



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16
Website: <http://www.mof.gov.jm>
Email: info@mof.gov.jm

MINISTRY OF FINANCE AND THE PUBLIC SERVICE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

January 6, 2023

Circular No. 6

REF.NO. 59/20^{ix}

Cabinet Secretaries
Permanent Secretaries
Heads of Departments and Agencies

Re: Costing Request- Implementation of the new Compensation System - Legal Officers

As you are aware, the Government of Jamaica (GOJ) has commenced implementation of a new compensation system under the overarching programme to transform the public sector. The process of finalizing the new compensation system continues with a number of Bargaining Units yet to reach final agreement; however, in keeping with prudent management of the fiscal operations, it is necessary that the Third Supplementary Estimate for FY 2022/2023 be prepared to ensure our ability to effect payments within the Financial Year.

In order to facilitate implementation of the proposed compensation structure during the current fiscal year where possible, costing for the **Legal Officers group** is requested.

In preparing the costings please refer to Circular No. 20 dated November 18, 2022 and utilize the attached templates as relevant to the groups indicated above. Please see the attached schedule detailing the allowances that should be included in the costing.

Please recall that the minimum net increase over the three years was adjusted upward to 20% via Circular No. 25 dated December 15, 2022.

Details of the additional funds required to pay the proposed rates and the related retroactive amounts must be submitted to the Public Expenditure Division and copied to the Strategic Human Resource Management Division (Compensation Unit) of this Ministry.

The information should detail the number of positions involved at each classification grade/level and should be submitted in the formats attached. Please ensure that all schedules are fully completed and returned **no later than January 12, 2023**. Additionally the costings are to be verified internally and approved by the Permanent Secretary/Head of Department.

Please note that this is a costing request and does not represent a pay letter.

In any case of doubt or difficulty the Compensation Unit of this Ministry should be contacted for clarification or advice before any action is taken.

Darlene Morrison, C.D.
Financial Secretary