



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER QUOTED:-

Telephone No. 92-28600-16  
Website: <http://www.mof.gov.jm>  
Email: [info@mof.gov.jm](mailto:info@mof.gov.jm)

MINISTRY OF FINANCE AND THE PUBLIC SERVICE  
30 NATIONAL HEROES CIRCLE  
P.O. BOX 512  
KINGSTON  
JAMAICA

Circular No. 13  
REF NO.: 1604<sup>II</sup>

June 28, 2022

**Permanent Secretaries  
Heads of Departments  
Chief Executive Officers**

### Scholarships for Public Officers

Reference is made to Public Sector Negotiation Framework Item No. 7.2.4.5, approved by Cabinet Decision No. 24/17 dated June 12, 2017 Section (B) (i), in respect of Scholarships for Public Officers.

Applications are invited for the above-mentioned Scholarship noting the following guidelines:

1. The Scholarship:

- a. *Is to provide financial assistance to Public Sector Workers in pursuit of their educational goals and professional/personal development for Academic Year 2022/2023*
- b. *Covers tuition cost **only** up to a maximum of One Hundred and Fifty Thousand Dollars (\$150,000.00)*
- c. *Is available via an Online Application Form – which can be accessed on the Ministry's website [www.mof.gov.jm/scholarships](http://www.mof.gov.jm/scholarships)*

2. The Scholarship is applicable to Public Sector Workers who are:

- a. *Permanently appointed or temporary with at least two (2) years' continuous service*
- b. *Newly accepted students at an Institution*
- c. *Returning students at an Institution with at least a B Average (i.e. GPA 2.5 or higher)*
- d. *Indebted to an Institution having completed a programme of study within the past academic year (2021/2022)*
- e. *Not employed to an entity or is a member of a bargaining unit that has similar educational assistance*
- f. *Not recipients of any other scholarship/financial assistance/grant processed through the Government of Jamaica/Ministry of Finance and the Public Service (MoFPS) for Academic Year 2022/2023*
- g. *Not on interdiction*

3. Programmes/Levels Supported:

- a. *Any programme (local/regional) that is recognised/accredited by the University Council of Jamaica (UCJ) at the Undergraduate or Post-Graduate Level. Pursuit of studies at a level already attained will not be supported*
- b. *Certification – must be offered by an Institution authorised to offer the certification*
- c. *CSEC & CAPE Subjects*
- d. *Studies may be done by attendance onsite, distance (online) or a combination of both*

4. Applicants **should**:

- a. *Download and print the Verification Form which is accessible at [www.mof.gov.jm/scholarships](http://www.mof.gov.jm/scholarships)*
- b. *Have their Human Resource Department (HRD) or equivalent complete the Verification Form*

