

**Open Government Partnership – Schedule of Timelines (Summary)**  
**September 2020 – November 2021**

**Table 1: OGP – Draft Timelines**

Action	Timeframe	Responsible Entities	Status
1. Engagement with OGP Support Unit	September 2020	MOFPS	Commenced re-engagement in September 2020
2. Engagement with OGP Civil Society working group	October 2020	MOFPS	Commenced re-engagement in October 2020
3. Staging of OGP Briefing Session for GOJ key staff and MDA representatives	November 2020	MOFPS, OGP Support Unit, MDAs	Completed on November 25, 2020
4. Establish national OGP Open Government Repository (OGR) and email address on MOFPS website where information on the national OGP process is proactively published	November 2020 – January 2021	MOFPS, eGov Jamaica	OGP OGR and email address established on MOFPS website in January 2021
5. Carry out communication outreach programme for OGP process	December 2020 – November 2021	MOFPS	Commenced
6. Stage launch event with Minister of Finance to publicly launch OGP Jamaica process	January 2021	MOFPS	Completed on January 15, 2021
7. Staging of Webinar on OGP Open Response and Recovery for COVID-19	February 2021	MOFPS, Civil Society stakeholders, OGP Support Unit, MDAs	Completed on February 19, 2021
8. Carry out Civil Society process for selection and nomination of Civil Society members for Multi-Stakeholder Forum (MSF)	May – June 2021	Civil Society WG, MOFPS	Process commenced on May 31, 2021
9. Issue invitations to GOJ representatives and nominated civil society representatives for membership in the Multi-Stakeholder Forum (MSF)	June – July 2021	MOFPS	Invitations for GOJ representatives sent and civil society nomination process completed
10. Establish MSF including representatives of GOJ, CSOs, NGOs and the private sector, and hold first meeting of MSF, with agenda that will include agreement on the MSF governance rules, and the methodology for the National Action Plan (NAP) process and stakeholder consultation	July – August 2021	MOFPS, MSF	First meeting of MSF scheduled for August 12, 2021

Action	Timeframe	Responsible Entities	Status
11. Conduct stakeholder consultation for recommended actions/commitments for inclusion in the NAP	August – September 2021	MOFPS, Civil Society, MSF	
12. Hold meetings of MSF as required to review and approve progress in stakeholder consultations and completion of NAP	August – November 2021	MOFPS, MSF	
13. Maintain and update national OGP OGR and email address on MOFPS website at least monthly	February – November 2021	MOFPS	
14. Carry out close collaboration between GOJ and OGP Support Unit to ensure completion and submission of the Jamaica NAP within timelines by November 2021, and in keeping with OGP standards	February – November 2021	MOFPS, OGP Support Unit	Collaboration with OGP Support Unit recommenced in September 2020
15. Complete draft NAP	October 2021	MOFPS, MSF	
16. Publish NAP draft online	October 2021	MOFPS	
17. Complete final draft NAP based on feedback from MSF and stakeholders	October 2021	MOFPS	
18. Conduct review and feedback on final draft NAP by MSF	October 2021	MOFPS, MSF	
19. Complete final NAP for review and approval by Financial Secretary and Minister of Finance	October – November 2021	MOFPS	
20. Prepare Cabinet submission and submit final NAP to Cabinet for approval	November 2021	MOFPS	
21. Submit/upload final approved NAP to OGP	November 2021	MOFPS	
22. Implement, monitor and report on final approved NAP for Jamaica for 2021 – 2023	December 2021 – August 2023	MOFPS, MSF, Stakeholders	
23. Prepare second NAP for Jamaica for 2023 – 2025	January – August 2023	MOFPS, MSF, Stakeholders	