



EXECUTIVE AGENCIES

ESTABLISHMENT

MINISTRY OF FINANCE & THE PUBLIC SERVICE

July 2026

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SUMMARY OF EXECUTIVE AGENCIES

Agencies	Establishment
Administrator General's Department	162
Child Development Agency	473
Companies Office of Jamaica	165
Forestry Department	294
Jamaica Customs Agency	1899
Jamaica Information Service	233
Management Institute for National Development	105
National Environment & Planning Agency	343
National Land Agency	810
National Works Agency	462
Passport, Immigration & Citizenship Agency	841
Registrar General's Department	449
Total	6236

LIST OF ESTABLISHED POSTS

Management Institute for National Development

Business Development and Communication

No. of Posts	Posts	Classification		Remarks
1	Director	GRADE	10	
1	Business Development and Communication Specialist	GRADE	8	
1	Administrator	GRADE	5	
3				

Creative Development and Production

No. of Posts	Posts	Classification		Remarks
1	Manager	GRADE	8	
1	Creative Development & Production Officer	GRADE	6	
1	Document Production & Packaging Assistant	GRADE	3	
1	Document Production and Packaging Technician	GRADE	2	
4				

ICT Management

No. of Posts	Posts	Classification		Remarks
1	Manager	GRADE	8	
1	Network Administrator	GRADE	6	
1	ICT Management Officer	GRADE	6	
3				

Marketing and Communications

No. of Posts	Posts	Classification		Remarks
1	Marketing and Communications Manager	GRADE	7	
3	Client Relations & Marketing Officer	GRADE	6	
4				

Registry & Records Management

No. of Posts	Posts	Classification		Remarks
1	Senior Manager	GRADE	9	
1	Manager	GRADE	7	
4	Registry and Records Management Officer	GRADE	4	
6				

Research and Information Management

No. of Posts	Posts	Classification		Remarks
1	Manager	GRADE	8	
1	Research & Information Management Officer	GRADE	6	
2				

LIST OF ESTABLISHED POSTS

Management Institute for National Development

Business Development and Communication

Research and Information Management - Library

No. of Posts	Posts	Classification	Remarks
1	Librarian	GRADE 7	
2	Library and Information Management Assistant	GRADE 4	
3			
25	Total- Business Development and Communication		

Executive Office

No. of Posts	Posts	Classification	Remarks
1	Chief Executive Officer	GRADE 11	
1	Manager, Strategy & Accountability	GRADE 9	Post(s) [# 280403] of Manager, Strategy & Accountability (GRADE 8) upgraded with effect from October 18, 2022.
1	Monitoring & Evaluating Specialist	GRADE 9	Post(s) [# 141809] of Monitoring & Evaluating Specialist (GRADE 8) upgraded with effect from October 18, 2022.
1	Institutional Quality Officer	GRADE 8	New post [# 327516] with effect from October 18, 2022.
1	Technical Coordinator	GRADE 8	Post(s) [# 141671] of Executive Assistant (GRADE 5) upgraded with effect from October 18, 2022; Post(s) of Executive Assistant (GRADE 6) retitled and upgraded with effect from September 15, 2025.
1	Data Protection Officer	GRADE 7	New post(s) [# 347650] with effect from April 1, 2025.
1	Clerical Assistant	GRADE 4	New post [# 327515] with effect from October 18, 2022.
7			

Internal Audit

No. of Posts	Posts	Classification	Remarks
1	Chief Internal Auditor	GRADE 9	Post(s) [# 280405] of Chief Internal Auditor (GRADE 8) upgraded with effect from October 18, 2022.
1	Internal Auditor	GRADE 6	
2			

LIST OF ESTABLISHED POSTS

Management Institute for National Development

Executive Office

Mandeville Learning Centre

No. of Posts	Posts	Classification	Remarks
1	Campus Manager	GRADE 8	
1	Senior Administrator	GRADE 6	
1	Registry and Records Management Officer	GRADE 4	
1	Library Assistant	GRADE 4	
1	Accounting Assistant	GRADE 4	
1	Office and Library Attendant	GRADE 2	
1	Grounds/Maintenance Attendant	GRADE 2	
7			
16	Total- Executive Office		

Finance, Human Resource Management & Administration Branch

No. of Posts	Posts	Classification	Remarks
1	Director, Finance, Human Resource Management & Administration	GRADE 10	
1			

Facilities & Asset Management Section

No. of Posts	Posts	Classification	Remarks
1	Head of Facilities & Asset Management	GRADE 7	
1	Facilities and Services Management Officer	GRADE 6	
1	Procurement Officer	GRADE 6	
1	Environmental Service Management Officer	GRADE 6	
2	Facilities & Maintenance Technician	GRADE 4	
1	Inventory & Asset Management Assistant	GRADE 4	
1	Delivery Attendant	GRADE 3	
1	Senior Office Attendant	GRADE 3	
4	Office Attendant	GRADE 2	
2	Grounds/Maintenance Attendant	GRADE 2	
15			

Finance & Accounts Section

No. of Posts	Posts	Classification	Remarks
1	Manager, Finance & Accounts	GRADE 8	
1	Finance and Accounts Officer -Receivable	GRADE 6	
1	Finance and Accounts Officer - Payables	GRADE 6	
2	Accounting Assistant - Receivables	GRADE 4	
2	Accounting Assistant - Payables	GRADE 4	
7			

LIST OF ESTABLISHED POSTS

Management Institute for National Development

Finance, Human Resource Management & Administration Branch

Human Resource Management Section

No. of Posts	Posts	Classification		Remarks
1	Senior Manager, Human Resource Management	GRADE	9	
1	Senior Human Resource Management Officer	GRADE	7	
1	Performance Management Officer	GRADE	6	
1	Employee Relations and Benefits Officer	GRADE	6	
1	Human Resource Administrator	GRADE	5	
5				

Public Procurement Branch

No. of Posts	Posts	Classification		Remarks
1	Head of Public Procurement	LEVEL	7	
1	Public Procurement Officer	LEVEL	5	
2				
30	Total- Finance, Human Resource Management & Administration Branch			

Public Service Capability Development

No. of Posts	Posts	Classification		Remarks
1	Director, Public Service Capability Development	GRADE	10	
1	Senior Manager, Learning Systems & Capability Development	GRADE	9	New post(s) [# 349857] with effect from September 15, 2025.
1	Senior Instructional Design Specialist	GRADE	9	New post(s) [# 347649] with effect from April 1, 2025.
1	Instructional Design Specialist	GRADE	8	
2	Capability Development Specialist	GRADE	7	
1	Administrator	GRADE	5	
7				

Customised Programme Delivery & Administration

No. of Posts	Posts	Classification		Remarks
1	Manager, Customised Program Delivery & Administration	GRADE	8	
4	Capability Development Specialist	GRADE	7	
1	Administrator	GRADE	5	
6				

Distance Learning

No. of Posts	Posts	Classification		Remarks
1	Distant Learning Specialist	GRADE	7	
1				

LIST OF ESTABLISHED POSTS

Management Institute for National Development

Public Service Capability Development

Leadership Development Section

No. of Posts	Posts	Classification	Remarks
1	Senior Manager, Leadership Development	GRADE 9	
1	Manager, Leadership Development	GRADE 8	
2	Capability Development Specialist	GRADE 7	
1	Administrator	GRADE 5	
5			

Product Quality Assurance

No. of Posts	Posts	Classification	Remarks
1	Manager, Product Quality Assurance	GRADE 8	
1	Product Quality Assurance Officer, Assessment	GRADE 6	
1	Product Quality Assurance Officer, Accreditation	GRADE 6	
3			

Scheduled Programme Delivery & Administration

No. of Posts	Posts	Classification	Remarks
1	Senior Manager, Scheduled Programme Management	GRADE 9	
1	Manager, Scheduled Programme Management	GRADE 8	
8	Capability Development Specialist	GRADE 7	
2	Administrator	GRADE 5	
12			

34 **Total- Public Service Capability Development**

105 Total-Management Institute for National Development

LIST OF ESTABLISHED POSTS

National Land Agency

Adjudication Services Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Adjudication Services	LEVEL 10		
1	Manager, Adjudication Services	LEVEL 9		
4	Legal Officer 3	LEVEL 8		
1	Legal Officer 2	LEVEL 7		
1	Adjudication Specialist	LEVEL 6		
1	Executive Secretary	LEVEL 5		
1	Adjudication Officer	LEVEL 4		
1	Assistant Adjudication Officer	LEVEL 3		
11				
11	Total- Adjudication Services Division			

Business Services Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Business Services	LEVEL 10		
1	Manager, Business Services	LEVEL 8		
1	Business Development Officer	LEVEL 7		
1	Executive Secretary	LEVEL 5		
4				

Business Services - Call Centre

No. of Posts	Posts	Classification		Remarks
1	Supervisor, Call Centre Services	LEVEL 6		
6	Call Center Service Officer	LEVEL 4		
2	Call Centre Service Officer	LEVEL 4		
9				

Business Services - Customer Service

No. of Posts	Posts	Classification		Remarks
1	Manager, Customer Service	LEVEL 8		
1	Customer Service Standards Specialist	LEVEL 6		
1	Customer Service Supervisor	LEVEL 6		
4	Senior Customer Service Officer	LEVEL 5		
9	Customer Service Officer	LEVEL 4		
2	Dispatch Officer	LEVEL 3		
18				

Mapping Operations

No. of Posts	Posts	Classification		Remarks
1	Mapping Specialist	LEVEL 7		
1	Chief Technical Information Officer	LEVEL 6		
2	Map Registrar	LEVEL 3		

LIST OF ESTABLISHED POSTS

National Land Agency

Business Services Division

Mapping Operations

No. of Posts	Posts	Classification		Remarks
1	Records Officer	LEVEL	3	
5				

Public Relations & Marketing

No. of Posts	Posts	Classification		Remarks
1	Manager, Marketing & Public Relations	LEVEL	8	
1	Market Research Officer	LEVEL	7	
3	Public Relations Officer	LEVEL	6	
5				

Regional Services (North East)

No. of Posts	Posts	Classification		Remarks
1	Senior Customer Service Officer	LEVEL	5	
1	Records Officer	LEVEL	3	
1	Cashier	LEVEL	3	
3				

Regional Services (South)

No. of Posts	Posts	Classification		Remarks
1	Regional Administrator	LEVEL	7	
3	Senior Customer Service Officer	LEVEL	5	
1	Office Administrator	LEVEL	4	
2	Records Officer	LEVEL	3	
1	Cashier	LEVEL	3	
2	Driver	LEVEL	2	
1	Attendant	LEVEL	1	
11				

Regional Services (West)

No. of Posts	Posts	Classification		Remarks
1	Regional Administrator	LEVEL	7	
3	Senior Customer Service Officer	LEVEL	5	
1	Office Administrator	LEVEL	4	
2	Records Officer	LEVEL	3	
1	Cashier	LEVEL	3	
1	Maintenance Assistant	LEVEL	2	
2	Driver	LEVEL	2	
1	Office Attendant	LEVEL	1	
12				

LIST OF ESTABLISHED POSTS

National Land Agency

Business Services Division

67 Total- Business Services Division

Corporate Legal Services Division

No. of Posts	Posts	Classification	Remarks
1	Senior Director, Corporate Legal Services	LEVEL 10	
1	Manager, Corporate Legal Services	LEVEL 8A	
1	Executive Secretary	LEVEL 5	
1	Senior Secretary	LEVEL 4	
4			

General Legal Services

No. of Posts	Posts	Classification	Remarks
1	Legal Officer 4	LEVEL 8A	
1	Legal Officer 3	LEVEL 8	
1	Legal Officer 2	LEVEL 7	
1	Paralegal Specialist	LEVEL 6	
1	Senior Paralegal Officer	LEVEL 5	
1	Paralegal Officer	LEVEL 4	
1	Assistant Paralegal Officer	LEVEL 3	
7			

Legal Services - Land Settlement Unit

No. of Posts	Posts	Classification	Remarks
1	Senior Legal Officer 4	LEVEL 8A	
1	Legal Officer 2	LEVEL 7	
1	Paralegal Specialist	LEVEL 6	
2	Senior Paralegal Officer	LEVEL 5	
2	Paralegal Officer	LEVEL 4	
1	Senior Secretary	LEVEL 4	
1	Assistant Paralegal Officer	LEVEL 3	
9			

Legal Services - Probate Unit

No. of Posts	Posts	Classification	Remarks
1	Legal Officer 4	LEVEL 8A	
1	Legal Officer 3	LEVEL 8	
1	Legal Officer 2	LEVEL 7	
1	Paralegal Specialist	LEVEL 6	
1	Senior Paralegal Officer	LEVEL 5	
1	Paralegal Officer	LEVEL 4	
1	Senior Secretary	LEVEL 4	
1	Assistant Paralegal Officer	LEVEL 3	

LIST OF ESTABLISHED POSTS

National Land Agency

Corporate Legal Services Division

Legal Services - Probate Unit

No. of Posts	Posts	Classification	Remarks
8			
28	Total- Corporate Legal Services Division		

Corporate Services Division

No. of Posts	Posts	Classification	Remarks
1	Senior Director Corporate Services	LEVEL 10	
1	Administrator, Operations Administrative Support	LEVEL 6	
1	Executive Secretary	LEVEL 5	
3			

Document Management

No. of Posts	Posts	Classification	Remarks
1	Information Governance Specialist	LEVEL 7	
1	Document Management Administrator	LEVEL 6	
1	Records Supervisor	LEVEL 5	
1	Senior Records Officer	LEVEL 4	
3	Records Officer	LEVEL 3	
7			

Finance & Accounts

No. of Posts	Posts	Classification	Remarks
1	Director, Finance	LEVEL 9	
1	Senior Secretary	LEVEL 4	
2			

Finance & Accounts - Accounts Receivables/Payables/Disbursement

No. of Posts	Posts	Classification	Remarks
1	Supervisor, Disbursement	LEVEL 7	
1	Senior Accounts Receivable Officer	LEVEL 6	
3	Senior Disbursement Officer	LEVEL 5	
1	Receivable Officer	LEVEL 4	
2	Disbursement Officer	LEVEL 4	
1	Cashier	LEVEL 3	
9			

Finance & Accounts - Budget

No. of Posts	Posts	Classification	Remarks
1	Senior Budget Officer	LEVEL 6	
1	Budget Officer	LEVEL 5	

LIST OF ESTABLISHED POSTS

National Land Agency

Corporate Services Division

Finance & Accounts - Budget

No. of Posts	Posts	Classification	Remarks
2			

Finance & Accounts - Final Accounts & Reporting

No. of Posts	Posts	Classification	Remarks
1	Manager, Financial Reporting	LEVEL 8	
1	Supervisor, Final Accounts & Reporting	LEVEL 7	
2	Senior Final Accounts Officer	LEVEL 5	
4	Final Accounts Officer	LEVEL 4	
8			

Finance & Accounts - Management Accounts

No. of Posts	Posts	Classification	Remarks
1	Manager, Management Accounting	LEVEL 8	
1			

Finance & Accounts - Property Accounts

No. of Posts	Posts	Classification	Remarks
1	Supervisor, Property Accounts	LEVEL 7	
1	Senior Property Accounts Officer	LEVEL 5	
1	Property Accounts Officer	LEVEL 4	
1	Cashier	LEVEL 3	
1	Assistant Property Accounts Officer	LEVEL 3	
5			

Finance & Accounts - Revenue Operations

No. of Posts	Posts	Classification	Remarks
1	Cashier Supervisor	LEVEL 6	
6	Cashier	LEVEL 3	
7			

Finance & Accounts - Salaries/Payroll

No. of Posts	Posts	Classification	Remarks
1	Supervisor, Payroll	LEVEL 7	
1	Senior Salaries Officer	LEVEL 5	
3	Salaries Officer	LEVEL 4	
5			

LIST OF ESTABLISHED POSTS

National Land Agency

Corporate Services Division

Operations Branch

No. of Posts	Posts	Classification		Remarks
1	Operations Manager	LEVEL	8	
1	Senior Administrator, Operations	LEVEL	7	
1	Asset Management Inventory Officer	LEVEL	5	
1	Senior Secretary	LEVEL	4	
1	Senior Records Officer	LEVEL	4	
5				

Operations Branch - Corporate Services /Land Valuation

No. of Posts	Posts	Classification		Remarks
1	Administrator	LEVEL	6	
1	Maintenance Supervisor	LEVEL	5	
2	Maintenance Technician	LEVEL	4	
1	Telephone Operator	LEVEL	3	
3	Records Officer	LEVEL	3	
1	Maintenance Assistant	LEVEL	2	
5	Attendant	LEVEL	1	
2	Gardener	LEVEL	1	
16				

Operations Branch - Estate Management/Corporate Legal Complex

No. of Posts	Posts	Classification		Remarks
1	Administrator	LEVEL	6	
1	Senior Records Officer	LEVEL	4	
1	Telephone Operator	LEVEL	3	
1	Maintenance Assistant	LEVEL	2	
1	Gardener	LEVEL	1	
4	Attendant	LEVEL	1	
9				

Operations Branch - Housing & Accommodation

No. of Posts	Posts	Classification		Remarks
2	Building Officer	LEVEL	6	
1	Senior Secretary	LEVEL	4	
1	Senior Records Officer	LEVEL	4	
1	Maintenance Assistant	LEVEL	2	
1	Gardener	LEVEL	1	
6				

LIST OF ESTABLISHED POSTS

National Land Agency

Corporate Services Division

Operations Branch - Surveys Mapping/Land Titles/Business Services

No. of Posts	Posts	Classification		Remarks
1	Administrator	LEVEL	6	
1	Office Supervisor	LEVEL	5	
1	Senior Records Officer	LEVEL	4	
2	Records Officer	LEVEL	3	
1	Maintenance Assistant	LEVEL	2	
1	Office Attendant	LEVEL	1	
1	Gardener	LEVEL	1	
4	Attendant	LEVEL	1	
12				

Operations Branch - Transport

No. of Posts	Posts	Classification		Remarks
1	Transport Supervisor	LEVEL	5	
1	Senior Driver	LEVEL	3	
16	Driver	LEVEL	2	
18				

Public Procurement Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Public Procurement	LEVEL	8	
1	Senior Public Procurement Officer	LEVEL	7	
1	Senior Procurement Officer	LEVEL	7	
1	Procurement Officer	LEVEL	6	
1	Public Procurement Officer	LEVEL	6	
1	Public Procurement Administrator	LEVEL	4	
6				
121	Total- Corporate Services Division			

Estate Management Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Estate Management	LEVEL	10	
1	Executive Secretary	LEVEL	5	
1	Records Officer	LEVEL	3	
3				

Property Administration Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Regional Services	LEVEL	9	
1	Senior Secretary	LEVEL	4	

LIST OF ESTABLISHED POSTS

National Land Agency

Estate Management Division

Property Administration Branch

No. of Posts	Posts	Classification	Remarks
2			

Property Administration Branch - Enforcement Squatter Management

No. of Posts	Posts	Classification	Remarks
1	Property Administrator	LEVEL 6	
2	Enforcement Officer	LEVEL 4	
3			

Property Administration Branch - Crown Land Management

No. of Posts	Posts	Classification	Remarks
1	Senior Property Administrator	LEVEL 7	
2	Property Administrator	LEVEL 6	
4	Assistant Property Administrator	LEVEL 5	
7			

Property Administration Branch - Land Settlement Unit

No. of Posts	Posts	Classification	Remarks
1	Senior Property Administrator	LEVEL 7	
2	Property Administrator	LEVEL 6	
1	Records Officer	LEVEL 3	
4			

Property Administration Branch - North East Region

No. of Posts	Posts	Classification	Remarks
1	Regional Lands Officer	LEVEL 7	
3	Senior Lands Officer	LEVEL 6	
3	Lands Officer	LEVEL 5	
1	Secretary	LEVEL 3	
1	Accounting Clerk	LEVEL 3	
1	Ranger	LEVEL 2	
10			

Property Administration Branch - South East Region

No. of Posts	Posts	Classification	Remarks
1	Regional Lands Officer	LEVEL 7	
3	Senior Lands Officer	LEVEL 6	
4	Lands Officer	LEVEL 5	
1	Secretary	LEVEL 3	
1	Accounting Clerk	LEVEL 3	
2	Ranger	LEVEL 2	

LIST OF ESTABLISHED POSTS

National Land Agency

Estate Management Division

Property Administration Branch - South East Region

No. of Posts	Posts	Classification	Remarks
12			

Property Administration Branch - South Region

No. of Posts	Posts	Classification	Remarks
1	Regional Lands Officer	LEVEL 7	
3	Senior Lands Officer	LEVEL 6	
4	Lands Officer	LEVEL 5	
1	Secretary	LEVEL 3	
1	Accounting Clerk	LEVEL 3	
1	Ranger	LEVEL 2	
11			

Property Administration Branch - West Region

No. of Posts	Posts	Classification	Remarks
1	Regional Lands Officer	LEVEL 7	
4	Senior Lands Officer	LEVEL 6	
4	Lands Officer	LEVEL 5	
1	Secretary	LEVEL 3	
1	Accounting Clerk	LEVEL 3	
1	Ranger	LEVEL 2	
12			

Property Services Branch

No. of Posts	Posts	Classification	Remarks
1	Manager, Property Services	LEVEL 9	
1	Senior Secretary	LEVEL 4	
2			

Property Services Branch - Divestment Services

No. of Posts	Posts	Classification	Remarks
1	Senior Divestment Administrator	LEVEL 7	
2	Property Administrator	LEVEL 6	
4	Assistant Property Administrator	LEVEL 5	
7			

Property Services Branch - Mapping Unit

No. of Posts	Posts	Classification	Remarks
2	Assistant Surveyor	LEVEL 5	
1	Draughtsman	LEVEL 4	
1	Map Clerk	LEVEL 3	

LIST OF ESTABLISHED POSTS

National Land Agency

Estate Management Division

Property Services Branch - Mapping Unit

No. of Posts	Posts	Classification	Remarks
4			

Property Services Branch - Scanning Operation

No. of Posts	Posts	Classification	Remarks
1	Supervisor, Scanning & Records	LEVEL 5	
1	Senior Scanning Officer	LEVEL 5	
4	Scanning Officer	LEVEL 3	
1	Office Assistant	LEVEL 2	
7			

Property Services Branch - Strategic Portfolio Management

No. of Posts	Posts	Classification	Remarks
1	Senior Property Administrator	LEVEL 7	
1	Property Administrator	LEVEL 6	
1	Assistant Property Administrator	LEVEL 5	
3			
87	Total- Estate Management Division		

Executive Management

No. of Posts	Posts	Classification	Remarks
1	Chief Executive Officer	LEVEL 11	
1	Data Protection Officer	LEVEL 8	New post(s) [# 337790] with effect from November 20, 2023.
2			

Enterprise Risk Management Branch

No. of Posts	Posts	Classification	Remarks
1	Enterprise Risk Management Analyst	LEVEL 7	New post(s) [# 351064] with effect from April 1, 2026.
1	Manager, Enterprise Risk Management	LEVEL 8	New post(s) [# 351063] with effect from April 1, 2026.
2			

Executive Support

No. of Posts	Posts	Classification	Remarks
1	Project Specialist	LEVEL 8	
1	Administrative Assistant	LEVEL 6	
1	Senior Secretary	LEVEL 4	
3			

LIST OF ESTABLISHED POSTS

National Land Agency

Executive Management

Strategic Planning, Performance Monitoring & Evaluation Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Strategic Planning, Performance Monitoring & Evaluation	LEVEL	8	Post(s) [# 140406] of Strategic Planning & Risk Management Specialist (LEVEL 7) retitled, upgraded and transferred from Corporate Services Division - Strategic Planning and Evaluation with effect from April 1, 2026.
1	Performance Monitoring & Evaluation Analyst	LEVEL	6	Post(s) [# 294251] of Performance Monitoring & Evaluation Analyst (LEVEL 6) transferred from Corporate Services Division - Strategic Planning and Evaluation with effect from April 1, 2026.
2				
9	Total- Executive Management			

Human Resource Management & Development

No. of Posts	Posts	Classification		Remarks
1	Director, Human Resource Management & Development	LEVEL	9	
1	Executive Secretary	LEVEL	5	
1	Senior Secretary	LEVEL	4	
1	Secretary	LEVEL	3	
4				

Documentation and Information Management

No. of Posts	Posts	Classification		Remarks
1	Data Management Officer	LEVEL	5	
1	Records Officer	LEVEL	3	
2				

Human Resource Development

No. of Posts	Posts	Classification		Remarks
1	Senior Administrator, Human Resource Development	LEVEL	7	
1	Administrator, Human Resource Development	LEVEL	6	
2				

LIST OF ESTABLISHED POSTS

National Land Agency

Human Resource Management & Development

Human Resource Management

No. of Posts	Posts	Classification		Remarks
1	Manager, Human Resource Management	LEVEL	8A	
1	Senior Administrator, Organizational Development	LEVEL	7	
1	Administrator, Performance Management	LEVEL	6	
1	Snr. Human Resource Officer - Probation, Confirmation & Medical	LEVEL	4	
4				

Pension, Leave, Document & Information Management Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Pension, Leave Document & Information Management	LEVEL	8	
1	Senior Administrator, Pension and Leave Management	LEVEL	7	
4	Human Resource Officer	LEVEL	4	
6				

Staff Welfare & Benefits

No. of Posts	Posts	Classification		Remarks
1	Senior Administrator, Staff Welfare & Benefits	LEVEL	8	
1	Administrator, Compensation & Insurance	LEVEL	6	
1	Senior Human Resource Officer	LEVEL	4	
1	Records Officer	LEVEL	3	
4				
22	Total- Human Resource Management & Development			

Information & Communication Technology

No. of Posts	Posts	Classification		Remarks
1	Director, Information & Communication Technology	LEVEL	9A	
1	Executive Secretary	LEVEL	5	
1	Senior Secretary	LEVEL	4	
3				

Information Services

No. of Posts	Posts	Classification		Remarks
1	Manager, Information Services	LEVEL	8	
1				

LIST OF ESTABLISHED POSTS

National Land Agency

Information & Communication Technology

Information Services - Application Development Unit

No. of Posts	Posts	Classification	Remarks
2	Senior Applications Developer	LEVEL 7	
1	Systems Architect	LEVEL 6	
1	Application Developer	LEVEL 6	
4			

Information Services - Database & Spatial Administration

No. of Posts	Posts	Classification	Remarks
1	Spatial Developer	LEVEL 7	
1	Senior Geo-Spatial Solution Specialist	LEVEL 7	
1	Senior Database Administrator	LEVEL 7	
1	Spatial Database Administrator	LEVEL 6	
1	Relational Database Administrator	LEVEL 6	
1	Spatial Support Specialist	LEVEL 6	
6			

Information Services - Quality Assurance & Support

No. of Posts	Posts	Classification	Remarks
1	Systems Analyst	LEVEL 7	
1	Quality Assurance Analyst	LEVEL 6	
2	Application Support Specialist	LEVEL 6	
4			

System Support - Network Administration

No. of Posts	Posts	Classification	Remarks
1	Network Security Specialist	LEVEL 7	
1	Network Administrator	LEVEL 6	
2			

System Support - Server Support

No. of Posts	Posts	Classification	Remarks
1	Senior Server Support Specialist	LEVEL 7	
1	Server Support Specialist	LEVEL 6	
2			

System Support-Technology Support

No. of Posts	Posts	Classification	Remarks
1	Senior Technology Support Specialist	LEVEL 7	
5	Client Support Technologist	LEVEL 6	
6			

LIST OF ESTABLISHED POSTS

National Land Agency

Information & Communication Technology

Systems Support

No. of Posts	Posts	Classification	Remarks
1	Manager, Systems Support	LEVEL 8	
2	Client Support Technologist	LEVEL 6	
3			
31	Total- Information & Communication Technology		

Internal Audit

No. of Posts	Posts	Classification	Remarks
1	Chief Audit Executive	LEVEL 9	
3	Senior Auditor	LEVEL 7	
8	Auditor	LEVEL 6	
1	Assistant Auditor	LEVEL 5	
13			
13	Total- Internal Audit		

Land Administration and Management Division

No. of Posts	Posts	Classification	Remarks
1	Senior Director, Land Administration & Management	LEVEL 10	
2	Manager, Land Administration & Management Division	LEVEL 9	
4	Legal Officer 3	LEVEL 8	
4	Legal Officer 2	LEVEL 7	
2	Paralegal Specialist	LEVEL 6	
1	Executive Secretary	LEVEL 5	
2	Paralegal Officer	LEVEL 4	
2	Senior Secretary	LEVEL 4	
2	Assistant Paralegal Officer	LEVEL 3	
20			
20	Total- Land Administration and Management Division		

Land Titles Division

No. of Posts	Posts	Classification	Remarks
1	Senior Director/Registrar of Titles	LEVEL 10	
1	Executive Secretary	LEVEL 5	
2			

LIST OF ESTABLISHED POSTS

National Land Agency

Land Titles Division

Legal Applications Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Legal Application/Senior Deputy Registrar of Titles	LEVEL	8A	
1	Senior Secretary	LEVEL	4	
2				

Legal Applications Branch - First Registration

No. of Posts	Posts	Classification		Remarks
3	Paralegal Specialist	LEVEL	6	
8	Application Officer	LEVEL	4	
1	Records Officer	LEVEL	3	
12				

Legal Applications Branch - Legal Unit

No. of Posts	Posts	Classification		Remarks
4	Legal Officer 3	LEVEL	8	
3	Legal Officer 2	LEVEL	7	
7				

Legal Applications Branch - New Title/Production

No. of Posts	Posts	Classification		Remarks
1	Supervisor, Legal Applications	LEVEL	7	
1	Paralegal Specialist	LEVEL	6	
8	Senior Application Officer	LEVEL	6	
10				

Legal Applications Branch - Processing Unit

No. of Posts	Posts	Classification		Remarks
1	Paralegal Specialist	LEVEL	6	
4	Senior Application Officer	LEVEL	6	
4	Plan Application Officer	LEVEL	4	
1	Control Officer	LEVEL	3	
2	Coding Officer	LEVEL	3	
1	Records Officer	LEVEL	3	
13				

Legal Applications Branch - South Region

No. of Posts	Posts	Classification		Remarks
1	Legal Officer 2	LEVEL	7	
1	Senior Title Investigator	LEVEL	6	
1	Title Investigator	LEVEL	5	

LIST OF ESTABLISHED POSTS

National Land Agency

Land Titles Division

Legal Applications Branch - South Region

No. of Posts	Posts	Classification	Remarks
3			

Legal Applications Branch - West Region

No. of Posts	Posts	Classification	Remarks
1	Legal Officer	LEVEL 7	
1	Senior Title Investigator	LEVEL 6	
1	Title Investigator	LEVEL 5	
3			

Legal Services Branch

No. of Posts	Posts	Classification	Remarks
1	Manager, Legal Services/Deputy Registrar of Titles	LEVEL 8A	
1	Senior Secretary	LEVEL 4	
2			

Memorandum

No. of Posts	Posts	Classification	Remarks
1	Manager, Memorandum/Deputy Registrar of Titles	LEVEL 8A	
1	Supervisor, Memorandum	LEVEL 6	
1	Senior Title Investigator	LEVEL 6	
2	Caveat Officer	LEVEL 5	
19	Memorandum Officer	LEVEL 5	
1	Senior Secretary	LEVEL 4	
1	Process Server	LEVEL 3	
26			

Titles Operation

No. of Posts	Posts	Classification	Remarks
1	Manager, Titles Operations	LEVEL 8	
1	Senior Secretary	LEVEL 4	
2			

Titles Operation- Customer Service Unit

No. of Posts	Posts	Classification	Remarks
1	Customer Service Supervisor	LEVEL 6	
5	Senior Customer Service Officer	LEVEL 5	
4	Customer Service Officer	LEVEL 4	
1	Customer Service Clerk	LEVEL 2	

LIST OF ESTABLISHED POSTS

National Land Agency

Land Titles Division

Titles Operation- Customer Service Unit

No. of Posts	Posts	Classification	Remarks
11			

Titles Operation- Document Management

No. of Posts	Posts	Classification	Remarks
1	Document Management Administrator	LEVEL 6	
2	Records Information Supervisor	LEVEL 5	
1	Senior Records Officer	LEVEL 4	
14	Records Officer	LEVEL 3	
18			

Titles Operation- Scanning /Dispatch

No. of Posts	Posts	Classification	Remarks
1	Supervisor, Titles Dispatch	LEVEL 5	
1	Senior Scanning Officer	LEVEL 4	
1	Senior Dispatch Officer	LEVEL 4	
7	Scanning Officer	LEVEL 3	
5	Dispatch Officer	LEVEL 3	
1	Office Assistant	LEVEL 2	
16			
127	Total- Land Titles Division		

Land Valuation Division

No. of Posts	Posts	Classification	Remarks
1	Senior Director/Commissioner of Land Valuations	LEVEL 10	
1	Executive Secretary	LEVEL 5	
1	Senior Records Officer	LEVEL 4	
1	Senior Secretary	LEVEL 4	
4			

North East Region

No. of Posts	Posts	Classification	Remarks
1	Manager/Deputy Commissioner of Land Valuations	LEVEL 9	
3	Senior Valuation Surveyor	LEVEL 7	
6	Valuation Surveyor	LEVEL 6	
3	Valuer	LEVEL 5	
3	Valuation Assistant	LEVEL 4	
1	Senior Secretary	LEVEL 4	
17			

LIST OF ESTABLISHED POSTS

National Land Agency

Land Valuation Division

South East Region

No. of Posts	Posts	Classification		Remarks
1	Manager/Deputy Commissioner of Land Valuations	LEVEL	9	
3	Senior Valuation Surveyor	LEVEL	7	
10	Valuation Surveyor	LEVEL	6	
5	Valuer	LEVEL	5	
1	Senior Secretary	LEVEL	4	
3	Valuation Assistant	LEVEL	4	
23				

South Region

No. of Posts	Posts	Classification		Remarks
1	Manager/Deputy Commissioner of Land Valuations	LEVEL	9	
3	Senior Valuation Surveyor	LEVEL	7	
10	Valuation Surveyor	LEVEL	6	
5	Valuer	LEVEL	5	
1	Valuation Assistant	LEVEL	4	
1	Senior Secretary	LEVEL	4	
1	Records Officer	LEVEL	3	
22				

Valuation Services Branch

No. of Posts	Posts	Classification		Remarks
1	Administrator, Valuation Services	LEVEL	7	
1	Secretary	LEVEL	3	
2				

Valuation Services Branch - Customer Services

No. of Posts	Posts	Classification		Remarks
1	Customer Service Supervisor	LEVEL	6	
2	Senior Customer Service Officer	LEVEL	5	
3	Customer Service Officer	LEVEL	4	
6				

Valuation Services Branch - Data Automation

No. of Posts	Posts	Classification		Remarks
1	Data Entry Supervisor	LEVEL	6	
2	Data Entry Officer	LEVEL	4	
2	Records Officer	LEVEL	3	
2	Office Assistant	LEVEL	2	

LIST OF ESTABLISHED POSTS

National Land Agency

Land Valuation Division

Valuation Services Branch - Data Automation

No. of Posts	Posts	Classification	Remarks
7			

Valuation Services Branch - Valuation Roll

No. of Posts	Posts	Classification	Remarks
1	Supervisor, Valuation Roll	LEVEL 6	
1	Senior Valuation Roll Officer	LEVEL 4	
1	Senior Secretary	LEVEL 4	
4	Valuation Roll Officer	LEVEL 3	
1	Records Officer	LEVEL 3	
1	Office Assistant	LEVEL 2	
9			

West Region

No. of Posts	Posts	Classification	Remarks
1	Manager/Deputy Commissioner of Land Valuations	LEVEL 9	
2	Senior Valuation Surveyor	LEVEL 7	
9	Valuation Surveyor	LEVEL 6	
3	Valuer	LEVEL 5	
2	Valuation Assistant	LEVEL 4	
1	Senior Secretary	LEVEL 4	
18			
108	Total- Land Valuation Division		

Surveys & Mapping Division

No. of Posts	Posts	Classification	Remarks
1	Senior Director, Surveys & Mapping	LEVEL 10	
1	Executive Secretary	LEVEL 5	
2			

Cadastral Mapping Branch

No. of Posts	Posts	Classification	Remarks
1	Manager, Cadastral Mapping	LEVEL 8A	
1	Senior Secretary	LEVEL 4	
2			

Cadastral Mapping Branch - Field Mapping

No. of Posts	Posts	Classification	Remarks
1	Chief Surveyor	LEVEL 8	

LIST OF ESTABLISHED POSTS

National Land Agency

Surveys & Mapping Division

Cadastral Mapping Branch - Field Mapping

No. of Posts	Posts	Classification		Remarks
1	Senior Surveyor	LEVEL	7	
5	Surveyor	LEVEL	6	
1	Senior Plan Examiner	LEVEL	5	
5	Assistant Surveyor	LEVEL	5	
2	Survey Draughtsman	LEVEL	4	
2	Chief Field Assistant	LEVEL	3	
3	Field Assistant	LEVEL	2	
20				

Cadastral Surveys Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Cadastral Surveys	LEVEL	8A	
1	Senior Secretary	LEVEL	4	
2				

Cadastral Surveys Branch - Field Survey

No. of Posts	Posts	Classification		Remarks
1	Chief Surveyor	LEVEL	8	
1	Senior Surveyor	LEVEL	7	
5	Surveyor	LEVEL	6	
3	Senior Survey Draughtsman	LEVEL	5	
4	Assistant Surveyor	LEVEL	5	
3	Survey Draughtsman	LEVEL	4	
2	Chief Field Assistant	LEVEL	3	
4	Field Assistant	LEVEL	2	
23				

Mapping Services Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Mapping Services	LEVEL	8A	
1	Senior Secretary	LEVEL	4	
2				

Mapping Services Branch - Cadastral Data Management

No. of Posts	Posts	Classification		Remarks
1	Supervisor, Cadastral Data Management	LEVEL	7	
1				

LIST OF ESTABLISHED POSTS

National Land Agency

Surveys & Mapping Division

Mapping Services Branch - Cadastral Map Compilation Unit

No. of Posts	Posts	Classification	Remarks
1	Chief Map Data Compiler	LEVEL 6	
6	Map Data Compiler	LEVEL 5	
7			

Mapping Services Branch - Cartographic Unit

No. of Posts	Posts	Classification	Remarks
1	Chief Cartographer	LEVEL 6	
6	Cartographer	LEVEL 5	
7			

Mapping Services Branch - GIS Analysis Unit

No. of Posts	Posts	Classification	Remarks
1	Senior GIS Analyst	LEVEL 7	
3	GIS Analyst	LEVEL 6	
4			

Mapping Services Branch - Map Automation Unit

No. of Posts	Posts	Classification	Remarks
1	Supervisor, Map Automation	LEVEL 7	
3	Digitizing Technician	LEVEL 6	
4			

Mapping Services Branch - Photogrammetric Unit

No. of Posts	Posts	Classification	Remarks
1	Chief Photogrammetrist	LEVEL 6	
4	Photogrammetrist	LEVEL 5	
5			

Mapping Services Branch - Regional Map Maintenance Unit

No. of Posts	Posts	Classification	Remarks
1	Supervisor, Map Maintenance	LEVEL 6	
6	Senior Map Maintenance Technician	LEVEL 5	
10	Map Maintenance Technician	LEVEL 4	
17			

Mapping Services Branch - Topo Data Management Section

No. of Posts	Posts	Classification	Remarks
1	Supervisor, Topo Data Management	LEVEL 7	
1			

LIST OF ESTABLISHED POSTS

National Land Agency

Surveys & Mapping Division

Plan Examination & Certification Branch

No. of Posts	Posts	Classification	Remarks
1	Manager, Plan Examination & Certification	LEVEL 8A	
1	Senior Secretary	LEVEL 4	
1	Secretary	LEVEL 3	
3			

Plan Examination & Certification Branch - Plan Annexation Section

No. of Posts	Posts	Classification	Remarks
1	Senior Surveyor	LEVEL 7	
1	Senior Survey Draughtsman	LEVEL 5	
4	Survey Draughtsman	LEVEL 4	
1	Office Assistant	LEVEL 2	
1	Machine Operator	LEVEL 2	
8			

Plan Examination & Certification Branch - Plan Examination Section

No. of Posts	Posts	Classification	Remarks
1	Chief Plan Examiner	LEVEL 8	
2	Assistant Chief Plan Examiner	LEVEL 6	
9	Senior Plan Examiner	LEVEL 5	
9	Plan Examiner	LEVEL 4	
1	Records Officer	LEVEL 3	
22			

Plan Examination & Certification Branch - Plan Registry

No. of Posts	Posts	Classification	Remarks
1	Senior Customer Service Officer	LEVEL 5	
2	Customer Service Officer	LEVEL 4	
3			

Topographic & Hydrographic Surveys Branch

No. of Posts	Posts	Classification	Remarks
1	Manager, Topographic & Hydrographic Surveys	LEVEL 8A	
1	Senior Secretary	LEVEL 4	
2			

Topographic & Hydrographic Surveys Branch - Geodetic Survey Section

No. of Posts	Posts	Classification	Remarks
1	Chief Geodesist	LEVEL 8	
1	Senior Surveyor	LEVEL 7	
3	Surveyor	LEVEL 6	

LIST OF ESTABLISHED POSTS

National Land Agency

Surveys & Mapping Division

Topographic & Hydrographic Surveys Branch - Geodetic Survey Section

No. of Posts	Posts	Classification	Remarks
1	Control Database Administrator	LEVEL 6	
6	Assistant Surveyor	LEVEL 5	
3	Chief Field Assistant	LEVEL 3	
2	Field Assistant	LEVEL 2	
17			

Topographic & Hydrographic Surveys Branch - Hydrographic Survey Section

No. of Posts	Posts	Classification	Remarks
1	Chief Hydrographer	LEVEL 8	
1	Senior Hydrographic Surveyor	LEVEL 7	
1	Hydrographic Surveyor	LEVEL 6	
2	Assistant Hydrographic Surveyor	LEVEL 5	
1	Coxswain Driver	LEVEL 4	
1	Boatman	LEVEL 3	
1	Field Assistant	LEVEL 2	
8			

Topographic & Hydrographic Surveys Branch - Reprographic & Reproduction Section

No. of Posts	Posts	Classification	Remarks
1	Chief Photolithographer	LEVEL 6	
5	Photolithographer	LEVEL 5	
6			
166	Total- Surveys & Mapping Division		
810	Total-National Land Agency		

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Application Management Division

No. of Posts	Posts	Classification		Remarks
1	Civil/Structural Engineer	LEVEL	8	
1	Executive Secretary	LEVEL	5	
2				

Application Processing Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Application Processing	LEVEL	8	
5	Application Processing Coordinator	LEVEL	7	
13	Application Processing Officer	LEVEL	6	
1	Applications Processing Officer	LEVEL	6	
1	Senior Secretary	LEVEL	4	
4	Technical Assistant	LEVEL	3	
25				

Applications Secretariat Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Application Secretariat	LEVEL	8	
1	Senior Customer Service Officer	LEVEL	7	
3	Customer Service Officer	LEVEL	6	
1	Planning Technologist	LEVEL	5	
3	Customer Service Assistant	LEVEL	4	
1	Senior Secretary	LEVEL	4	
3	Records Clerk	LEVEL	3	
13				

Applications Secretariat Branch - Map Registry & Data Management

No. of Posts	Posts	Classification		Remarks
1	Coordinator, Map Registry	LEVEL	7	
1	GIS Officer	LEVEL	5	
3	Mapping & Data Technician	LEVEL	4	
5				

Development Assistance Centre

No. of Posts	Posts	Classification		Remarks
1	Manager, Development Assistance Centre	LEVEL	8	
2	Application Processing Officer	LEVEL	6	
1	Senior Secretary	LEVEL	4	
4				
49	Total- Application Management Division			

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Applications Management & Client Services Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Applications Management & Client Services	LEVEL	10	Post(s) [# 140244] of Director, Application Management Division (LEVEL 10) retitled and transferred from Applications Management Division with effect from July 1, 2025.
1				
1	Total- Applications Management & Client Services Division			

Compliance & Enforcement Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Compliance & Enforcement	LEVEL	10	Post(s) [# 140233] of Manager, Enforcement (LEVEL 8) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement and Compliance Branch with effect from July 1, 2025.
1	Administrative Assistant 2	LEVEL	5	Post(s) [# 140234] of Senior Secretary (LEVEL 4) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement and Compliance Branch with effect from April 1, 2026.
2				

North-East Region

No. of Posts	Posts	Classification		Remarks
1	Regional Manager, Compliance & Enforcement	LEVEL	8	Post(s) [# 141068] of Enforcement Coordinator (LEVEL 7) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.
1	Administrative Assistant 1	LEVEL	4	New post(s) [# 349454] with effect from April 1, 2026.
2				

North-East Region, Portland

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	New post(s) [# 349458] with effect from April 1, 2026.

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Compliance & Enforcement Division

North-East Region, Portland

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 140239] of Enforcement Inspector (LEVEL 4) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.
2				

North-East Region, St. Ann

No. of Posts	Posts	Classification		Remarks
2	Compliance & Enforcement Officer	LEVEL	7	Two (2) new post(s) [#s 349455-6] with effect from April 1, 2026.
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141079] of Environmental Officer (Enforcement) (LEVEL 6) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 140238] of Enforcement Officer (LEVEL 5) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.
4				

North-East Region, St. Mary

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	New post(s) [# 349457] with effect from April 1, 2026.
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141071] of Enforcement Inspector (LEVEL 4) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.
2				

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Compliance & Enforcement Division

South-East Region

No. of Posts	Posts	Classification		Remarks
1	Regional Manager, Compliance & Enforcement	LEVEL	8	Post(s) [# 140240] of Enforcement Coordinator (LEVEL 7) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.
1	Administrative Assistant 1	LEVEL	4	Post(s) [# 140242] of Secretary (LEVEL 3) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.

2

South-East Region, Kingston & St. Andrew

No. of Posts	Posts	Classification		Remarks
3	Compliance & Enforcement Officer	LEVEL	7	Three (3) new post(s) [#s 349448-50] with effect from April 1, 2026.
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141076] of Enforcement Investigator (LEVEL 6) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141066] of Environmental Officer (Enforcement) (LEVEL 6) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141081] of Enforcement Officer (LEVEL 5) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Compliance & Enforcement Division

South-East Region, Kingston & St. Andrew

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141073] of Enforcement Inspector (LEVEL 4) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.

7

South-East Region, St. Catherine

No. of Posts	Posts	Classification		Remarks
2	Compliance & Enforcement Officer	LEVEL	7	Two (2) new post(s) [#s 349451-2] with effect from April 1, 2026.
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141077] of Enforcement Investigator (LEVEL 6) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.
2	Compliance & Enforcement Officer	LEVEL	7	Two (2) post(s) [#s 141070 & 141072] of Enforcement Inspector (LEVEL 4) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.

5

South-East Region, St. Thomas

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	New post(s) [# 349453] with effect from April 1, 2026.
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141058] of Enforcement Inspector (LEVEL 4) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.

2

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Compliance & Enforcement Division

Southern Region

No. of Posts	Posts	Classification		Remarks
1	Regional Manager, Compliance & Enforcement	LEVEL	8	Post(s) [# 140243] of Enforcement Coordinator (LEVEL 7) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.
1	Administrative Assistant 1	LEVEL	4	New post(s) [# 349459] with effect from April 1, 2026.

2

Southern Region, Clarendon

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	New post(s) [# 349442] with effect from April 1, 2026.
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141034] of Environmental Officer (Enforcement) (LEVEL 6) retitled , upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.

2

Southern Region, Manchester

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	New post(s) [# 349441] with effect from April 1, 2026.
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141078] of Enforcement Investigator (LEVEL 6) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.

2

Southern Region, St. Elizabeth

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	New post(s) [# 349443] with effect from April 1, 2026.

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Compliance & Enforcement Division

Southern Region, St. Elizabeth

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141074] of Enforcement Inspector (LEVEL 4) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.

2

Western Region

No. of Posts	Posts	Classification		Remarks
1	Regional Manager, Compliance & Enforcement	LEVEL	8	Post(s) [# 249021] of Enforcement Coordinator (LEVEL 7) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.
1	Administrative Assistant 1	LEVEL	4	New post(s) [# 349444] with effect from April 1, 2026.

2

Western Region, Hanover

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	New post(s) [# 349446] with effect from April 1, 2026.
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141097] of Enforcement Officer (LEVEL 5) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.

2

Western Region, St. James

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	New post(s) [# 349445] with effect from April 1, 2026.

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Compliance & Enforcement Division

Western Region, St. James

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141080] of Environmental Officer (Enforcement) (LEVEL 6) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141088] of Regional Monitoring Officer (LEVEL 6) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.

3

Western Region, Trelawny

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	New post(s) [# 349447] with effect from April 1, 2026.
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141067] of Environmental Officer (Enforcement) (LEVEL 6) retitled , upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.

2

Western Region, Westmoreland

No. of Posts	Posts	Classification		Remarks
1	Compliance & Enforcement Officer	LEVEL	7	Post(s) [# 141065] of Environmental Officer (Enforcement) (LEVEL 6) retitled , upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Compliance & Enforcement Division

Western Region, Westmoreland

No. of Posts	Posts	Classification		Remarks
2	Compliance & Enforcement Officer	LEVEL	7	Two (2) post(s) [#s 141069 & 141075] of Enforcement Inspector (LEVEL 4) retitled, upgraded and transferred from Legal & Enforcement Division, Enforcement & Compliance Branch with effect from April 1, 2026.

3

48 Total- Compliance & Enforcement Division

Corporate Management Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Corporate Management	LEVEL	10	Post(s) [# 140121] of Director, Corporate Management (LEVEL 10) retitled with effect from July 1, 2025.
1	Executive Secretary	LEVEL	5	

2

Documentation Centre

No. of Posts	Posts	Classification		Remarks
1	Senior Librarian	LEVEL	7	
1	Librarian	LEVEL	6	
1	Library Assistant	LEVEL	3	

3

Facilities Management and Operations Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Facilities Management & Operations	LEVEL	8	
1	Senior Secretary	LEVEL	4	

2

Facilities Management and Operations Branch - Office Services

No. of Posts	Posts	Classification		Remarks
1	Office Services Coordinator	LEVEL	7	Post [# 140142] of Office Services Supervisor (LEVEL 5) retitled and upgraded with effect from May 30, 2022.
1	Inventory Clerk	LEVEL	4	
2	Telephone Operator	LEVEL	4	

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Corporate Management Division

Facilities Management and Operations Branch - Office Services

No. of Posts	Posts	Classification		Remarks
5	Office Attendant	LEVEL	1	
9				

Facilities Management and Operations Branch - Procurement

No. of Posts	Posts	Classification		Remarks
1	Procurement Clerk	LEVEL	4	
1				

Facilities Management and Operations Branch - Property, Transport and Security

No. of Posts	Posts	Classification		Remarks
1	Property, Transport & Security Coordinator	LEVEL	7	Post [# 140147] of Property, Transport & Security Supervisor (LEVEL 5) retitled and upgraded with effect from June 27, 2022.
1	Assistant Transport Officer	LEVEL	4	
3	Site Warden	LEVEL	3	
6	Driver/Biker	LEVEL	3	
1	Maintenance Assistant	LEVEL	3	
1	Watchman/Security Officer	LEVEL	1	
1	Caretaker	LEVEL	1	
1	Handyman	LEVEL	1	
15				

Facilities Management and Operations Branch - Records Management

No. of Posts	Posts	Classification		Remarks
1	Registrar	LEVEL	5	
1	Senior Records Clerk	LEVEL	4	
6	Records Clerk	LEVEL	3	
8				

Finance and Accounts Branch

No. of Posts	Posts	Classification		Remarks
1	Administrative Assistant	LEVEL	5	Post(s) [# 140133] of Senior Secretary (LEVEL 4) retitled and upgraded with effect from April 2, 2024.
1				

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Corporate Management Division

Finance and Accounts Branch, Final Accounts & Reporting

No. of Posts	Posts	Classification		Remarks
1	Final Accountant	LEVEL	7	Post(s) [# 140134] of Accountant (Final Accounts) (LEVEL 7) retitled and transferred from Corporate Management Division, Finance and Accounts Branch with effect from April 2, 2024.
1	Manager, Final Accounts & Reporting	LEVEL	8	New post(s) [# 337884] with effect from April 2, 2024.
1	Final Accounts Officer	LEVEL	6	Post(s) [# 140136] of Senior Accounting Officer (LEVEL 6) retitled and transferred from Corporate Management Division, Finance and Accounts Branch with effect from April 2, 2024.
2	Final Accounts Officer	LEVEL	6	Two (2) post(s) [#s 141011 & 141013] of Accounting Clerk (LEVEL 5) retitled, upgraded and transferred from Corporate Management Division, Finance and Accounts Branch with effect from April 2, 2024.
1	Disbursement & Collections Officer	LEVEL	5	Post(s) [# 140139] of Cashier (LEVEL 4) retitled, upgraded and transferred from Corporate Management Division, Finance and Accounts Branch with effect from April 2, 2024.
6				

Finance and Accounts Branch, Management Accounts

No. of Posts	Posts	Classification		Remarks
1	Manager, Management Accounts	LEVEL	8	New post(s) [# 337885] with effect from April 2, 2024.
1	Management Accountant	LEVEL	7	Post(s) [# 140135] of Budget Analyst (LEVEL 6) retitled, upgraded and transferred from Corporate Management Division, Finance and Accounts Branch with effect from April 2, 2024.
1	Management Accounts Officer	LEVEL	6	New post(s) [# 337886] with effect from April 2, 2024.
3				

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Corporate Management Division

Finance and Accounts Branch, Payroll & Payments Services

No. of Posts	Posts	Classification		Remarks
1	Manager, Payroll & Payments Services	LEVEL	8	New post(s) [# 337887] with effect from April 2, 2024.
1	Accountant - Payment Services	LEVEL	7	Post(s) [# 141114] of Accountant (Disbursements & Salaries) (LEVEL 7) retitled and transferred from Corporate Management Division, Finance and Accounts Branch with effect from April 2, 2024; Post(s) of Accountant-Payroll Services (LEVEL 7) retitled with effect from June 9, 2025.
1	Accountant - Payroll Services	LEVEL	7	New post(s) [# 333994] with effect from May 8, 2023; Post(s) of Accountant (Natural Resources Conservation Authority) (LEVEL 7) retitled and transferred from Natural Resources Conservation Authority, Finance & Accounts Branch with effect from April 2, 2024; Post(s) of Accountant - Payment Services (LEVEL 7) retitled with effect from June 9, 2025.
1	Payments Officer	LEVEL	5	Post(s) [# 140137] of Accounts Payable Clerk (LEVEL 5) retitled and transferred from Corporate Management Division, Finance and Accounts Branch with effect from April 2, 2024.
2	Payroll Officer	LEVEL	5	Two (2) post(s) [#s 141012 & 141014] of Accounting Clerk (LEVEL 5) retitled and transferred from Corporate Management Division, Finance and Accounts Branch with effect from April 2, 2024.
1	Payments Officer	LEVEL	5	New post(s) [# 333995] with effect from May 8, 2023; Post(s) of Accounting Clerk (Natural Resources Conservation Authority) (LEVEL 5) retitled and transferred from Natural Resources Conservation Authority, Finance & Accounts Branch with effect from April 2, 2024.
7				

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Corporate Management Division

Finance and Accounts Branch, Project Accounts

No. of Posts	Posts	Classification		Remarks
1	Project Accountant	LEVEL	7	New post(s) [# 337888] with effect from April 2, 2024.

1

Information & Communication Technology Branch

No. of Posts	Posts	Classification		Remarks
1	Administrative Assistant	LEVEL	5	Post(s) [# 140197] of Senior Secretary (LEVEL 4) retitled, upgraded and transferred from Corporate Management Division, Information Technology Branch with effect from April 2, 2024.

1

Information & Communication Technology Branch, Business Process & Application

Development Unit

No. of Posts	Posts	Classification		Remarks
1	Manager, Business Process & Application Development	LEVEL	8	New post(s) [# 338293] with effect from April 2, 2024.
1	ICT Business Analyst	LEVEL	7	Post(s) [# 141041] of Information Technology Business Analyst (LEVEL 7) retitled and transferred from Corporate Management Division, Information Technology Branch with effect from April 2, 2024.
1	Software Engineer	LEVEL	7	Post(s) [# 140203] of Applications Development Specialist (LEVEL 7) retitled and transferred from Corporate Management Division, Information Technology Branch with effect from April 2, 2024.
1	Software Engineer	LEVEL	7	Post(s) [# 140205] of Database SQL/Website Administrator (LEVEL 6) retitled, upgraded and transferred from Corporate Management Division, Information Technology Branch with effect from April 2, 2024.
1	Software Engineer	LEVEL	7	New post(s) [# 338294] with effect from April 2, 2024.

5

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Corporate Management Division

Information & Communication Technology Branch, ICT Infrastructure & Technical Support

Unit

No. of Posts	Posts	Classification		Remarks
1	Manager, ICT Infrastructure & Technical Support	LEVEL	8	New post(s) [# 338295] with effect from April 2, 2024.
1	Network Administrator	LEVEL	7	Post(s) [# 140199] of Enterprise System Specialist (LEVEL 7) retitled and transferred from Corporate Management Division, Information Technology Branch with effect from April 2, 2024.
1	ICT Infrastructure Specialist	LEVEL	7	Post(s) [# 141026] of System Administrator (LEVEL 6) retitled, upgraded and transferred from Corporate Management Division, Information Technology Branch with effect from April 2, 2024.
1	Web Administrator	LEVEL	6	Post(s) [# 140167] of Web Administrator (LEVEL 6) transferred from Corporate Management Division, Information Technology Branch with effect from April 2, 2024.
1	Senior Technical & User Support Officer	LEVEL	6	Post(s) [# 140200] of Technical Support Specialist (LEVEL 6) retitled and transferred from Corporate Management Division, Information Technology Branch with effect from April 2, 2024.
2	Technical & User Support Officer	LEVEL	5	Two (2) post(s) [#s 140201-2] of End User Support Officer (LEVEL 5) retitled and transferred from Corporate Management Division, Information Technology Branch with effect from April 2, 2024.
7				

Information & Communication Technology Branch, ICT Security Unit

No. of Posts	Posts	Classification		Remarks
1	Manager, ICT Security	LEVEL	8	New post(s) [# 338297] with effect from April 2, 2024.
1	ICT Security Officer	LEVEL	7	New post(s) [# 338296] with effect from April 2, 2024.
2				

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Corporate Management Division

Public Education & Corporate Communication

No. of Posts	Posts	Classification		Remarks
1	Manager, Public Education & Corporate Communications	LEVEL	8	
1	Public Relations Officer	LEVEL	7	
1	Senior Public Education & Community Outreach Officer	LEVEL	7	
1	Community Animator	LEVEL	6	
1	Public Education & Community Outreach Officer	LEVEL	6	
1	Information Officer	LEVEL	6	
1	Administrative Assistant	LEVEL	5	
1	Graphic Artist	LEVEL	5	
1	Records Clerk	LEVEL	3	
9				

Public Procurement Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Public Procurement	LEVEL	8	
1	Senior Public Procurement Officer	LEVEL	6	
1	Public Procurement Officer	LEVEL	5	
1	Public Procurement Administrator	LEVEL	4	
1	Public Procurement Clerk	LEVEL	3	
5				
87	Total- Corporate Management Division			

Environmental Management & Conservation Division

No. of Posts	Posts	Classification		Remarks
1	Executive Secretary	LEVEL	5	
1				

Conservation & Protection Sub-Division

No. of Posts	Posts	Classification		Remarks
1	Senior Manager, Conservation & Protection Sub-Division	LEVEL	9	
1	Conservation Officer	LEVEL	5	
1	Senior Secretary	LEVEL	4	
3				

Conservation & Protection Sub-Division - Ecosystem Management Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Ecosystems Management	LEVEL	8	
1	Coordinator, Watershed Information Systems	LEVEL	7	

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Environmental Management & Conservation Division

Conservation & Protection Sub-Division - Ecosystem Management Branch

No. of Posts	Posts	Classification	Remarks
1	Fauna Co-ordinator	LEVEL 7	
1	Coordinator - Watersheds Area Management	LEVEL 7	
1	Flora Coordinator	LEVEL 7	
1	Coordinator, Ecosystem	LEVEL 7	
1	Coordinator, Beaches	LEVEL 7	New post(s) [# 338355] with effect from March 18, 2024.
1	Watershed Planner	LEVEL 6	
4	Environmental Officer	LEVEL 6	
1	Environmental Officer (Beaches)	LEVEL 6	New post(s) [# 338356] with effect from March 18, 2024.
1	Environmental Officer (Coastal)	LEVEL 6	
1	Environmental Officer (Watershed)	LEVEL 6	
1	Environmental Officer (Conservation)	LEVEL 6	
3	Conservation Officer	LEVEL 5	
1	Senior Secretary	LEVEL 4	
20			

Conservation & Protection Sub-Division - Protected Areas Branch

No. of Posts	Posts	Classification	Remarks
1	Manager, Protected Areas	LEVEL 8	
1	Coordinator, Management & Operations	LEVEL 7	
1	Coordinator, Protected Areas System	LEVEL 7	
2	Environmental Officer	LEVEL 6	
1	Environmental Officer	LEVEL 6	
1	Environmental Officer	LEVEL 6	
1	Senior Secretary	LEVEL 4	
8			

Environmental Management Sub-Division

No. of Posts	Posts	Classification	Remarks
1	Senior Manager, Environmental Management	LEVEL 9	
1			

Environmental Management Sub-Division - Air Quality Management

No. of Posts	Posts	Classification	Remarks
1	Manager, Air Quality Management	LEVEL 8	
1	Coordinator, Air Quality Management	LEVEL 7	
1	Air Pollution Management Specialist	LEVEL 7	
3	Air Quality Management Officer	LEVEL 6	
6			

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Environmental Management & Conservation Division

Environmental Management Sub-Division - Pollution Monitoring & Assessment Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Pollution Monitoring & Assessment	LEVEL	8	Post [# 140259] of Manager, Pollution Monitoring Assessment (LEVEL 8) retitled with effect from July 25, 2022.
1	Waste Water Coordinator	LEVEL	7	
1	Coordinator, National Integrated Watershed Mgmt. Prog.	LEVEL	7	
1	Coordinator, Technical Services	LEVEL	7	
3	Environmental Officer	LEVEL	6	
1	Environmental Officer - Wastewater	LEVEL	6	New post(s) [# 337364] with effect from August 28, 2023; Post of Environmental Officer -Wastewater (LEVEL 6) transferred from Environmental Management & Conservation Division, Environmental Management Sub-Division - Pollution Prevention Branch with effect from October 23, 2023.
1	EMS Programmes Officer	LEVEL	6	
1	Laboratory Technican	LEVEL	4	
1	Laboratory Technician	LEVEL	4	
1	Senior Secretary	LEVEL	4	
12				

Environmental Management Sub-Division - Pollution Prevention Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Pollution Prevention	LEVEL	8	
1	Coordinator, Pollution Prevention	LEVEL	7	
2	Environmental Officer	LEVEL	6	
1	EMS Programmes Officer	LEVEL	6	
1	Environmental Officer	LEVEL	6	New post(s) [# 337363] with effect from August 28, 2023; Post of Environmental Officer (LEVEL 6) transferred from Environmental Management & Conservation Division, Environmental Management Sub-Division - Pollution Monitoring & Assessment Branch with effect from October 23, 2023.
1	Senior Secretary	LEVEL	4	
7				
58	Total- Environmental Management & Conservation Division			

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Environmental Management & Sustainability Division

No. of Posts	Posts	Classification		Remarks
1	Deputy Chief Executive Officer, Environmental Management & Sustainability	LEVEL	10a	Post(s) [# 280254] of Director, Environmental Management & Conservation (LEVEL 10) retitled, upgraded and transferred from Environmental Management & Conservation Division with effect from July 1, 2025.
1				
1	Total- Environmental Management & Sustainability Division			

Executive Office

No. of Posts	Posts	Classification		Remarks
1	Chief Executive Officer	LEVEL	11	
1	Data Protection Officer	LEVEL	8	New post(s) [# 337792] with effect from November 20, 2023.
1	Technical Coordinator	LEVEL	8	New post(s) [# 347944] with effect from July 1, 2025.
1	Executive Assistant	LEVEL	7	
2	Administrative Assistant	LEVEL	5	Two (2) post(s) [#s 140116-7] of Executive Secretary (LEVEL 5) retitled with effect from July 1, 2025.
6				

Enterprise Risk Management Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Enterprise Risk Management	LEVEL	9	New post(s) [# 347950] with effect from July 1, 2025.
1	Enterprise Risk Management Analyst	LEVEL	8	New post(s) [# 347951] with effect from July 1, 2025.
2				

Human Resource Management & Development Branch

No. of Posts	Posts	Classification		Remarks
1	Organizational Development & Change Specialist	LEVEL	8	New post(s) [# 346977] with effect from April 1, 2025.
1	Administrative Assistant	LEVEL	5	Post(s) [# 140118] of Executive Secretary (LEVEL 5) retitled with effect from April 1, 2025.
1	Senior Secretary	LEVEL	4	
1	Senior Secretary	LEVEL	4	New post(s) [# 346976] with effect from April 1, 2025.
4				

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Executive Office

Human Resource Management & Development Branch - Employee Relations, Occupational Health & Safety Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Employee Relations, Occupational Health & Safety	LEVEL	8	Post(s) [# 140125] of Senior Human Resource Officer (LEVEL 7) retitled, upgraded and transferred from Human Resource Management and Development Branch with effect from April 1, 2025.
1	Human Resource Officer (Employee Relations)	LEVEL	7	New post(s) [# 346973] with effect from April 1, 2025.
1	Occupational Health & Safety Officer	LEVEL	7	Post(s) [# 140126] of Human Resource Officer (LEVEL 6) retitled, upgraded and transferred from Human Resource Management and Development Branch with effect from April 1, 2025.
2	Benefits Administration Officer	LEVEL	5	Two (2) new post(s) [# 346974-5] with effect from April 1, 2025.
5				

Human Resource Management & Development Branch - Human Resource Development & Performance Management Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Human Resource Development & Performance Management	LEVEL	8	New post(s) [# 346695] with effect from April 1, 2025.
1	Human Resource Development Officer	LEVEL	7	Post(s) [# 140124] of Human Resource Development Officer (LEVEL 7) transferred from Human Resource Management and Development Branch with effect from April 1, 2025.
1	Human Resource Development Officer	LEVEL	7	New post(s) [# 346696] with effect from April 1, 2025.
1	Performance Management Officer	LEVEL	7	Post(s) [# 299802] of Human Resource Officer (Performance Management) (LEVEL 6) retitled, upgraded and transferred from Human Resource Management and Development Branch with effect from April 1, 2025.
4				

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Executive Office

Human Resource Management & Development Branch - Human Resource Management

Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Human Resource Management	LEVEL	8	Post(s) [# 140123] of Manager, Human Resources (LEVEL 8) retitled and transferred from Human Resource Management and Development Branch with effect from April 1, 2025.
1	Human Resource Officer (Staffing)	LEVEL	7	New post(s) [# 346971] with effect from April 1, 2025.
1	Human Resource Officer (Information Systems)	LEVEL	7	New post(s) [# 346972] with effect from April 1, 2025.
1	Human Resource Officer (Staffing)	LEVEL	7	Post(s) [# 323255] of Human Resource Officer, Talent Acquisition & Staffing (LEVEL 6) retitled, upgraded and transferred from Human Resource Management and Development Branch with effect from April 1, 2025.
1	Records Management Officer	LEVEL	4	Post(s) [# 140130] of Data Management Records Clerk (LEVEL 4) retitled and transferred from Human Resource Management and Development Branch with effect from April 1, 2025.
1	Records Management Officer	LEVEL	4	Post(s) [# 140127] of Clerical Officer (LEVEL 3) retitled, upgraded and transferred from Human Resource Management and Development Branch with effect from April 1, 2025.
6				

Human Resource Management & Development Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Human Resource Management & Development	LEVEL	10	Post(s) [# 140266] of Director, Human Resource Management & Development (LEVEL 10) retitled and transferred from Executive Office, Human Resource Management & Development Branch with effect from July 1, 2025.
1				

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Executive Office

Internal Audit Branch

No. of Posts	Posts	Classification		Remarks
1	Chief Audit Executive	LEVEL	10	Post(s) [# 140119] of Chief Internal Auditor (LEVEL 8) retitled, upgraded and transferred from Internal Auditor with effect from April 1, 2025.
1	Senior Internal Auditor	LEVEL	8	Post(s) [# 254661] of Senior Internal Auditor (LEVEL 7) upgraded and transferred from Internal Auditor with effect from April 1, 2025.
1	ICT Infrastructure Auditor	LEVEL	8	New post(s) [# 346980] with effect from April 1, 2025.
1	Senior Internal Auditor	LEVEL	8	New post(s) [# 346978] with effect from April 1, 2025.
1	Internal Auditor	LEVEL	7	New post(s) [# 346979] with effect from April 1, 2025.
3	Internal Auditor	LEVEL	7	Three (3) post(s) [#s 141112-3 & 140120] of Internal Auditor (LEVEL 6) upgraded and transferred from Internal Auditor with effect from April 1, 2025.
1	Administrative Assistant	LEVEL	5	Post(s) [# 140129] of Senior Secretary (LEVEL 4) retitled, upgraded and transferred from Internal Auditor with effect from April 1, 2025.
9				

Quality Management & Assurance Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Quality Management & Assurance	LEVEL	8	New post(s) [# 347945] with effect from July 1, 2025.
2	Quality Management & Assurance Officer	LEVEL	7	Two (2) new post(s) [#s 347947-8] with effect from July 1, 2025.
1	Administrative Assistant	LEVEL	5	New post(s) [# 347946] with effect from July 1, 2025.
4				
41	Total- Executive Office			

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Finance & Accounts Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Finance & Accounts	LEVEL	10	Post(s) [# 140132] of Manager, Finance & Accounts (LEVEL 8) retitled and upgraded with effect from April 2, 2024; Post(s) of Director, Finance & Accounts (LEVEL 9) retitled, upgraded and transferred from Corporate Management Division, Finance and Accounts Branch with effect from July 1, 2025.
1	Total- Finance & Accounts Division			

Information & Communication Technology Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Information & Communications Technology	LEVEL	10	Post(s) [# 140196] of Manager, Information Technology (LEVEL 8) retitled, upgraded and transferred from Corporate Management Division, Information Technology Branch with effect from April 2, 2024; Post(s) of Director, Information & Communications Technology (LEVEL 10) retitled and transferred from Corporate Management Division, Information & Communication Technology Branch with effect from July 1, 2025.
1	Total- Information & Communication Technology Division			

Legal & Enforcement Division

No. of Posts	Posts	Classification		Remarks
1	Executive Secretary	LEVEL	5	
1				

Boards Secretariat

No. of Posts	Posts	Classification		Remarks
1	Manager, Board Secretariat	LEVEL	8	
1	Administrative Assistant	LEVEL	5	
4	Senior Secretary	LEVEL	4	
6				

Legal Services Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Legal Services	LEVEL	8	

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Legal & Enforcement Division

Legal Services Branch

No. of Posts	Posts	Classification		Remarks
3	Legal Officer	LEVEL	7	
1	Paralegal Clerk	LEVEL	5	
1	Senior Secretary	LEVEL	4	
6				
13	Total- Legal & Enforcement Division			

Legal Services Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Legal Services	LEVEL	10	Post(s) [# 140173] of Director, Legal and Enforcement (LEVEL 10) retitled and transferred from Legal & Enforcement Division with effect from July 1, 2025.
1				
1	Total- Legal Services Division			

Planning, Projects, Evaluation & Research Division

Projects Branch

No. of Posts	Posts	Classification		Remarks
1	Senior Manager, Projects	LEVEL	9	
1				
1	Total- Planning, Projects, Evaluation & Research Division			

Planning, Projects, Monitoring, Evaluation & Research Division

No. of Posts	Posts	Classification		Remarks
1	Executive Secretary	LEVEL	5	
1				

Planning, Monitoring, Evaluation & Research Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Planning, Monitoring, Evaluation & Research	LEVEL	8	
1	Corporate Planner	LEVEL	7	
1	Environmental Economist	LEVEL	7	
1	Monitoring & Evaluation Officer	LEVEL	6	
2	Research Officer	LEVEL	6	
1	Senior Secretary	LEVEL	4	

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Planning, Projects, Monitoring, Evaluation & Research Division

Planning, Monitoring, Evaluation & Research Branch

No. of Posts	Posts	Classification	Remarks
7			
Projects			
No. of Posts	Posts	Classification	Remarks
1	Manager, Projects	LEVEL 8	
2	Project Assistant	LEVEL 5	
1	Administrative Assistant	LEVEL 5	
4			
12	Total- Planning, Projects, Monitoring, Evaluation & Research Division		

Spatial Planning & Management Division

No. of Posts	Posts	Classification	Remarks
1	Deputy Chief Executive Officer, Spatial Planning & Management	LEVEL 10a	Post(s) [# 140206] of Director, Spatial Planning Division (LEVEL 10) retitled, upgraded and transferred from Spatial Planning Division with effect from July 1, 2025.
1			
1	Total- Spatial Planning & Management Division		

Spatial Planning Division

No. of Posts	Posts	Classification	Remarks
1	Architect Planner	LEVEL 8	
1	Executive Secretary	LEVEL 5	
2			

Planning Sub-Division

No. of Posts	Posts	Classification	Remarks
1	Senior Manager, Planning Sub-Division	LEVEL 9	
1	Senior Secretary	LEVEL 4	Post(s) [# 249036] of Senior Secretary (LEVEL 4) transferred from Application Management Division - Applications Secretariat Branch - Map Registry & Data Management with effect from August 8, 2022.
2			

LIST OF ESTABLISHED POSTS

National Environment and Planning Agency

Spatial Planning Division

Planning Sub-Division - Local Area Planning Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Local Area Planning	LEVEL	8	
3	Senior Physical Planner	LEVEL	7	
1	Senior Physical Planner, LDUC	LEVEL	7	Post(s) [# 141051] of Air Quality Management Officer (LEVEL 6) retitled and upgraded with effect from July 25, 2022.
4	Physical Planner	LEVEL	6	
2	Senior Planning Technician	LEVEL	5	
5	Planning Technician	LEVEL	4	
1	Senior Secretary	LEVEL	4	
17				

Planning Sub-Division - National Spatial Strategy Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, National Spatial Strategy Branch	LEVEL	8	
1	GIS Coordinator	LEVEL	7	
1	Senior Physical Planner	LEVEL	7	
3	Physical Planner	LEVEL	6	
6				
27	Total- Spatial Planning Division			

Strategic Planning, Projects, Monitoring, Evaluation & Research Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Strategic Planning, Projects, Monitoring, Evaluation & Research	LEVEL	10	Post(s) [# 140189] of Director, Planning, Projects, Monitoring, Evaluation & Research (LEVEL 10) retitled and transferred from Planning, Projects, Monitoring, Evaluation & Research Division with effect from July 1, 2025.
1				
1	Total- Strategic Planning, Projects, Monitoring, Evaluation & Research Division			
343	Total-National Environment and Planning Agency			

LIST OF ESTABLISHED POSTS

National Works Agency

Communication and Customer Service

No. of Posts	Posts	Classification		Remarks
1	Manager, Communication & Customer Service	LEVEL	8	
1	Senior Communication Officer	LEVEL	6	
1	Graphic Artist/Creative Designer	LEVEL	5	
3	Community Relations Officer	LEVEL	5	
1	Communication & Customer Service Officer	LEVEL	5	
1	Administrative Assistant	LEVEL	4	
3	Telephone Operator/Receptionist	LEVEL	3	
11				
11	Total- Communication and Customer Service			

Corporate Services Directorate

No. of Posts	Posts	Classification		Remarks
1	Director, Corporate Services	LEVEL	9	
1	Data Protection Officer	LEVEL	7	New post(s) [# 338006] with effect from February 5, 2024.
1	Administrative Assistant	LEVEL	4	
3				

Equipment Services Department

No. of Posts	Posts	Classification		Remarks
1	Manager, Equipment Services	LEVEL	8	
1	Administrative Assistant	LEVEL	4	
2				

Equipment Services Department- Maintenance

No. of Posts	Posts	Classification		Remarks
1	Maintenance Engineer	LEVEL	6	
1	Maintenance Supervisor	LEVEL	5	
1	Maintenance Supervisor	LEVEL	5	Post(s) [# 141584] of Maintenance Supervisor (LEVEL 4) upgraded with effect from November 1, 2017.
3	Repair Supervisor/Inspector	LEVEL	4	
4	Regional Supervisor/Inspector	LEVEL	4	
12	Service Technician	LEVEL	3	
1	Lock/Safe and Vault Technician	LEVEL	3	
12	Driver/Operator	LEVEL	3	
1	Lock/Safe and Vault Assistant	LEVEL	2	
36				

LIST OF ESTABLISHED POSTS

National Works Agency

Corporate Services Directorate

Equipment Services Department- Operations

No. of Posts	Posts	Classification		Remarks
1	Operations Engineer	LEVEL	5	
1	Stores Supervisor	LEVEL	4	
1	Fleet Supervisor	LEVEL	4	
1	Store Collection Clerk	LEVEL	3	
1	Store Clerk	LEVEL	3	
3	Driver/Operator	LEVEL	3	
1	Office Attendant	LEVEL	1	
4	Labourer	LEVEL	1	
13				

Information Technology Department

No. of Posts	Posts	Classification		Remarks
1	Manager, Information Technology	LEVEL	8	
1	Senior Technical Support Specialist	LEVEL	7	
1	Senior Network Administrator	LEVEL	7	
1	Senior Application & Data Management Specialist	LEVEL	7	
1	Systems Analyst	LEVEL	6	
1	IT Supervisor	LEVEL	6	
1	Data Management Specialist	LEVEL	6	
1	Assistant Network Administrator	LEVEL	5	
3	Client Support Technician	LEVEL	4	
1	Administrative Assistant	LEVEL	4	
12				

Legal Services

No. of Posts	Posts	Classification		Remarks
1	Manager, Legal Services	LEVEL	8	
2	Legal Officer	LEVEL	7	
1	Paralegal Officer	LEVEL	4	
1	Administrative Assistant	LEVEL	4	
5				

Property and Estate Department

No. of Posts	Posts	Classification		Remarks
1	Manager, Property & Estate	LEVEL	8	
1	Security Supervisor	LEVEL	6	
1	Maintenance Coordinator	LEVEL	6	
1	Building Officer	LEVEL	6	
2	Property Officer	LEVEL	5	
1	Electrical And Mechanical Supervisor	LEVEL	5	

LIST OF ESTABLISHED POSTS

National Works Agency

Corporate Services Directorate

Property and Estate Department

No. of Posts	Posts	Classification		Remarks
1	Administrative Assistant	LEVEL	4	
1	Mechanical Artisan	LEVEL	3	
2	Electrical Artisan	LEVEL	3	
1	Caretaker	LEVEL	2	
5	Security/Watchman	LEVEL	1	
2	Groundsman/Handyman	LEVEL	1	
1	Groundsman/Handyman	LEVEL	1	New post(s) [# 337883] with effect from February 5, 2024.
20				

Public Procurement Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Public Procurement	LEVEL	8	
1	Senior Public Procurement Officer	LEVEL	6	
1	Public Procurement Officer	LEVEL	5	
1	Public Procurement Officer	LEVEL	5	New post(s) [# 337841] with effect from December 4, 2023.
1	Public Procurement Administrator	LEVEL	4	
1	Public Procurement Clerk	LEVEL	3	Post(s) [# 307659] of Public Procurement Clerk (LEVEL 2) upgraded with effect from July 31, 2023.
6				
97	Total- Corporate Services Directorate			

Executive Office

No. of Posts	Posts	Classification		Remarks
1	Chief Executive Officer	LEVEL	11	
1	Executive Assistant	LEVEL	6	
1	Administrative Assistant	LEVEL	4	
1	Clerical Officer	LEVEL	3	Post [# 140983] of Clerical Officer (LEVEL 2) upgraded with effect from March 6, 2023.
4				
4	Total- Executive Office			

Finance and Accounts

No. of Posts	Posts	Classification		Remarks
1	Director, Finance & Accounts	LEVEL	9	
1	Administrative Assistant	LEVEL	4	

LIST OF ESTABLISHED POSTS

National Works Agency

Finance and Accounts

No. of Posts	Posts	Classification	Remarks
2			

Externally Funded Project Unit

No. of Posts	Posts	Classification	Remarks
1	Manager, External Funded Project	LEVEL 8	
1	Senior Accounting Officer	LEVEL 5	
3	Accounting Officer	LEVEL 4	
1	Data Entry Officer	LEVEL 3	
2	Accounting Clerk	LEVEL 3	
8			

Financial Accounts

No. of Posts	Posts	Classification	Remarks
1	Manager, Financial Accounts	LEVEL 8	
1	Assistant Manager, Financial Accounts	LEVEL 6	
5	Senior Finance Officer	LEVEL 5	
1	Data Processing Supervisor	LEVEL 5	
3	Finance Officer	LEVEL 4	
2	Data Entry Clerk	LEVEL 4	
1	Cashier	LEVEL 4	
1	Administrative Assistant	LEVEL 4	
1	Dispatch Clerk	LEVEL 3	
1	Clerical Officer	LEVEL 3	Post(s) [# 277487] of Clerical Officer (LEVEL 2) upgraded with effect from March 6, 2023.
17			

Management Accounts

No. of Posts	Posts	Classification	Remarks
1	Manager, Management Accounts	LEVEL 8	
1	Assistant Manager, Management Accounts	LEVEL 6	
5	Senior Accounting Officer	LEVEL 5	
1	Administrative Assistant	LEVEL 4	
3	Accounting Officer	LEVEL 4	
11			
38	Total- Finance and Accounts		

Human Resource Management and Administration

No. of Posts	Posts	Classification	Remarks
1	Director, Human Resource Management and Admin.	LEVEL 9	

LIST OF ESTABLISHED POSTS

National Works Agency

Human Resource Management and Administration

No. of Posts	Posts	Classification		Remarks
1	Administrative Assistant	LEVEL	4	
2				

Human Resource Management

No. of Posts	Posts	Classification		Remarks
1	Human Resource Manager	LEVEL	8	Post(s) [# 140985] of Manager, Personnel & Industrial Relations (LEVEL 8) retitled and transferred from Human Resource Management and Administration - Personnel and Industrial Relations with effect from February 6, 2023.
2	Human Resource Officer	LEVEL	5	Two (2) post(s) [#s 248433 & 140986] of Personnel & Industrial Relations Officer (LEVEL 5) retitled and transferred from Human Resource Management and Administration - Personnel and Industrial Relations with effect from February 6, 2023.
1	Human Resource Officer	LEVEL	5	New post(s) [# 344253] with effect from August 5, 2024.
1	Human Resource Assistant	LEVEL	4	Post(s) [# 141234] of Administrative Assistant (LEVEL 4) retitled and transferred from Human Resource Management and Administration - Personnel and Industrial Relations with effect from February 6, 2023.
5				

Information Resource

No. of Posts	Posts	Classification		Remarks
1	Manager, Information Resource	LEVEL	7	
1	Senior Records Officer	LEVEL	5	
1	Librarian	LEVEL	5	
1	Library Assistant	LEVEL	4	
1	Administrative Assistant	LEVEL	4	
4	Records Officer	LEVEL	3	
1	Clerical Officer	LEVEL	3	
1	Blue Print Operator	LEVEL	3	
11				

LIST OF ESTABLISHED POSTS

National Works Agency

Human Resource Management and Administration

Office Management

No. of Posts	Posts	Classification		Remarks
1	Office Manager	LEVEL	7	
1	Assistant Office Manager	LEVEL	5	
1	Procurement Officer	LEVEL	4	
1	Administrative Assistant	LEVEL	4	
2	Driver	LEVEL	3	
12	Office Attendant	LEVEL	1	
18				

Personnel and Industrial Relations

No. of Posts	Posts	Classification		Remarks
1	Clerical Officer	LEVEL	3	
1				

Training and Development

No. of Posts	Posts	Classification		Remarks
1	Training & Development Manager	LEVEL	7	
2	Training and Development Officer	LEVEL	5	
1	Administrative Assistant	LEVEL	4	
4				
41	Total- Human Resource Management and Administration			

Internal Audit

No. of Posts	Posts	Classification		Remarks
1	Chief Internal Auditor	LEVEL	8	
1	Senior Auditor	LEVEL	6	
4	Internal Auditor	LEVEL	5	
1	Administrative Assistant	LEVEL	4	
7				
7	Total- Internal Audit			

Planning and Research Directorate

No. of Posts	Posts	Classification		Remarks
1	Director, Planning & Research	LEVEL	9	
1	Corporate/Performance Monitoring Officer	LEVEL	6	
1	Administrative Assistant	LEVEL	4	
3				

LIST OF ESTABLISHED POSTS

National Works Agency

Planning and Research Directorate

Development Control and Physical Planning Department

No. of Posts	Posts	Classification		Remarks
1	Manager, Development Control & Physical Planning	LEVEL	7	
1	Physical Planner	LEVEL	6	
2	Road Planner	LEVEL	5	
4	Planning Technologist	LEVEL	4	
1	Administrative Assistant	LEVEL	4	
1	Clerical Officer	LEVEL	3	Post(s) [# 141508] of Clerical Officer (LEVEL 2) upgraded with effect from March 6, 2023.
10				

Geographical Information System

No. of Posts	Posts	Classification		Remarks
1	GIS Manager	LEVEL	7	
3	GIS Officer	LEVEL	5	
4				

Network Planning and Research

No. of Posts	Posts	Classification		Remarks
1	Manager, Network Planning & Research	LEVEL	8	
1	Senior Highway Engineer	LEVEL	7	
1	Transportation Planning Engineer	LEVEL	6	Post(s) [# 141504] of Transportation Planner (LEVEL 6) retitled with effect from November 20, 2023.
2	Highway/Planning Engineer	LEVEL	6	
2	Junior Engineer	LEVEL	5	
1	Data Collection Supervisor	LEVEL	4	
1	Data Analyst	LEVEL	4	
1	Administrative Assistant	LEVEL	4	
3	Data Entry Officer	LEVEL	2	
7	Data Collection Technician	LEVEL	2	
20				

Traffic Management

No. of Posts	Posts	Classification		Remarks
1	Operations Manager	LEVEL	8	
1	Operations Engineer	LEVEL	6	
2	Traffic Supervisor	LEVEL	4	
3	Signal Technician	LEVEL	4	
2	Field Technician	LEVEL	3	

LIST OF ESTABLISHED POSTS

National Works Agency

Planning and Research Directorate

Traffic Management

No. of Posts	Posts	Classification		Remarks
4	Field Officer	LEVEL	3	
1	Driver	LEVEL	3	
14				
51	Total- Planning and Research Directorate			

Project Implementation Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Project Implementation/Deputy CEO	LEVEL	10	
1	Administrative Assistant	LEVEL	4	
2				

Major Projects Directorate

No. of Posts	Posts	Classification		Remarks
1	Director, Major Projects	LEVEL	9	
4	Major Project Manager	LEVEL	8	
10	Senior Clerk of Works	LEVEL	5	
1	Project Officer	LEVEL	5	
3	Administrative Assistant	LEVEL	4	
2	Clerk of Works	LEVEL	4	
21				

Procurement Directorate

No. of Posts	Posts	Classification		Remarks
1	Assistant Quantity Surveyor	LEVEL	4	
1	Administrative Assistant	LEVEL	4	
2				

Project Implementation Unit

No. of Posts	Posts	Classification		Remarks
1	Director, Project Implementation	LEVEL	9	
1	Senior Para-legal Officer	LEVEL	5	
1	Paralegal Clerk	LEVEL	4	
1	Mechanical Inspector	LEVEL	4	
2	Administrative Assistant	LEVEL	4	
6				

LIST OF ESTABLISHED POSTS

National Works Agency

Project Implementation Division

Project Implementation Unit- Major Projects

No. of Posts	Posts	Classification		Remarks
1	Major Project Manager	LEVEL	8	
1	Senior Project Officer	LEVEL	6	
1	Project Surveyor	LEVEL	5	
2	Project Officer	LEVEL	5	
1	Administrative Assistant	LEVEL	4	
2	Surveyor Assistant	LEVEL	3	
8				

Project Implementation Unit- Project Management

No. of Posts	Posts	Classification		Remarks
1	Project Managing Engineer	LEVEL	8	
2	Senior Project Officer	LEVEL	6	
2	Project Officer	LEVEL	5	
1	Administrative Assistant	LEVEL	4	
6				

Technical Services Directorate

No. of Posts	Posts	Classification		Remarks
1	Director, Technical Services	LEVEL	9	
1	Senior Bridge and Structural Engineer	LEVEL	8	
1	Environmental Specialist	LEVEL	7	
1	Senior Environmental Officer	LEVEL	6	
1	Administrative Assistant	LEVEL	4	
5				

Technical Services Directorate- Building Unit

No. of Posts	Posts	Classification		Remarks
1	Senior Architect	LEVEL	8	
1	Senior Electro-Mechanical Engineer	LEVEL	7	
3	Civil Engineer	LEVEL	6	
1	Senior CAD Technician	LEVEL	4	
4	CAD Technician	LEVEL	3	
10				

Technical Services Directorate- Engineering Tech & Support Unit

No. of Posts	Posts	Classification		Remarks
1	Senior Engineer, Structural	LEVEL	8	
1	Senior Engineer	LEVEL	7	
3	Civil Engineer	LEVEL	6	
5				

LIST OF ESTABLISHED POSTS

National Works Agency

Project Implementation Division

Technical Services Directorate- Highway & Pavement Design

No. of Posts	Posts	Classification		Remarks
1	Senior Engineer, Highway Pavement Design	LEVEL	7	
1	Highway Pavement Technician	LEVEL	5	
2				

Technical Services Directorate- Land Surveying Services

No. of Posts	Posts	Classification		Remarks
1	Manager, Land Surveying Services	LEVEL	8	
1	Senior Land Surveyor	LEVEL	6	
4	Assistant Land Surveyor	LEVEL	4	
6				
73	Total- Project Implementation Division			

Quality Assurance Directorate

No. of Posts	Posts	Classification		Remarks
1	Director, Quality Assurance	LEVEL	9	
2	Senior Quality Assurance Officer	LEVEL	6	
4	Quality Assurance Officer	LEVEL	5	
1	Administrative Assistant	LEVEL	4	
8				

Material Testing and Evaluation Unit

No. of Posts	Posts	Classification		Remarks
1	Manager, Material Testing & Evaluation	LEVEL	8	
1	Soils & Materials Supervisor	LEVEL	6	
1	Senior Lab Technician	LEVEL	5	
5	Laboratory Technician	LEVEL	4	
1	Administrative Assistant	LEVEL	4	
2	Field Investigation Technician	LEVEL	3	
1	Driver	LEVEL	3	
12				
20	Total- Quality Assurance Directorate			

Quantity Surveying Unit

No. of Posts	Posts	Classification		Remarks
1	Manager, Quantity Surveying	LEVEL	8	New post(s) [# 344581] with effect from September 2, 2024.
4	Quantity Surveyor	LEVEL	7	Four (4) new post(s) [#s 344582-5] with effect from September 2, 2024.

LIST OF ESTABLISHED POSTS

National Works Agency

Quantity Surveying Unit

No. of Posts	Posts	Classification		Remarks
1	Quantity Surveyor	LEVEL	7	Post(s) [# 141308] of Quantity Surveyor (LEVEL 6) upgraded and transferred from Project Implementation Division, Procurement Directorate with effect from September 2, 2024.
6				
6	Total- Quantity Surveying Unit			

Regional Implementation & Special Projects

No. of Posts	Posts	Classification		Remarks
1	Director, Regional Implementation & Special Projects	LEVEL	9	
1	Administrative Assistant	LEVEL	4	
1	Regional Coordinator	LEVEL	8	Post(s) [# 141262] of Major Project Manager (LEVEL 8) retitled and transferred from Project Implementation Division, Major Projects Directorate with effect from March 6, 2023.
3				

North East Region

No. of Posts	Posts	Classification		Remarks
1	Regional Manager	LEVEL	8	
3	Parish Manager	LEVEL	6	
9	Assistant Parish Manager	LEVEL	5	
4	Administrative Assistant	LEVEL	4	
1	Administrative Manager	LEVEL	5	
1	Driver/Operator	LEVEL	3	
3	Office Attendant	LEVEL	1	
22				

South East Region

No. of Posts	Posts	Classification		Remarks
1	Regional Manager	LEVEL	8	
4	Parish Manager	LEVEL	6	
1	Administrative Manager	LEVEL	5	
10	Assistant Parish Manager	LEVEL	5	
5	Administrative Assistant	LEVEL	4	
1	Driver/Operator	LEVEL	3	

LIST OF ESTABLISHED POSTS

National Works Agency

Regional Implementation & Special Projects

South East Region

No. of Posts	Posts	Classification		Remarks
1	Clerical Officer	LEVEL	3	Post(s) [# 141347] of Clerical Officer (LEVEL 2) upgraded with effect from March 6, 2023.
3	Office Attendant	LEVEL	1	
26				

South Region

No. of Posts	Posts	Classification		Remarks
1	Regional Manager	LEVEL	8	Post(s) [# 141409] of Clerical Officer (LEVEL 4) regraded with effect from March 6, 2023.
3	Parish Manager	LEVEL	6	
8	Assistant Parish Manager	LEVEL	5	
1	Administrative Manager	LEVEL	5	
1	Clerical Officer	LEVEL	3	
4	Administrative Assistant	LEVEL	4	
1	Driver/Operator	LEVEL	3	
3	Office Attendant	LEVEL	1	
22				

Special Projects

No. of Posts	Posts	Classification		Remarks
1	Major Project Manager	LEVEL	8	Two (2) post(s) [#s 141269-70] of Flood Control Officer (LEVEL 6) retitled with effect from September 29, 2025.
3	Construction Manager	LEVEL	7	
2	Special Project Officer	LEVEL	6	
2	Site Supervisor	LEVEL	5	
1	Senior Clerk of Works (Flood Control)	LEVEL	5	
3	Senior Clerk of Works	LEVEL	5	
1	Project Officer	LEVEL	5	
3	Clerk of Works	LEVEL	4	
16				

West Region

No. of Posts	Posts	Classification		Remarks
1	Regional Manager	LEVEL	8	
4	Parish Manager	LEVEL	6	
9	Assistant Parish Manager	LEVEL	5	
5	Administrative Assistant	LEVEL	4	

LIST OF ESTABLISHED POSTS

National Works Agency

Regional Implementation & Special Projects

West Region

No. of Posts	Posts	Classification	Remarks
1	Administrative Manager	LEVEL 5	
5	Office Attendant	LEVEL 1	
25			
114	Total- Regional Implementation & Special Projects		
462	Total-National Works Agency		

LIST OF ESTABLISHED POSTS

Child Development Agency

Child & Family Programmes

No. of Posts	Posts	Classification		Remarks
1	Director, Child & Family Programmes	LEVEL	7	
1	Adoption Coordinator	LEVEL	6	
4	Clinical Psychologist	LEVEL	5	
1	Placement Coordinator	LEVEL	5	
1	Administrative Assistant	LEVEL	4	
1	Secretary	LEVEL	2	
9				

Residential Child Care Facilities

No. of Posts	Posts	Classification		Remarks
1	Manager	LEVEL	5	
1	Children's Officer	LEVEL	4	
1	Assistant Manager	LEVEL	4	
1	Teacher	LEVEL	3	
1	Inventory/Procurement Officer	LEVEL	2	
5				
14	Total- Child & Family Programmes			

Child & Family Programmes- North East Region

No. of Posts	Posts	Classification		Remarks
1	Regional Director	LEVEL	6	
1	Monitoring Officer	LEVEL	5	
1	Administrative Assistant	LEVEL	4	
3				

Portland Office

No. of Posts	Posts	Classification		Remarks
2	Children's Officer	LEVEL	4	
1	Administrative/Customer Service Representative	LEVEL	3	
3				

Residential Child Care Facility- Muirton

No. of Posts	Posts	Classification		Remarks
1	Manager	LEVEL	5	
1	Assistant Manager	LEVEL	4	
1	Counsellor	LEVEL	4	
1	Psychiatric Nurse	LEVEL	4	
1	Social Worker	LEVEL	4	
1	Special Education Teacher	LEVEL	4	
1	Teacher	LEVEL	3	
5	Health and Social Care Supervisor	LEVEL	3	

LIST OF ESTABLISHED POSTS

Child Development Agency

Child & Family Programmes- North East Region

Residential Child Care Facility- Muirton

No. of Posts	Posts	Classification	Remarks
2	Instructor	LEVEL 3	
1	Procurement and Inventory Officer	LEVEL 2	
1	Maintenance Officer/Groundsman	LEVEL 1B	
6	Health and Social Care Assistant	LEVEL 1B	
3	Attendant	LEVEL 1A	
2	Cook	LEVEL 1A	
27			

St. Ann Office

No. of Posts	Posts	Classification	Remarks
1	Team Leader	LEVEL 5	
4	Children's Officer	LEVEL 4	
1	Administrative/Customer Service Representative	LEVEL 3	
6			

St. Mary Office

No. of Posts	Posts	Classification	Remarks
1	Team Leader	LEVEL 5	
3	Children's Officer	LEVEL 4	
1	Administrative/Customer Service Representative	LEVEL 3	
5			

44 Total- Child & Family Programmes- North East Region

Child & Family Programmes- South East Region

No. of Posts	Posts	Classification	Remarks
1	Regional Director	LEVEL 6	
2	Monitoring Officer	LEVEL 5	
1	Administrative Assistant	LEVEL 4	
4			

Kingston & St. Andrew Office

No. of Posts	Posts	Classification	Remarks
2	Team Leader	LEVEL 5	
16	Children's Officer	LEVEL 4	
1	Administrative/Customer Service Representative	LEVEL 3	
1	Secretary	LEVEL 2	
20			

LIST OF ESTABLISHED POSTS

Child Development Agency

Child & Family Programmes- South East Region

Residential Child Care Facility- Glenhope Nursery

No. of Posts	Posts	Classification	Remarks
1	Manager	LEVEL 5	
1	Social Worker	LEVEL 4	
1	Counsellor	LEVEL 4	
1	Assistant Manager	LEVEL 4	
1	Teacher	LEVEL 3	
4	Health & Social Care Supervisor	LEVEL 3	
1	Procurement and Inventory Officer	LEVEL 2	
3	Enrolled Assistant Nurse	LEVEL 2	
1	Maintenance Officer/Groundsman	LEVEL 1B	
10	Health & Social Care Assistant	LEVEL 1B	
2	Cook	LEVEL 1A	
5	Attendant	LEVEL 1A	
31			

Residential Child Care Facility- Glenhope Place of Safety

No. of Posts	Posts	Classification	Remarks
1	Manager	LEVEL 5	
1	Special Education Teacher	LEVEL 4	
1	Social Worker	LEVEL 4	
1	Counsellor	LEVEL 4	
1	Assistant Manager	LEVEL 4	
2	Teacher	LEVEL 3	
2	Instructor	LEVEL 3	
5	Health & Social Care Supervisor	LEVEL 3	
1	Procurement and Inventory Officer	LEVEL 2	
1	Maintenance Officer/Groundsman	LEVEL 1B	
13	Health & Social Care Assistant	LEVEL 1B	
2	Cook	LEVEL 1A	
4	Attendant	LEVEL 1A	
35			

Residential Child Care Facility- Homestead Place of Safety

No. of Posts	Posts	Classification	Remarks
1	Manager	LEVEL 5	
1	Special Education Teacher	LEVEL 4	
1	Social Worker	LEVEL 4	
1	Counsellor	LEVEL 4	
1	Assistant Manager	LEVEL 4	
2	Teacher	LEVEL 3	
1	Instructor	LEVEL 3	
4	Health and Social Care Supervisor	LEVEL 3	

LIST OF ESTABLISHED POSTS

Child Development Agency

Child & Family Programmes- South East Region

Residential Child Care Facility- Homestead Place of Safety

No. of Posts	Posts	Classification	Remarks
1	Procurement and Inventory Officer	LEVEL 2	
2	Maintenance Officer/Groundsman	LEVEL 1B	
11	Health & Social Care Assistant	LEVEL 1B	
2	Cook	LEVEL 1A	
4	Attendant	LEVEL 1A	
32			

Residential Child Care Facility- Marigold

No. of Posts	Posts	Classification	Remarks
1	Manager	LEVEL 5	
1	Social Worker	LEVEL 4	
1	Assistant Manager	LEVEL 4	
1	Teacher	LEVEL 3	
1	Procurement and Inventory Officer	LEVEL 2	
5			

Residential Child Care Facility- Musgrave

No. of Posts	Posts	Classification	Remarks
1	Manager	LEVEL 5	
1	Children's Officer	LEVEL 4	
1	Assistant Manager	LEVEL 4	
1	Teacher	LEVEL 3	
1	Inventory/Procurement Officer	LEVEL 2	
5			

St. Catherine Office

No. of Posts	Posts	Classification	Remarks
1	Team Leader	LEVEL 5	
7	Children's Officer	LEVEL 4	
1	Administrative/Customer Service Representative	LEVEL 3	
9			

St. Thomas Office

No. of Posts	Posts	Classification	Remarks
2	Children's Officer	LEVEL 4	
1	Secretary	LEVEL 2	
3			

144 Total- Child & Family Programmes- South East Region

LIST OF ESTABLISHED POSTS

Child Development Agency

Child & Family Programmes- Southern Region

No. of Posts	Posts	Classification		Remarks
1	Regional Director	LEVEL	6	
1	Monitoring Officer	LEVEL	5	
1	Administrative Assistant	LEVEL	4	
3				

Clarendon Office

No. of Posts	Posts	Classification		Remarks
1	Team Leader	LEVEL	5	
4	Children's Officer	LEVEL	4	
1	Administrative/Customer Service Representative	LEVEL	3	
6				

Manchester Office

No. of Posts	Posts	Classification		Remarks
1	Team Leader	LEVEL	5	
4	Children's Officer	LEVEL	4	
1	Administrative/Customer Service Representative	LEVEL	3	
6				

Residential Child Care Facility- Mannings Boys' Home

No. of Posts	Posts	Classification		Remarks
1	Manager	LEVEL	5	
1	Social Worker	LEVEL	4	
1	Counsellor	LEVEL	4	
1	Assistant Manager	LEVEL	4	
2	Teacher	LEVEL	3	
2	Instructor	LEVEL	3	
3	Health and Social Care Supervisor	LEVEL	3	
1	Procurement & Inventory Officer	LEVEL	2	
1	Maintenance Officer/Groundsman	LEVEL	1B	
7	Health & Social Care Assistant	LEVEL	1B	
2	Cook	LEVEL	1A	
3	Attendant	LEVEL	1A	
25				

Residential Child Care Facility- St. Augustine Place of Safety

No. of Posts	Posts	Classification		Remarks
1	Manager	LEVEL	5	
1	Social Worker	LEVEL	4	
1	Counsellor	LEVEL	4	
1	Assistant Manager	LEVEL	4	

LIST OF ESTABLISHED POSTS

Child Development Agency

Child & Family Programmes- Southern Region

Residential Child Care Facility- St. Augustine Place of Safety

No. of Posts	Posts	Classification	Remarks
2	Teacher	LEVEL 3	
1	Instructor	LEVEL 3	
3	Health & Social Care Supervisor	LEVEL 3	
1	Procurement & Inventory Officer	LEVEL 2	
2	Maintenance Officer/Groundsman	LEVEL 1B	
9	Health & Social Care Assistant	LEVEL 1B	
2	Cook	LEVEL 1A	
3	Attendant	LEVEL 1A	
27			

Residential Child Care Facility- Summerfield Boys' Home

No. of Posts	Posts	Classification	Remarks
1	Manager	LEVEL 5	
1	Social Worker	LEVEL 4	
1	Counsellor	LEVEL 4	
1	Assistant Manager	LEVEL 4	
2	Teacher	LEVEL 3	
1	Instructor	LEVEL 3	
3	Health & Social Care Supervisor	LEVEL 3	
1	Procurement & Inventory Officer	LEVEL 2	
1	Maintenance Officer/Groundsman	LEVEL 1B	
7	Health & Social Care Assistant	LEVEL 1B	
2	Cook	LEVEL 1A	
2	Attendant	LEVEL 1A	
23			

St. Elizabeth Office

No. of Posts	Posts	Classification	Remarks
1	Team Leader	LEVEL 5	
2	Children's Officer	LEVEL 4	
1	Administrative/Customer Service Representative	LEVEL 3	
4			
94	Total- Child & Family Programmes- Southern Region		

Child & Family Programmes- Western Region

No. of Posts	Posts	Classification	Remarks
1	Regional Director	LEVEL 6	
1	Monitoring Officer	LEVEL 5	
1	Administrative Assistant	LEVEL 3	

LIST OF ESTABLISHED POSTS

Child Development Agency

Child & Family Programmes- Western Region

No. of Posts	Posts	Classification	Remarks
3			

Hanover Office

No. of Posts	Posts	Classification	Remarks
1	Team Leader	LEVEL 5	
3	Children's Officer	LEVEL 4	
1	Administrative/Customer Service Representative	LEVEL 3	
5			

Residential Child Care Facilities- The Father's House

No. of Posts	Posts	Classification	Remarks
1	Manager	LEVEL 5	
1	Social Worker	LEVEL 4	
1	Counsellor	LEVEL 4	
1	Assistant Manager	LEVEL 4	
1	Administrator	LEVEL 2	
1	Maintenance Officer/Groundsman	LEVEL 1B	
1	Attendant	LEVEL 1A	
2	Cook	LEVEL 1A	
9			

Residential Child Care Facility- Blossom Gardens Child Care Centre

No. of Posts	Posts	Classification	Remarks
1	Manager	LEVEL 5	
1	Assistant Manager	LEVEL 4	
1	Social Worker	LEVEL 4	
1	Counsellor	LEVEL 4	
2	Teacher	LEVEL 3	
4	Health & Social Care Supervisor	LEVEL 3	
1	Procurement and Inventory Officer	LEVEL 2	
3	Enrolled Assistant Nurse	LEVEL 2	
2	Maintenance Officer/Groundsman	LEVEL 1B	
9	Health & Social Care Assistant	LEVEL 1B	
2	Cook	LEVEL 1A	
5	Attendant	LEVEL 1A	
32			

Residential Child Care Facility- COPSE

No. of Posts	Posts	Classification	Remarks
1	Manager	LEVEL 5	
1	Assistant Manager	LEVEL 4	

LIST OF ESTABLISHED POSTS

Child Development Agency

Child & Family Programmes- Western Region

Residential Child Care Facility- COPSE

No. of Posts	Posts	Classification		Remarks
1	Children's Officer	LEVEL	4	
1	Teacher	LEVEL	3	
1	Procurement & Inventory Officer	LEVEL	2	
5				

Residential Child Care Facility- Granville Place of Safety

No. of Posts	Posts	Classification		Remarks
1	Manager	LEVEL	5	
1	Assistant Manager	LEVEL	4	
1	Social Worker	LEVEL	4	
1	Counsellor	LEVEL	4	
1	Teacher	LEVEL	3	
3	Instructor	LEVEL	3	
4	Health and Social Care Supervisor	LEVEL	3	
1	Procurement and Inventory Officer	LEVEL	2	
2	Maintenance Officer/Groundsman	LEVEL	1B	
10	Health & Social Care Assistant	LEVEL	1B	
2	Cook	LEVEL	1A	
4	Attendant	LEVEL	1A	
31				

St. James Office

No. of Posts	Posts	Classification		Remarks
1	Team Leader	LEVEL	5	
7	Children's Officer	LEVEL	4	
1	Administrative/Customer Service Representative	LEVEL	3	
9				

Trelawny Office

No. of Posts	Posts	Classification		Remarks
2	Children's Officer	LEVEL	4	
1	Administrative/Customer Service Representative	LEVEL	3	
3				

Westmoreland Office

No. of Posts	Posts	Classification		Remarks
4	Children's Officer	LEVEL	4	
1	Administrative/Customer Service Representative	LEVEL	3	
5				

LIST OF ESTABLISHED POSTS

Child Development Agency

Child & Family Programmes- Western Region

102 Total- Child & Family Programmes- Western Region

Executive Secretariat

No. of Posts	Posts	Classification		Remarks
1	Chief Executive Officer	LEVEL	8	
1	Legal Officer	LEVEL	7	
1	Public Relations and Corporate Communications Manager	LEVEL	6	
1	Executive Assistant	LEVEL	5	
1	Internal Auditor	LEVEL	5	
1	Public Relations Officer	LEVEL	4	
1	Access to Information Officer	LEVEL	4	
1	Public Relations Assistant	LEVEL	3	
1	Secretary	LEVEL	2	
9				
9	Total- Executive Secretariat			

Financial Management and Accounting Services

No. of Posts	Posts	Classification		Remarks
1	Director, Financial Management and Accounting Services	LEVEL	7	
1	Budget Officer	LEVEL	5	
1	Accountant	LEVEL	5	
1	Administrative Assistant	LEVEL	4	
1	Senior Accounting Clerk	LEVEL	3	
2	Records Officer	LEVEL	2	
1	Pay Clerk	LEVEL	2	
1	Cashier	LEVEL	2	
3	Accounting Clerk	LEVEL	2	
12				
12	Total- Financial Management and Accounting Services			

Human Resource Management & Administration

No. of Posts	Posts	Classification		Remarks
1	Director, Human Resource Management & Administration	LEVEL	7	
1	Training Officer	LEVEL	4	
1	Administrative Assistant	LEVEL	4	
1	Secretary	LEVEL	2	
9	Records Officer	LEVEL	2	
13				

LIST OF ESTABLISHED POSTS

Child Development Agency

Human Resource Management & Administration

Human Resources

No. of Posts	Posts	Classification		Remarks
1	Human Resource Manager	LEVEL	6	
1	Personnel Officer	LEVEL	3	
2	Records Officer	LEVEL	2	
4				

Information Technology

No. of Posts	Posts	Classification		Remarks
1	Systems Administrator	LEVEL	5	
1	Computer Technician	LEVEL	3	
1	Records Officer	LEVEL	2	
3				

Support Services

No. of Posts	Posts	Classification		Remarks
1	Support Services Manager	LEVEL	6	
1	Support Services Officer	LEVEL	5	
1	Registrar	LEVEL	3	
2	Registry Clerk	LEVEL	2	
1	Telephone Operator	LEVEL	1B	
2	Driver	LEVEL	1B	
6	Attendant	LEVEL	1A	
14				
34	Total- Human Resource Management & Administration			

Investigations Unit

No. of Posts	Posts	Classification		Remarks
1	Investigations Manager	LEVEL	5	
10	Investigation Officer	LEVEL	4	
11				
11	Total- Investigations Unit			

Policy Planning & Evaluation

No. of Posts	Posts	Classification		Remarks
1	Director, Policy Planning and Evaluation	LEVEL	7	
1	Research and Development Manager	LEVEL	6	
1	Project Manager	LEVEL	5	
1	Corporate Planner	LEVEL	5	
1	Statistician	LEVEL	4	
1	Administrative Assistant	LEVEL	4	

LIST OF ESTABLISHED POSTS

Child Development Agency

Policy Planning & Evaluation

No. of Posts	Posts	Classification	Remarks
1	Secretary	LEVEL 2	
2	Data Entry Clerk	LEVEL 2	
9			
9	Total- Policy Planning & Evaluation		
473	Total-Child Development Agency		

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Border Protection

No. of Posts	Posts	Classification	Remarks
1	Deputy CEO, Border Protection	LEVEL 10	
1	Administrative Coordinator	LEVEL 4A	
2			

Contraband Enforcement Team

No. of Posts	Posts	Classification	Remarks
1	Director, Contraband Enforcement Team	LEVEL 9	
1	Administrative Officer 2	LEVEL 4	
2			

Contraband Enforcement Team - Canine

No. of Posts	Posts	Classification	Remarks
8	Senior Enforcement Officer	LEVEL 6	Eight (8) new post(s) [#s 326474 - 81] with effect from June 27, 2022.
4	Animal Care Assistant	LEVEL 3	Four (4) new post(s) [#s 326482 - 85] with effect from June 27, 2022.
12			

Contraband Enforcement Team - Marine Outposts

No. of Posts	Posts	Classification	Remarks
3	Senior Enforcement Officer/Team Leader	LEVEL 6	
3	Enforcement Officer	LEVEL 5	
6			

Contraband Enforcement Team- Kingston

No. of Posts	Posts	Classification	Remarks
1	Manager, Kingston	LEVEL 8	
3	Supervisor, Contraband Enforcement Team	LEVEL 7	
6	Senior Enforcement Officer/Team Leader	LEVEL 6	
24	Enforcement Officer	LEVEL 5	
1	Administrative Officer 1	LEVEL 3	
4	Records Officer	LEVEL 2	
39			

Contraband Enforcement Team- Montego Bay

No. of Posts	Posts	Classification	Remarks
1	Manager, Montego Bay	LEVEL 8	
2	Supervisor, Contraband Enforcement Team	LEVEL 7	
2	Senior Enforcement Officer/Team Leader	LEVEL 6	

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Border Protection

Contraband Enforcement Team- Montego Bay

No. of Posts	Posts	Classification	Remarks
10	Enforcement Officer	LEVEL 5	
1	Administrative Officer 1	LEVEL 3	
3	Records Officer	LEVEL 2	
19			

Intelligence Unit

No. of Posts	Posts	Classification	Remarks
1	Director, Intelligence	LEVEL 8	
1	Administrative Officer 1	LEVEL 3	
2			

Intelligence Unit- Coordinating Unit

No. of Posts	Posts	Classification	Remarks
1	Coordination Supervisor	LEVEL 6	
3	Coordination Officer	LEVEL 4	
4			

Intelligence Unit- Database

No. of Posts	Posts	Classification	Remarks
1	Database Supervisor	LEVEL 5	
2	Data Entry Operator	LEVEL 3	
3			

Intelligence Unit- Kingston

No. of Posts	Posts	Classification	Remarks
1	Intelligence Manager, Kingston	LEVEL 7	
2	Records Officer	LEVEL 2	
3			

Intelligence Unit- Kingston- Commercial & Prohibited Goods

No. of Posts	Posts	Classification	Remarks
1	Senior Analyst/Team Leader, Commercial	LEVEL 6	
1	Intelligence Analyst	LEVEL 5	
3	Field Officer	LEVEL 4	
5			

Intelligence Unit- Kingston- Passenger Intelligence & Financial

No. of Posts	Posts	Classification	Remarks
1	Senior Analyst/Team Leader, Special Intelligence	LEVEL 6	

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Border Protection

Intelligence Unit- Kingston- Passenger Intelligence & Financial

No. of Posts	Posts	Classification	Remarks
2	Passenger Intelligence Officer	LEVEL 5	
1	Field Officer	LEVEL 4	
4			

Intelligence Unit- Montego Bay

No. of Posts	Posts	Classification	Remarks
1	Intelligence Manager, Montego Bay	LEVEL 7	
2	Records Officer	LEVEL 2	
3			

Intelligence Unit- Montego Bay- Commercial & Prohibited Goods

No. of Posts	Posts	Classification	Remarks
1	Senior Analyst/Team Leader, Commercial	LEVEL 6	
1	Intelligence Analyst	LEVEL 5	
2	Field Officer	LEVEL 4	
4			

Intelligence Unit- Montego Bay- Passenger Intelligence & Financial

No. of Posts	Posts	Classification	Remarks
1	Senior Analyst/Team Leader, Special Intelligence	LEVEL 6	
3	Passenger Intelligence Officer	LEVEL 5	
1	Field Officer	LEVEL 4	
5			

Investigations

No. of Posts	Posts	Classification	Remarks
1	Director, Investigations	LEVEL 8	
1	Manager (East)	LEVEL 7	
1	Manager (West)	LEVEL 7	
2	Supervisor, Commercial	LEVEL 6	
1	Supervisor, Financial	LEVEL 6	
1	Supervisor, Financial A	LEVEL 6	
18	Investigator	LEVEL 5	
3	Administrative Officer 1	LEVEL 3	
7	Records Officer	LEVEL 2	
35			

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Border Protection

Operational Risk Management & Targeting Unit

No. of Posts	Posts	Classification		Remarks
1	Director, Operational Risk Management & Targeting	LEVEL	8	Post(s) [# 299175] of Director, Risk Management (LEVEL 8) retitled and transferred from Border Protection, Risk Management Unit with effect from August 4, 2025.
1	Manager, Classification & Valuation	LEVEL	7	Post(s) [# 299177] of Manager, Classification & Valuation (LEVEL 7) transferred from Border Protection, Risk Management Unit with effect from August 4, 2025.
1	Manager, Export & Special Team	LEVEL	7	Post(s) [#s 299183] of Manager, Export & Special Team (LEVEL 7) transferred from Border Protection, Risk Management Unit with effect from August 4, 2025.
3	Operational Risk & Targeting Analyst (Valuation)	LEVEL	6	Three (3) post(s) [#s 299178-80] of Risk Analyst, Valuation (LEVEL 6) retitled and transferred from Border Protection, Risk Management Unit with effect from August 4, 2025.
2	Operational Risk & Targeting Analyst (Classification)	LEVEL	6	Two (2) post(s) [#s 299181-2] of Risk Analyst, Classification (LEVEL 6) retitled and transferred from Border Protection, Risk Management Unit with effect from August 4, 2025.
2	Operational Risk & Targeting Analyst (Contrabond)	LEVEL	6	Two (2) post(s) [#s 299184-5] of Risk Analyst, Contraband (LEVEL 6) retitled and transferred from Border Protection, Risk Management Unit with effect from August 4, 2025.
2	Operational Risk & Targeting Analyst (Export)	LEVEL	6	Two (2) post(s) [#s 299186-7] of Risk Analyst, Export (LEVEL 6) retitled and transferred from Border Protection, Risk Management Unit with effect from August 4, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Border Protection

Operational Risk Management & Targeting Unit

No. of Posts	Posts	Classification		Remarks
2	Operational Risk & Targeting Analyst (Special Team)	LEVEL	6	Two (2) post(s) [#s 299188-9] of Risk Analyst, Special Team (LEVEL 6) retitled and transferred from Border Protection, Risk Management Unit with effect from August 4, 2025.
1	Administrative Officer 1	LEVEL	3	Post(s) [# 299176] of Administrative Officer 1 (LEVEL 3) transferred from Border Protection, Risk Management Unit with effect from August 4, 2025.
2	Records Officer	LEVEL	2	Two (2) post(s) [#s 299190-1] of Records Officer (LEVEL 2) transferred from Border Protection, Risk Management Unit with effect from August 4, 2025.
17				
165	Total- Border Protection			

Border Protection Division

Non-Intrusive Inspection & Security Management Branch

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Non-Intrusive Inspection & Security Management	LEVEL	9	Post(s) [# 299225] of Director, Cargo Imaging (LEVEL 8) retitled, upgraded and transferred from Border Protection, Intelligence Unit- Cargo Imaging with effect from April 1, 2023.
1	Administrative Coordinator	LEVEL	4	New post(s) [# 337440] with effect from April 1, 2023.
2				

Non-Intrusive Inspection & Security Management Branch - Image Analysis Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Image Analysis	LEVEL	8	New post(s) [# 337409] with effect from April 1, 2023.
2	Manager, Image Analysis	LEVEL	7	Two (2) post(s) [#s 299226-7] of Manager, Cargo Imaging (LEVEL 7) retitled and transferred from Border Protection, Intelligence Unit- Cargo Imaging with effect from April 1, 2023.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Border Protection Division

Non-Intrusive Inspection & Security Management Branch - Image Analysis Branch

No. of Posts	Posts	Classification		Remarks
5	Senior Image Analyst	LEVEL	6	Five (5) post(s) [#s 299228-32] of Supervisor (LEVEL 6) retitled and transferred from Border Protection, Intelligence Unit- Cargo Imaging with effect from April 1, 2023.
1	Senior Image Analyst	LEVEL	6	Post(s) [# 327537] of Supervisor, Cargo Imaging (LEVEL 6) retitled and transferred from Border Protection, Intelligence Unit - Cargo Imaging with effect from April 1, 2023.
5	Senior Image Analyst	LEVEL	6	Five (5) new post(s) [#s 337431-5] with effect from April 1, 2023.
1	Senior Image Analyst	LEVEL	6	New post(s) [# 337436] with effect from April 1, 2025.
3	Senior Image Analyst	LEVEL	6	Three (3) new post(s) [#s 337437-9] with effect from April 1, 2024.
21	Image Analyst	LEVEL	5	Twenty-one (21) new post(s) [#s 337410-30] with effect from April 1, 2023.
26	Image Analyst	LEVEL	5	Twenty-six (26) post(s) [#s 299233-58] of Image Interpreter (LEVEL 5) retitled and transferred from Border Protection, Intelligence Unit- Cargo Imaging with effect from April 1, 2023.
5	Image Analyst	LEVEL	5	Five (5) post(s) [#s 327538-42] of Image Interpreter (LEVEL 5) retitled and transferred from Border Protection, Intelligence Unit - Cargo Imaging with effect from April 1, 2023.
1	Administrative Officer 1	LEVEL	3	New post(s) [# 337408] with effect from April 1, 2024.
71				

Non-Intrusive Inspection & Security Management Branch - Physical Security & Surveillance Monitoring Section

No. of Posts	Posts	Classification		Remarks
1	Director, Physical Security & Surveillance Monitoring Services	LEVEL	8	New post(s) [# 337442] with effect from April 1, 2023.
2	Manager, Physical Security and Surveillance Monitoring	LEVEL	7	Two (2) new post(s) [#s 337443-4] with effect from April 1, 2023.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Border Protection Division

Non-Intrusive Inspection & Security Management Branch - Physical Security & Surveillance

Monitoring Section

No. of Posts	Posts	Classification		Remarks
2	Supervisor, Physical Security	LEVEL	6	Two (2) new post(s) [#s 337445-6] with effect from April 1, 2023.
2	Supervisor, Surveillance Monitoring Services	LEVEL	6	Two (2) new post(s) [#s 337447-8] with effect from April 1, 2023.
18	Security Screener	LEVEL	4	Eighteen (18) new post(s) [#s 337449-66] with effect from April 1, 2023.
5	Security Coordinator	LEVEL	4	Five (5) new post(s) [#s 337467-71] with effect from April 1, 2023.
1	Administrative Officer 1	LEVEL	3	New post(s) [# 337441] with effect from April 1, 2023.
2	Team Administrative Officer	LEVEL	3	Two (2) new post(s) [#s 337472-3] with effect from April 1, 2023.

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Non-Intrusive Inspection & Security Management Branch - Systems Operations Section

No. of Posts	Posts	Classification		Remarks
1	Director, Systems Operations	LEVEL	8	New post(s) [# 337475] with effect from April 1, 2024.
1	Manager, Systems Operations	LEVEL	7	New post(s) [# 337476] with effect from April 1, 2024.
1	Manager, Technical Operations	LEVEL	7	New post(s) [# 337477] with effect from April 1, 2023.
4	Supervisor, Systems Operations	LEVEL	6	Four (4) new post(s) [#s 337482-5] with effect from April 1, 2024.
2	Supervisor, Systems Operations	LEVEL	6	Two (2) new post(s) [#s 337486-7] with effect from April 1, 2025.
2	Scanner Maintenance Engineer	LEVEL	4	Two (2) new post(s) [#s 337478-79] with effect from April 1, 2023.
2	Scanner Maintenance Engineer	LEVEL	4	Two (2) new post(s) [#s 337480-81] with effect from April 1, 2024.
24	Systems Operator	LEVEL	4	Twenty-four (24) new post(s) [#s 337488-511] with effect from April 1, 2024.
24	Systems Operator	LEVEL	4	Twenty-four (24) new post(s) [#s 337517-40] with effect from April 1, 2025.
5	Systems Operator	LEVEL	4	Five (5) new post(s) [#s 337512-6] with effect from April 1, 2023.
1	Administrative Officer 1	LEVEL	3	New post(s) [# 337474] with effect from April 1, 2024.
2	Traffic Marshal	LEVEL	3	Two (2) new post(s) [#s 337541-2] with effect from April 1, 2024.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Border Protection Division

Non-Intrusive Inspection & Security Management Branch - Systems Operations Section

No. of Posts	Posts	Classification		Remarks
2	Traffic Marshal	LEVEL	3	Two (2) new post(s) [#s 337543-4] with effect from April 1, 2025.
3	Traffic Marshal	LEVEL	3	Three (3) new post(s) [#s 337545-7] with effect from April 1, 2023.
74				
180	Total- Border Protection Division			

Executive Services

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Executive Services	LEVEL	9	
1	Director, Public Relations & Customer Service	LEVEL	8	
1	Customer Service Manager, Kingston	LEVEL	6	
1	Customer Service Manager, Montego Bay	LEVEL	6	
1	Administrative Coordinator	LEVEL	4A	
6	Customer Service/Information Officer	LEVEL	4	
11				

Public Relations & Customer Service

No. of Posts	Posts	Classification		Remarks
1	Senior Public Relations Officer (Social Media & Digital Content Specialist)	LEVEL	5	
1	Public Relations Officer	LEVEL	4	
2				
13	Total- Executive Services			

Finance & Administration Division

Administration Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Administration	LEVEL	8	Post(s) [# 298932] of Director, Administration (LEVEL 8) transferred from Finance & Administration, Administration Branch with effect from July 21, 2025.
1	Administrative Officer 1	LEVEL	3	Post(s) [# 298933] of Administrative Officer 1 (LEVEL 3) transferred from Finance & Administration, Administration Branch with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Administration Branch

No. of Posts	Posts	Classification		Remarks
1	Records Officer	LEVEL	2	New post(s) [# 349569] with effect from July 21, 2025.

3

Administration Branch - Documentation, Information and Access Services Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Documentation, Information & Access Services	LEVEL	7	New post(s) [# 349570] with effect from July 21, 2025.
1	Supervisor, Records Management	LEVEL	6	New post(s) [# 349571] with effect from July 21, 2025.
1	Documentation and Information Management Supervisor	LEVEL	6	Post(s) [# 298934] of Coordinator, Documentation & Information Management (LEVEL 6) retitled and transferred from Finance & Administration, Administration Branch - Documentation & Info. Management with effect from July 21, 2025.
1	Archive & Records Analyst	LEVEL	5	New post(s) [# 349572] with effect from July 21, 2025.
1	Senior Documentation and Information Management Officer	LEVEL	5	New post(s) [# 349587] with effect from July 21, 2025.
1	Senior Documentation and Information Management Officer	LEVEL	5	Post(s) [# 298935] of Librarian (LEVEL 5) retitled and transferred from Finance & Administration, Administration Branch - Documentation & Info. Management with effect from July 21, 2025.
1	Registrar	LEVEL	4	Post(s) [# 298937] of Administrative Officer 1 (LEVEL 3) retitled, upgraded and transferred from Finance & Administration, Administration Branch - Documentation & Info. Management with effect from July 21, 2025.
1	Registrar	LEVEL	4	New post(s) [# 349573] with effect from July 21, 2025.
2	Documentation and Information Management Officer	LEVEL	4	Two (2) new post(s) [#s 349588-9] with effect from July 21, 2025.
3	Senior Records Officer	LEVEL	3	Three (3) new post(s) [#s 349574-6] with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Administration Branch - Documentation, Information and Access Services Section

No. of Posts	Posts	Classification		Remarks
1	Administrative Officer 1	LEVEL	3	Post(s) [# 298936] of Administrative Officer 1 (LEVEL 3) transferred from Finance & Administration, Administration Branch - Documentation & Info. Management with effect from July 21, 2025.
3	Records Officer	LEVEL	2	Three (3) post(s) [#s 298938-40] of Records Officer (LEVEL 2) transferred from Finance & Administration, Administration Branch - Documentation & Info. Management with effect from July 21, 2025.
10	Records Officer	LEVEL	2	Ten (10) new post(s) [#s 349577-86] with effect from July 21, 2025.
27				

Administration Branch - Facilities & Property Management Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Facilities & Property Management	LEVEL	7	New post(s) [# 349590] with effect from July 21, 2025.
1	Supervisor, Property Services	LEVEL	6	Post(s) [# 298957] of Supervisor, Property Services (LEVEL 6) transferred from Finance & Administration, Administration Branch - Property Management with effect from July 21, 2025.
1	Property Officer	LEVEL	5	Post(s) [# 298959] of Property Officer, Standards (LEVEL 5) retitled and transferred from Finance & Administration, Administration Branch - Property Management with effect from July 21, 2025.
1	Property Officer	LEVEL	5	New post(s) [# 349591] with effect from July 21, 2025.
1	Project Coordinator	LEVEL	4	New post(s) [# 349592] with effect from July 21, 2025.
1	Senior Maintenance Officer	LEVEL	4	Post(s) [# 298960] of Senior Maintenance Officer (LEVEL 4) transferred from Finance & Administration, Administration Branch - Property Management with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Administration Branch - Facilities & Property Management Section

No. of Posts	Posts	Classification		Remarks
1	Senior Maintenance Officer	LEVEL	4	New post(s) [# 349593] with effect from July 21, 2025.
1	Maintenance Officer	LEVEL	3	Post(s) [# 298961] of Maintenance Officer (LEVEL 3) transferred from Finance & Administration, Administration Branch - Property Management with effect from July 21, 2025.
4	Maintenance Officer	LEVEL	3	Four (4) new post(s) [#s 349594-7] with effect from July 21, 2025.
1	Administrative Officer 1	LEVEL	3	Post(s) [# 298958] of Administrative Officer 1 (LEVEL 3) transferred from Finance & Administration, Administration Branch - Property Management with effect from July 21, 2025.
4	Groundsman	LEVEL	1	Four (4) post(s) [#s 298962-5] of Handyman (LEVEL 1) retitled and transferred from Finance & Administration, Administration Branch - Property Management with effect from July 21, 2025.
3	Groundsman	LEVEL	1	Three (3) post(s) [#s 298966-8] of Groundsman (LEVEL 1) transferred from Finance & Administration, Administration Branch - Property Management with effect from July 21, 2025.
2	Groundsman	LEVEL	1	Two (2) new post(s) [#s 349598-9] with effect from July 21, 2025.

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Administration Branch - Fixed Assets & Inventory Management Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Fixed Assets & Inventory Management	LEVEL	7	New post(s) [# 349600] with effect from July 21, 2025.
1	Fixed Assets Supervisor	LEVEL	6	New post(s) [# 349602] with effect from July 21, 2025.
1	Inventory Supervisor	LEVEL	6	Post(s) [# 298995] of Stores Supervisor (LEVEL 5) retitled, upgraded and transferred from Finance & Administration, Administration Branch - Office Services with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Administration Branch - Fixed Assets & Inventory Management Section

No. of Posts	Posts	Classification		Remarks
1	Senior Fixed Assets Officer	LEVEL	5	Two (2) new post(s) [#s 349603-4] with effect from July 21, 2025.
1	Senior Fixed Assets Officer	LEVEL	5	
1	Fixed Assets Officer	LEVEL	4	Two (2) new post(s) [#s 349605-6] with effect from July 21, 2025.
1	Fixed Assets Officer	LEVEL	4	
1	Inventory Officer	LEVEL	4	Post(s) [# 298996] of Supplies Clerk (LEVEL 3) retitled, upgraded and transferred from Finance & Administration, Administration Branch - Office Services with effect from July 21, 2025.
1	Inventory Officer	LEVEL	4	New post(s) [# 349607] with effect from July 21, 2025.
4	Inventory Assistant	LEVEL	3	Four (4) post(s) [#s 298997-99 & 299003] of Records Officer (LEVEL 2) retitled, upgraded and transferred from Finance & Administration, Administration Branch - Office Services with effect from July 21, 2025.
1	Administrative Officer 1	LEVEL	3	New post(s) [# 349601] with effect from July 21, 2025.
4	Inventory Attendant	LEVEL	1	Four (4) post(s) [#s 299000-2 & 299004] of Storeman (LEVEL 1) retitled and transferred from Finance & Administration, Administration Branch - Office Services with effect from July 21, 2025.

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Administration Branch - Office Services Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Office Services	LEVEL	7	Post(s) [# 298969] of Supervisor, Office Services (LEVEL 6) retitled, upgraded and transferred from Finance & Administration, Administration Branch - Office Services with effect from July 21, 2025.
1	Senior Office Administrator	LEVEL	5	New post(s) [# 349609] with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Administration Branch - Office Services Section

No. of Posts	Posts	Classification		Remarks
1	Senior Office Administrator (Contracts Management)	LEVEL	5	New post(s) [# 349610] with effect from July 21, 2025.
1	Business Centre Coordinator	LEVEL	5	New post(s) [# 349611] with effect from July 21, 2025.
1	Office Administrator	LEVEL	4	Post(s) [# 298970] of Administrator (LEVEL 3) retitled, upgraded and transferred from Finance & Administration, Administration Branch - Office Services with effect from July 21, 2025.
2	Office Administrator	LEVEL	4	Two (2) new post(s) [#s 349612-3] with effect from July 21, 2025.
1	Office Administrator (Contracts Management)	LEVEL	4	New post(s) [# 349614] with effect from July 21, 2025.
2	Telephone Operator	LEVEL	3	Two (2) post(s) [#s 298973-4] of Telephone Operator (LEVEL 3) transferred from Finance & Administration, Administration Branch - Office Services with effect from July 21, 2025.
1	Administrative Officer 1	LEVEL	3	New post(s) [# 349608] with effect from July 21, 2025.
2	Receptionist	LEVEL	2	Two (2) post(s) [#s 298971-2] of Receptionist (LEVEL 2) transferred from Finance & Administration, Administration Branch - Office Services with effect from July 21, 2025.
2	Reprographic Officer	LEVEL	2	Two (2) new post(s) [#s 349615-6] with effect from July 21, 2025.
1	Chief Office Attendant	LEVEL	2	Post(s) [# 298975] of Chief Attendant (LEVEL 2) retitled and transferred from Finance & Administration, Administration Branch - Office Services with effect from July 21, 2025.
2	Chief Office Attendant	LEVEL	2	Two (2) new post(s) [#s 349617-8] with effect from July 21, 2025.
19	Office Attendant	LEVEL	1	Nineteen (19) post(s) [#s 298976-94] of Attendant (LEVEL 1) retitled and transferred from Finance & Administration, Administration Branch - Office Services with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Administration Branch - Office Services Section

No. of Posts	Posts	Classification		Remarks
8	Office Attendant	LEVEL	1	Eight (8) new post(s) [#s 349619-26] with effect from July 21, 2025.

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Administration Branch - Transportation & Fleet Management Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Transportation & Fleet Management	LEVEL	7	Post(s) [# 298941] of Supervisor, Transport (LEVEL 6) retitled, upgraded and transferred from Finance & Administration, Administration Branch - Transport with effect from July 21, 2025.
1	Driver 1	LEVEL	2	
2	Transport Officer	LEVEL	5	Two (2) new post(s) [#s 349628-9] with effect from July 21, 2025.
1	Transport Assistant	LEVEL	4	Post(s) [# 298942] of Transport Assistant (LEVEL 4) transferred from Finance & Administration, Administration Branch - Transport with effect from July 21, 2025.
2	Articulated Driver	LEVEL	4	Two (2) new post(s) [#s 349630-1] with effect from July 21, 2025.
1	Driver 2	LEVEL	3	Post(s) [# 298449] of Senior Boatman/Driver (LEVEL 3) retitled and transferred from Operations Division, Kingston Operations- Marine Wharves-Sufferance Wharves with effect from July 21, 2025.
1	Driver 2	LEVEL	3	Post(s) [# 298572] of Driver 2 (LEVEL 3) transferred from Operations Division, Western & Montego Bay Operations-Airport Operations- Baggage Hall & Delayed Baggage with effect from July 21, 2025.
1	Administrative Officer 1	LEVEL	3	New post(s) [# 349627] with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Administration Branch - Transportation & Fleet Management Section

No. of Posts	Posts	Classification		Remarks
4	Driver 2	LEVEL	3	Four (4) post(s) [#s 298943-6] of Trailer/Truck Driver 2 (LEVEL 3) retitled and transferred from Finance & Administration, Administration Branch - Transport with effect from July 21, 2025.
1	Driver 1	LEVEL	2	Post(s) [# 300528] of Driver 1 (LEVEL 2) transferred from Operations Division, Western & Montego Bay Operations- Customs House with effect from July 21, 2025.
8	Driver 1	LEVEL	2	Eight (8) post(s) [#s 298947-54] of Driver 1 (LEVEL 2) transferred from Finance & Administration, Administration Branch - Transport with effect from July 21, 2025.
2	Driver 1	LEVEL	2	Two (2) post(s) [#s 298955-6] of Messenger (LEVEL 2) retitled and transferred from Finance & Administration, Administration Branch - Transport with effect from July 21, 2025.

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Budget Execution and Expenditure Control Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Planning, Budget Execution and Expenditure Control	LEVEL	8	Post(s) [# 299045] of Director, Planning & Budgeting (LEVEL 8) retitled and transferred from Finance & Administration, Accounting Operations- Budget & Planning with effect from July 21, 2025.
1	Senior Accounting Officer (Fixed Assets & Inventory Management)	LEVEL	5	New post(s) [# 349553] with effect from July 21, 2025.
1	Commitment Control Officer	LEVEL	5	Post(s) [# 299046] of Commitment Control Officer (LEVEL 5) transferred from Finance & Administration, Accounting Operations- Budget & Planning with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Budget Execution and Expenditure Control Branch

No. of Posts	Posts	Classification		Remarks
1	Commitment Control Officer	LEVEL	5	New post(s) [# 349554] with effect from July 21, 2025.
4				

Financial Accounting Operations Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Financial Accounting Operations	LEVEL	8	Post(s) [# 299011] of Director/FC Accounting Operations (LEVEL 8) retitled and transferred from Finance & Administration, Accounting Operations with effect from July 21, 2025.
1	Administrative Officer 1	LEVEL	3	Post(s) [# 299012] of Administrative Officer 1 (LEVEL 3) transferred from Finance & Administration, Accounting Operations with effect from July 21, 2025.
2				

Financial Accounting Operations Branch - Accounts Payable Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Accounts Payable	LEVEL	7	Post(s) [# 299032] of Payments Accountant (LEVEL 7) retitled and transferred from Finance & Administration, Accounting Operations- Payments with effect from July 21, 2025.
1	Accounts Payable Supervisor	LEVEL	6	Post(s) [# 299039] of Checking Supervisor (LEVEL 6) retitled and transferred from Finance & Administration, Accounting Operations- Payments- Checking Unit with effect from July 21, 2025.
1	Accounts Payable Supervisor	LEVEL	6	New post(s) [# 349557] with effect from July 21, 2025.
2	Senior Accounts Payable Officer	LEVEL	5	Two (2) post(s) [#s 299040-1] of Checking Officer (LEVEL 4) retitled, upgraded and transferred from Finance & Administration, Accounting Operations- Payments- Checking Unit with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Financial Accounting Operations Branch - Accounts Payable Section

No. of Posts	Posts	Classification		Remarks
2	Accounts Payable Officer	LEVEL	4	Two (2) post(s) [#s 299033-4] of Bills Officer (LEVEL 3) retitled, upgraded and transferred from Finance & Administration, Accounting Operations- Payments with effect from July 21, 2025.
1	Accounts Payable Officer	LEVEL	4	Post(s) [# 299038] of Accounting Clerk (LEVEL 3) retitled, upgraded and transferred from Finance & Administration, Accounting Operations- Payments with effect from July 21, 2025.
3	Accounts Payable Officer	LEVEL	4	Three (3) new post(s) [#s 349558-60] with effect from July 21, 2025.
1	Collections Officer	LEVEL	3	Post(s) [# 299037] of Collections Officer (LEVEL 3) transferred from Finance & Administration, Accounting Operations- Payments with effect from July 21, 2025.

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Financial Accounting Operations Branch - Overtime, Billing & Accounts Receivable Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Overtime, Billing & Accounts Receivable	LEVEL	7	Post(s) [# 299014] of Manager, Billing & Accounts Receivables (LEVEL 7) retitled and transferred from Finance & Administration, Accounting Operations- Billing & Accounts Receivables with effect from July 21, 2025.

1

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Financial Accounting Operations Branch - Overtime, Billing & Accounts Receivable Section -
Billing & Accounts Receivable Unit

No. of Posts	Posts	Classification		Remarks
1	Supervisor, Billing & Accounts Receivable	LEVEL	6	Post(s) [# 299017] of Supervisor, Overtime Processing (LEVEL 6) retitled and transferred from Finance & Administration, Accounting Operations- Billing & Accounts Receivables- Overtime Processing Unit with effect from July 21, 2025.
2	Senior Accounting Officer - Billing & Accounts Receivable	LEVEL	5	Two (2) new post(s) [#s 349561-2] with effect from July 21, 2025.
2	Accounting Officer - Billing & Accounts Receivable	LEVEL	4	Two (2) post(s) [#s 299015-6] of Accounting Technician (LEVEL 4) retitled and transferred from Finance & Administration, Accounting Operations- Billing & Accounts Receivables with effect from July 21, 2025.
1	Collections Officer	LEVEL	3	Post(s) [# 299023] of Collections Officer (LEVEL 3) transferred from Finance & Administration, Accounting Operations- Billing & Accounts Receivables- Overtime Processing Unit with effect from July 21, 2025.
1	Records Officer	LEVEL	2	Post(s) [# 299025] of Records Officer (LEVEL 2) transferred from Finance & Administration, Accounting Operations- Billing & Accounts Receivables- Overtime Processing Unit with effect from July 21, 2025.
7				

Financial Accounting Operations Branch - Overtime, Billing & Accounts Receivable Section -
Overtime Processing Unit

No. of Posts	Posts	Classification		Remarks
1	Supervisor, Overtime Processing	LEVEL	6	Post(s) [# 299018] of Supervisor, Overtime Processing (LEVEL 6) transferred from Finance & Administration, Accounting Operations- Billing & Accounts Receivables- Overtime Processing Unit with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Financial Accounting Operations Branch - Overtime, Billing & Accounts Receivable Section - Overtime Processing Unit

No. of Posts	Posts	Classification		Remarks
2	Senior Accounting Officer - Overtime Processing	LEVEL	5	Two (2) new post(s) [#s 349563-4] with effect from July 21, 2025.
3	Accounting Officer - Overtime Processing	LEVEL	4	Three (3) post(s) [#s 299019-21] of Checking Officer (LEVEL 4) retitled and transferred from Finance & Administration, Accounting Operations- Billing & Accounts Receivables- Overtime Processing Unit with effect from July 21, 2025.
1	Accounting Officer - Overtime Processing	LEVEL	4	Post(s) [# 299022] of Billing Officer (LEVEL 3) retitled, upgraded and transferred from Finance & Administration, Accounting Operations- Billing & Accounts Receivables- Overtime Processing Unit with effect from July 21, 2025.
1	Records Officer	LEVEL	2	Post(s) [# 299024] of Records Officer (LEVEL 2) transferred from Finance & Administration, Accounting Operations- Billing & Accounts Receivables- Overtime Processing Unit with effect from July 21, 2025.

8

Financial Accounting Operations Branch - Payroll Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Payroll	LEVEL	7	New post(s) [# 349565] with effect from July 21, 2025.
1	Payroll Supervisor	LEVEL	6	Post(s) [# 299026] of Payment Supervisor (LEVEL 6) retitled and transferred from Finance & Administration, Accounting Operations- Salaries & Wages with effect from July 21, 2025.
1	Senior Payroll Officer	LEVEL	5	Post(s) [# 299028] of Salaries Officer (Monthly) (LEVEL 4A) retitled, upgraded and transferred from Finance & Administration, Accounting Operations- Salaries & Wages with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Financial Accounting Operations Branch - Payroll Section

No. of Posts	Posts	Classification		Remarks
1	Senior Payroll Officer	LEVEL	5	New post(s) [# 349566] with effect from July 21, 2025.
1	Senior Payroll Officer (Travelling & Subsistence)	LEVEL	5	New post(s) [# 349567] with effect from July 21, 2025.
1	Payroll Officer	LEVEL	4A	Post(s) [# 299027] of Salaries Officer (Fortnightly) (LEVEL 4) retitled, upgraded and transferred from Finance & Administration, Accounting Operations- Salaries & Wages with effect from July 21, 2025.
1	Payroll Officer	LEVEL	4A	Post(s) [# 299029] of Salaries Reimbursement Officer (LEVEL 4A) retitled and transferred from Finance & Administration, Accounting Operations- Salaries & Wages with effect from July 21, 2025.
2	Payroll Officer	LEVEL	4A	Two (2) post(s) [#s 299030-1] of Accounting Technician (LEVEL 4) retitled, upgraded and transferred from Finance & Administration, Accounting Operations- Salaries & Wages with effect from July 21, 2025.
2	Payroll Officer (Travelling & Subsistence)	LEVEL	4A	Two (2) post(s) [#s 299035-6] of Travelling/Subsistence Officer (LEVEL 4) retitled, upgraded and transferred from Finance & Administration, Accounting Operations- Payments with effect from July 21, 2025.

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Management Accounting Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Management Accounting	LEVEL	8	Post(s) [# 299047] of Director, Management Accounting (Budget) (LEVEL 8) retitled and transferred from Finance & Administration, Accounting Operations- Management Accounting Budget with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Management Accounting Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Financial Systems	LEVEL	7	Post(s) [# 299013] of Manager, Financial Systems (LEVEL 7) transferred from Finance & Administration, Accounting Operations with effect from July 21, 2025.
1	Accountant	LEVEL	7	Post(s) [# 299042] of Accountant (LEVEL 6) upgraded and transferred from Finance & Administration, Accounting Operations- Final Accounts with effect from July 21, 2025.
1	Senior Accounting Officer	LEVEL	5	Post(s) [# 299043] of Accounting Technician (LEVEL 4) retitled, upgraded and transferred from Finance & Administration, Accounting Operations- Final Accounts with effect from July 21, 2025.
1	Senior Accounting Officer (Appropriation Accounts)	LEVEL	5	New post(s) [# 349556] with effect from July 21, 2025.
1	Bank Reconciliation Officer	LEVEL	4	Post(s) [# 299044] of Bank Reconciliation Officer (LEVEL 4) transferred from Finance & Administration, Accounting Operations- Final Accounts with effect from July 21, 2025.
1	Administrative Officer 1	LEVEL	3	New post(s) [# 349555] with effect from July 21, 2025.

7

Office of the Senior Director

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Finance & Administration	LEVEL	9	Post(s) [# 298930] of Senior Director, Finance & Administration (LEVEL 9) transferred from Finance & Administration with effect from July 21, 2025.
1	Director, Financial Management	LEVEL	8	Post(s) [# 299010] of Director, Financial Management (Operations) (LEVEL 8) retitled and transferred from Finance & Administration, Financial Management (Operations) with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Office of the Senior Director

No. of Posts	Posts	Classification		Remarks
1	Administrative Coordinator	LEVEL	4A	Post(s) [# 298931] of Administrative Coordinator (LEVEL 4A) transferred from Finance & Administration with effect from July 21, 2025.
1	Administrative Officer 1	LEVEL	3	New post(s) [# 349552] with effect from July 21, 2025.
4				

Public Procurement Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Public Procurement	LEVEL	8	Post(s) [# 307611] of Director, Public Procurement (LEVEL 8) transferred from Finance & Administration, Public Procurement Unit with effect from July 21, 2025.
3	Senior Public Procurement Officer	LEVEL	5	Three (3) post(s) [#s 307612, 321225 & 339684] of Senior Public Procurement Officer (LEVEL 5) transferred from Finance & Administration, Public Procurement Unit with effect from July 21, 2025.
2	Public Procurement Officer	LEVEL	4	Two (2) post(s) [#s 307613 & 339685] of Public Procurement Officer (LEVEL 4) transferred from Finance & Administration, Public Procurement Unit with effect from July 21, 2025.
1	Public Procurement Administrator	LEVEL	3	Post(s) [# 307614] of Public Procurement Administrator (LEVEL 3) transferred from Finance & Administration, Public Procurement Unit with effect from July 21, 2025.
7				

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Revenue Accounting Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Revenue Accounting	LEVEL	8	Post(s) [# 299048] of Director, Revenue Accounting (LEVEL 8) transferred from Finance & Administration, Accounting Operations- Revenue Accounting with effect from July 21, 2025.
1	Revenue Accountant	LEVEL	7	Post(s) [# 299050] of Revenue Accountant (LEVEL 7) transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.
1	Assistant Revenue Accountant	LEVEL	6	Post(s) [# 299052] of Assistant Revenue Accountant (LEVEL 6) transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.
1	Assistant Revenue Accountant - JSWIFT	LEVEL	6	Post(s) [# 323009] of Assistant Revenue Accountant - JSWIFT (LEVEL 6) transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.
1	Revenue Collection Officer - JSWIFT	LEVEL	5	Post(s) [# 323010] of Revenue Collection Officer - JSWIFT (LEVEL 5) transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.
1	Revenue Collections Officer	LEVEL	5	Post(s) [# 299051] of Revenue Collections Officer (LEVEL 5) transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Revenue Accounting Branch

No. of Posts	Posts	Classification		Remarks
1	Electronic Receipts Reconciliation Officer	LEVEL	5	Post(s) [# 299058] of Electronic Receipts Reconciliation Officer (LEVEL 4) upgraded and transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.
1	Senior Bank Reconciliation Officer	LEVEL	5	Post(s) [# 299054] of Bank Reconciliation Officer (LEVEL 4) retitled, upgraded and transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.
1	Senior Sub Ledger Officer	LEVEL	5	New post(s) [# 349568] with effect from July 21, 2025.
1	Administrative Officer 2	LEVEL	4	Post(s) [# 299049] of Administrative Officer 2 (LEVEL 4) transferred from Finance & Administration, Accounting Operations- Revenue Accounting with effect from July 21, 2025.
1	Bank Reconciliation Officer	LEVEL	4	Post(s) [# 299055] of Bank Reconciliation Officer (LEVEL 4) transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.
1	Bank Reconciliation Officer - JSWIFT	LEVEL	4	Post(s) [# 323011] of Bank Reconciliation Officer - JSWIFT (LEVEL 4) transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.
1	Checking Officer	LEVEL	4	Post(s) [# 299062] of Checking Officer (LEVEL 4) transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Finance & Administration Division

Revenue Accounting Branch

No. of Posts	Posts	Classification		Remarks
2	GL Reconciliation Officer	LEVEL	4	Two (2) post(s) [#s 299059-60] of GL Reconciliation Officer (LEVEL 4) transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.
1	Sub Ledger Officer	LEVEL	4	Post(s) [# 299053] of Sub Ledger Officer (LEVEL 4) transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.
2	Revenue Accounts Clerk	LEVEL	3	Two (2) post(s) [#s 299056-7] of Revenue Accounts Clerk (LEVEL 3) transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.
1	Records Officer	LEVEL	2	Post(s) [# 299061] of Records Officer (LEVEL 2) transferred from Finance & Administration, Accounting Operations- Revenue Accounting- Revenue Unit with effect from July 21, 2025.
19				
222	Total- Finance & Administration Division			

Human Resource Management & Development

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Human Resource Management & Development	LEVEL	9	
1	Administrative Coordinator	LEVEL	4A	
2				

Human Resource Development

No. of Posts	Posts	Classification		Remarks
1	Director, Human Resource Development	LEVEL	8	
2	Learning & Development Officer	LEVEL	6	Two (2) post(s) [#s 298864-5] of Training Officer (LEVEL 6) retitled with effect from May 22, 2023.
1	Administrative Officer 1	LEVEL	3	

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Human Resource Management & Development

Human Resource Development

No. of Posts	Posts	Classification	Remarks
4			

Human Resource Management

No. of Posts	Posts	Classification	Remarks
1	Director, Human Resource Management	LEVEL 8	
1	Senior Human Resource Officer, Staffing	LEVEL 6	
1	Senior Human Resource Officer, Employee Relations	LEVEL 6	
1	Senior Human Resource Officer, Benefits	LEVEL 6	
1	Human Resource Officer (Employee Relations)	LEVEL 5	New post(s) [# 350864] with effect from March 2, 2026.
2	Human Resource Officer	LEVEL 5	
1	Assistant Human Resource Officer	LEVEL 4	New post(s) [# 350865] with effect from March 2, 2026.
2	Assistant Human Resource Officer	LEVEL 4	
1	Administrative Officer 1	LEVEL 3	
11			

Human Resource Management- Pensions & Records Management

No. of Posts	Posts	Classification	Remarks
1	Manager, Pensions & Leave Management	LEVEL 7	Post(s) [# 298880] of Manager, Pensions & Records Management (LEVEL 7) retitled with effect from May 22, 2023.
1	Senior Human Resource Officer	LEVEL 6	Post(s) [# 298881] of Senior Human Resource Officer, Records Management (LEVEL 5) retitled and upgraded with effect from May 22, 2023.
1	Human Resource Officer	LEVEL 5	Post(s) [# 298882] of Human Resource Officer, Leave (LEVEL 4) retitled and upgraded with effect from May 22, 2023.
1	Human Resource Officer	LEVEL 5	New post(s) [# 350866] with effect from March 2, 2026.
1	Assistant Human Resource Officer	LEVEL 4	Post(s) [# 298884] of Assistant Human Resource Officer, Service Records (LEVEL 3) retitled and upgraded with effect from May 22, 2023.
1	Assistant Human Resource Officer, HRMIS	LEVEL 3	

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Human Resource Management & Development

Human Resource Management- Pensions & Records Management

No. of Posts	Posts	Classification		Remarks
1	Records Officer	LEVEL	2	Post(s) [# 298885] of Records Officer, Monthly/Fortnightly Attendance (LEVEL 2) retitled with effect from May 22, 2023.
1	Records Officer	LEVEL	2	New post(s) [# 350867] with effect from March 2, 2026.
2	Records Officer	LEVEL	2	Two (2) post(s) [#s 298876-7] of Records Officer (LEVEL 2) transferred from Human Resource Management & Development, Human Resource Management with effect from May 22, 2023.

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Human Resource Management- PMAS

No. of Posts	Posts	Classification		Remarks
1	Manager, Performance Management	LEVEL	7	Post(s) [# 298878] of Manager, PMAS (LEVEL 7) retitled with effect from May 22, 2023.
1	Performance Management Officer	LEVEL	5	Post(s) [# 298879] of PMAS Officer (LEVEL 5) retitled with effect from May 22, 2023.
1	Performance Management Officer	LEVEL	5	New post(s) [# 350868] with effect from March 2, 2026.

3

Occupational Health & Safety

No. of Posts	Posts	Classification		Remarks
1	Director, Occupational Health & Safety	LEVEL	8	
1	Occupational Health & Safety Officer	LEVEL	5	
1	Senior Radiation Safety Officer	LEVEL	5	New post(s) [# 334397] with effect from May 22, 2023.
1	Safety Coordinator/Technician	LEVEL	4	Post(s) [# 298889] of Administrative Officer 1 (LEVEL 3) retitled and upgraded with effect from May 22, 2023.
1	Health & Wellbeing Specialist	LEVEL	4	New post(s) [# 334395] with effect from May 22, 2023.
1	Radiation Safety Officer	LEVEL	4	New post(s) [# 334396] with effect from May 22, 2023.

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LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Human Resource Management & Development

Organisational Development

No. of Posts	Posts	Classification		Remarks
1	Director, Organisational Development	LEVEL	8	
1	Organizational Development Officer	LEVEL	5	
1	Organizational Development Officer	LEVEL	5	New post(s) [# 350869] with effect from March 2, 2026.
1	Organizational Development Officer	LEVEL	5	Post(s) [# 298875] of Information Records Officer (LEVEL 4) transferred from Human Resource Management & Development, Human Resource Management with effect from May 22, 2023; Post of Information Records Officer (LEVEL 4) retitled and upgraded with effect from March 2, 2026.
1	Administrative Officer 1	LEVEL	3	New post(s) [# 334398] with effect from May 22, 2023.
5				
41	Total- Human Resource Management & Development			

Information Services

No. of Posts	Posts	Classification		Remarks
1	Chief Information Officer	LEVEL	10	
1	Senior Systems Administrator	LEVEL	7	
1	Administrative Coordinator	LEVEL	4A	
3				

Application Development, Delivery & Support Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Application Development, Delivery & Support	LEVEL	8	
2	Software Engineer	LEVEL	7	
1	Solutions Architect	LEVEL	7	
2	Web Application Developer	LEVEL	7	
3	Senior Business Analyst	LEVEL	7	
2	Senior Training & Implementation Support Specialist	LEVEL	7	
1	Senior Quality Assurance Analyst	LEVEL	7	
1	Multi-Media Developer	LEVEL	7	
1	Technical Documentation Specialist	LEVEL	6	
1	Training & Implementation Support Specialist	LEVEL	6	
3	Business Analyst	LEVEL	6	
3	Programmer/Analyst	LEVEL	6	

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Information Services

Application Development, Delivery & Support Branch

No. of Posts	Posts	Classification		Remarks
1	Quality Assurance Analyst	LEVEL	6	
22				

Data Services Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Data Services	LEVEL	8	
1	Business Intelligence Analyst	LEVEL	7	
1	Senior Database Analyst	LEVEL	7	
2	Database Analyst	LEVEL	6	
5				

ICT Client Services Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, ICT Client Services	LEVEL	8	
1	Service Management Analyst	LEVEL	7	
2	Senior Service Desk Administrator	LEVEL	6	
7	Service Desk Administrator	LEVEL	5	
11				

ICT Policies, Procedures & Records Digitalization Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, ICT Policies, Procedures & Records Digitalization	LEVEL	8	
1	Digital Records and Archives Officer	LEVEL	6	
1	ICT Policies & Procedure Analyst	LEVEL	6	
3				

ICT Security Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, ICT Security	LEVEL	8	
2	ICT Security Analyst	LEVEL	7	
3				

ICT Technical Services Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, ICT Technical Services	LEVEL	8	
2	Senior Systems Administrator	LEVEL	7	
1	Senior Network Administrator	LEVEL	7	
5	Systems Administrator	LEVEL	6	
2	Network Administrator	LEVEL	6	

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Information Services

ICT Technical Services Branch

No. of Posts	Posts	Classification	Remarks
2	Senior Workstation Technician	LEVEL 6	
1	Work Station Engineer	LEVEL 6	
6	Workstation Technician	LEVEL 5	
20			

Jamaica Single Window for Trade (JSWIFT) Branch

No. of Posts	Posts	Classification	Remarks
1	Director, JSWIFT Branch	LEVEL 9	
1	Administrative Coordinator	LEVEL 4A	
1	Administrative Officer 2	LEVEL 4	
3			

Jamaica Single Window for Trade (JSWIFT) Branch - Business Analysis Section

No. of Posts	Posts	Classification	Remarks
1	JSWIFT Business Lead	LEVEL 8	
5	Senior Business Analyst	LEVEL 7	
6			

Jamaica Single Window for Trade (JSWIFT) Branch - Client Services

No. of Posts	Posts	Classification	Remarks
1	Client Services Manager	LEVEL 7	
2	Senior Client Services Officer	LEVEL 6	
4	Client Services Officer	LEVEL 5	
7			

Jamaica Single Window for Trade (JSWIFT) Branch - Quality Assurance

No. of Posts	Posts	Classification	Remarks
1	Senior Quality Assurance Officer	LEVEL 7	
1	Quality Assurance Officer	LEVEL 6	
2			

Jamaica Single Window for Trade (JSWIFT) Branch - Technical Support Services

No. of Posts	Posts	Classification	Remarks
4	Java Developer	LEVEL 7	
2	Senior Training & Implementation Support Specialist	LEVEL 7	
2	Technical Documentation Specialist	LEVEL 6	
8			

93 Total- Information Services

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Internal Affairs

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Internal Affairs	LEVEL	9	Post(s) [# 299157] of Director, Internal Affairs (LEVEL 8) retitled and upgraded with effect from August 22, 2022.
1	Administrative Officer 1	LEVEL	3	New post(s) [# 326637] with effect from August 22, 2022.
2				

Internal Investigations Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Internal Investigation & ACIS	LEVEL	8	Post(s) [# 299158] of Internal Affairs Manager, Kingston (LEVEL 7) retitled, upgraded and transferred from Internal Affairs with effect from August 22, 2022.
1	Administrative Officer 1	LEVEL	3	New post(s) [# 326638] with effect from August 22, 2022.
2				

Internal Investigations Branch, Anti-Corruption & Integrity Section

No. of Posts	Posts	Classification		Remarks
1	Programme Manager	LEVEL	7	New post(s) [# 326639] with effect from August 22, 2022.
1	Senior Programme Officer	LEVEL	5	New post(s) [# 326641] with effect from August 22, 2022.
1	Programme Officer	LEVEL	4	New post(s) [# 326640] with effect from August 22, 2022.
3				

Internal Investigations Branch, Internal Affairs Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Internal Affairs	LEVEL	7	New post(s) [# 326642] with effect from August 22, 2022.
2	Senior Internal Affairs Officer	LEVEL	6	Two (2) post(s) [#s 299160-1] of Senior Internal Affairs Officer (LEVEL 6) transferred from Internal Affairs with effect from August 22, 2022.
1	Senior Internal Affairs Officer	LEVEL	6	New post(s) [# 326643] with effect from August 22, 2022.
6	Internal Affairs Officer	LEVEL	5	Six (6) post(s) [#s 299162-7] of Internal Affairs Officer (LEVEL 5) transferred from Internal Affairs with effect from August 22, 2022.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Internal Affairs

Internal Investigations Branch, Internal Affairs Section

No. of Posts	Posts	Classification	Remarks
10			
Internal Review & Appeal Branch			
No. of Posts	Posts	Classification	Remarks
1	Director, Internal Review & Appeal	LEVEL 8	Post(s) [# 299159] of Internal Affairs Manager, Montego Bay (LEVEL 7) retitled, upgraded and transferred from Internal Affairs with effect from August 22, 2022.
1	Senior Internal Review Officer	LEVEL 5	New post(s) [# 326648] with effect from August 22, 2022.
3	Internal Review Officer	LEVEL 4	Three (3) new post(s) [#s 326645-7] with effect from August 22, 2022.
1	Administrative Officer 1	LEVEL 3	New post(s) [# 326644] with effect from August 22, 2022.
6			
Security Vetting Branch			
No. of Posts	Posts	Classification	Remarks
1	Manager, Security Vetting	LEVEL 7	Post(s) [# 299168] of Manager, Security Vetting (LEVEL 7) transferred from Internal Affairs with effect from August 22, 2022.
3	Security Vetting Officer	LEVEL 6	Three (3) post(s) [#s 299169-71] of Security Vetting Officer (LEVEL 6) transferred from Internal Affairs with effect from August 22, 2022.
3	Security Vetting Officer	LEVEL 6	Three (3) new post(s) [#s 326649, 326651 & 347077] with effect from August 22, 2022.
1	Records Officer	LEVEL 2	Post(s) [# 299337] of Records Officer (LEVEL 2) transferred from Border Protection, Investigations with effect from August 22, 2022.
8			
31	Total- Internal Affairs		

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Internal Audit Division

No. of Posts	Posts	Classification		Remarks
1	Chief Audit Executive	LEVEL	9	Post(s) [# 299116] of Chief Internal Auditor (LEVEL 9) retitled and transferred from Internal Audit with effect from September 15, 2025.
1	Administrative Officer 2	LEVEL	4	Post(s) [# 299118] of Administrative Officer 2 (LEVEL 4) transferred from Internal Audit with effect from September 15, 2025.
2				

Audit Registry

No. of Posts	Posts	Classification		Remarks
1	Audit Registrar	LEVEL	3	Post(s) [# 299122] of Audit Registrar (LEVEL 3) transferred from Internal Audit with effect from September 15, 2025.
4	Filing Clerk	LEVEL	2	Four (4) post(s) [#s 299137-40] of Filing Clerk (LEVEL 2) transferred from Internal Audit with effect from September 15, 2025.
5				

Financial Services Audit Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Financial Services Audit	LEVEL	8	Post(s) [# 322026] of Director, Financial Services (LEVEL 8) retitled and transferred from Internal Audit Division, Financial Audit with effect from September 15, 2025.
1	Senior Auditor	LEVEL	7	Post(s) [# 299121] of Senior Auditor (LEVEL 7) transferred from Internal Audit Division, Financial Audit with effect from September 15, 2025.
1	Senior Auditor	LEVEL	7	New post(s) [# 349860] with effect from September 15, 2025.
4	Auditor	LEVEL	6	Four (4) post(s) [#s 299131-4] of Auditor (LEVEL 6) transferred from Internal Audit Division, Financial Audit with effect from September 15, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Internal Audit Division

Financial Services Audit Branch

No. of Posts	Posts	Classification		Remarks
4	Auditor	LEVEL	6	Four (4) new post(s) [#s 349861-4] with effect from September 15, 2025.
1	Assistant Auditor	LEVEL	5	New post(s) [# 349865] with effect from September 15, 2025.
1	Assistant Auditor	LEVEL	5	Post(s) [# 299135] of Assistant Auditor (LEVEL 5) transferred from Internal Audit Division, Financial Audit with effect from September 15, 2025.
1	Team Administrative Officer	LEVEL	4	Post(s) [# 322022] of Team Administrative Officer (LEVEL 4) transferred from Internal Audit Division, Financial Audit with effect from September 15, 2025.

14

Information Systems & Special Projects Audit Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Information Systems & Special Projects Audit	LEVEL	8	Post(s) [# 299117] of Director Information Systems Audit (LEVEL 8) retitled and transferred from Internal Audit Division, Information Systems Audit with effect from September 15, 2025.
2	Senior Auditor	LEVEL	7	Two (2) post(s) [#s 322024-5] of IT Auditor (LEVEL 6) retitled, upgraded and transferred from Internal Audit Division, Information Systems Audit with effect from September 15, 2025.
4	Auditor	LEVEL	6	Four (4) new post(s) [#s 349866-9] with effect from September 15, 2025.

7

Operational Audit Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Operational Audit	LEVEL	8	Post(s) [# 322023] of Director, Operational Audit (LEVEL 8) transferred from Internal Audit Division, Operational Audit with effect from September 15, 2025.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Internal Audit Division

Operational Audit Branch

No. of Posts	Posts	Classification		Remarks
2	Senior Auditor	LEVEL	7	Two (2) post(s) [#s 299119-20] of Senior Auditor (LEVEL 7) transferred from Internal Audit, Operational Audit with effect from September 15, 2025.
8	Auditor	LEVEL	6	Eight (8) post(s) [#s 299123-30] of Auditor (LEVEL 6) transferred from Internal Audit Division, Operational Audit with effect from September 15, 2025.
1	Assistant Auditor	LEVEL	5	New post(s) [# 349859] with effect from September 15, 2025.
1	Assistant Auditor	LEVEL	5	Post(s) [# 299136] of Assistant Auditor (LEVEL 5) transferred from Internal Audit Division, Operational Audit with effect from September 15, 2025.
1	Team Administrative Officer	LEVEL	4	New post(s) [# 349858] with effect from September 15, 2025.
14				

Quality Management Systems/ISO Audit Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Quality Management Systems/ISO Audit	LEVEL	8	New post(s) [# 349870] with effect from September 15, 2025.
8	Auditor	LEVEL	6	Eight (8) new post(s) [#s 349874-81] with effect from September 15, 2025.
2	Senior Auditor	LEVEL	7	Two (2) new post(s) [#s 349872-3] with effect from September 15, 2025.
1	Team Administrative Officer	LEVEL	4	New post(s) [# 349871] with effect from September 15, 2025.
12				
54	Total- Internal Audit Division			

Legal Unit

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Legal Affairs	LEVEL	9	
2	Senior Legal Officer	LEVEL	8	
4	Legal Officer	LEVEL	7	
1	Researcher	LEVEL	6	New post(s) [# 338889] with effect from April 15, 2024.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Legal Unit

No. of Posts	Posts	Classification	Remarks
1	Legal Secretary	LEVEL 4A	
1	Paralegal Officer	LEVEL 4	
1	Legal Registrar	LEVEL 3	
11			
11	Total- Legal Unit		

Office of the CEO

No. of Posts	Posts	Classification	Remarks
1	Chief Executive Officer	LEVEL 11	
1	Data Protection Officer	LEVEL 7	New post(s) [# 338888] with effect from April 15, 2024.
1	Executive Assistant	LEVEL 5	
1	Administrative Coordinator	LEVEL 4A	
4			

Enterprise Risk Management Unit

No. of Posts	Posts	Classification	Remarks
1	Director, Enterprise Risk Management (ERM)	LEVEL 8	New post(s) [# 349632] with effect from August 4, 2025.
1	Senior Enterprise Risk Management Analyst (Business Continuity & Crisis Management)	LEVEL 7	New post(s) [# 349635] with effect from August 4, 2025.
3	Enterprise Risk Management Analyst	LEVEL 6	Three (3) new post(s) [#s 349636-8] with effect from August 4, 2025.
1	Administrative Officer 1	LEVEL 3	New post(s) [# 349634] with effect from August 4, 2025.
6			

Trade Facilitation and Special Projects Unit

No. of Posts	Posts	Classification	Remarks
1	Senior Director, Trade Facilitation and Special Projects	LEVEL 9	
2	Trade Facilitation & Special Projects Executive	LEVEL 7	
1	Administrative Coordinator	LEVEL 4	
4			
14	Total- Office of the CEO		

Operations Division

No. of Posts	Posts	Classification	Remarks
1	Deputy CEO, Operations	LEVEL 10	
1	Administrative Coordinator	LEVEL 4A	
1	Administrative Officer 2	LEVEL 4	

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

No. of Posts	Posts	Classification	Remarks
3			
Central Operations			
No. of Posts	Posts	Classification	Remarks
1	Senior Director, Central Operations	LEVEL 9	
1	Director, Compliance	LEVEL 8	New post(s) [# 326346] with effect from April 1, 2022.
1	Manager, Authorized Economic Operators	LEVEL 7	
1	Manager, Collections & Delinquency	LEVEL 7	
2	Senior Account Officer/Supervisor Authorized Economic Operators	LEVEL 6	
2	Supervisor, Collections & Delinquency	LEVEL 6	
8	Senior Custom Officer	LEVEL 5	
8	Account Officer, Authorized Economic Operator	LEVEL 5	
1	Administrative Coordinator	LEVEL 4A	
1	Administrative Officer	LEVEL 3	
1	Administrative Officer 1	LEVEL 3	New post(s) [# 326347] with effect from April 1, 2022.
1	Records Officer	LEVEL 2	
28			

Central Operations- Incentives Unit

No. of Posts	Posts	Classification	Remarks
1	Manager, Incentives	LEVEL 7	Post(s) [# 298822] of Manager, Incentives & Returning Residents (LEVEL 7) retitled with effect from April 1, 2022.
1	Supervisor (Returning Residents)	LEVEL 6	
1	Senior Customs Officer	LEVEL 5	
3	Senior Customs/Incentives Officer	LEVEL 5	Three (3) new post(s) [#s 326348-50] with effect from April 1, 2022.
1	Customs Officer	LEVEL 4	
11	Customs/Incentives Officer	LEVEL 4	Eleven (11) new posts [#s 326351-61] with effect from April 1, 2022.
1	Customs/Write Off Officer	LEVEL 4	
1	Administrative Officer 1	LEVEL 3	
1	Data Entry Operator	LEVEL 3	
1	Records Officer	LEVEL 2	
1	Records Officer	LEVEL 2	New post(s) [# 326362] with effect from April 1, 2022.
23			

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

Central Operations- Incentives Unit- Incentives Monitoring (Kingston)

No. of Posts	Posts	Classification		Remarks
2	Supervisor, Incentives Monitoring (Kingston)	LEVEL	6	
3	Senior Custom/Incentive Officer	LEVEL	5	
4	Custom/Incentive Officer	LEVEL	4	
1	Records Officer	LEVEL	2	
10				

Central Operations- Incentives Unit- Incentives Monitoring (Montego Bay)

No. of Posts	Posts	Classification		Remarks
1	Supervisor	LEVEL	6	
1	Senior Custom/Incentive Officer	LEVEL	5	
3	Custom/Incentive Officer	LEVEL	4	
1	Records Officer	LEVEL	2	
6				

Central Operations- Post Clearance Audit Unit

No. of Posts	Posts	Classification		Remarks
1	Director, Post Clearance Audit	LEVEL	8	
2	Manager, Kingston	LEVEL	7	
1	Manager, Montego Bay	LEVEL	7	
10	Supervisor	LEVEL	6	
1	Supervisor	LEVEL	6	Post(s) [# 298108] of Supervisor (LEVEL 6) transferred from Kingston Operations - Customs House - Entry Processing Unit with effect from April 1, 2022.
40	Auditor	LEVEL	5	
1	Research Specialist & Documentalist	LEVEL	5	Post(s) [# 298836] of Custom/Incentive Officer (LEVEL 4) retitled, upgraded and transferred from Central Operations - Incentives Unit - Incentives Monitoring (Kingston) with effect from April 1, 2022.
4	Customs Officer	LEVEL	4	Four (4) post(s) [#s 298129-32] of Customs Officer (LEVEL 4) transferred from Kingston Operations - Customs House - Entry Processing Unit with effect from April 1, 2022.
1	Administrative Officer 1	LEVEL	3	
3	Records Officer	LEVEL	2	
64				

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

Central Operations- Private Bonded Warehouses

No. of Posts	Posts	Classification		Remarks
1	Manager, Private Bonded Warehouses	LEVEL	7	
1	Supervisor	LEVEL	6	
1	Supervisor	LEVEL	6	New post(s) [# 326363] with effect from April 1, 2022.
10	Customs Officer	LEVEL	4	
2	Customs Officer	LEVEL	4	Two (2) post(s) [#s 298859-60] of Records Officer (LEVEL 2) retitled and upgraded with effect from April 1, 2022.
3	Customs Officer	LEVEL	4	Three (3) new post(s) [#s 326364-66] with effect from April 1, 2022.
1	Administrative Officer 1	LEVEL	3	New post(s) [# 326367] with effect from April 1, 2022.
2	Records Officer	LEVEL	2	
21				

Central Operations- Valuations

No. of Posts	Posts	Classification		Remarks
1	Director, Valuation	LEVEL	8	
1	Manager, Valuation Database	LEVEL	7	
3	Supervisor, Valuation	LEVEL	6	
1	Valuation Supervisor	LEVEL	6	Post(s) [# 298702] of Valuation Supervisor (LEVEL 6) transferred from Western & Montego Bay Operations - Customs House -Valuation Unit with effect from April 1, 2022.
2	Supervisor	LEVEL	6	Two (2) new post(s) [#s 326368-9] with effect from April 1, 2022.
2	Senior Valuation Officer	LEVEL	5	Two (2) new post(s) [#s 326370-1] with effect from April 1, 2022.
1	Senior/Risk Valuation Officer	LEVEL	5	Post(s) [# 298703] of Senior/Risk Valuation Officer (LEVEL 5) transferred from Western & Montego Bay Operations - Customs House - Valuation Unit with effect from April 1, 2022.
5	Research Officer	LEVEL	4	
2	Valuation Officer	LEVEL	4	Two (2) post(s) [#s 298704-5] of Valuation Officer (LEVEL 4) transferred from Western & Montego Bay Operations - Customs House - Valuation Unit with effect from April 1, 2022.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

Central Operations- Valuations

No. of Posts	Posts	Classification		Remarks
12	Valuation Officer	LEVEL	4	
1	Administrative Officer 1	LEVEL	3	
2	Data Entry Operator	LEVEL	3	
2	Data Entry Operator	LEVEL	3	Two (2) post(s) [#s 298820-1] of Records Officer (LEVEL 2) retitled and upgraded with effect from April 1, 2022.
1	Records Officer	LEVEL	2	Post(s) [# 298706] of Records Officer (LEVEL 2) transferred from Western & Montego Bay Operations - Customs House - Valuation Unit with effect from April 1, 2022.

36

International & Industry Liaison

No. of Posts	Posts	Classification		Remarks
1	Senior Director, International & Industry Liaison	LEVEL	9	
1	Director, Classification & Industry Liaison	LEVEL	8	
1	Director, International Trade	LEVEL	8	
1	Senior Trade Officer	LEVEL	7	
2	Senior Tariff Officer	LEVEL	7	
6	Tariff Officer	LEVEL	6	
2	Trade Officer	LEVEL	6	
1	Administrative Coordinator	LEVEL	4A	
1	Administrative Officer	LEVEL	3	

16

Kingston Operations

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Kingston Operations/Collector	LEVEL	9	
1	Administrative Coordinator	LEVEL	4A	

2

Kingston Operations - Customs House - Collections, Refunds & Deposits

No. of Posts	Posts	Classification		Remarks
1	Manager, Collections, Deposit & Refund (Kingston)	LEVEL	7	
3	Supervisor, Accounts Receivables	LEVEL	6	
2	Senior Refunds Drawback Officer	LEVEL	5	
2	Refunds Drawback Officer	LEVEL	4	
2	Deposit Entry Examiner	LEVEL	4	

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

Kingston Operations - Customs House - Collections, Refunds & Deposits

No. of Posts	Posts	Classification		Remarks
1	Administrative Officer 1	LEVEL	3	
15	Collections Officer	LEVEL	3	
6	Accounting Clerk	LEVEL	3	
3	Records Officer	LEVEL	2	
35				

Kingston Operations- Airport Operations (NMIA)

No. of Posts	Posts	Classification		Remarks
1	Director, Airport Operations	LEVEL	8	
1	Administrative Officer 2	LEVEL	4	
2				

Kingston Operations- Airport Operations (NMIA)- Air Cargo

No. of Posts	Posts	Classification		Remarks
1	Manager, Air Cargo	LEVEL	7	
1	Supervisor, Air Cargo	LEVEL	6	New post(s) [# 327526] with effect from October 18, 2022.
9	Supervisor	LEVEL	6	
2	Customs Supervisor	LEVEL	6	
1	Senior Customs Officer	LEVEL	5	
2	Image Interpreter	LEVEL	5	
44	Customs Officer	LEVEL	4	
7	Customs Officer	LEVEL	4	Seven (7) new post(s) [# 327527-33] with effect from October 18, 2022.
1	Administrative Officer 1	LEVEL	3	
10	Collections Officer	LEVEL	3	
1	Collections Officer	LEVEL	3	New post(s) [# 327536] with effect from October 18, 2022.
12	Records Officer/Manifest	LEVEL	2	
12	Records Officer	LEVEL	2	
4	Customs Clerk	LEVEL	2	
2	Records Officer	LEVEL	2	Two (2) new post(s) [#s 327534-5] with effect from October 18, 2022.
109				

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

Kingston Operations- Airport Operations (NMIA)- Mail Inspection Centre

No. of Posts	Posts	Classification		Remarks
1	Manager, Parcel Post	LEVEL	7	Post(s) [# 298140] of Manager, Parcel Post (LEVEL 7) transferred from Operations Division, Kingston Operations- Customs House- Parcel Post with effect from October 14, 2024.
3	Supervisor	LEVEL	6	Three (3) post(s) [#s 298142-4] of Supervisor (LEVEL 6) transferred from Operations Division, Kingston Operations- Customs House- Parcel Post with effect from October 14, 2024.
2	Senior Customs Officer	LEVEL	5	Two (2) post(s) [#s 298145-6] of Senior Customs Officer (LEVEL 5) transferred from Operations Division, Kingston Operations- Customs House- Parcel Post with effect from October 14, 2024.
2	Customs Officer (Entry Examiner)	LEVEL	4	Two (2) post(s) [#s 298147-8] of Customs Officer (Entry Examiner) (LEVEL 4) transferred from Operations Division, Kingston Operations- Customs House- Parcel Post with effect from October 14, 2024.
12	Customs Officer (Assessor)	LEVEL	4	Twelve (12) post(s) [#s 298149-60] of Customs Officer (Assessor) (LEVEL 4) transferred from Operations Division, Kingston Operations- Customs House- Parcel Post with effect from October 14, 2024.
1	Administrative Officer 1	LEVEL	3	Post(s) [# 298141] of Administrative Officer 1 (LEVEL 3) transferred from Operations Division, Kingston Operations- Customs House- Parcel Post with effect from October 14, 2024.
3	Records Officer	LEVEL	2	Three (3) post(s) [#s 298161-3] of Records Officer (LEVEL 2) transferred from Operations Division, Kingston Operations- Customs House- Parcel Post with effect from October 14, 2024.

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LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

Kingston Operations- Airport Operations (NMIA)- Queens Warehouse

No. of Posts	Posts	Classification	Remarks
1	Manager, Queens Warehouse (NMIA)	LEVEL 7	
2	Supervisor	LEVEL 6	
2	Senior Customs Officer	LEVEL 5	
6	Customs Officer	LEVEL 4	
2	Collections Officer	LEVEL 3	
1	Administrative Officer 1	LEVEL 3	
5	Records Officer	LEVEL 2	
4	Warehouseman	LEVEL 1	
1	Attendant	LEVEL 1	
24			

Kingston Operations- Airport Operations (NMIA)-Baggage Hall

No. of Posts	Posts	Classification	Remarks
1	Manager, Baggage Hall	LEVEL 7	
8	Supervisor	LEVEL 6	
6	Senior Customs Officer	LEVEL 5	
5	Duty Officer	LEVEL 5	
35	Customs Officer	LEVEL 4	
6	Collections Officer	LEVEL 3	
1	Administrative Officer 1	LEVEL 3	
8	Records Officer	LEVEL 2	
3	Warehouseman	LEVEL 1	
73			

Kingston Operations- Customs House

No. of Posts	Posts	Classification	Remarks
1	Director, Kingston Customs House	LEVEL 8	
1	Administrative Officer 2	LEVEL 4	
2			

Kingston Operations- Customs House- Entry Processing Unit

No. of Posts	Posts	Classification	Remarks
1	Manager, Entry Processing	LEVEL 7	
3	Supervisor	LEVEL 6	
20	Customs Officer	LEVEL 4	
1	Administrative Officer 1	LEVEL 3	
7	Records Officer	LEVEL 2	
32			

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

Kingston Operations- Marine Warehouses

No. of Posts	Posts	Classification	Remarks
1	Director, Kingston Marine Warehouses	LEVEL 8	
1	Administrative Officer 2	LEVEL 4	
2			

Kingston Operations- Marine Warehouses- Public Bonded Warehouses

No. of Posts	Posts	Classification	Remarks
2	Manager, Public Bonded Warehouses	LEVEL 7	
2	Supervisor, Adolph Levy	LEVEL 6	
2	Supervisor, Universal Freight	LEVEL 6	
3	Senior Customs Officer	LEVEL 5	
13	Examination Officer	LEVEL 4	
4	Collections Officer	LEVEL 3	
14	Records Officer	LEVEL 2	
2	Records Officer/Delivery	LEVEL 2	
42			

Kingston Operations- Marine Warehouses- Queens Warehouse

No. of Posts	Posts	Classification	Remarks
1	Manager, Queens Warehouse 230	LEVEL 7	
2	Supervisor	LEVEL 6	
5	Examination Officer	LEVEL 4	
1	Administrative Officer 1	LEVEL 3	
2	Accounting Clerk	LEVEL 3	
2	Collections Officer	LEVEL 3	
1	Data Entry Operator	LEVEL 3	
2	Records Officer	LEVEL 2	
2	Forklift Operator	LEVEL 2	
8	Warehouseman	LEVEL 1	
26			

Kingston Operations- Marine Wharves

No. of Posts	Posts	Classification	Remarks
1	Director, Kingston Marine Wharves	LEVEL 8	
1	Administrative Officer 2	LEVEL 4	
2			

Kingston Operations- Marine Wharves- Berths 1-6

No. of Posts	Posts	Classification	Remarks
1	Manager, Kingston Wharves (Berth 1-6)	LEVEL 7	
5	Supervisor (Collections)	LEVEL 6	

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

Kingston Operations- Marine Wharves- Berths 1-6

No. of Posts	Posts	Classification		Remarks
1	Senior Customs Officer (Export Centre)	LEVEL	5	
12	Customs Officer	LEVEL	4	
6	Collections Officer	LEVEL	3	
9	Records Officer	LEVEL	2	
34				

Kingston Operations- Marine Wharves- Berths 7-8

No. of Posts	Posts	Classification		Remarks
1	Manager, Kingston Wharves (Berth 7-8)	LEVEL	7	
2	Supervisor (Manifest)	LEVEL	6	
7	Customs Officer	LEVEL	4	
1	Administrative Officer 1	LEVEL	3	
4	Records Officer	LEVEL	2	
12	Records/Manifest Officer	LEVEL	2	
27				

Kingston Operations- Marine Wharves- Export Transhipment

No. of Posts	Posts	Classification		Remarks
1	Manager, Export Transhipment	LEVEL	7	
2	Supervisor, Freezone & Transhipment	LEVEL	6	
3	Supervisor, Transhipment	LEVEL	6	
2	Senior Customs Officer	LEVEL	5	
13	Examination Officer	LEVEL	4	
2	Collections Officer	LEVEL	3	
10	Records Officer	LEVEL	2	
33				

Kingston Operations- Marine Wharves- Scrap Metal, Site Inspection & Cold Storage Unit

No. of Posts	Posts	Classification		Remarks
1	Manager, Scrap Metal Site Inspection & Cold Storage	LEVEL	7	
4	Supervisor	LEVEL	6	
4	Senior Customs Officer	LEVEL	5	
35	Examination Officer	LEVEL	4	
4	Records Officer	LEVEL	2	
48				

Kingston Operations- Marine Wharves- Sufferance Wharves

No. of Posts	Posts	Classification		Remarks
1	Manager, Sufferance Wharves	LEVEL	7	

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

Kingston Operations- Marine Wharves- Sufferance Wharves

No. of Posts	Posts	Classification	Remarks
1	Supervisor (Kingston)	LEVEL 6	
1	Supervisor (Mandeville/Black River)	LEVEL 6	
1	Supervisor (Port Antonio)	LEVEL 6	
1	Senior Customs Officer (Port Royal)	LEVEL 5	
1	Senior Customs Officer (Port Esquivel/Rocky Point)	LEVEL 5	
12	Customs Officer	LEVEL 4	
1	Administrative Officer 1	LEVEL 3	
2	Boatman	LEVEL 2	
1	Records Officer	LEVEL 2	
22			

Kingston Operations- Marine Wharves- Sufferance Wharves - Marine Outposts

No. of Posts	Posts	Classification	Remarks
3	Senior Customs Officer	LEVEL 5	
3	Customs Officer	LEVEL 4	
6			

Kingston Operations- Marine Wharves-Container Freight Station Kgn. Logistics

No. of Posts	Posts	Classification	Remarks
1	Manager, Container Freight Station Kgn. Logistics	LEVEL 7	
2	Supervisor	LEVEL 6	
2	Senior Customs Officer	LEVEL 5	
17	Examination Officer	LEVEL 4	
15	Records Officer	LEVEL 2	
37			

Western & Montego Bay Operations

No. of Posts	Posts	Classification	Remarks
1	Senior Director, Western & Montego Bay Operations	LEVEL 9	
1	Director, Airport Operations (DSIA)	LEVEL 8	
1	Administrative Coordinator	LEVEL 4A	
1	Administrative Officer 2	LEVEL 4	
4			

Western & Montego Bay Operations - Customs House - Collections, Refunds & Deposits

No. of Posts	Posts	Classification	Remarks
1	Manager, Collections, Deposit & Refund (Montego Bay)	LEVEL 7	

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

Western & Montego Bay Operations - Customs House - Collections, Refunds & Deposits

No. of Posts	Posts	Classification	Remarks
1	Collections Supervisor	LEVEL 6	
1	Senior Refunds Drawback Officer	LEVEL 5	
1	Deposit Entry Examiner	LEVEL 4	
1	Administrative Officer 1	LEVEL 3	
6	Collections Officer	LEVEL 3	
6	Accounting Clerk	LEVEL 3	
2	Records Officer	LEVEL 2	
19			

Western & Montego Bay Operations- Customs House

No. of Posts	Posts	Classification	Remarks
1	Director, Montego Bay Customs House	LEVEL 8	
1	Administrative Officer 2	LEVEL 4	
2			

Western & Montego Bay Operations- Customs House- Entry Processing Unit

No. of Posts	Posts	Classification	Remarks
1	Manager	LEVEL 7	
1	Customs Supervisor	LEVEL 6	
2	Senior Customs/Write Off Officer	LEVEL 5	
5	Customs Officer	LEVEL 4	
1	Lodgement Supervisor	LEVEL 4	
2	Lodgement Clerk	LEVEL 3	
2	Records Officer	LEVEL 2	
14			

Western & Montego Bay Operations- Marine Operations

No. of Posts	Posts	Classification	Remarks
1	Director, Montego Bay Marine Operations	LEVEL 8	
1	Administrative Officer 2	LEVEL 4	
2			

Western & Montego Bay Operations- Marine Operations- Freeport Container Station

No. of Posts	Posts	Classification	Remarks
1	Supervisor	LEVEL 6	
1	Senior Customs Officer	LEVEL 5	
8	Customs Officer	LEVEL 4	
1	Collections Officer	LEVEL 3	
2	Records Officer	LEVEL 2	
13			

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

Western & Montego Bay Operations- Marine Operations- Freezone/Seaboard

No. of Posts	Posts	Classification	Remarks
1	Manager	LEVEL 7	
2	Customs Supervisor	LEVEL 6	
1	Senior Customs Officer	LEVEL 5	
7	Customs Officer	LEVEL 4	
3	Collections Officer	LEVEL 3	
3	Records Officer/Manifest	LEVEL 2	
1	Delivery Officer	LEVEL 2	
18			

Western & Montego Bay Operations- Marine Operations- Port Handlers

No. of Posts	Posts	Classification	Remarks
1	Manager, Port Handlers	LEVEL 7	
3	Customs Supervisor	LEVEL 6	
1	Senior Customs Officer	LEVEL 5	
13	Customs Officer	LEVEL 4	
1	Administrative Officer 2	LEVEL 4	
3	Collections Officer	LEVEL 3	
2	Records Officer/Tally	LEVEL 2	
2	Records Officer	LEVEL 2	
2	Records Officer/Delivery	LEVEL 2	
4	Records Officer/Manifest	LEVEL 2	
32			

Western & Montego Bay Operations- Marine Operations- Site Inspection & Export

No. of Posts	Posts	Classification	Remarks
1	Manager, Site Inspection & Export	LEVEL 7	
2	Customs Supervisor	LEVEL 6	
2	Senior Customs Officer	LEVEL 5	
10	Customs Officer	LEVEL 4	
2	Collections Officer	LEVEL 3	
3	Records Officer/Tally	LEVEL 2	
20			

Western & Montego Bay Operations- St. Ann's Bay Operations

No. of Posts	Posts	Classification	Remarks
1	Director/Collector	LEVEL 8	
2	Customs Supervisor	LEVEL 6	
2	Senior Customs Officer	LEVEL 5	
1	Administrative Officer 2	LEVEL 4	
12	Customs Officer	LEVEL 4	

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

Western & Montego Bay Operations- St. Ann's Bay Operations

No. of Posts	Posts	Classification	Remarks
1	Collections Officer	LEVEL 3	
1	Accounting Clerk	LEVEL 3	
1	Records Officer	LEVEL 2	
21			

Western & Montego Bay Operations-Airport Operations- Air Cargo

No. of Posts	Posts	Classification	Remarks
1	Manager, Air Cargo	LEVEL 7	
2	Customs Supervisor	LEVEL 6	Two (2) new post(s) [#s 350853-4] with effect from February 16, 2026.
2	Customs Supervisor	LEVEL 6	
2	Senior Customs Officer	LEVEL 5	
6	Customs Officer	LEVEL 4	Six (6) new post(s) [#s 350847-52] with effect from February 16, 2026.
6	Customs Officer	LEVEL 4	
2	Collections Officer	LEVEL 3	Two (2) new post(s) [#s 350845-6] with effect from February 16, 2026.
2	Collections Officer	LEVEL 3	
1	Clerical Officer (Filing)	LEVEL 2	
1	Clerical Officer (Courier)	LEVEL 2	
2	Records Officer	LEVEL 2	Two (2) new post(s) [#s 350855-6] with effect from February 16, 2026.
27			

Western & Montego Bay Operations-Airport Operations- Baggage Hall & Delayed Baggage

No. of Posts	Posts	Classification	Remarks
1	Manager, Baggage Hall & Delayed Baggage	LEVEL 7	
10	Customs Supervisor	LEVEL 6	
5	Duty Officer	LEVEL 5	
6	Senior Customs Officer	LEVEL 5	
50	Customs Officer	LEVEL 4	
1	Administrative Officer 1	LEVEL 3	
7	Collections Officer	LEVEL 3	
5	Records Officer	LEVEL 2	
1	Warehouseman	LEVEL 1	
86			

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Operations Division

Western & Montego Bay Operations-Airport Operations- Queens Warehouse

No. of Posts	Posts	Classification		Remarks
1	Customs Supervisor	LEVEL	6	
2	Senior Customs Officer/Releasing Officer	LEVEL	5	
3	Customs Officer	LEVEL	4	
1	Collections Officer	LEVEL	3	
1	Records Officer	LEVEL	2	
1	Records Officer/Delivery Officer	LEVEL	2	
5	Warehouseman	LEVEL	1	
14				
1061	Total- Operations Division			

Planning & Research Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Planning & Research	LEVEL	8	Post(s) [# 299143] of Director, Planning & Research (LEVEL 8) transferred from Executive Services with effect from April 3, 2023.
1	Corporate Planner	LEVEL	7	Post(s) [# 299145] of Corporate Planner (LEVEL 7) transferred from Executive Services with effect from April 3, 2023.
1	Senior Revenue Analyst	LEVEL	7	Post(s) [# 299147] of Revenue Analyst (LEVEL 7) retitled and transferred from Executive Services with effect from April 3, 2023.
1	Manager, Quality Assurance	LEVEL	6	New post(s) [# 332999] with effect from April 3, 2023.
1	Researcher	LEVEL	6	New post(s) [# 333004] with effect from April 3, 2023.
1	Researcher	LEVEL	6	Post(s) [# 299146] of Researcher (LEVEL 6) transferred from Executive Services with effect from April 3, 2023.
2	Performance Monitoring and Evaluation Officer	LEVEL	5	Two (2) new post(s) [#s 333000-1] with effect from April 3, 2023.
2	Quality Assurance Officer	LEVEL	5	Two (2) new post(s) [#s 333002-3] with effect from April 3, 2023.
2	Revenue Analyst	LEVEL	5	Two (2) new post(s) [#s 333005-6] with effect from April 3, 2023.
1	Team Administrative Officer	LEVEL	3	New post(s) [# 333007] with effect from April 3, 2023.

LIST OF ESTABLISHED POSTS

Jamaica Customs Agency

Planning & Research Branch

No. of Posts	Posts	Classification		Remarks
1	Administrative Officer 1	LEVEL	3	Post(s) [# 299144] of Administrative Officer 1 (LEVEL 3) transferred from Executive Services with effect from April 3, 2023.
14				
14	Total- Planning & Research Branch			
1899	Total-Jamaica Customs Agency			

LIST OF ESTABLISHED POSTS

Companies Office of Jamaica

Business & Legal Operations

No. of Posts	Posts	Classification	Remarks
1	Deputy Chief Executive Officer	GRADE 2A	
1	Manager, Legal Services	GRADE 2B	
1	Manager, Business Support	GRADE 3	
1	Manager, Customer Relations	GRADE 3	
1	Legal Officer	GRADE 3	
1	Branch Manager	GRADE 4	
1	Compliance Supervisor	GRADE 4A	
1	Paralegal Officer	GRADE 4A	
1	Charge Supervisor	GRADE 4B	
1	Customer Service Analyst	GRADE 4B	
1	Customer Service Supervisor	GRADE 4B	
1	Renewal of Business Name Supervisor	GRADE 4B	
1	Receivership & Liquidation Supervisor	GRADE 4B	
1	Validation Officer	GRADE 4B	
1	Administrative Assistant	GRADE 4B	
1	New Registration Supervisor	GRADE 4B	
1	Document Registration Supervisor	GRADE 4B	
1	Removals/Restoration Supervisor	GRADE 4B	
1	Customer Service Supervisor	GRADE 4B	New post(s) [# 346700] with effect from December 9, 2024.
1	Registration Officer	GRADE 5	
5	Data Input Clerk	GRADE 5	
4	Customer Service Officer	GRADE 5	
8	Field Agent	GRADE 5	
3	Registration Officer	GRADE 5	
1	Cashier	GRADE 5	
15	Customer Service Examiner	GRADE 5	
1	Customer Service Representative	GRADE 5	
5	Customer Service Representative	GRADE 5	Five (5) new post(s) [#s 344254-8] with effect from August 5, 2024.
4	Customer Service Officer	GRADE 5	Four (4) new post(s) [#s 344259-62] with effect from August 5, 2024.
4	Registration Officer	GRADE 5	Four (4) new post(s) [#s 344263-6] with effect from August 5, 2024.
2	Call Centre Representative	GRADE 5B	
2	Compliance Assistant	GRADE 6	
3	Customer Service Assistant	GRADE 6	
1	Clerical Assistant	GRADE 6	
1	Compliance Assistant	GRADE 6	New post(s) [# 344268] with effect from August 5, 2024.
79			

LIST OF ESTABLISHED POSTS

Companies Office of Jamaica

Business & Legal Operations

Compliance Unit

No. of Posts	Posts	Classification	Remarks
1	Manager (AML/CTF) Investigation & Enforcement	GRADE 2B	
1	Senior Investigator	GRADE 4	
4	Junior Investigator	GRADE 4A	
1	Administrative Assistant	GRADE 4B	
1	Senior Compliance Examiner	GRADE 4B	
3	Junior Compliance Examiner	GRADE 5	
11			
90	Total- Business & Legal Operations		

Central Executive

No. of Posts	Posts	Classification	Remarks
1	Chief Executive Officer & Registrar	GRADE 1	
1	Manager, Corporate Planning/Quality Assurance & Control	GRADE 3	
1	Data Protection Officer	GRADE 3	New post(s) [# 337378] with effect from September 25, 2023.
1	Executive Assistant	GRADE 4A	
1	Quality Control/Assurance Validation Officer	GRADE 4A	Post(s) [# 306802] of Validation Officer (GRADE 4B) retitled, upgraded and transferred from Business & Legal Operations with effect from December 18, 2023.
2	Quality Assistant	GRADE 4B	
7			

Communications & Public Relations Branch

No. of Posts	Posts	Classification	Remarks
1	Manager, Communications & Public Relations	GRADE 3A	New post(s) [# 346697] with effect from December 9, 2024.
1	Web & Digital Content Officer	GRADE 4A	New post(s) [# 346698] with effect from December 9, 2024.
1	Public Relations & Education Officer	GRADE 4A	Post(s) [# 301292] of Public Relations Officer (GRADE 4A) retitled and transferred from Central Executive with effect from December 9, 2024.
1	Marketing & Public Relations Assistant	GRADE 4B	Post(s) [# 325484] of Public Relations Assistant (GRADE 4B) retitled and transferred from Central Executive with effect from December 9, 2024.
1	Graphic Designer	GRADE 4B	New post(s) [# 346699] with effect from December 9, 2024.

LIST OF ESTABLISHED POSTS

Companies Office of Jamaica

Central Executive

Communications & Public Relations Branch

No. of Posts	Posts	Classification	Remarks
5			
12	Total- Central Executive		

Finance, Risk & Asset Management

No. of Posts	Posts	Classification	Remarks
1	Director, Finance, Risk and Asset Management	GRADE 2B	
1	Financial Accountant	GRADE 3	
1	Risk Officer	GRADE 3	
1	Facilities and Asset Officer	GRADE 4A	
1	Payments Supervisor	GRADE 4A	Post(s) [# 141774] of Accountant (GRADE 4A) retitled with effect from September 1, 2025.
2	Senior Accounting Officer	GRADE 4B	
1	Administrative Assistant/Procurement Officer	GRADE 4B	
1	Accounting Officer/Cashier	GRADE 5	New post(s) [# 326411] with effect from May 16, 2022.
2	Cashier	GRADE 5	
1	Accounting Officer	GRADE 5	New post(s) [# 350146] with effect from December 15, 2025.
1	Accounting Officer	GRADE 5	
1	Customer Service Officer	GRADE 5	
1	Clerical Assistant	GRADE 6	
4	File Room Clerk	GRADE 6	Four (4) new post(s) [#s 344269-72] with effect from August 5, 2024.
19			

Public Procurement Unit

No. of Posts	Posts	Classification	Remarks
1	Head, Public Procurement	GRADE 4	
1	Public Procurement Officer	GRADE 4B	
2			
21	Total- Finance, Risk & Asset Management		

Human Resource Management & Administration

No. of Posts	Posts	Classification	Remarks
1	Director, Human Resources Management & Administration	GRADE 2B	
1	Occupational Health & Safety Officer	GRADE 4	
1	Administrative Assistant/Ancillary Coordinator	GRADE 4B	

LIST OF ESTABLISHED POSTS

Companies Office of Jamaica

Human Resource Management & Administration

No. of Posts	Posts	Classification	Grade	Remarks
1	Human Resource Officer	GRADE	4	
1	Receptionist	GRADE	5	
1	Clerical Assistant	GRADE	6	
1	Receptionist/Telephone Operator	GRADE	6	
1	Human Resource Clerk	GRADE	6	New post(s) [# 344267] with effect from August 5, 2024.
1	Handyman/Messenger	GRADE	7B	
1	Office Attendant	GRADE	7B	
1	Gardener/Attendant	GRADE	7B	
1	Driver	GRADE	7	
12				
12	Total- Human Resource Management & Administration			

Information Technology

No. of Posts	Posts	Classification	Grade	Remarks
1	Director, Information Technology	GRADE	2B	
1	Lead Developer	GRADE	3	
1	Information Security Officer	GRADE	3	
1	Team Leader - Network/Systems Administrator	GRADE	3A	
1	User Interface/User Experience Developer	GRADE	4	
2	Programmer Analyst	GRADE	4	
1	Development Operations Engineer	GRADE	4	New post(s) [# 327022] with effect from September 19, 2022.
1	Quality Assurance Engineer	GRADE	4	New post(s) [# 327023] with effect from September 19, 2022.
1	Software Engineer	GRADE	4	New post(s) [# 327024] with effect from September 19, 2022.
1	Systems Administrator	GRADE	4	New post(s) [# 327025] with effect from September 19, 2022.
1	Web Administrator	GRADE	4A	
1	Data Processing Administrator	GRADE	4A	
3	Technical Support Officer	GRADE	4B	
8	Data Input Clerk	GRADE	5	Eight (8) new post(s) [#s 344273-80] with effect from August 5, 2024.
3	Clerical Assistant	GRADE	6	Three (3) new post(s) [#s 344281-3] with effect from August 5, 2024.
27				
27	Total- Information Technology			

LIST OF ESTABLISHED POSTS

Companies Office of Jamaica

Internal Audit

No. of Posts	Posts	Classification	Remarks
1	Chief Internal Auditor	GRADE 3	
1	IT Auditor	GRADE 4	
1	Internal Auditor	GRADE 4B	
3			
3	Total- Internal Audit		
165	Total-Companies Office of Jamaica		

LIST OF ESTABLISHED POSTS

Administrator General's Department

Corporate Services Division

No. of Posts	Posts	Classification		Remarks
1	Director, Corporate Services	GRADE	7	Post(s) [# 148139] of Human Resource & Administrative Executive (GRADE 7) retitled and transferred from Human Resource and Administration with effect from July 21, 2025.
1	Administrative Assistant 2	GRADE	4	Post(s) [# 148207] of Administrative Assistant (GRADE 4) reclassified with effect from April 1, 2022; Post(s) of Administrative Assistant (GRADE 4A) retitled and transferred from Human Resource and Administration with effect from July 21, 2025.

2

Administration & Office Services Branch

No. of Posts	Posts	Classification		Remarks
1	Supervisor, Administration & Office Services	GRADE	6	New post(s) [# 349482] with effect from April 1, 2026.
1	Administrative Services Officer	GRADE	5A	New post(s) [# 349483] with effect from April 1, 2026.
1	Customer Service Officer	GRADE	4A	New post(s) [# 349485] with effect from April 1, 2026.
1	Asset & Inventory Officer	GRADE	4A	New post(s) [# 349484] with effect from April 1, 2026.
1	Customer Service Assistant	GRADE	3	Post(s) [# 148208] of Receptionist/Telephone Operator (GRADE 2) reclassified with effect from April 1, 2022. Post(s) of Receptionist/Telephone Operator (GRADE 2A) retitled, upgraded and transferred from Human Resource and Administration with effect from July 21, 2025.
1	Customer Service Assistant	GRADE	3	New post(s) [# 349486] with effect from April 1, 2026.
1	Driver	GRADE	2A	New post(s) [# 349487] with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Administrator General's Department

Corporate Services Division

Administration & Office Services Branch

No. of Posts	Posts	Classification		Remarks
2	Driver	GRADE	2A	Two (2) post(s) [#s 148209-10] of Driver (GRADE 2) reclassified with effect from April 1, 2022; Two (2) post(s) of Driver (GRADE 2B) upgraded and transferred from Human Resource and Administration with effect from July 21, 2025.
1	Senior Office Attendant	GRADE	2B	Post(s) [# 301287] of Machine Binder/Operator (GRADE 2) reclassified with effect from April 1, 2022; Post(s) of Machine Binder/Operator (GRADE 2B) retitled and transferred from Human Resource and Administration with effect from July 21, 2025.
2	Office Attendant	GRADE	1	Two (2) new post(s) [#s 349488-9] with effect from July 21, 2025.
2	Office Attendant	GRADE	1	Two (2) post(s) [#s 148211-2] of Office Attendant (GRADE 1) transferred from Human Resource and Administration with effect from July 21, 2025.

14

Documentation - Information & Access Services (DIAS) Branch

No. of Posts	Posts	Classification		Remarks
1	Supervisor, Documentation, Information & Access Services (DIAS)	GRADE	6	Post [# 148174] of Records Manager (GRADE 5) retitled with effect from May 2, 2022; Post(s) of Manager, Records & Documentation (GRADE 5) retitled, upgraded and transferred from Information & Records Management Branch, Registry with effect from July 21, 2025.
1	Records Management Analyst	GRADE	5	New post(s) [# 349490] with effect from July 21, 2025.
3	Records Management Officer	GRADE	4B	Three (3) post(s) [#s 148175-7] of Records Officer (GRADE 3) retitled, upgraded and transferred from Information & Records Management Branch, Registry with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Administrator General's Department

Corporate Services Division

Documentation - Information & Access Services (DIAS) Branch

No. of Posts	Posts	Classification	Grade	Remarks
3	Records Management Officer	GRADE	4B	Three (3) new post(s) [#s 349491-3] with effect from July 21, 2025.
2	Records Management Officer	GRADE	4B	Two (2) post(s) [#s 148178 & 301288] of Registry Assistant (GRADE 2) reclassified with effect from April 1, 2022; Two (2) post(s) of Registry Assistant (GRADE 2A) retitled, upgraded and transferred from Information & Records Management Branch, Registry with effect from July 21, 2025.

10

Human Resource Management & Development Branch

No. of Posts	Posts	Classification	Grade	Remarks
1	Manager, Human Resource Management & Development	GRADE	7A	New post(s) [# 349494] with effect from July 21, 2025.
1	Training & Development Officer	GRADE	5	New post(s) [# 349496] with effect from July 21, 2025.
1	Performance Management Officer	GRADE	5	New post(s) [# 349497] with effect from July 21, 2025.
1	Talent Acquisition & Retention Officer	GRADE	5	Post(s) [# 148206] of Senior Human Resource Officer (GRADE 5) retitled and transferred from Human Resource and Administration with effect from July 21, 2025.
1	Administrative Assistant 1	GRADE	4B	New post(s) [# 349495] with effect from April 1, 2026.

5

Public Procurement Branch

No. of Posts	Posts	Classification	Grade	Remarks
1	Senior Public Procurement Officer	GRADE	5	Post(s) [# 301272] of Administration & Procurement Manager (GRADE 6) retitled, regraded, red-circled and transferred from Human Resource and Administration with effect from July 21, 2025.
1	Public Procurement Officer	GRADE	5A	New post(s) [# 349498] with effect from July 21, 2025.

2

LIST OF ESTABLISHED POSTS

Administrator General's Department

Corporate Services Division

Strategic Planning & Monitoring Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Strategic Planning & Monitoring	GRADE	7A	Post(s) [# 148191] of Corporate Planner (GRADE 6) retitled, upgraded and transferred from Finance and Planning with effect from July 21, 2025.
1				
34	Total- Corporate Services Division			

Executive Office

No. of Posts	Posts	Classification		Remarks
1	Administrator-General/Chief Executive Officer	GRADE	9	Post(s) [# 148135] of Chief Executive Officer/Administrator General (GRADE 9) retitled and transferred from Executive Administration with effect from July 21, 2025.
1	Manager, Quality Assurance	GRADE	7A	New post(s) [# 349472] with effect from April 1, 2026.
1	Enterprise Risk Management Analyst	GRADE	6	New post(s) [# 349473] with effect from April 1, 2026.
1	Data Protection Officer	GRADE	6	New post(s) [# 349474] with effect from July 21, 2025.
1	Executive Assistant	GRADE	5	Post(s) [# 148142] of Executive Assistant (GRADE 5) transferred from Executive Administration with effect from July 21, 2025.
1	Administrator	GRADE	5A	New post(s) [# 349471] with effect from July 21, 2025.
6				

Corporate Communications & Public Education Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Corporate Communications & Public Education	GRADE	7A	Post(s) [# 301268] of Public Education Manager (GRADE 6) retitled, upgraded and transferred from Executive Administration with effect from July 21, 2025.
1	Corporate Communications & Public Education Officer	GRADE	5	New post(s) [# 349475] with effect from April 1, 2026.
2				

LIST OF ESTABLISHED POSTS

Administrator General's Department

Executive Office

Internal Audit Branch

No. of Posts	Posts	Classification		Remarks
1	Chief Audit Executive	GRADE	7	Post(s) [# 148141] of Chief Internal Auditor (GRADE 7) retitled and transferred from Internal Audit with effect from July 21, 2025.
1	Senior Auditor	GRADE	6	Post(s) [# 301270] of Senior Internal Auditor (GRADE 5) retitled, upgraded and transferred from Internal Audit with effect from April 1, 2026.
1	Senior Auditor	GRADE	6	Post(s) [# 248431] of Internal Auditor (GRADE 4) reclassified with effect from April 1, 2022; Post(s) of Internal Auditor (GRADE 4A) retitled, upgraded and transferred from Internal Audit with effect from April 1, 2026.
3				
11	Total- Executive Office			

Finance and Accounts Division

No. of Posts	Posts	Classification		Remarks
1	Director, Finance & Accounts	GRADE	7	Post(s) [# 148138] of Finance & Planning Executive (GRADE 7) retitled and transferred from Finance and Planning with effect from July 21, 2025.
1	Administrative Assistant 2	GRADE	4A	New post(s) [# 349478] with effect from July 21, 2025.
2				

Accounts Payable & Payroll

No. of Posts	Posts	Classification		Remarks
1	Supervisor, Accounts Payable & Payroll	GRADE	6	Post(s) [# 148184] of Manager, Financial Accounting (GRADE 6) retitled and transferred from Finance and Planning, Financial Accounting with effect from July 21, 2025.
1	Accounts Payable Officer	GRADE	5A	New post(s) [# 349479] with effect from April 1, 2026.

LIST OF ESTABLISHED POSTS

Administrator General's Department

Finance and Accounts Division

Accounts Payable & Payroll

No. of Posts	Posts	Classification	Remarks
1	Payroll Officer	GRADE 4A	Post(s) [# 148180] of Payroll Officer (GRADE 4) reclassified with effect from April 1, 2022; Post(s) of Payroll Officer (GRADE 4A) transferred from Finance and Planning, Financial Accounting with effect from July 21, 2025.

3

Final Accounts & Reporting

No. of Posts	Posts	Classification	Remarks
1	Final Accountant	GRADE 6	Post(s) [# 148181] of Financial Accountant (GRADE 4) reclassified with effect from April 1, 2022; Post(s) of Financial Accountant (GRADE 4A) retitled, upgraded and transferred from Finance and Planning, Financial Accounting with effect from July 21, 2025.

1

Management Accounts Branch

No. of Posts	Posts	Classification	Remarks
1	Management Accountant	GRADE 6	Post(s) [# 148179] of Management Accountant (GRADE 5) upgraded and transferred from Finance and Planning, Financial Accounting with effect from July 21, 2025.

1

Trust Accounting Branch

No. of Posts	Posts	Classification	Remarks
1	Manager, Trusting Accounting	GRADE 7A	Post(s) [# 148183] of Trust Accounting Manager (GRADE 6) retitled, upgraded and transferred from Finance and Planning, Trust Accounting with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Administrator General's Department

Finance and Accounts Division

Trust Accounting Branch

No. of Posts	Posts	Classification		Remarks
1	Investment & Business Assets Analyst	GRADE	6	Post(s) [# 148185] of Investment and Business Assets Officer (GRADE 5) retitled, upgraded and transferred from Finance and Planning, Trust Accounting with effect from July 21, 2025.
2	Senior Trust Accounting Officer	GRADE	5	Two (2) post(s) [#s 148186 & 301286] of Chief Trust Accountant (GRADE 5) retitled and transferred from Finance and Planning, Trust Accounting with effect from July 21, 2025.
1	Senior Trust Accounting Officer (Reporting)	GRADE	5	New post(s) [# 349480] with effect from July 21, 2025.
4	Trust Accounting Officer	GRADE	5A	Four (4) post(s) [#s 148187-89 & 148192] of Senior Trust Accounting Officer (GRADE 4) reclassified with effect from April 1, 2022; Four (4) post(s) of Senior Trust Accounting Officer (GRADE 4B) retitled, upgraded and transferred from Finance and Planning, Trust Accounting with effect from July 21, 2025.
3	Trust Accounting Officer	GRADE	5A	Three (3) post(s) [#s 148194 & 248427-8] of Trust Accounting Officer (GRADE 3) upgraded and transferred from Finance and Planning, Trust Accounting with effect from July 21, 2025.
1	Trust Payment Officer	GRADE	4A	Post(s) [# 148193] of Cheque Writer (GRADE 3) retitled, upgraded and transferred from Finance and Planning, Trust Accounting with effect from July 21, 2025.
1	Collections & Disbursements Officer	GRADE	3	New post(s) [# 349481] with effect from April 1, 2026.
1	Collections & Disbursements Officer	GRADE	3	Post(s) [# 148195] of Cashier (GRADE 3) retitled and transferred from Finance and Planning, Trust Accounting with effect from July 21, 2025.
15				
22	Total- Finance and Accounts Division			

LIST OF ESTABLISHED POSTS

Administrator General's Department

Information and Communication Technology (ICT) Division

No. of Posts	Posts	Classification		Remarks
1	Director, Information and Communication Technology (ICT)	GRADE	7	Post(s) [# 319732] of Information Systems Executive (GRADE 7) retitled and transferred from Information & Records Management Branch, Information Systems Section with effect from July 21, 2025.
1	Manager, ICT Infrastructure & User Support	GRADE	7A	Post(s) [# 148140] of Manager, Information Systems (GRADE 6) retitled from Finance and Accounts with effect from May 2, 2022; Post(s) of Manager, Systems Support (GRADE 6) retitled, upgraded and transferred from Information & Records Management Branch, Information Systems Section with effect from July 21, 2025.
1	Manager, Business Analysis & Applications Development	GRADE	7A	Post(s) [# 248430] of Senior Systems Administrator (GRADE 5) retitled and upgrade with effect from May 2, 2022; Post(s) of Manager, System Development (GRADE 6) retitled, upgraded and transferred from Information & Records Management Branch, Information Systems Section with effect from July 21, 2025.
1	ICT Infrastructure Officer	GRADE	6	Post(s) [# 148213] of Senior Systems Administrator (GRADE 5) retitled, upgraded and transferred from Information & Records Management Branch, Information Systems Section with effect from July 21, 2025.
1	Software Engineer	GRADE	6	Post(s) [# 301269] of Systems Administrator (GRADE 4) retitled from with effect from May 2, 2022; Post(s) of Computer Programmer (GRADE 4A) retitled, upgraded and transferred from Information & Records Management Branch, Information Systems Section with effect from July 21, 2025.
1	Technical & User Support Officer	GRADE	5	New post(s) [# 349477] with effect from April 1, 2026.
1	Technical & User Support Officer	GRADE	5	New post(s) [# 349476] with effect from July 21, 2025.
7				
7	Total- Information and Communication Technology (ICT) Division			

LIST OF ESTABLISHED POSTS

Administrator General's Department

Operations Division

No. of Posts	Posts	Classification		Remarks
1	Deputy Administrator-General	GRADE	8	Post(s) [# 294671] of Deputy Administrator General (GRADE 8) retitled and transferred from Operations with effect from July 21, 2025.
1	Administrator	GRADE	5A	Post(s) [# 148143] of Administrative Assistant (GRADE 4) reclassified with effect from April 1, 2022; Post(s) of Administrative Assistant (GRADE 4A) retitled, upgraded and transferred from Finance and Asset Management, Financial Accounting with effect from July 21, 2025.

2

Estate Administration Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Estate Administration	GRADE	7	Post(s) [# 148136] of Estate Administration Executive (GRADE 7) retitled and transferred from Operations, Estate Administration with effect from July 21, 2025.
1	Trust Attorney	GRADE	7A	New post [# 326405] with effect from May 2, 2022; Post(s) of Manager, Operations Support (Attorney-at-Law) (GRADE 6) retitled, upgraded and transferred from Operations, Estate Administration with effect from July 21, 2025.
4	Trust Attorney	GRADE	7A	Four (4) post(s) [#s 148144-7] of Case Attorney (GRADE 6) retitled, upgraded and transferred from Operations, Estate Administration with effect from July 21, 2025.
1	Trust Attorney	GRADE	7A	Post(s) [# 319731] of Case Attorney (Intellectual Property) (GRADE 6) retitled, upgraded and transferred from Operations, Estate Administration with effect from July 21, 2025.
2	Trust Attorney	GRADE	7A	Two (2) new post(s) [#s 349501-2] with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Administrator General's Department

Operations Division

Estate Administration Branch

No. of Posts	Posts	Classification		Remarks
24	Trust Officer	GRADE	5	Twenty-Four (24) post(s) [#s 148148-57, 148159-60, 148163-6, 148171-3, 301276-79 & 301281] of Senior Case Officer (GRADE 5) retitled and transferred from Operations, Estate Administration with effect from July 21, 2025.
5	Trust Officer	GRADE	5	Five (5) post(s) [#s 148158, 148161, 148170, 301275 & 301280] of Case Officer (GRADE 4) retitled and upgraded with effect from May 2, 2022; Post(s) of Senior Case Officer (GRADE 5) retitled and transferred from Operations, Estate Administration with effect from July 21, 2025.
1	Trust Officer	GRADE	5	Post(s) [# 148196] of Senior Case Officer (GRADE 5) retitled and transferred from Legal Services with effect from July 21, 2025.
3	Trust Officer	GRADE	5	Three (3) post(s) [#s 148162, 148167 & 301274] of Case Officer (GRADE 4) reclassified with effect from April 1, 2022; Post(s) of Case Officer (GRADE 4B) retitled, upgraded and transferred from Operations, Estate Administration with effect from July 21, 2025.
7	Trust Officer	GRADE	5	Seven (7) new post(s) [#s 349503-9] with effect from July 21, 2025; Seven (7) post(s) of Senior Case Officer (GRADE 5) retitled and transferred from Operations, Estate Administration with effect from July 21, 2025.
6	Customer Service Officer	GRADE	4A	Six (6) new post(s) [#s 349510-5] with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Administrator General's Department

Operations Division

Estate Administration Branch

No. of Posts	Posts	Classification	Remarks
1	Administrative Assistant 2	GRADE 4A	Post(s) [# 301295] of Administrative Assistant (GRADE 4) reclassified with effect from April 1, 2022; Post(s) of Administrative Assistant (GRADE 4A) retitled and transferred from Operations, Estate Administration with effect from July 21, 2025.
2	Customer Service Officer	GRADE 4	Two (2) post(s) [#s 148168-9] of Customer Service Officer (GRADE 4) reclassified with effect from April 1, 2022; Two (2) post(s) of Customer Service Officer (GRADE 4) transferred from Operations, Estate Administration with effect from July 21, 2025.

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Legal Services Branch

No. of Posts	Posts	Classification	Remarks
1	Director, Legal Services	GRADE 7	Post(s) [# 148137] of Senior Legal Executive (GRADE 7) retitled and transferred from Operations, Legal Services with effect from July 21, 2025.
3	Attorney-at-Law	GRADE 7A	Three (3) post(s) [#s 148202-3 & 301271] of Attorney-at-Law (GRADE 6) upgraded and transferred from Operations, Legal Services with effect from July 21, 2025.
1	Attorney-at-Law	GRADE 7A	Post(s) [# 319730] at Attorney-at-law (Fatal Accident) (GRADE 6) upgraded and transferred from Legal Services with effect from July 21, 2025.
2	Attorney-at-Law	GRADE 7A	Two (2) new post(s) [#s 349517-8] with effect from July 21, 2025.
1	Paralegal Officer	GRADE 4A	Post(s) [# 148204] of Senior Legal Secretary (GRADE 5) retitled, regraded, red-circled and transferred from Operations, Legal Services with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Administrator General's Department

Operations Division

Legal Services Branch

No. of Posts	Posts	Classification		Remarks
1	Paralegal Officer	GRADE	4A	Post(s) [# 301289] of Legal Secretary (GRADE 4) reclassified with effect from April 1, 2022; Post(s) of Legal Secretary (GRADE 4A) retitled and transferred from Operations, Legal Services with effect from July 21, 2025.
1	Administrative Assistant 2	GRADE	4A	New post(s) [# 349516] with effect from April 1, 2026.
1	Paralegal Officer	GRADE	4A	New post(s) [# 349519] with effect from April 1, 2026.
1	Process Server	GRADE	3	New post(s) [# 349520] with effect from April 1, 2026.
1	Process Server	GRADE	3	Post(s) [# 148205] of Process Server (GRADE 3) transferred from Operations, Legal Services with effect from July 21, 2025.

13

Property Services Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Property Services	GRADE	7A	Post(s) [# 148197] of Property Services Manager (GRADE 6) retitled, upgraded and transferred from Operations, Property Services with effect from July 21, 2025.
4	Senior Property Management Officer	GRADE	6	Four (4) post(s) [#s 148190 & 301282-4] of Senior Property Administrator (GRADE 5) retitled, upgraded and transferred from Operations, Property Services with effect from July 21, 2025.
1	Property Rental Officer	GRADE	5	Post(s) [# 148201] of Property Rental Officer (GRADE 4) reclassified with effect from April 1, 2022; Post(s) of Property Rental Officer (GRADE 4A) upgraded and transferred from Operations, Property Services with effect from July 21, 2025.

LIST OF ESTABLISHED POSTS

Administrator General's Department

Operations Division

Property Services Branch

No. of Posts	Posts	Classification		Remarks
4	Property Management Officer	GRADE	5	Four (4) post(s) [#s 148198-200 & 248429] of Property Administrator (GRADE 4) reclassified with effect from April 1, 2022; Post(s) of Property Administrator (GRADE 4A) retitled, upgraded and transferred from Operations, Property Services with effect from July 21, 2025.
1	Property Maintenance Officer	GRADE	5	Post(s) [# 301285] of Property Maintenance Officer (GRADE 4A) reclassified with effect from April 1, 2022; Post(s) of Property Maintenance Officer (GRADE 4A) upgraded and transferred from Operations, Property Services with effect from July 21, 2025.
1	Administrative Assistant 1	GRADE	4B	New post(s) [# 349521] with effect from July 21, 2025.

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Social Work Branch

No. of Posts	Posts	Classification		Remarks
1	Manager, Social Work	GRADE	7A	New post(s) [# 349499] with effect from July 21, 2025.
1	Social Worker	GRADE	5	New post(s) [# 349500] with effect from April 1, 2026.
1	Social Worker	GRADE	5	Post(s) [# 301273] of Social Worker (GRADE 5) transferred from Operations, Estate Administration with effect from July 21, 2025.

3

88 Total- Operations Division

162 Total- Administrator General's Department

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Corporate Service Division

No. of Posts	Posts	Classification		Remarks
1	Deputy Chief Executive Officer - Corporate Services	LEVEL	9	
1	Director, Business Development & Communication	LEVEL	8	
1	Corporate Planner	LEVEL	7	
1	Public Relations & Marketing Manager	LEVEL	7	
1	Communications Officer	LEVEL	5	
1	Executive Assistant	LEVEL	4	
6				

Administration

No. of Posts	Posts	Classification		Remarks
1	Director, Administration	LEVEL	8	
1	Administrative Assistant	LEVEL	3	
1	Help Desk Assistant	LEVEL	3	
1	Administrative Assistant	LEVEL	3	
4				

Administration - Document Management

No. of Posts	Posts	Classification		Remarks
1	Document Management Clerk (Montego Bay)	LEVEL	2	
1				

Administration - Document Services Unit

No. of Posts	Posts	Classification		Remarks
1	Manager - Document Services	LEVEL	6	
2	Administrator, Document Management	LEVEL	5	
9	Document Management Clerk	LEVEL	2	
12				

Administration - Office Services Unit

No. of Posts	Posts	Classification		Remarks
1	Office Services Manager	LEVEL	6	
1	Stores Supervisor	LEVEL	5	
1	Utilities Officer	LEVEL	4	
1	Stores Clerk	LEVEL	2	
1	Store Clerk	LEVEL	2	
2	Telephone Operator	LEVEL	2	
4	Office Attendant	LEVEL	1	
11				

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Corporate Service Division

Administration - Procurement

No. of Posts	Posts	Classification		Remarks
1	Procurement Officer	LEVEL	5	
1				

Administration - Property and Facilities Unit

No. of Posts	Posts	Classification		Remarks
1	Manager, Property & Facilities	LEVEL	6	
1	Fleet Administrator	LEVEL	5	
2	Facilities Supervisor	LEVEL	5	
2	Maintenance Officer	LEVEL	4	
2	Inventory Officer (Fixed Assets)	LEVEL	3	
2	Inventory Clerk (Eastern)	LEVEL	2	
1	Inventory Clerk (Western)	LEVEL	2	
5	Driver/Messenger	LEVEL	2	Five (5) new post(s) [#s 347851-5] with effect from April 1, 2025.
5	Driver/Messenger	LEVEL	2	Five (5) post(s) [#s 295247-51] of Driver/Messenger (LEVEL 1) upgraded with effect from April 1, 2025.
21				

Business Development

No. of Posts	Posts	Classification		Remarks
1	Digital Content Officer	LEVEL	6	New post(s) [# 349836] with effect from September 1, 2025.
1	Marketing Assistant	LEVEL	4	New post(s) [# 349835] with effect from September 1, 2025.
2				

Finance and Accounts Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Finance and Accounts	LEVEL	8	Post(s) [# 295232] of Director, Finance and Accounts (LEVEL 8) transferred from Finance and Accounts with effect from April 1, 2022.
1	Administrative Assistant	LEVEL	3	Post(s) [# 262084] of Administrative Assistant (LEVEL 3) transferred from Finance and Accounts with effect from April 1, 2022.
2				

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Corporate Service Division

Finance and Accounts Branch - Final Accounts Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Final Accounts	LEVEL	7	Post(s) [# 295234] of Accounting Manager (LEVEL 7) retitled and transferred from Finance and Accounts with effect from April 1, 2022.
1	Accounting Officer [General Ledger/Bank Reconciliation]	LEVEL	5	New post(s) [# 326307] with effect from April 1, 2022.
1	Accounting Officer (General Ledger/Bank Reconciliation)	LEVEL	5	Post(s) [# 296476] of Accounting Technician (General Ledger/Bank Reconciliation) (LEVEL 3) retitled , upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
1	Accounting Officer (General Ledger/Accounts Receivables)	LEVEL	5	Post(s) [# 296477] of Accounting Technician (General Ledger/Accounts Receivables) (LEVEL 3) retitled, upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
4				

Finance and Accounts Branch - Management Accounts Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Management Accounts	LEVEL	7	Post(s) [# 295233] of Budget Manager (LEVEL 6) retitled, upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
1	Budget Officer	LEVEL	6	Post(s) [# 296542] of Budget Officer (LEVEL 4) upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
2				

Finance and Accounts Branch - Payables Section

No. of Posts	Posts	Classification		Remarks
1	Senior Accounts Payable Officer	LEVEL	6	New post(s) [# 326308] with effect from April 1, 2022.
1	Accounting Officer (Accounts Payable)	LEVEL	5	New post(s) [# 326309] with effect from April 1, 2022.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Corporate Service Division

Finance and Accounts Branch - Payables Section

No. of Posts	Posts	Classification		Remarks
1	Accounting Officer (Payables)	LEVEL	5	Post(s) [# 296541] of Accounting Officer (LEVEL 4) retitled, upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
1	Accounting Officer (Payables)	LEVEL	5	New post(s) [# 326311] with effect from April 1, 2022.
1	Accounting Technician [Accounts Payable]	LEVEL	5	Post(s) [# 296475] of Accounting Officer (Accounts Payables) (LEVEL 3) retitled, upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
1	Accounting Clerk [Payables]	LEVEL	2	New post(s) [# 326310] with effect from April 1, 2022.
1	Document Management Clerk	LEVEL	2	Post(s) [# 296482] of Accounting Clerk (LEVEL 2) retitled and transferred from Finance and Accounts with effect from April 1, 2022.
7				

Finance and Accounts Branch - Payroll Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Payroll	LEVEL	7	Post(s) [# 304912] of Payroll Manager (LEVEL 6) retitled, upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
1	Senior Accounting Officer [Payroll]	LEVEL	6	New post(s) [# 326312] with effect from April 1, 2022.
1	Accounting Officer (Payroll)	LEVEL	5	Post(s) [# 262086] of Payroll Officer (LEVEL 4) retitled, upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
2	Accounting Officer (Payroll)	LEVEL	5	Two (2) post(s) [#s 296473 & 295235] of Accounting Technician (Payroll) (LEVEL 3) retitled, upgraded and transferred from Finance and Accounts with effect from April 1, 2022.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Corporate Service Division

Finance and Accounts Branch - Payroll Section

No. of Posts	Posts	Classification		Remarks
1	Accounting Officer (Payroll)	LEVEL	5	Post(s) [# 296474] of Accounting Technician (Payroll) (LEVEL 3) retitled, upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
1	Document Management Clerk	LEVEL	2	New post(s) [# 326313] with effect from April 1, 2022.
7				

Finance and Accounts Branch - Revenue Section

No. of Posts	Posts	Classification		Remarks
1	Manager, Revenue	LEVEL	7	New post(s) [# 326320] with effect from April 1, 2022.
1	Senior Accounting Officer [Revenue]	LEVEL	6	Post [# 262072] of Customer Service Operations Supervisor (Cashiering) (LEVEL 5) reinstated, retitled, upgraded and transferred from Operations Division, Customer Services - Operations with effect from April 1, 2022.
2	Accounting Officer [Revenue]	LEVEL	5	Two (2) new post(s) [#s 326315-6] with effect from April 1, 2022.
1	Accounting Officer [Revenue]	LEVEL	5	Post(s) [# 295231] of Accounting Technician (Payroll) (LEVEL 3) retitled, upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
5	Cashier	LEVEL	4	Five (5) post(s) [#s 307031-35] of Cashier (LEVEL 2) upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
1	Cashier	LEVEL	4	New post(s) [# 326318] with effect from April 1, 2022.
1	Cashier [St. Ann]	LEVEL	4	New post(s) [# 326319] with effect from April 1, 2022.
4	Cashier (Kingston)	LEVEL	4	Four (4) post(s) [#s 295179 & 295181-83] of Cashier (Kingston) (LEVEL 2) upgraded and transferred from Finance and Accounts with effect from April 1, 2022.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Corporate Service Division

Finance and Accounts Branch - Revenue Section

No. of Posts	Posts	Classification		Remarks
1	Cashier (Mandeville)	LEVEL	4	Post(s) [# 296481] of Cashier (Mandeville) (LEVEL 2) upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
1	Cashier (Mailing)	LEVEL	4	Post(s) [# 295180] of Cashier (Mailing) (LEVEL 2) upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
2	Cashier (Montego Bay)	LEVEL	4	Two (2) post(s) [#s 296478-9] of Cashier (Montego Bay) (LEVEL 2) upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
1	Cashier (St. Ann)	LEVEL	4	Post(s) [# 296480] of Cashier (St. Ann) (LEVEL 2) upgraded and transferred from Finance and Accounts with effect from April 1, 2022.
1	Document Management Clerk	LEVEL	2	New post(s) [# 326317] with effect from April 1, 2022.

22

Human Resources

No. of Posts	Posts	Classification		Remarks
1	Director, Human Resources	LEVEL	8	
1	Organizational Development & Performance Management Officer	LEVEL	7	
1	Human Resource Manager	LEVEL	7	
1	Industrial Relations/Employee Relations Officer	LEVEL	6	
1	Training Manager	LEVEL	6	
1	Human Resource Officer - Compensation & Benefits	LEVEL	5	
1	Training Officer	LEVEL	5	
1	Human Resource Officer (Eastern Operations)	LEVEL	5	
1	Human Resource Officer (Recruitment)	LEVEL	5	New post(s) [# 349827] with effect from September 1, 2025.
1	Human Resource Officer (Western)	LEVEL	5	
1	Assistant Human Resource Officer, Compensation & Benefits	LEVEL	4	
1	Assistant Human Resource Officer - Performance Management	LEVEL	4	

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Corporate Service Division

Human Resources

No. of Posts	Posts	Classification		Remarks
1	Assistant Human Resource Officer - OD	LEVEL	4	New post(s) [# 349826] with effect from September 1, 2025.
2	Administrative Assistant	LEVEL	3	
1	Document Management Officer	LEVEL	3	
1	Training Assistant	LEVEL	2	
1	Document Management Clerk (Western)	LEVEL	2	
3	Document Management Clerk	LEVEL	2	
1	Document Management Clerk (Eastern)	LEVEL	2	
22				

ICT Services - Operations

No. of Posts	Posts	Classification		Remarks
1	Head, ICT Business Systems	LEVEL	8	
2	Software Developer	LEVEL	7	
1	Senior Database Administrator	LEVEL	7	
1	Business Analyst	LEVEL	6	
1	Database Administrator	LEVEL	6	
6				

ICT Services - Technical Services

No. of Posts	Posts	Classification		Remarks
1	Head, Technical Services	LEVEL	8	
1	Network Administrator	LEVEL	7	
1	Coordinator, ICT Support Services	LEVEL	5	
2	Network Technician	LEVEL	4	
2	ICT Support Technician - Hardware	LEVEL	4	
1	ICT Support Technician - Help Desk	LEVEL	4	
2	Software Support Technician	LEVEL	3	
10				

Information Communication and Technology (ICT) Services

No. of Posts	Posts	Classification		Remarks
1	Chief Information Officer	LEVEL	8A	
1	Information Security Specialist	LEVEL	7	
1	Administrative Assistant	LEVEL	3	
3				

Public Procurement Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Public Procurement	LEVEL	8	

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Corporate Service Division

Public Procurement Branch

No. of Posts	Posts	Classification		Remarks
1	Senior Public Procurement Officer	LEVEL	6	
1	Senior Public Procurement Officer (Contract Monitoring)	LEVEL	6	New post(s) [# 349828] with effect from September 1, 2025.
1	Public Procurement Officer	LEVEL	5	
1	Public Procurement Administrator	LEVEL	4	
1	Public Procurement Clerk	LEVEL	2	
6				
149	Total- Corporate Service Division			

Internal Audit

No. of Posts	Posts	Classification		Remarks
1	Chief Internal Auditor	LEVEL	8	
1	Audit Supervisor, Financial and Compliance	LEVEL	7	
1	Audit Supervisor, IT Performance Audit	LEVEL	7	
1	IT Audit Specialist	LEVEL	6	
3	Senior Auditor	LEVEL	5	
4	Auditor	LEVEL	4	
1	Internal Audit Intern	LEVEL	3	
12				
12	Total- Internal Audit			

Investigation, Intelligence and Surveillance Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Investigation, Intelligence & Surveillance	LEVEL	8A	Post(s) [# 262080] of Senior Director, Investigation & Surveillance (LEVEL 8A) retitled and transferred from Investigation & Surveillance with effect from April 1, 2025.
1	Operations Support Specialist	LEVEL	6	Post(s) [# 295048] of Field Officer (LEVEL 6) retitled and transferred from Investigation & Surveillance with effect from April 1, 2025.
2				

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Investigation, Intelligence and Surveillance Division

Data Intelligence

No. of Posts	Posts	Classification		Remarks
1	Data Engineer	LEVEL	6	Post(s) [# 295064] of Data Analyst (LEVEL 6) retitled and transferred from Investigation & Surveillance with effect from April 1, 2025.
1				

Document Analysis

No. of Posts	Posts	Classification		Remarks
1	Document Integrity and Security Specialist	LEVEL	6	Post(s) [# 295066] of Document Security Specialist (LEVEL 6) retitled and transferred from Investigation & Surveillance with effect from April 1, 2025.
1				

Intelligence and Targeting

No. of Posts	Posts	Classification		Remarks
1	Director, Intelligence and Targeting	LEVEL	8	Post(s) [# 262354] of Immigration Supervisor (LEVEL 6) retitled, upgraded and transferred from Operations Division, Immigration Services (Eastern) - Airport Kingston with effect from April 1, 2025.
1	Manager, Intel (NMIA)	LEVEL	7	Post(s) [# 262223] of Immigration Officer (LEVEL 5) retitled, upgraded and transferred from Operations Division, Immigration Services (Eastern) - Airport Kingston with effect from April 1, 2025.
1	Manager, Intel (SIA)	LEVEL	7	Post(s) [# 295042] of Field Officer (LEVEL 6) retitled, upgraded and transferred from Investigation & Surveillance with effect from April 1, 2025.
2	Intel Officer (NMIA)	LEVEL	6	Two (2) new post(s) [#s 346993-4] with effect from April 1, 2025.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Investigation, Intelligence and Surveillance Division

Intelligence and Targeting

No. of Posts	Posts	Classification		Remarks
2	Intel Officer (SIA)	LEVEL	6	Two (2) post(s) [#s 262166-7] of Immigration Officer (LEVEL 5) retitled, upgraded and transferred from Operations Division, Immigration Services (Western) - Airport Montego Bay with effect from April 1, 2025.

7

Security & Vetting

No. of Posts	Posts	Classification		Remarks
1	Manager, Security and Vetting	LEVEL	7	Post(s) [# 295062] of Manager, Security & Safety (LEVEL 6) retitled, upgraded and transferred from Investigation & Surveillance with effect from April 1, 2025.
2	Security and Vetting Analyst	LEVEL	6	Post(s) [#s 295041 & 295056] of Field Officer (LEVEL 6) retitled and transferred from Investigation & Surveillance with effect from April 1, 2025.

3

Security Operations (Eastern)

No. of Posts	Posts	Classification		Remarks
1	Director, Security Operations (Eastern)	LEVEL	8	Post(s) [# 295034] of Manager, Security Operations (LEVEL 7) retitled, upgraded and transferred from Investigation & Surveillance with effect from April 1, 2025.
3	Senior Investigation and Enforcement Officer	LEVEL	7	Three (3) post(s) [#s 295049, 295051 & 295058] of Field Officer (LEVEL 6) retitled, upgraded and transferred from Investigation & Surveillance with effect from April 1, 2025.
7	Investigation and Enforcement Officer	LEVEL	6	Seven (7) post(s) [#s 295050, 295052-5, 295060 & 295063] of Field Officer (LEVEL 6) retitled and transferred from Investigation & Surveillance with effect from April 1, 2025.
2	Investigation and Enforcement Officer	LEVEL	6	Two (2) new post(s) [#s 346995-6] with effect from April 1, 2025.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Investigation, Intelligence and Surveillance Division

Security Operations (Eastern)

No. of Posts	Posts	Classification		Remarks
1	Assistant Investigation and Enforcement Officer	LEVEL	4A	Post(s) [# 304913] of Assistant Investigator (LEVEL 4) retitled, upgraded and transferred from Investigation & Surveillance with effect from April 1, 2025.
1	Administrative Assistant	LEVEL	3	Post(s) [# 295077] of Administrative Assistant (LEVEL 3) transferred from Investigation & Surveillance with effect from April 1, 2025.
1	Case Management Officer	LEVEL	3	Post(s) [# 304914] of Document Mgt. Clerk (LEVEL 2) retitled, upgraded and transferred from Investigation & Surveillance with effect from April 1, 2025.

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Security Operations (Western)

No. of Posts	Posts	Classification		Remarks
1	Director, Security Operations (Western)	LEVEL	8	Post(s) [# 295057] of Field Officer (LEVEL 6) retitled, upgraded and transferred from Investigation & Surveillance with effect from April 1, 2025.
2	Senior Investigation and Enforcement Officer	LEVEL	7	Two (2) post(s) [#s 295045-6] of Field Officer (LEVEL 6) retitled, upgraded and transferred from Investigation & Surveillance with effect from April 1, 2025.
7	Investigation and Enforcement Officer	LEVEL	6	Seven (7) new post(s) [#s 346999-7005] with effect from April 1, 2025.
7	Investigation and Enforcement Officer	LEVEL	6	Seven (7) post(s) [#s 295036-7, 295043-4, 295047, 295059 & 295061] of Investigator (LEVEL 6) retitled and transferred from Investigation & Surveillance with effect from April 1, 2025.
1	Assistant Investigation and Enforcement Officer	LEVEL	4A	New post(s) [# 347006] with effect from April 1, 2025.
1	Case Management Officer	LEVEL	3	New post(s) [# 346998] with effect from April 1, 2025.
1	Administrative Assistant	LEVEL	3	New post(s) [# 346997] with effect from April 1, 2025.

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LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Investigation, Intelligence and Surveillance Division

50 Total- Investigation, Intelligence and Surveillance Division

Office of the CEO

No. of Posts	Posts	Classification		Remarks
1	Chief Executive Officer	LEVEL	10	
1	Legal Officer	LEVEL	7	Post(s) [# 295035] of Legal Officer (LEVEL 7) transferred from Investigation & Surveillance with effect from October 18, 2022.
1	Policy and Research Manager	LEVEL	7	
1	Senior Executive Assistant	LEVEL	5	
1	Data Protection Officer	LEVEL	5	New post(s) [# 347076] with effect from January 20, 2025.
1	Executive Administrative Assistant	LEVEL	4	
1	Document Management Officer	LEVEL	3	
7				
7	Total- Office of the CEO			

Operations Division

No. of Posts	Posts	Classification		Remarks
1	Deputy Chief Executive Officer, Operations	LEVEL	9	
1	Desk Officer, Overseas Mission	LEVEL	5	
1	Executive Assistant	LEVEL	4	
3				

Citizenship Services

No. of Posts	Posts	Classification		Remarks
1	Director, Citizenship Services	LEVEL	8	
1	Operations Manager (Citizenship)	LEVEL	7	New post(s) [# 347007] with effect from April 1, 2025.
1	Operations Manager (Citizenship)	LEVEL	7	Post(s) [# 295211] of Production Manager, Citizenship Applications (LEVEL 7) retitled with effect from April 1, 2025.
2	Senior Case Officer (Citizenship)	LEVEL	4A	Two (2) post(s) [#s 347008-9] with effect from April 1, 2025.
4	Case Officer (Citizenship)	LEVEL	4	Four (4) post(s) [#s 295207-10] of Case Officer, Citizenship (LEVEL 4) retitled with effect from April 1, 2025.
2	Case Officer (Citizenship)	LEVEL	4	Two (2) post(s) [#s 347010-1] with effect from April 1, 2025.
1	Document Management Officer	LEVEL	3	
1	Administrative Assistant	LEVEL	3	

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Citizenship Services

No. of Posts	Posts	Classification		Remarks
1	Document Management Officer	LEVEL	3	Post(s) [# 262082] of Document Management Clerk (LEVEL 2) retitled and upgraded with effect from April 1, 2025.

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Customer Experience & Diaspora Support

No. of Posts	Posts	Classification		Remarks
1	Director, Customer Experience & Diaspora Support	LEVEL	8	Post(s) [# 295145] of Director, Customer Service (LEVEL 8) transferred from Operations Division, Customer Services with effect from January 2, 2025; Post(s) of Director, Customer Service (LEVEL 8) retitled and transferred from Operations Division, Customer Service with effect from April 20, 2026.
1	Administrative Assistant	LEVEL	3	Post(s) [# 295146] of Administrative Assistant (LEVEL 3) transferred from Operations Division, Customer Services with effect from January 2, 2025; Post(s) of Administrative Assistant (LEVEL 3) transferred from Operations Division, Customer Service with effect from April 20, 2026.
1	Document Management Officer	LEVEL	3	Post(s) [# 295157] of Document Management Officer, Customer Service (Mandeville) (LEVEL 3) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Document Management Officer (Manchester) (LEVEL 3) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Document Management Officer	LEVEL	3	Post(s) [# 296533] of Document Management Officer (Montego Bay) (LEVEL 3) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Document Management Officer (St. James) (LEVEL 3) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
4				

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Customer Experience & Diaspora Support, Customer Experience

No. of Posts	Posts	Classification		Remarks
1	Manager, Customer Experience	LEVEL	7	Post(s) [# 295148] of Manager, Customer Service (St. Ann) (LEVEL 7) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Manager, Customer Experience	LEVEL	7	Post(s) [# 295150] of Manager, Customer Service (Montego Bay) (LEVEL 7) retitled and transferred from Operations Division, Customer Services with effect from January 2, 2025; Post(s) of Manager, Customer Service (St. James) (LEVEL 7) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Manager, Customer Experience	LEVEL	7	Post(s) [# 296526] of Manager, Customer Service (Mandeville) (LEVEL 7) retitled and transferred from Operations Division, Customer Services with effect from January 2, 2025; Post(s) of Manager, Customer Service (Manchester) (LEVEL 7) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Manager, Customer Experience	LEVEL	7	Post(s) [# 295149] of Manager, Customer Service (Headquarters) (LEVEL 7) retitled and transferred from Operations Division, Customer Services with effect from January 2, 2025; Post(s) of Manager, Customer Service (LEVEL 7) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Supervisor, Customer Experience	LEVEL	5	Post(s) [# 295065] of Customer Service Operations Supervisor (St. Ann) (LEVEL 5) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Customer Experience & Diaspora Support, Customer Experience

No. of Posts	Posts	Classification	Remarks
1	Supervisor, Customer Experience	LEVEL 5	Post(s) [# 307029] of Customer Service Supervisor (Portmore) (LEVEL 5) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Supervisor (St. Catherine) (LEVEL 5) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Supervisor, Customer Experience	LEVEL 5	Post(s) [# 295173] of Customer Service Operations Supervisor (Montego Bay) (LEVEL 5) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Supervisor (St. James) (LEVEL 5) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Supervisor, Customer Experience	LEVEL 5	Post(s) [# 295152] of Customer Service Operations Supervisor (Mandeville) (LEVEL 5) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Supervisor (Manchester) (LEVEL 5) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
2	Supervisor, Customer Experience	LEVEL 5	Two (2) post(s) [#s 295171-2] of Customer Service Operations Supervisor (Kingston) (LEVEL 5) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Supervisor (LEVEL 5) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Supervisor, Customer Experience	LEVEL 5	Post(s) [# 307030] of Customer Service Supervisor (Kingston) (LEVEL 5) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Supervisor (LEVEL 5) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Customer Experience & Diaspora Support, Customer Experience

No. of Posts	Posts	Classification	Remarks
1	Supervisor, Customer Experience	LEVEL 5	Post(s) [# 307028] of Customer Service Supervisor (Montego Bay) (LEVEL 5) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Supervisor (St.James) (LEVEL 5) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026. from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Supervisor, Customer Experience	LEVEL 5	New post(s) [# 351070] with effect from April 20, 2026.
1	Supervisor, Customer Experience	LEVEL 5	Post(s) [# 262271] of Customer Service Supervisor (May Pen) (LEVEL 5) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Supervisor (Clarendon) (LEVEL 5) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
2	Identity & Application Compliance Officer	LEVEL 4A	Two (2) post(s) [#s 295098-9] of Desk Officer, Passport (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (Passport) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Identity & Application Compliance Officer	LEVEL 4A	Post(s) [# 295203] of Desk Officer (Kingston) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
6	Identity & Application Compliance Officer	LEVEL 4A	Six (6) post(s) [#s 307005-10] of Desk Officer (Kingston) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (Immigration) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Customer Experience & Diaspora Support, Customer Experience

No. of Posts	Posts	Classification	Remarks
1	Identity & Application Compliance Officer	LEVEL 4A	Post(s) [# 307014] of Desk Officer, Issuing (Kingston) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
3	Identity & Application Compliance Officer	LEVEL 4A	Three (3) post(s) [#s 307015-7] of Desk Officer (St. Ann) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
3	Identity & Application Compliance Officer	LEVEL 4A	Three (3) post(s) [#s 307021-3] of Desk Officer (Portmore) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (St. Catherine) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
2	Identity & Application Compliance Officer	LEVEL 4A	Two (2) post(s) [#s 307024-5] of Desk Officer (Montego Bay) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (St. James) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
3	Identity & Application Compliance Officer	LEVEL 4A	Three (3) post(s) [#s 307018-20] of Desk Officer (May Pen) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (Clarendon) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Customer Experience & Diaspora Support, Customer Experience

No. of Posts	Posts	Classification	Remarks
4	Identity & Application Compliance Officer	LEVEL 4A	Four (4) post(s) [#s 307004 & 307011-3] of Desk Officer (Kingston) (LEVEL 4) retitled and transferred from Operations Division, Customer Services-Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Identity & Application Compliance Officer	LEVEL 4A	Post(s) [# 295168] of Customer Relations Officer, Issuing (Kingston) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Identity & Application Compliance Officer	LEVEL 4A	Post(s) [# 296532] of Customer Relations Officer (St. Ann) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service-Operations with effect from April 20, 2026.
1	Identity & Application Compliance Officer	LEVEL 4A	Post(s) [# 296530] of Customer Relations Officer (Montego Bay) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (St. James) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Identity & Application Compliance Officer	LEVEL 4A	Post(s) [# 296531] of Customer Relations Officer (Mandeville) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (Manchester) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Customer Experience & Diaspora Support, Customer Experience

No. of Posts	Posts	Classification	Remarks
1	Identity & Application Compliance Officer	LEVEL 4A	Post(s) [# 296529] of Customer Relations Officer (Kingston) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Identity & Application Compliance Officer	LEVEL 4A	Post(s) [# 306998] of Customer Relations Officer (Portmore/Norman Manley International Airport) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (Immigration) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Identity & Application Compliance Officer	LEVEL 4A	Post(s) [# 306997] of Customer Relations Officer (May Pen) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (Immigration) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Identity & Application Compliance Officer	LEVEL 4A	Post(s) [# 306995] of Customer Relations Officer (Montego Bay) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (Immigration - St. James) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
4	Identity & Application Compliance Officer	LEVEL 4A	Four (4) post(s) [#s 306992-4 & 306996] of Customer Relations Officer (Kingston) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (Immigration) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Customer Experience & Diaspora Support, Customer Experience

No. of Posts	Posts	Classification	Remarks
2	Identity & Application Compliance Officer	LEVEL 4A	Two (2) post(s) [#s 262074-5] of Desk Officer (Kingston) (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
32	Identity & Application Compliance Officer	LEVEL 4A	Thirty-two (32) new post(s) [#s 351071-102] with effect from April 20, 2026.

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Customer Experience & Diaspora Support, Customer Experience - Support Centre

No. of Posts	Posts	Classification	Remarks
1	Manager, Customer Experience	LEVEL 7	Post(s) [# 295147] of Manager, Customer Service (Kingston) (LEVEL 7) retitled and transferred from Operations Division, Customer Services with effect from January 2, 2025; Post(s) of Manager, Customer Service (LEVEL 7) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Supervisor, Customer Experience	LEVEL 5	Post(s) [# 295196] of Customer Service Operations Supervisor (Mailing) (LEVEL 5) retitled and transferred from Operations Division, Customer Services - Mailing Section with effect from January 2, 2025; Post (s) of Customer Service Supervisor (Mailing) (LEVEL 5) retitled and transferred from Operations Division, Customer Service - Mailing with effect from April 20, 2026.
1	Supervisor, Customer Experience	LEVEL 5	Post(s) [# 323175] of Customer Service Mobile Coordinator (LEVEL 5) retitled and transferred from Operations Division, Customer Services with effect from January 2, 2025; Post(s) of Customer Service Supervisor (Mobile Services) (LEVEL 5) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Customer Experience & Diaspora Support, Customer Experience - Support Centre

No. of Posts	Posts	Classification	Remarks
9	Customer Support Officer	LEVEL 4	Nine (9) post(s) [#s 295197-202&295204-6] of Desk Officer, Mailing (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Mailing Section with effect from January 2, 2025; Post(s) of Customer Service Officer (Mailing) (LEVEL 4) retitled and transferred from Operations Division, Customer Service - Mailing with effect from April 20, 2026.
4	Customer Support Officer	LEVEL 4	Four (4) post(s) [#s 306306-9] of Desk Officer (LEVEL 4) retitled and transferred from Operations Division, Customer Services with effect from January 2, 2025; Post(s) of Customer Service Officer (LEVEL 4) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
2	Customer Support Officer	LEVEL 4	Two (2) post(s) [#s 295222-3] of Desk Officer, Immigration (LEVEL 4) retitled and transferred from Operations Division, Immigration Services with effect from January 2, 2025; Post(s) of Customer Service Officer (Immigration) (LEVEL 4) retitled and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
3	Customer Support Officer	LEVEL 4	Three (3) post(s) [#s 295159-61] of Customer Service Assistant (Kingston) (LEVEL 2) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Assistant (LEVEL 2) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Customer Support Officer	LEVEL 4	Post(s) [# 307001] of Customer Service Assistant (May Pen) (LEVEL 2) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Assistant (Clarendon) (LEVEL 2) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Customer Experience & Diaspora Support, Customer Experience - Support Centre

No. of Posts	Posts	Classification		Remarks
3	Customer Support Officer	LEVEL	4	Three (3) post(s) [#s 295169-70 & 306999] of Customer Service Assistant (Kingston) (LEVEL 2) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Assistant(LEVEL 2) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Customer Support Officer	LEVEL	4	Post(s) [# 307000] of Customer Service Assistant (St. Ann) (LEVEL 2) retitled, upgraded and transferred from Operations Division, Customer Service -Operations with effect from April 20, 2026.
2	Customer Support Officer	LEVEL	4	Two (2) post(s) [#s 307002-3] of Customer Service Assistant (Portmore) (LEVEL 2) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Assistant (St.Catherine) (LEVEL 2) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.

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Customer Experience & Diaspora Support, Customer Service Monitoring & Evaluation

No. of Posts	Posts	Classification		Remarks
1	Manager, Customer Experience Monitoring & Evaluation	LEVEL	7	New post(s) [# 346982] with effect from January 2, 2025; Post(s) of Manager, Customer Service Monitoring & Evaluation (LEVEL 7) retitled and transferred from Operations Division, Customer Service with effect from April 20, 2026.
1	Customer Experience Monitoring & Evaluation Officer	LEVEL	4	New post(s) [# 346983] with effect from January 2, 2025; Post(s) of Customer Service Monitoring & Evaluation Officer (LEVEL 4) retitled and transferred from Operations Division, Customer Service with effect from April 20, 2026.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Customer Experience & Diaspora Support, Customer Service Monitoring & Evaluation

No. of Posts	Posts	Classification		Remarks
1	Customer Experience Monitoring & Evaluation Officer	LEVEL	4	New post(s) [# 351069] with effect from April 20, 2026.
3				

Customer Experience & Diaspora Support, Diaspora Support

No. of Posts	Posts	Classification		Remarks
3	Manager, Diaspora Support	LEVEL	7	Three (3) new post(s) [#s 351103-5] with effect from April 20, 2026.
10	Liaison Officer	LEVEL	4	Ten (10) new post(s) [#s 351106-15] with effect from April 20, 2026.
13				

Customer Experience & Diaspora Support, Diaspora Support - Consular Support

No. of Posts	Posts	Classification		Remarks
1	Manager, Customer Experience	LEVEL	7	New post(s) [# 351116] with effect from April 20, 2026.
4	Supervisor, Customer Experience	LEVEL	5	Four (4) new post(s) [#s 351117-20] with effect from April 20, 2026.
9	Identity & Application Compliance Officer	LEVEL	4A	Nine (9) new post(s) [#s 351121-9] with effect from April 20, 2026.
2	Identity & Application Compliance Officer	LEVEL	4A	Two (2) post(s) [#s 295225-6] of Desk Officer, Immigration (LEVEL 4) retitled and transferred from Operations Division, Immigration Services with effect from January 2, 2025; Post(s) of Customer Service Officer (Immigration) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
8	Identity & Application Compliance Officer	LEVEL	4A	Eight (8) post(s) [#s 295095-7 & 295100-4] of Desk Officer, Passport (LEVEL 4) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Officer (Passport) (LEVEL 4) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
8	Customer Support Officer	LEVEL	4	Eight (8) new post(s) [#s 351130-7] with effect from April 20, 2026.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Customer Experience & Diaspora Support, Diaspora Support - Consular Support

No. of Posts	Posts	Classification	Remarks
4	Customer Support Officer	LEVEL 4	Four (4) post(s) [#s 295164-7] of Records Clerk (LEVEL 2) retitled and transferred from Operations Division, Customer Services -Operations with effect from January 2, 2025; Post(s) of Customer Service Assistant (LEVEL 2) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Customer Support Officer	LEVEL 4	Post(s) [# 296540] of Customer Service Assistant (St. Thomas) (LEVEL 2) retitled, upgraded and transferred from Operations Division , Customer Service - Operations with effect from April 20, 2026.
1	Customer Support Officer	LEVEL 4	Post(s) [# 296539] of Customer Service Assistant (St. Ann) (LEVEL 2) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
3	Customer Support Officer	LEVEL 4	Three (3) post(s) [#s 296535-7] of Customer Service Assistant (Montego Bay) (LEVEL 2) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Assistant (St.James) (LEVEL 2) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.
1	Customer Support Officer	LEVEL 4	Post(s) [# 296538] of Customer Service Assistant (Mandeville) (LEVEL 2) retitled and transferred from Operations Division, Customer Services - Operations with effect from January 2, 2025; Post(s) of Customer Service Assistant (Manchester) (LEVEL 2) retitled, upgraded and transferred from Operations Division, Customer Service - Operations with effect from April 20, 2026.

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Immigration Services

No. of Posts	Posts	Classification	Remarks
1	Director, Immigration Services	LEVEL 8A	

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Immigration Services

No. of Posts	Posts	Classification		Remarks
1	Administrative Assistant	LEVEL	3	
2				

Immigration Services (Eastern)

No. of Posts	Posts	Classification		Remarks
1	Deputy Director, Eastern Operations	LEVEL	8	Post(s) [# 295215] of Deputy Director, Eastern Operations (LEVEL 7) upgraded with effect from February 19, 2024.
1				

Immigration Services (Eastern)- Airport Kingston

No. of Posts	Posts	Classification		Remarks
2	Operations Manager, Airport	LEVEL	7	Two (2) post(s) [#s 295218 & 301311] of Operations Manager, Airport (LEVEL 6) upgraded with effect from February 19, 2024.
17	Immigration Supervisor	LEVEL	6	Seventeen (17) posts(s) [#s 262300-05, 262307-08, 262310-11, 262326, 262680, 295280, 295297 & 295301-303] of Immigration Supervisor (LEVEL 5) upgraded with effect from February 19, 2024.
12	Senior Immigration Officer	LEVEL	5	Twelve (12) post(s) [#s 296484, 296487-92, 296494-96, 296499 & 296501] of Senior Immigration Officer (LEVEL 4A) upgraded with effect from February 19, 2024.
66	Immigration Officer	LEVEL	5	Sixty-six (66) post(s) [#s 262089, 262091, 262093-94, 262100-104, 262123, 262125, 262194-217, 262219, 262221-42, 262244, 262270, 262272-77 & 262281] of Immigration Officer (LEVEL 4) upgraded with effect from February 19, 2024.
14	Immigration Assistant	LEVEL	4	Fourteen (14) post(s) [#s 262291-7, 262331, 262337 & 262345-9] of Immigration Assistant (LEVEL 2) upgraded with effect from February 19, 2024.
1	Administrative Assistant	LEVEL	3	

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Immigration Services (Eastern)- Airport Kingston

No. of Posts	Posts	Classification	Remarks
112			

Immigration Services (Eastern)- Seaport Kingston

No. of Posts	Posts	Classification	Remarks
1	Operations Manager, Seaport	LEVEL 7	Post(s) [# 295184] of Operations Manager, Seaport (LEVEL 6) upgraded with effect from February 19, 2024.
1	Immigration Supervisor	LEVEL 6	Post(s) [# 262298] of Immigration Supervisor (LEVEL 5) upgraded with effect from February 19, 2024.
9	Immigration Officer	LEVEL 5	Nine (9) post(s) [#s 295151, 295153, 295185, 295189-90 & 295192-95] of Immigration Officer (LEVEL 4) upgraded with effect from February 19, 2024.
1	Administrative Assistant	LEVEL 3	
12			

Immigration Services (Eastern)- Seaport Mandeville

No. of Posts	Posts	Classification	Remarks
1	Operations Manager, Seaport	LEVEL 7	Post(s) [# 295221] of Operations Manager, Seaport (LEVEL 6) upgraded with effect from February 19, 2024.
1	Immigration Supervisor	LEVEL 6	Post(s) [# 295310] of Immigration Supervisor (LEVEL 5) upgraded with effect from February 19, 2024.
1	Senior Immigration Officer	LEVEL 5	Post(s) [# 296502] of Senior Immigration Officer (LEVEL 4A) upgraded with effect from February 19, 2024.
3	Immigration Officer	LEVEL 5	Three (3) post(s) [#s 295033, 295162 & 296503] of Immigration Officer (LEVEL 4) upgraded with effect from February 19, 2024.
1	Administrative Assistant	LEVEL 3	
7			

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Immigration Services (HQ)

No. of Posts	Posts	Classification		Remarks
1	Deputy Director, HQ Operations	LEVEL	8	Post(s) [# 295214] of Deputy Director, HQ Operations (LEVEL 7) upgraded with effect from February 19, 2024.
1	Administrative Assistant	LEVEL	3	
2				

Immigration Services (HQ)- Deportation

No. of Posts	Posts	Classification		Remarks
1	Manager, Deportation	LEVEL	7	Post(s) [# 295217] of Manager, Deportation (LEVEL 6) upgraded with effect from February 19, 2024.
1	Senior Immigration Officer	LEVEL	5	Post(s) [# 296505] of Senior Immigration Officer (LEVEL 4A) upgraded with effect from February 19, 2024.
4	Immigration Officer	LEVEL	5	Four (4) post(s) [#s 296506-09] of Immigration Officer (LEVEL 4) upgraded with effect from February 19, 2024.
6				

Immigration Services (HQ)- Visa

No. of Posts	Posts	Classification		Remarks
1	Manager, Visas	LEVEL	7	Post(s) [# 262087] of Manager, Visas (LEVEL 6) upgraded with effect from February 19, 2024.
2	Senior Immigration Officer	LEVEL	5	Two (2) post(s) [# 296510-11] of Senior Immigration Officer (LEVEL 4A) upgraded with effect from February 19, 2024.
4	Immigration Officer	LEVEL	5	Four (4) post(s) [#s 296512-515] of Immigration Officer (LEVEL 4) upgraded with effect from February 19, 2024.
7				

Immigration Services (Western)

No. of Posts	Posts	Classification		Remarks
1	Deputy Director, Western Operations	LEVEL	8	Post(s) [#s 295216] of Deputy Director, Western Operations (LEVEL 7) upgraded with effect from February 19, 2024.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Immigration Services (Western)

No. of Posts	Posts	Classification		Remarks
1	Administrative Assistant	LEVEL	3	
2				

Immigration Services (Western)- Airport Montego Bay

No. of Posts	Posts	Classification		Remarks
2	Operations Manager, Airport	LEVEL	7	Two (2) post(s) [#s 295219 & 295317] of Operations Manager, Airport (LEVEL 6) upgraded with effect from February 19, 2024.
21	Immigration Supervisor	LEVEL	6	Twenty-one post(s) [#s 262299, 295282-88, 295290-94, 295299, 295305-06, 295308-09, 295311-13] of Immigration Supervisor (LEVEL 5) upgraded with effect from February 19, 2024.
11	Senior Immigration Officer	LEVEL	5	Eleven (11) post(s) [#s 262312-16, 262318-19, 262321, 262323-24 & 295316] of Senior Immigration Officer (LEVEL 4A) upgraded with effect from February 19, 2024.
103	Immigration Officer	LEVEL	5	One hundred and three (103) post(s) [#s 262105-7, 262109-22, 262124, 262126-45, 262147-49, 262151, 262154-55, 262158, 262161-72, 262174, 262186-93, 262218, 262220, 262243, 262245-66, 262268-69, 262278-80, 262282, 262284-88, 262290 & 262350] of Immigration Officer (LEVEL 4) upgraded with effect from February 19, 2024.
16	Immigration Assistant	LEVEL	4	Sixteen (16) post(s) [#s 262327-30, 262332-36 & 262338-44] of Immigration Assistant (LEVEL 2) upgraded with effect from February 19, 2024.
1	Administrative Assistant	LEVEL	3	
154				

Immigration Services (Western)- Seaport Montego Bay

No. of Posts	Posts	Classification		Remarks
7	Immigration Officer	LEVEL	5	Seven (7) post(s) [#s 262083, 262150, 262153, 262156-57 & 262159-60] of Immigration Officer (LEVEL 4) upgraded with effect from February 19, 2024.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Immigration Services (Western)- Seaport Montego Bay

No. of Posts	Posts	Classification	Remarks
7			

Immigration Services (Western)- Seaport Ocho Rios

No. of Posts	Posts	Classification	Remarks
1	Immigration Supervisor	LEVEL 6	Post(s) [# 262096] of Immigration Supervisor (LEVEL 5) upgraded with effect from February 19, 2024.
5	Immigration Officer	LEVEL 5	Five (5) post(s) [#s 262146, 295174-6 & 295178] of Immigration Officer (LEVEL 4) upgraded with effect from February 19, 2024.
6			

Passport Services

No. of Posts	Posts	Classification	Remarks
1	Director, Passport Services	LEVEL 8A	
1	Administrative Assistant	LEVEL 3	
2			

Passport Services - Document Management & Logistics

No. of Posts	Posts	Classification	Remarks
1	Operations Supervisor, Document Management & Logistics	LEVEL 6	Post(s) [# 295105] of Document Management Clerk, Storage (LEVEL 2) retitled, upgraded and transferred from Operations Division, Passport Services - Document Management with effect from February 19, 2024.
7	Document Management & Logistics Officer	LEVEL 4	Seven (7) new post(s) [#s 338207-13] with effect from February 19, 2024.
3	Document Management & Logistics Officer	LEVEL 4	Three (3) post(s) [#s 295106, 295108 & 295110] of Document Management Clerk, Distribution (LEVEL 2) retitled, upgraded and transferred from Operations Division, Passport Services - Document Management with effect from February 19, 2024.

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Passport Services - Document Management & Logistics

No. of Posts	Posts	Classification		Remarks
1	Document Management & Logistics Officer	LEVEL	4	Post(s) to be abolished when vacant. With effect from August 20, 2018 new appointment of any type to the post [# 295117] is prohibited; Post(s) of Document Management Clerk, Storage(LEVEL 2) retitled, upgraded and transferred from Operations Division, Passport Services - Document Management with effect from February 19, 2024.
1	Document Management & Logistics Officer	LEVEL	4	Post(s) [# 295115] of Document Management Clerk, Storage (LEVEL 2) retitled, upgraded and transferred from Operations Division, Passport Services - Document Management with effect from February 19, 2024.

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Passport Services - Identity Verification & Intelligence

No. of Posts	Posts	Classification		Remarks
1	Operations Manager, Identity Verification & Intelligence	LEVEL	7	New post(s) [# 338220] with effect from February 19, 2024.
1	Operations Supervisor, Identity Verification and Intelligence	LEVEL	6	Post(s) [# 325325] of Facial Recognition Supervisor (LEVEL 6) retitled and transferred from Operations Division, Passport Services Branch - Facial Recognition with effect from February 19, 2024.
3	Identity Verification & Intelligence Analyst	LEVEL	4	Three (3) new post(s) [#s 338217-9] with effect from February 19, 2024.
4	Identity Verification & Intelligence Analyst	LEVEL	4	Four (4) post(s) [#s 306310 & 325322-24] of Production Technician - Facial Recognition (LEVEL 4) retitled and transferred from Operations Division, Passport Services Branch - Facial Recognition with effect from February 19, 2024.

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Passport Services - Passport Production

No. of Posts	Posts	Classification		Remarks
1	Operations Manager, Passport Production	LEVEL	7	

LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Passport Services - Passport Production

No. of Posts	Posts	Classification		Remarks
1	Operations Supervisor, Passport Production	LEVEL	6	Post [# 295134] of Operations Supervisor, Passport Production (LEVEL 5) upgraded with effect from February 19, 2024.
10	Senior Review Officer	LEVEL	4	Ten (10) post(s) [#s 295135-7, 296516-7, 306311-2 & 323520-22] of Quality Assurance Officer (LEVEL 4) retitled with effect from February 19, 2024.
1	Senior Review Officer	LEVEL	4	Three (3) post(s) [#s 296518-19 & 296521] of Quality Control Technician (LEVEL 3) retitled and upgraded with effect from February 19, 2024.
3	Quality Assurance Officer	LEVEL	4	
7	Quality Assurance Officer	LEVEL	4	Seven (7) new post(s) [#s 338241-7] with effect from February 19, 2024.
10	Data and Image Capture Operator	LEVEL	3	Ten (10) new post(s) [#s 338221-30] with effect from February 19, 2024.
5	Data and Image Capture Operator	LEVEL	3	Five (5) post(s) [#s 295112-14, 295116 & 295118] of Production Technician (Image Capture) (LEVEL 2) retitled, upgraded and transferred from Operations Division, Passport Services - Passport Production with effect from February 19, 2024.
10	Production Specialist	LEVEL	3	Ten (10) new post(s) [#s 338231-40] with effect from February 19, 2024.
5	Production Specialist	LEVEL	3	Five (5) post(s) [#s 295138-41 & 296525] of Production Technician (Lamination) (LEVEL 2) retitled and upgraded with effect from February 19, 2024.
4	Production Specialist	LEVEL	3	Four (4) post(s) [#s 295142-44 & 296524] of Production Technician (Print Operator) (LEVEL 2) retitled and upgraded with effect from February 19, 2024.

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LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Operations Division

Passport Services - Passport Production - Data and Image Capture

No. of Posts	Posts	Classification		Remarks
1	Operations Supervisor, Data and Image Capture	LEVEL	6	Post(s) [# 295121] of Operations Supervisor, Data Entry (LEVEL 5) retitled, upgraded and transferred from Operations Division, Passport Services - Data Entry with effect from February 19, 2024.
3	Senior Review Officer	LEVEL	4	Three (3) new post(s) [#s 338248-50] with effect from February 19, 2024.
13	Data and Image Capture Operator	LEVEL	3	Thirteen (13) posts(s) [#s 295122-33 & 306313] of Data Capture Technician (LEVEL 2) retitled, upgraded and transferred from Operations Division, Passport Services - Data Entry with effect from February 19, 2024.

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608 Total- Operations Division

Projects & Enterprise Risk Management

No. of Posts	Posts	Classification		Remarks
1	Senior Director Projects & Enterprise Risk Management	LEVEL	8A	
2	Project Manager	LEVEL	8	Two (2) post(s) [#s 349831-2] with effect from September 1, 2025.
2	Business Analyst	LEVEL	7	Two (2) post(s) [#s 349829-30] with effect from September 1, 2025.
1	Quality Systems Officer	LEVEL	5	New post(s) [# 349834] with effect from September 1, 2025.
1	Project Officer	LEVEL	4	New post(s) [# 349833] with effect from September 1, 2025.
1	Administrative Assistant	LEVEL	4	

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Enterprise Risk Management

No. of Posts	Posts	Classification		Remarks
1	Enterprise Risk Manager	LEVEL	8	
1	Risk Officer	LEVEL	5	

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LIST OF ESTABLISHED POSTS

Passport, Immigration and Citizenship Agency

Projects & Enterprise Risk Management

Project Management

No. of Posts	Posts	Classification	Remarks
1	Project Manager, Systems and Innovation	LEVEL 8	
2	Project Officer	LEVEL 4	
3			

Quality Systems

No. of Posts	Posts	Classification	Remarks
1	Quality Systems Manager	LEVEL 7	
1	Quality Systems Officer	LEVEL 5	
2			

15 Total- Projects & Enterprise Risk Management

841 Total-Passport, Immigration and Citizenship Agency

LIST OF ESTABLISHED POSTS

Forestry Department

Corporate Communications and Marketing Division

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Corporate Communications and Marketing Division	LEVEL	8	
1				

Marketing and Sales Branch

No. of Posts	Posts	Classification		Remarks
1	Director, Marketing & Sales	LEVEL	7	
1	Senior Marketing & Sales Officer	LEVEL	6	
1	Marketing Officer	LEVEL	5	
3				

Public Relations, Education and Communications Branch

No. of Posts	Posts	Classification		Remarks
1	Customer Service Representative	LEVEL	5	
1	Public Education Officer	LEVEL	5	
1	Public Relations & Communications Officer	LEVEL	5	
1	Administrative Support Officer	LEVEL	4	
4				
8	Total- Corporate Communications and Marketing Division			

Corporate Services - Finance and Accounts

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Finance & Accounts	LEVEL	8	
1	Administrative Support Officer	LEVEL	4	
2				

Final Accounts & Reporting

No. of Posts	Posts	Classification		Remarks
1	Senior Accountant, Final Accounts & Reporting	LEVEL	6	
1	Final Accounts Officer	LEVEL	5	
1	Bank Reconciliation Officer	LEVEL	4	
3				

Financial Accounts

No. of Posts	Posts	Classification		Remarks
1	Director, Financial Accounts	LEVEL	7	
1	Senior Accountant	LEVEL	6	
1	Accountant	LEVEL	5	
1	Payroll Administrator	LEVEL	5	
1	Accounting Technician	LEVEL	4	

LIST OF ESTABLISHED POSTS

Forestry Department

Corporate Services - Finance and Accounts

Financial Accounts

No. of Posts	Posts	Classification		Remarks
1	Accounts Receivable Officer	LEVEL	4	
1	Collections Officer	LEVEL	4	
1	Payroll Officer	LEVEL	4	
1	Accounting Clerk	LEVEL	3	
9				

Management Accounts

No. of Posts	Posts	Classification		Remarks
1	Director, Management Accounts	LEVEL	7	
1	Budget Officer	LEVEL	4	
2				
16	Total- Corporate Services - Finance and Accounts			

Corporate Services - Human Resource Management & Development

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Human Resource Management & Development	LEVEL	8	
1	Administrative Support Officer	LEVEL	4	
1	Records Officer	LEVEL	3	New post(s) [# 335673] with effect from July 17, 2023.
3				

Human Resource Development

No. of Posts	Posts	Classification		Remarks
1	Director, Human Resource Development	LEVEL	7	
1	Human Resource Training Officer	LEVEL	5	
2				

Human Resource Management

No. of Posts	Posts	Classification		Remarks
1	Director, Human Resource Management	LEVEL	7	
1	Human Resource Officer (Staffing and Records)	LEVEL	5	
1	Human Resource Officer (Benefits)	LEVEL	5	
1	Secretary 2	LEVEL	3	
4				

Organizational Development

No. of Posts	Posts	Classification		Remarks
1	Director, Organisational Development	LEVEL	7	

LIST OF ESTABLISHED POSTS

Forestry Department

Corporate Services - Human Resource Management & Development

Organizational Development

No. of Posts	Posts	Classification		Remarks
1	Performance Management & Appraisal Officer	LEVEL	6	New post(s) [# 335672] with effect from July 17, 2023.
2				
11	Total- Corporate Services - Human Resource Management & Development			

Corporate Services - Infrastructure, Facilities and Documentation

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Infrastructure, Facilities and Documentation	LEVEL	8	
1	Senior Secretary	LEVEL	4	
2				

Infrastructure, Facilities & Property Management

No. of Posts	Posts	Classification		Remarks
1	Civil Works Engineer	LEVEL	7	
1	Senior Facilities & Property Management Officer	LEVEL	6	
1	Property & Maintenance Officer	LEVEL	5	
1	Security Officer/Watchman 2	LEVEL	2	
1	Attendant/Handyman	LEVEL	1	
5				

Office Services

No. of Posts	Posts	Classification		Remarks
1	Office Services Officer	LEVEL	5	
1	Inventory & Stores Officer	LEVEL	4	
1	Telephone Operator/Receptionist	LEVEL	2	
4	Attendant/Handyman	LEVEL	1	
7				

Records Management & Documentation

No. of Posts	Posts	Classification		Remarks
1	Senior Records Management & Documentation Officer	LEVEL	6	
1	Senior Records Officer	LEVEL	4	
1	Records Officer	LEVEL	3	
3				

LIST OF ESTABLISHED POSTS

Forestry Department

Corporate Services - Infrastructure, Facilities and Documentation

Transportation Management

No. of Posts	Posts	Classification		Remarks
1	Supervisor, Transportation and Logistics Management	LEVEL	6	Post(s) [# 294647] of Transportation Management Officer (LEVEL 5) retitled and upgraded with effect from June 9, 2025.
2	Articulated Driver/Operator	LEVEL	5	Two (2) post(s) [# 347676-7] with effect from April 1, 2025; Two (2) post(s) of Articulated Driver (LEVEL 4) retitled and upgraded with effect from January 19, 2026.
1	Mechanic	LEVEL	4	New post(s) [# 349641] with effect from August 4, 2025.
2	Driver	LEVEL	2	
1	Driver	LEVEL	2	Post(s) [# 307408] of Driver (LEVEL 2) transferred from Forest Operations- Western Zone, North West Region with effect from December 15, 2025.
1	Driver	LEVEL	2	Post(s) [# 295442] of Driver (LEVEL 2) transferred from Forest Operations- Eastern Zone, North East Region with effect from December 15, 2025.
1	Driver	LEVEL	2	Post(s) [# 307409] of Driver (LEVEL 2) transferred from Forest Operations- Western Zone, South West Region with effect from December 15, 2025.
1	Driver	LEVEL	2	Post(s) [# 294650] of Driver (LEVEL 2) transferred from Forest Operations- Eastern Zone, South East Region with effect from December 15, 2025.
1	Driver	LEVEL	2	Post(s) [# 294534] of Driver (LEVEL 2) transferred from Forest Operations- Western Zone with effect from December 15, 2025.
1	Messenger/Driver	LEVEL	2	
12				
29	Total- Corporate Services - Infrastructure, Facilities and Documentation			

Corporate Services - Strategic/Corporate Planning

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Strategic and Corporate Planning	LEVEL	8	

LIST OF ESTABLISHED POSTS

Forestry Department

Corporate Services - Strategic/Corporate Planning

No. of Posts	Posts	Classification		Remarks
1	Director, Corporate Planning and Enterprise Risk Management	LEVEL	7	
1	Projects Officer	LEVEL	6	
3				
3	Total- Corporate Services - Strategic/Corporate Planning			

Corporate Services Division

No. of Posts	Posts	Classification		Remarks
1	Principal Director, Corporate Services	LEVEL	9	
1	Administrative Support Officer	LEVEL	5	
2				

Public Procurement Branch

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Public Procurement	LEVEL	8	
1	Senior Public Procurement Officer	LEVEL	6	
1	Public Procurement Officer	LEVEL	5	
3				
5	Total- Corporate Services Division			

Executive Office

No. of Posts	Posts	Classification		Remarks
1	Chief Executive Officer & Conservator of Forests	LEVEL	10	
1	Data Protection Officer	LEVEL	7	New post(s) [# 344252] with effect from July 22, 2024.
1	Senior Administrative Support Officer	LEVEL	6	
1	Executive Secretary	LEVEL	5	
4				
4	Total- Executive Office			

Forest Operations

No. of Posts	Posts	Classification		Remarks
1	Principal Director, Forest Operations	LEVEL	9	
1	Private Forestry Programme Coordinator	LEVEL	6	
1	Administrative Support Officer	LEVEL	5	
3				

LIST OF ESTABLISHED POSTS

Forestry Department

Forest Operations

Nursery Operations

No. of Posts	Posts	Classification		Remarks
1	Nursery Operations Coordinator	LEVEL	6	
1	Forest Technician	LEVEL	5	
3	Overseer	LEVEL	4	
4	Nursery Foreman	LEVEL	3	
9				
12	Total- Forest Operations			

Forest Operations- Eastern Zone

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Zonal Operations	LEVEL	8	
1	Rural Sociologist	LEVEL	7	
1	Agroforester	LEVEL	6	
1	Zonal Liaison Administrator	LEVEL	5	
1	Accounting Technician	LEVEL	4	
1	Accounting Clerk 2	LEVEL	3	
1	Attendant/Handyman	LEVEL	1	
7				

North East Region

No. of Posts	Posts	Classification		Remarks
1	Forest Manager	LEVEL	7	
1	Secretary	LEVEL	3	
2	Security Officer/Watchman 1	LEVEL	1	
1	Attendant/Handyman	LEVEL	1	
3	Security Officer/Watchman	LEVEL	1	
8				

North East Region- Client Services

No. of Posts	Posts	Classification		Remarks
1	Forester, Client Services	LEVEL	6	
5	Forest Technician	LEVEL	5	
6				

North East Region- Forest Management

No. of Posts	Posts	Classification		Remarks
1	Forester, Forest Management	LEVEL	6	
3	Forest Technician	LEVEL	5	
4				

LIST OF ESTABLISHED POSTS

Forestry Department

Forest Operations- Eastern Zone

South East Region

No. of Posts	Posts	Classification	Remarks
1	Forest Manager	LEVEL 7	
1	Secretary	LEVEL 3	
1	Attendant/Handyman	LEVEL 1	
3	Security Officer/Watchman	LEVEL 1	
6			

South East Region- Client Services

No. of Posts	Posts	Classification	Remarks
1	Forester, Client Services	LEVEL 6	
6	Forest Technician	LEVEL 5	
7			

South East Region- Forest Management

No. of Posts	Posts	Classification	Remarks
1	Forester, Forest Management	LEVEL 6	
8	Forest Technician	LEVEL 5	
9			
47	Total- Forest Operations- Eastern Zone		

Forest Operations- Western Zone

No. of Posts	Posts	Classification	Remarks
1	Senior Director, Zonal Operations	LEVEL 8	
1	Rural Sociologist	LEVEL 7	
1	Agroforester	LEVEL 6	
1	Zonal Liaison Administrator	LEVEL 5	
1	Accounting Technician	LEVEL 4	
1	Accounting Clerk 2	LEVEL 3	
1	Accounting Clerk 1	LEVEL 2	
2	Attendant/Handyman	LEVEL 1	
3	Security Officer/Watchman 1	LEVEL 1	
12			

North West Region

No. of Posts	Posts	Classification	Remarks
1	Forest Manager	LEVEL 7	
1	Secretary	LEVEL 3	
1	Attendant/Handyman	LEVEL 1	
3			

LIST OF ESTABLISHED POSTS

Forestry Department

Forest Operations- Western Zone

North West Region- Client Services

No. of Posts	Posts	Classification	Remarks
1	Forester, Client Services	LEVEL 6	
5	Forest Technician	LEVEL 5	
6			

North West Region- Forest Management

No. of Posts	Posts	Classification	Remarks
1	Forester, Forest Management	LEVEL 6	
5	Forest Technician	LEVEL 5	
6			

South West Region

No. of Posts	Posts	Classification	Remarks
1	Forest Manager	LEVEL 7	
1	Secretary	LEVEL 3	
3	Security Officer/Watchman 1	LEVEL 1	
1	Attendant/Handyman	LEVEL 1	
3	Security Officer/Watchman	LEVEL 1	
9			

South West Region- Client Services

No. of Posts	Posts	Classification	Remarks
1	Forester, Client Services	LEVEL 6	
4	Forest Technician	LEVEL 5	
5			

South West Region- Forest Management

No. of Posts	Posts	Classification	Remarks
1	Forester, Forest Management	LEVEL 6	
6	Forest Technician	LEVEL 5	
7			

48 **Total- Forest Operations- Western Zone**

Forest Science & Technology Division

Applied Forest Research Branch

No. of Posts	Posts	Classification	Remarks
1	Senior Director, Applied Forest Research	LEVEL 8	
2	Research Officer	LEVEL 6	
4	Forest Technician	LEVEL 5	

LIST OF ESTABLISHED POSTS

Forestry Department

Forest Science & Technology Division

Applied Forest Research Branch

No. of Posts	Posts	Classification	Remarks
7			

Forest Resource Assessment Section

No. of Posts	Posts	Classification	Remarks
1	Director, Forest Resource Assessment	LEVEL 7	
1			

Forest Resource Assessment Section - Biophysical Inventory Unit

No. of Posts	Posts	Classification	Remarks
1	Forester (Biophysical Inventory)	LEVEL 6	
6	Forest Technician (Biophysical Inventory) - (BPI)	LEVEL 5	
2	Forest Technician (Biophysical Inventory)	LEVEL 5	
9			

Forest Resource Assessment Section - Plantation Assessment Unit

No. of Posts	Posts	Classification	Remarks
1	Forester, Plantation Assessment	LEVEL 6	
7	Forest Technician (Plantation Assessment)	LEVEL 5	
8			

Forest Resource Information Management Branch

No. of Posts	Posts	Classification	Remarks
1	Senior Director, Forest Resource Information Management	LEVEL 8	
1	GIS Analyst	LEVEL 7	
1	Spatial Analyst	LEVEL 7	
3			

Forest Resource Information Management Branch - GIS Section

No. of Posts	Posts	Classification	Remarks
2	Forest Technician	LEVEL 5	
2			

Forest Resource Information Management Branch - Surveying Section

No. of Posts	Posts	Classification	Remarks
2	Senior Surveyor	LEVEL 7	
3	Forest Technician	LEVEL 5	
5			

LIST OF ESTABLISHED POSTS

Forestry Department

Forest Science & Technology Division

Planning & Evaluation Branch

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Planning & Evaluation	LEVEL	8	
2	Technical Assessment Officer	LEVEL	6	
1	Forest Planner	LEVEL	6	
1	Forest Technician [Technical Assessment]	LEVEL	5	
5				

Silviculture Branch

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Silviculture	LEVEL	8	
1	Silviculturist	LEVEL	6	
1	Forest Biologist	LEVEL	6	
4	Forest Technician	LEVEL	5	
1	Forest Technician (Seed Programme Coordinator)	LEVEL	5	
8				
48	Total- Forest Science & Technology Division			

Forest Science & Technology Services Division

No. of Posts	Posts	Classification		Remarks
1	Principal Director, Forest Science and Technology Services	LEVEL	9	
1	Forester, GIS & Data Management	LEVEL	6	
1	Administrative Support Officer	LEVEL	5	
3				
3	Total- Forest Science & Technology Services Division			

Information Communication & Technology

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Information Communication and Technology	LEVEL	8	
1	Director, IT Infrastructure Services	LEVEL	7	
1	Director, Business Systems/Application Manager	LEVEL	7	
1	User Support Officer	LEVEL	5	
2	Systems/Network Administrator	LEVEL	5	
2	Database Administrator/Programmer	LEVEL	5	
8				
8	Total- Information Communication & Technology			

LIST OF ESTABLISHED POSTS

Forestry Department

Internal Audit

No. of Posts	Posts	Classification		Remarks
1	Chief Audit Executive	LEVEL	8	
1	Senior Internal Auditor	LEVEL	7	
2				
2	Total- Internal Audit			

Legal & Forest Enforcement Services Division

No. of Posts	Posts	Classification		Remarks
1	Principal Director, Legal and Forest Enforcement Services	LEVEL	9	
1	Administrative Support Officer	LEVEL	5	
2				

Forest Enforcement Services Branch

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Compliance and Enforcement Services	LEVEL	8	
4	Senior Compliance and Enforcement Officer	LEVEL	6	
1	Forest Ranger	LEVEL	5	
40	Forest Ranger	LEVEL	5	
46				

Legal Services Branch

No. of Posts	Posts	Classification		Remarks
1	Senior Director, Legal Services	LEVEL	8	
1	Legal Officer	LEVEL	7	New post(s) [# 335671] with effect from July 17, 2023.
2				
50	Total- Legal & Forest Enforcement Services Division			

294 Total-Forestry Department

LIST OF ESTABLISHED POSTS

Jamaica Information Service

Corporate Services

No. of Posts	Posts	Classification	Remarks
1	Director, Corporate Services	GRADE 2	
1	Corporate Services Executive	GRADE 3	Post(s) [# 263080] of Corporate Planner (GRADE 3) retitled with effect from November 20, 2023.
1	Administrative Officer	GRADE 4	Post(s) [# 263082] of Administrative Assistant (GRADE 5) retitled and upgraded with effect from May 16, 2022.
1	Corporate Services Officer	GRADE 5	
4			

Finance

No. of Posts	Posts	Classification	Remarks
1	Finance Manager	GRADE 3	
1	Accounts Supervisor (Payables, Receivables, Budgeting)	GRADE 4	
1	Accounts Supervisor(Fixed Asset Management Inventory Control)	GRADE 4	
1	Accounting Officer (Costing)	GRADE 5	
1	Accounts Payable Officer	GRADE 5	
1	Accounts Receivables Officer	GRADE 5	
1	Administrative Assistant	GRADE 5	Post [# 140052] of Administrative/Accounting Assistant (GRADE 5) retitled with effect from May 16, 2022.
1	Asset Management Officer	GRADE 5	
1	Payroll Officer	GRADE 5	
1	Cashier/Collections Officer	GRADE 6	
1	Stores Officer	GRADE 6	
11			

Office Management

No. of Posts	Posts	Classification	Remarks
1	Facility Services Officer	GRADE 4	New post(s) [# 350092] with effect from October 13, 2025.
1	Office Manager	GRADE 3	
1	Administrative Assistant	GRADE 5	Post(s) [# 263081] of Administrative/Office Services Officer (GRADE 5) retitled with effect from May 16, 2022.
1	Driver	GRADE 6	
1	Telephone Operator/Receptionist	GRADE 6	
6	Driver	GRADE 7	
2	Attendant	GRADE 8	

LIST OF ESTABLISHED POSTS

Jamaica Information Service

Corporate Services

Office Management

No. of Posts	Posts	Classification	Remarks
1	Messenger	GRADE 8	
5	Part-time Cleaner	GRADE 8	
1	Property Attendant	GRADE 8	
20			

Public Procurement Branch

No. of Posts	Posts	Classification	Remarks
1	Manager, Public Procurement	GRADE 3	
1	Senior Public Procurement Officer	GRADE 4A	
1	Public Procurement Officer	GRADE 4	
1	Public Procurement Administrator	GRADE 5	
4			
39	Total- Corporate Services		

Customer Relations Management

No. of Posts	Posts	Classification	Remarks
1	Director, Customer Relations Management	GRADE 2	
1			

Marketing/Sales & Advertising

No. of Posts	Posts	Classification	Remarks
1		GRADE 3	
1		GRADE 5	
2		GRADE 5	
2		GRADE 6	
2		GRADE 6	
8			

Public Relations

No. of Posts	Posts	Classification	Remarks
1	Manager, Public Relations	GRADE 3	
1	Copy Editor/Proofreader	GRADE 3	
4	Public Relations Executive	GRADE 4A	
8	Public Relations Officer	GRADE 4	
1	Graphic Artist	GRADE 5	
1	Administrative Assistant	GRADE 5	
16			

LIST OF ESTABLISHED POSTS

Jamaica Information Service

Customer Relations Management

25 Total- Customer Relations Management

Electronic Production

No. of Posts	Posts	Classification	Remarks
1	Deputy CEO/Director, Electronic Production	GRADE 2A	
1	Administrative Officer	GRADE 4	Post(s) [# 140003] of Administrative Assistant (Deputy CEO) (GRADE 5) retitled and upgraded with effect from May 16, 2022.
2			

Computer Services

No. of Posts	Posts	Classification	Remarks
1	Director, Information Communications Technology	GRADE 2	New post(s) [# 326417] with effect from May 16, 2022.
1	Computer Services Manager	GRADE 3	
1	IT Security Officer	GRADE 4A	New post(s) [# 326416] with effect from May 16, 2022.
1	Network Administrator	GRADE 4A	New post(s) [# 326415] with effect from May 16, 2022.
1	IT Technician/System Support	GRADE 4	
3	Web Designer/Developer	GRADE 4	
1	Systems Administrator	GRADE 4	
1	Web Content Writer/Editor	GRADE 4	
1	Web Developer	GRADE 4	
1	Web Master	GRADE 4	
1	Assistant Systems Administrator	GRADE 5	New post(s) [# 326414] with effect from May 16, 2022.
1	Administrative Assistant	GRADE 5	Post(s) [# 294961] of E-Marketing Officer/Computer Services Administrative Assistant (GRADE 5) retitled with effect from May 16, 2022.
14			

Radio

No. of Posts	Posts	Classification	Remarks
1	Manager, Radio	GRADE 3	
1	Editor	GRADE 4	
1	Senior Producer/Editor	GRADE 4	
1	Senior Writer/Producer/Presenter	GRADE 4	
4	Writer/Producer/Presenter	GRADE 5	

LIST OF ESTABLISHED POSTS

Jamaica Information Service

Electronic Production

Radio

No. of Posts	Posts	Classification		Remarks
1	Administrative Assistant	GRADE	5	Post(s) [# 140091] of Administrative Assistant (GRADE 6) upgraded with effect from May 16, 2022.
2	Studio Technician	GRADE	6	
11				

Social Media

No. of Posts	Posts	Classification		Remarks
1	Social Media Manager	GRADE	3	New post(s) [# 326413] with effect from May 16, 2022.
1	Social Media News Coordinator	GRADE	4a	
1	Graphic Artist	GRADE	5	
1	Administrative Assistant	GRADE	5	
1	Videographer	GRADE	5	
5				

Television

No. of Posts	Posts	Classification		Remarks
1	Manager, Television	GRADE	3	Post(s) [# 140105] of Administrative Assistant (GRADE 6) upgraded with effect from May 16, 2022.
1	Engineer	GRADE	4	
1	Head, Documentary Unit	GRADE	4	
1	Senior E.N.G Editor	GRADE	4	
1	Senior Editor	GRADE	4	
1	Senior Production Coordinator	GRADE	4	
2	Senior Writer/Producer/Presenter	GRADE	4	
1	Technical Supervisor	GRADE	4	
1	Assistant Engineer	GRADE	5	
5	E.N.G Editor	GRADE	5	
2	Graphic Artist	GRADE	5	
1	Product Assistant	GRADE	5	
1	Production Assistant/Graphic Artist	GRADE	5	
1	Senior Audio/Visual Librarian	GRADE	5	
1	Senior Sound Technician	GRADE	5	
4	Sound Technician/Videographer/Projectionist	GRADE	5	
11	Sound Technician/Videographer	GRADE	5	
7	Writer/Producer/Presenter	GRADE	5	
1	Administrative Assistant	GRADE	5	

LIST OF ESTABLISHED POSTS

Jamaica Information Service

Electronic Production

Television

No. of Posts	Posts	Classification		Remarks
1	Assistant Engineer	GRADE	5	Post(s) [# 263092] of Assistant Engineer (GRADE 6) upgraded with effect from January 20, 2025.
1	Audio Visual/Librarian	GRADE	6	
1	Clerical Officer	GRADE	6	
1	Documentary Unit Production Assistant	GRADE	6	
1	Assistant Audio/Visual Librarian	GRADE	7	
1	Grip	GRADE	7	
1	Telephone Operator/Receptionist	GRADE	7	
1	Attendant	GRADE	8	
1	Messenger	GRADE	8	
1	Part-Time Attendant	GRADE	8	
54				
86	Total- Electronic Production			

Executive Office

No. of Posts	Posts	Classification		Remarks
1	Chief Executive Officer	GRADE	1	
1	Executive Assistant	GRADE	4A	Post(s)[# 140004] of Executive Assistant (CEO) (GRADE 4) retitled and upgraded with effect from May 16, 2022.
1	Data Protection Officer	GRADE	4	New post(s) [# 344041] with effect from July 8, 2024.
3				

Special Projects

No. of Posts	Posts	Classification		Remarks
1	Special Projects Manager	GRADE	3	
1	Special Projects Officer	GRADE	4	
2				
5	Total- Executive Office			

Human Resources Management and Development

No. of Posts	Posts	Classification		Remarks
1	Director, Human Resource Management & Development	GRADE	2	Post(s) [# 140002] of Director, Human Resources (GRADE 2) retitled and transferred from Human Resources with effect from November 25, 2024.

LIST OF ESTABLISHED POSTS

Jamaica Information Service

Human Resources Management and Development

No. of Posts	Posts	Classification		Remarks
1	Manager, Human Resource Management	GRADE	3	Post(s) [# 294940] of Records Manager (GRADE 3) retitled and transferred from Human Resources with effect from November 25, 2024.
1	Human Resource Officer (Benefits Administration)	GRADE	4	Post(s) [# 141960] of Compensation Administrator (GRADE 4) retitled and transferred from Human Resources with effect from November 25, 2024.
1	Human Resource Officer (Employee Relations)	GRADE	4	Post(s) [# 294982] of Employee Relations & Training Coordinator (GRADE 4) retitled and transferred from Human Resources with effect from November 25, 2024.
1	Human Resource Development Officer	GRADE	4	Post(s) [# 140037] of Recruitment & Employee Benefits Administrator (GRADE 4) retitled and transferred from Human Resources with effect from November 25, 2024.
1	Administrative Officer	GRADE	4	Post(s) [# 140038] of Human Resource Clerk (GRADE 6) retitled and upgraded with effect from May 16, 2022; Post(s) of Administrative Officer (GRADE 4) retitled and transferred from Human Resources with effect from November 25, 2024.
1	Records Officer	GRADE	6	Post(s) [# 140039] of Records Officer/Relief Telephone Operator (GRADE 6) retitled with effect from November 20, 2023; Post(s) of Records Officer (GRADE 6) transferred from Human Resources with effect from November 25, 2024.
7				
7	Total- Human Resources Management and Development			

Internal Audit

No. of Posts	Posts	Classification		Remarks
1	Chief Internal Auditor	GRADE	3	Post(s) [# 140008] of Internal Auditor (GRADE 3) retitled with effect from November 20, 2023.

LIST OF ESTABLISHED POSTS

Jamaica Information Service

Internal Audit

No. of Posts	Posts	Classification	Remarks
1	Internal Auditor	GRADE 4	Post(s) [# 294939] of Assistant Auditor (GRADE 4) retitled with effect from November 20, 2023.
1	Internal Auditor	GRADE 4	New post(s) [# 326412] with effect from May 16, 2022; Post of Assistant Auditor (GRADE 4) retitled with effect from November 20, 2023.
3			
3	Total- Internal Audit		

Research, Print & Production

No. of Posts	Posts	Classification	Remarks
1	Director, Research, Print & Production	GRADE 2	
1	Administrative Officer	GRADE 4	Post(s) [# 140005] of Administrative Assistant (Director, Research, Print & Production) (GRADE 5) retitled and upgraded with effect from May 16, 2022.
2			

Editorial & Photography

No. of Posts	Posts	Classification	Remarks
1	Managing Editor	GRADE 3	
1	Consulting Sub Editor	GRADE 4A	
1	Senior Photographer/Editor	GRADE 4	Post(s) [# 140025] of Photo Editor/Supervisor (GRADE 4) retitled with effect from November 20, 2023.
1	Senior Editor	GRADE 4	
1	Senior Photo Librarian	GRADE 4	
1	Senior Photographer	GRADE 4	
2	Senior Reporter	GRADE 4	
2	Administrative Assistant	GRADE 5	
5	Photographer	GRADE 5	
7	Reporter	GRADE 5	
1	Reporter/Sub Editor	GRADE 5	
1	Clerical Officer	GRADE 6	
24			

LIST OF ESTABLISHED POSTS

Jamaica Information Service

Research, Print & Production

Editorial & Photography - Regional Services (Montego Bay)

No. of Posts	Posts	Classification	Remarks
1	Manager, Montego Bay Branch	GRADE 3	
1	Manager, Special Projects	GRADE 3	
4	Information Officer	GRADE 5	
4	Technical Officer	GRADE 5	
1	Administrative Assistant	GRADE 5	Post(s) [# 140067] of Administrative Assistant (GRADE 6) upgraded with effect from May 16, 2022.
1	Technical Officer	GRADE 5	Post(s) [# 140069] of Assistant Technical Officer (GRADE 6) retitled and upgraded with effect from March 17, 2025.
1	Office Attendant	GRADE 8	
13			

Regional Services (St. Thomas)

No. of Posts	Posts	Classification	Remarks
1	Manager, St. Thomas Branch	GRADE 3	New post(s) [# 337862] with effect from January 2, 2024.
3	Senior Reporter/Web Content Writer	GRADE 4	Three (3) new post(s) [#s 337863-5] with effect from January 2, 2024; Post(s) of Reporter/Web Content Writer (GRADE 4) retitled with effect from March 17, 2025.
1	Senior Graphic Artist	GRADE 4	New post(s) [# 337866] with effect from January 2, 2024.
2	Senior Photographer/Videographer	GRADE 4	Two (2) new post(s) [#s 337867-8] with effect from January 2, 2024.
1	Senior ENG Editor	GRADE 4	New post(s) [# 337869] with effect from January 2, 2024.
1	Administrative Assistant	GRADE 5	New post(s) [# 337870] with effect from January 2, 2024.
1	Office Attendant	GRADE 8	New post(s) [# 337871] with effect from January 2, 2024.
10			

Research & Publications

No. of Posts	Posts	Classification	Remarks
1	Manager, Research & Publications	GRADE 3	
1	Librarian	GRADE 4	
2	Research Officer/Writer	GRADE 4	

LIST OF ESTABLISHED POSTS

Jamaica Information Service

Research, Print & Production

Research & Publications

No. of Posts	Posts	Classification	Remarks
4			
Research & Publications - Pre-Press			
No. of Posts	Posts	Classification	Remarks
1	Copy Writer	GRADE 4	
1	Copy Editor	GRADE 4	
1	Graphic Artist/Supervisor	GRADE 4	
1	Print Production Supervisor	GRADE 4	
4	Graphic Artist	GRADE 5	
1	Administrative Assistant	GRADE 5	Post(s) [# 141128] of Administrative Assistant (GRADE 6) upgraded with effect from May 16, 2022.
1	Library Assistant/Archivist	GRADE 6	
3	Printer	GRADE 6	
1	Binder	GRADE 7	
1	Stripper/Plate Burner/Binder	GRADE 7	
15			
68	Total- Research, Print & Production		
233	Total- Jamaica Information Service		

LIST OF ESTABLISHED POSTS

Registrar General's Department

Authentication, Verification & Identity Unit

No. of Posts	Posts	Classification	Remarks
1	Mobile Manager- East	GRADE 3	
1	Supervisor, Authentication Verification & Identity	GRADE 3	
1	Foreign Liaison Assistant	GRADE 5	
1	Foreign Liaison Officer	GRADE 5	
1	Sudden & Violent Death Officer	GRADE 5	
1	Administrative Assistant	GRADE 5	
7	Customer Service Representative	GRADE 5	
1	Runner	GRADE 6	
2	Customer Service Assistant	GRADE 6	
16			

Customer Service/Call Centre

No. of Posts	Posts	Classification	Remarks
1	Customer Service Representative/Telephone Operator	GRADE 5	
2	Customer Service Representative	GRADE 5	
5	Customer Service Representative	GRADE 6	
8			

Query/Quality Control Unit

No. of Posts	Posts	Classification	Remarks
1	Special Services Unit Supervisor	GRADE 4	
1	Special Services Unit Coordinator	GRADE 5	
1	Customer Service Coordinator	GRADE 5	
3			
27	Total- Authentication, Verification & Identity Unit		

Bedside Registration

No. of Posts	Posts	Classification	Remarks
1	Registration Officer - Nuttall/Andrews	GRADE 4	
1	Registration Officer - UHWI	GRADE 4	
1	Registration Officer - Spanish Town	GRADE 4	
1	Registration Officer - St. Ann's Bay	GRADE 4	
2	Registration Assistant - Spanish Town	GRADE 5	
1	Registration Assistant - Percy Junior	GRADE 5	
1	Registration Assistant - Mandeville	GRADE 5	
1	Registration Assistant - Black River	GRADE 5	
1	Registration Assistant - Savanna-La-Mar	GRADE 5	
2	Registration Assistant - Noel Holmes	GRADE 5	
1	Registration Assistant - Cornwall Regional	GRADE 5	
2	Registration Assistant - Falmouth Hospital	GRADE 5	

LIST OF ESTABLISHED POSTS

Registrar General's Department

Bedside Registration

No. of Posts	Posts	Classification		Remarks
1	Registration Assistant - St. Ann's Bay	GRADE	5	
1	Registration Assistant - Port Maria	GRADE	5	
1	Registration Assistant - Port Antonio	GRADE	5	
2	Registration Assistant - Annotto Bay	GRADE	5	
1	Registration Assistant - Princess Margaret	GRADE	5	
2	Registration Assistant - UHWI	GRADE	5	
2	Registration Assistant- VJH	GRADE	5	
25				
25	Total- Bedside Registration			

Contracts & Office Services

No. of Posts	Posts	Classification		Remarks
1	Manager, Contracts & Office Services	GRADE	3	
1	Purchasing Officer	GRADE	4	
2	Inventory Clerk	GRADE	5	
1	Driver (Mobile Unit- West)	GRADE	6	
3	Driver	GRADE	6	
1	Maintenance Officer	GRADE	6	
2	Office Attendant	GRADE	7	
2	Maintenance Assistant	GRADE	7	
1	Facilities Officer	GRADE	4	New post(s) [# 334939] with effect from June 19, 2023.
14				

Central Registry

No. of Posts	Posts	Classification		Remarks
1	Central Registry Supervisor	GRADE	4	
1	Document Processing Coordinator	GRADE	5	
7	Customer Service Representative	GRADE	5	
9				
23	Total- Contracts & Office Services			

Executive Office

No. of Posts	Posts	Classification		Remarks
1	Chief Executive Officer & Deputy Keeper of Records	GRADE	1	
1	Manager, Business Research Development & Modernization	GRADE	2B	
1	Senior Legal Officer	GRADE	3	Post [# 249468] of Legal Officer (GRADE 3) retitled with effect from March 21, 2022.

LIST OF ESTABLISHED POSTS

Registrar General's Department

Executive Office

No. of Posts	Posts	Classification		Remarks
1	Executive Assistant	GRADE	3	
1	Data Protection Officer	GRADE	4	New post(s) [# 339700] with effect from May 27, 2024.
1	Legal Officer	GRADE	4	Post [# 249470] of Assistant Manager, Genealogical Research (GRADE 4) retitled and transferred from Island Records Office with effect from March 21, 2022.
1	Executive Administrative Assistant	GRADE	4	
1	E-Business Officer	GRADE	4	
1	Technical Assistant	GRADE	5	
1	Administrative Assistant	GRADE	5	
1	Legal Support Officer	GRADE	5	
11				
11	Total- Executive Office			

Finance & Administration

No. of Posts	Posts	Classification		Remarks
1	Director, Finance & Administration	GRADE	2A	
1	Management Accountant	GRADE	3	
1	Chief Accountant	GRADE	3	
1	Customer Service Supervisor (Cashiers)	GRADE	4	
1	Budget Supervisor	GRADE	4	
1	Accountant	GRADE	4	
1	Technical Assistant	GRADE	4	
1	Expenditure Analyst	GRADE	4	
5	Customer Service Representative (Cashier)	GRADE	5	
1	Payroll Assistant	GRADE	5	
1	Payroll Officer	GRADE	5	
3	Accounts Officer	GRADE	5	
1	Administrative Assistant	GRADE	5	
1	Accounts Officer	GRADE	5	Post [# 249483] of Accounts Assistant (GRADE 6) retitled and upgraded with effect from April 1, 2022.
20				

Public Procurement Unit

No. of Posts	Posts	Classification		Remarks
1	Director, Public Procurement	LEVEL	2B	
1	Public Procurement Officer	LEVEL	5	

LIST OF ESTABLISHED POSTS

Registrar General's Department

Finance & Administration

Public Procurement Unit

No. of Posts	Posts	Classification	Remarks
2			
22	Total- Finance & Administration		

Human Resource Management

No. of Posts	Posts	Classification	Remarks
1	Director, Human Resource Management and Development	GRADE 2B	
1	Manager, Human Resource Management and Employee Relations	GRADE 3	
1	Human Resource Officer (Benefits, Staff Welfare & Employee Relation)	GRADE 4	
1	Human Resource Development Officer	GRADE 4	
1	Organization Development and PMAS Officer	GRADE 4	
1	Human Resource Officer (Staffing and Retention)	GRADE 4	
1	Human Resource Records Information Officer	GRADE 5	
1	Administrative Assistant	GRADE 5	
8			
8	Total- Human Resource Management		

Internal Audit

No. of Posts	Posts	Classification	Remarks
1	Internal Auditor	GRADE 3	
1	Technical Audit Officer	GRADE 4	
2	Audit Officer	GRADE 4	
4			
4	Total- Internal Audit		

Island Records Office

No. of Posts	Posts	Classification	Remarks
1	Island Records Office Manager	GRADE 3	
1	Research Supervisor	GRADE 4	
1	Credit Supervisor	GRADE 4	
2	Research Officer	GRADE 5	
4	Credit Officer	GRADE 5	
1	Technical Assistant	GRADE 5	
1	Research Assistant	GRADE 6	
1	Filing & Search Assistant	GRADE 6	
1	Customer Service Representative	GRADE 6	
2	Credit Assistant	GRADE 6	

LIST OF ESTABLISHED POSTS

Registrar General's Department

Island Records Office

No. of Posts	Posts	Classification	Remarks
15			
15	Total- Island Records Office		

Marketing & Planning

No. of Posts	Posts	Classification	Remarks
1	Marketing & Planning Manager	GRADE 3	
1	Communications Officer	GRADE 4	
1	Marketing & Planning Officer	GRADE 4	
1	Administrative Assistant	GRADE 5	
4			
4	Total- Marketing & Planning		

Operations Management

No. of Posts	Posts	Classification	Remarks
1	Director, Operations/Deputy CEO	GRADE 2A	
1	Technical Assistant	GRADE 4	
1	Administrative Assistant	GRADE 5	
3			
3	Total- Operations Management		

Print Room

No. of Posts	Posts	Classification	Remarks
2	Print Room Supervisor	GRADE 4	
3	Print Room Officer	GRADE 5	
2	Mail Room Clerk	GRADE 6	
3	Print Room Clerk	GRADE 6	
10			
10	Total- Print Room		

Production & Customer Care

Customer Care

No. of Posts	Posts	Classification	Remarks
1	Manager, Production & Customer Care	GRADE 3	
1	Customer Service Supervisor	GRADE 4	
1	Administrative Assistant	GRADE 5	
2	Customer Service Coordinator	GRADE 5	
2	Customer Service Representative (Online)	GRADE 5	
14	Customer Service Representative	GRADE 5	
2	Customer Service Representative	GRADE 6	

LIST OF ESTABLISHED POSTS

Registrar General's Department

Production & Customer Care

Customer Care

No. of Posts	Posts	Classification	Remarks
23			

Duplicate Record Storage

No. of Posts	Posts	Classification	Remarks
1	Duplicate Storage Coordinator	GRADE 5	
11	Records Officer	GRADE 6	
1	Office Assistant	GRADE 7	
2	Records Assistant	GRADE 7	
15			

Mobile Unit- East

No. of Posts	Posts	Classification	Remarks
1	Customer Service Coordinator	GRADE 5	
1	Administrative Assistant	GRADE 5	
2			

Mobile Unit- West

No. of Posts	Posts	Classification	Remarks
1	Mobile Manager	GRADE 3	
1	Administrative Assistant	GRADE 5	
2			

Original Record Storage

No. of Posts	Posts	Classification	Remarks
1	Original Storage Coordinator	GRADE 5	
14	Records Officer	GRADE 6	
15			

Production

No. of Posts	Posts	Classification	Remarks
2	Production Supervisor	GRADE 4	
19	Approver	GRADE 5	
1	Scanner/Updater	GRADE 5	
3	Production Officer	GRADE 5	
1	Index Search Coordinator	GRADE 5	
6	Examiner	GRADE 5	
2	Scanner	GRADE 5	
3	Production Coordinator	GRADE 5	

LIST OF ESTABLISHED POSTS

Registrar General's Department

Production & Customer Care

Production

No. of Posts	Posts	Classification	Remarks
1	Production Officer/Scanner	GRADE 6	
4	Production Officer - Index Search	GRADE 6	
1	Scanner	GRADE 6	
5	Production Officer	GRADE 6	
8	Expediter	GRADE 6	
56			

Record Updating

No. of Posts	Posts	Classification	Remarks
1	Record Updating Supervisor	GRADE 4	
1	Customer Service Representative	GRADE 5	
5	Record Updating Officer	GRADE 5	
1	Record Updating Officer	GRADE 6	
3	Runner	GRADE 6	
11			
124	Total- Production & Customer Care		

Records & Information Management

No. of Posts	Posts	Classification	Remarks
1	Director, Records & Information Management	GRADE 2A	
1	Web Master	GRADE 3	
1	Information Systems Manager	GRADE 3	
1	Records Manager	GRADE 3	
1	Customer Care Manager	GRADE 3	
1	Senior Systems Analyst/Programmer	GRADE 3	
1	Database Administrator	GRADE 3	
1	BDMS Assistant Manager	GRADE 3	
1	Hardware Network Specialist	GRADE 4	
1	Data Entry Supervisor	GRADE 4	
1	Programmer Analyst/DBA	GRADE 4	
1	Customer Service Improvement Analyst	GRADE 4	
1	Supervisor	GRADE 4	
1	Systems Supervisor	GRADE 4	
1	Administrative Assistant	GRADE 5	
2	Systems Support Officer	GRADE 5	
2	End-User Workstation & Help Desk	GRADE 5	
1	Records Management Coordinator	GRADE 5	
3	Updating Clerk	GRADE 5	
1	Conservation Officer	GRADE 5	

LIST OF ESTABLISHED POSTS

Registrar General's Department

Records & Information Management

No. of Posts	Posts	Classification		Remarks
1	Data Entry Clerk	GRADE	5	
4	Data Entry Clerk	GRADE	6	
1	Records Officer (Mail Room)	GRADE	6	
3	Records Officer	GRADE	6	
1	Records Assistant	GRADE	6	
1	Preservation Officer	GRADE	6	
35				
35	Total- Records & Information Management			

Regional Offices

Clarendon Region (May Pen)

No. of Posts	Posts	Classification		Remarks
1	Regional Manager	GRADE	4	
1	Registration Officer	GRADE	4	
2	Registration Assistant	GRADE	5	
4	Customer Service Representative	GRADE	5	
1	Administrative Assistant	GRADE	5	
1	Office Assistant	GRADE	7	
10				

Eastern Region (Port Antonio)

No. of Posts	Posts	Classification		Remarks
1	Parish Officer	GRADE	4	
1	Registration Officer	GRADE	4	
1	Administrative Assistant	GRADE	5	
1	Registration Assistant	GRADE	5	
4	Customer Service Representative	GRADE	5	
1	Office Assistant	GRADE	7	
9				

North Eastern Region

No. of Posts	Posts	Classification		Remarks
1	Regional Manager	GRADE	3	
2	Parish Officer	GRADE	4	
1	Registration Officer	GRADE	4	
1	Administrative Assistant	GRADE	5	
1	Registration Assistant	GRADE	5	
1	Customer Service Representative	GRADE	5	
1	Wedding Coordinator	GRADE	5	
2	Customer Service Representative	GRADE	6	
1	Office Assistant	GRADE	7	

LIST OF ESTABLISHED POSTS

Registrar General's Department

Regional Offices

North Eastern Region

No. of Posts	Posts	Classification	Remarks
11			

Portmore Region

No. of Posts	Posts	Classification	Remarks
1	Parish Officer	GRADE 4	
1	Customer Service Coordinator	GRADE 5	
1	Administrative Assistant	GRADE 5	
8	Customer Service Representative	GRADE 5	
4	Customer Service Representative/Cashier	GRADE 5	
1	Office Assistant	GRADE 7	
16			

South Eastern Region

No. of Posts	Posts	Classification	Remarks
1	Regional Manager	GRADE 3	
2	Parish Officer	GRADE 4	
3	Registration Officer	GRADE 4	
1	Administrative Assistant	GRADE 5	
6	Registration Assistant	GRADE 5	
1	Customer Service Coordinator	GRADE 5	
4	Customer Service Representative	GRADE 5	
1	Office Attendant	GRADE 7	
19			

South Western Region (Santa Cruz)

No. of Posts	Posts	Classification	Remarks
1	Parish Officer	GRADE 4	
1	Registration Officer	GRADE 4	
1	Registration Assistant	GRADE 5	
1	Administrative Assistant	GRADE 5	
4	Customer Service Representative	GRADE 5	
1	Office Assistant	GRADE 7	
9			

Southern Region

No. of Posts	Posts	Classification	Remarks
1	Regional Manager	GRADE 3	
2	Parish Officer	GRADE 4	
2	Registration Officer	GRADE 4	
2	Registration Assistant	GRADE 5	

LIST OF ESTABLISHED POSTS

Registrar General's Department

Regional Offices

Southern Region

No. of Posts	Posts	Classification	Remarks
1	Administrative Assistant	GRADE 5	
4	Customer Service Representative	GRADE 5	
1	Office Assistant	GRADE 7	New post(s) [# 344043] with effect from July 8, 2024.
13			

West South Western Region (Savanna-La-Mar)

No. of Posts	Posts	Classification	Remarks
1	Parish Officer	GRADE 4	
1	Registration Officer	GRADE 4	
1	Registration Assistant	GRADE 5	
4	Customer Service Representative	GRADE 5	
1	Administrative Assistant	GRADE 5	
1	Office Assistant	GRADE 7	
9			

Western Region

No. of Posts	Posts	Classification	Remarks
1	Regional Manager	GRADE 3	
2	Parish Officer	GRADE 4	
2	Registration Officer	GRADE 4	
1	Administrative Assistant	GRADE 5	
3	Registration Assistant	GRADE 5	
3	Customer Service Representative	GRADE 5	
1	Wedding Coordinator	GRADE 5	
1	Office Assistant	GRADE 7	
14			

110 Total- Regional Offices

Vital Statistics & Civil Registration Unit

Marriage

No. of Posts	Posts	Classification	Remarks
2	Marriage Supervisor	GRADE 4	
1	Senior Marriage Assistant	GRADE 5	
1	National Marriage Coordinator	GRADE 5	
1	Wedding Coordinator (Head Office)	GRADE 5	
5	Hotel Marriage Officer	GRADE 5	
2	Marriage Assistant	GRADE 6	
12			

LIST OF ESTABLISHED POSTS

Registrar General's Department

Vital Statistics & Civil Registration Unit

Registration

No. of Posts	Posts	Classification	Remarks
1	Registration Supervisor	GRADE 4	
1	Registration Coordinator	GRADE 5	
2	Checking Officer	GRADE 5	
2	Checking Assistant	GRADE 5	
2	Medical Data Classifier	GRADE 5	
1	Records Collection Coordinator	GRADE 6	
9			

Statistics

No. of Posts	Posts	Classification	Remarks
1	Manager, Vital Statistics & Civil Registration	GRADE 3	
1	Statistics Supervisor	GRADE 4	
1	Technical Assistant	GRADE 4	
1	Statistics Coordinator	GRADE 5	
1	Administrative Assistant	GRADE 5	
2	Statistics Officer	GRADE 5	
7			
28	Total- Vital Statistics & Civil Registration Unit		
449	Total-Registrar General's Department		

LIST OF ESTABLISHED POSTS

6236 TOTAL ESTABLISHED POSTS

ADMINISTRATOR GENERAL'S DEPARTMENT

GRADE	MINIMUM												MAXIMUM
	\$ PER ANNUM												\$ PER
GRADE 9													
With effect from April 1, 2022	8,948,789	9,172,509	9,401,821	9,636,867	9,877,789	10,124,733	10,377,852	10,637,298	10,903,230	11,175,811	11,455,206	11,741,587	12,035,126
With effect from April 1, 2023	10,124,733	10,377,851	10,637,298	10,903,230	11,175,811	11,455,206	11,741,586	12,035,126	12,336,004	12,644,404	12,960,514	13,284,527	13,616,640
With effect from April 1, 2024	11,455,206	11,741,586	12,035,126	12,336,004	12,644,404	12,960,514	13,284,527	13,616,640	13,957,056	14,305,983	14,663,632	15,030,223	15,405,979
GRADE 8													
With effect from April 1, 2022	7,344,688	7,528,305	7,716,513	7,909,426	8,107,161	8,309,840	8,517,586	8,730,526	8,948,789	9,172,509	9,401,822	9,636,867	9,877,789
With effect from April 1, 2023	8,309,840	8,517,586	8,730,526	8,948,789	9,172,509	9,401,821	9,636,867	9,877,788	10,124,733	10,377,851	10,637,298	10,903,230	11,175,811
With effect from April 1, 2024	9,401,821	9,636,867	9,877,788	10,124,733	10,377,851	10,637,297	10,903,230	11,175,811	11,455,206	11,741,586	12,035,126	12,336,004	12,644,404
GRADE 7													
With effect from April 1, 2022	6,028,127	6,178,830	6,333,301	6,491,633	6,653,924	6,820,272	6,990,779	7,165,549	7,344,687	7,528,305	7,716,512	7,909,425	8,107,161
With effect from April 1, 2023	6,820,273	6,990,780	7,165,549	7,344,688	7,528,305	7,716,513	7,909,426	8,107,161	8,309,840	8,517,586	8,730,526	8,948,789	9,172,509
With effect from April 1, 2024	7,716,512	7,909,425	8,107,160	8,309,839	8,517,585	8,730,525	8,948,788	9,172,508	9,401,821	9,636,866	9,877,788	10,124,732	10,377,851
GRADE 6													
With effect from April 1, 2022	4,060,697	4,162,214	4,266,270	4,372,927	4,482,250	4,594,306	4,709,164	4,826,893	4,947,565	5,071,254	5,198,035	5,327,986	5,461,186
With effect from April 1, 2023	4,594,306	4,709,164	4,826,893	4,947,565	5,071,254	5,198,036	5,327,986	5,461,186	5,597,716	5,737,659	5,881,100	6,028,128	6,178,831
With effect from April 1, 2024	5,198,035	5,327,986	5,461,186	5,597,715	5,737,658	5,881,099	6,028,127	6,178,830	6,333,301	6,491,633	6,653,924	6,820,272	6,990,779
GRADE 5													
With effect from April 1, 2022	3,332,803	3,416,123	3,501,526	3,589,064	3,678,791	3,770,761	3,865,030	3,961,655	4,060,697	4,162,214	4,266,270	4,372,926	4,482,250
With effect from April 1, 2023	3,770,761	3,865,030	3,961,656	4,060,697	4,162,215	4,266,270	4,372,927	4,482,250	4,594,306	4,709,164	4,826,893	4,947,565	5,071,254
With effect from April 1, 2024	4,266,270	4,372,927	4,482,250	4,594,306	4,709,164	4,826,893	4,947,565	5,071,254	5,198,036	5,327,987	5,461,186	5,597,716	5,737,659

ADMINISTRATOR GENERAL'S DEPARTMENT - Continued

GRADE 4A

Customer Service Officer
Legal Secretary
Administrative Assistant
Computer Programmer
System Administrator
Internal Auditor
Property Administrator
Property Maintenance Officer
Financial Accountant
Payroll Officer

With effect from April 1, 2022	2,190,302	2,245,060	2,301,186	2,358,716	2,417,684	2,478,126	2,540,079	2,603,581	2,668,670	2,735,387	2,803,772	2,873,866	2,945,713
With effect from April 1, 2023	2,478,125	2,540,078	2,603,580	2,668,670	2,735,386	2,803,771	2,873,865	2,945,712	3,019,355	3,094,839	3,172,210	3,251,515	3,332,803
With effect from April 1, 2024	2,803,771	2,873,865	2,945,712	3,019,355	3,094,839	3,172,210	3,251,515	3,332,803	3,416,123	3,501,526	3,589,064	3,678,791	3,770,760

GRADE 4B

Case Officer
Senior Trust Accounting Officer
Property Rental Officer

With effect from April 1, 2022	1,753,837	1,797,683	1,842,625	1,888,691	1,935,908	1,984,306	2,033,913	2,084,761	2,136,880	2,190,302	2,245,060	2,301,186	2,358,716
With effect from April 1, 2023	1,984,305	2,033,913	2,084,760	2,136,879	2,190,301	2,245,059	2,301,185	2,358,715	2,417,683	2,478,125	2,540,078	2,603,580	2,668,670
With effect from April 1, 2024	2,190,302	2,245,060	2,301,186	2,358,716	2,417,684	2,478,126	2,540,079	2,603,581	2,668,670	2,735,387	2,803,772	2,873,866	2,945,713

GRADE 3

With effect from April 1, 2022	1,370,094	1,404,346	1,439,455	1,475,441	1,512,327	1,550,136	1,588,889	1,628,611	1,669,326	1,711,060	1,753,836	1,797,682	1,842,624
With effect from April 1, 2023	1,550,136	1,588,889	1,628,612	1,669,327	1,711,060	1,753,837	1,797,683	1,842,625	1,888,690	1,935,907	1,984,305	2,033,913	2,084,761
With effect from April 1, 2024	1,711,060	1,753,837	1,797,682	1,842,624	1,888,690	1,935,907	1,984,305	2,033,913	2,084,760	2,136,879	2,190,301	2,245,059	2,301,185

ADMINISTRATOR GENERAL'S DEPARTMENT - Continued

GRADE 2A

*Receptionist/Telephone Operator
Registry Assistant*

With effect from April 1, 2022	1,124,500	1,152,613	1,181,428	1,210,964	1,241,238	1,272,269	1,304,075	1,336,677	1,370,094	1,404,346	1,439,455	1,475,441	1,512,327
With effect from April 1, 2023	1,272,269	1,304,076	1,336,678	1,370,095	1,404,347	1,439,456	1,475,442	1,512,328	1,550,136	1,588,890	1,628,612	1,669,327	1,711,060
With effect from April 1, 2024	1,439,455	1,475,441	1,512,327	1,550,136	1,588,889	1,628,611	1,669,326	1,711,060	1,753,836	1,797,682	1,842,624	1,888,690	1,935,907

GRADE 2B

*Driver
Machine Binder/Operator*

With effect from April 1, 2022	922,930	946,003	969,653	993,895	1,018,742	1,044,211	1,070,316	1,097,074	1,124,501	1,152,613	1,181,428	1,210,964	1,241,238
With effect from April 1, 2023	1,044,210	1,070,315	1,097,073	1,124,500	1,152,612	1,181,428	1,210,963	1,241,238	1,272,268	1,304,075	1,336,677	1,370,094	1,404,346
With effect from April 1, 2024	1,181,428	1,210,964	1,241,238	1,272,269	1,304,075	1,336,677	1,370,094	1,404,347	1,439,455	1,475,442	1,512,328	1,550,136	1,588,889

GRADE 1

With effect from April 1, 2022	757,491	776,428	795,839	815,735	836,128	857,032	878,457	900,419	922,929	946,002	969,653	993,894	1,018,741
With effect from April 1, 2023	857,032	878,458	900,419	922,930	946,003	969,653	993,894	1,018,742	1,044,210	1,070,316	1,097,073	1,124,500	1,152,613
With effect from April 1, 2024	969,653	993,894	1,018,742	1,044,210	1,070,315	1,097,073	1,124,500	1,152,613	1,181,428	1,210,964	1,241,238	1,272,269	1,304,075

EXISTING STRUCTURE	BAND
GRADE 9	13
GRADE 8	12
GRADE 7	11
GRADE 6	9
GRADE 5	8
GRADE 4A	6
GRADE 4B	5
GRADE 3	4
GRADE 2A	3
GRADE 2B	2
GRADE 1	1

CHILD PROTECTION AND FAMILY SERVICES AGENCY - REVISED

LEVEL	MINIMUM													MAXIMUM
	\$ PER ANNUM													\$ PER ANNUM
LEVEL 12														
Chief Executive Officer														
With effect from April 1, 2022	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	
With effect from April 1, 2023	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979	\$15,791,128	\$16,185,906	\$16,590,554	
With effect from April 1, 2024	\$13,957,056	\$14,305,982	\$14,663,632	\$15,030,223	\$15,405,978	\$15,791,128	\$16,185,906	\$16,590,554	\$17,005,317	\$17,430,450	\$17,866,212	\$18,312,867	\$18,770,689	
LEVEL 11														
Director Intake, Investigation and Court Services														
Director Alternate Care Services														
Director Policy Planning and Evaluation														
Director Corporate Services														
Director Finance and Accounts														
Senior Legal Officer														
Director, Therapeutic and Psychosocial Services														
With effect from April 1, 2022	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789	
With effect from April 1, 2023	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	
With effect from April 1, 2024	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	
LEVEL 10														
Clinical Psychologist														
Project Manager														
Manager, Investigation														
Manager, Quality Assurance and Standards														
Deputy Registrar/Manager National Children Registry														
Manager Public Relations and Communication														
Manager Human Resource Management and Development														
Manager Payroll														
Manager Adoption Services														
Chief Audit Executive														
Manager Special Projects														
Manager Court Services														
Manager Research and Development														
Regional Director														
Manager Information Communication Technology														
With effect from April 1, 2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,716	\$5,737,659	\$5,881,100	\$6,028,128	\$6,178,831	\$6,333,301	\$6,491,634	\$6,653,925	
With effect from April 1, 2023	\$5,597,715	\$5,737,658	\$5,881,099	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,548	\$7,344,687	\$7,528,304	
With effect from April 1, 2024	\$6,333,301	\$6,491,634	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586	
LEVEL 9														

CHILD PROTECTION AND FAMILY SERVICES AGENCY - Continued

Manager, Residential Care Facility
 Team Lead/Parish Manager
 Manager, Financial Reporting
 Manager, Budget
 Legal Officer
 Senior Investigation Officer
 Corporate Planner
 Manager, Placement Services
 Senior Court Support Officer
 With effect from April 1, 2022
 With effect from April 1, 2023
 With effect from April 1, 2024

\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186
\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,036	\$5,327,986	\$5,461,186	\$5,597,716	\$5,737,659	\$5,881,100	\$6,028,128	\$6,178,831
\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,099	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779

LEVEL 8

Assistant Manager, Residential Care Facility
 Investigator
 Senior Registration Officer
 Monitoring and Evaluation Officer
 Policy Analyst and Research Officer
 Accountant
 Residential Licensing Monitoring Officer
 Quality Assurance Officer
 Senior Training Officer
 Assistant Internal Audit
 Public Relations Officer
 Payroll Supervisor
 Payment Supervisor
 Adoption Officer
 Manager, Documentation and Access to Information
 Manager, Placement Services
 Manager, Office and Property Services
 ANANDA Alert Officer
 Children Officer
 Court Service Officer
 Social Worker
 Placement Officer

\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,250
\$3,770,761	\$3,865,030	\$3,961,656	\$4,060,697	\$4,162,215	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254
\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,036	\$5,327,987	\$5,461,186	\$5,597,716	\$5,737,659

LEVEL 7

Teacher, Special Education
 Instructor
 Teacher

CHILD PROTECTION AND FAMILY SERVICES AGENCY - Continued

Senior Statistician
 Data Control Officer
 Access to Information Officer
 Residential Licensing Officer
 Training Officer
 Commitment Officer
 Technical Coordinator
 Manager Public Procurement
 Industrial Relation Officer
 Counsellor
 Registration Officer
 Data Control Officer
 Executive Assistant
 Budget Officer

With effect from April 1, 2022	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,516	\$3,332,803	\$3,416,124	\$3,501,527	\$3,589,065	\$3,678,791
With effect from April 1, 2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,656	\$4,060,697	\$4,162,214
With effect from April 1, 2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,269	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163

LEVEL 6

Psychiatric Nurse
 Statistician
 Registrar
 Human Resource, Employment
 Human Resource Officer, Benefit Administration
 Receivables Officer
 Customer Service Coordinator
 Internal Audit
 Sytems Administrator (included based on discussions)

Health and Social Care Supervisor													
With effect from April 1, 2022	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716	\$2,417,684	\$2,478,126	\$2,540,079	\$2,603,581	\$2,668,670	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713
With effect from April 1, 2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,386	\$2,803,771	\$2,873,865	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803
With effect from April 1, 2024	\$2,803,771	\$2,873,865	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,760

LEVEL 5

Administrative Assistant
 Customer Service Representative/Administrator
 Property Service Ofiicer
 Web Administrator
 IT Support Technician
 Human Resource Officer
 Accounting Technician
 Paralegal Officer

With effect from April 1, 2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,691	\$1,935,908	\$1,984,306	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716
With effect from April 1, 2023	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670

CHILD PROTECTION AND FAMILY SERVICES AGENCY - Continued

With effect from April 1, 2024	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716	\$2,417,684	\$2,478,126	\$2,540,079	\$2,603,581	\$2,668,670	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713
LEVEL 4													
Enrolled Nurse													
Transport Officer													
Public Relation Assistant													
Procurement Administrator													
Registry Officer													
Inventory Administrator													
Senior Accounting Clerk													
Health and Social Care Assistant													
With effect from April 1, 2022	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624
With effect from April 1, 2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761
With effect from April 1, 2024	\$1,711,060	\$1,753,837	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185
LEVEL 3													
Data Entry Clerk													
Accounting Clerk													
Secretary													
Records Officer													
Cashier													
With effect from April 1, 2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075	\$1,336,677	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327
With effect from April 1, 2023	\$1,272,269	\$1,304,076	\$1,336,678	\$1,370,095	\$1,404,347	\$1,439,456	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,890	\$1,628,612	\$1,669,327	\$1,711,060
With effect from April 1, 2024	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907
LEVEL 2													
Records Clerk													
Telephone Operator													
Driver													
With effect from April 1, 2022	\$922,930	\$946,003	\$969,653	\$993,895	\$1,018,742	\$1,044,211	\$1,070,316	\$1,097,074	\$1,124,501	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238
With effect from April 1, 2023	\$1,044,210	\$1,070,315	\$1,097,073	\$1,124,500	\$1,152,612	\$1,181,428	\$1,210,963	\$1,241,238	\$1,272,268	\$1,304,075	\$1,336,677	\$1,370,094	\$1,404,346
With effect from April 1, 2024	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889
LEVEL 1													
Attendant													
Cook													
Maintenance/Groundsman													
With effect from April 1, 2022	\$757,491	\$776,428	\$795,839	\$815,735	\$836,128	\$857,032	\$878,457	\$900,419	\$922,929	\$946,002	\$969,653	\$993,894	\$1,018,741
With effect from April 1, 2023	\$857,032	\$878,458	\$900,419	\$922,930	\$946,003	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,316	\$1,097,073	\$1,124,500	\$1,152,613
With effect from April 1, 2024	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,315	\$1,097,073	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075

CHILD PROTECTION AND FAMILY SERVICES AGENCY - Continued

EXISTING STRUCTURE	BAND
LEVEL 12	14
LEVEL 11	12
LEVEL 10	10
LEVEL 9	9
LEVEL 8	8
LEVEL 7	7
LEVEL 6	6
LEVEL 5	5
LEVEL 4	4
LEVEL 3	3
LEVEL 2	2
LEVEL 1	1

Companies Office of Jamaica

	Minimum \$ per annum												Maximum \$ per annum
Grade 7B													
With effect from April 1, 2022	\$757,491	\$776,428	\$795,839	\$815,735	\$836,128	\$857,032	\$878,457	\$900,419	\$922,929	\$946,002	\$969,653	\$993,894	\$1,018,741
With effect from April 1, 2023	\$857,032	\$878,458	\$900,419	\$922,930	\$946,003	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,316	\$1,097,073	\$1,124,500	\$1,152,613
With effect from April 1, 2024	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,315	\$1,097,073	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075
Grade 7A													
Handyman/Gardener													
With effect from April 1, 2022	\$922,930	\$946,003	\$969,653	\$993,895	\$1,018,742	\$1,044,211	\$1,070,316	\$1,097,074	\$1,124,501	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238
With effect from April 1, 2023	\$1,044,210	\$1,070,315	\$1,097,073	\$1,124,500	\$1,152,612	\$1,181,428	\$1,210,963	\$1,241,238	\$1,272,268	\$1,304,075	\$1,336,677	\$1,370,094	\$1,404,346
With effect from April 1, 2024	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889
Grade 6													
With effect from April 1, 2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075	\$1,336,677	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327
With effect from April 1, 2023	\$1,272,269	\$1,304,076	\$1,336,678	\$1,370,095	\$1,404,347	\$1,439,456	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,890	\$1,628,612	\$1,669,327	\$1,711,060
With effect from April 1, 2024	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907
Grade 5B													
With effect from April 1, 2022	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624
With effect from April 1, 2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761
With effect from April 1, 2024	\$1,711,060	\$1,753,837	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185
Grade 5													
With effect from April 1, 2022	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624
With effect from April 1, 2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761
With effect from April 1, 2024	\$1,711,060	\$1,753,837	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185
Grade 4B													
With effect from April 1, 2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,691	\$1,935,908	\$1,984,306	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716
With effect from April 1, 2023	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670
With effect from April 1, 2024	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716	\$2,417,684	\$2,478,126	\$2,540,079	\$2,603,581	\$2,668,670	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713
Grade 4A													
With effect from April 1, 2022	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716	\$2,417,684	\$2,478,126	\$2,540,079	\$2,603,581	\$2,668,670	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713
With effect from April 1, 2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,386	\$2,803,771	\$2,873,865	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803
With effect from April 1, 2024	\$2,803,771	\$2,873,865	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,760
Grade 4													
With effect from April 1, 2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,250
With effect from April 1, 2023	\$3,770,761	\$3,865,030	\$3,961,656	\$4,060,697	\$4,162,215	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254
With effect from April 1, 2024	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,036	\$5,327,987	\$5,461,186	\$5,597,716	\$5,737,659

Companies Office of Jamaica - Continued

Grade 3A													
With effect from April 1, 2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186
With effect from April 1, 2023	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,036	\$5,327,986	\$5,461,186	\$5,597,716	\$5,737,659	\$5,881,100	\$6,028,128	\$6,178,831
With effect from April 1, 2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,099	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779
Grade 3													
With effect from April 1, 2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,716	\$5,737,659	\$5,881,100	\$6,028,128	\$6,178,831	\$6,333,301	\$6,491,634	\$6,653,925
With effect from April 1, 2023	\$5,597,715	\$5,737,658	\$5,881,099	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,548	\$7,344,687	\$7,528,304
With effect from April 1, 2024	\$6,333,301	\$6,491,634	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586
Grade 2B													
With effect from April 1, 2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161
With effect from April 1, 2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509
With effect from April 1, 2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851
Grade 2A													
With effect from April 1, 2022	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789
With effect from April 1, 2023	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811
With effect from April 1, 2024	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404
Grade 1													
With effect from April 1, 2022	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,789	\$10,124,733	\$10,377,852	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,587	\$12,035,126
With effect from April 1, 2023	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640
With effect from April 1, 2024	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979

EXISTING STRUCTURE	BAND
GRADE 1	13
GRADE 2A	12
GRADE 2B	11
GRADE 3	10
GRADE 3A	9
GRADE 4	8
GRADE 4A	6
GRADE 4B	5
GRADE 5	4
GRADE 5B	4
GRADE 6	3
GRADE 7A	2
GRADE 7B	1

JAMAICA CUSTOMS AGENCY

	Minimum												Maximum	
	\$ per annum												\$ per annum	
LEVEL 11														
Chief Executive Officer														
With effect from April 1, 2022	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979	\$15,791,128	\$16,185,906	\$16,590,554	\$17,005,318	\$17,430,451	\$17,866,212	
With effect from April 1, 2023	\$15,030,223	\$15,405,979	\$15,791,128	\$16,185,906	\$16,590,554	\$17,005,318	\$17,430,451	\$17,866,212	\$18,312,867	\$18,770,689	\$19,239,956	\$19,720,955	\$20,213,979	
With effect from April 1, 2024	\$17,005,318	\$17,430,451	\$17,866,212	\$18,312,867	\$18,770,689	\$19,239,956	\$19,720,955	\$20,213,979	\$20,719,328	\$21,237,312	\$21,768,244	\$22,312,450	\$22,870,262	
LEVEL 10														
Deputy CEO														
With effect from April 1, 2022	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	
With effect from April 1, 2023	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979	\$15,791,128	\$16,185,906	\$16,590,554	
With effect from April 1, 2024	\$13,957,056	\$14,305,982	\$14,663,632	\$15,030,223	\$15,405,978	\$15,791,128	\$16,185,906	\$16,590,554	\$17,005,317	\$17,430,450	\$17,866,212	\$18,312,867	\$18,770,689	
LEVEL 9														
Senior Directors														
With effect from April 1, 2022	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,789	\$10,124,733	\$10,377,852	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,587	\$12,035,126	
With effect from April 1, 2023	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	
With effect from April 1, 2024	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979	
LEVEL 8														
Directors														
With effect from April 1, 2022	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789	
With effect from April 1, 2023	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	
With effect from April 1, 2024	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	
LEVEL 7														
Managers & Snr. Professionals														
With effect from April 1, 2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	
With effect from April 1, 2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	
With effect from April 1, 2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851	
LEVEL 6														
Supervisors & Professionals														
With effect from April 1, 2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,716	\$5,737,659	\$5,881,100	\$6,028,128	\$6,178,831	\$6,333,301	\$6,491,634	\$6,653,925	
With effect from April 1, 2023	\$5,597,715	\$5,737,658	\$5,881,099	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,548	\$7,344,687	\$7,528,304	
With effect from April 1, 2024	\$6,333,301	\$6,491,634	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586	
LEVEL 5														
Senior Officers														
With effect from April 1, 2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	
With effect from April 1, 2023	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,036	\$5,327,986	\$5,461,186	\$5,597,716	\$5,737,659	\$5,881,100	\$6,028,128	\$6,178,831	
With effect from April 1, 2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,099	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	

JAMAICA CUSTOMS AGENCY - Continued

LEVEL 4													
Officers													
With effect from April 1, 2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,250
With effect from April 1, 2023	\$3,770,761	\$3,865,030	\$3,961,656	\$4,060,697	\$4,162,215	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254
With effect from April 1, 2024	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,036	\$5,327,987	\$5,461,186	\$5,597,716	\$5,737,659
LEVEL 4a													
With effect from April 1, 2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,250
With effect from April 1, 2023	\$3,770,761	\$3,865,030	\$3,961,656	\$4,060,697	\$4,162,215	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254
With effect from April 1, 2024	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,036	\$5,327,987	\$5,461,186	\$5,597,716	\$5,737,659
LEVEL 3													
Administrative & Support Staff													
With effect from April 1, 2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,691	\$1,935,908	\$1,984,306	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716
With effect from April 1, 2023	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670
With effect from April 1, 2024	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716	\$2,417,684	\$2,478,126	\$2,540,079	\$2,603,581	\$2,668,670	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713
LEVEL 2													
Clerical & Support Staff													
With effect from April 1, 2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075	\$1,336,677	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327
With effect from April 1, 2023	\$1,272,269	\$1,304,076	\$1,336,678	\$1,370,095	\$1,404,347	\$1,439,456	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,890	\$1,628,612	\$1,669,327	\$1,711,060
With effect from April 1, 2024	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907
LEVEL 1													
Ancillary Staff													
With effect from April 1, 2022	\$757,491	\$776,428	\$795,839	\$815,735	\$836,128	\$857,032	\$878,457	\$900,419	\$922,929	\$946,002	\$969,653	\$993,894	\$1,018,741
With effect from April 1, 2023	\$857,032	\$878,458	\$900,419	\$922,930	\$946,003	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,316	\$1,097,073	\$1,124,500	\$1,152,613
With effect from April 1, 2024	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,315	\$1,097,073	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075

EXISTING STRUCTURE	BAND
LEVEL 11	15
LEVEL 10	14
LEVEL 9	13
LEVEL 8	12
LEVEL 7	11
LEVEL 6	10
LEVEL 5	9
LEVEL 4	8
LEVEL 4A	8
LEVEL 3	5
LEVEL 2	3
LEVEL 1	1

JAMAICA INFORMATION SERVICE

	Minimum \$ per annum												Maximum \$ per annum
GRADE 1													
With effect from April 1, 2022	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,789	\$10,124,733	\$10,377,852	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,587	\$12,035,126
With effect from April 1, 2023	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640
With effect from April 1, 2024	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979
GRADE 2A													
With effect from April 1, 2022	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789
With effect from April 1, 2023	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811
With effect from April 1, 2024	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404
GRADE 2													
With effect from April 1, 2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161
With effect from April 1, 2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509
With effect from April 1, 2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851
GRADE 3													
With effect from April 1, 2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,716	\$5,737,659	\$5,881,100	\$6,028,128	\$6,178,831	\$6,333,301	\$6,491,634	\$6,653,925
With effect from April 1, 2023	\$5,597,715	\$5,737,658	\$5,881,099	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,548	\$7,344,687	\$7,528,304
With effect from April 1, 2024	\$6,333,301	\$6,491,634	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586
GRADE 4A													
With effect from April 1, 2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186
With effect from April 1, 2023	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,036	\$5,327,986	\$5,461,186	\$5,597,716	\$5,737,659	\$5,881,100	\$6,028,128	\$6,178,831
With effect from April 1, 2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,099	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779
GRADE 4													
With effect from April 1, 2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,250
With effect from April 1, 2023	\$3,770,761	\$3,865,030	\$3,961,656	\$4,060,697	\$4,162,215	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254
With effect from April 1, 2024	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,036	\$5,327,987	\$5,461,186	\$5,597,716	\$5,737,659
GRADE 5													
With effect from April 1, 2022	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,516	\$3,332,803	\$3,416,124	\$3,501,527	\$3,589,065	\$3,678,791
With effect from April 1, 2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,656	\$4,060,697	\$4,162,214
With effect from April 1, 2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,269	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163
GRADE 6													
With effect from April 1, 2022	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624
With effect from April 1, 2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761
With effect from April 1, 2024	\$1,711,060	\$1,753,837	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185
GRADE 7													

JAMAICA INFORMATION SERVICE - Continued

With effect from April 1, 2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075	\$1,336,677	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327
With effect from April 1, 2023	\$1,272,269	\$1,304,076	\$1,336,678	\$1,370,095	\$1,404,347	\$1,439,456	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,890	\$1,628,612	\$1,669,327	\$1,711,060
With effect from April 1, 2024	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907
GRADE 8													
With effect from April 1, 2022	\$757,491	\$776,428	\$795,839	\$815,735	\$836,128	\$857,032	\$878,457	\$900,419	\$922,929	\$946,002	\$969,653	\$993,894	\$1,018,741
With effect from April 1, 2023	\$857,032	\$878,458	\$900,419	\$922,930	\$946,003	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,316	\$1,097,073	\$1,124,500	\$1,152,613
With effect from April 1, 2024	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,315	\$1,097,073	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075

EXISTING STRUCTURE	BAND
GRADE 1	13
GRADE 2A	12
GRADE 2	11
GRADE 3	10
GRADE 4A	9
GRADE 4	8
GRADE 5	7
GRADE 6	4
GRADE 7	3
GRADE 8	1

Management Institute for National Development

	Minimum \$ per annum													Maximum \$ per annum
Level 11														
With effect from April 1, 2022	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,789	\$10,124,733	\$10,377,852	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,587	\$12,035,126	
With effect from April 1, 2023	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	
With effect from April 1, 2024	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979	
Level 10														
With effect from April 1, 2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	
With effect from April 1, 2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	
With effect from April 1, 2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851	
Level 9														
With effect from April 1, 2022	\$ 4,947,565	\$ 5,071,254	\$ 5,198,035	\$ 5,327,986	\$ 5,461,186	\$ 5,597,716	\$ 5,737,659	\$ 5,881,100	\$ 6,028,128	\$ 6,178,831	\$ 6,333,301	\$ 6,491,634	\$ 6,653,925	
With effect from April 1, 2023	\$ 5,597,715	\$ 5,737,658	\$ 5,881,099	\$ 6,028,127	\$ 6,178,830	\$ 6,333,301	\$ 6,491,633	\$ 6,653,924	\$ 6,820,272	\$ 6,990,779	\$ 7,165,548	\$ 7,344,687	\$ 7,528,304	
With effect from April 1, 2024	\$ 6,333,301	\$ 6,491,634	\$ 6,653,924	\$ 6,820,272	\$ 6,990,779	\$ 7,165,549	\$ 7,344,687	\$ 7,528,305	\$ 7,716,512	\$ 7,909,425	\$ 8,107,161	\$ 8,309,840	\$ 8,517,586	
Level 8														
With effect from April 1, 2022	\$ 4,060,697	\$ 4,162,214	\$ 4,266,270	\$ 4,372,927	\$ 4,482,250	\$ 4,594,306	\$ 4,709,164	\$ 4,826,893	\$ 4,947,565	\$ 5,071,254	\$ 5,198,035	\$ 5,327,986	\$ 5,461,186	
With effect from April 1, 2023	\$ 4,594,306	\$ 4,709,164	\$ 4,826,893	\$ 4,947,565	\$ 5,071,254	\$ 5,198,036	\$ 5,327,986	\$ 5,461,186	\$ 5,597,716	\$ 5,737,659	\$ 5,881,100	\$ 6,028,128	\$ 6,178,831	
With effect from April 1, 2024	\$ 5,198,035	\$ 5,327,986	\$ 5,461,186	\$ 5,597,715	\$ 5,737,658	\$ 5,881,099	\$ 6,028,127	\$ 6,178,830	\$ 6,333,301	\$ 6,491,633	\$ 6,653,924	\$ 6,820,272	\$ 6,990,779	
Level 7														
With effect from April 1, 2022	\$ 3,332,803	\$ 3,416,123	\$ 3,501,526	\$ 3,589,064	\$ 3,678,791	\$ 3,770,761	\$ 3,865,030	\$ 3,961,655	\$ 4,060,697	\$ 4,162,214	\$ 4,266,270	\$ 4,372,926	\$ 4,482,250	
With effect from April 1, 2023	\$ 3,770,761	\$ 3,865,030	\$ 3,961,656	\$ 4,060,697	\$ 4,162,215	\$ 4,266,270	\$ 4,372,927	\$ 4,482,250	\$ 4,594,306	\$ 4,709,164	\$ 4,826,893	\$ 4,947,565	\$ 5,071,254	
With effect from April 1, 2024	\$ 4,266,270	\$ 4,372,927	\$ 4,482,250	\$ 4,594,306	\$ 4,709,164	\$ 4,826,893	\$ 4,947,565	\$ 5,071,254	\$ 5,198,036	\$ 5,327,987	\$ 5,461,186	\$ 5,597,716	\$ 5,737,659	
Level 6														
With effect from April 1, 2022	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,516	\$3,332,803	\$3,416,124	\$3,501,527	\$3,589,065	\$3,678,791	
With effect from April 1, 2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,656	\$4,060,697	\$4,162,214	
With effect from April 1, 2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,269	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	
Level 5														
With effect from April 1, 2022	\$ 1,753,837	\$ 1,797,683	\$ 1,842,625	\$ 1,888,691	\$ 1,935,908	\$ 1,984,306	\$ 2,033,913	\$ 2,084,761	\$ 2,136,880	\$ 2,190,302	\$ 2,245,060	\$ 2,301,186	\$ 2,358,716	
With effect from April 1, 2023	\$ 1,984,305	\$ 2,033,913	\$ 2,084,760	\$ 2,136,879	\$ 2,190,301	\$ 2,245,059	\$ 2,301,185	\$ 2,358,715	\$ 2,417,683	\$ 2,478,125	\$ 2,540,078	\$ 2,603,580	\$ 2,668,670	
With effect from April 1, 2024	\$ 2,190,302	\$ 2,245,060	\$ 2,301,186	\$ 2,358,716	\$ 2,417,684	\$ 2,478,126	\$ 2,540,079	\$ 2,603,581	\$ 2,668,670	\$ 2,735,387	\$ 2,803,772	\$ 2,873,866	\$ 2,945,713	
Level 4														
With effect from April 1, 2022	\$ 1,370,094	\$ 1,404,346	\$ 1,439,455	\$ 1,475,441	\$ 1,512,327	\$ 1,550,136	\$ 1,588,889	\$ 1,628,611	\$ 1,669,326	\$ 1,711,060	\$ 1,753,836	\$ 1,797,682	\$ 1,842,624	
With effect from April 1, 2023	\$ 1,550,136	\$ 1,588,889	\$ 1,628,612	\$ 1,669,327	\$ 1,711,060	\$ 1,753,837	\$ 1,797,683	\$ 1,842,625	\$ 1,888,690	\$ 1,935,907	\$ 1,984,305	\$ 2,033,913	\$ 2,084,761	
With effect from April 1, 2024	\$ 1,711,060	\$ 1,753,837	\$ 1,797,682	\$ 1,842,624	\$ 1,888,690	\$ 1,935,907	\$ 1,984,305	\$ 2,033,913	\$ 2,084,760	\$ 2,136,879	\$ 2,190,301	\$ 2,245,059	\$ 2,301,185	
Level 3														

Management Institute for National Development - Continued

With effect from April 1, 2022	\$ 922,930	\$ 946,003	\$ 969,653	\$ 993,895	\$ 1,018,742	\$ 1,044,211	\$ 1,070,316	\$ 1,097,074	\$ 1,124,501	\$ 1,152,613	\$ 1,181,428	\$ 1,210,964	\$ 1,241,238
With effect from April 1, 2023	\$ 1,044,210	\$ 1,070,315	\$ 1,097,073	\$ 1,124,500	\$ 1,152,612	\$ 1,181,428	\$ 1,210,963	\$ 1,241,238	\$ 1,272,268	\$ 1,304,075	\$ 1,336,677	\$ 1,370,094	\$ 1,404,346
With effect from April 1, 2024	\$ 1,181,428	\$ 1,210,964	\$ 1,241,238	\$ 1,272,269	\$ 1,304,075	\$ 1,336,677	\$ 1,370,094	\$ 1,404,347	\$ 1,439,455	\$ 1,475,442	\$ 1,512,328	\$ 1,550,136	\$ 1,588,889

Level 2

With effect from April 1, 2022	\$ 757,491	\$ 776,428	\$ 795,839	\$ 815,735	\$ 836,128	\$ 857,032	\$ 878,457	\$ 900,419	\$ 922,929	\$ 946,002	\$ 969,653	\$ 993,894	\$ 1,018,741
With effect from April 1, 2023	\$ 857,032	\$ 878,458	\$ 900,419	\$ 922,930	\$ 946,003	\$ 969,653	\$ 993,894	\$ 1,018,742	\$ 1,044,210	\$ 1,070,316	\$ 1,097,073	\$ 1,124,500	\$ 1,152,613
With effect from April 1, 2024	\$ 969,653	\$ 993,894	\$ 1,018,742	\$ 1,044,210	\$ 1,070,315	\$ 1,097,073	\$ 1,124,500	\$ 1,152,613	\$ 1,181,428	\$ 1,210,964	\$ 1,241,238	\$ 1,272,269	\$ 1,304,075

Level 1

With effect from April 1, 2022	\$ 757,491	\$ 776,428	\$ 795,839	\$ 815,735	\$ 836,128	\$ 857,032	\$ 878,457	\$ 900,419	\$ 922,929	\$ 946,002	\$ 969,653	\$ 993,894	\$ 1,018,741
With effect from April 1, 2023	\$ 857,032	\$ 878,458	\$ 900,419	\$ 922,930	\$ 946,003	\$ 969,653	\$ 993,894	\$ 1,018,742	\$ 1,044,210	\$ 1,070,316	\$ 1,097,073	\$ 1,124,500	\$ 1,152,613
With effect from April 1, 2024	\$ 969,653	\$ 993,894	\$ 1,018,742	\$ 1,044,210	\$ 1,070,315	\$ 1,097,073	\$ 1,124,500	\$ 1,152,613	\$ 1,181,428	\$ 1,210,964	\$ 1,241,238	\$ 1,272,269	\$ 1,304,075

EXISTING STRUCTURE	BAND
Level 1	1
Level 2	1
Level 3	2
Level 4	4
Level 5	5
Level 6	7
Level 7	8
Level 8	9
Level 9	10
Level 10	11
Level 11	13

National Environment and Planning Agency

	Minimum \$ per annum												Maximum \$ per annum
Grade 11													
With effect from April 1, 2022	10,903,230	11,175,811	11,455,206	11,741,586	12,035,126	12,336,004	12,644,404	12,960,514	13,284,527	13,616,640	13,957,056	14,305,983	14,663,632
With effect from April 1, 2023	12,336,004	12,644,404	12,960,514	13,284,527	13,616,640	13,957,056	14,305,983	14,663,632	15,030,223	15,405,979	15,791,128	16,185,906	16,590,554
With effect from April 1, 2024	13,957,056	14,305,982	14,663,632	15,030,223	15,405,978	15,791,128	16,185,906	16,590,554	17,005,317	17,430,450	17,866,212	18,312,867	18,770,689
LEVEL 10													
With effect from April 1, 2022	7,344,688	7,528,305	7,716,513	7,909,426	8,107,161	8,309,840	8,517,586	8,730,526	8,948,789	9,172,509	9,401,822	9,636,867	9,877,789
With effect from April 1, 2023	8,309,840	8,517,586	8,730,526	8,948,789	9,172,509	9,401,821	9,636,867	9,877,788	10,124,733	10,377,851	10,637,298	10,903,230	11,175,811
With effect from April 1, 2024	9,401,821	9,636,867	9,877,788	10,124,733	10,377,851	10,637,297	10,903,230	11,175,811	11,455,206	11,741,586	12,035,126	12,336,004	12,644,404
LEVEL 9													
With effect from April 1, 2022	4,947,565	5,071,254	5,198,035	5,327,986	5,461,186	5,597,716	5,737,659	5,881,100	6,028,128	6,178,831	6,333,301	6,491,634	6,653,925
With effect from April 1, 2023	5,597,715	5,737,658	5,881,099	6,028,127	6,178,830	6,333,301	6,491,633	6,653,924	6,820,272	6,990,779	7,165,548	7,344,687	7,528,304
With effect from April 1, 2024	6,333,301	6,491,634	6,653,924	6,820,272	6,990,779	7,165,549	7,344,687	7,528,305	7,716,512	7,909,425	8,107,161	8,309,840	8,517,586
LEVEL 8													
With effect from April 1, 2022	4,060,697	4,162,214	4,266,270	4,372,927	4,482,250	4,594,306	4,709,164	4,826,893	4,947,565	5,071,254	5,198,035	5,327,986	5,461,186
With effect from April 1, 2023	4,594,306	4,709,164	4,826,893	4,947,565	5,071,254	5,198,036	5,327,986	5,461,186	5,597,716	5,737,659	5,881,100	6,028,128	6,178,831
With effect from April 1, 2024	5,198,035	5,327,986	5,461,186	5,597,715	5,737,658	5,881,099	6,028,127	6,178,830	6,333,301	6,491,633	6,653,924	6,820,272	6,990,779
LEVEL 7													
With effect from April 1, 2022	3,332,803	3,416,123	3,501,526	3,589,064	3,678,791	3,770,761	3,865,030	3,961,655	4,060,697	4,162,214	4,266,270	4,372,926	4,482,250
With effect from April 1, 2023	3,770,761	3,865,030	3,961,656	4,060,697	4,162,215	4,266,270	4,372,927	4,482,250	4,594,306	4,709,164	4,826,893	4,947,565	5,071,254
With effect from April 1, 2024	4,266,270	4,372,927	4,482,250	4,594,306	4,709,164	4,826,893	4,947,565	5,071,254	5,198,036	5,327,987	5,461,186	5,597,716	5,737,659
LEVEL 6													
With effect from April 1, 2022	2,735,387	2,803,772	2,873,866	2,945,713	3,019,355	3,094,839	3,172,210	3,251,516	3,332,803	3,416,124	3,501,527	3,589,065	3,678,791
With effect from April 1, 2023	3,094,839	3,172,210	3,251,515	3,332,803	3,416,123	3,501,526	3,589,064	3,678,791	3,770,761	3,865,030	3,961,656	4,060,697	4,162,214
With effect from April 1, 2024	3,501,526	3,589,064	3,678,791	3,770,761	3,865,030	3,961,655	4,060,697	4,162,214	4,266,269	4,372,926	4,482,249	4,594,306	4,709,163
LEVEL 5													
With effect from April 1, 2022	2,190,302	2,245,060	2,301,186	2,358,716	2,417,684	2,478,126	2,540,079	2,603,581	2,668,670	2,735,387	2,803,772	2,873,866	2,945,713
With effect from April 1, 2023	2,478,125	2,540,078	2,603,580	2,668,670	2,735,386	2,803,771	2,873,865	2,945,712	3,019,355	3,094,839	3,172,210	3,251,515	3,332,803
With effect from April 1, 2024	2,803,771	2,873,865	2,945,712	3,019,355	3,094,839	3,172,210	3,251,515	3,332,803	3,416,123	3,501,526	3,589,064	3,678,791	3,770,760
LEVEL 4													
With effect from April 1, 2022	1,370,094	1,404,346	1,439,455	1,475,441	1,512,327	1,550,136	1,588,889	1,628,611	1,669,326	1,711,060	1,753,836	1,797,682	1,842,624
With effect from April 1, 2023	1,550,136	1,588,889	1,628,612	1,669,327	1,711,060	1,753,837	1,797,683	1,842,625	1,888,690	1,935,907	1,984,305	2,033,913	2,084,761
With effect from April 1, 2024	1,711,060	1,753,837	1,797,682	1,842,624	1,888,690	1,935,907	1,984,305	2,033,913	2,084,760	2,136,879	2,190,301	2,245,059	2,301,185

National Environment and Planning Agency - Continued

LEVEL 3

With effect from April 1, 2022	1,124,500	1,152,613	1,181,428	1,210,964	1,241,238	1,272,269	1,304,075	1,336,677	1,370,094	1,404,346	1,439,455	1,475,441	1,512,327
With effect from April 1, 2023	1,272,269	1,304,076	1,336,678	1,370,095	1,404,347	1,439,456	1,475,442	1,512,328	1,550,136	1,588,890	1,628,612	1,669,327	1,711,060
With effect from April 1, 2024	1,439,455	1,475,441	1,512,327	1,550,136	1,588,889	1,628,611	1,669,326	1,711,060	1,753,836	1,797,682	1,842,624	1,888,690	1,935,907

LEVEL 2

With effect from April 1, 2022	922930	946003.25	969653.331	993894.6645	1018742.031	1044210.582	1070315.847	1097073.743	1124500.586	1152613.101	1181428.428	1210964.139	1241238.243
With effect from April 1, 2023	1044210	1070315.25	1097073.13	1124499.96	1152612.459	1181427.77	1210963.464	1241237.551	1272268.49	1304075.202	1336677.082	1370094.009	1404346.359
With effect from April 1, 2024	1181428	1210963.7	1241237.79	1272268.737	1304075.456	1336677.342	1370094.276	1404346.633	1439455.298	1475441.681	1512327.723	1550135.916	1588889.314

LEVEL 1

With effect from April 1, 2022	757491	776428.275	795838.982	815734.9564	836128.3303	857031.5386	878457.3271	900418.7602	922929.2292	946002.46	969652.5215	993893.8345	1018741.18
With effect from April 1, 2023	857032	878457.8	900419.245	922929.7261	946002.9693	969653.0435	993894.3696	1018741.729	1044210.272	1070315.529	1097073.417	1124500.253	1152612.759
With effect from April 1, 2024	969653	993894.325	1018741.68	1044210.225	1070315.481	1097073.368	1124500.202	1152612.707	1181428.025	1210963.725	1241237.819	1272268.764	1304075.483

EXISTING STRUCTURE	BAND
LEVEL 11	14
LEVEL 10	12
LEVEL 9	10
LEVEL 8	9
LEVEL 7	8
LEVEL 6	7
LEVEL 5	6
LEVEL 4	4
LEVEL 3	3
LEVEL 2	2
LEVEL 1	1

National Land Agency

	Minimum \$ per annum												Maximum \$ per annum
LEVEL 11													
With effect from April 1, 2022	10,903,230	11,175,811	11,455,206	11,741,586	12,035,126	12,336,004	12,644,404	12,960,514	13,284,527	13,616,640	13,957,056	14,305,983	14,663,632
With effect from April 1, 2023	12,336,004	12,644,404	12,960,514	13,284,527	13,616,640	13,957,056	14,305,983	14,663,632	15,030,223	15,405,979	15,791,128	16,185,906	16,590,554
With effect from April 1, 2024	13,957,056	14,305,982	14,663,632	15,030,223	15,405,978	15,791,128	16,185,906	16,590,554	17,005,317	17,430,450	17,866,212	18,312,867	18,770,689
LEVEL 10													
With effect from April 1, 2022	7,344,688	7,528,305	7,716,513	7,909,426	8,107,161	8,309,840	8,517,586	8,730,526	8,948,789	9,172,509	9,401,822	9,636,867	9,877,789
With effect from April 1, 2023	8,309,840	8,517,586	8,730,526	8,948,789	9,172,509	9,401,821	9,636,867	9,877,788	10,124,733	10,377,851	10,637,298	10,903,230	11,175,811
With effect from April 1, 2024	9,401,821	9,636,867	9,877,788	10,124,733	10,377,851	10,637,297	10,903,230	11,175,811	11,455,206	11,741,586	12,035,126	12,336,004	12,644,404
LEVEL 9													
With effect from April 1, 2022	6,028,127	6,178,830	6,333,301	6,491,633	6,653,924	6,820,272	6,990,779	7,165,549	7,344,687	7,528,305	7,716,512	7,909,425	8,107,161
With effect from April 1, 2023	6,820,273	6,990,780	7,165,549	7,344,688	7,528,305	7,716,513	7,909,426	8,107,161	8,309,840	8,517,586	8,730,526	8,948,789	9,172,509
With effect from April 1, 2024	7,716,512	7,909,425	8,107,160	8,309,839	8,517,585	8,730,525	8,948,788	9,172,508	9,401,821	9,636,866	9,877,788	10,124,732	10,377,851
LEVEL 9A													
With effect from April 1, 2022	6,028,127	6,178,830	6,333,301	6,491,633	6,653,924	6,820,272	6,990,779	7,165,549	7,344,687	7,528,305	7,716,512	7,909,425	8,107,161
With effect from April 1, 2023	6,820,273	6,990,780	7,165,549	7,344,688	7,528,305	7,716,513	7,909,426	8,107,161	8,309,840	8,517,586	8,730,526	8,948,789	9,172,509
With effect from April 1, 2024	7,716,512	7,909,425	8,107,160	8,309,839	8,517,585	8,730,525	8,948,788	9,172,508	9,401,821	9,636,866	9,877,788	10,124,732	10,377,851
LEVEL 8													
With effect from April 1, 2022	4,947,565	5,071,254	5,198,035	5,327,986	5,461,186	5,597,716	5,737,659	5,881,100	6,028,128	6,178,831	6,333,301	6,491,634	6,653,925
With effect from April 1, 2023	5,597,715	5,737,658	5,881,099	6,028,127	6,178,830	6,333,301	6,491,633	6,653,924	6,820,272	6,990,779	7,165,548	7,344,687	7,528,304
With effect from April 1, 2024	6,333,301	6,491,634	6,653,924	6,820,272	6,990,779	7,165,549	7,344,687	7,528,305	7,716,512	7,909,425	8,107,161	8,309,840	8,517,586
LEVEL 8A													
With effect from April 1, 2022	4,947,565	5,071,254	5,198,035	5,327,986	5,461,186	5,597,716	5,737,659	5,881,100	6,028,128	6,178,831	6,333,301	6,491,634	6,653,925
With effect from April 1, 2023	5,597,715	5,737,658	5,881,099	6,028,127	6,178,830	6,333,301	6,491,633	6,653,924	6,820,272	6,990,779	7,165,548	7,344,687	7,528,304
With effect from April 1, 2024	6,333,301	6,491,634	6,653,924	6,820,272	6,990,779	7,165,549	7,344,687	7,528,305	7,716,512	7,909,425	8,107,161	8,309,840	8,517,586
LEVEL 7													
With effect from April 1, 2022	3,332,803	3,416,123	3,501,526	3,589,064	3,678,791	3,770,761	3,865,030	3,961,655	4,060,697	4,162,214	4,266,270	4,372,926	4,482,250
With effect from April 1, 2023	3,770,761	3,865,030	3,961,656	4,060,697	4,162,215	4,266,270	4,372,927	4,482,250	4,594,306	4,709,164	4,826,893	4,947,565	5,071,254
With effect from April 1, 2024	4,266,270	4,372,927	4,482,250	4,594,306	4,709,164	4,826,893	4,947,565	5,071,254	5,198,036	5,327,987	5,461,186	5,597,716	5,737,659
LEVEL 6													
With effect from April 1, 2022	2,735,387	2,803,772	2,873,866	2,945,713	3,019,355	3,094,839	3,172,210	3,251,516	3,332,803	3,416,124	3,501,527	3,589,065	3,678,791
With effect from April 1, 2023	3,094,839	3,172,210	3,251,515	3,332,803	3,416,123	3,501,526	3,589,064	3,678,791	3,770,761	3,865,030	3,961,656	4,060,697	4,162,214
With effect from April 1, 2024	3,501,526	3,589,064	3,678,791	3,770,761	3,865,030	3,961,655	4,060,697	4,162,214	4,266,269	4,372,926	4,482,249	4,594,306	4,709,163

National Land Agency - Continued

LEVEL 5

With effect from April 1, 2022	2,190,302	2,245,060	2,301,186	2,358,716	2,417,684	2,478,126	2,540,079	2,603,581	2,668,670	2,735,387	2,803,772	2,873,866	2,945,713
With effect from April 1, 2023	2,478,125	2,540,078	2,603,580	2,668,670	2,735,386	2,803,771	2,873,865	2,945,712	3,019,355	3,094,839	3,172,210	3,251,515	3,332,803
With effect from April 1, 2024	2,803,771	2,873,865	2,945,712	3,019,355	3,094,839	3,172,210	3,251,515	3,332,803	3,416,123	3,501,526	3,589,064	3,678,791	3,770,760

LEVEL 4

With effect from April 1, 2022	1,370,094	1,404,346	1,439,455	1,475,441	1,512,327	1,550,136	1,588,889	1,628,611	1,669,326	1,711,060	1,753,836	1,797,682	1,842,624
With effect from April 1, 2023	1,550,136	1,588,889	1,628,612	1,669,327	1,711,060	1,753,837	1,797,683	1,842,625	1,888,690	1,935,907	1,984,305	2,033,913	2,084,761
With effect from April 1, 2024	1,711,060	1,753,837	1,797,682	1,842,624	1,888,690	1,935,907	1,984,305	2,033,913	2,084,760	2,136,879	2,190,301	2,245,059	2,301,185

LEVEL 3

With effect from April 1, 2022	1,124,500	1,152,613	1,181,428	1,210,964	1,241,238	1,272,269	1,304,075	1,336,677	1,370,094	1,404,346	1,439,455	1,475,441	1,512,327
With effect from April 1, 2023	1,272,269	1,304,076	1,336,678	1,370,095	1,404,347	1,439,456	1,475,442	1,512,328	1,550,136	1,588,890	1,628,612	1,669,327	1,711,060
With effect from April 1, 2024	1,439,455	1,475,441	1,512,327	1,550,136	1,588,889	1,628,611	1,669,326	1,711,060	1,753,836	1,797,682	1,842,624	1,888,690	1,935,907

LEVEL 2

With effect from April 1, 2022	922,930	946,003	969,653	993,895	1,018,742	1,044,211	1,070,316	1,097,074	1,124,501	1,152,613	1,181,428	1,210,964	1,241,238
With effect from April 1, 2023	1,044,210	1,070,315	1,097,073	1,124,500	1,152,612	1,181,428	1,210,963	1,241,238	1,272,268	1,304,075	1,336,677	1,370,094	1,404,346
With effect from April 1, 2024	1,181,428	1,210,964	1,241,238	1,272,269	1,304,075	1,336,677	1,370,094	1,404,347	1,439,455	1,475,442	1,512,328	1,550,136	1,588,889

LEVEL 1

With effect from April 1, 2022	757,491	776,428	795,839	815,735	836,128	857,032	878,457	900,419	922,929	946,002	969,653	993,894	1,018,741
With effect from April 1, 2023	857,032	878,458	900,419	922,930	946,003	969,653	993,894	1,018,742	1,044,210	1,070,316	1,097,073	1,124,500	1,152,613
With effect from April 1, 2024	969,653	993,894	1,018,742	1,044,210	1,070,315	1,097,073	1,124,500	1,152,613	1,181,428	1,210,964	1,241,238	1,272,269	1,304,075

EXISTING STRUCTURE	BAND
LEVEL 11	14
LEVEL 10	12
LEVEL 9	11
LEVEL 9A	11
LEVEL 8	10
LEVEL 8A	10
LEVEL 7	8
LEVEL 6	7
LEVEL 5	6
LEVEL 4	4
LEVEL 3	3
LEVEL 2	2
LEVEL 1	1

National Works Agency

	Minimum \$ per annum												Maximum \$ per annum
LEVEL 11													
With effect from April 1, 2022	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979	\$15,791,128	\$16,185,906	\$16,590,554	\$17,005,318	\$17,430,451	\$17,866,212
With effect from April 1, 2023	\$15,030,223	\$15,405,979	\$15,791,128	\$16,185,906	\$16,590,554	\$17,005,318	\$17,430,451	\$17,866,212	\$18,312,867	\$18,770,689	\$19,239,956	\$19,720,955	\$20,213,979
With effect from April 1, 2024	\$17,005,318	\$17,430,451	\$17,866,212	\$18,312,867	\$18,770,689	\$19,239,956	\$19,720,955	\$20,213,979	\$20,719,328	\$21,237,312	\$21,768,244	\$22,312,450	\$22,870,262
LEVEL 10													
With effect from April 1, 2022	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632
With effect from April 1, 2023	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979	\$15,791,128	\$16,185,906	\$16,590,554
With effect from April 1, 2024	\$13,957,056	\$14,305,982	\$14,663,632	\$15,030,223	\$15,405,978	\$15,791,128	\$16,185,906	\$16,590,554	\$17,005,317	\$17,430,450	\$17,866,212	\$18,312,867	\$18,770,689
LEVEL 9													
With effect from April 1, 2022	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789
With effect from April 1, 2023	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811
With effect from April 1, 2024	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404
LEVEL 8													
With effect from April 1, 2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161
With effect from April 1, 2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509
With effect from April 1, 2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851
LEVEL 7													
With effect from April 1, 2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186
With effect from April 1, 2023	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,036	\$5,327,986	\$5,461,186	\$5,597,716	\$5,737,659	\$5,881,100	\$6,028,128	\$6,178,831
With effect from April 1, 2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,099	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779
LEVEL 6													
With effect from April 1, 2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,250
With effect from April 1, 2023	\$3,770,761	\$3,865,030	\$3,961,656	\$4,060,697	\$4,162,215	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254
With effect from April 1, 2024	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,036	\$5,327,987	\$5,461,186	\$5,597,716	\$5,737,659
LEVEL 5													
With effect from April 1, 2022	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,516	\$3,332,803	\$3,416,124	\$3,501,527	\$3,589,065	\$3,678,791
With effect from April 1, 2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,656	\$4,060,697	\$4,162,214
With effect from April 1, 2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,269	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163
LEVEL 4													
With effect from April 1, 2022	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716	\$2,417,684	\$2,478,126	\$2,540,079	\$2,603,581	\$2,668,670	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713
With effect from April 1, 2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,386	\$2,803,771	\$2,873,865	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803
With effect from April 1, 2024	\$2,803,771	\$2,873,865	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,760

National Works Agency - Continued

LEVEL 3

With effect from April 1, 2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,691	\$1,935,908	\$1,984,306	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716
With effect from April 1, 2023	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670
With effect from April 1, 2024	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716	\$2,417,684	\$2,478,126	\$2,540,079	\$2,603,581	\$2,668,670	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713

LEVEL 2

With effect from April 1, 2022	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624
With effect from April 1, 2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761
With effect from April 1, 2024	\$1,711,060	\$1,753,837	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185

LEVEL 1

With effect from April 1, 2022	\$757,491	\$776,428	\$795,839	\$815,735	\$836,128	\$857,032	\$878,457	\$900,419	\$922,929	\$946,002	\$969,653	\$993,894	\$1,018,741
With effect from April 1, 2023	\$857,032	\$878,458	\$900,419	\$922,930	\$946,003	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,316	\$1,097,073	\$1,124,500	\$1,152,613
With effect from April 1, 2024	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,315	\$1,097,073	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075

EXISTING STRUCTURE	BAND
LEVEL 11	15
LEVEL 10	14
LEVEL 9	12
LEVEL 8	11
LEVEL 7	9
LEVEL 6	8
LEVEL 5	7
LEVEL 4	6
LEVEL 3	5
LEVEL 2	4
LEVEL 1	1

Passport, Immigration and Citizenship Agency

Grade/Level	Minimum \$p.a.	\$p.a.	\$p.a.	\$p.a.	\$p.a.	\$p.a.	\$p.a.	\$p.a.	\$p.a.	\$p.a.	\$p.a.	\$p.a.	Maximum \$p.a.
Level 10													
With effect from April 1, 2024	17,005,317	17,430,450	17,866,211	18,312,866	18,770,688	19,239,955	19,720,954	20,213,978	20,719,328	21,237,311	21,768,243	22,312,450	22,870,261
Level 9													
With effect from April 1, 2024	11,455,206	11,741,586	12,035,126	12,336,004	12,644,404	12,960,514	13,284,527	13,616,640	13,957,056	14,305,983	14,663,632	15,030,223	15,405,979
Level 8a													
With effect from April 1, 2024	9,401,821	9,636,867	9,877,788	10,124,733	10,377,851	10,637,297	10,903,230	11,175,811	11,455,206	11,741,586	12,035,126	12,336,004	12,644,404
Level 8													
With effect from April 1, 2024	7,716,512	7,909,425	8,107,160	8,309,839	8,517,585	8,730,525	8,948,788	9,172,508	9,401,821	9,636,866	9,877,788	10,124,732	10,377,851
Level 7													
With effect from April 1, 2024	6,333,301	6,491,634	6,653,924	6,820,272	6,990,779	7,165,549	7,344,687	7,528,305	7,716,512	7,909,425	8,107,161	8,309,840	8,517,586
Level 6													
With effect from April 1, 2024	5,198,035	5,327,986	5,461,186	5,597,715	5,737,658	5,881,099	6,028,127	6,178,830	6,333,301	6,491,633	6,653,924	6,820,272	6,990,779
Level 5													
With effect from April 1, 2024	4,266,270	4,372,927	4,482,250	4,594,306	4,709,164	4,826,893	4,947,565	5,071,254	5,198,036	5,327,987	5,461,186	5,597,716	5,737,659
Level 4A													
With effect from April 1, 2024	3,501,526	3,589,064	3,678,791	3,770,761	3,865,030	3,961,655	4,060,697	4,162,214	4,266,269	4,372,926	4,482,249	4,594,306	4,709,163
Level 4													
With effect from April 1, 2024	2,803,771	2,873,865	2,945,712	3,019,355	3,094,839	3,172,210	3,251,515	3,332,803	3,416,123	3,501,526	3,589,064	3,678,791	3,770,760
NB. Immigration Officers have been placed in 4A. All other positions remain in level 4													
Level 3													
With effect from April 1, 2024	2,190,302	2,245,060	2,301,186	2,358,716	2,417,684	2,478,126	2,540,079	2,603,581	2,668,670	2,735,387	2,803,772	2,873,866	2,945,713
Level 2													
With effect from April 1, 2024	1,439,455	1,475,441	1,512,327	1,550,136	1,588,889	1,628,611	1,669,326	1,711,060	1,753,836	1,797,682	1,842,624	1,888,690	1,935,907
Level 1													
With effect from April 1, 2024	969,653	993,894	1,018,742	1,044,210	1,070,315	1,097,073	1,124,500	1,152,613	1,181,428	1,210,964	1,241,238	1,272,269	1,304,075

**Compensation Unit
ERB, MOFP
24/6/2024**

Registrar General's Department

		Minimum \$ per annum										Maximum \$ per annum		
GRADE 1	Band 13													
With effect from April 1, 2022		\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632
With effect from April 1, 2023		\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979	\$15,791,128	\$16,185,906	\$16,590,554
With effect from April 1, 2024		\$13,957,056	\$14,305,982	\$14,663,632	\$15,030,223	\$15,405,978	\$15,791,128	\$16,185,906	\$16,590,554	\$17,005,317	\$17,430,450	\$17,866,212	\$18,312,867	\$18,770,689
GRADE 2A	Band 11													
With effect from April 1, 2022		\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789
With effect from April 1, 2023		\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811
With effect from April 1, 2024		\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404
GRADE 2B	Band 10													
With effect from April 1, 2022		\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161
With effect from April 1, 2023		\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509
With effect from April 1, 2024		\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851
GRADE 3	Band 9													
With effect from April 1, 2022		\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,716	\$5,737,659	\$5,881,100	\$6,028,128	\$6,178,831	\$6,333,301	\$6,491,634	\$6,653,925
With effect from April 1, 2023		\$5,597,715	\$5,737,658	\$5,881,099	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,548	\$7,344,687	\$7,528,304
With effect from April 1, 2024		\$6,333,301	\$6,491,634	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586
GRADE 4	Band 8													
Legal Officer														
Marketing & Planning Officer														
Parish Officer (post no. 261974)														
Parish Officer (post no. 256718)														
Parish Officer (post no. 256737)														
Regional Manager (post no. 261998)														
Parish Officer (post no. 262008)														
Systems Supervisor														
With effect from April 1, 2022		\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249
With effect from April 1, 2023		\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254
With effect from April 1, 2024		\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658
GRADE 4	Band 7													
Executive Administrative Assistant														
Audit Officer														
Technical Audit Officer														
Accountant														
Budget Supervisor														

Registrar General's Department - Continued

With effect from April 1, 2022		\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624
With effect from April 1, 2023		\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761
With effect from April 1, 2024		\$1,711,060	\$1,753,837	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185
GRADE 6	Band 3													
With effect from April 1, 2022		\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328
With effect from April 1, 2023		\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060
With effect from April 1, 2024		\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907
GRADE 7	Band 2													
<i>Maintenance Assistant</i>														
With effect from April 1, 2022		\$922,930	\$946,003	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,316	\$1,097,073	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238
With effect from April 1, 2023		\$1,044,210	\$1,070,316	\$1,097,073	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347
With effect from April 1, 2024		\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889
GRADE 7	Band 1													
With effect from April 1, 2022		\$757,491	\$776,428	\$795,839	\$815,735	\$836,128	\$857,032	\$878,457	\$900,419	\$922,929	\$946,002	\$969,653	\$993,894	\$1,018,741
With effect from April 1, 2023		\$857,032	\$878,458	\$900,419	\$922,930	\$946,003	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,316	\$1,097,073	\$1,124,500	\$1,152,613
With effect from April 1, 2024		\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,315	\$1,097,073	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075

Forestry Department

	Minimum \$ per annum												Maximum \$ per annum
LEVEL 10													
PAY BAND 13													
With effect from April 1, 2022	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,789	\$10,124,733	\$10,377,852	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,587	\$12,035,126
With effect from April 1, 2023	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640
With effect from April 1, 2024	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979
LEVEL 9													
PAY BAND 11													
With effect from April 1, 2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161
With effect from April 1, 2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509
With effect from April 1, 2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851
LEVEL 8													
PAY BAND 10													
With effect from April 1, 2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,716	\$5,737,659	\$5,881,100	\$6,028,128	\$6,178,831	\$6,333,301	\$6,491,634	\$6,653,925
With effect from April 1, 2023	\$5,597,715	\$5,737,658	\$5,881,099	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,548	\$7,344,687	\$7,528,304
With effect from April 1, 2024	\$6,333,301	\$6,491,634	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586
LEVEL 7													
PAY BAND 8													
With effect from April 1, 2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,250
With effect from April 1, 2023	\$3,770,761	\$3,865,030	\$3,961,656	\$4,060,697	\$4,162,215	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254
With effect from April 1, 2024	\$4,266,270	\$4,372,927	\$4,482,250	\$4,594,306	\$4,709,164	\$4,826,893	\$4,947,565	\$5,071,254	\$5,198,036	\$5,327,987	\$5,461,186	\$5,597,716	\$5,737,659
LEVEL 6													
PAY BAND 7													
With effect from April 1, 2022	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,516	\$3,332,803	\$3,416,124	\$3,501,527	\$3,589,065	\$3,678,791
With effect from April 1, 2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,656	\$4,060,697	\$4,162,214
With effect from April 1, 2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,269	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163
LEVEL 5													
PAY BAND 6													
With effect from April 1, 2022	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716	\$2,417,684	\$2,478,126	\$2,540,079	\$2,603,581	\$2,668,670	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713
With effect from April 1, 2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,386	\$2,803,771	\$2,873,865	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803
With effect from April 1, 2024	\$2,803,771	\$2,873,865	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,760
LEVEL 4													
PAY BAND 4													
With effect from April 1, 2022	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624
With effect from April 1, 2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761
With effect from April 1, 2024	\$1,711,060	\$1,753,837	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185

Forestry Department - Continued

LEVEL 3

PAY BAND 3

With effect from April 1, 2022
 With effect from April 1, 2023
 With effect from April 1, 2024

\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075	\$1,336,677	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327	
\$1,272,269	\$1,304,076	\$1,336,678	\$1,370,095	\$1,404,347	\$1,439,456	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,890	\$1,628,612	\$1,669,327	\$1,711,060	
\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907	

LEVEL 2

PAY BAND 3

With effect from April 1, 2022
 With effect from April 1, 2023
 With effect from April 1, 2024

\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075	\$1,336,677	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327	
\$1,272,269	\$1,304,076	\$1,336,678	\$1,370,095	\$1,404,347	\$1,439,456	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,890	\$1,628,612	\$1,669,327	\$1,711,060	
\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907	

LEVEL 1

PAY BAND 1

With effect from April 1, 2022
 With effect from April 1, 2023
 With effect from April 1, 2024

\$757,491	\$776,428	\$795,839	\$815,735	\$836,128	\$857,032	\$878,457	\$900,419	\$922,929	\$946,002	\$969,653	\$993,894	\$1,018,741	
\$857,032	\$878,458	\$900,419	\$922,930	\$946,003	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,316	\$1,097,073	\$1,124,500	\$1,152,613	
\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,315	\$1,097,073	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075	