



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE  
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

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MINISTRY OF FINANCE AND THE PUBLIC SERVICE  
30 NATIONAL HEROES CIRCLE  
P.O. BOX 512  
KINGSTON  
JAMAICA

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## Circular No: 9

**TO: Cabinet Secretary  
Permanent Secretaries  
Chief Executives, Statutory Bodies and Government Companies  
Heads of Departments  
Agencies and Public Bodies**

### Reskilling, Upskilling and New-skilling (RUN) Project 2024

The world of work is constantly changing, requiring that employees are ready and equipped to function in this new environment. In this regard, through its partners, the Transformation Implementation Unit (TIU) is providing access to tailored training under the **Reskilling, Upskilling, and New-Skilling (RUN) Project**. This is open to all public sector employees. The project offers employees a flexible suite of online development courses and certification programmes regardless of role, level or location.

The project has three (3) components:

1. **Reskilling:** Training for employees seeking to learn a new set of skills or obtain credentials in a new field as they prepare for career growth or transition to a new role or profession.
2. **Upskilling:** Training employees in a new set of skills in their profession, improving how they perform their current jobs, or acquiring additional skills or new credentials to support advancing to a more responsible position.
3. **New-skilling:** Training for employees to help develop high-demand skills so that the employee and, by extension, the organisation becomes more agile by incorporating technological advances.

**The courses are accessible now until April 2025. Employees can log on and complete on-demand, self-paced, pre-assigned e-learning courses at their convenience.**

In addition to professional certifications, learners can win prizes throughout the period, including recognition for completing the courses and programme(s).

Details on the courses, including how to register, are available on the TIU's website at <https://publicsectortransformation.gov.jm/run-project/>.

Please ensure that this circular is brought to the attention of all staff members.

Darlene Morrison, CD  
**Financial Secretary**