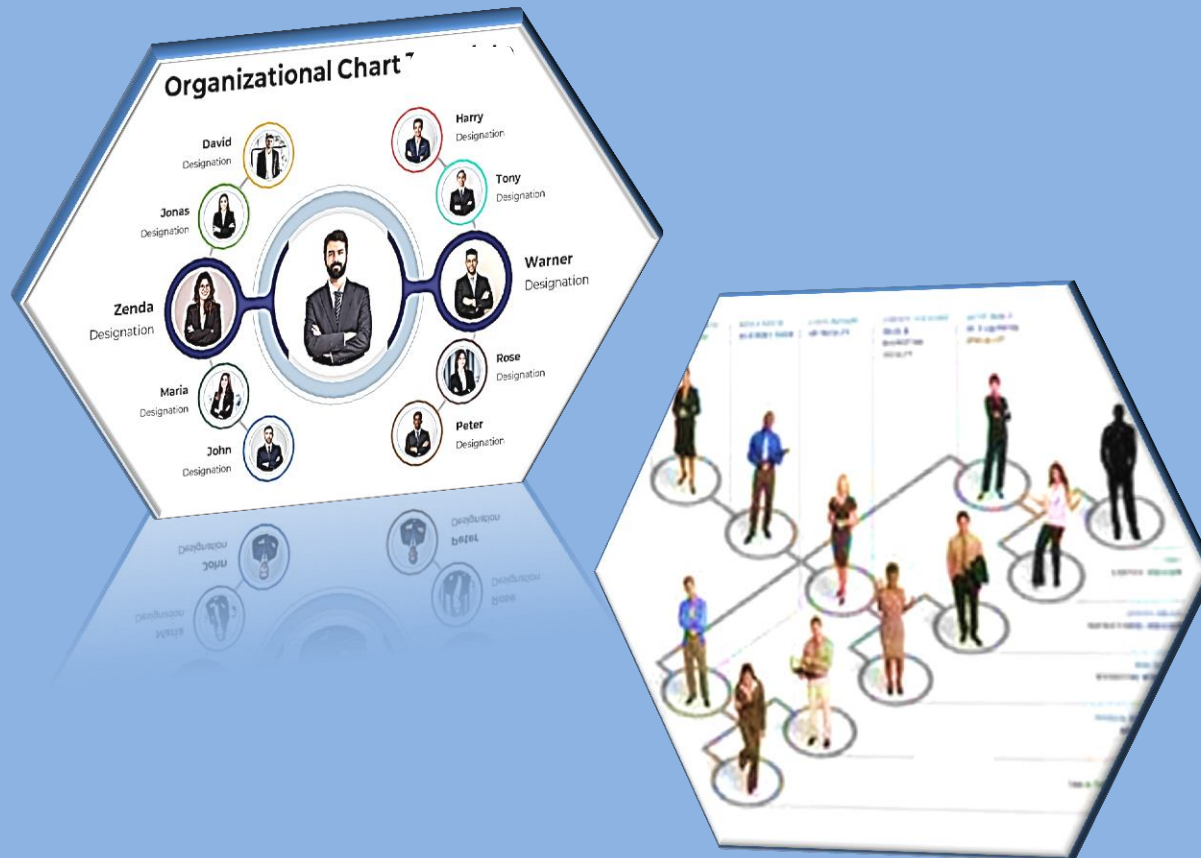


MINISTRY OF FINANCE AND THE PUBLIC SERVICE



MOFPS – ORGANOGRAM

ORGANISATIONAL CHARTS and FUNCTIONAL PROFILE by DIVISIONS

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ABBREVIATIONS

Acronyms	Definitions
AGD	Accountant General's Department
CPAD	Corporate Planning and Administration Division
CSEO	Civil Service Establishment (General) Order,
CSEO(A)	Civil Service Establishment (General) (Amendment) Order,
CTD	Chief Technical Director
DFS	Deputy Financial Secretary
EMD	Economic Management Division
FAD	Finance and Accounts Division
FID	Financial Investigation Division
FDR	Financial Regulation Division
GOJ	Government of Jamaica
IAD	Internal Audit Division
IRD	Former Inland Revenue Department
JCA	Jamaica Customs Agency
LSD	Legal Services Division
MDAs	Ministries, Departments and Agencies
MOFPS	Ministry of Finance and the Public Service
PAID	Public Accountability Inspectorate Division
PB	Public Body
PED	Public Enterprises Division
PEX	Public Expenditure Division
PFM	Public Financial Management
PSED	Public Service Establishment Division
PXPC	Public Expenditure Policy Coordination Division
RAD	Revenue Appeals Division
RPD	Revenue Protection Division
SERP	Special Early Retirement Programme
SHRMD	Strategic Human Resource Management Division
TAJ	Tax Administration Jamaica
TPD	Taxation Policy Division

SPECIAL NOTES

➤ **LEGISLATIVE AUTHORITY FOR MINISTRY STRUCTURE**

This Report presents the approved structure for the Ministry of Finance and the Public Service (*‘the Ministry’* or *‘MOFPS’*) as established as at 22 March 2018 and amended as at December 2023 (See *Appendix A*). Thus, the organogram in this Report is consistent with the approved Establishment for the Ministry as constituted in the Civil Service Establishment Act, The Civil Service Establishment (General) Order, 2023 (Vol. CXLIV1, No.82) of Wednesday, 19 April 2023 (CSEO), as amended by the Civil Service Establishment Act, The Civil Service Establishment (General) (Amendment) Order, 2023 (Vol. CXLI, No. 138E) of Thursday, 06 December 2023 [CSEO (A)].

The nomenclature for all Divisions, Branches, and Sections, as well as all posts, appears as printed in the CSEO and CSEO (A), and may differ from that of common usage across the Ministry.

➤ **PARALLEL STRUCTURE**

Further, the Ministry has been undergoing its corporate transformation to a Centre of Excellence, even as some Ministry Departments and/or Agencies (such as the AGD, and TAJ) are engaged in separate organizational transformations. Consequently, specific Divisions operate with concurrent approved Establishments to accommodate posts that have been red-circled for abolishment when vacant.

➤ **REPORT LIMITATIONS**

Changes to the Establishment of the Ministry which have occurred after 27 September 2024 are therefore not included.

The structural representations are confined to the Divisions of the Ministry only. Thus, structures for Ministry Departments or Agencies [e.g., *Accountant General’s Department (AGD)*, *Tax Administration Jamaica (TAJ)*, *Jamaica Customs Agency (JCA)*, et al]¹ are not included in this Report.

It is noted that the Ministry may be operating other posts that may not be captured in this Report [e.g., contractual engagements for positions in the Minister’s Office or the Transformation Implementation Unit (TIU)] as these fall outside the approved Establishment.

The Report captures the posts as listed on the approved Establishment as per CSEO and CSEO (A) only. However, the posts may not actually be utilized across the Ministry as shown in the Report, but as determined by approved administrative arrangements.

¹ See Government of Jamaica (19 April 2023), *Government of Jamaica Assignment of Subjects and Departments, Agencies and Other Public Bodies*, pp. 12 – 13.

➤ **SPECIAL CIRCUMSTANCES**

Where possible, explanatory notes per Division structure are provided as necessary for clarity and completeness.

It is recommended that the necessary steps be taken to ensure that subsequent Establishments be amended to remove anomalies and that all posts appear within their respective Divisions, *inter alia*:

a listing of several posts under General Administration, indicative of a Division (which has not been so established), rather than posts under the Finance and Accounts Division (FAD), under which the posts were established. These posts were slotted in the FAD based on job functions.

no ‘Financial Management Division’ or ‘Budget Preparation and Administration Division’, and the posts listed therein are established under the Public Expenditure Division (PEX).

a listing of several posts on page 70, *CSEO*, all transferred from the former Inland Revenue Department, which were slotted within the organisational charts based on job function similarity, rather than being cleared identified as being now established within existing Divisions of the Ministry.

The SHRMD currently comprises all existing posts established under the former Public Service Establishment Division (PSED) – Employee Relations; Central Administration, Human Resource Policy and Information; Corporate Management and Establishment; Audit/ Monitoring and Evaluation, Pension Administration, Strategic Workforce Planning and Improvement [seven (7) Branches; 188 posts]

As the Division continues to transition to final structure as part of the wider Ministry’s Corporate Transformation, executive decision will inform the final structure and how the posts under the PSED will be treated [i.e., transferred and reclassified (e.g., retitled/upgraded) and/or abolished] accordingly.

Thus, certain posts in PSED are managed through new top management posts created in SHRMD, and the best representation in such cases has been presented.

Where there has been centralisation of functions administratively (e.g., centralised Office Services/Attendants), the posts will be represented as these appear in the CSEO and/or CSEO (A).

MISSION AND VISION STATEMENT

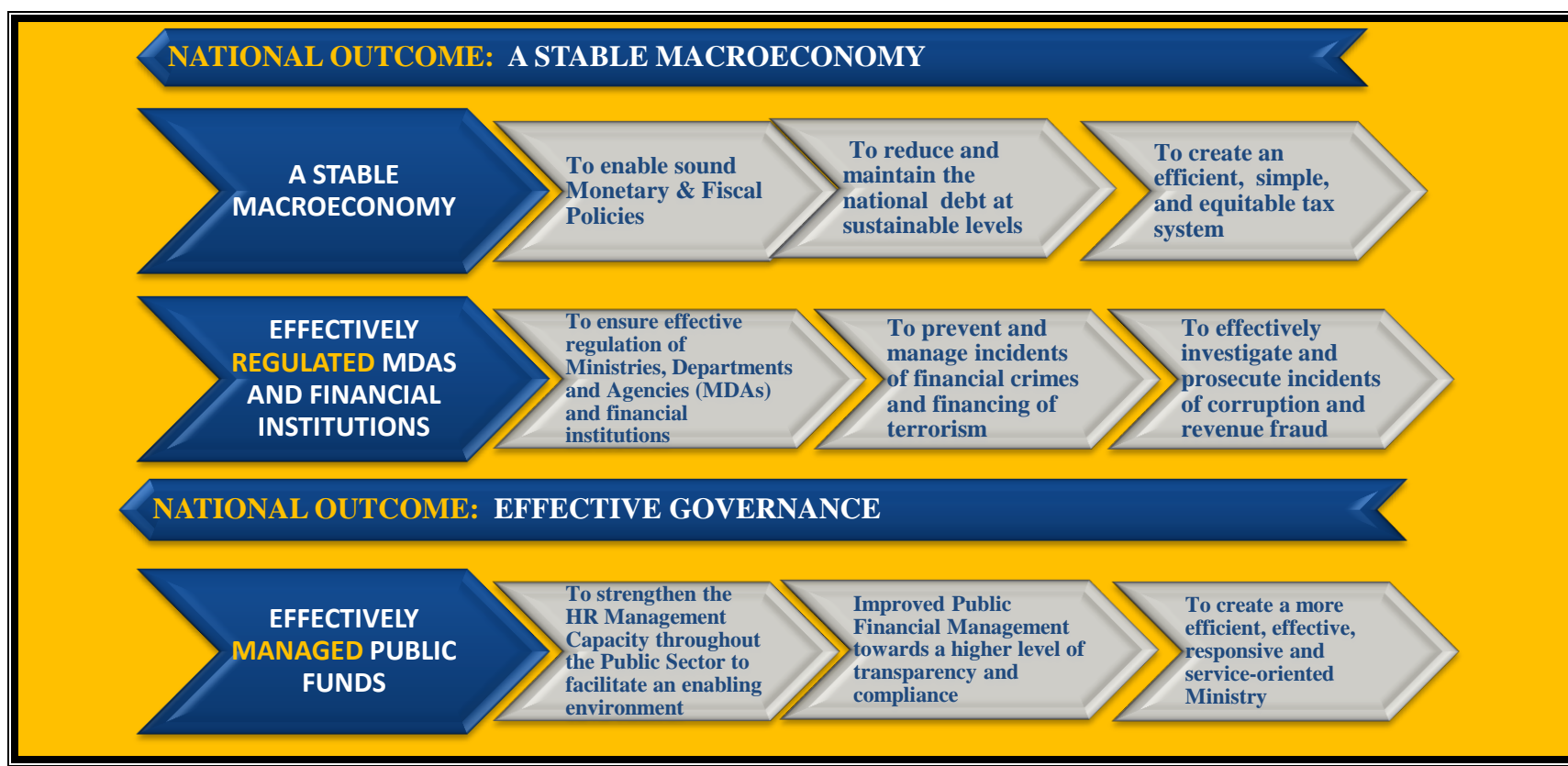
MoFPS VISION STATEMENT

A Centre of Excellence that has enabled Jamaica to become the place of choice to live, work, raise families and do business

MoFPS MISSION STATEMENT

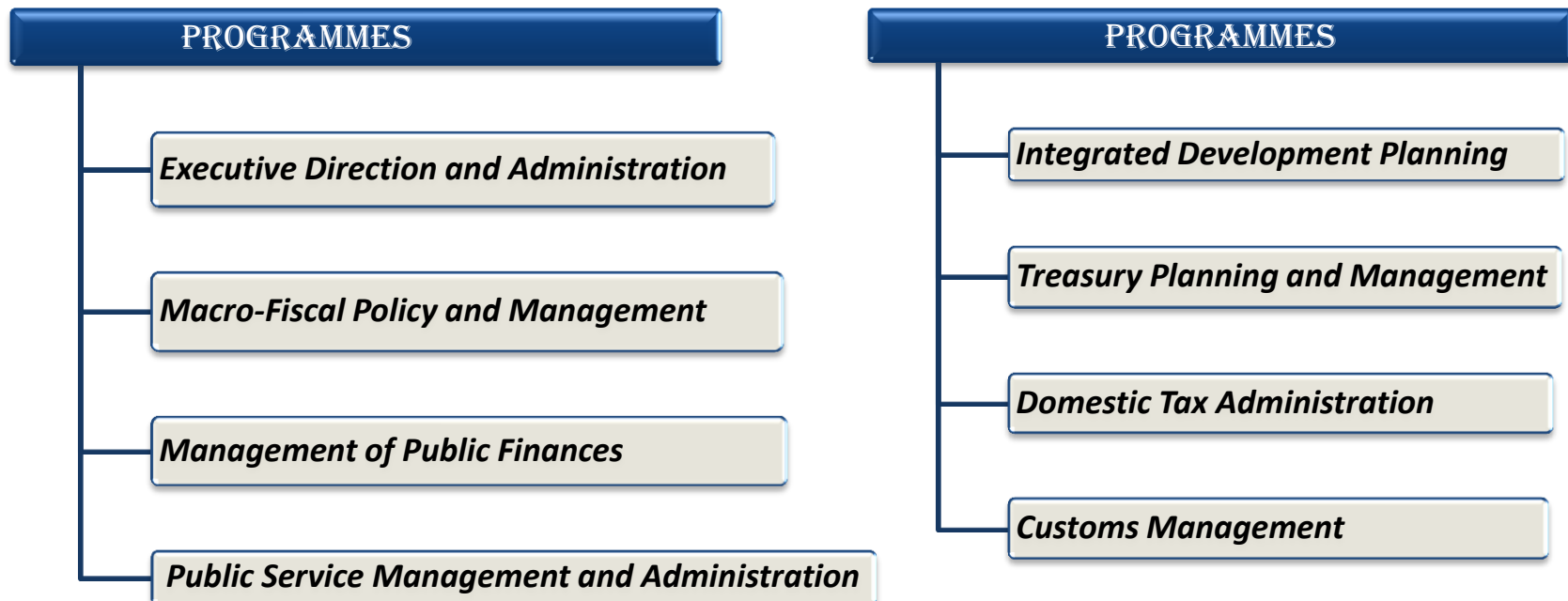
The achievement of sustainable growth and development through sound socio-economic, financial and organizational policies for Jamaica

THE MINISTRY'S KEY OUTCOMES AND STRATEGIC OBJECTIVES



The MOFPS EIGHT (8) PROGRAMMES

The Government of Jamaica has enunciated the top priorities for the FY 2018/19 to include:



Aligned to these priorities, the corporate strategy of the Ministry as reflected in the corporate and operational plans ² is summarised as below.

The Corporate Strategy is executed under the Ministry's eight (8) programmes, namely: See the summary of the roles below

Programme	Division and/or Agency of the Ministry of Finance and the Public Service
EXECUTIVE DIRECTION AND ADMINISTRATION	<p>EXECUTIVE OFFICE (MOFPS)</p> <p>CORPORATE PLANNING AND ADMINISTRATION (CPAD) Develop and manage the corporate services of the Ministry in an increasingly efficient and effective manner towards satisfied clientele. Create a customer-centric Division/Ministry. Transform the Ministry into a high-performance organisation. Enhance the Human Capital Performance, Development and Management of the MOFPS. Transform and modernize the internal business processes and communication systems through the application of actionable and innovative and information technologies.</p> <p>FINANCE AND ACCOUNTS DIVISION (FAD) Optimise the Ministry's capacity to realise corporate objectives through the efficient management of its financial resources towards satisfied clientele; improved fiscal discipline and accountability; and, effective public financial management (PFM) within finance and accounts (F&A) portfolio, and ultimately, a more efficient, effective and responsive service oriented Ministry.</p> <p>INTERNAL AUDIT UNIT (IAU) Develop qualified professionals to effectively execute the Ministry/Division/Agencies audit responsibilities and promote effective internal control and to ensure that laws and procedures are adhered to towards effectively managed public funds and satisfied clientele. Provide independent appraisal of financial and operational systems in the Ministry, its related Departments and selected Statutory Bodies.</p> <p>LEGAL SERVICE UNIT (LSU) Provide timely legal support for the Ministry's programmes towards the support all outcomes. Provide timely sound legal advice and input to guide decision-making in the respective strategic area</p>
MACRO-FISCAL POLICY AND MANAGEMENT	<p>ECONOMIC MANAGEMENT DIVISION: Effectively formulate and manage fiscal policy and coordinate economic advice to Government towards Sustainable Economic Growth and Development; Effectively Managed Public Funds; and Satisfied Clientele. Formulate sound fiscal policy that will generate sustainable fiscal balances and effectively manage the public debt consistent with fiscal objectives and a sustainable debt profile. Effectively manage project loan/grant activities consistent with fiscal objectives and Jamaica's relationship with international and regional financial institutions. Contribute to international policy development and enable the continued flow of benefits to Jamaica. Foster greater transparency and control over public sector balances and debt.</p>

	<p>TAXATION POLICY DIVISION (TPD) Responsible for the development and implementation of tax policies geared at guiding the development and maintenance of an efficient, equitable and effective tax system, consistent with Jamaica's national objectives and international trade obligation.</p> <p>REVENUE APPEALS DIVISION (RAD) Adjudicate and resolve disputes between taxpayers and Revenue Authorities through excellence in service standards while maintaining equity, transparency, and integrity to facilitate the issuance of quality decisions in conformance with the applicable laws and standards towards Stable Macro-Economy, Effectively Managed Public Funds and Satisfied Clientele. Promote voluntary compliance in the collection of revenues by the timely settlement of tax appeals and disputes in a manner that is equitable and fair to all stakeholders.</p> <p>FINANCIAL REGULATIONS DIVISION (FRD) Formulate policy and develop the regulatory framework for the supervision of the financial sector towards Effectively Regulated Financial Institutions. Effectively regulate financial institutions and combat financial crimes.</p> <p>FINANCIAL INVESTIGATIONS DIVISION (FID) Contribute to the national security of Jamaica by providing quality financial investigations that support Government of Jamaica strategic priorities towards Effectively Regulated Financial Institutions. Support and collaborate effectively with Regulatory Agencies and respond to other stakeholders. Spearhead the development and implementation for an effective anti-money laundering asset forfeiture regime.</p>
<p>MANAGEMENT OF PUBLIC FINANCES</p>	<p>PUBLIC EXPENDITURE POLICY COORDINATION DIVISION (PXPC) Develop and promote an efficient and effective financial management framework that enables accountability and transparency in the public sector through professionalism and expertise towards effective and efficient financial and accounting legislation. Policies, practices and systems that meet international standards are developed and implemented to improve financial management systems and practices in the public sector and enforce the relevant legislation and sanctions to increase the level of compliance.</p> <p>PUBLIC EXPENDITURE DIVISION (PEXD) Allocate public resources in a manner consistent with macroeconomic constraints and reflective of public expenditure policy priorities towards realistic, achievable, policy-oriented budgets facilitating efficient delivery of public services. Effectively managed public funds.</p>

	<p>PUBLIC ENTERPRISES DIVISION (PED) Develop policy and monitor adherence to policy guidelines that will lead to improved financial management practices in public sector entities towards Effectively Managed Public Funds. Strengthen alliances with the Public Bodies to maintain public expenditure within programmed levels; Improve financial management systems and environmental practices in the public sector. Rationalise the Public Sector Entities.</p> <p>REVENUE PROTECTION DIVISION (RPD) Protect revenue by minimizing corruption; reducing fraud; improving compliance; and, improving the efficiency of revenue collection towards a Stable macroeconomy. Improve and strengthen revenue administration through oversight and enforcement to facilitate transparency, greater compliance and a reduction in fraud and corruption resulting in increased revenue inflows and retention.</p>
PUBLIC SERVICE MANAGEMENT AND ADMINISTRATION	<p>STRATEGIC HUMAN RESOURCE MANAGEMENT DIVISION (SHRMD) Promote a high-performance culture across the Public Sector through the development of modern HR policies, systems and practices towards effectively regulated MDAs and financial institutions, and, satisfied clientele. Strengthen the human resource management capacity throughout the Public Sector to facilitate an effective and enabling work environment.</p>
INTEGRATED DEVELOPMENT PLANNING	<p>PLANNING INSTITUTE OF JAMAICA (PIOJ) Initiate and coordinate the development of policies, plan and programmes for sustainable development Advise on economic, environmental and social policy.</p> <p>STATISTICAL INSTITUTE OF JAMAICA (STATIN) Collect, compile and analyse statistical information to promote and develop integrated social and economic statistics.</p>
TREASURY PLANNING AND MANAGEMENT	<p>ACCOUNTANT GENERAL'S DEPARTMENT (AGD) Develop a modern and optimally functional treasury system that supports the achievement of Government policy objectives.</p>
DOMESTIC TAX ADMINISTRATION	<p>TAX ADMINISTRATION JAMAICA (TAJ) Collect the revenues due in an equitable and cost-effective manner, foster voluntary compliance, and, provide excellent service to our customers through an engaged and empowered staff towards a stable macro-economy priority policy. Improve revenue administration by creating a simple, equitable, and competitive tax environment to ensure greater compliance and enhance growth Divisional Objectives that link to MoFPS' Strategic Objectives Improving the effectiveness and efficiency of tax management</p>

CUSTOMS MANAGEMENT

JAMAICA CUSTOMS AGENCY

Enhance the facilitation and security of legitimate trade and travel, border protection, revenue collection and staff development, while delivering excellent customer service by a team of motivated and professional staff towards a stable macro-economy and an efficient and equitable tax system.

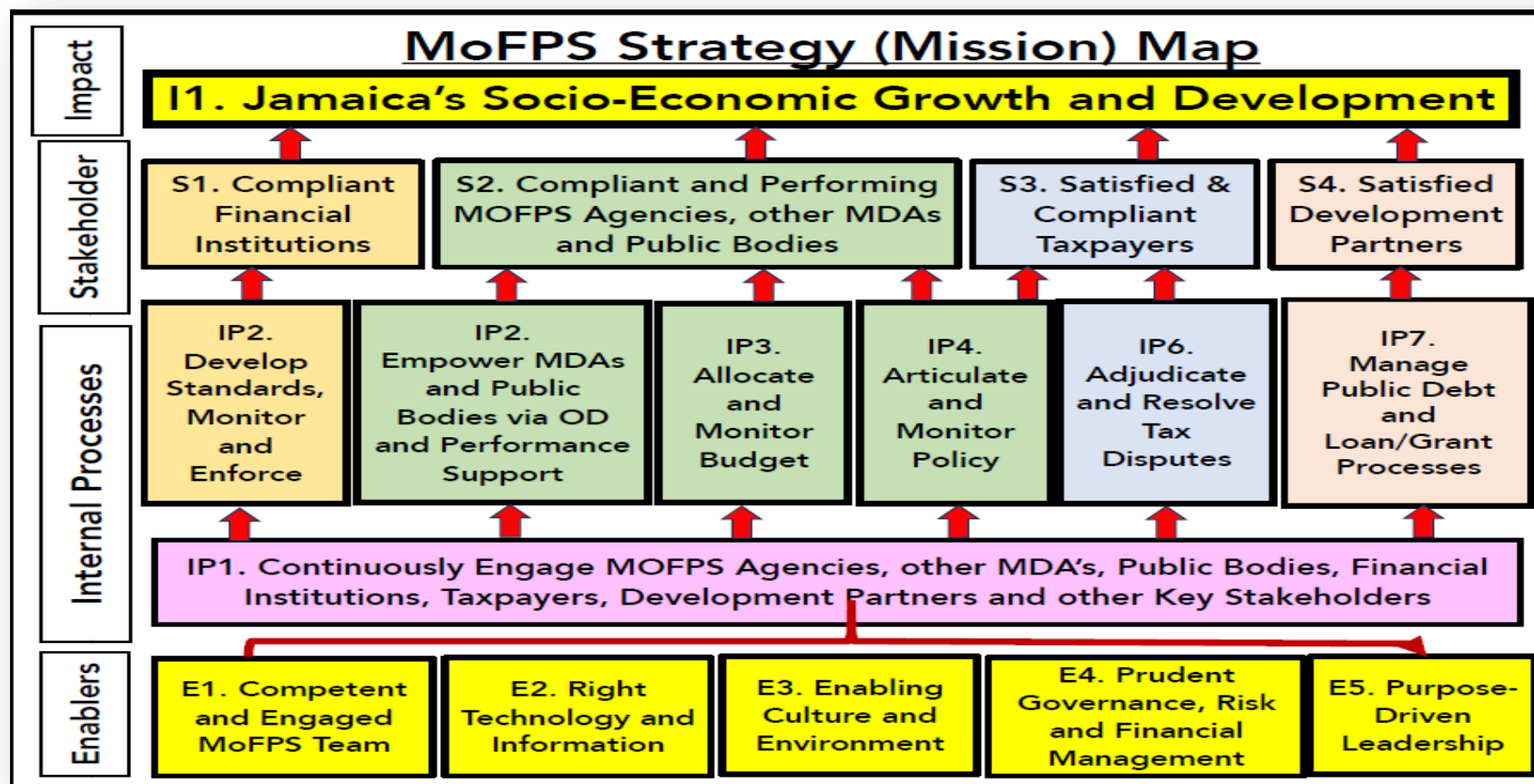
TOTAL NUMBER OF POSTS PER DIVISION

The total number of Established Posts per Division is summarised below. This includes posts transferred from other Establishments as indicated in the CSEO and CSEO (A). Totals reflected on each organogram correspond directly to the number of posts actually represented on that organization chart.

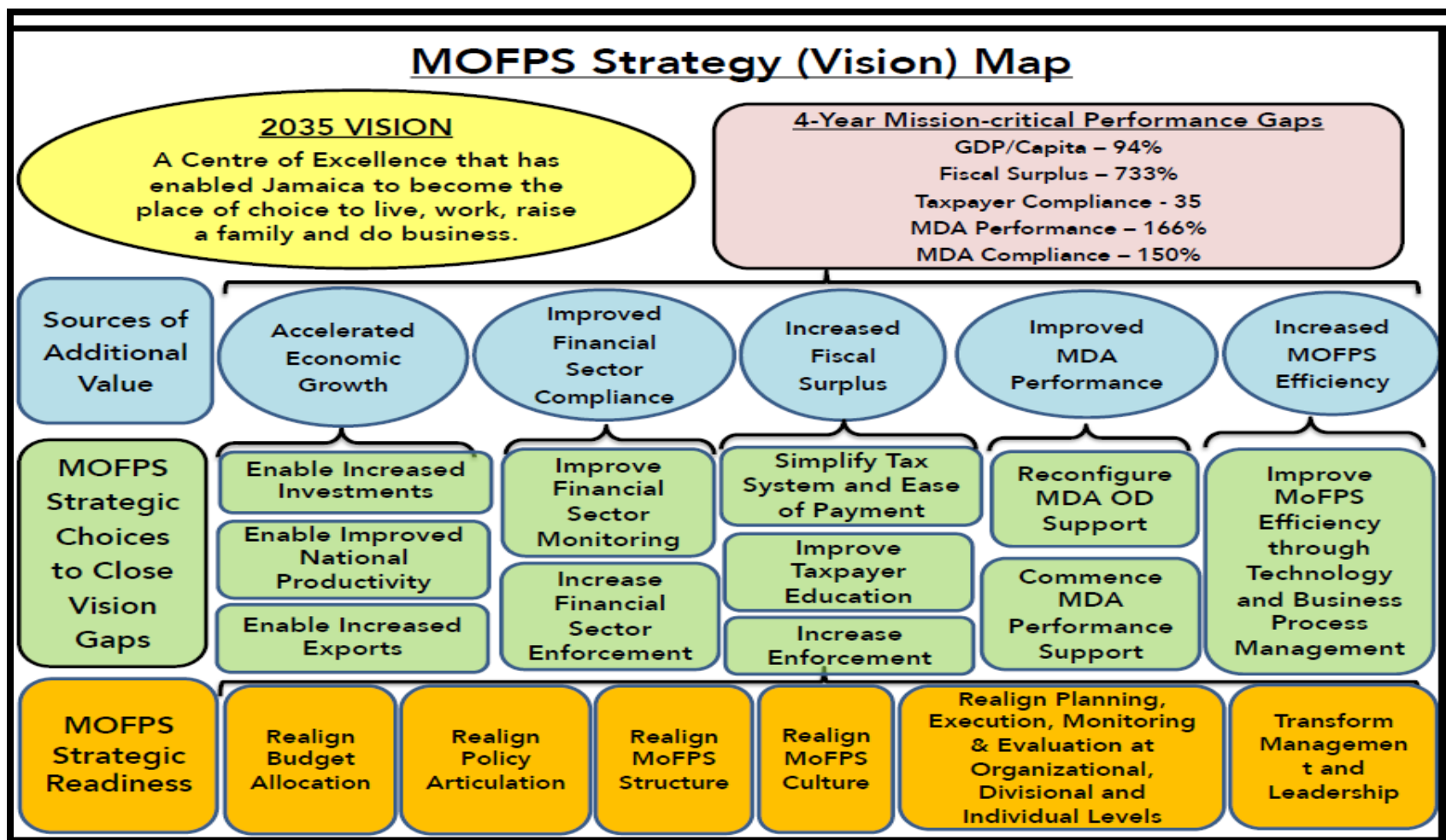
CORPORATE PLANNING ADMINISTRATION DIVISION (CPAD)	190	INTERNAL AUDIT DIVISION (IAD)	28	PUBLIC SECTOR MODERNISATION DIVISION (PSMD) (transferred from OPM 2024)	53
ECONOMIC MANAGEMENT DIVISION (EMD)	81	LEGAL SERVICES DIVISION (LSD)	11	REVENUE PROTECTION DIVISION (RPD)	90
EXECUTIVE OFFICE	16	PUBLIC ENTERPRISES DIVISION (PED)	46	STRATEGIC HUMAN RESOURCE MANAGEMENT DIVISION (SHRMD) (including posts from the former PUBLIC SERVICES ESTABLISHMENT DIVISION (PSED))	188
FINANCE AND ACCOUNTS DIVISION	52	PUBLIC EXPENDITURE DIVISION (PEX)	118		
FINANCIAL REGULATION DIVISION	8	PUBLIC EXPENDITURE POLICY COORDINATION DIVISION (PXPC)	86		
FINANCIAL INVESTIGATION DIVISION (FID)	197	REVENUE APPEALS DIVISION (RAD)	28	TAXATION POLICY DIVISION (TPD)	27
Total Establishment for the Ministry as at 25 March 2023					
Total Establishment Post Published in the Civil Service Establishment (General) for the Ministry as at 25 March 2023					
Total Temporary Established Post as at 25 March 2023					
Department transferred to MOFPS in Fiscal 2024/2025					1
Temporary Posts are indicated below: CORPORATE PLANNING & ADMINISTRATION DIVISION (CPAD): Director, Knowledge Management & Data Analyst (Post Number:TMP11719CG)					

MOFPS STRATEGY MAP FOR MISSION AND VISION

³ *Diagram 1 – Strategic (Mission) Map*



³ Strategic Alignment Limited, *MoFPS Strategic (Mission) Map*, in *MoFPS Strategic Transformation Plan 2024/25 – 2027/28*, June 21, 2024.



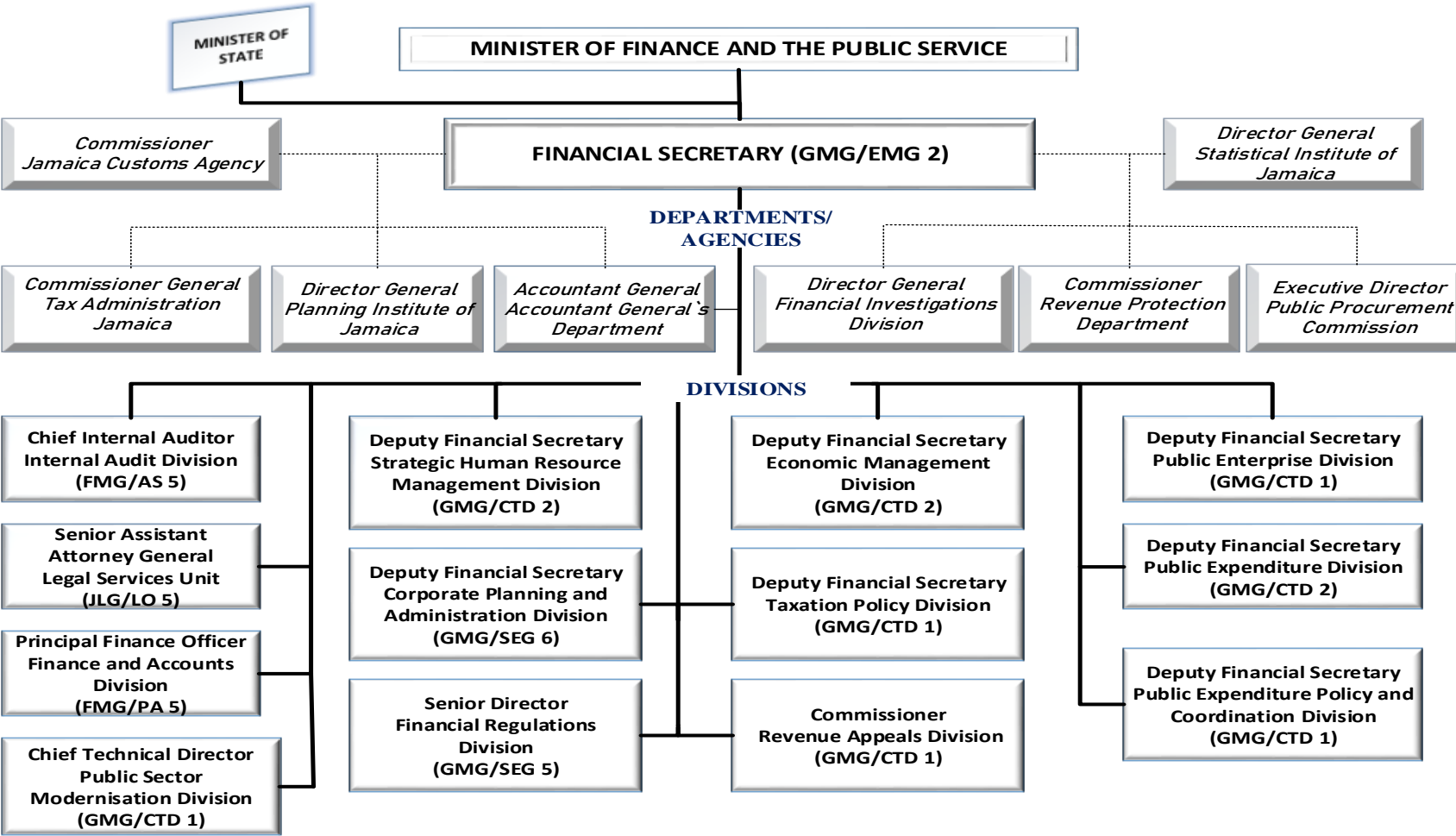
⁴ **Diagram 2** - Strategic (Vision) Map

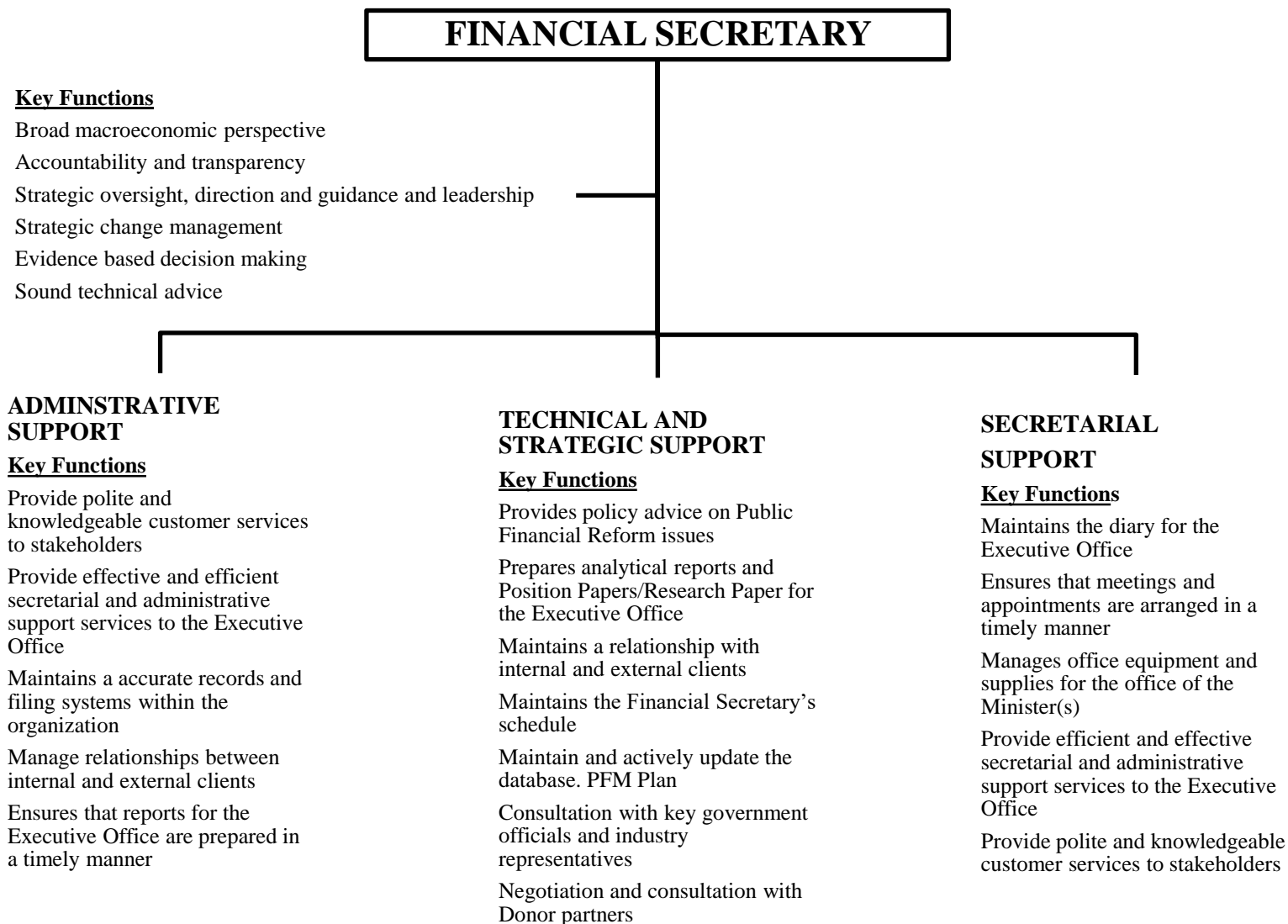
⁴ Strategic Alignment Limited, *MoFPS Strategic (Mission) Map*, in *MoFPS Strategic Transformation Plan 2024/25 – 2027/28*, June 21, 2024.

THE ORGANISATION STRUCTURE FOR THE MINISTRY OF FINANCE AND THE PUBLIC SERVICE

AS OF SEPTEMBER 2024

MINISTRY OF FINANCE AND THE PUBLIC SERVICE
EXECUTIVE LEVEL STRUCTURE





Key Functions

- Fosters a harmonious working environment
- Implements recommendations
- Ensures proper governance and accountability
- Stakeholder relationships/partnerships
- Efficient and effective Property and Office Administration
- Efficient and reliable security, disaster management and transport services
- Ensures technology systems are aligned with Data Protection Act
- Evidence based decision making
- Guides the Customer Service focus
- Ensures organizational efficiencies and effectiveness
- Leads in the automation of workflow processes
- Manages the operations of the Jamaica Conference Centre
- Manages the operations of Air Jamaica

EXECUTIVE ASSISTANT SUPPORT

Key Function

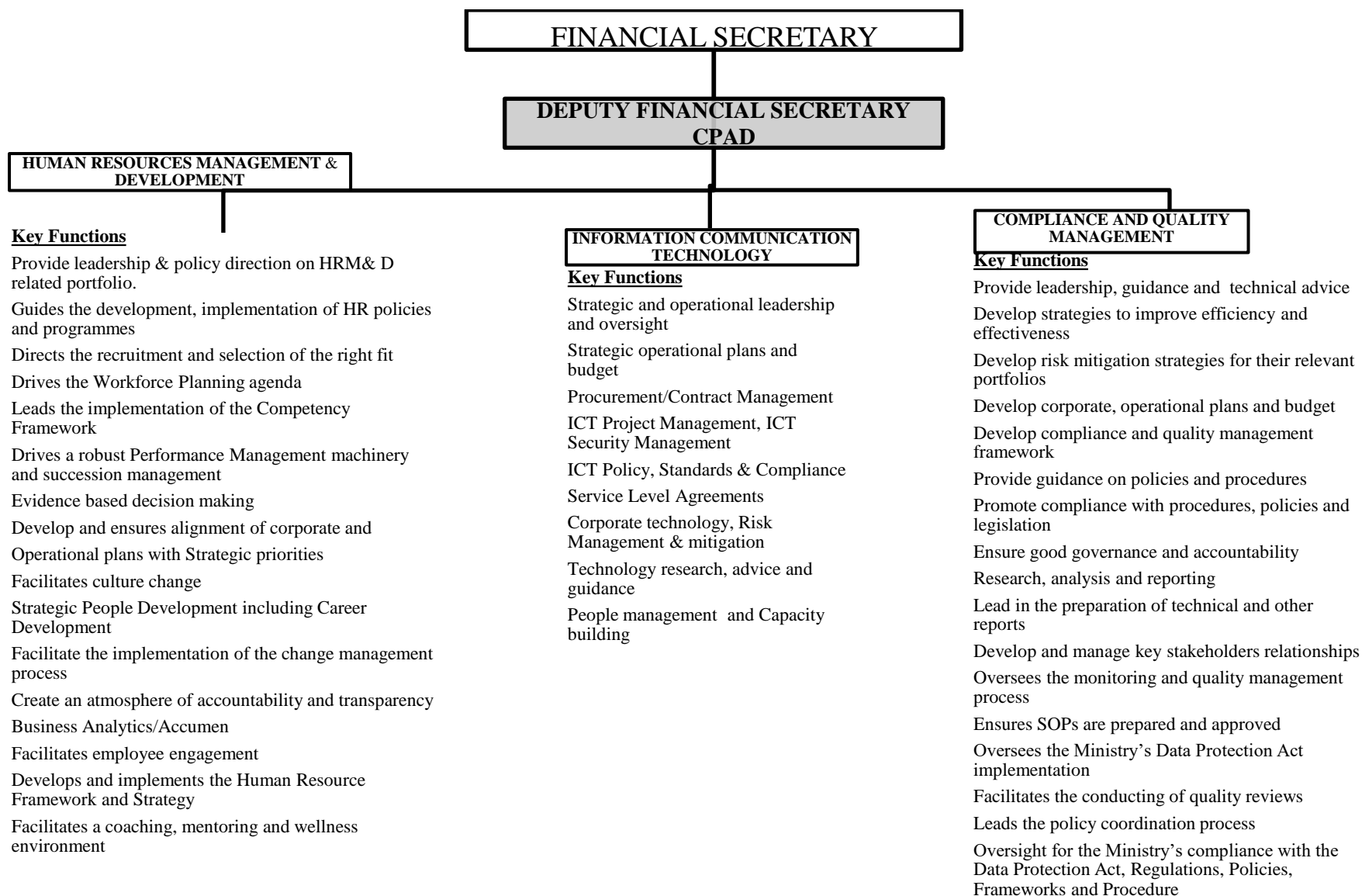
- Provides general administrative support to the Division
- Serve as chief liaison with other departments and external authorities on portfolio matters
- Provides a polite and knowledge first port of call into Division for all customers and callers;
- Ensures that all requests for information/reports/documents are produced and disseminated
- Conduct research to support decision making and to prepare correspondences
- Supports officers in delivering effective service.
- Reviews correspondence and makes preliminary decisions
- Determine the nature of issues to be escalated
- Coordinate the submission of Corporate Plans, reports and budget for the Division
- Participates in coordinating Divisional activities that also have a Ministry wide impact
- Supports the efficient operation of the CPAD

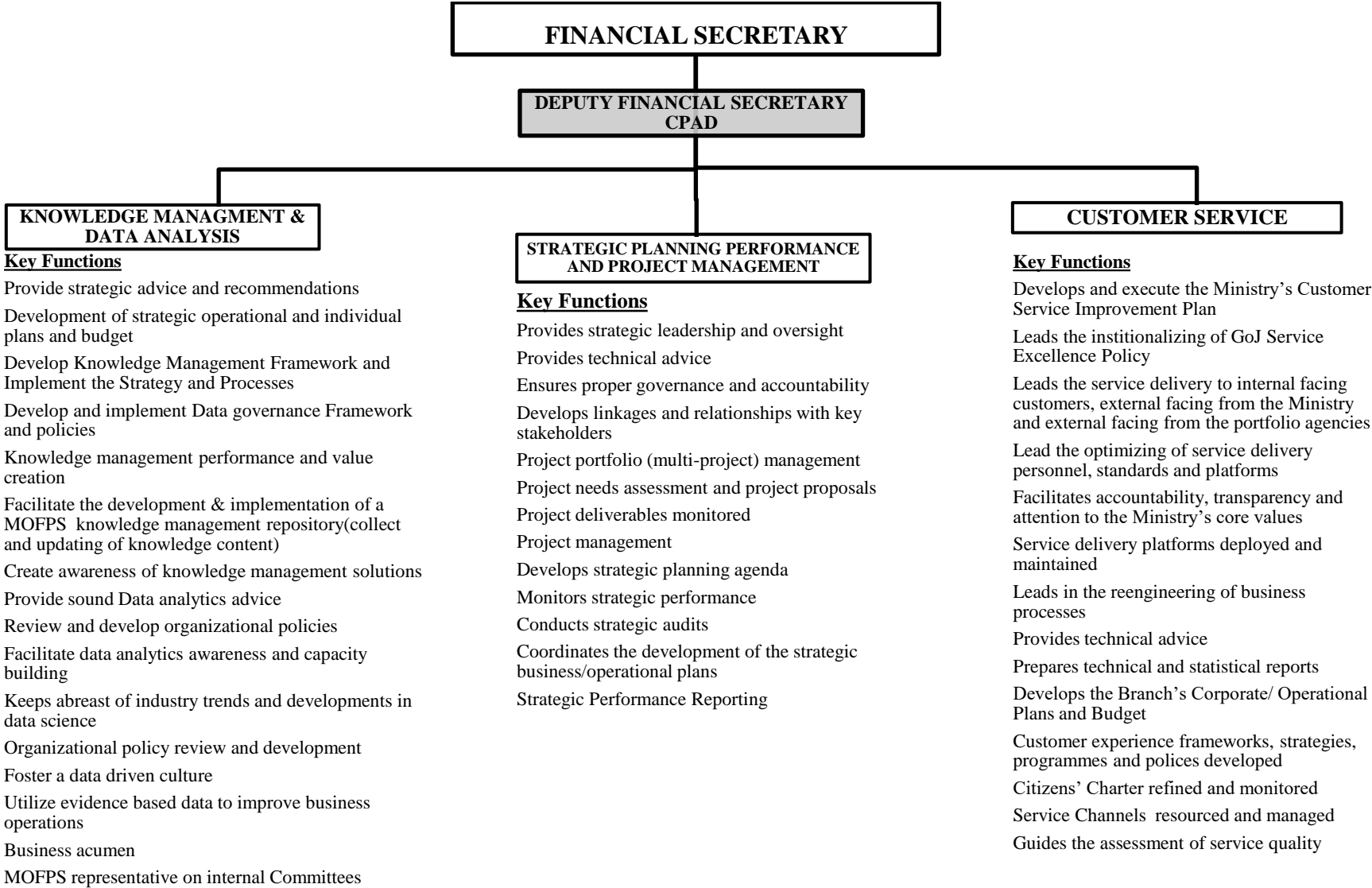
FINANCIAL SECRETARY

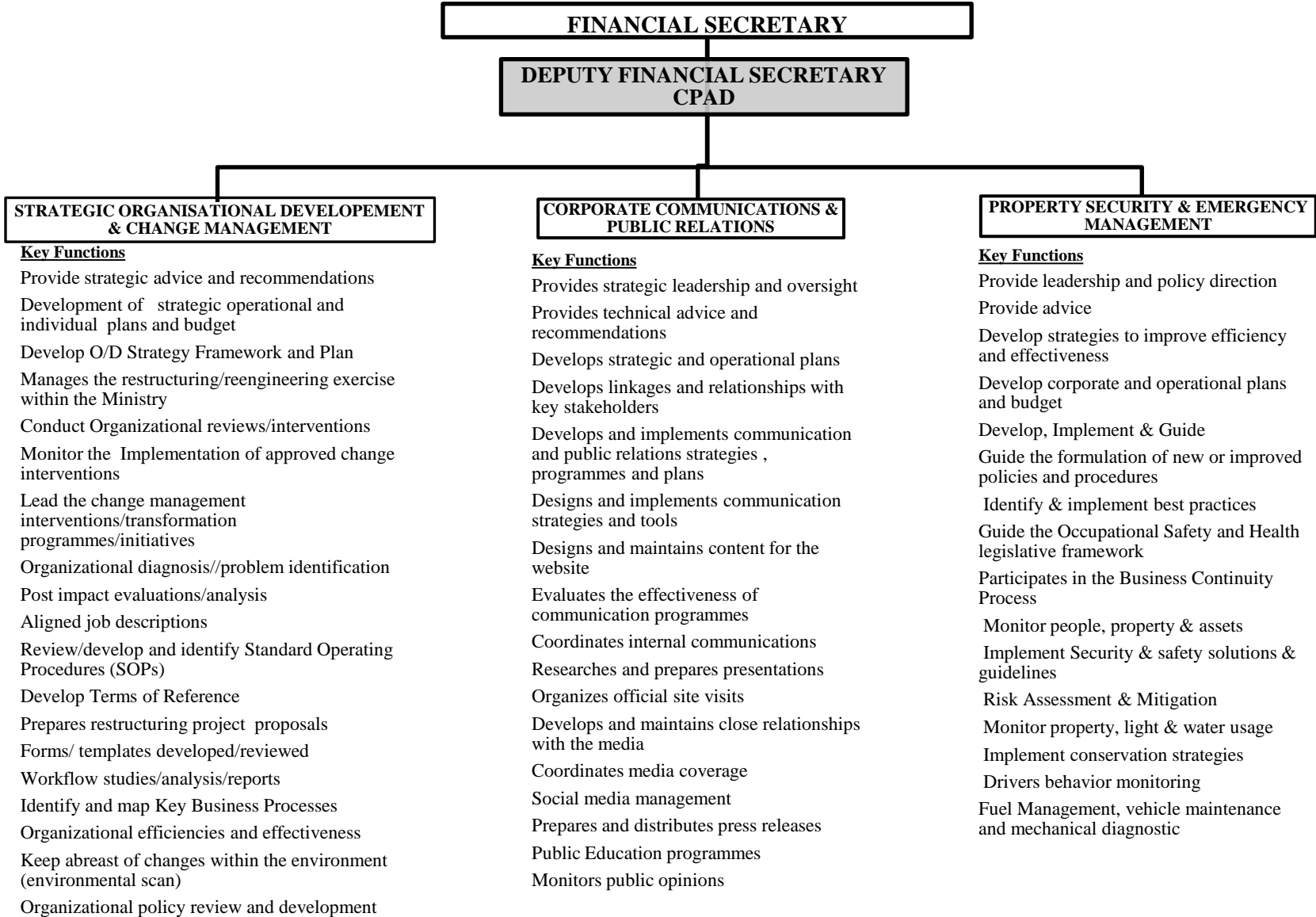
DEPUTY FINANCIAL SECRETARY
CPAD HEAD

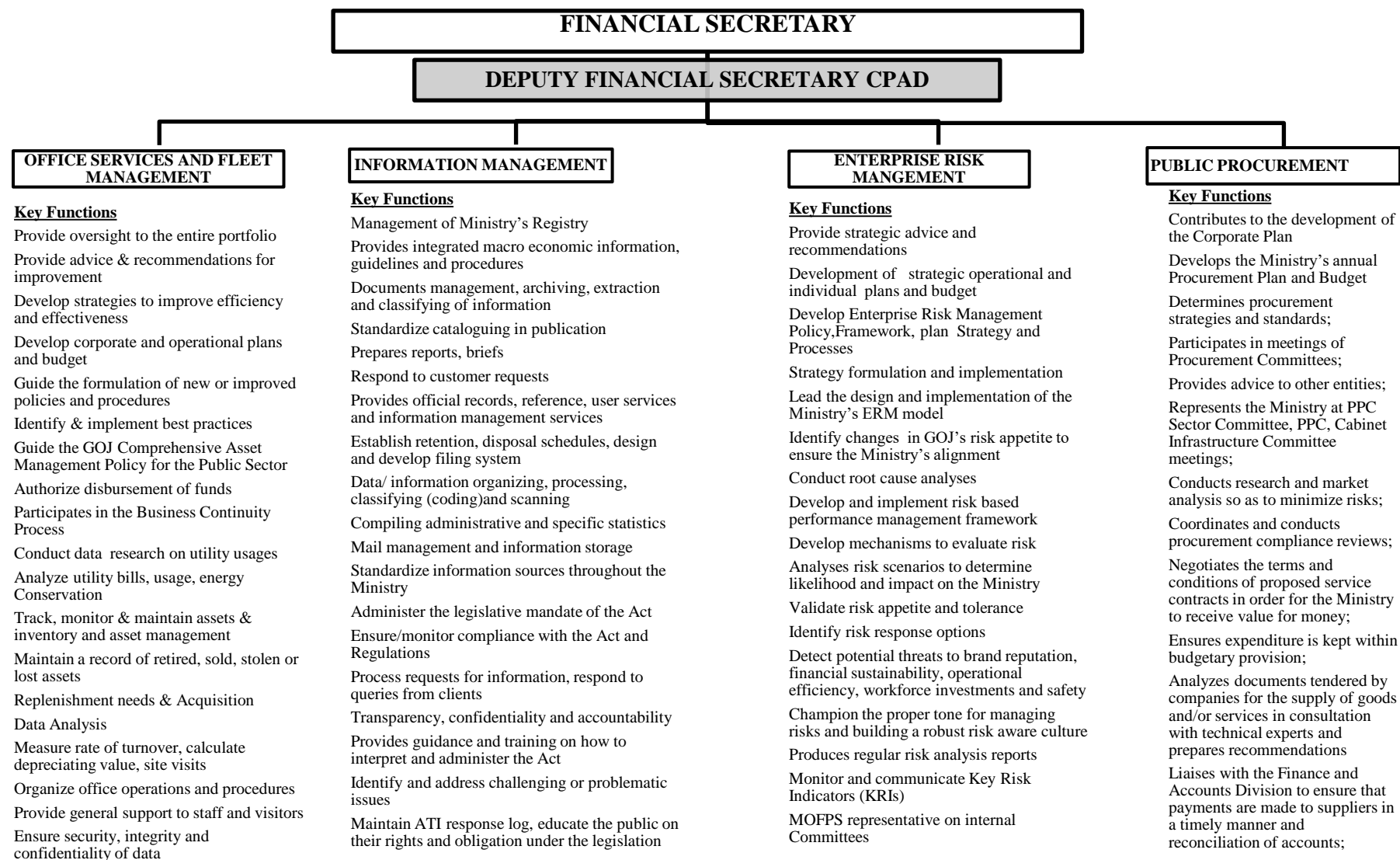
Key Functions

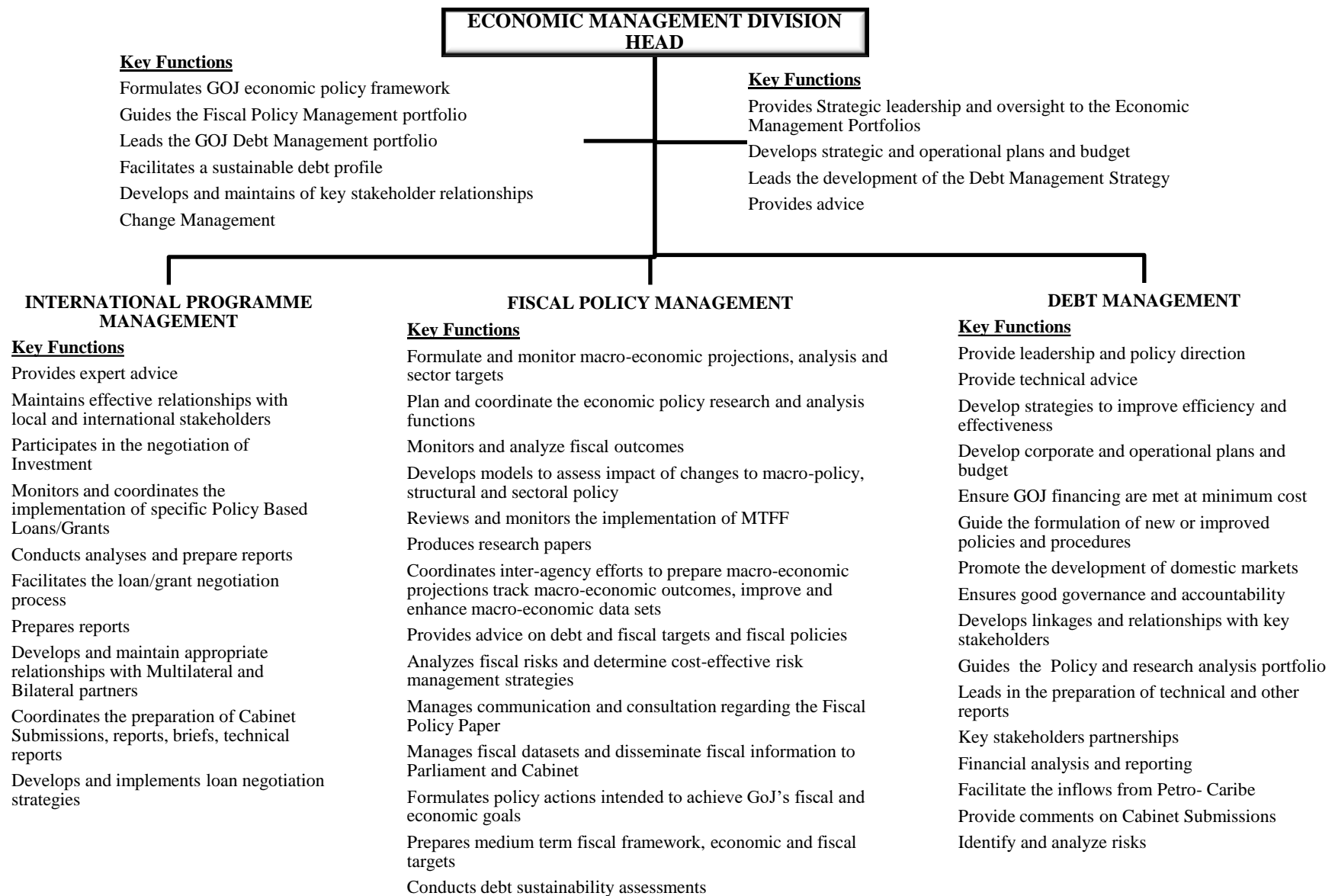
- Provides Strategic leadership and oversight of the Corporate Planning And Administration Portfolios
- Leads in the development of strategic and operational plans and budget
- Provides expert policy and technical advice and recommendations for improvement of service delivery
- Stakeholder relationships/partnerships
- Oversees the development and implementation of a comprehensive human resource strategy
- Development of timely and cost effective public relations and communication plan and strategies
- Provides leadership in identifyIng , evaluatIng, mitigating and monitoring the Ministry’s enterprise risk
- Leads the Knowledge Management and Data Analysis portfolio of Ministry
- Provides leadership for the Change Management initiatives of the Ministry
- Guides the restructuring/reengineering exercise within the Ministry
- Oversees public investment projects for departments and agencies of the Ministry
- Ensures the submission of CARICOM Results Based Planning data for Jamaica
- Manages the operations of the Jamaica Conference Centre
- Leads in the ttransformation and modernization of Information Communication and Technology systems
- Leads the Compliance and Quality Management portfolio of the Ministry

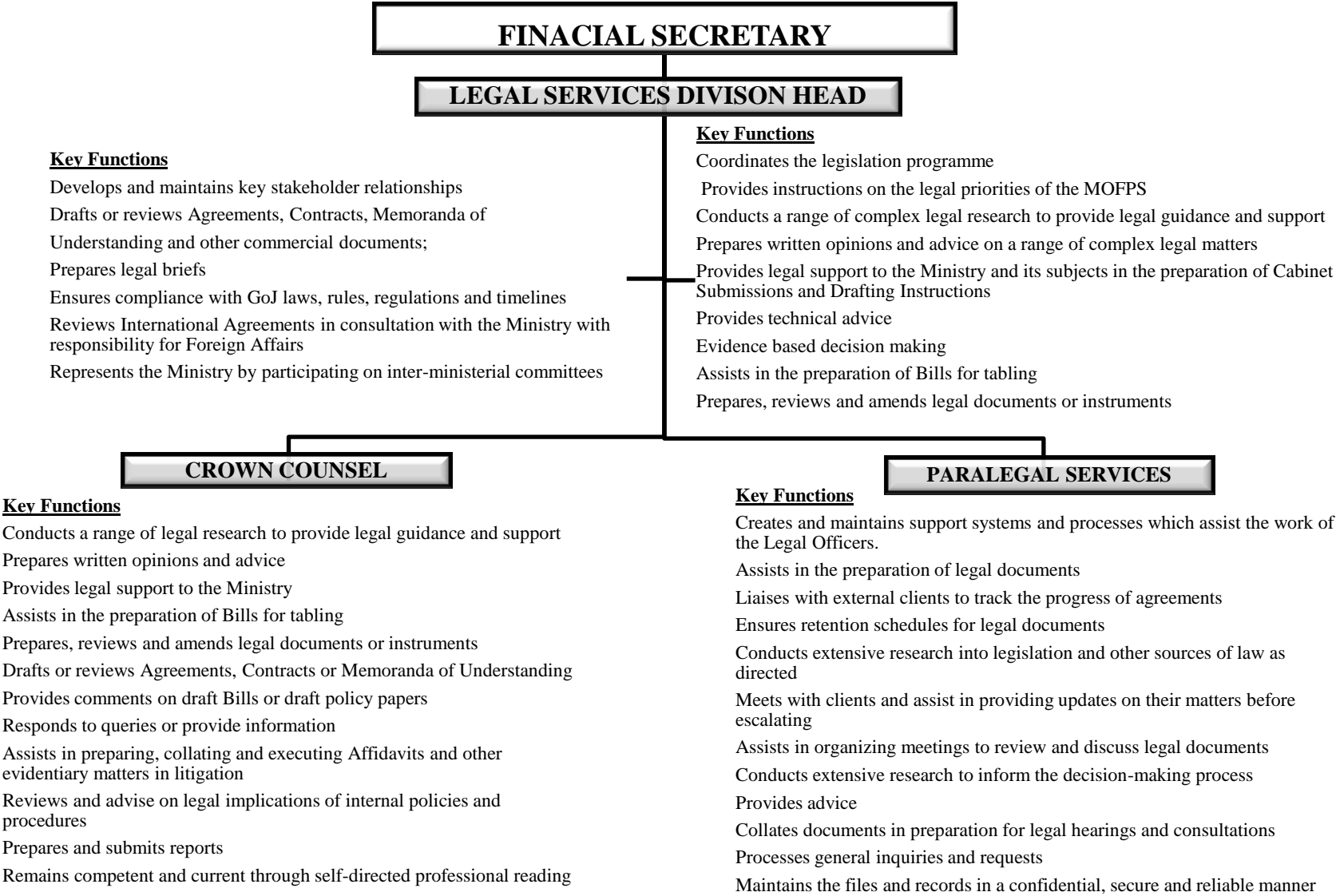


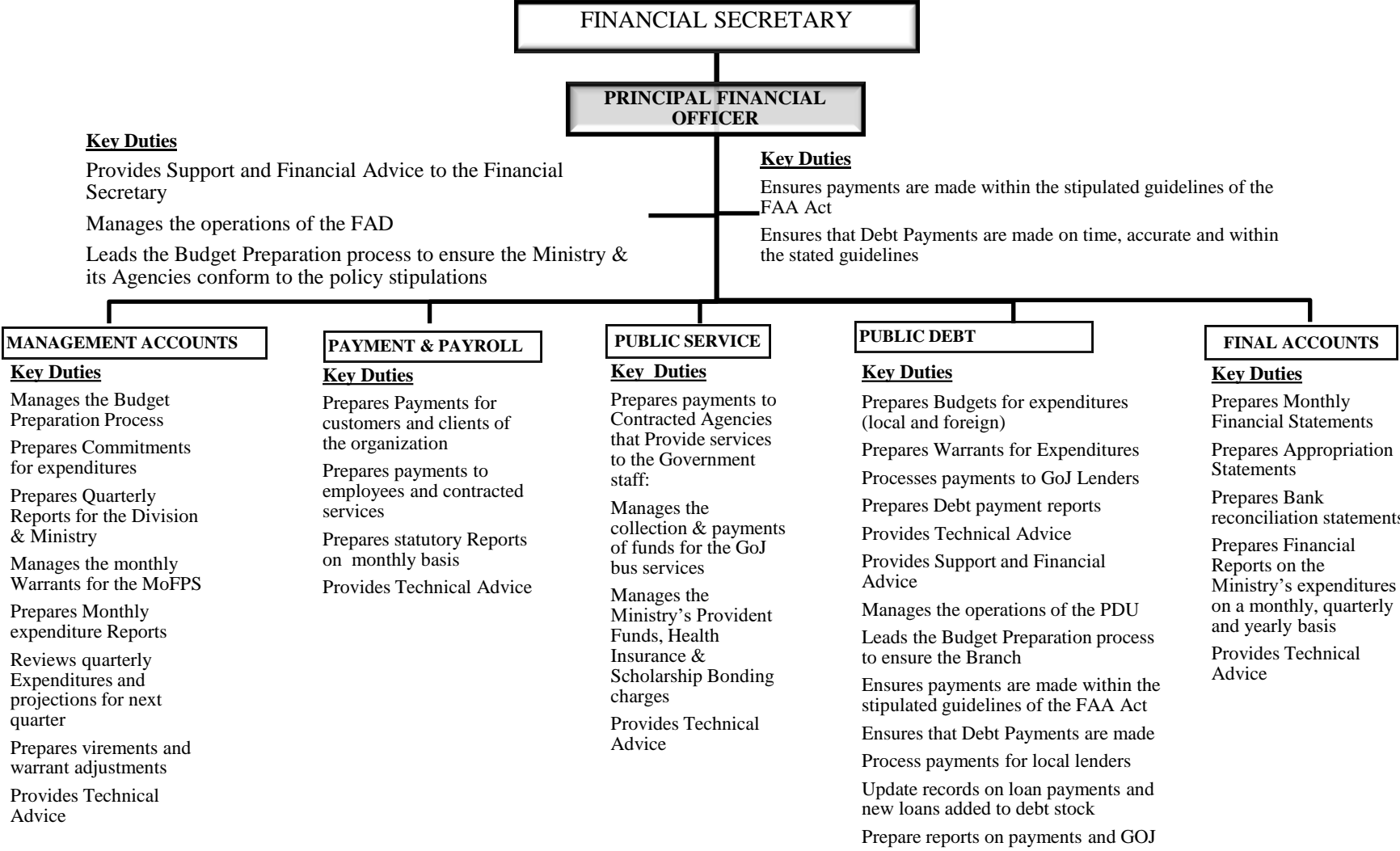


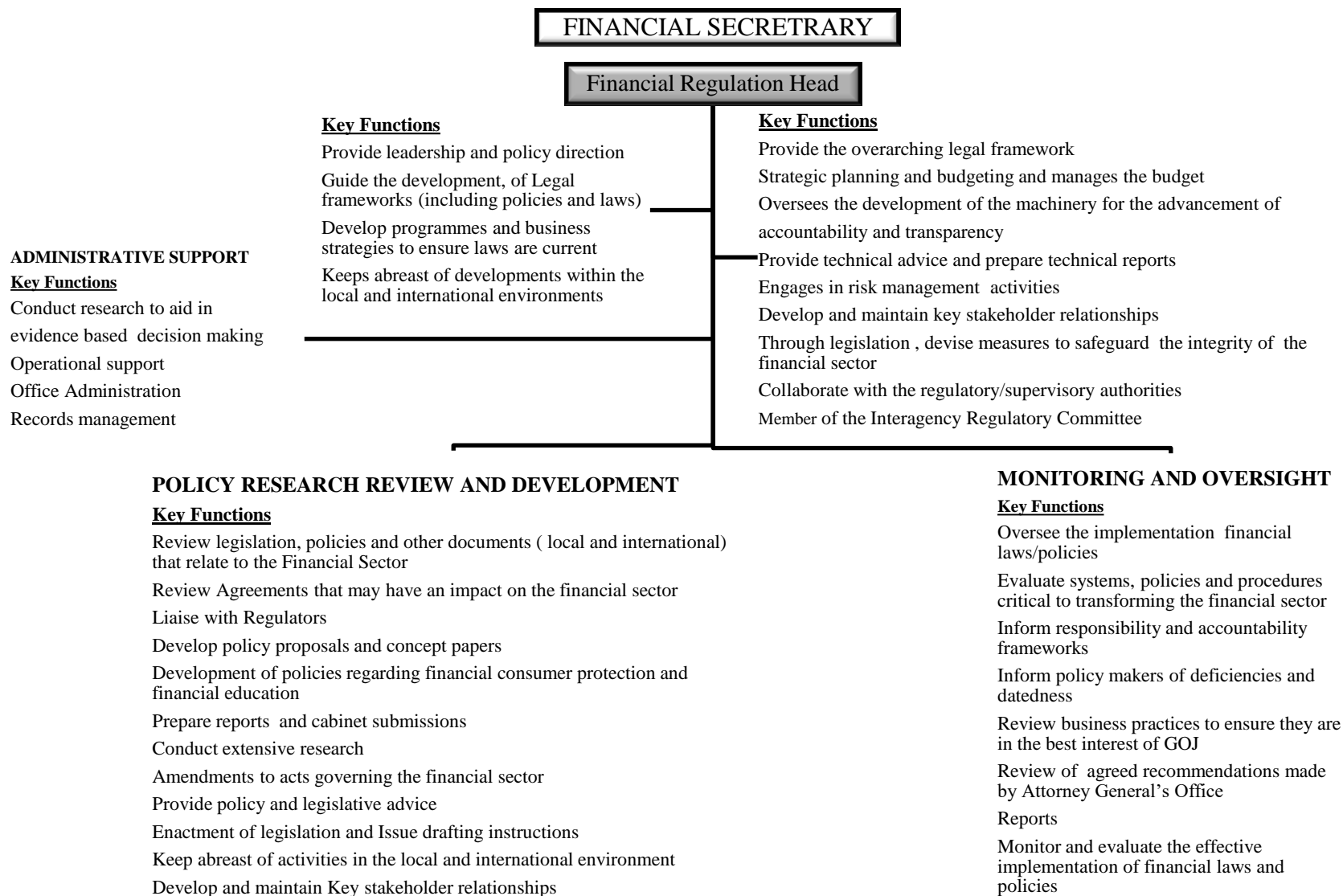


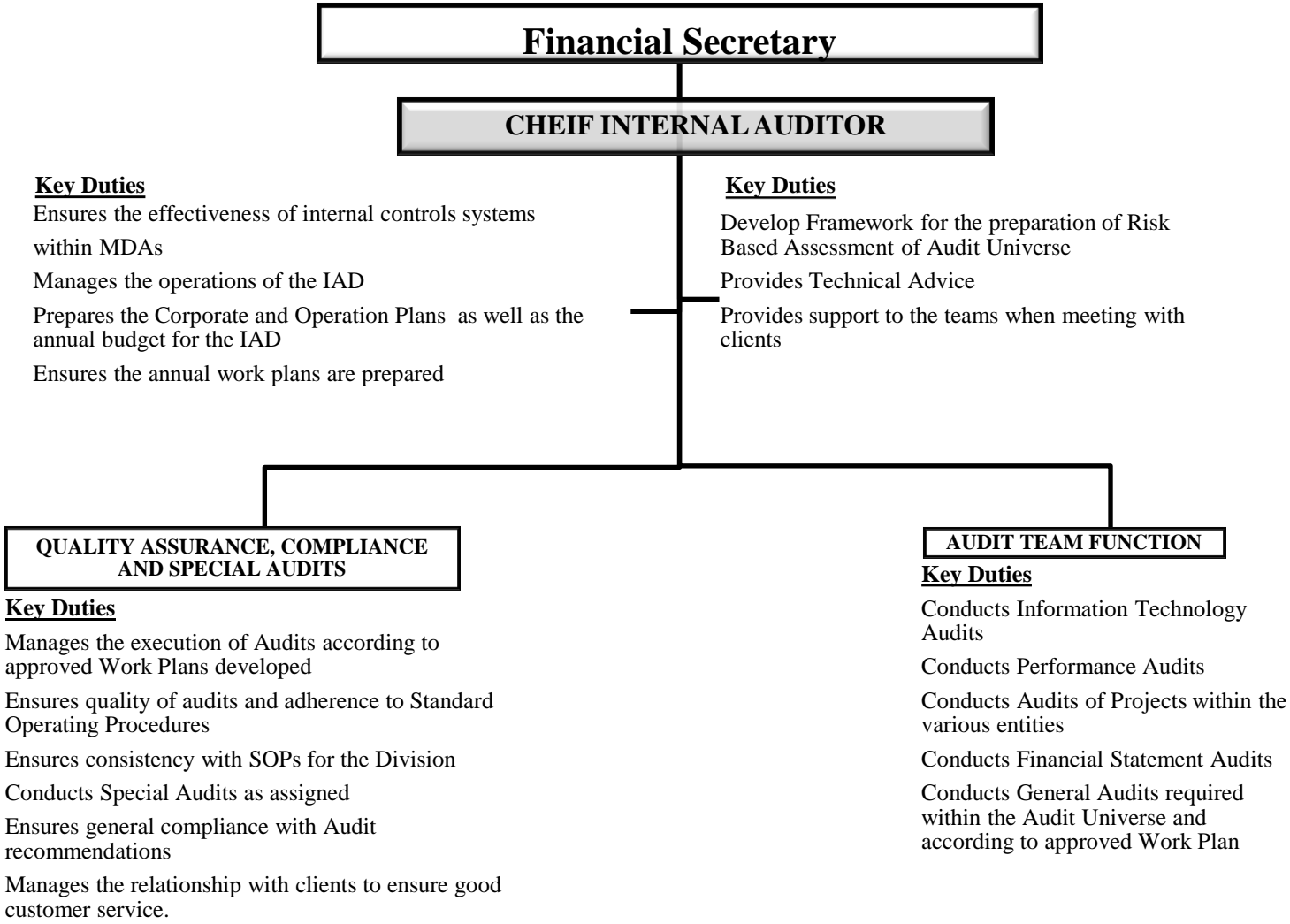


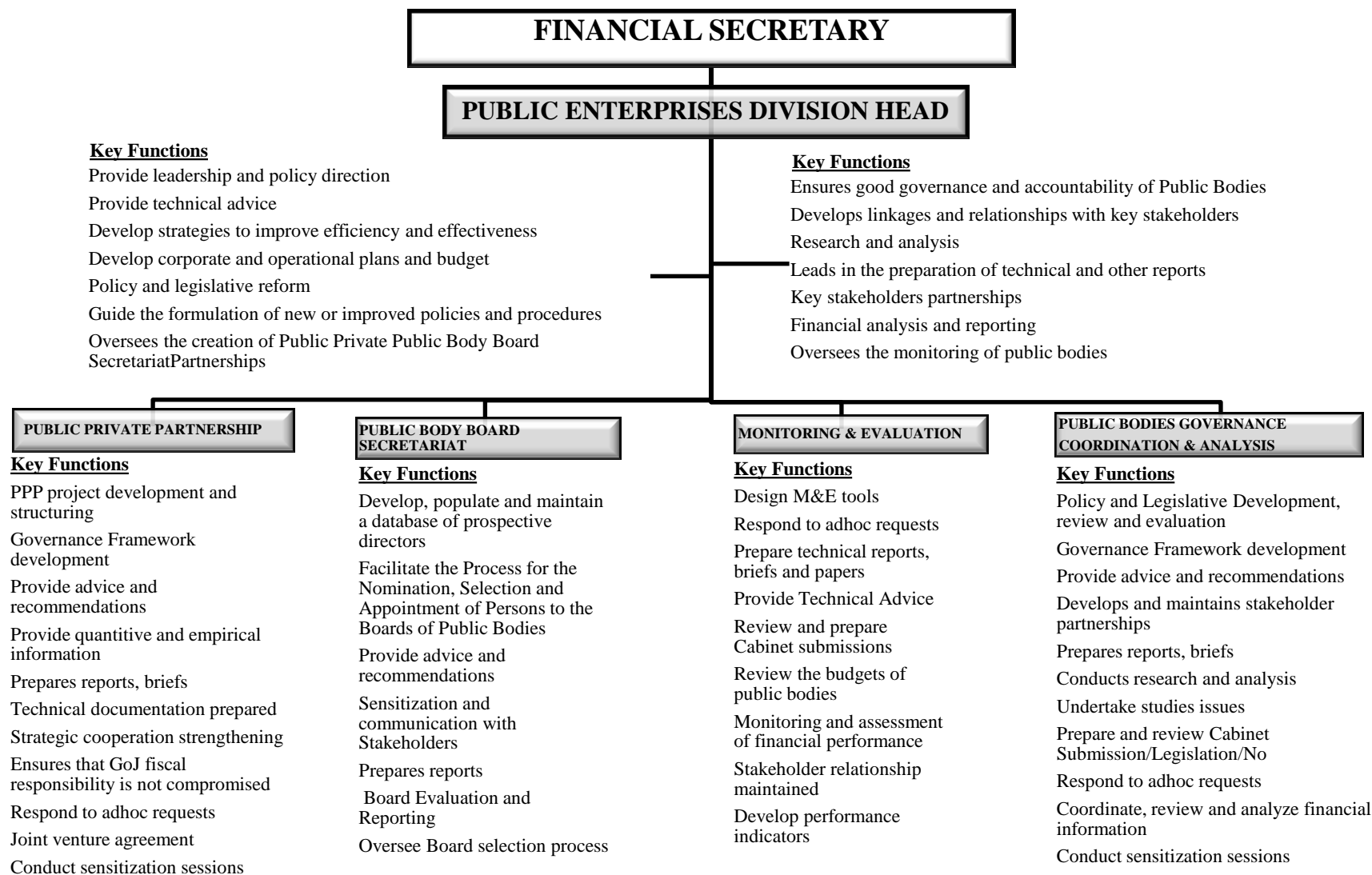


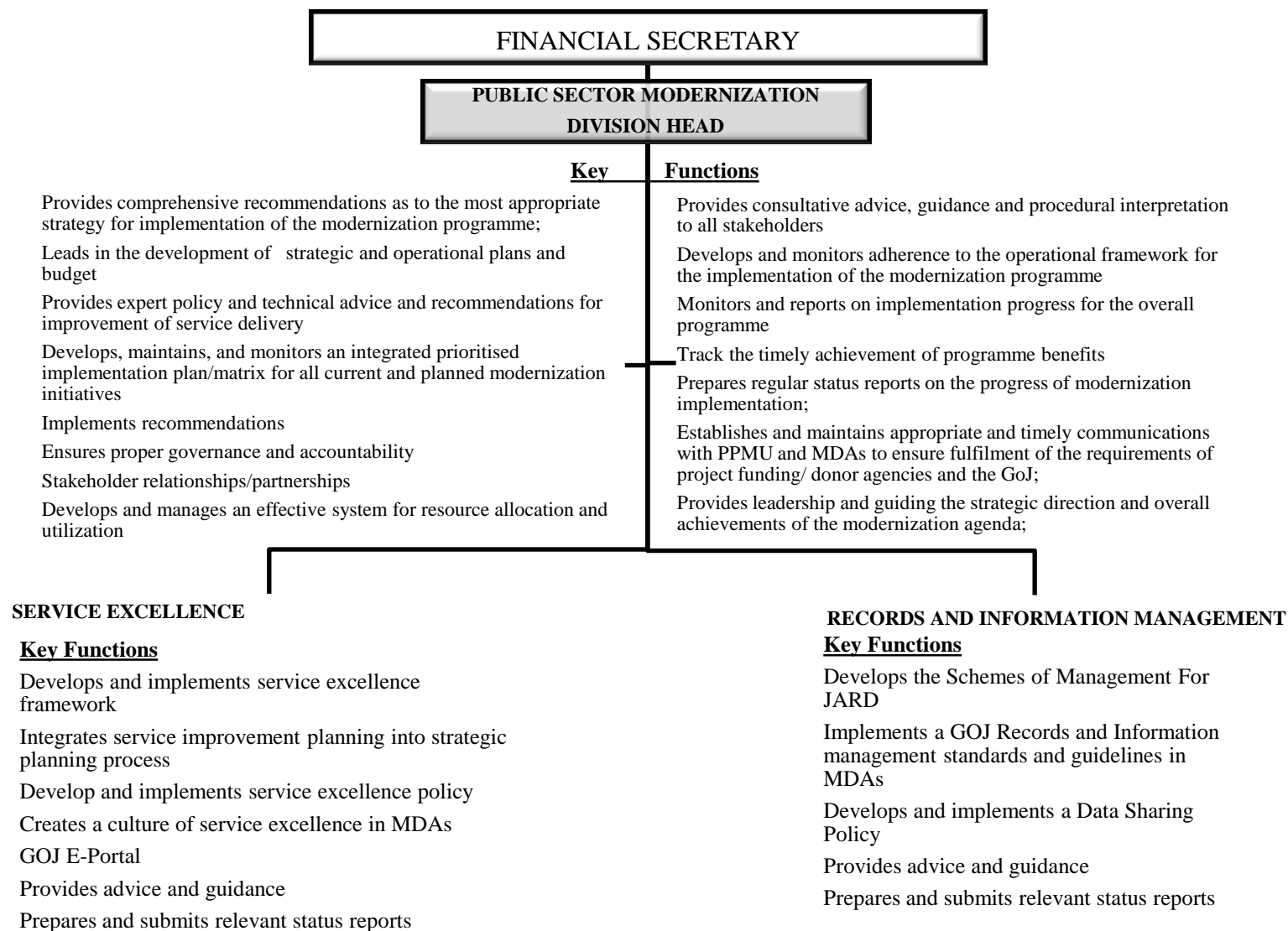


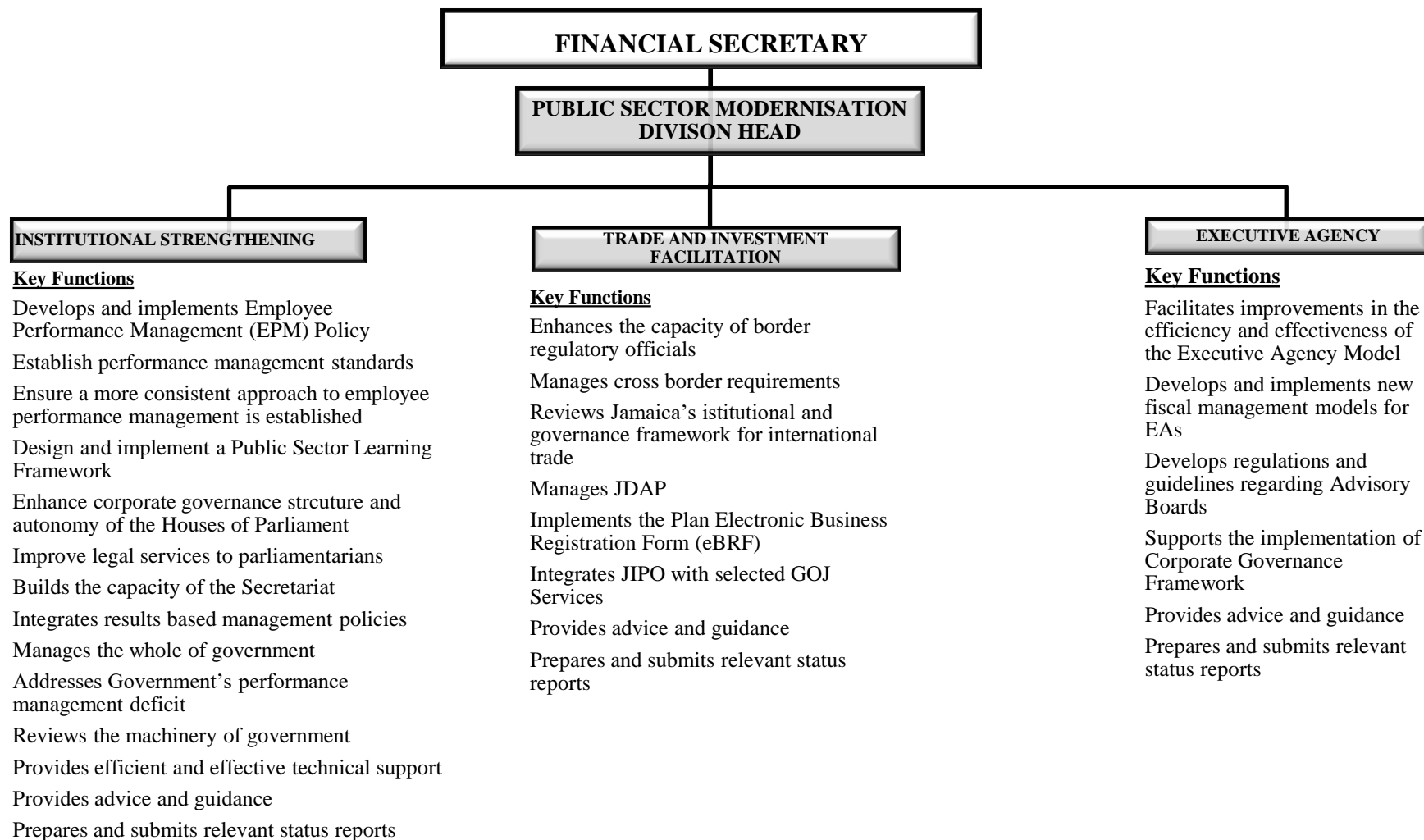


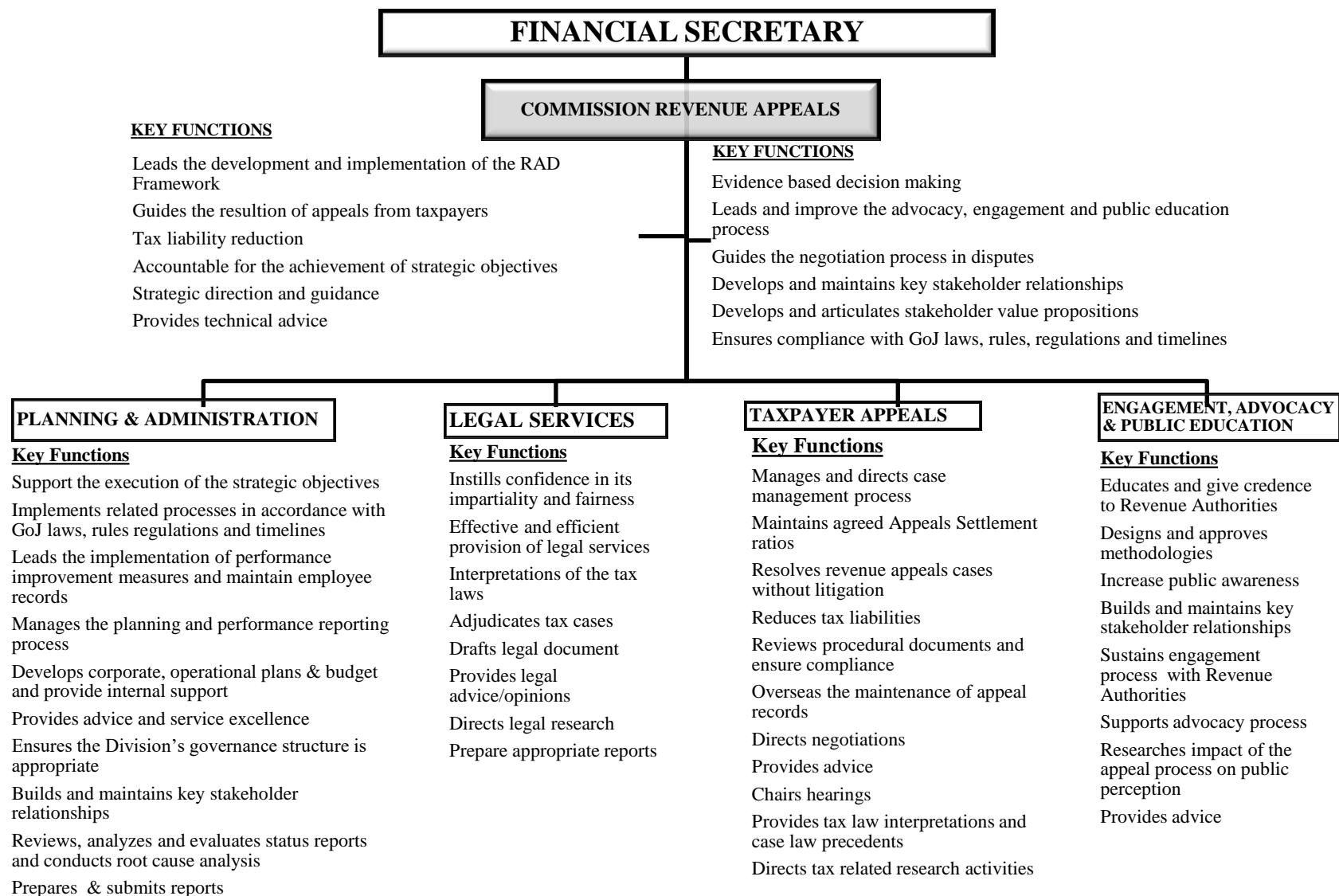


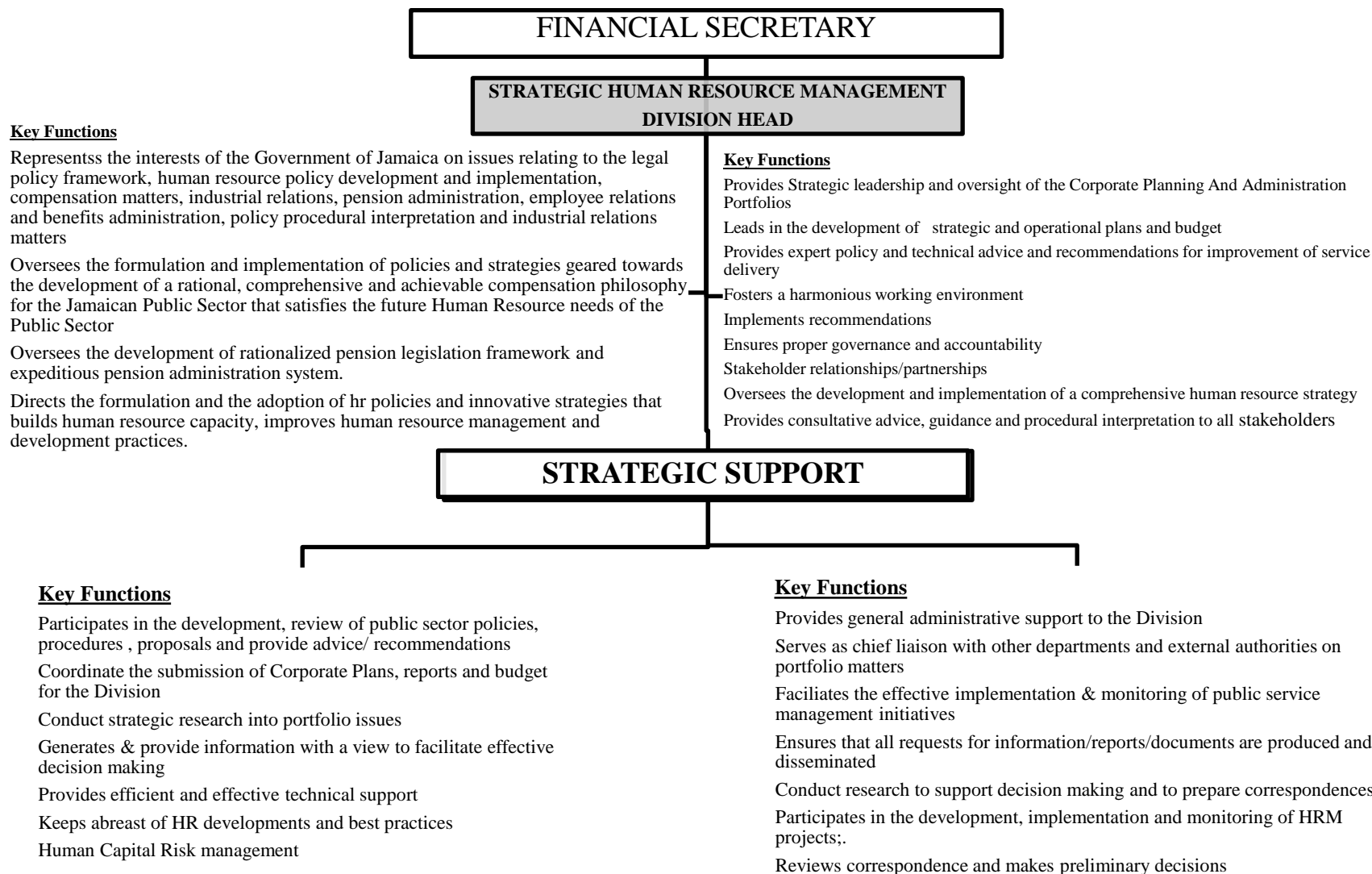


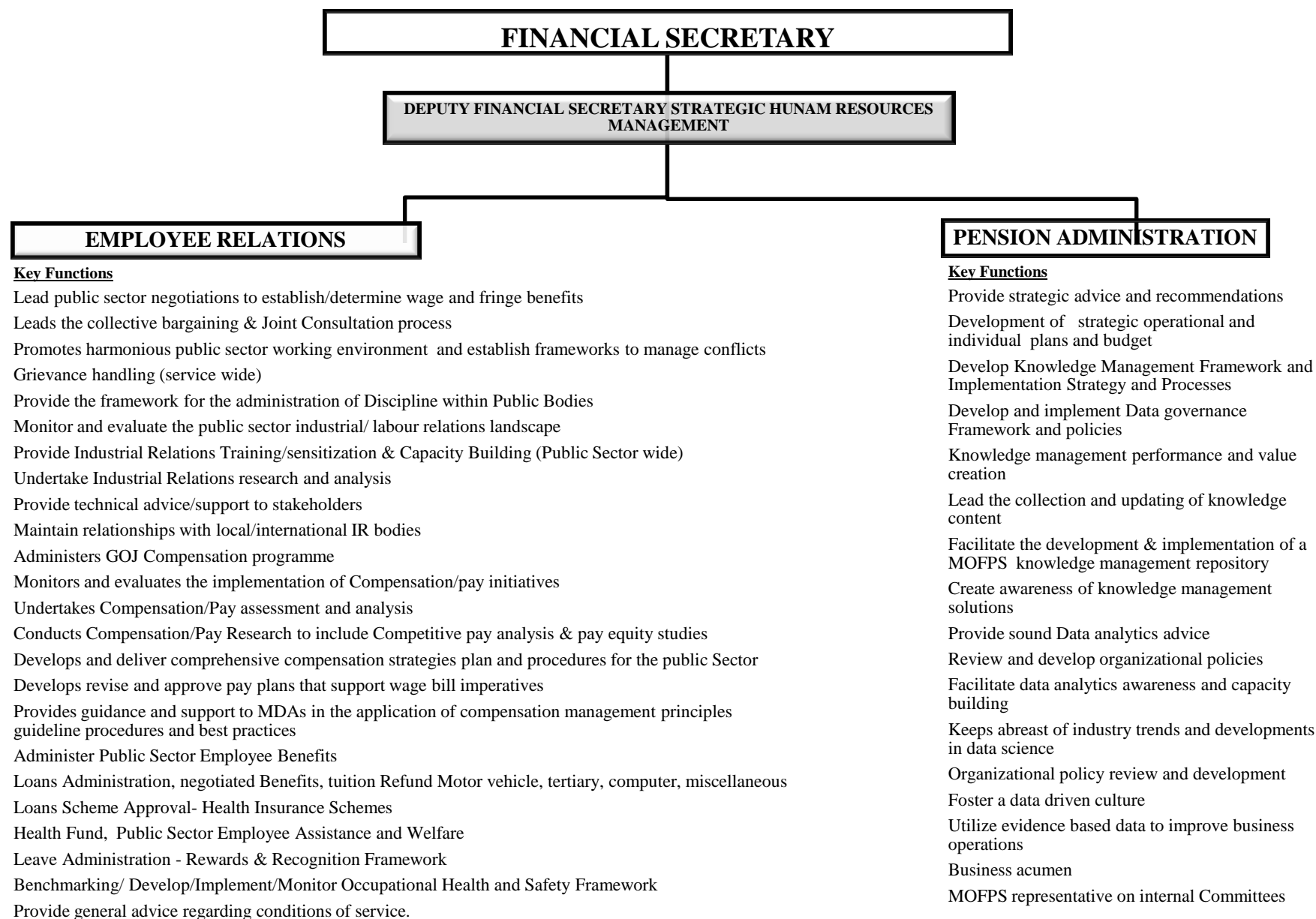


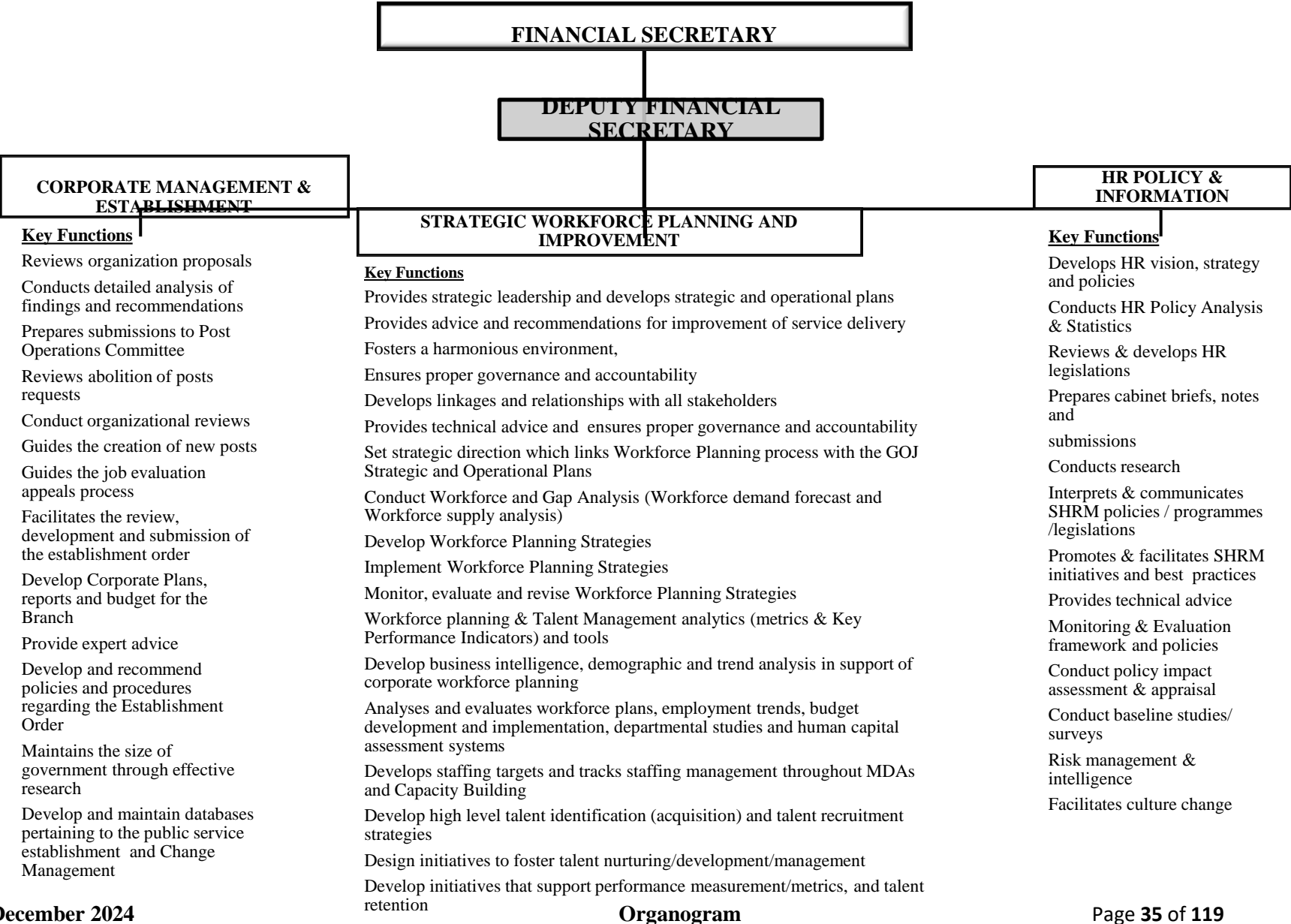


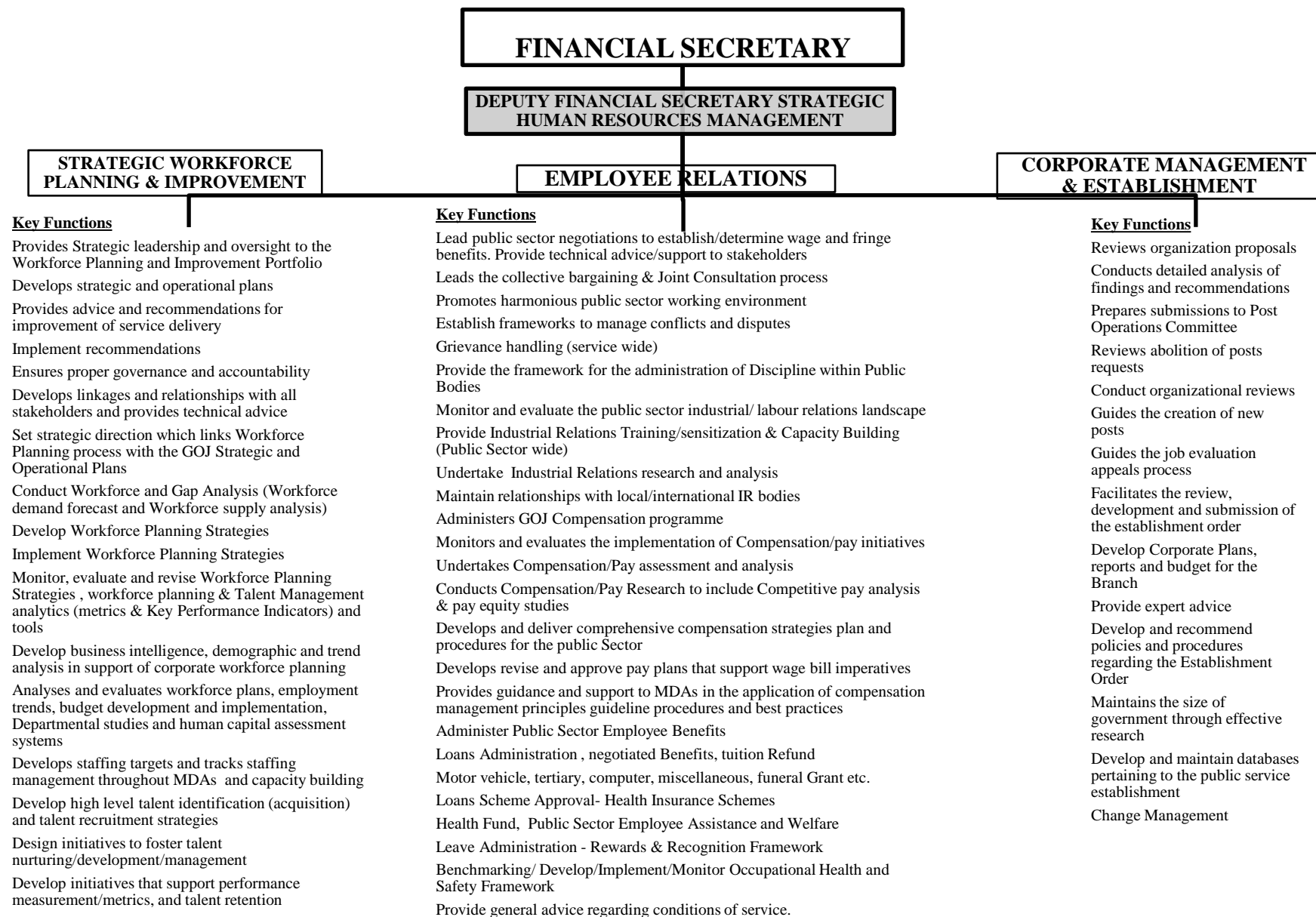


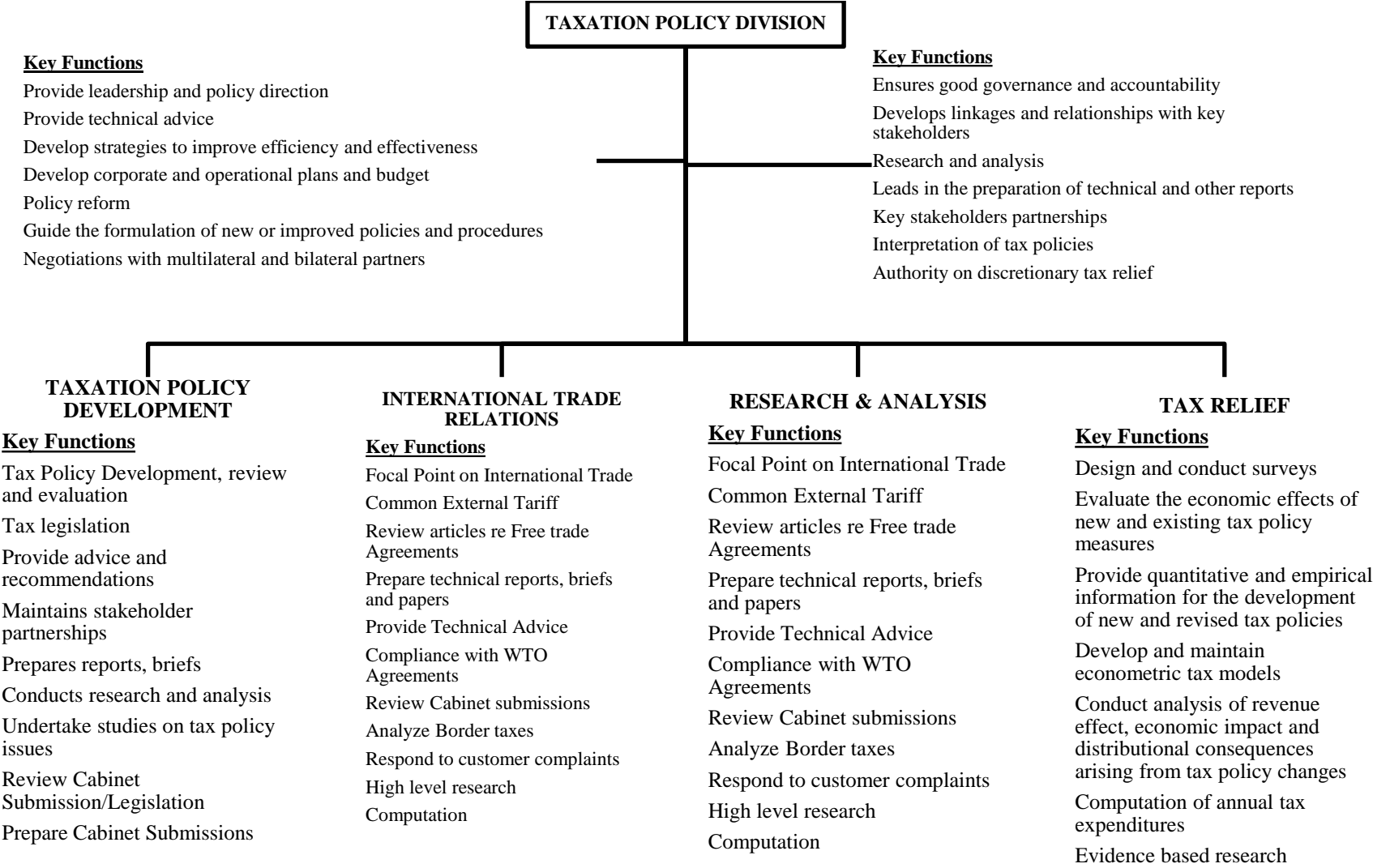




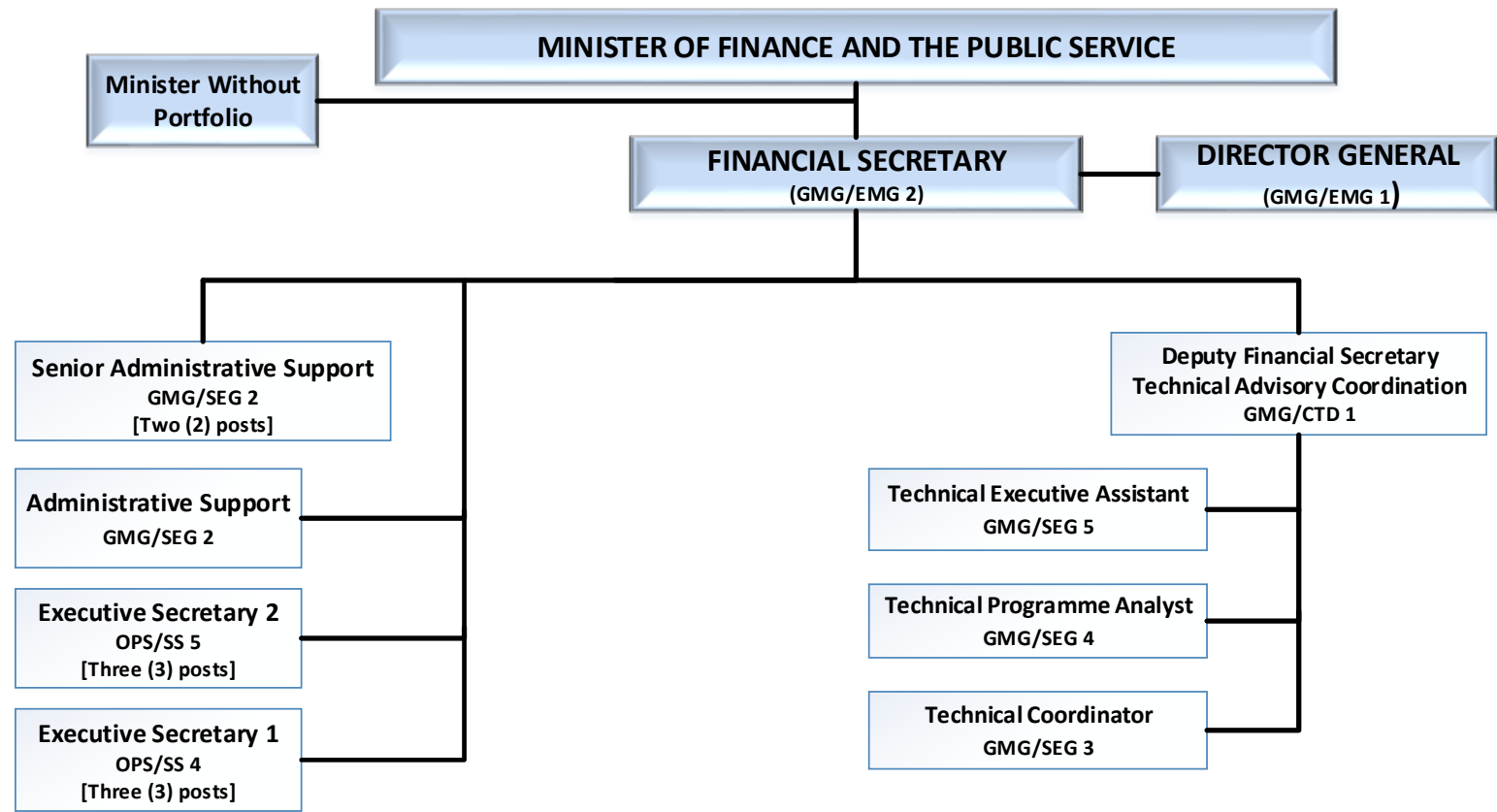




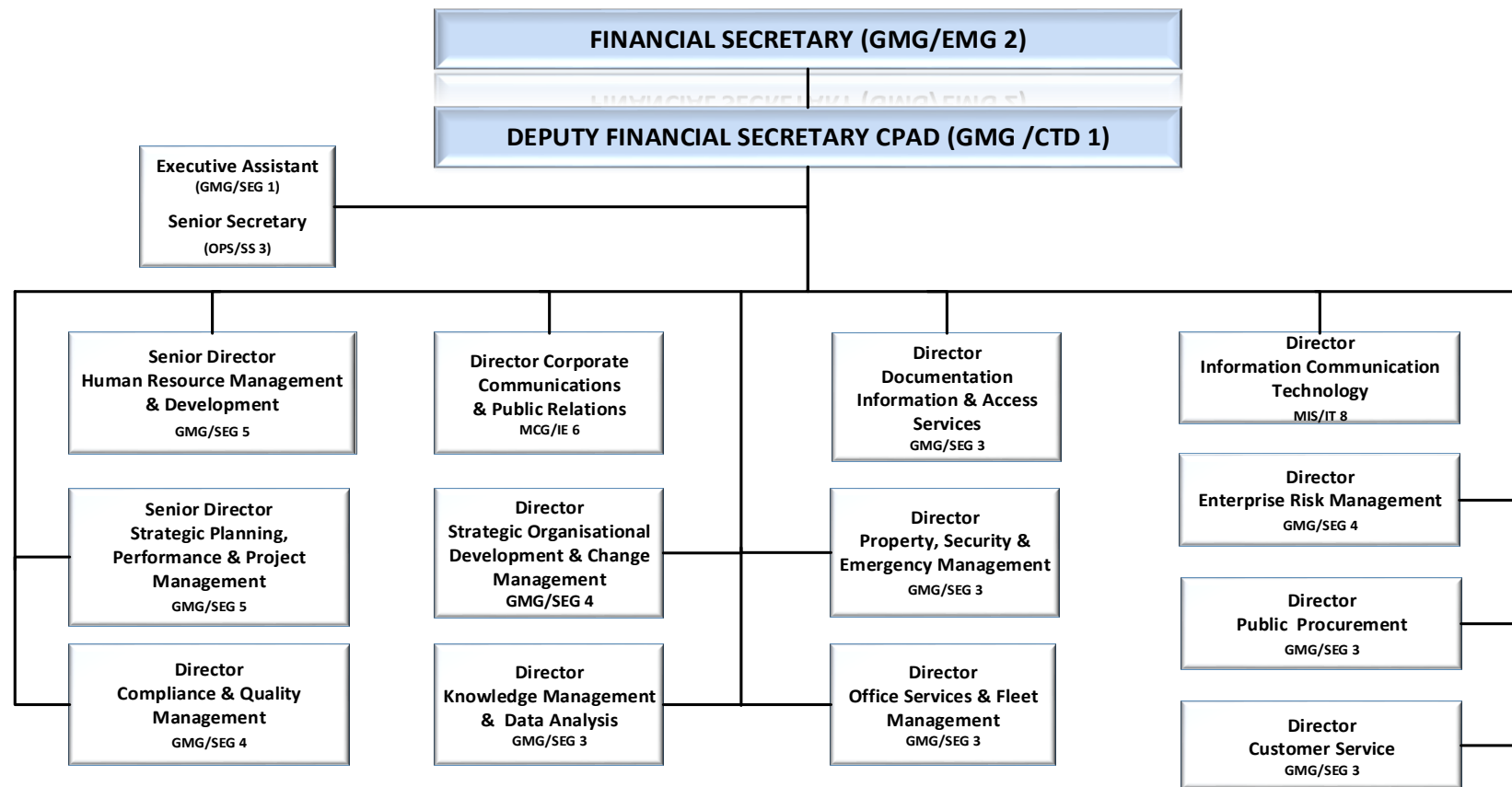




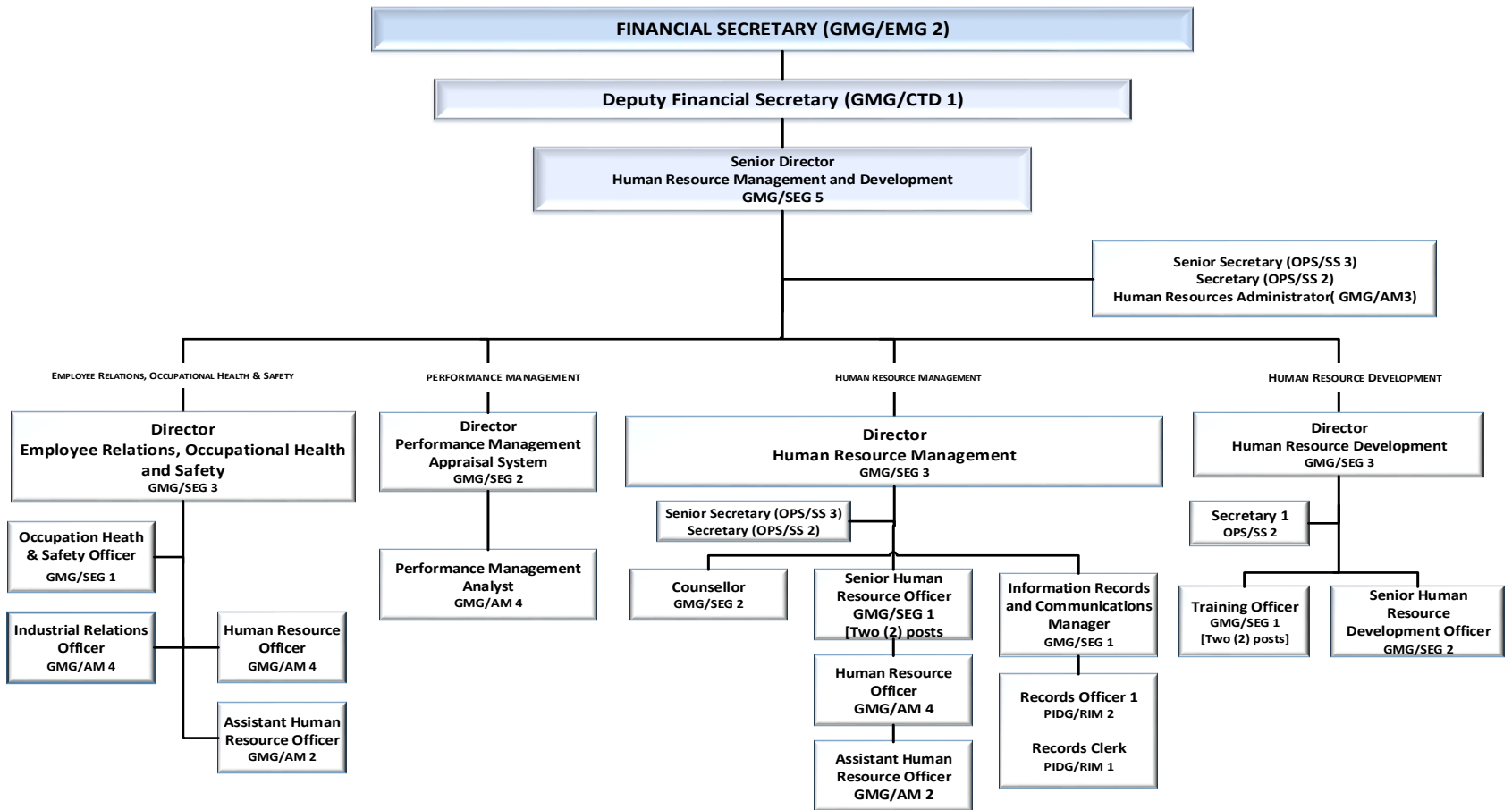
FINANCIAL SECRETARY EXECUTIVE OFFICE



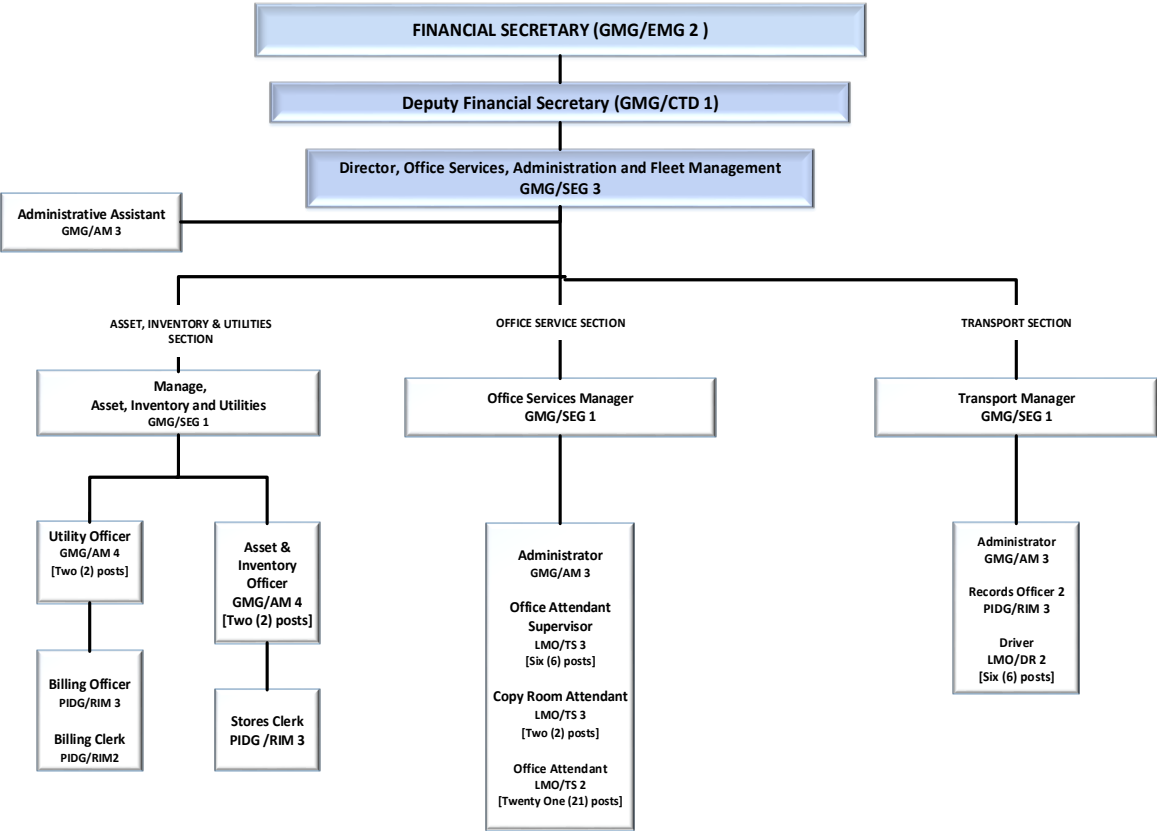
CPAD - EXECUTIVE LEVEL STRUCTURE



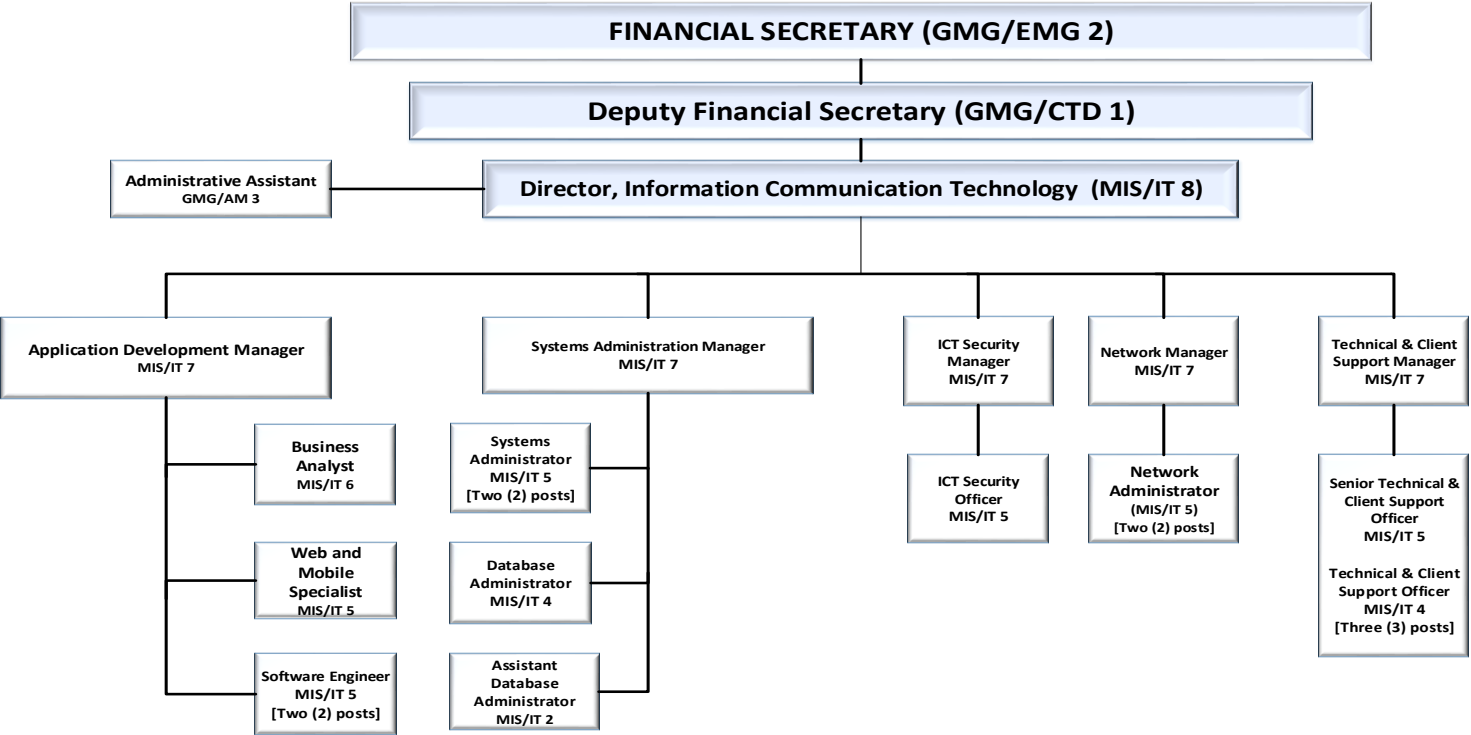
CPAD - HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT



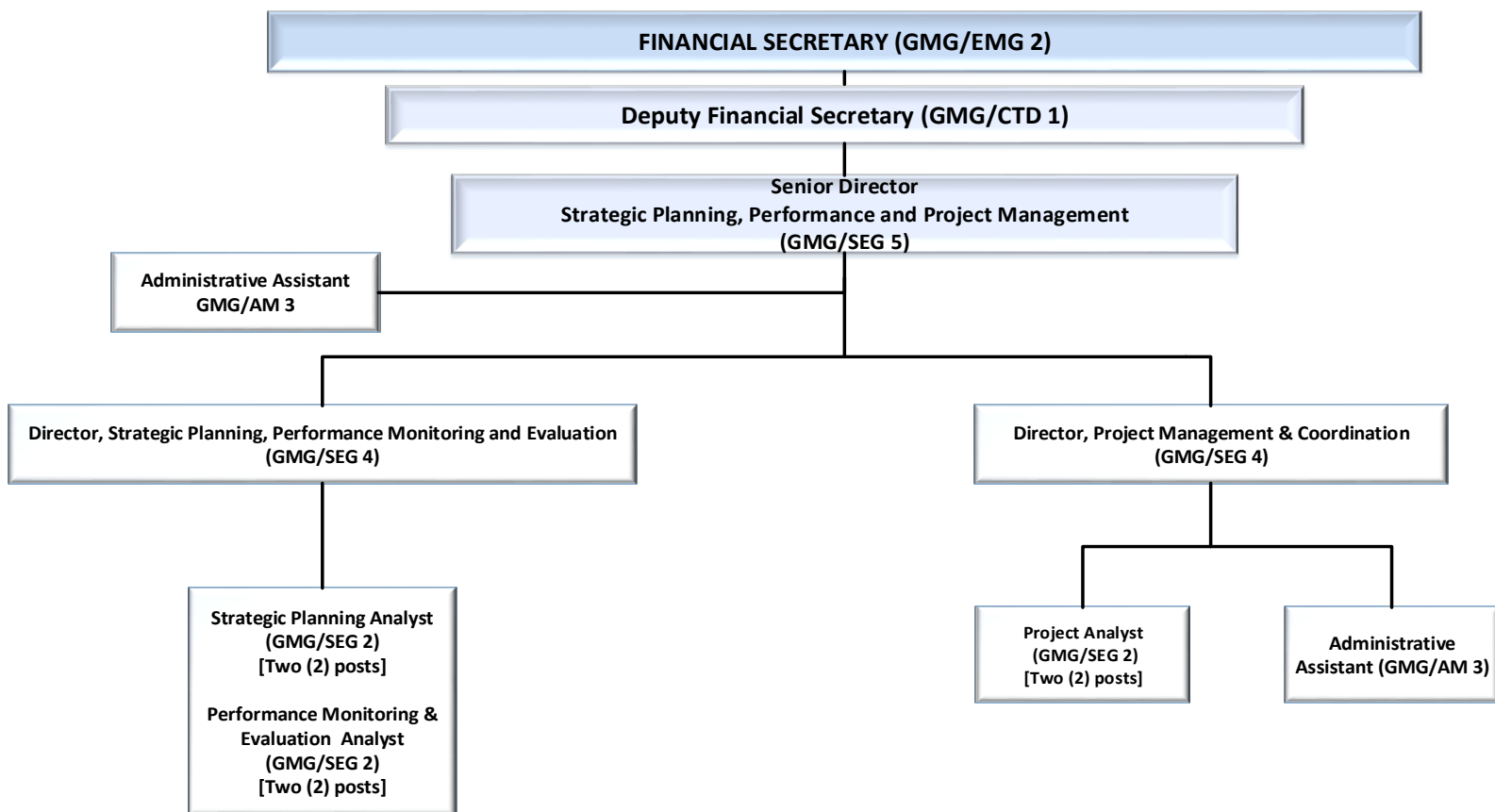
CPAD - OFFICE SERVICES, ADMINISTRATION AND FLEET MANAGEMENT BRANCH



CPAD - INFORMATION COMMUNICATION TECHNOLOGY BRANCH

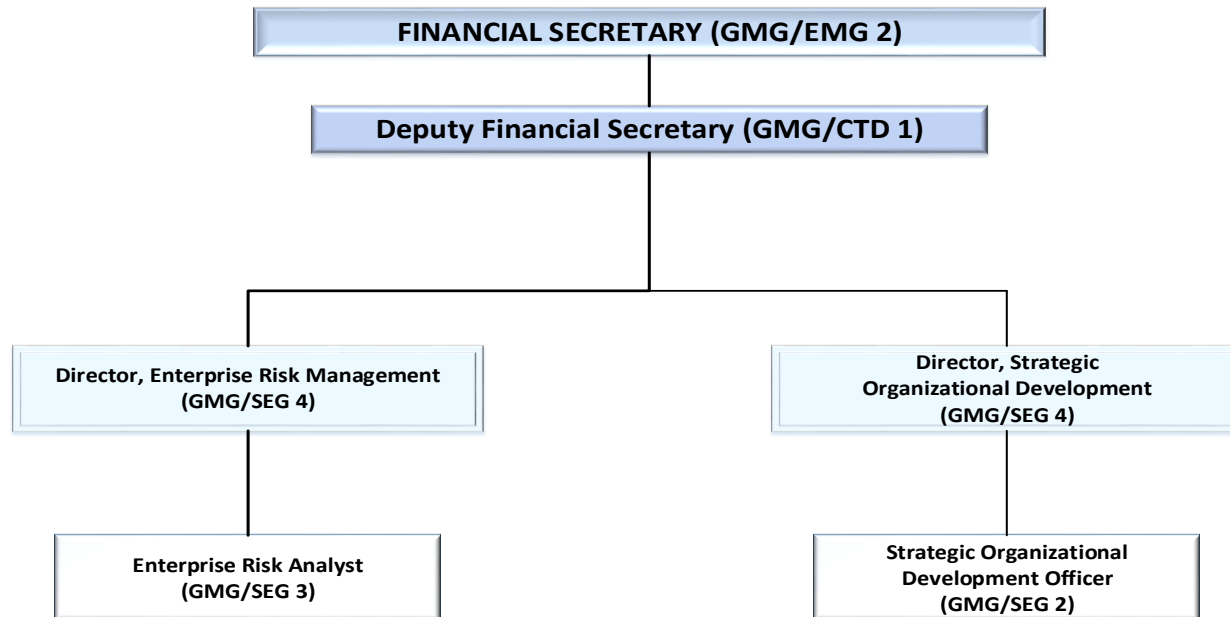


CPAD - STRATEGIC PLANNING, PERFORMANCE AND PROJECT MANAGEMENT

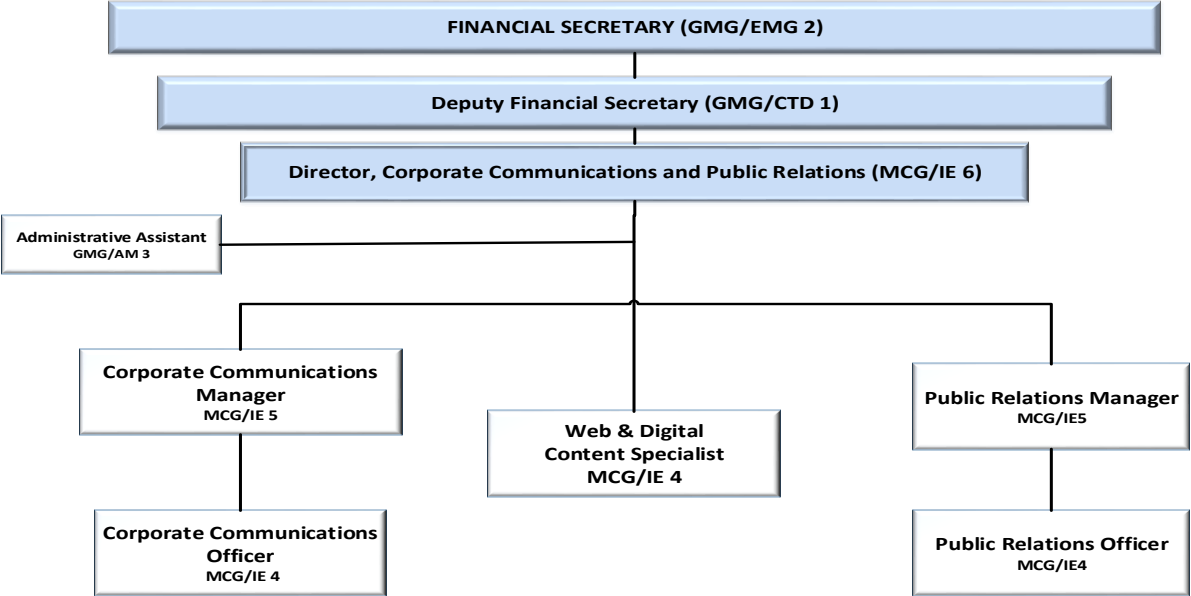


CPAD - ENTERPRISE RISK MANAGEMENT

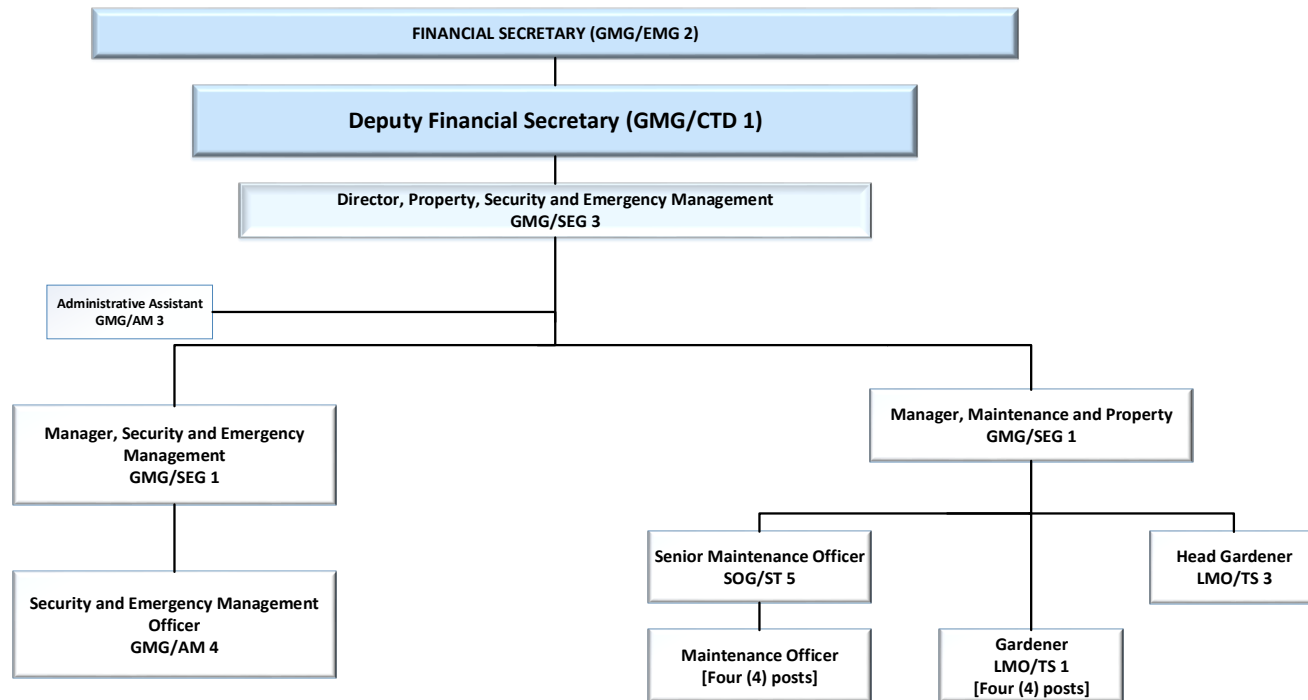
CPAD - STRATEGIC ORGANIZATIONAL DEVELOPMENT BRANCH



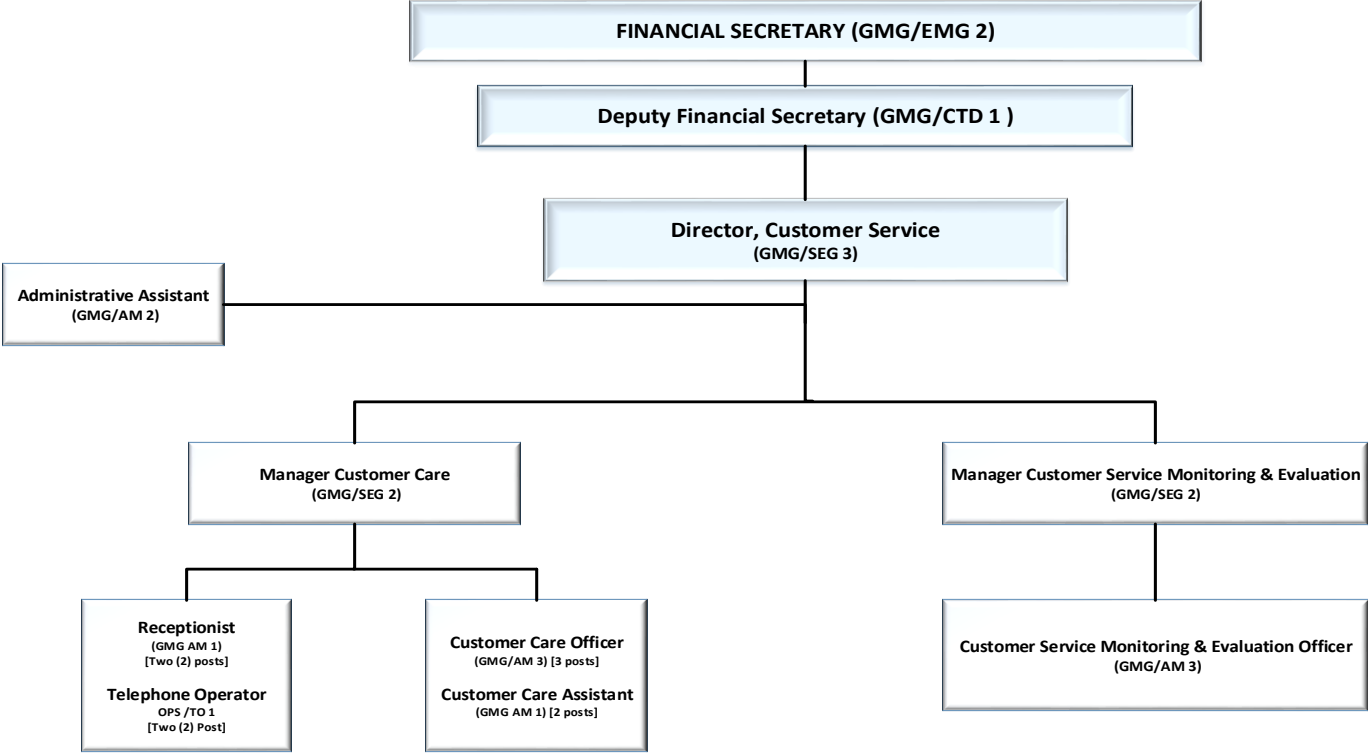
CPAD - CORPORATE COMMUNICATIONS & PUBLIC RELATIONS BRANCH



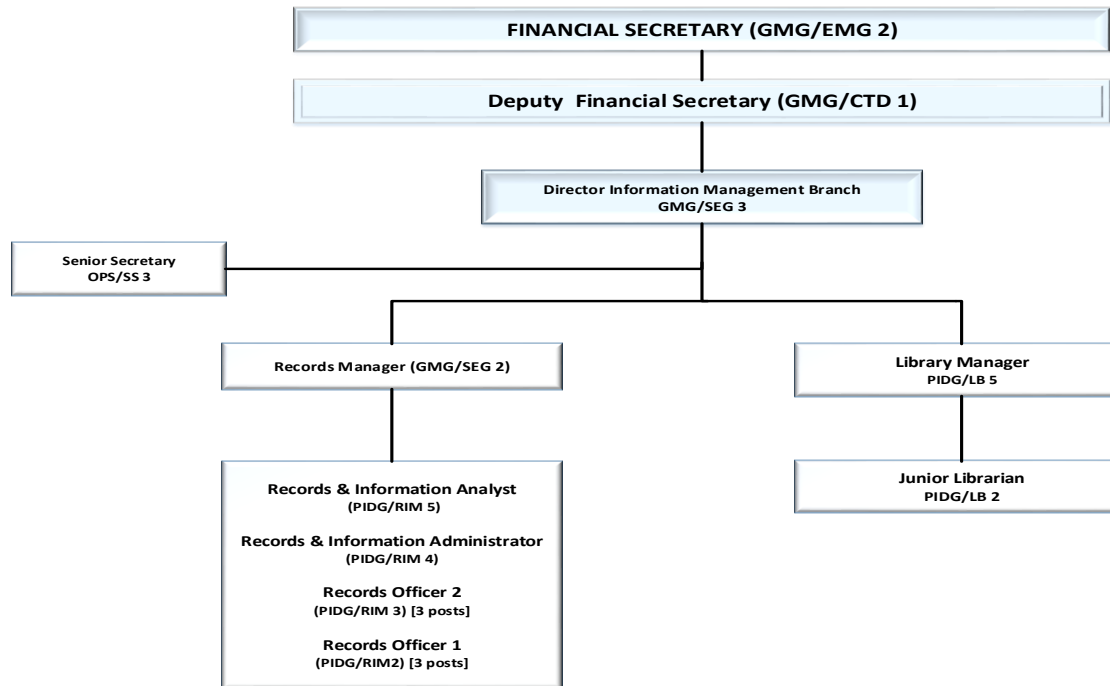
CPAD - PROPERTY, SECURITY & EMERGENCY MANAGEMENT



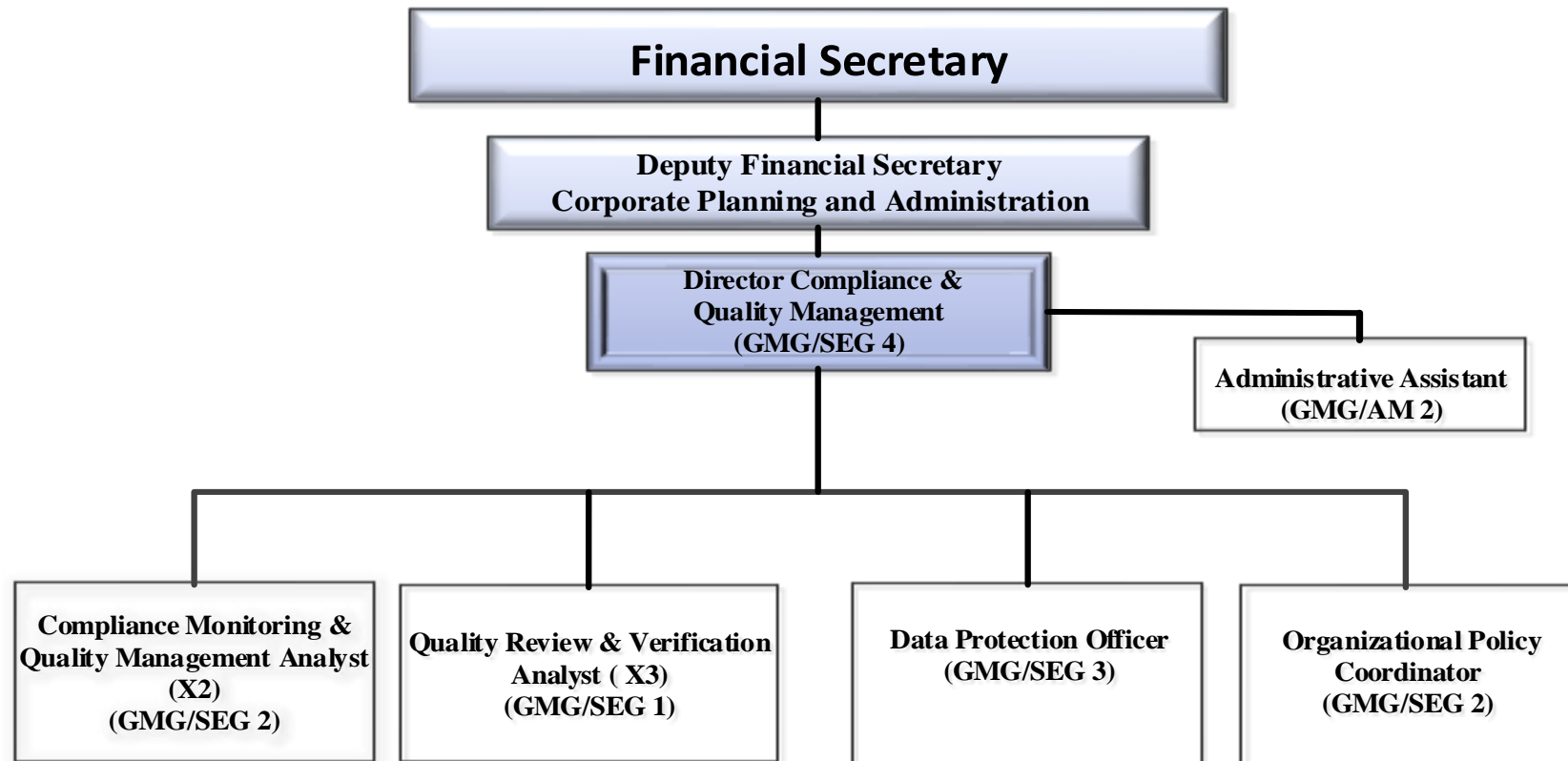
CPAD - CUSTOMER SERVICE BRANCH



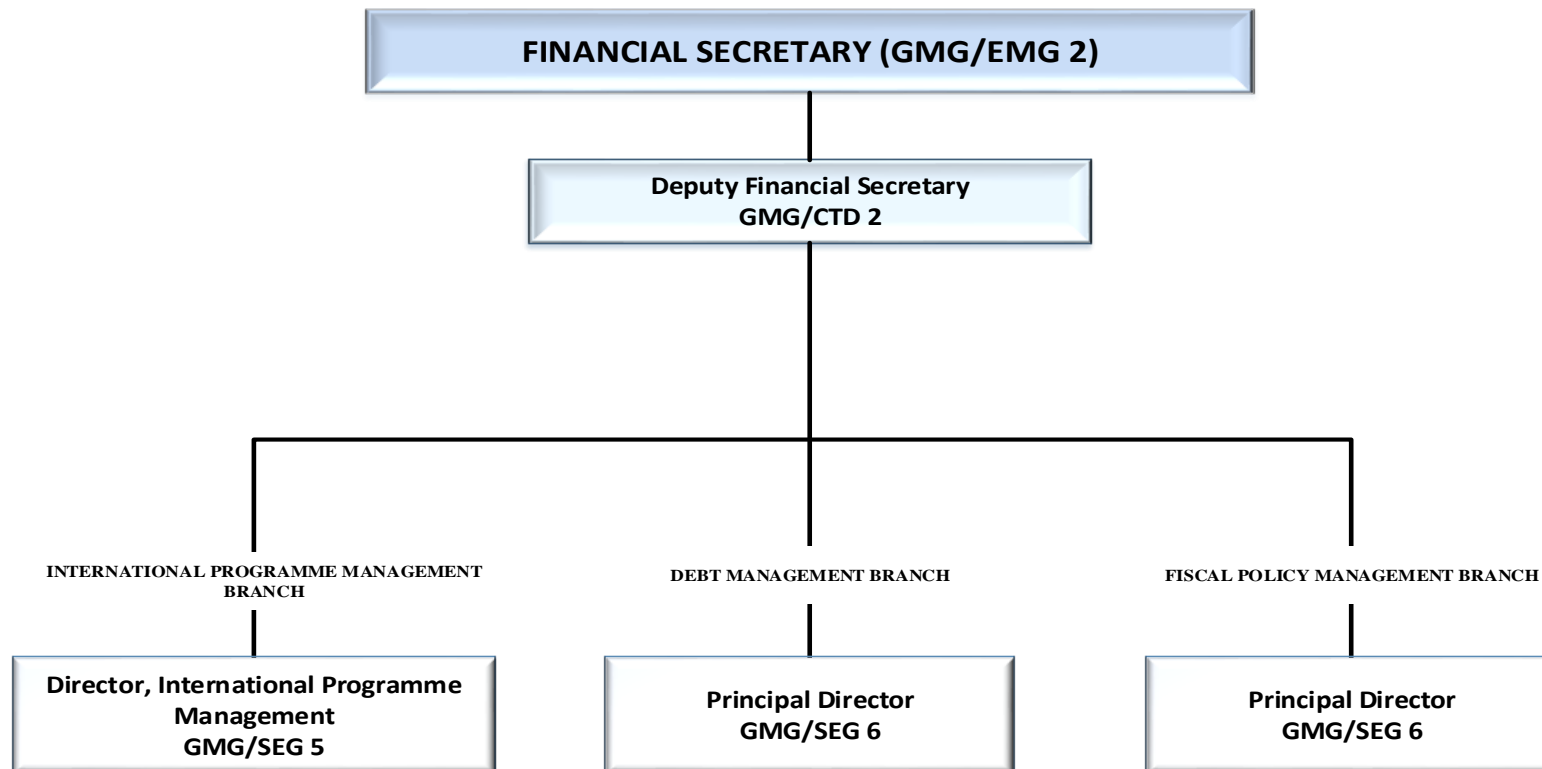
CPAD - INFORMATION MANAGEMET BRANCH



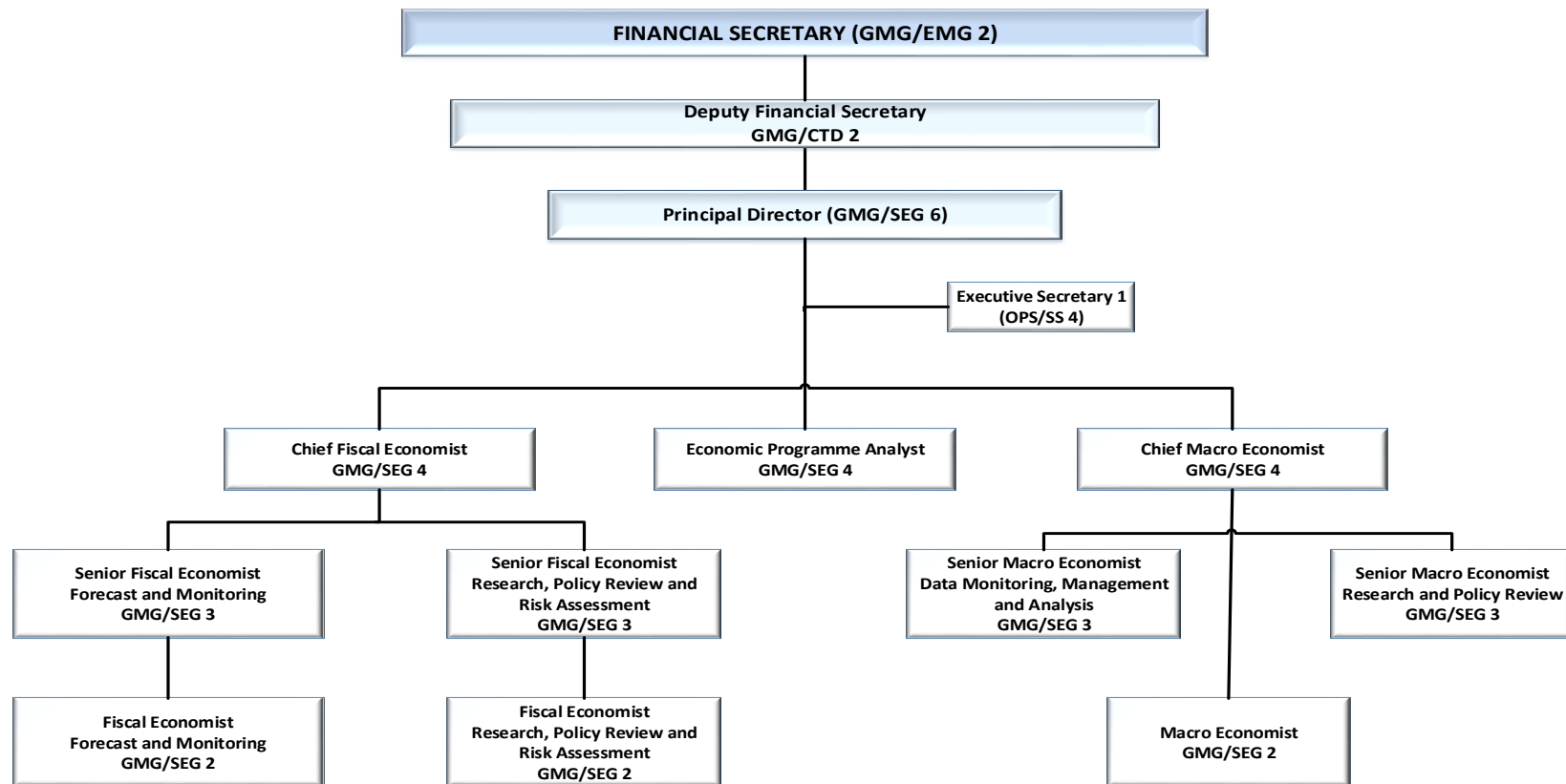
CPAD - COMPLIANCE & QUALITY MANAGEMENT



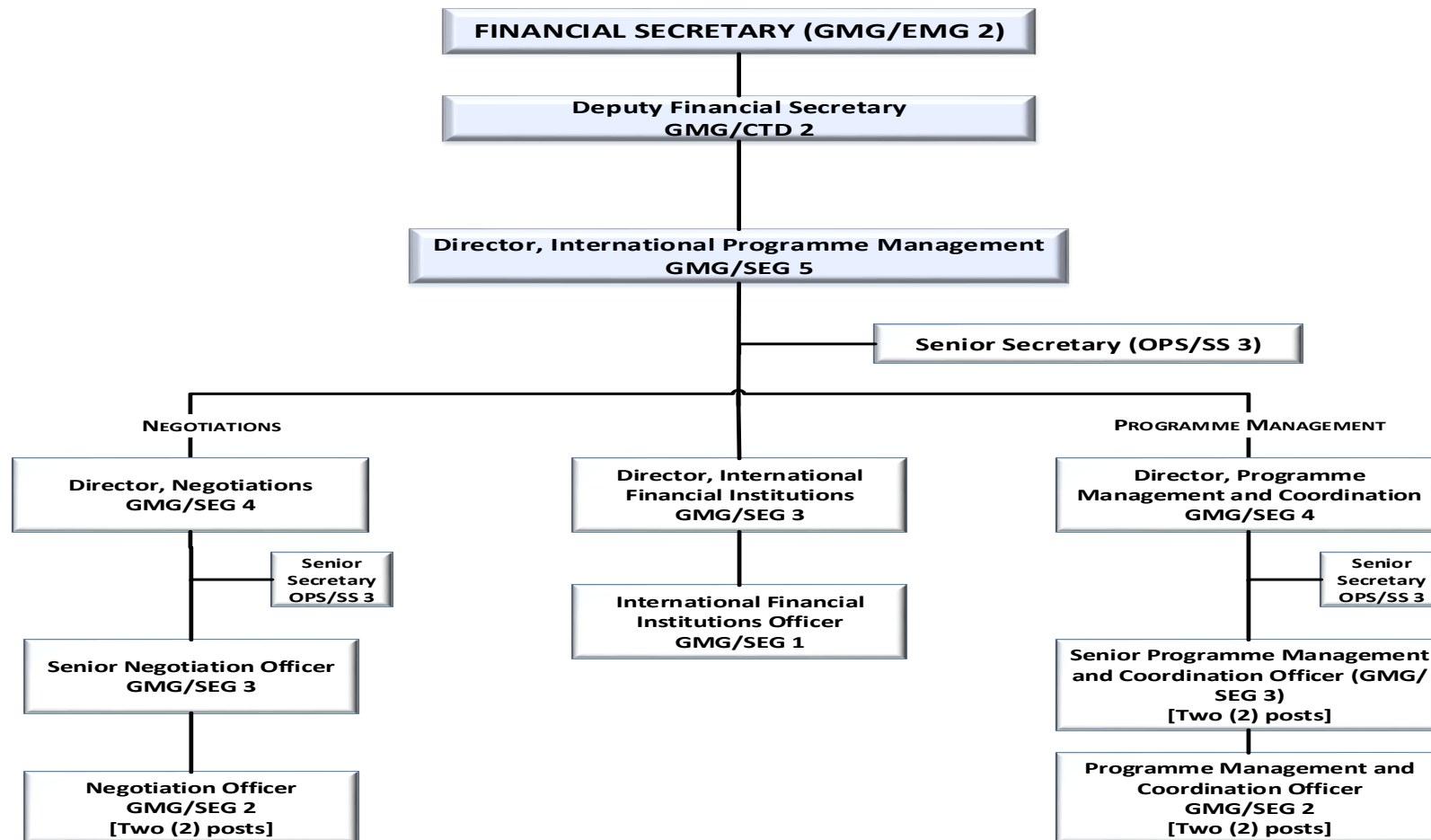
EMD - ECONOMIC MANAGEMENT DIVISION TOP STRUCTURE



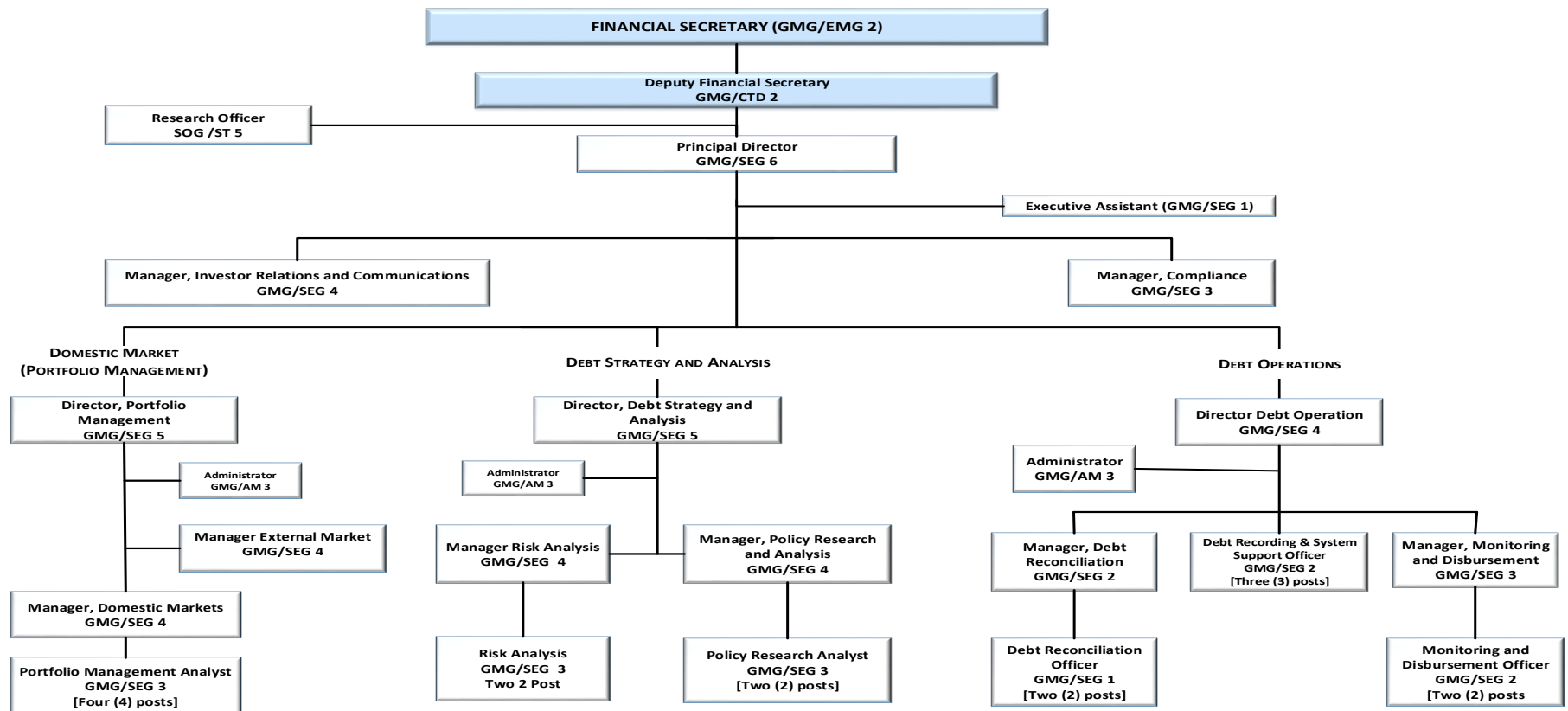
EMD - FISCAL POLICY MANAGEMENT



EMD - INTERNATIONAL PROGRAMME MANAGEMENT



EMD - DEBT MANAGEMENT



DEBT MANAGEMENT – ABOLISH POST

SUMMARY: POSTS IN DEBT MANAGEMENT TRANSFERRED TO THE FINANCE ACCOUNTS DIVISION

TO BE ABOLISHED WHEN VACANT

POSTS TRANSFERRED FROM ECONOMIC MANAGEMENT DISVISION-DEBT MANAGEMENT (8 posts)

POSTS TRANSFERRED FROM THE ACCOUNTANT GENERAL'S DEPARTMENT

1 Post # 1956- Accountant, Local Payments FMG PA 2

1 Post # 50606- Accountant 1 FMG PA 1

1 Post # 1962-Accountant (Institutional Loans) FMG PA 1

1 Post # 1957 – Accountant FMG PA 2

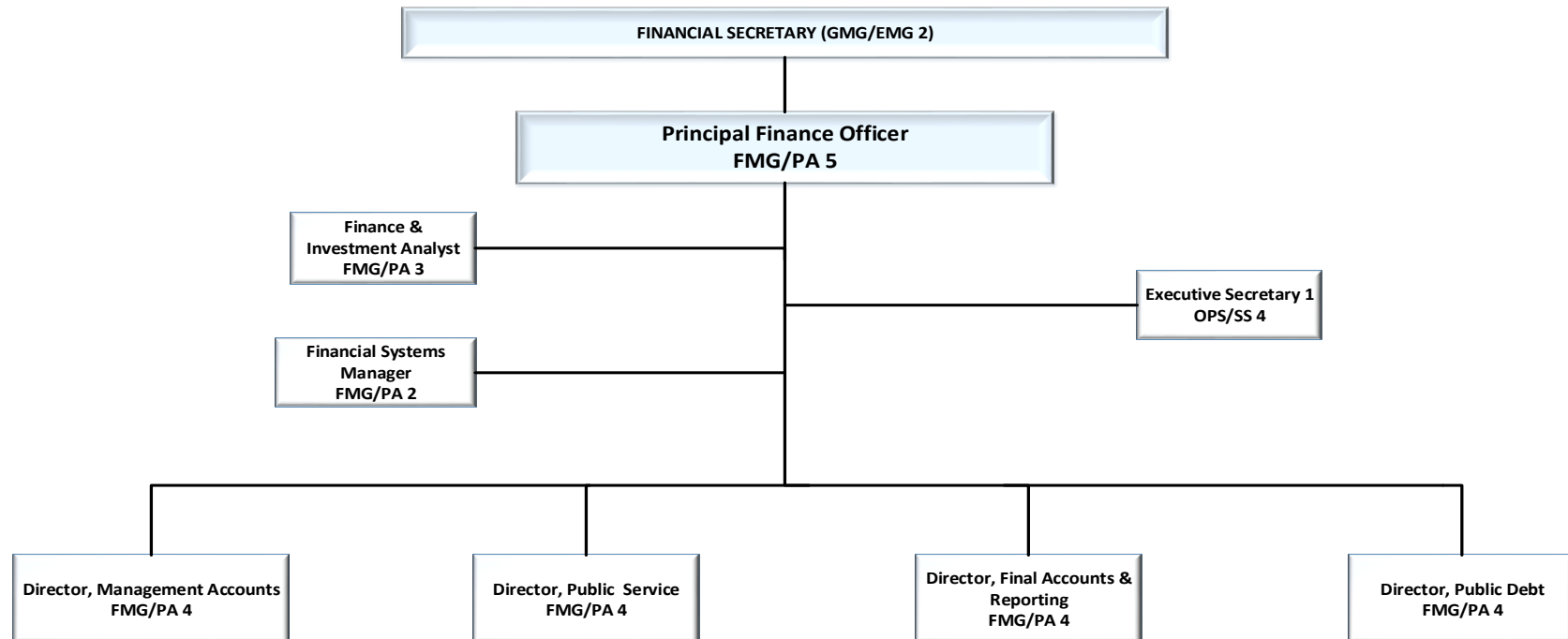
1 Post # 1961 – Accountant 2 FMG PA 2

1 Post # 1964 – Accountant (Guaranteed Loans) FMG PA 1

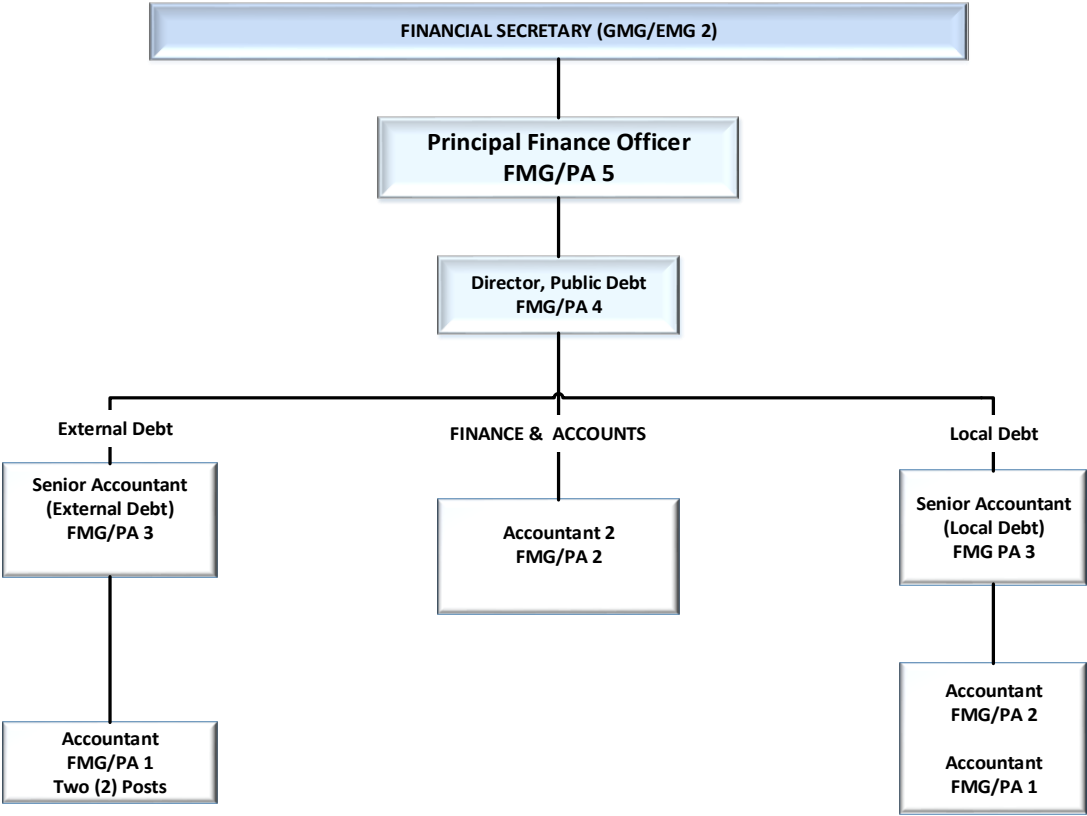
1 Post # 50605-Accounting Technician 3 FMG AT 3

1 post #1969- Accounting Technician 2 (Revenue Officer) FMG AT 2

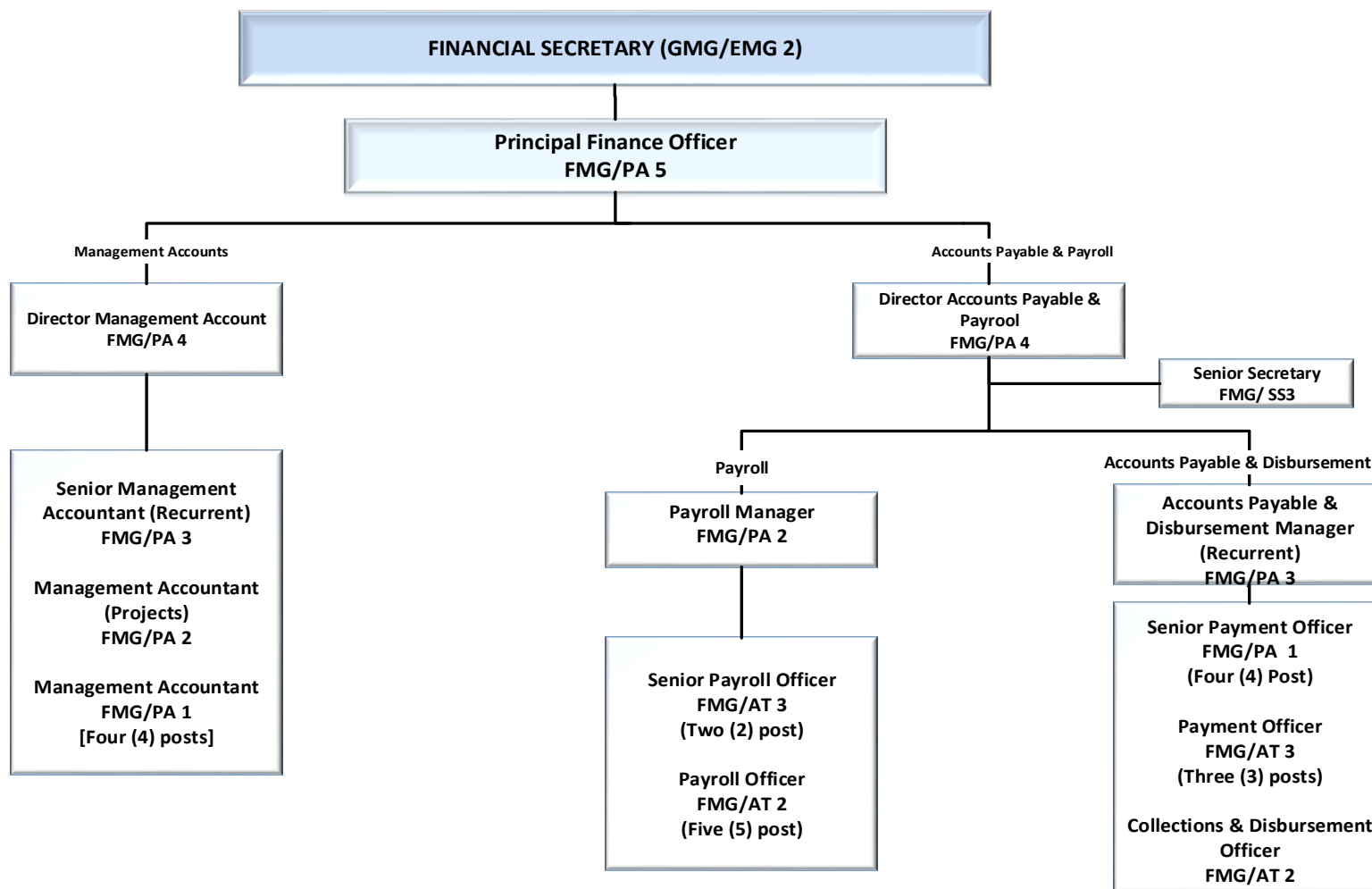
FAD - EXECUTIVE LEVEL (TOP STRUCTURE)



FAD - PUBLIC DEBT

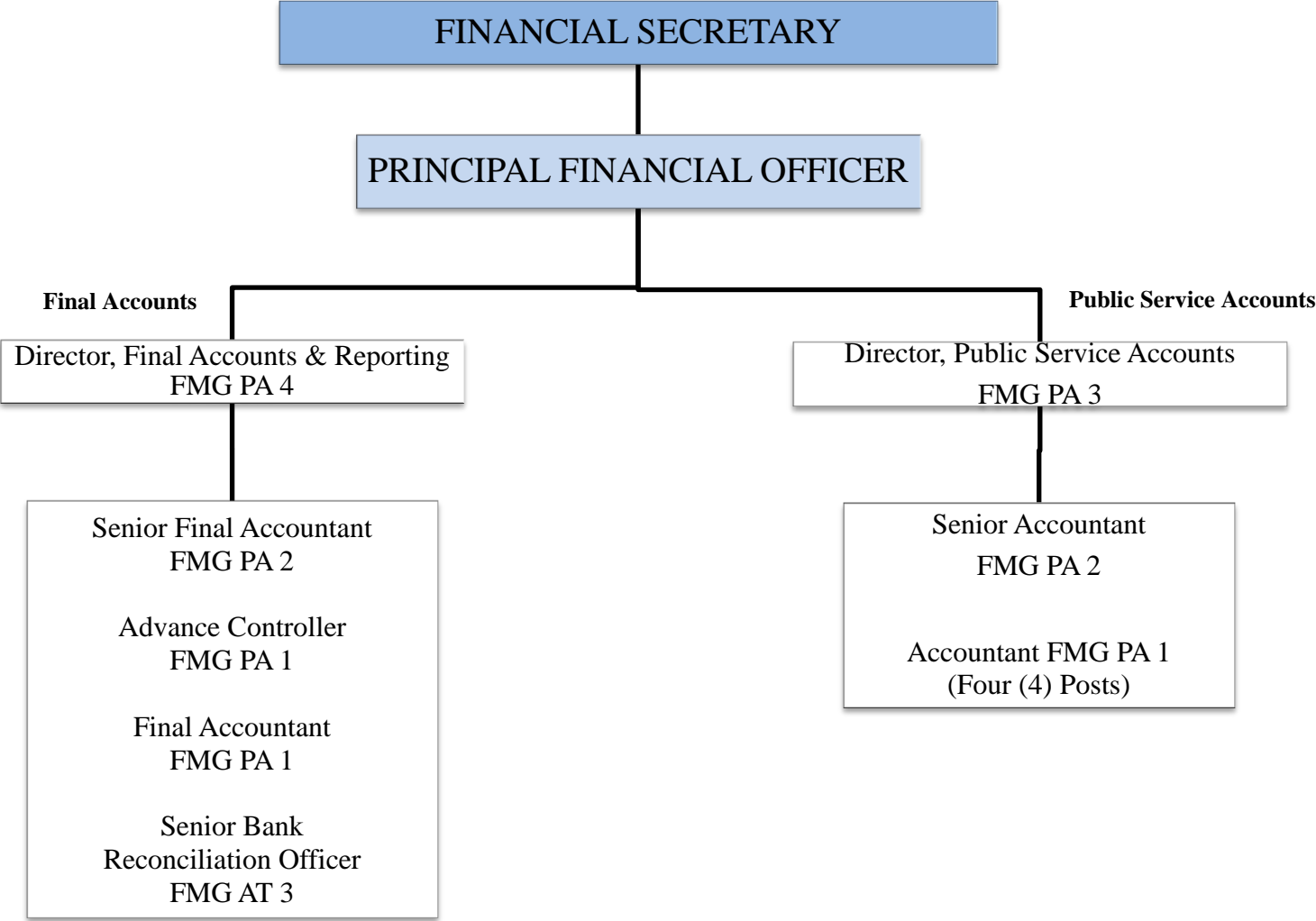


FAD - MANAGEMENT ACCOUNT & ACCOUNTS PAYABLE & PAYROLL

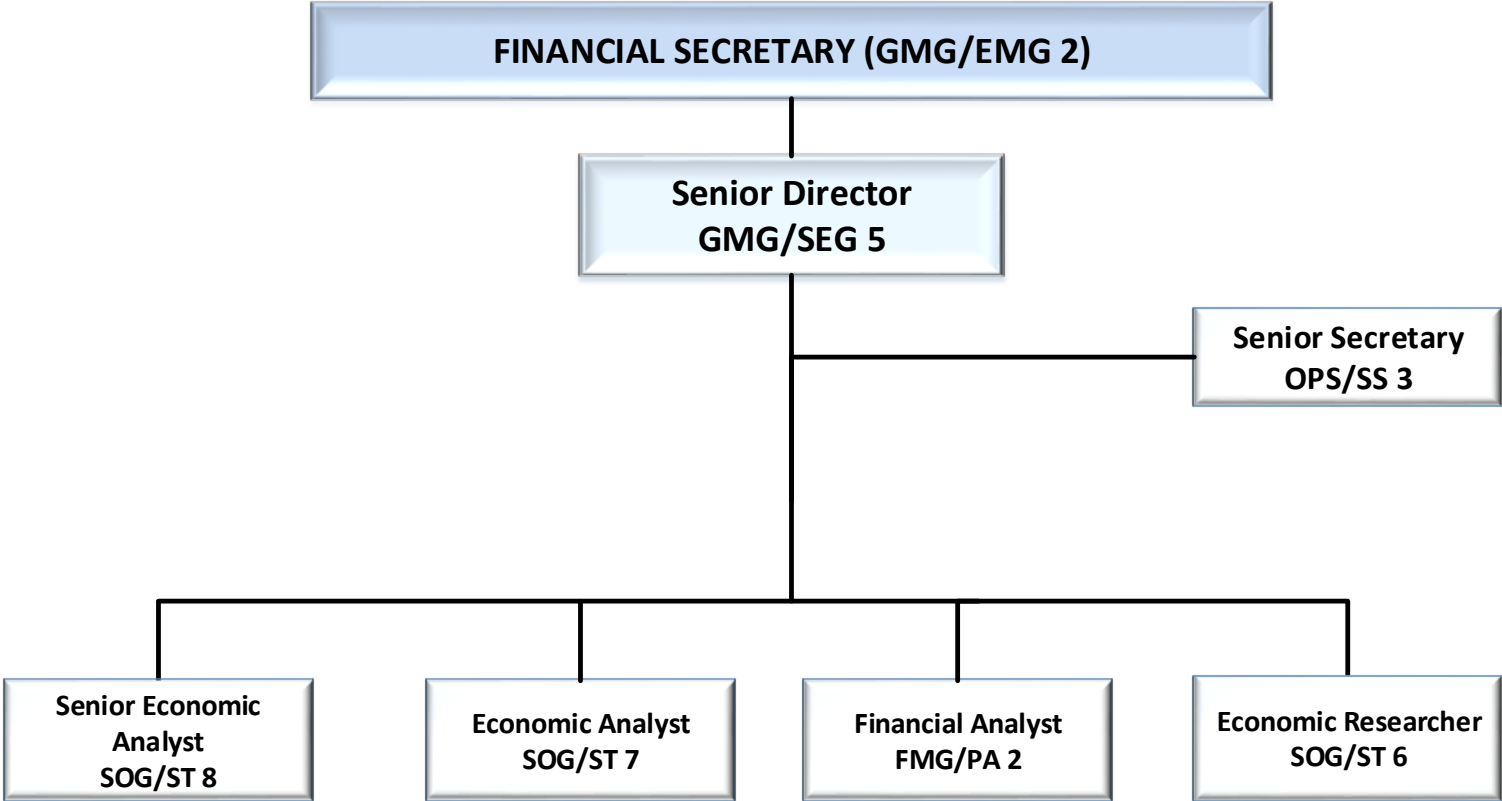


FAD - FINAL ACCOUNTS

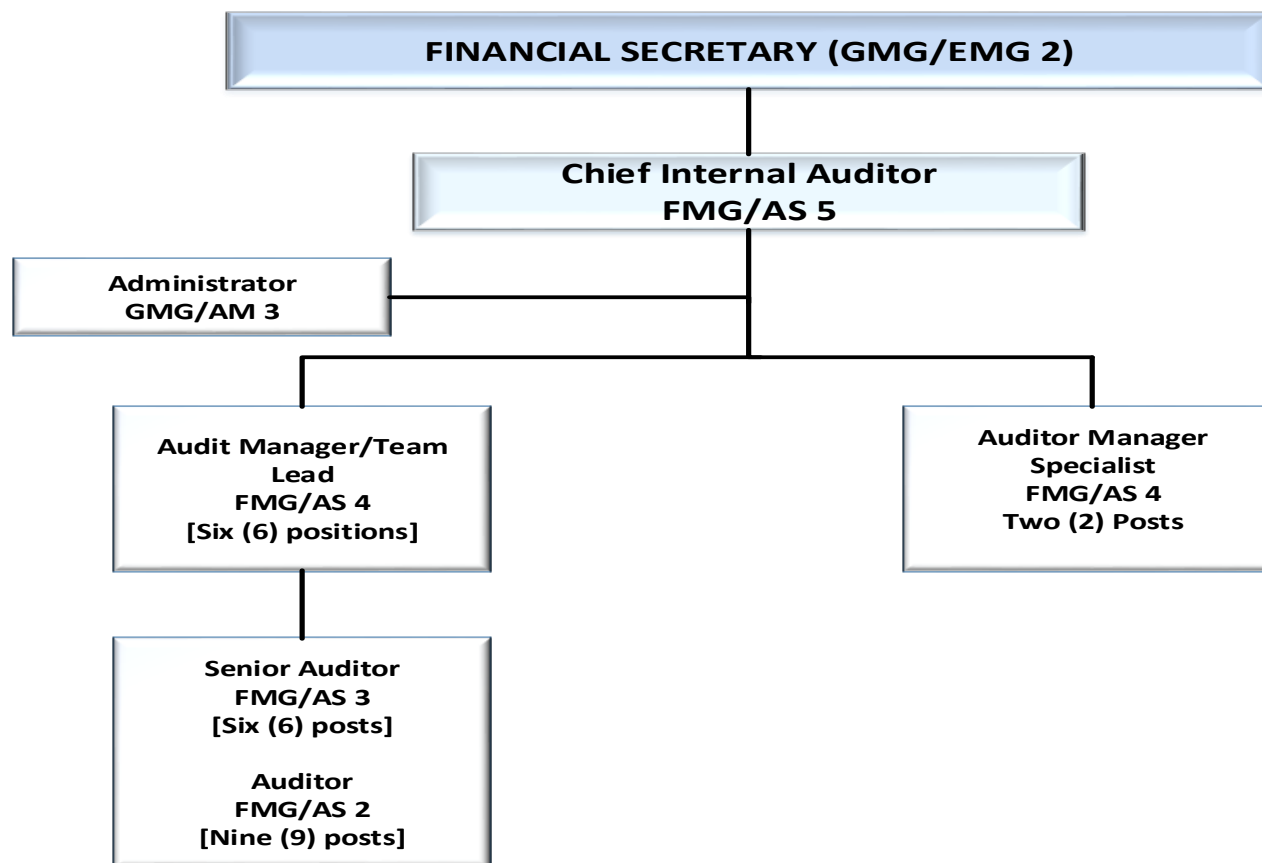
FAD - PUBLIC SERVICE ACCOUNTS



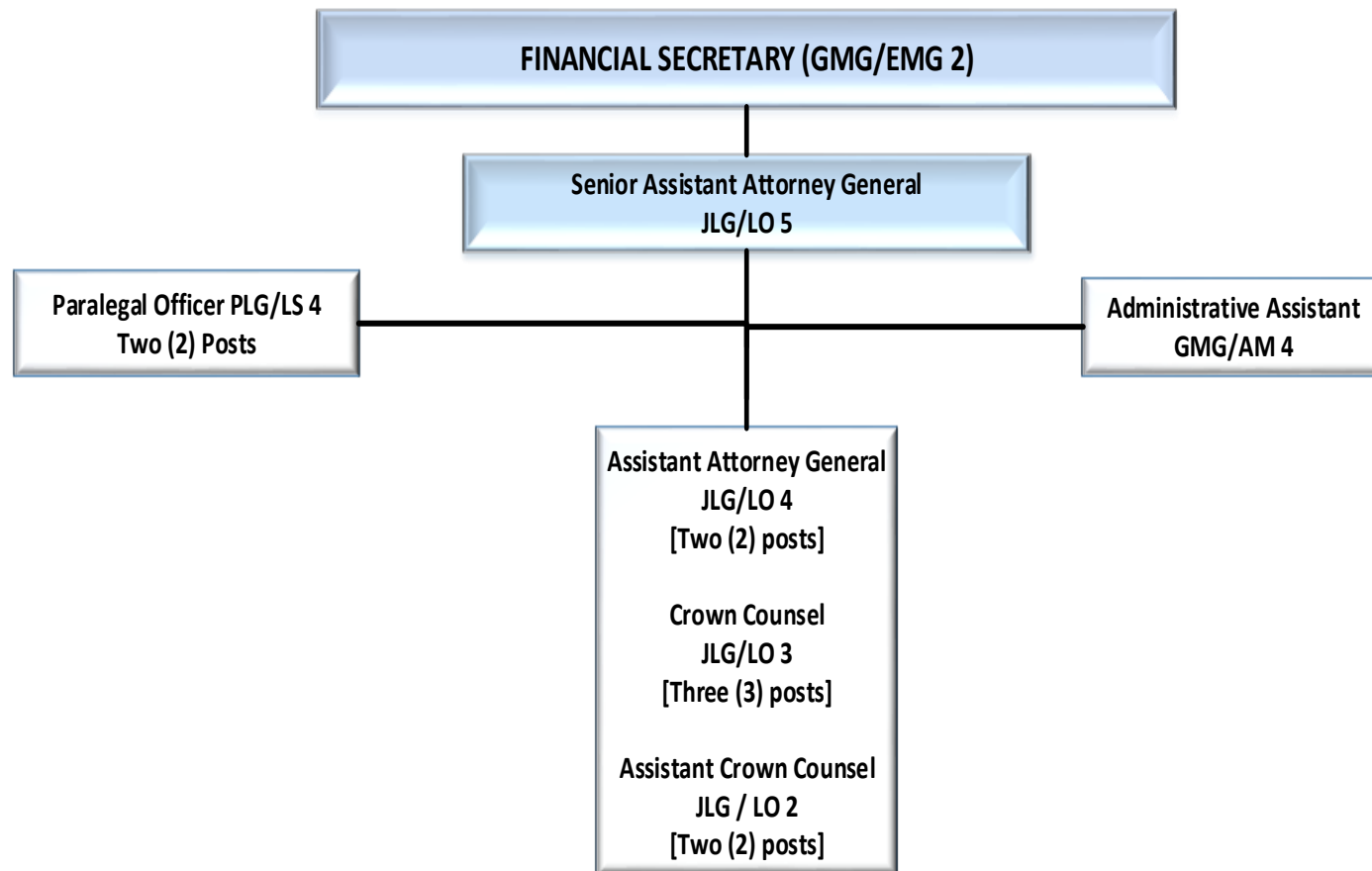
FRD - FINANCIAL REGULATION DIVISION



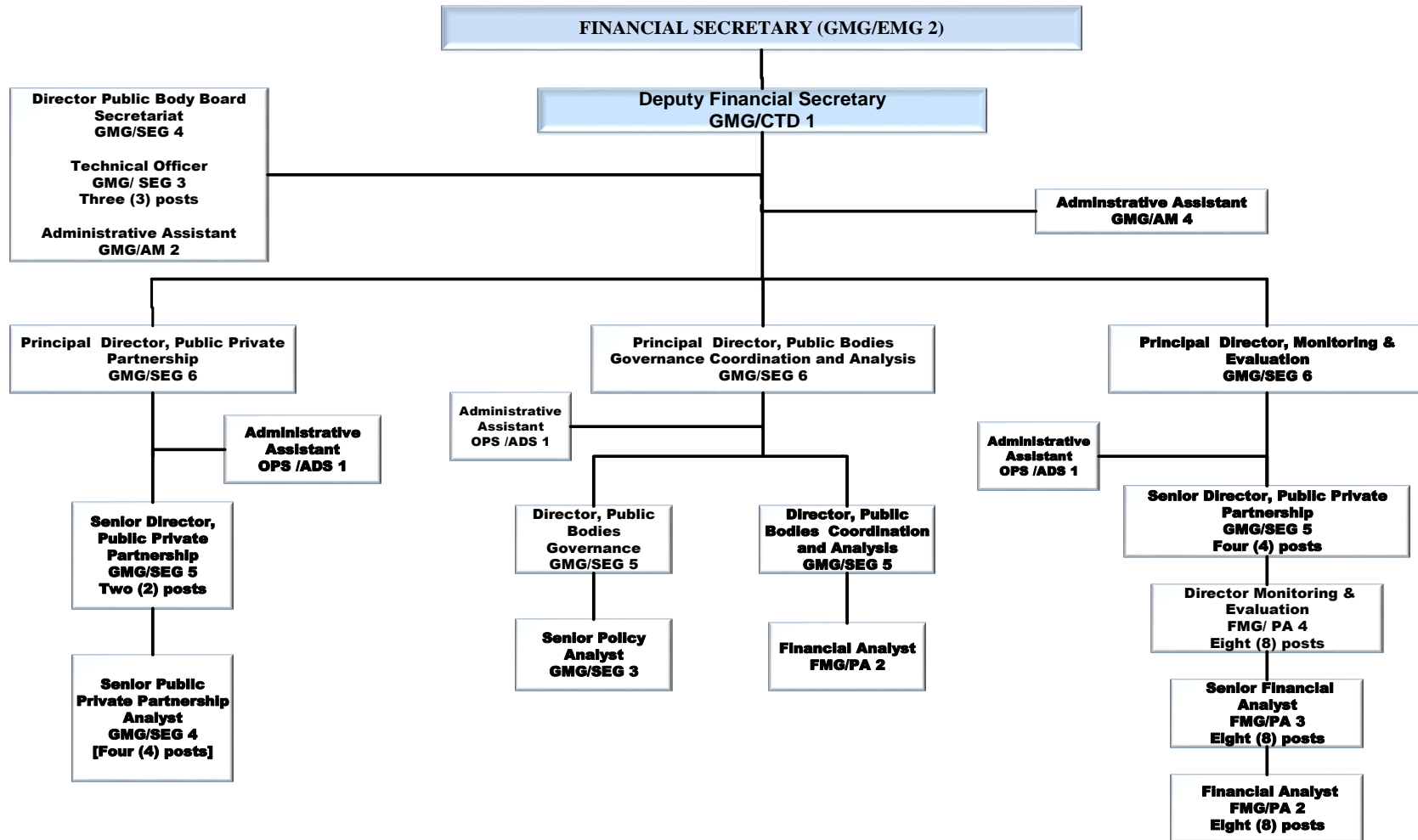
IAD - INTERNAL AUDIT DIVISION



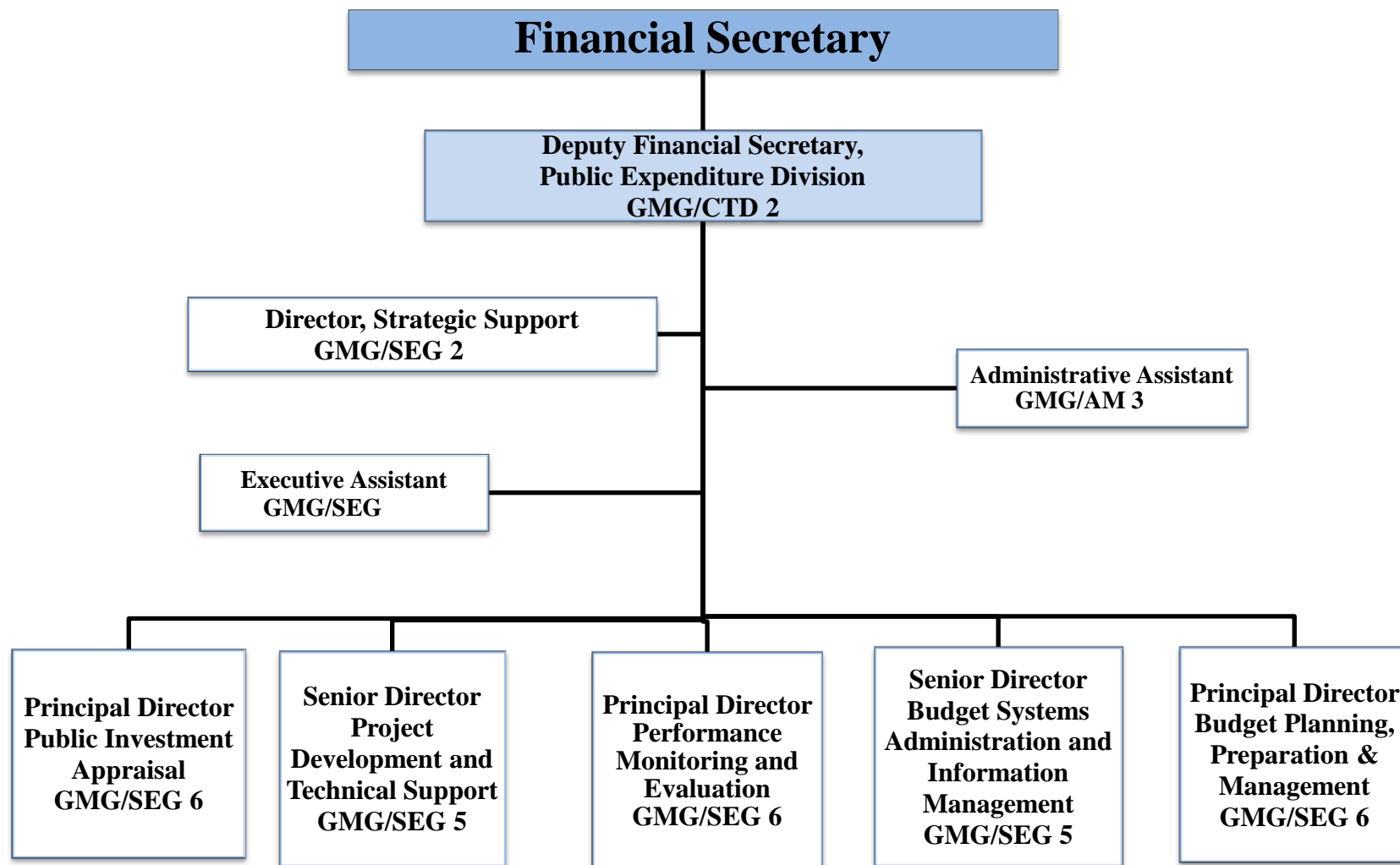
LSD - LEGAL SERVICES DIVISION



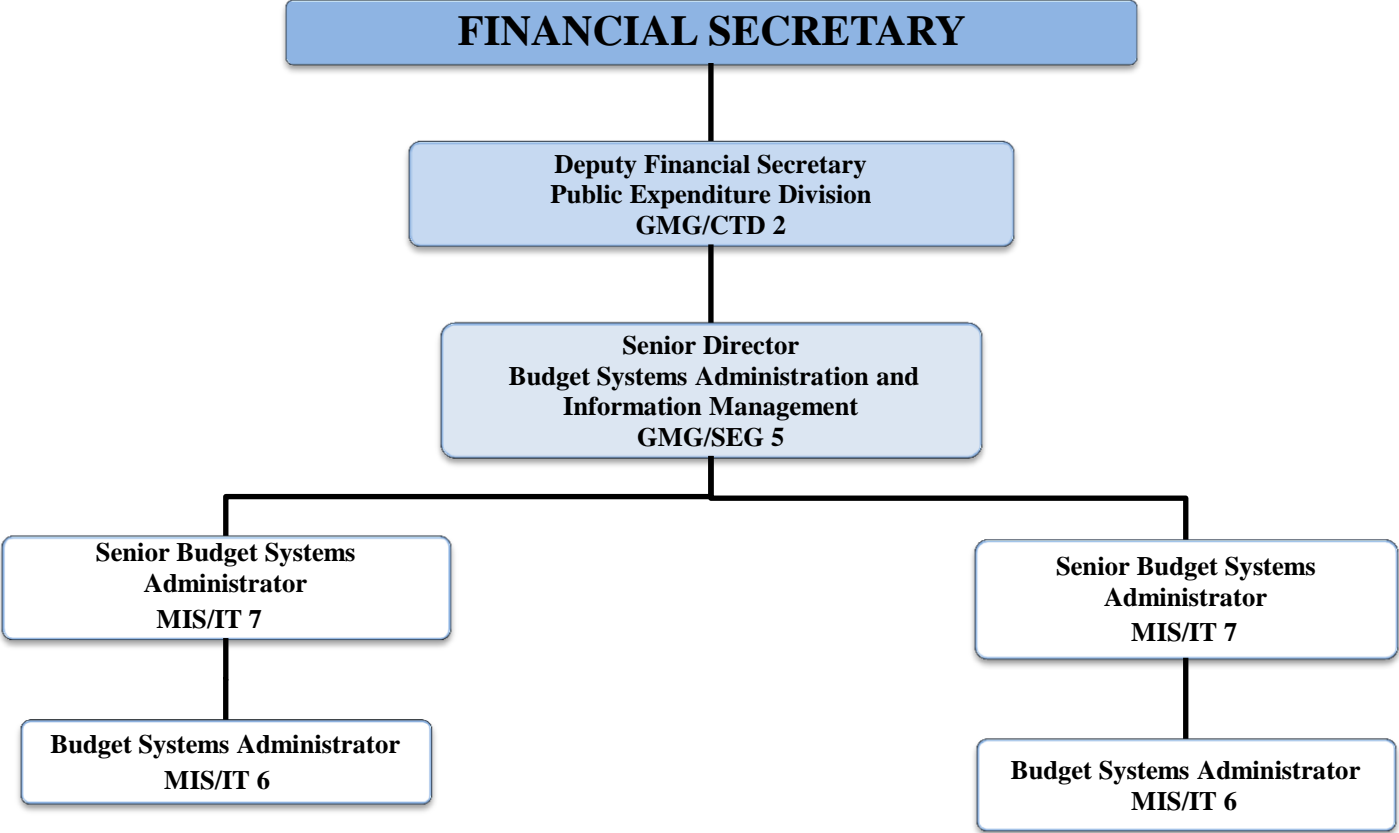
PED - PUBLIC ENTERPRISES DIVISION



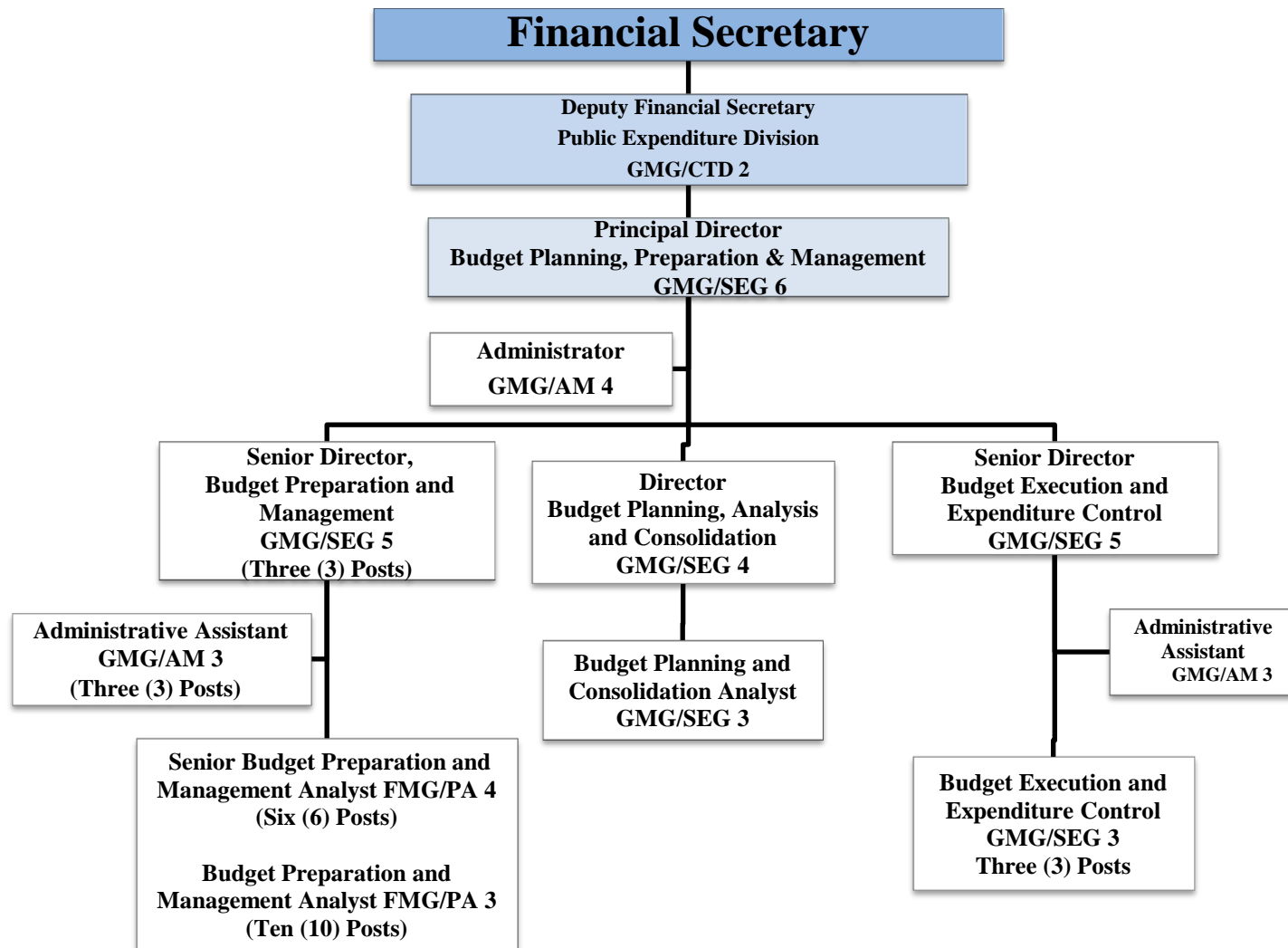
PEX - PUBLIC EXPENDITURE DIVISION TOP STRUCTURE



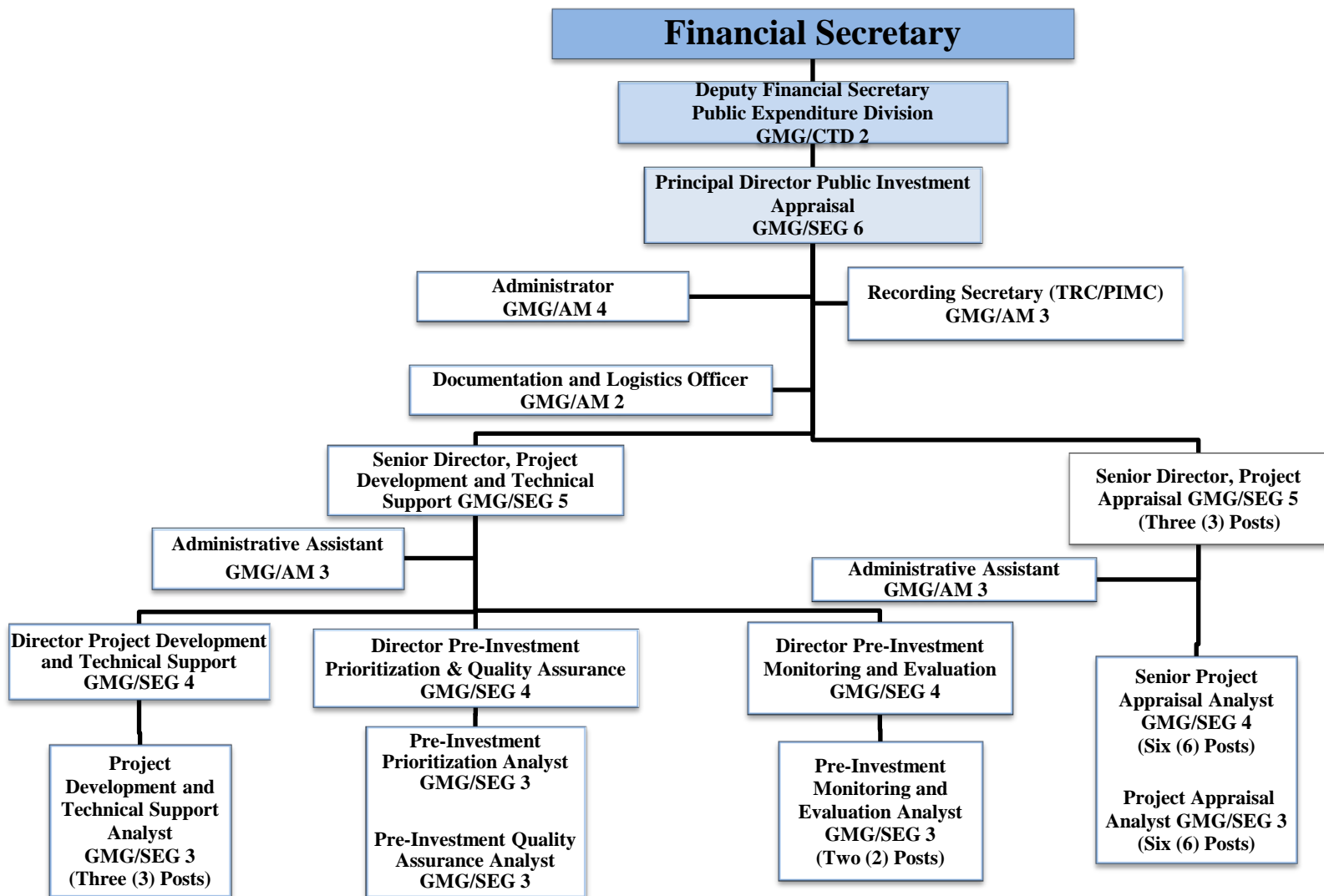
PEX - BUDGET SYSTEMS ADMINISTRATION AND INFORMATION MANAGEMENT



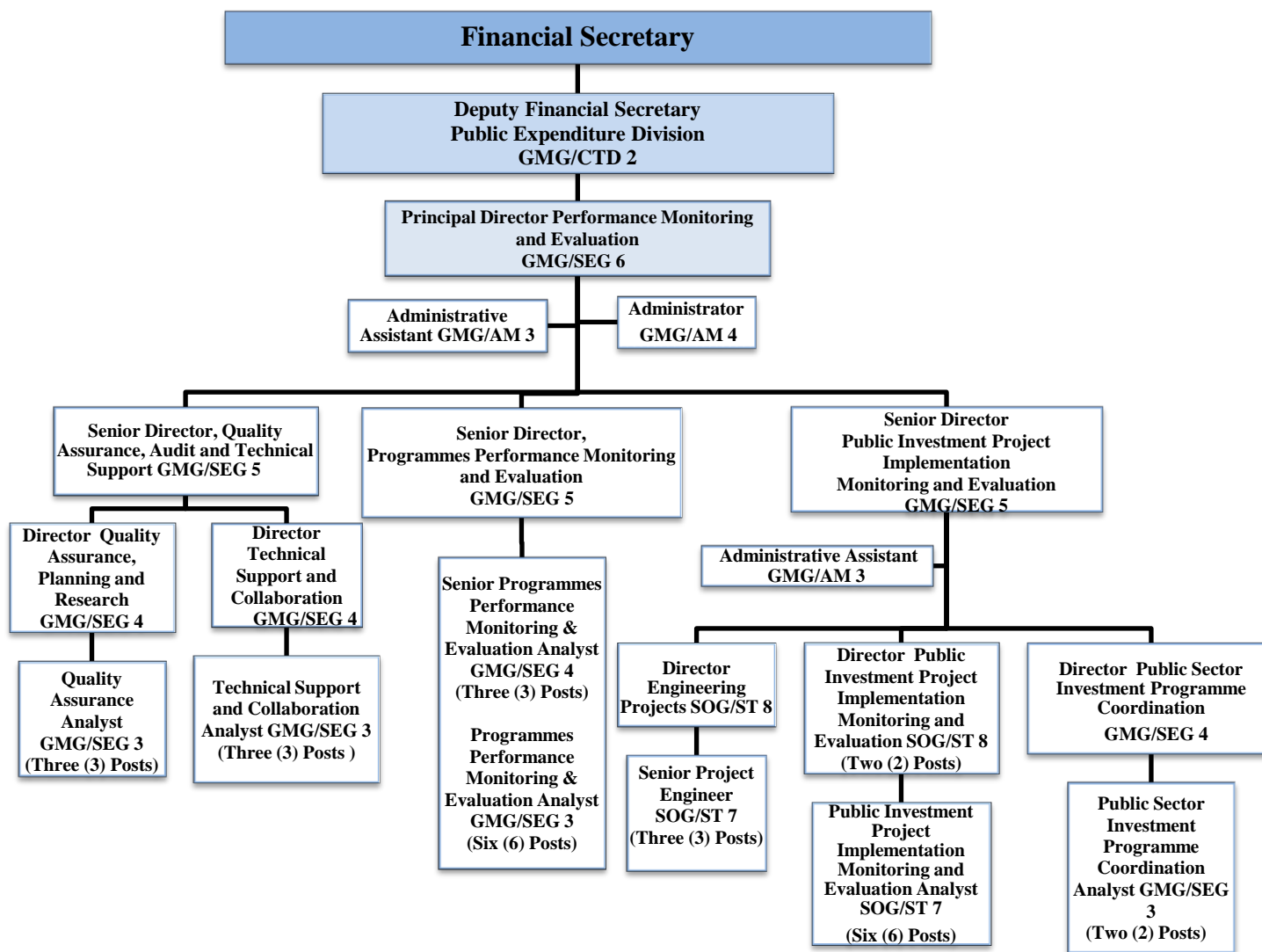
PEX - BUDGET PLANNING, PREPARATION & MANAGEMENT



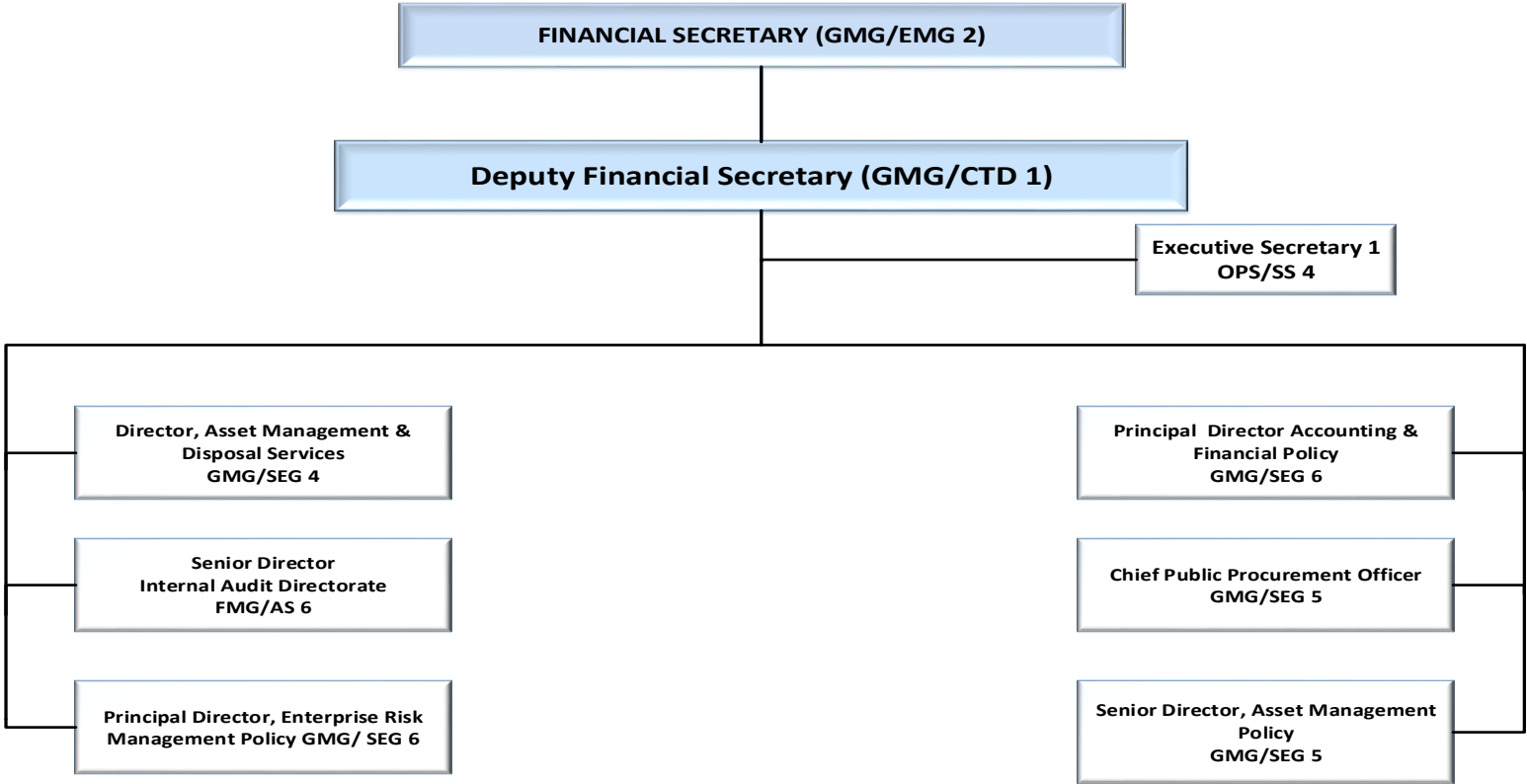
PEX - PUBLIC INVESTMENT APPRAISAL



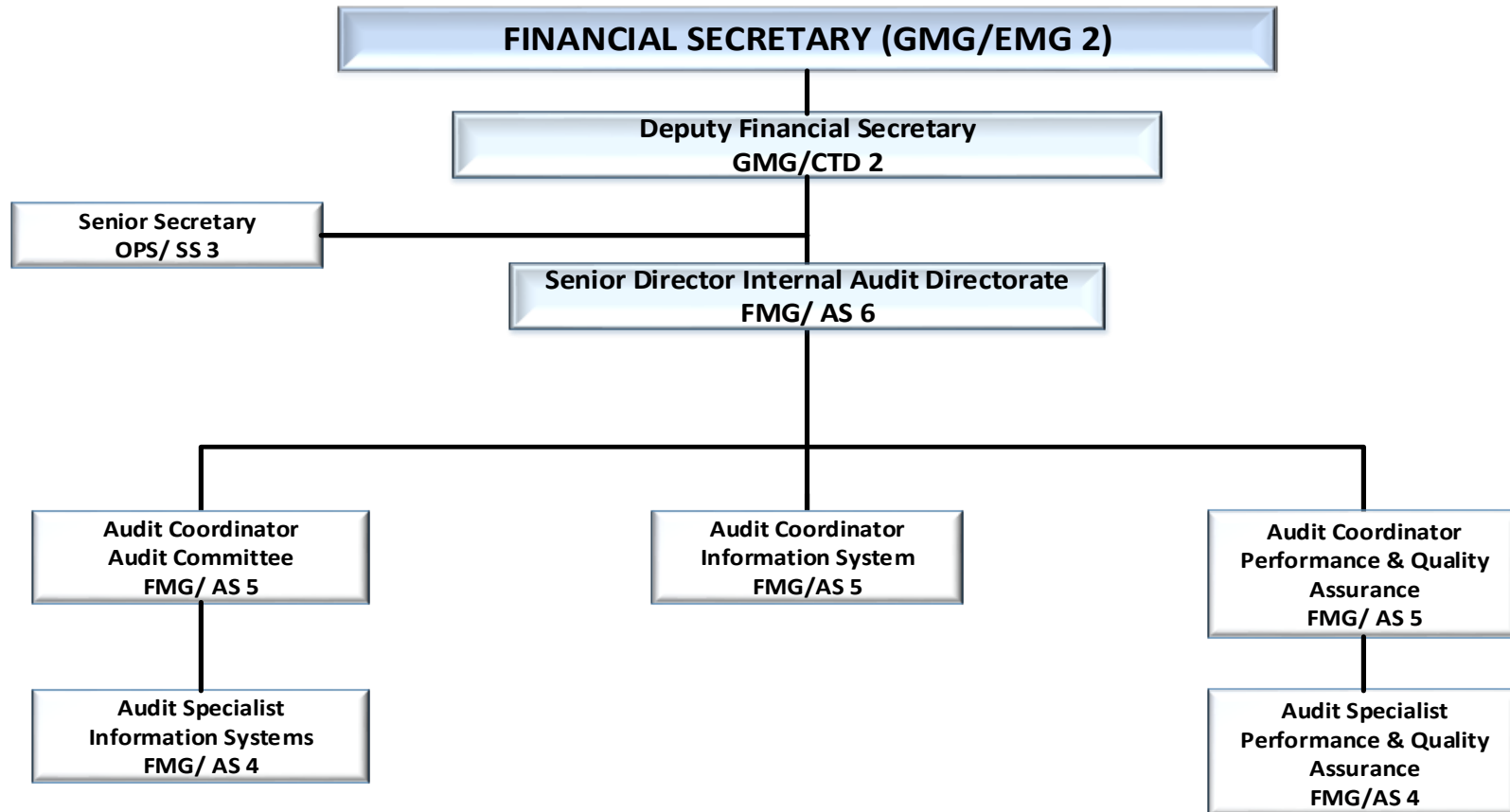
PEX - PERFORMANCE MONITORING AND EVALUATION



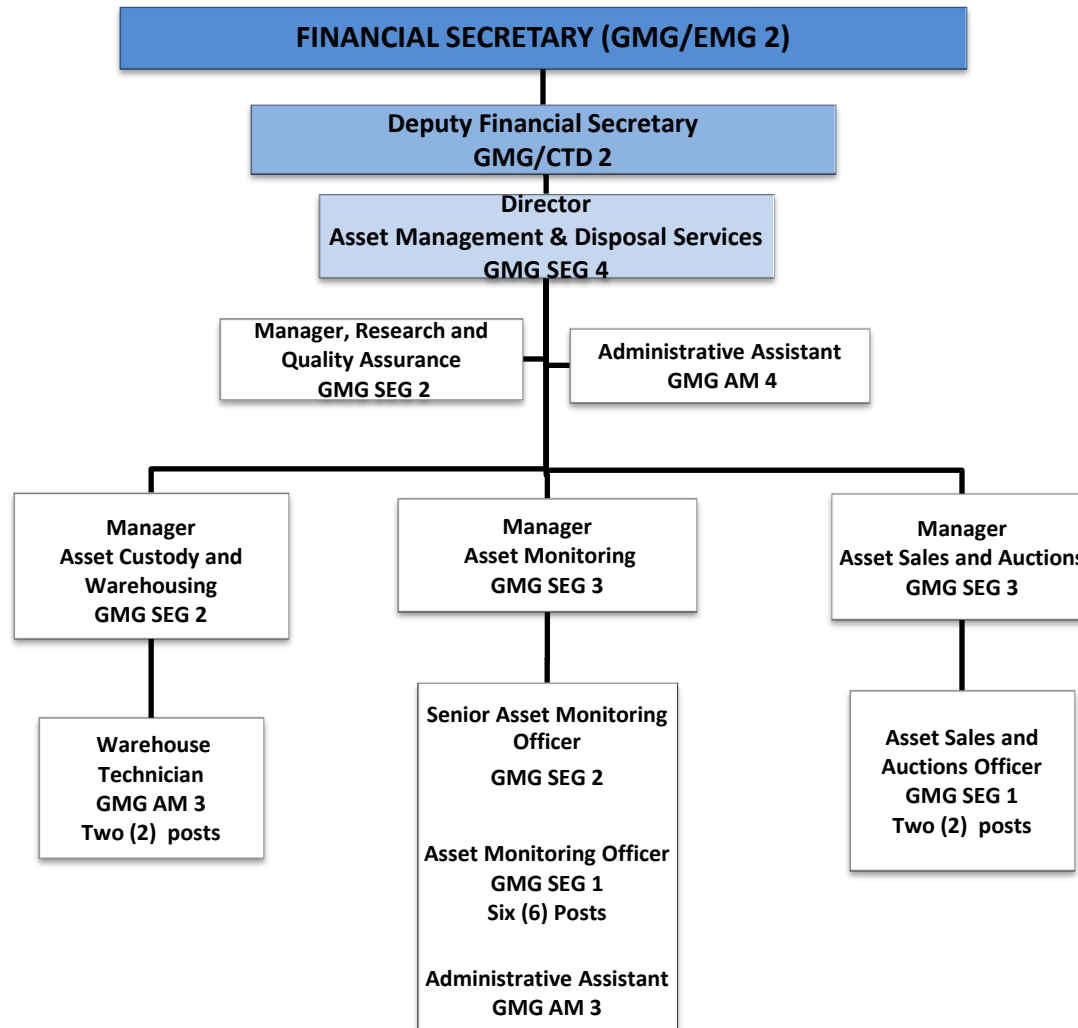
PXPC - PUBLIC EXPENDITURE POLICY COORDINATION TOP STRUCTURE



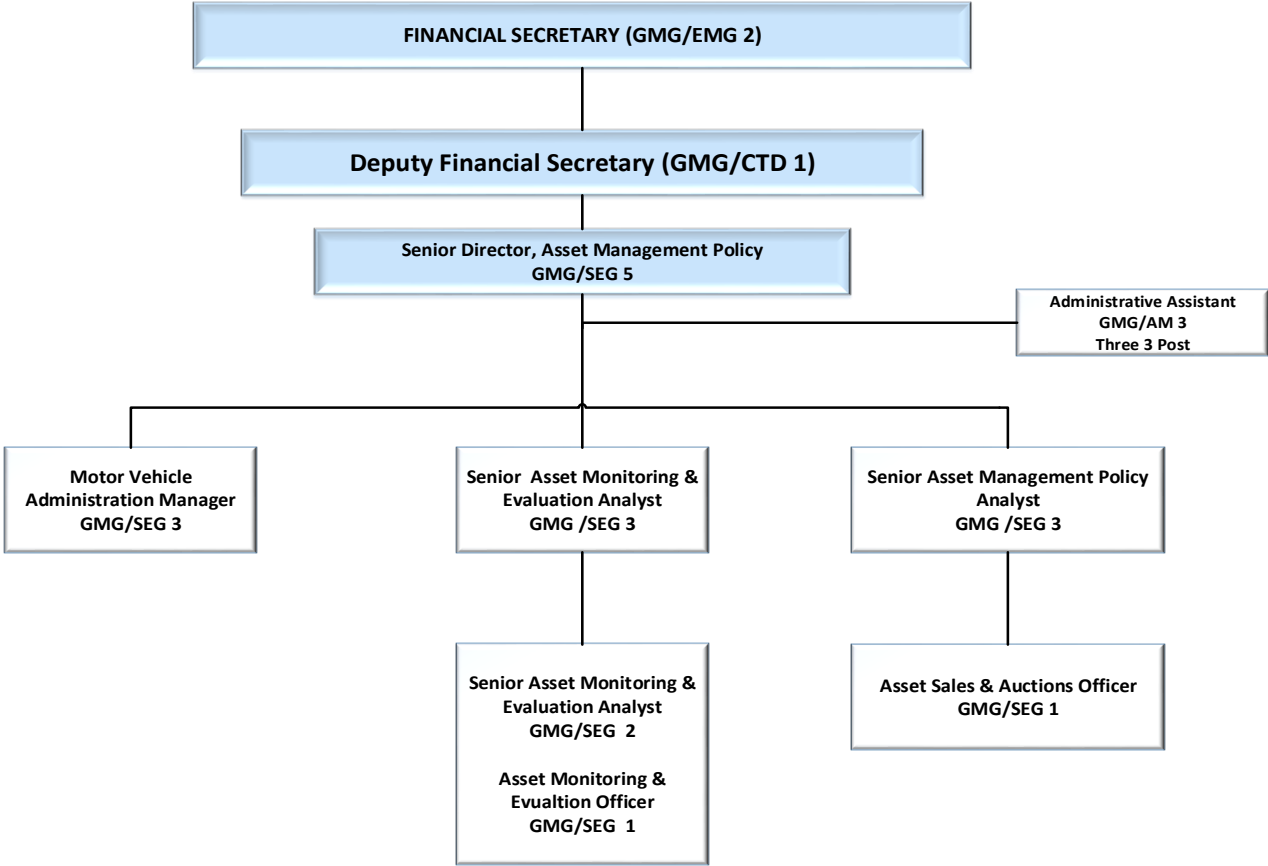
PXPC - INTERNAL AUDIT DIRECTORATE



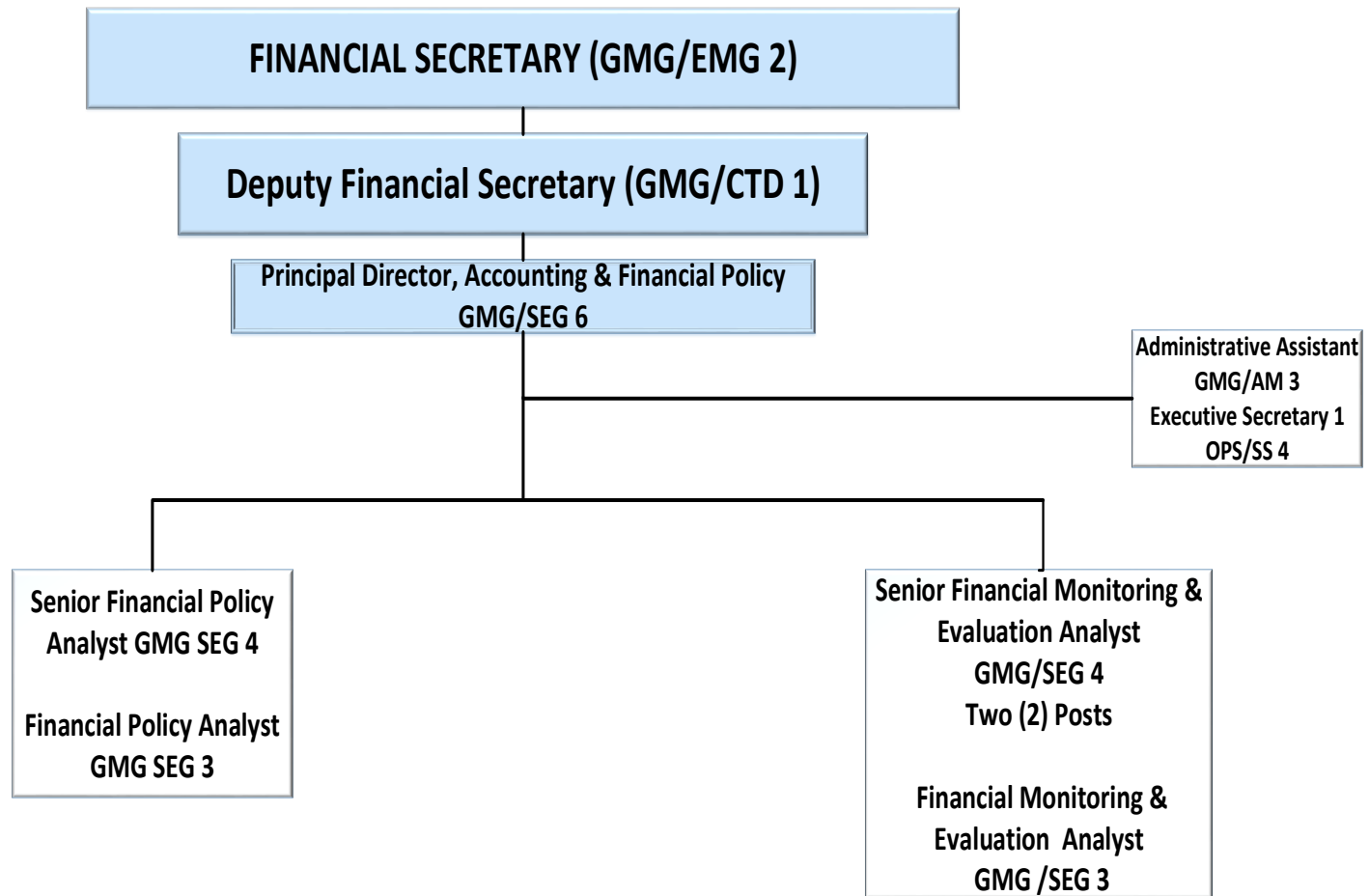
PXPC – ASSET MANAGEMENT & DISPOSAL SERVICES



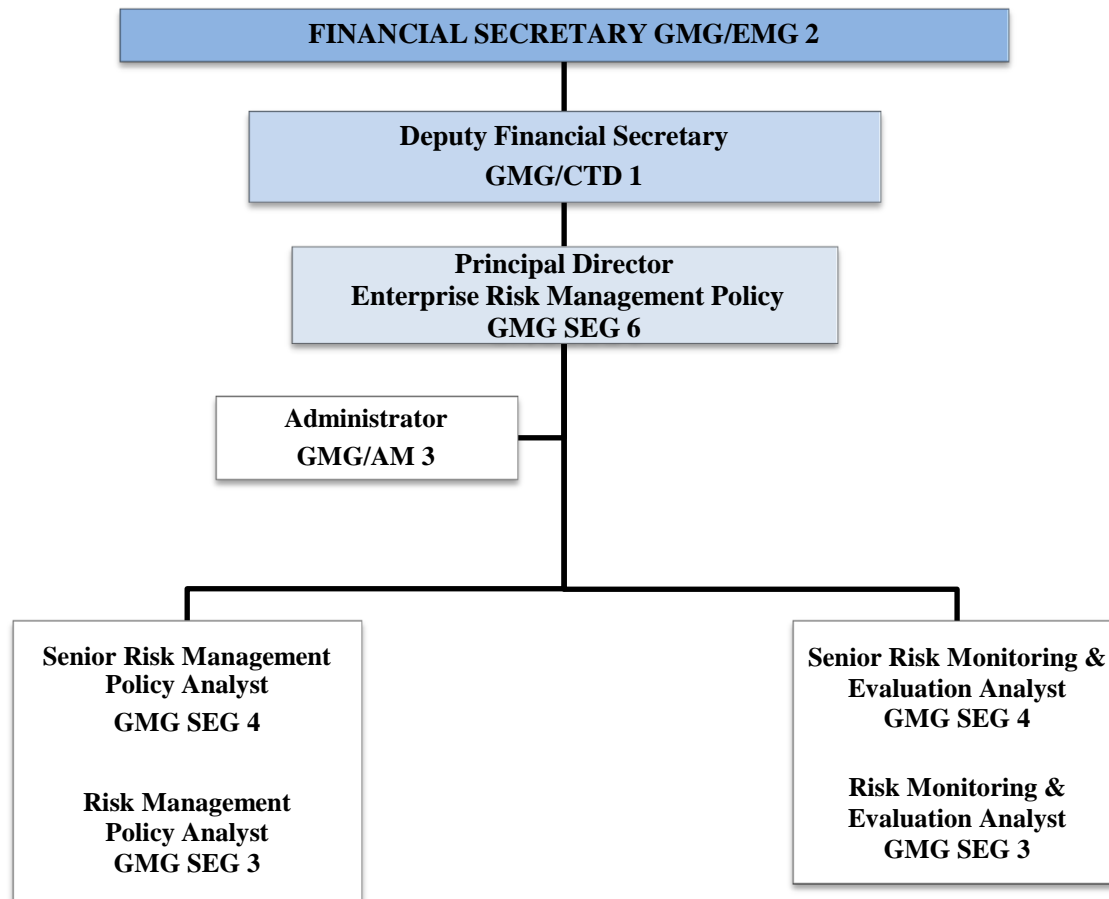
PXPC - ASSET MANAGEMENT POLICY



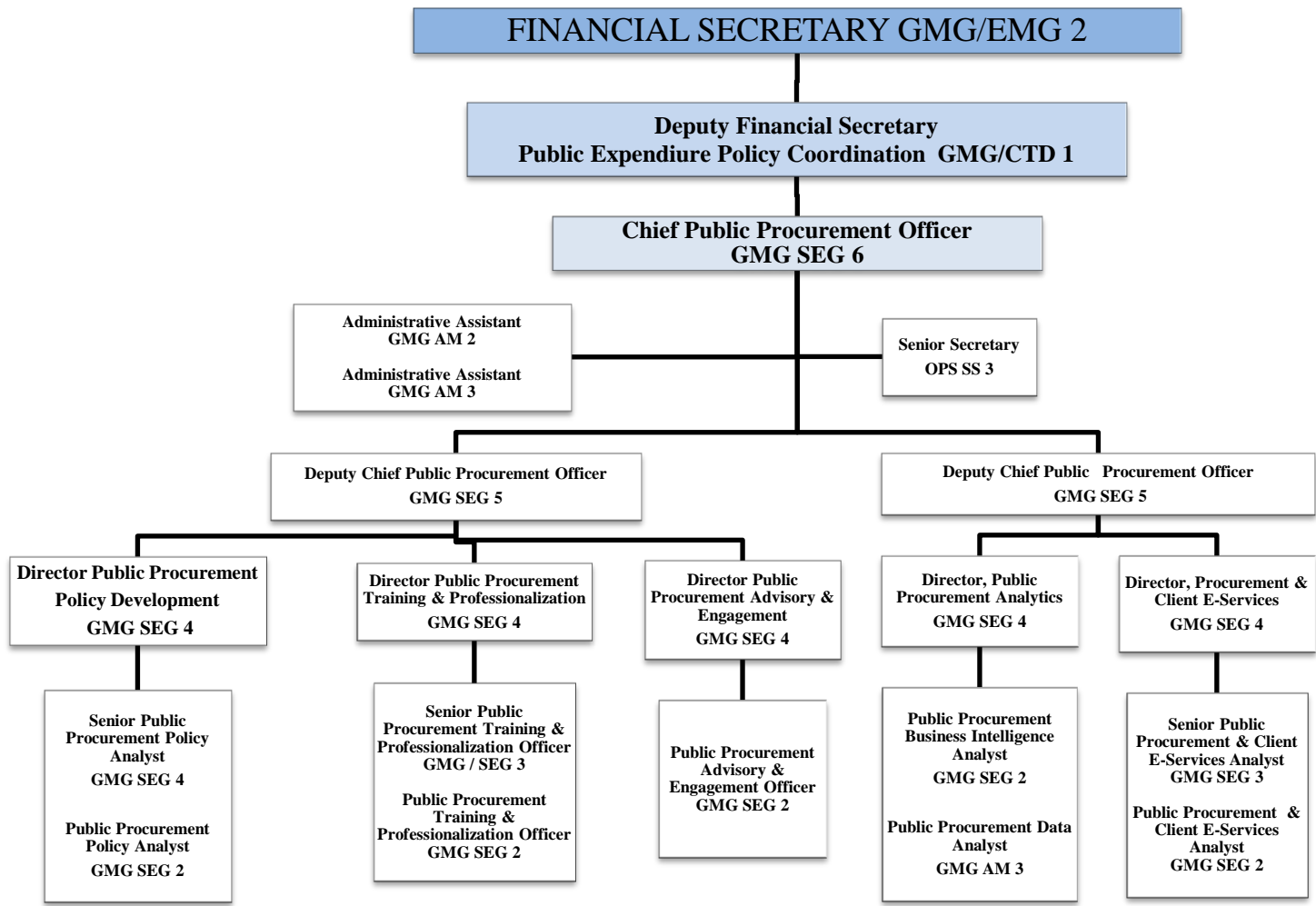
PXPC - ACCOUNTING & FINANCIAL POLICY



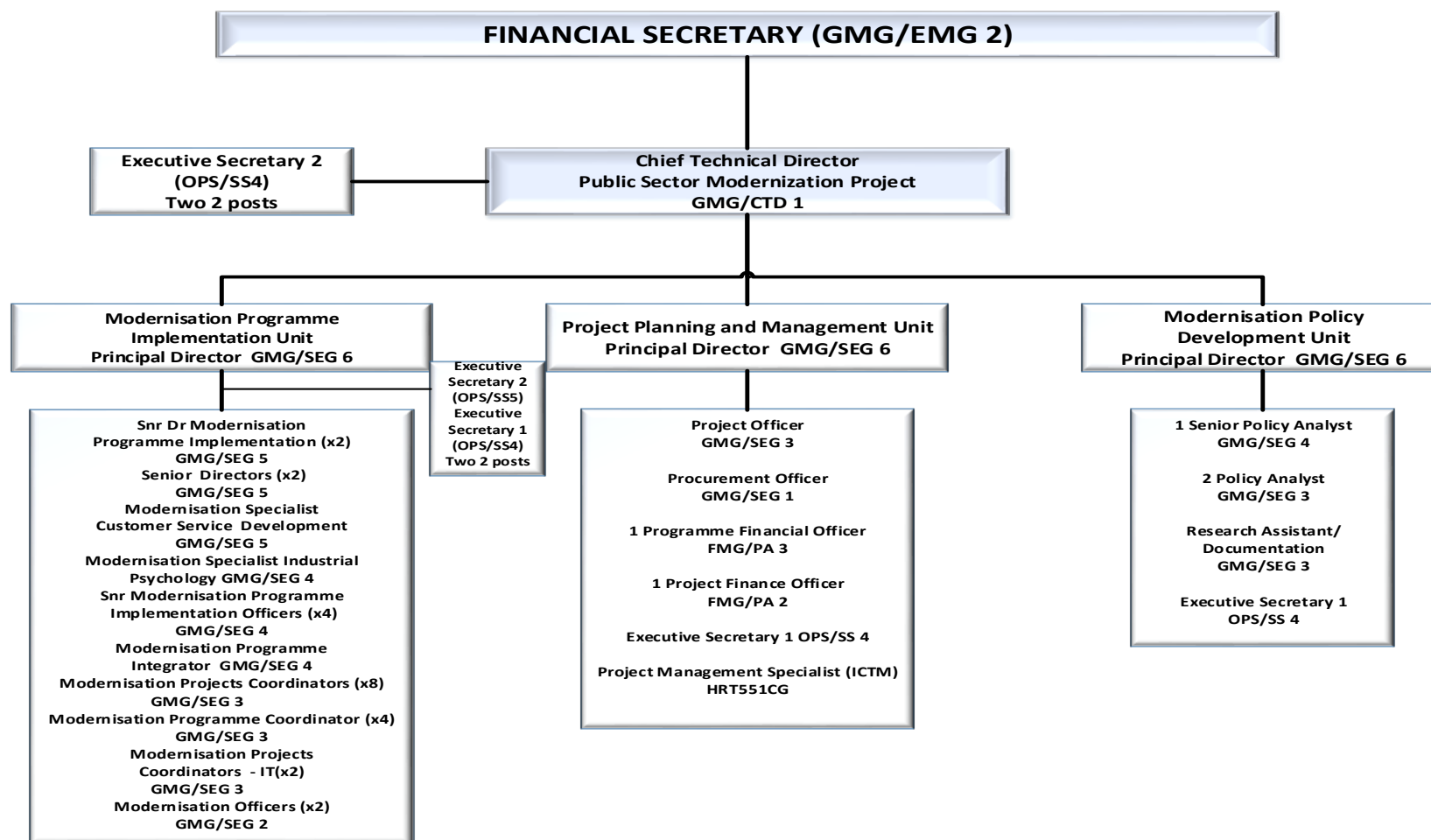
PXPC - ENTERPRISE RISK MANAGEMENT



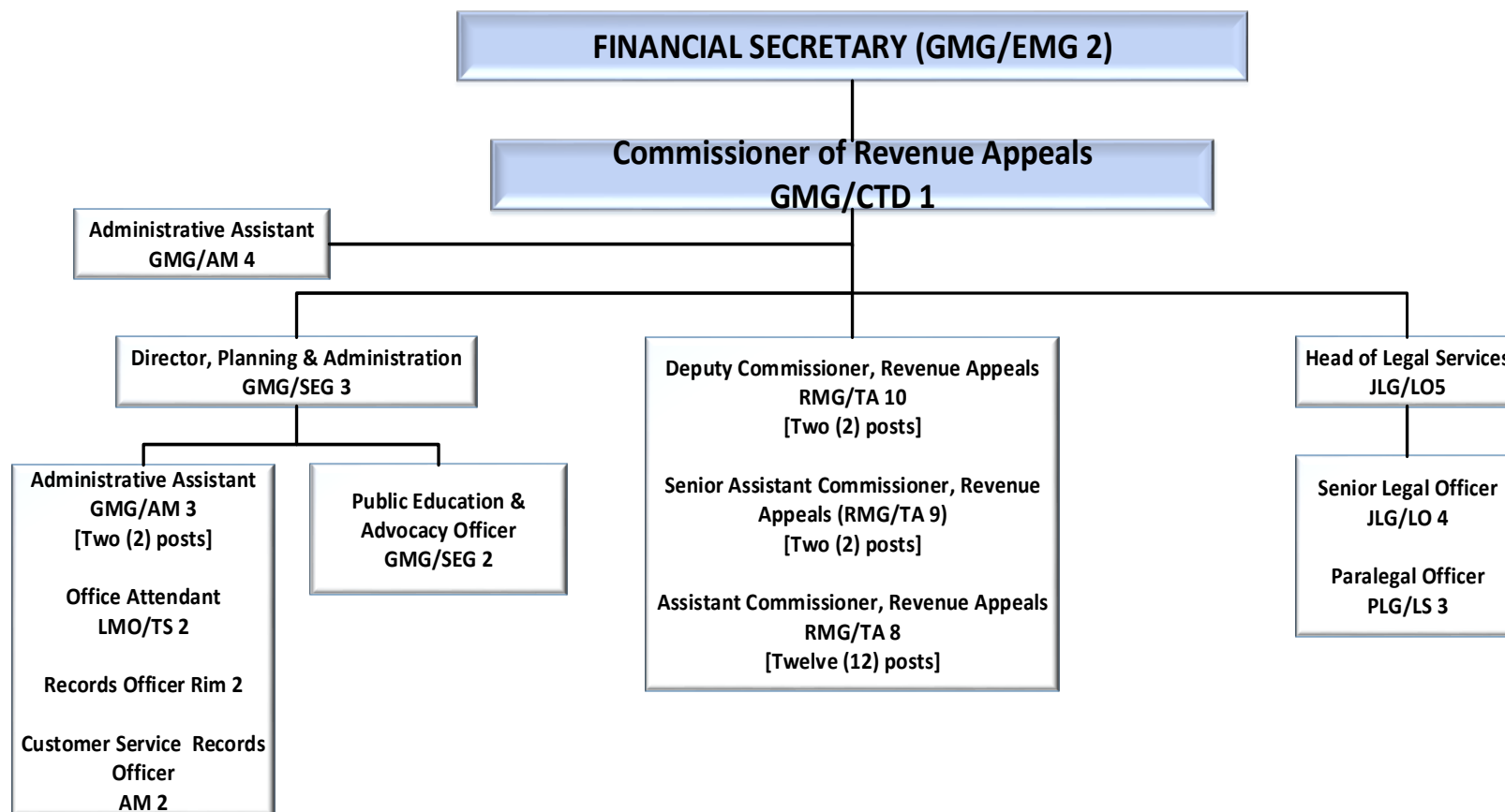
PXPC – OFFICE OF THE PUBLIC PROCUREMENT POLICY



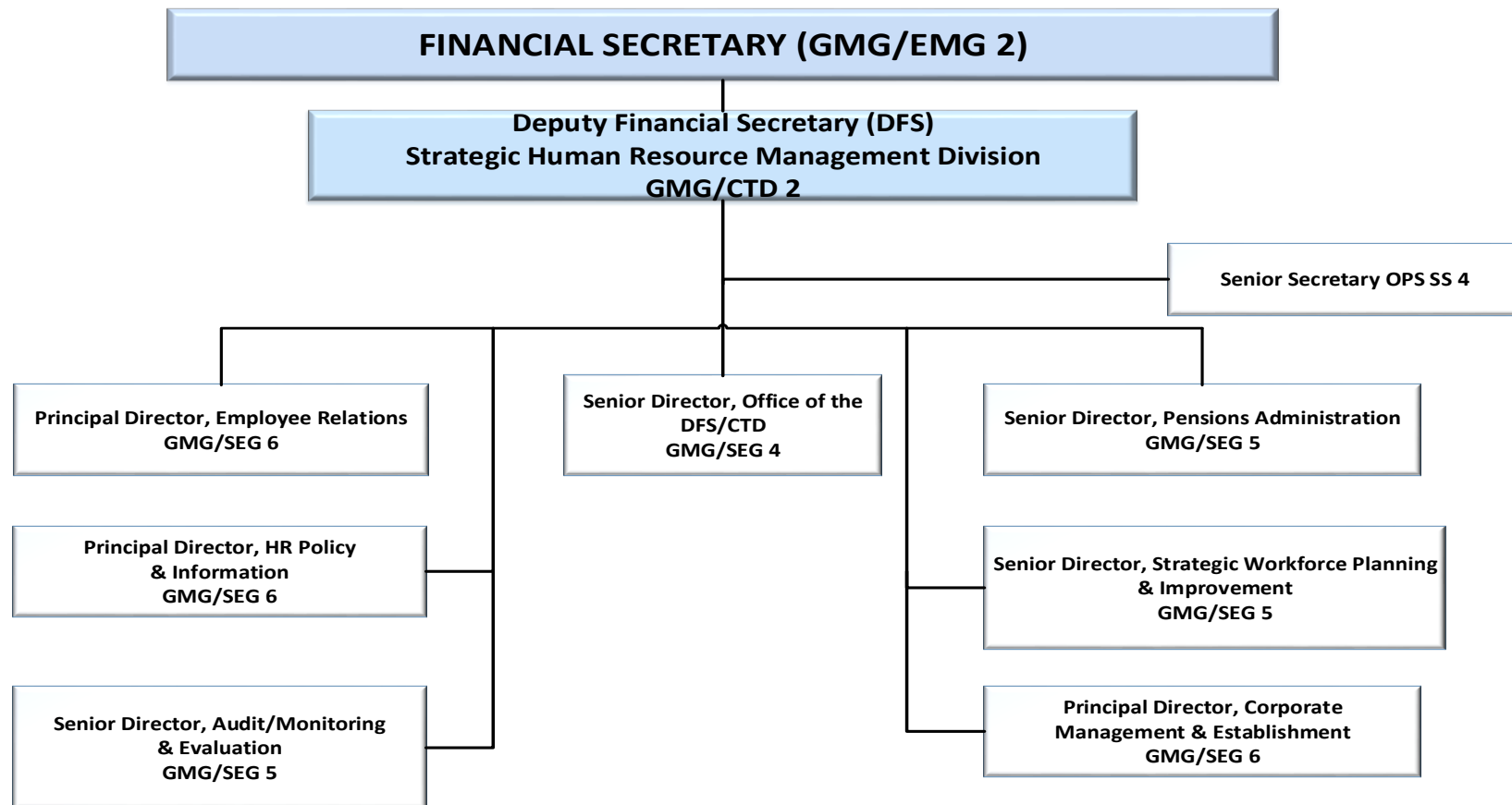
PSMD - PUBLIC SECTOR MODERNIZATION DIVISION



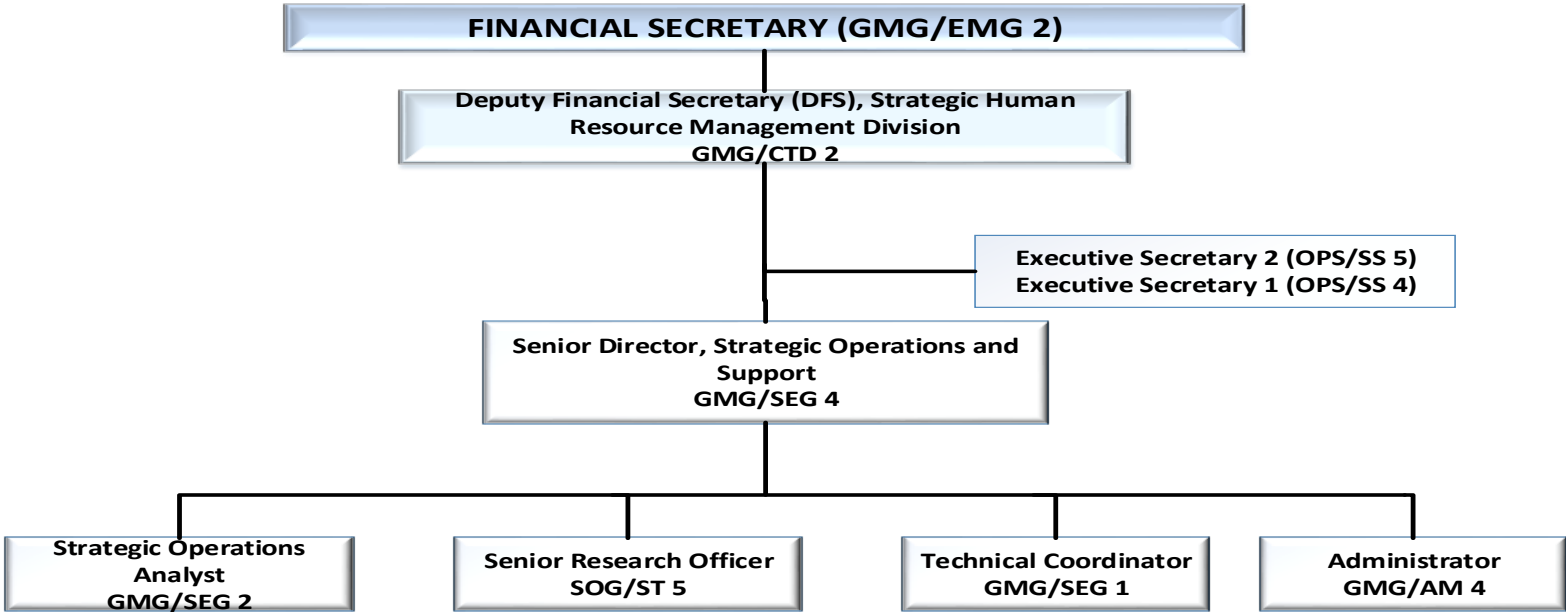
RAD - REVENUE APPEALS DIVISION



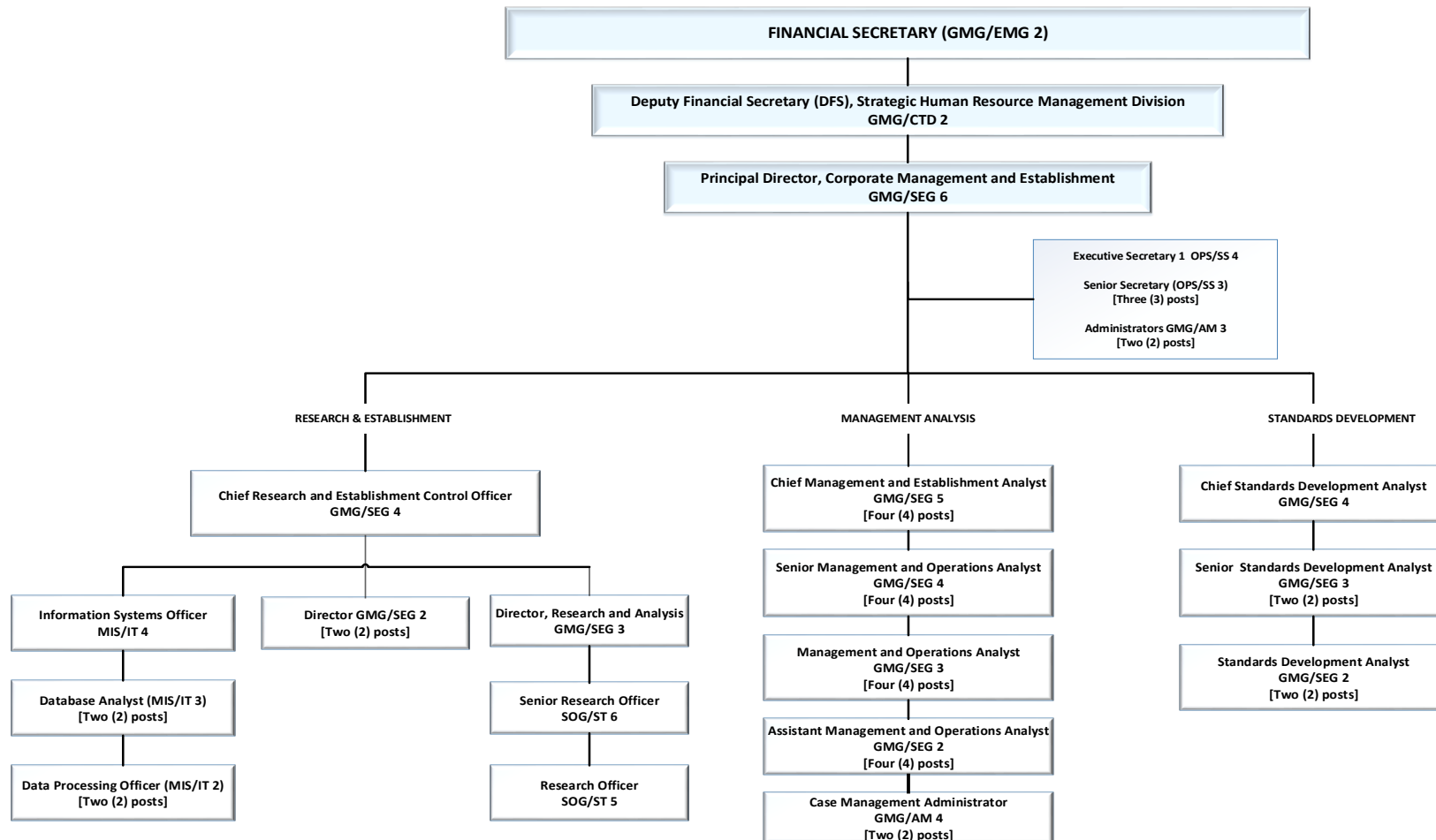
SHRMD - EXECUTIVE LEVEL (TOP STRUCTURE)



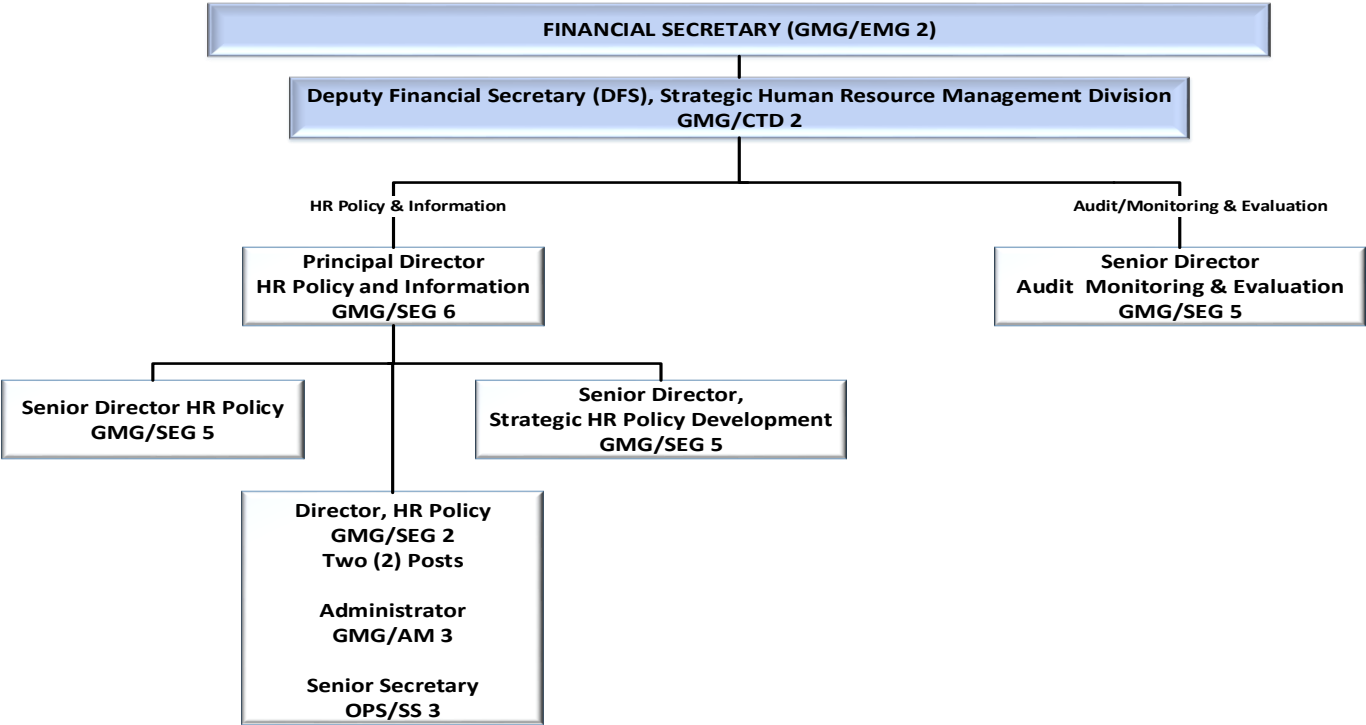
SHRMD - STRATEGIC OPERATIONS AND SUPPORT



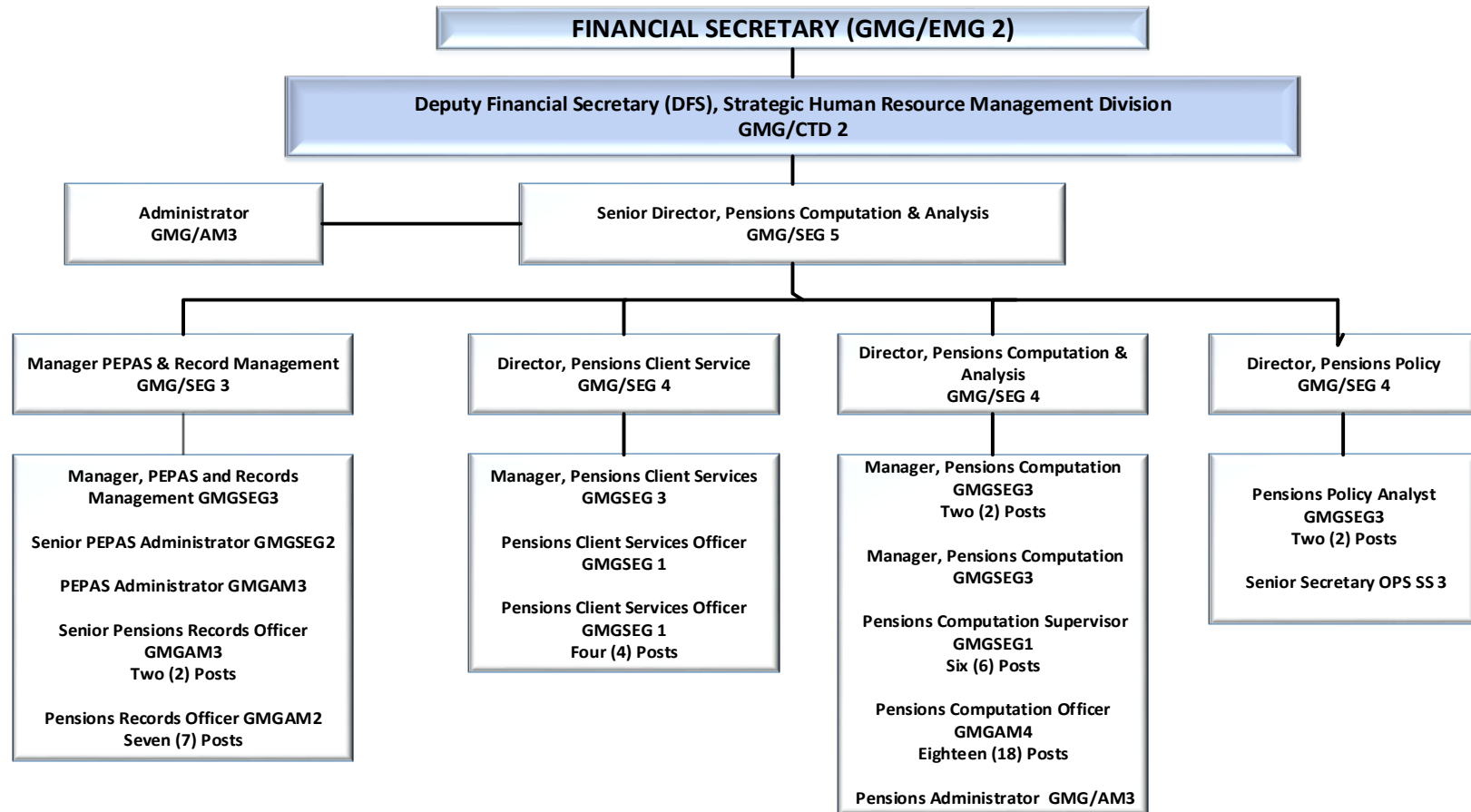
SHRMD - CORPORATE MANAGEMENT AND ESTABLISHMENT



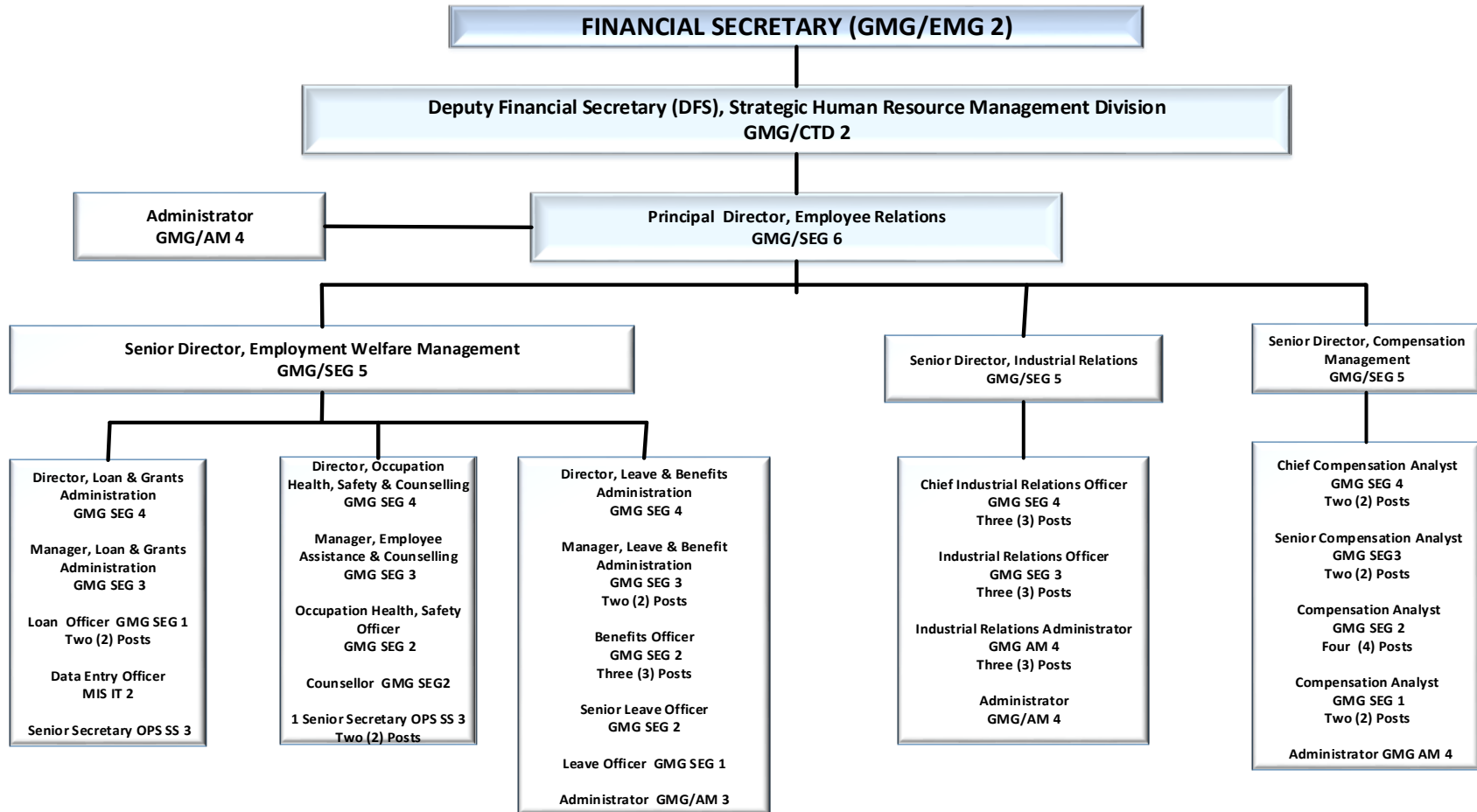
SHRMD - HR POLICY AND INFORMATION AND MONITORING & EVALUATION



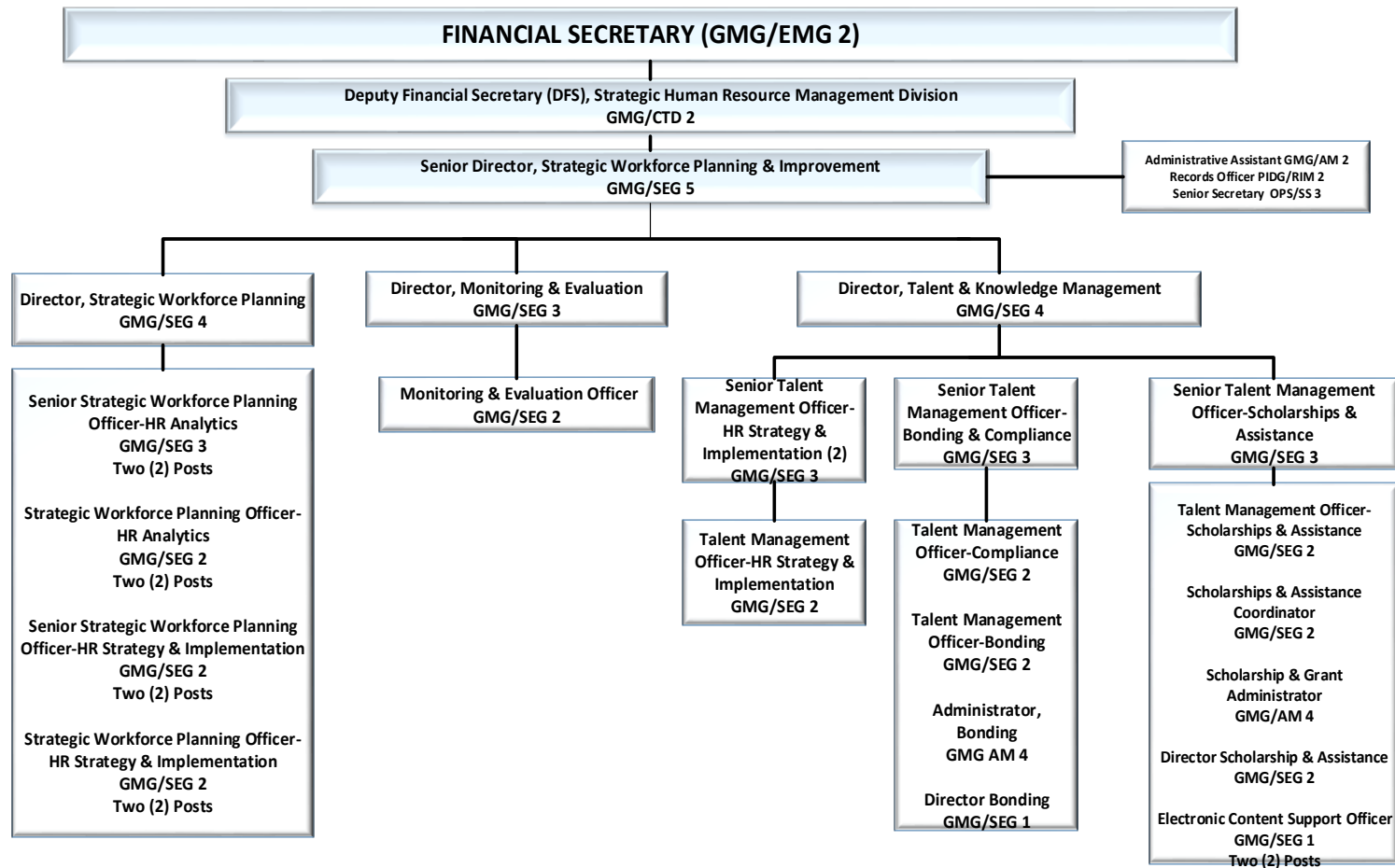
SHRMD - PENSION ADMINISTRATION



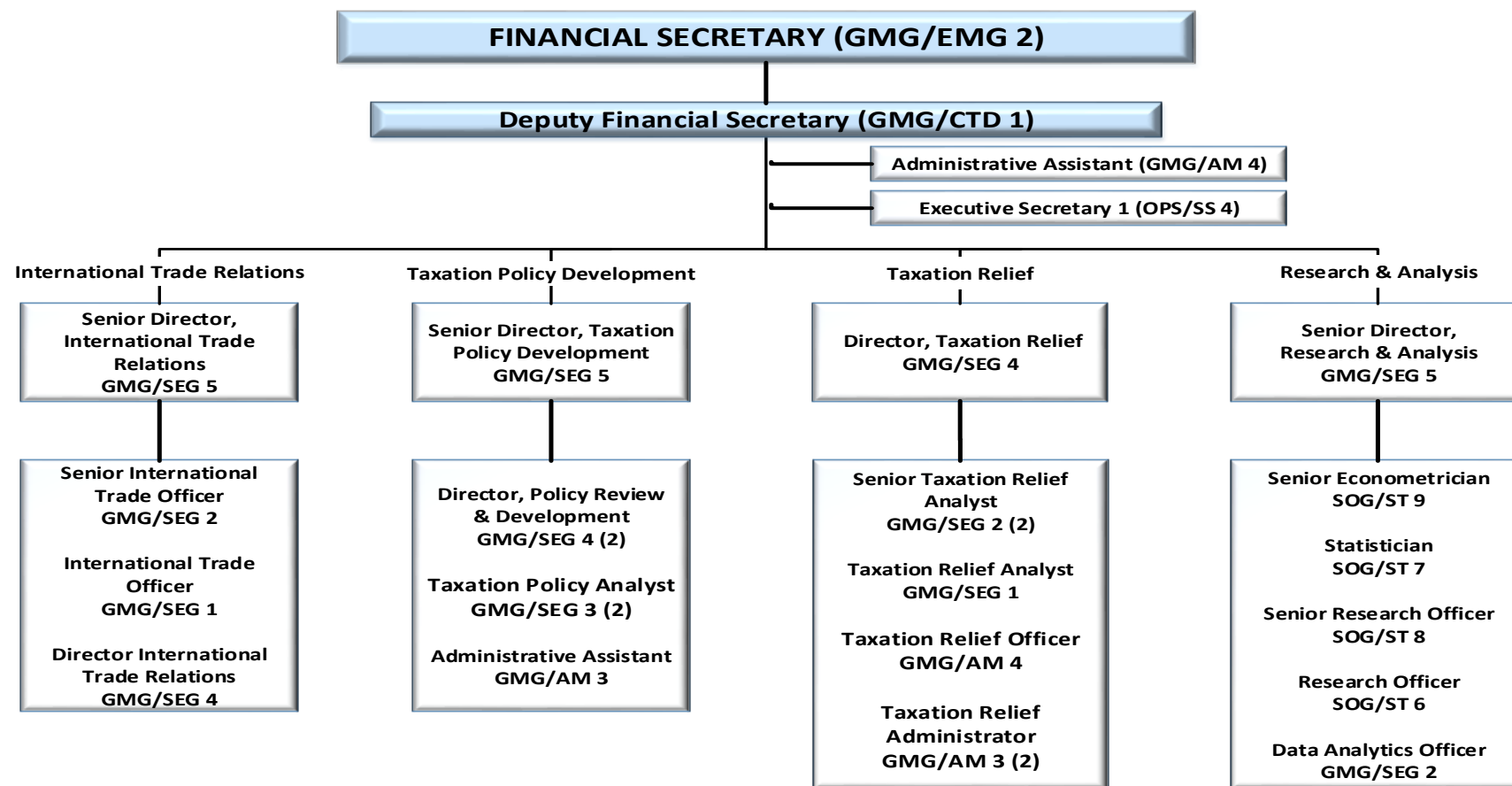
SHRMD - EMPLOYEE RELATIONS



SHRMD - STRATEGIC WORKFORCE PLANNING & IMPROVEMENT



TPD - TAXATION POLICY DIVISION



APPENDIX:

THE MOFPS SECTION EXTRACTED FROM THE CIVIL SERVICE ESTABLISHMENT ACT EXTRACTS – APPROVED ESTABLISHMENT FOR THE MINISTRY

THE CIVIL SERVICE ESTABLISHMENT ACT

**THE CIVIL SERVICE ESTABLISHMENT
(GENERAL) ORDER, 2019
PAGES 33 - 70**

&

**THE CIVIL SERVICE ESTABLISHMENT
(GENERAL) (AMENDMENT) ORDER, 2019
06 December 2018
PAGES 5 - 11**

THE CIVIL SERVICE ESTABLISHMENT (GENERAL) ORDER, 2018

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Executive Office

No. of Offices	Office	Classification	Remark
1	Financial Secretary	GMG EMG 1	
1	Director General	GMG EMG 1	
1	DFS - Technical Advisory Coordination	GMG CTD 1	
1	Technical Executive Assistant	GMG SEG 5	Post (# 1228) of Director, Information, Communication & Technology (GMG/SEG 5) retitled w.e.f. October 19, 2021.
1	Technical Programme Analyst	GMG SEG 4	
1	Technical Coordinator	GMG SEG 3	
1	Senior Administrative Support	GMG SEG 2	New post (# 73226) with effect from October 19, 2021.
1	Senior Administrative Support	GMG SEG 2	Post (# 1056) of Executive Secretary 2 (OPG/SS 5) retitled and reclassified w.e.f. October 19, 2021.
1	Administrative Support	GMG SEG 1	New post (# 73227) with effect from October 19, 2021.
1	Administrative Support	GMG SEG 1	Post (# 1484) of Executive Assistant (GMG/SEG 1) retitled and transf. from Economic Management Division w.e.f. October 19, 2021.
3	Executive Secretary 2	OPS SS 5	
3	Executive Secretary 1	OPS SS 4	
16			
16	Total - Executive Office		

Internal Audit Unit

No. of Offices	Office	Classification	Remark
1	Chief Internal Auditor	FMG AS 5	
2	Audit Manager/Team Lead	FMG AS 4	
1	Audit Manager Specialist	FMG AS 4	
3	Senior Auditor	FMG AS 3	
1	Senior Auditor	FMG AS 3	
3	Auditor	FMG AS 2	
1	Administrator	GMG AM 3	
12			

Posts transferred from the Accountant General's Department

No. of Offices	Office	Classification	Remark
1	Audit Manager Specialist	FMG AS 4	
4	Audit Manager/Team Lead	FMG AS 4	
2	Senior Auditor	FMG AS 3	
6	Auditor	FMG AS 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Internal Audit Unit

Posts transferred from the Accountant General's Department

No. of Offices	Office	Classification	Remark
3	Auditor	FMG AS 2	
16			
28	Total - Internal Audit Unit		

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Senior Assistant Attorney General	JLG LO 5	C.D. New post (# 72825) with effect from April 1, 2021; post of Senior Assistant Attorney General (JLG/LO 5) transf. from AGD, Constitutional & Legislative Affairs, MOF&PS w.e.f. June 13, 2022.
1	Assistant Attorney General	JLG LO 4	C.D. New post (# 72826) with effect from April 1, 2022; post of Assistant Attorney General (JLG/LO 4) transf. from AGD, Constitutional & Legislative Affairs, MOF&PS w.e.f. June 13, 2022.
1	Assistant Attorney General	JLG LO 4	C.D. Post (# 1268) of Senior Legal Officer (JLG/LO 4) retitled and transf. from MoF&PS - Legal Services Division w.e.f. April 1, 2021; post of Assistant Attorney General (JLG/LO 4) transf. from AGD, MOF&PS w.e.f. June 13, 2022.
2	Crown Counsel	JLG LO 3	C.D. Two (2) post(s) (#s 54696 & 64260) of Legal Officer (JLG/LO 3) retitled and transf. from MoF&PS - Legal Services Division w.e.f. April 1, 2021; post(s) of Crown Counsel (JLG/LO 3) transf. from AGD, MOF&PS w.e.f. June 13, 2022.
1	Crown Counsel (Agency Support)	JLG LO 3	C.D. New post (# 72827) with effect from April 1, 2022; post of Crown Counsel (Agency Support) (JLG/LO 3) transf. from AGD, Constitutional & Legislative Affairs, MOF&PS w.e.f. June 13, 2022.
1	Assistant Crown Counsel	JLG LO 2	C.D. Post (# 64261) of Legal Officer (JLG/LO 2) retitled and transf. from MoF&PS - Legal Services Division w.e.f. April 1, 2021; post of Assistant Crown Counsel (JLG/LO 2) transf. from AGD, MOF&PS w.e.f. June 13, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Legal Services Unit

No. of Offices	Office	Classification	Remark
1	Assistant Crown Counsel	JLG LO 2	C.D. Post (# 58175) of Legal Officer (JLG/LO 2) retired and transf. from MoFPS - Planning Administration w.e.f. April 1, 2021; post of Assistant Crown Counsel (JLG/LO 2) transf. from AGO, MOFPS w.e.f. June 13, 2022.
1	Administrative Assistant	GMG AM 4	New post (# 72829) with effect from April 1, 2021; post of Administrative Assistant (GMG/AM 4) transf. from AGO, Constitutional & Legislative Affairs, MOFPS w.e.f. June 13, 2022.
1	Paralegal Officer 1	PLG LS 4	New post (# 72828) with effect from April 1, 2022; post of Paralegal Officer 1 (PLG/LS 4) transf. from AGO, Constitutional & Legislative Affairs, MOFPS w.e.f. June 13, 2022.
1	Paralegal Officer 1	PLG LS 4	Post of (# 56108) of Paralegal Officer (PLG/LS 4) retired and transf. from MoFPS - Legal Services Division w.e.f. April 1, 2021; post of Paralegal Officer 1 (PLG/LS 4) transf. from AGO, MOFPS w.e.f. June 13, 2022.

11

11 Total - Legal Services Unit

General Administration

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Secretary 2	OPS SS 2	

1

Payments & Salaries

No. of Offices	Office	Classification	Remark
1	Accounting Clerk 2	FMG AC 2	

1

2 Total - General Administration

Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Principal Finance Officer	FMG PA 5	
1	Finance & Investment Analyst	FMG PA 3	

THE CIVIL SERVICE ESTABLISHMENT (GENERAL) ORDER, 2023

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Finance & Accounts Division

No. of Offices	Office	Classification	Remark
1	Financial Systems Manager	FMG PA 2	
1	Executive Secretary 1	OPS SS 4	

4

Management Accounts

No. of Offices	Office	Classification	Remark
1	Director, Management Accounts	FMG PA 4	
1	Senior Management Accountant (Recurrent)	FMG PA 3	
1	Management Accountant 2 (Projects)	FMG PA 2	
2	Management Accountant 1	FMG PA 1	
1	Management Accountant 1	FMG PA 1	
1	Management Accountant 1	FMG PA 1	

7

7 Total - Management Accounts

Accounts Payable & Payroll

No. of Offices	Office	Classification	Remark
1	Director, Accounts Payable and Payroll	FMG PA 4	
1	Senior Secretary	OPS SS 3	

2

Accounts Payable & Disbursement

No. of Offices	Office	Classification	Remark
1	Accounts Payable and Disbursement Manager (Recurrent)	FMG PA 3	
1	Senior Payment Officer	FMG PA 1	
1	Senior Payment Officer	FMG PA 1	
2	Senior Payment Officer	FMG PA 1	
3	Payments Officer	FMG AT 3	
1	Collections and Disbursements Officer	FMG AT 2	

9

Payroll

No. of Offices	Office	Classification	Remark
1	Payroll Manager	FMG PA 2	
2	Senior Payroll Officer	FMG AT 3	

THE CIVIL SERVICE ESTABLISHMENT (GENERAL) ORDER, 2023

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Finance & Accounts Division

Accounts Payable & Payroll

Payroll

No. of Offices	Office	Classification	Remark
5	Payroll Officer	FMG AT 2	
8			

Accounts Payable (Projects)

No. of Offices	Office	Classification	Remark
1	Accounts Payable Manager (Projects)	FMG PA 2	
1	Senior Payment Officer	FMG PA 1	
2			

21 Total - Accounts Payable & Payroll

Final Accounts

Final Accounts and Reporting

No. of Offices	Office	Classification	Remark
1	Director, Final Accounts & Reporting	FMG PA 4	
1	Senior Final Accountant	FMG PA 2	
1	Advance Controller	FMG PA 1	
1	Final Accountant	FMG PA 1	
1	Senior Bank Reconciliation Officer	FMG AT 3	
5			

5 Total - Final Accounts

Public Service Accounts

No. of Offices	Office	Classification	Remark
1	Director, Public Service Accounts	FMG PA 3	
1	Senior Accountant	FMG PA 2	
1	Accountant	FMG PA 1	
1	Accountant	FMG PA 1	
1	Accountant	FMG PA 1	
1	Accountant	FMG PA 1	
6			

6 Total - Public Service Accounts

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Finance & Accounts Division

Public Debt Branch

No. of Offices	Office	Classification	Remark
1	Director Public Debt	FMG PA 4	
1			

Local Debt

No. of Offices	Office	Classification	Remark
1	Accountant 1	FMG PA 1	
1	Accountant 2	FMG PA 2	
1	Senior Accountant (Local Debt)	FMG PA 3	
3			

External Debt

No. of Offices	Office	Classification	Remark
1	Senior Accountant (External Debt)	FMG PA 3	
2	Accountant 1	FMG PA 1	
3			

Finance & Accounts

No. of Offices	Office	Classification	Remark
1	Accountant	FMG PA 2	Post # 1957 of Accountant (FMG/PA 2) transf. from Economic Management Division, DIMU (new) w.e.f. July 13, 2020; Post to be abolished when vacant. W.e.f. July 13, 2020, new appointments of any type barred.
1	Accountant (Institutional Loans)	FMG PA 1	Post # 1962 of Accountant (Institutional Loans) (FMG/PA 1) transf. from Economic Management Division, DIMU (new) w.e.f. July 13, 2020; Post to be abolished when vacant. W.e.f. July 13, 2020, new appointments of any type barred.
2			

9 Total - Public Debt Branch

52 Total - Finance & Accounts Division

Corporate Planning & Administration Division

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG SEG 6	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Corporate Planning & Administration Division

No. of Offices	Office	Classification	Remark
1	Executive Assistant	GMG AM 4	Post (# 1844) of Executive Secretary 1 (OPG/SS 4) retired and reclassified w.e.f. September 13, 2021.
1	Senior Secretary	OPS SS 3	
3			

Information Management

Documentation Information Access Unit

No. of Offices	Office	Classification	Remark
1	Director, Documentation/Information & Access Services	GMG SEG 3	
1	Records Manager	GMG SEG 2	
1	Library Manager	PIDG LB 5	Post (# 1233) of Librarian (PIDG/LB 4) retired and upgraded w.e.f. September 13, 2021.
1	Senior Secretary	OPS SS 3	
1	Senior Library Assistant	PIDG LA 2	
1	Records & Information Analyst	PIDG RIM 5	Post (# 1242) of Records Analyst (PIDG/RIM 4) retired and upgraded w.e.f. September 13, 2021.
1	Records & Information Administrator	PIDG RIM 4	Post (# 619) of Records Officer 2 (PIDG/RIM 3) retired and upgraded w.e.f. September 13, 2021.
1	Documentation And Information Officer	PIDG RIM 3	
7	Records Officer 2	PIDG RIM 3	Six (6) post(s) (#s 1236-41) of Records Officer 1 (PIDG/RIM 2) retired and upgraded w.e.f. September 13, 2021.
1	Records Officer 2	PIDG RIM 3	Post (# 620) of Records Officer 1 (PIDG/RIM 2) retired and upgraded w.e.f. May 16, 2022.
3	Records Officer 1	PIDG RIM 2	Three (3) post(s) (#s 1243-4 & 1436) of Records Clerk (PIDG/RIM 1) retired and upgraded w.e.f. September 13, 2021.
19			

19 Total - Information Management

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Human Resource Management & Development	GMG SEG 5	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Corporate Planning & Administration Division

Human Resource Management & Development Branch

No. of Offices	Office	Classification	Remark
1	Director, Performance Management Appraisal System	GMG SEG 2	
1	Senior Human Resource Development Officer	GMG SEG 2	
1	Senior Human Resource Officer	GMG SEG 1	
1	Performance Management Analyst	GMG AM 4	
1	Human Resource Administrator	GMG AM 3	
2	Senior Secretary	OPS SS 3	
1	Secretary 2	OPS SS 2	
9			

Human Resource Management

No. of Offices	Office	Classification	Remark
1	Director	GMG SEG 3	
1	Counsellor	GMG SEG 2	
1	Senior Human Resource Officer	GMG SEG 1	
1	Information Records & Communication Manager	GMG SEG 1	
1	Human Resource Officer	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 2	
1	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 2	
1	Records Officer 1	PIDG RIM 2	
2	Records Clerk	PIDG RIM 1	
11			

Human Resource Development

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Development	GMG SEG 3	
2	Training Officer	GMG SEG 1	
1	Secretary 2	OPS SS 2	
4			

Employee Relations, Occupational Health & Safety

No. of Offices	Office	Classification	Remark
1	Director, Employee Relations, Occupational Health & Safety	GMG SEG 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Corporate Planning & Administration Division

Human Resource Management & Development Branch

Employee Relations, Occupational Health & Safety

No. of Offices	Office	Classification	Remark
1	Occupational Health & Safety Officer	GMG SEG 1	Post (# 1153) of Records Officer 1 (PIDG/RIM 2) retired, reclassified and transf. from Office Services & Fleet Management Branch - Business Centre w.e.f. March 15, 2021.
1	Human Resource Officer	GMG AM 4	
1	Industrial Relations Officer	GMG AM 4	
1	Assistant Human Resource Officer	GMG AM 2	
5			

29 Total - Human Resource Management & Development Branch

Strategic Organizational Development & Change Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Strategic Organizational Development	GMG SEG 4	
1	Strategic Organizational Development Officer	GMG SEG 2	
2			

2 Total - Strategic Organizational Development & Change Management Branch

Office Services & Fleet Management Branch

Office Services Section

No. of Offices	Office	Classification	Remark
1	Customer Service Officer	GMG AM 2	
2	Receptionist	GMG AM 1	
1	Office Attendant	LMO TS 2	
1	Attendant	LMO TS 2	Two (2) post(s) (#s 1440 & 1444) of Attendant (LMO/TS 2) retired w.e.f. June 27, 2022.
2	Telephone Operator	OPS TO 1	Post (# 1444) of Attendant (LMO/TS 1) transf. from Asset Management, Board of Survey w.e.f. January 3, 2022; upgraded w.e.f. March 15, 2021.
7			

7 Total - Office Services & Fleet Management Branch

Public Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director 3, Public Procurement	GMG SEG 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Corporate Planning & Administration Division

Public Procurement Branch

No. of Offices	Office	Classification	Remark
2	Senior Public Procurement Officer	GMG SEG 1	
2	Public Procurement Officer	GMG AM 3	
2	Public Procurement Administrator	GMG AM 2	
7			
7	Total - Public Procurement Branch		

Procurement Branch

No. of Offices	Office	Classification	Remark
1	Director, Procurement	GMG SEG 3	
1	Procurement Manager	GMG SEG 1	
1	Administrator	GMG AM 3	
1	Procurement Officer	GMG AM 3	
4			

4 Total - Procurement Branch

Property, Security & Emergency Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Property, Security & Emergency Management	GMG SEG 3	
1	Administrative Assistant	GMG AM 3	
2			

Maintenance & Property Section

No. of Offices	Office	Classification	Remark
1	Manager, Maintenance & Property	GMG SEG 1	
1	Senior Maintenance Officer	SOG ST 5	
2	Maintenance Officer	SOG ST 3	
1	Maintenance Officer	SOG ST 3	Two (2) post(s) (#s 1198-9) of Artisan (LMO/TS 4) retired and reclassified w.e.f. March 15, 2021.
			Post (# 1429) of Caretaker (LMO/TS 3) retired, reclassified and transf. from Public Expenditure Policy and Coordination Division - Asset Management - Board Of Survey w.e.f. March 15, 2021.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service
Corporate Planning & Administration Division
Property, Security & Emergency Management Branch
Maintenance & Property Section

No. of Offices	Office	Classification	Remark
1	Maintenance Officer	SOG ST 3	Post [# 1439] of Handyman (LMO/TS 2) retitled, reclassified and transf. from Public Expenditure Policy and Coordination Division - Asset Management - Board Of Survey w.e.f. March 15, 2021.
1	Head Gardener	LMO TS 3	Post [# 1203] of Head Gardener (LMO/TS 2) upgraded w.e.f. March 15, 2021.
1	Gardener	LMO TS 2	Post [# 1443] of Attendant/Messenger (LMO/TS 1) retitled, upgraded and transf. from PXP Division - Asset Mgmt. - Board Of Survey w.e.f. March 15, 2021.
1	Gardener	LMO TS 2	Post [# 1437] of Attendant (LMO/TS 1) retitled, upgraded and transf. from Public Expenditure Policy and Coordination Division - Asset Management - Board Of Survey w.e.f. March 15, 2021.
1	Gardener	LMO TS 2	Post [# 1201] of Gardener (LMO/TS 1) upgraded w.e.f. March 15, 2021.
1	Gardener	LMO TS 2	Post [# 1200] of Janitor (LMO/TS 1) retitled and upgraded w.e.f. March 15, 2021.
11			

Security & Emergency Management Section

No. of Offices	Office	Classification	Remark
1	Manager, Security & Emergency Management	GMG SEG 1	Post [# 71633] of Security & Emergency Officer (GMG/SEG 1) retitled and transf. from Property, Security and Emergency Management Branch - Security and Emergency Section w.e.f. March 15, 2021.
1	Security and Emergency Management Officer	GMG AM 4	Post [# 71634] of Security & Emergency Administrator (GMG/AM 3) retitled, upgraded and transf. from Property, Security and Emergency Management Branch - Security and Emergency Section w.e.f. March 15, 2021.
2			
15	Total - Property, Security & Emergency Management Branch		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service
Corporate Planning & Administration Division
Corporate Communications and Public Relations Branch

No. of Offices	Office	Classification	Remark
1	Director, Corporate Communications & Public Relations	MCG IE 6	
1	Administrative Assistant	GMG AM 3	
1	Web & Digital Content Specialist	MCG IE 4	New post [# 73841] with effect from July 25, 2022.
3			

Corporate Communications Section

No. of Offices	Office	Classification	Remark
1	Corporate Communications Manager	MCG IE 5	
1	Corporate Communication Officer	MCG IE 4	New post [# 73249] with effect from November 15, 2021.
2			

Public Relations Section

No. of Offices	Office	Classification	Remark
1	Public Relations Manager	MCG IE 5	
1	Public Relations Officer	MCG IE 4	New post [# 73250] with effect from November 15, 2021.
2			

7 Total - Corporate Communications and Public Relations Branch

Customer Service Branch

No. of Offices	Office	Classification	Remark
1	Director, Customer Service	GMG SEG 3	New post [# 73305] with effect from December 13, 2021.
1	Manager, Customer Care	GMG SEG 2	New post [# 73307] with effect from December 13, 2021.
1	Manager, Customer Service Monitoring & Evaluation	GMG SEG 2	New post [# 73308] with effect from December 13, 2021.
1	Customer Service Monitoring & Evaluation Officer	GMG AM 3	New post [# 73309] with effect from December 13, 2021.
3	Customer Care Officer	GMG AM 3	Three (3) new post(s) [Rs 73310-12] with effect from December 13, 2021.
1	Administrative Assistant	GMG AM 2	New post [# 73306] with effect from December 13, 2021.
2	Customer Care Assistant	GMG AM 1	Two (2) new post(s) [Rs 73364-65] with effect from December 13, 2021.
10			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Corporate Planning & Administration Division

Customer Service Branch

10 Total - Customer Service Branch

Information Communication Technology Branch (formerly the Information Systems Unit)

No. of Offices	Office	Classification	Remark
1	Director, Information Communication Technology	MIS IT 8	
1	Administrative Assistant	GMG AM 3	
2			

Application Development

No. of Offices	Office	Classification	Remark
1	Application Development Manager	MIS IT 7	
1	Business Analyst	MIS IT 6	Post (# 50598) of Business Analyst (MIS/IT 5) upgraded w.e.f. May 16, 2022.
1	Software Engineer	MIS IT 5	
1	Software Engineer	MIS IT 5	
1	Web & Mobile Specialist	MIS IT 5	
5			

Systems Administration

No. of Offices	Office	Classification	Remark
1	System Administration Manager	MIS IT 7	
2	Systems Administrator	MIS IT 5	
1	Database Administrator	MIS IT 4	
1	Assistant Database Administrator	MIS IT 2	Post (# 50600) of Assistant Database Administrator (MIS/IT 2) transf. from Information Management, ISU w.e.f. July 27, 2020. Post to be abolished when vacant. W.e.f. July 13, 2020, new appointments of any type barred.
5			

Network Administration

No. of Offices	Office	Classification	Remark
1	Network Manager	MIS IT 7	
1	Network Administrator	MIS IT 5	
1	Network Administrator	MIS IT 5	
3			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Corporate Planning & Administration Division

Information Communication Technology Branch (formerly the Information Systems Unit)

Technical & Client Support

No. of Offices	Office	Classification	Remark
1	Technical & Client Support Manager	MIS IT 7	
1	Senior Technical & Client Support Officer	MIS IT 5	
2	Technical & Client Support Officer	MIS IT 4	
1	Technical & Client Support Officer	MIS IT 4	
5			

ICT Security

No. of Offices	Office	Classification	Remark
1	ICT Security Manager	MIS IT 7	
1	IT Security Officer	MIS IT 5	
2			

22 Total - Information Communication Technology Branch (formerly the Information Systems Unit)

Strategic Planning, Performance & Project Management Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Planning, Performance & Project Management	GMG SEG 5	
1	Administrative Assistant	GMG AM 3	
2			

Project Management & Coordination

No. of Offices	Office	Classification	Remark
1	Director, Project Management & Co-ordination	GMG SEG 4	
2	Project Analyst	GMG SEG 2	
1	Administrative Assistant	GMG AM 3	
4			

Strategic Planning, Performance Monitoring & Evaluation

No. of Offices	Office	Classification	Remark
1	Director, Strategic Planning, Performance Monitoring & Evaluation	GMG SEG 4	
1	Strategic Planning Analyst	GMG SEG 2	
1	Strategic Planning Analyst	GMG SEG 2	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Corporate Planning & Administration Division

Strategic Planning, Performance & Project Management Branch

Strategic Planning, Performance Monitoring & Evaluation

No. of Offices	Office	Classification	Remark
2	Performance Monitoring & Evaluation Analyst	GMG SEG 2	
5			

11 Total - Strategic Planning, Performance & Project Management Branch

Enterprise Risk Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Enterprise Risk Management	GMG SEG 4	
1	Enterprise Risk Management Analyst	GMG SEG 3	
2			

2 Total - Enterprise Risk Management Branch

Office Services, Administration & Fleet Management Branch

No. of Offices	Office	Classification	Remark
1	Director, Office Services, Administration and Fleet Management	GMG SEG 3	Post (# 1145) of Director, Office Services and Fleet Management (GMG/SEG 3) retitled and transf. from Office Services & Fleet Management Branch w.e.f. March 15, 2021.
1	Administrative Assistant	GMG AM 3	Post (# 574) of Senior Secretary (OPS/SS 3) retitled, reclassified and transf. from Corporate Planning & Administration Division - Procurement Branch w.e.f. March 15, 2021.
1	Secretary 2	OPS SS 2	Post (# 1159) of Secretary 2 (OPS/SS 2) transf. from Office Services & Fleet Management Branch - Fleet Management Section w.e.f. March 15, 2021.
3			

Fleet Management

No. of Offices	Office	Classification	Remark
1	Transport Manager	GMG SEG 1	Post (# 1146) of Transport Manager (GMG/AM 4) reclassified and transf. from Office Services & Fleet Management Branch - Fleet Management Section w.e.f. March 15, 2021.
1	Administrator	GMG AM 3	New post (# 72895) with effect from March 15, 2021.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Corporate Planning & Administration Division

Office Services, Administration & Fleet Management Branch

Fleet Management

No. of Offices	Office	Classification	Remark
1	Records Officer 2	PIDG RIM 3	Post (# 1148) of Records Officer 2 (PIDG/RIM 3) transf. from Office Services & Fleet Management Branch - Fleet Management Section w.e.f. March 15, 2021.
6	Driver 2	LMO DR 2	Six (6) post(s) (#s 587, 1194-7 & 1829) of Driver 2 (LMO/DR 2) transf. from Office Services & Fleet Management Branch - Fleet Management Section w.e.f. March 15, 2021.
9			

Office Services Section

No. of Offices	Office	Classification	Remark
1	Office Services Manager	GMG SEG 1	Post (# 54701) of Office Services Manager (GMG/SEG 1) transf. from Office Services & Fleet Management Branch - Office Services Section w.e.f. March 15, 2021.
1	Administrator	GMG AM 3	Post (# 1428) of Records Officer 1 (PIDG/RIM 2) retitled, reclassified and transf. from Office Services & Fleet Management Branch - Business Centre w.e.f. March 15, 2021.
4	Office Attendant Supervisor	LMO TS 3	Four (4) post(s) (#s 593 & 1187-9) of Attendant (LMO/TS 1) retitled, upgraded and transf. from Office Services & Fleet Management Branch - Office Services Section w.e.f. March 15, 2021.
2	Office Attendant Supervisor	LMO TS 3	Two (2) post(s) (#s 1169 & 1180) of Supervisor Attendant (LMO/TS 3) retitled and transf. from Office Services & Fleet Management Branch - Office Services Section w.e.f. March 15, 2021.
1	Copy Room Attendant	LMO TS 3	Post (# 1168) of Attendant (LMO/TS 3) retitled and transf. from Office Services & Fleet Management Branch - Business Centre w.e.f. March 15, 2021.
1	Billing Clerk	PIDG RIM 2	Post (# 1156) to be abolished when vacant. W.e.f. March 15, 2021 new appointments of any type barred.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Corporate Planning & Administration Division

Office Services, Administration & Fleet Management Branch

Office Services Section

No. of Offices	Office	Classification	Remark
1	Copy Room Attendant	LMO TS 3	Post (# 1831) of Attendant/Messenger (LMO/TS 2) retitled, upgraded and transf. from Office Services & Fleet Management Branch - Office Services Section w.e.f. March 15, 2021.
2	Office Attendant	LMO TS 2	Two (2) post(s) (#s 589 & 1193) of Attendant (LMO/TS 1) retitled, upgraded and transf. from Office Services & Fleet Management Branch - Business Centre w.e.f. March 15, 2021.
1	Office Attendant	LMO TS 2	Post (# 1170) of Attendant (LMO/TS 2) retitled and transf. from Office Services & Fleet Management Branch - Business Centre w.e.f. March 15, 2021.
16	Office Attendant	LMO TS 2	Sixteen (16) post(s) (#s 1172-6, 1178-9, 1181-6, 1190, 1192, 1686) of Attendant (LMO/TS 1) retitled, upgraded and transf. from Office Services & Fleet Management Branch - Office Services Section w.e.f. March 15, 2021.
1	Office Attendant	LMO TS 2	Post (# 1830) to be abolished when vacant. W.e.f. March 15, 2021 new appointments of any type barred.
1	Office Attendant	LMO TS 2	Post (# 1206) of Watchman (LMO/TS 2) retitled and transf. from Office Services & Fleet Management Branch - Office Services Section w.e.f. March 15, 2021.

32

Asset, Inventory and Utility Management Section

No. of Offices	Office	Classification	Remark
1	Manager, Asset, Inventory & Utilities	GMG SEG 1	New post (# 72890) with effect from March 15, 2021.
2	Asset & Inventory Officer	GMG AM 4	Two (2) new post(s) (#s 72893-4) with effect from March 15, 2021.
2	Utility Officer	GMG AM 4	Two (2) new post(s) (#s 72891-2) with effect from March 15, 2021.
1	Billing Officer	PIDG RIM 3	Post (# 1149) of Billing Officer (PIDG/RIM 3) transf. from Office Services & Fleet Management Branch - Office Services Section w.e.f. March 15, 2021.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Corporate Planning & Administration Division

Office Services, Administration & Fleet Management Branch

Asset, Inventory and Utility Management Section

No. of Offices	Office	Classification	Remark
1	Stores Clerk	PIDG RIM 3	Post (# 1154) of Supplies Clerk (PIDG/RIM 3) retitled and transf. from Office Services & Fleet Management Branch - Office Services Section w.e.f. March 15, 2021.
1	Billing Clerk	PIDG RIM 2	Post (# 1155) of Billing Clerk (PIDG/RIM 2) transf. from Office Services & Fleet Management Branch - Office Services Section w.e.f. March 15, 2021.

8

52 Total - Office Services, Administration & Fleet Management Branch

190 Total - Corporate Planning & Administration Division

Financial Management Division

Financial Review Unit

No. of Offices	Office	Classification	Remark
2	Expenditure Analyst	FMG PA 1	
2			
2	Total - Financial Management Division		

Public Expenditure Division

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	
1	Executive Secretary 1	OPS SS 4	
1	Senior Secretary	OPS SS 3	
3			

Public Expenditure

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Senior Secretary	OPS SS 3	
2			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Public Expenditure Division

Public Expenditure

Social Infrastructure

No. of Offices	Office	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
1	Financial Analyst 2	FMG PA 2	
1	FAA Analyst 2	FMG PA 2	
2	Senior Budget Analyst	FMG PA 2	
2	Budget Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	
8			

Production

No. of Offices	Office	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
2	Financial Analyst 2	FMG PA 2	
3	Budget Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	
7			

Machinery Of State

No. of Offices	Office	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
2	Financial Analyst 2	FMG PA 2	
1	Senior Budget Analyst	FMG PA 2	
2	Budget Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	
7			

Physical Infrastructure

No. of Offices	Office	Classification	Remark
1	Public Expenditure Unit Head	GMG SEG 4	
2	Financial Analyst 2	FMG PA 2	
1	Senior Budget Analyst	FMG PA 2	
3	Budget Analyst	FMG PA 1	
1	Senior Secretary	OPS SS 3	
8			

32 Total - Public Expenditure

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Public Expenditure Division

Cash Management

No. of Offices	Office	Classification	Remark
1	Senior Director, Cash Management	GMG SEG 5	
1	Director, Banking And Revenue	FMG PA 3	
1	Senior Cash Management Analyst	GMG SEG 3	
1	Cash Management Analyst	GMG SEG 2	
1	Cash Management Analyst	GMG SEG 1	Post (# 1378) to be abolished when vacant. W.e.f. March 7, 2021, new appointments of any type barred.
1	Senior Secretary	OPS SS 3	
6			

6 Total - Cash Management

Projects Unit

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Head-Economic Development Projects	SOG ST 8	
1	Head-Social Sector Projects	SOG ST 8	
1	Head-Engineering Projects	SOG ST 8	
4	Senior Project Analyst	SOG ST 7	
2	Senior Project Engineer	SOG ST 7	
1	Project Engineer	SOG ST 6	
1	Senior Secretary	OPS SS 3	
1	Secretary	OPS SS 2	
13			

13 Total - Projects Unit

Public Investment Appraisal Branch

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Administrator	GMG AM 4	
1	Documentation and Logistics Officer	GMG AM 2	
3			

Project Analysis

No. of Offices	Office	Classification	Remark
1	Snr. Director Project Analysis	GMG SEG 5	
6	Project Analyst	GMG SEG 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Public Expenditure Division

Public Investment Appraisal Branch

Project Analysis

No. of Offices	Office	Classification	Remark
7			

Monitoring & Evaluation

No. of Offices	Office	Classification	Remark
1	Director Monitoring & Evaluation	GMG SEG 4	
1	M&E Analyst	GMG SEG 3	
1	Research Officer	SOG ST 5	
3			

Proposal Development & Strategic Support

No. of Offices	Office	Classification	Remark
1	Director PDSS	GMG SEG 4	
1	Quality Assurance Officer	GMG SEG 3	
2	PDSS Officer	GMG SEG 2	
4			

17 Total - Public Investment Appraisal Branch

71 Total - Public Expenditure Division

Public Expenditure Policy & Co-ordination Division

Special Assignment

No. of Offices	Office	Classification	Remark
1	Director, Special Assignment	FMG PA 3	Post (# 1460) to be abolished when vacant. W.e.f. October 1, 2021 new appointments of any type barred.
1			
1	Total - Special Assignment		

Office of the Public Procurement Policy (OPP)

Executive Office

No. of Offices	Office	Classification	Remark
1	Chief Public Procurement Officer	GMG SEG 5	
1	Administrative Assistant	GMG AM 2	
1	Senior Secretary	OPS SS 3	
3			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Public Expenditure Policy & Co-ordination Division

Office of the Public Procurement Policy (OPP)

Public Procurement Policy Development & Compliance Section

No. of Offices	Office	Classification	Remark
1	Director, Public Procurement Policy Development & Compliance	GMG SEG 3	
1	Senior Public Procurement Policy Analyst	GMG SEG 2	
1	Senior Public Procurement Compliance Officer	GMG SEG 2	
3	Public Procurement Compliance Officer	GMG SEG 1	
1	Public Procurement Policy Analyst	GMG SEG 1	
7			

Public Procurement Capacity Development Section

No. of Offices	Office	Classification	Remark
1	Director, Public Procurement Capacity Development	GMG SEG 3	
1	Senior, Public Procurement Training & Education Officer	GMG SEG 2	
1	Public Procurement Training & Education Officer	GMG SEG 1	
3			

E-Procurement & Client Services Section

No. of Offices	Office	Classification	Remark
1	Director, E-Procurement & Client Services	GMG SEG 3	
1	Manager, Public Procurement Customer Care	GMG SEG 2	
1	E-Procurement Systems & Framework Agreement Analyst	GMG SEG 2	
2	Public Procurement Customer Care Officer	GMG AM 3	
5			

Public Procurement Review Board Secretariat

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 2	
1			
19	Total - Office of the Public Procurement Policy (OPP)		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Public Expenditure Policy & Co-ordination Division

Financial Systems & Procedures Unit (Formerly Financial Systems)

No. of Offices	Office	Classification	Remark
1	Head, Financial Systems & Procedures Unit	FMG PA 5	Post (# 1407) to be abolished when vacant. W.e.f. October 1, 2021, new appointments of any type barred.
1	Director, Operational Systems & Procedures	FMG PA 3	Post (# 1462) to be abolished when vacant. W.e.f. October 1, 2021, new appointments of any type barred.
1	Project & Fund Accounting Specialist	FMG PA 3	Post (# 1465) to be abolished when vacant. W.e.f. October 1, 2021, new appointments of any type barred.
1	Assets and Inventory Specialist	FMG PA 2	Post (# 63007) to be abolished when vacant. W.e.f. October 1, 2021, new appointments of any type barred.
1	Revenue Systems Specialist	FMG PA 2	Post (# 1468) to be abolished when vacant. W.e.f. October 1, 2021, new appointments of any type barred.
1	Business Process Specialist	FMG PA 2	Post (# 63008) to be abolished when vacant. W.e.f. October 1, 2021, new appointments of any type barred.
1	Banking and E-Commerce Specialist	FMG PA 2	Post (# 63005) to be abolished when vacant. W.e.f. October 1, 2021, new appointments of any type barred.
7			

Information Technology Strategy

No. of Offices	Office	Classification	Remark
1	Information Technology Strategy Unit Head	MIS IT 8	Post (# 56666) to be abolished when vacant. W.e.f. October 1, 2021, new appointments of any type barred.
1	Co-ordinator, Special Projects	GMG SEG 2	Post (# 56667) to be abolished when vacant. W.e.f. October 1, 2021, new appointments of any type barred.
2			
9	Total - Financial Systems & Procedures Unit (Formerly Financial Systems)		

Internal Audit Directorate

No. of Offices	Office	Classification	Remark
1	Senior Director, Internal Audit Directorate	FMG AS 6	
1	Audit Co-ordinator - Performance & Quality Assurance	FMG AS 5	Post(s) (# 53645) of Audit Co-ordinator - Information Systems retitled w.e.f. September 5, 2022.
1	Audit Co-ordinator - Information Systems	FMG AS 5	Post(s) (# 53656) of Audit Co-ordinator - Performance & Quality Assurance (FMG/AS 5) retitled w.e.f. September 5, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Public Expenditure Policy & Co-ordination Division

Internal Audit Directorate

No. of Offices	Office	Classification	Remark
1	Audit Co-ordinator - Audit Committees	FMG AS 5	
1	Audit Specialist - Performance & Quality Assurance	FMG AS 4	
1	Audit Specialist - Information Systems	FMG AS 4	
1	Senior Secretary	OPS SS 3	
7			
7	Total - Internal Audit Directorate		

Asset Management

Fuel Coupon

No. of Offices	Office	Classification	Remark
1	Accounting Technician 3	FMG AT 3	Post (# 1454) to be abolished when vacant. W.e.f. October 1, 2021 new appointments of any type barred.
1	Accounting Technician 2	FMG AT 2	Two (2) post(s) (#s 1455-56) to be abolished when vacant. W.e.f. October 1, 2021 new appointments of any type barred.
2			
2	Total - Asset Management		

Accounting and Financial Policy Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Accounting & Financial Policy	GMG SEG 6	New post (# 73192) with effect from October 1, 2021.
2	Senior Financial Monitoring & Evaluation Analyst	GMG SEG 4	Two (2) new post(s) (#s 73195-6) with effect from October 1, 2021.
1	Senior Financial Policy Analyst	GMG SEG 4	Post (# 1408) of Legal and Public Sector Reform Unit Head (FMG/PA 4) retitled, reclassified and transf. from Legal and Public Sector Reform Unit w.e.f. October 1, 2021.
2	Financial Monitoring & Evaluation Analyst	GMG SEG 3	Two (2) new post(s) (#s 73197-8) with effect from October 1, 2021.
1	Financial Policy Analyst	GMG SEG 3	New post (# 73194) with effect from October 1, 2021.
1	Technical Coordinator	GMG SEG 2	New post (# 73191) with effect from October 1, 2021.
1	Administrator	GMG AM 3	New post (# 73193) with effect from October 1, 2021.
9			
9	Total - Accounting and Financial Policy Branch		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Public Expenditure Policy & Co-ordination Division

Public Sector Enterprise Risk Management Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Enterprise Risk Management Policy	GMG SEG 6	New post (# 73203) with effect from October 1, 2021.
1	Senior Risk Management Policy Analyst	GMG SEG 4	New post (# 73205) with effect from October 1, 2021.
1	Senior Risk Monitoring & Evaluation Analyst	GMG SEG 4	New post (# 73207) with effect from October 1, 2021.
1	Risk Monitoring & Evaluation Analyst	GMG SEG 3	New post (# 73208) with effect from October 1, 2021.
1	Risk Management Policy Analyst	GMG SEG 3	New post (# 73206) with effect from October 1, 2021.
1	Administrator	GMG AM 3	New post (# 73204) with effect from October 1, 2021.

6

6 Total - Public Sector Enterprise Risk Management Branch

Asset Management Policy Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Asset Management Policy	GMG SEG 5	Post (# 1408) of Director, Asset Management (GMG/SEG 4) retitled, upgraded and transf. from Asset Management w.e.f. October 1, 2021.
1	Motor Vehicle Administration Manager	GMG SEG 3	Post (# 1451) of Asset Accounting & Information Manager (FMG/PA 2) retitled, reclassified and transf. from Asset Management, Fuel Coupon w.e.f. October 1, 2021.
1	Senior Asset Management Policy Analyst	GMG SEG 3	Post (# 1457) of Asset Operations Manager (GMG/SEG 1) retitled, upgraded and transf. from Asset Management, Motor Vehicle Administration w.e.f. October 1, 2021.
1	Senior Asset Monitoring and Evaluation Analyst	GMG SEG 3	New post (# 73200) with effect from October 1, 2021.
1	Asset Monitoring and Evaluation Analyst	GMG SEG 2	New post (# 73201) with effect from October 1, 2021.
1	Asset Management Policy Analyst	GMG SEG 2	New post (# 73199) with effect from October 1, 2021.
1	Monitoring and Evaluation Officer	GMG SEG 1	Post (# 1459) of Monitoring Officer (GMG/AM 3) retitled, reclassified and transf. from Asset Management, Motor Vehicle Administration w.e.f. October 1, 2021.
1	Administrative Assistant	GMG AM 3	Post (# 1448) of Systems Support Officer (MIS/IT 3) retitled, reclassified and transf. from Asset Management w.e.f. October 1, 2021.

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Public Expenditure Policy & Co-ordination Division

Asset Management Policy Branch

No. of Offices	Office	Classification	Remark
1	Administrator	GMG AM 3	New post (# 73202) with effect from October 1, 2021.
1	Administrative Assistant	GMG AM 3	Post (# 1430) of Senior Secretary (OPB/SS 3) retitled, reclassified and transf. from Asset Management w.e.f. October 1, 2021.

10

10 Total - Asset Management Policy Branch

Office of the Deputy Financial Secretary

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	Post (# 1406) of Deputy Financial Secretary (GMG/CTD 1) transf. from Public Expenditure Policy & Co-ordination Division w.e.f. October 1, 2021.
1	Executive Secretary 1	OPS SS 4	Post (# 1413) of Executive Secretary 1 (OPS/SS 4) transf. from Public Expenditure Policy & Co-ordination Division w.e.f. October 1, 2021.
1	Administrative Assistant	GMG AM 4	New post (# 73190) with effect from October 1, 2021.

3

3 Total - Office of the Deputy Financial Secretary

Asset Management & Disposal Services Branch

No. of Offices	Office	Classification	Remark
1	Director, Asset Management & Disposal Services	GMG SEG 4	New post (# 73335) with effect from January 3, 2022.
1	Manager, Research and Quality Assurance	GMG SEG 2	New post (# 73337) with effect from January 3, 2022.
1	Administrative Assistant	GMG AM 4	New post (# 73336) with effect from January 3, 2022.

3

Asset Custody & Warehousing Section

No. of Offices	Office	Classification	Remark
1	Manager, Asset Custody and Warehousing	GMG SEG 2	New post (# 73338) with effect from January 3, 2022.
2	Warehouse Technician	GMG AM 3	Two (2) new post(s) (#s 73339-40) with effect from January 3, 2022.

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Public Expenditure Policy & Co-ordination Division

Asset Management & Disposal Services Branch

Asset Monitoring Section

No. of Offices	Office	Classification	Remark
1	Manager, Asset Monitoring	GMG SEG 3	New post (# 73341) with effect from January 3, 2022.
3	Senior Asset Monitoring Officer	GMG SEG 2	Three (3) new post(s) (#s 73342-4) with effect from January 3, 2022.
1	Asset Monitoring Officer	GMG SEG 1	New post (# 73345) with effect from January 3, 2022.
1	Asset Monitoring Officer	GMG SEG 1	Post (# 1423) of Chief Equipment Auditor (GMG/AM 3) retired, reclassified and transf. from Asset Management, Board of Survey w.e.f. January 3, 2022.
1	Asset Monitoring Officer	GMG SEG 1	Post (# 1433) of Monitoring Officer (GMG/AM 3) retired, reclassified and transf. from Asset Management, Board of Survey w.e.f. January 3, 2022.
2	Asset Monitoring Officer	GMG SEG 1	Two (2) post(s) (#s 1424 & 1447) of Senior Equipment Auditor (GMG/AM 2) retired, reclassified and transf. from Asset Management, Board of Survey w.e.f. January 3, 2022.
1	Asset Monitoring Officer	GMG SEG 1	Post (# 1426) of Equipment Auditor (GMG/AM 1) retired, reclassified and transf. from Asset Management, Board of Survey w.e.f. January 3, 2022.
1	Administrative Assistant	GMG AM 3	Post (# 1431) of Secretary 2 (OPG/OS 2) retired, reclassified and transf. from Asset Management, Board of Survey w.e.f. January 3, 2022.

11

Asset Sales & Auctions

No. of Offices	Office	Classification	Remark
1	Manager, Asset Sales and Auctions	GMG SEG 3	New post (# 73346) with effect from January 3, 2022.
2	Asset Sales and Auctions Officer	GMG SEG 1	Two (2) new post(s) (#s 73347-48) with effect from January 3, 2022.

3

20 Total - Asset Management & Disposal Services Branch

86 Total - Public Expenditure Policy & Co-ordination Division

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Regulations Division

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Senior Economic Analyst	SOG ST 8	
1	Financial Analyst	FMG PA 2	
1	Economic Analyst	SOG ST 7	
1	Economic Researcher	SOG ST 6	
1	Senior Secretary	OPS SS 3	
6			

6 Total - Financial Regulations Division

Economic Management Division

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	
1	Research Officer	SOG ST 5	
2			

International Programme Management

No. of Offices	Office	Classification	Remark
1	Director, International Programme Management	GMG SEG 5	
1	Director, International Financial Institutions	GMG SEG 3	
1	International Financial Institutions Officer	GMG SEG 1	
1	Senior Secretary	OPS SS 3	
4			

Negotiations

No. of Offices	Office	Classification	Remark
1	Director, Negotiations	GMG SEG 4	
1	Senior Negotiations Officer	GMG SEG 3	
2	Negotiation Officer	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
5			

Programme Management

No. of Offices	Office	Classification	Remark
1	Director, Programme Management & Co-ordination	GMG SEG 4	
2	Senior Programme Management & Co-ordination Officer	GMG SEG 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Economic Management Division

International Programme Management

Programme Management

No. of Offices	Office	Classification	Remark
2	Programme Management & Co-ordination Officer	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
6			
15	Total - International Programme Management		

Fiscal Policy Management Unit

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Economic Programme Analyst	GMG SEG 4	
1	Chief Fiscal Economist	GMG SEG 4	
1	Chief Macro Economist	GMG SEG 4	
1	Senior Macro Economist (Research & Policy Review)	GMG SEG 3	
1	Senior Fiscal Economist (Forecast and Monitoring)	GMG SEG 3	
1	Senior Fiscal Economist (Research, Policy Review & Risk Assessment)	GMG SEG 3	
1	Senior Macro Economist (Data Monitoring, Management & Analysis)	GMG SEG 3	
1	Fiscal Economist (Forecast and Monitoring)	GMG SEG 2	
1	Fiscal Economist (Research, Policy Review & Risk Assessment)	GMG SEG 2	
1	Macro Economist	GMG SEG 2	
1	Executive Secretary 1	OPS SS 4	
12			

12 Total - Fiscal Policy Management Unit

Debt Management Unit (New)

No. of Offices	Office	Classification	Remark
1	Principal Director	GMG SEG 6	
1	Manager, Investor Relations & Communications	GMG SEG 4	
1	Manager, Compliance	GMG SEG 3	
1	Executive Assistant	GMG SEG 1	
4			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Economic Management Division

Debt Management Unit (New)

Domestic Market (Portfolio Management)

No. of Offices	Office	Classification	Remark
1	Director, Portfolio Management	GMG SEG 5	
1	Manager, Domestic Markets	GMG SEG 4	
4	Portfolio Management Analyst	GMG SEG 3	
1	Administrator	GMG AM 3	
7			

Internal Market (Portfolio Management)

No. of Offices	Office	Classification	Remark
1	Manager, External Markets	GMG SEG 4	
1			

Debt Strategy & Analysis

No. of Offices	Office	Classification	Remark
1	Director, Debt Strategy & Analysis	GMG SEG 5	
1	Administrator	GMG AM 3	
2			

Risk Analysis

No. of Offices	Office	Classification	Remark
1	Manager, Risk Analysis	GMG SEG 4	
2	Risk Analyst	GMG SEG 3	
3			

Policy Research & Analysis

No. of Offices	Office	Classification	Remark
1	Manager, Policy & Research Analysis	GMG SEG 4	
2	Policy Research Analyst	GMG SEG 3	
3			

Debt Operations

No. of Offices	Office	Classification	Remark
1	Director, Debt Operations	GMG SEG 4	
1	Administrator	GMG AM 3	
2			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Economic Management Division

Debt Management Unit (New)

Debt Recording & System Support

No. of Offices	Office	Classification	Remark
1	Manager, Debt Recording & System Support	GMG SEG 3	
3	Debt Recording & Systems Support Officer	GMG SEG 2	
4			

Debt Reconciliation

No. of Offices	Office	Classification	Remark
1	Manager, Debt Reconciliation	GMG SEG 2	
2	Debt Reconciliation Officer	GMG SEG 1	
3			

Monitoring & Disbursement

No. of Offices	Office	Classification	Remark
1	Manager, Monitoring & Disbursement	GMG SEG 3	
2	Monitoring & Disbursement Officer	GMG SEG 2	
3			

32 Total - Debt Management Unit (New)

61 Total - Economic Management Division

Public Enterprise Division

Office of the Deputy Financial Secretary

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	
1	Supernumerary Unit Director	GMG SEG 4	
1	Executive Secretary 1	OPS SS 4	
2	Administrative Secretary 1	OPS ADS 1	
1	Administrative Secretary	OPS ADS 1	
6			

6 Total - Office of the Deputy Financial Secretary

Public Private Partnership Unit

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Director, Public Partnership	GMG SEG 4	
2	Senior Financial Analyst	FMG PA 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Public Enterprise Division

Public Private Partnership Unit

No. of Offices	Office	Classification	Remark
4			

4 Total - Public Private Partnership Unit

Policy Research & Co-ordination

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Director, Policy & Research	GMG SEG 4	
1	Director, Financial Analyst & Co-ordination	FMG PA 4	
1	Senior Policy Analyst	GMG SEG 3	
1	Financial Analyst	FMG PA 2	
5			

5 Total - Policy Research & Co-ordination

Finance & Development

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
3	Sector Director	FMG PA 4	
2	Senior Financial Analyst	FMG PA 3	
3	Financial Analyst	FMG PA 2	
9			

9 Total - Finance & Development

Transport/Social Services Sector

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
2	Sector Director	FMG PA 4	
2	Senior Financial Analyst	FMG PA 3	
2	Financial Analyst	FMG PA 2	
7			

7 Total - Transport/Social Services Sector

Agricultural Mining & Energy (Production Sector)

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
2	Sector Director	FMG PA 4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Public Enterprise Division

Agricultural Mining & Energy (Production Sector)

No. of Offices	Office	Classification	Remark
2	Senior Financial Analyst	FMG PA 3	
2	Financial Analyst	FMG PA 2	
7			
7	Total - Agricultural Mining & Energy (Production Sector)		

Executive Agency Monitoring

No. of Offices	Office	Classification	Remark
1	Senior Director	GMG SEG 5	
1	Sector Director	FMG PA 4	
1	Senior Financial Analyst	FMG PA 3	
3			
3	Total - Executive Agency Monitoring		

Secretariat for Board Nomination Selection & Appointment

No. of Offices	Office	Classification	Remark
1	Director, Public Body Board Secretariat	GMG SEG 4	
3	Technical Officer	GMG SEG 3	
1	Administrative Assistant	GMG AM 2	
5			
5	Total - Secretariat for Board Nomination Selection & Appointment		

46 Total - Public Enterprise Division

Public Service Establishment Division/Strategic HRM Division (SHRMD)

Superannuation Branch

No. of Offices	Office	Classification	Remark
1	Superannuation Officer	GMG AM 4	
1			
1	Total - Superannuation Branch		
1	Total - Public Service Establishment Division/Strategic HRM Division (SHRMD)		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Revenue Protection Division

No. of Offices	Office	Classification	Remark
1	Commissioner, Revenue Protection Division	GMG CTD 1	Post (# 61305) of Principal Director (MG/SEG 6) retired and reclassified w.e.f. May 16, 2022.
1	Technical Strategist	GMG SEG 2	Post (# 61307) of Communication Specialist (MG/IE 4) retired and reclassified w.e.f. May 16, 2022.
1	Administrator	GMG AM 4	Post (# 61306) of Executive Secretary (OP/SD 4) retired and reclassified w.e.f. May 16, 2022.
3			

Revenue Investigations Branch

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Revenue Investigation	RMG TA 10	Post (# 61314) of Director, Revenue Investigation (RMG/TA 9) retired, upgraded and transf. from the Revenue Protection Division - Operations Management w.e.f. May 16, 2022.
1	Senior Assistant Commissioner, Revenue Investigation	RMG TA 9	Post (# 61328) of Director, Special Investigation (RMG/TA 8) retired, upgraded and transf. from the Revenue Protection Division - Internal & Special Investigations w.e.f. May 16, 2022.
1	Senior Assistant Commissioner, Revenue Investigation	RMG TA 9	Post (# 61317) of Chief Revenue Investigator (RMG/TA 8) retired, upgraded and transf. from Revenue Protection Division - Operations Management - Kingston w.e.f. May 16, 2022.
1	Senior Assistant Commissioner, Revenue Investigation	RMG TA 9	Post (# 61318) of Chief Revenue Investigator (RMG/TA 8) retired, upgraded and transf. from Revenue Protection Division - Operations Management - Montego Bay w.e.f. May 16, 2022.
1	Senior Assistant Commissioner, Revenue Investigation	RMG TA 9	Post (# 61333) of Chief Revenue Investigator (RMG/TA 8) retired, upgraded and transf. from Revenue Protection Division - Operations Management - Mandeville w.e.f. May 16, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Revenue Protection Division

Revenue Investigations Branch

No. of Offices	Office	Classification	Remark
2	Assistant Commissioner, Revenue Investigation	RMG TA 8	Two (2) post(s) [P#s 58183 & 61316] of Senior Revenue Investigator (RMG/TA 7) retired, upgraded and transf. from Revenue Protection Division - Operations Management - Kingston w.e.f. May 16, 2022.
3	Assistant Commissioner, Revenue Investigation	RMG TA 8	Three (3) post(s) [P#s 54561, 58187 & 61332] of Senior Special Investigator (RMG/TA 7) retired, upgraded and transf. from the Revenue Protection Division - Internal & Special Investigations w.e.f. May 16, 2022.
1	Assistant Commissioner, Revenue Investigation	RMG TA 8	Post of [P# 58177] Senior Revenue Investigator (RMG/TA 7) retired, upgraded and transf. from Revenue Protection Division - Operations Management - Montego Bay w.e.f. May 16, 2022.
1	Assistant Commissioner, Revenue Investigation	RMG TA 8	Post [P# 54554] of Senior Revenue Investigator (RMG/TA 7) retired, upgraded and transf. from Revenue Protection Division - Operations Management - Mandeville w.e.f. May 16, 2022.
1	Assistant Commissioner, Revenue Investigation	RMG TA 8	Post [P# 61330] of Special Investigator (RMG/TA 7) retired, upgraded and transf. from Revenue Protection Division - Operations Management - Kingston w.e.f. May 16, 2022.
3	Revenue Investigator	RMG TA 7	Three (3) post(s) [P#s 58181-82 & 61323] of Revenue Investigator (RMG/TA 6) upgraded and transf. from Revenue Protection Division - Operations Management - Montego Bay w.e.f. May 16, 2022.
4	Revenue Investigator	RMG TA 7	Four (4) new post [P#s 73730-33] with effect from May 16, 2022.
6	Revenue Investigator	RMG TA 7	Six (6) post(s) [P#s 54557, 61320-21, 61324-25 & 61327] of Revenue Investigator (RMG/TA 6) upgraded and transf. from Revenue Protection Division - Operations Management - Kingston w.e.f. May 16, 2022.
1	Administrative Assistant	GMG AM 2	Post of [P# 61315] Senior Secretary (OPB/SS 3) retired, reclassified and transf. from the Revenue Protection Division - Revenue Protection Division - Operations Management w.e.f. May 16, 2022.

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27 Total - Revenue Investigations Branch

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Revenue Protection Division

Intelligence and Cybercrime Branch

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Intelligence and Cybercrime	RMG TA 10	Post [P# 61319] of Director, Intelligence (RMG/TA 8) retired, upgraded and transf. from the Revenue Protection Division - Intelligence Unit w.e.f. May 16, 2022.
1	Senior Assistant Commissioner, Field Intelligence	RMG TA 9	New post [P# 73738] with effect from May 16, 2022.
1	Senior Assistant Commissioner, Cybercrime	RMG TA 9	New post [P# 73743] with effect from May 16, 2022.
1	Senior Assistant Commissioner, Intelligence	RMG TA 9	New post [P# 73734] with effect from May 16, 2022.
1	Senior Assistant Commissioner, Intelligence	RMG TA 9	Post [P# 58180] of Senior Intelligence Officer (RMG/TA 7) retired, upgraded and transf. from the Revenue Protection Division - Intelligence Unit w.e.f. May 16, 2022.
1	Information Security Analyst	MIS IT 7	New post [P# 73746] with effect from May 16, 2022.
1	Digital Forensic Examiner	MIS IT 7	New post [P# 73745] with effect from May 16, 2022.
1	Cyber Security Analyst	MIS IT 7	New post [P# 73744] with effect from May 16, 2022.
1	Intelligence Officer	RMG TA 7	Post [P# 61326] of Intelligence Officer (RMG/TA 6) upgraded and transf. from the Revenue Protection Division - Intelligence Unit w.e.f. May 16, 2022.
3	Intelligence Officer	RMG TA 7	Three (3) new post(s) [P#s 73735-37] with effect from May 16, 2022.
4	Field Intelligence Officer	RMG TA 7	Four (4) new post(s) [P#s 73739-42] with effect from May 16, 2022.
1	Administrative Assistant	GMG AM 2	Post [P# 61329] of Senior Secretary (OPB/SS 3) retired, reclassified and transf. from the Revenue Protection Division - Internal & Special Investigations w.e.f. May 16, 2022.

17

17 Total - Intelligence and Cybercrime Branch

Compliance and Accountability Branch

No. of Offices	Office	Classification	Remark
1	Deputy Commissioner, Compliance and Accountability	RMG TA 10	Post [P# 53955] of Director, Special Projects (GMG/DEG 5) retired, reclassified and transf. from Revenue Protection Division w.e.f. May 16, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Revenue Protection Division

Compliance and Accountability Branch

No. of Offices	Office	Classification	Remark
1	Senior Assistant Commissioner, Revenue Risk Analysis	RMG TA 9	Post (# 53951) of Compliance Risk and Security Officer (RMG/TA 8) retitled, upgraded and transf. from the Revenue Protection Division - Human Resource Management & Administration w.e.f. May 16, 2022.
1	Senior Assistant Commissioner, Compliance and Accountability	RMG TA 9	New post (# 73749) with effect from May 16, 2022.
1	Senior Assistant Commissioner, Compliance and Accountability	RMG TA 9	Post (# 61331) of Chief Compliance/Enforcement Officer (RMG/TA 8) retitled, upgraded and transf. from the Revenue Protection Division - Compliance /Enforcement Unit w.e.f. May 16, 2022.
3	Senior Assistant Commissioner, Compliance and Accountability	RMG TA 9	Three (3) post(s) (#s 62711-13) of Senior Inspector (FMG/PA 4) retitled, reclassified and transf. from the Public Accountability Inspectorate Division w.e.f. May 16, 2022.
1	Assistant Commissioner, Compliance and Accountability	RMG TA 8	Post (# 61322) of Compliance and Enforcement Officer (RMG/TA 7) retitled, upgraded and transf. from the Revenue Protection Division - Compliance /Enforcement Unit w.e.f. May 16, 2022.
4	Assistant Commissioner, Compliance and Accountability	RMG TA 8	Four (4) new post(s) (#s 73747-48 & 73750-51) with effect from May 16, 2022.
5	Assistant Commissioner, Compliance and Accountability	RMG TA 8	Five (5) post(s) (#s 62714-18) of Inspector (FMG/PA 2) retitled, reclassified and transf. from the Public Accountability Inspectorate Division w.e.f. May 16, 2022.
10	Compliance and Accountability Officer	RMG TA 7	Ten (10) new post(s) (#s 73752-61) with effect from May 16, 2022.
1	Administrative Assistant	GMG AM 2	Post (# 62719) of Executive Secretary 1 (OPS/SS 4) retitled, reclassified and transf. from the Public Accountability Inspectorate Division w.e.f. May 16, 2022.
28			
28	Total - Compliance and Accountability Branch		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Revenue Protection Division

Revenue Risk Branch

No. of Offices	Office	Classification	Remark
1	Assistant Commissioner, Revenue Risk Analysis	RMG TA 8	New post (# 73762) with effect from May 16, 2022.
1	Technical Research Specialist	SOG ST 7	New post (# 73763) with effect from May 16, 2022.
1	Operations Research Officer	SOG ST 6	New post (# 73764) with effect from May 16, 2022.
3			
3	Total - Revenue Risk Branch		

Planning and Administration Branch

No. of Offices	Office	Classification	Remark
1	Director, Planning and Administration	GMG SEG 4	Post (# 61308) of Director, Human Resource Management and Admin. (GMG/SEG 2) retitled, upgraded and transf. from the Revenue Protection Division - Human Resource Management & Administration w.e.f. May 16, 2022.
1	Administrator	GMG AM 3	Post (# 61309) of Administrator (GMG/AM 3) transf. from the Revenue Protection Division - Human Resource Management & Administration w.e.f. May 16, 2022.
1	Senior Secretary	OPS SS 3	Post (# 61311) of Senior Secretary (OPS/SS 3) transf. from the Revenue Protection Division - Human Resource Management & Administration w.e.f. May 16, 2022.
1	Customer Care Assistant	GMG AM 1	Post (# 61312) of Receptionist/Telephone Operator (OPS/TO 1) retitled, reclassified and transf. from Revenue Protection Division - Human Resource Management & Administration w.e.f. August 8, 2022.
1	Records Officer 1	PIDG RIM 2	Post (# 64246) of Records Officer (PIDG/RIM 2) retitled and transf. from the Revenue Protection Division - Administration w.e.f. May 16, 2022.
1	Records and Evidence Management Officer	PIDG RIM 3	New post (# 73765) with effect from May 16, 2022.
1	Office Attendant	LMO TS 2	Post (# 61313) of Office Attendant (LMO/TS 2) transf. from the Revenue Protection Division - Human Resource Management & Administration w.e.f. May 16, 2022.
1	Office Attendant	LMO TS 2	New post (# 73766) with effect from May 16, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Revenue Protection Division

Planning and Administration Branch

No. of Offices	Office	Classification	Remark
8			
8	Total - Planning and Administration Branch		

Legal & Prosecutorial Services

No. of Offices	Office	Classification	Remark
1	Senior Legal Officer	JLG LO 4	C.D. Post (# 68945) of Senior Legal Officer (JLG/LO 4) transf. from the Revenue Protection Division - Legal Services Unit w.e.f. May 16, 2022.
1	Legal Officer	JLG LO 3	C.D. Post (# 53710) of Legal Officer (JLG/LO 3) transf. from the Revenue Protection Division - Legal Services Unit w.e.f. May 16, 2022.
1	Paralegal Officer	PLG LS 4	Post (# 68946) of Paralegal Officer (PLG/LS 4) transf. from the Revenue Protection Division - Legal Services Unit w.e.f. May 16, 2022.
1	Senior Secretary	OPS SS 3	Post (# 56112) of Senior Secretary (OPS/SS 3) transf. from Revenue Protection Division - Operations Management - Mandeville w.e.f. May 16, 2022.
4			
4	Total - Legal & Prosecutorial Services		

90 **Total - Revenue Protection Division**

Strategic Human Resource Management Division (SHRMD)

Office of the DFS/CTD

Central Administration

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary, Strategic Human Resource Management Division	GMG CTD 1	
1	Executive Secretary 2	OPS SS 5	
1	Executive Secretary 1	OPS SS 4	
3			

Strategic Operations & Support

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Operations & Support	GMG SEG 4	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Strategic Human Resource Management Division (SHRMD)

Office of the DFS/CTD

Strategic Operations & Support

No. of Offices	Office	Classification	Remark
1	Strategic Operations Analyst	GMG SEG 2	
1	Technical Coordinator	GMG SEG 1	
1	Senior Research Officer	SOG ST 5	
1	Administrator	GMG AM 4	
5			
8	Total - Office of the DFS/CTD		

Corporate Management & Establishment Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Corporate Management & Establishment Branch	GMG SEG 6	
4	Chief Management & Establishment Analyst	GMG SEG 5	
1	Chief Research & Establishment Control Officer	GMG SEG 4	
4	Senior Management & Operations Analyst	GMG SEG 4	
4	Management & Operations Analyst	GMG SEG 3	
1	Director, Research and Analysis	GMG SEG 3	
2	Director	GMG SEG 2	
4	Assistant Management & Operations Analyst	GMG SEG 2	
1	Information Systems Officer	MIS IT 4	
1	Senior Research Officer	SOG ST 6	
2	Case Management Administrator	GMG AM 4	
1	Research Officer	SOG ST 5	
2	Administrator	GMG AM 3	
1	Executive Secretary 1	OPS SS 4	
2	Database Analyst	MIS IT 3	
3	Senior Secretary	OPS SS 3	
2	Data Processing Officer	MIS IT 2	
36			

Standards Development Unit

No. of Offices	Office	Classification	Remark
1	Chief Standards Development Analyst	GMG SEG 4	
2	Senior Standards Development Analyst	GMG SEG 3	
2	Standards Development Analyst	GMG SEG 2	
5			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Strategic Human Resource Management Division (SHRMD)

Corporate Management & Establishment Branch

41 Total - Corporate Management & Establishment Branch

Audit/Monitoring & Evaluation Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Audit/Monitoring & Evaluation	GMG SEG 5	
1			
1	Total - Audit/Monitoring & Evaluation Branch		

Pensions Administration Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Pensions Administration	GMG SEG 5	
1	Administrator	GMG AM 3	
2			

Pensions Client Services Section

No. of Offices	Office	Classification	Remark
1	Manager, Pensions Client Services	GMG SEG 3	
1	Pensions Client Services Officer	GMG SEG 1	
4	Pensions Client Services Officer	GMG SEG 1	
6			

Pensions Computation and Analysis Section

No. of Offices	Office	Classification	Remark
1	Director, Pensions Computation and Analysis	GMG SEG 4	
2	Manager, Pensions Computation	GMG SEG 3	
1	Manager, Pensions Computation	GMG SEG 3	
6	Pensions Computation Supervisor	GMG SEG 1	
17	Pensions Computation Officer	GMG AM 4	
1	Pensions Computation Officer	GMG AM 4	
1	Pensions Administrator	GMG AM 3	
29			

Pensions Policy Section

No. of Offices	Office	Classification	Remark
1	Director, Pensions Policy	GMG SEG 4	
2	Pensions Policy Analyst	GMG SEG 3	
1	Senior Secretary	OPS SS 3	

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Strategic Human Resource Management Division (SHRMD)

Pensions Administration Branch

Pensions Policy Section

No. of Offices	Office	Classification	Remark
4			

PEPAS and Records Management Section

No. of Offices	Office	Classification	Remark
1	Manager, PEPAS and Records Management	GMG SEG 3	
1			

PEPAS and Records Management Section - PEPAS Unit

No. of Offices	Office	Classification	Remark
1	Senior PEPAS Administrator	GMG SEG 2	
1	PEPAS Administrator	GMG AM 3	
2			

PEPAS and Records Management Section - Records Management Unit

No. of Offices	Office	Classification	Remark
1	Senior Pensions Records Officer	GMG AM 3	
1	Senior Pensions Records Officer	GMG AM 3	
2	Pensions Records Officer	GMG AM 2	
5	Pensions Records Officer	GMG AM 2	
9			

53 Total - Pensions Administration Branch

Human Resource Policy & Information Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, HR Policy & Information	GMG SEG 6	
1	Senior Director, Strategic HR Policy Development	GMG SEG 5	
1	Senior Director, HR Policy	GMG SEG 5	
1	Director, HR Policy	GMG SEG 4	
1	Director, HR Policy	GMG SEG 4	
1	Administrator	GMG AM 3	
1	Senior Secretary	OPS SS 3	
7			
7	Total - Human Resource Policy & Information Branch		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Strategic Human Resource Management Division (SHRMD)

Employee Relations Branch

Compensation Management Section

No. of Offices	Office	Classification	Remark
1	Senior Director, Compensation Management	GMG SEG 5	
2	Chief Compensation Analyst	GMG SEG 4	
2	Senior Compensation Analyst	GMG SEG 3	
4	Compensation Analyst 2	GMG SEG 2	
2	Compensation Analyst 1	GMG SEG 1	
1	Administrator	GMG AM 3	
12			

Industrial Relations Section

No. of Offices	Office	Classification	Remark
1	Senior Director, Industrial Relations	GMG SEG 5	
1	Chief Industrial Relations Officer	GMG SEG 4	
2	Chief Industrial Relations Officer	GMG SEG 4	
1	Industrial Relations Officer	GMG SEG 3	
2	Industrial Relations Officer	GMG SEG 3	
2	Industrial Relations Administrator	GMG AM 4	
1	Industrial Relations Administrator	GMG AM 4	
1	Administrator	GMG AM 3	
11			

Employment Welfare Management Section

No. of Offices	Office	Classification	Remark
1	Senior Director, Employment Welfare Management	GMG SEG 5	
1			

Employment Welfare Management Section - Occupational Health Safety & Counseling Unit

No. of Offices	Office	Classification	Remark
1	Director, Occupational Health, Safety & Counselling	GMG SEG 4	
1	Manager, Employee Assistance & Counselling	GMG SEG 3	
1	Occupational Health & Safety Officer	GMG SEG 2	
1	Counsellor	GMG SEG 2	
1	Senior Secretary	OPS SS 3	
1	Senior Secretary	OPS SS 3	
6			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Strategic Human Resource Management Division (SHRMD)

Employee Relations Branch

Employment Welfare Management Section - Leave & Benefits Administration Unit

No. of Offices	Office	Classification	Remark
1	Director, Leave & Benefits Administration	GMG SEG 4	
1	Manager, Benefits Administration	GMG SEG 3	
1	Manager, Leave Administration	GMG SEG 3	
1	Benefits Officer	GMG SEG 2	
1	Benefits Officer	GMG SEG 2	
1	Benefits Officer	GMG SEG 2	
1	Senior Leave Officer	GMG SEG 2	
1	Leave Officer	GMG SEG 1	
1	Administrator	GMG AM 3	
9			

Employment Welfare Management Section - Loan & Grant Administration Unit

No. of Offices	Office	Classification	Remark
1	Director, Loans & Grants Administration	GMG SEG 4	
1	Manager, Loans & Grants Administration	GMG SEG 3	
2	Loans Officer	GMG SEG 1	
1	Loans Officer	GMG SEG 1	
1	Data Entry Officer	MIS IT 2	
1	Senior Secretary	OPS SS 3	
7			

No. of Offices	Office	Classification	Remark
1	Principal Director, Employee Relations	GMG SEG 6	
1	Administrator	GMG AM 4	
2			

48 Total - Employee Relations Branch

Strategic Workforce Planning and Improvement Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Strategic Workforce Planning & Improvement	GMG SEG 5	Post [F 58862] of Senior Director, Workforce Planning & Improvement (GMG/SEG 5) retitled and transf. from Strategic Human Resource Management Division (SHRMD), Workforce Planning & Improvement Branch w.e.f. April 1, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Strategic Human Resource Management Division (SHRMD)

Strategic Workforce Planning and Improvement Branch

No. of Offices	Office	Classification	Remark
1	Director, Scholarships and Assistance	GMG SEG 2	Post (# 648) of Director, Scholarships and Assistance (GMG/SEG 2) transf. from PSED/Strategic HRM Division (SHRMD) w.e.f. April 1, 2022. Post to be abolished when vacant. W.e.f. April 1, 2022 new appointments of any type barred.
1	Director, Bonding	GMG SEG 1	Post (# 650) of Director, Bonding (GMG/SEG 1) transf. from Public Service Establishment Division/Strategic HRM Division (SHRMD), Human Resource Policy, Training & Development, Bonding w.e.f. April 1, 2022.
1	Administrative Assistant	GMG AM 2	New post (# 73497) with effect from April 1, 2022.
1	Senior Secretary	OPS SS 3	Two (2) post(s) (#s 647 & 652) of Senior Secretary (OPS/SS 3) transf. from PSED/Strategic HRM Division (SHRMD), w.e.f. April 1, 2022. post(s) to be abolished when vacant. W.e.f. April 1, 2022 new appointments of any type barred.
1	Records Officer 1	PIDG RIM 2	Post (# 621) of Records Officer 1 (PIDG/RIM 2) transf. from Public Service Establishment Division/Strategic HRM Division (SHRMD), Human Resource Policy, Training & Development, Support Services w.e.f. April 1, 2022.
6			

Monitoring & Evaluation Section

No. of Offices	Office	Classification	Remark
1	Director, Monitoring & Evaluation	GMG SEG 3	New post (# 73498) with effect from April 1, 2022.
1	Monitoring and Evaluation Officer	GMG SEG 2	New post (# 73499) with effect from April 1, 2022.
2			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Strategic Human Resource Management Division (SHRMD)

Strategic Workforce Planning and Improvement Branch

Strategic Workforce Planning Section

No. of Offices	Office	Classification	Remark
1	Director, Strategic Workforce Planning	GMG SEG 4	Post (# 64478) of Chief Work Force Planning Officer, Strategic HR Policy Development (GMG/SEG 4) retired and transf. from Strategic Human Resource Management Division (SHRMD), Workforce Planning & Improvement Branch w.e.f. April 1, 2022.
2	Senior Strategic Workforce Planning Officer - HR Analytics	GMG SEG 3	Two (2) new post(s) (#s 73500-1) with effect from April 1, 2022.
2	Senior Strategic Workforce Planning Officer - HR Strategy & Implementation	GMG SEG 3	Two (2) new post(s) (#s 73502-3) with effect from April 1, 2022.
2	Strategic Workforce Planning Officer - HR Analytics	GMG SEG 2	Two (2) new post(s) (#s 73504-5) with effect from April 1, 2022.
2	Strategic Workforce Planning Officer - HR Strategy & Implementation	GMG SEG 2	Two (2) new post(s) (#s 73506-7) with effect from April 1, 2022.
9			

Talent & Knowledge Management Section

No. of Offices	Office	Classification	Remark
1	Director, Talent & Knowledge Management	GMG SEG 4	Post (# 638) of Chief Knowledge & Talent Management Officer (GMG/SEG 4) retired and transf. from Strategic Human Resource Management Division (SHRMD), Workforce Planning & Improvement Branch w.e.f. April 1, 2022.
1	Senior Talent Management Officer - Bonding & Compliance	GMG SEG 3	New post (# 73511) with effect from April 1, 2022.
1	Senior Talent Management Officer - HR Strategy & Implementation	GMG SEG 3	New post (# 73515) with effect from April 1, 2022.
1	Senior Talent Management Officer - Scholarships & Assistance	GMG SEG 3	New post (# 73512) with effect from April 1, 2022.
1	Talent Management Officer - Bonding	GMG SEG 2	New post (# 73513) with effect from April 1, 2022.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Strategic Human Resource Management Division (SHRMD)

Strategic Workforce Planning and Improvement Branch

Talent & Knowledge Management Section

No. of Offices	Office	Classification	Remark
1	Talent Management Officer - HR Strategy and Implementation	GMG SEG 2	Post (# 641) of Director, MOU Training (GMG/SEG 1) retired, upgraded and transf. from Public Service Establishment Division/Strategic HRM Division (SHRMD), Human Resource Policy, Training & Development, Scholarships & Assistance w.e.f. April 1, 2022.
1	Talent Management Officer - Compliance	GMG SEG 2	Post (# 62752) of Collections Officer (GMG/SEG 1) retired, upgraded and transf. from Public Service Establishment Division/Strategic HRM Division (SHRMD), Human Resource Policy, Training & Development, Compliance w.e.f. April 1, 2022.
1	Talent Management Officer - Scholarships & Assistance	GMG SEG 2	New post (# 73514) with effect from April 1, 2022.
1	Scholarships & Assistance Coordinator	GMG SEG 2	New post (# 73510) with effect from April 1, 2022.
2	Electronic Content Support Officer	GMG SEG 1	Two (2) new posts (#s 73508-9) with effect from April 1, 2022.
1	Administrator, Bonding	GMG AM 4	Post (# 62751) of Administrator, Bonding (GMG/AM 2) upgraded and transf. from Public Service Establishment Division/Strategic HRM Division (SHRMD), Human Resource Policy, Training & Development, Bonding w.e.f. April 1, 2022.
1	Scholarship and Grant Administrator	GMG AM 4	Post (# 1827) of Administrator (GMG/AM 2) retired, upgraded and transf. from Public Service Establishment Division/Strategic HRM Division (SHRMD), Human Resource Policy, Training & Development, Scholarships & Assistance w.e.f. April 1, 2022.
13			
30	Total - Strategic Workforce Planning and Improvement Branch		
188	Total - Strategic Human Resource Management Division (SHRMD)		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

No. of Offices	Office	Classification	Remark
1	Director General	GMG CTD 1	Post (# 53929) of Chief Technical Director (GMG/CTD 1) retired and transf. from Financial Investigation Division w.e.f. April 1, 2023.
1	Technical Advisor	GMG SEG 4	Post (# 53931) of Technical Specialist (GMG/SEG 4) retired and transf. from Financial Investigation Division w.e.f. April 1, 2023.
1	Policy Specialist	GMG SEG 3	New Post (# 73529) with effect from April 1, 2023.
1	Research & Reporting Officer	GMG SEG 3	New Post (# 73530) with effect from April 1, 2023.
1	Executive Assistant	GMG SEG 1	Post (# 53930) of Administrative Secretary 2 (OPS/ADS 2) retired, reclassified and transf. from Financial Investigation Division w.e.f. April 1, 2023.
5			

Corporate Communications Unit

No. of Offices	Office	Classification	Remark
1	Corporate Communications Specialist	MCG IE 5	New post (# 73542) with effect from April 1, 2023.
1	Communications Officer	MCG IE 4	New post (# 73541) with effect from April 1, 2023.
2			

Methods & Compliance Unit

No. of Offices	Office	Classification	Remark
1	HOD, Methods and Compliance	FMG AS 4	New post (# 73629) with effect from April 1, 2023.
1	Senior Compliance Auditor	FMG AS 3	New post (# 73630) with effect from April 1, 2023.
2			

Asset Recovery Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Asset Recovery	GMG SEG 3	Post (# 54473) of Asset Recovery Manager (GMG/SEG 3) retired, upgraded and transf. from Financial Investigation Division, Asset Recovery Unit w.e.f. April 1, 2023.
1	Administrator	GMG AM 3	Post (# 63002) of Administrator (GMG/AM 3) transf. from Financial Investigation Division, Asset Recovery Unit w.e.f. April 1, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

Asset Recovery Branch

No. of Offices	Office	Classification	Remark
2			

Asset Management Section

No. of Offices	Office	Classification	Remark
1	Manager, Asset Management	GMG SEG 3	New post (# 73534) with effect from April 1, 2023.
1	Financial Analyst, Asset Recovery	FMG PA 2	New post (# 73533) with effect from April 1, 2023.
1	Asset Management Officer	GMG SEG 1	New post (# 73532) with effect from April 1, 2023.
1	Asset Management Clerk	LMO TS 4	New post (# 73531) with effect from April 1, 2023.
4			

Compliance Section

No. of Offices	Office	Classification	Remark
1	Manager, Compliance	GMG SEG 3	Post (# 63004) of Financial Accountant (FMG/PA 3) retired, reclassified and transf. from Financial Investigation Division, Asset Recovery Unit w.e.f. April 1, 2023.
2	Compliance Officer, Motor Vehicles and PPOs	GMG AM 4	Two (2) new post(s) (#s 73535-6) with effect from April 1, 2023.
2	Compliance Officer, Property	GMG AM 4	Two (2) new post(s) (#s 73537-8) with effect from April 1, 2023.
1	Compliance Officer, Property	GMG AM 4	Post (# 63003) of Asset Recovery Officer (GMG/AM 4) retired and transf. from Financial Investigation Division, Asset Recovery Unit w.e.f. April 1, 2023.
6			

Legal Section

No. of Offices	Office	Classification	Remark
1	Legal Counsel, Asset Recovery	JLG LO 3	New post (# 73540) with effect from April 1, 2023.
1	Junior Legal Counsel, Asset Recovery	JLG LO 2	New post (# 73539) with effect from April 1, 2023.
2			
14	Total - Asset Recovery Branch		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

Corporate Services Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Corporate Services	GMG SEG 5	Post (# 53953) of Director (GMG/SEG 3) retired, upgraded and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.
1	Administrative Assistant	GMG AM 2	Post (# 56587) of Senior Secretary (OPG/SS 3) retired, reclassified and transf. from Financial Investigation Division, Financial Intelligence Unit w.e.f. April 1, 2023.
1	Secretary 2	OPS SS 2	Post (# 56114) of Secretary (OPG/SS 2) retired and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.
1	Records Officer 1	PIDG RIM 2	Post (# 54441) of Records Officer 1 (PIDG/RIM 2) transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.
4			

Documentation & Information Management Section

No. of Offices	Office	Classification	Remark
1	Manager, Documentation and Information Management	GMG SEG 2	New post (# 73543) with effect from April 1, 2023.
1	Senior Records Officer	PIDG RIM 3	Post (# 54709) of Registrar (PIDG/RIM 3) retired and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.
1	Records Officer 1	PIDG RIM 2	Post (# 54708) of Records/Stores Officer (PIDG/RIM 2) retired and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.
3			

Human Resource Management & Development Section

No. of Offices	Office	Classification	Remark
1	Director, Human Resource Management and Development	GMG SEG 4	Post (# 58179) of Revenue Investigations Manager (RMG/TA 7) retired, reclassified and transf. from Financial Investigation Division, Financial Crimes Investigations Unit w.e.f. April 1, 2023.
1			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

Corporate Services Branch

HRMDS - Performance Management & Training Unit

No. of Offices	Office	Classification	Remark
1	Manager, Performance Management & Training	GMG SEG 2	Post [# 58185] of Manager (RMG/TA 5) retired, reclassified and transf. from Financial Investigation Division, Internal Investigation w.e.f. April 1, 2023.
1	Training Officer	GMG SEG 1	New post [# 73633] with effect from April 1, 2023.
2	Human Resource Officer	GMG AM 4	Two (2) post(s) [#s 54552 & 54560] of Investigator (RMG/TA 4) retired, reclassified and transf. from Financial Investigation Division, Special Investigation w.e.f. April 1, 2023.
4			

HRMDS -Recruitment & Employee Services Unit

No. of Offices	Office	Classification	Remark
1	Manager, Recruitment & Employee Services	GMG SEG 3	Post [# 54704] of Personnel Officer (GMG/AM 3) retired, reclassified and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.
1	Senior Human Resource Officer	GMG SEG 1	New post [# 73545] with effect from April 1, 2024.
1	Records Officer 1	PIDG RIM 2	Post [# 54710] of Records/Inventory Officer (PIDG/RIM 2) retired and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.
3			

Public Procurement Section

No. of Offices	Office	Classification	Remark
1	Public Procurement Manager	GMG SEG 2	New post [# 73546] with effect from April 1, 2023.
1	Public Procurement Officer	GMG AM 4	Post [# 55708] of Internal Investigator (RMG/TA 4) retired, reclassified and transf. from Financial Investigation Division, Internal Investigation w.e.f. April 1, 2023.
2			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

Corporate Services Branch

Safety & Security Section

No. of Offices	Office	Classification	Remark
1	Manager, Safety & Security	GMG SEG 3	New post [#73550] with effect from April 1, 2023.
3	Close Protection Officer	PTSG PX 4	Three (3) new post(s) [#s 73547-49] with effect from April 1, 2023.
4			

Transport, Facilities & Office Services Section

No. of Offices	Office	Classification	Remark
1	Manager, Transport, Facilities & Office Services	GMG SEG 2	Post [# 54651] of Office Manager (GMG/AM 3) retired, reclassified and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.
1			

TF&OSS - Facilities & Office Services Unit

No. of Offices	Office	Classification	Remark
1	Facilities & Office Services Supervisor	GMG SEG 1	Post [# 58186] of Senior Internal Investigator (RMG/TA 5) retired, reclassified and transf. from Financial Investigation Division, Internal Investigation w.e.f. April 1, 2023.
1	Maintenance Officer	SOG ST 2	New post [# 73552] with effect from April 1, 2023.
1	Office Services Assistant	GMG AM 2	New Post [# 73553] with effect from April 1, 2023.
1	Customer Service Assistant	GMG AM 1	Post [# 54715] of Telephone Operator/Receptionist (OPS/TO 2) retired, reclassified and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.
1	Inventory Officer	PIDG RIM 2	New post [# 73551] with effect from April 1, 2023.
1	Stores Clerk/Records Officer 1	PIDG RIM 2	Post [# 54440] of Records Officer 1 (PIDG/RIM 2) retired and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.
1	Driver/Bearer	LMO DR 1	Post [# 54716] of Driver/Courier (LMO/DR 1) retired and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

Corporate Services Branch

TF&OSS - Facilities & Office Services Unit

No. of Offices	Office	Classification	Remark
1	Handyman/Caretaker	LMO TS 3	Post (# 58988) of Artisan/Handyman (LMO/TS 3) retired and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.
1	Attendant	LMO TS 2	Post (# 54713) of Attendant (LMO/TS 2) transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.
1	Attendant	LMO TS 2	Post (# 55714) of Office Attendant (LMO/TS 1) retired, upgraded and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.

10

TF&OSS - Transport Unit

No. of Offices	Office	Classification	Remark
1	Transport Officer	GMG AM 3	New post (# 73554) with effect from April 1, 2023.

1

33 Total - Corporate Services Branch

Finance & Accounts Branch

No. of Offices	Office	Classification	Remark
1	Director, Finance & Accounts	FMG PA 3	Post (# 58176) of Manager (RMG/TA 8) retired, reclassified and transf. from Financial Investigation Division, Financial Intelligence Unit w.e.f. April 1, 2023.
1	Management Report & BI Specialist	GMG SEG 2	New post (# 73556) with effect from April 1, 2023.
1	Accounting Technician 3	FMG AT 3	Post (# 54719) of Accounting Technician 3 (FMG/AT 3) transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.
1	Administrative Secretary 1	OPS ADS 1	New post (# 73555) with effect from April 1, 2023.

4

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

Finance & Accounts Branch

Financial Accounts Section

No. of Offices	Office	Classification	Remark
1	Financial Accountant	FMG PA 2	New post (# 73561) with effect from April 1, 2023.
2	Accountant, 3rd Party Transactions	FMG PA 1	Two (2) new post(s) (#s 73557-8) with effect from April 1, 2023.
1	Accounting Officer FINMAN & Stores	FMG AT 3	New post (# 73559) with effect from April 1, 2023.
1	Accounting Officer, GL (Reconciliation)	FMG AT 3	New post (# 73560) with effect from April 1, 2023.
1	Accounting Assistant, Misc Payments & Petty Cash Fund	FMG AT 1	Post (# 54720) of Accounting Technician 1 (FMG/AT 1) retired and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.

6

Management Accounts Section

No. of Offices	Office	Classification	Remark
1	Management Accountant	FMG PA 2	New post (# 73563) with effect from April 1, 2023.
1	Budget, Cost Analysis & Asset Specialist	FMG PA 1	New post (# 73562) with effect from April 1, 2023.

2

12 Total - Finance & Accounts Branch

Financial Crimes Investigation Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Financial Crimes Investigation	GMG SEG 6	Post (# 54477) of Principal Director (GMG/SEG 6) retired and transf. from Financial Investigation Division, Financial Crimes Investigations Unit w.e.f. April 1, 2023.
1	Research, Risk & Reporting Specialist	GMG SEG 2	New post (# 73564) with effect from April 1, 2023.
1	Financial Investigations Support Officer	GMG SEG 1	Post (# 54437) of Administrative Secretary 1 (OPS/ADS 1) retired, reclassified and transf. from Financial Investigation Division, Financial Crimes Investigations Unit w.e.f. April 1, 2023.
1	Administrative Secretary 1	OPS ADS 1	Post (# 54602) of Administrative Secretary 1 (OPS/ADS 1) transf. from Financial Investigation Division, Internal Investigation w.e.f. April 1, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

Financial Crimes Investigation Branch

No. of Offices	Office	Classification	Remark
4			
Civil Recovery & Financial Forensics Section			
No. of Offices	Office	Classification	Remark
3	Manager, Civil Recovery & Financial Forensics	FMG PA 5	Three (3) post(s) [Rs 54442-44] of Senior Forensic Examiner (FMG/PA 5) retitled and transf. from Financial Investigation Division, Financial Crimes Investigations Unit w.e.f. April 1, 2023.
2	Senior Financial Forensic Analyst	FMG PA 4	Two (2) new post(s) [Rs 73570-71] with effect from April 1, 2024.
1	Senior Financial Forensic Analyst	FMG PA 4	New post [Rs 73569] with effect from April 1, 2023.
6	Senior Financial Forensic Analyst	FMG PA 4	Six (6) post(s) [Rs 54468-69, 54471-72 & 59181-82] of Forensic Examiner (FMG PA 4) retitled and transf. from Financial Investigation Division, Financial Crimes Investigations Unit w.e.f. April 1, 2023.
14	Financial Forensic Analyst	FMG PA 3	Fourteen (14) post(s) [Rs 54445-50, 54452-56 & 59183-86] of Assistant Forensic Examiner (FMG/PA 3) retitled and transf. from Financial Investigation Division, Financial Crimes Investigations Unit w.e.f. April 1, 2023.
4	Financial Forensic Analyst	FMG PA 3	Four (4) new post(s) [Rs 73565-68] with effect from April 1, 2024.
2	Financial Investigations Support Officer	GMG SEG 1	Two (2) post(s) [Rs 54439 & 54466] of Senior Secretary (OPB/SS 3) retitled, reclassified and transf. from Financial Investigation Division, Financial Crimes Investigations Unit w.e.f. April 1, 2023.

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Document & Case Management Section

No. of Offices	Office	Classification	Remark
1	Director, Document and Case Management	GMG SEG 4	Post [Rs 55701] of Regional Director 1 (RMG/TA 7) retitled, reclassified and transf. from Financial Investigation Division, Internal Investigation w.e.f. April 1, 2023.
1	Senior Secretary	OPS SS 3	Post [Rs 56109] of Senior Secretary (OPS/SS 3) transf. from Financial Investigation Division, Internal Investigation w.e.f. April 1, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

Financial Crimes Investigation Branch

Document & Case Management Section

No. of Offices	Office	Classification	Remark
2			
Document & Case Management Section - Case Management Application Support Unit			
No. of Offices	Office	Classification	Remark
1	Manager, Case Management Application Support	GMG SEG 3	Post [Rs 58188] of Senior Internal Investigator (RMG/TA 5) retitled, reclassified and transf. from Financial Investigation Division, Internal Investigation w.e.f. April 1, 2023.
1	Case Management Application Support Specialist	GMG SEG 2	New post [Rs 73572] with effect from April 1, 2023.

2

Document & Case Management Section - Case Management Support Unit

No. of Offices	Office	Classification	Remark
1	Manager, Case Management Support	GMG SEG 3	Post [Rs 55704] of Senior Internal Investigator (RMG/TA 5) retitled, reclassified and transf. from Financial Investigation Division, Internal Investigation w.e.f. April 1, 2023.
1	Supervisor, Case Data Management Support	GMG SEG 2	New post [Rs 73576] with effect from April 1, 2023.
1	Data Entry Clerk	MIS IT 2	New post [Rs 73573] with effect from April 1, 2023.
1	Data Entry Clerk	MIS IT 2	New post [Rs 73574] with effect from April 1, 2023.
1	Data Entry Clerk	MIS IT 2	New post [Rs 73575] with effect from April 1, 2024.
1	Administrative Assistant	GMG AM 2	Post [Rs 56107] of Secretary (OPB/SS 2) retitled, reclassified and transf. from Financial Investigation Division, Planning & Administration w.e.f. April 1, 2023.

6

Document & Case Management Section - Financial Crime Analysis Unit

No. of Offices	Office	Classification	Remark
1	Manager, Financial Crime Analysis	GMG SEG 3	Post [Rs 53956] of Regional Director (RMG/TA 7) retitled, reclassified and transf. from Financial Investigation Division, Internal Investigation w.e.f. April 1, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

Financial Crimes Investigation Branch

Document & Case Management Section - Financial Crime Analysis Unit

No. of Offices	Office	Classification	Remark
1	Financial Crime Analyst	GMG SEG 2	New post (# 73577) with effect from April 1, 2023.
1	Financial Crime Analyst	GMG SEG 2	New post (# 73578) with effect from April 1, 2023.
1	Financial Crime Analyst	GMG SEG 2	New post (# 73579) with effect from April 1, 2024.
4			

Surveillance Section

No. of Offices	Office	Classification	Remark
1	Surveillance Manager	GMG SEG 3	New post (# 73584) with effect from April 1, 2023.
1	Senior Surveillance Agent	GMG SEG 2	New post (# 73580) with effect from April 1, 2023.
1	Senior Surveillance Agent	GMG SEG 2	New post (# 73581) with effect from April 1, 2024.
1	Surveillance Agent	GMG SEG 1	New post (# 73583) with effect from April 1, 2023.
1	Surveillance Agent	GMG SEG 1	New post (# 73582) with effect from April 1, 2023.

5

55 **Total - Financial Crimes Investigation Branch**

Financial Intelligence Branch

No. of Offices	Office	Classification	Remark
1	Principal Director, Financial Intelligence	GMG SEG 6	Post (# 63179) of Director, Intelligence (GMG SEG 6) retired and transf. from Financial Investigation Division, Financial Intelligence Unit w.e.f. April 1, 2023.
1	Data Quality & Help Desk Assistant	GMG AM 3	Post (# 59191) of Data Analyst/Manager (GMG/AM 2) retired, upgraded and transf. from Financial Investigation Division, Financial Management w.e.f. April 1, 2023.
1	Administrative Secretary 1	OPS ADS 1	Post (# 54603) of Administrative Secretary 1 (OPS/ADS 1) transf. from Financial Investigation Division, Special Investigation w.e.f. April 1, 2023.
3			

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

Financial Intelligence Branch

Application Support & Data Section

No. of Offices	Office	Classification	Remark
1	Application Support & Data Manager	MIS IT 7	New post (# 73585) with effect from April 1, 2023.
1	Financial Intelligence Data Analyst	MIS IT 6	New post (# 73586) with effect from April 1, 2023.
2			

Financial Intelligence Analysis Section

No. of Offices	Office	Classification	Remark
1	Senior Director, Financial Intelligence Analysis	GMG SEG 5	Post (# 54474) of Senior Financial Analyst (FMG/PA 4) retired, reclassified and transf. from Financial Investigation Division, Financial Management w.e.f. April 1, 2023.
2	Senior Financial Intelligence Analysis (Team Lead)	FMG PA 4	Two (2) post(s) (#s 54475-76) of Financial Analyst (FMG/PA 3) retired, upgraded and transf. from Financial Investigation Division, Financial Management w.e.f. April 1, 2023.
4	Financial Intelligence Analyst	FMG PA 3	Four (4) new post(s) (#s 73587-90) with effect from April 1, 2023.
2	Financial Intelligence Analyst	FMG PA 3	Two (2) post(s) (#s 54562-63) of Intelligence Officer (RMG/TA 6) retired, reclassified and transf. from Financial Investigation Division, Financial Intelligence Unit w.e.f. April 1, 2023.
1	Data Quality & Help Desk Assistant	GMG AM 3	Post (# 59190) of Data Analyst/Manager (GMG/AM 2) retired, upgraded and transf. from Financial Investigation Division, Financial Management w.e.f. April 1, 2023.
1	Administrative Assistant	GMG AM 2	Post (# 56117) of Senior Secretary (OPS SG 3) retired, reclassified and transf. from Financial Investigation Division, Financial Crimes Investigations Unit w.e.f. April 1, 2023.

11

Financial Profiling Section

No. of Offices	Office	Classification	Remark
1	Director, Financial Profiling	GMG SEG 4	Post (# 54545) of Senior Intelligence Officer (RMG/TA 7) retired, reclassified and transf. from Financial Investigation Division, Financial Intelligence Unit w.e.f. April 1, 2023.

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

Financial Intelligence Branch

Financial Profiling Section

No. of Offices	Office	Classification	Remark
1	Team Lead, Financial Profiling	GMG SEG 3	New post (# 73591) with effect from April 1, 2023.
1	Team Lead, Financial Profiling	GMG SEG 3	Post (# 59186) of Manager, Profiling Section (GMG/SEG 2) retired, upgraded and transf. from Financial Investigation Division, Financial Management w.e.f. April 1, 2023.
3	Financial Profiling Officer	GMG SEG 1	Three (3) post(s) (#s 55707, 59171 & 58184) of Senior Internal Investigator (RMG/ITA 5) retired, reclassified and transf. from Financial Investigation Division, Internal Investigation w.e.f. April 1, 2023.
3	Financial Profiling Officer	GMG SEG 1	Three (3) post(s) (#s 59187-89) of Profile Officer (GMG/AM 4) retired, reclassified and transf. from Financial Investigation Division, Financial Management w.e.f. April 1, 2023.
1	Administrative Assistant 2	GMG AM 2	Post (# 54604) of Senior Secretary (OPG/IS 3) retired, reclassified and transf. from Financial Investigation Division, Internal Investigation w.e.f. April 1, 2023.

10

26 Total - Financial Intelligence Branch

ICT Branch

No. of Offices	Office	Classification	Remark
1	Director, Cyber Forensics & ICT	MIS IT 9	Post (# 54646) of Director (MIS IT 8) retired, upgraded and transf. from Financial Investigation Division, Information Technology w.e.f. April 1, 2023.
1	Chief Cyber Security Analyst	MIS IT 7	New post (# 73593) with effect from April 1, 2023.
1	Administrative Assistant	GMG AM 2	New post (# 73592) with effect from April 1, 2023.

3

Cyber Security & Forensics Data Analysis Section

No. of Offices	Office	Classification	Remark
1	Head, Cyber Security & Forensics Data Analysis	MIS IT 8	New post (# 73604) with effect from April 1, 2023.
1	Digital Forensics Examiner	MIS IT 6	New post (# 73603) with effect from April 1, 2023.

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**LIST OF ESTABLISHED OFFICES
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Ministry of Finance & the Public Service

Financial Investigations Division

ICT Branch

Cyber Security & Forensics Data Analysis Section

No. of Offices	Office	Classification	Remark
1	Cyber Security Analyst	MIS IT 6	New post (# 73602) with effect from April 1, 2023.
1	Chief Digital Forensic Examiner	MIS IT 7	New post (# 73594) with effect from April 1, 2023.

4

Enterprise Applications Section

No. of Offices	Office	Classification	Remark
1	Head of Enterprise Applications	MIS IT 8	Post (# 54460) of Information Technology Specialist (MIS IT 6) retired, upgraded and transf. from Financial Investigation Division, Information Technology w.e.f. April 1, 2023.
1	Manager, Business Intelligence & Reporting	MIS IT 7	New post (# 73606) with effect from April 1, 2023.
1	Manager, Business Systems	MIS IT 7	New post (# 73607) with effect from April 1, 2023.
1	Manager, Database Systems	MIS IT 7	New post (# 73608) with effect from April 1, 2023.
1	Business Intelligence Reporting Specialist	MIS IT 6	New post (# 73605) with effect from April 1, 2023.
1	Web Administrator	MIS IT 5	New post (# 73609) with effect from April 1, 2023.
1	Application Developer	MIS IT 5	Post (# 54650) of Analyst/Programmer (MIS IT 4) retired, upgraded and transf. from Financial Investigation Division, Information Technology w.e.f. April 1, 2023.
1	Database Administrator	MIS IT 5	Post (# 54649) of Database Administrator (MIS IT 5) transf. from Financial Investigation Division, Information Technology w.e.f. April 1, 2023.

8

ICT Operations & Support Section

No. of Offices	Office	Classification	Remark
1	Head, ICT Operations & Support	MIS IT 8	Post (# 54459) of Information Technology Specialist (MIS IT 6) retired, upgraded and transf. from Financial Investigation Division, Information Technology w.e.f. April 1, 2023.

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

ICT Branch

ICT Operations & Support Section

No. of Offices	Office	Classification	Remark
1	Manager, User Support & Help Desk	MIS IT 7	New post (# 73612) with effect from April 1, 2023.
1	Manager, Systems Administration	MIS IT 7	Post (# 54647) of Network/System Administrator (MIS/IT 5) retired, upgraded and transf. from Financial Investigation Division, Information Technology w.e.f. April 1, 2023.
1	Manager, Network Administration	MIS IT 7	New post (# 73611) with effect from April 1, 2023.
1	Systems Administrator	MIS IT 5	New post (# 73610) with effect from April 1, 2023.
1	Network Administrator	MIS IT 5	New post (# 73613) with effect from April 1, 2023.
1	PC Technician	MIS IT 4	New post (# 73614) with effect from April 1, 2023.
1	PC Technician	MIS IT 4	Post (# 54648) of Computer Technician (MIS/IT 3) retired, upgraded and transf. from Financial Investigation Division, Information Technology w.e.f. April 1, 2023.

8

23 Total - ICT Branch

Internal Investigation

No. of Offices	Office	Classification	Remark
1	Director	RMG TA 9	Post (# 53952) of Director (RMG/TA 9) transf. from Financial Investigation Division, Internal Investigation w.e.f. April 1, 2023.

1

1 Total - Internal Investigation

Legal Services Branch

No. of Offices	Office	Classification	Remark
1	Senior Director, Legal Services & General Counsel	JLG LO 5	C.D. Post (# 58190) of Director, Legal Unit (JLG/LO 5) retired and transf. from Financial Investigation Division, Legal Unit w.e.f. April 1, 2023.
1	Administrative Assistant 3	GMG AM 3	Post (# 56118) of Executive Secretary (OPS/SS 4) retired, reclassified and transf. from Financial Investigation Division, Legal Unit w.e.f. April 1, 2023.

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

Legal Services Branch

No. of Offices	Office	Classification	Remark
1	Administrative Assistant	GMG AM 2	New post (# 73615) with effect from April 1, 2023.
1	Administrative Assistant	GMG AM 2	New post (# 73615) with effect from April 1, 2023.

4

Civil Prosecution Section

No. of Offices	Office	Classification	Remark
1	Director, Civil Prosecution	JLG LO 4	New post (# 73617) with effect from April 1, 2023.
1	Director, Criminal Prosecution	JLG LO 4	C.D. Post (# 1623) of Senior Legal Counsel (JLG/LO 4) retired and transf. from Financial Investigation Division, Legal Unit w.e.f. April 1, 2023.
1	Legal Counsel, Civil Prosecution	JLG LO 3	C.D. Post (# 63001) of Legal Officer (JLG/LO 3) retired, transf. from Financial Investigation Division, Legal Unit w.e.f. April 1, 2023.
1	Legal Counsel, Civil Prosecution	JLG LO 3	New post (# 73618) with effect from April 1, 2023.
4	Legal Counsel, Civil Prosecution	JLG LO 3	C.D. Four (4) post(s) (#s 1658, 58191-92 & 63000) of Legal Officer (JLG/LO 2) retired, upgraded and transf. from Financial Investigation Division, Legal Unit w.e.f. April 1, 2023.
1	Paralegal	PLG LS 4	Post (# 62998) of Paralegal Officer (PLG/LS 4) retired and transf. from Financial Investigation Division, Legal Unit w.e.f. April 1, 2023.
1	Process Server	PLG LS 2	Post (# 62998) of Process Server (PIDG/RIM 2) reclassified and transf. from Financial Investigation Division, Legal Unit w.e.f. April 1, 2023.

10

Criminal Prosecution Section

No. of Offices	Office	Classification	Remark
3	Legal Counsel, Criminal Prosecution	JLG LO 3	Three (3) new post(s) (#s 73619-21) with effect from April 1, 2023.
3	Legal Counsel, Criminal Prosecution	JLG LO 3	Three (3) new post(s) (#s 73622-24) with effect from April 1, 2023.
1	Paralegal	PLG LS 4	New post (# 73625) with effect from April 1, 2023.
1	Process Server	PLG LS 2	New post (# 73626) with effect from April 1, 2023.

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Financial Investigations Division

Legal Services Branch

Criminal Prosecution Section

No. of Offices	Office	Classification	Remark
8			

General Legal Advice Branch

No. of Offices	Office	Classification	Remark
1	General Legal Advisor	JLG LO 4	New post (# 73628) with effect from April 1, 2023.
1	General Junior Legal Advisor	JLG LO 3	New post (# 73627) with effect from April 1, 2023.

2

24 Total - Legal Services Branch

197 Total - Financial Investigations Division

Revenue Appeals Division

No. of Offices	Office	Classification	Remark
1	Commissioner of Revenue Appeals	GMG CTD 1	
1	Deputy Commissioner, Revenue Appeals	RMG TA 10	
1	Deputy Commissioner, Revenue Appeals	RMG TA 10	
2	Assistant Commissioner, Revenue Appeals	RMG TA 8	
2	Assistant Commissioner, Revenue Appeals	RMG TA 8	
8	Assistant Commissioner, Revenue Appeals	RMG TA 8	
1	Head of Legal Services	JLG LO 5	C.D.
1	Senior Legal Officer	JLG LO 4	C.D.
1	Paralegal Officer	PLG LS 3	
1	Administrative Assistant	GMG AM 4	Post (# 53904) of Administrative Secretary 2 (OPS/ADG 2) retired, reclassified and transf. from Tax Administration Directorate - Taxpayer Appeals Dept. w.e.f. March 15, 2021.
1	Customer Service/Records Officer	GMG AM 2	
1	Records Officer 1	PIDG RIM 2	
1	Office Attendant	LMO TS 2	

22

Administration

No. of Offices	Office	Classification	Remark
2	Senior Assistant Commissioner of Appeals	RMG TA 9	
1	Director Planning and Administration	GMG SEG 3	

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Revenue Appeals Division

Administration

No. of Offices	Office	Classification	Remark
1	Public Education and Advocacy Officer	GMG SEG 2	
1	Administrative Assistant	GMG AM 3	
1	Administrative Assistant	GMG AM 3	

6

28 Total - Revenue Appeals Division

Posts From The Former Inland Revenue Department

Region C

Christiana Collectorate

No. of Offices	Office	Classification	Remark
1	Cashier	FMG CS 2	Post (# 3910) of Cashier (FMG/CS 2) abolished with effect from November 30, 2022.

1

1 Total - Region C

1 Total - Posts From The Former Inland Revenue Department

Taxation Policy Division

No. of Offices	Office	Classification	Remark
1	Deputy Financial Secretary	GMG CTD 1	Post (# 1261) of Deputy Financial Secretary (GMG/SEG 6) reclassified and transf. from Taxation Policy w.e.f. November 15, 2021.
1	Administrative Assistant	GMG AM 3	New post (# 73252) with effect from November 15, 2021.
1	Executive Secretary 1	OPS SS 4	Post (# 1270) of Executive Secretary 1 (OPS/SS 4) transf. from Taxation Policy w.e.f. November 15, 2021.
1	Administrator	GMG AM 4	Post (# 1271) of Senior Secretary (OPS/SS 3) retired, reclassified and transf. from Taxation Policy w.e.f. November 15, 2021; further transf. from Taxation Policy Dept. Branch w.e.f. March 7, 2022.

4

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**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Taxation Policy Division

International Relations Branch

No. of Offices	Office	Classification	Remark
1	Senior Director International Trade Relations	GMG SEG 5	Post (# 53577) of Director, International Trade Relations (GMG/SEG 4) retitled, upgraded and transf. from Taxation Policy w.e.f. November 15, 2021.
1	Director International Trade Relations	GMG SEG 4	New post (# 73254) with effect from November 15, 2021.
1	Senior International Trade Relations Officer	GMG SEG 2	Post (# 53119) of International Trade Officer (GMG/SEG 1) retitled, upgraded and transf. from Taxation Policy w.e.f. November 15, 2021.
1	International Trade Relations Officer	GMG SEG 1	New post (# 73255) with effect from November 15, 2021.
4			
4	Total - International Relations Branch		

Research & Analysis Branch

No. of Offices	Office	Classification	Remark
1	Senior Director Research and Analysis	GMG SEG 5	Post (# 53575) of Director, Research and Analysis (GMG/SEG 4) retitled, upgraded and transf. from Taxation Policy w.e.f. November 15, 2021.
1	Senior Econometrician	SOG ST 9	Post (# 53576) of Econometrician (SOG/ST 8) retitled, upgraded and transf. from Taxation Policy w.e.f. November 15, 2021.
1	Senior Research Officer	SOG ST 8	Post (# 1265) of Economist/Research Officer (SOG/ST 7) retitled, upgraded and transf. from Taxation Policy w.e.f. November 15, 2021.
1	Statistician	SOG ST 7	Post (# 53579) of Statistician (SOG/ST 7) transf. from Taxation Policy w.e.f. November 15, 2021.
1	Data Analytics Officer	GMG SEG 2	New post (# 73253) with effect from November 15, 2021.
1	Research Officer	SOG ST 6	New post (# 73256) with effect from November 15, 2021.
6			
6	Total - Research & Analysis Branch		

**LIST OF ESTABLISHED OFFICES
IN THE PUBLIC SERVICE**

Ministry of Finance & the Public Service

Taxation Policy Division

Taxation Policy Development Branch

No. of Offices	Office	Classification	Remark
1	Senior Director Taxation Policy Development	GMG SEG 5	Post (# 1262) of Director, the Taxation Policy Development (GMG/SEG 4) retitled, upgraded and transf. from Taxation Policy w.e.f. November 15, 2021; Post of Senior Director Tax Policy Development (GMG/SEG 5) retitled w.e.f. March 7, 2022.
1	Director Policy Review and Development	GMG SEG 4	New post (# 73366) with effect from November 15, 2021.
1	Director Policy Review and Development	GMG SEG 4	Post (# 1263) of Director, Policy Review (GMG/SEG 3) retitled, upgraded and transf. from Taxation Policy w.e.f. November 15, 2021.
1	Taxation Policy Analyst	GMG SEG 3	New post (# 73367) with effect from November 15, 2021; Post of Tax Policy Analyst (GMG/SEG 3) retitled w.e.f. March 7, 2022.
1	Taxation Policy Analyst	GMG SEG 3	Post (# 53578) of Policy Analyst (GMG/SEG 2) retitled, upgraded and transf. from Taxation Policy w.e.f. November 15, 2021; Post of Tax Policy Analyst (GMG/SEG 3) retitled w.e.f. March 7, 2022.
1	Administrative Assistant	GMG AM 3	Post (# 1272) of Senior Secretary (OPG/SG 3) retitled, reclassified and transf. from Taxation Policy w.e.f. November 15, 2021; further transf. from Taxation Policy Division w.e.f. March 7, 2022.
6			
6	Total - Taxation Policy Development Branch		

Taxation Relief Branch

No. of Offices	Office	Classification	Remark
1	Director, Taxation Relief	GMG SEG 4	Post (# 1264) of Director, Tax Relief (GMG/SEG 3) retitled, upgraded and transf. from Taxation Policy w.e.f. November 15, 2021.
1	Senior Taxation Relief Analyst	GMG SEG 2	Post (# 1266) of Senior Tax Officer (GMG/SEG 2) retitled and transf. from Taxation Policy w.e.f. November 15, 2021; Post of Senior Tax Relief Officer (GMG/SEG 2) retitled w.e.f. March 7, 2022.

**LIST OF ESTABLISHED OFFICES
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Ministry of Finance & the Public Service

Taxation Policy Division

Taxation Relief Branch

No. of Offices	Office	Classification	Remark
1	Senior Taxation Relief Analyst	GMG SEG 2	Post (# 1267) of Tax Relief Officer (GMG/SEG 1) retitled, upgraded and transf. from Taxation Policy w.e.f. November 15, 2021; Post of Senior Tax Relief Officer (GMG/SEG 2) retitled w.e.f. March 7, 2022.
1	Taxation Relief Analyst	GMG SEG 1	Post (# 58189) of Help Desk Supervisor (RMG/TA 4) retitled, reclassified and transf. from Taxation Policy w.e.f. November 15, 2021.
1	Taxation Relief Officer	GMG AM 4	Post (# 1269) of Tax Administrator (GMG/AM 3) retitled, upgraded and transf. from Taxation Policy w.e.f. November 15, 2021; Post of Tax Relief Officer (GMG/AM 4) retitled w.e.f. March 7, 2022.
1	Taxation Relief Administrator	GMG AM 3	Post (# 1274) of Secretary 2 (OPS/SS 2) retitled, reclassified and transf. from Taxation Policy w.e.f. November 15, 2021.
1	Taxation Relief Administrator	GMG AM 3	New post (# 73257) with effect from November 15, 2021.
7			
7	Total - Taxation Relief Branch		
27	Total - Taxation Policy Division		
1103	Total - Ministry of Finance & the Public Service		