



Civil Service Week

November 18th - 24th, 2018

"Committed to Sustainable Growth and Development"

THE CIVIL SERVICE WEEK MAGAZINE PAGE 2018

WELCOME



to the

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CIVIL SERVICE WEEK

October Issue #2

MAGAZINE PAGE

2018

See Attachments!

CSW 2018

Mantra: "Lifting the Standards in a Modern World"



*Special Projects
Employees Relations & Benefits Unit
SHRMD -Ministry of Finance & the Public Service*



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Civil Service Week 2018

Schedule of Activities

Wednesday

Media Launch
Jamaica House
Banquet Hall
10:00am

Pre-Week
November 14 & 17th



Saturday

**Civil Service Week
Walk / Run**
Emancipation Park
6:30am

Sunday

**Island Wide
Church Services**
Main Service
Fellowship
Tabernacle
2 Fairfield Ave,
Kingston
10:00am

CSW
November 18th - 24th

Monday

**JCSA
Women's
Forum**
Jacisera Park
4:00am

Tuesday

**School
Sensitization
Tour
&
Courtesy call**
8:00am

Wednesday

**Jamaica Civil
Service Long
Service Awards
Ceremony**
King's House
1:30pm

**In House
Sessions**
All MDA's
10:00am
To
4:30pm

Thursday

**CSW MDA Quiz
Competition**
MOF&PS
Pent House
10:00am

**JCSA
Secondary
School
Competition**
Medallion Hall
10:00am

Friday

**CSW MDA Quiz
Competition
Finals**
MOF&PS
Pent House
10:00am

**Manchester
Symposium**
Cecil Charlton
Hall
9:00am - 4:00pm

**After-work
Lyme**
NHT Sports
(Overtime)
Club
5:00pm

Saturday

**Charity
Outreach**
Sophie's Place &
St. Anthony's
Children's Home
10:00am

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Registration is on!!!!



"Lifting the Standards in a Modern World"

Civil Service Week Steering Committee
Invites Participants

To REGISTER for the:
1st CSW Health & Wellness Family
5K Charity WALK / RUN

Proceeds in aid of the
PLACES OF SAFETY

**Civil Servants
Special
Only \$1000 each
Conditions apply**

REGISTRATION OFFICE

Ministry of Finance & the Public Service
MONs -FRIs 9:00am to 3:00pm
(876)932-5019/ 5000 /5309

Or @ www.runningeventsja.com

REMEMBER the:
End of Run Awards & Mini
Exposition
up to 12:00 noon



Package Costs:
School Groups - \$800 per person
Groups of 100 and over - *\$1200 per person
Groups over 50 but less than 100-\$1200 per
person &
Single entries \$1500

* Plus 1
(10x10)
Tent
free



Come Run for the "Outreach": Run for the Life!

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ENTRY FORM

Select Your Race Event

- RUN
- WALK
- WHEELCHAIR



Receipt No.:

Saturday, November 17, 2018 • Emancipation Park, New Kingston • Race Start - 7:00am

Last Name First Name M.I.

Date of Birth Age Sex Contact Number

(Day) (Month) (Year) (Race Day) (M/F)

Email

Corporate Team / Club / Family Name

YES, I am currently a Civil Servant. Company / Institution _____

Emergency Contact Last Name First Name

Contact Number Relationship

Indemnity (All Participants must sign this Waiver):

In consideration for me being permitted to participate as an entrant or competitor in this race, I, my heirs, executors and administrators hereby release, waive and keep indemnified Running Events Jamaica, the Ministry of Finance and the Public Service, and all clubs, associations, companies, sponsors, participants, competitors, entrants, and all of their respective agents and servants from and against all actions, claims, costs, expenses, demands in respect of death, injury, loss or damage to my person or property howsoever caused by arising out of my permission to attend at, or in any way participate during or subsequent to the said Civil Service Week 5K whether as spectator, participant, or competitor, entrant or otherwise, notwithstanding that the parties abovementioned their servants and/or agents may have contributed to the aforesaid injury, death or loss. Further, the participant grants full permission to any or all of the releases to use any photographs, video tapes, motion pictures, recordings, and any other record of this event for any legitimate purpose. The Civil Service Week 5K retains the property in all photographs, video and audio material arising from the event and reserves the right to use all such images and sound as it sees fit for legitimate purposes without the participant's consent. If the participant is younger than 18 years old, the parent or guardian should sign the Indemnity.

Signature: _____ Date: _____
 If you are under the age of 18, you must have a parent or guardian's signature.

The **Civil Service Week 5K** seeks to raise the awareness of Jamaicans, not only on who public servants are and what they do, but also the support given by them to the various charities they undertake annually. The focus on this year's charities, Sophie's Place and the St Anthony's Children's Home, is not just on children in need, but wards of the state who are ailing, in addition to those with disabilities. Also, the **Civil Service Week 5K** collaborates with the Ministry of Health's 'Jamaica Moves' initiative to promote a healthier Public Service, and by extension, the wider society.

Registration Guidelines:

1. Individuals and teams can register and pay online using a Visa debit or any credit card at www.RunningEventsJa.com.
2. Contribution: Individuals - \$1,500 per person / Teams (50 persons or more) - \$1,200 per person / Teams (100 persons or more) - \$1,200 per person plus a complimentary 10x10 team tent on race day. Students registering with a primary, secondary or tertiary institution - \$800 per person. Civil servants registering individually (not with a company) - \$1,000 per person.
3. Complete and sign the entry form and submit with cash or cheque donation to the Ministry of Finance and the Public Service, 30 National Heroes Circle, Kingston 4. Cheques are to be payable to 'Ministry of Finance and the Public Service (Civil Service Week 5K)'.
 4. Registration closes **Tuesday, November 13, 2018** or upon achieving the event limit, whichever comes first. Entries are neither refundable nor transferable, and name changes are not allowed.
5. Race packets must be collected before race day from the Ministry of Finance and the Public Service, 30 National Heroes Circle, Kingston 4 on Thursday and Friday, November 15 - 16 between 11:00am to 5:00pm each day. **THERE IS NO NUMBER PICK-UP ON RACE DAY.**
6. Each entrant will receive a bib with an embedded timing chip that will provide your personal time from start to finish. You must cross the timing mats at the start and finish lines in order to get a race time. Bibs are to be pinned to the front of your shirt. Your bib is labeled with your name and marked for the event you entered. You must wear the bib encoded with your information. **DO NOT SWITCH OR GIVE YOUR BIB TO ANYONE.** Failure to comply with these rules will subject you to disqualification.

Race Information & Registration
 Civil Service Week 5K Secretariat
 Tel.: (876) 932-5000 / 5019 / 5309 • Email: andrea.robinson@mof.gov.jm • Website: www.runningeventsja.com



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Team Registration Form

Company/Institution:

Address:

Team Captain's Name:

Team Captain's Title/Position:

Contact Number(s): Fax Number:

Email Address:

Number of Entrants: Signature:

Registration Guidelines:

- Complete and return the form to the Civil Service Week 5K secretariat.
- Entry Fees:
 - Individuals - \$1,500 per person
 - Teams (50 persons or more) - \$1,200 per person
 - Teams (100 persons or more) - \$1,200 per person, plus a complimentary 10x10 team tent on race day
 - Students registering with a primary, secondary or tertiary institution - \$800 per person
- The Team Captain is our primary contact and will receive all information about the race for your group. The Team Captain is responsible for registration, and MUST ensure the correct information is entered for all team members, and disseminate race information to the team.
- Entries are neither refundable nor transferable, and name changes are not allowed. Registration closes **Tuesday, November 13, 2018** or upon achieving the event quota, whichever comes first.
- Your company will be billed for your entries after the close of registration. Please make cheque payable to 'Ministry of Finance (Civil Service Week 5K)'.
- Race packages must be collected before race day from the Ministry of Finance and the Public Service, 30 National Heroes Circle, Kingston 4 on Thursday and Friday, November 15 – 16 between 11:00am to 5:00pm each day. **THERE IS NO NUMBER PICK-UP ON RACE DAY.**

Ms. Andrea Robinson, Civil Service Week 5K Secretariat
 C/o Ministry of Finance and the Public Service, 30 National Heroes Circle, Kingston 4
 Tel.: (876) 932-5000 / 5019 / 5309 • Email: andrea.robinson@mof.gov.jm

For Office Use Only: Cheque (No.) Cash (\$)) Electronic Remittance

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SAVE THE DATE!

Civil Service
Week Charity



5K

Walk Run

2 0 1 8



Nov. 17 2018

Proceeds in aid of
SOPHIA'S PLACE & ST. ANDREW'S CHILDREN HOME

Register @ www.runningeventsja.com

Register Now!
Call: (876) 932-5019/5000

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Our Winners!
Find-A-Word Puzzle

Congratulations !

To our

Find-A-Word Puzzle

WINNERS!



on CSW Magazine Page 2018



Champion

Nardia Grant
MSET

Runners up:

Natalie Orr - MSET
Veronica Bailey-Pinnock - MOH



Great Going!



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