



THE CIVIL SERVICE ESTABLISHMENT ACT

**THE CIVIL SERVICE ESTABLISHMENT
(GENERAL) ORDER, 2024.**

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SUMMARY
OPERATION OF POSTS IN MINISTRIES/DEPARTMENTS

MINISTRY/DEPARTMENT	Posts		Total Establishment
	Operational	Non-Operational	
Agriculture & Fisheries (Former)	3		3
Agriculture, Fisheries and Mining	1050		1050
Cabinet Office	75		75
Culture, Gender, Entertainment & Sport	170	2	172
Economic Growth and Job Creation	458	3	461
Education & Youth	1396		1396
Energy (Former)	1		1
Finance & the Public Service	873	21	894
Foreign Affairs & Foreign Trade	474		474
Health and Wellness	1240		1240
Housing, Urban Renewal, Environment & Climate Change	1	33	34
Industry, Investment & Commerce	300		300
Justice	439		439
Labour & Social Security	1634		1634
Legal and Constitutional Affairs	94	1	95
Local Government & Community Dev.	200		200
National Security	813	2	815
Office of the Prime Minister	347		347
Science, Energy and Technology	111		111
Science, Energy, Technology & Transport	299		299
Tourism	74		74
Transport & Mining	163		163
Water and Housing (Former)	2		2
Youth & Culture (Former)	11		11
Departments & Other Units			
Accountant General	240		240
Accountant General (Former)	38		38
Attorney General	143		143
Auditor General	217		217
Bellevue Hospital	647		647
Correctional Services	3212	1	3213
Court Management Services	2		2
Director of Public Prosecutions	110		110
Forestry Department	20		20
Government Chemist	36		36
Governor General & Staff	27		27
Houses of Parliament	108		108
Institute of Forensic Science & Legal Medicine	129		129
Land Valuation & Estate Department	5		5
Legal Reform Department	16		16
Office of the Government Trustee (OGT)	13		13
Office of the Parliamentary Counsel	33		33
Office of the Supervisory of Insolvency (OSI)	20		20
Office of the Services Commissions	136		136
Office of Titles	1		1
Police Department	18476	6	18482

SUMMARY
OPERATION OF POSTS IN MINISTRIES/DEPARTMENTS

<u>MINISTRY/DEPARTMENT</u>	Posts		Total Establishment
	Operational	Non-Operational	
Post & Telecommunications	2277	54	2331
Tax Administration Directorate	1244		1244
Town Planning Department	1	838	839
Financial Investigations Department	197		197
Revenue Protection Department	101		101
<u>Courts:</u>	1		1
Commercial Court	55		55
Court of Appeal	255		255
Family Court	786		786
Parish Courts	10		10
Revenue Court	532		532
Supreme Court			
	39316	961	40277
<u>TOTAL</u>			

SCHEDULE PART I

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

His Excellency the Governor General and Staff

General Administration

No. of Offices	Office	Classification	Remark
1	Governor General's Secretary & Clerk to the Privy Council	GMG CTD 1	
1	Deputy Gov. General's Secretary, Corporate Affairs	GMG SEG 5	
1	Press Secretary	MCG IE 6	
1	Deputy Secretary & Registrar to the Privy Council	JLG LO 3	
1	Director, Human Resource & Administration	GMG SEG 2	
1	Records/Special Library Manager	GMG SEG 2	
1	Director of Finance	FMG PA 2	
1	Information & Systems Manager	MIS IT 4	
1	Public Relations Manager	MCG IE 4	
1	Director 1	GMG SEG 1	
1	Property Administrator	GMG SEG 1	
1	Executive Secretary 2	OPS SS 5	
1	Administrative/Personnel Officer	GMG AM 4	
1	Procurement Officer	GMG AM 3	
1	Public Relations Officer	MCG IE 3	
1	Accounting Technician 3	FMG AT 3	
1	Executive Secretary 1	OPS SS 4	
1	Property Caretaker	SOG ST 3	
1	Accounting Technician 2	FMG AT 2	
1	Accounting Technician 1	FMG AT 1	
1	Inventory/Records Officer	PIDG RIM 2	
1	Secretary 1	OPS SS 1	
1	Telephone Operator	OPS TO 2	
1	Driver/Messenger	LMO DR 2	
2	Cleaner/Office Attendant	LMO TS 2	
1	Car Attendant	LMO TS 2	

27

27 Total - His Excellency the Governor General and Staff

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Auditor General's Department

No. of Offices	Office	Classification	Remark
1	Auditor General	AUGD AGS 10	
1	Senior Director, Quality Assurance	AUGD AGS 8	
1	Assistant To The Auditor General	AUGD AGS 7	
1	Data Protection Officer	AUGD AGS 7	New post(s) [# 76353] with effect from April 2, 2024.
1	Legal Officer	AUGD AGS 7	New post(s) [# 76354] with effect from April 2, 2024.
1	Editor	AUGD AGS 5	
1	Executive Secretary 2	AUGD AGS 5	
7			

Quality Assurance Unit

No. of Offices	Office	Classification	Remark
1	Director, Quality Assurance	AUGD AGS 7	
1			

Performance Audit

No. of Offices	Office	Classification	Remark
1	Deputy Auditor General	AUGD AGS 9	
1	Director, Quality Assurance	AUGD AGS 7	
5	Director, Audit	AUGD AGS 7	
19	Senior Auditor	AUGD AGS 6	
5	Auditor	AUGD AGS 5	
1	Executive Secretary 1	AUGD AGS 4	
32			

Economic Assessment

No. of Offices	Office	Classification	Remark
1	Chief Economist	AUGD AGS 9	
1	Senior Economist	AUGD AGS 8	
2	Economist	AUGD AGS 7	
1	Director, Audit	AUGD AGS 7	
1	Auditor	AUGD AGS 5	
6			
6	Total - Economic Assessment		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Auditor General's Department

Performance Audit

Performance Assessment

No. of Offices	Office	Classification	Remark
2	Principal Auditor, Performance Assessment	AUGD AGS 8	
2			
2	Total - Performance Assessment		
40	Total - Performance Audit		

Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	AUGD AGS 7	
1	Internal Auditor	AUGD AGS 5	
2			
2	Total - Internal Audit		

Corporate Services

No. of Offices	Office	Classification	Remark
1	Director, Corporate Services	AUGD AGS 9	
1	Director, Corporate Planning & Public Education	AUGD AGS 7	
2			

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	AUGD AGS 7	
1	Accountant 2	AUGD AGS 6	
1	Executive Secretary 1	AUGD AGS 4	
1	Accounting Technician 2	AUGD AGS 4	
2	Accounting Technician 1	AUGD AGS 3	
1	Accounting Clerk 2	AUGD AGS 2	
7			
7	Total - Finance & Accounts		

Corporate Planning & Public Education

No. of Offices	Office	Classification	Remark
1	Corporate Communications Officer	AUGD AGS 5	
1			
1	Total - Corporate Planning & Public Education		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Auditor General's Department

Corporate Services

Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource & Administration	AUGD AGS 8	
1	Director, Human Resource Development	AUGD AGS 7	
1	Performance Management & Organization Development Officer	AUGD AGS 6	
1	Human Resource Development Officer	AUGD AGS 6	New post(s) [# 76355] with effect from April 2, 2024.
1	Manager, Administration	AUGD AGS 5	
1	Human Resource Officer	AUGD AGS 5	
1	Senior Secretary	AUGD AGS 3	
1	Telephone Operator	AUGD AGS 2	
1	Chief Office Attendant/Machine Operator	AUGD AGS 2	
4	Attendant	AUGD AGS 1	
1	Driver/Messenger	AUGD AGS 1	
14			

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	AUGD AGS 6	
1			

Documentation & Information Management Unit

No. of Offices	Office	Classification	Remark
1	Manager, Documentation & Information Management	AUGD AGS 5	
2	Electronic Records & Documentation Officer	AUGD AGS 4	
2	Records & Information Officer	AUGD AGS 3	
1	Records Clerk	AUGD AGS 2	
6			

21 Total - Human Resource Management & Administration

Information Technology

No. of Offices	Office	Classification	Remark
1	Chief Information Officer	AUGD AGS 8	
1	Director, ICT Infrastructure	AUGD AGS 7	
1	Director, Information Security	AUGD AGS 7	
1	Network Administrator	AUGD AGS 6	
1	Information Technology Officer	AUGD AGS 5	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Auditor General's Department

Corporate Services

Information Technology

No. of Offices	Office	Classification	Remark
5			
5	Total - Information Technology		

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director, Public Procurement	AUGD AGS 5	
1	Public Procurement Officer	AUGD AGS 4	
2			
2	Total - Public Procurement Branch		
38	Total - Corporate Services		

Assurance Audit

No. of Offices	Office	Classification	Remark
1	Deputy Auditor General	AUGD AGS 9	
5	Senior Auditor	AUGD AGS 6	
3	Auditor	AUGD AGS 5	
9			

Information Technology

No. of Offices	Office	Classification	Remark
1	Principal Auditor, Information Technology	AUGD AGS 8	
3	Director, Audit	AUGD AGS 7	
4			
4	Total - Information Technology		

Compliance Audit

No. of Offices	Office	Classification	Remark
5	Principal Auditor, Compliance	AUGD AGS 8	
19	Director, Audit	AUGD AGS 7	
6	Senior Auditor	AUGD AGS 6	
29	Auditor	AUGD AGS 5	
29	Assistant Auditor	AUGD AGS 4	
88			
88	Total - Compliance Audit		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Auditor General's Department

Assurance Audit

Financial Audit

No. of Offices	Office	Classification	Remark
2	Principal Auditor, Finance	AUGD AGS 8	
6	Director, Audit	AUGD AGS 7	
6	Senior Auditor	AUGD AGS 6	
12	Auditor	AUGD AGS 5	
1	Assistant Auditor	AUGD AGS 4	
1	Executive Secretary 1	AUGD AGS 4	

28

28 Total - Financial Audit

129 Total - Assurance Audit

217 Total - Auditor General's Department

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Services Commissions

Executive Office

No. of Offices	Office	Classification	Remark
1	Chief Personnel Officer	GMG CTD 1	
1	Executive Assistant	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
3			
Legal Services Unit			
No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	
1	Assistant Attorney General	JLG LO 4	Post(s) [# 58697] of Assistant Attorney General (JLG/LO 4) to be abolished when vacant. W.e.f. September 1, 2015, new appointments of any type barred.
1	Crown Counsel	JLG LO 3	
1	Administrative Assistant	GMG AM 4	
1	Paralegal Officer 2	PLG LS 5	
5			
8	Total - Executive Office		

Public Service HR Audit

No. of Offices	Office	Classification	Remark
1	Senior Deputy CPO, Public Service HR Audit	GMG SEG 5	
2	Director, Human Resource Audit	GMG SEG 4	
4	Senior Human Resource Auditor	GMG SEG 3	
11	Human Resource Auditor	GMG SEG 2	
1	Administrator	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
24			

Appointments

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Audit & Appointments	GMG SEG 4	
2	Senior Human Resource Auditor	GMG SEG 3	
4	Human Resource Auditor	GMG SEG 2	
1	Administrator	GMG AM 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Services Commissions

Public Service HR Audit

Appointments

No. of Offices	Office	Classification	Remark
8			
8	Total - Appointments		
32	Total - Public Service HR Audit		

Public Service Recourse, Redress & Retirement

No. of Offices	Office	Classification	Remark
1	Deputy CPO Public Service Recourse, Redress & Retirement	GMG SEG 4	
1	Director, Discipline & Retirement	GMG SEG 2	
1	Director of Appeals	GMG SEG 2	
2	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
7			
7	Total - Public Service Recourse, Redress & Retirement		

Corporate & Special Services

No. of Offices	Office	Classification	Remark
1	Director, Corporate & Special Services	GMG SEG 4	
1	Senior Secretary	OPS SS 3	
2	Administrator	GMG AM 1	
4			

Stenotype Service

No. of Offices	Office	Classification	Remark
1	Chief Stenotype Writer	OPS SW 3	
15	Senior Stenotype Writer	OPS SW 2	
2	Stenotype Writer	OPS SW 1	
18			
18	Total - Stenotype Service		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Services Commissions

Corporate & Special Services

Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management and Development	GMG SEG 3	
2	Senior Human Resource Officer	GMG SEG 1	
1	Human Resource Officer	GMG AM 4	
1	Administrative Assistant	GMG AM 2	
5			
5	Total - Human Resource Management & Development		

ICT & Records Management

No. of Offices	Office	Classification	Remark
1	Director, ICT & Records Management	MIS IT 6	
1	System/Database Administrator	MIS IT 5	
1	ICT Officer	MIS IT 4	
1	Technical Support Assistant	MIS IT 3	
1	Secretary 2	OPS SS 2	
5			

Main Registry

No. of Offices	Office	Classification	Remark
1	Registrar	PIDG RIM 4	
7	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
12			
17	Total - ICT & Records Management		

Procurement & Office Services

No. of Offices	Office	Classification	Remark
1	Procurement/Office Manager	GMG SEG 2	
2	Senior Administrator	GMG AM 4	
1	Customer Care Officer	GMG AM 1	
1	Telephone Operator	OPS TO 2	
1	Driver 1	LMO DR 1	
1	Messenger	LMO TS 3	
1	Senior Attendant	LMO TS 2	
3	Attendant	LMO TS 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Services Commissions

Corporate & Special Services

Procurement & Office Services

No. of Offices	Office	Classification	Remark
11			
11	Total - Procurement & Office Services		

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 3	
1	Management Accountant	FMG PA 1	
1	Financial Accountant	FMG AT 3	
1	Accounts Payable Officer	FMG AT 2	
1	Secretary 2	OPS SS 2	
5			
5	Total - Finance & Accounts		
60	Total - Corporate & Special Services		

Information Standards & Public Education

No. of Offices	Office	Classification	Remark
1	Deputy CPO, Information Standards & Public Education	GMG SEG 4	
1	Director, HR Development & Public Education	GMG SEG 3	
1	Director, Human Resource Policy & Standards	GMG SEG 3	
1	Human Resource Policy Analyst	GMG SEG 2	
2	Recruitment & Selection Specialist	GMG SEG 2	
3	Human Resource Information & Development Officer	GMG SEG 1	
2	Administrative Assistant	GMG AM 2	
1	Senior Secretary	OPS SS 3	
12			
12	Total - Information Standards & Public Education		

Police/Judicial Services

No. of Offices	Office	Classification	Remark
1	Secretary, Police/Judicial Services	GMG SEG 4	
1	Senior Human Resource Auditor	GMG SEG 3	
1	Assistant Secretary, Police/Judicial Services	GMG SEG 3	
1	Human Resource Auditor	GMG SEG 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of the Services Commissions

Police/Judicial Services

No. of Offices	Office	Classification	Remark
2	Administrator	GMG AM 3	
1	Administrative Secretary 1	OPS ADS 1	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
9			

9 Total - Police/Judicial Services

Local Government Services

No. of Offices	Office	Classification	Remark
1	Secretary, Local Government Services	GMG SEG 4	
1	Assistant Secretary, Local Government Services	GMG SEG 3	
1	Senior Human Resource Auditor	GMG SEG 3	
1	Human Resource Auditor	GMG SEG 2	
2	Administrator	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
1	Secretary 2	OPS SS 2	
8			

8 Total - Local Government Services

136 Total - Office of the Services Commissions

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

Prime Minister's Office

Central Administration

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Data Protection Officer	GMG SEG 3	New post(s) [# 76918] with effect from April 29, 2024.
1	Administrative Assistant	GMG SEG 1	
1	Executive Secretary 3	OPS SS 6	
1	Supernumerary Executive Secretary 3	OPS SS 6	
5	Executive Secretary 2	OPS SS 5	
4	Executive Secretary 1	OPS SS 4	
4	Senior Secretary	OPS SS 3	
3	Secretary 2	OPS SS 2	
1	Records Officer	PIDG RIM 2	

22

Planning & Evaluation

No. of Offices	Office	Classification	Remark
1	Director, Planning And Evaluation	GMG SEG 4	
1	Corporate Planning Analyst (Planning & Evaluation)	GMG SEG 2	

2

Information Communication & Technology

No. of Offices	Office	Classification	Remark
1	Manager, Information Systems	MIS IT 7	
1	Programmer/Analyst	MIS IT 5	
1	Systems Hardware Officer	MIS IT 4	
1	Technical Support Assistant	MIS IT 3	

4

Communications & Public Relations Unit

No. of Offices	Office	Classification	Remark
1	Executive Secretary	OPS SS 4	
1	Photographer	MCG AVT 3	

2

Chancery & Protocol

No. of Offices	Office	Classification	Remark
1	Chief of State Protocol	GMG SEG 5	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

Prime Minister's Office

Chancery & Protocol

No. of Offices	Office	Classification	Remark
1	Director, Ceremonials, Operations and Staff Administration	GMG SEG 3	
1	Director, State Protocol Programmes & Liaison Services	GMG SEG 2	
1	Director, Chancery & Protocol	GMG SEG 2	
1	Director, State Protocol Management & Logistics	GMG SEG 1	
1	Administrator, Civil Award Programme	GMG AM 4	
1	Executive Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	
8			

Regional Office

No. of Offices	Office	Classification	Remark
1	Programme/Project Manager	GMG SEG 3	
1	Administrative Assistant	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
1	Attendant	LMO TS 1	
4			

Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Audit Supervisor	FMG AS 4	
2	Senior Auditor	FMG AS 3	
6	Auditor	FMG AS 2	
1	Senior Secretary	OPS SS 3	
12			

Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Financial Systems Manager	FMG PA 2	
1	Project Accountant	FMG PA 2	
1	Financial Analyst	FMG PA 2	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

Prime Minister's Office

Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Project Accounts Assistant	FMG AT 1	
1	Secretary 2	OPS SS 2	
1	Records Officer	PIDG RIM 2	
9			

Accounts Payable & Payroll

No. of Offices	Office	Classification	Remark
1	Director, Expenditure Control and Accounts	FMG PA 3	
1	Supervisor, Payment	FMG PA 2	
2	Senior Payments Officer	FMG AT 3	
4	Payment Officer	FMG AT 2	
2	Accounting Clerk 2	FMG AC 2	
1	Collections Officer	FMG AC 2	
11			

Salaries Unit

No. of Offices	Office	Classification	Remark
1	Head, Payroll Unit	FMG PA 1	
2	Checking Officer, Payroll	FMG AT 3	
4	Payroll Officer	FMG AT 2	
7			

Management Accounts

No. of Offices	Office	Classification	Remark
1	Director	FMG PA 3	
1	Senior Budget Officer	FMG PA 2	
1	Senior Commitment Control Officer	FMG PA 1	
2	Budget Officer	FMG PA 1	
2	Commitment Control Officer	FMG AT 3	
7			

Final Accounts & Reporting

No. of Offices	Office	Classification	Remark
1	Director	FMG PA 2	
1	Senior, Final Accounts Officer	FMG PA 1	
2	Final Accounts Officer	FMG AT 3	
2	Assistant Final Accounts Officer	FMG AT 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

Prime Minister's Office

Finance & Accounts Division

Final Accounts & Reporting

No. of Offices	Office	Classification	Remark
6			

40 Total - Finance & Accounts Division

Finance & Accounts Division (Old)

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1			

Disbursement - Payments

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1			

Disbursement - Checking

No. of Offices	Office	Classification	Remark
1	Accounting Technician 1	FMG AT 1	
1			

3 Total - Finance & Accounts Division (Old)

Information Division

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Government Archivist	PIDG AR 7	
1	Senior Archivist	PIDG AR 6	
1	Senior Archivist Audio Visual	PIDG AR 6	
1	Senior Archivist	PIDG AR 6	
1	Policy Officer	GMG SEG 2	
1	Manager, Information System	MIS IT 4	
1	Conservation Supervisor	PIDG AR 5	
1	Audio Visual Records Analyst	PIDG AR 5	
1	Senior Records Management Analyst	PIDG AR 5	
1	Director 1	GMG SEG 1	
1	Facilities and Documentation Manager	GMG AM 4	
1	Senior Conservation Officer	PIDG AR 4	
1	Archives Restorer 3	PIDG AR 4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of the Prime Minister

Prime Minister's Office

Information Division

No. of Offices	Office	Classification	Remark
4	Records Management Analyst	PIDG AR 4	
1	Registrar	PIDG AR 4	
1	Assistant Archivist 2	PIDG AR 4	
2	Executive Secretary 1	OPS SS 4	
1	Executive Secretary 1	OPS SS 4	
1	Systems Administrator	MIS IT 3	Post(s) [# 56689] of Systems Administrator (MIS/IT 3) to be abolished when vacant. With effect from January 11, 2022, new appointments of any type barred.
1	Senior Audio Visual Technical Officer	MCG AVT 4	
1	Administrative Assistant	GMG AM 2	
1	Senior Secretary	OPS SS 3	
2	Senior Secretary	OPS SS 3	
1	Senior Photographer	MCG AVT 3	
2	Audio Visual Technical Officer	MCG AVT 3	
1	Secretary 2	OPS SS 2	
1	Photographer	MCG AVT 2	
2	Archives Restorer 2	PIDG AR 3	
2	Records Centre Clerk	PIDG AR 3	
3	Assistant Archivist	PIDG AR 3	
2	Conservation Assistant	PIDG AR 3	
5	Assistant Archivist 1	PIDG AR 3	
2	Archives Restorer 1	PIDG AR 2	
1	Driver/Messenger	LMO DR 1	
2	Office Attendant	LMO TS 2	
2	Office Attendant	LMO TS 2	
1	Security/Janitor	LMO TS 2	
2	Cleaner/Office Attendant	LMO TS 2	
3	Watchman	LMO TS 1	

61

Research & Media Relations Unit

No. of Offices	Office	Classification	Remark
2	Media Monitoring Officer	MCG IE 3	
2			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

Prime Minister's Office

Information Division

Access to Information Unit

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Communication/Public Education Manager	MCG IE 5	Post(s) [# 59138] of Communication/Public Education Manager (MCG/IE 5) transferred from the Ministry of Education Youth & Information, Information Division, Access to Information with effect from January 26, 2022.
1	Administrator	GMG AM 4	
1	Public Education Officer	MCG IE 3	
3	Media Monitoring Officer	MCG IE 3	
1	Executive Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	
9			

72 Total - Information Division

Administration & Special Services

No. of Offices	Office	Classification	Remark
1	Director, Administration and Special Services	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
3			

Documentation, Information & Access Services

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Procurement Manager	GMG SEG 1	
1	Librarian/Researcher	PIDG LB 2	
1	Registrar	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
9			

Property Management

No. of Offices	Office	Classification	Remark
1	Facilities Manager	GMG SEG 2	
1	Property Maintenance Officer	SOG ST 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

Prime Minister's Office

Administration & Special Services

Property Management

No. of Offices	Office	Classification	Remark
1	Assistant Property Maintenance Officer	SOG ST 3	
1	Caretaker/Machine Operator	LMO TS 3	
2	Gardener	LMO TS 2	
26	Landscape Attendant	LMO TS 1	
32			

Office Management Inventory

No. of Offices	Office	Classification	Remark
1	Office/Inventory Manager	GMG SEG 2	
1	Telephone Operator	OPS TO 1	
2	Attendant/Messenger	LMO TS 2	
1	Handyman	LMO TS 2	
12	Attendant	LMO TS 1	
1	Cleaner/Attendant	LMO TS 1	
18			

Upkeep of Prime Minister's Residence (Vale Royal)

No. of Offices	Office	Classification	Remark
1	House Manager	GMG AM 4	
1	Valet	LMO TS 4	
1	Senior Chef	LMO TS 4	
1	Housekeeper	LMO TS 4	
2	Butler	LMO TS 3	
3	Parlour Attendant	LMO TS 3	
2	House Maid	LMO TS 2	
1	Handyman	LMO TS 2	
12			

Transport/Fleet Management

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG AM 4	
1	Assistant Transport Officer	GMG AM 2	
3	Driver 1	LMO DR 1	
1	Driver	LMO DR 1	
6			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

Prime Minister's Office

Administration & Special Services

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 2, Public Procurement	GMG SEG 2	
1	Senior Public Procurement Officer	GMG SEG 1	
1	Public Procurement Officer	GMG AM 3	
1	Public Procurement Administrator	GMG AM 2	
4			

Procurement

No. of Offices	Office	Classification	Remark
1	Procurement Officer	GMG AM 3	
1	Assistant Procurement Officer	PIDG RIM 2	
1	Assistant Inventory Officer	PIDG RIM 2	
2	Storekeeper	PIDG RIM 2	
5			

Events Management

No. of Offices	Office	Classification	Remark
1	Director, Social Secretariat	GMG SEG 3	
1	Administrative Secretary 1	OPS ADS 1	
2			

Customer Relations

No. of Offices	Office	Classification	Remark
1	Customer Service Manager	GMG SEG 1	
2	Receptionist	PIDG RIM 2	
2	Telephone Operator	OPS TO 1	
5			

96 Total - Administration & Special Services

Human Resource Development & Management Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Mgmt. And Dev.	GMG SEG 5	
2	Director 3	GMG SEG 3	
5	Senior Human Resource Officer	GMG SEG 1	
1	Human Resource Officer 2	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

Prime Minister's Office

Human Resource Development & Management Division

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
1	Secretary 1	OPS SS 1	
17			

Organization & Development

No. of Offices	Office	Classification	Remark
1	Director 3	GMG SEG 3	
1	Senior Human Resource Officer	GMG SEG 1	
2			

Typing Pool

No. of Offices	Office	Classification	Remark
2	Secretary 2	OPS SS 2	
2			

21 Total - Human Resource Development & Management Division

Planning & Development Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Development Analyst	GMG SEG 3	
1	Administrative Assistant	GMG SEG 1	
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
6			

Business Development Policy Branch

No. of Offices	Office	Classification	Remark
1	Policy Analyst	GMG SEG 3	
1			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

Prime Minister's Office

Planning & Development Division

Development Planning Policy & Strategy Branch

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Director 4	GMG SEG 4	
1	Policy Officer	GMG SEG 1	
3			

Enterprise Risk Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Enterprise Risk Management	GMG SEG 4	
2	Enterprise Risk Management Analyst	GMG SEG 3	
3			

13 Total - Planning & Development Division

Infrastructure, Planning, Policy & Strategy

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Policy Officer	GMG SEG 1	
2			

2 Total - Infrastructure, Planning, Policy & Strategy

Development Division

No. of Offices	Office	Classification	Remark
1	Director 3	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
2			

2 Total - Development Division

Information & Telecommunication Department

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1			
1	Total - Information & Telecommunication Department		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

Prime Minister's Office

National Registration Unit

No. of Offices	Office	Classification	Remark
1	Director, National Registration Unit	MIS IT 8	
1	Director, Information System	MIS IT 6	
1	Operations Manager	GMG SEG 2	
1	Senior Programmer/System Administrator	MIS IT 4	
1	Public Relations Officer	MCG IE 4	
3	Information & Education (Field) Officer	MCG IE 3	
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Data Entry Technician	MIS IT 1	
1	Secretary 1	OPS SS 1	
1	Driver 1	LMO DR 1	

13

13 Total - National Registration Unit

Communications & Public Affairs

No. of Offices	Office	Classification	Remark
1	Director, Communications & Public Affairs	GMG SEG 4	
1	Manager, Communications & Public Affairs	MCG IE 6	
1	Information Officer	MCG IE 4	

3

Media Monitoring & Research

No. of Offices	Office	Classification	Remark
1	Manager, Media Monitoring & Research	MCG IE 6	

1

Website & Social Media Unit

No. of Offices	Office	Classification	Remark
1	Manager, Webmaster & Social Media	MCG IE 6	
1	Social Media Officer	MCG IE 4	

2

Public Relations, Special Projects & Community Outreach

No. of Offices	Office	Classification	Remark
1	Manager, PR, Special Projects & Comm. Outreach	MCG IE 6	

1

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

Prime Minister's Office

Communications & Public Affairs

7 Total - Communications & Public Affairs

324 Total - Prime Minister's Office

Department of Local Government

Posts from the former Ministry of Local Government & Works

General Administration

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	Post(s) [# 24205] of Senior Legal Officer (JLG/LO 4) to be abolished when vacant. With effect from September 1, 2015, new appointments of any type barred.
1	Administrative Assistant	GMG SEG 1	Post(s) [# 24207] of Administrative Assistant (GMG/SEG 1) to be abolished when vacant. With effect from September 1, 2015, new appointments of any type barred.
2	Executive Secretary 2	OPS SS 5	Two (2) post(s) [#s 24209-10] of Executive Secretary 2 (OPS/SS 5) to be abolished when vacant. With effect from September 1, 2015, new appointments of any type barred.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 24215] of Executive Secretary 1 (OPS/SS 4) to be abolished when vacant. With effect from September 1, 2015, new appointments of any type barred.
1	Senior Secretary	OPS SS 3	Post(s) [# 24216] of Senior Secretary (OPS/SS 3) to be abolished when vacant. With effect from September 1, 2015, new appointments of any type barred.

6

Former Local Government & Sports

No. of Offices	Office	Classification	Remark
1	Director 2	SMG 2	Post(s) [# 27200] of Director 2 (SMG 2) to be abolished when vacant. With effect from March 7, 2016, new appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

Department of Local Government

Posts from the former Ministry of Local Government & Works

Former Local Government & Sports

No. of Offices	Office	Classification	Remark
1	Executive Secretary 2	OPS SS 6	Post(s) [# 27208] of Executive Secretary 2 (OPS/SS 6) to be abolished when vacant. With effect from March 7, 2016, new appointments of any type barred.

2

8 Total - Posts from the former Ministry of Local Government & Works

8 Total - Department of Local Government

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	
1	Assistant Attorney General	JLG LO 4	
1	Assistant Crown Counsel	JLG LO 2	
1	Administrative Assistant	GMG AM 4	

4

4 Total - Legal Services Unit

Cyber Incident Response Team Division

No. of Offices	Office	Classification	Remark
1	Director, Cyber Incident Response Team	MIS IT 9	Post(s) [# 71163] of Director, Cyber Incident Response Team (MIS/IT 9) transferred from Ministry of Science, Energy and Technology, Cyber Incident Response Team Division with effect from August 28, 2023.
1	Information Systems Security Specialist	MIS IT 7	Post(s) [# 71164] of Information Systems Security Specialist (MIS/IT 7) transferred from Ministry of Science, Energy and Technology, Cyber Incident Response Team Division with effect from August 28, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Prime Minister

Cyber Incident Response Team Division

No. of Offices	Office	Classification	Remark
1	Cyber Incident Specialist	MIS IT 7	Post(s) [# 71165] of Cyber Incident Specialist (MIS/IT 7) transferred from Ministry of Science, Energy and Technology, Cyber Incident Response Team Division with effect from August 28, 2023.
1	Cyber Analyst/Researcher	MIS IT 7	Post(s) [# 71166] of Cyber Analyst/Researcher (MIS/IT 7) transferred from Ministry of Science, Energy and Technology, Cyber Incident Response Team Division with effect from August 28, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 71167] of Administrative Assistant (GMG/AM 3) transferred from Ministry of Science, Energy and Technology, Cyber Incident Response Team Division with effect from August 28, 2023.

5

5 Total - Cyber Incident Response Team Division

Information, Communication & Technology Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	Post(s) [# 64022] of Chief Technical Director (GMG/CTD 1) transferred from Ministry of Science, Energy and Technology, Information, Communication & Technology Division with effect from May 24, 2023.
1	Director 4	GMG SEG 4	Post(s) [# 51226] of Director 4 (GMG/SEG 4) transferred from Ministry of Science, Energy and Technology, Information, Communication & Technology Division with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of the Prime Minister

Information, Communication & Technology Division

No. of Offices	Office	Classification	Remark
1	Director, Post and Telecommunications	GMG SEG 3	Post(s) [# 9014] of Director, Post and Telecommunications (GMG/SEG 3) transferred from Ministry of Science, Energy and Technology, Information, Communication & Technology Division, Post and Telecommunications with effect from May 24, 2023.
1	Executive Assistant	GMG SEG 1	Post(s) [# 9008] of Executive Assistant (GMG/SEG 1) transferred from Ministry of Science, Energy and Technology, Information, Communication & Technology Division with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 53743] of Senior Secretary (OPS/SS 3) transferred from Ministry of Science, Energy and Technology, Information, Communication & Technology Division with effect from May 24, 2023.
1	Secretary 1	OPS SS 1	Post(s) [# 8983] of Secretary 1 (OPS/SS 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred; Post(s) of Secretary 1 (OPS/SS 1) transferred from Ministry of Science, Energy and Technology, Energy Division, Electricity with effect from May 24, 2023.
6			
6	Total - Information, Communication & Technology Division		
347	Total - Office of the Prime Minister		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

The Office of the Cabinet

Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary/Cabinet Secretary	GMG EMG 2	Post(s) [# 539] of Permanent Secretary/Cabinet Secretary (GMG/EMG 1) upgraded with effect from April 1, 2022.
1	Senior Assistant Attorney General	JLG LO 5	
1	Assistant Attorney General	JLG LO 4	Post(s) [# 62846] of Assistant Attorney General (JLO/LO 4) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Executive Assistant to the Cabinet Secretary	GMG SEG 4	
1	Crown Counsel	JLG LO 3	
2	Policy Analyst	GMG SEG 2	
1	Administrative Assistant	GMG AM 4	
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
10			

10 Total - Executive Office

Cabinet Support and Policy Division (CSPD)

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Executive Secretary 1	OPS SS 4	
2			

Policy Analysis & Review Unit (PARU)

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
3	Chief Policy Analyst	GMG SEG 4	
3	Senior Policy Analyst	GMG SEG 3	
1	Senior Secretary	OPS SS 3	

8

8 Total - Policy Analysis & Review Unit (PARU)

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

The Office of the Cabinet

Cabinet Support and Policy Division (CSPD)

Cabinet Recording Secretariat (CRS)

No. of Offices	Office	Classification	Remark
1	Director, Recording Secretariat	GMG SEG 4	Post(s) [# 550] of Director, Recording Secretariat (GMG/SEG 3) upgraded with effect from October 9, 2023.
2	Senior Coordinator	GMG SEG 3	Two (2) post(s) [#s 551 & 53716] of Assistant Co-ordinator (GMG/SEG 1) retitled and upgraded with effect from October 9, 2023.
5	Coordinator	GMG SEG 2	Five (5) post(s) [#s 553-4, 557, 53721 & 68764] of Cabinet Recording Secretariat Officer (GMG/SEG 1) retitled and upgraded with effect from October 9, 2023.
1	Cabinet Recording Secretariat Officer	GMG SEG 1	

9

9 Total - Cabinet Recording Secretariat (CRS)

19 Total - Cabinet Support and Policy Division (CSPD)

Performance Management & Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Performance Management and Evaluation	GMG CTD 1	
4	Senior Performance Analyst	GMG SEG 4	
1	Senior Evaluation and Research Officer	GMG SEG 4	
4	Performance Analyst	GMG SEG 3	
1	Statistician	SOG ST 7	
1	Administrative Assistant	GMG AM 3	

12

12 Total - Performance Management & Evaluation Branch

Public Sector Modernisation Division

Modernisation Programme Implementation Unit

No. of Offices	Office	Classification	Remark
1	Modernisation Officer	GMG SEG 2	
1	Customer Service Officer	GMG SEG 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

The Office of the Cabinet

Public Sector Modernisation Division

Modernisation Programme Implementation Unit

No. of Offices	Office	Classification	Remark
2			
2	Total - Modernisation Programme Implementation Unit		
2	Total - Public Sector Modernisation Division		

Corporate Affairs Division

No. of Offices	Office	Classification	Remark
1	Principal Director, Corporate Affairs	GMG SEG 6	Post(s) [# 60949] of Senior Director, Corporate Affairs (GMG/SEG 6) retitled with effect from February 20, 2023.
1	Director, Change Management & Communication	GMG SEG 4	
1	Administrative Manager	GMG SEG 1	
1	Administrative Assistant	GMG AM 3	
1	Receptionist	PIDG RIM 2	
1	Driver 2	LMO DR 2	
1	Driver	LMO DR 2	
1	Driver 1	LMO DR 1	
2	Attendant	LMO TS 2	
1	Delivery Clerk	LMO TS 2	
2	Attendant	LMO TS 1	
13			

Corporate Planning Unit

No. of Offices	Office	Classification	Remark
1	Corporate Planner	GMG SEG 3	
1			
1	Total - Corporate Planning Unit		

Information Access Service Unit

No. of Offices	Office	Classification	Remark
1	Director, Documentation, Information & Access Services	GMG SEG 3	
1	Access Officer	GMG SEG 1	
1	Records Manager	PIDG AR 4	
3			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

The Office of the Cabinet

Corporate Affairs Division

Information Access Service Unit

3 Total - Information Access Service Unit

Information Communication and Technology Unit

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1	Senior Systems Programmer/Analyst	MIS IT 6	
1	System/Database Administrator	MIS IT 5	
1	Systems Hardware Technician	MIS IT 3	
4			

Secretarial Support

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
1			

5 Total - Information Communication and Technology Unit

22 Total - Corporate Affairs Division

Office of the National Security Advisor

No. of Offices	Office	Classification	Remark
1	National Security Advisor	GMG CTD 1	
1	Principal Director, Policy Development & Governance	GMG SEG 6	
1	Director, Monitoring & Research	GMG SEG 4	
1	Intelligence Officer, International & Regional Relations	GMG SEG 4	
1	Senior Intelligence Director, Security & Intelligence	GMG SEG 4	
1	Research Analyst	GMG SEG 3	
1	Communication Specialist	MCG IE 6	
1	Executive Secretary 1	OPS SS 4	
1	Administrator	GMG AM 2	
1	Driver 1	LMO DR 1	
10			

10 Total - Office of the National Security Advisor

75 Total - The Office of the Cabinet

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Executive Management

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Director General	GMG EMG 1	Post(s) [# 62842] of Director General (GMG/EMG 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Executive Management with effect from January 11, 2022.
1	Senior Technical Coordinator	GMG SEG 3	
1	Data Protection Officer	GMG SEG 3	New post(s) [# 76221] with effect from November 20, 2023.
1	Executive Assistant	GMG SEG 1	
1	Executive Assistant	GMG SEG 1	Post(s) [# 72696] of Executive Assistant (GMG/SEG 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Executive Management with effect from November 6, 2023.
1	Executive Secretary	OPS SS 5	Post(s) [# 72698] of Executive Secretary (OPS/SS 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Executive Management with effect from November 6, 2023.
1	Executive Secretary	OPS SS 5	Post(s) [# 72697] of Executive Secretary (OPS/SS 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Executive Management with effect from January 11, 2022.
3	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 2	OPS SS 5	Post(s) [# 50931] of Executive Secretary 2 (OPS/SS 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Executive Management with effect from January 11, 2022.
2	Executive Secretary 1	OPS SS 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Executive Management

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	Post(s) [# 50917] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Executive Management with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	
1	Senior Secretary	OPS SS 3	Post(s) [# 72699] of Senior Secretary (OPS/SS 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Executive Management with effect from November 6, 2023.

17

National Spatial Data Management Branch

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	Post(s) [# 442] of Principal Director (GMG/SEG 6) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, National Spatial Data Management Division with effect from January 11, 2022.
1	GIS Infrastructure Manager	MIS IT 7	Post(s) [# 443] of GIS Infrastructure Manager (MIS/IT 7) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, National Spatial Data Management Division with effect from January 11, 2022.
1	GIS Project Manager	GMG SEG 3	Post(s) [# 59180] of GIS Project Manager (GMG/SEG 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, National Spatial Data Management Division with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Executive Management

National Spatial Data Management Branch

No. of Offices	Office	Classification	Remark
1	Senior GIS Manager/Trainer	GMG SEG 3	Post(s) [# 54463] of Senior GIS Manager/Trainer (GMG/SEG 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, National Spatial Data Management Division with effect from January 11, 2022.
1	Senior Spatial Data Analyst	MIS IT 6	Post(s) [# 12544] of Senior Spatial Data Analyst (MIS/IT 6) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, National Spatial Data Management Division with effect from January 11, 2022.
1	GISSEP Manager/Assistant Trainer	GMG SEG 2	Post(s) [# 12431] of GISSEP Trainer/Manager (GMG/SEG 2) retitled and transferred from National Spatial Data Management Division with effect from January 11, 2022.
1	GIS System Administrator	MIS IT 5	Post(s) [# 12373] of GIS System Administrator (MIS/IT 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, National Spatial Data Management Division with effect from January 11, 2022.
1	Spatial Data Analyst	MIS IT 5	Post(s) [# 54311] of Spatial Data Analyst (MIS/IT 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, National Spatial Data Management Division with effect from January 11, 2022.
1	Administrator	GMG AM 3	Post(s) [# 54480] of Administrator (GMG/AM 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, National Spatial Data Management Division with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Executive Management

National Spatial Data Management Branch

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	Post(s) [# 444] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, National Spatial Data Management Division with effect from January 11, 2022.
1	Senior Office Attendant	LMO TS 2	Post(s) [# 12715] of Senior Office Attendant (LMO/TS 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, National Spatial Data Management Division with effect from January 11, 2022.

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11 Total - National Spatial Data Management Branch

Climate Change Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Climate Change	GMG SEG 6	Post(s) [# 56435] of Principal Director, Climate Change (GMG/SEG 6) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Climate Change Division with effect from January 11, 2022.
1	Research & Development Officer	SOG ST 8	Post(s) [# 68927] of Research & Development Officer (SOG/ST 8) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Climate Change Division with effect from January 11, 2022.
1	Senior Technical Officer (Mitigation)	GMG SEG 4	Post(s) [# 12709] of Senior Technical Officer (Mitigation) (GMG/SEG 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Climate Change Division with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Executive Management

Climate Change Branch

No. of Offices	Office	Classification	Remark
1	Senior Technical Officer (Adaption)	GMG SEG 4	Post(s) [# 12710] of Senior Technical Officer (Adaption) (GMG/SEG 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Climate Change Division with effect from January 11, 2022.
1	Programme Coordination, Monitoring & Evaluation Officer	GMG SEG 4	Post(s) [# 68926] of Programme Coordination, Monitoring & Evaluation Officer (GMG/SEG 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Climate Change Division with effect from January 11, 2022.
1	Education & Outreach Officer	MCG IE 5	Post(s) [# 68928] of Education & Outreach Officer (MCG/IE 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Climate Change Division with effect from January 11, 2022.
1	Administrator	GMG AM 3	Post(s) of [# 68929] of Administrator (GMG/AM 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Climate Change Division with effect from January 11, 2022.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 12416] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Climate Change Division with effect from January 11, 2022.

8

8 Total - Climate Change Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Executive Management

Meteorological Services Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Meteorological Services	GMG SEG 6	Post(s) [# 9185] of Principal Director, Meteorological Services (GMG/SEG 6) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
2	Meteorologist 4	SOG ST 8	Two (2) post(s) [#s 9187-8] of Meteorologist 4 (SOG/ST 8) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
3	Meteorologist 3	SOG ST 7	Three (3) post(s) [#s 9189-91] of Meteorologist 3 (SOG/ST 7) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
4	Meteorologist 2	SOG ST 6	Four (4) post(s) [#s 9192-5] of Meteorologist 2 (SOG/ST 6) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
1	Meteorological Instruments & Equipment Specialist	SOG ST 6	Post(s) [# 9200] of Meteorological Instruments & Equipment Specialist (SOG/ST 6) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
1	Manager, Support Services	GMG SEG 1	Post(s) [# 9186] of Manager, Support Services (GMG/SEG 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Executive Management

Meteorological Services Branch

No. of Offices	Office	Classification			Remark
4	Meteorologist 1	SOG	ST	5	Four (4) post(s) [#s 9196-99] of Meteorologist 1 (SOG/ST 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
10	Senior Meteorological Technician	SOG	ST	5	Ten (10) post(s) [#s 9201-10] of Senior Meteorological Technician (SOG/ST 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
1	Meteorological Technician 2	SOG	ST	4	Post(s) [# 9220] of Meteorological Technician 2 (SOG/ST 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change with effect from January 11, 2022.
10	Meteorological Technician 2	SOG	ST	4	Ten (10) post(s) [#s 9211-19 & 9221] of Meteorological Technician 2 (SOG/ST 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
1	Executive Secretary 1	OPS	SS	4	Post(s) [# 9241] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
18	Meteorological Technician 1	SOG	ST	3	Eighteen (18) post(s) [#s 9222-39] of Meteorological Technician 1 (SOG/ST 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Executive Management

Meteorological Services Branch

No. of Offices	Office	Classification			Remark
1	Accounting Technician 2	FMG	AT	2	Post(s) [# 9240] of Accounting Technician 2 (FMG/AT 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
1	Accounting Technician 1	FMG	AT	1	Post(s) [# 9244] of Accounting Technician 1 (FMG/AT 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
2	Accounting Clerk 2	FMG	AC	2	Two (2) post(s) [#s 9245-6] of Accounting Clerk 2 (FMG/AC 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
1	Secretary 2	OPS	SS	2	Post(s) [# 9242] of Secretary 2 (OPS/SS 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
1	Secretary 1	OPS	SS	1	Post(s) [# 9243] of Secretary 1 (OPS/SS 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
1	Driver 2	LMO	DR	2	Post(s) [# 9248] of Driver 2 (LMO/DR 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Executive Management

Meteorological Services Branch

No. of Offices	Office	Classification	Remark
1	Driver 1	LMO DR 1	Post(s) [# 12388] of Driver 1 (LMO/DR 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
1	Attendant	LMO TS 2	Post(s) [# 9250] of Attendant (LMO/TS 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
1	Caretaker/Watchman	LMO TS 2	Post(s) [# 9252] of Caretaker/Watchman (LMO/TS 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
1	Attendant	LMO TS 1	Post(s) [# 9249] of Attendant (LMO/TS 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.
1	Messenger	LMO TS 1	Post(s) [# 9251] of Messenger (LMO/TS 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.

68

68 Total - Meteorological Services Branch

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Manager, Customer Service	GMG SEG 2	New post(s) [# 73820] with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Executive Management

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Senior Customer Service Officer	GMG AM 3	Post(s) [# 56428] of Customer Service Officer (GMG/AM 1) retitled, upgraded and transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Social Services Section with effect from January 11, 2022.
1	Senior Customer Service Officer	GMG AM 3	Post(s) [# 56427] of Senior Customer Service Officer (GMG/AM 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Social Services Section with effect from January 11, 2022.
1	Senior Customer Service Officer	GMG AM 3	Post(s) [# 60956] of Customer Service Officer (GMG/AM 1) retitled, upgraded and transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Rent Services Section with effect from January 11, 2022.
1	Customer Care Assistant	GMG AM 1	Post(s) [# 12385] of Telephone Operator (OPS/TO 2) retitled, reclassified and transferred from Corporate Services Division, Administration & Asset Management with effect from January 11, 2022.
1	Customer Care Assistant	GMG AM 1	Post(s) [# 9278] of Telephone Operator/Receptionist (OPS/TO 2) retitled, reclassified and transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Meteorological Services Division with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Executive Management

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Customer Care Assistant	GMG AM 1	Post(s) [# 12384] of Telephone Operator (OPS/TO 1) retitled, reclassified and transferred from Corporate Services Division, Administration & Asset Management with effect from January 11, 2022.
1	Customer Care Assistant	GMG AM 1	Post(s) [# 50787] of Telephone Operator (OPS/TO 1) retitled, reclassified and transferred from Corporate Services Division, Facilities and Property Management Branch, Administration & Asset Management Unit with effect from January 11, 2022.

8

8 Total - Customer Service Branch

112 Total - Executive Management

Finance and Accounts Division

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Director, Finance & Accounts	FMG PA 3	
1	Financial Systems Manager	FMG PA 2	
1	Projects/Utilities Officer	FMG PA 1	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	

6

Accounts Payable

No. of Offices	Office	Classification	Remark
1	Accounts Payable Manager	FMG PA 2	
1	Senior Checking Officer	FMG PA 1	
1	Senior Payments Officer	FMG PA 1	
1	Checking Officer	FMG AT 3	
1	Payments Officer 2	FMG AT 3	
2	Payments Officer 1	FMG AT 2	
1	Collections Officer	FMG AT 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Finance and Accounts Division

Finance & Accounts

Accounts Payable

No. of Offices	Office	Classification	Remark
8			
Payroll			

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 2	
1	Senior Payroll Officer	FMG AT 3	
2	Payroll Officer	FMG AT 2	
1	Assistant Payroll Officer	FMG AT 1	
5			
19	Total - Finance & Accounts		

Management Accounts

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 3	
1			

Management Accounts (Recurrent)

No. of Offices	Office	Classification	Remark
1	Director, Management Accountant (Recurrent)	FMG PA 2	
1	Senior Commitment Officer	FMG PA 1	
1	Commitment Control Officer	FMG AT 3	
3			

Management Accounts (Capital)

No. of Offices	Office	Classification	Remark
1	Management Accountant (Capital)	FMG PA 2	
1			
5	Total - Management Accounts		

Final Accounts & Reporting

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 3	
1			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Finance and Accounts Division

Final Accounts & Reporting

Final Accounts

No. of Offices	Office	Classification	Remark
1	Senior Final Accountant	FMG PA 1	
1	Final Accountant	FMG AT 3	
1	Journal Officer	FMG AT 1	
3			

Bank Reconciliation

No. of Offices	Office	Classification	Remark
1	Bank Reconciliation Officer	FMG AT 2	
1			

5 Total - Final Accounts & Reporting

Housing Fund Accounts

No. of Offices	Office	Classification	Remark
1	Director, Housing Fund Account	FMG PA 3	Post(s) [# 12437] of Director, Housing Fund Account (FMG/PA 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Fund Accounts Branch with effect from January 11, 2022.
1	Director, Budget and Finance	FMG PA 2	Post(s) [# 58743] of Director, Budget and Finance (FMG/PA 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Fund Accounts Branch with effect from January 11, 2022.
1	Financial Controller	FMG AT 3	Post(s) [# 58747] of Financial Controller (FMG/AT 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Fund Accounts Branch with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Finance and Accounts Division

Housing Fund Accounts

No. of Offices	Office	Classification			Remark
1	Manager, Mortgage and Accounts Receivable	FMG	AT	3	Post(s) [# 58745] of Manager, Mortgage and Accounts Receivable (FMG/AT 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Fund Accounts Branch with effect from January 11, 2022.
1	Financial Controller - Payments	FMG	AT	3	Post(s) [# 58679] of Financial Controller - Payments (FMG/AT 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Fund Accounts Branch with effect from January 11, 2022.
1	Senior Secretary	OPS	SS	3	Post(s) [# 56857] of Senior Secretary (OPS/SS 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Fund Accounts Branch with effect from January 11, 2022.
1	Commitment Control Officer	FMG	AT	2	Post(s) [# 58744] of Commitment Control Officer (FMG/AT 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Fund Accounts Branch with effect from January 11, 2022.
1	Accounting Technician 2	FMG	AT	2	Post(s) [# 58680] of Accounting Technician 2 (FMG/AT 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Fund Accounts Branch with effect from January 11, 2022.
1	Bank Reconciliation Officer	FMG	AT	2	New post(s) [# 76209] with effect from November 6, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Finance and Accounts Division

Housing Fund Accounts

No. of Offices	Office	Classification	Remark
2	Mortgage Officer	FMG AT 1	Two (2) post(s) [#s 58746 & 71694] of Mortgage Officer (FMG/AT 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Fund Accounts Branch with effect from January 11, 2022.
1	Records Officer 2	PIDG RIM 3	
2	Accounting Clerk 2	FMG AC 2	Two (2) post(s) [#s 12447-48] of Accounting Clerk 2 (FMG/AC 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Fund Accounts Branch with effect from January 11, 2022.

14

14 Total - Housing Fund Accounts

43 Total - Finance and Accounts Division

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	
1			
1	Total - Legal Services Unit		

Legal Services Division

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	Post(s) [# 72852] of Senior Assistant Attorney General (JLG/LO 5) transferred from Legal Services Unit with effect from January 11, 2022.
1	Assistant Attorney General	JLG LO 4	Post(s) [# 12717] of Assistant Attorney General (JLG/LO 4) transferred from Legal Services Unit with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Legal Services Division

No. of Offices	Office	Classification			Remark
3	Crown Counsel	JLG	LO	3	Three (3) post(s) [s 72853, 12718 & 12720] of Crown Counsel (JLG/LO 3) transferred from Legal Services Unit with effect from January 11, 2022.
3	Assistant Crown Counsel	JLG	LO	2	Three (3) post(s) [s 12719, 12721 & 64377] of Assistant Crown Counsel (JLG/LO 2) transferred from Legal Services Unit with effect from January 11, 2022.
2	Administrative Assistant	GMG	AM	4	Two (2) post(s) [s 72854 & 72858] of Administrative Assistant (GMG/AM 4) transferred from Legal Services Unit with effect from January 11, 2022.
3	Senior Paralegal Officer	PLG	TR	6	Three (3) post(s) [s 12722-4] of Senior Paralegal Officer (PLG/TR 6) transferred from Legal Services Unit with effect from January 11, 2022.
1	Senior Secretary	OPS	SS	3	Post(s) [s 12731] of Senior Secretary (OPS/SS 3) transferred from Legal Services Unit with effect from January 11, 2022. Post(s) to be abolished when vacant. With effect from January 11, 2022, new appointments of any type to the post(s) is barred.
1	Paralegal Officer	PLG	TR	5	Post(s) [s 72857] of Paralegal Officer (PLG/TR 5) transferred from Legal Services Unit with effect from January 11, 2022.
1	Paralegal Assistant	PLG	TR	3	Post(s) [s 12726] of Paralegal Assistant (PLG/TR 3) transferred from Legal Services Unit with effect from January 11, 2022.
1	Paralegal Officer	PLG	LS	4	Post(s) [s 72855] of Paralegal Officer (PLG/LS 4) transferred from Legal Services Unit with effect from January 11, 2022.
1	Paralegal Officer 1	PLG	LS	4	Post(s) [s 50023] of Paralegal Officer 1 (PLG/LS 4) transferred from Legal Services Unit with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Legal Services Division

No. of Offices	Office	Classification	Remark
2	Secretary 2	OPS SS 2	Two (2) post(s) [s 12732 & 12735] of Secretary 2 (OPS/SS 2) transferred from Legal Services Unit with effect from January 11, 2022; Post(s) to be abolished when vacant. With effect from January 11, 2022, new appointments of any type to post(s) is barred.

20

20 Total - Legal Services Division

Internal Audit Division

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Audit Manager	FMG AS 4	Two (2) new post(s) [s 76378-9] with effect from April 2, 2024.
2	Senior Auditor	FMG AS 3	
3	Auditor	FMG AS 2	
1	Auditor	FMG AS 2	New post(s) [s 73819] with effect from January 11, 2022.
1	Administrative Assistant	GMG AM 3	Post(s) [s 12486] of Secretary 2 (OPS/SS 2) retitled and reclassified with effect from April 2, 2024.

10

10 Total - Internal Audit Division

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Director, Corporate Services	GMG SEG 6	
1	Administrator	GMG AM 4	
2			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Corporate Services Division

Public Relations and Communication

No. of Offices	Office	Classification			Remark
1	Director, Corporate Communications & Public Relations	MCG	IE	6	Post(s) [# 73289] of Director, Corporate Communications & Public Relations (MCG/IE 5) upgraded with effect from January 11, 2022.
1	Public Relations & Communications Manager	MCG	IE	5	Post(s) [# 50721] of Public Relations & Communications Manager (MCG/IE 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Public Relations and Communications Division with effect from January 11, 2022.
1	Communications and Media Specialist	MCG	IE	4	Post(s) [# 13328] of Communications Officer (MCG/IE 3) retitled and upgraded with effect from January 11, 2022.
1	Public Relations Officer	MCG	IE	3	Post(s) [# 72094] of Communications and Public Relations Officer (MCG/IE 3) retitled and transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change Public Relations and Communications Division with effect from January 11, 2022.
1	Administrative Assistant	GMG	AM	3	
1	Senior Secretary	OPS	SS	3	Post(s) [# 12712] of Senior Secretary (OPS/SS 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Public Relations and Communications Division with effect from November 6, 2023.

6

6 Total - Public Relations and Communication

Human Resource Management & Development

No. of Offices	Office	Classification			Remark
1	Senior Director, Human Resource Mgmt. & Dev.	GMG	SEG	4	
1	Director, Human Resource Development	GMG	SEG	3	
1	Director, Human Resource Management	GMG	SEG	3	
1	Director, Organization Development	GMG	SEG	3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Corporate Services Division

Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations, Occupational Health & Safety	GMG SEG 3	
1	Senior Human Resource Officer	GMG SEG 2	
1	Senior Human Resource Development Officer	GMG SEG 1	
1	Director, Performance Management & Appraisal	GMG SEG 1	
1	Human Resource Officer	GMG AM 4	Post(s) [# 64051] of Liaison Administrative Officer (Housing) (GMG/AM 4) retitled and transferred from Policy, Planning, Monitoring & Evaluation Division, Technical Services, Projects & Housing Branch, Housing Management - Squatter Management with effect from January 11, 2022.
2	Human Resource Officer	GMG AM 4	
1	Human Resource Management & Information Systems Officer	GMG AM 3	
1	Administrator	GMG AM 2	
2	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
2	Records Officer 1	PIDG RIM 2	
1	Secretary 1	OPS SS 1	

19

19 Total - Human Resource Management & Development

Information & Communication Technology

No. of Offices	Office	Classification	Remark
1	Director, Information & Communications Technology	MIS IT 7	
1	System Development & Programming Manager	MIS IT 6	
1	Network Communications & Security Specialist	MIS IT 5	
1	Web Developer/Programmer	MIS IT 5	
1	Systems Administrator	MIS IT 5	
1	Database Administrator	MIS IT 5	
3	Help Desk Officer	MIS IT 4	
1	Administrative Assistant	GMG AM 2	

10

10 Total - Information & Communication Technology

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Corporate Services Division

Administration & Asset Management

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG SEG 1	
1			

Housing Management- Rent Services

No. of Offices	Office	Classification	Remark
1	Office Attendant/Messenger	LMO TS 2	
1			

Technical Services- Housing

No. of Offices	Office	Classification	Remark
6	Attendant	LMO TS 1	
6			

8 Total - Administration & Asset Management

Documentation/Information & Access Services

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Librarian	PIDG LB 3	
1	Records & Information Administrator	PIDG RIM 5	
1	Librarian 1	PIDG LB 1	
1	Senior Secretary	OPS SS 3	
2	Records Officer 2	PIDG RIM 3	
5	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
1	Records Clerk	PIDG RIM 1	Post(s) [# 12468] of Records Clerk (PIDG/RIM 1) transferred from Ministry of Transport & Mining, Corporate Services, Documentation/Information & Access Services with effect from January 11, 2022.
14			

Registry Unit

No. of Offices	Office	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Corporate Services Division

Documentation/Information & Access Services

Registry Unit

No. of Offices	Office	Classification	Remark
3			

17 Total - Documentation/Information & Access Services

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 3, Public Procurement	GMG SEG 3	
1	Senior Public Procurement Officer	GMG SEG 1	
1	Public Procurement Officer	GMG AM 3	
1	Public Procurement Officer	GMG AM 3	Post(s) [# 73117] of Administrative Assistant (GMG/AM 3) retitled and transferred from Strategic Planning Performance Monitoring Evaluation and Risk Management Branch with effect from January 11, 2022.
1	Public Procurement Administrator	GMG AM 2	
1	Public Procurement Clerk	PIDG RIM 1	
6			

6 Total - Public Procurement Branch

Facilities and Property Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Facilities & Property Management	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
2			

Transport, Security & Emergency Management Unit

No. of Offices	Office	Classification	Remark
1	Director, Transport Security & Emergency Management	GMG SEG 2	
1	Transport & Security Manager	GMG AM 4	
1	Driver 2	LMO DR 2	
4	Driver 1	LMO DR 1	
1	Driver	LMO DR 1	
1	Messenger	LMO TS 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Corporate Services Division

Facilities and Property Management Branch

Transport, Security & Emergency Management Unit

No. of Offices	Office	Classification	Remark
9			

Property Management Unit

No. of Offices	Office	Classification	Remark
1	Director, Property Management	GMG SEG 2	
1			

Asset and Inventory Unit

No. of Offices	Office	Classification	Remark
1	Asset and Inventory Manager	GMG SEG 1	
1			

Office Management Unit

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	
1			

Administration & Asset Management Unit

No. of Offices	Office	Classification	Remark
1	Director, Administration & Asset Management	GMG SEG 2	
1	Procurement Officer	GMG AM 3	
1	Administrator	GMG AM 3	
1	Records Officer	PIDG RIM 2	
1	Senior Attendant	LMO TS 2	
2	Office Attendant	LMO TS 2	
1	Machine Operator	LMO TS 2	
8	Attendant	LMO TS 1	
1	Gardener	LMO TS 1	

17

31 Total - Facilities and Property Management Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Corporate Services Division

Strategic Planning, Performance Monitoring, Evaluation and Risk Management Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Planning, Performance Monitoring, Evaluation and Risk Management	GMG SEG 5	Post(s) [# 12746] of Senior Director, Strategic Planning and Evaluation, Performance Monitoring and Modernization (GMG/SEG 5) retitled and transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Strategic Planning, Performance Monitoring Evaluation and Modernization Branch with effect from January 11, 2022; Post(s) of Senior Director, Strategic Planning, Performance Monitoring, Evaluation and Risk Management (GMG/SEG 5) transferred from Corporate Services Division, Strategic, Planning, Performance Monitoring Evaluation and Risk Management Branch with effect from November 6, 2023.
1	Administrator	GMG AM 3	Post(s) [# 12469] of Administrator (GMG/AM 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Strategic Planning, Performance Monitoring Evaluation and Modernization Branch with effect from January 11, 2022; Post(s) of Administrator (GMG/AM 3) transferred from Corporate Services Division, Strategic, Planning, Performance Monitoring Evaluation and Risk Management Branch with effect from November 6, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Corporate Services Division

Strategic Planning, Performance Monitoring, Evaluation and Risk Management Branch

Enterprise Risk Management Unit

No. of Offices	Office	Classification	Remark
1	Director, Enterprise Risk Management	GMG SEG 4	Post(s) [# 73115] of Director, Enterprise Risk Management (GMG/SEG 4) transferred from Strategic Planning Performance Monitoring Evaluation and Risk Management Branch, Enterprise Risk Management Unit with effect from January 11, 2022; Post(s) of Director, Enterprise Risk Management (GMG/SEG 4) transferred from Corporate Services Division, Strategic, Planning, Performance Monitoring Evaluation and Risk Management Branch, Enterprise Risk Management Unit with effect from November 6, 2023.
1	Enterprise Risk Management Analyst	GMG SEG 3	Post(s) [# 73116] of Enterprise Risk Management Analyst (GMG/SEG 3) transferred from Strategic Planning Performance Monitoring Evaluation and Risk Management Branch, Enterprise Risk Management Unit with effect from January 11, 2022; Post(s) of Enterprise Risk Management Analyst (GMG/SEG 3) transferred from Corporate Services Division, Strategic, Planning, Performance Monitoring Evaluation and Risk Management Branch, Enterprise Risk Management Unit with effect from November 6, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Corporate Services Division

Strategic Planning, Performance Monitoring, Evaluation and Risk Management Branch

Performance Monitoring and Evaluation Unit

No. of Offices	Office	Classification	Remark
1	Director, Performance Monitoring and Evaluation	GMG SEG 4	Post(s) [# 72056] of Director, Strategic Planning, Performance Monitoring and Evaluation (GMG/SEG 4) retitled and transferred from Strategic Planning Performance Monitoring Evaluation and Risk Management Branch, Strategic Planning, Performance Monitoring and Evaluation Unit with effect from January 11, 2022; Post(s) of Director, Performance Monitoring and Evaluation (GMG/SEG 4) transferred from Corporate Services Division, Strategic, Planning, Performance Monitoring Evaluation and Risk Management Branch, Strategic Planning, Performance Monitoring and Evaluation Unit with effect from November 6, 2023.
1	Senior Performance Monitoring and Evaluation Officer	GMG SEG 3	Post(s) [# 58139] of Senior Performance Monitoring and Evaluation Officer (GMG/SEG 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Strategic Planning, Performance Monitoring Evaluation and Modernization Branch with effect from January 11, 2022; Post(s) of Senior Performance Monitoring and Evaluation Officer (GMG/SEG 3) transferred from Corporate Services Division, Strategic, Planning, Performance Monitoring Evaluation and Risk Management Branch, Strategic Planning, Performance Monitoring and Evaluation Unit with effect from November 6, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Corporate Services Division

Strategic Planning, Performance Monitoring, Evaluation and Risk Management Branch

Performance Monitoring and Evaluation Unit

No. of Offices	Office	Classification	Remark
1	Financial Monitoring & Evaluation Officer	GMG SEG 3	Post(s) [# 72057] of Financial Monitoring & Evaluation Officer (GMG/SEG 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Strategic Planning, Performance Monitoring Evaluation and Modernization Branch with effect from January 11, 2022; Post(s) of Financial Monitoring & Evaluation Officer (GMG/SEG 3) transferred from Corporate Services Division, Strategic, Planning, Performance Monitoring Evaluation and Risk Management Branch, Strategic Planning, Performance Monitoring and Evaluation Unit with effect from November 6, 2023.

3

Strategic Planning Unit

No. of Offices	Office	Classification	Remark
1	Director, Strategic Planning	GMG SEG 4	Post(s) [# 58140] of Director, Strategic Planning (GMG/SEG 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Strategic Planning, Performance Monitoring Evaluation and Modernization Branch with effect from January 11, 2022; Post(s) of Director, Strategic Planning (GMG/SEG 4) transferred from Corporate Services Division, Strategic, Planning, Performance Monitoring Evaluation and Risk Management Branch, Strategic Planning, Performance Monitoring and Evaluation Unit with effect from November 6, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Corporate Services Division

Strategic Planning, Performance Monitoring, Evaluation and Risk Management Branch

Strategic Planning Unit

No. of Offices	Office	Classification	Remark
1	Senior Strategic Planning Analyst	GMG SEG 3	Post(s) [# 72055] of Senior Strategic Planning Analyst (GMG/SEG 3) transferred from Strategic Planning Performance Monitoring Evaluation and Risk Management Branch - Strategic Planning, Performance Monitoring and Evaluation Unit with effect from January 11, 2022; Post(s) of Senior Strategic Planning Analyst (GMG/SEG 3) transferred from Corporate Services Division, Strategic, Planning, Performance Monitoring Evaluation and Risk Management Branch, Strategic Planning, Performance Monitoring and Evaluation Unit with effect from November 6, 2023.
1	Statistician	SOG ST 7	Post(s) [# 12745] of Research Officer (SOG/ST 5) transferred from Strategic Planning Performance Monitoring Evaluation and Risk Management Branch with effect from January 11, 2022; Post(s) of Research Officer (SOG/ST 5) retitled, upgraded transferred from Corporate Services Division, Strategic, Planning, Performance Monitoring Evaluation and Risk Management Branch, Strategic Planning, Performance Monitoring and Evaluation Unit with effect from November 6, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Corporate Services Division

Strategic Planning, Performance Monitoring, Evaluation and Risk Management Branch

Strategic Planning Unit

No. of Offices	Office	Classification	Remark
1	Strategic Planning Analyst	GMG SEG 2	Post(s) [# 58142] of Strategic Planning Analyst (GMG/SEG 2) transferred from Strategic Planning Performance Monitoring Evaluation and Risk Management Branch - Strategic Planning, Performance Monitoring and Evaluation Unit with effect from January 11, 2022; Post(s) of Strategic Planning Analyst (GMG/SEG 2) transferred from Corporate Services Division, Strategic, Planning, Performance Monitoring Evaluation and Risk Management Branch, Strategic Planning, Performance Monitoring and Evaluation Unit with effect from November 6, 2023.

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11 Total - Strategic Planning, Performance Monitoring, Evaluation and Risk Management Branch

110 Total - Corporate Services Division

Negril/Green Island Area Local Planning Authority (NGIALPA)

Office of the Secretary/Manager

No. of Offices	Office	Classification	Remark
1	Secretary/Manager	GMG SEG 4	New post(s) [# 73351] with effect from March 24, 1984; Post(s) of Secretary/Manager (GMG/SEG 3) upgraded and transferred from Negril/Green Island Area Local Planning Authority (NGIALPA), Administration with effect from July 3, 2023.
1	Administrative Assistant	GMG AM 3	New post(s) [# 74781] with effect from July 3, 2023.

2

2 Total - Office of the Secretary/Manager

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Negril/Green Island Area Local Planning Authority (NGIALPA)

Physical Planning and Technical Services

No. of Offices	Office	Classification	Remark
1	Physical Planner	SOG ST 7	New post(s) [# 73352] with effect from March 24, 1984; Post(s) of Planner (SOG/ST 6) retitled, upgraded and transferred from Negril/Green Island Area Local Planning Authority (NGIALPA), Administration with effect from July 3, 2023.
1	Assistant Physical Planner (GIS Support)	SOG ST 5	New post(s) [# 74782] with effect from July 3, 2023.
1	Assistant Physical Planner	SOG ST 5	New post(s) [# 73353] with effect from March 24, 1984; Post(s) of Planning Technologist (SOG/ST 5) retitled and transferred from Negril/Green Island Area Local Planning Authority (NGIALPA), Administration with effect from July 3, 2023.
2	Assistant Physical Planner	SOG ST 5	Two (2) new post(s) [#s 73354-55] with effect from March 24, 1984; Post(s) of Planning Inspector (SOG/ST 4) retitled, upgraded and transferred from Negril/Green Island Area Local Planning Authority (NGIALPA), Administration with effect from July 3, 2023.
1	Help-Desk Officer	GMG AM 2	New post(s) [# 73356] with effect from March 24, 1984; Post(s) of Amanda Help Desk Officer (SOG/ST 3) retitled, reclassified, red-circled and transferred from Negril/Green Island Area Local Planning Authority (NGIALPA), Administration with effect from July 3, 2023.
6			
6	Total - Physical Planning and Technical Services		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Negril/Green Island Area Local Planning Authority (NGIALPA)

Administration Support

No. of Offices	Office	Classification	Remark
1	Administration & Human Resource Officer	GMG SEG 1	New post(s) [# 73360] with effect from March 24, 1984; Post(s) of Administration & Human Resource Officer (GMG/AM 4) reclassified and transferred from Negril/Green Island Area Local Planning Authority (NGIALPA), Administration with effect from July 3, 2023.
1	Customer Service Officer	GMG AM 3	New post(s) [# 73361] with effect from March 24, 1984; Post(s) of Customer Service Officer (GMG/AM 1) upgraded and transferred from Negril/Green Island Area Local Planning Authority (NGIALPA), Administration with effect from July 3, 2023.
1	Office Attendant	LMO TS 2	New post(s) [# 73362] with effect from March 24, 1984; Post(s) of Office Attendant (LMO/TS 2) transferred from Negril/Green Island Area Local Planning Authority (NGIALPA), Administration with effect from July 3, 2023.
1	Handyman	LMO TS 1	New post(s) [# 73363] with effect from March 24, 1984; Post(s) of Handyman (LMO/TS 1) transferred from Negril/Green Island Area Local Planning Authority (NGIALPA), Administration with effect from July 3, 2023.
4			
4	Total - Administration Support		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Negril/Green Island Area Local Planning Authority (NGIALPA)

Finance and Accounts

No. of Offices	Office	Classification	Remark
1	Senior Accounting Officer	FMG PA 1	New post(s) [# 73357] with effect from March 24, 1984; Post(s) of Senior Accounting Officer (FMG/PA 1) transferred from Negril/Green Island Area Local Planning Authority (NGIALPA), Administration with effect from July 3, 2023.
1	Accounting Technician 3	FMG AT 3	New post(s) [# 73358] with effect from March 24, 1984; Post(s) of Accounting Technician (FMG/AT 3) retitled and transferred from Negril/Green Island Area Local Planning Authority (NGIALPA), Administration with effect from July 3, 2023.
1	Accounting Technician 2	FMG AT 2	New post(s) [# 73359] with effect from March 24, 1984; Post(s) of Accounting Technician (FMG/AT 2) retitled and transferred from Negril/Green Island Area Local Planning Authority (NGIALPA), Administration with effect from July 3, 2023.

3

3 Total - Finance and Accounts

15 Total - Negril/Green Island Area Local Planning Authority (NGIALPA)

Policy, Planning, Monitoring & Evaluation Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Administrative Assistant	GMG AM 4	
1	Executive Secretary	OPS SS 4	

3

Economic Policy and Investment Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Economic Policy and Investment	GMG SEG 5	
1	Administrative Assistant	GMG AM 3	

2

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Policy, Planning, Monitoring & Evaluation Division

Economic Policy and Investment Branch

Project Implementation & Monitoring Section

No. of Offices	Office	Classification	Remark
1	Investment Projects & Implementation Manager	GMG SEG 4	
1	Project Planning Specialist	SOG ST 7	
2			

Business Facilitation and Policy Development

No. of Offices	Office	Classification	Remark
1	Director, Business Facilitation	GMG SEG 3	
1	Economic Policy Analyst	GMG SEG 2	
2			

6 Total - Economic Policy and Investment Branch

Water Policy & Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Water Policy & Monitoring	GMG SEG 5	
1	Director, Water Monitoring	GMG SEG 4	
1	Director, Water Policy	GMG SEG 4	
1	Senior Monitoring Officer	GMG SEG 3	
1	Monitoring Officer	GMG SEG 1	
1	Administrator	GMG AM 3	
6			

6 Total - Water Policy & Monitoring Branch

Technical Audit & Special Projects Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Technical Audit & Special Projects	SOG ST 9	
1	Senior Engineer Designs, Pavements & Hydrology	SOG ST 7	
1	Senior Engineer, Technical Audit	SOG ST 7	
1	Senior Engineer, Quantities/Costing	SOG ST 7	
1	Senior Civil Engineer	SOG ST 7	
1	Project Officer	SOG ST 6	
1	Administrative Assistant	GMG AM 3	
7			

7 Total - Technical Audit & Special Projects Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Policy, Planning, Monitoring & Evaluation Division

Land Policy & Administration Branch

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Senior Director, Land Policy & Monitoring	GMG SEG 5	
1	Director, Land Acquisition & Divestment	GMG SEG 3	
2	Senior Land Policy & Monitoring Officer	GMG SEG 3	
1	Director, Land Administration	GMG SEG 3	
1	Administrator	GMG AM 3	
1	Executive Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	
9			

9 Total - Land Policy & Administration Branch

National Development, Planning Policy and Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, National Development Planning Policy & Monitoring	GMG SEG 5	
1	Director, National Development Planning & Monitoring	GMG SEG 4	
1	Director, Planning Policy	GMG SEG 4	
1	Director, Planning Appeals	GMG SEG 3	
1	Planning Policy Officer	GMG SEG 2	
1	Administrator	GMG AM 4	
1	Processing Officer	GMG AM 3	
7			

7 Total - National Development, Planning Policy and Monitoring Branch

Works, Infrastructure Policy and Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Works, Infrastructure Policy and Monitoring	GMG SEG 5	Post(s) [# 60903] of Senior Director, Works Policy Research & Monitoring (GMG/SEG 5) retitled and transferred from Policy, Planning, Monitoring & Evaluation Division - Works Policy, Research & Monitoring Branch with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Policy, Planning, Monitoring & Evaluation Division

Works, Infrastructure Policy and Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Director, Works Policy and Infrastructure	GMG SEG 4	Post(s) [# 58553] of Director, Works Policy & Research (GMG/SEG 4) retitled and transferred from Policy, Planning, Monitoring & Evaluation Division - Works Policy, Research & Monitoring Branch with effect from January 11, 2022.
1	Director, Works Policy Monitoring	GMG SEG 3	Post(s) [# 71384] of Director, Works Policy Monitoring (GMG/SEG 3) transferred from Policy, Planning, Monitoring & Evaluation Division - Works Policy, Research & Monitoring Branch with effect from January 11, 2022.
1	Works Policy Officer	GMG SEG 2	Post(s) [# 58610] of Works Policy Officer (GMG/SEG 2) transferred from Policy, Planning, Monitoring & Evaluation Division - Works Policy, Research & Monitoring Branch with effect from January 11, 2022.
1	Administrator	GMG AM 3	Post(s) [# 62704] of Administrator (GMG/AM 3) transferred from Policy, Planning, Monitoring & Evaluation Division - Works Policy, Research & Monitoring Branch with effect from January 11, 2022.

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5 Total - Works, Infrastructure Policy and Monitoring Branch

43 Total - Policy, Planning, Monitoring & Evaluation Division

Development Planning, Environment Policy and Management Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	Post(s) [# 63804] of Chief Technical Director (GMG/CTD 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Policy, Planning & Evaluation Division with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Development Planning, Environment Policy and Management Division

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 4	Post(s) [# 12368] of Administrative Assistant (GMG/AM 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Policy, Planning & Evaluation Division with effect from January 11, 2022.

2

Environment & Risk Management Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Environment and Risk Management	GMG SEG 5	Post(s) [# 12702] of Senior Director, Environment and Risk Management (GMG/SEG 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Policy, Planning & Evaluation Division, Environment and Risk Management with effect from January 11, 2022.
1	Director, Environment Policy Development & Monitoring	GMG SEG 4	Post(s) [# 12704] of Director, Environment Policy Development & Monitoring (GMG/SEG 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Policy, Planning & Evaluation Division, Environment and Risk Management with effect from January 11, 2022.
1	Director, Natural Resources	GMG SEG 3	Post(s) [# 12703] of Director, Natural Resources (GMG/SEG 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Policy, Planning & Evaluation Division, Environment and Risk Management with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Development Planning, Environment Policy and Management Division

Environment & Risk Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Projects and Enforcement	GMG SEG 3	Post(s) [# 12694] of Director, Projects and Enforcement (GMG/SEG 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Policy, Planning & Evaluation Division, Environment and Risk Management with effect from January 11, 2022.
1	Director, Environment Policy Monitoring	GMG SEG 3	Post(s) [# 12705] of Director, Environment Policy Monitoring (GMG/SEG 3) transferred from Policy, Planning, Monitoring & Evaluation Division, National Development, Planning Policy and Monitoring Branch with effect from January 11, 2022.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 54462] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Policy, Planning & Evaluation Division, Environment and Risk Management with effect from January 11, 2022.

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6 Total - Environment & Risk Management Branch

8 Total - Development Planning, Environment Policy and Management Division

Housing, Urban Renewal & Projects Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	Post(s) [# 8953] of Chief Technical Director (GMG/CTD 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 4	Post(s) [# 56198] of Administrative Assistant (GMG/AM 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division with effect from January 11, 2022.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 8956] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division with effect from January 11, 2022.
3			

Housing Policy Research & Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Housing Policy Research & Monitoring	GMG SEG 5	Post(s) [# 12495] of Senior Director, Housing Policy Research & Monitoring (GMG/SEG 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Policy Research and Monitoring Branch with effect from January 11, 2022.
1	Director, Housing Policy & Research	GMG SEG 4	Post(s) [# 56405] of Director, Housing Policy & Research (GMG/SEG 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Policy Research & Monitoring Branch with effect from January 11, 2022.
1	Director, Housing Sector Monitoring	GMG SEG 3	Post(s) [# 58054] of Director, Housing Sector Monitoring (GMG/SEG 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Policy Research & Monitoring Branch with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Housing Policy Research & Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Housing Policy Analyst	GMG SEG 2	Post(s) [# 56406] of Housing Policy Analyst (GMG/SEG 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Policy Research & Monitoring Branch with effect from January 11, 2022.
1	Housing Policy Analyst	GMG SEG 2	Post(s) [# 50021] of Habitat Co-ordinator (GMG/SEG 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Policy Research & Monitoring Branch with effect from January 11, 2022; Post(s) of Habitat Co-ordinator (GMG/SEG 2) retitled with effect from December 4, 2023.
1	Housing Sector Monitoring Officer	GMG SEG 2	Post(s) [# 56407] of Housing Sector Monitoring Officer (GMG/SEG 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Policy Research & Monitoring Branch with effect from January 11, 2022.
1	Senior Research Officer	SOG ST 6	Post(s) [# 12742] of Senior Research Officer (SOG/ST 6) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Policy Research & Monitoring Branch with effect from January 11, 2022.
1	Assistant Policy Analyst	GMG SEG 1	Post(s) [# 58055] of Assistant Policy Analyst (GMG/SEG 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Policy Research & Monitoring Branch with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Housing Policy Research & Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Research Officer	SOG ST 5	Post(s) [# 12743] of Research Officer (SOG/ST 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Policy Research & Monitoring Branch with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 12510] of Senior Secretary (OPS/SS 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Policy Research & Monitoring Branch with effect from January 11, 2022.

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10 Total - Housing Policy Research & Monitoring Branch

Housing Management Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Housing Management	GMG SEG 6	Post(s) [# 60904] of Senior Director, Housing Management (GMG/SEG 6) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch with effect from January 11, 2022.
1	Administrative Secretary 1	OPS ADS 1	Post(s) [# 12366] of Administrative Secretary 1 (OPS/ADS 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Housing Management Branch

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	Post(s) [# 12378] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch with effect from January 11, 2022.

3

Social Services Unit

No. of Offices	Office	Classification	Remark
1	Director, Social Services	GMG SEG 3	Post(s) [# 12496] of Director, Social Services (GMG/SEG 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Social Services Section with effect from January 11, 2022.
1	Senior Community Development Officer	GMG SEG 2	Post(s) [# 56420] of Senior Community Development Officer (GMG/SEG 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Social Services Section with effect from January 11, 2022.
1	Senior Compliance Investigation Officer	GMG SEG 2	Post(s) [# 12530] of Senior Compliance Investigation Officer (GMG/SEG 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Social Services Section with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Housing Management Branch

Social Services Unit

No. of Offices	Office	Classification	Remark
5	Community Development Officer	GMG SEG 1	Five (5) post(s) [s 56421-4 & 58056] of Community Development Officer (GMG/SEG 1) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Social Services Section with effect from January 11, 2022.
4	Compliance Investigation Officer	GMG AM 4	Four (4) post(s) [s 56425-6 & 60945-6] of Compliance Investigation Officer (GMG/AM 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Social Services Section with effect from January 11, 2022.
1	Senior Housing Officer	GMG AM 3	Post(s) [s 56419] of Senior Housing Officer (GMG/AM 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Social Services Section with effect from January 11, 2022.
3	Housing Officer	GMG AM 2	Three (3) post(s) [s 56416-8] of Housing Officer (GMG/AM 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Social Services Section with effect from January 11, 2022.
2	Secretary 2	OPS SS 2	Two (2) post(s) [s 12516 & 60947] of Secretary 2 (OPS/SS 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Social Services Section with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Housing Management Branch

Social Services Unit

No. of Offices	Office	Classification	Remark
18			

Rent Services Unit

No. of Offices	Office	Classification	Remark
1	Director, Rent Services	GMG SEG 2	Post(s) [# 60950] of Director, Rent Services (GMG/SEG 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Rent Services Section with effect from January 11, 2022.
1	Assessment Officer	SOG ST 6	Post(s) [# 60951] of Assessment Officer (SOG/ST 6) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Rent Services Section with effect from January 11, 2022.
1	Senior Inspector	GMG AM 3	Post(s) [# 60952] of Senior Inspector (GMG/AM 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Rent Services Section with effect from January 11, 2022.
3	Inspector	GMG AM 2	Three (3) post(s) [#s 60953-5] of Inspector (GMG/AM 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Rent Services Section with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 60958] of Senior Secretary (OPS/SS 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Rent Services Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Housing Management Branch

Rent Services Unit

No. of Offices	Office	Classification	Remark
1	Records Officer	PIDG RIM 2	Post(s) [# 60957] of Records Officer (PIDG/RIM 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Rent Services Section with effect from January 11, 2022.

8

Squatter Management Unit

No. of Offices	Office	Classification	Remark
1	Director, Squatter Management	GMG SEG 3	Post(s) [# 58983] of Director, Squatter Management (GMG/SEG 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Squatter Management Section with effect from January 11, 2022.
1	Director, Community Development and Planning	GMG SEG 2	Post(s) [# 58984] of Director, Community Development and Planning (GMG/SEG 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Squatter Management Section with effect from January 11, 2022.
1	Secretary 2	OPS SS 2	Post(s) [# 12512] of Secretary 2 (OPS/SS 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Management Branch, Squatter Management Section with effect from January 11, 2022.

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32 Total - Housing Management Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Land Administration Management Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Land Administration Management	GMG SEG 5	Post(s) [# 50726] of Senior Director, Land Administration Management (GMG/SEG 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Housing Policy Research and Monitoring Branch with effect from January 11, 2022.
1	Director, Land Administration	SOG ST 8	Post(s) [# 12576] of Director, Land Administration (SOG/ST 8) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Land Administration Management Branch with effect from January 11, 2022.
1	Senior Land Officer	SOG ST 7	Post(s) [# 54926] of Senior Land Officer (SOG/ST 7) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Land Administration Management Branch with effect from January 11, 2022.
1	Geographic Information Systems Specialist	SOG ST 6	Post(s) [# 54927] of Geographic Information Systems Specialist (SOG/ST 6) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Land Administration Management Branch with effect from January 11, 2022.
1	Valuation Officer	SOG ST 6	Post(s) [# 12577] of Valuation Officer (SOG/ST 6) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Land Administration Management Branch with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Land Administration Management Branch

No. of Offices	Office	Classification			Remark
1	Senior Technical Officer	SOG	ST	5	Post(s) [# 12555] of Technical Officer (St. Ann's Bay) (SOG/ST 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022; Post(s) of Technical Officer (St. Ann's Bay) (SOG/ST 4) retitled, upgraded and transferred from Housing, Urban Renewal & Projects Division, Technical Services, Projects & Housing Branch with effect from November 20, 2023.
2	Lands Officer	SOG	ST	5	Two (2) post(s) [#s 12578 & 56415] of Lands Officer (SOG/ST 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Land Administration Management Branch with effect from January 11, 2022.
1	Senior Secretary	OPS	SS	3	Post(s) [# 58057] of Senior Secretary (OPS/SS 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Land Administration Management Branch with effect from January 11, 2022.
1	Systems Clerk	PIDG	RIM	2	Post(s) [# 12522] of Systems Clerk (PIDG/RIM 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Land Administration Management Branch with effect from January 11, 2022.

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10 Total - Land Administration Management Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Urban Renewal and Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Urban Renewal and Planning	GMG SEG 5	Post(s) [# 72882] of Senior Director, Urban Renewal and Planning (GMG/SEG 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Urban Renewal and Development Branch with effect from January 11, 2022.
1	Community Integration Manager	GMG SEG 4	Post(s) [# 72883] of Community Integration Manager (GMG/SEG 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Urban Renewal and Development Branch with effect from January 11, 2022.
1	Senior Urban Policy Analyst	SOG ST 8	Post(s) [# 72884] of Senior Urban Policy Analyst (SOG/ST 8) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Urban Renewal and Development Branch with effect from January 11, 2022.
1	Senior Urban Policy Monitoring Officer	SOG ST 8	Post(s) [# 72885] of Senior Urban Policy Monitoring Officer (SOG/ST 8) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Urban Renewal and Development Branch with effect from January 11, 2022.
1	Urban Planner	SOG ST 8	Post(s) [# 72886] of Urban Planner (SOG/ST 8) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Urban Renewal and Development Branch with effect from January 11, 2022.
1	Urban Policy Analyst	SOG ST 7	Post(s) [# 72887] of Urban Policy Analyst (SOG/ST 7) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Urban Renewal and Development Branch with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Urban Renewal and Development Branch

No. of Offices	Office	Classification	Remark
1	GIS Analyst	SOG ST 7	Post(s) [# 72888] of GIS Analyst (SOG/ST 7) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Urban Renewal and Development Branch with effect from January 11, 2022.
1	Administrative Assistant	GMG AM 2	Post(s) [# 72889] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Urban Renewal and Development Branch with effect from January 11, 2022.

8

8 Total - Urban Renewal and Development Branch

Technical Services, Projects & Housing Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Projects & Technical Services	GMG SEG 5	Post(s) [# 68727] of Senior Director, Projects & Technical Services Branch (GMG/SEG 5) retitled and transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section with effect from January 11, 2022.
1	Director, Technical Services [Housing]	SOG ST 8	Post(s) [# 50020] of Director, Technical Services [Housing] (SOG/ST 8) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Technical Services, Projects & Housing Branch

No. of Offices	Office	Classification			Remark
1	Engineer	SOG	ST	7	Post(s) [# 12546] of Engineer (SOG/ST 7) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022.
1	Architect	SOG	ST	7	Post(s) [# 71296] of Architect (SOG/ST 7) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Technical Audit & Road Maintenance with effect from January 11, 2022.
1	Quantity Surveyor	SOG	ST	6	Post(s) [# 56429] of Quantity Surveyor (SOG/ST 6) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022.
1	Engineer	SOG	ST	6	Post(s) [# 68728] of Engineer (SOG/ST 6) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Technical Services, Projects & Housing Branch

No. of Offices	Office	Classification			Remark
3	Senior Technical Officer	SOG	ST	5	Three (3) post(s) [Ns 12547, 12552 & 12556] of Senior Technical Officer (SOG/ST 5) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022.
1	Land Surveyor	SOG	ST	4	Post(s) [N# 56430] of Land Surveyor (SOG/ST 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022.
2	Technical Officer (Montego Bay)	SOG	ST	4	Two (2) post(s) [Ns 12548 & 12557] of Technical Officer (Montego Bay) (SOG/ST 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022.
2	Technical Officer (Savanna-la-mar)	SOG	ST	4	Two (2) post(s) [Ns 12549 & 12558] of Technical Officer (Savanna-la-mar) (SOG/ST 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Technical Services, Projects & Housing Branch

No. of Offices	Office	Classification			Remark
2	Technical Officer (May Pen)	SOG	ST	4	Two (2) post(s) [#s 12550 & 12554] of Technical Officer (May Pen) (SOG/ST 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022.
1	Technical Officer (St. Ann's Bay)	SOG	ST	4	Post(s) [# 12551] of Technical Officer (St. Ann's Bay) (SOG/ST 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022.
1	Technical Officer (Kingston)	SOG	ST	4	Post(s) [# 12560] of Technical Officer (Kingston) (SOG/ST 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022.
2	Senior Secretary	OPS	SS	3	Two (2) post(s) [#s 12470 & 12565] of Senior Secretary (OPS/SS 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Technical Services, Projects & Housing Branch

No. of Offices	Office	Classification	Remark
2	Accounting Clerk 2	FMG AC 2	Two (2) post(s) [s 12580 & 12582] of Accounting Clerk 2 (FMG/AC 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022.
4	Secretary 2	OPS SS 2	Four (4) post(s) [s 12585-88] of Secretary 2 (OPS/SS 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022.
1	Technical Officer (Montego Bay)	SOG ST 2	Post(s) [s 12559] of Technical Officer (Montego Bay) (SOG/ST 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Technical Services Unit with effect from January 11, 2022.

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Housing Project Unit

No. of Offices	Office	Classification	Remark
1	Director, Projects (Housing)	GMG SEG 4	Post(s) [s 56408] of Director, Projects (Housing) (GMG/SEG 4) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Housing Projects Unit with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Economic Growth and Job Creation

Housing, Urban Renewal & Projects Division

Technical Services, Projects & Housing Branch

Housing Project Unit

No. of Offices	Office	Classification	Remark
4	Project Officer	GMG AM 3	Four (4) post(s) [#s 56409-10 & 56413-4] of Project Officer (GMG/AM 3) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Housing Projects Unit with effect from January 11, 2022.
1	Secretary 2	OPS SS 2	Post(s) [# 58147] of Secretary 2 (OPS/SS 2) transferred from Ministry of Housing, Urban Renewal, Environment and Climate Change, Operations Division, Technical Services, Projects and Housing Branch, Projects & Technical Services Section - Housing Projects Unit with effect from January 11, 2022.

6

33 Total - Technical Services, Projects & Housing Branch

96 Total - Housing, Urban Renewal & Projects Division

458 Total - Ministry of Economic Growth and Job Creation

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Forestry Department

Regional Forestry Operations

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
3	Accounting Clerk 2	FMG AC 2	
1	Nursery Foreman	LMO TS 6	
2	Driver 1	LMO DR 1	
9	Watchman	LMO TS 1	
1	Office Attendant	LMO TS 1	

17

Human Resource Management & Administration

Office Services

No. of Offices	Office	Classification	Remark
1	Attendant/Messenger	LMO TS 2	
1	Watchman	LMO TS 1	
1	Sideman	LMO TS 1	

3

3 Total - Office Services

3 Total - Human Resource Management & Administration

20 Total - Forestry Department

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post and Telecommunications Department

General Administration

Administration

No. of Offices	Office	Classification	Remark
1	Postmaster General	GMG CTD 1	
1	Policy & Research Coordinator	GMG SEG 3	
1	Business Development Manager	GMG SEG 2	
1	Technical Coordinator	GMG SEG 2	
1	Administrative Assistant	GMG SEG 1	
5			

Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	
3	Senior Auditor	FMG AS 3	
4	Auditor	FMG AS 2	
2	Assistant Auditor	FMG AS 1	
1	Secretary 2	OPS SS 2	
11			

Registry

No. of Offices	Office	Classification	Remark
3	Records Clerk	PIDG RIM 1	
3			

Stores

No. of Offices	Office	Classification	Remark
2	Store Clerk	PIDG RIM 1	
2			

Typing & Miscellaneous

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	
1	Executive Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	
1	Senior Secretary 3	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
2	Attendant	LMO TS 1	
8			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

General Administration

Legal Services

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	
1	Legal Officer 3	JLG LO 3	
1	Legal Officer 3	JLG LO 3	New post(s) [# 74157] with effect from February 6, 2023.
1	Administrative Assistant	GMG AM 3	
4			
4	Total - Legal Services		

Strategic Planning, Performance Monitoring & Evaluation Unit

No. of Offices	Office	Classification	Remark
1	Director, Strategic Planning, Performance Monitoring & Evaluation	GMG SEG 3	
1	Strategic Planning Analyst	GMG SEG 1	
1	Administrative Assistant	GMG AM 2	
3			
3	Total - Strategic Planning, Performance Monitoring & Evaluation Unit		

Safety and Security Branch

No. of Offices	Office	Classification	Remark
1	Director, Safety and Security	GMG SEG 4	Post(s) [# 58723] of Chief of Security (GMG/SEG 4) retitled and transferred from General Administration - Security Unit with effect from July 17, 2023.
1	Administrator	GMG AM 3	Post(s) [# 9383] of Senior Secretary (OPS/SS 3) retitled, reclassified and transferred from General Administration - Security Unit with effect from July 17, 2023.
2			

Surveillance and Monitoring Section

No. of Offices	Office	Classification	Remark
2	Surveillance and Monitoring Officer	SOG ST 4	Two (2) post(s) [#s 64463-64] of Surveillance Officer (SOG/ST 2) retitled, upgraded and transferred from General Administration - Security Unit with effect from July 17, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

General Administration

Safety and Security Branch

Surveillance and Monitoring Section

No. of Offices	Office	Classification	Remark
2			

Regional Safety and Security Section

No. of Offices	Office	Classification	Remark
1	Supervisor, Safety & Security	GMG SEG 3	Post(s) [# 58724] of Deputy Chief of Security (GMG/SEG 2) retitled, upgraded and transferred from General Administration - Security Unit with effect from July 17, 2023.
1	Administrative Assistant	GMG AM 2	New post(s) [# 74784] with effect from July 17, 2023.
2			

Regional Safety and Security Section - Safety & Security Coordination Unit

No. of Offices	Office	Classification	Remark
3	Senior Safety & Security Officer	GMG SEG 2	Three (3) new post(s) [#s 74785-7] with effect from July 17, 2023.
2	Safety & Security Officer	GMG SEG 1	Two (2) post(s) [#s 9429 & 64462] of Assistant Chief of Security (GMG/SEG 1) retitled and transferred from General Administration - Security Unit with effect from July 17, 2023.
1	Safety & Security Officer	GMG SEG 1	New post(s) [# 74788] with effect from July 17, 2023.
6			

12 Total - Safety and Security Branch

Postal Inspections, Investigations & Analysis Branch

No. of Offices	Office	Classification	Remark
1	Director, Postal Inspections, Investigations & Analysis	GMG SEG 4	New post(s) [# 74789] with effect from July 17, 2023.
1	Postal Security Analyst	GMG SEG 2	Post(s) [# 9430] of Postal Security Administrator (GMG/AM 4) retitled, reclassified and transferred from General Administration - Security Unit with effect from July 17, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

General Administration

Postal Inspections, Investigations & Analysis Branch

No. of Offices	Office	Classification	Remark
1	Postal Crime Analyst	GMG SEG 1	Post(s) [# 9432] of Postal Crime Analyst (SOG/ST 5) reclassified and transferred from General Administration - Security Unit with effect from July 17, 2023.
1	Administrator	GMG AM 3	New post(s) [# 74790] with effect from July 17, 2023.
4			

Postal Inspections & Investigations Section

No. of Offices	Office	Classification	Remark
1	Supervisor, Postal Inspections & Investigations	GMG SEG 3	New post(s) [# 74791] with effect from July 17, 2023.
2	Senior Postal Security Investigator	GMG SEG 2	Two (2) new post(s) [#s 74793-4] with effect from July 17, 2023.
2	Postal Security Investigator	GMG SEG 1	Two (2) new post(s) [#s 74795-6] with effect from July 17, 2023.
1	Administrative Assistant	GMG AM 2	New post(s) [# 74792] with effect from July 17, 2023.
6			

10 Total - Postal Inspections, Investigations & Analysis Branch

Administration

No. of Offices	Office	Classification	Remark
1	Policy Analyst	GMG SEG 2	New post(s) [# 76356] with effect from March 4, 2024.
1	Data Protection Officer	GMG SEG 2	New post(s) [# 76302] with effect from December 18, 2023.
1	Administrative Officer	GMG SEG 1	New post(s) [# 76357] with effect from March 4, 2024.
3			

3 Total - Administration

61 Total - General Administration

Postal Division 1

No. of Offices	Office	Classification	Remark
1	Deputy Postmaster General	GMG SEG 5	
1	Director, Regional Divisions	GMG SEG 4	
1	Eastern Regional Coordinator	GMG SEG 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

Postal Division 1

No. of Offices	Office	Classification	Remark
2	Regional Manager	PTO PMA 6	
1	Secretary 2	OPS SS 2	
6			

Central Sorting Office - Letters

No. of Offices	Office	Classification	Remark
2	Operations Manager, Letters (Shift)	GMG SEG 2	
1	Postal Inspector	GMG AM 4	
1	Airport Operations Co-ordinator, Airport Facility	PTO PMA 4	
1	Postal Inspector	PTO PMA 4	
1	Philatelic Officer	PTO PMA 3	
3	Shift Supervisor	PTO PMA 3	
1	Inspector	PTO PMA 3	
4	Supervisor	PTO PMA 3	
1	Postal Accounts Administrator	GMG AM 2	
1	Delivery Supervisor	PTO PMA 2	
18	Inspector	PTO PMA 2	
2	Mail Officer	PTO PMA 2	
1	Senior Secretary 3	OPS SS 3	
10	Letters Processor	PTO PMA 1	
11	Postal Clerk B	PTO PMA 1	
20	Retail Customer Service Officer	PTO PMA 1	
1	Records Officer 2	PIDG RIM 3	
1	Secretary 1	OPS SS 2	
1	Secretary 2	OPS SS 2	
4	Records Officer 1	PIDG RIM 2	
6	Records Clerk	PIDG RIM 1	
3	Postal Clerk C	PTO CR 3	
24	Supervisor of Postal Courier	PTO CA 3	
111	Postal Courier	PTO CA 2	
229			

Central Sorting Office - Parcels

No. of Offices	Office	Classification	Remark
1	Operations Manager	GMG SEG 2	
1	Assistant Operations Manager	PTO PMA 5	
2	Supervisor	PTO PMA 3	
1	Supervisor, Distribution and Assessment	PTO PMA 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

Postal Division 1

Central Sorting Office - Parcels

No. of Offices	Office	Classification	Remark
1	Coordinator, Distribution and Assessment	PTO PMA 2	
2	Inspector	PTO PMA 2	
1	Secretary 2	OPS SS 2	
5	Records Officer 1	PIDG RIM 2	
1	Inspector	PTO PMA 1	
1	Retail Customer Service Officer	PTO PMA 1	
3	Express Service Processor	PTO PMA 1	
19	Parcels Processor	PTO PMA 1	
15	Supervisor of Postal Courier	PTO CA 3	
1	Secretary 1	OPS SS 1	
1	Supervisor of Postal Courier	PTO CA 2	
34	Postal Courier	PTO CA 2	
1	Attendant	LMO TS 1	

90

Corporate Area Post Offices

No. of Offices	Office	Classification	Remark
8	Branch Manager 1	PTO PMA 5	
7	Branch Manager 2	PTO PMA 4	
8	Assistant Branch Manager 1	PTO PMA 4	
11	Branch Manager 3	PTO PMA 3	
6	Assistant Branch Manager 2	PTO PMA 3	
8	Branch Manager 4	PTO PMA 2	
35	Senior Retail Customer Service Officer	PTO PMA 2	
10	Inspector	PTO PMA 2	
1	Supervisor, Street Delivery	PTO PMA 2	
86	Retail Customer Service Officer	PTO PMA 1	
2	Postal Clerk B	PTO CR 4	
33	Supervisor of Postal Courier	PTO CA 3	
2	Postman A	PTO CA 2	
171	Postal Courier	PTO CA 2	
3	Postman B	PTO CA 1	
39	Attendant	LMO TS 1	

430

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post and Telecommunications Department

Postal Division 1

Stamp Production and Management Unit

No. of Offices	Office	Classification	Remark
1	Stamp Production and Philatelic Officer	GMG SEG 2	
1			

Central Sorting Office - Parcels (Distribution and Assessment)

No. of Offices	Office	Classification	Remark
8	Parcels Processor	PTO PMA 1	
8			

Central Sorting Office - Parcels (Detain)

No. of Offices	Office	Classification	Remark
2	Parcels Processor	PTO PMA 1	
2			

Central Sorting Office - Parcels (Express)

No. of Offices	Office	Classification	Remark
1	Supervisor, Parcels/Express	PTO PMA 3	
4	Express Service Processor	PTO PMA 1	
5			

771 Total - Postal Division 1

Postal Division 2

No. of Offices	Office	Classification	Remark
1	Deputy Postmaster General	GMG SEG 5	
1	Western Regional Coordinator	GMG SEG 3	
9	Regional Manager	PTO PMA 6	
1	Executive Secretary 1	OPS SS 4	
12			

Regional Offices

No. of Offices	Office	Classification	Remark
1	Senior Secretary 3	OPS SS 3	
8	Secretary 2	OPS SS 2	
9			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

Postal Division 2

District Post Office - Montego Bay

No. of Offices	Office	Classification	Remark
1	Branch Manager 1	PTO PMA 5	
3	Assistant Branch Manager 1	PTO PMA 4	
1	Branch Manager 2	PTO PMA 4	
1	Delivery Inspector	PTO PMA 2	
1	Inspector (Travelling)	PTO PMA 2	
4	Senior Retail Customer Service Officer	PTO PMA 2	
27	Retail Customer Service Officer	PTO PMA 1	
9	Supervisor of Postal Courier	PTO CA 3	
14	Postal Courier	PTO CA 2	
1	Secretary 1	OPS SS 1	
6	Attendant	LMO TS 1	

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Other District Offices

No. of Offices	Office	Classification	Remark
8	Branch Manager 1	PTO PMA 5	
17	Branch Manager 2	PTO PMA 4	
8	Assistant Branch Manager 1	PTO PMA 4	
16	Assistant Branch Manager 2	PTO PMA 3	
81	Branch Manager 3	PTO PMA 3	
1	Senior Letter Processor	PTO PMA 3	
1	Assistant Branch Manager 4	PTO PMA 3	
1	Assistant Branch Manager 3	PTO PMA 2	
155	Branch Manager 4	PTO PMA 2	
5	Inspector	PTO PMA 2	
39	Senior Retail Customer Service Officer	PTO PMA 2	
1	Delivery Inspector	PTO PMA 2	
329	Retail Customer Service Officer	PTO PMA 1	
1	Secretary 2	OPS SS 2	
1	Postal Clerk B	PTO CR 4	
12	Supervisor of Postal Courier	PTO CA 3	
78	Postal Courier	PTO CA 2	
1	Attendant	LMO TS 2	
158	Attendant	LMO TS 1	

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LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

Postal Division 2

West Henderson Post Office - Greater Portmore

No. of Offices	Office	Classification	Remark
1	Branch Manager 4	PTO PMA 4	
3	Retail Customer Service Officer	PTO PMA 1	
1	Supervisor of Postal Courier	PTO CA 3	
8	Postal Courier	PTO CA 2	
1	Office Attendant	LMO TS 1	
14			

1016 Total - Postal Division 2

Overseas Mail

No. of Offices	Office	Classification	Remark
1	Manager, International Mail Transport	GMG SEG 2	
1	Coordinator, International Mail Transport	GMG SEG 1	
2	Inspector	PTO PMA 3	
1	Postal Accounts Administrator (EMS)	GMG AM 2	
1	Postal Accounts Administrator (Parcels)	GMG AM 2	
1	Postal Accounts Administrator (Terminal Dues)	GMG AM 2	
1	Postal Accounts Administrator (Transit)	GMG AM 2	
1	Postal Accounts Administrator (Local)	GMG AM 1	
9			

9 Total - Overseas Mail

Mail Planning Branch

No. of Offices	Office	Classification	Remark
1	Coordinator, Local Mail Transport	GMG SEG 1	
1	Mail Transport Officer	GMG AM 4	
1	Administrator	GMG AM 2	
1	Postal Accounts Administrator (Local)	GMG AM 1	
4			

4 Total - Mail Planning Branch

Internal Mail Transport

Mail Courier

No. of Offices	Office	Classification	Remark
147	Mail Courier	PTO MC 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

Internal Mail Transport

Mail Courier

No. of Offices	Office	Classification	Remark
2	Letter Courier	PTO MC 1	

149

149 Total - Internal Mail Transport

Quality Assurance Unit

No. of Offices	Office	Classification	Remark
1	Quality Assurance Officer	GMG SEG 2	
1	Assistant Quality Assurance Officer	GMG AM 3	
1	Senior Secretary	OPS SS 3	

3

3 Total - Quality Assurance Unit

Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Finance & Accounts	FMG PA 4	
1	Financial Systems Manager	FMG PA 1	
1	Executive Secretary 1	OPS SS 4	

3

Management Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 2	
1	Budget Officer	FMG AT 3	
1	Commitment Control Officer	FMG AT 2	

3

3 Total - Management Accounts Branch

Accounts Payable & Department Deposit Branch

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable & Departmental Deposit	FMG PA 3	
1	Senior Secretary	OPS SS 3	

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post and Telecommunications Department

Finance & Accounts Division

Accounts Payable & Department Deposit Branch

Accounts Payable Section

No. of Offices	Office	Classification	Remark
1	Supervisor, Accounts Payable	FMG AT 3	
4	Accounts Payable Officer	FMG AT 1	
2	Disbursement Clerk	FMG AC 2	
1	Collections Officer	FMG AC 2	
8			

Parcels Accounts Section

No. of Offices	Office	Classification	Remark
1	Supervisor, Parcels Accounts	FMG AT 2	
11	Senior Reconciliation Officer	FMG AT 1	
5	Reconciliation Clerk	FMG AC 2	
1	Cashier	FMG CS 2	
18			

District Postmasters' Abstract Section

No. of Offices	Office	Classification	Remark
1	Manager, District Postmaster Abstract Unit	FMG PA 1	
1	Supervisor, Dis. Postmaster's Abstract Unit (Imp.)	FMG AT 3	
1	Supervisor, Dis. Postmaster's Abstract Unit (Pen.)	FMG AT 3	
2	Deposit Journal Control Officer	FMG AT 2	
1	NIS Pension Imprest Officer	FMG AT 1	
1	Revenue Bank Lodgement Verification Officer	FMG AT 1	
1	Remittance Officer	FMG AT 1	
1	Deposit Bank Lodgement Verification Officer	FMG AT 1	
1	Deposit Data Analyst Officer	FMG AT 1	
1	Postmaster's Stock Verification Officer	FMG AT 1	
1	Revenue Data Analyst Officer	FMG AT 1	
6	Pension Checking Clerk	FMG AC 2	
1	Postmaster's Abstract Record Clerk	FMG AC 2	
19			

District Postmasters' Abstract Section - Accounts Registry Unit

No. of Offices	Office	Classification	Remark
1	Accounts Records Officer	FMG AT 1	
1	Accounts Records Clerk	FMG AC 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

Finance & Accounts Division

Accounts Payable & Department Deposit Branch

District Postmasters' Abstract Section - Accounts Registry Unit

No. of Offices	Office	Classification	Remark
2			

49 Total - Accounts Payable & Department Deposit Branch

Payroll & Departmental Revenue Branch

No. of Offices	Office	Classification	Remark
1	Director, Payroll & Department Revenue	FMG PA 3	
1			

Pay Section (Letters)

No. of Offices	Office	Classification	Remark
3	Allowance Payable Officer	FMG AT 1	
3			

Main Stamp Vault Section

No. of Offices	Office	Classification	Remark
1	Supervisor, Main Stamp Vault Section	FMG PA 1	
1	Stamp Dispatch Officer	FMG AT 2	
1	Stamp Requisition Returning Officer	FMG AT 1	
3			

Money Order Section

No. of Offices	Office	Classification	Remark
1	Supervisor, Money Order Section	FMG AT 3	
1	International Postal Money Order Clerk	FMG AT 1	
1	British Postal Money Order Clerk	FMG AT 1	
1	Jamaica Postal Money Order Clerk	FMG AC 2	
4			

Payroll & Salary Deduction Section

No. of Offices	Office	Classification	Remark
1	Manager, Payroll & Salary Deduction	FMG PA 1	
1	Senior Salary Deduction Officer	FMG AT 3	
4	Payroll Officer	FMG AT 2	
1	Salary Deduction Officer	FMG AT 1	
1	Statutory Verification Officer	FMG AT 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post and Telecommunications Department

Finance & Accounts Division

Payroll & Departmental Revenue Branch

Payroll & Salary Deduction Section

No. of Offices	Office	Classification	Remark
8			

19 Total - Payroll & Departmental Revenue Branch

Final Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts Branch	FMG PA 2	
1	Deposit Bank Reconciliation Officer	FMG AT 3	
1	Revenue Main Ledger Accountant	FMG AT 3	
1	Departmental Deposit Main Ledger Accountant	FMG AT 3	
1	Revenue Bank Reconciliation Officer	FMG AT 3	
1	Recurrent Bank Reconciliation Officer	FMG AT 3	
1	Salaries Bank Reconciliation Officer	FMG AT 3	
1	Deposit Bank Reconciliation Verification Officer	FMG AT 1	
1	Deposit Subsidiary Officer	FMG AT 1	
1	Salary Journal Officer	FMG AT 1	
1	Revenue Subsidiary Officer	FMG AT 1	

11

11 Total - Final Accounts Branch

85 Total - Finance & Accounts Division

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate Services	GMG SEG 5	
1	Executive Secretary	OPS SS 4	
1	Administrative Assistant	GMG AM 2	

3

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Customer Care Officer	GMG AM 3	
7	Customer Care Assistant	GMG AM 1	

8

8 Total - Customer Service Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

Corporate Services Division

Corporate Communications & Public Relations Branch

No. of Offices	Office	Classification	Remark
1	Manager, Corporate Communications & Public Relations	MCG IE 5	
1	Public Relations Officer	MCG IE 4	
1	Administrative Assistant	GMG AM 2	
3			

3 Total - Corporate Communications & Public Relations Branch

Facilities and Property Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Facilities & Property Management	GMG SEG 4	
1	Quantity Surveyor	SOG ST 7	
1	Administrative Assistant 2	GMG AM 3	
3			

Property Management Section

No. of Offices	Office	Classification	Remark
1	Property Manager	GMG SEG 3	
1	Property Officer	GMG AM 4	
2			

Facilities/Property Maintenance Section

No. of Offices	Office	Classification	Remark
2	Facilities/Property Maintenance Manager	SOG ST 8	
2	Superintendent	SOG ST 6	
2	Assistant Technician	SOG ST 5	
2	Senior Repairs and Maintenance Specialist (Mechanical/Electrical)	SOG ST 5	
2	Senior Property Repairs and Maintenance Officer	SOG ST 5	
5	Maintenance Specialist	SOG ST 3	
3	Electrician	SOG ST 3	
6	Property Repairs and Maintenance Officer	SOG ST 3	
6	Assistant Property Repairs and Maintenance Officer	SOG ST 2	
2	Administrative Assistant	GMG AM 2	

32

37 Total - Facilities and Property Management Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Post and Telecommunications Department

Corporate Services Division

Administration Branch

No. of Offices	Office	Classification	Remark
1	Director, Administration	GMG SEG 2	
1	Administrative Assistant	GMG AM 2	
2			

Stores

No. of Offices	Office	Classification	Remark
1	Stores Supervisor	PIDG RIM 4	
1	Store Keeper (General)	PIDG RIM 2	
1	Storekeeper (Maintenance)	PIDG RIM 2	
1	Clerical Officer 3 (Stores)	OPS CR 2	
1	Store Clerk (Postal etc.)	PIDG RIM 1	
2	Store Clerk (Uniforms and Toiletries)	PIDG RIM 1	
1	Store Clerk (Bicycles etc.)	PIDG RIM 1	
3	Storeman	LMO TS 2	
11			

Ancillary Services

No. of Offices	Office	Classification	Remark
1	Office Services Manager	GMG SEG 1	
2	Telephone Operator	OPS TO 1	
1	Chief Attendant	LMO TS 3	
2	Senior Office Attendant	LMO TS 2	
20	Attendant	LMO TS 1	
3	Groundsman/Attendant	LMO TS 1	
29			

Inventory

No. of Offices	Office	Classification	Remark
1	Inventory Officer	GMG AM 2	
2	Inventory Clerk	PIDG RIM 2	
3			

Registry

No. of Offices	Office	Classification	Remark
1	Records Administrator	PIDG RIM 4	
1	Records Analyst	PIDG RIM 3	
4	Records Clerk	PIDG RIM 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

Corporate Services Division

Administration Branch

Registry

No. of Offices	Office	Classification	Remark
6			

Transportation & Fleet Management

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG AM 4	
3	Driver 2	LMO DR 2	
1	Driver 1	LMO DR 1	
5			

56 Total - Administration Branch

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Administrator	GMG AM 3	Post(s) [# 9436] of Senior Secretary (OPS/SS 3) retitled and reclassified with effect from May 13, 2024.
2			

Employee Relations, Occupational Health and Safety Section

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations, Occupational Health and Safety	GMG SEG 3	Post(s) [# 9472] Director, Employee Relations, Occupational Health and Safety (GMG/SEG 2) upgraded with effect from November 6, 2023.
1	Senior Human Resource Officer (Employee Relations)	GMG SEG 1	Post(s) [# 9386] of Human Resource Officer (Employee Relations) (GMG/AM 4) retitled and reclassified with effect from November 6, 2023.
1	Senior Human Resource Officer (Occupational Health and Safety)	GMG SEG 1	Post(s) [# 9388] of Human Resource Officer (Occupational Health and Safety) (GMG/AM 4) retitled and reclassified with effect from November 6, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

Corporate Services Division

Human Resource Management & Development Branch

Employee Relations, Occupational Health and Safety Section

No. of Offices	Office	Classification	Remark
1	Assistant Human Resource Officer (Employee Relations)	GMG AM 3	

4

Human Resource Development Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
1	Senior Human Resource Development Officer	GMG SEG 1	
2	Human Resource Development Officer	GMG AM 4	
1	Administrative Assistant	GMG AM 2	Post(s) [# 9446] of Secretary 2 (OPS/SS 2) retitled and reclassified with effect from May 13, 2024.

5

Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Administrative Assistant	GMG AM 2	Post(s) [# 9438] of Secretary 2 (OPS/SS 2) retitled and reclassified with effect from May 13, 2024.

2

Human Resource Management Section - Benefits Unit

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer (Benefits)	GMG SEG 1	
1	Human Resource Officer (Pensions)	GMG AM 4	
3	Assistant Human Resource Officer (Leave)	GMG AM 3	
1	Assistant Human Resource Officer (Benefits)	GMG AM 3	
1	Secretary 2	OPS SS 2	

7

Human Resource Management Section - Records and Information Management Systems Unit

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer (RIMS)	GMG SEG 1	
1	Registrar	PIDG RIM 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Management Section - Records and Information Management Systems Unit

No. of Offices	Office	Classification	Remark
5	Records Officer 1	PIDG RIM 2	
7			

Human Resource Management Section - Staffing Unit

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	
1	Senior Human Resource Officer (Staffing)	GMG SEG 1	
2	Human Resource Officer (Staffing)	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 3	
1	Assistant Human Resource Officer (Staffing)	GMG AM 3	
1	Secretary 2	OPS SS 2	
7			

Organizational Development and Performance Management Section

No. of Offices	Office	Classification	Remark
1	Director, Organizational Development and Performance Management	GMG SEG 3	
1	Organizational Development Officer	GMG SEG 2	Post(s) [# 9402] of Senior Human Resource Officer (OD&PM) (GMG/SEG 1) retitled and upgraded with effect from May 13, 2024.
1	Senior Human Resource Officer (Performance Management)	GMG SEG 1	Post(s) [# 9405] of Assistant Human Resource Officer (OD&PM) (GMG/AM 3) retitled and reclassified with effect from May 13, 2024.
1	Administrative Assistant	GMG AM 2	Post(s) [# 9445] of Secretary 2 (OPS/SS 2) retitled and reclassified with effect from May 13, 2024.
4			

38 Total - Human Resource Management & Development Branch

Procurement Branch

No. of Offices	Office	Classification	Remark
1	Procurement Manager	GMG SEG 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

Corporate Services Division

Procurement Branch

No. of Offices	Office	Classification	Remark
1	Assistant Procurement Manager	GMG AM 4	
1	Procurement Officer	PIDG RIM 2	
3			
3	Total - Procurement Branch		

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 3, Public Procurement	GMG SEG 3	
3	Senior Public Procurement Officer	GMG SEG 1	
3	Public Procurement Officer	GMG AM 3	
1	Public Procurement Administrator	GMG AM 2	
2	Public Procurement Clerk	PIDG RIM 1	
10			
10	Total - Public Procurement Branch		

Information and Communications Technology Branch

No. of Offices	Office	Classification	Remark
1	Director, Information and Communications Technology	MIS IT 8	Post(s) [# 60765] of Director, Information Technology (MIS/IT 7) retitled, upgraded and transferred from Corporate Services Division - Information Technology Branch with effect from December 19, 2022.
1	Administrative Assistant	GMG AM 3	Post(s) [# 62723] of Senior Secretary (OPS/SS 3) retitled, reclassified and transferred from Corporate Services Division - Information Technology Branch with effect from December 19, 2022.
2			

Software Development and Database Administration Section

No. of Offices	Office	Classification	Remark
1	Manager, Software Development and Database Administration	MIS IT 7	New post(s) [# 74105] with effect from December 19, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

Corporate Services Division

Information and Communications Technology Branch

Software Development and Database Administration Section

No. of Offices	Office	Classification			Remark
1	Senior Programmer/Analyst	MIS	IT	6	Post(s) [# 61574] of Senior Programmer (MIS/IT 4) retitled, upgraded and transferred from Corporate Services Division - Information Technology Branch with effect from December 19, 2022.
1	Programmer/Analyst	MIS	IT	5	New post(s) [# 74106] with effect from December 19, 2022.
1	Database Administrator	MIS	IT	5	New post(s) [# 74107] with effect from December 19, 2022.
1	Webmaster/Multimedia Specialist	MIS	IT	4	Post(s) [# 60767] of Webmaster/Multimedia Specialist (MIS/IT 3) upgraded and transferred from Corporate Services Division - Information Technology Branch with effect from December 19, 2022.
1	Assistant Webmaster/Multimedia Specialist	MIS	IT	3	New post(s) [# 74108] with effect from December 19, 2022.
6					

Technical and Client Support Section

No. of Offices	Office	Classification			Remark
1	Manager, Technical and Client Support	MIS	IT	6	New post(s) [# 74109] with effect from December 19, 2022.
3	Technical and Client Support Officer	MIS	IT	4	Three (3) new post(s) [#s 74110-12] with effect from December 19, 2022.
2	Technical and Client Support Officer	MIS	IT	4	Two (2) post(s) [#s 59192-3] of Hardware Technician (MIS/IT 2) retitled, upgraded and transferred from Corporate Services Division - Information Technology Branch with effect from December 19, 2022.
1	Technical and Client Support Officer	MIS	IT	4	Post(s) [# 59194] of Data Preparation Officer (MIS/IT 1) retitled, upgraded and transferred from Corporate Services Division - Information Technology Branch with effect from December 19, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Post and Telecommunications Department

Corporate Services Division

Information and Communications Technology Branch

Network and Systems Administration Services Section

No. of Offices	Office	Classification			Remark
1	Manager, Network and System Administration Services	MIS	IT	7	New post(s) [# 74113] with effect from December 19, 2022.
1	Senior Systems Administrator	MIS	IT	6	Post(s) [# 12177] of Systems Administrator (MIS/IT 5) retitled, upgraded and transferred from Corporate Services Division - Information Technology Branch with effect from December 19, 2022.
1	Systems Administrator	MIS	IT	5	New post(s) [# 74114] with effect from December 19, 2022.
1	Network Administrator	MIS	IT	5	Post(s) [# 60766] of Systems Support Co-ordinator (MIS/IT 4) retitled, upgraded and transferred from Corporate Services Division - Information Technology Branch with effect from December 19, 2022.
4					

ICT Security Section

No. of Offices	Office	Classification			Remark
1	Manager, ICT Security	MIS	IT	7	New post(s) [# 74115] with effect from December 19, 2022.
1	ICT Security Officer	MIS	IT	5	New post(s) [# 74116] with effect from December 19, 2022.

2

21 Total - Information and Communications Technology Branch

179 Total - Corporate Services Division

2277 Total - Post and Telecommunications Department

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Town Planning Department

Planning & Research Division

No. of Offices	Office	Classification	Remark
1	Senior Deputy Government Town Planner	SOG ST 9	
1			
1	Total - Planning & Research Division		

1	Total - Town Planning Department		
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Land Valuation and Estate Department

Valuation & Surveys Division

Regional Offices

No. of Offices	Office	Classification	Remark
2	Assistant Commissioner, Valuation	SOG ST 8	
1	Senior Valuation Surveyor	SOG ST 7	

3

3 Total - Valuation & Surveys Division

Technical Services Division

Lands

Land Administration Division

No. of Offices	Office	Classification	Remark
1	Commissioner Of Lands	GMG SEG 3	
1	Legal Officer	JLG LO 2	

2

2 Total - Lands

2 Total - Technical Services Division

5 Total - Land Valuation and Estate Department

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Executive Office

No. of Offices	Office	Classification	Remark
1	Financial Secretary	GMG EMG 2	Post(s) [# 1053] of Financial Secretary (GMG/EMG 1) upgraded with effect from April 1, 2022.
1	Technical Executive Assistant	GMG SEG 5	Post(s) [# 1228] of Technical Executive Assistant (GMG/SEG 5) retitled with effect from October 14, 2024.
1	Technical Programme Analyst	GMG SEG 4	
1	Technical Coordinator	GMG SEG 3	
2	Senior Administrative Support	GMG SEG 2	
2	Administrative Support	GMG SEG 1	
3	Executive Secretary 2	OPS SS 5	
2	Executive Secretary 1	OPS SS 4	

13

13 Total - Executive Office

Corporate Planning & Administration Division

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	Post(s) [# 1137] of Deputy Financial Secretary (GMG/SEG 6) reclassified with effect from May 27, 2024.
1	Director, Knowledge Management & Data Analysis	GMG SEG 3	New post(s) [# 74189] with effect from February 6, 2023.
1	Executive Assistant	GMG SEG 1	Post(s) [# 1844] of Executive Assistant (GMG/AM 4) reclassified w.e.f May 27, 2024.
1	Senior Secretary	OPS SS 3	

4

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Management & Development	GMG SEG 5	
1	Senior Secretary	OPS SS 3	

2

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

Human Resource Management & Development Branch

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	Post(s) [# 1209] of Director (GMG/SEG 3) retitled with effect from October 14, 2024.
1	Senior Human Resource Officer	GMG SEG 1	
1	Information Records & Communication Manager	GMG SEG 1	
1	Senior Human Resource Officer	GMG SEG 1	Post(s) [# 54707] of Senior Human Resource Officer (GMG/SEG 1) transferred from Corporate Planning & Administration Division, Human Resource Management & Development Branch with effect from October 14, 2024.
1	Human Resource Administrator	GMG AM 3	Post(s) [# 651] of Human Resource Administrator (GMG/AM 3) transferred from Corporate Planning & Administration Division, Human Resource Management & Development Branch with effect from October 14, 2024.
1	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
10			

Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
1	Director, Career Management	GMG SEG 2	Post(s) [# 54699] of Counsellor (GMG/SEG 2) retitled and transferred from Corporate Planning & Administration Division, Human Resource Management & Development Branch, Human Resource Management with effect from October 14, 2024.
2	Training Officer	GMG SEG 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

Human Resource Management & Development Branch

Human Resource Development

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Development Officer	GMG SEG 2	Post(s) [# 64401] of Senior Human Resource Development Officer (GMG/SEG 2) transferred from Corporate Planning & Administration Division, Human Resource Management & Development Branch with effect from October 14, 2024.
1	Assistant Training Officer	GMG AM 4	Post(s) [# 1682] of Superannuation Officer (GMG/AM 4) retitled and transferred from Public Service Establishment Division/Strategic HRM Division (SHRMD), Superannuation Branch with effect from October 14, 2024.
1	Secretary 2	OPS SS 2	
7			

Performance Management

No. of Offices	Office	Classification	Remark
1	Director, Performance Management Appraisal System	GMG SEG 2	Post(s) [# 64060] of Director, Performance Management Appraisal System (GMG/SEG 2) transferred from Corporate Planning & Administration Division, Human Resource Management & Development Branch with effect from October 14, 2024.
1	Performance Management Analyst	GMG AM 4	Post(s) [# 64402] of Performance Management Analyst (GMG/AM 4) transferred from Corporate Planning & Administration Division, Human Resource Management & Development Branch with effect from October 14, 2024.
1	Secretary 2	OPS SS 2	Post(s) [# 1396] of Secretary 2 (OPS/SS 2) transferred from Corporate Planning & Administration Division, Human Resource Management & Development Branch with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

Human Resource Management & Development Branch

Performance Management

No. of Offices	Office	Classification	Remark
3			

Employee Relations, Occupational Health & Safety

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations, Occupational Health & Safety	GMG SEG 3	
1	Occupational Health & Safety Officer	GMG SEG 1	
1	Human Resource Officer	GMG AM 4	
1	Human Resource Officer	GMG AM 4	Post(s) [# 1224] of Human Resource Officer (GMG/AM 4) transferred from Corporate Planning & Administration Division, Human Resource Management & Development Branch, Human Resource Management with effect from October 14, 2024.
1	Industrial Relations Officer	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 2	
1	Assistant Human Resource Officer	GMG AM 2	Post(s) [# 1216] of Assistant Human Resource Officer (GMG/AM 2) transferred from Corporate Planning & Administration Division, Human Resource Management & Development Branch, Human Resource Management with effect from October 14, 2024.
1	Senior Secretary	OPS SS 3	Post(s) [# 1420] of Senior Secretary (OPS/SS 3) transferred from Corporate Planning & Administration Division, Human Resource Management & Development Branch with effect from October 14, 2024.

8

30 Total - Human Resource Management & Development Branch

Strategic Organizational Development & Change Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Strategic Organizational Development	GMG SEG 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

Strategic Organizational Development & Change Management Branch

No. of Offices	Office	Classification	Remark
1	Strategic Organizational Development Officer	GMG SEG 2	

2

2 Total - Strategic Organizational Development & Change Management Branch

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 3, Public Procurement	GMG SEG 3	
2	Senior Public Procurement Officer	GMG SEG 1	
2	Public Procurement Officer	GMG AM 3	
2	Public Procurement Administrator	GMG AM 2	

7

7 Total - Public Procurement Branch

Property, Security & Emergency Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Property, Security & Emergency Management	GMG SEG 3	

1

Maintenance & Property Section

No. of Offices	Office	Classification	Remark
1	Manager, Maintenance & Property	GMG SEG 1	
1	Senior Maintenance Officer	SOG ST 5	
4	Artisan	LMO TS 4	Four (4) post(s) [1198-99, 1429 & 1439] of Maintenance Officer (SOG/ST 3) retitled and reclassified with effect from September 11, 2023.
1	Head Gardener	LMO TS 3	
4	Gardener	LMO TS 2	

11

Security & Emergency Management Section

No. of Offices	Office	Classification	Remark
1	Manager, Security & Emergency Management	GMG SEG 1	
1	Security and Emergency Management Officer	GMG AM 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

Property, Security & Emergency Management Branch

Security & Emergency Management Section

No. of Offices	Office	Classification	Remark
2			

14 Total - Property, Security & Emergency Management Branch

Corporate Communications and Public Relations Branch

No. of Offices	Office	Classification	Remark
1	Director, Corporate Communications & Public Relations	MCG IE 6	
1	Web & Digital Content Specialist	MCG IE 4	
1	Administrative Assistant	GMG AM 3	
3			

Corporate Communications Section

No. of Offices	Office	Classification	Remark
1	Corporate Communications Manager	MCG IE 5	
1	Corporate Communication Officer	MCG IE 4	
2			

Public Relations Section

No. of Offices	Office	Classification	Remark
1	Public Relations Manager	MCG IE 5	
1	Public Relations Officer	MCG IE 4	
2			

7 Total - Corporate Communications and Public Relations Branch

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Director, Customer Service	GMG SEG 3	
1	Manager, Customer Care	GMG SEG 2	
1	Manager, Customer Service Monitoring & Evaluation	GMG SEG 2	
1	Customer Service Monitoring & Evaluation Officer	GMG AM 3	
3	Customer Care Officer	GMG AM 3	
1	Administrative Assistant	GMG AM 2	
2	Customer Care Assistant	GMG AM 1	
10			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

Customer Service Branch

10 Total - Customer Service Branch

Information Communication Technology Branch (formerly the Information Systems Unit)

No. of Offices	Office	Classification	Remark
1	Director, Information Communication Technology	MIS IT 8	
1	Administrative Assistant	GMG AM 3	
2			

Application Development

No. of Offices	Office	Classification	Remark
1	Application Development Manager	MIS IT 7	
1	Business Analyst	MIS IT 6	
2	Software Engineer	MIS IT 5	
1	Web & Mobile Specialist	MIS IT 5	
5			

Systems Administration

No. of Offices	Office	Classification	Remark
1	System Administration Manager	MIS IT 7	
2	Systems Administrator	MIS IT 5	
1	Database Administrator	MIS IT 4	
1	Assistant Database Administrator	MIS IT 2	Post(s) [# 50600] of Assistant Database Administrator (MIS/IT 2) to be abolished when vacant. With effect from July 13, 2020, new appointments of any type barred.
5			

Network Administration

No. of Offices	Office	Classification	Remark
1	Network Manager	MIS IT 7	
2	Network Administrator	MIS IT 5	
3			

Technical & Client Support

No. of Offices	Office	Classification	Remark
1	Technical & Client Support Manager	MIS IT 7	
1	Senior Technical & Client Support Officer	MIS IT 5	
3	Technical & Client Support Officer	MIS IT 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

Information Communication Technology Branch (formerly the Information Systems Unit)

Technical & Client Support

No. of Offices	Office	Classification	Remark
5			

ICT Security

No. of Offices	Office	Classification	Remark
1	ICT Security Manager	MIS IT 7	
1	IT Security Officer	MIS IT 5	
2			

22 Total - Information Communication Technology Branch (formerly the Information Systems Unit)

Strategic Planning, Performance & Project Management Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Planning, Performance & Project Management	GMG SEG 5	
1	Administrative Assistant	GMG AM 3	
2			

Project Management & Coordination

No. of Offices	Office	Classification	Remark
1	Director, Project Management & Co-ordination	GMG SEG 4	
2	Project Analyst	GMG SEG 2	
1	Administrative Assistant	GMG AM 3	
4			

Strategic Planning, Performance Monitoring & Evaluation

No. of Offices	Office	Classification	Remark
1	Director, Strategic Planning, Performance Monitoring & Evaluation	GMG SEG 4	
2	Strategic Planning Analyst	GMG SEG 2	
2	Performance Monitoring & Evaluation Analyst	GMG SEG 2	
5			

11 Total - Strategic Planning, Performance & Project Management Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

Enterprise Risk Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Enterprise Risk Management	GMG SEG 4	
1	Enterprise Risk Management Analyst	GMG SEG 3	

2

2 Total - Enterprise Risk Management Branch

Office Services, Administration & Fleet Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Office Services, Administration and Fleet Management	GMG SEG 3	
1	Administrative Assistant	GMG AM 3	
1	Secretary 2	OPS SS 2	

3

Fleet Management

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG SEG 1	
1	Administrator	GMG AM 3	
1	Records Officer 2	PIDG RIM 3	
6	Driver 2	LMO DR 2	

9

Office Services Section

No. of Offices	Office	Classification	Remark
1	Office Services Manager	GMG SEG 1	
1	Administrator	GMG AM 3	
1	Billing Clerk	PIDG RIM 2	Post(s) [# 1156] of Billing Clerk (PIDG/RIM 2) to be abolished when vacant. With effect from March 15, 2021 new appointments of any type barred.
1	Customer Service Officer	GMG AM 2	Post(s) [# 61406] of Customer Service Officer (GMG/AM 2) transferred from Corporate Planning & Administration Division, Office Services & Fleet Management Branch, Office Services Section with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

Office Services, Administration & Fleet Management Branch

Office Services Section

No. of Offices	Office	Classification	Remark
2	Receptionist	GMG AM 1	Two (2) post(s) [s 1064 & 1167] of Receptionist (GMG/AM 1) transferred from Corporate Planning & Administration Division, Office Services & Fleet Management Branch, Office Services Section with effect from October 14, 2024.
6	Office Attendant Supervisor	LMO TS 3	
2	Telephone Operator	OPS TO 1	Two (2) post(s) [s 1441 & 1702] of Telephone Operator (OPS/TO 1) transferred from Corporate Planning & Administration Division, Office Services & Fleet Management Branch, Office Services Section with effect from October 14, 2024.
2	Copy Room Attendant	LMO TS 3	
1	Office Attendant	LMO TS 2	
20	Office Attendant	LMO TS 2	
1	Office Attendant	LMO TS 2	Post(s) [s 1440] of Office Attendant (LMO/TS 2) transferred from Corporate Planning & Administration Division, Office Services & Fleet Management Branch, Office Services Section with effect from October 14, 2024.
1	Office Attendant	LMO TS 2	Post(s) [s 1444] of Attendant (LMO/TS 2) retitled and transferred from Corporate Planning & Administration Division, Office Services & Fleet Management Branch, Office Services Section with effect from October 14, 2024.

39

Asset, Inventory and Utility Management Section

No. of Offices	Office	Classification	Remark
1	Manager, Asset, Inventory & Utilities	GMG SEG 1	
2	Asset & Inventory Officer	GMG AM 4	
2	Utility Officer	GMG AM 4	
1	Billing Officer	PIDG RIM 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

Office Services, Administration & Fleet Management Branch

Asset, Inventory and Utility Management Section

No. of Offices	Office	Classification	Remark
1	Stores Clerk	PIDG RIM 3	
1	Billing Clerk	PIDG RIM 2	
8			

59 Total - Office Services, Administration & Fleet Management Branch

Compliance and Quality Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Compliance and Quality Management	GMG SEG 4	New post(s) [# 74642] with effect from April 3, 2023; Post(s) of Director, Compliance and Quality Management (GMG/SEG 3) upgraded with effect from August 14, 2023.
1	Data Protection Officer	GMG SEG 3	New post(s) [# 74807] with effect from August 14, 2023.
1	Organizational Policy Coordinator	GMG SEG 2	New post(s) [# 74808] with effect from August 14, 2023.
1	Compliance Monitoring and Quality Management Analyst	GMG SEG 2	New post(s) [# 74643] with effect from April 3, 2023.
1	Compliance Monitoring and Quality Management Analyst	GMG SEG 2	New post(s) [# 75014] with effect from August 14, 2023.
3	Quality Review and Verification Analyst	GMG SEG 1	Three (3) new post(s) [#s 74644-6] with effect from April 3, 2023.
1	Administrative Assistant	GMG AM 2	New post(s) [# 74803] with effect from August 14, 2023.
9			

9 Total - Compliance and Quality Management Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

Information Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Information Management	GMG SEG 3	Post(s) [# 1232] of Director, Documentation/Information & Access Services (GMG/SEG 3) retitled and transferred from Corporate Planning & Administration Division, Information Management, Documentation Information Access Unit with effect from October 14, 2024.
1	Records Manager	GMG SEG 2	Post(s) [# 56832] of Records Manager (GMG/SEG 2) transferred from Corporate Planning & Administration Division, Information Management, Documentation Information Access Unit with effect from October 14, 2024.
1	Library Manager	PIDG LB 5	Post(s) [# 1233] of Library Manager (PIDG/LB 5) transferred from Corporate Planning & Administration Division, Information Management, Documentation Information Access Unit with effect from October 14, 2024.
1	Senior Secretary	OPS SS 3	Post(s) [# 1246] of Senior Secretary (OPS/SS 3) transferred from Corporate Planning & Administration Division, Information Management, Documentation Information Access Unit with effect from October 14, 2024.
1	Records & Information Analyst	PIDG RIM 5	Post(s) [# 1242] of Records & Information Analyst (PIDG/RIM 5) transferred from Corporate Planning & Administration Division, Information Management, Documentation Information Access Unit with effect from October 14, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

Information Management Branch

No. of Offices	Office	Classification			Remark
1	Records & Information Administrator	PIDG	RIM	4	Post(s) [# 619] of Records & Information Administrator (PIDG/RIM 4) transferred from Corporate Planning & Administration Division, Information Management, Documentation Information Access Unit with effect from October 14, 2024.
1	Documentation And Information Officer	PIDG	RIM	3	Post(s) [# 64035] of Documentation And Information Officer (PIDG/RIM 3) transferred from Corporate Planning & Administration Division, Information Management, Documentation Information Access Unit with effect from October 14, 2024.
8	Records Officer 2	PIDG	RIM	3	Eight (8) post(s) [#s 620 & 1235-41] of Records Officer 2 (PIDG/RIM 3) transferred from Corporate Planning & Administration Division, Information Management, Documentation Information Access Unit with effect from October 14, 2024.
3	Records Officer 1	PIDG	RIM	2	Three (3) post(s) [#s 1243-4 & 1436] of Records Officer 1 (PIDG/RIM 2) transferred from Corporate Planning & Administration Division, Information Management, Documentation Information Access Unit with effect from October 14, 2024.
1	Junior Librarian	PIDG	LB	2	New post(s) [# 74731] with effect from June 5, 2023.; Post(s) [# 74731] of Junior Librarian (PIDG/LB 2) transferred from Corporate Planning & Administration Division, Information Management, Documentation Information Access Unit with effect from October 14, 2024.

19

19 Total - Information Management Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

196 Total - Corporate Planning & Administration Division

Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Finance & Investment Analyst	FMG PA 3	
1	Financial Systems Manager	FMG PA 2	
1	Secretary 2	OPS SS 2	Post(s) [# 1106] of Secretary 2 (OPS/SS 2) transferred from General Administration, Finance & Accounts with effect from October 14, 2024.
1	Administrator	GMG AM 3	Post(s) [# 1105] of Executive Secretary 1 (OPS/SS 4) retitled and reclassified with effect from April 24, 2023.
5			

Management Accounts

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	
1	Senior Management Accountant (Recurrent)	FMG PA 3	
1	Management Accountant 2 (Projects)	FMG PA 2	
4	Management Accountant 1	FMG PA 1	
7			
7	Total - Management Accounts		

Accounts Payable & Payroll

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable and Payroll	FMG PA 4	
1	Senior Secretary	OPS SS 3	
2			

Accounts Payable & Disbursement

No. of Offices	Office	Classification	Remark
1	Accounts Payable and Disbursement Manager (Recurrent)	FMG PA 3	
4	Senior Payment Officer	FMG PA 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Finance & Accounts Division

Accounts Payable & Payroll

Accounts Payable & Disbursement

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	Post(s) [# 1119] of Accounting Clerk 2 (FMG/AC 2) transferred from General Administration, Payments & Salaries with effect from October 14, 2024.
3	Payments Officer	FMG AT 3	
1	Collections and Disbursements Officer	FMG AT 2	
10			

Payroll

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 2	
2	Senior Payroll Officer	FMG AT 3	
5	Payroll Officer	FMG AT 2	
8			

Accounts Payable (Projects)

No. of Offices	Office	Classification	Remark
1	Accounts Payable Manager (Projects)	FMG PA 2	
1	Senior Payment Officer	FMG PA 1	
2			

22 Total - Accounts Payable & Payroll

Final Accounts

Final Accounts and Reporting

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 4	
1	Senior Final Accountant	FMG PA 2	
1	Advance Controller	FMG PA 1	
1	Final Accountant	FMG PA 1	
1	Senior Bank Reconciliation Officer	FMG AT 3	
5			
5	Total - Final Accounts		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Finance & Accounts Division

Public Service Accounts

No. of Offices	Office	Classification	Remark
1	Director, Public Service Accounts	FMG PA 3	
1	Senior Accountant	FMG PA 2	
4	Accountant	FMG PA 1	

6

6 Total - Public Service Accounts

Public Debt Branch

No. of Offices	Office	Classification	Remark
1	Director Public Debt	FMG PA 4	

1

Local Debt

No. of Offices	Office	Classification	Remark
1	Senior Accountant (Local Debt)	FMG PA 3	
1	Accountant 2	FMG PA 2	
1	Accountant 1	FMG PA 1	

3

External Debt

No. of Offices	Office	Classification	Remark
1	Senior Accountant (External Debt)	FMG PA 3	
2	Accountant 1	FMG PA 1	

3

7 Total - Public Debt Branch

52 Total - Finance & Accounts Division

Public Expenditure Division

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary, Public Expenditure	GMG CTD 2	Post(s) [# 1363] of Deputy Financial Secretary (GMG/CTD 1) retitled and upgraded with effect from April 1, 2023.
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	

3

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Expenditure Division

Public Expenditure

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
2			

Social Infrastructure

No. of Offices	Office	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
1	Financial Analyst 2	FMG PA 2	
1	FAA Analyst 2	FMG PA 2	
2	Senior Budget Analyst	FMG PA 2	
2	Budget Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	
8			

Production

No. of Offices	Office	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
2	Financial Analyst 2	FMG PA 2	
3	Budget Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	
7			

Machinery Of State

No. of Offices	Office	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
2	Financial Analyst 2	FMG PA 2	
1	Senior Budget Analyst	FMG PA 2	
2	Budget Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	
7			

Physical Infrastructure

No. of Offices	Office	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
2	Financial Analyst 2	FMG PA 2	
1	Senior Budget Analyst	FMG PA 2	
3	Budget Analyst	FMG PA 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance and the Public Service

Public Expenditure Division

Public Expenditure

Physical Infrastructure

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	

8

32 Total - Public Expenditure

Cash Management

No. of Offices	Office	Classification	Remark
1	Senior Director, Cash Management	GMG SEG 5	
1	Director, Banking And Revenue	FMG PA 3	
1	Senior Cash Management Analyst	GMG SEG 3	
1	Cash Management Analyst	GMG SEG 2	
1	Cash Management Analyst	GMG SEG 1	Post(s) [# 1378] of Cash Management Analyst (GMG/SEG 1) to be abolished when vacant. With effect from March 7, 2021, new appointments of any type barred.
1	Senior Secretary	OPS SS 3	

6

6 Total - Cash Management

Projects Unit

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Head-Economic Development Projects	SOG ST 8	
1	Head-Social Sector Projects	SOG ST 8	
1	Head-Engineering Projects	SOG ST 8	
4	Senior Project Analyst	SOG ST 7	
2	Senior Project Engineer	SOG ST 7	
1	Project Engineer	SOG ST 6	
1	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 2	

13

13 Total - Projects Unit

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Expenditure Division

Public Investment Appraisal Branch

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Administrator	GMG AM 4	
1	Documentation and Logistics Officer	GMG AM 2	
3			

Project Analysis

No. of Offices	Office	Classification	Remark
1	Snr. Director Project Analysis	GMG SEG 5	
6	Project Analyst	GMG SEG 3	
7			

Monitoring & Evaluation

No. of Offices	Office	Classification	Remark
1	Director Monitoring & Evaluation	GMG SEG 4	
1	M&E Analyst	GMG SEG 3	
1	Research Officer	SOG ST 5	
3			

Proposal Development & Strategic Support

No. of Offices	Office	Classification	Remark
1	Director PDSS	GMG SEG 4	
1	Quality Assurance Officer	GMG SEG 3	
2	PDSS Officer	GMG SEG 2	
4			

17 Total - Public Investment Appraisal Branch

71 Total - Public Expenditure Division

Public Expenditure Policy & Co-ordination Division

Special Assignment

No. of Offices	Office	Classification	Remark
1	Director, Special Assignment	FMG PA 3	Post(s) [# 1460] of Director, Special Assignment (FMG/PA 3) to be abolished when vacant. With effect from October 1, 2021 new appointments of any type barred.
1			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Expenditure Policy & Co-ordination Division

Special Assignment

1 Total - Special Assignment

Office of the Public Procurement Policy (OPP)

Public Procurement Policy Development & Compliance Section

No. of Offices	Office	Classification	Remark
1	Director, Public Procurement Policy Development & Compliance	GMG SEG 3	Post to be abolished when vacant. With effect from May 13, 2024. new appointments of any type to the post [# 1450] of Director, Public Procurement Policy Development & Compliance (GMG/SEG 3) is prohibited.
1	Senior Public Procurement Compliance Officer	GMG SEG 2	Post to be abolished when vacant. With effect from May 13, 2024. new appointments of any type to the post [# 1615] of Senior Public Procurement Compliance Officer (GMG/SEG 2) is prohibited.
3	Public Procurement Compliance Officer	GMG SEG 1	Three (3) post(s) to be abolished when vacant. With effect from May 13, 2024. new appointments of any type to the post [#s 1446, 1449 & 1616] of Public Procurement Compliance Officer (GMG/SEG 1) is prohibited.

5

Public Procurement Capacity Development Section

No. of Offices	Office	Classification	Remark
1	Director, Public Procurement Capacity Development	GMG SEG 3	Post to be abolished when vacant. With effect from May 13, 2024. new appointments of any type to the post [# 71774] of Director, Public Procurement Capacity Development (GMG/SEG 3) is prohibited.
1	Senior, Public Procurement Training & Education Officer	GMG SEG 2	Post to be abolished when vacant. With effect from May 13, 2024. new appointments of any type to the post [# 71769] of Senior, Public Procurement Training & Education Officer (GMG/SEG 2) is prohibited.

2

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Expenditure Policy & Co-ordination Division

Office of the Public Procurement Policy (OPP)

E-Procurement & Client Services Section

No. of Offices	Office	Classification	Remark
1	Director, E-Procurement & Client Services	GMG SEG 3	Post to be abolished when vacant. With effect from May 13, 2024 new appointments of any type to the post [# 71771] of Director, E-Procurement & Client Services (GMG/SEG 3) is prohibited.
2	Public Procurement Customer Care Officer	GMG AM 3	Two posts to be abolished when vacant. With effect from May 13, 2024 new appointments of any type to the post [#s 68893-4] of Public Procurement Customer Care Officer (GMG/AM 3) is prohibited.

3

10 Total - Office of the Public Procurement Policy (OPP)

Financial Systems & Procedures Unit (Formerly Financial Systems)

No. of Offices	Office	Classification	Remark
1	Project & Fund Accounting Specialist	FMG PA 3	Post(s) [# 1465] of Project & Fund Accounting Specialist (FMG/PA 3) to be abolished when vacant. With effect from October 1, 2021, new appointments of any type barred.
1	Revenue Systems Specialist	FMG PA 2	Post(s) [# 1468] of Revenue Systems Specialist (FMG/PA 2) to be abolished when vacant. With effect from October 1, 2021, new appointments of any type barred.
1	Business Process Specialist	FMG PA 2	Post(s) [# 63008] of Business Process Specialist (FMG/PA 2) to be abolished when vacant. With effect from October 1, 2021, new appointments of any type barred.
1	Banking and E-Commerce Specialist	FMG PA 2	Post(s) [# 63005] of Banking and E-Commerce Specialist (FMG/PA 2) to be abolished when vacant. With effect from October 1, 2021, new appointments of any type barred.

4

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Expenditure Policy & Co-ordination Division

Financial Systems & Procedures Unit (Formerly Financial Systems)

Information Technology Strategy

No. of Offices	Office	Classification	Remark
1	Information Technology Strategy Unit Head	MIS IT 8	Post(s) [# 56666] of Information Technology Strategy Unit Head (MIS/IT 8) to be abolished when vacant. With effect from October 1, 2021, new appointments of any type barred.

1

5 Total - Financial Systems & Procedures Unit (Formerly Financial Systems)

Internal Audit Directorate

No. of Offices	Office	Classification	Remark
1	Senior Director, Internal Audit Directorate	FMG AS 6	
1	Audit Co-ordinator - Performance & Quality Assurance	FMG AS 5	
1	Audit Co-ordinator - Information Systems	FMG AS 5	
1	Audit Co-ordinator - Audit Committees	FMG AS 5	
1	Audit Specialist - Performance & Quality Assurance	FMG AS 4	
1	Audit Specialist - Information Systems	FMG AS 4	
1	Senior Secretary	OPS SS 3	

7

7 Total - Internal Audit Directorate

Accounting and Financial Policy Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Accounting & Financial Policy	GMG SEG 6	
2	Senior Financial Monitoring & Evaluation Analyst	GMG SEG 4	
1	Senior Financial Policy Analyst	GMG SEG 4	
2	Financial Monitoring & Evaluation Analyst	GMG SEG 3	
1	Financial Policy Analyst	GMG SEG 3	
1	Technical Coordinator	GMG SEG 2	
1	Administrator	GMG AM 3	

9

9 Total - Accounting and Financial Policy Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Expenditure Policy & Co-ordination Division

Public Sector Enterprise Risk Management Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Enterprise Risk Management Policy	GMG SEG 6	
1	Senior Risk Management Policy Analyst	GMG SEG 4	
1	Senior Risk Monitoring & Evaluation Analyst	GMG SEG 4	
1	Risk Monitoring & Evaluation Analyst	GMG SEG 3	
1	Risk Management Policy Analyst	GMG SEG 3	
1	Administrator	GMG AM 3	

6

6 Total - Public Sector Enterprise Risk Management Branch

Asset Management Policy Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Asset Management Policy	GMG SEG 5	
1	Motor Vehicle Administration Manager	GMG SEG 3	
1	Senior Asset Management Policy Analyst	GMG SEG 3	
1	Senior Asset Monitoring and Evaluation Analyst	GMG SEG 3	
1	Asset Monitoring and Evaluation Analyst	GMG SEG 2	
1	Asset Management Policy Analyst	GMG SEG 2	
1	Monitoring and Evaluation Officer	GMG SEG 1	
2	Administrative Assistant	GMG AM 3	
1	Administrator	GMG AM 3	

10

10 Total - Asset Management Policy Branch

Office of the Deputy Financial Secretary

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	
1	Administrative Assistant	GMG AM 4	
1	Executive Secretary 1	OPS SS 4	

3

3 Total - Office of the Deputy Financial Secretary

Asset Management & Disposal Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Asset Management & Disposal Services	GMG SEG 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Expenditure Policy & Co-ordination Division

Asset Management & Disposal Services Branch

No. of Offices	Office	Classification	Remark
1	Manager, Research and Quality Assurance	GMG SEG 2	
1	Administrative Assistant	GMG AM 4	
3			

Asset Custody & Warehousing Section

No. of Offices	Office	Classification	Remark
1	Manager, Asset Custody and Warehousing	GMG SEG 2	
2	Warehouse Technician	GMG AM 3	
3			

Asset Monitoring Section

No. of Offices	Office	Classification	Remark
1	Manager, Asset Monitoring	GMG SEG 3	
3	Senior Asset Monitoring Officer	GMG SEG 2	
6	Asset Monitoring Officer	GMG SEG 1	
1	Administrative Assistant	GMG AM 3	
11			

Asset Sales & Auctions

No. of Offices	Office	Classification	Remark
1	Manager, Asset Sales and Auctions	GMG SEG 3	
2	Asset Sales and Auctions Officer	GMG SEG 1	
3			

20 Total - Asset Management & Disposal Services Branch

71 Total - Public Expenditure Policy & Co-ordination Division

Financial Regulations Division

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Senior Economic Analyst	SOG ST 8	
1	Economic Analyst	SOG ST 7	
1	Financial Analyst	FMG PA 2	
1	Economic Researcher	SOG ST 6	
1	Senior Secretary	OPS SS 3	
6			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance and the Public Service

Financial Regulations Division

6 Total - Financial Regulations Division

Economic Management Division

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary, Economic Management	GMG CTD 2	Post(s) [# 1483] of Deputy Financial Secretary (GMG/CTD 1) retitled and upgraded with effect from April 1, 2023.
1	Research Officer	SOG ST 5	
2			

Debt Management Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Debt Management	GMG SEG 6	Post(s) [# 63620] of Principal Director (GMG/SEG 6) retitled and transferred from Economic Management Division, Debt Management Unit (New) with effect from October 14, 2024.
1	Manager, Investor Relations & Communications	GMG SEG 4	Post(s) [# 63622] of Manager, Investor Relations & Communications (GMG/SEG 4) transferred from Economic Management Division, Debt Management Unit (New) with effect from October 14, 2024.
1	Manager, Compliance	GMG SEG 3	Post(s) [# 63623] of Manager, Compliance (GMG/SEG 3) transferred from Economic Management Division, Debt Management Unit (New) with effect from October 14, 2024.
1	Executive Assistant	GMG SEG 1	Post(s) [# 63621] of Executive Assistant (GMG/SEG 1) transferred from Economic Management Division, Debt Management Unit (New) with effect from October 14, 2024.

4

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Economic Management Division

Debt Management Branch

Debt Operations

No. of Offices	Office	Classification	Remark
1	Director, Debt Operations	GMG SEG 4	Post(s) [# 63639] of Director, Debt Operations (GMG/SEG 4) transferred from Economic Management Division, Debt Management Unit (New), Debt Operations with effect from October 14, 2024.
1	Administrator	GMG AM 3	Post(s) [# 63640] of Administrator (GMG/AM 3) transferred from Economic Management Division, Debt Management Unit (New), Debt Operations with effect from October 14, 2024.

2

Debt Operations - Debt Reconciliation

No. of Offices	Office	Classification	Remark
1	Manager, Debt Reconciliation	GMG SEG 2	Post(s) [# 63645] of Manager, Debt Reconciliation (GMG/SEG 2) transferred from Economic Management Division, Debt Management Unit (New), Debt Reconciliation with effect from October 14, 2024.
2	Debt Reconciliation Officer	GMG SEG 1	Two (2) post(s) [#s 63646-7] of Debt Reconciliation Officer (GMG/SEG 1) transferred from Economic Management Division, Debt Management Unit (New), Debt Reconciliation with effect from October 14, 2024.

3

Debt Operations - Debt Recording & System Support

No. of Offices	Office	Classification	Remark
1	Manager, Debt Recording & System Support	GMG SEG 3	Post(s) [# 63641] of Manager, Debt Recording & System Support (GMG/SEG 3) transferred from Economic Management Division, Debt Management Unit (New), Debt Recording & System Support with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Economic Management Division

Debt Management Branch

Debt Operations - Debt Recording & System Support

No. of Offices	Office	Classification	Remark
3	Debt Recording & Systems Support Officer	GMG SEG 2	Three (3) post(s) [s 63642-4] of Debt Recording & Systems Support Officer (GMG/SEG 2) transferred from Economic Management Division, Debt Management Unit (New), Debt Recording & System Support with effect from October 14, 2024.

4

Debt Operations - Monitoring & Disbursement

No. of Offices	Office	Classification	Remark
1	Manager, Monitoring & Disbursement	GMG SEG 3	Post(s) [s 63648] of Manager, Monitoring & Disbursement (GMG/SEG 3) transferred from Economic Management Division, Debt Management Unit (New), Monitoring & Disbursement with effect from October 14, 2024.
2	Monitoring & Disbursement Officer	GMG SEG 2	Two (2) post(s) [s 63649-50] of Monitoring & Disbursement Officer (GMG/SEG 2) transferred from Economic Management Division, Debt Management Unit (New), Monitoring & Disbursement with effect from October 14, 2024.

3

Debt Strategy & Analysis

No. of Offices	Office	Classification	Remark
1	Director, Debt Strategy & Analysis	GMG SEG 5	Post(s) [s 63631] of Director, Debt Strategy & Analysis (GMG/SEG 5) transferred from Economic Management Division, Debt Management Unit (New), Debt Strategy & Analysis with effect from October 14, 2024.
1	Administrator	GMG AM 3	Post(s) [s 63632] of Administrator (GMG/AM 3) transferred from Economic Management Division, Debt Management Unit (New), Debt Strategy & Analysis with effect from October 14, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance and the Public Service

Economic Management Division

Debt Management Branch

Debt Strategy & Analysis

No. of Offices	Office	Classification	Remark
2			
Debt Strategy & Analysis - Policy Research & Analysis			

No. of Offices	Office	Classification	Remark
1	Manager, Policy & Research Analysis	GMG SEG 4	Post(s) [# 63636] of Manager, Policy & Research Analysis (GMG/SEG 4) transferred from Economic Management Division, Debt Management Unit (New), Policy Research & Analysis with effect from October 14, 2024.
2	Policy Research Analyst	GMG SEG 3	Two (2) post(s) [#s 63637-8] of Policy Research Analyst (GMG/SEG 3) transferred from Economic Management Division, Debt Management Unit (New), Policy Research & Analysis with effect from October 14, 2024.
3			

Debt Strategy & Analysis - Risk Analysis

No. of Offices	Office	Classification	Remark
1	Manager, Risk Analysis	GMG SEG 4	Post(s) [# 63633] of Manager, Risk Analysis (GMG/SEG 4) transferred from Economic Management Division, Debt Management Unit (New), Risk Analysis with effect from October 14, 2024.
2	Risk Analyst	GMG SEG 3	Two (2) post(s) [#s 63634-5] of Risk Analyst (GMG/SEG 3) transferred from Economic Management Division, Debt Management Unit (New), Risk Analysis with effect from October 14, 2024.
3			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Economic Management Division

Debt Management Branch

Portfolio Management

No. of Offices	Office	Classification	Remark
1	Director, Portfolio Management	GMG SEG 5	Post(s) [# 63624] of Director, Portfolio Management (GMG/SEG 5) transferred from Economic Management Division, Debt Management Unit (New), Domestic Market (Portfolio Management) with effect from October 14, 2024.
1	Administrator	GMG AM 3	Post(s) [# 63625] of Administrator (GMG/AM 3) transferred from Economic Management Division, Debt Management Unit (New), Domestic Market (Portfolio Management) with effect from October 14, 2024.

2

Portfolio Management - Domestic Markets

No. of Offices	Office	Classification	Remark
1	Manager, Domestic Markets	GMG SEG 4	Post(s) [# 63626] of Manager, Domestic Markets (GMG/SEG 4) transferred from Economic Management Division, Debt Management Unit (New), Domestic Market (Portfolio Management) with effect from October 14, 2024.
2	Portfolio Management Analyst	GMG SEG 3	Two (2) post(s) [#s 63627-8] of Portfolio Management Analyst (GMG/SEG 3) transferred from Economic Management Division, Debt Management Unit (New), Domestic Market (Portfolio Management) with effect from October 14, 2024.

3

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Economic Management Division

Debt Management Branch

Portfolio Management - External Markets

No. of Offices	Office	Classification	Remark
2	Portfolio Management Analyst	GMG SEG 3	Two (2) post(s) [#s 63630 & 63651] of Portfolio Management Analyst (GMG/SEG 3) transferred from Economic Management Division, Debt Management Unit (New), Domestic Market (Portfolio Management) with effect from October 14, 2024.
1	Manager, External Markets	GMG SEG 4	Post(s) [# 63629] of Manager, External Markets (GMG/SEG 4) transferred from Economic Management Division, Debt Management Unit (New), Internal Market (Portfolio Management) with effect from October 14, 2024.

3

32 Total - Debt Management Branch

Fiscal Policy Management Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Fiscal Policy Management	GMG SEG 6	Post(s) [# 1520] of Principal Director (GMG/SEG 6) retitled and transferred from Economic Management Division, Fiscal Policy Management Unit with effect from October 14, 2024.
1	Economic Programme Analyst	GMG SEG 4	Post(s) [# 68812] of Economic Programme Analyst (GMG/SEG 4) transferred from Economic Management Division, Fiscal Policy Management Unit with effect from October 14, 2024.
1	Chief Fiscal Economist	GMG SEG 4	Post(s) [# 1521] of Chief Fiscal Economist (GMG/SEG 4) transferred from Economic Management Division, Fiscal Policy Management Unit with effect from October 14, 2024.
1	Chief Macro Economist	GMG SEG 4	Post(s) [# 1523] of Chief Macro Economist (GMG/SEG 4) transferred from Economic Management Division, Fiscal Policy Management Unit with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Economic Management Division

Fiscal Policy Management Branch

No. of Offices	Office	Classification	Remark
1	Senior Macro Economist (Research & Policy Review)	GMG SEG 3	Post(s) [# 1522] of Senior Macro Economist (Research & Policy Review) (GMG/SEG 3) transferred from Economic Management Division, Fiscal Policy Management Unit with effect from October 14, 2024.
1	Senior Fiscal Economist (Forecast and Monitoring)	GMG SEG 3	Post(s) [# 1524] of Senior Fiscal Economist (Forecast and Monitoring) (GMG/SEG 3) transferred from Economic Management Division, Fiscal Policy Management Unit with effect from October 14, 2024.
1	Senior Fiscal Economist (Research, Policy Review & Risk Assessment)	GMG SEG 3	Post(s) [# 1525] of Senior Fiscal Economist (Research, Policy Review & Risk Assessment) (GMG/SEG 3) transferred from Economic Management Division, Fiscal Policy Management Unit with effect from October 14, 2024.
1	Senior Macro Economist (Data Monitoring, Management & Analysis)	GMG SEG 3	Post(s) [# 1526] of Senior Macro Economist (Data Monitoring, Management & Analysis) (GMG/SEG 3) transferred from Economic Management Division, Fiscal Policy Management Unit with effect from October 14, 2024.
1	Fiscal Economist (Forecast and Monitoring)	GMG SEG 2	Post(s) [# 1527] of Fiscal Economist (Forecast and Monitoring) (GMG/SEG 2) transferred from Economic Management Division, Fiscal Policy Management Unit with effect from October 14, 2024.
1	Fiscal Economist (Research, Policy Review & Risk Assessment)	GMG SEG 2	Post(s) [# 1528] of Fiscal Economist (Research, Policy Review & Risk Assessment) (GMG/SEG 2) transferred from Economic Management Division, Fiscal Policy Management Unit with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Economic Management Division

Fiscal Policy Management Branch

No. of Offices	Office	Classification	Remark
1	Macro Economist	GMG SEG 2	Post(s) [# 1529] of Macro Economist (GMG/SEG 2) transferred from Economic Management Division, Fiscal Policy Management Unit with effect from October 14, 2024.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 50479] of Executive Secretary 1 (OPS/SS 4) transferred from Economic Management Division, Fiscal Policy Management Unit with effect from October 14, 2024.

12

12 Total - Fiscal Policy Management Branch

International Programme Management Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, International Programme Management	GMG SEG 5	Post(s) [# 1492] of Director, International Programme Management (GMG/SEG 5) retitled and transferred from Economic Management Division, International Programme Management with effect from October 14, 2024.
1	Director, International Financial Institutions	GMG SEG 3	Post(s) [# 1508] of Director, International Financial Institutions (GMG/SEG 3) transferred from Economic Management Division, International Programme Management with effect from October 14, 2024.
1	International Financial Institutions Officer	GMG SEG 1	Post(s) [# 1509] of International Financial Institutions Officer (GMG/SEG 1) transferred from Economic Management Division, International Programme Management with effect from October 14, 2024.
1	Senior Secretary	OPS SS 3	Post(s) [# 1500] of Senior Secretary (OPS/SS 3) transferred from Economic Management Division, International Programme Management with effect from October 14, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance and the Public Service

Economic Management Division

International Programme Management Branch

No. of Offices	Office	Classification	Remark
4			
Negotiations			
No. of Offices	Office	Classification	Remark
1	Director, Negotiations	GMG SEG 4	Post(s) [# 64263] of Director, Negotiations (GMG/SEG 4) transferred from Economic Management Division, International Programme Management, Negotiations with effect from October 14, 2024.
1	Senior Negotiations Officer	GMG SEG 3	Post(s) [# 1502] of Senior Negotiations Officer (GMG/SEG 3) transferred from Economic Management Division, International Programme Management, Negotiations with effect from October 14, 2024.
2	Negotiation Officer	GMG SEG 2	Two (2) post(s) [#s 1499 & 1503] of Negotiation Officer (GMG/SEG 2) transferred from Economic Management Division, International Programme Management, Negotiations with effect from October 14, 2024.
1	Senior Secretary	OPS SS 3	Post(s) [# 1493] of Senior Secretary (OPS/SS 3) transferred from Economic Management Division, International Programme Management, Negotiations with effect from October 14, 2024.
5			

Programme Management

No. of Offices	Office	Classification	Remark
1	Director, Programme Management & Co-ordination	GMG SEG 4	Post(s) [# 1494] of Director, Programme Management & Co-ordination (GMG/SEG 4) transferred from Economic Management Division, International Programme Management, Programme Management with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Economic Management Division

International Programme Management Branch

Programme Management

No. of Offices	Office	Classification			Remark
2	Senior Programme Management & Co-ordination Officer	GMG	SEG	3	Two (2) post(s) [#s 1495 & 1496] of Senior Programme Management & Co-ordination Officer (GMG/SEG 3) transferred from Economic Management Division, International Programme Management, Programme Management with effect from October 14, 2024.
2	Programme Management & Co-ordination Officer	GMG	SEG	2	Two (2) post(s) [#s 1497 & 1498] of Programme Management & Co-ordination Officer (GMG/SEG 2) transferred from Economic Management Division, International Programme Management, Programme Management with effect from October 14, 2024.
1	Senior Secretary	OPS	SS	3	Post(s) [# 1501] of Senior Secretary (OPS/SS 3) transferred from Economic Management Division, International Programme Management, Programme Management with effect from October 14, 2024.
6					
15	Total - International Programme Management Branch				
61	Total - Economic Management Division				

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Strategic Human Resource Management Division (SHRMD)

Office of the Deputy Financial Secretary

Central Administration

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary, Strategic Human Resource Management	GMG CTD 2	Post(s) [# 1672] of Deputy Financial Secretary, Strategic Human Resource Management Division (GMG/CTD 1) retitled and upgraded with effect from April 1, 2023; Post(s) of Deputy Financial Secretary, Strategic Human Resource Management (GMG/CTD 2) transferred from Strategic Human Resource Management Division (SHRMD), Office of the DFS/CTD, Central Administration with effect from October 14, 2024.
1	Executive Secretary 2	OPS SS 5	Post(s) [# 1675] of Executive Secretary 2 (OPS/SS 5) transferred from Strategic Human Resource Management Division (SHRMD), Office of the DFS/CTD, Central Administration with effect from October 14, 2024.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 1674] of Executive Secretary 1 (OPS/SS 4) transferred from Strategic Human Resource Management Division (SHRMD), Office of the DFS/CTD, Central Administration with effect from October 14, 2024.

3

Strategic Operations & Support

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Operations & Support	GMG SEG 4	Post(s) [# 1821] of Senior Director, Strategic Operations & Support (GMG/SEG 4) transferred from Strategic Human Resource Management Division (SHRMD), Office of the DFS/CTD, Strategic Operations & Support with effect from October 14, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance and the Public Service

Strategic Human Resource Management Division (SHRMD)

Office of the Deputy Financial Secretary

Strategic Operations & Support

No. of Offices	Office	Classification	Remark
1	Strategic Operations Analyst	GMG SEG 2	Post(s) [# 1673] of Strategic Operations Analyst (GMG/SEG 2) transferred from Strategic Human Resource Management Division (SHRMD), Office of the DFS/CTD, Strategic Operations & Support with effect from October 14, 2024.
1	Technical Coordinator	GMG SEG 1	Post(s) [# 54697] of Technical Coordinator (GMG/SEG 1) transferred from Strategic Human Resource Management Division (SHRMD), Office of the DFS/CTD, Strategic Operations & Support with effect from October 14, 2024.
1	Senior Research Officer	SOG ST 5	Post(s) [# 1824] of Senior Research Officer (SOG/ST 5) transferred from Strategic Human Resource Management Division (SHRMD), Office of the DFS/CTD, Strategic Operations & Support with effect from October 14, 2024.
1	Administrator	GMG AM 4	Post(s) [# 1825] of Administrator (GMG/AM 4) transferred from Strategic Human Resource Management Division (SHRMD), Office of the DFS/CTD, Strategic Operations & Support with effect from October 14, 2024.

5

8 Total - Office of the Deputy Financial Secretary

Corporate Management & Establishment Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Corporate Management & Establishment Branch	GMG SEG 6	
4	Chief Management & Establishment Analyst	GMG SEG 5	
1	Chief Research & Establishment Control Officer	GMG SEG 4	
4	Senior Management & Operations Analyst	GMG SEG 4	
4	Management & Operations Analyst	GMG SEG 3	
1	Director, Research and Analysis	GMG SEG 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance and the Public Service

Strategic Human Resource Management Division (SHRMD)

Corporate Management & Establishment Branch

No. of Offices	Office	Classification	Remark
1	Director, Establishment Control	GMG SEG 2	Post(s) [# 1793] of Director (GMG/SEG 2) retitled with effect from October 14, 2024.
1	Director, Establishment Control (Statutory Bodies)	GMG SEG 2	Post(s) [# 1796] of Director (GMG/SEG 2) retitled with effect from October 14, 2024.
4	Assistant Management & Operations Analyst	GMG SEG 2	
1	Information Systems Officer	MIS IT 4	
1	Senior Research Officer	SOG ST 6	
2	Case Management Administrator	GMG AM 4	
1	Research Officer	SOG ST 5	
2	Administrator	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
2	Database Analyst	MIS IT 3	
3	Senior Secretary	OPS SS 3	
2	Data Processing Officer	MIS IT 2	
36			

Standards Development Unit

No. of Offices	Office	Classification	Remark
1	Chief Standards Development Analyst	GMG SEG 4	
2	Senior Standards Development Analyst	GMG SEG 3	
2	Standards Development Analyst	GMG SEG 2	
5			

41 Total - Corporate Management & Establishment Branch

Pensions Administration Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Pensions Administration	GMG SEG 5	
1	Administrator	GMG AM 3	
2			

Pensions Client Services Section

No. of Offices	Office	Classification	Remark
1	Manager, Pensions Client Services	GMG SEG 3	
5	Pensions Client Services Officer	GMG SEG 1	
6			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Strategic Human Resource Management Division (SHRMD)

Pensions Administration Branch

Pensions Computation and Analysis Section

No. of Offices	Office	Classification	Remark
1	Director, Pensions Computation and Analysis	GMG SEG 4	
3	Manager, Pensions Computation	GMG SEG 3	
6	Pensions Computation Supervisor	GMG SEG 1	
18	Pensions Computation Officer	GMG AM 4	
1	Pensions Administrator	GMG AM 3	

29

Pensions Policy Section

No. of Offices	Office	Classification	Remark
1	Director, Pensions Policy	GMG SEG 4	
2	Pensions Policy Analyst	GMG SEG 3	
1	Senior Secretary	OPS SS 3	

4

PEPAS and Records Management Section

No. of Offices	Office	Classification	Remark
1	Manager, PEPAS and Records Management	GMG SEG 3	

1

PEPAS and Records Management Section - PEPAS Unit

No. of Offices	Office	Classification	Remark
1	Senior PEPAS Administrator	GMG SEG 2	
1	PEPAS Administrator	GMG AM 3	

2

PEPAS and Records Management Section - Records Management Unit

No. of Offices	Office	Classification	Remark
2	Senior Pensions Records Officer	GMG AM 3	
7	Pensions Records Officer	GMG AM 2	

9

53 Total - Pensions Administration Branch

Human Resource Policy & Information Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, HR Policy & Information	GMG SEG 6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance and the Public Service

Strategic Human Resource Management Division (SHRMD)

Human Resource Policy & Information Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic HR Policy Development	GMG SEG 5	
1	Senior Director, HR Policy	GMG SEG 5	
2	Director, HR Policy	GMG SEG 4	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	

7

7 Total - Human Resource Policy & Information Branch

Employee Relations Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Employee Relations	GMG SEG 6	
1	Administrator	GMG AM 4	

2

Compensation Management Section

No. of Offices	Office	Classification	Remark
1	Senior Director, Compensation Management	GMG SEG 5	
2	Chief Compensation Analyst	GMG SEG 4	
2	Senior Compensation Analyst	GMG SEG 3	
4	Compensation Analyst 2	GMG SEG 2	
2	Compensation Analyst 1	GMG SEG 1	
1	Administrator	GMG AM 3	

12

Industrial Relations Section

No. of Offices	Office	Classification	Remark
1	Senior Director, Industrial Relations	GMG SEG 5	
3	Chief Industrial Relations Officer	GMG SEG 4	
3	Industrial Relations Officer	GMG SEG 3	
3	Industrial Relations Administrator	GMG AM 4	
1	Administrator	GMG AM 3	

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Employment Welfare Management Section

No. of Offices	Office	Classification	Remark
1	Senior Director, Employment Welfare Management	GMG SEG 5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance and the Public Service

Strategic Human Resource Management Division (SHRMD)

Employee Relations Branch

Employment Welfare Management Section

No. of Offices	Office	Classification	Remark
1			

Employment Welfare Management Section - Occupational Health Safety & Counseling Unit

No. of Offices	Office	Classification	Remark
1	Director, Occupational Health, Safety & Counselling	GMG SEG 4	
1	Manager, Employee Assistance & Counselling	GMG SEG 3	
1	Occupational Health & Safety Officer	GMG SEG 2	
1	Counsellor	GMG SEG 2	
2	Senior Secretary	OPS SS 3	
6			

Employment Welfare Management Section - Leave & Benefits Administration Unit

No. of Offices	Office	Classification	Remark
1	Director, Leave & Benefits Administration	GMG SEG 4	
1	Manager, Benefits Administration	GMG SEG 3	
1	Manager, Leave Administration	GMG SEG 3	
3	Benefits Officer	GMG SEG 2	
1	Senior Leave Officer	GMG SEG 2	
1	Leave Officer	GMG SEG 1	
1	Administrator	GMG AM 3	
9			

Employment Welfare Management Section - Loan & Grant Administration Unit

No. of Offices	Office	Classification	Remark
1	Director, Loans & Grants Administration	GMG SEG 4	
1	Manager, Loans & Grants Administration	GMG SEG 3	
3	Loans Officer	GMG SEG 1	
1	Data Entry Officer	MIS IT 2	
1	Senior Secretary	OPS SS 3	
7			

48 Total - Employee Relations Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Strategic Human Resource Management Division (SHRMD)

Strategic Workforce Planning and Improvement Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Workforce Planning & Improvement	GMG SEG 5	
1	Director, Scholarships and Assistance	GMG SEG 2	Post(s) [# 648] of Director, Scholarships and Assistance (GMG/SEG 2) to be abolished when vacant. With effect from April 1, 2022 new appointments of any type barred.
1	Director, Bonding	GMG SEG 1	
1	Administrative Assistant	GMG AM 2	
1	Records Officer 1	PIDG RIM 2	
5			

Monitoring & Evaluation Section

No. of Offices	Office	Classification	Remark
1	Director, Monitoring & Evaluation	GMG SEG 3	
1	Monitoring and Evaluation Officer	GMG SEG 2	
2			

Strategic Workforce Planning Section

No. of Offices	Office	Classification	Remark
1	Director, Strategic Workforce Planning	GMG SEG 4	
2	Senior Strategic Workforce Planning Officer - HR Analytics	GMG SEG 3	
2	Senior Strategic Workforce Planning Officer - HR Strategy & Implementation	GMG SEG 3	
2	Strategic Workforce Planning Officer - HR Analytics	GMG SEG 2	
2	Strategic Workforce Planning Officer - HR Strategy & Implementation	GMG SEG 2	
9			

Talent & Knowledge Management Section

No. of Offices	Office	Classification	Remark
1	Director, Talent & Knowledge Management	GMG SEG 4	
1	Senior Talent Management Officer - Bonding & Compliance	GMG SEG 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance and the Public Service

Strategic Human Resource Management Division (SHRMD)

Strategic Workforce Planning and Improvement Branch

Talent & Knowledge Management Section

No. of Offices	Office	Classification	Remark
1	Senior Talent Management Officer - HR Strategy & Implementation	GMG SEG 3	
1	Senior Talent Management Officer - Scholarships & Assistance	GMG SEG 3	
1	Talent Management Officer - Bonding	GMG SEG 2	
1	Talent Management Officer - HR Strategy and Implementation	GMG SEG 2	
1	Talent Management Officer - Compliance	GMG SEG 2	
1	Talent Management Officer - Scholarships & Assistance	GMG SEG 2	
1	Scholarships & Assistance Coordinator	GMG SEG 2	
2	Electronic Content Support Officer	GMG SEG 1	
1	Administrator, Bonding	GMG AM 4	
1	Scholarship and Grant Administrator	GMG AM 4	

13

29 Total - Strategic Workforce Planning and Improvement Branch

186 Total - Strategic Human Resource Management Division (SHRMD)

Revenue Appeals Division

No. of Offices	Office	Classification	Remark
1	Commissioner of Revenue Appeals	GMG CTD 1	
2	Deputy Commissioner, Revenue Appeals	RMG TA 10	
12	Assistant Commissioner, Revenue Appeals	RMG TA 8	
1	Head of Legal Services	JLG LO 5	
1	Senior Legal Officer	JLG LO 4	
1	Paralegal Officer	PLG LS 3	
1	Administrative Assistant	GMG AM 4	
1	Customer Service/Records Officer	GMG AM 2	
1	Records Officer 1	PIDG RIM 2	
1	Office Attendant	LMO TS 2	

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LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Revenue Appeals Division

Administration

No. of Offices	Office	Classification	Remark
2	Senior Assistant Commissioner of Appeals	RMG TA 9	
1	Director Planning and Administration	GMG SEG 3	
1	Public Education and Advocacy Officer	GMG SEG 2	
2	Administrative Assistant	GMG AM 3	
6			

28 Total - Revenue Appeals Division

Taxation Policy Division

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	
1	Taxation Technical Specialist	GMG SEG 4	New post(s) [# 77625] with effect from June 24, 2024.
1	Administrator	GMG AM 4	
1	Administrative Assistant	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
5			

International Relations Branch

No. of Offices	Office	Classification	Remark
1	Senior Director International Trade Relations	GMG SEG 5	
1	Director International Trade Relations	GMG SEG 4	
1	Senior International Trade Relations Officer	GMG SEG 2	
1	International Trade Relations Officer	GMG SEG 1	
4			

4 Total - International Relations Branch

Research & Analysis Branch

No. of Offices	Office	Classification	Remark
1	Senior Director Research and Analysis	GMG SEG 5	
1	Senior Econometrician	SOG ST 9	
1	Senior Research Officer	SOG ST 8	
1	Statistician	SOG ST 7	
1	Data Analytics Officer	GMG SEG 2	
1	Research Officer	SOG ST 6	
6			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Taxation Policy Division

Research & Analysis Branch

6 Total - Research & Analysis Branch

Taxation Policy Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director Taxation Policy Development	GMG SEG 5	
2	Director Policy Review and Development	GMG SEG 4	
2	Taxation Policy Analyst	GMG SEG 3	
1	Administrative Assistant	GMG AM 3	
6			

6 Total - Taxation Policy Development Branch

Taxation Relief Branch

No. of Offices	Office	Classification	Remark
1	Director, Taxation Relief	GMG SEG 4	
2	Senior Taxation Relief Analyst	GMG SEG 2	
1	Taxation Relief Analyst	GMG SEG 1	
1	Taxation Relief Officer	GMG AM 4	
2	Taxation Relief Administrator	GMG AM 3	
7			

7 Total - Taxation Relief Branch

28 Total - Taxation Policy Division

Public Sector Modernisation Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	Post(s) [# 58827] of Chief Technical Director (GMG/CTD 1) transferred from The Office of the Cabinet, Public Sector Modernisation Division with effect from April 1, 2024.
1	Executive Secretary 2	OPS SS 5	Post(s) [# 58829] of Executive Secretary 2 (OPS/SS 5) transferred from The Office of the Cabinet, Public Sector Modernisation Division with effect from April 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Sector Modernisation Division

No. of Offices	Office	Classification	Remark
1	Executive Secretary	OPS SS 5	Post(s) [# 68766] of Executive Secretary (OPS/SS 5) transferred from The Office of the Cabinet, Public Sector Modernisation Division with effect from April 1, 2024.

3

Modernisation Programme Implementation Unit

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	Post(s) [# 74103] of Principal Director (GMG/SEG 6) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect from April 1, 2024.
2	Snr. Director, Modernisation Prog. Implementation	GMG SEG 5	Two (2) post(s) [#s 61299-300] of Snr. Director, Modernisation Prog. Implementation (GMG/SEG 5) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect from April 1, 2024.
2	Senior Director	GMG SEG 5	Two (2) post(s) [#s 68784-85] of Senior Director (GMG/SEG 5) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect from April 1, 2024.
1	Modernisation Specialist, Industrial Psychology	GMG SEG 4	Post(s) [# 68767] of Modernisation Specialist, Industrial Psychology (GMG/SEG 4) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect from April 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Sector Modernisation Division

Modernisation Programme Implementation Unit

No. of Offices	Office	Classification	Remark
1	Modernisation Specialist, Customer Service Development	GMG SEG 4	Post(s) [# 58844] of Modernisation Specialist, Customer Service Development (GMG/SEG 4) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect from April 1, 2024.
1	Modernization Programme Integrator	GMG SEG 4	Post(s) [# 58828] of Modernization Programme Integrator (GMG/SEG 4) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect from April 1, 2024.
4	Senior Modernisation Programme Implementation Officer	GMG SEG 4	Four (4) post(s) [#s 68768 & 68770-72] of Senior Modernisation Programme Implementation Officer (GMG/SEG 4) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect
8	Modernisation Projects Coordinator	GMG SEG 3	Eight (8) post(s) [#s 577, 625-6, 660, 685, 691 & 68781-82] of Modernisation Projects Coordinator (GMG/SEG 3) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect from April 1, 2024.
4	Modernisation Programme Coordinator	GMG SEG 3	Four (4) post(s) [#s 58845-46 & 61301-2] of Modernisation Programme Coordinator (GMG/SEG 3) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect from April 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Sector Modernisation Division

Modernisation Programme Implementation Unit

No. of Offices	Office	Classification	Remark
2	Modernisation Projects Coordinator - Information Technology	GMG SEG 3	Two (2) post(s) [s 695-6] of Modernisation Projects Coordinator - Information Technology (GMG/SEG 3) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect from April 1, 2024.
2	Modernisation Officer	GMG SEG 2	Two (2) post(s) [s 61303 & 68783] of Modernisation Officer (GMG/SEG 2) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect from April 1, 2024.
1	Executive Secretary 2	OPS SS 5	Post(s) [s 573] of Executive Secretary 2 (OPS/SS 5) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect from April 1, 2024.
1	Executive Secretary	OPS SS 4	Post(s) [s 604] of Executive Secretary (OPS/SS 4) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect from April 1, 2024.
2	Executive Secretary 1	OPS SS 4	Two (2) post(s) [s 559 & 50008] of Executive Secretary 1 (OPS/SS 4) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernisation Programme Implementation Unit with effect from April 1, 2024.

32

32 Total - Modernisation Programme Implementation Unit

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Sector Modernisation Division

Modernisation Policy Development Unit

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	Post(s) [# 58839] of Principal Director (GMG/SEG 6) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernization Policy Development Unit with effect from April 1, 2024.
1	Senior Policy Analyst	GMG SEG 4	Post(s) [# 58840] of Senior Policy Analyst (GMG/SEG 4) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernization Policy Development Unit with effect from April 1, 2024.
2	Policy Analyst	GMG SEG 3	Two (2) post(s) [#s 58841-42] of Policy Analyst (GMG/SEG 3) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernization Policy Development Unit with effect from April 1, 2024.
1	Research Assistant/Documentalist	GMG SEG 3	Post(s) [# 68786] of Research Assistant/Documentalist(GMG/SEG 3) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Modernization Policy Development Unit with effect from April 1, 2024.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 680] of Executive Secretary 1 (OPS/SS 4)transferred from The Office of the Cabinet, Public Sector Modernisation Division,Modernization Policy Development Unit with effect from April 1, 2024.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 678] of Executive Secretary 1 (OPS/SS 4)transferred from The Office of the Cabinet, Public Sector Modernisation Division,Modernisation Programme Implementation Unit with effect from April 1, 2024.

7

7 Total - Modernisation Policy Development Unit

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Sector Modernisation Division

Project Planning and Management Unit

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	Post(s) [# 58836] of Principal Director (GMG/SEG 6) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Project Planning and Management Unit with effect from April 1, 2024.
1	Project Officer	GMG SEG 3	Post(s) [# 58837] of Project Officer (GMG/SEG 3) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Project Planning and Management Unit with effect from April 1, 2024.
1	Procurement Officer	GMG SEG 1	Post(s) [# 58960] of Procurement Officer (GMG/SEG 1) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Project Planning and Management Unit with effect from April 1, 2024.
1	Programme Financial Officer	FMG PA 3	Post(s) [# 58838] of Programme Financial Officer (FMG/PA 3) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Project Planning and Management Unit with effect from April 1, 2024.
1	Project Finance Officer	FMG PA 2	Post(s) [# 58959] of Project Finance Officer (FMG/PA 2) transferred from The Office of the Cabinet, Public Sector Modernisation Division, Project Planning and Management Unit with effect from April 1, 2024.

5

5 Total - Project Planning and Management Unit

47 Total - Public Sector Modernisation Division

Office of the Public Procurement Policy (OPP)

No. of Offices	Office	Classification	Remark
2	Deputy Chief Procurement Policy Officer	GMG SEG 5	Two (2) new post(s) [#s 76952-3] with effect from May 13, 2024.
2			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Office of the Public Procurement Policy (OPP)

Policy Development

No. of Offices	Office	Classification	Remark
1	Director, Public Procurement Policy Development	GMG SEG 4	New post(s) [# 76957] with effect from May 13, 2024.
1	Senior Public Procurement Policy Analyst	GMG SEG 3	Post(s) [# 1614] of Senior Public Procurement Policy Analyst (GMG/SEG 2) upgraded and transferred from Public Expenditure Policy & Co-ordination Division, Office of the Public Procurement Policy (OPP), Public Procurement Policy Development & Compliance Section with effect from May 13, 2024.
1	Public Procurement Policy Analyst	GMG SEG 2	New post(s) [# 76958] with effect from May 13, 2024.
1	Public Procurement Policy Analyst	GMG SEG 2	Post(s) [# 1617] of Public Procurement Policy Analyst (GMG/SEG 1) upgraded and transferred from Public Expenditure Policy & Co-ordination Division, Office of the Public Procurement Policy (OPP), Public Procurement Policy Development & Compliance Section with effect from May 13, 2024.
4			

4 Total - Policy Development

Advisory and Engagement

No. of Offices	Office	Classification	Remark
1	Director, Public Procurement Advisory and Engagement	GMG SEG 4	New post(s) [# 76954] with effect from May 13, 2024.
2	Public Procurement Advisory and Engagement Officer	GMG SEG 2	Two (2) new post(s) [#s 76955-6] with effect from May 13, 2024.
3			

3 Total - Advisory and Engagement

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Office of the Public Procurement Policy (OPP)

Public Procurement Analytics

No. of Offices	Office	Classification	Remark
1	Director, Public Procurement Analytics	GMG SEG 4	New post(s) [# 76959] with effect from May 13, 2024.
1	Public Procurement Business Intelligence Analyst	GMG SEG 2	New post(s) [# 76960] with effect from May 13, 2024.
1	Public Procurement Data Analyst	GMG SEG 2	New post(s) [# 76961] with effect from May 13, 2024.

3

3 Total - Public Procurement Analytics

Public Procurement E-Services

No. of Offices	Office	Classification	Remark
1	Director, Public Procurement E-Services	GMG SEG 4	New post(s) [# 76962] with effect from May 13, 2024.
1	Senior Public Procurement E-Services Analyst	GMG SEG 3	Post(s) [# 68892] of Manager, Public Procurement Customer Care (GMG/SEG 2) retitled, upgraded and transferred from Public Expenditure Policy & Co-ordination Division, Office of the Public Procurement Policy (OPP), E-Procurement & Client Services Section with effect from May 13, 2024.
3	Public Procurement E-Services Analyst	GMG SEG 2	Three (3) new post(s) [#s 76963-5] with effect from May 13, 2024.
1	Public Procurement E-Services Analyst	GMG SEG 2	Post(s) [# 71772] of E-Procurement Systems & Framework Agreement Analyst (GMG/SEG 2) retitled and transferred from Public Expenditure Policy & Co-ordination Division, Office of the Public Procurement Policy (OPP), E-Procurement & Client Services Section with effect from May 13, 2024.

6

6 Total - Public Procurement E-Services

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Office of the Public Procurement Policy (OPP)

Training and Professionalization

No. of Offices	Office	Classification	Remark
1	Director, Public Procurement Training and Specialization	GMG SEG 4	New post(s) [# 76966] with effect from May 13, 2024.
1	Senior Public Procurement Training and Professionalization Officer	GMG SEG 3	New post(s) [# 76967] with effect from May 13, 2024.
1	Public Procurement Training and Professionalization Officer	GMG SEG 2	Post(s) [# 71770] of Public Procurement Training & Education Officer (GMG/SEG 1) retitled, upgraded and transferred from Public Expenditure Policy & Co-ordination Division, Office of the Public Procurement Policy (OPP), Public Procurement Capacity Development Section with effect from May 13, 2024.

3

3 Total - Training and Professionalization

Executive Office

No. of Offices	Office	Classification	Remark
1	Chief Public Procurement Policy Officer	GMG SEG 6	Post(s) [# 1445] of Chief Public Procurement Officer (GMG/SEG 5) retitled, upgraded and transferred from Public Expenditure Policy & Co-ordination Division, Office of the Public Procurement Policy (OPP), Executive Office with effect from May 13, 2024.
1	Administrator	GMG AM 3	Post(s) [# 71773] of Administrator (GMG/AM 2) upgraded and transferred from Public Expenditure Policy & Co-ordination Division, Office of the Public Procurement Policy (OPP), Public Procurement Review Board Secretariat with effect from May 13, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Office of the Public Procurement Policy (OPP)

Executive Office

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	Post(s) [# 1618] of Administrative Assistant (GMG/AM 2) transferred from Public Expenditure Policy & Co-ordination Division, Office of the Public Procurement Policy (OPP), Executive Office with effect from May 13, 2024.
1	Senior Secretary	OPS SS 3	Post(s) [# 1620] of Senior Secretary (OPS/SS 3) transferred from Public Expenditure Policy & Co-ordination Division, Office of the Public Procurement Policy (OPP), Executive Office with effect from May 13, 2024.

4

4 Total - Executive Office

25 Total - Office of the Public Procurement Policy (OPP)

Public Enterprises Division

Monitoring and Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Monitoring and Evaluation	GMG SEG 6	New post(s) [# 77271] with effect from May 27, 2024.
1	Senior Director, Monitoring and Evaluation	GMG SEG 5	Post(s) [# 1548] of Senior Director (GMG/SEG 5) retitled and transferred from Public Enterprise Division, Transport/Social Services Sector with effect from May 27, 2024.
1	Senior Director, Monitoring and Evaluation	GMG SEG 5	Post(s) [# 53590] of Senior Director (GMG/SEG 5) retitled and transferred from Public Enterprise Division, Executive Agency Monitoring with effect from May 27, 2024.
1	Senior Director, Monitoring and Evaluation	GMG SEG 5	Post(s) [# 1547] of Senior Director (GMG/SEG 5) retitled and transferred from Public Enterprise Division, Finance & Development with effect from May 27, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Enterprises Division

Monitoring and Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Monitoring and Evaluation	GMG SEG 5	Post(s) [# 63928] of Senior Director (GMG/SEG 5) retitled and transferred from Public Enterprise Division, Agricultural Mining & Energy (Production Sector) with effect from May 27, 2024.
1	Director, Monitoring and Evaluation	FMG PA 4	Post(s) [# 60780] of Sector Director (FMG/PA 4) retitled and transferred from Public Enterprise Division, Executive Agency Monitoring with effect from May 27, 2024.
2	Director, Monitoring and Evaluation	FMG PA 4	Two (2) post(s) [#s 1550 & 1552] of Sector Director (FMG/PA 4) retitled and transferred from Public Enterprise Division, Transport/Social Services Sector with effect from May 27, 2024.
2	Director, Monitoring and Evaluation	FMG PA 4	Three (3) post(s) [# 64251, 64253 & 64255] of Sector Director (FMG/PA 4) retitled and transferred from Public Enterprise Division, Finance & Development with effect from May 27, 2024.
1	Director, Monitoring and Evaluation	FMG PA 4	Three (3) post(s) [#s 64251, 64253 & 64255] of Sector Director (FMG/PA 4) retitled and transferred from Public Enterprise Division, Finance & Development with effect from May 27, 2024.
2	Director, Monitoring and Evaluation	FMG PA 4	Two (2) post(s) [#s 1551 & 1565] of Sector Director (FMG/PA 4) retitled and transferred from Public Enterprise Division, Agricultural Mining & Energy (Production Sector) with effect from May 27, 2024.
1	Senior Financial Analyst	FMG PA 3	Post(s) [# 53591] of Senior Financial Analyst (FMG/PA 3) transferred from Public Enterprise Division, Executive Agency Monitoring with effect from May 27, 2024.
1	Senior Financial Analyst	FMG PA 3	New post(s) [# 77272] with effect from May 27, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Enterprises Division

Monitoring and Evaluation Branch

No. of Offices	Office	Classification	Remark
2	Senior Financial Analyst	FMG PA 3	Two (2) post(s) [s 1558 & 1560] of Senior Financial Analyst (FMG/PA 3) transferred from Public Enterprise Division, Transport/Social Services Sector with effect from May 27, 2024.
2	Senior Financial Analyst	FMG PA 3	Two (2) post(s) [s 64295-6] of Senior Financial Analyst (FMG/PA 3) transferred from Public Enterprise Division, Finance & Development with effect from May 27, 2024.
2	Senior Financial Analyst	FMG PA 3	Two (2) post(s) [s 1555 & 1559] of Senior Financial Analyst (FMG/PA 3) transferred from Public Enterprise Division, Agricultural Mining & Energy (Production Sector) with effect from May 27, 2024.
1	Financial Analyst	FMG PA 2	New post(s) [# 77270] with effect from May 27, 2024.
2	Financial Analyst	FMG PA 2	Two (2) post(s) [s 1554 & 1561] of Financial Analyst (FMG/PA 2) transferred from Public Enterprise Division, Transport/Social Services Sector with effect from May 27, 2024.
3	Financial Analyst	FMG PA 2	Three (3) post(s) [s 63929-30 & 64254] of Financial Analyst (FMG/PA 2) transferred from Public Enterprise Division, Finance & Development with effect from May 27, 2024.
2	Financial Analyst	FMG PA 2	Two (2) post(s) [s 1556-7] of Financial Analyst (FMG/PA 2) transferred from Public Enterprise Division, Agricultural Mining & Energy (Production Sector) with effect from May 27, 2024.
1	Administrative Assistant	OPS ADS 1	Post(s) [# 53592] of Administrative Secretary (OPS/ADS 1) retitled and transferred from Public Enterprise Division, Office of the Deputy Financial Secretary with effect from May 27, 2024.
1	Supervisor of Postal Courier	PTO CA 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance and the Public Service

Public Enterprises Division

Monitoring and Evaluation Branch

31 Total - Monitoring and Evaluation Branch

Public Private Partnership Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Public Private Partnership	GMG SEG 6	Post(s) [# 64266] of Senior Director (GMG/SEG 5) retitled, upgraded and transferred from Public Enterprise Division, Public Private Partnership Unit with effect from May 27, 2024.
1	Senior Director, Public Private Partnership	GMG SEG 5	New post(s) [# 77273] with effect from May 27, 2024.
1	Senior Director, Public Private Partnership	GMG SEG 5	Post(s) [# 64267] of Director, Public Partnership (GMG/SEG 4) retitled, upgraded and transferred from Public Enterprise Division, Public Private Partnership Unit with effect from May 27, 2024.
2	Senior Public Private Partnership Analyst	GMG SEG 4	Two (2) new post(s) [#s 77274-5] with effect from May 27, 2024.
2	Senior Public Private Partnership Analyst	GMG SEG 4	Two (2) post(s) [#s 64293 & 64297] of Senior Financial Analyst (FMG/PA 3) retitled, reclassified and transferred from Public Enterprise Division, Public Private Partnership Unit with effect from May 27, 2024.
1	Administrative Assistant	OPS ADS 1	Post(s) [# 1563] of Administrative Secretary 1 (OPS/ADS 1) retitled and transferred from Public Enterprise Division, Office of the Deputy Financial Secretary with effect from May 27, 2024.
8			

8 Total - Public Private Partnership Branch

Office of the Deputy Financial Secretary

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	Post(s) [# 1546] of Deputy Financial Secretary (GMG/CTD 1) transferred from Public Enterprise Division, Office of the Deputy Financial Secretary with effect from May 27, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Enterprises Division

Office of the Deputy Financial Secretary

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 4	Post(s) [# 1562] of Executive Secretary 1 (OPS/SS 4) retitled, reclassified and transferred from Public Enterprise Division, Office of the Deputy Financial Secretary with effect from May 27, 2024.

2

Secretariat for Board Nomination Selection & Appointment

No. of Offices	Office	Classification	Remark
1	Director, Public Body Board Secretariat	GMG SEG 4	Post(s) [# 72230] of Director, Public Body Board Secretariat (GMG/SEG 4) transferred from Public Enterprise Division, Secretariat for Board Nomination Selection & Appointment with effect from May 27, 2024.
3	Technical Officer	GMG SEG 3	Three (3) post(s) [#s 72231-3] of Technical Officer (GMG/SEG 3) transferred from Public Enterprise Division, Secretariat for Board Nomination Selection & Appointment with effect from May 27, 2024.
1	Administrative Assistant	GMG AM 2	Post(s) [# 72234] of Administrative Assistant (GMG/AM 2) transferred from Public Enterprise Division, Secretariat for Board Nomination Selection & Appointment with effect from May 27, 2024.

5

7 Total - Office of the Deputy Financial Secretary

Public Bodies Governance Coordination and Analysis Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Public Bodies Governance Coordination and Analysis	GMG SEG 6	Post(s) [# 56082] of Senior Director (GMG/SEG 5) retitled, upgraded and transferred from Public Enterprise Division, Policy Research & Co-ordination with effect from May 27, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Public Enterprises Division

Public Bodies Governance Coordination and Analysis Branch

No. of Offices	Office	Classification	Remark
1	Director, Policy Bodies Governance	GMG SEG 5	Post(s) [# 64257] of Director, Policy & Research (GMG/SEG 4) retitled, upgraded and transferred from Public Enterprise Division, Policy Research & Co-ordination with effect from May 27, 2024.
1	Director, Coordination and Analyst	FMG PA 4	Post(s) [# 1549] of Director, Financial Analyst & Co-ordination (FMG/PA 4) retitled and transferred from Public Enterprise Division, Policy Research & Co-ordination with effect from May 27, 2024.
1	Senior Policy Analyst	GMG SEG 3	Post(s) [# 64294] of Senior Policy Analyst (GMG/SEG 3) transferred from Public Enterprise Division, Policy Research & Co-ordination with effect from May 27, 2024.
1	Financial Analyst	FMG PA 2	Post(s) [# 1553] of Financial Analyst (FMG/PA 2) transferred from Public Enterprise Division, Policy Research & Co-ordination with effect from May 27, 2024.
1	Administrative Assistant	OPS ADS 1	Post(s) [# 1564] of Administrative Secretary 1 (OPS/ADS 1) retitled and transferred from Public Enterprise Division, Office of the Deputy Financial Secretary with effect from May 27, 2024.

6

6 Total - Public Bodies Governance Coordination and Analysis Branch

52 Total - Public Enterprises Division

Legal Services

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	Post(s) [# 72825] of Senior Assistant Attorney General (JLG/LO 5) transferred from Legal Services Unit with effect from October 14, 2024.
2	Assistant Attorney General	JLG LO 4	Two (2) post(s) [#s 1268 & 72826] of Assistant Attorney General (JLG/LO 4) transferred from Legal Services Unit with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Finance and the Public Service

Legal Services

No. of Offices	Office	Classification	Remark
2	Crown Counsel	JLG LO 3	Two (2) post(s) [s 54696 & 64260] of Crown Counsel (JLG/LO 3) transferred from Legal Services Unit with effect from October 14, 2024.
1	Crown Counsel (Agency Support)	JLG LO 3	Post(s) [72827] of Crown Counsel (Agency Support) (JLG/LO 3) transferred from Legal Services Unit with effect from October 14, 2024.
2	Assistant Crown Counsel	JLG LO 2	Two (2) post(s) [s 58175 & 64261] of Assistant Crown Counsel (JLG/LO 2) transferred from Legal Services Unit with effect from October 14, 2024.
1	Administrative Assistant	GMG AM 4	Post(s) [72829] of Administrative Assistant (GMG/AM 4) transferred from Legal Services Unit with effect from October 14, 2024.
2	Paralegal Officer 1	PLG LS 4	Two (2) post(s) [s 56108 & 72828] of Paralegal Officer 1 (PLG/LS 4) transferred from Legal Services Unit with effect from October 14, 2024.

11

11 Total - Legal Services

Internal Audit

No. of Offices	Office	Classification	Remark
1	Audit Manager Specialist	FMG AS 4	Post(s) [62801] of Audit Manager Specialist (FMG/AS 4) transferred from Internal Audit Unit, Posts transferred from the Accountant General's Department with effect from October 14, 2024.
1	Chief Internal Auditor	FMG AS 5	Post(s) [1065] of Chief Internal Auditor (FMG/AS 5) transferred from Internal Audit Unit with effect from October 14, 2024.
2	Audit Manager/Team Lead	FMG AS 4	Two (2) post(s) [s 1897 & 62833] of Audit Manager/Team Lead (FMG/AS 4) transferred from Internal Audit Unit, Posts transferred from the Accountant General's Department with effect from October 14, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance and the Public Service

Internal Audit

No. of Offices	Office	Classification	Remark
2	Audit Manager/Team Lead	FMG AS 4	Two (2) post(s) [s 1066-7] of Audit Manager/Team Lead (FMG/AS 4) transferred from Internal Audit Unit with effect from October 14, 2024.
1	Auditor Manager Specialist	FMG AS 4	Post(s) [1479] of Auditor Manager Specialist (FMG/AS 4) transferred from Internal Audit Unit with effect from October 14, 2024.
2	Senior Auditor	FMG AS 3	Two (2) post(s) [s 1896 & 1903] of Senior Auditor (FMG/AS 3) transferred from Internal Audit Unit, Posts transferred from the Accountant General's Department with effect from October 14, 2024.
9	Auditor	FMG AS 2	Nine (9) post(s) [s 1898, 1900-2, 1904, 1906-7 & 1909-10] of Auditor (FMG/AS 2) transferred from Internal Audit Unit, Posts transferred from the Accountant General's Department with effect from October 14, 2024.
4	Senior Auditor	FMG AS 3	Four (4) post(s) [s 1068, 1477-8 & 1480] of Senior Auditor (FMG/AS 3) transferred from Internal Audit Unit with effect from October 14, 2024.
3	Auditor	FMG AS 2	Three (3) post(s) [s 1069-71] of Auditor (FMG/AS 2) transferred from Internal Audit Unit with effect from October 14, 2024.
1	Administrator	GMG AM 3	Post(s) [1073] of Administrator (GMG/AM 3) transferred from Internal Audit Unit with effect from October 14, 2024.
26			
26	Total - Internal Audit		
873	Total - Ministry of Finance and the Public Service		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

No. of Offices	Office	Classification	Remark
1	Director General	GMG CTD 1	Post(s) [# 53929] of Director General (GMG/CTD 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division with effect from October 14, 2024.
1	Technical Advisor	GMG SEG 4	Post(s) [# 53931] of Technical Advisor (GMG/SEG 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division with effect from October 14, 2024.
1	Policy Specialist	GMG SEG 3	Post(s) [# 73529] of Policy Specialist (GMG/SEG 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division with effect from October 14, 2024.
1	Research & Reporting Officer	GMG SEG 3	Post(s) [# 73530] of Research & Reporting Officer (GMG/SEG 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division with effect from October 14, 2024.
1	Executive Assistant	GMG SEG 1	Post(s) [# 53930] of Executive Assistant (GMG/SEG 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division with effect from October 14, 2024.

5

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Asset Recovery Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Asset Recovery	GMG SEG 5	Post(s) [# 54473] of Senior Director, Asset Recovery incorrectly listed as (GMG/SEG 3) in the Civil Service Establishment (General) Order, 2023; Post(s) of Senior Director, Asset Recovery (GMG/SEG 5) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Asset Recovery Branch with effect from October 14, 2024.
1	Administrator	GMG AM 3	Post(s) [# 63002] of Administrator (GMG/AM 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Asset Recovery Branch with effect from October 14, 2024.

2

Asset Management Section

No. of Offices	Office	Classification	Remark
1	Manager, Asset Management	GMG SEG 3	Post(s) [# 73534] of Manager, Asset Management (GMG/SEG 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Asset Recovery Branch, Asset Management Section with effect from October 14, 2024.
1	Financial Analyst, Asset Recovery	FMG PA 2	Post(s) [# 73533] of Financial Analyst, Asset Recovery (FMG/PA 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Asset Recovery Branch, Asset Management Section with effect from October 14, 2024.
1	Asset Management Officer	GMG SEG 1	Post(s) [# 73532] of Asset Management Officer (GMG/SEG 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Asset Recovery Branch, Asset Management Section with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Asset Recovery Branch

Asset Management Section

No. of Offices	Office	Classification	Remark
1	Asset Management Clerk	LMO TS 4	Post(s) [# 73531] of Asset Management Clerk (LMO/TS 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Asset Recovery Branch, Asset Management Section with effect from October 14, 2024.

4

4 Total - Asset Management Section

Compliance Section

No. of Offices	Office	Classification	Remark
1	Manager, Compliance	GMG SEG 3	Post(s) [# 63004] of Manager, Compliance (GMG/SEG 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Asset Recovery Branch, Compliance Section with effect from October 14, 2024.
2	Compliance Officer, Motor Vehicles and PPOs	GMG AM 4	Two (2) post(s) [#s 73535-6] of Compliance Officer, Motor Vehicles and PPOs (GMG/AM 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Asset Recovery Branch, Compliance Section with effect from October 14, 2024.
3	Compliance Officer, Property	GMG AM 4	Three (3) post(s) [#s 63003 & 73537-8] of Compliance Officer, Property (GMG/AM 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Asset Recovery Branch, Compliance Section with effect from October 14, 2024.

6

6 Total - Compliance Section

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Asset Recovery Branch

Legal Section

No. of Offices	Office	Classification	Remark
1	Legal Counsel, Asset Recovery	JLG LO 3	Post(s) [# 73540] of Legal Counsel, Asset Recovery (JLG/LO 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Asset Recovery Branch, Legal Section with effect from October 14, 2024.
1	Junior Legal Counsel, Asset Recovery	JLG LO 2	Post(s) [# 73539] of Junior Legal Counsel, Asset Recovery (JLG/LO 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Asset Recovery Branch, Legal Section with effect from October 14, 2024.

2

2 Total - Legal Section

14 Total - Asset Recovery Branch

Corporate Communications Unit

No. of Offices	Office	Classification	Remark
1	Corporate Communications Specialist	MCG IE 5	Post(s) [# 73542] of Corporate Communications Specialist (MCG/IE 5) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Communications Unit with effect from October 14, 2024.
1	Communications Officer	MCG IE 4	Post(s) [# 73541] of Communications Officer (MCG/IE 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Communications Unit with effect from October 14, 2024.

2

2 Total - Corporate Communications Unit

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Corporate Services Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate Services	GMG SEG 5	Post(s) [# 53953] of Senior Director, Corporate Services (GMG/SEG 5) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch with effect from October 14, 2024.
1	Administrative Assistant	GMG AM 2	Post(s) [# 56587] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch with effect from October 14, 2024.
1	Secretary 2	OPS SS 2	Post(s) [# 56114] of Secretary 2 (OPS/SS 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch with effect from October 14, 2024.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 54441] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch with effect from October 14, 2024.
4			

Documentation & Information Management Section

No. of Offices	Office	Classification	Remark
1	Manager, Documentation and Information Management	GMG SEG 2	Post(s) [# 73543] of Manager, Documentation and Information Management (GMG/SEG 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, Documentation & Information Management Section with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Corporate Services Branch

Documentation & Information Management Section

No. of Offices	Office	Classification	Remark
1	Senior Records Officer	PIDG RIM 3	Post(s) [# 54709] of Senior Records Officer (PIDG/RIM 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, Documentation & Information Management Section with effect from October 14, 2024.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 54708] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, Documentation & Information Management Section with effect from October 14, 2024.

3

3 Total - Documentation & Information Management Section

HRMDS - Performance Management & Training Unit

No. of Offices	Office	Classification	Remark
1	Manager, Performance Management & Training	GMG SEG 2	Post(s) [# 58185] of Manager, Performance Management & Training (GMG/SEG 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, HRMDS - Performance Management & Training Unit with effect from October 14, 2024.
1	Training Officer	GMG SEG 1	Post(s) [# 73633] of Training Officer (GMG/SEG 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, HRMDS - Performance Management & Training Unit with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Corporate Services Branch

HRMDS - Performance Management & Training Unit

No. of Offices	Office	Classification	Remark
2	Human Resource Officer	GMG AM 4	Two (2) post(s) [#s 54552 & 54560] of Human Resource Officer (GMG/AM 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, HRMDS - Performance Management & Training Unit with effect from October 14, 2024.

4

4 Total - HRMDS - Performance Management & Training Unit

HRMDS -Recruitment & Employee Services Unit

No. of Offices	Office	Classification	Remark
1	Manager, Recruitment & Employee Services	GMG SEG 3	Post(s) [# 54704] of Manager, Recruitment & Employee Services (GMG/SEG 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, HRMDS -Recruitment & Employee Services Unit with effect from October 14, 2024.
1	Senior Human Resource Officer	GMG SEG 1	Post(s) [# 73545] of Senior Human Resource Officer (GMG/SEG 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, HRMDS -Recruitment & Employee Services Unit with effect from October 14, 2024.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 54710] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, HRMDS - Recruitment & Employee Services Unit with effect from October 14, 2024.

3

3 Total - HRMDS -Recruitment & Employee Services Unit

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Corporate Services Branch

Human Resource Management & Development Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management and Development	GMG SEG 4	Post(s) [# 58179] of Director, Human Resource Management and Development (GMG/SEG 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, Human Resource Management & Development Section with effect from October 14, 2024.

1

1 Total - Human Resource Management & Development Section

Public Procurement Section

No. of Offices	Office	Classification	Remark
1	Public Procurement Manager	GMG SEG 2	Post(s) [# 73546] of Public Procurement Manager (GMG/SEG 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, Public Procurement Section with effect from October 14, 2024.
1	Public Procurement Officer	GMG AM 4	Post(s) [# 55708] of Public Procurement Officer (GMG/AM 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, Public Procurement Section with effect from October 14, 2024.

2

2 Total - Public Procurement Section

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Corporate Services Branch

Safety & Security Section

No. of Offices	Office	Classification	Remark
1	Manager, Safety & Security	GMG SEG 3	Post(s) [# 73550] of Manager, Safety & Security (GMG/SEG 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, Safety & Security Section with effect from October 14, 2024.
3	Close Protection Officer	PTSG PX 4	Three (3) post(s) [#s 73547-9] of Close Protection Officer (PTSG/PX 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, Safety & Security Section with effect from October 14, 2024.

4

4 Total - Safety & Security Section

TF&OSS - Facilities & Office Services Unit

No. of Offices	Office	Classification	Remark
1	Facilities & Office Services Supervisor	GMG SEG 1	Post(s) [# 58186] of Facilities & Office Services Supervisor (GMG/SEG 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, TF&OSS - Facilities & Office Services Unit with effect from October 14, 2024.
1	Maintenance Officer	SOG ST 2	Post(s) [# 73552] of Maintenance Officer (SOG/ST 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, TF&OSS - Facilities & Office Services Unit with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Corporate Services Branch

TF&OSS - Facilities & Office Services Unit

No. of Offices	Office	Classification	Remark
1	Office Services Assistant	GMG AM 2	Post(s) [# 73553] of Office Services Assistant (GMG/AM 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, TF&OSS - Facilities & Office Services Unit with effect from October 14, 2024.
1	Customer Service Assistant	GMG AM 1	Post(s) [# 54715] of Customer Service Assistant (GMG/AM 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, TF&OSS - Facilities & Office Services Unit with effect from October 14, 2024.
1	Inventory Officer	PIDG RIM 2	Post(s) [# 73551] of Inventory Officer (PIDG/RIM 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, TF&OSS - Facilities & Office Services Unit with effect from October 14, 2024.
1	Stores Clerk/Records Officer 1	PIDG RIM 2	Post(s) [# 54440] of Stores Clerk/Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, TF&OSS - Facilities & Office Services Unit with effect from October 14, 2024.
1	Handyman/Caretaker	LMO TS 3	Post(s) [# 58988] of Handyman/Caretaker (LMO/TS 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, TF&OSS - Facilities & Office Services Unit with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Corporate Services Branch

TF&OSS - Facilities & Office Services Unit

No. of Offices	Office	Classification	Remark
2	Attendant	LMO TS 2	Two (2) post(s) [#s 54713 & 55714] of Attendant (LMO/TS 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, TF&OSS - Facilities & Office Services Unit with effect from October 14, 2024.

9

9 Total - TF&OSS - Facilities & Office Services Unit

TF&OSS - Transport Unit

No. of Offices	Office	Classification	Remark
1	Transport Officer	GMG AM 3	Post(s) [# 73554] of Transport Officer (GMG/AM 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, TF&OSS - Transport Unit with effect from October 14, 2024.
1	Driver/Bearer	LMO DR 1	Post(s) [# 54716] of Driver/Bearer (LMO/DR 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, TF&OSS - Transport Unit with effect from October 14, 2024.

2

2 Total - TF&OSS - Transport Unit

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Corporate Services Branch

Transport

Facilities & Office Services Section

No. of Offices	Office	Classification	Remark
1	Manager, Transport, Facilities & Office Services	GMG SEG 2	Post(s) [# 54651] of Manager, Transport, Facilities & Office Services (GMG/SEG 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Corporate Services Branch, Transport, Facilities & Office Services Section with effect from October 14, 2024.

1

1 Total - Transport

33 Total - Corporate Services Branch

Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 3	Post(s) [# 58176] of Director, Finance & Accounts (FMG/PA 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Finance & Accounts Branch with effect from October 14, 2024.
1	Management Report & BI Specialist	GMG SEG 2	Post(s) [# 73556] of Management Report & BI Specialist (GMG/SEG 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Finance & Accounts Branch with effect from October 14, 2024.
1	Accounting Technician 3	FMG AT 3	Post(s) [# 54719] of Accounting Technician 3 (FMG/AT 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Finance & Accounts Branch with effect from October 14, 2024.
1	Administrative Secretary 1	OPS ADS 1	Post(s) [# 73555] of Administrative Secretary 1 (OPS/ADS 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Finance & Accounts Branch with effect from October 14, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Financial Investigations Department

Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
4			
Financial Accounts Section			
No. of Offices	Office	Classification	Remark
1	Financial Accountant	FMG PA 2	Post(s) [# 73561] of Financial Accountant (FMG/PA 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Finance & Accounts Branch, Financial Accounts Section with effect from October 14, 2024.
2	Accountant, 3rd Party Transactions	FMG PA 1	Two (2) post(s) [#s 73557-8] of Accountant, 3rd Party Transactions (FMG/PA 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Finance & Accounts Branch, Financial Accounts Section with effect from October 14, 2024.
1	Accounting Officer FINMAN & Stores	FMG AT 3	Post(s) [# 73559] of Accounting Officer FINMAN & Stores (FMG/AT 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Finance & Accounts Branch, Financial Accounts Section with effect from October 14, 2024.
1	Accounting Officer, GL (Reconciliation)	FMG AT 3	Post(s) [# 73560] of Accounting Officer, GL (Reconciliation) (FMG/AT 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Finance & Accounts Branch, Financial Accounts Section with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Finance & Accounts Branch

Financial Accounts Section

No. of Offices	Office	Classification	Remark
1	Accounting Assistant, Misc. Payments & Petty Cash Fund	FMG AT 1	Post(s) [# 54720] of Accounting Assistant, Misc. Payments & Petty Cash Fund (FMG/AT 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Finance & Accounts Branch, Financial Accounts Section with effect from October 14, 2024.

6

6 Total - Financial Accounts Section

Management Accounts Section

No. of Offices	Office	Classification	Remark
1	Management Accountant	FMG PA 2	Post(s) [# 73563] of Management Accountant (FMG/PA 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Finance & Accounts Branch, Management Accounts Section with effect from October 14, 2024.
1	Budget, Cost Analyses & Asset Specialist	FMG PA 1	Post(s) [# 73562] of Budget, Cost Analyses & Asset Specialist (FMG/PA 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Finance & Accounts Branch, Management Accounts Section with effect from October 14, 2024.

2

2 Total - Management Accounts Section

12 Total - Finance & Accounts Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Financial Crimes Investigation Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Financial Crimes Investigation	GMG SEG 6	Post(s) [# 54477] of Principal Director, Financial Crimes Investigation (GMG/SEG 6) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch with effect from October 14, 2024.
1	Research, Risk & Reporting Specialist	GMG SEG 2	Post(s) [# 73564] of Research, Risk & Reporting Specialist (GMG/SEG 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch with effect from October 14, 2024.
1	Financial Investigations Support Officer	GMG SEG 1	Post(s) [# 54437] of Financial Investigations Support Officer (GMG/SEG 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch with effect from October 14, 2024.
1	Administrative Secretary 1	OPS ADS 1	Post(s) [# 54602] of Administrative Secretary 1 (OPS/ADS 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch with effect from October 14, 2024.

4

Civil Recovery & Financial Forensics Section

No. of Offices	Office	Classification	Remark
3	Manager, Civil Recovery & Financial Forensics	FMG PA 5	Three (3) post(s) [#s 54442-4] of Manager, Civil Recovery & Financial Forensics (FMG/PA 5) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Civil Recovery & Financial Forensics Section with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Financial Crimes Investigation Branch

Civil Recovery & Financial Forensics Section

No. of Offices	Office	Classification	Remark
9	Senior Financial Forensic Analyst	FMG PA 4	Nine (9) post(s) [s 54468-9, 54471-2, 59181-2 & 73569-71] of Senior Financial Forensic Analyst (FMG/PA 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Civil Recovery & Financial Forensics Section with effect from October 14, 2024.
18	Financial Forensic Analyst	FMG PA 3	Eighteen (18) post(s) [s 54445-50, 54452-6, 59183-5 & 73565-8,] of Financial Forensic Analyst (FMG/PA 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Civil Recovery & Financial Forensics Section with effect from October 14, 2024.
2	Financial Investigations Support Officer	GMG SEG 1	Two (2) post(s) [s 54439 & 54466] of Financial Investigations Support Officer (GMG/SEG 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Civil Recovery & Financial Forensics Section with effect from October 14, 2024.

32

32 Total - Civil Recovery & Financial Forensics Section

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Financial Investigations Department

Financial Crimes Investigation Branch

Document & Case Management Section

Case Management Application Support Unit

No. of Offices	Office	Classification	Remark
1	Manager, Case Management Application Support	GMG SEG 3	Post(s) [# 58188] of Manager, Case Management Application Support (GMG/SEG 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Document & Case Management Section - Case Management Application Support Unit with effect from October 14, 2024.
1	Case Management Application Support Specialist	GMG SEG 2	Post(s) [# 73572] of Case Management Application Support Specialist (GMG/SEG 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Document & Case Management Section - Case Management Application Support Unit with effect from October 14, 2024.

2

Case Management Support Unit

No. of Offices	Office	Classification	Remark
1	Manager, Case Management Support	GMG SEG 3	Post(s) [# 55704] of Manager, Case Management Support (GMG/SEG 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Document & Case Management Section - Case Management Support Unit with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Financial Crimes Investigation Branch

Document & Case Management Section

Case Management Support Unit

No. of Offices	Office	Classification	Remark
1	Supervisor, Case Data Management Support	GMG SEG 2	Post(s) [# 73576] of Supervisor, Case Data Management Support (GMG/SEG 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Document & Case Management Section - Case Management Support Unit with effect from October 14, 2024.
1	Administrative Assistant	GMG AM 2	Post(s) [# 56107] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Document & Case Management Section - Case Management Support Unit with effect from October 14, 2024.
3	Data Entry Clerk	MIS IT 2	Three (3) post(s) [#s 73573-5] of Data Entry Clerk (MIS/IT 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Document & Case Management Section - Case Management Support Unit with effect from October 14, 2024.

6

Financial Crime Analysis Unit

No. of Offices	Office	Classification	Remark
1	Manager, Financial Crime Analysis	GMG SEG 3	Post(s) [# 53956] of Manager, Financial Crime Analysis (GMG/SEG 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Document & Case Management Section - Financial Crime Analysis Unit with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Financial Crimes Investigation Branch

Document & Case Management Section

Financial Crime Analysis Unit

No. of Offices	Office	Classification	Remark
3	Financial Crime Analyst	GMG SEG 2	Three (3) post(s) [s 73577-9] of Financial Crime Analyst (GMG/SEG 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Document & Case Management Section - Financial Crime Analysis Unit with effect from October 14, 2024.
4			
No. of Offices	Office	Classification	Remark
1	Director, Document and Case Management	GMG SEG 4	Post(s) [s 55701] of Director, Document and Case Management (GMG/SEG 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Document & Case Management Section with effect from October 14, 2024.
1	Senior Secretary	OPS SS 3	Post(s) [s 56109] of Senior Secretary (OPS/SS 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Document & Case Management Section with effect from October 14, 2024.
2			
14 Total - Document & Case Management Section			

Surveillance Section

No. of Offices	Office	Classification	Remark
1	Surveillance Manager	GMG SEG 3	Post(s) [s 73584] of Surveillance Manager (GMG/SEG 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Surveillance Section with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Financial Crimes Investigation Branch

Surveillance Section

No. of Offices	Office	Classification	Remark
2	Senior Surveillance Agent	GMG SEG 2	Two (2) post(s) [#s 73580-1] of Senior Surveillance Agent (GMG/SEG 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Surveillance Section with effect from October 14, 2024.
2	Surveillance Agent	GMG SEG 1	Two (2) post(s) [#s 73582-3] of Surveillance Agent (GMG/SEG 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Crimes Investigation Branch, Surveillance Section with effect from October 14, 2024.

5

5 Total - Surveillance Section

55 Total - Financial Crimes Investigation Branch

Financial Intelligence Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Financial Intelligence	GMG SEG 6	Post(s) [# 63179] of Principal Director, Financial Intelligence (GMG/SEG 6) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch with effect from October 14, 2024.
1	Data Quality & Help Desk Assistant	GMG AM 3	Post(s) [# 59191] of Data Quality & Help Desk Assistant (GMG/AM 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch with effect from October 14, 2024.
1	Administrative Secretary 1	OPS ADS 1	Post(s) [# 54603] of Administrative Secretary 1 (OPS/ADS 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch with effect from October 14, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Financial Investigations Department

Financial Intelligence Branch

No. of Offices	Office	Classification	Remark
3			

Application Support & Data Section

No. of Offices	Office	Classification	Remark
1	Application Support & Data Manager	MIS IT 7	Post(s) [# 73585] of Application Support & Data Manager (MIS/IT 7) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch, Application Support & Data Section with effect from October 14, 2024.
1	Financial Intelligence Data Analyst	MIS IT 6	Post(s) [# 73586] of Financial Intelligence Data Analyst (MIS/IT 6) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch, Application Support & Data Section with effect from October 14, 2024.

2

2 Total - Application Support & Data Section

Financial Intelligence Analysis Section

No. of Offices	Office	Classification	Remark
1	Senior Director, Financial Intelligence Analysis	GMG SEG 5	Post(s) [# 54474] of Senior Director, Financial Intelligence Analysis (GMG/SEG 5) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch, Financial Intelligence Analysis Section with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Financial Intelligence Branch

Financial Intelligence Analysis Section

No. of Offices	Office	Classification	Remark
2	Senior Financial Intelligence Analysis (Team Lead)	FMG PA 4	Two (2) post(s) [s 54475-6] of Senior Financial Intelligence Analysis (Team Lead) (FMG/PA 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch, Financial Intelligence Analysis Section with effect from October 14, 2024.
6	Financial Intelligence Analyst	FMG PA 3	Six (6) post(s) [s 54562-3 & 73587-90] of Financial Intelligence Analyst (FMG/PA 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch, Financial Intelligence Analysis Section with effect from October 14, 2024.
1	Data Quality & Help Desk Assistant	GMG AM 3	Post(s) [s 59190] of Data Quality & Help Desk Assistant (GMG/AM 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch, Financial Intelligence Analysis Section with effect from October 14, 2024.
1	Administrative Assistant	GMG AM 2	Post(s) [s 56117] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch, Financial Intelligence Analysis Section with effect from October 14, 2024.

11

11 Total - Financial Intelligence Analysis Section

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Financial Intelligence Branch

Financial Profiling Section

No. of Offices	Office	Classification	Remark
1	Director, Financial Profiling	GMG SEG 4	Post(s) [# 54545] of Director, Financial Profiling (GMG/SEG 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch, Financial Profiling Section with effect from October 14, 2024.
2	Team Lead, Financial Profiling	GMG SEG 3	Two (2) post(s) [#s 59186 & 73591] of Team Lead, Financial Profiling (GMG/SEG 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch, Financial Profiling Section with effect from October 14, 2024.
6	Financial Profiling Officer	GMG SEG 1	Six (6) post(s) [#s 55707, 58184, 59171, 59187-9] of Financial Profiling Officer (GMG/SEG 1) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch, Financial Profiling Section with effect from October 14, 2024.
1	Administrative Assistant 2	GMG AM 2	Post(s) [# 54604] of Administrative Assistant 2 (GMG/AM 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Financial Intelligence Branch, Financial Profiling Section with effect from October 14, 2024.

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10 Total - Financial Profiling Section

26 Total - Financial Intelligence Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

ICT Branch

No. of Offices	Office	Classification	Remark
1	Director, Cyber Forensics & ICT	MIS IT 9	Post(s) [# 54646] of Director, Cyber Forensics & ICT (MIS/IT 9) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch with effect from October 14, 2024.
1	Administrative Assistant	GMG AM 2	Post(s) [# 73592] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch with effect from October 14, 2024.
2			

Cyber Security & Forensics Data Analysis Section

No. of Offices	Office	Classification	Remark
1	Head, Cyber Security & Forensics Data Analysis	MIS IT 8	Post(s) [# 73604] of Head, Cyber Security & Forensics Data Analysis (MIS/IT 8) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, Cyber Security & Forensics Data Analysis Section with effect from October 14, 2024.
1	Chief Cyber Security Analyst	MIS IT 7	Post(s) [# 73593] of Chief Cyber Security Analyst (MIS/IT 7) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, Cyber Security & Forensics Data Analysis Section with effect from October 14, 2024.
1	Chief Digital Forensic Examiner	MIS IT 7	Post(s) [# 73594] of Chief Digital Forensic Examiner (MIS/IT 7) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, Cyber Security & Forensics Data Analysis Section with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

ICT Branch

Cyber Security & Forensics Data Analysis Section

No. of Offices	Office	Classification			Remark
1	Cyber Security Analyst	MIS	IT	6	Post(s) [# 73602] of Cyber Security Analyst (MIS/IT 6) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, Cyber Security & Forensics Data Analysis Section with effect from October 14, 2024.
1	Digital Forensics Examiner	MIS	IT	6	Post(s) [# 73603] of Digital Forensics Examiner (MIS/IT 6) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, Cyber Security & Forensics Data Analysis Section with effect from October 14, 2024.

5

5 Total - Cyber Security & Forensics Data Analysis Section

Enterprise Applications Section

No. of Offices	Office	Classification			Remark
1	Head of Enterprise Applications	MIS	IT	8	Post(s) [# 54460] of Head of Enterprise Applications (MIS/IT 8) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, Enterprise Applications Section with effect from October 14, 2024.
1	Manager, Business Intelligence & Reporting	MIS	IT	7	Post(s) [# 73606] of Manager, Business Intelligence & Reporting (MIS/IT 7) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, Enterprise Applications Section with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

ICT Branch

Enterprise Applications Section

No. of Offices	Office	Classification			Remark
1	Manager, Business Systems	MIS	IT	7	Post(s) [# 73607] of Manager, Business Systems (MIS/IT 7) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, Enterprise Applications Section with effect from October 14, 2024.
1	Manager, Database Systems	MIS	IT	7	Post(s) [# 73608] of Manager, Database Systems (MIS/IT 7) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, Enterprise Applications Section with effect from October 14, 2024.
1	Business Intelligence Reporting Specialist	MIS	IT	6	Post(s) [# 73605] of Business Intelligence Reporting Specialist (MIS/IT 6) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, Enterprise Applications Section with effect from October 14, 2024.
1	Web Administrator	MIS	IT	5	Post(s) [# 73609] of Web Administrator (MIS/IT 5) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, Enterprise Applications Section with effect from October 14, 2024.
1	Application Developer	MIS	IT	5	Post(s) [# 54650] of Application Developer (MIS/IT 5) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, Enterprise Applications Section with effect from October 14, 2024.
1	Database Administrator	MIS	IT	5	Post(s) [# 54649] of Database Administrator (MIS/IT 5) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, Enterprise Applications Section with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

ICT Branch

Enterprise Applications Section

No. of Offices	Office	Classification	Remark
8			

8 Total - Enterprise Applications Section

ICT Operations & Support Section

No. of Offices	Office	Classification	Remark
1	Head, ICT Operations & Support	MIS IT 8	Post(s) [# 54459] of Head, ICT Operations & Support (MIS/IT 8) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, ICT Operations & Support Section with effect from October 14, 2024.
1	Manager, User Support & Help Desk	MIS IT 7	Post(s) [# 73612] of Manager, User Support & Help Desk (MIS/IT 7) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, ICT Operations & Support Section with effect from October 14, 2024.
1	Manager, Systems Administration	MIS IT 7	Post(s) [# 54647] of Manager, Systems Administration (MIS/IT 7) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, ICT Operations & Support Section with effect from October 14, 2024.
1	Manager, Network Administration	MIS IT 7	Post(s) [# 73611] of Manager, Network Administration (MIS/IT 7) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, ICT Operations & Support Section with effect from October 14, 2024.
1	Systems Administrator	MIS IT 5	Post(s) [# 73610] of Systems Administrator (MIS/IT 5) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, ICT Operations & Support Section with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

ICT Branch

ICT Operations & Support Section

No. of Offices	Office	Classification	Remark
1	Network Administrator	MIS IT 5	Post(s) [# 73613] of Network Administrator (MIS/IT 5) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, ICT Operations & Support Section with effect from October 14, 2024.
2	PC Technician	MIS IT 4	Two (2) post(s) [#s 54648 & 73614] of PC Technician (MIS/IT 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, ICT Branch, ICT Operations & Support Section with effect from October 14, 2024.

8

8 Total - ICT Operations & Support Section

23 Total - ICT Branch

Internal Investigation

No. of Offices	Office	Classification	Remark
1	Director	RMG TA 9	Post(s) [# 53952] of Director (RMG/TA 9) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Internal Investigation with effect from October 14, 2024.

1

1 Total - Internal Investigation

Legal Services Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Legal Services & General Counsel	JLG LO 5	Post(s) [# 58190] of Senior Director, Legal Services & General Counsel (JLG/LO 5) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Legal Services Branch with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Legal Services Branch

No. of Offices	Office	Classification	Remark
1	Administrative Assistant 3	GMG AM 3	Post(s) [# 56118] of Administrative Assistant 3 (GMG/AM 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Legal Services Branch with effect from October 14, 2024.
2	Administrative Assistant	GMG AM 2	Two (2) post(s) [#s 73615-6] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Legal Services Branch with effect from October 14, 2024.
4			

Civil Prosecution Section

No. of Offices	Office	Classification	Remark
1	Director, Civil Prosecution	JLG LO 4	Post(s) [# 73617] of Director, Civil Prosecution (JLG/LO 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Legal Services Branch, Civil Prosecution Section with effect from October 14, 2024.
6	Legal Counsel, Civil Prosecution	JLG LO 3	Six (6) post(s) [#s 1658, 58191-2, 63000-1 & 73618] of Legal Counsel, Civil Prosecution (JLG/LO 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Legal Services Branch, Civil Prosecution Section with effect from October 14, 2024.
1	Paralegal	PLG LS 4	Post(s) [# 62999] of Paralegal (PLG/LS 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Legal Services Branch, Civil Prosecution Section with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Legal Services Branch

Civil Prosecution Section

No. of Offices	Office	Classification	Remark
1	Process Server	PLG LS 2	Post(s) [# 62998] of Process Server (PLG/LS 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Legal Services Branch, Civil Prosecution Section with effect from October 14, 2024.

9

9 Total - Civil Prosecution Section

Criminal Prosecution Section

No. of Offices	Office	Classification	Remark
1	Director, Criminal Prosecution	JLG LO 4	Post(s) [# 1623] of Director, Criminal Prosecution (JLG/LO 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Legal Services Branch, Criminal Prosecution Section with effect from October 14, 2024.
6	Legal Counsel, Criminal Prosecution	JLG LO 3	Six (6) post(s) [#s 73619-24] of Legal Counsel, Criminal Prosecution (JLG/LO 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Legal Services Branch, Criminal Prosecution Section with effect from October 14, 2024.
1	Paralegal	PLG LS 4	Post(s) [# 73625] of Paralegal (PLG/LS 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Legal Services Branch, Criminal Prosecution Section with effect from October 14, 2024.
1	Process Server	PLG LS 2	Post(s) [# 73626] of Process Server (PLG/LS 2) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Legal Services Branch, Criminal Prosecution Section with effect from October 14, 2024.

9

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Financial Investigations Department

Legal Services Branch

Criminal Prosecution Section

9 Total - Criminal Prosecution Section

General Legal Advice Branch

No. of Offices	Office	Classification			Remark
1	General Legal Advisor	JLG	LO	4	Post(s) [# 73628] of General Legal Advisor (JLG/LO 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Legal Services Branch, General Legal Advice Branch with effect from October 14, 2024.
1	General Junior Legal Advisor	JLG	LO	3	Post(s) [# 73627] of General Junior Legal Advisor (JLG/LO 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Legal Services Branch, General Legal Advice Branch with effect from October 14, 2024.

2

2 Total - General Legal Advice Branch

24 Total - Legal Services Branch

Methods & Compliance Unit

No. of Offices	Office	Classification			Remark
1	HOD, Methods and Compliance	FMG	AS	4	Post(s) [# 73629] of HOD, Methods and Compliance (FMG/AS 4) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Methods & Compliance Unit with effect from October 14, 2024.
1	Senior Compliance Auditor	FMG	AS	3	Post(s) [# 73630] of Senior Compliance Auditor (FMG/AS 3) transferred from Ministry of Finance and the Public Service, Financial Investigations Division, Methods & Compliance Unit with effect from October 14, 2024.

2

2 Total - Methods & Compliance Unit

197 Total - Financial Investigations Department

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Revenue Protection Department

No. of Offices	Office	Classification	Remark
1	Commissioner	GMG CTD 1	Post(s) [# 61305] of Commissioner, Revenue Protection Division (GMG/CTD 1) retitled and transferred from Ministry of Finance and the Public Service, Revenue Protection Division with effect from October 14, 2024.
1	Manager, Seized Asset and Evidence Management	GMG SEG 3	Post(s) [# 73765] of Records and Evidence Management Officer (PIDG/RIM 3) retitled, reclassified and transferred from Revenue Protection Division, Planning and Administration Branch with effect from March 20, 2023; Post(s) of Manager, Seized Asset and Evidence Management (GMG/SEG 3) transferred from Ministry of Finance and the Public Service, Revenue Protection Division with effect from October 14, 2024.
1	Technical Strategist	GMG SEG 2	Post(s) [# 61307] of Technical Strategist (GMG/SEG 2) transferred from Ministry of Finance and the Public Service, Revenue Protection Division with effect from October 14, 2024.
1	Administrator	GMG AM 4	Post(s) [# 61306] of Administrator (GMG/AM 4) transferred from Ministry of Finance and the Public Service, Revenue Protection Division with effect from October 14, 2024.
4			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Revenue Protection Department

Compliance and Accountability Branch

No. of Offices	Office	Classification		Remark
1	Deputy Commissioner, Compliance and Accountability	RMG TA	10	Post(s) [# 53955] of Deputy Commissioner, Compliance and Accountability (RMG/TA 10) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Compliance and Accountability Branch with effect from October 14, 2024.
1	Senior Assistant Commissioner, Revenue Risk Analysis	RMG TA	9	Post(s) [# 53951] of Senior Assistant Commissioner, Revenue Risk Analysis (RMG/TA 9) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Compliance and Accountability Branch with effect from October 14, 2024.
5	Senior Assistant Commissioner, Compliance and Accountability	RMG TA	9	Five (5) post(s) [#s 61331, 62711-3 & 73749] of Senior Assistant Commissioner, Compliance and Accountability (RMG/TA 9) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Compliance and Accountability Branch with effect from October 14, 2024.
10	Assistant Commissioner, Compliance and Accountability	RMG TA	8	Ten (10) post(s) [#s 61322, 62714-8, 73747-8 & 73750-1] of Assistant Commissioner, Compliance and Accountability (RMG/TA 8) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Compliance and Accountability Branch with effect from October 14, 2024.
10	Compliance and Accountability Officer	RMG TA	7	Ten (10) post(s) [#s 73752-61] of Compliance and Accountability Officer (RMG/TA 7) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Compliance and Accountability Branch with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Revenue Protection Department Compliance and Accountability Branch

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	Post(s) [# 62719] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Compliance and Accountability Branch with effect from October 14, 2024.

28

28 Total - Compliance and Accountability Branch

Finance and Accounts Division

No. of Offices	Office	Classification	Remark
1	Director, Finance and Accounts	FMG PA 3	New post(s) [# 77311] with effect from June 10, 2024; Post(s) of Director, Finance and Accounts (FMG/PA 3) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Finance and Accounts Division with effect from October 14, 2024.
1	Administrative Assistant	GMG AM 3	New post(s) [# 77310] with effect from June 10, 2024; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Finance and Accounts Division with effect from October 14, 2024.

2

Final Accounts & Reporting

No. of Offices	Office	Classification	Remark
1	Manager, Final Accounts and Reporting	FMG PA 2	New post(s) [# 77309] with effect from June 10, 2024; Post(s) of Manager, Final Accounts and Reporting (FMG/PA 2) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Finance and Accounts Division, Final Accounts & Reporting with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Revenue Protection Department

Finance and Accounts Division

Final Accounts & Reporting

No. of Offices	Office	Classification	Remark
1	Final Accountant	FMG PA 1	New post(s) [# 77308] with effect from June 10, 2024; Post(s) of Final Accountant (FMG/PA 1) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Finance and Accounts Division, Final Accounts & Reporting with effect from October 14, 2024.

2

2 Total - Final Accounts & Reporting

Management Accounts

No. of Offices	Office	Classification	Remark
1	Manager, Management Accounts	FMG PA 2	New post(s) [# 77313] with effect from June 10, 2024; Post(s) of Manager, Management Accounts (FMG/PA 2) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Finance and Accounts Division, Management Accounts with effect from October 14, 2024.
1	Management Accountant	FMG PA 1	New post(s) [# 77312] with effect from June 10, 2024; Post(s) of Management Accountant (FMG/PA 1) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Finance and Accounts Division, Management Accounts with effect from October 14, 2024.

2

2 Total - Management Accounts

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Revenue Protection Department

Finance and Accounts Division

Payments and Payroll

No. of Offices	Office	Classification	Remark
1	Manager, Payments and Payroll	FMG PA 2	New post(s) [# 77314] with effect from June 10, 2024; Post(s) of Manager, Payments and Payroll (FMG/PA 2) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Finance and Accounts Division, Payments and Payroll with effect from October 14, 2024.
1	Senior Payroll Officer	FMG AT 3	New post(s) [# 77318] with effect from June 10, 2024; Post(s) of Senior Payroll Officer (FMG/AT 3) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Finance and Accounts Division, Payments and Payroll with effect from October 14, 2024.
1	Senior Payments Officer	FMG AT 3	New post(s) [# 77317] with effect from June 10, 2024; Post(s) of Senior Payments Officer (FMG/AT 3) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Finance and Accounts Division, Payments and Payroll with effect from October 14, 2024.
1	Payments Officer	FMG AT 2	New post(s) [# 77315] with effect from June 10, 2024; Post(s) of Payments Officer (FMG/AT 2) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Finance and Accounts Division, Payments and Payroll with effect from October 14, 2024.
1	Payroll Officer	FMG AT 2	New post(s) [# 77316] with effect from June 10, 2024; Post(s) of Payroll Officer (FMG/AT 2) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Finance and Accounts Division, Payments and Payroll with effect from October 14, 2024.

5

5 Total - Payments and Payroll

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Revenue Protection Department

Finance and Accounts Division

11 Total - Finance and Accounts Division

Intelligence and Cybercrime Branch

No. of Offices	Office	Classification			Remark
1	Deputy Commissioner, Intelligence and Cybercrime	RMG	TA	10	Post(s) [# 61319] of Deputy Commissioner, Intelligence and Cybercrime (RMG/TA 10) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Intelligence and Cybercrime Branch with effect from October 14, 2024.
1	Senior Assistant Commissioner, Field Intelligence	RMG	TA	9	Post(s) [# 73738] of Senior Assistant Commissioner, Field Intelligence (RMG/TA 9) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Intelligence and Cybercrime Branch with effect from October 14, 2024.
1	Senior Assistant Commissioner, Cybercrime	RMG	TA	9	Post(s) [# 73743] of Senior Assistant Commissioner, Cybercrime (RMG/TA 9) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Intelligence and Cybercrime Branch with effect from October 14, 2024.
2	Senior Assistant Commissioner, Intelligence	RMG	TA	9	Two (2) post(s) [#s 58180 & 73734] of Senior Assistant Commissioner, Intelligence (RMG/TA 9) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Intelligence and Cybercrime Branch with effect from October 14, 2024.
1	Information Security Analyst	MIS	IT	7	Post(s) [# 73746] of Information Security Analyst (MIS/IT 7) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Intelligence and Cybercrime Branch with effect from October 14, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

**Revenue Protection Department
Intelligence and Cybercrime Branch**

No. of Offices	Office	Classification			Remark
1	Digital Forensic Examiner	MIS	IT	7	Post(s) [# 73745] of Digital Forensic Examiner (MIS/IT 7) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Intelligence and Cybercrime Branch with effect from October 14, 2024.
1	Cyber Security Analyst	MIS	IT	7	Post(s) [# 73744] of Cyber Security Analyst (MIS/IT 7) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Intelligence and Cybercrime Branch with effect from October 14, 2024.
4	Intelligence Officer	RMG	TA	7	Four (4) post(s) [#s 61326 & 73735-7] of Intelligence Officer (RMG/TA 7) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Intelligence and Cybercrime Branch with effect from October 14, 2024.
4	Field Intelligence Officer	RMG	TA	7	Four (4) post(s) [#s 73739-42] of Field Intelligence Officer (RMG/TA 7) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Intelligence and Cybercrime Branch with effect from October 14, 2024.
1	Administrative Assistant	GMG	AM	2	Post(s) [# 61329] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Intelligence and Cybercrime Branch with effect from October 14, 2024.

17

17 Total - Intelligence and Cybercrime Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Revenue Protection Department

Legal & Prosecutorial Services

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	Post(s) [# 68945] of Senior Legal Officer (JLG/LO 4) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Legal & Prosecutorial Services with effect from October 14, 2024.
1	Legal Officer	JLG LO 3	Post(s) [# 53710] of Legal Officer (JLG/LO 3) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Legal & Prosecutorial Services with effect from October 14, 2024.
1	Paralegal Officer	PLG LS 4	Post(s) [# 68946] of Paralegal Officer (PLG/LS 4) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Legal & Prosecutorial Services with effect from October 14, 2024.
1	Senior Secretary	OPS SS 3	Post(s) [# 56112] of Senior Secretary (OPS/SS 3) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Legal & Prosecutorial Services with effect from October 14, 2024.

4

4 Total - Legal & Prosecutorial Services

Planning and Administration Branch

No. of Offices	Office	Classification	Remark
1	Director, Planning and Administration	GMG SEG 4	Post(s) [# 61308] of Director, Planning and Administration (GMG/SEG 4) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Planning and Administration Branch with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Revenue Protection Department

Planning and Administration Branch

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	Post(s) [# 61309] of Administrator (GMG/AM 3) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Planning and Administration Branch with effect from October 14, 2024.
1	Administrative Assistant	GMG AM 2	Post(s) [# 61311] of Senior Secretary (OPS/SS 3) retitled and reclassified with effect from March 20, 2023; Post(s) of Administrative Assistant (GMG/AM 2) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Planning and Administration Branch with effect from October 14, 2024.
1	Customer Care Assistant	GMG AM 1	Post(s) [# 61312] of Customer Care Assistant (GMG/AM 1) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Planning and Administration Branch with effect from October 14, 2024.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 64246] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Planning and Administration Branch with effect from October 14, 2024.
2	Office Attendant	LMO TS 2	Two (2) post(s) [#s 61313 & 73766] of Office Attendant (LMO/TS 2) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Planning and Administration Branch with effect from October 14, 2024.

7

7 Total - Planning and Administration Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Revenue Protection Department

Revenue Investigations Branch

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Revenue Investigation	RMG TA 10	Post(s) [# 61314] of Deputy Commissioner, Revenue Investigation (RMG/TA 10) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Revenue Investigations Branch with effect from October 14, 2024.
4	Senior Assistant Commissioner, Revenue Investigation	RMG TA 9	Four (4) post(s) [#s 61317-8, 61328 & 61333] of Senior Assistant Commissioner, Revenue Investigation (RMG/TA 9) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Revenue Investigations Branch with effect from October 14, 2024.
8	Assistant Commissioner, Revenue Investigation	RMG TA 8	Eight (8) post(s) [#s 54554, 54561, 58177, 58183, 58187, 61316, 61330 & 61332] of Assistant Commissioner, Revenue Investigation (RMG/TA 8) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Revenue Investigations Branch with effect from October 14, 2024.
13	Revenue Investigator	RMG TA 7	Thirteen (13) post(s) [#s 54557, 58181-2, 61320-1, 61323-5, 61327 & 73730-3] of Revenue Investigator (RMG/TA 7) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Revenue Investigations Branch with effect from October 14, 2024.
1	Administrative Assistant	GMG AM 2	Post(s) [# 61315] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Revenue Investigations Branch with effect from October 14, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Revenue Protection Department

Revenue Investigations Branch

27 Total - Revenue Investigations Branch

Revenue Risk Branch

No. of Offices	Office	Classification			Remark
1	Assistant Commissioner, Revenue Risk Analysis	RMG	TA	8	Post(s) [# 73762] of Assistant Commissioner, Revenue Risk Analysis (RMG/TA 8) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Revenue Risk Branch with effect from October 14, 2024.
1	Technical Research Specialist	SOG	ST	7	Post(s) [# 73763] of Technical Research Specialist (SOG/ST 7) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Revenue Risk Branch with effect from October 14, 2024.
1	Operations Research Officer	SOG	ST	6	Post(s) [# 73764] of Operations Research Officer (SOG/ST 6) transferred from Ministry of Finance and the Public Service, Revenue Protection Division, Revenue Risk Branch with effect from October 14, 2024.
3					
3	Total - Revenue Risk Branch				
101	Total - Revenue Protection Department				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Executive Office

No. of Offices	Office	Classification	Remark
1	Accountant General	GMG CTD 2	Post(s) [# 1857] of Accountant General (GMG/CTD 1) upgraded with effect from April 1, 2023.
1	Business Analyst	GMG SEG 3	
1	Executive Assistant	GMG SEG 1	
1	Administrative Assistant	GMG AM 4	Post(s) [# 1858] of Executive Secretary 1 (OPS/SS 4) retitled and reclassified with effect from April 3, 2023.
4			

Strategic Planning Performance Monitoring and Evaluation Unit

No. of Offices	Office	Classification	Remark
1	Director, Strategic Planning Performance Monitoring and Evaluation	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
2			
2	Total - Strategic Planning Performance Monitoring and Evaluation Unit		
6	Total - Executive Office		

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Senior Director Corporate Services	GMG SEG 5	
1	Executive Secretary	OPS SS 4	
2			

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 4	
1	Senior Secretary	OPS SS 3	
2			

Accounts Payables

No. of Offices	Office	Classification	Remark
1	Manager, Accounts Payable	FMG PA 3	
1	Budget & Commitment Officer	FMG PA 1	
1	Payments Officer	FMG AT 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Corporate Services Division

Finance & Accounts

Accounts Payables

No. of Offices	Office	Classification	Remark
3			

Final Accounts

No. of Offices	Office	Classification	Remark
1	Accountant, Final Accounts	FMG PA 2	
1	Final Accounts Officer	FMG AT 3	
1	Bank Reconciliation Officer	FMG AT 2	
3			

8 Total - Finance & Accounts

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 3, Public Procurement	GMG SEG 3	
1	Senior Public Procurement Officer	GMG SEG 1	
1	Public Procurement Officer	GMG AM 3	
1	Public Procurement Administrator	GMG AM 2	
1	Public Procurement Clerk	PIDG RIM 1	
5			

5 Total - Public Procurement Branch

Communications & Customer Service

No. of Offices	Office	Classification	Remark
1	Director, Communications & Customer Service	MCG IE 5	
1	Senior Secretary	OPS SS 3	
2			

Customer Relations

No. of Offices	Office	Classification	Remark
2	Customer Relations Supervisor	GMG SEG 1	
4	Customer Relations Officer	GMG AM 3	
6			

Public Relations

No. of Offices	Office	Classification	Remark
1	Public Relations Officer	MCG IE 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Accountant General's Department

Corporate Services Division

Communications & Customer Service

Public Relations

No. of Offices	Office	Classification	Remark
1			
9	Total - Communications & Customer Service		

Enterprise Risk Management

No. of Offices	Office	Classification	Remark
1	Director, Enterprise Risk Management	GMG SEG 3	
1	Risk Officer	GMG SEG 1	
2			
2	Total - Enterprise Risk Management		

Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Administrative Assistant 3	GMG AM 3	
1	Administrative Assistant 2	GMG AM 2	
3			

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Senior Human Resource Officer (Employee Relations)	GMG SEG 2	
1	Human Resource Officer (Staffing)	GMG SEG 1	
1	Human Resource Officer	GMG AM 4	
1	Human Resource Administrator (PEPAS)	GMG AM 3	
1	Records Officer 1	PIDG RIM 2	
6			

Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 2	
1	Human Resource Development Officer	GMG AM 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Accountant General's Department

Corporate Services Division

Human Resource Management & Development

Human Resource Development

No. of Offices	Office	Classification	Remark
2			

Organization Development & Performance, Evaluation and Monitoring

No. of Offices	Office	Classification	Remark
1	Director, Organisational Development & Performance Evaluation and Monitoring	GMG SEG 2	
1	Performance, Evaluation & Monitoring Officer	GMG AM 4	
2			

13 Total - Human Resource Management & Development

Facilities & Office Services

No. of Offices	Office	Classification	Remark
1	Facilities & Office Services Manager	GMG SEG 2	
1	Office Manager	GMG AM 3	
1	Stores Officer	GMG AM 1	
1	Inventory Officer	PIDG RIM 2	
2	Driver	LMO DR 1	
1	Chief Attendant	LMO TS 3	
6	Attendant	LMO TS 2	

13

13 Total - Facilities & Office Services

52 Total - Corporate Services Division

Information & Technology Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Information & Technology Division	MIS IT 8	
1	Senior Secretary	OPS SS 3	
2			

Registry

No. of Offices	Office	Classification	Remark
1	Registrar	GMG SEG 2	
1			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Accountant General's Department

Information & Technology Division

Registry

Document Management

No. of Offices	Office	Classification	Remark
1	Assistant Registrar, Document Management	PIDG RIM 5	
2	Records Archivist	PIDG RIM 4	
2	Records Officer	PIDG RIM 2	
5			

Records

No. of Offices	Office	Classification	Remark
1	Assistant Registrar, Records	PIDG RIM 5	
2	Records/Library Officer	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
5			

11 Total - Registry

Information Technology

No. of Offices	Office	Classification	Remark
1	Director, Information Technology	MIS IT 7	
1	Information Systems Security Officer	MIS IT 5	
1	Senior Secretary	OPS SS 3	
3			

Infrastructure Operations

No. of Offices	Office	Classification	Remark
1	Manager, Infrastructure Operations	MIS IT 6	
1	Network Engineer	MIS IT 5	Post(s) [# 1931] of Network Administrator (MIS/IT 6) retitled, red circled and transferred from Information Management Branch with effect from September 26, 2016.
1	Hardware Engineer	MIS IT 5	
3	Hardware Technician	MIS IT 3	Three (3) post(s) [#s 62807-9] of CTMS Support Specialist (MIS/IT 4) retitled, red-circled and transferred from Information & Technology Division, Information Technology, Client Support with effect from July 25, 2022.
6			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Information & Technology Division

Information Technology

Client Support

No. of Offices	Office	Classification	Remark
1	Client Support Manager	MIS IT 5	
1	CTMS Support Supervisor	MIS IT 5	
1	Client Support Supervisor	MIS IT 4	
2	Client Support Specialist	MIS IT 3	
3	Help Desk Assistant	MIS IT 3	
8			

Systems Operations

No. of Offices	Office	Classification	Remark
1	Manager, Systems Operations	MIS IT 6	
1	Systems Administrator	MIS IT 5	
1	Senior Programmer	MIS IT 5	
1	Database Administrator	MIS IT 5	
2	Systems Analyst	MIS IT 4	
1	Programmer/Webmaster	MIS IT 4	
7			

24 Total - Information Technology

37 Total - Information & Technology Division

Government Accounting & Reporting Division

No. of Offices	Office	Classification	Remark
1	Deputy Accountant General, Government Accounting & Reporting Division	FMG PA 5	
1	Administrative Assistant	GMG AM 4	Post(s) [# 68873] of Executive Secretary 1 (OPS/SS 4) retitled and reclassified with effect from April 3, 2023.
1	Senior Secretary	OPS SS 3	
3			

Banking Arrangements & Government Shareholding

No. of Offices	Office	Classification	Remark
1	Assistant Accountant General, Banking Arrangements & Government Shareholding	FMG PA 4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Government Accounting & Reporting Division

Banking Arrangements & Government Shareholding

No. of Offices	Office	Classification	Remark
1	Credit Card Programme Administrator	FMG PA 2	
2			

Government Shareholding

No. of Offices	Office	Classification	Remark
1	Director, Government Shareholdings	FMG PA 3	
1			

Government Banking Relations

No. of Offices	Office	Classification	Remark
1	Director, Government Banking Relations	FMG PA 3	
1			

4 Total - Banking Arrangements & Government Shareholding

Accounting & Reporting

No. of Offices	Office	Classification	Remark
1	Assistant Accountant General, Accounting & Reporting	FMG PA 4	
1			

Government Reporting

No. of Offices	Office	Classification	Remark
1	Director, Government Reporting	FMG PA 3	
4	Manager, Fiscal Reporting	FMG PA 2	
5			

Government Accounting

No. of Offices	Office	Classification	Remark
1	Director, Government Accounting	FMG PA 3	
3	Bank Reconciliation Officer	FMG PA 2	
1	Treasury Inspector	FMG PA 2	
3	Treasury Accountant	FMG PA 2	
8			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Accountant General's Department

Government Accounting & Reporting Division

Accounting & Reporting

Standards & Policies

No. of Offices	Office	Classification	Remark
1	Director, Standards & Policies	FMG PA 3	
1	Manager, Accounting Standards & Policies	FMG PA 2	

2

16 Total - Accounting & Reporting

23 Total - Government Accounting & Reporting Division

Financial Operations Division

No. of Offices	Office	Classification	Remark
1	Deputy Accountant General, Operations	FMG PA 5	
1	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	

4

Revenue & Expenditure

No. of Offices	Office	Classification	Remark
1	Assistant Accountant General, Revenue & Expenditure	FMG PA 4	

1

Revenue Management

No. of Offices	Office	Classification	Remark
1	Director, Revenue Management	FMG PA 3	
1	Revenue Analyst/Manager	FMG PA 2	
3	Revenue/Treasury Officer	FMG AT 3	

5

Centralized Disbursement

No. of Offices	Office	Classification	Remark
1	Director, Centralized Disbursement	FMG PA 3	
1	Disbursement Analyst	FMG PA 2	
1	Disbursement Officer	FMG AT 3	

3

9 Total - Revenue & Expenditure

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Accountant General's Department

Financial Operations Division

Pensions & Public Salary

No. of Offices	Office	Classification	Remark
1	Director, Pensions & Public Salary	FMG PA 4	
1			

Pensions

No. of Offices	Office	Classification	Remark
1	Director, Pensions	FMG PA 3	
5	Senior Payroll Officer, Pensions	FMG PA 2	
1	Administrator 3	GMG AM 3	
4	Payroll Control Officer	FMG AT 3	
23	Payroll Officer, Pensions	FMG AT 3	
1	Payroll Control Officer, Pensions	FMG AT 3	
1	Secretary 2	OPS SS 2	
2	Life Certificate Officer	PIDG RIM 1	
38			

Centralized Salary

No. of Offices	Office	Classification	Remark
1	Director, Centralized Salary	FMG PA 3	
2	Senior Payroll Officer	FMG PA 2	
2	Payroll Control Officer	FMG AT 3	
13	Payroll Officer	FMG AT 3	
1	Secretary 2	OPS SS 2	
19			

58 Total - Pensions & Public Salary

71 Total - Financial Operations Division

Financial Resources Division

No. of Offices	Office	Classification	Remark
1	Deputy Accountant General, Financial Resources Division	FMG PA 5	
1	Executive Secretary 1	OPS SS 4	
1	Administrator	GMG AM 3	Post(s) [# 1970] of Senior Secretary (OPS/SS 3) retitled and reclassified with effect from April 3, 2023.
3			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Accountant General's Department

Financial Resources Division

Public Loans

No. of Offices	Office	Classification	Remark
1	Director, Public Loans	FMG PA 4	
3	Loans Manager	FMG PA 3	
1	Delinquency Officer	FMG PA 2	
3	Senior Loans Officer	FMG PA 2	
6	Loans Officer	FMG AT 3	
1	Secretary 2	OPS SS 2	

15

15 Total - Public Loans

Treasury Deposit

No. of Offices	Office	Classification	Remark
1	Director, Treasury Deposits	FMG PA 4	
1	Administrator	GMG AM 3	Post(s) [# 1982] of Senior Secretary (OPS/SS 3) retitled and reclassified with effect from April 3, 2023.

2

Investment

No. of Offices	Office	Classification	Remark
1	Investment Analyst	FMG PA 3	
1	Investment Officer	FMG PA 2	

2

Receipts

No. of Offices	Office	Classification	Remark
1	Receipts Manager	FMG PA 3	Post(s) [# 1986] incorrectly listed in Civil Service Establishment (General) Order, 2023.
1	Treasury Accountant, Receipts	FMG PA 2	Post(s) [# 1985] incorrectly listed in Civil Service Establishment (General) Order, 2023.
2	Disbursement Clerk	FMG AT 1	

4

Payments

No. of Offices	Office	Classification	Remark
1	Payments Manager	FMG PA 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department

Financial Resources Division

Treasury Deposit

Payments

No. of Offices	Office	Classification	Remark
1	Treasury Accountant, Payments	FMG PA 2	

2

10 Total - Treasury Deposit

Cash Management

No. of Offices	Office	Classification	Remark
1	Assistant Accountant General, Cash Management	FMG PA 4	
2	Cash Manager/Planner	FMG PA 3	
1	Financial Analyst	FMG PA 2	

4

4 Total - Cash Management

32 Total - Financial Resources Division

Treasury Systems Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Treasury Systems	GMG SEG 5	New post(s) [# 74211] with effect from February 20, 2023.
1	Director, Financial Systems Support	GMG SEG 4	New post(s) [# 74205] with effect from February 20, 2023.
1	Director, Systems Innovation & Projects	MIS IT 7	New post(s) [# 74207] with effect from February 20, 2023.
1	Director, Monitoring & Evaluation	GMG SEG 3	New post(s) [# 74206] with effect from February 20, 2023.
4	Financial Systems Support Manager	GMG SEG 3	Four (4) new post(s) [#s 74208-10 & 74195] with effect from February 20, 2023.
1	Business Analyst	MIS IT 6	New post(s) [# 74193] with effect from February 20, 2023.
1	Financial Systems Analyst	MIS IT 6	New post(s) [# 74194] with effect from February 20, 2023.
1	Research & Data Analyst	SOG ST 7	New post(s) [# 74196] with effect from February 20, 2023.
1	Treasury Systems Analyst	GMG SEG 2	New post(s) [# 74203] with effect from February 20, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department**Treasury Systems Division**

No. of Offices	Office	Classification	Remark
6	Financial Systems Support Analyst	GMG SEG 2	Six (6) new post(s) [s 74197-202] with effect from February 20, 2023; Post(s) of Technical & Client Support Officer (GMG/SEG 1) retitled and upgraded with effect from May 8, 2023.
1	Administrative Assistant	GMG AM 3	New post(s) [s 74204] with effect from February 20, 2023.
19			
19	Total - Treasury Systems Division		
240	Total - Accountant General's Department		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department (Former)

Information Management Branch

No. of Offices	Office	Classification	Remark
1	Data Preparation Clerk	MIS IT 1	Post(s) [# 1935] of Data Preparation Clerk (MIS/IT 1) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

1

1 Total - Information Management Branch

Treasury & Debt Management Division

Debt Management

Land Bond

No. of Offices	Office	Classification	Remark
2	Treasury Accounting Technician 3	FMG AT 3	Two (2) post(s) [#s 1966 & 1968] of Treasury Accounting Technician 3 (FMG/AT 3) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

2

Miscellaneous, Computer & Tertiary Assistance Loan

No. of Offices	Office	Classification	Remark
1	Delinquency Officer	GMG SEG 1	Post(s) [# 62811] of Delinquency Officer (GMG/SEG 1) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.
2	Treasury Accounting Technician 1	FMG AT 1	Two (2) post(s) [#s 1950-51] of Treasury Accounting Technician 1 (FMG/AT 1) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

3

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department (Former)

Treasury & Debt Management Division

Debt Management

Motor Vehicle, Salary Advance & Other Loans

No. of Offices	Office	Classification	Remark
1	Treasury Accountant 1	FMG PA 1	Post(s) [# 1973] of Treasury Accountant 1 (FMG/PA 1) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.
3	Treasury Accounting Technician 1	FMG AT 1	Three (3) post(s) [s 1976-77 & 1981] of Treasury Accounting Technician 1 (FMG/AT 1) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

4

9 Total - Debt Management

Treasury Deposit & Related Accounts

Payments & Receipts (Foreign)

No. of Offices	Office	Classification	Remark
1	Treasury Accounting Technician 1	FMG AT 1	Post(s) [# 1992] of Treasury Accounting Technician 1 (FMG/AT 1) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

1

1 Total - Treasury Deposit & Related Accounts

Consolidated Fund Management Branch

Revenue Management

No. of Offices	Office	Classification	Remark
1	Treasury Accounting Technician 1	FMG AT 1	Post(s) [# 1943] of Treasury Accounting Technician 1 (FMG/AT 1) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department (Former)

Treasury & Debt Management Division

Consolidated Fund Management Branch

Expenditure Management

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	Post(s) [# 51231] of Accounting Clerk 2 (FMG/AC 2) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

1

2 Total - Consolidated Fund Management Branch

12 Total - Treasury & Debt Management Division

Corporate & Public Sector Services

Finance & Accounts

Expenditure & Control

No. of Offices	Office	Classification	Remark
2	Treasury Accounting Technician 1	FMG AT 1	Two (2) post(s) [#s 1920 & 1926] of Treasury Accounting Technician 1 (FMG/AT 1) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

2

Bank Reconciliation

No. of Offices	Office	Classification	Remark
1	Treasury Accounting Technician 1	FMG AT 1	Post(s) [# 1918] of Treasury Accounting Technician 1 (FMG/AT 1) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department (Former)

Corporate & Public Sector Services

Finance & Accounts

Final Accounts

No. of Offices	Office	Classification	Remark
2	Treasury Accounting Technician 1	FMG AT 1	Two (2) post(s) [#s 1917 & 1922] of Treasury Accounting Technician 1 (FMG/AT 1) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

2

5 Total - Finance & Accounts

Human Resource Management & Administration Unit

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Human Resource Officer	PIDG RIM 2	Post(s) [# 1877] of Human Resource Officer (PIDG/RIM 2) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

1

Office Services

No. of Offices	Office	Classification	Remark
1	Supplies Manager	GMG AM 3	Post(s) [# 1863] of Supplies Manager (GMG/AM 3) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.
1	Receptionist/Telephone Operator	OPS TO 2	Post(s) [# 1865] of Receptionist/Telephone Operator (OPS/TO 2) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

2

3 Total - Human Resource Management & Administration Unit

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Accountant General's Department (Former)

Corporate & Public Sector Services

Records & Vault Management

No. of Offices	Office	Classification	Remark
1	Vault Officer	PIDG RIM 2	Post(s) [# 62830] of Vault Officer (PIDG/RIM 2) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.
3	Data Officer/Records Clerk	PIDG RIM 1	Three (3) post(s) [#s 62831 & 62837-38] of Data Officer/Records Clerk (PIDG/RIM 1) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

4

Pensions

No. of Offices	Office	Classification	Remark
1	Records Officer	PIDG RIM 2	
4	Records Officer	PIDG RIM 2	Four (4) post(s) [#s 1885, 1889-90 & 1894] of Records Officer (PIDG/RIM 2) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

5

Administration

No. of Offices	Office	Classification	Remark
1	Supervisor (Administration & Departments)	PIDG RIM 3	Post(s) [# 1880] of Supervisor (Administration & Departments) (PIDG/RIM 3) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.
3	Records Officer	PIDG RIM 2	Three (3) post(s) [#s 1888, 1892 & 62832] of Records Officer (PIDG/RIM 2) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

4

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Accountant General's Department (Former)

Corporate & Public Sector Services

Records & Vault Management

Personnel Records

No. of Offices	Office	Classification	Remark
1	Supervisor (Personnel Record)	PIDG RIM 3	Post(s) [# 1882] of Supervisor (Personnel Record) (PIDG/RIM 3) to be abolished when vacant. With effect from September 26, 2016, new appointments of any type barred.

1

14 Total - Records & Vault Management

Pensions Branch

No. of Offices	Office	Classification	Remark
2	Disbursement Officer	FMG AT 1	Two (2) post(s) [#s 2026 & 62821] of Disbursement Officer (FMG/AT 1) to be abolished when vacant. With effect from March 7, 2016, new appointments of any type barred.

2

First Payment

No. of Offices	Office	Classification	Remark
1	Pensions Supervisor	FMG PA 2	Post(s) [# 2004] of Pensions Supervisor (FMG/PA 2) to be abolished when vacant. With effect from March 7, 2016, new appointments of any type barred.

1

3 Total - Pensions Branch

25 Total - Corporate & Public Sector Services

38 Total - Accountant General's Department (Former)

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Director General's Executive Office

Internal Audit

No. of Offices	Office	Classification	Remark
1	Attendant	LMO TS 1	
1			
1	Total - Internal Audit		
1	Total - Director General's Executive Office		

Tax Administration Services Department

Taxpayer Support Services

Taxpayer Registration

No. of Offices	Office	Classification	Remark
1	Supervisor, Taxpayer Registration	RMG TA 2	
1			

Tax Compliance Certification Unit

No. of Offices	Office	Classification	Remark
1	Secretary	OPS SS 2	
1	Telephone Operator	OPS TO 1	
2			
3	Total - Taxpayer Support Services		

Legal Services

No. of Offices	Office	Classification	Remark
1	Librarian	PIDG LB 4	
1			

Civil Litigation

No. of Offices	Office	Classification	Remark
1	Senior Legal Counsel	JLG LO 3	
1	Senior Secretary	OPS SS 3	
2			

Criminal Litigation

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
1			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Tax Administration Services Department

Legal Services

Advisory Services

No. of Offices	Office	Classification	Remark
1	Legal Counsel	JLG LO 2	
1	Senior Secretary	OPS SS 3	
2			

Legislation & Treaty Services

No. of Offices	Office	Classification	Remark
1	Senior Counsel	JLG LO 3	
1	Legal Counsel	JLG LO 2	
1	Senior Secretary	OPS SS 3	
3			

9 Total - Legal Services

Administration

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner	GMG SEG 4	
1	Director, Organizational Development	GMG SEG 2	
2			

Procurement

No. of Offices	Office	Classification	Remark
1	Procurement Officer	GMG AM 3	
1			

Registry

No. of Offices	Office	Classification	Remark
1	Records Officer	PIDG RIM 2	
1			

Internal Audit

No. of Offices	Office	Classification	Remark
1	Senior Internal Auditor	FMG AS 3	
1			

5 Total - Administration

17 Total - Tax Administration Services Department

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Inland Revenue Department

Executive

Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	
5	Internal Auditor	FMG AS 2	

6

6 Total - Executive

Planning

No. of Offices	Office	Classification	Remark
1	Manager, Forms, Manuals & Proc.	RMG TA 5	
1	Analyst	RMG TA 4	
1	Administrative Secretary 1	OPS ADS 1	

3

3 Total - Planning

Information Technology Unit

No. of Offices	Office	Classification	Remark
1	Analyst/Programmer	MIS IT 4	
2	Computer Operator	MIS IT 2	

3

3 Total - Information Technology Unit

Finance & Administration

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner	GMG SEG 4	
1	Administrative Secretary 1	OPS ADS 1	

2

Personnel

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Director, Organizational Development	GMG SEG 3	
1	Senior Human Resource Officer	GMG SEG 1	
2	Human Resource Officer	GMG AM 4	
1	Information/Records Officer	GMG AM 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Inland Revenue Department

Finance & Administration

Personnel

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
7			

Training Unit

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
1	Training Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
3			

Maintenance & Facilities

No. of Offices	Office	Classification	Remark
1	Director, Maintenance & Facilities	GMG SEG 1	
1	Manager, Stores	GMG AM 3	
1	Manager, Office Services	GMG AM 3	
1	Inventory Officer	GMG AM 2	
1	Registrar	PIDG RIM 3	
1	Library Assistant	PIDG LA 2	
1	Secretary	OPS SS 2	
2	Stores Officer	PIDG RIM 2	
2	Telephone Operator/Receptionist	OPS TO 1	
2	Driver/Courier	LMO DR 1	
2	Attendant	LMO TS 1	
2	Office Attendant	LMO TS 1	
17			

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Accountant, Disbursement	FMG PA 1	
1	Budget Officer	FMG PA 1	
1	Salaries Supervisor	FMG AT 3	
1	Commitment Officer	FMG AT 2	
2	Final Accounts Officer	FMG AT 2	
1	Claims Officer	FMG AT 1	
1	Statements Officer	FMG AT 1	
2	Verification Officer	FMG AT 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Inland Revenue Department

Finance & Administration

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Accounting Technician 1	FMG AT 1	
1	Accounts Payable Officer	FMG AT 1	
1	Statutory Deductions Officer	FMG AC 2	
1	Secretary	OPS SS 2	
1	Records Officer	PIDG RIM 2	

15

44 Total - Finance & Administration

Revenue Accounts

No. of Offices	Office	Classification	Remark
1	Manager, Refunds	RMG TA 5	
1	Manager, Statement & Queries	RMG TA 5	
1	Manager, Verification & Classification	RMG TA 5	
1	Manager, Final Accounts	RMG TA 5	
1	Accountant 3 (Refund)	RMG TA 3	
1	Deposit Officer	RMG TA 3	
2	Final Accounts Officer	RMG TA 3	
1	Verification Officer	RMG TA 2	
1	Refunds Officer	RMG TA 2	
3	Accountant 2 (Refund)	RMG TA 2	
1	Ledger Officer	RMG TA 2	
3	Accountant 1 (Refund)	RMG TA 1	
1	Refunds Clerk	RMG TA 1	
4	Verification Clerk/Detailer	RMG TA 1	
2	Cash Book Officer	RMG TA 1	
1	Secretary	OPS SS 2	
1	Records Officer	PIDG RIM 2	

26

26 Total - Revenue Accounts

Operations

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Operations	RMG TA 9	
1	Taxpayer Accounting Technical Specialist	RMG TA 7	
3	Executive Secretary 1	OPS SS 4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations

No. of Offices	Office	Classification	Remark
5			
5	Total - Operations		

Tax Compliance Certification Unit

No. of Offices	Office	Classification	Remark
1	Senior Examiner	RMG TA 3	
1	Examiner	RMG TA 2	
2	Customer Service Representative	GMG AM 1	
2	Records Officer	PIDG RIM 2	
6			
6	Total - Tax Compliance Certification Unit		

Region 1

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner, Regional (Region 1)	RMG TA 8	
1			

Kingston

No. of Offices	Office	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
1	Compliance Officer 1	RMG TA 3	
2	Taxpayer Accounts Officer	RMG TA 1	
5			

Morant Bay

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
1	Compliance Officer 2	RMG TA 4	
1	Compliance Officer 1	RMG TA 3	
3			

Port Antonio

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA 4	
1			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Inland Revenue Department

Region 1

Port Morant

No. of Offices	Office	Classification	Remark
2	Compliance Officer 1	RMG TA 3	

2

12 Total - Region 1

Region 2

Cross Roads

No. of Offices	Office	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
1	Compliance Officer 2	RMG TA 4	
1	Application Administrator	MIS IT 3	
1	Cashier	RMG TA 1	

5

St. Andrew

No. of Offices	Office	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
2	Manager, Payment Processing	RMG TA 4	
6	Compliance Officer 2	RMG TA 4	
2	Taxpayer Services Officer	RMG TA 3	
1	Senior Taxpayer Services and Records Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Imprest Officer	FMG AT 1	
2	Cashier	RMG TA 1	
1	Taxpayer Accounts Officer	RMG TA 1	
3	Data Entry Technician	MIS IT 1	
1	Records Officer	PIDG RIM 2	
1	Machine Operator	LMO TS 3	

23

St. Ann's Bay

No. of Offices	Office	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
1	Collector Of Taxes (Taxpayer Services)	RMG TA 4	
1	Compliance Officer 2	RMG TA 4	
1	Cash Book Officer	RMG TA 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Region 2

St. Ann's Bay

No. of Offices	Office	Classification	Remark
5			

Brown's Town

No. of Offices	Office	Classification	Remark
2	Compliance Officer 1	RMG TA 3	
1	Stock Officer	PIDG RIM 2	
3			

Annotto Bay

No. of Offices	Office	Classification	Remark
1	Compliance Officer 1	RMG TA 3	
1	Office Attendant	LMO TS 1	
2			

38 Total - Region 2

Region 3

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner, Regional (Region 3)	RMG TA 8	
1			

Mandeville

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
2	Team Leader (Compliance)	RMG TA 5	
1	Compliance Officer 1	RMG TA 3	
1	Driver/Licence Officer	RMG TA 2	
1	Value Book Officer	RMG TA 1	
1	Cashier	RMG TA 1	
7			

May Pen

No. of Offices	Office	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
1	Senior Taxpayer Accounts Officer	RMG TA 3	
3			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Region 3

Spanish Town

No. of Offices	Office	Classification	Remark
3	Team Leader (Compliance)	RMG TA 5	
3	Compliance Officer 2	RMG TA 4	
1	Data Entry Technician/Photographer	RMG TA 1	
7			

Black River

No. of Offices	Office	Classification	Remark
1	Secretary	OPS SS 2	
1			

Chapelton

No. of Offices	Office	Classification	Remark
1	Compliance Officer 1	RMG TA 3	
1	Driver/Licence Officer	RMG TA 2	
1	Cashier	RMG TA 1	
3			

Old Harbour

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Taxpayer Services)	RMG TA 4	
2	Compliance Officer 2	RMG TA 4	
1	Taxpayer Service Assistant	RMG TA 1	
4			

Santa Cruz

No. of Offices	Office	Classification	Remark
1	Senior Collector	RMG TA 5	
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA 4	
1	Compliance Officer 1	RMG TA 3	
1	Taxpayer Services Officer	RMG TA 2	
4			

Christiana

No. of Offices	Office	Classification	Remark
1	Cash Book Officer	RMG TA 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Region 3

Christiana

No. of Offices	Office	Classification	Remark
1			

Lionel Town

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 4	
1	Deputy Collector of Taxes	RMG TA 3	
2			

33 Total - Region 3

Region 4

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner, Regional (Region 4)	RMG TA 8	
1			

Montego Bay

No. of Offices	Office	Classification	Remark
3	Team Leader (Compliance)	RMG TA 5	
2	Compliance Officer 1	RMG TA 3	
1	Taxpayer Service Officer	RMG TA 2	
1	Driver/Licence Officer	RMG TA 2	
1	Taxpayer Accounts Officer	RMG TA 1	
1	Records Officer	PIDG RIM 2	
9			

Falmouth

No. of Offices	Office	Classification	Remark
1	Compliance Officer 1	RMG TA 3	
1	Collections Officer	RMG TA 3	
1	Stock Officer	PIDG RIM 2	
3			

Lucea

No. of Offices	Office	Classification	Remark
1	Compliance Officer 1	RMG TA 3	
1	Cash Book Officer	RMG TA 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Region 4

Lucea

No. of Offices	Office	Classification	Remark
1	Secretary	OPS SS 2	
3			

Savanna-La-Mar

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Taxpayer Services)	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
1	Data Entry Technician	RMG TA 1	
5			

Darliston

No. of Offices	Office	Classification	Remark
1	Compliance Officer 1	RMG TA 3	
1			

Jackson Town

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 4	
1	Compliance Officer 2	RMG TA 4	
1	Compliance Officer 1	RMG TA 3	
3			

25 Total - Region 4

201 Total - Inland Revenue Department

Inland Revenue Department

Operations

No. of Offices	Office	Classification	Remark
1	Taxpayer Accounting Technical Specialist	RMG TA 8	
1	Administrative Secretary 1	OPS ADS 1	
2	Executive Secretary 1	OPS SS 4	
3	Registry Officer	PIDG RIM 2	
7			

7 Total - Operations

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Montego Bay Collectorate

No. of Offices	Office	Classification	Remark
1	Principal Collector Of Taxes	RMG TA 7	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
3			

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Manager, Payment Processing	RMG TA 5	
1	Manager, Accounts Maintenance	RMG TA 5	
1	Taxpayer Accounts Officer	RMG TA 3	
8	Collections Officer	RMG TA 2	
1	Batch Returns Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
14			

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
2	Taxpayer Services Officer	RMG TA 4	
2	Taxpayer Service Assistant	RMG TA 3	
1	Stock Officer	PIDG RIM 3	
2	Data Entry Technician	MIS IT 1	
8			

Licences & Motor Vehicle Documentation

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager	RMG TA 4	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Service Assistant	RMG TA 2	
1	Data Perfection Officer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
1	Machine Operator	LMO TS 3	
8			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Montego Bay Collectorate

Compliance

No. of Offices	Office	Classification	Remark
4	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
7			

40 Total - Operations - Montego Bay Collectorate

Operations - Cross Roads Collectorate

No. of Offices	Office	Classification	Remark
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
1	Telephone Operator	OPS TO 1	
2	Office Attendant	LMO TS 1	
6			

Taxpayer Services

No. of Offices	Office	Classification	Remark
2	Taxpayer Services Officer	RMG TA 4	
2	Taxpayer Service Assistant	RMG TA 3	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
6			

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Manager, Payment Processing	RMG TA 5	
11	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
14			

Accounts Maintenance

No. of Offices	Office	Classification	Remark
1	Manager, Accounts	RMG TA 4	
2	Taxpayer Accounts Officer	RMG TA 3	
1	Batch Returns Officer	RMG TA 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Inland Revenue Department

Operations - Cross Roads Collectorate

Accounts Maintenance

No. of Offices	Office	Classification	Remark
1	Records Officer	PIDG RIM 2	
5			

Licence & Motor Vehicle Documentation

No. of Offices	Office	Classification	Remark
2	Records Officer	PIDG RIM 2	
2			

Compliance

No. of Offices	Office	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
2	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
7			

40 Total - Operations - Cross Roads Collectorate

Operations - St. Andrew Collectorate

No. of Offices	Office	Classification	Remark
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
5			

Taxpayer Services

No. of Offices	Office	Classification	Remark
3	Taxpayer Services Officer	RMG TA 4	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
3	Taxpayer Service Assistant	RMG TA 3	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
5	Data Entry Technician	MIS IT 1	
3	Machine Operator	LMO TS 3	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - St. Andrew Collectorate

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Taxpayer Account & Collection)	RMG TA 6	
19	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	

22

Accounts & Maintenance

No. of Offices	Office	Classification	Remark
4	Taxpayer Accounts Officer	RMG TA 3	
2	Batch Returns Officer	RMG TA 2	
1	Records Officer	PIDG RIM 2	

7

Licences & Motor Vehicle Documentation

No. of Offices	Office	Classification	Remark
1	Manager (Licence & Motor Vehicle Documentation)	RMG TA 5	
4	Taxpayer Service Assistant	RMG TA 3	
1	Data Entry/Photographer	RMG TA 2	
1	Data Perfection Officer	RMG TA 2	
5	Records Officer	PIDG RIM 2	

12

Compliance

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
5	Team Leader (Compliance)	RMG TA 5	
20	Compliance Officer 2	RMG TA 4	
10	Compliance Officer 1	RMG TA 3	

36

99 Total - Operations - St. Andrew Collectorate

Operations - Kingston Collectorate

No. of Offices	Office	Classification	Remark
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Inland Revenue Department

Operations - Kingston Collectorate

No. of Offices	Office	Classification	Remark
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
2	Attendant	LMO TS 1	
6			

Taxpayer Services

No. of Offices	Office	Classification	Remark
3	Taxpayer Services Officer	RMG TA 4	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
4	Taxpayer Service Assistant	RMG TA 3	
1	Stock Officer	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
3	Data Entry Technician	MIS IT 1	
14			

Licences & Motor Vehicle Documentation

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Licence & M.Vehicle Docum.)	RMG TA 6	
1	Motor Vehicle Officer	RMG TA 3	
3	Taxpayer Service Assistant	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
2	Data Entry Technician/Photographer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
1	Records Officer	PIDG RIM 2	
10			

Taxpayer Accounts & Collection

No. of Offices	Office	Classification	Remark
20	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
21			

Accounts Maintenance

No. of Offices	Office	Classification	Remark
5	Taxpayer Accounts Officer	RMG TA 3	
2	Batch Returns Officer	RMG TA 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Kingston Collectorate

Accounts Maintenance

No. of Offices	Office	Classification	Remark
7			

Compliance

No. of Offices	Office	Classification	Remark
3	Team Leader (Compliance)	RMG TA 5	
22	Compliance Officer 2	RMG TA 4	
10	Compliance Officer 1	RMG TA 3	
35			

93 Total - Operations - Kingston Collectorate

Operations - Savanna-la-Mar Collectorate

No. of Offices	Office	Classification	Remark
1	Application Administrator	MIS IT 3	
1	Secretary	OPS SS 2	
2			

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Driver/Licence Officer	RMG TA 3	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
3			

Compliance

No. of Offices	Office	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
2	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	
6			

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Senior Taxpayer/Assessment Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Savanna-la-Mar Collectorate

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	

10

21 Total - Operations - Savanna-la-Mar Collectorate

Operations - St. Ann's Bay Collectorate

No. of Offices	Office	Classification	Remark
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	

2

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 6	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Stock Officer	PIDG RIM 3	

5

Licences & Motor Vehicle Documentation

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Senior Motor Vehicle Officer	RMG TA 4	
1	Driver/Licence Officer	RMG TA 3	

3

Taxpayer Accounts & Collection

No. of Offices	Office	Classification	Remark
1	Taxpayer Accounts Officer	RMG TA 3	
5	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - St. Ann's Bay Collectorate

Taxpayer Accounts & Collection

No. of Offices	Office	Classification	Remark
9			

Compliance

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
4	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	
7			

26 Total - Operations - St. Ann's Bay Collectorate

Operations - Spanish Town Collectorate

No. of Offices	Office	Classification	Remark
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 3	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
4			

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
2	Taxpayer Services Officer	RMG TA 3	
2	Taxpayer Service Assistant	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
8			

Licence & Motor Vehicle Documentation

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Senior Motor Vehicle Officer	RMG TA 4	
1	Motor Vehicle Officer	RMG TA 3	
1	Licences Officer	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Spanish Town Collectorate

Licence & Motor Vehicle Documentation

No. of Offices	Office	Classification	Remark
1	Data Entry Technician/Photographer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
7			

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Manager, Payment Processing	RMG TA 5	
6	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
9			

Accounts Maintenance

No. of Offices	Office	Classification	Remark
1	Taxpayer Accounts Officer	RMG TA 3	
1	Batch Returns Officer	RMG TA 2	
1	Records Officer	PIDG RIM 2	
3			

Compliance

No. of Offices	Office	Classification	Remark
3	Team Leader (Compliance)	RMG TA 5	
7	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	
14			

45 Total - Operations - Spanish Town Collectorate

Operations - Mandeville Collectorate

No. of Offices	Office	Classification	Remark
1	Principal Collector Of Taxes	RMG TA 7	
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
4			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Inland Revenue Department

Operations - Mandeville Collectorate

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
3	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
7			

Licence & Motor Vehicle Documentation

No. of Offices	Office	Classification	Remark
1	Senior Motor Vehicle Officer	RMG TA 4	
1	Motor Vehicle Officer	RMG TA 3	
1	Licences Officer	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
1	Data Entry Technician/Photographer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
6			

Taxpayer Accounts & Collection

No. of Offices	Office	Classification	Remark
1	Manager, Payment Processing	RMG TA 5	
8	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
12			

Compliance

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes (Compliance)	RMG TA 6	
2	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	
7			

36 Total - Operations - Mandeville Collectorate

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Inland Revenue Department

Operations - May Pen Collectorate

No. of Offices	Office	Classification	Remark
1	Application Administrator	MIS IT 4	
1	Senior Secretary	OPS SS 3	
1	Imprest Officer	FMG AT 1	
3			

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Senior Taxpayer Services & Records Officer	RMG TA 4	
3	Taxpayer Services Officer	RMG TA 3	
3	Taxpayer Service Assistant	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	
9			

Licence & Motor Vehicle Documentation

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Senior Motor Vehicle Officer	RMG TA 4	
1	Motor Vehicle Officer	RMG TA 3	
1	Licences Officer	RMG TA 3	
1	Driver/Licence Officer	RMG TA 3	
1	Data Entry Technician/Photographer	MIS IT 2	
1	Lamination Clerk	RMG TA 1	
7			

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 6	
1	Manager, Payment Processing	RMG TA 5	
1	Taxpayer Accounts Officer	RMG TA 3	
7	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Batch Returns Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
14			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - May Pen Collectorate

Compliance

No. of Offices	Office	Classification	Remark
2	Team Leader (Compliance)	RMG TA 5	
3	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	
7			

40 Total - Operations - May Pen Collectorate

Operations - Morant Bay Collectorate

No. of Offices	Office	Classification	Remark
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
2			

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Lamination Clerk	RMG TA 1	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
8			

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	

10

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Inland Revenue Department

Operations - Morant Bay Collectorate

Compliance

No. of Offices	Office	Classification	Remark
4	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
7			

27 Total - Operations - Morant Bay Collectorate

Operations - Port Antonio Collectorate

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Office Attendant	LMO TS 1	
4			

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Senior Collections Officer	RMG TA 4	
4	Collections Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	
7			

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Records Officer	PIDG RIM 2	
6			

Compliance

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
1	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Port Antonio Collectorate

Compliance

No. of Offices	Office	Classification	Remark
4			

21 Total - Operations - Port Antonio Collectorate

Operations - Buff Bay Collectorate

No. of Offices	Office	Classification	Remark
1	Imprest/Stock Officer	FMG AT 1	
1	Office Attendant	LMO TS 1	
2			

Taxpayer Services & Accounts

No. of Offices	Office	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
3			

Compliance

No. of Offices	Office	Classification	Remark
3	Compliance Officer 1	RMG TA 3	
3			

8 Total - Operations - Buff Bay Collectorate

Operations - Port Morant Collectorate

No. of Offices	Office	Classification	Remark
1	Imprest/Stock Officer	FMG AT 1	
1	Office Attendant	LMO TS 1	
2			

Taxpayer Services & Accounts

No. of Offices	Office	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Taxpayer Services Officer	RMG TA 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Port Morant Collectorate

Taxpayer Services & Accounts

No. of Offices	Office	Classification	Remark
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
4			

Compliance

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
4			

10 Total - Operations - Port Morant Collectorate

Operations - Brown's Town Collectorate

No. of Offices	Office	Classification	Remark
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
3			

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Lamination Clerk	RMG TA 1	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
7			

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Brown's Town Collectorate

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Cash Book Officer	FMG AT 1	
1	Stock Officer	PIDG RIM 2	
6			

Compliance

No. of Offices	Office	Classification	Remark
2	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	
6			

22 Total - Operations - Brown's Town Collectorate

Operations - Port Maria Collectorate

No. of Offices	Office	Classification	Remark
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
2			

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Driver/Licence Officer	RMG TA 3	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Lamination Clerk	RMG TA 1	
1	Records Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	
6			

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
2	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Port Maria Collectorate

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
7			

Compliance

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
2	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	
5			

20 Total - Operations - Port Maria Collectorate

Operations - Moneague Collectorate

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Imprest/Stock Officer	FMG AT 1	
1	Secretary	OPS SS 2	
1	Office Attendant	LMO TS 1	
4			

Taxpayer Services & Accounts

No. of Offices	Office	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	
1	Taxpayer Services Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
5			

Compliance

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
1	Compliance Officer 1	RMG TA 3	
2			

11 Total - Operations - Moneague Collectorate

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Inland Revenue Department

Operations - Annotto Bay Collectorate

No. of Offices	Office	Classification	Remark
1	Imprest/Stock Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	
1	Office Attendant	LMO TS 1	
3			

Taxpayer Services & Accounts

No. of Offices	Office	Classification	Remark
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
4			

Compliance

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
1	Compliance Officer 1	RMG TA 3	
2			

9 Total - Operations - Annotto Bay Collectorate

Operations - Black River Collectorate

No. of Offices	Office	Classification	Remark
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	
3			

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Driver/Licence Officer	RMG TA 3	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
6			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Black River Collectorate

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	
1	Lamination Clerk	RMG TA 1	

11

Compliance

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
4	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	

7

27 Total - Operations - Black River Collectorate

Operations - Chapelton Collectorate

No. of Offices	Office	Classification	Remark
1	Application Administrator	MIS IT 3	

1

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	

7

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Chapelton Collectorate

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Lamination Clerk	RMG TA 1	
1	Stock Officer	PIDG RIM 2	
12			

Compliance

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
5			

25 Total - Operations - Chapelton Collectorate

Operations - Linstead Collectorate

No. of Offices	Office	Classification	Remark
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	
3			

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
6			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Linstead Collectorate

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	
1	Lamination Clerk	RMG TA 1	

11

Compliance

No. of Offices	Office	Classification	Remark
2	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	

6

26 Total - Operations - Linstead Collectorate

Operations - Old Harbour Collectorate

No. of Offices	Office	Classification	Remark
1	Imprest Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	

2

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Services	RMG TA 5	
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Records Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	

7

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Old Harbour Collectorate

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
4	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Stock Officer	PIDG RIM 3	
1	Cash Book Officer	FMG AT 1	
1	Lamination Clerk	RMG TA 1	

10

Compliance

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
2	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	

6

25 Total - Operations - Old Harbour Collectorate

Operations - Santa Cruz Collectorate

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	

4

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Driver/Licence Officer	RMG TA 3	
2	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Data Entry Technician	MIS IT 1	
1	Records Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	

7

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Santa Cruz Collectorate

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Senior Taxpayer/Assessment Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
3	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Stock Officer	PIDG RIM 2	

10

Compliance

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
3	Compliance Officer 2	RMG TA 4	
4	Compliance Officer 1	RMG TA 3	

8

29 Total - Operations - Santa Cruz Collectorate

Operations - Christiana Collectorate

No. of Offices	Office	Classification	Remark
1	Imprest/Stock Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	
1	Office Attendant	LMO TS 1	

3

Taxpayer Services & Accounts

No. of Offices	Office	Classification	Remark
1	Taxpayer Services Officer	RMG TA 3	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	

3

Compliance

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Christiana Collectorate

Compliance

No. of Offices	Office	Classification	Remark
5	Compliance Officer 1	RMG TA 3	

6

12 Total - Operations - Christiana Collectorate

Operations - Lionel Town Collectorate

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Imprest/Stock Officer	FMG AT 1	
1	Office Attendant	LMO TS 1	

3

Taxpayer Service & Accounts

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	

6

Compliance

No. of Offices	Office	Classification	Remark
1	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	

4

13 Total - Operations - Lionel Town Collectorate

Operations - Falmouth Collectorate

No. of Offices	Office	Classification	Remark
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Falmouth Collectorate

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Driver/Licence Officer	RMG TA 3	
1	Taxpayer Services Officer	RMG TA 3	
1	Lamination Clerk	RMG TA 1	
1	Data Entry Technician	MIS IT 1	
1	Records Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	
6			

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Senior Taxpayer Accounts Officer	RMG TA 4	
1	Senior Collections Officer	RMG TA 4	
3	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
7			

Compliance

No. of Offices	Office	Classification	Remark
3	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	
5			

20 Total - Operations - Falmouth Collectorate

Operations - Lucea Collectorate

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	
1	Application Administrator	MIS IT 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
4			

Taxpayer Service

No. of Offices	Office	Classification	Remark
1	Driver/Licence Officer	RMG TA 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Lucea Collectorate

Taxpayer Service

No. of Offices	Office	Classification	Remark
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Service Assistant	RMG TA 2	
1	Records Officer	PIDG RIM 2	
1	Data Entry Technician	MIS IT 1	
1	Office Attendant	LMO TS 1	
6			

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Senior Collections Officer	RMG TA 4	
1	Taxpayer Accounts Officer	RMG TA 3	
3	Collections Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
7			

Compliance

No. of Offices	Office	Classification	Remark
1	Team Leader (Compliance)	RMG TA 5	
2	Compliance Officer 2	RMG TA 4	
2	Compliance Officer 1	RMG TA 3	
5			

22 Total - Operations - Lucea Collectorate

Operations - Darliston Collectorate

No. of Offices	Office	Classification	Remark
1	Collector Of Taxes	RMG TA 5	
1	Secretary	OPS SS 2	
1	Office Attendant	LMO TS 1	
3			

Taxpayer Service & Accounts

No. of Offices	Office	Classification	Remark
1	Deputy Collector of Taxes, Taxpayer Services & Accounts	RMG TA 4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Operations - Darliston Collectorate

Taxpayer Service & Accounts

No. of Offices	Office	Classification	Remark
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
1	Records Officer	PIDG RIM 2	
5			

Compliance

No. of Offices	Office	Classification	Remark
3	Compliance Officer 1	RMG TA 3	
3			

11 Total - Operations - Darliston Collectorate

Operations - Jackson Town Collectorate

No. of Offices	Office	Classification	Remark
1	Secretary	OPS SS 2	
1			

Taxpayer Services & Accounts

No. of Offices	Office	Classification	Remark
1	Taxpayer Services Officer	RMG TA 3	
1	Taxpayer Accounts Officer	RMG TA 3	
1	Collections Officer	RMG TA 2	
1	Records Officer	PIDG RIM 2	
4			

Compliance

No. of Offices	Office	Classification	Remark
2	Compliance Officer 1	RMG TA 3	
2			

7 Total - Operations - Jackson Town Collectorate

Portmore Collectorate

Administration

No. of Offices	Office	Classification	Remark
1	Senior Collector of Taxes	RMG TA 6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

Portmore Collectorate

Administration

No. of Offices	Office	Classification	Remark
1	Application Administrator	MIS IT 3	
1	Stock Officer	PIDG RIM 3	
1	Imprest Officer	FMG AT 1	
1	Secretary	OPS SS 2	
1	Telephone Operator	OPS TO 1	
2	Office Attendant	LMO TS 1	
8			

Taxpayer Services

No. of Offices	Office	Classification	Remark
1	Senior Motor Vehicle Officer	RMG TA 4	
3	Taxpayer Services Officer	RMG TA 3	
2	Motor Vehicle Officer	RMG TA 3	
4	Taxpayer Service Assistant	RMG TA 2	
2	Records Officer	PIDG RIM 2	
12			

Compliance Office

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Compliance	RMG TA 5	
2	Compliance Officer 2	RMG TA 4	
3	Compliance Officer 1	RMG TA 3	
6			

Taxpayer Accounts & Collections

No. of Offices	Office	Classification	Remark
1	Collector of Taxes, Taxpayer Accounts & Collections	RMG TA 5	
1	Senior Collections Officer	RMG TA 4	
2	Taxpayer Accounts Officer	RMG TA 3	
1	Batch Returns Officer	RMG TA 2	
1	Value Book Officer	RMG TA 2	
10	Collections Officer	RMG TA 2	
1	Cash Book Officer	FMG AT 1	
17			

43 Total - Portmore Collectorate

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Inland Revenue Department

National Motor Vehicle Registry

No. of Offices	Office	Classification	Remark
1	Assistant Manager	RMG TA 5	
1	Senior Motor Vehicle Vetting Officer	RMG TA 4	
1	Senior Quality Review Officer	RMG TA 4	
2	Title Production Officer	RMG TA 3	
5	Quality Review Officer	RMG TA 3	
1	Registrar	PIDG RIM 3	
1	Secretary	OPS SS 2	
1	Registry Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	

14

14 Total - National Motor Vehicle Registry

849 Total - Inland Revenue Department

Taxpayer Appeals Department

Appeals Department

No. of Offices	Office	Classification	Remark
1	Telephone Operator	OPS TO 1	

1

1 Total - Taxpayer Appeals Department

Revenue Protection Department

Administration

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director	FMG PA 2	
1	Senior Accountant	FMG AT 3	
1	Accounting Clerk	FMG AC 2	

3

Personnel

No. of Offices	Office	Classification	Remark
1	Director of Personnel	GMG SEG 1	
1	HRMIS Officer	GMG AM 2	

2

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Revenue Protection Department

Administration

5 Total - Administration

Internal Investigation

No. of Offices	Office	Classification	Remark
1	Internal Investigator (Regions 1 & 2)	RMG TA 4	

1

1 Total - Internal Investigation

6 Total - Revenue Protection Department

Taxpayer, Audit & Assessment Department

Executive Office

No. of Offices	Office	Classification	Remark
1	Secretary	OPS SS 2	

1

Information Technology Unit

No. of Offices	Office	Classification	Remark
1	Computer Operator	MIS IT 2	

1

2 Total - Executive Office

Refunds

No. of Offices	Office	Classification	Remark
1	Tax Auditor 2	RMG TA 3	

1

Classification

No. of Offices	Office	Classification	Remark
1	Records Clerk	PIDG RIM 1	

1

Tax Fraud Investigation

No. of Offices	Office	Classification	Remark
1	Intelligence Officer 1	RMG TA 3	

1

1 Total - Tax Fraud Investigation

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Finance & Administration

Office Services

No. of Offices	Office	Classification	Remark
2	Office Attendant	LMO TS 1	
2			
2	Total - Finance & Administration		

Operation - Regional

Region 1

No. of Offices	Office	Classification	Remark
1	Senior Tax Auditor	RMG TA 5	
1			

Region 2

No. of Offices	Office	Classification	Remark
1	Manager, Audit Group	RMG TA 6	
1	Senior Tax Auditor	RMG TA 5	
1	Tax Auditor 3	RMG TA 4	
1	Senior Audit Services Officer	RMG TA 3	
1	Tax Auditor 2	RMG TA 3	
5			

Region 3

No. of Offices	Office	Classification	Remark
1	Tax Auditor 3	RMG TA 4	
1			

7 Total - Operation - Regional

14 Total - Taxpayer, Audit & Assessment Department

Jamaica Customs Department

Internal Audit

No. of Offices	Office	Classification	Remark
3	Auditor	FMG AS 2	
3			
3	Total - Internal Audit		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Jamaica Customs Department

Information Management - Human Resources - Corporate Services

No. of Offices	Office	Classification	Remark
1	Data Base Administrator	MIS IT 4	
1			
1	Total - Information Management - Human Resources - Corporate Services		

Administration - Corporate Services

Transport

No. of Offices	Office	Classification	Remark
1	Driver 1	LMO DR 1	
1			
1	Total - Administration - Corporate Services		

Finance & Accounts

Accounts Payable

No. of Offices	Office	Classification	Remark
1	Checking Unit Supervisor	FMG AT 2	
1			

Financial Planning & Budget

No. of Offices	Office	Classification	Remark
1	Commitment Control Officer	FMG AT 2	
1			
2	Total - Finance & Accounts		

Collector Of Customs - Kingston

Parcel Post

No. of Offices	Office	Classification	Remark
1	Customs Officer 2 (Assessors)	RMG TA 3	
1			
1	Total - Collector Of Customs - Kingston		

Marine Operations - Kingston

Port Royal

No. of Offices	Office	Classification	Remark
1	Boatman	LMO TS 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Jamaica Customs Department

Marine Operations - Kingston

Port Royal

No. of Offices	Office	Classification	Remark
1			
Berth 11			

No. of Offices	Office	Classification	Remark
1	Delivery Officer	RMG TA 1	
1	Data Entry Clerk	MIS IT 1	
2			

Universal Freight 214 - Public & Motor Vehicle

No. of Offices	Office	Classification	Remark
1	Customs Supervisor	RMG TA 5	
1			

Newport Warehouse 116 - Public & Motor Vehicle

No. of Offices	Office	Classification	Remark
1	Collections Officer	RMG TA 2	
1			

Adolph Levy 228 - Public & Motor Vehicle

No. of Offices	Office	Classification	Remark
1	Manifest Clerk	PIDG RIM 2	
1			

6 Total - Marine Operations - Kingston

Airport Operations - Kingston

Baggage Hall

No. of Offices	Office	Classification	Remark
1	Customs Officer 1	RMG TA 2	
1	Collections Officer	RMG TA 2	
2	Records Officer	PIDG RIM 2	
4			

Export/Transhipment

No. of Offices	Office	Classification	Remark
1	Customs Officer 2	RMG TA 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Jamaica Customs Department

Airport Operations - Kingston

Export/Transshipment

No. of Offices	Office	Classification	Remark
1			

Ajas 1 & 2

No. of Offices	Office	Classification	Remark
1	Customs Officer 2	RMG TA 3	
1			

Manifest Branch

No. of Offices	Office	Classification	Remark
1	Tally Officer	RMG TA 1	
1			

Queen's Warehouse (NMIA)

No. of Offices	Office	Classification	Remark
1	Attendant	LMO TS 1	
1			

8 Total - Airport Operations - Kingston

Compliance & Enforcement/Border Protection Division

Post Auditing

No. of Offices	Office	Classification	Remark
1	Auditor	RMG TA 4	
1			

Contraband Enforcement

No. of Offices	Office	Classification	Remark
1	Director	RMG TA 7	
1			

X-Ray Unit

No. of Offices	Office	Classification	Remark
1	Image Interpreter	RMG TA 4	
1			

3 Total - Compliance & Enforcement/Border Protection Division

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Tax Administration Directorate

Jamaica Customs Department

Valuation

Verification

No. of Offices	Office	Classification	Remark
2	Valuation Officer	RMG TA 3	

2

2 Total - Valuation

27 Total - Jamaica Customs Department

Large Taxpayer Office

No. of Offices	Office	Classification	Remark
2	Senior Administrative Officer	GMG AM 3	
2	Administrative Officer	GMG AM 2	
1	Records Officer	PIDG RIM 3	
1	Records Officer	PIDG RIM 2	

6

Debt Management & Collections

Debt Management

No. of Offices	Office	Classification	Remark
1	Arrears Management Supervisor	RMG TA 6	
2	Arrears Management Officer	RMG TA 5	

3

Collections

No. of Offices	Office	Classification	Remark
2	Collections Officer	RMG TA 3	

2

Accounts Control

No. of Offices	Office	Classification	Remark
5	Accounts Control Officer	RMG TA 4	

5

Office Audit

No. of Offices	Office	Classification	Remark
1	Audit Manager - Office	RMG TA 6	
3	Senior Field Auditor	RMG TA 6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Large Taxpayer Office

Debt Management & Collections

Office Audit

No. of Offices	Office	Classification	Remark
2	Senior Office Auditor	RMG TA 5	
7	Field Auditor	RMG TA 5	
2	Returns Processing Officer	RMG TA 4	
1	Administrative Officer	GMG AM 2	

16

26 Total - Debt Management & Collections

Client Relations Unit

No. of Offices	Office	Classification	Remark
1	Chief Client Relationship Manager	RMG TA 8	
6	Senior Client Relationship Manager	RMG TA 7	
3	Client Relationship Manager	RMG TA 6	

10

10 Total - Client Relations Unit

Audit Unit

No. of Offices	Office	Classification	Remark
1	Senior Audit & Investigation Manager	RMG TA 8	
3	Audit Specialist	RMG TA 7	
1	Administrative Officer	GMG AM 2	

5

5 Total - Audit Unit

Field Audit

No. of Offices	Office	Classification	Remark
3	Audit Manager (Field)	RMG TA 7	
32	Senior Field Auditor	RMG TA 6	
8	Auditor	RMG TA 5	
13	Field Auditor	RMG TA 5	
10	Assistant Auditor	RMG TA 4	

66

66 Total - Field Audit

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Tax Administration Directorate

Large Taxpayer Office

Individual & Exchange Branch

No. of Offices	Office	Classification	Remark
1	Manager, Individual	RMG TA 8	
1	Exchange Information Officer	RMG TA 7	

2

2 Total - Individual & Exchange Branch

115 Total - Large Taxpayer Office

Customer Care Centre

May Pen Revenue Centre

No. of Offices	Office	Classification	Remark
1	Senior Customer Care Agent	RMG TA 4	
12	Customer Care Agent	RMG TA 3	

13

13 Total - May Pen Revenue Centre

13 Total - Customer Care Centre

1244 Total - Tax Administration Directorate

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Culture, Gender, Entertainment and Sport

Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Supernumerary Permanent Secretary	GMG EMG 1	New post(s) [# 74768] with effect from June 28, 2023.
2	Senior Technical Coordinator	GMG SEG 3	Two (2) new post(s) [#s 76916-7] with effect from April 29, 2024.
1	Technical Co-ordinator	GMG SEG 2	
1	Executive Assistant	GMG SEG 1	
1	Executive Assistant	GMG SEG 1	New post(s) [# 76165] with effect from September 25, 2023.
2	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 2	OPS SS 5	Post(s) [# 61540] of Executive Secretary 1 (OPS/SS 4) transferred from the Ministry of Finance and the Public Service, Executive Office with effect from September 1, 2023; Post(s) of Executive Secretary 1 (OPS/SS 4) retitled and upgraded with effect from September 25, 2023.
1	Executive Secretary 1	OPS SS 4	

11

11 Total - Executive Office

Corporate & Liaison Services

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate & Liaison Services	GMG SEG 5	
1	Administrative Assistant	GMG AM 3	
2			

Assets & Facilities Management

No. of Offices	Office	Classification	Remark
1	Assets Manager	GMG SEG 2	
1	Administrative Manager	GMG AM 4	
1	Transport Manager	GMG AM 4	
1	Office Manager	GMG AM 3	
1	Inventory Officer	GMG AM 1	
1	Registrar	PIDG RIM 3	
1	Storekeeper	PIDG RIM 2	
1	Records Officer 1	PIDG RIM 2	
1	Receptionist/Telephone Operator	OPS TO 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Culture, Gender, Entertainment and Sport

Corporate & Liaison Services

Assets & Facilities Management

No. of Offices	Office	Classification	Remark
1	Maintenance Officer	LMO TS 4	
1	Driver 1	LMO DR 1	
1	Rider/Messenger	LMO DR 1	
2	Driver	LMO DR 1	
1	Office Attendant	LMO TS 2	
1	Messenger	LMO TS 1	
1	Attendant	LMO TS 1	
3	Office Attendant	LMO TS 1	

20

20 Total - Assets & Facilities Management

Finance & Accounts

Accounts

No. of Offices	Office	Classification	Remark
1	Director of Finance	FMG PA 3	
1	Budget & Commitment Control Officer	FMG PA 1	
1	Accountant	FMG PA 1	
1	Accounting Technician 3	FMG AT 3	
2	Accounting Clerk 2	FMG AC 2	

6

6 Total - Finance & Accounts

Customer Relations

No. of Offices	Office	Classification	Remark
1	Customer Relations Manager	GMG SEG 1	
2	Customer Service Officer	GMG AM 2	

3

3 Total - Customer Relations

Information & Communication Technology

No. of Offices	Office	Classification	Remark
1	Director, Information & Communication Technology	MIS IT 7	
1	Systems Administrator	MIS IT 5	
2	User Support Officer	MIS IT 3	

4

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Culture, Gender, Entertainment and Sport

Corporate & Liaison Services

Information & Communication Technology

4 Total - Information & Communication Technology

Information/Documentation & Access Services

No. of Offices	Office	Classification	Remark
1	Director, Information/Documentation & Access Services	GMG SEG 3	
1	Records Manager	PIDG RIM 4	
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
4			

4 Total - Information/Documentation & Access Services

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 2, Public Procurement	GMG SEG 2	
1	Senior Public Procurement Officer	GMG SEG 1	
1	Senior Public Procurement Officer	GMG SEG 1	New post(s) [# 76166] with effect from September 25, 2023.
1	Public Procurement Officer	GMG AM 3	
1	Public Procurement Administrator	GMG AM 2	
5			

5 Total - Public Procurement Branch

44 Total - Corporate & Liaison Services

Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Administrative Assistant	GMG AM 3	
1	Records Officer	PIDG RIM 2	
3			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Culture, Gender, Entertainment and Sport

Human Resource Management & Development

Employee Relations, Occupational Health and Safety

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations, Occupational Health and Safety	GMG SEG 3	Post(s) [# 72323] of Director, Employee Relations and Welfare (GMG/SEG 2) retitled, upgraded and transferred from Human Resource Management & Development with effect from February 5, 2024.
1	Senior Human Resource Officer	GMG SEG 1	New post(s) [# 76313] with effect from February 5, 2024.

2

2 Total - Employee Relations, Occupational Health and Safety

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	Post(s) [# 68719] of Director, Human Resource Management (GMG/SEG 3) transferred from Human Resource Management & Development with effect from February 5, 2024.
3	Senior Human Resource Officer	GMG SEG 1	Three (3) post(s) [#s 61219, 72741-2] of Senior Human Resource Officer (GMG/SEG 1) transferred from Human Resource Management & Development with effect from February 5, 2024.

4

4 Total - Human Resource Management

Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	Post(s) [# 61221] of Director, Human Resource Development (GMG/SEG 3) transferred from Human Resource Management & Development with effect from February 5, 2024.

1

1 Total - Human Resource Development

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Culture, Gender, Entertainment and Sport

Human Resource Management & Development

Organizational Development & Performance Management

No. of Offices	Office	Classification	Remark
1	Director, Organizational Development and Performance Management	GMG SEG 3	Post(s) [# 61220] of Director, Organizational Development and Performance Management (GMG/SEG 3) transferred from Human Resource Management & Development with effect from February 5, 2024.

1

1 Total - Organizational Development & Performance Management

11 Total - Human Resource Management & Development

Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	
1	Senior Internal Auditor	FMG AS 3	
3	Auditor	FMG AS 2	

5

5 Total - Internal Audit

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	
1	Crown Counsel	JLG LO 3	
1	Administrative Assistant	GMG AM 4	
1	Executive Secretary 1	OPS SS 4	Post(s) [# 61212] of Executive Secretary 1 (OPS/SS 4) to be abolished when vacant. With effect from June 13, 2022, new appointments of any type barred.

4

4 Total - Legal Services Unit

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Culture, Gender, Entertainment and Sport Public Relations & Corporate Communications

No. of Offices	Office	Classification	Remark
1	Director, Public Relations & Corporate Communications	MCG IE 6	
1	Senior Communications Officer	MCG IE 4	
1	Public Relations Officer	MCG IE 3	
1	Website & Social Media Officer	MIS IT 4	
1	Administrative Assistant	GMG AM 3	
1	Videographer/Editor	MCG AVP 2	
6			

6 Total - Public Relations & Corporate Communications

Strategic Planning & Performance Monitoring

No. of Offices	Office	Classification	Remark
1	Director, Strategic Planning & Performance Monitoring	GMG SEG 4	
1	Corporate Planner	GMG SEG 3	
1	Performance Analyst	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
4			

4 Total - Strategic Planning & Performance Monitoring

National Cultural & Creative Industries Council (NCCIC)

No. of Offices	Office	Classification	Remark
1	National Director	GMG SEG 5	
1	Administrative Assistant	GMG AM 4	
2			

Field Services

No. of Offices	Office	Classification	Remark
1	Director, Field Services	GMG SEG 3	
1	Field Services Officer	GMG AM 4	
2			

Policy & Research

No. of Offices	Office	Classification	Remark
1	Director, Policy and Research	GMG SEG 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Culture, Gender, Entertainment and Sport
National Cultural & Creative Industries Council (NCCIC)

Policy & Research

No. of Offices	Office	Classification	Remark
1	Research Officer	GMG AM 4	

2

6 Total - National Cultural & Creative Industries Council (NCCIC)

Policy Development, Research, Evaluation and Monitoring Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Executive Secretary 2	OPS SS 5	

2

Policy Development, Research, Evaluation and Monitoring Support Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Policy Development, Research Evaluation and Monitoring Support	GMG SEG 5	
1	Director, Policy Development	GMG SEG 4	Post(s) [# 72309] of Senior Policy Analyst (GMG/SEG 4) retitled with effect from February 19, 2024.
1	Director, Research, Monitoring and Evaluation	GMG SEG 4	Post(s) [# 72311] of Director, Research and Evaluation (GMG/SEG 3) retitled and upgraded with effect from February 19, 2024.
1	Policy Analyst	GMG SEG 3	
1	Monitoring and Evaluation Officer	GMG SEG 2	Post(s) [# 7237] of Senior Research and Information Officer (GMG/SEG 1) retitled and upgraded with effect from February 19, 2024.
1	Research Officer	SOG ST 6	
1	Statistician and Data Analyst	SOG ST 5	
1	Executive Secretary 1	OPS SS 4	

8

8 Total - Policy Development, Research, Evaluation and Monitoring Support Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Culture, Gender, Entertainment and Sport

Policy Development, Research, Evaluation and Monitoring Division

Entertainment Policy Development and Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Entertainment Policy Development and Monitoring	GMG SEG 6	
1	Director, Entertainment Policy Development and Monitoring	GMG SEG 4	
1	Entertainment Business Analyst	GMG SEG 1	
1	Entertainment Registry Administrator	GMG AM 4	
1	Administrative Assistant	GMG AM 3	Post(s) [# 56193] of Administrative Assistant (GMG/AM 2) upgraded with effect from September 25, 2023.

5

5 Total - Entertainment Policy Development and Monitoring Branch

Sport Policy Development and Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Sport Development and Monitoring	GMG SEG 6	
1	Director, Sport Policy Development and Monitoring	GMG SEG 4	
1	Director, Standards, Regulations and Anti-Doping in Sports	GMG SEG 3	
1	Standards and Regulations Officer	GMG SEG 1	
1	Administrative Assistant	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	

6

6 Total - Sport Policy Development and Monitoring Branch

Culture & Creative Industries Policy Development & Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Culture & Creative Industries Policy Development & Monitoring	GMG SEG 6	
1	Director, Cultural Policy Development & Monitoring	GMG SEG 4	
1	Director, Cultural Economics & Business Initiatives	GMG SEG 3	
1	Director, World Heritage and Cultural Conventions	GMG SEG 3	
1	Administrator 3	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Culture, Gender, Entertainment and Sport
Policy Development, Research, Evaluation and Monitoring Division
Culture & Creative Industries Policy Development & Monitoring Branch

No. of Offices	Office	Classification	Remark
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7

7 Total - Culture & Creative Industries Policy Development & Monitoring Branch

Bureau of Gender Affairs

Executive Office

No. of Offices	Office	Classification	Remark
1	Principal Director, Gender Affairs	GMG SEG 6	
1	Systems Administrator	MIS IT 3	Post(s) [# 58226] of Systems Administrator (MIS/IT 3) to be abolished when vacant. With effect from June 15 2020, new appointments of any type barred.
1	Executive Secretary 1	OPS SS 4	
3			

Public Education & Information

No. of Offices	Office	Classification	Remark
1	Manager, Public Education & Information	MCG IE 4	Post(s) [# 6155] of Manager, Public Education & Information (MCG/IE 4) to be abolished when vacant. With effect from June 15 2020, new appointments of any type barred.
1			

Policy & Research

No. of Offices	Office	Classification	Remark
1	Director, Policy & Research	GMG SEG 3	
1			

Policy & Research - Policy

No. of Offices	Office	Classification	Remark
2	Policy Analyst	GMG SEG 2	
2			

Policy & Research - Research

No. of Offices	Office	Classification	Remark
1	Research Co-ordinator	SOG ST 7	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Culture, Gender, Entertainment and Sport
Policy Development, Research, Evaluation and Monitoring Division

Bureau of Gender Affairs

Policy & Research - Research

No. of Offices	Office	Classification	Remark
3	Research Officer	SOG ST 6	
1	Librarian	PIDG LB 3	
5			

Community Liaison

No. of Offices	Office	Classification	Remark
1	Director, Community Liaison	GMG SEG 2	
1	Rural Sociologist	SOG ST 6	
1	Project Officer	GMG AM 4	
2	Social Worker	SWG PS 3	
5			

Women's Centre

No. of Offices	Office	Classification	Remark
1	Social Worker 2	SWG PS 2	
1			

National Shelter Unit

No. of Offices	Office	Classification	Remark
1	Director, National Shelter	GMG SEG 4	
1	Administrative Assistant	GMG AM 3	
2			

National Shelter Unit - North East Regional Shelter

No. of Offices	Office	Classification	Remark
1	Shelter Manager	GMG SEG 2	
2	Patient Care Assistant	HSC HS 5	
1	Counsellor	SWG PS 4	
1	Housekeeper	LMO TS 4	
1	Head Cook	LMO TS 4	
1	Cook	LMO TS 3	
1	Caretaker	LMO TS 3	
8			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Culture, Gender, Entertainment and Sport

Policy Development, Research, Evaluation and Monitoring Division

Bureau of Gender Affairs

National Shelter Unit - Eastern Regional Shelter

No. of Offices	Office	Classification	Remark
1	Shelter Manager	GMG SEG 2	
1	Counsellor	SWG PS 4	
2	Patient Care Assistant	HSC HS 5	
1	Housekeeper	LMO TS 4	
1	Head Cook	LMO TS 4	
1	Cook	LMO TS 3	
1	Caretaker	LMO TS 3	
8			

Male Empowerment Unit

No. of Offices	Office	Classification	Remark
1	Director, Male Empowerment	GMG SEG 3	New post(s) [# 76167] with effect from September 25, 2023.
2	Male Empowerment Officer	GMG SEG 1	Two (2) new post(s) [#s 76169-70] with effect from September 25, 2023.
1	Administrative Assistant	GMG AM 3	New post(s) [# 76168] with effect from September 25, 2023.
4			

Gender Based Violence Helpline Unit

No. of Offices	Office	Classification	Remark
1	Director, Gender Based Violence Helpline	GMG SEG 3	New post(s) [# 76171] with effect from September 25, 2023.
6	Gender Based Violence Helpline Specialist	SWG PS 2	Six (6) new post(s) [#s 76172-7] with effect from September 25, 2023.
7			

Sexual Harassment Investigation Unit

No. of Offices	Office	Classification	Remark
1	Senior Sexual Harassment Investigative Officer	SWG PS 4	Post(s) [# 6179] of Senior Sexual Harassment Investigative Officer (SWG/PS 4) transferred from Bureau of Gender Affairs - Sexual Harassment Investigation Unit with effect from September 25, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Culture, Gender, Entertainment and Sport
Policy Development, Research, Evaluation and Monitoring Division

Bureau of Gender Affairs

Sexual Harassment Investigation Unit

No. of Offices	Office	Classification	Remark
3	Sexual Harassment Investigative Officer	SWG PS 3	Three (3) post(s) [s 6180 & 6182-3] of Sexual Harassment Investigative Officer (SWG/PS 3) transferred from Bureau of Gender Affairs - Sexual Harassment Investigation Unit with effect from September 25, 2023.

4

51 Total - Bureau of Gender Affairs

79 Total - Policy Development, Research, Evaluation and Monitoring Division

170 Total - Ministry of Culture, Gender, Entertainment and Sport

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth and Culture (Former)

Child Care Institutions (Posts to be abolished when vacant)

Windsor Girl's Home

No. of Offices	Office	Classification	Remark
1	Instructor 2		Post(s) [# 37870] of Instructor 2 to be abolished when vacant. With effect from April 1, 2015, new appointments of any type barred.
2	Instructor 1		Two (2) post(s) [#s 37871-72] to be abolished when vacant. with effect from April 1, 2015, new appointments of any type barred.
1	Teacher		Post(s) [# 37873] of Teacher to be abolished when vacant. With effect from April 1, 2015, new appointments of any type barred.
1	Social Work Aide 2	SWG SWA 2	Post(s) [# 37875] of Social Work Aide 2 (SWG/SWA 2) to be abolished when vacant. With effect from April 1, 2015, new appointments of any type barred.
1	Social Work Aide 1	SWG SWA 1	Post(s) [# 37876] of Social Work Aide 1 (SWG/SWA 1) to be abolished when vacant. With effect from April 1, 2015, new appointments of any type barred.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 37874] of Records Officer 2 (PIDG/RIM 3) to be abolished when vacant. With effect from April 1, 2015, new appointments of any type barred.
1	Cook	LMO TS 3	Post(s) [# 37877] of Cook (LMO/TS 3) to be abolished when vacant. With effect from April 1, 2015, new appointments of any type barred.
1	Maid	LMO TS 2	Post(s) [# 37878] of Maid (LMO/TS 2) to be abolished when vacant. With effect from April 1, 2015, new appointments of any type barred.
1	Watchman	LMO TS 1	Post(s) [# 37879] of Watchman (LMO/TS 1) to be abolished when vacant. With effect from April 1, 2015, new appointments of any type barred.
1	Handyman	LMO TS 1	Post(s) [# 37880] of Handyman (LMO/TS 1) to be abolished when vacant. With effect from April 1, 2015, new appointments of any type barred.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Youth and Culture (Former)

Child Care Institutions (Posts to be abolished when vacant)

Windsor Girl's Home

No. of Offices	Office	Classification	Remark
11			
11	Total - Windsor Girl's Home		
11	Total - Child Care Institutions (Posts to be abolished when vacant)		
11	Total - Ministry of Youth and Culture (Former)		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Foreign Affairs and Foreign Trade

Executive Management

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Chief Technical Director	GMG CTD 1	
1	Administrative Assistant	GMG SEG 1	
1	Executive Secretary 3	OPS SS 6	
3	Executive Secretary 2	OPS SS 5	
3	Executive Secretary 1	OPS SS 4	
1	Executive Secretary 1	OPS SS 4	
11			

Jamaican Foreign Service Institute

No. of Offices	Office	Classification	Remark
1	Dean	FSG FSO 7	New post(s) [# 76202] with effect from October 9, 2023.
1			

12 Total - Executive Management

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	
1	Assistant Attorney General	JLG LO 4	
2	Crown Counsel	JLG LO 3	
1	Administrative Assistant	GMG AM 3	
5			

Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	
2	Senior Auditor	FMG AS 3	
2	Auditor	FMG AS 2	
2	Assistant Auditor	FMG AS 1	
1	Senior Secretary	OPS SS 3	Post(s) [# 5006] of Senior Secretary (OPS/SS 3) transferred from Permanent Mission of Jamaica to the United Nations, New York, Home Based Staff with effect from May 8, 2023.
8			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Foreign Affairs and Foreign Trade

Executive Management

No. of Offices	Office	Classification	Remark
1	Data Protection Officer	GMG SEG 3	New post(s) [# 76306] with effect from December 18, 2023.
1	Technical Coordinator	GMG SEG 3	New post(s) [# 76367] with effect from March 4, 2024.
2			

Enterprise Risk Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Enterprise Risk Management	GMG SEG 4	New post(s) [# 76308] with effect from December 18, 2023.
1	Enterprise Risk Management Analyst	GMG SEG 3	New post(s) [# 76309] with effect from December 18, 2023.

2

2 Total - Enterprise Risk Management Branch

4 Total - Executive Management

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Director, Corporate Services	GMG SEG 5	
1	Administrative Assistant	GMG AM 3	Post(s) [# 61124] of Administrative Assistant (GMG/AM 3) transferred from Embassy of Jamaica and Mission to the European Union, Brussels, Home Based Staff with effect from December 19, 2022.

2

Administration & Office Management

No. of Offices	Office	Classification	Remark
1	Director, Administration, Asset and Security Management	GMG SEG 3	
1	Office Services Manager (U)	GMG SEG 2	
1	Property and Maintenance Manager	SOG ST 7	
1	Procurement Officer	GMG AM 4	
1	Transport Officer	GMG AM 4	
1	Property and Maintenance Officer	SOG ST 4	
1	Inventory Officer	GMG AM 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Corporate Services Division

Administration & Office Management

No. of Offices	Office	Classification	Remark
1	Stores Officer	GMG AM 1	
1	Secretary 2	OPS SS 2	Post(s) [# 4788] of Secretary 2 (OPS/SS 2) transferred from Corporate Services Division - Human Resource Management & Development with effect from December 19, 2022.
1	Secretary 2	OPS SS 2	Post(s) [# 4945] of Secretary 2 (OPS/SS 2) transferred from Embassy of Jamaica, Washington DC, Home Based Staff with effect from August 28, 2023.
1	Chief Attendant	LMO TS 3	
2	Gardener	LMO TS 2	
8	Attendant	LMO TS 1	
1	Watchman	LMO TS 1	

22

Communication

No. of Offices	Office	Classification	Remark
1	Senior Diplomatic Mail Officer	PIDG RIM 4	
1	Diplomatic Mail Clerk	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
3	Driver 1	LMO DR 1	
2	Bike Rider	LMO DR 1	

9

31 Total - Administration & Office Management

Document, Information & Access Services

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Librarian	PIDG LB 4	
1	Records Manager	PIDG RIM 5	
1	Records Officer 2	PIDG RIM 3	
1	Senior Library Assistant	PIDG LA 2	
10	Records Officer 1	PIDG RIM 2	

15

15 Total - Document, Information & Access Services

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Corporate Services Division

Information & Communication Technology (ICT)

No. of Offices	Office	Classification			Remark
1	Director, Information and Communication Technology	MIS	IT	8	Post(s) [# 4875] of Director, Information and Communication Technology (MIS/IT 7) upgraded with effect from March 6, 2023.
1	Network Administrator	MIS	IT	5	
1	Systems Administrator	MIS	IT	5	
1	Technical and Multimedia Specialist	MIS	IT	4	
1	Website/Database Administrator	MIS	IT	4	
1	Audio-Visual Technician	MCG	AVT	3	
1	Help Desk Officer/Administrative Assistant	MIS	IT	3	
1	Computer Technician	MIS	IT	3	
1	Secretary 1	OPS	SS	1	Post(s) [# 4748] of Secretary 1 (OPS/SS 1) transferred from Corporate Services Division - Administration & Office Management with effect from December 19, 2022.

9

9 Total - Information & Communication Technology (ICT)

Human Resource Management & Development

No. of Offices	Office	Classification			Remark
1	Senior Director, Human Resource Mgmt. And Dev.	GMG	SEG	4	
1	Director, Human Resource Management	GMG	SEG	3	
1	Director, Organization & Development	GMG	SEG	3	
1	Director, Human Resource Development	GMG	SEG	3	
1	Director, Employee Relations, Occupational Health & Safety	GMG	SEG	3	New post(s) [# 76307] with effect from December 18, 2023.
1	Senior Human Resource Officer	GMG	SEG	1	
1	Human Resource Officer (Benefits)	GMG	AM	4	Post(s) [# 4781] of Human Resource Officer (GMG/AM 4) retitled with effect from June 5, 2023.
1	Assistant Human Resource Officer	GMG	AM	2	
1	Assistant Human Resource Officer (Leave)	GMG	AM	2	Post(s) [# 4784] of HRMIS Records Management Officer (GMG/AM 2) retitled with effect from June 5, 2023.
1	Assistant Human Resource Officer-Benefits	GMG	AM	2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Foreign Affairs and Foreign Trade

Corporate Services Division

Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	Post(s) [# 4700] of Executive Secretary 1 (OPS/SS 4) transferred from Executive Management with effect from December 19, 2022.
1	Senior Secretary	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
14			

14 Total - Human Resource Management & Development

Public Relations & Communication Unit

No. of Offices	Office	Classification	Remark
1	Public Relations & Communications Manager	MCG IE 5	
1	Public Relations/Media Officer	MCG IE 4	
1	Public Relations Officer	MCG IE 3	
1	Secretary 2	OPS SS 2	
4			

4 Total - Public Relations & Communication Unit

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 2, Public Procurement	GMG SEG 2	Post(s) [# 71725] of Director 1, Public Procurement (GMG/SEG 1) retitled and upgraded with effect from February 6, 2023.
1	Senior Public Procurement Officer	GMG SEG 1	New post(s) [# 74190] with effect from February 6, 2023.
1	Public Procurement Officer	GMG AM 3	
1	Public Procurement Administrator	GMG AM 2	New post(s) [# 74191] with effect from February 6, 2023.
4			

4 Total - Public Procurement Branch

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Customer Service Manager	GMG SEG 2	
1	Senior Customer Service Officer	GMG AM 4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Corporate Services Division

Customer Service Branch

No. of Offices	Office	Classification	Remark
2	Customer Care Officer	GMG AM 2	
2	Telephone Operator	OPS TO 2	
6			

6 Total - Customer Service Branch

85 Total - Corporate Services Division

Diaspora, Protocol & Consular Affairs Division

No. of Offices	Office	Classification	Remark
1	Under Secretary	FSG FSO 8	
1	Senior Director	FSG FSO 7	
1	Ambassador	FSG FSO 6	
1	Executive Secretary	OPS SS 4	
4			

Consular Affairs

No. of Offices	Office	Classification	Remark
1	Director	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
1	Foreign Service Officer 2	FSG FSO 2	
1	Foreign Service Officer 1	FSG FSO 1	
1	Senior Secretary 3	OPS SS 3	
1	Records Officer 1	PIDG RIM 2	
6			

6 Total - Consular Affairs

Diaspora Affairs

No. of Offices	Office	Classification	Remark
1	Director	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
1	Foreign Service Officer 3	FSG FSO 3	
1	Foreign Service Officer 2	FSG FSO 2	
1	Foreign Service Officer 1	FSG FSO 1	
1	Senior Secretary 3	OPS SS 3	
6			

6 Total - Diaspora Affairs

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Diaspora, Protocol & Consular Affairs Division

Protocol Unit

No. of Offices	Office	Classification	Remark
1	Director	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
3	Protocol Officer 3	FSG FSO 3	
2	Protocol Officer 2	FSG FSO 2	
2	Protocol Officer 1	FSG FSO 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	

11

11 Total - Protocol Unit

27 Total - Diaspora, Protocol & Consular Affairs Division

Foreign Service Operations Division

Economic Affairs Department

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post(s) [# 4717] of Secretary 2 (OPS/SS 2) transferred from Finance & Accounts (Headquarters), Management Accounting Unit with effect from December 19, 2022.

1

1 Total - Economic Affairs Department

1 Total - Foreign Service Operations Division

Foreign Trade Division

No. of Offices	Office	Classification	Remark
1	Under Secretary	FSG FSO 8	
1	Senior Secretary	OPS SS 3	

2

CSME Unit

No. of Offices	Office	Classification	Remark
1	Trade Agreements Implementation & Co-ord. Officer	FSG FSO 6	
1	Senior Secretary	OPS SS 3	

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Foreign Trade Division

CSME Unit

2 Total - CSME Unit

Foreign Trade Department

No. of Offices	Office	Classification	Remark
1	Senior Director	FSG FSO 7	
1	Director	FSG FSO 6	
2	Deputy Director	FSG FSO 5	
2	Assistant Director	FSG FSO 4	
1	Deputy Trade Agreement Imp. & Co-ord. Officer	FSG FSO 3	
2	Foreign Service Officer 3	FSG FSO 3	
3	Foreign Service Officer 2	FSG FSO 2	
2	Senior Secretary	OPS SS 3	

14

14 Total - Foreign Trade Department

Multilateral Affairs Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Multilateral Affairs	FSG FSO 7	

1

1 Total - Multilateral Affairs Division

Consular Affairs Division

No. of Offices	Office	Classification	Remark
1	Assistant Director, Consular Affairs	FSG FSO 4	
1	Secretary 2	OPS SS 2	Post(s) [# 4715] of Secretary 2 (OPS/SS 2) transferred from Finance & Accounts (Headquarters), Final Accounts with effect from December 19, 2022.

2

2 Total - Consular Affairs Division

Economic Affairs Division

No. of Offices	Office	Classification	Remark
1	Foreign Service Officer	FSG FSO 2	

1

1 Total - Economic Affairs Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Foreign Trade Division

Finance & Accounts

Missions Accounts Unit

No. of Offices	Office	Classification	Remark
1	Mission Accounts Officer 2	FMG AT 2	
1			
1	Total - Finance & Accounts		

Human Resource Management & Development Division

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
1			
1	Total - Human Resource Management & Development Division		
24	Total - Foreign Trade Division		

Multilateral Affairs Division

No. of Offices	Office	Classification	Remark
1	Deputy Director (Human Rights)	FSG FSO 5	New post(s) [# 76211] with effect from November 6, 2023.
1	Deputy Director (Oceans)	FSG FSO 5	Post(s) [# 63894] of Assistant Director (FSG/FSO 4) retitled, upgraded and transferred from Foreign Service Operations Division, Economic Affairs Department with effect from November 6, 2023.
2			

International Organization Department

No. of Offices	Office	Classification	Remark
1	Under Secretary	FSG FSO 8	
1	Director	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
1	Foreign Service Officer	FSG FSO 3	
2	Foreign Service Officer	FSG FSO 2	
1	Foreign Service Officer	FSG FSO 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	

10

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Foreign Affairs and Foreign Trade

Multilateral Affairs Division

International Organization Department

10 Total - International Organization Department

Economic Affairs Department (Formerly Intl. Economic Affairs Dept.)

No. of Offices	Office	Classification	Remark
1	Director	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
1	Foreign Service Officer	FSG FSO 3	
1	Foreign Service Officer 3	FSG FSO 3	
1	Foreign Service Officer	FSG FSO 2	
1	Foreign Service Officer	FSG FSO 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	

8

8 Total - Economic Affairs Department (Formerly Intl. Economic Affairs Dept.)

20 Total - Multilateral Affairs Division

Bilateral & Regional Affairs Division

No. of Offices	Office	Classification	Remark
1	Under Secretary	FSG FSO 8	
1	Executive Secretary	OPS SS 4	

2

Caribbean & Americas Department

No. of Offices	Office	Classification	Remark
1	Director	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
3	Foreign Service Officer 3	FSG FSO 3	
1	Foreign Service Officer 2	FSG FSO 2	
3	Foreign Service Officer 1	FSG FSO 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	

12

12 Total - Caribbean & Americas Department

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Bilateral & Regional Affairs Division

Bilateral Relations Department

No. of Offices	Office	Classification	Remark
1	Director, Bilateral Relations	FSG FSO 6	
1	Assistant Director	FSG FSO 4	
2	Foreign Service Officer 3	FSG FSO 3	
2	Foreign Service Officer 2	FSG FSO 2	
2	Foreign Service Officer	FSG FSO 1	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	

10

10 Total - Bilateral Relations Department

24 Total - Bilateral & Regional Affairs Division

Finance & Accounts (Headquarters)

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer 1	FMG PA 4	
1	Executive Secretary 1	OPS SS 4	

2

Management Accounting Unit

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 3	
1	Financial Systems Manager/Financial Analyst	FMG PA 2	
1	Senior Management Accountant	FMG PA 1	
1	Commitment Control Officer	FMG AT 3	
1	Expenditure Management Officer	FMG AT 2	

5

5 Total - Management Accounting Unit

Missions Accounts Unit

No. of Offices	Office	Classification	Remark
1	Director, Missions Accounts	FMG PA 3	
1	Mission Accounts Supervisor	FMG PA 1	
3	Mission Accounts Officer 2	FMG AT 2	
1	Mission Accounts Officer	FMG AT 2	
2	Mission Accounts Officer 1	FMG AT 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Finance & Accounts (Headquarters)

Missions Accounts Unit

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 1	FMG AC 1	Post(s) [# 4729] of Accounting Clerk 1 (FMG/AC 1) to be abolished when vacant. With effect from April 1, 2011, new appointments of any type barred.

9

9 Total - Missions Accounts Unit

Accounts, Expenditure & Control

No. of Offices	Office	Classification	Remark
1	Director, Financial Accounts	FMG PA 3	
1	Accounting Clerk 1	FMG AC 1	Post(s) [# 4740] of Accounting Clerk 1 (FMG/AC 1) to be abolished when vacant. With effect from November 1, 2011, new appointments of any type barred.
1	Secretary 2	OPS SS 2	

3

Payroll Unit

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 1	
1	Senior Payroll Officer	FMG AT 2	
2	Payroll Officer	FMG AT 1	
1	Payroll Clerk 2	FMG AC 2	

5

Accounts Payable/Disbursement

No. of Offices	Office	Classification	Remark
1	Payment Manager	FMG PA 2	
1	Senior Accounts Payable Officer	FMG AT 3	
1	Senior Payment Officer	FMG AT 3	
1	Payment Officer	FMG AT 1	
1	Collection and Disbursement Officer	FMG AT 1	

5

13 Total - Accounts, Expenditure & Control

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Foreign Affairs and Foreign Trade

Finance & Accounts (Headquarters)

Final Accounts

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts	FMG PA 2	
1	Final Accounts Supervisor	FMG PA 1	
1	Bank Reconciliation Officer	FMG AT 3	
1	Senior General Journal Officer	FMG AT 2	
1	General Journal Officer	FMG AT 1	
1	Secretary 1	OPS SS 1	Post(s) [# 4718] of Secretary 1 (OPS/SS 1) to be abolished when vacant. With effect from November 1, 2011, new appointments of any type barred.
1	General Journal Officer	FMG AT 1	
1	Accounting Clerk 1	FMG AC 1	Post(s) [# 4741] of Accounting Clerk 1 (FMG/AC 1) to be abolished when vacant. With effect from November 1, 2011, new appointments of any type barred.

8

8 Total - Final Accounts

37 Total - Finance & Accounts (Headquarters)

Policy & Planning Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Policy & Planning	GMG SEG 5	
1	Senior Policy Analyst	GMG SEG 3	
1	Corporate Planner	GMG SEG 2	
1	Policy Analyst	GMG SEG 2	
1	Research Officer	SOG ST 5	
1	Administrative Assistant	GMG AM 3	

6

6 Total - Policy & Planning Division

Consulate General In New York, USA

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Customer Service Officer 2		
1			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Consulate General In New York, USA

1 Total - Consulate General In New York, USA

Consulate of Jamaica - Cayman Islands

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Vice Consul	FSG FSO 2	
1	Office Manager	GMG AM 2	
2			

2 Total - Home Based Staff

2 Total - Consulate of Jamaica - Cayman Islands

Embassy In Havana, Cuba

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Office Maid		
1			

1 Total - Embassy In Havana, Cuba

Jamaican High Commission - Brussels

No. of Offices	Office	Classification	Remark
1	Counsellor	FSG FSO 3	
1			

1 Total - Jamaican High Commission - Brussels

Consulate General of Jamaica

Miami

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Consul General	FSG FSO 5	
1	Consul	FSG FSO 3	
1	Mission Accountant 1/Office Manager	FMG PA 1	Post(s) [# 5066] of Mission Accounts Officer 3, Office Manager (FMG/AT 3) reclassified and retitled with effect from July 31, 2023.
1	Senior Secretary	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Consulate General of Jamaica

Miami

Home Based Staff

No. of Offices	Office	Classification	Remark
5			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Telephonist/Receptionist		
3	Clerk Grade 1		
1	Messenger/Driver		
1	Customer Service Officer 2		
1	Data Entry/Image Capture Officer	MIS IT 2	
1	Cashier Grade 1		
8			

13 Total - Miami

New York

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Consul General	FSG FSO 6	
1	Consul	FSG FSO 3	
1	Community Relations Officer	FSG FSO 3	
3	Vice Consul	FSG FSO 1	
1	Vice Consul	FSG FSO 2	
1	Mission Accountant 1, Office Manager	FMG PA 1	
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	
1	Senior Secretary	OPS SS 3	
10			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
3	Clerk Grade 1		
2	Stenographer Grade 1		
1	Cashier		
1	Network Administrator		
1	Telephonist/Receptionist		
1	Consul General's Chauffeur		
1	Chauffeur/Messenger		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Consulate General of Jamaica

New York

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Cleaner/Attendant		
2	Customer Service Officer 2		
1	Data Entry/Image Capture Officer	MIS IT 2	
14			

24 Total - New York

Toronto

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Consul General	FSG FSO 5	
1	Vice Consul	FSG FSO 2	
1	Mission Accountant 1/Office Manager	FMG PA 1	Post(s) [# 4927] of Mission Accounts Officer 3, Office Manager (FMG/AT 3) reclassified with effect from February 20, 2023; Post(s) of Mission Accounts Officer 3, Office Manager (FMG/PA 1) retitled with effect from May 8, 2023.
1	Senior Secretary	OPS SS 3	
4			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Clerk Typist 1		
2	Clerk Grade 1		
1	Chauffeur/Messenger		
1	Clerk (Cashier) Grade1		
1	Customer Service Officer 2		
1	Cashier		
7			

11 Total - Toronto

48 Total - Consulate General of Jamaica

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Embassy of Jamaica and Mission to the European Union

Brussels

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Translator/Typist		
1	Receptionist/Typist		
1	Clerk Typist 1		
1	Ambassador's Chauffeur		
1	Messenger/Driver		
1	Office Attendant/Cleaner		
6			

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 8	
1	Minister/Counsellor	FSG FSO 4	
1	First Secretary	FSG FSO 2	
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	
1	Senior Secretary	OPS SS 3	
5			

11 Total - Brussels

11 Total - Embassy of Jamaica and Mission to the European Union

Embassy of Jamaica

Beijing

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 7	
1	Minister/Counsellor	FSG FSO 4	
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	
1	Attache/Senior Secretary	OPS SS 3	
4			

Locally Recruited Posts

No. of Offices	Office	Classification	Remark
1	Clerk-Consular/Accounts		
1	Bilingual Secretary		
1	Chauffeur		
1	Messenger/Driver		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Embassy of Jamaica

Beijing

Locally Recruited Posts

No. of Offices	Office	Classification	Remark
1	Office Attendant		
1	Receptionist/Translator		
6			
10	Total - Beijing		

Berlin

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 7	
1	Counsellor	FSG FSO 3	
1	Senior Secretary	OPS SS 3	
1	Mission Accounts Officer 3/Office Manager	FMG AT 3	Post(s) [# 5043] of Mission Accounts Officer 2, Office Manager (FMG/AT 2) retitled and upgraded with effect from September 25, 2023.
1	Records Officer 2	PIDG RIM 3	
5			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Bilingual Secretary		
1	Clerk Grade 1		
1	Messenger/Driver		
1	Accounting Clerk		
4			
9	Total - Berlin		

Havana

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 6	
1	Counsellor	FSG FSO 3	
1	Counsellor/Student Affairs Co-ordinator	FSG FSO 3	
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	
1	Senior Secretary	OPS SS 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Embassy of Jamaica

Havana

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Driver/Messenger	LMO DR 1	New post(s) [# 74730] with effect from June 5, 2023.
6			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Bilingual Secretary		
1	Chauffeur/Messenger		
2			
8	Total - Havana		

Mexico City

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 6	
1	Counsellor	FSG FSO 3	
1	Mission Accounts Officer 2, Office Manager	FMG AT 2	
1	Senior Secretary	OPS SS 3	
4			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Bilingual Secretary		
1	Ambassador's Chauffeur		
2			
6	Total - Mexico City		

Washington DC

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 8	
1	Minister	FSG FSO 5	
1	Minister/Counsellor	FSG FSO 4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Embassy of Jamaica

Washington DC

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Counsellor	FSG FSO 3	Post(s) [# 4879] of Counsellor (FSG/FSO 3) transferred from Jamaica High Commission, London - Home Based Staff with effect from October 23, 2023.
1	Mission Accountant 1, Office Manager	FMG PA 1	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
7			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Clerk Grade 1		
1	Stenographer Grade 1		
1	Telephone/Receptionist		
1	Ambassador's Chauffeur		
1	Chauffeur/Messenger		
1	Female Messenger		
1	Senior Clerk		
7			

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	Post(s) [# 5004] of Records Officer 2 (PIDG/RIM 3) transferred from Permanent Mission of Jamaica to the United Nations, New York Home Based Staff with effect from May 8, 2023.
1			

15 Total - Washington DC

Tokyo

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Ambassador	FSG FSO 7	
1	Minister/Counsellor	FSG FSO 4	
1	First Secretary	FSG FSO 2	
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Embassy of Jamaica

Tokyo

Home Based Staff

No. of Offices	Office	Classification	Remark
4			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Bilingual Secretary		
1	Telephonist/Receptionist		
1	Ambassador's Chauffeur		
1	Secretary		
4			
8	Total - Tokyo		

56 Total - Embassy of Jamaica

Jamaican High Commission

Abuja

Home Based Staff

No. of Offices	Office	Classification	Remark
1	High Commissioner	FSG FSO 6	
1	Counsellor	FSG FSO 3	
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	
1	Senior Secretary	OPS SS 3	
4			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Clerk Grade 1		
1	Chauffeur		
2	Security Guard		
4			
8	Total - Abuja		

London

Home Based Staff

No. of Offices	Office	Classification	Remark
1	High Commissioner	FSG FSO 8	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Foreign Affairs and Foreign Trade

Jamaican High Commission

London

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Minister/Deputy High Commissioner	FSG FSO 5	
1	Diaspora Development Officer	FSG FSO 4	
1	Senior Mission Accountant 2	FMG PA 2	
1	Counsellor	FSG FSO 3	
1	First Secretary	FSG FSO 2	
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	
1	Executive Secretary 1	OPS SS 4	
1	Second Secretary	FSG FSO 1	
1	Senior Secretary	OPS SS 3	
1	Records Officer 1 (Registry)	PIDG RIM 2	

11

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Community Relations Officer		
1	Stenographer		
1	Senior Clerk		
2	Clerk Grade 2		
1	Telephonist		
1	Chauffeur		
1	Senior Clerk (Office Management)		
1	Senior Clerk (Registry)		
1	Customer Service Officer 2		
1	Data Entry/Image Capture Officer	MIS IT 2	
1	Cashier		
1	Cleaner/Office Attendant	PIDG RIM 2	

13

24 Total - London

New Delhi

No. of Offices	Office	Classification	Remark
1	High Commissioner	FSG FSO 7	
1	Minister Counsellor	FSG FSO 4	
1	Mission Accounts Officer	FMG AT 3	
1	Senior Secretary	OPS SS 3	
1	Chauffeur/Messenger		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Jamaican High Commission

New Delhi

No. of Offices	Office	Classification	Remark
1	Office Attendant		
1	Bilingual Secretary/Receptionist		
7			
7	Total - New Delhi		

Ottawa

Home Based Staff

No. of Offices	Office	Classification	Remark
1	High Commissioner	FSG FSO 7	
1	Counsellor	FSG FSO 3	
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	
1	Senior Secretary	OPS SS 3	
4			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
2	Clerk Grade 1		
1	Stenographer		
1	Chauffeur		
4			
8	Total - Ottawa		

Port of Spain

Home Based Staff

No. of Offices	Office	Classification	Remark
1	High Commissioner	FSG FSO 6	
1	Counsellor	FSG FSO 3	
1	Mission Accountant 1/Office Manager	FMG PA 1	Post(s) [# 5030] of Mission Accounts Officer 3, Office Manager (FMG/AT 3) reclassified and retitled with effect from June 24, 2024.
1	Senior Secretary	OPS SS 3	
1	First Secretary	FSG FSO 2	
5			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Jamaican High Commission

Port of Spain

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Administrative Assistant		
1	Receptionist Consular Clerk		
1	Clerk Grade 1		
1	Chauffeur		
1	Office Maid		
1	Caretaker		
6			

11 Total - Port of Spain

Pretoria

Home Based Staff

No. of Offices	Office	Classification	Remark
1	High Commissioner	FSG FSO 8	
1	Minister/Counsellor	FSG FSO 4	
1	First Secretary	FSG FSO 2	
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	
1	Executive Secretary 1	OPS SS 4	
5			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Grade 1 Clerk		
1	Receptionist/Secretary		
1	Ambassador's Chauffeur		
1	Messenger/Driver		
1	Office Attendant/Cleaner		
5			

10 Total - Pretoria

68 Total - Jamaican High Commission

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

**Permanent Mission of Jamaica to the office of United Nations and other
International Organizations**

Geneva

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Permanent Representative	FSG FSO 8	
1	Ministry/Deputy Permanent Representative	FSG FSO 5	
1	Minister/Counsellor	FSG FSO 4	
2	First Secretary	FSG FSO 2	
1	Mission Accounts Officer 3, Office Manager	FMG AT 3	
1	Senior Secretary	OPS SS 3	
7			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Bilingual Secretary/Receptionist		
1	Chauffeur		
1	Driver/Messenger		
1	Registrar/Librarian		
4			

11 Total - Geneva

**11 Total - Permanent Mission of Jamaica to the office of United Nations and other International
Organizations**

Permanent Mission of Jamaica to the Organisation of American States

Washington DC

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Minister/Deputy Permanent Representative	FSG FSO 5	
1	First Secretary	FSG FSO 2	
2			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Bilingual Clerk		
1	Clerk Grade 1		
2			

4 Total - Washington DC

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Foreign Affairs and Foreign Trade

Permanent Mission of Jamaica to the Organisation of American States

4 Total - Permanent Mission of Jamaica to the Organisation of American States

Permanent Mission of Jamaica to the United Nations

New York

Home Based Staff

No. of Offices	Office	Classification	Remark
1	Permanent Representative	FSG FSO 8	
1	Minister/Deputy Permanent Representative	FSG FSO 5	
2	Counsellor	FSG FSO 3	
2	First Secretary	FSG FSO 2	
1	Executive Secretary 1	OPS SS 4	
1	Second Secretary	FSG FSO 1	
1	Senior Secretary	OPS SS 3	
9			

Locally Engaged Staff

No. of Offices	Office	Classification	Remark
1	Clerk Grade 1		
1	Stenographer Grade 1		
1	Stenographer		
1	Registry Clerk - Grade 1		
1	Ambassador's Chauffeur		
1	Librarian/Archivist		
1	Administrative and Research Assistant		
1	Accounting Clerk		
8			

17 Total - New York

17 Total - Permanent Mission of Jamaica to the United Nations

Permanent Mission to the United Nations

New York

No. of Offices	Office	Classification	Remark
1	Mission Accounts Officer 3/Office Manager	FMG AT 3	
1			
1	Total - New York		
1	Total - Permanent Mission to the United Nations		

474 Total - Ministry of Foreign Affairs and Foreign Trade

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Tourism

Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Data Protection Officer	GMG SEG 3	New post(s) [# 76298] with effect from December 4, 2023.
1	Technical Coordinator	GMG SEG 2	
1	Executive Assistant	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
2	Executive Secretary 1	OPS SS 4	
8			
8	Total - Executive Office		

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	
1	Assistant Attorney General	JLG LO 4	Post(s) [# 64052] of Assistant Attorney General (JLG/LO 4) to be abolished when vacant. With effect from June 13, 2022, new appointments of any type barred
1	Crown Counsel	JLG LO 3	
1	Administrative Assistant	GMG AM 4	
4			
4	Total - Legal Services Unit		

Corporate Communications & Public Relations Division

No. of Offices	Office	Classification	Remark
1	Director, Corporate Communications & Public Relations	GMG SEG 4	
1	Administrative Assistant	GMG AM 3	
2			

Communications Branch

No. of Offices	Office	Classification	Remark
1	Digital Communications Specialist	MCG IE 5	
1			
1	Total - Communications Branch		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Tourism

Corporate Communications & Public Relations Division

Public Relations Branch

No. of Offices	Office	Classification	Remark
1	Manager, Public Relations	MCG IE 5	
1	Public Relations Officer	MCG IE 4	

2

2 Total - Public Relations Branch

5 Total - Corporate Communications & Public Relations Division

Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 4	
1	Budget & Commitment Control Officer	FMG PA 2	
1	Final Accountant	FMG PA 1	
1	Accounting Technician - Accounts Payable & Payroll	FMG AT 3	

4

4 Total - Finance & Accounts Division

Policy Formulation & Technical Coordination Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Policy Formulation & Technical Coordination Division	GMG CTD 1	
1	Administrative Assistant	GMG SEG 1	
1	Executive Secretary 1	OPS SS 4	

3

Tourism Policy & Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Tourism Policy & Monitoring	GMG SEG 5	
1	Tourism Resilience and Sustainability Specialist	GMG SEG 3	
1	Administrative Assistant	GMG AM 3	

3

3 Total - Tourism Policy & Monitoring Branch

Tourism Monitoring & Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Tourism Monitoring & Evaluation Analyst	GMG SEG 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Tourism

Policy Formulation & Technical Coordination Division

Tourism Monitoring & Evaluation Branch

No. of Offices	Office	Classification	Remark
1			
1	Total - Tourism Monitoring & Evaluation Branch		

Tourism Policy Branch

No. of Offices	Office	Classification	Remark
1	Senior Tourism Policy Analyst	GMG SEG 4	
1	Tourism Policy Analyst	GMG SEG 3	
2			
2	Total - Tourism Policy Branch		

Tourism Economics & Facilitation Branch

No. of Offices	Office	Classification	Remark
1	Director, Tourism Economics & Facilitation	GMG SEG 4	
1	Tourism Incentives & Facilitation Analyst	GMG SEG 3	
1	Administrative Assistant	GMG AM 3	
3			
3	Total - Tourism Economics & Facilitation Branch		

Tourism Trade & International Relations

No. of Offices	Office	Classification	Remark
1	Director, Tourism Trade & International Relations	GMG SEG 4	
1	International Relations Officer	GMG SEG 2	
1	Administrative Assistant	GMG AM 3	
3			
3	Total - Tourism Trade & International Relations		

15 Total - Policy Formulation & Technical Coordination Division

Strategic Planning, Performance & Project Management Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Planning, Performance & Project Management	GMG SEG 5	
1	Research & Data Analyst	SOG ST 7	
1	Administrative Assistant	GMG AM 3	
3			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Tourism

Strategic Planning, Performance & Project Management Division

Corporate Planning, Performance Monitoring & Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Director, Corporate Planning, Performance Monitoring & Evaluation	GMG SEG 4	

1 Performance Monitoring & Evaluation Analyst GMG SEG 2

2

2 Total - Corporate Planning, Performance Monitoring & Evaluation Branch

Tourism Development Planning & Project Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Tourism Development Planning & Project Management	GMG SEG 4	

1 Tourism Development Planning Analyst GMG SEG 2

2

2 Total - Tourism Development Planning & Project Management Branch

7 Total - Strategic Planning, Performance & Project Management Division

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Director, Corporate Services	GMG SEG 4	
1	Administrative Assistant	GMG AM 3	
1	Senior Secretary	OPS SS 3	

3

Administration & Asset Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Administration and Asset Management	GMG SEG 2	
1	Procurement Officer	GMG AM 3	
1	Storekeeper/Administrator	GMG AM 2	
1	Customer Service Officer	GMG AM 2	
1	Customer Service Officer - Front Desk	GMG AM 2	
1	Inventory Officer	PIDG RIM 3	
2	Driver 1	LMO DR 1	
1	Office Messenger/Driver	LMO DR 1	
4	Office Attendant	LMO TS 1	

13

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Tourism

Corporate Services Division

Administration & Asset Management Branch

13 Total - Administration & Asset Management Branch

Documentation/Information & Access Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Registrar	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	
4			

4 Total - Documentation/Information & Access Services Branch

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 3	
1	Senior Human Resource Officer	GMG SEG 1	
1	Human Resource Officer	GMG AM 4	
1	Records Officer 2	PIDG RIM 2	
4			

4 Total - Human Resource Management & Development Branch

Information Communication Technology Branch

No. of Offices	Office	Classification	Remark
1	Manager, Information Communication Technology	MIS IT 6	
1	System Support Officer	MIS IT 4	
2			

2 Total - Information Communication Technology Branch

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 3, Public Procurement	GMG SEG 3	
1	Senior Public Procurement Officer	GMG SEG 1	
1	Public Procurement Officer	GMG AM 3	
1	Procurement Administrator	GMG AM 2	
1	Procurement Clerk	PIDG RIM 1	
5			

5 Total - Public Procurement Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Tourism

Corporate Services Division

31 Total - Corporate Services Division

74 Total - Ministry of Tourism

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Chief Technical Director	GMG CTD 1	
1	Director, International Labour Agencies & Information	GMG SEG 3	
1	Data Protection Officer	GMG SEG 3	New post(s) [# 76299] with effect from December 18, 2023.
1	Technical Support Coordinator	GMG SEG 2	Post(s) [# 5407] of Technical Support Coordinator (GMG/SEG 2) transferred Labour, Industrial Relations & Allied Services Division, Minimum Wage Advisory Commission with effect from July 22, 2024.
1	Administrative Assistant	GMG SEG 1	Post(s) [# 5349] of Fingerprint Technician 1 (PTSG/XG 4) retitled, reclassified and transferred from Manpower Services Division, Overseas Employment & Mitigation Services with effect from June 24, 2024.
2	Administrative Assistant	GMG SEG 1	
1	Executive Secretary 2	OPS SS 5	New post(s) [# 74800] with effect from July 31, 2023.
2	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
12			
12	Total - Executive Office		

Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Auditor	FMG AS 4	
3	Auditor	FMG AS 3	
4	Auditor	FMG AS 2	
3	Assistant Auditor	FMG AS 1	
1	Secretary	OPS SS 2	
14			
14	Total - Internal Audit		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	
1	Assistant Attorney General	JLG LO 4	
3	Crown Counsel	JLG LO 3	
1	Assistant Crown Counsel	JLG LO 2	
1	Administrative Assistant	GMG AM 4	
1	Legal Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	Post(s) [# 5739] of Senior Secretary (OPS/SS 3) to be abolished when vacant. With effect from June 13, 2022, new appointments of any type barred

9

9 Total - Legal Services Unit

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Principal Director, Corporate Services	GMG SEG 6	New post(s) [# 76381] with effect from April 2, 2024.
1			

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Director, Customer Service	GMG SEG 3	New post(s) [# 76382] with effect from April 2, 2024.
1	Manager, Customer Care	GMG SEG 2	New post(s) [# 76384] with effect from April 2, 2024.
1	Manager, Customer Service Monitoring and Evaluation	GMG SEG 2	New post(s) [# 76385] with effect from April 2, 2024.
1	Customer Service Monitoring and Evaluation Officer	GMG AM 3	New post(s) [# 76386] with effect from April 2, 2024.
4	Customer Care Officer	GMG AM 3	Four (4) new post(s) [#s 76387-90] with effect from April 2, 2024.
1	Customer Care Officer	GMG AM 3	Post(s) [# 58080] of Telephone Operator (OPS/TO 3) retitled, reclassified and transferred from Administration Branch - Office Services, Utilities & Energy Management Section with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Corporate Services Division

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	New post(s) [# 76383] with effect from April 2, 2024.
5	Customer Care Assistant	GMG AM 1	Five (5) new post(s) [#s 76391-5] with effect from April 2, 2024.
1	Customer Care Assistant	GMG AM 1	Post(s) [# 5222] of Telephone Operator (OPS/TO 2) retitled, reclassified and transferred from Administration Branch - Office Services, Utilities & Energy Management Section with effect from January 1, 2024.
5	Customer Care Assistant	GMG AM 1	Five (5) post(s) [#s 5223-5, 5477 & 6091] of Telephone Operator (OPS/TO 1) retitled, reclassified and transferred from Administration Branch - Office Services, Utilities & Energy Management Section with effect from January 1, 2024.

21

21 Total - Customer Service Branch

22 Total - Corporate Services Division

Corporate Communications & Public Relations Branch

No. of Offices	Office	Classification	Remark
1	Director, Corporate Communications & Public Relations	MCG IE 6	New post(s) [# 74121] with effect from January 23, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5156] of Secretary (OPS/SS 2) retitled, reclassified and transferred from Human Resource Management & Administration, Typing Pool with effect from January 23, 2023.

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Labour and Social Security

Corporate Communications & Public Relations Branch

Coporate Communications Section

No. of Offices	Office	Classification	Remark
1	Manager, Corporate Communications	MCG IE 5	Post(s) [# 61029] of Senior Communication Specialist (MCG/IE 5) retitled and transferred from Jamaica Productivity Centre, Information/Communication Unit with effect from January 23, 2023.
1	Web & Digital Content Specialist	MCG IE 4	New post(s) [# 74122] with effect from January 23, 2023.
1	Corporate Communications Officer	MCG IE 4	Post(s) [# 61030] of Communication Specialist (MCG/IE 4) retitled and transferred from Jamaica Productivity Centre, Information/Communication Unit with effect from January 23, 2023.

3

3 Total - Coporate Communications Section

Public Relations Section

No. of Offices	Office	Classification	Remark
1	Manager, Public Relations	MCG IE 5	Post(s) [# 50524] of Public Relations Manager (MCG/IE 4) retitled, upgraded and transferred from Public Relations Unit with effect from January 23, 2023.
1	Public Relations Officer	MCG IE 4	Post(s) [# 53566] of Public Relations Officer (MCG/IE 2) upgraded and transferred from Public Relations Unit with effect from January 23, 2023.

2

2 Total - Public Relations Section

7 Total - Corporate Communications & Public Relations Branch

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Management & Development	GMG SEG 5	
1	Executive Secretary 1	OPS SS 4	
1	Secretary 1	OPS SS 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Labour and Social Security

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
3			

Organizational Development Section

No. of Offices	Office	Classification	Remark
1	Director, Organizational Development	GMG SEG 3	
1			
1	Total - Organizational Development Section		

Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
2			

Staffing Unit

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	
1	Assistant Human Resource Officer	GMG AM 3	
1	Assistant Personnel Officer	GMG AM 2	
1	Records Officer 2	PIDG RIM 3	
1	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
6			

Employee Benefits Unit

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	
1	Personnel Officer	GMG AM 3	
1	Assistant Personnel Officer	GMG AM 2	
1	Administrator	GMG AM 1	
1	Secretary 2	OPS SS 2	
4	Records Officer 1	PIDG RIM 2	
9			
17	Total - Human Resource Management Section		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Human Resource Management & Development Branch

Human Resource Development Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
1	Senior Human Resource Development Officer	GMG SEG 1	
1	Human Resource Development Officer	GMG AM 4	

3

3 Total - Human Resource Development Section

Performance Management & Appraisal Section

No. of Offices	Office	Classification	Remark
1	Director, Performance Management & Appraisal System	GMG SEG 2	

1

1 Total - Performance Management & Appraisal Section

Employee Relations Section

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations	GMG SEG 2	

1

1 Total - Employee Relations Section

26 Total - Human Resource Management & Development Branch

Administration Branch

No. of Offices	Office	Classification	Remark
1	Director, Administration	GMG SEG 4	
1	Administrator	GMG AM 3	

2

Office Services, Utilities & Energy Management Section

No. of Offices	Office	Classification	Remark
1	Director, Office Services, Utilities & Energy Management	GMG SEG 1	
1	Administrator, Inventory	GMG AM 2	
1	Administrator, Utility Services	GMG AM 2	
1	Storekeeper	PIDG RIM 3	
1	Administrator 1	GMG AM 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Administration Branch

Office Services, Utilities & Energy Management Section

No. of Offices	Office	Classification	Remark
1	Records Officer	PIDG RIM 2	
1	Records Officer 1	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
1	Storekeeper 2	PIDG RIM 1	
1	Chief Attendant	LMO TS 3	
2	Storeman 2	LMO TS 2	
1	Attendant	LMO TS 2	
18	Attendant	LMO TS 1	
1	Watchman	LMO TS 1	
1	Storeman 1	LMO TS 1	

34

34 Total - Office Services, Utilities & Energy Management Section

Property Management & Maintenance Section

No. of Offices	Office	Classification	Remark
1	Director, Property Management & Maintenance	SOG ST 7	
1	Property Management & Maintenance Officer	SOG ST 3	
1	Artisan 4	LMO TS 5	
2	Artisan 3	LMO TS 4	
1	Caretaker	LMO TS 2	
1	Gardener	LMO TS 1	

7

7 Total - Property Management & Maintenance Section

Security Transport & Emergency Management Section

No. of Offices	Office	Classification	Remark
1	Director, Security Transport & Emergency Management	GMG SEG 3	
1	Transport Officer	GMG AM 3	
1	Administrator 2	GMG AM 2	
1	Mechanical Technician	SOG ST 3	
1	Secretary 2	OPS SS 2	
2	Driver	LMO DR 2	
1	Driver/Courier	LMO DR 1	
6	Watchman	LMO TS 1	

14

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Administration Branch

Security Transport & Emergency Management Section

14 Total - Security Transport & Emergency Management Section

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 2, Public Procurement	GMG SEG 2	
1	Senior Public Procurement Officer	GMG SEG 1	
1	Public Procurement Officer	GMG AM 3	
1	Public Procurement Administrator	GMG AM 2	
4			

4 Total - Public Procurement Branch

61 Total - Administration Branch

Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
2	Secretary 2	OPS SS 2	
1	Records Clerk	PIDG RIM 1	
4			

Human Resource Management

No. of Offices	Office	Classification	Remark
3	Secretary 1	OPS SS 1	
3			

3 Total - Human Resource Management

Registry

No. of Offices	Office	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
5	Records Clerk	PIDG RIM 1	
6			

6 Total - Registry

Typing Pool

No. of Offices	Office	Classification	Remark
2	Senior Secretary	OPS SS 3	
5	Secretary 2	OPS SS 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Human Resource Management & Administration

Typing Pool

No. of Offices	Office	Classification	Remark
12	Secretary 1	OPS SS 1	

19

19 Total - Typing Pool

Establishment & General

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	

1

1 Total - Establishment & General

33 Total - Human Resource Management & Administration

Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Financial Systems Manager	FMG PA 2	
1	Finance Manager, Overseas Programmes	FMG PA 2	Post(s) [# 5346] of Senior Fingerprint Technician (PTSG/XP 7) retitled, reclassified and transferred from Labour, Manpower Services Division, Overseas Employment & Mitigation Services with effect from June 24, 2024.
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
5			

Manpower Services

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
1	Accounting Technician 1	FMG AT 1	

2

2 Total - Manpower Services

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Finance & Accounts Division

National Council for Senior Citizens

No. of Offices	Office	Classification	Remark
1	Accounting Technician 1	FMG AT 1	
1	Accounting Clerk	FMG AC 2	
2			

2 Total - National Council for Senior Citizens

Jamaica Council for Persons with Disabilities

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
2	Accounting Technician	FMG AT 1	
3			

3 Total - Jamaica Council for Persons with Disabilities

Work Permit Unit

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
1			

1 Total - Work Permit Unit

Management Accounts Unit

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	
1	Revenue & Accounts Receivable Manager	FMG PA 2	
2	Commitment Control Officer	FMG PA 2	
1	Senior Secretary	OPS SS 3	
5			

5 Total - Management Accounts Unit

Financial Accounts

No. of Offices	Office	Classification	Remark
1	Director, Financial Accounts	FMG PA 4	
1			

Payroll

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Labour and Social Security

Finance & Accounts Division

Financial Accounts

Payroll

No. of Offices	Office	Classification	Remark
2	Senior Payroll Officer	FMG AT 3	
2	Monthly Payroll Officer	FMG AT 2	
2	Fortnightly Payroll Officer	FMG AT 1	
7			

Accounts Payable & Disbursement

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable & Disbursement	FMG PA 3	
1			

Disbursement

No. of Offices	Office	Classification	Remark
1	Senior Disbursement Officer	FMG PA 1	
1	Senior Accounts Payable Officer	FMG AT 3	
1	Disbursement/Checking Officer	FMG AT 2	
3			

Accounts Payable

No. of Offices	Office	Classification	Remark
1	Manager, Accounts Payable	FMG PA 2	
2	Accounts Payable Officer	FMG AT 1	
1	Collection and Disbursement Officer	FMG AT 1	
1	Payable Officer	FMG AC 1	
5			

17 Total - Financial Accounts

Project Accounts Unit

No. of Offices	Office	Classification	Remark
1	Senior Project Manager, Accounts	FMG PA 4	
1	Project/Special Accountant	FMG PA 1	
2			
2	Total - Project Accounts Unit		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Labour and Social Security

Finance & Accounts Division

Final Accounting & Reporting

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts	FMG PA 3	
1	Senior Final Accountant	FMG PA 1	
2	Final Accounts Officer	FMG AT 3	
2	Assistant Final Accounts Officer	FMG AT 1	

6

6 Total - Final Accounting & Reporting

Fund Accounts

No. of Offices	Office	Classification	Remark
1	Director, Fund Accounts	FMG PA 4	
1	Supervisor, Final Accounts	FMG PA 2	
1	Disbursement Manager	FMG PA 2	
1	Senior Final Accountant	FMG PA 1	
1	Manager, Overseas Pension	FMG PA 1	
3	Reconciliation Officer	FMG AT 3	
4	Certifying Officer	FMG AT 3	
1	Supernumerary Accounting Technician 2	FMG AT 2	
2	Senior Cheque Booklet Preparation Officer	FMG AT 2	
2	Cheque Dispatch Officer	FMG AT 2	
1	Collection & Disbursement Officer	FMG AT 1	
5	Cheque Booklet Preparation Officer	FMG AT 1	
1	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	

25

25 Total - Fund Accounts

Public Assistance Division

No. of Offices	Office	Classification	Remark
1	P.A.D Accountant	FMG PA 3	

1

P.A.D. (Payment)

No. of Offices	Office	Classification	Remark
1	Senior Final Accounts Officer	FMG PA 1	
1	Senior Payment Officer	FMG PA 1	
2	Payment Officer	FMG AT 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Labour and Social Security

Finance & Accounts Division

Public Assistance Division

P.A.D. (Payment)

No. of Offices	Office	Classification	Remark
1	Final Accounts Officer	FMG AT 2	
1	Assistant Final Accounts Officer	FMG AT 1	
2	Assistant Payment Officer	FMG AT 1	
8			

9 Total - Public Assistance Division

77 Total - Finance & Accounts Division

Planning, Research & Statistics Division

No. of Offices	Office	Classification	Remark
1	Corporate Planner	GMG SEG 4	
1	Director, Research and Analysis	SOG ST 8	
1	Senior Labour Market Analyst	SOG ST 7	
1	Director, Planning and Monitoring	GMG SEG 2	
1	Senior Systems Analyst	MIS IT 5	
1	Labour Market Analyst	SOG ST 6	
1	Director, Data Collection and Statistics	SOG ST 6	
1	Director, Social and Economic Research	SOG ST 6	
2	Research Officer	SOG ST 5	
1	Administrator 2	GMG AM 2	
1	Data Collecting Officer	GMG AM 1	
2	Records Clerk	PIDG RIM 1	
14			

Statistical & Research Services

No. of Offices	Office	Classification	Remark
1	Statistician	GMG SEG 1	
1	Statistical Clerk	PIDG RIM 2	
2			

2 Total - Statistical & Research Services

16 Total - Planning, Research & Statistics Division

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Labour

Manpower Services Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Employment Services	GMG SEG 5	Post(s) [# 5283] of Director, Manpower Services (GMG/SEG 4) retitled and upgraded with effect from January 1, 2024.
1	Director, Overseas Employment Services	GMG SEG 4	New post(s) [# 76398] with effect from April 2, 2024.
1	Director, Overseas Employment Programmes	GMG SEG 3	Post(s) [# 5287] of Director, Local Employment Work Permit/G. Bay (GMG/SEG 3) retitled with effect from January 1, 2024.
1	Director, Overseas Employment (United States of America)	GMG SEG 2	Post(s) [# 5284] of Director, Overseas Employment (US) (GMG/SEG 1) retitled and upgraded with effect from January 1, 2024.
1	Director, Overseas Employment (Canada)	GMG SEG 2	Post(s) [# 5285] of Director, Overseas Employment (Canada) (GMG/SEG 1) upgraded with effect from January 1, 2024.
1	Director, Overseas Farm Workers Savings	GMG SEG 1	
1	Administrator	GMG AM 4	New post(s) [# 76397] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	New post(s) [# 76399] with effect from April 2, 2024.
2	Secretary 2	OPS SS 2	Two (2) new post(s) [#s 76402-03] with effect from April 2, 2024.

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Local Employment Services

No. of Offices	Office	Classification	Remark
1	Research Officer	SOG ST 5	
1	Administrator 4	GMG AM 4	
4	Administrator 3	GMG AM 3	
1	Job Interviewer	GMG AM 3	
6	Records Clerk	PIDG RIM 1	

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Overseas Employment & Mitigation Services

No. of Offices	Office	Classification	Remark
6	Administrator 3	GMG AM 3	
1	Welfare Officer	GMG AM 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Labour

Manpower Services Division

Overseas Employment & Mitigation Services

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	
4	Administrator 2	GMG AM 2	
1	Records Officer 2	PIDG RIM 3	
4	Fingerprint Technician 1	PTSG PX 4	
5	Administrator 1	GMG AM 1	
2	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
4	Records Clerk (Work Permit)	PIDG RIM 1	

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Overseas Employment Family Services Unit

No. of Offices	Office	Classification	Remark
1	Director, Overseas Employment Family Services	GMG SEG 3	Post(s) [# 62848] of Director (GMG/SEG 3) retitled with effect from January 1, 2024.
1	Information Technology Officer	MIS IT 4	
2	Administrator 4	GMG AM 4	
14	Professional Social Worker	SWG PS 2	
1	Administrative Assistant	GMG AM 3	New post(s) [# 76401] with effect from April 2, 2024.
1	Data Entry Clerk	MIS IT 2	
1	Data Entry Clerk	MIS IT 1	

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Work Permit Unit

No. of Offices	Office	Classification	Remark
1	Director, Work Permit	GMG SEG 4	Post(s) [# 5357] of Director, Work Permit Section (GMG/SEG 3) retitled and upgraded with effect from January 1, 2024.
1	Supervisor	GMG AM 4	
2	Administrator 3	GMG AM 3	
1	Administrative Assistant	GMG AM 3	Post(s) [# 5141] of Senior Secretary (OPS/SS 3) retitled, reclassified and transferred from Human Resource Management & Administration, Typing Pool with effect from January 1, 2024.
1	Secretary 2	OPS SS 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Labour

Manpower Services Division

Work Permit Unit

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 1	
7			

Work Permit Unit - Investigation

No. of Offices	Office	Classification	Remark
1	Supervisor	GMG AM 4	
2	Investigation Officer	GMG AM 3	
3			

Work Permit Unit - Customer Service

No. of Offices	Office	Classification	Remark
1	Supervisor	GMG AM 3	
2	Customer Service Officer	GMG AM 2	
3			

Work Permit Unit - Data Processing

No. of Offices	Office	Classification	Remark
1	Supervisor	MIS IT 2	
3	Records Officer 1 (Statistics)	PIDG RIM 2	
4	Data Entry Clerk	MIS IT 1	
8			

Employment Agency Unit

No. of Offices	Office	Classification	Remark
1	Director, Employment Agencies	GMG SEG 3	Post(s) [# 64230] of Director (GMG/SEG 2) retitled and upgraded with effect from January 1, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	Post(s) [# 64231] of Senior Inspector/Compliance Officer (GMG/AM 4) retitled and reclassified with effect from January 1, 2024.
2	Inspection & Compliance Officer	GMG SEG 1	Two (2) post(s) [#s 64232-3] of Inspector/Compliance Officer (GMG/AM 3) retitled and reclassified with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Labour

Manpower Services Division

Employment Agency Unit

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 3	Post(s) [# 64234] of Secretary (OPS/SS 2) retitled and reclassified with effect from January 1, 2024.
1	Data Entry Officer	MIS IT 2	
6			

Labour Market Information System/Electronic Labour Exchange Unit

No. of Offices	Office	Classification	Remark
1	Director, Local Employment Services	GMG SEG 3	Post(s) [# 56707] of Director, Electronic Labour Exchange (GMG/SEG 2) retitled, upgraded and transferred from Labour, Industrial Relations & Allied Services Division, Labour Exchange Unit with effect from January 1, 2024.
1	Administrative Assistant	GMG AM 3	New post(s) [# 76400] with effect from April 2, 2024.
2			

102 Total - Manpower Services Division

Industrial Relations & Allied Services Division

No. of Offices	Office	Classification	Remark
1	Principal Director, Industrial Relations & Services Branch	GMG SEG 6	Post(s) [# 5366] of Director 6 (GMG/SEG 6) retitled with effect from January 1, 2024.
1	Administrator	GMG AM 4	New post(s) [# 76404] with effect from April 2, 2024.
2			

Industrial Relations Services

No. of Offices	Office	Classification	Remark
1	Senior Director, Industrial Relations Services	GMG SEG 5	Post(s) [# 5368] of Chief Director, Industrial Relations (GMG/SEG 4) retitled and upgraded with effect from January 1, 2024.
1	Director, Conciliation	GMG SEG 4	New post(s) [# 76415] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Labour

Industrial Relations & Allied Services Division

Industrial Relations Services

No. of Offices	Office	Classification	Remark
1	Director, Pre-Conciliation	GMG SEG 4	Post(s) [# 5369] of Director, Pre-Conciliation (GMG/SEG 3) upgraded with effect from January 1, 2024.
2	Director, Conciliation	GMG SEG 4	Two (2) post(s) [#s 5370-71] of Director, Conciliation (GMG/SEG 2) upgraded with effect from January 1, 2024.
1	Senior Labour Officer	GMG SEG 3	New post(s) [# 76410] with effect from April 2, 2024.
5	Senior Conciliation Officer	GMG SEG 3	Five (5) post(s) [#s 5372-76] of Industrial Relations Officer (GMG/SEG 1) retitled and upgraded with effect from January 1, 2024.
2	Labour Officer	GMG SEG 2	Two (2) new post(s) [#s 76411-12] with effect from April 2, 2024.
1	Administrator	GMG AM 4	Post(s) [# 5140] of Senior Secretary (OPS/SS 3) retitled, reclassified and transferred from Human Resource Management & Administration, Typing Pool with effect from January 1, 2024.
2	Administrator 2	GMG AM 2	Two (2) new post(s) [#s 76413-14] with effect from April 2, 2024.

16

Conciliation

No. of Offices	Office	Classification	Remark
4	Senior Conciliation Officer	GMG SEG 3	Four (4) new post(s) [#s 76416-19] with effect from April 2, 2024.
1	Senior Conciliation Officer	GMG SEG 3	Post(s) [# 5381] of Conciliation Officer 2 (GMG/AM 4) retitled and reclassified with effect from January 1, 2024.
2	Senior Conciliation Officer	GMG SEG 3	Two (2) post(s) [#s 5385 & 5387] of Conciliation Officer 1 (GMG/AM 3) retitled and reclassified with effect from January 1, 2024.
5	Administrator 2	GMG AM 2	Five (5) new post(s) [#s 76420-24] with effect from April 2, 2024.
1	Executive Secretary 1	OPS SS 4	

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LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Labour

Industrial Relations & Allied Services Division

Industrial Disputes Tribunal

No. of Offices	Office	Classification	Remark
1	Chief Stenotype Writer	OPS SW 3	
6	Senior Stenotype Writer	OPS SW 2	
4	Stenotype Writer	OPS SW 1	
1	Secretary 2	OPS SS 2	
2	Records Officer 1	PIDG RIM 2	
14			

Admin. of Laws Relating to Pay & General Conditions of Employment

No. of Offices	Office	Classification	Remark
1	Director, Pay and Conditions Of Employment	GMG SEG 4	Post(s) [# 5399] of Director, Pay and Conditions of Employment (GMG/SEG 3) upgraded with effect from January 1, 2024.
2	Senior Labour Officer	GMG SEG 3	Two (2) post(s) [#s 5400-01] of Director 1 (GMG/SEG 1) retitled and upgraded with effect from January 1, 2024.
2	Labour Officer	GMG SEG 2	Two (2) post(s) [#s 5403 & 5404] of Labour Officer 2 (GMG/AM 2) retitled and reclassified with effect from January 1, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5165] of Secretary 1 (OPS/SS 1) retitled, reclassified and transferred from Human Resource Management & Administration, Typing Pool with effect from January 1, 2024.
1	Administrator 1	GMG AM 1	
2	Records Clerk	PIDG RIM 1	
9			

Regional Office (Montego Bay)

No. of Offices	Office	Classification	Remark
1	Job Solicitor	GMG AM 3	
1			

Labour Exchange Unit

No. of Offices	Office	Classification	Remark
1	Job Solicitor	GMG AM 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Labour

Industrial Relations & Allied Services Division

Labour Exchange Unit

No. of Offices	Office	Classification	Remark
1	Job Interviewer	GMG AM 3	
9	Data Entry Clerk	MIS IT 1	
11			

Regional Office (Kingston & St. Andrew)

No. of Offices	Office	Classification	Remark
1	Regional Director, Industrial Relations and Allied Services	GMG SEG 4	New post(s) [# 76480] with effect from April 2, 2024.
7	Senior Labour Officer	GMG SEG 3	Seven (7) new post(s) [#s 76489-95] with effect from April 2, 2024.
2	Senior Conciliation Officer	GMG SEG 3	Two (2) new post(s) [#s 76512-13] with effect from April 2, 2024.
8	Labour Officer	GMG SEG 2	Eight (8) new post(s) [#s 76496-503] with effect from April 2, 2024.
1	Labour Officer	GMG SEG 2	Post(s) [# 5295] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Labour, Industrial Relations & Allied Services Division, Regional Office (Montego Bay) with effect from January 1, 2024.
7	Labour Compliance Inspector	GMG SEG 2	Seven (7) new post(s) [#s 76482-88] with effect from April 2, 2024.
3	Conciliation Officer	GMG SEG 2	Three (3) new post(s) [#s 76514-16] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	New post(s) [# 76481] with effect from April 2, 2024.
6	Administrator 2	GMG AM 2	Six (6) new post(s) [#s 76504-8 & 76517] with effect from April 2, 2024.
1	Records Officer 2	PIDG RIM 3	New post(s) [# 76509] with effect from April 2, 2024.
2	Records Officer 1	PIDG RIM 2	Two (2) new post(s) [#s 76510-11] with effect from April 2, 2024.

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LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Labour

Industrial Relations & Allied Services Division

Regional Office (Manchester)

No. of Offices	Office	Classification	Remark
1	Regional Director, Industrial Relations and Allied Services	GMG SEG 4	Post(s) [# 5378] of Financial Analyst (GMG/SEG 1) retitled, upgraded and transferred from Labour, Industrial Relations & Allied Services Division, Employee Share Ownership Programme (E.S.O.P) with effect from April 1, 2022.
4	Senior Labour Officer	GMG SEG 3	Four (4) new post(s) [#s 76573-76] with effect from April 2, 2024.
2	Senior Conciliation Officer	GMG SEG 3	Two (2) new post(s) [#s 76585-86] with effect from April 2, 2024.
2	Labour Officer	GMG SEG 2	Two (2) new post(s) [#s 76577-78] with effect from April 2, 2024.
1	Labour Officer	GMG SEG 2	Post(s) [# 5294] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Labour, Industrial Relations & Allied Services Division, Regional Office (Montego Bay) with effect from January 1, 2024.
1	Labour Officer	GMG SEG 2	Post(s) [# 5415] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Labour, Industrial Relations & Allied Services Division, Regional Office (Montego Bay) with effect from January 1, 2024.
2	Labour Compliance Inspector	GMG SEG 2	Two (2) new post(s) [#s 76571-72] with effect from April 2, 2024.
1	Conciliation Officer	GMG SEG 2	Post(s) [# 5384] of Conciliation Officer 1 (GMG/AM 3) retitled, reclassified and transferred from Labour, Industrial Relations & Allied Services Division, Conciliation with effect from January 1, 2024.
1	Conciliation Officer	GMG SEG 2	New post(s) [# 76587] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5177] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Human Resource Management & Administration, Typing Pool with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Labour

Industrial Relations & Allied Services Division

Regional Office (Manchester)

No. of Offices	Office	Classification	Remark
4	Administrator 2	GMG AM 2	Four (4) new post(s) [#s 76579-81 & 76588] with effect from April 2, 2024.
1	Administrator 2	GMG AM 2	Post(s) [# 5173] of Secretary 1 (OPS/SS 1) retitled, reclassified and transferred from Human Resource Management & Administration, Typing Pool with effect from January 1, 2024.
1	Records Officer 2	PIDG RIM 3	New post(s) [# 76582] with effect from April 2, 2024.
2	Records Officer 1	PIDG RIM 2	Two (2) new post(s) [#s 76583-84] with effect from April 2, 2024.

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Regional Office (St. Ann)

No. of Offices	Office	Classification	Remark
1	Regional Director, Industrial Relations and Allied Services	GMG SEG 4	Post(s) [# 51267] of Director 1 (St. Ann) (GMG/SEG 1) retitled, upgraded and transferred from Labour, Industrial Relations & Allied Services Division, Industrial Relations Services with effect from April 1, 2022.
1	Senior Labour Officer	GMG SEG 3	New post(s) [# 76628] with effect from April 2, 2024.
2	Senior Labour Officer	GMG SEG 3	Two (2) post(s) [#s 5306 & 5309] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Labour, Manpower Services Division, Local Employment Services with effect from January 1, 2024.
1	Senior Conciliation Officer	GMG SEG 3	New post(s) [# 76637] with effect from April 2, 2024.
1	Senior Conciliation Officer	GMG SEG 3	Post(s) [# 5380] of Conciliation Officer 2 (GMG/AM 4) retitled, reclassified and transferred from Labour, Industrial Relations & Allied Services Division, Conciliation with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Labour

Industrial Relations & Allied Services Division

Regional Office (St. Ann)

No. of Offices	Office	Classification	Remark
2	Labour Compliance Inspector	GMG SEG 2	Two (2) new post(s) [s 76626-27] with effect from April 2, 2024.
2	Labour Officer	GMG SEG 2	Two (2) new post(s) [s 76629-30] with effect from April 2, 2024.
1	Labour Officer	GMG SEG 2	Post(s) [s 5411] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Labour, Industrial Relations & Allied Services Division, Regional Office (Montego Bay) with effect from January 1, 2024.
2	Conciliation Officer	GMG SEG 2	Two (2) new post(s) [s 76638-39] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [s 5146] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Human Resource Management & Administration, Typing Pool with effect from January 1, 2024.
4	Administrator 2	GMG AM 2	Four (4) new post(s) [s 76631-3 & 76640] with effect from April 2, 2024.
1	Administrator 2	GMG AM 2	Post(s) [s 5747] of Secretary 1 (OPS/SS 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Records Officer 2	PIDG RIM 3	New post(s) [s 76634] with effect from April 2, 2024.
2	Records Officer 1	PIDG RIM 2	Two (2) new post(s) [s 76635-36] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Labour

Industrial Relations & Allied Services Division

Regional Office (St. James)

No. of Offices	Office	Classification	Remark
1	Regional Director, Industrial Relations and Allied Services	GMG SEG 4	Post(s) [# 5408] of Director 1 (GMG/SEG 1) retitled, upgraded and transferred from Labour, Industrial Relations & Allied Services Division, Regional Office (Montego Bay) with effect from April 1, 2022.
1	Senior Labour Officer	GMG SEG 3	Post(s) [# 5409] of Administrator 4 (GMG/AM 4) retitled, reclassified and transferred from Labour, Industrial Relations & Allied Services Division, Regional Office (Montego Bay) with effect from January 1, 2024.
3	Senior Labour Officer	GMG SEG 3	Three (3) new post(s) [#s 76718-20] with effect from April 2, 2024.
3	Senior Labour Officer	GMG SEG 3	Three (3) post(s) [#s 5296 & 5413-14] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Labour, Industrial Relations & Allied Services Division, Regional Office (Montego Bay) with effect from January 1, 2024.
1	Senior Conciliation Officer	GMG SEG 3	New post(s) [# 76731] with effect from April 2, 2024.
1	Senior Conciliation Officer	GMG SEG 3	Post(s) [# 5382] of Conciliation Officer 2 (GMG/AM 4) retitled, reclassified and transferred from Labour, Industrial Relations & Allied Services Division, Conciliation with effect from January 1, 2024.
2	Labour Compliance Inspector	GMG SEG 2	Two (2) new post(s) [#s 76716-17] with effect from April 2, 2024.
4	Labour Officer	GMG SEG 2	Four (4) new post(s) [#s 76721-24] with effect from April 2, 2024.
1	Conciliation Officer	GMG SEG 2	New post(s) [# 76732] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Labour

Industrial Relations & Allied Services Division

Regional Office (St. James)

No. of Offices	Office	Classification	Remark
1	Conciliation Officer	GMG SEG 2	Post(s) [# 5386] of Conciliation Officer 1 (GMG/AM 3) retitled, reclassified and transferred from Labour, Industrial Relations & Allied Services Division, Conciliation with effect from January 1, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5412] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Labour, Industrial Relations & Allied Services Division, Regional Office (Montego Bay) with effect from January 1, 2024.
5	Administrator 2	GMG AM 2	Five (5) new post(s) [#s 76725-28 & 76733] with effect from April 2, 2024.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 5416] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Labour, Industrial Relations & Allied Services Division, Regional Office (Montego Bay) with effect from January 1, 2024.
2	Records Officer 1	PIDG RIM 2	Two (2) new post(s) [#s 76729-30] with effect from April 2, 2024.

27

178 Total - Industrial Relations & Allied Services Division

Industrial Safety Division

No. of Offices	Office	Classification	Remark
1	Principal Director, Industrial Safety	GMG SEG 6	Post(s) [# 5427] of Senior Director, Industrial Safety (GMG/SEG 5) retitled and upgraded with effect from April 1, 2022.
2	Assistant Director, Industrial Safety	SOG ST 8	
3	Senior Industrial Safety Inspector	SOG ST 7	
1	Senior Industrial Safety Inspector	SOG ST 7	New post(s) [# 76426] with effect from April 2, 2024.
10	Industrial Safety Inspector	SOG ST 6	
2	Industrial Safety Inspector	SOG ST 6	Two (2) new post(s) [#s 76427-28] with effect from April 2, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Labour and Social Security

Labour

Industrial Safety Division

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 4	New post(s) [# 76425] with effect from April 2, 2024.
3	Administrative Assistant	GMG AM 3	Three (3) new post(s) [#s 76429-31] with effect from April 2, 2024.
2	Administrator 2	GMG AM 2	Two (2) post(s) [#s 5164 & 5184] of Secretary 1 (OPS/SS 1) retitled, reclassified and transferred from Human Resource Management & Administration, Typing Pool with effect from January 1, 2024.
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	Post(s) [# 5445] of Records Clerk (PIDG/RIM 1) retitled and upgraded with effect from January 1, 2024.

27

27 Total - Industrial Safety Division

Jamaica Productivity Centre

Executive Director's Office

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Administrative Manager	GMG AM 4	
1	Executive Secretary	OPS SS 4	
1	Records Officer	PIDG RIM 2	
1	Office Assistant	LMO TS 4	

5

Technical Assistance Service Unit

No. of Offices	Office	Classification	Remark
1	Senior Director, Technical Assistance Services	GMG SEG 5	
1	Senior Productivity Specialist	GMG SEG 4	
1	Productivity Specialist	GMG SEG 3	
1	Research Officer	SOG ST 5	

4

Research & Measurement Unit

No. of Offices	Office	Classification	Remark
1	Senior Director, Research & Measurement	GMG SEG 5	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Labour

Jamaica Productivity Centre

Research & Measurement Unit

No. of Offices	Office	Classification	Remark
1	Senior Research Analyst	GMG SEG 3	
1	Technical Resources Officer	SOG ST 5	
1	Research Officer	SOG ST 5	

4

13 Total - Jamaica Productivity Centre

Child Labour Unit

No. of Offices	Office	Classification	Remark
1	Director, Child Labour Unit	GMG SEG 3	
1	Policy Analyst	GMG SEG 2	
1	Research Officer	SOG ST 5	
1	Database Administrator	MIS IT 4	
1	Administrative Assistant	GMG AM 3	Post(s) [# 62727] of Secretary 2 (OPS/SS 2) retitled and reclassified with effect from January 1, 2024.

5

5 Total - Child Labour Unit

325 Total - Labour

Social Security Division

General Administration

Executive Management

No. of Offices	Office	Classification	Remark
1	Chief Technical Director - Social Security	GMG CTD 1	Post(s) [# 64456] of Chief Technical Director (GMG/CTD 1) retitled with effect from January 1, 2024.
1	Principal Director, Social Security	GMG SEG 6	Post(s) [# 5447] of Director, Social Security (GMG/SEG 5) retitled and upgraded with effect from January 1, 2024.
1	Director, Abilities Foundation	GMG SEG 3	Post(s) [# 5519] of Director 3 (GMG/SEG 3) retitled with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

General Administration

Executive Management

No. of Offices	Office	Classification	Remark
1	Director, Disaster, Rehabilitation and Welfare Management	GMG SEG 3	Post(s) [# 60962] of Director, Disaster Welfare & Rehabilitation Mgt. (GMG/SEG 3) retitled with effect from January 1, 2024.
1	Administrative Support Officer	GMG SEG 1	Post(s) [# 5129] of Executive Secretary 2 (OPS/SS 5) retitled, reclassified and transferred from Executive Office with effect from January 1, 2024.
2	Executive Secretary 2	OPS SS 5	
1	Administrator	GMG AM 4	Post(s) [# 5139] of Senior Secretary (OPS/SS 3) retitled and reclassified with effect from January 1, 2024.
8			

Special Projects

No. of Offices	Office	Classification	Remark
1	Director, Special Projects	GMG SEG 1	Post(s) [# 53593] of Director (GMG/SEG 1) retitled with effect from January 1, 2024.
1			

Administrative Division

No. of Offices	Office	Classification	Remark
1	Procurement Officer	GMG AM 2	
1	Records Officer 2	PIDG RIM 3	
5	Records Clerk	PIDG RIM 1	
7			

16 Total - General Administration

Information & Customer Service Centre

No. of Offices	Office	Classification	Remark
1	Administrator 4	GMG AM 3	
1	Information Officer	PIDG RIM 3	
1	Information Officer	PIDG RIM 2	
3			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Information & Customer Service Centre

3 Total - Information & Customer Service Centre

Administration of National Insurance

No. of Offices	Office	Classification	Remark
1	Senior Director, National Insurance	GMG SEG 5	Post(s) [# 5505] of Director, National Insurance (GMG/SEG 4) retitled and upgraded with effect from April 1, 2022.
1	Director, NI Gold Administration	GMG SEG 3	Post(s) [# 68877] of Director, NI Gold Administration (GMG/SEG 2) upgraded with effect from January 1, 2024.
1	NI Gold Coordinator	GMG SEG 1	Post(s) [# 68878] of Administrator, NI Gold (GMG/AM 4) retitled and reclassified with effect from January 1, 2024.
1	Administrator	GMG AM 4	Post(s) [# 5451] of Executive Secretary 1 (OPS/SS 5) retitled, reclassified and transferred from Human Resource Management & Administration with effect from January 1, 2024.
1	Senior Secretary	OPS SS 3	
5			

Contributions of Branch

No. of Offices	Office	Classification	Remark
1	Manager, Contributions	GMG SEG 3	Post(s) [# 5508] of Administrator 5 (GMG/AM 4) retitled and reclassified with effect from January 1, 2024.
1	Administrator 3	GMG AM 3	
1	Records Officer 2	PIDG RIM 3	
8	Records Officer 1	PIDG RIM 2	
17	Records Clerk	PIDG RIM 1	
28			

Management Information Systems Unit

No. of Offices	Office	Classification	Remark
1	Director, Computer Services	MIS IT 7	
1	Systems Development Manager	MIS IT 6	
1	Operations Manager	MIS IT 6	
2	Senior Systems Analyst	MIS IT 5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance

Management Information Systems Unit

No. of Offices	Office	Classification			Remark
1	Systems Supervisor	MIS	IT	5	
1	Network Administrator	MIS	IT	4	
4	Programmer Analyst	MIS	IT	4	
1	Supervisor, Computer Operator	MIS	IT	4	
4	Supervisor	MIS	IT	3	
2	System Support Technician	MIS	IT	3	
2	Senior Data Control Clerk	MIS	IT	2	
1	Senior Data Entry Clerk	MIS	IT	2	
1	Supervisor, Data Processing Unit	MIS	IT	2	
2	Computer Operator	MIS	IT	2	
6	Data Entry/Control Clerk	MIS	IT	1	
3	Data Control Clerk	MIS	IT	1	
6	Data Entry Clerk	MIS	IT	1	

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Claims & Benefits Section

No. of Offices	Office	Classification			Remark
1	Manager, Claims & Benefits	GMG	SEG	3	Post(s) [# 5858] of Principal Social Worker (SWG/PS 4) retitled and reclassified with effect from April 2, 2024.
1	Senior Claims & Benefits Officer	GMG	SEG	2	Post(s) [# 5859] of Social Worker 2 (SWG/PS 2) retitled and reclassified with effect from January 1, 2024.
2	Claims & Benefits Officer	GMG	SEG	1	Two (2) post(s) [#s 5860-61] of Social Services Administrator 2 (SWG/SSA 2) retitled and reclassified with effect from January 1, 2024.
1	Administrative Assistant	GMG	AM	3	Post(s) [# 5873] of Senior Secretary (OPS/SS 3) retitled and reclassified with effect from January 1, 2024.
2	Administrator 2	GMG	AM	2	Two (2) post(s) [#s 5874-75] of Secretary 1 (OPS/SS 1) retitled and reclassified with effect from January 1, 2024.
2	Records Officer 2	PIDG	RIM	3	
8	Records Officer 1	PIDG	RIM	2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance

Claims & Benefits Section

No. of Offices	Office	Classification	Remark
17			
Compliance			
No. of Offices	Office	Classification	Remark
1	Chief Compliance Officer	GMG SEG 3	Post(s) [# 5876] of Senior Compliance Officer (GMG/AM 4) retitled and reclassified with effect from January 1, 2024.
5	Compliance Officer	GMG SEG 2	Five (5) post(s) [#s 5547-48, 5551, 5567 & 5572] of Compliance Officer (GMG/AM 3) reclassified with effect from January 1, 2024.
1	Administrative Assistant	GMG AM 3	New post(s) [# 76432] with effect from April 2, 2024.
7			

Employment & Injury Benefits

No. of Offices	Office	Classification	Remark
1	Senior Claims & Benefits Officer	GMG SEG 3	Post(s) [# 5877] of Senior Social Worker (SWG/PS 3) retitled and reclassified with effect from April 2, 2024.
2	Claims & Benefits Officer	GMG SEG 1	Two (2) post(s) [#s 5878-79] of Social Worker 1 (SWG/PS 1) retitled and reclassified with effect from January 1, 2024.
1	Claims & Benefits Officer	GMG SEG 1	Post(s) [# 5880] of Social Services Administrator 1 (SWG/SSA 1) retitled and reclassified with effect from January 1, 2024.
9	Records Officer 1	PIDG RIM 2	
4	Records Clerk	PIDG RIM 1	
17			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance

International Social Security Section

No. of Offices	Office	Classification	Remark
1	Director, International Social Security	GMG SEG 3	Post(s) [# 54929] of Director, International Social Security (GMG/SEG 2) upgraded and transferred from Social Security Division - General Administration - Executive Management with effect from January 1, 2024.
1	Senior International Social Security Officer	GMG SEG 2	Post(s) [# 5897] of Social Worker 2 (SWG/PS 2) retitled and reclassified with effect from January 1, 2024.
1	International Social Security Officer	GMG SEG 1	Post(s) [# 5898] of Social Worker 1 (SWG/PS 1) retitled and reclassified with effect from January 1, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5899] of Secretary 2 (OPS/SS 2) retitled and reclassified with effect from January 1, 2024.
4			

117 Total - Administration of National Insurance

National Insurance Investment Secretariat

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
1			
1	Total - National Insurance Investment Secretariat		

Public Assistance & Food Security Programme

No. of Offices	Office	Classification	Remark
1	Director, Public Assistance	GMG SEG 4	Post(s) [# 5921] of Director, Public Assistance (GMG/SEG 3) upgraded with effect from January 1, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5487] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Social Security Division, General Administration, Administrative Division with effect from January 1, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Labour and Social Security

Social Security Division

Public Assistance & Food Security Programme

No. of Offices	Office	Classification	Remark
2			

Supervision of Public Assistance

No. of Offices	Office	Classification	Remark
1	Manager, Public Assistance	GMG SEG 3	Post(s) [# 5925] of Manager, Public Assistance (GMG/SEG 1) retitled and upgraded with effect from January 1, 2024.
1	Manager, Public Assistance	GMG SEG 3	Post(s) [# 5924] of Senior Social Worker (SWG/PS 3) retitled and reclassified with effect from January 1, 2024.
1	Administrator 2	GMG AM 2	New post(s) [# 76433] with effect from April 2, 2024.
1	Administrator 2	GMG AM 2	Post(s) [# 6090] of Secretary 1 (OPS/SS 1) retitled and reclassified with effect from January 1, 2024.
1	Social Worker 1	SWG PS 1	
2	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
8			

Central Food Organization

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 4	
1	Superintendent Of Stores	PIDG RIM 3	
1	Office Administrator	GMG AM 1	
1	Storekeeper 3	PIDG RIM 2	
1	Secretary 1	OPS SS 1	
1	Storekeeper 2	PIDG RIM 1	
2	Storeman 2	LMO TS 2	
4	Storeman 1	LMO TS 1	

12

22 Total - Public Assistance & Food Security Programme

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

The Jamaica Council for Persons with Disabilities

No. of Offices	Office	Classification	Remark
1	Principal Social Worker	SWG PS 4	Post(s) [# 6127] of Principal Social Worker (SWG/PS 4) to be abolished when vacant. With effect from February 14, 2022, new appointments of any type barred.
1	Social Worker 2	SWG PS 2	Post(s) [# 6129] of Social Worker 2 (SWG/PS 2) to be abolished when vacant. With effect from February 14, 2022, new appointments of any type barred.
1	Assistant Social Worker 2	SWG PS 2	Post(s) [# 6130] of Assistant Social Worker 2 (SWG/PS 2) to be abolished when vacant. With effect from February 14, 2022, new appointments of any type barred.
1	Administrator	GMG AM 2	Post(s) [# 58069] of Administrator (GMG/AM 2) to be abolished when vacant. With effect from February 14, 2022, new appointments of any type barred.
2	Workshop Supervisor	GMG AM 1	Two (2) post(s) [#s 58071-72] of Workshop Supervisor (GMG/AM 1) to be abolished when vacant. With effect from February 14, 2022, new appointments of any type barred.
2	Field Officer	SWG SSA 1	Two (2) post(s) [#s 58076-77] of Field Officer (SWG/SSA 1) to be abolished when vacant. With effect from February 14, 2022, new appointments of any type barred.
1	Secretary 2	OPS SS 2	Post(s) [# 6132] of Secretary 2 (OPS/SS 2) to be abolished when vacant. With effect from February 14, 2022, new appointments of any type barred.
1	Workshop Instructor	SOG ST 1	Three (3) post(s) [#s 58073-75] of Workshop Instructor (SOG/ST 2) to be abolished when vacant. With effect from February 14, 2022, new appointments of any type barred.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Labour and Social Security

Social Security Division

The Jamaica Council for Persons with Disabilities

No. of Offices	Office	Classification	Remark
2	Workshop Instructor	SOG ST 2	Three (3) post(s) [#s 58073-75] of Workshop Instructor (SOG/ST 2) to be abolished when vacant. With effect from February 14, 2022, new appointments of any type barred.

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12 Total - The Jamaica Council for Persons with Disabilities

National Council for the Senior Citizens

No. of Offices	Office	Classification	Remark
1	Principal Social Worker	SWG PS 4	
3	Social Worker 2	SWG PS 2	
2	Social Worker 2 (Programme Organisers)	SWG PS 2	
6	Social Worker 1 (Parish Organiser)	SWG PS 1	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Supervisor	LMO TS 4	
1	Head Cook	LMO TS 3	
1	Assistant Cook	LMO TS 2	

17

Portland

No. of Offices	Office	Classification	Remark
1	Social Worker 1 (Parish Organiser)	SWG PS 1	

1

Trelawny

No. of Offices	Office	Classification	Remark
1	Social Worker 1 (Parish Organiser)	SWG PS 1	

1

Hanover

No. of Offices	Office	Classification	Remark
1	Social Worker 1 (Parish Organiser)	SWG PS 1	

1

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

National Council for the Senior Citizens

Westmoreland

No. of Offices	Office	Classification	Remark
1	Social Worker 1 (Parish Organiser)	SWG PS 1	
1			

Manchester

No. of Offices	Office	Classification	Remark
1	Social Worker 1 (Parish Organiser)	SWG PS 1	
1			

St. Mary

No. of Offices	Office	Classification	Remark
1	Social Worker 1 (Parish Organiser)	SWG PS 1	
1			

23 Total - National Council for the Senior Citizens

Social Intervention Programme

No. of Offices	Office	Classification	Remark
1	Senior Director, Social Intervention Programme	GMG SEG 4	Post(s) [# 64366] of Senior Director (GMG/SEG 4) retitled with effect from January 1, 2024.
1	Coordinator	GMG SEG 2	
1	Coordinator, Education & Entrepreneurship	GMG SEG 1	
1	Administrator	GMG AM 4	Post(s) [# 64369] of Administrative Assistant (GMG/AM 4) retitled with effect from January 1, 2024.
1	Administrator, Education & Entrepreneurship	GMG AM 3	
1	Payroll Officer	FMG AT 2	
1	Disbursement Officer	FMG AT 1	
7			

7 Total - Social Intervention Programme

Early Stimulation Programme

No. of Offices	Office	Classification	Remark
1	Director, Early Stimulation Programme	GMG SEG 4	Post(s) [# 6128] of Director, Early Stimulation Programme (GMG/SEG 3) upgraded with effect from April 1, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Labour and Social Security

Social Security Division

Early Stimulation Programme

No. of Offices	Office	Classification	Remark
1	Physiotherapist 2	HPC PT 4	
1	Supervisor, Home Visiting Programme	SWG PS 3	
1	Senior Child Development Officer	SWG PS 2	
1	Administrative Assistant	GMG AM 3	Post(s) [# 5768] of Secretary 2 (OPS/SS 2) retitled and reclassified with effect from January 1, 2024.
9	Child Development Officer	SWG SSA 2	
14			

Counselling Services

No. of Offices	Office	Classification	Remark
1	Counsellor	SWG PS 3	
1			

Support Services

No. of Offices	Office	Classification	Remark
1	Customer Care Assistant	GMG AM 1	Post(s) [# 72006] of Receptionist (GMG/AM 1) retitled with effect from January 1, 2024.
1	Driver	LMO DR 1	
1	Office Attendant	LMO TS 2	
1	Watchman	LMO TS 2	
1	Groundsman/Caretaker	LMO TS 1	
5			

St. James

No. of Offices	Office	Classification	Remark
1	Coordinator, St. James	SWG PS 3	
1	Senior Child Development Officer	SWG PS 2	
3	Child Development Officer	SWG SSA 2	
1	Customer Care Assistant	GMG AM 1	Post(s) [# 72016] of Receptionist (GMG/AM 1) retitled with effect from January 1, 2024.
1	Office Attendant	LMO TS 2	
1	Watchman	LMO TS 2	
1	Groundsman/Caretaker	LMO TS 1	
9			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Early Stimulation Programme

Stimulation Plus

No. of Offices	Office	Classification	Remark
1	Coordinator, Stimulation Plus	SWG PS 3	
1	Customer Care Assistant	GMG AM 1	Post(s) [# 72021] of Receptionist (GMG/AM 1) retitled with effect from January 1, 2024.
1	Cook	LMO TS 3	
1	Assistant Cook	LMO TS 2	
1	Watchman	LMO TS 2	
1	Office Attendant	LMO TS 2	
1	Groundsman/Caretaker	LMO TS 1	
10	Special Education Practitioner		
17			

Portland

No. of Offices	Office	Classification	Remark
1	Coordinator, Portland	SWG PS 3	
1	Senior Child Development Officer	SWG PS 2	
3	Child Development Officer	SWG SSA 2	
6	Special Education Practitioner		
1	Customer Care Assistant	GMG AM 1	Post(s) [# 72048] of Receptionist (GMG/AM 1) retitled with effect from January 1, 2024.
1	Cook	LMO TS 3	
1	Assistant Cook	LMO TS 2	
1	Office Attendant	LMO TS 2	
1	Watchman	LMO TS 2	
1	Groundsman/Caretaker	LMO TS 1	
17			

Physiotherapy Services

No. of Offices	Office	Classification	Remark
1	Physiotherapist 1	HPC PT 1	

1

64 Total - Early Stimulation Programme

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Clarendon

No. of Offices	Office	Classification	Remark
1	Parish Manager - Social Security	GMG SEG 4	Post(s) [# 5527] of Parish Manager (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from April 1, 2022.
1	Parish Administrator - National Insurance Scheme	GMG SEG 3	Post(s) [# 5541] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Parish Administrator - Public Assistance	SWG PS 3	New post(s) [# 76438] with effect from April 2, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	Post(s) [# 5577] of Inspector 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	Post(s) [# 5561] of Administrator 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
3	Inspection & Compliance Officer	GMG SEG 1	Three (3) post(s) [#s 5624-25 & 5639] of Administrator 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Inspection & Compliance Officer	GMG SEG 1	Post(s) [# 5589] of Inspector 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Clarendon

No. of Offices	Office	Classification	Remark
1	Social Worker 2 (Case Officer)	SWG PS 2	Post(s) [# 5935] of Social Worker 1 (SWG/PS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
8	Social Worker 2 (Case Officer)	SWG PS 2	Eight (8) new post(s) [#s 76439-46] with effect from April 2, 2024.
1	Social Worker 1 (Steps to Work)	SWG PS 1	New post(s) [# 76447] with effect from April 2, 2024.
2	Social Services Administrator 2	SWG SSA 2	Two (2) post(s) [#s 5957 & 5974] of Social Services Administrator 2 (SWG/SSA 2) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
4	Social Services Administrator 2	SWG SSA 2	Four (4) new post(s) [#s 76448-51] with effect from April 2, 2024.
4	Social Services Administrator 1	SWG SSA 1	Four (4) post(s) [#s 5986, 6016-18] of Social Services Administrator 1 (SWG/SSA 1) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
2	Social Services Administrator 1	SWG SSA 1	Two (2) new post(s) [#s 76452-53] with effect from April 2, 2024.
2	Records Officer 2	PIDG RIM 3	Two (2) post(s) [#s 5651 & 5660] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 5642] of Records Officer 2 (PIDG/RIM 3) transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Clarendon

No. of Offices	Office	Classification			Remark
1	Records Officer 2	PIDG	RIM	3	Post(s) [# 6046] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
3	Records Officer 2	PIDG	RIM	3	Three (3) new post(s) [#s 76454-6] with effect from April 2, 2024.
1	Secretary 2	OPS	SS	2	Post(s) [# 5754] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Secretary 2	OPS	SS	2	Post(s) [# 5182] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Human Resource Management & Administration, Typing Pool with effect from January 1, 2024.
1	Records Officer 1	PIDG	RIM	2	Two (2) post(s) [#s 5682 & 5729] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Records Officer 1	PIDG	RIM	2	Two (2) post(s) [#s 5682 & 5729] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Records Officer 1	PIDG	RIM	2	Two (2) post(s) [# 6066 & 6073] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Clarendon

No. of Offices	Office	Classification	Remark
3	Records Officer 1	PIDG RIM 2	Three (3) new post(s) [#s 76437 & 76457-58] with effect from April 2, 2024.
1	Parish Accounting Technician	FMG AT 1	New post(s) [# 76435] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5743] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Office Manager	GMG AM 3	New post(s) [# 76434] with effect from April 2, 2024.
1	Driver 2	LMO DR 2	New post(s) [# 76436] with effect from April 2, 2024.
2	Office Attendant	LMO TS 2	Two (2) post(s) [#s 5780 & 6096] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.

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Local Offices: Hanover

No. of Offices	Office	Classification	Remark
1	Parish Manager - Social Security	GMG SEG 4	Post(s) [# 5531] of Parish Manager (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from April 1, 2022.
1	Parish Administrator - National Insurance Scheme	GMG SEG 3	Post(s) [# 5545] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Hanover

No. of Offices	Office	Classification	Remark
2	Senior Inspection & Compliance Officer	GMG SEG 2	Two (2) post(s) [s 5565 & 5579] of Administrator 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Inspection & Compliance Officer	GMG SEG 1	Post(s) [s 5637] of Administrator 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
3	Inspection & Compliance Officer	GMG SEG 1	Three (3) new post(s) [s 76463-65] with effect from April 2, 2024.
1	Parish Administrator - Public Assistance	SWG PS 3	Post(s) [s 5939] of Social Worker 1 (SWG/PS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
4	Social Worker 2 (Case Officer)	SWG PS 2	Four (4) new post(s) [s 76468-71] with effect from April 2, 2024.
3	Social Services Administrator 2	SWG SSA 2	Three (3) new post(s) [s 76473-75] with effect from April 2, 2024.
1	Social Services Administrator 2	SWG SSA 2	Post(s) [s 5964] of Social Services Administrator 2 (SWG/SSA 2) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Social Worker 1 (Steps to Work)	SWG PS 1	New post(s) [s 76472] with effect from April 2, 2024.
2	Social Services Administrator 1	SWG SSA 1	Two (2) new post(s) [s 76476-77] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Hanover

No. of Offices	Office	Classification	Remark
2	Social Services Administrator 1	SWG SSA 1	Two (2) post(s) [#s 5987 & 6026] of Social Services Administrator 1 (SWG/SSA 1) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 6044] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 5670] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 6081] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
2	Records Officer 1	PIDG RIM 2	Two (2) post(s) [#s 5708 & 5731] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
3	Records Officer 1	PIDG RIM 2	Three (3) new post(s) [#s 76466 & 76478-79] with effect from April 2, 2024.
1	Secretary 2	OPS SS 2	Post(s) [# 5757] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Hanover

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	New post(s) [# 76467] with effect from April 2, 2024.
1	Parish Accounting Technician	FMG AT 1	New post(s) [# 76460] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5745] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Office Manager	GMG AM 3	New post(s) [# 76459] with effect from April 2, 2024.
1	Driver 2	LMO DR 2	New post(s) [# 76461] with effect from April 2, 2024.
1	Office Attendant	LMO TS 2	Post(s) [# 5778] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.
1	Office Attendant	LMO TS 2	New post(s) [# 76462] with effect from April 2, 2024.

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Local Offices: Kingtson & St. Andrew (National Insurance)

No. of Offices	Office	Classification	Remark
1	Parish Manager - Social Security	GMG SEG 4	Post(s) [# 5520] of Parish Manager (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
3	Parish Administrator - National Insurance Scheme	GMG SEG 3	Three (3) post(s) [#s 5516 & 5533-34] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Kingston & St. Andrew (National Insurance)

No. of Offices	Office	Classification	Remark
4	Senior Inspection & Compliance Officer	GMG SEG 2	Four (4) post(s) [s 5550 & 5552-54] of Administrator 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
6	Senior Inspection & Compliance Officer	GMG SEG 2	Six (6) post(s) [s 5568-71, 5573 & 5576] of Inspector 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
3	Senior Inspection & Compliance Officer	GMG SEG 2	Three (3) new post(s) [s 76520-22] with effect from April 2, 2024.
2	Inspection & Compliance Officer	GMG SEG 1	Two (2) post(s) [s 5580 & 5587] of Inspector 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
16	Inspection & Compliance Officer	GMG SEG 1	Sixteen (16) post(s) [s 5594-5609] of Administrator 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
5	Inspection & Compliance Officer	GMG SEG 1	Five (5) new post(s) [s 76523-27] with effect from April 2, 2024.
1	Office Manager	GMG AM 3	New post(s) [s 76518] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [s 5737] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Records Officer 2	PIDG RIM 3	New post(s) [s 76528] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Kingston & St. Andrew (National Insurance)

No. of Offices	Office	Classification			Remark
8	Records Officer 2	PIDG	RIM	3	Eight (8) post(s) [#s 5517, 5648-9, 5654-55, 5661 & 5663-4] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
17	Records Officer 1	PIDG	RIM	2	Seventeen (17) post(s) [#s 5686-90, 5692, 5694, 5696-97, 5713-15 & 5718-22] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Records Officer 1	PIDG	RIM	2	Post(s) [# 5693] of Data Entry Clerk (MIS/IT 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
11	Records Officer 1	PIDG	RIM	2	Eleven (11) new post(s) [#s 76529-39] with effect from April 2,
1	Parish Accounting Technician	FMG	AT	1	New post(s) [# 76540] with effect from April 2, 2024.
1	Secretary 2	OPS	SS	2	Post(s) [# 5518] of Secretary 2 (OPS/SS 2) transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Secretary 2	OPS	SS	2	Two (2) post(s) [#s 5751 & 5764] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Kingstson & St. Andrew (National Insurance)

No. of Offices	Office	Classification	Remark
1	Telephone Operator	OPS TO 1	Post(s) [# 5773] of Telephone Operator (OPS/TO 1) transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.
1	Driver 2	LMO DR 2	New post(s) [# 76519] with effect from April 2, 2024.
3	Office Attendant	LMO TS 2	Three (3) post(s) [#s 5774-75 & 6095] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.

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Local Offices: Kingston & St. Andrew (Public Assistance)

No. of Offices	Office	Classification	Remark
1	Parish Manager - Social Security	GMG SEG 4	Post(s) [# 5922] of Director, Food Aid (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme with effect from April 1, 2022.
2	Parish Administrator - Public Assistance	SWG PS 3	Two (2) new post(s) [#s 76545-46] with effect from April 2, 2024.
10	Social Worker 2 (Case Officer)	SWG PS 2	Ten (10) new post(s) [#s 76548-57] with effect from April 2, 2024.
2	Social Worker 2 (Case Officer)	SWG PS 2	Two (2) post(s) [#s 5927 & 5934] of Social Worker 1 (SWG/PS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
2	Social Worker 1 (Steps to Work)	SWG PS 1	Two (2) new post(s) [#s 76558-59] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Kingston & St. Andrew (Public Assistance)

No. of Offices	Office	Classification	Remark
8	Social Services Administrator 2	SWG SSA 2	Eight (8) post(s) [s 5941-45 & 5966-68] of Social Services Administrator 2 (SWG/SSA 2) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
4	Social Services Administrator 2	SWG SSA 2	Four (4) new post(s) [s 76560-63] with effect from April 2, 2024.
11	Social Services Administrator 1	SWG SSA 1	Eleven (11) post(s) [s 5988, 5990-97, 6014 & 6019] of Social Services Administrator 1 (SWG/SSA 1) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Social Services Administrator 1	SWG SSA 1	New post(s) [s 76564] with effect from April 2, 2024.
1	Office Manager	GMG AM 3	New post(s) [s 76541] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [s 6086] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
2	Records Officer 2	PIDG RIM 3	Two (2) new post(s) [s 76565-66] with effect from April 2, 2024.
2	Records Officer 2	PIDG RIM 3	Two (2) post(s) [s 6033 & 6035] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
4	Records Officer 1	PIDG RIM 2	Four (4) new post(s) [s 76567-70] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Kingston & St. Andrew (Public Assistance)

No. of Offices	Office	Classification			Remark
10	Records Officer 1	PIDG	RIM	2	Ten (10) post(s) [#s 6053, 6058-59, 6065, 6067, 6071, 6075-77 & 6084] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Parish Accounting Technician	FMG	AT	1	New post(s) [# 76542] with effect from April 2, 2024.
1	Secretary 2	OPS	SS	2	New post(s) [# 76547] with effect from April 2, 2024.
1	Secretary 2	OPS	SS	2	Post(s) [# 6087] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Driver 2	LMO	DR	2	New post(s) [# 76543] with effect from April 2, 2024.
1	Office Attendant	LMO	TS	2	New post(s) [# 76544] with effect from April 2, 2024.
1	Office Attendant	LMO	TS	2	Post(s) [# 6100] of Messenger/Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.

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Local Offices: Manchester

No. of Offices	Office	Classification			Remark
1	Parish Manager - Social Security	GMG	SEG	4	Post(s) [# 5521] of Parish Manager (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Manchester

No. of Offices	Office	Classification	Remark
1	Parish Administrator - National Insurance Scheme	GMG SEG 3	Post(s) [# 5535] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Parish Administrator - Public Assistance	SWG PS 3	New post(s) [# 76597] with effect from April 2, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	New post(s) [# 76595] with effect from April 2, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	Post(s) [# 5555] of Administrator 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Inspection & Compliance Officer	GMG SEG 1	New post(s) [# 76596] with effect from April 2, 2024.
1	Inspection & Compliance Officer	GMG SEG 1	Post(s) [# 5581] of Inspector 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Inspection & Compliance Officer	GMG SEG 1	Two (2) post(s) [#s 5610-11] of Administrator 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5738] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Manchester

No. of Offices	Office	Classification	Remark
1	Social Worker 2 (Case Officer)	SWG PS 2	Post(s) [# 5929] of Social Worker 1 (SWG/PS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
3	Social Worker 2 (Case Officer)	SWG PS 2	Three (3) new post(s) [#s 76599-601] with effect from April 2, 2024.
1	Social Worker 1 (Steps to Work)	SWG PS 1	New post(s) [# 76602] with effect from April 2, 2024.
2	Social Services Administrator 2	SWG SSA 2	Two (2) post(s) [#s 5946-7] of Social Services Administrator 2 (SWG/SSA 2) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
2	Social Services Administrator 2	SWG SSA 2	Two (2) new post(s) [#s 76603-04] with effect from April 2, 2024.
4	Social Services Administrator 1	SWG SSA 1	Four (4) post(s) [#s 5979 & 5998-6000] of Social Services Administrator 1 (SWG/SSA 1) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Social Services Administrator 1	SWG SSA 1	New post(s) [# 76605] with effect from April 2, 2024.
1	Office Manager	GMG AM 3	New post(s) [# 76589] with effect from April 2, 2024.
1	Systems Support Technician	MIS IT 3	New post(s) [# 76590] with effect from April 2, 2024.
1	Records Officer 2	PIDG RIM 3	New post(s) [# 76606] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Manchester

No. of Offices	Office	Classification			Remark
3	Records Officer 2	PIDG	RIM	3	Three (3) post(s) [s 5644, 5659 & 6040] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Records Officer 1	PIDG	RIM	2	Two (2) new post(s) [s 76607-08] with effect from April 2, 2024.
6	Records Officer 1	PIDG	RIM	2	Six (6) post(s) [s 5674-76, 5728, 6048 & 6060] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Parish Accounting Technician	FMG	AT	1	New post(s) [s 76591] with effect from April 2, 2024.
1	Secretary 2	OPS	SS	2	New post(s) [s 76598] with effect from April 2, 2024.
1	Secretary 2	OPS	SS	2	Post(s) [s 5746] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Driver 2	LMO	DR	2	New post(s) [s 76592] with effect from April 2, 2024.
2	Office Attendant	LMO	TS	2	Two (2) new post(s) [s 76593-94] with effect from April 2, 2024.
1	Office Attendant	LMO	TS	2	Post(s) [s 5776] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Portland

No. of Offices	Office	Classification	Remark
1	Parish Manager - Social Security	GMG SEG 4	Post(s) [# 5525] of Parish Manager (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from April 1, 2022.
1	Parish Administrator - National Insurance Scheme	GMG SEG 3	Post(s) [# 5539] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Parish Administrator - Public Assistance	SWG PS 3	Post(s) [# 5933] of Social Worker 1 (SWG/PS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	New post(s) [# 76613] with effect from April 2, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	Post(s) [# 5558] of Administrator 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
3	Social Worker 2 (Case Officer)	SWG PS 2	Three (3) new post(s) [#s 76615-17] with effect from April 2, 2024.
1	Inspection & Compliance Officer	GMG SEG 1	Post(s) [# 5584] of Inspector 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Portland

No. of Offices	Office	Classification	Remark
2	Inspection & Compliance Officer	GMG SEG 1	Two (2) post(s) [s 5619-20] of Administrator 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Social Worker 1 (Steps to Work)	SWG PS 1	New post(s) [s 76618] with effect from April 2, 2024.
2	Social Services Administrator 2	SWG SSA 2	Two (2) post(s) [s 5952 & 5972] of Social Services Administrator 2 (SWG/SSA 2) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
2	Social Services Administrator 2	SWG SSA 2	Two (2) new post(s) [s 76619-20] with effect from April 2, 2024.
3	Social Services Administrator 1	SWG SSA 1	Three (3) post(s) [s 5981 & 6008-09] of Social Services Administrator 1 (SWG/SSA 1) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Social Services Administrator 1	SWG SSA 1	New post(s) [s 76621] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [s 5742] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Office Manager	GMG AM 3	New post(s) [s 76609] with effect from April 2, 2024.
1	Records Officer 2	PIDG RIM 3	Post(s) [s 5666] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Portland

No. of Offices	Office	Classification			Remark
1	Records Officer 2	PIDG	RIM	3	Post(s) [# 6038] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
2	Records Officer 2	PIDG	RIM	3	Two (2) new post(s) [#s 76614 & 76622] with effect from April 2, 2024.
1	Secretary 2	OPS	SS	2	Post(s) [#s 5753] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Secretary 2	OPS	SS	2	New post(s) [# 76612] with effect from April 2, 2024.
4	Records Officer 1	PIDG	RIM	2	Four (4) post(s) [#s 5695, 5700, 5710 & 5727] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Records Officer 1	PIDG	RIM	2	Two (2) post(s) [# 6052 & 6056] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
3	Records Officer 1	PIDG	RIM	2	Three (3) new post(s) [#s 76623-25] with effect from April 2, 2024.
1	Parish Accounting Technician	FMG	AT	1	New post(s) [# 76610] with effect from April 2, 2024.
1	Driver 2	LMO	DR	2	New post(s) [# 76611] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Portland

No. of Offices	Office	Classification	Remark
2	Office Attendant	LMO TS 2	Two (2) post(s) [s 5230 & 5784] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.

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Local Offices: St. Ann

No. of Offices	Office	Classification	Remark
1	Parish Manager - Social Security	GMG SEG 4	Post(s) [s 5522] of Parish Manager (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from April 1, 2022.
1	Parish Administrator - National Insurance Scheme	GMG SEG 3	Post(s) [s 5536] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Parish Administrator - Public Assistance	SWG PS 3	Post(s) [s 5930] of Social Worker 1 (SWG/PS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
5	Social Worker 2 (Case Officer)	SWG PS 2	Five (5) new post(s) [s 76650-54] with effect from April 2, 2024.
2	Senior Inspection & Compliance Officer	GMG SEG 2	Two (2) post(s) [s 5574-75] of Inspector 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Social Worker 1 (Steps to Work)	SWG PS 1	New post(s) [s 76655] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Ann

No. of Offices	Office	Classification	Remark
1	Inspection & Compliance Officer	GMG SEG 1	New post(s) [# 76648] with effect from April 2, 2024.
1	Inspection & Compliance Officer	GMG SEG 1	Post(s) [# 5582] of Inspector 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Inspection & Compliance Officer	GMG SEG 1	Two (2) post(s) [#s 5612-13] of Administrator 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
3	Social Services Administrator 2	SWG SSA 2	Three (3) post(s) [#s 5948-49 & 5969] of Social Services Administrator 2 (SWG/SSA 2) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Social Services Administrator 2	SWG SSA 2	New post(s) [# 76656] with effect from April 2, 2024.
3	Social Services Administrator 1	SWG SSA 1	Three (3) post(s) [#s 6001-03] of Social Services Administrator 1 (SWG/SSA 1) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Social Services Administrator 1	SWG SSA 1	New post(s) [# 76657] with effect from April 2, 2024.
1	Office Manager	GMG AM 3	New post(s) [# 76641] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5153] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Human Resource Management & Administration, Typing Pool with effect from January 1, 2024.
1	Systems Support Technician	MIS IT 3	New post(s) [# 76642] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Ann

No. of Offices	Office	Classification			Remark
1	Records Officer 2	PIDG	RIM	3	New post(s) [# 76658] with effect from April 2, 2024.
3	Records Officer 2	PIDG	RIM	3	Three (3) post(s) [#s 5645, 5658 & 6041] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Records Officer 1	PIDG	RIM	2	Post(s) [# 5828] of Senior Data Entry Clerk (MIS/IT 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Management Information Systems Unit with effect from January 1, 2024.
2	Records Officer 1	PIDG	RIM	2	Two (2) new post(s) [#s 76659-60] with effect from April 2, 2024.
6	Records Officer 1	PIDG	RIM	2	Six (6) post(s) [#s 5683, 5706, 5709, 5724 & 6061-62] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Parish Accounting Technician	FMG	AT	1	New post(s) [# 76643] with effect from April 2, 2024.
2	Secretary 2	OPS	SS	2	Two (2) new post(s) [#s 76647 & 76649] with effect from April 2, 2024.
1	Driver 2	LMO	DR	2	New post(s) [# 76644] with effect from April 2, 2024.
1	Groundsman	LMO	TS	2	New post(s) [# 76645] with effect from April 2, 2024.
1	Office Attendant	LMO	TS	2	New post(s) [# 76646] with effect from April 2, 2024.
1	Office Attendant	LMO	TS	2	Post(s) [# 5782] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Ann

No. of Offices	Office	Classification	Remark
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Local Offices: St. Catherine

No. of Offices	Office	Classification	Remark
1	Parish Manager - Social Security	GMG SEG 4	Post(s) [# 5526] of Parish Manager (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from April 1, 2022.
1	Parish Administrator - National Insurance Scheme	GMG SEG 3	Post(s) [# 5540] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Senior Inspection & Compliance Officer	GMG SEG 2	Two (2) new post(s) [#s 76665-6] with effect from April 2, 2024.
2	Senior Inspection & Compliance Officer	GMG SEG 2	Two (2) post(s) [#s 5559-60] of Administrator 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Parish Administrator - Public Assistance	SWG PS 3	Post(s) [# 5928] of Social Worker 1 (SWG/PS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
2	Inspection & Compliance Officer	GMG SEG 1	Two (2) new post(s) [#s 76667-68] with effect from April 2, 2024.
3	Inspection & Compliance Officer	GMG SEG 1	Three (3) post(s) [#s 5585-86 & 5592] of Inspector 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Catherine

No. of Offices	Office	Classification	Remark
3	Inspection & Compliance Officer	GMG SEG 1	Three (3) post(s) [s 5621-23] of Administrator 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
9	Social Worker 2 (Case Officer)	SWG PS 2	Nine (9) new post(s) [s 76673-81] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [s 5744] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Office Manager	GMG AM 3	New post(s) [s 76661] with effect from April 2, 2024.
1	Social Worker 1 (Steps to Work)	SWG PS 1	New post(s) [s 76682] with effect from April 2, 2024.
5	Social Services Administrator 2	SWG SSA 2	Five (5) post(s) [s 5953-56 & 5973] of Social Services Administrator 2 (SWG/SSA 2) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
2	Social Services Administrator 2	SWG SSA 2	Two (2) new post(s) [s 76683-84] with effect from April 2, 2024.
1	Records Officer 2	PIDG RIM 3	New post(s) [s 76685] with effect from April 2, 2024.
1	Records Officer 2	PIDG RIM 3	Post(s) [s 5643] of Records Officer 2 (PIDG/RIM 3) transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Records Officer 2	PIDG RIM 3	Two (2) post(s) [s 5657 & 5668] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Catherine

No. of Offices	Office	Classification			Remark
2	Records Officer 2	PIDG	RIM	3	Two (2) post(s) [#s 6036 & 6074] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
2	Secretary 2	OPS	SS	2	Two (2) post(s) [#s 5748 & 5761] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
4	Records Officer 1	PIDG	RIM	2	Four (4) post(s) [#s 5678-79, 5711 & 5716] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
13	Records Officer 1	PIDG	RIM	2	Thirteen (13) new post(s) [#s 76669-72 & 76686-94] with effect from April 2, 2024.
1	Records Officer 1	PIDG	RIM	2	Post(s) [# 5844] of Data Entry Clerk (MIS/IT 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Management Information Systems Unit with effect from January 1, 2024.
7	Social Services Administrator 1	SWG	SSA	1	Seven (7) post(s) [#s 5982, 5989, 6010-13 & 6015] of Social Services Administrator 1 (SWG/SSA 1) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Parish Accounting Technician	FMG	AT	1	New post(s) [# 76662] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Catherine

No. of Offices	Office	Classification	Remark
1	Driver 2	LMO DR 2	New post(s) [# 76663] with effect from April 2, 2024.
1	Office Attendant	LMO TS 2	New post(s) [# 76664] with effect from April 2, 2024.
1	Office Attendant	LMO TS 2	Post(s) [# 5779] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.

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Local Offices: St. Elizabeth

No. of Offices	Office	Classification	Remark
1	Parish Manager - Social Security	GMG SEG 4	Post(s) [# 5529] of Parish Manager (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from April 1, 2022.
1	Parish Administrator - National Insurance Scheme	GMG SEG 3	Post(s) [# 5543] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	New post(s) [# 76700] with effect from April 2, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	Post(s) [# 5563] of Administrator 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Inspection & Compliance Officer	GMG SEG 1	New post(s) [# 76701] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Elizabeth

No. of Offices	Office	Classification	Remark
1	Inspection & Compliance Officer	GMG SEG 1	Post(s) [# 5590] of Inspector 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Inspection & Compliance Officer	GMG SEG 1	Two (2) post(s) [#s 5629-30] of Administrator 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Parish Administrator - Public Assistance	SWG PS 3	New post(s) [# 76704] with effect from April 2, 2024.
1	Office Manager	GMG AM 3	New post(s) [# 76695] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5735] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
4	Social Worker 2 (Case Officer)	SWG PS 2	Four (4) new post(s) [#s 76706-9] with effect from April 2, 2024.
1	Social Worker 2 (Case Officer)	SWG PS 2	Post(s) [# 5937] of Social Worker 1 (SWG/PS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Records Officer 2	PIDG RIM 3	New post(s) [# 76713] with effect from April 2, 2024.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 6042] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Elizabeth

No. of Offices	Office	Classification			Remark
2	Records Officer 2	PIDG	RIM	3	Two (2) post(s) [s 5647 & 5673] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Social Services Administrator 2	SWG	SSA	2	Two (2) new post(s) [s 76710-11] with effect from April 2, 2024.
2	Social Services Administrator 2	SWG	SSA	2	Two (2) post(s) [s 5960 & 5976] of Social Services Administrator 2 (SWG/SSA 2) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Parish Accounting Technician	FMG	AT	1	New post(s) [s 76696] with effect from April 2, 2024.
1	Secretary 2	OPS	SS	2	New post(s) [s 76705] with effect from April 2, 2024.
1	Secretary 2	OPS	SS	2	Post(s) [s 5755] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
3	Social Services Administrator 1	SWG	SSA	1	Three (3) post(s) [s 5983 & 6022-3] of Social Services Administrator 1 (SWG/SSA 1) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Social Services Administrator 1	SWG	SSA	1	New post(s) [s 76712] with effect from April 2, 2024.
2	Records Officer 1	PIDG	RIM	2	Two (2) post(s) [s 5704 & 5732] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Elizabeth

No. of Offices	Office	Classification	Remark
2	Records Officer 1	PIDG RIM 2	Two (2) post(s) [#s 6050 & 6070] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
4	Records Officer 1	PIDG RIM 2	Four (4) new post(s) [#s 76702-03 & 76714-15] with effect from April 2, 2024.
1	Driver 2	LMO DR 2	New post(s) [# 76697] with effect from April 2, 2024.
1	Groundsman	LMO TS 2	New post(s) [# 76698] with effect from April 2, 2024.
1	Office Attendant	LMO TS 2	New post(s) [# 76699] with effect from April 2, 2024.
1	Office Attendant	LMO TS 2	Post(s) [# 5783] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.

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Local Offices: St. James

No. of Offices	Office	Classification	Remark
1	Parish Manager - Social Security	GMG SEG 4	Post(s) [# 5530] of Parish Manager (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from April 1, 2022.
1	Parish Administrator - National Insurance Scheme	GMG SEG 3	Post(s) [# 5544] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	New post(s) [# 76740] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. James

No. of Offices	Office	Classification	Remark
1	Senior Inspection & Compliance Officer	GMG SEG 2	Post(s) [# 5564] of Administrator 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	Post(s) [# 5578] of Inspector 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Parish Administrator - Public Assistance	SWG PS 3	New post(s) [# 76744] with effect from April 2, 2024.
1	Inspection & Compliance Officer	GMG SEG 1	Post(s) [# 5591] of Inspector 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
6	Inspection & Compliance Officer	GMG SEG 1	Six (6) post(s) [#s 5631-6] of Administrator 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Inspection & Compliance Officer	GMG SEG 1	New post(s) [# 76741] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5736] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Office Manager	GMG AM 3	New post(s) [# 76734] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. James

No. of Offices	Office	Classification			Remark
1	Social Worker 2 (Case Officer)	SWG	PS	2	Post(s) [# 5938] of Social Worker 1 (SWG/PS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
4	Social Worker 2 (Case Officer)	SWG	PS	2	Four (4) new post(s) [#s 76745-48] with effect from April 2, 2024.
1	Systems Support Technician	MIS	IT	3	New post(s) [# 76735] with effect from April 2, 2024.
1	Social Worker 1 (Steps to Work)	SWG	PS	1	New post(s) [# 76749] with effect from April 2, 2024.
2	Records Officer 2	PIDG	RIM	3	Two (2) post(s) [#s 5652 & 5665] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Records Officer 2	PIDG	RIM	3	Two (2) new post(s) [#s 76742 & 76752] with effect from April 2, 2024.
1	Records Officer 2	PIDG	RIM	3	Post(s) [# 6043] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
4	Social Services Administrator 2	SWG	SSA	2	Four (4) post(s) [#s 5961-63 & 5977] of Social Services Administrator 2 (SWG/SSA 2) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Social Services Administrator 2	SWG	SSA	2	New post(s) [# 76750] with effect from April 2, 2024.
1	Parish Accounting Technician	FMG	AT	1	New post(s) [# 76736] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. James

No. of Offices	Office	Classification			Remark
4	Records Officer 1	PIDG	RIM	2	Four (4) post(s) [#s 5702-03, 5707 & 5717] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Records Officer 1	PIDG	RIM	2	Two (2) post(s) [#s 6055 & 6072] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
3	Records Officer 1	PIDG	RIM	2	Three (3) new post(s) [#s 76743 & 76753-4] with effect from April 2, 2024.
1	Secretary 2	OPS	SS	2	Post(s) [# 5756] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Secretary 2	OPS	SS	2	Post(s) [# 6088] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
4	Social Services Administrator 1	SWG	SSA	1	Four (4) post(s) [#s 5984-85 & 6024-25] of Social Services Administrator 1 (SWG/SSA 1) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Social Services Administrator 1	SWG	SSA	1	New post(s) [# 76751] with effect from April 2, 2024.
1	Driver 2	LMO	DR	2	New post(s) [# 76737] with effect from April 2, 2024.
1	Groundsman	LMO	TS	2	New post(s) [# 76738] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. James

No. of Offices	Office	Classification	Remark
1	Office Attendant	LMO TS 2	New post(s) [# 76739] with effect from April 2, 2024.
1	Office Attendant	LMO TS 2	Post(s) [# 5777] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.

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Local Offices: St. Mary

No. of Offices	Office	Classification	Remark
1	Parish Manager - Social Security	GMG SEG 4	Post(s) [# 5524] of Parish Manager (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from April 1, 2022.
1	Parish Administrator - National Insurance Scheme	GMG SEG 3	Post(s) [# 5538] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	Post(s) [# 5557] of Administrator 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	New post(s) [# 76761] with effect from April 2, 2024.
3	Inspection & Compliance Officer	GMG SEG 1	Three (3) post(s) [#s 5616-8] of Administrator 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Parish Administrator - Public Assistance	SWG PS 3	New post(s) [# 76764] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Mary

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 3	New post(s) [# 76755] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5741] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Social Worker 2 (Case Officer)	SWG PS 2	Two (2) new post(s) [#s 76765-6] with effect from April 2, 2024.
1	Social Worker 2 (Case Officer)	SWG PS 2	Post(s) [# 5932] of Social Worker 1 (SWG/PS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Social Worker 1 (Steps to Work)	SWG PS 1	New post(s) [# 76767] with effect from April 2, 2024.
2	Records Officer 2	PIDG RIM 3	Two (2) new post(s) [#s 76762 & 76771] with effect from April 2, 2024.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 6037] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 5667] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Social Services Administrator 2	SWG SSA 2	Two (2) new post(s) [#s 76768-9] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Mary

No. of Offices	Office	Classification	Remark
2	Social Services Administrator 2	SWG SSA 2	Two (2) post(s) [s 5951 & 5971] of Social Services Administrator 2 (SWG/SSA 2) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Parish Accounting Technician	FMG AT 1	New post(s) [s 76756] with effect from April 2, 2024.
1	Secretary 2	OPS SS 2	New post(s) [s 76760] with effect from April 2, 2024.
1	Secretary 2	OPS SS 2	Post(s) [s 5752] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
3	Records Officer 1	PIDG RIM 2	Three (3) post(s) [s 5698, 5705 & 5726] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
3	Records Officer 1	PIDG RIM 2	Three (3) new post(s) [s 76763 & 76772-3] with effect from April 2, 2024.
2	Records Officer 1	PIDG RIM 2	Two (2) post(s) [s 6063 & 6083] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Social Services Administrator 1	SWG SSA 1	New post(s) [s 76770] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Mary

No. of Offices	Office	Classification	Remark
3	Social Services Administrator 1	SWG SSA 1	Three (3) post(s) [s 5980 & 6006-7] of Social Services Administrator 1 (SWG/SSA 1) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Driver 2	LMO DR 2	New post(s) [s 76757] with effect from April 2, 2024.
1	Groundsman	LMO TS 2	New post(s) [s 76758] with effect from April 2, 2024.
1	Office Attendant	LMO TS 2	New post(s) [s 76759] with effect from April 2, 2024.
1	Office Attendant	LMO TS 2	Post(s) [s 5785] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.

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Local Offices: St. Thomas

No. of Offices	Office	Classification	Remark
1	Parish Manager - Social Security	GMG SEG 4	Post(s) [s 5523] of Parish Manager (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from April 1, 2024.
1	Parish Administrator - National Insurance Scheme	GMG SEG 3	Post(s) [s 5537] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	New post(s) [s 76778] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Thomas

No. of Offices	Office	Classification	Remark
1	Senior Inspection & Compliance Officer	GMG SEG 2	Post(s) [# 5556] of Administrator 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
3	Inspection & Compliance Officer	GMG SEG 1	Three (3) post(s) [#s 5583 & 5614-5] of Administrator 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Parish Administrator - Public Assistance	SWG PS 3	Post(s) [# 5931] of Social Worker 1 (SWG/PS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Office Manager	GMG AM 3	New post(s) [# 76774] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5740] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
4	Social Worker 2 (Case Officer)	SWG PS 2	Four (4) new post(s) [#s 76781-4] with effect from April 2, 2024.
1	Social Worker 1 (Steps to Work)	SWG PS 1	New post(s) [# 76785] with effect from April 2, 2024.
2	Records Officer 2	PIDG RIM 3	Two (2) post(s) [#s 5646 & 5672] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
4	Records Officer 2	PIDG RIM 3	Four (4) new post(s) [#s 76779 & 76788-90] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Thomas

No. of Offices	Office	Classification	Remark
1	Social Services Administrator 2	SWG SSA 2	New post(s) [# 76786] with effect from April 2, 2024.
2	Social Services Administrator 2	SWG SSA 2	Two (2) post(s) [#s 5950 & 5970] of Social Services Administrator 2 (SWG/SSA 2) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Parish Accounting Technician	FMG AT 1	New post(s) [# 76775] with effect from April 2, 2024.
1	Secretary 2	OPS SS 2	Post(s) [# 5760] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Secretary 2	OPS SS 2	New post(s) [# 76780] with effect from April 2, 2024.
2	Records Officer 1	PIDG RIM 2	Two (2) new post(s) [#s 76791-2] with effect from April 2, 2024.
3	Records Officer 1	PIDG RIM 2	Three (3) post(s) [#s 6057 & 6078-9] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
3	Records Officer 1	PIDG RIM 2	Three (3) post(s) [#s 5701, 5712 & 5725] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Social Services Administrator 1	SWG SSA 1	New post(s) [# 76787] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: St. Thomas

No. of Offices	Office	Classification	Remark
2	Social Services Administrator 1	SWG SSA 1	Two (2) post(s) [#s 6004-5] of Social Services Administrator 1 (SWG/SSA 1) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Driver 2	LMO DR 2	New post(s) [# 76776] with effect from April 2, 2024.
1	Office Attendant	LMO TS 2	Post(s) [# 5240] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.
1	Office Attendant	LMO TS 2	New post(s) [# 76777] with effect from April 2, 2024.

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Local Offices: Trelawny

No. of Offices	Office	Classification	Remark
1	Parish Manager - Social Security	GMG SEG 4	Post(s) [# 5532] of Parish Manager (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from April 1, 2022.
1	Parish Administrator - National Insurance Scheme	GMG SEG 3	Post(s) [# 5546] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	New post(s) [# 76796] with effect from April 2, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	Post(s) [# 5566] of Administrator 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Trelawny

No. of Offices	Office	Classification	Remark
1	Inspection & Compliance Officer	GMG SEG 1	New post(s) [# 76797] with effect from April 2, 2024.
2	Inspection & Compliance Officer	GMG SEG 1	Two (2) post(s) [#s 5588 & 5593] of Inspector 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Inspection & Compliance Officer	GMG SEG 1	Post(s) [# 5638] of Administrator 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Parish Administrator - Public Assistance	SWG PS 3	New post(s) [# 76800] with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5733] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Office Manager	GMG AM 3	New post(s) [# 76793] with effect from April 2, 2024.
2	Social Worker 2 (Case Officer)	SWG PS 2	Two (2) new post(s) [#s 76802-3] with effect from April 2, 2024.
1	Social Worker 2 (Case Officer)	SWG PS 2	Post(s) [# 5940] of Social Worker 1 (SWG/PS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Social Worker 1 (Steps to Work)	SWG PS 1	New post(s) [# 76804] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Trelawny

No. of Offices	Office	Classification			Remark
1	Records Officer 2	PIDG	RIM	3	Post(s) [# 6045] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
2	Records Officer 2	PIDG	RIM	3	Two (2) new post(s) [#s 76798 & 76813] with effect from April 2, 2024.
1	Records Officer 2	PIDG	RIM	3	Post(s) [# 5671] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
4	Social Services Administrator 2	SWG	SSA	2	Four (4) new post(s) [#s 76805-8] with effect from April 2, 2024.
2	Social Services Administrator 2	SWG	SSA	2	Two (2) post(s) [#s 5965 & 5978] of Social Services Administrator 2 (SWG/SSA 2) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Parish Accounting Technician	FMG	AT	1	New post(s) [# 76794] with effect from April 2, 2024.
2	Records Officer 1	PIDG	RIM	2	Two (2) new post(s) [#s 76799 & 76814] with effect from April 2, 2024.
3	Records Officer 1	PIDG	RIM	2	Three (3) post(s) [#s 6051, 6054 & 6080] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Trelawny

No. of Offices	Office	Classification			Remark
3	Records Officer 1	PIDG	RIM	2	Three (3) post(s) [s 5677, 5681 & 5723] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Secretary 2	OPS	SS	2	New post(s) [s 76801] with effect from April 2, 2024.
1	Secretary 2	OPS	SS	2	Post(s) [s 5767] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
4	Social Services Administrator 1	SWG	SSA	1	Four (4) new post(s) [s 76809-12] with effect from April 2, 2024.
2	Social Services Administrator 1	SWG	SSA	1	Two (2) post(s) [s 6027-8] of Social Services Administrator 1 (SWG/SSA 1) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Driver 2	LMO	DR	2	Post(s) [s 5245] of Driver (LMO/DR 2) retitled and transferred from Administration Branch, Security Transport & Emergency Management Section with effect from January 1, 2024.
1	Office Attendant	LMO	TS	2	Post(s) [s 5787] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.
1	Office Attendant	LMO	TS	2	New post(s) [s 76795] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Westmoreland

No. of Offices	Office	Classification	Remark
1	Parish Manager - Social Security	GMG SEG 4	Post(s) [# 5528] of Parish Manager (GMG/SEG 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from April 1, 2022.
1	Parish Administrator - National Insurance Scheme	GMG SEG 3	Post(s) [# 5542] of Administrator 3 (GMG/AM 3) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	New post(s) [# 76820] with effect from April 2, 2024.
1	Senior Inspection & Compliance Officer	GMG SEG 2	Post(s) [# 5562] of Administrator 2 (GMG/AM 2) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Parish Administrator - Public Assistance	SWG PS 3	Post(s) [# 5936] of Social Worker 1 (SWG/PS 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
2	Inspection & Compliance Officer	GMG SEG 1	Two (2) new post(s) [#s 76821-2] with effect from April 2, 2024.
3	Inspection & Compliance Officer	GMG SEG 1	Three (3) post(s) [#s 5626-8] of Administrator 1 (GMG/AM 1) retitled, reclassified and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Office Manager	GMG AM 3	New post(s) [# 76815] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Westmoreland

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 3	Post(s) [# 5179] of Secretary 1 (OPS/SS 1) retitled, reclassified and transferred from Human Resource Management & Administration, Typing Pool with effect from January 1, 2024.
5	Social Worker 2 (Case Officer)	SWG PS 2	Five (5) new post(s) [#s 76825-9] with effect from April 2, 2024.
1	Social Worker 1 (Steps to Work)	SWG PS 1	New post(s) [# 76830] with effect from April 2, 2024.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 5641] of Records Officer 2 (PIDG/RIM 3) transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 6039] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Records Officer 2	PIDG RIM 3	New post(s) [# 76836] with effect from April 2, 2024.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 5656] of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Social Services Administrator 2	SWG SSA 2	Two (2) new post(s) [#s 76831-2] with effect from April 2, 2024.
3	Social Services Administrator 2	SWG SSA 2	Three (3) post(s) [#s 5958-9 & 5975] of Social Services Administrator 2 (SWG/SSA 2) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Parish Accounting Technician	FMG AT 1	New post(s) [# 76816] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Westmoreland

No. of Offices	Office	Classification			Remark
1	Secretary 2	OPS	SS	2	Post(s) [# 5734] of Secretary 2 (OPS/SS 2) transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
1	Secretary 2	OPS	SS	2	Post(s) [# 5749] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
4	Records Officer 1	PIDG	RIM	2	Four (4) new post(s) [#s 76823- 4 & 76837-8] with effect from April 2, 2024.
4	Records Officer 1	PIDG	RIM	2	Four (4) post(s) [#s 5684-5, 5699 & 5730] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Administration of National Insurance, Local Office with effect from January 1, 2024.
2	Records Officer 1	PIDG	RIM	2	Two (2) post(s) [#s 6068-9] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
3	Social Services Administrator 1	SWG	SSA	1	Three (3) new post(s) [#s 76833-5] with effect from April 2, 2024.
2	Social Services Administrator 1	SWG	SSA	1	Two (2) post(s) [#s 6020-1] of Social Services Administrator 1 (SWG/SSA 1) transferred from Social Security Division, Public Assistance & Food Security Programme, Supervision of Public Assistance with effect from January 1, 2024.
1	Driver 2	LMO	DR	2	New post(s) [# 76817] with effect from April 2, 2024.
1	Groundsman	LMO	TS	2	New post(s) [# 76818] with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

Social Security Division

Administration of National Insurance and Public Assistance

Local Offices: Westmoreland

No. of Offices	Office	Classification	Remark
1	Office Attendant	LMO TS 2	Post(s) [# 5781] of Attendant (LMO/TS 1) retitled, upgraded and transferred from Administration Branch, Office Services, Utilities & Energy Management Section with effect from January 1, 2024.
1	Office Attendant	LMO TS 2	New post(s) [# 76819] with effect from April 2, 2024.

49

723 Total - Administration of National Insurance and Public Assistance

Disabilities Rights Tribunal's Secretariat

No. of Offices	Office	Classification	Remark
1	Director/Secretary To The Tribunal	GMG SEG 2	New post(s) [# 76852] with effect from April 15, 2024.
1	Legal Officer	JLG LO 3	New post(s) [# 76853] with effect from April 15, 2024.
2	Records Officer 1	PIDG RIM 2	Two (2) new post(s) [#s 76855-6] with effect from April 15, 2024.
1	Senior Stenotype Writer	OPS SW 2	New post(s) [# 76854] with effect from April 15, 2024.
1	Secretary 2	OPS SS 2	New post(s) [# 76857] with effect from April 15, 2024.

6

6 Total - Disabilities Rights Tribunal's Secretariat

994 Total - Social Security Division

National Insurance Investment Secretariat

Executive Office

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Legal Officer/Corporate Secretary	JLG LO 3	
1	Risk Manager	GMG SEG 3	
1	Administrative Services Manager	GMG SEG 1	
1	Security & Settlements Officer	GMG SEG 1	

5

5 Total - Executive Office

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

National Insurance Investment Secretariat

Bonds Portfolio

No. of Offices	Office	Classification	Remark
1	Director, Bonds Portfolio	GMG SEG 5	
1	Research Analyst	SOG ST 7	
1	Loans Manager	GMG SEG 2	

3

3 Total - Bonds Portfolio

Equity Portfolio

No. of Offices	Office	Classification	Remark
1	Director, Equity Portfolio	GMG SEG 5	
1	Manager, Equity Trading	GMG SEG 3	
1	Research Analyst	SOG ST 7	

3

3 Total - Equity Portfolio

Real Estate Portfolio

No. of Offices	Office	Classification	Remark
1	Director, Real Estate	GMG SEG 5	
2	Property Manager	GMG SEG 3	
1	Lease Administration Manager	GMG SEG 2	
1	Administrative Officer	GMG AM 4	
4	Gardener/Handyman	LMO TS 1	

9

9 Total - Real Estate Portfolio

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 4	
1	Accountant Loans & Receivables	FMG PA 2	
1	Accountant, Fund Accounts	FMG PA 1	
1	Accounts Payable Officer	FMG AT 3	
1	Accounting Clerk	FMG AC 2	

5

5 Total - Finance & Accounts

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Labour and Social Security

National Insurance Investment Secretariat

Administrative Services

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	
1	Customer Care Officer	GMG AM 3	Post(s) [# 68671] of Customer Service Officer (GMG/AM 2) retitled and upgraded with effect from January 1, 2024.
1	Office Attendant	LMO TS 1	
3			
3	Total - Administrative Services		
28	Total - National Insurance Investment Secretariat		

Industrial Dispute Tribunal Secretariat

No. of Offices	Office	Classification	Remark
1	Director, Industrial Disputes Tribunal	GMG SEG 3	Post(s) [# 5391] of Secretary To The Tribunal (GMG/SEG 2) retitled, upgraded and transferred from Labour - Industrial Relations & Allied Services Division - Industrial Disputes Tribunal with effect from January 1, 2024.
1	Senior Legal Officer	JLG LO 4	Post(s) [# 53792] of Legal Officer (JLG/LO 3) retitled, upgraded and transferred from Legal Unit with effect from January 1, 2024.
5	Assistant Director, Industrial Disputes Tribunal	GMG SEG 2	Five (5) post(s) [#s 5392-96] of Assistant Secretary (GMG/AM 4) retitled, reclassified and transferred from Labour - Industrial Relations & Allied Services Division - Industrial Disputes Tribunal with effect from January 1, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 61573] of Secretary (OPS/SS 2) retitled, reclassified and transferred from Legal Unit with effect from January 1, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 5175] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Human Resource Management & Administration, Typing Pool with effect from January 1, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Labour and Social Security

Industrial Dispute Tribunal Secretariat

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 3	Post(s) [# 5142] of Senior Secretary (OPS/SS 3) retitled, reclassified and transferred from Labour - Industrial Relations & Allied Services Division - Industrial Disputes Tribunal with effect from January 1, 2024.

10

10 Total - Industrial Dispute Tribunal Secretariat

1634 Total - Ministry of Labour and Social Security

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	Post(s) [# 6185] of Permanent Secretary (GMG/EMG 1) transferred from the Ministry of Education, Youth & Information, Direction & Administration with effect from January 11, 2022.
1	Education Officer	GMG EO 2	Post(s) [# 6189] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Direction & Administration with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Technical Assistant	GMG SEG 3	New post(s) [# 74120] with effect from December 19, 2022.
1	Director 1	GMG SEG 1	Post(s) [# 7236] of Director 1 (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Direction & Administration with effect from January 11, 2022.
1	Administrative Assistant	GMG SEG 1	Post(s) [# 6190] of Administrative Assistant (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Direction & Administration with effect from January 11, 2022.
2	Executive Secretary 2	OPS SS 5	Two (2) post(s) [#s 6191-92] of Executive Secretary 2 (OPS/SS 5) transferred from the Ministry of Education, Youth & Information, Direction & Administration with effect from January 11, 2022.
3	Executive Secretary 1	OPS SS 4	Three (3) post(s) [#s 6193-95] of Executive Secretary 1 (OPS/SS 4) transferred from the Ministry of Education, Youth & Information, Direction & Administration with effect from January 11, 2022.
2	Senior Secretary	OPS SS 3	Two (2) post(s) [#s 6197 & 6199] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Direction & Administration with effect from January 11, 2022.

12

12 Total - Direction & Administration

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Internal Audit Division

Executive Office

No. of Offices	Office	Classification	Remark
1	Chief Audit Executive	FMG AS 5	Post(s) [# 6553] of Chief Audit Executive (FMG/AS 5) transferred from the Ministry of Education, Youth & Information, Internal Audit Division, Executive Office with effect from January 11, 2022.
1	Administrative Secretary 1	OPS ADS 1	Post(s) [# 6578] of Administrative Secretary 1 (OPS/ADS 1) transferred from the Ministry of Education, Youth & Information, Internal Audit Division, Executive Office with effect from January 11, 2022.
2			
2	Total - Executive Office		

Schools

No. of Offices	Office	Classification	Remark
1	Audit Manager	FMG AS 4	Post(s) [# 72449] of Audit Manager (FMG/AS 4) transferred from the Ministry of Education, Youth & Information, Internal Audit Division, Schools with effect from January 11, 2022.
4	Senior Auditor	FMG AS 3	Four (4) post(s) [#s 72450-53] of Senior Auditor (FMG/AS 3) transferred from the Ministry of Education, Youth & Information, Internal Audit Division, Schools with effect from January 11, 2022.
12	Auditor	FMG AS 2	Twelve (12) post(s) [#s 72454-60 & 6568, 6573-76] of Auditor (FMG/AS 2) transferred from the Ministry of Education, Youth & Information, Internal Audit Division, Schools with effect from January 11, 2022.
4	Assistant Auditor	FMG AS 1	Four (4) post(s) [#s 6566-67, 6569 & 6577] of Assistant Auditor (FMG/AS 1) transferred from the Ministry of Education, Youth & Information, Internal Audit Division, Schools with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Internal Audit Division

Schools

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	Post(s) [# 72461] of Administrative Assistant (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Internal Audit Division, Schools with effect from January 11, 2022.

22

22 Total - Schools

Operations & Projects

No. of Offices	Office	Classification	Remark
1	Audit Manager	FMG AS 4	Post(s) [# 72462] of Audit Manager (FMG/AS 4) transferred from the Ministry of Education, Youth & Information, Internal Audit Division, Operations & Projects with effect from January 11, 2022.
3	Senior Auditor	FMG AS 3	Three (3) post(s) [#s 6554-56] of Senior Auditor (FMG/AS 3) transferred from the Ministry of Education, Youth & Information, Internal Audit Division, Operations & Projects with effect from January 11, 2022.

4

Central Ministry

No. of Offices	Office	Classification	Remark
6	Auditor	FMG AS 2	Six (6) post(s) [#s 6557-62] of Auditor (FMG/AS 2) transferred from the Ministry of Education, Youth & Information, Internal Audit Division, Operations & Projects, Central Ministry with effect from January 11, 2022.

6

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Internal Audit Division

Operations & Projects

Agencies

No. of Offices	Office	Classification	Remark
3	Auditor	FMG AS 2	Three (3) post(s) [#s 6563-65] of Auditor (FMG/AS 2) transferred from the Ministry of Education, Youth & Information, Internal Audit Division, Operations & Projects, Agencies with effect from January 11, 2022.

3

Projects

No. of Offices	Office	Classification	Remark
3	Auditor	FMG AS 2	Three (3) post(s) [#s 6570-72] of Auditor (FMG/AS 2) transferred from the Ministry of Education, Youth & Information, Internal Audit Division, Operations & Projects, Projects with effect from January 11, 2022.
1	Administrative Assistant	GMG AM 2	Post(s) [# 6282] of Administrative Assistant (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Internal Audit Division, Operations & Projects, Projects with effect from January 11, 2022.

4

17 Total - Operations & Projects

41 Total - Internal Audit Division

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	Post(s) [# 72778] incorrectly listed under the Ministry of Education, Youth and Information in the 2023 General Order.
1	Assistant Attorney General	JLG LO 4	Post(s) [# 72779] incorrectly listed under the Ministry of Education, Youth and Information in the 2023 General Order.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Legal Services Unit

No. of Offices	Office	Classification	Remark
3	Crown Counsel (Regional)	JLG LO 3	Three (3) post(s) [#s 56700, 72780-81] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Assistant Crown Counsel	JLG LO 2	Post(s) [# 64162] incorrectly listed under the Ministry of Education, Youth and Information in the 2023 General Order.
1	Paralegal Officer 1	PLG LS 4	Post(s) [# 72782] incorrectly listed under the Ministry of Education, Youth and Information in the 2023 General Order.
1	Administrative Assistant	GMG AM 4	Post(s) [# 72783] incorrectly listed under the Ministry of Education, Youth and Information in the 2023 General Order.

8

8 Total - Legal Services Unit

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	Post(s) [# 6200] of Senior Director, Human Resource Mgmt. and Admin. (GMG/SEG 5) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division with effect from January 11, 2022; Post(s) of Senior Director, Human Resource Mgmt. and Admin. (GMG/SEG 5) retitled, upgraded and transferred from Human Resource Management & Administration Division with effect from April 1, 2022.
1	Technical Assistant	GMG SEG 1	New post(s) [# 73640] with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 4	Post(s) [# 6204] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division with effect from January 11, 2022; Post(s) of Senior Secretary (OPS/SS 3) retitled, reclassified and transferred from Human Resource Management & Administration Division with effect from April 1, 2022.

3

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	Post(s) [# 63247] of Senior Director (GMG/SEG 4) upgraded and transferred from the Ministry of Education, Youth & Information, Human Resource Management Administration Division, Human Resource Management Development Branch with effect from April 1, 2022.
1	Administrator	GMG AM 4	Post(s) [# 6213] of Senior Secretary (OPS/SS 3) retitled, reclassified and transferred from the Ministry of Education, Youth & Information, Human Resource Management Administration Division, Professional Development Branch with effect from April 1, 2022.

2

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Human Resource Management & Development Branch

Employee Relations & Benefits Section

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations & Benefits	GMG SEG 3	Post(s) [# 63250] of Director (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management Administration Division, Human Resource Management Development Branch, Employee Relations Section with effect from January 11, 2022; Post(s) of Director (GMG/SEG 3) retitled and transferred from Human Resource Management & Administration Division, Human Resource Management & Development Branch, Employee Relations Section with effect from April 1, 2022.
1	Administrator	GMG AM 3	Post(s) [# 50850] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1,

2

Employee Relations & Benefits Section, Benefits Administration Unit

No. of Offices	Office	Classification	Remark
1	Manager, Benefits Administration	GMG SEG 2	New post(s) [# 73649] with effect from April 1, 2022.
1	Snr. Human Resource Officer - Pensions	GMG SEG 1	New post(s) [# 73650] with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Human Resource Management & Development Branch

Employee Relations & Benefits Section, Benefits Administration Unit

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer - Benefits	GMG SEG 1	Post(s) [# 6269] of Administrator (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, School Personnel & Administration Services with effect from January 11, 2022; Post(s) of Administrator (GMG/AM 3) retitled, upgraded and transferred from Human Resource Management & Administration Division, School Personnel & Administration Services with effect from April 1, 2022; Post(s) of Human Resource Officer - Benefits (GMG/AM 4) retitled and reclassified with effect from July 17, 2023.
1	Human Resource Officer - Benefits	GMG AM 4	Post(s) [# 6216] of Records Officer 2 (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Officer 2 (PIDG/RIM 3) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Human Resource Management & Development Branch

Employee Relations & Benefits Section, Benefits Administration Unit

No. of Offices	Office	Classification	Remark
1	Human Resource Officer - Benefits	GMG AM 4	Post(s) [# 6298] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, School Personnel & Administration Services with effect from January 11, 2022; Post(s) of Records Officer 1 (PIDG/RIM 2) retitled, reclassified and transferred from Human Resource Management & Administration Division, School Personnel & Administration Services with effect from July 17, 2023.
3	Human Resource Officer - Benefits	GMG AM 4	Three (3) post(s) [#s 6222, 6226 & 6230] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Officer 1 (PIDG/RIM 2) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.
1	Human Resource Officer - Benefits	GMG AM 4	Post(s) [# 6301] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Officer 1 (PIDG/RIM 2) retitled, reclassified and transferred from Human Resource Management & Administration Division, School Personnel & Administration Services with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Human Resource Management & Development Branch

Employee Relations & Benefits Section, Benefits Administration Unit

No. of Offices	Office	Classification	Remark
1	Human Resource Officer - Pensions	GMG AM 4	Post(s) [# 6229] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Clerk (PIDG/RIM 1) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.
1	Human Resource Officer - Pensions	GMG AM 4	Post(s) [# 6207] of Assistant Personnel Officer (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Assistant Personnel Officer (GMG/AM 2) retitled, upgraded and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022; Post(s) of Human Resource Officer (GMG/AM 4) retitled and transferred from Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section with effect from July 17, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Human Resource Management & Development Branch

Employee Relations & Benefits Section, Benefits Administration Unit

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	Post(s) [# 6215] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Secretary 1 (OPS/SS 1) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1,

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Employee Relations & Benefits Section, Industrial Relations Unit

No. of Offices	Office	Classification	Remark
1	Manager, Industrial Relations	GMG SEG 2	Post(s) [# 6262] of Industrial Relations Officer (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Human Resource Management & Development Branch, Industrial Relations Section with effect from January 11, 2022; Post(s) of Industrial Relations Officer (GMG/SEG 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Human Resource Management & Development Branch, Industrial Relations Section with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Human Resource Management & Development Branch

Employee Relations & Benefits Section, Industrial Relations Unit

No. of Offices	Office	Classification	Remark
1	Senior Industrial Relations Officer	GMG SEG 1	Post(s) [# 6263] of Administrator 4 (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Human Resource Management & Development Branch, Industrial Relations Section with effect from January 11, 2022; Post(s) of Administrator 4 (GMG/AM 3) retitled, reclassified and transferred from Human Resource Management & Administration Division, Human Resource Management & Development Branch, Industrial Relations Section with effect from April 1, 2022.
1	Administrator	GMG AM 3	Post(s) [# 6264] of Administrator 4 (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Human Resource Management & Development Branch, Industrial Relations Section with effect from January 11, 2022; Post(s) of Administrator 4 (GMG/AM 3) retitled and transferred from Human Resource Management & Administration Division, Human Resource Management & Development Branch, Industrial Relations Section with effect from April 1, 2022.

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Employee Relations & Benefits Section, Welfare Unit

No. of Offices	Office	Classification	Remark
1	Manager - Welfare	GMG SEG 2	New post(s) [# 73651] with effect from April 1, 2022.
1	Human Resource Officer	GMG AM 4	New post(s) [# 73652] with effect from April 1, 2022.
1	Administrator	GMG AM 3	New post(s) [# 73653] with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Human Resource Management & Development Branch

Employee Relations & Benefits Section, Welfare Unit

No. of Offices	Office	Classification	Remark
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Human Resource Development Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	Post(s) [# 63249] of Director (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Human Resource Management & Development Branch, Human Resource Development Section with effect from January 11, 2022; Post(s) of Director (GMG/SEG 3) retitled and transferred from Human Resource Management & Administration Division, Human Resource Management & Development Branch, Human Resource Management Section with effect from April 1, 2022.
1	Senior Training & Development Officer	GMG SEG 1	Post(s) [# 6211] of Senior Training Officer (GMG/AM 4) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Professional Development Branch with effect from January 11, 2022; Post(s) of Senior Training Officer (GMG/AM 4) retitled, reclassified and transferred from Human Resource Management & Administration Division, Professional Development Branch with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Development Section

No. of Offices	Office	Classification	Remark
1	Senior Training & Development Officer	GMG SEG 1	Post(s) [# 6212] of Training Officer (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Professional Development Branch with effect from January 11, 2022; Post(s) of Training Officer (GMG/AM 3) retitled, reclassified and transferred from Human Resource Management & Administration Division, Professional Development Branch with effect from April 1, 2022.
2	Training & Development Officer	GMG AM 4	Two (2) new post(s) [#s 73647-48] with effect from April 1, 2022.
1	Administrative Assistant	GMG AM 3	Post(s) [# 6657] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management Administration Division, Professional Development Branch with effect from January 11, 2022; Post(s) of Secretary 1 (OPS/SS 1) retitled, reclassified and transferred from Human Resource Management & Administration Division, Professional Development Branch with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	Post(s) [# 63248] of Director (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Human Resource Management & Development Branch, Human Resource Management Section with effect from January 11, 2022; Post(s) of Director (GMG/SEG 3) retitled and transferred from Human Resource Management & Administration Division, Human Resource Management & Development Branch, Human Resource Management Section with effect from April 1, 2022.
1	HRMIS Manager	GMG SEG 2	New post(s) [# 73678] with effect from April 1, 2022; Post(s) of Manager - Confidential Registry (GMG/SEG 2) retitled and transferred from Corporate Services Division, Documentation, Information & Access Services Branch, Confidential Registry Section with effect from July 17, 2023.
2	Senior Human Resource Officer	GMG SEG 1	Two (2) new post(s) [#s 73641-42] with effect from April 1, 2022.
1	Senior Human Resource Officer	GMG SEG 1	Post(s) [# 6205] of Senior Personnel Officer (GMG/AM 4) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Senior Personnel Officer (GMG/AM 4) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1,
2	Database Administrator	MIS IT 4	Two (2) new post(s) [#s 73645-46] with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Human Resource Officer	GMG AM 4	Post(s) [# 6206] of Personnel Officer (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Personnel Officer (GMG/AM 3) retitled, upgraded and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.
2	Human Resource Officer	GMG AM 4	Two (2) post(s) [#s 6208-09] of Assistant Personnel Officer (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Assistant Personnel Officer (GMG/AM 2) retitled, upgraded and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.
2	Human Resource Officer	GMG AM 4	Two (2) new post(s) [#s 73643-44] with effect from April 1, 2022.
3	Assistant Human Resource Officer	GMG AM 3	Three (3) post(s) [#s 6221 & 6223-4] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Officer 1 (PIDG/RIM 2) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	Post(s) [# 6589] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Professional Branch with effect from January 11, 2022; Post(s) of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1,

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Performance Management & Appraisal Systems Section

No. of Offices	Office	Classification	Remark
1	Director, Performance Management & Appraisal System	GMG SEG 3	Post(s) [# 63252] of Director (GMG/SEG 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Human Resource Management & Development Branch, PMAS Section with effect from January 11, 2022; Post(s) of Director (GMG/SEG 2) retitled, upgraded and transferred from Human Resource Management & Administration Division, Human Resource Management & Development Branch, PMAS Section with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Human Resource Management & Development Branch

Performance Management & Appraisal Systems Section

No. of Offices	Office	Classification	Remark
1	Senior PMAS Officer	GMG SEG 1	Post(s) [# 63253] of Human Resource Officer (GMG/AM 4) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Human Resource Management & Development Branch, PMAS Section with effect from January 11, 2022; Post(s) of Human Resource Officer (GMG/AM 4) retitled, reclassified and transferred from Human Resource Management & Administration Division, Human Resource Management & Development Branch, PMAS Section with effect from April 1,
1	Performance Management Officer	GMG AM 4	Post(s) [# 6217] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Officer 1 (PIDG/RIM 2) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.
2	Performance Management Officer	GMG AM 4	Two (2) post(s) [#s 6228 & 6246] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Clerk (PIDG/RIM 1) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.
1	Human Resource Officer	GMG AM 4	New post(s) [# 73654] with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Human Resource Management & Development Branch

Performance Management & Appraisal Systems Section

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	New post(s) [# 73655] with effect from April 1, 2022.

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51 Total - Human Resource Management & Development Branch

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	New post(s) [# 73656] with effect from April 1, 2022.
1	Administrative Assistant	GMG AM 2	New post(s) [# 73657] with effect from April 1, 2022.

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Customer Care Section

No. of Offices	Office	Classification	Remark
1	Customer Care Manager	GMG SEG 2	New post(s) [# 73658] with effect from April 1, 2022.
1	Customer Care Officer	GMG AM 3	New post(s) [# 73661] with effect from April 1, 2022.
4	Customer Care Assistant	GMG AM 1	Four (4) post(s) [#s 6349-52] of Telephone Operator (OPS/TO 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Telephone Operator (OPS/TO 1) retitled, reclassified and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.
1	Customer Care Assistant	GMG AM 1	New post(s) [# 73662] with effect from April 1, 2022.

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LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Customer Service Branch

Customer Service Monitoring and Evaluation Section

No. of Offices	Office	Classification	Remark
1	Customer Service Monitoring and Evaluation Manager	GMG SEG 2	New post(s) [# 73659] with effect from April 1, 2022.
1	Customer Service M&E Officer	GMG AM 3	New post(s) [# 73660] with effect from April 1, 2022.
2			
11	Total - Customer Service Branch		

Property, Security, Asset Management & Office Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Property, Security, Asset Management & Office Services	GMG SEG 3	Post(s) [# 6203] of Director, Administration (Facilities & Util. Mgmt.) (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Director, Administration (Facilities & Util. Mgmt.) (GMG/SEG 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post(s) [# 6356] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.

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Fleet & Transportation Coordination Section

No. of Offices	Office	Classification	Remark
1	Manager	GMG SEG 1	New post(s) [# 73685] with effect from April 1, 2022.
1	Administrative Assistant	GMG AM 3	New post(s) [# 73686] with effect from April 1, 2022.
2	Driver 2	LMO DR 2	Two (2) post(s) [#s 6360 & 6365] of Driver 2 (LMO/DR 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Driver 2 (LMO/DR 2) transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.
2	Driver 2	LMO DR 2	Two (2) new post(s) [#s 73687-88] with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

Fleet & Transportation Coordination Section

No. of Offices	Office	Classification	Remark
4	Driver 1	LMO DR 1	Four (4) post(s) [#s 6361-64] of Driver 1 (LMO/DR 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch Administration Section with effect from January 11, 2022; Post(s) of Driver 1 (LMO/DR 1) transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.
1	Bike Messenger	LMO DR 1	Post(s) [# 6380] of Driver/Messenger (LMO/DR 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Driver/Messenger (LMO/DR 1) retitled, reclassified and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022; Post(s) of Office Attendant (LMO/TS 2) retitled, reclassified and transferred from Corporate Services Division, Property, Asset Management & Office Services Branch, Office Services Section, Caenwood with effect from July 17, 2023.
1	Office Attendant	LMO TS 2	New post(s) [# 74797] with effect from July 17, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

Office Services Section

No. of Offices	Office	Classification	Remark
1	Property Manager	GMG SEG 2	New post(s) [# 73689] with effect from April 1, 2022.
1	Administrator	GMG AM 1	Post(s) [# 6342] of Administrator (GMG/AM 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Administrator (GMG/AM 1) transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.
1	Office Attendant	LMO TS 2	
3			

Office Services Section, Caenwood

No. of Offices	Office	Classification	Remark
1	Office Manager (Caenwood)	GMG SEG 1	Post(s) [# 6341] of Administrator (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Administrator (GMG/AM 2) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

Office Services Section, Caenwood

No. of Offices	Office	Classification			Remark
1	Records Officer 2	PIDG	RIM	3	Post(s) [# 6236] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.
1	Records Officer 2	PIDG	RIM	3	New post(s) [# 74798] with effect from July 17, 2023.
1	Chief Building Maintenance Officer	LMO	TS	5	Post(s) [# 6372] of Chief Attendant (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) [# 6372] of Chief Attendant (LMO/TS 3) retitled, upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

Office Services Section, Caenwood

No. of Offices	Office	Classification	Remark
2	Gardener	LMO TS 3	Two (2) post(s) [s 6369-70] of Gardener (LMO/TS 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Gardener (LMO/TS 2) upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.
7	Office Attendant	LMO TS 2	Seven (7) post(s) [s 6375-79 & 6381-82] of Attendant (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Attendant (LMO/TS 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.
1	Office Attendant	LMO TS 2	Post(s) [s 6400] of Watchman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Watchman (LMO/TS 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

Office Services Section, Caenwood

No. of Offices	Office	Classification	Remark
1	Handyman	LMO TS 2	Post(s) [# 6397] of Watchman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Watchman (LMO/TS 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.

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Office Services Section, Heroes Circle

No. of Offices	Office	Classification	Remark
1	Office Manager (Heroes Circle)	GMG SEG 1	Post(s) [# 6340] of Administrator (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Administrator (GMG/AM 3) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

Office Services Section, Heroes Circle

No. of Offices	Office	Classification			Remark
2	Records Officer 2	PIDG	RIM	3	Two (2) post(s) [#s 6345 & 6347] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.
1	Records Officer 2	PIDG	RIM	3	Post(s) [# 6238] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.
2	Chief Building Maintenance Officer	LMO	TS	5	Two (2) post(s) [#s 6373-74] of Chief Attendant (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Chief Attendant (LMO/TS 3) retitled, upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

Office Services Section, Heroes Circle

No. of Offices	Office	Classification			Remark
2	Gardener	LMO	TS	3	Two (2) post(s) [s 6367-68] of Gardener (LMO/TS 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Gardener (LMO/TS 2) upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.
1	Handyman	LMO	TS	2	Post(s) [s 6398] of Watchman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Watchman (LMO/TS 1) retitled and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022; Post(s) of Reprographic Assistant (LMO/TS 1) retitled, upgraded and transferred from Corporate Services Division, Property, Asset Management & Office Services Branch, Office Services Section, Reprographic Services Unit with effect from July 17, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

Office Services Section, Heroes Circle

No. of Offices	Office	Classification			Remark
1	Gardener	LMO	TS	2	Post(s) [# 6403] of Watchman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Watchman (LMO/TS 1) retitled and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022; Post(s) of Reprographic Assistant (LMO/TS 1) retitled, upgraded and transferred from Corporate Services Division, Property, Asset Management & Office Services Branch, Office Services Section, Reprographic Services Unit with effect from July 17, 2023.
1	Office Attendant	LMO	TS	2	Post(s) [# 6371] of Machine Operator (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Machine Operator (LMO/TS 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022; Post(s) of Reprographic Technician (LMO/TS 2) retitled and transferred from Corporate Services Division, Property, Asset Management & Office Services Branch, Office Services Section, Reprographic Services Unit with effect from July 17, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

Office Services Section, Heroes Circle

No. of Offices	Office	Classification			Remark
1	Office Attendant	LMO	TS	2	Post(s) [# 6395] of Attendant (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022; Post(s) of Attendant (LMO/TS 1) retitled, upgraded and transferred from Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from July 17, 2023.
11	Office Attendant	LMO	TS	2	Eleven (11) post(s) [#s 6383-94] of Attendant (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Attendant (LMO/TS 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.
7	Office Attendant	LMO	TS	2	Seven (7) post(s) [#s 6399, 6401-2, 6407-8, 6410 & 6412] of Watchman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Watchman (LMO/TS 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

Office Services Section, Heroes Circle

No. of Offices	Office	Classification			Remark
1	Office Attendant	LMO	TS	2	Post(s) [# 6419] of Handyman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Handyman (LMO/TS 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.
1	Office Attendant	LMO	TS	2	Post(s) [# 6409] of Watchman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Watchman (LMO/TS 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022; Post(s) of Mechanic (LMO/TS 5) retitled, regraded and transferred from Corporate Services Division, Property, Asset Management & Office Services Branch, Fleet & Transportation Coordination Section with effect from July 17, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

Office Services Section, Heroes Circle

No. of Offices	Office	Classification	Remark
1	Handyman	LMO TS 2	Post(s) [# 6396] of Watchman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Watchman (LMO/TS 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.

33

Office Services Section, Reprographic Services Unit

No. of Offices	Office	Classification	Remark
1	Supervisor, Reprographic Services	GMG AM 1	Post(s) [# 6357] of Senior Photocopy Machine Operator (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) of Senior Photocopy Machine Operator (LMO/TS 3) retitled, reclassified and transferred from Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from April 1, 2022.

1

Property & Asset Management Section (Heroes Circle & Caenwood)

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 2	New post(s) [# 73690] with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

Property & Asset Management Section (Heroes Circle & Caenwood)

No. of Offices	Office	Classification	Remark
1	Building Officer	SOG ST 4	New post(s) [# 73693] with effect from April 1, 2022.
1	Administrative Assistant	GMG AM 2	New post(s) [# 73691] with effect from April 1, 2022.
1	Administrative Assistant	GMG AM 1	New post(s) [# 73694] with effect from April 1, 2022.
4			

Property & Asset Management Section (Heroes Circle & Caenwood), Asset Management Unit

No. of Offices	Office	Classification	Remark
1	Manager, Asset Management	GMG SEG 1	Post(s) [# 6344] of Records Officer 2 (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Officer 2 (PIDG/RIM 3) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.
1	Asset Management Officer	GMG AM 3	Post(s) [# 6219] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Officer 1 (PIDG/RIM 2) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.
3	Asset Management Officer	GMG AM 3	Three (3) new post(s) [#s 73697-99] with effect from April 1, 2022.
5			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Property, Security, Asset Management & Office Services Branch

Security & Safety Section

No. of Offices	Office	Classification	Remark
1	Manager	GMG SEG 1	New post(s) [# 73695] with effect from April 1, 2022.
1	Administrative Assistant	GMG AM 1	New post(s) [# 73696] with effect from April 1, 2022.

2

77 Total - Property, Security, Asset Management & Office Services Branch

Documentation, Information & Access Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	Post(s) [# 58764] of Director, Documentation/Info. & Access Services (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Documentation, Information & Access Services with effect from January 11, 2022; Post(s) of Director, Documentation/Info. & Access Services (GMG/SEG 3) transferred from Human Resource Management & Administration Division, Documentation, Information & Access Services with effect from
1	Administrative Assistant	GMG AM 3	New post(s) [# 73676] with effect from April 1, 2022.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 6231] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Officer 1 (PIDG/RIM 2) retitled, upgraded and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.

3

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Documentation, Information & Access Services Branch

Access to Information Section

No. of Offices	Office	Classification	Remark
1	Access Officer - Access to Information Service	GMG SEG 2	New post(s) [# 73684] with effect from April 1, 2022.
1			

Teacher's Registry Section

No. of Offices	Office	Classification	Remark
1	Manager - Teacher's Registry	GMG SEG 2	New post(s) [# 73677] with effect from April 1, 2022.
2	Records Officer 2	PIDG RIM 3	Two (2) post(s) [#s 6239 & 6242] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 6248] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from July 17, 2023.
4	Records Officer - Inactive & Semi-Active File Management	PIDG RIM 3	Four (4) new post(s) [#s 73680-83] with effect from April 1, 2022.
8			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Documentation, Information & Access Services Branch

Confidential Registry Section

No. of Offices	Office	Classification	Remark
1	Manager, Confidential Registry	GMG SEG 2	Post(s) [# 6343] of Records Administrator (PIDG/RIM 4) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Administrator (PIDG/RIM 4) retitled, reclassified and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022; Post(s) of Senior Human Resource Management Database Officer (HRMIS) (GMG/SEG 1) retitled, upgraded and transferred from Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section with effect from July 17, 2023.
4	Records Officer 2	PIDG RIM 3	Four (4) post(s) [#s 6232, 6234, 6240 & 6247] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Documentation, Information & Access Services Branch

Confidential Registry Section

No. of Offices	Office	Classification	Remark
1	Records Officer - Mail Management	PIDG RIM 3	Post(s) [# 7234] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Procurement Branch with effect from January 11, 2022; Post(s) of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Procurement Branch with effect from April 1, 2022.
1	Records Officer - Mail Management	PIDG RIM 3	New post(s) [# 73679] with effect from April 1, 2022.

7

Library Section

No. of Offices	Office	Classification	Remark
1	Librarian	PIDG LB 3	Post(s) [# 6597] of Librarian (PIDG/LB 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022; Post(s) of Librarian (PIDG/LB 3) transferred from Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from April 1, 2022.

1

20 Total - Documentation, Information & Access Services Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Corporate Services Division

Organisational Development & Change Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Organisational Development & Change Management	GMG SEG 4	Post(s) [# 63251] of Director (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Human Resource Management & Development Branch, Organizational Development Section with effect from January 11, 2023; Post(s) of Director (GMG/SEG 3) retitled, upgraded and transferred from Human Resource Management & Administration Division, Human Resource Management & Development Branch, Organizational Development Section with effect from April 1, 2022.
3	Organisational Development & Change Management Officer	GMG SEG 2	Three (3) new post(s) [#s 73673-75] with effect from April 1, 2022.
1	Administrator	GMG AM 2	New post(s) [# 73672] with effect from April 1, 2022.
5			
5	Total - Organisational Development & Change Management Branch		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director, Public Procurement	GMG SEG 4	Post(s) [# 71697] of Director 3, Public Procurement (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Public Procurement Branch with effect from January 11, 2022; Post(s) of Director 3, Public Procurement (GMG/SEG 3) retitled and transferred from Human Resource Management & Administration Division, Public Procurement Branch with effect from April 1, 2022; Post(s) of Director, Public Procurement (GMG/SEG 3) upgraded and transferred from Corporate Services Division, Procurement Branch with effect from April 2,
1	Senior Public Procurement Officer	GMG SEG 1	Post(s) [# 71698] of Senior Public Procurement Officer (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Public Procurement Branch with effect from January 11, 2022; Post(s) of Senior Public Procurement Officer (GMG/SEG 1) transferred from Human Resource Management & Administration Division, Procurement Branch with effect from April 1, 2022; Post(s) of Senior Public Procurement Officer (GMG/SEG 1) transferred from Corporate Services Division, Procurement Branch with effect from April 2, 2024.
1	Senior Public Procurement Officer	GMG SEG 1	New post(s) [# 76380] with effect from April 2, 2024.
2	Senior Public Procurement Officer	GMG SEG 1	Two (2) new post(s) [#s 73663-64] with effect from April 1, 2022; Post(s) of Senior Procurement Officer (GMG/SEG 1) retitled and transferred from Corporate Services Division, Procurement Branch with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Public Procurement Branch

No. of Offices	Office	Classification	Remark
2	Public Procurement Officer	GMG AM 3	Two (2) new post(s) [#s 73665-66] with effect from April 1, 2022; Post(s) of Public Procurement Officer (GMG/AM 3) transferred from Corporate Services Division, Procurement Branch with effect from April 2, 2024.
1	Public Procurement Officer	GMG AM 3	Post(s) [# 71699] of Public Procurement Officer (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Public Procurement Branch with effect from January 11, 2022; Post(s) of Public Procurement Officer (GMG/AM 3) transferred from Human Resource Management & Administration Division, Public Procurement Branch with effect from April 1, 2022; Post(s) of Public Procurement Officer (GMG/AM 3) transferred from Corporate Services Division, Procurement Branch with effect from April 2, 2024.
1	Public Procurement Administrator	GMG AM 2	Post(s) [# 71700] of Public Procurement Administrator (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Public Procurement Branch with effect from January 11, 2022; Post(s) of Public Procurement Administrator (GMG/AM 2) transferred from Human Resource Management & Administration Division, Public Procurement Branch with effect from April 1, 2022; Post(s) of Public Procurement Administrator (GMG/AM 2) transferred from Corporate Services Division, Procurement Branch with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Services Division

Public Procurement Branch

No. of Offices	Office	Classification	Remark
2	Public Procurement Administrator	GMG AM 2	Two (2) new post(s) [#s 73667-68] with effect from April 1, 2022; Post(s) of Public Procurement Administrator (GMG/AM 2) transferred from Corporate Services Division, Procurement Branch with effect from April 2, 2024.
3	Public Procurement Clerk	PIDG RIM 1	Three (3) new post(s) [#s 73669-71] with effect from April 1, 2022; Post(s) of Public Procurement Clerk (PIDG/RIM 1) transferred from Corporate Services Division, Procurement Branch with effect from April 2, 2024.
1	Public Procurement Clerk	PIDG RIM 1	Post(s) [# 71701] of Public Procurement Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Public Procurement Branch with effect from January 11, 2022; Post(s) of Public Procurement Clerk (PIDG/RIM 1) transferred from Human Resource Management & Administration Division, Public Procurement Branch with effect from April 1, 2022; Post(s) of Public Procurement Clerk (PIDG/RIM 1) transferred from Corporate Services Division, Procurement Branch with effect from April 2, 2024.

15

15 Total - Public Procurement Branch

182 Total - Corporate Services Division

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Corporate Communications & Public Relations Division

No. of Offices	Office	Classification	Remark
1	Director Corporate Communication & Public Relations	MCG IE 6	Post(s) [# 72717] of Director Corporate Communication & Public Relations (MCG/IE 6) transferred from the Ministry of Education, Youth & Information, Corporate Communications & Public Relations Division with effect from January 11, 2022.
1	Administrator	GMG AM 2	Post(s) [# 72718] of Administrator (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Corporate Communications & Public Relations Division with effect from January 11, 2022.

2

Corporate Communications Section

No. of Offices	Office	Classification	Remark
1	Manager, Corporate Communications	MCG IE 5	Post(s) [# 72719] of Manager, Corporate Communications (MCG/IE 5) transferred from the Ministry of Education, Youth & Information, Corporate Communications & Public Relations Division, Corporate Communications Section with effect from January 11, 2022.
1	Research & Information Officer	MCG IE 4	Post(s) [# 72720] of Research & Information Officer (MCG/IE 4) transferred from the Ministry of Education, Youth & Information, Corporate Communications & Public Relations Division, Corporate Communications Section with effect from January 11, 2022.
1	Social Media Officer	MCG IE 4	Post(s) [# 72721] of Social Media Officer (MCG/IE 4) transferred from the Ministry of Education, Youth & Information, Corporate Communications & Public Relations Division, Corporate Communications Section with effect from January 11, 2022.

3

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Corporate Communications & Public Relations Division

Corporate Communications Section

3 Total - Corporate Communications Section

Public Relations Section

No. of Offices	Office	Classification	Remark
1	Public Relations Manager	MCG IE 5	Post(s) [# 72722] of Public Relations Manager (MCG/IE 5) transferred from the Ministry of Education, Youth & Information, Corporate Communications & Public Relations Division, Public Relations Section with effect from January 11, 2022.
2	Public Relations Officer	MCG IE 4	Two (2) post(s) [#s 50019 & 72723] of Public Relations Officer (MCG/IE 4) transferred from the Ministry of Education, Youth & Information, Corporate Communications & Public Relations Division, Public Relations Section with effect from January 11, 2022.
1	Graphics Specialist	MCG AVP 5	Post(s) [# 72724] of Graphics Specialist (MCG/AVP 5) transferred from the Ministry of Education, Youth & Information, Corporate Communications & Public Relations Division, Public Relations Section with effect from January 11, 2022.

4

4 Total - Public Relations Section

9 Total - Corporate Communications & Public Relations Division

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Office of the Chief Education Officer

No. of Offices	Office	Classification	Remark
1	Chief Educational Officer	GMG CTD 2	Post(s) [# 6186] of Chief Educational Officer (GMG/CTD 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Office of the Chief Education Officer with effect from January 11, 2022; Post(s) of Chief Educational Officer (GMG/CTD 1) upgraded with effect from April 1, 2023.
1	Executive Assistant	GMG SEG 1	Post(s) [# 71315] of Executive Assistant (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Office of the Chief Education Officer with effect from January 11, 2022.
1	Administrative Assistant	GMG AM 4	Post(s) [# 71309] of Administrative Assistant (GMG/AM 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Office of the Chief Education Officer with effect from January 11, 2022.

3

3 Total - Office of the Chief Education Officer

Schools' Safety & Security Branch

No. of Offices	Office	Classification	Remark
1	Director, Schools' Safety & Security	GMG SEG 3	Post(s) [# 71302] of Director, Schools' Safety & Security (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Safety & Security Branch with effect from January 11, 2022.

1

1 Total - Schools' Safety & Security Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Schools' Project Implementation & Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Director, Schools' Project Implementation & Monitoring	GMG SEG 4	Post(s) [# 71303] of Director, Schools' Project Implementation & Monitoring (GMG/SEG 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Project Implementation & Monitoring Branch with effect from January 11, 2022.

1

1 Total - Schools' Project Implementation & Monitoring Branch

Schools' Improvement Services Branch

No. of Offices	Office	Classification	Remark
1	Administrative Secretary	OPS ADS 1	Post(s) [# 71304] of Administrative Secretary (OPS/ADS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch with effect from January 11, 2022.

1

School's Performance, Monitoring & Evaluation Unit

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	Post(s) [# 71305] of Assistant Chief Education Officer (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, School's Performance, Monitoring & Evaluation Unit with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Schools' Improvement Services Branch

School's Performance, Monitoring & Evaluation Unit

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 71307] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, School's Performance, Monitoring & Evaluation Unit with effect from January 11, 2022.
1	Education Officer	GMG EO 2	Post(s) [# 71308] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, School's Performance, Monitoring & Evaluation Unit with effect from January 11, 2022.
1	Administrative Assistant	GMG AM 4	Post(s) [# 71306] of Administrative Assistant (GMG/AM 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, School's Performance, Monitoring & Evaluation Unit with effect from January 11, 2022.
1	Secretary	OPS SS 2	Post(s) [# 71310] of Secretary (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, School's Performance, Monitoring & Evaluation Unit with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Schools' Improvement Services Branch

Standards Development Unit

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	Post(s) [# 71311] of Assistant Chief Education Officer (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, Standards Development Unit with effect from January 11, 2022.
1	Senior Education Officer	GMG EO 3	Post(s) [# 71313] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, Standards Development Unit with effect from January 11, 2022.
1	Education Officer	GMG EO 2	Post(s) [# 71314] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Schools Supervision with effect from January 11, 2022.
1	Administrative Assistant	GMG AM 4	Post(s) [# 71312] of Administrative Assistant (GMG/AM 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, Standards Development Unit with effect from January 11, 2022.
1	Secretary	OPS SS 2	Post(s) [# 71316] of Secretary (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, Standards Development Unit with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Schools' Improvement Services Branch

Policy Implementation & Quality Assurance Unit

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	Post(s) [# 71317] of Assistant Chief Education Officer (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, Policy Implementation & Quality Assurance Unit with effect from January 11, 2022.
1	Senior Quality Assurance Analyst	SOG ST 7	Post(s) [# 71319] of Senior Quality Assurance Analyst (SOG/ST 7) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, Policy Implementation & Quality Assurance Unit with effect from January 11, 2022.
1	Quality Assurance Analyst	SOG ST 6	Post(s) [# 71320] of Quality Assurance Analyst (SOG/ST 6) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, Policy Implementation & Quality Assurance Unit with effect from January 11, 2022.
1	Research Officer	SOG ST 6	Post(s) [# 71321] of Research Officer (SOG/ST 6) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, Policy Implementation & Quality Assurance Unit with effect from January 11, 2022.
1	Statistician	SOG ST 5	Post(s) [# 71322] of Statistician (SOG/ST 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Schools' Improvement Services Branch, Policy Implementation & Quality Assurance Unit with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Schools' Improvement Services Branch

Policy Implementation & Quality Assurance Unit

No. of Offices	Office	Classification	Remark
5			

16 Total - Schools' Improvement Services Branch

Exam & Assessment Administration Services Branch

No. of Offices	Office	Classification	Remark
1	Deputy Chief Education Officer	GMG EO 5	Post(s) [# 71323] of Deputy Chief Education Officer (GMG/EO 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Exam & Assessment Administration Services Branch with effect from January 11, 2022.
1	Registrar	GMG EO 3	Post(s) [# 71332] of Registrar (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Exam & Assessment Administration Services Branch with effect from January 11, 2022.
1	Statistician	SOG ST 5	Post(s) [# 71333] of Statistician (SOG/ST 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Exam & Assessment Administration Services Branch with effect from January 11, 2022.
1	Administrative Secretary	OPS ADS 1	Post(s) [# 71324] of Administrative Secretary (OPS/ADS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Exam & Assessment Administration Services Branch with effect from January 11, 2022.

4

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Exam & Assessment Administration Services Branch

National School Leaving Certificate Secretariat

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	Post(s) [# 71340] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Exam & Assessment Administration Services Branch, National School Leaving Certificate Secretariat with effect from January 11, 2022.
1	Research Officer	SOG ST 6	Post(s) [# 71341] of Research Officer (SOG/ST 6) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Exam & Assessment Administration Services Branch, National School Leaving Certificate Secretariat with effect from January 11, 2022.
1	Administrative Assistant	GMG AM 4	Post(s) [# 71318] of Administrative Assistant (GMG/AM 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Exam & Assessment Administration Services Branch, National School Leaving Certificate Secretariat with effect from January 11, 2022.

3

7 Total - Exam & Assessment Administration Services Branch

Independent Schools Branch

No. of Offices	Office	Classification	Remark
4	Assistant Registrar	GMG EO 2	Four (4) post(s) [#s 71325-28] of Assistant Registrar (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Independent Schools Branch with effect from January 11, 2022.
1	Records Clerk	PIDG RIM 1	New post(s) [# 74799] with effect from July 17, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Division of Schools' Services (DSS)

Independent Schools Branch

No. of Offices	Office	Classification	Remark
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5

5 Total - Independent Schools Branch

School's Operation Branch

No. of Offices	Office	Classification	Remark
1	Deputy Chief Education Officer - Schools Operation	GMG EO 5	Post(s) [# 6783] of Deputy Chief Education Officer - Schools Operation (GMG/EO 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch with effect from January 11, 2022.

1

Administration Section

No. of Offices	Office	Classification	Remark
1	Senior Education Officer - Primary Coordinator	GMG EO 3	Post(s) [# 6630] of Senior Education Officer - Primary Coordinator (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Administration Section with effect from January 11, 2022.
1	Senior Education Officer Indp. School Coordination	GMG EO 3	Post(s) [# 6784] of Senior Education Officer Indp. School Coordination (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Administration Section with effect from January 11, 2022.
1	Administrator	GMG AM 3	Post(s) [# 6785] of Administrator (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Administration Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

School's Operation Branch

Administration Section

No. of Offices	Office	Classification	Remark
2	Secretary 1	OPS SS 1	Two (2) post(s) [#s 6788-89] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Administration Section with effect from January 11, 2022.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 6790] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Administration Section with effect from January 11, 2022.

6

School Feeding Programme

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	Post(s) [# 53573] of Director (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, School Feeding Programme with effect from January 11, 2022.
1	Director 1	GMG SEG 1	Post(s) [# 50336] of Director 1 (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, School Feeding Programme with effect from January 11, 2022.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 50337] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, School Feeding Programme with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Division of Schools' Services (DSS)

School's Operation Branch

School Feeding Programme

No. of Offices	Office	Classification	Remark
3	Records Clerk	PIDG RIM 1	Three (3) post(s) [s 50339-41] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, School Feeding Programme with effect from January 11, 2022.
1	Driver	LMO DR 1	Post(s) [s 50342] of Driver (LMO/DR 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, School Feeding Programme with effect from January 11, 2022.

7

Student Assessment Section

No. of Offices	Office	Classification	Remark
1	Manager	GMG EO 4	Post(s) [s 6693] of Manager (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section with effect from January 11, 2022.

1

Student Assessment Section - Test Construction Unit

No. of Offices	Office	Classification	Remark
2	Senior Assessment Officer	GMG EO 3	Two (2) post(s) [s 6629 & 6694] of Senior Assessment Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Test Construction Unit with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

School's Operation Branch

Student Assessment Section - Test Construction Unit

No. of Offices	Office	Classification	Remark
4	Assessment Officer	GMG EO 2	Four (4) post(s) [#s 6632 & 6695-97] of Assessment Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Test Construction Unit with effect from January 11, 2022.
1	Computer Systems Manager	MIS IT 4	Post(s) [# 53795] of Computer Systems Manager (MIS/IT 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Test Construction Unit with effect from January 11, 2022.
1	Database Administrator	MIS IT 3	Post(s) [# 53794] of Database Administrator (MIS/IT 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Test Construction Unit with effect from January 11, 2022.
1	Data Processing Supervisor	MIS IT 2	Post(s) [# 53793] of Data Processing Supervisor (MIS/IT 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Test Construction Unit with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

School's Operation Branch

Student Assessment Section - Data Processing & Analysis Unit

No. of Offices	Office	Classification	Remark
3	Data Entry Clerk	MIS IT 1	Three (3) post(s) [Ns 53796-97 & 54036] of Data Entry Clerk (MIS/IT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Data Processing & Analysis Unit with effect from January 11, 2022.

3

Student Assessment Section - Examination Administration

No. of Offices	Office	Classification	Remark
1	Manager	GMG AM 4	Post(s) [# 6698] of Manager (GMG/AM 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Examination Administration with effect from January 11, 2022.
4	Examination Supervisor	PIDG RIM 3	Four (4) post(s) [Ns 6706-08 & 53798] of Examination Supervisor (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Examination Administration with effect from January 11, 2022.
10	Records Officer 1	PIDG RIM 2	Ten (10) post(s) [Ns 53799-808] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Examination Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

School's Operation Branch

Student Assessment Section - Examination Administration

No. of Offices	Office	Classification	Remark
7	Records Clerk	PIDG RIM 1	Seven (7) post(s) [#s 53809-14 & 53817] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Examination Administration with effect from January 11, 2022.

22

Student Assessment Section - Office Management Unit

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 2	Post(s) [# 53818] of Office Manager (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Office Management Unit with effect from January 11, 2022.
1	Records Clerk	PIDG RIM 1	Post(s) [# 53819] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Office Management Unit with effect from January 11, 2022.
1	Machine Operator	LMO TS 2	Post(s) [# 53822] of Machine Operator (LMO/TS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Office Management Unit with effect from January 11, 2022.

3

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

School's Operation Branch

Student Assessment Section - Transcripts Unit

No. of Offices	Office	Classification	Remark
2	Records Officer	PIDG RIM 2	Two (2) post(s) [s 53820-21] of Records Officer (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Transcripts Unit with effect from January 11, 2022.

2

Student Assessment Section - Item Bank Unit

No. of Offices	Office	Classification	Remark
1	Item Bank Supervisor	GMG AM 2	Post(s) [s 53823] of Item Bank Supervisor (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Item Bank Unit with effect from January 11, 2022.
2	Secretary 2	OPS SS 2	Two (2) post(s) [s 6700-01] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Item Bank Unit with effect from January 11, 2022.

3

Student Assessment Section - Typing Pool

No. of Offices	Office	Classification	Remark
1	Supervisor, Typing Pool	OPS SS 3	Post(s) [s 6699] of Supervisor, Typing Pool (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Typing Pool with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Division of Schools' Services (DSS)

School's Operation Branch

Student Assessment Section - Typing Pool

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post(s) [# 6702] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), School's Operation Branch, Student Assessment Section - Typing Pool with effect from January 11, 2022.

2

59 Total - School's Operation Branch

Curriculum & Support Services Branch

No. of Offices	Office	Classification	Remark
1	Deputy Chief Education Officer	GMG EO 5	Post(s) [# 6582] of Deputy Chief Education Officer (GMG/EO 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 6286] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch with effect from January 11, 2022.
1	Secretary 2	OPS SS 2	Post(s) [# 6583] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch with effect from January 11, 2022.

3

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Curriculum & Support Services Branch

Special Education Section

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	Post(s) [# 6584] of Assistant Chief Education Officer (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Special Education Section with effect from January 11, 2022.
1	Senior Education Officer	GMG EO 3	New post(s) [# 74544] with effect from March 20, 2023.
4	Education Officer	GMG EO 2	Four (4) post(s) [#s 6585-88] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Special Education Section with effect from January 11, 2022.
1	Education Officer (Braille Operations)	GMG EO 2	Post(s) [# 56510] of Education Officer (Braille Operations) (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Special Education Section with effect from January 11, 2022.
1	Administrative Assistant	GMG AM 3	Post(s) [# 6787] of Administrative Assistant (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Special Education Section with effect from January 11, 2022.
1	Chauffeur	LMO DR 1	Post(s) [# 58225] of Chauffeur (LMO/DR 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Special Education Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Curriculum & Support Services Branch

Special Education Section

No. of Offices	Office	Classification	Remark
9			

Media Services Section

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	Post(s) [# 53542] of Assistant Chief Education Officer (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
3	Senior Education Officer	GMG EO 3	Three (3) post(s) [#s 6592 & 53543-44] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
3	Education Officer	GMG EO 2	Three (3) post(s) [#s 6593-95] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
1	Educational Officer, Library	GMG EO 2	Post(s) [# 6598] of Educational Officer, Library (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Curriculum & Support Services Branch

Media Services Section

No. of Offices	Office	Classification	Remark
1	Video Production Officer	MCG AVP 5	Post(s) [# 53546] of Video Production Officer (MCG/AVP 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
1	Radio Production Officer	MCG AVP 5	Post(s) [# 53547] of Radio Production Officer (MCG/AVP 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
1	Technical Support Officer	MIS IT 5	Post(s) [# 53548] of Technical Support Officer (MIS/IT 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
1	Web Page Designer	MIS IT 5	Post(s) [# 53549] of Web Page Designer (MIS/IT 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
1	Art Director	MCG AVT 4	Post(s) [# 53550] of Art Director (MCG/AVT 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Curriculum & Support Services Branch

Media Services Section

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	Post(s) [# 53545] of Administrator (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
1	Manager	PIDG RIM 4	Post(s) [# 54042] of Manager (PIDG/RIM 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
1	Graphic Artist	MCG AVT 2	Post(s) [# 53551] of Graphic Artist (MCG/AVT 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 53553] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
1	Administrator	GMG AM 2	Post(s) [# 6596] of Administrator (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Curriculum & Support Services Branch

Media Services Section

No. of Offices	Office	Classification			Remark
1	Bookstore Supervisor	PIDG	RIM	3	Post(s) [# 6603] of Bookstore Supervisor (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
1	Data Entry Clerk	MIS	IT	1	Post(s) [# 59179] of Data Entry Clerk (MIS/IT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
1	Secretary 2	OPS	SS	2	Post(s) [# 53554] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
1	Records Clerk	PIDG	RIM	1	Post(s) [# 53556] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.
1	Attendant	LMO	TS	2	Post(s) [# 6615] of Attendant (LMO/TS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Media Services Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Curriculum & Support Services Branch

Core Curriculum Section

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	Post(s) [# 6621] of Assistant Chief Education Officer (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Core Curriculum Section with effect from January 11, 2022.
7	Senior Education Officer	GMG EO 3	Seven (7) post(s) [#s 6622-28] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Core Curriculum Section with effect from January 11, 2022.
1	Equipment Specialist	GMG EO 3	Post(s) [# 7223] of Equipment Specialist (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Core Curriculum Section with effect from January 11, 2022.
20	Education Officer 1	GMG EO 2	Twenty (20) post(s) [#s 6631, 6633-51] of Education Officer 1 (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Core Curriculum Section with effect from January 11, 2022.
1	Administrator	GMG AM 2	Post(s) [# 6652] of Administrator (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Core Curriculum Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Curriculum & Support Services Branch

Core Curriculum Section

No. of Offices	Office	Classification			Remark
1	Senior Secretary	OPS	SS	3	Post(s) [# 6655] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Core Curriculum Section with effect from January 11, 2022.
1	Secretary 2	OPS	SS	2	Post(s) [# 6656] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Core Curriculum Section with effect from January 11, 2022.
5	Secretary 1	OPS	SS	1	Five (5) post(s) [#s 6658-62] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Core Curriculum Section with effect from January 11, 2022.
1	Records Officer 1	PIDG	RIM	2	Post(s) [# 6663] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Core Curriculum Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Curriculum & Support Services Branch

Technical & Vocational Section

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	Post(s) [# 6674] of Assistant Chief Education Officer (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Technical & Vocational Section with effect from January 11, 2022.
5	Senior Education Officer	GMG EO 3	Five (5) post(s) [#s 6675-79] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Technical & Vocational Section with effect from January 11, 2022.
6	Education Officer	GMG EO 2	Six (6) post(s) [#s 6680-85] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Technical & Vocational Section with effect from January 11, 2022.
1	Administrative Assistant	GMG AM 3	Post(s) [# 6686] of Administrative Assistant (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Technical & Vocational Section with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 6687] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Technical & Vocational Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Curriculum & Support Services Branch

Technical & Vocational Section

No. of Offices	Office	Classification	Remark
4	Secretary 1	OPS SS 1	Four (4) post(s) [#s 6688-91] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Technical & Vocational Section with effect from January 11, 2022.

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Guidance & Counselling Section

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	Post(s) [# 6752] of Assistant Chief Education Officer (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Guidance & Counselling Section with effect from January 11, 2022.
1	Senior Education Officer	GMG EO 3	Post(s) [# 6753] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Guidance & Counselling Section with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 6760] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Guidance & Counselling Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Curriculum & Support Services Branch

Guidance & Counselling Section

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post(s) [# 6761] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Guidance & Counselling Section with effect from January 11, 2022.
1	Secretary 1	OPS SS 1	Post(s) [# 6763] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Guidance & Counselling Section with effect from January 11, 2022.

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Early Childhood Section

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	Post(s) [# 6764] of Assistant Chief Education Officer (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Early Childhood Section with effect from January 11, 2022.
1	Senior Education Officer	GMG EO 3	Post(s) [# 6765] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Early Childhood Section with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Division of Schools' Services (DSS)

Curriculum & Support Services Branch

Early Childhood Section

No. of Offices	Office	Classification	Remark
1	Administrative Manager	GMG SEG 1	Post(s) [# 59136] of Administrative Manager (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Early Childhood Section with effect from January 11, 2022.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 6768] of Records Officer 2 (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Early Childhood Section with effect from January 11, 2022.
1	Secretary 1	OPS SS 1	Post(s) [# 6772] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Early Childhood Section with effect from January 11, 2022.
5			

Early Childhood Section - Day Care Centre

No. of Offices	Office	Classification	Remark
1	Records Officer 1	PIDG RIM 2	Post(s) [# 38026] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Curriculum & Support Services Branch, Early Childhood Section - Day Care Centre with effect from January 11, 2022.
1			

102 Total - Curriculum & Support Services Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Tertiary Branch

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 71335] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch with effect from January 11, 2022.
1	Assistant Chief Education Officer	GMG EO 4	Post(s) [# 6792] of Assistant Chief Education Officer (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch with effect from January 11, 2022.
1	Medical Director	HPC MO 4	Post(s) [# 37736] of Medical Director (HPC/MO 4) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Professional Development Branch with effect from January 11, 2022.
2	Education Officer	GMG EO 2	Two (2) post(s) [#s 71336-37] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch with effect from January 11, 2022.
2	Administrative Assistant	GMG AM 4	Two (2) post(s) [#s 71338-39] of Administrative Assistant (GMG/AM 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch with effect from January 11, 2022.
1	Director, Kingston School of Nursing	HPC RN 6	Post(s) [# 37610] of Director, Kingston School of Nursing (HPC/RN 6) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Professional Development Branch with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Division of Schools' Services (DSS)

Tertiary Branch

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	Post(s) [# 71342] of Administrator (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch with effect from January 11, 2022.
6	Nurse Tutor 2	HPC RN 4	Six (6) post(s) [#s 37611-14 & 37616-17] of Nurse Tutor 2 (HPC/RN 4) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Professional Development Branch with effect from January 11, 2022; Post(s) [# 37611] of Nurse Tutor 2 (HPC/RN 4) transferred from Human Resource Management & Administration Division, Professional Development Branch with effect from April 1, 2022.
11	Nurse Tutor 1	HPC RN 3	Eleven (11) post(s) [#s 37621-22, 37624-25, 37629, 37635-37, 37644, 37648 & 37653] of Nurse Tutor 1 (HPC/RN 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Professional Development Branch with effect from January 11, 2022; Post(s) of Nurse Tutor 1 (HPC/RN 3) transferred from Human Resource Management & Administration Division, Professional Development Branch with effect from April 1, 2022.

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Direction & Administration

No. of Offices	Office	Classification	Remark
1	Standards Officer	GMG EO 3	Post(s) [# 55866] of Standards Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Direction & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Tertiary Branch

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	Post(s) [# 6793] of Administrator (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Direction & Administration with effect from January 11, 2022.
1	Administrator 2	GMG AM 2	Post(s) [# 6794] of Administrator 2 (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Direction & Administration with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 6798] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Direction & Administration with effect from January 11, 2022.
1	Secretary 1	OPS SS 1	Post(s) [# 6799] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Direction & Administration with effect from January 11, 2022.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 6801] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Direction & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Tertiary Branch

Supervisory of Tertiary Education Section

No. of Offices	Office	Classification	Remark
2	Senior Education Officer	GMG EO 3	Two (2) post(s) [s 6802 & 50017] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Supervisory of Tertiary Education Section with effect from January 11, 2022.
1	Education Officer	GMG EO 2	Post(s) [s 6803] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Supervisory of Tertiary Education with effect from January 11, 2022.

3

Training of Staff Nurses & Midwives Section

No. of Offices	Office	Classification	Remark
1	Tutor 2	HPC RN 4	Post(s) [s 58014] of Tutor 2 (HPC/RN 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Training of Staff Nurses & Midwives Section with effect from January 11, 2022.
11	Tutor 1	HPC RN 3	Eleven (11) post(s) [s 58015-25] of Tutor 1 (HPC/RN 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Training of Staff Nurses & Midwives Section with effect from January 11, 2022.

12

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Tertiary Branch

Tertiary Financial Support Unit

No. of Offices	Office	Classification	Remark
1	Director, Tertiary Financial Support	GMG SEG 3	Post(s) [# 71329] of Director, Tertiary Financial Support (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Tertiary Financial Support Unit with effect from January 11, 2022.
1	Manager, Scholarships	GMG SEG 2	Post(s) [# 71330] of Manager, Scholarships (GMG/SEG 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Tertiary Financial Support Unit with effect from January 11, 2022.
1	Manager, JAMVAT	GMG SEG 2	Post(s) [# 71331] of Manager, JAMVAT (GMG/SEG 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Tertiary Financial Support Unit with effect from January 11, 2022.
1	Manager, Financial Support	GMG SEG 2	Post(s) [# 71334] of Manager, Financial Support (GMG/SEG 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Tertiary Branch, Tertiary Financial Support Unit with effect from January 11, 2022.

4

51 Total - Tertiary Branch

Regional Guidance & Counselling Branch

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 6759] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Guidance & Counselling with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Regional Guidance & Counselling Branch

No. of Offices	Office	Classification	Remark
5	Senior Education Officer	GMG EO 3	Five (5) post(s) [#s 6754-58] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Regional Guidance & Counselling Branch with effect from January 11, 2022.
5	Education Officer	GMG EO 2	Five (5) post(s) [#s 63900-04] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Regional Guidance & Counselling Branch with effect from January 11, 2022.
1	Guidance & Counselling Education Officer	GMG EO 2	Post(s) [# 63905] of Guidance & Counselling Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Guidance & Counselling with effect from January 11, 2022.
6	Educational Social Worker	GMG EO 1	Six (6) post(s) [#s 63906-11] of Educational Social Worker (GMG/EO 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Regional Guidance & Counselling Branch with effect from January 11, 2022.
6	Administrative Assistant	GMG AM 3	Six (6) post(s) [#s 63912-17] of Administrative Assistant (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Regional Guidance & Counselling Branch with effect from January 11, 2022.
6	Records Officer	PIDG RIM 2	Six (6) post(s) [#s 63918-23] of Records Officer (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Regional Guidance & Counselling Branch with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Regional Guidance & Counselling Branch

No. of Offices	Office	Classification	Remark
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30

30 Total - Regional Guidance & Counselling Branch

Region I - Kingston

Director and Administration

No. of Offices	Office	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	Post(s) [# 6804] of Director, Regional Educational Services (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Director & Administration with effect from January 11, 2022.
1	Senior Education Officer	GMG EO 3	Post(s) [# 6805] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Director & Administration with effect from January 11, 2022.
1	Regional Financial Controller	FMG PA 2	Post(s) [# 6807] of Regional Financial Controller (FMG/PA 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Director & Administration with effect from January 11, 2022.
1	Office Manager	GMG AM 2	Post(s) [# 6817] of Office Manager (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Director & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region I - Kingston

Director and Administration

No. of Offices	Office	Classification			Remark
1	Senior Secretary	OPS	SS	3	Post(s) [# 6818] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Director & Administration with effect from January 11, 2022.
1	Supervisor, Typing Pool	OPS	SS	3	Post(s) [# 6779] of Supervisor, Typing Pool (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Director & Administration with effect from January 11, 2022.
1	Secretary 2	OPS	SS	2	Post(s) [# 6780] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Director & Administration with effect from January 11, 2022.
4	Records Officer 1	PIDG	RIM	2	Four (4) post(s) [#s 6813-16] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Director & Administration with effect from January 11, 2022.
1	Data Processing Officer	MIS	IT	1	Post(s) [# 6811] of Data Processing Officer (MIS/IT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Director & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region I - Kingston

Director and Administration

No. of Offices	Office	Classification	Remark
2	Secretary 1	OPS SS 1	Two (2) post(s) [#s 6289 & 6825] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Director & Administration with effect from January 11, 2022.
2	Records Clerk	PIDG RIM 1	Two (2) post(s) [#s 6821 & 6823] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Director & Administration with effect from January 11, 2022.

16

Supervision of Schools - Early Childhood Education

No. of Offices	Office	Classification	Remark
2	Assistant Education Officer	GMG EO 1	Two (2) post(s) [#s 6827 & 6832] of Assistant Education Officer (GMG/EO 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Supervision of Schools – Early Childhood Education with effect from January 11, 2022.

2

Supervision of Schools - Primary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 6839] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Supervision of Schools - Primary with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region I - Kingston

Supervision of Schools - Primary

No. of Offices	Office	Classification	Remark
8	Education Officer	GMG EO 2	Eight (8) post(s) [#s 6840-47] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Supervision of Schools - Primary with effect from January 11, 2022.

9

Supervision of Schools - Secondary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer - Secondary Coordination	GMG EO 3	Post(s) [# 6848] of Senior Education Officer - Secondary Coordination (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Supervision of Schools - Secondary with effect from January 11, 2022.
5	Education Officer	GMG EO 2	Five (5) post(s) [#s 6849-54] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Supervision of Schools - Secondary with effect from January 11, 2022.

6

Community Relations

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	Post(s) [# 6855] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Community Relations with effect from January 11, 2022.

1

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region I - Kingston

Supervision of Facilities

No. of Offices	Office	Classification	Remark
1	Regional Building Officer	SOG ST 5	Post(s) [# 6857] of Regional Building Officer (SOG/ST 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Supervision of Facilities with effect from January 11, 2022.
3	Assistant Building Officer	SOG ST 4	Three (3) post(s) [#s 6858-60] of Assistant Building Officer (SOG/ST 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Supervision of Facilities with effect from January 11, 2022.

4

Payments

No. of Offices	Office	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	Post(s) [# 56915] of Voucher Preparation Officer (FMG/AT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region I - Kingston, Payments with effect from January 11, 2022.

1

RHRMS - Human Resource Management Information Systems

No. of Offices	Office	Classification	Remark
1	HRMIS Manager	GMG SEG 2	Post(s) [# 73372] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Database Administrator	MIS IT 4	Post(s) [# 73373] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

2

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region I - Kingston

RHRMS - Human Resource Management

No. of Offices	Office	Classification			Remark
1	Human Resource Manager	GMG	SEG	2	Post(s) [# 6808] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Human Resource Officer - Non Academic	GMG	SEG	1	Post(s) [# 6810] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Human Resource Officer - Academic	GMG	SEG	1	Post(s) [# 6809] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
4	Human Resource Officer - Academic	GMG	AM	4	Four (4) Post(s) [#s 73374-7] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
2	Human Resource Officer - Non Academic	GMG	AM	3	Two (2) post(s) [#s 73378-9] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG	AM	2	Post(s) [# 73380] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Secretary	OPS	SS	3	Post(s) [# 73381] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region I - Kingston

RHRMS - Employee Relations & Benefits

No. of Offices	Office	Classification	Remark
1	Human Resource Manager	GMG SEG 2	Post(s) [# 73382] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Pension Administrator	GMG AM 4	Post(s) [# 73385] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
3	Leave Administrator	GMG AM 3	Three (3) post(s) [#s 6812, 6820 & 73386] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [# 73383] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 73384] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
7			

Regional Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Schools' Human Resource Management	GMG SEG 3	Post(s) [# 6806] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Customer Relations Officer	GMG AM 3	Post(s) [# 73371] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 73370] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region I - Kingston

Regional Human Resource Management Section

No. of Offices	Office	Classification	Remark
3			
Budget and Bank Reconciliation			
No. of Offices	Office	Classification	Remark
1	Supervisor	FMG AT 3	Post(s) [# 53536] of Final Accountant (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Final Accounts & Reporting Branch with effect from January 11, 2022; Post(s) of Final Accountant (FMG/AT 3) retitled and transferred from Finance & Accounts Division, Final Accounts & Reporting Branch with effect from August 14, 2023.
1			

63 Total - Region I - Kingston

Region II - Portland

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	Post(s) [# 6862] of Director, Regional Educational Services (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Direction & Administration with effect from January 11, 2022.
1	Regional Financial Controller	FMG PA 2	Post(s) [# 6864] of Regional Financial Controller (FMG/PA 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Direction & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region II - Portland

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 2	Post(s) [# 6868] of Office Manager (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Direction & Administration with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 6869] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Direction & Administration with effect from January 11, 2022.
1	Supervisor, Typing Pool	OPS SS 3	Post(s) [# 6870] of Supervisor, Typing Pool (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Direction & Administration with effect from January 11, 2022.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 6874] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Direction & Administration with effect from January 11, 2022.
2	Secretary 1	OPS SS 1	Two (2) post(s) [#s 6288 & 6871] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Direction & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region II - Portland

Direction & Administration

No. of Offices	Office	Classification			Remark
3	Records Clerk	PIDG	RIM	1	Three (3) post(s) [#s 6876-78] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Direction & Administration with effect from January 11, 2022.
1	Data Processing Officer	MIS	IT	1	Post(s) [# 6872] of Data Processing Officer (MIS/IT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Direction & Administration with effect from January 11, 2022.
1	Driver 1	LMO	DR	1	Post(s) [# 6879] of Driver 1 (LMO/DR 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Direction & Administration with effect from January 11, 2022.
2	Office Attendant	LMO	TS	2	Two (2) post(s) [#s 6880-81] of Attendant (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Direction & Administration with effect from January 11, 2022; Post(s) of Attendant (LMO/TS 1) retitled and upgraded with effect from July 17, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region II - Portland

Supervision of Schools - Early Childhood Education

No. of Offices	Office	Classification	Remark
1	Assistant Education Officer	GMG EO 1	Post(s) [# 6887] of Assistant Education Officer (GMG/EO 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Supervision of Schools - Early Childhood Education with effect from January 11, 2022.

1

Supervision of Schools - Primary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 6892] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Supervision of Schools - Primary with effect from January 11, 2022.
5	Education Officer	GMG EO 2	Five (5) post(s) [#s 6893-97] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Supervision of Schools - Primary with effect from January 11, 2022.

6

Supervision of Schools - Secondary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 6898] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Supervision of Schools - Secondary with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region II - Portland

Supervision of Schools - Secondary

No. of Offices	Office	Classification	Remark
3	Education Officer	GMG EO 2	Three (3) post(s) [s 6899-901] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Supervision of Schools - Secondary with effect from January 11, 2022.

4

Community Relations

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	Post(s) [s 6902] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Community Relations with effect from January 11, 2022.

1

Supervision of Facilities

No. of Offices	Office	Classification	Remark
1	Regional Building Officer	SOG ST 5	Post(s) [s 53611] of Regional Building Officer (SOG/ST 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Supervision of Facilities with effect from January 11, 2022.
2	Assistant Building Officer	SOG ST 4	Two (2) post(s) [s 6904-05] of Assistant Building Officer (SOG/ST 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Supervision of Facilities with effect from January 11, 2022.

3

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region II - Portland

Budget & Bank Reconciliation

No. of Offices	Office	Classification	Remark
1	Supervisor	FMG AT 3	Post(s) [# 54676] of Supervisor (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Budget & Bank Reconciliation with effect from January 11, 2022.

1

Payments

No. of Offices	Office	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	Post(s) [# 54677] of Voucher Preparation Officer (FMG/AT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region II - Portland, Payments with effect from January 11, 2022.

1

RHRMS - Human Resource Management Information Systems

No. of Offices	Office	Classification	Remark
1	HRMIS Manager	GMG SEG 2	Post(s) [# 73389] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Database Administrator	MIS IT 4	Post(s) [# 73390] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

2

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region II - Portland

RHRMS - Human Resource Management

No. of Offices	Office	Classification	Remark
1	Human Resource Manager	GMG SEG 2	Post(s) [# 6865] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Human Resource Officer - Academic	GMG SEG 1	Post(s) [# 6866] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Human Resource Officer - Non Academic	GMG SEG 1	Post(s) [# 6867] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
4	Human Resource Officer - Academic	GMG AM 4	Four (4) Post(s) [#s 73391-94] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
2	Human Resource Officer - Non Academic	GMG AM 3	Two (2) post(s) [#s 73395-96] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 73397] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 73398] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region II - Portland

RHRMS - Employee Relations & Benefits

No. of Offices	Office	Classification	Remark
1	Human Resource Manager	GMG SEG 2	Post(s) [# 73399] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Pension Administrator	GMG AM 4	Post(s) [# 73402] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
3	Leave Administrator	GMG AM 3	Three (3) post(s) [#s 6873, 6875 & 73403] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [# 73400] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 73401] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
7			

Regional Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Schools' Human Resource Management	GMG SEG 3	Post(s) [# 6863] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Customer Relations Officer	GMG AM 3	Post(s) [# 73388] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 73387] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region II - Portland

Regional Human Resource Management Section

No. of Offices	Office	Classification	Remark
3			

55 Total - Region II - Portland

Region III - Browns Town

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	Post(s) [# 6907] of Director, Regional Educational Services (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Direction & Administration with effect from January 11, 2022.
1	Regional Financial Controller	FMG PA 2	Post(s) [# 6909] of Regional Financial Controller (FMG/PA 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Direction & Administration with effect from January 11, 2022.
1	Office Manager	GMG AM 2	Post(s) [# 6913] of Office Manager (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Direction & Administration with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 6914] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Direction & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region III - Browns Town

Direction & Administration

No. of Offices	Office	Classification			Remark
1	Supervisor, Typing Pool	OPS	SS	3	Post(s) [# 6915] of Supervisor, Typing Pool (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Direction & Administration with effect from January 11, 2022.
2	Records Officer 1	PIDG	RIM	2	Two (2) post(s) [#s 6920-21] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Direction & Administration with effect from January 11, 2022.
1	Data Processing Officer	MIS	IT	1	Post(s) [# 6918] of Data Processing Officer (MIS/IT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Direction & Administration with effect from January 11, 2022.
2	Secretary 1	OPS	SS	1	Two (2) post(s) [#s 6916-17] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Direction & Administration with effect from January 11, 2022.
2	Records Clerk	PIDG	RIM	1	Two (2) post(s) [#s 6923-24] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Direction & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region III - Browns Town

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Driver 1	LMO DR 1	Post(s) [# 6925] of Driver 1 (LMO/DR 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Direction & Administration with effect from January 11, 2022.
1	Office Attendant	LMO TS 2	Two (2) new post(s) [#s 6926-7] of Attendant 1 (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Direction & Administration with effect from January 11, 2022; Post(s) of Attendant 1 (LMO/TS 1) retitled and upgraded with effect from July 17, 2023.
1	Office Attendant	LMO TS 2	Two (2) post(s) [#s 6926-7] of Attendant 1 (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Direction & Administration with effect from January 11, 2022; Post(s) of Attendant 1 (LMO/TS 1) retitled and upgraded with effect from July 17, 2023.

15

Supervision of Schools - Primary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 6940] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Supervision of Schools -Primary with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region III - Browns Town

Supervision of Schools - Primary

No. of Offices	Office	Classification	Remark
7	Education Officer	GMG EO 2	Seven (7) post(s) [#s 6941-47] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Supervision of Schools - Primary with effect from January 11, 2022.

8

Supervision of Schools - Secondary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 6948] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Supervision of Schools -
			Secondary with effect from January 11, 2022.
4	Education Officer	GMG EO 2	Four (4) post(s) [#s 6949-52] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Supervision of Schools - Secondary with effect from January 11, 2022.

5

Community Relations

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	Post(s) [# 6953] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Community Relations with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region III - Browns Town

Community Relations

No. of Offices	Office	Classification	Remark
1	Regional Building Officer	SOG ST 5	Post(s) [# 6955] of Regional Building Officer (SOG/ST 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Supervision of Facilities with effect from January 11, 2022.
2	Assistant Building Officer	SOG ST 4	Two (2) post(s) [#s 6956-57] of Assistant Building Officer (SOG/ST 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Supervision of Facilities with effect from January 11, 2022.

4

Budget & Bank Reconciliation

No. of Offices	Office	Classification	Remark
1	Supervisor	FMG AT 3	Post(s) [# 54678] of Supervisor (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Budget & Bank Reconciliation with effect from January 11, 2022.

1

Payments

No. of Offices	Office	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	Post(s) [# 54682] of Voucher Preparation Officer (FMG/AT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region III - Browns Town, Payments with effect from January 11, 2022.

1

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region III - Browns Town

RHRMS - Human Resource Management Information Systems

No. of Offices	Office	Classification	Remark
1	HRMIS Manager	GMG SEG 2	Post(s) [# 73414] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Database Administrator	MIS IT 4	Post(s) [# 73415] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

2

RHRMS - Human Resource Management

No. of Offices	Office	Classification	Remark
1	Human Resource Manager	GMG SEG 2	Post(s) [# 6910] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Human Resource Officer - Academic	GMG SEG 1	Post(s) [# 6911] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Human Resource Officer - Non Academic	GMG SEG 1	Post(s) [# 6912] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
4	Human Resource Officer - Academic	GMG AM 4	Four (4) Post(s) [#s 73404-07] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
2	Human Resource Officer - Non Academic	GMG AM 3	Two (2) post(s) [#s 73408-9] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region III - Browns Town

RHRMS - Human Resource Management

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	Post(s) [# 73410] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 73411] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

11

RHRMS - Employee Relations & Benefits

No. of Offices	Office	Classification	Remark
1	Human Resource Manager	GMG SEG 2	Post(s) [# 73416] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Pension Administrator	GMG AM 4	Post(s) [# 73419] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
3	Leave Administrator	GMG AM 3	Three (3) post(s) [#s 6919, 6922 & 73420] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [# 73417] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 73418] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

7

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region III - Browns Town

Regional Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Schools' Human Resource Management	GMG SEG 3	Post(s) [# 6908] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Customer Relations Officer	GMG AM 3	Post(s) [# 73413] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 73412] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

3

57 Total - Region III - Browns Town

Region IV - Montego Bay

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	Post(s) [# 6959] of Director, Regional Educational Services (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Direction & Administration with effect from January 11, 2022.
1	Regional Financial Controller	FMG PA 2	Post(s) [# 6961] of Regional Financial Controller (FMG/PA 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Direction & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region IV - Montego Bay

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 2	Post(s) [# 6965] of Office Manager (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Direction & Administration with effect from January 11, 2022.
2	Senior Secretary	OPS SS 3	Two (2) post(s) [#s 6966-67] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Direction & Administration with effect from January 11, 2022.
1	Secretary 2	OPS SS 2	Post(s) [# 6968] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Direction & Administration with effect from January 11, 2022.
2	Records Officer 1	PIDG RIM 2	Two (2) post(s) [#s 6971-72] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Direction & Administration with effect from January 11, 2022.
1	Secretary 1	OPS SS 1	Post(s) [# 6969] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Direction & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region IV - Montego Bay

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Data Processing Officer	MIS IT 1	Post(s) [# 6970] of Data Processing Officer (MIS/IT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Direction & Administration with effect from January 11, 2022.
2	Records Clerk	PIDG RIM 1	Two (2) post(s) [#s 6975-76] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Direction & Administration with effect from January 11, 2022.
1	Driver	LMO 2	Post(s) [# 6977] of Driver (LMO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Direction & Administration with effect from January 11, 2022.
2	Office Attendant	LMO TS 2	Two (2) post(s) [#s 6978-79] of Attendant 1 (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Direction & Administration with effect from January 11, 2022; Post(s) of Attendant 1 (LMO/TS 1) retitled and upgraded with effect from July 17, 2023.

15

Supervision of Schools - Primary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 6996] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Supervision of Schools - Primary with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region IV - Montego Bay

Supervision of Schools - Primary

No. of Offices	Office	Classification	Remark
8	Education Officer	GMG EO 2	Eight (8) post(s) [#s 6997-7004] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Supervision of Schools - Primary with effect from January 11, 2022.

9

Supervision of Schools - Secondary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 7005] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Supervision of Schools -
			Secondary with effect from January 11, 2022.
5	Education Officer	GMG EO 2	Five (5) post(s) [#s 7006-7010] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Supervision of Schools - Secondary with effect from January 11, 2022.

6

Community Relations

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	Post(s) [# 7011] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Community Relations with effect from January 11, 2022.

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region IV - Montego Bay

Supervision of Facilities

No. of Offices	Office	Classification	Remark
1	Regional Building Officer	SOG ST 5	Post(s) [# 7013] of Regional Building Officer (SOG/ST 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Supervision of Facilities with effect from January 11, 2022.
3	Assistant Building Officer	SOG ST 4	Three (3) post(s) [#s 7014-16] of Assistant Building Officer (SOG/ST 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Supervision of Facilities with effect from January 11, 2022.
1	Works Overseer	SOG ST 3	Post(s) [# 7017] of Works Overseer (SOG/ST 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Supervision of Facilities with effect from January 11, 2022.
5			

Budget & Reconciliation

No. of Offices	Office	Classification	Remark
1	Supervisor	FMG AT 3	Post(s) [# 54679] of Supervisor (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Budget & Reconciliation with effect from January 11, 2022.
1			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region IV - Montego Bay

Payments

No. of Offices	Office	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	Post(s) [# 54683] of Voucher Preparation Officer (FMG/AT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Payments with effect from January 11, 2022.

1

RHRMS - Human Resource Management Information Systems

No. of Offices	Office	Classification	Remark
1	HRMIS Manager	GMG SEG 2	Post(s) [# 73423] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Database Administrator	MIS IT 4	Post(s) [# 73424] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

2

RHRMS - Human Resource Management

No. of Offices	Office	Classification	Remark
2	Human Resource Manager	GMG SEG 2	Two (2) post(s) [#s 6962 & 73433] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Human Resource Officer - Academic	GMG SEG 1	Post(s) [# 6963] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region IV - Montego Bay

RHRMS - Human Resource Management

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	Post(s) [# 6964] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023; Post(s) [# 6964] of Senior Human Resource Manager - Non-Academic (GMG/SEG 1) retitled with effect from June 27, 2022.
4	Human Resource Officer - Academic	GMG AM 4	Four (4) Post(s) [#s 73425-8] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
2	Human Resource Officer - Non Academic	GMG AM 3	Two (2) post(s) [#s 73429-30] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [# 73431] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 73432] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

12

RHRMS - Employee Relations & Benefit

No. of Offices	Office	Classification	Remark
1	Pension Administrator	GMG AM 4	Post(s) [# 73436] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region IV - Montego Bay

RHRMS - Employee Relations & Benefit

No. of Offices	Office	Classification	Remark
2	Leave Administrator	GMG AM 3	Three (3) post(s) [#s 6973-4 & 73437] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Leave Administrator	GMG AM 3	Three (3) post(s) [#s] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [# 73434] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 73435] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

6

Regional Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Schools' Human Resource Management	GMG SEG 3	Post(s) [# 6960] of Director, Personnel (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region IV - Montego Bay, Direction & Administration with effect from January 11, 2022.
1	Customer Relations Officer	GMG AM 3	
1	Administrative Assistant	GMG AM 3	

3

61 Total - Region IV - Montego Bay

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region V - Mandeville

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	Post(s) [# 7018] of Director, Regional Educational Services (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Direction & Administration with effect from January 11, 2022.
1	Regional Financial Controller	FMG PA 2	Post(s) [# 7020] of Regional Financial Controller (FMG/PA 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Direction & Administration with effect from January 11, 2022.
1	Office Manager	GMG AM 2	Post(s) [# 7024] of Office Manager (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Direction & Administration with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 7025] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Direction & Administration with effect from January 11, 2022.
1	Supervisor, Typing Pool	OPS SS 3	Post(s) [# 7026] of Supervisor, Typing Pool (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Direction & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region V - Mandeville

Direction & Administration

No. of Offices	Office	Classification			Remark
1	Secretary 2	OPS	SS	2	Post(s) [# 7027] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Direction & Administration with effect from January 11, 2022.
2	Records Officer 1	PIDG	RIM	2	Two (2) post(s) [#s 7030-31] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Direction & Administration with effect from January 11, 2022.
1	Data Processing Officer	MIS	IT	1	Post(s) [# 7028] of Data Processing Officer (MIS/IT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Direction & Administration with effect from January 11, 2022.
1	Secretary 1	OPS	SS	1	Post(s) [# 6291] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Direction & Administration with effect from January 11, 2022.
2	Records Clerk	PIDG	RIM	1	Two (2) post(s) [#s 7033-34] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Direction & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region V - Mandeville

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Driver 1	LMO DR 1	Post(s) [# 7035] of Driver 1 (LMO/DR 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Direction & Administration with effect from January 11, 2022.
2	Office Attendant	LMO TS 2	Two (2) post(s) [#s 7036-37] of Attendant 1 (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Direction & Administration with effect from January 11, 2022; Post(s) of Attendant 1 (LMO/TS 1) retitled and upgraded with effect from July 17, 2023.

15

Supervision of Schools - Early Childhood

No. of Offices	Office	Classification	Remark
2	Assistant Education Officer	GMG EO 1	Two (2) post(s) [#s 7042 & 7045] of Assistant Education Officer (GMG/EO 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Supervision of Schools – Early Childhood with effect from January 11, 2022.

2

Supervision of Schools - Primary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 7052] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Supervision of Schools - Primary with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region V - Mandeville

Supervision of Schools - Primary

No. of Offices	Office	Classification	Remark
7	Education Officer	GMG EO 2	Seven (7) post(s) [s 7053-59] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Supervision of Schools - Primary with effect from January 11, 2022.

8

Community Relations

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	Post(s) [s 7062] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Community Relations with effect from January 11, 2022.

1

Supervision Of Facilities

No. of Offices	Office	Classification	Remark
1	Regional Building Officer	SOG ST 5	Post(s) [s 7065] of Regional Building Officer (SOG/ST 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Supervision Of Facilities with effect from January 11, 2022.
3	Assistant Building Officer	SOG ST 4	Three (3) post(s) [s 7066-68] of Assistant Building Officer (SOG/ST 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Supervision Of Facilities with effect from January 11, 2022.

4

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region V - Mandeville

Budget & Bank Reconciliation

No. of Offices	Office	Classification	Remark
1	Supervisor	FMG AT 3	Post(s) [# 54680] of Supervisor (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Budget & Bank Reconciliation with effect from January 11, 2022.

1

Payments

No. of Offices	Office	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	Post(s) [# 54684] of Voucher Preparation Officer (FMG/AT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Payments with effect from January 11, 2022.

1

Supervision of Schools - Secondary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 7060] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Supervision of Schools -
			Secondary with effect from January 11, 2022.
2	Education Officer	GMG EO 2	Two (2) post(s) [#s 7061 & 7063] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region V - Mandeville, Supervision of Schools -
			Secondary with effect from January 11, 2022.

3

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region V - Mandeville

RHRMS - Human Resource Management Information Systems

No. of Offices	Office	Classification	Remark
1	Human Resource Manager	GMG SEG 2	Post(s) [# 7021] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	HRMIS Manager	GMG SEG 2	Post(s) [# 73440] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Database Administrator	MIS IT 4	Post(s) [# 73441] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

3

RHRMS - Human Resource Management

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer - Academic	GMG SEG 1	Post(s) [# 7022] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Human Resource Officer - Non-Academic	GMG SEG 1	Post(s) [# 7023] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
4	Human Resource Officer - Academic	GMG AM 4	Four (4) post(s) [#s 73442-45] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
2	Human Resource Officer - Non Academic	GMG AM 3	Two (2) post(s) [#s 73446-7] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region V - Mandeville

RHRMS - Human Resource Management

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	Post(s) [# 73448] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 73449] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

10

RHRMS - Employee Relations & Benefits

No. of Offices	Office	Classification	Remark
1	Human Resource Manager	GMG SEG 2	Post(s) [# 73450] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Pension Administrator	GMG AM 4	Post(s) [# 73453] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
3	Leave Administrator	GMG AM 3	Three (3) post(s) [#s 7029, 7032 & 73454] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [# 73451] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 73452] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

7

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region V - Mandeville

Regional Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Schools' Human Resource Management	GMG SEG 3	Post(s) [# 7019] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Customer Relations Officer	GMG AM 3	Post(s) [# 73439] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 73438] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

3

58 Total - Region V - Mandeville

Region VI - Old Harbour

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	Post(s) [# 7070] of Director, Regional Educational Services (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Direction & Administration with effect from January 11, 2022.
1	Regional Financial Controller	FMG PA 2	Post(s) [# 7072] of Regional Financial Controller (FMG/PA 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Direction & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VI - Old Harbour

Direction & Administration

No. of Offices	Office	Classification	Remark
2	Senior Secretary	OPS SS 3	Two (2) post(s) [s 7077-78] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Direction & Administration with effect from January 11, 2022.
1	Secretary 2	OPS SS 2	Post(s) [s 7079] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Administration with effect from January 11, 2022; Post(s) of Secretary 2 (OPS/SS 2) transferred from Division of Schools' Services (DSS), Region VII - Clarendon, Administration with effect from September 5, 2022.
1	Records Officer 2	PIDG RIM 3	Post(s) [s 7087] of Records Officer 2 (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Direction & Administration with effect from January 11, 2022.
3	Records Officer 1	PIDG RIM 2	Three (3) post(s) [s 7083-85] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Direction & Administration with effect from January 11, 2022.
1	Data Processing Officer	MIS IT 1	Post(s) [s 7081] of Data Processing Officer (MIS/IT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Direction & Administration with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VI - Old Harbour

Direction & Administration

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 1	Post(s) [# 7080] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Direction & Administration with effect from January 11, 2022.
1	Secretary 1	OPS SS 1	Post(s) [# 6290] of Secretary 1 (Typist) (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Registry with effect from January 11, 2022; Post(s) of Secretary 1 (Typist) (OPS/SS 1) retitled and transferred from Division of Schools' Services (DSS), Region VII - Clarendon, Registry with effect from September 5, 2022.
3	Records Clerk	PIDG RIM 1	Three (3) post(s) [#s 7088-90] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Direction & Administration with effect from January 11, 2022.
1	Driver 1	LMO DR 1	Post(s) [# 7092] of Driver 1 (LMO/DR 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Direction & Administration with effect from January 11, 2022.
2	Office Attendant	LMO TS 2	Two (2) post(s) [#s 7093-94] of Attendant 1 (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Direction & Administration with effect from January 11, 2022; Post(s) of Attendant 1 (LMO/TS 1) retitled and upgraded with effect from July 17, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VI - Old Harbour

Direction & Administration

No. of Offices	Office	Classification	Remark
18			
Supervision of Schools - Primary			
No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 7123] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Schools Supervision with effect from January 11, 2022; Post(s) of Senior Education Officer (GMG/EO 3) transferred from Division of Schools' Services (DSS), Region VII - Clarendon, Schools Supervision with effect from September 5, 2022.
4	Education Officer	GMG EO 2	Four (4) post(s) [#s 7115, 7118 & 7121-22] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Supervision of Schools - Primary with effect from January 11, 2022.
4	Education Officer	GMG EO 2	Four (4) post(s) [#s 7116-17, 7119 & 7125] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Schools Supervision with effect from January 11, 2022; Post(s) of Education Officer (GMG/EO 2) transferred from Division of Schools' Services (DSS), Region VII - Clarendon, Schools Supervision with effect from September 5, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VI - Old Harbour

Supervision of Schools - Primary

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	Post(s) [# 7124] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Supervision of Schools - Secondary with effect from January 11, 2022.

10

Supervision of Schools - Secondary

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 7114] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Schools Supervision with effect from January 11, 2022; Post(s) of Senior Education Officer (GMG/EO 3) transferred from Division of Schools' Services (DSS), Region VII - Clarendon, Schools Supervision with effect from September 5, 2022.
1	Education Officer	GMG EO 2	Post(s) [# 7127] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Community Relations with effect from January 11, 2022.
1	Education Officer	GMG EO 2	Post(s) [# 7120] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Schools Supervision with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VI - Old Harbour

Supervision of Schools - Secondary

No. of Offices	Office	Classification	Remark
1	Education Officer	GMG EO 2	Post(s) [# 7126] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Supervision of Schools - Secondary with effect from January 11, 2022.

4

Supervision of Facilities

No. of Offices	Office	Classification	Remark
1	Regional Building Officer	SOG ST 5	Post(s) [# 7129] of Regional Building Officer (SOG/ST 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Supervision of Facilities with effect from January 11, 2022.
3	Assistant Building Officer	SOG ST 4	Three (3) post(s) [#s 7130-32] of Assistant Building Officer (SOG/ST 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Supervision of Facilities with effect from January 11, 2022.

4

Budget & Bank Reconciliation

No. of Offices	Office	Classification	Remark
1	Supervisor	FMG AT 3	Post(s) [# 54681] of Supervisor (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Budget & Bank Reconciliation with effect from January 11, 2022.

1

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VI - Old Harbour

Payments

No. of Offices	Office	Classification	Remark
1	Voucher Preparation Officer	FMG AT 1	Post(s) [# 54685] of Voucher Preparation Officer (FMG/AT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VI - Old Harbour, Payments with effect from January 11, 2022.

1

RHRMS - Human Resource Management Information Systems

No. of Offices	Office	Classification	Remark
1	HRMIS Manager	GMG SEG 2	Post(s) [# 73457] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Database Administrator	MIS IT 4	Post(s) [# 73458] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

2

RHRMS - Human Resource Management

No. of Offices	Office	Classification	Remark
1	Human Resource Manager	GMG SEG 2	Post(s) [# 7073] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Human Resource Officer - Academic	GMG SEG 1	Post(s) [# 7074] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Human Resource Officer - Non Academic	GMG SEG 1	Post(s) [# 7075] of Senior Human Resource Officer - Non Academic (GMG/SEG 1) transferred from Division of Schools' Services (DSS), Region VII - Clarendon, RHRMS - Human Resource Management with effect from September 5, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VI - Old Harbour

RHRMS - Human Resource Management

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer - Non Academic	GMG SEG 1	Post(s) [# 73463] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
4	Human Resource Officer - Academic	GMG AM 4	Four (4) Post(s) [#s 73459-62] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
2	Human Resource Officer - Non Academic	GMG AM 3	Two (2) post(s) [#s 73464-5] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [# 73466] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 73467] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

12

RHRMS - Employee Relations & Benefits

No. of Offices	Office	Classification	Remark
1	Human Resource Manager	GMG SEG 2	Post(s) [# 73468] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Pension Administrator	GMG AM 4	Post(s) [# 73471] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VI - Old Harbour

RHRMS - Employee Relations & Benefits

No. of Offices	Office	Classification	Remark
2	Leave Administrator	GMG AM 3	Two (2) post(s) [Ns 7082 & 7086] of Leave Administrator (GMG/AM 3) transferred from Division of Schools Services, Region VII - Clarendon, RHRMS - Employee Relations & Benefits with effect September 5, 2022.
3	Leave Administrator	GMG AM 3	Three (3) post(s) [Ns 73472-74] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [Ns 73469] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Secretary 2	OPS SS 2	Post(s) [Ns 73470] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

9

Regional Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Schools' Human Resource Management	GMG SEG 3	Post(s) [Ns 7071] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Customer Relations Officer	GMG AM 3	Post(s) [Ns 73456] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [Ns 73455] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

3

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VI - Old Harbour

Administration

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 2	Post(s) [# 7076] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Registry with effect from January 11, 2022; Post(s) of Records Clerk (PIDG/RIM 1) retitled, reclassified and transferred from Division of Schools' Services (DSS), Region VII - Clarendon, Registry with effect from September 5, 2022.

1

65 Total - Region VI - Old Harbour

Region VII - Clarendon

Administration

No. of Offices	Office	Classification	Remark
1	Director, Regional Educational Services	GMG EO 4	Post(s) [# 72547] of Director, Regional Educational Services (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Administration with effect from January 11, 2022.
1	Education Officer	GMG EO 2	New post(s) [# 74025] with effect from September 5, 2022.
1	Office Manager	GMG AM 2	Post(s) [# 72548] of Office Manager (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Administration with effect from January 11, 2022.
1	Secretary 2	OPS SS 2	New post(s) [# 74028] with effect from September 5, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VII - Clarendon

Administration

No. of Offices	Office	Classification	Remark
1	Driver	LMO DR 1	Post(s) [# 72551] of Driver (LMO/DR 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Administration with effect from January 11, 2022.
1	Office Attendant	LMO TS 2	Post(s) [# 72549] of Office Attendant 1 (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Administration with effect from January 11, 2022; Post(s) of Office Attendant 1 (LMO/TS 1) retitled and upgraded with effect from July 17, 2023.
1	Office Attendant 1	LMO TS 1	Post(s) [# 72550] of Office Attendant 1 (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Administration with effect from January 11, 2022.

7

Schools Supervision

No. of Offices	Office	Classification	Remark
2	Senior Education Officer	GMG EO 3	Two (2) new post(s) [#s 74039 & 74048] with effect from September 5, 2022.
1	Education Officer	GMG EO 2	Post(s) [# 72552] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Schools Supervision with effect from January 11, 2022.
9	Education Officer	GMG EO 2	Nine (9) new post(s) [#s 74038 & 74040-47] with effect from September 5, 2022.

12

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VII - Clarendon

Schools' Human Resource

No. of Offices	Office	Classification	Remark
2	Records Officer 1	PIDG RIM 2	Two (2) post(s) [#s 38027 & 72556] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Schools' Human Resource with effect from January 11, 2022.

2

Registry

No. of Offices	Office	Classification	Remark
1	Registrar	PIDG RIM 3	Post(s) [# 72559] of Registrar (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Registry with effect from January 11, 2022.
1	Records Clerk	PIDG RIM 1	New post(s) [# 74034] with effect from September 5, 2022.

2

Guidance & Counselling

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	New post(s) [# 74033] with effect from September 5, 2022.
2	Educational Social Worker	GMG EO 2	Two (2) post(s) [#s 72560-61] of Educational Social Worker (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Guidance & Counselling with effect from January 11, 2022.
1	Guidance & Counselling Education Officer	GMG EO 2	New post(s) [# 74029] with effect from September 5, 2022.

4

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VII - Clarendon

Supervision of Facilities

No. of Offices	Office	Classification	Remark
1	Building Officer	SOG ST 5	Post(s) [# 72562] of Building Officer (SOG/ST 5) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Supervision of Facilities with effect from January 11, 2022.
1	Assistant Building Officer	SOG ST 4	Post(s) [# 72563] of Assistant Building Officer (SOG/ST 4) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Supervision of Facilities with effect from January 11, 2022.

2

Schools' Finance

No. of Offices	Office	Classification	Remark
1	Regional Financial Controller	FMG PA 2	Post(s) [# 72564] of Regional Financial Controller (FMG/PA 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Schools Finance with effect from January 11, 2022.
1	Budget Officer	FMG AT 3	Post(s) [# 72565] of Budget Officer (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Schools Finance with effect from January 11, 2022.
1	Voucher Preparation Officer	FMG AT 1	Post(s) [# 72566] of Voucher Preparation Officer (FMG/AT 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Schools Finance with effect from January 11, 2022.

3

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VII - Clarendon

RHRMS - Human Resource Management Information Systems

No. of Offices	Office	Classification	Remark
1	HRMIS Manager	GMG SEG 2	Post(s) [# 73477] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Database Administrator	MIS IT 4	Post(s) [# 73478] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

2

RHRMS - Human Resource Management

No. of Offices	Office	Classification	Remark
1	Human Resource Manager	GMG SEG 2	Post(s) [# 72554] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Senior Human Resource Officer - Non Academic	GMG SEG 1	New post(s) [# 74037] with effect from September 5, 2022.
1	Senior Human Resource Officer - Academic	GMG SEG 1	Post(s) [# 72555] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
4	Human Resource Officer - Academic	GMG AM 4	Four (4) post(s) [#s 73479-82] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
2	Human Resource Officer - Non Academic	GMG AM 3	Two (2) post(s) [#s 73483-84] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [# 73485] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VII - Clarendon

RHRMS - Human Resource Management

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 73486] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

11

RHRMS - Employee Relations & Benefits

No. of Offices	Office	Classification	Remark
1	Human Resource Manager	GMG SEG 2	Post(s) [# 73487] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Pension Administrator	GMG AM 4	Post(s) [# 73490] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Leave Administrator	GMG AM 3	Post(s) [# 73491] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Leave Administrator	GMG AM 3	
1	Leave Administrator	GMG AM 3	Two (2) new post(s) [#s 74035-36] with effect from September 5, 2022.
1	Administrative Assistant	GMG AM 2	Post(s) [# 73488] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 73489] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

7

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Region VII - Clarendon

Regional Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Schools' Human Resource Management	GMG SEG 3	Post(s) [# 72553] of Director School's Human Resource (GMG/SEG 2) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Schools' Human Resource with effect from January 11, 2022; Post(s) incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Customer Relations Officer	GMG AM 3	Post(s) [# 73476] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 73475] incorrectly listed under the Ministry of Education, Youth and Information in the Civil Service Establishment (General) Order, 2023.

3

55 Total - Region VII - Clarendon

Supervision of Schools

Secondary Region I

No. of Offices	Office	Classification	Remark
1	Health & Family Life Educator	GMG EO 2	Post(s) [# 63951] of Health & Family Life Educator (GMG/EO 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Regional Guidance & Counselling Branch with effect from January 11, 2022; Post(s) of Health & Family Life Educator (GMG/EO 1) upgraded with effect from April 3, 2023; Post(s) of Health & Family Life Educator (GMG/EO 2) transferred from (DSS), Regional Guidance & Counselling Branch with effect from December 18, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Supervision of Schools

Secondary Region I

No. of Offices	Office	Classification	Remark
1	Health & Family Life Educator	GMG EO 2	New post(s) [# 74641] with effect from April 3, 2023; Post(s) of Health & Family Life Educator (GMG/EO 2) transferred from Regional Guidance & Counselling Branch with effect from December 18, 2023.

2

Secondary Region II

No. of Offices	Office	Classification	Remark
1	Health & Family Life Educator	GMG EO 2	Post(s) [# 63952] of Health & Family Life Educator (GMG/EO 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Regional Guidance & Counselling Branch with effect from January 11, 2022; Post(s) of Health & Family Life Educator (GMG/EO 1) upgraded with effect from April 3, 2023; Post(s) of Health & Family Life Educator (GMG/EO 2) transferred from (DSS), Regional Guidance & Counselling Branch with effect from December 18, 2023.

1

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Supervision of Schools

Secondary Region III

No. of Offices	Office	Classification	Remark
1	Health & Family Life Educator	GMG EO 2	Post(s) [#s 63953] of Health & Family Life Educator (GMG/EO 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Regional Guidance & Counselling Branch with effect from January 11, 2022; Post(s) of Health & Family Life Educator (GMG/EO 1) upgraded with effect from April 3, 2023; Post(s) of Health & Family Life Educator (GMG/EO 2) transferred from (DSS), Regional Guidance & Counselling Branch with effect from December 18, 2023.

1

Secondary Region IV

No. of Offices	Office	Classification	Remark
1	Health & Family Life Educator	GMG EO 2	Post(s) [#s 63954] of Health & Family Life Educator (GMG/EO 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Regional Guidance & Counselling Branch with effect from January 11, 2022; Post(s) of Health & Family Life Educator (GMG/EO 1) upgraded with effect from April 3, 2023; Post(s) of Health & Family Life Educator (GMG/EO 2) transferred from (DSS), Regional Guidance & Counselling Branch with effect from December 18, 2023.

1

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Supervision of Schools

Secondary Region V

No. of Offices	Office	Classification	Remark
1	Health & Family Life Educator	GMG EO 2	Post(s) [# 63955] of Health & Family Life Educator (GMG/EO 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Regional Guidance & Counselling Branch with effect from January 11, 2022; Post(s) of Health & Family Life Educator (GMG/EO 1) upgraded with effect from April 3, 2023; Post(s) of Health & Family Life Educator (GMG/EO 2) transferred from (DSS), Regional Guidance & Counselling Branch with effect from December 18, 2023.

1

Secondary Region VI

No. of Offices	Office	Classification	Remark
1	Health & Family Life Educator	GMG EO 2	Post(s) [# 63956] of Health & Family Life Educator (GMG/EO 1) transferred from the Ministry of Education, Youth & Information, Division of Schools' Services (DSS), Region VII - Clarendon, Guidance & Counselling with effect from January 11, 2022; Post(s) of Health & Family Life Educator (GMG/EO 1) upgraded and transferred from Division of Schools' Services (DSS), Region VII - Clarendon, Guidance & Counselling with effect from April 3, 2023; Post(s) of Health & Family Life Educator (GMG/EO 2) transferred from (DSS), Regional Guidance & Counselling Branch with effect from December 18, 2023.

1

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Division of Schools' Services (DSS)

Supervision of Schools

Secondary Region VII

No. of Offices	Office	Classification	Remark
1	Health & Family Life Educator	GMG EO 2	New post(s) [# 74031] with effect from September 5, 2022; Post(s) of Health & Family Life Educator (GMG/EO 1) upgraded and transferred from Region VII - Clarendon, Guidance & Counselling with effect from December 18, 2023.

1

8 Total - Supervision of Schools

697 Total - Division of Schools' Services (DSS)

Finance & Accounts Division

Office of the Principal Finance Officer

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	Post(s) [# 6188] of Principal Finance Officer (FMG/PA 5) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Office of the Principal Finance Officer with effect from January 11, 2022.
1	Financial Analyst	FMG PA 3	Post(s) [# 71997] of Financial Analyst (FMG/PA 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Office of the Principal Finance Officer with effect from January 11, 2022.
1	Financial Systems Manager	FMG PA 2	Post(s) [# 71998] of Financial Systems Manager (FMG/PA 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Office of the Principal Finance Officer with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Finance & Accounts Division

Office of the Principal Finance Officer

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	Post(s) [# 71996] of Administrative Assistant (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Office of the Principal Finance Officer with effect from January 11, 2022.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 6459] of Executive Secretary 1 (OPS/SS 4) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Office of the Principal Finance Officer with effect from January 11, 2022.

5

5 Total - Office of the Principal Finance Officer

Final Accounts & Reporting Branch

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 3	Post(s) [# 6425] of Director, Final Accounts & Reporting (FMG/PA 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Final Accounts & Reporting Branch with effect from January 11, 2022.
1	Advance Controller	FMG PA 1	Post(s) [# 71995] of Advance Controller (FMG/PA 1) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Final Accounts & Reporting Branch with effect from January 11, 2022.
1	Senior Final Accountant	FMG PA 1	Post(s) [# 6439] of Senior Final Accountant (FMG/PA 1) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Final Accounts & Reporting Branch with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Finance & Accounts Division

Final Accounts & Reporting Branch

No. of Offices	Office	Classification	Remark
2	Final Accountant	FMG AT 3	Two (2) post(s) [#s 6438 & 6448] of Final Accountant (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Final Accounts & Reporting Branch with effect from January 11, 2022.
1	Budget Officer	FMG AT 3	Post(s) [# 6434] of Budget Officer (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Management Accounts Branch with effect from January 11, 2022.

6

6 Total - Final Accounts & Reporting Branch

Payables and Payroll Branch

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable and Payroll	FMG PA 4	Post(s) [# 6427] of Director, Accounts Payable and Payroll (FMG/PA 4) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Payables and Payroll Branch with effect from January 11, 2022.
1	Accounts Payable & Receivable Manager	FMG PA 3	Post(s) [# 6432] of Accounts Payable & Receivable Manager (FMG/PA 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Payables and Payroll Branch, Accounts Payable & Receivable Section with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 6460] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Payables and Payroll Branch with effect from January 11, 2022.

3

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Finance & Accounts Division

Payables and Payroll Branch

Payroll Section

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 2	Post(s) [# 6440] of Payroll Manager (FMG/PA 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Payables and Payroll Branch, Payroll Section with effect from January 11, 2022.
8	Payroll Officer	FMG AT 2	Eight (8) post(s) [#s 6452, 6476-81 & 6488] of Payroll Officer (FMG/AT 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Payables and Payroll Branch, Payroll Section with effect from January 11, 2022.
1	Data Entry Officer	MIS IT 3	Post(s) [# 6491] of Data Entry Officer (MIS/IT 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Payables and Payroll Branch, Payroll Section with effect from January 11, 2022.
1	Data Entry Clerk	MIS IT 2	Post(s) [# 6492] of Data Entry Clerk (MIS/IT 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Payables and Payroll Branch, Payroll Section with effect from January 11, 2022.

11

Accounts Payable & Receivable Section

No. of Offices	Office	Classification	Remark
1	Disbursement Officer	FMG PA 1	Post(s) [# 6482] of Disbursement Officer (FMG/PA 1) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Payables and Payroll Branch, Accounts Payable & Receivable Section with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Finance & Accounts Division

Payables and Payroll Branch

Accounts Payable & Receivable Section

No. of Offices	Office	Classification	Remark
4	Checking Officer	FMG AT 3	Four (4) post(s) [#s 6441, 6465, 6485 & 6487] of Checking Officer (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Payables and Payroll Branch, Accounts Payable & Receivable Section with effect from January 11, 2022.
3	Senior Accounts Payable Officer	FMG AT 3	Three (3) post(s) [#s 6442, 6445 & 6455] of Senior Accounts Payable Officer (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Payables and Payroll Branch, Accounts Payable & Receivable Section with effect from January 11, 2022.
6	Accounts Payable Officer	FMG AT 2	Six (6) post(s) [#s 6437, 6454, 6463, 6472 & 71999-72000] of Accounts Payable Officer (FMG/AT 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Payables and Payroll Branch, Accounts Payable & Receivable Section with effect from January 11, 2022.
2	Collections Officer	FMG AT 1	Two (2) post(s) [#s 6444 & 6474] of Collections Officer (FMG/AT 1) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Payables and Payroll Branch, Accounts Payable & Receivable Section with effect from January 11, 2022.

16

30 Total - Payables and Payroll Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Finance & Accounts Division

Payables and Payroll Branch - Accounts Payable & Receivable Section

No. of Offices	Office	Classification	Remark
1	Disbursement Officer	FMG PA 1	Post(s) [# 6473] of Disbursement Officer (FMG/PA 1) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Payables and Payroll Branch, Accounts Payable & Receivable Section with effect from January 11, 2022.

1

1 Total - Payables and Payroll Branch - Accounts Payable & Receivable Section

Schools Payroll Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Schools Payroll Services	FMG PA 3	Post(s) [# 6426] of Director, Schools Payroll Services (FMG/PA 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Schools Payroll Services Branch with effect from January 11, 2022.
6	Payroll Supervisor	FMG PA 1	Six (6) post(s) [#s 6497-98, 50318-21] of Payroll Supervisor (FMG/PA 1) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Schools Payroll Services Branch with effect from January 11, 2022.
1	Data Entry Officer	MIS IT 3	Post(s) [# 6525] of Data Entry Officer (MIS/IT 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Schools Payroll Services Branch with effect from January 11, 2022.
1	Data Entry Clerk	MIS IT 2	Post(s) [# 6526] of Data Entry Clerk (MIS/IT 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Schools Payroll Services Branch with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Finance & Accounts Division

Schools Payroll Services Branch

No. of Offices	Office	Classification	Remark
40	Payroll Officer	FMG AT 2	Forty (40) post(s) [#s 6436, 6443, 6446, 6450-51, 6453, 6456-57, 6470-71, 6499-6524, 53539, 53557-58 & 53571] of Payroll Officer (FMG/AT 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Schools Payroll Services Branch with effect from January 11, 2022.
1	Data Preparation Clerk 1	MIS IT 1	Post(s) [# 6527] of Data Preparation Clerk 1 (MIS/IT 1) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Schools Payroll Services Branch with effect from January 11, 2022.
1	Secretary 2	OPS SS 2	Post(s) [# 6464] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Schools Payroll Services Branch with effect from January 11, 2022.

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51 Total - Schools Payroll Services Branch

Management Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	Post(s) [# 50322] of Director, Management Accounts (FMG/PA 4) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Management Accounts Branch with effect from January 11, 2022.
1	Senior Management Accountant - Recurrent	FMG PA 3	Post(s) [# 6428] of Senior Management Accountant - Recurrent (FMG/PA 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Management Accounts Branch with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Finance & Accounts Division

Management Accounts Branch

No. of Offices	Office	Classification	Remark
1	Management Accountant (Recurrent)	FMG PA 2	Post(s) [# 6429] of Management Accountant (Recurrent) (FMG/PA 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Management Accounts Branch with effect from January 11, 2022.
1	Management Accountant (Schools)	FMG PA 2	Post(s) [# 6433] of Management Accountant (Schools) (FMG/PA 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Management Accounts Branch with effect from January 11, 2022.
1	Management Accountant (Capital)	FMG PA 2	Post(s) [# 6458] of Management Accountant (Capital) (FMG/PA 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Management Accounts Branch with effect from January 11, 2022.
1	Senior Commitment Control Officer	FMG PA 1	Post(s) [# 6431] of Senior Commitment Control Officer (FMG/PA 1) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Management Accounts Branch with effect from January 11, 2022.
2	Commitment Control Officer	FMG AT 3	Two (2) post(s) [#s 6430 & 6475] of Commitment Control Officer (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Management Accounts Branch with effect from January 11, 2022.
3	Budget Officer	FMG AT 3	Three (3) post(s) [#s 6435, 6447 & 6449] of Budget Officer (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Management Accounts Branch with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Finance & Accounts Division

Management Accounts Branch

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 6461] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Management Accounts Branch with effect from January 11, 2022.

12

12 Total - Management Accounts Branch

Projects Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Project Accounts	FMG PA 3	Post(s) [# 7193] of Director, Project Accounts (FMG/PA 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Projects Accounts Branch with effect from January 11, 2022.
2	Senior Project Accounting Officer	FMG PA 1	Two (2) post(s) [#s 7194-95] of Senior Project Accounting Officer (FMG/PA 1) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Projects Accounts Branch with effect from January 11, 2022.
3	Project Accounting Officer	FMG AT 3	Three (3) post(s) [# 7196-98] of Project Accounting Officer (FMG/AT 3) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Projects Accounts Branch with effect from January 11, 2022.
1	Assistant Project Accounting Officer	FMG AT 2	Post(s) [# 50525] of Assistant Project Accounting Officer (FMG/AT 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Projects Accounts Branch with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Finance & Accounts Division

Projects Accounts Branch

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post(s) [# 6462] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Finance & Accounts Division, Projects Accounts Branch with effect from January 11, 2022.

8

8 Total - Projects Accounts Branch

113 Total - Finance & Accounts Division

Human Resource Management & Administration Division

Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director, Procurement	GMG SEG 2	Post(s) [# 6591] of Director, Procurement (GMG/SEG 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Procurement Branch with effect from January 11, 2022; Post(s) of Director, Procurement (GMG/SEG 2) to be abolished when vacant. New appointments of any type is barred, with effect from April 2, 2024.
1	Chief Procurement Officer	GMG SEG 1	Post(s) [# 7224] of Chief Procurement Officer (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Procurement Branch with effect from January 11, 2022; Post(s) of Chief Procurement Officer (GMG/SEG 1) to be abolished when vacant. New appointments of any type is barred, with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Human Resource Management & Administration Division

Procurement Branch

No. of Offices	Office	Classification	Remark
1	Procurement Officer	GMG AM 3	Post(s) [# 7225] of Procurement Officer (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Procurement Branch with effect from January 11, 2022; Post(s) of Procurement Officer (GMG/AM 3) to be abolished when vacant. New appointments of any type is barred, with effect from April 2, 2024.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 7228] of Records Officer 2 (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Procurement Branch with effect from January 11, 2022; Post(s) of Records Officer 2 (PIDG/RIM 3) to be abolished when vacant. New appointments of any type is barred, with effect from April 2, 2024.
2	Records Clerk	PIDG RIM 1	Two (2) post(s) [#s 7232-33] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Procurement Branch with effect from January 11, 2022; Post(s) of Records Clerk (PIDG/RIM 1) to be abolished when vacant. New appointments of any type is barred, with effect from April 2, 2024.
6			
6	Total - Procurement Branch		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Human Resource Management & Administration Division

Personnel Branch

No. of Offices	Office	Classification	Remark
1	Director, Personnel	GMG SEG 2	Post(s) [# 6202] of Director, Personnel (GMG/SEG 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Secretary 1	OPS SS 1	Post(s) [# 6214] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022.
1	Records Clerk	PIDG RIM 1	Post(s) [# 6241] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022.

3

3 Total - Personnel Branch

School Personnel & Administration Services

No. of Offices	Office	Classification	Remark
1	Director, Schools Personnel	GMG SEG 3	Post(s) [# 6201] of Director, Schools Personnel (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, School Personnel & Administration Services with effect from January 11, 2022.
1	Director 1	GMG SEG 1	Post(s) [# 6265] of Director 1 (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, School Personnel & Administration Services with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Human Resource Management & Administration Division

School Personnel & Administration Services

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 4	Post(s) [# 6266] of Administrator (GMG/AM 4) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, School Personnel & Administration Services with effect from January 11, 2022.
3	Administrator	GMG AM 3	Three (3) post(s) [#s 6267-68 & 6270] of Administrator (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, School Personnel & Administration Services with effect from January 11, 2022.
1	Administrator	GMG AM 2	Post(s) [# 6274] of Administrator (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, School Personnel & Administration Services with effect from January 11, 2022.
1	Administrator 2	GMG AM 2	Post(s) [# 6210] of Administrator 2 (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, School Personnel & Administration Services with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 6278] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, School Personnel & Administration Services with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Human Resource Management & Administration Division

School Personnel & Administration Services

No. of Offices	Office	Classification			Remark
2	Records Officer 2	PIDG	RIM	3	Two (2) post(s) [#s 6295-96] of Records Officer 2 (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, School Personnel & Administration Services with effect from January 11, 2022.
3	Secretary 2	OPS	SS	2	Three (3) post(s) [#s 6279-81] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, School Personnel & Administration Services with effect from January 11, 2022.
10	Records Officer 1	PIDG	RIM	2	Ten (10) post(s) [#s 6297, 6299-300, 6302-03, 6305, 6307, 6308, 6310 & 50291] of Records Officer 1 (PIDG/RIM 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, School Personnel & Administration Services with effect from January 11, 2022.
3	Secretary 1	OPS	SS	1	Three (3) post(s) [#s 6283-84 & 6287] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, School Personnel & Administration Services with effect from January 11, 2022.

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27 Total - School Personnel & Administration Services

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Human Resource Management & Administration Division

Professional Development Branch

No. of Offices	Office	Classification	Remark
1	Director, Professional Development Unit	GMG EO 4	Post(s) [# 6616] of Director, Professional Development Unit (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Professional Development Branch with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
4	Education Officer	GMG EO 2	Four (4) post(s) [#s 6618-6620 & 7138] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Professional Development Branch with effect from January 11, 2022; Post(s) to be abolished when vacant. With effect from April 1, 2022. new appointments of any type to the post(s) of Education Officer (GMG/EO 2) is barred.
1	Deputy Director, Human Resource Development	GMG SEG 2	Post(s) [# 6617] of Deputy Director, Human Resource Development (GMG/SEG 2) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Professional Development Branch with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Human Resource Management & Administration Division

Professional Development Branch

Teachers Tuition Refund Secretariat

No. of Offices	Office	Classification	Remark
1	Administrative Manager	GMG SEG 1	Post(s) [# 62767] of Administrative Manager (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Professional Development Branch, Teachers Tuition Refund Secretariat with effect from January 11, 2022.
1	Administrative Officer	GMG AM 4	Post(s) [# 62768] of Administrative Officer (GMG/AM 4) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Professional Development Branch, Teachers Tuition Refund Secretariat with effect from January 11, 2022.

2

8 Total - Professional Development Branch

Facilities & Utilities Management Branch

Administration Section

No. of Offices	Office	Classification	Remark
2	Watchman	LMO TS 1	Two (2) post(s) [#s 6404-05] of Watchman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022; Post(s) to be abolished when vacant. With effect from April 1, 2022. new appointments of any type to the post [# 6404] of Watchman (LMO/TS 1) is barred.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Human Resource Management & Administration Division

Facilities & Utilities Management Branch

Administration Section

No. of Offices	Office	Classification	Remark
1	Watchman	LMO TS 1	Post(s) [# 6406] of Watchman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Facilities & Utilities Management Branch, Administration Section with effect from January 11, 2022.

3

3 Total - Facilities & Utilities Management Branch

47 Total - Human Resource Management & Administration Division

ICT Division

ICT Executive Office

No. of Offices	Office	Classification	Remark
1	Senior Director, ICT	MIS IT 8	Post(s) [# 7147] of Senior Director, ICT (MIS/IT 8) transferred from the Ministry of Education, Youth & Information, ICT Division, ICT Executive Office with effect from January 11, 2022.
1	Administrative Secretary 1	OPS ADS 1	Post(s) [# 58950] of Administrative Secretary 1 (OPS/ADS 1) transferred from the Ministry of Education, Youth & Information, ICT Division, ICT Executive Office with effect from January 11, 2022.

2

2 Total - ICT Executive Office

Data Management Service Section

No. of Offices	Office	Classification	Remark
1	Manager, Data Management Services	MIS IT 5	Post(s) [# 7150] of Manager, Data Management Services (MIS/IT 5) transferred from the Ministry of Education, Youth & Information, ICT Division, Data Management Service Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

ICT Division

Data Management Service Section

No. of Offices	Office	Classification	Remark
3	Database Administrator	MIS IT 4	Three (3) post(s) [#s 7151 & 72643-44] of Database Administrator (MIS/IT 4) transferred from the Ministry of Education, Youth & Information, ICT Division, Data Management Service Section with effect from January 11, 2022.

4

4 Total - Data Management Service Section

Technical Infrastructure & User Support Section

No. of Offices	Office	Classification	Remark
1	Director, ICT Infrastructure & User Support	MIS IT 7	Post(s) [# 58943] of Director, ICT Infrastructure & User Support (MIS/IT 7) transferred from the Ministry of Education, Youth & Information, ICT Division, Technical Infrastructure & User Support Section with effect from January 11, 2022.

1

User & Systems Support

No. of Offices	Office	Classification	Remark
1	Business Development Officer	MIS IT 6	Post(s) [# 72483] of Business Development Officer (MIS/IT 6) transferred from the Ministry of Education, Youth & Information, ICT Division, Business & Application Development Branch with effect from January 11, 2022.
1	Manager, User & Systems Support	MIS IT 5	Post(s) [# 72465] of Manager, User & Systems Support (MIS/IT 5) transferred from the Ministry of Education, Youth & Information, ICT Division, Technical Infrastructure & User Support Section, User & Systems Support with effect from January 11, 2022.

2

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

ICT Division

Technical Infrastructure & User Support Section

DSS Branch Offices Support

No. of Offices	Office	Classification			Remark
6	Information Technology Officer	MIS	IT	4	Six (6) post(s) [s 58944-49] of Information Technology Officer (MIS/IT 4) transferred from the Ministry of Education, Youth & Information, ICT Division, Technical Infrastructure & User Support Section, DSS Branch Offices Support with effect from January 11, 2022.
6	User & Support Officer	MIS	IT	4	Six (6) post(s) [s 72466-71] of User & Support Officer (MIS/IT 4) transferred from the Ministry of Education, Youth & Information, ICT Division, Technical Infrastructure & User Support Section, DSS Branch Offices Support with effect from January 11, 2022.

12

Central Ministry & Agencies Support

No. of Offices	Office	Classification			Remark
4	User & Support Officer	MIS	IT	4	Four (4) post(s) [s 72472-75] of User & Support Officer (MIS/IT 4) transferred from the Ministry of Education, Youth & Information, ICT Division, Technical Infrastructure & User Support Section, Central Ministry & Agencies Support with effect from January 11, 2022.

4

19 Total - Technical Infrastructure & User Support Section

Network Infrastructure & Systems Engineering Branch

No. of Offices	Office	Classification			Remark
1	Manager, Systems Engineering	MIS	IT	6	Post(s) [s 72476] of Manager, Systems Engineering (MIS/IT 6) transferred from the Ministry of Education, Youth & Information, ICT Division, Network Infrastructure & Systems Engineering Branch with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

ICT Division

Network Infrastructure & Systems Engineering Branch

No. of Offices	Office	Classification	Remark
4	Systems Engineer	MIS IT 5	Four (4) post(s) [#s 7153 & 72477-79] of Systems Engineer (MIS/IT 5) transferred from the Ministry of Education, Youth & Information, ICT Division, Network Infrastructure & Systems Engineering Branch with effect from January 11, 2022.

5

5 Total - Network Infrastructure & Systems Engineering Branch

Business & Application Development Branch

No. of Offices	Office	Classification	Remark
1	Manager, Business Application & Development	MIS IT 7	Post(s) [# 72480] of Manager, Business Application & Development (MIS/IT 7) transferred from the Ministry of Education, Youth & Information, ICT Division, Business & Application Development Branch with effect from January 11, 2022.
4	Software Developer	MIS IT 6	Four (4) post(s) [#s 7148-49 & 72481-82] of Software Developer (MIS/IT 6) transferred from the Ministry of Education, Youth & Information, ICT Division, Business & Application Development Branch with effect from January 11, 2022.

5

5 Total - Business & Application Development Branch

35 Total - ICT Division

Planning & Development Division

Statistics Branch

No. of Offices	Office	Classification	Remark
1	Senior Statistician	SOG ST 7	Post(s) [# 7156] of Senior Statistician (SOG/ST 7) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Statistics Branch with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Planning & Development Division

Statistics Branch

No. of Offices	Office	Classification			Remark
1	Statistician	SOG	ST	6	Post(s) [# 7157] of Statistician (SOG/ST 6) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Statistics Branch with effect from January 11, 2022.
1	Data Control Officer	MIS	IT	2	Post(s) [# 7158] of Data Control Officer (MIS/IT 2) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Statistics Branch with effect from January 11, 2022.
1	Systems Hardware Technician	MIS	IT	2	Post(s) [# 7159] of Systems Hardware Technician (MIS/IT 2) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Statistics Branch with effect from January 11, 2022.
1	Secretary 2	OPS	SS	2	Post(s) [# 7161] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Statistics Branch with effect from January 11, 2022.
1	Data Preparation Officer	MIS	IT	1	Post(s) [# 7160] of Data Preparation Officer (MIS/IT 1) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Statistics Branch with effect from January 11, 2022.

6

6 Total - Statistics Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Planning & Development Division

Policy Analysis & Research Branch

No. of Offices	Office	Classification	Remark
1	Director, Policy Analysis Research and M.I.S	GMG EO 4	Post(s) [# 7134] of Director, Policy Analysis Research and M.I.S (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Policy Analysis & Research Branch with effect from January 11, 2022.
1	Senior Education Officer	GMG EO 3	Post(s) [# 7137] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Policy Analysis & Research Branch with effect from January 11, 2022.
1	Senior Director, Planning and Development	GMG SEG 5	Post(s) [# 6187] of Senior Director, Planning and Development (GMG/SEG 5) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Policy Analysis & Research Branch with effect from January 11, 2022.
1	Education Officer	GMG EO 2	Post(s) [# 7139] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Policy Analysis & Research Branch with effect from January 11, 2022.
1	International Affairs Officer	GMG SEG 1	Post(s) [# 58232] of International Affairs Officer (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Policy Analysis & Research Branch with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 6198] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Policy Analysis & Research Branch with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Planning & Development Division

Policy Analysis & Research Branch

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 1	Post(s) [# 7145] of Administrator (GMG/AM 1) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Policy Analysis & Research Branch with effect from January 11, 2022.
1	Secretary 1	OPS SS 1	Post(s) [# 7146] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Policy Analysis & Research Branch with effect from January 11, 2022.
1	Records Clerk	PIDG RIM 1	Post(s) [# 6729] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Policy Analysis & Research Branch with effect from January 11, 2022.

9

9 Total - Policy Analysis & Research Branch

Planning Monitoring & Evaluation Branch

Programme Monitoring & Evaluation Section

No. of Offices	Office	Classification	Remark
1	Head Programme Monitoring and Evaluation	GMG EO 4	Post(s) [# 7179] of Head Programme Monitoring and Evaluation (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Planning Monitoring & Evaluation Branch, Programme Monitoring & Evaluation Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Planning & Development Division

Planning Monitoring & Evaluation Branch

Programme Monitoring & Evaluation Section

No. of Offices	Office	Classification	Remark
1	Senior Education Officer, Programme Monitoring and Evaluation	GMG EO 3	Post(s) [# 7180] of Senior Education Officer, Programme Monitoring and Evaluation (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Planning Monitoring & Evaluation Branch, Programme Monitoring & Evaluation Section with effect from January 11, 2022.
2	Education Officer	GMG EO 2	Two (2) post(s) [#s 7181-82] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Planning Monitoring & Evaluation Branch, Programme Monitoring & Evaluation Section with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 6196] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Planning Monitoring & Evaluation Branch, Programme Monitoring & Evaluation Section with effect from January 11, 2022.

5

Education Planning Section

No. of Offices	Office	Classification	Remark
1	Assistant Chief Education Officer	GMG EO 4	Post(s) [# 7162] of Assistant Chief Education Officer (GMG/EO 4) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Planning Monitoring & Evaluation Branch, Education Planning Section with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Planning & Development Division

Planning Monitoring & Evaluation Branch

Education Planning Section

No. of Offices	Office	Classification	Remark
1	Senior Education Officer	GMG EO 3	Post(s) [# 7163] of Senior Education Officer (GMG/EO 3) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Planning Monitoring & Evaluation Branch, Education Planning Section with effect from January 11, 2022.
4	Education Officer	GMG EO 2	Four (4) post(s) [#s 7164-67] of Education Officer (GMG/EO 2) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Planning Monitoring & Evaluation Branch, Education Planning Section with effect from January 11, 2022.
1	Senior Project Economist	SOG ST 6	Post(s) [# 7170] of Senior Project Economist (SOG/ST 6) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Planning Monitoring & Evaluation Branch, Education Planning Section with effect from January 11, 2022.
1	Planner	SOG ST 5	Post(s) [# 7168] of Planner (SOG/ST 5) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Planning Monitoring & Evaluation Branch, Education Planning Section with effect from January 11, 2022.
1	Administrator	GMG AM 2	Post(s) [# 7171] of Administrator (GMG/AM 2) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Planning Monitoring & Evaluation Branch, Education Planning Section with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Planning & Development Division

Planning Monitoring & Evaluation Branch

Education Planning Section

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 7172] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Planning Monitoring & Evaluation Branch, Education Planning Section with effect from January 11, 2022.
1	Secretary 2	OPS SS 2	Post(s) [# 7173] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Planning Monitoring & Evaluation Branch, Education Planning Section with effect from January 11, 2022.

11

16 Total - Planning Monitoring & Evaluation Branch

Strategic Planning & Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Director, Strategic Planning & Performance Evaluation	GMG SEG 4	Post(s) [# 71666] of Director, Strategic Planning & Performance Evaluation (GMG/SEG 4) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Strategic Planning & Evaluation Branch with effect from January 11, 2022.
2	Senior Strategic Planning & Performance Evaluation Officer	GMG SEG 3	Two (2) post(s) [#s 7174, 71667] of Senior Strategic Planning & Performance Evaluation Officer (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Strategic Planning & Evaluation Branch with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Planning & Development Division

Strategic Planning & Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Strategic Planning & Performance Evaluation Officer	GMG SEG 2	Post(s) [# 7176] of Strategic Planning & Performance Evaluation Officer (GMG/SEG 2) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Strategic Planning & Evaluation Branch with effect from January 11, 2022.
1	Administrative Assistant	GMG AM 3	Post(s) [# 7177] of Administrative Assistant (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Planning & Development Division, Strategic Planning & Evaluation Branch with effect from January 11, 2022.

5

5 Total - Strategic Planning & Evaluation Branch

36 Total - Planning & Development Division

Project Management & Technical Services Division

Architectural Branch

No. of Offices	Office	Classification	Remark
1	Chief Architect	SOG ST 8	Post(s) [# 7207] of Chief Architect (SOG/ST 8) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Architectural Branch with effect from January 11, 2022.
1	Chief Building Officer	SOG ST 7	Post(s) [# 7221] of Chief Building Officer (SOG/ST 7) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Maintenance Branch with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Project Management & Technical Services Division

Architectural Branch

No. of Offices	Office	Classification			Remark
1	Senior Executive Engineer	SOG	ST	7	Post(s) [# 7208] of Senior Executive Engineer (SOG/ST 7) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Architectural Branch with effect from January 11, 2022.
1	Senior Executive Architect	SOG	ST	7	Post(s) [# 7209] of Senior Executive Architect (SOG/ST 7) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Architectural Branch with effect from January 11, 2022.
1	Executive Quantity Surveyor	SOG	ST	7	Post(s) [# 7211] of Executive Quantity Surveyor (SOG/ST 7) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Architectural Branch with effect from January 11, 2022.
1	Executive Architect	SOG	ST	6	Post(s) [# 7210] of Executive Architect (SOG/ST 6) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Architectural Branch with effect from January 11, 2022.
1	Architect	SOG	ST	5	Post(s) [# 7212] of Architect (SOG/ST 5) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Architectural Branch with effect from January 11, 2022.
1	Quantity Surveyor	SOG	ST	5	Post(s) [# 7215] of Quantity Surveyor (SOG/ST 5) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Architectural Branch with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Project Management & Technical Services Division

Architectural Branch

No. of Offices	Office	Classification			Remark
1	Site Acquisition Officer	SOG	ST	5	Post(s) [# 7219] of Site Acquisition Officer (SOG/ST 5) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Architectural Branch with effect from January 11, 2022.
1	Senior Draughtsman	SOG	ST	4	Post(s) [# 7213] of Senior Draughtsman (SOG/ST 4) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Architectural Branch with effect from January 11, 2022.
1	Draughtsman	SOG	ST	3	Post(s) [# 7214] of Draughtsman (SOG/ST 3) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Architectural Branch with effect from January 11, 2022.
1	Records Officer 2	PIDG	RIM	3	Post(s) [# 7220] of Records Officer 2 (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Architectural Branch with effect from January 11, 2022.
2	Assistant Draughtsman	SOG	ST	2	Two (2) post(s) [#s 7216 & 7218] of Assistant Draughtsman (SOG/ST 2) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Architectural Branch with effect from January 11, 2022.

14

14 Total - Architectural Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Project Management & Technical Services Division

Technical Services Branch

No. of Offices	Office	Classification			Remark
1	Director	SOG	ST	9	Post(s) [# 7200] of Director (SOG/ST 9) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Technical Services Branch with effect from January 11, 2022.
1	Senior Secretary	OPS	SS	3	Post(s) [# 6786] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Technical Services Branch with effect from January 11, 2022.
1	Records Clerk	PIDG	RIM	1	Post(s) [# 6235] of Records Clerk (PIDG/RIM 1) transferred from the Ministry of Education, Youth & Information, Human Resource Management & Administration Division, Personnel Branch with effect from January 11, 2022; Post(s) of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, Personnel Branch with effect from April 1, 2022; Post(s) of Records Officer 2 (PIDG/RIM 3) retitled, regraded and transferred from Corporate Services Division, Property, Asset Management & Office Services Branch, Office Services Section, Caenwood with effect from July 17, 2023.
3	Secretary 2	OPS	SS	2	Three (3) post(s) [#s 7201-3] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Technical Services Branch with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Project Management & Technical Services Division

Technical Services Branch

No. of Offices	Office	Classification	Remark
3	Secretary 1	OPS SS 1	Three (3) post(s) [#s 7204-06] of Secretary 1 (OPS/SS 1) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Technical Services Branch with effect from January 11, 2022.

9

9 Total - Technical Services Branch

Project Management Branch

No. of Offices	Office	Classification	Remark
1	Director 4	GMG SEG 4	Post(s) [# 7199] of Director 4 (GMG/SEG 4) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Project Management Branch with effect from January 11, 2022.
2	Director 1	GMG SEG 1	Two (2) post(s) [#s 7187-88] of Director 1 (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Project Management Branch with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 7190] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Project Management Branch with effect from January 11, 2022.
1	Administrator	GMG AM 1	Post(s) [# 7189] of Administrator (GMG/AM 1) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Project Management Branch with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Project Management & Technical Services Division

Project Management Branch

No. of Offices	Office	Classification	Remark
2	Secretary 2	OPS SS 2	Two (2) post(s) [#s 7191-92] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Project Management & Technical Services Division, Project Management Branch with effect from January 11, 2022.

7

7 Total - Project Management Branch

30 Total - Project Management & Technical Services Division

Strategic Reform Division

No. of Offices	Office	Classification	Remark
1	Director 4	GMG SEG 4	Post(s) [# 56594] of Director 4 (GMG/SEG 4) transferred from the Ministry of Education, Youth & Information, Strategic Reform Division with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 6285] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Strategic Reform Division with effect from January 11, 2022.

2

2 Total - Strategic Reform Division

Youth Division

National Centre for Youth Development

No. of Offices	Office	Classification	Remark
4	Senior Youth Empowerment Officer	GMG SEG 1	Four (4) post(s) [#s 63991-94] of Senior Youth Empowerment Officer (GMG/SEG 1) transferred from the Ministry of Education, Youth & Information, Youth Division, National Centre for Youth Development with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

National Centre for Youth Development

No. of Offices	Office	Classification	Remark
27	Youth Empowerment Officer	GMG AM 3	Twenty-seven (27) post(s) [#s 63995-64021] of Youth Empowerment Officer (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Youth Division, National Centre for Youth Development with effect from January 11, 2022.
1	Secretary 2	OPS SS 2	Post(s) [# 7248] of Secretary 2 (OPS/SS 2) transferred from the Ministry of Education, Youth & Information, Youth Division, National Centre for Youth Development with effect from January 11, 2022.

32

32 Total - National Centre for Youth Development

Children Affairs Policy Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Children Affairs Division	GMG SEG 5	Post(s) [# 64344] of Senior Director, Children Affairs Division (GMG/SEG 5) transferred from the Ministry of Education, Youth & Information, Youth Division, Children Affairs Policy Division with effect from January 11, 2022.
1	Director, Policy Monitoring & Evaluation	GMG SEG 3	Post(s) [# 68725] of Director, Policy Monitoring & Evaluation (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Children Affairs Policy Division with effect from January 11, 2022.
1	Policy Analyst	GMG SEG 2	Post(s) [# 64346] of Policy Analyst (GMG/SEG 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Children Affairs Policy Division with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Children Affairs Policy Division

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 64345] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Children Affairs Policy Division with effect from January 11, 2022.
1	Administrator 3	GMG AM 3	Post(s) [# 7250] of Administrator 3 (GMG/AM 3) transferred from the Ministry of Education, Youth & Information, Youth Division, National Centre for Youth Development with effect from January 11, 2022.

5

5 Total - Children Affairs Policy Division

Youth & Adolescent Policy Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Youth & Adolescents Policy Division	GMG SEG 5	Post(s) [# 7244] of Senior Director, Youth Adolescents Policy Division (GMG/SEG 5) transferred from the Ministry of Education, Youth & Information, Youth Division, Youth & Adolescent Policy Division with effect from January 11, 2022.
1	Director, Program Implementation	GMG SEG 3	Post(s) [# 7249] of Director, Program Implementation (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Youth & Adolescent Policy Division with effect from January 11, 2022.
1	Senior Programme Development Specialist	GMG SEG 3	Post(s) [# 68721] of Senior Programme Development Specialist (GMG/SEG 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Youth & Adolescent Policy Division with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Youth & Adolescent Policy Division

No. of Offices	Office	Classification	Remark
1	Manager, Research, Monitoring & Evaluation	GMG SEG 2	Post(s) [# 63990] of Manager, Research, Monitoring & Evaluation (GMG/SEG 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Youth & Adolescent Policy Division with effect from January 11, 2022.
1	Policy Analyst	GMG SEG 2	Post(s) [# 64342] of Policy Analyst (GMG/SEG 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Youth & Adolescent Policy Division with effect from January 11, 2022.
2	Programme Development Specialist	GMG SEG 2	Two (2) post(s) [#s 68722-23] of Programme Development Specialist (GMG/SEG 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Youth & Adolescent Policy Division with effect from January 11, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 7247] of Senior Secretary (OPS/SS 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Youth & Adolescent Policy Division with effect from January 11, 2022.

8

8 Total - Youth & Adolescent Policy Division

Childcare Institutions (Posts to be abolished when Vacant)

Mannings Children's Home

No. of Offices	Office	Classification	Remark
1	Assistant Nurse 1	NPG EAN 1	Post(s) [# 38004] of Assistant Nurse 1 (NPG/EAN 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Marigold Childcare Centre with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Mannings Children's Home

No. of Offices	Office	Classification	Remark
1	Teacher		Post(s) [# 37834] of Teacher transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Mannings Children's Home with effect from January 11, 2022.
3	Instructor 1		Three (3) post(s) [#s 37835-37] of Instructor 1 transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Mannings Children's Home with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Administrator 1	GMG AM 1	Post(s) [# 37838] of Administrator 1 (GMG/AM 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Mannings Children's Home with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
2	Social Work Aide 2	SWG SWA 2	Two (2) post(s) [#s 37844-45] of Social Work Aide 2 (SWG/SWA 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Mannings Children's Home with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred. Post(s) to be abolished when vacant. New appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Mannings Children's Home

No. of Offices	Office	Classification	Remark
2	Duty Officer	PTSG PX 1	Two (2) post(s) [#s 37839-40] of Duty Officer (PTSG/PX 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Mannings Children's Home with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Social Work Aide 1	SWG SWA 1	Post(s) [# 37846] of Social Work Aide 1 (SWG/SWA 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Mannings Children's Home with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
2	Cook	LMO TS 3	Two (2) post(s) [#s 37847-48] of Cook (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Mannings Children's Home with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
4	Attendant	LMO TS 2	Four (4) post(s) [#s 37849-52] of Attendant (LMO/TS 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Mannings Children's Home with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Mannings Children's Home

No. of Offices	Office	Classification	Remark
2	Handyman	LMO TS 1	Two (2) post(s) [#s 37842-43] of Handyman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Mannings Children's Home with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

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Summerfield Boy's Home

No. of Offices	Office	Classification	Remark
2	Instructor 1		Two (2) post(s) [#s 37856-57] of Instructor 1 transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Summerfield Boy's Home with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 37860] of Records Officer 2 (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Summerfield Boy's Home with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Summerfield Boy's Home

No. of Offices	Office	Classification	Remark
2	Duty Officer	PTSG PX 1	Two (2) post(s) [#s 37858-59] of Duty Officer (PTSG/PX 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Summerfield Boy's Home with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
2	Social Work Aide 1	SWG SWA 1	Two (2) post(s) [#s 37854-55] of Social Work Aide 1 (SWG/SWA 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Summerfield Boy's Home with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
2	Cook	LMO TS 3	Two (2) post(s) [#s 37862 & 37866] of Cook (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Summerfield Boy's Home with effect from January 11, 2022.
4	Maid	LMO TS 2	Four (4) post(s) [#s 37863-65 & 37867] of Maid (LMO/TS 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Summerfield Boy's Home with effect from January 11, 2022.
1	Handyman	LMO TS 1	Post(s) [# 37861] of Handyman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Summerfield Boy's Home with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Summerfield Boy's Home

No. of Offices	Office	Classification	Remark
14			
Homestead Place of Safety			
No. of Offices	Office	Classification	Remark
1	Teacher		Post(s) [# 37909] of Teacher () transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Homestead Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred. Post(s) to be abolished when vacant. New appointments of any type barred.
2	Instructor 1		Two (2) post(s) [#s 37911 & 37913] of Instructor 1 () transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Homestead Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Administrator 1	GMG AM 1	Post(s) [# 37914] of Administrator 1 (GMG/AM 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Homestead Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Homestead Place of Safety

No. of Offices	Office	Classification	Remark
1	Social Work Aide 2	SWG SWA 2	Post(s) [# 37915] of Social Work Aide 2 (SWG/SWA 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Homestead Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Duty Officer	PTSG PX 1	Post(s) [# 37922] of Duty Officer (PTSG/PX 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Homestead Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Social Work Aide 1	SWG SWA 1	Post(s) [# 37916] of Social Work Aide 1 (SWG/SWA 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Homestead Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Cook	LMO TS 3	Post(s) [# 37917] of Cook (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Homestead Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Homestead Place of Safety

No. of Offices	Office	Classification	Remark
3	Attendant	LMO TS 2	Three (3) post(s) [Ns 37918-20] of Attendant (LMO/TS 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Homestead Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Watchman	LMO TS 1	Post(s) [N 37921] of Watchman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Homestead Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Handyman	LMO TS 1	Post(s) [N 37924] of Handyman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Homestead Place of Safety with effect from January 11, 2022.

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Glenhope Place of Safety

No. of Offices	Office	Classification	Remark
1	Teacher		Post(s) [N 37940] of Teacher transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Glenhope Place of Safety

No. of Offices	Office	Classification	Remark
1	Instructor 2		Post(s) [# 37941] of Instructor 2 transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Instructor 1		Post(s) [# 37942] of Instructor 1 transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
2	Social Work Aide 2	SWG SWA 2	Two (2) post(s) [#s 37944-45] of Social Work Aide 2 (SWG/SWA 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
2	Social Work Aide 1	SWG SWA 1	Two (2) post(s) [#s 37946 & 53484] of Social Work Aide 1 (SWG/SWA 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Glenhope Place of Safety

No. of Offices	Office	Classification	Remark
1	Cook	LMO TS 3	Post(s) [# 37947] of Cook (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Place of Safety with effect from January 11, 2022.
2	Attendant	LMO TS 2	Two (2) post(s) [#s 37948-49] of Attendant (LMO/TS 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Handyman	LMO TS 1	Post(s) [# 37951] of Handyman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Place of Safety with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

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Glenhope Nursery

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	Post(s) [# 37953] of Records Officer 2 (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Nursery with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Glenhope Nursery

No. of Offices	Office	Classification	Remark
1	Administrator 1	GMG AM 1	Post(s) [# 37943] of Administrator 1 (GMG/AM 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Nursery with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
3	Assistant Nurse 1	NPG EAN 1	Three (3) post(s) [#s 37954-6] of Assistant Nurse 1 (NPG/EAN 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Nursery with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
8	Nurse Aide	TSS HS 1	Eight (8) post(s) [#s 37957-64] of Nurse Aide (TSS/HS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Nursery with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Cook	LMO TS 3	Post(s) [# 37966] of Cook (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Nursery with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Glenhope Nursery

No. of Offices	Office	Classification	Remark
2	Attendant	LMO TS 2	Two (2) post(s) [#s 37967-8] of Attendant (LMO/TS 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Nursery with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Handyman	LMO TS 1	Post(s) [# 37965] of Handyman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Glenhope Nursery with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

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Granville

No. of Offices	Office	Classification	Remark
1	Assistant Superintendent		Post(s) [# 37970] of Assistant Superintendent transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Granville with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Teacher		Post(s) [# 37971] of Teacher transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Granville with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Granville

No. of Offices	Office	Classification	Remark
2	Instructor 1		Two (2) post(s) [#s 37972-93] of Instructor 1 transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Granville with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Administrator 1	GMG AM 1	Post(s) [# 37974] of Administrator 1 (GMG/AM 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Granville with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
2	Social Work Aide 1	SWG SWA 1	Two (2) post(s) [#s 37976 & 53485] of Social Work Aide 1 (SWG/SWA 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Granville with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Cook	LMO TS 3	Post(s) [# 37977] of Cook (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Granville with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Granville

No. of Offices	Office	Classification	Remark
1	Handyman	LMO TS 1	Post(s) [# 37975] of Handyman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Granville with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

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St. Augustine

No. of Offices	Office	Classification	Remark
2	Instructor 1		Two (2) post(s) [#s 37981-82] of Instructor 1 transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), St. Augustine with effect from January 11, 2022.
1	Administrator 1	GMG AM 1	Post(s) [# 37984] of Administrator 1 (GMG/AM 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), St. Augustine with effect from January 11, 2022.
1	Social Work Aide 2	SWG SWA 2	Post(s) [# 37985] of Social Work Aide 2 (SWG/SWA 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), St. Augustine with effect from January 11, 2022.
1	Duty Officer	PTSG PX 1	Post(s) [# 37983] of Duty Officer (PTSG/PX 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), St. Augustine with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

St. Augustine

No. of Offices	Office	Classification	Remark
1	Cook	LMO TS 3	Post(s) [# 37986] of Cook (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), St. Augustine with effect from January 11, 2022.
3	Attendant	LMO TS 2	Three (3) post(s) [#s 37987-9] of Attendant (LMO/TS 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), St. Augustine with effect from January 11, 2022.
1	Handyman	LMO TS 1	Post(s) [# 37990] of Handyman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), St. Augustine with effect from January 11, 2022.

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Blossom Garden's

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	Post(s) [# 37997] of Records Officer 2 (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Blossom Garden's with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Blossom Garden's

No. of Offices	Office	Classification	Remark
5	Assistant Nurse 1	NPG EAN 1	Five (5) post(s) [#s 37992-6] of Assistant Nurse 1 (NPG/EAN 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Blossom Garden's with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Cook	LMO TS 3	Post(s) [# 37998] of Cook (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Blossom Garden's with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.
4	Attendant	LMO TS 2	Four (4) post(s) [#s 37999-8002] of Attendant (LMO/TS 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Blossom Garden's with effect from January 11, 2022. Post(s) to be abolished when vacant. New appointments of any type barred.

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Muirton's Boys Home

No. of Offices	Office	Classification	Remark
1	Instructor 2		Post(s) [# 37882] of Instructor 2 transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Muirton's Boys Home with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Muirton's Boys Home

No. of Offices	Office	Classification	Remark
1	Instructor 1		Post(s) [# 37883] of Instructor 1 transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Muirton's Boys Home with effect from January 11, 2022.
2	Duty Officer	PTSG PX 1	Two (2) post(s) [#s 37884-5] of Duty Officer (PTSG/PX 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Muirton's Boys Home with effect from January 11, 2022.
2	Social Work Aide 1	SWG SWA 1	Two (2) post(s) [#s 37887-8] of Social Work Aide 1 (SWG/SWA 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Muirton's Boys Home with effect from January 11, 2022.
1	Cook	LMO TS 3	Post(s) [# 37889] of Cook (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Muirton's Boys Home with effect from January 11, 2022.
2	Maid	LMO TS 2	Two (2) post(s) [#s 37890-1] of Maid (LMO/TS 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Muirton's Boys Home with effect from January 11, 2022.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Muirton's Boys Home

No. of Offices	Office	Classification	Remark
1	Handyman	LMO TS 1	Post(s) [# 37892] of Handyman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Muirton's Boys Home with effect from January 11, 2022.

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Marigold Childcare Centre

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	Post(s) [# 38013] of Records Officer 2 (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Marigold Childcare Centre with effect from January 11, 2022.
1	Assistant Nurse 1	NPG EAN 1	Post(s) [# 38005] of Assistant Nurse 1 (NPG/EAN 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Marigold Childcare Centre with effect from January 11, 2022.
1	Social Work Aide 1	SWG SWA 1	Post(s) [# 38014] of Social Work Aide 1 (SWG/SWA 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Marigold Childcare Centre with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Marigold Childcare Centre

No. of Offices	Office	Classification	Remark
7	Nurse Aide	TSS HS 1	Seven (7) post(s) [#s 38006-12] of Nurse Aide (TSS/HS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Marigold Childcare Centre with effect from January 11, 2022.
1	Cook	LMO TS 3	Post(s) [# 38015] of Cook (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Marigold Childcare Centre with effect from January 11, 2022.
3	Attendant	LMO TS 2	Three (3) post(s) [#s 38016-8] of Attendant (LMO/TS 2) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Marigold Childcare Centre with effect from January 11, 2022.
1	Handyman	LMO TS 1	Post(s) [# 38019] of Handyman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Marigold Childcare Centre with effect from January 11, 2022.

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Musgrave Girl's Home

No. of Offices	Office	Classification	Remark
1	Instructor		Post(s) [# 37894] of Instructor transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Musgrave Girl's Home with effect from January 11, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

Youth Division

Childcare Institutions (Posts to be abolished when Vacant)

Musgrave Girl's Home

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	Post(s) [# 37895] of Records Officer 2 (PIDG/RIM 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Musgrave Girl's Home with effect from January 11, 2022.
4	Social Work Aide 1	SWG SWA 1	Four (4) post(s) [#s 37896-98 & 53483] of Social Work Aide 1 (SWG/SWA 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Musgrave Girl's Home with effect from January 11, 2022.
1	Cook	LMO TS 3	Post(s) [# 37899] of Cook (LMO/TS 3) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Musgrave Girl's Home with effect from January 11, 2022.
1	Handyman	LMO TS 1	Post(s) [# 37900] of Handyman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Musgrave Girl's Home with effect from January 11, 2022.
2	Watchman	LMO TS 1	Two (2) post(s) [#s 37903 & 37905] of Watchman (LMO/TS 1) transferred from the Ministry of Education, Youth & Information, Youth Division, Childcare Institutions (Posts to be abolished when Vacant), Musgrave Girl's Home with effect from January 11, 2022.

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139 Total - Childcare Institutions (Posts to be abolished when Vacant)

184 Total - Youth Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Education and Youth

1396 Total - Ministry of Education and Youth

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Energy (Former)

Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1			
1	Total - Executive Office		

1	Total - Ministry of Energy (Former)		
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LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Science, Energy and Technology

Executive Office

No. of Offices	Office	Classification	Remark
1	Technical Coordinator	GMG SEG 2	
1	Executive Assistant	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
4			
4	Total - Executive Office		

Energy Division

Electricity

No. of Offices	Office	Classification	Remark
1	Senior Director, Electricity	GMG SEG 5	Post(s) [# 8962] of Senior Director, Electricity (GMG/SEG 5) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Senior Secretary	OPS SS 3	Post(s) [# 50380] of Senior Secretary (OPS/SS 3) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
2			

Head Office (Kingston)

No. of Offices	Office	Classification	Remark
1	Executive Engineer	SOG ST 8	Post(s) [# 8963] of Executive Engineer (SOG/ST 8) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
4	Engineer	SOG ST 7	Four (4) post(s) [#s 8965-67 & 9013] of Engineer (SOG/ST 7) to be abolished When vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Electrical Inspector 2	SOG ST 4	Post(s) [# 8971] of Electrical Inspector 2 (SOG/ST 4) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
3	Electrical Inspector 1	SOG ST 3	Three (3) post(s) [#s 8973-75] of Electrical Inspector 1 (SOG/ST 3) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy and Technology

Energy Division

Electricity

Head Office (Kingston)

No. of Offices	Office	Classification	Remark
1	Technical Assistant	SOG ST 2	Post(s) [# 8988] of Technical Assistant (SOG/ST 2) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
5	Technical Assistant	SOG ST 1	Five (5) post(s) [#s 8991-95] of Technical Assistant (SOG/ST 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.

15

Industrial Safety

No. of Offices	Office	Classification	Remark
1	Health Safety & Environment Engineer	SOG ST 7	Post(s) [# 8959] of Health Safety & Environment Engineer (SOG/ST 7) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.

1

Office Services

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 2	
1	Accounting Clerk 2	FMG AC 2	
2	Records Clerk	PIDG RIM 1	
1	Telephone Operator	OPS TO 1	
1	Attendant	LMO TS 1	
1	Messenger	LMO TS 1	
1	Driver	LMO DR 1	

8

Mandeville Sub-Office

No. of Offices	Office	Classification	Remark
1	Electrical Inspector 3	SOG ST 5	Post(s) [# 8970] of Electrical Inspector 3 (SOG/ST 5) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy and Technology

Energy Division

Electricity

Mandeville Sub-Office

No. of Offices	Office	Classification	Remark
2	Technical Assistant	SOG ST 1	Two (2) post(s) [#s 8998-99] of Technical Assistant (LMO/ST 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Secretary 1	OPS SS 1	Post(s) [# 8981] of Secretary 1 (OPS/SS 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Records Clerk	PIDG RIM 1	Post(s) [# 8985] of Records Clerk (PIDG/RIM 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Attendant	LMO TS 1	Post(s) [# 9270] of Attendant (LMO/TS 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.

6

St. Ann Sub-Office

No. of Offices	Office	Classification	Remark
1	Electrical Inspector 3	SOG ST 5	Post(s) [# 8972] of Electrical Inspector 3 (SOG/ST 5) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
2	Technical Assistant	SOG ST 1	Two (2) post(s) [#s 9000 & 9002] of Technical Assistant (SOG/ST 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Secretary 1	OPS SS 1	Post(s) [# 8982] of Secretary 1 (OPS/SS 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Records Clerk	PIDG RIM 1	Post(s) [# 8989] of Records Clerk (PIDG/RIM 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy and Technology

Energy Division

Electricity

St. Ann Sub-Office

No. of Offices	Office	Classification	Remark
1	Attendant	LMO TS 1	Post(s) [# 9269] of Attendant (LMO/TS 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.

6

Montego-Bay Sub-Office

No. of Offices	Office	Classification	Remark
1	Executive Engineer	SOG ST 8	Post(s) [# 8964] of Executive Engineer (SOG/ST 8) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Engineer	SOG ST 7	Post(s) [# 8968] of Engineer (SOG/ST 7) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Electrical Inspector 2	SOG ST 4	Post(s) [# 8976] of Electrical Inspector 2 (SOG/ST 4) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
2	Electrical Inspector 1	SOG ST 3	Two (2) post(s) [#s 8977-78] of Electrical Inspector 1 (SOG/ST 3) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
3	Technical Assistant	SOG ST 1	Three (3) post(s) [#s 8996-97 & 9001] of Technical Assistant (SOG/ST 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Secretary 2	OPS SS 2	Post(s) [# 8979] of Secretary 2 (OPS/SS 2) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Secretary 1	OPS SS 1	Post(s) [# 8980] of Secretary 1 (OPS/SS 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Science, Energy and Technology

Energy Division

Electricity

Montego-Bay Sub-Office

No. of Offices	Office	Classification	Remark
1	Records Clerk	PIDG RIM 1	Post(s) [# 8986] of Records Clerk (PIDG/RIM 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Attendant	LMO TS 1	Post(s) [# 9266] of Attendant (LMO/TS 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.

12

50 Total - Electricity

50 Total - Energy Division

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Assistant Attorney General	JLG LO 4	
1			

1 Total - Legal Services Unit

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	
1			

Information Systems Branch

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
1			

1 Total - Information Systems Branch

Documentation Information & Access Services

No. of Offices	Office	Classification	Remark
1	Director, Documentation Information & Access Services	GMG SEG 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Science, Energy and Technology

Corporate Services Division

Documentation Information & Access Services

No. of Offices	Office	Classification	Remark
1			
1	Total - Documentation Information & Access Services		

Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	
1			

Organisational Development & Performance Management

No. of Offices	Office	Classification	Remark
1	Director, Organizational Development & Perf. Mgmt.	GMG SEG 3	
1			

Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 2	
1	Secretary 2	OPS SS 2	
2			
4	Total - Human Resource Management & Development		

Procurement

No. of Offices	Office	Classification	Remark
1	Procurement Officer	GMG SEG 2	
1	Project Procurement Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
3			
3	Total - Procurement		

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Senior Public Procurement Officer	GMG SEG 1	
1			
1	Total - Public Procurement Branch		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Science, Energy and Technology

Corporate Services Division

Administration

No. of Offices	Office	Classification	Remark
1	Director, Administration	GMG SEG 2	
1	Secretary 2	OPS SS 2	
2			

Office Management Section

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 4	
1			

Office Management Section- Customer Relations/Service

No. of Offices	Office	Classification	Remark
2	Receptionist/Telephone Operator	OPS TO 2	
2			

Transport Section

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG AM 3	
2	Driver 1	LMO DR 1	
3			

8 Total - Administration

19 Total - Corporate Services Division

Internal Audit Division

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Auditor	FMG AS 2	
3			

3 Total - Internal Audit Division

Policy Planning Development & Evaluation

Corporate Planning & Performance Management

No. of Offices	Office	Classification	Remark
1	Director, Corporate Planning & Perf. Management	GMG SEG 4	
1			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy and Technology

Policy Planning Development & Evaluation

Corporate Planning & Performance Management

1 Total - Corporate Planning & Performance Management

1 Total - Policy Planning Development & Evaluation

Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Executive Secretary	OPS SS 4	
1			

Expenditure Control & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
1			

Payroll Unit

No. of Offices	Office	Classification	Remark
1	Head, Payroll Unit	FMG PA 1	
1			

Payments Unit

No. of Offices	Office	Classification	Remark
1	Manager, Payment Unit	FMG PA 2	
1	Collection/Disbursement Officer	FMG AT 1	
1	Assistant Payments Officer	FMG AT 1	
3			

5 Total - Expenditure Control & Accounts Branch

Final Accounts

No. of Offices	Office	Classification	Remark
1	Bank Reconciliation Officer	FMG AT 2	
1			
1	Total - Final Accounts		

Management Accounts Section

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 3	
1			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy and Technology

Finance & Accounts Division

Management Accounts Section

1 Total - Management Accounts Section

8 Total - Finance & Accounts Division

Government Electrical Regulator Department

Office of the Chief Electrical Regulator

No. of Offices	Office	Classification	Remark
1	Chief Electrical Regulator	GMG SEG 6	
1	Executive Assistant	GMG SEG 1	
2			

ICT Unit

No. of Offices	Office	Classification	Remark
1	Senior Applications Support Officer	MIS IT 6	
1	Applications Support Officer	MIS IT 4	
2			
4 Total - Office of the Chief Electrical Regulator			

Technical Audits & Investigations Branch

No. of Offices	Office	Classification	Remark
1	Chief Compliance Officer	GMG SEG 5	
2	Senior Compliance Officer	GMG SEG 3	
10	Compliance Officer	GMG SEG 2	
13			
13 Total - Technical Audits & Investigations Branch			

Licensing, Examinations & Registration Branch

No. of Offices	Office	Classification	Remark
1	Manager, Licensing, Examinations & Registration	GMG SEG 4	
1	Licensing, Examinations & Registration Officer	GMG SEG 2	
1	Records/Data Entry Officer	MIS IT 3	
3			
3 Total - Licensing, Examinations & Registration Branch			

Customer Affairs Branch

No. of Offices	Office	Classification	Remark
1	Manager, Customer Affairs	GMG SEG 3	
3	Customer Care Representative	GMG AM 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy and Technology

Government Electrical Regulator Department

Customer Affairs Branch

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	

5

5 Total - Customer Affairs Branch

25 Total - Government Electrical Regulator Department

111 Total - Ministry of Science, Energy and Technology

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture and Fisheries (Former)

Policy Co-ordination & Administration Directorate

Human Resource Management & Development

HRM - Employee Benefits

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 1	Post(s) [# 7438] of Secretary 1 (OPS/SS 1) to be abolished when vacant. With effect from March 7, 2016, new appointments of any type barred.

1

Industrial Relations Unit

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 1	Post(s) [# 7419] of Secretary 1 (OPS/SS 1) to be abolished when vacant. With effect from March 7, 2016, new appointments of any type barred.

1

Documentation, Information & Access Services

No. of Offices	Office	Classification	Remark
1	Director 3	GMG SEG 3	Post(s) [# 7510] of Director 3 (GMG/SEG 3) to be abolished when vacant. With effect from March 7, 2016, new appointments of any type barred.

1

3 Total - Human Resource Management & Development

3 Total - Policy Co-ordination & Administration Directorate

3 Total - Ministry of Agriculture and Fisheries (Former)

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining Office of the Permanent Secretary

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	Post(s) [# 7286] of Permanent Secretary (GMG/EMG 1) transferred from Ministry of Agriculture & Fisheries, Office of the Permanent Secretary with effect from May 24, 2023.
1	Principal Director, Policy, Planning, Development & Evaluation	GMG SEG 6	Post(s) [# 7290] of Principal Director, Policy, Planning, Development & Evaluation (GMG/SEG 6) transferred from Ministry of Science, Energy and Technology, Policy Planning Development & Evaluation with effect from April 2, 2024.
1	Principal Director, Corporate Services	GMG SEG 6	Post(s) [# 50653] of Principal Director, Corporate Services (GMG/SEG 6) transferred from Ministry of Science, Energy and Technology, Corporate Services Division with effect from April 2, 2024.
1	Data Protection Officer	GMG SEG 3	New post(s) [# 76312] with effect from February 5, 2024.
1	Senior Technical Coordinator	GMG SEG 3	Post(s) [# 7865] of Senior Technical Coordinator (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Office of the Permanent Secretary with effect from May 24, 2023.
1	Co-ordinator, Special Projects	GMG SEG 2	Post(s) [# 445] of Co-ordinator, Special Projects (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Office of the Permanent Secretary with effect from May 24, 2023.
1	Senior Administrative Support Officer	GMG SEG 2	Post(s) [# 73599] of Senior Administrative Support Officer (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Office of the Permanent Secretary with effect from May 24, 2023.
2	Administrative Support Officer	GMG SEG 1	Two (2) post(s) [#s 73598 & 73600] of Administrative Support Officer (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Office of the Permanent Secretary with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Office of the Permanent Secretary

No. of Offices	Office	Classification	Remark
3	Executive Secretary 2	OPS SS 5	Three (3) post(s) [s 446 & 7294-95] of Executive Secretary 2 (OPS/SS 5) transferred from Ministry of Agriculture & Fisheries, Office of the Permanent Secretary with effect from May 24, 2023.
2	Executive Secretary 1	OPS SS 4	Two (2) post(s) [s 7298 & 72673] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Agriculture & Fisheries, Office of the Permanent Secretary with effect from May 24, 2023.
3	Senior Secretary	OPS SS 3	Three (3) post(s) [s 7302, 7306 & 72700] of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Office of the Permanent Secretary with effect from May 24, 2023.

17

Special Projects Unit

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Special Projects	GMG CTD 1	Post(s) [s 568] of Chief Technical Director, Special Projects (GMG/CTD 1) transferred from Ministry of Agriculture & Fisheries, Office of the Permanent Secretary, Special Projects Unit with effect from May 24, 2023.
1	Technical Coordinator	GMG SEG 2	Post(s) [s 73601] of Technical Coordinator (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Office of the Permanent Secretary, Special Projects Unit with effect from May 24, 2023.
1	Executive Secretary 2	OPS SS 5	Post(s) [s 50904] of Executive Secretary 2 (OPS/SS 5) transferred from Ministry of Agriculture & Fisheries, Office of the Permanent Secretary, Special Projects Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Office of the Permanent Secretary

Special Projects Unit

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post(s) [# 72674] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Office of the Permanent Secretary, Special Projects Unit with effect from May 24, 2023.
4			
4	Total - Special Projects Unit		
21	Total - Office of the Permanent Secretary		

Internal Audit Unit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	Post(s) [# 7311] of Chief Internal Auditor (FMG/AS 5) transferred from Ministry of Agriculture & Fisheries, Internal Audit Unit with effect from May 24, 2023.
2	Audit Manager (Co-ordinator)	FMG AS 4	Two (2) post(s) [#s 7314 & 61105] of Audit Manager (Co-ordinator) (FMG/AS 4) transferred from Ministry of Agriculture & Fisheries, Internal Audit Unit with effect from May 24, 2023.
6	Senior Auditor	FMG AS 3	Six (6) post(s) [#s 7312-13, 51041 & 61106-08] of Senior Auditor (FMG/AS 3) transferred from Ministry of Agriculture & Fisheries, Internal Audit Unit with effect from May 24, 2023.
7	Auditor	FMG AS 2	Seven (7) post(s) [#s 7315-21] of Auditor (FMG/AS 2) transferred from Ministry of Agriculture & Fisheries, Internal Audit Unit with effect from May 24, 2023.
3	Assistant Auditor	FMG AS 1	Three (3) post(s) [#s 7324 & 7327-8] of Assistant Auditor (FMG/AS 1) transferred from Ministry of Agriculture & Fisheries, Internal Audit Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Internal Audit Unit

No. of Offices	Office	Classification	Remark
2	Assistant Auditor	FMG AS 1	Two (2) post(s) [#s 7326 & 7329] of Assistant Auditor (FMG/AS 1) transferred from Ministry of Agriculture & Fisheries, Internal Audit Unit with effect from May 24, 2023. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Secretary 2	OPS SS 2	Post(s) [# 7305] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Internal Audit Unit with effect from May 24, 2023.

22

22 Total - Internal Audit Unit

Communications & Public Relations Unit

No. of Offices	Office	Classification	Remark
1	Director, Communications & Public Relations	MCG IE 6	Post(s) [# 7287] of Director, Communications & Public Relations (MCG/IE 6) transferred from Ministry of Agriculture & Fisheries, Communications & Public Relations Unit with effect from May 24, 2023.
1	Public Relations Officer	MCG IE 4	Post(s) [# 50228] of Public Relations Officer (MCG/IE 4) transferred from Ministry of Agriculture & Fisheries, Communications & Public Relations Unit with effect from May 24, 2023.
1	Communications and Media Officer	MCG IE 4	Post(s) [# 68601] of Communications and Media Officer (MCG/IE 4) transferred from Ministry of Agriculture & Fisheries, Communications & Public Relations Unit with effect from May 24, 2023.
1	Videographer	MCG AVT 5	Post(s) [# 62847] of Videographer (MCG/AVT 5) transferred from Ministry of Agriculture & Fisheries, Communications & Public Relations Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

**Ministry of Agriculture, Fisheries and Mining
Communications & Public Relations Unit**

No. of Offices	Office	Classification	Remark
1	Web Information/Content Officer	MCG IE 3	Post(s) [# 7617] of Web Information/Content Officer (MCG/IE 3) transferred from Corporate Services Division – Information & Communications Technology Branch - Application Development Section with effect from April 3, 2023; Post(s) of Web Information/Content Officer (MCG/IE 3) transferred from Ministry of Agriculture & Fisheries, Communications & Public Relations Unit with effect from May 24, 2023.
1	Photo & Graphic Specialist	MCG AVP 3	Post(s) [# 7418] of Photo & Graphic Specialist (MCG/AVP 3) transferred from Ministry of Agriculture & Fisheries, Communications & Public Relations Unit with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [# 7437] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Communications & Public Relations Unit with effect from May 24, 2023.

7

7 Total - Communications & Public Relations Unit

Finance & Accounts Division

Office of the Principal Finance Officer

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	Post(s) [# 7330] of Principal Finance Officer (FMG/PA 5) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Office of the Principal Finance Officer with effect from May 24, 2023.
1	Senior Financial Analyst	FMG PA 3	Post(s) [# 61070] of Senior Financial Analyst (FMG/PA 3) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Office of the Principal Finance Officer with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Finance & Accounts Division

Office of the Principal Finance Officer

No. of Offices	Office	Classification	Remark
1	Financial Systems Manager	FMG PA 2	Post(s) [# 7334] of Financial Systems Manager (FMG/PA 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Office of the Principal Finance Officer with effect from May 24, 2023.
1	Manager, Deposits & Investment	FMG PA 2	Post(s) [# 72676] of Manager, Deposits & Investment (FMG/PA 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Office of the Principal Finance Officer with effect from May 24, 2023.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 7338] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Office of the Principal Finance Officer with effect from May 24, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 72675] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Office of the Principal Finance Officer with effect from May 24, 2023.

6

6 Total - Office of the Principal Finance Officer

Accounts Payable & Payroll Branch

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable and Payroll	FMG PA 4	Post(s) [# 7331] of Director, Accounts Payable and Payroll (FMG/PA 4) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Finance & Accounts Division

Accounts Payable & Payroll Branch

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 7339] of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch with effect from May 24, 2023.

2

Accounts Payable Section

No. of Offices	Office	Classification	Remark
1	Manager, Accounts Payable	FMG PA 3	Post(s) [# 63619] of Manager, Accounts Payable (FMG/PA 3) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Accounts Payable Section with effect from May 24, 2023.

1

Accounts Payable Section - Checking Unit

No. of Offices	Office	Classification	Remark
1	Checking Supervisor	FMG PA 2	Post(s) [# 7342] of Checking Supervisor (FMG/PA 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Accounts Payable Section - Checking Unit with effect from May 24, 2023.
2	Senior Checking Officer	FMG AT 3	Two (2) post(s) [#s 7346 & 7349] of Senior Checking Officer (FMG/AT 3) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Accounts Payable Section - Checking Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Finance & Accounts Division

Accounts Payable & Payroll Branch

Accounts Payable Section - Checking Unit

No. of Offices	Office	Classification	Remark
3	Checking Officer	FMG AT 2	Three (3) post(s) [Ns 7357, 7359 & 71664] of Checking Officer (FMG/AT 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Accounts Payable Section - Checking Unit with effect from May 24, 2023.

6

Accounts Payable Section - Payables Unit

No. of Offices	Office	Classification	Remark
1	Payment Supervisor	FMG PA 2	Post(s) [N 7333] of Payment Supervisor (FMG/PA 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Accounts Payable Section - Payables Unit with effect from May 24, 2023.
1	Senior Payment Officer	FMG AT 3	Post(s) [N 61069] of Senior Payment Officer (FMG/AT 3) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Accounts Payable Section - Payables Unit with effect from May 24, 2023.
2	Payment Officer	FMG AT 2	Two (2) post(s) [Ns 7365 & 7388] of Payment Officer (FMG/AT 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Accounts Payable Section - Payables Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Finance & Accounts Division

Accounts Payable & Payroll Branch

Accounts Payable Section - Payables Unit

No. of Offices	Office	Classification	Remark
1	Collections Officer	FMG AT 1	Post(s) [# 7366] of Collections Officer (FMG/AT 1) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Accounts Payable Section - Payables Unit with effect from May 24, 2023.
2	Accounting Clerk 2	FMG AC 2	Two (2) post(s) [#s 72677-78] of Accounting Clerk 2 (FMG/AC 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Accounts Payable Section - Payables Unit with effect from May 24, 2023.
1	Accounting Clerk 2	FMG AC 2	Post(s) [# 7347] of Accounting Clerk 2 (FMG/AC 2) to be abolished when vacant. With effect from March 7, 2016, new appointments of any type barred; Post(s) of Accounting Clerk 2 (FMG/AC 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Accounts Payable Section - Payables Unit with effect from May 24, 2023.

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Payroll Section

No. of Offices	Office	Classification	Remark
1	Manager, Payroll	FMG PA 2	Post(s) [# 7337] of Manager, Payroll (FMG/PA 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Payroll Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Finance & Accounts Division

Accounts Payable & Payroll Branch

Payroll Section

No. of Offices	Office	Classification	Remark
1	Senior Payroll Officer	FMG AT 3	Post(s) [# 7344] of Senior Payroll Officer (FMG/AT 3) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Payroll Section with effect from May 24, 2023.
2	Payroll Officer	FMG AT 2	Two (2) post(s) [#s 7348 & 7355] of Payroll Officer (FMG/AT 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Payroll Section with effect from May 24, 2023.
1	Payroll Technician	FMG AT 1	Post(s) [# 7356] of Payroll Technician (FMG/AT 1) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Accounts Payable & Payroll Branch, Payroll Section with effect from May 24, 2023.

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22 Total - Accounts Payable & Payroll Branch

Management Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	Post(s) [# 7332] of Director, Management Accounts (FMG/PA 4) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Management Accounts Branch with effect from May 24, 2023.
1	Senior Management Accountant	FMG PA 3	Post(s) [# 7335] of Senior Management Accountant (FMG/PA 3) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Management Accounts Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Finance & Accounts Division

Management Accounts Branch

No. of Offices	Office	Classification			Remark
1	Management Accountant 2 (Capital)	FMG	PA	2	Post(s) [# 7343] of Management Accountant 2 (Capital) (FMG/PA 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Management Accounts Branch with effect from May 24, 2023.
1	Management Accountant 2 (Recurrent)	FMG	PA	2	Post(s) [# 61066] of Management Accountant 2 (Recurrent) (FMG/PA 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Management Accounts Branch with effect from May 24, 2023.
1	Senior Commitment Control Officer	FMG	PA	1	Post(s) [# 7336] of Financial Analyst (FMG/PA 1) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Office of the Principal Finance Officer with effect from May 24, 2023; Post(s) of Financial Analyst (FMG/PA 1) retitled and transferred from Finance & Accounts Division, Office of the Principal Finance Officer with effect from February 5, 2024.
2	Commitment Control Officer	FMG	AT	3	Two (2) post(s) [#s 8214 & 61065] of Commitment Control Officer (FMG/AT 3) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Management Accounts Branch with effect from May 24, 2023.
1	Senior Secretary	OPS	SS	3	Post(s) [# 7368] of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Management Accounts Branch with effect from May 24, 2023.

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8 Total - Management Accounts Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Finance & Accounts Division

Final Accounts & Reporting Branch

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 3	Post(s) [# 7341] of Director, Final Accounts & Reporting (FMG/PA 3) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Final Accounts & Reporting Branch with effect from May 24, 2023.
1	Senior Final Accountant	FMG PA 1	Post(s) [# 61067] of Senior Final Accountant (FMG/PA 1) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Final Accounts & Reporting Branch with effect from May 24, 2023.
2	Final Accountant	FMG AT 3	Two (2) post(s) [#s 7345 & 61068] of Final Accountant (FMG/AT 3) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Final Accounts & Reporting Branch with effect from May 24, 2023.
1	Senior Bank Reconciliation Officer	FMG AT 3	Post(s) [# 7352] of Senior Bank Reconciliation Officer (FMG/AT 3) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Final Accounts & Reporting Branch with effect from May 24, 2023.
2	Bank Reconciliation Officer	FMG AT 2	Two (2) post(s) [#s 7374 & 72679] of Bank Reconciliation Officer (FMG/AT 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Final Accounts & Reporting Branch with effect from May 24, 2023.
1	Journal Officer	FMG AT 1	Post(s) [# 7372] of Journal Officer (FMG/AT 1) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Final Accounts & Reporting Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Finance & Accounts Division

Final Accounts & Reporting Branch

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	Post(s) [# 7360] of Accounting Clerk 2 (FMG/AC 2) transferred from Ministry of Agriculture & Fisheries, Finance & Accounts Division, Final Accounts & Reporting Branch with effect from May 24, 2023.

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9 Total - Final Accounts & Reporting Branch

45 Total - Finance & Accounts Division

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Principal Director, Corporate Services	GMG SEG 6	Post(s) [# 58684] of Principal Director, Corporate Services (GMG/SEG 6) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division with effect from May 24, 2023.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 7299] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division with effect from May 24, 2023.

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Buildings & Property Maintenance Branch

No. of Offices	Office	Classification	Remark
1	Civil Works Engineer	SOG ST 8	Post(s) [# 62425] of Civil Works Engineer (SOG/ST 8) transferred from Corporate Services Division – Facilities & Property Management Branch – Building & Property Maintenance Section with effect from April 3, 2023; Post(s) of Civil Works Engineer (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Buildings & Property Maintenance Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Buildings & Property Maintenance Branch

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 3	Post(s) [# 7447] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Corporate Services Division – Facilities & Property Management Branch – Building & Property Maintenance Section with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Buildings & Property Maintenance Branch with effect from May 24, 2023.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 62429] of Records Officer 2 (PIDG/RIM 3) transferred from Corporate Services Division – Facilities & Property Management Branch – Building & Property Maintenance Section with effect from April 3, 2023; Post(s) of Records Officer 2 (PIDG/RIM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Buildings & Property Maintenance Branch with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Buildings & Property Maintenance Branch

Major Works

No. of Offices	Office	Classification			Remark
1	Project Manager	SOG	ST	7	Post(s) [# 64290] of Project Manager (SOG/ST 7) transferred from Corporate Services Division – Facilities & Property Management Branch – Building & Property Maintenance Section with effect from April 3, 2023; Post(s) of Project Manager (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Buildings & Property Maintenance Branch with effect from May 24, 2023; Post(s) of Project Manager (SOG/ST 7) transferred from Corporate Services Division, Buildings & Property Maintenance Branch with effect from February 5, 2024.
1	Quantity Surveyor	SOG	ST	7	Post(s) [# 64291] of Quantity Surveyor (SOG/ST 7) transferred from Corporate Services Division – Facilities & Property Management Branch – Building & Property Maintenance Section with effect from April 3, 2023; Post(s) of Quantity Surveyor (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Buildings & Property Maintenance Branch with effect from May 24, 2023; Post(s) of Quantity Surveyor (SOG/ST 7) transferred from Corporate Services Division, Buildings & Property Maintenance Branch with effect from February 5, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Buildings & Property Maintenance Branch

Major Works

No. of Offices	Office	Classification			Remark
1	Quantity Surveyor	SOG	ST	7	New post(s) [# 74143] with effect from April 3, 2023; Post(s) of Quantity Surveyor (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Buildings & Property Maintenance Branch with effect from May 24, 2023; Post(s) of Quantity Surveyor (SOG/ST 7) transferred from Corporate Services Division, Buildings & Property Maintenance Branch with effect from February 5, 2024.
1	Architect	SOG	ST	7	New post(s) [# 74145] with effect from April 3, 2023; Post(s) of Architect (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Buildings & Property Maintenance Branch with effect from May 24, 2023; Post(s) of Architect (SOG/ST 7) transferred from Corporate Services Division, Buildings & Property Maintenance Branch with effect from February 5, 2024.
1	Quality Assurance Officer	SOG	ST	7	New post(s) [# 74144] with effect from April 3, 2023; Post(s) of Quality Assurance Officer (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Buildings & Property Maintenance Branch with effect from May 24, 2023; Post(s) of Quality Assurance Officer (SOG/ST 7) transferred from Corporate Services Division, Buildings & Property Maintenance Branch with effect from February 5, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Buildings & Property Maintenance Branch

Major Works

No. of Offices	Office	Classification			Remark
1	Senior Building & Property Maintenance Officer	SOG	ST	6	Post(s) [# 7490] of Senior Building & Property Maintenance Officer (SOG/ST 6) transferred from Corporate Services Division – Facilities & Property Management Branch – Building & Property Maintenance Section with effect from April 3, 2023; Post(s) of Senior Building & Property Maintenance Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Buildings & Property Maintenance Branch with effect from May 24, 2023; Post(s) of Senior Building & Property Maintenance Officer (SOG/ST 6) transferred from Corporate Services Division, Buildings & Property Maintenance Branch with effect from February 5, 2024.
1	Senior Building & Property Maintenance Officer	SOG	ST	6	New post(s) [# 74146] with effect from April 3, 2023; Post(s) of Senior Building & Property Maintenance Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Buildings & Property Maintenance Branch with effect from May 24, 2023; Post(s) of Senior Building & Property Maintenance Officer (SOG/ST 6) transferred from Corporate Services Division, Buildings & Property Maintenance Branch with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Buildings & Property Maintenance Branch

Major Works

No. of Offices	Office	Classification	Remark
1	Building & Property Maintenance Officer	SOG ST 4	New post(s) [# 74147] with effect from April 3, 2023; Post(s) of Building & Property Maintenance Officer (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Buildings & Property Maintenance Branch with effect from May 24, 2023; Post(s) of Building & Property Maintenance Officer (SOG/ST 4) transferred from Corporate Services Division, Buildings & Property Maintenance Branch with effect from February 5, 2024.

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Minor Works

No. of Offices	Office	Classification	Remark
2	Senior Building & Property Maintenance Officer	SOG ST 6	Two (2) post(s) [#s 62427-8] of Senior Building & Property Maintenance Officer (SOG/ST 6) transferred from Corporate Services Division – Facilities & Property Management Branch – Building & Property Maintenance Section with effect from April 3, 2023; Post(s) of Senior Building & Property Maintenance Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Buildings & Property Maintenance Branch with effect from May 24, 2023; Post(s) of Senior Building & Property Maintenance Officer (SOG/ST 6) transferred from Corporate Services Division, Buildings & Property Maintenance Branch with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Buildings & Property Maintenance Branch

Minor Works

No. of Offices	Office	Classification	Remark
3	Building & Property Maintenance Officer	SOG ST 4	Three (3) post(s) [Ns 7491, 58152 & 64292] of Building & Property Maintenance Officer (SOG/ST 4) transferred from Corporate Services Division – Facilities & Property Management Branch – Building & Property Maintenance Section with effect from April 3, 2023; Post(s) of Building & Property Maintenance Officer (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Buildings & Property Maintenance Branch with effect from May 24, 2023; Post(s) of Building & Property Maintenance Officer (SOG/ST 4) transferred from Corporate Services Division, Buildings & Property Maintenance Branch with effect from February 5, 2024.

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16 Total - Buildings & Property Maintenance Branch

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Director, Customer Service	GMG SEG 3	Post(s) [N 72524] of Director, Customer Service (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Customer Service Branch with effect from May 24, 2023.
1	Manager, Customer Care	GMG SEG 2	Post(s) [N 72526] of Manager, Customer Care (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Customer Service Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Manager, Customer Service Monitoring & Evaluation	GMG SEG 2	Post(s) [# 72527] of Manager, Customer Service Monitoring & Evaluation (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Customer Service Branch with effect from May 24, 2023.
1	Customer Service Monitoring & Evaluation Officer	GMG AM 3	Post(s) [# 64026] of Customer Service Monitoring & Evaluation Officer (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Customer Service Branch with effect from May 24, 2023.
3	Customer Care Officer	GMG AM 3	Three (3) post(s) [#s 72528-30] of Customer Care Officer (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Customer Service Branch with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [# 72525] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Customer Service Branch with effect from May 24, 2023.
4	Customer Care Assistant	GMG AM 1	Four (4) post(s) [#s 7458-60 & 72532] of Customer Care Assistant (GMG/AM 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Customer Service Branch with effect from May 24, 2023.

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12 Total - Customer Service Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Facilities & Property Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Facilities & Property Management	GMG SEG 4	Post(s) [# 7444] of Director, Facilities & Property Management (GMG/SEG 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch with effect from May 24, 2023.
1	Senior Engineering Officer (Works & Infrastructure Projects)	SOG ST 8	New post(s) [# 74119] with effect from January 3, 2023; Post(s) of Senior Engineering Officer (Works & Infrastructure Projects) (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch with effect from May 24, 2023.
1	Administrator	GMG AM 3	Post(s) [# 7493] of Administrator (GMG/AM 2) upgraded with effect from April 3, 2023; Post(s) of Administrator (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 7446] of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch with effect from May 24, 2023.

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Facilities & Property Management Branch

Office Management & General Services Section

No. of Offices	Office	Classification	Remark
1	Manager, Office & General Services	GMG SEG 1	Post(s) [# 72680] of Office Manager (GMG/SEG 1) retitled with effect from April 3, 2023; Post(s) of Manager, Office & General Services (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section with effect from May 24, 2023.
1	Administrative Services Officer	GMG AM 3	Post(s) [# 7452] of Administrative Officer (GMG/AM 1) retitled and upgraded with effect from April 3, 2023; Post(s) of Administrative Services Officer (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [# 7451] of Secretary 2 (OPS/SS 2) retitled and reclassified with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section with effect from May 24, 2023.
2	Inventory Officer	PIDG RIM 3	Two (2) post(s) [#s 7371 & 64289] of Inventory Officer (PIDG/RIM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Facilities & Property Management Branch

Office Management & General Services Section

No. of Offices	Office	Classification			Remark
1	Storekeeper	PIDG	RIM	3	Post(s) [# 7453] of Storekeeper (PIDG/RIM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section with effect from May 24, 2023.
1	Chief Office Attendant	LMO	TS	3	Post(s) [# 7465] of Chief Office Attendant (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section with effect from May 24, 2023.
1	Chief Office Attendant	LMO	TS	3	New post(s) [# 74137] with effect from April 3, 2023; Post(s) of Chief Office Attendant (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section with effect from May 24, 2023.
1	Office Attendant	LMO	TS	2	Post(s) [# 7461] of Machine Operator (LMO/TS 2) retitled with effect from April 3, 2023; Post(s) of Office Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Facilities & Property Management Branch

Office Management & General Services Section

No. of Offices	Office	Classification	Remark
1	Office Attendant	LMO TS 2	Post(s) [# 7466] of Strongroom Attendant (LMO/TS 2) retitled with effect from April 3, 2023; Post(s) of Office Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section with effect from May 24, 2023.
1	Office Attendant	LMO TS 2	Post(s) [# 8373] of Cleaner/Attendant (LMO/TS 2) retitled with effect from April 3, 2023; Post(s) of Office Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section with effect from May 24, 2023.
16	Office Attendant	LMO TS 2	Sixteen (16) post(s) [#s 50323 & 7469-72 & 7474-84] of Attendant 1 (LMO/TS 1) retitled and upgraded with effect from April 3, 2023; Post(s) of Office Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section with effect from May 24, 2023.
1	Handyman	LMO TS 2	Post(s) [# 7489] of Handyman (LMO/TS 1) upgraded with effect from April 3, 2023; Post(s) of Handyman (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Facilities & Property Management Branch

Office Management & General Services Section

No. of Offices	Office	Classification	Remark
1	Gardener	LMO TS 2	Post(s) [# 7500] of Gardener (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section with effect from May 24, 2023.

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Office Management & General Services Section - Aftercare

No. of Offices	Office	Classification	Remark
1	Supervisor, Aftercare	HSC HS 5	Post(s) [# 68879] of Supervisor, Aftercare (HSC/HS 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section - Aftercare with effect from May 24, 2023.
1	Aftercare Assistant	HSC HS 4	Post(s) [# 68880] of Aftercare Assistant (HSC/HS 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Office Management & General Services Section - Aftercare with effect from May 24, 2023.

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LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Facilities & Property Management Branch

Security, Energy & Emergency Management Section

No. of Offices	Office	Classification	Remark
1	Manager, Security, Energy and Emergency Management	GMG SEG 2	Post(s) [# 7450] of Security and Energy Officer (GMG/SEG 1) retitled, upgraded and transferred from Corporate Services Division – Facilities & Property Management Branch – Security & Energy Section with effect from April 3, 2023; Post(s) of Manager, Security, Energy and Emergency Management (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Security, Energy & Emergency Management Section with effect from May 24, 2023.
1	Occupational Health & Safety Officer	GMG SEG 1	New post(s) [# 74139] with effect from April 3, 2023; Post(s) [# 74139] of Occupational Health & Safety Officer (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Security, Energy & Emergency Management Section with effect from May 24, 2023.
1	Security, Energy and Emergency Management Officer	GMG SEG 1	New post(s) [# 74138] with effect from April 3, 2023; Post(s) [# 74138] of Security, Energy and Emergency Management Officer (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Security, Energy & Emergency Management Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Facilities & Property Management Branch

Security, Energy & Emergency Management Section

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	New post(s) [# 74140] with effect from April 3, 2023; Post(s) [# 74140] of Administrator (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Security, Energy & Emergency Management Section with effect from May 24, 2023.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 7454] of Records Officer 1 (PIDG/RIM 2) transferred from Corporate Services Division – Facilities & Property Management Branch – Security & Energy Section with effect from April 3, 2023; Post(s) of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Security, Energy & Emergency Management Section with effect from May 24, 2023.
1	Caretaker	LMO TS 3	Post(s) [# 7499] of Caretaker (LMO/TS 3) transferred from Corporate Services Division – Facilities & Property Management Branch – Security & Energy Section with effect from April 3, 2023; Post(s) [# 7499] of Caretaker (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Security, Energy & Emergency Management Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Facilities & Property Management Branch

Security, Energy & Emergency Management Section

No. of Offices	Office	Classification	Remark
1	Gateman	LMO TS 2	Post(s) [# 7487] of Gateman (LMO/TS 1) upgraded and transferred from Corporate Services Division – Facilities & Property Management Branch – Security & Energy Section with effect from April 3, 2023; Post(s) [# 7487] of Gateman (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Security, Energy & Emergency Management Section with effect from May 24, 2023.

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Transport & Fleet Management Section

No. of Offices	Office	Classification	Remark
1	Manager, Transportation & Fleet Management	GMG SEG 1	Post(s) [# 7492] of Transport Manager (GMG/SEG 1) retitled with effect from April 3, 2023; Post(s) of Manager, Transportation & Fleet Management (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Transport & Fleet Management Section with effect from May 24, 2023.
1	Transportation & Fleet Management Officer	GMG AM 4	New post(s) [# 74141] with effect from April 3, 2023; Post(s) of Transportation & Fleet Management Officer (GMG/AM 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Transport & Fleet Management Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Facilities & Property Management Branch

Transport & Fleet Management Section

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	New post(s) [# 74142] with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Transport & Fleet Management Section with effect from May 24, 2023.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 7448] of Records Officer 2 (PIDG/RIM 3) transferred from Corporate Services Division – Facilities & Property Management Branch with effect from April 3, 2023; Post(s) of Records Officer 2 (PIDG/RIM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Transport & Fleet Management Section with effect from May 24, 2023.
4	Driver 2	LMO DR 2	Four (4) post(s) [#s 7495, 7501-2 & 7506] of Driver 2 (LMO/DR 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Transport & Fleet Management Section with effect from May 24, 2023.
7	Driver 1	LMO DR 1	Seven (7) post(s) [#s 7463, 7503-5, 7507, 7509 & 72740] of Driver 1 (LMO/DR 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Transport & Fleet Management Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Facilities & Property Management Branch

Transport & Fleet Management Section

No. of Offices	Office	Classification			Remark
1	Artisan 4	LMO	TS	5	Post(s) [# 7494] of Artisan 4 (LMO/TS 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Transport & Fleet Management Section with effect from May 24, 2023.
3	Artisan Helper	LMO	TS	2	Three (3) post(s) [#s 7496-8] of Artisan Helper (LMO/TS 1) upgraded with effect from April 3, 2023; Post(s) of Artisan Helper (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Facilities & Property Management Branch, Transport & Fleet Management Section with effect from May 24, 2023.

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61 Total - Facilities & Property Management Branch

Human Resource Management & Development Branch

No. of Offices	Office	Classification			Remark
1	Senior Director, Human Resource Management & Development	GMG	SEG	4	Post(s) [# 7392] of Director, Human Resource Management & Development (GMG/SEG 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch with effect from May 24, 2023; Post(s) of Director, Human Resource Management & Development (GMG/SEG 4) retitled with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 7393] of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch with effect from May 24, 2023.

2

Human Resource Development Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	Post(s) [# 7414] of Director, Human Resource Development (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Development Section with effect from May 24, 2023.
1	Senior Human Resource Development Officer	GMG SEG 1	Post(s) [# 7416] of Senior Human Resource Development Officer (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Development Section with effect from May 24, 2023.
1	Assistant Human Resource Development Officer	GMG AM 2	Post(s) [# 7417] of Assistant Human Resource Development Officer (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Development Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Development Section

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 7436] of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Development Section with effect from May 24, 2023.
1	Records Clerk	PIDG RIM 1	Post(s) [# 7420] of Records Clerk (PIDG/RIM 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Development Section with effect from May 24, 2023.

5

Human Resource Management Section - Employee Benefits Unit

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	Post(s) [# 7395] of Senior Human Resource Officer (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section - Employee Benefits Unit with effect from May 24, 2023.
2	Assistant Human Resource Officer 2	GMG AM 3	Two (2) post(s) [# 7399 & 7409] of Assistant Human Resource Officer 2 (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section - Employee Benefits Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Management Section - Employee Benefits Unit

No. of Offices	Office	Classification	Remark
2	Assistant Human Resource Officer 1	GMG AM 2	Two (2) post(s) [s 7405 & 7408] of Assistant Human Resource Officer 1 (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section - Employee Benefits Unit with effect from May 24, 2023.
2	Secretary 2	OPS SS 2	Two (2) post(s) [s 7434 & 72681] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section - Employee Benefits Unit with effect from May 24, 2023.

7

Human Resource Management Section - Industrial Relations Unit

No. of Offices	Office	Classification	Remark
1	Director, Industrial Relations	GMG SEG 1	Post(s) [s 7443] of Senior Industrial Relations Officer (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section - Industrial Relations Unit with effect from May 24, 2023; Post(s) of Senior Industrial Relations Officer (GMG/SEG 1) retitled with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Management Section - Industrial Relations Unit

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post(s) [# 72682] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section - Industrial Relations Unit with effect from May 24, 2023.

2

Human Resource Management Section - Information & Records Management Unit

No. of Offices	Office	Classification	Remark
1	Human Resource Officer	GMG AM 4	Post(s) [# 61060] of Human Resource Officer (GMG/AM 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section - Information & Records Management Unit with effect from May 24, 2023.
1	Information Technology Support Officer	MIS IT 3	Post(s) [# 7618] of Information Technology Support Officer (MIS/IT 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section - Information & Records Management Unit with effect from May 24, 2023.
2	Records Officer 1	PIDG RIM 2	Two (2) post(s) [#s 7411-12] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section - Information & Records Management Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Management Section - Information & Records Management Unit

No. of Offices	Office	Classification	Remark
4			

Human Resource Management Section - Staffing Unit

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	Post(s) [# 7396] of Senior Human Resource Officer (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section - Staffing Unit with effect from May 24, 2023.
2	Assistant Human Resource Officer 2	GMG AM 3	Two (2) post(s) [#s 7397-8] of Assistant Human Resource Officer 2 (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section - Staffing Unit with effect from May 24, 2023.
2	Assistant Human Resource Officer 1	GMG AM 2	Two (2) post(s) [#s 7401 & 7407] of Assistant Human Resource Officer 1 (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section - Staffing Unit with effect from May 24, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 7435] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section - Staffing Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

Organizational Development Section

No. of Offices	Office	Classification	Remark
1	Director, Organizational Development	GMG SEG 3	Post(s) [# 61058] of Director, Organizational Development (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Organizational Development Section with effect from May 24, 2023.
1	Organization Development Officer	GMG SEG 1	Post(s) [# 61059] of Organization Development Officer (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Organizational Development Section with effect from May 24, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 7439] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Organizational Development Section with effect from May 24, 2023.

3

Documentation/Info. & Access Services Section

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	Post(s) [# 72683] of Director, Documentation/Info. & Access Services (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Documentation/Info. & Access Services Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

Documentation/Info. & Access Services Section

No. of Offices	Office	Classification			Remark
1	Records Manager	PIDG	RIM	5	Post(s) [# 61063] of Records Manager (PIDG/RIM 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Documentation/Info. & Access Services Section with effect from May 24, 2023.
1	Records Analyst	PIDG	RIM	3	Post(s) [# 7517] of Records Analyst (PIDG/RIM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Documentation/Info. & Access Services Section with effect from May 24, 2023.
5	Records Officer 1	PIDG	RIM	2	Five (5) post(s) [#s 7518-19, 7523-4 & 7527] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Documentation/Info. & Access Services Section with effect from May 24, 2023.
1	Secretary 2	OPS	SS	2	Post(s) [# 8482] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Documentation/Info. & Access Services Section with effect from May 24, 2023.
3	Records Clerk	PIDG	RIM	1	Three (3) post(s) [#s 7521-22 & 7526] of Records Clerk (PIDG/RIM 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Documentation/Info. & Access Services Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

Documentation/Info. & Access Services Section

No. of Offices	Office	Classification	Remark
12			

Documentation/Info. & Access Services Section - Library

No. of Offices	Office	Classification	Remark
1	Librarian 4	PIDG LB 4	Post(s) [# 7511] of Librarian 4 (PIDG/LB 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Documentation/Info. & Access Services Section - Library with effect from May 24, 2023.
2	Librarian 2	PIDG LB 2	Two (2) post(s) [#s 7513-14] of Librarian 2 (PIDG/LB 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Documentation/Info. & Access Services Section - Library with effect from May 24, 2023.
1	Library Assistant 2	PIDG LA 2	Post(s) [# 7520] of Library Assistant 2 (PIDG/LA 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Documentation/Info. & Access Services Section - Library with effect from May 24, 2023.
1	Library Assistant 1	PIDG LA 1	Post(s) [# 7530] of Library Assistant 1 (PIDG/LA 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Documentation/Info. & Access Services Section - Library with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	Post(s) [# 7394] of Director, Human Resource Management (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 7433] of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management Section with effect from May 24, 2023.

2

Human Resource Development Section - Eltham Park Training Centre

No. of Offices	Office	Classification	Remark
1	Centre Manager	GMG AM 3	Post(s) [# 7428] of Centre Manager (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of Centre Manager (GMG/AM 3) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Development Section - Eltham Park Training Centre

No. of Offices	Office	Classification			Remark
1	Administrative Support Officer	GMG	AM	2	Post(s) [# 7429] of Administrative Support Officer (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of Administrative Support Officer (GMG/AM 2) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from February 5, 2024.
1	Housekeeper	LMO	TS	5	Post(s) [# 7430] of HouseKeeper (LMO/TS 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of Housekeeper (LMO/TS 5) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from February 5, 2024.
1	Cook	LMO	TS	3	Post(s) [# 56628] of Cook (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of Cook (LMO/TS 3) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Development Section - Eltham Park Training Centre

No. of Offices	Office	Classification			Remark
2	Assistant Housekeeper	LMO	TS	2	Two (2) post(s) [s 7431-32] of Assistant Housekeeper (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of Assistant Housekeeper (LMO/TS 2) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre February 5, 2024.
2	Handyman	LMO	TS	1	Two (2) post(s) [s 56630 & 56639] of Handyman (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of Handyman (LMO/TS 1) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from February 5, 2024.
2	Watchman	LMO	TS	1	Two (2) post(s) [s 7421 & 56629] of Watchman (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of Watchman (LMO/TS 1) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Development Section - Eltham Park Training Centre

No. of Offices	Office	Classification	Remark
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Human Resource Development Section - Twickenham Park Training Centre

No. of Offices	Office	Classification	Remark
1	Centre Manager	GMG AM 3	Post(s) [# 7422] of Centre Manager (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of Centre Manager (GMG/AM 3) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from February 5, 2024.
1	Administrative Support Officer	GMG AM 2	Post(s) [# 7423] of Administrative Support Officer (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of Administrative Support Officer (GMG/AM 2) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Development Section - Twickenham Park Training Centre

No. of Offices	Office	Classification			Remark
1	House Keeper	LMO	TS	5	Post(s) [# 7426] of House Keeper (LMO/TS 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of House Keeper (LMO/TS 5) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from February 5, 2024.
1	Cook	LMO	TS	3	Post(s) [# 56631] of Cook (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of Cook (LMO/TS 3) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from February 5, 2024.
1	Assistant House Keeper	LMO	TS	2	Post(s) [# 7424] of Assistant House Keeper (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of Assistant House Keeper (LMO/TS 2) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Development Section - Twickenham Park Training Centre

No. of Offices	Office	Classification			Remark
1	Handyman	LMO	TS	1	Post(s) [# 7427] of Handyman (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of Handyman (LMO/TS 1) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from February 5, 2024.
2	Watchman	LMO	TS	1	Two (2) post(s) [#s 56632-33] of Watchman (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from May 24, 2023; Post(s) of Watchman (LMO/TS 1) transferred from Corporate Services Division, Human Resource Management & Development Branch, Eltham Park Training Centre with effect from February 5, 2024.

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66 Total - Human Resource Management & Development Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Information & Communications Technology Branch

No. of Offices	Office	Classification			Remark
1	Director, Information and Communication Technology	MIS	IT	8	Post(s) [# 61035] of Director, Information & Communications Technology (MIS/IT 8) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch with effect from May 24, 2023; Post(s) of Director, Information & Communications Technology (MIS/IT 8) retitled and transferred from Corporate Services Division, Information & Communications Technology Branch with effect from February 5, 2024.
1	Administrative Assistant	GMG	AM	3	New post(s) [# 74148] with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch with effect from May 24, 2023; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Corporate Services Division, Information & Communications Technology Branch with effect from February 5, 2024.

2

Application Development Section

No. of Offices	Office	Classification			Remark
1	Applications Development Manager	MIS	IT	7	Post(s) [# 7613] of Applications Manager (MIS/IT 6) retitled and upgraded with effect from April 3, 2023; Post(s) of Applications Development Manager (MIS/IT 7) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Application Development Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Information & Communications Technology Branch

Application Development Section

No. of Offices	Office	Classification			Remark
1	Business Analyst	MIS	IT	5	Post(s) [# 7614] of Systems Analyst (MIS/IT 5) retitled with effect from April 3, 2023; Post(s) of Business Analyst (MIS/IT 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Application Development Section with effect from May 24, 2023; Post(s) of Business Analyst (MIS/IT 5) transferred from Corporate Services Division, Information & Communications Technology Branch, Application Development Section with effect from February 5, 2024.
1	Software Developer	MIS	IT	5	Post(s) [# 7616] of Senior Programmer (MIS/IT 4) retitled and upgraded with effect from April 3, 2023; Post(s) of Software Developer (MIS/IT 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Application Development Section with effect from May 24, 2023; Post(s) of Software Developer (MIS/IT 5) transferred from Corporate Services Division, Information & Communications Technology Branch, Application Development Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Information & Communications Technology Branch

Application Development Section

No. of Offices	Office	Classification			Remark
1	Software Developer	MIS	IT	5	Post(s) [# 7619] of Programmer 1 (MIS/IT 3) retitled and upgraded with effect from April 3, 2023; Post(s) of Software Developer (MIS/IT 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Application Development Section with effect from May 24, 2023; Post(s) of Software Developer (MIS/IT 5) transferred from Corporate Services Division, Information & Communications Technology Branch, Application Development Section with effect from February 5, 2024.
1	Business Analyst	MIS	IT	5	New post(s) [# 74151] with effect from April 3, 2023; Post(s) [# 74151] of Business Analyst (MIS/IT 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Application Development Section with effect from May 24, 2023; Post(s) of Business Analyst (MIS/IT 5) transferred from Corporate Services Division, Information & Communications Technology Branch, Application Development Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Information & Communications Technology Branch

Application Development Section

No. of Offices	Office	Classification			Remark
1	Software Developer	MIS	IT	5	New post(s) [# 74152] with effect from April 3, 2023; Post(s) [# 74152] of Software Developer (MIS/IT 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Application Development Section with effect from May 24, 2023; Post(s) of Software Developer (MIS/IT 5) transferred from Corporate Services Division, Information & Communications Technology Branch, Application Development Section with effect from February 5, 2024.
1	Database Administrator	MIS	IT	5	New post(s) [# 74153] with effect from April 3, 2023; Post(s) of Database Administrator (MIS/IT 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Application Development Section with effect from May 24, 2023; Post(s) of Database Administrator (MIS/IT 5) transferred from Corporate Services Division, Information & Communications Technology Branch, Application Development Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Information & Communications Technology Branch

ICT Security Section

No. of Offices	Office	Classification			Remark
1	ICT Security Manager	MIS	IT	7	Post(s) [# 63215] of Manager, Agricultural Information Systems (MIS/IT 6) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate – Agriculture Marketing Information Branch – Field Operations Section – Agricultural Information Systems Unit with effect from April 3, 2023; Post(s) of ICT Security Manager (MIS/IT 7) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, ICT Security Section with effect from May 24, 2023; Post(s) of ICT Security Manager (MIS/IT 7) transferred from Corporate Services Division, Information & Communications Technology Branch, ICT Security Section with effect from February 5, 2024.
1	ICT Security Officer	MIS	IT	5	New post(s) [# 74156] with effect from April 3, 2023; Post(s) of ICT Security Officer (MIS/IT 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, ICT Security Section with effect from May 24, 2023; Post(s) of ICT Security Officer (MIS/IT 5) transferred from Corporate Services Division, Information & Communications Technology Branch, ICT Security Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Information & Communications Technology Branch

Infrastructure Services Section

No. of Offices	Office	Classification			Remark
1	ICT Infrastructure Manager	MIS	IT	7	Post(s) [# 61039] of Manager, Infrastructural Services (MIS/IT 6) retitled and upgraded with effect from April 3, 2023; Post(s) of ICT Infrastructure Manager (MIS/IT 7) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Infrastructure Services Section with effect from May 24, 2023.
1	Network Administrator	MIS	IT	5	Post(s) [# 61037] of Network Administrator (MIS/IT 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Infrastructure Services Section with effect from May 24, 2023; Post(s) of Network Administrator (MIS/IT 5) transferred from Corporate Services Division, Information & Communications Technology Branch, Infrastructure Services Section with effect from February 5, 2024.
1	Network Administrator	MIS	IT	5	New post(s) [# 74150] with effect from April 3, 2023; Post(s) of Network Administrator (MIS/IT 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Infrastructure Services Section with effect from May 24, 2023; Post(s) of Network Administrator (MIS/IT 5) transferred from Corporate Services Division, Information & Communications Technology Branch, Infrastructure Services Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Information & Communications Technology Branch

Infrastructure Services Section

No. of Offices	Office	Classification			Remark
1	Systems Administrator	MIS	IT	5	New post(s) [# 74149] with effect from April 3, 2023; Post(s) of Systems Administrator (MIS/IT 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Infrastructure Services Section with effect from May 24, 2023; Post(s) of Systems Administrator (MIS/IT 5) transferred from Corporate Services Division, Information & Communications Technology Branch, Infrastructure Services Section with effect from February 5, 2024.

4

Technical & User Support Section

No. of Offices	Office	Classification			Remark
1	Technical & User Support Manager	MIS	IT	7	Post(s) [# 61036] of Manager, User Support Services (MIS/IT 5) retitled, upgraded and transferred from Corporate Services Division - Information & Communications Branch – User Support Section with effect from April 3, 2023; Post(s) of Technical & User Support Manager (MIS/IT 7) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Technical & User Support Section with effect from May 24, 2023; Post(s) of Technical & User Support Manager (MIS/IT 7) transferred from Corporate Services Division, Information & Communications Technology Branch, Technical & User Support Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
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Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Information & Communications Technology Branch

Technical & User Support Section

No. of Offices	Office	Classification			Remark
1	Senior Technical & User Support Officer	MIS	IT	5	New post(s) [# 74154] with effect from April 3, 2023; Post(s) [# 74154] of Senior Technical & User Support Officer (MIS/IT 5) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Technical & User Support Section with effect from May 24, 2023; Post(s) of Senior Technical & User Support Officer (MIS/IT 5) transferred from Corporate Services Division, Information & Communications Technology Branch, Technical & User Support Section with effect from February 5, 2024.
2	Technical and User Support Officer	MIS	IT	4	Two (2) post(s) [#s 7620-1] of User Support Technician (MIS/IT 3) retitled, upgraded and transferred from Corporate Services Division - Information & Communications Branch – User Support Section with effect from April 3, 2023; Post(s) of Technical and User Support Officer (MIS/IT 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Technical & User Support Section with effect from May 24, 2023; Post(s) of Technical and User Support Officer (MIS/IT 4) transferred from Corporate Services Division, Information & Communications Technology Branch, Technical & User Support Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Information & Communications Technology Branch

Technical & User Support Section

No. of Offices	Office	Classification			Remark
1	Technical and User Support Officer	MIS	IT	4	Post(s) [# 7622] of Data Control Supervisor (MIS/IT 3) retitled, upgraded and transferred from Corporate Services Division – Information & Communications Technology Branch – Data Entry Section with effect from April 3, 2023; Post(s) of Technical and User Support Officer (MIS/IT 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Technical & User Support Section with effect from May 24, 2023; Post(s) [# 7622] of Technical and User Support Officer (MIS/IT 4) transferred from Corporate Services Division, Information & Communications Technology Branch, Technical & User Support Section with effect from February 5, 2024.
2	Technical and User Support Officer	MIS	IT	4	Two (2) post(s) [#s 7623-4] of Data Entry Technician 2 (MIS/IT 2) retitled, upgraded and transferred from Corporate Services Division – Information & Communications Technology Branch – Data Entry Section with effect from April 3, 2023; Post(s) of Technical and User Support Officer (MIS/IT 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Technical & User Support Section with effect from May 24, 2023; Post(s) of Technical and User Support Officer (MIS/IT 4) transferred from Corporate Services Division, Information & Communications Technology Branch, Technical & User Support Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Information & Communications Technology Branch

Technical & User Support Section

No. of Offices	Office	Classification			Remark
1	Technical & User Support Officer	MIS	IT	4	New post(s) [# 74155] with effect from April 3, 2023; Post(s) of Technical & User Support Officer (MIS/IT 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Information & Communications Technology Branch, Technical & User Support Section with effect from May 24, 2023; Post(s) of Technical & User Support Officer (MIS/IT 4) transferred from Corporate Services Division, Information & Communications Technology Branch, Technical & User Support Section with effect from February 5, 2024.

8

23 Total - Information & Communications Technology Branch

Procurement Branch

No. of Offices	Office	Classification			Remark
1	Procurement Manager	GMG	SEG	2	Post(s) [# 7307] of Procurement Manager (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Procurement Branch with effect from May 24, 2023.
1	Senior Procurement Officer	GMG	AM	4	Post(s) [# 51138] of Senior Procurement Officer (GMG/AM 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Procurement Branch with effect from May 24, 2023.
2	Procurement Officer	GMG	AM	3	Two (2) post(s) [#s 61071-72] of Procurement Officer (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Procurement Branch with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Procurement Branch

No. of Offices	Office	Classification	Remark
1	Administrative Officer	GMG AM 2	Post(s) [# 61073] of Administrative Officer (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Procurement Branch with effect from May 24, 2023.

5

5 Total - Procurement Branch

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Public Procurement	GMG SEG 4	Post(s) [# 71702] of Director 3, Public Procurement (GMG/SEG 3) retitled and upgraded with effect from January 3, 2023; Post(s) of Senior Director, Public Procurement (GMG/SEG 4) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.
1	Senior Public Procurement Officer	GMG SEG 1	Post(s) [# 71703] of Senior Public Procurement Officer (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.
1	Senior Public Procurement Officer	GMG SEG 1	New post(s) [# 74117] with effect from January 3, 2023; Post(s) of Senior Public Procurement Officer (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.
2	Public Procurement Officer	GMG AM 3	Two (2) post(s) [#s 71704 & 71767] of Public Procurement Officer (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Corporate Services Division

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Public Procurement Administrator	GMG AM 2	Post(s) [# 71705] of Public Procurement Administrator (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.
1	Public Procurement Clerk	PIDG RIM 1	New post(s) [# 74118] with effect from January 3, 2023; Post(s) of Public Procurement Clerk (PIDG/RIM 1) transferred from Ministry of Agriculture & Fisheries, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.

7

7 Total - Public Procurement Branch

192 Total - Corporate Services Division

Policy, Planning & Project Management Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	New post(s) [# 74158] with effect from April 3, 2023; Post(s) of Chief Technical Director (GMG/CTD 1) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division with effect from May 24, 2023.
1	Technical Coordinator	GMG SEG 2	New post(s) [# 74159] with effect from April 3, 2023; Post(s) of Technical Coordinator (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division with effect from May 24, 2023.
1	Administrator	GMG AM 4	New post(s) [# 74160] with effect from April 3, 2023; Post(s) of Administrator (GMG/AM 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

**Ministry of Agriculture, Fisheries and Mining
Policy, Planning & Project Management Division**

No. of Offices	Office	Classification	Remark
3			
Agricultural Economic Planning & Policy Development Branch			
No. of Offices	Office	Classification	Remark
1	Principal Director, Agricultural Economic Planning & Policy Development	GMG SEG 6	Post(s) [# 7540] of Principal Director, Agricultural Planning & Policy (GMG/SEG 6) retitled and transferred from Agricultural Planning & Policy Directorate with effect from April 3, 2023; Post(s) of Principal Director, Agricultural Economic Planning & Policy Development (GMG/SEG 6) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 7553] of Senior Secretary (OPS/SS 3) retitled, reclassified and transferred from Agricultural Planning & Policy Directorate, Agriculture Economic Planning Branch, Data Analysis & Macro Planning Section with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Economic Planning & Policy Development Branch

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	Post(s) [# 7551] of Executive Secretary 1 (OPS/SS 4) transferred from Agricultural Planning & Policy Directorate with effect from April 3, 2023; Post(s) of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch with effect from May 24, 2023.

3

Agricultural Economic Planning Section

No. of Offices	Office	Classification	Remark
1	Senior Director, Agricultural Economic Planning	SOG ST 9	Post(s) [# 7559] of Director, Agricultural Economic Planning (SOG/ST 8) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate, Agriculture Economic Planning Branch with effect from April 3, 2023; Post(s) of Senior Director, Agricultural Economic Planning (SOG/ST 9) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Economic Planning Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Economic Planning & Policy Development Branch

Agricultural Economic Planning Section

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 3	Post(s) [# 7552] of Senior Secretary (OPS/SS 3) retitled, reclassified and transferred from Agricultural Planning & Policy Directorate, Agriculture Economic Planning Branch with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Economic Planning Section with effect from May 24, 2023.

2

Agricultural Economic Planning Section - Farm Development Unit

No. of Offices	Office	Classification	Remark
1	Senior Agricultural Economist	SOG ST 7	Post(s) [# 7544] of Senior Agricultural Economist (SOG/ST 7) transferred from Agricultural Planning & Policy Directorate, Agriculture Economic Planning Branch, Farm Management Section with effect from April 3, 2023; Post(s) of Senior Agricultural Economist (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Economic Planning Section - Farm Development Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Economic Planning & Policy Development Branch

Agricultural Economic Planning Section - Farm Development Unit

No. of Offices	Office	Classification	Remark
1	Agricultural Economist	SOG ST 6	Post(s) [# 7550] of Agricultural Economist 2 (SOG/ST 6) retitled and transferred from Agricultural Planning & Policy Directorate, Agriculture Economic Planning Branch, Farm Management Section with effect from April 3, 2023; Post(s) of Agricultural Economist (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Economic Planning Section - Farm Development Unit with effect from May 24, 2023.

2

Agricultural Economic Planning Section - Macro Planning Unit

No. of Offices	Office	Classification	Remark
1	Senior Agricultural Economist	SOG ST 7	Post(s) [# 7542] of Director, Data Analysis & Macro Planning (SOG/ST 7) retitled and transferred from Agricultural Planning & Policy Directorate, Agriculture Economic Planning Branch, Data Analysis & Macro Planning Section with effect from April 3, 2023; Post(s) of Senior Agricultural Economist (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Economic Planning Section - Macro Planning Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Economic Planning & Policy Development Branch

Agricultural Economic Planning Section - Macro Planning Unit

No. of Offices	Office	Classification			Remark
1	Agricultural Economist	SOG	ST	6	Post(s) [# 7545] of Agricultural Economist 2 (SOG/ST 6) retitled and transferred from Agricultural Planning & Policy Directorate, Agriculture Economic Planning Branch, Data Analysis & Macro Planning Section with effect from April 3, 2023; Post(s) of Agricultural Economist (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Economic Planning Section - Macro Planning Unit with effect from May 24, 2023.

2

Agricultural Economic Planning Section - Micro Planning Unit

No. of Offices	Office	Classification			Remark
1	Senior Agricultural Economist	SOG	ST	7	Post(s) [# 7543] of Senior Agricultural Economist (SOG/ST 7) transferred from Agricultural Planning & Policy Directorate, Agriculture Economic Planning Branch, Micro Planning Section with effect from April 3, 2023; Post(s) of Senior Agricultural Economist (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Economic Planning Section - Micro Planning Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Economic Planning & Policy Development Branch

Agricultural Economic Planning Section - Micro Planning Unit

No. of Offices	Office	Classification	Remark
2	Agricultural Economist	SOG ST 6	Two (2) post(s) [s 7548-49] of Agricultural Economist 2 (SOG/ST 6) retitled and transferred from Agricultural Planning & Policy Directorate, Agriculture Economic Planning Branch, Micro Planning Section with effect from April 3, 2023; Post(s) of Agricultural Economist (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Economic Planning Section - Micro Planning Unit with effect from May 24, 2023.

3

Agricultural Policy Development & Evaluation Section

No. of Offices	Office	Classification	Remark
1	Senior Director, Agricultural Policy Development & Evaluation	GMG SEG 5	New post(s) [s 74162] with effect from April 3, 2023; Post(s) of Senior Director, Agricultural Policy Development & Evaluation (GMG/SEG 5) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Policy Development & Evaluation Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Economic Planning & Policy Development Branch

Agricultural Policy Development & Evaluation Section

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 3	Post(s) [# 8143] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Policy Development & Evaluation Section with effect from May 24, 2023.

2

Agricultural Policy Development & Evaluation Section - Policy Formulation Unit

No. of Offices	Office	Classification	Remark
1	Senior Agricultural Policy Analyst	GMG SEG 4	New post(s) [# 74163] with effect from April 3, 2023; Post(s) of Senior Agricultural Policy Analyst (GMG/SEG 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Policy Development & Evaluation Section - Policy Formulation Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Economic Planning & Policy Development Branch

Agricultural Policy Development & Evaluation Section - Policy Formulation Unit

No. of Offices	Office	Classification	Remark
1	Agricultural Policy Analyst	GMG SEG 3	Post(s) [# 61038] of Policy Analyst (GMG/SEG 2) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate with effect from April 3, 2023; Post(s) of Agricultural Policy Analyst (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Policy Development & Evaluation Section - Policy Formulation Unit with effect from May 24, 2023.
1	Agricultural Policy Analyst	GMG SEG 3	New post(s) [# 74164] with effect from April 3, 2023; Post(s) of Agricultural Policy Analyst (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Policy Development & Evaluation Section - Policy Formulation Unit with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Economic Planning & Policy Development Branch

Trade in Agriculture Section

No. of Offices	Office	Classification			Remark
1	Senior Director, Trade in Agriculture	SOG	ST	9	Post(s) [# 7541] of International Trade Specialist (SOG/ST 9) retitled and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, International Trade Branch with effect from April 3, 2023; Post(s) of Senior Director, Trade in Agriculture (SOG/ST 9) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Trade in Agriculture Section with effect from May 24, 2023.
1	Agricultural Trade Officer	SOG	ST	7	Post(s) [# 64048] of Agricultural Trade Officer (SOG/ST 6) upgraded and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, International Trade Branch with effect from April 3, 2023; Post(s) of Agricultural Trade Officer (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Trade in Agriculture Section with effect from May 24, 2023.
1	Agricultural Trade Officer	SOG	ST	7	New post(s) [# 74161] with effect from April 3, 2023; Post(s) of Agricultural Trade Officer (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Trade in Agriculture Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Economic Planning & Policy Development Branch

Trade in Agriculture Section

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 3	Post(s) [# 7303] of Senior Secretary (OPS/SS 3) retitled, reclassified and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, International Trade Branch with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Trade in Agriculture Section with effect from May 24, 2023.

4

Agricultural Policy Development & Evaluation Section - Policy Monitoring & Evaluation Unit

No. of Offices	Office	Classification	Remark
1	Senior Agricultural Policy Monitoring & Evaluation Analyst	GMG SEG 4	Post(s) [# 8153] of Director, Stakeholder Liaison (GMG/SEG 3) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section - Stakeholder Liaison Unit with effect from April 3, 2023; Post(s) of Senior Agricultural Policy Monitoring & Evaluation Analyst (GMG/SEG 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Policy Development & Evaluation Section - Policy Formulation Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Economic Planning & Policy Development Branch

Agricultural Policy Development & Evaluation Section - Policy Monitoring & Evaluation Unit

No. of Offices	Office	Classification	Remark
1	Agricultural Policy Monitoring & Evaluation Analyst	GMG SEG 3	Post(s) [# 8155] of Monitoring Officer (GMG/SEG 2) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section - Stakeholder Liaison Unit with effect from April 3, 2023; Post(s) of Agricultural Policy Monitoring & Evaluation Analyst (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Policy Development & Evaluation Section - Policy Monitoring and Evaluation Unit with effect from May 24, 2023.
1	Agricultural Policy Monitoring & Evaluation Analyst	GMG SEG 3	Post(s) [# 8288] of Assistant Monitoring Officer (GMG/SEG 2) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section - Stakeholder Liaison Unit with effect from April 3, 2023; Post(s) of Agricultural Policy Monitoring & Evaluation Analyst (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Economic Planning & Policy Development Branch, Agricultural Policy Development & Evaluation Section - Policy Monitoring and Evaluation Unit with effect from May 24, 2023.

3

24 Total - Agricultural Economic Planning & Policy Development Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Marketing Information & Incentives Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Agricultural Marketing Information & Incentives	GMG SEG 6	Post(s) [# 7562] of Director, Agricultural Marketing & Information (GMG/SEG 5) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch with effect from April 3, 2023; Post(s) of Principal Director, Agricultural Marketing Information & Incentives (GMG/SEG 6) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch with effect from May 24, 2023.
1	Administrator	GMG AM 4	Post(s) [# 7566] of Senior Secretary (OPS/SS 3) retitled, reclassified and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch with effect from April 3, 2023; Post(s) of Administrator (GMG/AM 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch with effect from May 24, 2023.

2

Agricultural Information Systems Section

No. of Offices	Office	Classification	Remark
1	Director, Agricultural Information Systems	MIS IT 7	New post(s) [# 74172] with effect from April 3, 2023; Post(s) of Director, Agricultural Information Systems (MIS/IT 7) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Information Systems Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Marketing Information & Incentives Branch

Agricultural Information Systems Section

No. of Offices	Office	Classification			Remark
1	Agricultural Information Systems Analyst	MIS	IT	6	Post(s) [# 63216] of Senior Systems Analyst (MIS/IT 5) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Field Operations Section - Agricultural Information Systems Unit with effect from April 3, 2023; Post(s) of Agricultural Information Systems Analyst (MIS/IT 6) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Information Systems Section with effect from May 24, 2023.
1	Agricultural Database Administrator	MIS	IT	5	Post(s) [# 63217] of Database Administrator (MIS/IT 4) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Field Operations Section - Agricultural Information Systems Unit with effect from April 3, 2023; Post(s) of Agricultural Database Administrator (MIS/IT 5) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Information Systems Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Marketing Information & Incentives Branch

Agricultural Information Systems Section

No. of Offices	Office	Classification			Remark
1	Web Designer	MIS	IT	4	Post(s) [# 63218] of Web Designer (MIS/IT 4) transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Field Operations Section - Agricultural Information Systems Unit with effect from April 3, 2023; Post(s) of Web Designer (MIS/IT 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Information Systems Section with effect from May 24, 2023.
1	Liaison Officer	GMG	AM	4	Post(s) [# 63219] of Liaison Officer (GMG/AM 4) transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Field Operations Section - Agricultural Information Systems Unit with effect from April 3, 2023; Post(s) of Liaison Officer (GMG/AM 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Information Systems Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Marketing Information & Incentives Branch

Agricultural Information Systems Section

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 3	Post(s) [# 8144] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Information Systems Section with effect from May 24, 2023.

6

Agricultural Market Research Section

No. of Offices	Office	Classification	Remark
1	Director, Agricultural Market Research	SOG ST 8	Post(s) [# 8148] of Director, Market Research (SOG/ST 8) retitled and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section - Market Research Unit with effect from April 3, 2023; Post(s) of Director, Agricultural Market Research (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Market Research Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Marketing Information & Incentives Branch

Agricultural Market Research Section

No. of Offices	Office	Classification			Remark
1	Senior Research Officer	SOG	ST	7	Post(s) [# 8150] of Senior Research Officer (SOG/ST 7) transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section - Market Research Unit with effect from April 3, 2023; Post(s) of Senior Research Officer (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Market Research Section with effect from May 24, 2023.
2	Research Officer	SOG	ST	6	Two (2) post(s) [#s 8141 & 8151] of Research Officer (SOG/ST 6) transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section - Market Research Unit with effect from April 3, 2023; Post(s) of Research Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Market Research Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Marketing Information & Incentives Branch

Agricultural Services Section

No. of Offices	Office	Classification	Remark
1	Director, Agricultural Services	GMG SEG 4	Post(s) [# 8140] of Director, Agricultural Services (GMG/SEG 4) transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section with effect from April 3, 2023; Post(s) of Director, Agricultural Services (GMG/SEG 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Services Section with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 8142] of Senior Secretary (OPS/SS 3) retitled, reclassified and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Services Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Marketing Information & Incentives Branch

Agricultural Services Section - Agribusiness - Market Distribution & Logistics Unit

No. of Offices	Office	Classification	Remark
1	Director, Agribusiness, Market Distribution & Logistics	GMG SEG 3	Post(s) [# 7546] of Director, Agricultural Business (GMG/SEG 3) retitled and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section - Agricultural Business & Market Distribution Unit with effect from April 3, 2023; Post(s) of Director, Agribusiness, Market Distribution & Logistics (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Services Section - Agribusiness, Market Distribution & Logistics Unit with effect from May 24, 2023.
1	Market Development & Logistics Officer	GMG SEG 2	Post(s) [# 8149] of Market Development Officer (GMG/SEG 2) retitled and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section - Agricultural Business & Market Distribution Unit with effect from April 3, 2023; Post(s) of Market Development & Logistics Officer (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Services Section - Agribusiness, Market Distribution & Logistics Unit with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Marketing Information & Incentives Branch

Agricultural Services Section - Agribusiness - Market Distribution & Logistics Unit

No. of Offices	Office	Classification	Remark
1	Market Development & Logistics Officer	GMG SEG 2	Post(s) [# 8156] of Assistant Market Development Officer (GMG/SEG 1) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section - Agricultural Business & Market Distribution Unit with effect from April 3, 2023; Post(s) of Market Development & Logistics Officer (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Services Section - Agribusiness, Market Distribution & Logistics Unit with effect from May 24, 2023.
1	Agribusiness Development & Logistics Officer	GMG SEG 2	New post(s) [# 74171] with effect from April 3, 2023; Post(s) of Agribusiness Development & Logistics Officer (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Services Section - Agribusiness, Market Distribution & Logistics Unit with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Marketing Information & Incentives Branch

Agricultural Services Section - Agricultural Incentives & Waivers Unit

No. of Offices	Office	Classification	Remark
1	Director, Agricultural Incentives & Waivers	GMG SEG 3	Post(s) [# 63210] of Director, Agricultural Incentives (GMG/SEG 2) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section - Agriculture Incentives Unit with effect from April 3, 2023; Post(s) of Director, Agricultural Incentives & Waivers (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Services Section - Agricultural Incentives & Waivers Unit with effect from May 24, 2023.
2	Agricultural Incentives & Waivers Officer	GMG SEG 2	Two (2) new post(s) [#s 74170 & 74188] with effect from April 3, 2023; Post(s) of Agricultural Incentives & Waivers Officer (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Agricultural Services Section - Agricultural Incentives & Waivers Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Marketing Information & Incentives Branch

Data Analysis & Design Section

No. of Offices	Office	Classification			Remark
1	Director, Data Analysis & Design	SOG	ST	8	Post(s) [# 63209] of Director, Data Analysis (SOG/ST 8) retitled and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Field Operations Section - Data Analysis & Design Unit with effect from April 3, 2023; Post(s) of Director, Data Analysis & Design (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Data Analysis & Design Section with effect from May 24, 2023.
2	Senior Statistician	SOG	ST	7	Two (2) post(s) [#s 7568-69] of Statistician (SOG/ST 7) retitled and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Field Operations Section - Data Analysis & Design Unit with effect from April 3, 2023; Post(s) of Senior Statistician (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Data Analysis & Design Section with effect from

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Marketing Information & Incentives Branch

Data Analysis & Design Section

No. of Offices	Office	Classification			Remark
1	Senior Statistician	SOG	ST	7	Post(s) [# 7570] of Statistician (SOG/ST 6) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate, Agriculture Economic Planning Branch, Micro Planning Section with effect from April 3, 2023; Post(s) of Senior Statistician (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Data Analysis & Design Section with effect from May 24, 2023.
3	Statistician	SOG	ST	6	Three (3) new post(s) [#s 74166-68] with effect from April 3, 2023; Post(s) of Statistician (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Data Analysis & Design Section with effect from May 24, 2023.
1	Research Officer	SOG	ST	6	New post(s) [# 74169] with effect from April 3, 2023; Post(s) of Research Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Data Analysis & Design Section with effect from May 24, 2023.
1	Administrative Assistant	GMG	AM	3	New post(s) [# 74165] with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Data Analysis & Design Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Marketing Information & Incentives Branch

Data Analysis & Design Section

No. of Offices	Office	Classification	Remark
9			
Field Data Collection (Primary) Section			
No. of Offices	Office	Classification	Remark
1	Director, Field Data Collection (Primary)	SOG ST 8	Post(s) [# 7563] of Director, Field Operations (SOG/ST 8) retitled and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Field Operations Section with effect from April 3, 2023; Post(s) of Director, Field Data Collection (Primary) (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Field Data Collection (Primary) Section with effect from May 24, 2023.
3	Regional Data Collection Officer	SOG ST 5	Three (3) post(s) [#s 7577-79] of Regional Data Collection Officer (SOG/ST 5) transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Field Operations Section with effect from April 3, 2023; Post(s) of Regional Data Collection Officer (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Field Data Collection (Primary) Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Agricultural Marketing Information & Incentives Branch

Field Data Collection (Primary) Section

No. of Offices	Office	Classification			Remark
1	Regional Data Collection Officer	SOG	ST	5	New post(s) [# 74173] with effect from April 3, 2023; Post(s) of Regional Data Collection Officer (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Field Data Collection (Primary) Section with effect from May 24, 2023.
1	Administrative Assistant	GMG	AM	3	Post(s) [# 50901] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Field Operations Section with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Field Data Collection (Primary) Section with effect from May 24, 2023.
16	Data Collection Officer	SOG	ST	3	Sixteen (16) post(s) [#s 7580-81, 7583-87, 7590 & 7592-99] of Data Collection Officer (SOG/ST 3) transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Field Operations Section with effect from April 3, 2023; Post(s) of Data Collection Officer (SOG/ST 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Agricultural Marketing Information & Incentives Branch, Field Data Collection (Primary) Section with effect from May 24, 2023.

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52 Total - Agricultural Marketing Information & Incentives Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Praedial Larceny Prevention Coordination Branch

No. of Offices	Office	Classification	Remark
1	Director, Praedial Larceny Prevention Coordination	GMG SEG 4	New post(s) [# 74186] with effect from April 3, 2023; Post(s) of Director, Praedial Larceny Prevention Coordination (GMG/SEG 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Praedial Larceny Prevention Coordination Branch with effect from May 24, 2023.
1	Praedial Larceny Prevention Officer	GMG SEG 2	New post(s) [# 74187] with effect from April 3, 2023; Post(s) of Praedial Larceny Prevention Officer (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Praedial Larceny Prevention Coordination Branch with effect from May 24, 2023.
1	Praedial Larceny Prevention Officer	GMG SEG 2	Post(s) [# 64355] of Praedial Larceny Co-ordinator (GMG/SEG 2) retitled and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Praedial Larceny Prevention Coordination Branch with effect from April 3, 2023; Post(s) of Praedial Larceny Prevention Officer (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Praedial Larceny Prevention Coordination Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Praedial Larceny Prevention Coordination Branch

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 3	Post(s) [# 64356] of Administrator (GMG/AM 2) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Praedial Larceny Prevention Coordination Branch with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Praedial Larceny Prevention Coordination Branch with effect from May 24, 2023.

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4 Total - Praedial Larceny Prevention Coordination Branch

Project Management & Coordination Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Project Management & Coordination	GMG SEG 5	Post(s) [# 7534] of Senior Director, Project Management & Coordination (GMG/SEG 5) transferred from Project Management & Coordination Unit with effect from April 3, 2023; Post(s) of Senior Director, Project Management & Coordination (GMG/SEG 5) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Project Management & Coordination Branch

No. of Offices	Office	Classification	Remark
1	Rural Sociologist/Project Stakeholder Analyst	GMG SEG 3	Post(s) [# 71254] of Rural Sociologist/Project Stakeholder Analyst (GMG/SEG 3) transferred from Project Management & Coordination Unit with effect from April 3, 2023; Post(s) of Rural Sociologist/Project Stakeholder Analyst (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 7537] of Senior Secretary (OPS/SS 3) retitled, reclassified and transferred from Project Management & Coordination Unit with effect from April 3, 2023; Post(s) of Administrative Assistant (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch with effect from May 24, 2023.

3

Project Design & Development Section

No. of Offices	Office	Classification	Remark
1	Director, Project Design & Development	GMG SEG 4	New post(s) [# 74174] with effect from April 3, 2023; Post(s) of Director, Project Design & Development (GMG/SEG 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Project Design & Development Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Project Management & Coordination Branch

Project Design & Development Section

No. of Offices	Office	Classification	Remark
1	Senior Project Analyst	GMG SEG 3	New post(s) [# 74175] with effect from April 3, 2023; Post(s) of Senior Project Analyst (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Project Design & Development Section with effect from May 24, 2023.
2	Project Analyst	GMG SEG 2	Two (2) new post(s) [#s 74176-77] with effect from April 3, 2023; Post(s) of Project Analyst (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Project Design & Development Section with effect from May 24, 2023.
4			

Project Management Section

No. of Offices	Office	Classification	Remark
1	Project Management Specialist	GMG SEG 4	Post(s) [# 71253] of Project Management Specialist (GMG/SEG 4) transferred from Project Management & Coordination Unit with effect from April 3, 2023; Post(s) of Project Management Specialist (GMG/SEG 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Project Management Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Project Management & Coordination Branch

Project Management Section

No. of Offices	Office	Classification	Remark
1	Project Analyst	GMG SEG 2	Post(s) [# 7536] of Administrator (GMG/AM 3) retitled, reclassified and transferred from Project Management & Coordination Unit with effect from April 3, 2023; Post(s) of Project Analyst (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Project Management Section with effect from May 24, 2023.

2

Project Monitoring & Evaluation Section

No. of Offices	Office	Classification	Remark
1	Director, Project Monitoring & Evaluation	GMG SEG 4	Post(s) [# 7609] of Director, Reports & Evaluation (GMG/SEG 3) retitled, upgraded and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section - Reports & Evaluation Unit with effect from April 3, 2023; Post(s) of Director, Project Monitoring & Evaluation (GMG/SEG 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Project Monitoring & Evaluation Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Project Management & Coordination Branch

Project Monitoring & Evaluation Section

No. of Offices	Office	Classification			Remark
1	Sociologist	SOG	ST	7	Post(s) [# 7611] of Sociologist (SOG/ST 7) transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section - Reports & Evaluation Unit with effect from April 3, 2023; Post(s) of Sociologist (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Project Monitoring & Evaluation Section with effect from May 24, 2023.
1	Senior Agricultural Economist	SOG	ST	7	New post(s) [# 74178] with effect from April 3, 2023; Post(s) of Senior Agricultural Economist (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Project Monitoring & Evaluation Section with effect from May 24, 2023.
1	Senior Agricultural Economist	SOG	ST	7	Post(s) [# 7610] of Agricultural Economist (SOG/ST 7) retitled and transferred from Agricultural Planning & Policy Directorate, Agriculture Marketing Information Branch, Agriculture Services Section - Reports & Evaluation Unit with effect from April 3, 2023; Post(s) of Senior Agricultural Economist (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Project Monitoring & Evaluation Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Project Management & Coordination Branch

Projects Accounts Section

No. of Offices	Office	Classification	Remark
1	Senior Project Accountant	FMG PA 4	Post(s) [# 7535] of Senior Project Accountant (FMG/PA 4) transferred from Project Management & Coordination Unit with effect from April 3, 2023; Post(s) of Senior Project Accountant (FMG/PA 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Projects Accounts Section with effect from May 24, 2023.
1	Project Accountant	FMG PA 2	Post(s) [# 71255] of Project Accountant (FMG/PA 2) transferred from Project Management & Coordination Unit with effect from April 3, 2023; Post(s) of Project Accountant (FMG/PA 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Projects Accounts Section with effect from May 24, 2023.
1	Accounting Technician 3	FMG AT 3	Post(s) [# 7538] of Accounting Technician 3 (FMG/AT 3) transferred from Project Management & Coordination Unit with effect from April 3, 2023; Post(s) of Accounting Technician 3 (FMG/AT 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Projects Accounts Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Project Management & Coordination Branch

Projects Accounts Section

No. of Offices	Office	Classification			Remark
1	Senior Secretary	OPS	SS	3	Post(s) [# 71256] of Secretary (OPS/SS 2) retitled, upgraded and transferred from Project Management & Coordination Unit with effect from April 3, 2023; Post(s) of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Projects Accounts Section with effect from May 24, 2023.
1	Accounting Technician 2	FMG	AT	2	Post(s) [# 7539] of Accounting Technician 2 (FMG/AT 2) transferred from Project Management & Coordination Unit with effect from April 3, 2023; Post(s) of Accounting Technician 2 (FMG/AT 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Project Management & Coordination Branch, Projects Accounts Section with effect from May 24, 2023.

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18 Total - Project Management & Coordination Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Strategic Planning, Performance & Risk Management Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Planning, Performance & Risk Management	GMG SEG 5	Post(s) [# 50909] of Senior Director, Strategic Planning, Performance Monitoring & Evaluation (GMG/SEG 5) retitled and transferred from Strategic Planning, Performance Monitoring & Evaluation Unit with effect from April 3, 2023; Post(s) of Senior Director, Strategic Planning, Performance & Risk Management (GMG/SEG 5) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Strategic Planning, Performance & Risk Management Branch with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 72739] of Administrative Officer (GMG/AM 3) retitled and transferred from Strategic Planning, Performance Monitoring & Evaluation Unit with effect from April 3, 2023.

2

Enterprise Risk Management Section

No. of Offices	Office	Classification	Remark
1	Director, Enterprise Risk Management	GMG SEG 4	New post(s) [# 74183] with effect from April 3, 2023; Post(s) of Director, Enterprise Risk Management (GMG/SEG 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Strategic Planning, Performance & Risk Management Branch, Enterprise Risk Management Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Strategic Planning, Performance & Risk Management Branch

Enterprise Risk Management Section

No. of Offices	Office	Classification	Remark
2	Enterprise Risk Management Analyst	GMG SEG 3	Two (2) new post(s) [#s 74184-85] with effect from April 3, 2023; Post(s) of Enterprise Risk Management Analyst (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Strategic Planning, Performance & Risk Management Branch, Enterprise Risk Management Section with effect from May 24, 2023.

3

Strategic Planning, Performance Monitoring & Evaluation Section

No. of Offices	Office	Classification	Remark
1	Director, Strategic Planning, Performance Monitoring & Evaluation	GMG SEG 4	New post(s) [# 74179] with effect from April 3, 2023; Post(s) of Director, Strategic Planning, Performance Monitoring & Evaluation (GMG/SEG 4) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Strategic Planning, Performance & Risk Management Branch, Strategic Planning, Performance Monitoring & Evaluation Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Strategic Planning, Performance & Risk Management Branch

Strategic Planning, Performance Monitoring & Evaluation Section

No. of Offices	Office	Classification	Remark
1	Senior Performance Monitoring & Evaluation Analyst	GMG SEG 3	Post(s) [# 71251] of Senior Performance Monitoring & Evaluation Analyst (GMG/SEG 3) transferred from Strategic Planning, Performance Monitoring & Evaluation Unit with effect from April 3, 2023; Post(s) of Senior Performance Monitoring & Evaluation Analyst (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Strategic Planning, Performance & Risk Management Branch, Strategic Planning, Performance Monitoring & Evaluation Section with effect from May 24, 2023.
1	Senior Strategic Planning Analyst	GMG SEG 3	Post(s) [# 71252] of Planning & Research Analyst (SOG/ST 6) retitled, reclassified and transferred from Strategic Planning, Performance Monitoring & Evaluation Unit with effect from April 3, 2023; Post(s) of Senior Strategic Planning Analyst (GMG/SEG 3) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Strategic Planning, Performance & Risk Management Branch, Strategic Planning, Performance Monitoring & Evaluation Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Policy, Planning & Project Management Division

Strategic Planning, Performance & Risk Management Branch

Strategic Planning, Performance Monitoring & Evaluation Section

No. of Offices	Office	Classification	Remark
1	Performance Monitoring & Evaluation Analyst	GMG SEG 2	Post(s) [# 64046] of Performance Monitoring & Evaluation Analyst (GMG/SEG 2) transferred from Strategic Planning, Performance Monitoring & Evaluation Unit with effect from April 3, 2023; Post(s) of Performance Monitoring & Evaluation Analyst (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Strategic Planning, Performance & Risk Management Branch, Strategic Planning, Performance Monitoring & Evaluation Section with effect from May 24, 2023.
2	Strategic Planning Analyst	GMG SEG 2	Two (2) new post(s) [#s 74180-81] with effect from April 3, 2023; Post(s) of Strategic Planning Analyst (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Strategic Planning, Performance & Risk Management Branch, Strategic Planning, Performance Monitoring & Evaluation Section with effect from May 24, 2023.
1	Performance Monitoring & Evaluation Analyst	GMG SEG 2	New post(s) [# 74182] with effect from April 3, 2023; Post(s) of Performance Monitoring & Evaluation Analyst (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Policy, Planning & Project Management Division, Strategic Planning, Performance & Risk Management Branch, Strategic Planning, Performance Monitoring & Evaluation Section with effect from May 24, 2023.

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12 Total - Strategic Planning, Performance & Risk Management Branch

113 Total - Policy, Planning & Project Management Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining
Technical Services Directorate (Agriculture & Fisheries)

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	Post(s) [# 7863] of Chief Technical Director (GMG/CTD 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries) with effect from May 24, 2023.
1	Technical Coordinator	GMG SEG 2	Post(s) [# 7288] of Technical Coordinator (GMG/SEG 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries) with effect from May 24, 2023.
1	Executive Secretary 2	OPS SS 5	Post(s) [# 7864] of Executive Secretary 2 (OPS/SS 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries) with effect from May 24, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 7866] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries) with effect from May 24, 2023.
4			

Agricultural Land Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Agricultural Land Management	SOG ST 9	Post(s) [# 7646] of Director, Agricultural Land Management (SOG/ST 9) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining
Technical Services Directorate (Agriculture & Fisheries)
Agricultural Land Management Branch

No. of Offices	Office	Classification	Remark
1	Manager, Administration & Support Services	GMG SEG 1	Post(s) [# 7647] of Manager, Administration & Support Services (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch with effect from May 24, 2023.
1	Executive Secretary	OPS SS 4	Post(s) [# 50902] of Executive Secretary (OPS/SS 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch with effect from May 24, 2023.
1	Customer Care Assistant	GMG AM 1	Post(s) [# 7455] of Customer Care Assistant (GMG/AM 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch with effect from May 24, 2023.
1	Collection & Disbursement Clerk	FMG AC 2	Post(s) [# 71387] of Collection & Disbursement Clerk (FMG/AC 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch with effect from May 24, 2023.
1	Records Officer	PIDG RIM 2	Post(s) [# 7381] of Records Officer (PIDG/RIM 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch with effect from May 24, 2023.
1	Driver 1	LMO DR 1	Post(s) [# 7648] of Driver 1 (LMO/DR 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining
Technical Services Directorate (Agriculture & Fisheries)
Agricultural Land Management Branch

No. of Offices	Office	Classification	Remark
3	Attendant	LMO TS 2	Three (3) post(s) [s 7652-53 & 63211] of Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch with effect from May 24, 2023.
1	Gardener	LMO TS 1	Post(s) [s 63212] of Gardener (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch with effect from May 24, 2023.
1	Handyman/Gardener	LMO TS 1	Post(s) [s 7641] of Handyman/Gardener (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch with effect from May 24, 2023.

12

Agricultural Mapping Section

No. of Offices	Office	Classification	Remark
1	Manager, Agricultural Mapping	MIS IT 5	Post(s) [s 7654] of Manager, Agricultural Mapping (MIS/IT 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Agricultural Mapping Section with effect from May 24, 2023.
1	GIS Analyst	MIS IT 4	Post(s) [s 7655] of GIS Analyst (MIS/IT 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Agricultural Mapping Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining
Technical Services Directorate (Agriculture & Fisheries)
Agricultural Land Management Branch

Agricultural Mapping Section

No. of Offices	Office	Classification	Remark
2			
Cartography Section			
No. of Offices	Office	Classification	Remark
2	Senior Cartographer	SOG ST 6	Two (2) post(s) [#s 8294-95] of Senior Cartographer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Cartography Section with effect from May 24, 2023.
4	Cartographer	SOG ST 4	Four (4) post(s) [# 8296-99] of Cartographer (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Cartography Section with effect from May 24, 2023.
6			

Laboratory Services Section

No. of Offices	Office	Classification	Remark
1	Technical Manager	SOG ST 8	Post(s) [# 7626] of Technical Manager (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Laboratory Services Section with effect from May 24, 2023.
2	Regional Rural Planner	SOG ST 8	Two (2) post(s) [#s 8286-87] of Regional Rural Planner (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Northern Region with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Agricultural Land Management Branch

Laboratory Services Section

No. of Offices	Office	Classification			Remark
2	Senior Agricultural Chemist	SOG	ST	7	Two (2) post(s) [s 7627-28] of Senior Agricultural Chemist (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Laboratory Services Section with effect from May 24, 2023.
2	Senior Laboratory Technician	SOG	ST	4	Two (2) post(s) [s 7629-30] of Senior Laboratory Technician (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Laboratory Services Section with effect from May 24, 2023.
6	Laboratory Technician 1	SOG	ST	3	Six (6) post(s) [s 7631-36] of Laboratory Technician 1 (SOG/ST 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Laboratory Services Section with effect from May 24, 2023.
1	Secretary 2	OPS	SS	2	Post(s) [s 7640] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Laboratory Services Section with effect from May 24, 2023.
1	Senior Laboratory Attendant	LMO	TS	3	Post(s) [s 7643] of Senior Laboratory Attendant (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Laboratory Services Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Agricultural Land Management Branch

Laboratory Services Section

No. of Offices	Office	Classification	Remark
2	Laboratory Attendant	LMO TS 2	Two (2) post(s) [s 7650-51] of Laboratory Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Laboratory Services Section with effect from May 24, 2023.

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Northern Region

No. of Offices	Office	Classification	Remark
1	Soil Scientist	SOG ST 5	Post(s) [s 64259] of Soil Scientist (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Northern Region with effect from May 24, 2023.
1	Secretary 2	OPS SS 2	Post(s) [s 7639] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Northern Region with effect from May 24, 2023.

2

Specialised Services Section

No. of Offices	Office	Classification	Remark
4	Regional Land Capability Planner	SOG ST 7	Four (4) post(s) [s 8290-93] of Regional Land Capability Planner (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Specialised Services Section with effect from May 24, 2023.

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Agricultural Land Management Branch

Western Region

No. of Offices	Office	Classification			Remark
2	Regional Rural Planner	SOG	ST	8	Two (2) post(s) [#s 8284-85] of Regional Rural Planner (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Western Region with effect from May 24, 2023.
1	Soil Scientist	SOG	ST	5	Post(s) [# 8279] of Soil Scientist (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Western Region with effect from May 24, 2023.
1	Secretary 2	OPS	SS	2	Post(s) [# 7638] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Agricultural Land Management Branch - Western Region with effect from May 24, 2023.

4

47 Total - Agricultural Land Management Branch

Fisheries Branch

No. of Offices	Office	Classification			Remark
1	Director of Fisheries	SOG	ST	9	Post(s) [# 8008] of Director of Fisheries (SOG/ST 9) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch with effect from May 24, 2023.
1	Administrator	GMG	AM	4	Post(s) [# 8013] of Administrator (GMG/AM 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining
Technical Services Directorate (Agriculture & Fisheries)
Fisheries Branch

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 8009] of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch with effect from May 24, 2023.
1	Customer Care Assistant	GMG AM 1	Post(s) [# 8015] of Customer Care Assistant (GMG/AM 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch with effect from May 24, 2023.
2	Records Officer 1	PIDG RIM 2	Two (2) post(s) [#s 8014 & 8034] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch with effect from May 24, 2023.
2	Records Clerk (Registry)	PIDG RIM 1	Two (2) post(s) [#s 8036 & 8038] of Records Clerk (Registry) (PIDG/RIM 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch with effect from May 24, 2023.
2	Secretary 1	OPS SS 1	Two (2) post(s) [#s 8011-12] of Secretary 1 (OPS/SS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch with effect from May 24, 2023.
4	Driver 1	LMO DR 1	Four (4) post(s) [#s 8018-21] of Driver 1 (LMO/DR 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Fisheries Branch

No. of Offices	Office	Classification			Remark
2	Attendant	LMO	TS	2	Two (2) post(s) [#s 8016-17] of Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch with effect from May 24, 2023.
3	Watchman	LMO	TS	1	Three (3) post(s) [#s 8024-26] of Watchman (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch with effect from May 24, 2023.

19

Accounts Section

No. of Offices	Office	Classification			Remark
1	Professional Accountant	FMG	PA	2	Post(s) [# 8031] of Professional Accountant (FMG/PA 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Accounts Section with effect from May 24, 2023.
1	Senior Accountant	FMG	PA	1	Post(s) [# 8032] of Senior Accountant (FMG/PA 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Accounts Section with effect from May 24, 2023.
2	Accounting Technician 2	FMG	AT	2	Two (2) post(s) [#s 8033 & 8035] of Accounting Technician 2 (FMG/AT 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Accounts Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Fisheries Branch

Accounts Section

No. of Offices	Office	Classification	Remark
2	Accounting Technician 1	FMG AT 1	Two (2) post(s) [# 7350 & 8039] of Accounting Technician 1 (FMG/AT 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Accounts Section with effect from May 24, 2023.
1	Cashier	FMG CS 2	Post(s) [# 8037] of Cashier (FMG/CS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Accounts Section with effect from May 24, 2023.

7

Aquaculture Section

No. of Offices	Office	Classification	Remark
1	Director	SOG ST 7	Post(s) [# 8091] of Director (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section with effect from May 24, 2023.
1	Accounting Technician 2	FMG AT 2	Post(s) [# 8092] of Accounting Technician 2 (FMG/AT 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section with effect from May 24, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 8095] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Fisheries Branch

Aquaculture Section

No. of Offices	Office	Classification			Remark
1	Records Officer 1	PIDG	RIM	2	Post(s) [# 8093] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section with effect from May 24, 2023.
1	Secretary 1	OPS	SS	1	Post(s) [# 8094] of Secretary 1 (OPS/SS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section with effect from May 24, 2023.
2	Driver 2	LMO	DR	2	Two (2) post(s) [#s 8096-97] of Driver 2 (LMO/DR 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section with effect from May 24, 2023.
1	Attendant	LMO	TS	1	Post(s) [# 8098] of Attendant (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section with effect from May 24, 2023.
1	Handyman	LMO	TS	1	Post(s) [# 8099] of Handyman (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Fisheries Branch

Aquaculture Section

No. of Offices	Office	Classification	Remark
5	Watchman	LMO TS 1	Five (5) post(s) [#s 8100-05] of Watchman (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section with effect from May 24, 2023.

14

Aquaculture Section - Aquaculture Research Unit

No. of Offices	Office	Classification	Remark
1	Research Officer	SOG ST 6	Post(s) [# 8108] of Research Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section - Aquaculture Research Unit with effect from May 24, 2023.
1	Farm Manager	SOG ST 4	Post(s) [# 8109] of Farm Manager (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section - Aquaculture Research Unit with effect from May 24, 2023.
2	Senior Pond Operator	SOG ST 4	Two (2) post(s) [#s 8111-12] of Senior Pond Operator (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section - Aquaculture Research Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining
Technical Services Directorate (Agriculture & Fisheries)
Fisheries Branch

Aquaculture Section - Aquaculture Research Unit

No. of Offices	Office	Classification			Remark
8	Pond Operator	SOG	ST	2	Eight (8) post(s) [s 8113 & 8115-21] of Pond Operator (SOG/ST 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section - Aquaculture Research Unit with effect from May 24, 2023.
1	Watchman	LMO	TS	1	Post(s) [s 8123] of Watchman (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Aquaculture Section - Aquaculture Research Unit with effect from May 24, 2023.

13

Data Management Section

No. of Offices	Office	Classification			Remark
1	Marine Researcher/Analyst	SOG	ST	6	Post(s) [s 50221] of Marine Researcher/Analyst (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Data Management Section with effect from May 24, 2023.
3	Regional Extension Officer	SOG	ST	4	Three (3) post(s) [s 8125-27] of Regional Extension Officer (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Data Management Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Fisheries Branch

Data Management Section

No. of Offices	Office	Classification			Remark
6	Fisheries Extension Officer	SOG	ST	3	Six (6) post(s) [Ns 8128-33] of Fisheries Extension Officer (SOG/ST 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Data Management Section with effect from May 24, 2023.
1	Data Entry Operator	MIS	IT	2	Post(s) [Ns 50222] of Data Entry Operator (MIS/IT 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Data Management Section with effect from May 24, 2023.
1	Data Entry Clerk	MIS	IT	1	Post(s) [Ns 8030] of Data Entry Clerk (MIS/IT 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Data Management Section with effect from May 24, 2023.
1	Bulldozer Operator	LMO	TS	3	Post(s) [Ns 8134] of Bulldozer Operator (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Data Management Section with effect from May 24, 2023.
1	Bulldozer Operator Assistant	LMO	TS	2	Post(s) [Ns 8136] of Bulldozer Operator Assistant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Data Management Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Fisheries Branch

Marine Section

No. of Offices	Office	Classification			Remark
1	Director, Marine and Aviation Affairs	SOG	ST	7	Post(s) [# 8040] of Director, Marine and Aviation Affairs (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Marine Section with effect from May 24, 2023.
2	Senior Fisheries Officer	SOG	ST	6	Two (2) post(s) [#s 8041-42] of Senior Fisheries Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Marine Section with effect from May 24, 2023.
5	Fisheries Officer	SOG	ST	5	Five (5) post(s) [#s 8043-46 & 8062] of Fisheries Officer (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Marine Section with effect from May 24, 2023.
3	Chief Fisheries Instructor	SOG	ST	4	Three (3) post(s) [#s 8047-49] of Chief Fisheries Instructor (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Marine Section with effect from May 24, 2023.
10	Senior Fisheries Instructor	SOG	ST	3	Ten (10) post(s) [#s 8050-59] of Senior Fisheries Instructor (SOG/ST 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Marine Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Fisheries Branch

Marine Section

No. of Offices	Office	Classification			Remark
10	Records Officer 1	PIDG	RIM	2	Ten (10) post(s) [#s 8072-81] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Marine Section with effect from May 24, 2023.
5	Fisheries Instructor	SOG	ST	2	Five (5) post(s) [#s 8060-61, 8063-64 & 8067] of Fisheries Instructor (SOG/ST 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Marine Section with effect from May 24, 2023.
1	Game Warden	PTSG	PX	1	Post(s) [# 8069] of Game Warden (PTSG/PX 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Marine Section with effect from May 24, 2023.
1	Artisan 4	LMO	TS	5	Post(s) [# 8087] of Artisan 4 (LMO/TS 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Marine Section with effect from May 24, 2023.
3	Leading Hand	LMO	TS	4	Three (3) post(s) [#s 8088-90] of Leading Hand (LMO/TS 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Marine Section with effect from May 24, 2023.
1	Leading Hand (Cook)	LMO	TS	3	Post(s) [# 50220] of Leading Hand (Cook) (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Marine Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Fisheries Branch

Marine Section

No. of Offices	Office	Classification	Remark
6	Pump Operator	LMO TS 1	Six (6) post(s) [s 8027-29 & 50435-37] of Pump Operator (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Fisheries Branch - Marine Section with effect from May 24, 2023.

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115 Total - Fisheries Branch

Plant Quarantine/Produce Inspection Branch

No. of Offices	Office	Classification	Remark
1	Chief Plant Quarantine & Produce Inspector	SOG ST 9	Post(s) [s 8157] of Chief Plant Quarantine & Produce Inspector (SOG/ST 9) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch with effect from May 24, 2023.
1	Senior Plant Quarantine/Enquiry Point Officer	SOG ST 8	Post(s) [s 8158] of Senior Plant Quarantine/Enquiry Point Officer (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [s 62697] of Administrative Assistant (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Plant Quarantine/Produce Inspection Branch

No. of Offices	Office	Classification			Remark
1	Senior Secretary	OPS	SS	3	Post(s) [# 8170] of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch with effect from May 24, 2023.
1	Secretary 2	OPS	SS	2	Post(s) [# 7441] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch with effect from May 24, 2023.
1	Forklift Operator/Fumigator Assistant	LMO	TS	5	Post(s) [# 8174] of Forklift Operator/Fumigator Assistant (LMO/TS 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch with effect from May 24, 2023.
3	Forklift Operator/Fumigator Assistant	LMO	TS	4	Three (3) post(s) [#s 8179 & 55436-37] of Forklift Operator/Fumigator Assistant (LMO/TS 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch with effect from May 24, 2023.
2	Cleaner/Attendant	LMO	TS	2	Two (2) post(s) [#s 8177-78] of Cleaner/Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Plant Quarantine/Produce Inspection Branch

No. of Offices	Office	Classification	Remark
1	Gardener	LMO TS 2	Post(s) [# 8175] of Gardener (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch with effect from May 24, 2023.

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Certificate/Compliance Section

No. of Offices	Office	Classification	Remark
1	Certificate/Compliance Manager	SOG ST 7	Post(s) [# 55439] of Certificate/Compliance Manager (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Certificate/Compliance Section with effect from May 24, 2023.
1	Identifier/Entomologist	SOG ST 6	Post(s) [# 8180] of Identifier/Entomologist (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Certificate/Compliance Section with effect from May 24, 2023.
1	Citrus Protection Officer	SOG ST 6	Post(s) [# 8190] of Citrus Protection Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Certificate/Compliance Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Plant Quarantine/Produce Inspection Branch

Certificate/Compliance Section

No. of Offices	Office	Classification	Remark
7	Plant Quarantine/Produce Inspector 2	SOG ST 5	Seven (7) post(s) [#s 8162-67 & 8187] of Plant Quarantine/Produce Inspector 2 (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Certificate/Compliance Section with effect from May 24, 2023.
5	Plant Quarantine/Produce Inspector 1	SOG ST 4	Five (5) post(s) [#s 8184-86 & 8188-89] of Plant Quarantine/Produce Inspector 1 (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Certificate/Compliance Section with effect from May 24, 2023.

15

Export Complex Section (Kingston)

No. of Offices	Office	Classification	Remark
1	Manager/Plant Quarantine Produce Inspector	SOG ST 7	Post(s) [# 8159] of Manager/Plant Quarantine Produce Inspector (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Kingston) with effect from May 24, 2023.
1	Fumigator	SOG ST 6	Post(s) [# 55433] of Fumigator (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Kingston) with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Plant Quarantine/Produce Inspection Branch

Export Complex Section (Kingston)

No. of Offices	Office	Classification	Remark
1	Administrative Officer	GMG AM 2	Post(s) [# 55434] of Administrative Officer (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Kingston) with effect from May 24, 2023.
1	Accounting Technician 3	FMG AT 3	Post(s) [# 7363] of Accounting Technician 3 (FMG/AT 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Kingston) with effect from May 24, 2023.
1	Collection & Disbursement Clerk	FMG AC 2	Post(s) [# 64339] of Collection & Disbursement Clerk (FMG/AC 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Kingston) with effect from May 24, 2023.
1	Forklift Operator/Fumigation Assistant	LMO TS 4	Post(s) [# 55435] of Forklift Operator/Fumigation Assistant (LMO/TS 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Kingston) with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Plant Quarantine/Produce Inspection Branch

Export Complex Section (Montego Bay)

No. of Offices	Office	Classification			Remark
1	Manager/Plant Quarantine Produce Inspector	SOG	ST	7	Post(s) [# 55440] of Manager/Plant Quarantine Produce Inspector (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Montego Bay) with effect from May 24, 2023.
1	Fumigator	SOG	ST	6	Post(s) [# 56914] of Fumigator (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Montego Bay) with effect from May 24, 2023.
1	Identifier/Entomologist	SOG	ST	6	Post(s) [# 8181] of Identifier/Entomologist (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Montego Bay) with effect from May 24, 2023.
1	Administrative Officer	GMG	AM	2	Post(s) [# 55441] of Administrative Officer (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Montego Bay) with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Plant Quarantine/Produce Inspection Branch

Export Complex Section (Montego Bay)

No. of Offices	Office	Classification			Remark
1	Accounting Technician 2	FMG	AT	2	Post(s) [# 55442] of Accounting Technician 2 (FMG/AT 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Montego Bay) with effect from May 24, 2023.
1	Collection & Disbursement Clerk	FMG	AC	2	Post(s) [# 62699] of Collection & Disbursement Clerk (FMG/AC 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Montego Bay) with effect from May 24, 2023.
1	Forklift Operator/Fumigation Assistant	LMO	TS	5	Post(s) [# 56913] of Forklift Operator/Fumigation Assistant (LMO/TS 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Montego Bay) with effect from May 24, 2023.
1	Forklift Operator/Fumigator Assistant	LMO	TS	4	Post(s) [# 8137] of Forklift Operator/Fumigator Assistant (LMO/TS 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Montego Bay) with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Plant Quarantine/Produce Inspection Branch

Export Complex Section (Montego Bay)

No. of Offices	Office	Classification	Remark
1	Cleaner/Attendant	LMO TS 2	Post(s) [# 55438] of Cleaner/Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Montego Bay) with effect from May 24, 2023.
1	Attendant	LMO TS 1	Post(s) [# 8176] of Attendant (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Export Complex Section (Montego Bay) with effect from May 24, 2023.

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Import/Export Section

No. of Offices	Office	Classification	Remark
1	Import/Export Manager	SOG ST 7	Post(s) [# 62698] of Import/Export Manager (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Import/Export Section with effect from May 24, 2023.
2	Plant Quarantine/Producer Inspector Fumigator	SOG ST 6	Two (2) post(s) [#s 8160 & 8169] of Plant Quarantine/Producer Inspector Fumigator (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Import/Export Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Plant Quarantine/Produce Inspection Branch

Import/Export Section

No. of Offices	Office	Classification	Remark
1	Client Service Officer	GMG AM 4	Post(s) [# 62844] of Client Service Officer (GMG/AM 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Import/Export Section with effect from May 24, 2023.
2	Plant Quarantine/Produce Inspector 2	SOG ST 5	Two (2) post(s) [#s 8161 & 8168] of Plant Quarantine/Produce Inspector 2 (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Import/Export Section with effect from May 24, 2023.
5	Plant Quarantine/Produce Inspector 1	SOG ST 4	Five (5) post(s) [#s 8182-83, 8191 & 8193-94] of Plant Quarantine/Produce Inspector 1 (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Import/Export Section with effect from May 24, 2023.

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Pest Risk Analysis Section

No. of Offices	Office	Classification	Remark
1	Pest Risk Analysis Manager	SOG ST 7	Post(s) [# 62700] of Pest Risk Analysis Manager (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Pest Risk Analysis Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Plant Quarantine/Produce Inspection Branch

Pest Risk Analysis Section

No. of Offices	Office	Classification	Remark
2	Pest Risk Analyst	SOG ST 6	Two (2) post(s) [#s 62701-02] of Pest Risk Analyst (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Pest Risk Analysis Section with effect from May 24, 2023.
1	Entomologist	SOG ST 6	Post(s) [# 62703] of Entomologist (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Pest Risk Analysis Section with effect from May 24, 2023.
1	Records/Data Input Officer	PIDG RIM 2	Post(s) [# 8171] of Records/Data Input Officer (PIDG/RIM 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Plant Quarantine/Produce Inspection Branch - Pest Risk Analysis Section with effect from May 24, 2023.

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Public Gardens & Zoo Branch

No. of Offices	Office	Classification	Remark
1	Superintendent	SOG ST 8	Post(s) [# 7867] of Superintendent (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining
Technical Services Directorate (Agriculture & Fisheries)
Public Gardens & Zoo Branch

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	Post(s) [# 7868] of Administrator (GMG/AM 2) upgraded with effect from April 3, 2023; Post(s) of Administrator (GMG/AM 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 7869] of Secretary 2 (OPS/SS 2) retitled, upgraded and transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch – Hope Gardens with effect from April 3, 2023; Post(s) of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch with effect from May 24, 2023.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 7871] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch – Hope Gardens with effect from April 3, 2023; Post(s) of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Public Gardens & Zoo Branch

Botany Section

No. of Offices	Office	Classification	Remark
1	Botanist/Education Officer	SOG ST 6	Post(s) [# 7881] of Botanist/Education Officer (SOG/ST 6) transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch – Hope Gardens with effect from April 3, 2023; Post(s) of Botanist/Education Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Botany Section with effect from May 24, 2023.
1	Research Assistant	SOG ST 4	New post(s) [# 74125] with effect from April 3, 2023; Post(s) of Research Assistant (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Botany Section with effect from May 24, 2023.

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Horticulture/Agronomy Section

No. of Offices	Office	Classification	Remark
1	Horticulturist/Agronomist	SOG ST 6	Post(s) [# 7882] of Horticulturist/Agronomist (SOG/ST 5) upgraded and transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch – Hope Gardens with effect from April 3, 2023; Post(s) of Horticulturist/Agronomist (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Horticulture/Agronomy Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Public Gardens & Zoo Branch

Horticulture/Agronomy Section

No. of Offices	Office	Classification			Remark
1	Nursery Supervisor	SOG	ST	3	Post(s) [# 62899] of Nursery Supervisor (SOG/ST 2) upgraded and transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch with effect from April 3, 2023; Post(s) of Nursery Supervisor (SOG/ST 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Horticulture/Agronomy Section with effect from May 24, 2023.
1	Landscape Supervisor	SOG	ST	3	New post(s) [# 74127] with effect from April 3, 2023; Post(s) of Landscape Supervisor (SOG/ST 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Horticulture/Agronomy Section with effect from May 24, 2023.
1	Nursery Attendant	LMO	TS	2	Post(s) [# 62900] of Nursery Attendant (LMO/TS 2) transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch with effect from April 3, 2023; Post(s) of Nursery Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Horticulture/Agronomy Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Public Gardens & Zoo Branch

Horticulture/Agronomy Section

No. of Offices	Office	Classification	Remark
1	Nursery Attendant	LMO TS 2	New post(s) [# 74126] with effect from April 3, 2023; Post(s) of Nursery Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Horticulture/Agronomy Section with effect from May 24, 2023.
1	Landscape Attendant	LMO TS 2	New post(s) [# 74128] with effect from April 3, 2023; Post(s) of Landscape Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Horticulture/Agronomy Section with effect from May 24, 2023.

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Rural Gardens - Castleton

No. of Offices	Office	Classification	Remark
1	Facilities/Operations Manager	SOG ST 5	Post(s) [# 7901] of Facilities Manager (SOG/ST 3) retitled and upgraded with effect from April 3, 2023; Post(s) of Facilities/Operations Manager (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens - Castleton with effect from May 24, 2023.
2	Tour Guide	GMG AM 1	Two (2) new post(s) [#s 74129-30] with effect from April 3, 2023; Post(s) of Tour Guide (GMG/AM 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens - Castleton with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Public Gardens & Zoo Branch

Rural Gardens - Castleton

No. of Offices	Office	Classification	Remark
1	Collection & Disbursement Clerk	FMG AC 2	New post(s) [# 74131] with effect from April 3, 2023; Post(s) of Collection & Disbursement Clerk (FMG/AC 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens - Castleton with effect from May 24, 2023.
1	Senior Gardener	LMO TS 4	Post(s) [# 7902] of Senior Gardener (LMO/TS 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens - Castleton with effect from May 24, 2023.
3	Gardener	LMO TS 3	Three (3) post(s) [#s 7903-5] of Gardener (LMO/TS 2) upgraded with effect from April 3, 2023; Post(s) of Gardener (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens - Castleton with effect from May 24, 2023.
4	Gardener Assistant	LMO TS 2	Four (4) post(s) [#s 58765-8] of Gardener Attendant (LMO/TS 1) retitled and upgraded with effect from April 3, 2023; Post(s) of Gardener Assistant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens - Castleton with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Public Gardens & Zoo Branch

Rural Gardens - Cinchona

No. of Offices	Office	Classification			Remark
1	Facilities/Operations Manager	SOG	ST	5	Post(s) [# 7906] of Facilities Manager (SOG/ST 3) retitled and upgraded with effect from April 3, 2023; Post(s) of Facilities/Operations Manager (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens - Cinchona with effect from May 24, 2023.
1	Tour Guide	GMG	AM	1	New post(s) [# 74132] with effect from April 3, 2023; Post(s) of Tour Guide (GMG/AM 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens - Cinchona with effect from May 24, 2023.
1	Senior Gardener	LMO	TS	4	Post(s) [# 7907] of Senior Gardener (LMO/TS 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens - Cinchona with effect from May 24, 2023.
3	Gardener	LMO	TS	3	Three (3) post(s) [#s 7889 & 7908-9] of Gardener (LMO/TS 2) upgraded with effect from April 3, 2023; Post(s) of Gardener (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens - Cinchona with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Public Gardens & Zoo Branch

Rural Gardens - Cinchona

No. of Offices	Office	Classification	Remark
2	Gardener Assistant	LMO TS 2	Two (2) post(s) [s 7894 & 7910] of Gardener Attendant (LMO/TS 1) retitled and upgraded with effect from April 3, 2023; Post(s) of Gardener Assistant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens - Cinchona with effect from May 24, 2023.

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Rural Gardens and Scenic Avenue

No. of Offices	Office	Classification	Remark
1	Manager, Rural Gardens and Scenic Avenue	SOG ST 5	New post(s) [s 74133] with effect from April 3, 2023; Post(s) of Manager, Rural Gardens and Scenic Avenue (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens and Scenic Avenue with effect from May 24, 2023.

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Public Gardens & Zoo Branch

Rural Gardens and Scenic Avenue - Bamboo Grove

No. of Offices	Office	Classification			Remark
1	Senior Gardener	LMO	TS	4	Post(s) [# 7914] of Senior Gardener (LMO/TS 4) transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch – Rural Gardens – Bamboo Grove with effect from April 3, 2023; Post(s) of Senior Gardener (LMO/TS 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens and Scenic Avenue, Bamboo Grove with effect from May 24, 2023.
2	Gardener	LMO	TS	3	Two (2) post(s) [#s 7915-6] of Gardener (LMO/TS 2) upgraded and transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch – Rural Gardens – Bamboo Grove with effect from April 3, 2023; Post(s) of Gardener (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens and Scenic Avenue, Bamboo Grove with effect from May 24, 2023.
1	Gardener Assistant	LMO	TS	2	Post(s) [# 58769] of Gardener Assistant (LMO/TS 1) upgraded and transferred from Public Gardens & Zoo Branch – Rural Gardens – Bamboo Grove with effect from April 3, 2023; Post(s) of Gardener Assistant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens and Scenic Avenue, Bamboo Grove with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Public Gardens & Zoo Branch

Rural Gardens and Scenic Avenue - Bamboo Grove

No. of Offices	Office	Classification	Remark
2	Gardener Assistant	LMO TS 2	Two (2) post(s) [s 58771 & 58822] of Gardener Assistant (LMO/TS 1) upgraded and transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch – Rural Gardens – Bamboo Grove with effect from April 3, 2023; Post(s) of Gardener Assistant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens and Scenic Avenue, Bamboo Grove with effect from May 24, 2023.

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Rural Gardens and Scenic Avenue - Bath

No. of Offices	Office	Classification	Remark
1	Senior Gardener	LMO TS 4	Post(s) [s 7911] of Senior Gardener (LMO/TS 4) transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch – Rural Gardens – Bath with effect from April 3, 2023; Post(s) of Senior Gardener (LMO/TS 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens and Scenic Avenue, Bath with effect from May 24, 2023.
1	Gardener	LMO TS 3	New post(s) [s 74134] with effect from April 3, 2023; Post(s) of Gardener (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens and Scenic Avenue, Bath with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Public Gardens & Zoo Branch

Rural Gardens and Scenic Avenue - Bath

No. of Offices	Office	Classification	Remark
1	Gardener Assistant	LMO TS 2	Post(s) [# 58772] of Gardener Attendant (LMO/TS 1) retitled, upgraded and transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch – Rural Gardens – Bath with effect from April 3, 2023; Post(s) of Gardener Assistant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens and Scenic Avenue, Bath with effect from May 24, 2023.
1	Gardener Assistant	LMO TS 2	New post(s) [# 74135] with effect from April 3, 2023; Post(s) of Gardener Assistant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens and Scenic Avenue, Bath with effect from May 24, 2023.
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Rural Gardens and Scenic Avenue - Fern Gully

No. of Offices	Office	Classification	Remark
1	Senior Gardener	LMO TS 4	Post(s) [# 7912] of Senior Gardener (LMO/TS 4) transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch – Rural Gardens – Fern Gully with effect from April 3, 2023; Post(s) of Senior Gardener (LMO/TS 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens and Scenic Avenue, Fern Gully with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Public Gardens & Zoo Branch

Rural Gardens and Scenic Avenue - Fern Gully

No. of Offices	Office	Classification			Remark
1	Gardener	LMO	TS	3	Post(s) [# 7913] of Gardener (LMO/TS 2) upgraded and transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch – Rural Gardens – Fern Gully with effect from April 3, 2023; Post(s) of Gardener (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens and Scenic Avenue, Fern Gully with effect from May 24, 2023.
1	Gardener Assistant	LMO	TS	2	Post(s) [# 58773] of Gardener Attendant (LMO/TS 1) retitled, upgraded and transferred from Technical Services Directorate (Agriculture & Fisheries) – Public Gardens & Zoo Branch – Rural Gardens – Fern Gully with effect from April 3, 2023; Post(s) of Gardener Assistant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens and Scenic Avenue, Fern Gully with effect from May 24, 2023.
1	Gardener Assistant	LMO	TS	2	New post(s) [# 74136] with effect from April 3, 2023; Post(s) of Gardener Assistant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Public Gardens & Zoo Branch - Rural Gardens and Scenic Avenue, Fern Gully with effect from May 24, 2023.

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47 Total - Public Gardens & Zoo Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

No. of Offices	Office	Classification			Remark
1	Principal Research Director	SOG	ST	10	Post(s) [# 8300] of Principal Research Director (SOG/ST 10) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch with effect from May 24, 2023.
1	Human Resource & Administration Manager	GMG	SEG	1	Post(s) [# 8304] of Human Resource & Administration Manager (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch with effect from May 24, 2023.
1	Executive Secretary 1	OPS	SS	4	Post(s) [# 8301] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch with effect from May 24, 2023.
1	Administrator	GMG	AM	2	Post(s) [# 8305] of Administrator (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch with effect from May 24, 2023.
1	Customer Care Assistant	GMG	AM	1	Post(s) [# 8309] of Customer Care Assistant (GMG/AM 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch with effect from May 24, 2023.
1	Secretary 2	OPS	SS	2	Post(s) [# 8302] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

No. of Offices	Office	Classification			Remark
1	Records Officer 1	PIDG	RIM	2	Post(s) [# 8306] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch with effect from May 24, 2023.
1	Secretary 1	OPS	SS	1	Post(s) [# 8303] of Secretary 1 (OPS/SS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch with effect from May 24, 2023.
1	Records Clerk	PIDG	RIM	1	Post(s) [# 8308] of Records Clerk (PIDG/RIM 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch with effect from May 24, 2023.
4	Attendant	LMO	TS	1	Four (4) post(s) [#s 8311-14] of Attendant (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch with effect from May 24, 2023.

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Accounts Section

No. of Offices	Office	Classification			Remark
1	Professional Accountant	FMG	PA	2	Post(s) [# 51133] of Professional Accountant (FMG/PA 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Accounts Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining
Technical Services Directorate (Agriculture & Fisheries)
Research & Development Branch

Accounts Section

No. of Offices	Office	Classification	Remark
1	Senior Accountant	FMG PA 1	Post(s) [# 8316] of Senior Accountant (FMG/PA 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Accounts Section with effect from May 24, 2023.
1	Accounting Technician 3	FMG AT 3	Post(s) [# 51134] of Accounting Technician 3 (FMG/AT 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Accounts Section with effect from May 24, 2023.
3	Accounting Technician 1	FMG AT 1	Three (3) post(s) [#s 7390 & 8319-20] of Accounting Technician 1 (FMG/AT 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Accounts Section with effect from May 24, 2023.
1	Accounting Clerk 2	FMG AC 2	Post(s) [# 51135] of Accounting Clerk 2 (FMG/AC 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Accounts Section with effect from May 24, 2023.
1	Collection & Disbursement Clerk	FMG AC 2	Post(s) [# 7362] of Collection & Disbursement Clerk (FMG/AC 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Accounts Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Agronomy Section

No. of Offices	Office	Classification			Remark
1	Chief Agronomist	SOG	ST	7	Post(s) [# 8439] of Chief Agronomist (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Agronomy Section with effect from May 24, 2023.
1	Senior Agronomist	SOG	ST	6	Post(s) [# 8440] of Senior Agronomist (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Agronomy Section with effect from May 24, 2023.
3	Agronomist	SOG	ST	5	Three (3) post(s) [#s 8441-43] of Agronomist (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Agronomy Section with effect from May 24, 2023.
3	Crop Research Assistant	SOG	ST	4	Three (3) post(s) [#s 8444-46] of Crop Research Assistant (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Agronomy Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining
Technical Services Directorate (Agriculture & Fisheries)
Research & Development Branch
Bee Keeping Section

No. of Offices	Office	Classification			Remark
1	Chief Plant Protection Officer	SOG	ST	7	Post(s) [# 53649] of Chief Plant Protection Officer (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Bee Keeping Section with effect from May 24, 2023.
1	Senior Plant Protection Officer	SOG	ST	6	Post(s) [# 8453] of Senior Plant Protection Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Bee Keeping Section with effect from May 24, 2023.
5	Apiculture Officer	SOG	ST	6	Five (5) post(s) [#s 8460 & 53650-53] of Apiculture Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Bee Keeping Section with effect from May 24, 2023.
1	Research Assistant	SOG	ST	4	Post(s) [# 8464] of Research Assistant (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Bee Keeping Section with effect from May 24, 2023.
1	Laboratory Technician	SOG	ST	2	Post(s) [# 8471] of Laboratory Technician (SOG/ST 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Bee Keeping Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Biometric Section

No. of Offices	Office	Classification	Remark
1	Biometrician	SOG ST 7	Post(s) [# 8375] of Biometrician (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Biometric Section with effect from May 24, 2023.

1

Crop Research Section

No. of Offices	Office	Classification	Remark
1	Deputy Research Director	SOG ST 9	Post(s) [# 8428] of Deputy Research Director (SOG/ST 9) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Crop Research Section with effect from May 24, 2023.
1	Senior Research Director	SOG ST 8	Post(s) [# 8430] of Senior Research Director (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Crop Research Section with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 8429] of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Crop Research Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Crop Research Section

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post(s) [# 8431] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Crop Research Section with effect from May 24, 2023.
2	Secretary 1	OPS SS 1	Two (2) post(s) [#s 8432-33] of Secretary 1 (OPS/SS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Crop Research Section with effect from May 24, 2023.

6

Extension Services Section

No. of Offices	Office	Classification	Remark
2	Extension Specialist	SOG ST 5	Two (2) post(s) [#s 8483-84] of Extension Specialist (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Extension Services Section with effect from May 24, 2023.

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Livestock Section

No. of Offices	Office	Classification	Remark
1	Deputy Research Director	SOG ST 9	Post(s) [# 8378] of Deputy Research Director (SOG/ST 9) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Livestock Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Livestock Section

No. of Offices	Office	Classification			Remark
1	Farm Manager	SOG	ST	5	Post(s) [# 8323] of Farm Manager (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Livestock Section with effect from May 24, 2023.
1	Senior Secretary	OPS	SS	3	Post(s) [# 8379] of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Livestock Section with effect from May 24, 2023.
1	Secretary 1	OPS	SS	1	Post(s) [# 8381] of Secretary 1 (OPS/SS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Livestock Section with effect from May 24, 2023.
6	Farm Hand	LMO	TS	2	Six (6) post(s) [#s 58043-45 & 58166-68] of Farm Hand (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Livestock Section with effect from May 24, 2023.
2	Watchman	LMO	TS	1	Two (2) post(s) [#s 58052-53] of Watchman (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Livestock Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Montpelier Research Station

No. of Offices	Office	Classification			Remark
1	Plant Protection Officer	SOG	ST	5	Post(s) [# 8457] of Plant Protection Officer (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Montpelier Research Station with effect from May 24, 2023.
1	Senior Research Director	SOG	ST	8	Post(s) [# 54038] of Senior Research Director (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Bee Keeping Section with effect from May 24, 2023; Post(s) of Senior Research Director (SOG/ST 8) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Bee Keeping Section with effect from February 5, 2024.
1	Accounting Technician 3	FMG	AT	3	Post(s) [#s 8317] of Accounting Technician 3 (FMG/AT 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Accounts Section with effect from May 24, 2023; Post(s) of Accounting Technician 3 (FMG/AT 3) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Accounts Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Montpelier Research Station

No. of Offices	Office	Classification			Remark
1	Farm Manager	SOG	ST	5	Post(s) [# 8322] of Farm Manager (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Montpelier Research Station with effect from May 24, 2023.
1	Secretary 2	OPS	SS	2	Post(s) [# 8427] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Montpelier Research Station with effect from May 24, 2023.
2	Field Assistant	SOG	ST	2	Two (2) post(s) [#s 8355-56] of Field Assistant (SOG/ST 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Montpelier Research Station with effect from May 24, 2023.
2	Driver 2	LMO	DR	2	Two (2) post(s) [#s 8365 & 8420] of Driver 2 (LMO/DR 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Montpelier Research Station with effect from May 24, 2023.
1	Driver 1	LMO	DR	1	Post(s) [# 8371] of Driver 1 (LMO/DR 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Montpelier Research Station with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Montpelier Research Station

No. of Offices	Office	Classification	Remark
2	Senior Dairyman/Milker	LMO TS 3	Two (2) post(s) [#s 8327 & 8329] of Senior Dairyman/Milker (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Montpelier Research Station with effect from May 24, 2023.
5	Farm Hand	LMO TS 2	Five (5) post(s) [#s 8335, 8339-40, 54039 & 54041] of Farm Hand (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Montpelier Research Station with effect from May 24, 2023.
1	Attendant	LMO TS 1	Post(s) [# 8310] of Attendant (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Montpelier Research Station with effect from May 24, 2023.

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Operations Farm Management Section

No. of Offices	Office	Classification	Remark
1	Operations Manager	SOG ST 6	Post(s) [# 8321] of Operations Manager (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Operations Farm Management Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Operations Farm Management Section

No. of Offices	Office	Classification			Remark
5	Field Assistant	SOG	ST	2	Five (5) post(s) [#s 8357-61] of Field Assistant (SOG/ST 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Operations Farm Management Section with effect from May 24, 2023.
4	Driver 2	LMO	DR	2	Four (4) post(s) [# 8362, 8364 & 8366-67] of Driver 2 (LMO/DR 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Operations Farm Management Section with effect from May 24, 2023.
2	Driver 1	LMO	DR	1	Two (2) post(s) [#s 8368-69] of Driver 1 (LMO/DR 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Operations Farm Management Section with effect from May 24, 2023.
1	Artisan 4	LMO	TS	5	Post(s) [# 8352] of Artisan 4 (LMO/TS 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Operations Farm Management Section with effect from May 24, 2023.
1	Artisan 3	LMO	TS	4	Post(s) [# 8353] of Artisan 3 (LMO/TS 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Operations Farm Management Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Operations Farm Management Section

No. of Offices	Office	Classification			Remark
1	Farm Hand	LMO	TS	3	Post(s) [# 8325] of Farm Hand (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Operations Farm Management Section with effect from May 24, 2023.
3	Senior Dairyman/Milker	LMO	TS	3	Three (3) post(s) [s 8328, 8330 & 8332] of Senior Dairyman/Milker (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Operations Farm Management Section with effect from May 24, 2023.
7	Farm Hand	LMO	TS	2	Seven (7) post(s) [s 8326, 8333-34, 8336, 8341 & 8350-51] of Farm Hand (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Operations Farm Management Section with effect from May 24, 2023.
9	Farm Hand	LMO	TS	1	Nine (9) post(s) [s 8331, 8337-38, 8343 & 8345-49] of Farm Hand (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Operations Farm Management Section with effect from May 24, 2023.
1	Gateman	LMO	TS	1	Post(s) [# 8374] of Gateman (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Operations Farm Management Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Operations Farm Management Section

No. of Offices	Office	Classification	Remark
35			
Orange River Research Station			
No. of Offices	Office	Classification	Remark
1	Senior Research Director	SOG ST 8	Post(s) [# 8426] of Senior Research Director (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Orange River Research Station with effect from May 24, 2023.
1	Farm Manager	SOG ST 5	Post(s) [# 8324] of Farm Manager (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Orange River Research Station with effect from May 24, 2023.
1	Accounting Technician 3	FMG AT 3	Post(s) [# 53533] of Accounting Technician 3 (FMG/AT 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Orange River Research Station with effect from May 24, 2023.
1	Field Assistant	SOG ST 2	Post(s) [# 53567] of Field Assistant (SOG/ST 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Orange River Research Station with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Orange River Research Station

No. of Offices	Office	Classification			Remark
1	Secretary 1	OPS	SS	1	Post(s) [# 8450] of Secretary 1 (OPS/SS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Orange River Research Station with effect from May 24, 2023.
1	Driver 2	LMO	DR	2	Post(s) [# 8363] of Driver 2 (LMO/DR 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Orange River Research Station with effect from May 24, 2023.
1	Office Attendant	LMO	TS	1	Post(s) [# 8315] of Office Attendant (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Orange River Research Station with effect from May 24, 2023.
2	Watchman	LMO	TS	1	Two (2) post(s) [#s 53534 & 53572] of Watchman (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Orange River Research Station with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Plant Section

No. of Offices	Office	Classification			Remark
1	Senior Research Director	SOG	ST	8	Post(s) [# 8447] of Senior Research Director (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Plant Section with effect from May 24, 2023.
1	Chief Plant Breeding Officer	SOG	ST	7	Post(s) [# 8434] of Chief Plant Breeding Officer (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Plant Section with effect from May 24, 2023.
1	Chief Plant Protection Officer	SOG	ST	7	Post(s) [# 8451] of Chief Plant Protection Officer (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Plant Section with effect from May 24, 2023.
1	Senior Plant Breeding Officer	SOG	ST	6	Post(s) [# 8435] of Senior Plant Breeding Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Plant Section with effect from May 24, 2023.
3	Senior Plant Protection Officer	SOG	ST	6	Three (3) post(s) [#s 8452 & 8454-55] of Senior Plant Protection Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Plant Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Plant Section

No. of Offices	Office	Classification			Remark
1	Plant Breeding Officer	SOG	ST	5	Post(s) [# 8436] of Plant Breeding Officer (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Plant Section with effect from May 24, 2023.
6	Plant Protection Officer	SOG	ST	5	Six (6) post(s) [#s 8456, 8458-59, 8461-63] of Plant Protection Officer (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Plant Section with effect from May 24, 2023.
2	Research Assistant (Plant Breeding)	SOG	ST	4	Two (2) post(s) [#s 8437-38] of Research Assistant (Plant Breeding) (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Plant Section with effect from May 24, 2023.
5	Plant Research Assistant	SOG	ST	3	Five (5) post(s) [#s 8465-69] of Plant Research Assistant (SOG/ST 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Plant Section with effect from May 24, 2023.
3	Laboratory Technician	SOG	ST	2	Three (3) post(s) [#s 8470 & 8472-73] of Laboratory Technician (SOG/ST 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Plant Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Plant Section

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post(s) [# 8448] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Plant Section with effect from May 24, 2023.

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Post Entry Quarantine

No. of Offices	Office	Classification	Remark
1	Chief Post Entry Officer	SOG ST 7	Post(s) [# 8474] of Chief Post(s) Entry Officer (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Post(s) Entry Quarantine with effect from May 24, 2023.
1	Horticulturist	SOG ST 6	Post(s) [# 8477] of Horticulturist (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Post(s) Entry Quarantine with effect from May 24, 2023.
1	Post Entry Quarantine Officer (Tissue Culture)	SOG ST 5	Post(s) [# 8475] of Post(s) Entry Quarantine Officer (Tissue Culture) (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Post(s) Entry Quarantine with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Post Entry Quarantine

No. of Offices	Office	Classification			Remark
1	Post Entry Quarantine Officer (Seed Pathology)	SOG	ST	5	Post(s) [# 8476] of Post(s) Entry Quarantine Officer (Seed Pathology) (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Post(s) Entry Quarantine with effect from May 24, 2023.
1	Green House Manager	SOG	ST	4	Post(s) [# 8478] of Green House Manager (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Post(s) Entry Quarantine with effect from May 24, 2023.
2	Research Assistant (Green House)	SOG	ST	3	Two (2) post(s) [#s 8479-8480] of Research Assistant (Green House) (SOG/ST 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Post(s) Entry Quarantine with effect from May 24, 2023.
1	Laboratory Technician	SOG	ST	2	Post(s) [# 8481] of Laboratory Technician (SOG/ST 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Post(s) Entry Quarantine with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Animal Research Section - Animal Breeding & Genetics

No. of Offices	Office	Classification			Remark
1	Senior Research Director	SOG	ST	8	Post(s) [# 8399] of Senior Research Director (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Senior Research Director (SOG/ST 8) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.
2	Chief Livestock Research Officer	SOG	ST	7	Two (2) post(s) [#s 8400-1] of Chief Livestock Research Officer (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Chief Livestock Research Officer (SOG/ST 7) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Animal Research Section - Animal Breeding & Genetics

No. of Offices	Office	Classification			Remark
3	Senior Livestock Research Officer	SOG	ST	6	Three (3) post(s) [Ns 8402-03 & 8409] of Senior Livestock Research Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Senior Livestock Research Officer (SOG/ST 6) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.
3	Livestock Research Officer	SOG	ST	5	Three (3) post(s) [Ns 8404-06] of Livestock Research Officer (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Livestock Research Officer (SOG/ST 5) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Animal Research Section - Animal Breeding & Genetics

No. of Offices	Office	Classification			Remark
2	Livestock Research Assistant	SOG	ST	3	Two (2) post(s) [#s 8407-08] of Livestock Research Assistant (SOG/ST 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Livestock Research Assistant (SOG/ST 3) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.
1	Secretary 2	OPS	SS	2	Post(s) [#s 8424] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Secretary 2 (OPS/SS 2) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.
1	Records Officer 1	PIDG	RIM	2	Post(s) [# 8425] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Records Officer 1 (PIDG/RIM 2) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Animal Research Section - Animal Breeding & Genetics

No. of Offices	Office	Classification			Remark
3	Farm Hand	LMO	TS	2	Three (3) post(s) [s 8411, 8421 & 8423] of Farm Hand (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Farm Hand (LMO/TS 2) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.
7	Farm Hand	LMO	TS	1	Seven (7) post(s) [s 8413-15, 8417-19 & 8422] of Farm Hand (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Farm Hand (LMO/TS 1) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Animal Research Section - Animal Nutrition & Husbandry

No. of Offices	Office	Classification			Remark
1	Senior Research Director	SOG	ST	8	Post(s) [#s 8382] of Senior Research Director (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Senior Research Director (SOG/ST 8) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.
2	Chief Livestock Research Officer	SOG	ST	7	Two (2) post(s) [#s 8383-84] of Chief Livestock Research Officer (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Chief Livestock Research Officer (SOG/ST 7) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Animal Research Section - Animal Nutrition & Husbandry

No. of Offices	Office	Classification			Remark
2	Senior Livestock Research Officer	SOG	ST	6	Two (2) post(s) [s 8385-86] of Senior Livestock Research Officer (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Senior Livestock Research Officer (SOG/ST 6) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.
1	Livestock Research Officer	SOG	ST	5	Post(s) [s 8387] of Livestock Research Officer (SOG/ST 5) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Livestock Research Officer (SOG/ST 5) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Animal Research Section - Animal Nutrition & Husbandry

No. of Offices	Office	Classification			Remark
5	Livestock Research Assistant	SOG	ST	3	Five (5) post(s) [#s 8391-95] of Livestock Research Assistant (SOG/ST 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Livestock Research Assistant (SOG/ST 3) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.
1	Senior Laboratory Technician	SOG	ST	3	Post(s) [# 8396] of Senior Laboratory Technician (SOG/ST 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Senior Laboratory Technician (SOG/ST 3) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Research & Development Branch

Animal Research Section - Animal Nutrition & Husbandry

No. of Offices	Office	Classification			Remark
1	Laboratory Technician	SOG	ST	2	Post(s) [# 8397] of Laboratory Technician (SOG/ST 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Laboratory Technician (SOG/ST 2) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.
1	Secretary 2	OPS	SS	2	Post(s) [#s 8398] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch - Animal Research Section with effect from May 24, 2023; Post(s) of Secretary 2 (OPS/SS 2) transferred from Technical Services Directorate (Agriculture & Fisheries), Research & Development Branch, Animal Research Section with effect from February 5, 2024.

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191 Total - Research & Development Branch

Veterinary Services Branch

No. of Offices	Office	Classification			Remark
1	Director, Veterinary Services	HPC	VO	3	Post(s) [# 7935] of Director, Veterinary Services (HPC/VO 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Veterinary Services Branch

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	Post(s) [# 7959] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch with effect from May 24, 2023.
2	Senior Secretary	OPS SS 3	Two (2) post(s) [#s 7960-61] of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch with effect from May 24, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 7962] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch with effect from May 24, 2023.
1	Caretaker	LMO TS 3	Post(s) [# 63213] of Caretaker (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch with effect from May 24, 2023.

6

Bodles Station

No. of Offices	Office	Classification	Remark
1	Artificial Insemination Technician 3	HTAC AH 3	Post(s) [# 8000] of Artificial Insemination Technician 3 (HTAC/AH 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Bodles Station with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Veterinary Services Branch

Bodles Station

No. of Offices	Office	Classification	Remark
1	Animal Health Technician 3	HTAC AH 3	Post(s) [# 8002] of Animal Health Technician 3 (HTAC/AH 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Bodles Station with effect from May 24, 2023.
2	Artificial Insemination Technician 2	HTAC AH 2	Two (2) post(s) [#s 8001 & 8003] of Artificial Insemination Technician 2 (HTAC/AH 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Bodles Station with effect from May 24, 2023.
2	Animal Health Technician 2	HTAC AH 2	Two (2) post(s) [#s 7996-97] of Animal Health Technician 2 (HTAC/AH 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Bodles Station with effect from May 24, 2023.

6

Finance & Accounts Section

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	Post(s) [# 7966] of Accounting Technician 3 (FMG/AT 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Finance & Accounts Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Veterinary Services Branch

Finance & Accounts Section

No. of Offices	Office	Classification	Remark
3	Collection & Disbursement Clerk	FMG AC 2	Three (3) post(s) [Ns 61074, 61283 & 71386] of Collection & Disbursement Clerk (FMG/AC 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Finance & Accounts Section with effect from May 24, 2023.

4

Human Resource & Administration Section

No. of Offices	Office	Classification	Remark
1	Veterinary Specialist	HPC VO 2	Post(s) [N 7945] of Veterinary Specialist (HPC/VO 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Human Resource & Administration Section with effect from May 24, 2023.
1	Administrative Services Officer	GMG SEG 1	Post(s) [N 7958] of Administrator (GMG/AM 4) retitled and reclassified with effect from December 19, 2022; Post(s) of Administrative Services Officer (GMG/SEG 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Human Resource & Administration Section with effect from May 24, 2023.
1	Customer Service Officer	GMG AM 2	Post(s) [N 61284] of Customer Service Officer (GMG/AM 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Human Resource & Administration Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Veterinary Services Branch

Human Resource & Administration Section

No. of Offices	Office	Classification	Remark
1	Customer Care Assistant	GMG AM 1	Post(s) [# 7970] of Customer Care Assistant (GMG/AM 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Human Resource & Administration Section with effect from May 24, 2023.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 7967] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Human Resource & Administration Section with effect from May 24, 2023.
1	Driver 1	LMO DR 1	Post(s) [# 7971] of Driver 1 (LMO/DR 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Human Resource & Administration Section with effect from May 24, 2023.
1	Caretaker	LMO TS 3	Post(s) [# 7974] of Caretaker (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Human Resource & Administration Section with effect from May 24, 2023.
2	Cleaner Attendant	LMO TS 1	Two (2) post(s) [#s 7979-80] of Cleaner Attendant (LMO/TS 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Human Resource & Administration Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Veterinary Services Branch

Laboratory Services Section

No. of Offices	Office	Classification			Remark
1	Senior Veterinary Officer	HPC	VO	2	Post(s) [# 7937] of Senior Veterinary Officer (HPC/VO 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Laboratory Services Section with effect from May 24, 2023.
3	Veterinary Specialist	HPC	VO	2	Three (3) post(s) [s 61285 & 62762-63] of Veterinary Specialist (HPC/VO 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Laboratory Services Section with effect from May 24, 2023.
1	Laboratory Quality Manager	SOG	ST	8	Post(s) [# 50219] of Laboratory Quality Manager (SOG/ST 8) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Laboratory Services Section with effect from May 24, 2023.
1	Toxicologist/Analyst	SOG	ST	7	Post(s) [# 7939] of Toxicologist/Analyst (SOG/ST 7) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Laboratory Services Section with effect from May 24, 2023.
1	Pharmacist 3	HPC	PHS	3	Post(s) [# 50324] of Pharmacist 3 (HPC/PHS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Laboratory Services Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Veterinary Services Branch

Laboratory Services Section

No. of Offices	Office	Classification			Remark
4	Senior Veterinary Biochemical Analyst	SOG	ST	6	Four (4) post(s) [#s 50218, 53506-7 & 54695] of Senior Veterinary Biochemical Analyst (SOG/ST 6) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Laboratory Services Section with effect from May 24, 2023.
1	Chief Veterinary Medical Technologist	HPC	VMT	3	Post(s) [# 7947] of Chief Veterinary Medical Technologist (HPC/VMT 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Laboratory Services Section with effect from May 24, 2023.
1	Supervisory Veterinary Medical Technologist	HPC	VMT	2	Post(s) [# 7948] of Supervisory Veterinary Medical Technologist (HPC/VMT 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Laboratory Services Section with effect from May 24, 2023.
4	Senior Veterinary Medical Technologist	HPC	VMT	2	Four (4) post(s) [#s 7949-52] of Senior Veterinary Medical Technologist (HPC/VMT 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Laboratory Services Section with effect from May 24, 2023.
1	Maintenance Technician	SOG	ST	4	Post(s) [# 50335] of Maintenance Technician (SOG/ST 4) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Laboratory Services Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Veterinary Services Branch

Laboratory Services Section

No. of Offices	Office	Classification	Remark
1	Data Entry Officer	MIS IT 2	Post(s) [# 7969] of Data Entry Officer (MIS/IT 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Laboratory Services Section with effect from May 24, 2023.
1	Senior Laboratory Technician	SOG ST 3	Post(s) [# 7956] of Senior Laboratory Technician (SOG/ST 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Laboratory Services Section with effect from May 24, 2023.
2	Laboratory Attendant	LMO TS 2	Two (2) post(s) [#s 7976-77] of Laboratory Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Laboratory Services Section with effect from May 24, 2023.

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Permit/License & Inspection Section

No. of Offices	Office	Classification	Remark
1	Veterinary Specialist	HPC VO 2	Post(s) [# 7944] of Veterinary Specialist (HPC/VO 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Permit/License & Inspection Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Veterinary Services Branch

Permit/License & Inspection Section

No. of Offices	Office	Classification	Remark
3	Animal Health Technician 2	HTAC AH 2	Three (3) post(s) [Ns 7989, 7991 & 7993] of Animal Health Technician 2 (HTAC/AH 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Permit/License & Inspection Section with effect from May 24, 2023.
2	Animal Health Technician 1	HTAC AH 1	Two (2) post(s) [Ns 7990 & 7992] of Animal Health Technician 1 (HTAC/AH 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Permit/License & Inspection Section with effect from May 24, 2023.

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Quarantine Section

No. of Offices	Office	Classification	Remark
1	Senior Veterinary Officer	HPC VO 2	Post(s) [N 7936] of Senior Veterinary Officer (HPC/VO 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Quarantine Section with effect from May 24, 2023.
1	Port Veterinarian	HPC VO 2	Post(s) [N 63805] of Port Veterinarian (HPC/VO 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Quarantine Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Veterinary Services Branch

Quarantine Section

No. of Offices	Office	Classification			Remark
1	Veterinary Specialist	HPC	VO	2	Post(s) [# 7940] of Veterinary Specialist (HPC/VO 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Quarantine Section with effect from May 24, 2023.
4	Animal Health Technician 3	HTAC	AH	3	Four (4) post(s) [#s 7981-82 & 7984-85] of Animal Health Technician 3 (HTAC/AH 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Quarantine Section with effect from May 24, 2023.
1	Animal Health Technician 2	HTAC	AH	2	Post(s) [# 7983] of Animal Health Technician 2 (HTAC/AH 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Quarantine Section with effect from May 24, 2023.
1	Secretary 2	OPS	SS	2	Post(s) [# 7963] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Quarantine Section with effect from May 24, 2023.
2	Farm Hand 2	LMO	TS	3	Two (2) post(s) [#s 7972-73] of Farm Hand 2 (LMO/TS 3) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Quarantine Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Veterinary Services Branch

Quarantine Section

No. of Offices	Office	Classification	Remark
1	Cleaner/Attendant	LMO TS 2	Post(s) [# 7978] of Cleaner/Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Quarantine Section with effect from May 24, 2023.

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Surveillance/Field Operations Section

No. of Offices	Office	Classification	Remark
2	Senior Veterinary Officer	HPC VO 2	Two (2) post(s) [#s 7938 & 8005] of Senior Veterinary Officer (HPC/VO 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Surveillance/Field Operations Section with effect from May 24, 2023.
4	Veterinary Specialist	HPC VO 2	Four (4) post(s) [#s 7941-43 & 7946] of Veterinary Specialist (HPC/VO 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Surveillance/Field Operations Section with effect from May 24, 2023.
2	Veterinary Officer	HPC VO 1	Two (2) post(s) [#s 63806-07] of Veterinary Officer (HPC/VO 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Surveillance/Field Operations Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Veterinary Services Branch

Surveillance/Field Operations Section

No. of Offices	Office	Classification	Remark
4	Animal Health Technician 2	HTAC AH 2	Four (4) post(s) [#s 7986-88 & 7995] of Animal Health Technician 2 (HTAC/AH 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Surveillance/Field Operations Section with effect from May 24, 2023.
11	Animal Health Technician 1	HTAC AH 1	Eleven (11) post(s) [#s 7994 & 63808-17] of Animal Health Technician 1 (HTAC/AH 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Surveillance/Field Operations Section with effect from May 24, 2023.
7	Artificial Insemination Technician 1	HTAC AH 1	Seven (7) post(s) [#s 8004, 50613, 50615, 50617 & 51250-52] of Artificial Insemination Technician 1 (HTAC/AH 1) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Surveillance/Field Operations Section with effect from May 24, 2023.
5	Secretary 2	OPS SS 2	Five (5) post(s) [#s 7964-65 & 63818-20] of Secretary 2 (OPS/SS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Surveillance/Field Operations Section with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Technical Services Directorate (Agriculture & Fisheries)

Veterinary Services Branch

Surveillance/Field Operations Section

No. of Offices	Office	Classification	Remark
1	Veterinary Clinic Attendant	LMO TS 2	Post(s) [# 7975] of Veterinary Clinic Attendant (LMO/TS 2) transferred from Ministry of Agriculture & Fisheries, Technical Services Directorate (Agriculture & Fisheries), Veterinary Services Branch - Surveillance/Field Operations Section with effect from May 24, 2023.

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101 Total - Veterinary Services Branch

564 Total - Technical Services Directorate (Agriculture & Fisheries)

Mining/Minerals Policy & Development Division

No. of Offices	Office	Classification	Remark
1	Principal Director, Mining's/Minerals Policy & Development Branch	GMG SEG 6	Post(s) [# 68805] of Principal Director, Mining's/Minerals Policy & Development Branch (GMG/SEG 6) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Mining/Minerals Policy & Development Branch with effect from May 24, 2023.
1	Director, Mineral Economics & Development	GMG SEG 4	Post(s) [# 58932] of Director, Mineral Economics & Development (GMG/SEG 4) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Mining/Minerals Policy & Development Branch with effect from May 24, 2023.
1	Director, Minerals, Lands & Environmental Management	GMG SEG 4	Post(s) [# 71346] of Director, Minerals, Lands & Environmental Management (GMG/SEG 4) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Mining/Minerals Policy & Development Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining
Mining/Minerals Policy & Development Division

No. of Offices	Office	Classification	Remark
1	Minerals/Mining Policy & Community Relations Analyst	GMG SEG 3	Post(s) [# 68626] of Minerals/Mining Policy & Community Relations Analyst (GMG/SEG 3) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Mining/Minerals Policy & Development Branch with effect from May 24, 2023.
1	Research Analyst (Mining/Minerals)	GMG SEG 2	Post(s) [# 71347] of Research Analyst (Mining/Minerals) (GMG/SEG 2) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 24, 2023.
1	Mining/Minerals Economist	GMG SEG 2	Post(s) [# 68623] of Mining/Minerals Economist (GMG/SEG 2) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Mining/Minerals Policy & Development Branch with effect from May 24, 2023.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 68806] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Mining/Minerals Policy & Development Branch with effect from May 24, 2023.
1	Administrator	GMG AM 2	Post(s) [# 71349] of Administrator (GMG/AM 2) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Mining/Minerals Policy & Development Branch with effect from May 24, 2023.
8			
8	Total - Mining/Minerals Policy & Development Division		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

**Ministry of Agriculture, Fisheries and Mining
Mines & Geology Division**

No. of Offices	Office	Classification	Remark
1	Commissioner	SOG ST 10	Post(s) [# 8532] of Commissioner (SOG/ST 10) transferred from Ministry of Transport & Mining, Mines & Geology Division with effect from May 24, 2023.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 8536] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Transport & Mining, Mines & Geology Division with effect from May 24, 2023.

2

Mining Branch

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner	SOG ST 9	Post(s) [# 8550] of Deputy Commissioner (SOG/ST 9) transferred from Ministry of Transport & Mining, Mines & Geology Division, Mining Branch with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 8538] of Senior Secretary (OPS/SS 3) transferred from Ministry of Transport & Mining, Mines & Geology Division, Mining Branch with effect from May 24, 2023.

2

Evaluation & Revenue Section

No. of Offices	Office	Classification	Remark
1	Director	SOG ST 8	Post(s) [# 8584] of Director (SOG/ST 8) transferred from Ministry of Transport & Mining, Mines & Geology Division, Mining Branch, Evaluation & Revenue Section with effect from May 24, 2023.
1	Senior Inspector	SOG ST 7	Post(s) [# 8585] of Senior Inspector (SOG/ST 7) transferred from Ministry of Transport & Mining, Mines & Geology Division, Mining Branch, Evaluation & Revenue Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Mines & Geology Division

Mining Branch

Evaluation & Revenue Section

No. of Offices	Office	Classification	Remark
3	Inspector 1	SOG ST 5	Three (3) post(s) [s 8554 & 8587-88] of Inspector 1 (SOG/ST 5) transferred from Ministry of Transport & Mining, Mines & Geology Division, Mining Branch, Evaluation & Revenue Section with effect from May 24, 2023.

5

Inspectorate Section

No. of Offices	Office	Classification	Remark
1	Chief Inspector	SOG ST 8	Post(s) [s 8551] of Chief Inspector (SOG/ST 8) transferred from Ministry of Transport & Mining, Mines & Geology Division, Mining Branch, Inspectorate Branch with effect from May 24, 2023.

1

Inspectorate Section - Mining & Quarrying Unit

No. of Offices	Office	Classification	Remark
1	Senior Inspector	SOG ST 7	Post(s) [s 8557] of Senior Inspector (SOG/ST 7) transferred from Ministry of Transport & Mining, Mines & Geology Division, Mining Branch, Inspectorate Branch- Mining & Quarrying Branch with effect from May 24, 2023.
1	Inspector 2	SOG ST 6	Post(s) [s 8553] of Inspector 2 (SOG/ST 6) transferred from Ministry of Transport & Mining, Mines & Geology Division, Mining Branch, Inspectorate Branch- Mining & Quarrying Branch with effect from May 24, 2023.
2	Inspector 1	SOG ST 5	Two (2) post(s) [s 8559 & 8586] of Inspector 1 (SOG/ST 5) transferred from Ministry of Transport & Mining, Mines & Geology Division, Mining Branch, Inspectorate Branch- Mining & Quarrying Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Mines & Geology Division

Mining Branch

Inspectorate Section - Mining & Quarrying Unit

No. of Offices	Office	Classification	Remark
4			

Inspectorate Section - Safety & Environment Unit

No. of Offices	Office	Classification	Remark
1	Senior Inspector	SOG ST 7	Post(s) [# 8556] of Senior Inspector (SOG/ST 7) transferred from Ministry of Transport & Mining, Mines & Geology Division, Mining Branch, Inspectorate Branch-Safety & Environment Unit with effect from May 24, 2023.
2	Inspector 2	SOG ST 6	Two (2) post(s) [#s 8552 & 8558] of Inspector 2 (SOG/ST 6) transferred from Ministry of Transport & Mining, Mines & Geology Division, Mining Branch, Inspectorate Branch-Safety & Environment Unit with effect from May 24, 2023.
1	Inspector 1	SOG ST 5	Post(s) [# 8555] of Inspector 1 (SOG/ST 5) transferred from Ministry of Transport & Mining, Mines & Geology Division, Mining Branch, Inspectorate Branch-Safety & Environment Unit with effect from May 24, 2023.
4			

16 Total - Mining Branch

Geology Branch

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner	SOG ST 9	Post(s) [# 8566] of Deputy Commissioner (SOG/ST 9) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 8537] of Senior Secretary (OPS/SS 3) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Mines & Geology Division

Geology Branch

No. of Offices	Office	Classification	Remark
2			

Economic Geology Section

No. of Offices	Office	Classification	Remark
1	Director	SOG ST 8	Post(s) [# 8572] of Director (SOG/ST 8) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Economic Geology with effect from May 24, 2023.
1			

Economic Geology Section - Industrial Minerals Unit

No. of Offices	Office	Classification	Remark
1	Senior Geologist	SOG ST 6	Post(s) [# 8576] of Senior Geologist (SOG/ST 6) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Economic Geology- Industrial Minerals with effect from May 24, 2023.
2	Geologist	SOG ST 5	Two (2) post(s) [#s 8575 & 8577] of Geologist (SOG/ST 5) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Economic Geology- Industrial Minerals with effect from May 24, 2023.
1	Geological Assistant 2	SOG ST 2	Post(s) [# 8578] of Geological Assistant 2 (SOG/ST 2) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Economic Geology- Industrial Minerals with effect from May 24, 2023.
4			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Mines & Geology Division

Geology Branch

Economic Geology Section - Metallic Material Unit

No. of Offices	Office	Classification	Remark
1	Senior Geologist	SOG ST 6	Post(s) [# 8573] of Senior Geologist (SOG/ST 6) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Economic Geology-Metallic Minerals with effect from May 24, 2023.
1	Geologist	SOG ST 5	Post(s) [# 8568] of Geologist (SOG/ST 5) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Economic Geology-Metallic Minerals with effect from May 24, 2023.

2

Laboratory Services Section

No. of Offices	Office	Classification	Remark
1	Chief Chemist	SOG ST 8	Post(s) [# 8579] of Chief Chemist (SOG/ST 8) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Laboratory Services with effect from May 24, 2023.
1	Chemist (Neutron Activation Specialist)	SOG ST 6	Post(s) [# 8580] of Chemist (Neutron Activation Specialist) (SOG/ST 6) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Laboratory Services with effect from May 24, 2023.
1	Senior Laboratory Technician	SOG ST 4	Post(s) [# 8581] of Senior Laboratory Technician (SOG/ST 4) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Laboratory Services with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Mines & Geology Division

Geology Branch

Laboratory Services Section

No. of Offices	Office	Classification	Remark
2	Laboratory Assistant	SOG ST 3	Two (2) post(s) [#s 8582-3] of Laboratory Assistant (SOG/ST 3) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Laboratory Services with effect from May 24, 2023.

5

Research & Mapping Section

No. of Offices	Office	Classification	Remark
1	Director, Research and Mapping	SOG ST 8	Post(s) [# 8560] of Director, Research and Mapping (SOG/ST 8) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Research & Mapping with effect from May 24, 2023.

1

Research & Mapping Section - Applied Research Unit

No. of Offices	Office	Classification	Remark
1	Senior Geologist	SOG ST 6	Post(s) [# 8567] of Senior Geologist (SOG/ST 6) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Research & Mapping- Applied Research with effect from May 24, 2023.
1	Geological Assistant 2	SOG ST 4	Post(s) [# 8564] of Geological Assistant 2 (SOG/ST 4) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Research & Mapping- Applied Research with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Mines & Geology Division

Geology Branch

Research & Mapping Section - Applied Research Unit

No. of Offices	Office	Classification	Remark
1	Geological Assistant 1	SOG ST 1	Post(s) [# 8565] of Geological Assistant 1 (SOG/ST 1) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Research & Mapping- Applied Research with effect from May 24, 2023.

3

Research & Mapping Section - Regional Mapping Unit

No. of Offices	Office	Classification	Remark
1	Senior Geologist	SOG ST 6	Post(s) [# 8561] of Senior Geologist (SOG/ST 6) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Research & Mapping- Regional Mapping with effect from May 24, 2023.
1	Geologist	SOG ST 5	Post(s) [# 8574] of Geologist (SOG/ST 5) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Research & Mapping- Regional Mapping with effect from May 24, 2023.
1	Geological Assistant 2	SOG ST 2	Post(s) [# 8570] of Geological Assistant 2 (SOG/ST 2) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Research & Mapping- Regional Mapping with effect from May 24, 2023.
1	Geological Assistant 1	SOG ST 1	Post(s) [# 8571] of Geological Assistant 1 (SOG/ST 1) transferred from Ministry of Transport & Mining, Mines & Geology Division, Geology Branch, Research & Mapping- Regional Mapping with effect from May 24, 2023.

4

22 Total - Geology Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Mines & Geology Division

Public Relations & Communication Branch

No. of Offices	Office	Classification	Remark
1	Information/Public Education Supervisor	MCG IE 4	Post(s) [# 7512] of Information/Public Education Supervisor (MCG/IE 4) transferred from Ministry of Transport & Mining, Corporate Services, Public Relations & Communication, Mines & Geology with effect from May 24, 2023.

1

1 Total - Public Relations & Communication Branch

Information, Communication & Technology Branch

No. of Offices	Office	Classification	Remark
1	Systems Analyst	MIS IT 5	Post(s) [# 7615] of Systems Analyst (MIS/IT 5) transferred from Ministry of Transport & Mining, Corporate Services, Information, Communication & Technology, Information Technology (Mines & Geology) with effect from May 24, 2023.
1	GIS/Client Support Officer 2	MIS IT 4	Post(s) [# 8569] of GIS/Client Support Officer (MIS/IT 4) retitled and transferred from Ministry of Transport & Mining, Corporate Services, Information, Communication & Technology, Information Technology (Mines & Geology) with effect from May 24, 2023.
1	GIS/Client Support Officer 1	MIS IT 3	Post(s) [# 8563] of GIS/Client Support Officer (MIS/IT 3) retitled and transferred from Ministry of Transport & Mining, Corporate Services, Information, Communication & Technology, Information Technology (Mines & Geology) with effect from May 24, 2023.

3

3 Total - Information, Communication & Technology Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Mines & Geology Division

Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Financial Accounts	FMG PA 4	Post(s) [# 51064] of Director, Financial Accounts (FMG/PA 4) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control with effect from May 24, 2023.
1	Director, Accounts Payable and Payroll	FMG PA 3	Post(s) [# 50629] of Director, Accounts Payable and Payroll (FMG/PA 3) transferred from Ministry of Science, Energy & Technology, Finance & Accounts Division, Expenditure Control & Accounts Branch with effect from May 24, 2023.
1	Accountant	FMG PA 2	Post(s) [# 51225] of Accountant (FMG/PA 2) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts Branch (Mines & Geology) with effect from May 24, 2023.
1	Financial Systems Manager	FMG PA 2	Post(s) [# 50062] of Financial Systems Manager (FMG/PA 2) transferred from Ministry of Transport & Mining, Finance & Accounts with effect from May 24, 2023.
1	Senior Payment Officer	FMG AT 3	Post(s) [# 51077] of Senior Payment Officer (FMG/AT 3) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control, Accounts Payable & Disbursement with effect from May 24, 2023.
1	Accounting Technician 2	FMG AT 2	Post(s) [# 51108] of Accounting Technician 2 (FMG/AT 2) transferred from Ministry of Transport & Mining, Finance & Accounts, Management Accounts with effect from May 24, 2023.
1	Accounting Technician 1	FMG AT 1	Post(s) [# 56653] of Accounting Technician 1 (FMG/AT 1) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts Branch (Mines & Geology) with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Mines & Geology Division

Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post(s) [# 8540] of Secretary 2 (OPS/SS 2) transferred from Ministry of Transport & Mining, Mines & Geology Division, Secretarial Support with effect from May 24, 2023.
1	Cashier	FMG CS 2	Post(s) [# 8541] of Cashier (FMG/CS 2) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts Branch (Mines & Geology) with effect from May 24, 2023.

9

9 Total - Finance & Accounts Branch

Procurement & Inventory Branch

No. of Offices	Office	Classification	Remark
1	Procurement & Inventory Manager	GMG SEG 1	Post(s) [# 58527] of Procurement & Inventory Manager (GMG/SEG 1) transferred from Ministry of Transport & Mining, Corporate Services, Procurement Branch with effect from May 24, 2023.

1

1 Total - Procurement & Inventory Branch

Human Resource Management & Administration Branch

No. of Offices	Office	Classification	Remark
1	Human Resource Management & Administration Manager	GMG SEG 1	Post(s) [# 8533] of Human Resource Manager (GMG/SEG 1) retitled and transferred from Ministry of Transport & Mining, Corporate Services, Human Resource Management, Development & Administration, Mines & Geology with effect from May 24, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 8539] of Secretary 2 (OPS/SS 2) transferred from Ministry of Transport & Mining, Mines & Geology Division, Secretarial Support with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Mines & Geology Division

Human Resource Management & Administration Branch

No. of Offices	Office	Classification	Remark
2			
Administration Section			
No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 2	Post(s) [# 7400] of Office Manager (GMG/AM 2) transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management, Office Management Section (Mines & Geology) with effect from May 24, 2023.
1	Customer Service Officer	GMG AM 1	Post(s) [# 56655] of Customer Service Officer (GMG/AM 1) transferred from Ministry of Transport & Mining, Corporate Services, Public Relations & Communication, Mines & Geology with effect from May 24, 2023.
1	Telephone Operator	OPS TO 1	Post(s) [# 8542] of Telephone Operator (OPS/TO 1) transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management, Office Management Section (Mines & Geology) with effect from May 24, 2023.
1	Driver 2	LMO DR 2	Post(s) [# 8543] of Driver 2 (LMO/DR 2) transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management, Office Management Section (Mines & Geology) with effect from May 24, 2023.
2	Driver 1	LMO DR 1	Two (2) post(s) [#s 8544-45] of Driver 1 (LMO/DR 1) transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management, Office Management Section (Mines & Geology) with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining

Mines & Geology Division

Human Resource Management & Administration Branch

Administration Section

No. of Offices	Office	Classification	Remark
1	Senior Attendant	LMO TS 2	Post(s) [# 8546] of Senior Attendant (LMO/TS 2) transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management, Office Management Section (Mines & Geology) with effect from May 24, 2023.
2	Attendant	LMO TS 1	Two (2) post(s) [#s 8547-48] of Attendant (LMO/TS 1) transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management, Office Management Section (Mines & Geology) with effect from May 24, 2023.
1	Gardener	LMO TS 1	Post(s) [# 8549] of Gardener (LMO/TS 1) transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management, Office Management Section (Mines & Geology) with effect from May 24, 2023.

10

Records Management Section

No. of Offices	Office	Classification	Remark
1	Mining Registrar	PIDG RIM 3	Post(s) [# 8534] of Mining Registrar (PIDG/RIM 3) transferred from Ministry of Transport & Mining, Mines & Geology Division, Records Management with effect from May 24, 2023.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 7565] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Transport & Mining, Mines & Geology Division, Records Management with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Agriculture, Fisheries and Mining

Mines & Geology Division

Human Resource Management & Administration Branch

Records Management Section

No. of Offices	Office	Classification			Remark
1	Records Clerk	PIDG	RIM	1	Post(s) [# 56654] of Records Clerk (PIDG/RIM 1) transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management, Office Management Section (Mines & Geology) with effect from May 24, 2023.
1	Library Assistant	PIDG	LA	1	Post(s) [# 7528] of Library Assistant (PIDG/LA 1) transferred from Ministry of Transport & Mining, Corporate Services, Public Relations & Communication, Mines & Geology with effect from May 24, 2023.

4

16 Total - Human Resource Management & Administration Branch

70 Total - Mines & Geology Division

Legal Services Unit

No. of Offices	Office	Classification			Remark
1	Senior Assistant Attorney General	JLG	LO	5	Post(s) [# 72848] of Senior Assistant Attorney General (JLG/LO 5) transferred from Ministry of Agriculture & Fisheries, Legal Services Unit with effect from May 24, 2023.
1	Assistant Attorney General	JLG	LO	4	Post(s) [# 8204] of Assistant Attorney General (JLG/LO 4) transferred from Ministry of Agriculture & Fisheries, Legal Services Unit with effect from May 24, 2023; Post(s) to be abolished when vacant. With effect from March 7, 2016, new appointments of any type barred.
1	Crown Counsel	JLG	LO	3	Post(s) [# 50937] of Crown Counsel (JLG/LO 3) transferred from Ministry of Transport & Mining, Legal Services Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Agriculture, Fisheries and Mining
Legal Services Unit

No. of Offices	Office	Classification			Remark
1	Crown Counsel	JLG	LO	3	Post(s) [# 72846] of Crown Counsel (JLG/LO 3) transferred from Ministry of Agriculture & Fisheries, Legal Services Unit with effect from May 24, 2023.
1	Assistant Crown Counsel	JLG	LO	2	Post(s) [# 58216] of Assistant Crown Counsel (JLG/LO 2) transferred from Ministry of Industry, Investment & Commerce - Legal Services Unit with effect from September 25, 2023.
1	Administrative Assistant	GMG	AM	4	Post(s) [# 72849] of Administrative Assistant (GMG/AM 4) transferred from Ministry of Agriculture & Fisheries, Legal Services Unit with effect from May 24, 2023.
1	Senior Secretary	OPS	SS	3	Post(s) [# 7301] of Senior Secretary (OPS/SS 3) transferred from Ministry of Industry, Investment & Commerce - Legal Services Unit with effect from September 25, 2023. Post(s) to be abolished when vacant. New appointments of any type barred.
1	Paralegal Officer	PLG	LS	4	New post(s) [# 74104] with effect from December 5, 2022; Post(s) of Paralegal Officer (PLG/LS 4) transferred from Ministry of Agriculture & Fisheries, Legal Services Unit with effect from May 24, 2023.
8					
8	Total - Legal Services Unit				
1050	Total - Ministry of Agriculture, Fisheries and Mining				

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Industry, Investment and Commerce

Office of the Permanent Secretary

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Data Protection Officer	GMG SEG 3	New post(s) [# 76311] with effect from February 5, 2024.
1	Administrative Assistant	GMG SEG 1	Post(s) [# 50614] of Administrative Assistant (GMG/SEG 1) to be abolished when vacant. With effect from April 1, 2020, new appointments of any type barred.
1	Administrative Assistant	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
3	Executive Secretary 1	OPS SS 4	
9			

9 Total - Office of the Permanent Secretary

Internal Audit Unit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 4	
2	Senior Auditor	FMG AS 3	
2	Auditor	FMG AS 2	
1	Assistant Auditor	FMG AS 1	
1	Senior Secretary	OPS SS 3	
7			

7 Total - Internal Audit Unit

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	
1	Assistant Attorney General	JLG LO 4	Post(s) to be abolished when vacant. With effect from March 7, 2016, new appointments of any type barred.
1	Crown Counsel	JLG LO 3	
1	Assistant Crown Counsel	JLG LO 2	Post(s) [# 59007] of Assistant Crown Counsel (JLG/LO 2) transferred from Ministry of Agriculture & Fisheries, Legal Services Unit with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Industry, Investment and Commerce

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 8706] of Senior Secretary (OPS/SS 3) transferred from Ministry of Agriculture & Fisheries, Legal Services Unit with effect from May 24, 2023.

6

6 Total - Legal Services Unit

Policy Planning, Projects & Research Division

No. of Offices	Office	Classification	Remark
1	Principal Director, Policy Planning, Projects & Research	GMG SEG 6	
1	Director, Planning and Performance	GMG SEG 4	
1	Senior Policy Analyst	GMG SEG 4	
1	Director, Project & Evaluation	GMG SEG 4	
1	Project Development & Evaluation Officer	GMG SEG 3	
1	Corporate Planner	GMG SEG 3	
2	Performance Monitoring & Evaluation Officer	GMG SEG 2	
1	Senior Economist	SOG ST 8	
1	Project Co-ordinator	GMG SEG 1	
1	Research Officer	SOG ST 7	
1	Research Assistant	SOG ST 6	
1	Administrator	GMG AM 4	
1	Administrative Officer	GMG AM 3	
1	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 1	

16

16 Total - Policy Planning, Projects & Research Division

Finance and Accounts Division

Office of the Principal Finance Officer

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 4	
1	Financial Analyst	FMG PA 3	
1	Executive Secretary	OPS SS 4	

3

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment and Commerce

Finance and Accounts Division

Office of the Principal Finance Officer

3 Total - Office of the Principal Finance Officer

Accounts Payable & Payroll Branch

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable & Payroll	FMG PA 3	
1	Manager, Accounts Payable	FMG PA 2	
1	Manager, Payroll	FMG PA 1	
1	Payroll Officer	FMG AT 2	
1	Payments Officer	FMG AT 2	
1	Collections & Disbursement Officer	FMG AT 1	
6			

6 Total - Accounts Payable & Payroll Branch

Management Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 3	
1	Management Accountant	FMG PA 2	
1	Commitment Control Officer	FMG AT 3	
3			

3 Total - Management Accounts Branch

Final Accounts & Reporting Branch

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 2	
1	Final Accountant	FMG AT 3	
2			

2 Total - Final Accounts & Reporting Branch

14 Total - Finance and Accounts Division

Office of the Chief Technical Director

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Executive Secretary 1	OPS SS 4	
2			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment and Commerce

Office of the Chief Technical Director

International Trade Branch

No. of Offices	Office	Classification	Remark
1	Director, International Trade	GMG SEG 4	
1	Trade Liaison Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	

3

3 Total - International Trade Branch

ISO Quality Systems Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, ISO Quality Systems	GMG SEG 5	
1	Director, Standards Implementation & Quality Assurance	GMG SEG 3	
2	Quality Assurance & Monitoring Officer	GMG SEG 2	
1	Administrative Assistant	GMG AM 3	

5

5 Total - ISO Quality Systems Branch

Micro, Small & Medium Enterprises Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Micro, Small and Medium Enterprise	GMG SEG 5	
1	Director, Programmes & Projects	GMG SEG 4	
1	Small Business Financing Specialist	GMG SEG 4	
1	Promotions & Outreach Manager	GMG SEG 2	
1	Analyst/Research	GMG SEG 2	
1	Administrative Assistant	GMG AM 3	

6

6 Total - Micro, Small & Medium Enterprises Branch

16 Total - Office of the Chief Technical Director

Industry Division

No. of Offices	Office	Classification	Remark
1	Director, Industry	GMG SEG 4	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	

3

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Industry, Investment and Commerce

Industry Division

Business Facilitation Branch

No. of Offices	Office	Classification	Remark
2	Business Facilitation Officer	GMG SEG 1	
2			
2	Total - Business Facilitation Branch		

Freezone Secretariat

No. of Offices	Office	Classification	Remark
1	Freezone Officer	GMG SEG 2	
1			
1	Total - Freezone Secretariat		

Trade Relations Branch

No. of Offices	Office	Classification	Remark
1	Trade Relations Officer	GMG SEG 1	
1			
1	Total - Trade Relations Branch		

Manufacturing & Incentive Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Director, Manufacturing & Incentive Monitoring Unit	GMG SEG 3	
1	Manufacturing & Incentive Monitoring Officer	GMG SEG 1	
2			
2	Total - Manufacturing & Incentive Monitoring Branch		

Scrap Metal Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Scrap Metal Policy & Monitoring Officer	GMG SEG 2	
1			
1	Total - Scrap Metal Monitoring Branch		

10 Total - Industry Division

Investment Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Investment	GMG SEG 5	
1	Investment Projects & Implementation Manager	GMG SEG 4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment and Commerce

Investment Division

No. of Offices	Office	Classification	Remark
1	Business Facilitation Manager	GMG SEG 3	
1	Investment Policy Analyst	GMG SEG 2	
1	Executive Secretary 1	OPS SS 4	
1	Administrative Assistant	GMG AM 3	

6

6 Total - Investment Division

Food Storage & Infestation Prevention Division

No. of Offices	Office	Classification	Remark
1	Chief Food Storage Officer	SOG ST 10	
1	Executive Secretary	OPS SS 4	
1	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
1	Secretary	OPS SS 2	

6

Administration & Office Services Branch

No. of Offices	Office	Classification	Remark
1	Information Technology Officer	MIS IT 4	
1	Administrator	GMG AM 3	
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
1	Records Clerk 1	PIDG RIM 1	
3	Driver	LMO DR 1	
1	Office Attendant	LMO TS 2	
2	Attendant	LMO TS 1	

11

11 Total - Administration & Office Services Branch

Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	
1	Accounting Technician 1	FMG AT 1	

2

2 Total - Finance & Accounts Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment and Commerce

Food Storage & Infestation Prevention Division

Food Storage Branch

No. of Offices	Office	Classification	Remark
1	Deputy Food Storage Officer	SOG ST 8	
1	Chief Food Storage Inspector	SOG ST 7	
6	Senior Food Storage Scientist	SOG ST 7	
8	Food Storage Scientist	SOG ST 6	
1	Senior Inspector	SOG ST 6	
3	Senior Food Storage Inspector	SOG ST 6	
18	Food Storage Inspector	SOG ST 5	
4	Assistant Food Storage Scientist	SOG ST 4	
1	Senior Technical Assistant	SOG ST 2	
5	Technical Assistant	SOG ST 1	

48

48 Total - Food Storage Branch

67 Total - Food Storage & Infestation Prevention Division

Commerce Division

No. of Offices	Office	Classification	Remark
1	Director, Commerce	GMG SEG 4	
1	Commerce Policy Analyst	GMG SEG 2	
1	Senior Secretary	OPS SS 3	

3

Monitoring Branch

No. of Offices	Office	Classification	Remark
1	Director, Monitoring	GMG SEG 2	
1	Administrator	GMG AM 4	
2	Administrator 2	GMG AM 3	
1	Secretary 2	OPS SS 2	

5

5 Total - Monitoring Branch

Vehicle Import Policy Branch

No. of Offices	Office	Classification	Remark
1	Commercial Business Analyst	GMG SEG 1	

1

1 Total - Vehicle Import Policy Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment and Commerce

Commerce Division

Commodities Branch

No. of Offices	Office	Classification	Remark
1	Director, Commodities	GMG SEG 2	
1			
1	Total - Commodities Branch		
10	Total - Commerce Division		

Department of Registrar of Co-operatives and Friendly Societies

Executive Office

No. of Offices	Office	Classification	Remark
1	Registrar, Department of Co-operatives & Friendly Societies	GMG SEG 6	
1	Executive Secretary 1	OPS SS 4	
2			
2	Total - Executive Office		

Agriculture Credit & Subsidies Branch

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1			
1	Total - Agriculture Credit & Subsidies Branch		

Audit & Investigation Branch

No. of Offices	Office	Classification	Remark
1	Director, Audit & Investigation	FMG AS 5	
1	Chief Auditor, Financial	FMG AS 4	
1	Chief Auditor, Investigation	FMG AS 4	
5	Senior Auditor	FMG AS 3	
3	Auditor	FMG AS 2	
1	Senior Secretary	OPS SS 3	
12			
12	Total - Audit & Investigation Branch		

Human Resource & Administration Branch

No. of Offices	Office	Classification	Remark
1	Human Resource and Administration Manager	GMG SEG 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment and Commerce

Department of Registrar of Co-operatives and Friendly Societies

Human Resource & Administration Branch

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	
1	Customer Care Assistant	GMG AM 1	
1	Accounting Technician 1	FMG AT 1	
1	Accounting Clerk	FMG AC 2	
2	Records Officer 1	PIDG RIM 2	
1	Records Clerk (Registry)	PIDG RIM 1	
1	Driver	LMO DR 1	
3	Watchman	LMO TS 2	
2	Attendant	LMO TS 2	
2	Attendant	LMO TS 1	
1	Groundsman	LMO TS 1	

17

17 Total - Human Resource & Administration Branch

Information Communication Technology Branch

No. of Offices	Office	Classification	Remark
1	ICT Manager	MIS IT 6	
2	Client Support Technician	MIS IT 4	

3

3 Total - Information Communication Technology Branch

Inspectorate Branch

No. of Offices	Office	Classification	Remark
1	Director, Inspectorate	GMG SEG 4	
4	Senior Compliance Officer	FMG AS 3	
8	Compliance Officer	FMG AS 2	
1	Senior Secretary	OPS SS 3	

14

Nothern Region

No. of Offices	Office	Classification	Remark
1	Manager, Northern Region	GMG SEG 3	
2	Senior Registration & Inspection Officer	GMG SEG 1	
1	Inspection Officer	GMG AM 4	
1	Administrative Support	GMG AM 2	
1	Secretary 2	OPS SS 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment and Commerce

Department of Registrar of Co-operatives and Friendly Societies

Inspectorate Branch

Nothern Region

No. of Offices	Office	Classification	Remark
1	Driver	LMO DR 1	
1	Office Attendant	LMO TS 2	
8			

Southern Region

No. of Offices	Office	Classification	Remark
1	Manager, Southern Region	GMG SEG 3	
4	Senior Inspection Officer	GMG SEG 1	
1	Inspection Officer	GMG AM 4	
1	Administrative Support	GMG AM 2	
1	Secretary 2	OPS SS 2	
1	Office Attendant	LMO TS 2	
9			

Central Region

No. of Offices	Office	Classification	Remark
1	Manager, Central Region	GMG SEG 3	
1	Senior Secretary	OPS SS 3	
2			

33 Total - Inspectorate Branch

Policy, Research, Training & Development Branch

No. of Offices	Office	Classification	Remark
1	Director, Policy, Research, Training & Development	GMG SEG 4	
1	Training & Development Officer	GMG AM 4	
1	Senior Secretary	OPS SS 3	
3			

Development Section

No. of Offices	Office	Classification	Remark
1	Development & Registration Manager	GMG SEG 2	
2	Development & Registration Officer	GMG SEG 1	
3			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment and Commerce

Department of Registrar of Co-operatives and Friendly Societies

Policy, Research, Training & Development Branch

Research Section

No. of Offices	Office	Classification	Remark
1	Policy & Research Manager	SOG ST 7	
1	Policy & Research Officer	SOG ST 6	
2			

Training Section

No. of Offices	Office	Classification	Remark
1	Training & Promotions Manager	GMG SEG 2	
1	Senior Training & Promotions Officer	GMG SEG 1	
2	Training & Promotions Officer	GMG AM 4	
4			

12 Total - Policy, Research, Training & Development Branch

80 Total - Department of Registrar of Co-operatives and Friendly Societies

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate Services	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
2			

Office Management & General Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Office Management & General Services	GMG SEG 2	
1	Secretary 2	OPS SS 2	
2			

Customer Service Section

No. of Offices	Office	Classification	Remark
1	Customer Care Officer	GMG AM 3	
3	Customer Care Assistant	GMG AM 1	
4			

Inventory/Asset Management Section

No. of Offices	Office	Classification	Remark
1	Inventory Officer	PIDG RIM 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment and Commerce

Corporate Services Division

Office Management & General Services Branch

Inventory/Asset Management Section

No. of Offices	Office	Classification	Remark
1			

Security Section

No. of Offices	Office	Classification	Remark
1	Security Officer	PTSG PX 1	
1			

Office Services & Fleet Management Section

No. of Offices	Office	Classification	Remark
1	Office Services & Fleet Manager	GMG SEG 1	
1	Driver 2	LMO DR 2	
2	Driver 1	LMO DR 1	
1	Senior Office Attendant	LMO TS 3	
1	Attendant - Machine Operator	LMO TS 2	
1	Attendant/Messenger	LMO TS 2	
2	Cleaner/Office Attendant	LMO TS 2	
2	Attendant	LMO TS 1	
11			

19 Total - Office Management & General Services Branch

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Senior Secretary	OPS SS 3	
2			

Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
1			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment and Commerce

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Senior Human Resource Management Officer	GMG SEG 2	
1	Senior Human Resource Officer (HRMIS)	GMG SEG 1	New post(s) [# 74123] with effect from January 23, 2023.
1	Human Resource Officer (Staffing and Benefits)	GMG AM 4	New post(s) [# 74124] with effect from January 23, 2023.
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
7			

Organizational Development & Performance Management

No. of Offices	Office	Classification	Remark
1	Director, Organisational Development & Performance Management	GMG SEG 3	
1			

Employee Relations

No. of Offices	Office	Classification	Remark
1	Manager, Employee Relations	GMG SEG 2	Post(s) [# 50662] of Senior Human Resource Officer (Employee Relations) (GMG/SEG 1) retitled, upgraded and transferred from Corporate Services Division, Human Resource Management & Development Branch, Human Resource Management with effect from January 23, 2023.
1			

12 Total - Human Resource Management & Development Branch

Documentation/Info & Access Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Information & Access Services	GMG SEG 3	
1	Secretary 2	OPS SS 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment and Commerce

Corporate Services Division

Documentation/Info & Access Services Branch

No. of Offices	Office	Classification	Remark
2			

Library

No. of Offices	Office	Classification	Remark
1	Librarian	PIDG LB 3	
1			

Registry

No. of Offices	Office	Classification	Remark
1	Registrar	PIDG RIM 4	
1	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
5			
8	Total - Documentation/Info & Access Services Branch		

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 2 - Public Procurement	GMG SEG 2	
1	Senior Public Procurement Officer	GMG SEG 1	
1	Public Procurement Officer	GMG AM 3	
1	Public Procurement Administrator	GMG AM 2	
4			
4	Total - Public Procurement Branch		

Information & Communications Technology Branch

No. of Offices	Office	Classification	Remark
1	Director, Information & Communications Technology	MIS IT 7	
1	Software Developer	MIS IT 6	New post(s) [# 74719] with effect from April 24, 2023.
1	Systems Administrator	MIS IT 5	
1	Technical Support Specialist	MIS IT 4	
4			
4	Total - Information & Communications Technology Branch		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Industry, Investment and Commerce

Corporate Services Division

Corporate Communications and Public Relations Branch

No. of Offices	Office	Classification	Remark
1	Director, Corporate Communications and Public Relations	MCG IE 6	Post(s) [# 72686] of Director, Communication & Public Relations (MCG/IE 6) retitled and transferred from Corporate Services Division, Corporate Communications Branch with effect from May 13, 2024.
1	Administrative Assistant	GMG AM 3	New post(s) [# 76968] effect from May 13, 2024.

2

Corporate Communications Section

No. of Offices	Office	Classification	Remark
1	Corporate Communications Manager	MCG IE 5	New post(s) [# 76969] effect from May 13, 2024.
1	Corporate Communications Officer	MCG IE 4	Post(s) [# 50711] of Communication and Media Officer (MCG/IE 4) retitled and transferred from Corporate Services Division, Corporate Communications Branch with effect from May 13, 2024.
1	Information Officer	MCG IE 1	Post(s) [# 50712] of Information Officer (MCG/IE 1) transferred from Corporate Services Division, Corporate Communications Branch with effect from May 13, 2024.

3

Public Relations Section

No. of Offices	Office	Classification	Remark
1	Manager, Public Relations	MCG IE 5	New post(s) [# 76970] effect from May 13, 2024.
1	Public Relations Officer	MCG IE 4	New post(s) [# 76971] effect from May 13, 2024.

2

Website and Digital Content Section

No. of Offices	Office	Classification	Remark
1	Website and Digital Content Officer	MCG IE 4	New post(s) [# 76972] effect from May 13, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Industry, Investment and Commerce

Corporate Services Division

Corporate Communications and Public Relations Branch

Website and Digital Content Section

No. of Offices	Office	Classification	Remark
1	Videographer/Photographer	MCG AVT 3	New post(s) [# 76973] effect from May 13, 2024.
1	Graphic Designer	MCG AVP 3	New post(s) [# 76974] effect from May 13, 2024.
3			
10	Total - Corporate Communications and Public Relations Branch		
59	Total - Corporate Services Division		
300	Total - Ministry of Industry, Investment and Commerce		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of the Supervisor of Insolvency (OSI)

Executive Office

No. of Offices	Office	Classification	Remark
1	Supervisor of Insolvency	JLG LO 6	
1	Executive Secretary	OPS SS 4	
2			
2	Total - Executive Office		

Licensing & Compliance

No. of Offices	Office	Classification	Remark
1	Deputy Supervisor of Insolvency	JLG LO 4	
1	Licensing and Compliance Officer	JLG LO 2	
1	Application & Investigation Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
4			
4	Total - Licensing & Compliance		

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 3	
1	Financial Accountant	FMG PA 2	
1	Compliance & Accounting Officer	FMG PA 1	
1	Accounts Payable Officer	FMG AT 2	
1	Collections & Disbursement Officer	FMG AT 1	
5			
5	Total - Finance & Accounts		

Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management and Administration	GMG SEG 2	
1	Network & Technical Support Services Officer	MIS IT 4	Post(s) [# 68676] of Systems Administrator (MIS/IT 3) retitled and upgraded with effect from June 19, 2023.
1	Manager, Office Services	GMG AM 4	
1	Information & Public Relations Officer	MCG IE 2	
1	Administrative Officer	GMG AM 2	New post(s) [# 76911] effect from April 29, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of the Supervisor of Insolvency (OSI)

Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Records Officer	PIDG RIM 3	
1	Customer Care Assistant	GMG AM 1	
1	Driver	LMO DR 1	
1	Office Attendant	LMO TS 2	

9

9 Total - Human Resource Management & Administration

20 Total - Office of the Supervisor of Insolvency (OSI)

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of the Government Trustee (OGT)

Executive Office

No. of Offices	Office	Classification	Remark
1	Government Trustee	JLG LO 5	
1	Executive Secretary	OPS SS 4	
2			
2	Total - Executive Office		

Insolvency

No. of Offices	Office	Classification	Remark
1	Deputy Government Trustee	JLG LO 3	
1	Director, Insolvency Administration	GMG SEG 2	
3	Insolvency Administrator	PLG TA 5	
1	Senior Secretary	OPS SS 3	
1	Records and Information Officer	PIDG RIM 3	
7			
7	Total - Insolvency		

Estate Accounting & Securities

No. of Offices	Office	Classification	Remark
1	Director, Estate Accounting & Securities	FMG PA 3	
1	Estate Fund Accountant	FMG PA 2	
1	Accounts Payable Officer	FMG AT 2	
1	Collections and Disbursement Officer	FMG AT 1	
4			
4	Total - Estate Accounting & Securities		

13 Total - Office of the Government Trustee (OGT)

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Water and Housing (Former)

Housing Directorate

Housing Solution

Policy Development And Research

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 2	
1			
1	Total - Housing Solution		
1	Total - Housing Directorate		

Technical Services (formerly listed under the Ministry of Environment & Housing)

Housing Division

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
1			
1	Total - Housing Division		
1	Total - Technical Services (formerly listed under the Ministry of Environment & Housing)		
2	Total - Ministry of Water and Housing (Former)		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Housing, Urban Renewal, Environment and Climate Change
Executive Management

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1			
1	Total - Executive Management		

1	Total - Ministry of Housing, Urban Renewal, Environment and Climate Change		
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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of Titles

Production Unit

Memorandum

No. of Offices	Office	Classification	Remark
1	Checker	PLG TR 4	

1

1 Total - Production Unit

1 Total - Office of Titles

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
2	Chief Programme Officer	GMG CTD 1	
1	Coordinator, MNS Portfolio Progress & Reporting	GMG SEG 4	
1	Technical Coordinator	GMG SEG 3	
1	Portfolio Progress & Reporting Officer	GMG SEG 2	
1	Executive Assistant To The Permanent Secretary	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
2	Executive Secretary 1	OPS SS 4	
11			

11 Total - Executive Office

Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
1	Audit Supervisor	FMG AS 4	
2	Senior Auditor	FMG AS 4	
3	Senior Auditor	FMG AS 3	
1	Senior Auditor - Corrections	FMG AS 3	
1	Senior Auditor - HQ & JCF	FMG AS 3	
1	Auditor, O/S	FMG AS 2	
1	Auditor, JDF	FMG AS 2	
1	Auditor, ICPSD and O/S	FMG AS 2	
5	Auditor	FMG AS 2	
1	Senior Secretary	OPS SS 3	
4	Assistant Auditor	FMG AS 1	
22			

22 Total - Internal Audit

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	
1	Assistant Attorney General	JLG LO 4	
2	Crown Counsel	JLG LO 3	
1	Assistant Crown Counsel	JLG LO 2	
1	Administrative Assistant	GMG AM 4	
1	Paralegal Officer 1	PLG LS 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Legal Services Unit

No. of Offices	Office	Classification	Remark
7			
7	Total - Legal Services Unit		

Justice Protection

No. of Offices	Office	Classification	Remark
1	Senior Director, Justice Protection	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
2			

Administration

No. of Offices	Office	Classification	Remark
1	Administrative Manager	GMG SEG 2	
1	Administrative Assistant	GMG AM 2	
1	Accounting Officer	FMG PA 2	
1	Accounting Technician 3	FMG AT 3	
1	Records Clerk	PIDG RIM 1	
1	Office Assistant/Attendant	LMO TS 1	
6			

Field Operations/Services

No. of Offices	Office	Classification	Remark
1	Deputy Director, Field Operations/Services	GMG SEG 4	
2	Senior Co-ordinator	GMG SEG 2	
3	Senior Social Worker	SWG PS 4	
10	Social Worker 2	SWG PS 3	
1	Driver	LMO DR 1	
17			
17	Total - Field Operations/Services		
25	Total - Justice Protection		

Corporate Services Directorate

No. of Offices	Office	Classification	Remark
1	Head of Corporate Services	GMG SEG 6	
1	Senior Administrator	GMG SEG 1	
1	Executive Secretary	OPS SS 4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Corporate Services Directorate

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 1	
4			

Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Admin.	GMG SEG 4	
1	Director, Industrial Relations	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
1	Office Administrator/Team Support	GMG AM 1	
4			

Performance Management & Organizational Development

No. of Offices	Office	Classification	Remark
1	Director, Performance Mgmt. & Org. Development	GMG SEG 2	
1	Administrator, Performance Mgmt. Appraisal System	GMG AM 4	
2			

Human Resource Management Unit

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Senior Human Resource Officer	GMG SEG 1	
1	HRM Information System (HRMIS) Officer	GMG AM 4	
1	Human Resource Officer	GMG AM 3	
1	Human Resource Officer	GMG AM 2	
1	Administrative Assistant	GMG AM 2	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
9			

Human Resource Development Unit

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 2	
1	Training Officer	GMG AM 4	
2			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Corporate Services Directorate

Human Resource Management & Administration

Information & Documentation

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Librarian	PIDG LB 3	
1	Registrar	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
1	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
7			

Office Services Section

No. of Offices	Office	Classification	Remark
1	Office Services Manager	GMG SEG 1	
1	Inventory Administrator	GMG AM 1	
1	Attendant	LMO TS 2	
4	Attendant	LMO TS 1	
7			

Transport Section

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG SEG 1	
3	Driver 2	LMO DR 2	
2	Driver 1	LMO DR 1	
6			

37 Total - Human Resource Management & Administration

Public Affairs & Communication

No. of Offices	Office	Classification	Remark
1	Director of Public Affairs & Communications	MCG IE 6	
1	Senior Communications & Public Relations Officer	MCG IE 4	
1	Office Administrator/Team Support	GMG AM 1	
3			

3 Total - Public Affairs & Communication

Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director, Procurement	GMG SEG 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Corporate Services Directorate

Procurement Branch

No. of Offices	Office	Classification	Remark
1	Senior Procurement Officer	GMG AM 4	
1	Procurement Officer	GMG AM 3	
1	Administrative Assistant	GMG AM 1	
4			

4 Total - Procurement Branch

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 4, Public Procurement	GMG SEG 4	
1	Senior Public Procurement Officer	GMG SEG 1	
1	Public Procurement Officer	GMG AM 3	
1	Public Procurement Administrator	GMG AM 2	
1	Public Procurement Clerk	PIDG RIM 1	

5 5 Total - Public Procurement Branch

Strategic Planning & Performance Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Strategic Planning & Performance Management	GMG SEG 4	
1	Corporate Planner	GMG SEG 2	
1	Administrative Support Officer	GMG AM 1	

3 3 Total - Strategic Planning & Performance Management Branch

ICT Services

No. of Offices	Office	Classification	Remark
1	Director, ICT Services	MIS IT 8	
1	Network Security/Systems Manager	MIS IT 7	
1	Telecommunications and Support Services Manager	MIS IT 7	
1	Applications Manager	MIS IT 7	
1	Database Administrator	MIS IT 5	
1	Webmaster	MIS IT 5	
1	Help Desk Officer	MIS IT 2	

7

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Corporate Services Directorate

ICT Services

7 Total - ICT Services

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Director, Customer Service	GMG SEG 3	New post(s) [# 76346] with effect from April 2, 2024.
1	Manager, Customer Care	GMG SEG 2	New post(s) [# 76347] with effect from April 2, 2024.
1	Manager, Customer Service Monitoring & Evaluation	GMG SEG 2	New post(s) [# 76348] with effect from April 2, 2024.
1	Customer Service Monitoring & Evaluation Officer	GMG AM 3	New post(s) [# 76345] with effect from April 2, 2024.
2	Customer Care Officer	GMG AM 3	Two (2) post(s) [#s 13512 & 59228] of Customer Service Officer (GMG/AM 1) retitled, upgraded and transferred from Corporate Services Directorate, Human Resource Management & Administration, Office Services Section with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 2	New post(s) [# 76343] with effect from April 2, 2024.
1	Customer Care Assistant	GMG AM 1	New post(s) [# 76344] with effect from April 2, 2024.
1	Customer Care Assistant	GMG AM 1	Post(s) [# 13515] of Telephone Operator (OPS/TO 2) retitled, reclassified and transferred from Corporate Services Directorate, Human Resource Management & Administration, Office Services Section with effect from April 2, 2024.

9

9 Total - Customer Service Branch

72 Total - Corporate Services Directorate

Maintenance & Operations, Jamaica Defence Force

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate Coordination	GMG SEG 5	
1	Administrative Assistant	GMG AM 3	New post(s) [# 74192] with effect from February 6, 2023.
2			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Maintenance & Operations, Jamaica Defence Force

Headquarters

No. of Offices	Office	Classification	Remark
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
3	Administrative Assistant	GMG AM 2	
1	Billing Clerk	FMG AC 2	
3	Secretary 1	OPS SS 1	
2	Attendant	LMO TS 1	
11			

11 Total - Headquarters

Garrison Administrative Unit

No. of Offices	Office	Classification	Remark
1	Principal Pharmacist	HPC PHS 4	
2	Dental Nurse/Hygienist	HTAC DN 2	
1	Dental Assistant Administrator	HTAC DA 2	
2	Dental Assistant	HTAC DA 1	
1	Records Officer	PIDG RIM 2	
2	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
1	Accounting Clerk	FMG AC 2	
2	Accounting Clerk 1	FMG AC 1	
6	Secretary 1	OPS SS 1	
3	Records Clerk	PIDG RIM 1	
1	Telephone Operator 2	OPS TO 2	
6	Telephone Operator	OPS TO 1	
1	Mess Supervisor (Flagstaff)	LMO TS 5	
1	Mess Supervisor (Garrison)	LMO TS 5	
6	Artisan 3	LMO TS 4	
3	Cook	LMO TS 3	
1	Cook 2	LMO TS 3	
1	Mess Supervisor (Garrison)	LMO TS 3	
3	Handyman	LMO TS 2	
1	Sanitation Worker	LMO TS 2	
1	Supervisory Attendant	LMO TS 2	
8	Office Attendant	LMO TS 1	
1	Handyman 1	LMO TS 1	
11	Gardener	LMO TS 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Maintenance & Operations, Jamaica Defence Force

Garrison Administrative Unit

No. of Offices	Office	Classification	Remark
24	Attendant	LMO TS 1	

92

92 Total - Garrison Administrative Unit

Military Workshop

No. of Offices	Office	Classification	Remark
1	Inspector Of Machinery	SOG ST 4	
1	Records Officer 1	PIDG RIM 2	
1	Guard	PTSG PX 2	
1	Clerk Typist 2	OPS SS 2	
1	Accounting Clerk 1	FMG AC 1	
1	Secretary 1	OPS SS 1	
5	Records Clerk	PIDG RIM 1	
1	Foreman	LMO TS 6	
1	Marine Technician	LMO TS 5	
2	Artisan 4	LMO TS 5	
18	Artisan 3	LMO TS 4	
8	Artisan 2	LMO TS 3	
1	Artisan	LMO TS 2	
1	Artisan Helper 2	LMO TS 2	
2	Artisan Helper	LMO TS 2	
1	Attendant	LMO TS 1	

46

46 Total - Military Workshop

Military Stores Depot

No. of Offices	Office	Classification	Remark
2	Purchasing Clerk	PIDG RIM 2	
6	Records Officer 1	PIDG RIM 2	
1	Storekeeper	PIDG RIM 2	
3	Store Clerk	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
3	Guard	PTSG PX 2	
2	Secretary 1	OPS SS 1	
10	Records Clerk	PIDG RIM 1	
3	Artisan 3	LMO TS 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Maintenance & Operations, Jamaica Defence Force

Military Stores Depot

No. of Offices	Office	Classification	Remark
2	Storeman	LMO TS 2	
1	Handyman	LMO TS 1	
5	Storeman	LMO TS 1	

39

39 Total - Military Stores Depot

Force Engineering

No. of Offices	Office	Classification	Remark
1	Chief Draughtsman	SOG ST 5	
1	Works Overseer	SOG ST 4	
2	Draughtsman	SOG ST 4	
1	Assistant Inspector - Machinery	SOG ST 3	
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
1	Store Clerk	PIDG RIM 2	
1	Storekeeper	PIDG RIM 2	
2	Guard	PTSG PX 2	
3	Accounting Clerk 1	FMG AC 1	
2	Secretary 1	OPS SS 1	
1	Timekeeper	PIDG RIM 1	
1	Records Clerk	PIDG RIM 1	
3	Foreman	LMO TS 6	
7	Driver 1	LMO DR 1	
1	Foreman	LMO TS 5	
3	Artisan 4	LMO TS 5	
1	Pool Attendant/Lifeguard	LMO TS 4	
14	Artisan 3	LMO TS 4	
1	Artisan	LMO TS 4	
28	Artisan 2	LMO TS 3	
1	Artisan 2 (Tyreman)	LMO TS 3	
1	Headman	LMO TS 2	
1	Attendant	LMO TS 2	
2	Workshop Handyman	LMO TS 2	
2	Handyman 2	LMO TS 2	
2	Handyman 1	LMO TS 2	
2	Sanitation Worker	LMO TS 2	
1	Range Warden	LMO TS 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance & Operations, Jamaica Defence Force

Force Engineering

No. of Offices	Office	Classification	Remark
3	Attendant	LMO TS 1	
21	Handyman 1	LMO TS 1	
1	Gardener	LMO TS 1	
11	Workshop Handyman	LMO TS 1	

124

124 Total - Force Engineering

Newcastle Training Depot

No. of Offices	Office	Classification	Remark
1	Records Officer 1	PIDG RIM 2	
1	Foreman	LMO TS 5	
2	Artisan 3	LMO TS 4	
6	Artisan 2	LMO TS 3	
2	Cook	LMO TS 3	
1	Headman 2	LMO TS 2	
3	Artisan Helper	LMO TS 1	
2	Gardener	LMO TS 1	
4	Attendant	LMO TS 1	
1	Handyman	LMO 1	
7	Handyman	LMO TS 1	

30

30 Total - Newcastle Training Depot

Jamaica National Reserve

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	
1	Storeroom Clerk	PIDG RIM 2	
3	Secretary 2	OPS SS 2	
3	Accounting Clerk	FMG AC 1	
2	Secretary 1	OPS SS 1	
3	Artisan 2	LMO TS 3	
1	Kitchen Attendant	LMO TS 2	
3	Gardener	LMO TS 1	
7	Attendant	LMO TS 1	

24

24 Total - Jamaica National Reserve

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Maintenance & Operations, Jamaica Defence Force

Operation of Defence Force

Jamaica Combined Cadet Force

No. of Offices	Office	Classification	Remark
1	Director, Jamaica Combined Cadet Force	GMG SEG 3	
1	Manager, Training and Development	GMG SEG 2	
1	Manager, Finance and Administration	GMG SEG 2	
1	Public Relations/Media Officer	MCG IE 4	
1	Research and Development Officer	GMG SEG 1	
1	Logistics and Stores Manager	GMG SEG 1	
7	Training Officer	GMG AM 4	
1	Technical Support Assistant	MIS IT 3	
1	Administrative Officer	GMG AM 2	
1	Public Procurement Administrator	GMG AM 2	
1	Stores/Assets Officer	PIDG RIM 3	
1	Store Clerk	PIDG RIM 2	
2	Secretary 2	OPS SS 2	
3	Records Clerk	PIDG RIM 1	
1	Armoury Attendant	LMO TS 3	
1	Attendant	LMO TS 1	
1	Gardener	LMO TS 1	

26

26 Total - Operation of Defence Force

Human Resource Management & Administration Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Administration	GMG SEG 3	
1	Administrative Assistant	GMG AM 3	

2

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 2	
2	Senior Human Resource Management Officer	GMG SEG 1	
3	Human Resource Officer	GMG AM 4	
1	Administrative Assistant	GMG AM 2	
1	Assistant Human Resource Officer	GMG AM 2	

8

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Maintenance & Operations, Jamaica Defence Force

Human Resource Management & Administration Section

Occupation Health & Wellness/Welfare

No. of Offices	Office	Classification	Remark
1	Senior HR Officer, Occupation Health & Wellness/Welfare	GMG SEG 1	
1	HR Wellness & Welfare Officer	GMG AM 4	
2			

Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 2	
1	Human Resource Development Officer	GMG SEG 1	
2			

Organisational Development & PMAS

No. of Offices	Office	Classification	Remark
1	Director, Organisational Development & PMAS	GMG SEG 2	
1	Performance Management & Organisational Development Officer	GMG SEG 1	
2			

Information & Documentation

No. of Offices	Office	Classification	Remark
1	Senior Information & Documentation Officer	GMG AM 4	
1	Registrar	PIDG RIM 3	
5	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
8			

Administration

No. of Offices	Office	Classification	Remark
1	Director, Administration	GMG SEG 1	
3	Driver 1	LMO DR 1	
4	Office Attendant	LMO TS 2	
1	Dispatch Clerk	LMO TS 2	
1	Handyman/Gardener	LMO TS 1	
10			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance & Operations, Jamaica Defence Force

Human Resource Management & Administration Section

34 Total - Human Resource Management & Administration Section

Finance and Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Finance and Accounts	FMG PA 4	
1	Financial Systems Manager	FMG PA 2	
1	Administrative Assistant	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
5			

Management Accounts

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 3	
1	Senior Management Accountant	FMG PA 1	
3	Commitment Officer	FMG AT 3	
1	Data Preparation Officer	MIS IT 2	Post(s) [# 13610] of Data Preparation Officer (MIS/IT 2) to be abolished when vacant. With effect from April 19, 2021 new appointments of any type barred.
2	Data Preparation Clerk 1	MIS IT 1	Two (2) post(s) [#s 13608 & 13611] of Data Preparation Clerk 1 (MIS/IT 1) to be abolished when vacant. With effect from April 19, 2021 new appointments of any type barred.
8			

Accounts Payable & Payroll

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable & Payroll	FMG PA 3	
1			

Payments

No. of Offices	Office	Classification	Remark
1	Senior Accounts Payable Officer	FMG PA 1	
11	Payment Officer	FMG AT 3	
1	Collection & Disbursement Officer	FMG AT 1	
13			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Maintenance & Operations, Jamaica Defence Force

Finance and Accounts Branch

Payroll

No. of Offices	Office	Classification	Remark
1	Senior Payroll Officer	FMG PA 1	
9	Payroll Officer	FMG AT 2	
10			

Final Accounts

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts	FMG PA 3	
1	Senior Final Accountant	FMG PA 1	
2	Senior Bank Reconciliation Officer	FMG AT 3	
4	Bank Reconciliation Officer	FMG AT 2	
8			

45 Total - Finance and Accounts Branch

473 Total - Maintenance & Operations, Jamaica Defence Force

Planning & Finance

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Financial Systems Manager	FMG PA 2	
1	Executive Secretary 1	OPS SS 4	
3			

Accounts Payable & Payroll

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable & Payroll	FMG PA 4	
1	Senior Secretary	OPS SS 3	
2			

Payroll

No. of Offices	Office	Classification	Remark
1	Manager, Payroll	FMG PA 2	
1	Senior Payroll Officer	FMG AT 3	
1	Payroll Officer 2	FMG AT 2	
1	Payroll Officer 1	FMG AT 1	
1	Payroll Clerk	FMG AC 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Planning & Finance

Accounts Payable & Payroll

Payroll

No. of Offices	Office	Classification	Remark
5			

Accounts Payable & Disbursement

No. of Offices	Office	Classification	Remark
1	Manager, Accounts Payable & Disbursement	FMG PA 2	
1	Senior Accounts Payable Officer	FMG AT 3	
2	Accounts Payable Officer	FMG AT 2	
1	Assistant Accounts Payable Officer	FMG AT 1	
5			

12 Total - Accounts Payable & Payroll

Final Accounts & Reporting

No. of Offices	Office	Classification	Remark
1	Manager, Final Accounts	FMG PA 3	
1	Senior Final Accountant	FMG PA 1	
1	Final Accounts Officer	FMG AT 3	
1	Senior Bank Reconciliation Officer	FMG AT 3	
2	Assistant Final Accounts Officer	FMG AT 2	
1	Bank Reconciliation Officer	FMG AT 2	
1	Collections Officer	FMG AT 1	
8			

8 Total - Final Accounts & Reporting

Management Accounts

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	
1	Manager, Recurrent Fund	FMG PA 3	
1	Manager, Capital Account	FMG PA 2	
1	Manager, Deposits, Investments & Revenue	FMG PA 2	
4			

4 Total - Management Accounts

27 Total - Planning & Finance

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Immigration, Passport & Citizenship

Administration & Support Services

Collection & Imprest

No. of Offices	Office	Classification	Remark
1	Cashier	FMG CS 2	
1			
1	Total - Administration & Support Services		

Systems Administration

No. of Offices	Office	Classification	Remark
1	Systems Manager	MIS IT 5	
1			
1	Total - Systems Administration		

Immigration Services

Permanent & Temporary

No. of Offices	Office	Classification	Remark
1	Secretary 1	OPS SS 1	
1			

Montego Bay - Operations

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 1	
3	Immigration Officer	PTSG PX 7	
4			
5	Total - Immigration Services		

Passport

Systems Operation

No. of Offices	Office	Classification	Remark
1	Data Entry Operator	MIS IT 1	
1			

Customer Service

No. of Offices	Office	Classification	Remark
1	Supervisor	PIDG RIM 3	
1			
2	Total - Passport		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Immigration, Passport & Citizenship

9 Total - Immigration, Passport & Citizenship

Crime Prevention Rehabilitation & Inspectorate Policy Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Crime Prevention, Rehabilitation & Inspectorate Policy	GMG CTD 1	
2	Policy Programme Development Specialist	GMG SEG 3	
1	Executive Secretary	OPS SS 4	
4			

Crime Prevention & Community Safety Branch

No. of Offices	Office	Classification	Remark
1	Snr. Policy Director, Crime Prevention & Comm. Safety	GMG SEG 5	
1	Policy Director, Crime Prevention Situational Physical Planning & Spatial Design	GMG SEG 4	
1	Policy Director, Community & Crime Prevention	GMG SEG 4	
1	Assistant Policy Analyst	GMG AM 4	
4			

4 Total - Crime Prevention & Community Safety Branch

Security and Standards Inspection and Correctional Investigation Branch

No. of Offices	Office	Classification	Remark
1	Senior Policy Director, Security & Standards Inspection & Correctional Investigation	GMG SEG 5	
1	Director, Inspectorate	GMG SEG 3	
2	Senior Inspector (Correction)	GMG SEG 1	
2	Inspector	GMG AM 4	
6			

Security & Standards Unit

No. of Offices	Office	Classification	Remark
1	Director, Security Standards Inspection and Correctional Investigation	GMG SEG 4	
4	Inspector, Security & Standards	GMG SEG 1	
5			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Crime Prevention Rehabilitation & Inspectorate Policy Division

Security and Standards Inspection and Correctional Investigation Branch

11 Total - Security and Standards Inspection and Correctional Investigation Branch

Offender Management Rehabilitation & Parole Board Administration Branch

No. of Offices	Office	Classification	Remark
1	Snr. Policy Director, Offender Management, Rehabilitation Policy & Parole Board Admin.	GMG SEG 5	
1	Assistant Policy Analyst	GMG AM 4	
2			

Adult Rehabilitation and Reintegration Policy

No. of Offices	Office	Classification	Remark
1	Adult Rehabilitation and Reintegration Policy Specialist	GMG SEG 4	
1	Correctional System Design and Security Policy Specialist	GMG SEG 4	
1	Rehabilitation Policy Specialist	GMG SEG 3	
1	Administrator/Team Support	GMG AM 2	
1	Senior Office Administrator/Team Support	GMG AM 2	
1	Secretary 2	OPS SS 2	
6			

Diversion & Juvenile Offender Rehabilitation and Returnee

No. of Offices	Office	Classification	Remark
1	Policy Director, Diversion & Juvenile Rehabilitation	GMG SEG 4	
1	Manager, At-Risk Youth Case Management	GMG SEG 3	
1	Policy Analyst, Administration & Coordination (Returnee Management)	GMG SEG 2	
6	Case Management Officer (At-Risk Youth)	GMG SEG 2	
9			

Parole Secretariat

No. of Offices	Office	Classification	Remark
1	Director, Parole Secretariat	GMG SEG 2	
3	Social Worker 2	SWG PS 2	
1	Administrative Assistant	GMG AM 2	
1	Office Administrator/Team Support	GMG AM 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Crime Prevention Rehabilitation & Inspectorate Policy Division

Offender Management Rehabilitation & Parole Board Administration Branch

Parole Secretariat

No. of Offices	Office	Classification	Remark
6			

23 Total - Offender Management Rehabilitation & Parole Board Administration Branch

42 Total - Crime Prevention Rehabilitation & Inspectorate Policy Division

Security Risk Reform and Transformation Policy Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Security Risk Reform & Transformation	GMG CTD 1	
1	Policy Programme Development Specialist	GMG SEG 3	
1	Enterprise Risk Management Analyst	GMG SEG 3	
1	Executive Secretary 1	OPS SS 4	
4			

Cyber Intelligence Policy & Incident Response

No. of Offices	Office	Classification	Remark
1	Senior Policy Director, Cyber Intelligence & Incident Response	GMG SEG 5	
1	Cyber Security & Cybercrime Policy Specialist	GMG SEG 3	
1	Cyber Intelligence Policy Specialist	GMG SEG 2	
1	Policy Analyst, Cyber Security & Intelligence	GMG SEG 2	
1	Assistant Policy Analyst	GMG AM 4	
5			

5 Total - Cyber Intelligence Policy & Incident Response

Major Technology Transformation

No. of Offices	Office	Classification	Remark
1	Snr. Director, Major Technology Transformation	GMG SEG 5	
1	Director, Organizational Transformation	GMG SEG 4	
1	Director, Surveillance and Security Systems	GMG SEG 4	
1	Director, Technology Projects & Programmes	GMG SEG 4	
2	Project Analyst, Technology Projects & Programmes	GMG SEG 2	
1	Administrator	GMG AM 4	
7			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Security Risk Reform and Transformation Policy Division

Major Technology Transformation

7 Total - Major Technology Transformation

Strategic Intelligence

No. of Offices	Office	Classification	Remark
1	Snr. Director, Strategic Intelligence	GMG SEG 5	
5	Senior Analyst	SOG ST 8	
1	Chief Analyst	GMG SEG 4	
5	Analyst	SOG ST 7	
1	Executive Assistant	GMG SEG 1	
1	Administrative Secretary 2	OPS ADS 2	

14

14 Total - Strategic Intelligence

Monitoring & Evaluation, Research & Data Analytics

No. of Offices	Office	Classification	Remark
1	Senior Director, Monitoring & Evaluation, Research & Data Analytics	GMG SEG 5	
1	Manager, Research & Statistics	SOG ST 8	
1	Director, Policy Monitoring & Evaluation	GMG SEG 4	
1	Director, Research & Data Analysis	GMG SEG 4	
2	Monitoring & Evaluation Specialist	GMG SEG 3	
3	Research & Statistical Analyst	SOG ST 7	
5	Research and Evaluation Officer, Monitoring and Evaluation	SOG ST 5	Five (5) new post(s) [#s 75050-4] with effect from August 28, 2023.
5	Research and Evaluation Officer, Research and Data Analytics	SOG ST 5	Five (5) new post(s) [#s 75055-9] with effect from August 28, 2023.
1	Office Administrator/Team Support	GMG AM 2	

20

20 Total - Monitoring & Evaluation, Research & Data Analytics

Security Technical Services & Project Management Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Security Technical Services & Project Management	GMG SEG 5	Post(s) [# 13569] of Director, Security Technical Services & Project Management (SOG/ST 9) retitled and reclassified with effect from April 15, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Security Risk Reform and Transformation Policy Division

Security Technical Services & Project Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Technical Services	GMG SEG 4	New post(s) [# 76841] with effect from April 15, 2024.
1	Director, Project Management & Evaluation (B)	GMG SEG 4	New post(s) [# 76840] with effect from April 15, 2024.
1	Director, Project Management & Evaluation (A)	GMG SEG 4	New post(s) [# 76839] with effect from April 15, 2024.
6	Property Officer	SOG ST 7	
4	Property Officer	SOG ST 7	Four (4) new post(s) [#s 76844-7] with effect from April 15, 2024.
1	Property Officer (Architect)	SOG ST 7	New post(s) [# 76848] with effect from April 15, 2024.
1	Property Officer (Civil Engineer)	SOG ST 7	New post(s) [# 76849] with effect from April 15, 2024.
1	Property Officer (Industrial/Mechanical Engineer)	SOG ST 7	New post(s) [# 76850] with effect from April 15, 2024.
1	Property Officer (Quantity Surveyor)	SOG ST 7	New post(s) [# 76851] with effect from April 15, 2024.
1	Property Administrator	GMG SEG 1	
2	Project Administrator	GMG AM 4	Two (2) new post(s) [#s 76842-3] with effect from April 15, 2024.
1	Administrative Assistant	GMG AM 3	

22

22 Total - Security Technical Services & Project Management Branch

72 Total - Security Risk Reform and Transformation Policy Division

Law Enforcement, Forensics, Border Security, Defence & Protective Security Policy Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Law Enforcement, Forensics, Border Security, Defence & Protective Security Policy	GMG CTD 1	
1	Snr. Director, International Security Relations	GMG SEG 5	
1	Executive Secretary 1	OPS SS 4	
3			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Law Enforcement, Forensics, Border Security, Defence & Protective Security Policy Division

Law Enforcement, Forensics & Defence

No. of Offices	Office	Classification	Remark
1	Snr. Policy Director, Law Enforcement, Forensics & Defence	GMG SEG 5	
1	Policy Manager, Law Enforcement	GMG SEG 3	
1	Policy Manager, Serious & Org. Crime (Domestic)	GMG SEG 3	
1	Policy Manager, Defence & Cadet Affairs	GMG SEG 3	
2	Policy Analyst, Law Enforcement	GMG SEG 2	
2	Policy Analyst, Forensics	GMG SEG 2	
2	Assistant Policy Analyst	GMG AM 4	

10

10 Total - Law Enforcement, Forensics & Defence

Protective Security & Small Arms

No. of Offices	Office	Classification	Remark
1	Snr. Policy Director, Protective Security and Small Arms	GMG SEG 5	
1	Policy Manager, Protective Security & Small Arms	GMG SEG 3	
3	Policy Analyst, Protective Security & Small Arms	GMG SEG 2	
1	Assistant Policy Analyst	GMG AM 4	

6

6 Total - Protective Security & Small Arms

Caribbean Regional Drug Law Enforcement Centre

No. of Offices	Office	Classification	Remark
1	Director/Principal	GMG SEG 5	
1	Director, Academic Affairs	GMG SEG 3	
1	Administrative Manager	GMG SEG 2	
1	Syndicate Director (Offices of the Courts)	GMG SEG 2	
1	Syndicate Director (Specialized Training)	GMG SEG 2	
1	Syndicate Director (Social Programme)	GMG SEG 1	
1	Director, Student Affairs	GMG SEG 1	
1	Bursar/Accountant	FMG AT 3	
1	Office Manager	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Accounting Clerk 2	FMG AC 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of National Security

Law Enforcement, Forensics, Border Security, Defence & Protective Security Policy Division

Caribbean Regional Drug Law Enforcement Centre

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Driver 1	LMO DR 1	
1	Head Cook	LMO TS 4	
1	Housekeeper	TSS HS 5	
2	Cook	LMO TS 3	
1	Assistant Cook	LMO TS 2	
2	Laundress	LMO TS 2	
2	Cleaner/Attendant	LMO TS 1	
1	Cleaner	LMO TS 1	
1	Groundsman	LMO TS 1	

25

25 Total - Caribbean Regional Drug Law Enforcement Centre

Border Security Affairs

No. of Offices	Office	Classification	Remark
1	Snr. Policy Director, Border Security Affairs	GMG SEG 5	
1	Policy Manager	GMG SEG 3	
1	Policy Analyst	GMG SEG 2	
2	Policy Analyst, Border Security	GMG SEG 2	
1	Assistant Policy Analyst	GMG AM 4	

6

6 Total - Border Security Affairs

50 Total - Law Enforcement, Forensics, Border Security, Defence & Protective Security Policy Division

Corporate Services Division

Compliance and Quality Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Compliance and Quality Management	GMG SEG 4	New post(s) [# 76205] with effect from October 23, 2023.
1	Data Protection Officer	GMG SEG 3	New post(s) [# 76206] with effect from October 23, 2023.
1	Administrative Assistant	GMG AM 2	New post(s) [# 76207] with effect from October 23, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of National Security

Corporate Services Division

Compliance and Quality Management Branch

No. of Offices	Office	Classification	Remark
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3

3 Total - Compliance and Quality Management Branch

3 Total - Corporate Services Division

813 Total - Ministry of National Security

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Institute of Forensic Science and Legal Medicine

Executive Office

No. of Offices	Office	Classification	Remark
1	Executive Director	GMG CTD 1	
1	Quality Control Officer	SOG ST 7	
1	Research Co-ordinator	SOG ST 7	
1	Corporate Planner	GMG SEG 2	
1	Executive Secretary 2	OPS SS 5	
1	Customer Service Representative	GMG AM 1	
6			

6 Total - Executive Office

Case Receival Unit

No. of Offices	Office	Classification	Remark
1	Manager, Case Receival	SOG ST 7	
3	Case Receival Officer	SOG ST 5	
4			

4 Total - Case Receival Unit

Forensic Science

No. of Offices	Office	Classification	Remark
1	Senior Director, Forensic Science	SOG ST 10	
1	Administrative Assistant	GMG AM 2	
1	Laboratory Technician	SOG ST 2	
1	Secretary 2	OPS SS 2	
4			

Chemistry Section

No. of Offices	Office	Classification	Remark
1	Director, Chemistry	SOG ST 9	
2	Chief Forensic Science Officer	SOG ST 8	
4	Senior Forensic Science Officer	SOG ST 7	
4	Forensic Science Officer	SOG ST 6	
1	Forensic Secretary (Chemistry)	OPS SS 3	
12			

12

12 Total - Chemistry Section

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Institute of Forensic Science and Legal Medicine

Forensic Science

Biology Section

No. of Offices	Office	Classification	Remark
1	Director, Biology	SOG ST 9	
1	Chief Forensic Science Officer	SOG ST 8	
1	Senior Forensic Science Officer	SOG ST 7	
1	Forensic Science Officer	SOG ST 6	
1	Forensic Secretary (Biology)	OPS SS 3	
1	Forensic Secretary	OPS SS 3	

6

6 Total - Biology Section

Firearms & Toolmarks Examination

No. of Offices	Office	Classification	Remark
1	Director, Firearms & Toolmarks	SOG ST 9	
3	Chief Firearms & Toolmarks Examiner	SOG ST 8	
4	Senior Firearms & Toolmarks Examiner	SOG ST 7	
7	Firearms & Toolmarks Examiner	SOG ST 6	
1	Forensic Secretary (Firearms)	OPS SS 3	

16

16 Total - Firearms & Toolmarks Examination

Serology/Histology Unit

No. of Offices	Office	Classification	Remark
2	Chief Forensic Science Officer	SOG ST 8	
3	Senior Forensic Science Officer	SOG ST 7	
5	Forensic Science Officer	SOG ST 6	

10

10 Total - Serology/Histology Unit

DNA Unit

No. of Offices	Office	Classification	Remark
1	Chief Forensic Science Officer	SOG ST 8	
3	Senior Forensic Science Officer	SOG ST 7	
1	Forensic Science Officer	SOG ST 6	

5

5 Total - DNA Unit

53 Total - Forensic Science

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Institute of Forensic Science and Legal Medicine

Forensic Pathology

No. of Offices	Office	Classification	Remark
1	Senior Director, Forensic Pathology	HPC MO 5	
1	Administrative Assistant	GMG AM 2	
1	Secretary 2	OPS SS 2	
3			

North East Region

No. of Offices	Office	Classification	Remark
1	Forensic Pathologist	HPC MO 4	
1	Mortuary Supervisor	HTAC HT 4	
2	Mortuary Technician	HTAC HT 2	
1	Mortuary Attendant	HSC HS 2	
5			

5 Total - North East Region

Western Region

No. of Offices	Office	Classification	Remark
1	Forensic Pathologist	HPC MO 4	
1	Mortuary Supervisor	HTAC HT 4	
2	Mortuary Technician	HTAC HT 2	
1	Mortuary Attendant	HSC HS 2	
5			

5 Total - Western Region

South East Region

No. of Offices	Office	Classification	Remark
2	Forensic Pathologist	HPC MO 4	
1	Mortuary Supervisor	HTAC HT 4	
4	Mortuary Technician	HTAC HT 2	
2	Mortuary Attendant	HSC HS 2	
9			

9 Total - South East Region

Southern Region

No. of Offices	Office	Classification	Remark
1	Forensic Pathologist	HPC MO 4	
1	Mortuary Supervisor	HTAC HT 4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Institute of Forensic Science and Legal Medicine

Forensic Pathology

Southern Region

No. of Offices	Office	Classification	Remark
2	Mortuary Technician	HTAC HT 2	
1	Mortuary Attendant	HSC HS 2	

5

5 Total - Southern Region

27 Total - Forensic Pathology

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 3	
1	Manager, Financial Systems	FMG PA 2	
1	Manager, Accounts Payable & Payroll	FMG PA 2	
1	Management Accountant	FMG PA 2	
1	Senior Accounts Payable Officer	FMG PA 1	
1	Senior Final Accountant	FMG PA 1	
2	Accounts Payable Officer	FMG AT 3	
1	Senior Payroll Officer	FMG AT 3	
1	Commitment Control Officer	FMG AT 3	
1	Administrative Assistant	GMG AM 2	
1	Payroll Officer	FMG AT 2	

12

12 Total - Finance & Accounts

Information & Communications Technology

No. of Offices	Office	Classification	Remark
1	Manager, Information & Communications Technology	MIS IT 6	
2	ICT Support Officer	MIS IT 4	

3

3 Total - Information & Communications Technology

Human Resource Management, Development and Administration

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Management, Development and Administration	GMG SEG 4	
1	Administrative Assistant	GMG AM 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Institute of Forensic Science and Legal Medicine

Human Resource Management, Development and Administration

No. of Offices	Office	Classification	Remark
1	Office Attendant	LMO TS 2	
3			

Human Resource and Welfare Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource and Welfare Management	GMG SEG 2	
1	Human Resource Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
3			

3 Total - Human Resource and Welfare Management

Organisational Development and Performance Management

No. of Offices	Office	Classification	Remark
1	Director, Organisational Development and Performance Management	GMG SEG 2	
1	Performance Management Administrator	GMG AM 4	
1	Records Officer 2	PIDG RIM 3	
3			

3 Total - Organisational Development and Performance Management

Administration and Asset Management

No. of Offices	Office	Classification	Remark
1	Director, Administration and Asset Management	GMG SEG 2	
1	Administration Officer	GMG AM 3	
1	Receptionist	OPS TO 3	Post(s) [# 21224] incorrectly listed as Receptionist (OPS/TO 2) in the Establishment (General) Order, 2023
1	Driver	LMO DR 2	
1	Artisan	LMO TS 4	
1	Senior Office Attendant	LMO TS 3	
4	Office Attendant	LMO TS 2	
1	Attendant	LMO TS 2	
1	Groundsman	LMO TS 2	

12

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Institute of Forensic Science and Legal Medicine

Human Resource Management, Development and Administration

Administration and Asset Management

12 Total - Administration and Asset Management

Public Procurement

No. of Offices	Office	Classification	Remark
1	Director, Public Procurement	GMG SEG 2	
1	Senior Public Procurement Officer	GMG SEG 1	
1	Public Procurement Officer	GMG AM 3	

3

3 Total - Public Procurement

24 Total - Human Resource Management, Development and Administration

129 Total - Institute of Forensic Science and Legal Medicine

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Central Control & Executive Direction

No. of Offices	Office	Classification	Remark
1	Commissioner Of Police		
5	Deputy Commissioner Of Police		
1	Deputy Commissioner		
1	Supernumerary Deputy Commissioner Of Police		
19	Assistant Commissioner Of Police		
2	Senior Superintendent		
1	Superintendent		
4	Supernumerary Assistant Commissioner Of Police		
3	Supernumerary Senior Superintendent		
6	Supernumerary Superintendent		
5	Supernumerary Deputy Superintendent		
6	Executive Secretary	OPS SS	4
1	Administrator	GMG AM	3
55			

Operations of the Regular Police Force

No. of Offices	Office	Classification	Remark
40	Senior Superintendent		
87	Superintendent		
199	Deputy Superintendent		
50	Deputy Superintendent		Fifty (50) post(s) [#s 14298-309, 14311-2, 14314, 14316, 60077-103, 60128-33 & 64543] of Assistant Superintendant retitled and upgraded with effect from October 9, 2023.
79	Assistant Superintendent		
1	Director, Music (Police Band)		
2	Supernumerary Inspector		
10	Supernumerary Inspector		
572	Inspector		
14	Supernumerary Sergeant		
1626	Sergeant		
2508	Corporal		
8853	Constable		
14041			

Operations of the Auxiliary Police Force

No. of Offices	Office	Classification	Remark
1	Commander		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Operations of the Auxiliary Police Force

No. of Offices	Office	Classification	Remark
1	Inspector		
1	Executive Secretary	OPS SS 4	
4	Senior Secretary	OPS SS 3	
1	Senior Secretary	OPS SS 3	
7	Secretary 2	OPS SS 2	
10	Secretary 1	OPS SS 1	
1	Library Assistant	PIDG LA 1	
1	Records Clerk	PIDG RIM 1	
2	Telephone Operator	OPS TO 2	
1	Artisan	LMO TS 4	
1	Plumber	LMO TS 3	
2	Attendant	LMO TS 2	
1	Attendant		
13	Motor Vehicle Washer/Handyman	LMO TS 2	
6	Motor Vehicle Washer	LMO TS 1	
4	Office Attendant	LMO TS 1	
8	Station Cleaner	LMO TS 1	
2	Groundsman	LMO TS 1	
4	Groundsman	LMO 1	
1	Motor Vehicle Washer	GLS 1	

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Civilian Staff

No. of Offices	Office	Classification	Remark
1	Registrar, NPCJ	GMG SEG 3	New post(s) [# 76179] with effect from October 9, 2023.
1	Dean, Academic Studies	GMG SEG 3	
1	Medical Officer 2	HPC MO 2	
1	Public Relations & Information Officer	MCG IE 4	
2	Administrator	GMG AM 3	Two (2) post(s) [#s 20581 & 20583] of Dispatcher (OPS/TO 4) retitled and reclassified with effect from July 3, 2023.
1	Stores Officer	GMG AM 3	
1	Senior Administrator	GMG AM 3	
3	Administrator 2	GMG AM 2	
1	Administrator	GMG AM 2	
1	Office Manager	GMG AM 2	
6	CCTV Supervisor	SOG ST 3	
18	CCTV Operator	SOG ST 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Civilian Staff

No. of Offices	Office	Classification	Remark
1	Teacher (Cadet)		
1	Civilian Graduate Teacher		
1	Librarian	PIDG LB 3	
10	Data Processing Clerk	MIS IT 2	
2	Automated Fingerprint Technician	PTSG PX 4	
1	Library Assistant	PIDG LA 1	
12	Dispatcher	OPS TO 4	Twelve (12) new post(s) [#s 74769-80] with effect from July 3, 2023.
24	Dispatcher	OPS TO 4	
1	Automated Fingerprint Technician	PTSG PX 4	
28	Data Processing Clerk	MIS IT 2	
2	Customer Care Assistant	GMG AM 1	
8	Administrator 1	GMG AM 1	
3	Machine Operator	MIS IT 1	
1	Executive Secretary 2	OPS SS 5	
16	Senior Secretary	OPS SS 3	
28	Secretary 2	OPS SS 2	
6	Secretary 2	OPS SS 2	Six (6) new post(s) [#s 75008-13] with effect from July 31, 2023.
67	Secretary 1	OPS SS 1	
2	Secretary 1	OPS SS 1	Seventeen (17) new post(s) [#s 76149-64] with effect from August 28, 2023.
15	Secretary 1	OPS SS 1	Sixteen (16) new post(s) [#s 76149-64] with effect from August 28, 2023.
5	Records Officer 1	PIDG RIM 2	
31	Records Clerk	PIDG RIM 1	
1	Store Clerk	PIDG RIM 1	
21	Records Clerk	PIDG RIM 1	Twenty-One (21) new post(s) [#s 75060-80] with effect from August 28, 2023.
2	Records Clerk	PIDG RIM 1	
4	Artisan	LMO TS 5	
15	Artisan	LMO TS 4	
1	Auto Body Painter	LMO TS 4	
4	Artisan (Motor Vehicle Mechanic)	LMO TS 4	
2	Artisan (Carpenter)	LMO TS 4	
1	Mechanic	LMO TS 4	
1	Tailor	LMO TS 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Civilian Staff

No. of Offices	Office	Classification			Remark
2	Sign Artist	LMO	TS	3	
20	Artisan	LMO	TS	3	
1	Artisan (Motor Vehicle Mechanic)	LMO	TS	3	
1	Artisan (Upholsterer)	LMO	TS	3	
1	Farrier	LMO	TS	3	
1	Cook	LMO	TS	2	
3	Kennel Attendant	LMO	TS	2	
1	Office Attendant	LMO	TS	2	
1	Tyre Repairman	LMO	TS	2	
11	Female Attendant	LMO	TS	2	
1	Male Attendant	LMO	TS	2	
1	Messenger/Caretaker	LMO	TS	2	
54	Groundsman	LMO	TS	1	
2	Kennel Attendant	LMO	TS	1	
3	Storeman	LMO	TS	1	
2	Jail Attendant	LMO	TS	1	
4	Male Attendant	LMO	TS	1	
6	Attendant	LMO	TS	1	
33	Office Attendant	LMO	TS	1	
7	Exhibit Carrier	LMO	TS	1	
54	Motor Vehicle Washer	LMO	TS	1	
47	Attendant (Male)	LMO	TS	2	Forty-Seven (47) new post(s) [#s 75081-127] with effect from August 28, 2023.
5	Attendant (Female)	LMO	TS	2	Five (5) new post(s) [#s 75128-32] with effect from August 28, 2023.
1	Motor Vehicle Washer	LMO	TS	2	New post(s) [# 75717] with effect from August 28, 2023.
347	Office Attendant	LMO	TS	2	Three Hundred and Forty-Seven (347) new post(s) [#s 75192-268 & 75718-987] with effect from August 28, 2023.
1	Office Attendant	LMO	TS	1	New post(s) [# 75988] with effect from August 28, 2023.
26	Cell Attendant	LMO	TS	1	Twenty-Six (26) new post(s) [#s 75989-76014] with effect from August 28, 2023.
110	Motor Vehicle Washer	LMO	TS	1	One Hundred and Ten (110) new post(s) [#s 75134-91 & 75665-716] with effect from August 28, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Civilian Staff

No. of Offices	Office	Classification	Remark
268	Groundsman	LMO TS 1	Two Hundred and Sixty-Eight (268) new post(s) [s 75456-657 & 76083-148] with effect from August 28, 2023.
252	Messenger/Attendant	LMO TS 1	Two Hundred and Fifty-Two (252) new post(s) [s 75269-452 & 76015-82] with effect from August 28, 2023.
3	Kennel Attendant	LMO TS 1	Three (3) new post(s) [s 75453-5] with effect from August 28, 2023.
6	Handyman	LMO TS 1	Six (6) new post(s) [s 75658-63] with effect from August 28, 2023.
1	Attendant (Female)	LMO TS 1	New post(s) [s 75133] with effect from August 28, 2023.

1630

National Firearm & Drug Intelligence Centre

No. of Offices	Office	Classification	Remark
1	Systems Manager	MIS IT 4	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	
2	Computer Operator	MIS IT 2	
1	Secretary 2	OPS SS 2	
6			

Traffic Ticketing System Unit

No. of Offices	Office	Classification	Remark
1	Director, Traffic Ticketing System Unit	GMG SEG 2	
5	Data Supervisor	MIS IT 3	
2	Field Officer	GMG AM 2	
32	Data Clerk	MIS IT 2	
5	Data Quality Control Clerk	MIS IT 2	
1	Secretary 2	OPS SS 2	
46			

Call Centre

No. of Offices	Office	Classification	Remark
1	Call Centre Manager	GMG SEG 1	
1			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Corporate Communications Unit

No. of Offices	Office	Classification	Remark
1	Director, Corporate Communications	GMG SEG 5	
1			

Rural Police

No. of Offices	Office	Classification	Remark
2200	District Constable		
2200			

Camp Verley, Spring Village

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 4	New post(s) [# 76180] with effect from October 9, 2023.
1	Property/Maintenance Supervisor	LMO TS 4	New post(s) [# 76181] with effect from October 9, 2023.
1	Head Chef	LMO TS 4	New post(s) [# 76182] with effect from October 9, 2023.
6	Cook/Kitchen Steward	LMO TS 3	Six (6) new post(s) [#s 76183-8] with effect from October 9, 2023.
2	Tailor/Seamstress	LMO TS 3	Two (2) new post(s) [#s 76189-90] with effect from October 9, 2023.
2	Barber/Hairdresser	LMO TS 3	Two (2) new post(s) [#s 76191-2] with effect from October 9, 2023.
1	Handyman	LMO TS 2	New post(s) [# 76193] with effect from October 9, 2023.
3	Groundsman	LMO TS 1	Three (3) new post(s) [#s 76194-6] with effect from October 9, 2023.
4	Cleaner/Attendant	LMO TS 1	Four (4) new post(s) [#s 76197-200] with effect from October 9, 2023.
1	Motor Vehicle Washer	LMO TS 1	New post(s) [# 76201] with effect from October 9, 2023.
22			

Transportation and Repairs Unit

No. of Offices	Office	Classification	Remark
1	Commitment Control Officer	FMG AT 3	
1	Administrator	GMG AM 2	
2			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Harman Barracks, Training Facility

No. of Offices	Office	Classification	Remark
1	Property/Maintenance Supervisor	SOG ST 2	
1	Administrator	GMG AM 2	
1	Head Chef	LMO TS 4	
1	Cook/Kitchen Steward	LMO TS 3	
1	Handyman/Groundsman	LMO TS 2	
1	Attendant	LMO TS 1	
1	Cleaner/Attendant	LMO TS 1	
1	Scullion	LMO TS 1	
8			

Legal Affairs Division

No. of Offices	Office	Classification	Remark
1	Senior Investigative Legal Officer	JLG LO 4	
19	Investigative Legal Officer	JLG LO 3	
20			

20 Total - Legal Affairs Division

Police National Computer Centre

No. of Offices	Office	Classification	Remark
1	Director, Police National Computer Centre	MIS IT 7	
1	Administrative Assistant	GMG AM 2	
2			

System Maintenance & Development Unit

No. of Offices	Office	Classification	Remark
1	Manager, System Maintenance and Development	MIS IT 6	
1	System Analyst/Software Engineer	MIS IT 5	
2	Website Administrator	MIS IT 5	
1	Programmer Analyst	MIS IT 4	
5			

Data & Quality Control Unit

No. of Offices	Office	Classification	Remark
1	Manager, Data and Quality Control	MIS IT 4	
3	Data and Quality Control Officer	MIS IT 3	
2	Data Entry Clerk	MIS IT 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Police National Computer Centre

Data & Quality Control Unit

No. of Offices	Office	Classification	Remark
6			

Operations/Network & Technical Support Unit

No. of Offices	Office	Classification	Remark
1	Manager, Operations/Network & Technical Support	MIS IT 6	
1	Senior Systems Engineer	MIS IT 5	
1	Geo Code Supervisor	MIS IT 4	
1	Computer Technician	MIS IT 3	
1	Senior Computer Operator	MIS IT 3	
2	Geo Code Assistant	MIS IT 3	
2	Computer Operator	MIS IT 2	
11	Data Processor	MIS IT 1	
2	Data Entry Clerk	MIS IT 1	
3	Data Entry Operator	MIS IT 1	
25			

Help Desk Services

No. of Offices	Office	Classification	Remark
1	Help Desk Officer	MIS IT 2	
1			

Training Unit

No. of Offices	Office	Classification	Remark
1	Manager, Training & Development	GMG SEG 1	
1	Assistant Training Officer	GMG AM 3	
2			

Information Security Unit

No. of Offices	Office	Classification	Remark
1	Information Security Manager	MIS IT 6	
1	Information Security Officer	MIS IT 4	
2			

43 Total - Police National Computer Centre

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Human Resource Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Mgmt. & Dev.	GMG SEG 5	
6	Director, Human Resource Management	GMG SEG 3	
1	Director, Organizational Development	GMG SEG 3	
1	Director, Human Resource Development	GMG SEG 3	
1	Director, Employee Relations	GMG SEG 2	
1	Employee Relations Officer	GMG AM 4	
1	Administrator	GMG AM 4	
1	Human Resource Development Officer	GMG AM 4	
2	Human Resource Officer	GMG AM 4	
1	Administrative Assistant	GMG AM 4	
1	Training & Evaluation Officer	GMG SEG 1	
1	Senior HRIS Resource Officer	GMG SEG 1	
1	Human Resource Welfare Officer	GMG SEG 1	
6	Senior Human Resource Officer	GMG SEG 1	
2	Assistant Human Resource Officer	GMG AM 3	
1	Human Resource Information System Officer	GMG AM 3	
1	Customer Service Officer	GMG AM 3	
1	Registrar	PIDG RIM 4	
1	Administrative Secretary	OPS ADS 1	
4	Senior Secretary	OPS SS 3	
1	Registrar	PIDG RIM 3	
1	Administrator	GMG AM 1	
1	Secretary 2	OPS SS 2	
3	Secretary	OPS SS 2	
4	Records Officer 1	PIDG RIM 2	
10	Records Officer	PIDG RIM 2	
2	Secretary 1	OPS SS 1	
2	Records Clerk	PIDG RIM 1	
2	Office Attendant	LMO TS 2	
1	Groundsman	LMO TS 1	

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Benefits Administration Unit

No. of Offices	Office	Classification	Remark
1	Director, Benefits Administration	GMG SEG 2	
1	Senior Human Resource Officer	GMG SEG 1	
2	Human Resource Officer	GMG AM 4	
1	Administrator 1	GMG AM 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Human Resource Division

Benefits Administration Unit

No. of Offices	Office	Classification	Remark
1	Assistant Human Resource Officer	GMG AM 3	
1	Senior Secretary	OPS SS 3	
7			

7 Total - Benefits Administration Unit

Organizational Development Unit

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 1	
1	Administrator 1	GMG AM 3	
2			

2 Total - Organizational Development Unit

71 Total - Human Resource Division

Medical Services Branch

No. of Offices	Office	Classification	Remark
1	Clinical Director	HPC MO 5	
1	Executive Secretary 1	OPS SS 4	
2	Handyman	LMO TS 2	
1	Laundress	LMO TS 2	
3	Office Attendant	LMO TS 1	
8			

Police Convalescent Home

No. of Offices	Office	Classification	Remark
1	Director, Police Convalescent Home	GMG SEG 2	Post(s) [# 59089] of Manager (GMG/SEG 2) retitled with effect from April 2, 2024.
1	Secretary 2	OPS SS 2	Post(s) [# 59090] of Secretary (OPS/SS 2) retitled with effect from April 2, 2024.
4	Patient Care Assistant	HSC HS 6	
1	Supervisor, Physiotherapy Services	HPC PT 4	Post(s) [# 72881] of Physiotherapist (HPC/PT 4) retitled and transferred from Medical Services Branch with effect from April 2, 2024.
1	Chief Cook	LMO TS 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Medical Services Branch

Police Convalescent Home

No. of Offices	Office	Classification	Remark
2	Housekeeper	LMO TS 2	
1	Kitchen Assistant	LMO TS 2	
1	Groundsman/Handyman	LMO TS 1	

12

12 Total - Police Convalescent Home

Pharmacy Services

No. of Offices	Office	Classification	Remark
2	Pharmacy Technician 1	HTAC PHT 1	Two (2) post(s) [#s 73302-03] of Pharmacy Technician 1 (HTAC/PHT 1) transferred from Medical Services Branch with effect from April 2, 2024.

2

2 Total - Pharmacy Services

Police Nursing Services

No. of Offices	Office	Classification	Remark
1	Director, Police Nursing Services	HPC RN 5	Post(s) [# 64336] of Physiotherapist (HPC/RN 5) transferred from Medical Services Branch with effect from April 2, 2024.
2	Registered General Nurse	HPC RN 1	Two (2) post(s) [#s 60935-36] of Registered Nurse (HPC/RN 1) retitled and transferred from Medical Services Branch with effect from April 2, 2024.
16	Patient Care Assistant	HSC HS 6	Sixteen (16) post(s) [#s 71687-92 & 73292-301] of Patient Care Assistant (HSC/HS 6) transferred from Medical Services Branch with effect from April 2, 2024.

19

19 Total - Police Nursing Services

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Medical Services Branch

Psychiatry Services

No. of Offices	Office	Classification	Remark
2	Consultant Psychiatrist	HPC MO 4	Two (2) post(s) [s 71684-85] of Consultant Psychiatrist (HPC/MO 4) transferred from Medical Services Branch with effect from April 2, 2024.

2

2 Total - Psychiatry Services

Psychosocial Services

No. of Offices	Office	Classification	Remark
1	Director, Psychosocial Services	GMG SEG 4	Post(s) [s 62760] of Paramedical Director (GMG/SEG 3) retitled, upgraded and transferred from Medical Services Branch with effect from April 2, 2024.
3	Clinical Psychologist	HPC ALH 1	Three (3) post(s) [s 60857-58 & 71686] of Psychologist (SOG/ST 7) retitled, reclassified, red-circled and transferred from Medical Services Branch with effect from April 2, 2024.
1	Senior Medical Social Worker	HPC MSW 2	Post(s) [s 63204] of Senior Medical Social Worker (HPC/MSW 2) transferred from Medical Services Branch with effect from April 2, 2024.
2	Medical Social Worker	HPC MSW 1	Two (2) post(s) [s 60859-60] of Medical Social Worker (HPC/MSW 1) transferred from Medical Services Branch with effect from April 2, 2024.

7

7 Total - Psychosocial Services

Medical Services

No. of Offices	Office	Classification	Remark
1	Medical Director	HPC MO 4	Post(s) [s 62759] of Medical Director (HPC/MO 4) transferred from Medical Services Branch with effect from April 2, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Medical Services Branch

Medical Services

No. of Offices	Office	Classification	Remark
2	Medical Officer 2	HPC MO 2	Two (2) post(s) [s 64485 & 71578] of Medical Officer (HPC/MO 2) retitled and transferred from Medical Services Branch with effect from April 2, 2024.
2	Medical Officer 2	HPC MO 2	Two (2) post(s) [s 72879-80] of Medical Officer 2 (HPC/MO 2) transferred from Medical Services Branch with effect from April 2, 2024.

5

5 Total - Medical Services

Physiotherapy Services

No. of Offices	Office	Classification	Remark
1	Director, Physiotherapy Services	HPC PT 6	Post(s) [s 63206] of Manager, Physiotherapy Services (HPC/PT 6) retitled and transferred from Medical Services Branch with effect from April 2, 2024.
3	Physiotherapist II	HPC PT 2	Three (3) post(s) [s 64337-38 & 71579] of Physiotherapist (HPC/PT 2) retitled and transferred from Medical Services Branch with effect from April 2, 2024.

4

4 Total - Physiotherapy Services

59 Total - Medical Services Branch

Chaplaincy Unit

No. of Offices	Office	Classification	Remark
1	Chaplain		
2	Assistant Chaplain		
5	Assistant Chaplain/Psychologist		

8

8 Total - Chaplaincy Unit

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Financial Analyst	FMG PA 3	
1	Financial Systems Manager	FMG PA 2	
1	Executive Secretary 1	OPS SS 4	
1	Secretary 2	OPS SS 2	
5			

Accounts Payable & Payroll Section

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable & Payroll	FMG PA 4	
1	Senior Secretary	OPS SS 3	
2			

Accounts Payable & Disbursement Unit

No. of Offices	Office	Classification	Remark
1	Accounts Payable & Disbursement Manager	FMG PA 3	
1	Senior Disbursement Officer	FMG PA 2	
1	Checking Supervisor	FMG PA 1	
1	Accounts Payable & Taxation Officer	FMG PA 1	
2	Checking Officer	FMG AT 3	
2	Senior Accounts Payable Officer	FMG AT 3	
6	Accounts Payable Officer	FMG AT 2	
1	Collection & Disbursement Officer	FMG AT 1	
15			

Accounts Payable Unit

No. of Offices	Office	Classification	Remark
1	Accounts Payable Manager	FMG PA 2	
2	Senior Accounts Payable Officer	FMG AT 3	
9	Accounts Payable Officer	FMG AT 2	
12			

29 Total - Accounts Payable & Payroll Section

Management Accounts Section

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	
1	Senior Management Accountant	FMG PA 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Finance & Accounts Branch

Management Accounts Section

No. of Offices	Office	Classification	Remark
1	Management Accountant, Commitment & Special Funds	FMG PA 2	
2	Management Accountant	FMG PA 2	
3	Commitment & Control Officer	FMG AT 3	
1	Senior Secretary	OPS SS 3	

9

9 Total - Management Accounts Section

Payroll Unit

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 3	
3	Payroll Supervisor	FMG PA 1	
6	Senior Payroll Officer	FMG AT 3	
20	Payroll Officer	FMG AT 2	

30

30 Total - Payroll Unit

Computer Payroll Section

No. of Offices	Office	Classification	Remark
1	Information Systems Manager	MIS IT 4	
1	Computer Supervisor	MIS IT 3	
5	Computer Operator	MIS IT 2	

7

7 Total - Computer Payroll Section

Final Accounts & Reporting Section

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 3	
1	Senior Final Accountant	FMG PA 1	
1	Advance Controller	FMG PA 1	
1	Senior Bank Reconciliation Officer	FMG AT 3	
1	Final Accountant	FMG AT 3	
1	Bank Reconciliation Officer	FMG AT 2	

6

6 Total - Final Accounts & Reporting Section

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Finance & Accounts Branch

86 Total - Finance & Accounts Branch

Corporate & Special Services

No. of Offices	Office	Classification	Remark
1	Director, Corporate & Special Services	GMG SEG 6	
1	Executive Secretary 1	OPS SS 4	
2			

Administration & Procurement

No. of Offices	Office	Classification	Remark
1	Property and Office Manager	GMG SEG 1	
1	Administrative Assistant	GMG AM 2	
1	Handyman	LMO TS 2	
3			

Procurement

No. of Offices	Office	Classification	Remark
1	Assistant Procurement Officer	GMG AM 3	
1			

Transportation & Repairs

No. of Offices	Office	Classification	Remark
1	Transport Manager	SOG ST 8	
1	Manager, Finance & Administration	FMG PA 3	
2	Chief Workshop Supervisor	SOG ST 5	
2	Supervisor - Car & Light Truck Maintenance	SOG ST 4	
2	Supervisor - Automobile Body Repairs	SOG ST 4	
2	Motor Vehicle Inspector	SOG ST 3	
1	Supervisor - Automobile Assessor	SOG ST 3	
1	Senior Secretary	OPS SS 3	
1	Administrator	GMG AM 1	
13			

Asset & Office Management

No. of Offices	Office	Classification	Remark
1	Asset Manager	GMG SEG 1	
6	Inventory Administrator	GMG AM 4	
1	Asset Management & Inventory Control Officer	GMG AM 3	
1	Asset & Inventory Assistant	PIDG RIM 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Corporate & Special Services

Administration & Procurement

Asset & Office Management

No. of Offices	Office	Classification	Remark
2	Inventory Officer	PIDG RIM 2	
1	Office Attendant	LMO TS 1	
1	Messenger/Attendant	LMO TS 1	

13

30 Total - Administration & Procurement

Property Services

No. of Offices	Office	Classification	Remark
1	Property Services Manager	GMG SEG 3	
2	Maintenance Officer	LMO TS 4	
2	Sewerman	LMO TS 4	

5

5 Total - Property Services

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 4, Public Procurement	GMG SEG 4	Post(s) [# 71706] of Director 3, Public Procurement (GMG/SEG 3) retitled and upgraded with effect from April 2, 2024.
1	Senior Public Procurement Officer	GMG SEG 1	
3	Senior Public Procurement Officer	GMG SEG 1	Three (3) new post(s) [#s 76340-42] with effect from April 2, 2024.
1	Public Procurement Officer	GMG AM 3	
4	Public Procurement Officer	GMG AM 3	Four (4) new post(s) [#s 76336-39] with effect from April 2, 2024.
1	Public Procurement Administrator	GMG AM 2	
1	Public Procurement Clerk	PIDG RIM 1	
1	Public Procurement Clerk	PIDG RIM 1	New post(s) [# 76335] with effect from April 2, 2024.

13

13 Total - Public Procurement Branch

50 Total - Corporate & Special Services

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Police Department

Centre for Investigation of Sexual Offences and Child Abuse (CISOCA)

No. of Offices	Office	Classification	Remark
1	Medical Officer	HPC MO 2	
3	Registered Nurse	HPC RN 1	
2	Data Entry Clerk	MIS IT 1	
1	Secretary 2	OPS SS 2	
7			

7 Total - Centre for Investigation of Sexual Offences and Child Abuse (CISOCA)

Civilian Staff - Police Academy Canteen

Food Distribution & Dining Hall Maintenance

No. of Offices	Office	Classification	Remark
1	Head Chef	LMO TS 4	
6	Kitchen Attendant	LMO TS 3	
6	Kitchen Steward	LMO TS 3	
13			

13 Total - Food Distribution & Dining Hall Maintenance

Food Preparation & Kitchen Maintenance

No. of Offices	Office	Classification	Remark
1	Head Chef	LMO TS 4	
2	Chef	LMO TS 3	
6	Kitchen Attendant	LMO TS 3	
6	Kitchen Steward	LMO TS 3	
1	Scullion	LMO TS 1	
16			

16 Total - Food Preparation & Kitchen Maintenance

29 Total - Civilian Staff - Police Academy Canteen

Communication Forensics and Cybercrime Unit

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 4	
1	Data Quality Control Officer	MIS IT 3	
3	Data Processing Clerk	MIS IT 2	
5			

5 Total - Communication Forensics and Cybercrime Unit

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Police Department

Civilian Staff - Closed Circuit Television

Surveillance Centre Black River, St. Elizabeth

No. of Offices	Office	Classification	Remark
2	Closed Circuit Television [CCTV] Supervisor	SOG ST 3	
12	Closed Circuit Television [CCTV] Operator	SOG ST 2	

14

14 Total - Surveillance Centre Black River, St. Elizabeth

14 Total - Civilian Staff - Closed Circuit Television

18476 Total - Police Department

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Department of Correctional Services

Executive Office

No. of Offices	Office	Classification	Remark
1	Commissioner of Corrections	GMG CTD 1	
1	Technical Coordinator	GMG SEG 2	
1	Data Protection Officer	GMG SEG 2	New post(s) [# 76310] with effect from January 22, 2024.
1	Director, Corporate Communications & Public Relations	MCG IE 5	
1	Superintendent A	PTSG AI 3	
1	Inspector of Standards & Procedures	GMG AM 4	
1	Administrative Assistant	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
8			
8	Total - Executive Office		

Specialized & Medical Services Division

No. of Offices	Office	Classification	Remark
1	Director, Medical Services	HPC MO 5	
1	Consultant Psychiatrist	HPC MO 4	
1	Consultant Obstetrician and Gynaecologist	HPC MO 4	
7	Consultant Psychiatrist	HPC MO 4	
1	Coordinator, Medical Services	HPC MO 3	
2	Psychologist	SOG ST 8	
2	Forensic Psychologist	SOG ST 8	
7	Clinical Psychologist	SOG ST 8	
11	Medical Officer	HPC MO 2	
2	Dental Surgeon II	HPC DS 2	
7	Assistant Chaplain	GMG SEG 2	
3	Ward/Nurse Manager	HPC RN 3	
1	Mental Health Nurse	HPC RN 3	
1	Coordinator Pharmaceutical Services	HPC PHS 4	
1	Manager, Dietetic Services	HPC ND 4	
3	Specialist Nurse	HPC RN 2	
1	Administrative Assistant	GMG AM 3	Post(s) [# 21508] of Secretary 1 (OPS/SS 1) retitled, reclassified and transferred from Custodial Services Division, Juvenile Services Branch, General Administration with effect from January 23, 2023.
5	Registered General Nurse	HPC RN 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department of Correctional Services

Specialized & Medical Services Division

No. of Offices	Office	Classification	Remark
2	Dental Nurse II	HTAC DN 2	
1	Dental Hygienist	HTAC DN 1	
12	Psychiatric Nursing Aide	HSC HS 5	
72			

72 Total - Specialized & Medical Services Division

Corporate Planning & Research Division

No. of Offices	Office	Classification	Remark
1	Director, Corporate Planning & Research	GMG SEG 3	
1	Research Officer	SOG ST 5	
1	Public Relations Officer	MCG IE 3	
1	Statistical Officer	SOG ST 3	
1	Statistical Clerk	SOG ST 1	
2	Data Entry Clerk	MIS IT 1	
7			

7 Total - Corporate Planning & Research Division

Human Resource Management & Administration Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Management & Administration	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
3			

Human Resource Management Branch

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
1			

1 Total - Human Resource Management Branch

Administration Branch

No. of Offices	Office	Classification	Remark
1	Manager, Office Services	GMG SEG 1	
1	Secretary 2	OPS SS 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department of Correctional Services

Human Resource Management & Administration Division

Administration Branch

No. of Offices	Office	Classification	Remark
2			

Stores Section

No. of Offices	Office	Classification	Remark
1	Superintendent Of Stores	GMG AM 3	
1	Store Clerk	PIDG RIM 3	
2			

Office Services Section

No. of Offices	Office	Classification	Remark
2	Telephone Operator	OPS TO 2	
1	Chief Attendant	LMO TS 3	
5	Attendant	LMO TS 1	
8			

12 Total - Administration Branch

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 3, Public Procurement	GMG SEG 3	
1	Senior Public Procurement Officer	GMG SEG 1	
1	Public Procurement Officer	GMG AM 3	
1	Public Procurement Administrator	GMG AM 2	
1	Public Procurement Clerk	PIDG RIM 1	
5			

5 Total - Public Procurement Branch

Information Documentation & Access Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Documentation Information & Access Services	GMG SEG 2	
1			

Registry Section

No. of Offices	Office	Classification	Remark
1	Registrar	PIDG RIM 4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department of Correctional Services

Human Resource Management & Administration Division

Information Documentation & Access Services Branch

Registry Section

No. of Offices	Office	Classification	Remark
2	Records Officer 2	PIDG RIM 3	
5	Records Officer 1	PIDG RIM 2	
1	Records Clerk 1	PIDG RIM 1	
1	Records Clerk	PIDG RIM 1	

10

11 Total - Information Documentation & Access Services Branch

Management Information Systems Branch

No. of Offices	Office	Classification	Remark
1	Director, Management Information Systems	MIS IT 7	
1	Network Administrator	MIS IT 5	
1	System/Hardware Engineer	MIS IT 5	
1	Database Administrator	MIS IT 4	
1	Systems Administrator	MIS IT 4	
2	Client Support Technician	MIS IT 3	

7

7 Total - Management Information Systems Branch

Carl Rattray Staff College

No. of Offices	Office	Classification	Remark
1	Director, Staff College	GMG SEG 3	
1	Assistant Superintendent		
5	Correctional Officer 3 (Staff Officer)	PTSG CO 3	
7	Correctional Officer 2 (Corporal)	PTSG CO 2	
1	Senior Secretary	OPS SS 3	
1	Driver	LMO DR 1	
1	Housekeeper	LMO TS 5	
3	Cook	LMO TS 3	
3	Assistant Cook	LMO TS 2	
2	Groundsman	LMO TS 2	
1	Laundress/Attendant	LMO TS 2	

26

26 Total - Carl Rattray Staff College

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Department of Correctional Services

Human Resource Management & Administration Division

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Management & Development	GMG SEG 4	
1	Senior Secretary	OPS SS 3	
2			

Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Senior Human Resource Officer Benefits/Welfare	GMG SEG 1	
1	Senior Human Resource Officer (Staffing)	GMG SEG 1	
1	Human Resource Officer (Benefits)	GMG AM 4	
1	Human Resource Officer (Staffing)	GMG AM 4	
2	Records Officer 2	PIDG RIM 3	
1	Secretary 2	OPS SS 2	
1	Records Officer 2	PIDG RIM 2	
3	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
15			

Organizational Development Section

No. of Offices	Office	Classification	Remark
1	Director, Organisational Development/Performance Management	GMG SEG 3	
1	Administrator, Performance Management & Appraisal System	GMG AM 4	
2			

Human Resource Development Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 2	
1	Training Officer	GMG AM 4	
1	Senior Secretary	OPS SS 3	
3			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Department of Correctional Services

Human Resource Management & Administration Division

Human Resource Management & Development Branch

Employee Relations Section

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations, Occupational Health & Safety	GMG SEG 3	
1	Senior Human Resource Officer (Employee Relations)	GMG SEG 1	
1	Occupational Health & Safety Officer	GMG AM 4	
1	Secretary 2	OPS SS 2	
4			

26 Total - Human Resource Management & Development Branch

91 Total - Human Resource Management & Administration Division

Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Finance & Accounts	FMG PA 4	
1	Manager, Financial Information Systems	FMG PA 2	
1	Administrative Secretary	OPS ADS 1	
1	Secretary 2	OPS SS 2	
4			

Budget & Commitment Control Branch

No. of Offices	Office	Classification	Remark
1	Director, Budget & Commitment Control	FMG PA 3	
1	Senior Budget Officer	FMG PA 1	
1	Commitment Control Officer	FMG AT 3	
3			

3 Total - Budget & Commitment Control Branch

Payroll Branch

No. of Offices	Office	Classification	Remark
1	Director, Payroll	FMG PA 2	
3	Senior Payroll Officer	FMG PA 1	
8	Payroll Officer	FMG AT 2	
8	Payroll Technician	FMG AT 1	

20

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Department of Correctional Services

Finance & Accounts Division

Payroll Branch

20 Total - Payroll Branch

Final Accounts (Main Accounts) Branch

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts	FMG PA 2	
1	Senior Final Accounts Officer	FMG AT 3	
1	Final Accounts Officer	FMG AT 2	
3			

3 Total - Final Accounts (Main Accounts) Branch

Project Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Project Accounts	FMG PA 2	
1	Senior Project Accounts Officer	FMG AT 3	
11	Project Accounts Officer	FMG AT 2	
13			

13 Total - Project Accounts Branch

Payments Branch

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payables	FMG PA 2	
1	Senior Payments Officer	FMG PA 1	
2	Payments Officer 2	FMG AT 2	
3	Payments Officer 1	FMG AT 1	
1	Disbursement & Receipts Officer	FMG AC 2	
8			

Institutions

No. of Offices	Office	Classification	Remark
1	Payments Officer 1 (Horizon Adult Remand Centre)	FMG AT 1	
1	Payments Officer 1 (St. Catherine Adult Correctional Centre)	FMG AT 1	
1	Payments Officer 1 (Rio Cobre Juvenile Remand Centre)	FMG AT 1	
1	Payments Officer 1 (South Camp Juvenile Correctional Centre)	FMG AT 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Department of Correctional Services

Finance & Accounts Division

Payments Branch

Institutions

No. of Offices	Office	Classification	Remark
1	Payments Officer 1 (Hill Top Juvenile Correctional Centre)	FMG AT 1	
1	Payments Officer 1 (Metcalf Street Juvenile Remand Centre)	FMG AT 1	
1	Payments Officer 1 (Tamarind Farm Adult Correctional Centre)	FMG AT 1	
1	Payments Officer 1 (Tower Street Adult Correctional Centre)	FMG AT 1	
3	Payments Officer 1 (Fort Augusta Adult Correctional Centre)	FMG AT 1	

11

19 Total - Payments Branch

62 Total - Finance & Accounts Division

Rehabilitation & Probation Aftercare Division

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner of Corrections, Rehabilitation & Probation Aftercare	GMG SEG 6	
1	Administrative Assistant	GMG AM 4	
2			

Probation Aftercare Branch

No. of Offices	Office	Classification	Remark
1	Director, Probation Aftercare Services	SWG PAO 5	
1	Co-ordinator, Community Services Order	SWG PAO 4	
1	Principal Probation Aftercare Officer	SWG PAO 3	
3	Senior Probation Aftercare Officer	SWG PAO 2	
1	Administrative Assistant	GMG AM 3	Post(s) [# 21498] of Senior Secretary (OPS/SS 3) retitled and reclassified with effect from March 6, 2023.

7

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department of Correctional Services

Rehabilitation & Probation Aftercare Division

Probation Aftercare Branch

7 Total - Probation Aftercare Branch

Region 1

Regional Administration Services

No. of Offices	Office	Classification	Remark
1	Chief Probation Aftercare Officer	SWG PAO 4	
5	Probation Aftercare Officer	SWG PAO 1	
1	Administrative Assistant	GMG AM 3	
11	Senior Secretary	OPS SS 3	
1	Senior Secretary	OPS SS 3	Post(s) [# 23367] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Custodial Services Division, Juvenile Services Branch, Institutions with effect from March 6, 2023.
8	Cleaner/Attendant	LMO TS 2	
1	Cleaner/Attendant	LMO TS 2	Post(s) [# 23558] of Cleaner/Attendant (LMO/TS 1) upgraded with effect from March 6, 2023.

28

Corporate Area Institution Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
5	Probation Aftercare Officer	SWG PAO 1	
1	Cleaner/Attendant	LMO TS 2	

8

Corporate Area Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
13	Probation Aftercare Officer	SWG PAO 1	

14

KSA Family Court

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department of Correctional Services

Rehabilitation & Probation Aftercare Division

Region 1

KSA Family Court

No. of Offices	Office	Classification	Remark
10	Probation Aftercare Officer	SWG PAO 1	
12			

St. Thomas Probation Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
6	Probation Aftercare Officer	SWG PAO 1	
8			

Spanish Town Institution Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
3	Probation Aftercare Officer	SWG PAO 1	
5			

Spanish Town Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
12	Probation Aftercare Officer	SWG PAO 1	
3	Senior Secretary	OPS SS 3	
17			

Portmore Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
7	Probation Aftercare Officer	SWG PAO 1	
9			

101 Total - Region 1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department of Correctional Services

Rehabilitation & Probation Aftercare Division

Region 2

Regional Administration Services

No. of Offices	Office	Classification	Remark
1	Chief Probation Aftercare Officer	SWG PAO 4	
3	Probation Aftercare Officer	SWG PAO 1	
1	Administrative Assistant	GMG AM 3	
4	Senior Secretary	OPS SS 3	
3	Senior Secretary	OPS SS 3	Three (3) post(s) [#s 23525, 23537 & 23539] of Secretary 1 (OPS/SS 1) retitled and upgraded with effect from March 6, 2023.
3	Cleaner/Attendant	LMO TS 2	

15

Portland Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
4	Probation Aftercare Officer	SWG PAO 1	

6

St. Mary Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
6	Probation Aftercare Officer	SWG PAO 1	

8

St. Ann Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
7	Probation Aftercare Officer	SWG PAO 1	

9

38 Total - Region 2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department of Correctional Services

Rehabilitation & Probation Aftercare Division

Region 3

Regional Administration Services

No. of Offices	Office	Classification	Remark
1	Chief Probation Aftercare Officer	SWG PAO 4	
3	Probation Aftercare Officer	SWG PAO 1	
1	Administrative Assistant	GMG AM 3	
7	Senior Secretary	OPS SS 3	
4	Cleaner/Attendant	LMO TS 2	
1	Cleaner/Attendant	LMO TS 1	
17			

Clarendon Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
11	Probation Aftercare Officer	SWG PAO 1	
13			

Manchester Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
9	Probation Aftercare Officer	SWG PAO 1	
11			

St. Elizabeth Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
5	Probation Aftercare Officer	SWG PAO 1	
7			

48 Total - Region 3

Region 4

Regional Administration Services

No. of Offices	Office	Classification	Remark
1	Chief Probation Aftercare Officer	SWG PAO 4	
1	Administrative Assistant	GMG AM 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Department of Correctional Services

Rehabilitation & Probation Aftercare Division

Region 4

Regional Administration Services

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 53830] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Human Resource Management & Administration Division, HRM Branch with effect from March 6,
6	Senior Secretary	OPS SS 3	
5	Cleaner/Attendant	LMO TS 2	
14			

Trelawny Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
7	Probation Aftercare Officer	SWG PAO 1	
9			

St. James Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
6	Probation Aftercare Officer	SWG PAO 1	
8			

St. James Family Court Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
4	Probation Aftercare Officer	SWG PAO 1	
6			

Hanover Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
3	Probation Aftercare Officer	SWG PAO 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Department of Correctional Services

Rehabilitation & Probation Aftercare Division

Region 4

Hanover Community Office

No. of Offices	Office	Classification	Remark
5			

Westmoreland Community Office

No. of Offices	Office	Classification	Remark
1	Principal Probation Aftercare Officer	SWG PAO 3	
1	Senior Probation Aftercare Officer	SWG PAO 2	
6	Probation Aftercare Officer	SWG PAO 1	
17	Duty Officer	PTSG PX 3	
25			
67	Total - Region 4		

Rehabilitation Industries Branch

No. of Offices	Office	Classification	Remark
1	Operations Manager	GMG SEG 4	
1	Business Development, Marketing and Sales Manager	GMG SEG 2	
4	Farm Manager	GMG SEG 2	
1	Work Programme Coordinator	GMG SEG 1	
1	Security Coordinator	PTSG PX 7	
1	Administrative Assistant	GMG AM 2	
4	Collections and Disbursement Officer	FMG AT 1	
12	Farm Ranger	PTSG PX 3	
4	Driver 2	LMO DR 2	
29			
29	Total - Rehabilitation Industries Branch		

Rehabilitation Branch

No. of Offices	Office	Classification	Remark
1	Director, Rehabilitation	GMG SEG 4	
11	Rehabilitation Manager	GMG SEG 2	
1	Administrative Assistant	GMG AM 4	
34	Welfare Case Manager	SWG PS 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department of Correctional Services

Rehabilitation & Probation Aftercare Division

Rehabilitation Branch

No. of Offices	Office	Classification	Remark
1	Welfare Case Manager	SWG PS 3	Post(s) [# 60811] of Welfare Case Manager (SWG/PS 2) upgraded and transferred from Custodial Services Division, Juvenile Services Branch, Institutions with effect from April 19, 2021.
1	Senior Secretary	OPS SS 3	

49

Education & Skills Training

No. of Offices	Office	Classification	Remark
4	Teacher 2 (Diploma)		
38	Teacher		
6	Teacher	TPG TS 5	
9	Instructor 2		
10	Instructor 1		

67

Chaplaincy Section

No. of Offices	Office	Classification	Remark
1	Head Chaplain	GMG SEG 3	
10	Chaplain	GMG SEG 2	

11

127 Total - Rehabilitation Branch

Chaplaincy Unit

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 21506] of Secretary 1 (OPS/SS 1) retitled, upgraded and transferred from Custodial Services Division, Juvenile Services Branch, General Administration with effect from March 6, 2023.

1

1 Total - Chaplaincy Unit

420 Total - Rehabilitation & Probation Aftercare Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department of Correctional Services

Custodial Services Division

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner of Corrections	GMG SEG 6	
1	Director, Security	GMG SEG 2	
1	Technical Assistant	GMG SEG 1	
1	Property Manager	GMG SEG 1	
1	Signals Communication Coordinator	SOG ST 4	
1	Senior Secretary	OPS SS 3	
6			

Transport Management Branch

No. of Offices	Office	Classification	Remark
1	Assistant Superintendent (Transport Manager)		
10	Driver 2	LMO DR 2	
10	Driver 1	LMO DR 1	
21			
21	Total - Transport Management Branch		

Juvenile Services Branch

Institutions

No. of Offices	Office	Classification	Remark
1	Superintendent 3		
2	Superintendent 2		
1	Superintendent 1		
3	Assistant Superintendent		
10	Overseer/Chief Correctional Officer 4	PTSG CO 4	
15	Correctional Officer 3 (Staff Officer)	PTSG CO 3	
26	Correctional Officer 2 (Corporal)	PTSG CO 2	
44	Correctional Officer 1 (Warder)	PTSG CO 1	
2	Accounting Clerk 2	FMG AC 2	
4	Senior Housemother	SWG SWA 2	
11	Housemother	SWG SWA 1	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
3	Driver 1	LMO DR 1	
7	Cook	LMO TS 3	
9	Attendant/Laundress	LMO TS 2	
1	Watchman	LMO TS 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Department of Correctional Services

Custodial Services Division

Juvenile Services Branch

Institutions

No. of Offices	Office	Classification	Remark
2	Handyman	LMO 1	

144

General Administration

No. of Offices	Office	Classification	Remark
1	Director, Juvenile Services	GMG SEG 3	
2	Secretary 2	OPS SS 2	

3

147 Total - Juvenile Services Branch

Horizon Adult Remand Centre

General Administration

No. of Offices	Office	Classification	Remark
1	Superintendent A	PTSG AI 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	

3

Armoury

No. of Offices	Office	Classification	Remark
4	Corporal	PTSG CO 2	

4

Administration & Support

No. of Offices	Office	Classification	Remark
1	Superintendent B	PTSG AI 2	
2	Assistant Superintendent	PTSG AI 1	
1	Storekeeper	PIDG RIM 2	
2	Assistant Storekeeper	PIDG RIM 1	
3	Overseer	PTSG CO 4	
2	Staff Officer	PTSG CO 3	
2	Warder	PTSG CO 1	

13

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Department of Correctional Services

Custodial Services Division

Horizon Adult Remand Centre

Fingerprint & Records Management Unit - Administration and Support

No. of Offices	Office	Classification	Remark
2	Corporal	PTSG CO 2	
2			

Para Medical - Administration & Support

No. of Offices	Office	Classification	Remark
1	Overseer	PTSG CO 4	
1	Staff Officer	PTSG CO 3	
3	Corporal	PTSG CO 2	
5	Warder	PTSG CO 1	
2	Wardress	PTSG CO 1	
12			

Custody (Male Confinement)

No. of Offices	Office	Classification	Remark
1	Superintendent B	PTSG AI 2	
18	Overseer (Supervisor)	PTSG CO 4	
23	Staff Officer (Assistant Supervisor)	PTSG CO 3	
36	Corporal	PTSG CO 2	
107	Warder	PTSG CO 1	
185			

Custody (Female Confinement)

No. of Offices	Office	Classification	Remark
1	Overseer (Supervisor)	PTSG CO 4	
6	Staff Officer	PTSG CO 3	
4	Corporal	PTSG CO 2	
16	Wardress (Section Duties)	PTSG CO 1	
27			

Security, Communication & Transport

No. of Offices	Office	Classification	Remark
1	Overseer	PTSG CO 4	
8	Staff Officer	PTSG CO 3	
2	Assistant Superintendent	PTSG AI 1	
4	Corporal	PTSG CO 2	
11	Warder	PTSG CO 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Department of Correctional Services

Custodial Services Division

Horizon Adult Remand Centre

Security, Communication & Transport

No. of Offices	Office	Classification	Remark
6	Wardress	PTSG CO 1	

32

278 Total - Horizon Adult Remand Centre

Adult Correctional Centres

No. of Offices	Office	Classification	Remark
6	Superintendent, Prison A		
7	Superintendent, Prison B		
1	Superintendent B		
17	Assistant Superintendent, Prisons		
82	Overseer/Chief Correctional Officer 4	PTSG CO 4	
228	Correctional Officer 3 (Staff Officer)	PTSG CO 3	
354	Correctional Officer 2 (Corporal)	PTSG CO 2	
894	Correctional Officer 1 (Warder)	PTSG CO 1	
150	Correctional Officer	PTSG CO 1	
3	Storekeeper	PIDG RIM 2	
1	Agricultural Ranger	PTSG PX 1	
5	Secretary 1	OPS SS 1	
1	Driver 1	LMO DR 1	
1	Attendant	LMO TS 1	

1750

1750 Total - Adult Correctional Centres

Metcalfe Street Juvenile Remand Centre

General Administration

No. of Offices	Office	Classification	Remark
1	Superintendent 3		
2	Secretary 2	OPS SS 2	

3

Operations

No. of Offices	Office	Classification	Remark
3	Assistant Superintendent		
1	Senior Housemother	SWG SWA 2	
4	Housemother	SWG SWA 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Department of Correctional Services

Custodial Services Division

Metcalf Street Juvenile Remand Centre

Operations

No. of Offices	Office	Classification	Remark
6	Cook	LMO TS 3	
8	Attendant/Laundress	LMO TS 2	
22			

Administration

No. of Offices	Office	Classification	Remark
1	Manager, Administration	GMG SEG 1	
2	Driver	LMO DR 2	
1	Handyman	LMO TS 1	
4			

Social Support Unit

No. of Offices	Office	Classification	Remark
6	Instructor 1		
6			

Operations (Uniform Staff)

No. of Offices	Office	Classification	Remark
12	Correctional Officer 4 (Overseer)	PTSG CO 4	
24	Correctional Officer 3 (Staff Officer)	PTSG CO 3	
64	Correctional Officer 2 (Corporal)	PTSG CO 2	
198	Correctional Officer 1 (Warder)	PTSG CO 1	
298			

333 Total - Metcalf Street Juvenile Remand Centre

2535 Total - Custodial Services Division

Sex Offender Registry

No. of Offices	Office	Classification	Remark
1	Registrar	SWG PAO 4	
14	Registration Officer	SWG PAO 2	
1	Database Administrator	MIS IT 4	
1	Administrative Assistant	GMG AM 3	
17			

17 Total - Sex Offender Registry

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Department of Correctional Services

3212 Total - Department of Correctional Services

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Principal Director, Social Justice Services	GMG SEG 6	Post(s) [# 74030] of Principal Director, Social Justice Services (GMG/SEG 5) incorrectly listed in the Civil Service Establishment (General) Order, 2023.
1	Data Protection Officer	GMG SEG 3	New post(s) [# 76334] with effect from February 19, 2024.
1	Technical Coordinator	GMG SEG 2	
1	Executive Assistant To The Permanent Secretary	GMG SEG 1	
2	Executive Secretary 2	OPS SS 5	
1	Executive Secretary	OPS SS 5	
1	Administrative Assistant	GMG AM 4	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	

11

11 Total - Executive Office

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	
2	Assistant Attorney General	JLG LO 4	
1	Crown Counsel	JLG LO 3	
1	Assistant Crown Counsel	JLG LO 2	
1	Administrative Assistant	GMG AM 4	
1	Senior Secretary	OPS SS 3	Post(s) [# 62436] of Senior Secretary (OPS/SS 3) transferred from MOJ - Legal Services with effect from April 1, 2021; Post(s) transferred from AGD, MOJ with effect from June 13, 2022; Post(s) to be abolished when vacant. With effect from. April 1, 2021, new appointments of any type barred.
1	Paralegal Officer 1	PLG LS 4	

8

8 Total - Legal Services Unit

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor 2	FMG AS 5	
2	Audit Manager	FMG AS 4	
4	Senior Auditor	FMG AS 3	
6	Auditor	FMG AS 2	
1	Administrative Secretary	OPS ADS 2	
1	Secretary 2	OPS SS 2	

15

15 Total - Internal Audit

Strategic Planning, Policy, Research & Evaluation Division

Criminal & Civil Justice Division

No. of Offices	Office	Classification	Remark
1	Director, Criminal & Civil Justice	GMG SEG 4	
1	Director, Legal Administration	GMG SEG 3	
1	Director	GMG SEG 1	
1	Administrator	GMG AM 4	
1	Administrator	GMG AM 3	
1	Administrator	GMG AM 2	
2	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
2	Secretary 1	OPS SS 1	

11

11 Total - Criminal & Civil Justice Division

11 Total - Strategic Planning, Policy, Research & Evaluation Division

Modernization & Strategic Analysis

No. of Offices	Office	Classification	Remark
1	Director, Modernization & Strategic Analysis	GMG SEG 4	
1	Senior Secretary	OPS SS 3	

2

2 Total - Modernization & Strategic Analysis

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Human Resource Management & Administration Division

Procurement & Office Services Branch

Office Services

No. of Offices	Office	Classification	Remark
1	Director, Procurement & Office Services	GMG SEG 2	
1			
1	Total - Procurement & Office Services Branch		
1	Total - Human Resource Management & Administration Division		

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Financial Systems Manager	FMG PA 2	
1	Administrative Assistant	GMG AM 3	
1	Senior Secretary	OPS SS 3	
4			

Final Accounts

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 3	
1	Final Accountant	FMG PA 2	
1	Senior Bank Reconciliation Officer	FMG AT 3	
1	Bank Reconciliation Officer	FMG AT 2	
4			
4	Total - Final Accounts		

Payroll & Payments

Payroll (Salaries)

No. of Offices	Office	Classification	Remark
1	Accounting Technician 2	FMG AT 2	
1			
1	Total - Payroll & Payments		

Project Accounts

No. of Offices	Office	Classification	Remark
1	Project Accountant	FMG PA 2	
1	Project Accounting Officer	FMG AT 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Finance & Accounts

Project Accounts

No. of Offices	Office	Classification	Remark
2			
2	Total - Project Accounts		

Management Accounts

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	
1	Management Accountant	FMG PA 2	
2	Commitment Control Officer	FMG AT 3	
4			
4	Total - Management Accounts		

Accounts Payable & Payroll

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable & Payroll	FMG PA 4	
1			

Accounts Payable & Disbursement

No. of Offices	Office	Classification	Remark
1	Manager, Accounts Payable & Disbursement	FMG PA 2	
3	Payments Officer	FMG AT 3	
1	Accounting Technician 1/Cashier	FMG AT 1	
5			

Payroll

No. of Offices	Office	Classification	Remark
1	Manager, Payroll	FMG PA 2	
1	Senior Payroll Officer	FMG AT 3	
2	Payroll Officer	FMG AT 2	
4			
10	Total - Accounts Payable & Payroll		
25	Total - Finance & Accounts		

Justice Training Institute

No. of Offices	Office	Classification	Remark
1	Director/Principal	GMG SEG 5	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Justice Training Institute

No. of Offices	Office	Classification	Remark
1	Executive Secretary	OPS SS 4	
2			

Finance & Administration

No. of Offices	Office	Classification	Remark
1	Head, Finance and Administration	FMG PA 1	
1	Library Assistant	PIDG LA 1	
1	Receptionist/Telephone Operator	OPS TO 2	
1	Caretaker/Watchman	LMO TS 3	
1	Attendant/Messenger	LMO TS 2	
1	Attendant/Cleaner	LMO TS 2	
2	Watchman 1	LMO TS 1	
8			

Training & Academic Affairs

No. of Offices	Office	Classification	Remark
1	Director, Training and Academic Affairs	GMG SEG 3	
1	Registrar	GMG AM 4	
2			

Programmes

No. of Offices	Office	Classification	Remark
1	Programme Co-ordinator	GMG SEG 2	
3	Lecturer	GMG SEG 1	
1	Secretary 2	OPS SS 2	
5			

17 Total - Justice Training Institute

Criminal Justice Reform

No. of Offices	Office	Classification	Remark
1	Co-ordinator, Criminal Justice Reform	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
2			

2 Total - Criminal Justice Reform

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Legal Aid Support

No. of Offices	Office	Classification	Remark
2	Legal Officer	JLG LO 2	
2			
2	Total - Legal Aid Support		

Law Review Secretariat

No. of Offices	Office	Classification	Remark
1	Attendant	LMO TS 1	
1			
1	Total - Law Review Secretariat		

Corporate Services Division

Office of the PD

No. of Offices	Office	Classification	Remark
1	Principal Director, Corporate Services	GMG SEG 6	
1	Technical Coordinator	GMG SEG 1	
1	Executive Secretary 1	OPS SS 4	
3			
3	Total - Office of the PD		

Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Management & Development	GMG SEG 5	
1	Administrative Assistant	GMG AM 3	
2	Secretary 2	OPS SS 2	
4			

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Senior Human Resource Officer (Staffing)	GMG SEG 1	
3	Human Resource Officer (Staffing)	GMG AM 4	
1	Senior Secretary	OPS SS 3	
1	Administrator	GMG AM 1	
2	Records Officer 1	PIDG RIM 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Corporate Services Division

Human Resource Management & Development

Human Resource Management

No. of Offices	Office	Classification	Remark
9			

Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
2	Senior Human Resource Development Officer	GMG SEG 1	
3			

Employee Relations & Welfare Section

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations & Welfare	GMG SEG 2	
1	Senior Human Resource Officer (Employee Relations & Welfare)	GMG SEG 1	
1	Senior Human Resource Officer - Industrial Relations	GMG SEG 1	
1	PEPAS Officer	PIDG RIM 3	
1	Assistant Human Resource Officer - ERW	GMG AM 3	
5			

Performance Management & Appraisal Systems Section

No. of Offices	Office	Classification	Remark
1	Director, Performance Management & Appraisal System	GMG SEG 2	
1	Performance Management & Appraisal Systems Officer	GMG AM 4	
2			

Human Resource Management - HRMIS Unit

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Information Systems Officer	GMG SEG 1	
1	Human Resource Management Information Systems Officer	GMG AM 3	
2			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Corporate Services Division

Human Resource Management & Development

Organisational Development & Change Management Section

No. of Offices	Office	Classification	Remark
1	Director, Organisational Development & Change Management	GMG SEG 3	

1	Administrative Assistant	GMG AM 3	
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2

27 Total - Human Resource Management & Development

Administration & Office Services

No. of Offices	Office	Classification	Remark
6	Watchman	LMO TS 1	

6

Transport

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 2	

1

7 Total - Administration & Office Services

Enterprise Risk Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Enterprise Risk Management	GMG SEG 4	
1	Enterprise Risk Management Officer	GMG SEG 3	
1	Administrative Assistant	GMG AM 3	

3

3 Total - Enterprise Risk Management Branch

Documentation Information & Access Services

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	
1	Records Manager	GMG SEG 1	
1	Access Officer	GMG SEG 1	
1	Records Analyst	PIDG RIM 4	
2	Records Officer 1	PIDG RIM 2	

6

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Corporate Services Division

Documentation Information & Access Services

6 Total - Documentation Information & Access Services

Public Relations & Communication

No. of Offices	Office	Classification	Remark
1	Research/Monitoring Officer	SOG ST 5	

1

1 Total - Public Relations & Communication

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 3, Public Procurement	GMG SEG 3	
3	Senior Public Procurement Officer	GMG SEG 1	
1	Public Procurement Officer	GMG AM 3	
1	Public Procurement Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Public Procurement Clerk	PIDG RIM 1	

8

8 Total - Public Procurement Branch

Administration & Office Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Administration & Office Services	GMG SEG 3	
1	Administrative Assistant	GMG AM 3	

2

Office Services Section

No. of Offices	Office	Classification	Remark
1	Manager, Office Services	GMG SEG 1	
1	Office Services Administrator	GMG AM 3	
2	Asset & Inventory Officer	GMG AM 2	
2	Records Officer 1	PIDG RIM 2	
1	Maintenance Assistant	LMO TS 3	
1	Senior Office Attendant	LMO TS 3	
7	Office Attendant	LMO TS 2	
2	Attendant	LMO TS 1	

17

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Corporate Services Division

Administration & Office Services Branch

Transport & Fleet Management Section

No. of Offices	Office	Classification	Remark
1	Manager, Transport & Fleet Management	GMG SEG 1	
6	Driver 2	LMO DR 2	
7			

26 Total - Administration & Office Services Branch

Corporate Communications & Public Relations Branch

No. of Offices	Office	Classification	Remark
1	Director, Corporate Communications & Public Relations	MCG IE 6	
1	Administrative Assistant	GMG AM 3	
2			

Corporate Communications Section

No. of Offices	Office	Classification	Remark
1	Manager, Corporate Communications	MCG IE 5	
1	Digital & Creative Content Officer	MCG IE 4	
1	Records Officer 1	PIDG RIM 2	
3			

Public Relations Section

No. of Offices	Office	Classification	Remark
1	Manager, Public Relations	MCG IE 5	
1	Public Relations Officer	MCG IE 4	
2			

7 Total - Corporate Communications & Public Relations Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Corporate Services Division

Customer Service Branch

Customer Care Section

No. of Offices	Office	Classification	Remark
1	Customer Service Co-ordinator	GMG SEG 1	Post(s) [# 54874] of Customer Service Co-ordinator (GMG/SEG 1) transferred from Corporate Services Division, Administration & Office Services, Customer Service Unit with effect from September 19, 2022. Post(s) to be abolished when vacant. With effect from September 19, 2022 new appointments of any type to the Post(s) [# 54874] of Customer Service Co-ordinator (GMG/SEG 1) is barred.
1	Customer Service Officer	GMG AM 3	
2	Receptionist	PIDG RIM 2	
1	Telephone Operator	OPS TO 2	
5			
5	Total - Customer Service Branch		

Information & Communications Technology Branch

No. of Offices	Office	Classification	Remark
1	Director, Information & Communications Technology	MIS IT 8	
1	Information System Security Officer	MIS IT 5	Post(s) [# 64378] of Information System Security Officer (MIS/IT 5) transferred from Information Technology, Management Information Systems Division with effect from February 6, 2023.
1	Administrative Assistant	GMG AM 3	
1	Administrative Assistant	GMG AM 2	
4			

Business Process & Application Development Section

No. of Offices	Office	Classification	Remark
1	Manager, Business Process & Application Development	MIS IT 7	
1	Business Analyst	MIS IT 6	
2	Software Engineer	MIS IT 5	
4			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Corporate Services Division

Information & Communications Technology Branch

ICT Infrastructure & Technical Support Section

No. of Offices	Office	Classification	Remark
1	Manager, ICT Infrastructure & Technical Support	MIS IT 7	
1	Network Administrator	MIS IT 5	
2			

ICT Infrastructure & Technical Support Section, ICT Infrastructure Unit

No. of Offices	Office	Classification	Remark
1	Senior ICT Infrastructure Officer	MIS IT 6	
1	ICT Infrastructure Project Officer	MIS IT 5	
2			

ICT Infrastructure & Technical Support Section, Technical Support Unit

No. of Offices	Office	Classification	Remark
1	Senior Technical & User Support Officer	MIS IT 5	
2	Technical & User Support Officer	MIS IT 4	
3			

ICT Security Section

No. of Offices	Office	Classification	Remark
1	Manager, ICT Security	MIS IT 7	
1	ICT Security Officer	MIS IT 5	
1	Technical & User Support Officer	MIS IT 4	
3			

18 Total - Information & Communications Technology Branch

Property, Safety & Security Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Property, Safety & Security Management	GMG SEG 3	
1	Manager, Maintenance & Property	GMG SEG 1	
1	Safety & Security Mgt. Officer	GMG SEG 1	Post(s) [# 74083] of Safety & Security Mgt. Officer (GMG/AM 4) reclassified with effect from February 6, 2023.
1	Administrative Assistant	GMG AM 3	
4			
4	Total - Property, Safety & Security Management Branch		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Corporate Services Division

115 Total - Corporate Services Division

Justice Policy and Governance

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Justice Policy and Governance	GMG CTD 1	
1	Administrator	GMG AM 4	
1	Executive Secretary 1	OPS SS 4	
3			

Strategic Planning & Performance Management Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Planning & Performance Management	GMG SEG 5	
1	Director, Corporate Planning & Evaluation	GMG SEG 4	
1	Corporate Planner	GMG SEG 3	
1	Director, Inspection & Performance Monitoring	GMG SEG 3	
1	Administrative Assistant	GMG AM 2	
1	Records Clerk	PIDG RIM 1	
6			

6 Total - Strategic Planning & Performance Management Branch

Justice Policy Analysis & Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Justice Policy Analysis & Development	JLG LO 6	
2	Administrator	GMG AM 4	
1	Senior Secretary	OPS SS 3	
4			

Criminal Civil and Family Law

No. of Offices	Office	Classification	Remark
1	Director, Criminal, Civil & Family Law	JLG LO 5	
1	Senior Policy Analyst, Criminal Law	GMG SEG 4	
1	Senior Policy Analyst, Family & Civil Law	GMG SEG 4	
1	Policy Analyst, Criminal Law	GMG SEG 3	
1	Policy Analyst, Family & Civil Law	GMG SEG 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Justice Policy and Governance

Justice Policy Analysis & Development Branch

Criminal Civil and Family Law

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
7			

Public Law Restorative & Preventative Justice

No. of Offices	Office	Classification	Remark
1	Director, Public Law Restorative & Preventative Justice	JLG LO 5	
1	Senior Policy Analyst, Public Law	GMG SEG 4	
1	Senior Policy Analyst, Restorative and Preventative Justice	GMG SEG 4	
1	Policy Analyst, Restorative & Preventative Justice	GMG SEG 3	
1	Policy Analyst, Public Law	GMG SEG 3	
2	Secretary 2	OPS SS 2	
7			

Research Modernization & Reform

No. of Offices	Office	Classification	Remark
1	Director, Justice Research, Modernization & Reform	GMG SEG 4	
1	Chief Research Modernization & Reform Analyst	GMG SEG 3	
2	Senior Research, Modernization & Reform Analyst	GMG SEG 2	
1	Statistician	SOG ST 6	
1	Administrative Assistant	GMG AM 2	
1	Senior Secretary	OPS SS 3	
7			

25 Total - Justice Policy Analysis & Development Branch

34 Total - Justice Policy and Governance

Project Management and Technical Services Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Project Management & Technical Services	GMG SEG 5	
1	Administrator	GMG AM 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Project Management and Technical Services Division

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
3			

Project Management & Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Director, Project Management & Evaluation	GMG SEG 4	
1	Projects Officer	SOG ST 7	
2	Project Officer	SOG ST 7	
1	Monitoring & Evaluation Analyst	GMG SEG 2	
1	Projects Administrator (Clerk of Works)	SOG ST 6	
1	Senior Secretary	OPS SS 3	
7			

7 Total - Project Management & Evaluation Branch

Technical Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Technical Services	SOG ST 9	
1	Mechanical, Electrical & Plumbing Engineer	SOG ST 6	
1	Quantity Surveyor	SOG ST 5	
1	Senior Maintenance Officer	SOG ST 4	
1	Senior Secretary	OPS SS 3	
1	Maintenance Officer	LMO TS 4	
6			

6 Total - Technical Services Branch

16 Total - Project Management and Technical Services Division

Social Justice Division

No. of Offices	Office	Classification	Remark
1	Office Manager, Justice Officer	GMG SEG 1	
14	Administrator	GMG AM 4	Fourteen (14) post(s) [#s 73923-36] of Customer Service Officer (GMG/AM 4) retitled with effect from May 8, 2023.
1	Data Entry Clerk	MIS IT 2	
1	Secretary 2	OPS SS 2	
1	Records Officer	PIDG RIM 2	
9	Office Attendant	LMO TS 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Justice

Social Justice Division

No. of Offices	Office	Classification	Remark
27			

Child Diversion Branch

No. of Offices	Office	Classification	Remark
1	Director, Child Diversion	GMG SEG 4	
24	Parish Child Diversion Officer	GMG SEG 2	
2	Child Diversion Clinical Psychologist	HPC ALH 4	
1	Secretary 2	OPS SS 2	
28			

28 Total - Child Diversion Branch

Restorative Justice Branch

No. of Offices	Office	Classification	Remark
1	Director, Restorative Justice	GMG SEG 4	
21	Parish Restorative Justice Officer	GMG SEG 2	
25	Restorative Justice Field Officer	GMG AM 3	
1	Secretary 2	OPS SS 2	
48			

48 Total - Restorative Justice Branch

Victim Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Victim Services	GMG SEG 4	
1	Programmes Manager	GMG SEG 3	
3	Regional Director	GMG SEG 2	
1	Clinical Psychologist	HPC ALH 3	
1	Corporate Services Manager	GMG SEG 1	
14	Victim Services Manager	SWG PS 3	
1	Research Officer	SOG ST 5	
28	Victim Services Officer	SWG PS 2	
1	Senior Secretary	OPS SS 3	
5	Secretary 2	OPS SS 2	
1	Registry Officer	PIDG RIM 2	
14	Victim Services Clerk	PIDG RIM 2	
1	Receptionist/Telephone Operator	OPS TO 2	
4	Office Attendant	LMO TS 1	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Justice

Social Justice Division

Victim Services Branch

No. of Offices	Office	Classification	Remark
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76

76 Total - Victim Services Branch

179 Total - Social Justice Division

439 Total - Ministry of Justice

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Court of Appeal

Adjudication of Justice

No. of Offices	Office	Classification	Remark
1	Registrar, Court Of Appeal	JLG JD 2	
1	Judicial Counsel	JLG LO 2	Post(s) [# 68936] of Judicial Clerk (JLG/LO 2) retitled with effect from February 5, 2024.
1	Executive Secretary 1	OPS SS 4	

3

3 Total - Adjudication of Justice

Appeals

No. of Offices	Office	Classification	Remark
1	Deputy Registrar	JLG LO 4	
4	Chief Court Assistant	PLG LS 5	
3	Senior Court Assistant	PLG LS 4	
1	Senior Secretary	OPS SS 3	

9

9 Total - Appeals

Judgement & Interim Proceedings

No. of Offices	Office	Classification	Remark
1	Senior Judicial Counsel	JLG LO 4	Post(s) [# 62885] of Senior Judicial Clerk (JLG/LO 4) retitled with effect from February 5, 2024.

1

1 Total - Judgement & Interim Proceedings

Judicial Support Services

No. of Offices	Office	Classification	Remark
14	Senior Judicial Counsel	JLG LO 4	Fourteen (14) post(s) [#s 21423-4, 62886-7, 62965-6, 68933-5, 71681-3 & 74050-1] of Senior Judicial Clerk (JLG/LO 4) retitled with effect from February 5, 2024.
1	Executive Secretary 2	OPS SS 5	
8	Executive Secretary 1	OPS SS 4	
1	Audio Visual Technician	MCG AVT 3	

24

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court of Appeal

Judicial Support Services

24 Total - Judicial Support Services

Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Director, Human Resource and Administration	GMG SEG 2	
1	Administrator	GMG AM 3	
1	Senior Records Officer	PIDG RIM 3	
2	Records Officer	PIDG RIM 2	
5	Judges Orderly	LMO TS 2	
4	Attendant	LMO TS 1	
3	Attendant	LMO TS 1	Three (3) new post(s) [#s 76303-5] with effect from December 18, 2023.

17

17 Total - Human Resource Management & Administration

Caribbean Court of Justice/Privy Council

No. of Offices	Office	Classification	Remark
1	Chief Court Assistant	PLG LS 5	
1			
1	Total - Caribbean Court of Justice/Privy Council		

55 Total - Court of Appeal

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Court Management Services

Executive Management

(Formerly listed under Supreme Court)

No. of Offices	Office	Classification	Remark
1	Principal Executive Officer	GMG CTD 1	
1			
1	Total - (Formerly listed under Supreme Court)		
1	Total - Executive Management		

Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 2	
1			
1	Total - Human Resource Management & Administration		
2	Total - Court Management Services		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Office of the Director of Public Prosecutions

Central Administration

No. of Offices	Office	Classification	Remark
1	Director, Public Prosecutions	JLG LO 7	
1	Legal Officer (Legal Aid)	JLG LO 2	
1	Executive Secretary 2	OPS SS 5	
3			

3 Total - Central Administration

Prosecution of Criminal Cases & Advisory Services Division

No. of Offices	Office	Classification	Remark
5	Senior Deputy Director, Public Prosecutions	JLG LO 6	
5	Deputy Director, Public Prosecutions	JLG LO 5	
15	Assistant Director, Public Prosecutions	JLG LO 4	
30	Crown Counsel	JLG LO 3	
5	Legal Secretary	OPS SS 4	
10	Senior Secretary	OPS SS 3	
70			

70 Total - Prosecution of Criminal Cases & Advisory Services Division

Human Resource Management & Administration Division

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Administration	GMG SEG 3	
1	Human Resource Officer	GMG AM 3	
1	Administrative Secretary	OPS ADS 1	
1	Records Officer 2	PIDG RIM 2	
4			

Office Services Branch

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 4	
1	Records Administrator	PIDG RIM 4	
1	Records Analyst	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
1	Records Clerk	PIDG RIM 1	
2	Telephone Operator	OPS TO 2	
8	Attendant/Messenger	LMO TS 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of the Director of Public Prosecutions

Human Resource Management & Administration Division

Office Services Branch

No. of Offices	Office	Classification	Remark
15			
15	Total - Office Services Branch		

Library Services Branch

No. of Offices	Office	Classification	Remark
1	Librarian	PIDG LB 3	
1	Senior Library Assistant	PIDG LA 2	
2			
2	Total - Library Services Branch		

Case File Administration Branch

No. of Offices	Office	Classification	Remark
1	Case File Administrator	GMG SEG 1	
4	Senior Secretary	OPS SS 3	
5			
5	Total - Case File Administration Branch		

26 Total - Human Resource Management & Administration Division

Case Management Division

No. of Offices	Office	Classification	Remark
1	Legal Officer	JLG LO 3	
6	Paralegal Officer	PLG LS 3	
7			
7	Total - Case Management Division		

Information Technology Division

No. of Offices	Office	Classification	Remark
1	Manager, Information Technology	MIS IT 6	
1	Information Technology Officer	MIS IT 3	
2	Data Entry Officer	MIS IT 2	
4			
4	Total - Information Technology Division		

110 Total - Office of the Director of Public Prosecutions

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Family Court

Kingston & St. Andrew

No. of Offices	Office	Classification			Remark
1	Senior Judge, Family Court	JLG	JD	2	Post(s) [# 23646] of Judge, Family Court (JLG/JD 2) retitled with effect from May 8, 2023.
1	Judge, Family Court	JLG	JD	1	
2	Judge of the Parish Court	JLG	JD	1	Two (2) post(s) [#s 64318 & 64325] of Judge of the Parish Court (JLG/JD 1) transferred from Parish Courts with effect from May 8, 2023.
2	Clerk Of Court	JLG	LO	2	
1	Senior Court Administrator	GMG	CAS	2	
1	Court Accountant	FMG	PA	1	Post(s) [# 23658] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Case Progression Officer	GMG	AM	4	
2	Deputy Clerk Of Court	JLG	LO	1	
1	Senior Social Worker	SWG	PS	3	
3	Social Worker 2	SWG	PS	2	
1	Senior Secretary	OPS	SS	3	
1	Data Entry Statistical Clerk	MIS	IT	2	
1	Data Entry Statistical Officer	MIS	IT	2	Post(s) [# 72298] of Data Entry Statistical Clerk (MIS/IT 2) retitled with effect from May 8, 2023.
1	Administrator	GMG	AM	1	
3	Assistant Clerk 3	PLG	LS	5	
4	Assistant Clerk 2	PLG	LS	4	
1	Collections & Disbursement Officer	FMG	AT	1	Post(s) [# 23665] of Payment Clerk (FMG/AC 1) retitled and reclassified with effect from November 6, 2023.
1	Collections & Disbursement Officer	FMG	AT	1	Post(s) [# 23666] of Cashier (FMG/CS 1) retitled and reclassified with effect from November 6, 2023.
2	Bailiff	PTSG	PX	3	
1	Accounting Technician	FMG	AT	3	Post(s) [# 23659] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Secretary 2	OPS	SS	2	
1	Secretary 1	OPS	SS	1	
2	Judges Orderly	LMO	TS	2	
3	Office Attendant	LMO	TS	1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Family Court

Kingston & St. Andrew

No. of Offices	Office	Classification	Remark
2	Watchman	LMO TS 1	
40			

Attendance Centre

No. of Offices	Office	Classification	Remark
1	Senior Social Worker	SWG PS 3	
1	Social Worker 1	SWG PS 1	
1	Teacher (Trained)		
1	Secretary 1	OPS SS 1	
2	Instructor		
1	Cook	LMO TS 2	
1	Groundsman	LMO TS 1	
2	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	
12			

St. James

No. of Offices	Office	Classification	Remark
1	Senior Judge, Family Court	JLG JD 2	
2	Judge, Family Court	JLG JD 1	
2	Clerk Of Court	JLG LO 2	
1	Senior Court Administrator	GMG CAS 2	
1	Senior Social Worker	SWG PS 3	
1	Court Accountant	FMG PA 1	Post(s) [# 23713] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Deputy Clerk Of Court	JLG LO 1	
1	Social Worker 2	SWG PS 2	
1	Case Progression Officer	GMG AM 4	
1	Accounting Technician	FMG AT 3	Post(s) [# 23714] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
2	Assistant Clerk 3	PLG LS 5	
1	Senior Secretary	OPS SS 3	
1	Data Entry Statistical Clerk	MIS IT 2	
1	Assistant Clerk 2	PLG LS 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Family Court

St. James

No. of Offices	Office	Classification	Remark
2	Collections & Disbursement Officer	FMG AT 1	Two (2) new post(s) [#s 76234 & 76243] with effect from November 6, 2023.
1	Bailiff	PTSG PX 3	
1	Secretary 2	OPS SS 2	
1	Telephone Operator	OPS TO 1	
2	Judges Orderly	LMO TS 2	
2	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	
1	Groundsman	LMO TS 1	

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Hanover

No. of Offices	Office	Classification	Remark
1	Deputy Clerk Of Court	JLG LO 1	
1	Senior Social Worker	SWG PS 3	
1	Social Worker 2	SWG PS 2	
1	Assistant Clerk 3	PLG LS 5	
1	Data Entry Statistical Clerk	MIS IT 2	
1	Assistant Clerk 2	PLG LS 4	
1	Bailiff	PTSG PX 3	
1	Collections & Disbursement Officer	FMG AT 1	New post(s) [# 76233] with effect from November 6, 2023.
1	Accounting Technician	FMG AT 3	Post(s) [# 23715] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Secretary 1	OPS SS 1	
1	Judges Orderly	LMO TS 2	
2	Watchman	LMO TS 1	
1	Groundsman	LMO TS 1	
2	Attendant	LMO TS 1	

16

Westmoreland

No. of Offices	Office	Classification	Remark
1	Deputy Clerk Of Court	JLG LO 1	
1	Senior Social Worker	SWG PS 3	
1	Social Worker	SWG PS 2	
1	Data Entry Statistical Clerk	MIS IT 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Family Court

Westmoreland

No. of Offices	Office	Classification	Remark
1	Accounting Technician	FMG AT 3	Post(s) [# 50294] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Assistant Clerk 3	PLG LS 5	
2	Assistant Clerk 2	PLG LS 4	
1	Collections & Disbursement Officer	FMG AT 1	New post(s) [# 76245] with effect from November 6, 2023.
1	Bailiff	PTSG PX 3	
1	Secretary 2	OPS SS 2	
1	Groundsman	LMO TS 1	
2	Watchman	LMO TS 1	
2	Attendant	LMO TS 1	

16

Northern Children's Court

No. of Offices	Office	Classification	Remark
1	Judge, Family Court	JLG JD 1	

1

Southern Children's Court

No. of Offices	Office	Classification	Remark
1	Judge, Family Court	JLG JD 1	

1

St. Catherine Family Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	
1	Judge of the Parish Court	JLG JD 1	
2	Clerk Of Court	JLG LO 2	
1	Senior Court Administrator	GMG CAS 2	
1	Case Progression Officer	GMG AM 4	
1	Senior Social Worker	SWG PS 3	
2	Deputy Clerk Of Court	JLG LO 1	
3	Social Worker 2	SWG PS 2	
1	Court Accountant	FMG PA 1	Post(s) [# 72169] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from November 6, 2023.
2	Assistant Clerk 3	PLG LS 5	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Family Court

St. Catherine Family Court

No. of Offices	Office	Classification	Remark
2	Customer Care Officer	GMG AM 2	
1	Social Worker 1	SWG PS 1	
1	Senior Secretary	OPS SS 3	
1	Data Entry Clerk	MIS IT 2	
2	Assistant Clerk 2	PLG LS 4	
1	Records Officer 2	PIDG RIM 3	
1	Bailiff	PTSG PX 3	
1	Accounting Technician	FMG AT 3	Post(s) [# 72171] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Collections & Disbursement Officer	FMG AT 1	Post(s) [# 72170] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
2	Judge's Orderly	LMO TS 2	
2	Office Attendant	LMO TS 2	
2	Watchman	LMO TS 1	
1	Groundsman	LMO TS 1	

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St. Ann Family Court

No. of Offices	Office	Classification	Remark
1	Senior Parish Judge	JLG JD 2	
1	Parish Judge	JLG JD 1	
2	Clerk Of Court	JLG LO 2	
1	Senior Court Administrator	GMG CAS 2	
1	Court Accountant	FMG PA 1	Post(s) [# 72203] of Accounting Technician (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Case Progression Officer	GMG AM 4	
1	Senior Social Worker	SWG PS 3	
2	Deputy Clerk Of Court	JLG LO 1	
3	Social Worker 2	SWG PS 2	
2	Assistant Clerk 3	PLG LS 5	
1	Customer Service Officer	GMG AM 2	
1	Social Worker 1	SWG PS 1	
1	Senior Secretary	OPS SS 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Family Court

St. Ann Family Court

No. of Offices	Office	Classification			Remark
1	Data Entry Clerk	MIS	IT	2	
2	Assistant Clerk 2	PLG	LS	4	
1	Records Officer 2	PIDG	RIM	3	
1	Bailiff	PTSG	PX	3	
1	Accounting Technician	FMG	AT	3	Post(s) [# 72204] of Accounting Clerk (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Collections & Disbursement Officer	FMG	AT	1	Post(s) [# 72205] of Accounting Clerk (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Secretary 2	OPS	SS	2	
1	Records Officer 1	PIDG	RIM	2	
2	Judge's Orderly	LMO	TS	2	
2	Office Attendant	LMO	TS	2	
2	Watchman	LMO	TS	1	
1	Groundsman	LMO	TS	1	

34

Trelawny Family Court

No. of Offices	Office	Classification			Remark
1	Senior Judge, Family Court	JLG	JD	2	Post(s) [# 23647] of Judge, Family Court (JLG/JD 2) retitled and transferred from Kingston & St. Andrew with effect from May 8, 2023.
1	Clerk Of Court	JLG	LO	2	
1	Deputy Clerk Of Court	JLG	LO	1	
1	Assistant Clerk 3	PLG	LS	5	
1	Senior Court Administrator	GMG	CAS	2	
1	Senior Social Worker	SWG	PS	3	
1	Social Worker 2	SWG	PS	2	
1	Court Accountant	FMG	PA	1	Post(s) [# 72068] of Accounting Technician (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Case Progression Officer	GMG	AM	4	
1	Customer Service Officer	GMG	AM	2	
1	Accounting Technician	FMG	AT	3	Post(s) [# 72069] of Accounting Clerk (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Family Court

Trelawny Family Court

No. of Offices	Office	Classification	Remark
1	Data Entry Clerk	MIS IT 2	
1	Records Officer 2	PIDG RIM 3	
1	Senior Secretary	OPS SS 3	
1	Collections & Disbursement Officer	FMG AT 1	New post(s) [# 76244] with effect from November 6, 2023.
1	Judge's Orderly	LMO TS 2	
1	Office Attendant	LMO TS 2	
2	Watchman	LMO TS 1	

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Manchester Family Court

No. of Offices	Office	Classification	Remark
1	Senior Parish Judge	JLG JD 2	
1	Clerk Of Court	JLG LO 2	
1	Senior Court Administrator	GMG CAS 2	
1	Senior Social Worker	SWG PS 3	
1	Court Accountant	FMG PA 1	Post(s) [# 72500] of Accounting Technician (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Deputy Clerk Of Court	JLG LO 1	
1	Social Worker 2	SWG PS 2	
1	Case Progression Officer	GMG AM 4	
1	Accounting Technician	FMG AT 3	Post(s) [# 72501] of Accounting Clerk (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Assistant Clerk 2	PLG LS 5	
2	Customer Service Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Data Entry Clerk	MIS IT 2	
1	Assistant Clerk 1	PLG LS 4	
1	Records Officer 2	PIDG RIM 3	
1	Bailiff	PTSG PX 3	
1	Collections & Disbursement Officer	FMG AT 1	Post(s) [# 72502] of Accounting Clerk (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Secretary 2	OPS SS 2	
1	Judge's Orderly	LMO TS 2	
2	Office Attendant	LMO TS 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Family Court

Manchester Family Court

No. of Offices	Office	Classification	Remark
1	Groundsman	LMO TS 1	
2	Watchman	LMO TS 1	
25			

Chapelton Family Court

No. of Offices	Office	Classification	Remark
1	Senior Judge, Family Court	JLG JD 2	Post(s) [# 64329] of Judge of the Parish Court (JLG/JD 1) retitled, upgraded and transferred from Parish Courts with effect from May 8, 2023.
1	Judge of the Parish Court	JLG JD 1	New post(s) [# 74720] with effect from May 8, 2023.
1	Clerk Of Court	JLG LO 2	
1	Senior Court Administrator	GMG CAS 2	
1	Senior Social Worker	SWG PS 3	
1	Court Accountant	FMG PA 1	Post(s) [# 71509] of Accounting Technician (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Deputy Clerk Of Court	JLG LO 1	
2	Social Worker	SWG PS 2	
1	Accounting Technician	FMG AT 3	Post(s) [# 71510] of Accounting Clerk (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Assistant Clerk 3	PLG LS 5	
1	Customer Care Officer	GMG AM 2	
1	Data Entry Statistical Clerk	MIS IT 2	
1	Assistant Clerk 2	PLG LS 4	
1	Collections & Disbursement Officer	FMG AT 1	New post(s) [# 76232] with effect from November 6, 2023.
3	Secretary	OPS SS 2	
2	Records Officer	PIDG RIM 2	
1	Telephone Operator	OPS TO 2	
1	Judges Orderly	LMO TS 2	
2	Office Attendant	LMO TS 1	
1	Groundsman	LMO TS 1	
2	Watchman	LMO TS 1	

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255 Total - Family Court

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

No. of Offices	Office	Classification	Remark
9	Judge of the Parish Court	JLG JD 1	
10	Clerk Of Court	JLG LO 2	
12	Deputy Clerk	JLG LO 1	
25	Digital Recording Clerk	MIS IT 2	
10	Assistant Clerk	PLG LS 4	
12	Judges Orderly	LMO TS 2	
12	Records Officer 1	PIDG RIM 2	

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Adjudication of Cases

No. of Offices	Office	Classification	Remark
4	Clerk Of Court	JLG LO 2	
7	Deputy Clerk Of Court	JLG LO 1	
1	Assistant Clerk 2	PLG LS 4	
2	Assistant Clerk 3	PLG LS 4	
1	Bailiff	PTSG PX 3	

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Corporate Area (Criminal)

No. of Offices	Office	Classification	Remark
2	Senior Judge of the Parish Court	JLG JD 2	
1	Judge of the Parish Court	JLG JD 1	Post(s) [# 64324] of Judge of the Parish Court (JLG/JD 1) transferred from Parish Courts with effect from May 8, 2023.
6	Judge of the Parish Court	JLG JD 1	
8	Clerk Of Court	JLG LO 2	
5	Deputy Clerk Of Court	JLG LO 1	
3	Data Entry Statistical Clerk	MIS IT 2	
1	Court Accountant	FMG PA 1	Post(s) [# 23853] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Court Administrator	GMG CAS 1	
2	Case Progression Officer	GMG AM 4	
1	Accounting Technician	FMG AT 3	Post(s) [# 58555] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
5	Assistant Clerk 3	PLG LS 5	
12	Assistant Clerk 2	PLG LS 4	
4	Records Officer	PIDG RIM 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

Corporate Area (Criminal)

No. of Offices	Office	Classification	Remark
3	Secretary 2	OPS SS 2	
1	Senior Court Reporter	OPS SW 2	
9	Court Reporter 1	OPS SW 1	
8	Judges Orderly	LMO TS 2	
1	Bailiff	PTSG PX 3	
1	Telephone Operator	OPS TO 1	
3	Attendant	LMO TS 1	
1	Groundsman	LMO TS 1	
2	Watchman	LMO TS 1	
2	Collection & Disbursement Officer	FMG AT 1	Two (2) new post(s) [#s 76268-9] with effect from November 6, 2023.

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Gun Court

No. of Offices	Office	Classification	Remark
1	Judge of the Parish Court	JLG JD 1	
1	Clerk Of Court	JLG LO 2	
1	Deputy Clerk Of Court	JLG LO 1	
1	Assistant Clerk 3	PLG LS 5	
1	Secretary 2	OPS SS 2	
1	Judges Orderly	LMO TS 2	
1	Attendant	LMO TS 1	
7			

Corporate Area (Civil)

No. of Offices	Office	Classification	Remark
2	Collection & Disbursement Officer	FMG AT 1	Two (2) new post(s) [#s 76361-2] with effect from November 6, 2023.
1	Senior Judge of the Parish Court	JLG JD 2	
1	Judge of the Parish Court	JLG JD 1	Post(s) [# 64323] of Judge of the Parish Court (JLG/JD 1) transferred from Parish Courts with effect from May 8, 2023.
1	Judge of the Parish Court	JLG JD 1	
2	Clerk Of Court	JLG LO 2	
2	Deputy Clerk Of Court	JLG LO 1	
1	Court Administrator	GMG CAS 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

Corporate Area (Civil)

No. of Offices	Office	Classification	Remark
1	Court Accountant	FMG PA 1	Post(s) [# 23854] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
2	Assistant Clerk 3	PLG LS 5	
2	Case Progression Officer	GMG AM 4	
7	Assistant Clerk 2	PLG LS 4	
2	Data Entry Statistical Clerk	MIS IT 2	
1	Accounting Technician	FMG AT 3	Post(s) [# 58578] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Records Officer	PIDG RIM 2	
1	Bailiff	PTSG PX 3	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Senior Court Reporter	OPS SW 2	
5	Court Reporter 1	OPS SW 1	
1	Telephone Operator	OPS TO 1	
2	Judges Orderly	LMO TS 2	
2	Watchman	LMO TS 1	
1	Groundsman	LMO TS 1	
2	Attendant	LMO TS 1	

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Tax Court

No. of Offices	Office	Classification	Remark
1	Judge of the Parish Court	JLG JD 1	
1	Clerk Of Court	JLG LO 2	
1	Court Accountant	FMG PA 1	Post(s) [# 72240] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
2	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
1	Accounting Technician	FMG AT 3	Post(s) [# 72241] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Secretary 2	OPS SS 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

Tax Court

No. of Offices	Office	Classification	Remark
2	Collection & Disbursement Officer	FMG AT 1	Two (2) new post(s) [#s 76363-4] with effect from November 6, 2023.
1	Data Entry Statistical Clerk	MIS IT 2	
2	Records Officer 1	PIDG RIM 2	
1	Attendant	LMO TS 1	
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Traffic Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	
1	Judge of the Parish Court	JLG JD 1	Post(s) [# 64322] of Judge of the Parish Court (JLG/JD 1) transferred from Parish Courts with effect from May 8, 2023.
1	Judge of the Parish Court	JLG JD 1	Post(s) [# 23756] of Judge of The Court Of Appeal (JLG/JD 1) retitled with effect from May 8, 2023.
1	Clerk Of Court	JLG LO 2	
2	Deputy Clerk Of Court	JLG LO 1	
1	Court Administrator	GMG CAS 1	
1	Data Entry Supervisor	MIS IT 3	
1	Assistant Clerk 3	PLG LS 5	
2	Accounting Technician	FMG AT 3	Two (2) new post(s) [#s 76365-6] with effect from November 6, 2023.
5	Data Conversion Clerk	MIS IT 2	
3	Assistant Clerk 2	PLG LS 4	
1	Court Accountant	FMG PA 1	Post(s) [# 58591] of Accounting Technician 1 (FMG/AT 1) retitled and reclassified with effect from November 6, 2023.
3	Assistant Clerk 1	PLG LS 3	
1	Secretary 2	OPS SS 2	
2	Collection & Disbursement Officer	FMG AT 1	Two (2) new post(s) [#s 76270-1] with effect from November 6, 2023.
1	Judges Orderly	LMO TS 2	
4	Watchman	LMO TS 1	
2	Attendant	LMO TS 1	
2	Groundsman	LMO TS 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

Traffic Court

No. of Offices	Office	Classification	Remark
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Coroners Court

No. of Offices	Office	Classification	Remark
1	Judge of the Parish Court	JLG JD 1	
1	Deputy Clerk Of Court	JLG LO 1	
1	Court Administrator	GMG CAS 1	
1	Assistant Clerk 3	PLG LS 5	
1	Data Entry Statistical Clerk	MIS IT 2	
1	Assistant Clerk 2	PLG LS 4	
1	Secretary 2	OPS SS 2	
1	Judges Orderly	LMO TS 2	
1	Groundsman	LMO TS 1	
2	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	
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St. Thomas Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	
1	Judge of the Parish Court	JLG JD 1	
3	Clerk Of Court	JLG LO 2	
1	Deputy Clerk Of Court	JLG LO 1	
1	Case Progression Officer	GMG AM 4	
1	Court Administrator	GMG CAS 1	
1	Assistant Clerk 3	PLG LS 5	
2	Data Conversion Clerk	MIS IT 2	
2	Data Entry Statistical Clerk	MIS IT 2	
1	Court Accountant	FMG PA 1	Post(s) [# 23865] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
2	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
1	Accounting Technician	FMG AT 3	Post(s) [# 58594] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Records Officer	PIDG RIM 2	
1	Secretary 2	OPS SS 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

St. Thomas Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Bailiff	PTSG PX 3	
1	Judges Orderly	LMO TS 2	
1	Groundsman	LMO TS 1	
2	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	
2	Collection & Disbursement Officer	FMG AT 1	Two (2) new post(s) [#s 76288-9] with effect from November 6, 2023.

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Portland Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	
1	Judge of the Parish Court	JLG JD 1	Post(s) [# 64319] of Judge of the Parish Court (JLG/JD 1) transferred from Parish Courts with effect from May 8, 2023.
1	Judge of the Parish Court	JLG JD 1	
3	Clerk Of Court	JLG LO 2	
1	Deputy Clerk Of Court	JLG LO 1	
1	Court Accountant	FMG PA 1	Post(s) [# 23864] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Case Progression Officer	GMG AM 4	
1	Court Administrator	GMG CAS 1	
1	Assistant Clerk 3	PLG LS 5	
1	Data Conversion Clerk	MIS IT 2	
2	Data Entry Statistical Clerk	MIS IT 2	
3	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
1	Accounting Technician	FMG AT 3	Post(s) [# 58599] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Secretary 2	OPS SS 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

Portland Parish Court

No. of Offices	Office	Classification	Remark
1	Bailiff	PTSG PX 3	
2	Judges Orderly	LMO TS 2	
1	Groundsman	LMO TS 1	
2	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	
2	Collection & Disbursement Officer	FMG AT 1	Two (2) new post(s) [#s 76276-7] with effect from November 6, 2023.

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St. Mary Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	
1	Judge of the Parish Court	JLG JD 1	Post(s) [# 64321] of Judge of the Parish Court (JLG/JD 1) transferred from Parish Courts with effect from May 8, 2023.
1	Judge of the Parish Court	JLG JD 1	
2	Clerk Of Court	JLG LO 2	
1	Deputy Clerk Of Court	JLG LO 1	
1	Court Accountant	FMG PA 1	Post(s) [# 23862] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Case Progression Officer	GMG AM 4	
1	Court Administrator	GMG CAS 1	
2	Assistant Clerk 3	PLG LS 5	
1	Data Conversion Clerk	MIS IT 2	
2	Data Entry Statistical Clerk	MIS IT 2	
3	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk	PLG LS 3	
1	Accounting Technician	FMG AT 3	Post(s) [# 58605] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Records Officer	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
2	Collection & Disbursement Officer	FMG AT 1	Two (2) new post(s) [#s 76286-7] with effect from November 6, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

St. Mary Parish Court

No. of Offices	Office	Classification	Remark
1	Bailiff	PTSG PX 3	
2	Judges Orderly	LMO TS 2	
1	Groundsman	LMO TS 1	
2	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	

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St. Ann Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	
2	Judge of the Parish Court	JLG JD 1	
2	Clerk Of Court	JLG LO 2	
2	Deputy Clerk Of Court	JLG LO 1	
1	Court Accountant	FMG PA 1	Post(s) [# 23852] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Case Progression Officer	GMG AM 4	
1	Court Administrator	GMG CAS 1	
1	Assistant Clerk 3	PLG LS 5	
1	Data Conversion Clerk	MIS IT 2	
2	Data Entry Statistical Clerk	MIS IT 2	
6	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
1	Accounting Technician	FMG AT 3	Post(s) [# 58609] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
2	Secretary 2	OPS SS 2	
2	Collection & Disbursement Officer	FMG AT 1	Two (2) new post(s) [#s 76278-9] with effect from November 6, 2023.
1	Bailiff	PTSG PX 3	
3	Judges Orderly	LMO TS 2	
2	Attendant	LMO TS 1	
1	Groundsman	LMO TS 1	
2	Watchman	LMO TS 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

St. Ann Parish Court

No. of Offices	Office	Classification	Remark
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Brown's Town

No. of Offices	Office	Classification	Remark
1	Clerk Of Court	JLG LO 2	
1	Court Administrator	GMG CAS 1	
1	Deputy Clerk Of Court	JLG LO 1	
1	Assistant Clerk 3	PLG LS 5	
1	Data Entry Statistical Clerk	MIS IT 2	
1	Court Accountant	FMG PA 1	Post(s) [# 72225] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Assistant Clerk 2	PLG LS 4	
1	Accounting Technician	FMG AT 3	Post(s) [# 72226] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Assistant Clerk 1	PLG LS 3	
1	Office Attendant	LMO TS 2	
1	Collection & Disbursement Officer	FMG AT 1	New post(s) [# 76246] with effect from November 6, 2023.
2	Groundsman	LMO TS 1	
2	Attendant	LMO TS 1	
3	Watchman	LMO TS 1	
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St. Catherine Parish Court

No. of Offices	Office	Classification	Remark
2	Senior Judge of the Parish Court	JLG JD 2	
3	Judge of the Parish Court	JLG JD 1	
7	Clerk Of Court	JLG LO 2	
2	Deputy Clerk Of Court	JLG LO 1	
1	Court Accountant	FMG PA 1	Post(s) [# 23861] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
2	Case Progression Officer	GMG AM 4	
1	Court Administrator	GMG CAS 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

St. Catherine Parish Court

No. of Offices	Office	Classification			Remark
1	Accounting Technician	FMG	AT	3	Post(s) [# 58615] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
2	Assistant Clerk 3	PLG	LS	5	
2	Data Conversion Clerk	MIS	IT	2	
2	Data Entry Statistical Clerk	MIS	IT	2	
6	Assistant Clerk 2	PLG	LS	4	
1	Assistant Clerk 1	PLG	LS	3	
1	Records Officer	PIDG	RIM	2	
1	Senior Court Reporter	OPS	SW	2	
8	Court Reporter 1	OPS	SW	1	
2	Secretary 2	OPS	SS	2	
1	Secretary 1	OPS	SS	1	
1	Bailiff	PTSG	PX	3	
2	Collection & Disbursement Officer	FMG	AT	1	
4	Judges Orderly	LMO	TS	2	Two (2) new post(s) [#s 76280-1] with effect from November 6, 2023.
1	Groundsman	LMO	TS	1	
2	Attendant	LMO	TS	1	
2	Watchman	LMO	TS	1	

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Clarendon Parish Court

No. of Offices	Office	Classification			Remark
1	Senior Judge of the Parish Court	JLG	JD	2	Post(s) [# 23855] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
2	Judge of the Parish Court	JLG	JD	1	
3	Clerk Of Court	JLG	LO	2	
1	Court Accountant	FMG	PA	1	
1	Court Administrator	GMG	CAS	1	Post(s) [# 58628] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
2	Deputy Clerk Of Court	JLG	LO	1	
1	Accounting Technician	FMG	AT	3	
2	Assistant Clerk 3	PLG	LS	5	
2	Data Entry Statistical Clerk	MIS	IT	2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

Clarendon Parish Court

No. of Offices	Office	Classification	Remark
2	Data Conversion Clerk	MIS IT 2	
7	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
1	Records Officer	PIDG RIM 2	
1	Secretary 2	OPS SS 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Bailiff	PTSG PX 3	
2	Collection & Disbursement Officer	FMG AT 1	Two (2) new post(s) [#s 76247 & 76267] with effect from November 6, 2023.
2	Judges Orderly	LMO TS 2	
1	Groundsman	LMO TS 1	
2	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	

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Trelawny Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	
2	Judge of the Parish Court	JLG JD 1	
3	Clerk Of Court	JLG LO 2	
1	Deputy Clerk Of Court	JLG LO 1	
1	Court Accountant	FMG PA 1	Post(s) [# 23856] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Case Progression Officer	GMG AM 4	
1	Court Administrator	GMG CAS 1	
1	Assistant Clerk 3	PLG LS 5	
1	Data Entry Statistical Clerk	MIS IT 2	
1	Data Conversion Clerk	MIS IT 2	
3	Assistant Clerk 2	PLG LS 4	
2	Assistant Clerk 1	PLG LS 3	
1	Accounting Technician	FMG AT 3	Post(s) [# 58634] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

Trelawny Parish Court

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
1	Bailiff	PTSG PX 3	
2	Collection & Disbursement Officer	FMG AT 1	Two (2) new post(s) [#s 76290-1] with effect from November 6, 2023.
2	Judges Orderly	LMO TS 2	
1	Groundsman	LMO TS 1	
2	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	

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Manchester Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	
2	Judge of the Parish Court	JLG JD 1	
3	Clerk Of Court	JLG LO 2	
1	Court Accountant	FMG PA 1	Post(s) [# 23857] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Court Administrator	GMG CAS 1	
2	Deputy Clerk Of Court	JLG LO 1	
3	Case Progression Officer	GMG AM 4	
1	Accounting Technician	FMG AT 3	
2	Assistant Clerk 3	PLG LS 5	Post(s) [# 58640] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Data Conversion Clerk	MIS IT 2	
2	Data Entry Statistical Clerk	MIS IT 2	
4	Assistant Clerk 2	PLG LS 4	
2	Assistant Clerk 1	PLG LS 3	
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Secretary 2	OPS SS 2	
1	Bailiff	PTSG PX 3	
2	Collection & Disbursement Officer	FMG AT 1	
1	Judges Orderly	LMO TS 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

Manchester Parish Court

No. of Offices	Office	Classification	Remark
1	Groundsman	LMO TS 1	
2	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	

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St. Elizabeth Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	
1	Judge of the Parish Court	JLG JD 1	Post(s) [# 64320] of Judge of the Parish Court (JLG/JD 1) transferred from Parish Courts with effect from May 8, 2023.
1	Judge of the Parish Court	JLG JD 1	
2	Clerk Of Court	JLG LO 2	
1	Court Accountant	FMG PA 1	Post(s) [# 23858] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Court Administrator	GMG CAS 1	
1	Deputy Clerk Of Court	JLG LO 1	
1	Accounting Technician	FMG AT 3	Post(s) [# 58644] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
2	Assistant Clerk 3	PLG LS 5	
1	Data Conversion Clerk	MIS IT 2	
2	Data Entry Statistical Clerk	MIS IT 2	
4	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Secretary 2	OPS SS 2	
1	Bailiff	PTSG PX 3	
2	Collection & Disbursement Officer	FMG AT 1	Two (2) new post(s) [#s 76282-3] with effect from November 6, 2023.
2	Judges Orderly	LMO TS 2	
1	Groundsman	LMO TS 1	
2	Attendant	LMO TS 1	
2	Watchman	LMO TS 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

St. Elizabeth Parish Court

No. of Offices	Office	Classification	Remark
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Westmoreland Parish Court

No. of Offices	Office	Classification	Remark
1	Senior Judge of the Parish Court	JLG JD 2	
2	Judge of the Parish Court	JLG JD 1	
3	Clerk Of Court	JLG LO 2	
2	Deputy Clerk Of Court	JLG LO 1	
1	Court Accountant	FMG PA 1	Post(s) [# 23859] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Case Progression Officer	GMG AM 4	
1	Court Administrator	GMG CAS 1	
2	Assistant Clerk 3	PLG LS 5	
1	Data Conversion Clerk	MIS IT 2	
2	Data Entry Statistical Clerk	MIS IT 2	
7	Assistant Clerk 2	PLG LS 4	
1	Assistant Clerk 1	PLG LS 3	
1	Accounting Technician	FMG AT 3	Post(s) [# 58651] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Records Officer	PIDG RIM 2	
1	Senior Court Reporter	OPS SW 2	
2	Court Reporter 1	OPS SW 1	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Bailiff	PTSG PX 3	
2	Collection & Disbursement Officer	FMG AT 1	Two (2) new post(s) [#s 76292-3] with effect from November 6, 2023.
1	Judges Orderly	LMO TS 2	
2	Watchman	LMO TS 1	
1	Groundsman	LMO TS 1	
2	Attendant	LMO TS 1	

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LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

Hanover Parish Court

No. of Offices	Office	Classification			Remark
1	Senior Judge of the Parish Court	JLG	JD	2	
1	Judge of the Parish Court	JLG	JD	1	
3	Clerk Of Court	JLG	LO	2	
2	Deputy Clerk Of Court	JLG	LO	1	
1	Court Accountant	FMG	PA	1	Post(s) [# 23863] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Case Progression Officer	GMG	AM	4	
1	Court Administrator	GMG	CAS	1	
1	Assistant Clerk 3	PLG	LS	5	
2	Data Conversion Clerk	MIS	IT	2	
2	Data Entry Statistical Clerk	MIS	IT	2	
3	Assistant Clerk 2	PLG	LS	4	
1	Assistant Clerk 1	PLG	LS	3	
1	Accounting Technician	FMG	AT	3	Post(s) [# 58656] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Records Officer	PIDG	RIM	2	
1	Senior Court Reporter	OPS	SW	2	
2	Court Reporter 1	OPS	SW	1	
1	Secretary 2	OPS	SS	2	
1	Bailiff	PTSG	PX	3	
2	Collection & Disbursement Officer	FMG	AT	1	Two (2) new post(s) [#s 76272-3] with effect from November 6, 2023.
2	Judges Orderly	LMO	TS	2	
1	Caretaker	LMO	TS	1	
2	Attendant	LMO	TS	1	
2	Watchman	LMO	TS	1	

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St. James Parish Court

No. of Offices	Office	Classification			Remark
1	Senior Judge of the Parish Court	JLG	JD	2	
2	Judge of the Parish Court	JLG	JD	1	Two (2) post(s) [# 64316-17] of Judge of the Parish Court (JLG/JD 1) transferred from Parish Courts with effect from May 8, 2023.
2	Judge of the Parish Court	JLG	JD	1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Parish Courts

St. James Parish Court

No. of Offices	Office	Classification			Remark
5	Clerk Of Court	JLG	LO	2	
3	Deputy Clerk Of Court	JLG	LO	1	
1	Court Accountant	FMG	PA	1	Post(s) [# 23860] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
2	Case Progression Officer	GMG	AM	4	
1	Court Administrator	GMG	CAS	1	
2	Assistant Clerk 3	PLG	LS	5	
2	Data Conversion Clerk	MIS	IT	2	
3	Data Entry Statistical Clerk	MIS	IT	2	
6	Assistant Clerk 2	PLG	LS	4	
1	Assistant Clerk 1	PLG	LS	3	
1	Accounting Technician	FMG	AT	3	Post(s) [# 58663] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
1	Records Officer	PIDG	RIM	2	
1	Senior Court Reporter	OPS	SW	2	
2	Court Reporter 1	OPS	SW	1	
1	Secretary 2	OPS	SS	2	
1	Secretary 1	OPS	SS	1	
2	Collection & Disbursement Officer	FMG	AT	1	Two (2) new post(s) [#s 76284-5] with effect from November 6, 2023.
1	Bailiff	PTSG	PX	3	
4	Judges Orderly	LMO	TS	2	
1	Groundsman	LMO	TS	1	
3	Attendant	LMO	TS	1	
2	Watchman	LMO	TS	1	

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786 Total - Parish Courts

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Revenue Court

No. of Offices	Office	Classification	Remark
1	Legal Officer	JLG LO 2	
1	Registrar	JLG JD 2	
1	Data Entry & Scanning Clerk	MIS IT 2	
1	Senior Court Clerk	PLG LS 5	
1	Executive Secretary 1	OPS SS 4	
1	Court Clerk	PLG LS 4	
1	Senior Secretary	OPS SS 3	
1	Records Officer 1	PIDG RIM 2	
1	Judges Orderly	LMO TS 2	
1	Office Attendant	LMO TS 2	

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10 Total - Revenue Court

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Adjudication of Cases

No. of Offices	Office	Classification			Remark
1	Director of Court Administration	GMG	EMG	1	
8	Master-In-Chambers	JLG	JD	3	
2	Registrar	JLG	JD	2	
1	Deputy Registrar	JLG	LO	3	
1	Legal Officer (Legal Aid)	JLG	LO	2	
42	Judicial Counsel	JLG	LO	2	Forty-Two (42) post(s) [s 58195-6, 64236-45, 71484-93 & 72899-918] of Judicial Clerk (JLG/LO 2) retitled with effect from February 5, 2024.
9	Case Progression Officer	GMG	AM	4	
1	Office Manager	GMG	AM	2	
1	Chief Court Administrator	GMG	CAS	3	
1	Judicial Secretary	GMG	CAS	2	
2	Court Administrator	GMG	CAS	1	
1	Chief Court Assistant	PLG	LS	5	
1	Senior Court Assistant	PLG	LS	4	
1	Accounting Technician	FMG	AT	3	New post(s) [s 76358] with effect from November 6, 2023.
2	Collections & Disbursement Officer	FMG	AT	1	Two (2) new post(s) [s 76359-60] with effect from November 6, 2023.
4	Court Assistant	PLG	LS	3	
12	Court Aide	PLG	LS	2	
10	Digital Recording Clerk	MIS	IT	2	
11	Usher	PLG	LS	1	
1	Chief Librarian	PIDG	LB	4	
1	Librarian	PIDG	LB	3	
1	Court Accountant	FMG	PA	1	Post(s) [s 24149] of Accounting Technician 2 (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Administrator	GMG	AM	3	
1	Chief Court Reporter	OPS	SW	3	
6	Senior Court Reporter	OPS	SW	2	
26	Court Reporter 1	OPS	SW	1	
2	Court Reporter	OPS	SW	1	
1	Executive Secretary 3	OPS	SS	6	
11	Executive Secretary 1	OPS	SS	4	
11	Senior Secretary	OPS	SS	3	
3	Secretary 2	OPS	SS	2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Adjudication of Cases

No. of Offices	Office	Classification	Remark
4	Secretary 1	OPS SS 1	
1	Telephone Operator	OPS TO 1	
3	Records Officer	PIDG RIM 2	
3	Driver 1	LMO DR 1	
1	Office Attendant	LMO TS 2	
12	Judge's Orderly	LMO TS 2	
7	Office Attendant	LMO TS 1	
1	Watchman 1	GLS 1	

208

Library

No. of Offices	Office	Classification	Remark
1	Senior Library Aide	PIDG LD 2	
2	Library Assistant	PIDG LA 1	

3

Civil Registry

No. of Offices	Office	Classification	Remark
3	Court Assistant	PLG LS 3	
3	Court Aide	PLG LS 2	

6

Court & Chambers Support Services

No. of Offices	Office	Classification	Remark
13	Senior Court Assistant	PLG LS 4	

13

13 Total - Court & Chambers Support Services

Case Co-ordination & Court Operations

No. of Offices	Office	Classification	Remark
1	Director, Case Co-ordination and Court Operations	GMG SEG 2	
1	Chief Court Assistant	PLG LS 5	

2

2 Total - Case Co-ordination & Court Operations

21 Total - Civil Registry

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Criminal

Criminal Section

No. of Offices	Office	Classification	Remark
1	Senior Deputy Registrar	JLG LO 3	
1			
1	Total - Criminal Section		

Gun Court Section

No. of Offices	Office	Classification	Remark
1	Court Co-ordinator	JLG LO 1	
1	Court Assistant	PLG LS 5	
1	Court Assistant	PLG LS 4	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
5			
5	Total - Gun Court Section		

Court Management & Support

No. of Offices	Office	Classification	Remark
1	Director, Court Management Support Services	GMG SEG 3	
1	Data Entry and Scanning Supervisor	MIS IT 3	
4	Data Entry and Scanning Clerk	MIS IT 2	
6			
6	Total - Court Management & Support		
12	Total - Criminal		

Office of the Chief Resident Magistrate

No. of Offices	Office	Classification	Remark
1	Chief Judge of the Parish Court	JLG JD 3	
1	Executive Legal Officer 1	JLG LO 4	
2			
2	Total - Office of the Chief Resident Magistrate		

Office of the Chief Justice

No. of Offices	Office	Classification	Remark
1	Executive Legal Officer 2	JLG LO 5	
1			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Office of the Chief Justice

1 Total - Office of the Chief Justice

Office of the Special Coroner

No. of Offices	Office	Classification	Remark
1	Special Coroner	JLG JD 2	
1	Assistant Special Coroner	JLG JD 1	
2	Assistant Clerk	PLG LS 4	
2	Clerk Of Court	JLG LO 2	
1	Senior Secretary	OPS SS 3	
1	Judges Orderly	LMO TS 2	
1	Office Attendant/Messenger	LMO TS 2	
9			

9 Total - Office of the Special Coroner

Court Administration Division

Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	Post(s) [# 62738] of Principal Finance Officer (FMG/PA 4) upgraded with effect from November 6, 2023.
1	Financial Systems Manager	FMG PA 2	Post(s) [# 56799] of Financial Systems Manager (FMG/PA 1) upgraded with effect from November 6, 2023.
1	Management Accountant	FMG PA 2	Post(s) [# 56801] of Senior Budget Officer (FMG/AT 3) retitled and reclassified with effect from November 6, 2023.
1	Commitment Control Officer	FMG PA 1	Post(s) [# 13413] of Commitment Officer (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 62739] of Administrative Assistant (GMG/AM 2) upgraded with effect from November 6, 2023.
1	Senior Payroll Officer	FMG AT 3	Post(s) [# 56802] of Salaries Officer (FMG/AT 3) retitled with effect from November 6, 2023.
6			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Supreme Court

Court Administration Division

Finance & Accounts Branch

Payables & Disbursement - Salaries

No. of Offices	Office	Classification	Remark
1	Manager, Payroll	FMG PA 2	Post(s) [# 63862] of Salaries Manager (FMG/PA 1) retitled and upgraded with effect from November 6, 2023.
1	Senior Payroll Officer	FMG AT 3	Post(s) [# 63863] of Salaries Officer (FMG/AT 3) retitled with effect from November 6, 2023.
1	Payroll Officer	FMG AT 2	Post(s) [# 63864] of Checking Officer (FMG/AT 2) retitled with effect from November 6, 2023.
4	Payroll Officer	FMG AT 2	Four (4) new post(s) [#s 76228-31] with effect from November 6, 2023.
1	Payroll Officer	FMG AT 2	Post(s) [# 63865] of Salaries Clerk (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.

8

Court Accounting

No. of Offices	Office	Classification	Remark
1	Director, Court Accounts	FMG PA 3	Post(s) [# 63869] of Director, Court Accounting (FMG/PA 2) retitled and upgraded with effect from November 6, 2023.
2	Court Accounts Analyst	FMG PA 2	Two (2) new post(s) [#s 76218-9] with effect from November 6, 2023.

3

Accounts & Reporting Section

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 3	Post(s) [# 63866] of Final Accounts Manager (FMG/PA 1) retitled and upgraded with effect from November 6, 2023.
2	Final Accountant	FMG PA 2	Two (2) post(s) [#s 63867-8] of Final Accountant (FMG/AT 3) reclassified with effect from November 6, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Court Administration Division

Finance & Accounts Branch

Accounts & Reporting Section

No. of Offices	Office	Classification	Remark
2	Bank Reconciliation Officer	FMG AT 3	Two (2) post(s) [s 13480 & 13497] of Bank Reconciliation Officer (FMG/AT 1) upgraded with effect from November 6, 2023.
2	Bank Reconciliation Officer	FMG AT 3	Two (2) post(s) [s 13448 & 61010] of Bank Reconciliation Clerk (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.

7

Expenditure Accounting

No. of Offices	Office	Classification	Remark
1	Director, Payroll & Payments	FMG PA 4	Post(s) [s 60782] of Director, Expenditure Accounting (FMG/PA 3) retitled and upgraded with effect from November 6, 2023.
1	Administrative Assistant	GMG AM 2	New post(s) [s 76220] with effect from November 6, 2023.
1	Senior Payroll Officer	FMG AT 3	New post(s) [s 76222] with effect from November 6, 2023.

3

Management Accounting

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	Post(s) [s 63854] of Director, Management Accounting (FMG/PA 2) retitled and upgraded with effect from November 6, 2023.
1	Management Accountant	FMG PA 2	Post(s) [s 63855] of Budget Officer (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
1	Commitment Control Officer	FMG PA 1	Post(s) [s 63856] of Assistant Budget Officer (FMG/AT 1) retitled and reclassified with effect from November 6, 2023.

3

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Court Administration Division

Finance & Accounts Branch

Payables & Disbursement

No. of Offices	Office	Classification	Remark
1	Payments Manager	FMG PA 3	Post(s) [# 21327] of Payables & Disbursement Manager (FMG/AT 3) retitled and reclassified with effect from November 6, 2023.
1	Senior Payments Officer	FMG PA 1	New post(s) [# 76227] with effect from November 6, 2023.
2	Senior Payments Officer	FMG PA 1	Two (2) post(s) [#s 63857-8] of Payment Officer (FMG/AT 2) retitled and reclassified with effect from November 6, 2023.
2	Payments Officer	FMG AT 3	Two (2) post(s) [#s 63859-60] of Payment Clerk (FMG/AC 2) retitled and reclassified with effect from November 6, 2023.
4	Payments Officer	FMG AT 3	Four (4) new post(s) [#s 76223-6] with effect from November 6, 2023.
1	Collections & Disbursement Officer	FMG AT 1	Post(s) [# 63861] of Cashier (FMG/CS 1) retitled and reclassified with effect from November 6, 2023.

11

41 Total - Finance & Accounts Branch

Human Resource Management & Administration

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Mgmt. and Admin.	GMG SEG 4	
1	Director, Human Resource Management	GMG SEG 3	
1	Human Resource Officer	GMG AM 4	
1	Administrative Assistant	GMG AM 2	
5	Secretary 2	OPS SS 2	

9

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG SEG 2	New post(s) [# 74728] with effect from May 22, 2023.
1	Senior Human Resource Officer	GMG SEG 2	
1	Human Resource Officer	GMG AM 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Court Administration Division

Human Resource Management & Administration

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Human Resource Officer (Benefits)	GMG AM 4	New post(s) [# 74725] with effect from May 22, 2023.
1	Human Resource Officer (Staffing)	GMG AM 4	New post(s) [# 74726] with effect from May 22, 2023.
2	Assistant Human Resource Officer	GMG AM 3	
4	Assistant Human Resource Officer	GMG AM 3	Four (4) new post(s) [#s 74721-4] with effect from May 22, 2023.
1	Registrar	PIDG RIM 3	
2	Benefits Officer	PIDG RIM 3	
1	Secretary 2	OPS SS 2	
1	Secretary 2	OPS SS 2	New post(s) [# 74729] with effect from May 22, 2023.
2	Leave Officer	PIDG RIM 2	
1	Records Officer 1	PIDG RIM 2	New post(s) [# 74727] with effect from May 22, 2023.
2	Service Records Officer	PIDG RIM 2	
1	Records Officer 1	PIDG RIM 2	

22

Human Resource Planning & Development

No. of Offices	Office	Classification	Remark
1	Senior Training & Development Officer	GMG SEG 1	
1	Training and Development Officer	GMG AM 4	

2

Industrial Relations - Health & Well-being

No. of Offices	Office	Classification	Remark
1	Director, IR, Health & Well-being	GMG SEG 2	
1	Inventory Officer	PIDG RIM 2	
1	Store Clerk	PIDG RIM 1	
3	Attendant	LMO TS 1	

6

Organizational Development & Performance Management

No. of Offices	Office	Classification	Remark
1	Director, Organisational Development	GMG SEG 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Court Administration Division

Human Resource Management & Administration

Organizational Development & Performance Management

No. of Offices	Office	Classification	Remark
1	Performance Management & Appraisal Support Officer	GMG SEG 1	

2

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 3, Public Procurement	GMG SEG 3	
1	Director 2	GMG SEG 2	Post(s) [# 63846] of Director of Procurement and Administration (GMG/SEG 2) retitled and transferred from Court Administration Division, Human Resource Management & Administration, Procurement & Administration with effect from November 6, 2023; Post(s) to be abolished when vacant. With effect from November 6, 2023 new appointments of any type to the post [# 63846] of Director of Procurement and Administration (GMG/SEG 2) is prohibited.
1	Senior Public Procurement Officer	GMG SEG 1	
2	Procurement Officer	GMG SEG 1	Two (2) post(s) [#s 63847 & 56794] of Procurement Officer (GMG/SEG 1) transferred from Court Administration Division, Human Resource Management & Administration, Procurement & Administration with effect from November 6, 2023; Post(s) to be abolished when vacant. With effect from November 6, 2023 new appointments of any type to the post(s) [#s 63847 & 56794] of Procurement Officer (GMG/SEG 1) is prohibited.
1	Public Procurement Officer	GMG AM 3	
1	Public Procurement Administrator	GMG AM 2	
1	Public Procurement Clerk	PIDG RIM 1	

8

49 Total - Human Resource Management & Administration

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Court Administration Division

Information & Communication Technology Branch

No. of Offices	Office	Classification	Remark
1	Director, Information, Communication & Technology	MIS IT 8	
1	ICT Infrastructure Service Manager	MIS IT 7	
2	Network Administrator	MIS IT 4	
1	Web Administrator	MIS IT 3	
1	Administrative Assistant	GMG AM 2	
6			

Software Development & Implementation

No. of Offices	Office	Classification	Remark
1	Manager, Software Development and Implementation	MIS IT 6	
1	Network Co-ordinator	MIS IT 6	
1	Senior Programmer	MIS IT 5	
1	Systems Engineer/Analyst	MIS IT 5	
1	Programmer	MIS IT 4	
1	Systems/Analyst/Software Engineer	MIS IT 4	
1	Webmaster	MIS IT 4	
1	Systems Analyst	MIS IT 3	
2	Hardware Technician	MIS IT 3	
1	Network/Help Desk Assistant	MIS IT 3	
11			

17 Total - Information & Communication Technology Branch

Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
1	Audit Manager	FMG AS 4	
2	Audit Supervisor	FMG AS 3	
6	Auditor	FMG AS 2	
5	Assistant Auditor	FMG AS 1	
1	Senior Secretary	OPS SS 3	
16			

16 Total - Internal Audit

Strategic Planning Reform & Monitoring

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Court Administration Division

Strategic Planning Reform & Monitoring

No. of Offices	Office	Classification	Remark
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG 3	
1	Administrative Assistant	GMG AM 2	
3			

3 Total - Strategic Planning Reform & Monitoring

Building & Property Management

No. of Offices	Office	Classification	Remark
1	Director, Building & Property Management	SOG ST 8	
2	Property Officer	SOG ST 6	
1	Administrative Assistant	GMG AM 2	
5	Maintenance Officer	LMO TS 4	
9			

9 Total - Building & Property Management

Client Services, Communication & Information

No. of Offices	Office	Classification	Remark
1	Director, Client Services Communication & Info.	GMG SEG 4	
1	Senior Public Relations Officer	MCG IE 5	
1	Public Education Officer	MCG IE 3	
1	Administrative Assistant	GMG AM 2	
4			

Protocol Services

No. of Offices	Office	Classification	Remark
1	Chief Court Protocol Officer	MCG IE 5	
1	Court Protocol Officer	MCG IE 4	
1	Customer Service Co-ordinator	GMG SEG 2	
1	Customer Service Officer	GMG SEG 1	
1	Customer Service Assistant	GMG AM 2	
5			

Records, Documentation & Access to Information

No. of Offices	Office	Classification	Remark
1	Manager, Records, Documentation and ATI	GMG SEG 2	
1	Registrar	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Court Administration Division

Client Services, Communication & Information

Records, Documentation & Access to Information

No. of Offices	Office	Classification	Remark
4			

13 Total - Client Services, Communication & Information

Executive Management

No. of Offices	Office	Classification	Remark
1	Legal Officer	JLG LO 3	
1	Executive Secretary 1	OPS SS 4	
2			

2 Total - Executive Management

Administrative Branch

No. of Offices	Office	Classification	Remark
1	Director, Administration	GMG SEG 2	New post(s) [# 76210] with effect from November 6, 2023.
1	Office Manager	GMG AM 4	Post(s) [# 62898] of Office Manager (GMG/AM 4) transferred from Court Administration Division, Human Resource Management & Administration, Procurement & Administration with effect from November 6, 2023.
1	Transport Manager	GMG AM 4	Post(s) [# 63848] of Transport Manager (GMG/AM 4) transferred from Court Administration Division, Human Resource Management & Administration, Procurement & Administration with effect from November 6, 2023.
3	Driver 2	LMO DR 2	Three (3) post(s) [#s 21438-40] of Driver 2 (LMO/DR 2) transferred from Court Administration Division, Human Resource Management & Administration, Procurement & Administration with effect from November 6, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Court Administration Division

Administrative Branch

No. of Offices	Office	Classification	Remark
1	Driver 1	LMO DR 1	Post(s) [# 61553] of Driver (LMO/DR 1) transferred from Court Administration Division, Human Resource Management & Administration, Procurement & Administration with effect from November 6, 2023.
1	Groundsman	LMO TS 1	Post(s) [# 23673] of Groundsman (LMO/TS 1) transferred from Court Administration Division, Human Resource Management & Administration, Procurement & Administration with effect from November 6, 2023.
1	Attendant	LMO TS 1	Post(s) [# 61555] of Attendant (LMO/TS 1) transferred from Court Administration Division, Human Resource Management & Administration, Procurement & Administration with effect from November 6, 2023.

9

9 Total - Administrative Branch

159 Total - Court Administration Division

Commercial Division

No. of Offices	Office	Classification	Remark
1	Registrar	JLG JD 2	
1	Deputy Registrar	JLG LO 4	
1	Court Co-ordinator	JLG LO 1	
2	Case Progression Officer	GMG AM 4	
1	Customer Service Officer	GMG AM 3	
1	Senior Court Assistant	PLG LS 5	
1	Data Entry and Scanning Clerk	MIS IT 2	
3	Court Assistant	PLG LS 4	
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 2	OPS SS 5	Post(s) [# 62732] of Executive Secretary 2 (OPS/SS 5) transferred from Court Administration Division, Executive Management with effect from May 8, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Commercial Division

No. of Offices	Office	Classification	Remark
1	Data Validation Officer	MIS IT 3	
1	Senior Secretary	OPS SS 3	
1	Records Officer 2	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	

17

17 Total - Commercial Division

Probate Division

No. of Offices	Office	Classification	Remark
1	Deputy Registrar	JLG LO 4	
1	Registrar	JLG JD 2	
1	Legal Officer	JLG LO 2	
1	Court Coordinator	JLG LO 1	
1	Executive Secretary 2	OPS SS 5	
1	Case Progression Officer	GMG AM 4	
1	Customer Service Officer	GMG AM 3	
1	Data Validation Officer	MIS IT 3	
1	Data Entry and Scanning Clerk	MIS IT 2	
2	Data Entry & Scanning Clerk	MIS IT 2	
1	Senior Court Clerk	PLG LS 5	
1	Senior Secretary	OPS SS 3	
2	Court Clerk	PLG LS 4	
2	Records Officer 1	PIDG RIM 2	

17

17 Total - Probate Division

Matrimonial Division

No. of Offices	Office	Classification	Remark
1	Deputy Registrar	JLG LO 4	
1	Registrar	JLG JD 2	
1	Executive Secretary 2	OPS SS 5	
2	Legal Officer	JLG LO 2	
2	Case Progression Officer	GMG AM 4	
1	Court Coordinator	JLG LO 1	
2	Customer Service Officer	GMG AM 3	
2	Data Validation Officer	MIS IT 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Supreme Court

Matrimonial Division

No. of Offices	Office	Classification	Remark
3	Data Entry and Scanning Clerk	MIS IT 2	
1	Data Entry & Scanning Clerk	MIS IT 2	
2	Senior Court Assistant	PLG LS 5	
1	Senior Secretary	OPS SS 3	
1	Court Assistant	PLG LS 4	
2	Records Officer 2	PIDG RIM 3	
2	Records Officer 1	PIDG RIM 2	
24			

24 Total - Matrimonial Division

Criminal Division

No. of Offices	Office	Classification	Remark
1	Registrar	JLG JD 2	
1	Deputy Registrar	JLG LO 4	
1	Court Coordinator	JLG LO 1	
3	Case Progression Officer	GMG AM 4	
2	Customer Service Officer	GMG AM 3	
2	Data Validation Officer	MIS IT 3	
4	Data Entry and Scanning Clerk	MIS IT 2	
1	Executive Secretary 2	OPS SS 5	
5	Senior Court Clerk	PLG LS 5	
8	Court Clerk	PLG LS 4	
2	Senior Secretary	OPS SS 3	
2	Records Officer 2	PIDG RIM 3	
4	Juror Summons Preparation Clerk	PIDG RIM 2	
2	Records Officer 1	PIDG RIM 2	
38			

38 Total - Criminal Division

Statistics and Data Divison

No. of Offices	Office	Classification	Remark
1	Chief Statistician	SOG ST 9	
1	Senior Statistician	SOG ST 6	
1	Statistician	SOG ST 5	
3	Assistant Statistician	SOG ST 4	
6			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Supreme Court**Statistics and Data Divison**

6 Total - Statistics and Data Divison

Western Region

No. of Offices	Office	Classification	Remark
1	Deputy Registrar	JLG LO 4	
1	Legal Officer	JLG LO 2	
1	Court Coordinator	JLG LO 1	
1	Customer Service Officer	GMG AM 3	
1	Data Validation Officer	MIS IT 3	
1	Senior Secretary	OPS SS 3	
1	Data Entry & Scanning Clerk	MIS IT 2	
1	Senior Court Assistant	PLG LS 4	
1	Court Clerk	PLG LS 4	
1	Court Assistant	PLG LS 3	
1	Records Officer 1	PIDG RIM 2	
1	Office Attendant	LMO TS 2	
1	Groundsman	LMO TS 1	
1	Watchman	LMO TS 1	

14

14 Total - Western Region

Court Records & Information Management

No. of Offices	Office	Classification	Remark
1	Director - Legal Library & Research Services	PIDG LB 5	New post(s) [# 76992] with effect from June 3, 2024; Post(s) of Director - Legal Library & Research Services (PIDG/LB 4) upgraded with effect from June 10, 2024.

1

1 Total - Court Records & Information Management

532 Total - Supreme Court

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Commercial Court

No. of Offices	Office	Classification			Remark
1	Court Aide	PLG	LS	2	
1					
<hr/>					
1	Total - Commercial Court				

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Attorney General's Department

Executive Chambers

No. of Offices	Office	Classification	Remark
1	Solicitor General	JLG LO 7	
2	Assistant Attorney General	JLG LO 4	
2	Technical/Executive Assistant	GMG SEG 2	
4	Executive Secretary 2	OPS SS 5	
9			

9 Total - Executive Chambers

Litigation & State Proceedings

No. of Offices	Office	Classification	Remark
1	Deputy Solicitor General	JLG LO 6	
8	Senior Assistant Attorney General	JLG LO 5	
8	Assistant Attorney General	JLG LO 4	
14	Crown Counsel	JLG LO 3	
6	Assistant Crown Counsel	JLG LO 2	
1	Administrative Assistant	GMG AM 4	
1	Executive Secretary 1	OPS SS 4	
2	Senior Secretary	OPS SS 3	Two (2) post(s) [s 21357 & 21379] of Senior Secretary (OPS/SS 3) to be abolished when vacant. With effect from April 1, 2021, new appointments of any type barred.
5	Paralegal Officer 1	PLG LS 4	
46			

46 Total - Litigation & State Proceedings

General Legal Advice

No. of Offices	Office	Classification	Remark
1	Deputy Solicitor General	JLG LO 6	
1	Assistant Attorney General	JLG LO 4	
1	Crown Counsel	JLG LO 3	
3	Assistant Crown Counsel	JLG LO 2	
1	Administrative Assistant	GMG AM 4	
1	Executive Secretary 1	OPS SS 4	
8			

8 Total - General Legal Advice

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Attorney General's Department Constitutional & Legislative Affairs

No. of Offices	Office	Classification	Remark
1	Deputy Solicitor General	JLG LO 6	
2	Senior Assistant Attorney General	JLG LO 5	
1	Assistant Attorney General	JLG LO 4	
2	Crown Counsel	JLG LO 3	
1	Administrative Assistant	GMG AM 4	
1	Legislative Editor	JLG LO 1	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	Post(s) [# 21359] of Senior Secretary (OPS/SS 3) to be abolished when vacant. With effect from April 1, 2021, new appointments of any type barred.

10

10 Total - Constitutional & Legislative Affairs

International Affairs

No. of Offices	Office	Classification	Remark
1	Deputy Solicitor General	JLG LO 6	
1	Assistant Attorney General	JLG LO 4	
1	Crown Counsel	JLG LO 3	
1	Assistant Crown Counsel	JLG LO 2	
1	Administrative Assistant	GMG AM 4	
1	Executive Secretary 1	OPS SS 4	
1	Paralegal Officer 1	PLG LS 4	
1	Senior Secretary	OPS SS 3	Post(s) [# 56078] of Senior Secretary (OPS/SS 3) to be abolished when vacant. With effect from April 1, 2021, new appointments of any type barred.

8

8 Total - International Affairs

Commercial Affairs

No. of Offices	Office	Classification	Remark
1	Deputy Solicitor General	JLG LO 6	
2	Senior Assistant Attorney General	JLG LO 5	
2	Assistant Attorney General	JLG LO 4	
3	Crown Counsel	JLG LO 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Attorney General's Department

Commercial Affairs

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 4	
1	Paralegal Officer 1	PLG LS 4	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	Post(s) [# 21358] of Senior Secretary (OPS/SS 3) to be abolished when vacant. With effect from April 1, 2021, new appointments of any type barred.

12

12 Total - Commercial Affairs

Corporate Services

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate Services	GMG SEG 5	
1	Director, Human Resource Management & Development	GMG SEG 4	
1	Director - Information Technology & Knowledge Management	MIS IT 7	
1	Director, Human Resource Management	GMG SEG 3	
1	Systems Administrator	MIS IT 6	
1	Corporate Planner	GMG SEG 2	
1	Manager, Public Procurement	GMG SEG 2	
1	Risk Officer	GMG SEG 2	
1	OD & PMAS Officer	GMG SEG 2	
1	Director, Documentation Information & Access Services	GMG SEG 2	
1	Manager, Administration & Office Services	GMG SEG 2	
1	Manager, Finance and Accounts	FMG PA 2	
1	Manager, Communication & Customer Service	MCG IE 5	
2	Information Technology Specialist	MIS IT 4	
1	Senior Human Resource Officer	GMG SEG 1	
1	HRM&D Officer (MOJ)	GMG AM 4	
1	Public Procurement Officer	GMG AM 3	
4	Administrative Assistant	GMG AM 3	
1	Senior Paralegal Officer	PLG LS 5	
2	Paralegal Officer 1	PLG LS 4	
1	Registrar	PIDG RIM 5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Attorney General's Department

Corporate Services

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
8	Secretary 2	OPS SS 2	Eight (8) post(s) [#s 21362-63, 21380-85] to be abolished when vacant. with effect from April 1, 2021, new appointments of any type barred.
1	Senior Librarian	PIDG LB 4	
1	Librarian	PIDG LB 3	
1	Records Officer 2	PIDG RIM 3	
1	Stores Officer	PIDG RIM 2	
2	Records Officer 1	PIDG RIM 2	
1	Library Assistant	PIDG LA 2	
1	Telephone Operator	OPS TO 2	
2	Driver	LMO DR 1	
1	Bearer/Process Server	LMO TS 2	
1	Senior Office Attendant	LMO TS 2	
3	Office Attendant	LMO TS 1	
50			
50	Total - Corporate Services		
143	Total - Attorney General's Department		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Legal and Constitutional Affairs

Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Data Protection Officer	GMG SEG 3	New post(s) [# 76886] with effect from April 15, 2024.
1	Legal Coordinator	JLG LO 3	Post(s) [# 73778] of Technical Coordinator (GMG/SEG 2) retitled and reclassified with effect from April 15, 2024.
1	Executive Assistant To The Permanent Secretary	GMG SEG 1	
1	Executive Secretary 2	OPS SS 5	
1	Senior Secretary	OPS SS 3	
6			

6 Total - Executive Office

Legal Education Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Legal Education	JLG LO 6	
1	Senior Legal Education Officer	JLG LO 5	
2	Legal Education Officer	JLG LO 4	
1	Administrative Assistant	GMG AM 3	
5			

5 Total - Legal Education Division

Constitutional Reform Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Constitutional Reform	JLG LO 6	
1	Senior Constitutional Reform Officer	JLG LO 5	
1	Constitutional Reform Officer	JLG LO 4	
1	Administrative Assistant	GMG AM 3	
4			

4 Total - Constitutional Reform Division

Human Rights Division

No. of Offices	Office	Classification	Remark
1	Director, Human Rights	JLG LO 5	Post(s) [# 58985] of Human Rights Specialist (JLG/LO 4) retitled and upgraded with effect from October 23, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Legal and Constitutional Affairs

Human Rights Division

No. of Offices	Office	Classification	Remark
1	Senior Human Rights Officer	JLG LO 4	New post(s) [# 76203] with effect from October 23, 2023.
2	Human Rights Officer	JLG LO 3	Two (2) new post(s) [#s 76204 & 76208] with effect from October 23, 2023.
1	Administrative Assistant	GMG AM 3	
5			
5	Total - Human Rights Division		

Law Review Secretariat

No. of Offices	Office	Classification	Remark
1	Director, Law Review Secretariat	GMG SEG 4	Post(s) [# 14035] of Technical Assistant To Law Revision Commissioner (GMG/SEG 3) retitled and upgraded with effect from April 15, 2024.
1	Technical Coordinator	GMG SEG 2	Post(s) [# 14036] of Technical Support Administrator (GMG/AM 3) retitled and reclassified with effect from April 15, 2024.
1	Administrative Assistant	GMG AM 3	Post(s) [# 14037] of Secretary 2 (OPS/SS 2) retitled and reclassified with effect from April 15, 2024.
2	Data Entry Officer	MIS IT 2	
2	Assistant Proof Reader	PIDG RIM 3	Two (2) new post(s) [#s 76887-8] with effect from April 15, 2024.
1	Records Officer 1	PIDG RIM 2	
8			
8	Total - Law Review Secretariat		

Strategic Planning, Policy, Research and Performance Management Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Planning, Policy, Research and Performance Management	GMG SEG 5	
1	Policy Analyst	GMG SEG 3	
1	Strategic Planner	GMG SEG 3	
1	Enterprise Risk Management Analyst	GMG SEG 3	
1	Research Officer	SOG ST 7	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Legal and Constitutional Affairs

Strategic Planning, Policy, Research and Performance Management Division

No. of Offices	Office	Classification	Remark
1	Performance Monitoring & Evaluation Officer	GMG SEG 2	
1	Administrative Assistant	GMG AM 3	
7			

7 Total - Strategic Planning, Policy, Research and Performance Management Division

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Director Corporate Services	GMG SEG 4	
1	Administrative Assistant	GMG AM 3	
2			

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 2, Public Procurement	GMG SEG 2	Post(s) [# 73889] of Director 1 - Public Procurement (GMG/SEG 1) retitled and upgraded with effect from December 18, 2023.
1	Senior Public Procurement Officer	GMG SEG 1	New post(s) [# 76300] with effect from December 18, 2023.
1	Public Procurement Officer	GMG AM 3	
1	Public Procurement Administrator	GMG AM 2	New post(s) [# 76301] with effect from December 18, 2023.
4			

4 Total - Public Procurement Branch

Documentation, Information & Access Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Documentation, Information & Access Services	GMG SEG 3	
1			

1 Total - Documentation, Information & Access Services Branch

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development	GMG SEG 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Legal and Constitutional Affairs

Corporate Services Division

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
2	Senior Human Resource Officer	GMG SEG 1	
1	Senior Human Resource Development Officer	GMG SEG 1	New post(s) [# 76898] with effect from April 15, 2024.
1	Performance Management & Appraisal Systems Officer	GMG SEG 1	New post(s) [# 76899] with effect from April 15, 2024.
1	Human Resource Officer	GMG AM 4	Post [# 73895] of Human Resource Officer (GMG/SEG 1) incorrectly listed in the Civil Service Establishment (General) Order, 2023.
1	Human Resource Information Systems Officer	GMG AM 3	Post(s) [# 73896] of Assistant Human Resource Officer (GMG/AM 3) retitled with effect from June 19, 2023.
1	Administrator	GMG AM 2	
1	Records Officer 1	PIDG RIM 2	New post(s) [# 76900] with effect from April 15, 2024.

9

9 Total - Human Resource Management & Development Branch

Information and Communication Technology Branch

No. of Offices	Office	Classification	Remark
1	Director, Information and Communication Technology	MIS IT 6	
1	Manager, ICT Infrastructure and Technical Support	MIS IT 5	Post(s) [# 73899] of Network Manager (MIS/IT 5) retitled with effect from April 15, 2024.
1	Business Analyst	MIS IT 5	New post(s) [# 76902] with effect from April 15, 2024.
1	Webmaster	MIS IT 4	New post(s) [# 76904] with effect from April 15, 2024.
1	Technical Support Officer	MIS IT 3	New post(s) [# 76903] with effect from April 15, 2024.
1	Administrator	GMG AM 2	New post(s) [# 76901] with effect from April 15, 2024.

6

6 Total - Information and Communication Technology Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Legal and Constitutional Affairs

Corporate Services Division

Administration Branch

No. of Offices	Office	Classification	Remark
1	Director, Administration	GMG SEG 3	
1	Administrator	GMG AM 2	New post(s) [# 76905] with effect from April 15, 2024.
2			

Office Services Section

No. of Offices	Office	Classification	Remark
1	Office Services Manager	GMG AM 4	Post(s) [# 73901] of Office Services Manager (GMG/AM 3) upgraded with effect from January 2, 2024.
1	Asset & Inventory Officer	PIDG RIM 3	
1	Storekeeper	PIDG RIM 3	
1	Artisan 3	LMO TS 4	Post(s) [# 73907] of Office Attendant (LMO/TS 1) retitled and upgraded with effect from April 15, 2024.
1	Senior Office Attendant	LMO TS 3	Post(s) [# 73904] of Senior Office Attendant (LMO/TS 2) upgraded with effect from April 15, 2024.
2	Office Attendant	LMO TS 1	
7			

Customer Service Section

No. of Offices	Office	Classification	Remark
1	Manager, Customer Service	GMG SEG 2	
2	Customer Care Officer	GMG AM 3	
2	Customer Care Assistant	GMG AM 1	
5			

Security Section

No. of Offices	Office	Classification	Remark
1	Chief of Security	GMG SEG 2	
1	Security Analyst	GMG SEG 1	
2	Watchman	LMO TS 2	Two (2) new post(s) [#s 76906-7] with effect from April 15, 2024.
4			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Legal and Constitutional Affairs

Corporate Services Division

Administration Branch

Transportation & Fleet Management Section

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG AM 4	
2	Driver 1	LMO DR 1	
2	Bearer	LMO TS 2	

5

23 Total - Administration Branch

45 Total - Corporate Services Division

Finance and Accounts Unit

No. of Offices	Office	Classification	Remark
1	Director, Finance and Accounts	FMG PA 3	Post(s) [# 73884] of Accountant (FMG/PA 2) retitled and upgraded with effect from April 15, 2024.
1	Manager, Accounts Payables and Payroll	FMG PA 2	Post(s) [# 73885] of Accounting Technician 3 (FMG/AT 3) retitled and reclassified with effect from April 15, 2024.
1	Management Accountant	FMG PA 2	New post(s) [# 76892] with effect from April 15, 2024.
1	Senior Payments Officer	FMG AT 3	New post(s) [# 76890] with effect from April 15, 2024.
1	Senior Payroll Officer	FMG AT 3	New post(s) [# 76891] with effect from April 15, 2024.
1	Commitment Control Officer	FMG AT 3	New post(s) [# 76893] with effect from April 15, 2024.
1	Senior Bank Reconciliation Officer	FMG AT 3	New post(s) [# 76894] with effect from April 15, 2024.
1	Administrator	GMG AM 2	New post(s) [# 76889] with effect from April 15, 2024.

8

8 Total - Finance and Accounts Unit

Corporate Communications and Public Relations Unit

No. of Offices	Office	Classification	Remark
1	Director, Corporate Communications and Public Relations	MCG IE 5	
1	Senior Public Relations Officer	MCG IE 4	New post(s) [# 76896] with effect from April 15, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Legal and Constitutional Affairs

Corporate Communications and Public Relations Unit

No. of Offices	Office	Classification	Remark
1	Public Relations Officer	MCG IE 3	New post(s) [# 76897] with effect from April 15, 2024.
1	Administrator	GMG AM 2	New post(s) [# 76895] with effect from April 15, 2024.

4

4 Total - Corporate Communications and Public Relations Unit

Internal Audit Branch

No. of Offices	Office	Classification	Remark
1	Senior Auditor	FMG AS 3	New post(s) [# 76884] with effect from April 15, 2024.
1	Auditor	FMG AS 2	New post(s) [# 76885] with effect from April 15, 2024.

2

2 Total - Internal Audit Branch

94 Total - Ministry of Legal and Constitutional Affairs

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Legal Reform Department

No. of Offices	Office	Classification			Remark
1	Director of Legal Reform	JLG	LO	7	
1	Deputy Director of Legal Reform	JLG	LO	6	
2	Senior Assistant Director of Legal Reform	JLG	LO	5	
2	Assistant Director of Legal Reform	JLG	LO	4	
4	Legal Officer	JLG	LO	3	
1	Executive Secretary 2	OPS	SS	5	
1	Executive Secretary 1	OPS	SS	4	
1	Senior Secretary	OPS	SS	3	
1	Administrative Officer	GMG	AM	2	
1	Records Officer 1	PIDG	RIM	2	
1	Attendant	LMO	TS	1	

16

16 Total - Legal Reform Department

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Office of the Parliamentary Counsel

Drafting of Legislation

No. of Offices	Office	Classification			Remark
1	Chief Parliamentary Counsel	JLG	LO	7	
2	Deputy Chief Parliamentary Counsel	JLG	LO	6	
4	Senior Parliamentary Counsel	JLG	LO	5	
5	Parliamentary Counsel	JLG	LO	4	
4	Assistant Parliamentary Counsel	JLG	LO	3	
1	Manager, Human Resources & Administration	GMG	SEG	2	
1	Manager, LPMS Database	MIS	IT	5	
1	Executive Secretary 2	OPS	SS	5	
2	Legislative Editor	JLG	LO	1	
1	Administrator	GMG	AM	3	
2	Executive Secretary 1	OPS	SS	4	
2	Senior Secretary	OPS	SS	3	
2	Secretary 2	OPS	SS	2	
1	Registrar	PIDG	RIM	3	
1	Records Clerk	PIDG	RIM	1	
1	Telephone Operator	OPS	TO	1	
2	Attendant	LMO	TS	1	

33

33 Total - Office of the Parliamentary Counsel

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport and Mining

Executive Office

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
3			

3 Total - Executive Office

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 50939] of Senior Secretary (OPS/SS 3) transferred from MT&M - Legal Services with effect from April 1, 2021; Post(s) of Senior Secretary (OPS/SS 3) transferred from AGD, Commercial Affairs, MTM with effect from June 13, 2022.
1			

1 Total - Legal Services Unit

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1			

Accounts Branch (Mines & Geology)

No. of Offices	Office	Classification	Remark
1	Payment Officer	FMG AT 2	
1			

1 Total - Accounts Branch (Mines & Geology)

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Transport and Mining

Finance & Accounts

Management Accounts

No. of Offices	Office	Classification	Remark
1	Deposit Receivable and Commitment Control Officer	FMG PA 1	Post(s) [# 51109] of Deposit Receivable and Commitment Control Officer (FMG/PA 1) is now FROZEN. With effect from June 1, 2021 new appointments of any type to the Post(s) [# 51109] of Deposit Receivable and Commitment Control Officer (FMG/PA 1) is barred.
1	Commitment Control Officer	FMG AT 3	

2

2 Total - Management Accounts

Accounts & Expenditure Control

Accounts Payable & Disbursement

No. of Offices	Office	Classification	Remark
1	Payment Manager	FMG PA 2	
1	Payable Accountant	FMG PA 1	
1	Accounting Technician 1	FMG AT 1	Post(s) [# 51078] of Accounting Technician 1 (FMG/AT 1) to be abolished when vacant. With effect from March 7, 2016, new appointments of any type barred.

3

Payroll

No. of Offices	Office	Classification	Remark
1	Payroll Clerk	FMG AC 2	

1

Final Accounts & Reporting

No. of Offices	Office	Classification	Remark
1	Bank Reconciliation Officer	FMG AT 2	

1

5 Total - Accounts & Expenditure Control

9 Total - Finance & Accounts

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Transport and Mining

Corporate Services

No. of Offices	Office	Classification	Remark
1	Director, Corporate Services	GMG SEG 5	
1			

Procurement Branch

No. of Offices	Office	Classification	Remark
1	Procurement Officer	GMG AM 3	Post(s) [# 64361] of Procurement Officer (GMG/AM 3) is now FROZEN. With effect from June 1, 2021 new appointments of any type to the Post(s) [# 64361] of Procurement Officer (GMG/AM 3) is barred.
1	Secretary 2	OPS SS 2	
1	Records Clerk	PIDG RIM 1	
3			

3 Total - Procurement Branch

Documentation/Information & Access Services

No. of Offices	Office	Classification	Remark
1	Librarian 2	PIDG LB 2	
1	Registrar	PIDG RIM 3	
1	Records Officer 1	PIDG RIM 2	
3			

3 Total - Documentation/Information & Access Services

Administration & Property Management

No. of Offices	Office	Classification	Remark
1	Director, Administration & Property Management	GMG SEG 2	
1	Telephone Operator	OPS TO 2	
1	Receptionist/Telephone Operator	OPS TO 1	
3			

3 Total - Administration & Property Management

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Employee Relations	GMG SEG 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Transport and Mining

Corporate Services

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Assistant Human Resource Officer (Pensions)	GMG AM 3	
1	Secretary 1	OPS SS 1	
3			

3 Total - Human Resource Management & Development Branch

13 Total - Corporate Services

Policy, Planning & Research Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	
1	Administrative Assistant	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
1	Paralegal Officer	PLG LS 4	
4			

Transport Policy (International & Land) Branch

Road Safety Unit

No. of Offices	Office	Classification	Remark
1	Director, Road Safety	GMG SEG 3	
1	Administrator	GMG AM 1	
1	Secretary 2	OPS SS 2	
3			

Road Safety - Accident & Data Analyst Section

No. of Offices	Office	Classification	Remark
1	Accident Analyst Statistician	SOG ST 6	
1			

Road Safety - Information/Education Section

No. of Offices	Office	Classification	Remark
1	Education And Information Officer	MCG IE 3	
2	Data Entry Officer	MIS IT 2	
3			

7 Total - Transport Policy (International & Land) Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport and Mining

Policy, Planning & Research Division

Corporate Planning & Performance Monitoring

No. of Offices	Office	Classification	Remark
1	Corporate Planner	GMG SEG 2	
1	Performance Monitoring Officer	GMG SEG 2	

2

2 Total - Corporate Planning & Performance Monitoring

13 Total - Policy, Planning & Research Division

Island Traffic Authority

No. of Offices	Office	Classification	Remark
1	Director (Supervisor), Island Traffic Authority	GMG SEG 5	Post(s) [# 9091] of Director (Supervisor), Island Traffic Authority (GMG/SEG 5) to be abolished when vacant. New appointments of any type barred.
2	Chief Inspector (Motor Vehicle)	SOG ST 6	Two (2) post(s) [#s 9092-3] of Chief Inspector (Motor Vehicle) (SOG/ST 6) to be abolished when vacant. New appointments of any type barred.
16	Senior Motor Vehicle Inspector	SOG ST 5	Sixteen (16) post(s) [#s 9094-109] of Senior Motor Vehicle Inspector (SOG/ST 5) to be abolished when vacant. New appointments of any type barred.
1	Administrator	GMG AM 3	Post(s) [# 9149] of Administrator (GMG/AM 3) to be abolished when vacant. New appointments of any type barred.
39	Motor Vehicle Inspector	SOG ST 4	Thirty-nine (39) post(s) [#s 9110-48] of Motor Vehicle Inspector (SOG/ST 4) to be abolished when vacant. New appointments of any type barred.
1	Senior Secretary	OPS SS 3	Post(s) [# 9152] of Senior Secretary (OPS/SS 3) to be abolished when vacant. New appointments of any type barred.
1	Administrator	GMG AM 1	Post(s) [# 9150] of Administrator (GMG/AM 1) to be abolished when vacant. New appointments of any type barred.
1	Accounting Clerk 1	FMG AC 1	Post(s) [# 9176] of Accounting Clerk 1 (FMG/AC 1) to be abolished when vacant. New appointments of any type barred.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport and Mining

Island Traffic Authority

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post(s) [# 9151] of Secretary 2 (OPS/SS 2) to be abolished when vacant. New appointments of any type barred.
1	Secretary 1	OPS SS 1	Post(s) [# 9154] of Secretary 1 (OPS/SS 1) to be abolished when vacant. New appointments of any type barred.
20	Records Officer 1	PIDG RIM 2	Twenty (20) post(s) [#s 9155-74] of Records Officer 1 (PIDG/RIM 2) to be abolished when vacant. New appointments of any type barred.
1	Records Officer 1	PIDG RIM 2	Twenty-two (22) post(s) [#s 51136, 62777 & 62780-99] of Records Officer 1 (PIDG/RIM 2) to be abolished when vacant.
21	Records Officer 1	PIDG RIM 2	Twenty-two (22) post(s) [#s 51136, 62777 & 62780-99] of Records Officer 1 (PIDG/RIM 2) to be abolished when vacant. New appointments of any type barred.
1	Gardener	LMO TS 1	Post(s) [# 9177] of Gardener (LMO/TS 1) to be abolished when vacant. New appointments of any type barred.
5	Attendant 1	LMO TS 1	Five (5) post(s) [#s 9178-82] of Attendant 1 (LMO/TS 1) to be abolished when vacant. New appointments of any type barred.
1	Yardman	LMO TS 1	Post(s) [# 9184] of Yardman (LMO/TS 1) to be abolished when vacant. New appointments of any type barred.
1	Watchman	LMO TS 1	Post(s) [# 9183] of Watchman (LMO/TS 1) to be abolished when vacant. New appointments of any type barred.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport and Mining

Island Traffic Authority

Vehicle Weight Enforcement Unit

Harbour View Weight Station

No. of Offices	Office	Classification			Remark
1	Software Systems Administrator	MIS	IT	5	Post(s) [# 63667] of Software Systems Administrator (MIS/IT 5) to be abolished when vacant. New appointments of any type barred.
1	Senior Vehicle Weight Enforcement Officer	SOG	ST	5	Post(s) [# 63661] of Senior Vehicle Weight Enforcement Officer (SOG/ST 5) to be abolished when vacant. New appointments of any type barred.
2	Vehicle Weight Enforcement Officer	SOG	ST	4	Two (2) post(s) [#s 63663-4] of Vehicle Weight Enforcement Officer (SOG/ST 4) to be abolished when vacant. New appointments of any type barred.
1	Driver 2	LMO	DR	2	Post(s) [# 63669] of Driver 2 (LMO/DR 2) to be abolished when vacant. New appointments of any type barred.
5					

Glistening Waters Weight Station

No. of Offices	Office	Classification			Remark
1	Senior Vehicle Weight Enforcement Officer	SOG	ST	5	Post(s) [# 63662] of Senior Vehicle Weight Enforcement Officer (SOG/ST 5) to be abolished when vacant. New appointments of any type barred.
2	Vehicle Weight Enforcement Officer	SOG	ST	4	Two (2) post(s) [#s 63665-6] of Vehicle Weight Enforcement Officer (SOG/ST 4) to be abolished when vacant. New appointments of any type barred.
1	Records Officer 1	PIDG	RIM	2	Post(s) [# 63668] of Records Officer 1 (PIDG/RIM 2) to be abolished when vacant. New appointments of any type barred.
1	Driver 2	LMO	DR	2	Post(s) [# 63670] of Driver 2 (LMO/DR 2) to be abolished when vacant. New appointments of any type barred.

5

10 Total - Vehicle Weight Enforcement Unit

124 Total - Island Traffic Authority

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Transport and Mining

163 Total - Ministry of Transport and Mining

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Executive Management

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	
1	Senior Director, Programme Development	GMG SEG 5	New post(s) [# 74718] with effect from April 1, 2023; Post(s) of Project Manager (GMG/SEG 5) retitled and transferred from Technical Services, Health Promotion & Protection with effect from September 25, 2023.
1	Director, Programme Coordination, Planning and Strategic Initiatives	GMG SEG 4	Post(s) [# 61187] of Director, Programme Coordination, Planning and Strategic Initiatives (GMG/SEG 4) transferred from Policy, Planning & Development Division with effect from September 25, 2023.
1	Director/Co-ordinator, Policy Analysis & Research	GMG SEG 3	
1	Director, Health Service/Policy Co-ordinator	GMG SEG 3	
1	Data Protection Officer	GMG SEG 3	New post(s) [# 76912] with effect from April 29, 2024.
1	Assistant to Permanent Secretary	GMG SEG 1	
1	Co-ordinator	GMG SEG 1	
1	Administrator	GMG AM 3	
2	Executive Secretary 2	OPS SS 5	
2	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
1	Administrator	GMG AM 3	New post(s) [# 74648] with effect from April 1, 2023.
1	Executive Secretary 2	OPS SS 5	New post(s) [# 74647] with effect from April 1, 2023.

16

16 Total - Executive Management

Internal Audit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
4	Audit Supervisor	FMG AS 4	
4	Senior Auditor	FMG AS 3	
4	Auditor	FMG AS 2	
4	Assistant Auditor	FMG AS 1	
1	Audit Clerk	FMG AUC 1	
1	Senior Secretary	OPS SS 3	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Internal Audit

No. of Offices	Office	Classification	Remark
19			

19 Total - Internal Audit

National Registration (Preparation) Unit

No. of Offices	Office	Classification	Remark
1	Project Co-ordinator	GMG SEG 4	
1			

1 Total - National Registration (Preparation) Unit

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	
1	Assistant Attorney General	JLG LO 4	
2	Crown Counsel (Regional)	JLG LO 3	
1	Assistant Crown Counsel	JLG LO 2	
1	Paralegal Officer 1	PLG LS 4	
1	Administrative Assistant	GMG AM 4	
1	Secretary 2	OPS SS 2	Post(s) [# 54633] of Secretary 2 (OPS/SS 2) to be abolished when vacant. New appointments of any type barred.
1	Secretary 2	OPS SS 2	
9			

9 Total - Legal Services Unit

Public Relations & Communication

No. of Offices	Office	Classification	Remark
1	Director, Public Relations & Communication	GMG SEG 4	
1	Manager, Public Relations & Communication	MCG IE 6	
1	Senior Public Relations Officer	MCG IE 5	New post(s) [# 74651] with effect from April 1, 2023.
1	Public Relations Officer	MCG IE 4	
2	Public Relations Officer	MCG IE 4	Two (2) new post(s) [#s 74649-50] with effect from April 1, 2023.
1	Social Media Specialist	MCG IE 4	New post(s) [# 74652] with effect from April 1, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Public Relations & Communication

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 27231] of Senior Secretary (OPS/SS 3) transferred from Executive Management with effect from September 25, 2023.
1	Secretary 2	OPS SS 2	
1	Projectionist	MCG AVT 1	
10			

10 Total - Public Relations & Communication

Policy, Planning & Development

Planning & Evaluation

No. of Offices	Office	Classification	Remark
1	Director, Planning & Evaluation	GMG SEG 4	Post(s) [# 27639] of Director, Planning & Evaluation (GMG/SEG 4) to be abolished when vacant. With effect from August 8, 2022 new appointments of any type is barred.
1			

1 Total - Planning & Evaluation

1 Total - Policy, Planning & Development

Technical Services

No. of Offices	Office	Classification	Remark
1	Chief Nursing Officer	HPC RN 8	
1	Deputy Chief Nurse	HPC RN 7	
1	Nursing Coordinator	HPC RN 6	New post(s) [# 74664] with effect from April 1, 2023.
1	Administrator	GMG AM 2	New post(s) [# 74665] with effect from April 1, 2023.
2	Secretary 2	OPS SS 2	
6			

Health Promotion & Protection

No. of Offices	Office	Classification	Remark
1	Director, Health Promotion & Protection	HPC MO 7	
1	Programme Officer	GMG SEG 3	New post(s) [# 74670] with effect from April 1, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Technical Services

Health Promotion & Protection

No. of Offices	Office	Classification	Remark
1	National Physical Activity Specialist	GMG SEG 3	New post(s) [# 74675] with effect from April 1, 2023; Post(s) of Physical Activity Specialist (GMG/SEG 1) retitled and upgraded with effect from November 20, 2023.
1	Data Analyst (Environmental Health Unit)	GMG SEG 2	New post(s) [# 74676] with effect from April 1, 2023.
1	Programme Officer	GMG SEG 1	New post(s) [# 74673] with effect from April 1, 2023.
1	Physical Activity Specialist	GMG SEG 1	New post(s) [# 74674] with effect from April 1, 2023.
1	Administrator	GMG AM 4	New post(s) [# 74671] with effect from April 1, 2023.
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 1	Post(s) (s) [# 27232] of Secretary (OPS/SS 1) transferred from Executive Management with effect from Septemebr 25, 2023.
1	Epidemiological Clerk	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
3	Facility Attendant	LMO TS 3	Three (3) new post(s) [#s 74713-5] with effect from April 1, 2023.

16

Environmental Health

No. of Offices	Office	Classification	Remark
1	Director, Environmental Health	HPC EH 8	
1	Environmental Health Specialist - Waste Water Mgmt.	HPC EH 7	
1	Environmental Health Specialist 2, Prt. Hlth & Quarantine	HPC EH 6	
1	Environmental Health Specialist 2, Institutional Health	HPC EH 6	
1	Environmental Health Specialist - Food & Safety	HPC EH 6	
1	Environmental Health Specialist - Occ. Health & Safety	HPC EH 6	
1	Environmental Officer- Water & Waste Water	HPC EH 5	
1	Environmental Officer- Solid Waste	HPC EH 5	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Technical Services

Health Promotion & Protection

Environmental Health

No. of Offices	Office	Classification	Remark
1	Medical Entomologist - Vector Control	HPC ALH 4	
1	Director, Policy & Programmes - Vet. Pub. Health	HPC VO 2	
1	Scientific Officer	SOG ST 5	New post(s) [# 74749] with effect from June 19, 2023.
1	Data Entry Clerk	MIS IT 1	
1	Secretary 2	OPS SS 2	
1	Secretary 2	OPS SS 2	New post(s) [# 74748] with effect from June 19, 2023.
1	Secretary 1	OPS SS 1	
4	Technical Assistant	HTAC HT 1	Four (4) new post(s) [# 74750-3] with effect from June 19, 2023.
2	Entomological Assistant	HSC HS 4	Two (2) new post(s) [#s 74754-5] with effect from June 19, 2023.

21

Epidemiological Research & Analysis

No. of Offices	Office	Classification	Remark
1	Director, Epidemiology Research & Analysis	SOG ST 8	
1	Programme Coordinator	GMG SEG 3	New post(s) [# 76323] with effect from February 5, 2024.
1	Bio-Statistician	SOG ST 7	
1	GIS Analyst	GMG SEG 2	New post(s) [# 76322] with effect from February 5, 2024.
2	Research Officer	SOG ST 6	
1	Database Officer	MIS IT 3	New post(s) [# 76327] with effect from February 5, 2024.
1	GIS Database Officer	MIS IT 3	New post(s) [# 76326] with effect from February 5, 2024.
2	Database Officer	MIS IT 2	Two (2) new post(s) [#s 76324-5] with effect from February 5, 2024.
1	Data Entry Clerk	MIS IT 1	
1	Secretary 1	OPS SS 1	

12

Nutrition

No. of Offices	Office	Classification	Remark
1	Director, Nutrition	HPC ND 6	
1	Programme Development Officer	HPC ND 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Technical Services

Health Promotion & Protection

Nutrition

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
3			

Disease Prevention & Control

No. of Offices	Office	Classification	Remark
1	Director	HPC MO 6	
1	Medical Epidemiologist, Chronic Disease/Injury Prev.	HPC MO 4	
1	Medical Epidemiologist, Communicable Diseases	HPC MO 4	
1	Programme Development Officer (Cancer)	HPC MO 4	New post(s) [# 74529] with effect from April 1, 2023.
1	Programme Development Officer (NCD Risk Factor)	HPC MO 4	New post(s) [# 74530] with effect from April 1, 2023.
1	Consultant (Programme Development Officer)	HPC MO 4	New post(s) [# 74536] with effect from April 1, 2023.
1	Programme Development Officer, Chronic Diseases	GMG SEG 1	
1	Administrator 4	GMG AM 4	
1	Surveillance Officer	HPC ALH 2	
3	Surveillance Officer	HPC ALH 1	
2	Helpline Counsellor	GMG AM 3	
1	Secretary 2	OPS SS 2	
1	Data Entry Clerk	MIS IT 1	
16			

Health Promotion & Education

No. of Offices	Office	Classification	Remark
1	Director	HPC HPE 4	
2	Senior Health Education Officer	HPC HPE 3	
2	Behaviour Change Officer	HPC HPE 2	
1	Communications Officer - Research Writer	MCG IE 3	
1	Secretary 2	OPS SS 2	
1	Inventory Officer (HPE Unit)	PIDG RIM 2	Post(s) [# 27852] of Visual Aid Assistant (LMO/TS 2) retitled and reclassified with effect from January 23, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Technical Services

Health Promotion & Protection

Health Promotion & Education

No. of Offices	Office	Classification	Remark
1	Records Officer 1	PIDG RIM 2	Post(s) [# 27840] of Audio-Visual Assistant (Maintenance Officer) (MCG/AVT 1) retitled, reclassified and transferred from Health Education - Administrative Support Services with effect from January 23, 2023.

9

Error

No. of Offices	Office	Classification	Remark
1	Assistant Superintendent		
1			

78 Total - Health Promotion & Protection

Standards & Regulation Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Standards and Regulation	GMG CTD 1	Post(s) [# 53499] of Director, Standards & Regulation (GMG/SEG 5) retitled and reclassified with effect from April 15, 2024.
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
2	Data Entry Officer	MIS IT 2	
1	Records Officer 1	PIDG RIM 2	
6			

Standard, Research & Development

No. of Offices	Office	Classification	Remark
1	Director, Standards Research & Development	GMG SEG 3	
2	Scientific Officer	HPC PHS 6	
4	Scientific Officer	HPC PHS 6	Four (4) new post(s) [# 74657-60] with effect from April 1, 2023.
1	Bio-Medical Engineer	SOG ST 7	
1	Development Officer, New Tech, Comp. Health	GMG SEG 2	
1	Quality Assurance Co-ordinator	GMG SEG 2	
1	Research Officer	SOG ST 6	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Technical Services

Standards & Regulation Division

Standard, Research & Development

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	
12			

Pharmaceutical & Regulatory Affairs

No. of Offices	Office	Classification	Remark
1	Director, Pharmaceutical & Regulatory Affairs	HPC PHS 7	
1	Drug Inspector	SOG ST 7	New post(s) [# 74656] with effect from April 1, 2023.
1	Registrar, Institutions & Facilities	GMG SEG 2	
1	Chief Dangerous Drugs Inspector	HPC PHS 5	
1	Chief Drug Inspector	HPC PHS 5	
4	Pharmacist	HPC PHS 4	
1	Monitoring & Regulation Officer	SOG ST 6	
1	Monitoring & Regulation Officer-Standards	SOG ST 6	New post(s) [# 74661] with effect from April 1, 2023.
1	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
1	Secretary 1	OPS SS 1	
14			

Medicinal Cannabis Unit

No. of Offices	Office	Classification	Remark
1	Scientific Officer	HPC PHS 6	
1	Pharmacist (Drug Inspector)	HPC PHS 4	
2			

34 Total - Standards & Regulation Division

Health Services Planning & Integration

No. of Offices	Office	Classification	Remark
1	Director, Health Services Planning & Integration	HPC MO 7	
1	Chief Dental Officer	HPC DS 6	
1	Dental Surgeon Consultant	HPC DS 4	New post(s) [# 74666] with effect from April 1, 2023.
1	Community Mental Health Programme Co-ordinator	HPC RN 6	
1	Co-ordinator, Dental Auxiliary Service	HTAC DN 6	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Technical Services

Health Services Planning & Integration

No. of Offices	Office	Classification	Remark
1	International Relations Officer	GMG SEG 1	New post(s) [# 74717] with effect from April 1, 2023.
1	Liaison Officer	GMG AM 4	New post(s) [# 74662] with effect from April 1, 2023.
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
1	Records Clerk	PIDG RIM 1	New post(s) [# 74663] with effect from April 1, 2023.

12

Family Health Services

No. of Offices	Office	Classification	Remark
1	Director, Family Health Services	HPC MO 6	
1	Programme Development Officer, Family Health	HPC MO 5	
1	National Planning Coordinator - Adolescent Health	GMG SEG 3	New post(s) [# 74760] with effect from June 19, 2023.
1	Consultant (Programme Development Officer)	HPC MO 4	New post(s) [# 74537] with effect from April 1, 2023.
1	Programme Officer (Family Health Services)	HPC RN 6	
1	Administrative Assistant	GMG AM 3	New post(s) [# 74761] with effect from June 19, 2023.
1	Secretary 2	OPS SS 2	

7

Health Systems Support & Monitoring

No. of Offices	Office	Classification	Remark
1	Director	HPC MO 6	
1	Clinical Coordinator, Dermatology & Leprosy Control	HPC MO 4	
1	Programme Development Officer (Clinical Assurance & Risk Management)	HPC MO 4	New post(s) [# 74531] with effect from April 1, 2023.
1	National Infection Prevention Control Nurse	HPC RN 6	
1	National Coordinator, Diagnostic Radiographic Serv.	HPC MIP 7	
1	Coordinator, Physiotherapy Services	HPC PT 7	
1	Coordinator, Therapeutic Radiography	HPC RT 4	
1	Programme Development Officer, Technical Support	GMG SEG 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Technical Services

Health Services Planning & Integration

Health Systems Support & Monitoring

No. of Offices	Office	Classification	Remark
1	Programme Development Officer, Health Sys. Support	GMG SEG 1	

1 Secretary 2

OPS SS 2

10

Mental Health & Substance Abuse

No. of Offices	Office	Classification	Remark
1	Director	HPC MO 6	
1	Director, Child Mental Health Services	HPC MO 5	
1	Chief Occupational Therapist	PMG OT 4	
1	Programme Development Officer, Mental Health	GMG SEG 2	
1	Counselling Psychologist	HPC ALH 3	New post(s) [# 74716] with effect from April 1, 2023.
1	Clinical Psychologist	HPC ALH 1	New post(s) [# 74743] with effect from June 19, 2023.
1	Administrator	GMG AM 2	New post(s) [# 76330] with effect from February 5, 2024.
1	Secretary 2	OPS SS 2	

8

Cuba Eye Care

No. of Offices	Office	Classification	Remark
1	Programme Coordinator (Cuba Eye Care)	GMG SEG 2	New post(s) [# 74746] with effect from June 19, 2023.
1	Administrative Assistant	GMG AM 3	New post(s) [# 74744] with effect from June 19, 2023.
1	Data Entry Officer	MIS IT 2	New post(s) [# 74745] with effect from June 19, 2023.

3

40 Total - Health Services Planning & Integration

Emergency Disaster Management & Special Services

No. of Offices	Office	Classification	Remark
1	Director, Emergency Disaster Management & Special Services	HPC MO 7	
1	Director, Emergency Medical Services	HPC MO 5	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Technical Services

Emergency Disaster Management & Special Services

No. of Offices	Office	Classification	Remark
1	Medical Officer, International Health Regulations	HPC MO 4	
1	Logistics Manager	HPC RN 6	New post(s) [# 74747] with effect from June 19, 2023.
1	Programme Development Officer (EMS & DRM)	HPC RN 6	New post(s) [# 74667] with effect from April 1, 2023.
1	Administrator	GMG AM 3	
1	Special Services Coordinator	GMG AM 2	
1	Digitization Officer (EOC)	MIS IT 1	New post(s) [# 74668] with effect from April 1, 2023.
1	Secretary 2	OPS SS 2	
1	Secretary 2	OPS SS 2	New post(s) [# 76321] with effect from February 5, 2024.
2	Secretary 1	OPS SS 1	

12

12 Total - Emergency Disaster Management & Special Services

Support Services

No. of Offices	Office	Classification	Remark
2	Data Entry Officer	MIS IT 2	
2	Data Entry Clerk	MIS IT 1	
4	Secretary 2	OPS SS 2	
6	Records Officer 1	PIDG RIM 2	

14

14 Total - Support Services

184 Total - Technical Services

Finance & Accounts Division

Office of the Principal Finance Officer

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Financial System Manager	FMG PA 2	
1	Financial Analyst	FMG PA 2	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	

5

5 Total - Office of the Principal Finance Officer

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Health and Wellness

Finance & Accounts Division

Projects Branch

No. of Offices	Office	Classification	Remark
1	Director, Project Accounting	FMG PA 4	
2	Accountant	FMG PA 1	
2	Accounting Technician	FMG AT 1	
1	Secretary 2	OPS SS 2	

6

6 Total - Projects Branch

Management Accounting Branch

No. of Offices	Office	Classification	Remark
1	Director, Management Accounting	FMG PA 4	
1	Senior Management Accountant	FMG PA 3	
3	Management Accountant	FMG PA 1	
1	Senior Commitment Control Officer	FMG PA 1	
1	Commitment Control Officer	FMG AT 3	
1	Secretary 2	OPS SS 2	

8

8 Total - Management Accounting Branch

Final Accounts & Reporting Branch

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 3	
1	Senior Final Accounts Officer	FMG PA 1	
2	Final Accounts Officer	FMG AT 3	
1	Senior Bank Reconciliation Officer	FMG AT 3	
2	Bank Reconciliation Officer	FMG AT 2	
1	Assistant Final Accounts Officer	FMG AT 2	

8

8 Total - Final Accounts & Reporting Branch

Expenditure Control & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Financial Accounting	FMG PA 4	
1	Secretary 2	OPS SS 2	

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Health and Wellness

Finance & Accounts Division

Expenditure Control & Accounts Branch

Payroll Section

No. of Offices	Office	Classification	Remark
1	Manager, Payroll	FMG PA 2	
2	Senior Payroll Officer	FMG AT 3	
3	Payroll Officer (Monthly)	FMG AT 2	
3	Payroll Officer (Fortnightly)	FMG AT 2	
2	Payroll Clerk	FMG AC 2	

11

Disbursement Section

No. of Offices	Office	Classification	Remark
1	Manager, Disbursement	FMG PA 2	
1	Collections & Disbursement Officer	FMG AT 1	

2

Accounts Payable Section

No. of Offices	Office	Classification	Remark
1	Manager, Accounts Payable	FMG PA 2	
1	Senior Accounts Payable Officer	FMG AT 3	
2	Accounts Payable Officer	FMG AT 2	
1	Accounts Payable Officer	FMG AT 2	

5

20 Total - Expenditure Control & Accounts Branch

47 Total - Finance & Accounts Division

Planning, Evaluation & Reform

Pharmacy

No. of Offices	Office	Classification	Remark
1	Director, Pharmaceutical Services	HPC PHS 7	Post(s) [# 27648] of Director, Pharmaceutical Services (HPC/PHS 7) to be abolished when vacant. New appointments of any type barred.
4	Pharmacist	HPC PHS 5	

5

5 Total - Pharmacy

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Planning, Evaluation & Reform

Medical Support

No. of Offices	Office	Classification	Remark
1	Chief Medical Officer	HPC MO 8	
1	Senior Consultant	HPC MO 6	New post(s) [# 74532] with effect from April 1, 2023.
1	Director, Technical Support	HPC MO 5	
1	Director, Special Projects	HPC MO 4	
1	Policy Director, International Health	GMG SEG 3	Post(s) [# 27220] of Policy Director, International Health (GMG/SEG 3) transferred from Executive Management with effect from September 25, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 73811] of Secretary 2 (OPS/SS 2) transferred from Executive Management with effect from September 25, 2023.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 73812] of Records Officer 1 (PIDG/RIM 2) transferred from Executive Management with effect from September 25, 2023.
1	Administrative Assistant	GMG AM 4	
1	Executive Secretary 1	OPS SS 4	
9			
9	Total - Medical Support		

Primary Health Care

No. of Offices	Office	Classification	Remark
1	Principal Medical Officer	HPC MO 7	Post(s) [# 27665] of Principal Medical Officer (HPC/MO 7) to be abolished when vacant. With effect from April 1, 2013, new appointments of any type barred.
1	Senior Medical Officer (Special Projects)	HPC MO 6	
1	Director, Public Health Inspectorate Service	PMG PHI 8	
1	Deputy Director, Public Health Inspectorate	PMG PHI 7	
1	Public Health Inspector 6	PMG PHI 6	
7	Public Health Inspector 2	PMG PHI 2	
1	Community Nurse 4	NPG RN 8	
13			
13	Total - Primary Health Care		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Planning, Evaluation & Reform

Secondary & Tertiary

No. of Offices	Office	Classification	Remark
1	Principal Medical Officer	HPC MO 7	Post(s) [# 27697] of Principal Medical Officer (HPC/MO 7) to be abolished when vacant. With effect from April 1, 2013, new appointments of any type barred.
1	Senior Secretary	OPS SS 3	

2

2 Total - Secondary & Tertiary

Epidemiological Research & Training Unit

No. of Offices	Office	Classification	Remark
1	Principal Medical Officer	HPC MO 7	
1	Senior Medical Officer	HPC MO 5	
1	Senior Medical Officer	HPC MO 4	
1	Consultant	HPC MO 4	New post(s) [# 74524] with effect from April 1, 2023.
1	Medical Epidemiologist	HPC MO 4	New post(s) [# 74525] with effect from April 1, 2023.
1	Director, Epidemiological Research & Training	HPC MO 3	
1	Environmental Health Specialist 2 - Specialist Surveillance	HPC EH 6	
1	Epidemiological Officer	HPC ALH 1	
1	Health Status Monitoring Officer	GMG SEG 2	New post(s) [# 74669] with effect from April 1, 2023.

9

9 Total - Epidemiological Research & Training Unit

Mental Health Services

No. of Offices	Office	Classification	Remark
1	Principal Medical Officer	HPC MO 7	

1

1 Total - Mental Health Services

HIV/AIDS Unit

No. of Offices	Office	Classification	Remark
1	Director, Treatment Care & Support	HPC MO 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Planning, Evaluation & Reform

HIV/AIDS Unit

No. of Offices	Office	Classification	Remark
1	Database Manager	GMG SEG 4	New post(s) [# 74679] with effect from April 1, 2023.
1	Programme Coordinator (HIV/STI/TB)	GMG SEG 4	New post(s) [# 74733] with effect from June 19, 2023.
1	Senior Finance Officer	FMG PA 4	New post(s) [# 74698] with effect from April 1, 2023.
1	Programme Development Officer	HPC MO 3	New post(s) [# 74691] with effect from April 1, 2023.
3	Programme Development Officer	HPC MO 3	Three (3) new post(s) [#s 74526-8] with effect from April 1, 2023.
1	Director, Monitoring & Evaluation	GMG SEG 3	
1	National Programme Administrator	GMG SEG 3	
1	Grants Manager	GMG SEG 3	New post(s) [# 74711] with effect from April 1, 2023.
1	Finance Officer	FMG PA 3	New post(s) [# 74677] with effect from April 1, 2023.
1	Monitoring & Evaluation Officer	GMG SEG 2	
1	Procurement Officer	GMG SEG 2	
3	Monitoring & Evaluation Officer	GMG SEG 2	Three (3) new post(s) [#s 74708-10] with effect from April 1, 2023.
1	Programme Officer	GMG SEG 2	New post(s) [#s 74692] with effect from April 1, 2023.
1	Programme Officer	GMG SEG 2	New post(s) [#s 76329] with effect from February 5, 2024.
1	Project Coordinator	GMG SEG 2	New post(s) [# 74694] with effect from April 1, 2023.
1	Project Liaison Officer	GMG SEG 2	New post(s) [# 74696] with effect from April 1, 2023.
1	Monitoring & Evaluation Officer (HIV/STI/TB)	GMG SEG 2	New post(s) [# 74734] with effect from June 19, 2023.
1	Finance Officer	FMG PA 2	
1	Assistant Finance Officer	FMG PA 2	New post(s) [# 74706] with effect from April 1, 2023.
1	PMTCT Nurse	HPC RN 4	New post(s) [# 74687] with effect from April 1, 2023.
1	HIV/STI Information Officer	MIS IT 4	
1	HIV Database: Systems Administrator	MIS IT 4	New post(s) [# 74681] with effect from April 1, 2023.
1	Behaviour Change Communications Officer	HPC HPE 3	
1	Bio-Statistician	SOG ST 6	
1	Administrative Coordinator	GMG SEG 1	New post(s) [# 74703] with effect from April 1, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Planning, Evaluation & Reform

HIV/AIDS Unit

No. of Offices	Office	Classification	Remark
1	Behaviour Change Communications Co-ordinator - NGO	GMG SEG 1	
1	Behaviour Change Comm. Co-ordinator - Vulnerable	GMG SEG 1	
1	JCCM Administrative Coordinator	GMG SEG 1	New post(s) [# 74705] with effect from April 1, 2023.
1	Assistant Procurement Officer	GMG AM 4	
3	Programme Administrator	GMG AM 4	Three (3) new post(s) [#s 74688-90] with effect from April 1, 2023.
3	Programme Administrator	GMG AM 4	
2	Social Worker	HPC MSW 2	Two (2) new post(s) [#s 74699-700] with effect from April 1, 2023.
2	Outreach Officer/Case Worker	HPC HPE 2	Two (2) new post(s) [#s 74685-6] with effect from April 1, 2023.
1	Logistic Officer	GMG AM 3	New post(s) [# 74680] with effect from April 1, 2023.
1	Project Coordinator	GMG AM 3	New post(s) [# 74695] with effect from April 1, 2023.
1	Administrative Assistant	GMG AM 3	New post(s) [# 74701] with effect from April 1, 2023.
1	Accounting Technician	FMG AT 3	
1	Database Officer	MIS IT 3	
3	Outreach Officer	HPC HPE 1	Three (3) new post(s) [#s 74682-4] with effect from April 1, 2023.
1	Data Entry Clerk	MIS IT 2	New post(s) [# 74678] with effect from April 1, 2023.
1	Data Entry Clerk	MIS IT 1	

54

54 Total - HIV/AIDS Unit

93 Total - Planning, Evaluation & Reform

Health Education

Administrative Support Services

No. of Offices	Office	Classification	Remark
1	Assistant Director, Communication & Research	MCG IE 2	
1	Communication Media Officer/Research Writer	MCG IE 1	
1	Senior Graphic Artist	MCG AVT 2	
3			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Health Education

3 Total - Health Education

Secretariat Pan American Health Organization

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
1	Records Clerk	PIDG RIM 1	
1	Administrative Assistant	GMG AM 2	New post(s) [# 74735] with effect from June 19, 2023.
1	Finance & Budget Assistant	FMG AT 1	New post(s) [# 74736] with effect from June 19, 2023.
7			

7 Total - Secretariat Pan American Health Organization

Nutrition Programme

Medical & Support Services

No. of Offices	Office	Classification	Remark
2	Manager, Dietetic Services	HPC ND 4	
1	Training & Education Nutritionist	HPC ND 4	
1	Records Clerk	PIDG RIM 1	
4			

4 Total - Medical & Support Services

4 Total - Nutrition Programme

National Public Health Laboratory

Administrative Support Services

No. of Offices	Office	Classification	Remark
1	Director, Laboratory Services	HPC MO 6	
1	Laboratory Quality Assurance Co-ordinator	HPC MDT 7	
1	Financial Accountant	FMG PA 1	
1	Systems Administrator	MIS IT 4	
1	Administrator	GMG AM 4	
1	Commitment and Control Technician	FMG AT 1	
1	Payroll Clerk	FMG AC 2	
1	Payroll Officer (Fortnightly)	FMG AT 2	
1	Commitment and Control Technician/Cashier	FMG AT 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

National Public Health Laboratory

Administrative Support Services

No. of Offices	Office	Classification	Remark
1	Procurement Officer	GMG AM 2	
1	Office Manager	GMG AM 2	
1	Senior Secretary	OPS SS 3	
4	Data Entry Officer	MIS IT 2	
1	Secretary 2	OPS SS 2	
1	Records Officer	OPS CR 2	
2	Data Entry Clerk	MIS IT 1	
1	Storekeeper	PIDG RIM 2	
5	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
1	Chief Laboratory Attendant	HSC HS 3	
18	Attendant	HSC HS 2	
1	Hospital Attendant	HSC HS 2	
2	Office Attendant	HSC HS 2	
1	Administrator	GMG AM 4	New post(s) [# 74655] with effect from April 1, 2023.
1	Data Entry Officer	MIS IT 2	New post(s) [# 74740] with effect from June 19, 2023.
1	Engineer Assistant	SOG ST 3	New post(s) [# 74741] with effect from June 19, 2023.
1	Records Officer 1	PIDG RIM 2	New post(s) [# 74739] with effect from June 19, 2023.

55

55 Total - Administrative Support Services

Blood Transfusion

No. of Offices	Office	Classification	Remark
1	Director, Blood Transfusion Services	HPC MO 5	
1	Senior Resident	HPC MO 3	
1	Medical Officer	HPC MO 2	
2	Junior Resident	HPC MO 1	Two (2) new post(s) [#s 74522-3] with effect from April 1, 2023.
1	Coordinator, Blood Transfusion Services	HPC MDT 7	
1	Nurse Manager	HPC RN 3	
1	Blood Donor Organizer	GMG SEG 1	
1	Chief Medical Technologist 2	HPC MDT 5	
1	Chief Medical Technologist 1	HPC MDT 4	
1	Assistant Blood Donor Organiser	GMG AM 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Health and Wellness

National Public Health Laboratory

Blood Transfusion

No. of Offices	Office	Classification	Remark
2	Nurse 1	HPC RN 1	
10	Senior Medical Technologist	HPC MDT 2	
1	Technical Assistant	HTAC HT 2	
5	Technical Assistant	HTAC HT 1	
3	Technical Assistant 1	HTAC HT 1	Three (3) new post(s) [#s 76331-3] with effect from February 5, 2024.
1	Assistant Nurse	HTAC EAN 1	
1	Assistant Nurse	HTAC EAN 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
1	Laboratory Attendant	HSC HS 2	

37

37 Total - Blood Transfusion

Immunology Unit

No. of Offices	Office	Classification	Remark
1	Director (Medical)	HPC MO 5	
2	Chief Medical Technologist 2	HPC MDT 5	
2	Chief Medical Technologist 1	HPC MDT 4	
1	Senior Medical Technologist	HPC MDT 2	
2	Medical Technologist	HPC MDT 1	
1	Records Officer	PIDG RIM 2	
1	Technical Assistant	HTAC HT 2	

10

10 Total - Immunology Unit

Laboratory Services

No. of Offices	Office	Classification	Remark
1	Chief Consultant	HPC MO 5	
5	Consultant	HPC MO 4	
3	Senior Resident (Specialist)	HPC MO 3	
7	Chief Medical Technologist 2	HPC MDT 5	
1	Laboratory Equipment Specialist	HPC MDT 7	
1	Coordinator, Medical Technology Services	HPC MDT 7	
13	Chief Medical Technologist 1	HPC MDT 4	
51	Senior Medical Technologist	HPC MDT 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

National Public Health Laboratory

Laboratory Services

No. of Offices	Office	Classification	Remark
2	Medical Technologist	HPC MDT 1	
1	Laboratory Technician	TSS HS 6	
2	Cytology Technician	HTAC HT 3	
4	Cytology Technician	HTAC HT 2	
14	Technical Assistant 2	HTAC HT 2	
2	Technical Assistant 1	HTAC HT 1	
1	Microscopist	HTAC HT 1	
1	Director, Clinical Chemistry	SOG ST 8	
1	Chief Environmental Engineer	SOG ST 7	
1	Environmental Engineer	SOG ST 6	
1	Scientific Officer	SOG ST 5	
1	Senior Environmental Scientist	SOG ST 5	
1	Environmental Scientist	SOG ST 4	
2	Engineer Assistant	SOG ST 3	
1	Engineer Assistant	SOG ST 2	
1	Laboratory Technician	SOG ST 2	
2	Laboratory Attendant	HSC HS 2	
3	Secretary 2	OPS SS 2	
4	Secretary 1	OPS SS 1	
1	Senior Medical Technologist	HPC MDT 2	New post(s) [# 74742] with effect from June 19, 2023.

128

128 Total - Laboratory Services

230 Total - National Public Health Laboratory

National Disease Control Programme

No. of Offices	Office	Classification	Remark
1	Scientific Officer (Entomologist)	SOG ST 5	
1			

Chest Clinic

No. of Offices	Office	Classification	Remark
1	Darkroom Technician	TSS HS 3	
1			

2 Total - National Disease Control Programme

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Training of Dental Auxiliaries

Administration & Support Services

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary 1	OPS SS 1	
3			

3 Total - Training of Dental Auxiliaries

Training of Nurse Practitioners

No. of Offices	Office	Classification	Remark
1	Tutor, Advanced Nursing Programme	NPG RN 7	
1	Administrator	GMG AM 2	
1	Messenger	LMO TS 1	
1	Attendant	LMO TS 1	
4			

4 Total - Training of Nurse Practitioners

Training of Nurse Anaesthetists

No. of Offices	Office	Classification	Remark
1	Tutor, Advanced Nursing Programme	HPC RN 5	
1	Nursing Tutor, Critical Care	HPC RN 5	
1	Senior Secretary	OPS SS 3	
3			

3 Total - Training of Nurse Anaesthetists

Medical Solid Waste Management Unit

No. of Offices	Office	Classification	Remark
1	Director, Medical Solid Waste Management	GMG SEG 5	
1	Operations Manager	GMG SEG 3	
1	Administrator	GMG SEG 1	
2	Senior Facility Operator	SOG ST 5	
2	Treatment Facility Operator	SOG ST 3	
2	Logistics Officer	SOG ST 2	
1	Secretary	OPS SS 2	
5	Treatment Facility Attendant	LMO TS 3	
2	Facility Attendant	LMO TS 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Health and Wellness

Medical Solid Waste Management Unit

No. of Offices	Office	Classification	Remark
1	Office Attendant	LMO TS 2	
1	Accounts Payable Officer	FMG AT 2	New post(s) [# 74737] with effect from June 19, 2023.
1	Records Officer 1	PIDG RIM 2	New post(s) [# 74738] with effect from June 19, 2023.

20

20 Total - Medical Solid Waste Management Unit

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Principal Director, Corporate Services	GMG SEG 6	
1	Administrator 4	GMG AM 4	
1	Administrator 2	GMG AM 2	
1	Executive Secretary 1	OPS SS 4	

4

Administration Branch

No. of Offices	Office	Classification	Remark
1	Director, Administration	GMG SEG 3	
1	Administrator 2	GMG AM 2	
1	Secretary 2	OPS SS 2	

3

Inventory/Asset Management & Office Services Section

No. of Offices	Office	Classification	Remark
1	Director, Inventory/Asset Management & Office Services	GMG SEG 2	

1 Secretary 2

OPS SS 2

2

Inventory/Asset Management & Office Services Section - Office Services Unit

No. of Offices	Office	Classification	Remark
1	Manager, Office Services	GMG SEG 1	
2	Senior Office Attendant	LMO TS 3	
25	Office Attendant	LMO TS 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Corporate Services Division

Administration Branch

Inventory/Asset Management & Office Services Section - Office Services Unit

No. of Offices	Office	Classification	Remark
2	Office Attendant	LMO TS 2	Two (2) post(s) [s 73817-18] of Office Attendant (LMO/TS 2) transferred from Training of Staff Nurses & Midwives with effect from May 22, 2023.
2	Office Attendant	LMO TS 2	Two (2) new post(s) [s 74764-65] with effect from June 19, 2023.

32

Inventory/Asset Management & Office Services Section - Inventory/Asset Management Unit

No. of Offices	Office	Classification	Remark
1	Stores Manager	GMG SEG 1	
1	Inventory Officer	PIDG RIM 3	
1	Stores Clerk	PIDG RIM 3	
1	Inventory Officer	PIDG RIM 3	
1	Stores Clerk	PIDG RIM 3	

5

Transportation & Security Section

No. of Offices	Office	Classification	Remark
1	Director, Transport & Security	GMG SEG 2	
1	Secretary 2	OPS SS 2	

2

Transportation & Security Section - Fleet Management Unit

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG SEG 1	
1	Transport Officer	GMG AM 4	
1	Records Officer 1	PIDG RIM 2	
1	Dispatcher	GMG AM 1	
2	Driver 2	LMO DR 2	
1	Driver 2	LMO DR 2	
3	Driver 2	LMO DR 2	
2	Driver 2	LMO DR 2	
1	Driver 2	LMO DR 2	
1	Driver 2	LMO DR 2	
1	Driver 2	LMO DR 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Corporate Services Division

Administration Branch

Transportation & Security Section - Fleet Management Unit

No. of Offices	Office	Classification	Remark
9	Driver 2	LMO DR 2	

24

Transportation & Security Section - Security Unit

No. of Offices	Office	Classification	Remark
1	Security Coordinator	GMG SEG 1	

1

Property/Maintenance Section

No. of Offices	Office	Classification	Remark
1	Estate/Property Manager	GMG SEG 1	
1	Property Officer	GMG AM 3	
1	Records Officer	PIDG RIM 2	
2	Artisan 3	LMO TS 4	
3	Artisan 2	LMO TS 3	

8

77 Total - Administration Branch

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Public Procurement	GMG SEG 4	
3	Senior Public Procurement Officer	GMG SEG 1	
3	Public Procurement Officer	GMG AM 3	
1	Public Procurement Administrator (PAHO)	GMG AM 2	New post(s) [# 74763] with effect from June 19, 2023.
4	Public Procurement Administrator	GMG AM 2	
1	Public Procurement Clerk	PIDG RIM 1	

13

13 Total - Public Procurement Branch

Human Resource Management & Administration

Administration, Procurement

No. of Offices	Office	Classification	Remark
2	Administrator, Customs Clearance	GMG AM 2	

2

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Corporate Services Division

Human Resource Management & Administration

2 Total - Human Resource Management & Administration

Documentation/Information & Access Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Information & Access Services	GMG SEG 3	
1	Secretary 2	OPS SS 2	
2			
Library			
No. of Offices	Office	Classification	Remark
1	Librarian 5	PIDG LB 5	
1	Documentation & Filing Clerk	PIDG LA 2	
3	Senior Library Assistant	PIDG LA 2	
1	Senior Library Assistant	PIDG LA 2	Post(s) [# 27738] of Senior Library Assistant (PIDG/LA 2) transferred from Corporate Services Division, Human Resource Management & Development Branch, Human Resource Planning & Development Section - Learning Centre with effect from May 22, 2023.
1	Library Assistant	PIDG LA 1	
7			

Registry

No. of Offices	Office	Classification	Remark
1	Registrar	PIDG RIM 4	
1	Records Officer 1	PIDG RIM 2	
4	Records Officer 1	PIDG RIM 2	
1	Records Officer 1	PIDG RIM 2	
7			

Access to Information Centre

No. of Offices	Office	Classification	Remark
1	Access Officer	GMG SEG 1	
1			
17	Total - Documentation/Information & Access Services Branch		

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Corporate Services Division

Information & Communication Technologies (ICT) Branch

No. of Offices	Office	Classification	Remark
1	Director, Systems & Information Technology	MIS IT 7	
1	Systems Administrator	MIS IT 6	New post(s) [# 76915] with effect from April 29, 2024.
1	Technical Support Services Administrator	MIS IT 6	
1	Systems Administrator	MIS IT 6	
1	Programme Analyst	MIS IT 5	
2	Technical Support Service Technician	MIS IT 4	
2	Programmer	MIS IT 3	
1	Help Desk Co-ordinator	MIS IT 2	
1	Secretary 2	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
12			

12 Total - Information & Communication Technologies (ICT) Branch

Health Facilities Maintenance Branch

No. of Offices	Office	Classification	Remark
1	Director	SOG ST 8	
1	Civil Engineer	SOG ST 7	
1	Electrical Engineer	SOG ST 7	
1	Bio-Medical Engineer	SOG ST 7	
1	Executive Engineer	SOG ST 6	
1	Maximo Co-ordinator	SOG ST 5	
1	Engineer	SOG ST 5	
2	Senior Biomedical Technician	SOG ST 4	
1	Senior Civil Works Technician	SOG ST 4	
1	Senior Electro-mechanical Technician	SOG ST 4	
1	Administrator	GMG AM 3	
2	Electro-Mechanical Technician	SOG ST 3	
1	Secretary 2	OPS SS 2	
1	Artisan	LMO TS 6	
1	Accounting Clerk 1	FMG AC 1	
1	Records Clerk	PIDG RIM 1	
4	Artisan 3	LMO TS 4	

22

22 Total - Health Facilities Maintenance Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Health and Wellness

Corporate Services Division

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Management & Development	GMG SEG 5	
1	Administrator 2	GMG AM 2	
1	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	
1	Secretary 1	OPS SS 1	
6			

Human Resource Management Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	
1	Senior Human Resource Management Officer	GMG SEG 1	
1	Senior Human Resource Officer (HRMIS)	GMG SEG 1	Post(s) [# 73273] of Data Entry Clerk (MIS/IT 2) retitled and reclassified with effect from March 20, 2023.
1	Human Resource Management Officer	GMG AM 4	
1	Human Resource Management Officer	GMG AM 4	
2	Human Resource Management Officer	GMG AM 4	
1	Assistant Human Resource Management Officer	GMG AM 3	
1	Assistant Human Resource Management Officer	GMG AM 3	
1	Administrator 2	GMG AM 2	
1	Data Entry Clerk	MIS IT 2	
1	Secretary 2	OPS SS 2	
3	Data Entry Clerk	MIS IT 1	
7	Records Officer 1	PIDG RIM 2	
4	Records Officer 1	PIDG RIM 2	
1	Records Officer 1	PIDG RIM 2	
27			

Human Resource Planning & Development Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Planning & Development	GMG SEG 4	
1	Curriculum Development Specialist	GMG SEG 3	
1	Manpower Planner	GMG SEG 2	
1	Senior Human Resource Development Officer	GMG SEG 1	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Planning & Development Section

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Development Officer (Nursing)	GMG SEG 1	
1	Administrator (Critical Care Programme)	GMG AM 4	
1	Secretary 2	OPS SS 2	
7			

Human Resource Planning & Development - In-Service Training and Education Centre

No. of Offices	Office	Classification	Remark
1	Co-ordinator, In-Service Education	HPC RN 6	Post(s) [# 27752] of Co-ordinator, In-Service Education (HPC/RN 5) upgraded and transferred from Corporate Services Division, Human Resource Management & Development Branch, Human Resource Planning & Development Section - Learning Centre with effect from April 1, 2013.
2	Senior Nurse Educator/Tutor	HPC RN 4	Two (2) post(s) [#s 37615 & 37618] of Nursing Tutor 2 (HPC/RN 4) retitled and transferred from Training of Staff Nurses & Midwives with effect from May 22, 2023.
2	Senior Nurse Educator/Tutor	HPC RN 4	Two (2) post(s) [#s 68803-04] of In-Service Education Officer 2 (HPC/RN 4) retitled and transferred from Training of Staff Nurses & Midwives with effect from May 22, 2023.
5	Senior Nurse Educator/Tutor	HPC RN 4	Five (5) post(s) [#s 27753-7] of In-Service Education Officer 2 (HPC/RN 4) retitled and transferred from Corporate Services Division, Human Resource Management & Development Branch, Human Resource Planning & Development Section - Learning Centre with effect from May 22, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Planning & Development - In-Service Training and Education Centre

No. of Offices	Office	Classification	Remark
7	Nurse Educator/Tutor	HPC RN 3	Seven (7) post(s) [#s 37620, 37626-28, 37630-31 & 37654] of Nursing Tutor 1 (HPC/RN 3) retitled and transferred from Training of Staff Nurses & Midwives with effect from May 22, 2023.
1	Office Administrator	GMG SEG 1	Post(s) [# 37656] of Office Administrator (GMG/SEG 1) transferred from Corporate Services Division, Human Resource Management & Development Branch, Human Resource Planning & Development Section - Learning Centre with effect from May 22, 2023.
1	Administrator	GMG AM 2	Post(s) [# 27758] of Administrator (GMG/AM 2) transferred from Corporate Services Division, Human Resource Management & Development Branch, Human Resource Planning & Development Section - Learning Centre with effect from May 22, 2023.
2	Records Officer 1	PIDG RIM 2	Two (2) post(s) [#s 27760-61] of Records Officer 1 (PIDG/RIM 2) transferred from Corporate Services Division, Human Resource Management & Development Branch, Human Resource Planning & Development Section - Learning Centre with effect from May 22, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 31442] of Secretary 2 (OPS/SS 2) transferred from Corporate Services Division, Human Resource Management & Development Branch, Human Resource Planning & Development Section - Learning Centre with effect from May 22, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Planning & Development - In-Service Training and Education Centre

No. of Offices	Office	Classification	Remark
2	Secretary 2	OPS SS 2	Two (2) post(s) [s 37659-60] of Secretary 2 (OPS/SS 2) transferred from Training of Staff Nurses & Midwives with effect from May 22, 2023.
3	Secretary 1	OPS SS 1	Three (3) post(s) [s 37661-63] of Secretary 1 (OPS/SS 1) transferred from Training of Staff Nurses & Midwives with effect from May 22, 2023.
1	Records Clerk	PIDG RIM 1	Post(s) [s 37658] of Records Clerk (PIDG/RIM 1) transferred from Training of Staff Nurses & Midwives with effect from May 22, 2023.

28

Employee Relations, Occupational Health & Safety Section

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations, Occupational Health & Safety	GMG SEG 3	
1	Senior Industrial Relations Officer	GMG SEG 1	
1	Occupational Health & Safety Officer	GMG SEG 1	
1	Industrial Relations Officer	GMG AM 4	
1	Assistant Human Resource Officer - Benefits Administration	GMG AM 3	
1	Secretary 2	OPS SS 2	

6

Organizational Development & Performance Management Section

No. of Offices	Office	Classification	Remark
1	Director, Organisational Development & Performance Management	GMG SEG 3	
1	Organizational Development Officer	GMG SEG 2	
1	Senior Human Resources Officer (PMAS)	GMG SEG 1	
1	Secretary 2	OPS SS 2	

4

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Planning and Development Section - Medical Officer Training Services Unit

No. of Offices	Office	Classification	Remark
1	Consultant	HPC MO 4	New post(s) [# 74534] with effect from April 1, 2023. Post(s) of Consultant (HPC/MO 4) transferred from Corporate Services Division - Human Resource Management & Development Branch - Human Resource Planning and Development Section with effect from August 14, 2023.
4	Consultant	HPC MO 4	Four (4) new post(s) [#s 75004-7] with effect from August 14, 2023.
5	Senior Resident	HPC MO 3	Five (5) new post(s) [#s 74999-5003] with effect from August 14, 2023.
1	Resident	HPC MO 2	Post(s) [# 74480] of Resident (HPC/MO 2) transferred from Planning Evaluation & Reform-Medical Support with effect from August 14, 2023.
4	Resident	HPC MO 2	Four (4) post(s) [#s 74518-21] of Resident (HPC/MO 2) transferred from Corporate Services Division - Human Resource Management & Development Branch - Human Resource Planning and Development Section with effect from August 14, 2023.
1	Resident	HPC MO 2	New post(s) [# 74534] with effect from April 1, 2023. Post(s) of Resident (HPC/MO 2) transferred from Corporate Services Division - Human Resource Management & Development Branch - Human Resource Planning and Development Section with effect from August 14, 2023.
134	Resident	HPC MO 2	One hundred thirty-four (134) new post(s) [#s 74865-998] with effect from August 14, 2023.
5	Junior Resident	HPC MO 1	Five (5) post(s) [#s 72512-6] of Medical Officer 1 (HPC/MO 1) retitled and transferred from Technical Services - Medical Officer Training Services Unit with effect from August 14, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Corporate Services Division

Human Resource Management & Development Branch

Human Resource Planning and Development Section - Medical Officer Training Services Unit

No. of Offices	Office	Classification	Remark
2	Junior Resident	HPC MO 1	Two (2) post(s) [Ns 74478-9] of Junior Resident (HPC/MO 1) transferred from Planning Evaluation & Reform- Medical Support with effect from August 14, 2023.
37	Junior Resident	HPC MO 1	Thirty-seven (37) post(s) [Ns 74481-517] of Junior Resident (HPC/MO 1) transferred from Corporate Services Division - Human Resource Management & Development Branch - Human Resource Planning and Development Section with effect from August 14, 2023.
56	Junior Resident	HPC MO 1	Fifty-six (56) new post(s) [Ns 74809-64] with effect from August 14, 2023.

250

328 Total - Human Resource Management & Development Branch

475 Total - Corporate Services Division

Standards and Regulations

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	Post(s) [N 61011] of Executive Secretary 1 (OPS/SS 4) transferred from Executive Management with effect from September 25, 2023.

1

1 Total - Standards and Regulations

Policy, Planning & Development Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Policy, Planning and Development	GMG CTD 1	
1	Administrator	GMG AM 4	
1	Executive Secretary 1	OPS SS 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Policy, Planning & Development Division

No. of Offices	Office	Classification	Remark
3			

Research & Policy Development Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Research & Policy Development	GMG SEG 6	
2	Senior Policy Analyst	GMG SEG 4	
2	Policy Analyst	GMG SEG 3	
1	Administrative Assistant	GMG AM 3	
6			

Health Economics & Data Science Section

No. of Offices	Office	Classification	Remark
1	Chief Health Economist & Data Scientist	SOG ST 9	
1	Senior Statistical Analyst	SOG ST 8	
2	Health Economist	SOG ST 8	
2	Statistical Analyst	SOG ST 7	
6			

Policy Monitoring & Evaluation Section

No. of Offices	Office	Classification	Remark
1	Director, Policy Monitoring & Evaluation	GMG SEG 4	
1	Senior Monitoring & Evaluation Analyst	GMG SEG 3	
1	Senior Monitoring & Evaluation Analyst	GMG SEG 3	
2	Monitoring & Evaluation Analyst	GMG SEG 2	
5			

17 Total - Research & Policy Development Branch

Information Systems for Health Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Information Systems for Health	GMG SEG 5	
1	Administrative Assistant	GMG AM 3	
2			

Health Records Administration Section

No. of Offices	Office	Classification	Remark
1	Director, Health Records Administration	HPC HR 5	
2	Health Records Specialist	HPC HR 4	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Policy, Planning & Development Division

Information Systems for Health Branch

Health Records Administration Section

No. of Offices	Office	Classification	Remark
3			

Strategic Health ITC Infrastructure Section

No. of Offices	Office	Classification	Remark
1	Director, Strategic Health ICT	GMG SEG 4	
1	Manager, Strategic Health ICT Infrastructure Implementation	GMG SEG 3	
2	Strategic Health ICT Analyst	GMG SEG 3	
4			

Health Informatics Section

No. of Offices	Office	Classification	Remark
1	Director, Health Informatics	GMG SEG 4	
1	Digital Health Analyst	MIS IT 7	
2	Health Informatics Data Security Analyst	MIS IT 7	Two (2) post(s) [#s 73853 & 73865] of Data Protection Analyst (MIS/IT 7) retitled with effect from April 29, 2024.
1	Clinical Informatics Analyst	HPC MO 3	
5			

14 Total - Information Systems for Health Branch

Planning, Performance & Project Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Planning, Performance & Project Development	GMG SEG 5	
1	Administrative Assistant	GMG AM 3	
1	Secretary 2	OPS SS 2	New post(s) [# 74762] with effect from June 19, 2023.
3			

Strategic Planning, Performance Monitoring & Evaluation Section

No. of Offices	Office	Classification	Remark
1	Performance Monitoring & Evaluation Analyst	GMG SEG 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Policy, Planning & Development Division

Planning, Performance & Project Development Branch

Strategic Planning, Performance Monitoring & Evaluation Section

No. of Offices	Office	Classification	Remark
1	Director, Strategic Planning, Performance Monitoring & Evaluation	GMG SEG 4	
2	Strategic Planning Analyst	GMG SEG 2	
1	Performance Monitoring & Evaluation Analyst	GMG SEG 2	
5			

Project Development & Conceptualization Section

No. of Offices	Office	Classification	Remark
1	Director, Project Development & Conceptualization	GMG SEG 4	
1	Project Analyst	GMG SEG 2	
1	Project Analyst	GMG SEG 2	
1	Director, Civil Works	SOG ST 7	
1	Project Engineer	SOG ST 7	
1	Project Architect	SOG ST 7	
1	Engineering Technician Draftsman	SOG ST 4	
1	Architect	SOG ST 7	New post(s) [# 74653] with effect from April 1, 2023.
8			

Health Planning Section

No. of Offices	Office	Classification	Remark
1	Director, Health Planning	GMG SEG 4	
1	Health Planning Analyst	GMG SEG 3	
2			

18 Total - Planning, Performance & Project Development Branch

Enterprise Risk Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Enterprise Risk Management	GMG SEG 4	
1	Enterprise Risk Management Analyst	GMG SEG 3	Post(s) [# 73863] of Enterprise Risk Management Analyst (GMG/AM 3) incorrectly listed in Civil Service Establishment (General) Order, 2023.
1	Administrative Assistant	GMG AM 3	
3			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Policy, Planning & Development Division

Enterprise Risk Management Branch

3 Total - Enterprise Risk Management Branch

55 Total - Policy, Planning & Development Division

Health Facilities Maintenance Branch

No. of Offices	Office	Classification	Remark
1	Bio-Medical Engineer	SOG ST 7	New post(s) [# 74654] with effect from April 1, 2023.
1			
1	Total - Health Facilities Maintenance Branch		

Enabling Environment in Health and Client Services Division

No. of Offices	Office	Classification	Remark
1	Principal Director, Enabling Environment in Health and Client Services	GMG SEG 6	New post(s) [# 76858] with effect from April 15, 2024.
1	Programme Development Officer	GMG SEG 3	New post(s) [# 74672] with effect from April 1, 2023; Post(s) of Programme Development Officer (GMG/SEG 3) transferred from Technical Services, Health Promotion & Protection with effect from April 15, 2024.
1	Administrator	GMG AM 4	New post(s) [# 74702] with effect from April 1, 2023; Post(s) of Administrative Assistant (GMG/AM 4) retitled and transferred from Planning, Evaluation & Reform, HIV/AIDS Unit with effect from April 15, 2024.
1	Executive Secretary 1	OPS SS 4	New post(s) [# 76859] with effect from April 15, 2024.
4			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Enabling Environment in Health and Client Services Division

Enabling Environment in Health and Client Affairs Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Enabling Environment in Health & Client Affairs	GMG SEG 5	New post(s) [# 74704] with effect from April 1, 2023; Post(s) of Adolescent Programme Manager (GMG/SEG 5) retitled and transferred from Planning, Evaluation & Reform, HIV/AIDS Unit with effect from April 15, 2024.
1	Administrative Assistant	GMG AM 3	New post(s) [# 76860] with effect from April 15, 2024.
2			

Enabling Environment in Health Section

No. of Offices	Office	Classification	Remark
1	Director, Enabling Environment in Health	GMG SEG 4	New post(s) [# 74707] with effect from April 1, 2023; Post(s) of National Programme Coordinator (GMG/SEG 4) retitled and transferred from Planning, Evaluation & Reform, HIV/AIDS Unit with effect from April 15, 2024.
1	Enabling Environment in Health Officer	GMG SEG 2	New post(s) [#s 76328] with effect from February 5, 2024; Post(s) of Programme Officer (GMG/SEG 2) retitled and transferred from Planning, Evaluation & Reform, HIV/AIDS Unit with effect from April 15, 2024.
1	Enabling Environment in Health Officer	GMG SEG 2	New post(s) [#s 74697] with effect from April 1, 2023; Post(s) of Project Liaison Officer (GMG/SEG 2) retitled and transferred from Planning, Evaluation & Reform, HIV/AIDS Unit with effect from April 15, 2024.
1	Administrative Assistant	GMG AM 2	New post(s) [# 76861] with effect from April 15, 2024.
4			

Social Work in Health Section

No. of Offices	Office	Classification	Remark
1	Director, Social Work in Health	GMG SEG 4	New post(s) [# 76862] with effect from April 15, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Enabling Environment in Health and Client Services Division

Enabling Environment in Health and Client Affairs Branch

Social Work in Health Section

No. of Offices	Office	Classification	Remark
1	Strategic Community Relations Officer	GMG SEG 2	New post(s) [# 76864] with effect from April 15, 2024.
1	Youth Health Advisor	GMG SEG 2	New post(s) [# 76865] with effect from April 15, 2024.
1	Administrative Assistant	GMG AM 2	New post(s) [# 76863] with effect from April 15, 2024.
4			

Social Work in Health Section - Medical Social Work Unit

No. of Offices	Office	Classification	Remark
1	Head, Medical Social Work	HPC MSW 3	New post(s) [# 74756] with effect from June 19, 2023; Post(s) of Programme Coordinator (GMG/SEG 2) retitled, reclassified and transferred from Technical Services, Health Services Planning & Integration, Compassionate Fund with effect from April 15, 2024.
1	Senior Medical Social Worker	HPC MSW 2	New post(s) [# 76866] with effect from April 15, 2024.
1	Administrator	GMG AM 3	New post(s) [# 74757] with effect from June 19, 2023; Post(s) of Administrator (GMG/AM 3) transferred from Technical Services, Health Services Planning & Integration, Compassionate Fund with effect from April 15, 2024.
1	Data Entry Officer	MIS IT 2	New post(s) [# 74759] with effect from June 19, 2023; Post(s) of Data Entry Officer (MIS/IT 2) transferred from Technical Services, Health Services Planning & Integration, Compassionate Fund with effect from April 15, 2024.
1	Records Officer 1	PIDG RIM 2	New post(s) [# 74758] with effect from June 19, 2023; Post(s) of Records Officer 1 (PIDG/RIM 2) transferred from Technical Services, Health Services Planning & Integration, Compassionate Fund with effect from April 15, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Enabling Environment in Health and Client Services Division

Enabling Environment in Health and Client Affairs Branch

Social Work in Health Section - Medical Social Work Unit

No. of Offices	Office	Classification	Remark
5			

Client Affairs Research & Resolution Section

No. of Offices	Office	Classification	Remark
1	Director, Client Affairs Research & Resolution	GMG SEG 4	Post(s) [# 53742] of Director, Investigation And Enforcement (GMG/SEG 3) retitled, upgraded and transferred from Technical Services, Standards & Regulation Division, Investigation & Enforcement with effect from April 15, 2024.
3	Senior Client Affairs Research & Resolution Officer	GMG SEG 3	Three (3) post(s) [#s 53787-9] of Senior Investigator (GMG/SEG 1) retitled, upgraded and transferred from Technical Services, Standards & Regulation Division, Investigation & Enforcement with effect from April 15, 2024.
3	Client Affairs Research & Resolution Officer	GMG SEG 2	Three (3) new post(s) [#s 76867-9] with effect from April 15, 2024.
1	Administrative Assistant	GMG AM 2	Post(s) [# 27658] of Secretary 2 (OPS/SS 2) retitled, reclassified and transferred from Technical Services, Standards & Regulation Division, Investigation & Enforcement with effect from April 15, 2024.

8

23 Total - Enabling Environment in Health and Client Affairs Branch

Research, Monitoring & Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Director, Research, Monitoring & Evaluation	GMG SEG 4	New post(s) [# 74712] with effect from April 1, 2023; Post(s) of Monitoring & Internal Controls Officer (GMG/SEG 3) retitled, upgraded and transferred from Technical Services, Health Promotion & Protection with effect from April 15, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Health and Wellness

Enabling Environment in Health and Client Services Division

Research, Monitoring & Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Monitoring & Evaluation Analyst	GMG SEG 2	New post(s) [#s 74693] with effect from April 1, 2023; Post(s) of Programme Officer (GMG/SEG 2) retitled and transferred from Planning, Evaluation & Reform, HIV/AIDS Unit with effect from April 15, 2024.
1	Research Officer	SOG ST 6	New post(s) [# 76871] with effect from April 15, 2024.
1	Administrative Assistant	GMG AM 2	New post(s) [# 76870] with effect from April 15, 2024.
3	Data Entry Officer	MIS IT 2	Three (3) new post(s) [#s 76872-4] with effect from April 15, 2024.

7

7 Total - Research, Monitoring & Evaluation Branch

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Director, Customer Service	GMG SEG 3	New post(s) [# 76875] with effect from April 15, 2024.
1	Manager, Customer Service Monitoring & Evaluation	GMG SEG 2	New post(s) [# 76877] with effect from April 15, 2024.
1	Manager, Customer Care	GMG SEG 2	New post(s) [# 76880] with effect from April 15, 2024.
2	Customer Service Monitoring & Evaluation Officer	GMG AM 3	Two (2) new post(s) [#s 76878-9] with effect from April 15, 2024.
3	Customer Care Officer	GMG AM 3	Three (3) new post(s) [#s 76881-3] with effect from April 15, 2024.
1	Administrative Assistant	GMG AM 2	New post(s) [# 76876] with effect from April 15, 2024.
1	Customer Care Officer	GMG AM 3	Post(s) [# 54880] of Customer Service Officer (GMG/AM 2) retitled, upgraded and transferred from Technical Services, Standards & Regulation Division with effect from April 15, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Health and Wellness

Enabling Environment in Health and Client Services Division

Customer Service Branch

No. of Offices	Office	Classification	Remark
8	Customer Care Assistant	GMG AM 1	Eight (8) post(s) [#s 58061-2, 27405-7, 27488, 37317 & 37376] of Receptionist/Telephone Operator (OPS/TO 2) retitled, reclassified and transferred from Corporate Services Division, Administration Branch, Inventory/Asset Management & Office Services Section - Office Services Unit with effect from April 15, 2024.

18

18 Total - Customer Service Branch

52 Total - Enabling Environment in Health and Client Services Division

1240 Total - Ministry of Health and Wellness

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Bellevue Hospital

Operation of The Mental Hospital

No. of Offices	Office	Classification	Remark
1	Senior Medical Officer	MDG MO 6	
3	Consultant, Psychiatry	MDG MO 4	
2	Senior Resident	MDG MO 3	
2	Resident	MDG MO 2	
6	Junior Resident	MDG MO 1	
1	Chief Executive Officer	GMG SEG 5	
1	Operations Manager	GMG SEG 2	
1	Operations Officer	GMG AM 3	
1	Senior Social Worker	SWG PS 3	
5	Medical Social Worker	SWG PS 2	
1	Administrator (Personnel)	GMG AM 3	
1	Procurement Officer	GMG AM 3	
1	Clinical Psychologist 2	PMG ALH 3	
1	Clinical Psychologist 1	PMG ALH 2	
1	Dietitian 2	PMG ND 2	
1	Assistant Dietitian	PMG NDT 2	
2	Dietetic Assistant	PMG NDT 1	
1	Matron 3	NPG RN 8	
2	Deputy Matron 3	NPG RN 7	
14	Nurse 3	NPG RN 4	
1	In-Service Education Officer 1	NPG RN 4	
15	Psychiatric Nurse 2	NPG RN 3	
103	Psychiatric Nurse 1	NPG RN 2	
3	Assistant Nurse	NPG EAN 2	
63	Assistant Nurse	NPG EAN 1	
1	Needlework Instructor	TSS HS 3	
1	Woodwork Instructor	TSS HS 3	
129	Psychiatric Nursing Aide	TSS HS 3	
1	Health Record Administrator 1	PIDG HR 3	
1	Health Record Technician	PIDG HR 2	
2	Records Officer 1	PIDG RIM 2	
3	Records Clerk	PIDG RIM 1	
3	Health Records Clerk	PIDG HR 1	
1	Storekeeper	PIDG RIM 3	
1	Assistant Storekeeper	PIDG RIM 2	
3	Store Clerk	PIDG RIM 1	
1	Storekeeper 2	PIDG RIM 1	
1	Senior Secretary	OPS SS 3	
2	Secretary 2	OPS SS 2	

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Bellevue Hospital

Operation of The Mental Hospital

No. of Offices	Office	Classification	Remark
3	Secretary 1	OPS SS 1	
1	Machine Operator 1		
1	Telephone Operator	OPS TO 2	
1	Telephone Operator A	OPS TO 3	
3	Telephone Operator	OPS TO 1	
1	Security Officer 3	PTSG PX 3	
3	Security Officer 2	PTSG PX 2	
12	Security Officer 1	PTSG PX 1	
2	Security Officer 1		
1	Foreman	LMO TS 6	
4	Artisan	LMO TS 4	
15	Artisan	LMO TS 3	
3	Driver 2	LMO DR 2	
2	Driver 1	LMO DR 1	
1	Sideman	LMO TS 1	
1	Wagon Driver	LMO 1	
2	Groundsman	LMO TS 1	
4	Handyman		
1	Laundry Supervisor 2	LMO TS 4	
1	Chief Sanitation Worker	LMO TS 4	
1	Supervisor (Sanitation)	LMO TS 3	
2	Head Cook	LMO TS 4	
10	Cook	LMO TS 3	
1	Cook		
47	Ward Attendant	TSS HS 2	
1	Mortuary Attendant	TSS HS 2	
6	Attendant	LMO TS 1	
3	Storeman	LMO TS 1	
1	Storeman		
13	Sanitation Worker	LMO TS 1	
5	Sanitation Worker		
58	Hospital Attendant	LMO TS 1	
5	Gate Attendant	LMO TS 1	

598

Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director of Finance	FMG PA 2	
1	Accountant	FMG AT 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Bellevue Hospital

Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Accountant	FMG AT 1	
1	Accounting Technician 1	FMG AT 1	
1	Budget Officer	FMG AT 2	
1	Reconciliation Clerk	FMG AC 2	
2	Accounting Clerk 2	FMG AC 2	
4	Accounting Clerk 1	FMG AC 1	
2	Cashier	FMG CS 1	
14			

Ken Royes Rehabilitation Centre

No. of Offices	Office	Classification	Remark
1	Deputy Matron 3	NPG RN 7	
1	Nurse 3	NPG RN 4	
2	Psychiatric Nurse 2	NPG RN 3	
7	Psychiatric Nurse 1	NPG RN 2	
7	Assistant Nurse	NPG EAN 1	
5	Psychiatric Nurse Aide	TSS HS 2	
2	Security Officer 1		
1	Driver		
2	Ward Attendant	TSS HS 2	
1	Cook	LMO TS 3	
29			

Medical Services Dietary Branch

No. of Offices	Office	Classification	Remark
6	Male Attendant	LMO TS 1	
6			

647 Total - Bellevue Hospital

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Government Chemist

Executive Office

No. of Offices	Office	Classification	Remark
1	Government Chemist	SOG ST 10	
1	Administrator	GMG AM 3	Post(s) [# 39082] of Senior Secretary (OPS/SS 3) retitled and reclassified with effect from April 2, 2024.

2

2 Total - Executive Office

Human Resource Management & Administration Branch

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Administration	GMG SEG 3	Post(s) [# 73728] of Human Resource & Administration Manager (GMG/SEG 1) retitled and upgraded with effect from April 2, 2024.
1	Senior Human Resource Officer	GMG SEG 1	New post(s) [# 76351] with effect from April 2, 2024.
1	Office/Property Management Officer	GMG AM 4	New post(s) [# 76352] with effect from April 2, 2024.
1	Technical and User Support Officer	MIS IT 4	Post(s) [# 73729] of System Support Technician (MIS/IT3) retitled and upgraded with effect from April 2, 2024.
1	Administrative Assistant	GMG AM 2	Post(s) [# 39084] of Secretary 2 (OPS/SS 2) retitled and reclassified with effect from April 2, 2024.
1	Records Officer 2	PIDG RIM 3	
1	Telephone Operator	OPS TO 1	
1	Caretaker/Groundsman	LMO TS 2	
1	Laboratory Attendant	LMO TS 2	
1	Messenger/Office Attendant	LMO TS 2	
2	Office Attendant	LMO TS 2	
3	Watchman	LMO TS 1	

15

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Government Chemist

Human Resource Management & Administration Branch

Public Procurement Section

No. of Offices	Office	Classification	Remark
1	Director 1, Public Procurement	GMG SEG 1	Post(s) [# 73726] of Director 1, Public Procurement (GMG/SEG 1) transferred from Government Chemist, Public Procurement Branch with effect from April 2, 2024.
1	Public Procurement Officer	GMG AM 3	Post(s) [# 73727] of Public Procurement Officer (GMG/AM 3) transferred from Government Chemist, Public Procurement Branch with effect from April 2, 2024.

2

2 Total - Public Procurement Section

17 Total - Human Resource Management & Administration Branch

Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 2	Post(s) [# 39077] of Accountant (FMG/PA 1) retitled and upgraded with effect from April 2, 2024.
1	Management Accounts Officer	FMG AT 3	Post(s) [# 39078] of Accounting Technician (FMG/AT 2) retitled and upgraded with effect from April 2, 2024.
1	Accounts Payable Officer	FMG AT 2	New post(s) [# 76350] with effect from April 2, 2024.
1	Payroll Officer	FMG AT 2	Post(s) [# 39079] of Accounting Clerk 2 (FMG/AC 2) retitled and reclassified with effect from April 2, 2024.

4

4 Total - Finance & Accounts Branch

Analytical & Advisory Services Branch

No. of Offices	Office	Classification	Remark
1	Deputy Government Chemist	SOG ST 9	
2	Senior Chemist	SOG ST 8	
4	Chemist 2	SOG ST 7	
3	Chemist 1	SOG ST 6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Government Chemist

Analytical & Advisory Services Branch

No. of Offices	Office	Classification	Remark
1	Senior Chemist Technologist	SOG ST 4	
1	Administrative Assistant	GMG AM 2	New post(s) [# 76349] with effect from April 2, 2024.
12			

12 Total - Analytical & Advisory Services Branch

Quality Assurance Branch

No. of Offices	Office	Classification	Remark
1	Quality Assurance Manager	SOG ST 7	
1			
1	Total - Quality Assurance Branch		

36 Total - Government Chemist

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Central Administration

No. of Offices	Office	Classification	Remark
1	Permanent Secretary	GMG EMG 1	Post(s) [# 50741] of Permanent Secretary (GMG/EMG 1) transferred from Ministry of Local Government & Rural Development, Central Administration with effect from May 24, 2023.
1	Data Protection Officer	GMG SEG 3	New post(s) [# 76294] with effect from December 4, 2023.
1	Technical Coordinator	GMG SEG 2	Post(s) [# 27192] of Technical Coordinator (GMG/SEG 2) transferred from Ministry of Local Government & Rural Development, Agency Liaison & Monitoring Division, Agency Liaison Unit with effect from May 24, 2023; Post(s) of Technical Coordinator (GMG/SEG 2) transferred from Agency Liaison & Monitoring Division, Agency Liaison Unit with effect from July 31, 2023.
1	Executive Assistant	GMG SEG 1	Post(s) [# 50748] of Executive Assistant (GMG/SEG 1) transferred from Ministry of Local Government & Rural Development, Central Administration with effect from May 24, 2023.
2	Executive Secretary 2	OPS SS 5	Two (2) post(s) [#s 50742-3] of Executive Secretary 2 (OPS/SS 5) transferred from Ministry of Local Government & Rural Development, Central Administration with effect from May 24, 2023.
2	Executive Secretary 1	OPS SS 4	Two (2) post(s) [#s 50744-45] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Local Government & Rural Development, Central Administration with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 50747] of Senior Secretary (OPS/SS 3) transferred from Ministry of Local Government & Rural Development, Central Administration with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Local Government and Community Development

Central Administration

No. of Offices	Office	Classification	Remark
1	Driver 1	LMO DR 1	Post(s) [# 63989] of Driver 1 (LMO/DR 1) transferred from Ministry of Local Government & Rural Development, Central Administration with effect from May 24, 2023.

10

10 Total - Central Administration

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate Services	GMG SEG 5	Post(s) [# 27201] of Senior Director, Corporate Services (GMG/SEG 5) transferred from Ministry of Local Government & Rural Development, Corporate Services Division with effect from May 24, 2023.
1	Administrator	GMG AM 3	Post(s) [# 24217] of Administrator (GMG/AM 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division with effect from May 24, 2023.

2

Information Communication & Technology Unit

No. of Offices	Office	Classification	Remark
1	Director, Information & Communications Technology	MIS IT 7	Post(s) [# 50755] of Director, Information & Communications Technology (MIS/IT 7) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Information Communication & Technology Unit with effect from May 24, 2023.
2	Programme Analyst	MIS IT 6	Two (2) post(s) [#s 24206 & 58692] of Programme Analyst (MIS/IT 6) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Information Communication & Technology Unit with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Local Government and Community Development

Corporate Services Division

Information Communication & Technology Unit

No. of Offices	Office	Classification			Remark
1	Network Analyst	MIS	IT	5	Post(s) [# 53766] of Network Analyst (MIS/IT 5) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Information Communication & Technology Unit with effect from May 24, 2023.
1	User Support Officer	MIS	IT	4	Post(s) [# 53767] of User Support Officer (MIS/IT 4) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Information Communication & Technology Unit with effect from May 24, 2023.
1	Administrator	GMG	AM	2	Post(s) [# 53765] of Administrator (GMG/AM 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Information Communication & Technology Unit with effect from May 24, 2023.

6

6 Total - Information Communication & Technology Unit

Human Resource Management & Development Section

No. of Offices	Office	Classification			Remark
1	Senior Director	GMG	SEG	4	Post(s) [# 50757] of Senior Director (GMG/SEG 4) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section with effect from May 24, 2023.
1	Administrative Assistant	GMG	AM	3	Post(s) [# 50760] of Administrative Assistant (GMG/AM 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section with effect from May 24, 2023.

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Corporate Services Division

Human Resource Management & Development Section

Human Resource Management Unit

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	Post(s) [# 50763] of Director, Human Resource Management (GMG/SEG 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Human Resource Management Unit with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 24460] of Senior Secretary (OPS/SS 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Human Resource Management Unit with effect from May 24, 2023.
2			

Human Resource Management - Staffing & Human Resource Mgt. & Information Section

No. of Offices	Office	Classification	Remark
1	Senior Human Resource Officer	GMG AM 4	Post(s) [# 50771] of Senior Human Resource Officer (GMG/AM 4) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Human Resource Management - Staffing & Human Resource Mgt. & Information Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Corporate Services Division

Human Resource Management & Development Section

Human Resource Management - Staffing & Human Resource Mgt. & Information Section

No. of Offices	Office	Classification	Remark
1	Assistant Human Resource Officer	GMG AM 2	Post(s) [# 50773] of Assistant Human Resource Officer (GMG/AM 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Human Resource Management - Staffing & Human Resource Mgt. & Information Section with effect from May 24, 2023.
1	Records Clerk	PIDG RIM 1	Post(s) [# 50767] of Records Clerk (PIDG/RIM 1) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Human Resource Management - Staffing & Human Resource Mgt. & Information Section with effect from May 24, 2023.

3

Employee Relations Unit

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations	GMG SEG 1	Post(s) [# 50758] of Director, Employee Relations (GMG/SEG 1) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Employee Relations Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Corporate Services Division

Human Resource Management & Development Section

Employee Relations Unit

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	Post(s) [# 50779] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Employee Relations Unit with effect from May 24, 2023.

2

Human Resource Development Unit

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development and PMAS	GMG SEG 3	Post(s) [# 27202] of Director, Human Resource Development (GMG/SEG 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Human Resource Development Unit with effect from May 24, 2023; Post(s) of Director, Human Resource Development (GMG/SEG 3) retitled with effect from July 31, 2023.
1	Training Co-ordinator	GMG AM 4	Post(s) [# 50759] of Training Co-ordinator (GMG/AM 4) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Human Resource Development Unit with effect from May 24, 2023.

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Corporate Services Division

Human Resource Management & Development Section

Human Resource Management - Records Management

No. of Offices	Office	Classification	Remark
1	Human Resource Officer	GMG AM 4	Post(s) [# 24208] of Human Resource Officer (GMG/AM 4) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Human Resource Management - Records Management with effect from May 24, 2023.
1	Assistant Human Resource Officer	GMG AM 2	Post(s) [# 50766] of Assistant Human Resource Officer (GMG/AM 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Human Resource Management - Records Management with effect from May 24, 2023.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 50765] of Records Officer 2 (PIDG/RIM 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Human Resource Management - Records Management with effect from May 24, 2023.
1	Records Officer 2	PIDG RIM 3	Post(s) [# 50772] of Records Officer 2 (PIDG/RIM 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Human Resource Management - Records Management with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Local Government and Community Development

Corporate Services Division

Human Resource Management & Development Section

Human Resource Management - Records Management

No. of Offices	Office	Classification			Remark
1	Records Clerk	PIDG	RIM	1	Post(s) [# 50774] of Records Clerk (PIDG/RIM 1) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Human Resource Management & Development Section, Human Resource Management - Records Management with effect from May 24, 2023.

5

16 Total - Human Resource Management & Development Section

Corporate Communications Unit

No. of Offices	Office	Classification			Remark
1	Director, Corporate Communications	MCG	IE	5	Post(s) [# 51212] of Director, Corporate Communications (MCG/IE 5) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Corporate Communications Unit with effect from May 24, 2023.
1	Communications/Public Relations Officer	MCG	IE	4	Post(s) [# 12365] of Communications/Public Relations Officer (MCG/IE 4) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Corporate Communications Unit with effect from May 24, 2023.
1	Administrator	GMG	AM	3	Post(s) [# 50024] of Administrator (GMG/AM 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Corporate Communications Unit with effect from May 24, 2023.

3

3 Total - Corporate Communications Unit

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Local Government and Community Development

Corporate Services Division

Facilities Management & Administration Section

No. of Offices	Office	Classification	Remark
1	Director, Facilities Management & Administration	GMG SEG 2	Post(s) [# 50780] of Director, Facilities Management & Administration (GMG/SEG 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Facilities Management & Administration Section with effect from May 24, 2023.
1	Public Utility Officer	GMG AM 4	Post(s) [# 73496] of Public Utility Officer (GMG/AM 4) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Facilities Management & Administration Section with effect from May 24, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 50786] of Secretary 2 (OPS/SS 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Facilities Management & Administration Section with effect from May 24, 2023.

3

Asset & Office Management

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 3	Post(s) [# 50781] of Office Manager (GMG/AM 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Facilities Management & Administration Section, Asset & Office Management with effect from May 24, 2023.
1	Customer Service Officer	GMG AM 1	Post(s) [# 50788] of Customer Service Officer (GMG/AM 1) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Facilities Management & Administration Section, Asset & Office Management with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Corporate Services Division

Facilities Management & Administration Section

Asset & Office Management

No. of Offices	Office	Classification			Remark
1	Records Officer 1	PIDG	RIM	2	Post(s) [# 50783] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Facilities Management & Administration Section, Asset & Office Management with effect from May 24, 2023.
1	Inventory Clerk	PIDG	RIM	2	Post(s) [# 50785] of Inventory Clerk (PIDG/RIM 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Facilities Management & Administration Section, Asset & Office Management with effect from May 24, 2023.
1	Telephone Operator	OPS	TO	2	Post(s) [# 58687] of Telephone Operator (OPS/TO 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Facilities Management & Administration Section, Asset & Office Management with effect from May 24, 2023.
1	Maintenance Technician	LMO	TS	3	Post(s) [# 50795] of Maintenance Technician (LMO/TS 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Facilities Management & Administration Section, Asset & Office Management with effect from May 24, 2023.
2	Attendant	LMO	TS	2	Two (2) post(s) [#s 50789-90] of Attendant (LMO/TS 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Facilities Management & Administration Section, Asset & Office Management with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Corporate Services Division

Facilities Management & Administration Section

Asset & Office Management

No. of Offices	Office	Classification	Remark
3	Attendant	LMO TS 1	Three (3) post(s) [s 50791-92 & 53568] of Attendant (LMO/TS 1) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Facilities Management & Administration Section, Asset & Office Management with effect from May 24, 2023.

11

Transportation

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG AM 3	Post(s) [s 50782] of Transport Manager (GMG/AM 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Facilities Management & Administration Section, Transportation with effect from May 24, 2023.
2	Driver	LMO DR 1	Two (2) post(s) [s 50794-95] of Driver (LMO/DR 1) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Facilities Management & Administration Section, Transportation with effect from May 24, 2023.

3

17 Total - Facilities Management & Administration Section

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Corporate Services Division

Documentation, Information & Access Services Unit

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Info. & Access Services	GMG SEG 3	Post(s) [# 58762] of Director, Documentation/Info. & Access Services (GMG/SEG 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Documentation, Information & Access Services Unit with effect from May 24, 2023.
1	Access Officer	GMG SEG 1	Post(s) [# 58706] of Access Officer (GMG/SEG 1) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Documentation, Information & Access Services Unit with effect from May 24, 2023.
1	Senior Library Assistant	PIDG LA 2	Post(s) [# 50800] of Senior Library Assistant (PIDG/LA 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Documentation, Information & Access Services Unit with effect from May 24, 2023.
1	Registrar	PIDG RIM 3	Post(s) [# 50797] of Registrar (PIDG/RIM 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Documentation, Information & Access Services Unit with effect from May 24, 2023.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 50798] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Documentation, Information & Access Services Unit with effect from May 24, 2023.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 50799] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Documentation, Information & Access Services Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Corporate Services Division

Documentation, Information & Access Services Unit

No. of Offices	Office	Classification	Remark
1	Records Clerk	PIDG RIM 1	Post(s) [# 53613] of Records Clerk (PIDG/RIM 1) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Documentation, Information & Access Services Unit with effect from May 24, 2023.

7

7 Total - Documentation, Information & Access Services Unit

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 3, Public Procurement	GMG SEG 3	Post(s) [# 71727] of Director 3, Public Procurement (GMG/SEG 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.
1	Senior Public Procurement Officer	GMG SEG 1	Post(s) [# 72001] of Senior Public Procurement Officer (GMG/SEG 1) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.
1	Public Procurement Officer	GMG AM 3	Post(s) [# 71728] of Public Procurement Officer (GMG/AM 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.
1	Public Procurement Administrator	GMG AM 2	Post(s) [# 72002] of Public Procurement Administrator (GMG/AM 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Corporate Services Division

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Public Procurement Clerk	PIDG RIM 1	Post(s) [# 72003] of Public Procurement Clerk (PIDG/RIM 1) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.

5

5 Total - Public Procurement Branch

Organizational Development Section

No. of Offices	Office	Classification	Remark
1	Director, Organizational Development	GMG SEG 3	Post(s) [# 58685] of Director, Organizational Development (GMG/SEG 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Organizational Development Section with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 50768] of Administrative Assistant (GMG/AM 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Organizational Development Section with effect from May 24, 2023.

2

2 Total - Organizational Development Section

Pension & Leave Administration Unit

No. of Offices	Office	Classification	Remark
1	Director, Pension and Leave Administration	GMG SEG 2	Post(s) [# 50764] of Director, Pension and Leave Administration (GMG/SEG 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Pension & Leave Administration Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Corporate Services Division

Pension & Leave Administration Unit

No. of Offices	Office	Classification	Remark
1	Senior Administrator	GMG AM 4	Post(s) [# 50775] of Senior Administrator (GMG/AM 4) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Pension & Leave Administration Unit with effect from May 24, 2023.
1	Administrator	GMG AM 3	Post(s) [# 50776] of Administrator (GMG/AM 3) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Pension & Leave Administration Unit with effect from May 24, 2023.
1	Assistant Administration Officer	GMG AM 2	Post(s) [# 51215] of Assistant Administration Officer (GMG/AM 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Pension & Leave Administration Unit with effect from May 24, 2023.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 50778] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Pension & Leave Administration Unit with effect from May 24, 2023.
1	Customer Service Officer (Pension)	GMG AM 1	Post(s) [# 53481] of Customer Service Officer (Pension) (GMG/AM 1) transferred from Ministry of Local Government & Rural Development, Corporate Services Division, Pension & Leave Administration Unit with effect from May 24, 2023.

6

6 Total - Pension & Leave Administration Unit

64 Total - Corporate Services Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development
Urban & Regional Planning

No. of Offices	Office	Classification	Remark
1	Director, Urban & Regional Planning	SOG ST 8	Post(s) [# 58682] of Director, Urban & Regional Planning (SOG/ST 8) transferred from Ministry of Local Government & Rural Development, Urban & Regional Planning with effect from May 24, 2023.
2	GIS Analyst	SOG ST 7	Two (2) new post(s) [#s 74801-2] with effect from August 14, 2023.
1	Regional Planner	SOG ST 6	Post(s) [# 27204] of Regional Planner (SOG/ST 6) transferred from Ministry of Local Government & Rural Development, Urban & Regional Planning with effect from May 24, 2023.
1	Urban Planner	SOG ST 6	Post(s) [# 60943] of Urban Planner (SOG/ST 6) transferred from Ministry of Local Government & Rural Development, Urban & Regional Planning with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 24218] of Senior Secretary (OPS/SS 3) transferred from Ministry of Local Government & Rural Development, Urban & Regional Planning with effect from May 24, 2023.

6

6 Total - Urban & Regional Planning

Technical Services & Major Projects

No. of Offices	Office	Classification	Remark
1	Senior Director, Technical Services and Major Projects	SOG ST 9	Post(s) [# 50751] of Senior Director, Technical Services and Major Projects (SOG/ST 9) transferred from Ministry of Local Government & Rural Development, Technical Services & Major Projects with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development
Technical Services & Major Projects

No. of Offices	Office	Classification	Remark
1	Director, Roads & Minor Water Supply	SOG ST 8	Post(s) [# 53476] of Director, Roads & Minor Water Supply (SOG/ST 8) transferred from Ministry of Local Government & Rural Development, Technical Services & Major Projects with effect from May 24, 2023.
1	Technical Quality Assurance Officer	SOG ST 8	Post(s) [# 62764] of Technical Quality Assurance Officer (SOG/ST 8) transferred from Ministry of Local Government & Rural Development, Technical Services & Major Projects with effect from May 24, 2023.
1	Technical Quality Assurance Officer	SOG ST 8	Post(s) [# 62765] of Technical Quality Assurance Officer (SOG/ST 8) transferred from Ministry of Local Government & Rural Development, Technical Services & Major Projects with effect from May 24, 2023.
1	Technical Quality Assurance Officer	SOG ST 8	Post(s) [# 62766] of Technical Quality Assurance Officer (SOG/ST 8) transferred from Ministry of Local Government & Rural Development, Technical Services & Major Projects with effect from May 24, 2023.
1	Senior Executive Engineer	SOG ST 7	Post(s) [# 53477] of Senior Executive Engineer (SOG/ST 7) transferred from Ministry of Local Government & Rural Development, Technical Services & Major Projects with effect from May 24, 2023.
1	Senior Executive Engineer	SOG ST 7	Post(s) [# 53478] of Senior Executive Engineer (SOG/ST 7) transferred from Ministry of Local Government & Rural Development, Technical Services & Major Projects with effect from May 24, 2023.
1	Quantity Surveyor	SOG ST 7	Post(s) [# 24212] of Quantity Surveyor (SOG/ST 7) transferred from Ministry of Local Government & Rural Development, Technical Services & Major Projects with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development
Technical Services & Major Projects

No. of Offices	Office	Classification	Remark
1	Senior Executive Architect	SOG ST 7	Post(s) [# 53479] of Senior Executive Architect (SOG/ST 7) transferred from Ministry of Local Government & Rural Development, Technical Services & Major Projects with effect from May 24, 2023.
1	Structural Engineer	SOG ST 7	Post(s) [# 24213] of Structural Engineer (SOG/ST 7) transferred from Ministry of Local Government & Rural Development, Technical Services & Major Projects with effect from May 24, 2023.
1	Architect	SOG ST 6	Post(s) [# 61200] of Architect (SOG/ST 6) transferred from Ministry of Local Government & Rural Development, Technical Services & Major Projects with effect from May 24, 2023.
1	Site Supervisor	SOG ST 4	Post(s) [# 24214] of Site Supervisor (SOG/ST 4) transferred from Ministry of Local Government & Rural Development, Technical Services & Major Projects with effect from May 24, 2023.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 50746] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Local Government & Rural Development, Technical Services & Major Projects with effect from May 24, 2023.

13

13 Total - Technical Services & Major Projects

Agency Liaison & Monitoring Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Agency Liaison & Monitoring	GMG SEG 4	Post(s) [# 53588] of Senior Director, Agency Liaison & Monitoring (GMG/SEG 4) transferred from Ministry of Local Government & Rural Development, Agency Liaison & Monitoring Division with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Agency Liaison & Monitoring Division

No. of Offices	Office	Classification	Remark
1			
Agency Liaison Unit			
No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	Post(s) [# 27193] of Administrator (GMG/AM 3) transferred from Ministry of Local Government & Rural Development, Agency Liaison & Monitoring Division, Agency Liaison Unit with effect from May 24, 2023.
1	Administrator	GMG AM 2	Post(s) [# 27195] of Administrator (GMG/AM 2) transferred from Ministry of Local Government & Rural Development, Agency Liaison & Monitoring Division, Agency Liaison Unit with effect from May 24, 2023.
2			
2	Total - Agency Liaison Unit		
Coordinating & Monitoring Unit			
No. of Offices	Office	Classification	Remark
1	Director, Co-ordination and Monitoring	GMG SEG 3	Post(s) [# 24454] of Director, Co-ordination and Monitoring (GMG/SEG 3) transferred from Ministry of Local Government & Rural Development, Agency Liaison & Monitoring Division, Coordinating & Monitoring Unit with effect from May 24, 2023.
2	Administrator	GMG AM 3	Two (2) post(s) [#s 24455-56] of Administrator (GMG/AM 3) transferred from Ministry of Local Government & Rural Development, Agency Liaison & Monitoring Division, Coordinating & Monitoring Unit with effect from May 24, 2023.
3			
3	Total - Coordinating & Monitoring Unit		
6	Total - Agency Liaison & Monitoring Division		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	Post(s) [# 50802] of Principal Finance Officer (FMG/PA 5) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division with effect from May 24, 2023.
1	Financial Systems Manager	FMG PA 2	Post(s) [# 50803] of Financial Systems Manager (FMG/PA 2) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 50804] of Administrative Assistant (GMG/AM 3) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division with effect from May 24, 2023.
3			

Management Accounts

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 3	Post(s) [# 50806] of Director, Management Accounts (FMG/PA 3) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Management Accounts with effect from May 24, 2023.
1	Operational Fund Manager	FMG PA 1	Post(s) [# 50807] of Operational Fund Manager (FMG/PA 1) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Management Accounts with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Finance & Accounts Division

Management Accounts

No. of Offices	Office	Classification	Remark
1	Project Fund Manager	FMG AT 3	Post(s) [# 50809] of Project Fund Manager (FMG/AT 3) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Management Accounts with effect from May 24, 2023.
1	Senior Commitment Control Officer	FMG AT 2	Post(s) [# 50808] of Senior Commitment Control Officer (FMG/AT 2) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Management Accounts with effect from May 24, 2023.
1	Commitment Control Officer	FMG AT 1	Post(s) [# 50827] of Commitment Control Officer (FMG/AT 1) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Management Accounts with effect from May 24, 2023.

5

5 Total - Management Accounts

Financial Accounts Unit

No. of Offices	Office	Classification	Remark
1	Director, Financial Accounts	FMG PA 4	Post(s) [# 50814] of Director, Financial Accounts (FMG/PA 4) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 73768] of Senior Secretary (OPS/SS 3) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit with effect from May 24, 2023.

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Finance & Accounts Division

Financial Accounts Unit

Payroll Section

No. of Offices	Office	Classification	Remark
1	Manager, Payroll	FMG PA 1	Post(s) [# 50810] of Manager, Payroll (FMG/PA 1) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Payroll Section with effect from May 24, 2023.
1	Senior Payroll Officer	FMG AT 3	Post(s) [# 50811] of Senior Payroll Officer (FMG/AT 3) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Payroll Section with effect from May 24, 2023.
1	Payroll Officer	FMG AT 2	Post(s) [# 50812] of Payroll Officer (FMG/AT 2) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Payroll Section with effect from May 24, 2023.
1	Payroll Clerk	FMG AC 2	Post(s) [# 7246] of Payroll Clerk (FMG/AC 2) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Payroll Section with effect from May 24, 2023.

4

Final Accounts Section

No. of Offices	Office	Classification	Remark
1	Final Accounts Manager	FMG PA 1	Post(s) [# 50822] of Final Accounts Manager (FMG/PA 1) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Final Accounts Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Finance & Accounts Division

Financial Accounts Unit

Final Accounts Section

No. of Offices	Office	Classification			Remark
1	Senior Final Accounts Officer	FMG	AT	3	Post(s) [# 50824] of Senior Final Accounts Officer (FMG/AT 3) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Final Accounts Section with effect from May 24, 2023.
1	Final Accounts Officer	FMG	AT	2	Post(s) [# 50823] of Final Accounts Officer (FMG/AT 2) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Final Accounts Section with effect from May 24, 2023.
1	Final Accounts Officer	FMG	AT	1	Post(s) [# 50825] of Final Accounts Officer (FMG/AT 1) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Final Accounts Section with effect from May 24, 2023.
1	Final Accounts Officer	FMG	AT	1	Post(s) [# 50826] of Final Accounts Officer (FMG/AT 1) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Final Accounts Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Finance & Accounts Division

Financial Accounts Unit

Disbursement Section

No. of Offices	Office	Classification			Remark
1	Manager, Accounts Payable & Disbursement	FMG	PA	1	Post(s) [# 50815] of Manager, Accounts Payable & Disbursement (FMG/PA 1) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Disbursement Section with effect from May 24, 2023.
1	Senior Accounts Payable Officer	FMG	AT	3	Post(s) [# 50816] of Senior Accounts Payable Officer (FMG/AT 3) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Disbursement Section with effect from May 24, 2023.
1	Accounts Payable Officer	FMG	AT	2	Post(s) [# 50817] of Accounts Payable Officer (FMG/AT 2) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Disbursement Section with effect from May 24, 2023.
1	Accounting Technician 1	FMG	AT	1	Post(s) [# 50819] of Accounting Technician 1 (FMG/AT 1) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Disbursement Section with effect from May 24, 2023.
1	Collections and Disbursements Officer	FMG	AT	1	Post(s) [# 50821] of Collections and Disbursements Officer (FMG/AT 1) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Disbursement Section with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Finance & Accounts Division

Financial Accounts Unit

Disbursement Section

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	Post(s) [# 50820] of Accounting Clerk 2 (FMG/AC 2) transferred from Ministry of Local Government & Rural Development, Finance & Accounts Division, Financial Accounts Unit, Disbursement Section with effect from May 24, 2023.

6

17 Total - Financial Accounts Unit

Parochial Revenue Fund

No. of Offices	Office	Classification	Remark
1	Senior Director, Parochial Revenue Fund	FMG PA 5	Post(s) [# 50828] of Senior Director, Parochial Revenue Fund (FMG/PA 5) transferred from Ministry of Local Government & Rural Development, Parochial Revenue Fund Division with effect from May 24, 2023; Post(s) of Senior Director, Parochial Revenue Fund (FMG/PA 5) transferred from Parochial Revenue Fund Division with effect from July 31, 2023.
1	Director	FMG PA 4	Post(s) [# 71668] of Director (FMG/PA 4) transferred from Ministry of Local Government & Rural Development, Parochial Revenue Fund Division with effect from May 24, 2023; Post(s) of Director (FMG/PA 4) transferred from Parochial Revenue Fund Division with effect from July 31, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Finance & Accounts Division

Parochial Revenue Fund

No. of Offices	Office	Classification			Remark
1	Economist/Statistician	FMG	PA	3	Post(s) [# 71669] of Economist/Statistician (FMG/PA 3) transferred from Ministry of Local Government & Rural Development, Parochial Revenue Fund Division with effect from May 24, 2023; Post(s) of Economist/Statistician (FMG/PA 3) transferred from Parochial Revenue Fund Division with effect from July 31, 2023.
1	Financial Analyst	FMG	PA	3	Post(s) [# 60944] of Financial Analyst (FMG/PA 3) transferred from Ministry of Local Government & Rural Development, Parochial Revenue Fund Division with effect from May 24, 2023; Post(s) of Financial Analyst (FMG/PA 3) transferred from Parochial Revenue Fund Division with effect from July 31, 2023.
1	Financial Controller, Parochial Revenue Fund	FMG	PA	3	Post(s) [# 50829] of Financial Controller, Parochial Revenue Fund (FMG/PA 3) transferred from Ministry of Local Government & Rural Development, Parochial Revenue Fund Division with effect from May 24, 2023; Post(s) of Financial Controller, Parochial Revenue Fund (FMG/PA 3) transferred from Parochial Revenue Fund Division with effect from July 31, 2023.
1	Administrator	GMG	AM	4	Post(s) [# 71670] of Administrator (GMG/AM 4) transferred from Ministry of Local Government & Rural Development, Parochial Revenue Fund Division with effect from May 24, 2023; Post(s) of Administrator (GMG/AM 4) transferred from Parochial Revenue Fund Division with effect from July 31, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Finance & Accounts Division

Parochial Revenue Fund

No. of Offices	Office	Classification	Remark
1	Senior Accountant	FMG PA 1	Post(s) [# 50830] of Senior Accountant (FMG/PA 1) transferred from Ministry of Local Government & Rural Development, Parochial Revenue Fund Division with effect from May 24, 2023; Post(s) of Senior Accountant (FMG/PA 1) transferred from Parochial Revenue Fund Division with effect from July 31, 2023.
1	Accounting Technician 3	FMG AT 3	Post(s) [# 50831] of Accounting Technician 3 (FMG/AT 3) transferred from Ministry of Local Government & Rural Development, Parochial Revenue Fund Division with effect from May 24, 2023; Post(s) of Accounting Technician 3 (FMG/AT 3) transferred from Parochial Revenue Fund Division with effect from July 31, 2023.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 50832] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Local Government & Rural Development, Parochial Revenue Fund Division with effect from May 24, 2023; Post(s) of Executive Secretary 1 (OPS/SS 4) transferred from Parochial Revenue Fund Division with effect from July 31, 2023.

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9 Total - Parochial Revenue Fund

34 Total - Finance & Accounts Division

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	Post(s) [# 72805] of Senior Assistant Attorney General (JLG/LO 5) transferred from Ministry of Local Government & Rural Development, Legal Services Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Legal Services Unit

No. of Offices	Office	Classification			Remark
1	Assistant Attorney General	JLG	LO	4	Post(s) [# 54465] of Assistant Attorney General (JLG/LO 4) transferred from Ministry of Local Government & Rural Development, Legal Services Unit with effect from May 24, 2023.
2	Crown Counsel (Regional)	JLG	LO	3	Two (2) post(s) [#s 72806-7] of Crown Counsel (Regional) (JLG/LO 3) transferred from Ministry of Local Government & Rural Development, Legal Services Unit with effect from May 24, 2023.
1	Crown Counsel	JLG	LO	3	Post(s) [# 50749] of Crown Counsel (JLG/LO 3) transferred from Ministry of Local Government & Rural Development, Legal Services Unit with effect from May 24, 2023.
2	Assistant Crown Counsel	JLG	LO	2	Two (2) post(s) [#s 50750 & 54313] of Assistant Counsel (Regional) (JLG/LO 2) transferred from Ministry of Local Government & Rural Development, Legal Services Unit with effect from May 24, 2023; Post(s) of Assistant Counsel (Regional) (JLG/LO 2) retitled with effect from July 31, 2023.
1	Administrative Assistant	GMG	AM	4	Post(s) [# 72808] of Administrative Assistant (GMG/AM 4) transferred from Ministry of Local Government & Rural Development, Legal Services Unit with effect from May 24, 2023.
1	Senior Secretary	OPS	SS	3	Post(s) [# 61201] of Senior Secretary (OPS/SS 3) transferred from MLG&CD with effect from April 1, 2021; Post(s) of Senior Secretary (OPS/SS 3) transferred from AGD, General Legal Advice, MLGRD with effect from June 13, 2022; Post(s) of Senior Secretary (OPS/SS 3) transferred from MLG&RD, Legal Services Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Paralegal Officer 1	PLG LS 4	Post(s) [# 72809] of Paralegal Officer 1 (PLG/LS 4) transferred from Ministry of Local Government & Rural Development, Legal Services Unit with effect from May 24, 2023.

10

10 Total - Legal Services Unit

Internal Audit Division

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	Post(s) [# 50833] of Chief Internal Auditor (FMG/AS 5) transferred from Ministry of Local Government & Rural Development, Internal Audit Division with effect from May 24, 2023.
2	Audit Manager	FMG AS 4	Two (2) post(s) [#s 50843 & 50848] of Audit Manager (FMG/AS 4) transferred from Ministry of Local Government & Rural Development, Internal Audit Division with effect from May 24, 2023.
3	Senior Auditor	FMG AS 3	Three (3) post(s) [#s 50835 & 50839-40] of Senior Auditor (FMG/AS 3) transferred from Ministry of Local Government & Rural Development, Internal Audit Division with effect from May 24, 2023.
3	Auditor	FMG AS 2	Three (3) post(s) [#s 50836 & 50841-42] of Auditor (FMG/AS 2) transferred from Ministry of Local Government & Rural Development, Internal Audit Division with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 50834] of Senior Secretary (OPS/SS 3) transferred from Ministry of Local Government & Rural Development, Internal Audit Division with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Internal Audit Division

No. of Offices	Office	Classification	Remark
5	Assistant Auditor	FMG AS 1	Five (5) post(s) [#s 50838 & 50844-47] of Assistant Auditor (FMG/AS 1) transferred from Ministry of Local Government & Rural Development, Internal Audit Division with effect from May 24, 2023.

15

15 Total - Internal Audit Division

Board of Supervision

No. of Offices	Office	Classification	Remark
1	Secretary, Board of Supervision	GMG SEG 4	Post(s) [# 24504] of Director, Human Services (GMG/SEG 4) transferred from Ministry of Local Government & Rural Development, Human Services Division with effect from May 24, 2023; Post(s) of Director, Human Services (GMG/SEG 4) retitled and transferred from Human Services Division with effect from July 31, 2023.
4	Regional Manager	GMG SEG 2	Four (4) post(s) [#s 24505-08] of Regional Manager (GMG/SEG 2) transferred from Ministry of Local Government & Rural Development, Human Services Division with effect from May 24, 2023; Post(s) of Regional Manager (GMG/SEG 2) transferred from Human Services Division with effect from July 31, 2023.
1	Administrator	GMG AM 4	Post(s) [# 68674] of Administrator (GMG/AM 4) transferred from Ministry of Local Government & Rural Development, Human Services Division with effect from May 24, 2023; Post(s) of Administrator (GMG/AM 4) transferred from Human Services Division with effect from July 31, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development
Board of Supervision

No. of Offices	Office	Classification	Remark
8	Dietitian	HPC ND 2	Eight (8) post(s) [#s 72086-93] of Dietitian (HPC/ND 2) transferred from Ministry of Local Government & Rural Development, Human Services Division with effect from May 24, 2023; Post(s) of Dietitian (HPC/ND 2) transferred from Human Services Division with effect from July 31, 2023.
8	Physiotherapist	HPC PT 2	Eight (8) post(s) [#s 72078-85] of Physiotherapist (HPC/PT 2) transferred from Ministry of Local Government & Rural Development, Human Services Division with effect from May 24, 2023; Post(s) of Physiotherapist (HPC/PT 2) transferred from Human Services Division with effect from July 31, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 24510] of Senior Secretary (OPS/SS 3) transferred from Ministry of Local Government & Rural Development, Human Services Division with effect from May 24, 2023; Post(s) of Senior Secretary (OPS/SS 3) transferred from Human Services Division with effect from July 31, 2023.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 24512] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Local Government & Rural Development, Human Services Division with effect from May 24, 2023; Post(s) of Records Officer 1 (PIDG/RIM 2) transferred from Human Services Division with effect from July 31, 2023.
1	Records Clerk	PIDG RIM 1	Post(s) [# 24513] of Records Clerk (PIDG/RIM 1) transferred from Ministry of Local Government & Rural Development, Human Services Division with effect from May 24, 2023; Post(s) of Records Clerk (PIDG/RIM 1) transferred from Human Services Division with effect from July 31, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Board of Supervision

No. of Offices	Office	Classification	Remark
25			
25	Total - Board of Supervision		

Hazard Mitigation & Risk Management

No. of Offices	Office	Classification	Remark
1	Senior Director, Hazard Mitigation & Risk Management	GMG SEG 4	Post(s) [# 50923] of Senior Director, Hazard Mitigation & Risk Management (GMG/SEG 4) transferred from Ministry of Local Government & Rural Development, Hazard Mitigation & Risk Management with effect from May 24, 2023.
1	Director, Hazard Mitigation	SOG ST 7	Post(s) [# 60942] of Director, Hazard Mitigation (SOG/ST 7) transferred from Ministry of Local Government & Rural Development, Hazard Mitigation & Risk Management with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 50731] of Senior Secretary (OPS/SS 3) transferred from Ministry of Local Government & Rural Development, Hazard Mitigation & Risk Management with effect from May 24, 2023.
3			

3 Total - Hazard Mitigation & Risk Management

Rural Electrification & House-wiring Branch

No. of Offices	Office	Classification	Remark
1	Community Liaison Officer	GMG SEG 2	Post(s) [# 73703] of Community Liaison Officer (GMG/SEG 2) transferred from Ministry of Local Government & Rural Development, Rural Electrification & House-wiring Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development
Rural Electrification & House-wiring Branch

No. of Offices	Office	Classification	Remark
1	Office Services Administrator	GMG SEG 1	Post(s) [# 73702] of Office Services Administrator (GMG/SEG 1) transferred from Ministry of Local Government & Rural Development, Rural Electrification & House-wiring Branch with effect from May 24, 2023.
1	Material Inventory Supervisor	PIDG RIM 3	Post(s) [# 73708] of Material Inventory Supervisor (PIDG/RIM 3) transferred from Ministry of Local Government & Rural Development, Rural Electrification & House-wiring Branch with effect from May 24, 2023.
1	Material Inventory Clerk	PIDG RIM 2	Post(s) [# 73709] of Material Inventory Clerk (PIDG/RIM 2) transferred from Ministry of Local Government & Rural Development, Rural Electrification & House-wiring Branch with effect from May 24, 2023.
1	Driver	LMO DR 1	Post(s) [# 73712] of Driver (LMO/DR 1) transferred from Ministry of Local Government & Rural Development, Rural Electrification & House-wiring Branch with effect from May 24, 2023.
1	Groundsman	LMO TS 1	Post(s) [# 73711] of Groundsman (LMO/TS 1) transferred from Ministry of Local Government & Rural Development, Rural Electrification & House-wiring Branch with effect from May 24, 2023.
1	Office Attendant	LMO TS 1	Post(s) [# 73710] of Office Attendant (LMO/TS 1) transferred from Ministry of Local Government & Rural Development, Rural Electrification & House-wiring Branch with effect from May 24, 2023.

7

7 Total - Rural Electrification & House-wiring Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development
Strategic Policy, Planning & Reform Division

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Policy Planning and Reform	GMG SEG 5	Post(s) [# 50752] of Senior Director, Strategic Policy Planning and Reform (GMG/SEG 5) transferred from Ministry of Local Government & Rural Development, Strategic Policy, Planning & Reform Division with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 51213] of Senior Secretary (OPS/SS 3) transferred from Ministry of Local Government & Rural Development, Strategic Policy, Planning & Reform Division with effect from May 24, 2023.

2

Planning & Performance Management

No. of Offices	Office	Classification	Remark
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG 3	Post(s) [# 60937] of Director, Corporate Planning & Perf. Monitoring (GMG/SEG 3) transferred from Ministry of Local Government & Rural Development, Strategic Policy, Planning & Reform Division, Planning & Performance Management with effect from May 24, 2023.
1	Performance Monitoring Officer	GMG SEG 2	Post(s) [# 60939] of Performance Monitoring Officer (GMG/SEG 2) transferred from Ministry of Local Government & Rural Development, Strategic Policy, Planning & Reform Division, Planning & Performance Management with effect from May 24, 2023.
1	Corporate Planner	GMG SEG 2	Post(s) [# 50753] of Corporate Planner (GMG/SEG 2) transferred from Ministry of Local Government & Rural Development, Strategic Policy, Planning & Reform Division, Planning & Performance Management with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Local Government and Community Development

Strategic Policy, Planning & Reform Division

Planning & Performance Management

No. of Offices	Office	Classification	Remark
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3

3 Total - Planning & Performance Management

Policy Unit

No. of Offices	Office	Classification	Remark
1	Policy Analyst	GMG SEG 2	Post(s) [# 60940] of Policy Analyst (GMG/SEG 2) transferred from Ministry of Local Government & Rural Development, Strategic Policy, Planning & Reform Division, Policy Unit with effect from May 24, 2023.
1	Research Officer	SOG ST 6	Post(s) [# 50754] of Research Officer (SOG/ST 6) transferred from Ministry of Local Government & Rural Development, Strategic Policy, Planning & Reform Division, Policy Unit with effect from May 24, 2023.

2

2 Total - Policy Unit

7 Total - Strategic Policy, Planning & Reform Division

200 Total - Ministry of Local Government and Community Development

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Office of the Clerk to the Houses of Parliament

No. of Offices	Office	Classification	Remark
1	Clerk to the Houses	GMG EMG 1	Post(s) [# 260533] of Clerk to the Houses (GMG/EMG 1) renumbered to [# 74546] and included in the Civil Service Establishment (General) Order, 2024.
1	Executive Assistant to the Clerk to the Houses	GMG SEG 1	Post(s) [# 326376] of Executive Assistant to the Clerk to the Houses (GMG/SEG 1) renumbered to [# 74548] and included in the Civil Service Establishment (General) Order, 2024.
1	Parliamentary Liaison Officer	GMG SEG 1	Post(s) [# 288631] of Parliamentary Liaison Officer (GMG/SEG 1) renumbered to [# 74549] and included in the Civil Service Establishment (General) Order, 2024.
2	Executive Secretary 2	OPS SS 5	Two (2) post(s) [#s 260545 & 260565] of Executive Secretary 2 (OPS/SS 5) renumbered to [#s 74550-1] respectively and included in the Civil Service Establishment (General) Order, 2024.

5

5 Total - Office of the Clerk to the Houses of Parliament

Internal Audit Branch

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor 1	FMG AS 4	Post(s) [# 302109] of Chief Internal Auditor 1 (FMG/AS 4) renumbered to [# 74552] and included in the Civil Service Establishment (General) Order, 2024.
1	Senior Auditor	FMG AS 3	Post(s) [# 305404] of Senior Auditor (FMG/AS 3) renumbered to [# 74553] and included in the Civil Service Establishment (General) Order, 2024.

2

2 Total - Internal Audit Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Legal Services Branch

No. of Offices	Office	Classification	Remark
1	Senior Legislative Counsel	JLG LO 5	Post(s) [# 263111] of Senior Legislative Counsel (JLG/LO 5) renumbered to [# 74555] and included in the Civil Service Establishment (General) Order, 2024.
1	Legislative Counsel	JLG LO 4	Post(s) [# 328608] of Legislative Counsel (JLG/LO 4) renumbered to [# 74554] and included in the Civil Service Establishment (General) Order, 2024.

2

2 Total - Legal Services Branch

Corporate Communications and Public Relations Branch

No. of Offices	Office	Classification	Remark
1	Director, Corporate Communications and Public Relations	MCG IE 5	Post(s) [# 261198] of Director, Corporate Communications and Public Relations (MCG/IE 5) renumbered to [# 74556] and included in the Civil Service Establishment (General) Order, 2024.
1	Public Relations Officer	MCG IE 4	Post(s) [# 326487] of Public Relations Officer (MCG/IE 4) renumbered to [# 74557] and included in the Civil Service Establishment (General) Order, 2024.

2

2 Total - Corporate Communications and Public Relations Branch

Office of the Leader of Opposition

No. of Offices	Office	Classification	Remark
1	Executive Secretary 3	OPS SS 6	Post(s) [# 260579] of Executive Secretary 3 (OPS/SS 6) renumbered to [# 74558] and included in the Civil Service Establishment (General) Order, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Office of the Leader of Opposition

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 260580] of Senior Secretary (OPS/SS 3) renumbered to [# 74559] and included in the Civil Service Establishment (General) Order, 2024.
1	Telephone Operator/Receptionist	OPS TO 2	Post(s) [# 260582] of Telephone Operator/Receptionist (OPS/TO 2) renumbered to [# 74560] and included in the Civil Service Establishment (General) Order, 2024.
1	Driver	LMO DR 1	Post(s) [# 260583] of Driver (LMO/DR 1) renumbered to [# 74561] and included in the Civil Service Establishment (General) Order, 2024.
1	Cleaner/Attendant	LMO TS 1	Post(s) [# 260584] of Cleaner/Attendant (LMO/TS 1) renumbered to [# 74562] and included in the Civil Service Establishment (General) Order, 2024.

5

5 Total - Office of the Leader of Opposition

Parliamentary Support Services Division

No. of Offices	Office	Classification	Remark
1	Deputy Clerk To The Houses	GMG SEG 5	Post(s) [# 260534] of Deputy Clerk To The Houses (GMG/SEG 5) renumbered to [# 74571] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [# 74571] of Deputy Clerk To The Houses (GMG/SEG 5) transferred from Technical Services Division with effect from August 14, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Parliamentary Support Services Division

No. of Offices	Office	Classification	Remark
1	Assistant Clerk to the Houses	GMG SEG 2	Post(s) [# 260536] of Assistant Clerk to the Houses (GMG/SEG 2) renumbered to [# 74547] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [# 74547] of Assistant Clerk to the Houses (GMG/SEG 2) transferred from Office of the Clerk to the Houses of Parliament with effect from August 14, 2023.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 326375] of Executive Secretary 1 (OPS/SS 4) renumbered to [# 74572] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [# 74572] of Executive Secretary 1 (OPS/SS 4) transferred from Technical Services Division with effect from August 14, 2023.

3

Committee Administration and Research Branch

No. of Offices	Office	Classification	Remark
1	Committee Administration and Research Coordinator	GMG SEG 4	Post(s) [# 260535] of Committee Coordinator (GMG/SEG 4) renumbered to [# 74563] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [# 74563] of Committee Coordinator (GMG/SEG 4) retitled and transferred from Committee Division with effect from August 14, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 260551] of Senior Secretary (OPS/SS 3) renumbered to [# 74564] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [# 74564] of Senior Secretary transferred from Committee Division with effect from August 14, 2023.

2

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Parliamentary Support Services Division

Committee Administration and Research Branch

Committee Administration Section

No. of Offices	Office	Classification	Remark
2	Senior Committee Clerk	GMG SEG 2	Two (2) post(s) [s 260563-4] of Senior Committee Clerk (GMG/SEG 2) renumbered to [s 74565-6] respectively and included in the Civil Service Establishment (General) Order, 2024; Two (2) post(s) [s 74565-6] of Senior Committee Clerk (GMG/SEG 2) transferred from Committee Division, Committee Admin. Branch with effect from August 14, 2023.
2	Committee Clerk	GMG SEG 1	Two (2) post(s) [s 260537 & 260569] of Committee Clerk (GMG/SEG 1) renumbered to [s 74567-8] respectively and included in the Civil Service Establishment (General) Order, 2024; Two (2) post(s) [s 74567-8] of Committee Clerk (GMG/SEG 1) transferred from Committee Division, Committee Administration Branch with effect from August 14, 2023.
2	Committee Clerk	GMG SEG 1	Two (2) new post(s) [s 76212-3] with effect from November 20, 2023.
6			

Research Section

No. of Offices	Office	Classification	Remark
1	Senior Research Officer	SOG ST 6	Post(s) [s 305388] of Senior Research Officer (SOG/ST 6) renumbered to [s 74569] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [s 74569] of Senior Research Officer (SOG/ST 6) transferred from Committee Division, Research Branch with effect from August 14, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Parliamentary Support Services Division

Committee Administration and Research Branch

Research Section

No. of Offices	Office	Classification	Remark
1	Research Officer	SOG ST 5	Post(s) [# 305389] of Research Officer (SOG/ST 5) renumbered to [# 74570] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [# 74570] of Research Officer (SOG/ST 5) transferred from Committee Division, Research Branch with effect from August 14, 2023.

2

10 Total - Committee Administration and Research Branch

Hansard Editing Branch

No. of Offices	Office	Classification	Remark
1	Hansard Editor	MCG IE 4	Post(s) [# 260572] of Hansard Editor (MCG/IE 4) renumbered to [# 74573] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [# 74573] of Hansard Editor (MCG/IE 4) transferred from Technical Services Division, Hansard Services Branch, Editing Section with effect from August 14, 2023.
3	Proof Reader	MCG IE 3	Three (3) post(s) [#s 260573 & 261103-104] of Proof Reader (MCG/IE 3) renumbered to [#s 74574-6] respectively and included in the Civil Service Establishment (General) Order, 2024; Three (3) post(s) [#s 74574-6] of Proof Reader (MCG/IE 3) transferred from Technical Services Division, Hansard Services Branch, Editing Section with effect from August 14, 2023.

4

4 Total - Hansard Editing Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Parliamentary Support Services Division

Hansard Reporting Branch

No. of Offices	Office	Classification	Remark
1	Chief Hansard Reporter	OPS SW 3	Post(s) [# 260575] of Chief Hansard Reporter (OPS/SW 3) renumbered to [# 74577] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [# 74577] of Chief Hansard Reporter (OPS/SW 3) transferred from Technical Services Division, Hansard Services Branch, Reporting Section with effect from August 14, 2023.
10	Steno Writer	OPS SW 2	Ten (10) post(s) [#s 260544, 260549-50, 260574, 260576-78, 261102 & 305386-87] of Steno Writer (OPS/SW 2) renumbered to [#s 74578-87] respectively and included in the Civil Service Establishment (General) Order, 2024; Ten (10) post(s) [#s 74578-87] of Steno Writer (OPS/SW 2) transferred from Technical Services Division, Hansard Services Branch, Reporting Section with effect from August 14, 2023.

11

11 Total - Hansard Reporting Branch

Library Services Branch

No. of Offices	Office	Classification	Remark
1	Librarian	PIDG LB 3	Post(s) [# 260552] of Librarian (PIDG/LB 3) renumbered to [# 74589] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [# 74589] of Librarian (PIDG/LB 3) transferred from Technical Services Division, Library Services Branch with effect from August 14, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Parliamentary Support Services Division

Library Services Branch

No. of Offices	Office	Classification	Remark
1	Senior Library Assistant	PIDG LA 2	Post(s) [# 260570] of Senior Library Assistant (PIDG/LA 2) renumbered to [# 74588] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [# 74588] of Senior Library Assistant (PIDG/LA 2) transferred from Technical Services Division, Library Services Branch with effect from August 14, 2023.

2

2 Total - Library Services Branch

30 Total - Parliamentary Support Services Division

Security & Protocol Branch

No. of Offices	Office	Classification	Remark
1	Marshal to the Houses	GMG SEG 2	Post(s) [# 260539] of Marshal to the Houses (GMG/SEG 2) renumbered to [# 74590] and included in the Civil Service Establishment (General) Order, 2024.
1	Assistant Marshal to the Houses	GMG AM 3	Post(s) [# 260540] of Assistant Marshal to the Houses (GMG/AM 3) renumbered to [# 74591] and included in the Civil Service Establishment (General) Order, 2024.
1	Chief Orderly	LMO TS 3	Post(s) [# 263110] of Chief Orderly (LMO/TS 3) renumbered to [# 74592] and included in the Civil Service Establishment (General) Order, 2024.
4	Orderly	LMO TS 2	Four (4) post(s) [#s 260555-58] of Orderly (LMO/TS 2) renumbered to [#s 74593-6] respectively and included in the Civil Service Establishment (General) Order, 2024.

7

7 Total - Security & Protocol Branch

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Director, Corporate Services	GMG SEG 4	Post(s) [# 305390] of Director, Corporate Services (GMG/SEG 4) renumbered to [# 74597] and included in the Civil Service Establishment (General) Order, 2024.
1	Director, Strategic Planning, Performance Monitoring and Risk Management	GMG SEG 3	New post(s) [# 76214] with effect from November 20, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 305391] of Senior Secretary (OPS/SS 3) renumbered to [# 74598] and included in the Civil Service Establishment (General) Order, 2024.
3			

Facilities and Office Management Branch

No. of Offices	Office	Classification	Remark
1	Facilities & Office Manager	GMG AM 4	Post(s) [# 305393] of Facilities & Office Manager (GMG/AM 4) renumbered to [# 74599] and included in the Civil Service Establishment (General) Order, 2024.
1	Stores Clerk	PIDG RIM 3	New post(s) [# 76216] with effect from November 20, 2023.
1	Public Utility Clerk	PIDG RIM 3	New post(s) [# 76217] with effect from November 20, 2023.
1	Telephone Operator/Receptionist	OPS TO 2	Post(s) [# 260553] of Telephone Operator/Receptionist (OPS/TO 2) renumbered to [# 74600] and included in the Civil Service Establishment (General) Order, 2024.
2	Driver	LMO DR 1	Two (2) post(s) [#s 260024 & 260554] of Driver (LMO/DR 1) renumbered to [#s 74601-2] and included in the Civil Service Establishment (General) Order, 2024.
3	Attendant	LMO TS 1	Three (3) post(s) [#s 260559-61] of Attendant (LMO/TS 1) renumbered to [#s 74603-5] respectively and included in the Civil Service Establishment (General) Order, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Corporate Services Division

Facilities and Office Management Branch

No. of Offices	Office	Classification	Remark
1	Courier	LMO TS 1	Post(s) [# 261042] of Courier (LMO/TS 1) renumbered to [# 74606] and included in the Civil Service Establishment (General) Order, 2024.
1	Groundsman	LMO TS 1	Post(s) [# 261147] of Groundsman (LMO/TS 1) renumbered to [# 74607] and included in the Civil Service Establishment (General) Order, 2024.
1	Watchman	LMO TS 1	Post(s) [# 260562] of Watchman (LMO/TS 1) renumbered to [# 74608] and included in the Civil Service Establishment (General) Order, 2024.

12

12 Total - Facilities and Office Management Branch

Food and Beverage Services Branch

No. of Offices	Office	Classification	Remark
1	Food & Beverage Manager	GMG SEG 1	Post(s) [# 305394] of Food & Beverage Manager (GMG/SEG 1) renumbered to [# 74609] and included in the Civil Service Establishment (General) Order, 2024.
1	Stores Clerk	GMG AM 1	Post(s) [# 305401] of Stores Clerk (GMG/AM 1) renumbered to [# 74610] and included in the Civil Service Establishment (General) Order, 2024.
1	Secretary 2	OPS SS 2	New post(s) [# 76319] with effect from February 5, 2024.
1	Cashier	FMG CS 1	Post(s) [# 305403] of Cashier (FMG/CS 1) renumbered to [# 74611] and included in the Civil Service Establishment (General) Order, 2024.
1	Cook	LMO TS 3	Post(s) [# 305395] of Cook (LMO/TS 3) renumbered to [# 74612] and included in the Civil Service Establishment (General) Order, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Corporate Services Division

Food and Beverage Services Branch

No. of Offices	Office	Classification	Remark
5	Server	LMO TS 2	Five (5) post(s) [s 305396-400] of Server (LMO/TS 2) renumbered to [s 74613-7] respectively and included in the Civil Service Establishment (General) Order, 2024.
1	Scullion	LMO TS 1	Post(s) [305402] of Scullion (LMO/TS 1) renumbered to [74618] and included in the Civil Service Establishment (General) Order, 2024.

11

11 Total - Food and Beverage Services Branch

Human Resources Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management and Development	GMG SEG 3	Post(s) [260543] of Director, Human Resource Management and Development (GMG/SEG 2) renumbered to [74619] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [74619] of Director, Human Resource Management and Development (GMG/SEG 2) upgraded with effect from November 20, 2023.
1	Manager, Human Resource Development	GMG SEG 2	New post(s) [76215] with effect from November 20, 2023.
1	Senior Human Resource Officer/Fourth Clerk	GMG SEG 1	Post(s) [260538] of Senior Human Resource Officer/Fourth Clerk (GMG/SEG 1) renumbered to [74620] and included in the Civil Service Establishment (General) Order, 2024.
1	Human Resource Officer	GMG AM 2	Post(s) [305392] of Human Resource Officer (GMG/AM 2) renumbered to [74621] and included in the Civil Service Establishment (General) Order, 2024.
1	Secretary 2	OPS SS 2	New post(s) [76318] with effect from February 5, 2024.

5

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Corporate Services Division

Human Resources Management & Development Branch

5 Total - Human Resources Management & Development Branch

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 2, Public Procurement	GMG SEG 2	Post(s) [# 326407] of Director 2, Public Procurement (GMG/SEG 2) renumbered to [# 74624] and included in the Civil Service Establishment (General) Order, 2024.
1	Senior Public Procurement Officer	GMG SEG 1	Post(s) [# 326408] of Senior Public Procurement Officer (GMG/SEG 1) renumbered to [# 74625] and included in the Civil Service Establishment (General) Order, 2024.
1	Public Procurement Officer	GMG AM 3	Post(s) [# 326409] of Public Procurement Officer (GMG/AM 3) renumbered to [# 74626] and included in the Civil Service Establishment (General) Order, 2024.
1	Public Procurement Administrator	GMG AM 2	Post(s) [# 326410] of Public Procurement Administrator (GMG/AM 2) renumbered to [# 74627] and included in the Civil Service Establishment (General) Order, 2024.

4

4 Total - Public Procurement Branch

Registry Branch

No. of Offices	Office	Classification	Remark
1	Registrar	PIDG RIM 4	Post(s) [# 260542] of Registrar (PIDG/RIM 4) renumbered to [# 74628] and included in the Civil Service Establishment (General) Order, 2024.
2	Records Clerk	PIDG RIM 1	Two (2) post(s) [#s 260546 & 264461] of Records Clerk (PIDG/RIM 1) renumbered to [#s 74629-30] respectively and included in the Civil Service Establishment (General) Order, 2024.

3

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Corporate Services Division

Registry Branch

3 Total - Registry Branch

Information Communication Technology Branch

No. of Offices	Office	Classification	Remark
1	Manager, Information Communication Technology	MIS IT 6	New post(s) [# 76314] with effect from February 5, 2024.
1	IT Security Officer	MIS IT 5	New post(s) [# 76316] with effect from February 5, 2024.
1	Webmaster/Graphic Designer	MIS IT 4	New post(s) [# 76317] with effect from February 5, 2024.
1	Senior Secretary	OPS SS 3	New post(s) [# 76315] with effect from February 5, 2024.

4

Systems Administration Unit

No. of Offices	Office	Classification	Remark
1	Systems Administrator	MIS IT 5	Post(s) [# 260913] of Systems Administrator (MIS/IT 5) renumbered to [# 74622] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [# 74622] of Systems Administrator (MIS/IT 5) transferred from Corporate Services Division, Information Technology Branch with effect from February 5, 2024.
1	Technical Support Officer	MIS IT 3	Post(s) [# 305405] of Technical Support Officer (MIS/IT 3) renumbered to [# 74623] and included in the Civil Service Establishment (General) Order, 2024; Post(s) [# 74623] of Technical Support Officer (MIS/IT 3) transferred from Corporate Services Division, Information Technology Branch with effect from February 5, 2024.

2

6 Total - Information Communication Technology Branch

44 Total - Corporate Services Division

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 3	Post(s) [# 302330] of Principal Finance Officer (FMG/PA 3) renumbered to [# 74631] and included in the Civil Service Establishment (General) Order, 2024.
1	Budget Manager	FMG PA 2	New post(s) [# 76320] with effect from February 5, 2024.
1	Senior Secretary	OPS SS 3	Post(s) [# 260548] of Senior Secretary (OPS/SS 3) renumbered to [# 74632] and included in the Civil Service Establishment (General) Order, 2024.
3			

Accounts Payable and Payroll

No. of Offices	Office	Classification	Remark
1	Accounts Payable and Payroll Manager	FMG PA 1	Post(s) [# 260566] of Accounts Payable and Payroll Manager (FMG/PA 1) renumbered to [# 74633] and included in the Civil Service Establishment (General) Order, 2024.
1	Senior Accounts Payable Officer	FMG AT 3	Post(s) [# 302331] of Senior Accounts Payable Officer (FMG/AT 3) renumbered to [# 74634] and included in the Civil Service Establishment (General) Order, 2024.
1	Senior Payroll Officer	FMG AT 3	Post(s) [# 260568] of Senior Payroll Officer (FMG/AT 3) renumbered to [# 74636] and included in the Civil Service Establishment (General) Order, 2024.
1	Accounts Payable Officer	FMG AT 2	Post(s) [# 260547] of Accounts Payable Officer (FMG/AT 2) renumbered to [# 74635] and included in the Civil Service Establishment (General) Order, 2024.
1	Payroll Officer	FMG AT 2	Post(s) [# 302332] of Payroll Officer (FMG/AT 2) renumbered to [# 74637] and included in the Civil Service Establishment (General) Order, 2024.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Houses of Parliament

Finance & Accounts Branch

Accounts Payable and Payroll

No. of Offices	Office	Classification	Remark
1	Cashier	FMG CS 1	Post(s) [# 260571] of Cashier (FMG/CS 1) renumbered to [# 74638] and included in the Civil Service Establishment (General) Order, 2024.

6

6 Total - Accounts Payable and Payroll

Final Accounts

No. of Offices	Office	Classification	Remark
1	Final Accounts Manager	FMG PA 1	Post(s) [# 302333] of Final Accounts Manager (FMG/PA 1) renumbered to [# 74639] and included in the Civil Service Establishment (General) Order, 2024.
1	Senior Final Accounts Officer	FMG AT 3	Post(s) [# 260567] of Senior Final Accounts Officer (FMG/AT 3) renumbered to [# 74640] and included in the Civil Service Establishment (General) Order, 2024.

2

2 Total - Final Accounts

11 Total - Finance & Accounts Branch

108 Total - Houses of Parliament

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Executive Office

No. of Offices	Office	Classification			Remark
1	Permanent Secretary	GMG	EMG	1	Post(s) [# 62841] of Permanent Secretary (GMG/EMG 1) transferred from Ministry of Science, Energy & Technology, Executive Office with effect from May 24, 2023.
1	Supernumerary Permanent Secretary	GMG	EMG	1	Post(s) [# 74732] of Supernumerary Permanent Secretary (GMG/EMG 1) to be operated for three (3) years with effect from May 24, 2023.
1	Chief Technical Director, Portfolio Progress and Reporting	GMG	CTD	1	New post(s) [# 75034] with effect from May 24, 2023.
1	Data Protection Officer	GMG	SEG	3	New post(s) [# 75035] with effect from May 24, 2023.
1	Senior Technical Coordinator	GMG	SEG	3	New post(s) [# 75036] with effect from May 24, 2023.
1	Executive Assistant	GMG	SEG	1	Post(s) [# 50929] of Executive Assistant (GMG/SEG 1) transferred from Ministry of Transport and Mining, Executive Office with effect from May 24, 2023.
1	Executive Assistant	GMG	SEG	1	Post(s) [# 71591] of Executive Assistant (GMG/SEG 1) transferred from Ministry of Science, Energy & Technology, Executive Office with effect from May 24, 2023.
1	Executive Secretary 2	OPS	SS	5	Post(s) [# 50609] of Executive Secretary 2 (OPS/SS 5) transferred from Ministry of Science, Energy & Technology, Executive Office with effect from May 24, 2023.
2	Executive Secretary 2	OPS	SS	5	Two (2) post(s) [#s 50912 & 50930] of Executive Secretary 2 (OPS/SS 5) transferred from Ministry of Transport and Mining, Executive Office with effect from May 24, 2023.
1	Executive Secretary 1	OPS	SS	4	Post(s) [# 9273] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Science, Energy & Technology, Executive Office with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Executive Office

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	Post(s) [# 50935] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Transport & Mining, Executive Office with effect from May 24, 2023.

12

Enterprise Risk Management Unit

No. of Offices	Office	Classification	Remark
1	Director, Enterprise Risk Management	GMG SEG 4	Post(s) [# 73770] of Director, Enterprise Risk Management (GMG/SEG 4) transferred from Ministry of Science, Energy & Technology, Executive Office, Enterprise Risk Management Unit with effect from May 24, 2023.
1	Enterprise Risk Management Analyst	GMG SEG 3	Post(s) [# 73771] of Enterprise Risk Management Analyst (GMG/SEG 3) transferred from Ministry of Science, Energy & Technology, Executive Office, Enterprise Risk Management Unit with effect from May 24, 2023.
1	Compliance & Risk Officer	GMG SEG 1	New post(s) [# 75037] with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 3	Post(s) [# 73248] of Administrative Assistant (GMG/AM 3) transferred from Ministry of Science, Energy & Technology, Executive Office with effect from May 24, 2023.

4

4 Total - Enterprise Risk Management Unit

16 Total - Executive Office

Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Corporate Services	GMG CTD 1	New post(s) [# 77302] with effect from May 27, 2024.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport
Corporate Services Division

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 4	Post(s) [# 73211] of Administrative Assistant (GMG/AM 4) transferred from Ministry of Science, Energy & Technology, Corporate Services Division with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 50963] of Senior Secretary (OPS/SS 3) transferred from Ministry of Transport & Mining, Corporate Services with effect from May 24, 2023.

3

Administration

No. of Offices	Office	Classification	Remark
1	Director of Administration	GMG SEG 4	New post(s) [# 75015] with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 50992] of Senior Secretary (OPS/SS 3) transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management with effect from May 24, 2023.

2

Property Management

No. of Offices	Office	Classification	Remark
1	Facilities Manager	GMG SEG 3	Post(s) [# 72353] of Property Manager (SOG/ST 7) retitled, reclassified and transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Property Management Branch with effect from May 24, 2023.
2	Property Management Officer	SOG ST 5	Two (2) post(s) [#s 72354-5] of Property Management Officer (SOG/ST 5) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Property Management Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Administration

Property Management

No. of Offices	Office	Classification	Remark
1	Property Management Officer	SOG ST 5	New post(s) [# 75018] with effect from May 24, 2023.
2	Artisan	LMO TS 4	Two (2) new post(s) [#s 75016-7] with effect from May 24, 2023.
1	Gardener	LMO TS 2	Post(s) [# 72356] of Gardener/Handyman (LMO/TS 2) retitled and transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Property Management Branch with effect from May 24, 2023.
1	Handyman	LMO TS 2	Post(s) [# 72357] of Gardener/Handyman (LMO/TS 2) retitled and transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Property Management Branch with effect from May 24, 2023.
1	Caretaker	LMO TS 2	Post(s) [# 50995] of Caretaker (LMO/TS 2) transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management with effect from May 24, 2023.

9

Transport/Fleet Management

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG SEG 1	Post(s) [# 63925] of Transport & Security Manager (GMG/AM 4) retitled, reclassified and transferred from Ministry of Transport & Mining, Corporate Services, Transport & Security with effect from May 24, 2023.
1	Assistant Transport Officer	GMG AM 3	New post(s) [# 75019] with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Administration

Transport/Fleet Management

No. of Offices	Office	Classification	Remark
1	Driver 2	LMO DR 2	Post(s) [# 51018] of Driver 2 (LMO/DR 2) transferred from Ministry of Transport & Mining, Corporate Services, Transport & Security with effect from May 24, 2023.
3	Driver 1	LMO DR 1	Three (3) post(s) [#s 51016-7 & 62441] of Driver 1 (LMO/DR 1) transferred from Ministry of Transport & Mining, Corporate Services, Transport & Security with effect from May 24, 2023.
1	Driver 1	LMO DR 1	Post(s) [# 50686] of Driver 1 (LMO/DR 1) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Administration, Transport Section with effect from May 24, 2023.
1	Driver (Rider)	LMO DR 1	Post(s) [# 68637] of Driver (Rider) (LMO/DR 1) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Administration, Transport Section with effect from May 24, 2023.

8

Office Management Section

No. of Offices	Office	Classification	Remark
1	Office Manager	GMG AM 4	Post(s) [# 50991] of Office & Utility Manager (GMG/AM 4) retitled and transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management with effect from May 24, 2023.
1			

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Administration

Office Management Section - Inventory

No. of Offices	Office	Classification	Remark
1	Inventory Officer	PIDG RIM 3	Post(s) [# 50683] of Inventory Officer (PIDG/RIM 3) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Administration, Office Management Section- Inventory with effect from May 24, 2023.
1	Storekeeper	PIDG RIM 3	Post(s) [# 50682] of Storekeeper (PIDG/RIM 3) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Administration, Office Management Section- Inventory with effect from May 24, 2023.
1	Storekeeper	PIDG RIM 3	Post(s) [# 51024] of Supplies Officer (PIDG/RIM 2) retitled, upgraded and transferred from Ministry of Transport & Mining, Corporate Services, Procurement Branch with effect from May 24, 2023.
1	Inventory/Fixed Assets Officer	PIDG RIM 3	Post(s) [# 51031] of Inventory/Fixed Assets Officer (PIDG/RIM 2) upgraded and transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management with effect from May 24, 2023.
1	Storekeeper	PIDG RIM 3	Post(s) [# 64360] of Records Officer (PIDG/RIM 2) retitled, upgraded and transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management with effect from May 24, 2023.

5

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Administration

Office Management Section - Office/Property Services

No. of Offices	Office	Classification	Remark
2	Attendant 2	LMO TS 2	Two (2) post(s) [#s 50692-3] of Attendant 2 (LMO/TS 2) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Administration, Office Management Section- Office Services with effect from May 24, 2023.
1	Messenger	LMO TS 2	Post(s) [# 50694] of Messenger/Handyman (LMO/TS 2) retitled and transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Administration, Office Management Section- Office Services with effect from May 24, 2023.
1	Handyman	LMO TS 2	Post(s) [# 50696] of Messenger/Handyman (LMO/TS 2) retitled and transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Administration, Office Management Section- Office Services with effect from May 24, 2023.
1	Attendant 2	LMO TS 2	Post(s) [# 51014] of Office Equipment Operator (LMO/TS 2) retitled and transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management with effect from May 24, 2023.
1	Messenger	LMO TS 2	Post(s) [# 58529] of Messenger (LMO/TS 2) transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Administration

Office Management Section - Office/Property Services

No. of Offices	Office	Classification	Remark
1	Attendant 2	LMO TS 2	Post(s) [# 51015] of Chief Attendant (LMO/TS 2) retitled and transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management with effect from May 24, 2023.
1	Handyman	LMO TS 1	Post(s) [# 51020] of Handyman (LMO/TS 1) transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management with effect from May 24, 2023.
4	Attendant	LMO TS 1	Four (4) post(s) [#s 51008-9, 51011 & 58528] of Attendant (LMO/TS 1) transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management with effect from May 24, 2023.
2	Attendant	LMO TS 1	Two (2) post(s) [#s 50698-9] of Attendant (LMO/TS 1) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Administration, Office Management Section- Office Services with effect from May 24, 2023.

14

39 Total - Administration

Customer Service

No. of Offices	Office	Classification	Remark
1	Director, Customer Service	GMG SEG 3	New post(s) [# 75021] with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 2	New post(s) [# 75020] with effect from May 24, 2023.
2			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Customer Service

Customer Care

No. of Offices	Office	Classification	Remark
1	Manager, Customer Care	GMG SEG 2	New post(s) [# 75027] with effect from May 24, 2023.
1	Customer Care Officer	GMG AM 3	Post(s) [# 50855] of Receptionist (PIDG/RIM 2) retitled, reclassified and transferred from Ministry of Science, Energy & Technology, Executive Office with effect from May 24, 2023.
3	Customer Care Officer	GMG AM 3	Three (3) new post(s) [#s 75024-6] with effect from May 24, 2023.
2	Customer Care Assistant	GMG AM 1	Two (2) new post(s) [#s 75022-3] with effect from May 24, 2023.
7			

Customer Service Monitoring and Evaluation

No. of Offices	Office	Classification	Remark
1	Manager, Customer Service Monitoring and Evaluation	GMG SEG 2	New post(s) [# 75028] with effect from May 24, 2023.
1	Customer Service Monitoring and Evaluation Officer	GMG AM 3	New post(s) [# 75029] with effect from May 24, 2023.

2

11 Total - Customer Service

Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management & Development Branch	GMG SEG 4	Post(s) [# 58694] of Director, Human Resource Management & Development Branch (GMG/SEG 4) transferred from Ministry of Transport & Mining, Corporate Services, Human Resource Management & Development Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Human Resource Management & Development

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 50971] of Senior Secretary (OPS/SS 3) transferred from Ministry of Transport & Mining, Corporate Services, Human Resource Management & Development Branch with effect from May 24, 2023.

2

Occupational Health and Wellness

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations, Health, Safety & Wellbeing	GMG SEG 3	Post(s) [# 68634] of Director, Employee Relations, Health, Safety & Wellbeing (GMG/SEG 2) upgraded and transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development, Human Resource Management with effect from May 24, 2023.
1	Employee Relations Officer	GMG SEG 1	New post(s) [# 75030] with effect from May 24, 2023.
1	Occupational Health & Wellness Officer	GMG SEG 1	Post(s) [# 51234] of Occupational Health & Wellness Officer (GMG/SEG 1) transferred from Ministry of Transport & Mining, Corporate Services, Human Resource Management, Development & Administration, Occupational Health & Wellness with effect from May 24, 2023.
1	Assistant Human Resource Officer (Leave)	GMG AM 3	Post(s) [# 50969] of Assistant Human Resource Officer (GMG/AM 3) retitled and transferred from Ministry of Transport & Mining, Corporate Services, Human Resource Management & Development Branch with effect from May 24, 2023.

4

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Human Resource Management & Development

Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	Post(s) [# 50985] of Director, Human Resource Development (GMG/SEG 3) transferred from Ministry of Transport & Mining, Corporate Services, Human Resource Management, Development & Administration, Human Resource Development with effect from May 24, 2023.
1	Human Resource Development Officer	GMG AM 4	Post(s) [# 50679] of Human Resource Development Officer (GMG/AM 4) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development, Human Resource Development with effect from May 24, 2023.
1	Human Resource Development Officer	GMG AM 4	Post(s) [# 62742] of Human Resource Development Officer (GMG/AM 4) transferred from Ministry of Transport & Mining, Corporate Services, Human Resource Management, Development & Administration, Human Resource Development with effect from May 24, 2023.
3			

Occupational Health and Wellness - Benefits

No. of Offices	Office	Classification	Remark
1	Human Resource Officer (Retirement, Pension etc.)	GMG AM 4	Post(s) [# 50657] of Human Resource Officer (Retirement, Pension etc.) (GMG/AM 4) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development, Human Resource Management with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Human Resource Management & Development

Occupational Health and Wellness - Benefits

No. of Offices	Office	Classification	Remark
1	Human Resource Officer (Loans, Allowances etc.)	GMG AM 4	Post(s) [# 8698] of Human Resource Officer (Loans, Allowances etc.) (GMG/AM 4) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development, Human Resource Management with effect from May 24, 2023.
1	Human Resource Officer (Leave Administration)	GMG AM 4	Post(s) [# 50658] of Human Resource Officer (Leave Administration) (GMG/AM 4) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development, Human Resource Management with effect from May 24, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 50660] of Secretary 2 (OPS/SS 2) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development, Human Resource Management with effect from May 24, 2023.
4			

Organisational Development & Performance Management

No. of Offices	Office	Classification	Remark
1	Director, Organizational Dev. & Performance Mgmt.	GMG SEG 3	Post(s) [# 60873] of Director, Organizational Dev. & Performance Mgmt. (GMG/SEG 3) transferred from Ministry of Transport & Mining, Corporate Services, Human Resource Management, Development & Administration, Organisational Development and Performance Management with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Human Resource Management & Development

Organisational Development & Performance Management

No. of Offices	Office	Classification	Remark
1	Human Resource Officer, Organizational Development & Performance Management	GMG AM 4	Post(s) [# 68635] of Human Resource Officer, Organizational Development & Performance Management (GMG/AM 3) retitled, upgraded and transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development, Organisational Development & Performance Management with effect from May 24, 2023.

2

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management	GMG SEG 3	Post(s) [# 50655] of Director, Human Resource Management (GMG/SEG 3) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development, Human Resource Management with effect from May 24, 2023.
1	Senior Human Resource Officer (Staffing)	GMG SEG 1	Post(s) [# 50656] of Senior Human Resource Officer (Staffing) (GMG/SEG 1) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development, Human Resource Management with effect from May 24, 2023.
1	Senior Human Resource Officer (Staffing)	GMG SEG 1	Post(s) [# 50967] of Senior Human Resource Officer (Staffing) (GMG/SEG 1) transferred from Ministry of Transport & Mining, Corporate Services, Human Resource Management & Development Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Human Resource Management & Development

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Human Resource Officer (Staffing)	GMG AM 4	Post(s) [# 68632] of Human Resource Officer (Staffing) (GMG/AM 4) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development, Human Resource Management with effect from May 24, 2023.
1	Human Resource Information System Officer	GMG AM 3	Post(s) [# 68633] of Human Resource Information System Officer (GMG/AM 3) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development, Human Resource Management with effect from May 24, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 50704] of Secretary 2 (OPS/SS 2) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development, Human Resource Management with effect from May 24, 2023.
2	Records Officer	PIDG RIM 2	Two (2) post(s) [#s 50976-7] of Records Officer (PIDG/RIM 2) transferred from Ministry of Transport & Mining, Corporate Services, Human Resource Management & Development Branch with effect from May 24, 2023.
2	Records Officer 1	PIDG RIM 2	Two (2) post(s) [#s 8750 & 50659] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development, Human Resource Management with effect from May 24, 2023.

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Human Resource Management & Development

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Records Officer 1	PIDG RIM 2	Post(s) [# 64358] of Records Clerk (PIDG/RIM 1) retitled, upgraded and transferred from Ministry of Transport & Mining, Corporate Services, Human Resource Management & Development Branch with effect from May 24, 2023.

11

26 Total - Human Resource Management & Development

Information Systems Branch

No. of Offices	Office	Classification	Remark
1	Director, Management Information Systems	MIS IT 8	Post(s) [# 50650] of Director, Management Information Systems (MIS/IT 8) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Information Systems Branch with effect from May 24, 2023.
1	Cyber Security Specialist	MIS IT 7	Post(s) [# 58530] of Director, Information, Communication & Technology (MIS/IT 7) retitled and transferred from Ministry of Transport & Mining, Corporate Services, Information, Communication & Technology with effect from May 24, 2023.
1	Software Development Manager	MIS IT 7	Post(s) [# 58534] of Software Development Manager (MIS/IT 6) upgraded and transferred from Ministry of Transport & Mining, Corporate Services, Information, Communication & Technology with effect from May 24, 2023.
1	Network Manager	MIS IT 7	Post(s) [# 58531] of Network Manager (MIS/IT 6) upgraded and transferred from Ministry of Transport & Mining, Corporate Services, Information, Communication & Technology with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Information Systems Branch

No. of Offices	Office	Classification			Remark
1	Senior Systems Administrator	MIS	IT	6	Post(s) [# 68638] of Systems Administrator (MIS/IT 5) retitled, upgraded and transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Information Systems Branch with effect from May 24, 2023.
1	Application Development Specialist	MIS	IT	6	Post(s) [# 58106] of Application Development Specialist (MIS/IT 6) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Information Systems Branch with effect from May 24, 2023.
1	Network Engineer	MIS	IT	6	Post(s) [# 58532] of Network Engineer (MIS/IT 5) upgraded and transferred from Ministry of Transport & Mining, Corporate Services, Information, Communication & Technology with effect from May 24, 2023.
1	Database Administrator	MIS	IT	5	Post(s) [# 72352] of Database Administrator (MIS/IT 5) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Information Systems Branch with effect from May 24, 2023.
1	Business Analyst	MIS	IT	5	Post(s) [# 64364] of Systems Analyst (MIS/IT 5) retitled and transferred from Ministry of Transport & Mining, Corporate Services, Information, Communication & Technology with effect from May 24, 2023.
1	Webmaster	MIS	IT	5	New post(s) [# 75033] with effect from May 24, 2023.
1	Programmer Analyst	MIS	IT	5	Post(s) [# 58533] of Programmer Analyst (MIS/IT 5) transferred from Ministry of Transport & Mining, Corporate Services, Information, Communication & Technology with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Information Systems Branch

No. of Offices	Office	Classification			Remark
1	Systems Administrator	MIS	IT	5	Post(s) [# 58535] of Systems Administrator (MIS/IT 4) upgraded and transferred from Ministry of Transport & Mining, Corporate Services, Information, Communication & Technology with effect from May 24, 2023.
1	User and Technical Support Specialist	MIS	IT	4	Post(s) [# 8763] of User and Technical Support Specialist (MIS/IT 4) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Information Systems Branch with effect from May 24, 2023.
1	Incident Responder	MIS	IT	4	New post(s) [# 75032] with effect from May 24, 2023.
1	User and Technical Support Specialist	MIS	IT	4	Post(s) [# 64365] of ICT Technician (MIS/IT 3) retitled, upgraded and transferred from Ministry of Transport & Mining, Corporate Services, Information, Communication & Technology with effect from May 24, 2023.
1	User and Technical Support Specialist	MIS	IT	4	Post(s) [# 68639] of User and Technical Support Specialist (MIS/IT 4) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Information Systems Branch with effect from May 24, 2023.
1	Administrator	GMG	AM	3	New post(s) [# 75031] with effect from May 24, 2023.
1	Senior Secretary	OPS	SS	3	Post(s) [# 50960] of Senior Secretary (OPS/SS 3) transferred from Ministry of Transport & Mining, Corporate Services, Information, Communication & Technology with effect from May 24, 2023.

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18 Total - Information Systems Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Documentation Information & Access Services

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Information & Access Services	GMG SEG 3	Post(s) [# 51021] of Director, Documentation/Information & Access Services (GMG/SEG 3) transferred from Ministry of Transport & Mining, Corporate Services, Documentation/Information & Access Services with effect from May 24, 2023.

1

Access/Customer Services

No. of Offices	Office	Classification	Remark
1	Access Officer	GMG SEG 1	Post(s) [# 73113] of Access Officer (GMG/SEG 1) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Documentation Information & Access Services with effect from May 24, 2023.
1	Customer Service Officer	GMG AM 2	Post(s) [# 50666] of Customer Service Officer (GMG/AM 2) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Documentation Information & Access Services, Access/Customer Services with effect from May 24, 2023.

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Documentation Information & Access Services

Library

No. of Offices	Office	Classification	Remark
1	Documentalist	GMG SEG 1	Post(s) [# 50672] of Librarian 3 (PIDG/LB 3) retitled, reclassified and transferred from Corporate Services Division, Documentation Information & Access Services, Library with effect from May 8, 2023. Post(s) of Documentalist (GMG/SEG 1) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Documentation Information & Access Services, Documentation Unit with effect from May 24, 2023.
1	Assistant Documentalist	GMG AM 3	Post(s) [# 50673] of Senior Library Assistant (PIDG/LA 2) retitled, reclassified and transferred from Corporate Services Division, Documentation Information & Access Services, Library with effect from May 8, 2023; Post(s) of Assistant Documentalist (GMG/AM 3) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Documentation Information & Access Services, Documentation Unit with effect from May 24, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 8734] of Secretary 2 (OPSS/SS 2) transferred from Corporate Services Division, Documentation Information & Access Services, Library with effect from May 8, 2023; Post(s) of Secretary 2 (OPS/SS 2) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Documentation Information & Access Services, Documentation Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Documentation Information & Access Services

Registry

No. of Offices	Office	Classification			Remark
1	Registrar	PIDG	RIM	3	Post(s) [# 50665] of Registrar (PIDG/RIM 3) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Documentation Information & Access Services, Registry with effect from May 24, 2023.
2	Records Officer 1	PIDG	RIM	2	Two (2) post(s) [#s 12493 & 51026] of Records Officer 1 (PIDG/RIM 2) transferred from Ministry of Transport & Mining, Corporate Services, Documentation/Information & Access Services with effect from May 24, 2023.
2	Records Officer	PIDG	RIM	2	Two (2) post(s) [#s 8733 & 50671] of Records Officer (PIDG/RIM 2) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Documentation Information & Access Services, Registry with effect from May 24, 2023.

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11 Total - Documentation Information & Access Services

Public Procurement Branch

No. of Offices	Office	Classification			Remark
1	Director 3, Public Procurement	GMG	SEG	3	Post(s) [# 71731] of Director 3, Public Procurement (GMG/SEG 3) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.
1	Manager, Public Procurement	GMG	SEG	2	Post(s) [# 71740] of Director 2, Public Procurement (GMG/SEG 2) retitled and transferred from Ministry of Transport & Mining, Corporate Services, Public Procurement Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Senior Public Procurement Officer	GMG SEG 1	Post(s) [# 71732] of Senior Public Procurement Officer (GMG/SEG 1) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.
1	Senior Public Procurement Officer	GMG SEG 1	Post(s) [# 71741] of Senior Public Procurement Officer (GMG/SEG 1) transferred from Ministry of Transport & Mining, Corporate Services, Public Procurement Branch with effect from May 24, 2023.
2	Public Procurement Officer	GMG AM 3	Two (2) post(s) [#s 71733 & 72359] of Public Procurement Officer (GMG/AM 3) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.
1	Public Procurement Officer	GMG AM 3	Post(s) [# 71742] of Public Procurement Officer (GMG/AM 3) transferred from Ministry of Transport & Mining, Corporate Services, Public Procurement Branch with effect from May 24, 2023.
1	Public Procurement Administrator	GMG AM 2	Post(s) [# 71743] of Public Procurement Administrator (GMG/AM 2) transferred from Ministry of Transport & Mining, Corporate Services, Public Procurement Branch with effect from May 24, 2023.
1	Public Procurement Administrator	GMG AM 2	Post(s) [# 71734] of Public Procurement Administrator (GMG/AM 2) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Public Procurement Clerk	PIDG RIM 1	Post(s) [# 71735] of Public Procurement Clerk (PIDG/RIM 1) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Public Procurement Branch with effect from May 24, 2023.

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10 Total - Public Procurement Branch

Corporate Communications & Public Relations Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate Communications & Public Relations	MCG IE 6	Post(s) [# 50710] of Senior Director, Corporate Communications & Public Relations (MCG/IE 6) transferred from Ministry of Science, Energy & Technology, Communications & Public Relations Branch with effect from May 24, 2023.
1	Communications Manager	MCG IE 5	Post(s) [# 64363] of Director, Public Relations & Communication (MCG/IE 5) retitled and transferred from Ministry of Transport & Mining, Corporate Services, Public Relations & Communication with effect from May 24, 2023.
1	Communications Manager	MCG IE 5	Post(s) [# 72351] of Communications Manager (MCG/IE 5) transferred from Ministry of Science, Energy & Technology, Communications & Public Relations Branch with effect from May 24, 2023.
1	Public Relations Manager	MCG IE 5	Post(s) [# 50908] of Public Relations Manager (MCG/IE 5) transferred from Ministry of Science, Energy & Technology, Communications & Public Relations Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Corporate Services Division

Corporate Communications & Public Relations Branch

No. of Offices	Office	Classification	Remark
1	Public Relations Officer	MCG IE 4	Post(s) [# 50940] of Public Relations Officer (MCG/IE 4) transferred from Ministry of Transport & Mining, Corporate Services, Public Relations & Communication with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [# 8729] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Science, Energy & Technology, Communications & Public Relations Branch with effect from May 24, 2023.

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6 Total - Corporate Communications & Public Relations Branch

124 Total - Corporate Services Division

Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	Post(s) [# 50625] of Principal Finance Officer (FMG/PA 5) transferred from Ministry of Science, Energy & Technology, Finance & Accounts Division with effect from May 24, 2023.
1	Manager, Financial Analysis & Systems Management	FMG PA 3	Post(s) [# 58537] of Manager, Financial Analysis & Systems Management (FMG/PA 3) transferred from Ministry of Transport & Mining, Finance & Accounts with effect from May 24, 2023.
1	Project Financial Management Specialist	FMG PA 2	Post(s) [# 63606] of Project Financial Management Specialist (FMG/PA 2) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy, Programme Management & Administration with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport
Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Financial Analyst	FMG PA 3	Post(s) [# 51228] of Financial Analyst (FMG/PA 3) transferred from Ministry of Science, Energy & Technology, Finance & Accounts Division with effect from May 24, 2023.
1	Financial Systems Manager	FMG PA 2	Post(s) [# 51227] of Manager, Financial Management Information System (FMG/AT 3) retitled, reclassified and transferred from Ministry of Science, Energy & Technology, Finance & Accounts Division with effect from May 24, 2023.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 51117] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Transport & Mining, Finance & Accounts with effect from May 24, 2023.

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Accounts & Expenditure Control Branch

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable and Payroll	FMG PA 4	New post(s) [# 75038] with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 51118] of Senior Secretary (OPS/SS 3) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control with effect from May 24, 2023.
1	Administrator	GMG AM 2	Post(s) [# 51025] of Utility Officer (GMG/AM 2) retitled and transferred from Ministry of Transport & Mining, Corporate Services, Administration & Property Management with effect from May 24, 2023.

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Finance & Accounts Division

Accounts & Expenditure Control Branch

Accounts Payable and Disbursement

No. of Offices	Office	Classification			Remark
1	Senior Manager, Accounts Payable & Disbursement	FMG	PA	3	Post(s) [# 51066] of Senior Manager, Accounts Payable & Disbursement (FMG/PA 3) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control, Accounts Payable & Disbursement with effect from May 24, 2023.
1	Payment Supervisor	FMG	PA	1	Post(s) [# 50636] of Payment Supervisor (FMG/PA 1) transferred from Ministry of Science, Energy & Technology, Finance & Accounts Division, Expenditure Control & Accounts Branch, Payments Unit with effect from May 24, 2023.
3	Senior Accounts Payable Officer	FMG	AT	3	Three (3) post(s) [#s 51068, 51091 & 51112] of Senior Accounts Payable Officer (FMG/AT 3) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control, Accounts Payable & Disbursement with effect from May 24, 2023.
2	Senior Payment Officer	FMG	AT	3	Two (2) post(s) [#s 50637 & 72361] of Senior Payment Officer (FMG/AT 3) transferred from Ministry of Science, Energy & Technology, Finance & Accounts Division, Expenditure Control & Accounts Branch, Payments Unit with effect from May 24, 2023.
1	Senior Payment Officer	FMG	AT	3	Post(s) [# 51083] of Senior Payment Officer (FMG/AT 3) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control, Accounts Payable & Disbursement with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Finance & Accounts Division

Accounts & Expenditure Control Branch

Accounts Payable and Disbursement

No. of Offices	Office	Classification	Remark
1	Payment Officer	FMG AT 2	Post(s) [# 50638] of Payment Officer (FMG/AT 2) transferred from Ministry of Science, Energy & Technology, Finance & Accounts Division, Expenditure Control & Accounts Branch, Payments Unit with effect from May 24, 2023.
1	Collections and Disbursements Officer	FMG AT 1	Post(s) [# 51088] of Collections and Disbursements Officer (FMG/AT 1) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control, Accounts Payable & Disbursement with effect from May 24, 2023.

10

Payroll

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 2	Post(s) [# 51094] of Payroll Manager (FMG/PA 2) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control, Payroll with effect from May 24, 2023.
1	Senior Payroll Officer	FMG AT 3	Post(s) [# 51096] of Senior Payroll Officer (FMG/AT 3) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control, Payroll with effect from May 24, 2023.
1	Senior Payroll Officer	FMG AT 3	Post(s) [# 50632] of Senior Payroll Officer (FMG/AT 3) transferred from Ministry of Science, Energy & Technology, Finance & Accounts Division, Expenditure Control & Accounts Branch, Payroll Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Finance & Accounts Division

Accounts & Expenditure Control Branch

Payroll

No. of Offices	Office	Classification	Remark
2	Payroll Officer	FMG AT 2	Two (2) post(s) [#s 51098 & 62745] of Payroll Officer (FMG/AT 2) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control, Payroll with effect from May 24, 2023.
1	Payroll Officer	FMG AT 2	Post(s) [# 58991] of Payroll Officer (FMG/AT 2) transferred from Ministry of Science, Energy & Technology, Finance & Accounts Division, Expenditure Control & Accounts Branch, Payroll Unit with effect from May 24, 2023.
1	Accounting Technician 1	FMG AT 1	Post(s) [# 51100] of Accounting Technician 1 (FMG/AT 1) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control, Payroll with effect from May 24, 2023.

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20 Total - Accounts & Expenditure Control Branch

Final Accounts and Reporting

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts	FMG PA 3	Post(s) [# 51067] of Senior Manager, Final Accounts (FMG/PA 3) retitled and transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control, Final Accounts & Reporting with effect from May 24, 2023.
1	Senior Manager, Final Accounts	FMG PA 2	Post(s) [# 50643] of Director, Final Accounts (FMG/PA 2) retitled and transferred from Ministry of Science, Energy & Technology, Finance & Accounts Division, Final Accounts with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Finance & Accounts Division

Final Accounts and Reporting

No. of Offices	Office	Classification	Remark
1	Senior Accountant, Final Accounts	FMG PA 1	Post(s) [# 51107] of Accountant, Final Accounts (FMG/PA 1) retitled and transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control, Final Accounts & Reporting with effect from May 24, 2023.
1	Senior Bank Reconciliation Officer	FMG AT 3	Post(s) [# 51069] of Senior Bank Reconciliation Officer (FMG/AT 3) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control, Final Accounts & Reporting with effect from May 24, 2023.
1	Final Accounts Officer	FMG AT 3	Post(s) [# 50645] of Final Accounts Officer (FMG/AT 3) transferred from Ministry of Science, Energy & Technology, Finance & Accounts Division, Final Accounts with effect from May 24, 2023.
1	General Journal Officer	FMG AT 2	Post(s) [# 51072] of General Journal Officer (FMG/AT 2) transferred from Ministry of Transport & Mining, Finance & Accounts, Accounts & Expenditure Control, Final Accounts & Reporting with effect from May 24, 2023.

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6 Total - Final Accounts and Reporting

Management Accounts Section

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	Post(s) [# 51065] of Director, Management Accounts (FMG/PA 4) transferred from Ministry of Transport & Mining, Finance & Accounts, Management Accounts with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Finance & Accounts Division

Management Accounts Section

No. of Offices	Office	Classification	Remark
1	Senior Management Accountant	FMG PA 3	Post(s) [# 51114] of Senior Management Accountant (FMG/PA 3) transferred from Ministry of Transport & Mining, Finance & Accounts, Management Accounts with effect from May 24, 2023.
1	Management Accountant, Capital Projects	FMG PA 2	Post(s) [# 51113] of Management Accountant, Capital Projects (FMG/PA 2) transferred from Ministry of Transport & Mining, Finance & Accounts, Management Accounts with effect from May 24, 2023.
1	Management Accountant (Recurrent)	FMG PA 2	Post(s) [# 50628] of Management Accountant (FMG/PA 2) retitled and transferred from Ministry of Science, Energy & Technology, Finance & Accounts Division, Management Accounts Section with effect from May 24, 2023.
2	Commitment Control Officer	FMG AT 3	Two (2) post(s) [#s 72360 & 50642] of Commitment Control Officer (FMG/AT 3) transferred from Ministry of Science, Energy & Technology, Finance & Accounts Division, Management Accounts Section with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 51119] of Senior Secretary (OPS/SS 3) transferred from Ministry of Transport and Mining, Finance & Accounts, Management Accounts with effect from May 24, 2023.

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7 Total - Management Accounts Section

39 Total - Finance & Accounts Division

Strategic Planning and Policy Services Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director, Strategic Planning and Policy Services	GMG CTD 1	New post(s) [# 75039] with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport
Strategic Planning and Policy Services Division

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 3	Post(s) [# 8732] of Administrative Assistant (GMG/AM 3) transferred from Ministry of Science, Energy & Technology, Policy Planning Development & Evaluation with effect from May 24, 2023.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 50915] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Science, Energy & Technology, Policy Planning Development & Evaluation with effect from May 24, 2023.

3

Corporate Planning & Performance Management

No. of Offices	Office	Classification	Remark
1	Senior Performance Monitoring Officer	GMG SEG 3	Post(s) [# 58539] of Senior Performance Monitoring Officer (GMG/SEG 3) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Corporate Planning & Performance Monitoring with effect from May 24, 2023.
1	Corporate Planner	GMG SEG 2	Post(s) [# 61119] of Corporate Planner (GMG/SEG 2) transferred from Ministry of Science, Energy & Technology, Policy Planning Development & Evaluation, Corporate Planning & Performance Management with effect from May 24, 2023.
1	Director, Corporate Planning & Perf. Monitoring	GMG SEG 4	Post(s) [# 58560] of Director, Corporate Planning & Perf. Monitoring (GMG/SEG 4) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Corporate Planning & Performance Monitoring with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Strategic Planning and Policy Services Division

Corporate Planning & Performance Management

No. of Offices	Office	Classification	Remark
1	Performance Monitoring and Evaluation Officer	GMG SEG 2	Post(s) [# 68630] of Performance Monitoring and Evaluation Officer (GMG/SEG 2) transferred from Ministry of Science, Energy & Technology, Policy Planning Development & Evaluation, Corporate Planning & Performance Management with effect from May 24, 2023.
1	Performance Monitoring Officer	GMG SEG 2	Post(s) [# 58754] of Performance Monitoring Officer (GMG/SEG 2) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Corporate Planning & Performance Monitoring with effect from May 24, 2023.
1	Administrator	GMG AM 3	Post(s) [# 58756] of Administrator (GMG/AM 3) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Corporate Planning & Performance Monitoring with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 58538] of Senior Secretary (OPS/SS 3) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Corporate Planning & Performance Monitoring with effect from May 24, 2023.

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7 Total - Corporate Planning & Performance Management

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Science, Energy, Telecommunications and Transport

Strategic Planning and Policy Services Division

Policy Analysis Research and Development

No. of Offices	Office	Classification	Remark
1	Senior Director, Policy Analysis, Research and Development	GMG SEG 5	Post(s) [# 58543] of Director, Planning, Research and Evaluation Branch [Transport and Works] (SOG/ST 9) retitled, reclassified and transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 24, 2023.
1	Chief Research Officer	SOG ST 7	Post(s) [# 68620] of Chief Research Officer (SOG/ST 7) transferred from Ministry of Science, Energy & Technology, Policy Planning Development & Evaluation, Research with effect from May 24, 2023.
1	Research Analyst	GMG SEG 2	Post(s) [# 50944] of Research Analyst (Transport) (GMG/SEG 2) retitled and transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 24, 2023.
1	Research Officer	SOG ST 6	Post(s) [# 58545] of Senior Research Officer (SOG/ST 6) retitled and transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 24, 2023.
1	Statistician	SOG ST 6	Post(s) [# 58546] of Statistician (SOG/ST 6) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 24, 2023.
1	Research Officer	SOG ST 6	Post(s) [# 68621] of Research Officer (SOG/ST 6) transferred from Ministry of Science, Energy & Technology, Policy Planning Development & Evaluation, Research with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Strategic Planning and Policy Services Division

Policy Analysis Research and Development

No. of Offices	Office	Classification	Remark
1	Statistical Officer	SOG ST 5	Post(s) [# 68622] of Statistician (SOG/ST 5) retitled and transferred from Ministry of Science, Energy & Technology, Policy Planning Development & Evaluation, Research with effect from May 24, 2023.
1	Statistical Officer	SOG ST 5	Post(s) [# 71348] of Statistical Officer (SOG/ST 5) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 24, 2023.
1	Administrator	GMG AM 2	Post(s) [# 53563] of Administrator (GMG/AM 2) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 58544] of Senior Secretary (OPS/SS 3) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 24, 2023.
1	Research Officer	SOG ST 5	Post(s) [# 50945] of Research Officer (SOG/ST 5) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Strategic Planning and Policy Services Division

Policy Analysis Research and Development

Technical Policy

No. of Offices	Office	Classification	Remark
1	Senior Policy Analyst	GMG SEG 3	Post(s) [# 68627] of Senior Policy Analyst, Science, Energy & Technology (GMG/SEG 3) retitled and transferred from Ministry of Science, Energy & Technology, Policy Planning Development & Evaluation, Energy Science & Technology with effect from May 24, 2023.
1	Transport Planner	GMG SEG 3	Post(s) [# 53561] of Transport Planner (GMG/SEG 3) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 24, 2023.
1	GIS Analyst	SOG ST 6	Post(s) [# 58548] of GIS Analyst (SOG/ST 6) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 24, 2023.
1	Environment Officer	GMG SEG 2	Post(s) [# 58549] of Environment Officer (GMG/SEG 2) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 23, 2024.
1	Policy Analyst	GMG SEG 2	Post(s) [# 68628] of Policy Analyst, Science, Energy & Technology (GMG/SEG 2) retitled and transferred from Ministry of Science, Energy & Technology, Policy Planning Development & Evaluation, Energy Science & Technology with effect from May 24, 2023.
1	GIS Technician	SOG ST 5	Post(s) [# 58547] of GIS Technician (SOG/ST 5) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Strategic Planning and Policy Services Division

Policy Analysis Research and Development

Technical Policy

No. of Offices	Office	Classification	Remark
6			
17	Total - Policy Analysis Research and Development		
27	Total - Strategic Planning and Policy Services Division		

Technical Services Directorate

No. of Offices	Office	Classification	Remark
1	Executive Secretary 1	OPS SS 4	Post(s) [# 50934] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Transport & Mining, Executive Office with effect from May 24, 2023.
1			

Telecommunications Division

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	Post(s) [# 50852] of Principal Director (GMG/SEG 6) transferred from Ministry of Science, Energy & Technology, Information, Communication & Technology Division, Post & Telecommunications with effect from May 24, 2023.
1	Director, Telecommunications	GMG SEG 4	New post(s) [# 75042] with effect from May 24, 2023.
1	Telecommunications Analyst	GMG SEG 3	New post(s) [# 75044] with effect from May 24, 2023.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 9009] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Science, Energy & Technology, Information, Communication & Technology Division, Post & Telecommunications with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Technical Services Directorate

Telecommunications Division

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 8933] of Secretary 2 (OPS/SS 2) retitled, upgraded and transferred from Ministry of Science, Energy & Technology, Information, Communication & Technology Division, Post & Telecommunications with effect from May 24, 2023.

5

5 Total - Telecommunications Division

Transport Division

Transport Policy (International & Land) Branch - International Transport

No. of Offices	Office	Classification	Remark
1	Director, International Transport Policy	GMG SEG 4	Post(s) [# 58678] of Senior International Transport Policy Officer (GMG/SEG 3) retitled, upgraded and transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Transport Policy (International & Land) Branch, International Transport Policy with effect from May 24, 2023.
1	International Transport Policy Officer (Maritime)	GMG SEG 2	Post(s) [# 58552] of International Transport Policy Officer (GMG/SEG 2) retitled and transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Transport Policy (International & Land) Branch, International Transport Policy with effect from May 24, 2023.
1	International Transport Policy Officer (Aviation)	GMG SEG 2	New post(s) [# 75049] with effect from May 24, 2023.

3

LIST OF ESTABLISHED OFFICES IN THE PUBLIC SERVICE

Ministry of Science, Energy, Telecommunications and Transport

Technical Services Directorate

Transport Division

Caribbean Memorandum of Understanding (CMOU) - Port State Control Secretariat

No. of Offices	Office	Classification	Remark
1	Secretary General, Caribbean Memorandum of Understanding	GMG SEG 4	Post(s) [# 64404] of Secretary General (GMG/SEG 4) retitled and transferred from Ministry of Transport & Mining, Caribbean Memorandum of Understanding (CMOU)- Port State Control Secretariat with effect from May 24, 2023.

1

Transport Policy (International & Land) Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Transport Policy (International & Land)	GMG SEG 6	Post(s) [# 58550] of Senior Director, Transport Policy (International & Land) (GMG/SEG 5) retitled, upgraded and transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Transport Policy (International & Land) Branch with effect from May 24, 2023.
1	Manager, Air Policy Secretariat	GMG SEG 3	Post(s) [# 73922] of Manager, Air Policy Secretariat (GMG/SEG 3) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Transport Policy (International & Land) Branch with effect from May 24, 2023.
1	Administrator	GMG AM 3	Post(s) [# 58554] of Administrator (GMG/AM 3) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Transport Policy (International & Land) Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Technical Services Directorate

Transport Division

Transport Policy (International & Land) Branch

No. of Offices	Office	Classification	Remark
1	Senior Secretary	OPS SS 3	Post(s) [# 58551] of Senior Secretary (OPS/SS 3) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Transport Policy (International & Land) Branch with effect from May 24, 2023.
1	Secretary 2	OPS SS 2	Post(s) [# 8950] of Secretary 2 (OPS/SS 2) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Transport Policy (International & Land) Branch with effect from May 24, 2023.

5

Transport Policy (International & Land) Branch - Land Transport

No. of Offices	Office	Classification	Remark
1	Director, Land Transport Policy	GMG SEG 4	Post(s) [# 58677] of Senior Land Transport Policy Officer (GMG/SEG 3) retitled, upgraded and transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Transport Policy (International & Land) Branch, Land Transport Policy with effect from May 24, 2023.
1	Senior Land Transport Policy Officer	GMG SEG 3	Post(s) [# 58676] of Senior Land Transport Policy Officer (GMG/SEG 3) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Transport Policy (International & Land) Branch, Land Transport Policy with effect from May 24, 2023.

2

11 Total - Transport Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Technical Services Directorate

Energy Division

No. of Offices	Office	Classification	Remark
1	Chief Technical Director	GMG CTD 1	Post(s) [# 63214] of Chief Technical Director (GMG/CTD 1) transferred from Ministry of Science, Energy & Technology, Energy Division with effect from May 24, 2023.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 9033] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Science, Energy & Technology, Energy Division with effect from May 24, 2023.

2

Energy

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	Post(s) [# 8960] of Principal Director (GMG/SEG 6) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy with effect from May 24, 2023.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 8934] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy with effect from May 24, 2023.

2

Energy, Energy Economics

No. of Offices	Office	Classification	Remark
1	Senior Director, Energy Economics & Planning	GMG SEG 5	Post(s) [# 9004] of Senior Director, Energy Economics & Planning (GMG/SEG 5) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy, Energy Economics with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Technical Services Directorate

Energy Division

Energy, Energy Economics

No. of Offices	Office	Classification			Remark
1	Senior Economist	SOG	ST	8	Post(s) [# 9006] of Senior Economist (SOG/ST 8) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy, Energy Economics with effect from May 24, 2023.
1	Data and Quality Control Officer	MIS	IT	3	Post(s) [# 8932] of Data and Quality Control Officer (MIS/IT 3) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy, Energy Economics with effect from May 24, 2023.
1	Senior Secretary	OPS	SS	3	Post(s) [# 50906] of Senior Secretary (OPS/SS 3) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy, Energy Economics with effect from May 24, 2023.
1	Secretary 2	OPS	SS	2	Post(s) [# 50914] of Secretary 2 (OPS/SS 2) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy, Energy Economics with effect from May 24, 2023.

5

Energy Systems & Conservation

No. of Offices	Office	Classification			Remark
1	Senior Energy Engineer	SOG	ST	8	Post(s) [# 9012] of Senior Energy Engineer (SOG/ST 8) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy, Energy Systems & Conservation with effect from May 24, 2023.
1	Director 1	SOG	ST	7	Post(s) [# 9005] of Director 1 (SOG/ST 7) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy, Energy Systems & Conservation with effect from May 24, 2023.

2

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Technical Services Directorate

Energy Division

Energy, Regulatory Affairs

No. of Offices	Office	Classification	Remark
1	Director, Regulatory Affairs	GMG SEG 2	Post(s) [# 8961] of Director, Regulatory Affairs (GMG/SEG 2) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy, Regulatory Affairs with effect from May 24, 2023.

1

Industrial Safety

No. of Offices	Office	Classification	Remark
7	Safety Inspector	SOG ST 5	Seven (7) post(s) [#s 56401-4 & 61121-23] of Safety Inspector (SOG/ST 5) transferred from Ministry of Science, Energy & Technology, Energy Division, Electricity, Industrial Safety with effect from May 24, 2023.

7

Energy, Renewable Energy

No. of Offices	Office	Classification	Remark
1	Director, Renewable Energy	GMG SEG 4	Post(s) [# 50913] of Director, Renewable Energy (GMG/SEG 4) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy, Renewable Energy with effect from May 24, 2023.

1

20 Total - Energy Division

International Cooperation

No. of Offices	Office	Classification	Remark
1	Director, International Cooperation	GMG SEG 4	Post(s) [# 73247] of Director, International Cooperation (GMG/SEG 4) transferred from Ministry of Science, Energy & Technology, Executive Office with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Technical Services Directorate

International Cooperation

No. of Offices	Office	Classification	Remark
1	International Programme Officer	GMG SEG 2	Post(s) [# 68624] of International Programme Officer (GMG/SEG 2) transferred from Ministry of Science, Energy & Technology, Executive Office with effect from May 24, 2023.
1	Senior Secretary	OPS SS 3	Post(s) [# 50708] of Senior Secretary (OPS/SS 3) transferred from Ministry of Science, Energy & Technology, Corporate Services Division, Human Resource Management & Development with effect from May 24, 2023.

3

3 Total - International Cooperation

Science Division

No. of Offices	Office	Classification	Remark
1	Principal Director, Science	GMG SEG 6	Post(s) [# 71679] of Principal Director, Science (GMG/SEG 6) transferred from Ministry of Science, Energy & Technology, Science Division with effect from May 24, 2023.
1	Science Programme Manager	GMG SEG 3	Post(s) [# 68625] of Science Programme Manager (GMG/SEG 3) transferred from Ministry of Science, Energy & Technology, Science Division with effect from May 24, 2023.
1	Executive Secretary	OPS SS 4	Post(s) [# 68619] of Executive Secretary (OPS/SS 4) transferred from Ministry of Science, Energy & Technology, Science Division with effect from May 24, 2023.

3

3 Total - Science Division

43 Total - Technical Services Directorate

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport
Internal Audit Division

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	Post(s) [# 51037] of Chief Internal Auditor (FMG/AS 5) transferred from Ministry of Transport & Mining, Internal Audit with effect from May 24, 2023.
3	Audit Manager	FMG AS 4	Three (3) post(s) [#s 8728, 63608 & 72362] of Audit Manager (FMG/AS 4) transferred from Ministry of Science, Energy & Technology, Internal Audit Division with effect from May 24, 2023.
2	Audit Manager	FMG AS 4	Two (2) post(s) [#s 51038 & 58536] of Audit Manager (FMG/AS 4) transferred from Ministry of Transport & Mining, Internal Audit with effect from May 24, 2023.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 8721] of Executive Secretary 1 (OPS/SS 4) transferred from Ministry of Science, Energy & Technology, Internal Audit Division with effect from May 24, 2023.
4	Senior Auditor	FMG AS 3	Four (4) post(s) [#s 9029, 50622 & 72363-64] of Senior Auditor (FMG/AS 3) transferred from Ministry of Science, Energy & Technology, Internal Audit Division with effect from May 24, 2023.
3	Senior Auditor	FMG AS 3	Three (3) post(s) [#s 51039-40 & 51042] of Senior Auditor (FMG/AS 3) transferred from Ministry of Transport & Mining, Internal Audit with effect from May 24, 2023.
4	Auditor	FMG AS 2	Four (4) post(s) [#s 61120 & 68644-46] of Auditor (FMG/AS 2) transferred from Ministry of Science, Energy & Technology, Internal Audit Division with effect from May 24, 2023.
4	Auditor	FMG AS 2	Four (4) post(s) [#s 51043-45 & 51059] of Auditor (FMG/AS 2) transferred from Ministry of Transport & Mining, Internal Audit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Internal Audit Division

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	Post(s) [# 51062] of Secretary 2 (OPS/SS 2) transferred from Ministry of Transport & Mining, Internal Audit with effect from May 24, 2023.
2	Assistant Auditor	FMG AS 1	Two (2) post(s) [#s 68647-48] of Assistant Auditor (FMG/AS 1) transferred from Ministry of Science, Energy & Technology, Internal Audit Division with effect from May 24, 2023.

25

25 Total - Internal Audit Division

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	Post(s) [# 72840] of Senior Assistant Attorney General (JLG/LO 5) transferred from Ministry of Science, Energy & Technology, Legal Services Unit with effect from May 24, 2023.
1	Senior Assistant Attorney General	JLG LO 5	Post(s) [# 72850] of Senior Assistant Attorney General (JLG/LO 5) transferred from Ministry of Transport & Mining, Legal Services Unit with effect from May 24, 2023.
1	Assistant Attorney General	JLG LO 4	Post(s) [# 50616] of Assistant Attorney General (JLG/LO 4) transferred from Ministry of Science, Energy & Technology, Legal Services Unit with effect from May 24, 2023.
1	Assistant Attorney General	JLG LO 4	Post(s) [# 50936] of Assistant Attorney General (JLG/LO 4) transferred from Ministry of Transport & Mining, Legal Services Unit with effect from May 24, 2023.
1	Crown Counsel	JLG LO 3	Post(s) [# 72842] of Crown Counsel (JLG/LO 3) transferred from Ministry of Science, Energy & Technology, Legal Services Unit with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Assistant Crown Counsel	JLG LO 2	Post(s) [# 64050] of Assistant Crown Counsel (JLG/LO 2) transferred from Ministry of Science, Energy & Technology, Legal Services Unit with effect from May 24, 2023.
1	Assistant Crown Counsel	JLG LO 2	Post(s) [# 50938] of Assistant Crown Counsel (JLG/LO 2) transferred from Ministry of Transport & Mining, Legal Services Unit with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 4	Post(s) [# 72843] of Administrative Assistant (GMG/AM 4) transferred from Ministry of Science, Energy & Technology, Legal Services Unit with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 4	Post(s) [# 72851] of Administrative Assistant (GMG/AM 4) transferred from Ministry of Transport & Mining, Legal Services Unit with effect from May 24, 2023.
1	Paralegal Officer 1	PLG LS 4	Post(s) [# 72844] of Paralegal Officer 1 (PLG/LS 4) transferred from Ministry of Science, Energy & Technology, Legal Services Unit with effect from May 24, 2023.

10

10 Total - Legal Services Unit

Programme Implementation Division

No. of Offices	Office	Classification	Remark
1	Engineering Officer	SOG ST 8	Post(s) [# 50946] of Engineering Officer (SOG/ST 8) transferred from Ministry of Transport & Mining, Policy, Planning & Research Division, Planning Research & Evaluation Branch with effect from May 24, 2023.

1

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Programme Implementation Division

Programme Implementation and Management

No. of Offices	Office	Classification	Remark
1	Director, Project Management	GMG SEG 4	Post(s) [# 63603] of Director, Project Management (GMG/SEG 4) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy, Programme Management & Administration with effect from May 24, 2023.
1	Director, Project Management	GMG SEG 4	Post(s) [# 58559] of Director, Projects (GMG/SEG 4) retitled and transferred from Ministry of Transport & Mining, Projects Division with effect from May 24, 2023.
2	Project Co-ordinator	GMG SEG 2	Two (2) post(s) [#s 63604-05] of Project Co-ordinator (GMG/SEG 2) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy, Programme Management & Administration with effect from May 24, 2023.
1	Director, Programme Management & Administration	GMG SEG 2	Post(s) [# 63795] of Director, Programme Management & Administration (GMG/SEG 2) transferred from Ministry of Science, Energy & Technology, Energy Division, Energy, Programme Management & Administration with effect from May 24, 2023.
2	Special Projects Officer	GMG SEG 2	Two (2) post(s) [#s 58541-42] of Special Projects Officer (GMG/SEG 2) transferred from Ministry of Transport & Mining, Projects Division with effect from May 24, 2023.
1	Administrative Assistant	GMG AM 2	Post(s) [# 58540] of Administrative Assistant (GMG/AM 2) transferred from Ministry of Transport & Mining, Projects Division with effect from May 24, 2023.

8

8 Total - Programme Implementation and Management

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Programme Implementation Division

Rural Electrification & House-wiring Branch

No. of Offices	Office	Classification			Remark
1	Project Manager	SOG	ST	9	Post(s) [# 73700] of Director, Rural Electrification & House-wiring (SOG/ST 9) retitled and transferred from Ministry of Local Government & Rural Development, Rural Electrification & House-wiring Branch with effect from May 24, 2023.
1	Technical Project Officer	SOG	ST	7	Post(s) [# 73706] of Technical Project Officer - Renewable Energy Engineer (SOG/ST 7) retitled and transferred from Ministry of Local Government and Rural Development, Rural Electrification & House-wiring Branch with effect from May 24, 2023.
1	Technical Project Officer	SOG	ST	7	Post(s) [# 73705] of Technical Project Officer - Construction Engineer (SOG/ST 7) retitled and transferred from Ministry of Local Government and Rural Development, Rural Electrification & House-wiring Branch with effect from May 24, 2023.
1	Technical Project Officer	SOG	ST	7	Post(s) [# 73704] of Technical Project Officer - Design Engineer (SOG/ST 7) retitled and transferred from Ministry of Local Government and Rural Development, Rural Electrification & House-wiring Branch with effect from May 24, 2023.
1	Technical Project Officer	SOG	ST	7	Post(s) [# 73707] of Project Accountant (FMG/PA 2) retitled, reclassified and transferred from Ministry of Local Government & Rural Development, Rural Electrification & House-wiring Branch with effect from May 24, 2023.
1	Administrative Officer	GMG	AM	4	Post(s) [# 73701] of Administrative Officer (GMG/AM 4) transferred from Ministry of Local Government & Rural Development, Rural Electrification & House-wiring Branch with effect from May 24, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Science, Energy, Telecommunications and Transport

Programme Implementation Division

Rural Electrification & House-wiring Branch

No. of Offices	Office	Classification	Remark
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6

6 Total - Rural Electrification & House-wiring Branch

15 Total - Programme Implementation Division

299 Total - Ministry of Science, Energy, Telecommunications and Transport

39300 Total Established Offices

Revision of Salaries-Executive Management

April 1, 2022 to March 31, 2025

EXECUTIVE MANAGEMENT GROUP

FINANCIAL SECRETARY
CABINET SECRETARY
PERMANENT SECRETARY

GMG/EMG 2

PAY BAND 16

With effect from 1/4/2022	16,185,906	16,590,554	17,005,318	17,430,451	17,866,212	18,312,867	18,770,689	19,239,956	19,720,955	20,213,979	20,719,328	21,237,312	21,768,244 p.a.
With effect from 1/4/2023	18,312,867	18,770,689	19,239,956	19,720,955	20,213,979	20,719,328	21,237,312	21,768,244	22,312,450	22,870,262	23,442,018	24,028,069	24,628,770 p.a.
With effect from 1/4/2024	20,719,328	21,237,312	21,768,244	22,312,450	22,870,262	23,442,018	24,028,069	24,628,770	25,244,490	25,875,602	26,522,492	27,185,554	27,865,193 p.a.

GMG/EMG 1

PAY BAND 15

With effect from 1/4/2022	13,284,527	13,616,640	13,957,056	14,305,983	14,663,632	15,030,223	15,405,979	15,791,128	16,185,906	16,590,554	17,005,318	17,430,451	17,866,212 p.a.
With effect from 1/4/2023	15,030,223	15,405,979	15,791,128	16,185,906	16,590,554	17,005,318	17,430,451	17,866,212	18,312,867	18,770,689	19,239,956	19,720,955	20,213,979 p.a.
With effect from 1/4/2024	17,005,318	17,430,451	17,866,212	18,312,867	18,770,689	19,239,956	19,720,955	20,213,979	20,719,328	21,237,312	21,768,244	22,312,450	22,870,262 p.a.

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

**Chief Technical Director (GMG/CTD 2)
PAY BAND 14**

With effect from 1/4/2022	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	p.a.
With effect from 1/4/2023	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979	\$15,791,128	\$16,185,906	\$16,590,554	p.a.
With effect from 1/4/2024	\$13,957,056	\$14,305,982	\$14,663,632	\$15,030,223	\$15,405,978	\$15,791,128	\$16,185,906	\$16,590,554	\$17,005,317	\$17,430,450	\$17,866,212	\$18,312,867	\$18,770,689	p.a.

**Chief Technical Director (GMG/CTD 1)
PAY BAND 13**

With effect from 1/4/2022	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,789	\$10,124,733	\$10,377,852	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,587	\$12,035,126	p.a.
With effect from 1/4/2023	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	p.a.
With effect from 1/4/2024	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979	p.a.

GENERAL MANAGEMENT GROUP

Senior Executive Series (GMG/SEG)

**GMG/SEG 6
PAY BAND 12**

With effect from 1/4/2022	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789	p.a.
With effect from 1/4/2023	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	p.a.
With effect from 1/4/2024	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	p.a.

**GMG/SEG 5
PAY BAND 11**

With effect from 1/4/2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	p.a.
With effect from 1/4/2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	p.a.
With effect from 1/4/2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851	p.a.

**GMG/SEG 4
PAY BAND 10**

With effect from 1/4/2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	p.a.
With effect from 1/4/2023	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305	p.a.
With effect from 1/4/2024	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586	p.a.

**GMG/SEG 3
PAY BAND 9**

With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	p.a.

**GMG/SEG 2
PAY BAND 8**

With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	p.a.

**Compensation Unit -ERB
SHRMD -MOFPS
21/11/2022**

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

GMG/SEG 1 PAY BAND 7													
With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791 p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214 p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163 p.a.
Administrative Management (GMG/AM)													
GMG/AM 4 PAY BAND 6													
With effect from 1/4/2022	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803 p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761 p.a.
GMG/AM 3 PAY BAND 5													
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715 p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670 p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 p.a.
GMG/AM 2 PAY BAND 4													
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625 p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761 p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186 p.a.
GMG/AM 1 PAY BAND 3													
With effect from 1/4/2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328 p.a.
With effect from 1/4/2023	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060 p.a.
With effect from 1/4/2024	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907 p.a.

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

Court Administration Series (GMG/CAS)

GMG/CAS 3 PAY BAND 9														
With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	p.a.
GMG/CAS 2 PAY BAND 8														
With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	p.a.
GMG/CAS 1 PAY BAND 8														
With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	p.a.

FOREIGN SERVICE GROUP (FSG)

Foreign Services Officers (FSG/FSO)

FSG/FSO 8 PAY BAND 13														
With effect from 1/4/2022	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,789	\$10,124,733	\$10,377,852	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,587	\$12,035,126	p.a.
With effect from 1/4/2023	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	p.a.
With effect from 1/4/2024	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979	p.a.
FSG/FSO 7 PAY BAND 12														
With effect from 1/4/2022	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789	p.a.
With effect from 1/4/2023	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	p.a.
With effect from 1/4/2024	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	p.a.
FSG/FSO 6 PAY BAND 11														
With effect from 1/4/2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	p.a.
With effect from 1/4/2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	p.a.
With effect from 1/4/2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851	p.a.

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

FSG/FSO 5													
PAY BAND 10													
With effect from 1/4/2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925 p.a.
With effect from 1/4/2023	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305 p.a.
With effect from 1/4/2024	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586 p.a.
FSO/FSO 4													
PAY BAND 9													
With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186 p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830 p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779 p.a.
FSG/FSO 3													
PAY BAND 8													
With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249 p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254 p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658 p.a.
FSG/FSO 2													
PAY BAND 7													
With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791 p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214 p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163 p.a.
FSG/FSO 1													
PAY BAND 6													
With effect from 1/4/2022	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803 p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761 p.a.

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

FINANCIAL MANAGEMENT GROUP (FMG)

FMG/AS 6

PAY BAND 12

With effect from 1/4/2022	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789	p.a.
With effect from 1/4/2023	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	p.a.
With effect from 1/4/2024	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	p.a.

FMG/AS 5

PAY BAND 12

With effect from 1/4/2022	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789	p.a.
With effect from 1/4/2023	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	p.a.
With effect from 1/4/2024	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	p.a.

FMG/AS 4

PAY BAND 10

With effect from 1/4/2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	p.a.
With effect from 1/4/2023	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305	p.a.
With effect from 1/4/2024	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586	p.a.

FMG/AS 3

PAY BAND 9

With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	p.a.

FMG/AS 2

PAY BAND 8

With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	p.a.

FMG/AS 1

PAY BAND 7

With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	p.a.

Compensation Unit -ERB

SHRMD -MOFPS

21/11/2022

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

Audit Clerk Series

**FMG/AUC 1
PAY BAND 4**

With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328 PB	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625 p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060 PB	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761 p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690 PB	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186 p.a.

Professional Accounting Series (FMG/PA)

**FMG/PA 5
PAY BAND 12**

With effect from 1/4/2022	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789 p.a.
With effect from 1/4/2023	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811 p.a.
With effect from 1/4/2024	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404 p.a.

**FMG/PA 4
PAY BAND 10**

With effect from 1/4/2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925 p.a.
With effect from 1/4/2023	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305 p.a.
With effect from 1/4/2024	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586 p.a.

**FMG/PA 3
PAY BAND 9**

With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186 p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830 p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779 p.a.

**FMG/PA 2
PAY BAND 8**

With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249 p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254 p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658 p.a.

**FMG/PA 1
PAY BAND 7**

With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 PB	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791 p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803 PB	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214 p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761 PB	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163 p.a.

**Compensation Unit -ERB
SHRMD -MOFPS
21/11/2022**

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

Accounting Technician Series (FMG/AT)

FMG/AT 3 PAY BAND 5													
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715 p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670 p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 p.a.
FMG/AT 2 PAY BAND 4													
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625 p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761 p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186 p.a.
FMG/AT 1 PAY BAND 4													
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625 p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761 p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186 p.a.

Accounting Clerk Series (FMG/AC)

FMG/AC 2 PAY BAND 3													
With effect from 1/4/2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328 p.a.
With effect from 1/4/2023	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060 p.a.
With effect from 1/4/2024	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907 p.a.
FMG/AC 1 PAY BAND 3													
With effect from 1/4/2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328 p.a.
With effect from 1/4/2023	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060 p.a.
With effect from 1/4/2024	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907 p.a.

Cashier Series (FMG/CS)

FMG/CS 2 PAY BAND 4													
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625 p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761 p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186 p.a.

**Compensation Unit -ERB
SHRMD -MOFPS
21/11/2022**

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

FMG/CS 1

PAY BAND 3

With effect from 1/4/2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328 p.a.
With effect from 1/4/2023	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060 p.a.
With effect from 1/4/2024	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907 p.a.

MASS COMMUNICATION GROUP (MCG)

Audio Visual Production Series (MCG/AVP)

MCG/AVP 6

PAY BAND 11

With effect from 1/4/2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161 p.a.
With effect from 1/4/2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509 p.a.
With effect from 1/4/2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851 p.a.

MCG/AVP 5

PAY BAND 10

With effect from 1/4/2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925 p.a.
With effect from 1/4/2023	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305 p.a.
With effect from 1/4/2024	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586 p.a.

MCG/AVP 4

PAY BAND 9

With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186 p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830 p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779 p.a.

MCG/AVP 3

PAY BAND 8

With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249 p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254 p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658 p.a.

MCG/AVP 2

PAY BAND 6

With effect from 1/4/2022	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803 p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761 p.a.

Compensation Unit -ERB

SHRMD -MOFPS

21/11/2022

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

MCG/AVT 5 PAY BAND 8													
With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249 p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254 p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658 p.a.
MCG/AVT 4 PAY BAND 8													
With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249 p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254 p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658 p.a.
MCG/AVT 3 PAY BAND 7													
With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791 p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214 p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163 p.a.
MCG/AVT 2 PAY BAND 6													
With effect from 1/4/2022	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803 p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761 p.a.
MCG/AVT 1 PAY BAND 3													
With effect from 1/4/2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328 p.a.
With effect from 1/4/2023	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060 p.a.
With effect from 1/4/2024	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907 p.a.
Information and Editorial Series (MCG/IE)													
MCG/IE 6 PAY BAND 10													
With effect from 1/4/2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925 p.a.
With effect from 1/4/2023	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305 p.a.
With effect from 1/4/2024	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586 p.a.

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

MCG/IE 5														
PAY BAND 9														
With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	p.a.
MCG/IE 4														
PAY BAND 8														
With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	p.a.
MCG/IE 3														
PAY BAND 7														
With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	p.a.
MCG/IE 2														
PAY BAND 5														
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	p.a.
MCG/IE 1														
PAY BAND 4														
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	p.a.

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

REVENUE MANAGEMENT GROUP

Tax Administration Series (RMG/TA)

RMG/TA 10 PAY BAND 12													
With effect from 1/4/2022	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789 p.a.
With effect from 1/4/2023	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811 p.a.
With effect from 1/4/2024	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404 p.a.
RMG/TA 9 PAY BAND 11													
With effect from 1/4/2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161 p.a.
With effect from 1/4/2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509 p.a.
With effect from 1/4/2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851 p.a.
RMG/TA 8 PAY BAND 10													
With effect from 1/4/2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925 p.a.
With effect from 1/4/2023	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305 p.a.
With effect from 1/4/2024	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586 p.a.
RMG/TA 7 PAY BAND 9													
With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186 p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830 p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779 p.a.
RMG/TA 6 PAY BAND 8													
With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249 p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254 p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658 p.a.
RMG/TA 5 PAY BAND 8													
With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249 p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254 p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658 p.a.

SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025

RMG/TA 4													
PAY BAND 7													
With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791 p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214 p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163 p.a.
MANAGEMENT INFORMATION SERVICES GROUP (MIS)													
Information Technology Group (MIS/IT)													
MIS/IT 9													
PAY BAND 13													
With effect from 1/4/2022	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,789	\$10,124,733	\$10,377,852	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,587	\$12,035,126 p.a.
With effect from 1/4/2023	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640 p.a.
With effect from 1/4/2024	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	\$12,960,514	\$13,284,527	\$13,616,640	\$13,957,056	\$14,305,983	\$14,663,632	\$15,030,223	\$15,405,979 p.a.
MIS/IT 8													
PAY BAND 11													
With effect from 1/4/2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161 p.a.
With effect from 1/4/2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509 p.a.
With effect from 1/4/2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851 p.a.
MIS/IT 7													
PAY BAND 10													
With effect from 1/4/2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925 p.a.
With effect from 1/4/2023	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305 p.a.
With effect from 1/4/2024	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586 p.a.
MIS/IT 6													
PAY BAND 9													
With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186 p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830 p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779 p.a.
MIS/IT 5													
PAY BAND 8													
With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249 p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254 p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658 p.a.

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

MIS/IT 4													
PAY BAND 7													
With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791 p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214 p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163 p.a.
MIS/IT 3													
PAY BAND 5													
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715 p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670 p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 p.a.
MIS/IT 2													
PAY BAND 4													
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625 p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761 p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186 p.a.
MIS/IT 1													
PAY BAND 2													
With effect from 1/4/2022	\$922,930	\$946,003	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,316	\$1,097,073	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238 p.a.
With effect from 1/4/2023	\$1,044,210	\$1,070,316	\$1,097,073	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347 p.a.
With effect from 1/4/2024	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889 p.a.

SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025

Social Work Group (SWG)

Professional Social Work (SWG/PS)

SWG/PS 4

PAY BAND 11

With effect from 1/4/2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161 p.a.
With effect from 1/4/2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509 p.a.
With effect from 1/4/2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851 p.a.

SWG/PS 3

PAY BAND 9

With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186 p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830 p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779 p.a.

SWG/PS 2

PAY BAND 8

With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249 p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254 p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658 p.a.

SWG/PS 1

PAY BAND 7

With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791 p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214 p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163 p.a.

Probation Aftercare Officers Series
(SWG/PAO)

SWG/PAO 5

PAY BAND 11

With effect from 1/4/2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161 p.a.
With effect from 1/4/2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509 p.a.
With effect from 1/4/2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851 p.a.

SWG/PAO 4

PAY BAND 10

With effect from 1/4/2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925 p.a.
With effect from 1/4/2023	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305 p.a.
With effect from 1/4/2024	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586 p.a.

Compensation Unit -ERB

SHRMD -MOFPS

21/11/2022

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

SWG/PAO 3 PAY BAND 9														
With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	p.a.
SWG/PAO 2 PAY BAND 8														
With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	p.a.
SWG/PAO 1 PAY BAND 7														
With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	p.a.
Social Services (SWG/SSA)														
SWG/SSA 2 PAY BAND 7														
With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	p.a.
SWG/SSA 1 PAY BAND 6														
With effect from 1/4/2022	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	p.a.

SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025

Social Work Aide (SWG/SWA)

SWG/SWA 2														
PAY BAND 5														
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	p.a.

SWG/SWA 1														
PAY BAND 4														
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	p.a.

PUBLIC INFORMATION AND DOCUMENTATION GROUP (PIDG)

Librarian Series (PIDG/LB)

PIDG/LB 5														
PAY BAND 9														
With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	p.a.

PIDG/LB 4														
PAY BAND 8														
With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	p.a.

PIDG/LB 3														
PAY BAND 7														
With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	p.a.

PIDG/LB 2														
PAY BAND 6														
With effect from 1/4/2022	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	p.a.

Compensation Unit -ERB
SHRMD -MOFPS
21/11/2022

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

PIDG/LB 1														
PAY BAND 5														
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	p.a.
Archives & Records Management Series (PIDG/AR)														
PIDG/ AR 7														
PAY BAND 12														
With effect from 1/4/2022	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789	p.a.
With effect from 1/4/2023	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	p.a.
With effect from 1/4/2024	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	p.a.
PIDG/ AR 6														
PAY BAND 10														
With effect from 1/4/2022	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	p.a.
With effect from 1/4/2023	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305	p.a.
With effect from 1/4/2024	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	\$8,309,840	\$8,517,586	p.a.
PIDG/ AR 5														
PAY BAND 8														
With effect from 1/4/2022	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	p.a.
With effect from 1/4/2023	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	p.a.
With effect from 1/4/2024	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	p.a.
PIDG/ AR 4														
PAY BAND 6														
With effect from 1/4/2022	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	p.a.

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

Records Information Management Series (PIDG/RIM)

PIDG/RIM 5 PAY BAND 7													
With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791 p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214 p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163 p.a.
PIDG/RIM 4 PAY BAND 6													
With effect from 1/4/2022	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803 p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761 p.a.
PIDG/RIM 3 PAY BAND 5													
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715 p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670 p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 p.a.
PIDG/RIM 2 PAY BAND 4													
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625 p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761 p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186 p.a.
PIDG/RIM 1 PAY BAND 3													
With effect from 1/4/2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328 p.a.
With effect from 1/4/2023	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060 p.a.
With effect from 1/4/2024	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907 p.a.

SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025

OFFICE AND PUBLIC SERVICE GROUP (OPS)

Steno Writers Series (OPS/SW)

OPS/SW 3 PAY BAND 7														
With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	p.a.

OPS/SW 2 PAY BAND 6														
With effect from 1/4/2022	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	p.a.

OPS/SW 1 PAY BAND 6														
With effect from 1/4/2022	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	p.a.

Administrative Secretary (OPS/ADS)

OPS/ADS 2 PAY BAND 5														
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	p.a.

OPS/ADS 1 PAY BAND 5														
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	p.a.

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

Secretarial Series (OPS/SS)

OPS/SS 6 PAY BAND 7														
With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	p.a.
OPS/SS 5 PAY BAND 6														
With effect from 1/4/2022	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	p.a.
OPS/ SS 4 PAY BAND 5														
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	p.a.
OPS/SS 3 PAY BAND 4														
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	p.a.
OPS/SS 2 PAY BAND 3														
With effect from 1/4/2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	p.a.
With effect from 1/4/2023	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	p.a.
With effect from 1/4/2024	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	p.a.
OPS/SS 1 PAY BAND 3														
With effect from 1/4/2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	p.a.
With effect from 1/4/2023	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	p.a.
With effect from 1/4/2024	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	p.a.

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

Telephone Operating Series (OPS/TO)

OPS/TO 4 PAY BAND 4														
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	p.a.
OPS/TO 3 PAY BAND 4														
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	p.a.
OPS/TO 2 PAY BAND 3														
With effect from 1/4/2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	p.a.
With effect from 1/4/2023	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	p.a.
With effect from 1/4/2024	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	p.a.
OPS/TO 1 PAY BAND 3														
With effect from 1/4/2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	p.a.
With effect from 1/4/2023	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	p.a.
With effect from 1/4/2024	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	p.a.

PARALEGAL GROUP

Trust Administration Series (PLG/TA)

PLG/TA 5 PAY BAND 6														
With effect from 1/4/2022	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	p.a.

SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025

Titles Registration Series (PLG/TR)

PLG/TR 6													
PAY BAND 5													
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715 p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670 p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 p.a.
PLG/TR 4													
PAY BAND 4													
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625 p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761 p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186 p.a.
PLG/TR 3													
PAY BAND 4													
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625 p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761 p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186 p.a.

General Legal Support Series (PLG/LS)

PLG/LS 5													
PAY BAND 6													
With effect from 1/4/2022	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716	\$2,417,684	\$2,478,126	\$2,540,079	\$2,603,581	\$2,668,670	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713 p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,386	\$2,803,771	\$2,873,865	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803 p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,865	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,760 p.a.
PLG/LS 4													
PAY BAND 5													
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,691	\$1,935,908	\$1,984,306	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716 p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670 p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716	\$2,417,684	\$2,478,126	\$2,540,079	\$2,603,581	\$2,668,670	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713 p.a.
PLG/LS 3													
PAY BAND 5													
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,691	\$1,935,908	\$1,984,306	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716 p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670 p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,060	\$2,301,186	\$2,358,716	\$2,417,684	\$2,478,126	\$2,540,079	\$2,603,581	\$2,668,670	\$2,735,387	\$2,803,772	\$2,873,866	\$2,945,713 p.a.

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

PLG/LS 2													
PAY BAND 4													
With effect from 1/4/2022	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624 p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761 p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,760	\$2,136,879	\$2,190,301	\$2,245,059	\$2,301,185 p.a.
PLG/LS 1													
PAY BAND 3													
With effect from 1/4/2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075	\$1,336,677	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327 p.a.
With effect from 1/4/2023	\$1,272,269	\$1,304,076	\$1,336,678	\$1,370,095	\$1,404,347	\$1,439,456	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,890	\$1,628,612	\$1,669,327	\$1,711,060 p.a.
With effect from 1/4/2024	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907 p.a.

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

SCIENTIFIC OFFICERS GROUP (SOG)

Science and Technology Group (SOG/ST)

SOG/ST 10														
PAY BAND 12														
With effect from 1/4/2022	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,822	\$9,636,867	\$9,877,789	p.a.
With effect from 1/4/2023	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,298	\$10,903,230	\$11,175,811	p.a.
With effect from 1/4/2024	\$9,401,821	\$9,636,867	\$9,877,788	\$10,124,733	\$10,377,851	\$10,637,297	\$10,903,230	\$11,175,811	\$11,455,206	\$11,741,586	\$12,035,126	\$12,336,004	\$12,644,404	p.a.
SOG/ST 9														
PAY BAND 11														
With effect from 1/4/2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	p.a.
With effect from 1/4/2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	p.a.
With effect from 1/4/2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851	p.a.
SOG/ST 8														
PAY BAND 11														
With effect from 1/4/2022	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,633	\$6,653,924	\$6,820,272	\$6,990,779	\$7,165,549	\$7,344,687	\$7,528,305	\$7,716,512	\$7,909,425	\$8,107,161	p.a.
With effect from 1/4/2023	\$6,820,273	\$6,990,780	\$7,165,549	\$7,344,688	\$7,528,305	\$7,716,513	\$7,909,426	\$8,107,161	\$8,309,840	\$8,517,586	\$8,730,526	\$8,948,789	\$9,172,509	p.a.
With effect from 1/4/2024	\$7,716,512	\$7,909,425	\$8,107,160	\$8,309,839	\$8,517,585	\$8,730,525	\$8,948,788	\$9,172,508	\$9,401,821	\$9,636,866	\$9,877,788	\$10,124,732	\$10,377,851	p.a.
SOG/ST 7														
PAY BAND 9														
With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	p.a.
SOG/ST 6														
PAY BAND 9														
With effect from 1/4/2022	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	p.a.
With effect from 1/4/2023	\$4,594,306	\$4,709,163	\$4,826,892	\$4,947,565	\$5,071,254	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	p.a.
With effect from 1/4/2024	\$5,198,035	\$5,327,986	\$5,461,186	\$5,597,715	\$5,737,658	\$5,881,100	\$6,028,127	\$6,178,830	\$6,333,301	\$6,491,634	\$6,653,925	\$6,820,273	\$6,990,779	p.a.
SOG/ST 5														
PAY BAND 7														
With effect from 1/4/2022	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	p.a.
With effect from 1/4/2023	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	p.a.
With effect from 1/4/2024	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761	\$3,865,030	\$3,961,655	\$4,060,697	\$4,162,214	\$4,266,270	\$4,372,926	\$4,482,249	\$4,594,306	\$4,709,163	p.a.

**SALARY SCALES FOR MONTHLY PAID STAFF
FOR THE PERIOD APRIL 1, 2022 - MARCH 31, 2025**

SOG/ST 4													
PAY BAND 6													
With effect from 1/4/2022	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 p.a.
With effect from 1/4/2023	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803 p.a.
With effect from 1/4/2024	\$2,803,771	\$2,873,866	\$2,945,712	\$3,019,355	\$3,094,839	\$3,172,210	\$3,251,515	\$3,332,803	\$3,416,123	\$3,501,526	\$3,589,064	\$3,678,791	\$3,770,761 p.a.
SOG/ST 3													
PAY BAND 5													
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715 p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670 p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 p.a.
SOG/ST 2													
PAY BAND 4													
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625 p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761 p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186 p.a.
SOG/ST 1													
PAY BAND 3													
With effect from 1/4/2022	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,075	\$1,336,677	\$1,370,094	\$1,404,346	\$1,439,455	\$1,475,441	\$1,512,327 p.a.
With effect from 1/4/2023	\$1,272,269	\$1,304,076	\$1,336,678	\$1,370,095	\$1,404,347	\$1,439,456	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,890	\$1,628,612	\$1,669,327	\$1,711,060 p.a.
With effect from 1/4/2024	\$1,439,455	\$1,475,441	\$1,512,327	\$1,550,136	\$1,588,889	\$1,628,611	\$1,669,326	\$1,711,060	\$1,753,836	\$1,797,682	\$1,842,624	\$1,888,690	\$1,935,907 p.a.
Protective Services Group (PTSG/PX)													
PTSG/PX 3													
PAY BAND 5													
With effect from 1/4/2022	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715 p.a.
With effect from 1/4/2023	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670 p.a.
With effect from 1/4/2024	\$2,190,302	\$2,245,059	\$2,301,186	\$2,358,715	\$2,417,683	\$2,478,125	\$2,540,078	\$2,603,580	\$2,668,670	\$2,735,387	\$2,803,771	\$2,873,866	\$2,945,712 p.a.
PTSG/PX 2													
PAY BAND 4													
With effect from 1/4/2022	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625 p.a.
With effect from 1/4/2023	\$1,550,136	\$1,588,889	\$1,628,612	\$1,669,327	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761 p.a.
With effect from 1/4/2024	\$1,711,060	\$1,753,837	\$1,797,683	\$1,842,625	\$1,888,690	\$1,935,907	\$1,984,305	\$2,033,913	\$2,084,761	\$2,136,880	\$2,190,302	\$2,245,059	\$2,301,186 p.a.
PTSG/PX 1													
PAY BAND 2													
With effect from 1/4/2022	\$922,930	\$946,003	\$969,653	\$993,894	\$1,018,742	\$1,044,210	\$1,070,316	\$1,097,073	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238 p.a.
With effect from 1/4/2023	\$1,044,210	\$1,070,316	\$1,097,073	\$1,124,500	\$1,152,613	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347 p.a.
With effect from 1/4/2024	\$1,181,428	\$1,210,964	\$1,241,238	\$1,272,269	\$1,304,076	\$1,336,677	\$1,370,094	\$1,404,347	\$1,439,455	\$1,475,442	\$1,512,328	\$1,550,136	\$1,588,889 p.a.

REVISED SALARY SCALES FOR THE PUBLIC INFORMATION AND DOCUMENTATION GROUP
for the contract period April 1, 2022 to March 31, 2025

	Minimum Spa	Spa	Spa	Spa	Spa	Spa	Spa	Spa	Spa	Spa	Spa	Spa	Maximum Spa
Library Assistants Series (PIDG/LA)													
PIDG/LA 2 PAY BAND 4													
With effect from 1/4/2022	1,370,094	1,404,347	1,439,455	1,475,442	1,512,328	1,550,136	1,588,889	1,628,612	1,669,327	1,711,060	1,753,837	1,797,683	1,842,625
With effect from 1/4/2023	1,550,136	1,588,889	1,628,612	1,669,327	1,711,060	1,753,837	1,797,683	1,842,625	1,888,690	1,935,907	1,984,305	2,033,913	2,084,761
With effect from 1/4/2024	1,711,060	1,753,837	1,797,683	1,842,625	1,888,690	1,935,907	1,984,305	2,033,913	2,084,761	2,136,880	2,190,302	2,245,059	2,301,186
PIDG/LA 1 PAY BAND 3													
With effect from 1/4/2022	1,124,500	1,152,613	1,181,428	1,210,964	1,241,238	1,272,269	1,304,076	1,336,677	1,370,094	1,404,347	1,439,455	1,475,442	1,512,328
With effect from 1/4/2023	1,272,269	1,304,076	1,336,677	1,370,094	1,404,347	1,439,455	1,475,442	1,512,328	1,550,136	1,588,889	1,628,612	1,669,327	1,711,060
With effect from 1/4/2024	1,439,455	1,475,442	1,512,328	1,550,136	1,588,889	1,628,612	1,669,327	1,711,060	1,753,837	1,797,683	1,842,625	1,888,690	1,935,907
Archives and Records Management Series (PIDG/AR)													
PIDG/AR 3 PAY BAND 4													
With effect from 1/4/2022	26,348	27,007	27,682	28,374	29,083	29,810	30,556	31,319	32,102	32,905	33,728	34,571	35,435
With effect from 1/4/2023	29,810	30,556	31,319	32,102	32,905	33,728	34,571	35,435	36,321	37,229	38,160	39,114	40,092
With effect from 1/4/2024	32,905	33,728	34,571	35,435	36,321	37,229	38,160	39,114	40,092	41,094	42,121	43,174	44,254
PIDG/AR 2 PAY BAND 3													
With effect from 1/4/2022	21,625	22,166	22,720	23,288	23,870	24,467	25,078	25,705	26,348	27,007	27,682	28,374	29,083
With effect from 1/4/2023	24,467	25,078	25,705	26,348	27,007	27,682	28,374	29,083	29,810	30,556	31,319	32,102	32,905
With effect from 1/4/2024	27,682	28,374	29,083	29,810	30,556	31,319	32,102	32,905	33,728	34,571	35,435	36,321	37,229
PIDG/AR 1 PAY BAND 2													
With effect from 1/4/2022	17,749	18,192	18,647	19,113	19,591	20,081	20,583	21,098	21,625	22,166	22,720	23,288	23,870
With effect from 1/4/2023	20,081	20,583	21,098	21,625	22,166	22,720	23,288	23,870	24,467	25,078	25,705	26,348	27,007
With effect from 1/4/2024	22,720	23,288	23,870	24,467	25,078	25,705	26,348	27,007	27,682	28,374	29,083	29,810	30,556
Library Aides Series (PIDG/LD)													
PIDG/LD 2 PAY BAND 3													
With effect from 1/4/2022	21,625	22,166	22,720	23,288	23,870	24,467	25,078	25,705	26,348	27,007	27,682	28,374	29,083
With effect from 1/4/2023	24,467	25,078	25,705	26,348	27,007	27,682	28,374	29,083	29,810	30,556	31,319	32,102	32,905
With effect from 1/4/2024	27,682	28,374	29,083	29,810	30,556	31,319	32,102	32,905	33,728	34,571	35,435	36,321	37,229

REVISED SALARY SCALES FOR THE PUBLIC INFORMATION AND DOCUMENTATION GROUP
for the contract period April 1, 2022 to March 31, 2025

PIDG/LD 1													
PAY BAND 2													
With effect from 1/4/2022	17,749	18,192	18,647	19,113	19,591	20,081	20,583	21,098	21,625	22,166	22,720	23,288	23,870
With effect from 1/4/2023	20,081	20,583	21,098	21,625	22,166	22,720	23,288	23,870	24,467	25,078	25,705	26,348	27,007
With effect from 1/4/2024	22,720	23,288	23,870	24,467	25,078	25,705	26,348	27,007	27,682	28,374	29,083	29,810	30,556
Technical Operator Series (PIDG/TO)													
PIDG/TO 3													
PAY BAND 5													
With effect from 1/4/2022	1,753,837	1,797,683	1,842,625	1,888,690	1,935,907	1,984,305	2,033,913	2,084,761	2,136,880	2,190,302	2,245,059	2,301,186	2,358,715
With effect from 1/4/2023	1,984,305	2,033,913	2,084,761	2,136,880	2,190,302	2,245,059	2,301,186	2,358,715	2,417,683	2,478,125	2,540,078	2,603,580	2,668,670
With effect from 1/4/2024	2,190,302	2,245,059	2,301,186	2,358,715	2,417,683	2,478,125	2,540,078	2,603,580	2,668,670	2,735,387	2,803,771	2,873,866	2,945,712
PIDG/TO 2													
PAY BAND 4													
With effect from 1/4/2022	1,370,094	1,404,347	1,439,455	1,475,442	1,512,328	1,550,136	1,588,889	1,628,612	1,669,327	1,711,060	1,753,837	1,797,683	1,842,625
With effect from 1/4/2023	1,550,136	1,588,889	1,628,612	1,669,327	1,711,060	1,753,837	1,797,683	1,842,625	1,888,690	1,935,907	1,984,305	2,033,913	2,084,761
With effect from 1/4/2024	1,711,060	1,753,837	1,797,683	1,842,625	1,888,690	1,935,907	1,984,305	2,033,913	2,084,761	2,136,880	2,190,302	2,245,059	2,301,186
PIDG/TO 1													
PAY BAND 4													
With effect from 1/4/2022	1,370,094	1,404,347	1,439,455	1,475,442	1,512,328	1,550,136	1,588,889	1,628,612	1,669,327	1,711,060	1,753,837	1,797,683	1,842,625
With effect from 1/4/2023	1,550,136	1,588,889	1,628,612	1,669,327	1,711,060	1,753,837	1,797,683	1,842,625	1,888,690	1,935,907	1,984,305	2,033,913	2,084,761
With effect from 1/4/2024	1,711,060	1,753,837	1,797,683	1,842,625	1,888,690	1,935,907	1,984,305	2,033,913	2,084,761	2,136,880	2,190,302	2,245,059	2,301,186

SALARY SCALES FOR WEEKLY AND DAILY PAID EMPLOYEES
Revised salaries for the period April 1, 2022 to March 31, 2025

MAIL COURIERS

Mail Courier 1 to 40 miles		
With effect from April 1, 2022	12,669	per week
With effect from April 1, 2023	14,334	per week
With effect from April 1, 2024	16,218	per week
Mail Courier 41 to 60 miles		
With effect from April 1, 2022	13,335	per week
With effect from April 1, 2023	15,087	per week
With effect from April 1, 2024	17,070	per week
Mail Courier 61 to 80 miles		
With effect from April 1, 2022	13,373	per week
With effect from April 1, 2023	15,130	per week
With effect from April 1, 2024	17,118	per week
Mail Courier 81 to 100 miles		
With effect from April 1, 2022	13,414	per week
With effect from April 1, 2023	15,177	per week
With effect from April 1, 2024	17,171	per week
Mail Courier 101 to 120 miles		
With effect from April 1, 2022	13,463	per week
With effect from April 1, 2023	15,232	per week
With effect from April 1, 2024	17,234	per week
Mail Courier over 120 miles		
With effect from April 1, 2022	13,528	per week
With effect from April 1, 2023	15,306	per week
With effect from April 1, 2024	17,317	per week

CASUAL DAILY PAID EMPLOYEES

With effect from April 1, 2022	2,800	per day
With effect from April 1, 2023	3,164	per day
With effect from April 1, 2024	3,575	per day

PART TIME CLEANERS

6 hours or more but less than 8 hours per week		
With effect from April 1, 2022	6,800	per week
With effect from April 1, 2023	7,684	per week
With effect from April 1, 2024	8,683	per week
8 hours or more but less than 10 hours per week		
With effect from April 1, 2022	7,500	per week
With effect from April 1, 2023	8,475	per week
With effect from April 1, 2024	9,577	per week
10 hours or more but less than 12 hours per week		
With effect from April 1, 2022	8,000	per week
With effect from April 1, 2023	9,040	per week
With effect from April 1, 2024	10,215	per week

SALARY SCALES FOR WEEKLY AND DAILY PAID EMPLOYEES
Revised salaries for the period April 1, 2022 to March 31, 2025

12 hours or more but less than 16 hours per week		
With effect from April 1, 2022	8,500	per week
With effect from April 1, 2023	9,605	per week
With effect from April 1, 2024	10,854	per week

16 hours or more but less than 20 hours per week		
With effect from April 1, 2022	9,000	per week
With effect from April 1, 2023	10,170	per week
With effect from April 1, 2024	11,492	per week

20 hours or more but less than 24 hours per week		
With effect from April 1, 2022	9,600	per week
With effect from April 1, 2023	10,848	per week
With effect from April 1, 2024	12,258	per week

24 hours or more weekly		
With effect from April 1, 2022	10,200	per week
With effect from April 1, 2023	11,526	per week
With effect from April 1, 2024	13,024	per week

SPECIAL DISTRICT CONSTABLES (K.P.H.)		
With effect from April 1, 2022	2,800	per day
With effect from April 1, 2023	3,164	per day
With effect from April 1, 2024	3,575	per day

SCHEDULE PART III

LIST OF ABOLISHED OFFICES

Ministry of Economic Growth and Job Creation

Corporate Services Division

Facilities and Property Management Branch

Administration & Asset Management Unit

No. of Offices	Posts	Classification	Remarks
1	Procurement Manager	GMG SEG 1	Post(s) [# 12380] of Procurement Manager (GMG/SEG 1) abolished with effect from January 11, 2022.

1

1 Total-Facilities and Property Management Branch

1 Total-Corporate Services Division

Strategic Planning Performance Monitoring Evaluation and Risk Management Branch

No. of Offices	Posts	Classification	Remarks
1	Senior Director, Strategic Planning Performance Monitoring Evaluation and Risk Management	GMG SEG 5	Post(s) [# 73114] of Senior Director, Strategic Planning Performance Monitoring Evaluation and Risk Management (GMG/SEG 5) abolished with effect from January 11, 2022.

1

Strategic Planning, Performance Monitoring and Evaluation Unit

No. of Offices	Posts	Classification	Remarks
1	Performance Monitoring and Evaluation Officer	GMG SEG 2	Post(s) [# 58144] of Performance Monitoring and Evaluation Officer (GMG/SEG 2) abolished with effect from January 11, 2022.

1

1 Total-Strategic Planning, Performance Monitoring and Evaluation Unit

2 Total-Strategic Planning Performance Monitoring Evaluation and Risk Managem

3 Total- Ministry of Economic Growth and Job Creation

LIST OF ABOLISHED OFFICES

Post and Telecommunications Department

General Administration

Safety and Security Branch

Regional Safety and Security Section

No. of Offices	Posts	Classification	Remarks
1	Supervisor, Safety & Security	GMG SEG 3	New post(s) [# 74783] with effect from July 17, 2023; Post(s) of Supervisor, Safety & Security (GMG/SEG 3) abolished with effect from July 17, 2023.

1

1 Total-Safety and Security Branch

1 Total-General Administration

Postal Division 1

Central Sorting Office - Letters

No. of Offices	Posts	Classification	Remarks
2	Supervisor of Postal Courier	PTO CA 3	Two (2) post(s) [#s 9606-7] of Supervisor of Postal Courier (PTO/CA 3) abolished with effect from December 19, 2022.
6	Postal Courier	PTO CA 2	Six(6) post(s) [#s 9709, 9714, 9718, 9722, 9724 & 9733] of Postal Courier (PTO/CA 2) abolished with effect from December 19, 2022.

8

Central Sorting Office - Parcels

No. of Offices	Posts	Classification	Remarks
5	Postal Courier	PTO CA 2	Five(5) post(s) [#s 9982, 9984, 9999, 10001 & 10006] of Postal Courier (PTO/CA 2) abolished with effect from December 19, 2022.

5

Corporate Area Post Offices

No. of Offices	Posts	Classification	Remarks
5	Retail Customer Service Officer	PTO PMA 1	Five(5) post(s) [#s 10199, 10203, 10222, 10239 & 10248] of Retail Customer Service Officer (PTO/PMA 1) abolished with effect from December 19, 2022.
15	Postal Courier	PTO CA 2	Fifteen (15) post(s) [#s 10558, 10579, 10586, 10604-5, 10607, 10610-18] of Postal Courier (PTO/CA 2) abolished with effect from December 19, 2022.

20

LIST OF ABOLISHED OFFICES

Post and Telecommunications Department

Postal Division 1

33 ~~Total~~ Postal Division 1

Postal Division 2

District Post Office - Montego Bay

No. of Offices	Posts	Classification	Remarks
2	Retail Customer Service Officer	PTO PMA 1	Two (2) post(s) [#s 10721-22] of Retail Customer Service Officer (PTO/PMA 1) abolished with effect from December 19, 2022.
2			

Other District Offices

No. of Offices	Posts	Classification	Remarks
6	Retail Customer Service Officer	PTO PMA 1	Six (6) post(s) [#s 11134, 10924, 10926, 11196, 11366 & 11494] of Retail Customer Service Officer (PTO/PMA 1) abolished with effect from December 19, 2022.
2	Postal Courier	PTO CA 2	Two (2) post(s) [#s 11602 & 11632] of Postal Courier (PTO/CA 2) abolished with effect from December 19, 2022.
8			

10 ~~Total~~ Postal Division 2

Internal Mail Transport

Mail Courier

No. of Offices	Posts	Classification	Remarks
10	Mail Courier	PTO MC 1	Ten (10) post(s) [#s 12003, 12081, 12095, 12116, 12103, 12101 & 12120-23] of Mail Courier (PTO/MC 1) abolished with effect from December 19, 2022.
10			

10 ~~Total~~ Internal Mail Transport

54 ~~Total~~- Post and Telecommunications Department

Ministry of Finance and the Public Service

Executive Office

No. of Offices	Posts	Classification	Remarks
1	Director General	GMG EMG 1	Post(s) [# 72221] of Director General (GMG/EMG 1) abolished with effect from October 14, 2024.

LIST OF ABOLISHED OFFICES

Ministry of Finance and the Public Service

Executive Office

No. of Offices	Posts	Classification	Remarks
1	DFS - Technical Advisory Coordination	GMG CTD 1	Post(s) [# 63220] of DFS - Technical Advisory Coordination (GMG/CTD 1) abolished with effect from October 14, 2024.
2			
2	Total-Executive Office		

Internal Audit Unit

Posts transferred from the Accountant General's Department

No. of Offices	Posts	Classification	Remarks
2	Audit Manager/Team Lead	FMG AS 4	Two (2) post(s) [#s 62834-5] of Audit Manager/Team Lead (FMG/AS 4) abolished with effect from August 14, 2023.
2			
2	Total-Internal Audit Unit		

Corporate Planning & Administration Division

Information Management

Documentation Information Access Unit

No. of Offices	Posts	Classification	Remarks
1	Senior Library Assistant	PIDG LA 2	Post(s) [# 1234] of Senior Library Assistant (PIDG/LA 2) abolished with effect from June 5, 2023.
1			
1	Total-Information Management		

Procurement Branch

No. of Offices	Posts	Classification	Remarks
1	Director, Procurement	GMG SEG 3	Post(s) [# 1144] of Director, Procurement (GMG/SEG 3) abolished with effect from October 14, 2024.
1	Procurement Manager	GMG SEG 1	Post(s) [# 61202] of Procurement Manager (GMG/SEG 1) abolished with effect from October 14, 2024.
1	Administrator	GMG AM 3	Post(s) [# 579] of Administrator (GMG/AM 3) abolished with effect from October 14, 2024.
1	Procurement Officer	GMG AM 3	Post(s) [# 1150] of Procurement Officer (GMG/AM 3) abolished with effect from October 14, 2024.
4			
4	Total-Procurement Branch		

LIST OF ABOLISHED OFFICES

Ministry of Finance and the Public Service

Corporate Planning & Administration Division

5 Total-Corporate Planning & Administration Division

Finance & Accounts Division

Public Debt Branch

Finance & Accounts

No. of Offices	Posts	Classification	Remarks
1	Accountant	FMG PA 2	Post(s) [# 1957] of Accountant (FMG/PA 2) abolished with effect from October 14, 2024.
1	Accountant (Institutional Loans)	FMG PA 1	Post(s) [# 1962] of Accountant (Institutional Loans) (FMG/PA 1) abolished with effect from October 14, 2024.
2			
2	Total-Public Debt Branch		
2	Total-Finance & Accounts Division		

Financial Management Division

Financial Review Unit

No. of Offices	Posts	Classification	Remarks
2	Expenditure Analyst	FMG PA 1	Two (2) post(s) [#s 1469-70] of Expenditure Analyst (FMG/PA 1) abolished with effect from October 14, 2024.
2			
2	Total-Financial Management Division		

Public Expenditure Policy & Co-ordination Division

Financial Systems & Procedures Unit (Formerly Financial Systems)

No. of Offices	Posts	Classification	Remarks
1	Head, Financial Systems & Procedures Unit	FMG PA 5	Post(s) [# 1407] of Head, Financial Systems & Procedures Unit (FMG/PA 5) abolished with effect from October 14, 2024.
1	Director, Operational Systems & Procedures	FMG PA 3	Post(s) [# 1462] of Director, Operational Systems & Procedures (FMG/PA 3) abolished with effect from October 14, 2024.
1	Assets and Inventory Specialist	FMG PA 2	Post(s) [# 63007] of Assets and Inventory Specialist (FMG/PA 2) abolished with effect from October 14, 2024.
3			

LIST OF ABOLISHED OFFICES

Ministry of Finance and the Public Service

Public Expenditure Policy & Co-ordination Division

Financial Systems & Procedures Unit (Formerly Financial Systems)

Information Technology Strategy

No. of Offices	Posts	Classification	Remarks
1	Co-ordinator, Special Projects	GMG SEG 2	Post(s) [# 56667] of Co-ordinator, Special Projects (GMG/SEG 2) abolished with effect from October 14, 2024.

1

4 Total-Financial Systems & Procedures Unit (Formerly Financial Systems)

Asset Management

Fuel Coupon

No. of Offices	Posts	Classification	Remarks
1	Accounting Technician 3	FMG AT 3	Post(s) [# 1454] of Accounting Technician 3 (FMG/AT 3) abolished with effect from October 14, 2024.
1	Accounting Technician 2	FMG AT 2	Post(s) [# 1456] of Accounting Technician 2 (FMG/AT 2) abolished with effect from October 14, 2024.

2

2 Total-Asset Management

6 Total-Public Expenditure Policy & Co-ordination Division

Strategic Human Resource Management Division (SHRMD)

Strategic Workforce Planning and Improvement Branch

No. of Offices	Posts	Classification	Remarks
1	Senior Secretary	OPS SS 3	Post(s) [# 647] of Senior Secretary (OPS/SS 3) abolished with effect from October 14, 2024.

1

1 Total-Strategic Workforce Planning and Improvement Branch

1 Total-Strategic Human Resource Management Division (SHRMD)

Posts From The Former Inland Revenue Department

Region C

Christiana Collectorate

No. of Offices	Posts	Classification	Remarks
1	Cashier	FMG CS 2	Post(s) [# 3910] of Cashier (FMG/CS 2) abolished with effect from January 23, 2023.

1

1 Total-Region C

LIST OF ABOLISHED OFFICES

Ministry of Finance and the Public Service

Posts From The Former Inland Revenue Department

1 Total Posts From The Former Inland Revenue Department

21 Total- Ministry of Finance and the Public Service

Tax Administration Directorate

Director General's Executive Office

No. of Offices	Posts	Classification	Remarks
1	Technical Specialist	RMG TA 9	Post(s) [# 53910] of Technical Specialist (RMG/TA 9) abolished with effect from April 1, 2022.
1	Systems Specialist	MIS IT 8	Post(s) [# 53913] of Systems Specialist (MIS/IT 8) abolished with effect from April 1, 2022.
1	Executive Secretary 2	OPS SS 5	Post(s) [# 53909] of Executive Secretary 2 (OPS/SS 5) abolished with effect from April 1, 2022.
1	Driver/Courier	LMO DR 1	Post(s) [# 56055] of Driver/Courier (LMO/DR 1) abolished with effect from April 1, 2022.
1	Office Attendant	LMO TS 1	Post(s) [# 56752] of Office Attendant (LMO/TS 1) abolished with effect from April 1, 2022.
5			

Financial Crimes

No. of Offices	Posts	Classification	Remarks
2	Forensic Examiner	FMG PA 4	Two (2) post(s) [#s 54467 & 54470] of Forensic Examiner (FMG/PA 4) abolished with effect from April 1, 2022.
1	Secretary 2	OPS SS 2	Post(s) [# 54438] of Secretary 2 (OPS/SS 2) abolished with effect from April 1, 2022.
3			
3	Total-Financial Crimes		

Inspectorate

No. of Offices	Posts	Classification	Remarks
2	Tax Auditor 3	RMG TA 4	Two (2) post(s) [#s 54530 & 54535] of Tax Auditor 3 (RMG/TA 4) abolished with effect from April 1, 2022.
1	Administrative Secretary 1	OPS ADS 1	Post(s) [# 54515] of Administrative Secretary 1 (OPS/ADS 1) abolished with effect from April 1, 2022.
3			
3	Total-Inspectorate		

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Director General's Executive Office

Internal Audit

No. of Offices	Posts	Classification	Remarks
1	Deputy Commissioner, Internal Audit	RMG TA 8	Post(s) [# 53932] of Deputy Commissioner, Internal Audit (RMG/TA 8) abolished with effect from April 1, 2022.
2	Director, Internal Audit	RMG TA 7	Two (2) post(s) [#s 53933-4] of Director, Internal Audit (RMG/TA 7) abolished with effect from April 1, 2022.
1	Senior Internal Auditor	RMG TA 5	Post(s) [# 53937] of Senior Internal Auditor (RMG/TA 5) abolished with effect from April 1, 2022.
6	Internal Auditor	RMG TA 4	Six (6) post(s) [#s 53939 & 53943 & 53945-6 & 53949-50] of Internal Auditor (RMG/TA 4) abolished with effect from April 1, 2022.
1	Senior Secretary (Region 1 & 2)	OPS SS 3	Post(s) [# 56110] of Senior Secretary (Region 3 & 4) (OPS/SS 3) abolished with effect from April 1, 2022.
1	Senior Secretary (Region 3 & 4)	OPS SS 3	Post(s) [# 56113] of Senior Secretary (Region 3 & 4) (OPS/SS 3) abolished with effect from April 1, 2022.
3	Records Officer	PIDG RIM 2	Three (3) post(s) [#s 54711 & 58989-90] of Records Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.
1	Records Clerk	PIDG RIM 1	Post(s) [# 54712] of Records Clerk (PIDG/RIM 1) abolished with effect from April 1, 2022.
16			
16	Total-Internal Audit		
27	Total-Director General's Executive Office		

Tax Administration Services Department

No. of Offices	Posts	Classification	Remarks
1	Taxpayer Information Specialist	RMG TA 6	Post(s) [# 59087] of Taxpayer Information Specialist (RMG/TA 6) abolished with effect from April 1, 2022.
1	Planner	GMG SEG 2	Post(s) [# 53917] of Planner (GMG/SEG 2) abolished with effect from April 1, 2022.
1	Administrative Secretary 2	OPS ADS 2	Post(s) [# 53916] of Administrative Secretary 2 (OPS/ADS 2) abolished with effect from April 1, 2022.
3			

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Tax Administration Services Department

Taxpayer Support Services

No. of Offices	Posts	Classification	Remarks
1	Deputy Commissioner, Taxpayer Services	RMG TA 8	Post(s) [# 53918] of Deputy Commissioner, Taxpayer Services (RMG/TA 8) abolished with effect from April 1, 2022.
1	Taxpayer Information Specialist	RMG TA 6	Post(s) [# 58173] of Taxpayer Information Specialist (RMG/TA 6) abolished with effect from April 1, 2022.
1	Analyst, Taxpayer Services	RMG TA 4	Post(s) [# 54608] of Analyst, Taxpayer Services (RMG TA 4) abolished with effect from April 1, 2022.
1	Taxpayer Education Officer	RMG TA 4	Post(s) [# 54624] of Taxpayer Education Officer (RMG/TA 4) abolished with effect from April 1, 2022.
1	Administrative Secretary 1	OPS ADS 1	Post(s) [# 54123] of Administrative Secretary 1 (OPS/ADS 1) abolished with effect from April 1, 2022.
5			

Taxpayer Registration

No. of Offices	Posts	Classification	Remarks
1	Manager, Data Processing Centre	MIS IT 4	Post(s) [# 53928] of Manager, Data Processing Centre (MIS/IT 4) abolished with effect from April 1, 2022.
1	Supervisor, Card Centre	RMG TA 2	Post(s) [# 54895] of Supervisor, Card Centre (RMG/TA 2) abolished with effect from April 1, 2022.
2	Customer Service Representative	GMG AM 1	Two (2) post(s) [#s 54905-6] of Customer Service Representative (GMG/AM 1) abolished with effect from April 1, 2022.
11	Document Perfection Officer	RMG TA 1	Eleven (11) post(s) [#s 54883-9 & 54891-4] of Document Perfection Officer (RMG/TA 1) abolished with effect from April 1, 2022.
1	Document Perfection (Production)	RMG TA 1	Post(s) [# 54897] of Document Perfection (Production) (RMG/TA 1) abolished with effect from April 1, 2022.
1	Document Perfection (Distribution)	RMG TA 1	Post(s) [# 54899] of Document Perfection (Distribution) (RMG/TA 1) abolished with effect from April 1, 2022.
1	Quality Review Officer	RMG TA 1	Post(s) [# 54901] of Quality Review Officer (RMG/TA 1) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Tax Administration Services Department

Taxpayer Support Services

Taxpayer Registration

No. of Offices	Posts	Classification	Remarks
1	Secretary	OPS SS 2	Post(s) [# 56091] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.
2	Records Officer	PIDG RIM 2	Two (2) post(s) [#s 54923-4] of Records Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.
3	Data Entry Operator	MIS IT 1	Three (3) post(s) [#s 54902-4] of Data Entry Operator (MIS/IT 1) abolished with effect from April 1, 2022.

24

Information Technology Unit

No. of Offices	Posts	Classification	Remarks
1	Systems Administrator	MIS IT 4	Post(s) [# 54638] of Systems Administrator (MIS/IT 4) abolished with effect from April 1, 2022.
1	Analyst/Programmer	MIS IT 4	Post(s) [# 54639] of Analyst/Programmer (MIS/IT 4) abolished with effect from April 1, 2022.
1	Computer Operator	MIS IT 2	Post(s) [# 54640] of Computer Operator (MIS/IT 2) abolished with effect from April 1, 2022.

3

32 Total- Taxpayer Support Services

Legal Services

No. of Offices	Posts	Classification	Remarks
1	Deputy Commissioner	JLG LO 5	C.D. Post(s) [# 53698] of Deputy Commissioner (JLG/LO 5) abolished with effect from April 1, 2022.
1	Administrative Secretary 1	OPS ADS 1	Post(s) [# 54605] of Administrative Secretary 1 (OPS/ADS 1) abolished with effect from April 1, 2022.
1	Process Server/Clerk	PIDG RIM 2	Post(s) [# 54896] of Process Server/Clerk (PIDG/RIM 2) abolished with effect from April 1, 2022.

3

3 Total-Legal Services

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Tax Administration Services Department

Administration

Training

No. of Offices	Posts	Classification	Remarks
1	Assistant Commissioner, Training	GMG SEG 3	Post(s) [# 53925] of Assistant Commissioner, Training (GMG/SEG 3) abolished with effect from April 1, 2022.
3	Senior Trainer	GMG SEG 2	Three (3) post(s) [#s 55715-7] of Senior Trainer (GMG/SEG 2) abolished with effect from April 1, 2022.
1	Training Evaluation Officer	GMG SEG 1	Post(s) [# 54917] of Training Evaluation Officer (GMG/SEG 1) abolished with effect from April 1, 2022.
1	Trainer	GMG SEG 1	Post(s) [# 54868] of Trainer (GMG/SEG 1) abolished with effect from April 1, 2022.
1	Training Administrator	GMG AM 4	Post(s) [# 53960] of Training Administrator (GMG/AM 4) abolished with effect from April 1, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 56095] of Senior Secretary (OPS/SS 3) abolished with effect from April 1, 2022.
1	Audio Visual Technician	MCG AVT 3	Post(s) [# 54918] of Audio Visual Technician (MCG/AVT 3) abolished with effect from April 1, 2022.
1	Office Equipment Operator	LMO TS 3	Post(s) [# 54919] of Office Equipment Operator (LMO/TS 3) abolished with effect from April 1, 2022.
1	Office Attendant	LMO TS 3	Post(s) [# 54784] of Office Attendant (LMO/TS 3) abolished with effect from April 1, 2022.

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Property Services & Procurement

No. of Offices	Posts	Classification	Remarks
1	Deputy Commissioner	GMG SEG 4	Post(s) [# 50876] of Deputy Commissioner (GMG/SEG 4) abolished with effect from April 1, 2022.
4	Property Services Manager	GMG SEG 1	Four (4) post(s) [#s 50877-8 & 50599-600] of Property Services Manager (GMG/SEG 1) abolished with effect from April 1, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 56088] of Senior Secretary (OPS/SS 3) abolished with effect from April 1, 2022.

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LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Tax Administration Services Department

Administration

Procurement

No. of Offices	Posts	Classification	Remarks
1	Procurement Manager	GMG SEG 1	Post(s) [# 53924] of Procurement Manager (GMG/SEG 1) abolished with effect from April 1, 2022.
1	Stores Officer	PIDG RIM 3	Post(s) [# 54772] of Stores Officer (PIDG/RIM 3) abolished with effect from April 1, 2022.
1	Inventory Officer	PIDG RIM 2	Post(s) [# 54775] of Inventory Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.
3			

Property Services (Regional)

No. of Offices	Posts	Classification	Remarks
4	Maintenance Officer	GMG AM 3	Four (4) post(s) [#s 54815-8] of Maintenance Officer (GMG/AM 3) abolished with effect from April 1, 2022.
4	Office Services Manager	GMG AM 3	Four (4) post(s) [#s 54609 & 54626-7 & 54777] of Office Services Manager (GMG/AM 3) abolished with effect from April 1, 2022.
2	Inventory/Stores Officer	PIDG RIM 3	Two (2) post(s) [#s 54778-9] of Inventory/Stores Officer (PIDG/RIM 3) abolished with effect from April 1, 2022.
2	Registrar	PIDG RIM 3	Two (2) post(s) [#s 54820 & 54822] of Registrar (PIDG/RIM 3) abolished with effect from April 1, 2022.
3	Secretary	OPS SS 2	Three (3) post(s) [#s 56084 & 56086-7] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.
2	Receptionist	PIDG RIM 1	Two (2) post(s) [#s 54850-1] of Receptionist (PIDG/RIM 1) abolished with effect from April 1, 2022.
3	Telephone Operator/Receptionist	OPS TO 2	Three (3) post(s) [#s 54852-4] of Telephone Operator/Receptionist (OPS/TO 2) abolished with effect from April 1, 2022.
4	Telephone Operator	OPS TO 1	Four (4) post(s) [#s 54842-3 & 54845-6] of Telephone Operator (OPS/TO 1) abolished with effect from April 1, 2022.
2	Driver	LMO DR 2	Two (2) post(s) [#s 54813-4] of Driver (LMO/DR 2) abolished with effect from April 1, 2022.
4	Driver	LMO DR 1	Four (4) post(s) [#s 54807-9 & 54812] of Driver (LMO/DR 1) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Tax Administration Services Department

Administration

Property Services (Regional)

No. of Offices	Posts	Classification	Remarks
4	Caretaker/Landscape Specialist	LMO TS 2	Four (4) post(s) [s 54824-5 & 54828-9] of Caretaker/Landscape Specialist (LMO/TS 2) abolished with effect from April 1, 2022.
2	Attendant	LMO TS 2	Two (2) post(s) [s 54785 & 54787] of Attendant (LMO/TS 2) abolished with effect from April 1, 2022.
19	Attendant	LMO TS 1	Nineteen (19) post(s) [s 54788-806] of Attendant (LMO/TS 1) abolished with effect from April 1, 2022.

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Registry

No. of Offices	Posts	Classification	Remarks
11	Records Officer	PIDG RIM 2	Eleven (11) post(s) [s 54830-41] of Records Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.

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Finance & Accounts

No. of Offices	Posts	Classification	Remarks
1	Director	FMG PA 3	Post(s) [s 54858] of Director (FMG/PA 3) abolished with effect from April 1, 2022.
2	Senior Accountant	FMG PA 1	Two (2) post(s) [s 56100 & 56106] of Senior Accountant (FMG/PA 1) abolished with effect from April 1, 2022.
1	Accountant	FMG AT 3	Post(s) [s 56102] of Accountant (FMG/AT 3) abolished with effect from April 1, 2022.
1	Accounting Technician 1	FMG AT 1	Post(s) [s 56104] of Accounting Technician 1 (FMG/AT 1) abolished with effect from April 1, 2022.
1	Accounting Clerk	FMG AC 2	Post(s) [s 56105] of Accounting Clerk (FMG/AC 2) abolished with effect from April 1, 2022.
1	Secretary	OPS SS 2	Post(s) [s 56090] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.

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93 Total- Administration

131 Total-Tax Administration Services Department

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Executive Office

No. of Offices	Posts	Classification	Remarks
1	Tax Audit Technical Specialist	RMG TA 8	Post(s) [# 54220] of Tax Audit Technical Specialist (RMG/TA 8) abolished with effect from April 1, 2022.
1	Administrative Assistant	GMG AM 4	Post(s) [# 53964] of Administrative Assistant (GMG/AM 4) abolished with effect from April 1, 2022.
1	Administrative Assistant	GMG AM 3	Post(s) [# 55931] of Administrative Assistant (GMG/AM 3) abolished with effect from April 1, 2022.
3			

Information Technology Unit

No. of Offices	Posts	Classification	Remarks
1	Business Analyst/Programmer	MIS IT 4	Post(s) [# 55942] of Business Analyst/Programmer (MIS/IT 4) abolished with effect from April 1, 2022.
5	Computer Operator	MIS IT 2	Five (5) post(s) [#s 54643 & 55933-4 & 55937-8] of Computer Operator (MIS/IT 2) abolished with effect from April 1, 2022.
6			

Internal Audit

No. of Offices	Posts	Classification	Remarks
1	Senior Internal Auditor	FMG AS 3	Post(s) [# 55945] of Senior Internal Auditor (FMG/AS 3) abolished with effect from April 1, 2022.
1	Internal Auditor	FMG AS 2	Post(s) [# 55948] of Internal Auditor (FMG/AS 2) abolished with effect from April 1, 2022.
2			
11	Total-Executive Office		

Operation Support Service (Conf. & Quality Review)

No. of Offices	Posts	Classification	Remarks
1	Assistant Commissioner, Operations Support	RMG TA 8	Post(s) [# 53975] of Assistant Commissioner, Operations Support (RMG/TA 8) abolished with effect from April 1, 2022.
1	Manager, Objection	RMG TA 6	Post(s) [# 53977] of Manager, Objection (RMG/TA 6) abolished with effect from April 1, 2022.
1	Manager, Quality Review	RMG TA 6	Post(s) [# 53978] of Manager, Quality Review (RMG/TA 6) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Operation Support Service (Conf. & Quality Review)

No. of Offices	Posts	Classification	Remarks
1	Manager, Taxpayer Account & Registration	RMG TA 4	Post(s) [# 55949] of Manager, Taxpayer Account & Registration (RMG/TA 4) abolished with effect from April 1, 2022.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 54613] of Executive Secretary 1 (OPS/SS 4) abolished with effect from April 1, 2022.
3	Waiver Officer	RMG TA 3	Three (3) post(s) [#s 56372-4] of Waiver Officer (RMG/TA 3) abolished with effect from April 1, 2022.
2	Registration Officer	RMG TA 2	Two (2) post(s) [#s 56376-7] of Registration Officer (RMG/TA 2) abolished with effect from April 1, 2022.
2	Tax Auditor	RMG TA 2	Two (2) post(s) [#s 53982 & 54024] of Tax Auditor (RMG/TA 2) abolished with effect from April 1, 2022.
3	Accounts Adjustment Officer	RMG TA 1	Three (3) post(s) [#s 56382-4] of Accounts Adjustment Officer (RMG/TA 1) abolished with effect from April 1, 2022.
1	Secretary	OPS SS 2	Post(s) [# 56251] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.
3	Records Clerk	PIDG RIM 1	Three (3) post(s) [#s 58879-81] of Records Clerk (PIDG/RIM 1) abolished with effect from April 1, 2022.

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Refunds

No. of Offices	Posts	Classification	Remarks
1	Director, Refund	RMG TA 7	Post(s) [# 55950] of Director, Refund (RMG/TA 7) abolished with effect from April 1, 2022.
3	Manager	RMG TA 6	Three (3) post(s) [#s 55951-3] of Manager (RMG/TA 6) abolished with effect from April 1, 2022.
2	Senior Tax Auditor	RMG TA 5	Two (2) post(s) [#s 55956-7] of Senior Tax Auditor (RMG/TA 5) abolished with effect from April 1, 2022.
9	Tax Auditor 3	RMG TA 4	Nine (9) post(s) [#s 55962-6 & 55969-70 & 55972-3] of Tax Auditor 3 (RMG/TA 4) abolished with effect from April 1, 2022.
15	Tax Auditor 2	RMG TA 3	Fifteen (15) post(s) [#s 55974-7 & 55980 & 55982-91] of Tax Auditor 2 (RMG/TA 3) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Refunds

No. of Offices	Posts	Classification	Remarks
10	Tax Auditor	RMG TA 2	Ten (10) post(s) [s 55993-6000 & 56003-4] of Tax Auditor (RMG/TA 2) abolished with effect from April 1, 2022.
9	Refunds Officer	RMG TA 1	Nine (9) post(s) [s 56241 & 56243-50] of Refunds Officer (RMG/TA 1) abolished with effect from April 1, 2022.
3	Secretary	OPS SS 2	Three (3) post(s) [s 56007-9] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.
2	Records Officer	PIDG RIM 2	Two (2) post(s) [s 56005-6] of Records Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.

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Objection & Quality Review

No. of Offices	Posts	Classification	Remarks
2	Senior Tax Auditor	RMG TA 5	Two (2) post(s) [s 53979 & 56031] of Senior Tax Auditor (RMG/TA 5) abolished with effect from April 1, 2022.
7	Tax Auditor 3	RMG TA 4	Seven (7) post(s) [s 53980 & 54018-20 & 55904-6] of Tax Auditor 3 (RMG/TA 4) abolished with effect from April 1, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [s 55903] of Senior Secretary (OPS/SS 3) abolished with effect from April 1, 2022.

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Classification

No. of Offices	Posts	Classification	Remarks
1	Senior Tax Auditor	RMG TA 5	Post(s) [s 55909] of Senior Tax Auditor (RMG/TA 5) abolished with effect from April 1, 2022.
3	Records Clerk	PIDG RIM 1	Three (3) post(s) [s 56201-3] of Records Clerk (PIDG/RIM 1) abolished with effect from April 1, 2022.

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Superannuation

No. of Offices	Posts	Classification	Remarks
1	Manager	RMG TA 6	Post(s) [s 55911] of Manager (RMG/TA 6) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Superannuation

No. of Offices	Posts	Classification	Remarks
2	Tax Auditor 3	RMG TA 4	Two (2) post(s) [#s 55916 & 55918] of Tax Auditor 3 (RMG/TA 4) abolished with effect from April 1, 2022.
1	Records Officer	PIDG RIM 2	Post(s) [# 56200] of Records Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.
4			

Training

No. of Offices	Posts	Classification	Remarks
1	Director, Human Resource Development	GMG SEG 3	Post(s) [# 53994] of Director, Human Resource Development (GMG/SEG 3) abolished with effect from April 1, 2022.
2	Training Officer	GMG SEG 1	Two (2) post(s) [#s 56824-5] of Training Officer (GMG/SEG 1) abolished with effect from April 1, 2022.
3			

Personnel

No. of Offices	Posts	Classification	Remarks
1	Secretary	OPS SS 2	Post(s) [# 56822] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.
1			

Planning

No. of Offices	Posts	Classification	Remarks
1	Manager, Performance Review	RMG TA 6	Post(s) [# 53969] of Manager, Performance Review (TA 6) abolished with effect from April 1, 2022.
1	Manager, Forms, Manuals and Proc.	RMG TA 5	Post(s) [# 53968] of Manager, Forms, Manuals and Proc. (RMG/TA 5) abolished with effect from April 1, 2022.
1	Analyst, Performance Review	RMG TA 4	Post(s) [# 56615] of Analyst, Performance Review (RMG/TA 4) abolished with effect from April 1, 2022.
1	Analyst, Procedure & Forms	RMG TA 4	Post(s) [# 56819] of Analyst, Procedure & Forms (RMG/TA 4) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Planning

No. of Offices	Posts	Classification	Remarks
2	Analyst, Work Plan	RMG TA 4	Two (2) post(s) [#s 56820-1] of Analyst, Work Plan (RMG/TA 4) abolished with effect from April 1, 2022.
1	Administrative Secretary 1	OPS ADS 1	Post(s) [# 54611] of Administrative Secretary 1 (OPS/ADS 1) abolished with effect from April 1, 2022.
7			
7	Total-Planning		

Tax Fraud Investigation

No. of Offices	Posts	Classification	Remarks
2	Manager, Special Investigation	RMG TA 6	Two (2) post(s) [#s 53985 & 54567] of Manager, Special Investigation (RMG/TA 6) abolished with effect from April 1, 2022.
1	Director, Intelligence	RMG TA 6	Post(s) [# 53986] of Director, Intelligence (RMG/TA 6) abolished with effect from April 1, 2022.
3	Senior Special Investigator	RMG TA 5	Three (3) post(s) [#s 54571-2 & 54575] of Senior Special Investigator (RMG/TA 5) abolished with effect from April 1, 2022.
2	Senior Intelligence Officer	RMG TA 5	Two (2) post(s) [#s 54589-90] of Senior Intelligence Officer (RMG/TA 5) abolished with effect from April 1, 2022.
5	Special Investigator	RMG TA 4	Five (5) post(s) [#s 54577 & 54579-81 & 54583] of Special Investigator (RMG/TA 4) abolished with effect from April 1, 2022.
1	Intelligence Officer 2	RMG TA 4	Post(s) [# 56029] of Intelligence Officer 2 (RMG/TA 4) abolished with effect from April 1, 2022.
5	Intelligence Officer	RMG TA 4	Five (5) post(s) [#s 54591-2 & 54594-6] of Intelligence Officer (RMG/TA 4) abolished with effect from April 1, 2022.
1	Tax Auditor 3	RMG TA 4	Post(s) [# 54534] of Tax Auditor 3 (RMG/TA 4) abolished with effect from April 1, 2022.
1	Administrative Assistant	GMG AM 4	Post(s) [# 54597] of Administrative Assistant (GMG/AM 4) abolished with effect from April 1, 2022.
2	Intelligence Officer 1	RMG TA 3	Two (2) post(s) [#s 55871 & 56026] of Intelligence Officer 1 (RMG/TA 3) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Tax Fraud Investigation

No. of Offices	Posts	Classification	Remarks
1	Senior Secretary	OPS SS 3	Post(s) [# 56651] of Senior Secretary (OPS/SS 3) abolished with effect from April 1, 2022.

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Finance & Administration

No. of Offices	Posts	Classification	Remarks
1	Deputy Commissioner, Finance & Administration	GMG SEG 4	Post(s) [# 54001] of Deputy Commissioner, Finance & Administration (GMG/SEG 4) abolished with effect from April 1, 2022.

1

Personnel

No. of Offices	Posts	Classification	Remarks
2	Senior Human Resource Officer	GMG SEG 1	Two (2) post(s) [#s 54764 & 60966] of Senior Human Resource Officer (GMG/SEG 1) abolished with effect from April 1, 2022.
2	Human Resource Officer	GMG AM 4	Two (2) post(s) [#s 54766 & 60969] of Human Resource Officer (GMG/AM 4) abolished with effect from April 1, 2022.
1	Information/Records Officer	GMG AM 3	Post(s) [# 54768] of Information/Records Officer (GMG/AM 3) abolished with effect from April 1, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 55921] of Senior Secretary (OPS/SS 3) abolished with effect from April 1, 2022.
2	Records Officer	PIDG RIM 3	Two (2) post(s) [#s 56205 & 56823] of Records Officer (PIDG/RIM 3) abolished with effect from April 1, 2022.

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Maintenance & Facilities

No. of Offices	Posts	Classification	Remarks
1	Director	GMG SEG 1	Post(s) [# 54722] of Director (GMG/SEG 1) abolished with effect from April 1, 2022.
1	Director, Procurement	GMG SEG 1	Post(s) [# 54222] of Director, Procurement (GMG/SEG 1) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Finance & Administration

Maintenance & Facilities

No. of Offices	Posts	Classification	Remarks
1	Manager, Stores	PIDG RIM 3	Post(s) [# 54723] of Manager, Stores (PIDG/RIM 3) abolished with effect from April 1, 2022.
1	Secretary	OPS SS 2	Post(s) [# 55923] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.
2	Stores Officer	PIDG RIM 2	Two (2) post(s) [#s 54725-6] of Stores Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.
1	Inventory Officer	PIDG RIM 2	Post(s) [# 54724] of Inventory Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.
2	Driver/Courier	LMO DR 1	Two (2) post(s) [#s 55924-5] of Driver/Courier (LMO/DR 1) abolished with effect from April 1, 2022.
1	Maintenance Officer	LMO TS 4	Post(s) [# 56828] of Maintenance Officer (LMO/TS 4) abolished with effect from April 1, 2022.
4	Watchman	LMO TS 2	Four (4) post(s) [#s 61335-8] of Watchman (LMO/TS 2) abolished with effect from April 1, 2022.

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Office Services

No. of Offices	Posts	Classification	Remarks
1	Manager, Office Services	GMG AM 3	Post(s) [# 54727] of Manager, Office Services (GMG/AM 3) abolished with effect from April 1, 2022.
2	Registrar	PIDG RIM 3	Two (2) post(s) [#s 54728 & 56833] of Registrar (PIDG/RIM 3) abolished with effect from April 1, 2022.
2	Records Officer	PIDG RIM 2	Two (2) post(s) [#s 54767 & 56239] of Records Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.
1	Telephone Operator/Receptionist	OPS TO 2	Post(s) [# 56399] of Telephone Operator/Receptionist (OPS/TO 2) abolished with effect from April 1, 2022.
3	Telephone Operator/Receptionist	OPS TO 1	Three (3) post(s) [#s 56237, 56396-7] of Telephone Operator/Receptionist (OPS/TO 1) abolished with effect from April 1, 2022.
2	Driver/Courier	LMO DR 1	Two (2) post(s) [#s 54750-1] of Driver/Courier (LMO/DR 1) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Finance & Administration

Office Services

No. of Offices	Posts	Classification	Remarks
2	Copy Centre Operator	LMO TS 2	Two (2) post(s) [#s 56829-30] of Copy Centre Operator (LMO/TS 2) abolished with effect from April 1, 2022.
3	Office Attendant	LMO TS 2	Three (3) post(s) [#s 54747-9] of Office Attendant (LMO/TS 2) abolished with effect from April 1, 2022.
14	Office Attendant	LMO TS 1	Fourteen (14) post(s) [#s 54730-2 & 54734-44] of Office Attendant (LMO/TS 1) abolished with effect from April 1, 2022.

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Finance & Accounts

No. of Offices	Posts	Classification	Remarks
1	Senior Accountant	FMG PA 2	Post(s) [# 54763] of Senior Accountant (FMG/PA 2) abolished with effect from April 1, 2022.
2	Accounting Technician 3	FMG AT 3	Two (2) post(s) [#s 54754-5] of Accounting Technician 3 (FMG/AT 3) abolished with effect from April 1, 2022.
2	Collections Officer	RMG TA 2	Two (2) post(s) [#s 55928-9] of Collections Officer (RMG/TA 2) abolished with effect from April 1, 2022.
5	Accounting Technician 2	FMG AT 2	Five (5) post(s) [#s 54758-62] of Accounting Technician 2 (FMG/AT 2) abolished with effect from April 1, 2022.
4	Accounting Technician 1	FMG AT 1	Four (4) post(s) [#s 54756-7 & 56826-7] of Accounting Technician 1 (FMG/AT 1) abolished with effect from April 1, 2022.
1	Secretary	OPS SS 2	Post(s) [# 55930] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.

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Operation - Regional

No. of Offices	Posts	Classification	Remarks
1	Administrative Secretary 2	OPS ADS 2	Post(s) [# 54612] of Administrative Secretary 2 (OPS/ADS 2) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Operation - Regional

No. of Offices	Posts	Classification	Remarks
4	Registrar	PIDG RIM 3	Four (4) post(s) [#s 56233-6] of Registrar (PIDG/RIM 3) abolished with effect from April 1, 2022.
5			
Region 1			
No. of Offices	Posts	Classification	Remarks
3	Manager, Audit Group	RMG TA 6	Three (3) post(s) [#s 54125 & 54128 & 54131] of Manager, Audit Group (RMG/TA 6) abolished with effect from April 1, 2022.
15	Senior Tax Auditor	RMG TA 5	Fifteen (15) post(s) [#s 54135-7 & 54139-41 & 54143 & 54393 & 54529 & 55787-92] of Senior Tax Auditor (RMG/TA 5) abolished with effect from April 1, 2022.
1	Manager, Audit Services	RMG TA 4	Post(s) [# 55764] of Manager, Audit Services (RMG/TA 4) abolished with effect from April 1, 2022.
44	Tax Auditor 3	RMG TA 4	Forty-four (44) post(s) [#s 54145 & 54148-72 & 54175-80 & 54182-4 & 55793-5 & 55798-804] of Tax Auditor 3 (RMG/TA 4) abolished with effect from April 1, 2022.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 54124] of Executive Secretary 1 (OPS/SS 4) abolished with effect from April 1, 2022.
2	Senior Audit Services Officer	RMG TA 3	Two (2) post(s) [#s 55765-6] of Senior Audit Services Officer (RMG/TA 3) abolished with effect from April 1, 2022.
12	Tax Auditor 2	RMG TA 3	Twelve (12) post(s) [#s 54188-90 & 55805-9 & 55813-6] of Tax Auditor 2 (RMG/TA 3) abolished with effect from April 1, 2022.
1	Quality Review Officer	RMG TA 3	Post(s) [# 58863] of Quality Review Officer (RMG/TA 3) abolished with effect from April 1, 2022.
2	Excise Officer 1	RMG TA 2	Two (2) post(s) [#s 56035-6] of Excise Officer 1 (RMG/TA 2) abolished with effect from April 1, 2022.
1	Ledger Accounting Officer	RMG TA 3	Post(s) [# 56379] of Ledger Accounting Officer (RMG TA 3) abolished with effect from April 1, 2022.
2	Senior Secretary	OPS SS 3	Two (2) post(s) [#s 55762-3] of Senior Secretary (OPS/SS 3) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Operation - Regional

Region 1

No. of Offices	Posts	Classification	Remarks
11	Tax Auditor	RMG TA 2	Eleven (11) post(s) [s 54191-3 & 54195-202] of Tax Auditor (RMG/TA 2) abolished with effect from April 1, 2022.
1	Audit Services Officer	RMG TA 2	Post(s) [s 54194] of Audit Services Officer (RMG/TA 2) abolished with effect from April 1, 2022.
3	Audit Service Officer	RMG TA 2	Three (3) post(s) [s 54211-3] of Audit Service Officer (RMG/TA 2) abolished with effect from April 1, 2022.
2	Excise Officer	RMG TA 2	Two (2) post(s) [s 54306-7] of Excise Officer (RMG/TA 2) abolished with effect from April 1, 2022.
1	Data Perfection Officer	RMG TA 2	Post(s) [s 55729] of Data Perfection Officer (RMG/TA 2) abolished with effect from April 1, 2022.
4	Secretary	OPS SS 2	Four (4) post(s) [s 54134 & 54215 & 54217-8] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.
3	Records Officer	PIDG RIM 2	Three (3) post(s) [s 56222-4] of Records Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.
7	Data Entry Technician	MIS IT 1	Seven (7) post(s) [s 55719-22 & 55725-7] of Data Entry Technician (MIS/IT 1) abolished with effect from April 1, 2022.
6	Records Clerk	PIDG RIM 1	Six (6) post(s) [s 56206-10 & 58870] of Records Clerk (PIDG/RIM 1) abolished with effect from April 1, 2022.

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Region 2

No. of Offices	Posts	Classification	Remarks
1	Manager, Audit Group	RMG TA 6	Post(s) [s 54231] of Manager, Audit Group (RMG/TA 6) abolished with effect from April 1, 2022.
1	Manager, Returns Processing	RMG TA 5	Post(s) [s 54237] of Manager, Returns Processing (RMG/TA 5) abolished with effect from April 1, 2022.
11	Senior Tax Auditor	RMG TA 5	Eleven (11) post(s) [s 54238-44 & 55822-3 & 55826-7] of Senior Tax Auditor (RMG/TA 5) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Operation - Regional

Region 2

No. of Offices	Posts	Classification	Remarks
1	Supervisor, Excise	RMG TA 4	Post(s) [# 55864] of Supervisor, Excise (RMG/TA 4) abolished with effect from April 1, 2022.
1	Manager, Audit Services	RMG TA 4	Post(s) [# 55767] of Manager, Audit Services (RMG/TA 4) abolished with effect from April 1, 2022.
38	Tax Auditor 3	RMG TA 4	Thirty-eight (38) post(s) [#s 54248-9 & 54251-4 & 54256-9 & 54261-6 & 54268-9 & 54273-6 & 54278 & 54280 & 54283-6 & 54423-5 & 55828-33 & 55836] of Tax Auditor 3 (RMG/TA 4) abolished with effect from April 1, 2022.
12	Tax Auditor 2	RMG TA 3	Twelve (12) post(s) [#s 54288-90 & 54292-3 & 55838 & 55840-2 & 55844-5 & 55848] of Tax Auditor 2 (RMG/TA 3) abolished with effect from April 1, 2022.
1	Quality Control Officer	RMG TA 3	Post(s) [# 55740] of Quality Control Officer (RMG/TA 3) abolished with effect from April 1, 2022.
1	Quality Review Officer	RMG TA 3	Post(s) [# 58865] of Quality Review Officer (RMG/TA 3) abolished with effect from April 1, 2022.
1	Ledger Accounting Officer	RMG TA 3	Post(s) [# 56381] of Ledger Accounting Officer (RMG/TA 3) abolished with effect from April 1, 2022.
1	Senior Secretary	OPS SS 3	Post(s) [# 55760] of Senior Secretary (OPS/SS 3) abolished with effect from April 1, 2022.
9	Tax Auditor	RMG TA 2	Nine (9) post(s) [#s 54296-303 & 54305] of Tax Auditor (RMG/TA 2) abolished with effect from April 1, 2022.
1	Audit Service Officer	RMG TA 2	Post(s) [# 54209] of Audit Service Officer (RMG/TA 2) abolished with effect from April 1, 2022.
2	Audit Services Officer	RMG TA 2	Two (2) post(s) [#s 54208 & 54210] of Audit Services Officer (RMG/TA 2) abolished with effect from April 1, 2022.
1	Excise Officer 1	RMG TA 2	Post(s) [# 56038] of Excise Officer 1 (RMG/TA 2) abolished with effect from April 1, 2022.
2	Data Perfection Officer	RMG TA 2	Two (2) post(s) [#s 55741 & 58869] of Data Perfection Officer (RMG/TA 2) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Operation - Regional

Region 2

No. of Offices	Posts	Classification	Remarks
5	Secretary	OPS SS 2	Five (5) post(s) [#s 54232-6] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.
3	Records Officer	PIDG RIM 2	Three (3) post(s) [#s 56225-7] of Records Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.
9	Data Entry Technician	MIS IT 1	Nine (9) post(s) [#s 55730-3 & 55735-9] of Data Entry Technician (MIS/IT 1) abolished with effect from April 1, 2022.
7	Records Clerk	PIDG RIM 1	Seven (7) post(s) [#s 56211-5 & 58871-2] of Records Clerk (PIDG/RIM 1) abolished with effect from April 1, 2022.

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Region 3

No. of Offices	Posts	Classification	Remarks
1	Director, Audit	RMG TA 7	Post(s) [# 55756] of Director, Audit (RMG/TA 7) abolished with effect from April 1, 2022.
1	Manager, Review	RMG TA 6	Post(s) [# 55781] of Manager, Review (RMG/TA 6) abolished with effect from April 1, 2022.
2	Manager, Audit Group	RMG TA 6	Two (2) post(s) [#s 54325-6] of Manager, Audit Group (RMG/TA 6) abolished with effect from April 1, 2022.
1	Manager, Returns Processing	RMG TA 5	Post(s) [# 54327] of Manager, Returns Processing (RMG/TA 5) abolished with effect from April 1, 2022.
6	Senior Tax Auditor	RMG TA 5	Six (6) post(s) [#s 54328 & 54330-2 & 55782 & 55784] of Senior Tax Auditor (RMG/TA 5) abolished with effect from April 1, 2022.
1	Manager, Audit Services	RMG TA 4	Post(s) [# 55770] of Manager, Audit Services (RMG/TA 4) abolished with effect from April 1, 2022.
23	Tax Auditor 3	RMG TA 4	Twenty-three (23) post(s) [#s 54338-42 & 54344-8 & 54350-1 & 54354-5 & 54358-9 & 54361 & 54363-6 & 54421-2] of Tax Auditor 3 (RMG/TA 4) abolished with effect from April 1, 2022.
1	Executive Secretary 1	OPS SS 4	Post(s) [# 54322] of Executive Secretary 1 (OPS/SS 4) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Operation - Regional

Region 3

No. of Offices	Posts	Classification			Remarks
2	Senior Audit Services Officer	RMG	TA	3	Two (2) post(s) [#s 55771-2] of Senior Audit Services Officer (RMG/TA 3) abolished with effect from April 1, 2022.
8	Tax Auditor 2	RMG	TA	3	Eight (8) post(s) [#s 54367-8 & 56019 & 56021-5] of Tax Auditor 2 (RMG/TA 3) abolished with effect from April 1, 2022.
1	Quality Control Officer	RMG	TA	3	Post(s) [# 55747] of Quality Control Officer (RMG/TA 3) abolished with effect from April 1, 2022.
1	Quality Review Officer	RMG	TA	3	Post(s) [# 58866] of Quality Review Officer (RMG/TA 3) abolished with effect from April 1, 2022.
1	Ledger Accounting Officer	RMG	TA	3	Post(s) [# 56380] of Ledger Accounting Officer (RMG/TA 3) abolished with effect from April 1, 2022.
4	Excise Officer 2	RMG	TA	3	Four (4) post(s) [#s 54314-7] of Excise Officer 2 (RMG/TA 3) abolished with effect from April 1, 2022.
1	Senior Secretary	OPS	SS	3	Post(s) [# 55757] of Senior Secretary (OPS/SS 3) abolished with effect from April 1, 2022.
5	Tax Auditor	RMG	TA	2	Five (5) post(s) [#s 54369-71 & 54373-4] of Tax Auditor (RMG/TA 2) abolished with effect from April 1, 2022.
2	Audit Services Officer	RMG	TA	2	Two (2) post(s) [#s 54205-6] of Audit Services Officer (RMG/TA 2) abolished with effect from April 1, 2022.
1	Data Perfection Officer	RMG	TA	2	Post(s) [# 55748] of Data Perfection Officer (RMG/TA 2) abolished with effect from April 1, 2022.
4	Secretary	OPS	SS	2	Four (4) post(s) [#s 55927 & 56017-8 & 56042] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.
3	Records Officer	PIDG	RIM	2	Three (3) post(s) [#s 56228-30] of Records Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.
4	Data Entry Technician	MIS	IT	1	Four (4) post(s) [#s 55743-6] of Data Entry Technician (MIS/IT 1) abolished with effect from April 1, 2022.
5	Records Clerk	PIDG	RIM	1	Five (5) post(s) [#s 56216-8 & 58873-4] of Records Clerk (PIDG/RIM 1) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Operation - Regional

Region 3

No. of Offices	Posts	Classification	Remarks
10	Distillery Officer	PIDG RIM 1	Ten (10) post(s) [#s 63180-9] of Distillery Officer (PIDG/RIM 1) abolished with effect from April 1, 2022.

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Region 4

No. of Offices	Posts	Classification	Remarks
2	Manager, Audit Group	RMG TA 6	Two (2) post(s) [#s 54382-3] of Manager, Audit Group (RMG/TA 6) abolished with effect from April 1, 2022.
1	Manager, Returns Processing	RMG TA 5	Post(s) [# 54384] of Manager, Returns Processing (RMG/TA 5) abolished with effect from April 1, 2022.
5	Senior Tax Auditor	RMG TA 5	Five (5) post(s) [#s 54385-8 & 54392] of Senior Tax Auditor (RMG/TA 5) abolished with effect from April 1, 2022.
1	Manager, Audit Services	RMG TA 4	Post(s) [# 55774] of Manager, Audit Services (RMG/TA 4) abolished with effect from April 1, 2022.
13	Tax Auditor 3	RMG TA 4	Thirteen (13) post(s) [#s 54396 & 54401 & 54403 & 54405-8 & 54412-14 & 54416-18] of Tax Auditor 3 (RMG/TA 4) abolished with effect from April 1, 2022.
1	Senior Audit Services Officer	RMG TA 3	Post(s) [# 55775] of Senior Audit Services Officer (RMG/TA 3) abolished with effect from April 1, 2022.
4	Tax Auditor 2	RMG TA 3	Four (4) post(s) [#s 54427 & 55854-5 & 55859] of Tax Auditor 2 (RMG/TA 3) abolished with effect from April 1, 2022.
1	Quality Control Officer	RMG TA 3	Post(s) [# 55754] of Quality Control Officer (RMG/TA 3) abolished with effect from April 1, 2022.
1	Quality Review Officer	RMG TA 3	Post(s) [# 58867] of Quality Review Officer (RMG/TA 3) abolished with effect from April 1, 2022.
1	Excise Officer 1	RMG TA 3	Post(s) [# 56032] of Excise Officer 1 (RMG/TA 3) abolished with effect from April 1, 2022.
1	Ledger Accounting Officer	RMG TA 3	Post(s) [# 56378] of Ledger Accounting Officer (RMG/TA 3) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Operation - Regional

Region 4

No. of Offices	Posts	Classification	Remarks
2	Tax Auditor	RMG TA 2	Two (2) post(s) [#s 54430 & 54432] of Tax Auditor (RMG/TA 2) abolished with effect from April 1, 2022.
1	Excise Officer 1	RMG TA 2	Post(s) [# 54214] of Excise Officer 1 (RMG/TA 2) abolished with effect from April 1, 2022.
2	Audit Services Officer	RMG TA 2	Two (2) post(s) [#s 54203-4] of Audit Services Officer (RMG/TA 2) abolished with effect from April 1, 2022.
4	Secretary	OPS SS 2	Four (4) post(s) [#s 55861-2 & 58875-6] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.
2	Records Officer	PIDG RIM 2	Two (2) post(s) [#s 56231-2] of Records Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.
4	Records Officer 1	PIDG RIM 2	Four (4) post(s) [#s 56635-8] of Records Officer 1 (PIDG/RIM 2) abolished with effect from April 1, 2022.
4	Data Entry Technician	MIS IT 1	Four (4) post(s) [#s 55749-1 & 55753] of Data Entry Technician (MIS/IT 1) abolished with effect from April 1, 2022.
3	Records Clerk	PIDG RIM 1	Three (3) post(s) [#s 56219-21] of Records Clerk (PIDG/RIM 1) abolished with effect from April 1, 2022.
8	Distillery Officer	PIDG RIM 1	Eight (8) post(s) [#s 63191-8] of Distillery Officer (PIDG/RIM 1) abolished with effect from April 1, 2022.

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384 Total-Operation - Regional

Stamp Duty & Transfer Tax - Kingston

No. of Offices	Posts	Classification	Remarks
1	Deputy Commissioner, Stamp Duty and Transfer Tax	RMG TA 9	Post(s) [# 53987] of Deputy Commissioner, Stamp Duty and Transfer Tax (RMG/TA 9) abolished with effect from April 1, 2022.
1	Administrative Secretary 2	OPS ADS 2	Post(s) [# 54493] of Administrative Secretary 2 (OPS/ADS 2) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Stamp Duty & Transfer Tax - Kingston

No. of Offices	Posts	Classification	Remarks
3	Senior Verifier/Registrar	RMG TA 3	Three (3) post(s) [#s 56391-3] of Senior Verifier/Registrar (RMG/TA 3) abolished with effect from April 1, 2022.
1	Perforator Verifier	RMG TA 2	Post(s) [# 56386] of Perforator Verifier (RMG/TA 2) abolished with effect from April 1, 2022.
2	Perforator Operator 1	RMG TA 1	Two (2) post(s) [#s 56387-8] of Perforator Operator 1 (RMG/TA 1) abolished with effect from April 1, 2022.
1	Stamper	RMG TA 1	Post(s) [# 56385] of Stamper (RMG/TA 1) abolished with effect from April 1, 2022.
4	Records Officer 1	PIDG RIM 2	Four (4) post(s) [#s 56608-11] of Records Officer 1 (PIDG/RIM 2) abolished with effect from April 1, 2022.
2	Records Officer	PIDG RIM 2	Two (2) post(s) [#s 56626-7] of Records Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.
1	Records Clerk	PIDG RIM 1	Post(s) [# 58878] of Records Clerk (PIDG/RIM 1) abolished with effect from April 1, 2022.

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Estate & Daily Assessments

No. of Offices	Posts	Classification	Remarks
1	Assistant Commissioner, Estate & Daily Ass.	RMG TA 7	Post(s) [# 53988] of Assistant Commissioner, Estate & Daily Ass. (RMG/TA 7) abolished with effect from April 1, 2022.
1	Manager, Estate	RMG TA 6	Post(s) [# 53984] of Manager, Estate (RMG/TA 6) abolished with effect from April 1, 2022.
1	Senior Valuer	RMG TA 5	Post(s) [# 54482] of Senior Valuer (RMG/TA 5) abolished with effect from April 1, 2022.
5	Senior Assessor	RMG TA 5	Five (5) post(s) [#s 54494 & 54496 & 54503-5] of Senior Assessor (RMG/TA 5) abolished with effect from April 1, 2022.
2	Valuation Surveyor	RMG TA 4	Two (2) post(s) [#s 54483-4] of Valuation Surveyor (RMG/TA 4) abolished with effect from April 1, 2022.
2	Tax Auditor 3	RMG TA 4	Two (2) post(s) [#s 54521-2] of Tax Auditor 3 (RMG/TA 4) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Stamp Duty & Transfer Tax - Kingston

Estate & Daily Assessments

No. of Offices	Posts	Classification	Remarks
3	Valuer 2	RMG TA 3	Three (3) post(s) [s 54485-7] of Valuer 2 (RMG/TA 3) abolished with effect from April 1, 2022.
11	Assessor	RMG TA 3	Eleven (11) posts [s 54497-502 & 54506-9 & 54512] of Assessor (RMG/TA 3) abolished with effect from April 1, 2022.
3	Valuer 1	RMG TA 2	Three (3) post(s) [s 54489 & 54491-2] of Valuer 1 (RMG/TA 2) abolished with effect from April 1, 2022.
4	Collections Officer	RMG TA 2	Four (4) post(s) [s 55883-6] of Collections Officer (RMG/TA 2) abolished with effect from April 1, 2022.
3	Assessor 1	RMG TA 1	Three (3) post(s) [s 54375-6 & 55872] of Assessor 1 (RMG/TA 1) abolished with effect from April 1, 2022.
1	Secretary	OPS SS 2	Post(s) [s 55873] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.
3	Records Officer 1	PIDG RIM 2	Three (3) post(s) [s 56604-6] of Records Officer 1 (PIDG/RIM 2) abolished with effect from April 1, 2022.

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Valuations & Collections

No. of Offices	Posts	Classification	Remarks
1	Assistant Commissioner, Valuation and Col.	RMG TA 7	Post(s) [s 53989] of Assistant Commissioner, Valuation and Col. (RMG/TA 7) abolished with effect from April 1, 2022.
1	Manager, Valuations	RMG TA 6	Post(s) [s 53991] of Manager, Valuations (RMG/TA 6) abolished with effect from April 1, 2022.
1	Manager, Collections	RMG TA 4	Post(s) [s 53990] of Manager, Collections (RMG/TA 4) abolished with effect from April 1, 2022.
1	Valuation Surveyor	RMG TA 4	Post(s) [s 55889] of Valuation Surveyor (RMG/TA 4) abolished with effect from April 1, 2022.
1	Administrative Secretary 1	OPS ADS 1	Post(s) [s 54614] of Administrative Secretary 1 (OPS/ADS 1) abolished with effect from April 1, 2022.
1	Valuer 2	RMG TA 3	Post(s) [s 55888] of Valuer 2 (RMG/TA 3) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Stamp Duty & Transfer Tax - Kingston

Valuations & Collections

No. of Offices	Posts	Classification	Remarks
1	Secretary	OPS SS 2	Post(s) [# 55890] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.
1	Records Officer 1	PIDG RIM 2	Post(s) [# 56607] of Records Officer 1 (PIDG/RIM 2) abolished with effect from April 1, 2022.
2	Records Officer	PIDG RIM 2	Two (2) post(s) [#s 56613-4] of Records Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.

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Stamp Duty & Transfer Tax - Montego Bay

No. of Offices	Posts	Classification	Remarks
2	Valuation Surveyor	RMG TA 4	Two (2) post(s) [#s 55900-1] of Valuation Surveyor (RMG/TA 4) abolished with effect from April 1, 2022.
3	Assessor 2	RMG TA 3	Three (3) post(s) [#s 55897-9] of Assessor 2 (RMG/TA 3) abolished with effect from April 1, 2022.
1	Valuer 2	RMG TA 3	Post(s) [# 55893] of Valuer 2 (RMG/TA 3) abolished with effect from April 1, 2022.
1	Valuer 1	RMG TA 2	Post(s) [# 55894] of Valuer 1 (RMG/TA 2) abolished with effect from April 1, 2022.
2	Perforator Operator 1	RMG TA 1	Two (2) post(s) [#s 56389-90] of Perforator Operator 1 (RMG/TA 1) abolished with effect from April 1, 2022.
2	Data Entry Operator	MIS IT 1	Two (2) post(s) [#s 55895-6] of Data Entry Operator (MIS/IT 1) abolished with effect from April 1, 2022.

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Daily Assessments

No. of Offices	Posts	Classification	Remarks
3	Assessor 1	RMG TA 1	Three (3) post(s) [#s 55874-6] of Assessor 1 (RMG/TA 1) abolished with effect from April 1, 2022.
1	Secretary	OPS SS 2	Post(s) [# 55877] of Secretary (OPS/SS 2) abolished with effect from April 1, 2022.
4	Records Officer	PIDG RIM 2	Four (4) post(s) [#s 56600-3] of Records Officer (PIDG/RIM 2) abolished with effect from April 1, 2022.

LIST OF ABOLISHED OFFICES

Tax Administration Directorate

Taxpayer, Audit & Assessment Department

Stamp Duty & Transfer Tax - Kingston

Daily Assessments

No. of Offices	Posts	Classification	Remarks
5	Data Entry Clerk	MIS IT 1	Five (5) post(s) [#s 55878-82] of Data Entry Clerk (MIS/IT 1) abolished with effect from April 1, 2022.

13

90 Total-Stamp Duty & Transfer Tax - Kingston

Stamp Duty & Transfer Tax - May Pen

No. of Offices	Posts	Classification	Remarks
1	Collections Officer	RMG TA 2	Post(s) [# 55891] of Collections Officer (RMG/TA 2) abolished with effect from April 1, 2022.

1

1 Total-Stamp Duty & Transfer Tax - May Pen

680 Total-Taxpayer, Audit & Assessment Department

838 Total- Tax Administration Directorate

Ministry of Culture, Gender, Entertainment and Sport

Corporate & Liaison Services

Procurement

No. of Offices	Posts	Classification	Remarks
1	Procurement Manager	GMG SEG 1	Post(s) [# 61222] of Procurement Manager (GMG/SEG 1) abolished with effect from September 25, 2023.
1	Procurement Officer	GMG AM 3	Post(s) [# 61223] of Procurement Officer (GMG/AM 3) abolished with effect from September 25, 2023.

2

2 Total-Procurement

2 Total-Corporate & Liaison Services

2 Total- Ministry of Culture, Gender, Entertainment and Sport

LIST OF ABOLISHED OFFICES

Ministry of Labour and Social Security

Labour

Manpower Services Division

Overseas Employment & Mitigation Services

No. of Offices	Posts	Classification	Remarks
1	Fingerprint Technician 2	PTSG PX 5	Post(s) [# 5347] of Fingerprint Technician 2 (PTSG/PS 5) abolished with effect from July 31, 2023.
1			
1	Total- Manpower Services Division		
1	Total- Labour		
1	Total- Ministry of Labour and Social Security		

Police Department

Operations of the Auxiliary Police Force

No. of Offices	Posts	Classification	Remarks
1	Groundsman	LMO 1	Post(s) [# 20473] of Groundsman (LMO 1) abolished with effect from July 31, 2023.
1			

Civilian Staff

No. of Offices	Posts	Classification	Remarks
1	Groundsman	LMO TS 1	Post(s) [# 20896] of Groundsman (LMO/TS 1) abolished with effect from July 31, 2023.
1	Attendant	LMO TS 1	Post(s) [# 21026] of Attendant (LMO/TS 1) abolished with effect from July 31, 2023.
2	Office Attendant	LMO TS 1	Two (2) post(s) [#s 20995-96] of Office Attendant (LMO/TS 1) abolished with effect from July 31, 2023.
1	Motor Vehicle Washer	LMO TS 1	Post(s) [# 21081] of Motor Vehicle Washer (LMO/TS 1) abolished with effect from July 31, 2023.
5			

6 Total- Police Department

LIST OF ABOLISHED OFFICES

Department of Correctional Services

Human Resource Management & Administration Division

Procurement Branch

No. of Offices	Posts	Classification	Remarks
1	Procurement Officer	GMG SEG 1	Post(s) [# 21456] of Procurement Officer (GMG/SEG 1) abolished with effect from October 1, 2022.
1			
1	Total-Procurement Branch		
1	Total-Human Resource Management & Administration Division		
1	Total- Department of Correctional Services		

Ministry of Health and Wellness

Planning, Evaluation & Reform

Medical Support

No. of Offices	Posts	Classification	Remarks
14	Consultant	HPC MO 4	Fourteen (14) post(s) [#s 74538-43, 74468-74 & 74533] of Consultant (HPC/MO 4) abolished with effect from April 1, 2023.
3	Medical Officer (Health)	HPC MO 4	Three (3) post(s) [#s 74475-7] of Medical Officer (Health) (HPC/MO 4) abolished with effect from April 1, 2023.
17			
17	Total-Medical Support		
17	Total-Planning, Evaluation & Reform		

Training of Staff Nurses & Midwives

No. of Offices	Posts	Classification	Remarks
15	Nursing Tutor 1	HPC RN 3	Fifteen (15) post(s) [#s 37623, 37638-52 & 37655] of Nurse Tutor 1 (HPC/RN 3) abolished with effect from May 22, 2023.
1	Sister (Assistant Tutor)	HPC RN 2	Post(s) [# 37619] of Sister (Assistant Tutor) (HPC/RN 2) abolished with effect from May 22, 2023.
16			
16	Total-Training of Staff Nurses & Midwives		
33	Total- Ministry of Health and Wellness		

LIST OF ABOLISHED OFFICES

Ministry of Local Government and Community Development

Corporate Services Division

Information Communication & Technology Unit

No. of Offices	Posts	Classification	Remarks
1	Supernumerary Director, Information Computer Technology	MIS IT 7	Post(s) [# 63924] of Supernumerary Director, Information Computer Technology (MIS/IT 7) to be abolished with effect from July 31, 2023.

1

1 Total-Information Communication & Technology Unit

Procurement Section

No. of Offices	Posts	Classification	Remarks
1	Assistant Procurement Officer	GMG AM 2	Post(s) [# 50784] of Assistant Procurement Officer (GMG/AM 2) transf. from Ministry of Local Government & Rural Development, Corporate Services Division, Procurement Section with effect from May 24, 2023; Post(s) to be abolished w.e.f July 31, 2023.

1

1 Total-Procurement Section

2 Total-Corporate Services Division

2 Total- Ministry of Local Government and Community Development

961 Total Abolished Offices