



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE **FINANCIAL SECRETARY** AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16
Website: <http://www.mof.gov.jm>
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MINISTRY OF FINANCE AND THE PUBLIC SERVICE

30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

Ref. No.: 11039^{XXII}

August 25, 2022

Permanent Secretaries
Heads of Departments/Agencies

RE: Civil Service Week Supplement 2022

This year Civil Service Week (CSW) 2022 will be in its 30th year and will be celebrated during the period **November 20th to 26th**, under the theme: **“The Public Sector: Forging Ahead with Determination”**. To commemorate the week of activities, the Planning Team invites your participation in the publication of a Supplement in The Gleaner of Tuesday, November 22, 2022.

The Supplement will seek to increase public awareness by highlighting the experiences and achievements of the Public Sector over the past 30 years as well as the initiatives being undertaken by the Government of Jamaica to continue the process of excellence and transformation.

Given the valued relationship we have shared, we look forward to your participation by the purchase of advertising space in the supplement. As one of the country's leading print publications, the Gleaner Newspaper enjoys a wide circulation and as such, will provide excellent promotion of your business among its readership.

Please see enclosed a copy of the advertising contract to be completed and returned to the Gleaner Company's representative Mr. Dale Dunstan by email dale.dunstan@gleanerjm.com or by fax (876) 922-2058.

Yours truly,

Julia A. Campbell (Ms.)
for Financial Secretary