audit**

No. of Offices	Post	Classification	Remark
1	Deputy Auditor General	AUGD AGS 9	
1			

#### **Information Technology**

No. of Offices	Post	Classification	Remark
1	Principal Auditor, Information Technology	AUGD AGS 8	
3	Director, Audit	AUGD AGS 7	
4			
4	Total - Information Technology		

#### **Compliance Audit**

No. of Offices	Post	Classification	Remark
5	Principal Auditor, Compliance	AUGD AGS 8	
19	Director, Audit	AUGD AGS 7	
24	Auditor	AUGD AGS 5	
45	Assistant Auditor	AUGD AGS 4	
93			
93	Total - Compliance Audit		

# Financial Audit

No. of Offices	Post	Classification	Remarl
2	Principal Auditor, Finance	AUGD AGS 8	
6	Director, Audit	AUGD AGS 7	
5	Senior Auditor	AUGD AGS 6	
12	Auditor	AUGD AGS 5	
3	Assistant Auditor	AUGD AGS 4	
9	Audit Clerk	AUGD AGS 3	
1	Secretary 1	AUGD AGS 2	
38			
38	Total - Financial Audit		

**136 Total - Assurance Audit** 

# **Auditor General's Department**

209 Total - Auditor General's Department

# **Office of the Services Commissions**

Appointments & Personnel Transactions In The Central Government

No. of						
Offices	Post	Classif	ication	1	Remark	
1	Chief Personnel Officer	GMG	CTD	1		
1	Senior Deputy Chief Personnel Officer	GMG	SEG	5		
1	Deputy Chief Personnel Officer (Discip/Retirement)	GMG	SEG	3		
2	Deputy Chief Personnel Officer (Appt. & Pol./Jud.)	GMG	SEG	3		
2	Assistant Chief Personnel Officer	GMG	SEG	2		
2	Director 1	GMG	SEG	1		
2	Executive Assistant	GMG	SEG	1		
1	Personnel and Records Manager	GMG	SEG	1		
1	Legal Officer	JLG	LO	3	C.D.	
1	EDP Manager	MIS	IT	5		
2	Computer Operator	MIS	IT	2		
2	Administrator	GMG	AM	4		
3	Administrator	GMG	AM	3		
3	Administrator	GMG	AM	2		
1	Office Manager	GMG	AM	2		
2	Administrator	GMG	AM	1		
1	Administrative Secretary 1	OPS	ADS	1		
2	Executive Secretary 1	OPS	SS	4		
5	Senior Secretary	OPS	SS	3		
6	Secretary 2	OPS	SS	2		
1	Receptionist	PIDG	RIM	1		
1	Telephone Operator	OPS	TO	2		
1	Messenger/Attendant	LMO	TS	3		
1	Attendant	LMO	TS	2		
3	Attendant	LMO	TS	1		
1	Driver 1	LMO	DR	1		
49						
Accounts Branch						
No. of						
Offices	Post	Classif	ication	1	Remark	

No. of Offices	Post	Classification	Remark
1	Financial Controller	FMG PA 2	
1	Management Accountant	FMG PA 1	
1	Financial Accountant	FMG AT 3	
1	Accounts Payable Officer	FMG AT 2	
1			

# Stenotype Service

No. of			
Offices	Post	Classification	Remark
1	Chief Stenotype Writer	OPS SW 3	

# **Office of the Services Commissions**

Stenotype	Service
Stellotype	DCI VICC

No. of Offices	Post	Classification	Remark
10	Senior Stenotype Writer	OPS SW 2	
7	Stenotype Writer	OPS SW 1	
18			
Registry			
No. of Offices	Dord	Classification	Damauk
	Post	Classification	Remark
2	Records Officer 2	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	
6	Records Clerk	PIDG RIM 1	
10			

# Municipal & Parish Councils' Commission

No. of Offices	Post	Classif	ication	1	Remark
1	Secretary, Municipal & Parish Councils' Commission	GMG	SEG	4	
1	Director 1	GMG	SEG	1	
1	Administrator	GMG	AM	3	
1	Executive Secretary 1	OPS	SS	4	
1	Secretary 2	OPS	SS	2	
1	Records Officer 1	PIDG	RIM	2	
1	Records Clerk	PIDG	RIM	1	
7					

# Monitoring & Auditing

No. of			
Offices	Post	Classification	Remark
2	Director, Human Resource Auditor	GMG SEG 3	
2	Senior Human Resource Auditor	GMG SEG 2	
4	Human Resource Auditor	GMG SEG 1	
8			

#### Information Standards & Education

No. of Offices	Post	Classification	Remark
1	Deputy Chief Personnel Officer Information, Standards & Education	GMG SEG 4	
1	Director, Recruitment and Placement	GMG SEG 2	
1	Director, Human Resource Development	GMG SEG 2	
1	Administrator	GMG AM 4	
4			

# **Office of the Services Commissions**

100 Total - Office of the Services Commissions

# Office of the Prime Minister

# **Prime Minister's Office**

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No. of						
Offices	Post	C	lassif	ication	l	Remark
1	Permanent Secretary	G	MG	EMG	1	
1	Administrative Assistant	G	MG	SEG	1	
1	Senior Legal Officer	J	LG	LO	4	C.D.
1	Executive Secretary 3	C	PS	SS	6	
1	Supernumerary Executive Secretary 3	C	PS	SS	6	
5	Executive Secretary 2	C	PS	SS	5	
4	Executive Secretary 1	C	PS	SS	4	
4	Senior Secretary	C	PS	SS	3	
3	Secretary 2	C	PS	SS	2	
1	Records Officer	Р	IDG	RIM	2	
22						

#### Planning & Evaluation

No. of Offices	Post	Classification	Remark
1	Director, Planning And Evaluation	GMG SEG 4	
1	Corporate Planning Analyst (Planning & Evaluation)	GMG SEG 2	
2			

# Information Communication & Technology

No. of Offices	Post	Classi	ficatio	n	Remark
1	Manager, Information Systems	MIS	IT	7	
1	Programmer/Analyst	MIS	IT	5	
1	Systems Hardware Officer	MIS	IT	4	
1	Technical Support Assistant	MIS	IT	3	
4					

#### Communications & Public Relations Unit

No. of			
Offices	Post	Classification	Remark
1	Photographer	MCG AVT 3	
1	Executive Secretary	OPS SS 4	
2			

# Chancery & Protocol

No. of			
Offices	Post	Classification	Remark
1	Chief of State Protocol	GMG SEG 5	
1	Director 3	GMG SEG 3	

# Office of the Prime Minister

# **Prime Minister's Office**

# Chancery & Protocol

No. of Offices	Post	Classification
1	Director 2	GMG SEG 2
1	Director 1	GMG SEG 1
1	Administrator	GMG AM 4
1	Executive Secretary	OPS SS 4
1	Senior Secretary	OPS SS 3
7		

# Regional Office

No. of Offices	Post	Classification
1	Programme/Project Manager	GMG SEG 3
1	Administrative Assistant	GMG SEG 1
1	Senior Secretary	OPS SS 3
1	Attendant	LMO TS 1
4		

#### **Internal Audit**

No. of Offices	Post	Classification	Rem
1	Chief Internal Auditor	FMG AS 5	
2	Audit Supervisor	FMG AS 4	
2	Senior Auditor	FMG AS 3	
6	Auditor	FMG AS 2	
1	Senior Secretary	OPS SS 3	
12			

#### **Finance & Accounts Division**

No. of					
Offices	Post	Classif	icatior	1	Remark
1	Principal Finance Officer	FMG	PA	5	
1	Financial Systems Manager	FMG	PA	2	
1	Project Accountant	FMG	PA	2	
1	Financial Analyst	FMG	PA	2	
1	Project Accounts Assistant	FMG	ΑT	1	
1	Executive Secretary 1	OPS	SS	4	
1	Senior Secretary	OPS	SS	3	
1	Secretary 2	OPS	SS	2	
1	Records Officer	PIDG	RIM	2	
9					

# Office of the Prime Minister

# **Prime Minister's Office**

#### **Finance & Accounts Division**

Accounts Payable & Payroll

No. of			
Offices	Post	Classification	Remark
1	Director, Expenditure Control and Accounts	FMG PA 3	
1	Supervisor, Payment	FMG PA 2	
2	Senior Payments Officer	FMG AT 3	
4	Payment Officer	FMG AT 2	
2	Accounting Clerk 2	FMG AC 2	
1	Collections Officer	FMG AC 2	
11			

#### Salaries Unit

No. of Offices	Post	Classification
1	Head, Payroll Unit	FMG PA 1
2	Checking Officer, Payroll	FMG AT 3
4	Payroll Officer	FMG AT 2
7		

#### Management Accounts

No. of Offices	Post	Classification	Remark
1	Director	FMG PA 3	
4			

#### Management Accounts

No. of Offices	Post	Classification	Remark
1	Senior Budget Officer	FMG PA 2	
1	Senior Commitment Control Officer	FMG PA 1	
2	Budget Officer	FMG PA 1	
2	Commitment Control Officer	FMG AT 3	
6			

# Final Accounts & Reporting

No. of Offices	Post	Classification	Remark
1	Director	FMG PA 2	
1	Senior, Final Accounts Officer	FMG PA 1	
2	Final Accounts Officer	FMG AT 3	
2	Assistant Final Accounts Officer	FMG AT 2	
6			

# Office of the Prime Minister

# **Prime Minister's Office**

**Finance & Accounts Division** 

40 Total - Finance & Accounts Division

#### **Finance & Accounts Division (Old)**

No. of Offices	Post	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1			

#### **Disbursement - Payments**

No. of Offices	Post	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1			

#### Disbursement - Checking

No. of Offices	Post	Classification	Remark
1	Accounting Technician 1	FMG AT 1	
1			
3	Total - Finance & Accounts Division (Old)		

#### **Information Division**

#### Research & Media Relations Unit

No. of Offices	Post	Classification	Remark
2	Media Monitoring Officer	MCG IE 3	
2			

#### Access to Information Unit

No. of Offices	Post	Classification	Remark
1	Director	GMG SEG 5	
1	Communication/Public Education Manager	MCG IE 5	
1	Public Education Officer	MCG IE 3	
3	Media Monitoring Officer	MCG IE 3	
1	Administrator	GMG AM 4	
1	Executive Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	
9			

#### 11 Total - Information Division

# Office of the Prime Minister

# **Prime Minister's Office**

#### **Administration & Special Services**

No. of Offices	Post	Classification	R
1	Director, Administration and Special Services	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
3			

# Documentation, Information & Access Services

No. of Offices	Post	Classification	Rema
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Procurement Manager	GMG SEG 1	
1	Librarian/Researcher	PIDG LB 2	
1	Registrar	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
9			

# Property Management

No. of Offices	Post	Classification	Remark
1	Facilities Manager	GMG SEG 2	
1	Property Maintenance Officer	SOG ST 4	
1	Assistant Property Maintenance Officer	SOG ST 3	
1	Caretaker/Machine Operator	LMO TS 3	
2	Gardener	LMO TS 2	
26	Landscape Attendant	LMO TS 1	
32			

# Office Management Inventory

18

No. of Offices	Post	Classification		Remark	
1	Office/Inventory Manager	GMG	SEG	2	
1	Telephone Operator	OPS	TO	1	
2	Attendant/Messenger	LMO	TS	2	
1	Handyman	LMO	TS	2	
12	Attendant	LMO	TS	1	
1	Cleaner/Attendant	LMO	TS	1	

# Office of the Prime Minister

# **Prime Minister's Office**

# **Administration & Special Services**

Upkeep of	Prime Minister's Residence (Vale Royal)		
No. of			
Offices	Post	Classification	Remark
1	House Manager	GMG AM 4	
1	Valet	LMO TS 4	
1	Senior Chef	LMO TS 4	
1	Housekeeper	LMO TS 4	
2	Butler	LMO TS 3	
3	Parlour Attendant	LMO TS 3	
2	House Maid	LMO TS 2	
1	Handyman	LMO TS 2	
12			
Transport/	Fleet Management		
No. of Offices	Post	Classification	Remark
		GMG AM 3	Kemark
1 3	Transport Manager Driver 1	LMO DR 1	
3 1	Driver	LMO DR 1	
	Driver	LIVIO DA I	
5			
Procureme	nt		
No. of		C7	
Offices	Post	Classification	Remark
1	Procurement Officer	GMG AM 3	
1	Assistant Procurement Officer	PIDG RIM 2	
1	Assistant Inventory Officer	PIDG RIM 2	
2	Storekeeper	PIDG RIM 2	
5			
Events Ma	nagement		
No. of	Post.	Cl	D
Offices	Post	Classification	Remark
1	Director, Social Secretariat	GMG SEG 3	
1	Administrative Secretary 1	OPS ADS 1	
2			
Customer	Kelations		
No. of Offices	Post	Classification	Remark
1	Customer Service Manager	GMG SEG 1	- <del></del>
2	Receptionist	PIDG RIM 2	

# Office of the Prime Minister

# **Prime Minister's Office**

#### **Administration & Special Services**

**Customer Relations** 

No. of Offices	Post Telephone Operator	Classification OPS TO 1	Remark
5			

# 91 Total - Administration & Special Services

#### **Human Resource Development & Management Division**

	<u> </u>		
No. of Offices	Post	Classification	Remarl
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG 5	
2	Director 3	GMG SEG 3	
3	Senior Human Resource Officer	GMG SEG 1	
2	Senior Human Resource Officer	GMG SEG 1	
1	Human Resource Officer 2	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Records Officer 1	PIDG RIM 2	
17			

Organization & Development

No. of Offices	Post	Classification	Remark
1	Director 3	GMG SEG 3	
1	Senior Human Resource Officer	GMG SEG 1	
2			

### **Typing Pool**

No. of Offices	Post	Classification	Remark
2	Secretary 2	OPS SS 2	
2			

#### 21 Total - Human Resource Development & Management Division

#### **Planning & Development Division**

No. of			
Offices	Post	Classification	Remark
1	Chief Technical Director	GMG CTD 1	

# Office of the Prime Minister

#### **Prime Minister's Office**

#### **Planning & Development Division**

No. of Offices	Post	Classification
1	Development Analyst	GMG SEG 3
1	Administrative Assistant	GMG SEG 1
1	Executive Secretary 2	OPS SS 5
1	Executive Secretary 1	OPS SS 4
1	Senior Secretary	OPS SS 3
6		

# **Business Development Policy Branch**

No. of Offices	Post	Classification	Remark
1	Policy Analyst	GMG SEG 3	
1			

#### Development Planning Policy & Strategy Branch

No. of Offices	Post	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Director 4	GMG SEG 4	
1	Policy Officer	GMG SEG 1	
3			
10	<b>Total - Planning &amp; Development Division</b>		

# **Infrastructure, Planning, Policy & Strategy**

No. of Offices	Post	Classif	fication	Remark
1	Principal Director	GMG	SEG 6	
1	Policy Officer	GMG	SEG 1	
2				
2	Total - Infrastructure, Planning, Policy & Strategy			

#### **Development Division**

No. of Offices	Post	Classification	Remark
1	Director 3	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
2			
2	Total - Development Division		

# Office of the Prime Minister

# **Prime Minister's Office**

#### **Information & Telecommunication Department**

No. of Offices	Post	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1			

1 Total - Information & Telecommunication Department

# **National Registration Unit**

No. of Offices	Post	Classif	fication	1	Rema
1	Director, National Registration Unit	MIS	IT	8	
1	Director, Information System	MIS	IT	6	
1	Operations Manager	GMG	SEG	2	
1	Senior Programmer/System Administrator	MIS	IT	4	
1	Data Entry Technician	MIS	IT	1	
1	Public Relations Officer	MCG	ΙE	4	
3	Information & Education (Field) Officer	MCG	ΙE	3	
1	Administrator	GMG	AM	2	
1	Senior Secretary	OPS	SS	3	
1	Secretary 1	OPS	SS	1	
1	Driver 1	LMO	DR	1	
13 13	Total - National Registration Unit				

13 Total - National Registration Unit

#### **Bureau of Gender Affairs**

#### Women's Centre

No. of Offices	Post	Classification	Rem
1	Senior Social Worker	SWG PS 3	
4	Social Worker 2	SWG PS 2	
5			
5 '	Total - Rureau of Cender Affairs		

#### **Communications & Public Affairs**

No. of Offices	Post	Classification	Remark
1	Director, Communications & Public Affairs	GMG SEG 4	
1	Manager, Communications & Public Affairs	MCG IE 6	
1	Information Officer	MCG IE 4	
2			

# Office of the Prime Minister

# **Prime Minister's Office**

#### **Communications & Public Affairs**

Media Monitoring & Research

No. of Offices	Post	Classification	Remark
1	Manager, Media Monitoring & Research	MCG IE 6	

#### Website & Social Media Unit

No. of Offices	Post	Classification	Remark
1	Manager, Webmaster & Social Media	MCG IE 6	
1	Social Media Officer	MCG IE 4	
2			

#### Public Relations, Special Projects & Commmunity Outreach

No. of Offices	Post	Classification	Remark
1	Manager, PR, Special Projects & Comm. Outreach	MCG IE 6	
1			
7	Total - Communications & Public Affairs		
259	Total - Prime Minister's Office		

# **Department of Local Government**

# Posts from the former Ministry of Local Government & Works

#### General Administration

No. of					
Offices	Post	Classif	ication	1	Remark
1	Senior Legal Officer	JLG	LO	4	C.D. Post [# 24205] to be abolished when vacant.
1	Administrative Assistant	GMG	SEG	1	Post [# 24207] to be abolished when vacant.
2	Executive Secretary 2	OPS	SS	5	Two posts [#s 24209-10] to be abolished when vacant.
1	Executive Secretary 1	OPS	SS	4	Post [# 24215] to be abolished when vacant.
1	Senior Secretary	OPS	SS	3	Post [# 24216] to be abolished when vacant.
6					

#### Former Local Government & Sports

No. of Offices	Post	Classification	n	Remark
1	Director 2	SMG	2	Post [# 27200] to be abolished when vacant

# Office of the Prime Minister

# **Department of Local Government**

Posts from the former Ministry of Local Government & Works

Former Local Government & Sports

No. of Offices	Post	Classi	ficatio	n	Remark
1	Executive Secretary 2	OPS	SS	6	Post [# 27208] to be abolished when vacant.
2					
8	<b>Total - Posts from the former Ministry of</b>	Local Governme	nt &	Worl	KS
8	<b>Total - Department of Local Government</b>				
267	Total - Office of the Prime Minister				

# **Cabinet Office**

# **Executive Office**

No. of		or	
Offices	Post	Classification	Remark
1	Permanent Secretary/Cabinet Secretary	GMG EMG 1	
1	Executive Assistant to the Cabinet Secretary	GMG SEG 4	
2	Policy Analyst	GMG SEG 2	
1	Senior Legal Officer	JLG LO 4	C.D.
1	Administrative Assistant	GMG SEG 1	
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
8			
8 ′	Total - Executive Office		

#### **The Cabinet Secretariat**

# **Policy Analysis & Review Division**

No. of Offices	Post Director, Change Management & Communication	Classification GMG SEG 4	Remark
1			
1	Total - Policy Analysis & Review Division		

#### **Consultancy Unit**

No. of Offices		Classification	Remark
1	Executive Secretary 2	OPS SS 5	
1			
1	<b>Total - Consultancy Unit</b>		
2	<b>Total - The Cabinet Secretariat</b>		

# **Information System & Special Project Division**

1 Total - Information System & Special Project Division

# **Administrative Programme (A.R.P Secretariat)**

No. of Offices	Post	Classification	Remark
1	Secretary to IMCAR	OPS SS 4	
1			
1 ′	Total - Administrative Programme	(A.R.P Secretariat)	

# **Cabinet Office**

# Standards & Monitoring Unit

No. of Offices	Post	Classification	Remark
1	Customer Service Officer	GMG SEG 1	
1			
1 '	Total - Standards & Monitoring Unit		

# **Information & Communication Technology**

No. of Offices	Post	•	Classi	ficatio	n	Remark
2	Attendant	l	MO	TS	1	
2						

#### **Secretarial Support**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Secretary 2	OPS	SS	2	
1					
1 ′	Total - Secretarial Support				
3 '	Total - Information & Communication Technology				

# **Performance Management & Evaluation Branch**

No. of Offices	Post	Classification	Remark
1	Chief Technical Director, Performance Management and Evaluation	GMG CTD 1	
4	Senior Performance Analyst	GMG SEG 4	
1	Senior Evaluation and Research Officer	GMG SEG 4	
4	Performance Analyst	GMG SEG 3	
1	Statistician	SOG ST 7	
1	Administrative Assistant	GMG AM 3	
12			

12 Total - Performance Management & Evaluation Branch

# **Public Sector Modernisation Division**

No. of Offices	Post	Classification	Remark
1	Director General	GMG EMG 1	
1	Modernisation Specialist, Customer Service Development	GMG SEG 4	

# **Cabinet Office**

## **Public Sector Modernisation Division**

No. of			
Offices	Post	Classification	Rema
1	Modernisation Specialist, Industrial Psychology	GMG SEG 4	
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary	OPS SS 5	
5			

## **Modernisation Programme Implementation Unit**

No. of Offices	Post	Classifi	cation	Remark
1	Chief Technical Director	GMG	CTD 1	
2	Snr. Director, Modernisation Prog. Implementation	GMG	SEG 5	
2	Senior Director	GMG	SEG 5	
3	Senior Modernisation Programme Implementation Officer	GMG	SEG 4	
1	Senior Modernisation Programme Implementation Officer	GMG	SEG 4	
1	Modernisation Projects Coordinator	GMG	SEG 3	
3	Modernisation Projects Coordinator	GMG	SEG 3	
2	Modernisation Programme Coordinator	GMG	SEG 3	
1	Modernisation Projects Coordinator	GMG	SEG 3	
1	Modernisation Projects Coordinator - Information Technology	GMG	SEG 3	
2	Modernisation Programme Coordinator	GMG	SEG 3	
2	Modernisation Projects Coordinator	GMG	SEG 3	
1	Modernisation Projects Coordinator - Information Technology	GMG	SEG 3	
1	Modernisation Projects Coordinator	GMG	SEG 3	
2	Modernisation Officer	GMG	SEG 2	
1	Modernisation Officer	GMG	SEG 2	
1	Executive Secretary 1	OPS	SS 4	
1	Executive Secretary 1	OPS	SS 4	
1	Executive Secretary 1	OPS	SS 4	
29				

29 Total - Modernisation Programme Implementation Unit

## **Project Planning and Management Unit**

No. of Offices	Post	Classification	Remark
1	Principal Director	GMG SEG 6	

# **Cabinet Office**

# **Public Sector Modernisation Division**

## **Project Planning and Management Unit**

No. of Offices	Post	Classification	Remark
1	Project Officer	GMG SEG 3	
1	Procurement Officer	GMG SEG 1	
1	Programme Financial Officer	FMG PA 3	
1	Project Finance Officer	FMG PA 2	
5			
5	Total - Project Planning and Management Unit		

#### Total - Project Planning and Management Unit

#### **Modernization Policy Development**

No. of Offices	Post	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Senior Policy Analyst	GMG SEG 4	
2	Policy Analyst	GMG SEG 3	
1	Research Assistant/Documentalist	GMG SEG 3	
1	Executive Secretary 1	OPS SS 4	
6			

# 6 Total - Modernization Policy Development

# **Modernisation Programme Integrator Unit**

No. of Offices	Post	Classifi	ication	Remark
1	Modernization Programme Integrator	GMG	SEG 4	
1				
1	<b>Total - Modernisation Programme Integrator Unit</b>			
46	<b>Total - Public Sector Modernisation Division</b>			

# **Corporate Affairs**

No. of			
Offices	Post	Classification	Remark
1	Senior Director, Corporate Affairs	GMG SEG 6	
1	Corporate Planner	GMG SEG 3	
1	Director, Documentation, Information & Access Services	GMG SEG 3	
1	Director	GMG SEG 3	Post [# 602] to be abolished when vacant.
1	System/Database Administrator	MIS IT 5	Post [# 548] to be abolished when vacant.
1	Senior Systems Programmer/Analyst	MIS IT 6	

# **Cabinet Office**

# **Corporate Affairs**

lo. of Offices	Post	Classif	fication	1	Remark
1	Administrative Manager	GMG	SEG	1	Post of Administrative Officer (GMG/AM 4) retitled and reclassified with effect from June 12, 2017.
1	Systems Hardware Technician	MIS	IT	3	
1	Administrative Assistant	GMG	AM	3	
1	Records Manager	PIDG	AR	4	
1	Receptionist	PIDG	RIM	2	
1	Driver 2	LMO	DR	2	
1	Driver	LMO	DR	2	
1	Driver 1	LMO	DR	1	
1	Attendant	LMO	TS	2	
1	Attendant	LMO	TS	2	
1	Delivery Clerk	LMO	TS	2	
17					

# **National Security Policy Coordination**

No. of Offices	Post	Classification	Remark
1	Senior Director, NSSIU	GMG SEG 6	
1	Director, Monitoring & Research	GMG SEG 4	
1	Research Analyst	GMG SEG 3	
1	Communication Specialist	MCG IE 6	
4			

# **Cabinet Support and Policy Support Division**

No. of Offices	Post	Classification
1	Chief Technical Director	GMG CTD 1
1	Executive Secretary 1	OPS SS 4
2		

## **Cabinet Recording Secretariat**

No. of Offices	Post	Classification	Remark
1	Director, Recording Secretariat	GMG SEG 3	
4	Cabinet Recording Secretariat Officer	GMG SEG 1	
2	Assistant Co-ordinator	GMG SEG 1	

# **Cabinet Office**

# **Cabinet Support and Policy Support Division**

# **Cabinet Recording Secretariat**

No. of Offices	Post	Classification	Remark
1	Cabinet Recording Secretariat Officer	GMG SEG 1	
1	Cabinet Recording Secretariat Officer	GMG SEG 1	
9			
9	Total - Cabinet Recording Secretariat		

# **Policy Analysis & Review Unit**

No. of Offices	Post	Classificatio	n Remark
1	Principal Director	GMG SEC	6 6
2	Chief Policy Analyst	GMG SEC	à 4
1	Senior Director & Projects Officer	GMG SEC	à 4
1	Senior Policy Analyst	GMG SEC	3
2	Senior Policy Analyst	GMG SEC	3
1	Senior Secretary	OPS SS	3
8			
8	Total - Policy Analysis & Review Unit		
19	Total - Cabinet Support and Policy Supp	port Division	
113	Total - Cabinet Office		

# Ministry of Finance & the Public Service

## **Executive Office**

No. of					
Offices	Post	Classif	ication	l	Remark
1	Financial Secretary	GMG	EMG	1	
1	DFS - Technical Advisory Coordination	GMG	CTD	1	
1	Director, Information, Communication & Technology	GMG	SEG	5	
1	Technical Programme Analyst	GMG	SEG	4	Post [# 61541] of Technical Support Officer (SOG/ST 7) retitled and reclassified with effect from November 1, 2016.
1	Technical Coordinator	GMG	SEG	3	
4	Executive Secretary 2	OPS	SS	5	
3	Executive Secretary 1	OPS	SS	4	
12					
12	Total - Executive Office				

## **Internal Audit**

No. of Offices	Post	Classification
1	Chief Internal Auditor	FMG AS 5
2	Audit Supervisor	FMG AS 4
3	Senior Auditor	FMG AS 3
4	Auditor	FMG AS 2
2	Assistant Auditor	FMG AS 1
1	Senior Secretary	OPS SS 3
13		

## Posts transferred from the Accountant General's Department

No. of Offices	Post	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	Post [# 1895] to be abolished when vacant.
1	Audit Specialist	FMG AS 4	
4	Audit Supervisor	FMG AS 4	
2	Senior Auditor	FMG AS 3	
8	Auditor	FMG AS 2	
4	Assistant Auditor	FMG AS 1	
1	Senior Secretary	OPS SS 3	
21			

34 Total - Internal Audit

# Ministry of Finance & the Public Service

# **Legal Services Division**

No. of Offices	Post	Classif	icatio	n	Remark
1	Senior Legal Officer	JLG	LO	4	C.D.
2	Legal Officer	JLG	LO	3	C.D.
1	Legal Officer	JLG	LO	2	C.D.
1	Paralegal Officer	PLG	LS	4	
5					

#### - Total Legal Selvices Divisi

# **General Administration**

#### Finance & Accounts

No. of			
Offices	Post	Classification	Remark
1	Secretary 2	OPS SS 2	
1			

### Payments & Salaries

No. of Offices	Post	<b>Classification</b> Remark
1	Accounting Clerk 2	FMG AC 2
1		

#### Final Accounts

No. of Offices	Post	Classification	Remark
1	Advance Controller/FMIS Assistant	FMG AT 1	
1			

### 3 Total - General Administration

## **Finance & Accounts Division**

No. of					
Offices	Post	Classif	ficatio	n	Remark
1	Principal Finance Officer	FMG	PA	5	
1	Director, Public Service Accounts	FMG	PA	3	
1	Financial Analyst	FMG	PA	3	
1	Financial Systems Manager	FMG	PA	2	
1	Senior Accountant (Provident Fund)	FMG	PA	1	
1	Accountant (Health Scheme Accounts)	FMG	ΑT	3	
1	Assistant Accountant (Bonding)	FMG	ΑT	3	
1	Assistant Accountant (Provident Fund)	FMG	ΑT	3	
1	Executive Secretary 1	OPS	SS	4	

# Ministry of Finance & the Public Service

T7.	0	•	4	$\mathbf{D}_{\cdot}$
Finance	N	А	ccounts	Division

No. of Offices	Post	Classification	Remark
9			

#### **Management Accounts**

No. of Offices	Post	Classif	ficatio	n	Rema
1	Director, Management Accounts	FMG	PA	4	
1	Senior Management Accountant	FMG	PA	3	
2	Management Accountant	FMG	PA	1	
1	Senior Commitment Control Officer	FMG	PA	1	
1	Commitment Control Officer	FMG	ΑT	3	
6					
6	Total - Management Accounts				

## **Accounts Payable & Payroll**

No. of Offices	Post	Classi	ficatio	n	
1	Director, Accounts Payable and Payroll	FMG	PA	4	
1	Senior Secretary	OPS	SS	3	
2					

#### Accounts Payable & Disbursement

No. of Offices	Post	Classification	Remark
1	Accounts Payable and Disbursement Manager	FMG PA 3	
1	Senior Disbursement Officer	FMG PA 1	
2	Checking Officer	FMG AT 3	
4			

#### Accounts Payable Unit

No. of Offices	Post	Classification	Remark
1	Accounts Payable Manager	FMG PA 2	
2	Accounts Payable Officer 2	FMG AT 3	
3	Accounts Payable Officer 1	FMG AT 2	
1	Collections and Disbursements Officer	FMG AT 1	
7			

#### Payroll

No. 01 Offices	Post	Classification	Remark
1	Payroll Manager	FMG PA 2	

# Ministry of Finance & the Public Service

### **Finance & Accounts Division**

### **Accounts Payable & Payroll**

Payroll

No. of Offices	Post	Classification	Remark
2	Senior Payroll Officer	FMG AT 3	
5	Payroll Officer 1	FMG AT 2	
8			
21 '	Total - Accounts Pavable & Pavroll		

#### 21 Total - Accounts Payable & Payroll

#### **Final Accounts**

Final Accounts and Reporting

No. of Offices	Post	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 3	
1	Senior Final Accountant	FMG PA 1	
1	Advance Controller	FMG PA 1	
2	Senior Bank Reconciliation Officer	FMG AT 3	
1	Bank Reconciliation Officer	FMG AT 2	
6			
6	Total - Final Accounts		
42	Total - Finance & Accounts Division		

# **Corporate Planning & Administration Division**

No. of Offices	Post	Classification
1	Deputy Financial Secretary	GMG SEG 6
1	Executive Secretary 1	OPS SS 4
1	Senior Secretary	OPS SS 3
3		

## **Information Management**

**Information Systems Unit** 

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Director, Information Systems Unit	MIS	ΙT	8	
1	Manager, Technical Support	MIS	ΙT	7	
1	Business Analyst	MIS	IT	6	
1	Senior Systems Administrator	MIS	IT	6	
1	Senior Network Administrator	MIS	IT	6	
1	Supervisor, Client Support	MIS	IT	5	
1	Network Administrator	MIS	IT	5	

# Ministry of Finance & the Public Service

# **Corporate Planning & Administration Division**

## **Information Management**

Information Systems Unit

No. of		·			
Offices	Post	Classi	ficatio	n	Remark
2	Programmer/Analyst	MIS	ΙΤ	5	
1	Senior Software/Hardware Technician	MIS	IT	5	
2	Systems Administrator	MIS	IT	5	
2	Senior Programmer	MIS	IT	4	
1	Network Administrator	MIS	IT	4	
1	Database Administrator/Debt System Analyst	MIS	ΙΤ	4	Post [# 50599] to be abolished when vacant.
2	Client Support Technician	MIS	IT	4	
2	Software/Hardware Technician	MIS	IT	4	
2	Assistant Database Administrator	MIS	IT	2	Two (2) posts [#s 50600-1] to be abolished when vacant
22					

#### **Documentation Information Access Unit**

No. of			
Offices	Post	Classification	Remark
1	Director, Documentation/Information & Access Services	GMG SEG 3	
1	Documentation And Information Officer	PIDG RIM 3	
1	Librarian	PIDG LB 4	
1	Senior Library Assistant	PIDG LA 2	
1	Senior Secretary	OPS SS 3	
1	Records Manager	GMG SEG 2	
1	Records Management Officer	PIDG RIM 5	Post [# 50602] to be abolished when vacant.
1	Records Analyst	PIDG RIM 4	
2	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	Post [# 53606] to be abolished when vacant.
7	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
21			

#### Communication & Public Relations

No. of Offices	Post	Classification	Remark
1	Director 1	MCG IE	6
1	Public Relations Officer	MCG IE	4
1	Administrator	GMG AM	3

# Ministry of Finance & the Public Service

# **Corporate Planning & Administration Division**

### **Information Management**

Communication & Public Relations

No. oi			
Offices	Post	Classification	Remark

3

**46 Total - Information Management** 

## **Human Resource Management & Development Branch**

No. of Offices	Post	Classifi	cation	Remark
1	Senior Director, Human Resource Management & Development	GMG	SEG 5	
1	Director, Performance Management Appraisal System	GMG	SEG 2	
1	Senior Human Resource Development Officer	GMG	SEG 2	
1	Senior Human Resource Officer	GMG	SEG 1	
1	Performance Management Analyst	GMG	AM 4	
1	Human Resource Administrator	GMG	AM 3	
1	Senior Secretary	OPS	SS 3	
1	Senior Secretary	OPS	SS 3	
1	Secretary 2	OPS	SS 2	
9				

#### Human Resource Management

No. of Offices	Post	Classif	ication	1	Remark
1	Director	GMG	SEG	3	1101111111
1	Counsellor	GMG	SEG	2	
1	Senior Human Resource Officer	GMG	SEG	1	
1	Human Resource Officer	GMG	AM	4	
1	Assistant Human Resource Officer	GMG	AM	2	
1	Information Records & Communication Manager	GMG	SEG	1	
1	Records Officer 1	PIDG	RIM	2	
2	Records Clerk	PIDG	RIM	1	
1	Senior Secretary	OPS	SS	3	
1	Secretary	OPS	SS	2	

11

# Ministry of Finance & the Public Service

# **Corporate Planning & Administration Division**

#### **Human Resource Management & Development Branch**

**Human Resource Development** 

No. of Offices	Post	Classification	Ren
1	Director	GMG SEG 3	
2	Training Officer	GMG SEG 1	
1	Secretary 2	OPS SS 2	
4			

#### Employee Relations, Occupational Health & Safety

No. of Offices	Post	Classification	Remark
1	Director, Employee Relations, Occupational Health & Safety	GMG SEG 3	
1	Human Resource Officer	GMG AM 4	
1	Industrial Relations Officer	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 2	
4			

## 28 Total - Human Resource Management & Development Branch

#### **Security Fleet & Emergency Management**

No. of Offices	Post	Classification	Remarl
1	Director	GMG SEG	3
1	Transport Manager	GMG AM	4
1	Secretary 2	OPS SS	2
1	Records Officer 2	PIDG RIM	3
1	Mechanic	LMO TS	5
6	Driver 1	LMO DR	1
1	Watchman	LMO TS	2
12			

#### 12 Total - Security Fleet & Emergency Management

#### **Procurement, Property & Office Services**

No. of Offices	Post	Classification	Remark
1	Director, Procurement, Property & Office Services	GMG SEG 3	
1	Senior Procurement Officer	GMG SEG 2	
2	Secretary 2	OPS SS 2	
2	Attendant	LMO TS 1	
1	Attendant	LMO TS 2	Post [# 1830] to be abolished when vacant.

# **Ministry of Finance & the Public Service**

# **Corporate Planning & Administration Division**

**Procurement, Property & Office Services** 

	tent, Property & Office Services		
No. of Offices	Post	Classification	Remark
7			
Procureme	ent		
No. of			
Offices	Post	Classification	Remark
1	Procurement Manager	GMG SEG 1	
1	Procurement Officer	GMG AM 3	
1	Supplies Clerk	PIDG RIM 3	
3			
Office Ser	vices		
No. of	D 4	C1 101 11	
Offices	Post	Classification	Remark
1	Office Services Manager	GMG SEG 1	
1	Office Manager	GMG AM 3	
1	Customer Service Officer	GMG AM 2	
1	Inventory Clerk	PIDG RIM 3	
1	Billing Officer	PIDG RIM 3 PIDG RIM 2	
2	Billing Clerk		
2 2	Receptionist	GMG AM 1 OPS TO 1	
	Telephone Operator Senior Secretary	OPS SS 3	
1 2	Supervisor Attendant	LMO TS 3	
1	Machine Operator/Binder	LMO TS 3	
1	Attendant/Messenger	LMO TS 2	
17	Attendant	LMO TS 1	
33	, mondani	2.00	
Business (	Sentre		
No. of	Contro		
Offices	Post	Classification	Remark
1	Manager	GMG AM 3	
5	Records Officer 1	PIDG RIM 2	
2	Copy Room Attendant	PIDG RIM 1	
1	Attendant	LMO TS 2	
1	Attendant	LMO TS 3	
2	Attendant	LMO TS 1	
12			

# Ministry of Finance & the Public Service

# **Corporate Planning & Administration Division**

**Procurement, Property & Office Services** 

Maintenance & Property

No. of Offices	Post	Classification	Remar
1	Manager, Maintenance & Property	GMG SEG 1	
1	Senior Maintenance Officer	SOG ST 5	
2	Artisan	LMO TS 4	
1	Head Gardener	LMO TS 2	
1	Gardener	LMO TS 1	
1	Janitor	LMO TS 1	
7			

62 Total - Procurement, Property & Office Services

## **Strategic Planning & Reform**

No. of Offices	Post	Classification	Rei
1	Senior Director, Strategic Planning & Reform	GMG SEG 5	
1	Director, Corporate Planning	GMG SEG 3	
1	Planning & Research Analyst	SOG ST 6	
1	Senior Secretary	OPS SS 3	
4			

<sup>4</sup> Total - Strategic Planning & Reform

## Strategic Organizational Development & Change Management Branch

No. of Offices	Post	Classification	Remark
1	Director, Strategic Organizational Development	GMG SEG 4	
1	Strategic Organizational Development Officer	GMG SEG 2	
2			
2	<b>Total - Strategic Organizational Development &amp; </b>	Change Managemei	nt Branch
157	<b>Total - Corporate Planning &amp; Administration Div</b>	vision	

### **Taxation Policy**

No. of Offices	Post	Classification	Remark
1	Deputy Financial Secretary	GMG SEG 6	
1	Director	GMG SEG 4	Post [# 1511] to be abolished when vacant.
1	Director, Research and Analysis	GMG SEG 4	
1	Director, Taxation Policy Development	GMG SEG 4	
1	Director, International Trade Relations	GMG SEG 4	

# Ministry of Finance & the Public Service

# **Taxation Policy**

No. of Offices	Post	Classification	Remark
offices 1	Econometrician	SOG ST 8	Kemark
1	Director, Policy Review	GMG SEG 3	
1	Director, Tax Relief	GMG SEG 3	
- 1	·		
	Statistician	SOG ST 7	
1	Economist/Research Officer	SOG ST 7	
1	Senior Tax Officer	GMG SEG 2	
1	Policy Analyst	GMG SEG 2	
1	Tax Relief Officer	GMG SEG 1	
1	International Trade Officer	GMG SEG 1	
1	Tax Administrator	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
1	Help Desk Supervisor	RMG TA 4	
1	Secretary 2	OPS SS 2	
20			
20	Total Tayatian Daliay		
20	Total - Taxation Policy		

# **Budget Preparation & Administration**

No. of Offices	Post	Classification	Remark
1	Secretary 1	OPS SS 1	
1			
1	Total - Budget Preparation & Administration		

# **Financial Management Division**

## Administration of Financial Administration & Audit Act

No. of Offices	Post	Classification	Rema
1	Financial Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	
2			

#### Financial Review Unit

No. of Offices	Post	Classification	Remark
2	Expenditure Analyst	FMG PA 1	
2			

4 Total - Financial Management Division

# Ministry of Finance & the Public Service

# **Public Expenditure Division**

No. of			
Offices	Post	Classification	Ren
1	Deputy Financial Secretary	GMG CTD 1	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
3			

# **Public Expenditure**

No. of Offices	Post	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
2			

#### Social Infrastructure

No. of					
Offices	Post	Classif	fication	n	Remark
1	Public Expenditure Unit Head	GMG	SEG	4	
1	Financial Analyst 2	FMG	PA	2	
1	FAA Analyst 2	FMG	PA	2	
2	Senior Budget Analyst	FMG	PA	2	
2	Budget Analyst	FMG	PA	1	
1	Senior Secretary	OPS	SS	3	
8					

### Production

No. of Offices	Post	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
2	Financial Analyst 2	FMG PA 2	
3	Budget Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	
7			

# Machinery Of State

No. of Offices	Post	Classif	ication	Remark
1	Public Expenditure Unit Head	GMG	SEG 4	
2	Financial Analyst 2	FMG	PA 2	
1	Senior Budget Analyst	FMG	PA 2	
2	Budget Analyst	FMG	PA 1	
1	Senior Secretary	OPS	SS 3	
7				

# Ministry of Finance & the Public Service

# **Public Expenditure Division**

## **Public Expenditure**

Physical Infrastructure

No. of			
Offices	Post	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
2	Financial Analyst 2	FMG PA 2	
1	Senior Budget Analyst	FMG PA 2	
3	Budget Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	
8			
32	Total - Public Expenditure		

#### 32 Total - Public Expenditure

#### **Cash Management**

No. of			
Offices	Post	Classification	Remark
1	Senior Director, Cash Management	GMG SEG 5	
1	Director, Banking And Revenue	FMG PA 3	
1	Senior Cash Management Analyst	GMG SEG 3	
1	Cash Management Analyst	GMG SEG 2	
1	Cash Management Analyst	GMG SEG 1	Post [# 1378] to be abolished when vacant.
1	Senior Secretary	OPS SS 3	
6			
6	Гotal - Cash Management		

#### **Projects Unit**

No. of		~			
Offices	Post	Classi	ficatio	n	
1	Senior Director	GMG	SEG	5	
1	Head-Economic Development Projects	SOG	ST	8	
1	Head-Social Sector Projects	SOG	ST	8	
1	Head-Engineering Projects	SOG	ST	8	
4	Senior Project Analyst	SOG	ST	7	
2	Senior Project Engineer	SOG	ST	7	
1	Project Engineer	SOG	ST	6	
1	Senior Secretary	OPS	SS	3	
1	Secretary	OPS	SS	2	
13					
13	Total - Projects Unit				
54	Total - Public Expenditure Division				

# Ministry of Finance & the Public Service

# **Public Expenditure Policy & Co-ordination Division**

No. of Offices	Post	Classification	Remar
1	Deputy Financial Secretary	GMG CTD 1	
1	Executive Secretary 1	OPS SS 4	
2			

### **Special Assignment**

No. of Offices	Post	Classification	Remark
1	Director, Special Assignment	FMG PA 3	
1			
1 ′	Total - Special Assignment		

### **Procurement & Asset Policy Unit**

No. of			_
Offices	Post	Classification	Remark
1	Unit Director	GMG SEG 5	
1	Director, Compliance & Regulatory Monitoring	GMG SEG 3	
2	Senior Procurement & Asset Policy Analyst	GMG SEG 2	
1	Manager, Public Procurement Customer Care	GMG SEG 2	New post [# 68892] with effect from January 16, 2017.
4	Procurement & Asset Policy Analyst	GMG SEG 1	
2	Public Procurement Customer Care Officer	GMG AM 3	Two (2) new posts [#s 68893-4] with effect from January 16, 2017.
1	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 2	
13			
13 7	Total - Procurament & Assat Policy Unit		

#### 13 Total - Procurement & Asset Policy Unit

#### **Legal & Public Sector Reform Unit**

No. of	D (				D
Offices	Post	Classifi	icatio	n	Remark
1	Legal and Public Sector Reform Unit Head	FMG	PA	4	
1	Legal and Public Sector Analyst	FMG	PA	2	
1	Director of Finance	FMG	PA	2	
1	Senior Secretary	OPS	SS	3	
4					
4	Total - Legal & Public Sector Reform Unit				

# **Financial Systems & Procedures Unit (Formerly Financial Systems)**

No. of Offices	Post	Classification	Remark
1	Head, Financial Systems & Procedures Unit	FMG PA 5	

# Ministry of Finance & the Public Service

# **Public Expenditure Policy & Co-ordination Division**

Financial Systems & Procedures Unit (Formerly Financial Systems)

No. of					_
Offices	Post	Classif	ficatio	n	Remark
1	Director, Accrual Accounting Implementation	FMG	PA	3	
1	Director, Operational Systems & Procedures	FMG	PA	3	
1	Director, E-Commerce Banking & Investments	FMG	PA	3	
1	Project & Fund Accounting Specialist	FMG	PA	3	
1	Assets and Inventory Specialist	FMG	PA	2	
1	Revenue Systems Specialist	FMG	PA	2	
1	Business Process Specialist	FMG	PA	2	
1	Banking and E-Commerce Specialist	FMG	PA	2	
1	Expenditure Systems Specialist	FMG	PA	2	
1	Senior Secretary	OPS	SS	3	
11					

#### **Information Technology Strategy**

No. of Offices	Post	Classif	fication	Remark
1	Information Technology Strategy Unit Head	MIS	IT 8	
1	Co-ordinator, Special Projects	GMG	SEG 2	
2				

13 Total - Financial Systems & Procedures Unit (Formerly Financial Systems)

#### **Internal Audit Directorate**

No. of Offices	Post	Classif	icatio	n	Remark
Offices	- ***	C146511			Kemark
1	Internal Audit Directorate Unit Head	FMG	AS	6	
1	Audit Co-ordinator	FMG	AS	5	
1	Functional Co-ordinator	FMG	AS	5	
1	Audit Specialist	FMG	AS	4	
1	Information Systems Auditor	FMG	AS	4	
1	Senior Secretary	OPS	SS	3	
6					

#### 6 Total - Internal Audit Directorate

### **Asset Management**

No. of Offices	Post	Classification Remark
1	Director, Asset Management	GMG SEG 4
1	Systems Support Officer	MIS IT 3
1	Senior Secretary	OPS SS 3
3		

# Ministry of Finance & the Public Service

# **Public Expenditure Policy & Co-ordination Division**

### **Asset Management**

Motor Vehicle Administration

No. of Offices	Post	Classification	Rem
1	Asset Operations Manager	GMG SEG 1	
1	Monitoring Officer	GMG AM 3	
2			

## Fuel Coupon

No. of		
Offices	Post	Classification
1	Asset Accounting & Information Manager	FMG PA 2
1	Accountant	FMG PA 1
1	Accounting Technician 3	FMG AT 3
2	Accounting Technician 2	FMG AT 2
5		

### **Board Of Survey**

No. of					
Offices	Post	Classi	fication	1	Remark
1	Board of Survey Administrator	GMG	AM	4	
1	Chief Equipment Auditor	GMG	AM	3	
1	Monitoring Officer	GMG	AM	3	
2	Senior Equipment Auditor	GMG	AM	2	
1	Equipment Auditor	GMG	AM	1	
1	Stores Auditor	GMG	AM	1	
1	Asset Assistant	PIDG	RIM	2	
1	Secretary 2	OPS	SS	2	
1	Caretaker	LMO	TS	3	
1	Handyman	LMO	TS	2	
2	Attendant/Messenger	LMO	TS	1	
2	Attendant	LMO	TS	1	
15					
25	Total - Asset Management				
64	Total - Public Expenditure Policy & Co-	ordination Division	n		

# **Financial Regulations Division**

No. of			
Offices	Post	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Senior Economic Analyst	SOG ST 8	
1	Financial Analyst	FMG PA 2	

# **Ministry of Finance & the Public Service**

# **Financial Regulations Division**

Offices	Post	Classific	cation	1	Remark
1	Economic Analyst	SOG	ST	7	
1	Economic Researcher	SOG	ST	6	
1	Senior Secretary	OPS	SS	3	
6					

#### o Total - Financial Regulations Division

# **Economic Management Division**

No. of Offices	Post	Classification	Ren
1	Deputy Financial Secretary	GMG CTD 1	
1	Executive Assistant	GMG SEG 1	
1	Research Officer	SOG ST 5	
3			

# **International Programme Management**

No. of Offices	Post	Classification	Remark
1	Director, International Programme Management	GMG SEG 5	
1	Director, International Financial Institutions	GMG SEG 3	Post [# 1508] of Director 3 (GMG/SEG 3) retitled and transferred from International Financial Institutions with effect from August 22, 2016.
1	International Financial Institutions Officer	GMG SEG 1	Post [# 1509] of Director 1 (GMG/SEG 1) retitled and transferred from International Financial Institutions with effect from August 22, 2016.
1	Senior Secretary	OPS SS 3	
4			

## Negotiations

No. of Offices	Post	Classification Remark
1	Director, Negotiations	GMG SEG 4
1	Senior Negotiations Officer	GMG SEG 3
1	Negotiation Officer	GMG SEG 2
1	Negotiation Officer	GMG SEG 2
1	Senior Secretary	OPS SS 3
5		

# Ministry of Finance & the Public Service

# **Economic Management Division**

## **International Programme Management**

Programme Management

No. of Offices	Post	Classification	Rema
1	Director, Programme Management & Co-ordination	GMG SEG 4	
2	Senior Programme Management & Co-ordination Officer	GMG SEG 3	
2	Programme Management & Co-ordination Officer	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
6			

## 15 Total - International Programme Management

#### **Fiscal Policy Management Unit**

No. of Offices	Post	Classif	iootic		Remark
1	Principal Director	GMG			Post [# 1520] of Senior Director (GMG/SEG 5) retitled and upgraded with effect from August 22, 2016.
1	Economic Programme Analyst	GMG	SEG	4	Post [# 68812] of Senior Macro Economist (Research & Policy Review) (GMG/SEG 3) retitled and upgraded with effect from August 22 2016.
1	Chief Fiscal Economist	GMG	SEG	4	Post [# 1521] of Chief Fiscal Economist (SOG/ST 8) reinstated and reclassified with effect from August 22, 2016.
1	Chief Macro Economist	GMG	SEG	4	
1	Senior Macro Economist (Research & Policy Review)	GMG	SEG	3	Post [# 1522] of Chief Fiscal Economist (GMG/SEG 4) retitled an regraded with effect from August 22 2016.
1	Senior Fiscal Economist (Forecast and Monitoring)	GMG	SEG	3	
1	Senior Fiscal Economist (Research, Policy Review & Risk Assessment)	GMG	SEG	3	
1	Senior Macro Economist (Data Monitoring, Management & Analysis)	GMG	SEG	3	
1	Fiscal Economist (Forecast and Monitoring)	GMG	SEG	2	
1	Fiscal Economist (Research, Policy Review & Risk Assessment)	GMG			
1	Macro Economist	GMG	SEG	2	
1	Executive Secretary 1	OPS	SS	4	
12					

# Ministry of Finance & the Public Service

# **Economic Management Division**

**Fiscal Policy Management Unit** 

12 Total - Fiscal Policy Management Unit

## **Debt Management Unit (New)**

No. of Offices	Post	Classification	F
1	Principal Director	GMG SEG 6	
1	Manager, Investor Relations & Communications	GMG SEG 4	
1	Manager, Compliance	GMG SEG 3	
1	Executive Assistant	GMG SEG 1	
4			

#### Domestic Market (Portfolio Management)

No. of Offices	Post	Classification Remark
1	Director, Portfolio Management	GMG SEG 5
1	Manager, Domestic Markets	GMG SEG 4
4	Portfolio Management Analyst	GMG SEG 3
1	Administrator	GMG AM 3
7		

## Internal Market (Portfolio Management)

No. of Offices	Post	Classification	Remark
1	Manager, External Markets	GMG SEG 4	
4			

#### Debt Strategy & Analysis

	<u>e:                                    </u>		
No. of Offices	Post	Classification	Remark
1	Director, Debt Strategy	GMG SEG 5	
1	Administrator	GMG AM 3	
2			

#### Risk Analysis

No. of Offices	Post	Classification	Remark
1	Manager, Risk Analysis	GMG SEG 4	
2	Risk Analyst	GMG SEG 3	
2			

# Ministry of Finance & the Public Service

# **Economic Management Division**

**Debt Management Unit (New)** 

Policy Research & Analysis

No. of Offices	Post	Classification	Remark
1	Manager, Policy & Research Analysis	GMG SEG 4	
2	Policy Research Analyst	GMG SEG 3	
3			

#### **Debt Operations**

No. of Offices	Post	Classification	Remar
1	Director, Debt Operations	GMG SEG 4	
1	Administrator	GMG AM 3	
2			

## Debt Recording & System Support

No. of Offices	Post	Classification	Remark
1	Manager, Debt Recording & System Support	GMG SEG 3	
3	Debt Recording & Systems Support Officer	GMG SEG 2	
4			

#### **Debt Reconciliation**

No. of Offices	Post	Classification	Remark
1	Manager, Debt Reconciliation	GMG SEG 2	
2	Debt Reconciliation Officer	GMG SEG 1	
3			

#### Monitoring & Disbursement

No. of Offices	Post	Classification	Remark
1	Manager, Monitoring & Disbursement	GMG SEG 3	
2	Monitoring & Disbursement Officer	GMG SEG 2	
2			

## Posts transferred from the Accountant General's Department

No. of Offices	Post	Classification	Remark
1	Director, Debt Management	FMG PA 4	Post [# 1954] to be abolished when vacant.
1	Director, Foreign Debt	FMG PA 3	Post [# 50604] to be abolished when vacant.
1	Accountant, Local Payments	FMG PA 2	Post [# 1956] to be abolished when vacant.

# Ministry of Finance & the Public Service

# **Economic Management Division**

**Debt Management Unit (New)** 

Posts transferred from the Accountant General's Department

No. of					
Offices	Post	Classif	fication	n	Remark
1	Accountant	FMG	PA	2	Post [# 1957] to be abolished when vacant.
1	Accountant 2	FMG	PA	2	Post [# 1961] to be abolished when vacant.
1	Accountant (Guaranteed Loans)	FMG	PA	1	Post [# 1964] to be abolished when vacant.
1	Financial Analyst	FMG	PA	1	Post [# 62800] to be abolished when vacant.
2	Accountant 1	FMG	PA	1	Two (2) posts [#s 1960 & 50606] to be abolished when vacant.
1	Accountant (Institutional Loans)	FMG	PA	1	Post [# 1962] to be abolished when vacant.
1	Accounting Technician 3	FMG	AT	3	Post [# 50605] to be abolished when vacant.
1	Accounting Technician 2	FMG	AT	2	Post [# 1965] to be abolished when vacant.
1	Accounting Technician 2 (Revenue Officer)	FMG	AT	2	Post [# 1969] to be abolished when vacant.
1	Secretary 2	OPS	SS	2	Post [# 50607] to be abolished when vacant.

14

**46 Total - Debt Management Unit (New)** 

#### Debt Management Unit (Old) (Posts to be abolished when vacant)

No. of Offices	Post	Classif	ication	Remark
1	Senior Director	GMG	SEG 5	Post [# 1506] to be abolished when vacant.
1	Senior Secretary	OPS	SS 3	Post [# 1507] to be abolished when vacant.
2				

#### Domestic Debt

No. of				
Offices	Post	Classifica	ation	Remark
1	Senior Economist/Research Analyst	GMG S	SEG 3	Post [# 50594] to be abolished when vacant.
1	Senior Economist	GMG S	SEG 2	Post [# 53600] to be abolished when vacant.
1	Economist 2	GMG S	SEG 1	Post [# 53601] to be abolished when vacant.
1	Assistant Economist	SOG S	ST 5	Post [# 53602] to be abolished when vacant.
1	Secretary 2	OPS S	SS 2	Post [# 1510] to be abolished when vacant.

# Ministry of Finance & the Public Service

# **Economic Management Division**

Debt Man	agement Unit (Old) (Posts to be abolished	ed when vacan	t)		
Domestic	Debt				
No. of Offices	Post	Classi	fication	l	Remark
5					
Loan Adm	inistration				
No. of Offices	Post	Classi	fication	l	Remark
1	Secretary 2	OPS	SS	2	Post [# 1505] to be abolished when vacant.
1					
External D	Debt				
No. of					
Offices	Post		fication		Remark
1	Director	GMG	SEG	4	Post [# 1515] to be abolished when vacant.
1	Senior Economist/Research Analyst	GMG	SEG	3	Post [# 1518] to be abolished when vacant.
1	Senior Economist	GMG	SEG	2	Post [# 1516] to be abolished when vacant.
1	Economist	SOG	ST	6	Post [# 1517] to be abolished when vacant.
1	Secretary 2	OPS	SS	2	Post [# 1519] to be abolished when vacant.
5					
Securities					
No. of					
Offices	Post		fication	l	Remark
1	Director	FMG	PA	4	Post [# 53603] to be abolished when vacant.
1	Senior Securities Officer	GMG	SEG	2	Post [# 1512] to be abolished when vacant.
1	Senior Reconciliation Officer	FMG	PA	2	Post [# 53604] to be abolished wher vacant.
1	Security Officer	GMG	SEG	1	Post [# 1513] to be abolished when vacant.
1	Reconciliation Officer	FMG	PA	1	Post [# 53605] to be abolished wher vacant.

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THE CIVIL SERVICE ESTABLISHMENT (GENERAL) ORDER, 2017

Interface Officer

3

8

Three (3) posts [#s 50595-7] to be

abolished when vacant.

# Ministry of Finance & the Public Service

# **Economic Management Division**

Debt Management Unit (Old) (Posts to be abolished when vacant)

**EDP** 

No. of Offices	Post	Classi	ficatio	n	Remark
1	Secretary 2	OPS	SS	2	Post [# 1514] to be abolished when vacant.
1					
22	Total - Debt Management Unit (Old) (Posts to be ab	olished	l wher	ı vac	ant)

# **Public Enterprise Division**

### Office of the Deputy Financial Secretary

No. of Offices	Dort	Classification	Daman
Offices	Post	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	
1	Supernumerary Unit Director	GMG SEG 4	
1	Executive Secretary 1	OPS SS 4	
2	Administrative Secretary 1	OPS ADS 1	
1	Administrative Secretary	OPS ADS 1	
6			
6	Total - Office of the Deputy Financial Secretary		

#### **Public Private Partnership Unit**

No. of Offices	Post	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Director, Public Partnership	GMG SEG 4	
2	Senior Financial Analyst	FMG PA 3	
4			
4 ′	Total - Public Private Partnership Unit		

#### **Policy Research & Co-ordination**

No. of Offices	Post	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Director, Policy & Research	GMG SEG 4	
1	Director, Financial Analyst & Co-ordination	FMG PA 4	
1	Senior Policy Analyst	GMG SEG 3	
1	Financial Analyst	FMG PA 2	
5			

5 Total - Policy Research & Co-ordination

<sup>98</sup> Total - Economic Management Division

# Ministry of Finance & the Public Service

# **Public Enterprise Division**

#### **Finance & Development**

No. of			
Offices	Post	Classification	Remark
1	Senior Director	GMG SEG 5	
2	Sector Director	FMG PA 4	
1	Sector Director	FMG PA 4	
2	Senior Financial Analyst	FMG PA 3	
3	Financial Analyst	FMG PA 2	
9			
9 '	Total - Finance & Development		

## **Transport/Social Services Sector**

No. of Offices	Post	Classi	fication	1	Remark
1	Senior Director	GMG	SEG	5	
2	Sector Director	FMG	PA	4	
2	Senior Financial Analyst	FMG	PA	3	
2	Financial Analyst	FMG	PA	2	
7					

## 7 Total - Transport/Social Services Sector

## **Agricultural Mining & Energy (Production Sector)**

No. of Offices	Post	Classif	ication	l	I
1	Senior Director	GMG	SEG	5	
2	Sector Director	FMG	PA	4	
2	Senior Financial Analyst	FMG	PA	3	
2	Financial Analyst	FMG	PA	2	
7					
7	Total Agricultural Mining & Energy	(Duadwatian Castan)			

#### 7 Total - Agricultural Mining & Energy (Production Sector)

#### **Executive Agency Monitoring**

No. of Offices	Post	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Sector Director	FMG PA 4	
1	Senior Financial Analyst	FMG PA 3	
3			
3	<b>Total - Executive Agency Monitoring</b>		
41	<b>Total - Public Enterprise Division</b>		

# Ministry of Finance & the Public Service

# **Planning Administration**

No. of Offices	Post	Class	sification	Remark
1	Legal Officer	JLG	LO 2	2 C.D.
1				

## 1 Total - Planning Administration

## **Revenue Protection Division**

No. of Offices	Post	Classification
1	Principal Director	GMG SEG 6
1	Director, Special Projects	GMG SEG 5
1	Communication Specialist	MCG IE 4
1	Executive Secretary	OPS SS 4
4		

#### Administration

No. of Offices	Post	Classification	Remar
1	Records Officer	PIDG RIM 2	
1	Driver	LMO DR 1	
2			
2 '	Total - Administration		

#### **Human Resource Management & Administration**

No. of Offices	Post	Classif	fication	1	Remar
1	Compliance Risk and Security Officer	RMG	TA	8	
1	Director, Human Resource Management and Admin.	GMG	SEG	2	
1	Administrator	GMG	AM	3	
1	Accounting Technician	FMG	ΑT	2	
1	Senior Secretary	OPS	SS	3	
1	Office Attendant	LMO	TS	2	
1	Receptionist/Telephone Operator	OPS	TO	1	
7					

#### 7 Total - Human Resource Management & Administration

## **Legal Services**

No. of Offices	Post	Classification	Remark
1	Senior Legal Officer	JLG LO 4	New post [# 68945] with effect from April 18, 2017.

# Ministry of Finance & the Public Service

# **Revenue Protection Division**

Legal	Services
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No. of Offices	Post	Class	Classification		Remark
1	Legal Officer	JLG	LO	3	C.D. Post [# 53710] of Legal Officer (JLG/LO 3) transferred from Legal Services Division with effect from April 18, 2017.
1	Paralegal Officer	PLG	LS	4	New post [# 68946] with effect from April 18, 2017.
3					
3 '	Total - Legal Services				

# **Operations Management**

No. of Offices	Post	Classification	Rema
1	Director, Revenue Investigation	RMG TA 9	
1	Senior Secretary	OPS SS 3	
2			

### Kingston

No. of Offices	Post	<b>Classification</b>	Remark
1	Chief Revenue Investigator	RMG TA 8	
2	Senior Revenue Investigator	RMG TA 7	
1	Special Investigator	RMG TA 7	
6	Revenue Investigator	RMG TA 6	
10			

#### Montego Bay

No. of Offices	Post	Classification	Ren
1	Chief Revenue Investigator	RMG TA 8	
1	Senior Revenue Investigator	RMG TA 7	
3	Revenue Investigator	RMG TA 6	
5			

#### Mandeville

No. of Offices	Post	Classification	Remark
1	Chief Revenue Investigator	RMG TA 8	
1	Senior Revenue Investigator	RMG TA 7	
1	Senior Secretary	OPS SS 3	
3			

#### 20 Total - Operations Management

# Ministry of Finance & the Public Service

## **Revenue Protection Division**

### **Intelligence Unit**

No. of Offices	Post	Classification	Remai
1	Director, Intelligence	RMG TA 8	
1	Senior Intelligence Officer	RMG TA 7	
1	Intelligence Officer	RMG TA 6	
3			
3	Total - Intelligence Unit		

## **Internal & Special Investigations**

No. of Offices	Post	Classification	Rei
1	Director, Special Investigation	RMG TA 8	
3	Senior Special Investigator	RMG TA 7	
1	Senior Secretary	OPS SS 3	
5			
5	Total - Internal & Special Investigations		

### **Compliance / Enforcement Unit**

No. of Offices	Post	Classification	Rei
1	Chief Compliance/Enforcement Officer	RMG TA 8	
1	Compliance & Enforcement Officer	RMG TA 7	
2			
2	Total - Compliance /Enforcement Unit		

#### **Information Technology Unit**

No. of Offices		Class	ificatio	on	Remark
1	Information Technology Specialist	MIS	IT	6	
1	Database Specialist	MIS	IT	4	
2					
2	Total - Information Technology Unit				
48	Total - Revenue Protection Division				

# Public Service Establishment Division/Strategic HRM Division (SHRMD)

## **Superannuation Branch**

No. of Offices	Post	Classification	Remark
1	Director, Superannuation	GMG SEG 4	
2	Senior Superannuation Officer	GMG SEG 2	

# Ministry of Finance & the Public Service

# Public Service Establishment Division/Strategic HRM Division (SHRMD)

## **Superannuation Branch**

No. of Offices	Post	Classi	ficatio	n	Remarl
2	Superannuation Officer	GMG	AM	4	
1	Senior Secretary	OPS	SS	3	
6					
6 '	Total - Superannuation Branch				

#### **Pensions Administration**

No. of Offices	Post	Classification	1
1	Senior Secretary	OPS SS	3
1	Attendant	LMO TS	1
2			

## Computations

No. of Offices	Post	Classification
2	Manager	GMG SEG 2
6	Computation Supervisor	GMG AM 4
17	Computation Officer	GMG AM 3
25		

#### **Client Services**

No. of Offices	Post	Classification
1	Manager	GMG SEG 2
1	Senior Social Worker	SWG PS 3
4	Liaison Officer	GMG AM 3
6		

# Records Management

No. of			
Offices	Post	Classification	Remark
1	Manager	GMG SEG 1	
1	Administrator	GMG AM 2	
1	Registrar	PIDG RIM 4	
5	Records Officer 2	PIDG RIM 3	
8			

# Ministry of Finance & the Public Service

# Public Service Establishment Division/Strategic HRM Division (SHRMD)

#### **Pensions Administration**

Data	<b>Entry</b>
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No. of Offices	Post	Classification	Remark
1	Data Control Supervisor	MIS IT 3	
4	Data Entry Clerk	MIS IT 2	
1	Data Control Officer	GMG AM 2	
6			
47	Total - Pensions Administration		

### **Benefits Admin./Employee Relations**

No. of Offices	Post	Classification
1	Director, Negotiated Benefits	GMG SEG 2
1	Director, Health Benefits	GMG SEG 1
2	Senior Secretary	OPS SS 3
1	Secretary 2	OPS SS 2
5		

#### Employee Assistance Programme

No. of Offices	Post	Classification	Remark
1	Director, Employee Assistance/Counselling Prog.	GMG SEG 3	
1	Counsellor	GMG SEG 2	
1	Counsellor	GMG SEG 2	Post [# 1822] to be abolished when vacant.
2			

## Occupational Health & Safety Branch

No. of Offices	Post	Classification	Remark
1	Director, Occupational Health & Safety	GMG SEG 3	
1			

#### Loan Administration

No. of Offices	Post	Classification	Remark
1	Director, Loan Administration	GMG SEG 3	
1	Director 2	GMG SEG 2	
2	Director 1	GMG SEG 1	
1	Loans Officer	GMG AM 4	
1	Data Entry Officer	MIS IT 2	
6			

# Ministry of Finance & the Public Service

# Public Service Establishment Division/Strategic HRM Division (SHRMD)

### **Benefits Admin./Employee Relations**

Leave Administration

No. of Offices	Post	Classification	R
1	Director	GMG SEG 2	
1	Director 1	GMG SEG 1	
1	Leave Officer	GMG AM 4	
3			

### **Special Benefits Projects**

No. of Offices	Post	Classification	Remark
1	Director, Special Benefits	GMG SEG 3	
1	Administrator	GMG SEG 1	
2			

#### 20 Total - Benefits Admin./Employee Relations

#### **Compensation Unit**

No. of	D. (		n 1
Offices	Post	Classification	Remark
1	Chief Compensation Analyst	GMG SEG 4	
2	Senior Compensation Analyst	GMG SEG 3	
4	Compensation Analyst 2	GMG SEG 2	
2	Compensation Analyst 1	GMG SEG 1	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	
11			
11 '	Total - Compensation Unit		

#### **Industrial Relations Unit**

No. of Offices	Post	Classification Remark
1	Chief Industrial Relations Officer	GMG SEG 3
3	Senior Industrial Relations Officer	GMG SEG 2
2	Industrial Relations Officer	GMG SEG 1
2	Senior Industrial Relations Administrator	GMG AM 4
1	Industrial Relations Administrator	GMG AM 3
1	Senior Secretary	OPS SS 3
1	Secretary 2	OPS SS 2
1	Secretary 1	OPS SS 1
12		

# Ministry of Finance & the Public Service

# Public Service Establishment Division/Strategic HRM Division (SHRMD)

**Industrial Relations Unit** 

12 Total - Industrial Relations Unit

#### **Human Resource Policy, Training & Development**

Scholarships & Assistance

	1		
No. of Offices	Post	Classification	Remark
1	Director, Scholarships and Assistance	GMG SEG 2	
1	Director, MOU Training	GMG SEG 1	
1	Scholarship Administrator	GMG AM 2	
3			
Bonding			
	<u> </u>	•	

# В

Post	Classification	Remark
Director, Bonding	GMG SEG 1	
Administrator, Bonding	GMG AM 2	
	<b>Post</b> Director, Bonding Administrator, Bonding	Director, Bonding GMG SEG 1

# 2 Compliance

No. of Offices	Post	Classification	Remark
1	Director, Compliance	GMG SEG 2	
1	Collections Officer	GMG SEG 1	
2			

#### **Support Services**

No. of Offices	Post	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
2	Senior Secretary	OPS SS 3	
3			

#### 10 Total - Human Resource Policy, Training & Development

#### **Human Resource Policy & Planning**

No. of Offices	Post	Classification	Remark
1	Senior Human Resource Specialist	GMG SEG 3	
1	Human Resource Specialist	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
3			

3 Total - Human Resource Policy & Planning

109 Total - Public Service Establishment Division/Strategic HRM Division (SHRMD)

# Ministry of Finance & the Public Service

# **Strategic Human Resource Management Division (SHRMD)**

#### Office of the DFS/CTD

#### Central Administration

No. of Offices	Post	Classification	Rem
1	Deputy Financial Secretary, Strategic Human Resource Management Division	GMG CTD 1	
1	Project Analyst	GMG SEG 2	
1	Executive Assistant	GMG SEG 1	
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
5			

### Post Operation & Strategic Support

No. of Offices	Post	Classification	Remark
1	Senior Director, Post Operation & Strategic Support	GMG SEG 4	
1	Senior Research Officer	SOG ST 5	
1	Research Officer	SOG ST 4	
1	Administrator	GMG AM 2	
1	Secretary 2	OPS SS 2	Post [# 1828] to be abolished when vacant.

5

#### 10 Total - Office of the DFS/CTD

#### Human Resource Policy Development, Research & Information Management Branch

No. of Offices	Post	Classification	Remarl
1	Principal Director, HR Policy Development, Research & Information Management	GMG SEG 6	
1	Senior Director, Strategic HR Policy Development	GMG SEG 5	
1	Senior Director, Human Resource Information Management	GMG SEG 4	

3

### 3 Total - Human Resource Policy Development, Research & Information Management Branch

#### **Compensation Management & Implementation Branch**

No. of Offices	Post	Classification	Remark
1	Principal Director, Compensation Management & Implementation	GMG SEG 6	

# Ministry of Finance & the Public Service

# **Strategic Human Resource Management Division (SHRMD)**

#### **Compensation Management & Implementation Branch**

No. of Offices	Post	Classification	
1	Senior Director, Employment Welfare Management	GMG SEG 5	
1	Senior Director, Compensation	GMG SEG 5	
1	Senior Director, Industrial Relations	GMG SEG 5	
1	Senior Director, Pensions	GMG SEG 5	
5			

#### 5 Total - Compensation Management & Implementation Branch

# **Workforce Planning & Improvement Branch**

No. of Offices	Post	Classification	Remark
1	Senior Director, Workforce Planning & Improvement	GMG SEG 5	
1	Chief Work Force Planning Officer, Strategic HR Policy Development	GMG SEG 4	
1	Chief Knowledge & Talent Management Officer	GMG SEG 4	
3			

#### 3 Total - Workforce Planning & Improvement Branch

## Corporate Management & Establishment Branch

No. of Offices	Post	Classification	Remark
1	Principal Director, Corporate Management & Establishment Branch	GMG SEG 6	Post [# 58847] of Principal Director, Public Service Management Analysis & Establishment Branch (GMG/SEG 6) retitled and transferred from PSMAEB with effect from July 12, 2017.
4	Chief Management & Establishment Analyst	GMG SEG 5	Four (4) posts [#s 58848-51] transferred from the Public Service Management Analysis & Establishment Branch (PSMAEB) with effect from July 12, 2017.
1	Chief Research & Establishment Control Officer	GMG SEG 4	Post [# 1792] transferred from the Public Service Management Analysis & Establishment Branch (PSMAEB) with effect from July 12, 2017.
1	Chief Standards Development & Review Officer	GMG SEG 4	Post [# 624] transferred from the Public Service Management Analysis & Establishment Branch (PSMAEB) with effect from July 12, 2017.
4	Senior Management & Operations Analyst	GMG SEG 4	Four (4) posts [#s 58852-5] transferred from Corporate Management & Development Branch with effect from July 12, 2017.

# **Ministry of Finance & the Public Service**

# **Strategic Human Resource Management Division (SHRMD)**

# Corporate Management & Establishment Branch

	S Transgement & Establishment Brunen				
No. of Offices	Post	Classif	fication	1	Remark
4	Management & Operations Analyst	GMG	SEG	3	Four (4) posts [#s 58856-9] transferred from Corporate Management & Development Branch with effect from July 12, 2017.
1	Director, Research and Analysis	GMG	SEG	3	Post [# 1801] transferred from the Research & Establishment Control Unit with effect from July 12, 2017.
2	Director	GMG	SEG	2	Two (2) posts [#s 1793 & 1796] transferred from the Research & Establishment Control Unit with effect from July 12, 2017.
4	Assistant Management & Operations Analyst	GMG	SEG	2	Four (4) posts [#s 63615-18] transferred from Corporate Management & Development Branch with effect from July 12, 2017.
1	Information Systems Officer	MIS	IT	4	Post [# 1805] transferred from the Research & Establishment Control Unit with effect from July 12, 2017.
1	Senior Research Officer	SOG	ST	6	Post [# 1802] transferred from the Research & Establishment Control Unit with effect from July 12, 2017.
2	Case Management Administrator	GMG	AM	4	Two (2) posts [#s 676 & 68655] transferred from the Public Service Management Analysis & Establishment Branch (PSMAEB) with effect from July 12, 2017.
1	Research Officer	SOG	ST	5	Post [# 1804] transferred from the Research & Establishment Control Unit with effect from July 12, 2017.
2	Administrator	GMG	AM	3	Two (2) posts [#s 1794-5] transferred from the Research & Establishment Control Unit with effect from July 12, 2017.
1	Executive Secretary 1	OPS	SS	4	Post [# 58860] transferred from Corporate Management & Development Branch with effect from July 12, 2017.
2	Database Analyst	MIS	IT	3	Two (2) posts [#s 1803 & 1806] transferred from the Research & Establishment Control Unit with effect from July 12, 2017.
1	Senior Secretary	OPS	SS	3	Post [# 1798] transferred from the Research & Establishment Control Unit with effect from July 12, 2017.
2	Senior Secretary	OPS	SS	3	Two (2) posts [#s 50005 & 58830] transferred from Corporate Management & Development Branch with effect from July 12, 2017.

# Ministry of Finance & the Public Service

# **Strategic Human Resource Management Division (SHRMD)**

### Corporate Management & Establishment Branch

No. of Offices	Post	Classi	ficatio	n	Remark
2	Data Processing Officer	MIS	ΙΤ	2	Two (2) posts [#s 1800 & 61179] transferred from the Research & Establishment Control Unit with effect from July 12, 2017.

37

37 Total - Corporate Management & Establishment Branch

### **Audit/Monitoring & Evaluation Branch**

No. of Offices	Post	Classification	Remark
1	Senior Director, Audit/Monitoring & Evaluation	GMG SEG 5	
1			
1	Total - Audit/Monitoring & Evaluation Branch		
59	Total - Strategic Human Resource Management l	Division (SHRMD)	

# **Financial Investigation Division**

No. of Offices	Post	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Technical Specialist	GMG SEG 4	Post [# 53931] of International Relations Specialist (GMG/SEG 4) retitled with effect from November 28, 2016.
1	Administrative Secretary 2	OPS ADS 2	
3			

#### **Legal Unit**

No. of					
Offices	Post	Classi	fication	1	Remark
1	Director, Legal Unit	JLG	LO	5	C.D.
1	Senior Legal Counsel	JLG	LO	4	C.D.
1	Legal Officer	JLG	LO	3	C.D.
4	Legal Officer	JLG	LO	2	C.D.
1	Executive Secretary	OPS	SS	4	
1	Paralegal Officer	PLG	LS	4	
1	Process Server	PIDG	RIM	2	
10					
10	Total - Legal Unit				

# Ministry of Finance & the Public Service

# **Financial Investigation Division**

# **Internal Investigation**

No. of					
Offices	Post	Classifica	ation		Rema
1	Director	RMG T	Α	9	
1	Regional Director 1	RMG T	Α	7	
1	Regional Director	RMG T	Α	7	
1	Manager	RMG T	Α	6	
6	Senior Internal Investigator	RMG T	Α	5	
1	Internal Investigator	RMG T	Α	4	
1	Administrative Secretary 1	OPS A	ADS	1	
2	Senior Secretary	OPS S	SS	3	
14					
14	Total - Internal Investigation				

# **Financial Intelligence Unit**

No. of Offices	Post	Classification	Remark
1	Director, Intelligence	GMG SEG 6	
1	Manager	RMG TA 8	
1	Senior Intelligence Officer	RMG TA 7	
2	Intelligence Officer	RMG TA 6	
1	Senior Secretary	OPS SS 3	
6			
6 '	Total - Financial Intelligence Unit		

## Planning & Administration

No. of Offices	Post	Classification	n	Remark		
1	Director	GMG SEC	3			
1	Accounting Technician 3	FMG AT	3			
1	Accounting Technician 1	FMG AT	1			
1	Personnel Officer	GMG AM	3			
1	Office Manager	GMG AM	3			
1	Registrar	PIDG RIM	3			
1	Records/Inventory Officer	PIDG RIM	2			
1	Records/Stores Officer	PIDG RIM	2			
2	Records Officer 1	PIDG RIM	2			
2	Secretary	OPS SS	2			
1	Telephone Operator/Receptionist	OPS TO	2			
1	Driver/Courier	LMO DR	1			
1	Artisan/Handyman	LMO TS	3			
1	Attendant	LMO TS	2			
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# Ministry of Finance & the Public Service

# **Financial Investigation Division**

### **Planning & Administration**

No. of Offices	Post	Classification	Remark
1	Office Attendant	LMO TS 1	

17

17 Total - Planning & Administration

## **Special Investigation**

No. of Offices	Post	Classification	Rema
2	Investigator	RMG TA 4	
1	Administrative Secretary 1	OPS ADS 1	
3			
3	Total - Special Investigation		

## **Financial Crimes Investigations Unit**

No. of	D. A	Cl:@-	- 4°	D
Offices	Post	Classific	ation	Remark
1	Principal Director	GMG S	SEG 6	
3	Senior Forensic Examiner	FMG F	PA 5	
1	Revenue Investigations Manager	RMG 1	ΓA 7	
6	Forensic Examiner	FMG F	PA 4	
14	Assistant Forensic Examiner	FMG F	PA 3	
1	Administrative Secretary 1	OPS A	ADS 1	
3	Senior Secretary	OPS S	SS 3	
29				
29	Total - Financial Crimes Investigations Unit			

#### **Financial Crimes Investigations Unit**

### **Information Technology**

No. of Offices	Post	Classification			Remark
1	Director	MIS	IT	8	
2	Information Technology Specialist	MIS	IT	6	
1	Database Administrator	MIS	IT	5	
1	Network/System Administrator	MIS	IT	5	
1	Analyst/Programmer	MIS	IT	4	
1	Computer Technician	MIS	IT	3	
7					

7 Total - Information Technology

# Ministry of Finance & the Public Service

# **Financial Investigation Division**

### **Financial Management**

No. of			
Offices	Post	Classification	Remark
1	Manager, Profiling Section	GMG SEG 2	
1	Senior Financial Analyst	FMG PA 4	
2	Financial Analyst	FMG PA 3	
3	Profile Officer	GMG AM 4	
2	Data Analyst/Manager	GMG AM 2	
9			
9 ′	Total - Financial Management		

## **Asset Recovery Unit**

No. of Offices	Post	Classification	Remark
1	Asset Recovery Manager	GMG SEG 3	
1	Financial Accountant	FMG PA 3	
1	Asset Recovery Officer	GMG AM 4	
1	Administrator	GMG AM 3	
4			
4	<b>Total - Asset Recovery Unit</b>		
102	<b>Total - Financial Investigation Division</b>		

# **Public Accountability Inspectorate Division**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Inspector General	FMG	PA	5	
3	Senior Inspector	FMG	PA	4	
5	Inspector	FMG	PA	2	
1	Executive Secretary 1	OPS	SS	4	
10					

### 10 Total - Public Accountability Inspectorate Division

# Post to be abolished when vacant

#### **Public Service Establishment Division**

#### Pensions Branch

No. of Offices	Post	Classification	Remark
1	Telephone Operator A	OPS TO 2	Post [# 1840] to be abolished when vacant.

1

# Ministry of Finance & the Public Service

### Post to be abolished when vacant

**Public Service Establishment Division** 

- 1 Total Public Service Establishment Division
- 1 Total Post to be abolished when vacant

## **Revenue Appeals Division**

No. of			
Offices	Post	Classification	Remark
1	Commissioner of Revenue Appeals	GMG CTD	1
2	Deputy Commissioner, Appeals	GMG SEG 5	5
1	Commissioner, Appeals	RMG TA	10
2	Assistant Commissioner, Appeals	GMG SEG 3	3
8	Assistant Commissioner	GMG SEG 3	3
1	Legal Officer	JLG LO 3	3 C.D.
1	Senior Legal Officer	JLG LO 4	4 C.D.
1	Customer Service/Records Officer	GMG AM 2	2
1	Office/Delivery Attendant	LMO TS 2	2
18			

#### Administration

No. of Offices	Post	Classif	ication	1	Remark
2	Senior Assistant Commissioner of Appeals	GMG	SEG	4	
1	Director of Administration	GMG	SEG	1	
1	Administrator	GMG	AM	3	
1	Senior Secretary	OPS	SS	3	
1	Executive Secretary	OPS	SS	4	
6					

24 Total - Revenue Appeals Division

# **Posts From The Former Inland Revenue Department**

#### **General Administration**

### Finance & Accounts

No. of Offices	Post	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	
1			

#### Disbursements

No. of Offices	Post	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	

# Ministry of Finance & the Public Service

# **Posts From The Former Inland Revenue Department**

#### **General Administration**

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Г	۱1	C	h	11	ra	Δ.	m	Ω	n	to

No. of
Offices Post Classification Remark

1

#### Personnel

No. of Offices	Doct	Classification	Remark
Offices	Post	Classification	Kemark
1	Secretary 1	OPS SS 1	
1			

3 Total - General Administration

### Region A

## Morant Bay Collectorate

No. of Offices	Post	Classification	Remark
1	Accounting Clerk 1	FMG AC 1	
1			
1 '	Total - Region A		

## **Region C**

#### Christiana Collectorate

No. of Offices	Post	Classification	Remark
1	Cashier	FMG CS 2	
3	Revenue Field Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
5			
5	Total - Region C		
9	<b>Total - Posts From The Former In</b>	land Revenue Department	
904	Total - Ministry of Finance & the	Public Service	

# **Accountant General's Department**

# **Executive Office**

Offices	Post	<b>Classification</b> Remark
1	Accountant General	GMG CTD 1
1	Business Analyst	GMG SEG 3
1	Executive Assistant	GMG SEG 1
1	Executive Secretary 1	OPS SS 4
1	Senior Secretary	OPS SS 3
5		

# **Corporate Services Division**

No. of Offices	Post	Classification
1	Senior Director, Corporate Services	GMG SEG 5
1	Executive Secretary	OPS SS 4
2		

#### **Finance & Accounts**

No. of Offices	Post	Classification	
1	Director, Finance & Accounts	FMG PA 4	
1	Senior Secretary	OPS SS 3	
2			

### Accounts Payables

No. of Offices	Post	Classification	R
1	Manager, Accounts Payable	FMG PA 3	
1	Budget & Commitment Officer	FMG PA 1	
1	Payments Officer	FMG AT 3	
3			

#### **Final Accounts**

No. of		
Offices	Post	<b>Classification</b> Remark
1	Accountant, Final Accounts	FMG PA 2
1	Final Accounts Officer	FMG AT 3
1	Bank Reconciliation Officer	FMG AT 2
3		
8	<b>Fotal - Finance &amp; Accounts</b>	

# **Accountant General's Department**

# **Corporate Services Division**

### **Communications & Customer Service**

No. of Offices	Post	Classification	Remark
1	Director, Communications & Customer Service	MCG IE 5	
1	Senior Secretary	OPS SS 3	
2			

#### **Customer Relations**

No. of Offices	Post	Classification	Rei
2	Customer Relations Supervisor	GMG SEG 1	
4	Customer Relations Officer	GMG AM 3	
6			

#### **Public Relations**

No. of Offices	Post	Classification	Remark
1	Public Relations Officer	MCG IE 3	
1			

#### 9 Total - Communications & Customer Service

### **Enterprise Risk Management**

No. of Offices	Post	Classification	Remar
1	Director, Enterprise Risk Management	GMG SEG 3	
1	Risk Officer	GMG SEG 1	
2			
2 '	Total - Enterprise Risk Management		

## **Human Resource Management & Development**

No. of Offices	Post	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
3			

### Human Resource

No. of Offices	Post	Classification	Remark
1	Human Resource Manager	GMG SEG 2	
1	Senior Human Resource Officer	GMG SEG 1	

# **Accountant General's Department**

# **Corporate Services Division**

### **Human Resource Management & Development**

#### **Human Resource**

No. of			
Offices	Post	Classification	Remark
1	Human Resource Officer	GMG AM 3	

3

### Training & Development

No. of Offices	Post	Classification	Remark
1	Training and Development Manager	GMG SEG 2	
1	Training Officer	GMG AM 4	
2			

### Organization Development

No. of			
Offices	Post	Classification	Remark
1	Manager, Organizational Development	GMG SEG 2	Post [# 64403] incorrectly listed as Manager, Organization &

Development (GMG/SEG 2) in the previous CSE (General) Order 2016.

1

### 9 Total - Human Resource Management & Development

#### **Facilities Management**

No. of					
Offices	Post	Classif	icatior	1	Remark
1	Facilities Manager	GMG	SEG	2	
1	Office Manager	GMG	AM	3	
1	Stores Officer	GMG	AM	1	
1	Inventory Officer	PIDG	RIM	2	
2	Driver	LMO	DR	1	
1	Chief Attendant	LMO	TS	3	
6	Attendant	LMO	TS	2	
13					
13	<b>Total - Facilities Management</b>				
43	<b>Total - Corporate Services Division</b>				

## **Information & Technology Division**

No. of Offices	Post	Classi	ficatio	n	Re
1	Senior Director, Information & Technology Division	MIS	IT	8	
1	Senior Secretary	OPS	SS	3	

# **Accountant General's Department**

# **Information & Technology Division**

IIIIOIIIIa	don & Technology Division		
No. of Offices	Post	Classification	Remark
2			
Registry			
No. of			
Offices	Post	Classification	Remark
1	Registrar	GMG SEG 2	
1			
Document	Management		
No. of			
Offices	Post	Classification	Remark
1	Assistant Registrar, Document Management	PIDG RIM 5	
2	Records Archivist	PIDG RIM 4	
2	Records Officer	PIDG RIM 2	
5			
Records			
No. of			
Offices	Post	Classification	Remark
1	Assistant Registrar, Records	PIDG RIM 5	
2	Records/Library Officer	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
5			
11 ′	Total - Registry		
Informati	on Technology		
No. of			
Offices	Post	Classification	Remark
1	Director, Information Technology	MIS IT 7	
1	Senior Secretary	OPS SS 3	
2			
Infrastruct	ture Operations		
No. of			
Offices	Post	Classification	Remark
1	Manager, Infrastructure Operations	MIS IT 6	
1	Network Engineer	MIS IT 5	Post [# 1931] of Network Administrator (MIS/IT 6) retitled, red circled and transferred from Information Management Branch wit effect from September 26, 2016.
1	Hardware Engineer	MIS IT 5	

# **Accountant General's Department**

# **Information & Technology Division**

### **Information Technology**

**Infrastructure Operations** 

No. of			
Offices	Post	Classification	Remark

3

## Client Support

No. of Offices	Post	Classif	ficatio	n	Rema
1	Client Support Manager	MIS	IT	5	
1	CTMS Support Supervisor	MIS	IT	5	
1	Client Support Supervisor	MIS	IT	4	
3	CTMS Support Specialist	MIS	IT	4	
2	Client Support Specialist	MIS	IT	3	
3	Help Desk Assistant	MIS	ΙΤ	3	
11					

### **Systems Operations**

No. of Offices	Post	Classification			Remark
1	Manager, Systems Operations	MIS	IT	6	
1	Systems Administrator	MIS	IT	5	
1	Senior Programmer	MIS	IT	5	
1	Database Administrator	MIS	IT	5	
2	Systems Analyst	MIS	IT	4	
1	Programmer/Webmaster	MIS	ΙT	4	
7					

23 Total - Information Technology

36 Total - Information & Technology Division

# **Government Accounting & Reporting Division**

No. of Offices	Post	Classification	Remar
1	Deputy Accountant General, Government Accounting & Reporting Division	FMG PA 5	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
2			

# **Accountant General's Department**

# **Government Accounting & Reporting Division**

### **Banking Arrangements & Government Shareholding**

No. of Offices	Post	Classif	fication	n	Remark
1	Assistant Accountant General, Banking Arrangements & Government Shareholding	FMG	PA	4	

1

### Government Shareholding

No. of Offices	Post	Classification	Remark
1	Director, Government Shareholdings	FMG PA 3	
1			

### Government Banking Relations

No. of Offices	Post	Classification	Remark
1	Director, Government Banking Relations	FMG PA 3	
1			

3 Total - Banking Arrangements & Government Shareholding

## **Accounting & Reporting**

No. of Offices	Post	Classification	Remark
1	Assistant Accountant General, Accounting & Reporting	FMG PA 4	

1

### Government Reporting

No. of Offices	Post	Classification	Remark
1	Director, Government Reporting	FMG PA 3	
4	Manager, Fiscal Reporting	FMG PA 2	
5			

### Government Accounting

No. of Offices	Post	Classification	n	Remark
1	Director, Government Accounting	FMG PA	3	
3	Bank Reconciliation Officer	FMG PA	2	
1	Treasury Inspector	FMG PA	2	
3	Treasury Accountant	FMG PA	2	
8				

# **Accountant General's Department**

# **Government Accounting & Reporting Division**

## **Accounting & Reporting**

Standards & Policies

No. of Offices	Post	Classification	Remar
1	Director, Standards & Policies	FMG PA	3
1	Manager, Accounting Standards & Policies	FMG PA 2	2
2			
16	Total - Accounting & Reporting		
22	Total - Government Accounting & Reporting D	vivision	

# **Financial Operations Division**

No. of Offices	Post	Classification	Ren
1	Deputy Accountant General, Operations	FMG PA 5	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
1	Senior Secretary	OPS SS 3	
4			

### **Revenue & Expenditure**

No. of Offices	Post	Classification	Remark
1	Assistant Accountant General, Revenue & Expenditure	FMG PA 4	

1

### Revenue Management

No. of Offices	Post	Classification	Remark
1	Director, Revenue Management	FMG PA 3	
1	Revenue Analyst/Manager	FMG PA 2	
3	Revenue/Treasury Officer	FMG AT 3	
5			

### Centralized Disbursement

No. of Offices	Post	Classi	fication	n	Remark
1	Director, Centralized Disbursement	FMG	PA	3	
1	Disbursement Analyst	FMG	PA	2	
1	Disbursement Officer	FMG	ΑT	3	
3					

# **Accountant General's Department**

# **Financial Operations Division**

# Revenue & Expenditure

9 Total - Revenue & Expenditure

### **Pensions & Public Salary**

No. of Offices	Post	Classification	Remark
1	Director, Pensions & Public Salary	FMG PA 4	

1

ensions				
No. of Offices	Post	Classification	Remark	
1	Director, Pensions	FMG PA 3		
4	Senior Payroll Officer, Pensions	FMG PA 2		
1	Administrator 3	GMG AM 3		
4	Payroll Control Officer	FMG AT 3		
21	Payroll Officer, Pensions	FMG AT 3		
1	Secretary 2	OPS SS 2		
2	Life Certificate Officer	PIDG RIM 1		
34				

### Centralized Salary

No. of Offices	Post	Classit	ficatio	n	Remark
1	Director, Centralized Salary	FMG	PA	3	
2	Senior Payroll Officer	FMG	PA	2	
2	Payroll Control Officer	FMG	ΑT	3	
13	Payroll Officer	FMG	ΑT	3	
1	Secretary 2	OPS	SS	2	
19					
54	Total - Pensions & Public Salary				

67 Total - Financial Operations Division

### **Financial Resources Division**

No. of Offices	Post	Classification	Remarl
1	Deputy Accountant General, Financial Resources Division	FMG PA 5	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
3			

# **Accountant General's Department**

# **Financial Resources Division**

#### **Public Loans**

No. of Offices	Post	Classification	Remark
1	Director, Public Loans	FMG PA 4	Kemark
1	Loans Manager	FMG PA 3	
1	Loans Manager	FMG PA 3	
1	Loans Manager	FMG PA 3	
1	Delinquency Officer	FMG PA 2	
3	Senior Loans Officer	FMG PA 2	
3	Loans Officer	FMG AT 3	
3	Loans Officer	FMG AT 3	
1	Secretary 2	OPS SS 2	
15			
15	Total - Public Loans		
Treasury	Deposit		
No. of			
Offices	Post	Classification	Remark
1	Director, Treasury Deposits	FMG PA 4	
1	Senior Secretary	OPS SS 3	
2			
Investmen	t		
No. of	D. (	CI '0' 4'	n i
Offices	Post	Classification FMG PA 3	Remark
1	Investment Analyst Investment Officer	FMG PA 3 FMG PA 2	
1	investment Onicer	FIVIG PA 2	
2			
Receipts			
No. of Offices	Post	Classification	Remark
1	Receipts Manager	FMG PA 3	
1	Treasury Accountant, Receipts	FMG PA 2	
2	Disbursement Clerk	FMG AT 1	
4			
Payments			
No. of	D. (		n .
Offices	Post	Classification	Remark
1	Payments Manager	FMG PA 3	
1	Treasury Accountant, Payments	FMG PA 2	
2			
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# **Accountant General's Department**

# **Financial Resources Division**

**Treasury Deposit** 

10 Total - Treasury Deposit

## **Cash Management**

No. of Offices	Post	Classi	ficatio	n	Remar
1	Assistant Accountant General, Cash Management	FMG	PA	4	
1	Cash Manager/Planner	FMG	PA	3	
1	Cash Manager/Planner	FMG	PA	3	
1	Financial Analyst	FMG	PA	2	
1	Financial Analyst	FMG	PA	2	
5					
5	Total - Cash Management				
33	<b>Total - Financial Resources Division</b>				
206	Total - Accountant General's Department				

# **Accountant General's Department (Former)**

# **Information Management Branch**

No. of Offices	Post	Classification	Remark
1	Data Preparation Clerk	MIS IT 1	Post [# 1935] to be abolished when vacant.

1

1 Total - Information Management Branch

# **Treasury & Debt Management Division**

### **Debt Management**

#### Land Bond

No. of Offices	Post	Classif	ication	_	Domonic
Offices	rost	Ciassii	icatioi	11	Remark
2	Treasury Accounting Technician 3	FMG	AT	3	Two (2) posts [#s 1966 & 1968] to be abolished when vacant.

2

### Miscellaneous, Computer & Tertiary Assistance Loan

No. of Offices	Post	Classification	Remark
1	Delinquency Officer	GMG SEG 1	Post [# 62811] to be abolished when vacant.
2	Treasury Accounting Technician 1	FMG AT 1	Two (2) posts [#s 1950 & 1951] to be abolished when vacant.

3

### Motor Vehicle, Salary Advance & Other Loans

No. of Offices	Post	Classif	fication	1	Remark
1	Treasury Accountant 1	FMG	PA	1	Post [# 1973] to be abolished when vacant.
4	Treasury Accounting Technician 1	FMG	AT	1	Four (4) posts [#s 1976-8 & 1981] to be abolished when vacant.

5

10 Total - Debt Management

### **Treasury Deposit & Related Accounts**

## Payments & Receipts (Foreign)

No. of Offices	Post	Classification	Remark
1	Treasury Accounting Technician 1	FMG AT 1	Post [# 1992] to be abolished when vacant.

1

1 Total - Treasury Deposit & Related Accounts

# **Accountant General's Department (Former)**

# **Treasury & Debt Management Division**

### **Consolidated Fund Management Branch**

Revenue	Management
---------	------------

No. of Offices	Post	Classification	Remark
1	Treasury Accounting Technician 1	FMG AT 1	Post [# 1943] to be abolished when vacant.

1

### **Expenditure Management**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Accounting Clerk 2	FMG	AC	2	Post [# 51231] to be abolished when vacant.
1					
2	<b>Total - Consolidated Fund Management Branch</b>				
13	Total - Treasury & Debt Management Division				

# **Corporate & Public Sector Services**

### **Finance & Accounts**

#### Expenditure & Control

ts [#s 1920 & 1926] to be hen vacant.

No. of Offices	Post	Classification	Remark
2	Treasury Accounting Technician 1	FMG AT 1	Two (2) posts [#s 1918 & 1923] to be abolished when vacant.

2

### Final Accounts

111001 1 1000	- U11US		
No. of Offices	Post	Classification	Remark
2	Treasury Accounting Technician 1	FMG AT 1	Two (2) posts [#s 1917 & 1922] to be abolished when vacant.

2

6 Total - Finance & Accounts

# **Accountant General's Department (Former)**

# **Corporate & Public Sector Services**

### **Human Resource Management & Administration Unit**

Human Resource M	Tanagement
------------------	------------

No. of Offices	Post	Classification	Remark
1	Human Resource Officer	PIDG RIM 2	Post [# 1877] to be abolished when vacant.

1

#### Office Services

No. of Offices	Post	Classif	ication	1	Remark
1	Supplies Manager	GMG	AM	3	Post [# 1863] to be abolished when vacant.
1	Receptionist/Telephone Operator	OPS	ТО	2	Post [# 1865] to be abolished when vacant.

2

### 3 Total - Human Resource Management & Administration Unit

### **Records & Vault Management**

			Remark
ficer	PIDG	RIM 2	Post [# 62830] to be abolished when vacant.
ficer/Records Clerk	PIDG	RIM 1	Three (3) posts [#s 62831 & 62837-8] to be abolished when vacant.

#### Pensions

No. of			
Offices	Post	Classification	Remark
5	Records Officer	PIDG RIM 2	Five (5) posts [#s 1885-6, 1889-90 & 1894] to be abolished when vacant.

5

### Administration

No. of Offices	Post	Classification	Remark
1	Supervisor (Administration & Departments)	PIDG RIM 3	Post [# 1880] to be abolished when vacant.
3	Records Officer	PIDG RIM 2	Three (3) posts [#s 1888, 1892 & 62832] to be abolished when vacant.

4

# **Accountant General's Department (Former)**

# **Corporate & Public Sector Services**

## **Records & Vault Management**

Personnel Records

No. of Offices	Post	Classification	Remark
1	Supervisor (Personnel Record)	PIDG RIM 3	Post [# 1882] to be abolished when vacant.
1			
14 ′	Total - Records & Vault Management		

#### **Pensions Branch**

No. of Offices	Post	Classification	Remark
2	Disbursement Officer	FMG AT 1	Two (2) posts [#s 2026 & 62821] to be abolished when vacant.

## First Payment

2

No. of Offices	Post	Classi	ficatio	n	Remark
1	Pensions Supervisor	FMG	PA	2	Post [# 2004] to be abolished when vacant.
1					
3	<b>Total - Pensions Branch</b>				
26	<b>Total - Corporate &amp; Public Sector Services</b>				
40	Total - Accountant General's Department (Forme	r)			

# **Tax Administration Directorate**

# **Director General's Executive Office**

No. of					
Offices	Post	Classi	fication	1	
1	HRM Specialist	GMG	SEG	5	
1	Technical Specialist	RMG	TA	9	
1	Technical Specialist (Customs)	RMG	TA	9	
1	Corporate & Project Management Specialist	RMG	TA	9	
1	Systems Specialist	MIS	IT	8	
2	Human Resource Analyst 2	GMG	SEG	2	
1	Executive Secretary 2	OPS	SS	5	
2	Administrative Secretary 2	OPS	ADS	2	
1	Driver/Courier	LMO	DR	1	
1	Office Attendant	LMO	TS	1	
12					

## **Financial Crimes**

No. of Offices	Post	Classif	ficatio	n	R
2	Forensic Examiner	FMG	PA	4	
1	Assistant Forensic Examiner	FMG	PA	3	
1	Secretary 2	OPS	SS	2	
4					

#### **4** Total - Financial Crimes

# Inspectorate

No. of Offices	Post	Classification	R
1	Director, Inspectorate	RMG TA 7	
3	Tax Auditor 3	RMG TA 4	
1	Administrative Secretary 1	OPS ADS 1	
5			
5	Total - Inspectorate		

### **Internal Audit**

No. of Offices	Post	Classif	ficatio	n	Remark
1	Deputy Commissioner, Internal Audit	RMG	TA	8	
2	Director, Internal Audit	RMG	TA	7	
4	Senior Internal Auditor	RMG	TA	5	
9	Internal Auditor	RMG	TA	4	
1	Executive Secretary 1	OPS	SS	4	
1	Senior Secretary (Region 1 & 2)	OPS	SS	3	
1	Senior Secretary (Region 3 & 4)	OPS	SS	3	

# **Tax Administration Directorate**

# **Director General's Executive Office**

#### **Internal Audit**

No. of Offices	Post	Classification	Remark
3	Records Officer	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
1	Attendant	LMO TS 1	
24			
24	Total - Internal Audit		
45	<b>Total - Director General's Executive Office</b>		

# **Tax Administration Services Department**

No. of Offices	Post	Classification	Rema
1	Taxpayer Information Specialist	RMG TA 6	
1	Planner	GMG SEG 2	
1	Administrative Secretary 2	OPS ADS 2	
3			

# **Taxpayer Support Services**

No. of			
Offices	Post	Classification	Remark
1	Deputy Commissioner, Taxpayer Services	RMG TA 8	
1	Director, Communications	MCG IE 6	
1	Director, Taxpayer Education	RMG TA 6	
1	Director, Forms Manuals and Procedures	RMG TA 6	
1	Taxpayer Information Specialist	RMG TA 6	
2	Analyst, Taxpayer Services	RMG TA 4	
3	Taxpayer Education Officer	RMG TA 4	
1	Public Relations Officer	MCG IE 3	
1	Administrative Secretary 1	OPS ADS 1	
12			

### **Taxpayer Registration**

No. of Offices	Post	Classif	icatio	1	Remark
1	Director, Taxpayer Registration	RMG	TA	7	
1	Manager, Data Processing Centre	MIS	IT	4	
1	Manager, Taxpayer Registration	RMG	TA	5	
1	Supervisor, Taxpayer Registration	RMG	TA	2	
1	Supervisor, Card Centre	RMG	TA	2	
2	Customer Service Representative	GMG	AM	1	

# **Tax Administration Directorate**

# **Tax Administration Services Department**

## **Taxpayer Support Services**

**Taxpayer Registration** 

No. of Offices	Post	Classification	Re
12	Document Perfection Officer	RMG TA 1	1101
2	Document Perfection (Production)	RMG TA 1	
2	Document Perfection (Distribution)	RMG TA 1	
1	Quality Review Officer	RMG TA 1	
1	Secretary	OPS SS 2	
2	Records Officer	PIDG RIM 2	
3	Data Entry Operator	MIS IT 1	
30			

## Information Technology Unit

No. of Offices	Post	Classi	ificatio	n	
1	Manager, Information System	MIS	IT	6	
1	Senior Business Analyst	MIS	IT	5	
1	Systems Administrator	MIS	IT	4	
1	Analyst/Programmer	MIS	IT	4	
1	Computer Operator	MIS	ΙT	2	
5					

## Tax Compliance Certification Unit

No. of Offices	Post	Class	ficatio	n	Remark
1	Secretary	OPS	SS	2	
1	Telephone Operator	OPS	TO	1	
2					
49	Total - Taxpayer Support Services				

## Legal Services

No. of Offices	Post	Classification	Remar
1	Deputy Commissioner	JLG LO 5	C.D.
1	Librarian	PIDG LB 4	
1	Administrative Secretary 1	OPS ADS 1	
1	Process Server/Clerk	PIDG RIM 2	

# **Tax Administration Directorate**

# **Tax Administration Services Department**

## **Legal Services**

Civil Litigation

No. of	D 4	CI .e	D 1
Offices	Post	Classification	Remark
1	Director	JLG LO 4	C.D.
1	Senior Legal Counsel	JLG LO 3	C.D.
2	Legal Counsel	JLG LO 2	C.D.
1	Senior Secretary	OPS SS 3	
5			

## **Criminal Litigation**

No. of Offices	Post	Classification Remark
1	Director	JLG LO 4 C.D.
1	Senior Counsel	JLG LO 3 C.D.
1	Legal Counsel	JLG LO 2 C.D.
1	Senior Secretary	OPS SS 3
4		

## **Advisory Services**

No. of					
Offices	Post	Classif	Classification		
1	Director	JLG	LO	4	C.D.
1	Senior Legal Counsel	JLG	LO	3	C.D.
1	Legal Counsel	JLG	LO	2	C.D.
1	Senior Secretary	OPS	SS	3	
4					

# Legislation & Treaty Services

No. of Offices	Post	Classi	ficatio	n	Remark
1	Director	JLG	LO	4	C.D.
2	Senior Counsel	JLG	LO	3	C.D.
1	Legal Counsel	JLG	LO	2	C.D.
1	Senior Secretary	OPS	SS	3	
5					
22	Total - Legal Services				

#### Administration

No. of			
Offices	Post	Classification	Remark
1	Deputy Commissioner	GMG SEG 4	

# **Tax Administration Directorate**

# **Tax Administration Services Department**

#### A

Administration						
No. of Offices	Post	Classification	Remark			
1	Director, Human Resource Management & Development	GMG SEG 3				
1	Director, Organizational Development	GMG SEG 2				
1	Director, Human Resource Management	GMG SEG 1				
1	Human Resource Officer	GMG AM 4				
1	Information/Records Management Officer	GMG AM 3				
1	Administrative Secretary 1	OPS ADS 1				
1	Senior Secretary	OPS SS 3				
1	Records Officer	PIDG RIM 2				
9						
Training						
No. of Offices	Post	Classification	Remark			
1	Assistant Commissioner, Training	GMG SEG 3				
6	Senior Trainer	GMG SEG 2				
1	Senior Trainer/Computer Specialist	MIS IT 5				
1	Training Evaluation Officer	GMG SEG 1				
2	Trainer	GMG SEG 1				

GMG AM

OPS SS

OPS SS

LMO TS

LMO TS

MCG AVT 3

4

3

3

3

**Executive Secretary 1** 

1

1

1

Senior Secretary Audio Visual Technician

**Training Administrator** 

Office Equipment Operator Office Attendant 1

18

# Property Services & Procurement

No. of Offices	Post	Classification	Remark
1	Deputy Commissioner	GMG SEG 4	
4	Property Services Manager	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
1	Office Equipment Operator	LMO TS 2	
7			

# **Tax Administration Directorate**

# **Tax Administration Services Department**

#### Administration

$\mathbf{p}_1$	ro	C	111	re	m	<b>A</b> 1	nt
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No. of			
Offices	Post	Classification	Remark
1	Procurement Manager	GMG SEG 1	
1	Procurement Officer	GMG AM 3	
1	Stores Officer	PIDG RIM 3	
1	Secretary	OPS SS 2	
2	Records Officer	PIDG RIM 2	
1	Inventory Officer	PIDG RIM 2	
7			

## Property Services (Regional)

No. of					
Offices	Post	Classif	ication	1	Remark
4	Maintenance Officer	GMG	AM	3	
6	Office Services Manager	GMG	AM	3	
3	Inventory/Stores Officer	PIDG	RIM	3	
4	Registrar	PIDG	RIM	3	
4	Secretary	OPS	SS	2	
2	Receptionist	PIDG	RIM	1	
3	Telephone Operator/Receptionist	OPS	TO	2	
5	Telephone Operator	OPS	TO	1	
2	Driver	LMO	DR	2	
4	Driver	LMO	DR	1	
5	Caretaker/Landscape Specialist	LMO	TS	2	
3	Attendant	LMO	TS	2	
19	Attendant	LMO	TS	1	
64					
:-					

## Registry

No. of			
Offices	Post	Classification	Remark
12	Records Officer	PIDG RIM 2	
12			

#### Finance & Accounts

No. of Offices	Post	Classification	Remark
1	Director	FMG PA 3	
2	Senior Accountant	FMG PA 1	
1	Budget Officer	FMG PA 1	
1	Accountant	FMG AT 3	

# **Tax Administration Directorate**

# **Tax Administration Services Department**

#### Administration

Finance & Accounts

No. of Offices	Post	Classification
2	Accounting Technician 1	FMG AT 1
1	Accounting Clerk	FMG AC 2
1	Secretary	OPS SS 2
9		

#### **Internal Audit**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Chief Internal Auditor	FMG	AS	4	
2	Senior Internal Auditor	FMG	AS	3	
1	Internal Auditor	FMG	AS	2	
1	Secretary	OPS	SS	2	
5					
131	Total - Administration				
205	<b>Total - Tax Administration Services Department</b>				

# **Inland Revenue Department**

#### **Executive**

No. of Offices	Post	Classification	Re
1	Administrative Secretary 2	OPS ADS 2	
1	Public Relations Officer	MCG IE 2	
2			

### Internal Audit

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Chief Internal Auditor	FMG	AS	4	
1	Senior Internal Auditor (Head Office)	FMG	AS	3	
1	Senior Internal Auditor (Regional)	FMG	AS	3	
8	Internal Auditor	FMG	AS	2	
1	Secretary	OPS	SS	2	
12					
14	Total - Executive				

# **Tax Administration Directorate**

# **Inland Revenue Department**

## **Planning**

No. of Offices	Post	Classification	Remark
1	Deputy Commissioner, Planning	RMG TA 8	Kullaik
1	Manager, Performance Review	RMG TA 6	
· ·	•		
1	Manager, Annual Work Plans	RMG TA 5	
1	Manager, Forms, Manuals & Proc.	RMG TA 5	
2	Performance Review Analyst	RMG TA 4	
4	Analyst	RMG TA 4	
1	Administrative Secretary 1	OPS ADS 1	
11			
11 '	Total - Planning		

# **Information Technology Unit**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Manager, Information System	MIS	IT	7	
1	Senior Business Analyst	MIS	IT	6	
4	Systems Administrator	MIS	IT	5	
1	Analyst/Programmer	MIS	IT	4	
2	Computer Operator	MIS	IT	2	
9					

# 9 Total - Information Technology Unit

### **Finance & Administration**

No. of Offices	Post	Classification	Remarl
1	Deputy Commissioner	GMG SEG 4	
1	Administrative Secretary 1	OPS ADS 1	
2			

## Personnel

No. of Offices	Post Director, Human Resource Management & Development	Classification GMG SEG 4	Remark
1	Director, Organizational Development	GMG SEG 3	
1	Director, Human Resource Management	GMG SEG 3	
4	Senior Human Resource Officer	GMG SEG 1	
4	Human Resource Officer	GMG AM 4	
1	Information/Records Officer	GMG AM 3	
1	Senior Secretary	OPS SS 3	

# **Tax Administration Directorate**

# **Inland Revenue Department**

### **Finance & Administration**

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No. of			
Offices	Post	Classification	Remark
2	Records Officer	PIDG RIM 3	

15

## **Training Unit**

No. of Offices	Post	Classification
1	Director, Human Resource Development	GMG SEG 3
1	Training Career Development Officer	GMG SEG 2
2	Training Officer	GMG SEG 1
1	Senior Secretary	OPS SS 3
5		

### Maintenance & Facilities

No. of			
Offices	Post	Classification Re	emark
1	Director, Maintenance & Facilities	GMG SEG 1	
1	Manager, Stores	GMG AM 3	
1	Manager, Office Services	GMG AM 3	
1	Inventory Officer	GMG AM 2	
1	Registrar	PIDG RIM 3	
1	Library Assistant	PIDG LA 2	
1	Secretary	OPS SS 2	
2	Stores Officer	PIDG RIM 2	
1	Records Officer	PIDG RIM 2	
2	Telephone Operator/Receptionist	OPS TO 1	
2	Driver/Courier	LMO DR 1	
2	Attendant	LMO TS 1	
2	Office Attendant	LMO TS 1	
18			

#### Finance & Accounts

No. of Offices	Post	Classif	ication	Remark
1	Director, Finance & Accounts	FMG	PA	3
1	Accountant, Final Accounts	FMG	PA	1
1	Accountant, Disbursement	FMG	PA	1
1	Budget Officer	FMG	PA	1
1	Salaries Supervisor	FMG	AT	3
2	Salaries Officer	FMG	ΑT	2

# **Tax Administration Directorate**

# **Inland Revenue Department**

### **Finance & Administration**

Finance & Accounts

No. of					
Offices	Post	Classi	ficatio	1	Remar
1	Commitment Officer	FMG	ΑT	2	
1	Bank Reconciliation Officer	FMG	ΑT	2	
2	Final Accounts Officer	FMG	AT	2	
1	Claims Officer	FMG	AT	1	
1	Statements Officer	FMG	ΑT	1	
2	Verification Officer	FMG	ΑT	1	
1	Accounting Technician 1	FMG	AT	1	
1	Accounts Payable Officer	FMG	AT	1	
1	Statutory Deductions Officer	FMG	AC	2	
1	Secretary	OPS	SS	2	
1	Records Officer	PIDG	RIM	2	
20					
60	Total - Finance & Administration				

### **Revenue Accounts**

No. of					
Offices	Post	Classif	ication	l	Remark
1	Director, Revenue Accounts	RMG	TA	7	
1	Manager, Refunds	RMG	TA	5	
1	Manager, Statement & Queries	RMG	TA	5	
1	Manager, Verification & Classification	RMG	TA	5	
1	Manager, Final Accounts	RMG	TA	5	
1	Accountant 3 (Refund)	RMG	TA	3	
1	Deposit Officer	RMG	TA	3	
2	Final Accounts Officer	RMG	TA	3	
2	Verification Officer	RMG	TA	2	
2	Refunds Officer	RMG	TA	2	
4	Accountant 2 (Refund)	RMG	TA	2	
1	Ledger Officer	RMG	TA	2	
4	Accountant 1 (Refund)	RMG	TA	1	
1	Refunds Clerk	RMG	TA	1	
5	Verification Clerk/Detailer	RMG	TA	1	
2	Cash Book Officer	RMG	TA	1	
1	Secretary	OPS	SS	2	
1	Records Officer	PIDG	RIM	2	
32					

**32** Total - Revenue Accounts

# **Tax Administration Directorate**

# **Inland Revenue Department**

# **Operations**

No. of Offices	Post	Classification	Rem
1	Deputy Commissioner, Operations	RMG TA 9	
1	Taxpayer Accounting Technical Specialist	RMG TA 7	
4	Executive Secretary 1	OPS SS 4	
6			
6 '	Total - Operations		

## **Tax Compliance Certification Unit**

No. of Offices	Post	Classi	fication	1	Remark
1	Senior Examiner	RMG	TA	3	
2	Examiner	RMG	TA	2	
2	Customer Service Representative	GMG	AM	1	
2	Records Officer	PIDG	RIM	2	
7					
7	Total - Tay Compliance Certification Unit				

#### **Total - Tax Compliance Certification Unit**

### Region 1

No. of Offices	Post	Classification	Remark
1	Assistant Commissioner, Regional (Region 1)	RMG TA 8	
1			

### Kingston

No. of Offices	Post	Classification Reman
2	Team Leader (Compliance)	RMG TA 5
1	Compliance Officer 1	RMG TA 3
3	Taxpayer Accounts Officer	RMG TA 1
1	Data Entry Technician	MIS IT 1
7		

# Morant Bay

No. of Offices	Post	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
1	Compliance Officer 2	RMG TA 4	
1	Compliance Officer 1	RMG TA 3	
3			

# **Tax Administration Directorate**

# **Inland Revenue Department**

## Region 1

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Por	tΑ	nto	າກາດ

No. of Offices	Post	Classification
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA 4
1	Compliance Officer 1	RMG TA 3
1	Application Administrator	MIS IT 2
1	Secretary	OPS SS 2
4		

## Port Morant

No. of Offices	Post	Classification	Remark
2	Compliance Officer 1	RMG TA 3	
2			
17	Total - Region 1		

## **Region 2**

No. of Offices	Post	Classification	Remarl
1	Assistant Commissioner, Regional (Region 2)	RMG TA 8	
4			

### Cross Roads

No. of Offices	Post	Classification	Re
2	Team Leader (Compliance)	RMG TA 5	
1	Compliance Officer 2	RMG TA 4	
1	Application Administrator	MIS IT 3	
1	Cashier	RMG TA 1	
5			

#### St. Andrew

No. of					
Offices	Post	Classif	icatio	n	Remark
2	Team Leader (Compliance)	RMG	TA	5	
2	Manager, Payment Processing	RMG	TA	4	
6	Compliance Officer 2	RMG	TA	4	
2	Taxpayer Services Officer	RMG	TA	3	
1	Senior Taxpayer Services and Records Officer	RMG	TA	3	
1	Taxpayer Service Assistant	RMG	TA	2	
1	Imprest Officer	FMG	ΑT	1	
3	Cashier	RMG	TA	1	

# **Tax Administration Directorate**

# **Inland Revenue Department**

## **Region 2**

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No. of Offices	Post	Classification
1	Taxpayer Accounts Officer	RMG TA 1
3	Data Entry Technician	MIS IT 1
1	Records Officer	PIDG RIM 2
1	Machine Operator	LMO TS 3
24		

#### St. Ann's Bay

No. of Offices	Post	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA 4	
1	Compliance Officer 2	RMG TA 4	
1	Cash Book Officer	RMG TA 1	
-			

### Brown's Town

No. of Offices	Post	Classification	Remark
2	Compliance Officer 1	RMG TA 3	
1	Stock Officer	PIDG RIM 2	
3			

### Annotto Bay

No. of				
Offices	Post	Classific	ation	Remark
1	Compliance Officer 1	RMG 1	A 3	
1	Office Attendant	LMO 1	S 1	
2				
40	Total - Region 2			

## Region 3

No. of Offices	Post	Classification	Remark
1	Assistant Commissioner, Regional (Region 3)	RMG TA 8	
1			

# **Tax Administration Directorate**

# **Inland Revenue Department**

### Region 3

Region 3			
Mandeville	e		
No. of Offices	Post	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
2	Team Leader (Compliance)	RMG TA 5	
1	Compliance Officer 1	RMG TA 3	
1	Driver/Licence Officer	RMG TA 2	
1	Value Book Officer	RMG TA 1	
1	Cashier	RMG TA 1	
7			
May Pen			
No. of Offices	Post	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	Kemark
1	Senior Taxpayer Accounts Officer	RMG TA 3	
	Comor raxpayer recounts officer	TIME IT	
3			
Spanish To	own		
No. of Offices	Post	Classification	Remark
3	Team Leader (Compliance)	RMG TA 5	Kelliai K
3	Compliance Officer 2	RMG TA 4	
1	Data Entry Technician/Photographer	RMG TA 1	
	Data Littiy Technician/i Hotographer	TIMA TA T	
7			
Black Rive	er		
No. of Offices	Post	Classification	Remark
1	Secretary	OPS SS 2	
1	•		
Chapelton			
No. of			
Offices	Post	Classification	Remark
1	Compliance Officer 1	RMG TA 3	
1	Driver/Licence Officer	RMG TA 2	
1	Cashier	RMG TA 1	

# **Tax Administration Directorate**

# **Inland Revenue Department**

# **Region 3**

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No. of Offices	Post	Classification	R
1	Collector Of Taxes (Taxpayer Services)	RMG TA 4	
2	Compliance Officer 2	RMG TA 4	
1	Taxpayer Service Assistant	RMG TA 1	
4			

## Santa Cruz

No. of Offices	Post	Classification	Remark
1	Senior Collector	RMG TA 5	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA 4	
1	Compliance Officer 1	RMG TA 3	
1	Taxpayer Services Officer	RMG TA 2	
4			

### Christiana

No. of	_	617	
Offices	Post	Classification	Remark
1	Cash Book Officer	RMG TA 1	

### Lionel Town

1

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 4	
1	Deputy Collector of Taxes	RMG TA 3	
2			
33	Total - Region 3		

## **Region 4**

No. of Offices	Post	Classification	Remark
1	Assistant Commissioner, Regional (Region 4)	RMG TA 8	
1			

### Montego Bay

No. of			
Offices	Post	Classification	Remark
3	Team Leader (Compliance)	RMG TA 5	
2	Compliance Officer 1	RMG TA 3	

# **Tax Administration Directorate**

# **Inland Revenue Department**

### **Region 4**

Montego I	Bay		
No. of Offices 1 1 1 1 9 Falmouth	Post Taxpayer Service Officer Taxpayer Accounts Officer Driver/Licence Officer Records Officer	Classification RMG TA 2 RMG TA 1 RMG TA 2 PIDG RIM 2	Remark
No. of Offices  1 1 1 3	Post Compliance Officer 1 Collections Officer Stock Officer	Classification RMG TA 3 RMG TA 3 PIDG RIM 2	Remark
No. of Offices  1  1  3  Savanna-L	Post Compliance Officer 1 Cash Book Officer Secretary	Classification RMG TA 3 RMG TA 1 OPS SS 2	Remark
No. of Offices  1 3 1 5 Darliston	Post Collector Of Taxes (Taxpayer Services) Compliance Officer 1 Data Entry Technician	Classification RMG TA 4 RMG TA 3 RMG TA 1	Remark
No. of Offices  1  1	Post Compliance Officer 1	Classification RMG TA 3	Remark
Jackson To	own		
Offices	Post	Classification	Remark

RMG TA 4

Collector Of Taxes

1

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Region 4**

Jackson Town

No. of Offices	Post	Classif	ficatio	n	Remark
1	Compliance Officer 2	RMG	TA	4	
1	Compliance Officer 1	RMG	TA	3	
3					
25	Total - Region 4				
254	<b>Total - Inland Revenue Department</b>				

# **Inland Revenue Department**

### **Operations**

No. of			
Offices	Post	Classification	Remar
1	Taxpayer Accounting Technical Specialist	RMG TA 8	
1	Assistant Commissioner, Compliance	RMG TA 8	
1	Assistant Commissioner, Taxpayer Service	RMG TA 8	
2	Administrative Secretary 1	OPS ADS 1	
5	Executive Secretary 1	OPS SS 4	
3	Registry Officer	PIDG RIM 2	
13			
13	Total - Operations		

#### **Operations - Montego Bay Collectorate**

No. of Offices	Post	Classification
1	Principal Collector Of Taxes	RMG TA 7
1	Application Administrator	MIS IT 4
1	Senior Secretary	OPS SS 3
1	Imprest Officer	FMG AT 1
4		

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
1	Manager, Accounts Maintenance	RMG TA 5	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Value Book Officer	RMG TA 2	
10	Collections Officer	RMG TA 2	

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Montego Bay Collectorate**

Taxpayer Accounts & Collections

No. of Offices	Post	Classification	R
1	Batch Returns Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
18			

#### **Taxpayer Services**

No. of				
Offices	Post	Classificati	on	Remark
1	Collector Of Taxes	RMG TA	6	
1	Manager	RMG TA	5	
4	Taxpayer Services Officer	RMG TA	4	
1	Senior Taxpayer Services & Records Officer	RMG TA	4	
5	Taxpayer Service Assistant	RMG TA	3	
1	Stock Officer	PIDG RIM	1 3	
1	Records Officer	PIDG RIM	12	
2	Data Entry Technician	MIS IT	1	
16				

#### Licences & Motor Vehicle Documentation

No. of				
Offices	Post	Classificat	ion	Remark
1	Collector Of Taxes	RMG TA	۸ 6	
1	Manager	RMG TA	4	
1	Motor Vehicle Officer	RMG TA	3	
1	Licences Officer	RMG TA	3	
1	Driver/Licence Officer	RMG TA	3	
2	Taxpayer Service Assistant	RMG TA	. 2	
1	Data Entry Technician/Photographer	RMG TA	. 2	
1	Data Perfection Officer	MIS IT	2	
1	Lamination Clerk	RMG TA	1	
1	Records Officer	PIDG RI	M 2	
1	Machine Operator	LMO TS	3	
12				

#### Compliance

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
3	Team Leader (Compliance)	RMG TA 5	

### **Tax Administration Directorate**

# **Inland Revenue Department**

**Operations - Montego Bay Collectorate** 

#### Compliance

No. of Offices	Post	Classification	Remark
12	Compliance Officer 2	RMG TA 4	
6	Compliance Officer 1	RMG TA 3	
22			
70	Total Onevetions Montess Day Collectorate		

#### 72 Total - Operations - Montego Bay Collectorate

### **Operations - Cross Roads Collectorate**

No. of Offices	Post	Classification	Remar
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
1	Telephone Operator	OPS TO 1	
2	Office Attendant	LMO TS 1	
7			

#### **Taxpayer Services**

No. of Offices	Post	Classification
1	Collector Of Taxes	RMG TA 6
3	Taxpayer Services Officer	RMG TA 4
3	Taxpayer Service Assistant	RMG TA 3
1	Stock Officer	PIDG RIM 3
1	Records Officer	PIDG RIM 2
9		

No. of			
Offices	Post	Classification	Ren
1	Collector Of Taxes	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
11	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
15			

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Cross Roads Collectorate**

#### Accounts Maintenance

No. of Offices	Post	Classification	Rem
1	Manager, Accounts	RMG TA 4	
2	Taxpayer Accounts Officer	RMG TA 3	
1	Batch Returns Officer	RMG TA 2	
1	Records Officer	PIDG RIM 2	
5			

#### Licence & Motor Vehicle Documentation

No. of Offices	Post	Classification	Remar
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA 6	
1	Motor Vehicle Officer	RMG TA 3	
2	Records Officer	PIDG RIM 2	
4			

#### Compliance

No. of Offices	Post	Classif	fication	1	Remark
1	Collector Of Taxes	RMG	TA	6	
2	Team Leader (Compliance)	RMG	TA	5	
4	Compliance Officer 2	RMG	TA	4	
6	Compliance Officer 1	RMG	TA	3	
13					

#### 53 Total - Operations - Cross Roads Collectorate

#### **Operations - St. Andrew Collectorate**

No. of Offices	Post	Classification	
1	Principal Collector Of Taxes	RMG TA	7
1	Application Administrator	MIS IT	4
1	Senior Secretary	OPS SS	3
1	Imprest Officer	FMG AT	1
1	Secretary	OPS SS	2
5			

#### **Taxpayer Services**

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes (Taxpayer Services)	RMG TA 6	
1	Manager, Taxpayer Services	RMG TA 5	

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - St. Andrew Collectorate**

**Taxpayer Services** 

No. of	_		
Offices	Post	Classification	Remar
6	Taxpayer Services Officer	RMG TA 4	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
5	Taxpayer Service Assistant	RMG TA 3	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
5	Data Entry Technician	MIS IT 1	
4	Machine Operator	LMO TS 3	
25			

#### Taxpayer Accounts & Collections

No. of Offices	Post	Classificati	on	Remark
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA	6	
1	Manager, Payment Processing	RMG TA	5	
22	Collections Officer	RMG TA	2	
1	Value Book Officer	RMG TA	2	
1	Cash Book Officer	FMG AT	1	
26				

#### Accounts & Maintenance

No. of			
Offices	Post	Classification	Remark
1	Manager, Accounts Maintenance	RMG TA 5	
5	Taxpayer Accounts Officer	RMG TA 3	
2	Batch Returns Officer	RMG TA 2	
8			

#### Licences & Motor Vehicle Documentation

No. of Offices	Post	Classif	icatio	n	Remark
1	Collector Of Taxes	RMG	TA	6	
1	Manager (Licence & Motor Vehicle Documentation)	RMG	TA	5	
1	Senior Motor Vehicle Officer	RMG	TA	4	
1	Licences Officer	RMG	TA	4	
1	Motor Vehicle Officer	RMG	TA	3	
8	Taxpayer Service Assistant	RMG	TA	3	
1	Driver/Licence Officer	RMG	TA	3	
1	Data Entry/Photographer	RMG	TA	2	
1	Data Perfection Officer	RMG	TA	2	

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - St. Andrew Collectorate**

Licences & Motor Vehicle Documentation

No. of Offices	Post	Classification	Rer
1	Lamination Clerk	RMG TA 1	
6	Records Officer	PIDG RIM 2	
23			

#### Compliance

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
5	Team Leader (Compliance)	RMG TA 5	
28	Compliance Officer 2	RMG TA 4	
12	Compliance Officer 1	RMG TA 3	
46			

#### 133 Total - Operations - St. Andrew Collectorate

### **Operations - Kingston Collectorate**

No. of		O2 10 11	
Offices	Post	Classification	Remark
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
2	Attendant	LMO TS 1	
7			

#### **Taxpayer Services**

No. of Offices	Post	Classif	icatior	1	Remark
1	Collector Of Taxes	RMG	TA	6	
1	Manager (Taxpayer Service)	RMG	TA	5	
6	Taxpayer Services Officer	RMG	TA	4	
1	Senior Taxpayer Services & Records Officer	RMG	TA	4	
5	Taxpayer Service Assistant	RMG	TA	3	
1	Stock Officer	PIDG	RIM	3	
2	Records Officer	PIDG	RIM	2	
3	Data Entry Technician	MIS	IT	1	
20					

# **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Kingston Collectorate**

Licences & Motor Vehicle Documentation

No. of					
Offices	Post	Classif	icatior	1	Ren
1	Collector Of Taxes (Licence & M.Vehicle Docum.)	RMG	TA	6	
1	Manager (Licence & Motor Vehicle Documentation)	RMG	TA	5	
1	Senior Motor Vehicle Officer	RMG	TA	4	
1	Licences Officer	RMG	TA	4	
1	Motor Vehicle Officer	RMG	TA	3	
4	Taxpayer Service Assistant	RMG	TA	3	
1	Driver/Licence Officer	RMG	TA	3	
2	Data Entry Technician/Photographer	MIS	IT	2	
1	Lamination Clerk	RMG	TA	1	
1	Records Officer	PIDG	RIM	2	
14					

#### Taxpayer Accounts & Collection

No. of Offices	Post	Classif	icatio	n	Remark
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG	TA	6	
1	Manager, Payment Processing	RMG	TA	5	
20	Collections Officer	RMG	TA	2	
1	Value Book Officer	RMG	TA	2	
1	Cash Book Officer	FMG	ΑT	1	
24					

#### Accounts Maintenance

No. of Offices	Post	Classification	Remark
1	Manager, (Accounts Maintenance)	RMG TA 5	
5	Taxpayer Accounts Officer	RMG TA 3	
2	Batch Returns Officer	RMG TA 2	
8			

#### Compliance

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
5	Team Leader (Compliance)	RMG TA 5	
28	Compliance Officer 2	RMG TA 4	
12	Compliance Officer 1	RMG TA 3	
46			

#### **Tax Administration Directorate**

# **Inland Revenue Department**

**Operations - Kingston Collectorate** 

119 Total - Operations - Kingston Collectorate

#### **Operations - Savanna-la-Mar Collectorate**

No. of Offices	Post	Classification	Re
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
4			

#### **Taxpayer Services**

No. of Offices	Post	Classif	fication	1	Remark
1	Collector Of Taxes	RMG	TA	5	
1	Driver/Licence Officer	RMG	TA	3	
2	Taxpayer Services Officer	RMG	TA	3	
1	Records Officer	PIDG	RIM	2	
1	Data Entry Technician	MIS	IT	1	
1	Office Attendant	LMO	TS	1	
7					

#### Compliance

No. of Offices	Post	Classification
2	Team Leader (Compliance)	RMG TA 5
6	Compliance Officer 2	RMG TA 4
2	Compliance Officer 1	RMG TA 3
10		

#### Taxpayer Accounts & Collections

No. of					
Offices	Post	Classif	ication	1	Remark
1	Collector Of Taxes	RMG	TA	5	
1	Senior Taxpayer/Assessment Officer	RMG	TA	4	
1	Senior Collections Officer	RMG	TA	4	
1	Taxpayer Accounts Officer	RMG	TA	3	
4	Collections Officer	RMG	TA	2	
1	Value Book Officer	RMG	TA	2	
1	Stock Officer	PIDG	RIM	3	
1	Cash Book Officer	FMG	ΑT	1	
44					

11

#### **Tax Administration Directorate**

# **Inland Revenue Department**

**Operations - Savanna-la-Mar Collectorate** 

**32** Total - Operations - Savanna-la-Mar Collectorate

#### **Operations - St. Ann's Bay Collectorate**

No. of Offices	Post	Classification
1	Principal Collector Of Taxes	RMG TA 7
1	Application Administrator	MIS IT 3
1	Senior Secretary	OPS SS 3
1	Imprest Officer	FMG AT 1
4		

#### **Taxpayer Services**

No. of Offices	Post	Classif	ication	1
1	Collector of Taxes, Taxpayer Services	RMG	TA	6
1	Senior Taxpayer Services & Records Officer	RMG	TA	4
3	Taxpayer Services Officer	RMG	TA	3
2	Taxpayer Service Assistant	RMG	TA	2
1	Stock Officer	PIDG	RIM	3
1	Records Officer	PIDG	RIM	2
9				

#### Licences & Motor Vehicle Documentation

No. of			
Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Senior Motor Vehicle Officer	RMG TA 4	
1	Motor Vehicle Officer	RMG TA 3	
1	Licences Officer	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
1	Data Entry Technician/Photographer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
7			

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
1	Manager, Accounts Maintenance	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Batch Returns Officer	RMG TA 2	

### **Tax Administration Directorate**

# **Inland Revenue Department**

**Operations - St. Ann's Bay Collectorate** 

Taxpayer Accounts & Collection

No. of			
Offices	Post	Classification	Remark
8	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
16			

### Compliance

No. of Offices	Post	Classi	ficatio	n	Ren
1	Collector Of Taxes (Compliance)	RMG	TA	6	
2	Team Leader (Compliance)	RMG	TA	5	
6	Compliance Officer 2	RMG	TA	4	
4	Compliance Officer 1	RMG	TA	3	
13					
49	Total - Operations - St. Ann's Bay Collectorate				

# **Operations - Spanish Town Collectorate**

No. of Offices	Post	Classification
1	Principal Collector Of Taxes	RMG TA 7
1	Application Administrator	MIS IT 3
1	Senior Secretary	OPS SS 3
1	Imprest Officer	FMG AT 1
4		

#### **Taxpayer Services**

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA	5
1	Senior Taxpayer Services & Records Officer	RMG TA	4
3	Taxpayer Services Officer	RMG TA	3
2	Taxpayer Service Assistant	RMG TA	2
1	Stock Officer	PIDG RIM	3
1	Records Officer	PIDG RIM	2
0			

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Spanish Town Collectorate**

Licence & Motor Vehicle Documentation

No. of			
Offices	Post	Classification	Remarl
1	Collector Of Taxes	RMG TA 6	
1	Senior Motor Vehicle Officer	RMG TA 4	
1	Motor Vehicle Officer	RMG TA 3	
1	Licences Officer	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
1	Data Entry Technician/Photographer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
7			

#### Taxpayer Accounts & Collections

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
8	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
12			

#### Accounts Maintenance

No. of Offices	Post	Classification
1	Manager, Accounts Maintenance	RMG TA 4
1	Taxpayer Accounts Officer	RMG TA 3
1	Batch Returns Officer	RMG TA 2
1	Records Officer	PIDG RIM 2
4		

### Compliance

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
3	Team Leader (Compliance)	RMG TA 5	
8	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	
16			

#### 52 Total - Operations - Spanish Town Collectorate

# **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Mandeville Collectorate**

No. of			
Offices	Post	Classification	Re
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
4			

#### **Taxpayer Services**

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
3	Taxpayer Services Officer	RMG TA 3	
2	Taxpayer Service Assistant	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
10			

#### Licence & Motor Vehicle Documentation

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Senior Motor Vehicle Officer	RMG TA 4	
1	Motor Vehicle Officer	RMG TA 3	
1	Licences Officer	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
1	Data Entry Technician/Photographer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
7			

No. of			
Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
1	Manager, Accounts Maintenance	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Batch Returns Officer	RMG TA 2	
8	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	

#### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Mandeville Collectorate**

Taxpayer Accounts & Collection

No. of Offices	Post	Classification	Remark
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
16			

#### Compliance

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
2	Team Leader (Compliance)	RMG TA 5	
6	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	
13			

**50** Total - Operations - Mandeville Collectorate

### **Operations - May Pen Collectorate**

No. of Offices	Post	Classification	Rema
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
4			

#### **Taxpayer Services**

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
3	Taxpayer Services Officer	RMG TA 3	
3	Taxpayer Service Assistant	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
10			

#### Licence & Motor Vehicle Documentation

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Senior Motor Vehicle Officer	RMG TA 4	

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - May Pen Collectorate**

Licence & Motor Vehicle Documentation

No. of Offices	Post	Classification	Rei
1	Motor Vehicle Officer	RMG TA 3	
1	Licences Officer	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
1	Data Entry Technician/Photographer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
7			

#### Taxpayer Accounts & Collections

No. of Offices	Dont	Classification	Damarik
Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
1	Manager, Accounts Maintenance	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
8	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Batch Returns Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
16			

#### Compliance

No. of Offices	Post	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
2	Team Leader (Compliance)	RMG TA 5	
6	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	
11			

#### **Operations - Morant Bay Collectorate**

No. of Offices	Post	Classification Remar
1	Senior Collector of Taxes	RMG TA 6
1	Application Administrator	MIS IT 3
1	Imprest Officer	FMG AT 1
3		

48 Total - Operations - May Pen Collectorate

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Morant Bay Collectorate**

**Taxpayer Services** 

No. of			
Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Lamination Clerk	RMG TA 1	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
9			

# Taxpayer Accounts & Collections

No. of			
Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Senior Taxpayer Accounts/Assessment Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	
11			

#### Compliance

No. of Offices	Post	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	5
4	Compliance Officer 2	RMG TA 4	1
3	Compliance Officer 1	RMG TA 3	3
8			

# 31 Total - Operations - Morant Bay Collectorate Operations - Port Antonio Collectorate

No. of Offices	Post	Classification Remark
1	Senior Collector of Taxes	RMG TA 6
1	Application Administrator	MIS IT 3
1	Imprest Officer	FMG AT 1

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Port Antonio Collectorate**

No. of Offices	Post	Classification	Remark
1	Office Attendant	LMO TS 1	
4			

#### Taxpayer Accounts & Collections

No. of			
Offices	Post	Classification	Remark
1	Senior Collections Officer	RMG TA 4	
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	
10			

#### **Taxpayer Services**

No. of Offices	Post	Classification Remark
1	Collector Of Taxes	RMG TA 5
1	Driver/Licence Officer	RMG TA 3
2	Taxpayer Services Officer	RMG TA 3
1	Taxpayer Service Assistant	RMG TA 2
1	Records Officer	PIDG RIM 2
1	Data Entry Technician	MIS IT 1
7		

#### Compliance

No. of Offices	Post	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
4	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
8			

# 29 Total - Operations - Port Antonio Collectorate

### **Operations - Buff Bay Collectorate**

No. of			
Offices	Post	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Imprest/Stock Officer	FMG AT 1	

#### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Buff Bay Collectorate**

No. of Offices	Post	Classification R	Remark
1	Office Attendant	LMO TS 1	
3			

#### Taxpayer Services & Accounts

No. of Offices	Post	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
6			

#### Compliance

No. of Offices	Post	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
4			

# 13 Total - Operations - Buff Bay Collectorate

### **Operations - Port Morant Collectorate**

No. of Offices	Post	Classification	Ren
1	Collector Of Taxes	RMG TA 5	
1	Imprest/Stock Officer	FMG AT 1	
1	Secretary	OPS SS 2	
1	Office Attendant	LMO TS 1	
4			

### Taxpayer Services & Accounts

No. of Offices	Post	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	

#### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Port Morant Collectorate**

Taxpayer Services & Accounts

No. of Offices	Post	Classification	Rema
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
6			

#### Compliance

No. of Offices	Post	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
4			

#### 14 Total - Operations - Port Morant Collectorate

#### **Operations - Brown's Town Collectorate**

No. of Offices	Post	Classification
1	Senior Collector of Taxes	RMG TA 6
1	Application Administrator	MIS IT 3
1	Imprest Officer	FMG AT 1
1	Secretary	OPS SS 2
4		

#### **Taxpayer Services**

No. of		
Offices	Post	Classification Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5
1	Driver/Licence Officer	RMG TA 3
3	Taxpayer Services Officer	RMG TA 3
1	Taxpayer Service Assistant	RMG TA 2
1	Lamination Clerk	RMG TA 1
1	Records Officer	PIDG RIM 2
1	Data Entry Technician	MIS IT 1
1	Office Attendant	LMO TS 1
10		

No. of				
Offices	Post	Classification	n	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA	5	

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Brown's Town Collectorate**

Taxpayer Accounts & Collections

No. of			
Offices	Post	Classification	Remark
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Stock Officer	PIDG RIM 2	
11			

#### Compliance

No. of Offices	Post	Classi	ficatio	n	Remark
1	Team Leader (Compliance)	RMG	TA	5	
2	Compliance Officer 2	RMG	TA	4	
5	Compliance Officer 1	RMG	TA	3	
8					

33 Total - Operations - Brown's Town Collectorate

#### **Operations - Port Maria Collectorate**

No. of Offices	Post	Classification
1	Senior Collector of Taxes	RMG TA 6
1	Application Administrator	MIS IT 3
1	Imprest Officer	FMG AT 1
1	Secretary	OPS SS 2
4		

#### **Taxpayer Services**

No. of		C/3 A.0			
Offices	Post	Classifi	ication	1	Remark
1	Collector of Taxes, Taxpayer Services	RMG	TA	5	
1	Driver/Licence Officer	RMG	TA	3	
2	Taxpayer Services Officer	RMG	TA	3	
1	Taxpayer Service Assistant	RMG	TA	2	
1	Lamination Clerk	RMG	TA	1	
1	Records Officer	PIDG	RIM	2	
1	Data Entry Technician	MIS	IT	1	
1	Office Attendant	LMO	TS	1	

#### **Tax Administration Directorate**

# **Inland Revenue Department**

**Operations - Port Maria Collectorate** 

**Taxpayer Services** 

No. of			
Offices	Post	Classification	Remark

9

### Taxpayer Accounts & Collections

No. of					
Offices	Post	Classif	ication	1	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG	TA	5	
1	Senior Taxpayer Accounts Officer	RMG	TA	4	
1	Senior Collections Officer	RMG	TA	4	
1	Taxpayer Accounts Officer	RMG	TA	3	
4	Collections Officer	RMG	TA	2	
1	Value Book Officer	RMG	TA	2	
1	Cash Book Officer	FMG	ΑT	1	
1	Stock Officer	PIDG	RIM	2	
11					

#### Compliance

No. of Offices	Post	Classi	fication	1	Remark
1	Team Leader (Compliance)	RMG	TA	5	
4	Compliance Officer 2	RMG	TA	4	
2	Compliance Officer 1	RMG	TA	3	
7					

31 Total - Operations - Port Maria Collectorate

#### **Operations - Moneague Collectorate**

No. of Offices	Post	Classification
1	Collector Of Taxes	RMG TA 5
1	Imprest/Stock Officer	FMG AT 1
1	Secretary	OPS SS 2
1	Office Attendant	LMO TS 1
4		

#### **Taxpayer Services & Accounts**

No. of Offices	Post	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Moneague Collectorate**

Taxpayer Services & Accounts

No. of			
Offices	Post	Classification	Remai
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
6			

#### Compliance

No. of Offices	Post	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
4			

<sup>14</sup> Total - Operations - Moneague Collectorate

#### **Operations - Annotto Bay Collectorate**

No. of Offices	Post	Classification
1	Collector Of Taxes	RMG TA 5
1	Imprest/Stock Officer	FMG AT 1
1	Secretary 2	OPS SS 2
1	Office Attendant	LMO TS 1
4		

#### Taxpayer Services & Accounts

1 2			
No. of Offices	Post	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
6			

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Annotto Bay Collectorate**

#### Compliance

Offices	Post	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
4			

#### 14 Total - Operations - Annotto Bay Collectorate

### **Operations - Black River Collectorate**

No. of Offices	Post	Classification
1	Senior Collector of Taxes	RMG TA 6
1	Application Administrator	MIS IT 3
1	Imprest Officer	FMG AT 1
1	Secretary 2	OPS SS 2
4		

#### **Taxpayer Services**

No. of Offices	Post	Classification	Rem
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
8			

No. of Offices	Post	Classif	icatior	1	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG	TA	5	
1	Senior Taxpayer Accounts Officer	RMG	TA	4	
1	Senior Collections Officer	RMG	TA	4	
1	Taxpayer Accounts Officer	RMG	TA	3	
4	Collections Officer	RMG	TA	2	
1	Value Book Officer	RMG	TA	2	
1	Stock Officer	PIDG	RIM	3	
1	Cash Book Officer	FMG	ΑT	1	
1	Lamination Clerk	RMG	TA	1	

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Black River Collectorate**

Taxpayer Accounts & Collections

No. of			
Offices	Post	Classification	Remark

12

#### Compliance

No. of Offices	Post	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
4	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	
7			

31 Total - Operations - Black River Collectorate

#### **Operations - Chapelton Collectorate**

No. of Offices	Post	Classification	Ren
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
2			

#### **Taxpayer Services**

No. of Offices	Post	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
8			

No. of					
Offices	Post	Classif	icatio	n	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG	TA	5	
1	Senior Taxpayer Accounts Officer	RMG	TA	4	
1	Senior Collections Officer	RMG	TA	4	
1	Taxpayer Accounts Officer	RMG	TA	3	
4	Collections Officer	RMG	TA	2	
1	Value Book Officer	RMG	TA	2	

#### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Chapelton Collectorate**

Taxpayer Accounts & Collections

No. of Offices	Post	Classification	Ren
1	Cash Book Officer	FMG AT 1	remui
1	Lamination Clerk	RMG TA 1	
1	Stock Officer	PIDG RIM 2	
12			

#### Compliance

No. of Offices	Post	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
2	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
6			

#### 28 Total - Operations - Chapelton Collectorate

#### **Operations - Linstead Collectorate**

No. of Offices	Post	Classification	Rem
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	
4			

#### **Taxpayer Services**

No. of Offices	Post	Classification	Rei
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Data Entry Technician	MIS IT 1	
1	Records Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	
8			

No. of Offices	Post	Classif	icatio	n	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG	TA	5	

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Linstead Collectorate**

Taxpayer Accounts & Collections

No. of			
Offices	Post	Classification	Remar
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	
1	Lamination Clerk	RMG TA 1	
12			

### Compliance

No. of Offices	Post	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
2	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	
7			

# ${\bf 31} \quad {\bf Total - Operations - Linstead \ Collectorate}$

#### **Operations - Old Harbour Collectorate**

No. of Offices	Post	Classificatio	n	Ren
1	Senior Collector of Taxes	RMG TA	6	
1	Application Administrator	MIS IT	3	
1	Imprest Officer	FMG AT	1	
1	Secretary 2	OPS SS	2	
4				

### **Taxpayer Services**

No. of					
Offices	Post	Classif	ication	1	Remark
1	Collector of Taxes, Taxpayer Services	RMG	TA	5	
1	Driver/Licence Officer	RMG	TA	3	
2	Taxpayer Services Officer	RMG	TA	3	
1	Taxpayer Service Assistant	RMG	TA	2	
1	Records Officer	PIDG	RIM	2	
1	Office Attendant	LMO	TS	1	
7					

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Old Harbour Collectorate**

Taxpayer Accounts & Collections

No. of					
Offices	Post	Classif	fication	1	Ren
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG	TA	5	
1	Senior Taxpayer Accounts Officer	RMG	TA	4	
1	Senior Collections Officer	RMG	TA	4	
1	Taxpayer Accounts Officer	RMG	TA	3	
4	Collections Officer	RMG	TA	2	
1	Value Book Officer	RMG	TA	2	
1	Stock Officer	PIDG	RIM	3	
1	Cash Book Officer	FMG	AT	1	
1	Lamination Clerk	RMG	TA	1	
12					

#### Compliance

No. of Offices	Post	Classification	n Remark
1	Team Leader (Compliance)	RMG TA	5
3	Compliance Officer 2	RMG TA	4
4	Compliance Officer 1	RMG TA	3
8			

### 31 Total - Operations - Old Harbour Collectorate

# **Operations - Santa Cruz Collectorate**

No. of Offices	Post	Classification
1	Senior Collector of Taxes	RMG TA 6
1	Application Administrator	MIS IT 3
1	Imprest Officer	FMG AT 1
1	Secretary 2	OPS SS 2
4		

### **Taxpayer Services**

No. of Offices	Post	Classif	ication	ı	Remark
1	Collector of Taxes, Taxpayer Services	RMG	TA	5	
1	Driver/Licence Officer	RMG	TA	3	
2	Taxpayer Services Officer	RMG	TA	3	
1	Taxpayer Service Assistant	RMG	TA	2	
1	Data Entry Technician	MIS	IT	1	
1	Records Officer	PIDG	RIM	2	

#### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Santa Cruz Collectorate**

**Taxpayer Services** 

No. of Offices	Post	Classification Re	emark
1	Office Attendant	LMO TS 1	
8			

Taxpayer Accounts & Collections

No. of Offices	Post	Classif	fication	1	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG	TA	5	
1	Senior Taxpayer/Assessment Officer	RMG	TA	4	
1	Senior Collections Officer	RMG	TA	4	
1	Taxpayer Accounts Officer	RMG	TA	3	
4	Collections Officer	RMG	TA	2	
1	Value Book Officer	RMG	TA	2	
1	Cash Book Officer	FMG	ΑT	1	
1	Stock Officer	PIDG	RIM	2	
11					

#### Compliance

No. of Offices	Post	Classif	icatio	n	Remark
1	Team Leader (Compliance)	RMG	TA	5	
3	Compliance Officer 2	RMG	TA	4	
4	Compliance Officer 1	RMG	TA	3	
8					

#### **31** Total - Operations - Santa Cruz Collectorate

#### **Operations - Christiana Collectorate**

No. of Offices	Post	Classification Remark
1	Collector Of Taxes	RMG TA 5
1	Imprest/Stock Officer	FMG AT 1
1	Secretary 2	OPS SS 2
1	Office Attendant	LMO TS 1
4		

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Christiana Collectorate**

Taxpayer Services & Accounts

No. of Offices	Post	Classification	Rem
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
6			

#### Compliance

No. of Offices	Post	Classi	ficatio	n	Remark
1	Compliance Officer 2	RMG	TA	4	
5	Compliance Officer 1	RMG	TA	3	
6					
16	Total - Operations - Christiana Collectorate				

# **Operations - Lionel Town Collectorate**

No. of Offices	Post	Classification
1	Collector Of Taxes	RMG TA 5
1	Imprest/Stock Officer	FMG AT 1
1	Office Attendant	LMO TS 1
3		

#### Taxpayer Service & Accounts

No. of		G1 14			
Offices	Post	Classif	ication	1	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG	TA	5	
1	Taxpayer Services Officer	RMG	TA	3	
1	Taxpayer Accounts Officer	RMG	TA	3	
1	Collections Officer	RMG	TA	2	
1	Cash Book Officer	FMG	ΑT	1	
1	Records Officer	PIDG	RIM	2	
6					

#### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Lionel Town Collectorate**

#### Compliance

No. of Offices	Post	Classification	Remar
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
4			
12	Total Onavations Lional Town Collectorate		

#### 13 Total - Operations - Lionel Town Collectorate

#### **Operations - Falmouth Collectorate**

No. of Offices	Post	Classification	Rema
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
3			

#### **Taxpayer Services**

No. of			
Offices	Post	Classification	Remar
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Lamination Clerk	RMG TA 1	
1	Data Entry Technician	MIS IT 1	
1	Records Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	
9			

#### Taxpayer Accounts & Collections

No. of					
Offices	Post	Classif	ication	1	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG	TA	5	
1	Senior Taxpayer Accounts Officer	RMG	TA	4	
1	Senior Collections Officer	RMG	TA	4	
1	Taxpayer Accounts Officer	RMG	TA	3	
4	Collections Officer	RMG	TA	2	
1	Value Book Officer	RMG	TA	2	
1	Cash Book Officer	FMG	ΑT	1	
1	Stock Officer	PIDG	RIM	2	
44					

11

# **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Falmouth Collectorate**

#### Compliance

No. of Offices	Post	Classification	Rema
1	Team Leader (Compliance)	RMG TA 5	
5	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
9			
<b>32</b> '	Total - Operations - Falmouth Collectorate		

# **Operations - Lucea Collectorate**

No. of Offices	Post	Classification
1	Senior Collector of Taxes	RMG TA 6
1	Application Administrator	MIS IT 3
1	Imprest Officer	FMG AT 1
1	Secretary	OPS SS 2
4		

### **Taxpayer Service**

No. of			
Offices	Post	Classification	Remar
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
8			

No. of					
Offices	Post	Classif	icatio	n	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG	TA	5	
1	Senior Taxpayer Accounts Officer	RMG	TA	4	
1	Senior Collections Officer	RMG	TA	4	
1	Taxpayer Accounts Officer	RMG	TA	3	
4	Collections Officer	RMG	TA	2	
1	Value Book Officer	RMG	TA	2	
1	Cash Book Officer	FMG	ΑT	1	
1	Lamination Clerk	RMG	TA	1	

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Operations - Lucea Collectorate**

Taxpayer Accounts & Collections

No. of			
Offices	Post	Classification	Remark

11

#### Compliance

No. of Offices	Post	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
5	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
9			

32 Total - Operations - Lucea Collectorate

#### **Operations - Darliston Collectorate**

No. of		CI 101 4
Offices	Post	Classification
1	Collector Of Taxes	RMG TA 5
1	Imprest/Stock Officer	FMG AT 1
1	Secretary	OPS SS 2
1	Office Attendant	LMO TS 1
4		

#### Taxpayer Service & Accounts

No. of Offices	Post	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
6			

#### Compliance

No. of Offices	Post	Classification Remark
1	Compliance Officer 2	RMG TA 4
3	Compliance Officer 1	RMG TA 3
4		

#### **Tax Administration Directorate**

# **Inland Revenue Department**

**Operations - Darliston Collectorate** 

14 Total - Operations - Darliston Collectorate

#### **Operations - Jackson Town Collectorate**

No. of Offices	Post	Classification
1	Collector Of Taxes	RMG TA 5
1	Imprest/Stock Officer	FMG AT 1
1	Secretary	OPS SS 2
1	Office Attendant	LMO TS 1
4		

#### Taxpayer Services & Accounts

No. of Offices	Post	Classification
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4
1	Taxpayer Services Officer	RMG TA 3
1	Taxpayer Accounts Officer	RMG TA 3
1	Collections Officer	RMG TA 2
1	Cash Book Officer	FMG AT 1
1	Records Officer	PIDG RIM 2
6		

#### Compliance

No. of					
Offices	Post	Classif	ficatio	n	Remark
1	Compliance Officer 2	RMG	TA	4	
3	Compliance Officer 1	RMG	TA	3	
4					
14	<b>Total - Operations - Jackson Town Collectorate</b>				

#### **Portmore Collectorate**

#### Administration

No. of Offices	Post	Classification	Remark
Offices		<del></del>	Kemark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Stock Officer	PIDG RIM 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
1	Telephone Operator	OPS TO 1	

### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **Portmore Collectorate**

#### Administration

No. of Offices	Post	Classification	Remark
2	Office Attendant	LMO TS 1	

8

#### **Taxpayer Services**

No. of Offices	Post	Classification	Remai
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Senior Taxpayer Service Officer	RMG TA 4	
1	Senior Motor Vehicle Officer	RMG TA 4	
3	Taxpayer Services Officer	RMG TA 3	
2	Motor Vehicle Officer	RMG TA 3	
4	Taxpayer Service Assistant	RMG TA 2	
2	Records Officer	PIDG RIM 2	
14			

#### Compliance Office

No. of Offices	Post	Classification Remark
1	Collector of Taxes, Compliance	RMG TA 5
2	Compliance Officer 2	RMG TA 4
3	Compliance Officer 1	RMG TA 3
6		

#### Taxpayer Accounts & Collections

No. of Offices	Post	Classit	Ficatio	n	Remark
Offices	1 05t	Classii	icano	11	Kemark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG	TΑ	5	
1	Senior Collections Officer	RMG	TA	4	
2	Taxpayer Accounts Officer	RMG	TA	3	
1	Batch Returns Officer	RMG	TA	2	
1	Value Book Officer	RMG	TA	2	
10	Collections Officer	RMG	TA	2	
1	Cash Book Officer	FMG	ΑT	1	
17					

**45 Total - Portmore Collectorate** 

#### **Tax Administration Directorate**

# **Inland Revenue Department**

#### **National Motor Vehicle Registry**

No. of Offices	Post	Classification	Remarl
Offices	2 000		
1	Manager, National Motor Vehicle Reg.	RMG TA 6	)
1	Assistant Manager	RMG TA 5	5
3	Senior Motor Vehicle Vetting Officer	RMG TA 4	1
1	Senior Quality Review Officer	RMG TA 4	1
2	Title Production Officer	RMG TA 3	3
7	Quality Review Officer	RMG TA 3	3
2	Data Entry Technician	MIS IT 2	2
1	Registrar	PIDG RIM 3	3
1	Secretary	OPS SS 2	2
2	Registry Officer	PIDG RIM 2	2
1	Office Attendant	LMO TS	
22			
22	<b>Total - National Motor Vehicle Registry</b>		
1140	Total - Inland Revenue Department		
1140	Total - Illianu Kevenue Department		

# **Taxpayer Appeals Department**

# Appeals Department

No. of Offices	Post	Classification	Remark
1	Administrative Secretary 2	OPS ADS 2	
1	Senior Secretary	OPS SS 3	
1	Telephone Operator	OPS TO 1	
3			
3	Total - Taxpayer Appeals Department		

# **Revenue Protection Department**

#### Administration

#### Finance & Accounts

No. of Offices	Post	Classification Remark
1	Director	FMG PA 2
1	Senior Accountant	FMG AT 3
1	Accounting Clerk	FMG AC 2
3		

### **Tax Administration Directorate**

# **Revenue Protection Department**

#### Administration

Personnel

No. of Offices	Post	Classification	Remai
1	Director of Personnel	GMG SEG 1	
1	HRMIS Officer	GMG AM 2	
2			
5 '	Total - Administration		

#### **Internal Investigation**

No. of Offices	Post	Classification	Remark
1	Internal Investigator (Regions 1 & 2)	RMG TA 4	
1			
1	Total - Internal Investigation		
6	<b>Total - Revenue Protection Department</b>		

# **Taxpayer, Audit & Assessment Department**

#### **Executive Office**

No. of Offices	Post	Classification	Ren
3	Tax Audit Technical Specialist	RMG TA 8	
1	Public Relations Officer	MCG IE 3	
1	Administrative Assistant	GMG AM 4	
1	Administrative Assistant	GMG AM 3	
1	Secretary	OPS SS 2	
7			

#### Information Technology Unit

No. of Offices	Post	Classification			Remark
1	Manager, Information System	MIS	IT	6	
2	Senior Business Analyst	MIS	IT	5	
2	Systems Administrator	MIS	IT	4	
4	Business Analyst/Programmer	MIS	IT	4	
8	Computer Operator	MIS	ΙΤ	2	
17					

#### Internal Audit

No. of			
Offices	Post	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	

## **Tax Administration Directorate**

## **Taxpayer, Audit & Assessment Department**

#### **Executive Office**

Internal Audit

No. of Offices	Post	Classification	Remark
2	Senior Internal Auditor	FMG AS 3	
2	Internal Auditor	FMG AS 2	
5			
29	Total - Executive Office		

Operation Support Service (Conf. & Quality Review)

No. of				
Offices	Post	Classification	n	Remarl
1	Assistant Commissioner, Operations Support	RMG TA	8	
1	Director, Objection and Quality Review	RMG TA	7	
1	Manager, Objection	RMG TA	6	
1	Director, Classification, Audit Ser. & Ret. Field	RMG TA	6	
1	Manager, Quality Review	RMG TA	6	
1	Manager, Taxpayer Account & Registration	RMG TA	4	
1	Executive Secretary 1	OPS SS	4	
3	Waiver Officer	RMG TA	3	
3	Registration Officer	RMG TA	2	
2	Tax Auditor	RMG TA	2	
3	Accounts Adjustment Officer	RMG TA	1	
1	Secretary	OPS SS	2	
3	Records Clerk	PIDG RIM	1	
22				
Refunds				

#### Refunds

No. of Offices	Post	Classif	tior		Remark
Offices	rust	Ciassii	icatioi	1	Kemark
1	Director, Refund	RMG	ΤA	7	
1	Director, Inspector	RMG	TA	7	
3	Manager	RMG	TA	6	
8	Senior Tax Auditor	RMG	TA	5	
12	Tax Auditor 3	RMG	TA	4	
18	Tax Auditor 2	RMG	TA	3	
13	Tax Auditor	RMG	TA	2	
1	Senior Secretary	OPS	SS	3	
10	Refunds Officer	RMG	TA	1	
3	Secretary	OPS	SS	2	
2	Records Officer	PIDG	RIM	2	

## **Tax Administration Directorate**

## **Taxpayer, Audit & Assessment Department**

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Refunds			
No. of			
Offices	Post	Classification	Remark
72			
Objection	& Quality Review		
No. of		67. 494	
Offices	Post	Classification	Remark
8	Senior Tax Auditor	RMG TA 5	
7	Tax Auditor 3	RMG TA 4 OPS SS 3	
1	Senior Secretary	UF3 33 3	
16			
Classificat	ion		
No. of	D 4	CI •0• (•	D 1
Offices	Post	Classification RMG TA 5	Remark
4 4	Senior Tax Auditor Records Clerk	RMG TA 5 PIDG RIM 1	
	Necolus Oleik	TIDO TINI	
8			
Superannu	ation		
No. of Offices	D (	CI '0' '	D 1
offices 1	Post	Classification RMG TA 7	Remark
1	Director, ESOP Manager	RMG TA 7	
2	Senior Tax Auditor	RMG TA 5	
5	Tax Auditor 3	RMG TA 4	
1	Senior Secretary	OPS SS 3	
1	Records Officer	PIDG RIM 2	
11			
Training			
No. of			
Offices	Post	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
2	Training Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
4			
Personnel			
No. of			
Offices	Post	Classification	Remark
1	Secretary	OPS SS 2	

## **Tax Administration Directorate**

## **Taxpayer, Audit & Assessment Department**

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No. of
Offices Post Classification Remark

1

## **Planning**

No. of Offices	Post	Classification	Remark
1	Deputy Commissioner, Planning	RMG TA 8	
1	Manager, Performance Review	RMG TA 6	
1	Manager, Forms, Manuals and Proc.	RMG TA 5	
2	Analyst, Performance Review	RMG TA 4	
2	Analyst, Procedure & Forms	RMG TA 4	
2	Analyst, Work Plan	RMG TA 4	
1	Administrative Secretary 1	OPS ADS 1	
10			
10 ′	Total - Planning		

### **Tax Fraud Investigation**

No. of			
Offices	Post	Classification	Remark
1	Deputy Commissioner, Tax Fraud	RMG TA 9	
2	Director, Tax Fraud Investigation	RMG TA 7	
6	Manager, Special Investigation	RMG TA 6	
1	Director, Intelligence	RMG TA 6	
6	Senior Special Investigator	RMG TA 5	
3	Senior Intelligence Officer	RMG TA 5	
12	Special Investigator	RMG TA 4	
3	Intelligence Officer 2	RMG TA 4	
6	Intelligence Officer	RMG TA 4	
1	Tax Auditor 3	RMG TA 4	
1	Administrative Assistant	GMG AM 4	
4	Intelligence Officer 1	RMG TA 3	
3	Senior Secretary	OPS SS 3	
49			
49	Total Tay Evoud Investigation		
43	Total - Tax Fraud Investigation		

## Finance & Administration

No. of Offices	Post	Classification	Remark
1	Deputy Commissioner, Finance & Administration	GMG SEG 4	
1	Administrative Secretary 2	OPS ADS 2	

## **Tax Administration Directorate**

## **Taxpayer, Audit & Assessment Department**

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<b>Finance</b>	Χz	$\Delta$	ımı	nicti	'afinn

No. of Offices	Post	Classification	Remark
2			
Personnel			
No. of			
Offices	Post	Classification	Remark
1	Director, Organisational Development	GMG SEG 3	
1	Director, Human Resource Management	GMG SEG 3	
4	Senior Human Resource Officer	GMG SEG 1	
4	Human Resource Officer	GMG AM 4	
1	Information/Records Officer	GMG AM 3	
1	Senior Secretary	OPS SS 3	
2	Records Officer	PIDG RIM 3	
14			
Maintenan	ce & Facilities		

No. of			
Offices	Post	Classification	Remark
1	Director	GMG SEG 1	
1	Director, Procurement	GMG SEG 1	
1	Manager, Stores	PIDG RIM 3	
1	Secretary	OPS SS 2	
2	Stores Officer	PIDG RIM 2	
2	Inventory Officer	PIDG RIM 2	
2	Driver/Courier	LMO DR 1	
1	Maintenance Officer	LMO TS 4	
4	Watchman	LMO TS 2	
15			

## Office Services

No. of					
Offices	Post	Classif	fication	1	Remark
1	Manager, Office Services	GMG	AM	3	
2	Registrar	PIDG	RIM	3	
3	Records Officer	PIDG	RIM	2	
2	Telephone Operator/Receptionist	OPS	TO	2	
3	Telephone Operator/Receptionist	OPS	TO	1	
2	Driver/Courier	LMO	DR	1	
2	Copy Centre Operator	LMO	TS	2	
3	Office Attendant	LMO	TS	2	
18	Office Attendant	LMO	TS	1	

## **Tax Administration Directorate**

## **Taxpayer, Audit & Assessment Department**

#### **Finance & Administration**

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No. of Offices Post

**Classification** Remark

36

### Finance & Accounts

No. of Offices	Post	Classif	icatio	n	Remark
1	Director, Finance & Accounts	FMG	PA	3	
1	Senior Accountant	FMG	PA	2	
1	Budget Officer	FMG	PA	1	
2	Accounting Technician 3	FMG	ΑT	3	
2	Collections Officer	RMG	TA	2	
5	Accounting Technician 2	FMG	ΑT	2	
4	Accounting Technician 1	FMG	ΑT	1	
1	Secretary	OPS	SS	2	
17					

84 Total - Finance & Administration

#### **Operation - Regional**

No. of Offices	Post	Classification
1	Deputy Commissioner, Audit Operations	RMG TA 9
1	Administrative Secretary 2	OPS ADS 2
4	Registrar	PIDG RIM 3
6		

### Region 1

$\mathcal{C}$					
No. of Offices	Post	Classif	icatio	n	Remark
1	Assistant Commissioner, Regional	RMG	TA	8	
2	Director, Audit	RMG	TA	7	
1	Manager Review	RMG	TA	6	
8	Manager, Audit Group	RMG	TA	6	
1	Manager, Returns Processing	RMG	TA	5	
20	Senior Tax Auditor	RMG	TA	5	
1	Supervisor, Excise	RMG	TA	4	
1	Manager, Audit Services	RMG	TA	4	
52	Tax Auditor 3	RMG	TA	4	
1	Executive Secretary 1	OPS	SS	4	
2	Senior Audit Services Officer	RMG	TA	3	

## **Tax Administration Directorate**

## **Taxpayer, Audit & Assessment Department**

## **Operation - Regional**

Region 1

No. of	D. 4	Class	• 6° 4°		D
Offices	Post		sificatio	n	Remarl
18	Tax Auditor 2	RMO	AT 6	3	
2	Quality Review Officer	RMG	AT £	3	
1	Quality Control Officer	RMO	AT £	3	
2	Excise Officer 1	RMO	AT 6	2	
1	Ledger Accounting Officer	RMO	AT 6	3	
2	Senior Secretary	OPS	SS	3	
11	Tax Auditor	RMO	AT 6	2	
1	Audit Services Officer	RMO	AT 6	2	
3	Audit Service Officer	RMO	AT 6	2	
2	Excise Officer	RMO	AT 6	3	
2	Data Perfection Officer	RMO	AT 6	2	
5	Secretary	OPS	SS	2	
3	Records Officer	PID	G RIM	1 2	
10	Data Entry Technician	MIS	IT	1	
6	Records Clerk	PID	G RIM	l 1	
159					

## Region 2

No. of					
Offices	Post	Classif	ication	1	Remark
1	Assistant Commissioner	RMG	TA	8	
2	Director, Audit	RMG	TA	7	
1	Manager Review	RMG	TA	6	
8	Manager, Audit Group	RMG	TA	6	
1	Manager, Returns Processing	RMG	TA	5	
19	Senior Tax Auditor	RMG	TA	5	
1	Supervisor, Excise	RMG	TA	4	
1	Manager, Audit Services	RMG	TA	4	
52	Tax Auditor 3	RMG	TA	4	
1	Executive Secretary 1	OPS	SS	4	
2	Senior Audit Services Officer	RMG	TA	3	
18	Tax Auditor 2	RMG	TA	3	
2	Excise Officer	RMG	TA	3	
1	Quality Control Officer	RMG	TA	3	
1	Quality Review Officer	RMG	TA	3	
1	Ledger Accounting Officer	RMG	TA	3	
2	Senior Secretary	OPS	SS	3	
12	Tax Auditor	RMG	TA	2	

## **Tax Administration Directorate**

## **Taxpayer, Audit & Assessment Department**

## **Operation - Regional**

Region 2

No. of			
Offices	Post	Classification	Remar
1	Audit Service Officer	RMG TA 2	2
2	Audit Services Officer	RMG TA 2	2
2	Excise Officer 1	RMG TA 2	2
2	Data Perfection Officer	RMG TA 2	2
5	Secretary	OPS SS 2	2
3	Records Officer	PIDG RIM 2	2
10	Data Entry Technician	MIS IT	1
7	Records Clerk	PIDG RIM	1
158			

### Region 3

No. of Offices	Dog 4	Classif	4!		Damaula
	Post	Classif			Remark
1	Assistant Commissioner	RMG	TA	8	
1	Director, Audit	RMG	TA	7	
1	Manager, Review	RMG	TA	6	
4	Manager, Audit Group	RMG	TA	6	
1	Manager, Returns Processing	RMG	TA	5	
12	Senior Tax Auditor	RMG	TA	5	
1	Manager, Audit Services	RMG	TA	4	
32	Tax Auditor 3	RMG	TA	4	
1	Supervisor, Excise	RMG	TA	4	
1	Executive Secretary 1	OPS	SS	4	
3	Senior Audit Services Officer	RMG	TA	3	
8	Tax Auditor 2	RMG	TA	3	
1	Quality Control Officer	RMG	TA	3	
1	Quality Review Officer	RMG	TA	3	
1	Ledger Accounting Officer	RMG	TA	3	
4	Excise Officer 2	RMG	TA	3	
1	Senior Secretary	OPS	SS	3	
6	Tax Auditor	RMG	TA	2	
3	Audit Services Officer	RMG	TA	2	
3	Excise Officer 1	RMG	TA	2	
1	Data Perfection Officer	RMG	TA	2	
4	Secretary	OPS	SS	2	
3	Records Officer	PIDG	RIM	2	
5	Data Entry Technician	MIS	IT	1	
5	Records Clerk	PIDG	RIM	1	
•				•	

## **Tax Administration Directorate**

## **Taxpayer, Audit & Assessment Department**

## **Operation - Regional**

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No. of Offices		Classification Remark
11 <b>115</b>	Distillery Officer	PIDG RIM 1

### Region 4

No. of Offices	Post	Classifi	ication	1	Remark
1	Assistant Commissioner		TA	8	
1	Director, Audit		TA	7	
1	Manager, Review	RMG	TA	6	
4	Manager, Audit Group	RMG	TA	6	
1	Manager, Returns Processing	RMG	TA	5	
9	Senior Tax Auditor	RMG	TA	5	
1	Manager, Audit Services	RMG	TA	4	
25	Tax Auditor 3	RMG	TA	4	
1	Executive Secretary 1	OPS	SS	4	
1	Senior Audit Services Officer	RMG	TA	3	
6	Tax Auditor 2	RMG	TA	3	
1	Quality Control Officer	RMG	TA	3	
1	Quality Review Officer	RMG	TA	3	
1	Ledger Accounting Officer	RMG	TA	3	
1	Senior Secretary	OPS	SS	3	
5	Tax Auditor	RMG	TA	2	
2	Excise Officer 1	RMG	TA	2	
1	Excise Officer 1	RMG	TA	3	
1	Data Perfection Officer	RMG	TA	2	
2	Audit Services Officer	RMG	TA	2	
4	Secretary	OPS	SS	2	
2	Records Officer	PIDG	RIM	2	
4	Records Officer 1	PIDG	RIM	2	
5	Data Entry Technician	MIS	IT	1	
3	Records Clerk	PIDG	RIM	1	
8	Distillery Officer	PIDG	RIM	1	
92					

530 Total - Operation - Regional

## **Tax Administration Directorate**

## **Taxpayer, Audit & Assessment Department**

Stamp Duty & Transfer Tax - Kingston

No. of					
Offices	Post		Classification		
1	Deputy Commissioner, Stamp Duty and Transfer Tax	RMG	TA	9	
1	Administrative Secretary 2	OPS	ADS	2	
3	Senior Verifier/Registrar	RMG	TA	3	
1	Perforator Verifier	RMG	TA	2	
2	Perforator Operator 1	RMG	TA	1	
1	Stamper	RMG	TA	1	
4	Records Officer 1	PIDG	RIM	2	
2	Records Officer	PIDG	RIM	2	
2	Records Clerk	PIDG	RIM	1	
17					

#### Estate & Daily Assessments

No. of			
Offices	Post	Classification	Remark
1	Assistant Commissioner, Estate & Daily Ass.	RMG TA 7	
1	Manager, Estate	RMG TA 6	
1	Manager, Daily Assessment	RMG TA 6	
2	Senior Valuer	RMG TA 5	
6	Senior Assessor	RMG TA 5	
2	Valuation Surveyor	RMG TA 4	
2	Tax Auditor 3	RMG TA 4	
1	Administrative Secretary 1	OPS ADS 1	
4	Valuer 2	RMG TA 3	
13	Assessor	RMG TA 3	
4	Valuer 1	RMG TA 2	
4	Collections Officer	RMG TA 2	
1	Registrar	PIDG RIM 3	
3	Assessor 1	RMG TA 1	
1	Secretary	OPS SS 2	
3	Records Officer 1	PIDG RIM 2	
49			

#### Valuations & Collections

No. of Offices	Post	Classification	Remark
1	Assistant Commissioner, Valuation and Col.	RMG TA 7	
1	Manager, Valuations	RMG TA 6	
1	Manager, Collections	RMG TA 4	
1	Valuation Surveyor	RMG TA 4	

## **Tax Administration Directorate**

## Taxpayer, Audit & Assessment Department

Stamp Duty & Transfer Tax - Kingston

Valuations & Collections

No. of			
Offices	Post	Classification	Rema
1	Administrative Secretary 1	OPS ADS 1	
1	Valuer 2	RMG TA 3	
1	Secretary	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
2	Records Officer	PIDG RIM 2	
10			

#### Stamp Duty & Transfer Tax - Montego Bay

No. of			D+ 4+		ъ .
Offices	Post	Classif	icatio	n	Remark
1	Manager, Operations	RMG	TA	6	
2	Valuation Surveyor	RMG	TA	4	
3	Assessor 2	RMG	TA	3	
1	Valuer 2	RMG	TA	3	
1	Valuer 1	RMG	TA	2	
1	Collections Officer	RMG	TA	2	
2	Perforator Operator 1	RMG	TA	1	
1	Secretary	OPS	SS	2	
2	Data Entry Operator	MIS	IT	1	
14					

#### **Daily Assessments**

No. of Offices	Post	Classi	fication	1	Remark
3	Assessor 1	RMG	TA	1	
1	Secretary	OPS	SS	2	
4	Records Officer	PIDG	RIM	2	
5	Data Entry Clerk	MIS	IT	1	
13					

103 Total - Stamp Duty & Transfer Tax - Kingston

#### Stamp Duty & Transfer Tax - May Pen

No. of Offices	Post	Classi	ficatio	n	Remark
1	Collections Officer	RMG	TA	2	
1					
1	Total - Stamp Duty & Transfer Tax - May Pen				
940	Total - Taxpayer, Audit & Assessment Department				

## **Tax Administration Directorate**

## **Jamaica Customs Department**

#### **Executive Office**

No. of			
Offices	Post	Classification	Remark
1	Legal Officer	JLG LO 3	C.D.
1	Commissioner Of Customs	RMG TA 10	)
1	Administrative Secretary 2	OPS ADS 2	
1	Driver	LMO DR 1	
4			
4 ′	Total - Executive Office		

#### **Executive Services**

No. of Offices	Post	Classification	1	Remarl
1	Director, Public Relations	MCG IE	4	
2	Customer Service Manager	GMG AM	3	
2	Information Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
6				
6 '	Total - Executive Services			

#### **Internal Audit**

No. of						
Offices	Post	Clas	sifica	tion	l	Remark
1	Chief Internal Auditor	FMC	à A	S	4	
2	Senior Auditor	FMC	à A	S	3	
9	Auditor	FMC	à A	S	2	
1	Secretary	OPS	S	S	2	
13						
13	Total - Internal Audit					
G •4 <b>T</b>	17 44° TT *4					

### **Security Vetting Unit**

No. of Offices	Post	Classification	Ren
1	Security Vetting Supervisor	RMG TA 7	
1	Vetting Officer	RMG TA 6	
2			
2 '	Total - Security Vetting Unit		

#### **Corporate Services**

No. of Offices	Post	Classification	Remark
1	Deputy Commissioner	RMG TA 9	

### **Tax Administration Directorate**

## **Jamaica Customs Department**

#### **Corporate Services**

No. of Offices	Post	Classification	Remark
1	Executive Secretary 1	OPS SS 4	

# **2** Internal Review

No. of Offices	Post	Classification	Remark
1	Director	GMG SEG 3	
1	Reviewing Officer	GMG AM 4	
2			

4 Total - Corporate Services

### **Human Resources - Corporate Services**

No. of Offices	Post	Classification	Remark
1	Director	GMG SEG 3	
1	Occupational Health & Safety Director	GMG SEG 3	
1	Manager, Performance Management	GMG SEG 2	Post [# 57021] to be abolished when vacant.
1	Occupational Health & Safety Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
5			

#### Personnel

No. of		G- 10 1
Offices	Post	Classification
2	Senior Human Resource Officer	GMG SEG 1
2	Human Resource Officer	GMG AM 3
1	Information/Records Officer	GMG AM 2
2	Assistant Human Resource Officer	GMG AM 2
2	Secretary	OPS SS 2
2	Records Officer	PIDG RIM 2
11		

16 Total - Human Resources - Corporate Services

#### **Information Management - Human Resources - Corporate Services**

No. of Offices	Post	Classification	Remark
1	Director	MIS IT 7	
1	Operations Manager	MIS IT 6	
2	Programmer/Analyst	MIS IT 4	

### **Tax Administration Directorate**

## **Jamaica Customs Department**

#### **Information Management - Human Resources - Corporate Services**

No. of				•	
Offices	Post	Classi	ificatio	n	Remark
2	Hardware Network Engineer	MIS	ΙT	4	
2	Systems Administrator	MIS	IT	4	
2	Data Base Administrator	MIS	IT	4	
1	Training Implementation Assistant	MIS	IT	3	
2	Customer Service Operator	MIS	IT	3	
1	Data Control Officer	MIS	IT	2	
4	Data Entry Clerk	MIS	IT	1	
18					
1 3	T 4				

#### Records Management

No. of Offices	Post	Classification	R
1	Manager	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
4			

#### Training & Development

No. of Offices	Post	Classification	Remark
2	Training Officer	GMG SEG 1	
1	Secretary	OPS SS 2	
3			

25 Total - Information Management - Human Resources - Corporate Services

#### **Administration - Corporate Services**

No. of Offices	Post	Classifi	ication		Re
1	Director	GMG	SEG	2	
1	Secretary	OPS	SS	2	
2					

#### Office Services

No. of Offices	Post	Classification	Remark
1	Purchasing Officer	GMG AM 2	
1	Supplies Clerk	PIDG RIM 2	
2	Receptionist	PIDG RIM 2	
1	Stores Clerk	PIDG RIM 1	
2	Mail Clerk	PIDG RIM 1	

## **Tax Administration Directorate**

## **Jamaica Customs Department**

#### **Administration - Corporate Services**

Office Services

No. of			
Offices	Post	Classification	Remark
1	Telephone Operator	OPS TO 2	
1	Telephone Operator	OPS TO 1	
1	Chief Attendant	LMO TS 3	
1	Storeman	LMO TS 2	
2	Attendant/Caretaker	LMO TS 2	
3	Attendant	LMO TS 1	
4	Caretaker	LMO TS 1	
20			

#### Transport

No. of Offices	Post	Classif	ication	n	Remark
1	Transport Manager	GMG	AM	3	
4	Driver 2	LMO	DR	2	
3	Driver 1	LMO	DR	1	
8					

#### 30 Total - Administration - Corporate Services

#### **Finance & Accounts**

No. of Offices	Post	Classification		Remark	
1	Director	FMG	PA	4	
1	Director/Financial Controller	FMG	PA	3	
1	Manager Financial Systems Operation	FMG	ΑT	3	
1	Senior Secretary	OPS	SS	3	
1	Secretary	OPS	SS	2	
5					

#### Accounts Receivable

No. of			
Offices	Post	Classification	Remark
2	Accounting Technician 2	FMG AT 2	
2			

## Salaries & Wages

No. of Offices	Post	Classification	Remark
1	Payment Supervisor	FMG AT 3	
1	Salaries Officer (Monthly)	FMG AT 2	

## **Tax Administration Directorate**

## **Jamaica Customs Department**

#### **Finance & Accounts**

Salaries & Wages

No. of			
Offices	Post	Classification	Remark
1	Salaries Officer (Fortnightly)	FMG AT 2	
2	Accounting Technician 1	FMG AT 1	
1	Salaries Reimbursement Officer	FMG AC 2	
1	Personal/Statutory Deductions Officer	FMG AC 1	
7			

### Accounts Payable

No. of			
Offices	Post	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1	Collections Officer	RMG TA 2	
1	Checking Unit Supervisor	FMG AT 2	
2	Bills Officer	FMG AC 2	
1	Travelling/Subsistence Officer	FMG AC 2	
2	Checking Officer	FMG AC 2	
2	Overtime Clerk	FMG AC 2	
10			

#### Final Accounts

No. of Offices	Post	Classi	ficatio	n	Remark
1	Accountant	FMG	PA	1	
1	Accounting Technician 2	FMG	ΑT	2	
1	Bank Reconciliation Officer	FMG	ΑT	1	
3					

#### Financial Planning & Budget

No. of Offices	Post	Classification	Remark
	Commitment Control Officer	FMG AT 2	Kemai k
4			

#### Revenue Accounting

No. of Offices	Post	Classification	Remark
1	Director	RMG TA 7	
1	Revenue Collection Officer	RMG TA 5	
1	Assistant Revenue Accountant	RMG TA 4	
1	Electronic Receipts Reconciliation Officer	RMG TA 2	

## **Tax Administration Directorate**

## **Jamaica Customs Department**

#### **Finance & Accounts**

Revenue Accounting

No. of Offices	Post	Classification	Remark
1	Bank Reconciliation Officer	RMG TA 2	
1	Revenue Accounts Clerk	RMG TA 2	
1	Secretary	OPS SS 2	
1	Filing Clerk	PIDG RIM 2	
8			
36	Total - Finance & Accounts		

## **Collector Of Customs - Kingston**

No. of Offices	Post	Classification	Remark
1	Collector of Customs	RMG TA 8	
1			

### Returning Residents Administration

No. of Offices	Post	Classification
1	Manager	RMG TA 6
1	Customs Supervisor	RMG TA 5
1	Customs Officer 2	RMG TA 3
1	Records Officer	PIDG RIM 2
1	Data Entry Operator	MIS IT 1
5		

#### **Entry Records**

No. of Offices	Post	Classification	Remark
1	Supervisor	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
3			

### Operations

No. of Offices	Post	Classification	Remark
1	Deputy Commissioner	RMG TA 9	
1	Assistant Commissioner, Technical Support	RMG TA 8	
2			

## **Tax Administration Directorate**

## **Jamaica Customs Department**

### **Collector Of Customs - Kingston**

E

No. of		
Offices	Post	<b>Classification</b> Remark
3	Customs Supervisor	RMG TA 5
7	Customs Officer 2	RMG TA 3
6	Customs Officer 1	RMG TA 2
1	Secretary	OPS SS 2
2	Records Officer	PIDG RIM 2
5	Data Entry Officer	MIS IT 1
1	Records Clerk	PIDG RIM 1
25		
arcel Pos	t	
No. of		
Offices	Post	Classification Remark
1	Manager	RMG TA 6

PIDG RIM 2

Offices	Post	Classif	ficatio	n
1	Manager	RMG	TA	6
2	Customs Supervisor	RMG	TA	5
2	Customs Officer 2 (Entry Examiners)	RMG	TA	3
11	Customs Officer 2 (Assessors)	RMG	TA	3
1	Secretary	OPS	SS	2

2 **Records Officer** 

19

#### Collections & Accounts

No. of	D 4	C1 +0 +1	D 1
Offices	Post	Classification	Remark
1	Secretary	OPS SS 2	
1			

#### Deposits - Collections & Accounts

No. of Offices	Post	Classification	Remark
1	Customs Supervisor	RMG TA 5	
1	Senior Customs Officer	RMG TA 4	
1	Records Officer	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
4			

#### Collections - Collections & Accounts

No. of			
Offices	Post	Classification	Remark
1	Customs Supervisor	RMG TA 5	

## **Tax Administration Directorate**

## **Jamaica Customs Department**

#### **Collector Of Customs - Kingston**

Collections - Collections & Accounts

No. of Offices	Post	Classification	Ren
6	Collections Officer	RMG TA 2	
4	Batching Clerk	RMG TA 1	
3	Records Officer	PIDG RIM 2	
14			

### Refunds & Drawbacks - Collections & Accounts

No. of Offices	Post	Classification Re
1	Customs Supervisor	RMG TA 5
1	Records Officer	PIDG RIM 2
1	Records Clerk	PIDG RIM 1
3		

#### Motor Vehicle

No. of					
Offices	Post	Classif	ication	1	Remark
2	Customs Supervisor	RMG	TA	5	
2	Customs Officer 2	RMG	TA	3	
5	Customs Officer 1	RMG	TA	2	
2	Collections Officer	RMG	TA	2	
2	Records Officer	PIDG	RIM	2	
1	Attendant	LMO	TS	1	
14					

#### Private Bonded Warehouses

No. of Offices	Post	Classificat	ion	Remark
1	Customs Officer 2	RMG TA	3	
1	Customs Officer 1	RMG TA	. 2	
1	Secretary	OPS SS	2	
2	Records Officer	PIDG RI	M 2	
5				

## 96 Total - Collector Of Customs - Kingston

#### **Marine Operations - Kingston**

No. of Offices	Post	Classification Re	mark
1	Director	RMG TA 7	
1	Senior Secretary	OPS SS 3	

## **Tax Administration Directorate**

## **Jamaica Customs Department**

Marine Operations Isingston	<b>Marine O</b>	perations -	Kingston
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Marine O	perations - Kingston		
No. of Offices	Post	Classification	Remark
2			
Site Inspec	ction		
No. of			
Offices	Post	Classification	Remark
1	Manager	RMG TA 6	
3	Customs Supervisor	RMG TA 5	
4	Senior Customs Officer	RMG TA 4	
10	Customs Officer	RMG TA 3	
3	Tally Officer	RMG TA 1	
1	Records Officer	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
24			
Queen's W	Varehouse Varehouse		
No. of			
Offices	Post	Classification	Remark
1	Customs Supervisor	RMG TA 5	
3	Customs Officer 2	RMG TA 3	
1	Collections Officer	RMG TA 2	
2	Accounting Clerk	RMG TA 1	
3	Records Officer	PIDG RIM 2	
7	Warehouseman	LMO TS 2	
1	Office Attendant	LMO TS 1	
18			
Sufferance	e Wharves & Outposts		
No. of	-	~	<b>.</b>
	Post	Classification	Remark
1	Secretary	OPS SS 2	
1			
Port Antor	nio - Operations		
No. of	D	CI 10 11	Damanda
Offices	Post	Classification	Remark
1	Customs Supervisor	RMG TA 5	
1	Customs Officer 2	RMG TA 3	
1	Records Officer	PIDG RIM 2	

LMO TS

LMO TS

1

1

1

Boatman

Attendant

## **Tax Administration Directorate**

## **Jamaica Customs Department**

### **Marine Operations - Kingston**

Port Antonio - C	perations
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No. of Offices	Post	Classification	Remark
5			

### Sufferance Wharves

2

No. of Offices	Post	Classif	icatior	1	Remark
1	Customs Officer 2	RMG	TA	3	
1	Records Officer	PIDG	RIM	2	

### Mandeville & Port Kaiser

No. of Offices	Post	Classification	Remark
4	Customs Officer	RMG TA 3	
1	Records Officer	PIDG RIM 2	
5			

#### Port Royal

No. of Offices	Post	Classification	Remark
1	Senior Customs Officer	RMG TA 4	
1	Customs Officer 2	RMG TA 3	
3	Boatman	LMO TS 1	
1	Attendant	LMO TS 1	
6			

#### Rocky Point & Port Esquivel

No. of Offices	Post	Classification	Remark
1	Senior Customs Officer	RMG TA 4	
3	Customs Officer 2	RMG TA 3	
4			

#### Wharves

No. of Offices	Post	Classification	Remark
1	Secretary	OPS SS 2	
1			

## **Tax Administration Directorate**

## **Jamaica Customs Department**

## **Marine Operations - Kingston**

Berth 1	l - 5
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Berth 1 - 5	)		
No. of			
Offices	Post	Classification	Remark
1	Customs Supervisor	RMG TA 5	
4	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
1	Delivery Officer	RMG TA 1	
3	Manifest Clerk	PIDG RIM 2	
11			
Berth 6			
No. of			
Offices	Post	Classification	Remark
1	Customs Supervisor	RMG TA 5	
3	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
3	Manifest Clerk	PIDG RIM 2	
9			
Berth 7			
No. of			
Offices	Post	Classification	Remark
3	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
1	Delivery Officer	RMG TA 1	
1	Manifest Officer	PIDG RIM 2	
7			
Berth 8			
No. of			
Offices	Post	Classification	Remark
1	Customs Supervisor	RMG TA 5	
3	Customs Officer 2	RMG TA 3	
1	Delivery Officer	RMG TA 1	
5			
Berth 11			
No. of			
Offices	Post	Classification	Remark
5	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
4	Delivery Officer	RMG TA 1	

## **Tax Administration Directorate**

## **Jamaica Customs Department**

#### **Marine Operations - Kingston**

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Berth		
Duui	1	ш

No. of Offices	Post	Classification
4	Tally Officer	RMG TA 1
4	Manifest Clerk	PIDG RIM 2
1	Data Entry Clerk	MIS IT 1
20		

#### Kingston Wharves

No. of Offices	Post	Classification	Remark
3	Delivery Officer	RMG TA 1	
3	Tally Officer	RMG TA 1	
1	Data Entry Clerk	MIS IT 1	
7			

#### Public & Motor Vehicle

No. of Offices	Post	Classification	Remark
1	Secretary	OPS SS 2	
4			

#### Motor Vehicle Warehouse 211 - Public & Motor Vehicle

No. of Offices	Post	Classification	Remark
3	Customs Officer 2	RMG TA 3	
1	Delivery Officer	RMG TA 1	
2	Records Officer	PIDG RIM 2	
6			

#### Universal Freight 214 - Public & Motor Vehicle

	1101811 21 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
No. of Offices	Post	Classification	Remark
2	Customs Supervisor	RMG TA 5	
3	Customs Officer 2	RMG TA 3	
1	Collections Officer	RMG TA 2	
2	Delivery Officer	RMG TA 1	
2	Tally Officer	RMG TA 1	
3	Manifest Clerk	PIDG RIM 2	
13			

## **Tax Administration Directorate**

## **Jamaica Customs Department**

### **Marine Operations - Kingston**

Newport Warehouse 116 - Public & Motor Vehicle

No. of Offices	Post	Classification	Remark
1	Customs Supervisor	RMG TA 5	
4	Customs Officer 2	RMG TA 3	
2	Collections Officer	RMG TA 2	
2	Tally Officer	RMG TA 1	
2	Delivery Officer	RMG TA 1	
3	Manifest Clerk	PIDG RIM 2	
14			

#### Adolph Levy 228 - Public & Motor Vehicle

No. of Offices	Post	Classification
1	Customs Supervisor	RMG TA 5
3	Customs Officer 2	RMG TA 3
2	Collections Officer	RMG TA 2
1	Delivery Officer	RMG TA 1
2	Tally Officer	RMG TA 1
3	Manifest Clerk	PIDG RIM 2
12		

## Freeport/Export Transhipment

No. of Offices	Post	Classification
1	Manager	RMG TA 6
1	Customs Supervisor	RMG TA 5
3	Customs Officer 2	RMG TA 3
2	Records Officer	PIDG RIM 2
7		

#### Freezone

No. of Offices	Post	Classification	Remark
4	Customs Officer 2	RMG TA 3	
2	Delivery Officer	RMG TA 1	
2	Manifest Clerk	PIDG RIM 2	
8			

## **Tax Administration Directorate**

## **Jamaica Customs Department**

### **Marine Operations - Kingston**

**Container Station** 

No. of			
Offices	Post	Classification	Remark
1	Manager	RMG TA 6	
1	Customs Supervisor	RMG TA 5	
1	Senior Customs Officer	RMG TA 4	
7	Customs Officer 2	RMG TA 3	
1	Collections Cashier	RMG TA 2	
2	Tally Officer	RMG TA 1	
2	Records Officer	PIDG RIM 2	
15			

### Freeport/Export Transhipment - Scrap Metal

No. of Offices	Post	Classi	ficatio	n	Remark
1	Manager	RMG	TA	6	
2	Customs Supervisor	RMG	TA	5	
3					
206	Total - Marine Operations - Kingston				

### **Airport Operations - Kingston**

No. of Offices	Post	Classification	
1	Collector of Customs	RMG TA 8	
1	Director	RMG TA 7	
1	Clerical Officer	RMG TA 1	
3			

### Baggage Hall

No. of					
Offices	Post	Classif	icatior	1	Remark
1	Manager	RMG	TA	6	
6	Supervisor	RMG	TA	5	
2	Customs Duty Officer	RMG	TA	4	
3	Senior Customs/Roving Officer	RMG	TA	4	
11	Customs Officer 2	RMG	TA	3	
14	Customs Officer 1	RMG	TA	2	
6	Collections Officer	RMG	TA	2	
1	Secretary	OPS	SS	2	
8	Records Officer	PIDG	RIM	2	
2	Warehouseman	LMO	TS	2	

## **Tax Administration Directorate**

## **Jamaica Customs Department**

## **Airport Operations - Kingston**

Baggage	Hall.
Daggage	Han

55

No. of Offices	Post	Classification	Remark
1	Attendant	LMO TS 1	

### Air Cargo

No. of Offices	Post	Classification Remark
1	Manager	RMG TA 6
1	Secretary	OPS SS 2
3	Caretaker	LMO TS 2
5		

## Export/Transhipment

No. of Offices	Post	Classification
1	Customs Supervisor	RMG TA 5
4	Customs Officer 2	RMG TA 3
2	Records Officer	PIDG RIM 2
7		

#### Air Jamaica

No. of			
Offices	Post	Classification	Remark
1	Customs Supervisor	RMG TA 5	
5	Customs Officer 2	RMG TA 3	
1	Collections Officer	RMG TA 2	
2	Delivery Officer	RMG TA 1	
2	Records Officer	PIDG RIM 2	
1	Attendant	LMO TS 1	
12			

#### Ajas 1 & 2

No. of Offices	Post	Classif	fication	1	Remark
1	Customs Supervisor	RMG	TA	5	
5	Customs Officer 2	RMG	TA	3	
4	Collections Officer	RMG	TA	2	
2	Delivery Officer	RMG	TA	1	
3	Records Officer	PIDG	RIM	2	
1	Office Attendant	LMO	TS	1	

## **Tax Administration Directorate**

## **Jamaica Customs Department**

**Airport Operations - Kingston** 

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J				

No. of Offices	Post	Classification	Remark
16			
Amerijet			
No. of Offices	Post	Classification	Remark
1	Customs Officer 2	RMG TA 3	
1	Delivery Officer	RMG TA 1	
1	Records Officer	PIDG RIM 2	
3			

#### Jamaica Dispatch

No. of Offices	Post	Classification Remark
1	Customs Supervisor	RMG TA 5
3	Customs Officer 2	RMG TA 3
1	Delivery Officer	RMG TA 1
2	Records Officer	PIDG RIM 2
7		

#### **Courier Service**

No. of Offices	Post	Classification	Remai
1	Customs Supervisor	RMG TA 5	
2	Customs Officer 2	RMG TA 3	
1	Tally Officer	RMG TA 1	
2	Records Officer	PIDG RIM 2	
6			

#### Manifest Branch

No. of					
Offices	Post	Classif	ication	1	Remark
1	Customs Supervisor	RMG	TA	5	
8	Tally Officer	RMG	TA	1	
4	Manifest/Records Officer	PIDG	RIM	2	
13					

### Queen's Warehouse (NMIA)

No. of			
Offices	Post	Classification	Remark
2	Customs Supervisor	RMG TA 5	

## **Tax Administration Directorate**

## **Jamaica Customs Department**

### **Airport Operations - Kingston**

Queen's Warehouse (NMIA)

No. of				
Offices	Post	Classificati	on	Remark
4	Customs Officer 2	RMG TA	3	
2	Collections Officer	RMG TA	2	
1	Secretary	OPS SS	2	
4	Records Officer	PIDG RIN	1 2	
1	Driver	LMO DR	1	
3	Warehouseman	LMO TS	2	
1	Attendant	LMO TS	1	
18				
145	Total - Airport Operations - Kingston			

### Collector of Customs - St. Ann's Bay

No. of			
Offices	Post	Classification	Rema
1	Collector of Customs	RMG TA	7
2	Customs Supervisor	RMG TA	5
2	Senior Customs Officer	RMG TA	4
12	Customs Officer 2	RMG TA	3
1	Collections Officer	RMG TA	2
1	Accounting Clerk	RMG TA	1
1	Records Officer	PIDG RIM	2
1	Senior Secretary	OPS SS	3
1	Cleaner/Attendant	LMO TS	2
22			
22	Total - Collector of Customs - St. Ann's Bay		

### **Collector of Customs - Montego Bay**

No. of Offices	Post	Classification	n	Rema
1	Senior Secretary	OPS SS	3	
1	Secretary	OPS SS	2	
2				

#### **Airport Operations - Montego Bay**

No. of			
Offices	Post	Classification	Remark
1	Director	RMG TA 7	

## **Tax Administration Directorate**

## **Jamaica Customs Department**

**Airport Operations - Montego Bay** 

No. of			
Offices	Post	Classification	Remark

1

#### Courier Service/Private Aircraft Centre

No. of			
Offices	Post	Classification	Remark
3	Customs Officer 2	RMG TA 3	
1	Collections Officer	RMG TA 2	
4			

#### Cargo/Queen's Warehouse

No. of Offices	Post	Classif	ication	1	Remark
1	Manager	RMG	TA	6	
1	Customs Supervisor	RMG	TA	5	
6	Customs Officer 2	RMG	TA	3	
2	Collections Officer	RMG	TA	2	
2	Delivery Officer	RMG	TA	1	
4	Records Officer	PIDG	RIM	2	
16					

#### Passenger Control - (Donald Sangster Intl.)

<u> </u>	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \				
No. of Offices	Post	Classif	ication	1	Remark
1	Manager	RMG	TA	6	
8	Customs Supervisor	RMG	TA	5	
4	Senior Customs Officer	RMG	TA	4	
6	Senior Customs/Roving Officer	RMG	TA	4	
25	Customs Officer 2	RMG	TA	3	
22	Customs Officer	RMG	TA	2	
7	Collections Officer	RMG	TA	2	
5	Manifest Clerk	PIDG	RIM	2	
1	Driver	LMO	DR	2	
79					

100 Total - Airport Operations - Montego Bay

### **Port Operations - Montego Bay**

No. of			
Offices	Post	Classification	Remark
1	Director	RMG TA 7	
1	Secretary	OPS SS 2	

## **Tax Administration Directorate**

## **Jamaica Customs Department**

**Port Operations - Montego Bay** 

No. of Offices Post 2	Classification	Remark
Out-Posts/Freezone (Montego Bay)		

No. of Offices	Post	Classif	ication	Rema
1	Manager	RMG	TA	6
1	Customs Supervisor	RMG	TA :	5
5	Customs Officer 2	RMG	TA :	3
3	Collections Officer	RMG	TA :	2
3	Manifest Clerk	PIDG	RIM 2	2
13				

## Site Inspection - (Montego Bay)

No. of Offices	Post	Classification	Remark
1	Manager	RMG TA 6	
2	Senior Customs Officer	RMG TA 4	
5	Customs Officer 2	RMG TA 3	
2	Tally Officer	RMG TA 1	
10			

## Freeport/Container Station

No. of				
Offices	Post	Classificat	ion	Remark
1	Customs Supervisor	RMG TA	5	
7	Customs Officer 2	RMG TA	. 3	
2	Collections Officer	RMG TA	. 2	
2	Tally Officer	RMG TA	. 1	
2	Delivery Officer	RMG TA	. 1	
4	Manifest Clerk	PIDG RII	M 2	
18				
43	Total - Port Operations - Montego Bay			

#### **Customs House - Montego Bay**

No. of Offices	Post	Classification	Ren
1	Senior Secretary	OPS SS 3	
1	Attendant	LMO TS 1	
1	Caretaker	LMO TS 1	
3			

## **Tax Administration Directorate**

## **Jamaica Customs Department**

**Customs House - Montego Bay** 

Parcel Post

No. of Offices	Post	Classification	
1	Customs Supervisor	RMG TA 5	
1	Customs Officer 2	RMG TA 3	
1	Assessment Clerk	RMG TA 1	
3			

#### **Entry Processing**

	C		
No. of Offices	Post	Classification	Remark
1	Manager	RMG TA 6	
1	Customs Supervisor	RMG TA 5	
2	Senior Customs Officer	RMG TA 4	
5	Customs Officer 2	RMG TA 3	
1	Lodgement Supervisor	RMG TA 2	
2	Lodgement Clerk	RMG TA 1	
2	Records Officer	PIDG RIM 2	
14			

#### **Collection Accounts**

No. of					
Offices	Post	Classi	ficatio	1	Remark
1	Accounts Supervisor	RMG	TA	5	
1	Refunds/Drawback Officer	RMG	TA	4	
1	Deposit/Entry Examiner	RMG	TA	3	
2	Collections Officer	RMG	TA	2	
2	Accounts Clerk	RMG	TA	1	
1	Batching Clerk	RMG	TA	1	
2	Records Officer	PIDG	RIM	2	
10					
30	Total - Customs House - Montego Bay				

### Compliance & Enforcement/Border Protection Division

#### Compliance

No. of Offices	Post	Classification	
1	Assistant Commissioner	RMG TA 8	
1	Senior Secretary	OPS SS 3	
1	Records Officer	PIDG RIM 2	
3			

## **Tax Administration Directorate**

## **Jamaica Customs Department**

## **Compliance & Enforcement/Border Protection Division**

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Ince	≥nt	ives

No. of Offices	Post	Classification	Rei
1	Customs Supervisor	RMG TA 5	
1	Senior Customs Officer	RMG TA 4	
3	Customs Officer 2	RMG TA 3	
1	Secretary	OPS SS 2	
6			

### Post Auditing

No. of	_	
Offices	Post	Classification
1	Manager	RMG TA 6
2	Audit Supervisor	RMG TA 5
25	Auditor	RMG TA 4
2	Secretary	OPS SS 2
1	Records Officer	PIDG RIM 2
31		

### Risk Analysis

No. of Offices	Post	Classification	Remark
1	Director	RMG TA 7	
1	Risk Analyst	RMG TA 5	
2			

#### Research

No. of Offices	Post	Classification Remark
1	Director	RMG TA 7
1	Senior Customs Officer	RMG TA 4
2		

#### **Contraband Enforcement**

No. of Offices	Post	Classification	Remark
1	Director	RMG TA 7	
1	Manager	RMG TA 6	
3	Enforcement Supervisor	RMG TA 5	
1	Senior Enforcement Officer	RMG TA 4	
7	Enforcement Officer	RMG TA 4	
4	Enforcement Officer 2	RMG TA 3	

## **Tax Administration Directorate**

## **Jamaica Customs Department**

#### **Compliance & Enforcement/Border Protection Division**

Cont	rahand	Enfor	cement	ŕ
COIII	ranamu	синог	сетен	ı.

No. of Offices	Post	Classificati	on	Rem
2	Secretary	OPS SS	2	
1	Driver	LMO DR	2	
20				

#### National Search Centre

No. of Offices	Post	Classifi	Remark		
1	Search Supervisor	RMG	TA	5	
3	Search Officer 2	RMG	TA	3	
4					

### Intelligence

No. of Offices	Post	Classification Remark
1	Enforcement Supervisor	RMG TA 5
3	Senior Enforcement Officer	RMG TA 4
4		

#### X-Ray Unit

No. of Offices	Post	Classification
2	Manager	RMG TA 6
4	Supervisor	RMG TA 5
13	Image Interpreter	RMG TA 4
19		
91	Total - Compliance & Enforcemen	t/Rorder Protection Division

#### **Total - Compliance & Enforcement/Border Protection Division**

#### Valuation

#### Verification

No. of Offices	Post	Classification	F
5	Senior Valuation Officer	RMG TA 4	
11	Valuation Officer	RMG TA 3	
1	Secretary	OPS SS 2	
17			

## **Tax Administration Directorate**

## **Jamaica Customs Department**

#### Valuation

Research

No. of Offices	Post	Classification
1	Director	SOG ST 6
1	Librarian	PIDG LB 2
1	Secretary	OPS SS 2
2	Data Entry Clerk	MIS IT 1
5		

### Post Clearance Audit

No. of Offices	Post	Classification Remark
2	Senior Auditor	RMG TA 5
9	Auditor	RMG TA 4
1	Secretary	OPS SS 2
12		
34	Total - Valuation	

#### **International & Industry Liaison**

No. of	D (			ъ.
Offices	s Post	Classificatio	n	Remark
1	Assistant Commissioner	RMG TA	8	
1	Manager	RMG TA	6	
2	Tariff Officer	RMG TA	6	
1	Caricom Officer	RMG TA	5	
5				
5	Total - International & Industry Liaison			
910	<b>Total - Jamaica Customs Department</b>			

## **Large Taxpayer Office**

No. of	·		
Offices	Post	Classification	Remar
1	General Manager	RMG TA 9	
1	Senior Business Analyst	MIS IT 6	
3	Senior Administrative Officer	GMG AM 3	
2	Administrative Officer	GMG AM 2	
1	Registrar	PIDG RIM 3	
1	Records Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
10			

## **Tax Administration Directorate**

## **Large Taxpayer Office**

#### **Debt Management & Collections**

No. of Offices	Post	Classification	Remar
1	Manager Collections & Debt Management	RMG TA 8	
1	Administrative Officer	GMG AM 2	
2			

### Debt Management

No. of Offices	Post	Classification Remark
1	Arrears Management Supervisor	RMG TA 6
5	Arrears Management Officer	RMG TA 5
6		

#### Collections

No. of Offices	Post	Classif	icatio	n	Remark
1	Senior Collections Officer	RMG	TA	5	
3	Collections Officer	RMG	TA	3	
4					

#### **Accounts Control**

No. of Offices	Post	Classification	F
1	Accounts Control Supervisor	RMG TA 6	
5	Accounts Control Officer	RMG TA 4	
6			

#### Office Audit

No. of Offices	Post	Classif	fication	n	Remark
Offices	_ ***	Classii	icatio		Kunark
2	Manager, Field Audit	RMG	TΑ	7	
1	Audit Manager - Office	RMG	TA	6	
6	Senior Field Auditor	RMG	TA	6	
2	Senior Office Auditor	RMG	TA	5	
10	Field Auditor	RMG	TA	5	
2	Returns Processing Officer	RMG	TA	4	
1	Administrative Officer	GMG	AM	2	
24					

42 Total - Debt Management & Collections

## **Tax Administration Directorate**

## **Large Taxpayer Office**

#### **Client Relations Unit**

No. of Offices	Post	Classification	Remark
1	Chief Client Relationship Manager	RMG TA 8	
9	Senior Client Relationship Manager	RMG TA 7	
9	Client Relationship Manager	RMG TA 6	
1	Administrative Officer	GMG AM 2	
20			
20	Total - Client Relations Unit		

## **Audit Unit**

No. of Offices	Post	Classification	Re
3	Senior Audit & Investigation Manager	RMG TA 8	
6	Audit Specialist	RMG TA 7	
1	Administrative Officer	GMG AM 2	
10			
10	Total - Audit Unit		

#### Field Audit

No. of					
Offices	Post	Classi	ificatio	n	Remark
13	Audit Manager (Field)	RMG	TA	7	
67	Senior Field Auditor	RMG	TA	6	
12	Auditor	RMG	TA	5	
18	Field Auditor	RMG	TA	5	
15	Assistant Auditor	RMG	TA	4	
125					
125	Total - Field Audit				
т. 1 1	10 D 1 D 1				

### **Individual & Exchange Branch**

No. of Offices	Post	Classification	Remark
1	Manager, Individual	RMG TA 8	
2	Exchange Information Officer	RMG TA 7	
3			
3	Total - Individual & Exchange Branch		
210	<b>Total - Large Taxpayer Office</b>		

## **Tax Administration Directorate**

## **Customer Care Centre**

## **May Pen Revenue Centre**

No. of Offices	s Post	Classification	Remark
1	Manager, Customer Care Centre	RMG TA 7	1101114111
2	Supervisor Customer Care	RMG TA 6	
3	Senior Customer Care Agent	RMG TA 4	
15	Customer Care Agent	RMG TA 3	
21			
21	<b>Total - May Pen Revenue Centre</b>		
21	<b>Total - Customer Care Centre</b>		
3734	- Total - Tax Administration Directorate		

# Ministry of Culture, Gender, Entertainment & Sport

### **Executive Office**

No. of Offices	Post	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Executive Assistant	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
5			

## **Corporate & Liaison Services**

No. of Offices	Post	Classification	I
1	Senior Director, Corporate & Liaison Services	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
2			

## **Assets & Facilities Management**

No. of			
Offices	Post	Classification	Remark
1	Assets Manager	GMG SEG 2	2
1	Administrative Manager	GMG AM 4	ļ
1	Office Manager	GMG AM 3	}
1	Transport Officer	GMG AM 3	}
1	Storekeeper	PIDG RIM 2	<u>)</u>
1	Receptionist/Telephone Operator	OPS TO 2	<u>)</u>
1	Registrar	PIDG RIM 3	}
1	Records Officer 1	PIDG RIM 2	<u>)</u>
1	Inventory/Maintenance Officer	LMO TS 3	}
1	Office Attendant	LMO TS 2	<u>)</u>
1	Office Attendant	LMO TS 1	
1	Office Attendant	LMO TS 1	
1	Driver 1	LMO DR 1	
1	Rider/Messenger	LMO DR 1	
2	Driver	LMO DR 1	
1	Messenger	LMO TS 1	
1	Attendant	LMO TS 1	
18			

18 Total - Assets & Facilities Management

## Ministry of Culture, Gender, Entertainment & Sport

## **Corporate & Liaison Services**

#### **Finance & Accounts**

#### Accounts

No. of Offices	Post	Classification	R
1	Manager, Finance & Accounts	FMG PA 2	
1	Budget & Commitment Control Officer	FMG PA 1	
1	Accountant	FMG PA 1	
1	Accounting Clerk 2	FMG AC 2	
1	Accounting Technician 3	FMG AT 3	
5			
5 '	Total - Finance & Accounts		

#### **Customer Relations**

No. of Offices	Post	Classification	Remark
1	Customer Relations Manager	GMG SEG 1	
1 '	Total - Customer Relations		

#### **Information & Communication Technology**

No. of		~-			
Offices	Post	Classi	ificatio	n	Remark
1	Director, Information & Communication Technology	MIS	IT	6	
1	Website & Social Media Officer	MIS	ΙT	4	
1	Systems Administrator	MIS	IT	3	
1	User Support Officer	MIS	ΙT	2	
4					
4	Total - Information & Communication Technology				

#### **Information/Documentation & Access Services**

No. of Offices	Post	Classification	Remark
1	Director, Information/Documentation & Access Services	GMG SEG 3	
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
3			

3 Total - Information/Documentation & Access Services

# Ministry of Culture, Gender, Entertainment & Sport

## **Corporate & Liaison Services**

#### **Procurement**

No. of Offices	Post	Classification	Remark
1	Procurement Manager	GMG SEG 1	
1	Procurement Officer	GMG AM 3	
2			
2	<b>Total - Procurement</b>		
35	<b>Total - Corporate &amp; Liaison Services</b>		

## **Human Resource Management & Development**

Development	G SE	EG 4	
Diverter Human Descriptor Management			
Director, Human Resource Management GM	G SE	EG 3	
Director, Organizational Development GM	G SE	EG 2	
Director, Human Resource Development GM	G SE	EG 2	
Human Resource Officer GM	G SE	EG 1	
Senior Secretary OF	s ss	S 3	
Records Officer PII	G RII	IM 2	
Senior Secretary OF	s ss	S 3	

7 Total - Human Resource Management & Development

#### **Internal Audit**

Offices	Post	Classification	Remar
1	Chief Internal Auditor	FMG AS	4
1	Senior Internal Auditor	FMG AS	3
1	Auditor	FMG AS	2
1	Auditor	FMG AS	2
1	Auditor	FMG AS	2
5			

### **Legal Services**

No. of			
Offices	Post	Classification	Remark
1	Legal Officer	JLG LO 3	C.D.
1	Executive Secretary 1	OPS SS 4	

## Ministry of Culture, Gender, Entertainment & Sport

## **Legal Services**

No. of
Offices Post Classification Remark

2

2 Total - Legal Services

## **Public Relations & Corporate Communications**

No. of Offices	Post	Classification	Rema
1	Director, Public Relations & Corporate Communications	MCG IE 6	
1	Senior Communications Officer	MCG IE 4	
1	Public Relations Officer	MCG IE 3	
3			

3 Total - Public Relations & Corporate Communications

### **Strategic Planning & Performance Monitoring**

No. of Offices	Post	Classification	Remark
1	Director, Strategic Planning & Performance Monitoring	GMG SEG 4	
1	Corporate Planner	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
3			

3 Total - Strategic Planning & Performance Monitoring

### **Entertainment Policy & Monitoring**

No. of Offices	Post	Classification	Remarl
1	Director, Entertainment, Policy & Monitoring	GMG SEG 4	
1	Director, Entertainment	GMG SEG 2	
1	Administrative Assistant	GMG AM 2	
3			

3 Total - Entertainment Policy & Monitoring

# Ministry of Culture, Gender, Entertainment & Sport

## **Culture & Creative Industries Policy**

No. of Offices	Post	Classif	ication	Remai
1	Principal Director, Culture & Creative Industries Policy	GMG	SEG	6
1	Director, Cultural Policy & Monitoring	GMG	SEG	4
1	Director, Cultural Economics & Business Initiatives	GMG	SEG	3
1	Director, World Heritage & Cultural Conventions	GMG	SEG	3
1	Director, Cultural Research & Information	GMG	SEG	1
1	Administrator 3	GMG	AM	3
1	Executive Secretary 1	OPS	SS	4
1	Senior Secretary	OPS	SS	3
8				
8	Total - Culture & Creative Industries Policy			

### **Gender Affairs**

No. of Offices	Post	Classif	ication	1	Remark
1	Senior Director, Gender Affairs	GMG	SEG	5	
1	Systems Administrator	MIS	IT	3	Post [# 58226] to be abolished when vacant.
1	Executive Secretary 1	OPS	SS	4	
3					

#### Public Education & Information

No. of Offices	Post	Classification	Remark
1	Manager, Public Education & Information	MCG IE 4	Post [# 6155] to be abolished when vacant.
1			

#### **Policy & Research**

No. of Offices	Post	Classification	Remark
1	Director, Policy & Research	GMG SEG 3	
1			
Policy			

## Po

No. of Offices	Post	Classification	Remark
2	Policy Analyst	GMG SEG 2	
2			

# Ministry of Culture, Gender, Entertainment & Sport

### **Gender Affairs**

### **Policy & Research**

Research

No. of Offices	Post	Classification	Rem
1	Research Co-ordinator	SOG ST 7	rema
3	Research Officer	SOG ST 6	
1	Librarian	PIDG LB 3	
5			
8	Total - Policy & Research		

#### **Community Liaison**

No. of			
Offices	Post	Classification R	Remark
1	Director, Community Liaison	GMG SEG 2	
1	Rural Sociologist	SOG ST 6	
1	Project Officer	GMG AM 4	
2	Social Worker	SWG PS 3	
5			
5	<b>Total - Community Liaison</b>		
17	Total - Gender Affairs		

## **Sports Development & Monitoring**

No. of					
Offices	Post	Classification	Remark		
1	Senior Director, Sports Development & Monitoring	GMG SEG	5		
1	Director, Sports Policy Development	GMG SEG	3		
1	Manager, Standards Regulations & Anti-Doping in Sports	GMG SEG	2		
1	Administrative Secretary	OPS ADS	1		
1	Executive Secretary 1	OPS SS	4		
5					
5	5 Total - Sports Development & Monitoring				
93	- Total - Ministry of Culture, Gender, Entertainmer	nt & Sport			

# **Ministry of Youth & Culture (Former)**

### **Child Care Institutions (Posts to be abolished when vacant)**

#### Windsor Girl's Home

No. of Offices	Post	Classi	fication		Remark
offices 1	Instructor 2	Ciassii	ncanoi	ı	Post [# 37870] to be abolished when
					vacant.
2	Instructor 1				Two (2) posts [#s 37871-2] to be abolished when vacant.
1	Teacher				Post [# 37873] to be abolished when vacant.
1	Social Work Aide 2	SWG	SWA	2	Post [# 37875] to be abolished when vacant.
1	Social Work Aide 1	SWG	SWA	. 1	Post [# 37876] to be abolished when vacant.
1	Records Officer 2	PIDG	RIM	3	Post [# 37874] to be abolished when vacant.
1	Cook	LMO	TS	3	Post [# 37877] to be abolished when vacant.
1	Maid	LMO	TS	2	Post [# 37878] to be abolished when vacant.
1	Watchman	LMO	TS	1	Post [# 37879] to be abolished when vacant.
1	Handyman	LMO	TS	1	Post [# 37880] to be abolished when vacant.
11					
11	Total - Windsor Girl's Home				
11	Total - Child Care Institutions (Posts to be abolishe	d when	vacan	t)	
11	Total - Ministry of Youth & Culture (Former)				

# **Ministry of Foreign Affairs & Foreign Trade**

Executive 1	Management
mice att ve	······································

No. of Offices	Post	Classification	Remar
1	Permanent Secretary	GMG EMG 1	
1	Administrative Assistant	GMG SEG 1	
1	Executive Secretary 3	OPS SS 6	
3	Executive Secretary 2	OPS SS 5	
5	Executive Secretary 1	OPS SS 4	
11			

#### Legal Services

No. of Offices	Post	Classification	Remark
1	Senior Legal Officer	JLG LO 4	C.D.
1	Legal Officer	JLG LO 3	C.D.
1	Legal Officer	JLG LO 2	C.D.
1	Administrative Assistant	GMG AM 3	
4			

#### Internal Audit

No. of Offices	Post	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	
2	Senior Auditor	FMG AS 3	
2	Auditor	FMG AS 2	
2	Assistant Auditor	FMG AS 1	
7			

## **Corporate Services Division**

No. of Offices	Post	Classification	Remark
1	Director, Cororate Services	GMG SEG 5	Post [# 4703] of Under Secretary (FSG/FSO 8) retitled, reclassifed, Red Circled and transferred from Foreign Service Operations Division with effect from January 23, 2017.
1			

#### **Administration & Office Management**

No. of Offices	Post	Classification	Remark
1	Director, Administration and Asset Management	GMG SEG 2	Post [# 4691] transferred from Foreign Service Operations Division with effect from January 23, 2017.

# **Ministry of Foreign Affairs & Foreign Trade**

## **Corporate Services Division**

## **Administration & Office Management**

No. of			
Offices	Post	Classification	Remark
1	Office Manager	GMG SEG 1	Post [# 4742] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Procurement Officer	GMG AM 4	Post [# 4743] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Inventory Officer	GMG AM 1	Post [# 4745] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Stores Officer	GMG AM 1	Post [# 4744] transferred from Foreign Service Operations Division with effect from January 23, 2017.
2	Customer Service Officer	PIDG RIM 2	Two (2) posts [#s 4746-7] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Secretary 1	OPS SS 1	Post [# 4748] transferred from Foreign Service Operations Division with effect from January 23, 2017.
2	Telephone Operator	OPS TO 2	Two (2) posts [#s 4749-50] transferred from Foreign Service Operations Division with effect from January 23, 2017.
7	Attendant	LMO TS 1	Eight (8) posts [#s 4751-57 & 5098] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Attendant	LMO TS 1	Post [# 5098] of Attendant accorded the classification of (LMO/TS 1) with effect from March 2, 2017.
1	Watchman	LMO TS 1	Post [# 4758] transferred from Foreign Service Operations Division with effect from January 23, 2017.
19			

19

#### Communication

No. of Offices	Post	Classification	Remark
1	Records Officer 2	PIDG RIM 3	Post [# 4759] transferred from Foreign Service Operations Division with effect from January 23, 2017.
2	Records Officer 1	PIDG RIM 2	Two (2) posts [#s 4760 & 4763] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Records Clerk	PIDG RIM 1	Post [# 4761] transferred from Foreign Service Operations Division with effect from January 23, 2017.

# **Ministry of Foreign Affairs & Foreign Trade**

## **Corporate Services Division**

#### **Administration & Office Management**

Communication

No. of Offices	Post	Classification	Remark
3	Driver 1	LMO DR 1	Three (3) posts [#s 4761 & 4765-6] transferred from Foreign Service Operations Division with effect from January 23, 2017.

7

#### 26 Total - Administration & Office Management

#### **Document, Information & Access Services**

No. of Offices	Post	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	Post [# 4793] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Librarian	PIDG LB 4	Post [# 4794] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Records Manager	PIDG RIM 5	Post [# 4773] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Records Officer 2	PIDG RIM 3	Post [# 4767] transferred from Foreign Service Operations Division with effect from January 23, 2017.
3	Records Officer 1	PIDG RIM 2	Three (3) posts [#s 4768-70] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Senior Assistant Librarian	PIDG LA 2	E. Post [# 5078] transferred from Foreign Service Operations Division with effect from January 23, 2017.
7	Records Officer 1	PIDG RIM 2	Seven (7) posts [#s 4771-2, 4774-7 & 58704] transferred from Foreign Service Operations Division with effect from January 23, 2017.
15			

15

#### 15 Total - Document, Information & Access Services

#### **Information & Communication Technology (ICT)**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Director, ICT	MIS	ΙΤ	7	Post [# 4875] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Systems Administrator	MIS	ΙΤ	5	Post [# 61530] transferred from Foreign Service Operations Division with effect from January 23, 2017.

# **Ministry of Foreign Affairs & Foreign Trade**

## **Corporate Services Division**

**Information & Communication Technology (ICT)** 

No. of Offices	Post	Class	ificatio	n	Remark
1	Webmaster/Multimedia Specialist	MIS	ΙΤ	4	Post [# 61531] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Help Desk/Computer Technician	MIS	ΙΤ	3	Post [# 61532] transferred from Foreign Service Operations Division with effect from January 23, 2017.

4

#### 4 Total - Information & Communication Technology (ICT)

#### **Human Resource Management & Development**

	3		
No. of Offices	Post	Classification	Remark
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG 4	Post [# 4779] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Director, Human Resource Management	GMG SEG 3	Post [# 59195] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Director, Organization & Development	GMG SEG 3	Post [# 59196] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Director, Human Resource Development	GMG SEG 3	Post [# 59197] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Senior Human Resource Officer	GMG SEG 1	Post [# 4780] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Human Resource Officer	GMG AM 4	Post [# 4781] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Assistant Human Resource Officer	GMG AM 2	Post [# 4783] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	HRMIS Records Management Officer	GMG AM 2	Post [# 4784] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Assistant Human Resource Officer-Benefits	GMG AM 2	Post [# 4785] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Senior Secretary	OPS SS 3	Post [# 4787] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Records Officer 2	PIDG RIM 3	E. Post [# 5056] transferred from Foreign Service Operations Division with effect from January 23, 2017.
1	Secretary 2	OPS SS 2	Post [# 4788] transferred from Foreign Service Operations Division with effect from January 23, 2017.

# **Ministry of Foreign Affairs & Foreign Trade**

## **Corporate Services Division**

#### **Human Resource Management & Development**

No. of Offices	Post	Classificati	on	Remark		
1	Records Officer 1	PIDG RIM	И 2	Post [# 4786] transferred from Foreign Service Operations Division with effect from January 23, 2017.		

13

13 Total - Human Resource Management & Development

#### **Public Relations & Communication Unit**

No. of Offices	Post	Classif	ficatio	n	Remark
1	Public Relations & Communications Manager	MCG	ΙE	5	New Post [# 71182] with effect from July 3, 2017.
1	Public Relations/Media Officer	MCG	ΙE	4	Post [# 4790] transferred from Public Relations & Media Affairs Unit with effect from July 3, 2017.
1	Public Relations Officer	MCG	ΙE	3	Post [# 4791] of Foreign Service Officer (FSG/FSO 1) retitled, reclassified and transferred from Public Relations & Media Affairs Unit with effect from July 3, 2017.
1	Secretary 2	OPS	SS	2	Post [# 4792] transferred from Public Relations & Media Affairs Unit with effect from July 3, 2017.
4					
4	Total - Public Relations & Communication Unit				

Total - Public Relations & Communication Unit

**63** Total - Corporate Services Division

### Diaspora, Protocol & Consular Affairs Division

No. of Offices	Post	Classification	Remark		
1	Under Secretary	FSG FSO 8	New post [# 68898] with effect from January 23, 2017.		
1	Executive Secretary	OPS SS 4	Post [# 4841] of Senior Secretary (OPS/SS 3) retitled, upgraded and transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.		

2

#### **Consular Affairs**

No. of Offices	Post	Classification	Remark
1	Director	FSG FSO 6	New post [# 68899] with effect from January 23, 2017.

# **Ministry of Foreign Affairs & Foreign Trade**

# Diaspora, Protocol & Consular Affairs Division

#### **Consular Affairs**

No. of					
Offices	Post	Classification		l	Remark
1	Assistant Director	FSG	FSO	4	Post [# 4873] transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
1	Foreign Service Officer 2	FSG	FSO	2	Post [# 4871] of Foreign Service Officer (FSG/FSO 2) retitled and transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
1	Foreign Service Officer 1	FSG	FSO	1	Post [# 4850] transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
1	Senior Secretary 3	OPS	SS	3	New post [# 68900] with effect from January 23, 2017.
1	Records Officer 1	PIDG	RIM	2	Post [# 4762] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Communications with effect from January 23, 2017.
6					

## Diaspora Affairs

6 Total - Consular Affairs

No. of Offices	Post	Classification		Remark
1	Director	FSG FS	SO 6	Post [# 54915] transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
1	Assistant Director	FSG FS	SO 4	Post [# 53474] transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
1	Foreign Service Officer 2	FSG FS	SO 2	Post [# 4822] of Foreign Service Officer (FSG/FSO 2) retitled and transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
1	Foreign Service Officer 1	FSG FS	SO 1	Post [# 4854] transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
1	Senior Secretary 3	OPS SS	S 3	Post [# 4874] of Secretary 2 (OPS/SS 2) retitled, upgraded and transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.

5

# **Ministry of Foreign Affairs & Foreign Trade**

## Diaspora, Protocol & Consular Affairs Division

**Diaspora Affairs** 

5 Total - Diaspora Affairs

#### **Protocol Unit**

No. of Offices	Post	Classification			Remark
1	Director	FSG	FSO		Post [# 4845] transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
1	Assistant Director	FSG	FSO	4	Post [# 4846] transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
2	Protocol Officer 3	FSG	FSO	3	Two (2) posts [#s 4847-8] of Protocol Officer (GMG/SEG 1) retitled, reclassified and transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
1	Protocol Officer 3	FSG	FSO	3	Post [# 50032] of Protocol Officer 3 (GMG/SEG 1) reclassified and transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
2	Protocol Officer 2	FSG	FSO	2	Two (2) posts [#s 4849 & 4851] of Protocol Officer 2 (GMG/AM 4) reclassified and transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
2	Protocol Officer 1	FSG	FSO	1	Two (2) posts [#s 4852-3] of Protocol Officer 1 (GMG/AM 3) reclassified and transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
1	Senior Secretary	OPS	SS	3	Post [# 4855] transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.
1	Secretary 2	OPS	SS	2	Post [# 4856] transferred from Diaspora & Consular Affairs Department with effect from January 23, 2017.

11

11 Total - Protocol Unit

24 Total - Diaspora, Protocol & Consular Affairs Division

# **Ministry of Foreign Affairs & Foreign Trade**

## **Foreign Trade Division**

No. of Offices	Post	Classification	Remark
1	Under Secretary	FSG FSO 8	
1			

#### **CSME Unit**

No. of Offices	Post	Classi	ficatio	n	R
1	Trade Agreements Implementation & Co-ord. Officer	FSG	FSO	6	
1	Senior Secretary	OPS	SS	3	
2					
2	Total - CSME Unit				

### **Foreign Trade Department**

No. of Offices	Post	Classification	Classification		
1	Senior Director	FSG FS0	7		
1	Director	FSG FS0	6 (		
2	Deputy Director	FSG FS0	5		
2	Assistant Director	FSG FS0	) 4		
1	Deputy Trade Agreement Imp. & Co-ord. Officer	FSG FSC	3		
2	Foreign Service Officer 3	FSG FSC	3		
3	Foreign Service Officer 2	FSG FSC	2		
2	Senior Secretary	OPS SS	3		
14					
14	Total - Foreign Trade Department				
17	Total - Foreign Trade Division				

#### **Multilateral Affairs Division**

## **International Organization Department**

No. of					
Offices	Post	Classif	ication	Remark	
1	Under Secretary	FSG	FSO	8	
1	Director	FSG	FSO	6	
1	Assistant Director	FSG	FSO	4	
1	Foreign Service Officer	FSG	FSO	3	
2	Foreign Service Officer	FSG	FSO	2	
1	Foreign Service Officer	FSG	FSO	1	
1	Senior Secretary	OPS	SS	3	
1	Secretary 2	OPS	SS	2	
1	Secretary 1	OPS	SS	1	

## Ministry of Foreign Affairs & Foreign Trade

#### **Multilateral Affairs Division**

#### **International Organization Department**

No. of **Offices** Post Classification Remark

10

10 Total - International Organization Department

#### **Economic Affairs Department (Formerly Intl. Economic Affairs Dept.)**

No. of Offices	Post	Classif	fication	Remark
1	Director	FSG	FSO 6	
1	Assistant Director	FSG	FSO 4	
1	Foreign Service Officer	FSG	FSO 3	
1	Foreign Service Officer 3	FSG	FSO 3	
1	Foreign Service Officer	FSG	FSO 2	
1	Foreign Service Officer	FSG	FSO 1	
1	Senior Secretary	OPS	SS 3	
1	Secretary 1	OPS	SS 1	
8				

### **Bilateral & Regional Affairs Division**

No. of Offices	Post	Classification	Re
1	Under Secretary	FSG FSO 8	
1	Executive Secretary	OPS SS 4	
2			

#### Caribbean & Americas Department

No. of					
Offices	Post	Classification			Remark
1	Director	FSG	FSO	6	
1	Assistant Director	FSG	FSO	4	
3	Foreign Service Officer 3	FSG	FSO	3	
1	Foreign Service Officer 2	FSG	FSO	2	
3	Foreign Service Officer 1	FSG	FSO	1	
1	Senior Secretary	OPS	SS	3	
1	Secretary 2	OPS	SS	2	
1	Secretary 1	OPS	SS	1	
12					

**<sup>8</sup>** Total - Economic Affairs Department (Formerly Intl. Economic Affairs Dept.)

<sup>18</sup> Total - Multilateral Affairs Division

# **Ministry of Foreign Affairs & Foreign Trade**

## **Bilateral & Regional Affairs Division**

Caribbean & Americas Department

12 Total - Caribbean & Americas Department

#### **Bilateral Relations Department**

No. of				
Offices	Post	Classific	cation	Remark
1	Director, Bilateral Relations	FSG	FSO 6	
1	Assistant Director	FSG	FSO 4	
2	Foreign Service Officer 3	FSG	FSO 3	
2	Foreign Service Officer 2	FSG	FSO 2	
2	Foreign Service Officer	FSG	FSO 1	
1	Senior Secretary	OPS	SS 3	
1	Secretary 2	OPS	SS 2	
10				
10	Total - Bilateral Relations Department			
24	Total - Bilateral & Regional Affairs Division			

## **Finance & Accounts (Headquarters)**

No. of Offices	Post	Classifi	catio	n	
1	Principal Finance Officer 1	FMG	PΑ	4	
1	Executive Secretary 1	OPS	SS	4	
2					

#### **Management Accounting Unit**

No. of					
Offices	Post	Classif	ficatio	n	Remark
1	Director, Management Accounts	FMG	PA	3	
1	Financial Systems Manager/Financial Analyst	FMG	PA	2	
1	Senior Management Accountant	FMG	PA	1	
1	Commitment Control Officer	FMG	ΑT	3	
1	Expenditure Management Officer	FMG	ΑT	2	
1	Secretary 2	OPS	SS	2	
6					
6	Total - Management Accounting Unit				

#### **Missions Accounts Unit**

No. of Offices Post		Classi	ficatio	n	Remark
1 Director, Mis	ssions Accounts	FMG	PA	3	
1 Mission Acc	counts Supervisor	FMG	PA	1	
3 Mission Acc	ounts Officer 2	FMG	ΑT	2	

# Ministry of Foreign Affairs & Foreign Trade

## **Finance & Accounts (Headquarters)**

#### **Missions Accounts Unit**

No. of Offices	Post	Classification		n	Remark
2	Mission Accounts Officer 1	FMG	ΑT	1	
1	Accounting Clerk 1	FMG	AC	1	Post [# 4729] to be abolished when vacant.
8					
8 7	Гotal - Missions Accounts Unit				

#### **Accounts, Expenditure & Control**

No. of Offices	Post	Classifica	ation	Remark
1	Director, Financial Accounts	FMG P	PA 3	
1	Accounting Clerk 1	FMG A	AC 1	Post [# 4740] to be abolished when vacant.
1	Secretary 2	OPS S	SS 2	
3				

#### Payroll Unit

No. of Offices	Post	Classification
1	Payroll Manager	FMG PA 1
1	Senior Payroll Officer	FMG AT 2
2	Payroll Officer	FMG AT 1
1	Payroll Clerk 2	FMG AC 2
5		

#### Accounts Payable/Disbursement

No. of Offices	Post	Classi	ficatio	n	Remark
1	Payment Manager	FMG	PA	2	
1	Senior Accounts Payable Officer	FMG	ΑT	3	
1	Senior Payment Officer	FMG	ΑT	2	
1	Payment Officer	FMG	ΑT	1	
1	Collection and Disbursement Officer	FMG	AC	2	
5					

## 13 Total - Accounts, Expenditure & Control

#### **Final Accounts**

No. of Offices	Post	Classification	Remark
1	Director, Final Accounts	FMG PA 2	
1	Final Accounts Supervisor	FMG PA 1	

# **Ministry of Foreign Affairs & Foreign Trade**

## **Finance & Accounts (Headquarters)**

#### **Final Accounts**

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Bank Reconciliation Officer	FMG	ΑT	3	
1	General Journal Officer	FMG	ΑT	1	
1	Secretary 2	OPS	SS	2	
1	Secretary 1	OPS	SS	1	Post [# 4718] to be abolished when vacant.
1	Accounting Clerk 1	FMG	AC	1	Post [# 4741] to be abolished when vacant.
7					
7	<b>Total - Final Accounts</b>				
36	Total - Finance & Accounts (Headquarters)				

## **Policy & Planning Division**

No. of Offices	Post	Classification	Remark
1	Senior Director, Policy & Planning	GMG SEG 5	
1	Senior Policy Analyst	GMG SEG 3	
1	Corporate Planner	GMG SEG 2	
1	Policy Analyst	GMG SEG 2	
1	Research Officer	SOG ST 5	
1	Administrative Assistant	GMG AM 3	
6			

## 6 Total - Policy & Planning Division

## **High Commission In The United Kingdom**

No. of				
Offices	Post	Classif	ication	Remark
1	High Commissioner	FSG	FSO 8	E.
1	Minister/Deputy High Commissioner	FSG	FSO 5	E.
1	Diaspora Development Officer	FSG	FSO 4	E.
1	Senior Mission Accountant 2	FMG	PA 2	E.
2	Counsellor	FSG	FSO 3	E.
2	First Secretary	FSG	FSO 2	E.
1	Mission Accounts Officer 3, Office Manager	FMG	AT 3	E.
1	Executive Secretary 1	OPS	SS 4	E.
1	Second Secretary	FSG	FSO 1	E.
1	Senior Secretary	OPS	SS 3	E.
1	Mission Accounts Officer 2	FMG	AT 2	E.

# **Ministry of Foreign Affairs & Foreign Trade**

## **High Commission In The United Kingdom**

Home Based Staff

No. of			
Offices	Post	Classification	Remark
1	Records Officer 1 (Registry)	PIDG RIM 2	E.
14			

#### Locally Engaged Staff

No. of Offices	Post	Classif	ication	1	Remark
1	Community Relations Officer				
1	Stenographer				
1	Senior Clerk				
2	Clerk Grade 2				
1	Telephonist				
1	Chauffeur				
1	Senior Clerk (Office Management)				
1	Senior Clerk (Registry)				
1	Customer Service Officer 2				
1	Data Entry/Image Capture Officer	MIS	IT	2	
1	Cashier				
1	Cleaner/Office Attendant	PIDG	RIM	2	
13					

#### 27 Total - High Commission In The United Kingdom

## High Commission In Ottawa, Canada

#### Home Based Staff

No. of Offices	Post	Classification	Remark
1	High Commissioner	FSG FSO 7	E.
1	Counsellor	FSG FSO 3	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.
4			

#### Locally Engaged Staff

No. of Offices	Post	Classification	Remark
2	Clerk Grade 1		
1	Stenographer		
1	Chauffeur		
4			

# **Ministry of Foreign Affairs & Foreign Trade**

### High Commission In Ottawa, Canada

8 Total - High Commission In Ottawa, Canada

#### Consulate General In Toronto, Canada

#### Home Based Staff

No. of Offices	Post	Classification	Remark
1	Consul General	FSG FSO 5	E.
1	Vice Consul	FSG FSO 2	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
3			

#### Locally Engaged Staff

No. of Offices	Post	Classification	Remark
1	Clerk Typist 1		
2	Clerk Grade 1		
1	Chauffeur/Messenger		
1	Clerk (Cashier) Grade1		
1	Customer Service Officer 2		
1	Cashier		
7			

10 Total - Consulate General In Toronto, Canada

### **Embassy In Washington, United States of America**

#### Home Based Staff

No. of	D (	CI +0+ +1	ъ .
Offices	Post	Classification	Remark
1	Ambassador	FSG FSO 8	E.
1	Minister	FSG FSO 5	E.
1	Minister/Counsellor	FSG FSO 4	E.
1	Mission Accountant 1, Office Manager	FMG PA 1	E.
1	Executive Secretary 1	OPS SS 4	E.
1	Senior Secretary	OPS SS 3	E.
1	Secretary 2	OPS SS 2	E.
7			

#### Locally Engaged Staff

	<u> </u>		
No. of Offices	Post	Classification	Remark
1	Clerk Grade 1		
1	Stenographer Grade 1		
1	Telephone/Receptionist		

## Ministry of Foreign Affairs & Foreign Trade

## **Embassy In Washington, United States of America**

Locally Engaged Staff

No. of Offices	Post	Classification	Remark
1	Ambassador's Chauffeur		
1	Chauffeur/Messenger		
1	Female Messenger		
1	Senior Clerk		
7			

14 Total - Embassy In Washington, United States of America

# Permanent Mission of Jamaica to the Organisation of American States, Washington, USA

#### Home Based Staff

No. of Offices	Post	Classification	Remark
1	Minister/Deputy Permanent Representative	FSG FSO 5	E.
1	First Secretary	FSG FSO 2	E.
2			

#### Locally Engaged Staff

No. of Offices	Post	Classification	Remark
1	Bilingual Clerk		
1	Clerk Grade 1		
2			

4 Total - Permanent Mission of Jamaica to the Organisation of American States, Washington, USA

#### **Embassy In Mexico City, Mexico**

No. of Offices	Post	Classification	Remark
1	Ambassador	FSG FSO 6	E.
1	Counsellor	FSG FSO 3	E.
1	Mission Accounts Officer 2, Office Manager	FMG AT 2	E.
1	Senior Secretary	OPS SS 3	E.
4			

# **Ministry of Foreign Affairs & Foreign Trade**

## **Embassy In Mexico City, Mexico**

Locally Engaged Staff

No. of Offices	Post	Classification	Remark
1	Bilingual Secretary		
1	Ambassador's Chauffeur		
2			
6	Total - Embassy In Mexico City, Mexico		

## Consulate General In New York, USA

#### Home Based Staff

No. of Offices	Post	Classification	Remark
1	Consul General	FSG FSO 6	E.
1	Consul	FSG FSO 3	E.
1	Community Relations Officer	FSG FSO 3	E.
1	Vice Consul	FSG FSO 2	E.
2	Vice Consul	FSG FSO 1	E.
1	Mission Accountant 1, Office Manager	FMG PA 1	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.
9			

#### Locally Engaged Staff

_	· · · · · · · · · · · · · · · · · · ·	-88		
	No. of Offices	Post	Classification	Remark
	3	Clerk Grade 1		
	2	Stenographer Grade 1		
	1	Cashier		
	1	Network Administrator		
	1	Telephonist/Receptionist		
	1	Consul General's Chauffeur		
	1	Chauffeur/Messenger		
	1	Cleaner/Attendant		
	1	Customer Service Officer 2		
	1	Customer Service Officer 2		
	1	Data Entry/Image Capture Officer	MIS IT	2
	14			

23 Total - Consulate General In New York, USA

# **Ministry of Foreign Affairs & Foreign Trade**

## Permanent Mission to the United Nations, New York, USA

Home Based Staff

No. of			
Offices	Post	Classification	Remark
1	Permanent Representative	FSG FSO 8	E.
1	Minister/Deputy Permanent Representative	FSG FSO 5	E.
2	Counsellor	FSG FSO 3	E.
2	First Secretary	FSG FSO 2	E.
1	Executive Secretary 1	OPS SS 4	E.
1	Second Secretary	FSG FSO 1	E.
2	Senior Secretary	OPS SS 3	E.
1	Records Officer 2	PIDG RIM 3	E.
1	Mission Accounts Officer 1	FMG AT 1	E.
12			

#### Locally Engaged Staff

No. of Offices	Post	Classification	Remark
1	Clerk Grade 1		
1	Stenographer Grade 1		
1	Stenographer		
1	Registry Clerk - Grade 1		
1	Ambassador's Chauffeur		
1	Librarian/Archivist		
1	Administrative and Research Assistant		
1	Accounting Clerk		
8			

20 Total - Permanent Mission to the United Nations, New York, USA

## Permanent Representative of Jamaica to the United Nations, Geneva, Switzerland

No. of			
Offices	Post	Classification	Remark
1	Permanent Representative	FSG FSO 8	E.
1	Ministry/Deputy Permanent Representative	FSG FSO 5	E.
1	Minister/Counsellor	FSG FSO 4	E.
2	First Secretary	FSG FSO 2	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.
7			

## Ministry of Foreign Affairs & Foreign Trade

### Permanent Representative of Jamaica to the United Nations, Geneva, Switzerland

Locally Engaged Staff

No. of Offices	Post	Classification	Remark
1	Bilingual Secretary/Receptionist		
1	Chauffeur		
1	Driver/Messenger		
1	Registrar/Librarian		
4			

11 Total - Permanent Representative of Jamaica to the United Nations, Geneva, Switzerland

### High Commission In Port of Spain, Trinidad & Tobago

#### Home Based Staff

No. of			
Offices	Post	Classification	Remark
1	High Commissioner	FSG FSO 6	E.
1	Counsellor	FSG FSO 3	E.
1	Counsellor	FSG FSO 3	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.
5			

#### Locally Engaged Staff

No. of Offices	Post	Classification	Remark
1	Administrative Assistant		
1	Clerk Grade 1		
1	Chauffeur		
1	Office Maid		
4			

9 Total - High Commission In Port of Spain, Trinidad & Tobago

#### **Embassy In Berlin, Germany**

No. of			
Offices	Post	Classification	Remark
1	Ambassador	FSG FSO 7	E.
1	Counsellor	FSG FSO 3	E.
1	Senior Secretary	OPS SS 3	E.
1	Mission Accounts Officer 2, Office Manager	FMG AT 2	E.
1	Records Officer 2	PIDG RIM 3	E.

## Ministry of Foreign Affairs & Foreign Trade

## **Embassy In Berlin, Germany**

Home Based Staff

No. of
Offices Post Classification Remark

5

Locally Engaged Staff

No. of Offices	Post	Classification	Remark
1	Bilingual Secretary		
1	Clerk Grade 1		
1	Messenger/Driver		
1	Accounting Clerk		
4			

9 Total - Embassy In Berlin, Germany

# Permanent Mission to the European Economic Community & Embassy In Brussels, Belgium

Home Based Staff

No. of Offices	Post	Classification	Remark
1	Ambassador	FSG FSO 8	E.
1	Minister/Counsellor	FSG FSO 4	E.
1	First Secretary	FSG FSO 2	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Administrative Assistant		E.
1	Senior Secretary	OPS SS 3	E.
6			

#### Locally Engaged Staff

No. of Offices	Post	Classification	Remark
1	Translator/Typist		
1	Receptionist/Typist		
1	Clerk Typist 1		
1	Ambassador's Chauffeur		
1	Messenger/Driver		
1	Office Attendant/Cleaner		
6			

12 Total - Permanent Mission to the European Economic Community & Embassy In Brussels, Belgium

# **Ministry of Foreign Affairs & Foreign Trade**

## Consulate General, Miami, USA

#### Home Based Staff

No. of Offices	Post	Classification	Remark
1	Consul General	FSG FSO 5	E.
1	Consul	FSG FSO 3	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.
1	Records Officer 2	PIDG RIM 3	E.
5			

#### Locally Engaged Staff

No. of Offices	Post	Classi	ficatio	n	Remark
1	Telephonist/Receptionist				
3	Clerk Grade 1				
1	Messenger/Driver				
1	Customer Service Officer 2				
1	Data Entry/Image Capture Officer	MIS	IT	2	
1	Cashier Grade 1				
8					

13 Total - Consulate General, Miami, USA

#### **Embassy In Caracas, Venezuela**

#### Home Based Staff

No. of Offices	Post	Classification	Remark
1	Ambassador	FSG FSO 6	
1	Counsellor	FSG FSO 3	
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.
4			

#### Locally Engaged Staff

No. of Offices	Post	Classification	Remark
1	Bilingual Secretary		
1	Chauffeur		
2			
6	Total - Embassy In Caracas, Venezuela		

# **Ministry of Foreign Affairs & Foreign Trade**

## **Consulate of Jamaica - Cayman Islands**

#### **Home Based Staff**

No. of Offices	Post	Classification	Remark
1	Vice Consul	FSG FSO 2	E.
1	Office Manager	GMG AM 2	E.
2			
2 '	Total - Home Based Staff		
2	Total - Consulate of Jamaica - Cayman Islands		

### Embassy In Havana, Cuba

#### Home Based Staff

No. of Offices	Post	Classificatio	n	Remark
1	Ambassador	FSG FSC	6	E.
1	Counsellor	FSG FSC	3	E.
1	Counsellor/Student Affairs Co-ordinator	FSG FSC	3	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT	3	E.
1	Senior Secretary	OPS SS	3	E.
5				

#### Locally Engaged Staff

No. of Offices	Post	Classification	Remark
1	Bilingual Secretary		
1	Chauffeur/Messenger		
1	Office Maid		
3			
8 7	Гotal - Embassy In Havana, Cuba		

## High Commission In Abuja, Nigeria

No. of Offices	Post	Classification	Remark
1	High Commissioner	FSG FSO 6	E.
1	Counsellor	FSG FSO 3	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Senior Secretary	OPS SS 3	E.
4			

# **Ministry of Foreign Affairs & Foreign Trade**

## High Commission In Abuja, Nigeria

Locally Engaged Staff

No. of Offices	Post	Classification	Remark
1	Clerk Grade 1		
1	Chauffeur		
2	Security Guard		
4			
8 ]	Гotal - High Commission In Abuja, Nigeria		

# Embassy In Tokyo, Japan

## Home Based Staff

No. of Offices	Post	Classification	Remark
1	Ambassador	FSG FSO 7	E.
1	Minister/Counsellor	FSG FSO 4	E.
1	First Secretary	FSG FSO 2	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
4			

#### Locally Engaged Staff

No. of Offices	Post	Classification	Remark
1	Bilingual Secretary		
1	Telephonist/Receptionist		
1	Ambassador's Chauffeur		
1	Secretary		
4			
8 7	Total - Embassy In Tokyo, Japan		

# **Embassy, Peoples Republic of China**

No. of Offices	Post	Classi	fication		Rei
1	Ambassador	FSG	FSO	7	
1	Minister/Counsellor	FSG	FSO	4	
1	Mission Accounts Officer 3, Office Manager	FMG	ΑT	3	
1	Attache/Senior Secretary	OPS	SS	3	
4					

# **Ministry of Foreign Affairs & Foreign Trade**

## **Embassy, Peoples Republic of China**

**Locally Recruited Posts** 

No. of Offices	Post	Classification	Remark
1	Clerk-Consular/Accounts		
1	Bilingual Secretary		
1	Chauffeur		
1	Messenger/Driver		
1	Office Attendant		
1	Receptionist/Translator		
6			
10	Гotal - Embassy, Peoples Republic of China		

## Jamaican High Commission - South Africa

#### **Home Based Staff**

No. of			
Offices	Post	Classification	Remark
1	High Commissioner	FSG FSO 8	E.
1	Minister/Counsellor	FSG FSO 4	E.
1	First Secretary	FSG FSO 2	E.
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	E.
1	Executive Secretary 1	OPS SS 4	E.
5			
5	Total - Home Based Staff		

#### **Locally Engaged Staff**

•		
No. of Offices		ication Remark
1	1 Grade 1 Clerk	
1	1 Receptionist/Secretary	
1	1 Ambassador's Chauffeur	
1	1 Messenger/Driver	
1	1 Office Attendant/Cleaner	
5	5	
5	5 Total - Locally Engaged Staff	
10	O Total - Jamaican High Commission - South Africa	

# **Ministry of Foreign Affairs & Foreign Trade**

## **Embassy in Kuwait**

#### **Home Based Staff**

No. of			·
Offices	Post	Classification	Remark
1	Ambassador	FSG FSO 7	E.
1	Minister/Counsellor	FSG FSO 4	E.
1	First Secretary	FSG FSO 2	E.
1	Senior Secretary	OPS SS 3	E.
1	Accountant/Office Manager	FMG AT 2	E.
5			
5 '	Total - Home Based Staff		

#### **Locally Engaged Staff**

No. of Offices	Post	Classification	Remark
1	Bilingual Secretary/Receptionist		
1	Translator		
1	Chauffeur		
1	Messenger/Driver		
1	Office Attendant		
5			
5	Total - Locally Engaged Staff		
10	Total - Embassy in Kuwait		
[aa-	on Embossy In Duoril		

### Jamaican Embassy In Brazil

### **Locally Recruited Staff**

-				
No. of Offices	Post	Classification	Remark	
1	Bilingual Secretary/Translator			
1	Receptionist/Secretary			
1	Chauffeur			
1	Messenger/Driver			
1	Office Attendant			
5				
5 '	Total - Locally Recruited Staff			
Home Bas	sed Staff			

No. of Offices	Post	Classification	Remark
1	Ambassador	FSG FSO 7	E.
1	Minister/Counsellor	FSG FSO 4	E.
1	Second Secretary	FSG FSO 1	E.

# **Ministry of Foreign Affairs & Foreign Trade**

# Jamaican Embassy In Brazil

No. of Offices	Post	Classi	ficatio	n	Remark
1	Senior Secretary	OPS	SS	3	E.
1	Mission Accounts Officer 2, Office Manager	FMG	ΑT	2	E.
5					
5	Total - Home Based Staff				
10	Total - Jamaican Embassy In Brazil				
448	- Total - Ministry of Foreign Affairs & Foreign T	Γrade			

# **Ministry of Tourism**

### **Executive Office**

No. of		
Offices	Post	ion Remark
1	Permanent Secretary	IG 1
1	Executive Assistant	G 1
2	Executive Secretary 2	5
1	Executive Secretary 1	4
1	Executive Secretary	4
6		
6	Total - Executive Office	

# **Corporate Communications**

No. of Offices	Post	Classification	Rema
1	Senior Director, Corporate Communications	GMG SEG 4	
1	Communications Director, Product Development	GMG SEG 3	
1	Public Relations Officer	MCG IE 3	
1	Communications Co-ordinator, Graphics	MCG AVP 3	
1	Administrative Assistant	GMG AM 2	
5			

#### **5 Total - Corporate Communications**

# **Legal Services**

No. of Offices	Post	Classifi	icatio	n	Remark
1	Legal Officer	JLG	LO	4	C.D.
1	Administrative Assistant	GMG	AM	3	Post [# 64053] transferred from Corporate Services with effect from April 18, 2017.
2					

2 Total - Legal Services

# **Corporate Services**

No. of Offices	Post	Classification	Remark
1	Director, Corporate Services	GMG SEG 4	
1	Administrative Assistant	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	Post [# 54004] to be abolished when vacant.
1	Senior Secretary	OPS SS 3	
4			

## **Ministry of Tourism**

## **Corporate Services**

#### **Administration & Asset Management**

No. of	D. A	Cl:6'4'	D
Offices	Post	Classification	Remarl
1	Director, Administration and Asset Management	GMG SEG 2	
1	Procurement Officer	GMG AM 3	}
1	Storekeeper/Administrator	GMG AM 2	<u>.</u>
1	Customer Service Officer	GMG AM 2	<u>.</u>
1	Inventory Officer	PIDG RIM 3	}
1	Receptionist/Telephone Operator	OPS TO 2	<u>.</u>
2	Driver 1	LMO DR 1	
1	Office Messenger/Driver	LMO DR 1	
3	Office Attendant	LMO TS 1	
1	Handyman	LMO TS 1	
13			
13	Total - Administration & Asset Management		

### **Human Resource Management & Development**

_	No. of										
	0.00	-							CI.	• 0•	

Offices Post Classification Remark

1 Director, Human Resource Management & GMG SEG 3
Development

1 Senior Human Resource Officer GMG SEG 1
1 Assistant Human Resource Officer GMG AM 2
3

3 Total - Human Resource Management & Development

#### **Documentation/Information & Access Services**

No. of Offices	Post	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Systems Support Officer	MIS IT 6	
1	Registrar	PIDG RIM 2	
1	Records Clerk/Receptionist	PIDG RIM 1	
1	Registry Clerk	PIDG RIM 1	
5			

5 Total - Documentation/Information & Access Services

#### **Finance & Accounts**

No. of Offices	Post	Classification	Ren
1	Manager, Finance & Accounts	FMG PA 2	

# **Ministry of Tourism**

## **Corporate Services**

#### **Finance & Accounts**

No. of			
Offices	Post	Classification	Remark
1	Budget & Commitment Officer	FMG PA 1	
1	Accounting Technician 2	FMG AT 2	
3			
3	<b>Total - Finance &amp; Accounts</b>		
28	<b>Total - Corporate Services</b>		

### **Technical Services Division**

No. of Offices	Post	Classification	Re
1	Senior Director, Technical Services	GMG CTD 1	
1	Administrative Assistant	GMG SEG 1	
1	Executive Secretary 1	OPS SS 4	
3			

#### **Strategic Planning & Evaluation**

No. of			
Offices	Post	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Economist	GMG SEG 4	
1	Strategic Policy Analyst	GMG SEG 2	
1	Corporate Planner	GMG SEG 2	
1	Policy Analyst	GMG SEG 1	
1	Administrative Assistant	GMG AM 3	
6			
6	Total - Strategic Planning & Evaluation		

### **Tourism Policy & Monitoring**

No. of			
Offices	Post	Classification	Remark
1	Senior Director	GMG SEG 4	
1	Director, Tourism Facilitation	GMG SEG 3	
1	Director, Tourism Relation	GMG SEG 3	
1	Facilitation & Monitoring Officer	GMG SEG 2	
1	Product Facilitation Officer	GMG SEG 2	Post [# 62709] of Production Facilitation Officer (GMG/SEG 2) retitled with effect from April 18, 2017.
1	Senior Secretary	OPS SS 3	Post [# 523] transferred from Technical Services Division with effect from April 18, 2017.

# **Ministry of Tourism**

### **Technical Services Division**

### **Tourism Policy & Monitoring**

No. of Offices	Post	Classification	Remark
6			
6	Total - Tourism Policy & Monitoring		
15	<b>Total - Technical Services Division</b>		
56	Total - Ministry of Tourism		

## **Ministry of Labour & Social Security**

## **Executive Office**

No. of			
Offices	Post	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Chief Technical Director	GMG CTD 1	
2	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
5			
5 '	Total - Executive Office		

## **Internal Audit**

ffices	Post	Classi	ficatio	n	Remark
1 (	Chief Internal Auditor	FMG	AS	5	
2	Auditor	FMG	AS	4	
3	Auditor	FMG	AS	3	
4	Auditor	FMG	AS	2	
3	Assistant Auditor	FMG	AS	1	
1 :	Secretary	OPS	SS	2	
14					

## **Legal Unit**

ffices	Post	Classi	ficatio	n	Remark
1	Director, Legal Services	JLG	LO	5	C.D.
1	Senior Legal Officer	JLG	LO	4	C.D.
2	Legal Officer	JLG	LO	3	C.D.
1	Legal Officer	JLG	LO	2	C.D.
1	Legal Secretary/Executive Secretary 1	OPS	SS	4	
1	Senior Secretary	OPS	SS	3	
1	Secretary	OPS	SS	2	
8					

## **Public Relations Unit**

No. of Offices	Post	Classification	Remark
1	Public Relations Manager	MCG IE 4	
1	Public Relations Officer	MCG IE 2	
2			

## **Ministry of Labour & Social Security**

## **Public Relations Unit**

2 Total - Public Relations Unit

## **Human Resource Management & Development Branch**

No. of Offices	Post	Classif	fication	1	Remark
1	Senior Director, Human Resource Management & Development	GMG	SEG	5	Post [# 5131] of Senior Director (GMG/SEG 4) retitled, upgraded and transferred from Human Resource Management & Administration with effect from May 1, 2017.
1	Executive Secretary 1	OPS	SS	4	Post [# 5452] transferred from Social Security Division - Administrative Division with effect from May 1, 2017.
1	Secretary 1	OPS	SS	1	Post [# 5186] transferred from Human Resource Management & Administration - Typing Pool, with effect from May 1, 2017.
3					

## **Organizational Development Section**

No. of Offices	Post	Classification	Remark
1	Director, Organizational Development	GMG SEG 3	New post [# 68961] with effect from May 1, 2017.

1 Total - Organizational Development Section

### **Human Resource Management Section**

No. of Offices	Post	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	Post [# 5454] of Director, Personnel (GMG/SEG 2) retitled, upgraded and transferred from Human Resource Management & Administration - Human Resource Management with effect from May 1, 2017.
1	Senior Secretary	OPS SS 3	Post [# 5461] transferred from Human Resource Management & Administration - Human Resource Management, with effect from May 1, 2017.

2

## **Ministry of Labour & Social Security**

## **Human Resource Management & Development Branch**

## **Human Resource Management Section**

Staffing Unit

No. of Offices	Post	Classificat	tion	Remark
1	Senior Human Resource Officer	GMG SE	EG 1	Post [# 5132] of Senior Personnel Officer (GMG/AM 4) retitled, reclassified and transferred from Human Resource Management & Administration - Human Resource Management with effect from May 1, 2017.
1	Assistant Personnel Officer	GMG AN	M 2	Post [# 5133] transferred from Human Resource Management & Administration - Human Resource Management with effect from May 1, 2017.
1	Records Officer 2	PIDG RI	M 3	Post [# 5640] transferred from Human Resource Management & Administration - Human Resource Management with effect from May 1, 2017.
1	Secretary 2	OPS SS	5 2	Post [# 5145] transferred from Human Resource Management & Administration with effect from May 1, 2017.
1	Records Officer 1	PIDG RI	M 2	Post [# 5457] transferred from Human Resource Management & Administration - Human Resource Management with effect from May 1, 2017.
5				

## Employee Benefits Unit

No. of Offices	Post	Classif	ication	l	Remark
1	Senior Human Resource Officer	GMG	SEG	1	Post [# 5455] of Senior Personnel Officer (GMG/AM 4) retitled, reclassified and transferred from Human Resource Management & Administration - Human Resource Management, with effect from May 1, 2017.
1	Personnel Officer	GMG	AM	3	Post [# 5456] transferred from Human Resource Management & Administration - Human Resource Management with effect from May 1, 2017.
1	Assistant Personnel Officer	GMG	AM	2	Post [# 58169] transferred from Human Resource Management & Administration - Human Resource Management with effect from May 1, 2017.

## **Ministry of Labour & Social Security**

## **Human Resource Management & Development Branch**

### **Human Resource Management Section**

Employee Benefits Unit

No. of		C7. 40			
Offices	Post	Classif	ication	l	Remark
1	Administrator	GMG	AM	1	Post [# 5134] transferred from Human Resource Management & Administration - Human Resource Management with effect from May 1, 2017.
1	Secretary 2	OPS	SS	2	Post [# 5923] transferred from Social Security Division - Public Assistance & Food Security Programme with effect from May 1, 2017.
4	Records Officer 1	PIDG	RIM	2	Four (4) posts [#s 5458-60 & 5870] of Records Officer 1 (PIDG/RIM 2) transferred from Human Resource Management & Administration - Human Resource Management with effect from May 1, 2017.
9					

### 16 Total - Human Resource Management Section

### **Human Resource Development Section**

o. of ffices	Post	Classifica	ation	Remark
1	Director, Human Resource Development	GMG S	SEG 3	Post [# 5135] of Director, Training (GMG/SEG 1) retitled, upgraded an transferred from Human Resource Management & Administration - Human Resource Development witleffect from May 1, 2017.
1	Senior Human Resource Development Officer	GMG S	SEG 1	Post [# 5136] of Training Officer (GMG/AM 2) retitled, reclassisifed and transferred from Human Resource Management & Administration - Human Resource Development with effect from May 1 2017.
1	Human Resource Development Officer	GMG A	M 4	New post [# 68962] with effect from May 1, 2017.
3				

## 3 Total - Human Resource Development Section

### **Employee Relations Section**

No. of Offices	Post	Classification	Remark
1	Director, Employee Relations	GMG SEG 2	New post [# 71185] with effect from July 24, 2017.

1

## **Ministry of Labour & Social Security**

## **Human Resource Management & Development Branch**

**Employee Relations Section** 

- 1 Total Employee Relations Section
- 24 Total Human Resource Management & Development Branch

## **Human Resource Management & Administration**

No. of	·		
Offices	Post	Classification	Rema
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Executive Secretary 1	OPS SS 5	
1	Administrator 2	GMG AM 2	
2	Secretary 2	OPS SS 2	
1	Secretary 2	OPS SS 2	
1	Storekeeper	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
1	Storekeeper 2	PIDG RIM 1	
1	Telephone Operator	OPS TO 1	
1	Driver	LMO DR 2	
1	Attendant	LMO TS 2	
4	Attendant	LMO TS 1	
1	Watchman	LMO TS 1	
19			

#### **Human Resource Management**

No. of Offices	Post	Classification	Remark
3	Secretary 1	OPS SS 1	
3			
3	<b>Total - Human Resource Management</b>		

### Registry

0 0			
No. of Offices	Post	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
5	Records Clerk	PIDG RIM 1	
6			
6	Гotal - Registry		

### **Typing Pool**

No. of			
Offices	Post	Classification	Remark
6	Senior Secretary	OPS SS 3	

## **Ministry of Labour & Social Security**

## **Human Resource Management & Administration**

## **Typing Pool**

No. of Offices	Post	Classi	ficatio	n	Rei
10	Secretary 2	OPS	SS	2	
20	Secretary 1	OPS	SS	1	
36					
36	Total - Typing Pool				

### **Establishment & General**

No. of					
Offices	Post	Classifi	cation		Remarl
1	Records Officer 2	PIDG	RIM	3	
1	Administrator 1	GMG	AM	1	
1	Records Officer	PIDG	RIM	2	
1	Records Clerk	PIDG	RIM	1	
1	Telephone Operator	OPS	TO	2	
2	Telephone Operator	OPS	TO	1	
1	Driver 2	LMO	DR	2	
1	Artisan 4	LMO	TS	5	
2	Artisan 3	LMO	TS	4	
1	Caretaker	LMO	TS	2	
10	Attendant	LMO	TS	1	
5	Watchman	LMO	TS	1	
1	Gardener	LMO		1	
28					
28	Total - Establishment & General				
		& Administration			

## **Finance & Accounts Division**

No. of Offices	Post	Classification
1	Principal Finance Officer	FMG PA 5
1	Financial Systems Manager	FMG PA 2
1	Executive Secretary 1	OPS SS 4
1	Senior Secretary	OPS SS 3
4		

## **Manpower Services**

No. of Offices	Post	Class	fication	n	Remark
1	Accounting Technician 2	FMG	ΑT	2	

## **Ministry of Labour & Social Security**

## **Finance & Accounts Division**

## **Manpower Services**

No. of Offices	Post	Classification	Remark
1	Accounting Technician 1	FMG AT 1	
2			

2 Total - Manpower Services

#### **National Council for Senior Citizens**

No. of Offices	Post	Class	ficatio	n	Remark
1	Accounting Technician 1	FMG	ΑT	1	
1	Accounting Clerk	FMG	AC	2	
2					
2	Total - National Council for Senior Citizens				

## Jamaica Council for Persons with Disabilities

No. of Offices	Post	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
2	Accounting Technician	FMG AT 1	
_			

3

3 Total - Jamaica Council for Persons with Disabilities

#### **Work Permit Unit**

No. of Offices	Post	Classi	ificatio	n	Remark
1	Accounting Technician 2	FMG	ΑT	2	
1					
1 '	Total - Work Permit Unit				

### **Management Accounts Unit**

No. of Offices	Post	Classii	ficatio	n	Remark
1	Director, Management Accounts	FMG	PA	4	
1	Revenue & Accounts Receivable Manager	FMG	PA	2	
1	Commitment Control Officer	FMG	PA	2	
1	Senior Secretary 3	OPS	SS	3	
4					

4 Total - Management Accounts Unit

## **Ministry of Labour & Social Security**

## **Finance & Accounts Division**

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Hina	ncial	Accoun	te
1 IIIa	nciai	Accoun	LUD

No. of			
Offices	Post	Classification	Remark
1	Director, Financial Accounts	FMG PA 4	

1

## Payroll

No. of Offices	Post	Classification			Remark
1	Payroll Manager	FMG	PA	2	
2	Senior Payroll Officer	FMG	ΑT	3	
2	Monthly Payroll Officer	FMG	AT	2	
2	Fortnightly Payroll Officer	FMG	AT	1	
7					

## Accounts Payable & Disbursement

No. of Offices	Post	Classification	Remark
1	Director, Accounts Payable & Disbursement	FMG PA 3	
1			

#### Disbursement

No. of Offices	Post	Classification	Remark
1	Senior Disbursement Officer	FMG PA 1	
1	Senior Accounts Payable Officer	FMG AT 3	
1	Disbursement/Checking Officer	FMG AT 2	
3			

### Accounts Payable

No. of Offices	Post	Classif	ication		Remark
1	Manager, Accounts Payable	FMG	PA	2	
2	Accounts Payable Officer	FMG	AT	1	
1	Collection and Disbursement Officer	FMG	AT	1	
1	Payable Officer	FMG	AC	1	
5					

## 17 Total - Financial Accounts

## **Project Accounts Unit**

No. of Offices	Post	Classification	Remark
1	Senior Project Manager, Accounts	FMG PA 4	

## **Ministry of Labour & Social Security**

## **Finance & Accounts Division**

## **Project Accounts Unit**

No. of			
Offices	Post	Classification	Remark
1	Project/Special Accountant	FMG PA 1	
2			

2 Total - Project Accounts Unit

## Final Accounting & Reporting

No. of Offices	Post	Classi	ficatio	n	F
1	Director, Final Accounts	FMG	PA	3	
1	Senior Final Accountant	FMG	PA	1	
2	Final Accounts Officer	FMG	ΑT	3	
2	Assistant Final Accounts Officer	FMG	ΑT	1	
6					
6	Total - Final Accounting & Reporting				

### **Fund Accounts**

1		Classii	icatior	ı Ken	nark	
	Director, Fund Accounts	FMG	PA	4		
1	Supervisor, Final Accounts	FMG	PA	2		
1	Disbursement Manager	FMG	PA	2		
1	Senior Final Accountant	FMG	PA	1		
1	Manager, Overseas Pension	FMG	PA	1		
3	Reconciliation Officer	FMG	ΑT	3		
4	Certifying Officer	FMG	ΑT	3		
1	Supernumerary Accounting Technician 2	FMG	ΑT	2		
2	Senior Cheque Booklet Preparation Officer	FMG	ΑT	2		
2	Cheque Dispatch Officer	FMG	ΑT	2		
1	Collection & Disbursement Officer	FMG	ΑT	1		
5	Cheque Booklet Preparation Officer	FMG	ΑT	1		
1	Secretary 2	OPS	SS	2		
1	Records Officer 1	PIDG	RIM	2		
25						

#### **Public Assistance Division**

No. of			
Offices	Post	Classification	Remark
1	P.A.D Accountant	FMG PA 3	

## **Ministry of Labour & Social Security**

## **Finance & Accounts Division**

#### **Public Assistance Division**

No. of Offices Post Classification Remark

1

## P.A.D. (Payment)

A.D. (Pa	dyment)					
No. of Offices	Post	Classi	ficatio	n	Remark	
1	Senior Final Accounts Officer	FMG	PA	1		
1	Senior Payment Officer	FMG	PA	1		
2	Payment Officer	FMG	ΑT	2		
1	Final Accounts Officer	FMG	ΑT	2		
1	Assistant Final Accounts Officer	FMG	ΑT	1		
2	Assistant Payment Officer	FMG	ΑT	1		
8						
9 '	Total - Public Assistance Division					
75	Total - Finance & Accounts Division					

## Planning, Research & Statistics Division

<b>N.T.</b> 0				
No. of Offices	Post	Classifica	ation	Remark
1	Corporate Planner	GMG S	SEG	4
1	Director, Research and Analysis	SOG S	ST :	8
1	Senior Labour Market Analyst	SOG S	ST '	7
1	Director, Planning and Monitoring	GMG S	SEG :	2
1	Senior Systems Analyst	MIS I	Т :	5
1	Labour Market Analyst	SOG S	ST	6
1	Director, Data Collection and Statistics	SOG S	ST (	6
1	Director, Social and Economic Research	SOG S	ST	6
2	Research Officer	SOG S	ST :	5
1	Administrator 2	GMG A	AM :	2
1	Data Collecting Officer	GMG A	MΑ	1
2	Records Clerk	PIDG F	RIM	1
14				

#### **Statistical & Research Services**

No. of Offices	Post	Classification	Remark
1	Statistician	GMG SEG 1	
1	Statistical Clerk	PIDG RIM 2	
2			

## **Ministry of Labour & Social Security**

## Planning, Research & Statistics Division

**Statistical & Research Services** 

- 2 Total Statistical & Research Services
- 16 Total Planning, Research & Statistics Division

### Labour

#### **Manpower Services Division**

No. of			
Offices	Post	Classification	Rem
1	Director, Manpower Services	GMG SEG 4	
1	Director, Local Employment Work Permit/G. Bay	GMG SEG 3	
1	Director, Overseas Employment (US)	GMG SEG 1	
1	Director, Overseas Employment (Canada)	GMG SEG 1	
1	Director, Overseas Farm Workers Savings	GMG SEG 1	
5			

### **Local Employment Services**

No. of Offices	Post	Classification
1	Research Officer	SOG ST 5
1	Administrator 4	GMG AM 4
6	Administrator 3	GMG AM 3
1	Job Interviewer	GMG AM 3
6	Records Clerk	PIDG RIM 1
15		

### Overseas Employment & Mitigation Services

No. of			
Offices	Post	Classification	Remark
1	Director 1	GMG SEG 1	
1	Senior Fingerprint Technician	PTSG PX 7	
6	Administrator 3	GMG AM 3	
1	Welfare Officer	GMG AM 3	
1	Administrator	GMG AM 3	
4	Administrator 2	GMG AM 2	
1	Fingerprint Technician 2	PTSG PX 5	
1	Records Officer 2	PIDG RIM 3	
6	Fingerprint Technician 1	PTSG PX 4	
5	Administrator 1	GMG AM 1	
2	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
4	Records Clerk (Work Permit)	PIDG RIM 1	
34			

## **Ministry of Labour & Social Security**

## Labour

### Ma

Manpowe	er Services Division			
Overseas I	Employment Family Services Unit			
No. of				
Offices	Post	Classification	Remark	
1	Director	GMG SEG 3		
1	Information Technology Officer	MIS IT 4		
2	Administrator 4	GMG AM 4		
14	Professional Social Worker	SWG PS 2		
1	Data Entry Clerk	MIS IT 2		
1	Data Entry Clerk	MIS IT 1		
20				
Work Perr	mit Unit			
No. of				
Offices	Post	Classification	Remark	
1	Director, Work Permit Section	GMG SEG 3		
1	Supervisor	GMG AM 4		
2	Administrator 3	GMG AM 3		
1	Secretary 2	OPS SS 2		
1	Secretary 1	OPS SS 1		
6				

## Work Permit Unit - Investigation

No. of Offices	Post	Classification	Remark
1	Supervisor	GMG AM 4	
2	Investigation Officer	GMG AM 3	
3			

## Work Permit Unit - Customer Service

No. of Offices	Post	Classification	Remark
1	Supervisor	GMG AM 3	
2	Customer Service Officer	GMG AM 2	
2			

## Work Permit Unit - Data Processing

No. of Offices	Post	Classif	ication	1	Remark
1	Supervisor	MIS	IT	2	
3	Records Officer 1 (Statistics)	PIDG	RIM	2	
4	Data Entry Clerk	MIS	IT	1	
8					

## **Ministry of Labour & Social Security**

## Labour

## **Manpower Services Division**

Employment Agency Unit

No. of			
Offices	Post	Classification	Remark
1	Director	GMG SEG 2	
1	Senior Inspector/Compliance Officer	GMG AM 4	
2	Inspector/Compliance Officer	GMG AM 3	
1	Data Entry Officer	MIS IT 2	
1	Secretary	OPS SS 2	
6			
100 '	Total - Mannowar Sarvices Division		

#### 100 Total - Manpower Services Division

#### **Industrial Relations & Allied Services Division**

No. of Offices	Post	Classification R	Remark
1	Director 6	GMG SEG 6	
1			

### **Industrial Relations Services**

No. of			
Offices	Post	Classification Remar	·k
1	Chief Director, Industrial Relations	GMG SEG 4	
1	Director, Pre-Conciliation	GMG SEG 3	
2	Director, Conciliation	GMG SEG 2	
1	Director 1 (St. Ann)	GMG SEG 1	
5	Industrial Relations Officer	GMG SEG 1	
10			

## Employee Share Ownership Programme (E.S.O.P)

No. of Offices	Post	Classification I	Remark
1	Financial Analyst	GMG SEG 1	
1			

## Conciliation

No. of Offices	Post	Classification	Remark
3	Conciliation Officer 2	GMG AM 4	
4	Conciliation Officer 1	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
8			

## **Ministry of Labour & Social Security**

## Labour

### **Industrial Relations & Allied Services Division**

**Industrial Disputes Tribunal** 

No. of				
Offices	Post	Classif	ication	Rema
1	Secretary To The Tribunal	GMG	SEG :	2
1	Chief Stenotype Writer	OPS	SW	3
5	Assistant Secretary	GMG	AM ·	4
6	Senior Stenotype Writer	OPS	SW	2
4	Stenotype Writer	OPS	SW	1
1	Senior Secretary	OPS	SS	3
1	Secretary 2	OPS	SS	2
2	Records Officer 1	PIDG	RIM :	2
1	Telephone Operator 1	OPS	TO	1
1	Attendant	LMO	TS	1
23				

## Admin. of Laws Relating to Pay & General Conditions of Employment

No. of Offices	Post	Classification	Remar
1	Director, Pay and Conditions Of Employment	GMG SEG 3	
2	Director 1	GMG SEG 1	
2	Labour Officer 2	GMG AM 2	
1	Administrator 1	GMG AM 1	
2	Records Clerk	PIDG RIM 1	
8			

## Minimum Wage Advisory Commission

No. of Offices	Post	Classification	Remark
1	Secretary	GMG AM 3	
1			

## Regional Office (Montego Bay)

No. of Offices	Post	Classifi	ication	1	Remark
1	Director 1	GMG	SEG	1	
1	Administrator 4	GMG	AM	4	
1	Job Solicitor	GMG	AM	3	
7	Administrator 3	GMG	AM	3	
1	Secretary 2	OPS	SS	2	
1	Records Officer 1	PIDG	RIM	2	

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## **Ministry of Labour & Social Security**

### Labour

#### **Industrial Relations & Allied Services Division**

Labour Exchange Unit

No. of Offices	Post	Classification
1	Director, Electronic Labour Exchange	GMG SEG 2
1	Job Solicitor	GMG AM 3
1	Job Interviewer	GMG AM 3
9	Data Entry Clerk	MIS IT 1
12		

### 76 Total - Industrial Relations & Allied Services Division

## **Industrial Safety Division**

No. of			
Offices	Post	Classification	Remark
1	Director, Industrial Safety	GMG SEG 4	
2	Assistant Director, Industrial Safety	SOG ST 7	
3	Senior Industrial Safety Inspector	SOG ST 6	
10	Industrial Safety Inspector	SOG ST 4	
1	Records Officer 2	PIDG RIM 3	
1	Records Clerk	PIDG RIM 1	
18			
18	Total - Industrial Safety Division		

## Jamaica Productivity Centre

Executive Director's Office

No. of Offices	Post	Classification
1	Chief Technical Director	GMG CTD 1
1	Administrative Manager	GMG AM 4
1	Executive Secretary	OPS SS 4
1	Records Officer	PIDG RIM 2
1	Office Assistant	LMO TS 4
5		

### Technical Assistance Service Unit

No. of Offices	Post	Classification	Remark
1	Senior Director, Technical Assistance Services	GMG SEG 5	
1	Senior Productivity Specialist	GMG SEG 4	
1	Productivity Specialist	GMG SEG 3	
1	Research Officer	SOG ST 5	

## **Ministry of Labour & Social Security**

## Labour

## **Jamaica Productivity Centre**

Technical Assistance Service Unit

No. of			
Offices	Post	Classification	Remark

4

### Information/Communication Unit

No. of Offices	Post	Classification	Remark
1	Senior Communication Specialist	MCG IE 5	
1	Communication Specialist	MCG IE 4	
2			

### Research & Measurement Unit

No. of Offices	Post	Classification	Rer
1	Senior Director, Research & Measurement	GMG SEG 5	
1	Senior Productivity Specialist	GMG SEG 3	
1	Technical Resources Officer	SOG ST 5	
1	Research Officer	SOG ST 5	
4			
4			

#### 15 Total - Jamaica Productivity Centre

### **Child Labour Unit**

No. of Offices	Post	Classification Remark
1	Director, Child Labour Unit	GMG SEG 3
1	Policy Analyst	GMG SEG 2
1	Research Officer	SOG ST 5
1	Database Administrator	MIS IT 4
1	Secretary 2	OPS SS 2
5		
5	Total - Child Labour Unit	
214	Total - Labour	

## **Social Security Division**

### **General Administration**

### **Executive Management**

No. of			
Offices	Post	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Director, Social Security	GMG SEG 5	

## **Ministry of Labour & Social Security**

## **Social Security Division**

#### **General Administration**

**Executive Management** 

No. of Offices	Post	Classification	Ren
1	Director 3	GMG SEG 3	
1	Director, Disaster Welfare & Rehabilitation Mgt.	GMG SEG 3	
1	Director, International Social Security	GMG SEG 2	
1	Administrative Assistant	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
8			

## **Special Projects**

No. of			
Offices	Post	Classification	Remark
1	Director	GMG SEG 1	

### Administrative Division

No. of Offices	Post	Classification Remark
1	Director, Administration	GMG SEG 1
- 1	Administrator 3	GMG AM 3
1		
1	Procurement Officer	GMG AM 2
1	Secretary 2	OPS SS 2
1	Records Officer 2	PIDG RIM 3
5	Records Clerk	PIDG RIM 1
10		
40 .		

## 19 Total - General Administration

<b>Information &amp; Customer Service Centre</b>	
No. of	

Offices	Post	Classification	Remark
1	Administrator 4	GMG AM 3	
1	Information Officer	PIDG RIM 3	
1	Information Officer	PIDG RIM 2	
3			

3 Total - Information & Customer Service Centre

#### **Administration of National Insurance**

No. of			
Offices	Post	Classification	Remark
1	Director, National Insurance	GMG SEG 4	

## **Ministry of Labour & Social Security**

## **Social Security Division**

## **Administration of National Insurance**

No. of Offices	Post	Classification	Remark
1	Director, NI Gold Administration	GMG SEG 2	New post [# 68877] with effect from November 1, 2016.
1	Administrator, NI Gold	GMG AM 4	New post [# 68878] with effect from November 1, 2016.
1	Senior Secretary	OPS SS 3	
4			

## Contributions of Branch

No. of Offices	Post	Classification	Rema
1	Administrator 5	GMG AM 4	
1	Administrator 3	GMG AM 3	
1	Records Officer 2	PIDG RIM 3	
8	Records Officer 1	PIDG RIM 2	
17	Records Clerk	PIDG RIM 1	
28			

## Local Office

No. of Offices	Post	Classifi	cation	Remark
				Kunai K
13	Parish Manager	GMG		
15	Administrator 3	GMG	AM 3	
16	Administrator 2	GMG	AM 2	
11	Inspector 2	GMG	AM 2	
3	Records Officer 2	PIDG	RIM 3	
13	Inspector 1	GMG	AM 1	
43	Administrator 1	GMG	AM 1	
1	Administrator 1	GMG	PMA 1	
12	Secretary 2	OPS	SS 2	
2	Records Officer	PIDG	RIM 2	
25	Records Officer 1	PIDG	RIM 2	
1	Data Entry Clerk	MIS	IT 1	
15	Secretary 1	OPS	SS 1	
56	Records Clerk	PIDG	RIM 1	
1	Telephone Operator	OPS	TO 1	
14	Attendant	LMO	TS 1	
241				

## **Ministry of Labour & Social Security**

## **Social Security Division**

### **Administration of National Insurance**

Management Information Systems Unit

No. of		•				
Offices	Post		Classi	ficatio	n	Remark
1	Director, Computer Services		MIS	ΙΤ	7	
1	Systems Development Manager		MIS	ΙΤ	6	
1	Operations Manager		MIS	ΙΤ	6	
2	Senior Systems Analyst		MIS	IT	5	
1	Systems Supervisor		MIS	IT	5	
1	Network Administrator		MIS	IT	4	
4	Programmer Analyst		MIS	ΙΤ	4	
1	Supervisor, Computer Operator		MIS	IT	4	
4	Supervisor		MIS	IT	3	
2	System Support Technician		MIS	IT	3	
2	Senior Data Control Clerk		MIS	IT	2	
2	Senior Data Entry Clerk		MIS	ΙΤ	2	
1	Supervisor, Data Processing Unit		MIS	ΙΤ	2	
2	Computer Operator		MIS	ΙΤ	2	
6	Data Entry/Control Clerk		MIS	IT	1	
3	Data Control Clerk		MIS	IT	1	
7	Data Entry Clerk		MIS	ΙΤ	1	
41						

## Claims & Benefits Section

No. of Offices	Post	Classification	Ren
1	Principal Social Worker	SWG PS 4	
1	Social Worker 2	SWG PS 2	
2	Records Officer 2	PIDG RIM 3	
2	Social Services Administrator 2	SWG SSA 2	
8	Records Officer 1	PIDG RIM 2	
2	Secretary 1	OPS SS 1	
16			

## Compliance

No. of Offices	Post	Classification	Remark
1	Senior Compliance Officer	GMG AM 4	
5	Compliance Officer	GMG AM 3	
6			

## **Ministry of Labour & Social Security**

## **Social Security Division**

#### **Administration of National Insurance**

**Employment & Injury Benefits** 

No. of Offices	Post	Classification	Rema
1	Senior Social Worker	SWG PS 3	
2	Social Worker 1	SWG PS 1	
1	Social Services Administrator 1	SWG SSA 1	
9	Records Officer 1	PIDG RIM 2	
4	Records Clerk	PIDG RIM 1	
17			

## International Social Security Section

No. of Offices	Post	Classification	Remark
1	Social Worker 2	SWG PS 2	
1	Social Worker 1	SWG PS 1	
1	Secretary 2	OPS SS 2	
3			

#### 356 Total - Administration of National Insurance

#### **National Insurance Investment Secretariat**

No. of Offices	Post	Classification Remark
1	Senior Secretary	OPS SS 3
1		
_		

#### 1 Total - National Insurance Investment Secretariat

#### **Public Assistance & Food Security Programme**

No. of Offices	Post	Classification	Remark
1	Director, Public Assistance	GMG SEG 3	
1	Director, Food Aid	GMG SEG 1	
2			

### Supervision of Public Assistance

No. of Offices	Post	Classification	Remark
1	Manager, Public Assistance	GMG SEG 1	
1	Senior Social Worker	SWG PS 3	
15	Social Worker 1	SWG PS 1	
38	Social Services Administrator 2	SWG SSA 2	
50	Social Services Administrator 1	SWG SSA 1	

## **Ministry of Labour & Social Security**

## **Social Security Division**

## **Public Assistance & Food Security Programme**

Supervision of Public Assistance

No. of			
Offices	Post	Classification	Remai
1	Secretary 2	OPS SS 2	
16	Records Officer 1	PIDG RIM 2	
3	Secretary 1	OPS SS 1	
34	Records Clerk	PIDG RIM 1	
1	Telephone Operator	OPS TO 1	
5	Attendant	LMO TS 1	
1	Messenger/Attendant	LMO TS 1	
166			

## Central Food Organization

No. of			
Offices	Post	Classification	Remark
1	Administrator	GMG AM 4	
1	Superintendent Of Stores	PIDG RIM 3	
1	Office Administrator	GMG AM 1	
1	Storekeeper 3	PIDG RIM 2	
1	Secretary 1	OPS SS 1	
1	Storekeeper 2	PIDG RIM 1	
4	Storeman 2	LMO TS 2	
5	Storeman 1	LMO TS 1	
1	Watchman	LMO TS 1	
2	Attendant	LMO TS 1	
18			

#### 186 Total - Public Assistance & Food Security Programme

## The Jamaica Council for Persons with Disabilities

No. of Offices	Post	Classif	ication	1	Remark
1	Principal Social Worker	SWG	PS	4	
1	Social Worker 2	SWG	PS	2	
1	Assistant Social Worker 2	SWG	PS	2	
1	Administrator	GMG	AM	2	
1	Supervisor - Assessment & Guidance	GMG	AM	2	
2	Workshop Supervisor	GMG	AM	1	
2	Field Officer	SWG	SSA	1	
1	Secretary 2	OPS	SS	2	
2	Workshop Instructor	SOG	ST	2	
1	Telephone Operator	OPS	TO	3	

## **Ministry of Labour & Social Security**

## **Social Security Division**

#### The Jamaica Council for Persons with Disabilities

No. of Offices	Post	Classification	Remark
1	Workshop Instructor	SOG ST 1	

14

## Early Stimulation Programme

No. of Offices	Post	Classification Remark
1	Physiotherapist 4	PMG PT 4
1	Director, Early Stimulation Programme	GMG SEG 1
1	Supervisor, Home Visiting Programme	TSS HS 5
1	Senior Child Development Aide	TSS HS 4
1	Secretary 1	OPS SS 1
9	Child Development Aide	TSS HS 3
14		

28 Total - The Jamaica Council for Persons with Disabilities

### **National Council for the Senior Citizens**

No. of			
Offices	Post	Classification	Remark
1	Principal Social Worker	SWG PS 4	
3	Social Worker 2	SWG PS 2	
2	Social Worker 2 (Programme Organizers)	SWG PS 2	
6	Social Worker 1 (Parish Organizer)	SWG PS 1	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Supervisor	LMO TS 4	
1	Head Cook	LMO TS 3	
1	Assistant Cook	LMO TS 2	
1	Driver	LMO 2	
18			
Portland			
No. of Offices	Post	Classification	Remark
1	Parish Organiser	SWG PS 1	
1			
Trelawny			

No. of Offices	Post	Classification	Remark
1	Parish Organiser	SWG PS 1	

## **Ministry of Labour & Social Security**

## **Social Security Division**

#### **National Council for the Senior Citizens**

Trel	lawny

No. oi			
Offices	Post	Classification	Remark

1

#### Hanover

No. of Offices	Post	Classification	Remark
1	Parish Organiser	SWG PS 1	

1

## Westmoreland

No. of			
Offices	Post	Classification	Remark
1	Parish Organiser	SWG PS 1	
1			

### Manchester

No. of Offices	Post	Classification	Remark
1	Parish Organiser	SWG PS 1	
1			

#### 23 Total - National Council for the Senior Citizens

## **Social Intervention Programme**

No. of Offices	Post	Classification	Remark
1	Senior Director	GMG SEG 4	
1	Coordinator	GMG SEG 2	
1	Coordinator, Education & Entrepreneurship	GMG SEG 1	
1	Administrative Assistant	GMG AM 4	
1	Administrator, Education & Entrepreneurship	GMG AM 3	
1	Payroll Officer	FMG AT 2	
1	Disbursement Officer	FMG AT 1	
7			
7	Total - Social Intervention Programme		

623 Total - Social Security Division

## **Ministry of Labour & Social Security**

## **National Insurance Investment Secretariat**

### **Executive Office**

No. of			
Offices	Post	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Legal Officer/Corporate Secretary	JLG LO 3	
1	Risk Manager	GMG SEG 3	
1	Administrative Services Manager	GMG SEG 1	
1	Security & Settlements Officer	GMG SEG 1	
5			
5 '	Total - Executive Office		

#### **Bonds Portfolio**

No. of Offices	Post	Classification	Rema
1	Director, Bonds Portfolio	GMG SEG 5	
1	Research Analyst	SOG ST 7	
1	Loans Manager	GMG SEG 2	
3			
3 ′	Total - Bonds Portfolio		

## **Equity Portfolio**

No. of Offices	Post	Classification	Rem
1	Director, Equity Portfolio	GMG SEG 5	
1	Manager, Equity Trading	GMG SEG 3	
1	Research Analyst	SOG ST 7	
3			
3 7	Total - Equity Portfolio		

### **Real Estate Portfolio**

No. of Offices	Post	Classification Remark
1	Director, Real Estate	GMG SEG 5
1	Property Manager	GMG SEG 3
1	Property Manager	GMG SEG 3
1	Lease Administration Manager	GMG SEG 2
1	Administrative Officer	GMG AM 4
4	Gardener/Handyman	LMO TS 1
9		
9	Total - Real Estate Portfolio	

## **Ministry of Labour & Social Security**

## **National Insurance Investment Secretariat**

### **Finance & Accounts**

No. of			
Offices	Post	Classification	Remark
1	Director, Finance & Accounts	FMG PA 4	
1	Accountant Loans & Receivables	FMG PA 2	
1	Accountant, Fund Accounts	FMG PA 1	
1	Accounts Payable Officer	FMG AT 3	
1	Accounting Clerk	FMG AC 2	
5			
5	Total - Finance & Accounts		

#### **Administrative Services**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Executive Secretary 1	OPS	SS	4	
1	Customer Service Officer	GMG	AM	2	
1	Driver/Courier	LMO	DR	1	
1	Office Attendant	LMO	TS	1	
4					
4	<b>Total - Administrative Services</b>				
29	<b>Total - National Insurance Investment Secretariat</b>				
1102	Total - Ministry of Labour & Social Security				

## **Ministry of Education, Youth & Information**

## **Direction & Administration**

No. of			
Offices	Post	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Education Officer	GMG EO 2	Post [# 6189] to be abolished when vacant.
1	Director 1	GMG SEG 1	
1	Administrative Assistant	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
3	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
11			
44			

#### 11 Total - Direction & Administration

## **Internal Audit Division**

Offices	Post	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
3	Senior Auditor	FMG AS 3	
9	Auditor	FMG AS 2	
12	Assistant Auditor	FMG AS 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
27			

## **Educational Services Division**

No. of Offices	Post	Classification	Remark
1	Chief Educational Officer	GMG CTD 1	

## **School's Operations Branch**

No. of Offices	Post	Classification	Remark
1	Deputy Chief Education Officer - Schools Operation	GMG EO 5	
4			

### **Administration Section**

1

No. of Offices	Post	Classification	Remark
1	Senior Education Officer - Primary Coordinator	GMG EO 3	
1	Senior Education Officer Indp. School Coordination	GMG EO 3	

## **Ministry of Education, Youth & Information**

## **Educational Services Division**

## **School's Operations Branch**

	1	•	• .	. •	$\alpha$	. •
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$\boldsymbol{\Gamma}$	um	ш	15u c	шоп	$\mathbf{v}$	ction

No. of Offices	Post	Classification	Rema
1	Administrator	GMG AM 3	
2	Secretary 1	OPS SS 1	
1	Records Officer 1	PIDG RIM 2	
6			

#### School Feeding Programme

No. of			
Offices	Post	Classification	Remark
1	Director	GMG SEG 3	
1	Director 1	GMG SEG 1	
1	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
1	Driver	LMO DR 1	
7			

#### **Student Assessment Section**

No. of Offices	Post	Classification	Remark
1	Manager	GMG EO 4	
4			

### Student Assessment Section-Test construction Unit

No. of Offices	Post	Classification	on
2	Senior Assessment Officer	GMG EO	3
4	Assessment Officer	GMG EO	2
1	Computer Systems Manager	MIS IT	4
1	Database Administrator	MIS IT	3
1	Data Processing Supervisor	MIS IT	2
9			

## Student Assessment Section- Data Processing & Analysis Unit

No. of Offices	Post	Classification R	emark
3	Data Entry Clerk	MIS IT 1	
9			

## **Ministry of Education, Youth & Information**

## **Educational Services Division**

## **School's Operations Branch**

Student As	ssessment Section- Examination Administration		
No. of Offices	Post	Classification	Remark
1	Manager	GMG AM 4	
4	Examination Supervisor	PIDG RIM 3	
10	Records Officer 1	PIDG RIM 2	
7	Records Clerk	PIDG RIM 1	
22			
Student As	ssessment Section- Office Management Unit		
No. of			
Offices	Post	Classification	Remark
1	Office Manager	GMG AM 2	
1	Records Clerk	PIDG RIM 1	

LMO TS 2

## Student Assessment Section-Transcripts Unit

Machine Operator

1 3

No. of Offices	Post	Classification	Remark
2	Records Officer	PIDG RIM 2	
•			

### Student Assessment Section- Item Bank Unit

No. of Offices	Post	Classification	Remark
1	Item Bank Supervisor	GMG AM 2	
2	Secretary 2	OPS SS 2	
3			

### Student Assessment Section-Typing Pool

No. of Offices	Post	Classi	ficatio	n	Remark
1	Supervisor, Typing Pool	OPS	SS	3	
1	Secretary 2	OPS	SS	2	
2					
59	<b>Total - School's Operations Branch</b>				

## **Curriculum & Support Services Branch**

No. of			
Offices	Post	Classification	Remark
1	Deputy Chief Education Officer	GMG EO 5	

## **Ministry of Education, Youth & Information**

## **Educational Services Division**

## **Curriculum & Support Services Branch**

No. of Offices	Post	Classification	Remark
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
3			

## Special Education Section

No. of Offices	Post	Classification
1	Assistant Chief Education Officer	GMG EO 4
4	Education Officer	GMG EO 2
1	Education Officer (Braille Operations)	GMG EO 2
1	Secretary 2	OPS SS 2
1	Chauffeur	LMO DR 1
8		

### Media Services Section

No. of Offices	Post	Classification	Remark
			Kemark
1	Assistant Chief Education Officer	GMG EO 4	
3	Senior Education Officer	GMG EO 3	
3	Education Officer	GMG EO 2	
1	Educational Officer, Library	GMG EO 2	
1	Video Production Officer	MCG AVP 5	
1	Radio Production Officer	MCG AVP 5	
1	Technical Support Officer	MIS IT 5	
1	Web Page Designer	MIS IT 5	
1	Art Director	MCG AVT 4	
1	Librarian	PIDG LB 3	
1	Administrator	GMG AM 3	
1	Manager	PIDG RIM 4	
1	Graphic Artist	MCG AVT 2	
1	Senior Secretary	OPS SS 3	
1	Administrator	GMG AM 2	
1	Bookstore Supervisor	PIDG RIM 3	
1	Data Entry Clerk	MIS IT 1	
1	Secretary 2	OPS SS 2	
1	Records Clerk	PIDG RIM 1	
1	Attendant	LMO TS 2	
1	Attendant	LMO TS 1	
25			

## **Ministry of Education, Youth & Information**

## **Educational Services Division**

## **Curriculum & Support Services Branch**

Core Curriculum Section

No. of			
Offices	Post	Classification	Rema
1	Assistant Chief Education Officer	GMG EO 4	
7	Senior Education Officer	GMG EO 3	
1	Equipment Specialist	GMG EO 3	
20	Education Officer 1	GMG EO 2	
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
5	Secretary 1	OPS SS 1	
1	Records Officer 1	PIDG RIM 2	
38			

### Technical & Vocational Section

No. of Offices	Dord	Classification	D
Offices	Post	Classification	Remarl
1	Assistant Chief Education Officer	GMG EO 4	
5	Senior Education Officer	GMG EO 3	
6	Education Officer	GMG EO 2	
1	Administrative Assistant	GMG AM 3	
1	Senior Secretary	OPS SS 3	
4	Secretary 1	OPS SS 1	
18			

## Guidance & Counselling Section

No. of Offices	Post	Classif	ficatio	n	Remark
1	Assistant Chief Education Officer	GMG	EO	4	
1	Senior Education Officer	GMG	EO	3	
1	Senior Secretary	OPS	SS	3	
1	Secretary 2	OPS	SS	2	
1	Secretary 1	OPS	SS	1	
5					

## Early Childhood Section

No. of Offices	Post	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	
1	Senior Education Officer	GMG EO 3	
1	Administrative Manager	GMG SEG 1	
1	Records Officer 2	PIDG RIM 3	

## **Ministry of Education, Youth & Information**

## **Educational Services Division**

## **Curriculum & Support Services Branch**

Early Childhood Section

No. of			
Offices	Post	Classification	Remark
1	Secretary 1	OPS SS 1	
5			

Early Childhood Section- Day Care Centre

No. of Offices	Post	Classification	Remark
2	Records Officer 1	PIDG RIM 2	
2			
104	Total - Curriculum & Sunnort Services Branch		

## 104 Total - Curriculum & Support Services Branch

### **Tertiary Branch**

No. of Offices	Post	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	

## Direction & Administration

No. of		
Offices	Post	<b>Classification</b> Remark
1	Standards Officer	GMG EO 3
1	Administrator	GMG AM 3
1	Administrator 2	GMG AM 2
1	Senior Secretary	OPS SS 3
1	Secretary 1	OPS SS 1
1	Records Officer 1	PIDG RIM 2
6		

## Supervisory of Tertiary Education Section

No. of Offices	Post	Classificatio	on Remark	
2	Senior Education Officer	GMG EO	3	
1	Education Officer	GMG EO	2	
3				

## Training of Staff Nurses & Midwives Section

No. of	D	Classiff and an	Dl-
Offices	Post	Classification	Remark
1	Tutor 2	HPC RN 4	
11	Tutor 1	HPC RN 3	

## **Ministry of Education, Youth & Information**

## **Educational Services Division**

## **Tertiary Branch**

Training of Staff Nurses & Midwives Section

No. of			
Offices	Post	Classification	Remark

12

22 Total - Tertiary Branch

## **Regional Guidance & Counselling Branch**

No. of Offices	Post	Classification Remark
6	Senior Education Officer	GMG EO 3
6	Education Officer	GMG EO 2
6	Educational Social Worker	GMG EO 1
6	Health & Family Life Educator	GMG EO 1
6	Administrative Assistant	GMG AM 3
6	Records Officer	PIDG RIM 2
36		
00 7		n 1

36 Total - Regional Guidance & Counselling Branch

## **Region I- Kingston**

## Direction & Administration

No. of	D 4	OI '0' 4'	D 1
Offices	Post	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	
1	Senior Education Officer	GMG EO 3	
1	Regional Financial Controller	FMG PA 2	
1	Director, Personnel	GMG SEG 1	
1	Information Technology Administrator	MIS IT 4	
1	Personnel Officer	GMG AM 3	
1	Office Manager	GMG AM 2	
1	Assistant Personnel Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Supervisor, Typing Pool	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	
1	Personnel Administrator	GMG AM 1	
1	Secretary 2	OPS SS 2	
5	Records Officer 1	PIDG RIM 2	
1	Data Processing Officer	MIS IT 1	
2	Secretary 1	OPS SS 1	
2	Records Clerk	PIDG RIM 1	
23			

## **Ministry of Education, Youth & Information**

## **Educational Services Division**

## **Region I- Kingston**

Supervision of Schools- Early Childhood Education

No. of Offices 2	Post Assistant Education Officer	Classification GMG EO 1	Remark
Supervisio	on of Schools- Primary		
No. of			
Offices	Post	Classification	Remark
1	Senior Education Officer	GMG EO 3	
8	Education Officer	GMG EO 2	
9			
Supervisio	on of Schools- Secondary		
No. of			
Offices	Post	Classification	Remark
1	Senior Education Officer - Secondary Coordination	GMG EO 3	
5	Education Officer	GMG EO 2	
		_	

## **Community Relations**

6

No. of Offices	Post	Classification	Remark
1	Education Officer	GMG EO 2	
1			

## Supervision of Facilities

No. of Offices	Post	Classification	Remark
1	Regional Building Officer	SOG ST 5	
3	Assistant Building Officer	SOG ST 4	
1			

### **Payments**

No. of Offices	Post	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	
1			
46	Total - Region I- Kingston		

## **Ministry of Education, Youth & Information**

## **Educational Services Division**

## **Region II- Portland**

Direction & Administration

NI. C			
No. of Offices	Dost	Classification	Remark
offices 1	Post  Director Posional Educational Sarvinos	GMG EO 4	Nemai K
1	Director, Regional Educational Services Regional Financial Controller	FMG PA 2	
1	Information Technology Administrator	MIS IT 4	
	Director, Personnel	GMG SEG 1	
1	Personnel Officer	GMG AM 3	
1	Assistant Personnel Officer	GMG AM 2	
1 1	Office Manager	GMG AM 2	
	Senior Secretary	OPS SS 3	
1	Supervisor, Typing Pool	OPS SS 3	
1 1	Records Officer 2	PIDG RIM 3	
1	Personnel Administrator 2	GMG AM 1	
2	Records Officer 1	PIDG RIM 2	
2	Secretary 1	OPS SS 1	
3	Records Clerk	PIDG RIM 1	
1	Data Processing Officer	MIS IT 1	
1	Driver 1	LMO DR 1	
2	Attendant	LMO TS 1	
22			
Supervision	n of Schools- Early Childhood Education		
No. of		CI tot :	
Offices	Post	Classification	Remark
1	Assistant Education Officer	GMG EO 1	
1			
Supervisio	n of Schools- Primary		
No. of			
Offices	Post	Classification	Remark
1	Senior Education Officer	GMG EO 3	
5	Education Officer	GMG EO 2	
6			
Supervision	n of Schools- Secondary		
No. of			
Offices	Post	Classification	Remark
1	Senior Education Officer	GMG EO 3	
3	Education Officer	GMG EO 2	
4			

## **Ministry of Education, Youth & Information**

## **Educational Services Division**

## **Region II- Portland**

**Community Relations** 

No. of			
Offices	Post	Classification	Remark
1	Education Officer	GMG EO 2	
1			

Supervision of Facilities

No. of Offices	Post	Classif	ication	Remark
1	Regional Building Officer	SOG	ST 5	5
2	Assistant Building Officer	SOG	ST 4	ŀ
3				

Budget & Bank Reconciliation

No. of Offices	Post	Classification	Remark
	Supervisor	FMG AT 3	itellar k
1			

**Payments** 

No. of Offices	Post	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	
1			

39 Total - Region II- Portland

## Region III- Brown's Town

Direction & Administration

No. of			
Offices	Post	Classification	Rema
1	Director, Regional Educational Services	GMG EO 4	
1	Regional Financial Controller	FMG PA 2	
1	Information Technology Administrator	MIS IT 4	
1	Director, Personnel	GMG SEG 1	
1	Personnel Officer	GMG AM 3	
1	Office Manager	GMG AM 2	
1	Assistant Personnel Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Supervisor, Typing Pool	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	
1	Personnel Administrator 2	GMG AM 1	
3	Records Officer 1	PIDG RIM 2	

## **Ministry of Education, Youth & Information**

## **Educational Services Division**

## Region III- Brown's Town

U			
Direction	& Administration		
No. of			
Offices	Post	Classification	Remark
1	Data Processing Officer	MIS IT 1	
2	Secretary 1	OPS SS 1	
2	Records Clerk	PIDG RIM 1	
1	Driver 1	LMO DR 1	
2	Attendant 1	LMO TS 1	
22			
Supervision	n of Schools- Primary		
No. of Offices	Post	Classification	Remark
1	Senior Education Officer	GMG EO 3	Kemark
7	Education Officer	GMG EO 2	
	Eddcation Officer	awa Eo z	
8			
Supervision	n of Schools- Secondary		
No. of			
Offices	Post	Classification	Remark
1	Senior Education Officer	GMG EO 3	
4	Education Officer	GMG EO 2	
5			
Communit	y Relations		_
No. of Offices	Post	Classification	Remark
1	Education Officer	GMG EO 2	Kemark
1	Education Officer	GIVIG LO 2	
_	n of Encilities		
	n of Facilities		
No. of Offices	Post	Classification	Remark
1	Regional Building Officer	SOG ST 5	
2	Assistant Building Officer	SOG ST 4	
3	J		
_			

## Budget & Bank Reconciliation

No. of Offices	Post	Classification	Remark
1	Supervisor	FMG AT 3	
1			

# **Ministry of Education, Youth & Information**

## **Educational Services Division**

### Region III- Brown's Town

<b>Payments</b>
-----------------

No. of Offices	Post	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	
1			

#### 41 Total - Region III- Brown's Town

#### **Region IV- Montego Bay**

## Direction & Administration

No. of Offices	Post	Classification	Remarl
1	Director, Regional Educational Services	GMG EO 4	
1	Regional Financial Controller	FMG PA 2	
1	Information Technology Administrator	MIS IT 4	
1	Director, Personnel	GMG SEG 1	
1	Personnel Officer	GMG AM 3	
1	Assistant Personnel Officer	GMG AM 2	
1	Office Manager	GMG AM 2	
2	Senior Secretary	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	
1	Personnel Administrator 2	GMG AM 1	
1	Secretary 2	OPS SS 2	
3	Records Officer 1	PIDG RIM 2	
1	Secretary 1	OPS SS 1	
1	Data Processing Officer	MIS IT 1	
2	Records Clerk	PIDG RIM 1	
1	Driver	LMO 2	
2	Attendant 1	LMO TS 1	
22			

## Supervision of Schools- Primary

No. of Offices	Post	Classification	Remark
1	Senior Education Officer	GMG EO 3	
8	Education Officer	GMG EO 2	
9			

## Supervision of Schools- Secondary

No. of		or	
Offices	Post	Classification	Remark
1	Senior Education Officer	GMG EO 3	

# **Ministry of Education, Youth & Information**

## **Educational Services Division**

**Region IV- Montego Bay** 

Supervision of Schools- Secondary

No. of Offices	Post	Classification	Remark
5	Education Officer	GMG EO 2	
6			

#### **Community Relations**

No. of Offices	Post	Classification	Remark
1	Education Officer	GMG EO 2	

#### Supervision of Facilities

No. of Offices	Post	Classification	Remark
1	Regional Building Officer	SOG ST	5
3	Assistant Building Officer	SOG ST	4
1	Works Overseer	SOG ST	3
5			

## Budget & Bank Reconciliation

No. of Offices	Post	Classification Remark
1	Supervisor	FMG AT 3
1		

## **Payments**

No. of Offices	Post	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	
1			
45	Total - Region IV- Montego Bay		

## Region V- Mandeville

#### Direction & Administration

No. of Offices	Post	Classification	1
1	Director, Regional Educational Services	GMG EO	4
1	Regional Financial Controller	FMG PA	2
1	Information Technology Administrator	MIS IT	4
1	Director, Personnel	GMG SEG	1
1	Personnel Officer	GMG AM	3

# **Ministry of Education, Youth & Information**

## **Educational Services Division**

Direction & Administration

			-
No. of Offices	Post	Classifies	Domonik
Offices 1	Post Assistant Personnel Officer	Classification GMG AM 2	Remark
	Office Manager	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Supervisor, Typing Pool	OPS SS 3	
1 1	Records Officer 2	PIDG RIM 3	
	Personnel Administrator 2		
1	Secretary 2	GMG AM 1 OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
		MIS IT 1	
1	Data Processing Officer		
1 2	Secretary 1 Records Clerk		
	Driver 1		
1 2	Attendant 1		
	Alteridani	LMO TS 1	
22			
Supervisio	n of Schools- Early Childhood		
No. of			
Offices	Post	Classification	Remark
2	Assistant Education Officer	GMG EO 1	
2			
Supervision	n of Schools- Primary		
	ii or Schools- i iiinary		
No. of Offices	Post	Classification	Remark
1	Senior Education Officer	GMG EO 3	Temar K
7	Education Officer	GMG EO 2	
	Zadadion emeel	ama 20 2	
8			
Supervisio	n of Schools- Secondary		
No. of			
Offices	Post	Classification	Remark
1	Senior Education Officer	GMG EO 3	
2	Education Officer	GMG EO 2	
3			
Communit	y Relations		
No. of			
Offices	Post	Classification	Remark
1	Education Officer	GMG EO 2	

# **Ministry of Education, Youth & Information**

## **Educational Services Division**

#### Region V- Mandeville

**Community Relations** 

No. 01			
Offices	Post	Classification	Remark

1

4

## Supervision of Facilities

No. of			
Offices	Post	Classification	Remark
1	Regional Building Officer	SOG ST 5	
3	Assistant Building Officer	SOG ST 4	

#### Budget & Bank Reconciliation

No. of Offices	Post	Classification	Remark
	Supervisor	FMG AT 3	Kemark
4			

#### **Payments**

No. of Offices	Post	Classification Remark	
1	Voucher Preparation Officer	FMG AT 1	
1			

42 Total - Region V- Mandeville

### **Region VI- Old Harbour**

#### Direction & Administration

No. of			
Offices	Post	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	
1	Regional Financial Controller	FMG PA 2	
1	Information Technology Administrator	MIS IT 4	
1	Director, Personnel	GMG SEG 1	
1	Personnel Officer	GMG AM 3	
1	Assistant Personnel Officer	GMG AM 2	
1	Office Manager	GMG AM 2	
2	Senior Secretary	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	
1	Personnel Administrator	GMG AM 1	
1	Secretary 2	OPS SS 2	
5	Records Officer 1	PIDG RIM 2	
1	Data Processing Officer	MIS IT 1	
	DATA T TOOLSON G STREET (CENERAL) OPPER 2017		Daga

# **Ministry of Education, Youth & Information**

## **Educational Services Division**

## **Region VI- Old Harbour**

NI O			
No. of Offices	Post	Classification	Remark
2	Secretary 1	OPS SS 1	
3	Records Clerk	PIDG RIM 1	
1	Driver 1	LMO DR 1	
2	Attendant 1	LMO TS 1	
26			
Supervisio	on of Schools- Primary		
No. of			
Offices	Post	Classification	Remark
1	Senior Education Officer	GMG EO 3	
8	Education Officer	GMG EO 2	
9			
Supervisio	on of Schools- Secondary		
No. of			
Offices	Post	Classification	Remark
1	Senior Education Officer	GMG EO 3	
3	Education Officer	GMG EO 2	
4			
Communit	ty Relations		
No. of Offices	Dont	Classification	Damauk
Offices	Post	Classification	Remark

No. of			
Offices	Post	Classification	Remark
1	Education Officer	GMG EO 2	
1			

## Supervision of Facilities

No. of Offices	Post	Classif	ication	Remark
1	Regional Building Officer	SOG	ST 5	
3	Assistant Building Officer	SOG	ST 4	
4				

## Budget & Bank Reconciliation

No. of Offices	Post	Classification	Remark
1	Supervisor	FMG AT 3	
1			

# **Ministry of Education, Youth & Information**

## **Educational Services Division**

## **Region VI- Old Harbour**

Pay	/m	en	ts
1 a	y 111	$\sim$ 11	u

No. of Offices	Post	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	
1			
46	Total - Region VI- Old Harbour		
481	Total - Educational Services Division		

# **Legal Affairs Division**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Legal Officer	JLG	LO	3	C.D.
1	Legal Officer	JLG	LO	2	C.D.
2					
2	Total - Legal Affairs Division				

# **Strategic Reform Division**

No. of Offices	Post	Classif	fication	n	Rema
1	Director 4	GMG	SEG	4	
1	Senior Secretary	OPS	SS	3	
2					
2	Total - Strategic Reform Division				

## **Public Relations Division**

No. of Offices	Post	Classification	Remark
1	Public Relations Officer	MCG IE 4	
1			
1	Total - Public Relations Division		

# **Human Resource Management & Administration Division**

No. of Offices	Post	Classif	ication	l	Remark
1	Senior Director, Human Resource Mgmt. and Admin.	GMG	SEG	5	
1	Senior Secretary	OPS	SS	3	
2					

# **Ministry of Education, Youth & Information**

# **Human Resource Management & Administration Division**

#### **Procurement Branch**

No. of			
Offices	Post	Classification	Remark
1	Director, Procurement	GMG SEG 2	
1	Chief Procurement Officer	GMG SEG 1	
1	Procurement Officer	GMG AM 3	
1	Records Officer 2	PIDG RIM 3	
3	Records Clerk	PIDG RIM 1	
7			
7	Total - Procurement Branch		

# Documentation, Information & Access Services

No. of Offices	Post	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	

1

1 Total - Documentation, Information & Access Services

#### **Personnel Branch**

No. of			
Offices	Post	Classification	Remark
1	Director, Personnel	GMG SEG 2	Post [# 6202] to be abolished when vacant.
1	Senior Personnel Officer	GMG AM 4	
1	Personnel Officer	GMG AM 3	
1	Administrator	GMG AM 3	
1	Records Administrator	PIDG RIM 4	
3	Assistant Personnel Officer	GMG AM 2	
1	Administrator	GMG AM 2	
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 2	PIDG RIM 3	
1	Administrator	GMG AM 1	
2	Secretary 2	OPS SS 2	
7	Records Officer 1	PIDG RIM 2	
4	Records Officer 1	PIDG RIM 2	
2	Secretary 1	OPS SS 1	
2	Records Clerk	PIDG RIM 1	
3	Records Clerk	PIDG RIM 1	
9	Records Clerk	PIDG RIM 1	
41			
41	Total - Personnel Branch		

41 Total - Personnel Branch

# **Ministry of Education, Youth & Information**

# **Human Resource Management & Administration Division**

#### **School Personnel & Administration Services**

No. of			
Offices	Post	Classification	Remark
1	Director, Schools Personnel	GMG SEG 3	
1	Director 1	GMG SEG 1	
1	Administrator	GMG AM 4	
4	Administrator	GMG AM 3	
1	Administrator	GMG AM 2	
1	Administrator 2	GMG AM 2	
1	Senior Secretary	OPS SS 3	
2	Records Officer 2	PIDG RIM 3	
3	Secretary 2	OPS SS 2	
12	Records Officer 1	PIDG RIM 2	
3	Secretary 1	OPS SS 1	
30			

#### 30 Total - School Personnel & Administration Services

#### **Professional Development Branch**

No. of					
Offices	Post	Classif	fication	1	Remark
1	Director, Professional Development Unit	GMG	EO	4	Post [# 6616] to be abolished when vacant.
1	Medical Director	HPC	MO	4	
4	Education Officer	GMG	EO	2	
1	Director, Kingston School of Nursing	HPC	RN	6	
1	Coordinator, Advanced Nursing Programme	HPC	RN	6	Post [# 37737] to be abolished when vacant.
1	Critical Care Coordinator	HPC	RN	6	Post [# 54870] to be abolished when vacant.
1	Tutor, Advanced Nursing Programme	HPC	RN	5	Post [# 37739] to be abolished when vacant.
1	Nursing Tutor, Critical Care	HPC	RN	5	Post [# 54872] to be abolished when vacant.
1	Deputy Director, Human Resource Development	GMG	SEG	2	Post [# 6617] to be abolished when vacant.
6	Nurse Tutor 2	HPC	RN	4	
11	Nurse Tutor 1	HPC	RN	3	
1	Senior Training Officer	GMG	AM	4	
1	Training Officer	GMG	AM	3	
1	Senior Secretary	OPS	SS	3	
1	Secretary 1	OPS	SS	1	
33					

# **Ministry of Education, Youth & Information**

# **Human Resource Management & Administration Division**

#### **Professional Development Branch**

**Teachers Tuition Refund Secretariat** 

No. of Offices	Post	Classification	Remark
1	Administrative Manager	GMG SEG 1	
1	Administrative Officer	GMG AM 4	
2			

#### 35 Total - Professional Development Branch

#### **Facilities & Utilities Management Branch**

**Administration Section** 

No. of					
Offices	Post	Classif	ficatio	n	Remark
1	Director, Administration (Facilities & Util. Mgmt.)	GMG	SEG	1	
1	Secretary 1	OPS	SS	1	
4	Telephone Operator	OPS	TO	1	
2	Driver 2	LMO	DR	2	
4	Driver 1	LMO	DR	1	
3	Chief Attendant	LMO	TS	3	
1	Senior Photocopy Machine Operator	LMO	TS	3	
4	Gardener	LMO	TS	2	
1	Machine Operator	LMO	TS	1	
20	Attendant	LMO	TS	1	
16	Watchman	LMO	TS	1	
1	Handyman	LMO	TS	1	
58					
58 '	Total - Facilities & Utilities Management Rranch				

#### 58 Total - Facilities & Utilities Management Branch

#### **Education & Management Information Systems Branch**

No. of Offices	Post	Classif	ication	l	Remark
1	Director	MIS	IT	7	
1	Manager, Technical Support	MIS	IT	5	
2	Programmer Analyst	MIS	IT	4	
1	Administrative Secretary 1	OPS	ADS	1	
1	Database Coordinator	MIS	IT	3	
1	Assistant Database Co-ordinator	MIS	IT	2	
1	Systems Hardware Technician	MIS	IT	2	
8					

<sup>8</sup> Total - Education & Management Information Systems Branch

# **Ministry of Education, Youth & Information**

# **Human Resource Management & Administration Division**

**Human Resource Management & Development Branch** 

esource Management & Development Branch		
Post Senior Director	Classification GMG SEG 4	Remark
esource Management Section		
Post Director	Classification GMG SEG 3	Remark
esource Development Section		
Post Director	Classification GMG SEG 3	Remark
Relations Section		
Post Director	Classification GMG SEG 3	Remark
onal Development Section		
Post Director	Classification GMG SEG 3	Remark
Post Director Human Resource Officer	Classification GMG SEG 2 GMG AM 4	Remark
Relations Section		
Post Industrial Relations Officer Administrator 4  Total - Human Resource Management & Developm	Classification GMG SEG 1 GMG AM 3	Remark
	Post Senior Director  Besource Management Section  Post Director  Post Director  Relations Section  Post Director  Bost Director  Post Director  Ction  Post Director  Human Resource Officer  Relations Section  Post Industrial Relations Officer Administrator 4	Post Classification  Post Classification Director GMG SEG 3  esource Management Section  Post Classification Director GMG SEG 3  esource Development Section  Post Classification Director GMG SEG 3  Relations Section  Post Classification Director GMG SEG 3  conal Development Section  Post Classification Director GMG SEG 3  conal Development Section  Post Classification Director GMG SEG 3  conal Development Section  Post Classification Director GMG SEG 3  conal Development Section  Post Classification Director GMG SEG 3  conal Development Section  Post Classification Director GMG SEG 1  Human Resource Officer GMG SEG 1  Administrator 4 GMG AM 3

# **Ministry of Education, Youth & Information**

# **Human Resource Management & Administration Division**

192 Total - Human Resource Management & Administration Division

## **Finance & Accounts Division**

No. of			
Offices	Post	Classification	Remarl
1	Principal Finance Officer	FMG PA 5	
1			

#### **Finance**

1 IIIuiic	•		
No. o Offic		Classification	Remark
-	Director, Accounting Services	FMG PA 3	
-	Director, Budget and Financial Planning	FMG PA 3	
-	1 Senior Secretary	OPS SS 3	
į	5 Accounting Clerk	FMG AC 2	
2	2 Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	
-	1 Stenographer	OPS SS 2	
13	3		
13	3 Total - Finance		

### **Budget**

No. of Offices	Post	Classification	Remark
1	Director, Accounts	FMG PA 3	1101111111
1	Director, School Finance	FMG PA 2	
2	Financial Controller 2	FMG PA 2	
3	Accounting Technician 3	FMG AT 3	
7			
7	Γotal - Budget		

#### **Disbursement**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Accounting Clerk	FMG	AC	2	
1	Computer Operator	MIS	IT	2	
1	Computer Operator	MIS	ΙΤ	1	
3					
3	Total - Disbursement				

# **Ministry of Education, Youth & Information**

## **Finance & Accounts Division**

#### **General Salaries**

No. of Offices	Post	Classificatio	n	
1	Salary Supervisor	FMG PA	1	
8	Salary Officer	FMG AT	2	
9				
9	Total - General Salaries			

#### **Finance Administration**

No. of Offices	Post	Classification	Rem
2	Accounting Technician 2	FMG AT 2	
10	Accounting Technician 1	FMG AT 1	
12			

#### **Commitment Control**

No. of Offices	Post	Classification	Remarl
2	Financial Controller 1	FMG PA 1	
1	Accounting Technician 3	FMG AT 3	
3			
3	Total - Commitment Control		

#### **School Financial Services**

No. of Offices	Post	Classif	ficatio	n	Rer
6	Salary Supervisor	FMG	PA	1	
27	Salary Officer	FMG	ΑT	2	
4	Salaries Officer	FMG	ΑT	1	
2	Master Control Clerk Deduction	FMG	AC	2	
1	Keypunch Operator	MIS	IT	1	
2	Data Preparation Clerk 1	MIS	IT	1	
42					
42	Total - School Financial Services				

#### **Final Accounts**

No. of Offices	Post	Classification	Remai
1	Supervisor, Final Accounts	FMG PA 1	
1	Senior Final Accounts Officer	FMG AT 3	
1	Accounting Technician	FMG AT 1	

# **Ministry of Education, Youth & Information**

## **Finance & Accounts Division**

#### **Final Accounts**

No. of Offices	Post	Classificatio	on	Remark
1	Accounting Clerk 2	FMG AC	2	
4				
4	Total - Final Accounts			

#### **Bank Reconciliation**

No. of Offices	Post	Classification	Remark
1	Supervisor, Bank Reconciliation System	FMG AT 3	
5	Bank Reconciliation Officer	FMG AT 2	
1	Accounting Clerk 1	FMG AC 1	
7			
7	Total - Bank Reconciliation		
101	<b>Total - Finance &amp; Accounts Division</b>		

## **Youth Division**

## **National Centre for Youth Development**

No. of Offices	Post	Classi	ficatior	1	Remark
4	Senior Youth Empowerment Officer	GMG	SEG	1	
27	Youth Empowerment Officer	GMG	AM	3	
1	Administrator 3	GMG	AM	3	
1	Secretary 2	OPS	SS	2	
33					
33	Total - National Centre for Youth Development				

#### **Children Affairs Policy Division**

No. of Offices	Post	Classification F	Remark
1	Senior Director, Children Affairs Division	GMG SEG 5	
1	Director, Policy Monitoring & Evaluation	GMG SEG 3	
1	Policy Analyst	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
4			

4 Total - Children Affairs Policy Division

# **Ministry of Education, Youth & Information**

## **Youth Division**

### Youth & Adolescent Policy Division

No. of Offices	Post	Classification	Remark
1	Senior Director, Youth & Adolescents Policy Division	GMG SEG 5	
1	Director, Program Implementation	GMG SEG 3	
1	Senior Programme Development Specialist	GMG SEG 3	
1	Manager, Research, Monitoring & Evaluation	GMG SEG 2	
1	Policy Analyst	GMG SEG 2	
2	Programme Development Specialist	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
8			

8 Total - Youth & Adolescent Policy Division

#### **Childcare Institutions (Posts to be abolished when Vacant)**

## Mannings Children's Home

No. of			
Offices	Post	Classification	Remark
1	Teacher		Post [# 37834] to be abolished when vacant.
3	Instructor 1		Three (3) posts [#s 37835-7] to be abolished when vacant.
1	Administrator 1	GMG AM 1	Post [# 37838] to be abolished when vacant.
2	Social Work Aide 2	SWG SWA 2	Two (2) posts [#s 37844-5] to be abolished when vacant.
2	Duty Officer	PTSG PX 1	Two (2) posts [#s 37839-37840] to be abolished when vacant.
1	Social Work Aide 1	SWG SWA 1	Post [# 37846] to be abolished when vacant.
2	Cook	LMO TS 3	Two (2) posts [#s 37847-8] to be abolished when vacant.
4	Attendant	LMO TS 2	Four (4) posts [#s 37849-37852] to be abolished when vacant.
2	Handyman	LMO TS 1	Two (2) posts [#s 37842-3] to be abolished when vacant.
18			

#### Summerfield Boy's Home

No. of Offices	Post	Classification	Remark
2	Instructor 1		Two (2) posts [#s 37856-7] to be abolished when vacant.
1	Records Officer 2	PIDG RIM 3	Post [# 37860] to be abolished when vacant.
2	Duty Officer	PTSG PX 1	Two (2) posts [#s 37858-9] to be abolished when vacant.

# **Ministry of Education, Youth & Information**

## **Youth Division**

**Childcare Institutions (Posts to be abolished when Vacant)** 

Summerfield Boy's Home

No. of Offices	Post	Classif	ication	1	Remark
2	Social Work Aide 1	SWG	SWA	1	Two (2) posts [#s 37854-5] to be abolished when vacant.
2	Cook	LMO	TS	3	Two (2) posts [#s 37862 & 37866] to be abolished when vacant.
4	Maid	LMO	TS	2	Four (4) posts [#s 37863-5 & 37867] to be abolished when vacant.
1	Handyman	LMO	TS	1	Post [# 37861] to be abolished when vacant.

14

## Homestead Place of Safety

	•		
No. of Offices	Post	Classification	Remark
1	Teacher		Post [# 37909] to be abolished when vacant.
2	Instructor 1		Two (2) posts [#s 37911 & 37913] to be abolished when vacant.
1	Administrator 1	GMG AM 1	Post [# 37914] to be abolished when vacant.
1	Social Work Aide 2	SWG SWA 2	Post [# 37915] to be abolished when vacant.
1	Duty Officer	PTSG PX 1	Post [# 37922] to be abolished when vacant.
1	Social Work Aide 1	SWG SWA 1	Post [# 37916] to be abolished when vacant.
1	Cook	LMO TS 3	Post [# 37917] to be abolished when vacant.
3	Attendant	LMO TS 2	Three (3) posts [#s 37918-20] to be abolished when vacant.
1	Watchman	LMO TS 1	Post [# 37921] to be abolished when vacant.
1	Handyman	LMO TS 1	Post [# 37924] to be abolished when vacant.

13

#### Glenhope Place of Safety

No. of Offices	Post	Classification	Remark
1	Teacher		Post [# 37940] to be abolished when vacant.
1	Instructor 2		Post [# 37941] to be abolished when vacant.
1	Instructor 1		Post [# 37942] to be abolished when vacant.

# **Ministry of Education, Youth & Information**

## **Youth Division**

**Childcare Institutions (Posts to be abolished when Vacant)** 

Glenhope Place of Safety

Greiniope	r face of Safety				
No. of	D4		P* 4 * .		Daniel
Offices	Post		fication		Remark
2	Social Work Aide 2	SWG	SWA	2	Two (2) posts [#s 34944-5] to be abolished when vacant.
2	Social Work Aide 1	SWG	SWA	1	Two (2) posts [#s 37946 & 53484] to be abolished when vacant.
1	Cook	LMO	TS	3	Post [# 37947] to be abolished when vacant.
2	Attendant	LMO	TS	2	Two (2) posts [#s 37948-9] to be abolished when vacant.
1	Handyman	LMO	TS	1	Post [# 37951] to be abolished when vacant.
11					
Glenhope	Nursery				
No. of					
Offices	Post	Classif	fication		Remark
1	Records Officer 2	PIDG	RIM	3	Post [# 37953] to be abolished when vacant.
1	Administrator 1	GMG	AM	1	Post [# 37943] to be abolished when vacant.
3	Assistant Nurse 1	NPG	EAN	1	Three (3) posts [#s 37954-6] to be abolished when vacant.
8	Nurse Aide	TSS	HS	1	Eight (8) posts [#s 37957-37964] to be abolished when vacant.
1	Cook	LMO	TS	3	Post [# 37966] to be abolished when vacant.
2	Attendant	LMO	TS	2	Two (2) posts [#s 37967-8] to be abolished when vacant.
1	Handyman	LMO	TS	1	Post [# 37965] to be abolished when vacant.
17					
Granville					
No. of					
Offices	Post	Classif	fication		Remark
1	Assistant Superintendent				Post [# 37970] to be abolished when vacant.
1	Teacher				Post [# 37971] to be abolished when vacant.
2	Instructor 1				Two (2) posts [#s 37972-3] to be abolished when vacant.
1	Administrator 1	GMG	AM	1	Post [# 37974] to be abolished when

SWG SWA 1

Social Work Aide 1

2

Two (2) posts [#s 37976 & 53485] to

be abolished when vacant.

# **Ministry of Education, Youth & Information**

## **Youth Division**

**Childcare Institutions (Posts to be abolished when Vacant)** 

$\sim$	• 1 1	
Gran	<b>17/1</b>	P

No. of Offices	Post	Classi	fication	1	Remark
1	Cook	LMO	TS	3	Post [# 37977] to be abolished when vacant.
1	Handyman	LMO	TS	1	Post [# 37975] to be abolished when vacant.

9

## St. Augustine

No. of Offices	Post	Classific	cation		Remark
2	Instructor 1				Two (2) posts [#s 37891-2] to be abolished when vacant.
1	Administrator 1	GMG	AM	1	Post [# 37984] to be abolished when vacant.
1	Social Work Aide 2	SWG	SWA	2	Post [# 37985] to be abolished when vacant.
1	Duty Officer	PTSG	PX	1	Post [# 37983] to be abolished when vacant.
1	Cook	LMO	TS	3	Post [# 37986] to be abolished when vacant.
3	Attendant	LMO	TS	2	Three (3) posts [#s 37987-9] to be abolished when vacant.
1	Handyman	LMO	TS	1	Post [# 37990] to be abolished when vacant.

10

#### Blossom Garden's

No. of Offices	Post	Classif	ication	ı	Remark
1	Records Officer 2	PIDG	RIM	3	Post [# 37997] to be abolished when vacant.
5	Assistant Nurse 1	NPG	EAN	1	Five (5) posts [#s 37992-6] to be abolished when vacant.
1	Cook	LMO	TS	3	Post [# 37998] to be abolished when vacant.
4	Attendant	LMO	TS	2	Four (4) posts [#s 37999-38002] to be abolished when vacant.

11

#### Muirton's Boys Home

No. of Offices	Post	Classification	Remark
1	Instructor 2		Post [# 37882] to be abolished when vacant.
1	Instructor 1		Post [# 37883] to be abolished when vacant.

# **Ministry of Education, Youth & Information**

## **Youth Division**

**Childcare Institutions (Posts to be abolished when Vacant)** 

Muirton's Boys Home

No. of					
Offices	Post	Classif	ication		Remark
2	Duty Officer	PTSG	PX	1	Two (2) posts [#s 37884-5] to be abolished when vacant.
2	Social Work Aide 1	SWG	SWA	1	Two (2) posts [#s 37887-8] to be abolished when vacant.
1	Cook	LMO	TS	3	Post [# 37889] to be abolished when vacant.
2	Maid	LMO	TS	2	Posts [#s 37890-1] to be abolished when vacant.
1	Handyman	LMO	TS	1	Post [# 37892] to be abolished when vacant.
10					

#### Marigold Childcare Centre

No. of					
Offices	Post	Classif	ication		Remark
1	Records Officer 2	PIDG	RIM	3	Post [# 38013] to be abolished when vacant.
2	Assistant Nurse 1	NPG	EAN	1	Two (2) posts [#s 38004-5] to be abolished when vacant.
1	Social Work Aide 1	SWG	SWA	1	Post [# 38014] to be abolished when vacant.
7	Nurse Aide	TSS	HS	1	Seven (7) posts [#s 38006-12] to be abolished when vacant.
1	Cook	LMO	TS	3	Post [# 38015] to be abolished when vacant.
3	Attendant	LMO	TS	2	Three (3) posts [#s 38016-8] to be abolished when vacant.
1	Handyman	LMO	TS	1	Post [# 38019] to be abolished when vacant.
16					

16

## Musgrave Girl's Home

No. of Offices	Post	Classification	Remark
Offices	1 081	Classification	
1	Instructor		Post [# 37894] to be abolished when vacant.
1	Records Officer 2	PIDG RIM 3	Post [# 37895] to be abolished when vacant.
4	Social Work Aide 1	SWG SWA 1	Four (4) posts [#s 37896-8 & 53483] to be abolished when vacant.
1	Cook	LMO TS 3	Post [# 37899] to be abolished when vacant.
1	Handyman	LMO TS 1	Post [# 37900] to be abolished when vacant.

# **Ministry of Education, Youth & Information**

## **Youth Division**

**Childcare Institutions (Posts to be abolished when Vacant)** 

Musgrave Girl's Home

No. of Offices	Post	Classi	ficatio	n	Remark
2	Watchman	LMO	TS	1	Two (2) posts [#s 37903 & 37905] to be abolished when vacant.
10					
139	Total - Childcare Institutions (Posts to be abolished	when '	Vacan	t)	
184	Total - Youth Division				

## **Information Division**

No. of Offices	Post	Classification
Offices		
1	Principal Director	GMG SEG 6
1	Policy Officer	GMG SEG 2
1	Director 1	GMG SEG 1
2	Executive Secretary 1	OPS SS 4
1	Senior Secretary	OPS SS 3
6		

## **Jamaica Archives & Records Department**

No. of			
Offices	Post	Classification	Remark
1	Government Archivist	PIDG AR 7	
1	Senior Archivist	PIDG AR 6	
1	Manager, Automated Systems	MIS IT 4	
1	Supervisor	PIDG AR 5	
1	Assistant Archivist 2	PIDG AR 4	
1	Archives Restorer 3	PIDG AR 4	
1	Senior Photographer	MCG AVT 3	
1	Photographer	MCG AVT 2	
1	Executive Secretary 1	OPS SS 4	
5	Assistant Archivist 1	PIDG AR 3	
2	Archives Restorer 2	PIDG AR 3	
1	Secretary 2	OPS SS 2	
2	Archives Restorer 1	PIDG AR 2	
2	Cleaner/Office Attendant	LMO TS 2	
21			

# **Ministry of Education, Youth & Information**

## **Information Division**

### **Jamaica Archives & Records Department**

Audio Visual Unit

No. of			
Offices	Post	Classification	Remark
1	Senior Archivist Audio Visual	PIDG AR 6	
1	Audio Visual Records Analyst	PIDG AR 5	
1	Senior Audio Visual Technical Officer	MCG AVT 4	
1	Senior Conservation Officer	PIDG AR 4	
2	Audio Visual Technical Officer	MCG AVT 3	
1	Assistant Systems Administrator	MIS IT 3	Post [# 56689] to be abolished when vacant.
1	Senior Secretary	OPS SS 3	
2	Conservation Assistant	PIDG AR 3	
3	Assistant Archivist	PIDG AR 3	
2	Office Attendant	LMO TS 2	
1	Security/Janitor	LMO TS 2	
16			

#### Government Records Centre

No. of Offices	Post	Classif	icatio	n	Remark
1	Senior Archivist	PIDG	AR	6	
1	Senior Records Management Analyst	PIDG	AR	5	
4	Records Management Analyst	PIDG	AR	4	
1	Facilities Manager	GMG	AM	3	
3	Records Centre Clerk	PIDG	AR	3	
1	Secretary 2	OPS	SS	2	
1	Secretary 1	OPS	SS	1	
3	Watchman	LMO	TS	1	
1	Attendant	LMO	TS	1	
2	Office Attendant	LMO	TS	1	
18					
55	<b>Total - Jamaica Archives &amp; Records Department</b>				
61	<b>Total - Information Division</b>				

# **Project Management & Technical Services Division**

#### **Architectural Branch**

No. of Offices	Post	Classification	Remark
1 (	Chief Architect	SOG ST 8	
1 :	Senior Executive Engineer	SOG ST 7	
1 :	Senior Executive Architect	SOG ST 7	

# **Ministry of Education, Youth & Information**

# **Project Management & Technical Services Division**

#### **Architectural Branch**

No. of					
Offices	Post	Classi	fication	1	Remark
1	Executive Quantity Surveyor	SOG	ST	7	
1	Executive Architect	SOG	ST	6	
1	Architect	SOG	ST	5	
1	Quantity Surveyor	SOG	ST	5	
1	Site Acquisition Officer	SOG	ST	5	
1	Senior Draughtsman	SOG	ST	4	
1	Draughtsman	SOG	ST	3	
1	Records Officer 2	PIDG	RIM	3	
2	Assistant Draughtsman	SOG	ST	2	
13					
13	Total - Architectural Branch				
	Total Michitectulal Branch				

#### **Technical Services Branch**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Director	SOG	ST	9	
1	Senior Secretary	OPS	SS	3	
3	Secretary 2	OPS	SS	2	
3	Secretary 1	OPS	SS	1	
8					
8 '	Total - Technical Services Branch				

#### **Maintenance Branch**

No. of Offices	Post	Classification	Remark
1	Chief Building Officer	SOG ST 7	
1			
1	Total - Maintenance Branch		

#### **Project Management Branch**

No. of Offices	Post	<b>Classification</b> Remark
1	Director 4	GMG SEG 4
2	Director 1	GMG SEG 1
1	Senior Secretary	OPS SS 3
1	Administrator	GMG AM 1
2	Secretary 2	OPS SS 2
7		

# **Ministry of Education, Youth & Information**

# **Project Management & Technical Services Division**

**Project Management Branch** 

7 Total - Project Management Branch

#### **Project Financing Branch**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Director, Accounts	FMG	PA	2	
2	Accounting Technician 3	FMG	ΑT	3	
3	Accounting Technician 2	FMG	ΑT	2	
1	Accounting Clerk 2	FMG	AC	2	
7					
7	Total - Project Financing Branch				
36	Total - Project Management & Technical	l Services Division	1		

## **Planning & Development Division**

#### **Statistics Branch**

No. of Offices	Post	Classif	ficatio	n	Remark
1	Senior Statistician	SOG	ST	7	
1	Statistician	SOG	ST	6	
1	Data Control Officer	MIS	IT	2	
1	Systems Hardware Technician	MIS	IT	2	
1	Secretary 2	OPS	SS	2	
1	Data Preparation Officer	MIS	IT	1	
6					
6	Total - Statistics Branch				

#### Policy Analysis & Research Branch

•	•					
No. of Offices	Post	Classifi	ication	ļ	Remark	
1	Director, Policy Analysis Research and M.I.S	GMG	EO	4		
1	Senior Education Officer	GMG	EO	3		
1	Senior Director, Planning and Development	GMG	SEG	5		
1	Education Officer	GMG	EO	2		
1	International Affairs Officer	GMG	SEG	1		
1	Senior Secretary	OPS	SS	3		
1	Administrator	GMG	AM	1		
1	Secretary 1	OPS	SS	1		
1	Records Clerk	PIDG	RIM	1		
9						

# **Ministry of Education, Youth & Information**

# **Planning & Development Division**

## **Corporate Planning Branch**

No. of Offices	Post	Classification	Ren
1	Director 2	GMG SEG 2	
1	Corporate Planner	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
3			
3	Total - Corporate Planning Branch		

#### **Planning Monitoring & Evaluation Branch**

Programme Monitoring & Evaluation Section

No. of Offices	Post	Classification	Remark
1	Head Programme Monitoring and Evaluation	GMG EO 4	
1	Senior Education Officer, Programme Monitoring and Evaluation	GMG EO 3	
2	Education Officer	GMG EO 2	
1	Senior Secretary	OPS SS 3	
5			

#### **Education Planning Section**

No. of					
Offices	Post	Classif	fication	n	Remark
1	Assistant Chief Education Officer	GMG	EO	4	
1	Senior Education Officer	GMG	EO	3	
4	Education Officer	GMG	EO	2	
1	Senior Project Economist	SOG	ST	6	
1	Planner	SOG	ST	5	
1	Administrator	GMG	AM	2	
1	Senior Secretary	OPS	SS	3	
1	Secretary 2	OPS	SS	2	
11					
16	<b>Total - Planning Monitoring &amp; Evaluation Branch</b>				
34	<b>Total - Planning &amp; Development Division</b>				
1132	Total - Ministry of Education, Youth & Information	1			

# **Ministry of Energy (Former)**

## **Executive Office**

No. of Offices	Post	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1			
1 '	Total - Executive Office		
1	Total - Ministry of Energy (Former)		

# Ministry of Science, Energy & Technology

## **Executive Office**

lo. of Offices	Post	Classification Remark
1	Permanent Secretary	GMG EMG 1
1	Technical Coordinator	GMG SEG 2
1	Administrative Assistant	GMG SEG 1
3	Executive Secretary 2	OPS SS 5
1	Executive Secretary 1	OPS SS 4
1	Receptionist	PIDG RIM 2
8		

# **Energy Division**

No. of Offices	Post	Classification	R
1	Chief Technical Director	GMG CTD 1	
1	Executive Secretary 1	OPS SS 4	
2			

## **Electricity**

No. of Offices	Post	Classification
1	Senior Director, Electricity	GMG SEG 5
1	Senior Secretary	OPS SS 3
1	Secretary 1	OPS SS 1
3		

## Head Office (Kingston)

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Executive Engineer	SOG	ST	8	
4	Engineer	SOG	ST	7	
1	Electrical Inspector 2	SOG	ST	4	
3	Electrical Inspector 1	SOG	ST	3	
1	Technical Assistant	SOG	ST	2	
5	Technical Assistant	SOG	ST	1	
15					

#### **Industrial Safety**

No. of Offices	Post	Classification	Remark
1	Health Safety & Environment Engineer	SOG ST 7	
7	Safety Inspector	SOG ST 5	

# Ministry of Science, Energy & Technology

Energy	<b>Division</b>
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Ľ	CCU	u	111

**Industrial Safety** 

NO. 01			
Offices	Post	Classification	Remark

8

#### Office Services

No. of Offices	Post	Classification	Remark
1	Office Manager	GMG AM 2	
1	Accounting Clerk 2	FMG AC 2	
2	Records Clerk	PIDG RIM 1	
1	Telephone Operator	OPS TO 1	
1	Attendant	LMO TS 1	
1	Messenger	LMO TS 1	
1	Driver	LMO DR 1	
8			

#### Mandeville Sub-Office

No. of Offices	Post	Classif	ication	Remark
1	Electrical Inspector 3	SOG	ST	5
2	Technical Assistant	SOG	ST	1
1	Secretary 1	OPS	SS	1
1	Records Clerk	PIDG	RIM	1
1	Attendant	LMO	TS	1
6				

#### St. Ann Sub-Office

No. of Offices	Post	Classification Remark
1	Electrical Inspector 3	SOG ST 5
2	Technical Assistant	SOG ST 1
1	Secretary 1	OPS SS 1
1	Records Clerk	PIDG RIM 1
1	Attendant	LMO TS 1
6		

#### Montego-Bay Sub-Office

No. of Offices	Post	Classification	Remark
1	Executive Engineer	SOG ST 8	
1	Engineer	SOG ST 7	

# Ministry of Science, Energy & Technology

# **Energy Division**

#### **Electricity**

Montego-Bay Sub-Office

Classi	fication	Remar
SOG	ST	4
SOG	ST	3
SOG	ST	1
OPS	SS	2
OPS	SS	1
PIDG	RIM	1
LMO	TS	1
	SOG SOG SOG OPS OPS PIDG	SOG ST OPS SS OPS SS PIDG RIM

Classification

Remark

# 1

Post

Offices

1 Principal Director GMG SEG 6 OPS SS 4 **Executive Secretary 1** 

2

#### Regulatory Affairs

No. of			
Offices	Post	Classification	Remark
1	Director, Regulatory Affairs	GMG SEG 2	
1			

#### Project Implementation & Management

No. of			
Offices	Post	Classification	Remark
1	Director, Project Management	GMG SEG 4	
2	Project Co-ordinator	GMG SEG 2	
1	Project Financial Management Specialist	FMG PA 2	
4			

## **Energy Economics**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Director, Energy Economics	SOG	ST	8	
1	Senior Economist	SOG	ST	7	
1	Data and Quality Control Officer	MIS	IT	3	
1	Senior Secretary	OPS	SS	3	
1	Secretary 2	OPS	SS	2	

# Ministry of Science, Energy & Technology

# **Energy Division**

#### **Energy**

**Energy Economics** 

No. of			
Offices	Post	Classification	Remark

5

## Energy Systems & Conservation

No. of Offices	Post	Classificat	ion	Remark
1	Senior Energy Engineer	SOG ST	8	
1	Director 1	SOG ST	7	
2				

#### Programme Management & Administration

No. of Offices	Post	Classification	Remark
1	Director, Programme Management & Administration	GMG SEG 2	
1			
15	Total - Energy		
75	<b>Total - Energy Division</b>		

## **Legal Services**

No. of Offices	Post	Class	ificatio	n	Remark
1	Senior Legal Officer	JLG	LO	4	C.D.
1	Legal Officer	JLG	LO	2	C.D.
2					
2	Total - Legal Services				

## **Communications & Public Relations**

No. of Offices	Post	Classification	1	Rema
1	Director, Communications & Public Relations	MCG IE	4	
1	Information Officer	MCG IE	2	
1	Secretary 2	OPS SS	2	
3				

3 Total - Communications & Public Relations

# Ministry of Science, Energy & Technology

# **Corporate Services Division**

No. of Offices	Post	Classification	Rem
1	Senior Director, Corporate Services	GMG SEG 5	
1	Executive Secretary 1	OPS SS 4	
2			

## **Information Systems**

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Information Systems Manager	MIS	ΙT	7	
1	Systems Administrator	MIS	IT	5	
1	Webmaster/Multimedia Specialist	MIS	IT	4	
1	Systems Support Specialist	MIS	IT	3	
1	Technical Administrative Assistant	MIS	IT	2	
1	Secretary 2	OPS	SS	2	
6					
6 '	Total - Information Systems				

#### **Documentation Information & Access Services**

No. of Offices	Post	Classification	Remark
1	Director, Documentation Information & Access Services	GMG SEG 3	
1			

## Library

No. of Offices	Post	Classification	Remark
1	Librarian 3	PIDG LB 3	
1	Senior Library Assistant	PIDG LA 2	
1	Library Assistant	PIDG LA 1	
1	Secretary 2	OPS SS 2	
4			

## Registry

No. of Offices	Post	Classification	Remark
1	Registrar	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
3			

# Ministry of Science, Energy & Technology

# **Corporate Services Division**

#### **Documentation Information & Access Services**

Access/Customer Services

No. of Offices	Post	Classification	Remark
1	Customer Service Officer	GMG AM 2	

1

9 Total - Documentation Information & Access Services

#### **Human Resource Management & Development**

No. of Offices	Post Director, Human Resource Management & Development	Classification GMG SEG 4	Remark
1 <b>2</b>	Senior Secretary	OPS SS 3	

#### Organisational Development & Performance Management

No. of Offices	Post	Classification	Remark
1	Director, Organizational Development & Perf. Mgmt.	GMG SEG 3	
1	Human Resource Officer, Organizational Development & Performance Management	GMG AM 3	

2

#### **Human Resource Management**

No. of				
Offices	Post	Classif	fication	ı
1	Director, Human Resource Management	GMG	SEG	3
1	Director, Employee Relations, Health, Safety & Wellbeing	GMG	SEG	2
1	Senior Human Resource Officer (Staffing)	GMG	SEG	1
1	Human Resource Officer (Staffing)	GMG	AM	4
1	Human Resource Officer (Retirement, Pension etc.)	GMG	AM	4
1	Human Resource Officer (Loans, Allowances etc.)	GMG	AM	4
1	Human Resource Officer (Leave Administration)	GMG	AM	4
1	Human Resource Information System Officer	GMG	AM	3
2	Secretary 2	OPS	SS	2
2	Records Officer 1	PIDG	RIM	2
12				

# Ministry of Science, Energy & Technology

# **Corporate Services Division**

#### **Human Resource Management & Development**

**Human Resource Development** 

No. of Offices	Post	Classification
1	Director, Human Resource Development	GMG SEG 2
1	Human Resource Development Officer	GMG AM 4
1	Secretary 2	OPS SS 2
3		

#### 19 Total - Human Resource Management & Development

#### **Procurement**

No. of Offices	Post	Classification	Re
1	Procurement Officer	GMG SEG 2	
1	Project Procurement Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
3			
3 7	Total - Procurement		

#### Administration

1

No. of Offices	Post	Classification	Remark
1	Director, Administration	GMG SEG	2
1	Secretary 2	OPS SS	2
2			

#### Office Management Section

No. of Offices	Post	Classification	Remark
1	Office Manager	GMG AM 4	

## Office Management Section- Inventory

No. of Offices	Post	Classification	Remark
1	Storekeeper	PIDG RIM 3	
1	Inventory Officer	PIDG RIM 3	
2			

#### Office Management Section- Office Services

No. of			
Offices	Post	Classification	Remark
2	Attendant 2	LMO TS 2	

# Ministry of Science, Energy & Technology

# **Corporate Services Division**

#### Administration

Office Management Section- Office Services

No. of Offices	Post	Classification	
2	Messenger/Handyman	LMO TS 2	
2	Attendant	LMO TS 1	
6			

## Office Management Section- Customer Relations/Service

No. of Offices	Post	Classification	Remark
2	Receptionist/Telephone Operator	OPS TO 2	
2			

#### **Transport Section**

No. of Offices	Post	Classification	Remark	
1	Transport Manager	GMG AM 3		
3	Driver 1	LMO DR 1		
1	Driver (Rider)	LMO DR 1		
5				
18	<b>Total - Administration</b>			
57	<b>Total - Corporate Services Division</b>			

#### **Internal Audit**

Offices	Post	Classification Rem
1	Chief Internal Auditor	FMG AS 5
1	Audit Manager	FMG AS 4
1	Audit Manager	FMG AS 4
2	Senior Auditor	FMG AS 3
3	Auditor	FMG AS 2
1	Auditor	FMG AS 2
2	Assistant Auditor	FMG AS 1
1	Senior Secretary	OPS SS 3
12		

# Ministry of Science, Energy & Technology

# Information, Communication & Technology Division

No. of Offices	Post	Classification	Re
1	Chief Technical Director	GMG CTD 1	
1	Director 4	GMG SEG 4	
1	Administrative Assistant	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
4			

#### **Post & Telecommunications**

No. of Offices	Post	Classif	icatio	n	Remark
1	Principal Director	GMG	SEG	6	
1	Director, Post and Telecommunications	GMG	SEG	3	Post [9014] of Director, Post & Telecommunications (GMG/SEG 2 upgraded with effect from March 7, 2016.
1	Executive Secretary 1	OPS	SS	4	
1	Secretary 2	OPS	SS	2	
4					
4	Total - Post & Telecommunications				

8 Total - Information, Communication & Technology Division

## **Policy Planning Development & Evaluation**

No. of Offices	Post	Classification	Re
1	Principal Director, Policy, Planning, Development & Evaluation	GMG SEG 6	
1	Administrative Assistant	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
4			

#### **Corporate Planning & Performance Management**

No. of Offices	Post	Classification	Remark
1	Director, Corporate Planning & Perf. Management	GMG SEG 4	
1	Corporate Planner	GMG SEG 2	
1	Performance Monitoring Officer	GMG AM 4	
3			

3 Total - Corporate Planning & Performance Management

# Ministry of Science, Energy & Technology

# **Policy Planning Development & Evaluation**

#### Research

No. of Offices	Post	Classification	Rem
1	Chief Research Officer	SOG ST 7	
1	Research Officer	SOG ST 6	
1	Statistician	SOG ST 5	
3			
3	Total - Research		

## Mineral Lands Management & Renewable Energy

No. of Offices	Post Director, Mineral Lands Management & Renewable Energy	Classification GMG SEG 4	Remark
1	Technical Coordinator	GMG SEG 2	
2			

2 Total - Mineral Lands Management & Renewable Energy

## **Energy Science & Technology**

No. of Offices	Post	Classif	ication	Remark
1	Senior Policy Analyst, Science, Energy & Technology	GMG	SEG 3	
1	Senior Policy Analyst, Science, Energy & Technology	GMG	SEG 3	
1	Policy Analyst, Science, Energy & Technology	GMG	SEG 2	
3				
3	Total - Energy Science & Technology			
15	<b>Total - Policy Planning Development &amp; Evaluation</b>			

## **Finance & Accounts Division**

No. of Offices	Post	Classi	ficatio	n	
1	Principal Finance Officer	FMG	PA	5	
1	Financial Analyst	FMG	PA	3	
1	Manager, Financial Management Information System	FMG	ΑT	3	
1	Executive Secretary	OPS	SS	4	
4					

## **Expenditure Control & Accounts Branch**

No. of			
Offices	Post	Classification	Remark
1	Director, Accounts Payable and Payroll	FMG PA 3	

# Ministry of Science, Energy & Technology

## **Finance & Accounts Division**

#### **Expenditure Control & Accounts Branch**

No. of Offices	Post	Classification	Remark
1	Senior Secretary	OPS SS 3	

2

## Payroll Unit

No. of Offices	Post	Classification	Ren
1	Head, Payroll Unit	FMG PA 1	
1	Senior Payroll Officer	FMG AT 3	
1	Payroll Officer	FMG AT 2	
3			

## Payments Unit

No. of Offices	Post	Classification	Remark
1	Manager, Payment Unit	FMG PA 2	
1	Payment Supervisor	FMG PA 1	
1	Senior Payment Officer	FMG AT 3	
1	Payment Officer	FMG AT 2	
1	Collection/Disbursement Officer	FMG AT 1	
1	Assistant Payments Officer	FMG AT 1	
6			

#### 11 Total - Expenditure Control & Accounts Branch

#### **Final Accounts**

No. of Offices	Post	Classification	Re
1	Director, Final Accounts	FMG PA 2	
1	Final Accounts Officer	FMG AT 3	
1	Bank Reconciliation Officer	FMG AT 2	
3			
3 7	Total - Final Accounts		

## **Management Accounts**

No. of Offices	Post	Classification	Remark
1	Director, Management Accounts	FMG PA 3	
1	Management Accountant	FMG PA 1	
1	Commitment Control Officer	FMG AT 3	
3			

# Ministry of Science, Energy & Technology

## **Finance & Accounts Division**

#### **Management Accounts**

- 3 Total Management Accounts
- 21 Total Finance & Accounts Division

## **Cyber Incident Response Team Division**

No. of						
Offices	Post	Classification		n	Remark	
1	Director, Cyber Incident Response Team	MIS	IT	9	New post [# 71163] with effect from May 15, 2017.	
1	Information Systems Security Specialist	MIS	IT	7	New post [# 71164] with effect from May 15, 2017.	
1	Cyber Incident Specialist	MIS	IT	7	New post [# 71165] with effect from May 15, 2017.	
1	Cyber Analyst/Researcher	MIS	IT	7	New post [# 71166] with effect from May 15, 2017.	
1	Administrative Assistant	GMG	AM	3	New post [# 71167] with effect from May 15, 2017.	
5						
5	<b>Total - Cyber Incident Response Team Division</b>					
206	Total - Ministry of Science, Energy & Technology					

## **Ministry of Agriculture & Fisheries (Former)**

## **Central Direction & Control Unit**

No. of		CI 16	· .•		D 1
Offices	Post	Classif	icatio	n	Remark
1	Executive Secretary 1	OPS	SS	4	Post [# 7293] to be abolished when vacant.
1	Senior Secretary	OPS	SS	3	Post [# 7300] to be abolished when vacant.
1	Secretary 2	OPS	SS	2	Post [# 7304] to be abolished when vacant.
3					

## **3** Total - Central Direction & Control Unit

## **Internal Audit Unit**

No. of Offices	Post	Classification	Remark
2	Assistant Auditor	FMG AS 1	Two (2) posts [#s 7322 & 7326] to be abolished when vacant.
2			
2	Total - Internal Audit Unit		

### **Finance & Accounts Division**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Secretary 2	OPS	SS	2	Post [# 7340] to be abolished when vacant.

### **Management Accounts Branch**

1

No. of Offices	Post	Classi	ficatio	n	Remark
1	Manager, Deposits and Investments	FMG	РА	2	Post [# 61064] to be abolished when vacant.
1					
1 ′	Total - Management Accounts Branch				

#### - Total Management Recounts Dia

## **Accounts Payable & Payroll**

hecl	

No. of Offices	Post	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	Post [# 7358] to be abolished when vacant.

1

- 1 Total Accounts Payable & Payroll
- 3 Total Finance & Accounts Division

## **Ministry of Agriculture & Fisheries (Former)**

## **Policy Co-ordination & Administration Directorate**

## **Human Resource Management & Development**

HRM -	[Emp]	lovee	Benefits
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No. of Offices	Post	Classification	Remark
1	Secretary 1	OPS SS 1	Post [# 7438] to be abolished when vacant.

## **Industrial Relations Unit**

1

1

No. of Offices	Post	Classification	Remark
1	Secretary 1	OPS SS 1	Post [# 7419] to be abolished when vacant.

## Documentation, Information & Access Services

No. of Offices	Post	Classification	Remark
1	Director 3	GMG SEG 3	Post [# 7510] to be abolished when vacant.

1

### 3 Total - Human Resource Management & Development

### **Facility & Property Management**

## Office Management & General Services

No. of Offices	Post	Classification	Remark
1	Office Manager	GMG AM 4	Post [# 7449] to be abolished when vacant.
1			

### Transport/Fleet Management

No. of Offices	Post	Classification	Remark
1	Driver 1	LMO DR 1	Post [# 7508] to be abolished when vacant.
1			
2	Total - Facility & Property Management		
5	<b>Total - Policy Co-ordination &amp; Administration</b>	Directorate	
13	Total - Ministry of Agriculture & Fisheries (Fo	ormer)	

## **Forestry Department**

## **Regional Forestry Operations**

No. of Offices	Post	Classification	Rema
2	Accounting Technician 2	FMG AT 2	
6	Accounting Clerk 2	FMG AC 2	
9	Watchman	LMO TS 1	
3	Driver 1	LMO DR 1	
1	Nursery Foreman	LMO TS 6	
3	Office Attendant	LMO TS 1	
24			

## **Finance & Accounts**

#### **Final Accounts**

No. of Offices	Post	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
1			
1	<b>Total - Final Accounts</b>		
1	<b>Total - Finance &amp; Accounts</b>		

## **Human Resource Management & Administration**

## Registry

No. of Offices	Post	Classification	Remark
1	Records Clerk	PIDG RIM 1	
1			

#### **Office Services**

lo. of offices	Post	Cla	ssi	ficatio	n	Remark
1	Telephone Operator	OF	S	TO	2	
2	Driver 2	LM	0	DR	2	
1	Driver 1	LM	0	DR	1	
1	Watchman	LM	0	TS	1	
1	Attendant/Messenger	LM	0	TS	2	
1	Sideman	LM	0	TS	1	
1	Handyman	LM	0	TS	1	
8						
8	Total - Office Services					

- 8 Total Office Services
- 9 Total Human Resource Management & Administration

## **Forestry Department**

**34** Total - Forestry Department

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Executive Office**

No. of			
Offices	Post	Classification	Remar
1	Permanent Secretary	GMG EMG 1	
1	Co-ordinator, Special Projects	GMG SEG 2	
1	Administrative Assistant To The Permanent Sec.	GMG SEG 1	
4	Executive Secretary 2	OPS SS 5	
3	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
12			

## **Special Projects**

No. of Offices	Post	Classification	Remark
1	Chief Technical Director, Special Projects	GMG CTD 1	Kemai K
· · ·	•		
ı	Executive Secretary 2	OPS SS 5	
2			
2	<b>Total - Special Projects</b>		
14	<b>Total - Executive Office</b>		

## **Office of the Director General**

No. of Offices	Post	Classification
1	Director General	GMG EMG 1
1	Administrative Assistant	GMG SEG 1
1	Executive Secretary 2	OPS SS 5
3		

## Praedial Larceny Prevention Coordination Unit

No. of Offices	Post	Classification	Remark
1	Praedial Larceny Co-ordinator	GMG SEG 2	
1	Administrator	GMG AM 2	
2			

## **Project Management & Coordination**

No. of Offices	Post	Classification	Remark
1	Director, Project Management & Co-ordination	GMG SEG 4	
1	Professional Accountant 3	FMG PA 3	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	
1	Accounting Technician 2	FMG AT 2	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## Office of the Director General

### **Project Management & Coordination**

No. of Offices	Post	Classification	Remark
1	Accounting Technician 1	FMG AT 1	

6

6 Total - Project Management & Coordination

## Strategic Planning, Monitoring & Evaluation Division

No. of Offices	Post	Classification	Remark
1	Director, Corp./Strategic Planning & Performance Monitoring	GMG SEG 4	
1	Corporate Planner	GMG SEG 2	
1	Corporate Planner/Analyst	GMG SEG 2	
3			

3 Total - Strategic Planning, Monitoring & Evaluation Division

### **Registrar of Co-operatives & Friendly Societies**

No. of		C		
Offices	Post	Classification	n	Remark
1	Director, Registrar of Co-ops & Friendly Societies	GMG SEG	i 5	
1	Senior Systems Administrator	MIS IT	6	
1	Administrator	GMG AM	4	
1	Executive Secretary 1	OPS SS	4	
1	Help Desk Technician	MIS IT	3	
1	Accounting Clerk	FMG AC	2	
1	Data Entry Clerk	MIS IT	2	
1	Records Officer 1	PIDG RIM	2	
1	Records Clerk	PIDG RIM	1	
1	Telephone Operator	OPS TO	2	
1	Driver	LMO DR	1	
1	Attendant	LMO TS	2	
3	Watchman	LMO TS	2	
1	Attendant	LMO TS	2	
1	Groundsman	LMO TS	1	
17				

### Office Services

No. of Offices	Post	Classification	Remark
1	Administrator	GMG AM 3	
1	Records Clerk (Registry)	PIDG RIM 1	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## Office of the Director General

## **Registrar of Co-operatives & Friendly Societies**

25

4

No. of	<b></b>	O1 10 11	
Offices	Post	Classification	Remark
2	Attendant	LMO TS 1	

## Research Development & Training Branch

No. of Offices	Post	Classification	Remark
1	Director, Research Training & Development	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
2			

### Research Development & Training Branch- Development Section

No. of Offices	Post	Classification	Remark
1	Development Manager	GMG SEG 2	
2	Development & Registration Officer	GMG AM 4	
2			

## Research Development & Training Branch-Training Section

No. of Offices	Post	Classification	Remark
1	Training Manager	GMG SEG 2	
1	Senior Training Officer	GMG SEG 1	
2	Training Officer	GMG AM 4	
4			

### Audit & Investigation Branch

No. of Offices	Post	Classification	Remark
1	Director, Audit & Investigation	FMG AS 5	
1	Senior Secretary	OPS SS 3	
2			

## Audit & Investigation Branch-Financial Section

No. of Offices	Post	Classification	Remark
1	Chief Auditor, Financial	FMG AS 4	
3	Senior Auditor	FMG AS 3	
1	Auditor	FMG AS 2	
5			

## Ministry of Industry, Commerce, Agriculture & Fisheries

## Office of the Director General

## **Registrar of Co-operatives & Friendly Societies**

Audit & Ir	nvestigation Branch- Investigation Section		
No. of			
Offices	Post	Classification	Remark
1	Chief Auditor, Investigation	FMG AS 4	
1	Senior Auditor	FMG AS 3	
1	Auditor	FMG AS 2	
3			
Inspectora	te Section		
No. of			
Offices	Post	Classification	Remark
1	Director, Inspectorate	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
2			
Inspectora	te Section- Northern Region		
No. of			
Offices	Post	Classification	Remark
1	Manager, Northern Region	GMG SEG 2	
2	Senior Registration & Inspection Officer	GMG SEG 1	
1	Inspection Officer	GMG AM 4	
1	Administrative Support	GMG AM 2	
1	Driver	LMO DR 1	
1	Office Attendant	LMO TS 2	
7			
Inspectora	te Section- Southern Region		
No. of			
Offices	Post	Classification	Remark
1	Manager, Southern Region	GMG SEG 2	
4	Senior Inspection Officer	GMG SEG 1	
1	Inspection Officer	GMG AM 4	
1	Administrative Support	GMG AM 2	
1	Office Attendant	LMO TS 2	
8			
Agricultur	e Credit & Subsidies Branch		
No. of			
Offices	Post	Classification	Remark
1	Director	GMG SEG 3	
1	Senior Secretary	OPS SS 3	

OPS SS 2

Secretary 2

1

## Ministry of Industry, Commerce, Agriculture & Fisheries

## Office of the Director General

### **Registrar of Co-operatives & Friendly Societies**

Agriculture Credit & Subsidies Branch

No. of Offices	Post	Classification	Remark
1	Secretary 1	OPS SS 1	
_			

#### Finance & Accounts

No. of Offices	Post	Classification
1	Accountant	FMG PA 1
1	Accounting Technician 2	FMG AT 2
1	Accounting Technician 1	FMG AT 1
1	Accounting Clerk 2	FMG AC 2
4		

### Inspection & Monitoring

No. of Offices	Post	Classificat	ion	Rema
1	Chief Inspector	FMG AS		Kemark
4	Senior Inspector	FMG AS		
4	Inspector	FMG AS	3 2	
4	Assistant Inspector	FMG AS	3 1	
13				

### Research & Information

No. of Offices	Post	Classification	Remark
1	Director, Research	SOG ST 7	
1	Research Officer	SOG ST 6	
2			

### 80 Total - Registrar of Co-operatives & Friendly Societies

## Office of the Chief Technical Director

No. of Offices	Post	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Executive Secretary 1	OPS SS 4	
2			

## Ministry of Industry, Commerce, Agriculture & Fisheries

## Office of the Director General

Office of the Chief Technical Director

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		<i></i>

No. of Offices	Post	Classification Remark
1	Copyright Officer	GMG SEG 2
1		

## Trade Unit

No. of Offices	Post	Classification
1	International Trade Specialist	GMG SEG 4
1	International Trade Specialist	SOG ST 9
1	Agricultural Trade Officer	SOG ST 6
1	Trade Liaison Officer	GMG SEG 1
2	Senior Secretary	OPS SS 3
6		

## Commerce Division

No. of					
Offices	Post	Classif	ication	ì	Remark
1	Director 4	GMG	SEG	4	
1	Director, Commodities	GMG	SEG	2	
1	Senior Secretary	OPS	SS	3	
3					

## Commerce Division- Vehicle Import Policy

No. of			
Offices	Post	Classification	Remark
1	Director 1	GMG SEG 1	
1			

### Commerce Division- Monitoring

No. of Offices	Post	Classification	Remark
1	Director 2	GMG SEG 2	
1	Administrator	GMG AM 4	
2	Administrator 2	GMG AM 3	
1	Secretary 2	OPS SS 2	
5			

### **Industry Division**

No. of			
Offices	Post	Classification	Remark
1	Senior Director	GMG SEG 4	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## Office of the Director General

### Office of the Chief Technical Director

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Industry	r	)	W	19	SIOT	1

No. of Offices	Post	Classifica	ıtion	Remark
1	Senior Secretary	OPS S	S 3	
1	Secretary 2	OPS S	S 2	
3				

#### Industry Division- Freezone Secretariat

No. of Offices	Post	Classification	Remark
1	Director 2	GMG SEG 2	
- 1			

### Industry Division- Business Facilitation Unit

No. of Offices	Post	Classification Remark
2	Director 1	GMG SEG 1
2		

### Industry Division- Manufacturing & Incentive Monitoring Unit

No. of Offices	Post	<b>Classification</b> Remark	temark
1	Director 3	GMG SEG 3	
1	Director 1	GMG SEG 1	
2			

## Industry Division- Scrap Metal Monitoring Unit

No. of Offices	Post	Classification Remark
1	Director 2	GMG SEG 2
1		

## Industry Division- Trade Relations Unit

No. of Offices	Post	Classification	Remark
1	Director 1	GMG SEG 1	
1			
28	<b>Total - Office of the Chief Technical Director</b>		
122	<b>Total - Office of the Director General</b>		

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Legal Services Unit**

Classi	ficatio	n	Remark
JLG	LO	4	C.D.
JLG	LO	3	C.D.
JLG	LO	2	C.D.
JLG	LO	2	C.D.
OPS	SS	3	
OPS	SS	3	
	JLG JLG JLG JLG OPS	JLG LO JLG LO JLG LO JLG LO OPS SS	JLG LO 3 JLG LO 2 JLG LO 2 OPS SS 3

6 Total - Legal Services Unit

## **Communications & Public Relations**

ffices	Post	Classifi	ication	ı	Remark
1	Director, Communication And Public Relations	MCG	ΙE	6	
1	Public Relations Officer	MCG	ΙE	4	
1	Communications and Media Officer	MCG	ΙE	4	
1	Videographer	MCG	AVT	5	
1	Information Officer	MCG	ΙE	3	
1	Photo & Graphic Specialist	MCG	AVP	3	
1	Administrative Assistant	GMG	AM	2	
1	Assistant Information Officer	MCG	ΙE	1	
8					

#### 8 Total - Communications & Public Relations

## **Economic Planning & Policy**

No. of Offices	Post	Classification	Remark
1	Chief Planning Analyst	GMG SEG 5	
1	Director, Agricultural Economic Planning	SOG ST 8	
1	Principal Director, Economic Planning & Policy	GMG SEG 6	
1	Senior Economist	SOG ST 8	
1	Policy Analyst	GMG SEG 2	
1	Research Officer	SOG ST 5	
1	Research Assistant	SOG ST 3	
1	Administrative Officer	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
1	Senior Secretary	OPS SS 3	
11			

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Economic Planning & Policy**

## **Data Analysis & Macro Planning**

No. of Offices	Post	Classification
1	Director, Data Analysis & Planning	SOG ST 7
1	Agricultural Economist 2	SOG ST 6
1	Senior Secretary	OPS SS 3
3		
3	Total - Data Analysis & Macro Planning	

### **Micro Planning**

No. of Offices	Post	Classification	Re
1	Senior Agricultural Economist	SOG ST 7	
1	Statistician	SOG ST 6	
2	Agricultural Economist 2	SOG ST 6	
4			
4	Total - Micro Planning		

### Farm Management

No. of Offices	Post	Classification	Rem
1	Senior Agricultural Economist	SOG ST 7	
1	Agricultural Economist 2	SOG ST 6	
2			
2 '	Total - Farm Management		

### **Agriculture Marketing Information Branch**

No. of Offices	Post	Classification	Rema
1	Director, Agricultural Marketing & Information	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
2			

## Agriculture Services Unit

No. of Offices	Post	Classification	Remark
1	Director, Agricultural Services	GMG SEG 4	
1	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
4			

#### 6 Total - Agriculture Marketing Information Branch

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Economic Planning & Policy**

#### Stakeholder Liaison

No. of Offices	Post	Classification	Rema
1	Director, Stakeholder Liaison	GMG SEG 3	
1	Monitoring Officer	GMG SEG 2	
1	Assistant Monitoring Officer	GMG SEG 1	
3			
3 ′	Total - Stakeholder Liaison		

## **Agriculture Incentive**

No. of Offices	Post	Classification	Remark
1	Director, Agricultural Incentives Unit	GMG SEG 2	
1			
1	Total - Agriculture Incentive		

## Agricultural Business and Market Distribution

No. of Offices	Post	Classification	Remark
1	Director, Agricultural Business	GMG SEG 3	
1	Market Development Officer	GMG SEG 2	
1	Assistant Market Development Officer	GMG SEG 1	
3			
3	Total - Agricultural Business and Market Dis	stribution	

## **Reports & Evaluation**

No. of Offices	Post	Classification	Remar
1	Director, Reports & Evaluation	GMG SEG 3	
1	Agricultural Economist	SOG ST 7	
1	Sociologist	SOG ST 7	
3			
3 '	Total - Reports & Evaluation		

#### **Market Research**

No. of Offices	Post	Classification
1	Director, Market Research	SOG ST 8
1	Senior Research Officer	SOG ST 7
2	Research Officer	SOG ST 6
4		

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Economic Planning & Policy**

#### **Market Research**

4 Total - Market Research

## **Statistics & Field Operations**

No. of Offices	Post	Classification	Re
1	Director, Field Operations	SOG ST 8	110
3	Regional Data Collection Officer	SOG ST 5	
16	Data Collection Officer	SOG ST 3	
1	Secretary 2	OPS SS 2	
21			

### Data Analysis & Design Unit

No. of Offices	Post	Classification Remark
1	Director, Data Analysis	SOG ST 8
2	Statistician	SOG ST 7
3		

### Agricultural Information Systems Unit

No. of	_				
Offices	Post	Classi	ficatio	n	Remark
1	Manager	MIS	IT	6	
1	Senior Systems Analyst	MIS	IT	5	
1	Database Administrator	MIS	IT	4	
1	Web Designer	MIS	IT	4	
1	Liaison Officer	GMG	AM	4	
5					
29	<b>Total - Statistics &amp; Field Operations</b>				
69	<b>Total - Economic Planning &amp; Policy</b>				

## **Internal Audit**

No. of			
Offices	Post	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Audit Manager (Co-ordinator)	FMG AS 4	
1	Audit Manager (Co-ordinator)	FMG AS 4	
5	Senior Auditor	FMG AS 3	
2	Senior Auditor	FMG AS 3	
7	Auditor	FMG AS 2	
2	Auditor	FMG AS 2	
3	Assistant Auditor	FMG AS 1	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Internal Audit**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Assistant Auditor	FMG	AS	1	Post [# 7329] to be abolished when vacant.
1	Assistant Auditor	FMG	AS	1	
1	Senior Secretary	OPS	SS	3	
1	Secretary 2	OPS	SS	2	
27					
27	Total - Internal Audit				

27 Total - Internal Audit

## **Finance & Accounts Division**

No. of	D (				n 1		
Offices	Post	Classif	icatio	n	Remark		
1	Principal Finance Officer	FMG	PA	5			
1	Financial Analyst	FMG	PA	3			
1	Financial Systems Manager	FMG	PA	2			
1	Executive Secretary 1	OPS	SS	4			
1	Senior Secretary	OPS	SS	3			
1	Accounting Clerk	FMG	AC	2			
6							

## **Management Accounts Branch**

Offices	Post	Classif	ficatio	n	Rema
1	Director, Management Accounts	FMG	PA	4	
1	Senior Management Accountant	FMG	РΑ	3	
1	Director, Expenditure & Control	FMG	РΑ	2	
1	Director, Finance	FMG	PA	2	
1	Management Accountant (Capital)	FMG	PA	2	
1	Management Accountant (Recurrent)	FMG	PA	2	
1	Senior Commitment Control Officer	FMG	PA	1	
2	Commitment Control Officer	FMG	ΑT	3	
1	Disbursements (Payments) Supervisor	FMG	ΑT	3	
1	Senior Secretary	OPS	SS	3	
1	Budget Officer	FMG	ΑT	2	
12					
12	Total - Management Accounts Branch				
ounts	Payable & Payroll				

#### Accounts Payable & Payroll

No. of			
Offices	Post	Classification	Remark
1	Director, Accounts Payable and Payroll	FMG PA 4	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Finance & Accounts Division**

<b>Accounts</b>	<b>Payable</b>	& Payroll

No. of Offices	Post	Classification Remark
1	Senior Secretary	OPS SS 3
2		

## Payroll Unit

No. of Offices	Post	Classification
1	Payroll Manager	FMG PA 2
1	Senior Payroll Officer	FMG AT 3
3	Payroll Officer	FMG AT 2
1	Assistant Payroll Officer	FMG AT 1
6		

## Checking Unit

No. of Offices	Post	Classification
1	Checking Supervisor	FMG PA 2
2	Senior Checking Officer	FMG AT 3
2	Checking Officer	FMG AT 2
5		

## Payments Unit

No. of			
Offices	Post	Classification	Remark
1	Payment Supervisor	FMG PA 2	
1	Senior Payment Officer	FMG AT 3	
2	Payment Officer	FMG AT 2	
1	Payments Officer	FMG AT 2	
1	Collections Officer	FMG AT 1	
1	Accounting Clerk 2	FMG AC 2	Post [# 7347] to be abolished when vacant.
7			

### Payables Unit

No. of Offices	Post	Classification	Remark
1	Manager, Accounts Payables	FMG PA 3	
1			
21	Total - Accounts Payable & Payroll		

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Finance & Accounts Division**

### **Final Accounts & Reporting Branch**

No. of					
Offices	Post	Classif	ficatio	n	Remark
1	Director, Final Accounts & Reporting	FMG	PA	3	
1	Senior Final Accountant	FMG	PA	1	
2	Final Accountant	FMG	ΑT	3	
1	Final Accounts Officer	FMG	ΑT	3	
1	Senior Bank Reconciliation Officer	FMG	ΑT	3	
1	Bank Reconciliation Officer	FMG	ΑT	2	
1	Bank Reconciliation Officer	FMG	AT	1	Post [# 7351] to be abolished when vacant.
1	Journal Officer	FMG	ΑT	1	
1	Accounting Clerk 2	FMG	AC	2	
10					
10	Total - Final Accounts & Reporting Branch				
49	<b>Total - Finance &amp; Accounts Division</b>				

## **Corporate Services Division**

No. of Offices	Post	Classification	Ren
1	Principal Director, Corporate Services	GMG SEG 6	
1	Executive Secretary 1	OPS SS 4	
2			

### **Human Resource Management & Development**

No. of Offices	Post	Classification	Rem
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Senior Secretary	OPS SS 3	
2			

## HRD- Twickenham Park Training Centre

No. of Offices	Post	Classification	Remark
1	Centre Manager	GMG AM 3	
1	Administrative Support Officer	GMG AM 2	
1	House Keeper	LMO TS 5	
1	Cook	LMO TS 3	
1	Assistant House Keeper	LMO TS 2	
2	Watchman	LMO TS 1	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Corporate Services Division**

## **Human Resource Management & Development**

HRD- Twickenham Park Training Centre

No. of Offices	Post	Classification	Remark
1	Handyman	LMO TS 1	
8			

## HRD- Eltham Park Training Centre

No. of		-	_
Offices	Post	Classification	Remark
1	Centre Manager	GMG AM 3	
1	Administrative Support Officer	GMG AM 2	
1	Housekeeper	LMO TS 5	
1	Cook	LMO TS 3	
2	Assistant Housekeeper	LMO TS 2	
2	Watchman	LMO TS 1	
2	Handyman	LMO TS 1	
10			

### Organizational Development

No. of Offices	Post	Classification
1	Director, Organizational Development	GMG SEG 3
1	Organization Development Officer	GMG SEG 2
1	Organization Development Officer	GMG SEG 1
1	Records Officer	PIDG RIM 3
1	Senior Secretary	OPS SS 3
1	Secretary 2	OPS SS 2
6		

### Human Resource Management

No. of Offices	Post	Classification	Remark
1	Director 3	GMG SEG 3	
1	Director, Human Resource Management	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
3			

### **Human Resource Development**

No. of Offices	Post	Classification	Remark
1	Director 3	GMG SEG 3	
1	Senior Human Resource Development Officer	GMG SEG 1	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Corporate Services Division**

## **Human Resource Management & Development**

**Human Resource Development** 

No. of Offices	Post	Classification	Rema
1	Director, Human Resource Development	GMG SEG 1	Kemar
1	Assistant Human Resource Development Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Records Clerk	PIDG RIM 1	
6			

## **HRM-Staffing**

No. of Offices	Post	Classification
1	Senior Human Resource Officer	GMG SEG 1
2	Assistant Human Resource Officer 2	GMG AM 3
2	Assistant Human Resource Officer 1	GMG AM 2
1	Secretary 2	OPS SS 2
6		

## **Employee Benefits**

No. of Offices	Post	Classification	Remark
Offices	rust	Ciassification	Kelliark
1	Senior Human Resource Officer	GMG SEG 1	
2	Assistant Human Resource Officer 2	GMG AM 3	3
2	Assistant Human Resource Officer 1	GMG AM 2	2
1	Secretary 2	OPS SS 2	2
6			

#### **Industrial Relations**

No. of Offices	Post	Classification	Remark
1	Director 1	GMG SEG 1	
1	Industrial Relations Officer	GMG AM 3	
•			

## HRM- Information & Records Management

No. of Offices	Post	Classif	icatior	1	Remark
1	Human Resource Officer	GMG	AM	4	
1	Information Technology Support Officer	MIS	IT	3	
1	Secretary 2	OPS	SS	2	
2	Records Officer 1	PIDG	RIM	2	
5					

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Corporate Services Division**

## **Human Resource Management & Development**

Documentation, Information & Access Services

No. of			_
Offices	Post	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Records Manager	PIDG RIM 5	
6	Records Officer 1	PIDG RIM 2	
1	Records Officer	PIDG RIM 2	
1	Records Analyst	PIDG RIM 3	
2	Secretary 2	OPS SS 2	
3	Records Clerk	PIDG RIM 1	
3	Records Clerk 1	PIDG RIM 1	
18			

Documentation, Information & Access Services-Library

No. of Offices	Post	Classification		
1	Librarian 4	PIDG LB 4		
1	Librarian	PIDG LB 3		
2	Librarian 2	PIDG LB 2		
1	Library Assistant 2	PIDG LA 2		
1	Senior Secretary	OPS SS 3		
1	Library Assistant 1	PIDG LA 1		
7				

Documentation, Information & Access Services- Registry

No. of Offices	Post	Classification	Remark
1	Registrar	PIDG RIM 4	
1			

#### 80 Total - Human Resource Management & Development

#### **Procurement Branch**

No. of Offices	Post	Classification Remark
1	Procurement Manager	GMG SEG 2
1	Senior Procurement Officer	GMG AM 4
2	Procurement Officer	GMG AM 3
1	Administrative Officer	GMG AM 2
1	Inventory Officer	PIDG RIM 3
1	Secretary 2	OPS SS 2
7		

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Corporate Services Division**

#### **Procurement Branch**

7 Total - Procurement Branch

### **Facilities & Property Management**

No. of Offices	Post	Classification	Remark
1	Director	GMG SEG 4	
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Supervisor, Aftercare	HSC HS 5	New post [# 68879] with effect from November 14, 2016.
1	Aftercare Assistant	HSC HS 4	New post [# 68880] with effect from November 14, 2016.

5

## Office Management & General Services

No. of			
Offices	Post	Classification	Remar
1	Director 2	GMG SEG 2	
1	Director, Office Management & Transportation	GMG SEG 1	
1	Customer Service Officer/Receptionist	GMG AM 2	
2	Inventory Officer	PIDG RIM 3	
1	Storekeeper	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
1	Receptionist/Assistant Telephone Operator	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
1	Telephone Operator	OPS TO 2	
4	Telephone Operator	OPS TO 1	
1	Chief Office Attendant	LMO TS 3	
1	Machine Operator	LMO TS 2	
1	Attendant - Machine Operator	LMO TS 2	
1	Strongroom Attendant	LMO TS 2	
1	Cleaner/Attendant	LMO TS 2	
1	Gardener	LMO TS 2	
2	Cleaner/Office Attendant	LMO TS 2	
1	Attendant/Messenger	LMO TS 2	
16	Attendant 1	LMO TS 1	
2	Attendant	LMO TS 1	
1	Handyman	LMO TS 1	
42			

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Corporate Services Division**

### **Facilities & Property Management**

**Building & Property Maintenance** 

No. of Offices	Post	Classification	Remark
1	Civil Works Engineer	SOG ST 8	
_			

### Building & Property Maintenance- Minor Works

No. of Offices	Post	Classification	Remark
2	Senior Building & Property Maintenance Officer	SOG ST 6	
3	Building & Property Maintenance Officer	SOG ST 4	
5			

## Building & Property Maintenance- Major Works

No. of Offices	Post	Classification	]
1	Project Manager	SOG ST 7	
1	Quantity Surveyor	SOG ST 7	
1	Senior Building & Property Maintenance Officer	SOG ST 6	
3			

### Building & Property Maintenance- Support Services

No. of Offices	Post	Classification	Remark
1	Records Officer 2	PIDG RIM 3	
1	Secretary 2	OPS SS 2	
2			

## Security & Energy Unit

No. of Offices	Post	Classification	Remark
1	Security And Energy Officer	GMG SEG 1	
1	Records Officer 1	PIDG RIM 2	
1	Caretaker	LMO TS 3	
1	Gateman	LMO TS 1	
1	Security Officer	PTSG PX 1	
5			

### Transport & Fleet Management

No. of			
Offices	Post	Classification	Remark
1	Transport Manager	GMG SEG 1	
1	Records Officer 2	PIDG RIM 3	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Corporate Services Division**

### **Facilities & Property Management**

Transport & Fleet Management

No. of Offices	Post	Class	ificatio	n	Remark
4	Driver 2	LMO	DR	2	
1	Driver	LMO	DR	2	
1	Artisan 4	LMO	TS	5	
3	Artisan Helper	LMO	TS	1	
8	Driver 1	LMO	DR	1	
19					
82	Total - Facilities & Property Management				

## **Information & Communication Technology**

No. of Offices	Post	Classi	ificatio	on	Ren
1	Systems Administrator	MIS	IT	5	
1	Technical Support Specialist	MIS	IT	4	
2					

### Data Entry

No. of Offices	Post	Classi	Classification			
1	Data Control Supervisor	MIS	IT	3		
2	Data Entry Technician 2	MIS	ΙΤ	2		
3						

#### **User Support**

No. of Offices	Post	Classif	ficatio	n	Remar
1	Manager, User Support Services	MIS	IT	5	
2	User Support Technician	MIS	IT	3	
3					

#### Application

No. of Offices	Post	Classi	ficatio	n	Remark
1	Applications Manager	MIS	IT	6	1101110111
· ·		_		_	
ı	Systems Analyst	MIS	ΙΤ	5	
1	Senior Programmer	MIS	ΙΤ	4	
1	Web Information/Content Officer	MCG	ΙE	3	
1	Programmer 1	MIS	IT	3	
5					

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Corporate Services Division**

## **Information & Communication Technology**

**Infrastructure Services** 

No. of Offices	Post	Classi	ficatio	n	Remark
1	Information & Communication Technology Director	MIS	IT	7	
1	Manager, Infrastructural Services	MIS	IT	6	
1	Network Administrator	MIS	IT	5	
3					
16	<b>Total - Information &amp; Communication Technology</b>				
187	<b>Total - Corporate Services Division</b>				

## **Technical Services Directorate- Agriculture & Fisheries**

No. of Offices	Post	Classification	Re
1	Chief Technical Director	GMG CTD 1	
1	Technical Services Co-ordinator	GMG SEG 1	
1	Executive Secretary 2	OPS SS 5	
1	Secretary 1	OPS SS 1	
4			

### **Research & Development**

No. of Offices	Post	Classification	Remarl
1	Principal Research Director	SOG ST 10	
1	Human Resource & Administration Manager	GMG SEG 1	
1	Executive Secretary 1	OPS SS 4	
1	Administrator	GMG AM 2	
1	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
1	Telephone Operator	OPS TO 1	
4	Attendant	LMO TS 1	
13			
Accounts			
No. of	P. 4	Cl:0'4'	D l .

No. of Offices	Post	Classif	ication		Remark
1	Professional Accountant	FMG	PA	2	
1	Senior Accountant	FMG	PA	1	
1	Accounting Technician 3	FMG	ΑT	3	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

## **Research & Development**

Research	& Development		
Accounts			
No. of			
Offices	Post	Classification	Remark
3	Accounting Technician 1	FMG AT 1	
1	Accounting Clerk 2	FMG AC 2	
1	Cashier	FMG CS 2	
8			
Operations	s Farm Management		
No. of			
Offices	Post	Classification	Remark
1	Operations Manager	SOG ST 6	
5	Field Assistant	SOG ST 2	
1	Artisan 4	LMO TS 5	
1	Artisan 3	LMO TS 4	
3	Senior Dairyman/Milker	LMO TS 3	
1	Farm Hand	LMO TS 3	
4	Driver 2	LMO DR 2	
10	Farm Hand	LMO TS 2	
9	Farm Hand	LMO TS 1	
2	Driver 1	LMO DR 1	
1	Gateman	LMO TS 1	
38			
Biometric			
No. of Offices	Post	Classification	Remark
1	Biometrician	SOG ST 7	Kemaik
	Biometrician	300 31 7	
1	_		
	Research & Improvement		
No. of	Dord	OI 20° 42 -	Damouk
Offices	Post	Classification	Remark
1	Deputy Research Director	SOG ST 9 SOG ST 5	
1	Farm Manager		
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	
3	Farm Hand	LMO TS 2	
2	Watchman	LMO TS 1	

9

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

## **Research & Development**

Animal Nutrition & Husbandry

No. of			
Offices	Post	Classification	Rema
1	Senior Research Director	SOG ST 8	
2	Chief Livestock Research Officer	SOG ST 7	
2	Senior Livestock Research Officer	SOG ST 6	
1	Livestock Research Officer	SOG ST 5	
5	Livestock Research Assistant	SOG ST 3	
1	Senior Laboratory Technician	SOG ST 3	
1	Laboratory Technician	SOG ST 2	
1	Secretary 2	OPS SS 2	
14			

## Animal Breeding & Genetics

No. of					
Offices	Post	Classif	ication	1	Remark
1	Senior Research Director	SOG	ST	8	
2	Chief Livestock Research Officer	SOG	ST	7	
3	Senior Livestock Research Officer	SOG	ST	6	
3	Livestock Research Officer	SOG	ST	5	
2	Livestock Research Assistant	SOG	ST	3	
1	Secretary 2	OPS	SS	2	
1	Records Officer 1	PIDG	RIM	2	
3	Farm Hand	LMO	TS	2	
7	Farm Hand	LMO	TS	1	
23					

### Crop & Plant Protection Branch

No. of Offices	Post	Classification	Rem
1	Deputy Research Director	SOG ST 9	
1	Senior Secretary	OPS SS 3	
2			

### Crop Research

No. of Offices	Post	Classif	ficatio	n	Remark
1	Senior Research Director	SOG	ST	8	
1	Secretary 2	OPS	SS	2	
2	Secretary 1	OPS	SS	1	
4					

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

## **Research & Development**

Plant	Breeding	
1 Iuii	Diccume	

No. of Offices	Post	Classification
1	Chief Plant Breeding Officer	SOG ST 7
1	Senior Plant Breeding Officer	SOG ST 6
1	Plant Breeding Officer	SOG ST 5
2	Research Assistant (Plant Breeding)	SOG ST 4
5		

#### Agronomy

No. of Offices	Post	Classification	Remark
1	Chief Agronomist	SOG ST 7	
1	Senior Agronomist	SOG ST 6	
3	Agronomist	SOG ST 5	
3	Crop Research Assistant	SOG ST 4	
0			

## Plant Protection & Post Entry Quarantine

No. of Offices	Post	Classi	ficatio	n	Remark
1	Senior Research Director	SOG	ST	8	
1	Secretary 2	OPS	SS	2	
2					

### **Plant Protection**

No. of Offices	Post	Classification	Remark
1	Chief Plant Protection Officer	SOG ST 7	
3	Senior Plant Protection Officer	SOG ST 6	
6	Plant Protection Officer	SOG ST 5	
5	Plant Research Assistant	SOG ST 3	
3	Laboratory Technician	SOG ST 2	
18			

## Post Entry Quarantine

No. of Offices	Post	Classific	eation	Remark
1	Chief Post Entry Officer	SOG S	ST 7	
1	Horticulturist	SOG S	ST 6	
1	Post Entry Quarantine Officer (Tissue Culture)	SOG S	ST 5	
1	Post Entry Quarantine Officer (Seed Pathology)	SOG S	ST 5	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

## **Research & Development**

<b>Post</b>	Entry	Quara	ntine
1 000		O u ui u	111111

No. of Offices	Post	Classification
1	Green House Manager	SOG ST 4
2	Research Assistant (Green House)	SOG ST 3
1	Laboratory Technician	SOG ST 2
8		

### **Extension Services**

No. of Offices	Post	Classification	Remark
2	Extension Specialist	SOG ST 5	
2			

## Orange River Research Station

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Senior Research Director	SOG	ST	8	
1	Farm Manager	SOG	ST	5	
1	Accounting Technician 3	FMG	ΑT	3	
1	Field Assistant	SOG	ST	2	
1	Secretary 1	OPS	SS	1	
1	Driver 2	LMO	DR	2	
1	Office Attendant	LMO	TS	1	
2	Watchman	LMO	TS	1	
9					

## Bee Keeping Unit

No. of Offices	Post	Classification	Remark
1	Senior Research Director	SOG ST 8	Ttomar II
1	Chief Plant Protection Officer	SOG ST 7	
1	Senior Plant Protection Officer	SOG ST 6	
5	Apiculture Officer	SOG ST 6	
1	Research Assistant	SOG ST 4	
1	Laboratory Technician	SOG ST 2	
10			

### Montpelier Research Station

No. of			
Offices	Post	Classification	Remark
1	Plant Protection Officer	SOG ST 5	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

## **Research & Development**

Montpelier Research Station

No. of			
Offices	Post	Classification	Remark
1	Farm Manager	SOG ST 5	
1	Accounting Technician 3	FMG AT 3	
1	Secretary 2	OPS SS 2	
2	Field Assistant	SOG ST 2	
2	Driver 2	LMO DR 2	
1	Driver 1	LMO DR 1	
2	Senior Dairyman/Milker	LMO TS 3	
3	Farm Hand	LMO TS 2	
2	Farm Hand	LMO TS 2	Two (2) posts [#s 54039 & 54041] of Watchman (LMO/TS 1) retitled and upgraded with effect from December 12, 2016.
1	Attendant	LMO TS 1	
17			
191 ′	Fotal - Research & Development		

### **Veterinary Services Division**

## Administration

No. of Offices	Post	Classification	R
1	Director, Veterinary Services	HPC VO 3	
1	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Caretaker	LMO TS 3	
6			

#### Human Resource & Administration

No. of Offices	Post	Classif	fication	1	Remark
1	Veterinary Specialist	HPC	VO	2	
1	Administrator	GMG	AM	4	
1	Customer Service Officer	GMG	AM	2	
1	Records Officer 1	PIDG	RIM	2	
1	Telephone Operator	OPS	TO	1	
1	Driver 1	LMO	DR	1	
1	Caretaker	LMO	TS	3	
2	Cleaner Attendant	LMO	TS	1	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

**Veterinary Services Division** 

Human	Resource	&r	Δ	dm	in	ici	tration	
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No. of Offices	Post	Classification	Remark
9	1 500		ACTION IN
Laboratory	y Services		
No. of			
Offices	Post	Classification	Remark
3	Veterinary Specialist	HPC VO 2	
1	Senior Veterinary Officer	HPC VO 2	
1	Laboratory Quality Manager	SOG ST 8	Post [# 50219] of Laboratory Manager (SOG/ST 7) retitled and ugraded with effect from April 3, 201
1	Toxicologist/Analyst	SOG ST 7	
1	Pharmacist 3	HPC PHS 3	
4	Senior Veterinary Biochemical Analyst	SOG ST 6	
1	Chief Veterinary Medical Technologist	HPC VMT 3	
1	Supervisory Veterinary Medical Technologist	HPC VMT 2	
4	Senior Veterinary Medical Technologist	HPC VMT 2	
1	Maintenance Technician	SOG ST 4	
1	Data Entry Officer	MIS IT 2	
1	Senior Laboratory Technician	SOG ST 3	
2	Laboratory Attendant	LMO TS 2	
22			
Quarantine	e		
No. of			
Offices	Post	Classification	Remark
1	Senior Veterinary Officer	HPC VO 2	
1	Port Veterinarian	HPC VO 2	
1	Veterinary Specialist	HPC VO 2	
4	Animal Health Technician 3	HTAC AH 3	
1	Animal Health Technician 2	HTAC AH 2	
1	Secretary 2	OPS SS 2	
2	Farm Hand 2	LMO TS 3	
1	Cleaner/Attendant	LMO TS 2	
12			
Surveillan	ce/Field Operations		
No. of Offices	Post	Classification	Remark
OHICES	1 000	Ciassification	ixiiiai n

HPC VO 2

Senior Veterinary Officer

2

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

## **Veterinary Services Division**

Surveillance/Field Operations

No. of			
Offices	Post	Classification	Remark
4	Veterinary Specialist	HPC VO 2	
2	Veterinary Officer	HPC VO 1	
4	Animal Health Technician 2	HTAC AH 2	
11	Animal Health Technician 1	HTAC AH 1	
7	Artificial Insemination Technician 1	HTAC AH 1	
5	Secretary 2	OPS SS 2	
1	Veterinary Clinic Attendant	LMO TS 2	
36			

## Permit/License & Inspection

No. of Offices	Post	Classification	Remark
1	Veterinary Specialist	HPC VO 2	
3	Animal Health Technician 2	HTAC AH 2	
2	Animal Health Technician 1	HTAC AH 1	
6			

### **Bodles Station**

No. of			
Offices	Post	Classification	Remark
1	Artificial Insemination Technician 3	HTAC AH 3	
1	Animal Health Technician 3	HTAC AH 3	
2	Artificial Insemination Technician 2	HTAC AH 2	
2	Animal Health Technician 2	HTAC AH 2	
6			

### Finance & Accounts

No. of Offices	Post	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1	Cashier	FMG CS 2	
1	Cashier	FMG CS 1	
3			

## 100 Total - Veterinary Services Division

### **Fisheries Division**

No. of Offices	Post	Classification	Remark
1	Director of Fisheries	SOG ST 9	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

#### **Fisheries Division**

No. of				
Offices	Post	Classification	n	Rema
1	Administrator	GMG AM	4	
1	Senior Secretary	OPS SS	3	
2	Records Officer 1	PIDG RIM	2	
2	Records Clerk (Registry)	PIDG RIM	1	
2	Secretary 1	OPS SS	1	
1	Telephone Operator	OPS TO	2	
4	Driver 1	LMO DR	1	
2	Attendant	LMO TS	2	
3	Watchman	LMO TS	1	
19				

### Data Management

No. of Offices	Post	Classification	
1	Marine Researcher/Analyst	SOG ST 6	
1	Data Entry Operator	MIS IT 2	
1	Data Entry Clerk	MIS IT 1	
3			

### Accounts

No. of Offices	Post	Classification
1	Professional Accountant	FMG PA 2
1	Senior Accountant	FMG PA 1
2	Accounting Technician 2	FMG AT 2
2	Accounting Technician 1	FMG AT 1
1	Cashier	FMG CS 2
7		

#### Marine Branch

No. of					
Offices	Post	Classif	ication	l	Remark
1	Director, Marine and Aviation Affairs	SOG	ST	7	
2	Senior Fisheries Officer	SOG	ST	6	
5	Fisheries Officer	SOG	ST	5	
3	Chief Fisheries Instructor	SOG	ST	4	
10	Senior Fisheries Instructor	SOG	ST	3	
10	Records Officer 1	PIDG	RIM	2	
5	Fisheries Instructor	SOG	ST	2	
1	Game Warden	PTSG	PX	1	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

#### **Fisheries Division**

Marine Branch

No. of Offices	Post	Classification	Rema
1	Artisan 4	LMO TS 5	
3	Leading Hand	LMO TS 4	
1	Leading Hand (Cook)	LMO TS 3	
6	Pump Operator	LMO TS 1	
48			

## Aquaculture

No. of					
Offices	Post	Classif	ication	1	Remark
1	Director	SOG	ST	7	
1	Accounting Technician 2	FMG	ΑT	2	
1	Secretary 2	OPS	SS	2	
1	Records Officer 1	PIDG	RIM	2	
1	Secretary 1	OPS	SS	1	
2	Driver 2	LMO	DR	2	
1	Attendant	LMO	TS	1	
1	Handyman	LMO	TS	1	
5	Watchman	LMO	TS	1	
14					

## Aquaculture - Aquaculture Research Unit

No. of Offices	Post	Classif	Classification	
1	Research Officer	SOG	ST 6	
1	Farm Manager	SOG	ST 4	
2	Senior Pond Operator	SOG	ST 4	
8	Pond Operator	SOG	ST 2	
1	Watchman	LMO	TS 1	
13				

#### **Extension Services**

No. of Offices	Post	Classi	ficatio	n	Remark
3	Regional Extension Officer	SOG	ST	4	
6	Fisheries Extension Officer	SOG	ST	3	
1	Bulldozer Operator	LMO	TS	3	
1	Bulldozer Operator Assistant	LMO	TS	2	

11

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

**Fisheries Division** 

115 Total - Fisheries Division

#### **Public Gardens & Zoo Division**

No. of Offices	Post	Classification	Rema
1	Superintendent	SOG ST 8	
1	Administrator	GMG AM 2	
1	Nursery Supervisor	SOG ST 2	
1	Nursery Attendant	LMO TS 2	
4			

### Hope Gardens

No. of Offices	Post	Classification	Re
1	Botanist/Education Officer	SOG ST 6	
1	Horticulturist/Agronomist	SOG ST 5	
1	Secretary 2	OPS SS 2	
1	Records Clerk	PIDG RIM 1	
4			

#### Rural Garden- Castleton

No. of Offices	Post	Classification	n Remark
1	Facilities Manager	SOG ST	3
1	Senior Gardener	LMO TS	4
3	Gardener	LMO TS	2
4	Gardener Attendant	LMO TS	1
9			

## Rural Garden- Cinchona

No. of Offices	Post	Classification		Remark
1	Facilities Manager	SOG	ST	3
1	Senior Gardener	LMO	TS	4
3	Gardener	LMO	TS	2
2	Gardener Attendant	LMO	TS	1
7				

#### Rural Garden-Bath

No. of Offices	Dord	Classification	Domonile
Offices	Post	Classification	Remark
1	Senior Gardener	LMO TS 4	
1	Gardener Attendant	LMO TS 1	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

#### **Public Gardens & Zoo Division**

D 1	$\alpha$ 1	D 11
Rural	Garden-	. Kath
Nuiai	Ciaiucii-	· Daui

No. of
Offices Post Classification Remark

2

### Rural Garden- Fern Gully

No. of Offices	Post	Classi	ficatio	n	Remark
1	Senior Gardener	LMO	TS	4	
1	Gardener	LMO	TS	2	
1	Gardener Attendant	LMO	TS	1	
3					

#### Rural Garden-Bamboo Grove

No. of Offices	Post	Classification Remark
1	Senior Gardener	LMO TS 4
2	Gardener	LMO TS 2
3	Gardener Assistant	LMO TS 1
6		

#### 35 Total - Public Gardens & Zoo Division

### Plant Quarantine/Produce Inspection Branch

No. of			
Offices	Post	Classification	Remar
1	Chief Plant Quarantine & Produce Inspector	SOG ST 9	
1	Senior Plant Quarantine/Enquiry Point Officer	SOG ST 8	
1	Administrative Assistant	GMG AM 3	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Forklift Operator/Fumigator Assistant	LMO TS 5	
3	Forklift Operator/Fumigator Assistant	LMO TS 4	
2	Cleaner/Attendant	LMO TS 2	
1	Gardener	LMO TS 2	
12			

### Import/Export Unit

No. of Offices	Post	Classification	Remark
1	Import/Export Manager	SOG ST 7	
1	Citrus Protection Officer	SOG ST 6	
2	Plant Quarantine/Producer Inspector Fumigator	SOG ST 6	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

### Plant Quarantine/Produce Inspection Branch

Import/Export Unit

No. of Offices	Post	Classification	Remar
2	Plant Quarantine/Produce Inspector 2	SOG ST 5	
5	Plant Quarantine/Produce Inspector 1	SOG ST 4	
11			

### Certificate/Compliance Unit

No. of		
Offices	Post	Classification
1	Manager	SOG ST 7
1	Certificate/Compliance Manager	SOG ST 7
1	Fumigator	SOG ST 6
1	Identifier/Entomologist	SOG ST 6
7	Plant Quarantine/Produce Inspector 2	SOG ST 5
5	Plant Quarantine/Produce Inspector 1	SOG ST 4
16		

### Export Complex Unit (Kingston)

No. of Offices	Post	Classif	icatio	n	Remark
1	Administrative Officer	GMG	AM	2	
1	Accounting Technician 3	FMG	ΑT	3	
1	Forklift Operator/Fumigation Assistant	LMO	TS	4	
1	Cashier	FMG	CS	1	
4					

### Export Complex Unit (Montegobay)

No. of					
Offices	Post	Classif	icatio	n	Remark
1	Manager/Plant Quarantine Produce Inspector	SOG	ST	7	
1	Fumigator	SOG	ST	6	
1	Identifier/Entomologist	SOG	ST	6	
1	Administrative Officer	GMG	AM	2	
1	Accounting Technician 2	FMG	ΑT	2	
1	Cashier	FMG	CS	1	
1	Forklift Operator/Fumigation Assistant	LMO	TS	5	
1	Forklift Operator/Fumigator Assistant	LMO	TS	4	
1	Cleaner/Attendant	LMO	TS	2	
1	Attendant	LMO	TS	1	
10					

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

### Plant Quarantine/Produce Inspection Branch

Pest Risk Analysis Unit

No. of Offices	Post	Classification
1	Pest Risk Analysis Manager	SOG ST 7
2	Pest Risk Analyst	SOG ST 6
1	Entomologist	SOG ST 6
1	Records/Data Input Officer	PIDG RIM 2
5		

### Jamaica Import/Export Inspectorate Centre

No. of Offices	Post	Classification	Remark
1	Client Service Officer	GMG AM 4	
1			

#### 59 Total - Plant Quarantine/Produce Inspection Branch

### **Land Management Division**

No. of Offices	Post	Classification	Remark
1	Senior Director	SOG ST 9	
1	Secretary 2	OPS SS 2	
2			

### Northern Region

No. of Offices	Post	Classification	Remark
2	Regional Rural Planner	SOG ST 8	
1	Soil Scientist	SOG ST 5	
3			

#### Western Region

No. of					
Offices	Post	Classif	fication	n	Remark
2	Regional Rural Planner	SOG	ST	8	
1	Soil Scientist	SOG	ST	5	
1	Secretary 2	OPS	SS	2	
4					

### **Laboratory Services**

No. of Offices	Post	Classification	Remark
1	Technical Manager	SOG ST 8	

# Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

### **Land Management Division**

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No. of			
Offices	Post	Classification	Remarl
2	Senior Agricultural Chemist	SOG ST 7	
2	Senior Laboratory Technician	SOG ST 4	
6	Laboratory Technician 1	SOG ST 3	
1	Secretary 2	OPS SS 2	
1	Senior Laboratory Attendant	LMO TS 3	
2	Laboratory Attendant	LMO TS 2	
15			

## Agricultural Mapping Unit

No. of Offices	Post	Classificat	ion	Remark
1	Manager	MIS IT	5	
1	GIS Analyst	MIS IT	4	
2				

### Administration & Support Services

No. of			
Offices	Post	Classification	Remar
1	Manager, Administration & Support Services	GMG SEG 1	
1	Executive Secretary	OPS SS 4	
1	Records Officer	PIDG RIM 2	
1	Receptionist/Telephone Operator	OPS TO 2	
1	Driver 1	LMO DR 1	
3	Attendant	LMO TS 2	
1	Gardener	LMO TS 1	
1	Handyman/Gardener	LMO TS 1	
10			

### Cartography Unit

No. of Offices	Post	Classification	Remark
2	Senior Cartographer	SOG ST 6	
4	Cartographer	SOG ST 4	
6			

### **Specialised Services**

No. of			
Offices	Post	Classification	Remark
4	Regional Land Capability Planner	SOG ST 7	

# Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

### **Land Management Division**

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No. of			
Offices	Post	Classification	Remark

4

46 Total - Land Management Division

### **Food Storage & Infestation Prevention Division**

No. of Offices	Post	Classification	Rem
1	Chief Food Storage Officer	SOG ST 9	
1	Executive Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
1	Secretary	OPS SS 2	
6			

### Administration & Office Services

No. of Offices	Post	Classifi	ication	1	Remark
1	Information Technology Officer	MIS	IT	4	
1	Administrator	GMG	AM	3	
1	Records Officer 2	PIDG	RIM	3	
1	Records Officer 1	PIDG	RIM	2	
1	Records Clerk 1	PIDG	RIM	1	
3	Driver	LMO	DR	1	
1	Office Attendant	LMO	TS	2	
2	Attendant	LMO	TS	1	
11					

#### Finance & Accounts

No. of Offices	Post	Classification	Remark
1	Accounting Technician 3	FMG AT	3
1	Accounting Technician 1	FMG AT	1
2			

#### Food Storage

No. of Offices	Post	Classification	n	Remark
1	Deputy Food Storage Officer	SOG ST	8	
1	Chief Food Storage Inspector	SOG ST	7	
6	Senior Food Storage Scientist	SOG ST	7	

## Ministry of Industry, Commerce, Agriculture & Fisheries

## **Technical Services Directorate- Agriculture & Fisheries**

Food Storage & Infestation Prevention Division

Food Storage

No. of			
Offices	Post	Classification	Remark
8	Food Storage Scientist	SOG ST 6	
1	Senior Inspector	SOG ST 6	
3	Senior Food Storage Inspector	SOG ST 6	
18	Food Storage Inspector	SOG ST 5	
4	Assistant Food Storage Scientist	SOG ST 4	
1	Senior Technical Assistant	SOG ST 2	
5	Technical Assistant	SOG ST 1	
48			

<sup>67</sup> Total - Food Storage & Infestation Prevention Division

## Micro, Small and Medium Enterprise Division

No. of					
Offices	Post	Classif	ication		Remark
1	Senior Director, Micro, Small and Medium Enterprise	GMG	SEG	5	New post [# 68881] with effect from December 12, 2016.
1	Director, Programmes & Projects	GMG	SEG	4	New post [# 68882] with effect from December 12, 2016.
1	Small Business Financing Specialist	GMG	SEG	4	New post [# 68883] with effect from December 12, 2016.
1	Promotions & Outreach Manager	GMG	SEG	2	New post [# 68884] with effect from December 12, 2016.
1	Analyst/Research	GMG	SEG	2	New post [# 68885] with effect from December 12, 2016.
1	Administrative Assistant	GMG	AM	3	New post [# 68886] with effect from December 12, 2016.
•					

6

#### 6 Total - Micro, Small and Medium Enterprise Division

## **ISO Quality Systems Division**

No. of Offices	Post	Classification	Remark
1	Senior Director, ISO Quality Systems	GMG SEG 5	New post [# 68887] with effect from December 12, 2016.
1	Director, Standards Implementation & Quality Assurance	GMG SEG 3	New post [# 68888] with effect from December 12, 2016.
2	Quality Assurance & Monitoring Officer	GMG SEG 2	Two (2) new posts [#s 68889-90] with effect from December 12, 2016.

<sup>617</sup> Total - Technical Services Directorate- Agriculture & Fisheries

# Ministry of Industry, Commerce, Agriculture & Fisheries

# **ISO Quality Systems Division**

No. of Offices	Post	Classif	ficatio	n	Remark
1	Administrative Assistant	GMG	AM	3	New post [# 68891] with effect from December 12, 2016.
5					
5	<b>Total - ISO Quality Systems Division</b>				
1110	Total - Ministry of Industry, Commerce, Agric	culture & Fis	sherie	es	

# Ministry of Industry, Investment & Commerce (Former)

### **Executive Office**

No. of Offices	Post	Classification	Remark
1	Administrative Assistant	GMG SEG 1	Post [# 50614] to be abolished when vacant.
1	Executive Secretary 1	OPS SS 4	Post [# 50610] to be abolished when vacant.
2			

# **Legal Services**

2 Total - Executive Office

No. of Offices	Post	Class	ificatio	n	Remark
1	Senior Legal Officer	JLG	LO	4	C.D. Post [# 8696] to be abolished when vacant.
1					
1 7	Total - Legal Services				

## **Communications/Public Relations Division**

No. of Offices	Post	Classification	Remark
1	Director, Communication & Public Relations	MCG IE 6	Post [# 50709] to be abolished when vacant.
1			

### 1 Total - Communications/Public Relations Division

## **Finance & Accounts**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Principal Finance Officer	FMG	PA	4	Post [# 62772] to be abolished when vacant.
1	Director, Budget	FMG	РА	3	Post [# 62970] to be abolished when vacant.
1	Salaries Supervisor	FMG	AT	3	Post [# 62971] to be abolished when vacant.
3					
3	<b>Fotal - Finance &amp; Accounts</b>				

## **Corporate Affairs & Services**

No. of Offices	Post	Classification	Remark
1	Director, Corporate Affairs	GMG SEG 4	Post [# 9274] to be abolished when vacant.

## Ministry of Industry, Investment & Commerce (Former)

# **Corporate Affairs & Services**

No. of			
Offices	Post	Classification	Remark

1

### **Human Resource Management & Administration**

No. of Offices	Post	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	Post [# 8757] to be abolished when vacant.

1

1 Total - Human Resource Management & Administration

### **Information & Communications Technology**

No. of Offices	Post	Classif	fication	Remark
1	Director, Science & Technology	GMG	SEG 4	Post [# 50856] to be abolished when vacant.
1				
1	<b>Total - Information &amp; Communications Technology</b>			
3	<b>Total - Corporate Affairs &amp; Services</b>			
10	- Total - Ministry of Industry, Investment & Comme	ce (Fo	rmer)	

# **Post & Telecommunications Department**

## **General Administration**

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No. of Offices	Post	Classification	Remark
1	Postmaster General	GMG SEG 6	Kemark
1	Legal Officer	JLG LO 3	C.D.
1	Corporate Planner	GMG SEG 1	0.5.
1	Administrative Assistant	GMG SEG 1	
1	Records Officer 1	PIDG RIM 2	
	Records Officer 1	TIDA TIIVI Z	
5 Internal A	ndit		
	udit		_
No. of Offices	Post	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	Kemaik
3	Senior Auditor	FMG AS 3	
2	Auditor	FMG AS 2	
2	Auditor	FMG AS 2	
1	Assistant Auditor	FMG AS 1	
1	Assistant Auditor	FMG AS 1	
1	Secretary 2	OPS SS 2	
		3. 3 33 2	
11			
Personnel	& Establishment		
No. of	_		
Offices	Post	Classification	Remark
1	Records Clerk	PIDG RIM 1	
1			
Training			_
No. of	<b>D</b>		-
Offices	Post	Classification	Remark
1	Postal Tutor	PTO PMA 3	
1	Secretary 1	OPS SS 1	
2			
Registry			
No. of			
Offices	Post	Classification	Remark
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
7	Records Clerk	PIDG RIM 1	

9

# **Post & Telecommunications Department**

### **General Administration**

25

1 Office/Procurement Manager GMG SEG 1 1 Assistant Procurement Manager GMG AM 4 1 Procurement Officer PIDG RIM 2 1 Driver LMO DR 1	No. of Offices	Post	Classification
1 Procurement Officer PIDG RIM 2 1 Driver LMO DR 1	1	Office/Procurement Manager	GMG SEG 1
1 Driver LMO DR 1	1	Assistant Procurement Manager	GMG AM 4
	1	Procurement Officer	PIDG RIM 2
4	1	Driver	LMO DR 1
	4		

### Stores

No. of			
Offices	Post	Classification	
1	Storekeeper	PIDG RIM 3	
1	Assistant Storekeeper	PIDG RIM 2	
4	Store Clerk	PIDG RIM 1	
3	Storeman	LMO TS 1	
9			

### Security Unit

No. of Offices	Post	Classification Remark
1	Chief of Security	GMG SEG 4
1	Deputy Chief of Security	GMG SEG 2
2	Assistant Chief of Security	GMG SEG 1
1	Postal Crime Analyst	SOG ST 5
2	Surveillance Officer	SOG ST 2
1	Postal Security Administrator	GMG AM 4
1	Senior Secretary	OPS SS 3
9		

### Typing & Miscellaneous

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Executive Secretary 1	OPS	SS	4	
2	Senior Secretary	OPS	SS	3	
1	Secretary 2	OPS	SS	2	
6	Secretary 1	OPS	SS	1	
2	Telephone Operator	OPS	TO	1	
1	Driver	LMO	DR	1	
1	Attendant	LMO	TS	2	
12	Attendant	LMO	TS	1	
1	Gardener	LMO	TS	1	

# **Post & Telecommunications Department**

### **General Administration**

Typing & Miscellaneous

No. of
Offices Post Classification Remark

27

77 Total - General Administration

## **Human Resource Management & Development Division**

No. of Offices	Post	Classification	Remark
1	Director, Human Resource & Development	GMG SEG 4	Post [# 9382] of Senior Director (GMG/SEG 4) retitled and transferred from Human Resource Management with effect from February 20, 2017.
1	Industrial Relations Officer	GMG AM 4	Post [# 9386] transferred from Personnel & Establishment with effect from February 20, 2017.
1	Senior Secretary	OPS SS 3	Post [# 9436] transferred from Typing & Miscellaneous with effect from February 20, 2017.

3

### **Human Resource Development Branch**

	•		
No. of Offices	Post	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	Post [# 9398] of Director, Human Resource Development (GMG/SEG 2) upgraded and transferred from Training with effect from February 20, 2017.
1	Senior Human Resource Development Officer	GMG SEG 1	Post [# 9399] of Training Officer (GMG/SEG 1) retitled and transferred from Training with effect from February 20, 2017.
1	Human Resource Officer	GMG AM 4	Post [# 9400] of Senior Tutor (PTO/PMA 4) retitled, reclassified and transferred from Training with effect from February 20, 2017.
1	Human Resource Officer	GMG AM 4	Post [# 9403] of Postal Tutor (PTO/PMA 3) retitled, reclassified and transferred from Training with effect from February 20, 2017.
1	Secretary 2	OPS SS 2	Post [# 9446] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Typing & Miscellaneous with effect from February 20, 2017.

5

5 Total - Human Resource Development Branch

# **Post & Telecommunications Department**

## **Human Resource Management & Development Division**

### **Human Resource Management Branch**

No. of Offices	Post	Classif	ication		Remark
1	Director, Human Resource Management	GMG			Post [# 9384] of Director, Personnel (GMG/SEG 2) retitled, upgraded and transferred from Personnel & Establishment with effect from February 20, 2017.
1	Records Officer 2	PIDG	RIM	3	Post [# 9305] transferred from Administration with effect from February 20, 2017.
1	Secretary 2	OPS	SS	2	Post [# 9438] transferred from Typing & Miscellaneous with effect from February 20, 2017.
1	Records Clerk	PIDG	RIM	1	Post [# 9411] transferred from Registry with effect from February 20, 2017.
2	Records Clerk	PIDG	RIM	1	Two (2) posts [#s 9395 & 9397] transferred from Personnel & Establishment with effect from February 20, 2017.
1	Records Clerk	PIDG	RIM	1	Post [# 9881] transferred from Central Sorting Office- Letters with effect from February 20, 2017.
7					

# Employee Benefits/Safety/Wellbeing Unit

	, e				
No. of Offices	Post	Classif	fication	1	Remark
1	Senior Human Resource Officer	GMG	SEG	1	Post [# 9385] of Senior Personnel Officer (GMG/AM 4) retitled, reclassified and transferred from Personnel & Establishment with effect from February 20, 2017.
1	Welfare Officer	GMG	AM	3	Post [# 9388] transferred from Personnel & Establishment with effect from February 20, 2017.
1	Records Officer 2	PIDG	RIM	3	Post [# 9390] transferred from Personnel & Establishment with effect from February 20, 2017.
3	Records Officer 1	PIDG	RIM	2	Three (3) posts [#s 9392-4] transferred from Personnel & Establishment with effect from February 20, 2017.
1	Records Clerk	PIDG	RIM	1	Post [# 9894] transferred from Central Sorting Office- Letters with effect from February 20, 2017.
1	Records Clerk	PIDG	RIM	1	Post [# 11894] transferred from Mail Planning Branch with effect from February 20, 2017.
1	Caregiver	LMO	TS	2	Post [# 59135] transferred from Personnel & Establishment with effect from February 20, 2017.

## **Post & Telecommunications Department**

## **Human Resource Management & Development Division**

### **Human Resource Management Branch**

Employee Benefits/Safety/Wellbeing Unit

No. of Offices	Post	Classification	Remark
9			
Staffing			
No. of Offices	Post	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	Post [# 9387] of Personnel Officer (GMG/AM 3) retitled, reclassified and transferred from Personnel & Establishment with effect from February 20, 2017.
2	Records Officer 2	PIDG RIM 3	Two (2) posts [#s 9389 & 9391] transferred from Personnel & Establishment with effect from

3

#### 19 Total - Human Resource Management Branch

### **Organizational Development Branch**

No. of Offices	Post	Classification	Remark
1	Director, Organizational Development	GMG SEG 3	New post [# 68922] with effect from February 20, 2017.
1			

1 Total - Organizational Development Branch

28 Total - Human Resource Management & Development Division

### **Postal Division 1**

No. of			
Offices	Post	Classification	Remark
1	Deputy Postmaster General	GMG SEG 4	
1	Head Postmaster (Corporate Area)	GMG SEG 2	
1	Regional Co-ordinator	GMG SEG 2	
1	Senior Regional Inspector (Corporate Area)	GMG SEG 1	
2	Regional Inspector (Corporate Area)	PTO PMA 5	
6			

### Central Sorting Office - Letters

No. of Offices	Post	Classification	Remark
3	Sorting Office Controller	GMG SEG 1	
1	Airport Operations Co-ordinator, Airport Facility	PTO PMA 3	

February 20, 2017.

# **Post & Telecommunications Department**

## **Postal Division 1**

Central Sorting Office - Letters

No. of				
Offices	Post	Classi	fication	Ren
1	Chief Inspector	PTO	PMA :	3
4	Supervisor	PTO	PMA 2	2
2	Transport Officer	GMG	AM	1
27	Postal Clerk B	PTO	CR 4	4
28	Postal Clerk C	PTO	CR :	3
3	Shift Supervisor	PTO	PMA 2	2
1	Inspector	PTO	PMA 2	2
20	Inspector	PTO	PMA	1
2	Mail Officer	PTO	PMA	1
26	Postman A	PTO	CA :	2
125	Postman B	PTO	CA	1
2	Secretary 1	OPS	SS	1
1	Philatelic Officer	PTO	PMA 2	2
1	Records Officer 1	PIDG	RIM :	2
13	Records Clerk	PIDG	RIM	1
1	Attendant	LMO	TS :	2
5	Attendant	LMO	TS	1
1	Postman B	PTO	CA	1
267				

## Central Sorting Office - Parcels

No. of			
Offices	Post	Classification	Remark
1	Superintendent	GMG SEG 1	
1	Assistant Superintendent	PTO PMA 4	
3	Supervisor	PTO PMA 2	
12	Postal Clerk B	PTO CR 4	
17	Postal Clerk C	PTO CR 3	
3	Inspector	PTO PMA 1	
16	Postman A	PTO CA 2	
44	Postman B	PTO CA 1	
1	Secretary 1	OPS SS 1	
6	Records Clerk	PIDG RIM 1	
1	Attendant	LMO TS 2	
4	Attendant	LMO TS 1	
109			

# **Post & Telecommunications Department**

### **Postal Division 1**

Corporate Area Post Offices

No. of				
Offices	Post	Classi	fication	Remai
8	Postmaster A	PTO	PMA	4
7	Postmaster B	PTO	PMA	3
8	Deputy Postmaster A	PTO	PMA	3
11	Postmaster C	PTO	PMA	2
1	Postmaster 4	PTO	IN	4
1	Postmaster 3	PTO	IN	3
7	Deputy Postmaster B	PTO	PMA	2
8	Postmaster D	PTO	PMA	1
1	Postmaster 2	PTO	IN	2
35	Postal Clerk A	PTO	PMA	1
95	Postal Clerk B	PTO	CR	4
12	Inspector	PTO	PMA	1
35	Postman A	PTO	CA	2
250	Postman B	PTO	CA	1
42	Attendant	LMO	TS	1
1	Postman B	PTO	CA	1
522				
_	G			

### **Customer Service Unit**

No. of Offices	Post	Classification	Remark
1	Public Relations Officer	MCG IE 4	
1	Senior Customer Relations Officer	GMG AM 3	
7	Customer Relations Officer	GMG AM 1	
9			

### 913 Total - Postal Division 1

### **Postal Division 2**

No. of Offices	Post	Classification
1	Deputy Postmaster General	GMG SEG 3
10	Regional Inspector	PTO PMA 5
1	Senior Secretary	OPS SS 3
12		

### **Regional Offices**

No. of Offices	Post	Classification	Remark
8	Secretary 2	OPS SS 2	

# **Post & Telecommunications Department**

## **Postal Division 2**

-	•	1	00	·•
RР	CLOT	าวไ	( )+i	fices
$\mathbf{I} \mathbf{V} \mathbf{U}$	2101	ıaı	$\mathbf{O}$	uccs

No. of			
Offices	Post	Classification	Remark
1	Secretary 1	OPS SS 1	
9			

## District Post Office - Montego Bay

No. of Offices	Post	Classification	Ren
1	Postmaster A	PTO PMA 4	
3	Deputy Postmaster A	PTO PMA 3	
1	Postmaster C	PTO PMA 2	
4	Postal Clerk A	PTO PMA 1	
29	Postal Clerk B	PTO CR 4	
2	Inspector	PTO PMA 1	
9	Postman A	PTO CA 2	
15	Postman B	PTO CA 1	
1	Secretary 1	OPS SS 1	
6	Attendant	GLS 1	
71			

### Other District Offices

No. of				
Offices	Post	Classi	fication	Rema
2	Postmaster A	PTO	PMA 4	
20	Postmaster B	РТО	PMA 3	
1	Postmaster 4	РТО	IN 4	
3	Deputy Postmaster A	РТО	PMA 3	
21	Deputy Postmaster B	РТО	PMA 2	
81	Postmaster C	РТО	PMA 2	
2	Postmaster 3	PTO	IN 3	
175	Postmaster D	PTO	PMA 1	
24	Postal Clerk A	РТО	PMA 1	
337	Postal Clerk B	PTO	CR 4	
5	Inspector	PTO	PMA 1	
12	Postman A	РТО	CA 2	
82	Postman B	PTO	CA 1	
1	Secretary 1	OPS	SS 1	
1	Attendant	LMO	TS 2	
158	Attendant	LMO	TS 1	
925				

# **Post & Telecommunications Department**

### **Postal Division 2**

West Henderson Post Office - Greater Portmore

No. of Offices	Post	Classificatio	n Rema
1	Postmaster C	PTO PMA	. 2
3	Postal Clerk B	PTO CR	4
1	Postman A	PTO CA	2
8	Postman B	PTO CA	1
1	Office Attendant	LMO TS	1
14			
1031	Total - Postal Division 2		

### **Overseas Mail**

No. of Offices	Post	Classification	Remai
1	Inspector, Postal Services	GMG SEG 1	
1	Assistant Inspector, Postal Services	PTO PMA 3	
2	Inspector	PTO PMA 2	
2	Accounting Clerk 2	FMG AC 2	
2	Records Clerk	PIDG RIM 1	
8			

# **Mail Planning Branch**

No. of Offices	Post	Classification	Remark
1	Inspector, Postal Services	GMG SEG 1	
1	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
3			
3	Total - Mail Planning Branch		

**Internal Mail Transport** 

## Mail Courier

viun cour	101		
No. of Offices	Post	Classification	Remark
159	Mail Courier	PTO MC 1	
159			
159 °	Fotal - Internal Mail Transport		

# **Post & Telecommunications Department**

## **Telecommunication Services**

Engineering

No. of Offices	Post	Classification	Ren
1	Telecommunications Engineer	SOG ST 7	
1	Storekeeper	PIDG RIM 2	
2			

#### 2 Total - Telecommunication Services

## **Building Repair & Maintenance**

No. of Offices	Post	Classif	ficatio	n	Remark
1	Building Repairs and Maintenance Manager	SOG	ST	7	1101111111
1	Superintendent	SOG	ST	6	
1	Assistant Building Technician	SOG	ST	5	
1	Repairs & Maintenance Administrator	GMG	AM	3	
1	Senior Building Repairs and Maintenance Officer	SOG	ST	4	
1	Senior Building Repairs and Maintenance Officer	SOG	ST	4	
1	Mechanical Maintenance Specialist	SOG	ST	4	
7	Building Repairs and Maintenance Officer	SOG	ST	3	
1	Building Repairs and Maintenance Officer	SOG	ST	3	
1	Electrician	SOG	ST	3	
6	Assistant Building Repairs and Maintenance Officer	SOG	ST	2	
1	Assistant Building Repairs and Maintenance Officer	SOG	ST	2	
1	Senior Secretary	OPS	SS	3	
1	Secretary	OPS	SS	2	
1	Clerical Officer 3 (Stores)	OPS	CR	2	
26					
26	Гotal - Building Repair & Maintenance				

<sup>-</sup> Building Repair & Maintenance

## **Information Technology Unit**

No. of					
Offices	Post	Classif	fication	1	Remark
1	Director, Information Technology	MIS	IT	7	
1	Systems Administrator	MIS	IT	5	
1	Systems Support Co-ordinator	MIS	IT	4	
1	Senior Programmer	MIS	IT	4	
1	Webmaster/Multimedia Specialist	MIS	ΙΤ	3	
2	Hardware Technician	MIS	IT	2	
1	Data Preparation Officer	MIS	IT	1	
1	Senior Secretary	OPS	SS	3	

# **Post & Telecommunications Department**

# **Information Technology Unit**

No. of				
Offices	Post		Classification	Remark

9

9 Total - Information Technology Unit

## **Quality Assurance Unit**

No. of Offices	Post	Classification	Remar
1	Quality Assurance Officer	GMG SEG 2	
1	Assistant Quality Assurance Officer	GMG AM 3	
1	Senior Secretary	OPS SS 3	
3			
3 '	Total - Quality Assurance Unit		

3 Total - Quality Assurance Un

### **Finance & Accounts Division**

No. of Offices	Post	Classification
1	Senior Director, Finance & Accounts	FMG PA 4
1	Financial Systems Manager	FMG PA 1
1	Executive Secretary 1	OPS SS 4
3		

### **Management Accounts Branch**

No. of Offices	Post	Classific	cation	1	
1	Director, Management Accounts	FMG I	PΑ	2	
1	Budget Officer	FMG /	ΑT	3	
1	Commitment Control Officer	FMG /	ΑT	2	
3					
3	Total - Management Accounts Branch				

### **Accounts Payable & Department Deposit Branch**

No. of Offices	Post	Classi	ficatio	n	Rema
1	Director, Accounts Payable & Departmental Deposit	FMG	PA	3	
1	Senior Secretary	OPS	SS	3	
2					

# **Post & Telecommunications Department**

### **Finance & Accounts Division**

### **Accounts Payable & Department Deposit Branch**

**Accounts Payable Section** 

No. of Offices	Post	Classification
1	Supervisor, Accounts Payable	FMG AT 3
4	Accounts Payable Officer	FMG AT 1
2	Disbursement Clerk	FMG AC 2
1	Collections Officer	FMG AC 2
8		

### Parcels Accounts Section

No. of Offices	Post	Classification
1	Supervisor, Parcels Accounts	FMG AT 2
11	Senior Reconciliation Officer	FMG AT 1
5	Reconciliation Clerk	FMG AC 2
1	Cashier	FMG CS 2
18		

### District Postmasters' Abstract Section

No. of					
Offices	Post	Classif	ficatio	n	Rer
1	Manager, District Postmaster Abstract Unit	FMG	PA	1	
1	Supervisor, Dis. Postmaster's Abstract Unit (Imp.)	FMG	ΑT	3	
1	Supervisor, Dis. Postmaster's Abstract Unit (Pen.)	FMG	ΑT	3	
2	Deposit Journal Control Officer	FMG	ΑT	2	
1	NIS Pension Imprest Officer	FMG	ΑT	1	
1	Revenue Bank Lodgement Verification Officer	FMG	ΑT	1	
1	Remittance Officer	FMG	AT	1	
1	Deposit Bank Lodgement Verification Officer	FMG	ΑT	1	
1	Deposit Data Analyst Officer	FMG	ΑT	1	
1	Postmaster's Stock Verification Officer	FMG	ΑT	1	
1	Revenue Data Analyst Officer	FMG	ΑT	1	
6	Pension Checking Clerk	FMG	AC	2	
1	Postmaster's Abstract Record Clerk	FMG	AC	2	
19					

### District Postmasters' Abstract Section - Accounts Registry Unit

No. of			
Offices	Post	Classification	Remark
1	Accounts Records Officer	FMG AT 1	
1	Accounts Records Clerk	FMG AC 2	

## **Post & Telecommunications Department**

### **Finance & Accounts Division**

### **Accounts Payable & Department Deposit Branch**

District Postmasters' Abstract Section - Accounts Registry Unit

No. of			
Offices	Post	Classification	Remark

2

### 49 Total - Accounts Payable & Department Deposit Branch

### Payroll & Departmental Revenue Branch

No. of Offices	Post	Classification	Remark
1	Director, Payroll & Department Revenue	FMG PA 3	
1			

### Pay Section (Letters)

No. of			
Offices	Post	Classification	Remark
3	Allowance Payable Officer	FMG AT 1	
3			

### Main Stamp Vault Section

No. of Offices	Post	Classification	Remar
1	Supervisor, Main Stamp Vault Section	FMG PA 1	
1	Stamp Dispatch Officer	FMG AT 2	
1	Stamp Requisition Returning Officer	FMG AT 1	
3			

### Money Order Section

No. of Offices	Post	Classification
1	Supervisor, Money Order Section	FMG AT 3
1	International Postal Money Order Clerk	FMG AT 1
1	British Postal Money Order Clerk	FMG AT 1
1	Jamaica Postal Money Order Clerk	FMG AC 2
4		

### Payroll & Salary Deduction Section

No. of Offices	Post	Classification	Remark
1	Manager, Payroll & Salary Deduction	FMG PA 1	
1	Senior Salary Deduction Officer	FMG AT 3	
4	Payroll Officer	FMG AT 2	
1	Salary Deduction Officer	FMG AT 1	

# **Post & Telecommunications Department**

### **Finance & Accounts Division**

### Payroll & Departmental Revenue Branch

Payroll & Salary Deduction Section

No. of Offices	Post	Classification	Remark
1	Statutory Verification Officer	FMG AT 1	
8			
19	Total - Pavroll & Departmental Revenue Branch		

#### 19 Total - Payroll & Departmental Revenue Branch

#### **Final Accounts Branch**

No. of					
Offices	Post	Classif	ficatio	n	Rer
1	Director, Final Accounts Branch	FMG	PA	2	
1	Deposit Bank Reconciliation Officer	FMG	ΑT	3	
1	Revenue Main Ledger Accountant	FMG	ΑT	3	
1	Deposit Bank Reconciliation Verification Officer	FMG	ΑT	1	
1	Departmental Deposit Main Ledger Accountant	FMG	ΑT	3	
1	Deposit Subsidiary Officer	FMG	ΑT	1	
1	Revenue Bank Reconciliation Officer	FMG	ΑT	3	
1	Recurrent Bank Reconciliation Officer	FMG	ΑT	3	
1	Salaries Bank Reconciliation Officer	FMG	ΑT	3	
1	Salary Journal Officer	FMG	ΑT	1	
1	Revenue Subsidiary Officer	FMG	ΑT	1	
11					
11	<b>Total - Final Accounts Branch</b>				
85	<b>Total - Finance &amp; Accounts Division</b>				
2344	Total - Post & Telecommunications Department				

## Ministry of Water & Housing

## **Housing Directorate**

### **Housing Solution**

Policy Development And Research

No. of Offices	Post	Classification	Remark
1	Secretary 1	OPS SS 2	
1			
1 '	Total - Housing Solution		
1 '	Total - Housing Directorate		

## Posts formerly listed under the Ministry of Environment & Housing

### **General Administration**

#### Personal Accounts

No. of Offices	Post	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	
1			
1	Total - General Administration		
1	Total - Posts formerly listed under th	he Ministry of Environment & H	lousing

### **Technical Services (formerly listed under the Ministry of Environment & Housing)**

### **Housing Division**

No. of Offices	Post	Classification	Remark
1	Secretary 2	OPS SS 2	
1			
1	Total - Housing Division		
1 '	Total - Technical Services (formerly listed under	the Ministry of Env	vironment & Housing)
3	Total - Ministry of Water & Housing		

# **Town Planning Department**

# **Planning & Research Division**

No. of Offices	Post	Classification	Remark
1	Senior Deputy Government Town Planner	SOG ST 9	
1			
1	Total - Planning & Research Division		
1	Total - Town Planning Department		

# **Land Valuation & Estate Department**

# **Valuation & Surveys Division**

### **Regional Offices**

No. of Offices	Post	Classifi	icatio	n	Remark
2	Assistant Commissioner, Valuation	SOG	ST	8	
1	Senior Valuation Surveyor	SOG	ST	7	
3					
3	Total - Valuation & Surveys Division				

## **Technical Services Division**

#### Lands

### Land Administration Division

No. of Offices	Post	Classif	icatio	1	Remark
1	Commissioner Of Lands	GMG	SEG	3	
1	Legal Officer	JLG	LO	2	C.D.
2					
2	Total - Lands				
2	<b>Total - Technical Services Division</b>				
5	Total - Land Valuation & Estate Department				

# **Office of Titles**

## **Production Unit**

## Memorandum

No. of Offices	Post	Classification	Remark
1	Checker	PLG TR 4	
1			
1 '	Total - Production Unit		
1 '	Total - Office of Titles		

# **Ministry of National Security**

## **Executive Office**

No. of			
Offices	Post	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Technical Coordinator	GMG SEG 3	
1	Executive Assistant To The Permanent Secretary	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
2	Executive Secretary 1	OPS SS 4	
7			
7	Total - Executive Office		

## **Internal Audit**

No. of Offices	Post	Classificatio	n	Remar
				Kemark
1	Chief Internal Auditor	FMG AS	5	
1	Audit Supervisor	FMG AS	4	
2	Senior Auditor	FMG AS	4	
3	Senior Auditor	FMG AS	3	
1	Senior Auditor - Corrections	FMG AS	3	
1	Senior Auditor - HQ & JCF	FMG AS	3	
1	Auditor, O/S	FMG AS	2	
1	Auditor, JDF	FMG AS	2	
1	Auditor, ICPSD and O/S	FMG AS	2	
5	Auditor	FMG AS	2	
4	Assistant Auditor	FMG AS	1	
1	Senior Secretary	OPS SS	3	
22				

# **Legal Services**

No. of Offices	Post	Classit	fication	n	Remark
1	Senior Legal Officer	JLG	LO	4	C.D.
2	Legal Officer	JLG	LO	3	C.D.
1	Administrator/Team Support	GMG	AM	2	
4					

4 Total - Legal Services

# **Ministry of National Security**

## **Justice Protection Unit (formerly Witness Protection Unit)**

### Administration

No. of			
Offices	Post	Classification	Remar
1	Director, Justice Protection	GMG SEG 5	
1	Administrative Manager	GMG SEG 2	
1	Accounting Officer	FMG PA 2	
1	Accounting Technician 3	FMG AT 3	
1	Administrative Assistant	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Records Clerk	PIDG RIM 1	
1	Office Assistant/Attendant	LMO TS 1	
8			

### Field Operations/Services

### Administration

No. of			
Offices	Post	Classification	Remark
1	Deputy Director, Field Operations/Services	GMG SEG 4	
2	Senior Co-ordinator	GMG SEG 2	
3	Senior Social Worker	SWG PS 4	
10	Social Worker 2	SWG PS 3	
1	Driver	LMO DR 1	
17			
17	Total - Field Operations/Services		
25	Total - Justice Protection Unit (formerly Witne	ess Protection Unit)	

## **Corporate Services Directorate**

No. of Offices	Post	Classification
Offices		
1	Head of Corporate Services	GMG SEG 6
1	Executive Secretary	OPS SS 4
1	Administrator	GMG AM 4
1	Administrator	GMG AM 1
4		

### **Human Resource Management & Administration**

No. of Offices	Post	Classification	Remark
1	Director, Human Resource Management & Admin.	GMG SEG 4	
1	Director, Industrial Relations	GMG SEG 2	
1	Office Administrator/Team Support	GMG AM 1	

# **Ministry of National Security**

## **Corporate Services Directorate**

### **Human Resource Management & Administration**

No. of Offices	Post	Classification	Remark
1	Senior Secretary	OPS SS 3	
4			

## Performance Management & Organizational Development

No. of Offices	Post	Classification	Remark
1	Director, Performance Mgmt. & Org. Development	GMG SEG 2	
1	Administrator, Performance Mgmt. Appraisal System	GMG AM 4	
•			

### Human Resource Management Unit

No. of Offices	D. A	Classift and an	D l-
Offices	Post	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Senior Human Resource Officer	GMG SEG 1	
1	HRM Information System (HRMIS) Officer	GMG AM 4	
1	Human Resource Officer	GMG AM 3	
1	Human Resource Officer	GMG AM 2	
1	Administrative Assistant	GMG AM 2	
1	Records Clerk	PIDG RIM 1	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
9			

### Human Resource Development Unit

No. of			
Offices	Post	Classification	Remark
1	Director, Human Resource Development	GMG SEG 2	
1	Administrator, Training Support	GMG AM 2	
1	Secretary 2	OPS SS 2	
3			

### Information & Documentation

No. of Offices	Post	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Registrar	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
1	Librarian	PIDG LB 3	
1	Records Clerk	PIDG RIM 1	

# **Ministry of National Security**

## **Corporate Services Directorate**

### **Human Resource Management & Administration**

Inform	ation	&r	Documentation.

No. of Offices	Post	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
7			

### **Information Systems Unit**

No. of Offices	Post	Class	ificatio	n	Remark
1	Director, Information Technology	MIS	IT	7	
1	IMIS Manager	MIS	IT	6	
1	Business Analyst	MIS	IT	6	
1	Database Administrator	MIS	IT	5	
1	Webmaster	MIS	IT	5	
1	Network Security/Systems Administrator	MIS	IT	6	
1	Help Desk Officer	MIS	IT	2	
7					

### Office Services Section

No. of			
Offices	Post	Classification	Remark
1	Office Services Manager	GMG AM 3	
2	Customer Service Officer	GMG AM 1	
1	Inventory Administrator	GMG AM 1	
1	Telephone Operator	OPS TO 2	
1	Attendant	LMO TS 2	
4	Attendant	LMO TS 1	
10			

### **Transport Section**

No. of Offices	Post	Classification	Remark
1	Transport Manager	GMG SEG 1	
3	Driver 1	LMO DR 2	
2	Driver 1	LMO DR 1	
6			

48 Total - Human Resource Management & Administration

### **Public Affairs & Communication**

No. of Offices	Post	Classification	Remark
1	Director of Public Affairs & Communications	MCG IE 6	

## **Ministry of National Security**

## **Corporate Services Directorate**

#### **Public Affairs & Communication**

No. of Offices	Post	Classification	Rema
1	Senior Communications & Public Relations Officer	MCG IE 4	
1	Office Administrator/Team Support	GMG AM 1	
3			
3	Total - Public Affairs & Communication		

# **Procurement Branch**

No. of Offices	Post	Classification
1	Director, Procurement	GMG SEG 2
1	Senior Procurement Officer	GMG AM 4
1	Procurement Officer	GMG AM 3
1	Administrative Assistant	GMG AM 1
4		
1	Total Drogungment Drongh	

### 4 Total - Procurement Branch

### **Buildings Projects & Equipment Branch**

No. of Offices	Post	Classi	fication	1	Remark
1	Director, Building Projects & Equipment	SOG	ST	8	
1	Property Officer	SOG	ST	6	
2	Property Administrator	GMG	SEG	1	Two (2) new posts [#s 71180-1] with effect from July 3, 2017.
1	Property Officer	SOG	ST	6	New post [# 71179] with effect from July 3, 2017.
1	Secretary 2	OPS	SS	2	
6					
6 7					

<sup>6</sup> Total - Buildings Projects & Equipment Branch

## Maintenance & Operations, Jamaica Defence Force

#### **Personnel Administration**

No. of Offices	Post	Classification	
1	Human Resource & Administration Manager	GMG SEG 2	
1	Administrative Assistant	GMG AM 3	
3	Human Resource Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Registrar	PIDG RIM 3	
1	Records Clerk	PIDG RIM 1	

<sup>65</sup> Total - Corporate Services Directorate

# **Ministry of National Security**

## **Maintenance & Operations, Jamaica Defence Force**

#### **Personnel Administration**

No. of Offices	Post	Classification	Remark
1	Cleaner/Attendant	LMO TS 2	
9			
9 '	Total - Personnel Administration		

### **Accounts**

No. of			
Offices	Post	Classification	Remark
1	Accountant 2	FMG PA 2	
1	Accountant 1	FMG PA 1	
2	Accounting Technician 3	FMG AT 3	
2	Accounting Technician 2	FMG AT 2	
6	Accounting Technician 1	FMG AT 1	
14	Accounting Clerk 2	FMG AC 2	
1	Accounting Clerk 1	FMG AC 1	
1	Senior Data Preparation Officer	MIS IT 3	
1	Data Preparation Officer	MIS IT 2	
2	Data Preparation Clerk 1	MIS IT 1	
1	Cashier	FMG CS 2	
2	Secretary 2	OPS SS 2	
1	Dispatch Clerk	LMO TS 2	
1	Attendant	LMO TS 1	
36			
36	Total - Accounts		
II J			

### Headquarters

No. of			
Offices	Post	Classification	Remark
1	Executive Secretary 2	OPS SS S	5
1	Executive Secretary 1	OPS SS 4	4
3	Administrative Assistant	GMG AM 2	2
3	Secretary 1	OPS SS	1
1	Billing Clerk	FMG AC 2	2
2	Attendant	LMO TS	1
11			
11	Total - Headquarters		

# **Ministry of National Security**

## **Maintenance & Operations, Jamaica Defence Force**

### **Garrison Administrative Unit**

No. of Offices	Post	Classification Remark
1	Accounting Technician 2	FMG AT 2
1	Accounting Clerk	FMG AC 2
2	Accounting Clerk 1	FMG AC 1
1	Principal Pharmacist	HPC PHS 4
2	Dental Nurse/Hygienist	HTAC DN 2
1	Dental Assistant Administrator	HTAC DA 2
2	Dental Assistant	HTAC DA 1
1	Secretary 2	OPS SS 2
6	Secretary 1	OPS SS 1
1	Records Officer	PIDG RIM 2
2	Records Officer 1	PIDG RIM 2
1	Records Clerk	PIDG RIM 2
3	Records Clerk	PIDG RIM 1
1	Store Clerk	PIDG RIM 1
1	Telephone Operator 2	OPS TO 2
6	Telephone Operator	OPS TO 1
1	Senior Secretary	OPS SS 3
1	Mess Supervisor (Garrison)	LMO TS 5
1	Mess Supervisor (Flagstaff)	LMO TS 5
6	Artisan 3	LMO TS 4
1	Cook 2	LMO TS 3
3	Cook	LMO TS 3
1	Mess Supervisor (Garrison)	LMO TS 3
1	Sanitation Worker	LMO TS 2
1	Supervisory Attendant	LMO TS 2
3	Handyman	LMO TS 2
24	Attendant	LMO TS 1
8	Office Attendant	LMO TS 1
11	Gardener	LMO TS 1
1	Handyman 1	LMO TS 1
95		
<b>95</b> 7	Гotal - Garrison Administrative Unit	
	**	

### **Military Workshop**

No. of Offices	Post	Classification	Remark
1	Inspector Of Machinery	SOG ST 4	
1	Records Officer 1	PIDG RIM 2	

# **Ministry of National Security**

## **Maintenance & Operations, Jamaica Defence Force**

### **Military Workshop**

No. of			
Offices	Post	Classification	Remark
5	Records Clerk	PIDG RIM 1	
1	Accounting Clerk 1	FMG AC 1	
1	Clerk Typist 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Foreman	LMO TS 6	
1	Marine Technician	LMO TS 5	
2	Artisan 4	LMO TS 5	
18	Artisan 3	LMO TS 4	
8	Artisan 2	LMO TS 3	
1	Artisan	LMO TS 2	
1	Artisan Helper 2	LMO TS 2	
2	Artisan Helper	LMO TS 2	
1	Attendant	LMO TS 1	
1	Guard	PTSG PX 2	
46			
46	Fotal - Military Workshop		
Militany C	Stores Donot		

### **Military Stores Depot**

•	*				
No. of Offices	Post	Classi	fication	1	Remark
1	Accounting Clerk 2	FMG	AC	2	
1	Secretary 2	OPS	SS	2	
2	Secretary 1	OPS	SS	1	
2	Purchasing Clerk	PIDG	RIM	2	
6	Records Officer 1	PIDG	RIM	2	
1	Storekeeper	PIDG	RIM	2	
3	Store Clerk	PIDG	RIM	2	
11	Records Clerk	PIDG	RIM	1	
3	Artisan 3	LMO	TS	4	
2	Storeman	LMO	TS	2	
1	Handyman	LMO	TS	1	
4	Storeman	LMO	TS	1	
3	Guard	PTSG	PX	2	
40					
40	<b>Total - Military Stores Depot</b>				

# **Ministry of National Security**

## **Maintenance & Operations, Jamaica Defence Force**

### **Force Engineering**

No. of Offices	Post	Classification Remark
1	Chief Draughtsman	SOG ST 5
1	Assistant Inspector - Machinery	SOG ST 3
1	Works Overseer	SOG ST 4
2	Draughtsman	SOG ST 4
3	Accounting Clerk 1	FMG AC 1
2	Secretary 1	OPS SS 1
1	Records Officer 2	PIDG RIM 3
1	Records Officer 1	PIDG RIM 2
1	Store Clerk	PIDG RIM 2
1	Storekeeper	PIDG RIM 2
1	Timekeeper	PIDG RIM 1
1	Records Clerk	PIDG RIM 1
3	Foreman	LMO TS 6
1	Foreman	LMO TS 5
2	Artisan 4	LMO TS 5
1	Artisan 3	LMO TS 5
1	Pool Attendant/Lifeguard	LMO TS 4
14	Artisan 3	LMO TS 4
1	Artisan	LMO TS 4
28	Artisan 2	LMO TS 3
1	Artisan 2 (Tyreman)	LMO TS 3
1	Headman	LMO TS 2
1	Attendant	LMO TS 2
2	Workshop Handyman	LMO TS 2
2	Handyman 2	LMO TS 2
2	Handyman 1	LMO TS 2
2	Sanitation Worker	LMO TS 2
1	Range Warden	LMO TS 2
3	Attendant	LMO TS 1
22	Handyman 1	LMO TS 1
1	Gardener	LMO TS 1
11	Workshop Handyman	LMO TS 1
2	Guard	LMO TS 1
7	Driver 1	LMO DR 1
125		
125	<b>Total - Force Engineering</b>	

# **Ministry of National Security**

## **Maintenance & Operations, Jamaica Defence Force**

### **Newcastle Training Depot**

1 Records Officer 1 1 Foreman 1 LMO TS 5 2 Artisan 3 2 LMO TS 3 2 Cook 1 LMO TS 3 3 LMO TS 3 4 LMO TS 3 4 LMO TS 3 5 LMO TS 3 6 Artisan 2 7 LMO TS 1 7 Handyman 1 LMO TS 1 8 LMO TS 1	No. of					
1 Foreman LMO TS 5 2 Artisan 3 LMO TS 4 6 Artisan 2 LMO TS 3 2 Cook LMO TS 3 1 Headman 2 LMO TS 2 3 Artisan Helper LMO TS 1 2 Gardener LMO TS 1 4 Attendant LMO TS 1 1 Handyman LMO TS 1 7 Handyman LMO TS 1	Offices	Post	Classif	ication	1	Remark
2 Artisan 3 LMO TS 4 6 Artisan 2 LMO TS 3 2 Cook LMO TS 3 1 Headman 2 LMO TS 2 3 Artisan Helper LMO TS 1 2 Gardener LMO TS 1 4 Attendant LMO TS 1 1 Handyman LMO TS 1 7 Handyman LMO TS 1	1	Records Officer 1	PIDG	RIM	2	
6 Artisan 2 LMO TS 3 2 Cook LMO TS 3 1 Headman 2 LMO TS 2 3 Artisan Helper LMO TS 1 2 Gardener LMO TS 1 4 Attendant LMO TS 1 1 Handyman LMO TS 1 7 Handyman LMO TS 1	1	Foreman	LMO	TS	5	
2 Cook 1 Headman 2 2 LMO TS 2 3 Artisan Helper 2 Gardener 4 Attendant 1 Handyman 2 LMO TS 1 4 And TS 1 5 Handyman 4 LMO TS 1 6 LMO TS 1 7 Handyman 6 LMO TS 1	2	Artisan 3	LMO	TS	4	
1Headman 2LMO TS 23Artisan HelperLMO TS 12GardenerLMO TS 14AttendantLMO TS 11HandymanLMO 17HandymanLMO TS 1	6	Artisan 2	LMO	TS	3	
3 Artisan Helper LMO TS 1 2 Gardener LMO TS 1 4 Attendant LMO TS 1 1 Handyman LMO TS 1 7 Handyman LMO TS 1	2	Cook	LMO	TS	3	
2 Gardener LMO TS 1 4 Attendant LMO TS 1 1 Handyman LMO 1 7 Handyman LMO TS 1	1	Headman 2	LMO	TS	2	
4 Attendant LMO TS 1 1 Handyman LMO 1 7 Handyman LMO TS 1	3	Artisan Helper	LMO	TS	1	
1 Handyman LMO 1 7 Handyman LMO TS 1	2	Gardener	LMO	TS	1	
7 Handyman LMO TS 1	4	Attendant	LMO	TS	1	
•	1	Handyman	LMO		1	
20	7	Handyman	LMO	TS	1	
30	30					
30 Total - Newcastle Training Depot	<b>30</b> ]	Fotal - Newcastle Training Depot				

### **Jamaica National Reserve**

No. of	D. (	
Offices	Post	Classification Remark
1	Records Officer 2	PIDG RIM 3
3	Accounting Clerk	FMG AC 1
3	Secretary 2	OPS SS 2
2	Secretary 1	OPS SS 1
3	Artisan 2	LMO TS 3
1	Kitchen Attendant	LMO TS 2
3	Gardener	LMO TS 1
1	Storeroom Clerk	PIDG RIM 2
7	Attendant	LMO TS 1
24		
24	Total - Jamaica National Reserve	

### **Operation of Defence Force**

Jamaica Combined Cadet Force

No. of Offices	Post	Classification
1	Adjutant Training Officer	GMG SEG 2
1	Director-Finance and Administration (Staff Order)	GMG SEG 1
2	Assistant Training Officer	GMG AM 4
1	Stores Assets Administrator (Quarter Master)	GMG AM 4
1	Administrative Officer	GMG AM 2

# **Ministry of National Security**

# **Maintenance & Operations, Jamaica Defence Force**

#### **Operation of Defence Force**

Jamaica Combined Cadet Force

No. of			
Offices	Post	Classification	Remark
2	Secretary 2	OPS SS 2	
1	Stores/Assets Officer	PIDG RIM 3	
1	Store Clerk	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
1	Armoury Attendant	LMO TS 3	
1	Attendant	LMO TS 1	
1	Gardener	LMO TS 1	
16			
16 7	Total - Operation of Defence Force		

**Total - Operation of Defence Force** 

## **Modernization Initiatives & Strategic Projects Division (Formerly Special Projects** Unit)

No. of Offices	Post	Classification	Remark
1	Snr. Director, Modernization Initiatives & Strategic Projects	GMG SEG 5	
1	Director, Organizational Transformation	GMG SEG 4	Post [# 60877] of Project Manager, Organizational Transformation (GMG/SEG 4) retitled with effect from November 28, 2016.
1	Director, Safety & Security Infrastructure	GMG SEG 4	Post [# 60880] of Project Manager, Safety & Security Infrastructure (GMG/SEG 4) retitled with effect from November 28, 2016.
2	Project Analyst	GMG SEG 2	
1	Administrator	GMG AM 4	
6			

6 Total - Modernization Initiatives & Strategic Projects Division (Formerly Special Projects Unit)

## **Planning & Finance**

No. of Offices	Post	Classification	Remarl
1	Principal Finance Officer	FMG PA 5	
1	Financial Systems Manager	FMG PA 2	
1	Administrative Assistant	GMG AM 1	
1	Executive Secretary 1	OPS SS 4	

<sup>432</sup> Total - Maintenance & Operations, Jamaica Defence Force

# **Ministry of National Security**

## **Planning & Finance**

No. of			
Offices	Post	Classification	Remark

4

### **Accounts Payable & Payroll**

No. of Offices	Post	Classi	Classification			
1	Director, Accounts Payable & Payroll	FMG	PA	4		
1	Senior Secretary	OPS	SS	3		
2						

## Payroll

No. of Offices	Post	Classif	fication	n	Remark
1	Manager, Payroll	FMG	PA	2	
1	Senior Payroll Officer	FMG	ΑT	3	
1	Payroll Officer 2	FMG	ΑT	2	
1	Payroll Officer 1	FMG	ΑT	1	
1	Payroll Clerk	FMG	AC	2	
5					

#### Accounts Payable & Disbursement

No. of Offices	Post	Classif	ficatio	n	Remark
1	Manager, Accounts Payable & Disbursement	FMG	PA	2	
1	Senior Accounts Payable Officer	FMG	ΑT	3	
2	Accounts Payable Officer	FMG	ΑT	2	
1	Assistant Accounts Payable Officer	FMG	ΑT	1	
5					

12 Total - Accounts Payable & Payroll

#### **Final Accounts & Reporting**

No. of			
Offices	Post	Classification	Remark
1	Manager, Final Accounts	FMG PA 3	
1	Senior Final Accountant	FMG PA 1	
1	Final Accounts Officer	FMG AT 3	
1	Senior Bank Reconciliation Officer	FMG AT 3	
1	Assistant Final Accounts Officer	FMG AT 2	
1	Bank Reconciliation Officer	FMG AT 2	
1	Assistant Final Accounts Officer	FMG AT 2	
1	Collections Officer	FMG AT 1	

# **Ministry of National Security**

## **Planning & Finance**

#### **Final Accounts & Reporting**

NO. 01			
Offices	Post	Classification	Remark

8

8 Total - Final Accounts & Reporting

#### **Management Accounts**

No. of Offices	Post	Classi	ficatio	n	Remark
4	_ ***				Kemark
I	Director, Management Accounts	FMG	PA	4	
1	Manager, Recurrent Fund	FMG	PA	3	
1	Manager, Capital Account	FMG	PA	2	
1	Manager, Deposits, Investments & Revenue	FMG	PA	2	
4					
4	<b>Total - Management Accounts</b>				
28	Total - Planning & Finance				

# **Institute of Forensic Science & Legal Medicine**

#### **Executive Office**

1 Executive Director GMG CTD 1 Quality Control Officer SOG ST	1
1 Quality Control Officer SOC ST	•
1 Quality Control Officer 300 31	7
1 Research Co-ordinator SOG ST	7
1 Executive Secretary OPS SS	4
4	

#### **Case Receival Unit**

No. of Offices	Post	Classification	Rema
1	Manager, Case Receival	SOG ST 7	
3	Case Receival Officer	SOG ST 5	
4			
4 ′	Total - Case Receival Unit		

#### **Forensic Science**

No. of Offices	Post	Classification	Remark
1	Senior Director, Forensic Science	SOG ST 10	
1	Laboratory Technician	SOG ST 2	

# **Ministry of National Security**

## **Institute of Forensic Science & Legal Medicine**

#### **Forensic Science**

No. of Offices	Post	Classification	Ren
1	Administrative Assistant	GMG AM 2	
1	Secretary 2	OPS SS 2	
4			

### **Chemistry Section**

No. of Offices	Post	Classification
1	Director, Chemistry	SOG ST 9
2	Chief Forensic Science Officer	SOG ST 8
4	Senior Forensic Science Officer	SOG ST 7
4	Forensic Science Officer	SOG ST 6
1	Forensic Secretary (Chemistry)	OPS SS 3
12		

#### **Biology Section**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Director, Biology	SOG	ST	9	
1	Senior Forensic Science Officer	SOG	ST	7	
1	Forensic Science Officer	SOG	ST	6	
1	Forensic Secretary (Biology)	OPS	SS	3	
1	Forensic Seretary	OPS	SS	3	
5					

#### Firearms & Toolmarks Examinations

No. of Offices	Post	Classification Remark
1	Director, Firearms & Toolmarks	SOG ST 9
4	Chief Firearms & Toolmarks Examiner	SOG ST 8
4	Senior Firearms & Toolmarks Examiner	SOG ST 7
7	Firearms & Toolmarks Examiner	SOG ST 6
1	Forensic Secretary (Firearms)	OPS SS 3
17		

## Serology/Histology Unit

No. of Offices	Post	Classification	Remark
2	Chief Forensic Science Officer	SOG ST 8	
3	Senior Forensic Science Officer	SOG ST 7	
5	Forensic Science Officer	SOG ST 6	

# **Ministry of National Security**

## **Institute of Forensic Science & Legal Medicine**

#### **Forensic Science**

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Cara	logy/Histol	Logy I Init
2610	IO9 V/ THSTO	юуу слип

NO. 01			
Offices	Post	Classification	Remark

10

#### **DNA** Unit

No. of Offices	Post	Classif	ficatio	n	Remark
1	Chief Forensic Science Officer	SOG	ST	8	
3	Senior Forensic Science Officer	SOG	ST	7	
1	Forensic Science Officer	SOG	ST	6	
5					

53 Total - Forensic Science

#### **Forensic Pathology**

No. of Offices	Post	Classification	Re
1	Senior Director, Forensic Pathology	HPC MO 5	
1	Administrative Assistant	GMG AM 2	
1	Secretary 2	OPS SS 2	
3			

#### North East Region

No. of Offices	Post	Classification	Remark
1	Forensic Pathologist	HPC MO 4	
1	Mortuary Supervisor	HTAC HT 4	
2	Mortuary Technician	HTAC HT 2	
1	Mortuary Attendant	HSC HS 2	
5			

#### Western Region

No of	8		
No. of Offices	Post	Classification	Remark
1	Forensic Pathologist	HPC MO 4	
1	Mortuary Supervisor	HTAC HT 4	
2	Mortuary Technician	HTAC HT 2	
1	Mortuary Attendant	HSC HS 2	
5			

# **Ministry of National Security**

# **Institute of Forensic Science & Legal Medicine**

### **Forensic Pathology**

South East Region

No. of Offices	Post	Classification	F
2	Forensic Pathologist	HPC MO 4	
1	Mortuary Supervisor	HTAC HT 4	
4	Mortuary Technician	HTAC HT 2	
2	Mortuary Attendant	HSC HS 2	
9			

### Southern Region

No. of Offices	Post	Classification	Remark
1	Forensic Pathologist	HPC MO 4	
1	Mortuary Supervisor	HTAC HT 4	
2	Mortuary Technician	HTAC HT 2	
1	Mortuary Attendant	HSC HS 2	
5			

#### 27 Total - Forensic Pathology

#### **Human Resource Management & Administration**

No. of	<b></b>		
Offices	Post	Classification	Remark
1	Director, Human Resource Management & Admin.	GMG SEG 3	
1	Human Resource Officer	GMG SEG 1	
1	Human Resource Officer (Benefits)	GMG SEG 1	
1	Administrative Manager	GMG SEG 1	
1	Administrative Assistant	GMG AM 2	
2	Records Officer	PIDG RIM 2	
1	Telephone Operator	OPS TO 1	
3	Office Attendant	LMO TS 2	
1	Groundsman	LMO TS 2	
12			

#### 12 Total - Human Resource Management & Administration

#### **Finance & Accounts**

No. of		
Offices	Post	<b>Classification</b> Ren
1	Director, Finance & Accounts	FMG PA 3
1	Accountant	FMG PA 1
1	Accounting Technician 2	FMG AT 2
1	Accounting Technician 1	FMG AT 1

# **Ministry of National Security**

## **Institute of Forensic Science & Legal Medicine**

#### **Finance & Accounts**

No. of Offices	Post	Classification	Remark
1	Accounting Clerk	FMG AC 2	
1	Senior Secretary	OPS SS 3	
6			
6	Total - Finance & Accounts		

# **Information & Communications Technology**

No. of Offices	Post	Class	ificatio	on	Remar
1	Manager, Information & Communications	MIS	IT	6	
2	ICT Support Officer	MIS	IT	4	
3					
3	Total - Information & Communications Techn	ology			
109	<b>Total - Institute of Forensic Science &amp; Legal M</b>	<b>Iedicine</b>			

## **Immigration, Passport & Citizenship**

#### **Administration & Support Services**

No. of Offices	Post	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
1			
Collection	& Imprest		
No. of Offices	Post	Classification	Remark
2	Cashier	FMG CS 2	
2			

#### Registry

No. of Offices	Post	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
1			

# 4 Total - Administration & Support Services

#### **Systems Administration**

No. of Offices	Post	Clas	sificatio	n	Remark
1	Systems Manager	MIS	IT	5	
1	Computer Operator	MIS	IT	2	

# **Ministry of National Security**

## **Immigration, Passport & Citizenship**

<b>Systems</b>	Adı	nin	istra	ation
D y b t c i i i b	LLUI			utivii

No. of			
Offices	Post	Classification	Remark

2

2 Total - Systems Administration

#### **Immigration Services**

#### Permanent & Temporary

No. of Offices	Post	Classification	Remark
1	Secretary 1	OPS SS 1	

#### **Kingston Ports**

1

No. of Offices	Post	Classification	Remark
1	Director 1	GMG SEG 1	
1	Senior Immigration Officer	PTSG PX 8	
4	Immigration Officer	PTSG PX 7	
6			

## Montego Bay - Operations

No. of Offices	Post	Classification	Remark
1	Director, Central Inspection	GMG SEG 2	
1	Director	GMG SEG 1	
2	Senior Immigration Officer	PTSG PX 8	
7	Immigration Officer	PTSG PX 7	
11			
18 '	Total - Immigration Services		

#### **Citizenship Services**

No. of Offices	Post	<b>Classification</b> Remark
1	Senior Citizenship Officer	PTSG PX 8
1		

#### Citizenship & Permanent Residence Branch

No. of Offices	Post	Classification	Remark
1	Director, Citizenship	GMG SEG 2	
1	Secretary 2	OPS SS 2	
2			

# **Ministry of National Security**

## **Immigration, Passport & Citizenship**

## **Citizenship Services**

**3** Total - Citizenship Services

#### **Passport**

**Systems Operation** 

No. of Offices	Post	Classificatio	n	Rema
1	Systems Officer	MIS IT	3	
1	Quality Assurance Officer	MIS IT	2	
2	Data Entry Operator	MIS IT	1	
1	Lamination Operator	LMO TS	3	
1	Laminator	LMO TS	3	
6				

#### **Customer Service**

No. of Offices	Post	Classification	Remark
1	Customer Service Manager	GMG SEG 1	
1	Customer Service Officer	GMG AM 3	
1	Reception Officer	GMG AM 2	
1	Supervisor	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
8			
14	Total Desenant		

<sup>14</sup> Total - Passport

41 Total - Immigration, Passport & Citizenship

## **Strategic Evaluation Centre (SEC)**

#### **General Administration**

No. of Offices	Post	Classification	Remark
1	Director, Strategic Intelligence	GMG SEG 6	
1	Strategic Intelligence Technical Advisor	GMG SEG 5	
1	Executive Assistant	GMG SEG 1	
1	Administrative Secretary 2	OPS ADS 2	
4			
4 7			

#### 4 Total - General Administration

#### **National & International Affairs**

No. of			
Offices	Post	Classification	Remark
1	Chief Analyst	GMG SEG 4	

# **Ministry of National Security**

## **Strategic Evaluation Centre (SEC)**

#### **National & International Affairs**

No. of
Offices Post Classification Remark

1

#### Counter Terrorism, Cyber Crime & CBRNE

No. of Offices	Post	Classification	Remark
1	Senior Analyst	SOG ST 8	
1	Analyst	SOG ST 7	
2			

### Transnational Crime, Narcotics, Human Trafficking/Smuggling

No. of Offices	Post	Classification	Remark
1	Senior Analyst	SOG ST 8	
2	Analyst	SOG ST 7	
3			

#### Organized & Financial Crime, Guns & Gangs

No. of Offices	Post	Classif	ication	Remark
1	Senior Analyst	SOG	ST 8	
1	Analyst	SOG	ST 7	
2				

### Environmental & Food Security, Health Security, Disaster Security & Public Security

No. of Offices	Post	Classi	ficatio	n	Remark
1	Senior Analyst	SOG	ST	8	
1	Analyst	SOG	ST	7	
2					
10	Total - National & International Affairs				

#### **Regional Affairs**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Senior Analyst	SOG	ST	8	
1					
1	Total - Regional Affairs				
15	<b>Total - Strategic Evaluation Centre (SEC)</b>				

# **Ministry of National Security**

# Security Policy & Risk Management Affairs Division

No. of Offices	Post	Classif	fication	n	Remark
1	Chief Technical Director, Security Policy & Risk Management	GMG	CTD	1	New post [# 68920] with effect from February 20, 2017.
1	Executive Secretary 1	OPS	SS	4	New post [# 68921] with effect from February 20, 2017.
2					

### **Border Security & Control Branch**

No. of Offices	Post	Classification	Remark
1	Policy Director	GMG SEG 4	Post [# 59162] transferred from Policy Directorate with effect from February 20, 2017.
1	Office Administrator/Team Support	GMG AM 1	Post [# 59217] transferred from Policy Directorate with effect from February 20, 2017.
2			

#### Passport, Immigration & Citizenship Unit

No. of Offices	Post	Classification	Remark
1	Policy Manager	GMG SEG 3	Post [# 59163] transferred from Policy Directorate with effect from February 20, 2017.
1	Policy Analyst	GMG SEG 2	Post [# 59202] transferred from Policy Directorate with effect from February 20, 2017.
2			

## Ports of Entry Unit

No. of Offices	Post	Classification	Remark
1	Policy Manager	GMG SEG 3	Post [# 59164] transferred from Policy Directorate with effect from February 20, 2017.
1			

## **Crime Prevention & Community Safety Branch**

5 Total - Border Security & Control Branch

No. of Offices	Post	Classification	Remark
1	Policy Director, Crime Prevention & Comm. Safety	GMG SEG 5	Post [# 61080] transferred from Policy Directorate with effect from February 20, 2017.

# **Ministry of National Security**

# Security Policy & Risk Management Affairs Division

### **Crime Prevention & Community Safety Branch**

No. of Offices	Post	Classification	Remark
1	Senior Office Administrator/Team Support	GMG AM 2	Post [# 59214] transferred from Policy Directorate with effect from February 20, 2017.
1	Office Administrator/Team Support	GMG AM 1	Post [# 59213] transferred from Policy Directorate with effect from February 20, 2017.

3

#### Social Intervention & Public Order Unit

No. of				
Offices	Post	Classification		Remark
1	Policy Manager	GMG SEG	Ī	Post [# 61081] transferred from Policy Directorate with effect from February 20, 2017.
1	Policy Analyst, NGO/CBO	GMG SEG		Post [# 61082] transferred from Policy Directorate with effect from February 20, 2017.
1	Policy Analyst, Police Liaison & Public Order	GMG SEG		Post [# 61083] transferred from Policy Directorate with effect from February 20, 2017.
1	Programme Development Specialist	GMG SEG		Post [# 61084] transferred from Policy Directorate with effect from February 20, 2017.

4

### Diversion & Re-integration Unit

No. of Offices	Post	Classification	Remark
1	Policy Manager	GMG SEG 3	Post [# 61085] transferred from Policy Directorate with effect from February 20, 2017.
1	Policy Analyst, Diversion & Re-integration	GMG SEG 2	Post [# 61086] transferred from Policy Directorate with effect from February 20, 2017.

2

#### Community Policing & Safety Unit

No. of Offices	Post	Classification	Remark
1	Policy Manager	GMG SEG 3	Post [# 59157] transferred from Policy Directorate with effect from February 20, 2017.

1

#### 10 Total - Crime Prevention & Community Safety Branch

# **Ministry of National Security**

## Security Policy & Risk Management Affairs Division

### **Protective Security Branch**

No. of					
Offices	Post	Classif	ication		Remark
1	Director, Protective Security	GMG	SEG	5	Post [# 59208] transferred from Policy Directorate with effect from February 20, 2017.
1	Manager, Protective Security	GMG	SEG	3	Post [# 61094] transferred from Policy Directorate with effect from February 20, 2017.
1	Policy Analyst, Protective Security	GMG	SEG	2	Post [# 59160] transferred from Policy Directorate with effect from February 20, 2017.
1	Administrator/Team Support	GMG	AM	2	Post [# 61095] transferred from Policy Directorate with effect from February 20, 2017.
1	Office Administrator/Team Support	GMG	AM	1	Post [# 59218] transferred from Policy Directorate with effect from February 20, 2017.
5					

#### Security & Standards Unit

No. of Offices	Post	Classification	Remark
1	Manager, Security & Standards	GMG SEG 3	Post [# 59209] transferred from Policy Directorate with effect from February 20, 2017.
4	Inspector, Security & Standards	GMG SEG 1	Four (4) posts [#s 59210-12 & 61092] transferred from Policy Directorate with effect from February 20, 2017.

5

#### 10 Total - Protective Security Branch

#### **Organized Crime & Defence Branch**

No. of Offices	Post	Classification	Remark
1	Policy Director, Organized Crime & Defence	GMG SEG 4	Post [# 59156] transferred from Policy Directorate with effect from February 20, 2017.
1	Policy Analyst	GMG SEG 2	Post [# 59200] transferred from Policy Directorate with effect from February 20, 2017.

2

#### Serious & Organized Crime (Transnational) Unit

No. of Offices	Post	Classification	Remark
1	Policy Manager, Serious & Org. Crime (Transnat'l)	GMG SEG 3	Post [# 59158] transferred from Policy Directorate with effect from February 20, 2017.

# **Ministry of National Security**

# Security Policy & Risk Management Affairs Division

#### **Organized Crime & Defence Branch**

Serious & Organized Crime (Transnational) Unit

No. of Offices	Post	Classification	Remark
1	Policy Analyst, Serious & Org. Crime (Transnat'l)	GMG SEG 2	Post [# 59161] transferred from Policy Directorate with effect from February 20, 2017.

Serious & Organized Crime (Domestic) Unit

No. of Offices	Post	Classification	Remark
1	Policy Manager, Serious & Org. Crime (Domestic)	GMG SEG 3	Post [# 59159] transferred from Policy Directorate with effect from February 20, 2017.
1	Policy Analyst, Serious & Org. Crime (Domestic)	GMG SEG 2	Post [# 59201] transferred from Policy Directorate with effect from February 20, 2017.

2

2

Def	ense	U	nit

No. of Offices	Post	Classification	Remark
1	Policy Manager, Defence	GMG SEG 3	Post [# 59199] transferred from Policy Directorate with effect from February 20, 2017.
1	Senior Administrator (JDF)	GMG AM 4	Post [# 13372] transferred from Policy Directorate with effect from February 20, 2017.

2

8 Total - Organized Crime & Defence Branch

#### Caribbean Regional Drug Law Enforcement Centre (Branch)

No. of Offices	Post	Classification	Remark
1	Director/Principal	GMG SEG 5	Post [# 14055] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Director, Academic Affairs	GMG SEG 3	Post [# 14056] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Administrative Manager	GMG SEG 2	Post [# 14057] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.

# **Ministry of National Security**

# **Security Policy & Risk Management Affairs Division**

Caribbean Regional Drug Law Enforcement Centre (Branch)

No. of					
Offices	Post	Classif	ication	l	Remark
1	Syndicate Director (Offices of the Courts)	GMG	SEG	2	Post [# 50034] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Syndicate Director (Specialized Training)	GMG	SEG	2	Post [# 50035] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Syndicate Director (Social Programme)	GMG	SEG	1	Post [# 50036] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Director	GMG	SEG	1	Post [# 14061] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Senior Secretary	OPS	SS	3	Post [# 14058] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Secretary 2	OPS	SS	2	Post [# 14059] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Secretary 1	OPS	SS	1	Post [# 14060] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
10					

10

## Administration & Support

	11				
No. of Offices	Post	Classif	fication	1	Remark
1	Bursar/Accountant	FMG	AT	3	Post [# 14066] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Office Manager	GMG	AM	2	Post [# 14062] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Accounting Clerk 2	FMG	AC	2	Post [# 14067] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Housekeeper	TSS	HS	5	Post [# 14068] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.

# **Ministry of National Security**

# Security Policy & Risk Management Affairs Division

Caribbean Regional Drug Law Enforcement Centre (Branch)

Administration & Support

	11				
No. of Offices	Dont	Class**	C! a a 4!		Damanh
1	Post Head Cook	Classif LMO	TS	4	Remark  Post [# 14069] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
2	Cook	LMO	TS	3	Two (2) posts [#s 14070 & 50402] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Assistant Cook	LMO	TS	2	Post [# 14071] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
2	Laundress	LMO	TS	2	Two (2) posts [#s 14072-3] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Driver 1	LMO	DR	1	Post [# 14063] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
2	Cleaner/Attendant	LMO	TS	1	Two (2) posts [#s 14074 & 58093] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Cleaner	LMO	TS	1	Post [# 14075] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
1	Groundsman	LMO	TS	1	Post [# 14065] transferred from Caribbean Regional Drug Law Enforcement Centre (Division) with effect from February 20, 2017.
15					

15

<sup>25</sup> Total - Caribbean Regional Drug Law Enforcement Centre (Branch)

<sup>60</sup> Total - Security Policy & Risk Management Affairs Division

# **Ministry of National Security**

# Research, Rehabilitation & Diversion Policy Division

No. of Offices	Post	Classif	ficatio	n	Remark
1	Chief Technical Director, Research, Rehabilitation & Diversion Policy	GMG	CTD	1	Post [# 59169] of Chief Technical Director, Policy (GMG/CTD 1) retitled and transferred from Policy Directorate with effect from February 20, 2017.
1	Senior Administrator/Team Support	GMG	AM	4	Post [# 61076] transferred from Policy Directorate with effect from February 20, 2017.
1	Executive Secretary	OPS	SS	4	Post [# 59198] transferred from Policy Directorate with effect from February 20, 2017.
3					

### **International Security Relations Policy Branch**

No. of Offices	Post	Classification	Remark
1	Director, International Security Relations	GMG SEG 5	Post [# 59154] transferred from Policy Directorate with effect from February 20, 2017.
1	Senior Policy Analyst	GMG SEG 3	Post [# 61077] transferred from Policy Directorate with effect from February 20, 2017.
1	Policy Manager Analyst	GMG SEG 2	Post [# 61078] transferred from Policy Directorate with effect from February 20, 2017.

3

#### 3 Total - International Security Relations Policy Branch

#### **Research & Evaluation Branch**

No. of Offices	Post	Classification	Remark
1	Director of Research and Evaluation	GMG SEG 4	Post [# 59155] transferred from Policy Directorate with effect from February 20, 2017.
1	Manager, Programme & Policy Evaluation	GMG SEG 3	Post [# 61079] transferred from Policy Directorate with effect from February 20, 2017.
1	Manager, Statistics	SOG ST 6	Post [# 50358] transferred from Policy Directorate with effect from February 20, 2017.
1	Manager, Research	SOG ST 6	Post [# 57004] transferred from Policy Directorate with effect from February 20, 2017.
1	Research Officer	SOG ST 5	Post [# 56861] transferred from Policy Directorate with effect from February 20, 2017.

# **Ministry of National Security**

# Research, Rehabilitation & Diversion Policy Division

#### **Research & Evaluation Branch**

No. of Offices	Post	Classification	Remark
1	Statistician	SOG ST 4	Post [# 56863] transferred from Policy Directorate with effect from February 20, 2017.
1	Office Administrator/Team Support	GMG AM 2	Post [# 58138] transferred from Policy Directorate with effect from February 20, 2017.

7

#### 7 Total - Research & Evaluation Branch

#### Offender Management Branch

	8				
No. of Offices	Post	Classif	ication	1	Remark
1	Director, Offender Management	GMG	SEG	4	Post [# 59203] transferred from Policy Directorate with effect from February 20, 2017.
1	Policy Manager, Offender Management	GMG	SEG	3	Post [# 59204] transferred from Policy Directorate with effect from February 20, 2017.
3	Policy Analyst	GMG	SEG	2	Three (3) posts [#s 59205-7] transferred from Policy Directorate with effect from February 20, 2017.
1	Administrator	GMG	AM	3	Post [# 13374] transferred from Policy Directorate with effect from February 20, 2017.
1	Administrator/Team Support	GMG	AM	2	Post [# 61089] transferred from Policy Directorate with effect from February 20, 2017.
1	Senior Office Administrator/Team Support	GMG	AM	2	Post [# 59215] transferred from Policy Directorate with effect from February 20, 2017.
1	Office Administrator/Team Support	GMG	AM	1	Post [# 59216] transferred from Policy Directorate with effect from February 20, 2017.
1	Senior Secretary	OPS	SS	3	Post [# 56862] transferred from Policy Directorate with effect from February 20, 2017.
1	Secretary 2	OPS	SS	2	Post [# 61090] transferred from Policy Directorate with effect from February 20, 2017.

11

#### Parole Secretariat Unit

No. of Offices	Post	Classification	Remark
1	Director, Parole Secretariat	GMG SEG 1	Post [# 14039] transferred from Policy Directorate with effect from February 20, 2017.

# **Ministry of National Security**

# Research, Rehabilitation & Diversion Policy Division

#### Offender Management Branch

Parole Secretariat Unit

No. of	D 4	CI '0' ('	ъ
Offices	Post	Classification	Remark
3	Social Worker 2	SWG PS 2	Three (3) posts [#s 14040-1 & 61091] transferred from Policy Directorate with effect from February 20, 2017.
1	Secretary 2	OPS SS 2	Post [# 14042] transferred from Policy Directorate with effect from February 20, 2017.
1	Secretary 1	OPS SS 1	Post [# 14043] transferred from Policy Directorate with effect from February 20, 2017.
6			

#### Inspectorate of Prisons Unit

No. of Offices	Post	Classification	Remark
1	Director, Inspectorate	GMG SEG 3	Post [# 14044] transferred from Policy Directorate with effect from February 20, 2017.
2	Senior Inspector (Correction)	GMG SEG 1	Two (2) posts [#s 14047-8] transferred from Policy Directorate with effect from February 20, 2017.
2	Inspector	GMG AM 4	Two (2) posts [#s 14049-50] transferred from Policy Directorate with effect from February 20, 2017.

5

#### 22 Total - Offender Management Branch

## **Strategic Planning & Performance Management Branch**

0	9		
No. of Offices	Post	Classification	Remark
1	Director, Strategic Planning & Performance Management	GMG SEG 4	Post [# 59166] of Senior Director (GMG/SEG 4) retitled and transferred from Policy Directorate with effect from February 20, 2017.
1	Corporate Planner	GMG SEG 2	Post [# 56860] transferred from Policy Directorate with effect from February 20, 2017.
1	Administrative Support Officer	GMG AM 1	Post [# 59229] transferred from Policy Directorate with effect from February 20, 2017.
3			
3	Total - Strategic Planning & Performance Man	agement Branch	
38	Total - Research, Rehabilitation & Diversion Po	olicy Division	
852	Total - Ministry of National Security		

# **Police Department**

#### Central Control & Executive Direction

No. of Offices	Post	Classi	ficatio	n	Remark
Offices	- ***	Ciassi	псано	11	Kemark
1	Commissioner Of Police				
5	Deputy Commissioner Of Police				
1	Deputy Commissioner				
1	Supernumerary Deputy Commissioner Of Police				
19	Assistant Commissioner Of Police				
2	Senior Superintendent				
1	Superintendent				
4	Supernumerary Assistant Commissioner Of Police				
3	Supernumerary Senior Superintendent				
6	Supernumerary Superintendent				
5	Supernumerary Deputy Superintendent				
6	Executive Secretary	OPS	SS	4	
54					

### Operations of the Regular Police Force

No. of			
Offices	Post	Classification	Remark
40	Senior Superintendent		
87	Superintendent		
199	Deputy Superintendent		
130	Assistant Superintendent		
1	Director, Music (Police Band)		
12	Supernumerary Inspector		
572	Inspector		
14	Supernumerary Sergeant		
1626	Sergeant		
2508	Corporal		
8853	Constable		
14042			

## Operations of the Auxiliary Police Force

No. of Offices	Post	Class	sificatio	n	Rem
1	Commander				
1	Inspector				
1	Executive Secretary	OPS	SS	4	
4	Senior Secretary	OPS	SS	3	
8	Secretary 2	OPS	SS	2	
10	Secretary 1	OPS	SS	1	
1	Storekeeper	PIDO	RIM	2	

# **Police Department**

Operations of the Auxiliary Police Force

1	<u> </u>				
No. of Offices	Post	Classific	ation		Remark
440	District Constable 3				Four Hundred & Forty (440) new posts [#'s 68963-69402] with effect from April 1, 2016.
660	District Constable 2				Six Hundred & Sixty (660) new posts [#s 69403-70062] with effect from April 1, 2016.
1100	District Constable 1				One Thousand One Hundred (1100) posts [#s 70063-71162] with effect from April 1, 2016.
1	Library Assistant	PIDG L	_A	1	
1	Assistant Storekeeper	PIDG F	RIM	1	
1	Records Clerk	PIDG F	RIM	1	
2	Telephone Operator	OPS 1	ГО	2	
1	Artisan	LMO 7	ΓS	4	
1	Plumber	LMO 7	ΓS	3	
2	Attendant	LMO 7	ΓS	2	
1	Attendant				
13	Motor Vehicle Washer/Handyman	LMO 7	ΓS	2	
6	Motor Vehicle Washer	LMO 7	ΓS	1	
4	Office Attendant	LMO 7	ΓS	1	
8	Station Cleaner	LMO 7	ΓS	1	
2	Groundsman	LMO 7	ΓS	1	
5	Groundsman	LMO		1	
1	Motor Vehicle Washer	GLS		1	
2275					

### Civilian Staff

No. of			•		
Offices	Post	Classifica	ation		Remark
1	Medical Officer 2	HPC M	МО	2	Post [# 20481] of Medical Officer (HPC/MO 1) retitled and upgraded with effect from August 21, 2017.
1	Dean, Academic Studies	GMG S	SEG	3	
1	Public Relations & Information Officer	MCG II	E	4	
1	Teacher (Cadet)				
1	Civilian Graduate Teacher				
1	Librarian	PIDG L	.B	3	
10	Data Processing Clerk	MIS I	Т	2	Ten (10) new posts [#s] with effect from September 18, 2017.
2	Automated Fingerprint Technician	PTSG P	PΧ	4	Two (2) new posts [#s 71229-30] with effect from September 18, 2017.
1	Library Assistant	PIDG L	A	1	
26	Dispatcher	OPS T	ГО	4	
1	Stores Officer	GMG A	λM	3	
THE CIVIL SE	RVICE ESTABLISHMENT (GENERAL) ORDER, 2017				Page 367

# **Police Department**

## Civilian Staff

Civilian 5	turr		
No. of Offices	Post	Classification	Remark
1	Senior Administrator	GMG AM 3	Remark
1	Stores Officer	GMG AM 3	
3	Administrator 2	GMG AM 2	
1	Administrator	GMG AM 2	
10	Administrator 1	GMG AM 1	
3	Machine Operator	MIS IT 1	
1	Executive Secretary 2	OPS SS 5	
13	Senior Secretary	OPS SS 3	
27	Secretary 2	OPS SS 2	
4	Secretary 2	OPS SS 2	
<del>4</del> 67	Secretary 1	OPS SS 1	
5	Records Officer 1	PIDG RIM 2	
31	Records Clerk	PIDG RIM 1	
1	Store Clerk	PIDG RIM 1	
4	Artisan	LMO TS 5	
15	Artisan	LMO TS 4	
1	Auto Body Painter	LMO TS 4	
4	Artisan (Motor Vehicle Mechanic)	LMO TS 4	
2	Artisan (Carpenter)	LMO TS 4	
1	Mechanic	LMO TS 4	
1	Tailor	LMO TS 3	
2	Sign Artist	LMO TS 3	
20	Artisan	LMO TS 3	
20 1	Artisan (Motor Vehicle Mechanic)	LMO TS 3	
1	Artisan (Upholsterer)	LMO TS 3	
1	Farrier	LMO TS 3	
1	Cook	LMO TS 2	
4	Kennel Attendant	LMO TS 2	
1	Tyre Repairman	LMO TS 2	
11	Female Attendant	LMO TS 2	
1	Male Attendant	LMO TS 2	
1	Messenger/Caretaker	LMO TS 2	
55	Groundsman	LMO TS 1	
2	Kennel Attendant	LMO TS 1	
3	Storeman	LMO TS 1	
2	Jail Attendant	LMO TS 1	
4	Male Attendant	LMO TS 1	
7	Attendant	LMO TS 1	
35	Office Attendant	LMO TS 1	
7	Exhibit Carrier	LMO TS 1	
	ERVICE ESTABLISHMENT (GENERAL) ORDER, 2017		Page 368
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# **Police Department**

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No. of			
Offices	Post	Classification	Remark
55	Motor Vehicle Washer	LMO TS 1	

456

#### National Firearm & Drug Intelligence Centre

No. of Offices	Post	Classific	cation	
1	Systems Manager	MIS	IT 4	1
2	Computer Operator	MIS	IT 2	2
1	Administrator	GMG	AM 3	3
1	Senior Secretary	OPS	SS 3	3
1	Secretary 2	OPS	SS 2	2
6				

### Traffic Ticketing System Unit

No. of Offices	Post	Classif	ication	Remark	
1	Director, Traffic Management	GMG	SEG	1	
2	Field Officer	GMG	AM	2	
1	Data Supervisor	MIS	IT	2	
7	Data Clerk	MIS	IT	1	
3	Data Clerk 1	MIS	IT	1	
4	Data Clerk (Quality Control)	MIS	IT	1	
18					

#### Call Centre

No. of			
Offices	Post	Classification	Remark
1	Call Centre Manager	GMG SEG 1	
1			

### Corporate Communications Unit

No. of			
Offices	Post	Classification	Remark
1	Director, Corporate Communications	GMG SEG 5	
1			

## **Finance & Administration**

### **Computer Payroll Services**

No. of Offices	Post	Classification	Remark
1	Information Systems Manager	MIS IT 4	

# **Police Department**

## **Finance & Administration**

### **Computer Payroll Services**

No. of Offices	Post	Classi	ificatio	n	Remark
1	Computer Supervisor	MIS	IT	3	
5	Computer Operator	MIS	IT	2	
7					
7	Total - Computer Payroll Services				
7	Total - Finance & Administration				

## **Police National Computer Centre**

No. of Offices	Post	Classification	Remar
1	Director, Police National Computer Centre	MIS IT 7	
1	Administrative Assistant	GMG AM 2	
2			

## System Maintenance & Development Unit

No. of Offices	Post	Classi	ificatio	n	]
1	Manager, System Maintenance and Development	MIS	IT	6	
1	System Analyst/Software Engineer	MIS	IT	5	
1	Programmer Analyst	MIS	IT	4	
3					

### Data & Quality Control Unit

No. of Offices	Post	Classi	ficatio	n	Remark
1	Manager, Data and Quality Control	MIS	IT	4	
3	Data and Quality Control Officer	MIS	IT	3	
2	Data Entry Clerk	MIS	IT	1	
6					

### Operations/Network & Technical Support Unit

No. of Offices	Post	Classi	ficatio	n	Remark
1	Manager, Operations/Network & Technical Support	MIS	IT	6	
1	Senior Systems Engineer	MIS	IT	5	
1	Geo Code Supervisor	MIS	IT	4	
1	Computer Technician	MIS	IT	3	
1	Senior Computer Operator	MIS	IT	3	
2	Geo Code Assistant	MIS	IT	3	
2	Computer Operator	MIS	IT	2	
11	Data Processor	MIS	ΙT	1	

# **Police Department**

## **Police National Computer Centre**

Operations/Network & Technical Support Unit

No. of Offices	Post	Classification	Rema
2	Data Entry Clerk	MIS IT 1	
3	Data Entry Operator	MIS IT 1	
25			

### Help Desk Services

No. of Offices	Post	Classification	Remark
1	Help Desk Officer	MIS IT 2	
4			

## **Training Unit**

No. of Offices	Post	Classification	Remark
1	Manager, Training & Development	GMG SEG 1	
1	Assistant Training Officer	GMG AM 3	
2			
39	<b>Total - Police National Computer Centre</b>		

## **Human Resource Division**

No. of Offices	Post	Classific	cation	Rema
1	Senior Director, Human Resource Mgmt. & Dev.	GMG		5
1	Director, Human Resource Management	GMG	SEG :	3
1	Director, Organizational Development	GMG	SEG :	3
6	Director	GMG	SEG	2
1	Director, Human Resource Development	GMG	SEG :	2
1	Training & Evaluation Officer	GMG	SEG	1
2	Senior Human Resource Officer	GMG	SEG	1
1	Senior HRIS Resource Officer	GMG	SEG	1
1	Administrator	GMG	AM ·	4
1	Human Resource Development Officer	GMG	AM ·	4
8	Human Resource Officer	GMG	AM ·	4
1	Administrator	GMG	AM :	3
2	Assistant Human Resource Officer	GMG	AM :	3
1	Human Resource Information System Officer	GMG	AM :	3
1	Registrar	PIDG	RIM ·	4
1	Administrative Secretary	OPS	ADS	1
1	Senior Secretary	OPS	SS :	3
1	Assistant Personnel Officer	GMG	AM :	2

# **Police Department**

## **Human Resource Division**

No. of				
Offices	Post	Classif	ication	Ren
1	Registrar	PIDG	RIM	3
2	Administrator	GMG	AM	1
2	Secretary 2	OPS	SS	2
8	Secretary	OPS	SS	2
5	Records Officer 1	PIDG	RIM	2
10	Records Officer	PIDG	RIM	2
2	Secretary 1	OPS	SS	1
2	Records Clerk	PIDG	RIM	1
2	Office Attendant	LMO	TS	2
1	Groundsman	LMO	TS	1
67				

## **Organizational Development Unit**

No. of Offices		Classification	Remark
1	Human Resource Officer	GMG AM 4	
1			
1	Total - Organizational Development Unit		
68	<b>Total - Human Resource Division</b>		

## **Medical Services Branch**

No. of					
Offices	Post	Classi	fication	1	Remai
1	Clinical Director	HPC	MO	5	
1	Medical Director	HPC	MO	4	
1	Medical Officer	HPC	MO	2	
1	Paramedical Director	GMG	SEG	3	
2	Psychologist	SOG	ST	7	
1	Senior Medical Social Worker	HPC	MS	2	
2	Medical Social Worker	HPC	MS	1	
1	Director, Police Nursing Services	HPC	RN	5	
2	Registered Nurse	HPC	RN	1	
1	Senior Physiotherapist	HPC	PT	4	
2	Physiotherapist	HPC	PT	2	
1	Executive Secretary 1	OPS	SS	4	
1	Handyman	LMO	TS	2	
1	Laundress	LMO	TS	2	
2	Office Attendant	LMO	TS	1	
20					

# **Police Department**

## **Medical Services Branch**

#### **Police Convalescent Home**

No. of					
Offices	Post	Classi	fication	1	Re
1	Manager	GMG	SEG	2	
1	Secretary	OPS	SS	2	
4	Practical Nurse	HSC	HS	6	
1	Chief Cook	LMO	TS	4	
2	Housekeeper	LMO	TS	2	
1	Kitchen Assistant	LMO	TS	2	
1	Groundsman/Handyman	LMO	TS	1	
11					
11	Total - Police Convalescent Home				
31	Total - Medical Services Branch				
~	TT 4.				

# **Chaplaincy Unit**

No. of Offices	Post	Classification	Remark
1	Chaplain		
2	Assistant Chaplain		
5	Assistant Chaplain/Psychologist		
8			
8 ′	Total - Chaplaincy Unit		

## **Finance & Accounts Branch**

No. of Offices	Post	Classification
1	Principal Finance Officer	FMG PA 5
1	Executive Secretary 1	OPS SS 4
1	Senior Secretary	OPS SS 3
1	Secretary 2	OPS SS 2
4		

## **Financial Systems Management**

No. of Offices	Post	Classification	Remark
1	Manager, Financial Systems Management	FMG PA 2	
1			
1	Total - Financial Systems Management		

# **Police Department**

### **Finance & Accounts Branch**

#### **Management Accounts**

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Director	FMG	PA	4	
1	Senior Budget & Commitment Control Officer	FMG	PA	2	
2	Budget Officer	FMG	ΑT	3	
2	Commitment Officer	FMG	ΑT	3	
6					
6	<b>Γotal - Management Accounts</b>				

#### **Financial Accounts**

No. of Offices	Post	Classification	Remark
1	Director	FMG PA 4	
1			
1 7	Total - Financial Accounts		

## **Final Accounts & Reporting**

No. of	P. (	CI .	O+ 4+		<b>.</b>
Offices	Post	Classif	ficatio	n	Remark
1	Director	FMG	PA	3	
1	Senior Final Accounts Officer	FMG	PA	1	
1	Senior Bank Reconciliation Officer	FMG	ΑT	3	
3	Bank Reconciliation Officer	FMG	ΑT	1	
6					
6	Total - Final Accounts & Reporting				

## **Payroll**

No. of Offices	Post	Classification Rema
1	Manager	FMG PA 2
3	Payroll Supervisor	FMG PA 1
6	Senior Payroll Officer	FMG AT 3
20	Payroll Officer	FMG AT 2
30		
30	Total - Payroll	

## **Payments**

No. of			
Offices	Post	Classification	Remar
1	Manager	FMG PA 2	
2	Payment Supervisor	FMG PA 1	

# **Police Department**

## **Finance & Accounts Branch**

### **Payments**

No. of Offices	Post	Classification	Remark
4	Senior Payments Officer	FMG AT	3
14	Payment Officer	FMG AT	1
2	Collection & Disbursement Officer	FMG AT	1
23			
23	Total - Payments		
71	Total - Finance & Accounts Branch		

## **Corporate & Special Services**

No. of Offices	Post	Classification	R
1	Director, Corporate & Special Services	GMG SEG 6	
1	Executive Secretary 1	OPS SS 4	
2			

#### **Administration & Procurement**

No. of Offices	Post	Classification	Remark
1	Director, Administration & Procurement	GMG SEG 3	
1			

#### Procurement

No. of Offices	Post	Classification	Remark
1	Procurement Officer	GMG AM 4	Post [# 58696] of Procurement Officer (GMG/AM 4) was incorrectly listed under Human Resource Division in the previous CSE (General) Order 2016.
1	Assistant Procurement Officer	GMG AM 3	
•			

## Transportation & Repairs

No. of Offices	Post	Classification	Remark
1	Transport Manager	SOG ST 8	
2	Chief Workshop Supervisor	SOG ST 5	
2	Supervisor - Car & Light Truck Maintenance	SOG ST 4	
2	Supervisor - Automobile Body Repairs	SOG ST 4	
2	Motor Vehicle Inspector	SOG ST 3	
2	Supervisor - Automobile Assessor	SOG ST 3	

# **Police Department**

## **Corporate & Special Services**

#### **Administration & Procurement**

Transportation & Repairs

No. of Offices	Post	Classification	Remark
1	Administrator	GMG AM 1	
1	Senior Secretary	OPS SS 3	
13			

#### Asset & Office Management

No. of Offices	Post	Classification	Remark
1	Inventory Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	
1	Messenger/Attendant	LMO TS 1	
3			

19 Total - Administration & Procurement

#### **Property Services**

No. of Offices	Post	Classification	Remark
1	Property Services Manager	GMG SEG 3	
2	Maintenance Officer	LMO TS 4	
3			
3	<b>Total - Property Services</b>		
24	<b>Total - Corporate &amp; Special Services</b>		

# Centre for Investigation of Sexual Offences and Child Abuse (CISOCA)

No. of Offices	Post	Classification
1	Medical Officer	HPC MO 2
3	Registered Nurse	HPC RN 1
2	Data Entry Clerk	MIS IT 1
1	Secretary 2	OPS SS 2
7		

7 Total - Centre for Investigation of Sexual Offences and Child Abuse (CISOCA)

## **Civilian Staff - Police Academy Canteen**

#### Food Distribution & Dining Hall Maintenance

No. of			
Offices	Post	Classification	Remark
1	Head Chef	LMO TS 4	

# **Police Department**

# **Civilian Staff - Police Academy Canteen**

### Food Distribution & Dining Hall Maintenance

No. of Offices	Post	Classification	Remarl
6	Kitchen Attendant	LMO TS 3	
5	Kitchen Steward	LMO TS 3	
1	Kitchen Steward	LMO TS 3	
13			
13	Total - Food Distribution & Dining	Hall Maintenance	

# Food Preparation & Kitchen Maintenance

No. of Offices		Classi	ficatio	n	Remark
1	Head Chef	LMO	TS	4	
2	Chef	LMO	TS	3	
6	Kitchen Attendant	LMO	TS	3	
6	Kitchen Steward	LMO	TS	3	
1	Scullion	LMO	TS	1	
16					
16	<b>Total - Food Preparation &amp; Kitchen Maintenance</b>				
29	Total - Civilian Staff - Police Academy Canteen				
17137	Total - Police Department				

# **Department of Correctional Services**

## **Executive Office**

No. of Offices	Post	Classification			Remark
1	Commissioner of Corrections	GMG	CTD	1	B7. Post [# 21443] of Commissioner of Corrections (GMG/SEG 6) reclassified and transferred from Central Administration with effect from April 3, 2017.
1	Technical Coordinator	GMG	SEG	2	New post [# 68931] with effect from April 3, 2017.
1	Director, Corporate Communications & Public Relations	MCG	IE	5	Post [# 61542] of Public Relations & Communications Officer (MCG/IE 3) retitled, upgraded and transferred from Central Administration with effect from April 3, 2017.
1	Superintendent A	PTSG	AI	3	A6. Post [# 61538] transferred from Central Administration with effect from April 3, 2017.
1	Systems Administrator	MIS	IT	4	Post [# 53826] transferred from Central Administration with effect from April 3, 2017.
1	Inspector of Standards & Procedures	GMG	AM	4	Post [# 56433] transferred from Central Administration with effect from April 3, 2017.
1	Administrative Assistant	GMG	AM	3	Post [# 54703] transferred from Central Administration with effect from April 3, 2017.
1	Executive Secretary 1	OPS	SS	4	Post [# 21497] transferred from Central Administration with effect from April 3, 2017.
8					

8 Total - Executive Office

# **Specialized & Medical Services Division**

No. of					
Offices	Post	Classif	ication	1	Remark
1	Consultant Medical Officer	HPC	МО	4	Post [# 21465] transferred from Specialized Services with effect from April 3, 2017.
1	Psychiatrist	HPC	МО	3	Post [# 58763] transferred from Specialized Services with effect from April 3, 2017.
2	Medical Officer	HPC	МО	2	Two (2) posts [#s 21466 & 21570] transferred from Specialized Services with effect from April 3, 2017.
1	Dental Surgeon	HPC	DS	2	Post [# 21563] transferred from Specialized Services with effect from April 3, 2017.
2	Psychologist	SOG	ST	7	Two (2) posts [#s 21468 & 63602] transferred from Specialized Services with effect from April 3, 2017.

# **Department of Correctional Services**

# **Specialized & Medical Services Division**

No. of Offices	Post	Classification	Remark
1	Chaplain	GMG SEG 2	Post [# 50145] transferred from Specialized Services with effect from April 3, 2017.
3	Assistant Chaplain	GMG SEG 1	Three (3) posts [#s 21467 & 53824-5] transferred from Specialized Services with effect from April 3, 2017.
3	Pharmacist	HPC PHS 2	Three (3) new posts [#s 68895-7] with effect from January 23, 2017.
14			

14 Total - Specialized & Medical Services Division

## **Corporate Planning & Research Division**

No. of Offices	Post	Classif	ication	1	Remark
1	Director, Corporate Planning & Research	GMG	SEG	3	Post [# 21469] of Director, Planning & Research (GMG/SEG 2) retitled, upgraded and transferred from Planning & Research with effect from April 3, 2017.
1	Research Officer	SOG	ST	5	Post [# 53827] transferred from Planning & Research with effect from April 3, 2017.
1	Public Relations Officer	MCG	ΙE	3	New post [# 68932] with effect from April 3, 2017.
1	Database Manager	MIS	IT	3	Post [# 58130] transferred from Planning & Research with effect from April 3, 2017.
1	Statistical Officer	SOG	ST	3	Post [# 58131] transferred from Planning & Research with effect from April 3, 2017.
1	Statistical Clerk	SOG	ST	1	Post [# 21514] transferred from Planning & Research with effect from April 3, 2017.
2	Data Entry Clerk	MIS	ΙΤ	1	Two (2) posts [#s 23547 & 58132] transferred from Planning & Research with effect from April 3, 2017.
0					

8

8 Total - Corporate Planning & Research Division

# **Department of Correctional Services**

# **Human Resource Management & Administration Division**

No. of Offices	Post	Classification	Remark
1	Senior Director, Human Resource Management & Administration	GMG SEG 5	B7. Post [# 21444] of Deputy Commissioner of Corrections (GMG/SEG 4) retitled, upgraded and transferred from Human Resource Management & Community Service with effect from April 3, 2017.
1	Industrial Relations Officer	GMG SEG 2	Post [# 53834] transferred from Human Resource Management & Community Service with effect from April 3, 2017.
1	Director of Organizational Development	GMG SEG 1	Post [# 61500] transferred from Human Resource Management & Community Service with effect from April 3, 2017.
1	Procurement Officer	GMG SEG 1	Post [# 21456] transferred from Human Resource Management & Community Service with effect from April 3, 2017.
1	Superintendent Of Stores	GMG AM 2	Post [# 23200] transferred from Human Resource Management & Community Service with effect from April 3, 2017.
1	Senior Secretary	OPS SS 3	Post [# 21500] transferred from Human Resource Management & Community Service with effect from April 3, 2017.
6			

6

## **Human Resource Management Branch**

Post	Classif	ication	1	Remark
Director, Personnel	GMG	SEG	2	Post [# 21455] transferred from Personnel & Administration Branch with effect from April 3, 2017.
Director, Performance Mgmt. & Appraisal System	GMG	SEG	1	Post [# 61125] transferred from Personnel & Administration Branch with effect from April 3, 2017.
Assistant Personnel Officer	GMG	AM	2	Post [# 59008] transferred from Personnel & Administration Branch with effect from April 3, 2017.
Senior Secretary	OPS	SS	3	Post [# 53828] transferred from Personnel & Administration Branch with effect from April 3, 2017.
Secretary 2	OPS	SS	2	Two (2) posts [#s 21505 & 53829] transferred from Personnel & Administration Branch with effect from April 3, 2017.
	Director, Personnel  Director, Performance Mgmt. & Appraisal System  Assistant Personnel Officer  Senior Secretary	Director, Personnel GMG  Director, Performance Mgmt. & Appraisal System GMG  Assistant Personnel Officer GMG  Senior Secretary OPS	Director, Personnel GMG SEG  Director, Performance Mgmt. & Appraisal System GMG SEG  Assistant Personnel Officer GMG AM  Senior Secretary OPS SS	Director, Personnel GMG SEG 2  Director, Performance Mgmt. & Appraisal System GMG SEG 1  Assistant Personnel Officer GMG AM 2  Senior Secretary OPS SS 3

# **Department of Correctional Services**

## **Human Resource Management & Administration Division**

#### **Human Resource Management Branch**

No. of Offices	Post	Classi	ficatio	n	Remark
2	Secretary 1	OPS	SS	1	Two (2) posts [#s 21507 & 53830] transferred from Personnel & Administration Branch with effect from April 3, 2017.
8					
8 7	Total - Human Resource Management Branch				

#### **Administration Branch**

Administration branch					
No. of Offices	Post	Classif	ication	1	Remark
1	Personnel Officer	GMG	AM	3	Post [# 21462] transferred from Personnel & Administration Branch, Personnel Section with effect from April 3, 2017.
1	Office Manager	GMG	AM	2	Post [# 21461] transferred from Personnel & Administration Branch, Administration Section with effect from April 3, 2017.
1	Records Officer 2	PIDG	RIM	3	Post [# 21510] transferred from Personnel & Administration Branch, Documentation & Registry Section with effect from April 3, 2017.
2	Records Officer 2	PIDG	RIM	3	Two (2) posts [#s 21509 & 21512] transferred from Personnel & Administration Branch, Personnel Section with effect from April 3, 2017.
1	Records Officer 1	PIDG	RIM	2	Post [# 21515] transferred from Personnel & Administration Branch, Documentation & Registry Section with effect from April 3, 2017.
4	Records Officer 1	PIDG	RIM	2	Four (4) posts [#s 21511, 21513 & 21516-7] transferred from Personnel & Administration Branch, Personnel Section with effect from April 3, 2017.
4	Records Clerk	PIDG	RIM	1	Four (4) posts [#s 21522-5] transferred from Personnel & Administration Branch, Documentation & Registry Section with effect from April 3, 2017.
4	Records Clerk	PIDG	RIM	1	Four (4) posts [#s 21518, 21520 & 23548-9] transferred from Personnel & Administration Branch, Personnel Section with effect from April 3, 2017.
1	Telephone Operator	OPS	ТО	1	Post [# 21527] transferred from Personnel & Administration Branch, Administration Section with effect from April 3, 2017.

# **Department of Correctional Services**

## **Human Resource Management & Administration Division**

#### **Administration Branch**

No. of Offices	Post	Classification	Remark
5	Attendant	LMO TS 1	Five (5) posts [#s 21528-32] transferred from Personnel & Administration Branch, Administration Section with effect from April 3, 2017.

24

#### 24 Total - Administration Branch

#### **Human Resource Development (Training)**

No. of Offices	Post	Classification	Remark
1	Director, Human Resource Development	GMG SEG 2	Post [# 21453] transferred from Human Resource Management & Community Service with effect from April 3, 2017.
1	Training Officer	GMG AM 3	Post [# 23235] transferred from Human Resource Management & Community Service with effect from April 3, 2017.

2

### Carl Rattray Staff College

No. of Offices	Post	Classification	Remark
1	Principal, Staff College	GMG SEG 1	Post [# 21458] transferred from Human Resource Management & Community Service with effect from April 3, 2017.
1	Assistant Superintendent		A9. Post [# 21459] transferred from Human Resource Management & Community Service with effect from April 3, 2017.
3	Correctional Officer 3 (Staff Officer)	PTSG CO 3	A15. Three (3) posts [#s 21470-2] transferred from Human Resource Management & Community Service with effect from April 3, 2017.
2	Correctional Officer 1 (Warder)	PTSG CO 1	A17. Two (2) posts [#s 21473-4] transferred from Human Resource Management & Community Service with effect from April 3, 2017.
1	Housekeeper	TSS HS 5	Post [# 23396] transferred from Human Resource Management & Community Service with effect from April 3, 2017.
1	Secretary 1	OPS SS 1	Post [# 23540] transferred from Human Resource Management & Community Service with effect from April 3, 2017.

# **Department of Correctional Services**

# **Human Resource Management & Administration Division**

**Human Resource Development (Training)** 

Carl Rattray Staff College

No. of Offices	Post	Classif	fication	1	Remark
1	Cook	LMO	TS	3	Post [# 23404] transferred from Human Resource Management & Community Service with effect from April 3, 2017.
1	Assistant Cook	LMO	TS	2	Post [# 23409] transferred from Human Resource Management & Community Service with effect from April 3, 2017.
1	Laundress/Attendant	LMO	TS	2	Post [# 23414] transferred from Human Resource Management & Community Service with effect from April 3, 2017.

12

- 14 Total Human Resource Development (Training)
- 52 Total Human Resource Management & Administration Division

#### **Finance & Accounts Division**

No. of Offices	Post	Classifi	cation	1	Remark
1	Accountant	FMG	PA	3	
1	Project Accountant	FMG	ΑT	3	
2					
ıdget Se	ection				

No. of Offices	Post	Classification	Remark
1	Accountant 1	FMG PA 1	
2	Accounting Technician 2	FMG AT 2	
3			

#### **Payment Section**

No. of Offices	Post	Classification Re	emark
1	Accounting Technician 3	FMG AT 3	
1	Accounting Technician 2	FMG AT 2	
3	Accounting Clerk 2	FMG AC 2	
1	Cashier	FMG CS 1	
6			

# **Department of Correctional Services**

# **Finance & Accounts Division**

#### Main Accounts Section

No. of Offices	Post	Classification
1	Accounting Technician 3	FMG AT 3
1	FMIS Manager	FMG AT 2
2	Accounting Technician 1	FMG AT 1
4		

#### Payroll Section

No. of Offices	Post	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
6	Accounting Technician 1	FMG AT 1	
7			

22 Total - Finance & Accounts Division

## **Rehabilitation & Probation Aftercare Division**

No. of Offices	Post	Classif	fication	1	Remark
1	Deputy Commissioner of Corrections, Rehabilitation & Probation Aftercare	GMG	SEG	6	New post [# 68930] with effect from April 3, 2017.
1	Director, Rehabilitation	GMG	SEG	3	Post [# 53831] of Director, Rehabilitation (GMG/SEG 2) upgraded and transferred from Rehabilitation Services Division with effect from April 3, 2017.
1	Education Co-ordinator	GMG	SEG	1	Post [# 53833] transferred from Rehabilitation Services Division with effect from April 3, 2017.
1	Co-ordinator, Inmates Welfare	GMG	SEG	1	Post [# 21448] transferred from Rehabilitation Services Division with effect from April 3, 2017.
1	Risk Assessment Co-ordinator	SWG	PS	4	Post [# 23434] transferred from Rehabilitation Services Division with effect from April 3, 2017.
1	Project Co-ordinator	SOG	ST	5	Post [# 21457] transferred from Rehabilitation Services Division with effect from April 3, 2017.
1	Catering Officer	TSS	HS	6	Post [# 21496] transferred from Rehabilitation Services Division with effect from April 3, 2017.
1	Secretary 2	OPS	SS	2	Post [# 53832] transferred from Rehabilitation Services Division with effect from April 3, 2017.

# **Department of Correctional Services**

## **Rehabilitation & Probation Aftercare Division**

#### **Probation Aftercare Branch**

No. of Offices	Post	Classifica	ation	Remark
1	Director, Probation Aftercare Services	SWG P		B8. Post [# 21446] transferred from Community Services Branch, Community Services Administration with effect from April 3, 2017.
1	Co-ordinator, Community Services Order	SWG P	PAO 4	Post [# 60764] transferred from Community Services Branch, Community Services Administration with effect from April 3, 2017.
1	Principal Probation Aftercare Officer	SWG P	PAO 3	Post [# 23444] transferred from Community Services Branch, Community Services Administration with effect from April 3, 2017.
3	Senior Probation Aftercare Officer	SWG P	PAO 2	Three (3) posts [#s 23437, 23441 & 23449] transferred from Community Services Branch, Community Services Administration with effect from April 3, 2017.
1	Senior Secretary	OPS S	SS 3	Post [# 21498] transferred from Community Services Branch, Community Services Administration with effect from April 3, 2017.
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7

#### 7 Total - Probation Aftercare Branch

# Region 1

Regional Administration Services

				1
No. of Offices	Post	Classifica	ition	Remark
1	Chief Probation Aftercare Officer	SWG PA	AO 4	B8. Post [# 23427] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Secretary	OPS S	S 3	Post [# 23591] transferred from Community Services Branch with effect from April 3, 2017.
8	Secretary 1	OPS S	S 1	Eight (8) posts [#s 23530, 23532-3, 23535, 23538, 23541, 23543 & 23590] transferred from Community Services Branch with effect from April 3, 2017.
7	Cleaner/Attendant	LMO TS	S 1	Seven (7) posts [#s 23550, 23556-8, 23560-1 & 23565] transferred from Community Services Branch with effect from April 3, 2017.

# **Department of Correctional Services**

# **Rehabilitation & Probation Aftercare Division**

## Region 1

Corporate Area Institution Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 23445] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 23493] transferred from Community Services Branch with effect from April 3, 2017.
5	Probation Aftercare Officer	SWG PAO 1	Five (5) posts [#s 23467, 23486, 23496, 23579 & 23582] transferred from Community Services Branch with effect from April 3, 2017.

7

## Corporate Area Community Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 50498] transferred from Community Services Branch with effect from April 3, 2017.
13	Probation Aftercare Officer	SWG PAO 1	Thirteen (13) posts [#s 23456, 23465, 23480, 23485, 23490, 23506, 23514, 23521, 23576, 23589, 50505, 58120 & 58126] transferred from Community Services Branch with effect from April 3, 2017.

14

# **KSA Family Court**

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 23432] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 23442] transferred from Community Services Branch with effect from April 3, 2017.
10	Probation Aftercare Officer	SWG PAO 1	Ten (10) posts [#s 23460, 23472, 23487, 23489, 23513, 23575, 58108, 58110, 58115 & 58119] transferred from Community Services Branch with effect from April 3, 2017.

# **Department of Correctional Services**

# **Rehabilitation & Probation Aftercare Division**

## Region 1

## St. Thomas Probation Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 21464] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 23475] transferred from Community Services Branch with effect from April 3, 2017.
6	Probation Aftercare Officer	SWG PAO 1	Six (6) posts [#s 23483, 23497, 23502, 50506, 50515 & 58129] transferred from Community Services Branch with effect from April 3, 2017.

8

## Spanish Town Institution Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 50499] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 23588] transferred from Community Services Branch with effect from April 3, 2017.
3	Probation Aftercare Officer	SWG PAO 1	Three (3) posts [#s 23463, 58121-2] transferred from Community Services Branch with effect from April 3, 2017.

5

## Spanish Town Community Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 23446] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 23440] transferred from Community Services Branch with effect from April 3, 2017.
12	Probation Aftercare Officer	SWG PAO 1	Twelve (12) posts [#s 23262, 23451, 23455, 23461, 23464, 23476, 23505, 23517, 50510, 50514, 50516 & 58125] transferred from Community Services Branch with effect from April 3, 2017.

# **Department of Correctional Services**

# **Rehabilitation & Probation Aftercare Division**

## Region 1

Portmore Community Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 23448] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 21463] transferred from Community Services Branch with effect from April 3, 2017.
7	Probation Aftercare Officer	SWG PAO 1	Seven (7) posts [#s 23468, 23518, 23583, 50503, 58109, 58114 & 58127] transferred from Community Services Branch with effect from April 3, 2017.
•			

## **Region 2**

Regional Administration Services

86 Total - Region 1

No. of Offices	Post	Classif	ication	l	Remark
1	Chief Probation Aftercare Officer	SWG	PAO	4	B8. Post [# 23430] transferred from Community Services Branch with effect from April 3, 2017.
10	Secretary 1	OPS	SS	1	Ten (10) posts [#s 23524-5, 23528-9, 23537, 23539, 23542, 23544 & 58123-4] transferred from Community Services Branch with effect from April 3, 2017.
5	Cleaner/Attendant	LMO	TS	1	Five posts [#s 23420, 23551, 23554 & 23562-3] transferred from Community Services Branch with effect from April 3, 2017.

16

## Portland Community Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 23567] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 23491] transferred from Community Services Branch with effect from April 3, 2017.
4	Probation Aftercare Officer	SWG PAO 1	Four (4) posts [#s 23494, 23501, 23520 & 58111] transferred from Community Services Branch with effect from April 3, 2017.

# **Department of Correctional Services**

## **Rehabilitation & Probation Aftercare Division**

## **Region 2**

# St. Mary Community Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 23447] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 50502] transferred from Community Services Branch with effect from April 3, 2017.
6	Probation Aftercare Officer	SWG PAO 1	Six (6) posts [#s 23498, 23509, 23510, 23571, 50511 & 50521] transferred from Community Services Branch with effect from April 3, 2017.

8

## St. Ann Community Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 23438] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 58116] transferred from Community Services Branch with effect from April 3, 2017.
7	Probation Aftercare Officer	SWG PAO 1	Seven (7) posts [#s 23452, 23459, 23484, 23507, 23581, 50504 & 50519] transferred from Community Services Branch with effect from April 3, 2017.

9

39 Total - Region 2

## **Region 3**

## Regional Administration Services

No. of Offices	Post	Classification	Remark
1	Chief Probation Aftercare Officer	SWG PAO 4	B8. Post [# 23428] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Secretary	OPS SS 3	Post [# 23592] transferred from Community Services Branch with effect from April 3, 2017.
9	Secretary 1	OPS SS 1	Nine (9) posts [#s 23522-3, 23526-7, 23531, 23534, 23536 & 23545-6] transferred from Community Services Branch with effect from April 3, 2017.

# **Department of Correctional Services**

# **Rehabilitation & Probation Aftercare Division**

## **Region 3**

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Regional	Λdr	ninict	ration	Carr	1000
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No. of Offices	Post	Classification	Remark
6	Cleaner/Attendant	LMO TS 1	Six posts [#s 23419, 23552-3, 23555, 23559 & 23564] transferred from Community Services Branch with effect from April 3, 2017.

17

# Clarendon Community Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 23433] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 23443] transferred from Community Services Branch with effect from April 3, 2017.
11	Probation Aftercare Officer	SWG PAO 1	Eleven (11) posts [#s 23454, 23479, 23492, 23515, 23519, 23572, 23584, 23587, 50501, 50508 & 58117] transferred from Community Services Branch with effect from April 3, 2017.

13

## **Manchester Community Office**

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	B10. Post [# 58113] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 23436] transferred from Community Services Branch with effect from April 3, 2017.
9	Probation Aftercare Officer	SWG PAO 1	Nine (9) posts [#s 23469, 23470, 23477, 23516, 23570, 23573, 23580, 50509 & 50518] transferred from Community Services Branch with effect from April 3, 2017.

11

### St. Elizabeth Community Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 23568] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 23453] transferred from Community Services Branch with effect from April 3, 2017.

# **Department of Correctional Services**

# **Rehabilitation & Probation Aftercare Division**

## Region 3

St.	Elizabeth	Community	Office Office
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No. of Offices	Post	Classification	Remark
5	Probation Aftercare Officer	SWG PAO 1	Five (5) posts [#s 23457, 23458, 23512, 23586 & 50517] transferred from Community Services Branch with effect from April 3, 2017.
7			
48 ′	Total - Region 3		

## **Region 4**

# Regional Administration Services

No. of Offices	Post	Classification	Remark
1	Chief Probation Aftercare Officer	SWG PAO 4	B8. Post [# 23429] transferred from Community Services Branch with effect from April 3, 2017.
1			

## **Trelawny Community Office**

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 58112] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 50512] transferred from Community Services Branch with effect from April 3, 2017.
4	Probation Aftercare Officer	SWG PAO 1	Four (4) posts [#s 23488, 23574, 23577 & 50507] transferred from Community Services Branch with effect from April 3, 2017.
6			

## St. James Community Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 23569] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 50500] transferred from Community Services Branch with effect from April 3, 2017.
6	Probation Aftercare Officer	SWG PAO 1	Six (6) posts [#s 23450, 23478, 23481, 23495, 23499 & 50513] transferred from Community Services Branch with effect from April 3, 2017.

# **Department of Correctional Services**

## **Rehabilitation & Probation Aftercare Division**

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C+	Iomaca	Committee	Office
Sι.	James	Community	Office

No. of
Offices Post Classification Remark

8

## St. James Family Court Community Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 23431] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 23482] transferred from Community Services Branch with effect from April 3, 2017.
4	Probation Aftercare Officer	SWG PAO 1	Four (4) posts [#s 23471, 23474, 23504 & 58128] transferred from Community Services Branch with effect from April 3, 2017.

6

# **Hanover Community Office**

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 23439] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 23503] transferred from Community Services Branch with effect from April 3, 2017.
3	Probation Aftercare Officer	SWG PAO 1	Three (3) posts [#s 23466, 23578 & 58118] transferred from Community Services Branch with effect from April 3, 2017.

5

# Westmoreland Community Office

No. of Offices	Post	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	Post [# 23435] transferred from Community Services Branch with effect from April 3, 2017.
1	Senior Probation Aftercare Officer	SWG PAO 2	Post [# 50520] transferred from Community Services Branch with effect from April 3, 2017.
6	Probation Aftercare Officer	SWG PAO 1	Six (6) posts [#s 23462, 23473, 23500, 23508, 23511 & 23585] transferred from Community Services Branch with effect from April 3, 2017.

# **Department of Correctional Services**

## **Rehabilitation & Probation Aftercare Division**

## **Region 4**

34 Total - Region 4

222 Total - Rehabilitation & Probation Aftercare Division

#### **Custodial Services Division**

No. of Offices	Post	Classification	Remark
1	Deputy Commissioner of Corrections	GMG SEG 6	B7. Post [# 21445] of Deputy Commissioner of Corrections (GMG/SEG 4) upgraded with effect from April 3, 2017.
1	Director, Security	GMG SEG 2	B7.
1	Technical Assistant	GMG SEG 1	
1	Property Manager	GMG SEG 1	
1	Signals Communication Coordinator	SOG ST 4	
1	Senior Secretary	OPS SS 3	
1	Radio Operator	OPS TO 2	
3	Teacher	TPG TS 5	B23.
10			

## **Transport Management Branch**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Assistant Superintendent (Transport Manager)				A9.
10	Driver 2	LMO	DR	2	
10	Driver 1	LMO	DR	1	
21					
21	Total - Transport Management Branch				

# Juvenile Services Branch

# Institutions

No. of Offices	Post	Classification	Remark
1	Director, Juvenile/Community Services	GMG SEG 2	B7.
1	Superintendent 3		A18.
2	Superintendent 2		A19.
1	Superintendent 1		A20.
3	Assistant Superintendent		A9.
8	Teacher		B23.
9	Instructor 2		
10	Instructor 1		
1	Matron	NPG DM 2	

# **Department of Correctional Services**

# **Custodial Services Division**

## **Juvenile Services Branch**

Institutions

No. of Offices	Post	Classification	Remark
1	Enrolled Assistant Nurse 1	HTAC EAN 1	Kemark
10	Overseer/Chief Correctional Officer 4	PTSG CO 4	A10.
15	Correctional Officer 3 (Staff Officer)	PTSG CO 3	A15.
26	Correctional Officer 2 (Corporal)	PTSG CO 2	A16.
44	Correctional Officer 1 (Warder)	PTSG CO 1	A17.
6	Welfare Case Manager	SWG PS 2	
5	Duty Officer	PTSG PX 2	
8	Accounting Clerk 2	FMG AC 2	
4	Senior Housemother	SWG SWA 2	
11	Housemother	SWG SWA 1	
1	Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
3	Driver 1	LMO DR 1	
7	Cook	LMO TS 3	
11	Attendant/Laundress	LMO TS 2	
3	Watchman	LMO TS 2	
1	Office Attendant	LMO TS 1	
2	Handyman	LMO 1	
197			

#### General Administration

No. of Offices	Post	Classification	Remark
1	Director, Juvenile Services	GMG SEG 3	B7. Post [# 21450] of Director, Juvenile Services (GMG/SEG 2) upgraded with effect from April 3, 2017.
4	Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	
7			
204	Total - Iuvanila Sarvicas Branch		

#### **204** Total - Juvenile Services Branch

#### **Horizon Adult Remand Centre**

#### General Administration

No. of Offices	Post	Classification	Remark
1	Superintendent A	PTSG AI 3	A6.
1	Secretary 2	OPS SS 2	

# **Department of Correctional Services**

## **Custodial Services Division**

#### **Horizon Adult Remand Centre**

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Lanaral	$\Lambda$	1m	111	10	tration
General	$\Delta$	ш	ш	$\mathbf{n}$	uauon

No. of			
Offices	Post	Classification	Remark
1	Secretary 1	OPS SS 1	
3			

#### Armoury

No. of			
Offices	Post	Classification	Remark
4	Corporal	PTSG CO 2	A16.
4			

## Administration & Support

No. of		O7 4M .4	
Offices	Post	Classification	Remark
1	Superintendent B	PTSG AI 2	A7.
2	Assistant Superintendent	PTSG AI 1	A9.
1	Storekeeper	PIDG RIM 2	
2	Assistant Storekeeper	PIDG RIM 1	
3	Overseer	PTSG CO 4	A10.
2	Staff Officer	PTSG CO 3	A15.
2	Warder	PTSG CO 1	A17.
1	Accounting Clerk 2	FMG AC 2	
14			

#### Fingerprint & Records Management Unit - Administration and Support

No. of Offices	Post	Classification	Remark
1	Records Officer 2	PIDG RIM 2	
1	Records Clerk 1	PIDG RIM 1	
2	Corporal	PTSG CO 2	A16.
4			

# Para Medical - Administration & Support

No. of			
Offices	Post	Classification	Remark
1	Overseer	PTSG CO 4	A10.
1	Staff Officer	PTSG CO 3	A15.
3	Corporal	PTSG CO 2	A16.
5	Warder	PTSG CO 1	A17.
2	Wardress	PTSG CO 1	A17.
12			

# **Department of Correctional Services**

## **Custodial Services Division**

#### **Horizon Adult Remand Centre**

**Custody (Male Confinement)** 

No. of Offices	Post	Classification	Remark
1	Superintendent B	PTSG Al 2	A7.
18	Overseer (Supervisor)	PTSG CO 4	A10.
23	Staff Officer (Assistant Supervisor)	PTSG CO 3	A15.
36	Corporal	PTSG CO 2	A16.
107	Warder	PTSG CO 1	A17.
185			

## **Custody (Female Confinement)**

No. of			
Offices	Post	Classification	Remark
1	Overseer (Supervisor)	PTSG CO 4	A10.
6	Staff Officer	PTSG CO 3	A15.
4	Corporal	PTSG CO 2	A16.
16	Wardress (Section Duties)	PTSG CO 1	A17.
27			

## Security, Communication & Transport

No. of				
Offices	Post	Classification		Remark
1	Overseer	PTSG CO	4	A10.
8	Staff Officer	PTSG CO	3	A15.
2	Assistant Superintendent	PTSG AI	1	A9.
4	Corporal	PTSG CO	2	A16.
11	Warder	PTSG CO	1	A17.
6	Wardress	PTSG CO	1	A17.
32				

#### 281 Total - Horizon Adult Remand Centre

### **Adult Correctional Centres**

No. of Offices	Post	Classification	Remark
6	Superintendent, Prison A		A6.
7	Superintendent, Prison B		A7.
1	Superintendent B		A7.
17	Assistant Superintendent, Prisons		A9.
3	Teacher	TPG TS 5	B23.
3	Accounting Clerk 2	FMG AC 2	
9	Accounting Clerk 1	FMG AC 1	

# **Department of Correctional Services**

# **Custodial Services Division**

#### **Adult Correctional Centres**

No. of Offices	Post	Classification	Remark
1	Matron	NPG DM 2	ACIIIAI K
2	Nurse 1	HPC RN 1	
2	Enrolled Assistant Nurse 1	HTAC EAN 1	
82	Overseer/Chief Correctional Officer 4	PTSG CO 4	A10.
229	Correctional Officer 3 (Staff Officer)	PTSG CO 3	A15.
354	Correctional Officer 2 (Corporal)	PTSG CO 2	
894	Correctional Officer 1 (Warder)	PTSG CO 1	A17.
6	Secretary 1	OPS SS 1	
3	Storekeeper	PIDG RIM 2	
1	Records Officer	PIDG RIM 2	
1	Agricultural Ranger	PTSG PX 1	
1	Attendant	LMO TS 1	
5	Watchman	LMO TS 2	
1	Driver 1	LMO DR 1	
150	Correctional Officer	PTSG CO 1	
1778			
	Total - Adult Correctional Centres		

# General Administration

**Metcalfe Street Juvenile Remand Centre** 

No. of Offices	Post Superintendent 3	Classification	Remark A18.
2	Secretary 2	OPS SS 2	
3			

#### Operations

No. of Offices	Post	Classification	Remark
3	Assistant Superintendent		A9.
1	Senior Housemother	SWG SWA 2	
4	Housemother	SWG SWA 1	
6	Cook	LMO TS 3	
8	Attendant/Laundress	LMO TS 2	
22			

# **Department of Correctional Services**

# **Custodial Services Division**

### **Metcalfe Street Juvenile Remand Centre**

#### Administration

No. of			
Offices	Post	Classification	Remark
1	Manager, Administration	GMG SEG 1	
1	Accounting Technician	FMG AT 2	
1	Human Resource Officer	GMG AM 4	
1	Store Clerk	PIDG RIM 2	
2	Driver	LMO DR 2	
2	Handyman	LMO TS 1	
8			

## Social Support Unit

No. of Offices	Post	Classification	Remarl
1	Co-ordinator, Social Support	GMG SEG 1	
4	Teacher 2 (Diploma)		
6	Instructor 1		
1	Registered Nurse	HPC RN 2	
3	Welfare Case Manager	SWG PS 1	
15			

## Operations (Uniform Staff)

No. of Offices	Post	Classification	1	Remark
12	Correctional Officer 4 (Overseer)	PTSG CO	4	A10.
24	Correctional Officer 3 (Staff Officer)	PTSG CO	3	A15.
64	Correctional Officer 2 (Corporal)	PTSG CO	2	A16.
198	Correctional Officer 1 (Warder)	PTSG CO	1	A17.
298				
346	<b>Total - Metcalfe Street Juvenile Remand Centre</b>			
2640	<b>Total - Custodial Services Division</b>			

# **Sex Offender Registry**

No. of Offices	Post	Classif	ication	ı	Remark
1	Registrar	SWG	PAO	4	New post [# 68901] with effect from April 3, 2017.
14	Registration Officer	SWG	PAO	2	Fourteen (14) new posts [#s 68902-15] with effect from April 3, 2017.
1	Database Administrator	MIS	IT	4	New post [# 68916] with effect from April 3, 2017.

# **Department of Correctional Services**

# **Sex Offender Registry**

No. of Offices	Post	Classif	fication	n	Remark
1	Administrative Assistant	GMG	AM	3	New post [# 68917] with effect from April 3, 2017.
17					
17	<b>Total - Sex Offender Registry</b>				
2983	Total - Department of Correctional Services				

# **Ministry of Justice**

# **Executive Office**

No. of			
Offices	Post	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Technical Coordinator	GMG SEG 2	New post [# 71183] with effect from July 10, 2017.
1	Executive Assistant To The Permanent Secretary	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
1	Executive Secretary	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
8			
8 '	Total - Executive Office		

#### 8 Total - Executive Off

# **Legal Services**

No. of					
Offices	Post	Classif	icatio	n	Remark
1	Director, Legal Services	JLG	LO	5	C.D.
1	Deputy Director, Legal Services	JLG	LO	4	C.D.
1	Senior Legal Officer	JLG	LO	3	C.D.
1	Legal Officer	JLG	LO	2	C.D.
1	Senior Secretary	OPS	SS	3	
5					
5 '	Total - Lagal Sarvicas				

#### 5 Total - Legal Services

## **Internal Audit**

Offices	Post	Classification	Remark
1	Chief Internal Auditor 1	FMG AS 4	
1	Audit Supervisor	FMG AS 3	
1	Audit Specialist 1	FMG AS 3	
4	Auditor	FMG AS 2	
4	Assistant Auditor	FMG AS 1	
1	Administrative Secretary	OPS ADS 1	
1	Secretary 2	OPS SS 2	
13			

# **Ministry of Justice**

# Strategic Planning, Policy, Research & Evaluation Division

## **Criminal & Civil Justice Division**

No. of					
Offices	Post	Classific	ation		Remark
1	Director, Criminal & Civil Justice	GMG S	SEG	4	Post [# 14007] incorrectly listed under Justice Policy & Governance Division as Senior Policy Analyst, Criminal Law (GMG/SEG 4) in the previous CSE (General) Order 2016.
1	Director, Legal Administration	GMG S	SEG	3	Post [# 14008] incorrectly listed under Justice Policy & Governance Division as Policy Analyst, Criminal Law (GMG/SEG 3) in the previous CSE (General) Order 2016.
1	Director	GMG S	SEG	1	Post [# 14009] incorrectly listed under Justice Policy & Governance Division as Policy Analyst, Restorative Justice (GMG/SEG 3) in the previous CSE (General) Order 2016.
1	Administrator	GMG A	AM	4	Post [# 58067] incorrectly listed under Justice Policy & Governance Division as Administrator (GMG/AM 4) in the previous CSE (General) Order 2016.
1	Administrator	GMG A	AM	3	Post [# 14012] incorrectly listed under Justice Policy & Governance Division as Administrator (GMG/AM 4) in the previous CSE (General) Order 2016.
1	Administrator	GMG A	AM	2	Post [# 14016] incorrectly listed under Justice Policy & Governance Division as Administrator (GMG/AM 2) in the previous CSE (General) Order 2016.
2	Senior Secretary	OPS S	SS	3	Two (2) posts [#s 13399 & 14019] incorrectly listed under Justice Policy & Governance Division as Senior Secretary (OPS/SS 3) in the previous CSE (General) Order 2016.
1	Secretary 2	OPS S	SS	2	Post [# 13492] incorrectly listed under Justice Policy & Governance Division as Secretary 2 (OPS/SS 2) in the previous CSE (General) Order 2016.
2	Secretary 1	OPS S	SS	1	Two (2) posts [#s 14023-4] incorrectly listed under Justice Policy & Governance Division as Secretary 1 (OPS/SS 1) in the previous CSE (General) Order 2016.
4.4					

11

11 Total - Criminal & Civil Justice Division

11 Total - Strategic Planning, Policy, Research & Evaluation Division

# **Ministry of Justice**

# **Modernization & Strategic Analysis**

No. of Offices	Post	Classification	Remar
1	Director, Modernization & Strategic Analysis	GMG SEG 4	
1	Senior Secretary	OPS SS 3	
2			
2	Total - Modernization & Strategic Analysis		

# **Human Resource Management & Administration Division**

## **Procurement & Office Services Branch**

### Office Services

No. of Offices	Post	Classification	Remark
1	Director, Procurement & Office Services	GMG SEG 2	
1			
1 '	Total - Procurement & Office Services Branch		
1 '	Total - Human Resource Management & Adm	inistration Division	

## **Finance & Accounts**

No. of Offices	Post	Classification
1	Principal Finance Officer	FMG PA 4
1	Financial Systems Manager	FMG PA 1
1	Senior Secretary	OPS SS 3
1	Secretary 2	OPS SS 2
4		

### **Budget & Commitment Control**

No. of Offices	Post	Classification	Remark
1	Director, Budget & Commitment Control	FMG PA 2	
1	Snr. Budget & Commitment Control Officer	FMG AT 3	
1	Commitment Control Officer	FMG AT 2	
3			
3	Total - Budget & Commitment Control		

#### **Final Accounts**

No. of Offices	Post	Classification	Remark
1	Financial Reporting & Reconciliation Supervisor	FMG PA 1	
1	Accounting Technician 3	FMG AT 3	
1	Accounting Technician 1	FMG AT 1	
TUE 01/41 0	EDVICE FOTABLIQUIMENT (OFNEDAL) OPDED 2017		

# **Ministry of Justice**

## **Finance & Accounts**

#### **Final Accounts**

No. of Offices Post Classification Remark

3

3 Total - Final Accounts

## **Payroll & Payments**

No. of Offices	Post	Classification	Remark
1	Director, Payroll & Payments	FMG PA 3	
4			

## Payroll (Salaries)

No. of Offices	Post	Classification	
1	Salaries Supervisor	FMG PA 1	
2	Accounting Technician 2	FMG AT 2	
2	Accounting Technician 1	FMG AT 1	
5			

#### **Payments**

No. of Offices	Post	Classif	ficatio	n	Remark
1	Payment Supervisor	FMG	PA	1	
1	Accounting Technician 2 - Payroll Controls & Mileage	FMG	ΑT	2	
1	Accounting Technician 3	FMG	ΑT	3	
1	Accounting Technician 1/Cashier	FMG	ΑT	1	
1	Accounting Technician 1	FMG	ΑT	1	
5					

11 Total - Payroll & Payments

#### **Project Accounts**

No. of Offices	Post	Classification Remai
1	Project Accountant	FMG PA 2
1	Accounting Technician 2	FMG AT 2
2		
2	<b>Total - Project Accounts</b>	
23	<b>Total - Finance &amp; Accounts</b>	

# **Ministry of Justice**

# **Human Rights**

No. of Offices	Post	Classification	Remark
1	Human Rights Specialist	JLG LO 4	C.D.
1	Human Rights Officer	GMG AM 4	
2			
2 '	Total - Human Rights		

# **Justice Training Institute**

No. of Offices	Post	Classification	Remark
1	Director/Principal	GMG SEG 5	
1	Executive Secretary	OPS SS 4	
2			

### Finance & Administration

No. of				
Offices	Post	Classification	on	Remark
1	Head, Finance and Administration	FMG PA	1	
1	Library Assistant	PIDG LA	1	
1	Receptionist/Telephone Operator	OPS TO	2	
1	Caretaker/Watchman	LMO TS	3	
1	Attendant/Messenger	LMO TS	2	
1	Attendant/Cleaner	LMO TS	2	
2	Watchman 1	LMO TS	1	
8				

## Training & Academic Affairs

No. of Offices	Post	Classification	Remar
1	Director, Training and Academic Affairs	GMG SEG 3	
1	Registrar	GMG AM 4	
2			

#### **Programmes**

No. of Offices	Post	Classification	Remark
1	Programme Co-ordinator	GMG SEG 2	
3	Lecturer	GMG SEG 1	
1	Secretary 2	OPS SS 2	
5			

### 17 Total - Justice Training Institute

# **Ministry of Justice**

# **Information Technology**

Management Information Systems Division

No. of Offices	Post	Classification	Remark
1	Information System Security Officer	MIS IT 5	
1			

1 Total - Information Technology

#### **Criminal Justice Reform**

No. of Offices	Post	Classification	I
1	Co-ordinator, Criminal Justice Reform	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
2			
2	Total - Criminal Justice Reform		

# **Legal Aid Support**

No. of Offices	Post	Classification	Remark
2	Legal Officer	JLG LO 2	C.D.
2			
2	Total - Legal Aid Support		

#### **Law Review Secretariat**

No. of					
Offices	Post	Classif	fication	1	Remai
1	Technical Assistant To Law Revision Commissioner	GMG	SEG	2	
1	Technical Support Administrator	GMG	AM	3	
2	Data Entry Officer	MIS	IT	2	
1	Records Officer	PIDG	RIM	2	
1	Secretary 2	OPS	SS	2	
1	Attendant	LMO	TS	1	
7					

7 Total - Law Review Secretariat

## **Victim Services Division**

#### **National Office**

No. of			
Offices	Post	Classification	Remark
1	Director, Victim Services	GMG SEG 4	

# **Ministry of Justice**

# **Victim Services Division**

#### **National Office**

No. of		G- 10 .	_
Offices	Post	Classification	Remark
1	Programmes Manager	GMG SEG 3	
1	Corporate Services Manager	GMG SEG 1	
1	Clinical Psychologist	HPC ALH 3	
1	Research Officer	SOG ST 5	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Registry Officer	PIDG RIM 2	
1	Receptionist/Telephone Operator	OPS TO 2	
9			
9 '	Total - National Office		

## **Regional Office**

No. of Offices	Post	Classification	Remar
3	Regional Director	GMG SEG 2	
3	Secretary 2	OPS SS 2	
4	Office Attendant	LMO TS 1	
10			
10 ′	Total - Regional Office		

#### **Parish Office**

No. of Offices	Post	Classification	Remark
14	Victim Services Manager	SWG PS 3	
28	Victim Services Officer	SWG PS 2	
14	Victim Services Clerk	PIDG RIM 2	
56			
56	Total - Parish Office		
75	<b>Total - Victim Services Division</b>		

# Office of the Special Coroner

No. of Offices	Post	Class	ificatio	n	Remark
1	Special Coroner	JLG	JD	2	C.D.
1	Assistant Special Coroner	JLG	JD	1	
2	Assistant Clerk	PLG	LS	4	
1	Judges Orderly	LMO	TS	2	
1	Office Attendant/Messenger	LMO	TS	2	

# **Ministry of Justice**

# Office of the Special Coroner

No. of Offices	Post	Classi	ficatio	n	Remark
2	Clerk Of Court	JLG	LO	2	C.D.
1	Senior Secretary	OPS	SS	3	
9					
9 '	Total - Office of the Special Coroner				

# **Corporate Services Division**

No. of Offices	Post	Classification	Remar
1	Senior Director, Corporate Services	GMG SEG 5	
1	Executive Secretary 1	OPS SS 4	
2			

#### **Administration & Office Services**

No. of			
Offices	Post	Classification	Remark
1	Director, Administration & Office Services	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
1	Office Manager	GMG AM 3	
1	Telephone Operator	OPS TO 2	
2	Senior Attendant	LMO TS 2	
5	Attendant	LMO TS 1	
11			

#### Stores & Inventory

No. of Offices	Post	Classification	Rema
1	Administrator	GMG AM 1	
1	Records Clerk	PIDG RIM 1	
2			

## Transport

No. of Offices	Post	Classification	Remark
1	Transport Manager	GMG AM 3	
5	Driver 1	LMO DR 1	
1	Driver 1	LMO DR 1	New post [# 71184] with effect from July 10, 2017.

# **Ministry of Justice**

# **Corporate Services Division**

#### **Administration & Office Services**

**Customer Service Unit** 

No. of Offices	Post	Classification	Remar
1	Customer Service Co-ordinator	GMG SEG 1	
1	Customer Service Officer	GMG AM 1	
2	Receptionist	PIDG RIM 2	
4			
24	Total - Administration & Office Services		

## **Property Management & Special Projects**

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Director, Property Management & Special Projects	SOG	ST	9	Post [# 58995] of Director, Projects & Property Management (GMG/SEG 4) retitled & reclassified with effect from July 10, 2017.
1	Projects Officer	SOG	ST	7	
1	Quantity Surveyor	SOG	ST	5	
1	Senior Property & Maintenance Officer	SOG	ST	4	
1	Projects Administrator (Clerk of Works)	SOG	ST	6	
1	Maintenance Officer	LMO	TS	4	
1	Senior Secretary	OPS	SS	3	
7					
7 ,	Total Duamenty Management & Chesial Duaisets				

# 7 Total - Property Management & Special Projects

## **Human Resource Management & Development**

No. of Offices	Post	Classification	Rei
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Administrative Assistant	GMG AM 3	
1	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
6			

#### Human Resource Management

No. of			
Offices	Post	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	

# **Ministry of Justice**

# **Corporate Services Division**

## **Human Resource Management & Development**

Human Resource Management

No. of Offices	Post	Classification	Remark
1	Senior Human Resource Officer (Employee Relations & Welfare)	GMG SEG 1	
1	Senior Human Resource Officer (Staffing)	GMG SEG 1	
1	Human Resource Officer (Benefits)	GMG AM 4	
1	Human Resource Officer (Staffing)	GMG AM 4	
1	Assistant Human Resource Officer (Benefits)	GMG AM 3	
1	Human Resource Information Systems Officer	GMG AM 3	
1	Assistant Human Resource Officer (Staffing)	GMG AM 3	
1	Administrator	GMG AM 1	
1	Human Resource Registrar	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	
12			

#### Organizational Development

No. of Offices	Post Director, Organizational Development & Performance Management	Classification GMG SEG 3	Remark
1 2	Performance Management Officer	GMG AM 4	

#### **Human Resource Development**

No. of Offices	Post	Classification	Remark
1	Director, Human Resource Development	GMG SEG 2	
1	Senior Human Resource Development Officer	GMG SEG 1	
1	Human Resource Development Officer	GMG AM 4	
3			

#### 23 Total - Human Resource Management & Development

#### **Documentation Information & Access Services**

No. of Offices	Post	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Access Officer	GMG SEG 1	
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	

# **Ministry of Justice**

# **Corporate Services Division**

#### **Documentation Information & Access Services**

No. of Offices	Post	Classification Remark
1	Records Clerk	PIDG RIM 1
5		

5 Total - Documentation Information & Access Services

#### **Public Relations & Communication**

No. of	D (	G1 14			ъ.
Offices	Post	Classif	ication	n	Rema
1	Director, Public Relations & Communication	MCG	ΙE	5	
1	Senior Public Relations Officer	MCG	ΙE	4	
1	Public Relations Officer	MCG	ΙE	3	
1	Research/Monitoring Officer	SOG	ST	5	
1	Senior Secretary	OPS	SS	3	
1	Records Clerk	PIDG	RIM	1	
6					
6	Total - Public Polations & Communication				

6 Total - Public Relations & Communication

#### **Management Information Systems Branch**

No. of					
Offices	Post	Classi	ficatio	n	Remar
1	Director, Management Information Systems	MIS	ΙΤ	7	
1	Business Analyst	MIS	IT	5	
1	Technical Services Manager	MIS	IT	5	
1	Applications Developer	MIS	IT	4	
1	Web Administrator	MIS	IT	4	
2	Technical Support Officer	MIS	ΙT	2	
1	Administrative Assistant	GMG	AM	2	
8					
8	<b>Total - Management Information Systems Branch</b>				
75	<b>Total - Corporate Services Division</b>				

# **Justice Policy and Governance**

No. of Offices	Post Chief Technical Director, Justice Policy and Governance	Classification GMG CTD 1	Remark
1	Executive Secretary 1	OPS SS 4	
1	Administrator	GMG AM 4	New post [# 71168] with effect from June 12, 2017.

# **Ministry of Justice**

# **Justice Policy and Governance**

No. of			
Offices	Post	Classification	Remark

3

## **Strategic Planning & Performance Management Branch**

No. of Offices	Post	Classification	Remark
1	Senior Director, Strategic Planning & Performance Management	GMG SEG 5	
1	Director, Corporate Planning & Evaluation	GMG SEG 4	
1	Corporate Planner	GMG SEG 3	
1	Director, Inspection & Performance Monitoring	GMG SEG 3	
1	Administrative Assistant	GMG AM 2	
1	Records Clerk	PIDG RIM 1	
6			

6 Total - Strategic Planning & Performance Management Branch

### Justice Policy Analysis & Development Branch

No. of Offices	Post	Classification	Remark	
1	Senior Director, Justice Policy Analysis & Development	JLG LO 6		
2	Administrator	GMG AM 4	Two (2) new posts [#s 71170-1] with effect from June 12, 2017.	
1	Senior Secretary	OPS SS 3	New post [# 71169] with effect from June 12, 2017.	

4

## Criminal Civil and Family Law

No. of Offices	Post	Classification	Remark
Offices	- ***		Kemark
1	Director, Criminal, Civil & Family Law	JLG LO 5	
1	Senior Policy Analyst, Criminal Law	GMG SEG 4	New post [# 71174] with effect from June 12, 2017.
1	Senior Policy Analyst, Family & Civil Law	GMG SEG 4	
1	Policy Analyst, Criminal Law	GMG SEG 3	New post [# 71175] with effect from June 12, 2017.
1	Policy Analyst, Family & Civil Law	GMG SEG 3	
1	Senior Secretary	OPS SS 3	New post [# 71172] with effect from June 12, 2017.
1	Secretary 2	OPS SS 2	New post [# 71173] with effect from June 12, 2017.

# **Ministry of Justice**

# **Justice Policy and Governance**

Justice Policy Analysis & Development Branch

Public Law Restorative & Preventative Justice

No. of Offices	Post	Classification		1	Remark
1	Director, Public Law Restorative & Preventative Justice	JLG	LO	5	
1	Senior Policy Analyst, Public Law	GMG	SEG	4	
1	Senior Policy Analyst, Justice Dispute & Resolution	GMG	SEG	3	
1	Policy Analyst, Restorative Justice	GMG	SEG	3	New post [# 71176] with effect from June 12, 2017.
1	Policy Analyst, Public Law	GMG	SEG	3	
2	Secretary 2	OPS	SS	2	Two (2) new posts [#s 71177-8] with effect from June 12, 2017.
7					

## Research Modernization & Reform

No. of					
Offices	Post	Classif	fication	l	Remark
1	Director, Justice Research, Modernization & Reform	GMG	SEG	4	
2	Senior Research, Modernization & Reform Analyst	GMG	SEG	2	
1	Chief Research Modernization & Reform Analyst	GMG	SEG	3	
1	Senior Statistician	SOG	ST	6	
1	Statistician	SOG	ST	5	
1	Research, Modernization & Reform Analyst	GMG	SEG	1	
1	Assistant Statistician	SOG	ST	4	
1	Administrative Assistant	GMG	AM	2	
1	Senior Secretary	OPS	SS	3	
10					
28	Total - Justice Policy Analysis & Development Bran	ch			
37	<b>Total - Justice Policy and Governance</b>				
290	Total - Ministry of Justice				

# **Court of Appeal**

# **Adjudication of Justice**

No. of Offices	Post	Classification		1	Remark
1	Registrar, Court Of Appeal	JLG	JD	2	C.D.
1	Judicial Clerk	JLG	LO	2	New post [# 68936] with effect from April 3, 2017.
1	Executive Secretary 1	OPS	SS	4	
3					
3 7	Total - Adjudication of Justice				

# **Appeals**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Deputy Registrar	JLG	LO	4	C.D.
2	Chief Court Assistant	PLG	LS	5	
1	Senior Court Assistant	PLG	LS	4	
4	Court Assistant	PLG	LS	3	
1	Senior Secretary	OPS	SS	3	
9					
9 ′	Total - Appeals				

# **Judgement & Interim Proceedings**

No. of Offices	Post	Classi	ificatio	n	Remark
1	Senior Judicial Clerk	JLG	LO	4	C.D.
1					
1 '	Total - Judgement & Interim Proceedings				

# **Judicial Support Services**

LO	4	C.D. Two (2) posts [#s 62886-7] of Judicial Clerk (JLG/LO 2) retitled and upgraded with effect from April 3, 2017.  Three (3) new posts [#s 68933-5]
LO	4	Three (3) new posts [#s 68933-5]
		with effect from April 3, 2017.
LO	4	C.D.
SS	5	
SS	4	

**20** Total - Judicial Support Services

# **Court of Appeal**

# **Human Resource Management & Administration**

No. of			
Offices	Post	Classification	Remark
1	Director, Human Resource and Administration	GMG SEG 2	
1	Administrator	GMG AM 3	New post [# 68937] with effect from April 3, 2017.
1	Senior Records Officer	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
1	Library Assistant	PIDG LA 2	
5	Judges Orderly	LMO TS 2	Five (5) new posts [#s 68938-42] with effect from April 3, 2017.
2	Attendant	LMO TS 1	
2	Attendant	LMO TS 1	Two (2) new posts [#s 68943-4] with effect from April 3, 2017.
15			

15 Total - Human Resource Management & Administration

# **Caribbean Court of Justice/Privy Council**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Chief Court Assistant	PLG	LS	5	
1					
1	Total - Caribbean Court of Justice/Privy Council				
49	Total - Court of Appeal				

# **Court Management Services**

# **Executive Management**

(Formerly listed under Supreme Court)

No. of Offices	Post	Classification	Remark
1	Principal Executive Officer	GMG CTD	1
1	Legal Officer	JLG LO	3 C.D.
1	Executive Secretary 2	OPS SS S	5
3			
3	<b>Total - (Formerly listed under Supreme Court)</b>		
3	<b>Total - Executive Management</b>		

# **Human Resource Management & Administration**

No. of Offices	Post	Classif	Figo4io		Dow
Offices		C146511		-	Rema
1	Senior Director, Human Resource Mgmt. and Admin.	GMG	SEG	4	
1	Director, Human Resource Management	GMG	SEG	3	
1	Human Resource Officer	GMG	AM	4	
1	Administrative Assistant	GMG	AM	2	
5	Secretary 2	OPS	SS	2	
9					

## **Human Resource Management**

No. of Offices	Post	Classification	Remark
1	Registrar	PIDG RIM 3	
2	Leave Officer	PIDG RIM 2	
1	Senior Human Resource Officer	GMG SEG 2	
1	Human Resource Officer	GMG AM 4	
2	Assistant Human Resource Officer	GMG AM 3	
2	Benefits Officer	PIDG RIM 3	
2	Service Records Officer	PIDG RIM 2	
11			
11	Total - Human Resource Management		

## **Human Resource Planning & Development**

No. of Offices	Post	Classification	Remark
1	Senior Training & Development Officer	GMG SEG 1	
1	Training and Development Officer	GMG AM 4	
2			

2 Total - Human Resource Planning & Development

# **Court Management Services**

# **Human Resource Management & Administration**

### **Organizational Development & Performance Management**

No. of Offices	Post	Classification	Remark
1	Performance Management & Appraisal Support Officer	GMG SEG 1	

1

1 Total - Organizational Development & Performance Management

#### **Procurement & Administration**

No. of Offices	Post	Classification	Remark
1	Director of Procurement and Administration	GMG SEG 2	
2	Procurement Officer	GMG SEG 1	
1	Transport Manager	GMG AM 4	
3	Driver 2	LMO DR 2	
1	Driver 1	LMO DR 1	
1	Groundsman	LMO TS 1	
1	Office Manager	GMG AM 4	
1	Attendant	LMO TS 1	
11			

11 Total - Procurement & Administration

## **Industrial Relations, Health & Well-being**

No. of Offices	Post	Classi	fication	1	Remark
1	Director, IR, Health & Well-being	GMG	SEG	2	
1	Inventory Officer	PIDG	RIM	2	
1	Store Clerk	PIDG	RIM	1	
3	Attendant	LMO	TS	1	
6					

6 Total - Industrial Relations, Health & Well-being

40 Total - Human Resource Management & Administration

#### **Finance & Accounts Division**

No. of Offices	Post	Classification	Ren
1	Principal Finance Officer	FMG PA 4	
1	Financial Systems Manager	FMG PA 1	
1	Senior Budget Officer	FMG AT 3	
1	Commitment Officer	FMG AT 2	
1	Salaries Officer	FMG AT 3	

# **Court Management Services**

# **Finance & Accounts Division**

No. of Offices	Post	Classification	Remark
1	Administrative Assistant	GMG AM 2	
6			

## Payables & Disbursement

No. of Offices	Post	Classification
1	Payables & Disbursement Manager	FMG AT 3
2	Payment Officer	FMG AT 2
2	Payment Clerk	FMG AC 2
1	Cashier	FMG CS 1
6		

#### Salaries

No. of Offices	Post	Classi	ficatio	n	Remark
1	Salaries Manager	FMG	PA	1	
1	Salaries Officer	FMG	ΑT	3	
1	Checking Officer	FMG	ΑT	2	
1	Salaries Clerk	FMG	AC	2	
4					

## 10 Total - Payables & Disbursement

### **Accounts & Reporting Branch**

No. of Offices	Post	Classification
2	Bank Reconciliation Clerk	FMG AC 2
2	Bank Reconciliation Officer	FMG AT 1
1	Journal Clerk	FMG AC 1
5		

#### Final Accounts

<b>N</b> T 0					
No. of Offices	Post	Classi	ficatio	n	Remark
1	Final Accounts Manager	FMG	PA	1	
2	Final Accountant	FMG	ΑT	3	
3					
8 '	Total - Accounts & Reporting Branch				

# **Court Management Services**

## **Finance & Accounts Division**

### **Management Accounting**

No. of Offices	Post	Classification	Remar
1	Director, Management Accounting	FMG PA 2	
1	Budget Officer	FMG AT 2	
1	Assistant Budget Officer	FMG AT 1	
3			
3	Total - Management Accounting		

## **Court Accounting**

No. of Offices	Post	Classification	Remark
1	Director, Court Accounting	FMG PA 2	
1			
1 '	Total - Court Accounting		

### **Expenditure Accounting**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Director, Expenditure Accounting	FMG	PA	3	
1					
1	<b>Total - Expenditure Accounting</b>				
29	<b>Total - Finance &amp; Accounts Division</b>				

# **Client Services, Communication & Information**

No. of Offices	Post	Classification
1	Director, Client Services Communication & Info.	GMG SEG 4
1	Administrative Assistant	GMG AM 2
1	Senior Public Relations Officer	MCG IE 5
1	Public Education Officer	MCG IE 3
4		

#### **Protocol Services**

No. of Offices	Post	Classification	Remark
1	Chief Court Protocol Officer	MCG IE 5	
1	Court Protocol Officer	MCG IE 4	
2			
2	Total - Protocol Services		

### **Court Management Services**

#### **Client Services, Communication & Information**

#### **Customer Service**

No. of Offices	Post	Classification	R
1	Customer Service Co-ordinator	GMG SEG 2	
1	Customer Service Officer	GMG SEG 1	
1	Customer Service Assistant	GMG AM 2	
3			
3	Total - Customer Service		

#### **Records, Documentation & Access to Information**

No. of Offices	Post	Classification	Remark
1	Manager, Records, Documentation and ATI	GMG SEG 2	
1	Registrar	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	
4			
4	Total - Records, Documentation & Access to I	nformation	

- 13 Total Client Services, Communication & Information

#### **Information & Communication Technology Division**

No. of	·				
Offices	Post	Classif	ficatio	n	Re
1	Director, Information, Communication & Technology	MIS	IT	8	
1	ICT Infrastructure Service Manager	MIS	IT	7	
2	Network Administrator	MIS	IT	4	
1	Web Administrator	MIS	IT	3	
1	Administrative Assistant	GMG	AM	2	
6					

#### **Software Development & Implementation**

No. of Offices	Post	Classi	n	Remark	
1	Manager, Software Development and Implementation	MIS	IT	6	
1	Senior Programmer	MIS	IT	5	
1	Programmer	MIS	IT	4	
1	Systems/Analyst/Software Engineer	MIS	IT	4	
1	Systems Analyst	MIS	IT	3	
1	Webmaster	MIS	IT	4	
1	Network Co-ordinator	MIS	IT	6	
2	Hardware Technician	MIS	IT	3	

### **Court Management Services**

### **Information & Communication Technology Division**

#### **Software Development & Implementation**

No. of Offices	Post	Class	ificatio	on	Remark
1	Systems Engineer/Analyst	MIS	IT	5	
1	Network/Help Desk Assistant	MIS	IT	3	
11					
11	Total - Software Development & Implementation				
17	Total - Information & Communication Technology	<b>Divisio</b>	n		

### **Internal Audit**

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Chief Internal Auditor	FMG	AS	5	
1	Audit Manager	FMG	AS	4	
2	Audit Supervisor	FMG	AS	3	
6	Auditor	FMG	AS	2	
5	Assistant Auditor	FMG	AS	1	
1	Senior Secretary	OPS	SS	3	
16					
16	Total - Internal Audit				

## **Strategic Planning Reform & Monitoring**

Offices	Post	Classification	Remark
1	Senior Director	GMG SEG 4	
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG 3	
1	Administrative Assistant	GMG AM 2	
3			

#### **Building & Property Management**

No. of Offices	Post	Classi	ficatio	n	Remar
1	Director, Building & Property Management	SOG	ST	8	
2	Property Officer	SOG	ST	6	
1	Administrative Assistant	GMG	AM	2	
4	Maintenance Officer	LMO	TS	4	
8					

### **Court Management Services**

129 Total - Court Management Services

#### Office of the Director of Public Prosecutions

#### **Central Administration**

No. of Offices	Post	Classification			Remark
1	Director, Public Prosecutions	JLG	LO	7	C.D. Post [# 23593] transferred from Central Administration (Advisory Servs. & Prosecutions of Criminal Cases) with effect from September 18, 2017.
1	Legal Officer (Legal Aid)	JLG	LO	2	C.D. Post [# 23623] transferred from Central Administration (Advisory Servs. & Prosecutions of Criminal Cases) with effect from September 18, 2017.
1	Executive Secretary 2	OPS	SS	5	Post [# 23624] transferred from Central Administration (Advisory Servs. & Prosecutions of Criminal Cases) with effect from September 18, 2017.

3

#### 3 Total - Central Administration

#### **Prosecution of Criminal Cases & Advisory Services Division**

No. of Offices	Post	Classi	ficatio	n	Remark
3	Senior Deputy Director, Public Prosecutions	JLG	LO	6	C.D. Three (3) posts [#s 23594-5 & 58823] transferred from Central Administration (Advisory Servs. & Prosecutions of Criminal Cases) with effect from September 18, 2017.
1	Senior Deputy Director, Public Prosecutions	JLG	LO	6	C.D. Post [# 54436] of Principal Financial Examiner (JLG/LO 6) retitled and transferred from Financia Crimes Division with effect from September 18, 2017.
1	Senior Deputy Director, Public Prosecutions	JLG	LO	6	New post [# 71187] with effect from September 18, 2017.
5	Deputy Director, Public Prosecutions	JLG	LO	5	C.D. Five (5) posts [#s 23596-8, 58825 & 61395] transferred from Central Administration (Advisory Servs. & Prosecutions of Criminal Cases) with effect from September 18, 2017.
8	Assistant Director, Public Prosecutions	JLG	LO	4	C.D. Eight (8) posts [#s 23599-23604 & 61396-7] transferred from Central Administration (Advisory Servs. & Prosecutions of Criminal Cases) with effect from September 18, 2017.
2	Assistant Director, Public Prosecutions	JLG	LO	4	C.D. Two (2) posts [#s 54049-54050] transferred from Prosecutions Division with effect from September 18, 2017.
5	Assistant Director, Public Prosecutions	JLG	LO	4	Five (5) posts [#s 71188-92] with effect from September 18, 2017.

### Office of the Director of Public Prosecutions

### **Prosecution of Criminal Cases & Advisory Services Division**

No. of Offices			ficatio	n	Remark
18	Crown Counsel	JLG	LO	3	C.D. Eighteen (18) posts [#s 23605-23618 & 61398-61401] transferred from Central Administration (Advisory Servs. & Prosecutions of Criminal Cases) with effect from September 18, 2017.
4	Crown Counsel	JLG	LO	3	C.D. Four (4) posts [# 54051-4] of Prosecuter (JLG/LO 3) retitled and transferred from Prosecutions Division with effect from September 18, 2017.
5	Crown Counsel	JLG	LO	3	Five (5) new posts [#s 71193-7] with effect from September 18, 2017.
1	Crown Counsel	JLG	LO	3	C.D. Post [# 54457] of Legal Officer (JLG/LO 3) retitled and transferred from Financial Crimes Division with effect from September 18, 2017.
2	Crown Counsel	JLG	LO	3	C.D. Two (2) posts [#s 23621-2] of Assistant Crown Counsel (JLG/LO 2) retitled, upgraded and transferred from Central Administration (Advisory Servs. & Prosecutions of Criminal Cases) with effect from September 18, 2017.
3	Legal Secretary	OPS	SS	4	Three (3) posts [#s 23625-6 & 58824] of Executive Secretary 1 (OPS/SS 4) retitled and transferred from Central Administration (Advisory Servs. & Prosecutions of Criminal Cases) with effect from September 18, 2017.
2	Legal Secretary	OPS	SS	4	Two (2) posts [#s 23627 & 23629] of Senior Secretary (OPS/SS 3) retiled, upgraded and transferred from Human Resource Management & Administration with effect from September 18, 2017.
1	Senior Secretary	OPS	SS	3	Post [# 23630] transferred from Central Administration (Advisory Servs. & Prosecutions of Criminal Cases) with effect from September 18, 2017.
1	Senior Secretary	OPS	SS	3	Post [# 23631] of Secretary 2 (OPS/SS 2) retitled, upgraded and transferred from Human Resource Management & Administration with effect from September 18, 2017.
3	Senior Secretary	OPS	SS	3	Three (3) posts [#s 23633-5] of Secretary 1 (OPS/SS 2) retitled, upgraded and transferred from Human Resource Management & Administration with effect from September 18, 2017.
5	Senior Secretary	OPS	SS	3	Five (5) new posts [#s 71198-71202] with effect from September 18, 2017.

#### Office of the Director of Public Prosecutions

### **Prosecution of Criminal Cases & Advisory Services Division**

NO. 01			
Offices	Post	Classification	Remark

70

70 Total - Prosecution of Criminal Cases & Advisory Services Division

#### **Human Resource Management & Administration Division**

No. of Offices	Post	Classification	Remark
1	Director, Human Resource Management & Administration	GMG SEG 3	Post [# 58683] of Human Resource Manager (GMG/SEG 2) retitled and upgraded with effect from September 18, 2017.
1	Human Resource Officer	GMG AM 3	New post [# 71205 ] with effect from Septemeber 18, 2017.
1	Administrative Secretary	OPS ADS 1	New post [# 71203 ] with effect from Septemeber 18, 2017.
1	Records Officer 2	PIDG RIM 2	Post [# 54478] of Records Officer 1 (PIDG/RIM 2) retitled and transferred from Financial Analysis Division with effect from September 18, 2017.

4

#### **Office Services Branch**

<b>.</b>					
No. of Offices	Post	Classif	icatior	1	Remark
1	Office Manager	GMG	AM	4	Post [# 23637] of Administrator 2 (GMG/AM 2) retitled and upgraded with effect from September 18, 2017.
1	Records Administrator	PIDG	RIM	4	Post [# 23639] of Records Officer 2 (Registry) (PIDG/RIM 3) retitled and upgraded with effect from September 18, 2017.
1	Records Analyst	PIDG	RIM	3	Post [# 23640] of Records Officer 1 (Registry) (PIDG/RIM 2) retitled and upgraded with effect from September 18, 2017.
1	Records Officer 1	PIDG	RIM	2	Post [# 54479] transferred from Financial Analysis Division with effect from September 18, 2017.
1	Records Clerk	PIDG	RIM	1	
1	Telephone Operator	OPS	TO	2	
1	Telephone Operator	OPS	ТО	2	Post [# 55713] of Telephone Operator (OPS/TO 1) upgraded and transferred from Financial Crimes Division with effect from September 18, 2017.
1	Attendant/Messenger	LMO	TS	2	Post [# 23642] of Office Attendant (LMO/TS 2) retitled with effect from September 18, 2017.

#### Office of the Director of Public Prosecutions

#### **Human Resource Management & Administration Division**

#### **Office Services Branch**

No. of Offices	Post	Classification	Remark
4	Attendant/Messenger	LMO TS 2	Four (4) new posts [#s 71204, 71206-8] with effect from September 18, 2017.
3	Attendant/Messenger	LMO TS 2	Three (3) posts [#s 23643-5] of Attendant (LMO/TS 1) retitled and upgraded with effect from September 18, 2017.
15			

#### **Library Services Branch**

15 Total - Office Services Branch

No. of Offices	Post	Classification	Remark
1	Librarian	PIDG LB 3	New post [# 71209 ] with effect from Septemeber 18, 2017.
1	Senior Library Assistant	PIDG LA 2	
2			
2	Total - Library Services Branch		

#### **Case File Administration Branch**

No. of Offices	Post	Classification		Remark
1	Case File Administrator	GMG SEG	1	Post [# 23636] of Administrator 3 (GMG/AM 3) retitled and reclassified with effect from September 18, 2017.
1	Senior Secretary	OPS SS	3	Post [# 23632] of Secretary 2 (OPS/SS 2) retitled and upgraded with effect from September 18, 2017.
3	Senior Secretary	OPS SS	3	Three (3) new posts [#s 71210-12] with effect from September 18, 2017.
5				
5 '	Total - Case File Administration Branch			

#### **Case Management Division**

No. of Offices	Post	Classification	Remark
1	Legal Officer	JLG LO 3	C.D. Post [# 54458] of Legal Officer (JLG/LO 3) transferred from Financial Crimes Division with effect from September 18, 2017.

<sup>26</sup> Total - Human Resource Management & Administration Division

### Office of the Director of Public Prosecutions

### **Case Management Division**

No. of Offices	Post	Classif	icatio	n	Remark
3	Paralegal Officer	PLG	LS	3	Three (3) posts [#s 61402-4] of Paralegal Officer (PLG/LS 3) transferred from Central Administration (Advisory Servs. & Prosecutions of Criminal Cases) with effect from September 18, 2017.
3	Paralegal Officer	PLG	LS	3	Three (3) new posts [#s 71213-5] with effect from September 18, 2017.
7					

7 Total - Case Management Division

#### **Information Technology Division**

No. of Offices	Post	Classi	ificatio	m	Remark
1	Manager, Information Technology	MIS	IT	6	Post [# 64258] of Systems Administrator (MIS/IT 5) retitled, upgraded and transferred from Central Administration (Advisory Servs. & Prosecutions of Criminal Cases) with effect from September 18, 2017.
1	Information Technology Officer	MIS	ΙΤ	3	New post [# 71216] with effect from September 18, 2017.
2	Data Entry Officer	MIS	IT	2	Two (2) new posts [#s 71217-8] with effect from September 18, 2017.
4					
4	<b>Total - Information Technology Division</b>				
110	Total - Office of the Director of Public Prosecution	ons			

## **Family Court**

Kingston	&	St.	Andrew

Kingston &	& St. Andrew		
No. of			
Offices	Post	Classification	Remark
1	Judge, Family Court	JLG JD 2	C.D.
1	Judge, Family Court	JLG JD 2	C.D.
1	Judge, Family Court	JLG JD 1	C.D.
2	Clerk Of Court	JLG LO 2	C.D.
2	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Senior Court Administrator	GMG CAS 2	
1	Senior Social Worker	SWG PS 3	
3	Social Worker 2	SWG PS 2	
1	Administrator	GMG AM 1	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
3	Assistant Clerk 3	PLG LS 5	
4	Assistant Clerk 2	PLG LS 4	
1	Payment Clerk	FMG AC 1	
1	Cashier	FMG CS 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
2	Bailiff	PTSG PX 3	
2	Judges Orderly	LMO TS 2	
3	Office Attendant	LMO TS 1	
2	Watchman	LMO TS 1	
36			
Attendance	e Centre		
No. of	e centre		
Offices	Post	Classification	Remark
1	Senior Social Worker	SWG PS 3	
1	Social Worker 1	SWG PS 1	
1	Teacher (Trained)		
1	Secretary 1	OPS SS 1	
2	Instructor	3. 2 23 .	
1	Cook	LMO TS 2	
1	Attendant	LMO TS 1	
8		2.0.0	
St. James			
No. of	D. 4	Q1 +M 4+	D
Offices	Post	Classification	Remark
1	Senior Judge, Family Court	JLG JD 2	C.D.
2	Judge, Family Court	JLG JD 1	C.D.

## **Family Court**

St.	Ja	mes

No. of Offices	Post	Classification	Remark
2	Clerk Of Court	JLG LO 2	C.D.
1	Deputy Clerk Of Court	JLG LO 2	C.D.
1	Senior Court Administrator	GMG CAS 2	0.5.
1	Senior Social Worker	SWG PS 3	
1	Social Worker 2	SWG PS 2	
2	Assistant Clerk 3	PLG LS 5	
1	Assistant Clerk 2	PLG LS 4	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Bailiff	PTSG PX 3	
2	Judges Orderly	LMO TS 2	
1	Telephone Operator	OPS TO 1	
2	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	
2 <b>4</b>	waterman	LIVIO 13 I	
Hanover			
No. of			_
0.00	D 4	C1 '0' 1'	
Offices	Post  Deputy Clark Of Court	Classification	Remark
1	Deputy Clerk Of Court	JLG LO 1	Remark C.D.
1 1	Deputy Clerk Of Court Senior Social Worker	JLG LO 1 SWG PS 3	
1 1 1	Deputy Clerk Of Court Senior Social Worker Social Worker 2	JLG LO 1 SWG PS 3 SWG PS 2	
1 1 1 1	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5	
1 1 1 1	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4	
1 1 1 1 1	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2	
1 1 1 1 1 1	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2 Secretary 1	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2 OPS SS 1	
1 1 1 1 1 1 1	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2 Secretary 1 Bailiff	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2 OPS SS 1 PTSG PX 3	
1 1 1 1 1 1 1	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2 Secretary 1 Bailiff Judges Orderly	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2 OPS SS 1 PTSG PX 3 LMO TS 2	
1 1 1 1 1 1 1 1	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2 Secretary 1 Bailiff Judges Orderly Attendant	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2 OPS SS 1 PTSG PX 3 LMO TS 2 LMO TS 1	
1 1 1 1 1 1 1 1 1 2	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2 Secretary 1 Bailiff Judges Orderly	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2 OPS SS 1 PTSG PX 3 LMO TS 2	
1 1 1 1 1 1 1 1	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2 Secretary 1 Bailiff Judges Orderly Attendant	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2 OPS SS 1 PTSG PX 3 LMO TS 2 LMO TS 1	
1 1 1 1 1 1 1 1 1 2	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2 Secretary 1 Bailiff Judges Orderly Attendant Watchman	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2 OPS SS 1 PTSG PX 3 LMO TS 2 LMO TS 1	
1 1 1 1 1 1 1 1 1 1 2 12 Westmore	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2 Secretary 1 Bailiff Judges Orderly Attendant Watchman	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2 OPS SS 1 PTSG PX 3 LMO TS 2 LMO TS 1 LMO TS 1	C.D.
1 1 1 1 1 1 1 1 1 1 2 12 Westmore  No. of Offices	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2 Secretary 1 Bailiff Judges Orderly Attendant Watchman	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2 OPS SS 1 PTSG PX 3 LMO TS 2 LMO TS 1 LMO TS 1	C.D.  Remark
1 1 1 1 1 1 1 1 1 1 2 12 Westmore  No. of Offices 1	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2 Secretary 1 Bailiff Judges Orderly Attendant Watchman  Post Deputy Clerk Of Court	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2 OPS SS 1 PTSG PX 3 LMO TS 2 LMO TS 1 LMO TS 1 LMO TS 1	C.D.
1 1 1 1 1 1 1 1 1 1 2 12 Westmore  No. of Offices 1	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2 Secretary 1 Bailiff Judges Orderly Attendant Watchman  Post Deputy Clerk Of Court Senior Social Worker	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2 OPS SS 1 PTSG PX 3 LMO TS 2 LMO TS 1 LMO TS 1 LMO TS 1	C.D.  Remark
1 1 1 1 1 1 1 1 1 1 1 2 12 Westmore  No. of Offices 1 1 1	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2 Secretary 1 Bailiff Judges Orderly Attendant Watchman  Post Deputy Clerk Of Court Senior Social Worker Social Worker	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2 OPS SS 1 PTSG PX 3 LMO TS 2 LMO TS 1 LMO TS 1 LMO TS 1 SWG PS 3 SWG PS 2	C.D.  Remark
1 1 1 1 1 1 1 1 1 1 1 2 12 Westmore  No. of Offices 1 1 1 1	Deputy Clerk Of Court Senior Social Worker Social Worker 2 Assistant Clerk 3 Assistant Clerk 2 Accounting Clerk 2 Secretary 1 Bailiff Judges Orderly Attendant Watchman  Post Deputy Clerk Of Court Senior Social Worker	JLG LO 1 SWG PS 3 SWG PS 2 PLG LS 5 PLG LS 4 FMG AC 2 OPS SS 1 PTSG PX 3 LMO TS 2 LMO TS 1 LMO TS 1 LMO TS 1	C.D.  Remark

## **Family Court**

#### Westmoreland

No. of Offices Post Classification Remark  1 Assistant Clerk 3 PLG LS 5 2 Assistant Clerk 2 PLG LS 4 1 Secretary 2 OPS SS 2 1 Attendant LMO TS 1 2 Watchman LMO TS 1 1 Bailiff PTSG PX 3  12  Northern Children's Court  No. of Offices Post Classification Remark 1 Judge, Family Court  Southern Children's Court  No. of Offices Post Classification Remark 1 Judge, Family Court  No. of Offices Post Classification Remark 1 Judge, Family Court  No. of Offices Post Classification Remark 1 Judge, Family Court				
1 Assistant Clerk 3 2 Assistant Clerk 2 PLG LS 4 1 Secretary 2 OPS SS 2 1 Attendant LMO TS 1 2 Watchman LMO TS 1 1 Bailiff PTSG PX 3  12  Northern Children's Court  No. of Offices Post Classification Remark 1 Judge, Family Court  Southern Children's Court  Southern Children's Court  No. of Offices Post Classification Remark CDD.		Post	Classification	Remark
1       Secretary 2       OPS SS 2         1       Attendant       LMO TS 1         2       Watchman       LMO TS 1         1       Bailiff       PTSG PX 3         12         Northern Children's Court         No. of Offices Post       Classification Remark         1       Judge, Family Court       JLG JD 1 C.D.         1       Southern Children's Court         No. of Offices Post       Classification Remark	1	Assistant Clerk 3	PLG LS 5	
1 Attendant LMO TS 1 2 Watchman LMO TS 1 1 Bailiff PTSG PX 3  12  Northern Children's Court  No. of Offices Post Classification Remark 1 Judge, Family Court JLG JD 1 C.D.  1  Southern Children's Court  No. of Offices Post Classification Remark  1 C.D.	2	Assistant Clerk 2	PLG LS 4	
2 Watchman 1 Bailiff PTSG PX 3  12  Northern Children's Court  No. of Offices Post 1 Judge, Family Court  Southern Children's Court  No. of Offices Post Classification Remark JLG JD 1 C.D.  Southern Children's Court  No. of Offices Post Classification Remark	1	Secretary 2	OPS SS 2	
1 Bailiff PTSG PX 3  12  Northern Children's Court  No. of Offices Post Classification Remark 1 Judge, Family Court JLG JD 1 C.D.  1  Southern Children's Court  No. of Offices Post Classification Remark  Classification Remark  Remark	1	Attendant	LMO TS 1	
Northern Children's Court  No. of Offices Post  1 Judge, Family Court  Southern Children's Court  No. of Offices Post  Classification Remark  JLG JD 1 C.D.  Southern Children's Court  No. of Offices Post  Classification Remark	2	Watchman	LMO TS 1	
No. of Offices Post Classification Remark 1 Judge, Family Court JLG JD 1 C.D.  Southern Children's Court  No. of Offices Post Classification Remark  Classification Remark  Classification Remark  Classification Remark	1	Bailiff	PTSG PX 3	
No. of Offices Post  1 Judge, Family Court  1 Southern Children's Court  No. of Offices Post  Classification Remark  JLG JD 1 C.D.  Classification Remark  Classification Remark	12			
Offices Post Classification Remark  1 Judge, Family Court JLG JD 1 C.D.  Southern Children's Court  No. of Offices Post Classification Remark  Classification Remark	Northern (	Children's Court		
1 Judge, Family Court  1 Southern Children's Court  No. of Offices Post Classification Remark	No. of			
1 Southern Children's Court  No. of Offices Post Classification Remark	Offices	Post		Remark
Southern Children's Court  No. of Offices Post Classification Remark	1	Judge, Family Court	JLG JD 1	C.D.
No. of Offices Post Classification Remark	1			
Offices Post Classification Remark	Southern C	Children's Court		
1 Judge, Family Court JLG JD 1 C.D.	Offices			
•	1	Judge, Family Court	JLG JD 1	C.D.
1	1			
94 Total - Family Court	94	Total - Family Court		

## **Resident Magistrates' Courts**

No. of Offices	Post	Classification	Remark
20	Judge of the Parish Court	JLG JD 1	C.D.
20			

#### Adjudication of Cases

No. of Offices	Post	Classification	Remark
1	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Assistant Clerk 2	PLG LS 4	
1	Bailiff	PTSG PX 3	
2	Assistant Clerk 3	PLG LS 4	
5			

#### Corporate Area (Criminal)

No. of					
Offices	Post	Classi	fication	1	Remark
2	Senior Judge of the Parish Court	JLG	JD	2	C.D.
6	Judge of the Parish Court	JLG	JD	1	C.D.
8	Clerk Of Court	JLG	LO	2	C.D.
5	Deputy Clerk Of Court	JLG	LO	1	C.D.
1	Accounting Technician 2	FMG	AT	2	
1	Court Administrator	GMG	CAS	1	
1	Accounting Clerk 2	FMG	AC	2	
5	Assistant Clerk 3	PLG	LS	5	
12	Assistant Clerk 2	PLG	LS	4	
4	Records Officer	PIDG	RIM	2	
3	Secretary 2	OPS	SS	2	
1	Senior Court Reporter	OPS	SW	2	
11	Court Reporter 1	OPS	SW	1	
8	Judges Orderly	LMO	TS	2	
1	Bailiff	PTSG	i PX	3	
1	Telephone Operator	OPS	TO	1	
3	Attendant	LMO	TS	1	
73					

#### Gun Court

No. of Offices	Post	Classification Remark
1	Judge of the Parish Court	JLG JD 1 C.D.
1	Clerk Of Court	JLG LO 2 C.D.
1	Deputy Clerk Of Court	JLG LO 1 C.D.
1	Assistant Clerk 3	PLG LS 5
1	Secretary 2	OPS SS 2

## **Resident Magistrates' Courts**

Gun	Court

No. of Offices	Post	Classifi	icatio	n	Remarl
1	Judges Orderly	LMO	TS	2	
1	Attendant	LMO	TS	1	
7					

#### Corporate Area (Civil)

No. of			
Offices	Post	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.
1	Judge of the Parish Court	JLG JD 1	C.D.
2	Clerk Of Court	JLG LO 2	C.D.
2	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	
2	Case Progression Officer	GMG AM 4	
1	Accounting Technician 2	FMG AT 2	
2	Assistant Clerk 3	PLG LS 5	
7	Assistant Clerk 2	PLG LS 4	
1	Accounting Clerk 2	FMG AC 2	
1	Records Officer	PIDG RIM 2	
1	Bailiff	PTSG PX 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Senior Court Reporter	OPS SW 2	
5	Court Reporter 1	OPS SW 1	
1	Telephone Operator	OPS TO 1	
2	Judges Orderly	LMO TS 2	
2	Watchman	LMO TS 1	
1	Attendant	LMO TS 1	
36			
x Court			

#### Tax Court

No. of Offices	Post	Classification	Remark
1	Judge of the Parish Court	JLG JD 1	C.D.
1	Clerk Of Court	JLG LO 2	C.D.
1	Assistant Clerk 2	PLG LS 4	
3			

#### Traffic Court

No. of Offices Post		Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.

## **Resident Magistrates' Courts**

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IIa.		$\sim$	uιι

No. of					
Offices	Post	Classifi	cation	n	Remark
1	Judge Of The Court Of Appeal	JLG	JD	1	C.D.
1	Clerk Of Court	JLG	LO	2	C.D.
2	Deputy Clerk Of Court	JLG	LO	1	C.D.
1	Accounting Technician 1	FMG	ΑT	1	
1	Assistant Clerk 3	PLG	LS	5	
2	Assistant Clerk 2	PLG	LS	4	
3	Assistant Clerk 1	PLG	LS	3	
1	Secretary 2	OPS	SS	2	
1	Judges Orderly	LMO	TS	2	
1	Attendant	LMO	TS	1	
2	Watchman	LMO	TS	1	
17					

#### Coroner Court

No. of				
Offices	Post	Classification	1	Remark
1	Judge of the Parish Court	JLG JD	1	C.D.
1	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Assistant Clerk 3	PLG LS	5	
1	Assistant Clerk 2	PLG LS	4	
1	Secretary 2	OPS SS	2	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
1	Watchman	LMO TS	1	
1	Groundsman	LMO TS	1	
9				

#### St. Thomas

Classif			
Chassii	ication	ı	Remark
JLG	JD	2	C.D.
JLG	JD	1	C.D.
JLG	LO	2	C.D.
JLG	LO	1	C.D.
GMG	CAS	1	
FMG	ΑT	2	
FMG	AC	2	
PLG	LS	5	
PLG	LS	4	
PLG	LS	2	
PIDG	RIM	2	
	JLG JLG JLG JLG GMG FMG FMG PLG PLG	JLG JD JLG JD JLG LO JLG LO GMG CAS FMG AT FMG AC PLG LS PLG LS PLG LS	JLG JD 1 JLG LO 2 JLG LO 1 GMG CAS 1 FMG AT 2 FMG AC 2 PLG LS 5 PLG LS 4 PLG LS 2

## **Resident Magistrates' Courts**

St.	T	ho	m	as

No. of Offices	Post.	Classifi anti-	Domonik
	Post	Classification OPS SS 2	Remark
1	Secretary 2		
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Bailiff	PTSG PX 3	
1	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	
1	Groundsman	LMO TS 1	
22			
Portland			
No. of			
Offices	Post	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.
1	Judge of the Parish Court	JLG JD 1	C.D.
3	Clerk Of Court	JLG LO 2	C.D.
1	Deputy Clerk Of Court	JLG LO 1	C.D.
1	Court Administrator	GMG CAS 1	
1	Accounting Technician 2	FMG AT 2	
1	Assistant Clerk 3	PLG LS 5	
1	Accounting Clerk 2	FMG AC 2	
3	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk	PLG LS 2	
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Secretary 2	OPS SS 2	
1	Bailiff	PTSG PX 3	
2	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	
23			
St. Mary			
No. of			
O.CC -	D 4	O1 101 11	D 1

No. of					
Offices	Post	Classif	ication	l	Remark
1	Senior Judge of the Parish Court	JLG	JD	2	C.D.
1	Judge of the Parish Court	JLG	JD	1	C.D.
2	Clerk Of Court	JLG	LO	2	C.D.
1	Deputy Clerk Of Court	JLG	LO	1	C.D.
1	Court Administrator	GMG	CAS	1	
1	Accounting Technician 2	FMG	ΑT	2	
1	Accounting Clerk 2	FMG	AC	2	

## **Resident Magistrates' Courts**

St. Mary
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No. of					
Offices	Post	Classif	icatior	l	Remark
2	Assistant Clerk 3	PLG	LS	5	
3	Assistant Clerk 2	PLG	LS	4	
1	Assistant Clerk	PLG	LS	3	
1	Records Officer	PIDG	RIM	2	
1	Secretary 2	OPS	SS	2	
1	Senior Court Reporter	OPS	SW	2	
2	Court Reporter 1	OPS	SW	1	
1	Bailiff	PTSG	PX	3	
2	Judges Orderly	LMO	TS	2	
1	Attendant	LMO	TS	1	
23					
St. Ann					

No. of Offices	Post	Classif	ication		Remark
1		JLG	JD	2	C.D.
-	Senior Judge of the Parish Court			_	
2	Judge of the Parish Court	JLG	JD	1	C.D.
2	Clerk Of Court	JLG	LO	2	C.D.
2	Deputy Clerk Of Court	JLG	LO	1	C.D.
1	Court Administrator	GMG	CAS	1	
1	Accounting Technician 2	FMG	ΑT	2	
1	Accounting Clerk 2	FMG	AC	2	
1	Assistant Clerk 3	PLG	LS	5	
6	Assistant Clerk 2	PLG	LS	4	
1	Assistant Clerk 1	PLG	LS	3	
1	Records Officer	PIDG	RIM	2	
1	Senior Court Reporter	OPS	SW	2	
2	Court Reporter 1	OPS	SW	1	
2	Secretary 2	OPS	SS	2	
1	Bailiff	PTSG	PX	3	
3	Judges Orderly	LMO	TS	2	
2	Attendant	LMO	TS	1	
30					

#### Brown's Town

No. of Offices	Post	Classi	ficatio	n	Remark
1	Clerk Of Court	JLG	LO	2	C.D.
1	Deputy Clerk Of Court	JLG	LO	1	C.D.
1	Assistant Clerk 3	PLG	LS	5	
1	Assistant Clerk 2	PLG	LS	4	

## **Resident Magistrates' Courts**

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Brown	· C ·		m
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No. of Offices	Post	Classification	Remark
	Assistant Clerk 1	PLG LS 3	Kemark

### St. Catherine

5

No. of					
Offices	Post	Classification			Remark
2	Senior Judge of the Parish Court	JLG	JD	2	C.D.
3	Judge of the Parish Court	JLG	JD	1	C.D.
7	Clerk Of Court	JLG	LO	2	C.D.
2	Deputy Clerk Of Court	JLG	LO	1	C.D.
1	Court Administrator	GMG	CAS	1	
1	Case Progression Officer	GMG	AM	4	
1	Accounting Technician 2	FMG	ΑT	2	
1	Accounting Clerk 2	FMG	AC	2	
2	Assistant Clerk 3	PLG	LS	5	
6	Assistant Clerk 2	PLG	LS	4	
1	Assistant Clerk 1	PLG	LS	3	
1	Records Officer	PIDG	RIM	2	
1	Senior Court Reporter	OPS	SW	2	
8	Court Reporter 1	OPS	SW	1	
2	Secretary 2	OPS	SS	2	
1	Secretary 1	OPS	SS	1	
1	Bailiff	PTSG	PX	3	
4	Judges Orderly	LMO	TS	2	
1	Attendant	LMO	TS	1	
1	Watchman	LMO	TS	1	
1	Groundsman	LMO	TS	1	
48					
lorandan					

#### Clarendon

No. of					
Offices	Post	Classif	ication	l	Remark
1	Senior Judge of the Parish Court	JLG	JD	2	C.D.
2	Judge of the Parish Court	JLG	JD	1	C.D.
3	Clerk Of Court	JLG	LO	2	C.D.
2	Deputy Clerk Of Court	JLG	LO	1	C.D.
1	Court Administrator	GMG	CAS	1	
1	Accounting Technician 2	FMG	AT	2	
1	Accounting Clerk 2	FMG	AC	2	
2	Assistant Clerk 3	PLG	LS	5	
7	Assistant Clerk 2	PLG	LS	4	

## **Resident Magistrates' Courts**

Cl	larend	on

No. of					
Offices	Post	Classific	cation	R	ema
1	Assistant Clerk 1	PLG	LS	3	
1	Records Officer	PIDG	RIM	2	
1	Secretary 2	OPS	SS	2	
1	Senior Court Reporter	OPS	SW	2	
2	Court Reporter 1	OPS	SW	1	
1	Bailiff	PTSG	PX	3	
2	Judges Orderly	LMO	TS	2	
1	Attendant	LMO	TS	1	
1	Watchman	LMO	TS	1	
31					

#### Trelawny

No. of		G1 44			
Offices	Post	Classif		1	Remark
1	Senior Judge of the Parish Court	JLG	JD	2	C.D.
2	Judge of the Parish Court	JLG	JD	1	C.D.
3	Clerk Of Court	JLG	LO	2	C.D.
1	Deputy Clerk Of Court	JLG	LO	1	C.D.
1	Court Administrator	GMG	CAS	1	
1	Accounting Technician 2	FMG	ΑT	2	
1	Accounting Clerk 2	FMG	AC	2	
1	Assistant Clerk 3	PLG	LS	5	
3	Assistant Clerk 2	PLG	LS	4	
2	Assistant Clerk 1	PLG	LS	3	
1	Records Officer	PIDG	RIM	2	
1	Senior Court Reporter	OPS	SW	2	
2	Court Reporter 1	OPS	SW	1	
1	Secretary 2	OPS	SS	2	
1	Bailiff	PTSG	PX	3	
2	Judges Orderly	LMO	TS	2	
1	Attendant	LMO	TS	1	
25					

#### Manchester

No. of Offices	Post	Classif	ficatio	n	Remark
1	Senior Judge of the Parish Court	JLG	JD	2	C.D.
2	Judge of the Parish Court	JLG	JD	1	C.D.
2	Clerk Of Court	JLG	LO	2	C.D.
2	Deputy Clerk Of Court	JLG	LO	1	C.D.
1	Case Progression Officer	GMG	AM	4	

## **Resident Magistrates' Courts**

#### Manchester

No. of				
Offices	Post	Classif	ication	Rema
1	Court Administrator	GMG	CAS	1
1	Accounting Technician 2	FMG	AT	2
1	Accounting Clerk 2	FMG	AC	2
2	Assistant Clerk 3	PLG	LS	5
4	Assistant Clerk 2	PLG	LS	4
2	Assistant Clerk 1	PLG	LS	3
1	Records Officer	PIDG	RIM	2
1	Senior Court Reporter	OPS	SW	2
2	Court Reporter 1	OPS	SW	1
1	Secretary 2	OPS	SS	2
1	Bailiff	PTSG	PX	3
1	Judges Orderly	LMO	TS	2
1	Attendant	LMO	TS	1
27				

#### St. Elizabeth

No. of						
Offices	Post	Cla	assif	ication	1	Remark
1	Senior Judge of the Parish Court	JL	G	JD	2	C.D.
1	Judge of the Parish Court	JL	G	JD	1	C.D.
2	Clerk Of Court	JL	G	LO	2	C.D.
1	Deputy Clerk Of Court	JL	G	LO	1	C.D.
1	Court Administrator	GN	ΙG	CAS	1	
1	Accounting Technician 2	FN	1G	ΑT	2	
1	Accounting Clerk 2	FN	1G	AC	2	
2	Assistant Clerk 3	PL	G	LS	5	
4	Assistant Clerk 2	PL	G	LS	4	
1	Assistant Clerk 1	PL	G	LS	3	
1	Records Officer	PII	OG	RIM	2	
1	Senior Court Reporter	OF	S	SW	2	
2	Court Reporter 1	OF	S	SW	1	
1	Secretary 2	OF	S	SS	2	
1	Bailiff	PT	SG	PX	3	
2	Judges Orderly	LM	Ю	TS	2	
1	Attendant	LM	Ю	TS	1	
24						

#### Westmoreland

No. of			
Offices	Post	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	C.D.

## **Resident Magistrates' Courts**

#### Westmoreland

No. of				
Offices	Post	Classificatio	n	Remark
2	Judge of the Parish Court	JLG JD	1	C.D.
3	Clerk Of Court	JLG LO	2	C.D.
2	Deputy Clerk Of Court	JLG LO	1	C.D.
1	Court Administrator	GMG CAS	3 1	
1	Accounting Technician 2	FMG AT	2	
1	Accounting Clerk 2	FMG AC	2	
2	Assistant Clerk 3	PLG LS	5	
7	Assistant Clerk 2	PLG LS	4	
1	Assistant Clerk 1	PLG LS	3	
1	Records Officer	PIDG RIM	2	
1	Senior Court Reporter	OPS SW	2	
2	Court Reporter 1	OPS SW	1	
1	Secretary 2	OPS SS	2	
1	Secretary 1	OPS SS	1	
1	Bailiff	PTSG PX	3	
1	Judges Orderly	LMO TS	2	
1	Attendant	LMO TS	1	
30				
Hanover				

No. of					
Offices	Post	Classif	ication	1	Remark
1	Senior Judge of the Parish Court	JLG	JD	2	C.D.
1	Judge of the Parish Court	JLG	JD	1	C.D.
3	Clerk Of Court	JLG	LO	2	C.D.
2	Deputy Clerk Of Court	JLG	LO	1	C.D.
1	Court Administrator	GMG	CAS	1	
1	Accounting Technician 2	FMG	AT	2	
1	Accounting Clerk 2	FMG	AC	2	
1	Assistant Clerk 3	PLG	LS	5	
3	Assistant Clerk 2	PLG	LS	4	
1	Assistant Clerk 1	PLG	LS	3	
1	Records Officer	PIDG	RIM	2	
1	Senior Court Reporter	OPS	SW	2	
2	Court Reporter 1	OPS	SW	1	
1	Secretary 2	OPS	SS	2	
1	Bailiff	PTSG	PX	3	
2	Judges Orderly	LMO	TS	2	
1	Attendant	LMO	TS	1	
1	Caretaker	LMO	TS	1	

## **Resident Magistrates' Courts**

No. of Offices	Post	Classification	Remark	
25				
t. James				
No. of				
Offices	Post	Classification	Remark	
1	Senior Judge of the Parish Court	JLG JD 2		
2	Judge of the Parish Court	JLG JD 1		
5	Clerk Of Court	JLG LO 2	C.D.	
3	Deputy Clerk Of Court	JLG LO 1	C.D.	
1	Case Progression Officer	GMG AM 4		
1	Court Administrator	GMG CAS 1		
1	Accounting Technician 2	FMG AT 2		
1	Accounting Clerk 2	FMG AC 2		
2	Assistant Clerk 3	PLG LS 5		
6	Assistant Clerk 2	PLG LS 4		
1	Assistant Clerk 1	PLG LS 3		
1	Records Officer	PIDG RIM 2		
1	Senior Court Reporter	OPS SW 2		
2	Court Reporter 1	OPS SW 1		
1	Secretary 2	OPS SS 2		
1	Secretary 1	OPS SS 1		
1	Bailiff	PTSG PX 3		
4	Judges Orderly	LMO TS 2		
1	Attendant	LMO TS 1		
1	Groundsman	LMO TS 1		
1	Watchman	LMO TS 1		
38				

### **Revenue Court**

Offices	Post	Classification	n	Remark
1	Registrar, Revenue Court	JLG LO	2	C.D.
2	Senior Secretary	OPS SS	3	
1	Attendant	GLS	1	
4				

## **Supreme Court**

## Adjudication of Cases

No. of					
Offices	Post	Classif	ication	ı	Remark
1	Director of Court Administration	GMG	EMG	1	
4	Master-In-Chambers	JLG	JD	3	C.D.
2	Registrar	JLG	JD	2	C.D.
1	Registrar	JLG	JD	2	
1	Deputy Registrar	JLG	LO	3	
5	Case Progression Officer	GMG	AM	4	
3	Deputy Registrar	JLG	LO	3	C.D.
1	Legal Officer (Legal Aid)	JLG	LO	2	C.D.
2	Judicial Clerk	JLG	LO	2	C.D.
10	Judicial Clerk	JLG	LO	2	C.D.
1	Office Manager	GMG	AM	2	
1	Chief Court Administrator	GMG	CAS	3	
1	Judicial Secretary	GMG	CAS	2	
2	Court Administrator	GMG	CAS	1	
12	Judge's Orderly	LMO	TS	2	
1	Chief Court Assistant	PLG	LS	5	
2	Senior Court Assistant	PLG	LS	4	
5	Court Assistant	PLG	LS	3	
16	Court Aide	PLG	LS	2	
12	Usher	PLG	LS	1	
1	Chief Librarian	PIDG	LB	4	
1	Librarian	PIDG	LB	3	
1	Accounting Technician 2	FMG	ΑT	2	B20.
1	Administrator	GMG	AM	3	
1	Chief Court Reporter	OPS	SW	3	B11.
6	Senior Court Reporter	OPS	SW	2	B11.
26	Court Reporter 1	OPS	SW	1	
1	Executive Secretary 3	OPS	SS	6	
1	Executive Secretary 1	OPS	SS	4	
12	Senior Secretary	OPS	SS	3	
4	Secretary 2	OPS	SS	2	
7	Secretary 1	OPS	SS	1	
1	Telephone Operator	OPS	TO	1	
3	Records Officer	PIDG	RIM	2	
1	Records Clerk	PIDG	RIM	1	
3	Driver 1	LMO	DR	1	
1	Office Attendant	LMO	TS	2	
7	Office Attendant	LMO	TS	1	
1	Watchman 1	GLS		1	

## **Supreme Court**

Adi	iudic	ation	of	Cases

110. 01			
Offices	Post	Classification	Remark

162

#### Library

No. of Offices	Post	Classification Remark
1	Senior Library Aide	PIDG LD 2
2	Library Assistant	PIDG LA 1
3		

### **Civil Registry**

No. of Offices	Post	Classifica	ition	Ren
3	Court Assistant	PLG L	S 3	
3	Court Aide	PLG L	S 2	
6				

#### **Court & Chambers Support Services**

No. of Offices	Post	Class	sificatio	n	Remar
1	Chief Court Assistant	PLG	LS	5	
13	Senior Court Assistant	PLG	LS	4	
14					
14	<b>Total - Court &amp; Chambers Support Services</b>				

#### **Case Co-ordination & Court Operations**

No. of Offices	Post	Classification	Remark
1	Director, Case Co-ordination and Court Operations	GMG SEG 2	
3	Chief Court Assistant	PLG LS 5	
4			
4	<b>Total - Case Co-ordination &amp; Court Operations</b>		
24	Total - Civil Registry		

#### **Criminal**

#### **Criminal Section**

No. of			
Offices	Post	Classification	Remark
1	Senior Deputy Registrar	JLG LO 3	C.D.
1	Senior Court Assistant	PLG LS 4	

## **Supreme Court**

#### **Criminal**

#### **Criminal Section**

No. of Offices Post Classification Remark

2

2 Total - Criminal Section

#### **Gun Court Section**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Court Co-ordinator	JLG	LO	1	C.D.
1	Court Assistant	PLG	LS	5	
1	Court Assistant	PLG	LS	4	
1	Secretary 2	OPS	SS	2	
1	Secretary 1	OPS	SS	1	
5					
5	Total - Gun Court Section				

#### **Court Management & Support**

No. of Offices	Post	Classif	ication	1	Remark
1	Director, Court Management Support Services	GMG	SEG	3	
1	Data Entry and Scanning Supervisor	MIS	IT	3	
10	Data Entry and Scanning Clerk	MIS	IT	2	
12					
12	Fotal - Court Management & Support				

#### **Jury Management Section**

No. of Offices	Post	Classification	Remark
4	Juror Summons Preparation Clerk	PIDG RIM 2	
4			
4	Total - Jury Management Section		
23	Total - Criminal		

#### Office of the Chief Resident Magistrate

No. of Offices	Post	Classification	Remark
1	Chief Judge of the Parish Court	JLG JD 3	C.D.
1	Executive Legal Officer 1	JLG LO 4	C.D.
2			

### **Supreme Court**

### Office of the Chief Resident Magistrate

2 Total - Office of the Chief Resident Magistrate

#### Office of the Chief Justice

No. of Offices	Post	Classification	Remark
1	Executive Legal Officer 2	JLG LO 5	C.D.
1			
1	Total - Office of the Chief Justice		

#### Satellite Registry, St. James

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Deputy Registrar	JLG	LO	3	C.D.
1	Senior Court Assistant	PLG	LS	4	
1	Court Assistant	PLG	LS	3	
1	Data Entry & Scanning Clerk	MIS	IT	2	
4					
4	Total - Satellite Registry, St. James				
219	Total - Supreme Court				

### **Commercial Court**

No. of Offices	Post	Classification	Remark
1	Deputy Registrar	JLG LO 3	C.D.
1	Court Assistant	PLG LS 3	
1	Court Aide	PLG LS 2	
1	Secretary 2	OPS SS 2	
4			

## **Legal Reform Department**

No. of Offices	Post	Classif	icatio	1	Remark
1	Director of Legal Reform	JLG	LO	7	C.D.
1	Deputy Director of Legal Reform	JLG	LO	6	C.D.
2	Senior Assistant Director of Legal Reform	JLG	LO	5	C.D.
2	Assistant Director of Legal Reform	JLG	LO	4	C.D.
4	Legal Officer	JLG	LO	3	C.D.
1	Executive Secretary 2	OPS	SS	5	
1	Executive Secretary 1	OPS	SS	4	
1	Senior Secretary	OPS	SS	3	
1	Administrative Officer	GMG	AM	2	
1	Records Officer 1	PIDG	RIM	2	
1	Attendant	LMO	TS	1	
16					

## **Attorney General's Department**

#### **Central Administration**

No. of Offices	Post	Classification	Remark
1	Solicitor General	JLG LO 7	C.D.
2	Executive Secretary 2	OPS SS 5	
2	Executive Secretary 2	OPS SS 5	Two (2) posts [#s 68773-4] of Executive Secretary (OPS/SS 5) retitled with effect from August 21, 2017.
2	Executive Secretary 1	OPS SS 4	
7			

7 Total - Central Administration

#### **Human Resource Management & Administration**

No. of Offices	Post	Classif	ication		Remark
1	Director, Human Resource Management & Administration	GMG			Post [# 21352] of Director (GMG/SEG 2) retitled, upgraded and transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Director, Human Resource Management & Development	GMG	SEG	2	New post [# 68953] with effect from May 1, 2017.
1	Systems Administrator	MIS	IT	6	Post [# 59088] of Systems Administrator (MIS/IT 4) upgraded and transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Director, Documentation Information & Access Services	GMG	SEG	1	Post [# 68752] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Librarian	PIDG	LB	3	Post [# 21351] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Records Officer 3	PIDG	RIM	4	Post [# 21365] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Information Technology Specialist	MIS	IT	3	Post [# 56081] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.

## **Attorney General's Department**

### **Human Resource Management & Administration**

No. of Offices	Post	Classif	icatior	1	Remark
1	Administrator	GMG	AM	3	Post [# 50272] of Administrator 2 (GMG/AM 2) retitled, upgraded and transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Senior Secretary	OPS	SS	3	Post [# 21360] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Paralegal Officer	PLG	LS	4	Post [# 21386] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Paralegal Officer	PLG	LS	3	Post [# 21366] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Library Assistant	PIDG	LA	2	Post [# 21387] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Records Officer 1	PIDG	RIM	2	Post [# 21388] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Records Clerk 1	PIDG	RIM	1	Post [# 21389] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Records Clerk	PIDG	RIM	1	Post [# 58217] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
8	Secretary 2	OPS	SS	2	Eight posts [#s 21362-3, 21380-5] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Telephone Operator	OPS	ТО	2	Post [# 21367] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
2	Senior Office Attendant	LMO	TS	2	Two (2) posts [#s 21403-4] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
3	Office Attendant	LMO	TS	1	Three (3) posts [#s 21397-9] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.

### **Attorney General's Department**

### **Human Resource Management & Administration**

No. of Offices	Post	Classification	Remark
1	Driver	LMO DR 1	Post [# 21405] transferred from Legal Advisor to the Government, Administration & Support Services with effect from May 1, 2017.
1	Driver	LMO DR 1	New post [# 68954] with effect from May 1, 2017.
24			

31

#### 31 Total - Human Resource Management & Administration

### **Litigation & State Proceedings**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Deputy Solicitor General	JLG	LO	6	C.D. New post [# 68955] with effect
1	Senior Assistant Attorney General	JLG	LO	5	from May 1, 2017.  C.D. Post [# 21368] of Divisional Director (JLG/LO 5) retitled and transferred from Legal Advisor to the Government, State Proceedings with effect from May 1, 2017.
1	Senior Assistant Attorney General	JLG	LO	5	C.D. Post [# 50362] of Divisional Director (JLG/LO 5) retitled and transferred from Legal Advisor to t Government, Litigation with effect from May 1, 2017.
2	Senior Assistant Attorney General	JLG	LO	5	C.D. Two (2) new posts [#s 68947 with effect from May 1, 2017.
2	Assistant Attorney General	JLG	LO	4	C.D. Two (2) new posts [#s 68949 50] with effect from May 1, 2017.
2	Crown Counsel	JLG	LO	3	C.D. Two (2) posts [#s 21342-3] transferred from Legal Advisor to t Government, State Proceedings weffect from May 1, 2017.
2	Assistant Attorney General	JLG	LO	4	C.D. Two (2) posts [#s 21369-70] transferred from Legal Advisor to t Government, Litigation with effect from May 1, 2017.
2	Crown Counsel	JLG	LO	3	C.D. Two (2) new posts [#s 68951 with effect from May 1, 2017.
6	Crown Counsel	JLG	LO	3	C.D. Six (6) posts [#s 21371-5 & 56080] transferred from Legal Advisor to the Government, Litigat with effect from May 1, 2017.
1	Assistant Crown Counsel	JLG	LO	2	C.D. Post [# 21390] transferred fro Legal Advisor to the Government, State Proceedings with effect from May 1, 2017.
4	Assistant Crown Counsel	JLG	LO	2	C.D. Four (4) posts [#s 21376-8 & 21391] transferred from Legal Advisor to the Government, Litigat with effect from May 1, 2017.

### **Attorney General's Department**

### **Litigation & State Proceedings**

No. of Offices	Post	Classification	Remark
1	Executive Secretary 1	OPS SS 4	New post [# 68956] with effect from May 1, 2017.
1	Senior Secretary	OPS SS 3	Post [# 21379] transferred from Legal Advisor to the Government, Litigation with effect from May 1, 2017.
1	Senior Secretary	OPS SS 3	Post [# 21357] transferred from Legal Advisor to the Government, State Proceedings with effect from May 1, 2017.

27

#### 27 Total - Litigation & State Proceedings

#### **Commercial Affairs**

No. of Offices	Post	Classi	fication	n	Remark
1	Deputy Solicitor General	JLG	LO	6	C.D. New post [# 68959] with effect from May 1, 2017.
1	Senior Assistant Attorney General	JLG	LO	5	C.D. Post [# 21334] of Divisional Director (JLG/LO 5) retitled and transferred from Legal Advisor to the Government with effect from May 1, 2017.
2	Assistant Attorney General	JLG	LO	4	C.D. Two (2) posts [#s 21339 & 56079] transferred from Legal Advisor to the Government with effect from May 1, 2017.
2	Crown Counsel	JLG	LO	3	C.D. Two (2) posts [#s 21346-7] transferred from Legal Advisor to the Government with effect from May 1, 2017.
2	Assistant Crown Counsel	JLG	LO	2	C.D. Two (2) posts [#s 21350 & 21393] transferred from Legal Advisor to the Government with effect from May 1, 2017.
1	Executive Secretary	OPS	SS	4	New post [# 68960] with effect from May 1, 2017.
1	Senior Secretary	OPS	SS	3	Post [# 21358] transferred from Legal Advisor to the Government with effect from May 1, 2017.

10

10 Total - Commercial Affairs

### **Attorney General's Department**

### **Constitutional & Legislative Affairs**

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Deputy Solicitor General	JLG	LO	6	C.D. Post [# 21332] transferred from Legal Advisor to the Government, Central Administration with effect from May 1, 2017.
1	Senior Assistant Attorney General	JLG	LO	5	C.D. Post [# 21335] of Divisional Director (JLG/LO 5) retitled and transferred from Legal Advisor to the Government, Constitutional Legislation with effect from May 1, 2017.
1	Assistant Attorney General	JLG	LO	4	C.D. Post [# 21340] transferred from Legal Advisor to the Government, Constitutional Legislation with effect from May 1, 2017.
1	Crown Counsel	JLG	LO	3	C.D. Post [# 21349] transferred from Legal Advisor to the Government, Constitutional Legislation with effect from May 1, 2017.
2	Assistant Crown Counsel	JLG	LO	2	C.D. Two (2) posts [#s 21395-6] transferred from Legal Advisor to the Government, Constitutional Legislation with effect from May 1, 2017.
1	Senior Secretary	OPS	SS	3	Post [# 21359] transferred from Legal Advisor to the Government, Constitutional Legislation with effect from May 1, 2017.
7					

7

#### 7 Total - Constitutional & Legislative Affairs

#### **International Affairs**

No. of Offices	Post	Classification			Remark		
1	Deputy Solicitor General	JLG	LO	6	C.D. Post [# 21333] transferred from Legal Advisor to the Government, Central Administration with effect from May 1, 2017.		
1	Senior Assistant Attorney General	JLG	LO	5	C.D. Post [# 56077] of Divisional Director (JLG/LO 5) retitled and transferred from Legal Advisor to the Government with effect from May 1, 2017.		
1	Assistant Attorney General	JLG	LO	4	C.D. Post [# 21338] transferred from Legal Advisor to the Government with effect from May 1, 2017.		
2	Crown Counsel	JLG	LO	3	C.D. Two (2) posts [#s 21344-5] transferred from Legal Advisor to the Government with effect from May 1, 2017.		

## **Attorney General's Department**

#### **International Affairs**

No. of Offices	Post	Classification	Remark
1	Assistant Crown Counsel	JLG LO 2	C.D. Post [# 21392] transferred from Legal Advisor to the Government with effect from May 1, 2017.
1	Senior Secretary	OPS SS 3	Post [# 56078] transferred from Legal Advisor to the Government with effect from May 1, 2017.

**7** Total - International Affairs

### **General Legal Advice**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Deputy Solicitor General	JLG	LO	6	C.D. New post [# 68957] with effect from May 1, 2017.
1	Senior Assistant Attorney General	JLG	LO	5	C.D. Post [# 21336] of Divisional Director (JLG/LO 5) retitled and transferred from Legal Advisor to the Government with effect from May 1, 2017.
1	Assistant Attorney General	JLG	LO	4	C.D. Post [# 21341] transferred from Legal Advisor to the Government with effect from May 1, 2017.
1	Crown Counsel	JLG	LO	3	C.D. Post [# 21348] transferred from Legal Advisor to the Government with effect from May 1, 2017.
1	Assistant Crown Counsel	JLG	LO	2	C.D. Post [# 21394] transferred from Legal Advisor to the Government with effect from May 1, 2017.
1	Executive Secretary 1	OPS	SS	4	New post [# 68958] with effect from May 1, 2017.
6					
6	Total - General Legal Advice				
95	Total - Attorney General's Department				

### Office of the Supervisory of Insolvency (OSI)

#### **Executive Office**

No. of Offices	Post	Classification	Remark
1	Supervisor of Insolvency	JLG LO 6	
1	Executive Secretary	OPS SS 4	
2			
2 ′	Total - Executive Office		

### **Licensing & Compliance**

No. of Offices	Post	Classification	]
1	Deputy Supervisor of Insolvency	JLG LO 4	
1	Licensing and Compliance Officer	JLG LO 2	
1	Application & Investigation Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
4			

4 Total - Licensing & Compliance

#### **Finance & Accounts**

No. of Offices	Post	Classifi	cation	1	Rer
1	Director, Finance & Accounts	FMG	PA	3	
1	Financial Accountant	FMG	PA	2	
1	Compliance & Accounting Officer	FMG	PA	1	
1	Accounts Payable Officer	FMG	ΑT	2	
1	Collections & Disbursement Officer	FMG	ΑT	1	
5					

**5** Total - Finance & Accounts

### **Human Resource Management & Administration**

No. of						
Offices	Post	Classificat	ion	Remark		
1	Director, Human Resource Management and Administration	GMG SE	G 2			
1	Manager, Office Services	GMG AN	Л 4			
1	Systems Administrator	MIS IT	3			
1	Information & Public Relations Officer	MCG IE	2			
1	Records Officer	PIDG RI	М 3			
1	Receptionist	OPS TO	2			
1	Driver	LMO DF	₹ 1			
1	Office Attendant	LMO TS	5 2			
E CIVIL SE	FRVICE ESTABLISHMENT (GENERAL) ORDER 2017				Page	453

### Office of the Supervisory of Insolvency (OSI)

### **Human Resource Management & Administration**

No. of Offices		Classification	Remark
8			
8	Total - Human Resource Management & Administr	ration	
19	Total - Office of the Supervisory of Insolvency (OS	I)	

# Office of the Government Trustee (OGT)

### **Executive Office**

No. of Offices	Post	Classi	ificatio	n	Remark
1	Government Trustee	JLG	LO	5	C.D.
1	Executive Secretary	OPS	SS	4	
2					
2	<b>Fotal - Executive Office</b>				

# Insolvency

No. of Offices	Post	Classification	Remark
1	Deputy Government Trustee	JLG LO 3	C.D.
1	Director, Insolvency Administration	GMG SEG 2	
3	Insolvency Administrator	PLG TA 5	
1	Senior Secretary	OPS SS 3	
1	Records and Information Officer	PIDG RIM 3	
7			

# **Estate Accounting & Securities**

	3 00 11 11 11 11 11 11 11 11 11 11 11 11		
No. of			

Offices	Post	Classi	ficatio	n	Remark
1	Director, Estate Accounting & Securities	FMG	PA	3	
1	Estate Fund Accountant	FMG	PA	2	
1	Accounts Payable Officer	FMG	ΑT	2	
1	Collections and Disbursement Officer	FMG	ΑT	1	
4					
4	<b>Total - Estate Accounting &amp; Securities</b>				
13	Total - Office of the Government Trustee (OGT)				

# Office of the Parliamentary Counsel

Drafting of Legislation

No. of		~ <del>-</del>	• 0•		ъ .
Offices	Post		sification		Remark
1	Chief Parliamentary Counsel	JLG	LC	7	C.D.
2	Deputy Chief Parliamentary Counsel	JLG	LC	6	C.D.
3	Senior Parliamentary Counsel	JLG	LC	5	C.D.
1	Senior Parliamentary Counsel	JLG	LC	5	C.D.
3	Parliamentary Counsel	JLG	LC	4	C.D.
1	Parliamentary Counsel	JLG	LC	4	C.D.
5	Assistant Parliamentary Counsel	JLG	LC	3	C.D.
2	Legislative Editor	JLG	LC	1	C.D.
1	Executive Secretary 2	OPS	SS	5	
2	Executive Secretary 1	OPS	SS	4	
2	Senior Secretary	OPS	SS	3	
2	Secretary 2	OPS	SS	2	
1	Administrator	GMC	AN.	1 3	
1	Registrar	PIDO	RII	M 3	
1	Records Clerk	PIDO	RII	M 1	
1	Telephone Operator	OPS	TC	) 1	
2	Attendant	LMC	TS	1	
31					
31	Total - Office of the Parliamentary Counsel				

# **Ministry of Transport & Mining**

#### **Executive Office**

No. of			_
Offices	Post	Classification	Remar
1	Permanent Secretary	GMG EMG 1	
1	Executive Assistant	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
2	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
7			
7 '	Total - Evecutive Office		

**Total - Executive Office** 

## Caribbean Memorandum of Understanding (CMOU)- Port State Control Secretariat

1 Secretary General GMG SEG 3	No. of Offices	Post	Classification	Remark
1	1	Secretary General	GMG SEG 3	
•	1			

<sup>1</sup> Total - Caribbean Memorandum of Understanding (CMOU)- Port State Control Secretariat

### **Legal Services**

No. of Offices	Post	Classi	ficatio		Remark
Offices	Post	Classi	псано	Ш	Kemark
1	Director, Legal Services	JLG	LO	4	C.D.
1	Senior Legal Officer	JLG	LO	3	C.D.
2	Legal Officer	JLG	LO	2	C.D.
1	Senior Secretary	OPS	SS	3	
5					
5 '	Total - Legal Services				

### **Internal Audit**

Offices	Post	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Audit Manager	FMG AS 4	
4	Senior Auditor	FMG AS 3	
3	Auditor	FMG AS 2	
1	Auditor	FMG AS 2	
1	Secretary 2	OPS SS 2	
12			

# **Ministry of Transport & Mining**

### **Finance & Accounts**

No. of Offices	Post	Classification	
1	Principal Finance Officer	FMG PA 5	5
1	Financial Analyst, Investment & External Funds	FMG PA 3	3
1	Financial Systems Manager	FMG PA 2	2
1	Executive Secretary 1	OPS SS 4	4
4			

#### **Accounts Branch (Mines & Geology)**

	Classi	ficatio	n
nt	FMG	PA	2
Officer	FMG	ΑT	2
g Technician 1	FMG	ΑT	1
	FMG	CS	2
	Officer	nt FMG Officer FMG  ig Technician 1 FMG	Officer FMG AT

#### **Management Accounts**

No. of					
Offices	Post	Classi	Classification		Remark
1	Director, Management Accounts	FMG	PA	4	
1	Senior Management Accountant	FMG	PA	3	
1	Management Accountant, Capital Projects	FMG	PA	2	
1	Deposit Receivable and Commitment Control Officer	FMG	PA	1	
1	Commitment Control Officer	FMG	ΑT	3	
1	Accounting Technician 2	FMG	ΑT	2	
1	Senior Secretary	OPS	SS	3	
7					

#### 7 Total - Management Accounts

#### **Accounts & Expenditure Control**

No. of Offices	Post	Classification	Remar
1	Director, Financial Accounts	FMG PA 4	
1	Senior Secretary	OPS SS 3	
2			

#### Accounts Payable & Disbursement

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Senior Manager, Accounts Payable & Disbursement	FMG	PA	3	

# **Ministry of Transport & Mining**

### **Finance & Accounts**

#### **Accounts & Expenditure Control**

Accounts Payable & Disbursement

No. of Offices	Post	Classification	Remark
1	Payment Manager	FMG PA 2	
1	Payable Accountant	FMG PA 1	
3	Senior Accounts Payable Officer	FMG AT 3	
2	Senior Payment Officer	FMG AT 3	
1	Collections and Disbursements Officer	FMG AT 1	
1	Accounting Technician 1	FMG AT 1	Post [# 51078] to be abolished when vacant.

10

### Payroll

No. of		
Offices	Post	Classification Remai
1	Payroll Manager	FMG PA 2
1	Senior Payroll Officer	FMG AT 3
2	Payroll Officer	FMG AT 2
1	Accounting Technician 1	FMG AT 1
1	Payroll Clerk	FMG AC 2
6		

### Final Accounts & Reporting

No. of	1 5				
Offices	Post	Classi	ficatio	n	Remark
1	Senior Manager, Final Accounts	FMG	PA	3	
1	Accountant, Final Accounts	FMG	PA	1	
1	Senior Bank Reconciliation Officer	FMG	ΑT	3	
1	Bank Reconciliation Officer	FMG	ΑT	2	
1	General Journal Officer	FMG	ΑT	2	
5					
23	Total - Accounts & Expenditure Control				
38	Total - Finance & Accounts				

## **Corporate Services**

No. of Offices	Post	Classification	Remar
1	Director, Corporate Services	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
2			

# **Ministry of Transport & Mining**

## **Corporate Services**

#### **Procurement Branch**

No. of			·
Offices	Post	Classification	Remark
1	Procurement & Inventory Manager	GMG SEG 1	
1	Procurement Officer	GMG AM 3	
1	Secretary 2	OPS SS 2	
1	Supplies Officer	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
5			
5 '	Total Dragumoment Dranch		

#### 5 Total - Procurement Branch

#### **Documentation/Information & Access Services**

No. of Offices	Post	Classification	Remark
1	Director, Documentation/Information & Access Services	GMG SEG 3	
1	Librarian 2	PIDG LB 2	
1	Registrar	PIDG RIM 3	
3	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
7			

#### 7 Total - Documentation/Information & Access Services

#### **Transport & Security**

No. of Offices	Post	Classification	Remar
1	Transport & Security Manager	GMG AM	1
1	Driver 2	LMO DR	2
3	Driver 1	LMO DR	1
5			
5	Total - Transport & Security		

## **Information, Communication & Technology**

No. of					
Offices	Post	Classi	ficatio	n	Remark
1	Director, Information, Communication & Technology	MIS	IT	7	
1	Network Manager	MIS	IT	6	
1	Software Development Manager	MIS	IT	6	
1	Systems Analyst	MIS	IT	5	
1	Network Engineer	MIS	IT	5	
1	Software Engineer	MIS	IT	5	

# **Ministry of Transport & Mining**

## **Corporate Services**

#### **Information, Communication & Technology**

No. of Offices	Post	Classification	Remai
1	Systems Administrator	MIS IT 4	
1	ICT Technician	MIS IT 3	
1	Senior Secretary	OPS SS 3	
9			

#### Information Technology (Mines & Geology)

No. of Offices	Post	Classification	Remark
1	Systems Analyst	MIS IT 5	
1	GIS/Client Support Officer	MIS IT 4	
1	GIS/Client Support Officer	MIS IT 3	
3			

#### 12 Total - Information, Communication & Technology

#### **Administration & Property Management**

No. of Offices	Post	Classif	ication	1	Remark
1	Director, Administration & Property Management	GMG	SEG	2	
1	Office & Utility Manager	GMG	AM	4	
1	Utility Officer	GMG	AM	2	
1	Senior Secretary	OPS	SS	3	
1	Inventory/Fixed Assets Officer	PIDG	RIM	2	
1	Records Officer	PIDG	RIM	2	
1	Telephone Operator	OPS	TO	2	
1	Receptionist/Telephone Operator	OPS	TO	1	
1	Caretaker	LMO	TS	2	
1	Office Equipment Operator	LMO	TS	2	
1	Messenger	LMO	TS	2	
1	Chief Attendant	LMO	TS	2	
1	Handyman	LMO	TS	1	
4	Attendant	LMO	TS	1	
17					

#### Office Management Section (Mines & Geology)

No. of Offices	Post	Classif	fication	1	Remark
1	Office Manager	GMG	AM	2	
1	Records Clerk	PIDG	RIM	1	
1	Telephone Operator	OPS	TO	1	

# **Ministry of Transport & Mining**

## **Corporate Services**

#### **Administration & Property Management**

Office Management Section (Mines & Geology)

No. of Offices	Post	Classification Remai
1	Driver 2	LMO DR 2
2	Driver 1	LMO DR 1
1	Senior Attendant	LMO TS 2
2	Attendant	LMO TS 1
1	Gardener	LMO TS 1
10		

#### 27 Total - Administration & Property Management

#### **Human Resource Management, Development & Administration**

No. of				
Offices	Post	Classif	ication	Remark
1	Director, Human Resource Management, Development & Administration	GMG	SEG 4	
1	Director, Human Resource Management & Employee Relations	GMG	SEG 3	
1	Senior Human Resource Officer (Staffing)	GMG	SEG 1	
1	Assistant Human Resource Officer (Pensions)	GMG	AM 3	
1	Assistant Human Resource Officer	GMG	AM 3	
1	Senior Secretary	OPS	SS 3	
2	Records Officer	PIDG	RIM 2	
1	Secretary 1	OPS	SS 1	
1	Records Clerk	PIDG	RIM 1	
10				

#### Mines & Geology

No. of Offices	Post	Classification	Remark
1	Human Resource Manager	GMG SEG 1	
4			

#### Organisational Development and Performance Management

No. of Offices	Post	Classification	Remark
1	Director, Organizational Dev. & Performance Mgmt.	GMG SEG 3	
4			

# **Ministry of Transport & Mining**

## **Corporate Services**

1

#### Human Resource Management, Development & Administration

Occupational Health & Wellness

No. of Offices	Post	Classification	Remark
1	Occupational Health & Wellness Officer	GMG SEG 1	

Human Resource Development

No. of Offices	Post	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
1	Human Resource Development Officer	GMG AM 4	
2			

15 Total - Human Resource Management, Development & Administration

#### **Public Relations & Communication**

No. of Offices	Post	Classification	Ren
1	Director, Public Relations & Communication	MCG IE 5	
1	Public Relations Officer	MCG IE 4	
2			

#### Mines & Geology

No. of Offices	Post	Classification Remark
1	Information/Public Education Supervisor	MCG IE 4
1	Customer Service Officer	GMG AM 1
1	Library Assistant	PIDG LA 1
3		
5	<b>Total - Public Relations &amp; Communication</b>	
78	<b>Total - Corporate Services</b>	

## Policy, Planning & Research

No. of Offices	Post	Classification	Remar
1	Chief Technical Director	GMG CTD 1	
1	Administrative Secretary 1	OPS ADS 1	
1	Secretary 2	OPS SS 2	
3			

# **Ministry of Transport & Mining**

# Policy, Planning & Research

#### **Transport Policy**

No. of Offices	Post	Classification	Remai
1	Director, Transport Policy	GMG SEG 4	11011111
3	Senior Transport Policy Officer	GMG SEG 3	
1	Transport Policy Officer	GMG SEG 2	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
8			
8	Total - Transport Policy		

#### **Mines Policy**

No. of Offices	Post	Classification	Remark
1	Principal Director, Transport & Mining's/Minerals Policy	GMG SEG 6	
1	Director, Mineral Economics & Development	GMG SEG 4	
1	Mining/Minerals Economist	GMG SEG 2	
1	Policy Analyst	GMG SEG 2	
1	Executive Secretary 1	OPS SS 4	
5			
5	Total - Mines Policy		

#### **Road Safety Branch**

No. of Offices	Post	Classification
1	Director, Road Safety	GMG SEG 3
1	Administrator	GMG AM 1
1	Secretary 2	OPS SS 2
3		

#### Accident & Data Analyst Section

No. of Offices	Post	Classification	Remark
1	Accident Analyst Statistician	SOG ST 6	

#### Information/Education Section

No. of			
Offices	Post	Classification	Remark
1	Education And Information Officer	MCG IE 3	

# **Ministry of Transport & Mining**

## Policy, Planning & Research

#### **Road Safety Branch**

Information/Education Section

No. of Offices	Post	Class	ificatio	n	Remark
2	Data Entry Officer	MIS	IT	2	
3					
7	Total - Road Safety Branch				

#### Planning Research & Evaluation Branch

No. of Offices	Post	Classif	ficatio	n	Remark
1	Director, Planning, Research and Evaluation Branch [Transport and Works]	SOG	ST	9	
1	Engineering Officer	SOG	ST	8	
1	Transport Planner	GMG	SEG	3	
1	Research Analyst (Transport)	GMG	SEG	2	
1	Senior Research Officer	SOG	ST	6	
1	Statistician	SOG	ST	6	
1	GIS Analyst	SOG	ST	6	
1	GIS Technician	SOG	ST	5	
1	Research Officer	SOG	ST	5	
1	Administrator	GMG	AM	2	
1	Senior Secretary	OPS	SS	3	
11					

#### 11 Total - Planning Research & Evaluation Branch

#### **Corporate Planning & Performance Monitoring**

No. of Offices	Post	Classification	Remark
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG 4	
1	Senior Performance Monitoring Officer	GMG SEG 3	
1	Corporate Planner	GMG SEG 2	
2	Performance Monitoring Officer	GMG SEG 2	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	
7			

<sup>7</sup> Total - Corporate Planning & Performance Monitoring

41 Total - Policy, Planning & Research

# **Ministry of Transport & Mining**

# **Projects Division**

No. of Offices	Dont	Classification	Remark
Offices	Post	Ciassification	Remark
1	Director, Projects	GMG SEG 4	Post [# 58559] of Director, Projects (Transport & Works) (GMG/SEG 4) retitled with effect from March 7, 2016, ommitted from the previous CSE (General) Order 2016.
2	Special Projects Officer	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
4			
4 ′	Total - Projects Division		

## **Island Traffic Authority**

No. of			
Offices	Post	Classification	Remar
1	Director (Supervisor), Island Traffic Authority	GMG SEG 5	
2	Chief Inspector (Motor Vehicle)	SOG ST 6	
16	Senior Motor Vehicle Inspector	SOG ST 5	
39	Motor Vehicle Inspector	SOG ST 4	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	
1	Administrator	GMG AM 1	
1	Accounting Clerk 1	FMG AC 1	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
42	Records Officer 1	PIDG RIM 2	
1	Gardener	LMO TS 1	
5	Attendant 1	LMO TS 1	
1	Yardman	LMO TS 1	
1	Watchman	LMO TS 1	
114			

### Vehicle Weight Enforcement Unit

Harbour View Weight Station

No. of Offices	Post	Classification
1	Senior Vehicle Weight Enforcement Officer	SOG ST 5
2	Vehicle Weight Enforcement Officer	SOG ST 4
1	Records Officer 1	PIDG RIM 2
1	Driver 2	LMO DR 2
5		

# **Ministry of Transport & Mining**

# **Island Traffic Authority**

#### Vehicle Weight Enforcement Unit

Glistening Waters Weight Station

No. of Offices	Post	Classification	Remark
1	Senior Vehicle Weight Enforcement Officer	SOG ST 5	Keiliai K
2	Vehicle Weight Enforcement Officer	SOG ST 4	
1	Records Officer 1	PIDG RIM 2	
1	Driver 2	LMO DR 2	
5			
10	Total - Vehicle Weight Enforcement Unit		
124	Total - Island Traffic Authority		

# **Mines & Geology Division**

No. of Offices	Post	Classification	Remark
1	Commissioner	SOG ST 10	
1	Executive Secretary 1	OPS SS 4	
2			

#### **Secretarial Support**

No. of Offices	Post	Classification	Remark
2	Secretary 2	OPS SS 2	
2			
2	Total - Secretarial Support		
D 1 . X	M		

#### **Records Management**

No. of Offices	Post	Classification	Remark
1	Mining Registrar	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
2			
2 '	Total - Records Management		

#### **Geology Branch**

No. of			
Offices	Post	Classification	Remark
1	Deputy Commissioner	SOG ST 9	
1	Senior Secretary	OPS SS 3	
2			

# **Ministry of Transport & Mining**

### **Mines & Geology Division**

#### **Geology Branch**

**Economic Geology** 

1

No. of Offices	Post	Classification	Remark
1	Director	SOG ST 8	

#### Economic Geology-Metallic Minerals

No. of Offices	Post	Classification	Remark
1	Senior Geologist	SOG ST 6	
1	Geologist	SOG ST 5	
•			

#### Economic Geology- Industrial Minerals

No. of Offices	Post	Classification	Remark
1	Senior Geologist	SOG ST 6	
2	Geologist	SOG ST 5	
1	Geological Assistant 2	SOG ST 2	
4			

#### Research & Mapping

No. of Offices	Post	Classification	Remark
1	Director, Research and Mapping	SOG ST 8	
4			

#### Research & Mapping- Applied Research

No. of Offices	Post	Classification	Remark
1	Senior Geologist	SOG ST 6	
1	Geological Assistant 2	SOG ST 4	
1	Geological Assistant 1	SOG ST 1	
3			

#### Research & Mapping-Regional Mapping

No. of Offices	Post	Classification	Remark
1	Senior Geologist	SOG ST 6	
1	Geologist	SOG ST 5	
1	Geological Assistant 2	SOG ST 2	
1	Geological Assistant 1	SOG ST 1	

# **Ministry of Transport & Mining**

# **Mines & Geology Division**

#### **Geology Branch**

Research & Mapping-Regional Mapping

No. of Offices	Post		Classification	Remark	
4					
	a .				

#### **Laboratory Services**

No. of Offices	Post	Classification	Remark
1	Chief Chemist	SOG ST 8	
1	Chemist (Neutron Activation Specialist)	SOG ST 6	
1	Senior Laboratory Technician	SOG ST 4	
2	Laboratory Assistant	SOG ST 3	
5			

#### 22 Total - Geology Branch

#### **Mining Branch**

No. of Offices	Post	Classification	Rema
1	Deputy Commissioner	SOG ST 9	
1	Senior Secretary	OPS SS 3	
2			

#### Evaluation & Revenue Section

No. of Offices	Post	Classification	Remark
1	Director	SOG ST	8
1	Senior Inspector	SOG ST	7
3	Inspector 1	SOG ST	5
5			

#### Inspectorate Branch

No. of Offices	Post	Classification	Remark
1	Chief Inspector	SOG ST 8	
1			

#### Inspectorate Branch-Safety & Environment Unit

No. of Offices	Post	Classification	Remark
1	Senior Inspector	SOG ST 7	
2	Inspector 2	SOG ST 6	
1	Inspector 1	SOG ST 5	

# **Ministry of Transport & Mining**

# **Mines & Geology Division**

#### **Mining Branch**

Iı

354 Total - Ministry of Transport & Mining

Inspector	ate Branch-Safety & Environment Unit		
No. of Offices	Post	Classification	Remark
4			
Inspector	ate Branch- Mining & Quarrying Branch		
No. of			
Offices	Post	Classification	Remark
1	Senior Inspector	SOG ST 7	
1	Inspector 2	SOG ST 6	
2	Inspector 1	SOG ST 5	
4			
16	Total - Mining Branch		
44	<b>Total - Mines &amp; Geology Division</b>		

# **Ministry of Transport, Works & Housing (Former)**

# **Central Administration**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Executive Secretary 2	OPS	SS	5	
1	Executive Secretary 1	OPS	SS	4	
2					
2 '	<b>Fotal - Central Administration</b>				

# **Legal Services Division**

## **Transport & Works**

No. of Offices	Post	Class	ficatio	n	Remark
1	Secretary 2	OPS	SS	2	
1					
1 '	Total - Transport & Works				
1 '	Total - Legal Services Division				

## **Corporate Services Division**

#### **Administration & Property Management**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Telephone Operator	OPS	TO	1	
1	Secretary 1	OPS	SS	1	
1	Attendant	LMO	TS	1	
3					
3	<b>Total - Administration &amp; Property Management</b>				
3	<b>Total - Corporate Services Division</b>				
6	- Total - Ministry of Transport, Works & Housing	(Former	)		

# **Ministry of Health**

# **Executive Management**

No. of			
Offices	Post	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Director/Co-ordinator, Policy Analysis & Research	GMG SEG 3	
1	Policy Director, International Health	GMG SEG 3	
1	Director, Health Service/Policy Co-ordinator	GMG SEG 3	
1	Assistant to Permanent Secretary	GMG SEG 1	
1	Co-ordinator	GMG SEG 1	
1	Administrator	GMG AM 2	
2	Executive Secretary 2	OPS SS 5	
3	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 1	
1	Driver 1	LMO DR 1	
16			
16 ′	Total - Executive Management		
10	Total - Executive Management		

### **Internal Audit**

No. of					
Offices	Post	Classi	fication	l	Remar
1	Chief Internal Auditor	FMG	AS	5	
4	Audit Supervisor	FMG	AS	4	
4	Senior Auditor	FMG	AS	3	
4	Auditor	FMG	AS	2	
4	Assistant Auditor	FMG	AS	1	
1	Audit Clerk	FMG	AUC	1	
1	Senior Secretary	OPS	SS	3	
19					
19	Total - Internal Audit				

# **National Registration (Preparation) Unit**

No. of Offices	Post	Classification	Remark
1	Project Co-ordinator	GMG SEG 4	
1			
1	Total - National Registration (Preparation) Unit		

# **Ministry of Health**

# **Legal Services**

No. of Offices	Post	Classification	Remark
1	Director, Legal Services	JLG LO 5	C.D.
1	Legal Officer	JLG LO 2	C.D.
1	Administrator	GMG AM 2	
1	Secretary 2	OPS SS 2	
4			
4	Total - Legal Services		

### **Public Relations & Communication**

No. of Offices	Post	Classification	Remai
1	Director, Public Relations & Communication	GMG SEG 4	
1	Manager, Public Relations & Communication	MCG IE 6	
1	Public Relations Officer	MCG IE 4	
1	Projectionist	MCG AVT 1	
1	Secretary 2	OPS SS 2	
5			
_ ,			

<sup>5</sup> Total - Public Relations & Communication

## **Human Resource Management & Administration**

No. of Offices	Post	Classification	Remai
1	Senior Director	GMG SEG 5	
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	
4			

#### Administration

No. of Offices	Post	Classificat	ion	Remark
Offices		0 -00.00		Kemark
1	Director, Administration	GMG SE	G 3	
1	Stores Manager	GMG SE	G 1	
1	Secretary 2	OPS SS	2	
2	Receptionist/Telephone Operator	OPS TO	) 1	
3	Telephone Operator	OPS TO	2	
1	Attendant	LMO TS	2	
7	Attendant	LMO TS	3 1	
1	Office Attendant	LMO TS	3 1	
1	Hospital Attendant	LMO TS	3 1	
	EDVICE FOTADI ICUMENT (OFNEDAL) ODDED 0017			

# **Ministry of Health**

## **Human Resource Management & Administration**

#### Administration

No. of Offices	Post	Classi	fication		Rem
1	Caretaker	LMO	TS	1	
1	Driver 1	LMO	DR	1	
20					

#### Procurement

No. of Offices	Post	Classification	Remark
1	Procurement Manager	GMG SEG 1	
1	Procurement Officer	GMG AM 3	
2	Administrator, Customs Clearance	GMG AM 2	
4			

### Assests Office & Special Services

No. of Offices	Post	Classification
1	Director, Assets Officer & Special Services	GMG SEG 1
1	Administrator	GMG AM 2
1	Manager, Office Services	GMG AM 2
1	Storekeeper	PIDG RIM 2
1	Inventory Officer	PIDG RIM 2
5		

#### Security & Transport

No. of Offices	Post	Classification
1	Director, Security & Transport	GMG SEG 2
1	Security & Transport Officer	GMG AM 3
1	Secretary 1	OPS SS 1
1	Driver	LMO 3
9	Driver 1	LMO DR 1
13		

#### Estate & Property Management

No. of Offices	Post	Classification	Remark
1	Property Manager	GMG AM 2	
1	Estate/Property Manager	GMG SEG 1	
2			
44	Total - Administration		

# **Ministry of Health**

## **Human Resource Management & Administration**

**Systems & Information Technology** 

No. of Offices	Post	Classi	ificatio	n	Remarl
1	Director, Systems & Information Technology	MIS	IT	7	
1	Technical Support Services Administrator	MIS	IT	6	
1	Systems Administrator	MIS	IT	6	
1	Programme Analyst	MIS	IT	5	
2	Technical Support Service Technician	MIS	IT	4	
2	Programmer	MIS	IT	3	
1	Help Desk Co-ordinator	MIS	IT	2	
9					
9 '	Total - Systems & Information Technology				

#### **Human Resource Management & Development**

No. of Offices	Post	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	Kemark
1	Administrator	GMG AM 2	
2	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
8			

#### Personnel

No. of					
Offices	Post	Classif	ication	l	Remark
1	Director, Personnel	GMG	SEG	2	
1	Assistant Director, Personnel	GMG	SEG	1	
3	Personnel Officer	GMG	AM	3	
1	Administrator	GMG	AM	1	
2	Data Entry Clerk	MIS	IT	1	
7	Records Officer 1	PIDG	RIM	2	
1	Secretary 2	OPS	SS	2	
4	Records Clerk	PIDG	RIM	1	
20					

### Manpower Planning & Development

No. of			
Offices	Post	Classification	Remark
1	Director	GMG SEG 3	

# **Ministry of Health**

## **Human Resource Management & Administration**

#### **Human Resource Management & Development**

Manpower Planning & Development

No. of Offices	Post	Classification
1	Curriculum Development Specialist	GMG SEG 3
1	Manpower Planner	GMG SEG 2
1	Training and Development Officer	GMG SEG 1
1	Training And Development Officer (Nursing)	GMG SEG 1
1	Secretary 2	OPS SS 2
6		

### **In-Service Training**

_			
No. of Offices	Post	Classification	Remark
1	Assistant Director, Nursing	HPC RN 7	
1	Co-ordinator, In-Service Education	HPC RN 5	
5	In-Service Education Officer 2	HPC RN 4	
1	Training Officer	GMG AM 2	
1	Senior Library Assistant	PIDG LA 2	
2	Records Officer 1	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
1	Attendant	LMO TS 1	
13			

#### **Industrial Relations**

No. of Offices	Post	Classification	Remark
1	Director, Industrial Relations	GMG SEG 2	
1	Industrial Relations Officer	GMG AM 3	
1	Secretary 2	OPS SS 2	
3			

#### 50 Total - Human Resource Management & Development

#### **Documentation & Information**

No. of Offices	Post	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1			
Library			
No. of			
Offices	Post	Classification	Remark
1	Librarian 5	PIDG LB 5	

# **Ministry of Health**

## **Human Resource Management & Administration**

#### **Documentation & Information**

•	•			
	1	br	'n	m
L	71	υı	а	IУ

No. of Offices	Post	Classification	Remark
1	Senior Library Assistant	PIDG LA 2	
1	Library Assistant	PIDG LA 2	
1	Audio Visual Technician	MCG AVT 1	
4			

#### Access to Information Centre

No. of Offices	Post	Classification	Remark
1	Access Officer	GMG SEG 1	

#### Registry

1

No. of Offices	Post	Classification	Remark
1	Registrar	PIDG RIM 3	
4	Records Officer 1	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
7			

#### 13 Total - Documentation & Information

#### **Health Facilities Maintenance Unit**

No. of					
Offices	Post	Classif	icatio	n	Remark
1	Director	SOG	ST	8	
1	Civil Engineer	SOG	ST	7	
1	Electrical Engineer	SOG	ST	7	
1	Bio-Medical Engineer	SOG	ST	7	
1	Maximo Co-ordinator	SOG	ST	5	
2	Senior Biomedical Technician	SOG	ST	4	
1	Senior Civil Works Technician	SOG	ST	4	
1	Senior Electro-mechanical Technician	SOG	ST	4	
1	Administrator	GMG	AM	3	
1	Secretary 2	OPS	SS	2	
1	Artisan	LMO	TS	6	
2	Office Attendant	LMO	TS	1	
1	Telephone Operator	OPS	TO	2	
2	Driver 1	LMO	DR	1	
17					

# **Ministry of Health**

## **Human Resource Management & Administration**

**Health Facilities Maintenance Unit** 

- 17 Total Health Facilities Maintenance Unit
- 137 Total Human Resource Management & Administration

### Policy, Planning & Development

No. of Offices	Post	Classification	Remar
1	Director, Policy Planning & Development	GMG SEG 5	
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
3			

#### **Planning & Evaluation**

No. of Offices	Post	Classification	Rema
1	Director, Planning & Evaluation	GMG SEG 4	4
1	Health Information Analyst	GMG SEG 2	2
1	Corporate Planner	GMG SEG 2	2
1	Director, Health Record Services	HPC HR 5	5
2	Health Record Administrator 2	HPC HR 5	5
1	Social Scientist	SOG ST 6	6
2	Statistician	SOG ST 5	5
2	Research Officer	SOG ST 5	5
3	Data Entry Clerk	MIS IT	1
1	Secretary 2	OPS SS 2	2
15			
15 '	Total - Planning & Evaluation		

#### **Health Systems Improvement**

No. of Offices	Post	Classification	Remark
1	Director, Health Systems Improvement	GMG SEG	4
1	Business Analyst	GMG SEG	2
1	Management Analyst 2	GMG SEG	1
1	Health Economist	SOG ST	7
1	Health Planner	SOG ST	7
1	Cost Analyst	FMG PA	1
1	Management Analyst	GMG AM	4
1	Secretary 2	OPS SS	2
8			

8 Total - Health Systems Improvement

# **Ministry of Health**

# Policy, Planning & Development

### **Project Planning & Implementation**

No. of	<b></b>	G1 14			
Offices	Post	Classif	ication	1	Remark
1	Director, Project Planning & Implementation	GMG	SEG	4	
1	Project Development Planner	GMG	SEG	2	
1	Project Management Specialist	GMG	SEG	2	
1	Director, Civil Works	SOG	ST	7	
1	Project Engineer	SOG	ST	7	
1	Project Architect	SOG	ST	7	
1	Engineering Technician Draftsman	SOG	ST	4	
1	Financial Analyst	FMG	PA	2	
1	Secretary 2	OPS	SS	2	
9					
9	Total - Project Planning & Implementation				
35	Total - Policy, Planning & Development				

#### **Technical Services**

No. of Offices	Post	Classification
1	Chief Nursing Officer	HPC RN 8
1	Deputy Chief Nurse	HPC RN 7
1	Administrative Assistant	GMG AM 4
1	Executive Secretary 1	OPS SS 4
2	Secretary 2	OPS SS 2
6		

#### **Health Promotion & Protection**

No. of Offices	Post	Classification	Rema
1	Director, Health Promotion & Protection	HPC MO 7	
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Epidemiological Clerk	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
6			

#### **Environmental Health**

No. of	<b>.</b>		
Offices	Post	Classification	Remark
1	Director, Environmental Health	HPC EH 8	

# **Ministry of Health**

### **Technical Services**

#### **Health Promotion & Protection**

**Environmental Health** 

No. of			
Offices	Post	Classification	Remark
1	Environmental Health Specialist - Waste Water	HPC EH 7	
	Mgmt.		
1	Environmental Health Specialist 2, Prt. Hlth &	HPC EH 6	
	Quarantine		
1	Environmental Health Specialist - Food & Safety	HPC EH 6	
1	Environmental Health Specialist - Occ. Health &	HPC EH 6	
•	Safety	0 0	
1	Environmental Officer- Water & Waste Water	HPC EH 5	
1	Environmental Officer- Solid Waste	HPC EH 5	
1	Medical Entomologist - Vector Control	HPC ALH 4	
1	Director, Policy & Programmes - Vet. Pub. Health	HPC VO 2	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
11			
Epidemiolo	ogical Research & Analysis		
No. of			
Offices	Post	Classification	Remark
1	Director, Epidemiology Research & Analysis	SOG ST 8	
1	Bio-Statistician	SOG ST 7	
2	Research Officer	SOG ST 6	
1	Data Entry Clerk	MIS IT 1	
1	Secretary 1	OPS SS 1	
6			
Nutrition			
No. of Offices	Post	Classification	Domonik
offices 1		Classification HPC ND 6	Kemark
1	Director, Nutrition Programme Development Officer	HPC ND 6	
1	Secretary 2	OPS SS 2	
3	Cooldary 2	3. 5 66 2	
	evention & Control		
No. of	- ·		
Offices	Post	Classification	Remark
	1 050	Classification	ixtilial K

# **Ministry of Health**

#### **Technical Services**

#### **Health Promotion & Protection**

Disease Prevention & Control

No. of		
Offices	Post	Classification
1	Medical Epidemiologist, Chronic Disease/Injury Prev.	HPC MO 4
1	Medical Epidemiologist, Communicable Diseases	HPC MO 4
1	Programme Development Officer, Chronic Diseases	GMG SEG 1
1	Surveillance Officer	HPC ALH 2
3	Surveillance Officer	HPC ALH 1
1	Data Entry Clerk	MIS IT 1
1	Confidential Information Officer	GMG AM 3
2	Helpline Counsellor	GMG AM 3
1	Secretary 2	OPS SS 2
13		

#### Health Promotion & Education

No. of					
Offices	Post	Classi	Classification		Remark
1	Director	HPC	HPE	4	
2	Senior Health Education Officer	HPC	HPE	3	
1	Communications Officer - Research Writer	MCG	ΙE	3	
2	Behaviour Change Officer	HPC	HPE	2	
1	Secretary 2	OPS	SS	2	
1	Visual Aid Assistant	LMO	TS	2	
8					

#### 47 Total - Health Promotion & Protection

#### **Standards & Regulation Division**

No. of Offices	Post	Classification Remark
1	Director, Standards & Regulation	GMG SEG 5
1	Administrator	GMG AM 2
1	Customer Service Officer	GMG AM 2
1	Senior Secretary	OPS SS 3
4		

#### Standard, Research & Development

No. of Offices	Post	Classification	Remark
1	Director, Standards Research & Development	GMG SEG 3	
1	Development Officer, New Tech, Comp. Health	GMG SEG 2	
1	Quality Assurance Co-ordinator	GMG SEG 2	

# **Ministry of Health**

#### **Technical Services**

## **Standards & Regulation Division**

Standard, Research & Development

No. of Offices	Post	Classification
1	Bio-Medical Engineer	SOG ST 7
1	Research Officer	SOG ST 6
2	Scientific Officer	HPC PHS 6
1	Secretary 2	OPS SS 2
8		

#### Pharmaceutical & Regulatory Affairs

No. of			
Offices	Post	Classification	Remar
1	Director, Pharmaceutical & Regulatory Affairs	HPC PHS 7	
1	Chief Dangerous Drugs Inspector	HPC PHS 5	
1	Chief Drug Inspector	HPC PHS 5	
4	Pharmacist	HPC PHS 4	
1	Registrar, Institutions & Facilities	GMG SEG 2	
1	Monitoring & Regulation Officer	SOG ST 6	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Records Officer 1	PIDG RIM 2	
12			

### Investigation & Enforcement

No. of Offices	Post	Classification	Remark
1	Director, Investigation And Enforcement	GMG SEG 3	
3	Senior Investigator	GMG SEG 1	
1	Secretary 2	OPS SS 2	
5			

#### 29 Total - Standards & Regulation Division

#### **Health Services Planning & Integration**

No. of Offices	· ·		Classification		Remark
1	Director, Health Services Planning & Integration	HPC	MO	7	
1	Community Mental Health Programme Co-ordinator	HPC	RN	6	
1	Co-ordinator, Dental Auxiliary Service	HTAC	DN	6	
1	Chief Dental Officer	HPC	DS	6	Post [# 56432] of Director, Dental Services (HPC/DS 6) retitled with effect from April 3, 2017.
1	Administrator	GMG	AM	2	

# **Ministry of Health**

#### **Technical Services**

#### **Health Services Planning & Integration**

No. of Offices	Post	Classification
1	Senior Secretary	OPS SS 3
1	Secretary 1	OPS SS 1
1	Records Clerk	PIDG RIM 1
8		

#### Family Health Services

No. of	D (	C1 101 41	ъ
Offices	Post	Classification	Remar
1	Director, Family Health Services	HPC MO 6	
1	Programme Development Officer, Family Health	HPC MO 5	
1	Secretary 2	OPS SS 2	
3			

#### Health Systems Support & Monitoring

No. of				
Offices	Post	Classif	fication	1
1	Director	HPC	MO	6
1	National Coordinator, Diagnostic Radiographic Serv.	HPC	MIP	7
1	Coordinator, Therapeutic Radiography	HPC	RT	4
1	Coordinator, Physiotheraphy Services	HPC	PT	7
1	Programme Development Officer, Technical Support	GMG	SEG	1
1	Programme Development Officer, Health Sys. Support	GMG	SEG	1
1	Secretary 2	OPS	SS	2
7				

#### Mental Health & Substance Abuse

No. of Offices	Post	Classif	fication	1	Remark
1	Director	HPC	MO	6	
1	Director, Child Mental Health Services	HPC	MO	5	
1	Chief Occupational Therapist	PMG	OT	4	
1	Programme Development Officer, Mental Health	GMG	SEG	2	
1	Secretary 2	OPS	SS	2	
5					

#### 23 Total - Health Services Planning & Integration

# **Ministry of Health**

#### **Technical Services**

#### **Emergency Disaster Management & Special Services**

No. of			
Offices	Post	Classification	Remark
1	Director, Emergency Medical Services	HPC MO 5	
1	Director, Emergency Management & Special Services	GMG SEG 3	
1	Administrator	GMG AM 3	
1	Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	
6			
6	<b>Total - Emergency Disaster Management &amp; Spe</b>	ecial Services	
111	<b>Total - Technical Services</b>		

## Finance, Accounts & Budget

No. of Offices	Post	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Senior Director, Finance	FMG PA 3	
1	Director, Finance	FMG PA 1	
1	Financial Controller	FMG PA 1	
1	Financial Management Information Systems Manager	FMG AT 3	
1	Senior Secretary	OPS SS 3	
6			
Salaries			
No. of			
Offices	Post	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1	Accounting Technician 2	FMG AT 2	
7	Accounting Clerk 2	FMG AC 2	
2	Accounting Clerk 1	FMG AC 1	
_	<u> </u>		
11	·		
Budget No. of			
Budget No. of Offices	Post	Classification	Remark
Budget No. of		Classification FMG PA 3 FMG PA 2	Remark

FMG AT

FMG AT

3

**Commitment Control Officer** 

Accounting Technician 2

1

# **Ministry of Health**

# Finance, Accounts & Budget

В	ud	ge	t

No. of Offices	Post	Classification	Ren
1	Accounting Clerk 2	FMG AC 2	
1	Accounting Clerk 1	FMG AC 1	
1	Secretary 2	OPS SS 2	
7			

#### Disbursement

No. of Offices	Post	Classification	Rema
1	Accounting Technician 3	FMG AT 3	
2	Accounting Technician 2	FMG AT 2	
4	Accounting Clerk 2	FMG AC 2	
7			

### Voucher Processing & Checking Unit

No. of Offices	Post	Classification	Remark
2	Accounting Technician 1	FMG AT 1	
2			

### Accounts

No. of			
Offices	Post	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Clerk 2	FMG AC 2	
2	Accounting Clerk 1	FMG AC 1	
1	Secretary/Administrator	GMG AM 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
8			

#### Project Unit

No. of Offices	Post	Classi	ficatio	n	Remark
1	Project Accountant	FMG	PA	3	
2	Accounting Technician 3	FMG	ΑT	3	
2	Accounting Clerk 2	FMG	AC	2	
5					

46 Total - Finance, Accounts & Budget

# **Ministry of Health**

## Planning, Evaluation & Reform

#### **Pharmacy**

No. of Offices	Post	Classification	Remark
1	Director, Pharmaceutical Services	HPC PHS 7	Post [# 27648] to be abolished when vacant.
4	Pharmacist	HPC PHS 5	
5			
<b>5</b> T	Total - Pharmacy		

#### **Medical Support**

No. of Offices	Post	Classification	Remark
1	Chief Medical Officer	HPC MO 8	
1			
1	Total - Medical Support		

#### **Primary Health Care**

No. of			
Offices	Post	Classification	Remark
1	Principal Medical Officer	HPC MO 7	Post [# 27665] to be abolished when vacant.
1	Senior Medical Officer (Special Projects)	HPC MO 6	
1	Director, Public Health Inspectorate Service	PMG PHI 8	
1	Deputy Director, Public Health Inspectorate	PMG PHI 7	
1	Public Health Inspector 6	PMG PHI 6	
7	Public Health Inspector 2	PMG PHI 2	
1	Community Nurse 4	NPG RN 8	
13			
13	Total - Primary Health Care		

#### **Secondary & Tertiary**

No. of Offices	Post	Classif	ication	n	Remark
1	Principal Medical Officer	HPC	МО	7	Post [# 27697] to be abolished when vacant.
1	Senior Secretary	OPS	SS	3	
2					

#### **Epidemiological Research & Training Unit**

No. of Offices	Post	Classification	Remark
1	Principal Medical Officer	HPC MO 7	

# **Ministry of Health**

## Planning, Evaluation & Reform

#### **Epidemiological Research & Training Unit**

No. of Offices	Post	Classification	Remai
1	Senior Medical Officer	HPC MO 5	
1	Senior Medical Officer	HPC MO 4	
1	Director, Epidemiological Research & Training	HPC MO 3	
1	Public Health Inspector 6	PMG PHI 6	
1	Epidemiological Officer	HPC ALH 1	
6			
		•.	

#### 6 Total - Epidemiological Research & Training Unit

#### **Mental Health Services**

No. of Offices	Post	Classification	Remark
1	Principal Medical Officer	HPC MO 7	
1			
1 ′	Total - Mental Health Services		

#### **HIV/AIDS Unit**

No. of Offices	Post	Classif	ication	1	Remark
1	Director, Treatment Care & Support	HPC	MO	4	
1	Director, HIV Prevention	GMG	SEG	4	
1	Director, Monitoring & Evaluation	GMG	SEG	3	
1	National Programme Administrator	GMG	SEG	3	
1	Monitoring & Evaluation Officer	GMG	SEG	2	
1	Procurement Officer	GMG	SEG	2	
1	Bio-Statistician	SOG	ST	6	
1	Behaviour Change Communications Co-ordinator - NGO	GMG	SEG	1	
1	Behaviour Change Comm. Co-ordinator - Vulnerable	GMG	SEG	1	
1	HIV/STI Information Officer	MIS	IT	4	
1	Database Officer	MIS	IT	3	
1	Data Entry Clerk	MIS	IT	1	
1	Behaviour Change Communications Officer	HPC	HPE	3	
1	Finance Officer	FMG	PA	2	
1	Accounting Technician	FMG	ΑT	3	
1	Assistant Procurement Officer	GMG	AM	4	
3	Programme Administrator	GMG	AM	4	
19					

# **Ministry of Health**

## Planning, Evaluation & Reform

**HIV/AIDS Unit** 

- 19 Total HIV/AIDS Unit
- 47 Total Planning, Evaluation & Reform

#### Administration

No. of Offices	Post	Classification	Remarl
1	Records Clerk	PIDG RIM 1	
1	Secretary 1	OPS SS 1	
2			
2	Total - Administration		

#### **Maintenance Services**

No. of		
Offices	Post	<b>Classification</b> Remark
1	Executive Engineer	SOG ST 6
1	Engineer	SOG ST 5
2	Electro-Mechanical Technician	SOG ST 3
1	Accounting Clerk 1	FMG AC 1
1	Records Clerk	PIDG RIM 1
9	Artisan 3	LMO TS 4
5	Artisan 2	LMO TS 3
1	Station Attendant	LMO TS 1
21		

#### 21 Total - Maintenance Services

#### **Health Education**

#### Administrative Support Services

No. of Offices	Post	Classification	Remark
1	Assistant Director, Communication & Research	MCG IE 2	
1	Communication Media Officer/Research Writer	MCG IE 1	
1	Senior Graphic Artist	MCG AVT 2	
1	Audio-Visual Assistant (Maintenance Officer)	MCG AVT 1	
4			

<sup>4</sup> Total - Health Education

# **Ministry of Health**

## **Secretariat Pan American Health Organization**

No. of			
Offices	Post	Classification	Remark
1	Documentation & Filing Clerk	PIDG LA 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
1	Attendant	LMO TS 1	
2	Driver 1	LMO DR 1	
8			

#### 8 Total - Secretariat Pan American Health Organization

### **Nutrition Programme**

### **Medical & Support Services**

No. of Offices	Post	Classif	fication	1	Rema
2	Manager, Dietetic Services	HPC	ND	4	
1	Training & Education Nutritionist	HPC	ND	4	
1	Records Clerk	PIDG	RIM	1	
4					
4	Total - Medical & Support Services				
4	<b>Total - Nutrition Programme</b>				

## **National Public Health Laboratory**

#### **Administrative Support Services**

No. of Offices	Post	Classificatio	n	Remar
1		HPC MO		Kemark
l 4	Director, Laboratory Services			
1	Laboratory Quality Assurance Co-ordinator	HPC MD	l /	
1	Accounting Technician 2	FMG AT	2	
1	Systems Administrator	MIS IT	4	
1	Administrator	GMG AM	4	
3	Accounting Clerk 2	FMG AC	2	
1	Accounting Clerk 1	FMG AC	1	
1	Procurement Officer	GMG AM	2	
1	Office Manager	GMG AM	2	
1	Assistant Personnel Officer	GMG AM	2	
1	Senior Secretary	OPS SS	3	
1	Secretary 2	OPS SS	2	
1	Records Officer	OPS CR	2	

# **Ministry of Health**

# **National Public Health Laboratory**

#### **Administrative Support Services**

1 Storekeeper PIDG RIM 2 3 Records Clerk PIDG RIM 1 1 Telephone Operator OPS TO 2 1 Driver 2 LMO DR 2 3 Driver 1 LMO DR 1 1 Chief Laboratory Attendant HSC HS 3 18 Attendant HSC HS 2 1 Hospital Attendant HSC HS 2 2 Office Attendant HSC HS 2	No. of		~ ·			
3 Records Clerk PIDG RIM 1 1 Telephone Operator OPS TO 2 1 Driver 2 LMO DR 2 3 Driver 1 LMO DR 1 1 Chief Laboratory Attendant HSC HS 3 18 Attendant HSC HS 2 1 Hospital Attendant HSC HS 2 2 Office Attendant HSC HS 2	Offices	Post	Classification			Remark
1 Telephone Operator OPS TO 2 1 Driver 2 LMO DR 2 3 Driver 1 LMO DR 1 1 Chief Laboratory Attendant HSC HS 3 18 Attendant HSC HS 2 1 Hospital Attendant HSC HS 2 2 Office Attendant HSC HS 2	1	Storekeeper	PIDG	RIM	2	
1 Driver 2 LMO DR 2 3 Driver 1 LMO DR 1 1 Chief Laboratory Attendant HSC HS 3 18 Attendant HSC HS 2 1 Hospital Attendant HSC HS 2 2 Office Attendant HSC HS 2	3	Records Clerk	PIDG	RIM	1	
3 Driver 1 1 Chief Laboratory Attendant 18 Attendant 1 HSC HS 2 1 Hospital Attendant 2 Office Attendant 4 HSC HS 2 4 HSC HS 2 4 HSC HS 2	1	Telephone Operator	OPS	TO	2	
1 Chief Laboratory Attendant HSC HS 3 18 Attendant HSC HS 2 1 Hospital Attendant HSC HS 2 2 Office Attendant HSC HS 2 46	1	Driver 2	LMO	DR	2	
18 Attendant HSC HS 2 1 Hospital Attendant HSC HS 2 2 Office Attendant HSC HS 2 46	3	Driver 1	LMO	DR	1	
1 Hospital Attendant HSC HS 2 2 Office Attendant HSC HS 2 46	1	Chief Laboratory Attendant	HSC	HS	3	
2 Office Attendant HSC HS 2 46	18	Attendant	HSC	HS	2	
46	1	Hospital Attendant	HSC	HS	2	
	2	Office Attendant	HSC	HS	2	
	46					
46 Total - Administrative Support Services	46	Total - Administrative Support Services				

#### **Blood Transfusion**

No. of Offices	Post	Classification	Remar
1	Director, Blood Transfusion Services	HPC MO 5	
1	Senior Resident	HPC MO 3	
1	Medical Officer	HPC MO 2	
1	Coordinator, Blood Transfusion Services	HPC MDT 7	
1	Chief Medical Technologist 2	HPC MDT 5	
1	Chief Medical Technologist 1	HPC MDT 4	
10	Senior Medical Technologist	HPC MDT 2	
1	Blood Donor Organizer	GMG SEG 1	
1	Assistant Blood Donor Organizer	GMG AM 3	
1	Technical Assistant	HTAC HT 2	
5	Technical Assistant	HTAC HT 1	
1	Nurse Manager	HPC RN 3	
2	Nurse 1	HPC RN 1	
1	Assistant Nurse	HTAC EAN 1	
1	Assistant Nurse	HTAC EAN 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Telephone Operator 2	OPS TO 2	
1	Laboratory Attendant	HSC HS 2	
33			
33 7	Fotal - Rlood Transfusion		

33 Total - Blood Transfusion

# **Ministry of Health**

# **National Public Health Laboratory**

### **Immunology Unit**

No. of			
Offices	Post	Classification	n Rem
1	Director (Medical)	HPC MO	5
2	Chief Medical Technologist 2	HPC MDT	5
2	Chief Medical Technologist 1	HPC MDT	4
1	Senior Medical Technologist	HPC MDT	2
2	Medical Technologist	HPC MDT	1
1	Technical Assistant	HTAC HT	2
1	Records Officer	PIDG RIM	2
10			
10	Fotal - Immunology Unit		

### **Laboratory Services**

	J 201 (1002			
No. of Offices	Post	Classific	ation	Remark
1	Chief Consultant	HPC N	ON	5
5	Consultant	HPC N	MO	4
3	Senior Resident (Specialist)	HPC N	MO	3
7	Chief Medical Technologist 2	HPC N	MDT	5
1	Laboratory Equipment Specialist	HPC N	MDT	7
1	Coordinator, Medical Technology Services	HPC N	MDT	7
2	Chief Medical Technologist 1	HPC N	MDT	4
11	Chief Medical Technologist 1	HPC N	MDT	4
51	Senior Medical Technologist	HPC N	MDT	2
2	Medical Technologist	HPC N	MDT	1
1	Laboratory Technician	TSS F	HS	6
2	Cytology Technician	HTAC F	ΗT	3
4	Cytology Technician	HTAC F	ΗT	2
14	Technical Assistant 2	HTAC F	ΗT	2
2	Technical Assistant 1	HTAC F	ΗT	1
1	Microscopist	HTAC F	ΗT	1
3	Secretary 2	OPS S	SS	2
4	Secretary 1	OPS S	SS	1
1	Director, Clinical Chemistry	SOG S	ST	8
1	Chief Environmental Engineer	SOG S	ST	7
1	Environmental Engineer	SOG S	ST	6
1	Scientific Officer	SOG S	ST	5
1	Senior Environmental Scientist	SOG S	ST	5
1	Environmental Scientist	SOG S	ST	4
2	Engineer Assistant	SOG S	ST	3

# **Ministry of Health**

# **National Public Health Laboratory**

# **Laboratory Services**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Engineer Assistant	SOG	ST	2	
1	Laboratory Technician	SOG	ST	2	
2	Laboratory Attendant	HSC	HS	2	
127					
127	<b>Total - Laboratory Services</b>				
216	Total - National Public Health Laboratory				

## **National Disease Control Programme**

No. of			
Offices	Post	Classification	Remark
1	Scientific Officer (Entomologist)	SOG ST 5	
1			

### Hansen's Disease Control Unit

No. of Offices	Post	Classification	Remark
	_ •••		Kemark
1	Resident	HPC MO 2	

### Chest Clinic

No. of Offices	Post	Classification	Remar
1	Darkroom Technician	TSS HS 3	
1			

**3** Total - National Disease Control Programme

# **Training of Staff Nurses & Midwives**

No. of			
Offices	Post	Classification	Remark
2	Nursing Tutor 2	HPC RN 4	
2	In-Service Education Officer 2	HPC RN 4	
22	Nursing Tutor 1	HPC RN 3	
1	Sister (Assistant Tutor)	HPC RN 2	
1	Office Administrator	GMG SEG 1	
1	Senior Library Assistant	PIDG LA 2	
2	Secretary 2	OPS SS 2	
3	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	

# **Ministry of Health**

# **Training of Staff Nurses & Midwives**

No. of Offices	Post	Classification	Remark
1	Attendant	LMO TS 1	
1	Hospital Attendant	LMO TS 1	
37			
37	Total - Training of Staff Nurses & Midwives		

#### or Total - Training of Staff Nurses & Mile

# **Training of Dental Auxiliaries**

Administration & Support Services

No. of Offices	Post	Classification	Remark
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	
1	Driver	LMO 3	
1	Office Attendant	LMO TS 1	
1	Caretaker	LMO TS 1	
1	Watchman	LMO TS 1	
7			

7 Total - Training of Dental Auxiliaries

# **Training of Nurse Practitioners**

No. of Offices	Post	Classificatio	n	Rema
1	Tutor, Advanced Nursing Programme	NPG RN	7	
1	Administrator	GMG AM	2	
1	Messenger	LMO TS	1	
1	Attendant	LMO TS	1	
4				

### **4 Total - Training of Nurse Practitioners**

## **Training of Nurse Anaesthetists**

No. of Offices	Post	Classification	Remar
1	Tutor, Advanced Nursing Programme	HPC RN 5	
1	Nursing Tutor, Critical Care	HPC RN 5	
1	Administrator (Critical Care Programme)	GMG AM 4	
1	Senior Secretary	OPS SS 3	
4			

# **Ministry of Health**

# **Training of Nurse Anaesthetists**

4 Total - Training of Nurse Anaesthetists

# **Medical Solid Waste Management Unit**

No. of				
Offices	Post	Classif	ication	Remar
1	Director, Medical Solid Waste Management	GMG	SEG 5	
1	Operations Manager	GMG	SEG 3	
1	Administrator	GMG	SEG 1	
2	Senior Facility Operator	SOG	ST 5	
2	Treatment Facility Operator	SOG	ST 3	
2	Logistics Officer	SOG	ST 2	
1	Secretary	OPS	SS 2	
2	Treatment Facility Attendant	LMO	TS 3	
3	Treatment Facility Attendant	LMO	TS 3	
1	Office Attendant	LMO	TS 2	
16				
16	Total - Medical Solid Waste Management Unit			
747	Total - Ministry of Health			

# **Bellevue Hospital**

Operation of The Mental Hospital

No. of	or the Mental Hospital		
Offices	Post	Classification	Remark
1	Senior Medical Officer	MDG MO 6	
3	Consultant, Psychiatry	MDG MO 4	
2	Senior Resident	MDG MO 3	
2	Resident	MDG MO 2	
6	Junior Resident	MDG MO 1	
1	Chief Executive Officer	GMG SEG 5	
1	Operations Manager	GMG SEG 2	
1	Operations Officer	GMG AM 3	
1	Senior Social Worker	SWG PS 3	
5	Medical Social Worker	SWG PS 2	
1	Administrator (Personnel)	GMG AM 3	
1	Procurement Officer	GMG AM 3	
1	Clinical Psychologist 2	PMG ALH 3	
1	Clinical Psychologist 1	PMG ALH 2	
1	Dietitian 2	PMG ND 2	
1	Assistant Dietitian	PMG NDT 2	
2	Dietetic Assistant	PMG NDT 1	
1	Matron 3	NPG RN 8	
2	Deputy Matron 3	NPG RN 7	
14	Nurse 3	NPG RN 4	
1	In-Service Education Officer 1	NPG RN 4	
15	Psychiatric Nurse 2	NPG RN 3	
103	Psychiatric Nurse 1	NPG RN 2	
3	Assistant Nurse	NPG EAN 2	
63	Assistant Nurse	NPG EAN 1	
1	Needlework Instructor	TSS HS 3	
1	Woodwork Instructor	TSS HS 3	
129	Psychiatric Nursing Aide	TSS HS 3	
1	Health Record Administrator 1	PIDG HR 3	
1	Health Record Technician	PIDG HR 2	
1	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
3	Health Records Clerk	PIDG HR 1	
1	Storekeeper	PIDG RIM 3	
1	Assistant Storekeeper	PIDG RIM 2	
3	Store Clerk	PIDG RIM 1	
1	Records Officer 1	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
1	Storekeeper 2	PIDG RIM 1	
1	Senior Secretary	OPS SS 3	
THE CIVIL SE	RVICE ESTABLISHMENT (GENERAL) ORDER, 2017		Page 495

# **Bellevue Hospital**

Operation of The Mental Hospital

No. of	P	CI 100 1	n -
Offices	Post		Remark
2	Secretary 2	OPS SS 2	
3	Secretary 1	OPS SS 1	
1	Machine Operator 1		
1	Telephone Operator	OPS TO 2	
1	Telephone Operator A	OPS TO 3	
3	Telephone Operator	OPS TO 1	
1	Security Officer 3	PTSG PX 3	
3	Security Officer 2	PTSG PX 2	
12	Security Officer 1	PTSG PX 1	
2	Security Officer 1		
1	Foreman	LMO TS 6	
4	Artisan	LMO TS 4	
15	Artisan	LMO TS 3	
3	Driver 2	LMO DR 2	
2	Driver 1	LMO DR 1	
1	Sideman	LMO TS 1	
1	Wagon Driver	LMO 1	
2	Groundsman	LMO TS 1	
4	Handyman		
1	Laundry Supervisor 2	LMO TS 4	
1	Chief Sanitation Worker	LMO TS 4	
1	Supervisor (Sanitation)	LMO TS 3	
2	Head Cook	LMO TS 4	
10	Cook	LMO TS 3	
1	Cook		
47	Ward Attendant	TSS HS 2	
1	Mortuary Attendant	TSS HS 2	
6	Attendant	LMO TS 1	
3	Storeman	LMO TS 1	
1	Storeman		
13	Sanitation Worker	LMO TS 1	
5	Sanitation Worker		
58	Hospital Attendant	LMO TS 1	
5	Gate Attendant	LMO TS 1	
598			
	Accounts Propah		

## Finance & Accounts Branch

No. of	D 4	C1 101 11	<b>.</b>
Offices	Post	Classification	Remark
1	Director of Finance	FMG PA 2	

# **Bellevue Hospital**

Finance &	Accounts Branch		
No. of Offices	Post	Classification	Remark
1	Accountant	FMG AT 2	
1	Accountant	FMG AT 1	
1	Accounting Technician 1	FMG AT 1	
1	Budget Officer	FMG AT 2	
1	Reconciliation Clerk	FMG AC 2	
2	Accounting Clerk 2	FMG AC 2	
4	Accounting Clerk 1	FMG AC 1	
2	Cashier	FMG CS 1	
14			
Ken Royes	s Rehabilitation Centre		
No. of			
Offices	Post	Classification	Remark
1	Deputy Matron 3	NPG RN 7	
1	Nurse 3	NPG RN 4	
2	Psychiatric Nurse 2	NPG RN 3	
7	Psychiatric Nurse 1	NPG RN 2	

NPG EAN 1

TSS HS 2

TSS HS 2

3

LMO TS

#### 7 Assistant Nurse

Psychiatric Nurse Aide

2 Security Officer 1

Driver 1

2 Ward Attendant

1 Cook

29

### Medical Services Dietary Branch

647 Total - Bellevue Hospital

No. of Offices	Post	Classification	Remark
6	Male Attendant	LMO TS 1	
6			

# **Government Chemist**

Analytical	& Advisory	Services
1 tiluly ticul	C TIGVISOTY	SCI VICCS

Analytical	& Advisory Services		
No. of			
Offices	Post	Classification Remark	
1	Government Chemist	SOG ST 10	
1	Deputy Government Chemist	SOG ST 8	
2	Senior Chemist	SOG ST 7	
4	Chemist 2	SOG ST 6	
3	Chemist 1	SOG ST 5	
1	Senior Chemist Technologist	SOG ST 4	
1	Records Officer	PIDG RIM 3	
13			
Accounts			
No. of			
Offices	Post	Classification Remark	
1	Accounting Technician 2	FMG AT 2	
1 1	Accounting Technician 2 Accounting Clerk 2	FMG AT 2 FMG AC 2	
	_		
1	Accounting Clerk 2	FMG AC 2	
1 1	Accounting Clerk 2 Accounting Clerk 1	FMG AC 2	
1 1 3	Accounting Clerk 2 Accounting Clerk 1	FMG AC 2	
1 1 3 Administra	Accounting Clerk 2 Accounting Clerk 1	FMG AC 2	
1 1 3 Administra No. of	Accounting Clerk 2 Accounting Clerk 1 ation	FMG AC 2 FMG AC 1	
1 3 Administra No. of Offices	Accounting Clerk 2 Accounting Clerk 1  ation  Post	FMG AC 2 FMG AC 1  Classification Remark	
1 3 Administra No. of Offices 1	Accounting Clerk 2 Accounting Clerk 1  ation  Post Senior Secretary	FMG AC 2 FMG AC 1  Classification Remark OPS SS 3	

ı	Seriioi Secretary
1	Secretary 1
1	Telephone Operator
1	Caretaker/Groundsman

Messenger

Watchman

Attendant

Laboratory Attendant

LMO TS 2

LMO TS 2 LMO TS 1

LMO TS 1

LMO TS

10

1

2

2

26 Total - Government Chemist

# **Ministry of Local Govt. & Community Development**

## **Central Administration**

Offices	Post	Classifica	tion	Remark
1	Permanent Secretary	GMG E	MG 1	
1	Executive Assistant	GMG S	EG 1	
2	Executive Secretary 2	OPS S	S 5	
2	Executive Secretary 1	OPS S	S 4	
1	Senior Secretary	OPS S	S 3	
1	Driver 1	LMO D	R 1	
8				

### 8 Total - Central Administration

## **Legal Services Division**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Senior Legal Officer	JLG	LO	4	C.D.
1	Legal Officer	JLG	LO	3	C.D. Post [# 50749] of Senior Legal Officer (JLG/LO 4) red circled, retitled and regraded with effect from September 1, 2015.
2	Legal Officer	JLG	LO	2	C.D.
1	Senior Secretary	OPS	SS	3	
5					
5 '	Total - Legal Services Division				

## **Internal Audit Division**

No. of Offices	Post	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Audit Manager	FMG AS 4	
3	Senior Auditor	FMG AS 3	
3	Auditor	FMG AS 2	
5	Assistant Auditor	FMG AS 1	
1	Senior Secretary	OPS SS 3	
15			

#### 15 Total - Internal Audit Division

# Strategic Policy, Planning & Reform Division

No. of Offices	Post	Classification	Remark
1	Senior Director, Strategic Policy Planning and Reform	GMG SEG 5	

# **Ministry of Local Govt. & Community Development**

# Strategic Policy, Planning & Reform Division

No. of Offices	Post	Classification	Remark
1	Senior Secretary	OPS SS 3	
2			

### **Planning & Performance Management**

No. of Offices	Post	Classification	Remark
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG 3	
1	Performance Monitoring Officer	GMG SEG 2	
1	Corporate Planner	GMG SEG 2	
3			
3	Total - Planning & Performance Management		

### **Policy Unit**

No. of Offices	Post	Classification	Remark
1	Policy Analyst	GMG SEG 2	
1	Research Officer	SOG ST 6	
2			
2	Total - Policy Unit		
7	Total - Strategic Policy, Planni	ng & Reform Division	

### **Finance & Accounts Division**

No. of Offices	Post	Classification	Rema
1	Principal Finance Officer	FMG PA 5	
1	Financial Systems Manager	FMG PA 2	
1	Administrative Assistant	GMG AM 3	
3			

### **Management Accounts**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Director, Management Accounts	FMG	PA	3	
1	Operational Fund Manager	FMG	PA	1	
1	Project Fund Manager	FMG	ΑT	3	
1	Senior Commitment Control Officer	FMG	ΑT	2	
1	Commitment Control Officer	FMG	ΑT	1	
5					

**5 Total - Management Accounts** 

# **Ministry of Local Govt. & Community Development**

### **Finance & Accounts Division**

#### **Financial Accounts Unit**

No. of			
Offices	Post	Classification	Remark
1	Director, Financial Accounts	FMG PA 4	

1

## Payroll Section

No. of Offices	Post	Classification
1	Manager, Payroll	FMG PA 1
1	Senior Payroll Officer	FMG AT 3
1	Payroll Officer	FMG AT 2
2	Payroll Clerk	FMG AC 2
5		

### **Disbursement Section**

No. of Offices	Post	Classif	icatio	n
1	Manager, Accounts Payable & Disbursement	FMG	PA	1
1	Senior Accounts Payable Officer	FMG	ΑT	3
1	Accounts Payable Officer	FMG	ΑT	2
1	Accounting Technician 1	FMG	ΑT	1
1	Collections and Disbursements Officer	FMG	ΑT	1
1	Accounting Clerk 2	FMG	AC	2
6				

### **Final Accounts Section**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Final Accounts Manager	FMG	PA	1	
1	Senior Final Accounts Officer	FMG	ΑT	3	
1	Final Accounts Officer	FMG	ΑT	2	
2	Final Accounts Officer	FMG	ΑT	1	
5					

#### 17 Total - Financial Accounts Unit

## **Parochial Revenue Fund Unit**

No. of Offices	Post	Classification	Remark
1	Director, Parochial Revenue Fund	FMG PA 4	
1	Financial Analyst	FMG PA 2	
1	Financial Controller, Parochial Revenue Fund	FMG PA 2	
1	Accounting Technician 3	FMG AT 3	

# **Ministry of Local Govt. & Community Development**

### **Finance & Accounts Division**

#### **Parochial Revenue Fund Unit**

No. of Offices	Post	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
1	Secretary 2	OPS SS 2	
6			
6	<b>Total - Parochial Revenue Fund Unit</b>		
31	<b>Total - Finance &amp; Accounts Division</b>		

# **Corporate Services Division**

No. of Offices	Post	Classification	Remark
1	Director, Corporate Services	GMG SEG 5	
1	Administrator	GMG AM 3	
2			

### **Information Communication & Technology Unit**

No. of					
Offices	Post	Classif	ficatio	n	Remark
1	Director, Information & Communications Technology	MIS	ΙΤ	7	
1	Supernumerary Director, Information Computer Technology	MIS	ΙΤ	7	
2	Programme Analyst	MIS	IT	6	
1	Network Analyst	MIS	IT	5	
1	User Support Officer	MIS	IT	4	
1	Administrator	GMG	AM	2	
7					
7	Total - Information Communication & Technology	Unit			

### **Human Resource Management & Development Section**

No. of Offices	Post	Classification	Remark
1	Senior Director	GMG SEG 4	
1	Administrative Assistant	GMG AM 3	
2			

### Human Resource Management Unit

No. of			
Offices	Post	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Senior Secretary	OPS SS 3	

# Ministry of Local Govt. & Community Development

## **Corporate Services Division**

### **Human Resource Management & Development Section**

Human Resource Management Unit

2

## Human Resource Management - Staffing & Human Resource Mgt. & Information Section

No. of Offices	Post	Classification	Remark	
1	Senior Human Resource Officer	GMG AM 4		
1	Assistant Human Resource Officer	GMG AM 2		
1	Records Clerk	PIDG RIM 1		
3				

### Human Resource Management - Records Management

No. of Offices	Post	Classification	Remark
1	Human Resource Officer	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 2	
2	Records Officer 2	PIDG RIM 3	
1	Records Clerk	PIDG RIM 1	
5			

#### **Employee Relations Unit**

No. of Offices	Post	Classification	Remark
1	Director, Employee Relations	GMG SEG 1	
1	Administrative Assistant	GMG AM 2	
2			

## Human Resource Development Unit

No. of Offices	Post	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
1	Training Co-ordinator	GMG AM 4	
2			

### 16 Total - Human Resource Management & Development Section

#### **Pension & Leave Administration Unit**

No. of Offices	Post	Classification	Remark
1	Director, Pension and Leave Administration	GMG SEG 2	
1	Senior Administrator	GMG AM 4	

# **Ministry of Local Govt. & Community Development**

# **Corporate Services Division**

#### **Pension & Leave Administration Unit**

No. of			
Offices	Post	Classification	Remark
1	Administrator	GMG AM 3	
1	Assistant Administration Officer	GMG AM 2	
1	Records Officer 1	PIDG RIM 2	
1	Customer Service Officer (Pension)	GMG AM 1	
6			
6	Total - Pension & Leave Administration Unit		

## **Corporate Communications Unit**

No. of Offices	Post	Classification			Remark
1	Director, Corporate Communications	MCG	ΙE	5	
1	Communications/Public Relations Officer	MCG	ΙE	4	
1	Administrator	GMG	AM	3	
3					
3 7	Total - Corporate Communications Unit				

### **Facilities Management & Administration Section**

No. of Offices	Post	Classification	J
1	Director, Facilities Management & Administration	GMG SEG 2	
1	Secretary 2	OPS SS 2	
2			

### Asset & Office Management

No. of Offices	Post	Classificat	ion		Remark
Offices	1 05t	Ciassificat	1011	L	Kemark
1	Office Manager	GMG AN	Λ	3	
1	Customer Service Officer	GMG AN	Λ	1	
1	Telephone Operator	OPS TO	)	2	
1	Records Officer 1	PIDG RI	M	2	
1	Inventory Clerk	PIDG RI	M	2	
1	Maintenance Technician	LMO TS	3	3	
2	Attendant	LMO TS	3	2	
3	Attendant	LMO TS	3	1	
11					

### Transportation

No. of			
Offices	Post	Classification	Remark
1	Transport Manager	GMG AM 3	

# Ministry of Local Govt. & Community Development

## **Corporate Services Division**

## **Facilities Management & Administration Section**

Transportation

No. of Offices	Post	Classification	Remark
2	Driver	LMO DR 1	

3

### 16 Total - Facilities Management & Administration Section

### **Documentation, Information & Access Services Unit**

No. of Offices	Post	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Access Officer	GMG SEG 1	
1	Senior Library Assistant	PIDG LA 2	
1	Registrar	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
7			

7 Total - Documentation, Information & Access Services Unit

#### **Procurement Section**

No. of Offices	Post	Classification	Remarl
1	Procurement Manager	GMG SEG 2	
1	Assistant Procurement Officer	GMG AM 2	
2			
2	Total - Procurement Section		

### **Organizational Development Section**

No. of Offices	Post	Classification	Remark
1	Director, Organizational Development	GMG SEG 3	
1	Administrative Assistant	GMG AM 3	
2			
2	<b>Total - Organizational Development Section</b>		
61	<b>Total - Corporate Services Division</b>		

# Ministry of Local Govt. & Community Development

# **Technical Services & Major Projects**

No. of	D (	CI. W	n• .•		n
Offices	Post	Classit	ticatio	n	Remark
1	Senior Director, Technical Services and Major Projects	SOG	ST	9	
1	Director, Roads & Minor Water Supply	SOG	ST	8	
3	Technical Quality Assurance Officer	SOG	ST	8	
2	Senior Executive Engineer	SOG	ST	7	
1	Quantity Surveyor	SOG	ST	7	
1	Senior Executive Architect	SOG	ST	7	
1	Structural Engineer	SOG	ST	7	
1	Architect	SOG	ST	6	
1	Site Supervisor	SOG	ST	4	
1	Executive Secretary 1	OPS	SS	4	
13					

### 13 Total - Technical Services & Major Projects

## **Urban & Regional Planning**

No. of Offices	Post	Classification	n Remark
1	Director, Urban & Regional Planning	SOG ST	8
1	Regional Planner	SOG ST	6
1	Urban Planner	SOG ST	6
1	Senior Secretary	OPS SS	3
4			

<sup>4</sup> Total - Urban & Regional Planning

## **Hazard Mitigation & Risk Management**

No. of Offices	Post	Classification	Remark
1	Senior Director, Hazard Mitigation & Risk Management	GMG SEG 4	
1	Director, Hazard Mitigation	SOG ST 7	
1	Senior Secretary	OPS SS 3	
3			

<sup>3</sup> Total - Hazard Mitigation & Risk Management

# **Ministry of Local Govt. & Community Development**

# **Agency Liaison & Monitoring Division**

No. of Offices	Post	Classification	Remark
1	Senior Director, Agency Liaison & Monitoring	GMG SEG 4	
1			

### **Agency Liaison Unit**

No. of Offices	Post	Classification	Remark
1	Director, Agency Liaison	GMG SEG 2	
1	Administrator	GMG AM 3	
1	Administrator	GMG AM 2	
3			
3 '	Total - Agency Liaison Unit		

### **Coordinating & Monitoring Unit**

No. of Offices	Post	Classification	Remark
1	Director, Co-ordination and Monitoring	GMG SEG 3	
2	Administrator	GMG AM 3	
3			
3	Total - Coordinating & Monitoring Unit		
7	Total - Agency Liaison & Monitoring Division		

## **Board of Supervision**

No. of			
Offices	Post	Classification	Rema
1	Secretary, Board of Supervision	GMG SEG 4	1
3	Regional Manager	GMG SEG 2	2
1	Regional Manager	GMG SEG 2	2
1	Administrator	GMG AM 4	1
1	Senior Secretary	OPS SS 3	3
1	Records Officer 1	PIDG RIM 2	2
1	Records Clerk	PIDG RIM 1	
9			
9	Total - Board of Supervision		
163	Total - Ministry of Local Govt. & Comm	ınity Development	

# **Ministry of Economic Growth and Job Creation**

# **Executive Management**

1 Permanent Secretary GMG EMG 1 1 Director General GMG EMG 1 1 Senior Technical Coordinator GMG SEG 3 1 Executive Assistant GMG SEG 1 1 Administrative Assistant GMG AM 4 2 Executive Secretary 2 OPS SS 5	. of					
1 Director General GMG EMG 1 1 Senior Technical Coordinator GMG SEG 3 1 Executive Assistant GMG SEG 1 1 Administrative Assistant GMG AM 4 2 Executive Secretary 2 OPS SS 5	ices Post		Class	ificatio	n	Remark
1 Senior Technical Coordinator GMG SEG 3 1 Executive Assistant GMG SEG 1 1 Administrative Assistant GMG AM 4 2 Executive Secretary 2 OPS SS 5	1 Perma	nent Secretary	GMC	i EMG	<del>ì</del> 1	
1 Executive Assistant GMG SEG 1 1 Administrative Assistant GMG AM 4 2 Executive Secretary 2 OPS SS 5	1 Directo	or General	GMC	i EMG	ì 1	
1 Administrative Assistant GMG AM 4 2 Executive Secretary 2 OPS SS 5	1 Senior	Technical Coordinator	GMC	SEG	3	
2 Executive Secretary 2 OPS SS 5	1 Execu	ive Assistant	GMC	SEG	1	
,	1 Admin	strative Assistant	GMC	i AM	4	
2 Evecutive Secretary 1 OBS SS 4	2 Execu	ive Secretary 2	OPS	SS	5	
2 Executive Secretary 1 OPS 35 4	2 Execu	tive Secretary 1	OPS	SS	4	
1 Senior Secretary OPS SS 3	1 Senior	Secretary	OPS	SS	3	
10	10					

## **Finance and Accounts Division**

#### **Finance & Accounts**

No. of			_
Offices	Post	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Director, Finance & Accounts	FMG PA 3	
1	Financial Systems Manager	FMG PA 2	
1	Projects/Utilities Officer	FMG PA 1	
1	Executive Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	
6			

## Accounts Payable

No. of Offices	Post Accounts Payable Manager	Classification FMG PA 2	Remark
1	Senior Payments Officer	FMG PA 1	
1	Payments Officer 2	FMG AT 3	
2	Payments Officer 1	FMG AT 2	
1	Collections Officer	FMG AT 1	
6			

### Payroll

No. of Offices	Post	Classification	Remark
1	Payroll Manager	FMG PA 2	
1	Senior Payroll Officer	FMG AT 3	
2	Payroll Officer	FMG AT 2	
1	Assistant Payroll Officer	FMG AT 1	

# **Ministry of Economic Growth and Job Creation**

### **Finance and Accounts Division**

#### **Finance & Accounts**

1	Da	<b>1</b> /1	rc	١1	1
		v		"	

No. of Offices Post

Classification

Remark

5

17 Total - Finance & Accounts

#### **Management Accounts**

No. of Offices	Post	Classification	Remark
1	Director, Management Accounts	FMG PA 3	
1			

### Management Accounts (Recurrent)

No. of Offices	Post	Classif	ficatio	n	Remark
1	Director, Management Accountant (Recurrent)	FMG	PA	2	
1	Senior Commitment Officer	FMG	PA	1	
1	Commitment Control Officer	FMG	AT	3	
2					

## Management Accounts (Capital)

No. of Offices	Post	Classification	Remark
1	Management Accountant (Capital)	FMG PA 2	
1			
5	<b>Fotal - Management Accounts</b>		

### **Final Accounts & Reporting**

No. of Offices	Post	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 3	
1			

#### Final Accounts

No. of Offices	Post	Classification	Remark
1	Senior Final Accountant	FMG PA 1	
1	Final Accountant	FMG AT 3	
1	Journal Officer	FMG AT 1	
3			

# **Ministry of Economic Growth and Job Creation**

### **Finance and Accounts Division**

### **Final Accounts & Reporting**

**Bank Reconciliation** 

No. of Offices	Post	Classification	Remark
1	Bank Reconciliation Officer	FMG AT 2	
1			
5 '	Total - Final Accounts & Reporting		

# **Housing Fund Accounts**

No. of Offices	Post	Classi	ficatio	n	Remark
1	Director, Housing Fund Account	FMG	PA	3	
1	Director, Budget and Finance	FMG	PA	2	
1	Financial Controller	FMG	ΑT	3	
1	Manager, Mortgage and Accounts Receivable	FMG	ΑT	3	
1	Financial Controller - Payments	FMG	ΑT	3	
1	Senior Secretary	OPS	SS	3	
1	Commitment Control Officer	FMG	ΑT	2	
1	Accounting Technician 2	FMG	ΑT	2	
1	Mortgage Officer	FMG	ΑT	1	
1	Data Entry Officer	MIS	IT	1	
1	Accounting Clerk 2	FMG	AC	2	
11					
11	<b>Total - Housing Fund Accounts</b>				
38	<b>Total - Finance and Accounts Division</b>				

# **Legal Services Division**

No. of Offices	Post	Classification	Remark
1	Senior Legal Officer	JLG LO 4	C.D.
1	Legal Officer 3	JLG LO 3	C.D.
1	Senior Secretary	OPS SS 3	
3			

### Housing

No. of Offices	Post	Classi	Classification					
1	Legal Officer	JLG	LO	3	C.D.			
2	Legal Officer	JLG	LO	2	C.D.			
3	Senior Paralegal Officer	PLG	TR	6				
1	Paralegal Assistant	PLG	TR	3				

# **Ministry of Economic Growth and Job Creation**

# **Legal Services Division**

### Housing

No. of Offices	Post	Classification	Remark
1	Secretary 2	OPS SS 2	
1	Search Clerk	PIDG RIM 2	
9			
9	<b>Total - Housing</b>		
12	<b>Total - Legal Services Division</b>		

### **Internal Audit Division**

No. of Offices	Post	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Senior Auditor	FMG AS 3	
3	Auditor	FMG AS 2	
1	Secretary 2	OPS SS 2	
7			

#### 7 Total - Internal Audit Division

# **Corporate Services Division**

No. of Offices	Post	Classification	Remark
1	Corporate Services Director	GMG SEG 6	
1	Administrator	GMG AM 4	
2			

#### **Public Relations and Communication**

No. of Offices	Post	Classi	ficatio	n	Remar
1	Public Relations & Communications Manager	MCG	ΙE	5	
1	Public Relations Officer	MCG	ΙE	3	
1	Senior Secretary	OPS	SS	3	
3					
3	Total - Public Relations and Communication				

### **Human Resource Management & Development**

No. of Offices	Post	Classification	Remark	
1	Senior Director, Human Resource Mgmt. & Dev.	GMG SEG 4		
1	Director, Human Resource Development	GMG SEG 3		
1	Director, Human Resource Management	GMG SEG 3		
	DVICE FOTABLICUMENT (OFNEDAL) ODDED 0017			Dana 511

# **Ministry of Economic Growth and Job Creation**

# **Corporate Services Division**

### **Human Resource Management & Development**

No. of					
Offices	Post	Classif	ication	l	Remark
1	Director, Organization Development	GMG	SEG	3	
1	Senior Human Resource Officer	GMG	SEG	2	Post [# 12459] of Assistant Human Resource Officer (GMG/AM 3) retitled and reclassified with effect from April 3, 2017.
1	Director, Employee Relations, Health, Safety & Welfare	GMG	SEG	2	Post [# 12484] of Assistant Auditor (FMG/AS 1) retitled, reclassified and transferred from Internal Audit Division with effect from April 3, 2017.
1	Director, Performance Management & Appraisal	GMG	SEG	1	Post [# 12482] of Assistant Auditor (FMG/AS 1) retitled, reclassified and transferred from Internal Audit Division with effect from April 3, 2017.
2	Human Resource Officer	GMG	AM	4	
2	Senior Secretary	OPS	SS	3	
2	Secretary 2	OPS	SS	2	
2	Records Officer 1	PIDG	RIM	2	
15					

#### 15 Total - Human Resource Management & Development

### **Information & Communication Technology**

No. of					
Offices	Post	Classi	ificatio	n	Remark
1	Director, Information & Communications Technology	MIS	ΙT	7	
1	System Development & Programming Manager	MIS	IT	6	
1	Network Communications & Security Specialist	MIS	IT	5	
1	Web Developer/Programmer	MIS	IT	5	
1	Systems Administrator	MIS	IT	5	
1	Database Administrator	MIS	IT	5	
1	Help Desk Officer	MIS	IT	4	
7					

### 7 Total - Information & Communication Technology

### **Administration & Asset Management**

No. of Offices	Post	Classification	Remark
1	Director, Administration & Asset Management	GMG SEG 2	
1	Procurement Manager	GMG SEG 1	
1	Office Manager	GMG SEG 1	
1	Transport & Security Manager	GMG AM 4	
1	Procurement Officer	GMG AM 3	

# **Ministry of Economic Growth and Job Creation**

# **Corporate Services Division**

## **Administration & Asset Management**

No. of			
Offices	Post	Classification	Remark
1	Administrator	GMG AM 3	
1	Records Officer	PIDG RIM 2	
1	Telephone Operator	OPS TO 2	
1	Telephone Operator	OPS TO 1	
1	Senior Attendant	LMO TS 2	
2	Office Attendant	LMO TS 2	
1	Machine Operator	LMO TS 2	
1	Driver 1	LMO DR 1	
3	Driver 1	LMO DR 1	
1	Driver 1	LMO DR 1	
5	Attendant	LMO TS 1	
1	Attendant	LMO TS 1	
1	Attendant	LMO TS 1	
1	Gardener	LMO TS 1	
1	Messenger	LMO TS 1	
27			
Housing M	Ianagement- Rent Services		
No. of			
Offices	Post	Classification	Remark
1	Office Attendant/Messenger	LMO TS 2	
1			
Technical	Services- Housing		
No. of			
Offices	Post	Classification	Remark
6	Attendant	LMO TS 1	
6			
34	Total - Administration & Asset Management		
Document	tation/Information & Access Services		
No. of			
Offices	Post	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Records & Information Administrator	PIDG RIM 5	Post [# 51127] of Records & Information Administrator (PIDG/RIM 4) upgraded with effect from April 3, 2017.
1	Librarian	PIDG LB 3	

# **Ministry of Economic Growth and Job Creation**

# **Corporate Services Division**

#### **Documentation/Information & Access Services**

Post	Classit	fication	1	Remark
Librarian 1	PIDG	LB	1	Post [# 12489] of Senior Library Assistant (PIDG/LA 2) retitled and reclassified with effect from April 3, 2017.
Senior Secretary	OPS	SS	3	
Records Officer 2	PIDG	RIM	3	
Records Officer 1	PIDG	RIM	2	
Records Officer 1	PIDG	RIM	2	Two (2) new posts [#s 68924-5] with effect from April 3, 2017.
Records Clerk	PIDG	RIM	1	
	Senior Secretary Records Officer 2 Records Officer 1 Records Officer 1	Librarian 1 PIDG  Senior Secretary OPS Records Officer 2 PIDG Records Officer 1 PIDG Records Officer 1 PIDG	Librarian 1 PIDG LB  Senior Secretary OPS SS Records Officer 2 PIDG RIM Records Officer 1 PIDG RIM Records Officer 1 PIDG RIM	Librarian 1 PIDG LB 1  Senior Secretary OPS SS 3  Records Officer 2 PIDG RIM 3  Records Officer 1 PIDG RIM 2  Records Officer 1 PIDG RIM 2

#### 10 Total - Documentation/Information & Access Services

### **Strategic Planning & Evaluation**

No. of Offices	Post	Classification	Remark
1	Senior Director, Strategic Planning & Evaluation	GMG SEG 4	
1	Director, Strategic Monitoring & Evaluation	GMG SEG 3	
1	Director, Strategic & Corporate Planning	GMG SEG 3	
1	Strategic Planning Analyst	SOG ST 6	
1	Monitoring & Evaluation Analyst	SOG ST 6	
1	Senior Secretary	OPS SS 3	
6			
6	<b>Total - Strategic Planning &amp; Evaluation</b>		
77	<b>Total - Corporate Services Division</b>		

# **Policy, Planning & Evaluation Division**

No. of Offices	Post	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1			

#### **Housing Policy Branch**

	•		
No. of Offices	Post	Classification	Remark
Offices	1 051	Classification	Kullaik
1	Director, Housing Policy	GMG SEG 4	
1	Senior Secretary	OPS SS 3	
2			

# **Ministry of Economic Growth and Job Creation**

# **Policy, Planning & Evaluation Division**

### **Housing Policy Branch**

Policy Development & Research

No. of			•
Offices	Post	Classification	Remai
1	Senior Housing Policy Analyst	GMG SEG 3	
2	Housing Policy Analyst	GMG SEG 2	
1	Habitat Co-ordinator	GMG SEG 2	
2	Assistant Policy Analyst	GMG SEG 1	
1	Senior Research Officer	SOG ST 6	
2	Research Officer	SOG ST 5	
9			

### Policy Development & Research- Registry

No. of Offices	Post	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
4			
15 '	Total Hausing Dalier Duanch		

### 15 Total - Housing Policy Branch

#### **Land Policy & Administration Branch**

No. of		C7 A01 A		_
Offices	Post	Classification	n	Remarl
1	Principal Director	GMG SE	G 6	
1	Senior Director, Land Policy & Monitoring	GMG SE	G 5	
1	Director, Land Administration	GMG SE	3 3	
1	Director, Land Acquisition & Divestment	GMG SE	G 3	
2	Senior Land Policy & Monitoring Officer	GMG SE	G 3	
1	Executive Secretary	OPS SS	4	
1	Administrator	GMG AM	3	
1	Senior Secretary	OPS SS	3	
9				
9 '	Total - Land Policy & Administration Branch			

### **Environment & Risk Management Branch**

No. of Offices	Post	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Director, Natural Resources	GMG SEG 3	
1	Director, Pollution Control	GMG SEG 3	
1	Director, Projects and Enforcement	GMG SEG 3	
1	Director	GMG SEG 1	

# **Ministry of Economic Growth and Job Creation**

# **Policy, Planning & Evaluation Division**

### **Environment & Risk Management Branch**

No. of Offices	Post	Classification	Remark
1	Executive Secretary 1	OPS SS 4	

6

### 6 Total - Environment & Risk Management Branch

### **Development Planning Policy & Monitoring Branch**

No. of Offices	Post	Classification	Remark
Offices	1 051	Ciassification	Kemaik
1	Senior Director, Dev. Planning Policy & Monitoring	GMG SEG 5	
1	Director, Development Planning & Monitoring	GMG SEG 4	
1	Director, Planning Policy	GMG SEG 4	
1	Director, Planning Appeals	GMG SEG 3	
1	Planning Policy Officer	GMG SEG 2	
1	Executive Secretary 2	OPS SS 5	
1	Administrator	GMG AM 4	
1	Processing Officer	GMG AM 3	
8			

8 Total - Development Planning Policy & Monitoring Branch

### **Works Policy Branch**

No. of Offices	Post	Classification	Remark
1	Director, Works Policy	GMG SEG 4	
1	Senior Works Policy Officer	GMG SEG 3	
1	Works Policy Officer	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
4			
4	Total - Works Policy Branch		

#### · Total - Works Folicy Dranel

### Water Policy & Monitoring Branch

No. of Offices	Post	Classification	Remark
1	Senior Director, Water Policy & Monitoring	GMG SEG 5	
1	Director, Water Monitoring	GMG SEG 4	
1	Director, Water Policy	GMG SEG 4	
1	Senior Monitoring Officer	GMG SEG 3	
1	Monitoring Officer	GMG SEG 1	
1	Administrator	GMG AM 3	
_			

# **Ministry of Economic Growth and Job Creation**

# **Policy, Planning & Evaluation Division**

Water Policy & Monitoring Branch

- 6 Total Water Policy & Monitoring Branch
- 49 Total Policy, Planning & Evaluation Division

### **Investment Branch**

No. of Offices	Post	Classification	
1	Director, Investment	GMG SEG 5	
1	Investment Projects & Implementation Manager	GMG SEG 4	
1	Business Facilitation Manager	GMG SEG 3	
1	Project Planning Specialist	SOG ST 7	
1	Administrative Assistant	GMG AM 3	
5			

5 Total - Investment Branch

### **Operations Division**

### **Technical Services, Projects & Housing**

No. of Offices	Post	Classification	R
1	Chief Technical Director	GMG CTD 1	
1	Administrative Assistant	GMG AM 4	
1	Administrative Secretary 1	OPS ADS 1	
1	Executive Secretary 1	OPS SS 4	
4			

### Project & Technical Services

No. of Offices	Post Senior Director, Projects & Technical Services Branch	Classification GMG SEG 5	Remark
1	Director, Technical Services [Housing]	SOG ST 8	
1	Senior Secretary	OPS SS 3	
3			

### Project & Technical Services-Technical Services

No. of Offices	Post	Classif	fication	1	Remark
1	Engineer	SOG	ST	7	
1	Engineer	SOG	ST	6	
1	Quantity Surveyor	SOG	ST	6	
3	Senior Technical Officer	SOG	ST	5	

# **Ministry of Economic Growth and Job Creation**

# **Operations Division**

**Technical Services, Projects & Housing** 

Project & Technical Services-Technical Services

No. of			
Offices	Post	Classification	Remark
2	Technical Officer (St. Ann's Bay)	SOG ST 4	
1	Technical Officer (Kingston)	SOG ST 4	
2	Technical Officer (May Pen)	SOG ST 4	
2	Technical Officer (Montego Bay)	SOG ST 4	
2	Technical Officer (Savanna-la-mar)	SOG ST 4	
1	Land Surveyor	SOG ST 4	
1	Senior Secretary	OPS SS 3	
2	Accounting Clerk 2	FMG AC 2	
4	Secretary 2	OPS SS 2	
1	Technical Officer (Montego Bay)	SOG ST 2	
24			

### Project & Technical Services- Housing Projects

No. of Offices	Post	Classification	Remark
1	Director, Projects (Housing)	GMG SEG 4	
4	Project Officer	GMG AM 3	
1	Secretary	OPS SS 2	
6			

### Land Administration Management Section

No. of Offices	Post	Classification Remark
1	Senior Director, Land Administration Management Branch	GMG SEG 5
1	Director, Land Administration	SOG ST 8
1	Senior Land Officer	SOG ST 7
1	Geographic Information Systems Specialist	SOG ST 6
1	Valuation Officer	SOG ST 6
2	Lands Officer	SOG ST 5
1	Senior Secretary	OPS SS 3
1	Systems Clerk	PIDG RIM 2
9		

### Housing Management

No. of			
Offices	Post	Classification	Remark
1	Senior Director, Housing Management Branch	GMG SEG 6	

# **Ministry of Economic Growth and Job Creation**

# **Operations Division**

### **Technical Services, Projects & Housing**

Housing Management

No. of Offices	Post	Classification	Remark
1	Executive Secretary 1	OPS SS 4	
2			

Housing Management- Social Services

No. of			•
Offices	Post	Classification	Remar
1	Director, Social Services	GMG SEG 3	
1	Senior Community Development Officer	GMG SEG 2	
1	Senior Compliance Investigation Officer	GMG SEG 2	
5	Community Development Officer	GMG SEG 1	
4	Compliance Investigation Officer	GMG AM 4	
1	Senior Housing Officer	GMG AM 3	
1	Senior Customer Service Officer	GMG AM 3	
3	Housing Officer	GMG AM 2	
1	Customer Service Officer	GMG AM 1	
2	Secretary 2	OPS SS 2	
20			

### Housing Management- Rent Services

No. of Offices	Post	Classification	Remark
1	Director, Rent Services	GMG SEG 2	
1	Assessment Officer	SOG ST 6	
1	Senior Inspector	GMG AM 3	
3	Inspector	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Customer Service Officer	GMG AM 1	
1	Records Officer	PIDG RIM 2	
9			

#### Housing Management-Squatter Management

No. of Offices	Post	Classification	Remark
1	Director, Squatter Management	GMG SEG 3	
1	Director, Community Development and Planning	GMG SEG 2	
1	Environment Officer	GMG SEG 2	
1	Liaison Administrative Officer (Housing)	GMG AM 4	
1	Secretary 2	OPS SS 2	

# **Ministry of Economic Growth and Job Creation**

## **Operations Division**

### **Technical Services, Projects & Housing**

Housing Management-Squatter Management

No. of			
Offices	Post	Classification	Remark

5

82 Total - Technical Services, Projects & Housing

### **National Spatial Data Management Branch**

No. of Offices	Post	Classi	fication	1	Ren
1	Principal Director	GMG	SEG	6	
1	GIS Infrastructure Manager	MIS	IT	7	
1	GIS Project Manager	GMG	SEG	3	
1	Senior Spatial Data Analyst	MIS	IT	6	
1	Senior GIS Manager	MIS	IT	6	
1	GISSEP Trainer/Manager	GMG	SEG	2	
1	GIS System Administrator	MIS	IT	5	
1	Spatial Data Analyst	MIS	IT	5	
1	Administrator	GMG	AM	3	
1	Executive Secretary	OPS	SS	4	
1	Senior Office Attendant	LMO	TS	2	

11 Total - National Spatial Data Management Branch

#### **Meteorological Services Branch**

No. of					
Offices	Post	Classif	ication	ı	Remark
1	Director	GMG	SEG	6	
2	Meteorologist 4	SOG	ST	8	
3	Meteorologist 3	SOG	ST	7	
4	Meteorologist 2	SOG	ST	6	
1	Meteorological Instruments & Equipment Specialist	SOG	ST	6	
1	Manager, Support Services	GMG	SEG	1	
4	Meteorologist 1	SOG	ST	5	
10	Senior Meteorological Technician	SOG	ST	5	
1	Executive Secretary 1	OPS	SS	4	
11	Meteorological Technician 2	SOG	ST	4	
18	Meteorological Technician 1	SOG	ST	3	
1	Accounting Technician 2	FMG	ΑT	2	
1	Accounting Technician 1	FMG	ΑT	1	
2	Accounting Clerk 2	FMG	AC	2	

# **Ministry of Economic Growth and Job Creation**

# **Operations Division**

### **Meteorological Services Branch**

No. of					
Offices	Post	Classif	ficatio	n	Rer
1	Secretary 2	OPS	SS	2	
1	Secretary 1	OPS	SS	1	
1	Telephone Operator/Receptionist	OPS	TO	2	
2	Driver 2	LMO	DR	2	
1	Attendant	LMO	TS	2	
1	Caretaker/Watchman	LMO	TS	2	
1	Messenger	LMO	TS	1	
1	Attendant	LMO	TS	1	
69					
69	Total - Meteorological Services Branch				

### **Climate Change Branch**

No. of Offices	Post	Classif	ication	1	Remark
1	Principal Director, Climate Change	GMG	SEG	6	
2	Senior Technical Officer (Climate Change)	GMG	SEG	4	
1	Programme Coordination, Monitoring & Evaluation Officer	GMG	SEG	4	New post [# 68926] with effect from April 3, 2017.
1	Research & Development Officer	SOG	ST	8	New post [# 68927] with effect from April 3, 2017.
1	Education & Outreach Officer	MCG	ΙE	5	New post [# 68928] with effect from April 3, 2017.
1	Administrator	GMG	AM	3	New post [# 68929] with effect from April 3, 2017.
1	Executive Secretary 1	OPS	SS	4	
8					
8	<b>Total - Climate Change Branch</b>				
170	<b>Total - Operations Division</b>				
368	Total - Ministry of Economic Growth and Job Cre	ation			

37048 Total Established Offices

### APPENDIX TO PART I OF SCHEDULE

In Part I of this Schedule, the Symbols set out in the first column hereunder shall have the meanings specified in relation thereto in the second column

Keys to Symbols		with effect from With effect from 1st April, 2006 1st April, 2007		With effect from 1 <sup>st</sup> April, 2008	With effect from 1 <sup>st</sup> April, 2009
<b>A</b> 1	Entitled to Housing Allowance of	\$768,000 p.a.	\$768,000 p.a. \$821,760 p.a.		
A2	Entitled to Housing Allowance of			\$834,600 p.a.	\$893,022 p.a.
A3	Entitled to Housing Allowance of			\$746,325 p.a.	\$798,568 p.a.
A4	Entitled to Housing Allowance of			\$644,809 p.a.	\$689,945 p.a.
A5	Entitled to Housing Allowance of			\$595,455 p.a.	\$637,137 p.a.
A6	Entitled to Housing Allowance of			\$575,192 p.a.	\$615,455 p.a.
A7	Entitled to Housing Allowance of			\$534,709 p.a.	\$572,138 p.a.
A8	Entitled to Housing Allowance of			\$513,600 p.a.	\$549,552 p.a.
A9	Entitled to Housing Allowance of			\$457,613 p.a.	\$489,645 p.a.
A10	Entitled to Housing Allowance of			\$392,868 p.a.	\$420,368 p.a.
A11	Entitled to Housing Allowance of			\$385,200 p.a.	\$412,164 p.a.
A12	Entitled to Housing Allowance of			\$354,384 p.a.	\$379,191 p.a.
A13	Entitled to Housing Allowance of			\$331,272 p.a.	\$354,461 p.a.

Keys to Symbols		with effect from 1 <sup>st</sup> April, 2006	With effect from 1 <sup>st</sup> April, 2007	With effect from 1 <sup>st</sup> April, 2008	With effect from 1 <sup>st</sup> April, 2009	
A14	Entitled to Housing Allowance of			\$308,160 p.a.	\$329,731 p.a.	
A15	Entitled to Housing Allowance of			\$282,646 p.a.	\$302,431 p.a.	
A16	Entitled to Housing Allowance of			\$266,073 p.a.	\$284,698 p.a.	
A17	Entitled to Housing Allowance of			\$234,564 p.a.	\$250,984 p.a.	
A18	Entitled to Housing Allowance of		\$217,336 p.a.	\$249,936 p.a.	\$267,431 p.a.	
A19	Entitled to Housing Allowance of		\$194,067 p.a.	\$223,177 p.a.	\$238,799 p.a.	
A20	Entitled to Housing Allowance of		\$173,131 p.a.	\$199,101 p.a.	\$213,038 p.a.	
A21	Entitled to Housing Allowance of		\$138,815 p.a.	\$159,637 p.a.	\$170,812 p.a.	

		With effect from 1 <sup>st</sup> October, 1999	With effect from 1 <sup>st</sup> April, 2008	With effect from 1 <sup>st</sup> September, 2008	With effect from 1 <sup>st</sup> April, 2009
B1	Entitled to Duty Allowance of	\$370,896 p.a.	-	-	-
B2	Entitled to Duty Allowance of	-	\$349,091 p.a.	-	\$373,527 p.a.
В3	Entitled to Duty Allowance of	-	\$317,355 p.a.	-	\$339,570 p.a.
B4	Entitled to Duty Allowance of	\$234,732 p.a.	-	-	-
B5	Entitled to Duty Allowance of	-	\$230,804 p.a.	-	\$246,960 p.a.
B6	Entitled to Duty Allowance of	-	\$230,769 p.a.	-	\$246,923 p.a.
В7	Entitled to Duty Allowance of	-	\$185,834 p.a.	-	\$198,843 p.a.
В8	Entitled to Duty Allowance of	-	\$176,813 p.a.	-	\$189,190 p.a.
В9	Entitled to Duty Allowance of	-	\$152,495 p.a.	-	\$163,170 p.a.
B10	Entitled to Duty Allowance of	-	\$149,684 p.a.	-	\$160,162 p.a.
B11	Entitled to Duty Allowance of	-	-	\$130,116 p.a.	\$139,224 p.a.
B12	Entitled to Duty Allowance of	-	\$126,754 p.a.	-	\$135,627 p.a.
B13	Entitled to Duty Allowance of	-	\$117,876 p.a.	-	\$126,127 p.a.
B14	Entitled to Duty Allowance of	-	\$111,984 p.a.	-	-

		With effect from 1 <sup>st</sup> October, 1999	With effect from 1 <sup>st</sup> April, 2008	With effect from 1 <sup>st</sup> September, 2008	With effect from 1 <sup>st</sup> April, 2009
B15	Entitled to Duty Allowance of	-	\$105,053 p.a.	-	\$112,466 p.a.
B16	Entitled to Duty Allowance of	-	\$104,969 p.a.	-	\$112,316 p.a.
B17	Entitled to Duty Allowance of	-	\$104,911 p.a.	-	\$112,255 p.a.
B18	Entitled to Duty Allowance of	-	\$104,598 p.a.	-	-
B19	Entitled to Duty Allowance of	-	\$102,233 p.a.	-	\$109,387 p.a.
B20	Entitled to Duty Allowance of	-	-	\$96,360 p.a.	\$103,500 p.a.
B21	Entitled to Duty Allowance of	-	\$92,300 p.a.	-	-
B22	Entitled to Duty Allowance of	-	\$87,201 p.a.	-	\$93,305 p.a.
B23	Entitled to Duty Allowance of	-	\$75,480 p.a.	-	\$80,000 p.a.
B24	Entitled to Duty Allowance of	-	\$70,186 p.a.	-	\$75,100 p.a.
B25	Entitled to Duty Allowance of	-	\$68,828 p.a.	-	\$73,456 p.a.
B26	Entitled to Duty Allowance of	-	\$58,814 p.a.	-	\$62,930 p.a.
B27	Entitled to Duty Allowance of	-	\$51,924 p.a.	-	\$55,558 p.a.
B28	Entitled to Duty Allowance of	-	\$42,039 p.a.	-	\$44,982 p.a.
B29	Entitled to Duty Allowance of	-	\$35,295 p.a.	-	\$37,765 p.a.
C	Receive Library Allowance of	-	\$163,875 p.a.	-	\$175,346 p.a
D	Receive Robing/Apparel Allowance of	-	\$112,556 p.a.	-	\$120,435 p.a
E	Receive Foreign Service Allowances.	-	Varies with location		

# SCHEDULE PART II LIST OF SALARY GROUPS AND GRADES

# PUBLIC MANAGEMENT CATEGORY GENERAL MANAGEMENT GROUP (GMG)

#### Executive Management Group (GMG/EMG)

FINANCIAL SECRETARY CABINET SECRETARY PERMANENT SECRETARY

PERMANENT SECRETARY											
Existing	\$4,696,666	\$4,814,083	\$4,934,435	\$5,057,795	\$5,184,240	\$5,313,846	\$5,446,693	\$5,582,860	\$5,722,431	\$5,865,492	p.a.
With effect from 1/4/2015	\$4,744,666	\$4,863,283	\$4,984,865	\$5,109,486	\$5,237,223	\$5,368,154	\$5,502,358	\$5,639,917	\$5,780,915	\$5,925,438	p.a.
With effect from 1/4/2016	\$4,887,006	\$5,009,181	\$5,134,411	\$5,262,771	\$5,394,340	\$5,529,199	\$5,667,429	\$5,809,144	\$5,954,342	\$6,103,201	p.a.
Chief Technical Director (GMG/CTD)											
Existing	\$4,696,666	\$4,814,083	\$4,934,435	\$5,057,795	\$5,184,240	\$5,313,846	\$5,446,693	\$5,582,860	p.a.		
With effect from 1/4/2015	\$4,744,666	\$4,863,283	\$4,984,865	\$5,109,486	\$5,237,223	\$5,368,154	\$5,502,358	\$5,639,917	p.a.		
With effect from 1/4/2016	\$4,887,006	\$5,009,181	\$5,134,411	\$5,262,771	\$5,394,340	\$5,529,199	\$5,667,429	\$5,809,144	p.a.		
Senior Executive Group (GMG/SEG)											
GMG/SEG 6											
Existing	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429	p.a.		
With effect from 1/4/2015	\$3,443,707	\$3,529,800	\$3,618,045	\$3,708,496	\$3,801,208	\$3,896,238	\$3,993,644	\$4,093,485	p.a.		
With effect from 1/4/2016	\$3,547,018	\$3,635,694	\$3,726,586	\$3,819,751	\$3,915,244	\$4,013,126	\$4,113,454	\$4,216,290	p.a.		
GMG/SEG 5											
Existing	\$2,910,615	\$2,983,380	\$3,057,965	\$3,134,414	\$3,212,774	\$3,293,094	\$3,375,421	\$3,459,806	p.a.		
With effect from 1/4/2015	\$2,958,615	\$3,032,580	\$3,108,395	\$3,186,105	\$3,265,757	\$3,347,401	\$3,431,086	\$3,516,864	p.a.		
With effect from 1/4/2016	\$3,047,373	\$3,123,558	\$3,201,647	\$3,281,688	\$3,363,730	\$3,447,823	\$3,534,019	\$3,622,369	p.a.		
GMG/SEG 4											
Existing	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594	p.a.		
With effect from 1/4/2015	\$2,517,614	\$2,580,554	\$2,645,068	\$2,711,195	\$2,778,975	\$2,848,449	\$2,919,660	\$2,992,652	p.a.		
With effect from 1/4/2016	\$2,593,142	\$2,657,971	\$2,724,420	\$2,792,531	\$2,862,344	\$2,933,903	\$3,007,250	\$3,082,431	p.a.		
GMG/SEG 3											
Existing	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623	p.a.		
With effect from 1/4/2015	\$2,036,434	\$2,087,345	\$2,139,528	\$2,193,017	\$2,247,842	\$2,304,038	\$2,361,639	\$2,420,680	p.a.		
With effect from 1/4/2016	\$2,097,527	\$2,149,965	\$2,203,714	\$2,258,807	\$2,315,277	\$2,373,159	\$2,432,488	\$2,493,300	p.a.		

GENERAL MANAGEMENT GROUP (GMG) (Cont'd)
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Senior Executive Group (GMG/SEG) (cont'd)			GEI VERGIE IVII	avriodividivi or	OCT (GIVIG) (COI	itu)			
GMG/SEG 2									
Existing	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599	p.a.
With effect from 1/4/2015	\$1,679,717	\$1,721,710	\$1,764,753	\$1,808,871	\$1,854,093	\$1,900,446	\$1,947,957	\$1,996,656	p.a.
With effect from 1/4/2016	\$1,730,109	\$1,773,361	\$1,817,695	\$1,863,138	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
GMG/SEG 1									
Existing	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251	p.a.
With effect from 1/4/2015	\$1,309,267	\$1,341,999	\$1,375,549	\$1,409,937	\$1,445,186	\$1,481,315	\$1,518,348	\$1,556,307	p.a.
With effect from 1/4/2016	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
Administrative Management Series (GMG/AM)									
GMG/AM 4									
Existing	\$1,123,161	\$1,151,240	\$1,180,021	\$1,209,522	\$1,239,760	\$1,270,754	\$1,302,522	\$1,335,086	p.a.
With effect from 1/4/2015	\$1,171,161	\$1,200,440	\$1,230,451	\$1,261,212	\$1,292,743	\$1,325,061	\$1,358,188	\$1,392,142	p.a.
With effect from 1/4/2016	\$1,206,296	\$1,236,453	\$1,267,365	\$1,299,049	\$1,331,525	\$1,364,813	\$1,398,933	\$1,433,907	p.a.
GMG/AM 3									
Existing	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102	p.a.
With effect from 1/4/2015	\$981,049	\$1,005,575	\$1,030,715	\$1,056,482	\$1,082,895	\$1,109,967	\$1,137,716	\$1,166,159	p.a.
With effect from 1/4/2016	\$1,010,480	\$1,035,742	\$1,061,636	\$1,088,177	\$1,115,381	\$1,143,266	\$1,171,848	\$1,201,144	p.a.
GMG/AM 2									
Existing	\$750,866	\$769,638	\$788,878	\$808,600	\$828,815	\$849,536	\$870,774	\$892,544	p.a.
With effect from 1/4/2015	\$818,866	\$839,338	\$860,321	\$881,829	\$903,875	\$926,472	\$949,634	\$973,374	p.a.
With effect from 1/4/2016	\$843,432	\$864,518	\$886,131	\$908,284	\$930,991	\$954,266	\$978,123	\$1,002,576	p.a.
GMG/AM 1									
Existing	\$613,202	\$628,533	\$644,246	\$660,352	\$676,861	\$693,782	\$711,127	\$728,905	p.a.
With effect from 1/4/2015	\$681,202	\$698,232	\$715,688	\$733,580	\$751,920	\$770,718	\$789,985	\$809,735	p.a.
With effect from 1/4/2016	\$701,638	\$719,179	\$737,158	\$755,587	\$774,477	\$793,839	\$813,685	\$834,027	p.a.
Court Administration Series (GMG/CAS)									
GMG/CAS 3									
Existing	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599	p.a.
With effect from 1/4/2015	\$1,679,717	\$1,721,710	\$1,764,753	\$1,808,871	\$1,854,093	\$1,900,446	\$1,947,957	\$1,996,656	p.a.
With effect from 1/4/2016	\$1,730,109	\$1,773,361	\$1,817,695	\$1,863,138	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
GMG/CAS 2									
Existing	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251	p.a.
With effect from 1/4/2015	\$1,309,267	\$1,341,999	\$1,375,549	\$1,409,937	\$1,445,186	\$1,481,315	\$1,518,348	\$1,556,307	p.a.
With effect from 1/4/2016	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.

## GENERAL MANAGEMENT GROUP (GMG) (Cont'd)

Court Administration Series (GMG/CAS) (Con GMG/CAS 1	t'd)								
Existing	\$1,043,558	\$1,069,646	\$1,096,388	\$1,123,797	\$1,151,892	\$1,180,690	\$1,210,207	\$1,240,462	p.a.
With effect from 1/4/2015	\$1,091,558	\$1,118,847	\$1,146,818	\$1,175,489	\$1,204,876	\$1,234,998	\$1,265,873	\$1,297,519	p.a. p.a.
With effect from 1/4/2016	\$1,124,305	\$1,152,412	\$1,181,223	\$1,210,753	\$1,241,022	\$1,272,048	\$1,303,849	\$1,336,445	p.a. p.a.
with effect from 1/4/2010	\$1,124,303	\$1,132,412	\$1,101,223	\$1,210,733	\$1,241,022	\$1,272,046	\$1,505,649	\$1,550,445	p.a.
Education Officer Series (GMG/EO) GMG/EO 5									
Existing	\$4,244,242	\$4,350,348	\$4,459,106	\$4,570,584	\$4,684,849	\$4,801,970	\$4,922,019	\$5,045,070	p.a.
With effect from 1/4/2015	\$4,414,012	\$4,524,362	\$4,637,471	\$4,753,408	\$4,872,243	\$4,994,049	\$5,118,900	\$5,246,873	p.a.
With effect from 1/4/2016	\$4,546,432	\$4,660,093	\$4,776,595	\$4,896,010	\$5,018,410	\$5,143,871	\$5,272,467	\$5,404,279	p.a.
GMG/EO 4									
Existing	\$3,723,019	\$3,816,094	\$3,911,497	\$4,009,284	\$4,109,516	\$4,212,254	\$4,317,561	\$4,425,500	p.a.
With effect from 1/4/2015	\$3,871,940	\$3,968,738	\$4,067,957	\$4,169,656	\$4,273,897	\$4,380,744	\$4,490,263	\$4,602,520	p.a.
With effect from 1/4/2016	\$3,988,098	\$4,087,800	\$4,189,995	\$4,294,745	\$4,402,114	\$4,512,167	\$4,624,971	\$4,740,595	p.a.
GMG/EO 3									
Existing	\$3,076,875	\$3,153,797	\$3,232,642	\$3,313,458	\$3,396,294	\$3,481,202	\$3,568,232	\$3,657,438	p.a.
With effect from 1/4/2015	\$3,199,950	\$3,279,949	\$3,361,947	\$3,445,996	\$3,532,146	\$3,620,450	\$3,710,961	\$3,803,735	p.a.
With effect from 1/4/2016	\$3,295,949	\$3,378,347	\$3,462,806	\$3,549,376	\$3,638,110	\$3,729,063	\$3,822,290	\$3,917,847	p.a.
GMG/EO 2	<b>#2 727 422</b>	<b>#2</b> 00 <b>5</b> 060	<b>#2.076.016</b>	<b>#2.047.01</b> 6	<b>#2.021.614</b>	#2 00 <b>7 1</b> 55	<b>#2.174.504</b>	#2.252.040	
Existing	\$2,737,433	\$2,805,869	\$2,876,016	\$2,947,916	\$3,021,614	\$3,097,155	\$3,174,584	\$3,253,948	p.a.
With effect from 1/4/2015	\$2,846,930	\$2,918,104	\$2,991,056	\$3,065,833	\$3,142,478	\$3,221,040	\$3,301,566	\$3,384,106	p.a.
With effect from 1/4/2016	\$2,932,338	\$3,005,647	\$3,080,788	\$3,157,808	\$3,236,753	\$3,317,672	\$3,400,613	\$3,485,629	p.a.
GMG/EO 1									
Existing	\$2,253,732	\$2,310,075	\$2,367,827	\$2,427,022	\$2,487,698	\$2,549,890	\$2,613,638	\$2,678,979	p.a.
Laisung	\$1,640,717	\$1,681,735	\$1,723,778	\$1,766,873	\$1,811,045	\$1,856,321	\$1,902,729	\$1,950,297	QB
With effect from 1/4/2015	\$2,343,881	\$2,402,478	\$2,462,540	\$2,524,104	\$2,587,206	\$2,651,887	\$2,718,184	\$2,786,138	-
With effect from 1/4/2013	\$1,706,346	\$1,749,004	\$1,792,729	\$1,837,548	\$1,883,486	\$1,930,574	\$1,978,838	\$2,028,309	p.a. <b>QB</b>
With effect from 1/4/2016	\$2,414,198	\$1,749,004	\$2,536,416	\$2,599,827	\$2,664,823	\$2,731,443	\$2,799,729	\$2,869,722	-
W IIII CIICCU IIOIII 1/4/2010	\$1,757,536	\$1,801,474	\$1,846,511	\$1,892,674	\$1,939,991	\$1,988,491	\$2,799,729	\$2,869,722	p.a. <b>QB</b>
	φ1,/3/,330	φ1,0U1, <del>4</del> /4	φ1,040,511	φ1,092,074	\$1,737,771	ψ1,700, <del>4</del> 71	φ2,030,203	φ2,007,136	QБ

## AUDITOR GENERAL GROUP (AUGD)

### **Auditor General**

AUGD/AGS 10 With effect from 1/4/2015 With effect from 1/4/2016	\$6,381,910 \$6,573,369	\$6,541,458 \$6,737,702	\$6,704,994 \$6,906,144	\$6,872,619 \$7,078,798	\$7,044,435 \$7,255,768	\$7,220,545 \$7,437,162	\$7,401,059 \$7,623,091	\$7,586,086 \$7,813,668	p.a. p.a.
AUGD/AGS 9 With effect from 1/4/2015 With effect from 1/4/2016	\$5,017,644 \$5,168,173	\$5,143,085 \$5,297,378	\$5,271,662 \$5,429,812	\$5,403,454 \$5,565,557	\$5,538,540 \$5,704,696	\$5,677,004 \$5,847,314	\$5,818,929 \$5,993,497	\$5,964,402 \$6,143,334	p.a. p.a.
AUGD/AGS 8 With effect from 1/4/2015 With effect from 1/4/2016	\$3,945,018 \$4,063,369	\$4,043,644 \$4,164,953	\$4,144,735 \$4,269,077	\$4,248,353 \$4,375,804	\$4,354,562 \$4,485,199	\$4,463,426 \$4,597,329	\$4,575,012 \$4,712,262	\$4,689,387 \$4,830,069	p.a. p.a.
AUGD/AGS 7 With effect from 1/4/2015 With effect from 1/4/2016	\$3,101,688 \$3,194,739	\$3,179,231 \$3,274,608	\$3,258,711 \$3,356,473	\$3,340,179 \$3,440,385	\$3,423,684 \$3,526,394	\$3,509,276 \$3,614,554	\$3,597,008 \$3,704,918	\$3,686,933 \$3,797,541	p.a. p.a.
AUGD/AGS 6 With effect from 1/4/2015 With effect from 1/4/2016	\$2,438,638 \$2,511,797	\$2,499,604 \$2,574,592	\$2,562,094 \$2,638,957	\$2,626,146 \$2,704,931	\$2,691,800 \$2,772,554	\$2,759,095 \$2,841,868	\$2,828,072 \$2,912,915	\$2,898,774 \$2,985,737	p.a. p.a.
AUGD/AGS 5 With effect from 1/4/2015 With effect from 1/4/2016	\$1,476,819 \$1,521,124	\$1,513,740 \$1,559,152	\$1,551,583 \$1,598,131	\$1,590,373 \$1,638,084	\$1,630,132 \$1,679,036	\$1,670,886 \$1,721,012	\$1,712,658 \$1,764,038	\$1,755,474 \$1,808,139	p.a. p.a.
AUGD/AGS 4 With effect from 1/4/2015 With effect from 1/4/2016	\$1,119,407 \$1,152,989	\$1,147,392 \$1,181,814	\$1,176,077 \$1,211,359	\$1,205,479 \$1,241,643	\$1,235,616 \$1,272,684	\$1,266,506 \$1,304,501	\$1,298,169 \$1,337,114	\$1,330,623 \$1,370,542	p.a. p.a.
AUGD/AGS 3 With effect from 1/4/2015 With effect from 1/4/2016	\$891,990 \$918,749	\$914,289 \$941,718	\$937,147 \$965,261	\$960,575 \$989,393	\$984,590 \$1,014,127	\$1,009,204 \$1,039,481	\$1,034,435 \$1,065,468	\$1,060,295 \$1,092,104	p.a. p.a.
AUGD/AGS 2 With effect from 1/4/2015 With effect from 1/4/2016	\$728,544 \$750,400	\$746,757 \$769,160	\$765,426 \$788,389	\$784,562 \$808,099	\$804,176 \$828,301	\$824,280 \$849,009	\$844,887 \$870,234	\$866,009 \$891,990	p.a. p.a.
AUGD/AGS 1 With effect from 1/4/2015 With effect from 1/4/2016	\$595,047 \$612,898	\$609,923 \$628,221	\$625,171 \$643,926	\$640,801 \$660,025	\$656,821 \$676,525	\$673,241 \$693,438	\$690,072 \$710,774	\$707,324 \$728,544	p.a. p.a.

## FISCAL MANAGEMENT GROUP (FMG)

## Professional Accounting Series (FMG/PA)

FMG/PA 5 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$3,395,707 \$3,443,707 \$3,547,018	\$3,480,600 \$3,529,800 \$3,635,694	\$3,567,615 \$3,618,045 \$3,726,586	\$3,656,806 \$3,708,496 \$3,819,751	\$3,748,226 \$3,801,208 \$3,915,244	\$3,841,931 \$3,896,238 \$4,013,126	\$3,937,980 \$3,993,644 \$4,113,454	\$4,036,429 \$4,093,485 \$4,216,290	p.a. p.a. p.a.
FMG/PA 4 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$2,469,614 \$2,517,614 \$2,593,142	\$2,531,354 \$2,580,554 \$2,657,971	\$2,594,638 \$2,645,068 \$2,724,420	\$2,659,504 \$2,711,195 \$2,792,531	\$2,725,991 \$2,778,975 \$2,862,344	\$2,794,141 \$2,848,449 \$2,933,903	\$2,863,995 \$2,919,660 \$3,007,250	\$2,935,594 \$2,992,652 \$3,082,431	p.a. p.a. p.a.
FMG/PA 3 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,988,434 \$2,036,434 \$2,097,527	\$2,038,145 \$2,087,345 \$2,149,965	\$2,089,098 \$2,139,528 \$2,203,714	\$2,141,326 \$2,193,017 \$2,258,807	\$2,194,859 \$2,247,842 \$2,315,277	\$2,249,730 \$2,304,038 \$2,373,159	\$2,305,974 \$2,361,639 \$2,432,488	\$2,363,623 \$2,420,680 \$2,493,300	p.a. p.a. p.a.
FMG/PA 2 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,631,717 \$1,679,717 \$1,730,109	\$1,672,510 \$1,721,710 \$1,773,361	\$1,714,322 \$1,764,753 \$1,817,695	\$1,757,181 \$1,808,871 \$1,863,138	\$1,801,110 \$1,854,093 \$1,909,716	\$1,846,138 \$1,900,446 \$1,957,459	\$1,892,291 \$1,947,957 \$2,006,395	\$1,939,599 \$1,996,656 \$2,056,555	p.a. p.a. p.a.
FMG/PA 1 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,045,935 \$1,113,935 \$1,147,353	\$1,072,083 \$1,141,783 \$1,176,037	\$1,098,885 \$1,170,328 \$1,205,438	PB \$1,263,718 PB \$1,345,877 PB \$1,386,253	\$1,295,311 \$1,379,524 \$1,420,910	\$1,327,694 \$1,414,012 \$1,456,433	\$1,360,886 \$1,449,362 \$1,492,843	\$1,394,908 \$1,485,597 \$1,530,164	p.a. p.a. p.a.
Audit Series (FMG/AS) FMG/AS 6 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$2,469,614 \$2,517,614 \$2,593,142	\$2,531,354 \$2,580,554 \$2,657,971	\$2,594,638 \$2,645,068 \$2,724,420	\$2,659,504 \$2,711,195 \$2,792,531	\$2,725,991 \$2,778,975 \$2,862,344	\$2,794,141 \$2,848,449 \$2,933,903	\$2,863,995 \$2,919,660 \$3,007,250	\$2,935,594 \$2,992,652 \$3,082,431	p.a. p.a. p.a.
FMG/AS 5 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,988,434 \$2,036,434 \$2,097,527	\$2,038,145 \$2,087,345 \$2,149,965	\$2,089,098 \$2,139,528 \$2,203,714	\$2,141,326 \$2,193,017 \$2,258,807	\$2,194,859 \$2,247,842 \$2,315,277	\$2,249,730 \$2,304,038 \$2,373,159	\$2,305,974 \$2,361,639 \$2,432,488	\$2,363,623 \$2,420,680 \$2,493,300	p.a. p.a. p.a.
FMG/AS 4 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,631,717 \$1,679,717 \$1,730,109	\$1,672,510 \$1,721,710 \$1,773,361	\$1,714,322 \$1,764,753 \$1,817,695	\$1,757,181 \$1,808,871 \$1,863,138	\$1,801,110 \$1,854,093 \$1,909,716	\$1,846,138 \$1,900,446 \$1,957,459	\$1,892,291 \$1,947,957 \$2,006,395	\$1,939,599 \$1,996,656 \$2,056,555	p.a. p.a. p.a.

# FISCAL MANAGEMENT GROUP (FMG) (Cont'd)

Audit Series	(FMG/AS)	(Cont'd)
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FMG/AS 3									
Existing	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251	p.a.
With effect from 1/4/2015	\$1,309,267	\$1,341,999	\$1,375,549	\$1,409,937	\$1,445,186	\$1,481,315	\$1,518,348	\$1,556,307	p.a.
With effect from 1/4/2016	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
FMG/AS 2									
Existing	\$1,052,181	\$1,078,485	\$1,105,448	\$1,133,084	\$1,161,411	\$1,190,446	\$1,220,207	\$1,250,712	p.a.
With effect from 1/4/2015	\$1,100,181	\$1,127,686	\$1,155,878	\$1,184,775	\$1,214,394	\$1,244,754	\$1,275,873	\$1,307,769	p.a.
With effect from 1/4/2016	\$1,133,186	\$1,161,516	\$1,190,554	\$1,220,318	\$1,250,826	\$1,282,096	\$1,314,149	\$1,347,003	p.a.
FMG/AS 1									
Existing	\$750,689	\$769,456	\$788,692	\$808,410	\$828,620	\$849,335	\$870,569	\$892,333	p.a.
With effect from 1/4/2015	\$798,689	\$818,656	\$839,123	\$860,101	\$881,603	\$903,643	\$926,234	\$949,390	p.a.
With effect from 1/4/2016	\$822,650	\$843,216	\$864,296	\$885,904	\$908,051	\$930,753	\$954,021	\$977,872	p.a.
Audit Clerk Series (FMG/AUC)									
FMG/AUC 1									
Existing	\$471,390	\$483,175	\$495,254	\$507,635	PB 629,468	\$645,204	\$661,334	\$677,868	n a
With effect from 1/4/2015	\$539.390	\$552.875	\$566,697	\$580,864	PB 720,271	\$738,278	\$756,735	\$775,654	p.a. p.a.
With effect from 1/4/2016	\$555,572	\$569,461	\$583,698	\$598,290	PB 741,880	\$760,427	\$779,437	\$798,923	p.a. p.a.
with effect from 1/4/2010	φ333,372	\$309,401	φ363,096	Ψ390,290	1 1 741,000	\$700,427	\$119, <del>4</del> 31	\$190,923	p.a.
Accounting Technician Series (FMG/AT)									
FMG/AT 3									
Existing	\$882,992	\$905,067	\$927,694	\$950,886	\$974,658	\$999,024	\$1,024,000	\$1,049,600	p.a.
With effect from 1/4/2015	\$950,992	\$974,767	\$999,136	\$1,024,114	\$1,049,717	\$1,075,960	\$1,102,859	\$1,130,431	p.a.
With effect from 1/4/2016	\$979,522	\$1,004,010	\$1,029,110	\$1,054,838	\$1,081,209	\$1,108,239	\$1,135,945	\$1,164,344	p.a.
									•
FMG/AT 2									
Existing	\$693,308	\$710,641	\$728,407	\$746,617	\$765,282	\$784,414	\$804,025	\$824,125	p.a.
With effect from 1/4/2015	\$761,308	\$780,341	\$799,849	\$819,845	\$840,342	\$861,350	\$882,884	\$904,956	p.a.
With effect from 1/4/2016	\$784,147	\$803,751	\$823,845	\$844,441	\$865,552	\$887,191	\$909,370	\$932,105	p.a.
FMG/AT 1									
Existing	\$594,213	\$609,069	\$624,295	\$639,903	\$655,900	\$672,298	\$689,105	\$706,333	p.a.
With effect from 1/4/2015	\$662,213	\$678,768	\$695,738	\$713,131	\$730,959	\$749,233	\$767,964	\$787,163	p.a.
With effect from 1/4/2016	\$682,079	\$699,131	\$716,610	\$734,525	\$752,888	\$771,710	\$791,003	\$810,778	p.a.

## FISCAL MANAGEMENT GROUP (FMG) (Cont'd)

## Accounting Clerk Series (FMG/AC)

FMG/AC 2									
Existing	\$558,140	\$572,094	\$586,396	\$601,056	\$616,082	\$631,484	\$647,271	\$663,453	p.a.
With effect from 1/4/2015	\$626,140	\$641,794	\$657,838	\$674,284	\$691,141	\$708,420	\$726,130	\$744,284	p.a.
With effect from 1/4/2016	\$644,924	\$661,047	\$677,573	\$694,513	\$711,876	\$729,673	\$747,914	\$766,612	p.a.
FMG/AC 1									
Existing	\$468,038	\$479,739	\$491,732	\$504,026	\$516,626	\$529,542	\$542,780	\$556,350	p.a.
With effect from 1/4/2015	\$536,038	\$549,439	\$563,175	\$577,254	\$591,686	\$606,478	\$621,640	\$637,181	p.a.
With effect from 1/4/2016	\$552,119	\$565,922	\$580,070	\$594,572	\$609,436	\$624,672	\$640,289	\$656,296	p.a.
Cashier Series (FMG/CS)									
FMG/CS 2									
Existing	\$518,685	\$531,652	\$544,944	\$558,567	\$572,532	\$586,845	\$601,516	\$616,554	p.a.
With effect from 1/4/2015	\$586,685	\$601,352	\$616,386	\$631,796	\$647,590	\$663,780	\$680,375	\$697,384	p.a.
With effect from 1/4/2016	\$604,286	\$619,393	\$634,878	\$650,749	\$667,018	\$683,694	\$700,786	\$718,306	p.a.
FMG/CS 1									
Existing	\$447,292	\$458,474	\$469,936	\$481,684	\$493,726	\$506,069	\$518,721	\$531,689	p.a.
With effect from 1/4/2015	\$515,292	\$528,174	\$541,379	\$554,913	\$568,786	\$583,006	\$597,581	\$612,520	p.a.
With effect from 1/4/2016	\$530,751	\$544,020	\$557,620	\$571,561	\$585,850	\$600,496	\$615,508	\$630,896	

## REGULATORY MANAGEMENT GROUP (RMG)

## Tax Administration (RMG/TA)

\$4,696,666	\$4,814,083	\$4,934,435	\$5,057,795	\$5,184,240	\$5,313,846	\$5,446,693	\$5,582,860	p.a.
\$4,744,666	\$4,863,283	\$4,984,865	\$5,109,486	\$5,237,223	\$5,368,154	\$5,502,358	\$5,639,917	p.a.
\$4,887,006	\$5,009,181	\$5,134,411	\$5,262,771	\$5,394,340	\$5,529,199	\$5,667,429	\$5,809,114	p.a.
\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429	p.a.
\$3,443,707	\$3,529,800	\$3,618,045	\$3,708,496	\$3,801,209	\$3,896,239	\$3,993,645	\$4,093,486	p.a.
\$3,547,019	\$3,635,684	\$3,726,581	\$3,819,751	\$3,915,245	\$4,013,126	\$4,113,454	\$4,216,291	p.a.
\$2,910,615	\$2,983,380	\$3,057,965	\$3,134,413	\$3,212,774	\$3,293,094	\$3,375,421	\$3,459,807	p.a.
\$2,958,615	\$3,032,580	\$3,108,395	\$3,186,105	\$3,265,757	\$3,347,401	\$3,431,086	\$3,516,863	p.a.
\$3,047,373	\$3,123,558	\$3,201,647	\$3,281,688	\$3,363,730	\$3,447,823	\$3,534,019	\$3,622,369	p.a.
\$2,469,614	\$2,531,354	\$2,594,637	\$2,659,503	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594	p.a.
\$2,517,614	\$2,580,554	\$2,645,068	\$2,711,194	\$2,778,974	\$2,848,449	\$2,919,660	\$2,992,651	p.a.
\$2,593,142	\$2,657,970	\$2,724,420	\$2,792,530	\$2,862,343	\$2,933,902	\$3,007,250	\$3,082,431	p.a.
\$1,988,434	\$2,038,145	\$2,089,099	\$2,141,326	\$2,194,859	\$2,249,731	\$2,305,974	\$2,363,623	p.a.
\$2,036,434	\$2,087,345	\$2,139,528	\$2,193,017	\$2,247,842	\$2,304,038	\$2,361,639	\$2,420,680	p.a.
\$2,097,527	\$2,149,965	\$2,203,714	\$2,258,807	\$2,315,277	\$2,373,159	\$2,432,488	\$2,493,300	p.a.
\$1,631,717	\$1,672,510	\$1,714,323	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599	p.a.
\$1,679,717	\$1,721,710	\$1,764,752	\$1,808,871	\$1,854,093	\$1,900,445	\$1,947,957	\$1,996,655	p.a.
\$1,730,108	\$1,773,361	\$1,817,695	\$1,863,137	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,204	\$1,427,008	\$1,462,683	\$1,499,251	p.a.
\$1,309,267	\$1,341,999	\$1,375,549	\$1,409,938	\$1,445,186	\$1,481,316	\$1,518,349	\$1,556,308	p.a.
\$1,348,545	\$1,382,259	\$1,416,816	\$1,452,236	\$1,488,542	\$1,525,755	\$1,563,899	\$1,602,997	p.a.
\$991,419	\$1,016,204	\$1,041,609	\$1,067,650	\$1,094,341	\$1,121,699	\$1,149,742	\$1,178,485	p.a.
	\$1,065,404	\$1,092,039	\$1,119,340	\$1,147,324	\$1,176,007	\$1,205,407	\$1,235,542	p.a.
	\$4,744,666 \$4,887,006 \$3,395,707 \$3,443,707 \$3,547,019 \$2,910,615 \$2,958,615 \$3,047,373 \$2,469,614 \$2,517,614 \$2,593,142 \$1,988,434 \$2,036,434 \$2,097,527 \$1,679,717 \$1,730,108 \$1,261,267 \$1,309,267 \$1,348,545	\$4,744,666 \$4,863,283 \$4,887,006 \$5,009,181 \$3,395,707 \$3,480,600 \$3,443,707 \$3,529,800 \$3,547,019 \$3,635,684 \$2,910,615 \$2,983,380 \$2,958,615 \$3,032,580 \$3,047,373 \$3,123,558 \$2,469,614 \$2,531,354 \$2,517,614 \$2,580,554 \$2,593,142 \$2,657,970 \$1,988,434 \$2,038,145 \$2,036,434 \$2,087,345 \$2,097,527 \$2,149,965 \$1,631,717 \$1,672,510 \$1,679,717 \$1,721,710 \$1,730,108 \$1,773,361 \$1,261,267 \$1,292,799 \$1,309,267 \$1,341,999 \$1,348,545 \$1,382,259	\$4,744,666 \$4,863,283 \$4,984,865 \$4,887,006 \$5,009,181 \$5,134,411 \$3,395,707 \$3,480,600 \$3,567,615 \$3,443,707 \$3,529,800 \$3,618,045 \$3,547,019 \$3,635,684 \$3,726,581 \$2,910,615 \$2,983,380 \$3,057,965 \$2,958,615 \$3,032,580 \$3,108,395 \$3,047,373 \$3,123,558 \$3,201,647 \$2,517,614 \$2,531,354 \$2,594,637 \$2,517,614 \$2,580,554 \$2,645,068 \$2,593,142 \$2,657,970 \$2,724,420 \$1,988,434 \$2,038,145 \$2,089,099 \$2,036,434 \$2,087,345 \$2,139,528 \$2,097,527 \$2,149,965 \$2,203,714 \$1,613,717 \$1,672,510 \$1,714,323 \$1,679,717 \$1,721,710 \$1,764,752 \$1,730,108 \$1,773,361 \$1,817,695 \$1,292,799 \$1,325,119 \$1,309,267 \$1,341,999 \$1,375,549 \$1,348,545 \$1,382,259 \$1,416,816	\$4,744,666 \$4,863,283 \$4,984,865 \$5,109,486 \$4,887,006 \$5,009,181 \$5,134,411 \$5,262,771 \$3,395,707 \$3,480,600 \$3,567,615 \$3,656,806 \$3,443,707 \$3,529,800 \$3,618,045 \$3,708,496 \$3,547,019 \$3,635,684 \$3,726,581 \$3,819,751 \$2,910,615 \$2,983,380 \$3,057,965 \$3,134,413 \$2,958,615 \$3,032,580 \$3,108,395 \$3,186,105 \$3,047,373 \$3,123,558 \$3,201,647 \$3,281,688 \$2,469,614 \$2,531,354 \$2,594,637 \$2,659,503 \$2,517,614 \$2,580,554 \$2,645,068 \$2,711,194 \$2,593,142 \$2,657,970 \$2,724,420 \$2,792,530 \$1,988,434 \$2,038,145 \$2,089,099 \$2,141,326 \$2,036,434 \$2,087,345 \$2,139,528 \$2,193,017 \$2,097,527 \$2,149,965 \$2,203,714 \$2,258,807 \$1,613,717 \$1,672,510 \$1,714,323 \$1,757,181 \$1,679,717 \$1,721,710 \$1,764,752 \$1,808,871 \$1,730,108 \$1,773,361 \$1,817,695 \$1,863,137 \$1,261,267 \$1,292,799 \$1,325,119 \$1,358,247 \$1,309,267 \$1,341,999 \$1,375,549 \$1,409,938 \$1,348,545 \$1,382,259 \$1,416,816 \$1,452,236 \$1,991,419 \$1,016,204 \$1,041,609 \$1,067,650	\$4,744,666 \$4,863,283 \$4,984,865 \$5,109,486 \$5,237,223 \$4,887,006 \$5,009,181 \$5,134,411 \$5,262,771 \$5,394,340 \$3,395,707 \$3,480,600 \$3,567,615 \$3,656,806 \$3,748,226 \$3,443,707 \$3,529,800 \$3,618,045 \$3,708,496 \$3,801,209 \$3,547,019 \$3,635,684 \$3,726,581 \$3,819,751 \$3,915,245 \$2,910,615 \$2,983,380 \$3,057,965 \$3,134,413 \$3,212,774 \$2,958,615 \$3,032,580 \$3,108,395 \$3,186,105 \$3,265,757 \$3,047,373 \$3,123,558 \$3,201,647 \$3,281,688 \$3,363,730 \$2,469,614 \$2,531,354 \$2,594,637 \$2,659,503 \$2,725,991 \$2,517,614 \$2,580,554 \$2,645,068 \$2,711,194 \$2,778,974 \$2,593,142 \$2,657,970 \$2,724,420 \$2,792,530 \$2,862,343 \$1,988,434 \$2,038,145 \$2,089,099 \$2,141,326 \$2,194,859 \$2,036,434 \$2,087,345 \$2,139,528 \$2,193,017 \$2,247,842 \$2,097,527 \$2,149,965 \$2,203,714 \$2,258,807 \$2,315,277 \$1,671,717 \$1,721,710 \$1,764,752 \$1,808,871 \$1,854,093 \$1,730,108 \$1,773,361 \$1,817,695 \$1,368,137 \$1,909,716 \$1,261,267 \$1,341,999 \$1,375,549 \$1,409,938 \$1,445,186 \$1,348,545 \$1,382,259 \$1,416,816 \$1,452,236 \$1,498,542 \$9,91,419 \$1,016,204 \$1,041,609 \$1,067,650 \$1,094,341	\$4,744,666 \$4,863,283 \$4,984,865 \$5,109,486 \$5,237,223 \$5,368,154 \$4,887,006 \$5,009,181 \$5,134,411 \$5,262,771 \$5,394,340 \$5,529,199 \$3,395,707 \$3,480,600 \$3,567,615 \$3,656,806 \$3,748,226 \$3,841,931 \$3,443,707 \$3,529,800 \$3,618,045 \$3,708,496 \$3,801,209 \$3,896,239 \$3,547,019 \$3,635,684 \$3,726,581 \$3,819,751 \$3,915,245 \$4,013,126 \$2,910,615 \$2,983,380 \$3,057,965 \$3,134,413 \$3,212,774 \$3,293,094 \$2,958,615 \$3,032,580 \$3,108,395 \$3,186,105 \$3,265,757 \$3,347,401 \$3,047,373 \$3,123,558 \$3,201,647 \$3,281,688 \$3,363,730 \$3,447,823 \$2,469,614 \$2,531,354 \$2,594,637 \$2,659,503 \$2,725,991 \$2,794,141 \$2,517,614 \$2,580,554 \$2,645,068 \$2,711,194 \$2,778,974 \$2,848,449 \$2,593,142 \$2,657,970 \$2,724,420 \$2,792,530 \$2,862,343 \$2,933,902 \$1,988,434 \$2,087,345 \$2,139,528 \$2,193,017 \$2,247,842 \$2,304,038 \$2,097,527 \$2,149,965 \$2,203,714 \$2,258,807 \$2,315,277 \$2,373,159 \$1,631,717 \$1,672,510 \$1,714,323 \$1,757,181 \$1,801,110 \$1,846,138 \$1,679,717 \$1,721,710 \$1,764,752 \$1,808,871 \$1,854,093 \$1,900,445 \$1,730,108 \$1,773,361 \$1,817,695 \$1,863,137 \$1,909,716 \$1,957,459 \$1,309,267 \$1,341,999 \$1,375,549 \$1,409,938 \$1,445,186 \$1,481,316 \$1,348,545 \$1,382,259 \$1,416,816 \$1,452,236 \$1,094,341 \$1,121,699 \$1,991,419 \$1,016,204 \$1,041,609 \$1,067,650 \$1,094,341 \$1,121,699 \$1,041,999 \$1,375,549 \$1,409,938 \$1,445,186 \$1,481,316 \$1,348,545 \$1,382,259 \$1,416,816 \$1,452,236 \$1,094,341 \$1,121,699 \$1,991,419 \$1,016,204 \$1,041,609 \$1,067,650 \$1,094,341 \$1,121,699	\$4,744,666 \$4,863,283 \$4,984,865 \$5,109,486 \$5,237,223 \$5,368,154 \$5,502,358 \$4,887,006 \$5,009,181 \$5,134,411 \$5,262,771 \$5,394,340 \$5,529,199 \$5,667,429 \$\$3,395,707 \$3,480,600 \$3,567,615 \$3,656,806 \$3,748,226 \$3,841,931 \$3,937,980 \$3,443,707 \$3,529,800 \$3,618,045 \$3,708,496 \$3,801,209 \$3,896,239 \$3,993,645 \$3,547,019 \$3,635,684 \$3,726,581 \$3,819,751 \$3,915,245 \$4,013,126 \$4,113,454 \$\$2,910,615 \$2,983,380 \$3,057,965 \$3,134,413 \$3,212,774 \$3,293,094 \$3,375,421 \$2,958,615 \$3,032,580 \$3,108,395 \$3,186,105 \$3,265,757 \$3,347,401 \$3,431,086 \$3,047,373 \$3,123,558 \$3,201,647 \$3,281,688 \$3,363,730 \$3,447,823 \$3,534,019 \$\$\$2,469,614 \$2,580,554 \$2,645,068 \$2,711,194 \$2,778,974 \$2,848,449 \$2,919,660 \$2,593,142 \$2,657,970 \$2,724,420 \$2,792,530 \$2,862,343 \$2,933,902 \$3,007,250 \$\$\$\$1,988,434 \$2,087,345 \$2,139,528 \$2,193,017 \$2,247,842 \$2,304,038 \$2,361,639 \$2,097,527 \$2,149,965 \$2,203,714 \$2,258,807 \$2,315,277 \$2,373,159 \$2,432,488 \$\$\$\$1,631,717 \$1,672,510 \$1,714,323 \$1,757,181 \$1,801,110 \$1,846,138 \$1,892,291 \$1,679,717 \$1,721,710 \$1,764,752 \$1,808,871 \$1,854,093 \$1,900,445 \$1,947,957 \$1,730,108 \$1,773,361 \$1,817,695 \$1,808,871 \$1,854,093 \$1,900,445 \$1,947,957 \$1,730,108 \$1,733,361 \$1,817,695 \$1,863,137 \$1,909,716 \$1,957,459 \$2,006,395 \$\$\$\$\$91,419 \$1,016,204 \$1,041,609 \$1,067,650 \$1,094,341 \$1,121,699 \$1,149,742 \$\$\$\$\$\$91,419 \$1,016,204 \$1,041,609 \$1,067,650 \$1,094,341 \$1,121,699 \$1,149,742 \$\$\$\$\$\$\$\$\$\$\$91,419 \$1,016,204 \$1,041,609 \$1,067,650 \$1,094,341 \$1,121,699 \$1,149,742 \$	\$4,744,666         \$4,863,283         \$4,984,865         \$5,109,486         \$5,237,223         \$5,368,154         \$5,502,358         \$5,639,917           \$4,887,006         \$5,009,181         \$5,134,411         \$5,262,771         \$5,394,340         \$5,529,199         \$5,667,429         \$5,809,114           \$3,395,707         \$3,480,600         \$3,567,615         \$3,656,806         \$3,748,226         \$3,841,931         \$3,937,980         \$4,036,429           \$3,443,707         \$3,529,800         \$3,618,045         \$3,708,496         \$3,801,209         \$3,896,239         \$3,993,645         \$4,093,486           \$3,547,019         \$3,635,684         \$3,726,581         \$3,184,413         \$3,212,774         \$3,293,094         \$3,375,421         \$3,459,807           \$2,958,615         \$3,032,580         \$3,108,395         \$3,186,105         \$3,265,757         \$3,347,401         \$3,431,086         \$3,516,863           \$3,047,373         \$3,123,558         \$3,201,647         \$3,281,688         \$3,363,730         \$3,447,823         \$3,534,019         \$3,622,369           \$2,469,614         \$2,531,354         \$2,546,637         \$2,659,503         \$2,725,991         \$2,794,141         \$2,863,995         \$2,935,594           \$2,517,614         \$2,580,554         \$2,645,068

## REGULATORY MANAGEMENT GROUP (RMG) (Cont'd)

## Tax Administration (RMG/TA) (Cont'd)

RMG/TA 3 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$833,378 \$881,378 \$907,820	\$854,213 \$903,413 \$930,515	\$875,568 \$925,998 \$953,778	\$897,457 \$949,148 \$977,622	\$919,894 \$972,877 \$1,002,063	\$942,891 \$997,199 \$1,027,115	\$966,463 \$1,022,129 \$1,052,792	\$990,625 \$1,047,682 \$1,079,112	p.a. p.a. p.a.
RMG/TA 2									
Existing	\$708,192	\$725,897	\$744,044	\$762,645	\$781,712	\$801,254	\$821,286	\$841,818	p.a.
With effect from 1/4/2015	\$776,192	\$795,597	\$815,487	\$835,874	\$856,771	\$878,190	\$900,145	\$922,649	p.a.
With effect from 1/4/2016	\$799,478	\$819,465	\$839,951	\$860,950	\$882,474	\$904,536	\$927,149	\$950,328	p.a.
RMG/TA 1									
Existing	\$575,667	\$590,059	\$604,810	\$619,931	\$635,429	\$651,315	\$667,598	\$684,287	p.a.
With effect from 1/4/2015	\$643,667	\$659,759	\$676,253	\$693,159	\$710,488	\$728,250	\$746,457	\$765,118	p.a.
With effect from 1/4/2016	\$662,977	\$679,552	\$696,541	\$713,954	\$731,803	\$750,098	\$768,850	\$788,072	p.a.

## MANAGEMENT INFORMATION SYSTEM (MIS)

# Information Technology Group (MIS/IT)

MIS/IT 9 With effect from 1/5/2017	\$3,494,700	\$3,582,068	\$3,671,619	\$3,763,410	\$3,857,495	\$3,953,932	\$4,052,781	\$4,154,100	p.a.
) Ma mm o									
MIS/IT 8 Existing	\$2,546,854	\$2,610,526	\$2,675,789	\$2,742,684	\$2,811,251	\$2,881,532	\$2,953,570	\$3,027,410	
With effect from 1/4/2015	\$2,594,854	\$2,659,725	\$2,726,218	\$2,794,374	\$2,864,233	\$2,881,332	\$3,009,235	\$3,027,410	p.a.
With effect from 1/4/2016	\$2,672,700	\$2,739,517	\$2,808,005	\$2,878,205	\$2,950,160	\$3,023,914	\$3,009,233	\$3,177,000	p.a. p.a.
With effect from 1/4/2010	\$2,072,700	φ2,737,317	Ψ2,000,003	Ψ2,070,203	Ψ2,730,100	Ψ3,023,714	ψ3,077,512	ψ3,177,000	p.a.
MIS/IT 7									
Existing	\$2,045,298	\$2,096,430	\$2,148,841	\$2,202,562	\$2,257,626	\$2,314,067	\$2,371,918	\$2,431,216	p.a.
With effect from 1/4/2015	\$2,093,298	\$2,145,630	\$2,199,271	\$2,254,253	\$2,310,609	\$2,368,375	\$2,427,584	\$2,488,274	p.a.
With effect from 1/4/2016	\$2,156,097	\$2,209,999	\$2,265,249	\$2,321,881	\$2,379,928	\$2,439,426	\$2,500,411	\$2,562,922	p.a.
N TTO TITLE									
MIS/IT 6 Existing	\$1,658,960	\$1,700,434	\$1,742,945	\$1,786,519	\$1,831,182	\$1,876,961	\$1,923,885	\$1,971,982	
With effect from 1/4/2015	\$1,706,960	\$1,749,634	\$1,793,375	\$1,838,209	\$1,884,164	\$1,870,961	\$1,923,883 \$1,979,550	\$2,029,039	p.a. p.a.
With effect from 1/4/2016	\$1,758,169	\$1,802,123	\$1,847,176	\$1,893,355	\$1,940,689	\$1,989,207	\$2,038,937	\$2,029,039	p.a. p.a.
with effect from 1/4/2010	\$1,730,109	\$1,002,123	\$1,647,170	\$1,095,555	\$1,940,069	\$1,969,207	\$2,030,937	\$2,069,910	p.a.
MIS/IT 5									
Existing	\$1,473,145	\$1,509,973	\$1,547,723	\$1,586,416	\$1,626,076	\$1,666,728	\$1,708,396	\$1,751,106	p.a.
With effect from 1/4/2015	\$1,541,145	\$1,579,674	\$1,619,165	\$1,659,645	\$1,701,136	\$1,743,664	\$1,787,256	\$1,831,937	p.a.
With effect from 1/4/2016	\$1,587,379	\$1,627,064	\$1,667,740	\$1,709,434	\$1,752,170	\$1,795,974	\$1,840,873	\$1,886,895	p.a.
MIS/IT 4									
Existing	\$1,297,119	\$1,329,547	\$1,362,786	\$1,396,856	\$1,431,777	\$1,467,571	\$1,504,261	\$1,541,867	p.a.
With effect from 1/4/2015	\$1,365,119	\$1,399,247	\$1,434,228	\$1,470,084	\$1,506,836	\$1,544,507	\$1,583,120	\$1,622,698	p.a.
With effect from 1/4/2016	\$1,406,073	\$1,441,224	\$1,477,255	\$1,514,186	\$1,552,041	\$1,590,842	\$1,630,613	\$1,671,378	p.a.
MIS/IT 3									
Existing	\$848,292	\$869,499	\$891,237	\$913,518	\$936,356	\$959,764	\$983,759	\$1,008,353	p.a.
With effect from 1/4/2015	\$916,292	\$939,199	\$962,679	\$986,746	\$1,011,415	\$1,036,700	\$1,062,618	\$1,089,183	p.a.
With effect from 1/4/2016	\$943,781	\$967,375	\$991,560	\$1,016,349	\$1,041,757	\$1,067,801	\$1,094,496	\$1,121,859	p.a.
	** ***	+ ,e	4	7-,,-	+-,,	+-,,	+-, ,,	+-,,	F
MIS/IT 2									
Existing	\$704,988	\$722,613	\$740,678	\$759,195	\$778,175	\$797,629	\$817,570	\$838,009	p.a.
With effect from 1/4/2015	\$772,988	\$792,313	\$812,121	\$832,424	\$853,234	\$874,565	\$896,429	\$918,840	p.a.
With effect from 1/4/2016	\$796,178	\$816,082	\$836,484	\$857,396	\$878,831	\$900,802	\$923,322	\$946,405	p.a.
MIS/IT 1									
Existing	\$529,789	\$543,034	\$556,610	\$570,525	\$584,788	\$599,408	\$614,393	\$629,753	p.a.
With effect from 1/4/2015	\$529,789 \$597,789	\$612,734	\$628,052	\$643,753	\$659,847	\$676,343	\$693,252	\$710,583	p.a. p.a.
With effect from 1/4/2016	\$615,723	\$631,116	\$646,894	\$663,066	\$679,643	\$696,634	\$714,050	\$731,901	p.a. p.a.
	Q313,123	4331,110	φυ 10,001	\$305,000	4017,013	Ψ020,03 I	Ψ/11,050	Ψ131,701	ρ.α.

# PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG)

## Librarian Series (PIDG/LB)

PIDG/LB 5 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,631,717 \$1,679,717 \$1,730,109	\$1,672,510 \$1,721,710 \$1,773,361	\$1,714,322 \$1,764,753 \$1,817,695	\$1,757,181 \$1,808,871 \$1,863,138	\$1,801,110 \$1,854,093 \$1,909,716	\$1,846,138 \$1,900,446 \$1,957,459	\$1,892,291 \$1,947,957 \$2,006,395	\$1,939,599 \$1,996,656 \$2,056,555	p.a. p.a. p.a.
PIDG/LB 4 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,261,267 \$1,309,267 \$1,348,545	\$1,292,799 \$1,341,999 \$1,382,259	\$1,325,119 \$1,375,549 \$1,416,815	\$1,358,247 \$1,409,937 \$1,452,235	\$1,392,203 \$1,445,186 \$1,488,541	\$1,427,008 \$1,481,315 \$1,525,755	\$1,462,684 \$1,518,348 \$1,563,899	\$1,499,251 \$1,556,307 \$1,602,996	p.a. p.a. p.a.
PIDG/LB 3 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,152,900 \$1,200,900 \$1,236,927	\$1,181,722 \$1,230,923 \$1,267,850	\$1,211,265 \$1,261,696 \$1,299,546	\$1,241,547 \$1,293,238 \$1,332,035	\$1,272,586 \$1,325,569 \$1,365,336	\$1,304,400 \$1,358,708 \$1,399,469	\$1,337,010 \$1,392,676 \$1,434,456	\$1,370,436 \$1,427,493 \$1,470,318	p.a. p.a. p.a.
PIDG/LB 2 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$933,049 \$1,001,049 \$1,031,080	\$956,375 \$1,026,075 \$1,056,857	\$980,284 \$1,051,727 \$1,083,279	\$1,004,791 \$1,078,020 \$1,110,361	\$1,029,911 \$1,104,971 \$1,138,120	\$1,055,659 \$1,132,595 \$1,166,573	\$1,082,051 \$1,160,910 \$1,195,737	\$1,109,102 \$1,189,933 \$1,225,631	p.a. p.a. p.a.
PIDG/LB 1 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$750,866 \$818,866 \$843,432	\$769,638 \$839,338 \$864,518	\$788,878 \$860,321 \$886,131	\$808,600 \$881,829 \$908,284	\$828,815 \$903,875 \$930,991	\$849,536 \$926,472 \$954,266	\$870,774 \$949,634 \$978,123	\$892,544 \$973,374 \$1,002,576	p.a. p.a. p.a.
Library Assistant Series (PIDG/LA)									
PIDG/LA 2 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$612,227 \$680,227 \$700,634	\$627,532 \$697,233 \$718,150	\$643,221 \$714,663 \$736,103	\$659,301 \$732,530 \$754,506	\$675,784 \$750,843 \$773,369	\$692,678 \$769,614 \$792,703	\$709,997 \$788,855 \$812,520	\$727,746 \$808,576 \$832,833	p.a. p.a. p.a.
PIDG/LA 1 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$472,925 \$540,925 \$557,153	\$484,748 \$554,448 \$571,082	\$496,867 \$568,309 \$585,359	\$509,289 \$582,517 \$599,993	\$522,021 \$597,080 \$614,992	\$535,072 \$612,007 \$630,367	\$548,449 \$627,307 \$646,126	\$562,197 \$642,990 \$662,280	p.a. p.a. p.a.

# PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont'd)

## Library Aide Series (PIDG/LD)

PIDG/LD 2 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$8,756 \$9,679 \$9,969	\$8,975 \$9,921 \$10,219	\$9,200 \$10,169 \$10,474	\$9,430 \$10,423 \$10,736	\$9,665 \$10,684 \$11,004	\$9,907 \$10,951 \$11,279	p.w. p.w. p.w.		
PIDG/LD 1 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$7,783 \$8,706 \$8,967	\$7,977 \$8,924 \$9,191	\$8,177 \$9,147 \$9,421	\$8,381 \$9,375 \$9,657	\$8,591 \$9,610 \$9,898	\$8,806 \$9,850 \$10,146	p.w. p.w. p.w.		
Archives and Records Management Series (PID	OG/AR)								
PIDG/AR 7 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$2,571,277 \$2,619,277 \$2,697,855	\$2,635,559 \$2,684,759 \$2,765,302	\$2,701,448 \$2,751,878 \$2,834,434	\$2,768,985 \$2,820,675 \$2,905,295	\$2,838,209 \$2,891,192 \$2,977,927	\$2,909,164 \$2,963,472 \$3,052,376	\$2,981,893 \$3,037,558 \$3,128,685	\$3,056,441 \$3,113,497 \$3,206,902	p.a. p.a. p.a.
PIDG/AR 6 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,988,434 \$2,036,434 \$2,097,527	\$2,038,145 \$2,087,345 \$2,149,965	\$2,089,098 \$2,139,528 \$2,203,714	\$2,141,326 \$2,193,017 \$2,258,807	\$2,194,859 \$2,247,842 \$2,315,277	\$2,249,730 \$2,304,038 \$2,373,159	\$2,305,974 \$2,361,639 \$2,432,488	\$2,363,623 \$2,420,680 \$2,493,300	p.a. p.a. p.a.
PIDG/AR 5 Existing With effect from 1/4/2015 With effect from 114/2016	\$1,261,267 \$1,329,267 \$1,369,145	\$1,292,799 \$1,362,499 \$1,403,374	\$1,325,119 \$1,396,561 \$1,438,458	\$1,358,247 \$1,431,475 \$1,474,419	\$1,392,203 \$1,467,262 \$1,511,280	\$1,427,008 \$1,503,944 \$1,549,062	\$1,462,684 \$1,541,542 \$1,587,788	\$1,499,251 \$1,580,081 \$1,627,483	p.a. p.a. p.a.
PIDG/AR 4 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$933,049 \$1,001,049 \$1,031,080	\$956,375 \$1,026,075 \$1,056,857	\$980,284 \$1,051,727 \$1,083,279	\$1,004,791 \$1,078,020 \$1,110,361	\$1,029,911 \$1,104,971 \$1,138,120	\$1,055,659 \$1,132,595 \$1,166,573	\$1,082,051 \$1,160,910 \$1,195,737	\$1,109,102 \$1,189,933 \$1,225,631	p.a. p.a. p.a.
PIDG/AR 3 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$12,782 \$14,090 \$14,513	\$13,102 \$14,442 \$14,876	\$13,430 \$14,803 \$15,247	\$13,765 \$15,173 \$15,629	\$14,109 \$15,553 \$16,019	\$14,462 \$15,942 \$16,420	\$14,824 \$16,340 \$16,830	\$15,194 \$16,749 \$17,251	p.w. p.w. p.w.
PIDG/AR 2 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$10,379 \$11,687 \$12,038	\$10,639 \$11,979 \$12,339	\$10,905 \$12,279 \$12,647	\$11,177 \$12,586 \$12,963	\$11,457 \$12,900 \$13,287	\$11,743 \$13,223 \$13,619	\$12,037 \$13,553 \$13,960	\$12,338 \$13,892 \$14,309	p.w. p.w. p.w.

# PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG) (Cont'd)

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Records and Information Management Series (	PIDG/AR) (Cont	a)							
PIDG/AR 1	******	40.446	40.011	***	****	***	***	***	
Existing	\$8,894	\$9,116	\$9,344	\$9,578	\$9,817	\$10,063	\$10,314	\$10,572	p.w.
With effect from 1/4/2015	\$10,202	\$10,457	\$10,718	\$10,986	\$11,261	\$11,543	\$11,831	\$12,127	p.w.
With effect from 1/4/2016	\$10,508	\$10,771	\$11,040	\$11,316	\$11,599	\$11,889	\$12,186	\$12,491	p.w.
Records and Information Management Series (	PIDG/RIM)								
PIDG/RIM 5									
Existing	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251	p.a.
With effect from 1/4/2015	\$1,309,267	\$1,341,999	\$1,375,549	\$1,409,937	\$1,445,186	\$1,481,315	\$1,518,348	\$1,556,307	p.a.
With effect from 1/4/2016	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
PIDG/RIM 4 (New Level)									
Existing	\$933,049	\$956,375	\$980,284	\$1,004,791	\$1,029,911	\$1,055,659	\$1,082,051	\$1,109,102	p.a.
With effect from 1/4/2015	\$1,001,049	\$1,026,075	\$1,051,727	\$1,078,020	\$1,104,971	\$1,132,595	\$1,160,910	\$1,189,933	p.a.
With effect from 1/4/2016	\$1,031,080	\$1,056,857	\$1,083,279	\$1,110,361	\$1,138,120	\$1,166,573	\$1,195,737	\$1,225,631	p.a.
PIDG/RIM 3									
Existing	\$676,785	\$693,704	\$711,047	\$728,823	\$747,044	\$765,720	\$784,863	\$804,485	
With effect from 1/4/2015	\$744,785	\$763,405	\$782,490	\$802,052	\$822,103	\$842,656	\$863,722	\$885,315	p.a.
With effect from 1/4/2016	\$767,129	\$786,307	\$805,964	\$826,114		\$867,936	\$889,634	\$911,875	p.a.
with effect from 1/4/2016	\$707,129	\$780,307	\$605,904	\$620,114	\$846,766	\$607,930	\$669,034	\$911,673	p.a.
PIDG/RIM 2									
Existing	\$553,740	\$567,583	\$581,773	\$596,317	\$611,225	\$626,506	\$642,168	\$658,223	p.a.
With effect from 1/4/2015	\$621,740	\$637,284	\$653,216	\$669,546	\$686,285	\$703,442	\$721,028	\$739,053	p.a.
With effect from 1/4/2016	\$640,392	\$656,402	\$672,812	\$689,632	\$706,873	\$724,545	\$742,659	\$761,225	p.a.
PIDG/RIM 1									
Existing	\$455,310	\$466,692	\$478,360	\$490,319	\$502,577	\$515,141	\$528,020	\$541,220	p.a.
With effect from 1/4/2015	\$523,310	\$536,393	\$549,803	\$563,548	\$577,636	\$592,077	\$606,879	\$622,051	p.a. p.a.
With effect from 1/4/2016	\$539,009	\$552,485	\$566,297	\$580,454	\$594,965	\$609,840	\$625,086	\$640,713	p.a. p.a.
Will effect from 17 72010	ψ337,007	ψ332,103	\$300,277	φ300,131	ψ351,503	\$605,610	ψ023,000	ψο 10,713	p.u.
Technical Operator Series (PIDG/TO) PIDG/TO 3									
Existing	\$573,918	\$588,265	\$602,972	\$618,046	\$633,498	\$649,335	p.a.		
With effect from 1/4/2015	\$641,918	\$657,966	\$674,415	\$691,275	\$708,557	\$726,271	p.a.		
With effect from 1/4/2016	\$661,176	\$677,705	\$694,648	\$712,014	\$729,814	\$748,059	p.a.		
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PIDG/TO 2									
Existing	\$528,267	\$541,474	\$555,011	\$568,886	\$583,108	\$597,686	p.a.		
With effect from 1/4/2015	\$596,267	\$611,174	\$626,453	\$642,114	\$658,167	\$674,621	p.a.		
With effect from 1/4/2016	\$614,155	\$629,509	\$645,247	\$661,378	\$677,912	\$694,860	p.a.		
PIDG/TO 1									
Existing	\$454,843	\$466,214	\$477,870	\$489,816	\$502,062	\$514,613	p.a.		
With effect from 1/4/2015	\$522,843	\$535,914	\$549,312	\$563,045	\$577,121	\$591,549	p.a.		
With effect from 1/4/2016	\$538,528	\$551,991	\$565,791	\$579,936	\$594,434	\$609,295	p.a.		
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# MASS COMMUNICATION AND INFORMATION GROUP (MCG)

Audio Visual Production S	Series (MCG/AVP)	
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MCG/AVP 6									
Existing	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623	p.a.
With effect from 1/4/2015	\$2,036,434	\$2,087,345	\$2,139,528	\$2,193,017	\$2,247,842	\$2,304,038	\$2,361,639	\$2,420,680	p.a.
With effect from 1/4/2016	\$2,097,527	\$2,149,965	\$2,203,714	\$2,258,807	\$2,315,277	\$2,373,159	\$2,432,488	\$2,493,300	p.a.
MCG/AVP 5									
Existing	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599	p.a.
With effect from 1/4/2015	\$1,679,717	\$1,721,710	\$1,764,753	\$1,808,871	\$1,854,093	\$1,900,446	\$1,947,957	\$1,996,656	p.a.
With effect from 1/4/2016	\$1,730,109	\$1,773,361	\$1,817,695	\$1,863,138	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
MCCANDA									
MCG/AVP 4 Existing	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251	
With effect from 1/4/2015	\$1,329,267	\$1,362,499	\$1,396,561	\$1,431,475	\$1,467,262	\$1,503,944	\$1,541,542	\$1,580,081	p.a.
With effect from 1/4/2016	\$1,369,145	\$1,403,374	\$1,438,458	\$1,474,419	\$1,511,280	\$1,549,062	\$1,587,788	\$1,627,483	p.a. p.a.
with chect from 1/4/2010	\$1,309,143	\$1,405,574	\$1,430,430	\$1,474,419	\$1,511,200	\$1,549,002	φ1,367,766	\$1,027,463	p.a.
MCG/AVP 3									
Existing	\$909,586	\$932,325	\$955,633	\$979,524	\$1,004,012	\$1,029,113	\$1,054,840	\$1,081,211	p.a.
With effect from 1/4/2015	\$977,586	\$1,002,026	\$1,027,076	\$1,052,753	\$1,079,072	\$1,106,049	\$1,133,700	\$1,162,043	p.a.
With effect from 1/4/2016	\$1,006,914	\$1,032,086	\$1,057,889	\$1,084,336	\$1,111,444	\$1,139,230	\$1,167,711	\$1,196,904	p.a.
MCG/AVP 2									
Existing	\$768,688	\$787,906	\$807,603	\$827,793	\$848,488	\$869,700	\$891,443	\$913,729	p.a.
With effect from 1/4/2015	\$836,688	\$857,605	\$879,045	\$901,021	\$923,547	\$946,636	\$970,302	\$994,559	p.a.
With effect from 1/4/2016	\$861,789	\$883,333	\$905,417	\$928,052	\$951,253	\$975,035	\$999,411	\$1,024,396	p.a.
MCG/AVP 1									
Existing	\$609,053	\$624,280	\$639,887	\$655,884	\$672,281	\$689,088	\$706,315	\$723,973	p.a.
With effect from 1/4/2015	\$677,053	\$693,979	\$711,329	\$729,112	\$747,340	\$766,023	\$785,174	\$804,803	p.a. p.a.
With effect from 1/4/2016	\$697,365	\$714,799	\$732,669	\$750,985	\$769,760	\$789,004	\$808,729	\$828,947	p.a.
Will effect from 1, 1, 2010	40,7,505	471,77	ψ, υ <b>2</b> , υυς	4750,505	Ψ, σ, , , σ σ	4,05,00.	4000,725	ψ020,Σ · ·	Pitti
Audio Visual Technician Series (AVT)									
MCG/AVT 6									
Existing	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251	n e
With effect from 1/4/2015	\$1,309,267	\$1,341,999	\$1,375,549	\$1,409,937	\$1,445,186	\$1,481,315	\$1,518,348	\$1,556,307	p.a.
With effect from 1/4/2016	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a. p.a.
With chect from 1/4/2010	\$1,540,545	\$1,362,239	\$1,410,613	\$1,432,233	\$1,400,541	\$1,525,755	\$1,505,699	\$1,002,990	p.a.
MCG/AVT 5									
Existing	\$945,570	\$969,210	\$993,440	\$1,018,276	\$1,043,733	\$1,069,826	\$1,096,572	\$1,123,986	p.a.
With effect from 1/4/2015	\$993,570	\$1,018,409	\$1,043,869	\$1,069,966	\$1,096,715	\$1,124,133	\$1,152,237	\$1,181,043	p.a.
With effect from 1/4/2016	\$1,023,377	\$1,048,962	\$1,075,186	\$1,102,065	\$1,129,617	\$1,157,857	\$1,186,804	\$1,216,474	p.a.
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# MASS COMMUNICATION AND INFORMATION GROUP (MCG) (Cont'd)

Audio Visual Technician Series (AVT) (Cont'd)									
MCG/AVT 4									
Existing	\$768,688	\$787,906	\$807,603	\$827,793	\$848,488	\$869,700	\$891,443	\$913,729	p.a.
With effect from 1/4/2015	\$836,688	\$857,605	\$879,045	\$901,021	\$923,547	\$946,636	\$970,302	\$994,559	p.a.
With effect from 1/4/2016	\$861,789	\$883,333	\$905,417	\$928,052	\$951,253	\$975,035	\$999,411	\$1,024,396	p.a.
MCG/AVT 3									
Existing	\$629,327	\$645,060	\$661,187	\$677,716	\$694,659	\$712,026	\$729,826	\$748,072	p.a.
With effect from 1/4/2015	\$697,327	\$714,760	\$732,629	\$750,945	\$769,719	\$788,961	\$808,686	\$828,903	p.a.
With effect from 1/4/2016	\$718,247	\$736,203	\$754,608	\$773,473	\$792,810	\$812,630	\$832,946	\$853,770	p.a.
MCG/AVT 2									
Existing	\$510,121	\$522,874	\$535,946	\$549,345	\$563,078	\$577,155	\$591,584	\$606,374	p.a.
With effect from 1/4/2015	\$578,121	\$592,574	\$607,388	\$622,573	\$638,137	\$654,091	\$670,443	\$687,204	p.a.
With effect from 1/4/2016	\$595,465	\$610,351	\$625,610	\$641,250	\$657,282	\$673,714	\$690,556	\$707,820	p.a.
MCG/AVT 1									
Existing	\$447,602	\$458,792	\$470,262	\$482,018	\$494,069	\$506,420	\$519,081	\$532,058	p.a.
With effect from 1/4/2015	\$515,602	\$528,492	\$541,704	\$555,247	\$569,128	\$583,356	\$597,940	\$612,889	p.a.
With effect from 1/4/2016	\$531,070	\$544,347	\$557,955	\$571,904	\$586,202	\$600,857	\$615,878	\$631,275	p.a.
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Information and Editorial Series (MCG/IE) MCG/IE 6									
Existing	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623	p.a.
With effect from 1/4/2015	\$2,036,434	\$2,087,345	\$2,139,528	\$2,193,017	\$2,247,842	\$2,304,038	\$2,361,639	\$2,420,680	p.a.
With effect from 1/4/2016	\$2,097,527	\$2,149,965	\$2,203,714	\$2,258,807	\$2,315,277	\$2,373,159	\$2,432,488	\$2,493,300	p.a.
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MCC/IT 5									
MCG/IE 5	¢1 (21 717	¢1 (72 510	¢1.714.222	¢1.757.101	¢1 001 110	¢1 046 120	¢1 002 201	¢1 020 500	
Existing	\$1,631,717 \$1,679,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599	p.a.
With effect from 1/4/2015		\$1,721,710	\$1,764,753 \$1,817,695	\$1,808,871	\$1,854,093	\$1,900,446	\$1,947,957	\$1,996,656	p.a.
With effect from 1/4/2016	\$1,730,109	\$1,773,361	\$1,817,095	\$1,863,138	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
MCG/IE 4									
Existing	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251	p.a.
With effect from 1/4/2015	\$1,329,267	\$1,362,499	\$1,396,561	\$1,431,475	\$1,467,262	\$1,503,944	\$1,541,542	\$1,580,081	p.a.
With effect from 1/4/2016	\$1,369,145	\$1,403,374	\$1,438,458	\$1,474,419	\$1,511,280	\$1,549,062	\$1,587,788	\$1,627,483	p.a.
MCG/IE 3									
Existing	\$914,916	\$937,789	\$961,234	\$985,265	\$1,009,896	\$1,035,144	\$1,061,022	\$1,087,548	p.a.
With effect from 1/4/2015	\$982,916	\$1,007,489	\$1,032,676	\$1,058,493	\$1,084,955	\$1,112,079	\$1,139,881	\$1,168,378	p.a.
With effect from 1/4/2016	\$1,012,403	\$1,037,714	\$1,063,656	\$1,090,248	\$1,117,504	\$1,145,442	\$1,174,078	\$1,203,430	p.a.

## MASS COMMUNICATION AND INFORMATION GROUP (MCG) (Cont'd)

Information and Editorial Series (MCG MCG/IE 2	G/IE) (Cont'd)								
Existing	\$770,372	\$789,631	\$809,372	\$829,606	\$850,346	\$871,605	\$893,395	\$915,730	p.a.
With effect from 1/4/2015	\$838,372	\$859,331	\$880,815	\$902,835	\$925,406	\$948,541	\$972,254	\$996,561	p.a.
With effect from 1/4/2016	\$863,523	\$885,111	\$907,239	\$929,920	\$953,168	\$976,997	\$1,001,422	\$1,026,458	p.a.
MCG/IE 1									
Existing	\$655,094	\$671,471	\$688,258	\$705,464	\$723,101	\$741,178	\$759,708	\$778,700	p.a.
With effect from 1/4/2015	\$723,094	\$741,171	\$759,701	\$778,693	\$798,160	\$818,114	\$838,567	\$859,532	p.a.
With effect from 1/4/2016	\$744,787	\$763,406	\$782,492	\$802,054	\$822,105	\$842,658	\$863,724	\$885,317	p.a.

# FOREIGN SERVICES GROUP (FSG)

## Foreign Services Officers (FSG/FSO)

FSO 8 Existing With effect from 1/4/2015	\$3,395,707 \$3,443,707	\$3,480,600 \$3,529,800	\$3,567,615 \$3,618,045	\$3,656,806 \$3,708,496	\$3,748,226 \$3,801,208	\$3,841,931 \$3,896,238	\$3,937,980 \$3,993,644	\$4,036,429 \$4,093,485	p.a. p.a.
With effect from 1/4/2016	\$3,547,018	\$3,635,694	\$3,726,586	\$3,708,490	\$3,915,244	\$4,013,126	\$4,113,454	\$4,216,290	p.a. p.a.
									•
FSO 7	#2.010.615	¢2.002.200	Φ2.057.065	¢2.124.414	¢2.212.774	ф2 202 004	Ф2 275 421	#2.450.00 <i>c</i>	
Existing With effect from 1/4/2015	\$2,910,615	\$2,983,380 \$3,032,580	\$3,057,965 \$3,108,395	\$3,134,414 \$3,186,105	\$3,212,774	\$3,293,094 \$3,347,401	\$3,375,421 \$3,431,086	\$3,459,806 \$3,516,864	p.a.
With effect from 1/4/2016	\$2,958,615 \$3,047,373	\$3,032,580	\$3,108,393	\$3,281,688	\$3,265,757 \$3,363,730	\$3,447,823	\$3,431,086	\$3,510,804	p.a. p.a.
with effect from 1/4/2010	\$5,047,575	\$5,125,556	\$3,201,047	\$5,261,066	\$5,305,730	\$3,447,623	\$5,554,019	\$3,022,309	p.a.
FSO 6									
Existing	\$2,469,614	\$2,531,354	\$2,594,638	\$2,659,504	\$2,725,991	\$2,794,141	\$2,863,995	\$2,935,594	p.a.
With effect from 1/4/2015	\$2,517,614	\$2,580,554	\$2,645,068	\$2,711,195	\$2,778,975	\$2,848,449	\$2,919,660	\$2,992,652	p.a.
With effect from 1/4/2016	\$2,593,142	\$2,657,971	\$2,724,420	\$2,792,531	\$2,862,344	\$2,933,903	\$3,007,250	\$3,082,431	p.a.
FSO 5									
Existing	\$1,988,434	\$2,038,145	\$2,089,098	\$2,141,326	\$2,194,859	\$2,249,730	\$2,305,974	\$2,363,623	p.a.
With effect from 1/4/2015	\$2,036,434	\$2,087,345	\$2,139,528	\$2,193,017	\$2,247,842	\$2,304,038	\$2,361,639	\$2,420,680	p.a.
With effect from 1/4/2016	\$2,097,527	\$2,149,965	\$2,203,714	\$2,258,807	\$2,315,277	\$2,373,159	\$2,432,488	\$2,493,300	p.a.
FSO 4									
Existing	\$1,631,717	\$1,672,510	\$1,714,322	\$1,757,181	\$1,801,110	\$1,846,138	\$1,892,291	\$1,939,599	p.a.
With effect from 1/4/2015	\$1,679,717	\$1,721,710	\$1,764,753	\$1,808,871	\$1,854,093	\$1,900,446	\$1,947,957	\$1,996,656	p.a.
With effectfrom 1/4/2016	\$1,730,109	\$1,773,361	\$1,817,695	\$1,863,138	\$1,909,716	\$1,957,459	\$2,006,395	\$2,056,555	p.a.
FSO 3									
Existing	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251	p.a.
With effect from 1/4/2015	\$1,309,267	\$1,341,999	\$1,375,549	\$1,409,937	\$1,445,186	\$1,481,315	\$1,518,348	\$1,556,307	p.a.
With effect from 1/4/2016	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
FSO 2									
Existing	\$1,043,558	\$1,069,646	\$1,096,388	\$1,123,797	\$1,151,892	\$1,180,690	\$1,210,207	\$1,240,462	p.a.
With effect from 1/4/2015	\$1,091,558	\$1,118,847	\$1,146,818	\$1,175,489	\$1,204,876	\$1,234,998	\$1,265,873	\$1,297,519	p.a. p.a.
With effect from 1/4/2016	\$1,124,305	\$1,152,412	\$1,181,223	\$1,210,753	\$1,241,022	\$1,272,048	\$1,303,849	\$1,336,445	p.a.
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FSO 1									
Existing	\$849,783	\$871,028	\$892,804	\$915,124	\$938,002	\$961,452	\$985,488	\$1,010,125	p.a.
With effect from 1/4/2015	\$897,783	\$920,228	\$943,233	\$966,814	\$990,984	\$1,015,759	\$1,041,153	\$1,067,182	p.a.
With effect from 1/4/2016	\$924,716	\$947,834	\$971,530	\$995,819	\$1,020,714	\$1,046,232	\$1,072,388	\$1,099,197	p.a.

## JUDICIAL AND LEGAL GROUP (JLG)

JLG/JD 3 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$4,034,515 \$4,195,896 \$4,321,772	\$4,135,378 \$4,300,793 \$4,429,817	\$4,238,762 \$4,408,313 \$4,540,562	\$4,344,731 \$4,518,521 \$4,654,076	\$4,453,349 \$4,631,484 \$4,770,428	\$4,564,683 \$4,747,271 \$4,889,689	\$4,678,800 \$4,865,953 \$5,011,931	\$4,795,770 \$4,987,601 \$5,137,229	p.a. p.a. p.a.
JLG/JD 2 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$3,871,117 \$4,025,962 \$4,146,741	\$3,967,894 \$4,126,611 \$4,250,409	\$4,067,092 \$4,229,776 \$4,356,669	\$4,168,769 \$4,335,520 \$4,465,586	\$4,272,988 \$4,443,908 \$4,577,226	\$4,379,813 \$4,555,006 \$4,691,656	\$4,489,308 \$4,668,881 \$4,808,948	\$4,601,541 \$4,785,603 \$4,929,171	p.a. p.a. p.a.
JLG/JD 1 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$3,224,392 \$3,353,368 \$3,453,969	\$3,305,002 \$3,437,202 \$3,540,318	\$3,387,627 \$3,523,132 \$3,628,826	\$3,472,317 \$3,611,210 \$3,719,547	\$3,559,125 \$3,701,490 \$3,812,535	\$3,648,103 \$3,794,028 \$3,907,849	\$3,739,306 \$3,888,878 \$4,005,545	\$3,832,789 \$3,986,100 \$4,105,683	p.a. p.a. p.a.
Legal Officer Series (JLG/LO)									
JLG/LO 7 Existing With effect from 1/4/2015 With effect from 1/4/2016  JLG/LO 6 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$4,734,288 \$4,923,660 \$5,071,369 \$3,783,652 \$3,934,998 \$4,053,048	\$4,852,645 \$5,046,751 \$5,198,154 \$3,878,243 \$4,033,373 \$4,154,374	\$4,973,962 \$5,172,920 \$5,328,107 \$3,975,200 \$4,134,208 \$4,258,234	\$5,098,311 \$5,302,243 \$5,461,310 \$4,074,580 \$4,237,563 \$4,364,690	\$5,225,768 \$5,434,799 \$5,597,843 \$4,176,444 \$4,343,502 \$4,473,807	\$5,356,413 \$5,570,669 \$5,737,789 \$4,280,855 \$4,452,089 \$4,585,652	p.a. p.a. p.a. \$4,387,876 \$4,563,392 \$4,700,293	\$4,497,573 \$4,677,476 \$4,817,801	p.a p.a p.a
JLG/LO 5 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$3,151,539 \$3,277,601 \$3,375,929	\$3,230,328 \$3,359,541 \$3,460,327	\$3,311,086 \$3,443,529 \$3,546,835	\$3,393,863 \$3,529,618 \$3,635,506	\$3,478,710 \$3,617,858 \$3,726,394	\$3,565,678 \$3,708,305 \$3,819,554	\$3,654,819 \$3,801,012 \$3,915,043	\$3,746,190 \$3,896,038 \$4,012,919	p.a. p.a. p.a.
JLG/LO 4 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$2,625,031 \$2,730,032 \$2,811,933	\$2,690,656 \$2,798,283 \$2,882,231	\$2,757,923 \$2,868,240 \$2,954,287	\$2,826,871 \$2,939,946 \$3,028,144	\$2,897,543 \$3,013,444 \$3,103,848	\$2,969,981 \$3,088,780 \$3,181,444	\$3,044,231 \$3,166,000 \$3,260,980	\$3,120,336 \$3,245,150 \$3,342,504	p.a. p.a. p.a.
JLG/LO 3 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$2,186,482 \$2,273,941 \$2,342,159	\$2,241,144 \$2,330,790 \$2,400,713	\$2,297,172 \$2,389,059 \$2,460,731	\$2,354,602 \$2,448,786 \$2,522,249	\$2,413,467 \$2,510,005 \$2,585,306	\$2,473,803 \$2,572,756 \$2,649,938	\$2,535,649 \$2,637,074 \$2,716,187	\$2,599,040 \$2,703,001 \$2,784,091	p.a. p.a. p.a.

# JUDICIAL AND LEGAL GROUP (JLG) (Cont'd)

Legal Officer Series (JLG/LO) (Cont'd	)								
JLG/LO 2									
Existing	\$1,821,200	\$1,866,730	\$1,913,398	\$1,961,233	\$2,010,264	\$2,060,521	\$2,112,034	\$2,164,835	p.a.
With effect from 1/4/2015	\$1,894,048	\$1,941,399	\$1,989,934	\$2,039,683	\$2,090,675	\$2,142,942	\$2,196,515	\$2,251,428	p.a.
With effect from 1/4/2016	\$1,950,870	\$1,999,641	\$2,049,632	\$2,100,873	\$2,153,395	\$2,207,230	\$2,262,411	\$2,318,971	p.a.
JLG/LO 1									
Existing	\$1,139,421	\$1,167,906	\$1,197,104	\$1,227,032	\$1,257,707	\$1,289,150	\$1,321,379	\$1,354,413	Q.B.
With effect from 1/4/2015	\$1,184,998	\$1,214,623	\$1,244,988	\$1,276,113	\$1,308,016	\$1,340,716	\$1,374,234	\$1,408,590	p.a.
With effect from 1/4/2016	\$1,220,548	\$1,254,061	\$1,282,338	\$1,314,396	\$1,347,256	\$1,380,938	\$1,415,461	\$1,450,848	p.a.

## PARA-LEGAL GROUP (PLG)

## Trust Administration Series (PLG/TA)

PLG/TA 5 Existing With effect from 1/4/2015 With effect from 1/4/2015	\$1,269,138	\$1,300,866	\$1,333,388	\$1,366,723	\$1,400,891	\$1,435,913	\$1,471,811	\$1,508,606	p.a.
	\$1,317,138	\$1,350,066	\$1,383,818	\$1,418,414	\$1,453,874	\$1,490,221	\$1,527,476	\$1,565,663	p.a.
	\$1,356,652	\$1,390,568	\$1,425,333	\$1,460,966	\$1,497,490	\$1,534,927	\$1,573,301	\$1,612,633	p.a.
PLG/TA 4 Existing With effect from 1/4/2015 With effect from 1/4/2015	\$872,301	\$894,109	\$916,461	\$939,373	\$962,857	\$986,929	\$1,011,602	\$1,036,892	p.a.
	\$920,301	\$943,309	\$966,891	\$991,064	\$1,015,840	\$1,041,236	\$1,067,267	\$1,093,949	p.a.
	\$947,910	\$971,608	\$995,898	\$1,020,795	\$1,046,315	\$1,072,473	\$1,099,285	\$1,126,767	p.a.
PLG/TA 3 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$730,031	\$748,282	\$766,989	\$786,164	\$805,818	\$825,963	\$846,612	\$867,777	p.a.
	\$798,031	\$817,982	\$838,431	\$859,392	\$880,877	\$902,899	\$925,471	\$948,608	p.a.
	\$821,972	\$842,521	\$863,584	\$885,174	\$907,303	\$929,986	\$953,235	\$977,066	p.a.
PLG/TA 2 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$578,709	\$593,177	\$608,006	\$623,206	\$638,786	\$654,756	\$671,125	\$687,903	p.a.
	\$646,709	\$662,877	\$679,449	\$696,435	\$713,846	\$731,692	\$749,984	\$768,734	p.a.
	\$666,110	\$682,763	\$699,832	\$717,328	\$735,261	\$753,643	\$772,484	\$791,796	p.a.
PLG/TA 1 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$463,047 \$531,047 \$546,978	\$474,623 \$544,323 \$560,653	\$486,489 \$557,931 \$574,669	\$498,651 \$571,880 \$589,036	\$511,117 \$586,177 \$603,762	\$523,895 \$600,831 \$618,856	\$536,993 \$615,852 \$634,327	\$550,417 \$631,248 \$650,185	p.a. p.a. p.a.
Titles Registration Series (PLG/TR)									
PLG/TR 7 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,269,138	\$1,300,866	\$1,333,388	\$1,366,722	\$1,400,891	\$1,435,913	\$1,471,811	\$1,508,606	p.a.
	\$1,317,138	\$1,350,066	\$1,383,818	\$1,418,414	\$1,453,874	\$1,490,221	\$1,527,476	\$1,565,663	p.a.
	\$1,356,652	\$1,390,568	\$1,425,333	\$1,460,966	\$1,497,490	\$1,534,927	\$1,573,301	\$1,612,633	p.a.
PLG/TR 6 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$872,301	\$894,109	\$916,462	\$939,373	\$962,858	\$986,929	\$1,011,602	\$1,036,892	p.a.
	\$940,301	\$963,809	\$987,904	\$1,012,601	\$1,037,916	\$1,063,864	\$1,090,461	\$1,117,722	p.a.
	\$968,510	\$992,723	\$1,017,541	\$1,042,979	\$1,069,054	\$1,095,780	\$1,123,175	\$1,151,254	p.a.
PLG/TR 5 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$730,031 \$798,031 \$821,972	\$748,282 \$817,982 \$842,521	\$766,989 \$838,431 \$863,584	\$786,164 \$859,392 \$885,174	\$805,818 \$880,877 \$907,303	\$825,963 \$902,899 \$929,986	\$846,612 \$925,471 \$953,235	\$867,777 \$948,608 \$977,066	p.a. p.a. p.a.

## PARA-LEGAL GROUP (PLG) (Cont'd)

			PARA	-LEGAL GROUP	(PLG) (Cont'd)				
Titles Registration Series (PLG/TR) (Cont'd)									
PLG/TR 4									
Existing	\$656,098	\$672,500	\$689,313	\$706,545	\$724,209	\$742,314	\$760,872	\$779,894	p.a.
With effect from 1/4/2015	\$724,098	\$742,200	\$760,755	\$779,774	\$799,269	\$819,250	\$839,732	\$860,725	p.a.
With effect from 1/4/2016	\$745,821	\$764,466	\$783,578	\$803,168	\$823,247	\$843,828	\$864,924	\$886,547	-
with effect from 1/4/2010	\$743,621	\$704,400	\$165,516	\$603,106	\$623,247	\$043,020	\$604,924	\$660,347	p.a.
PLG/TR 3									
Existing	\$583,375	\$597,960	\$612,908	\$628,231	\$643,937	\$660,035	\$676,536	\$693,450	p.a.
With effect from 1/4/2015	\$651,375	\$667,659	\$684,351	\$701,460	\$718,996	\$736,971	\$755,395	\$774,280	p.a.
With effect from 1/4/2016	\$670,916	\$687,689	\$704,881	\$722,503	\$740,566	\$759,080	\$778,057	\$797,509	p.a.
									•
PLG/TR 2									
Existing	\$492,815	\$505,136	\$517,764	\$530,708	\$543,976	\$557,575	\$571,515	\$585,802	p.a.
With effect from 1/4/2015	\$560,815	\$574,835	\$589,206	\$603,936	\$619,035	\$634,511	\$650,373	\$666,633	-
With effect from 1/4/2016									p.a.
with effect from 1/4/2016	\$577,639	\$592,080	\$606,882	\$622,055	\$637,606	\$653,546	\$669,885	\$686,632	p.a.
PLG/TR 1									
Existing	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417	p.a.
With effect from 1/4/2015	\$531,047	\$544,323	\$557,931	\$571,880	\$586,177	\$600,831	\$615,852	\$631,248	p.a.
With effect from 1/4/2016	\$546,978	\$560,653	\$574,669	\$589,036	\$603,762	\$618,856	\$634,327	\$650,185	p.a.
General Legal Support Series (PLG/LS)									
PLG/LS 5									
Existing	\$823,278	\$843,860	\$864,957	\$886,581	\$908,745	\$931,464	\$954,750	\$978,619	p.a.
With effect from 1/4/2015	\$891,278	\$913,560	\$936,399	\$959,809	\$983,804	\$1,008,399	\$1,033,609	\$1,059,449	
									p.a.
With effect from 1/4/2016	\$918,016	\$940,967	\$964,491	\$988,603	\$1,013,318	\$1,038,651	\$1,064,618	\$1,091,233	p.a.
77.07.0									
PLG/LS 4									
Existing	\$680,816	\$697,836	\$715,282	\$733,164	\$751,493	\$770,281	\$789,538	\$809,276	p.a.
With effect from 1/4/2015	\$748,816	\$767,536	\$786,725	\$806,393	\$826,553	\$847,217	\$868,397	\$890,107	p.a.
With effect from 1/4/2016	\$771,280	\$790,562	\$810,327	\$830,585	\$851,349	\$872,633	\$894,449	\$916,810	p.a.
PLG/LS 3									
Existing	\$578,709	\$593,177	\$608,006	\$623,206	\$638,787	\$654,756	\$671,125	\$687,903	p.a.
With effect from 1/4/2015	\$646,709	\$662,877	\$679,449	\$696,435	\$713,846	\$731,692	\$749,984	\$768,734	p.a.
With effect from 1/4/2016	\$666,110	\$682,763	\$699,832	\$717,328	\$735,261	\$753,643	\$772,484	\$791,796	p.a. p.a.
With effect from 1/4/2010	\$000,110	\$082,703	\$099,632	\$717,326	\$733,201	\$155,045	\$772,464	\$791,790	p.a.
DI CII CA									
PLG/LS 2									
Existing	\$488,061	\$500,262	\$512,769	\$525,588	\$538,728	\$552,196	\$566,001	\$580,151	p.a.
With effect from 1/4/2015	\$556,061	\$569,963	\$584,212	\$598,817	\$613,787	\$629,132	\$644,860	\$660,982	p.a.
With effect from 1/4/2016	\$572,743	\$587,061	\$601,738	\$616,781	\$632,201	\$648,006	\$664,206	\$680,811	p.a.
PLG/LS 1									
Existing	\$463,047	\$474,623	\$486,489	\$498,651	\$511,117	\$523,895	\$536,993	\$550,417	p.a.
With effect from 1/4/2015	\$531,047	\$544,323	\$557,931	\$571,880	\$586,177	\$600,831	\$615,852	\$631,248	p.a.
With effect from 1/4/2016	\$546,978	\$560,653	\$574,669	\$589,036	\$603,762	\$618,856	\$634,327	\$650,185	p.a. p.a.
With effect from 1/4/2010	Ψ340,276	φ300,033	φ37 <del>4</del> ,009	φυσο,συσ	φουσ, 102	φ010,050	φυστ,σ21	φυσυ,10σ	p.a.

# HEALTH PROFESSIONAL CATEGORY (HPC)

# Medical Officers Series (HPC/MO)

HPC/MO 3									
With effect from April 1, 2015 With effect from April 1, 2016	Existing \$ 2,349,7 \$ 2,443,7 \$ 2,517,0	09 \$ 2,504,802	2 \$ 2,567,422	\$ 2,631,607	\$ 2,697,397	\$ 2,764,832	\$ 2,833,953	\$ \$ 2,904,802	p.a.
HPC/MO 2 Existing With effect from April 1, 2015 With effect from April 1, 2016	\$2,022,300 \$2,103,192 \$2,166,288	\$2,072,858 \$2,155,772 \$2,220,445		\$2,177,796 \$2,264,908 \$2,332,855	\$2,232,241 \$2,321,530 \$2,391,176	\$2,288,047 \$2,379,569 \$2,450,956	\$2,345,248 \$2,439,058 \$2,512,230	\$2,500,034	p.a. p.a. p.a.
HPC/MO 1 Existing With effect from April 1, 2015 With effect from April 1, 2016	\$1,730,190 \$1,799,398 \$1,853,380	\$1,773,445 \$1,844,383 \$1,899,714	\$1,890,492	\$1,863,225 \$1,937,754 \$1,995,887	\$1,909,806 \$1,986,198 \$2,045,784	\$1,957,551 \$2,035,853 \$2,096,929	\$2,006,490 \$2,086,750 \$2,149,352	\$2,138,918	p.a. p.a. p.a.
Dental Surgeon Series (HPC/DS)									
HPC/DS 6 With effect from April 1, 2013 With effect from April 1, 2015 With effect from April 1, 2016	\$3,755,700 \$3,905,928 \$4,023,106	\$3,849,593 \$4,003,576 \$4,123,683	\$4,103,666	\$4,044,478 \$4,206,257 \$4,332,445	\$4,145,590 \$4,311,414 \$4,440,756	\$4,249,230 \$4,419,199 \$4,551,775	\$4,355,461 \$4,529,679 \$4,665,569	\$4,642,921	p.a. p.a. p.a.
HPC/DS 5 With effect from April 1, 2013 With effect from April 1, 2015 With effect from April 1, 2016	\$3,187,530 \$3,315,031 \$3,414,482	\$3,267,218 \$3,397,907 \$3,499,844	\$3,482,855	\$3,432,621 \$3,569,926 \$3,677,024	\$3,518,437 \$3,659,174 \$3,768,949	\$3,606,398 \$3,750,654 \$3,863,173	\$3,696,558 \$3,844,420 \$3,959,752	\$3,940,530	p.a. p.a. p.a.
HPC/DS 4 With effect from April 1, 2013 With effect from April 1, 2015 With effect from April 1, 2016	\$2,738,612 \$2,848,156 \$2,933,601	\$2,807,077 \$2,919,360 \$3,006,941	\$2,992,344	\$2,949,185 \$3,067,152 \$3,159,167	\$3,022,915 \$3,143,831 \$3,238,146	\$3,098,488 \$3,222,427 \$3,319,100	\$3,175,950 \$3,302,988 \$3,402,077	\$3,385,562	p.a. p.a. p.a.
HPC/DS 3 With effect from April 1, 2013 With effect from April 1, 2015 With effect from April 1, 2016	\$2,349,720 \$2,443,709 \$2,517,020	\$2,408,463 \$2,504,802 \$2,579,946	\$2,567,422	\$2,530,391 \$2,631,607 \$2,710,555	\$2,593,651 \$2,697,397 \$2,778,319	\$2,658,493 \$2,764,832 \$2,847,777	\$2,724,955 \$2,833,953 \$2,918,972	\$2,904,802	p.a. p.a. p.a.
HPC/DS 2 With effect from April 1, 2013 With effect from April 1, 2015 With effect from April 1, 2016	\$2,022,300 \$2,103,192 \$2,166,288	\$2,072,858 \$2,155,772 \$2,220,445	\$2,209,666	\$2,177,796 \$2,264,908 \$2,332,855	\$2,232,241 \$2,321,530 \$2,391,176	\$2,288,047 \$2,379,569 \$2,450,956	\$2,345,248 \$2,439,058 \$2,512,230	\$2,500,034	p.a. p.a. p.a.
HPC/DS 1 With effect from April 1, 2013 With effect from April 1, 2015 With effect from April 1, 2016	\$1,730,190 \$1,799,398 \$1,853,380	\$1,773,445 \$1,844,383 \$1,899,714	\$1,890,492	\$1,863,225 \$1,937,754 \$1,995,887	\$1,909,806 \$1,986,198 \$2,045,784	\$1,957,551 \$2,035,853 \$2,096,929	\$2,006,490 \$2,086,750 \$2,149,352	\$2,138,918	p.a. p.a. p.a.

Dental Surgeon 1 (with private practice)			IIL/ILIII I KOI	ESSIONAL CATI	LOOKT (III C) (C	ontu)			
With effect from April 1, 2013 With effect from April 1, 2015 With effect from April 1, 2016	\$1,428,509 \$1,485,649 \$1,530,219	\$1,464,222 \$1,522,791 \$1,568,474	\$1,500,827 \$1,560,860 \$1,607,686	\$1,538,348 \$1,599,882 \$1,647,878	\$1,576,807 \$1,639,879 \$1,689,075	\$1,616,227 \$1,680,876 \$1,731,302	\$1,656,632 \$1,722,898 \$1,774,585	\$1,698,048 \$1,765,970 \$1,818,949	p.a. p.a. p.a.
Dental Interns									
Interns 2	¢1.720.100								
With effect from April 1, 2013 With effect from April 1, 2015	\$1,730,190 \$1,799,398	p.a.							
With effect from April 1, 2016	\$1,853,380	p.a. p.a.							
Interns 1									
With effect from April 1, 2013	\$1,384,152	p.a.							
With effect from April 1, 2015	\$1,439,518	p.a.							
With effect from April 1, 2016	\$1,482,704	p.a.							
Locum Interns									
With effect from April 1, 2013	\$1,356,469	p.a.							
With effect from April 1, 2015	\$1,410,728	p.a.							
With effect from April 1, 2016	\$1,453,050	p.a.							
Veterinary Officers Series (HPC/VO) HPC/VO 3									
With effect from April 1, 2013	\$3,187,530	\$3,267,218	\$3,348,899	\$3,432,621	\$3,518,437	\$3,606,398	\$3,696,558	\$3,788,972	p.a.
HPC/VO 2									
With effect from April 1, 2013	\$2,349,720	\$2,408,463	\$2,468,675	\$2,530,391	\$2,593,651	\$2,658,493	\$2,724,955	\$2,793,079	p.a.
HPC/VO 1									
With effect from April 1, 2013	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
Registered Nurses Series (HPC/RN) HPC/RN 8									
Existing	\$2,738,612	\$2,807,077	\$2,877,254	\$2,949,185	\$3,022,915	\$3,098,488	\$3,175,950	\$3,255,348	p.a.
With effect from 1/4/2015	\$2,848,156	\$2,919,360	\$2,992,344	\$3,067,152	\$3,143,831	\$3,222,427	\$3,302,988	\$3,385,562	p.a.
With effect from 1/4/2016	\$2,933,601	\$3,006,941	\$3,082,114	\$3,159,167	\$3,238,146	\$3,319,100	\$3,402,077	\$3,487,129	p.a.
HPC/RN 7									
Existing	\$2,349,720	\$2,408,463	\$2,468,675	\$2,530,391	\$2,593,651	\$2,658,493	\$2,724,955	\$2,793,079	p.a.
With effect from 1/4/2015	\$2,443,709	\$2,504,802	\$2,567,422	\$2,631,607	\$2,697,397	\$2,764,832	\$2,833,953	\$2,904,802	p.a.
With effect from 1/4/2016	\$2,517,020	\$2,579,946	\$2,644,444	\$2,710,555	\$2,778,319	\$2,847,777	\$2,918,972	\$2,991,946	p.a.
HPC/RN 6									
Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from 1/4/2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from 1/4/2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.

Registered Nurses Series (HPC/RN) (Cont'd) HPC/RN 5						,			
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from 1/4/2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from 1/4/2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.
HPC/RN 4									
Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from 1/4/2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from 1/4/2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.
HPC/RN 3									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from 1/4/2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from 1/4/2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
HPC/RN 2									
Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from 1/4/2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from 1/4/2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.
HPC/RN 1									
Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from 1/4/2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from 1/4/2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.
Pharmacy Series (HPC/PHS) HPC/PHS 7									
Existing	\$2,349,720	\$2,408,463	\$2,468,675	\$2,530,391	\$2,593,651	\$2,658,493	\$2,724,955	\$2,793,079	p.a.
With effect from April 1, 2015	\$2,443,709	\$2,504,802	\$2,567,422	\$2,631,607	\$2,697,397	\$2,764,832	\$2,833,953	\$2,904,802	p.a.
With effect from April 1, 2016	\$2,517,020	\$2,579,946	\$2,644,444	\$2,710,555	\$2,778,319	\$2,847,777	\$2,918,972	\$2,991,946	p.a.
HPC/PHS 6									
Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.
HPC/PHS 5									
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.
HPC/PHS 4									
Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.

Pharmacy Series (HPC/PHS) (Cont'd) HPC/PHS 3					, , ,	,			
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
With effect from April 1, 2010	Ψ1,302,173	ψ1,123,501	Ψ1,132,302	Ψ1,175,770	Ψ1,555,567	Ψ1,371,721	Ψ1,011,017	Ψ1,031,233	p.u.
HPC/PHS 2									
Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,052,197	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.
HPC/PHS 1									
Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.
Medical Physicist Series (HPC/MP)									
HPC/MP 3	<b>#2.240.720</b>	<b>#2 100 162</b>	<b>#2.460.655</b>	#2 520 201	#2 502 651	#2 650 402	#2.724.055	#2 <b>5</b> 02 0 <b>5</b> 0	
Existing	\$2,349,720	\$2,408,463	\$2,468,675	\$2,530,391	\$2,593,651	\$2,658,493	\$2,724,955	\$2,793,079	p.a.
With effect from April 1, 2015	\$2,443,709	\$2,504,802	\$2,567,422	\$2,631,607	\$2,697,397	\$2,764,832	\$2,833,953	\$2,904,802	p.a.
With effect from April 1, 2016	\$2,517,020	\$2,579,946	\$2,644,444	\$2,710,555	\$2,778,319	\$2,847,777	\$2,918,972	\$2,991,946	p.a.
HPC/MP 2									
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.
	+-,,	4-,,	7-7-11	+-,,	+=, ,	7-,,	7-,, ,	,-,-,-,-,-	r · · · ·
HPC/MP 1									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
Environmental Health Series (HPC/EH) HPC/EH 8									
With effect from April 1, 2013	\$2,349,720	\$2,408,463	\$2,468,675	\$2,530,391	\$2,593,651	\$2,658,493	\$2,724,955	\$2,793,079	p.a.
With effect from April 1, 2015	\$2,443,709	\$2,504,802	\$2,567,422	\$2,631,607	\$2,697,397	\$2,764,832	\$2,833,953	\$2,904,802	p.a.
With effect from April 1, 2016	\$2,517,020	\$2,579,946	\$2,644,444	\$2,710,555	\$2,778,319	\$2,847,777	\$2,918,972	\$2,991,946	p.a.
HPC/EH 7									
With effect from April 1, 2013	\$2,022,300	\$2,072,858	\$2,124,679	\$232,241	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,321,530	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.

Environmental Health Series (HPC/EH) (Co	nt'd)								
HPC/EH 6									
With effect from April 1, 2013	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.
HPC/EH 5									
With effect from April 1, 2013	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,809,039	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,756,348	\$1,854,265	\$1,900,621	p.a.
НРС/ЕН 4									
With effect from April 1, 2013	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
НРС/ЕН 3									
With effect from April 1, 2013	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,379,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.
НРС/ЕН 2									
With effect from April 1, 2013	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.
HPC/EH 1									
With effect from April 1, 2013	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.

# Medical Technologist Series (HPC/MDT)

HPC/MDT 7 With effect from April 1, 2013	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
HPC/MDT 6 With effect from April 1, 2013	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
HPC/MDT 5 With effect from April 1, 2013	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
HPC/MDT 4 With effect from April 1, 2013	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
HPC/MDT 3 With effect from April 1, 2013	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
HPC/MDT 2 With effect from April 1, 2013	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
HPC/MDT 1 With effect from April 1, 2013	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.

Medical Imaging Practitioners Series (HPC/MI HPC/MIP 7	<b>P</b> )								
Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.
HPC/MIP 6									
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.
HPC/MIP 5									
Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.
HPC/MIP 4									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
HPC/MIP 3									
Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.
HPC/MIP 2									
Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.
HPC/MIP 1									
Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.

Health Promotion & Education Series (HPC/HPE)									
HPC/HPE 4									
Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.
НРС/НРЕ 3									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
НРС/НРЕ 2									
Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.
HPC/HPE 1									
Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.
Occupational Therapists Series (HPC/OT)									
HPC/OT 4									
Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
	Ψ2,022,500	\$2,072,030	Ψ2,124,077	φ2,177,790					
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
8							\$2,439,058 \$2,512,230		p.a. p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569		\$2,500,034	
With effect from April 1, 2015 With effect from April 1, 2016	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569		\$2,500,034	
With effect from April 1, 2015 With effect from April 1, 2016 HPC/OT 3	\$2,103,192 \$2,166,288	\$2,155,772 \$2,220,445	\$2,209,666 \$2,275,956	\$2,264,908 \$2,332,855	\$2,321,530 \$2,391,176	\$2,379,569 \$2,450,956	\$2,512,230	\$2,500,034 \$2,575,035	p.a.
With effect from April 1, 2015 With effect from April 1, 2016 HPC/OT 3 Existing	\$2,103,192 \$2,166,288 \$1,492,650	\$2,155,772 \$2,220,445 \$1,529,966	\$2,209,666 \$2,275,956 \$1,568,215	\$2,264,908 \$2,332,855 \$1,607,421	\$2,321,530 \$2,391,176 \$1,647,606	\$2,379,569 \$2,450,956 \$1,688,796	\$2,512,230 \$1,731,016	\$2,500,034 \$2,575,035 \$1,774,292	p.a.
With effect from April 1, 2015 With effect from April 1, 2016 HPC/OT 3 Existing With effect from April 1, 2015	\$2,103,192 \$2,166,288 \$1,492,650 \$1,552,356	\$2,155,772 \$2,220,445 \$1,529,966 \$1,591,165	\$2,209,666 \$2,275,956 \$1,568,215 \$1,630,944	\$2,264,908 \$2,332,855 \$1,607,421 \$1,671,718	\$2,321,530 \$2,391,176 \$1,647,606 \$1,713,511	\$2,379,569 \$2,450,956 \$1,688,796 \$1,756,348	\$2,512,230 \$1,731,016 \$1,800,257	\$2,500,034 \$2,575,035 \$1,774,292 \$1,845,263	p.a. p.a. p.a.
With effect from April 1, 2015 With effect from April 1, 2016 HPC/OT 3 Existing With effect from April 1, 2015 With effect from April 1, 2016	\$2,103,192 \$2,166,288 \$1,492,650 \$1,552,356	\$2,155,772 \$2,220,445 \$1,529,966 \$1,591,165	\$2,209,666 \$2,275,956 \$1,568,215 \$1,630,944	\$2,264,908 \$2,332,855 \$1,607,421 \$1,671,718	\$2,321,530 \$2,391,176 \$1,647,606 \$1,713,511	\$2,379,569 \$2,450,956 \$1,688,796 \$1,756,348	\$2,512,230 \$1,731,016 \$1,800,257	\$2,500,034 \$2,575,035 \$1,774,292 \$1,845,263	p.a. p.a. p.a.
With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 3 Existing With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 2	\$2,103,192 \$2,166,288 \$1,492,650 \$1,552,356 \$1,598,927	\$2,155,772 \$2,220,445 \$1,529,966 \$1,591,165 \$1,638,900	\$2,209,666 \$2,275,956 \$1,568,215 \$1,630,944 \$1,679,872	\$2,264,908 \$2,332,855 \$1,607,421 \$1,671,718 \$1,721,869	\$2,321,530 \$2,391,176 \$1,647,606 \$1,713,511 \$1,764,916	\$2,379,569 \$2,450,956 \$1,688,796 \$1,756,348 \$1,809,039	\$2,512,230 \$1,731,016 \$1,800,257 \$1,854,265	\$2,500,034 \$2,575,035 \$1,774,292 \$1,845,263 \$1,900,621	p.a. p.a. p.a. p.a.
With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 3 Existing With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 2 Existing	\$2,103,192 \$2,166,288 \$1,492,650 \$1,552,356 \$1,598,927	\$2,155,772 \$2,220,445 \$1,529,966 \$1,591,165 \$1,638,900 \$1,140,017	\$2,209,666 \$2,275,956 \$1,568,215 \$1,630,944 \$1,679,872 \$1,168,517	\$2,264,908 \$2,332,855 \$1,607,421 \$1,671,718 \$1,721,869 \$1,197,730	\$2,321,530 \$2,391,176 \$1,647,606 \$1,713,511 \$1,764,916 \$1,227,673	\$2,379,569 \$2,450,956 \$1,688,796 \$1,756,348 \$1,809,039 \$1,258,365	\$2,512,230 \$1,731,016 \$1,800,257 \$1,854,265 \$1,289,824	\$2,500,034 \$2,575,035 \$1,774,292 \$1,845,263 \$1,900,621 \$1,322,070	p.a. p.a. p.a. p.a.
With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 3 Existing With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 2 Existing With effect from April 1, 2015	\$2,103,192 \$2,166,288 \$1,492,650 \$1,552,356 \$1,598,927 \$1,112,212 \$1,160,212	\$2,155,772 \$2,220,445 \$1,529,966 \$1,591,165 \$1,638,900 \$1,140,017 \$1,189,217	\$2,209,666 \$2,275,956 \$1,568,215 \$1,630,944 \$1,679,872 \$1,168,517 \$1,218,947	\$2,264,908 \$2,332,855 \$1,607,421 \$1,671,718 \$1,721,869 \$1,197,730 \$1,249,421	\$2,321,530 \$2,391,176 \$1,647,606 \$1,713,511 \$1,764,916 \$1,227,673 \$1,280,656	\$2,379,569 \$2,450,956 \$1,688,796 \$1,756,348 \$1,809,039 \$1,258,365 \$1,312,673	\$2,512,230 \$1,731,016 \$1,800,257 \$1,854,265 \$1,289,824 \$1,345,490	\$2,500,034 \$2,575,035 \$1,774,292 \$1,845,263 \$1,900,621 \$1,322,070 \$1,379,127	p.a. p.a. p.a. p.a. p.a.
With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 3 Existing With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 2 Existing With effect from April 1, 2015 With effect from April 1, 2015 With effect from April 1, 2015	\$2,103,192 \$2,166,288 \$1,492,650 \$1,552,356 \$1,598,927 \$1,112,212 \$1,160,212	\$2,155,772 \$2,220,445 \$1,529,966 \$1,591,165 \$1,638,900 \$1,140,017 \$1,189,217	\$2,209,666 \$2,275,956 \$1,568,215 \$1,630,944 \$1,679,872 \$1,168,517 \$1,218,947	\$2,264,908 \$2,332,855 \$1,607,421 \$1,671,718 \$1,721,869 \$1,197,730 \$1,249,421	\$2,321,530 \$2,391,176 \$1,647,606 \$1,713,511 \$1,764,916 \$1,227,673 \$1,280,656	\$2,379,569 \$2,450,956 \$1,688,796 \$1,756,348 \$1,809,039 \$1,258,365 \$1,312,673	\$2,512,230 \$1,731,016 \$1,800,257 \$1,854,265 \$1,289,824 \$1,345,490	\$2,500,034 \$2,575,035 \$1,774,292 \$1,845,263 \$1,900,621 \$1,322,070 \$1,379,127	p.a. p.a. p.a. p.a. p.a.
With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 3 Existing With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 2 Existing With effect from April 1, 2015 With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 1	\$2,103,192 \$2,166,288 \$1,492,650 \$1,552,356 \$1,598,927 \$1,112,212 \$1,160,212 \$1,195,018	\$2,155,772 \$2,220,445 \$1,529,966 \$1,591,165 \$1,638,900 \$1,140,017 \$1,189,217 \$1,224,893	\$2,209,666 \$2,275,956 \$1,568,215 \$1,630,944 \$1,679,872 \$1,168,517 \$1,218,947 \$1,255,516	\$2,264,908 \$2,332,855 \$1,607,421 \$1,671,718 \$1,721,869 \$1,197,730 \$1,249,421 \$1,286,904	\$2,321,530 \$2,391,176 \$1,647,606 \$1,713,511 \$1,764,916 \$1,227,673 \$1,280,656 \$1,319,076	\$2,379,569 \$2,450,956 \$1,688,796 \$1,756,348 \$1,809,039 \$1,258,365 \$1,312,673 \$1,352,053	\$2,512,230 \$1,731,016 \$1,800,257 \$1,854,265 \$1,289,824 \$1,345,490 \$1,385,854	\$2,500,034 \$2,575,035 \$1,774,292 \$1,845,263 \$1,900,621 \$1,322,070 \$1,379,127 \$1,420,501	p.a. p.a. p.a. p.a. p.a. p.a.
With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 3 Existing With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 2 Existing With effect from April 1, 2015 With effect from April 1, 2015 With effect from April 1, 2016  HPC/OT 1 Existing	\$2,103,192 \$2,166,288 \$1,492,650 \$1,552,356 \$1,598,927 \$1,112,212 \$1,160,212 \$1,195,018	\$2,155,772 \$2,220,445 \$1,529,966 \$1,591,165 \$1,638,900 \$1,140,017 \$1,189,217 \$1,224,893	\$2,209,666 \$2,275,956 \$1,568,215 \$1,630,944 \$1,679,872 \$1,168,517 \$1,218,947 \$1,255,516	\$2,264,908 \$2,332,855 \$1,607,421 \$1,671,718 \$1,721,869 \$1,197,730 \$1,249,421 \$1,286,904	\$2,321,530 \$2,391,176 \$1,647,606 \$1,713,511 \$1,764,916 \$1,227,673 \$1,280,656 \$1,319,076	\$2,379,569 \$2,450,956 \$1,688,796 \$1,756,348 \$1,809,039 \$1,258,365 \$1,312,673 \$1,352,053	\$2,512,230 \$1,731,016 \$1,800,257 \$1,854,265 \$1,289,824 \$1,345,490 \$1,385,854 \$1,005,851	\$2,500,034 \$2,575,035 \$1,774,292 \$1,845,263 \$1,900,621 \$1,322,070 \$1,379,127 \$1,420,501 \$1,030,997	p.a. p.a. p.a. p.a. p.a. p.a. p.a.

Social Disease Investigation Series (HPC/SDI) HPC/SDI 3						,			
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a. p.a.
with effect from April 1, 2010	\$1,033,360	\$1,099,714	\$1,947,207	\$1,993,007	\$2,043,784	\$2,090,929	\$2,149,332	\$2,203,000	p.a.
HPC/SDI 2	** ***	** *** ***	** ***		** *** ***	44 COO #0 C	A1 = 21 01 C	***	
Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.
HPC/SDI 1									
Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.
Physical Therapy Series (HPC/PT)									
HPC/PT 7									
Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.
The Company									
HPC/PT 6	** =** ***		** ** = = **	******	** ***	** ***	** ***	** *** ***	
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.
HPC/PT 5									
Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.
HPC/PT 4									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
HPC/PT 3									
Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,280,030	\$1,352,053	\$1,385,854	\$1,420,501	p.a. p.a.
The effect from April 1, 2010	φ1,1/2,010	Ψ1,227,073	φ1,233,310	Ψ1,200,704	φ1,517,070	Ψ1,332,033	\$1,505,054	φ1,π20,501	p.a.

Physical Therapy Series (HPC/PT) (Cont'd) HPC/PT 2					(====) (====				
Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.
HPC/PT 1									
Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.
Radiation Therapist Series (HPC/RT) HPC/RT 4									
Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.
HPC/RT 3									
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.
HPC/RT 2									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
HPC/RT 1									
Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.
Nutrition & Dietetics Series (HPC/ND) HPC/ND 6									
Existing	\$2,022,300	\$2,072,858	\$2,124,679	\$2,177,796	\$2,232,241	\$2,288,047	\$2,345,248	\$2,403,879	p.a.
With effect from April 1, 2015	\$2,103,192	\$2,155,772	\$2,209,666	\$2,264,908	\$2,321,530	\$2,379,569	\$2,439,058	\$2,500,034	p.a.
With effect from April 1, 2016	\$2,166,288	\$2,220,445	\$2,275,956	\$2,332,855	\$2,391,176	\$2,450,956	\$2,512,230	\$2,575,035	p.a.
HPC/ND 5									
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.

Nutrition & Dietetics Series (HPC/ND) (Cont'd) HPC/ND 4					3001t1 (III 0) (0	o <b> u</b> )			
Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.
•									•
HPC/ND 3									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
HPC/ND 2									
Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.
HPC/ND 1									•
Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.
Allied Health Series (HPC/ALH) HPC/ALH 4									
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.
HPC/ALH 3									
Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.
•									•
HPC/ALH 2									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
HPC/ALH 1									
Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.

Health Records Administrators Series (HPC/HI	R)								
HPC/HR 5	A1 720 100	<b>\$1.772.445</b>	A1 017 701	A1 062 225	<b>#1</b> 000 006	A1 057 551	# <b>2</b> 006 400	<b>#2.056.652</b>	
Existing	\$1,730,190	\$1,773,445	\$1,817,781	\$1,863,225	\$1,909,806	\$1,957,551	\$2,006,490	\$2,056,652	p.a.
With effect from April 1, 2015	\$1,799,398	\$1,844,383	\$1,890,492	\$1,937,754	\$1,986,198	\$2,035,853	\$2,086,750	\$2,138,918	p.a.
With effect from April 1, 2016	\$1,853,380	\$1,899,714	\$1,947,207	\$1,995,887	\$2,045,784	\$2,096,929	\$2,149,352	\$2,203,086	p.a.
HPC/HR 4									
Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.
HPC/HR 3									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
HPC/HR 2									
Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.
HPC/HR 1									
Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.
Medical Social Worker Series (HPC/MSW)									
HPC/MSW 3									
Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a.
HPC/MSW 2									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
HPC/MSW 1									
Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.

Midwifery Series (HPC/MW)									
HPC/MW 3									
Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.
HPC/MW 2									
Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.
HPC/MW 1									
Existing	\$770,400	\$789,660	\$809,402	\$829,637	\$850,377	\$871,637	\$893,428	\$915,764	p.a.
With effect from April 1, 2015	\$818,400	\$838,860	\$859,832	\$881,327	\$903,360	\$925,944	\$949,093	\$972,820	p.a.
With effect from April 1, 2016	\$842,952	\$864,026	\$885,626	\$907,767	\$930,461	\$953,723	\$977,566	\$1,002,005	p.a.

# HEALTH TECHNICIAN & ASSOCIATE PROFESSIONAL CATEGORY (HTAC)

Dental Nurse Series (HTAC/DN)							/		
HTAC/DN 6 Existing	\$1,492,650	\$1,529,966	\$1,568,215	\$1,607,421	\$1,647,606	\$1,688,796	\$1,731,016	\$1,774,292	p.a.
With effect from April 1, 2015	\$1,552,356	\$1,591,165	\$1,630,944	\$1,671,718	\$1,713,511	\$1,756,348	\$1,800,257	\$1,845,263	p.a. p.a.
With effect from April 1, 2016	\$1,598,927	\$1,638,900	\$1,679,872	\$1,721,869	\$1,764,916	\$1,809,039	\$1,854,265	\$1,900,621	p.a. p.a.
with effect from 7 pm 1, 2010	ψ1,370,727	ψ1,030,200	φ1,077,072	ψ1,721,007	ψ1,704,210	ψ1,002,032	Ψ1,054,205	\$1,700,021	p.a.
HTAC/DN 5									
Existing	\$1,296,840	\$1,329,261	\$1,362,493	\$1,396,555	\$1,431,469	\$1,467,255	\$1,503,937	\$1,541,535	p.a.
With effect from April 1, 2015	\$1,348,714	\$1,382,431	\$1,416,992	\$1,452,417	\$1,488,727	\$1,525,946	\$1,564,094	\$1,603,197	p.a.
With effect from April 1, 2016	\$1,389,175	\$1,423,904	\$1,459,502	\$1,495,990	\$1,533,389	\$1,571,724	\$1,611,017	\$1,651,293	p.a.
HTAC/DN 4									
Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	¢1 227 672	\$1,258,365	\$1,289,824	¢1 222 070	
With effect from April 1, 2015		\$1,140,017	\$1,108,517		\$1,227,673	\$1,238,363		\$1,322,070	p.a.
With effect from April 1, 2015 With effect from April 1, 2016	\$1,160,212 \$1,195,018	\$1,189,217	\$1,218,947	\$1,249,421 \$1,286,904	\$1,280,656 \$1,319,076	\$1,312,073	\$1,345,490 \$1,385,854	\$1,379,127 \$1,420,501	p.a.
with effect from April 1, 2016	\$1,193,018	\$1,224,693	\$1,233,310	\$1,280,904	\$1,519,070	\$1,552,055	\$1,565,654	\$1,420,301	p.a.
HTAC/DN 2									
Existing	\$982,260	\$1,006,817	\$1,031,987	\$1,057,787	\$1,084,231	\$1,111,337	\$1,139,120	\$1,167,598	p.a.
With effect from April 1, 2015	\$1,030,260	\$1,056,017	\$1,082,417	\$1,109,477	\$1,137,214	\$1,165,645	\$1,194,786	\$1,224,655	p.a.
With effect from April 1, 2016	\$1,061,168	\$1,087,697	\$1,114,889	\$1,142,762	\$1,171,331	\$1,200,614	\$1,230,629	\$1,261,395	p.a.
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HTAC/DN 1									
Existing	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
With effect from April 1, 2015	\$915,342	\$938,226	\$961,681	\$985,723	\$1,010,366	\$1,035,625	\$1,061,516	\$1,088,054	p.a.
With effect from April 1, 2016	\$942,802	\$966,372	\$990,532	\$1,015,295	\$1,040,677	\$1,066,694	\$1,093,362	\$1,120,696	p.a.
Dental Technicians Series (HTAC/DT)									
HTAC/DT 2		** * * * * * * * * *	** ***	** ***		*****	*****	44 222 222	
Existing	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
With effect from April 1, 2015	\$1,160,212	\$1,189,217	\$1,218,947	\$1,249,421	\$1,280,656	\$1,312,673	\$1,345,490	\$1,379,127	p.a.
With effect from April 1, 2016	\$1,195,018	\$1,224,893	\$1,255,516	\$1,286,904	\$1,319,076	\$1,352,053	\$1,385,854	\$1,420,501	p.a.
HTAC/DT 1									
Existing	\$770,400	\$789,660	\$809,402	\$829,637	\$850,377	\$871,637	\$893,428	\$915,764	p.a.
With effect from April 1, 2015	\$818,400	\$838,860	\$859,832	\$881,327	\$903,360	\$925,944	\$949,093	\$972,820	p.a. p.a.
With effect from April 1, 2016	\$842,952	\$864,026	\$885,626	\$907,767	\$930,461	\$953,723	\$977,566	\$1,002,005	р.а. p.a.
with effect from April 1, 2010	φ042,732	ψ004,020	φουσ,υ2υ	φ901,101	ψ230, <del>4</del> 01	ψ933,143	Ψ211,500	φ1,002,003	p.a.

# HEALTH TECHNICIAN & ASSOCIATE PROFESSIONAL CATEGORY (HTAC) (Cont'd)

Animal Health Technicians Series (HTAC/AH)		TIL/LETTI TECT	nvienn a nosc	Jentie i Roi est	SIONAL CATEO	ski (iii/ic) (cc	лич)		
HTAC/AH 3 With effect from April 1, 2013	\$1,112,212	\$1,140,017	\$1,168,517	\$1,197,730	\$1,227,673	\$1,258,365	\$1,289,824	\$1,322,070	p.a.
HTAC/AH 2 With effect from April 1, 2013	\$867,342	\$889,026	\$911,251	\$934,032	\$957,383	\$981,318	\$1,005,851	\$1,030,997	p.a.
HTAC/AH 1 With effect from April 1, 2013	\$690,150	\$707,404	\$725,089	\$743,216	\$761,796	\$780,841	\$800,362	\$820,371	p.a.
Health Technician Series (HTAC/HT) HTAC/HT 5									
Existing With effect from April 1, 2015 With effect from April 1, 2016	\$1,112,212 \$1,160,212 \$1,195,018	\$1,140,017 \$1,189,217 \$1,224,893	\$1,168,517 \$1,218,947 \$1,255,516	\$1,197,730 \$1,249,421 \$1,286,904	\$1,227,673 \$1,280,656 \$1,319,076	\$1,258,365 \$1,312,673 \$1,352,053	\$1,289,824 \$1,345,490 \$1,385,854	\$1,322,070 \$1,379,127 \$1,420,501	p.a.
HTAC/HT 4 Existing With effect from April 1, 2015 With effect from April 1, 2016	\$770,400 \$818,400 \$842,952	\$789,660 \$838,860 \$864,026	\$809,402 \$859,832 \$885,626	\$829,637 \$881,327 \$907,767	\$850,377 \$903,360 \$930,461	\$871,637 \$925,944 \$953,723	\$893,428 \$949,093 \$977,566	\$915,764 \$972,820 \$1,002,005	p.a.
HTAC/HT 3 Existing With effect from April 1, 2015 With effect from April 1, 2016	\$690,150 \$738,150 \$760,295	\$707,404 \$756,604 \$779,302	\$725,089 \$775,519 \$798,784	\$743,216 \$794,907 \$818,754	\$761,796 \$814,779 \$839,223	\$780,841 \$835,149 \$860,203	\$800,362 \$856,028 \$881,709	\$820,371 \$877,428 \$903,751	p.a.
HTAC/HT 2 Existing With effect from April 1, 2015 With effect from April 1, 2016	\$613,110 \$661,110 \$680,943	\$628,438 \$677,638 \$697,967	\$644,149 \$694,579 \$715,416	\$660,252 \$711,943 \$733,301	\$676,759 \$729,742 \$751,634	\$693,678 \$747,985 \$770,425	\$711,020 \$766,685 \$789,685	\$728,795 \$785,852 \$809,428	p.a.
HTAC/HT 1 Existing With effect from April 1, 2015 With effect from April 1, 2016	\$561,750 \$609,750 \$628,043	\$575,794 \$624,994 \$643,744	\$590,189 \$640,619 \$659,837	\$604,943 \$656,634 \$676,333	\$620,067 \$673,050 \$693,241	\$635,569 \$689,876 \$710,572	\$651,458 \$707,123 \$728,337	\$667,744 \$724,801 \$746,545	p.a.

HEALTH TECHNICIAN &	ASSOCIATE PROFESSIONAL	CATEGORY (HTAC)(Cont'd)

Pharmacy Technician Series (HTAC/PHT) HTAC/PHT 2							ŕ		
Existing	\$770,400	\$789,660	\$809,402	\$829,637	\$850,377	\$871,637	\$893,428	\$915,764	
With effect from April 1, 2015	\$818,400	\$838,860	\$859,832	\$881,327	\$903,360	\$925,944	\$949,093	\$972,820	
With effect from April 1, 2016	\$842,952	\$864,026	\$885,626	\$907,767	\$930,461	\$953,723	\$977,566	\$1,002,005	
HTAC/PHT 1									
Existing	\$613,110	\$628,438	\$644,149	\$660,252	\$676,759	\$693,678	\$711,020	\$728,795	
With effect from April 1, 2015	\$661,110	\$677,638	\$694,579	\$711,943	\$729,742	\$747,985	\$766,685	\$785,852	
With effect from April 1, 2016	\$680,943	\$697,967	\$715,416	\$733,301	\$751,634	\$770,425	\$789,685	\$809,428	
Nutrition & Dietetic Assistants Series (HTAC/N	DT)								
HTAC/NDT 2	\$770 too	<b>\$700.660</b>	<b>#</b> 000 402	<b>#020.627</b>	<b>4050 255</b>	<b>0071 627</b>	<b>#</b> 002 420	0015.764	
Existing	\$770,400	\$789,660	\$809,402	\$829,637	\$850,377	\$871,637	\$893,428	\$915,764	
With effect from April 1, 2015	\$818,400	\$838,860	\$859,832	\$881,327	\$903,360	\$925,944	\$949,093	\$972,820	
With effect from April 1, 2016	\$842,952	\$864,026	\$885,626	\$907,767	\$930,461	\$953,723	\$977,566	\$1,002,005	
HTAC/NDT 1									
Existing	\$690,150	\$707,404	\$725,089	\$743,216	\$761,796	\$780,841	\$800,362	\$820,371	
With effect from April 1, 2015	\$738,150	\$756,604	\$775,519	\$794,907	\$814,779	\$835,149	\$856,028	\$877,428	
With effect from April 1, 2016	\$760,295	\$779,302	\$798,784	\$818,754	\$839,223	\$860,203	\$881,709	\$903,751	
Health Records Clerks/Technicians Series (HTA HTAC/HRT 2	AC/HRT)								
Existing	\$770,400	\$789,660	\$809,402	\$829,637	\$850,377	\$871,637	\$893,428	\$915,764	p.a.
With effect from April 1, 2015	\$818,400	\$838,860	\$859,832	\$881,327	\$903,360	\$925,944	\$949,093	\$972,820	p.a.
With effect from April 1, 2016	\$842,952	\$864,026	\$885,626	\$907,767	\$930,461	\$953,723	\$977,566	\$1,002,005	p.a.
HTAC/HRT 1									
Existing	\$561,750	\$575,794	\$590,189	\$604,943	\$620,067	\$635,569	\$651,458	\$667,744	p.a.
With effect from April 1, 2015	\$609,750	\$624,994	\$640,619	\$656,634	\$673,050	\$689,876	\$707,123	\$724,801	p.a.
With effect from April 1, 2016	\$628,043	\$643,744	\$659,837	\$676,333	\$693,241	\$710,572	\$728,337	\$746,545	p.a.
Dental Assistants Series (HTAC/DA) HTAC/DA 2									
With effect from April 1, 2013	\$770,400	\$789,660	\$809,402	\$829,637	\$850,377	\$871,637	\$893,428	\$915,764	p.a.
With effect from April 1, 2015	\$818,400	\$838,860	\$859,832	\$881,327	\$903,360	\$925,944	\$949,093	\$972,820	p.a.
With effect from April 1, 2016	\$842,952	\$864,026	\$885,626	\$907,767	\$930,461	\$953,723	\$977,566	\$1,002,005	p.a.
HTAC/DA 1									
With effect from April 1, 2013	\$613,110	\$628,438	\$644,149	\$660,252	\$676,759	\$693,678	\$711,020	\$728,795	p.a.
With effect from April 1, 2015	\$661,110	\$677,638	\$694,579	\$711,943	\$729,742	\$747,985	\$766,685	\$785,852	p.a.
With effect from April 1, 2016	\$680,943	\$697,967	\$715,416	\$733,301	\$751,634	\$770,425	\$789,685	\$809,428	p.a.

#### HEALTH TECHNICIAN & ASSOCIATE PROFESSIONAL CATEGORY (HTAC)(Cont'd)

#### **Enrolled Assistant Nurses Series (HTAC/EAN)**

HTAC/EAN 2 Existing	\$690,150	\$707,404	\$725,089	\$743,216	\$761,796	\$780,841	\$800,362	\$820,371
With effect from April 1, 2015	\$738,150	\$756,604	\$775,519	\$794,907	\$814,779	\$835,149	\$856,028	\$877,428
With effect from April 1, 2016	\$760,295	\$779,302	\$798,784	\$818,754	\$839,223	\$860,203	\$881,709	\$903,751
HTAC/EAN 1								
Existing	\$613,110	\$628,438	\$644,149	\$660,252	\$676,759	\$693,678	\$711,020	\$728,795
With effect from April 1, 2015	\$661,110	\$677,638	\$694,579	\$711,943	\$729,742	\$747,985	\$766,685	\$785,852
With effect from April 1, 2016	\$680,943	\$697,967	\$715,416	\$733,301	\$751,634	\$770,425	\$789,685	\$809,428

#### HEALTH SUPPORT CATEGORY (HSC)

Н	ealth	Support	Series	(HSC/HS)
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HSC/HS 5 Existing With effect from April 1, 2015 With effect from April 1, 2016	\$561,750 \$609,750 \$628,043	\$575,794 \$624,994 \$643,744	\$590,189 \$640,619 \$659,837	\$604,943 \$656,634 \$676,333	\$620,067 \$673,050 \$693,241	\$635,569 \$689,876 \$710,572	\$651,458 \$707,123 \$728,337	\$667,744 \$724,801 \$746,545	p.a. p.a. p.a.
HSC/HS 4 Existing	\$494,340	\$506,699	\$519,366	\$532,350	\$545,659	\$559,300	\$573,283	\$587,615	p.a.
With effect from April 1, 2015 With effect from April 1, 2016	\$542,340 \$558,610	\$555,899 \$572,575	\$569,796 \$586,890	\$584,041 \$601,562	\$598,642 \$616,601	\$613,608 \$632,016	\$628,948 \$647,817	\$644,672 \$664,012	p.a. p.a.
HSC/HS 3 Existing With effect from April 1, 2015 With effect from April 1, 2016	\$449,400 \$497,400 \$512,322	\$460,635 \$509,835 \$525,130	\$472,151 \$522,581 \$538,258	\$483,955 \$535,645 \$551,715	\$496,054 \$549,037 \$565,508	\$508,455 \$562,762 \$579,645	\$521,166 \$576,832 \$594,136	\$534,195 \$591,252 \$608,990	p.a.
HSC/HS 2	\$312,322	\$323,130	\$336,236	\$331,713	\$303,306	\$379,043	\$394,130	\$000,990	p.a.
Existing	\$406,600	\$416,765	\$427,184	\$437,864	\$448,810	\$460,031	\$471,531	\$483,320	p.a.
With effect from April 1, 2015	\$454,600	\$465,965	\$477,614	\$489,554	\$501,793	\$514,338	\$527,197	\$540,377	p.a.
With effect from April 1, 2016	\$468,238	\$479,944	\$491,943	\$504,241	\$516,847	\$529,768	\$543,013	\$556,588	p.a.
HSC/HS 1									
Existing	\$372,788	\$382,108	\$391,660	\$401,452	\$411,488	\$421,775	p.a.		
With effect from April 1, 2015	\$420,788	\$431,308	\$442,090	\$453,143	\$464,471	\$476,083	p.a.		
With effect from April 1, 2016	\$433,412	\$444,247	\$455,353	\$466,737	\$478,405	\$490,365	p.a.		

#### Medical Interns INTERNS 2

Existing \$1,542,964 With effect from 1/4/2013 \$1,730,190

#### INTERNS 1

Existing \$1,384,152 With effect from 1/4/2015 \$1,439,518 With effect from 1/4/2016 \$1,482,704

#### LOCUM INTERNS

Existing \$1,356,469 With effect from 1/4/2015 \$1,410,728 With effect from 1/4/2016 \$1,453,050

#### PARAMEDICAL GROUP (PMG)

#### Veterinary Medical Technologist Series (PMG/VMT)

PMG/VMT 3 With effect from 1/4/2015 With effect from 1/4/2016	\$1,009,988 \$1,080,687	\$1,035,237 \$1,107,704	\$1,061,118 \$1,135,397	\$1,087,646 \$1,163,782	\$1,114,838 \$1,192,876	\$1,142,708 \$1,222,698	\$1,171,276 \$1,253,266	\$1,200,558 \$1,284,597	p.a. p.a.
PMG/VMT 2									
With effect from 1/4/2015	\$819,756	\$840,250	\$861,256	\$882,788	\$904,857	\$927,479	\$950,666	\$974,433	p.a.
With effect from 1/4/2016	\$877,139	\$899,068	\$921,544	\$944,583	\$968,197	\$992,402	\$1,017,212	\$1,042,643	p.a.
PMG/VMT 1									
With effect from 1/4/2015	\$680,984	\$698,009	\$715,459	\$733,345	\$751,679	\$770,471	\$789,733	\$809,476	p.a.
With effect from 1/4/2016	\$728,653	\$746,869	\$765,541	\$784,680	\$804,297	\$824,404	\$845,014	\$866,139	p.a.

#### SCIENTIFIC OFFICERS GROUP (SOG)

#### Science & Technology Series (SOG/ST)

SOG/ST 10 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$3,395,707	\$3,480,600	\$3,567,615	\$3,656,806	\$3,748,226	\$3,841,931	\$3,937,980	\$4,036,429	p.a.
	\$3,443,707	\$3,529,800	\$3,618,045	\$3,708,496	\$3,801,208	\$3,896,238	\$3,993,644	\$4,093,485	p.a.
	\$3,547,018	\$3,635,694	\$3,726,586	\$3,819,751	\$3,915,244	\$4,013,126	\$4,113,454	\$4,216,290	p.a.
SOG/ST 9 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$2,547,870	\$2,611,567	\$2,676,856	\$2,743,777	\$2,812,372	\$2,882,681	\$2,954,748	\$3,028,617	p.a.
	\$2,595,870	\$2,660,767	\$2,727,286	\$2,795,468	\$2,865,355	\$2,936,989	\$3,010,413	\$3,085,674	p.a.
	\$2,673,746	\$2,740,590	\$2,809,104	\$2,879,332	\$2,951,315	\$3,025,098	\$3,100,726	\$3,178,244	p.a.
SOG/ST 8 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,991,971	\$2,041,770	\$2,092,815	\$2,145,135	\$2,198,763	\$2,253,733	\$2,310,076	\$2,367,828	p.a.
	\$2,039,971	\$2,090,970	\$2,143,245	\$2,196,826	\$2,251,746	\$2,308,040	\$2,365,741	\$2,424,884	p.a.
	\$2,101,170	\$2,153,699	\$2,207,542	\$2,262,730	\$2,319,299	\$2,377,281	\$2,436,713	\$2,497,631	p.a.
SOG/ST 7 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,636,132	\$1,677,035	\$1,718,961	\$1,761,935	\$1,805,983	\$1,851,133	\$1,897,411	\$1,944,847	p.a.
	\$1,684,132	\$1,726,235	\$1,769,391	\$1,813,626	\$1,858,967	\$1,905,441	\$1,953,077	\$2,001,904	p.a.
	\$1,734,656	\$1,778,022	\$1,822,473	\$1,868,035	\$1,914,736	\$1,962,604	\$2,011,669	\$2,061,961	p.a.
SOG/ST 6 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,273,935	\$1,305,783	\$1,338,428	\$1,371,889	\$1,406,186	\$1,441,341	\$1,477,374	\$1,514,308	p.a.
	\$1,321,935	\$1,354,983	\$1,388,858	\$1,423,579	\$1,459,169	\$1,495,648	\$1,533,039	\$1,571,365	p.a.
	\$1,361,593	\$1,395,633	\$1,430,524	\$1,466,287	\$1,502,944	\$1,540,518	\$1,579,030	\$1,618,506	p.a.
SOG/ST 5 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$1,007,780	\$1,032,974	\$1,058,798	\$1,085,268	\$1,112,400	\$1,140,210	\$1,168,715	\$1,197,933	p.a.
	\$1,055,780	\$1,082,175	\$1,109,229	\$1,136,960	\$1,165,384	\$1,194,518	\$1,224,381	\$1,254,991	p.a.
	\$1,087,453	\$1,114,640	\$1,142,506	\$1,171,068	\$1,200,345	\$1,230,354	\$1,261,113	\$1,292,640	p.a.
SOG/ST 4 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$832,890	\$853,712	\$875,055	\$896,931	\$919,354	\$942,338	\$965,897	\$990,044	p.a.
	\$880,890	\$902,912	\$925,485	\$948,622	\$972,338	\$996,646	\$1,021,562	\$1,047,101	p.a.
	\$907,317	\$930,000	\$953,250	\$977,081	\$1,001,508	\$1,026,546	\$1,052,209	\$1,078,514	p.a.
SOG/ST 3 Existing With effect from 1/4/2015 With effect from 1/4/2016	\$694,882	\$712,254	\$730,060	\$748,311	\$767,019	\$786,195	\$805,850	\$825,996	p.a.
	\$762,882	\$781,954	\$801,503	\$821,540	\$842,079	\$863,131	\$884,709	\$906,827	p.a.
	\$785,768	\$805,413	\$825,548	\$846,187	\$867,341	\$889,025	\$911,251	\$934,032	p.a.

#### SCIENTIFIC OFFICERS GROUP (SOG) (Cont'd)

Science & Technology Series (SOG/ST)	(Cont'd)								
SOG/ST 2									
Existing	\$526,849	\$540,020	\$553,520	\$567,358	\$581,542	\$596,081	\$610,983	\$626,257	p.a.
With effect from 1/4/2015	\$594,849	\$609,720	\$624,963	\$640,587	\$656,602	\$673,017	\$689,842	\$707,089	p.a.
With effect from 1/4/2016	\$612,694	\$628,012	\$643,712	\$659,805	\$676,300	\$693,208	\$710,538	\$728,301	p.a.
SOG/ST 1									
Existing	\$447,254	\$458,435	\$469,896	\$481,644	\$493,685	\$506,027	\$518,677	\$531,644	p.a.
With effect from 1/4/2015	\$515,254	\$528,135	\$541,339	\$554,872	\$568,744	\$582,963	\$597,537	\$612,475	p.a.
With effect from 1/4/2016	\$530,712	\$543,979	\$557,579	\$571,518	\$585,806	\$600,451	\$615,463	\$630,849	p.a.

#### SOCIAL WORK GROUP (SWG)

SWG/PS 4									
Existing	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251	p.a.
With effect from 1/4/2015	\$1,309,267	\$1,341,999	\$1,375,549	\$1,409,937	\$1,445,186	\$1,481,315	\$1,518,348	\$1,556,307	p.a.
With effect from 1/4/2016	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
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SWG/PS 3									
Existing	\$1,067,213	\$1,093,893	\$1,121,240	\$1,149,271	\$1,178,003	\$1,207,453	\$1,237,639	\$1,268,580	p.a.
With effect from 1/4/2015	\$1,115,213	\$1,143,093	\$1,171,671	\$1,200,962	\$1,230,986	\$1,261,761	\$1,293,305	\$1,325,638	p.a.
With effect from 1/4/2016	\$1,148,669	\$1,177,386	\$1,206,821	\$1,236,991	\$1,267,916	\$1,299,614	\$1,332,104	\$1,365,407	p.a.
									-
SWG/PS 2									
Existing	\$904,181	\$926,786	\$949,955	\$973,704	\$998,047	\$1,022,998	\$1,048,573	\$1,074,787	p.a.
With effect from 1/4/2015	\$952,181	\$975,986	\$1,000,385	\$1,025,395	\$1,051,030	\$1,077,305	\$1,104,238	\$1,131,844	p.a.
With effect from 1/4/2016	\$980,746	\$1,005,265	\$1,030,397	\$1,056,157	\$1,082,561	\$1,109,625	\$1,137,365	\$1,165,799	p.a.
SWG/PS 1									
Existing	\$758,588	\$777,553	\$796,992	\$816,917	\$837,340	\$858,273	\$879,730	\$901,723	p.a.
With effect from 1/4/2015	\$806,588	\$826,753	\$847,422	\$868,607	\$890,322	\$912,580	\$935,395	\$958,780	p.a.
With effect from 1/4/2016	\$830,786	\$851,555	\$872,844	\$894,665	\$917,032	\$939,958	\$963,457	\$987,543	p.a.
C '1C ' All''A (CWC/CCA)									
Social Services Administration (SWG/SSA)									
SWG/SSA 2									
Existing	\$646,264	\$662,420	\$678,981	\$695,955	\$713,354	\$731,188	\$749,468	\$768,204	p.a.
With effect from 1/4/2015	\$694,264	\$711,621	\$729,411	\$747,646	\$766,338	\$785,496	\$805,133	\$825,262	p.a.
With effect from 1/4/2016	\$715,092	\$732,969	\$751,293	\$770,076	\$789,328	\$809,061	\$829,287	\$850,020	p.a.
With effect from 17 W2010	Ψ713,072	Ψ132,707	Ψ/31,2/3	φ770,070	Ψ709,320	ψ000,001	ψ02 <i>)</i> ,207	ψ030,020	p.u.
SWG/SSA 1									
Existing	\$557,802	\$571,747	\$586,040	\$600,691	\$615,709	\$631,101	\$646,879	\$663,051	p.a.
With effect from 1/4/2015	\$605,802	\$620,947	\$636,471	\$652,382	\$668,692	\$685,409	\$702,545	\$720,108	p.a.
With effect from 1/4/2016	\$623,976	\$639,575	\$655,565	\$671,954	\$688,753	\$705,972	\$723,621	\$741,711	p.a.
									•
Social Work Aide (SWG/SWA)									
SWG/SWA 2									
Existing	\$548,970	\$562,695	\$576,762	\$591,181	\$605,961	\$621,110	\$636,637	\$652,553	p.a.
With effect from 1/4/2015	\$616,970	\$632,394	\$648,204	\$664,409	\$681,019	\$698,045	\$715,496	\$733,383	p.a.
With effect from 1/4/2016	\$635,479	\$651,366	\$667,650	\$684,341	\$701,450	\$718,986	\$736,961	\$755,385	p.a.
CW/O/OW A 1									
SWG/SWA 1	£447.077	¢450,450	¢460.020	¢401.660	£402.710	Φ506 052	Ø510 704	Φ521 C72	
Existing	\$447,277	\$458,459	\$469,920	\$481,668	\$493,710	\$506,053	\$518,704	\$531,672	p.a.
With effect from 1/4/2015	\$515,277 \$520,725	\$528,159 \$544,004	\$541,363 \$557,604	\$554,897 \$571,544	\$568,769	\$582,989	\$597,563 \$615,400	\$612,502	p.a.
With effect from 1/4/2016	\$530,735	\$544,004	\$557,604	\$571,544	\$585,832	\$600,478	\$615,490	\$630,878	p.a.

#### SOCIAL WORK GROUP (SWG) (Cont'd)

#### PROBATION AFTERCARE OFFICERS (SWG/PAO)

SWG/PAO 5									
Existing	\$2,594,638	\$2,659,504	\$2,725,992	\$2,794,141	\$2,863,995	\$2,935,595	\$3,008,985	\$3,084,209	p.a.
With effect from 1/4/2015	\$2,642,638	\$2,708,704	\$2,776,422	\$2,845,832	\$2,916,978	\$2,989,902	\$3,064,650	\$3,141,266	p.a.
With effect from 1/4/2016	\$2,721,917	\$2,789,965	\$2,859,714	\$2,931,207	\$3,004,487	\$3,079,599	\$3,156,589	\$3,235,504	p.a.
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SWG/PAO 4									
Existing	\$2,038,145	\$2,089,099	\$2,141,326	\$2,194,859	\$2,249,731	\$2,305,974	\$2,363,623	\$2,422,714	p.a.
With effect from 1/4/2015	\$2,086,145	\$2,138,299	\$2,191,756	\$2,246,550	\$2,302,714	\$2,360,282	\$2,419,289	\$2,479,771	p.a.
With effect from 1/4/2016	\$2,148,729	\$2,202,448	\$2,257,509	\$2,313,946	\$2,371,795	\$2,431,090	\$2,491,867	\$2,554,164	p.a.
									-
SWG/PAO 3									
Existing	\$1,680,000	\$1,722,000	\$1,765,050	\$1,809,176	\$1,854,406	\$1,900,766	\$1,948,285	\$1,996,992	p.a.
With effect from 1/4/2015	\$1,728,000	\$1,771,200	\$1,815,480	\$1,860,867	\$1,907,389	\$1,955,073	\$2,003,950	\$2,054,049	p.a.
With effect from 1/4/2016	\$1,779,840	\$1,824,336	\$1,869,944	\$1,916,693	\$1,964,610	\$2,013,726	\$2,064,069	\$2,115,670	p.a.
SWG/PAO 2									
Existing	\$1,392,000	\$1,426,800	\$1,462,470	\$1,499,032	\$1,536,508	\$1,574,920	\$1,614,293	\$1,654,651	p.a.
With effect from 1/4/2015	\$1,440,000	\$1,476,000	\$1,512,900	\$1,550,723	\$1,589,491	\$1,629,228	\$1,669,959	\$1,711,707	p.a.
With effect from 1/4/2016	\$1,483,200	\$1,520,280	\$1,558,287	\$1,597,244	\$1,637,175	\$1,678,105	\$1,720,057	\$1,763,059	p.a.
SWG/PAO 1									
Existing	\$1,200,000	\$1,230,000	\$1,260,750	\$1,292,269	\$1,324,575	\$1,357,690	\$1,391,632	\$1,426,423	p.a.
With effect from 1/4/2015	\$1,248,000	\$1,279,200	\$1,311,180	\$1,343,960	\$1,377,558	\$1,411,997	\$1,447,297	\$1,483,480	p.a.
With effect from 1/4/2016	\$1,285,440	\$1,317,576	\$1,350,515	\$1,384,278	\$1,418,885	\$1,454,357	\$1,490,716	\$1,527,984	p.a.

#### TECHNICAL AND SUPPORT SERVICES GROUP (TSS)

#### Medical Machine Technician Series (TSS/MT)

TSS/MT 4 With effect from 1/4/2015 With effect from 1/4/2016	\$650,110 \$695,618	\$666,363 \$713,008	\$683,022 \$730,833	\$700,097 \$749,104	\$717,600 \$767,832	\$735,540 \$787,028	\$753,928 \$806,703	\$772,777 \$826,871	p.a. p.a.
Anaesthetic (Blood Gas) Tech. ECG Tech. (BHC) TSS/MT 3 With effect from 1/4/2015 With effect from 1/4/2016	\$516,810 \$552,987	\$529,730 \$566,811	\$542,974 \$580,982	\$556,548 \$595,506	\$570,462 \$610,394	\$584,723 \$625,654	\$599,341 \$641,295	\$614,325 \$657,327	p.a. p.a.
Cardio-Thoracic/Anaesthetic Tech. Supervisory Anaesthetic Tech. TSS/MT 2 With effect from 1/4/2015 With effect from 1/4/2016	\$461,438 \$493,738	\$472,973 \$506,082	\$484,798 \$518,734	\$496,918 \$531,702	\$509,341 \$544,995	\$522,074 \$558,619	\$535,126 \$572,585	\$548,504 \$586,899	p.a. p.a.
Orthopaedic Technician Anaesthetic Technician TSS/MT 1 With effect from 1/4/2015 With effect from 1/4/2016	\$406,065 \$434,490	\$416,217 \$445,352	\$426,622 \$456,486	\$437,288 \$467,898	\$448,220 \$479,595	\$459,425 \$491,585	\$470,911 \$503,875	\$482,684 \$516,472	p.a. p.a.

#### OFFICE AND PUBLIC SERVICE GROUP (OPS)

			OFFICE AND	PUBLIC SERV	ICE GROUP (OI	(3)			
Secretarial Series (OPS/ADS)									
OPS/ADS 2									
Existing	\$1,109,739	\$1,137,482	\$1,165,919	\$1,195,067	\$1,224,944	\$1,255,568	\$1,286,957	\$1,319,131	p.a.
With effect from 1/4/2015	\$1,177,739	\$1,207,182	\$1,237,362	\$1,268,296	\$1,300,003	\$1,332,504	\$1,365,816	\$1,399,962	p.a.
With effect from 1/4/2016	\$1,213,071	\$1,243,398	\$1,274,483	\$1,306,345	\$1,339,004	\$1,372,479	\$1,406,791	\$1,441,960	p.a.
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OPS/ADS 1									
Existing	\$884,528	\$906,641	\$929,307	\$952,540	\$976,353	\$1,000,762	\$1,025,781	\$1,051,425	p.a.
With effect from 1/4/2015	\$952,528	\$976,341	\$1,000,750	\$1,025,768	\$1,051,413	\$1,077,698	\$1,104,640	\$1,132,256	p.a.
With effect from 1/4/2016	\$981,104	\$1,005,631	\$1,030,772	\$1,056,542	\$1,082,955	\$1,110,029	\$1,137,780	\$1,166,224	p.a.
with effect from 1/4/2010	\$901,104	\$1,005,051	\$1,030,772	\$1,030,342	\$1,082,933	\$1,110,029	\$1,137,760	\$1,100,224	p.a.
Secretarial Series (OPS/SS)									
OPS/SS 6									
Executive Secretary 3									
Existing	\$1,261,267	\$1,292,799	\$1,325,119	\$1,358,247	\$1,392,203	\$1,427,008	\$1,462,684	\$1,499,251	
									p.a.
With effect from 1/4/2015	\$1,309,267	\$1,341,999	\$1,375,549	\$1,409,937	\$1,445,186	\$1,481,315	\$1,518,348	\$1,556,307	p.a.
With effect from 1/4/2016	\$1,348,545	\$1,382,259	\$1,416,815	\$1,452,235	\$1,488,541	\$1,525,755	\$1,563,899	\$1,602,996	p.a.
Obalaa s									
OPS/SS 5									
Executive Secretary 2	** *** ***		** ***	*****	*****		*****	*******	
Existing	\$1,124,062	\$1,152,164	\$1,180,967	\$1,210,492	\$1,240,754	\$1,271,772	\$1,303,567	\$1,336,156	p.a.
With effect from 1/4/2015	\$1,172,062	\$1,201,364	\$1,231,398	\$1,262,183	\$1,293,737	\$1,326,081	\$1,359,233	\$1,393,213	p.a.
With effect from 1/4/2016	\$1,207,224	\$1,237,404	\$1,268,340	\$1,300,048	\$1,332,549	\$1,365,863	\$1,400,010	\$1,435,010	p.a.
ODG/GG 4									
OPS/SS 4									
Executive Secretary 1									
Existing	\$878,592	\$900,557	\$923,070	\$946,147	\$969,801	\$994,046	\$1,018,897	\$1,044,370	p.a.
With effect from 1/4/2015	\$926,592	\$949,757	\$973,501	\$997,838	\$1,022,784	\$1,048,354	\$1,074,563	\$1,101,427	p.a.
With effect from 1/4/2016	\$954,390	\$978,250	\$1,002,706	\$1,027,773	\$1,053,468	\$1,079,804	\$1,106,800	\$1,134,470	p.a.
OPS/SS 3									
Senior Secretary									
Existing	\$736,454	\$754,866	\$773,737	\$793,081	\$812,908	\$833,230	\$854,061	\$875,413	p.a.
With effect from 1/4/2015	\$804,454	\$824,565	\$845,179	\$866,309	\$887,967	\$910,166	\$932,920	\$956,243	p.a.
With effect from 1/4/2016	\$828,588	\$849,302	\$870,535	\$892,298	\$914,606	\$937,471	\$960,908	\$984,930	p.a.
OPS/SS2									
Secretary 2									
Existing	\$555,586	\$569,475	\$583,712	\$598,305	\$613,262	\$628,594	\$644,309	\$660,417	p.a.
With effect from 1/4/2015	\$623,586	\$639,176	\$655,155	\$671,534	\$688,322	\$705,530	\$723,169	\$741,248	p.a.
With effect from 1/4/2016	\$642,294	\$658,351	\$674,810	\$691,680	\$708,972	\$726,696	\$744,864	\$763,485	p.a.
OPS/SS 1									
Secretary 1									
Existing	\$463,195	\$474,775	\$486,644	\$498,810	\$511,280	\$524,062	\$537,164	\$550,593	p.a.
With effect from 1/4/2015	\$531,195	\$544,475	\$558,087	\$572,039	\$586,340	\$600,998	\$616,023	\$631,424	p.a.
With effect from 1/4/2016	\$547,131	\$560,809	\$574,829	\$589,200	\$603,930	\$619,028	\$634,504	\$650,367	p.a.
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OFFICE AND	PUBLIC SERVIC	CE GROUP (OP	'S) (Cont'd)

Telephone Operator Series (OPS/TO) OPS/TO 4			THEE THEE TO	BEIC SERVICE C	1001 (010) (00	ntu)			
Existing	\$642,838	\$658,909	\$675,381	\$692,266	\$709,573	\$727,312	\$745,495	\$764,132	p.a.
With effect from 1/4/2015	\$710,838	\$728,609	\$746,824	\$765,495	\$784,632	\$804,248	\$824,354	\$844,963	p.a.
With effect from 1/4/2016	\$732,163	\$750,467	\$769,229	\$788,460	\$808,171	\$828,375	\$849,085	\$870,312	p.a.
OPS/TO 3									
Existing	\$512,292	\$525,099	\$538,227	\$551,682	\$565,475	\$579,611	\$594,102	\$608,954	p.a.
With effect from 1/4/2015	\$580,292	\$594,799	\$609,669	\$624,911	\$640,534	\$656,547	\$672,961	\$689,785	p.a.
With effect from 1/4/2016	\$597,701	\$612,643	\$627,959	\$643,658	\$659,750	\$676,244	\$693,150	\$710,478	p.a.
OPS/TO 2									
Existing	\$450,909	\$462,182	\$473,737	\$485,580	\$497,720	\$510,163	\$522,917	\$535,990	p.a.
With effect from 1/4/2015	\$518,909	\$531,882	\$545,179	\$558,808	\$572,778	\$587,098	\$601,775	\$616,820	p.a.
With effect from 1/4/2016	\$534,476	\$547,838	\$561,534	\$575,572	\$589,962	\$604,711	\$619,829	\$635,324	p.a.
OPS/TO 1									
Existing	\$424,877	\$435,499	\$446,386	\$457,546	\$468,985	\$480,709	\$492,727	\$505,045	p.a.
With effect from 1/4/2015	\$492,877	\$505,199	\$517,829	\$530,775	\$544,044	\$557,645	\$571,586	\$585,876	p.a.
With effect from 1/4/2016	\$507,663	\$520,355	\$533,364	\$546,698	\$560,365	\$574,374	\$588,734	\$603,452	p.a.
Stenotype Writer Series (OPS/SW)									
Chief Court Reporter									
Senior Stenotype Tutor									
Chief Stenotype Writer									
Existing	\$1,149,400	\$1,178,135	\$1,207,589	\$1,237,778	\$1,268,723	\$1,300,441	\$1,332,952	\$1,366,276	p.a.
With effect from 1/4/2015	\$1,197,400	\$1,227,335	\$1,258,018	\$1,289,469	\$1,321,706	\$1,354,748	\$1,388,617	\$1,423,332	p.a.
With effect from 1/4/2016	\$1,233,322	\$1,264,155	\$1,295,759	\$1,328,153	\$1,361,357	\$1,395,391	\$1,430,275	\$1,466,032	p.a.
OPS/SW 2									
Senior Court Reporter									
Senior Stenotype Writer									
Stenotype Tutor									
Existing	\$920,542	\$943,556	\$967,144	\$991,323	\$1,016,106	\$1,041,509	\$1,067,546	\$1,094,235	p.a.
With effect from 1/4/2015	\$968,542	\$992,756	\$1,017,574	\$1,043,014	\$1,069,089	\$1,095,816	\$1,123,212	\$1,151,292	p.a.
With effect from 1/4/2016	\$997,598	\$1,022,538	\$1,048,102	\$1,074,304	\$1,101,162	\$1,128,691	\$1,156,908	\$1,185,831	p.a.
OPS/SW 1									
Court Reporter 1									
Stenotype Writer			4000 #04	****	****	*****	****	****	
Existing	\$762,014	\$781,065	\$800,591	\$820,606	\$841,121	\$862,149	\$883,703	\$905,795	p.a.
With effect from 1/4/2015	\$810,014	\$830,264	\$851,021	\$872,296	\$894,104	\$916,456	\$939,368	\$962,852	p.a.
With effect from 1/4/2016	\$834,314	\$855,172	\$876,552	\$898,465	\$920,927	\$943,950	\$967,549	\$991,738	p.a.

#### POST AND TELEGRAPH OPERATORS GROUP (PTO)

Programme Management and Administration (	Lown if of Liv	TORS GROCI	(110)						
PTO/PMA 5									
Existing	\$1,136,982	\$1,165,407	\$1,194,542	\$1,224,405	\$1,255,015	\$1,286,391	\$1,318,551	\$1,351,514	p.a
With effect from 1/4/2015	\$1,204,982	\$1,235,107	\$1,265,984	\$1,297,634	\$1,330,075	\$1,363,327	\$1,397,410	\$1,432,345	p.a.
With effect from 1/4/2016	\$1,241,131	\$1,272,160	\$1,303,964	\$1,336,563	\$1,369,977	\$1,404,226	\$1,439,332	\$1,475,315	p.a.
PTO/PMA 4									
Existing	\$956,099	\$980,001	\$1,004,501	\$1,029,614	\$1,055,354	\$1,081,738	\$1,108,781	\$1,136,501	p.a
With effect from 1/4/2015	\$1,024,099	\$1,049,701	\$1,075,944	\$1,102,843	\$1,130,414	\$1,158,674	\$1,187,641	\$1,217,332	p.a.
With effect from 1/4/2016	\$1,054,822	\$1,081,193	\$1,108,222	\$1,135,928	\$1,164,326	\$1,193,434	\$1,223,270	\$1,253,852	p.a.
PTO/PMA 3									
Existing	\$801,056	\$821,082	\$841,609	\$862,649	\$884,215	\$906,321	\$928,979	\$952,203	p.a
With effect from 1/4/2015	\$869,056	\$890,782	\$913,052	\$935,878	\$959,275	\$983,257	\$1,007,839	\$1,033,034	p.a
With effect from 1/4/2016	\$895,128	\$917,506	\$940,444	\$963,955	\$988,053	\$1,012,755	\$1,038,074	\$1,064,026	p.a
PTO/PMA 2									
Existing	\$665,393	\$682,028	\$699,078	\$716,555	\$734,469	\$752,831	\$771,652	\$790,943	p.a
With effect from 1/4/2015	\$733,393	\$751,728	\$770,521	\$789,784	\$809,529	\$829,767	\$850,511	\$871,774	p.a
With effect from 1/4/2016	\$755,395	\$774,280	\$793,637	\$813,478	\$833,815	\$854,660	\$876,026	\$897,927	p.a
PTO/PMA 1									
Existing	\$548,599	\$562,314	\$576,372	\$590,781	\$605,550	\$620,689	\$636,206	\$652,112	p.a
With effect from 1/4/2015	\$616,599	\$632,014	\$647,814	\$664,010	\$680,610	\$697,625	\$715,066	\$732,942	p.a
With effect from 1/4/2016	\$635,097	\$650,974	\$667,249	\$683,930	\$701,028	\$718,554	\$736,518	\$754,931	p.a
Carrier Service Group (PTO/CA)									
PTO/CA 4									
With effect from 1/4/2006	\$392,354	X	\$5,390	-	\$408,524	p.a.			
With effect from 1/4/2007	\$411,971	X	\$5,660	-	\$428,951	p.a.			
PTO/CA 3									
With effect from 1/4/2006	\$368,704	X	\$4,059	-	\$384,940	p.a.			
With effect from 1/4/2007	\$387,139	X	\$4,262	-	\$404,187	p.a.			
PTO/CA 2									
With effect from 1/4/2015	\$8,188	X	\$158	-	\$8,661	P.B.			
	\$8,714		\$201	-	\$9,318	p.w.			
With effect from 1/4/2016	\$8,761	X	\$169	-	\$9,267	p.w.			
	\$9,324	X	\$215	-	\$9,970	p.w.			
PTO/CA 1						-			
With effect from 1/4/2015	\$7,826	X	\$143	-	\$8,396	p.w			
With effect from 1/4/2016	\$8,374	X	\$153	-	\$8,984	p.w			
						-			

#### POST AND TELEGRAPH OPERATORS GROUP (PTO) (Cont'd)

Clerical Service Sub-Group (PTO/CR)						
PTO/CR 4						
Existing	\$506,930	X	\$6,965	-	\$527,824	p.a.
With effect from 1/4/2015	\$574,930	X	\$7,899	-	\$598,627	p.a.
With effect from 1/4/2016	\$592,178	X	\$8,136	-	\$616,586	p.a.
PTO/CR 3						
Existing	\$476,375	X	\$5,244	-	\$497,352	p.a.
With effect from 1/4/2015	\$544,375	X	\$5,988	-	\$568,327	p.a.
With effect from 1/4/2016	\$560,706	X	\$6,168	-	\$585,378	p.a.

#### LABOUR AND MECHANICAL OPERATIONS GROUP (LMO)

Trades And Services (LMO/TS)						(=====)	
LMO/TS 6							
Existing	\$10,023	\$10,273	\$10,530	\$10,793	\$11,063	\$11,340	p.w.
With effect from April 1, 2015	\$10,946	\$11,220	\$11,500	\$11,788	\$12,082	\$12,384	p.w.
With effect from April 1, 2016	\$11,274	\$11,556	\$11,845	\$12,141	\$12,445	\$12,756	p.w.
LMO/TS 5							
Existing	\$9,180	\$9,409	\$9,644	\$9,885	\$10,133	\$10,386	p.w.
With effect from April 1, 2015	\$10,103	\$10,356	\$10,614	\$10,880	\$11,152	\$11,431	p.w.
With effect from April 1, 2016	\$10,406	\$10,666	\$10,933	\$11,206	\$11,486	\$11,774	p.w.
LMO/TS 4							
Existing	\$8,507	\$8,720	\$8,938	\$9,161	\$9,390	\$9,625	p.w.
With effect from April 1, 2015	\$9,430	\$9,666	\$9,907	\$10,155	\$10,409	\$10,669	p.w.
With effect from April 1, 2016	\$9,713	\$9,956	\$10,205	\$10,460	\$10,721	\$10,989	p.w.
LMO/TS 3							
Existing	\$8,019	\$8,219	\$8,425	\$8,636	\$8,851	\$9,073	p.w.
With effect from April 1, 2015	\$8,942	\$9,166	\$9,395	\$9,630	\$9,870	\$10,117	p.w.
With effect from April 1, 2016	\$9,210	\$9,441	\$9,677	\$9,918	\$10,166	\$10,421	p.w.
LMO/TS 2							
Existing	\$7,262	\$7,444	\$7,630	\$7,821	\$8,016	\$8,217	p.w.
With effect from April 1, 2015	\$8,185	\$8,390	\$8,599	\$8,814	\$9,035	\$9,261	p.w.
With effect from April 1, 2016	\$8,431	\$8,641	\$8,857	\$9,079	\$9,306	\$9,538	p.w.
LMO/TS 1							
Existing	\$6,885	\$7,057	\$7,234	\$7,415	\$7,600	\$7,790	p.w.
With effect from April 1, 2015	\$7,808	\$8,003	\$8,203	\$8,408	\$8,619	\$8,834	p.w.
With effect from April 1, 2016	\$8,042	\$8,243	\$8,449	\$8,661	\$8,877	\$9,099	p.w.
Driver Series (LMO/DR)							
LMO/DR 2							
Existing	\$9,279	X	\$271	\$11,174	p.w.		
With effect from April 1, 2015	\$10,202	X	\$298	\$12,288	p.w.		
With effect from April 1, 2016	\$10,508	X	\$307	\$12,657	p.w.		
LMO/DR 1							
Existing	\$8,000	X	\$215	\$9,508	p.w.		
With effect from April 1, 2015	\$8,923	X	\$240	\$10,603	p.w.		
With effect from April 1, 2016	\$9,191	X	\$247	\$10,920	p.w.		

#### PROTECTIVE SERVICES GROUP (PTSG)

Protective Services Series (PTSG/PX)					, ,				
PTSG/PX 8									
Existing	\$1,170,575	\$1,199,839	\$1,229,835	\$1,260,581	\$1,292,095	\$1,324,398	\$1,357,508	\$1,391,445	p.a.
With effect from 1/4/2015	\$1,218,575	\$1,249,039	\$1,280,265	\$1,312,272	\$1,345,079	\$1,378,706	\$1,413,173	\$1,448,503	p.a.
With effect from 1/4/2016	\$1,255,132	\$1,286,511	\$1,318,673	\$1,351,640	\$1,385,431	\$1,420,067	\$1,455,569	\$1,491,958	F
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PTSG/PX 7									
Existing	\$1,007,780	\$1,032,974	\$1,058,798	\$1,085,268	\$1,112,400	\$1,140,210	\$1,168,715	\$1,197,933	p.a.
With effect from 1/4/2015	\$1,075,780	\$1,102,675	\$1,130,241	\$1,158,497	\$1,187,460	\$1,217,146	\$1,247,575	\$1,278,764	p.a.
With effect from 1/4/2016	\$1,108,053	\$1,135,755	\$1,164,149	\$1,193,252	\$1,223,084	\$1,253,661	\$1,285,002	\$1,317,127	p.a.
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PTSG/PX 6									
Existing	\$890,205	\$912,460	\$935,272	\$958,654	\$982,620	\$1,007,186	\$1,032,365	\$1,058,174	p.a.
With effect from 1/4/2015	\$958,205	\$982,160	\$1,006,714	\$1,031,882	\$1,057,679	\$1,084,121	\$1,111,224	\$1,139,005	p.a.
With effect from 1/4/2016	\$986,951	\$1,011,625	\$1,036,916	\$1,062,838	\$1,089,409	\$1,116,645	\$1,144,561	\$1,173,175	p.a.
PTSG/PX 5									
Existing	\$748,082	\$766,785	\$785,954	\$805,603	\$825,743	\$846,387	\$867,546	\$889,235	p.a.
With effect from 1/4/2015	\$816,082	\$836,484	\$857,396	\$878,831	\$900,802	\$923,322	\$946,405	\$970,065	p.a.
With effect from 1/4/2016	\$840,564	\$861,579	\$883,118	\$905,196	\$927,826	\$951,022	\$974,797	\$999,167	p.a.
PTSG/PX 4									
Existing	\$661,517	\$678,055	\$695,006	\$712,381	\$730,191	\$748,446	\$767,157	\$786,336	p.a.
With effect from 1/4/2015	\$729,517	\$747,755	\$766,449	\$785,610	\$805,250	\$825,382	\$846,016	\$867,166	p.a.
With effect from 1/4/2016	\$751,403	\$770,188	\$789,442	\$809,178	\$829,408	\$850,143	\$871,397	\$893,181	p.a.
PTSG/PX 3									
Existing	\$584,000	\$598,600	\$613,565	\$628,904	\$644,627	\$660,743	p.a.		
With effectlrom 1/4/2015	\$652,000	\$668,300	\$685,008	\$702,133	\$719,686	\$737,678	p.a. p.a.		
With effect from 1/4/2016	\$671,560	\$688,349	\$705,558	\$723,197	\$741,277	\$759,808	p.a. p.a.		
With chect from 1/4/2010	φ071,300	φ000,547	Ψ703,330	Ψ123,171	Ψ/41,2//	Ψ137,000	p.a.		
PTSG/PX 2									
Existing	\$526,866	\$540,037	\$553,538	\$567,377	\$581,561	\$596,100	p.a.		
With effect from 1/4/2015	\$594,866	\$609,738	\$624,981	\$640,606	\$656,621	\$673,036	p.a.		
With effect from 1/4/2016	\$612,712	\$628,030	\$643,731	\$659,824	\$676,319	\$693,227	p.a.		
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PTSG/PX 1									
Existing	\$471,006	\$482,781	\$494,851	\$507,222	\$519,902	\$532,900	p.a.		
With effect from 1/4/2015	\$539,006	\$552,481	\$566,293	\$580,451	\$594,962	\$609,836	p.a.		
With effect from 1/4/2016	\$555,176	\$569,056	\$583,282	\$597,864	\$612,811	\$628,131	p.a.		
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#### PROTECTIVE SERVICES GROUP (PTSG) (Cont'd)

Correctional Officers (PTSG/CO)									
PTSG/CO 3									
Existing	\$1,047,359	\$1,073,543	\$1,100,381	\$1,127,891	\$1,156,088	\$1,184,990	\$1,214,615	\$1,244,980	p.a.
With effect from 1/4/2015	\$1,095,359	\$1,122,743	\$1,150,811	\$1,179,581	\$1,209,071	\$1,239,298	\$1,270,280	\$1,302,037	p.a.
With effect from 1/4/2016	\$1,128,219	\$1,153,425	\$1,185,335	\$1,214,969	\$1,245,343	\$1,276,477	\$1,308,389	\$1,341,098	p.a.
PTSG/CO 2									
Existing	\$839,149	\$860,128	\$881,631	\$903,672	\$926,263	\$949,420	\$973,155	\$997,484	p.a.
With effect from 1/4/2015	\$887,149	\$909,328	\$932,061	\$955,362	\$979,246	\$1,003,728	\$1,028,821	\$1,054,541	p.a.
With effect from 1/4/2016	\$913,763	\$936,607	\$960,023	\$984,023	\$1,008,624	\$1,033,839	\$1,059,685	\$1,086,178	p.a.
PTSG/CO 1									
Existing	\$672,330	\$689,139	\$706,367	\$724,026	\$742,127	\$760,680	\$779,697	\$799,189	p.a.
With effect from 1/4/2015	\$720,330	\$738,339	\$756,797	\$775,717	\$795,110	\$814,988	\$835,362	\$856,246	p.a.
With effect from 1/4/2016	\$741,940	\$760,489	\$779,501	\$798,988	\$818,963	\$839,437	\$860,423	\$881,934	p.a.

#### CHILD CARE AND JUVENILE INSTITUTIONS

Superintendent 3											
Adjustment 1\4\ 2007	\$1,448,904	\$1,492,371	\$1,537,142	\$1,583,256	\$1,630,754	\$1,679,677	p.a.				
With effect from 1/4/2015	\$1,666,240	\$1,716,227	\$1,767,713	\$1,820,745	\$1,875,367	\$1,931,628	p.a.				
With effect from 1/4/2016	\$1,782,876	\$1,836,363	\$1,891,453	\$1,948,197	\$2,006,643	\$2,066,842	p.a.				
0 1 1 1 2											
Superintendent 2 Adjustment 1\4\ 2007	\$1,293,779	\$1,332,592	\$1,372,570	\$1,413,747	\$1,456,160	\$1,499,844					
With effect from 1/4/2015	\$1,487,846	\$1,532,392	\$1,578,456	\$1,625,809	\$1,674,584	\$1,724,821	p.a.				
With effect from 1/4/2016	\$1,591,995	\$1,639,755	\$1,688,948	\$1,739,616	\$1,791,804	\$1,845,559	p.a. p.a.				
With effect from 1/4/2010	Ψ1,371,773	Ψ1,032,733	φ1,000,240	ψ1,732,010	ψ1,771,004	ψ1,043,337	p.a.				
Superintendent 1											
Adjustment 1\4\ 2007	\$1,154,210	\$1,188,836	\$1,224,501	\$1,261,236	\$1,299,073	\$1,338,046	p.a.				
With effect from 1/4/2015	\$1,327,341	\$1,367,162	\$1,408,176	\$1,450,422	\$1,493,934	\$1,538,752	p.a.				
With effect from 1/4/2016	\$1,420,255	\$1,462,863	\$1,506,749	\$1,551,951	\$1,598,510	\$1,646,465	p.a.				
Assistant Superintendent											
Adjustment 1\4\ 2007	\$925,434	\$953,197	\$981,792	\$1,011,246	\$1,041,584	\$1,072,831	p.a.				
With effect from 1/4/2015	\$1,064,249	\$1,096,176	\$1,129,061	\$1,162,933	\$1,197,821	\$1,233,756	p.a.				
With effect from 1/4/2016	\$1,138,746	\$1,172,908	\$1,208,096	\$1,244,339	\$1,281,669	\$1,320,119	p.a.				
4											
Adjustment 1\4\ 2007	\$679,751	\$694,706	\$709,990	\$725,609	\$741,573	\$757,887	\$774,561	\$791,601	\$809,016	\$826,815	p.a.
With effect from 1/4/2015	\$781,714	\$798,912	\$816,488	\$834,451	\$852,809	\$871,570	\$890,745	\$910,341	\$930,369	\$950,837	p.a.
With effect from 1/4/2016	\$836,434	\$854,836	\$873,642	\$892,862	\$912,505	\$932,580	\$953,097	\$974,065	\$995,495	\$1,017,396	p.a.
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Teacher & Instructor 2 (Cert.)											
Adjustment 1\4\ 2007	\$646,324	\$660,543	\$675,075	\$689,927	\$705,105	\$720,617	\$736,471	\$752,673	\$769,232	\$786,155	p.a.
With effect from 1/4/2015	\$743,272	\$759,624	\$776,336	\$793,416	\$810,871	\$828,710	\$846,941	\$865,574	\$884,617	\$904,078	p.a.
With effect from 1/4/2016	\$795,302	\$812,798	\$830,680	\$848,955	\$867,632	\$886,720	\$906,227	\$926,164	\$946,540	\$967,364	p.a.
Instructor 1											
Adjustment 1\4\ 2007	\$535,771	\$547,557	\$559,604	\$571,915	\$584,497	\$597,356	\$610,498	\$623,929	\$637,655	\$651,684	p.a.
With effect from 1/4/2015	\$616,136	\$629,691	\$643,544	\$657,702	\$672,172	\$686,959	\$702,073	\$717,518	\$733,304	\$749,436	p.a. p.a.
With effect from 1/4/2016	\$659,266	\$673,769	\$688,592	\$703,741	\$719,224	\$735,047	\$751,218	\$767,744	\$784,635	\$801,897	p.a. p.a.
enest from 1/ 1/2010	9007,200	4075,707	\$000,57 <u>2</u>	Ψ105,111	Ψ,12,221	ψ <i>155</i> ,01 <i>1</i>	Ψ/ <b>J1,21</b> 0	Ψ101,111	ψ10 1,035	φοσ1,077	Р.ш.
Teacher A3											
Adjustment 1\4\ 2007	\$476,519	\$487,002	\$497,717	\$508,666	\$519,857	\$531,294	\$542,982	\$554,928	\$567,136	\$579,613	p.a.
With effect from 1/4/2015	\$547,997	\$560,053	\$572,374	\$584,966	\$597,836	\$610,988	\$624,430	\$638,167	\$652,207	\$666,555	p.a.
With effect from 1/4/2016	<b>\$506.357</b>	\$599,257	\$612,440	¢625 014	0.000.004	ACE2 757	¢<<0.140	¢<02.020	0.07.061	6712.214	
	\$586,357	\$399,237	\$612,440	\$625,914	\$639,684	\$653,757	\$668,140	\$682,839	\$697,861	\$713,214	p.a.

#### CORRECTIONAL SERVICES - ADULT INSTITUTIONS

#### Warders

Superintendent 'A' With effect from 1/4/2014 With effect from 1/4/2015 With effect from 1/4/2016	\$2,541,680 \$2,643,347 \$2,722,647	\$2,605,222 \$2,709,431 \$2,790,714	\$2,670,352 \$2,777,166 \$2,860,481	\$2,737,111 \$2,846,596 \$2,931,993	\$2,805,539 \$2,917,760 \$3,005,293	\$2,875,677 \$2,990,704 \$3,080,426	\$2,947,569 \$3,065,472 \$3,157,436	\$3,021,258 \$3,142,109 \$3,236,372	p.a p.a p.a
Superintendent 'B'									
With effect from 1/4/2014	\$2,036,406	\$2,087,317	\$2,139,500	\$2,192,987	\$2,247,812	\$2,304,007	\$2,361,607	\$2,420,647	p.a
With effect from 1/4/2015	\$2,117,863	\$2,170,809	\$2,225,080	\$2,280,707	\$2,337,724	\$2,396,167	\$2,456,071	\$2,517,473	p.a
With effect from 1/4/2016	\$2,181,399	\$2,235,934	\$2,291,832	\$2,349,128	\$2,407,856	\$2,468,052	\$2,529,754	\$2,592,997	p.a
Assistant Superintendent									
With effect from 1/4/2014	\$1,631,579	\$1,672,368	\$1,714,178	\$1,757,032	\$1,800,958	\$1,845,982	\$1,892,131	\$1,939,435	p.a
With effect from 1/4/2015	\$1,696,842	\$1,739,263	\$1,782,745	\$1,827,313	\$1,872,996	\$1,919,821	\$1,967,817	\$2,017,012	p.a
With effect from 1/4/2016	\$1,747,747	\$1,791,441	\$1,836,227	\$1,882,133	\$1,929,186	\$1,977,416	\$2,026,851	\$2,077,522	p.a
Overseer									
With effect from 1/4/2014	\$1,307,229	\$1,339,910	\$1,373,408	\$1,407,743	\$1,442,936	\$1,479,010	\$1,515,985	\$1,553,885	p.a.
With effect from 1/4/2015	\$1,359,518	\$1,393,506	\$1,428,344	\$1,464,053	\$1,500,654	\$1,538,170	\$1,576,625	\$1,616,040	p.a.
With effect from 1/4/2016	\$1,400,304	\$1,435,312	\$1,471,194	\$1,507,974	\$1,545,674	\$1,584,315	\$1,623,923	\$1,664,521	p.a.

#### LOCALLY ENGAGED STAFF

Salary Scales are shown in the currency of the respective Host Countries	
Jamaican High Commission, Trinidad	

Jamaican High Commission, Trinidad									
<b>3</b> ,	TT\$	TT\$	TT\$	TT\$	TT\$	TT\$	TT\$	TT\$	TT\$
Clerk Grade 1									
With effect from 1/4/2008	47,944.65	49,143.27	50,371.85	51,631.14	52,921.92	54,244.97	55,601.10	56,991.12	58,415.90 p.a.
With effect from 1/4/2009	51,300.78	52,583.29	53,897.88	55,245.32	56,626.46	58,042.12	59,493.17	60,980.50	62,505.01 p.a.
With effect from 1/4/2009	31,300.76	32,363.29	33,097.00	33,243.32	30,020.40	36,042.12	39,493.17	00,980.50	02,303.01 p.a.
Stenographer									
With effect from 1/4/2008	47,783.65	48,978.24	50,202.70	51,457.76	52,744.21	54,062.81	55,414.38	56,799.74	58,219.74 p.a.
With effect from 1/4/2009	51,128.51	52,406.72	53,716.89	55,059.81	56,436.30	57,847.21	59,293.39	60,775.73	62,295.12 p.a.
With effect from 1/4/2009	31,126.31	32,400.72	33,/10.89	33,039.81	30,430.30	37,647.21	39,293.39	00,773.73	62,293.12 p.a.
Chauffeur									
With effect from 1/4/2008	43,507.95	44,595.65	45,710.54	46,853.30	48,024.64	49,225.25	50,455.88	51,717.28	53,010.21 p.a.
With effect from 1/4/2009	46,553.51	47,717.34	48,910.28	50,133.03	51,386.36	52,671.02	53,987.80	55,337.49	56,720.93 p.a.
With effect from 1/4/2009	40,333.31	47,717.54	46,910.26	30,133.03	31,360.30	32,071.02	33,967.60	33,337.49	30,720.93 p.a.
Office Attendant									
With effect from 1/4/2008	28.007.10	28,707.28	29,424.96	30,160.58	30,914.60	31,687.46	32,479.65	33,291.64	34,123.93 p.a.
With effect from 1/4/2009	29,967.60	30,716.79	31,484.71	32,271.82	33,078.62	33,905.59	34,753.23	35,622.06	36,512.61 p.a.
with effect from 17 w2009	25,507.00	30,710.79	51,101.71	32,271.02	33,070.02	33,703.37	31,733.23	33,022.00	30,312.01 p.u.
Jamaican Embassy, Beijing									
- 0, 0	¥RMB	¥RMB	¥RMB	¥RMB	¥RMB	¥RMB	¥RMB	¥RMB	¥RMB
Clerk Interpreter									
(Est. Clerk - Consular/Accounts)									
With effect from 1/4/2008	100,668.53	103,185.24	105,764.87	108,408.99	111,119.22	113,897.20	116,744.63	119,663.24	122,654.82 p.a.
With effect from 1/4/2009	107,715.32	110,408.20	113,168.41	115,997.62	118,897.56	121,870.00	124,916.75	128,039.67	131,240.66 p.a.
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Receptionist/Bilingual Secretary									
With effect from 1/4/2008	77,638.99	79,579.96	81,569.46	83,608.70	85,698.91	87,841.39	90,037.42	92,288.36	94,595.57 p.a.
With effect from 1/4/2009	83,073.72	85,150.56	87,279.32	89,461.31	91,697.84	93,990.28	96,340.04	98,748.54	101,217.26 p.a.
Translator									
With effect from 1/4/2008	69,838.79	71,584.76	73,374.38	75,208.74	77,088.96	79,016.18	80,991.58	83,016.37	85,091.78 p.a.
With effect from 1/4/2009	74,727.50	76,595.69	78,510.58	80,473.35	82,485.18	84,547.31	86,661.00	88,827.52	91,048.21 p.a.
Chauffeur									
With effect from 1/4/2008	68,201.31	69,906.35	71,654.00	73,445.35	75,281.49	77,163.53	79,092.61	81,069.93	83,096.68 p.a.
With effect from 1/4/2009	72,975.40	74,799.79	76,669.78	78,586.53	80,551.19	82,564.97	84,629.10	86,744.82	88,913.44 p.a.
Messenger/Driver									
With effect from 1/4/2008	65,184.48	66,814.10	68,484.45	70,196.56	71,951.47	73,750.26	75,594.02	77,483.87	79,420.96 p.a.
With effect from 1/4/2009	69,747.40	71,491.08	73,278.36	75,110.32	76,988.08	78,912.78	80,885.60	82,907.74	84,980.43 p.a.
One Au I									
Office Attendant			10 ==1 1=					45.0====	
With effect from 1/4/2008	38,759.00	39,727.97	40,721.17	41,739.20	42,782.68	43,852.25	44,948.55	46,072.27	47,224.07 p.a.
With effect from 1/4/2009	41,472.13	42,508.93	43,571.65	44,660.94	45,777.47	46,921.90	48,094.95	49,297.32	50,529.76 p.a.

## Salary Scales are shown in the currency of the respective Host Countries Jamaican High Commission, Abuja (Nigeria)

Jamaican riigii Commission, Abuja (Nigeria)	NAIRA	NAIRA	NAIRA	NAIRA	NAIRA	NAIRA	NAIRA	NAIRA	NAIRA
Clerk Grade 1									
With effect from 1/4/2008	341,923.34	350,471.42	359,233.21	368,214.04	377,419.39	386,854.87	396,526.24	406,439.40	416,600.39 p.a.
With effect from 1/4/2009	365,857.97	375,004.42	384,379.53	393,989.02	403,838.74	413,934.71	424,283.08	434,890.16	445,762.41 p.a.
									, 1
Chauffeur									
With effect from 1/4/2008	265,730.97	272,374.25	279,183.60	286,163.19	293,317.27	300,650.20	308,166.46	315,870.62	323,767.39 p.a.
With effect from 1/4/2009	284,332.14	291,440.44	298,726.45	306,194.62	313,849.48	321,695.72	329,738.11	337,981.56	346,431.10 p.a.
Security Guard									
With effect from 1/4/2008	185,903.99	190,551.59	195,315.38	200,198.26	205,203.22	210,333.30	215,591.63	220,981.42	226,505.96 p.a.
With effect from 1/4/2009	198,917.27	203,890.20	208,987.45	214,212.14	219,567.44	225,056.63	230,683.05	236,450.12	242,361.37 p.a.
Iomaican Embaccy, Davlin									
Jamaican Embassy, Berlin	$\epsilon$	€	€	€	€	€	€	€	$\epsilon$
Translator	C	·	·	C	·	C	C	C	C
With effect from 1/4/2008	25,758.48	26,402.44	27,062.50	27,739.06	28,432.54	29,143.35	29,871.94	30,618.73	31,384.20 p.a.
With effect from 1/4/2009	27,561.57	28,250.61	28,956.87	29,680.80	30,422.82	31,183.39	31,962.97	32,762.04	33,581.10 p.a.
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Chauffeur									
With effect from 1/4/2008	24,551.93	25,165.73	25,794.87	26,439.74	27,100.74	27,778.25	28,472.71	29,184.53	29,914.14 p.a.
With effect from 1/4/2009	26,270.56	26,927.33	27,600.51	28,290.52	28,997.79	29,722.73	30,465.80	31,227.45	32,008.13 p.a.
Clerk Grade 1									
With effect from 1/4/2008	22,679.20	23,246.17	23,827.33	24,423.01	25,033.59	25,659.43	26,300.91	26,958.44	27,632.40 p.a.
With effect from 1/4/2009	24,266.74	24,873.41	25,495.24	26,132.62	26,785.94	27,455.59	28,141.98	28,845.53	29,566.66 p.a.
CI LE LA									
Clerk Typist 1									
With effect from 1/4/2008	22,482.22	23,044.28	23,620.38	24,210.89	24,816.16	25,436.57	26,072.48	26,724.29	27,392.40 p.a.
With effect from 1/4/2009	24,055.98	24,657.37	25,273.81	25,905.65	26,553.30	27,217.13	27,897.56	28,595.00	29,309.87 p.a.
Messenger/Driver									
With effect from 1/4/2008	18,371.61	18,830.90	19,301.67	19,784.22	20,278.82	20,785.79	21,305.44	21,838.07	22,384.03 p.a.
With effect from 1/4/2009	19,657.62	20,149.07	20,652.79	21,169.11	21,698.34	22,240.80	22,796.82	23,366.74	23,950.91 p.a.
The check from 17 (1200)	17,057.02	20,147.07	20,032.17	21,109.11	21,070.54	22,240.00	22,70.02	23,300.74	25,750.71 p.a.

## Salary Scales are shown in the currency of the respective Host Countries Jamaican Embassy, Brussels

Jamaican Embassy, Brussels									
	€	€	€	€	€	€	€	€	€
Translator/Typist									
With effect from 1/4/2008	22,393.64	22,953.48	23,527.32	24,115.50	24,718.39	25,336.35	25,969.76	26,619.00	27,284.48 p.a.
With effect from 1/4/2009	23,916.19	24,560.22	25,174.23	25,803.59	26,448.68	27,109.89	27,787.64	28,482.33	29,194.39 p.a.
Clerk Typist									
With effect from 1/4/2008	22,287.51	22,844.69	23,415.81	24,001.21	24,601.24	25,216.27	25,846.67	26,492.84	27,155.16 p.a.
With effect from 1/4/2009	23,847.63	24,443.82	25,054.92	25,681.29	26,323.32	26,981.41	27,655.94	28,347.34	29,056.02 p.a.
Receptionist/Typist									
With effect from 1/4/2008	20,261.63	20,768.17	21,287.38	21,819.56	22,365.05	22,924.18	23,497.28	24,084.71	24,686.83 p.a.
With effect from 1/4/2009	21,679.94	22,221.94	22,777.49	23,346.93	23,930.60	24,528.87	25,142.09	25,770.64	26,414.91 p.a.
With effect from 17 (7200)	21,075.51	22,221.71	22,777.19	23,3 10.23	23,730.00	21,526.67	23,112.09	23,770.01	20,111.71 p.u.
Chauffeur/Driver									
With effect from 1/4/2008	19,775.26	20,269.64	20,776.38	21,295.79	21,828.19	22,373.89	22,933.24	23,506.57	24,094.23 p.a.
With effect from 1/4/2009	21,159.53	21,688.52	22,230.73	22,786.50	23,356.16	23,940.06	24,538.57	25,152.03	25,780.83 p.a.
Messenger/Driver									
With effect from 1/4/2008	18,481.38	18,943.41	19,417.00	19,902.42	20,399.98	20,909.98	21,432.73	21,968.55	22,517.76 p.a.
With effect from 1/4/2009	19,775.07	20,269.45	20,776.19	21,295.59	21,827.98	22,373.68	22,933.02	23,506.35	24,094.01 p.a.
With cheet from 1/1/2009	15,775.07	20,205.15	20,770.17	21,275.57	21,027.90	22,373.00	22,755.02	23,300.33	21,051.01 p.a.
Jamaican High Commission, Ottawa									
Jamaican Fign Commission, Ottawa	CAN \$	CAN \$	CAN \$	CAN \$	CAN\$	CAN \$	CAN \$	CAN \$	CAN \$
Clerk Typist (Est Stenographer)	CAIV	CAN	CAN	CAN	CAN	CAN	CAN	CAN	CAN
With effect from 1/4/2008	24,825.05	25,445.68	26,081.82	26,733.86	27,402.21	28,087.27	27,789.45	29,509.18	30,246.91 p.a
With effect from 1/4/2009	26,562.80	27,226.87	27,907.55	28,605.23	29,320.36	30,053.37	30,804.71	31,574.83	32,364.20 p.a
7 1 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2	20,002.00	27,220.07	21,501.55	20,000.20	27,520.50	20,022.27	30,001	51,57 1105	52,50 ii20 piu
Clerk Grade 1									
With effect from 1/4/2008	23,496.80	24,084.22	24,686.33	25,303.48	25,936.07	26,584.47	27,249.08	27,930.31	28,628.57 p.a
With effect from 1/4/2009	25,141.58	25,770.12	26,414.37	27,074.73	27,751.60	28,445.39	29,156.52	29,885.43	30,632.57 p.a
Chauffeur									
With effect from 1/4/2008	25,685.25	26,327.38	26,985.57	27,660.20	28,351.71	29,060.50	29,787.02	30,531.69	31,294.98 p.a
With effect from 1/4/2009	27,483.22	28,170.30	28,874.56	29,596.42	30,336.33	31,094.74	31,872.11	32,668.91	33,485.63 p.a
	2.,.00.22	20,170.50	20,07.1.00	2,,0,0.12	20,220.33	51,02 1	01,072.11	52,000.71	55,105.05 p.u

## Salary Scales are shown in the currency of the respective Host Countries Jamaican High Commission, Pretoria

Janiaican riigii Commission, Fretoria	ZAR	ZAR	ZAR	ZAR	ZAR	ZAR	ZAR	ZAR	ZAR
Clerk Grade 1									
With effect from 1/4/2008	89,700.00	91,942.50	94,241.06	96,597.09	99,012.02	101,487.32	104,024.50	106,625.11	109,290.74 p.a
With effect from 1/4/2009	95,979.00	98,378.48	100,837.94	103,358.89	105,942.86	108,591.43	111,306.21	114,088.87	116,941.09 p.a
Receptionist/Secretary									
With effect from 1/4/2008	75,900.00	77,797.50	79,742.44	81,736.00	83,779.40	85,873.88	88,020.73	90,221.25	92,476.78 p.a
With effect from 1/4/2009	81,213.00	83,243.33	85,324.41	87,457.52	89,643.96	91,885.06	94,182.18	96,536.74	98,950.15 p.a
Chauffeur									
With effect from 1/4/2008	69,000.00	70,725.00	72,493.13	74,305.45	76,163.09	78,067.17	80,018.85	82,019.32	84,069.80 p.a
With effect from 1/4/2009	73,830.00	75,675.75	77,567.64	79,506.83	81,494.51	83,531.87	85,620.17	87,760.67	89,954.69 p.a
Messenger/Driver									
With effect from 1/4/2008	55,200.00	56,580.00	57,994.50	59,444.36	60,930.47	62,453.73	64,015.08	65,615.45	67,255.84 p.a
With effect from 1/4/2009	59,064.00	60,540.60	62,054.12	63,605.47	65,195.60	66,825.49	68,496.13	70,208.54	71,963.75 p.a
Office Attendant									
With effect from 1/4/2008	41,400.00	42,435.00	43,495.88	44,583.27	45,697.85	46,840.30	48,011.31	49,211.59	50,441.88 p.a
With effect from 1/4/2009	44,298.00	45,405.45	46,540.59	47,704.10	48,896.70	50,119.12	51,372.10	52,656.40	53,972.81 p.a
Proas, Washington, D.C	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$
Bilingual Secretary	COV	COV	0.54	004	004	C 5 4	COV	COV	CDQ
With effect from 1/4/2008	29,115.70	29,843.59	30,589.68	31,354.42	32,138.28	32,941.74	33,765.29	34,609.42	35,474.65 p.a
With effect from 1/4/2009	31,153.80	31,932.64	32,730.96	33,549.23	34,387.96	35,247.66	36,128.86	37,032.08	37,957.88 p.a
Clork Core It 1									
Clerk Grade 1	24.160.55	24 772 70	25 202 12	26.027.06	26 679 66	27.245.62	20 020 27	20 720 00	20.449.25
With effect from 1/4/2008	24,169.55	24,773.79	25,393.13	26,027.96	26,678.66	27,345.63	28,029.27	28,730.00	29,448.25 p.a
With effect from 1/4/2009	25,861.42	26,507.95	27,170.65	27,849.92	28,546.17	29,259.82	29,991.32	30,741.10	31,509.63 p.a

### Salary Scales are shown in the currency of the respective Host Countries Permanent Representative of Jamaica to the United Nations, New York

	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$
Clerk Grade 1									
With effect from 1/4/2008	24,273.05	24,879.88	25,501.87	26,139.42	26,792.91	27,462.73	28,149.30	28,853.03	29,574.35 p.a
With effect from 1/4/2009	25,972.16	26,621.47	27,287.00	27,969.18	28,668.41	29,385.12	30,119.75	30,872.74	31,664.56 p.a
Typist Grade 1 (Est Stenographer)									
With effect from 1/4/2008	24.273.05	24,879.88	25,501.87	26,139.42	26,792.91	27,462.73	28,149.30	28,853.03	29,574.35 p.a
With effect from 1/4/2009	25,972.16	26,621.47	27,287.00	27,969.18	28,668.41	29,385.12	30,119.75	30,872.74	31,644.56 p.a
with effect from 1/4/2009	23,972.10	20,021.47	27,267.00	27,909.10	20,000.41	29,363.12	30,119.73	30,872.74	51,044.50 p.a
Typist Grade 2 (Est Stenographer)									
With effect from 1/4/2008	22,066.20	22,617.86	23,183.30	23,762.88	24,356.96	24,965.88	25,590.03	26,229.78	26,885.52 p.a
With effect from 1/4/2009	23,610.83	24,201.10	24,806.13	25,426.29	26,061.94	26,713.49	27,381.33	28,065.86	28,767.51 p.a
Clerk Grade 2									
With effect from 1/4/2008	22,066.20	22,617.86	23,183.30	23,762.88	24,356.96	24,965.88	25,590.03	26,229.78	26,885.52 p.a
With effect from 1/4/2009	23,610.83	24,201.10	24,806.13	25,426.29	26,060.91	26,713.49	27,381.33	28,065.86	28,767.51 p.a
Chauffeur									
With effect from 1/4/2008	27,874.85	28,571.72	29,286.01	30,018.16	30,768.62	31,537.83	32,326.28	33,134.44	33,962.80 p.a
With effect from 1/4/2009	29,826.09	30,571.74	31,336.04	32,119.44	32,922.42	33,745.48	34,589.12	35,453.85	36,340.19 p.a
, an effect from 1, 1,200)	25,020.05	50,571.7.	21,220.0.	52,115	32,3222	55,7 151 16	5.,505.12	55, 155.05	50,5 .0.1> p.u
Librarian (Note)									
With effect from 1/4/2008	30,104.84	30,857.46	31,628.90	32,419.62	33,230.11	34,060.86	34,912.38	35,785.19	36,679.82 p.a
With effect from 1/4/2009	32,212.18	33,017.48	33,842.92	34,688.99	35,556.22	36,445.12	37,356.25	38,290.16	39,247.41 p.a

### Salary Scales are shown in the currency of the respective Host Countries

Jamaican Embassy, Tokyo									
	¥	¥	¥	¥	¥	¥	¥	¥	¥
Bilingual Secretary									
With effect from 1/4/2008	3,480,814.25	3,567,834.61	3,657,030.47	3,748,456.23	3,842,167.64	3,938,221.83	4,036,677.38	4,137,594.31	4,241,034.17 p.a
With effect from 1/4/2009	3,724,471.25	3,817,583.03	3,913,022.60	4,010,848.17	4,111,119.37	4,213,897.36	4,319,244.79	4,427,225.91	4,537,906.56 p.a
Telephonenist/Receptionist									
With effect from 1/4/2008	2,679,414.90	2,746,400.27	2,815,060.28	2,885,436.79	2,957,572.71	3,031,512.02	3,107,299.82	3,184,982.32	3,264,606.88 p.a
With effect from 1/4/2009	2,866,973.94	2,938,648.29	3,012,114.50	3,087,417.36	3,164,602.80	3,243,717.87	3,324,810.81	3,407,931.08	3,493,129.36 p.a
Ambasador's Chauffeur									
With effect from 1/4/2008	3,036,450.80	3,112,362.07	3,190,171.12	3,269,925.40	3,351,673.53	3,435,465.37	3,521,352.01	3,609,385.81	3,699,620.45 p.a
With effect from 1/4/2009	3,249,002.36	3,330,227.41	3,413,483.10	3,498,820.18	3,586,290.68	3,675,947.95	3,767,846.65	3,862,042.81	3,958,593.88 p.a
Secretary									
With effect from 1/4/2008	2,666,148.50	2,732,802.21	2,801,122.27	2,871,150.32	2,942,929.08	3,016,502.31	3,091,914.87	3,169,212.74	3,248,443.06 p.a
With effect from 1/4/2009	2,852,778.90	2,924,098.37	2,997,200.83	3,072,130.85	3,148,934.12	3,227,657.47	3,308,348.91	3,391,057.63	3,475,834.07 p.a
Jamaican Consulate General, Toronto									
,	CAN \$								
Clerk Typist (Est Stenographer)									
With effect from 1/4/2008	24,825.05	25,445.68	26,081.82	26,733.86	27,402.21	28,087.27	28,789.45	29,509.18	30,246.91 p.a
With effect from 1/4/2009	26,562.80	27,226.87	27,907.55	28,605.23	29,320.36	30,053.37	30,804.71	31,574.83	32,364.20 p.a
Clerk Grade 1									
With effect from 1/4/2008	23,496.80	24,084.22	24,686.33	25,303.48	25,936.07	26,584.47	27,249.08	27,930.31	28,628.57 p.a
With effect from 1/4/2009	25,141.58	25,770.12	26,414.37	27,074.73	27,751.60	28,445.39	29,156.52	29,885.43	30,632.57 p.a
Chauffeur/Messenger									
With effect from 1/4/2008	22,430.75	22,991.52	23,566.31	24,155.46	24,759.35	25,378.33	26,012.79	26,663.11	27,329.69 p.a
With effect from 1/4/2009	24,000.90	24,600.93	25,215.95	25,846.35	26,492.51	27,154.82	27,833.69	28,529.53	29,242.77 p.a

# Salary Scales are shown in the currency of the respective Host Countries Jamican Embassy, Washington, D.C $\,$

Jumeun Zinoussij, Wushington, Zve	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$
Chauffeur									
(Est Ambassador's Chauffeur)									
With effect from 1/4/2008	27,874.85	28,571.72	29,286.01	30,018.16	30,768.62	31,537.83	32,326.28	33,134.44	33,962.80 p.a
With effect from 1/4/2009	29,826.09	30,571.74	31,336.04	32,119.44	32,922.42	33,745.48	34,589.12	35,453.85	36,340.19 p.a
Clerk Grade 1									
With effect from 1/4/2008	24,273.05	24,879.88	25,501.87	26,139.42	26,792.91	27,462.73	28,149.30	28,853.03	29,574.35 p.a
With effect from 1/4/2009	25,972.16	26,621.47	27,287.00	27,969.18	28,668.41	29,385.12	30,119.75	30,872.74	31,644.56 p.a
With check from 17 (1200)	23,772.10	20,021.17	27,207.00	27,505.10	20,000.11	27,363.12	30,117.73	30,072.71	51,011.50 p.u
Stenographer Grade 1									
With effect from 1/4/2008	24,273.05	24,879.88	25,501.87	26,139.42	26,792.91	27,462.73	28,149.30	28,853.03	29,574.35 p.a
With effect from 1/4/2009	25,972.16	26,621.47	27,287.00	27,969.18	28,668.41	29,385.12	30,119.75	30,872.74	31,644.56 p.a
Telephonist/Receptionist	21,453.25	21,989.58	22,539.32	23,102.80	23,680.37	24,272.38	24,879.19	25,501.17	26,138.70 p.a
With effect from 1/4/2008	22,954.98	23,528.85	24,117.07	24,720.00	25,338.00	25,971.45	26,620.74	27,286.25	27,968.41 p.a
With effect from 1/4/2009									
Messenger									
(Est Female Messenger)									
With effect from 1/4/2008	19,921.45	20,419.49	20,929.97	21,453.22	21,989.55	22,539.29	23,102.77	23,680.34	24,272.35 p.a
With effect from 1/4/2009	21,315.95	21,848.85	22,395.07	22,954.95	23,528.82	24,117.04	24,719.97	25,337.97	25,971.42 p.a
Will effect from 1/ 1/2009	21,010.50	21,010.00	22,555.07	22,7070	20,020.02	21,117.101	2 1,7 171,77	20,007.57	20,571.12 P.M
Jamaica Embassy, Caracas	BsF	BsF	BsF	BsF	BsF	BsF	BsF	BsF	BsF
Bilingual Secretary	DSF	DSF	DSF	DSF	DSF	DSF	DSF	DSF	DSF
With effect from 1/4/2008	27,447.22	28,133.40	28,836.74	29,557.66	30,296.60	31,054.01	31,830.36	32,626.12	33,441.78 p.a.
With effect from 1/4/2009	29,368.53	30,102.74	30,855.31	31,626.69	32,417.36	33,227.79	34,058.49	34,909.95	35,782.70 p.a.
Will effect from 1/ 1/2009	27,500.00	50,102.7	50,055.51	51,020.05	52,	33,227.77	5 1,05 01 15	3 1,707.75	55,762.76 p.m.
Chauffeur									
With effect from 1/4/2008	13,544.36	13,882.96	14,230.04	14,585.79	14,950.43	15,324.19	15,707.30	16,099.98	16,502.48 p.a.
With effect from 1/4/2009	14,492.46	14,854.77	15,226.14	15,606.79	15,996.96	16,396.89	16,806.81	17,226.98	17,657.66 p.a.

#### Salary Scales are shown in the currency of the respective Host Countries Permanent Mission of Jamaica to the United Nations, Geneva Telephonist/Receptionist

i eiepnonist/Receptionist									
	SF	SF	SF	SF	SF	SF	SF	SF	SF
(Est. Secretary/Receptionist)									
With effect from 1/4/2008	72,936.45	74,759.86	76,628.86	78,544.58	80,508.19	82,520.90	84,583.92	86,698.52	88,865.98 p.a.
With effect from 1/4/2009	78,042.00	79,993.05	87,992.88	84,042.70	86,143.77	88,297.36	90,504.80	92,767.42	95,086.60 p.a.
Chauffeur									
With effect from 1/4/2008	58,259.00	59,715.48	61,208.36	62,738.57	64,307.04	65,914.71	67,562.58	69,251.64	70,982.93 p.a.
With effect from 1/4/2009	62,337.13	63,895.56	65,492.95	67,130.27	68,808.53	70,528.74	72,291.96	74,099.26	75,951.74 p.a.
									•
Driver/Messenger									
With effect from 1/4/2008	52,549.25	53,862.98	55,209.56	56,589.79	58,004.54	59,454.65	60,941.02	62,464.54	64,026.16 p.a.
With effect from 1/4/2009	56,227.70	57,633.39	59,074.22	60,551.08	62,064.86	63,616.48	65,206.89	66,837.06	68,507.99 p.a.
		,	,	,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,.	,	,	1
Cleaner/Attendant									
With effect from 1/4/2008	48,512.75	49,725.57	50,968.71	52,242.93	53,549.00	54,887.72	56,259.92	57,666.41	59,108.08 p.a.
With effect from 1/4/2009	51,908.64	53,206.36	54,536.52	55,899.93	57,297.43	58,729.86	60,198.11	61,703.06	63,245.64 p.a.
, in circuit 1, 1, 200)	51,700.01	55,200.50	51,550.52	55,0>>.>5	57,2775	50,723.00	00,170.11	01,705.00	05,2 1010 · p.m.
Jamaica Embassy, Havana									
<b>99</b> ,	CUC	CUC	CUC	CUC	CUC	CUC	CUC	CUC	CUC
Bilingual Secretary									
With effect from 1/4/2008	5,639.79	5,780.78	5,925.30	6,073.43	6,225.27	6,380.90	6,540.42	6,703.93	6,871.53 p.a.
With effect from 1/4/2009	6,034.57	6,185.44	6,340.07	6,498.57	6,661.04	6,827.56	6,998.25	7,173.21	7,352.54 p.a.
William officer from 17 (1200)	0,00 110 /	0,100	0,5 10.07	0,170107	0,001.01	0,027.50	0,220.20	7,173.21	7,00210 i piui
Chauffeur/Messenger									
With effect from 1/4/2008	3,608.41	3,698.62	3,791.09	3,885.86	3,983.01	4,082.58	4,184.65	4,289.26	4,396.50 p.a.
With effect from 1/4/2009	3,861.00	3,957.52	4,056.46	4,157.87	4,261.82	4,368.37	4,477.57	4,589.51	4,704.25 p.a.
With effect from 1/4/2009	3,001.00	3,937.32	4,030.40	4,137.07	4,201.62	4,300.57	4,477.37	4,369.31	4,704.23 p.a.
Office Maid									
With effect from 1/4/2008	2,819.89	2,890.39	2,962.65	3,036.72	3,112.63	3,190.45	3,270.21	3,351.97	2 /25 77
With effect from 1/4/2008 With effect from 1/4/2009	3,017.29	3,092.72	2,962.65 3,170.04	3,036.72	3,330.52	3,413.78	3,499.13	3,586.60	3,435.77 p.a. 3,676.27 p.a.
With effect from 1/4/2009									
	3,017.27	3,092.72	3,170.04	3,249.29	3,330.32	3,413.76	3,499.13	3,360.00	3,070.27 p.a.

## Salary Scales are shown in the currency of the respective Host Countries Jamaican High Commission, London

Jamaican Tiigii Commission, London	£	£	£	£	£	£	£	£	£
Community Relations Officer	-	-	-	-	-	-	-	-	-
With effect from 1/4/2008	37,054.80	37,981.17	38,930.70	39,903.97	40,901.56	41,924.10	42,972.21	44,046.51	45,147.67 p.a.
With effect from 1/4/2009	39,648.63	40,639.85	41,655.85	42,697.24	43,764.67	44,858.79	45,980.26	47,129.77	48,308.01 p.a.
									, .
Senior Clerk (OFF. Mgmt.)									
With effect from 1/4/2008	30,270.12	31,026.87	31,802.54	32,597.61	33,412.55	34,247.86	35,104.06	35,981.66	36,881.20 p.a.
With effect from 1/4/2009	32,389.03	33,198.75	34,028.72	34,879.44	35,751.42	36,645.21	37,561.34	38,500.37	39,462.88 p.a.
Senior Clerk (Records) (Est Records Officer)									
With effect from 1/4/2008	30,270.12	31,026.87	31,802.54	32,597.61	33,412.55	34,247.86	35,104.06	35,981.66	36,881.20 p.a.
With effect from 1/4/2009	32,389.03	33,198.75	34,028.72	34,879.44	35,751.42	36,645.21	37,561.34	38,500.37	39,462.88 p.a.
Stenographers Grade 1	20.416.27	20.026.60	21 440 04	21 006 00	22 525 74	22 000 14	22.676.61	24.269.52	24.075.24
With effect from 1/4/2008	20,416.27	20,926.68	21,449.84	21,986.09	22,535.74	23,099.14	23,676.61	24,268.53	24,875.24 p.a.
With effect from 1/4/2009	21,845.41	22,391.55	22,951.33	23,525.12	24,113.25	24,716.08	25,333.98	25,967.33	26,616.51 p.a.
Clerk Grade 1									
With effect from 1/4/2008	19,990.72	20,490.49	21,002.75	21,527.82	22,066.02	22,617.67	23,183.11	23,762.69	24,356.75 p.a.
With effect from 1/4/2009	21,390.07	21,924.83	22,472.95	23,034.77	23,610.64	24,200.90	24,805.93	25,426.08	26,061.73 p.a.
	,-,-	,	,		,	,	_ 1,222.22	,	
Chauffeur									
With effect from 1/4/2008	19,055.32	19,531.70	20,020.00	20,520.50	21,033.51	21,559.35	22,098.33	22,650.79	23,217.06 p.a.
With effect from 1/4/2009	20,389.19	20,898.92	21,421.40	21,956.93	22,505.85	23,068.50	23,645.21	24,236.34	24,842.25 p.a.
Clerk Grade 2									
With effect from 1/4/2008	18,918.82	19,391.79	19,876.59	20,373.50	20,882.84	21,404.91	21,940.04	22,488.54	23,050.75 p.a.
With effect from 1/4/2009	20,243.14	20,749.22	21,267.95	21,799.65	22,344.64	22,903.26	23,475.84	24,062.73	24,664.30 p.a.
T-lhi-4/Dtii-4 (T-4 T-lhi-4)									
Telephonist/Receptionist (Est Telephonist) With effect from 1/4/2008	18,162.07	18,616.12	19,081.53	19,558.56	20,047.53	20,548.72	21,062.43	21,588.99	22 129 72
With effect from 1/4/2009	19,433.42	19,919.25	20,417.23	20,927.66	21,450.85	21,987.13	22,536.80	23,100.22	22,128.72 p.a. 23,677.73 p.a.
with chect 110111 1/4/2009	17,433.44	17,717.43	20,417.23	20,927.00	21,430.03	21,907.13	22,330.60	25,100.22	23,011.13 p.a.
Chauffeur/Messenger									
With effect from 1/4/2008	18,312.62	18,770.43	19,239.69	19,720.69	20,213.70	20,719.05	21,237.02	21,767.95	22,312.15 p.a.
With effect from 1/4/2009	19,594.50	20,084.36	20,586.47	21,101.13	21,628.66	22,169.38	22,723.61	23,291.70	23,874.00 p.a.
		,		,	,	,	,	,	-, P.W

## Salary Scales are shown in the currency of the respective Host Countries Iamaica Embassy. Mexico

Jamaica Embassy, Mexico									
	MN\$								
Bilingual Secretary									
With effect from 1/4/2008	134,324.24	137,682.35	141,124.40	144,652.51	148,268.83	151,975.55	155,774.94	159,669.31	163,661.04 p.a.
With effect from 1/4/2009	143,726.94	147,320.11	151,003.11	154,778.19	158,647.64	162,613.84	166,679.18	170,846.16	175,117.32 p.a.
Ambassador's Chauffeur									
With effect from 1/4/2008	81,935.33	83,983.71	86,083.30	88,235.38	90,441.27	92,702.30	95,019.86	97,395.35	99,830.24 p.a.
With effect from 1/4/2009	87,670.80	89,862.57	92,109.13	94,411.86	96,772.16	99,191.46	101,671.25	104,213.03	106,818.36 p.a.
Jamaican Consulate General, Miami									
Salary Scales are shown in the currency of the resp	ective Host Countr	ies							
· · ·									
	US\$								
Clerk Grade 1	US\$								
Clerk Grade 1 With effect from 1/4/2008	US\$ 24,391.50	US\$ 25,001.29	US\$ 25,626.32	US\$ 26,266.98	US\$ 26,923.65	US\$ 27,596.74	US\$ 28,286.66	US\$ 28,993.83	
									US\$ 29,718.67 p.a. 31,798.98 p.a.
With effect from 1/4/2008	24,391.50	25,001.29	25,626.32	26,266.98	26,923.65	27,596.74	28,286.66	28,993.83	29,718.67 p.a.
With effect from 1/4/2008 With effect from 1/4/2009	24,391.50	25,001.29	25,626.32	26,266.98	26,923.65	27,596.74	28,286.66	28,993.83	29,718.67 p.a.
With effect from 1/4/2008 With effect from 1/4/2009 Telephonist/Receptionist (Est Telephonist)	24,391.50 26,098.91	25,001.29 26,751.38	25,626.32 27,420.16	26,266.98 28,105.67	26,923.65 28,808.31	27,596.74 29,528.52	28,286.66 30,266.73	28,993.83 31,023.40	29,718.67 p.a. 31,798.98 p.a.
With effect from 1/4/2008 With effect from 1/4/2009 Telephonist/Receptionist (Est Telephonist) With effect from 1/4/2008	24,391.50 26,098.91 21,453.25	25,001.29 26,751.38 21,989.58	25,626.32 27,420.16 22,539.32	26,266.98 28,105.67 23,102.80	26,923.65 28,808.31 23,680.37	27,596.74 29,528.52 24,272.38	28,286.66 30,266.73 24,879.19	28,993.83 31,023.40 25,501.17	29,718.67 p.a. 31,798.98 p.a. 26,138.70 p.a.
With effect from 1/4/2008 With effect from 1/4/2009 Telephonist/Receptionist (Est Telephonist) With effect from 1/4/2008 With effect from 1/4/2009	24,391.50 26,098.91 21,453.25	25,001.29 26,751.38 21,989.58	25,626.32 27,420.16 22,539.32	26,266.98 28,105.67 23,102.80	26,923.65 28,808.31 23,680.37	27,596.74 29,528.52 24,272.38	28,286.66 30,266.73 24,879.19	28,993.83 31,023.40 25,501.17	29,718.67 p.a. 31,798.98 p.a. 26,138.70 p.a.
With effect from 1/4/2008 With effect from 1/4/2009  Telephonist/Receptionist (Est Telephonist) With effect from 1/4/2008 With effect from 1/4/2009  Chauffeur/Messenger	24,391.50 26,098.91 21,453.25 22,954.98	25,001.29 26,751.38 21,989.58 23,528.85	25,626.32 27,420.16 22,539.32 24,117.07	26,266.98 28,105.67 23,102.80 24,720.00	26,923.65 28,808.31 23,680.37 25,338.00	27,596.74 29,528.52 24,272.38 25,971.45	28,286.66 30,266.73 24,879.19 26,620.74	28,993.83 31,023.40 25,501.17 27,286.25	29,718.67 p.a. 31,798.98 p.a. 26,138.70 p.a. 27,968.41 p.a.

#### JAMAICA CONSTABULARY FORCE

#### Officer Corps

Commissioner							
Existing	\$8,070,587	\$8,353,058	\$8,645,415	\$8,948,004	\$9,261,184	\$9,585,326	p.a.
With effect from 1/4/2015	\$8,787,890	\$9,095,466	\$9,413,807	\$9,743,291	\$10,084,306	\$10,437,257	p.a.
With effect from 1/4/2016	\$9,500,555	\$9,833,075	\$10,177,232	\$10,533,435	\$10,902,106	\$11,283,679	p.a.
Denote Commissions							
Deputy Commissioner	\$6,340,641	¢( 5(2 5(2	\$6,792,253	¢7,020,092	¢7.276.021	¢7.520.602	
Existing		\$6,562,563		\$7,029,982	\$7,276,031	\$7,530,692	p.a.
With effect from 1/4/2015	\$6,915,110	\$7,157,139	\$7,407,639	\$7,666,906	\$7,935,248	\$8,212,981	p.a.
With effect from 1/4/2016	\$7,475,900	\$7,737,556	\$8,008,371	\$8,288,664	\$8,578,767	\$8,879,024	p.a.
Assistant Commissioner							
Existing	\$5,279,629	\$5,464,416	\$5,655,670	\$5,853,619	\$6,058,495	\$6,270,543	p.a.
With effect from 1/4/2015	\$5,764,690	\$5,966,454	\$6,175,280	\$6,391,415	\$6,615,114	\$6,846,643	p.a.
With effect from 1/4/2016	\$6,232,185	\$6,450,311	\$6,676,072	\$6,909,735	\$7,151,546	\$7,401,881	p.a.
Senior Superintendent							
Existing	\$3,969,023	\$4,107,939	\$4,251,717	\$4,400,527	\$4,554,545	\$4,713,954	
With effect from 1/4/2015							p.a.
	\$4,333,674	\$4,485,352	\$4,642,339	\$4,804,821	\$4,972,990	\$5,147,045	p.a.
With effect from 1/4/2016	\$4,685,118	\$4,849,097	\$5,018,816	\$5,194,474	\$5,376,281	\$5,564,451	p.a.
Superintendent							
Existing	\$3,065,881	\$3,173,187	\$3,284,249	\$3,399,198	\$3,518,170	\$3,641,305	p.a.
With effect from 1/4/2015	\$3,347,557	\$3,464,721	\$3,585,986	\$3,711,496	\$3,841,398	\$3,975,847	p.a.
With effect from 1/4/2016	\$3,619,031	\$3,745,697	\$3,876,797	\$4,012,485	\$4,152,921	\$4,298,274	p.a.
Deputy Superintendent							
Existing	\$2,368,248	\$2,451,136	\$2,536,926	\$2,625,718	\$2,717,619	\$2,812,735	p.a.
With effect from 1/4/2015	\$2,585,828	\$2,676,332	\$2,770,004	\$2,866,954	\$2,967,298	\$3,071,153	p.a.
With effect from 1/4/2016	\$2,795,529	\$2,893,373	\$2,994,641	\$3,099,453	\$3,207,934	\$3,320,212	p.a.
With chect from 1/4/2010	Ψ2,173,327	Ψ2,073,373	Ψ2,774,041	Ψ5,077,455	Ψ3,201,734	ψ3,320,212	p.a.
Assistant Superintendent							
Existing	\$1,780,358	\$1,842,671	\$1,907,164	\$1,973,915	\$2,043,002	\$2,114,507	p.a.
With effect from 1/4/2015	\$1,943,927	\$2,011,964	\$2,082,383	\$2,155,266	\$2,230,701	\$2,308,775	p.a.
With effect from 1/4/2016	\$2,101,572	\$2,175,127	\$2,251,257	\$2,330,051	\$2,411,602	\$2,496,008	p.a.

#### JAMAICA CONSTABULARY FORCE

#### Federated Ranks

Inspector								
Existing	\$1,259,675	\$1,303,764	\$1,349,396	\$1,396,625	\$1,445,506	\$1,496,099	p.a.	
With effect from 1/4/2015	\$1,375,407	\$1,423,546	\$1,473,370	\$1,524,938	\$1,578,311	\$1,633,552	p.a.	
With effect from 1/4/2016	\$1,486,948	\$1,538,991	\$1,592,856	\$1,648,605	\$1,706,307	\$1,766,027	p.a.	
Sergeant								
Existing	\$1,000,578	\$1,035,598	\$1,071,844	\$1,109,359	\$1,148,186	\$1,188,373	p.a.	
With effect from 1/4/2015	\$1,092,505	\$1,130,743	\$1,170,319	\$1,211,280	\$1,253,675	\$1,297,554	p.a.	
With effect from 1/4/2016	\$1,181,104	\$1,222,442	\$1,265,228	\$1,309,511	\$1,355,344	\$1,402,781	p.a.	
Corporal								
Existing	\$794,774	\$822,591	\$851,381	\$881,180	\$912,021	\$943,942	p.a.	
With effect from 1/4/2015	\$867,793	\$898,165	\$929,601	\$962,137	\$995,812	\$1,030,665	p.a.	
With effect from 1/4/2016	\$938,168	\$971,004	\$1,004,989	\$1,040,163	\$1,076,569	\$114,249	p.a.	
Constable								
Existing	\$622,421	\$631,300	\$653,396	\$676,264	\$699,934	\$724,431	\$749,786	p.a.
With effect from 1/4/2015	\$665,990	\$689,300	\$713,426	\$738,396	\$764,239	\$790,988	\$818,672	p.a.
With effect from 1/4/2016	\$720,000	\$745,200	\$771,282	\$798,277	\$826,217	\$855,134	\$885,064	p.a.
Cadet								
With effect from 1/4/96	\$135	-	\$160	per day				
With effect from 1/4/97	\$155	-	\$180	per day				

#### DISTRICT CONSTABLES

District Constables with less than 10 years'			
service			p.a.
Existing	1,534	per day	560,068
w.e.f. April 1, 2015	1,596	per day	582,471
w.e.f. April 1, 2016	1,644	per day	599,945
District Constables with 10 years' service and			
over but less than 20 years			
Existing	1,643	per day	599,592
District Constables with 10 years' service and over but less than 15 years			
w.e.f. April 1, 2015	1,708	per day	623,576
w.e.f. April 1, 2016	1,760	per day	642,283
District Constables with 20 years' service and over			
Existing	1,757	per day	641,361
District Constables with 15 years service and over			
w.e.f. April 1, 2015	1,827	per day	667,016
w.e.f. April 1, 2016	1,882	per day	687,026
···	1,002	r	207,020

#### CASUAL DAILY PAID EMPLOYEES

Existing	\$1,265 per day
With effect from 1/4/2015	\$1,450 per day
With effect from 1/4/2016	\$1,493 per day

#### PART - TIME CLEANERS

	Existing	With effect from 1/4/2015	With effect from 1/4/2016
6 hours or more but less than 8 hours per week	\$3,153 p.w.	\$4,076 p.w.	\$4,198 p.w.
8 hours or more but less than 10 hours per week	\$3,194 p.w.	\$4,117 p.w.	\$4,241 p.w.
10 hours or more but less than 12 hours per week	\$3,241 p.w.	\$4,164 p.w.	\$4,289 p.w.
12 hours or more but less than 16 hours per week	\$3,325 p.w.	\$4,248 p.w.	\$4,375 p.w.
16 hours or more but less than 20 hours per week	\$3,547 p.w.	\$4,470 p.w.	\$4,604 p.w.
20 hours or more but less than 24 hours per week	\$3,780 p.w.	\$4,703 p.w.	\$4,844 p.w.
24 hours or more weekly	\$4,016 p.w.	\$4,939 p.w.	\$5,087 p.w.

#### MAIL COURIERS

#### Mail Couriers

	Eisting	With effect from 1/4/2016	With effect from 1/4/2015
1 to 40 miles	\$5,713 p.w.	\$6,636 p.w.	\$6,835 p.w.
41 to 60 miles	\$6,061 p.w.	\$6,984 p.w.	\$7,194 p.w.
61 to 80 miles	\$6,082 p.w.	\$7,005 p.w.	\$7,215 p.w.
81 to 100 miles	\$6,103 p.w.	\$7,026 p.w.	\$7,237 p.w.
101 to 120 miles	\$6,129 p.w.	\$7,052 p.w.	\$7,264 p.w.
Over 120 miles	\$6,163 p.w.	\$7,086 p.w.	\$7,299 p.w.

### **SCHEDULE PART III**

### LIST OF ABOLISHED OFFICES

## **Auditor General's Department**

### **Assurance Audit**

No. of Offices	Posts	Classification	Remarks
1	Senior Secretary	AUGD AGS 3	Post [# 183] abolished with effect from February 20, 2017.
1			

### **Financial Audit**

rmancia	II Auait		
No. of Offices	s Posts	Classification	Remarks
2	Audit Clerk	AUGD AGS 3	Two (2) posts [#s 186 & 188] abolished with effect from February 20, 2017.
1	Secretary 2	AUGD AGS 2	Post [# 184] abolished with effect from February 20, 2017.
3			
3	Total-Financial Audit		
4	<b>Total Assurance Audit</b>		
4	<b>Total- Auditor General's Department</b>		

## Ministry of Finance & the Public Service

### **Executive Office**

LACCULIVE	Office				
No. of Offices	Posts Chief Economist & Policy Strategist	Classif GMG		_	Remarks Post [# 50041] abolished with effect from October 1, 2017.
1	Chief Programme Officer	GMG	CTD	1	Post [# 61539] abolished with effect from October 1, 2017.
1	Commissioner General	RMG	TA	11	Post [# 53908] abolished with effect from October 1, 2017.
3					
3 7	Total-Executive Office				

### 3 Total- Ministry of Finance & the Public Service

### **Tax Administration Directorate**

## **Tax Administration Services Department**

### **Legal Services**

**Criminal Litigation** 

No. of			
Offices	Posts	Classification	Remarks
1	Legal Counsel	JLG LO 2	Post [# 53706] abolished with effect from April 18, 2017.

## **Tax Administration Services Department**

### **Legal Services**

Criminal Litigation

No. of Offices Posts	Classification	Remarks
1		
1 Total-Legal Services		
1 Total Tax Administration Services Department		

## Taxpayer, Audit & Assessment Department

### **Planning**

No. of Offices	Posts	Classi	ficatio	n	Remarks
1	Manager, Annual Work Plans	RMG	TA	5	Post [# 53967] abolished with effect from April 18, 2017.
1					
1 7	Total-Planning				
1 7	Total Taxpayer, Audit & Assessment Department				

## **Jamaica Customs Department**

### **Executive Office**

No. of Offices	Posts	Classi	ficatio	n	Remarks
1	Legal Officer	JLG	LO	1	Post [# 56991] abolished with effect from February 1, 2016.
1	Executive Secretary	OPS	SS	4	Post [# 56993] abolished with effect from July 1, 2016.
2					
2 T	Total-Executive Office				

## **Executive Services**

No. of Offices	Posts	Classif	ication	1	Remarks
1	Director	GMG	SEG	3	Post [# 56994] abolished with effect from July 1, 2014.
1	Corporate Planner	GMG	SEG	2	Post [# 57020] abolished with effect from April 18, 2016.
1	Revenue Analyst	RMG	TA	6	Post [# 56995] abolished with effect from February 16, 2015.
1	Information Officer	GMG	AM	2	Post [# 56999] abolished with effect from April 1, 2017.
1	Information Officer	GMG	AM	2	Post [# 57000] abolished with effect from February 1, 2017.
_					

**5 Total-Executive Services** 

## **Jamaica Customs Department**

### **Internal Audit**

No. of Offices	Posts	Classifi	icatio	n	Remarks
1	Senior Auditor	FMG	AS	3	Post [# 57008] abolished with effect from August 18, 2014.
1	Auditor	FMG	AS	2	Post [# 57017] abolished with effect from April 1, 2017.

2

2 Total-Internal Audit

### **Corporate Services**

### Internal Review

No. of Offices	Posts	Classification	Remarks
1	Senior Secretary	OPS SS 3	Post [# 56938] abolished with effect from July 1, 2016.
1			
1 7	Total-Corporate Services		

## **Human Resources - Corporate Services**

No. of Offices	Posts Director, Human Resource Management & Development	Classification GMG SEG 4	Remarks Post [# 61407] abolished with effect from May 1, 2014.
1	Director, Organizational Development	GMG SEG 3	Post [# 62968] abolished with effect from November 2, 2015.
1	Secretary 2	OPS SS 2	Post [# 62969] abolished with effect from April 1, 2017.
3			

Personnel

No. of Offices	Posts	Classification	Remarks
1	Senior Human Resource Officer	GMG SEG 1	Post [# 56935] abolished with effect from July 1, 2017.

1

4 Total-Human Resources - Corporate Services

### **Information Management - Human Resources - Corporate Services**

No. of					
Offices	Posts	Classi	ficatio	n	Remarks
1	Senior Development Analyst	MIS	ΙΤ	5	Post [# 56943] abolished with effect from September 1, 2015.
1	Systems Administrator	MIS	ΙΤ	4	Post [# 56948] abolished with effect from July 1, 2014.
1	Systems Administrator	MIS	IT	4	Post [# 56949] abolished with effect from September 1, 2015.
1	Training Implementation Specialist	MIS	IT	4	Post [# 56962] abolished with effect from September 1, 2015.

## **Jamaica Customs Department**

Information	Management -	Human	<b>Resources</b> -	Corp	orate Services

No. of	Dorde	CI:6'4'-		Demode
Offices	Posts	Classificatio	n	Remarks
1	Customer Service Operator	MIS IT	3	Post [# 56952] abolished with effect from September 14, 2015.

5

Training & Development

No. of			
Offices	Posts	Classification	Remarks
1	Director, Human Resource Development	GMG SEG 3	Post [# 56931] abolished with effect from March 2, 2015.

**Total-Information Management - Human Resources - Corporate Services** 

### **Administration - Corporate Services**

Office Services

No. of					
Offices	Posts	Classif	icatio	n	Remarks
1	Office Services Manager	GMG	AM	3	Post [# 56971] abolished with effect from May 1, 2017.
1	Messenger	LMO	TS	2	Post [# 62997] abolished with effect from July 1, 2016.
1	Storeman	LMO	TS	2	Post [# 56977] abolished with effect from September 1, 2016.
3					

3 **Total-Administration - Corporate Services** 

### **Finance & Accounts**

Financial Planning & Budget

No. of			
Offices	Posts	Classification	Remarks
1	Director	FMG PA 2	Post [# 57882] abolished with effect from November 2, 2015.

Revenue Accounting

No. of Offices	Posts	Classification	Remarks
1	Revenue Accountant	RMG TA 6	Post [# 57905] abolished with effect from May 1, 2015.
1	Sub-Ledger Officer	RMG TA 3	Post [# 57904] abolished with effect from November 1, 2016.

2

**Total-Finance & Accounts** 

## **Jamaica Customs Department**

### **Collector Of Customs - Kingston**

**Returning Residents Administration** 

	Residents Administration		
No. of Offices 1	Posts Clerical Officer	Classification RMG TA 1	Remarks Post [# 57235] abolished with effect from July 1, 2017.
1			
Operations	S		
No. of			
Offices	Posts	Classification	Remarks
1	Executive Secretary 1	OPS SS 4	Post [# 57440] abolished with effect from July 1, 2016.
1	Senior Secretary	OPS SS 3	Post [# 57441] abolished with effect from September 1, 2016.
2			
Entry Proc	eessing		
No. of		C7 AM	
Offices	Posts	Classification	Remarks
1	Manager	RMG TA 6	Post [# 57236] abolished with effect from July 14, 2014.
1	Customs Supervisor	RMG TA 5	Post [# 57237] abolished with effect from February 1, 2017.
1	Customs Officer 2	RMG TA 3	Post [# 57261] abolished with effect from February 1, 2017.
1	Lodgement Supervisor	RMG TA 2	Post [# 57262] abolished with effect from April 1, 2017.
1	Customs Officer 1	RMG TA 2	Post [# 57242] abolished with effect from February 1, 2017.
1	Customs Officer 1	RMG TA 2	Post [# 57246] abolished with effect from July 1, 2017.
1	Customs Officer 1	RMG TA 2	Post [# 57247] abolished with effect from February 16, 2015.
1	Customs Officer 1	RMG TA 2	Post [# 57248] abolished with effect from December 1, 2016.
1	Customs Officer 1	RMG TA 2	Post [# 57249] abolished with effect from January 3, 2017.
1	Customs Officer 1	RMG TA 2	Post [# 57252] abolished with effect from July 1, 2016.
10			
Parcel Pos	t		
No. of			
Offices	Posts	Classification	Remarks
1	Customs Supervisor	RMG TA 5	Post [# 57316] abolished with effect from February 16, 2015.
1	Customs Officer 2 (Assessors)	RMG TA 3	Post [# 57326] abolished with effect from February 1, 2017.
1	Customs Officer 2 (Assessors)	RMG TA 3	Post [# 57330] abolished with effect from December 1, 2016

from December 1, 2016.

## **Jamaica Customs Department**

#### **Collector Of Customs - Kingston**

Parce!	Post
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No. of			
Offices	Posts	Classification	Remarks
1	Customs Officer 2 (Assessors)	RMG TA 3	Post [# 57332] abolished with effect from May 1, 2017.

4

#### Collections & Accounts

No. oi			
Offices	Posts	Classification	Remarks
1	Manager	RMG TA 6	Post [# 57290] abolished with effect from August 11, 2014.

1

#### Collections - Collections & Accounts

10. 01			
Offices	Posts	Classification	Remarks
1	Batching Clerk	RMG TA 1	Post [# 57301] abolished with effect from September 1, 2017.

1

#### Refunds & Drawbacks - Collections & Accounts

No. of			
Offices	Posts	Classification	Remarks
1	Senior Customs Officer	RMG TA 4	Post [# 57312] abolished with effect from February 16, 2015.

1

## Motor Vehicle

No. of				
Offices	Posts	Classificatio	n	Remarks
1	Manager	RMG TA	6	Post [# 57271] abolished with effect from March 20, 2015.
1	Customs Supervisor	RMG TA	5	Post [# 57273] abolished with effect from February 1, 2017.
1	Customs Officer 2	RMG TA	3	Post [# 57283] abolished with effect from April 1, 2017.
1	Customs Officer 1	RMG TA	2	Post [# 57278] abolished with effect from July 1, 2016.

4

#### Private Bonded Warehouses

No. of			
Offices	Posts	Classification	Remarks
1	Manager	RMG TA 6	Post [# 57222] abolished with effect from March 3, 2015.
1	Customs Officer 2	RMG TA 3	Post [# 57224] abolished with effect from July 1, 2017.
1	Records Officer	PIDG RIM 2	Post [# 57227] abolished with effect from July 1, 2017.

## **Jamaica Customs Department**

#### **Collector Of Customs - Kingston**

Private Bonded Warehouses

No. of Offices Posts Classification 3

Remarks

27 Total-Collector Of Customs - Kingston

#### **Custom House - Kingston**

No. of Offices	Posts	Classification	Remarks
1	Director, Operations	RMG TA 7	Post [# 57221] abolished with effect from September 2, 2014.
1			

1 Total-Custom House - Kingston

#### **Marine Operations - Kingston**

No. of			
Offices	Posts	Classification	Remarks
1	Trailer Driver	LMO DR 2	Post [# 60960] abolished with effect from July 1, 2016.

Site Inspection

1

No. of Offices	Posts	Classif	ication	1	Remarks
1	Customs Supervisor	RMG	TA	5	Post [# 57494] abolished with effect from April 1, 2017.
3	Customs Officer	RMG	TA	3	Three (3) posts [#s 57510, 57520 & 57539] abolished with effect from February 1, 2017.
1	Customs Officer	RMG	TA	3	Post [# 57522] abolished with effect from December 1, 2016.
1	Customs Officer	RMG	TA	3	Post [# 57533] abolished with effect from April 1, 2017.
1	Customs Officer	RMG	TA	3	Post [# 57535] abolished with effect from September 1, 2017.
1	Customs Officer	RMG	TA	3	Post [# 57536] abolished with effect from January 3, 2017.
1	Customs Officer	RMG	TA	3	Post [# 57544] abolished with effect from July 1, 2016.
9					

#### Queen's Warehouse

No. of Offices	Posts	Classification	Remarks
1	Manager	RMG TA 6	Post [# 57729] abolished with effect from October 13, 2014.
1	Customs Officer 2	RMG TA 3	Post [# 57732] abolished with effect from November 1, 2016.
1	Customs Officer 2	RMG TA 3	Post [# 57735] abolished with effect from June 1, 2017.

## **Jamaica Customs Department**

## **Marine Operations - Kingston**

Queen's Warehouse

Queen's w	arenouse		
No. of Offices	Posts	Classification	Remarks
1	Customs Officer 2	RMG TA 3	Post [# 57736] abolished with effect from February 23, 2015.
1	Collections Officer	RMG TA 2	Post [# 57739] abolished with effect from July 1, 2017.
1	Delivery Officer	RMG TA 1	Post [# 57745] abolished with effect from July 1, 2017.
1	Delivery Officer	RMG TA 1	Post [# 57746] abolished with effect from February 1, 2017.
1	Secretary	OPS SS 2	Post [# 57731] abolished with effect from March 1, 2017.
1	Warehouseman	LMO TS 2	Post [# 61416] abolished with effect from May 1, 2017.
9			
Sufferance	Wharves & Outposts		
No. of	D 4	CI •0• (•	ъ
Offices 1	Posts Manager	Classification RMG TA 6	Remarks Post [# 57446] abolished with effect from February 23, 2015.
1			
Port Antor	nio - Operations		
No. of	1		
Offices	Posts	Classification	Remarks
1	Customs Officer 2	RMG TA 3	Post [# 57476] abolished with effect from April 1, 2017.
1			
Sufferance	Wharves		
No. of Offices	Deste	Classification	Domonko
1	Posts Customs Supervisor	RMG TA 5	Remarks Post [# 57448] abolished with effect from October 29, 2014.
1	Customs Officer 2	RMG TA 3	Post [# 57450] abolished with effect from April 1, 2017.
2			
Mandeville	e & Port Kaiser		
No. of			
Offices	Posts	Classification	Remarks
1	Customs Supervisor	RMG TA 5	Post [# 57452] abolished with effect from November 1, 2016.
1	Customs Officer	RMG TA 3	Post [# 57457] abolished with effect from July 1, 2017.
1	Attendant	LMO TS 1	Post [# 57460] abolished with effect from July 1, 2016.
3			

## **Jamaica Customs Department**

## **Marine Operations - Kingston**

Rocky Point & Port Esquivel

KOCKY I OI	iii & I oit Esquivei		
No. of			
Offices	Posts	Classification	Remarks
1	Customs Officer 2	RMG TA 3	Post [# 57469] abolished with effect from December 1, 2016.
1	Customs Officer 2	RMG TA 3	Post [# 57473] abolished with effect from January 3, 2017.
1	Customs Officer 2	RMG TA 3	Post [# 57474] abolished with effect from February 1, 2017.
1	Records Officer	PIDG RIM 2	Post [# 57486] abolished with effect from February 1, 2017.
4			
Wharves			
No. of			
Offices	Posts	Classification	Remarks
1	Manager	RMG TA 6	Post [# 57579] abolished with effect from February 16, 2015.
1			
Berth 1 - 5			
No. of			
Offices	Posts	Classification	Remarks
1	Customs Officer 2	RMG TA 3	Post [# 57604] abolished with effect from July 1, 2017.
1	Delivery Officer	RMG TA 1	Post [# 57613] abolished with effect from May 1, 2017.
2			
Berth 6			
No. of			
Offices	Posts	Classification	Remarks
1	Customs Officer 2	RMG TA 3	Post [# 57621] abolished with effect from November 1, 2016.
1	Customs Officer 2	RMG TA 3	Post [# 57625] abolished with effect from July 1, 2016.
1	Delivery Officer	RMG TA 1	Post [# 57631] abolished with effect from March 1, 2017.
3			
Berth 7			
No. of			
Offices	Posts	Classification	Remarks
1	Customs Supervisor	RMG TA 5	Post [# 57710] abolished with effect from February 16, 2015.
1	Manifest Officer	PIDG RIM 2	Post [# 57717] abolished with effect from March 1, 2017.
2			

# **Jamaica Customs Department**

# **Marine Operations - Kingston**

Berth	8
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Berth 8			
No. of Offices	Posts Customs Officer 2	Classification RMG TA 3	Remarks Post [# 57617] abolished with effect from November 1, 2016.
1			
Berth 11			
No. of		C7 40 4	
Offices	Posts	Classification	Remarks
1	Customs Supervisor	RMG TA 5	Post [# 57632] abolished with effect from July 1, 2017.
1	Customs Supervisor	RMG TA 5	Post [# 57633] abolished with effect from February 1, 2017.
1	Customs Officer 2	RMG TA 3	Post [# 57638] abolished with effect from January 3, 2017.
1	Manifest Clerk	PIDG RIM 2	Post [# 57704] abolished with effect from June 1, 2017.
1	Attendant	LMO TS 1	Post [# 57709] abolished with effect from May 1, 2017.
5			
Kingston V	Wharves		
No. of			
Offices	Posts	Classification	Remarks
1	Customs Supervisor	RMG TA 5	Post [# 57719] abolished with effect from July 1, 2017.
1	Delivery Officer	RMG TA 1	Post [# 57722] abolished with effect from March 1, 2017.
1	Tally Officer	RMG TA 1	Post [# 57727] abolished with effect from February 1, 2017.
3			
Public & N	Motor Vehicle		
No. of			
Offices	Posts	Classification	Remarks
1	Manager	RMG TA 6	Post [# 57748] abolished with effect from February 16, 2015.
1			
	nicle Warehouse 211 - Public & Motor Vehicle		
No. of	Desta	C1	Danisada
Offices 1	Posts Customs Supervisor	Classification RMG TA 5	Remarks Post [# 57750] abolished with effect from April 1, 2017.
			from April 1, 2017.

1

## **Jamaica Customs Department**

## **Marine Operations - Kingston**

Universal Freight 214 - Public & Motor Vehicle

	reight 211 Tublic & Wotor Vehicle		
No. of Offices	Donto	Classift 4!	Domonico
Offices 1	Posts Customs Officer 2	Classification RMG TA 3	Remarks Post [# 57774] abolished with effect from September 1, 2017.
1	Customs Officer 2	RMG TA 3	Post [# 57777] abolished with effect from March 1, 2017.
1	Collections Officer	RMG TA 2	Post [# 57787] abolished with effect from September 1, 2017.
3			•
Newport V	Varehouse 116 - Public & Motor Vehicle		
No. of	<b>T</b>		
Offices	Posts	Classification	Remarks
1	Customs Supervisor	RMG TA 5	Post [# 57758] abolished with effect from November 1, 2016.
1			
Adolph Le	vy 228 - Public & Motor Vehicle		
No. of			
Offices	Posts	Classification	Remarks
1	Customs Supervisor	RMG TA 5	Post [# 57909] abolished with effect from November 2, 2015.
1	Customs Officer 2	RMG TA 3	Post [# 57911] abolished with effect from July 1, 2017.
1	Customs Officer 2	RMG TA 3	Post [# 57913] abolished with effect from January 3, 2017.
1	Delivery Officer	RMG TA 1	Post [# 57919] abolished with effect from March 1, 2017.
4			
	xport Transhipment		
No. of	Aport Transmipment		
Offices	Posts	Classification	Remarks
1	Customs Supervisor	RMG TA 5	Post [# 57951] abolished with effect from February 16, 2015.
1	Customs Officer 2	RMG TA 3	Post [# 57955] abolished with effect from June 1, 2017.
2			
Freezone			
No. of			
Offices	Posts	Classification	Remarks
1	Customs Supervisor	RMG TA 6	Post [# 57962] abolished with effect from July 1, 2017.
1	Customs Officer 2	RMG TA 3	Post [# 57964] abolished with effect from March 1, 2017.
1	Customs Officer 2	RMG TA 3	Post [# 57966] abolished with effect from May 1, 2017.
3			

## **Jamaica Customs Department**

## **Marine Operations - Kingston**

**Container Station** 

No. of	·				
Offices	Posts	Classif	icatior	1	Remarks
1	Customs Supervisor	RMG	TA	5	Post [# 57925] abolished with effect from February 16, 2015.
1	Senior Customs Officer	RMG	TA	4	Post [# 57931] abolished with effect from April 1, 2017.
1	Customs Officer 2	RMG	TA	3	Post [# 57928] abolished with effect from September 1, 2017.
1	Customs Officer 2	RMG	TA	3	Post [# 57932] abolished with effect from December 1, 2016.
1	Customs Officer 2	RMG	TA	3	Post [# 57933] abolished with effect from March 16. 2015.
1	Customs Officer 2	RMG	TA	3	Post [# 57934] abolished with effect from April 1, 2017.
1	Customs Officer 2	RMG	TA	3	Post [# 57936] abolished with effect from October 1, 2016.
7					

Freeport/Export Transhipment - Scrap Metal

No. of Offices	Posts	Classification		Remarks
1	Customs Supervisor	RMG TA	5	Post [# 62747] abolished with effect from December 1, 2014.
1	Customs Officer 2	RMG TA	4	Post [# 62750] abolished with effect from April 1, 2017.
•				

2

71 Total-Marine Operations - Kingston

#### **Airport Operations - Kingston**

No. of			
Offices	Posts	Classification	Remarks
2	Senior Secretary	OPS SS 3	Post [# 57443] abolished with effect from July 1, 2016.

Baggage Hall

2455450 1			
No. of Offices	Posts Supervisor	Classification RMG TA 5	Remarks Post [# 57038] abolished with effect
4	Cupaniaar	DMC TA E	from November 1, 2016.  Post [# 57041] abolished with effect
ı	Supervisor	RMG TA 5	from February 1, 2017.
1	Customs Duty Officer	RMG TA 4	Post [# 57043] abolished with effect from July 1, 2017.
1	Customs Duty Officer	RMG TA 4	Post [# 57045] abolished with effect from October 3, 2016.
1	Customs Duty Officer	RMG TA 4	Post [# 57047] abolished with effect from February 1, 2017.

# **Jamaica Customs Department**

## **Airport Operations - Kingston**

Baggage Hall

No. of Offices	Posts	Classif	ication	l	Remarks
1	Senior Customs/Roving Officer	RMG	TA	4	Post [# 57049] abolished with effect from August 2, 2016.
1	Senior Customs/Roving Officer	RMG	TA	4	Post [# 57050] abolished with effect from May 1, 2017.
1	Senior Customs/Roving Officer	RMG	TA	4	Post [# 57052] abolished with effect from April 1, 2017.
1	Customs Officer 2	RMG	TA	3	Post [# 57056] abolished with effect from January 3, 2017.
1	Customs Officer 2	RMG	TA	3	Post [# 57058] abolished with effect from July 1, 2017.
3	Customs Officer 2	RMG	TA	3	Three (3) posts [#s 57060, 57064 & 57068] abolished with effect from April 1, 2017.
1	Customs Officer 2	RMG	TA	3	Post [# 57061] abolished with effect from December 1, 2016.
3	Customs Officer 1	RMG	TA	2	Three (3) posts [#s 57074, 57078 & 57090] abolished with effect from May 1, 2017.
1	Customs Officer 1	RMG	TA	2	Post [# 57080] abolished with effect from July 1, 2016.
4	Customs Officer 1	RMG	TA	2	Four (4) posts [#s 57081-2, 57087 & 57091] abolished with effect from February 1, 2017.
1	Customs Officer 1	RMG	TA	2	Post [# 57085] abolished with effect from March 1, 2017.
1	Customs Officer 1	RMG	TA	2	Post [# 57086] abolished with effect from June 1, 2017.
1	Customs Officer 1	RMG	TA	2	Post [# 57095] abolished with effect from November 1, 2016.
2	Collections Officer	RMG	TA	2	Two (2) posts [#s 57110 & 57114] abolished with effect from September 1, 2017.
1	Driver	LMO	DR	1	Post [# 57115] abolished with effect from May 1, 2017.
1	Warehouseman	LMO	TS	2	Post [# 61421] abolished with effect from July 1, 2016.
29					
Air Cargo					
No. of Offices	Posts	Classif	ication		Remarks
1	Caretaker		TS	2	Post [# 61427] abolished with effect from March 1, 2017.

1

# **Jamaica Customs Department**

# **Airport Operations - Kingston**

Export/	Transhi	nment
LAPOIG	I I dilbili	PILICITE

Export 112	ansnipment		
No. of Offices	Posts Senior Customs Officer	Classification RMG TA 4	Remarks Post [# 57137] abolished with effect from February 16, 2015.
1			•
Air Jamaic	ca		
No. of			
Offices	Posts	Classification	Remarks
1	Customs Supervisor	RMG TA 5	Post [# 57154] abolished with effect from November 1, 2016.
1	Customs Officer 2	RMG TA 3	Post [# 57146] abolished with effect from November 1, 2016.
1	Customs Officer 2	RMG TA 3	Post [# 57151] abolished with effect from April 1, 2017.
1	Collections Officer	RMG TA 2	Post [# 57152] abolished with effect from September 1, 2017.
4			
Ajas 1 & 2	2		
No. of		C1 101 1	
Offices	Posts Customs Supervisor	Classification RMG TA 5	Remarks  Post [# 57161] abolished with effect
1	Customs Supervisor	RMG TA 5	Post [# 57161] abolished with effect from February 16, 2015.
1	Customs Officer 2	RMG TA 3	Post [# 57163] abolished with effect from May 1, 2017.
2	Customs Officer 2	RMG TA 3	Two (2) posts [#s 57168-9] abolished with effect from February 1, 2017.
1	Collections Officer	RMG TA 2	Post [# 57172] abolished with effect from February 1, 2017.
1	Records Officer	PIDG RIM 2	Post [# 57175] abolished with effect from May 1, 2017.
6			
Amerijet			
No. of	D (	<b>A</b>	D 1
Offices	Posts	Classification	Remarks
1	Customs Supervisor	RMG TA 5	Post [# 57182] abolished with effect from April 15, 2015.
2	Customs Officer 2	RMG TA 3	Two (2) posts [#s 57183 & 57185] abolished with effect from January 3, 2017.
3			
Jamaica D	ispatch		
No. of			
Offices	Posts	Classification	Remarks
1	Customs Officer 2	RMG TA 3	Post [# 57190] abolished with effect from March 1, 2017.
1			

## **Jamaica Customs Department**

## **Airport Operations - Kingston**

**Courier Service** 

No. of					
Offices	Posts	Classif	fication	n	Remarks
1	Customs Officer 2	RMG	TA	3	Post [# 57198] abolished with effect from February 1, 2017.
1	Customs Officer 2	RMG	TA	3	Post [# 57200] abolished with effect from April 1, 2017.
1	Customs Officer 2	RMG	TA	3	Post [# 57202] abolished with effect from July 1, 2017.
1	Delivery Officer	RMG	TA	1	Post [# 57206] abolished with effect from June 1, 2017.
4					

4

#### Queen's Warehouse (NMIA)

No. of			
Offices	Posts	Classification	Remarks
1	Manager	RMG TA 6	Post [# 57117] abolished with effect from October 6, 2014.
1	Customs Officer 2	RMG TA 3	Post [# 57122] abolished with effect from March 1, 2017.
1	Customs Officer 2	RMG TA 3	Post [# 57123] abolished with effect from February 1, 2017.
1	Customs Officer 2	RMG TA 3	Post [# 57124] abolished with effect from December 1, 2016.
1	Warehouseman	LMO TS 2	Post [# 61420] abolished with effect from October 1, 2016.
_			

5

#### **Collector of Customs - Montego Bay**

No. of Offices Posts 1 Collector of Customs	Classification RMG TA 8	Remarks Post [# 57996] abolished with effect from August 25, 2014.
<ul><li>1</li><li>1 Total-Collector of Customs - Montego Bay</li></ul>		

#### **Airport Operations - Montego Bay**

Cargo/Queen's Warehouse

No. of Offices	Posts	Classifi	icatio	n	Remarks
1	Customs Supervisor	RMG	TA	5	Post [# 58005] abolished with effect from February 16, 2015.
1					

<sup>56</sup> Total-Airport Operations - Kingston

## **Jamaica Customs Department**

Airport O	perations - Montego Bay		
Passenger	Control - (Donald Sangster Intl.)		
No. of Offices	Posts	Classification	Remarks
2	Customs Supervisor	RMG TA 5	Two (2) posts [#s 57506 & 57508] abolished with effect from February 16, 2015.
1	Senior Customs/Roving Officer	RMG TA 4	Post [# 57534] abolished with effect from February 16, 2015.
1	Customs Officer	RMG TA 2	Post [# 57591] abolished with effect from February 1, 2017.
1	Customs Officer	RMG TA 2	Post [# 57601] abolished with effect from December 1, 2016.
1	Driver	LMO DR 1	Post [# 57661] abolished with effect from January 3, 2017.
6			
7 T	Cotal-Airport Operations - Montego Bay		
Port Oper	rations - Montego Bay		
No. of			
Offices	Posts	Classification	Remarks
1	Senior Secretary	OPS SS 3	Post [# 57685] abolished with effect from February 1, 2017.
1			
Out-Posts/	Freezone (Montego Bay)		

No. of Offices	Posts	Classif	ficatio	n	Remarks
1	Customs Supervisor	RMG	TA	5	Post [# 57688] abolished with effect from February 16, 2015.

Freeport/Container Station

1

No. of Offices	Posts	Classif	icatio	n	Remarks
1	Manager	RMG	TA	6	Post [# 57793] abolished with effect from October 1, 2014.
1	Customs Supervisor	RMG	TA	5	Post [# 57796] abolished with effect from October 1, 2014.
1	Customs Officer 2	RMG	TA	3	Post [# 57800] abolished with effect from February 16, 2015.
3					
5 T	Total-Port Operations - Montego Bay				

**Customs House - Montego Bay** 

No. of Offices	Posts	Classif	icatio	n	Remarks
1	Director	RMG	TA	7	Post [# 57663] abolished with effect from November 24, 2014.
1					

## **Jamaica Customs Department**

#### **Customs House - Montego Bay**

Parce!	Post

No. of				
Offices	Posts	Classificatio	n	Remarks
1	Customs Officer 2	RMG TA	3	Post [# 57668] abolished with effect from October 1, 2016.

1

#### **Collection Accounts**

No. of Offices	Posts	Classificati	on	Remarks
1	Manager	RMG TA	6	Post [# 58036] abolished with effect from February 16, 2015.

1

3 Total-Customs House - Montego Bay

#### **Compliance & Enforcement/Border Protection Division**

#### Compliance

No. of					
Offices	Posts	Classif	ficatio	n	Remarks
1	Director	RMG	TA	7	Post [# 57341] abolished with effect from August 25, 2014.

# 1 Incentives

No. of Offices	Posts	Classif	ication	1	Remarks
1	Manager	RMG	TA	6	Post [# 57345] abolished with effect from October 2, 2014.
1	Customs Supervisor	RMG	TA	5	Post [# 57348] abolished with effect from April 1, 2017.
1	Senior Customs Officer	RMG	TA	4	Post [# 57353] abolished with effect from December 1, 2016.
1	Senior Customs Officer	RMG	TA	4	Post [# 57354] abolished with effect from February 16, 2015.
1	Senior Customs Officer	RMG	TA	4	Post [# 57355] abolished with effect from February 1, 2017.
1	Customs Officer 2	RMG	TA	3	Post [# 57357] abolished with effect from December 1, 2016.
1	Customs Officer 2	RMG	TA	3	Post [# 57359] abolished with effect from October 1, 2016.
1	Records Officer	PIDG	RIM	2	Post [# 57347] abolished with effect from January 3, 2017.
8					

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#### Post Auditing

No. of			
Offices	Posts	Classification	Remarks
1	Manager	RMG TA 6	Post [# 57362] abolished with effect from November 3, 2014.

## **Jamaica Customs Department**

## **Compliance & Enforcement/Border Protection Division**

Post Auditing

No. of	mg			
Offices	Posts	Classification	on	Remarks
1	Audit Supervisor	RMG TA	5	Post [# 57368] abolished with effect from February 16, 2015.
1	Auditor	RMG TA	4	Post [# 57370] abolished with effect from July 1, 2017.
2	Auditor	RMG TA	4	Two (2) posts [#s 57375 & 63969] abolished with effect from September 1, 2017.
1	Auditor	RMG TA	4	Post [# 57377] abolished with effect from May 2, 2016.
2	Auditor	RMG TA	4	Two (2) posts [#s 57379 & 63963] abolished with effect from June 1, 2017.
1	Auditor	RMG TA	4	Post [# 63960] abolished with effect from March 1, 2017.
1	Auditor	RMG TA	4	Post [# 63961] abolished with effect from February 1, 2017.
1	Auditor	RMG TA	4	Post [# 63962] abolished with effect from April 1, 2017.
1	Auditor	RMG TA	4	Post [# 63968] abolished with effect from November 1, 2016.
1	Auditor	RMG TA	4	Post [# 63970] abolished with effect from April 1, 2016.
1	Auditor	RMG TA	4	Post [# 63972] abolished with effect from December 1, 2016.
1	Records Officer	PIDG RIM	1 2	Post [# 57382] abolished with effect from March 1, 2017.
15				
Risk Analy	/sis			
No. of	Desta	C1 '6" 4"		Demode
Offices 1	Posts Risk Analyst	Classification RMG TA	5	Remarks Post [# 57386] abolished with effect from December 1, 2014.
1				
Research				
No. of				
Offices	Posts	Classification	on	Remarks
1	Senior Customs Officer	RMG TA	4	Post [# 57389] abolished with effect from April 1, 2017.
1				
Contraban	d Enforcement			
No. of				
Offices	Posts	Classification	on	Remarks
1	Manager	RMG TA	6	Post [# 57394] abolished with effect from March 2, 2015.

## **Jamaica Customs Department**

## **Compliance & Enforcement/Border Protection Division**

**Contraband Enforcement** 

No. of Offices	Posts	Classif	ication		Remarks
1	Enforcement Supervisor	RMG	TA	5	Post [# 57396] abolished with effect from October 31, 2014.
1	Senior Enforcement Officer	RMG	TA	4	Post [# 57397] abolished with effect from March 2, 2015.
1	Senior Enforcement Officer	RMG	TA	4	Post [# 57398] abolished with effect from April 20, 2015.
1	Senior Enforcement Officer	RMG	TA	4	Post [# 57399] abolished with effect from May 1, 2017.
1	Senior Enforcement Officer	RMG	TA	4	Post [# 57401] abolished with effect from February 16, 2015.
2	Enforcement Officer	RMG	TA	4	Two (2) posts [#s 57409 & 57412] abolished with effect from April 1, 2017.
1	Enforcement Officer 2	RMG	TA	3	Post [# 57402] abolished with effect from January 3, 2017.
1	Enforcement Officer 2	RMG	TA	3	Post [# 57420] abolished with effect from February 1, 2017.
1	Senior Secretary	OPS	SS	3	Post [# 57391] abolished with effect from July 1, 2016.
1	Attendant	LMO	TS	1	Post [# 57393] abolished with effect from December 1, 2016.

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# National Search Centre

No. of					_
Offices	Posts	Classi	ficatio	n	Remarks
1	Search Supervisor	RMG	TA	5	Post [# 57422] abolished with effect from November 10, 2014.
1	Senior Search Officer	RMG	TA	4	Post [# 57424] abolished with effect from April 1, 2017.
1	Senior Search Officer	RMG	TA	4	Post [# 57425] abolished with effect from April 1, 2015.
1	Senior Search Officer	RMG	TA	4	Post [# 57426] abolished with effect from February 1, 2017.
1	Search Officer 2	RMG	TA	3	Post [# 57430] abolished with effect from April 1, 2017.
1	Search Officer 2	RMG	TA	3	Post [# 57431] abolished with effect from July 1, 2017.
6					

## Intelligence

No. of Offices	Posts	Classif	icatio	1	Remarks
1	Senior Enforcement Officer	RMG	TA	4	Post [# 57435] abolished with effect from April 1, 2017.
1	Data Entry Clerk	MIS	IT	1	Post [# 57437] abolished with effect from February 1, 2017.

## **Jamaica Customs Department**

## **Compliance & Enforcement/Border Protection Division**

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No. of Offices	Posts	Classi	ficatio	n	Remarks
2					
X-Ray Uni	t				
No. of	<b></b>	<b>~</b> 1	o• .•		
Offices	Posts	Classi			Remarks
1	Director, X-ray Unit	RMG	TA	7	Post [# 61502] abolished with effect from June 2, 2014.
1	Image Interpreter	RMG	TA	4	Post [# 61510] abolished with effect from December 1, 2016.
1	Image Interpreter	RMG	TA	4	Post [# 61512] abolished with effect from March 2, 2015.
1	Image Interpreter	RMG	TA	4	Post [# 61517] abolished with effect from March 20, 2015.
1	Image Interpreter	RMG	TA	4	Post [# 61518] abolished with effect from June 1, 2017.
1	Image Interpreter	RMG	TA	4	Post [# 61522] abolished with effect from January 3, 2017.
1	Image Interpreter	RMG	TA	4	Post [# 61524] abolished with effect from June 1, 2017.
1	Image Interpreter	RMG	TA	4	Post [# 61528] abolished with effect from April 1, 2017.
1	Image Interpreter	RMG	TA	4	Post [# 61529] abolished with effect from March 16, 2015.
9					
55 T	otal-Compliance & Enforcement/Border Protection D	ivision			

#### Valuation

No. of Offices	Posts	Classification	Remarks
1	Assistant Commissioner	RMG TA 8	Post [# 57819] abolished with effect from June 2, 2014.
1	Senior Secretary	OPS SS 3	Post [# 57820] abolished with effect from July 1, 2016.
2			

#### Verification

No. of Offices	Posts	Classific	ation	ı	Remarks
1	Manager			6	Post [# 57821] abolished with effect from March 30, 2015.
1	Senior Valuation Officer	RMG T	ГА	4	Post [# 57827] abolished with effect from October 1, 2016.
1	Valuation Officer	RMG T	ГА	3	Post [# 57833] abolished with effect from March 2, 2015.
1	Valuation Officer	RMG T	ГА	3	Post [# 57834] abolished with effect from October 1, 2016.

## **Jamaica Customs Department**

#### Valuation

Verification
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No. of Offices 1	Posts Valuation Officer	Classification RMG TA 3	Remarks Post [# 57835] abolished with effect from April 1, 2017.	
5				
Research				
No. of	Docto	Classification	Domoules	

Offices	1 0515	Classii	icauo	LI .	Kemai KS
1	Database Manager	MIS	IT	4	Post [# 57847] abolished with effect from September 1, 2015.
1	Research Officer	SOG	ST	5	Post [# 57846] abolished with effect from December 1, 2014.

2

#### Post Clearance Audit

No. of					
Offices	Posts	Classif	icatio	n	Remarks
1	Director	RMG	TA	7	Post [# 57850] abolished with effect from November 3, 2014.
1	Senior Auditor	RMG	TA	5	Post [# 57853] abolished with effect from February 1, 2017.
1	Auditor	RMG	TA	4	Post [# 57861] abolished with effect from November 24, 2014.
1	Auditor	RMG	TA	4	Post [# 57862] abolished with effect from April 1, 2017.
1	Auditor	RMG	TA	4	Post [# 57864] abolished with effect from July 1, 2017.
5					

514 Total-Valuation

## **International & Industry Liaison**

No. of					
Offices	Posts	Classif	ficatio	n	Remarks
1	Director, Classification & Industry Liaison	RMG	TA	7	Post [# 57972] abolished with effect from March 2, 2015.
1	Senior Secretary	OPS	SS	3	Post [# 57969] abolished with effect from February 1, 2017.
2					
2 T	otal-International & Industry Liaison				
268 T	Cotal Jamaica Customs Department				

270 Total- Tax Administration Directorate

## Ministry of Foreign Affairs & Foreign Trade

# Permanent Mission to the European Economic Community & Embassy In Brussels, Belgium

Home Based Staff

No. of Offices	Posts	Classification	Remarks
1	Special Projects Liaison Officer	FSG FSO 5	Post [# 61279] abolished with effect from January 23, 2017.
1 T	Total Permanent Mission to the European Econom	ic Community & I	Embassy In

## **Ministry of Labour & Social Security**

#### **Human Resource Management & Administration**

**Total- Ministry of Foreign Affairs & Foreign Trade** 

**Total Human Resource Management & Administration** 

#### **Typing Pool**

No. of Offices	Posts	Classi	ficatio	n	Remarks
1	Senior Secretary	OPS	SS	3	Post [# 5138] abolished with effect from July 24, 2017.
1	Secretary 1	OPS	SS	1	Post [# 5161] abolished with effect from May 1, 2017.
2					
2 T	Cotal-Typing Pool				

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#### **Social Security Division**

#### **General Administration**

Administrative Division

No. of Offices	Posts	Classification	Remarks
1	Secretary 1	OPS SS 1	Post [# 5453] abolished with effect from May 1, 2017.
1			

1 Total-General Administration

#### **Administration of National Insurance**

**Employment & Injury Benefits** 

No. of Offices	Posts	Classification	Remarks
2	Secretary 1	OPS SS 1	Two (2) posts [#s 5894-5] abolished with effect from November 1, 2016.
2			

2 Total-Administration of National Insurance

3 Total Social Security Division

#### LIST OF ABOLISHED OFFICES

# Ministry of Labour & Social Security

5 Total- Ministry of Labour & Social Security

## Ministry of Industry, Commerce, Agriculture & Fisheries

## Office of the Director General

#### Office of the Chief Technical Director

**Industry Division- Small Business Unit** 

No. of Offices	Posts	Classification	Remarks
1	Director 1	GMG SEG 1	Post [# 59122] abolished with effect from December 12, 2016.
1			
1 T	Total-Office of the Chief Technical Director		
1 T	Total Office of the Director General		
1 T	Total- Ministry of Industry, Commerce, Agric	culture & Fisherie	S

# **Post & Telecommunications Department**

#### **General Administration**

Typing & Miscellaneous

No. of Offices	Posts	Classif	fication	n	Remarks
1	Secretary 1	OPS	SS	1	Post [# 9447] abolished with effect from February 20, 2017.
1					
1 T	Total General Administration				
1 T	Total- Post & Telecommunications Dep	artment			

285 Total Abolished Offices