



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16
Website: <http://www.mof.gov.jm>
Email: finsec@mof.gov.jm

REF NO: 11358^{VIII}

MINISTRY OF FINANCE AND THE PUBLIC SERVICE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

29 February 2024

Circular No: 4

To: Cabinet Secretary
Permanent Secretaries
Heads of Departments
Chief Executive Officers
Agencies & Public Bodies

**Revised Rates - Fees for Chairmen, Members and Secretaries of Sector Contracts and
Audit Committees**

Approval is hereby given for the fees paid to Chairmen, Members and Secretaries of Sector Contract and Audit Committees to be revised with effect from April 1, 2024 as set out below:

- Chairmen \$20,000 per meeting
- Members \$12,000 per meeting
- Secretaries \$ 5,500 per meeting

Each Ministry, Department and Agency (MDA) out of which a Sector Committee or Audit Committee operates must provide the required funds under its recurrent expenditure budget.

In order to effect payment, the Chairperson of each Sector Committee and Audit Committee must submit a memorandum to the Principal Financial Officer of their MDA, setting out the date of the meeting and the members who were in attendance.

In any case of doubt or difficulty the Strategic Human Resource Management Division of this Ministry should be contacted for clarification or advice before any action is taken

Darlene Morrison, CD
Financial Secretary